

**OFFICE OF PROFESSIONAL REGULATION
NATIONAL LIFE BUILDING, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
June 11, 2012**

1. Call to Order:

The meeting was called to order at 9:04 AM by Jeanine Carr, Chair; Board Members present: Alan Weiss, Deborah Swartz, Sandra Norton, William White, Donarae Metcalf, Ellen Watson, Virginia Hudson, Sheila Davis, Douglas Sutton; Board Members absent: John Todd; Staff members present: Linda Davidson – Executive Director, Nancy Morin - Administrative Assistant, Elizabeth Hansen - Nursing Program Manager, Larry Novins - Board Attorney, Lauren Hibbert and Ed Adrian - Prosecuting Attorneys; Others present: Mary Val Palumbo, David Shaddy, Danielle Martel

2. Changes and Additions to the Agenda:

- There were no changes or additions to the Agenda.

3. Approval of Minutes:

A. Weiss moved to approve the minutes of the May 14, 2012 with corrections as noted.

Pass

4. Disciplinary Proceedings:

- M2011-84 David Shaddy was present. The Board went into deliberative session at 10:50 a.m. The meeting resumed at 11:27. The Board will issue a written decision.
- 2011-638 Karen St. Peter was not present. A. Weiss moved to go into deliberative session at 11:45. **Pass**
The Board will issue a written decision.
- 2011-648 Deborah Ennis was not present. A. Weiss moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Nursing Assistant **Deborah Ennis**. **Pass**
- M2011-160 Kali Bey (Lacaillade) was not present. J. Carr moved to approve the Stipulation and Consent Order and **INACTIVE-CONDITION** the license of Licensed Nursing Assistant **Kali Bey (Lacaillade)**. **Pass**
- 2011-103 Amy MacDonald was not present. J. Carr moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Amy MacDonald**.
9 yes 1 no. **Pass**
- 2011-288 Marilyn Magnus was not present. J. Carr moved to approve the Stipulation and Consent Order and **IMPOSE AN ADMINISTRATIVE PENALTY** on the license of Registered Nurse **Marilyn Magnus**. **Pass**
- 2012-300 Julia Lynch was not present. J. Carr moved to approve the Stipulation and Consent Order and **CONDITION** the license of **Julia Lynch**.
D. Swartz moved to go into deliberative session at 12:16. **Pass**

The meeting resumed at 12:32. The Board while in deliberative session voted to not approve the Stipulation and Consent Order.

2010-533 Diane Putnam was not present. D. Swartz moved to approve the Stipulation and Consent Order and **INACTIVE-CONDITION** the license of Licensed Nursing Assistant **Diane Putnam**. **Pass**

M2009-2011 Daniele Martel was present. E. Watson moved to approve the Stipulation and Consent Order and **REINSTATE AND CONDITION** the license of Licensed Practical Nurse **Danielle Martel** **Pass**

Closing Reports:

A. Weiss moved to recommend that the following complaints be concluded without charges:

- 2011-127 – J. Carr recused
- 2010-702 – J. Carr recused
- 2011-840 – J. Todd recused
- 2011-774 – J. Todd recused
- 2011-630 – J. Todd recused
- 2012-40 – E. Watson recused
- 2012-57 – E. Watson recused
- 2012-215 – D. Sutton recused
- 2011-141 – D. Swartz recused

Pass

5. Administration, Education, Practice, Licensure

Executive Director's Report: L. Davidson gave an overview of the written Executive Director's Report and related documents provided in the Board meeting packet. L. Davidson reported:

