

# ANNUAL REPORT



For the Year Ending December 31, 2023

Please bring this report with you to the Information Meeting

Informational Meeting will be held at 7:00 PM on Monday, March 4, 2024  
at the Addison School Gymnasium

Polls open from 7 AM to 7 PM at the Addison School Gymnasium on Tuesday March 5<sup>th</sup>

Annual Report  
of the  
Town Officers  
of the  
Town of Addison, Vermont  
for the twelve months ending December 31, 2023



Pledge of Allegiance

I pledge allegiance to the flag of the United States of America  
and to the Republic for which it stands, one nation, under God,  
indivisible, with liberty and justice for all.

To the Voters of the Town of Addison,

You will note an anomaly in the number of Selectboard positions up for election this year. In a typical year there would be no more than two board members up for election this year. We have three. An error in the town report in 2022 is the beginning of our problem; this error was missed in 2023 and the 2 year term which should have been up for vote was missed. When we realized this error it was election time for the 2024 elections. As Chair of the Selectboard, I reached out to the Vermont League of Cities and Towns on how to correct this oversight. Their advice was to get the 2 year seat, that should have been elected in 2023, back on cycle. In order to do this, we needed to hold a one time 1 year selectboard seat. After this year, we will be back to the normal cycle where there would be a two year and a three year seat up for election every year. On behalf of the board, I apologize for the oversight. If there are any other questions please reach out to the selectboard as this is not the fault of the Town Clerk's Office. Thank you for your understanding.

Roger Waterman, Addison Selectboard Chair

*Selectboard Chair*  
*RJ Waterman*

## TABLE OF CONTENTS

ADJUSTED CASH BALANCE .....	41
AUDITOR'S CERTIFICATE .....	31
COMPARATIVE BUDGET SHEET .....	42 - 51
COMPARISON OF DONATIONS VOTED .....	28
DELINQUENT TAXES .....	36 - 40
DOG LICENSES .....	73
EQUALIZED GRAND LIST .....	34 - 35
EQUIPMENT DEPRECIATION SCHEDULE .....	57
GRAND LIST, TAX RATE & FORM 411 .....	31 - 32
INFORMATION FOR VOTERS .....	20 - 23
INFORMATION SHEET-TOWN .....	3 - 4
MY VOTER PAGE .....	19
NOTE SCHEDULE .....	55 - 57
ORDINANCES & BY LAWS .....	58
SELECTBOARD REPORT .....	30
TAX BOOK REPORT .....	33
TOWN FUNDS & ACCOUNTS .....	52 - 54
TOWN MEETING 2023 .....	16 - 18
TOWN MEETING PROCEDURES .....	24- 25
TOWN OFFICERS .....	6 - 9
TOWN OFFICERS DESCRIPTIONS .....	10 - 14
TOWN WARNING .....	26 - 27

### MISCELLANEOUS REPORTS

ADD CTY RESTORATIVE JUSTICE SVCS .....	83
ADD CTY HOME HEALTH & HOSPICE .....	83 - 84
ADD CTY HUMANE SOCIETY .....	84 - 85
ADD CTY PARENT/CHILD CENTER .....	85 - 86
ADD CTY READERS .....	86
ADD CTY REGIONAL PLANNING COMMISSION .....	75
ADD CTY SOLID WASTE .....	76
ADDISON FACILITIES STUDY COMMITTEE REPORT .....	65 - 67
ATRIA COLLECTIVE INC FORMERLY WOMENSAFE .....	99
ADDISON FIRE WARDEN .....	68
ADDISON VOLUNTEER FIRE DEPARTMENT .....	62 - 64
AGE WELL .....	87 - 88
BIXBY MEMORIAL FREE LIBRARY .....	89 - 90
BRIDPORT SENIORS .....	88
CHARTER HOUSE COALITION .....	90 - 91
COUNSELING SERVICE .....	91
ELDERLY SERVICES/PROJECT INDEPENDENCE .....	92

GRANDVIEW CEMETERY ASSOCIATION .....	93
GREEN UP DAY .....	82
HOPE .....	94
JOHN W. GRAHAM EMERGENCY SHELTER .....	93
LAKE VIEW CEMETERY ASSOCIATION .....	94
LOCAL HEALTH OFFICE REPORT .....	77
OPEN DOOR CLINIC .....	95
“RSVP” .....	96 - 97
TOWN HALL COMMITTEE REPORT .....	69
TOWN LINE FIRST RESPONSE SQUAD .....	70 - 71
TRI-VALLEY TRANSIT .....	87
TURNING POINT CENTER OF ADD CTY .....	96
VERMONT ADULT LEARNING .....	98
VERMONT LEAGUE OF CITIES & TOWNS .....	78 - 81
VERMONT RURAL FIRE PROTECTION TASK FORCE .....	98
VERMONT SPAY NEUTER INCENTIVE PROGRAM (VSNIP) .....	74
VITAL STATISTICS .....	72
ZONING REPORT .....	59 - 61

Town of Addison  
65 VT Rte 17 West  
Addison, VT 05491  
addisonvt.gov

Chartered 1761  
Health Department Population – 1365  
Registered Voters 12/29/2023 – 1143

**Phone Numbers**  
**Emergency 9-1-1**

Fire & Rescue	911	State Police	388-4919
Hospital	388-4700 (Middlebury)	Elementary School	877-3761
Town Clerk	759-2020	Burning Permits	349-3305
Supt of Schools	877-3332		

**Meetings and Hours**

Development & Review Board – 4 <sup>th</sup> Monday at the former Addison School Building	7:00 PM
Fire Dept – Second Monday at Fire House	7:00 PM
Planning Board – Third Monday at Town at the former Addison School Building	6:30 PM
Selectboard – First Tuesday at the former Addison School Building	7:00 PM
Town Clerk – Monday, Tuesday & Thursday	8:30 – 12; 1-4:30
	Closed Wednesdays
	Friday 8:30 – 12:00

**Property Taxes**

Due November 1<sup>st</sup> in Full, 2% discount allowed on municipal portion paid on or before August 1<sup>st</sup>. Taxes are delinquent after due date and subject to an 8% penalty, plus 1% interest per month for the first 3 months and 1.5% interest per month thereafter. A warrant shall be issued to the tax collector on November 2<sup>nd</sup> for the collection of delinquent taxes. Postmarks are accepted on or before the due date. Postage meter stamps are not accepted.

