

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
Unapproved Minutes  
April 21, 2008**

1. The meeting was called to order at 9:00 a.m.

Members Present: Janice Crossan, Vice Chair; Madeline Roy; Gregory Josselyn; and Dolores Martineau. Absent: Josephine Thomas.

OPR Staff Present: Larry Novins, Board Counsel; Carla Preston, Unit Administrator; Judith Cutler, Esq., Prosecuting Attorney; & Kara Shangraw, Administrative Assistant.

Others Present: Cindy Lowell, and Anna Marie Charlebois.

2. The Chair called for approval of the Minutes of the March 17<sup>th</sup> meeting. Ms. Roy made a motion, seconded by Mr. Josselyn, to approve the Minutes of the March 17, 2008 meeting as presented. Motion passed unanimously.

**3. Hearings/Stipulations**

The Board held the Default hearing in the matter of APP-CO16-1007 (Kim LeBlanc). The Respondent was not present. Judith Cutler, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, Ms. Roy made a motion, seconded by Ms. Crossan, to find Ms. LeBlanc in Default. Ms. Roy made a motion, seconded by Mr. Josselyn, to accept the state's recommendation for the administrative penalty and to notify the other states in which Ms. LeBlanc is licensed. Motion passed 4-0.

**4. Reports/Guests**

Representative Anna Charliebois from O'Brien's Training Center attended the meeting to further discuss their proposal to offer a barbering course for licensed cosmetologists and showed the specific courses. She explained that they have increased the hours from 250 to 400.

Ms. Charliebois left a new proposal for the Board to review. Attorney Novins stated that he would work on a policy which sets the Board's standard for programs of this type should other schools decide to offer such programs.

**5. Complaints/Followups**

**6. Legislation & Draft Rules**

**7. Applications for Discussion**

**8. Correspondence**

The Board reviewed and noted the miscellaneous correspondence.

9. **National Accrediting Commission of Cosmetology Arts & Sciences Correspondence**
10. **National-Interstate Council of State Boards of Cosmetology Inc. Correspondence**  
The Board reviewed and noted the “NIC Bulletin.”
11. **National Coalition of Esthetic & Related Associations’ Correspondence**
12. **National Association of Barber Boards of America**
13. **Public Comment**
14. **Other Business Introduced by the Board**
15. The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Kara Shangraw  
Administrative Assistant