



# **Board of Accountancy**

## **Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402  
Tel. (802) 828-2373 • [www.sec.state.vt.us/professional-regulation.aspx](http://www.sec.state.vt.us/professional-regulation.aspx)

### **Approved Minutes**

**Friday, December 21, 2018 at 9:00 a.m.**

Board Members Present: Joshua Partlow, CPA, Vice-Chair; Thomas Shortle, CPA, Chair; Steven Love, CPA, and John Borch, CPA, Secretary

Board Member(s) Absent: Danny Coane, Public Member

Administrative Personnel: Aprille Morrison, Licensing Administrator I

#### **1. Call to Order**

- a. Mr. Shortle called the meeting to order at 9:15 am.

#### **2. Approval of minutes from November 27, 2018 meeting**

- a. Mr. Partlow motioned to approve the November 27, 2018 minutes as presented. Mr. Borch seconded the motion. Motion passed.

#### **3. Election of Officers**

- a. The Board agreed to keep the current slate of officers and defer election of new officers until all members were present.

#### **4. File Review**

Kathleen Gagne  
Emily Le

Lucas McCarthy  
Nathan Webb

Hannah Wagner  
Melinda Hazzard

Daniel Goodwin

Mr. Borch made a motion to approve all applications listed above. Mr. Love seconded the motion. Motion passed.

Shufei Zhang's application was approved pending receipt of a transcript or educational evaluation showing a degree earned.

#### **5. Other Business**

- a. Mr. Borch reported on his attendance at the Annual NASBA meeting.
- b. Mr. Shortle presented certificates of appreciation to Mr. Borch and Mr. Love for their service to the Board of Accountancy.
- c. The Board members present reviewed the NASBA focus questions. Mr. Shortle will communicate directly to NASBA with the responses by the January 7, 2019 deadline.

## **6. Adjournment**

- a. Mr. Love made a motion to adjourn the meeting at 11:01 am. Mr. Borch seconded the motion. Motion passed.

Next Scheduled Meeting – Tuesday, January 22, 2019 at 9:00 am  
Please check the office [website](#) for updates