To contact your Representatives and Senators, leave a message with the Sargent at Arms at: 1-800-322-5616.

Governor Phil Scott: 1-800-642-3131

Sen. Bernard Sanders: 1-800-339-9834

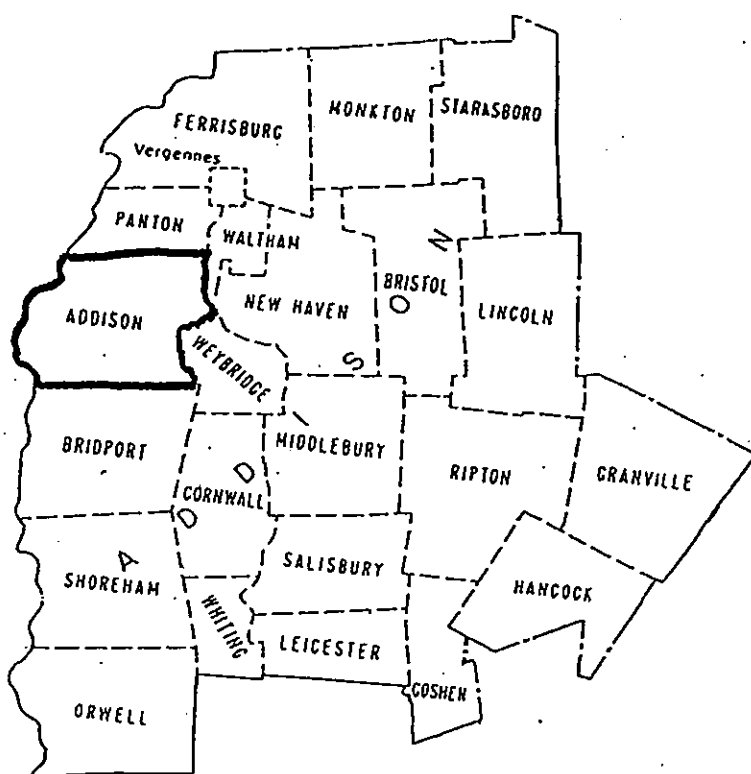
Sen. Peter Welch: 1-800-642-3193

Rep. Becca Balint: (802) 652-2450

### Your Legislators need to know you!

Think about connecting with your legislators as the session starts to remind them which issues are most important to you and your municipality. When a bill of particular significance is up for action on the Senate or House floor, make the effort to call or e-mail your legislators. They won't know what you think if you don't tell them. Identify yourself. Be concise in communication. Specify action. Tell a personal story on topic. Give thanks for previous action taken. Follow up with any information. Avoid ultimatums. Keep communicating! For e-mail addresses, go to <http://legislature.vermont.gov>.

# Directory of Town Officials





2023 TOWN OFFICERS  
ELECTED AND APPOINTED

ELECTED:

MODERATOR (ONE YEAR) - - - - -	TIM BUSKEY
TOWN CLERK (3 YR TERM expires 2025) - - - - -	CHERI WATERMAN
TREASURER (3 YR TERM expires 2025) - - - - -	CHERI WATERMAN

SELECTBOARD:

TERM EXPIRES

2024 (3 YR) - - - - -	JEFF KAUFFMAN
2024 (2 YR) - - - - -	ROGER WATERMAN
2024 (1 YR) - - - - -	PETER BRIGGS
2025 (3 YR) - - - - -	STEVE TORREY
2026 (3 YR) - - - - -	ROB HUNT

LISTERS:

TERM EXPIRES

2024 (3 YR) - - - - -	WILLIAM MUNOFF
2025 (3 YR) - - - - -	JOHN SPENCER
2026 (3 YR) - - - - -	TERRY CUTICH

AUDITORS:

TERM EXPIRES

2024 (3 YR) - - - - -	SID EVEREST
2025 (3 YR) 1 yr remaining to fulfill 3 yr term	KATHY CLARK
2026 (3 YR) 2 yr remaining to fulfill 3 yr term	TIM BUSKEY

WATER COMMISSIONERS:

TERM EXPIRES

2024 (3 YR) - - - - -	LARRY SIMINO
2025 (3 YR) - - - - -	LARRY BLACKLOCK
2026 (3 YR) - - - - -	STEVE KAYHART

CEMETERY COMMISSIONERS:

TERM EXPIRES

2024 (3 YR) - - - - -	PETER BRIGGS
2025 (3 YR) - - - - -	ROBERT BARROWS
2026 (3 YR) 2 yr remaining to fulfill 3 yr term	TOM FISHER

FIRST CONSTABLE 2024(2 YR) - - - - -	ROBERT BARROWS
SECOND CONST 2025(2 YR) (1 yr remaining) - - - - -	GERALD GRANT
COLLECTOR OF DELINQUENT TAXES (ONE YR 2024) - - -	ALDEN HARWOOD

UNION SCHOOL DIRECTORS:

TERM EXPIRES

2024 (3 YR) - - - - -	LAURIE CHILDERS
2026 (3 YR) - - - - -	AMY KITTREDGE

JUSTICES OF THE PEACE (TWO YR TERMS expire 2025)

JENNIFER DUTOIT BARRETT
TOM FISHER
WILLIAM MUNOFF
VINCENT PARADIS
STARR PHILLIP
JASON SAMPSON
JANE SPENCER

\*\*VACANT\*\* MOVED OUT OF TOWN

APPOINTED:

ROAD COMMISSIONER (ONE YR) - - - - -	BRYAN NOLAN
TOWN FIRE WARDEN (TERM expires 2028)- - - - -	GEOFFREY NELSON
GREEN UP DAY CHAIR (ONE YR) - - - - -	STARR PHILLIPS
FENCE VIEWERS (ONE YR)- - - - -	ROBERT BARROWS
	TOM FISHER
POUND KEEPER (ONE YR) - - - - -	** VACANT **
DOG WARDEN (ONE YR) - - - - -	GERALD GRANT
INSPECTOR OF LUMBER, SHINGLES & WOOD (ONE YR)	TOM FISHER
WEIGHER OF COAL (ONE YR)- - - - -	TOM FISHER
TREE WARDEN (ONE YR)- - - - -	BRYAN NOLAN

