

# TOWN OF UNDERHILL ANNUAL REPORT

FISCAL YEAR ENDING JUNE 30, 2017



*Please bring this Report to Town Meeting.  
Potluck lunch follows the meeting.*

The Town of Underhill dedicates this year's Town Report to longtime Blakey Road resident Gerard 'Jerry' Adams.

Jerry joined the Underhill Jericho Fire Department in 1966 and was an active member for fifteen years, ultimately reaching the rank of Assistant Chief. One of his main accomplishments, which continues to benefit the Town and Department to this day, was design improvements to the water supply.

During that same time, Jerry was appointed to the Underhill Planning Commission from 1967 to 1974 and had a hand in the first writing in the earliest versions of the Zoning Regulations.

Jerry next was elected to the Underhill Selectboard and served from 1974 to 1983. He was Chair of the Board in 1981-82.

The Town relied on Jerry's Civil Engineering background for design of the Underhill Landfill, and again when the facility was closed. To this day, he remains involved with the post closure process, monitoring the required semiannual groundwater test results.



Jerry returned to the Planning Commission in 2004 and served for twelve more years in that capacity as a Commissioner.

Jerry was as one of the original 2008 appointments to the Energy Committee. In that role, he is actively involved in home energy assessments for Underhill residents, and currently is helping to evaluate a proposed solar electric system.

Never afraid to get his hands dirty, he also worked with the Town Road Crew from 2014 to 2016

Along with recognizing Jerry, the Town would like to thank Susan for sparing and supporting him for those many hours over so many years.

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Cover: The Underhill Ski Bowl (1937 - 1981) was a pioneering ski center in this part of Vermont. Located on the former Lawrence Eagan farm between Stevensville Road and Mountain Road, it was founded by the Underhill Winter Sports Club, a group which included Underhill residents Eagan, Lawrence Casey, Jesse Holmes, Giles Willey and other area residents.

In 1946, the property was purchased by William and Emily Durbrow, with John Durbrow. Later improvements included a disc lift, a warming hut with snack bar, and lights for night skiing. The Ski Bowl had its heyday in the 1960s with weekend ski races and meets for all age groups and biweekly night skiing, which would attract 200-300 winter sports enthusiasts from the area.

This photo taken by Earl Cross probably dates from the early 1940s and is used with permission of the Underhill Historical Society. Additional Historical Society Earl Cross photographs are available at [www.TimDurbrowPhotography.com](http://www.TimDurbrowPhotography.com).

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**OFFICIAL WARNING**  
**TOWN OF UNDERHILL ~ ANNUAL TOWN MEETING**  
**MARCH 6, 2018**

The legal voters of the Town of Underhill, in the County of Chittenden, State of Vermont, are hereby notified and warned to meet at Browns River Middle School in Jericho, Vermont on March 6, 2018 at 9 o'clock in the morning to transact the following business (Voting for all Australian ballot articles will be from 7:00 a.m. to 7:00 p.m. at Browns River Middle School):

- Article 1**      To elect a Moderator for the ensuing year.
- Article 2**      To hear and accept the reports of the Town Officers.
- Article 3**      Shall the voters approve total general fund expenditures of \$1,085,088.37 of which \$898,628.35 shall be raised by taxes, \$186,460.02 by non-tax revenues, pursuant to 24 V.S.A. §2664?
- Article 4**      Shall the voters approve total highway fund expenditures of \$1,668,429.60 of which \$1,135,037.10 shall be raised by taxes, \$533,392.50 by non-tax revenues, pursuant to 24 V.S.A. §2664?
- Article 5**      To transact any other business thought proper when met.

**AUSTRALIAN BALLOT QUESTIONS**

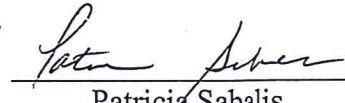
- Article 6**      To elect all Town Officers and School Directors as required by law.
- Article 7**      Shall the Town revoke the exemption on the buildings of Maple Leaf Farm and ten acres surrounding them from taxation for municipal purposes?
- Article 8**      Shall the Town revoke the exemption on the buildings of Maple Leaf Farm and ten acres surrounding them from taxation for school purposes?
- Article 9**      Shall the proposed map and bylaw amendments to the Unified Land Use and Development Regulations creating the Underhill Center Village District approved by the Selectboard on January 2nd, 2018 after hearings by the Planning Commission on October 5th, 7th and 12th, 2017 and the Selectboard on December 5th and 12th, 2017 and January 2nd, 2018 be adopted?
- Article 10**     Shall the remaining proposed amendments to the Unified Land Use and Development Regulations that were approved by the Selectboard on January 2<sup>nd</sup>, 2018 after hearings by the Planning Commission on October 5th, 7th and 12th, 2017 and the Selectboard on December 5th and 12th, 2017 and January 2nd, 2018 be adopted?
- Article 11**     Shall the voters authorize the elimination of the Town Listers and replace in accordance with 17 V.S.A. §2561c(b)(1) a professionally qualified assessor who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are prescribed for a lister or the board of listers under the provisions of Title 32?

- Article 12** Shall the voters authorize the expenditure of \$14,420 for the Green Mountain Transit Jeffersonville Commuter bus route?
- Article 13** Shall the voters authorize the Selectboard to appoint a first constable, and if needed a second constable, in accordance with 17 V.S.A. §2651a?
- Article 14** Shall the town provide notice of the availability of the annual report by mailing a postcard to all registered voters at least 30 days before the annual meeting instead of mailing or otherwise distributing the report to the voters of the town pursuant to 24 V.S.A. § 1682(a)?

**Selectboard Members:**

  
Richard Heh, Chair

  
Kurt Johnson

  
Patricia Sabalis

Received for record this 23th day of January 2018 at Underhill.

ATTEST: Brian Amos, Town Clerk

**ABSTRACT OFFICIAL WARNING  
TOWN OF UNDERHILL ~ ANNUAL TOWN MEETING  
MARCH 7, 2017**

The legal voters of the Town of Underhill, in the County of Chittenden, State of Vermont, are hereby notified and warned to meet at Browns River Middle School, in Jericho, Vermont on March 7, 2017 at 9 o'clock in the morning to transact the following business (Voting for all Australian ballot articles will be from 7:00 a.m. to 7:00 p.m. at Browns River Middle School):

**Article 1**      **Voted** to elect William Wilson, Moderator for the ensuing year.

**Article 2**      **Voted** to hear and accept the reports of the Town Officers.

**Article 3**      **Voted** to approve total general fund expenditures of \$1,213,631.28 of which \$922,525.28 shall be raised by taxes, \$291,106 by non-tax revenues, pursuant to 24 V.S.A. §2664, which includes the additional \$5,000 for the GMT Jeffersonville commuter bus.

**Article 4**      **Voted** to approve total highway fund expenditures of \$1,629,146.06 of which \$1,036,741.06 shall be raised by taxes, \$592,405 by non-tax revenues, pursuant to 24 V.S.A. §2664.

**Article 5**      To transact any other business thought proper when met.

**AUSTRALIAN BALLOT QUESTIONS**

**Article 6**      **Voted** to elect Patricia Sabalis, Selectboard (3years), Sherri Morin, Town Clerk (3years), Pamela Shover, Lister (3years), Kristie Barickman, Library Trustee (4years), Connell Gallagher, Library Trustee (unexpired 3 years), Andrew French, Park District Trustee (3 years) Kevin Campbell, MMMU School District Director (3years).

**Article 7**      **Voted** to approve the expenditure of \$9,000 for restoration at the Old Schoolhouse

# TOWN OFFICERS

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## Elected Town Officers

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Term</u></b>	<b><u>Expires</u></b>
Moderator	William Wilson	1 year	March, 2018
Selectboard	Rick Heh	3 years	March, 2018
	Kurt Johnson	3 years	March, 2019
	Patricia Sabalis	3 years	March, 2020
Town Clerk	Sherri Morin	3 years	March, 2020
Town Treasurer	Sherri Morin	3 years	March, 2019
Listers	Vacant	3 years	March, 2018
	Lori Frohock	3 years	March, 2019
	Pamela Shover	3 years	March, 2020
Agent to Convey Real Estate	Vacant	1 year	March, 2018
Town Grand Juror	Vacant	1 year	March, 2018
Town Agent	Vacant	1 year	March, 2018
Constable	Vacant	1 year	March, 2018
Trustees of Public Funds	Vacant	3 years	March, 2018
	Vacant	3 years	March, 2019
	Vacant	3 years	March, 2020
Mount Mansfield Modified	Peter Geiss	3 years	March, 2018
Union School Directors	Beth Racine	3 years	March, 2019
	Kevin Campbell	3 years	March, 2020

# TOWN OFFICERS

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## Elected Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Jericho-Underhill Library Trustees	Anne Exler	4 years	March, 2018
	Laura Wolf	4 years	March, 2019
	Connell Gallagher	4 years	March, 2020
	Kristie Kapusta	4 years	March, 2021
Underhill-Jericho Park District	Jim Massingham	3 years	March, 2018
	Paul Noel	3 years	March, 2019
	Andrew French	3 years	March, 2020
Justices of the Peace	Linda Almy (D)	2 years	Nov., 2018
	James Beebe Woodard (D)	2 years	Nov., 2018
	Gael Boardman (R)	2 years	Nov., 2018
	John Connell (I)	2 years	Nov., 2018
	Bill Frank (D)	2 years	Nov., 2018
	Peter Geiss (I)	2 years	Nov., 2018
	Josephine McClellan (D)	2 years	Nov., 2018
	Joseph O'Brien (D)	2 years	Nov., 2018
	Patricia Sabalis (D)	2 years	Nov., 2018
Board of Civil Authority	Town Clerk		
	Selectboard		
	Justices of the Peace		
Board of Abatement	Town Clerk		
	Selectboard		
	Listers		
	Justices of the Peace		

# TOWN OFFICERS

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## Appointed Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Development Review Board	Daniel Lee	3 years	March, 2018
	Charles Van Winkle	3 years	March, 2018
	Matthew Chapek	3 years	March, 2019
	Penny Miller	3 years	March, 2019
	Mark Green	3 years	March, 2020
	Karen McKnight	3 years	March, 2020
	Stacy Turkos	3 years	March, 2020
	Shanie Bartlett, Alt	1 year	March, 2018
	Will Towle, Alt.	1 year	March, 2018
	Vacant, Alt.	1 year	March, 2018
Planning Commission	Catherine Kearns	4 years	March, 2018
	Carolyn Gregson	4 years	March, 2018
	Nancy Bergersen	4 years	March, 2019
	David Edson	4 years	March, 2019
	David Gliden	4 years	March, 2019
	John Drew	4 years	March, 2020
	Cynthia Seybolt	4 years	March, 2020
	Patrick Lamphere	4 years	March, 2021
	Andrea Phillips	4 years	March, 2021
Conservation Commission	Nancy McRae	4 years	March, 2018
	Betsy Chapek	4 years	March, 2018
	Peter Hiskes	4 years	March, 2018
	Amy Golodetz	4 years	March, 2019
	Laurie Graham	4 years	March, 2019
	Daniel Steinbauer	4 years	March, 2020
	Daphne Tanis	4 years	March, 2020
	Karen McKnight	4 years	March, 2021
	Patrick Lamphere	4 years	March, 2021
Energy Committee	Peter Bennett	3 years	March, 2018
	Tom Moore	3 years	March, 2018
	Ruth Machell Julianelle	3 years	March, 2019
	Gerard Adams	3 years	March, 2019
	Dwight DeCoster	3 years	March, 2020
	Nicole Bourassa	3 years	March, 2020
	Michael Oman	3 years	March, 2020

# TOWN OFFICERS

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## Appointed Town Officers

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expires</u>
Recreation Committee	Vacant	3 years	March, 2018
	Vacant	3 years	March, 2018
	Bernie Peine	3 years	March, 2019
	Vacant	3 years	March, 2019
	Vacant	3 years	March, 2020
Alternative Transportation Committee	Kurt Johnson	1 year	March, 2018
	Michael Oman	1 year	March, 2018
	Ann Linde	1 year	March, 2018
	Sue Cromwell	1 year	March, 2018
	Catherine Kearns	1 year	March, 2018
Highways Infrastructure and Equipment Committee	Nate Sullivan	1 year	March, 2018
	Mike Weisel	1 year	March, 2018
	Andy Rowe	1 year	March, 2018
	Mike Morin	1 year	March, 2018
	Clarke Elliott	1 year	March, 2018
	Kurt Johnson	1 year	March, 2018
Zoning/Planning Administrator	Andrew Strniste	3 years	July, 2019
Animal Control Officer	Jennifer Silpe	1 year	March, 2018
Town Service Officer	Sue Kusserow	1 year	March, 2018
Fire Warden	Parker Ripley	5 years	July, 2020
Assistant Fire Warden	Nate Goldman		
Health Officer	Patrick Lamphere	3 years	May, 2019
Deputy Health Officer	Deb Moore	3 years	May, 2020
Town Administrator	Brian Bigelow		
Finance Director	RaMona Sheppard		
HR Manager	RaMona Sheppard		
Emergency Management Director	Selectboard Chair		

# TOWN OFFICERS

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## Appointed Town Officers

Assistant Town Clerk	Nancy Bradford
Assistant Treasurer	Nancy Bradford
Tree Warden	Don Tobi
Road Crew	Nate Sullivan, Foreman Jed Abair, Scott Kilpeck and Dwayne Norway

## **CONTACT INFORMATION AND DATES TO REMEMBER!**

**Town Meeting ~ 1st Tuesday in March  
Dog Licenses ~ due by April 1<sup>st</sup>**

**Property Taxes ~ 8/15, 11/15, 2/15 & 5/15**

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### **SELECTBOARD**

Bi-weekly on Tuesday at 6 p.m.

### **DEVELOPMENT REVIEW BOARD**

1st and 3rd Monday at 6:30 p.m.

### **PLANNING COMMISSION**

1st and 3rd Thursday at 6:30 p.m.

### **CONSERVATION COMMISSION**

2nd Monday at 7:00 p.m.

### **ENERGY COMMITTEE**

2nd Tuesday at 7:00 p.m.

### **MOUNT MANSFIELD MODIFIED UNION SCHOOL DISTRICT**

1st and 3rd Monday at 6:30 p.m.

### **DEBORAH RAWSON MEMORIAL LIBRARY BOARD**

3rd Thursday at 7:00 p.m. at the Library

### **FINANCE DIRECTOR & HR MANAGER**

RaMona Sheppard

rsheppard@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x102

### **HIGHWAY DEPARTMENT**

899-9959

Nate Sullivan, Foreman

Jed Abair, Scott Kilpeck

Dwayne Norway

### **TOWN OF UNDERHILL**

www.underhillvt.gov

12 Pleasant Valley Rd

PO Box 120

Underhill, VT 05489

Phone: (802)-899-4434

Fax: (802)-899-2137

### **TOWN ADMINISTRATOR**

Brian Bigelow

bbigelow@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x100

### **TOWN CLERK AND TREASURER**

Sherri Morin

smorin@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x101

### **PLANNING & ZONING ADMINISTRATOR**

Andrew Strniste

astrniste@underhillvt.gov

Monday – Friday 8:00 a.m. – 4:00 p.m.

899-4434 x106

### **LISTERS**

Pam Shover, Chief Lister

pshover@underhillvt.gov

Lori Frohock

lfrohock@underhillvt.gov

899-4434 x103

### **ASSESSING CLERK**

Amanda Bosley

abosley@underhillvt.gov

Monday – Friday 8:00 a.m. – 3:00 p.m.

899-4434 x104

**Town of Underhill - FY 2019 Budget**

Line	Category	FY 2017		FY 2018		FY 2019		
		Budget	Actual	Budget	Thru 1/11/18	Proposed Budget	Change Inc/(Dec)	% Change
	<b>REVENUES</b>							
1	<b>PROPERTY TAXES</b>							
2	General Tax Revenue	869,785	861,730	931,525	541,682	898,628	(32,897)	-3.5%
3	Highway Tax Revenue	1,001,390	1,001,390	1,031,541	601,732	1,129,605	98,064	9.5%
4	Sidewalk Tax Revenue	17,200	17,200	5,200	3,033	5,433	233	4.5%
5	<b>Total Municipal Property Taxes</b>	<b>1,888,375</b>	<b>1,880,320</b>	<b>1,968,266</b>	<b>1,146,448</b>	<b>2,033,665</b>	<b>65,399</b>	<b>3.3%</b>
6								
7	<b>OTHER PROPERTY TAXES</b>							
8	Local Agreement Tax Revenue	105,000	106,689	105,000	(92)	105,000	-	0.0%
9	Payment in lieu of Taxes	17,000	19,877	19,000	23,870	20,000	1,000	5.3%
10	Abatements	-	-	-	(25)	-	-	0.0%
11	.225% of 1% Muni Retained	-	10,389	-	-	-	-	0.0%
12	Late Homestead Penalty	-	3,758	-	2,132	-	-	0.0%
13	<b>Total Property Taxes</b>	<b>2,010,375</b>	<b>2,021,033</b>	<b>2,092,266</b>	<b>1,172,332</b>	<b>2,158,665</b>	<b>66,399</b>	<b>3.2%</b>
14								
15	<b>FINES</b>							
16	Delinq Tax Interest	4,000	2,483	4,000	2,360	3,000	(1,000)	-25.0%
17	Delinq Tax Penalty	10,000	15,585	10,000	7,351	10,000	-	0.0%
18	<b>Total Fines</b>	<b>14,000</b>	<b>18,068</b>	<b>14,000</b>	<b>9,711</b>	<b>13,000</b>	<b>(1,000)</b>	<b>-7.1%</b>
19								
20	<b>LICENSES &amp; PERMITS</b>							
21	Dog Licenses	4,000	4,130	4,000	328	4,000	-	0.0%
22	Zoning Permits	20,900	31,732	24,430	16,708	22,850	(1,580)	-6.5%
23	Traffic Control	4,000	2,981	4,000	1,861	3,000	(1,000)	-25.0%
24	Tax Research	2,000	3,330	3,000	2,345	3,000	-	0.0%
25	Miscellaneous Lic/Permits	1,010	1,740	1,010	660	1,160	150	14.9%
26	<b>Total Licenses and Permits</b>	<b>31,910</b>	<b>43,913</b>	<b>36,440</b>	<b>21,903</b>	<b>34,010</b>	<b>(2,430)</b>	<b>-6.7%</b>
27								
28	<b>INTERGOVERNMENTAL</b>							
29	State Aid to Highways	102,000	102,040	102,000	51,001	102,000	-	0.0%
30	State Current Use	50,000	56,517	60,000	54,827	55,000	(5,000)	-8.3%
31	Highway, Sidewalk & Structures Grants	154,800	14,230	397,300	165,262	401,393	4,093	1.0%
32	Reappraisal & Equalization Revenue	12,500	12,772	12,500	2	13,900	1,400	11.2%
33	EcoRestoration Grant	-	-	19,105	-	-	(19,105)	-100.0%
34	Historical Preservation Grant	-	-	17,400	-	-	(17,400)	-100.0%
35	Lister Education Grant	-	-	400	-	400	-	0.0%
36	<b>Total Intergovernmental</b>	<b>319,300</b>	<b>185,559</b>	<b>608,705</b>	<b>271,091</b>	<b>572,693</b>	<b>(36,013)</b>	<b>-5.9%</b>
37								
38	<b>CHARGES FOR SERVICES</b>							
39	Copies	2,500	2,566	2,500	1,260	2,500	-	0.0%
40	Rent of Town Hall	400	1,030	400	420	500	100	25.0%
41	Recording Fees	21,400	33,380	20,000	13,460	20,000	-	0.0%
42	Map Recording	100	180	100	45	100	-	0.0%
43	<b>Total Charges for Services</b>	<b>24,400</b>	<b>37,156</b>	<b>23,000</b>	<b>15,185</b>	<b>23,100</b>	<b>100</b>	<b>0.4%</b>
44								
45	<b>MISCELLANEOUS REVENUE</b>							
46	Savings Interest	1,000	1,401	1,000	858	1,000	-	0.0%
47	Rent - Post Office	9,100	9,100	9,403	4,588	9,403	-	0.0%
48	Miscellaneous Income	5,576	14,438	6,067	1,733	4,467	(1,600)	-26.4%
49	Bond Interest Refunding	-	9,672	9,896	9,896	7,960	(1,936)	-19.6%
50	<b>Total Miscellaneous Revenue</b>	<b>15,676</b>	<b>34,611</b>	<b>26,366</b>	<b>17,075</b>	<b>22,830</b>	<b>(3,536)</b>	<b>-13.4%</b>
51								

**Town of Underhill - FY 2019 Budget**

Line	Category	FY 2017		FY 2018		FY 2019		
		Budget	Actual	Budget	Thru 1/11/18	Proposed Budget	Change Inc/(Dec)	% Change
52	<b>Other Revenue</b>							
53	Bank Loans	155,000	155,000	50,000	50,000	-	(50,000)	-100.0%
54	Capital Reserve Usage	10,000	-	84,000	34,000	-	(84,000)	-100.0%
55	Animal Control Contributions	-	465	-	100	100	100	0.0%
56	Historical Society Contribution	-	13,635	20,000	-	-	(20,000)	-100.0%
57	School House Reserve	20,000						
58	Sidewalk Reserve	-				30,000		
59	Lister Education Reserve	2,000	-	2,000	-	1,500	(500)	-25.0%
60	Records Restoration Reserve	6,350	-	-	-	2,370	2,370	0.0%
61	Inventory Reserve Usage	-	-	-	5,769	-	-	0.0%
62	Conservation	-	441	-	7	250	250	0.0%
63	<b>Total Other Revenue</b>	<b>193,350</b>	<b>169,541</b>	<b>156,000</b>	<b>89,876</b>	<b>34,220</b>	<b>(151,780)</b>	<b>-78.1%</b>
64								
65	<b>Use of Surplus</b>							
66	Use of Surplus	110,000	110,000	-	101,135	-	-	0.0%
67	<b>TOTAL OTHER SOURCES OF REVENUE</b>	<b>110,000</b>	<b>110,000</b>	<b>-</b>	<b>101,135</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
68								
69	<b>TOTAL REVENUE</b>	<b>2,719,011</b>	<b>2,619,880</b>	<b>2,956,777</b>	<b>1,698,309</b>	<b>2,858,518</b>	<b>(128,259)</b>	<b>-3.3%</b>
70								
71	<b>EXPENDITURES</b>							
72								
73	<b>SELECTBOARD</b>							
74	Selectboard Stipends	4,500	3,000	3,000	1,500	1,500	(1,500)	-50.0%
75	Payroll Taxes/Employee HRA Payments	344	4,645	2,230	1,337	3,115	885	39.7%
76	Post Employment Benefits	2,700	3,065	2,700	1,718	2,700	-	0.0%
77	Training/Prof Fees	600	190	600	340	600	-	0.0%
78	Legal Fees	20,000	24,617	35,000	6,413	20,000	(15,000)	-42.9%
79	Professional Engineering Services	-	2,314	10,000	-	5,000	(5,000)	-50.0%
80	VLCT Dues	4,268	4,268	4,418	4,418	4,514	96	2.2%
81	Other Expenses	19,000	4,698	19,500	2,246	14,100	(5,400)	-27.7%
82	<b>Total Selectboard</b>	<b>51,412</b>	<b>46,796</b>	<b>77,448</b>	<b>17,972</b>	<b>51,529</b>	<b>(25,919)</b>	<b>-33.5%</b>
83								
84	<b>ELECTIONS</b>							
85	Salaries	4,200	2,861	1,500	-	3,000	1,500	100.0%
86	Printing & Binding	10,000	5,912	4,500	-	925	(3,575)	-79.4%
87	Outside labor & Prof Fees	1,225	2,002	1,225	-	425	(800)	-65.3%
88	Supplies	1,800	432	1,125	427	9,575	8,450	751.1%
89	<b>Total Elections</b>	<b>17,225</b>	<b>11,207</b>	<b>8,350</b>	<b>427</b>	<b>13,925</b>	<b>5,575</b>	<b>66.8%</b>
90								
91	<b>ADMINISTRATION</b>							
92	Salaries	45,939	44,854	47,317	24,569	47,790	473	1.0%
93	Salaries - Insurance Opt Out	8,843	9,053	9,263	4,988	9,263	-	0.0%
94	Payroll Taxes & Benefits	10,484	10,549	10,947	5,920	11,296	349	3.2%
95	Training & Development	200	90	200	25	200	-	0.0%
96	Professional Fees	500	-	300	-	300	-	0.0%
97	Supplies	100	-	-	-	-	-	0.0%
98	Travel	500	683	700	327	700	-	0.0%
99	Labor Transferred to Capital	-	(1,415)	-	(351)	-	-	0.0%
100	<b>Total Administration</b>	<b>66,566</b>	<b>63,814</b>	<b>68,728</b>	<b>35,477</b>	<b>69,550</b>	<b>822</b>	<b>1.2%</b>

