

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
National Life Building, North Fl 2  
Montpelier, VT 05620-3402

**Approved Minutes**  
**Meeting of Tuesday, November 10, 2011**

1. The meeting was called to order at 9:15 a.m.

Members present: Shane B. Clark, L.S., Chairman; Dorothy Hayden, Vice-Chair; Jonathan R. Abts, L.S.; and Charles Rockwell, L.S.

Absent: Timothy O'Meara, Timothy Short, L.S., and Debra Daniels Mithoefer, L.S.

OPR Personnel present: Christopher Winters, Director; Larry Novins, Board Counsel; Carla Preston, Case Manager; Terry Gray, Unit Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the September 20<sup>th</sup> meeting. Mr. Clark made a motion, seconded by Mr. Abts, to approve the Minutes of the September 20, 2011 meeting as amended. Motion passed 4-0.

3. **Legislation/Rulemaking:**

- The Board reviewed the latest draft of the Rules, Statutory changes, and portfolio checklist.

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

- a. 2010-546 - The Board reviewed the report of concluded investigation. Mr. Abts made a motion, seconded by Mr. Rockwell, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0.
- b. Ms. Preston made her Case Manager's report, there are currently 8 pending cases.

8. **Applications / (See Appendix A):**

Board members to report on hours received from applicants (see appendix A).

9. **Continuing Education Courses - Education Committee to Report:**

- a. **"CT Association of Land Surveyors Annual Meeting"** submitted by Jay Doody, and sponsored by the CT Association of Land Surveyors requesting approval for seven (7) Professional Development Hours of continuing education credits for their conference. The Board approved a total of four (4) Professional Development Hours of continuing education credits. Approval number CE144-1111.

The Following courses were **not** approved because they are not related to the practice of land surveying in the State of Vermont:

Business in Challenging times  
Being a Professional

- b. **“Emerging Technologies in Surveying and Mapping”** submitted by Jay Doody, and sponsored by the CT Association of Land Surveyors requesting approval for 3.75 Professional Development Hours of continuing education credits. The Board approved a total of four (4) Professional Development Hours of continuing education credits. Approval number CE145-1111.

**10. NCEES Correspondence:**

**11. Miscellaneous Correspondence:**

**12. Other Business:**

Director Winters discussed with the Board their budget. The Board's budget is in balance.

**13. Public Comment:**

- 14.** There being no further business the meeting was adjourned at 12:28 p.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

Meeting dates for 2012:

January 17<sup>th</sup>, March 20<sup>th</sup>, May 15<sup>th</sup>,  
July 17<sup>th</sup>, September 18<sup>th</sup>, and November 20<sup>th</sup>.

## Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Cox, Christopher	David Coleman	617.5
Langmaid, Jacob	Shane Clark	
McGowan, Hugh, A	Brian Lavery	
Noviello, Matthew		
Quackenbush, Everette		
Swedick, David	Patricia Kules	186.3
Tommell, Jason		

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Baker, Aaron	Ronald Taber	420.5
Barnaby, Luke	Robert Townsend	
Barnes, Martin		
Lareau, John		
Paradee, Andrew		
Tetreault, Stephen	Douglas Henson	672.3
Towne, Zebulon	Mark Day	
	Glenn Towne	

Name of Board Member Assigned		Debra Daniels Mithoefer
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Duquette, Jonathan	Norbert Blais	
Fortin, Edward	Dana Libby/Doug Henson	
Gervais, Gabriel	Peter Cross	11-10-11 / 5903.75
Herring, Brad	Nicholas Nowlan	
Lackey, Bradley	Merrill Mundell, Jr.	7-19-11 / 5786.5
Naaktgeboren, David	Ellis Speath Jr.	
Pahel, James		9-21-10 / 173

Name of Board Member Assigned		<b>Timothy O'Meara</b>
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beal, Alger, R	David Mance Jr.	5-19-09 / 1122.5
Cummings, Steven	Ronald Taber	687.7
Falk, Michael	David Rose	9-21-10 / 4427.75
Hammond, Barton	Ronald LaRose	3119.5
Sargent, Scott	William Creamer	

Name of Board Member Assigned		<b>Shane Clark</b>
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Holstein, Jamey	Len Amblo	
Morris, Timothy	Russell Brown	09-20-11 / 45
Otis, Randall	Ronald Gauthier	
Reed, Mathew		
Smith, Alex	John Thetford	01-18-11 / 7689.0
Walker, Mark	Doug Henson	7-21-09 / 2361
Whitehead, Chad	Richard Bell	534.5

Name of Board Member Assigned		<b>Jonathan Abts</b>
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Downey, Ryan, J	Ellis Speath Jr.	01-18-11 / 5902.5
Fuller, Aaron	Steven Brooks	9-21-10 / 197
Kittredge, Seth W.	Ronald LaRose	11-10-11 / 7943
Paire, Uriah	Lisa Ginett	
Peacock, Gregory		
Riley, Jason, M	Steve Fraser	9-20-11 / 7289
Wilson, Terry	Richard Bell	5-17-11 / 2577
Yager, Nathan, O	David Rose	9-21-10 / 1620.5