TOWN GRAND JURORS

TOWN GRAND JUROR & TOWN AGENT BECAME APPOINTED POSITIONS IN 2021  
TERM EXPIRES

2023 (1 YR)	- - - - -	ROBERT BARROWS
2023 (1 YR)	- - - - -	LARRY BLACKLOCK
TOWN AGENT (1 YR 2023)	- - - - -	ROBERT BARROWS
CHAIRPERSON SELECTBOARD	- - - - -	ROGER WATERMAN
CHAIRPERSON FACILITIES COMMITTEE	- - - - -	PETER BRIGGS

ADDISON INDEPENDENT - NEWSPAPER APPOINTED IN WHICH WARNINGS FOR  
SPECIAL MEETINGS SHALL BE PUBLISHED

DRB BOARD (3 YR TERM)

REDUCED FROM 7 PERSON TO 5 PERSON BOARD 2016  
TERM EXPIRES

2024	- - - - -	SCOTT GRANT
2024	- - - - -	JOHN SPENCER
2025	- - - (GEOFFREY NELSON RETIRED IN NOVEMBER 2023)	PAUL SNYDER
2026	- - - - -	LEVI BARRETT
2026	- - - - -	VINCENT PARADIS

PLANNING BOARD (4 YR TERM)

REDUCED FROM 7 PERSON TO 5 PERSON BOARD IN 2014  
TERM EXPIRES

2024	- - - - -	STARR PHILLIPS
2024	- - - - -	AMBER RILEY
2025	- - - - (JOANNE REYNOLDS STEPPED DOWN IN 2023)	ADAM THOMANN
2025	- - - - -	JENNIFER BARRETT
2026	- - - - - (MIKE COLLETTE STEPPED DOWN IN 2023)	JEFF KAUFFMAN JR

ADD CTY REG PLANNING DELEGATE (1 YR TERM)	- - -	CHRIS STACKHOUSE
ADD CTY REG PLANNING DEL ALTERNATE (1 YR TERM)	-	BOB SHATZ
ADD CTY REG PLANNING TRANSP ADV COMM (1 YR TERM)		JEFF NELSON
ADD CTY REG PLANNING TRANSP ADV COMM ALTERNATE(1 YR)		CHRIS DUBOIS
LOCAL FUEL COORDINATOR (1 YR TERM)	- - - - -	JEFF NELSON
EMERGENCY MANAGEMENT COORDINATOR (1 YR TERM)	- -	**VACANT**
COMMUNITY ADVISORY BOARD (1 YR TERM)	- - - - -	GEOFFREY GRANT
SOLID WASTE DIST REPRESENTATIVE (1 YR TERM)	- - -	WILLIAM MUNOFF

SOLID WASTE DIST REPRESENTATIVE ALT (1 YR TERM) -

\*\*VACANT\*\*

DEV & REVIEW BOARD ADM(TERM EXP 2025)- - - MICHAEL WOJCIECHOWSKI  
HEALTH OFFICER (TERM EXPIRES 12/31/2028) - - - - GEOFFREY NELSON  
DEPUTY HEALTH OFFICER (TERM EXPIRES 12/31/2023)- - - STEVE TORREY  
ASST TOWN CLERK & TREASURER (TERM EXPIRES 2024) BILLIE JO FORGUES  
(Appointed by Clerk)

\*\*\*\*\*

WHAT MAKES UP THE BOARD OF CIVIL AUTHORITY?

SELECTBOARD, JUSTICES OF THE PEACE AND THE TOWN CLERK.

WHAT MAKES UP THE BOARD FOR THE ABATEMENT OF TAXES?

SELECTBOARD, JUSTICES OF THE PEACE, TOWN CLERK, TOWN TREASURER &  
(inviting the listers and collector of del taxes).

\*\*\*\*\*

**A** HEARING THE CALL -

NOBODY CAN TALK YOU INTO SERVING IN LOCAL OFFICE, BUT THERE MAY  
COME A TIME WHEN SOMEONE ASKS YOU IF YOU'LL SERVE. DON'T SAY NO  
WITHOUT THINKING ABOUT THE IDEA. PROMISE YOURSELF YOU WILL SERVE  
ONLY A TERM, AND THEN DECIDE WHETHER YOU LIKE IT.

WHAT'S IN IT FOR YOU -

YOU MAY NOT CHANGE THE WORLD. YOU WON'T BECOME A CELEBRITY.  
YOU'LL JUST DO YOUR WORK AND FEEL GOOD ABOUT IT AT THE END OF THE  
EVENING. THAT WILL BE THE REWARD. THAT WILL SUFFICE. IT WILL  
BE YOUR DUTY. IT'S YOUR TOWN.

IT'S YOUR TURN.

The following are brief descriptions of some of the appointed and elected Town Offices according to Vermont statutes:

**Town Agent** – One who prosecutes and defends suits in which the Town or Town School District is interested. (Appointed)

**Fence Viewers** – Disinterested residents who assist in settling boundary disputes between owners of adjoining properties.

**Town Service Officer** – Duties are “to receive applications for assistance, grant from funds advanced to him/her for emergency general assistance and to perform other duties, including such investigations, under the welfare code as the Commissioner of Social Welfare may direct.”

**Fire Warden** – Appointed by Commissioner of Forests & Parks with the approval of the Board of Selectmen. Responsible for the control and extinguishment of a forest fire or one threatening a forest. Responsible for the issuance of open burning permits.

**Pound Keepers** – Responsible for impounding beasts doing damage. Shall appoint Appraisers to assess damage and give notice to owner or keeper of such beasts.

**Inspector of Lumber, Shingles and Wood** – Determines correct grading for shingles, lumber, & wood sold or offered for sale.

**Weigher of Coal** – Determines official measurements of coal, sold by volume, whenever buyer wants to confirm whether or not the correct portion has been or is to be delivered.

**Tree Warden** – Inspects trees on Town property. Marks for removal any that are diseased or may otherwise represent hazards to individuals or properties. He is also responsible for the health of the growing trees and deciding when they have reached a marketable age.

**Local Fuel (Energy) Coordinator** – Shall coordinate existing energy resources in the Town and cooperate with the Municipal Planning Commission and those agencies which are responsible for energy matters. Shall study and evaluate sources of energy which are alternatives to those presently available. Shall report to the Selectmen and perform studies or examinations as may be required by the Selectmen.

**Emergency Management Chairman** – Shall have direct responsibility for the organization, administration and operation of local organization for civil defense. Shall be responsible for taking whatever actions are necessary to protect the lives and property of the residents. Shall be responsible for alleviating any condition which is potentially threatening. Shall prepare and maintain a disaster response plan.