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**Town of Underhill - FY 2019 Budget**

Line	Category	FY 2017		FY 2018		FY 2019		
		Budget	Actual	Budget	Thru 1/11/18	Proposed Budget	Change Inc/(Dec)	% Change
102	<b>TOWN CLERK/TREASURER</b>							
103	Salaries - Town Clerk/Treasurer	63,471	63,715	65,375	33,945	66,028	654	1.0%
104	Salaries - Insurance Opt Out	6,294	6,443	6,593	3,550	6,593	-	0.0%
105	Salaries - other	6,190	6,028	6,378	3,838	6,377	(1)	0.0%
106	Payroll Taxes & Benefits	13,487	12,645	13,979	7,044	13,418	(561)	-4.0%
107	Training & Development	575	415	590	370	430	(160)	-27.1%
108	Professional & Technical Services	8,850	8,259	8,850	3,476	8,370	(480)	-5.4%
109	Supplies	535	6	135	-	100	(35)	-25.9%
110	Travel	1,500	1,010	1,500	294	1,200	(300)	-20.0%
111	<b>Total Town Clerk/Treasurer</b>	<b>100,902</b>	<b>98,521</b>	<b>103,399</b>	<b>52,517</b>	<b>102,516</b>	<b>(882)</b>	<b>-0.9%</b>
112								
113	<b>FINANCE</b>							
114	Salaries	63,662	63,907	65,576	34,047	66,232	656	1.0%
115	Salaries: Health Benefit Adjustment	2,564	2,598	2,462	1,475	2,687	226	9.2%
116	Payroll Taxes & Benefits	20,930	21,201	22,555	12,483	22,775	221	1.0%
117	Training & Development	800	554	405	105	400	(5)	-1.2%
118	Professional & Technical Services	12,000	12,000	12,400	12,000	13,000	600	4.8%
119	Supplies	100	50	-	-	-	-	0.0%
120	Travel	400	303	800	232	500	(300)	-37.5%
121	Labor Transferred to Capital	-	-	-	-	-	-	0.0%
122	<b>Total Finance</b>	<b>100,456</b>	<b>100,613</b>	<b>104,198</b>	<b>60,342</b>	<b>105,595</b>	<b>1,397</b>	<b>1.3%</b>
123								
124	<b>LISTERS</b>							
125	Salaries - Listers	50,193	43,132	32,511	3,742	2,019	(30,492)	-93.8%
126	Salaries - Insurance Opt Out - Listers	-	6,443	-	127	-	-	0.0%
127	Salaries - Assessing Clerk	-	3,675	-	14,108	27,573	27,573	0.0%
128	Salaries - Insurance Opt Out - Assessing Clerk	-	1,069	-	4,988	9,263	9,263	0.0%
129	Payroll Taxes & Benefits	4,125	4,855	2,694	4,109	8,135	5,441	202.0%
130	Training & Development	2,050	415	2,050	790	1,550	(500)	-24.4%
131	Professional & Technical Services	6,205	4,740	4,705	-	20,455	15,750	334.8%
132	Travel	431	872	1,200	331	1,200	-	0.0%
133	<b>Total Listers</b>	<b>63,004</b>	<b>65,201</b>	<b>43,160</b>	<b>28,194</b>	<b>70,195</b>	<b>27,034</b>	<b>62.6%</b>
134								
135	<b>BUILDING AND PLANT</b>							
136	Custodial Services	7,800	6,750	3,900	3,898	7,800	3,900	100.0%
137	Parks & Landscaping	6,175	5,364	6,175	3,728	5,040	(1,135)	-18.4%
138	Building Maintenance	10,000	10,283	7,500	2,719	10,000	2,500	33.3%
139	Postage Meter/Copy Lease	5,000	3,947	5,000	2,042	5,000	-	0.0%
140	Property & Casualty Insurance	17,171	18,380	19,878	14,787	20,280	402	2.0%
141	Telephone	4,200	4,311	4,200	2,021	4,320	120	2.9%
142	Postage	3,000	3,898	3,000	1,251	4,000	1,000	33.3%
143	Technical Expenditures	18,000	14,871	18,550	12,079	16,089	(2,461)	-13.3%
144	Janitorial Supplies	500	702	500	385	700	200	40.0%
145	Kitchen Supplies	1,000	996	1,000	198	1,000	-	0.0%
146	Office Supplies	10,500	9,578	10,500	3,129	10,500	-	0.0%
147	Electricity	3,600	3,367	3,600	1,402	3,600	-	0.0%
148	Street Lights	3,000	3,116	3,000	1,326	2,200	(800)	-26.7%
149	Heating Fuel	5,300	2,223	4,000	1,185	3,000	(1,000)	-25.0%
150	<b>Total Building &amp; Plant</b>	<b>95,246</b>	<b>87,784</b>	<b>90,803</b>	<b>50,150</b>	<b>93,529</b>	<b>2,726</b>	<b>3.0%</b>

**Town of Underhill - FY 2019 Budget**

Line	Category	FY 2017		FY 2018		FY 2019		
		Budget	Actual	Budget	Thru 1/11/18	Proposed Budget	Change Inc/(Dec)	% Change
152	<b>POST OFFICE</b>							
153	Maintenance & Repair	3,000	1,027	3,000	448	1,500	(1,500)	-50.0%
154	Supplies	750	180	500	75	500	-	0.0%
155	<b>Total Post Office</b>	3,750	1,207	3,500	523	2,000	(1,500)	-42.9%
156								
157	<b>SCHOOL HOUSE</b>							
158	Maintenance/Repair/Supplies	2,500	1,445	6,000	629	5,600	(400)	-6.7%
159	Electric	260	292	260	125	260	-	0.0%
160	Heating Fuel	10	8	10	147	40	30	300.0%
161	<b>Total School House</b>	2,770	1,745	6,270	901	5,900	(370)	-5.9%
162								0.0%
163	<b>TOTAL GENERAL GOVERNMENT</b>	<b>501,331</b>	<b>476,889</b>	<b>505,856</b>	<b>246,502</b>	<b>514,738</b>	<b>8,883</b>	<b>1.8%</b>
164								
165	<b>PUBLIC SAFTEY</b>							
166	<b>ANIMAL CONTROL OFFICER</b>							
167	Salaries	1,452	2,258	1,496	1,002	1,496	0	0.0%
168	Telephone Allowance	300	275	300	150	300	-	0.0%
169	Payroll Taxes & Benefits	154	202	145	133	304	158	108.9%
170	Vet, Kennel, Impound Expenditures	-	695	700	55	700	-	0.0%
171	Supplies	1,000	261	300	185	300	-	0.0%
172	Travel	100	69	100	13	100	-	0.0%
173	<b>Total Animal Control Officer</b>	3,006	3,760	3,041	1,539	3,200	159	5.2%
174								
175	<b>PURCHASED SERVICES</b>							
176	Chittenden County Sherrieff	15,000	11,230	16,800	5,208	16,800	-	0.0%
177	Dispatch Service	-	-	958	958	-	(958)	-100.0%
178	<b>Total Purchased Services</b>	15,000	11,230	17,758	6,166	16,800	(958)	-5.4%
179								
180	<b>SAFETY APPROPRIATIONS</b>							
181	Essex Rescue	8,250	8,250	10,015	5,008	11,745	1,730	17.3%
182	Jericho Underhill Fire Department	217,799	217,799	224,989	112,495	214,074	(10,915)	-4.9%
183	CUSI	4,612	4,612	5,633	2,817	5,589	(44)	-0.8%
184	<b>Total Safety Appropriations</b>	230,661	230,661	240,637	120,319	231,408	(9,229)	-3.8%
185								
186	<b>HEALTH</b>							
187	Public Health Officer	500	317	1,190	2	1,197	7	0.6%
188	Well Monitoring	7,405	7,333	7,840	4,086	7,870	30	0.4%
189	Visiting Nurse Association	7,145	7,145	7,359	3,680	7,580	221	3.0%
190	<b>Total Health</b>	15,050	14,794	16,389	7,767	16,647	258	1.6%
191								
192	<b>TOTAL PUBLIC SAFETY</b>	<b>263,717</b>	<b>260,445</b>	<b>277,825</b>	<b>135,790</b>	<b>268,055</b>	<b>(9,770)</b>	<b>-3.5%</b>
193								
194	<b>RECREATION</b>							
195	Salaries	3,918	3,166	4,037	2,659	4,043	6	0.1%
196	Payroll Taxes & Benefits	330	260	326	277	574	248	76.2%
197	Telephone	635	396	-	-	-	-	0.0%
198	Grounds/Pond Maintenance	-	-	-	-	4,000	4,000	0.0%
199	Supplies	2,020	485	2,020	513	2,020	-	0.0%
200	<b>Total Recreation</b>	6,903	4,307	6,383	3,449	10,636	4,254	66.6%
201								

**Town of Underhill - FY 2019 Budget**

Line	Category	FY 2017		FY 2018		FY 2019		
		Budget	Actual	Budget	Thru 1/11/18	Proposed Budget	Change Inc/(Dec)	% Change
202	<b>PLANNING &amp; ZONING</b>							
203	Salaries	42,230	53,168	50,470	27,207	50,975	505	1.0%
204	Salaries: Ins Opt Out	3,147	-	-	-	-	-	0.0%
205	Payroll Taxes & Benefits	7,352	23,743	26,102	14,692	27,939	1,837	7.0%
206	Training & Development	880	25	1,354	-	1,031	(323)	-23.8%
207	Legal and Professional Fees	6,750	8,422	7,250	525	7,250	-	0.0%
208	Mapping	3,500	810	3,500	-	2,000	(1,500)	-42.9%
209	Advertising/Printing	3,000	2,662	3,750	1,750	3,500	(250)	-6.7%
210	CC Regional Planning Dues	4,638	4,638	4,511	4,511	4,469	(42)	-0.9%
211	Supplies, Postage, Tech Expenditures	2,250	1,603	2,750	-	1,750	(1,000)	-36.4%
212	Travel	600	406	550	200	550	-	0.0%
213	<b>Total Planning &amp; Zoning</b>	<b>74,347</b>	<b>95,476</b>	<b>100,237</b>	<b>48,885</b>	<b>99,464</b>	<b>(773)</b>	<b>-0.8%</b>
214								
215	<b>CULTURAL SERVICES</b>							
216	Underhill Jericho Library	104,514	104,514	106,507	53,254	104,880	(1,627)	-1.5%
217	<b>Total Cultural Services</b>	<b>104,514</b>	<b>104,514</b>	<b>106,507</b>	<b>53,254</b>	<b>104,880</b>	<b>(1,627)</b>	<b>-1.5%</b>
218								
219	<b>GENERAL SELECT BOARD APPROPRIATIONS</b>							
220	Local Agreement	105,000	106,689	105,000	-	105,000	-	0.0%
221	Energy Committee	500	-	500	-	500	-	0.0%
222	Cemetery Fund	1,025	3,500	2,000	1,800	2,800	800	40.0%
223	Memorial Day	350	237	350	-	350	-	0.0%
224	VACD	100	100	100	50	100	-	0.0%
225	CCTA Bus Route	5,000	5,000	5,000	10,000	-	(5,000)	-100.0%
226	Conservation	-	769	1,000	-	500	(500)	-50.0%
227	Front Porch Forum	100	100	100	50	100	-	0.0%
228	<b>Total General Appropriations</b>	<b>112,075</b>	<b>116,395</b>	<b>114,050</b>	<b>11,900</b>	<b>109,350</b>	<b>(4,700)</b>	<b>-4.1%</b>
229								
230	<b>REGIONAL SERVICE APPROPRIATIONS</b>							
231	Winooski Nat'l Resources	500	500	500	250	500	-	0.0%
232	Jericho Underhill Park	18,386	15,844	15,844	7,922	17,218	1,374	8.7%
233	Chittenden County Tax	17,000	17,816	18,111	17,945	19,000	889	4.9%
234	<b>Total Regional Service Appropriations</b>	<b>35,886</b>	<b>34,160</b>	<b>34,455</b>	<b>26,117</b>	<b>36,718</b>	<b>2,263</b>	<b>6.6%</b>
235								
236	<b>SOCIAL SERVICE APPROPRIATIONS</b>							
237	Steps to End Violence	650	650	675	338	675	-	0.0%
238	Child Care Resources	100	100	100	50	100	-	0.0%
239	COTS	500	500	500	250	500	-	0.0%
240	Local Food Shelf	600	600	600	300	600	-	0.0%
241	American Red Cross	1,000	1,000	1,000	500	1,000	-	0.0%
242	Vermont Association for Blind	100	100	100	50	100	-	0.0%
243	Howard Mental Health	700	700	700	350	900	200	28.6%
244	Senior Citizens	1,250	1,250	1,250	625	1,250	-	0.0%
245	CVA On Aging	950	950	950	475	1,000	50	5.3%
246	VCIL	200	200	200	100	200	-	0.0%
247	<b>Total Social Service Appropriations</b>	<b>6,050</b>	<b>6,050</b>	<b>6,075</b>	<b>3,038</b>	<b>6,325</b>	<b>250</b>	<b>4.1%</b>
248								

**Town of Underhill - FY 2019 Budget**

Line	Category	FY 2017		FY 2018		FY 2019		
		Budget	Actual	Budget	Thru 1/11/18	Proposed Budget	Change Inc/(Dec)	% Change
249	<b>NOTES AND BONDS</b>							
250	Construction Bond - Principal	35,000	35,000	35,000	35,000	35,000	-	0.0%
251	Construction Bond - Interest	8,798	8,798	6,868	3,919	4,921	(1,947)	-28.4%
252	Short Term Note - Principal	-	-	25,000	50,000	-	(25,000)	-100.0%
253	Short Term Note - Interest	-	-	375	145	-	(375)	-100.0%
254	<b>Total Bond Redemption</b>	<b>43,798</b>	<b>43,798</b>	<b>67,243</b>	<b>89,064</b>	<b>39,921</b>	<b>(27,322)</b>	<b>-40.6%</b>
255								
256	<b>CAPITAL EXPENDITURES</b>							
257	School House Restoration	20,000	27,270	49,000	5,190	-	(49,000)	-100.0%
258	Town Hall	10,000	-	60,000	42,140	-	(60,000)	-100.0%
259	539 VT Rt 15 - Land Purchase	-	-	-	-	-	-	0.0%
260	<b>TOTAL CAPITAL PURCHASES</b>	<b>30,000</b>	<b>27,270</b>	<b>109,000</b>	<b>47,330</b>	<b>-</b>	<b>(109,000)</b>	<b>-100.0%</b>
261								
262	<b>TOTAL GENERAL EXPENDITURES</b>	<b>1,178,621</b>	<b>1,169,305</b>	<b>1,327,631</b>	<b>665,328</b>	<b>1,190,088</b>	<b>(137,543)</b>	<b>-10.4%</b>
263								
264	<b>HIGHWAY</b>							
265	<b>SALARY AND BENEFITS</b>							
266	Salaries	209,558	198,069	215,626	92,610	217,840	2,213	1.0%
267	Salaries - Part Time	5,817	10,491	6,179	14,255	11,238	5,059	81.9%
268	Salaries - Insurance Opt Out	8,843	9,053	9,263	4,988	9,263	-	0.0%
269	Payroll Taxes & Benefits	83,224	79,318	85,053	45,253	100,675	15,621	18.4%
270	Training	300	45	300	30	200	(100)	-33.3%
271	<b>Total Salary and Benefits</b>	<b>307,742</b>	<b>296,976</b>	<b>316,422</b>	<b>157,136</b>	<b>339,215</b>	<b>22,793</b>	<b>7.2%</b>
272								
273	<b>CONTRACTORS AND OUTSIDE LABOR</b>							
274	Hauling Services	40,000	31,857	-	-	-	-	0.0%
275	Tree & Brush Removal	7,500	4,900	7,500	-	7,500	-	0.0%
276	Culvert Maintenance	2,750	6,272	3,000	540	5,000	2,000	66.7%
277	Contractors & Outside Labor	-	5,805	21,600	-	10,000	(11,600)	-53.7%
278	Contractors - Misc	5,500	14,852	7,050	3,433	16,200	9,150	129.8%
279	Professional/Technical Services	2,000	-	2,000	-	2,000	-	0.0%
280	<b>Total Contractors Services</b>	<b>57,750</b>	<b>63,686</b>	<b>41,150</b>	<b>3,973</b>	<b>40,700</b>	<b>(450)</b>	<b>-1.1%</b>
281								
282	<b>OTHER PURCHASED SERVICES</b>							
283	Building & Grounds Maintenance	4,000	11,148	7,000	2,035	9,800	2,800	40.0%
284	Heavy Equipment Maintenance	15,000	13,543	15,000	2,076	15,000	-	0.0%
285	Dump Truck Maintenance	50,000	45,788	45,000	5,491	50,000	5,000	11.1%
286	Small Equipment Maintenance	2,500	3,560	3,000	2,066	3,000	-	0.0%
287	Vehicle Maintenance	5,000	3,246	2,000	6,623	2,500	500	25.0%
288	Equip and Vehicle Rental	3,000	595	3,000	264	2,000	(1,000)	-33.3%
289	Insurance-Vehicle,Property,Casualty	12,426	12,845	13,652	9,908	12,923	(729)	-5.3%
290	Telephone	2,600	2,294	2,700	809	2,700	-	0.0%
291	FEMA Oct '17 Wind Damage	-	-	-	6,418	-	-	0.0%
292	BBR Grant	-	-	-	2,394	-	-	0.0%
293	<b>Total Other Purchased Services</b>	<b>94,526</b>	<b>93,020</b>	<b>91,352</b>	<b>38,084</b>	<b>97,923</b>	<b>6,571</b>	<b>7.2%</b>
294								
295	<b>GENERAL SUPPLIES</b>							
296	Shed/Office Supplies	2,000	3,040	4,000	2,628	4,000	-	0.0%
297	Small Tools	1,600	403	2,000	2,065	2,000	-	0.0%
298	Small Equipment	4,200	5,723	1,600	151	1,000	(600)	-37.5%
299	<b>Total General Supplies</b>	<b>7,800</b>	<b>9,166</b>	<b>7,600</b>	<b>4,844</b>	<b>7,000</b>	<b>(600)</b>	<b>-7.9%</b>
300								

**Town of Underhill - FY 2019 Budget**

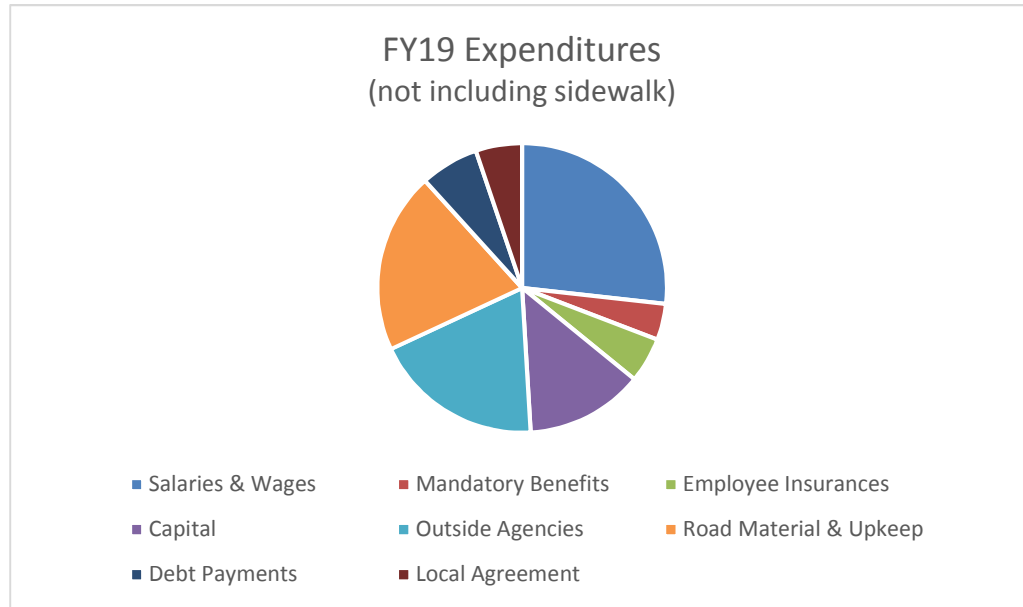
Line	Category	FY 2017		FY 2018		FY 2019		
		Budget	Actual	Budget	Thru 1/11/18	Proposed Budget	Change Inc/(Dec)	% Change
301	<b>ENERGY</b>							
302	Heating Fuel	8,000	5,462	6,000	620	6,000	-	0.0%
303	Gas/Oil/Fuel	60,000	44,458	55,000	24,381	50,000	(5,000)	-9.1%
304	<b>Total Energy</b>	68,000	49,920	61,000	25,001	56,000	(5,000)	-8.2%
305								
306	<b>ROAD MATERIALS</b>							
307	Gravel	50,000	45,606	65,000	39,908	65,000	-	0.0%
308	Chloride	14,000	21,073	14,000	9,523	14,000	-	0.0%
309	Salt	43,000	46,174	43,000	18,167	43,000	-	0.0%
310	Sand	65,000	70,625	65,000	80,150	75,000	10,000	15.4%
311	Stone	15,000	19,623	15,000	-	15,000	-	0.0%
312	<b>Total Road Materials</b>	187,000	203,101	202,000	147,747	212,000	10,000	5.0%
313								
314	<b>OTHER EXPENSE</b>							
315	Roadside Maintenance	15,000	15,204	18,000	17,371	18,000	-	0.0%
316	Sidewalk Maintenance	2,500	2,099	2,900	1,058	2,500	(400)	-13.8%
317	Travel	100	48	100	212	250	150	150.0%
318	Electricity	4,000	4,592	4,000	1,277	4,000	-	0.0%
319	Bridges Culverts Guardrails	25,000	10,451	25,000	13,681	25,000	-	0.0%
320	Traffic Control Materials	8,500	12,094	11,200	8,682	16,400	5,200	46.4%
321	Pavement Repair & Retreatment	45,000	39,413	57,400	148,624	133,000	75,600	131.7%
322	Stormwater Masterplan & Erosion Inventory	-	1,478	22,105	605	-	(22,105)	-100.0%
323	<b>Total Other Expense</b>	100,100	85,379	140,705	191,510	199,150	58,445	41.5%
324								
325	<b>NOTES</b>							
326	Highway Equipment - Principal	90,967	91,147	122,147	122,147	86,980	(35,167)	-28.8%
327	Highway Equipment - Interest	7,505	8,021	17,270	9,011	6,136	(11,134)	-64.5%
328	<b>Total Notes</b>	98,472	99,168	139,417	131,158	93,116	(46,301)	-33.2%
329								
330	<b>CAPITAL EXPENDITURES</b>							
331	Building Improvement	34,000	-	30,000	-	-	(30,000)	-100.0%
332	Vehicles & Equipment	155,000	163,989	22,500	-	-	(22,500)	-100.0%
333	Infrastructure - Sidewalk	172,000	8,398	222,000	1,715	354,325	132,325	59.6%
334	Infrastructure - Roads	258,000	241,340	355,000	189,864	269,000	(86,000)	-24.2%
335	<b>TOTAL CAPITAL PURCHASES</b>	619,000	413,726	629,500	191,580	623,325	(6,175)	-1.0%
336								
337	<b>TOTAL HIGHWAY EXPENDITURES</b>	1,540,390	1,314,141	1,629,146	891,032	1,668,430	39,284	2.4%
338								
339	<b>TOTAL EXPENDITURES</b>	2,719,011	2,483,446	2,956,777	1,556,360	2,858,518	(98,259)	-3.3%

The firm of A.M.Peisch & Company, LLP was engaged to audit the financial statements of the Town of Underhill for the fiscal year ended June 30, 2017. Copies of the audit report are on file at the town office and can be obtained on the town website at [www.underhillvt.gov](http://www.underhillvt.gov).

