

**Office of Professional Regulation  
National Life Building North Fl 2, Montpelier, VT**

**Real Estate Commission  
Agenda**

**August 25, 2011**

Location: National Life Building North Fl 2, Montpelier, VT Conference Room A

- 1. 9:00 - Education Committee**
- 2. 9:30 - Full Commission meeting - Call to Order**
- 3. Approval of July 28, 2011 minutes:**
- 4. Chair's Comments:**
- 5. Case Manager Report: Status of Unprofessional Conduct Cases**
- 6. Administrators Report:**
- 7. Scheduled Licensing/Disciplinary Matters:**
  - a. **10:00** a.m. 2009-490 - James Chamberlin – Stipulation and Consent
  - b. **10:15** a.m. M2011-30 - Robert Provost – Reinstatement Petition
- 8. Concluded Reports:**
- 9. Discussion Items:**
  - a. **9:30** a.m. Electronic record keeping – Brian Armstrong
  - b. Newsletter – final draft approval
- 10. Ongoing discussions –**
  - a. Rules working group update – Elizabeth Wilkel
  - b. Inspection update – Terry Gray
  - c. Licensure of out of state firms update – Terry Gray
  - d. Testing services update – Terry Gray
- 11. FYI:**
- 12. Public Comment:**
- 13. Next Scheduled Meeting: September 22, 2011**
- 14. Adjournment**

**Real Estate Education Committee**  
**Courses for review**  
**August 25, 2011**

**Continuing Education Express, LLC**

Buyer Counseling: A Planned Approach for 4 hours

**American Society of Farm Managers and Rural Appraisers, Inc.**

ASFMRA 82<sup>nd</sup> Annual Convention – Day 1 for 7 hours

ASFMRA 82<sup>nd</sup> Annual Convention – Day 2 for 3 hours

Animal Agriculture's Story: Economics, Impacts, Perceptions & Ramifications for Agricultural Property Professions for 4 hours

**The CE Shop, Inc**

Real Estate Investors and Your Business for 4 hours

**Rutland Natural Resources Conservation District**

Resource Information for Real Estate Brokers and Salesperson for 4 hours

**Thomas F. Heilmann/Heilmann, Ekman & Associates, Inc.**

Procuring Cause for 2 hours

**Randy Mayhew School of Real Estate**

Vermont Real Estate Buyer Broker Series – Part 1 for 4 hours