**Town Grand Jurors** – Shall inquire into and make due presentment to proper authority (State's Attorney) of offenses which may come to his/her knowledge within the Town for which they are elected which in their judgment ought to be prosecuted. (Appointed)

**Health Officer** – Appointed by the Commissioner of Health for the State of Vermont with the recommendation of the Selectmen. Shall have the power and authority to abate nuisances affecting the public health, destroy, prevent or remove unhealthful conditions and causes of sickness. Shall be responsible for solving environmental health problems associated with household drinking water and septic tanks. May require the isolation of persons and things infected with or exposed to contagious or infectious diseases. Responsible with the Board of Health for enforcing local health ordinances.

**Board of Civil Authority** – Made up of the Justices of Peace, Board of Selectmen and the Town Clerk. The Board shall hear property tax appeals, abatements, add-remove and revise checklists for elections and special meetings.

**Constable** – Constables are usually elected and answer only to the Law and the Electorate. Special training under T.20 V.S.A. §2358(d) for law enforcement officers is optional. Constables are limited in their jurisdiction to the boundaries of their town. No person shall exercise law enforcement powers unless he/she completes a basic training course prescribed by the Vermont Criminal Training Council. Town Constable powers and limitations have usually been limited to the destruction of unlicensed dogs.

# **Title 24: Municipal and County Government**

## **Chapter 67: Parks and Shade Trees**

### **§ 2501. Laying out parks**

(a) A fifth or 50 or more of the freeholders of a town, desiring to have a public park or a public square laid in such town for the erection of a soldiers' monument or for other public purpose, may apply by petition in writing to the selectboard of the town requesting them to lay out such park or square.

(b) The selectboard shall thereupon examine the premises and appoint a time and place for hearing parties interested, and shall proceed in setting out land, awarding damages, and in all other particulars, as in laying out a highway upon petition of three freeholders.

(c) Persons aggrieved by the action of the selectboard shall have the same remedies as are provided for persons aggrieved by the action of selectboard in the laying out of a highway.

### **§ 2501a. Definitions**

As used in this chapter:

(1) "Public place" means municipal property, including a municipal park, a recreation area, or a municipal building. "Public place" shall not include any municipal forestland or property that is subject to any ownership interest held by the Agency of Transportation.

(2) "Public way" means a right-of-way held by a municipality, including a town highway.

(3) "Shade tree" means a shade or ornamental tree located in whole or in part within the limits of a public way or public place, provided that the tree:

(A) was planted by the municipality; or

(B) is designated as a shade tree pursuant to a municipal shade tree preservation plan pursuant to section 2502 of this title. (Added 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

### **§ 2502. Tree wardens and preservation of shade trees**

(a) The tree warden shall control all shade trees within the municipality.

(b) The tree warden and the legislative body of the municipality may adopt a shade tree preservation plan. The plan shall:

(1) describe any program for the planting of new trees and shrubs;

(2) provide for the maintenance of shade trees through feeding, pruning, and protection from noxious insect and disease pests;

(3) determine the apportionment of costs for tree warden services provided to other municipal corporations;

(4) determine whether tree maintenance or removal on specific municipal property shall require the approval of another municipal officer or legislative body; and

(5) determine the process, not inconsistent with this chapter, for the removal of:

(A) diseased, dying, or dead shade trees; and

(B) any shade trees that create a hazard to public safety, impact a disease or insect control program, or must be removed to comply with State or federal law or permitting requirements.

(c) The shade tree preservation plan may:

(1) map locations or zones within the municipality where all trees in whole or in part within a public way or place shall be designated as shade trees; and

(2) designate as a shade tree any tree in whole or in part within a public way, provided that the tree warden and legislative body of the municipality find that the tree is critical to the cultural, historical, or aesthetic character of the municipality.

(d) The tree warden and legislative body of the municipality shall hold a minimum of one public hearing concerning the shade tree preservation plan for the purpose of soliciting public input. The legislative body shall publish the proposed plan 10 days prior to the public hearing.

(e) For the purpose of promoting the public health, safety, welfare, and convenience, a municipality shall have authority to adopt an ordinance that is not inconsistent with this chapter for the administration of the shade tree preservation plan and the regulation of shade trees. The tree ordinance shall be adopted pursuant to chapter 59 of this title. (Amended 1969, No. 238 (Adj. Sess.), § 1; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

#### **§ 2503. Appropriations**

A municipality may appropriate a sum of money to be expended by the tree warden, mayor, aldermen, selectboard, or trustees for the purpose of carrying out this chapter. (Amended 1969, No. 238 (Adj. Sess.), § 2; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

#### **§ 2504. Removal of shade trees; exception**

(a) The tree warden may remove or cause to be removed from the public ways or places any trees that are infested with or infected by a tree pest or that constitute a public hazard. The notice and hearing requirements of section 2509 of this chapter shall not apply to the removal of infested or infected trees.

(b) The tree warden may determine that an owner or lessee of abutting property has sufficiently controlled all insect pests or tree diseases upon the trees within the limits of a public way or place abutting the property and may determine that it is not necessary to remove the trees. (Amended 1969, No. 238 (Adj. Sess.), § 3; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

#### **§ 2505. Deputy tree wardens**

The legislative body of the municipality may appoint deputy tree wardens who shall serve under the direction of the tree warden and shall have the same duties and authority as the tree warden. The legislative body of the municipality may dismiss a deputy tree warden at its pleasure. (Amended 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

#### **§ 2506. Regulations for protection of shade trees**

A tree warden shall enforce all laws relating to shade trees and may propose to the legislative body of the municipality the rules, ordinances, or regulations for the planting, protection, care, or removal of public shade trees as he or she deems expedient. The legislative body of the municipality may adopt the rules, ordinances, or regulations pursuant to the provisions of chapter 59 of this title. (Amended 1969, No. 238 (Adj. Sess.), § 4; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

#### **§ 2507. Cooperation**

With consent of the legislative body of the municipality, the tree warden may:

(1) enter into financial or other agreements with the owners of land adjoining or facing public ways and places for the purpose of encouraging and effecting the shade tree preservation plan;

(2) enter into agreements with other municipal corporations to provide tree warden services or training; and

(3) cooperate with federal, State, county, or other municipal governments, agencies, or other public or private organizations or individuals and may accept on behalf of the municipality any funds, equipment, supplies, or services from organizations and individuals, or others, as deemed appropriate for use in carrying out the purposes of this chapter. (Amended 1969, No. 238 (Adj. Sess.), § 5; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)