A complete picture of the town's financial condition and results of operations can only be obtained by reading the whole audit report and the accompanying footnotes and schedules.

Taxable Grand List - Estimate	\$ 3,950,092
Municipal Taxes	\$ 2,033,665.45
Tax Rate per \$100 value	\$ 0.5148

## FY19 Budget Explanations



### Summary:

The FY19 budget presented for voter approval represents a *decrease* of 3.3% in total expenditures. However, as the result of a reduction in funding from other sources, the budget represents an *increase* in property tax revenue of 3.3%. Since the grand list is projected to increase 3.0%, the property tax rate is projected to remain stable; increasing from \$0.5095 to \$0.5148 or a half a penny.

Grant funding is down and there is no projection for new funding via loans. Current policy requires an unassigned fund balance of 15% of budgeted expenditures. The town had 16% at fiscal year end June 30, 2017. As a result, there is no plan to use surplus to reduce tax revenue as has been the case in the last two years.

### Expenditures:

FY19 expenditures will decrease 3.3% from FY18. Of that amount, general expenditures are budgeted down 10.4% while highway expenditures will increase 2.4%.

### Salaries and Wages:

Salaries and wages comprise 21.7% of the FY19 budget expenditures compared to 20.2% estimate for FY18. The increase is the result of a budgeted raise of 1.0% for full time employees, an increase in labor costs in the lister/assessor department due to staff changes, a change in the utilization of part time workers in the highway department by increasing their hours from 300 per year to 660 per year, and an increase in election labor resulting from an additional primary election during 2018. Selectboard stipends are reduced because two members have declined their annual \$1,500 stipends. Part time employees will not receive a

raise and any employees or officials under the minimum wage will increase to the state minimum wage of \$10.50 per hour.

Included in salaries and wages discussed above are employee payments of Cash In Lieu of health insurance. These payments will be reduced from 40.0% of saved premium to 36.5% of saved premium in order to hold the payments at the current fixed dollar amount. Cash In Lieu of payments are made to employees who have other health insurance coverage and waive the town's coverage. As a percentage of the total premiums, the town saves the cost of the full health insurance coverage. There is an increase in the line item for the lister/assessor department because of the change in staff working enough hours to be eligible for the coverage. In addition, employees 65 and over who opt out of the town's health insurance program, receive a percentage of the savings between the cost of the Medicare/Medigap coverage and the town offered health insurance coverage. This payment was also held at the prior year fixed amount.

#### **Employee Insurance Benefits:**

Employee insurance costs comprise 3.3% of the FY19 budget expenditures compared to 2.6% estimate for FY18. The insurance increase is the result of a 9.5% increase in health coverage premiums for the three covered employees, plus the addition of a new eligible employee. The budget includes small increases in dental insurance premium at renewal in July 2018. Vision insurance premium has not increased in two years, but we have included a small increase at renewal in January 2019.

#### **Other Employee Benefits:**

Workers' Compensation costs are estimated to increase by 6.0% and Vermont Municipal Employees' Retirement System contributions will increase 1.7%. Social security and Medicare payroll taxes are unchanged. Mandatory benefits – workers' compensation, unemployment, social security, Medicare, and retirement – comprise 4.1% of the budget, up from 3.5%.

#### **Capital Expenditures:**

The Capital Improvement Program ("CIP") was not updated for FY19. The CIP will be revisited in FY20. There are no capital expenditures budgeted in FY19 for general areas, such as the town hall or school house. For infrastructure, \$75,000 is budgeted for gravel road rebuild and \$169,000 for two bridge reconstructions. Mountain Road engineering will move from FY18 to FY19 as the project was extended. The total change to highway CIP is a reduction of 24.2%. Total capital expenditures comprise 10.7% of the budget compared to 18.9% in the prior year.

**Special Projects:** The Sidewalk Project is further delayed. Completion in FY19 will cost \$354,325: \$318,892 from a grant, \$30,000 reserve, and \$5,433 covered by FY19 taxes.

**Debt Expenditures:** Total payments are scheduled to decrease from 7.2% of FY18 budget to 4.8% of the FY19 budget.

*Submitted by, RaMona Sheppard, Finance Director*

**TOWN OF UNDERHILL, VERMONT**

**BALANCE SHEET  
GOVERNMENTAL FUND**

	<b>As of 6/30/2017 General Fund</b>	<b>As of 6/30/2016 General Fund</b>	<b>As of 6/30/2015 General Fund</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 918,112	\$ 946,298	\$ 890,084
Receivables:			
Delinquent taxes	38,781	32,805	29,797
Delinquent tax interest	1,430	725	910
Delinquent tax penalties	3,060	2,057	1,853
Grants receivable	700	1,087	97,136
Prepaid expenses	68,992	38,643	24,551
Inventory	23,878	42,504	16,912
Other current assets	9,457	1,190	-
Total assets	<u>\$ 1,064,410</u>	<u>\$ 1,065,309</u>	<u>\$ 1,061,243</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 51,082	\$ 75,657	\$ 44,939
Accrued wages	9,875	8,880	19,849
Cash held in trust	522	14,157	-
Unearned grant revenue	3,000	3,000	18,811
Total liabilities	<u>64,479</u>	<u>101,694</u>	<u>83,599</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue- Property taxes	<u>25,586</u>	<u>15,704</u>	<u>19,268</u>
<b>FUND EQUITY</b>			
Nonspendable			
Inventory	23,878	42,504	16,912
Prepaid expenses	68,992	38,643	23,894
Restricted			
Listers education	3,265	3,265	3,265
Matching grant	15,000	15,000	15,000
Reappraisal	40,368	27,595	14,837
Restoration reserve	8,102	3,911	4,564
Committed			
Schoolhouse reserve	521	14,156	-
Conservation	2,046	2,374	2,037
Contingency	22,741	22,741	22,741
General capital reserve	10,000	10,000	20,000
Building reserve	10,000	10,000	-
HRA	28,181	15,497	15,497
Highway-Capital reserve	80,000	70,000	145,000
Highway-Infrastructure reserve	24,000	-	-
Highway-Generator reserve	20,000	20,000	20,000
Highway-Next year expenditures	101,135	110,000	65,000
Highway-Contingency reserve	21,499	21,499	21,499
Recreation	1,451	1,451	1,451
Assigned			
Grants	-	1,228	-
Sidewalk reserve	29,855	13,443	-
Highway	1,743	44,528	171,451
Morgan donation	5,000	5,000	5,000
Unassigned	<u>456,568</u>	<u>455,076</u>	<u>390,228</u>
Total fund equity	<u>974,345</u>	<u>947,911</u>	<u>958,376</u>
Total liabilities, deferred inflows of resources and fund equity	<u>\$ 1,064,410</u>	<u>\$ 1,065,309</u>	<u>\$ 1,061,243</u>

# STATEMENT OF TAXES RAISED

July 1, 2016 - June 30, 2017

Real Value +	401,597,800
Equipment +	960,500
Less Veterans Exemptions -	360,000
Less Current Use -	11,493,700
Less Contracts -	8,612,900
<b>Municipal Grand List</b>	<b>3,820,917.00</b>

## **Tax Rates**

**\*\*Local Agreement which  
is already included  
in tax rate**

Year	Grand List	Town Res.	Town Non-Res.	ID District Res.	ID District Non-Res.	
2010	3,510,060.00	1.7632	1.8816	1.7569	1.8764	0.0311
2011	3,540,030.00	1.7094	1.8770	1.7289	1.8675	0.0286
2012	3,561,599.00	1.7214	1.8754	1.7700	1.8824	0.0276
2013	3,584,260.00	1.8794	1.9455	1.9057	1.9621	0.0301
2014	3,732,893.00	1.9366	2.0056	1.9887	1.9870	0.0340
2015	3,749,689.00	1.9701	2.0387	Town & ID now combined		0.0279
2016	3,798,069.00	2.0106	2.0425	Town & ID now combined		0.0281
2017	3,820,917.00	2.0147	2.0713	Town & ID now combined		0.0277

\*\*Local Agreement is made up of Town Land Contracts, Veterans Exemptions & Maple Leaf

## **ASSESSED VALUE - REAL PROPERTY 2017**

<u>CODE</u>	<u>PROPERTY</u>	<u>VALUE</u>
BE097X	Beartown Rd. - Gravel Pit - 11.18 acres	\$170,700
FU012X	Land – Fuller Rd. - .33 Acres	\$23,000
FU054X	Best Land – Fuller Rd. - 17.0 Acres	\$127,300
MT002X	Casey's Hill - 8.05 Acres	\$159,800
NR057X	Old Dump Site - 18.0 Acres	\$142,700
NR077X	*New Garage/Salt Shed - 60 Acres	\$1,092,300
NR141X	Land – New Rd. - 10.19 Acres	\$122,100
PA004X	Park – Underhill Flats - .20 Acres	\$38,300
PV002X	Park – Underhill Ctr. - .30 Acres	\$27,200
PV011X	Edwin Moore Park – 1.75 Acres	\$117,400
PV012X	*Town Hall Bldg. - .98 Acres	\$1,144,400
PV032X	*Old Schoolhouse No. 5 - .83 Acres	\$425,900
RV249X	Sand Hill Cemetery - .75 Acres	\$28,300
RV286X	*Post Office Building - .50 Acres	\$238,700
ST010X	Recreation Site/Town Pond - 2.0 Acres	\$132,900
VT539X	Land - 3.10 Acres	\$15,400
<b>GRAND TOTAL</b>		<b>\$4,006,400</b>

\* Guaranteed Replacement Cost for buildings

## LONG-TERM LIABILITIES

Long-term liabilities at June 30, 2017 consist of the following:

Vermont Municipal Bond Bank – building improvements, variable interest rate (4.344% - 5.644%), maturing December 1, 2020, principal payments of \$35,000 due annually, with interest payments due semiannually beginning December 1, 2000.	\$ 140,000
Community Bank NA – 2015 International dump truck note, interest 2.5%, maturing September 30, 2019, principal payments of \$32,000 plus interest annually beginning September 20, 2015.	96,000
Community Bank NA – 2015 Caterpillar loader loan, interest 2.6%, maturing November 24, 2020, principal payments of \$23,980, plus interest, due annually beginning November 24, 2016.	95,920
Community Bank NA – 2018 International dump truck note, interest 2.15%, maturing February 1, 2022, principal payments of \$31,000 plus interest due annually beginning February 1, 2018.	<u>155,000</u>
Total long-term debt	486,920
Accrued compensated absences	16,756
Accrued post-employment benefits	13,508
Net pension liability	<u>239,577</u>
Total long-term liabilities	<u>\$ 756,761</u>

## MATURITIES FOR BONDS AND NOTES PAYABLE

Maturities for long-term debt are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Savings</u>	<u>Totals</u>
2018	\$ 121,980	\$ 15,095	\$ (9,896)	\$ 127,179
2019	121,980	11,057	(7,960)	125,077
2020	121,980	7,007	(8,181)	120,806
2021	89,980	2,945	(2,439)	90,486
2022	31,000	667	-	31,667
Therafter	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Totals	<u>\$ 486,920</u>	<u>\$ 36,771</u>	<u>\$ (28,476)</u>	<u>\$ 495,215</u>

**Town of Underhill**  
**Wages - Salaries - Stipends**

<u>Wages/Stipends</u>	<u>2019</u> <u>Budget</u>	<u>2018</u> <u>Budget</u>	<u>Date of</u> <u>Hire</u>
<b>Stipends - Annual</b>			
Selectboard Member	\$ 1,500.00	\$ 1,500.00	
<b>Salaries - Weekly</b>			
Sherri Morin - Town Clerk/Treasurer	\$ 1,269.78	\$ 1,257.20	7/1/2003
RaMona Sheppard -Finance Director/HR Manager	\$ 1,273.69	\$ 1,261.01	6/14/2010
Brian Bigelow - Town Administrator	\$ 919.05	\$ 909.95	8/5/2013
Andrew Strinste- Planning/Zoning Administrator	\$ 980.28	\$ 970.58	7/5/2016
<b>Wages - Hourly</b>			
Nate Sullivan - Highway Road Foreman	\$ 23.56	\$ 23.33	6/17/2002
Scott Kilpeck - Highway Crew	\$ 20.61	\$ 20.41	5/12/2010
Dwayne Norway - Highway Crew	\$ 20.61	\$ 20.41	12/1/2011
Jed Abair - Highway Crew	\$ 20.61	New Hire	12/4/2017
Highway Crew - Temp Help	\$ 18.73	\$ 18.73	
Lori Frohock -Lister	\$ 20.19	\$ 20.19	11/23/2015
Amanda Bosley - Assessing Clerk	\$ 15.15	\$ 15.00	5/15/2017
Nancy Bradford - Assistant Town Clerk	\$ 19.99	\$ 19.99	3/8/1993
Jennifer Silpe - Animal Control Officer	\$ 14.96	\$ 14.96	3/3/2001
Life Guard	\$ 10.50	\$ 10.49	6/5/2013
Health Officer	\$ 17.47	\$ 17.47	
Board of Civil Authority (Minimum Wage)	\$ 10.50	\$ 10.00	
Ballot Clerk/Election Worker (Min Wage)	\$ 10.50	\$ 10.00	

## **SELECTBOARD REPORT**

It is truly a privilege to serve on the Selectboard and work with our highly skilled and dedicated Town staff, employees, elected officials and community volunteers. These folks do the hard work of managing the Town's day to day business. New to the team this year are Amanda Bosley, Assessing Clerk, and Jed Abair who joined the Road Crew full time. We are very pleased to have Amanda and Jed join the team.

The surprise October 29-30 storm with winds +/- 100 mph knocked out power to nearly all residences, damaging property and woodlands. Huge thank you to our Underhill Road Crew as well as the utility companies and our own citizenry for assisting those in need, and repairing and cleaning up the damage. FEMA funds are approved for Chittenden County. Underhill has submitted and been approved for storm damage reimbursement.

We have explored some cost savings opportunities, which are on the ballot for voters to decide. One is to revoke the Tax Exempt status of the now defunct Maple Leaf Farm treatment center. Another is to discontinue mailing printed copies of the Town Report to every household; instead, the Town could provide a link on the Town website for a "soft" copy and/or make printed copies available at Town Hall and other convenient locations for those who want one.

Notable "accomplishments" this past year include:

For fiscal 2018/2019 good news, the property tax rate is projected to remain stable, increasing from \$0.5095 to \$0.5148 or only a half penny.

Planning Commission and our Zoning & Planning Director secured approval from the Department of Housing and Community Development for Underhill "Village Center" designation which recognizes its historic and cultural significance and will enable financial assistance opportunities.

Planning Commission also proposed updates to our Unified Land Use & Development Regulations in alignment with our Underhill Town Plan objectives, to rectify inconsistencies and clarify issues that have arisen during the development review process, reduce potential for waivers and variances and provide administrative efficiency.

Replacement of the nearly 50 year old Town Hall roof.

Energy Committee working with GMP and Efficiency Vermont converted 14 street lights to LED resulting in over \$1,000 annual savings to the Town.

Conservation Commission hosted Clean-up Day at Ed Moore Park; is working on improved signage for Roaring Brook, Browns River, Mill Brook waterways and Crane Brook conservation lands, also has engaged experts for consultation on various subjects including identifying Town resources and open space for preservation consideration.

Historical Society continues to sponsor educational and enjoyable community events. The Oktoberfest was again a big success. Ongoing renovation of District No. 5 Schoolhouse (the only remaining of fifteen previously active school houses) inspires pride as we witness its return to glory and availability for community gatherings. The target for renovation completion is 2019. The building has received formal nomination to the National Register of Historic Places.

Given increasing regulation, cost of materials, equipment, services, personnel and benefits, a major task of the Selectboard is to mitigate costs while maintaining our roads, bridges, culverts, buildings, vehicles and equipment. A new challenge to Vermont municipalities is the state Act 64 requirement that we implement a customized multi-year plan to stabilize road drainage systems and significantly reduce storm-water related erosion and the flow of phosphorous and other contaminants into our rivers and Lake Champlain. Even with grant assistance, this regulation will challenge Town budgets.

Standards for repair/replacement of bridges, culverts and roads are becoming more stringent. Mountain Road bridge originally targeted for replacement in 2018 at an initial cost of \$250K, by one recent estimate is now projected to cost just shy of one million dollars. We paved portions of Pleasant Valley and Poker Hill Roads. We have had a traditional plan to pave one mile of roadway per year at the approximate cost of \$150K. However at this rate, we do not believe this will realistically or adequately maintain all 15 miles of our paved roads long-term. To address these issues, the Selectboard has formed a Highways Infrastructure and Equipment Committee to study the conditions of our roads, bridges and major culverts in order to identify practical and cost effective options for repair or replacement. We thank the talented and experienced citizens who serve on this committee and provide valuable input.

Because we have undertaken this evaluation of our infrastructure, we did not include a Capital Improvement Plan in this year's Town Report. The Town will prepare a comprehensive CIP when the evaluation is complete. In connection with the Capital Improvement Plan, we have made changes in plans for equipment purchase. As an alternative to purchasing equipment "new" on a ten year cycle, we have chosen to repair our F350 pickup truck and our excavator (v. replace it at \$250K) thereby extending the service life of our vehicles.

Additional Challenges/Work for the coming year include:

- \* Exploring how to best serve commuter and mass transit needs in an environmentally friendly and cost effective means. Our newly formed Alternative Transportation Committee is collaborating with Go Vermont, CATMA (Chittenden Area Transportation Management Association) and other resources to investigate Ride-Share and other options in addition to the GMT Jefferson commuter bus service.

- \* The much anticipated Underhill Flats Sidewalk project incurred additional design and right-of-way delays. It is currently undergoing review by the Agency of Transportation. Construction may lapse from Summer 2018 to Spring of 2019.

\* Perpetual lease lands (known as glebe and other terms) trace back to Colonial times and were meant to support schools, seminary, social worship, etc. Today, they have become a title search problem for properties with glebe or lease lands, affecting the ability to procure clear title for home mortgages and home sales. Underhill is investigating options to simplify the conveyance of quitclaim deeds including amending the Town Charter. The Vermont Legislature is also considering legislation this session that may make a change to the Town Charter unnecessary.

\* Potential that Underhill, like Richmond, will transition from three Town Listers to the use of a professional certified assessor, a system some consider more cost effective and sustainable over the long term. Given ongoing legislation and taxation complexities, the Lister position typically requires three years training and real estate knowledge.

\* Careful review of proposals to site a Solar installation on the capped landfill (old dump) and to build a UJFD substation - both projects suggested on the Crane Brook Conservation Lands.

\* Sediments in our Town swimming pond have accumulated to the degree that it is necessary to dredge and return the facility to proper depth and safe proportions.

It has been a full year and we expect the next to be challenging and rewarding. We welcome comments, suggestions, and volunteers.

Rick Heh, Chair

Kurt Johnson, Vice Chair

Pat Sabalis

## **TOWN ADMINISTRATOR REPORT**

Fiscal Year 2016 - 2017 and Calendar Year 2017 are in the books. However you keep track of things, another interesting and productive year in Underhill has passed. The majority of municipal projects of course run over multiple fiscal and calendar years. As usual the variety of tasks undertaken by the Town bodies and staff is incredibly diverse. Please take some time to review the enclosed reports. Having said that, there remain several vacancies on some of the Town bodies. Reviewing the reports of the various Boards, Committees and Commissions and attending a meeting or two may lead you to being interested in serving. These are rewarding volunteer positions where you can make a difference for Underhill. Please contact me with any questions.

The Underhill Flats/Route 15 Sidewalk Project Preliminary Design is currently under review by the Vermont Agency of Transportation. The anticipated ground breaking in the summer of 2017 has come and gone to the disappointment of many. Right of way and stormwater concerns were problematic and while fall of this year isn't out of the question, spring of 2019 may be more likely. Stormwater will become a term used with much greater frequency in the years to come.

I would like to again make some note of organizations with varying levels (to include "little to none"! ) of Town sponsorship, assistance or funding while providing other outlets for participating in the community and helping to make Underhill such a great place to live: from the annual Harvest Market, to the Underhill Historical Society picking up where the Old Schoolhouse #5 Task Force left off, to the Community Banner Painters, to the various faith and service groups.

As always I couldn't possibly thank all of the individuals who have volunteered their time and talents to the Town of Underhill here. I hope I've shown my appreciation for their efforts over the year. Specific to 2017 the individuals who helped out their neighbors and the Town during the October 29-30 Windstorm and subsequent clean up were greatly appreciated by all.

Local media including Mount Mansfield Community Television, The Mountain Gazette and Front Porch Forum continue to help "get the word out" but if you have any questions or comments, please give a call or stop by.

Respectfully Submitted,

Brian Bigelow, Town Administrator  
[bbigelow@underhillvt.gov](mailto:bbigelow@underhillvt.gov)  
899-4434 x100

## ROAD FOREMAN REPORT

Underhill has:

- 4.944 miles of State Highway – VT Route 15 (Jericho Town Line to Westford Town Line).
- 8.750 miles of Class 2 (Park Street, River Road from Jericho Town Line through Underhill Center and Pleasant Valley Road to Cambridge town line).
- 6.54 miles of Class 3 paved roads and 36.88 miles of Class 3 gravel roads.
- 6.78 miles of Class 4 gravel roads.
- 63.14 total mileage, Underhill receives state aid for 52.17 miles of roads.

Highway work completed this past year is as follows:

- Reclaimed and paved 3,660' x 24' on Pleasant Valley Road between #374 to #443. The project included shoulder improvements and installation of center line and fog lines. This project was assisted by the award of a VTrans Class 2 Roadway Program grant in the amount of \$164,145.65.
- We ditched approximately 11,090 linear feet on the following roads: Mountain Road, Maple Leaf Road, Beartown Road, Maple Ridge, Sand Hill Road, Pleasant Valley Road, Paul Cook Road and Upper English Settlement Road.
- Approximately 6,660 linear feet of berm was removed from road sides on Pleasant Valley Road and Paul Cook Road.
- 3,660 linear feet of Pleasant Valley trees were cut, stumps removed, culverts replaced, ditches cleaned out and stone lined. Steeper banks were graded for improved visibility and fill was added to narrower and steeper shoulders to improve the width of road and shoulder slopes.
- 14 culverts were removed and replaced. Some were upsized as needed.
- Parts of Pleasant Valley Road, Range Road and Irish Settlement were cracksealed and cracksealing will continue on other sections of road next summer.
- Shim and Overlay on 1.0 miles of Poker Hill Road. Center lines and fog lines were installed.
- Shimmed some bad spots on Irish Settlement Road, Park Street, Beartown Road, Sand Hill Road, Range Road, Green Street and Krug Road.

The Town, with assistance from the Chittenden County Regional Planning Commission, is compiling stormwater runoff and road erosion inventories. These inventories will identify erosion problem areas on roadways, ditching practices and berm removal, stream crossings in roadways, etc. This information will help with future capital budgeting.

The Town was awarded a PACIF grant to purchase a new welding mask and barricades with flashers.

The Town will continue with tree and brush removal, removal of berms from the road edges, culvert replacements and other drainage issues, gravel will be added to roads where needed.

Please call 899-9959 with question or concerns or stop by the town shed.

**REMINDER: THE WINTER PARKING ORDINANCE IS IN EFFECT FROM NOVEMBER 1 THROUGH APRIL 30. NO VEHICLES ARE TO BE PARKED ON TOWN ROADS DURING THESE MONTHS. VEHICLES WILL BE TOWED AT OWNER'S EXPENSE.**

## **PLANNING COMMISSION REPORT**

The Town Plan reflects Underhill residents' vision of the community they want. The Planning Commission is charged with creating a new Town Plan every eight years and implementing the goals of that plan by writing, revising, and updating Land Use and Development Regulations.