- **Board Meetings Transition:** The Board of Nursing will not be able to meet in the National Life Classroom for Board meetings after June 2012. We will be meeting at the Capitol Plaza for our Board meetings in July, August and September.
- **Data Integrity Project:** Chelsea Smith (our Kelly temp) is diligently working on the NURSIS Data Integrity Project. Chelsea is working on providing missing education data for RNs.
- **NCSBN Annual Meeting:** The NCSBN Annual meeting will be held August 8-10, 2012 in Dallas, Texas. Thus far, Deborah Swartz and Nancy Morin will be going. Please let L. Davidson know if you would like to attend.
- **Blue Ribbon Commission:** The Blue Ribbon Commission on Nursing met on May 30, 2012 at Central Vermont Medical Center. The Commission discussed information presented at a recent regional action coalition meeting regarding nursing education programs throughout the states. The Commission has started to explore the recommendations that will be going forward to the Governor in the final report
- **Licensure** – There are no nursing renewal cycles currently in process. The next renewal will be LNAs whose licenses expire on 11/30/12.
- **Discipline** - As of May 31, 2012 there are 190 open cases, 66 follow-up cases and 7 Alternative Program participants.
- **The Board of Nursing 100th Anniversary:** Peregrine Productions has completed the Board of Nursing DVD that commemorates the 100th anniversary of the Board and its mission. The DVD will be put on the Board of Nursing website. The Board watched the DVD and thought it was well done.

- A. NCSBN Model Acts and Rules Review:** The Board reviewed and made recommendations for minor changes which L. Davidson will send to NCSBN. The Board is generally in agreement with the NCSBN Model Acts and Rules are basically correct. The Board gave guidance to D. Swartz who will be attending the NCSBN Annual meeting and will be voting for the Board on the Model Acts and Rules
- B. Workforce Data Survey Proposal:** Mary Val Palumbo reviewed with the Board the process for collecting data on the nursing workforce on the nursing renewal forms and for the online renewal. J. Carr moved to support the workforce data collection contingent on the approval of the Office of the Secretary of State. 9 Yes 1 No
Pass
- J. Carr moved to add to the survey the county of nursing employment.
Pass
- C. Public Comments –** There were no public comments.
- D. Education Committee Report:** D. Swartz reported that the Education Committee will meet on June 18, 2012.
- Elizabeth has started having a weekly phone meeting with Pearson Vue regarding their transition as the new LNA exam vendor. They expect to have statewide training in Vermont in August for the NAEP staff and faculty. They will begin testing on Sept. 1st.
 - Preparations are underway for Professional Development Day which will be held in a conference room at National Life on 6/20 for staff and faculty of NAEPs.
 - Inquiries have recently come from seven facilities and schools interested in starting NAEPs. That is far higher than the usual rate of inquiries
- LNA Program Re-approval: Request for Approval**
- **Lyndon Institute Technical Education Day Program –** S. Norton moved to approve Lyndon Institute Technical Education Day Program for the Biennium 2012-2014.
Pass
- New Programs: Request for Approval**
- **Franklin County Rehabilitation Center –** S. Norton moved to approve Franklin County Rehabilitation Center for one year at which time another site visit will be conducted.
Pass
- Program Status Change**
- The Board was advised that the Manor's Nursing Assistant Educational Program has been deemed Inactive because they have not had any students admitted for a period of 24 months.
- G. Nursing Practice Committee:** D. Sutton reported that the Nursing Practice Committee met on Wednesday, June 6, 2012. The Committee is working on position statements and has the following position statements for the Board's review and approval:
- **Position Statement Process –** A. Weiss moved to approve the Position Statement Process.
Pass
 - **LNA Scope of Practice Position Statement –** E. Watson moved to approve the LNA Scope of Practice Position Statement.
Pass

- **Licensing Requirements for Nurses Performing Telehealth Nursing to Vermonters from Outside Vermont Position Statement – D.** Metcalf moved to approve the Licensing Requirements for Nurses Performing Telehealth Nursing to Vermonters from Outside Vermont Position Statement. **Pass**

- H. APRN Sub-committee:** L. Davidson reported that the Sub-Committee met on Wednesday, May 23, 2012. The Committee discussed the following
- APRN refresher programs and concurred that the APRN would have to submit a transcript and Verification of Education for verification that the courses were graduate level courses.
 - That temporary permits issued to APRN's in refresher programs should be issued without prescriptive authority.
 - The Committee concurred on the appointment of Jerri Wolberg to replace Nancy Strong who has resigned from the Committee.
 - The Committee is still searching for a Public Member.

6. Other Business:

- There was no other Business.

7. Adjournment: S. Norton moved to adjourn the meeting at 3:25 p.m.

Pass

Minutes recorded by: Nancy Morin, Administrative Assistant
Draft minutes reviewed by: Linda Davidson, Executive Director
Date minutes approved by Vermont Board of Nursing: July 9, 2012