### **§ 2508. Cutting shade trees prohibited**

Except as otherwise provided in 19 V.S.A. chapter 9, a shade tree shall not be cut or removed, in whole or in part, except by a tree warden or his or her deputy or by a person having the written permission of a tree warden. (Amended 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

### **§ 2509. Cutting shade trees; notice and hearing**

(a) The tree warden shall post public notice of the intent to cut or remove a shade tree. The notice shall be posted a minimum of 15 days prior to cutting or removing the tree. If the cutting or removal is appealed pursuant to subsection (c) of this section, the legislative body of the municipality shall hold a public hearing. This subsection shall not apply to the cutting or removal of a shade tree or trees that:

(1) are infested with or infected by, or at risk to become infested with or infected by, a tree pest and are located in an infestation area designated by the Agency of Agriculture, Food and Markets and Department of Forests, Parks and Recreation;

(2) are a hazard to public safety; or

(3) must be removed for the municipality to comply with State or federal law or permitting requirements.

(b)(1) The tree warden shall post public notice of the intent to cut or remove a shade tree or group of shade trees pursuant to subsection (a) of this section in at least two conspicuous locations within the municipality. The tree warden shall post the public notice in or near the office of the clerk of the municipality.

(2) When the shade tree or group of shade trees are located on property held in fee by another, the municipality shall notify each abutting landowner at the landowner's address of record.

(c)(1) Within 15 days after the posting of public notice, a resident or landowner may appeal in writing to the legislative body of the municipality to object to the cutting or removal of a shade tree. The legislative body of the municipality shall give notice of the appeal to the tree warden.

(2) Within 10 business days after receipt of an appeal, the legislative body of the municipality shall hold a public hearing with the tree warden to receive public comment on the proposed cutting or removal of the shade tree. The tree warden shall stay action on the proposed removal until the legislative body of the municipality renders a final decision on the appeal.

(d) In all cases, the decision of the legislative body of the municipality shall be final. (Amended 1969, No. 238 (Adj. Sess.), § 6; 2017, No. 74, § 100; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

### **§ 2510. Penalty**

(a) Whoever shall willfully mar or deface a shade tree without the written permission of a tree warden or legislative body of the municipality shall be fined not more than \$50.00 for the use of the municipality.

(b) Any person who willfully and critically injures or cuts down a shade tree without written permission of the tree warden or the legislative body of the municipality shall be fined pursuant to 13 V.S.A. § 3602 for each tree so injured or cut, for the use of the municipality. (Amended 1969, No. 238 (Adj. Sess.), § 7; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

### **§ 2511. Control of infestations**

When an insect or disease pest infestation upon or in shade or private trees threatens other public or private trees, is considered detrimental to a municipal shade tree preservation program, or threatens the public safety, the tree warden may request surveys and recommendations for control action from the Secretary of Agriculture, Food and Markets or Commissioner of Forests, Parks and Recreation in accordance with 6 V.S.A. chapter 84. (Amended 1969, No. 238 (Adj. Sess.), § 8; 2003, No. 42, § 2, eff. May 27, 2003; 2019, No. 171 (Adj. Sess.), § 2, eff. Nov. 1, 2020.)

### **§ 2512. Repealed. 1969, No. 238 (Adj. Sess.), § 9.**

# Vermont



# Town Meetings

## ANNUAL 2023 TOWN MEETING

### TOWN MEETING –

The Town Clerk declared the polls open for voting by Australian Ballot at 7:00 AM on March 7, 2023 for the Town and School Officers, Addison Town Budget and Money Requests, Addison Northwest School District Budget and Articles and the Patricia A. Hannaford Career Center Budget and Articles.

## TOWN OF ADDISON – TOWN MEETING DAY RESULTS MARCH 7, 2023

### RESULTS OF BALLOTS

<u>RESULTS OF BALLOTS</u>	YES	NO	BLANK SPOILED	
SELECTBOARD TAX LEVY	191	66	2	0
HIGHWAY TAX LEVY	202	56	1	0
SHALL THE TOWN OF ADDISON RAISE AND APPROPRIATE THE SUM OF FIVE THOUSAND DOLLARS (\$5000.00) TO FUND THE PROFESSIONAL BUILDING AND MAINTENANCE OF THE TOWN MUNICIPAL WEBSITE IN THE YEAR 2023?	186	67	6	0
ADD CTY REST JUSTICE SVCS FKA ADD CTY COURT DIVERSION	179	70	10	0
ADD CTY HOME HEALTH & HOSPICE	221	34	3	1
ADD CTY HUMANE SOCIETY DBA HOMEWARD BOUND	191	64	4	0
ADD CTY PARENT/CHILD CENTER	199	53	6	1
ADD CTY READERS	193	56	10	0
TRI-VALLEY TRANSIT FKA ADD CTY TRANSIT RES (ACTR)	191	61	7	0
AGE WELL FKA CHAMPLAIN VALLEY AGENCY ON AGING	215	39	5	0
BIXBY MEMORIAL FREE LIBRARY	161	92	5	1
BRIDPORT SENIORS	178	68	13	0
COUNSELING SERVICE OF ADD CTY	188	62	9	0
ELDERLY SERVICES/PROJECT INDEPENDENCE	220	35	4	0
JOHN W. GRAHAM EMERGENCY SHELTER	196	54	9	0
GRANDVIEW CEMETERY ASSOC.	212	40	7	0
HOPE	189	58	12	0
LAKEVIEW CEMETERY ASSOC.	210	43	6	0
RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)	203	47	9	0
TOWN LINE FIRST RESPONSE SQUAD	241	12	6	0
TURNING POINT CENTER OF ADD CTY	161	85	13	0
WOMENSAFE, INC.	205	48	6	0
1166 REGISTERED VOTERS	TOTAL VOTES			259
21 ABSENTEE				

Cheri L. Waterman  
Cheri L. Waterman  
Presiding Officer

Billie Jo C. Forgues  
Billie Jo C. Forgues  
Election Official

TOWN OF ADDISON  
ANNUAL TOWN MEETING MINUTES  
MARCH 6, 2023

MODERATOR, TIM BUSKEY CALLED THE ANNUAL TOWN MEETING TO ORDER BY CITING OF THE PLEDGE OF ALLEGIANCE TO THE FLAG BY EVERYONE IN ATTENDANCE. THERE WERE ABOUT 80 IN ATTENDANCE.