For the past two years, the Planning Commission has focused on clarifying Underhill's *Unified Land Use and Development Regulations*, making them more supportive of the Town Plan. Thoughtful citizen input gathered in six public hearings helped the Planning Commission formulate its proposal on the issues:

- ~ The creation of a new zoning district for the village of Underhill Center. Currently, the Center is part of the Water Conservation District, in which all lots are supposed to have at least five acres. The new, compact district would better reflect existing lot size and bring more lots into conformance. All septic would still be regulated by the State of Vermont and all housing would still be required to adhere to Vermont health regulations.
- ~ Clarifying language that has been confusing or contradictory and make changes to rules regarding accessory dwelling and multi-family dwellings.

A link to the complete Land Use and Development Regulations with proposed changes indicated can be found on the Town's homepage, [www.underhillvt.gov](http://www.underhillvt.gov).

Other Planning Commission activities have included working more closely with the Development Review Board, the Energy Committee, and the Conservation Commission in an effort to implement Town goals regarding affordable housing, renewable energy, and natural resources. We expect to expand these activities in 2018. We also are working with the Jericho Planning Commission to coordinate policies, goals and activities in the Underhill Flats (Riverside) area.

Irene Linde retired from the Planning Commission in 2017 after decades of service. She is sorely missed! Two new members, John Drew from Underhill Center and David Glidden from North Underhill, are contributing fresh ideas and perspectives. We are very grateful to, and thankful for, our smart and capable Planning and Zoning Director, Andrew Strniste. Residents are welcome at our meetings at the Town Hall at 6:30 on the first and third Thursdays of each month, and you are welcome to contact any of us at any time to talk about any aspect of Town planning.

Planning Commission members:

Nancy Bergersen, John Drew, David Edson, David Glidden, Carolyn Gregson, Catherine Kearns, Pat Lamphere, Andrea Phillips, Cynthia Seybolt

## CONSERVATION COMMISSION REPORT

The Underhill Conservation Commission's (UCC) duties are to 1. Make inventories and conduct continuing studies of the natural resources of the municipality including ground waters, prime agricultural, forest and other open land; 2. Maintain an inventory of Town lands with historic, educational, cultural, scientific, or archaeological values of interest; 3. Recommend the purchase or rights to property; 4. Receive appropriations for operating expenses through the budget; 5. Receive money or grants for the purposes of conservation commission duties; 6. Receive gifts of land or other property; 7. Administer the lands or other property for conservation purposes; 8. Assist the Planning Commission or Development Review Board (DRB) by providing advisory environmental evaluations made to those bodies for permits for development; 9. Cooperate with the Selectboard, Planning Commission, DRB or road committee on matters affecting the local environment or natural resources of the Town. 10. Encourage through educational activities the public understanding of local natural resources and conservation needs and best practices; (See: 24 V.S.A. 4505.)

The UCC consists of a nine member commission and meets in the Town Hall at 6:30 on the second Monday of the month.

UCC 2017 activities and educational programs included:

**Underhill Town Meeting** – March 2017 - The UCC had an informational booth at the Underhill Town Meeting. Residents learned about invasive plant and insect species.

**Living with Black Bears** – April 20, 2017 - Presentation by Forrest Hammond, VT ANR Wildlife Biologist. Forrest discussed the current black bear situation in the state and gave advice on how to avoid bears and what to do if encountered; and shared common sense strategies for protecting your pets and property from black bear destruction.

**Green Up Day** – May 3, 2017 – Green-Up Day was a great success. The total amount of trash and debris collected included: 90 green bags of unspecified trash; 40 small tires, 7 large tires; 1 coconut, and a porcupine. There is a concern that people are turning in tires that are not from clean-up efforts. Thanks to all the “collecting” volunteers. Contact Brian Bigelow at 899-4434 for information about this year's Green-Up Day.

**Bird Friendly Maple** – May 26, 2017 – Presentation by Steve Hagenbuch, Audubon VT Biologist, and Eric Sorkin, Runamok Maple Producer. Steve discussed strategies for maintaining a bird friendly habitat. Eric spoke about his experiences applying the principles to his woodlands and maple grove.

**Annual Plant Sale** – June 3, 2017 - The UCC raised \$355.75. Many thanks to everyone who contributed and/ or purchased plants. Money raised from the plant sales is used to fund educational programs and other activities. This year's event will be Saturday, June 2, 2018.

**Wildlife Habitat Connectivity, Prime Agriculture, and Open Space Planning** – September 11, 2017 - Regina Mahoney, CCRPC presented an overview of resources, methodologies, and tools available for use in the official Town planning processes including Open Space Planning, Community Strategies for Forests and Wildlife, and methods to drive community awareness and involvement in town planning.

**Moore Park Clean Up Day** – September 30, 2017 – Conservation Committee members, members of the Selectboard and respective spouses convened to remove dead wood, debris, and trash from the Moore Park and the town picnic area by confluence of Crane Brook and the Brown's River. Multiple loads of debris were loaded into the truck loaned by Kurt Johnson and taken to the Chamberlin's burn pile. Firewood was stacked for the taking. Many thanks for all the volunteers who pitched in to clean up Moore Park and the town picnic area.

**Forest Assessment at Crane Brook Conservation District (CBCD)** - November 2017 – Ethan Tapper, Chittenden County Forester walked the Crane Brook area lands and thereafter presented an assessment of the upland forest, wetlands, and riparian habitat along Crane Brook. He identified deer trails, and noted the presence of invasive plants that pose a serious threat to the health of the CBCD. The UCC is developing a management plan and will work with Ethan to mitigate/abate the invasive species.

**Conservation Signage** – Replacement signs for signs damaged by vandalism in the CBCD were installed. Additional signage outside of the CBCD for Mill and Crane Brooks and Browns and Seymour Rivers will be installed in the spring.

**Ash Tree Inventory Project** - The UCC is available to individual landowners for consultation at the landowner's request.

**Lamoille River Basin Project** - The UCC is waiting to hear results from the Seymour River study. Brian Bigelow, CCRPC Rep, is the coordinator.

Thank you to the residents of Underhill, Brian Bigelow, Town Administrator, the Selectboard and the members of the Underhill Conservation Commission for your support and involvement in the UCC 2017 activities and programs.

Respectfully submitted,

Karen McKnight, UCC Chair

Amy Golodetz, (Vice-Chair), Daphne Tanis (Secretary), Betsy Chapek, Laurie Graham, Peter Hiskes, Patrick Lamphere, Nancy McRae, Dan Steinbauer

BUILDING PERMITS				
Permit #	Property Code	Date Effective	Property Owner/Applicant	Project Description
B-16-14	CB017	7/6/2016	Treybal	Construction of a Residential Addition
B-16-15	SO032	7/13/2016	Kapusta	Construction of a 28' x 36' Pole Barn
B-16-16	OR043	7/13/2016	Niles	Construction of a 24' x 36' Garage & Shed
B-16-17	CS024	7/13/2016	Czaja	Construction of a 24' x 40' Detached Garage
B-16-18	CB029	7/14/2016	Frazar	Construction of a 6'x6' Single Story Mudroom
B-16-19	SH022	7/21/2016	Young	Formalizing a Discrepancy in Square Footage
B-16-20	CS015	7/23/2016	Edson	Construction of a 20' x 24' Pole Barn
B-16-21	IS541	7/23/2016	Kolon	Construction of a 24' x 32' Pole Barn
B-16-22	VT495	8/3/2016	Wells/McLaughlin	Construction of a 26'-8" x 56' Single-Family Dwelling & 32' x 32' Detached Garage
B-16-23	LE099	8/5/2016	Cavanagh	Construction of a 22' x 34' Accessory Dwelling in Existing Accessory Structure
B-16-24	IS256	8/13/2016	LaPorte	Construction of a 38'x 51'-6" Single-Family Dwelling
B-16-25	VT656	8/17/2016	Linde	Construction of an 8' x 10' Entrance Porch
B-16-26	WC018	8/19/2016	Cota	Construction of a 16' x 26' Wood Shed
B-16-27	IS419	8/24/2016	John	Construction of a 28'x32' Garage
B-16-28	PV241	9/7/2016	Gibbons	Construction of a 24' x 24' Horse Barn
B-16-29	VT683	9/7/2016	Poley	Construction of a 12' x 20' Residential Addition
B-16-30	PH492	9/18/2016	Prahl	Construction of a 16' x 21' Residential Addition and an 11.5' x 14' Deck
B-16-31	CD030	10/3/2016	Dipietro	After-the-Fact Permit to Cure Added sq. ft. (8 sq. ft.) During Construction
B-16-32	IS251	10/19/2016	Laporte	Replace Two Existing Dormers with One Large "Shed" Dormer
B-16-33	NU027	10/8/2016	Morse/Cotanch	Addition of Second Floor Dormer/Conversion of Attached Shed to Living Space

B-16-34	MT081	10/8/2016	Wolcott	Construction of a 24' x 32' x 20' (h) Barn
B-16-35	PH371	10/16/2016	Therrien	After-the-Fact Permit for the Construction of an 8' x 12' Deck
B-16-36	KR032	10/16/2016	Boisvert	Construction of a 20' x 10' x 12.5'(h) Mudroom and a 24' x 26' x 26'(h) Garage
B-16-37	VT551	10/16/2016	Tilton	Construction of a 1000 sq. ft. Garage; 26' x 15' Woodshed; and an 11' x 32' Garage Leanto
B-16-38	PH108	10/22/2016	Cowan	Construction of an 8' x 10' Mudroom & 26' x 32' Garage
B-16-39	RV284	10/29/2016	McClellan	Reconstruction of an Existing Nonconforming Dwelling
B-16-40	RO011	10/29/2016	Cross	Construction of a 16' x 24' x 20'(h) Therapy Structure with an attached 5' x 21' and 5' x 24' ramp
B-16-41	FR029	11/13/2016	Witham	Construction of a 16' x 14' x 12'(h) Shed
B-16-42	NR048	12/25/2016	Gibson	Construction of 44' x 26' 8" x 12'(h) Single-Family Dwelling
B-16-43	MT122	12/18/2016	Parry/Fowler	Construction of an 8' x 31' x 18'(h) Barn
B-15-37A	HA059	12/17/2016	Marceau	Dimension Modifications & Permit Extension
B-16-44	KY052	Denied (Within Class II Wetland Setback)	Hill & Heh	Construction of a 12' x 8' x 11'(h) Sauna
B-17-01	MN009	1/20/2017	Martelle	Construction of a 62' x 28' x 32' (h) Single-Family Dwelling
B-16-14A	CB017	2/3/2017	Treybal	Amendment to Cure an Additional 56 sq. ft. Added to Deck During Construction
B-17-02	WI023	Referred to LBS for Review	MacKechnie	Construction of a 15' by 24' Deck within Setback
B-16-13A	PH016	3/8/2017	Mandell & Blacklock	Added Finished Basement During Construction
B-17-03	WI023	4/17/2017	MacKechnie	Construction of a 20.5' by 12' Patio
B-17-04	MO027	4/29/2017	Potvin	Construction of a 24' by 36' Addition to Garage
B-17-05	IS230	5/7/2017	Blum	After-the-Fact Permit for an Added Bedroom in the Basement
B-17-06	VT656	5/13/2017	Linde	Construction of a 24' by 28' by 18'(h) Pole Barn
B-17-07	TR019	5/18/2017	J. Bissonette	Construction of a Two-Story Shed
B-17-08	PV501	5/13/2017	Beauregard/Ringuette	Construction of a Garage
B-17-09	MN005	5/25/2017	Alexander	Construction of a Single-Family Dwelling

B-15-31A	RA063	5/20/2017	Myers	Amendment to Cure an Additional 48 sq. ft. Added to the Decks During Construction
B-17-10	ST020	5/25/2017	Dunphey	Construction of a 12' by 10' Second Story Deck for the Detached Accessory Dwelling
B-17-12	RA015	6/17/2017	Williams/Lee	Construction of a Wood Shed
B-17-13	KY052	6/17/2017	Heh/Hill	Construction of a 12' by 8' Sauna
B-17-14	RU022	6/17/2017	XL Building & Design, Inc.	Construction of a 28' by 42' Single-Family Dwelling (Deck & Porch) & 16' by 24' Garage
B-17-15	MV018	6/28/2017	Quante/Moore	Construction of a Single-Family Dwelling & Teaching Area
B-17-16	RA008	6/24/2017	Fuller	Construction of an Addition to an Accessory Building
B-17-17	CH411	6/30/2017	Rapacz	After-the-Fact Building Permit for Multiple Accessory Structures

BUILDING PERMIT EXEMPTIONS				
Permit #	Property Code	Date Effective	Property Owner	Project Description
BPE-16-01	RB002	8/26/2016	Habitat for Humanity	Reconstruction of a Damaged Structure
BPE-16-02	IS367	8/25/2016	Bean	Agricultural Exemption
BPE-16-03	PG051	9/17/2016	Davis	Agricultural Exemption
BPE-16-04	VT585	11/10/2016	Bradeen	Replacement of Roof and Walls
BPE-16-06	DE165	12/14/2016	Squabetty	Exemption for Events Under § 4.19.B.4.a
BPE-17-01	VT413	4/30/2017	Brewer	Maintenance & Repair
BPE-17-02	HA063	5/7/2017	Wood	Maintenance & Repair
BPE-17-03	HA027	6/28/2017	Drew	Replacement of Well Structure

CERTIFICATES OF OCCUPANCY				
Permit #	Property Code	Date Effective	Property Owner	Project Description
CO-16-08	VT829	8/13/2016	Mike Bushey	Replacement of Existing Modular Home
CO-16-09	SH012	9/17/2016	Dennis and Resa Williamson	Single-Family Dwelling
CO-16-10	CD030	10/3/2016	Dipietro	Garage & Porch as Required Per the Permit

CO-16-11	CD075	12/4/2016	Moore/Zurit	Construction of Single Family House
CO-16-12	RB002	1/5/2017	Habitat for Humanity	Reconstruction of a Damaged Structure
CO-17-01	CB017	2/3/2017	Treybal	Addition to Single-Family Dwelling (812 sq. ft. added)
CO-17-02	NU027	2/17/2017	Morse & Cotanch	Convert Attached Shed Into Additional Living Space
CO-17-03	PH492	2/26/2017	Prahl	16' by 21' Kitchen Addition
CO-17-04	PH016	3/8/2017	Mandell & Blacklock	16' by 24' First Floor & Basement Addition
CO-17-05	IS256	3/26/2017	LaPorte	Construction of a Single-Family Dwelling
CO-17-06	SH083	4/9/2017	Picotte	Conversion of 342 sq. ft. of Living Space into Attached Accessory Apartment
CO-17-07	RA063	5/20/2017	Myers	Construction of a Two-Family Dwelling
CO-17-08	UE012	5/31/2017	Cowan	Construction of a Mudroom
CO-17-09	IS230	5/27/2017	Blum	Bedroom in Basement
CO-17-10	VT495	6/17/2017	Wells & McLaughlin	Construction of a Single-Family Dwelling

#### ENCROACHMENT PERMITS

Permit #	Property Code	Date Effective	Property Owner	Project Description
None				

#### FLOODPLAIN DEVELOPMENT PERMITS

Permit #	Property Code	Date Effective	Property Owner	Project Description
None				

#### BOUNDARY LINE ADJUSTMENT PERMITS

Permit #	Property Code	Date Effective	Property Owners	Project Description
BLA-16-02	VT485 / CH440T	8/19/2016	Robert & Lisa Hill	Transfer of 73.46 Acres
BLA-16-03	CB058 / CB060	11/18/2016	Wry & Tolle	Agreement to Fix Discrepancies
BLA-16-04	12, 31 & 52 Kelley Road	2/4/2017	Heh/Hill, Kelman & Saviskas	Boundary Line Agreement to Clarify Kelley Road ROW

BLA-17-01	108 Poker Hill Road & 47 Blakey Road	5/6/2017	Cowan & Adams	Transfer of 22.65 Acres
BLA-17-02	27 Moose Run & 14 Lap Run	4/29/2017	Potvin	Transfer of 0.21 Acres

CHANGE OF USE/CONVERSION TO LIVING SPACE PERMITS				
Permit #	Property Code	Date Effective	Property Owner	Project Description
See B-16-33	NU027	10/8/2016	Morse/Cotanch	Addition of Second Floor Dormer/Conversion of Attached Shed
CL-17-01	SH083	4/9/2017	Picotte	Convert 342 sq. ft. of Single- Family Dwelling Space to an Attached Accessory Dwelling
CL-17-02	ST020	3/2/2017	Dunphey	Convert 414.5 sq. ft. of Living Space in Detached Garage to a Detached Accessory Dwelling
CL-17-03	OR006	3/9/2017	Tobin/Boardman	Convert Existing Deck to Covered Porch
CL-17-04	RO001	4/26/2017	Warren	Conversion of 6' by 6' Storage Room into a 1/2 Bathroom
CL-17-05	IS111	5/10/2017	Wishinski	Conversion of 720 sq. ft. Single-Family, Primary Dwelling Space to Attached Accessory Dwelling Space
CL-17-06	PV001	6/12/2017	Rade Holdings, LLC	Conversion of Retail Space on the First Floor of the Existing Building to a Dwelling Unit

SIGN PERMITS				
DRB Docket	Property Code	Date Effective	Property Owner	Project Description
None				

HOME BUSINESS PERMITS				
Permit #	Property Code	Date Effective	Property Owner	Project Description
None				

Subdivision Administrative Amendments				
Permit #	Property Code	Date Effective	Property Owner	Project Description
SA-16-01	PV623	8/25/2016	Sills	Relocation of Access and Wastewater System
SA-16-02	NR048	12/25/2016	Gibson	Relocation of Driveway
SA-17-01	VT493/VT495	6/17/2017	Wells/McLaughlin	Modification of the Size of a Culvert

SUBDIVISION DECISIONS				
DRB Docket #	Property Code	Date of Decision	Property Owner	Project Description
DRB 16-06	RV097	8/1/2016	Chamberlin	Sketch Plan
DRB 16-07	DO011	8/1/2016	Stone	Sketch Plan
DRB 15-05	BE116	8/30/2016	Lamphere	Final Subdivision
DRB 16-01	HR016	11/16/2016	Jacobs	Final Subdivision
DRB 16-09	NR050	10/31/2017	Gibson	Subdivision Amendment- Modify Building Envelope
DRB-17-02	PV079	3/3/2017	Tomasi	Sketch Plan - 2 Lot Subdivision
DRB-17-03	BE046	3/2/2017	Burroughs	Sketch Plan - 2 Lot Planned Residential Development
DRB-17-04	IS318	3/7/2017	Marias	Sketch Plan - 3 Lot Subdivision
DRB-16-06	RV097	3/22/2017	Chamberlin	Preliminary Subdivision - 2-Lot Subdivision
DRB-16-07	DO011	4/23/2017	Stone	Preliminary Subdivision - 2-Lot Subdivision
DRB-17-03	BE046	6/1/2017	Burroughs	Preliminary Subdivision - 2-Lot Planned Residential Development
DRB-16-06	RV097	5/30/2017	Chamberlin	Final Subdivision - 2-Lot Subdivision
DRB-16-07	DO011	6/13/2017	Stone	Final Subdivision - 2-Lot Subdivision
DRB-17-07	PY	6/28/2017	Piney Grove Homeowner's Assoc.	Subdivision Amendment - Amend Stormwater Plans
DRB-17-02	PV079	6/29/2017	Tomasi	Preliminary Subdivision 2-Lot Subdivision
DRB-17-10	JB024	6/29/2017	Pepi	Subdivision Amendment - Modify Building Envelope
DRB-17-12	DW043	6/30/2017	Hall	Sketch Plan - 2-Lot Subdivision

SITE PLAN/CONDITIONAL USE DECISIONS				
DRB Docket #	Property Code	Date of Decision	Property Owner	Project Description
DRB 16-10	IS111	12/13/2016	Ashley Wishinski	Conversion of a single-family dwelling with an attached accessory dwelling to a three-family, multi-family dwelling
DRB-17-08	FU023	5/8/2017	Viggato	Access to a Class IV Road
DRB-17-06	PV001	5/12/2017	Rade Holdings, LLC/Davis	Conversion of Space/Use within a Mixed-Use Building
DRB-16-06	RV097	5/30/2017	Chamberlin	Development within a Class III Wetland and Class II Wetland Setback
DRB-17-09	VT413	6/28/2017	Brewer	Conversion of Use from an Abandoned Building to a Mixed-Use Building

APPEAL/VARIANCE DECISIONS				
DRB Docket	Property Code	Decision Date	Property Owner	Project Description
DRB 16-05	VT683	8/1/2016	Poley	Variance
DRB 16-08	RV284	10/11/2016	McClellan	Variance
DRB-17-01	WC	2/20/2017	N/A	Appeal of Zoning Violation

## **DEVELOPMENT REVIEW BOARD REPORT**

The Underhill Development Review Board (DRB) consists of a seven member board with three Alternate Positions appointed by the Selectboard for terms of three years on staggered renewal dates. The DRB functions in a quasi-judicial capacity for purposes of interpreting and making land use decisions which go beyond the authority granted to the Zoning Administrator under the Underhill Unified Land Use and Development Regulations. The DRB is an interpretative board which typically reviews cases that involve subdivision of land, variance requests, and conditional uses and is the appellate board to decisions made by the Zoning Administrator. The quasi-judicial aspect of the DRB means that we follow specific rules of procedure when considering a case that is brought before the board and our decisions are appealable to the Environmental Division of VT Superior Court. We attempt to maintain a high level of transparency in the evidentiary and decision making process and are guided by the Town Plan when encountering a conflict in the regulations.

Many of us choose to live in a rural environment like Underhill for the quality of life, quality of schools, small town atmosphere, and access to the outdoors. The DRB serves as a feedback conduit to the Planning Commission, the Town board charged with crafting our development regulations. We often communicate specific issues, situations or concerns encountered during the development review process. Land use and development is sometimes an emotionally charged affair that affects our greatest attribute, the Town. While the DRB contains a diverse cross section of the Underhill population, we are only as good as the level of participation. We encourage anyone with an interest in the development process, the growth of the Town, or the future of Underhill to become involved with either the DRB or the Planning Commission. The DRB has regular meetings on the first and third Mondays of the month, 6:30 PM at the Town Hall. Meetings are open to the public. Contact Andrew Strniste in the Planning & Zoning Office @ 899-4439 x106, ([astrniste@underhill.gov](mailto:astrniste@underhill.gov)) with questions.