ARTICLE 1 - MOTION MADE AND SECONDED BY DEE DEE NEEDUM TO ACCEPT THE REPORT OF THE TOWN OFFICERS.

JEFF KAUFFMAN INTRODUCED THE SELECTBOARD MEMBERS AND TOWN EMPLOYEES.

JEFF STATED THAT THE SELECTBOARD WAS WORKING ON THE TRANSFER OF THE FORMER ADDISON SCHOOL BACK TO THE TOWN OF ADDISON.

JEFF REPORTED THAT THE VERMONT STATE TRANSPORTATION BOARD IS STILL CONSIDERING ROUTE 17 AS AN OPTION TO DIVERT TRAFFIC OUT OF VERGENNES.

JEFF REPORTED THAT THE NEW TRUCK, 2023 MACK, ARRIVED, AND IS PICTURED ON THE COVER OF THE TOWN REPORT.

JEFF SAID THAT THE HIGHWAY BUDGET IS UP BECAUSE OF COST INCREASES. THE SELECTBOARD REPORT HAS INCREASED PRIMARILY BECAUSE \$75,000 WAS INCLUDED FOR INTEREST ON THE TOWN HALL BOND AND \$30,000 WAS ADDED FOR SCHOOL BUILDING EXPENSES.

JEFF EXPLAINED THAT THE ADDISON COUNTY SHERRIF WILL BE PATROLLING 8 HOURS A WEEK DURING 2023.

QUESTIONS:

ALDEN HARWOOD ASKED ABOUT THE CLA AND A NEED FOR A TOWN WIDE REAPPRAISAL. HE IS HOPING NOT TO HAVE TO REAPPRAISE DURING THE "BUBBLE" OF COVID.

THERE WAS A QUESTION ABOUT THE BRIDPORT SENIOR GROUP AND WHY THEY WERE ON OUR BALLOT. JEFF EXPLAINED THAT THEY WERE INCLUDED ON THE BALLOT BY PETITION.

ELIZABETH ARMSTRONG FEELS THAT THE FUND REQUEST FOR THE BIXBY LIBRARY IS A LOT OF MONEY. VOTERS NEED TO THINK ABOUT THAT BEFORE THEY VOTE.

ALDEN GAVE AN EXPLANATION OF ARTICLE 5 ABOUT THE WEBSITE.

ARTICLE 1 WAS PASSED.

ART. 2 - MOTION MADE BY VIRGINIA MONTGOMERY AND SECONDED BY MICHAEL KACHMAR TO PUBLISH THE LIST OF DELINQUENT TAXPAYERS IN THE TOWN REPORT.

DISCUSSION:

ALDEN HARWOOD FELT THIS WAS DEMEANING AND DID NOT NEED TO BE PUBLISHED.

MARK BOIVIN IS OK WITH PUBLISHING DELINQUENCIES EVEN THOUGH HE HAS BEEN ON THE LIST.

CATE SUTTER IS NOT IN FAVOR.

ROB HUNT ANSWERED THE QUESTION IF PRINTING THE DELINQUENT LIST IN THE TOWN REPORT HELPS TO KEEP DELINQUENCIES AT A MINIMUM. YES, IT DOES HELP DETER DELINQUENCY.

ED KEAGLE ASKED IF THERE COULD BE MORE THAN ONE DUE DATE TO HELP EASE BURDEN OF A LUMP SUM DUE AT ONCE. IT WAS SHARED BY A BOARD MEMBER THAT THE CLERK WILL EXCEPT EARLY PAYMENTS AS WELL AS MULTIPLE PAYMENTS.

ARTICLE 2 PASSED.

ARTICLE 3 – MOTION MADE BY DEE DEE NEEDHAM, SECONDED BY JENNIFER BARRETT TO TRANSACT ANY OTHER BUSINESS PROPER TO BE BROUGHT BEFORE THIS MEETING.

LEVI BARRETT GAVE AN UPDATE ON THE TOWN HALL AND THE NEED FOR A VARIANCE.

FREDRICK NOONAN WAS PRESENT. HE SHARED THAT HE WAS PART OF THE FIRST CLASS TO ATTEND SCHOOL IN THE TOWN HALL BUILDING.

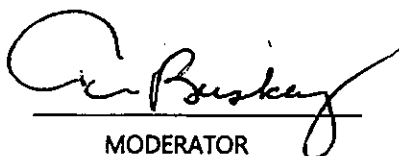
THERE WAS A LOTS OF DISCUSSION ABOUT MOVING FORWARD WITH THE TOWN HALL RENOVATIONS. MANY SHARED THEIR THOUGHTS AND CONCERNS.

JEFF KAUFFMAN EXPLAINED THAT AFTER TALKING WITH THE TOWN LAWYER, THE TOWN HAS NO ZONING REGULATIONS TO ALLOW THE VARIANCE NEEDED. DISCUSSION WILL CONTIUE INTO 2023.

ALSO IN DISCUSSION WAS THE SCHOOL BUILDING. THERE IS A NEED FOR A COMMITTEE TO ADDRESS THE POSSIBILITIES FOR THE FUTURE OF THE BUILDING.

WITH NO OTHER BUSINESS BROUGHT FORWARD, A MOTION WAS MADE BY LARRY SININO AND SECONDED BY JILL STACKHOUSE TO RECESS UNTIL 7 AM ON TUESDAY, MARCH 7, TO VOTE BY AUSTRALIAN BALLOT. ALL IN FAVOR.

BY *Cheri L. Waterman* CLERK

  
MODERATOR

  
OTHER ELECTION OFFICIAL

## My Voter Page

In 2015, Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

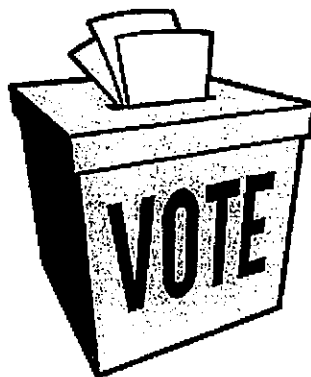
By using the My Voter Page, a registered voter can:

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>



## **FREQUENTLY ASKED QUESTIONS ABOUT VOTING**

### **What time do polling places open and close?**

Polls open between 5 a.m. and 10 a.m., depending up the town. All polling places close at 7 p.m. See [17 V.S.A. §2561](#) For local polling place hours, please visit the [My Voter Page](#).

### **Am I required to show identification when I vote?**

No. In Vermont, only first-time voters who have registered by mail have to show ID in order to vote. If you registered when you renewed your driver's license, or as part of a voter registration drive, you will not be required to show ID.

### **What happens if I show up to vote and my name is not on the checklist even though I registered before the deadline?**

If for any reason your name is not on the voter registration list when you arrive at the polls, you can simply fill out a registration form and vote that day. Vermont now has same day voter registration.

### **Can I ask for help when I go to vote?**

If you need help voting you are allowed to bring someone with you—or you can ask for assistance from the election officials.

### **What happens if I make a mistake when I vote?**

If you make a mistake when you vote you can ask for a new ballot. They will take your first ballot and mark it "spoiled" so it won't be counted, and they will give you a new ballot to vote.

### **Will my ballot count if I only vote in a couple races?**

Yes. There is no requirement that a voter vote the whole ballot. Your vote will be counted in every race where you recorded a vote.

### **Do I have to vote for the candidates on the ballot?**

No. You have the right to enter any name in the "write-in" space provided for each race on the ballot or to leave the ballot unmarked.

### **Can I wear a shirt or button demonstrating my favorite candidate into the polling place?**

No. If you plan to wear candidate paraphernalia, you will have to cover it while inside the building containing the polling place. The polling place is about voting, not campaigning—once voters have entered the polling place the campaigns have ended.

### **Can I bring candidate information in with me when I go to vote?**

Yes. Although the rule is that there is no politicking or campaigning in the polling place (you will be asked to remove candidate buttons or stickers) you can bring anything you need to help you vote into the voting booth.

You should be careful not to publicly display any material inside the building containing the polling place and to take any material out with you when you are done!

### **I reside outside of the United States, but I am a United States citizen. Can I still vote in the United States?**

Yes. You will complete a [voter registration application](#) along with an [Early Absentee Request Form](#) and enclose either a valid photo ID (driver's license or passport), or a copy of a current utility bill or, a copy of a current bank statement or a copy of another government document.

## **What is a provisional ballot?**

Use of provisional ballots in Vermont is very rare. A person who is not on the checklist but asserts they submitted an application prior to the deadline is now provided an affidavit to swear to that fact. If they are willing to do so under the pains and penalty of perjury, they are allowed to vote.

Since it is very rare that someone is not on the checklist, does not assert they applied on time, but still demands to vote, the provisional ballot is rarely needed. It is only used if a person demanding to vote at the polling place is not on the checklist and the voter cannot affirm they registered to vote by the deadline.

## **I am visually impaired. How can I vote?**

The Office of Secretary of State provides an [Accessible Voting System](#) that serves voters with a wide range of disabilities, including blind and visually impaired voters and voters with physical disabilities. An election official will assist you once you arrive at your polling place.

# **Accessibility**

Vermont's election laws are designed to make it easy for all eligible Vermonters to vote and to register to vote. One of the specific purposes of the Vermont Election Laws is "to provide equal opportunity for all citizens of voting age to participate in political processes" 17 V.S.A. §2101.

## **Vermont's Accessible Voting System**

In 2018, beginning with the August Primary, the Secretary of State's Office introduced a new accessible voting system. This is a tablet-based system that marks the voter's selections onto the same paper ballots used by all voters at the polls, increasing the privacy and independence of the vote for a voter with disabilities. The system also contains an online-based ballot marking interface which enables voters with disabilities to vote privately and independently from home during the early voting period.

## **Help America Vote Act**

The Help America Vote Act (HAVA) required states to implement voting systems that are accessible for individuals with disabilities and permit voters who are blind or visually impaired to cast their votes privately and independently. Since the implementation of HAVA in 2004 until 2016, Vermont used a vote-by-phone style accessible voting system. In 2018, we replaced the vote-by-phone system with a state-of-the-art accessible ballot marking device. This accessible ballot marking device is designed to meet and even exceed the HAVA mandate.

## **In-home Ballot Delivery**

If you are sick or have a disability, a ballot can be delivered to your home on Election Day. You may request an absentee ballot up until 5 p.m. on the day before the election. Two justices of the peace (of different parties when possible) will deliver a ballot to you, and then will bring the ballot back to the polling place so that it can be placed in the ballot box and counted.

## **Additional Application Info**

An early or absentee voter, or an authorized family member or health care provider acting in the voter's behalf, may apply for an early voter absentee ballot by telephone, in person, or in writing. "Family member" means a person's spouse, children, brothers, sisters, parents, spouse's parents, grandparents, and spouse's grandparents.

Any other authorized person may apply in writing or in person; provided, however, that voter authorization to such a person shall not be given by response to a robotic phone call. An authorized person must identify the organization they work with, if applicable.

An early or absentee voter may also apply for their ballot [online at their My Voter Page](#).



Absentee ballots for the August 13, 2024, statewide primary will be available not later than June 29, 2024. Absentee ballots for the November 5, 2024, general election will be automatically mailed to all active registered voters, not later than October 1, 2024. Ballots for local elections—town meeting elections by Australian ballot—are available 20 days prior to the election. You can, however, request ballots at any point during the year leading up to the election. We strongly recommend that military or overseas voters request an early or absentee ballot at least 45 days prior to the election.

Requests for an early voter absentee ballot can be made at any time until 5 p.m., or by the time of closing of the town clerk's office on the last day that the clerk has regular hours before the election. The request can be made at the same time the person registers to vote.

A single request may be made for absentee ballots for town meeting, and the primary and general elections, if the "mail to" address is the same for all three elections. Please note that a request must be made every election year.

The Federal Post Card Application (FPCA) from the Federal Voting Assistance Program (FVAP) will be considered a request for ballots for both the primary and general elections.

### **Military and Overseas Voter Absentee Ballot Requests**

Military or overseas voters may also request an absentee ballot by telephone, fax, email, or by mail. You may also request that the unvoted ballot and certificate for the return envelope be sent to you by email, fax, or mail. If you have the ballot and certificate sent by email or fax, the clerk will include instructions for you. However, under Vermont law, voted ballots must be returned to the town clerk inside the absentee certificate envelope (with the voter's original signature). Voted ballots may not be returned by fax or email.

For more voting information for military and/or overseas voters, please visit the Federal Voting Assistance Program.