The Development Review Board members are:

Charles “Charlie” Van Winkle, Chairman  
Matt Chapek  
Karen McKnight  
Daniel Lee  
Will Towle (alternate)

Penny Miller, Secretary  
Mark Green  
Stacey Turkos  
Shanie Bartlett (alternate)  
Mark Hamelin (alternate)

## DEVELOPMENT REVIEW BOARD REPORT

<u>Docket #</u>	<u>Property Code</u>	<u>Applicant</u>	<u>Type of Hearing</u>	<u>Detail</u>	<u>Hearing Date</u>	<u>Approved/ Denied</u>
DRB-16-05	VT683	Poley	Variance	Construct Addition in Setback	18-Jul-16	Approved
DRB-16-06	RV097	Chamberlin	Sketch Plan	2-Lot Subdivision	18-Jul-16	Approved
DRB-16-07	DO011	Stone	Sketch Plan	2-Lot Subdivision	18-Jul-16	Approved
DRB-15-05	BE116	Lamphere	Final Subdivision Review	2-Lot Subdivision	18-Jul-16	Approved
DRB-16-01	HR016	Jacobs	Final Subdivision Review	5-Lot Subdivision	3-Oct-16	Approved
DRB-16-08	RV284	McClellan	Variance	Expand Nonconforming Structure	3-Oct-16	Approved
DRB-16-09	NR050	Gibson	Subdivision Amendment	Modify Building Envelope	17-Oct-16	Approved
DRB-16-10	IS111	Wishinski	Conditional Use Review	Conversion of Living Space	31-Oct-16	Denied
DRB-17-01	WC	Baslow/Palmer	Appeal	Appeal of Zoning Violation	6-Feb-17	Appeal Reversed
DRB-17-02	PV079	Tomasi	Sketch Plan	2-Lot Subdivision	20-Feb-17	Approved
DRB-17-03	BE046	Burroughs	Sketch Plan	2-Lot Subdivision	20-Feb-17	Approved
DRB-17-04	IS318	Marais	Sketch Plan	3-Lot Subdivision	20-Feb-17	Approved
DRB-16-06	RV097	Chamberlin	Prelim Subdivision Review	2-Lot Subdivision	6-Mar-17	Approved
DRB-17-05	KR018	Racine	Sketch Plan	2-Lot Subdivision	3-Apr-17	Continued
DRB-16-07	DO011	Stone	Prelim Subdivision Review	2-Lot Subdivision	17-Apr-17	Approved
DRB-17-06	PV001	Davis	Conditional Use	Conversion of Living Space	17-Apr-17	Approved
DRB-17-08	FU023	Viggato	Site Plan Review	Access to a Class IV Road	1-May-17	Approved
DRB-17-03	BE046	Burroughs	Prelim Subdivision Review	2-Lot Subdivision	22-May-17	Approved
DRB-16-06	RV097	Chamberlin	Final Subdivision Review & Conditional Use Review	2-Lot Subdivision and Development in Class II Wetland Setback and Class III Wetland	22-May-17	Approved
DRB-17-07	PY	Piney Grove HOA	Subdivision Amendment	Modify Stormwater Plans	22-May-17	Continued
DRB-16-07	DO011	Stone	Final Subdivision Review	2-Lot Subdivision	5-Jun-17	Approved
DRB-17-09	VT413	Brewer	Conditional Use review	Conversion of Living Space	5-Jun-17	Approved
DRB-17-02	PV079	Tomasi	Prelim Subdivision Review	2-Lot Subdivision	5-Jun-17	Approved
DRB-17-07	PY	Piney Grove HOA	Subdivision Revision	Modify Stormwater Plans	19-Jun-17	Approved
DRB-17-10	JB024	Pepi	Subdivision Amendment	Modify Building Envelope	19-Jun-17	Approved
DRB-17-11	ST219	Howard	Variance	Construct Addition in Setback	19-Jun-17	Approved
DRB-17-12	DW043	Hall	Sketch Plan	2-Lot Subdivision	19-Jun-17	Approved

## **UNDERHILL ENERGY COMMITTEE REPORT**

The Energy Committee was created by the Underhill Selectboard in 2008. The mission of the Energy Committee is to:

- study and make recommendations that reduce energy consumption in town assets: buildings, equipment, etc.
- provide public forums that educate Underhill citizens on how to reduce energy consumption in their homes, buildings, motorized equipment, and lifestyles.
- encourage the community to move to clean sources of low carbon energy such as solar.
- assist in analyzing and/or implementing energy projects as designated by Selectboard.
- help in the development or revision of the town energy plan.

### Town Energy Plan

The Committee has been and will continue to be involved in modifying the Town energy plan to meet, if possible, the requirements of the regional plan for the county. Only by meeting these requirements can the town be guaranteed to get “substantial deference” rather than just “due consideration” in hearings before the Public Utilities Commission regarding siting of large renewable energy projects.

The principal tasks in this effort include:

1. Designating preferable areas for siting renewable energy projects to meet regional goals for the Town while also meeting the equally important siting restrictions set out in the Town plan and zoning regulations.
2. Identifying ways for the Town and residents to reduce energy consumption in various sectors: transportation, heating, electricity.

This is very much a work in progress as the regional plan has yet to be completed. The Committee will continue to work with the Planning Commission and the Planning Administrator in this effort.

### Streetlights

During 2017, the Selectboard signed a memorandum of agreement with Efficiency Vermont to go ahead on conversion to LED's by Green Mt Power. The Committee acted as energy advisers. The Town will save approximately \$1000 a year in lease payments to GMP.

In doing the conversion, the Selectboard and the Energy Committee took into account voiced concerns about the change in lamps - LED lamps project a whiter light than the replaced sodium vapor lamps – and several adjustments have been made to accommodate residents. Shielding of nearby streetlights is available for any residents in Underhill Center, on Park street or on Rt15 north of Park Street.

## Landfill Solar

In August, the Selectboard received a proposal from a solar developer to place a 150kw solar array on the Town capped landfill. The developer would own the array and would assume:

1. arrangement and costs of an engineering study of the site
2. costs of installing and operating the solar array and all subsequent maintenance
3. any liabilities pertaining to building and operation of the array

The developer would pay annual lease and real estate tax payments to the Town and sell electric energy “credits” to the Town to reduce electricity costs of the Town Garage by approximately 10%.

The Selectboard asked the Energy Committee to look at the proposal and evaluate it in terms of feasibility and value to the Town. This has included looking at possible pollution issues at the landfill, similar developments in other towns, alternatives to the proposal, finances, and conservation issues. The Committee will be making recommendations to the Selectboard in the near future.

## Button Up program

The Energy Committee joined Efficiency Vermont’s Button Up program to promote weatherization of homes by Underhill residents. One information forum has been held to date with more to follow. They will be announced as they are scheduled.

## **Energy Committee Members**

Peter Bennett, Chair, Tom Moore, Vice Chair,

Jerry Adams, Michael Oman, Nicole Bourassa, Dwight DeCoster, Ruth Julianelle

## **UNDERHILL RECREATION COMMITTEE REPORT**

Members:

Bernie Peine, Chair

324-6450

The committee is primarily responsible for maintenance of the Town Pond, tennis courts, and Casey's Hill. As always, we hired the lifeguard, arranged for the portable toilet at the pond, did regular water testing at the pond, and brush hogged Casey's Hill.

The results from the survey we conducted in 2017 made it clear what our focus will be for 2018. We appreciate your time to complete the survey. The survey indicated that relatively few residents actually use the facilities during the year and the primary recommendations by those who use them is to continue to maintain the Town Pond, which will require dredging to reestablish an appropriate depth. The next area of focus will be to maintain the picnic tables. While the tennis courts need repairs, the survey pointed out that the courts were not used by many residents and they do not want us to focus on replacing them.

The tennis courts were repaired back in 2009 with a "membrane" process that was expected to last 4-5 years. We have had 6 good years on the repairs. However, those repairs are starting to fail and other cracks are appearing. We expect that the courts will start to become unplayable within the next 1-3 years. Additional repairs may not be practical; the courts have well exceeded their typical 25-year life expectancy (they were built in the early 1970's!). The community will need to determine the value of having playable courts available locally. Tennis aficionados, beginners, the MMU High School Team, and the LiveYers use the courts throughout the Spring, Summer and Fall. Untold numbers of kids have learned to ride their bikes on one of the few off-the-roads paved areas in Town. We will work to obtain funding from grants, fund raisers, accept donations and use volunteers to make help repairs.

Finally, the Recreation Committee is seeking new members. Meetings are scheduled on the first Thursday of every month at 6:00pm. If you are interested in joining the Recreation Committee, taking on a leadership role, and running with various initiatives please reach out to us and let us know.

## **HIGHWAYS INFRASTRUCTURE AND EQUIPMENT COMMITTEE REPORT**

Members: Clarke Elliott, Kurt Johnson, Mike Morin, Andy Rowe, Nate Sullivan, Mike Weisel

The committee was established on June 20, 2017 with the mission to inventory the Town's capital assets including Town facilities, infrastructure, equipment and other planned capital improvements. From here the committee is to recommend Town highway projects for inclusion in the Capital Improvement Plan (CIP). In addition to our Road Foreman, the team is primarily composed of residents with professional backgrounds in road and infrastructure projects. The committee currently meets at 5:00 pm on the 2<sup>nd</sup> Monday of the month and has been engaged at this since July 2017.

Initially much of the team's focus was more short term in nature in order to address the need for prioritizing the 2017 crack sealing work intended to prevent premature pavement failure. This work transitioned to developing a strategy for prioritizing and determining future paving projects. The team has made good progress compiling and reviewing our recent paving projects. In some cases more research is required to understand why some paved roads have not held up well. Crack sealing will address some of this, but certainly there are cases where underlying road bed issues will need to be addressed to extend future pavement life. The team is keenly aware of the need to approach this and other highway projects in Town in a cost effective manner.

More recent focus has been placed on our bridges and culvert structures. As such we've engaged with a couple engineering firms to help us. On Pleasant Valley Road two bridges have been identified as requiring attention. The one at the intersection of Deane Road over the Seymour River dates back to 1927 and will need to be replaced in the not too distant future. This will be an expensive project and certainly drive a need to seek state and federal aid. The other bridge over the Browns River was constructed in 1957 and is in very good condition except for the downstream side where salt runoff has caused damage to the edge of the bridge deck and some corrosion of an underlying steel beam. We retained an engineering firm to provide an estimate for repair and it has been included in this year's budget. In addition the team has three other structures on its radar, Mountain Road bridge over Harvey Brook, Corbett Road and North Underhill Station Road culverts. Recent Act 64 Clean Water legislation has also brought a culvert on Irish Settlement Road to our attention and there will likely be more candidates.

We also will give our gravel roads more detailed attention later in the year. In addition we'll soon begin working with the Planning Commission CIP subcommittee to generate the 2018 CIP incorporating these projects over a 10 year span.

We are very fortunate to have such capable residents in Town on this team! We look forward to the challenges in front of us and finding appropriate cost effective solutions supported by state and federal grants where applicable.

Kurt Johnson

## **ALTERNATIVE TRANSPORTATION COMMITTEE REPORT**

Members: Sue Cromwell, Kurt Johnson, Cat Kearns, Ann Linde, Mike Oman

The committee was established on June 20, 2017 with the mission to identify and explore local and regional transportation options with the goal of increasing the availability of cost effective, convenient and accessible public transportation services. The committee currently meets at 6:30 pm on the 3rd Wednesday of the month with the first meeting held on August 16, 2017.

Initial meetings have been focused on general education of team members and discussion on some of the challenges we face and potential community needs. The team has a strong interest in learning specific interests of Underhill residents and will soon employ surveys to do so. Simultaneously we've looked into different types of public transportation organizations and services available locally and employed in other areas as well. In doing so we've connected with the Chittenden Area Transportation Management Association (CATMA) and the Mt Mansfield Village Community. First we'll discuss CATMA with whom we expect to begin working more closely. This should help enhance the quality of our surveys to better understand our community needs and to help us pursue cost effective services to best meet the interests of our Town. This organization has already partnered with Williston and we will likely follow suit.

The Mt Mansfield Village is the first of its kind for Vermont and expects to grow along with the ~ 200 other nonprofits like it already established across the country. Their mission is to help older adults to age at home in the community by coordinating a number of services provided by vetted volunteers. Since transportation is a primary service for them there is synergy for us to strengthen the connection. To that point we invited them to join CATMA at our January 11 community presentation where residents were able to learn more about both organizations. In addition we invited community members from Cambridge and Jericho. GMT also had representatives in the audience and addressed questions regarding their services.

As we continue to develop these relationships we expect to refine our areas of focus and begin work this year to identify and develop the programs that will best suit Underhill. We will continue to reach out to our neighbors to enable a more expansive set of solutions.

We have a very committed team and expect to make significant progress this year with transportation alternatives for our Town that will be valued!

Kurt Johnson

## **FOREST FIRE WARDEN REPORT**

We have issued 325 burn permits as of Dec. 31<sup>st</sup>.

A permit is required for outdoor burning of brush, weeds and grass. A permit is not required if there is snow on the ground at the site of the fire. The warden may refuse to issue a permit if in his judgment the weather or site conditions create a dangerous situation. A permit in no way relieves the person starting the fire of any responsibility for any damage that might occur. This person may be billed at the state rates for suppression of the fire.

Feel free to call Nate or myself any time for a permit or with any questions or concerns that you may have.

Parker Ripley 734-7114

Nathan Goldman 363-3548

Underhill fire station Monday – Friday 7am- 4pm 899-4025

### **A quick reminder:**

The state of Vermont has banned the use of back yard burning barrels. You cannot burn garbage, paper, cardboard, building materials, plastic, asphalt, Styrofoam, or synthetic materials. You can burn natural wood (untreated and unpainted) grass and weeds.

Underhill Forest Fire Warden  
Parker Ripley

## VITAL STATISTICS

### **BIRTHS**

Child	Sex	Parents
Batstone, Ayla Emily	F	Amira and Craig Batstone
Mielcarek, Ansel Brian	M	Megan and Jason Mielcarek
Dillon, Margo Jane Williams	F	Christine an Christopher Dillon
Hiskes, Sylvia Hope Arrowsmith	F	Ellen Arrowsmith and Peter Hiskes
Curtis-Morrow, Eva Patricia	F	Kate Morrow and Nathaniel Curtis
Dacek, Arlo James	M	Kim and Patrick Dacek
Mandell, Attilia Rain Avy	F	Rebecca Blacklock and Joshua Mandell
Whitcomb, Frank Owen	M	Mandy and Frank Whitcomb
Romanoff, Celia Rose	F	Catherine Gillespie and John Romanoff
Bernreuter, Zoe Clarke	F	Jamie Clarke and Bob Bernreuter
Yeh, William Tsonghe	M	Kathryn and Rodney Yeh
Simpson, Laura Frances	F	Katrina and Jesse Simpson
Ripley, Chester David	M	Clara and Parker Ripley
French, Alyssa Mary	F	Rebecca and Andrew French
Gadwah, Arrow Wilder Saoi	M	Jennifer Dirkmaat and Keith Gadwah
Moore, Callum John	M	Bethany Cassell and Lindsey Moore
Lang, Quinn Carolina	F	Stacie and Michael Lang
Robinson, Mira Grace	F	Jacqueline and Nathan Robinson
Traverse, Corbin Lewis	M	Amy and Neil Traverse
Martelle, August John	M	Alicia and Matthew Martelle
Denison, Benjamin Louis	M	Amanda and Dan Denison Jr.
Jones, Tyra Raven	F	Jennifer Gilbert and Cody Jones
Poley, Ariya Lynn	F	Majken and Joshua Poley
Allendorf, Harper Madeline	F	Alyssa Pratico and Ryan Allendorf
Francis, Nova Falyn Elizabeth	F	Nicole Litchfield and Bryan Francis
Anastacio, Kaileigh Harper	F	Cory McNeill and Matthew Anastacio
Greer, Noah Henry	M	Sarah and Michael Greer
Richards, Isabella Rita	F	Natalie Richards Ulloa and James Richards
Dandeneau, Lucy Carson	F	Emily Carson and James Dandeneau

### **DEATHS**

Name	Age	Place of Death
Janet Bingham	90	Colchester
Clifford Hill, Jr.	82	Underhill
John Tradie	86	Burlington
Lawrence Weed	93	Underhill
Jon Cabral	28	Underhill
Susan Willard	73	Burlington
John Barbour	68	Burlington
James Nickerson, Sr.	85	Burlington

Name	Age	Place of Death
Bonnie Saathoff	55	Underhill
Douglas Demas	67	Burlington
Donald Canedy	73	Shelburne
Yvonne McClellan	72	Colchester
Charles Cressman	82	Burlington
Robert Audette	61	Underhill
Douglas Nadeau	63	Colchester
Megan Fisher	41	Burlington
Edward Bessette	98	Underhill
Alice Walrath	84	Burlington
Roland Morel, Sr.	77	Colchester
Donald DeMuynck	86	Shelburne
Reidar Abrahamsen	85	Burlington

### CIVIL MARRIAGES

Sara Grace Paradis &  
Philip Andrew Bolen  
April 25, 2017

Mary Colleen Anderson &  
Christine Bridget Savage  
September 3, 2017

Polly Ann Pierce &  
Richard Hume Prah  
May 26, 2017

Brianna Dawn Albright &  
Tyler Michael Bushey  
September 11, 2017

Rachel Claire Wellman &  
Jeffrey Michael Look  
July 15, 2017

Ariel Wing Parkington &  
Henry Joseph Kreyeski, Jr.  
September 16, 2017

Kathryn Ann McDonald &  
Jeffrey A. Sherman  
July 15, 2017

Caroline Helen Wintersteen &  
Kevin Michael Ginter  
September 30, 2017

Amelie Sylvie Bouffard &  
Joseph Robert Tedford Diaco  
July 27, 2017

Caitlin Rose Wells &  
Adam David Bister  
September 30, 2017

Colleen Jo Davis &  
Kohlton Frederick Penberthy Butler  
August 12, 2017

Mikaela Maria Poley &  
Tristan Norman Penberthy Butler  
October 7, 2017

Alexander John Tessier &  
Shayla Ann-Marie Rivers  
August 26, 2017

James Lawrence Fuller &  
Mary Margaret Potvin  
October 14, 2017

Jasmine Leigh Kerstetter &  
Mitchel John Drozdowski III  
September 2, 2017

Margaret Mary Lund &  
Samuel Edward Cavazos  
December 22, 2017

## CASEY'S HILL

### FOR WINTER RECREATION USE

Casey's Hill is owned by the Town of Underhill and is for sledding only.

Sled at your own risk. Sledding is permitted during daylight hours and only when snow conditions permit. Sledding is not allowed on the Mountain Road side of the hill.

The designated parking area is for Casey's Hill users only, and is for the safety and convenience of families with children/sledders. If the lot is full, park at the Underhill Central School. Please DO NOT park on Mountain Road, Pleasant Valley Road or New Road. These roads must be kept open for emergency vehicles at all times.

No snowmobiles, RV's or other vehicles are permitted on Casey's Hill.

Thank you for your cooperation.

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## TOWN OF UNDERHILL ORDINANCE FOR WINTER PARKING AND OPERATIONS PLAN

The Winter Parking Ordinance is in effect from November 1<sup>st</sup> through April 30<sup>th</sup>. No vehicles are to be parked on town roads during these months. **VEHICLES WILL BE TOWED AT OWNER'S EXPENSE.**

Plow routes are set up to open the major traffic routes and school bus routes first. The road crew usually starts operations at 3:30 am to have these roads clear by 7:00 am. In most cases there will be no maintenance between 8:00 pm and 3:00 am. Each road crew member has a specific route that takes approximately 4 ½ hours to complete. After 16 hours on the job, they are required to stop operations and take off a minimum of 6 hours. The Town does not plow Class IV and private roads. Salt will be applied to paved roads with a minimum amount of sand added as necessary. (Salt is not effective when the road temperature is below 20 degrees). Sand will be applied to the gravel roads.

The road crew makes every effort to avoid mailboxes. However, because of snow conditions or on-coming traffic, the plows occasionally hit them. The town has permitted mailboxes to be located in the Town right-of-way. If the mailboxes are damaged as a result of snow or ice clearing operations, the town will not repair or replace them.

Please note: according to 23 VSA§1126a, it is illegal to plow snow from private property on or across public highways.

New Hampshire and Vermont Region

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first "neighbor on the scene" after a disaster strikes – offering a hot cup of coffee, a warm blanket, and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood, and other disasters as well as instruction in health, safety, and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

It was our privilege to continue to serve the residents of Underhill and surrounding communities in 2017. In the past fiscal year, we have:

- Responded to 254 disaster incidents in our region, providing essential support to 1,139 individuals. While Underhill was fortunate not to experience any disasters this year, we responded to 18 incidents and served 64 individuals in Chittenden County.
- Collected 92,469 pints of blood and blood products at over 3,200 drives throughout Vermont and New Hampshire.
- Empowered 1,100 trained volunteers to assist their neighbors during times of need. 216 of these volunteers reside in Chittenden County.
- Trained 29,482 people in our various health and safety courses, including 286 courses in Chittenden County, where 1,656 people were taught and certified in lifesaving skills, including First Aid and CPR.
- Installed more than 2,200 free smoke detectors in homes and worked with families to create fire-evacuation plans, 4 of these smoke detectors were installed for your friends and neighbors right in Underhill
- Connected **628** military members with their families and loved ones with the help of our Service to the Armed Forces department, including 34 Chittenden County residents who are currently serving.
- Proudly maintained an efficiency rating of 91%, meaning .91 cents of every dollar goes directly to support the programs and services provided by the American Red Cross.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation to support our work. We would greatly appreciate your support in the amount of \$250.00 for the next year. Your partnership will help ensure that the American Red Cross has the resources to support communities throughout Vermont and New Hampshire when they need it most.

If you or someone you know experiences a fire, flood or other disaster and needs assistance, please call (802) 660-9130 option 1, anytime 24/7.

Sincerely,

Rachel Zelle  
Development Specialist



## Boy Scouts of America

### Troop 627

The Underhill/Jericho Boy Scout troop has been a proud member of this community since 1963. The Troop was started by long time Underhill resident, Gael Boardman, who is still an active member of the Troop Committee, which helps to oversee the administration of the Troop. Our communities are blessed with some outstanding members who volunteer their time, every week, to the advancement of our youth through the Boy Scout program. Without the adult leaders, our program would not survive. "Thank You" to everyone who has been a part of this program over the past 54 years. Our Troop recently celebrated its 75th Eagle Scout! A very proud accomplishment! We currently have 23 scouts enrolled in our program. We are fortunate to have one of the most active troops in Vermont. Through our volunteers, we are able to provide a wide range of activities for the scouts participate in. In 2017, we had two more Scouts achieve the rank of Eagle Scout! Their Eagle Scout projects have benefited the Winooski Valley Park District at Old Red Mill Park (Wildlife Habitat Boxes) and MMU High School (Junior Varsity Football Equipment Shed). In the coming months and in 2018, we have three more Scouts in the process of completing their Eagle projects. This year we continue to have enthusiastic and energetic families who want administer an excellent program for our youth to meet new challenges and to explore the outdoors.

**We are a municipality** created in 1987 and governed by a Board of Commissioners appointed by the 18 towns and cities of Chittenden County.

**Our mission** is to reduce and manage the solid waste generated by our members.

**Our vision** is for our community to fully participate in minimizing disposal and maximizing reuse and recycling.

## Who we serve

CHITTENDEN COUNTY, VT

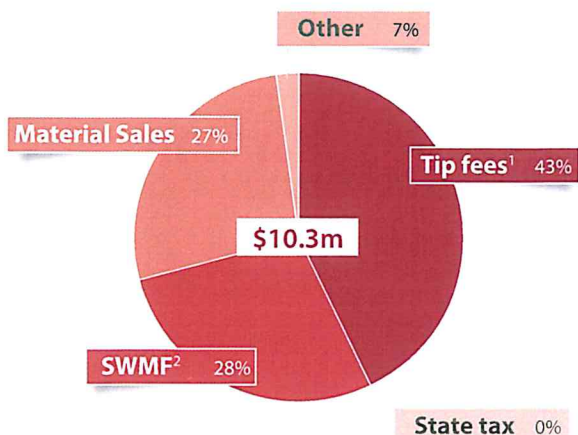
**161,382**  
residents

**6,273**  
businesses



That's **26% of the state population.**

## How we're funded



<sup>1</sup>Tip fees are collected from recycling & compostables.

<sup>2</sup>Solid Waste Management Fee.

## What we do

### REDUCE WASTE



#### HOW WE DO IT

- Public education
- Infrastructure
- Municipal legislation
- State policy support
- Recycling programs
- Food waste diversion
- Business partnerships

#### HOW WE DO IT

- Food waste processing
- DIY Drop-Off Centers
- Recycling processing
- Transportation
- Industry partnerships

### MANAGE WASTE



### REDUCE TOXICITY



#### HOW WE DO IT

- Education
- Hazardous waste collection programs
- State policy support

# CSWD PROGRAMS

## HOW WE CAN HELP

### RESIDENTS

- Bins & brochures
- Stickers & posters
- Facility tours
- Workshops
- Community events

**Contact**  
[community@cswd.net](mailto:community@cswd.net)  
(802) 872-8100 xXXX

### SCHOOLS

- Technical assistance
- Presentations
- Classroom tools
- Facility tours
- Stickers & posters
- Grants

**Contact**  
[schools@cswd.net](mailto:schools@cswd.net)  
(802) 872-8100 x211

### BUSINESSES

- Technical assistance
- Recycling support
- Food scrap tools
- Stickers & posters
- Facility tours
- Grants

**Contact**  
[biz@cswd.net](mailto:biz@cswd.net)  
(802) 872-8100 x208

### EVENTS

- Technical assistance
- Loaner bins
- Sort station signage
- Vendor support
- Waste Warrior volunteers
- Grants

**Contact**  
[events@cswd.net](mailto:events@cswd.net)  
(802) 872-8100 x239

## FACILITIES



### DROP-OFF CENTERS

Convenient, one-stop facilities for household quantities of recycling, food scraps, trash, and more—at a competitive price.

#### Locations:

Burlington, South Burlington, Essex, Williston, Milton, Richmond, and Hinesburg.



### ENVIRONMENTAL DEPOT

Safe drop-off for almost all types of household hazardous waste. *No charge for Chittenden County households.*

#### Location:

1011 Airport Pkwy  
South Burlington, VT 05403



### GREEN MOUNTAIN COMPOST

We turn community food scraps, leaves & yard debris into high quality compost products to improve soil in lawns and gardens.

#### Location:

1042 Redmond Rd  
Williston, VT 05495



### MATERIALS RECOVERY FACILITY (MRF)

Blue bin recyclables are sorted and prepared for sale to processors. Accepts large loads of recycling. *Owned by CSWD; operated by Casella.*

#### Location:

357 Avenue C  
Williston, VT 05495

## OTHER PROGRAMS

### BIOSOLIDS

We oversee local management of biosolids to ensure federal and state requirements are met.

### COMPLIANCE

We enforce local and state laws relating to solid waste.

### SPECIAL PROJECTS

We investigate and develop new recovery options for materials currently being sent to the landfill.

## ***CHITTENDEN UNIT FOR SPECIAL INVESTIGATIONS (CUSI)***

***The Chittenden Unit for Special Investigations (CUSI)*** is a multi-agency task force dedicated to providing criminal response to reports of sexual assaults, serious child abuse and child fatalities. For over 24 years, the primary focus has been to protect and support all children, adults and families. CUSI defined what is now known as a true multidisciplinary team (MDT) approach to investigating crimes of this nature. The multidisciplinary team is the heart of CUSI and is composed of seven police detectives, a unit director, a victim advocate, an in-house investigator with the Department for Children and Families (DCF), and a dedicated prosecutor from the Chittenden County State's Attorney's Office. We work jointly with mental health providers, medical providers, Adult Protective Services and Department of Corrections. In addition CUSI houses and supports the ***Chittenden Children's Advocacy Center (CCAC)***. ***CUSI*** epitomizes community oriented policing. In the year 2017, we have continued to strengthen and expand our contacts with community partners. The success of CUSI is reflected by the statewide recognition that these multidisciplinary styles units do work.

***The Chittenden Children's Advocacy Center***, working together with CUSI, is a 501(c) (3) nonprofit entity offering a range of services to children and families affected by these crimes. The primary goal of ***The Children's Advocacy Center*** is to ensure that children are not further traumatized by the intervention system intended to protect them. This program has many benefits, with an approach that allows for faster follow-up to child abuse reports, more efficient medical and mental health referrals, fewer child interviews, more successful prosecutions, and consistent support for child victims and their families. It is our goal to support them and meet their emotional needs.

***CUSI*** and the ***CCAC*** investigate these crimes in Chittenden County which consists of a population of approximately 172,982 residents. On average, CUSI investigates over 300 cases a year; over 60% of those cases involve child victims. In recent years, we have noticed an increase in the complexity of cases given the substantial increase in computer usage and other mobile devices.

***Case types include:*** Sexual assaults, lewd and lascivious conduct, serious child abuse, child fatalities, human trafficking, sex offender registry and violations, child pornography

***July 1, 2016 through June 30, 2017 we have seen 300 cases which include 171 children and 129 adults.***

During the course of the 2016-2017 year, CUSI has continued to have a high amount of case referrals from both DCF as well as local law enforcement agencies. These cases continue to get more and more complex with new technology components being created on a fairly frequent basis. The investigations require the detectives to spend significant amounts of time gathering information from corporations like Facebook, Google, Yahoo, Snapchat, Plenty-o-Fish, Instagram, cell phone wireless carriers, etc. The amount of data that is gathered then requires the investigator to spend a significant amount of time reviewing the documents and gathering evidence. In order for detectives to have access to this information, it often requires the issuance of multiple subpoenas and the application of search warrants from a judge before we can even gather the documents that we need from these companies. The cases that we investigate are considered the most heinous crimes to investigate other than murder. The negative effects of these crimes stay with a victim for their entire life and, therefore, we do the best job we can to build the strongest case against the defendants that we investigate.



## **ESSEX RESCUE, INC.**

**1 Educational Drive**

**Essex Junction, VT 05452**

**Phone (802) 878-4859 Fax (802) 878-1246**

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December 18, 2017

To the residents of the Underhill community,

With tremendous pride, Essex Rescue responds to requests for emergency medical services in the Underhill community. In addition to Underhill, Essex Rescue provides emergency medical services to the towns of Essex Junction, Essex Town, Westford and Jericho. During all times of the day and regardless of weather conditions, our volunteer and paid EMT and paramedic members respond quickly to the sick and injured to deliver basic and advanced life support services.

Between March and December of 2017,\* Essex Rescue received 102 requests for emergency medical services in the Town of Underhill. Of the 102 requests for an ambulance, 67 community members were transported to the hospital, 16 received a medical evaluation and did not choose to be transported by ambulance, and 19 requests resulted in the ambulance being cancelled.

Essex Rescue is a private, not-for-profit paramedic licensed transport ambulance service. While our organization is not a municipal service, we work closely with other public safety organizations to serve the Underhill community. Our partner agencies include the Underhill Jericho Fire Department and the Vermont State Police.

Essex Rescue takes great care to assure that the members of your community receive safe, efficient and appropriate pre-hospital emergency medical services. Regular training and expert consultation with emergency medicine physicians at the University of Vermont Medical Center, assures that when a request for emergency medical services is received, Essex Rescue stands ready to deliver this essential public health service. Essex Rescue is committed to being a regional leader in EMS (emergency medical services).

The Essex Rescue leadership team is committed to delivering excellent pre-hospital care while at the same time practicing fiscal responsibility. Careful financial management assures that every dollar of funding our organization receives is used as resourcefully as possible to obtain the best value. The cost of delivering emergency medical services to the five communities served by Essex Rescue is approximately one million dollars per year. That figure does not account for the value associated with the tens of thousands of volunteer hours our members donate to staff the ambulance. The Underhill community directly benefits from the generosity demonstrated by our volunteer members.

Recent examples of how we have utilized the financial support we have received includes the purchase of the latest technology in cardiac monitors, patient transport safety systems and nitrous oxide

***Volunteers in service since 1971***



## ESSEX RESCUE, INC.

1 Educational Drive

Essex Junction, VT 05452

Phone (802) 878-4859 Fax (802) 878-1246

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administration equipment. This equipment and associated training provides our EMTs and paramedics a greater range of care options for meeting the needs of our patients before arriving at the emergency department. Regardless, if you are experiencing a medical emergency or have suffered a traumatic injury, our members stand ready to respond.

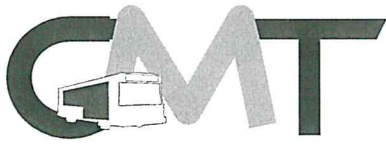
Essex Rescue relies upon multiple funding sources to support our organization. Billing private insurance, Medicare and Medicaid for patient transport decreases the need for municipal subsidies. Essex Rescue also administers a subscription program which on an annual basis experiences a high level of public participation. Subscribers to the program pay a \$50 annual fee directly to Essex Rescue and then pay nothing else out of pocket for deductible or co-pay expenses relating to emergency ambulance transport. The program fee entitles everyone living within the same household to the annual benefit. Our subscription drive starts during the month of November; more information can be found by visiting our website: [www.essexrescue.org](http://www.essexrescue.org), or by calling our station at 802-878-4859. It is important to note that if a patient is transported to the hospital by an ambulance service other than Essex Rescue, the subscription program benefit does not apply. Lastly, Essex Rescue accepts donations. We are grateful for the ongoing generosity demonstrated by the community.

Essex Rescue is always looking for new volunteers. Previous experience in EMS is not a requirement. If you are interested in joining a team motivated and committed to provide high quality pre-hospital emergency medical care, we would like to speak with you. Perspective volunteers can choose to volunteer as a clinical provider or as a driver. If you would like to learn more, visit our website: [www.essexrescue.org](http://www.essexrescue.org), or by calling our station at 802-878-4859, and speak with Deputy Executive Director Colleen Nesto.

Thank you,

William M. Moran  
Executive Director & Paramedic  
Essex Rescue, Inc.

\* The Vermont Statewide Incident Reporting Network ePCR platform is used by EMS agencies statewide to report medical responses. Data prior to March, 2017, was not accessible at the time this report was written.



Green Mountain **Transit**



15 Industrial Parkway  
Burlington, VT 05401

6088 VT Route 12  
Berlin, VT 05602

375 Lake Road, Suite 5  
St. Albans, VT 05478



Burlington:  
T: 802-540-2468  
F: 802-864-5564

Berlin:  
T: 802-223-7287  
F: 802-223-6236

St. Albans:  
T: 802-527-2181  
F: 802-527-5302



info@RideGMT.com  
www.RideGMT.com

To: Brian Bigelow, Town Administrator  
Town of Underhill

From: Jon Moore, Director of Planning and Maintenance  
Green Mountain Transit

Date: January 8, 2018

RE: GMT Jeffersonville Commuter

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Greetings Mr. Bigelow:

October 2016 marked the three-year anniversary of the commuter, and so ended the 100% available funding. Consequently, the towns of Jericho, Underhill and Cambridge will be responsible for the full 20% of the net operating cost of the route, annually: For FY18, the 20% local match requirement is \$43,260 or \$14,420 from each of the three towns.

The chart below shows FY17 ridership on the route with Underhill ridership shaded; total annual ridership, or boardings, totaled 8,475. Of this total, over 25% of boardings were at the Underhill P&R. While this chart only shows boardings, one can assume the majority of AM boardings were duplicated in reverse in the PM.

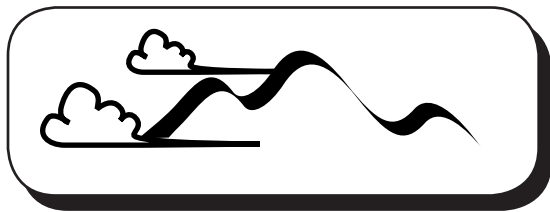
## FY17 Jeffersonville Commuter Ridership

AM Trips		
	Boardings	% by Stop
-	-	-
Cherry St.	137	3.06%
Pearl St./UHC	5	0.11%
Mill	17	0.37%
SMC/Fanny Allen	0	0.00%
Susie Wilson Rd.	10	0.22%
Essex Outlets	50	1.12%
Essex DPW	1	0.02%
Jericho Elementary	3	0.07%
Underhill P&R	2	0.04%
Cambridge-Angelina's	0	0.00%
Jeff. Post Office	477	10.64%
Northwoods	920	20.52%
Cambridge-N.Main	411	9.16%
Underhill P&R	1104	24.64%
Jericho Post Office	561	12.51%
VT.15 & VT.128	338	7.53%
Essex Outlets	357	7.97%
Susie Wilson Rd.	84	1.87%
Fanny Allen/SMC	5	0.11%
Mill	1	0.02%
FAHC/UHC/Pearl St.	0	0.00%
	4482	

PM Trips		
	Boardings	% by Stop
Rhino/Pine St.	184	4.60%
Cherry St.	1135	28.42%
Pearl St./UHC/FAHC	1857	46.50%
Mill	194	4.87%
SMC/Fanny Allen	260	6.50%
Susie Wilson Rd.	61	1.53%
Essex Outlets	135	3.39%
Essex DPW	6	0.15%
Jericho Elementary	8	0.20%
Underhill P&R	5	0.12%
Cambridge-Angelina's	0	0.00%
Jeff. Post Office	78	1.95%
Northwoods	20	0.49%
Cambridge-N.Main	5	0.12%
Underhill P&R	27	0.67%
Jericho Post Office	6	0.15%
VT.15 & VT.128	0	0.00%
Essex Outlets	10	0.25%
Susie Wilson Rd.	0	0.00%
Fanny Allen/SMC	4	0.10%
Mill	0	0.00%
FAHC/UHC/Pearl St.	0	0.00%
	3993	

Sincerely,

Jon Moore  
 GMT Director of Maintenance & Planning  
 (802)540-2527  
 jmoore@ridegmt.com



## Jericho Underhill Library District Annual Report

For the year ending December 31, 2017

### Library Director's Report

by Holly Hall

#### MISSION STATEMENT

*The Deborah Rawson Memorial Library provides community access to information, ideas and enriching experiences.*

#### Library Statistics and Information:

The Deborah Rawson Memorial library had 29,323 people visited the library this past year. 59,404 items were checked out. The library had programs for all ages including 200 programs for youth, 220 programs for adults. The library continues to provide books to the XYZ Senior Luncheon as well as the Jeri-Hill Apartments thanks to the volunteer efforts of Nancy Craig. Homebound delivery is available if you physically are unable to come to the library. Just call to request a visit.

Currently the library has 26,360 items that include books, magazine subscriptions, DVDs, Books on CD and Music CDs. Downloadable audiobooks and ebooks are also available using our website and a current library card.

The library continues to add new items and offer a wide variety of programs. If you have an idea for a program you would like the library to offer let us know! Sign up to receive our newsletter to see what is happening at the library. You can sign up for it on our website [www.drml.org](http://www.drml.org)

If we don't have what you are looking for we are happy to borrow it from another library for you! DRML is part of a statewide courier system so we can easily get items for you as long as some library in the state owns it. We can also borrow out of state which might take a bit longer. Call the library for more details or with questions. 899-4962.

No computer at home? Stop by and use ours! We have six desktop computers available for anyone to use as well as laptops that adults can use in the building. Our staff is always available to assist you. WiFi is available 24/7 with no password needed. We also have a fax machine, a copier and a scanner available

to use for a small fee.

Our Master Gardeners and volunteers delivered to the Jericho Underhill food shelf and Jeri-Hill Apartments produce from the library gardens.

The library hours are Tues. and Thurs. 12-8, Wed. and Fri. 10-6, Sat. 10-2 and Sun. 1-4 (Sept through May). The library is closed on Mondays.

#### Board of Trustees Report:

Next month January 2018 the Deborah Rawson Library celebrates its 20th year of existence. Hopefully you can help us celebrate by being an active patron. Libraries are alive due to people.

#### Board Doings

Due to illnesses, life circumstances and moves we began the year with a substantial number of new people on the board. It became a time of changes. To address the information gap a Board of Trustees Manual was prepared and published. It was designed to help guide and answer frequently asked questions including board member names, contact info, web sites, the board year, events, duties, committee personnel, state laws and library procedures.

Along that line we have been guided by our current Vice Chair in reviewing, tweaking and overhauling board policies. Every month Anne Exler gives a review of a policy, identifies the areas that need to be updated and presents researched examples. The board then discusses and comes to consensus on the needed changes. Recent state law changes necessitates total over haul of two or three policies. Thereafter policies will be reviewed each and every year so all trustees are familiar with our governing regulations.

A number of trustees attended the **VT State Library Trustees and**

**Friends Conference** at Champlain College this past November. The Open Meeting Law was discussed at length and will help us in our rewriting of this topic in our policy manual. The other outstanding session was on fund raising. Again a number of ideas were raised and maybe implemented in the near future.

#### Fund Raising and Patron Social Opportunities

This past February the library sponsored a **Wine and Dessert Night**. It was well attended and enjoyed by those same. When attendees asked if it was already on the books for next year we knew we had a winner. Since it was a very successful fund raiser, look for this event to be repeated in February or March of 2018.

In September the public was again very generous with their book donations for our **Annual Book Barn Sale**. With the help of trustees, family, friends and library patrons we had a decent sale. Besides raising money for the library we were happy to provide a location for neighbors to meet up and exchange some pleasantries during the Harvest Market.

We have just successfully completed our **3rd November Basket Raffle**. This year we were very grateful to *Snowflake Chocolates* for sponsoring a Basket. Pat Stone a library patron made cloth post cards (dogs/cats) to be the centerpiece of a *Post Card Basket*. Fact: Even though not on card stock they can be hand canceled at the post office and sent through the US Postal system. A book on the history of Vermont Post Cards anchored the basket with dog and cat toys and training treats filling the rest of the container. *A Mystery Book Basket*

*Continued on page 3*

competed with an *All About Maple Basket* loaded with syrup, candies and other treats. **Would you as a patron be willing to put together a basket for our Raffle in November 2018?** We have a few months yet and would like to hear your ideas. Please approach a trustee or give the library staff contact information so we can talk further. (Names are on the last page of this letter.) We are hoping for 20 baskets in 2018.

A new and exciting addition to our fund raisers will be an **Adult Sip and Spell** night. The theme will be is words associated with Vermont. There will be a limited number of contestants so register early for your chance to be in our 1st Annual Spelling Bee. Look for this event in early 2019. It will have all the elements of a student bee with some adult twists on the rules and the beverages. Audiences are also wanted and welcome. We are always on the lookout for new, exciting, and social fundraising gatherings.

#### Final Note

The DRML was proud to be available to local the local community and patrons

during the sustained and wide spread power outage from the recent storm. The library is on a main trunk electrical line and was up and open for business very early in the outage. Many library patrons used the library for access to their personal computers and the internet. Not an electrical outlet was free and all public computers were constantly used. It was gratifying to see the parking lots full, all chairs occupied, and warm happy patrons. Glad to be there for you.

*Joann Osborne, Chair*

#### **Friends of DRML report:**

The Friends of the DRML meet once a month at the library to collaborate and coordinate resources and programming with our local library Board and library Director. An Annual meeting is held each November to review the Friends of the DRML current financials and discuss the current year of activities. Both the monthly meetings and the Annual meeting are posted at the library and are open to the public.

The Friends of the DRML provide the library with requested and needed programs, supplies, and equipment

that enhance and strengthen our local library. The Friends group sponsors a variety of engaging programs and speakers, reflective of youth and adult interests. Recently, the Friends group has purchased multiple museum memberships.

Revenues are raised by way of donations to the Friends of DRML, the sale of books, buttons, bumper stickers, tote bags, and puppets. Opportunities to attend a Friends of the DRML meeting and support the important and valuable asset of our community library are posted on the Friend's bulletin board above the library photo copier. Please join us!

*Friends of the DRML  
Christine Ryan  
Secretary/Treasurer*





**Jericho Underhill Park District**

**P. O. Box 164 Underhill, VT 05489**

**802-899-2693**

**[www.millsriversidepark.org](http://www.millsriversidepark.org)**

**[JUPDistrict@gmail.com](mailto:JUPDistrict@gmail.com)**

## Jericho Underhill Park District Annual Report

The spectacular view of Mt. Mansfield welcomes many visitors to Mills Riverside Park. This 216-acre property encompasses diverse habitats that include river corridor, open meadow with a pond and many acres of forested hillside. Six miles of trail accommodate recreational use year round. This summer a people counter was installed in the covered bridge to give the Park District an idea of daily traffic. Over 400 visitors frequent the park per day on average. The most popular reason to visit the park is to exercise one's dog. The off-leash area provides a wide loop trail that lends itself to socializing. Many enjoy meeting up with friends throughout the day to ensure a fun walk for both canines and humans alike. The Park District distributes doggie pick up bags in three locations and collects in three as well. About 10,000 pick up bags are utilized per year.

Besides the regular visitor, the Park is becoming very popular for all day school field trips. This year, students from Burlington, Essex and Jericho explored the river for water quality, the pond for amphibians, the meadows for butterflies, and the forest for wildflowers and animal tracks. The park has an abundance of habitats that are easily accessed and fit neatly into a school curriculum. The pavilion serves as a gathering area and lunch spot.

The Park District's Summer Concert Series is always well attended. Families arrive with a blanket and picnic for several hours of enjoyable music. Every year, a schedule of five bands is created to entertain the community and to celebrate summer.

The athletic playing fields are heavily utilized in the spring with boy's and girl's lacrosse and soccer. There is a one-week soccer camp in July and football starts in August and continues into November. Fields are scheduled on a first come, first served basis with community teams given priority.

The Farmers' Market has become a tradition. A wide variety of vendors offer local produce, specialty products, ready-made entrees, crafts and more. Music frequently enhances the event. Park picnic tables help establish the location on the broad front lawn.

The Park District Board of Trustees is dedicated to managing the park and scheduling the pavilion and the athletic playing fields. In addition, a focus has been to restore and improve our hillside trail system. Clay soils, ledge and water have eroded the trails over time. A grant application to the Department of Parks and Recreation was not successful but will be applied for again. In the meantime, the Park District hired Timber and Stone LLC to begin the trail work on West Fieldstone Loop. We will continue this work as our budget allows and with grant support, more will be accomplished. Another activity was the revision and adoption of the Park's Management Plan.

Balancing the popularity of the park and its many recreational uses with important wildlife habitat is also the responsibility of the Park District. Trails were designed to take advantage of scenic views and interesting natural features but not to intrude on the more sensitive habitat. A sizable area of the park at higher elevation has no trail and is identified by a sign as a “Wildlife Habitat Area”. Other important habitats also have restrictions.

The Jericho Underhill Park District meets the first and third Wednesday at 7:00 p.m. at the Rawson Library’s project room. The public is always invited to attend and we welcome any comments or concerns. The Park’s website, [www.millsriversidepark.org](http://www.millsriversidepark.org) provides a lot of information about the park, how to reserve, park documents and more. A Facebook page is also useful.

The Jericho Underhill Park District Board of Trustees is comprised of seven, hardworking members with a sincere interest in the park. There are plenty of opportunities to assist at the park and volunteers are welcome!

Livy Strong Chairperson  
Marie Lynch Vice-Chair  
James Massingham Secretary

Carol Smith Treasurer  
Andrew French (Website)  
Judie Jones (Field scheduling)  
Paul Noel (land stewardship)

See you at the park!

**Annual Report  
Board of Trustees  
Jericho-Underhill Water District  
P.O. Box 174  
Underhill, Vermont 05489  
October 1, 2016 to September 30, 2017**

Former JUWD trustee president, Peter Mitchell, served as Moderator for the 2016 Annual Meeting. The Board consisted of Joseph P. O'Brien, President, Jason P. Ritter, Trustee and Stephen Jennings, Trustee. Jane Maheux served as Clerk and Treasurer and the assistant Clerk was Jason Ritter. Meter Reader and Collector was Dwight DeCoster, and the Auditors were Vicki Milton, Harland Blodgett, and Bill VanDeVenter. Marc Maheux performed the duties of Chief Operator and was assisted by Assistant Operator Michael R. Willard. Helen Miller was our local water tester. The Board wishes to thank everyone for their work this past year.

The Jericho-Underhill Water District provided drinking water and fire hydrant access to 324 residential and business connections representing about 900 people within the District. During the past year drinking water supplied to the District averaged about 48,000 gallons per day. Water delivered to District customers this year was of high quality and adequate quantity and met all state and federal requirements.

Listed below are some highlights of the past year:

- Our staff continued identifying all roadside curb stops so that we could have all locations mark by GPS technology as part of the Drinking Water Asset Management Grant that we received. Mapping of all assets will be completed throughout the year and all data will be digitalized.
- The Board of Trustees worked on new language and made editing changes in the district's Regulations Manual. Work on this continued for most of the year.
- The Board was informed that our engineered plan of improvement for customers on Maple Ridge Road was approved by the State as a 'fundable project'. The estimated cost of \$350,000 that would take customers off the cistern at the top of the road and provide required pressure levels was discussed. The Board decided not to bring the funding question (bonding vote) to our customers for the project because of the cost and improvements for only eight homes.
- The Board and staff reviewed our *Allocation for Service* application process and added new language requiring more details from those seeking to become customers of the JUWD. We now require engineer drawings for all new hook-ups.
- We were very pleased with the work of O'Leary and Burke Engineering of Essex in their continued documentation by GPS of all curb stops and all service lines and other JUWD assets.
- Marc Maheux, our Chief Operator, created a computer application that accompanies our meter reading program that monitors overuse for individual

house readings. This program alerts us to possible leaks, especially in homes that may be vacant for extended periods.

- The JUWD Capital Improvement Plan was reviewed throughout the year. Items of improvement needs with time lines and estimated costs are tracked with this plan. The Board has a goal of slowly building up funds for Capital Improvement so that we can make need repairs and improvements without bonding or borrowing money.
- Assistant Operator Mike Willard temporarily supported the JUWD in the role of Chief Operator as Marc Maheux had back surgery and physical therapy. Marc continued to advise the district in a limited role for over a month.
- Testing of water continued throughout the year with excellent results. We tested for lead, nitrates, radium, coliform bacteria and acids.
- A large loss of water was recorded in April and we finally found an extensive break in the service line at the Underhill I D School. Repairs were complete and approximately 15,000 to 20,000 gallons of water per day were saved from going into the ground. Underhill ID School had another break in the service line in June and was required to replace their entire service line.
- A large leak was also discovered on Maple Ridge Rd in July. A quick fix was completed on a cracked pipe feeding the cistern. Thanks to Ralph Russin Excavating for their quick and steady response.
- The Board adopted a budget for the 2019 FY with a 3.5% increase in rates.
- The average water use through the year has been about 48,000 gallons per day with the exception of two months when leaks and broken pipes were discovered. We are presently investigating problems with one of our wells and pumps. Repairs have been made to bring pumping capacity up to previously recorded levels. More investigation is continuing on Pump #1 while Pump #2 is producing all water being pumped to our three tanks.

Joseph P. O'Brien, President  
Jason Ritter, Trustee  
Stephen Jennings, Trustee

### **Mount Mansfield Community Television, Inc.**

Launched in 1997, Mt. Mansfield Community Television is the public access center for Jericho, Richmond, Underhill and a small part of Essex. In early 2018, we were scheduled to launch a new channel (Comcast Cable 17), in addition to our existing Comcast Channel 15. Our local town programs, such as Selectboard meetings (many live) will shift to the new channel, which will specialize in government-type content. MMCTV videos are accessible online at [www.vimeo.com/mmctv](http://www.vimeo.com/mmctv).

With a mission to provide a platform for free speech, we film and archive local meetings and offer gear and training for folks to make their own shows. Our small, dedicated staff works closely with vibrant community producers and enthusiastic volunteers. We offer media education opportunities for all ages, such as middle school TV camps

Our 501(c)3 nonprofit provides some 350 hours a year of original ultra-local programming each year. We are on 24/7 and primarily air our own programs and those of other PEG (Public, Educational, Government) channels in Vermont.

Interested in getting involved? We are always looking for volunteers and can help anyone produce their very own TV show. Donations of any size are also always appreciated.

Contact: Angelike Contis, Executive Director  
35 West Main Street, Richmond, VT 05477  
P.O. Box 688 Richmond, VT 05477  
Tel. (802) 434-2550  
e-mail [angelike@mmctv15.org](mailto:angelike@mmctv15.org)  
website [www.mmctv15.org](http://www.mmctv15.org)

### **Western Slopes Business Association (WSBA)**

Businesses, individuals and organizations from Bolton, Huntington, Richmond, Jericho and Underhill are invited to join this association whose goal is to promote a vibrant business community through nurturing the diverse business and professional communities of our region. WSBA offers networking/educational opportunities and sponsors events aimed at generating business for our area such as the Richmond Holiday Market (December). Each year WSBA offers two Entrepreneur Scholarships to college-bound graduates of Mt. Mansfield Union High School. In addition contributions are made to several other non-profit organizations to help support the general well being of our communities.

Contact: Tim Monty  
P.O. Box 569, Richmond, VT 05477  
Tel. 802.343.5288  
website: [www.westernslopesvt.org](http://www.westernslopesvt.org)

## UNDERHILL HISTORICAL SOCIETY

The Underhill Historical Society would like to thank its members and the townsfolk for their participation in our events and making them such a success.

The year 2017 resulted in limited progress toward the renovation of the District 5 Schoolhouse. The repair of the fire escape on the northeast side of the building was completed. The majority of the 23 window sashes have been repaired by local carpenter, Sandy Packard. The classroom on the 2<sup>nd</sup> floor has seen work performed on the removal of the fire damage, rewiring, and new sheetrock. Construction on the three exterior walls were delayed due to the lack of interested contractors and then by bids that exceeded the allotted amount. This problem has been resolved, as local contractor, Pete Czaja, has been selected by the Selectboard to perform the work in 2018.

2018 work will also include the chimney repair, renovation of the 2<sup>nd</sup> floor cloakroom, and the rebuilding of the stairwell. Volunteers will repaint the cloakroom, first floor, and window frames.

In August of the 2017, the Society hosted a District 5 Schoolhouse Class Reunion for those who attended the school. Upwards to twenty students attended the event along with students from Underhill I. D., and the remaining one-room schoolhouses. The District 5 School closed in 1951 as a result of a woodstove fire. The fire brought about construction of the Underhill Central School.

2017 also included the continuing of several Society events:

- The Blueberry/ Ice Cream Social in July.
- The Brewer's Fest in October.
- J. Michael McKnight Lecture Series included talks by Jerry Fox on the "Burlington & Lamoille Railroad", and Scott Tower on "John James Monahan," A Long Time Underhill Town Clerk".

The 2017 Lucius Jackson Awards were given to Scott Sommers and Scott Tower for their contributions to the Town of Underhill.

The Underhill Historical Society meets the second Monday of each month. All are welcome.

### UNDERHILL HISTORICAL SOCIETY OFFICERS:

President: Scott H. Tower	Vice Presidents: Susan Thomas, Connell Gallagher
Secretary: Joanne Johnson	Treasurer: Carolyn Leighton

FRIENDS OF THE OLD SCHOOLHOUSE STEERING COMMITTEE: Roger Frey (Chair), John Connell, Pete Czaja, Kurt Johnson, Susan Thomas, Scott Tower, Misuk Weaver



## **UNDERHILL – JERICHO FIRE DEPARTMENT, INC.**

**Non-Emergency Phone Number: 802-899-4025**

**Website [www.ujfd.org](http://www.ujfd.org)**

The UJFD considers the FY 16 – 17 year a success. This year we executed our mission safely and under budget.

During the year we were able to complete the evaluation and purchase of 26 new Self Contained Breathing Apparatus (SCBA) for our firefighters. The funding for this purchase was obtained via a Fire Act Grant. After receipt of the SCBA's we had a full training night with the manufacturer's representative to familiarize our firefighters with the features of the new SCBA. In the following weeks we held hands on training. Following the final hands on training all the new SCBAs were placed in service. We now have units that will keep our firefighters safe and we comply with the latest safety standards. Included in the grant were funds to allow the department to purchase an enclosed filling station that is now NFPA compliant. This unit allows the cylinders to be placed in a blast proof housing while filling them to prevent any injuries to our firefighters while filling the cylinders.

We also applied for and received a grant to purchase a new gear extractor and drier. The latest research shows that our protective gear holds the carcinogens from a fire and that washing that gear immediately after a fire is one of the best ways to protect our firefighters from the risks of cancer. After a thorough evaluation we have chosen the units that will serve our department well and have made the preparations for their arrival.

The department has started to act on the Fire Service Task Force recommendations to update our bylaws for a modern 501(c3) organization. The work is being accomplished by a committee of department members and is proceeding. An open item from the Task Force report are to work on a new contract with the towns. We hope to start that process in the coming year.

In regards to the Rivers Land, the UJFD is still committed to working with the Town of Jericho to meet the objectives of both the department and the town in regards to use of the land and preservation of the Gateway to Jericho. We have been working with the town as time allows to further the process. It has been slow going but progress is being made.

### **Budget Report**

For FY 16 – 17 the UJFD saw our call volume remain the same from the previous year. For FY 15 – 16 we had 320 calls while in FY 16 – 17 we had 321 calls. Unfortunately our second full time firefighter Sean McCann departed the organization for other endeavors. Sean is still a volunteer member of the department. We completed the year within our allocated budget. If anyone has questions regarding the UJFD budget, please contact us at 899-4025 or by email at [info@ujfd.org](mailto:info@ujfd.org) and we will gladly discuss any questions you may have.

The UJFD has produced a much more detailed report that can be viewed at the department's website, [WWW.UJFD.ORG](http://WWW.UJFD.ORG). Please take a few minutes to review our report and learn about the UJFD.

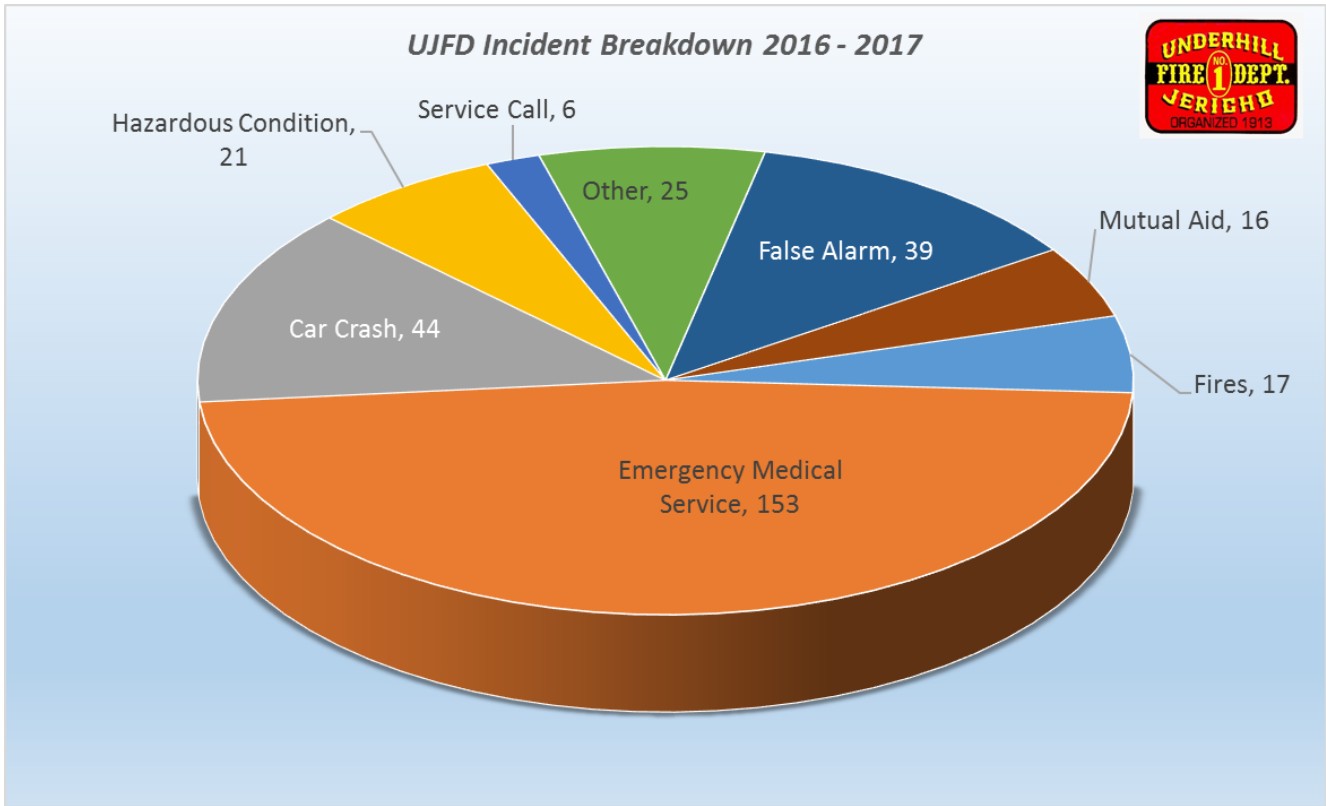
Respectfully submitted,  
Mathew Champlin Chief  
Underhill – Jericho Fire Department

<b>UNDERHILL-JERICHO FIRE DEPARTMENT INC. 2016 - 2017 Budget Report 2018 - 2019 Budget Request</b>				
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>INCOME:</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017 - 2018</b>	<b>REQUEST</b>
				<b>2018 - 2019</b>
UNDERHILL	217,799	217,799	224,989	214,074
JERICHO	326,699	326,699	337,484	321,111
ESSEX RESCUE OVERTIME REIMBURSEMENT	0	417	0	
OTHER	0	4,226	0	
RENT ESSEX RESCUE	0	30	0	
DONATIONS	0	1,209	0	
GRANT INCOME	0	180,167		
INCOME FROM RESERVES FIREFIGHTER PHYSICALS				2,794
INCOME FROM FULL TIME PAYROLL RESERVE				40,000
<b>TOTAL INCOME</b>	<b>\$544,498</b>	<b>\$730,546</b>	<b>\$562,473</b>	<b>\$577,979</b>
<b>EXPENSES:</b>				
PAID ON CALL STIPENDS	67,600	58,656	63,000	60,000
FULL TIME STAFF				
FULL TIME SALARY	71,000	77,332	73,500	104,000
FULL TIME BENEFITS	15,000	7,927	18,000	25,000
FULL TIME UNIFORM		1,953		3,000
EMS SUPPORT	37,990	0	39,800	0
FICA & MEDICARE FULL TIME AND PAID ON CALL STAFF	11,410	10,543	14,000	14,000
LEGAL	300	793	300	500
ACCOUNTING SERVICE	8,000	8,379	9,000	9,000
PROFESSIONAL AUDIT	5,000	10,584	5,500	8,000
INSURANCE				
WORKERS COMPENSATION INSURANCE	16,000	19,346	17,000	22,500
INSURANCE AUTO	16,000	14,128	16,000	16,000
INSURANCE, BUILDINGS, EQUIPMENT, LIABILITY	16,000	18,563	16,000	18,000
INSURANCE ACCIDENT / DISABILITY	4,300	3,433	4,500	4,000
HEAT/PHONE/INTERNET/ELECTRICITY/WATER	18,200	16,032	18,000	18,000
VEHICLE MAINTENANCE	24,000	32,435	30,000	30,000
VEHICLE AND EQUIPMENT FUEL	8,500	4,157	7,500	6,500
NFPA ANNUAL PUMP TEST	1,500	1,460	1,550	1,100
EQUIPMENT MAINTENANCE	3,000	535	2,500	2,500
NFPA ANNUAL HOSE TESTING	3,500	2,934	3,500	3,500
FIRE EDUCATION/PREVENTION/TRAINING	3,000	3,238	3,000	3,000
STATION MAINTENANCE	14,000	10,761	14,000	16,000
FIREFIGHTER SAFETY EQUIPMENT	13,000	12,764	13,000	13,000
FIREFIGHTER SAFETY EQUIPMENT LOAN PAYMENT(Capital)	9,400	8,843	12,300	0
EMERGENCY COMMUNICATIONS	5,000	1,872	4,000	4,000
NEW EQUIPMENT & HOSE	10,000	7,097	10,000	9,000
DRY HYDRANT INSTALLATION PROGRAM	1,000	0	1,000	500
EXTRICATION & HAZMAT EQUIPMENT	4,000	2,301	3,000	3,000
FIREFIGHTER PERSONAL SAFETY	6,000	3,777	6,000	10,000
ANNUAL AWARDS AND APRECIATION	3,500	3,193	3,500	3,500
MISCELLANEOUS	450	280	450	500
OFFICE EXPENSE	6,000	6,248	6,000	6,250
INSURANCE EXPENSES (BLDG AND TRUCK REPAIRS)		0		
GRANT EXPENSES		204,352		
<b>CAPITAL EXPENDITURES</b>				
CAPITAL EXPENDITURES				100,429
<b>TOTAL EXPENSES:</b>	<b>\$544,498</b>	<b>\$693,844</b>	<b>\$562,473</b>	<b>\$514,779</b>
<b>TRANSFERS TO RESERVE FUNDS</b>				
CAREER SALARY RESERVE	0	36,702	0	
CAPITAL FUND				63,200
<b>TOTAL TRANSFERS:</b>	<b>\$0</b>	<b>\$36,702</b>	<b>\$0</b>	<b>\$63,200</b>
<b>TOTAL BUDGET EXPENSES</b>	<b>\$544,498</b>	<b>\$730,546</b>	<b>\$562,473</b>	<b>\$577,979</b>

# UNDERHILL-JERICHO FIRE DEPARTMENT INC.

Reserve Account Statement	Ending Balance As of 6/30/2016	Transactions	Ending Balance As of 6/30/2017
CAPITAL FUND			
CAPITAL FUND	\$103,278	\$22,373	\$125,651
PAYROLL RESERVES			
PAID ON CALL PAYROLL RESERVE	\$40,053	\$0	\$40,053
FULL TIME SALARY RESERVE	\$37,901	\$36,702	\$74,603
MISCELLANEOUS RESERVES			
NEW EQUIPMENT RESERVE	\$11,114	\$0	\$11,114
PRIVATE DONATIONS	\$8,416	\$3,465	\$11,881
MEMORIAL PARK	\$1,577	-\$350	\$1,227
TRAINING CENTER	\$3,975	\$0	\$3,975
FIREFIGHTER PERSONAL SAFETY (PHYSICALS)	\$2,794	\$0	\$2,794
CAR SEAT SAFETY	\$4,930	\$0	\$4,930
Explanation of changes to reserve accounts:			
Capital Fund: \$22373 Budgeted transfer amount added			
Paid on call Payroll Reserve: No Change			
Full Time Salary Reserve: \$36702 transferred underspend			
New Equipment Reserve: No Change			
Private Donations Fund: Donations of \$3465 dollars			
Memorial Park: Net Expenses of \$350 for care of the garden			

Rivers Land Account Statement		
	Actual 2015-2016	Actual 2016-2017
<b>INCOME:</b>		
STARTING CASH BALANCE	\$47,357	\$35,884
RIVERS HOUSE RENTAL	\$14,308	\$14,340
GRAVEL PIT	\$9,507	
MISCELLANEOUS	\$20	\$22
<b>TOTAL INCOME</b>	<b>\$61,685</b>	<b>\$50,246</b>
<b>EXPENSES:</b>		
HOUSE REPAIRS	\$3,512	\$277
WELL	\$0	
PERMITS	\$0	
UTILITIES FUEL/ELECTRICITY		
PIT CLOSURE BOND	\$1,950	\$1,950
LEGAL		\$3,220
PROPERTY TAXES	\$9,445	
MISCELLANEOUS	\$10,894	-\$223
<b>TOTAL EXPENSES</b>	<b>\$25,801</b>	<b>\$5,224</b>
<b>CASH BALANCE</b>	<b>\$35,884</b>	<b>\$45,022</b>
<b>LIABILITIES</b>		
SECURITY DEPOSIT	\$2,390	\$2,390
TAXES DUE		\$27,435
LEGAL EXPENSES DUE		\$14,880
OTHER DUE	\$74	\$297



**THE VERMONT CENTER FOR INDEPENDENT LIVING**  
**TOWN OF UNDERHILL**  
**SUMMARY REPORT**

**Request Amount: \$200.00**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our In FY'17 (10/2016-9/2017) VCIL responded to over **3,041** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **347** individuals to help increase their independent living skills and **10** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **160** households with information on technical assistance and/or alternative funding for modifications; **84** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **94** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **530** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, **4** residents of **Underhill** received services from the following programs:

- Meals on Wheels (MOW)  
(\$250.00 spent on meals for residents)
- AgrAbility Program
- Peer Advocacy Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
**1-800-639-1522**, or, visit our web site at **[www.vcil.org](http://www.vcil.org)**.

## Town of Underhill VNA Request for Funding 2019

### Care Report for FY17

The VNA cared for **61** people in Underhill during our past fiscal year (July 2016-June 2017) with the following services:

VNA Service	VISITS	HOURS
Nursing	1,503	
Physical Therapy	199	
Speech Therapy	57	
Occupational Therapy	44	
Social Work, Social Service	98	
Licensed Nursing Assistant		376
Homemaker		309
Waiver Attendant		18
Personal Care Attendant		2,670
<b>Total</b>	<b>1,901 visits</b>	<b>3,373 hours</b>

COST OF PROVIDING CARE	AMOUNT
Total cost of VNA services	\$430,466
Amount reimbursed by Medicare, Medicaid, private insurance, contracts and patient fees	\$410,818
<b>Remaining Balance</b>	<b>\$19,648</b>

The VNA request annual contributions from each town and city in our two-county service area. Your contribution is critical to supporting the **\$1.57 million** in charitable care that we provided this year.

Last year, the VNA cared for over **5,897** people of all ages, regardless of their ability to pay. Your contribution helps ensure Underhill residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active members of your community.

Our goal is to have each town and city alleviate 50% of the debt the VNA incurs. The town of Underhill pledged \$7,359 for FY18. Thank you.

### FY19 Request

**For fiscal year 2019, the VNA is requesting a contribution of \$7,580.**



**Visiting Nurse Association**  
of Chittenden and Grand Isle Counties



**STATE OF VERMONT**  
HOUSE OF REPRESENTATIVES

Dear Underhill friends and members of the community,

Last year I was sworn in as one of your two State Representatives to the Vermont Legislature. I am now embarking on my second year of the Biennium. My first year was an exciting time adjusting to the day to day regimen and having a chance to delve into the many issues facing Vermont and the challenges and opportunities they present to Vermonters and the residents of Jericho and Underhill. I was very pleased to have been appointed to the Natural Resources Committee which covers water resources, land resources, land use, geology, fish and wildlife, habitat, air quality, environmental permitting, climate change, scenery, solid waste, and toxic substance management. I know that these were and continue to be areas of great interest in our district so I encourage citizens to contact me with your thoughts and opinions on pending legislation.

Clean water funding, toxic chemical reforms, climate action, and healthy forests are high on the Natural Resources committee agenda this year. The general assembly more broadly will be addressing the budget, impacts of the new tax bill out of DC, educating our children and the changing demographics of Vermont, paid family leave, minimum wage, and the clean water initiative.

Please continue to stay in touch with me about issues of concern to you. I look forward to seeing you and talking with you at Town Meeting. Rep. George Till and I also invite you to meet us at the Deborah Rawson Library on January 11<sup>th</sup>, February 8<sup>th</sup>, March 15<sup>th</sup>, April 12<sup>th</sup> and May 10<sup>th</sup> from 6:30-8:00pm. Feel free to contact me any time via email at [tsquirre@sover.net](mailto:tsquirre@sover.net) or [tsquirrell@leg.state.vt.us](mailto:tsquirrell@leg.state.vt.us), call me at 899-2382 or write to me at PO Box 128, Underhill Center 05490.

Thank you for the opportunity to serve you.

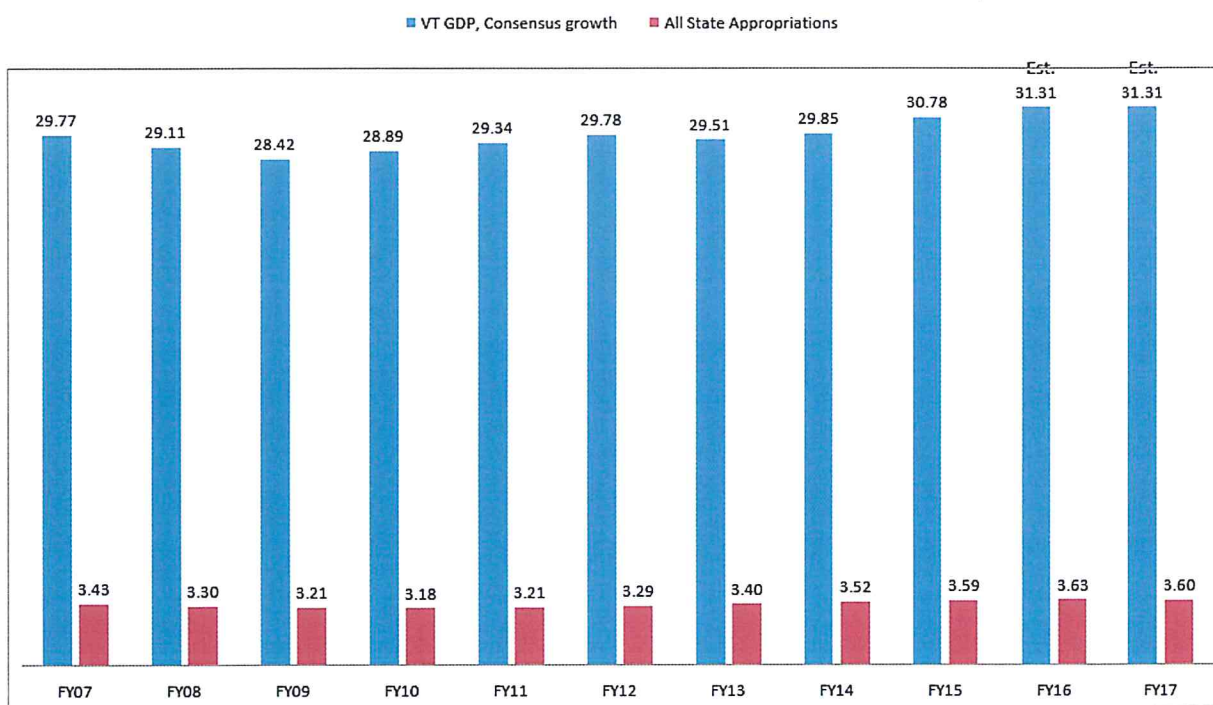
*Trevor J Squirrell*

## Town Annual Report 2018

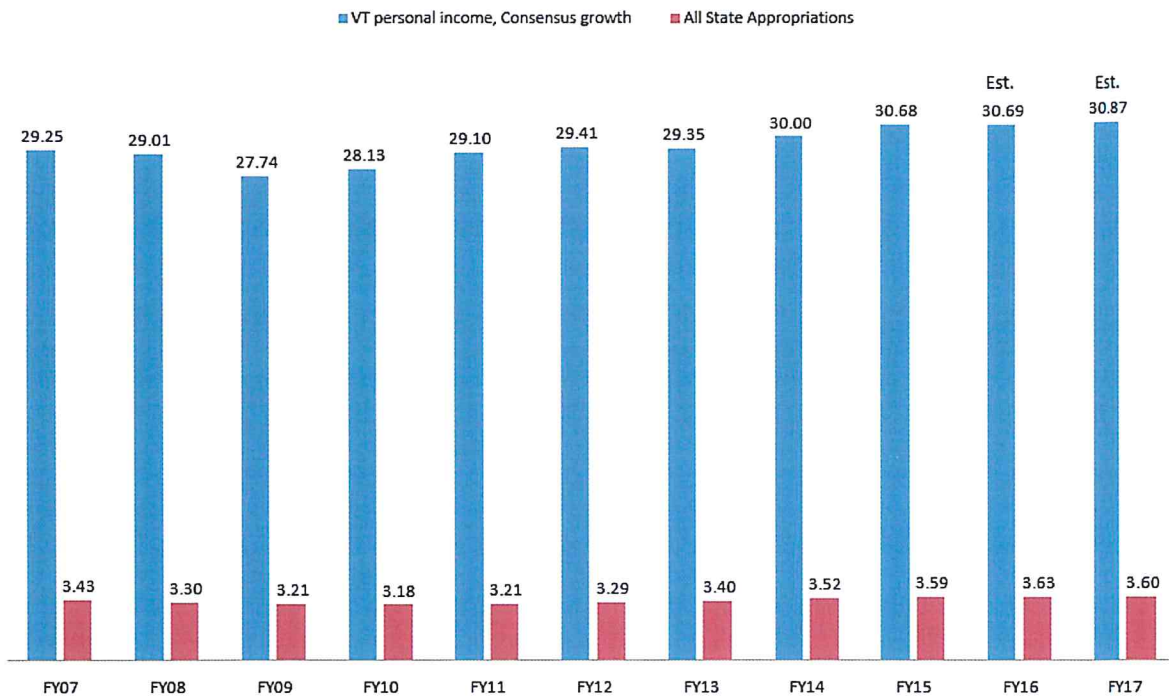
I want to begin by again thanking the voters of Jericho and Underhill for allowing me to represent you in the Vermont Legislature. I will continue to do my best to work for transparent government, responsive to the needs of Vermont. I will continue to work in a non-partisan manor with my only goal being what is best for Vermont. I will continue to think independently and not have my votes dictated by party leadership.

First, I'd like to share several interesting charts. We often hear that Vermont state spending is "out of control". In fact, Vermont state spending levels have remained relatively constant when compared with both Vermont Gross Domestic Product and Vermonters' Personal income over the past decade as shown below.

**Vermont Gross Domestic Product compared to All State Appropriations**  
FY07 - FY17, billions of 2016 \$\$ using state & local government deflator (real dollars)



**Personal Income compared to All State Appropriations**  
**FY07 - FY17, billions of 2016 \$\$ using state & local government deflator (real dollars)**



Note: 2009, 2010, and 2011 State Appropriations include federal ARRA funds that were as flexible as General Fund  
 Sources: U.S. Bureau of Economic Analysis, JFO budget data

Other important issues for 2018 include:

Likely legalization of marijuana growing and possession in Vermont. As of this writing, it appears that H.511 a bill passed by the House, altered slightly by the Senate, and now sitting on the House Calendar will be voted on the first week of the session and reportedly will be signed by the Governor. The bill allows for private growth of 2 mature marijuana plants or 4 immature plants as well as possession of up to 1 ounce of marijuana.

Vermont Health Connect survived the enrollment period without drama for the first time. Although healthcare costs have risen more slowly in the recent past, insurance is still too expensive. The most effective way to reduce costs is to reduce the burden of disease.

Some issues I'd like to focus on for the coming session are tax reform, to lower the burden of all taxes on the middle class who carry the heaviest burden in Vermont, and to weigh taxes paid against tax expenditures (tax breaks given to individuals and corporations).

I plan to continue work on the root cause of so many of our social and health problems, Adverse Childhood Experiences. This issue is a major cause of school problems, addiction problems, later incarceration, poor job performance and poor health. The experiences are common in Vermont and the effect is so strong that with 6 or more categories of adverse experiences one has a life expectancy reduced by nearly 20 years. ACE contributes strongly to the most frequent

causes of death and health care expenditures in Vermont. ACEs are responsible for 25% of heart disease and 25% of cancer. ACEs underlie health problems, depression, suicide, school failure, incarceration, drug abuse, alcohol abuse, teen pregnancy, domestic violence, and many other issues. ACEs are preventable and we have programs which demonstrated ability to do so. We need to find the funding to apply these programs statewide. Furthermore, having a history of ACE is not fate, it is a risk. Individuals are able to build resilience and overcome the negative effects, avoiding the huge financial and societal costs associated with ACE.

Additionally, I will continue to push to raise the age to purchase tobacco products to 21. The data is clear that this dramatically reduces tobacco addiction and subsequent health care costs. We currently spend \$277 million OF YOUR DOLLARS on smoking related illnesses each year. If an individual does not begin smoking before the age of 21, there is very little chance they will ever become addicted.

I will work to expand the legalization of firearm suppressors to allow use while hunting, not just at shooting ranges which we approved previously. The issue to me is a health issue. Hearing loss is a substantial issue among hunters. Ear plugs and over ear protection do not reduce noise enough to save hearing. It requires both suppressors and ear protection.

I will continue the push for primary enforcement of required seatbelt use in Vermont. States with primary enforcement universally have increased seatbelt usage reducing both deaths and injuries related to traffic accidents.

I plan to be at Town Meeting at 8:00am in Jericho and later in the morning in Underhill. I look forward to hearing your thoughts in a sit down prior to the start of the Jericho Town Meeting.

I would be happy to hear from you by email at: [Rep.GeorgeTill@gmail.com](mailto:Rep.GeorgeTill@gmail.com) or by phone at 899-2984. My mailing address is: 74 Foothills Dr., Jericho 05465. If you would like to share your thoughts or need assistance navigating State Government please contact me. Along with Representative Trevor Squirrel, I will continue monthly constituent meetings for informal discussions at the Deborah Rawson Memorial Library, 8 River Rd, Jericho. The meetings are 6:30pm to 8pm. Meeting dates will be available on the Library website.

Thank you for the honor of serving as your Representative.

Sincerely,  
George Till

**OFFICIAL WARNING  
MOUNT MANSFIELD MODIFIED UNION SCHOOL DISTRICT**

**February 22, 2018 & March 6, 2018**

The legal voters of the Mount Mansfield Modified Union School District comprising the voters of the town school districts of Huntington (Grades 5-12), and Bolton, Jericho, Richmond, and Underhill, (all Grades PK-12) are hereby notified and warned to meet at the Mount Mansfield Union High School on **Thursday, February 22, 2018, at 6:30 p.m.** to transact any of the following business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 6, 2018** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open, until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

- Article 1: To elect the following officers:  
a Moderator for one year,  
a Clerk for one year,  
a Treasurer for one year.
- Article 2: To hear and act upon the written reports of the District Officers.
- Article 3: Shall the voters of the Mount Mansfield Modified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?
- Article 4: This time serves as a public information hearing for public review of the 2018-19 proposed budget--for discussion purposes only.
- Article 5: To transact any other school business thought proper when met.

**March 6, 2018 -- Australian Ballot Question**

- Article 6: Shall the voters of the Mount Mansfield Modified Union School District approve the School Board to expend **\$44,866,964**, which is the amount the School Board has determined to be necessary for the 2018-19 fiscal year?

It is estimated that this proposed budget, if approved, will result in education spending of **\$15,390** per equalized pupil. This projected spending per equalized pupil is **0.16%** lower than spending for the current year.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Modified Union School District.

The legal voters of Mount Mansfield Modified Union School District are further warned and notified that an informational meeting will be held at Camels Hump Middle School in the Town of Richmond on February 15, 2018 commencing at 6:30 pm, Mt. Mansfield Union High School in the Town of Jericho on February 22, 2018 commencing at 6:30 pm, and Browns River Middle School in the Town of Jericho on March 1, 2018 commencing at 6:30 p.m., for the purpose of explaining the 2018-19 proposed budget.


### Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

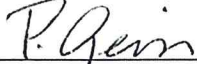
Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Browns River Middle School	*	7 am - 7 pm

Dated this 8th day of January, 2018.

### SCHOOL DIRECTORS



Kevin Campbell



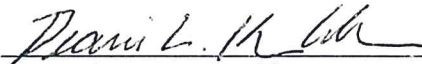
Peter Geiss



Edye Graning



Leslie Kanat



Diane Kirson-Glitman



Breck Knauf



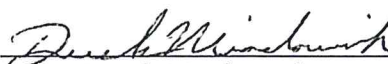
Susan Lillich



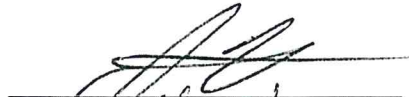
Michael Marks



Ethan Maurer



Derek Miodownik



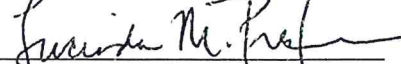
Kurt Muller



John Noorjan



Andrew Pond



Lucinda Preston



Beth Racine

Received for record this 9 day of January 2018, A.D.



Benjamin J. Jolin, Clerk, Mount Mansfield Modified Union School District



# MMMUSD - CESU

211 BRIDGE STREET P.O. BOX 282 RICHMOND, VT 05477

P: 802-434-2128 F: 802-434-2196

CESU.OFFICE@CESUVT.ORG

WWW.CESUVT.ORG

January 12, 2018

## Mount Mansfield Modified Union School District Annual Report

The Mount Mansfield Modified Union School District (MMMUSD) Annual Report will be available February 12, 2018. The report will include a proposed 2018-19 school district budget, tax rate information, Chittenden East Supervisory Union expenses and a review of accomplishments and assessment results for Mount Mansfield Modified Union's eight schools:

- *Smilie Memorial School (PK-4)*
- *Jericho Elementary School (K-4)*
- *Richmond Elementary School (PK-4)*
- *Underhill ID Elementary School (PK-4)*
- *Underhill Central School (K-4)*
- *Browns River Middle School (5-8)*
- *Camels Hump Middle School (5-8)*
- *Mt. Mansfield Union High School (9-12)*

The MMMUSD/CESU Annual Report can be found at your local town office, public school, Chittenden East Central Office or online at [www.cesuvt.org](http://www.cesuvt.org). Upon request, a printed copy will be mailed to you by calling 434-2128.

If you have questions, please contact the MMMUSD/CESU Central Office at 434-2128 or by email at [cesu.office@cesuvt.org](mailto:cesu.office@cesuvt.org).

### FY16 School District Audits

To view the following audits go to: <http://go.cesuvt.org/auditsfy17>

6/30/17 Chittenden East SU Audit Report & Financial Statements

6/30/17 Mt. Mansfield Modified Union SD Audit Report & Financial Statements

*John R. Alberghini, Superintendent of Schools*

*Smilie Memorial School, Jericho Elementary School, Richmond Elementary School, Underhill ID Elementary School, Underhill Central School  
Browns River Middle School, Camels Hump Middle School, Mt. Mansfield Union High School*

## Underhill Central School



**Barbara Nason, Principal**



Underhill Central School students, families and staff celebrate achievement and accomplishments with pride. Our young scholars are developing the attributes for lifelong learning, and applying the characteristics of leadership as the foundation for academic achievement. Teachers specifically



integrate social, emotional learning, mindfulness techniques and the practices of Responsive Classroom with core academic instruction. Providing learning opportunities in support of the whole child theory is our priority. Taking this notion one step further, is the first & second grade "Nature Cats" team directed by Mrs. Nancy Jones and Mrs.

Heather Ferreira who are adapting and aligning the current MMMUSD curriculum to include outdoor learning. Families and students have been highly engaged in support of this program and student satisfaction, engagement and joy in learning have been clearly evident. Kindergarten through fourth grade teachers guide students to contribute to the school community, through the school wide theme: *"In a World Where You Can Be Anything Be Kind."* This year the theme has set the stage for emphasizing the attributes of respect, responsibility and cooperation. Students have developed community service projects with teacher and parent support, as well as each classroom works together to present a monthly all school morning meeting. New this year a group of 3rd and 4th grade girls requested to begin a female choral group, under the direction of music teacher Mrs. Gallaspie. Students are effective citizens at UCS.

Our young scholars are engaged and active thinkers. Teachers encourage students to confidently assert

predictions, opinions and ideas while collaborating on assignments, demonstrating teamwork and applying strategic thinking. UCS teachers participate monthly in data teams examining student progress and determining next steps for instruction. Small group lessons, academic intervention, and educational support team plans, are all examples of how teachers individualize instruction to meet every child's academic level. UCS educators serve on district curriculum committees, as well as participate regularly in staff development through lab site days or specific unit workshops. In addition, UCS and UID educators meet monthly to collaborate on essential



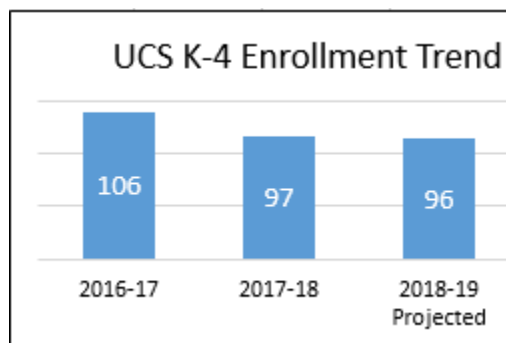
instructional topics. This forms the basis for a thriving, positive and productive school culture. UCS young scholars have demonstrated many accomplishments on

standardized assessments listed in this report, most notably is 82% of fourth grade students 2016-17, met the standard for science at proficient or



proficient with distinction. For many years a dedicated and well educated teaching staff has guided the achievement and success for students attending Underhill Central.

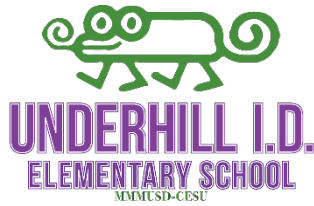
Grades: K-4  
Total Faculty: 13  
Classroom Teacher FTE: 5  
# ESP Staff: 8  
# Students K-4: 97  
# PreK Partnerships: 38  
K-4 Classroom Teacher Ratio: 19.4  
Student Assessment Results Link:  
<http://go.cesuvt.org/ucsassessments>



## Underhill ID Elementary School



**David Wells, Principal**



As the principal of Underhill ID Elementary School, I am proud to share the accomplishments of our teachers and students. We welcomed two new teachers to our school with Sara Baer-Farrell teaching our kindergarten class and Abigail Bernier teaching our third grade class. Both Sara and Abigail had previously worked in CESU and have been wonderful additions to our teaching staff. Heather Scandale has also joined us as our long-term substitute for guidance this year.

All of the teachers at Underhill ID are working to fully implement Readers and Writers Workshop. The volume of reading and writing going on in our classrooms has increased substantially.

We have partnered with Underhill Central School for our professional development work in literacy. It is a great benefit for our teachers to share ideas and strategies with their same grade colleagues from



another school. We also partnered with Underhill Central to expand the capacity of our student support systems with a focus on resilience and supporting students who experience stress in their lives.

I am also proud to share just a few of the additional accomplishments of our school community. We had another successful holiday giving campaign with our craft fair and donations raising \$1,003 to support a local family in need of assistance. Service to the community has been an ongoing theme for many of our classrooms. A few examples are our third grade class supporting



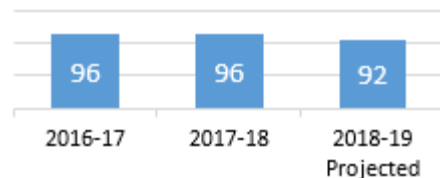
the Chittenden County Humane Society throughout the year and our fourth grade class working with guidance counselor, Heather Scandale, to support causes such as the Committee on Temporary Shelter.

Our students learn so many important communication and organizational skills through this work while they also learn to think of others. We are proud of our school and welcome community members to visit and see all of the learning going on at Underhill ID.



Grades: PreK-4  
Total Faculty: 11  
K-4 Classroom Teacher FTE: 5  
# ESP Staff: 10  
# Students PreK-4: 120  
# PreK Partnerships: 28  
K-4 Classroom Teacher Ratio: 19.2  
Student Assessment Results Link:  
<http://go.cesuvt.org/idassessments>

### ID K-4 Enrollment Trend



## Browns River Middle School



**Kevin Hamilton,**  
**Principal**



**Elaine Archambault,**  
**Assistant Principal**

**Technology:** All Browns River Middle School students continue to have access to their own personal laptops. We are currently using Chromebooks. Students are continuing to move towards Cloud-based applications that will better



prepare them for their future in the 21st century. 7th and 8th grade students are allowed to take devices home to complete

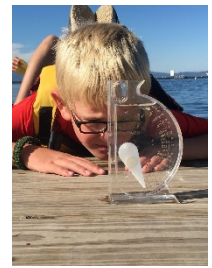
assignments and to manage their workload. 5th and 6th grade students use their devices during the school day. Students are using the Schoology learning management system to organize their work and to receive feedback from their teachers.

**Personalized Learning Plans (PLPs):** The PLP process was introduced to our 7th and 8th grade students in the fall of 2015. Students will continue to use the PLP for exploring life and career options while still in school. This year 7th grade students will be exploring their core values and writing goals for their 8th grade year at BRMS. 8th Grade students will use the PLP process to explore different careers and write goals pertaining to their academics and co-curricular activities as they prepare for the transition to MMU.

**Facilities:** BRMS/UID completed the long awaited parking lot upgrade in the summer of 2017. The new configuration has greatly improved the traffic flow and safety for students and parents of both schools.



**Team EVOLVE:** In the second year at BRMS, the former Mansfield Academy Program has had a successful transition. Students are able to fully utilize the BRMS staff and facilities. Many students have successfully transitioned into the mainstream classes during the school day.

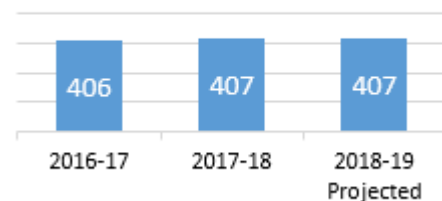


**Delayed Starts:** BRMS staff have continued to benefit greatly from the additional professional development time built into the district calendar. Teachers have been using the time to work toward the implementation of Reading Workshop, professional development with the Connected Math Program and plan for the implementation of PLP's. Para-educators have been receiving training in technology and resiliency training with Dr. Joelle Van Lent.



Grades: 5-8  
Total Faculty: 36  
Classroom Teacher FTE: 20.0  
# ESP Staff: 31  
# Students: 407  
Student/Classroom Teacher Ratio: 20.4  
Student Assessment Results Link:  
<http://go.cesvt.org/brmsassessment>

### BRMS Enrollment Trend



## Mt. Mansfield Union High School



**Michael Weston,**  
**Principal**



**Richard Wright,**  
**Assistant Principal**



This past year at Mt. Mansfield Union High School has been one of implementation and reflection. The Class of 2019 will be the first class to graduate with a Personal Learning Plan (PLP) and the Class of 2020 will be the first to graduate with Proficiency Based Graduation Requirements (PBGR). We have been putting to use the structures, systems, lesson plans, and assessment strategies that we have developed to implement PLPs & PBGRs. We also



have been reflecting on our work to see if it led to student outcomes that we had hoped for and how to improve upon these outcomes regardless if the outcomes were desired or not.

This reflective work has allowed the faculty to step back and examine a “traditional” high school education with a critical eye. We believe the work we are doing now and in the future is going to lead to graduates of Mt. Mansfield Union High School experiencing success in their initial endeavors after graduation and help them become Effective Engaged Citizens who are prepared to move their communities forward now and in the future.

The 2016-2017 school year also contained much student success for MMUHS. On June 17th the Fiftieth Commencement Ceremony was held for Mt. Mansfield Union High School at The University of Vermont. The Class of 2017 had two hundred and seven graduates, of these, sixty-four percent went on to pursue higher education. We had fifteen Summa Cum Laude graduates, the most ever. To graduate with this distinction, students must have a 4.05 or higher grade point average. Also, eighty-eight percent of our students who took AP Exams received a score of 3 or higher; this compares to a

Vermont average of sixty-nine percent, and a global average of sixty-one percent. Our students shine outside of the classroom as well. The MMU Dance



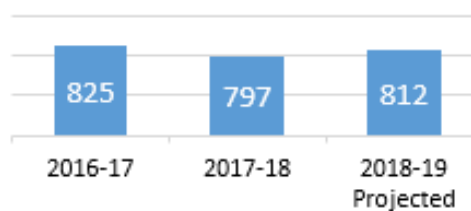
team were state champions in Hip-Hop and Jazz. Over twenty students were members of the New England Music Festival Band and Chorus. MMUHS also plays an active role in supporting community events. It is not hard to find a MMU student giving their time to support great causes in and out of our local community.

If you have any question or feedback for our school, please do not hesitate to contact us.



Grades: 9-12  
Total Faculty: 63  
Classroom Teacher FTE: 44.2  
# ESP Staff: 64  
# Students: 797  
Student/Teacher Ratio: 18.1  
Student Assessment Results Link:  
<http://go.cesvt.org/MMUAssessments>

### MMU Enrollment Trend





## VOTER QUALIFICATIONS AND REGISTRATION

### ELIGIBILITY OF VOTERS

Any person who, on election day:

1. Is a citizen of the United States;
2. Is a resident of the State of Vermont;
3. Has taken the Voter's Oath and;
4. Will be eighteen years of age or older on or before the day of the election

### REGISTERING TO VOTE

Registering to vote has become easier, more streamlined and provides voters with greater access to voter specific information.

By using the My Voter Page, a registered voter can:

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- and much more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

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