### **Responding to Early Voter Absentee Ballot Requests**

The town clerk must mail a complete set of early voter absentee ballots to voters who have requested ballots. The ballots must be mailed "forthwith" (as soon as possible) after an application for a ballot has been filed with the clerk and the clerk has received the ballots from the printer. Early voter absentee ballots that are sent to voters who are outside of the country must be sent airmail, first class, postpaid, when such service is available. Ballots sent to voters outside of the country may also be sent by email when requested.

When a voter goes to the town clerk's office to vote early, the voter is given the absentee ballots and envelopes and is provided a private place to mark the ballots. The voter must then seal the ballots in the envelope, sign the certificate, and return the ballots in the sealed envelope to the town clerk or an assistant town clerk. A voter may also take the ballots and return them to the town clerk before the end of Election Day. No person, except justices of the peace, may take any ballot from the town clerk on behalf of any other person.

### **How to Vote an Early Absentee Ballot**

The following are the directions a voter will receive with an early voter absentee ballot for the general election.

**Note:** In the case of early or absentee voting in a primary, the envelope instructions will also include appropriate instructions for separating the ballots and depositing the unvoted ballot(s) in a separate envelope provided and clearly marked "Unused Ballots."

### **Marking Ballots**

Voters must mark the ballots in accordance with the instructions.

A voter who spoils a ballot may return the spoiled ballot by mail or in person to the town clerk and receive another ballot. A voter may receive up to three ballots. A person can spoil two ballots and still vote.

### **Signing Certificate**

The voter must sign the certificate on the outside of the envelope for the ballot to be valid.

## **Return of Ballots**

Early or absentee voter ballots must be returned to the town clerk's office before the close of business on the day before the election (be sure to check your town clerk's hours) or to the polling place by 7 p.m. on Election Day. The ballots may be returned by mail or in person, unless the ballots were delivered by justices of the peace who would then return them to the town clerk.

The town clerk must record receipt of the voted ballot(s) on the list of early or absentee voters.

Once an early voter absentee ballot has been returned to the clerk in the sealed envelope with the signed certificate, it shall be stored in a secure place and shall not be returned to the voter for any reason.

During the hours that the polls are open, the town clerk delivers the envelopes to the presiding officer in the polling place where the early or absentee voter would have voted if he had voted in person.

On Election Day, election officials examine the checklist to see whether the voter has already voted in person. The election officials also check the certificate on the envelope containing the ballots to make sure it is properly filled out. When the election officials are satisfied that the early or absentee voter is legally qualified to vote, has not already voted in person and that the certificate is properly filled out, they open the envelope containing the ballot(s). Without unfolding the ballots or permitting the ballot to be seen, the election officials mark the entrance checklist indicating the fact that that voter has voted by means of an early voter absentee ballot, and then they deposit the ballots in the ballot boxes or voting machine. Early voter absentee ballots are commingled with the ballots of voters who have voted in person.

## **Defective Ballots**

When an early or absentee voter is not legally qualified to vote, or has voted in person, or if the certificate on the voted ballot envelope is not signed, or the voted ballot is not in the voted ballot envelope, or, in the case of a primary vote, the early or absentee voter has failed to return the unvoted primary ballots, the envelope must be marked "defective". The voter will be notified that the return of their ballot was defective, within three days of the clerk receiving it, and the voter will have an opportunity to correct the error and have their ballot counted.

## Town Meeting Procedures

Many feel that Town Meeting is the last example of true democracy. To allow all registered voters an opportunity to speak in an orderly fashion, unless otherwise directed by town vote, the Legislature requires that town meeting be run according to Robert's Rules of Order. These can become very complicated and only a few relevant ones are summarized below to help you conduct the Town's business. Remember this is the People's meeting to be run by you through your moderator.

**Motions** – All articles must be placed on the “floor”(for discussion) by a motion (such as “Mr./Madam Moderator, I move we adopt Article Three”) and a second (from another person). (Please give your name if the chair requests in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her raised hand should be recognized by the Moderator. Once permission to speak has been granted, remarks should be addressed to the Moderator and not to other members of the assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand.

After discussion has appeared to end, the Moderator will “call the question” (“Are you ready to vote on Article Three?”) Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town Meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

**Amendments** – Amendments to Main Motion may be made (“I move we amend Article Three to read...” ) and seconded. An Amendment may itself be amended once, but there is no limit (in theory) to the number of Amendments which may be made to an Article, that are reasonable and germane (closely related to the main motion). Amendments should be to insert (add), delete (strike out), or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what (s)he wishes to add, delete or substitute preferably by rewriting the motion with the changed section. Voting will take place first on Amendment(s) and then on main motion.

Any Article may be amended, including Town and School budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way to deal with dissatisfaction than voting it down. Once a budget is defeated, it cannot be brought up again during the same meeting (no Article can be reconsidered once it has been voted, unless a new meeting is called).

## Voting – By Registered Voters

Voting may take place in three ways:

- A. Voice (the usual way) "All in favor of Article Three, say Aye."
- B. Standing vote (Division of the Assembly) If the Moderator feels the voice vote is close, or one voter calls for division of the Assembly those members who are registered voters will stand for "Aye" or "Nay" votes.
- C. Secret ballot. Seven (7) voters may request the vote be taken by secret ballot. This is the most accurate, yet time-consuming method of voting.

## **Order of Proceedings**

If a voter wished to postpone an Article for some valid reason, (s)he may request a postponement to a certain time ("Mr. Moderator, I move to postpone Article Three until...") after another Article, for instance, or a specific time.

Tabling a motion is not recommended at Town Meeting for technical reasons, but postponing to a definite time accomplishes the same thing better (you are always within your rights to use any legal and appropriate motion at any time, however).

Passing Over – There is no such motion in Robert's Rules, and it is recommended that all Articles be given consideration. If a voter feels an Article is inappropriate, the best and most democratic method is to bring it to the floor in the usual way and hope the assembly votes it down.

If an Article is inappropriate, contradictory or otherwise confusing it may be postponed indefinitely ("Mr. Moderator, I move to postpone indefinitely Article Three"). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an Article is to object to consideration. ("Mr. Moderator, I object to consideration of Article Three"). This should be stated before debate, does not require a second, is not debatable or amendable. A two-thirds vote against consideration is required to sustain this motion.

Non-Voters – Town Meeting is only for Registered Voters to speak and vote. If the assembly wishes to hear from a non-voter it should vote to suspend the rules ("I move we suspend the rules for Article Three"). This motion may not be amended or debated and requires a two-thirds vote.

WARNING FOR ANNUAL MEETING  
TOWN OF ADDISON

THE LEGAL VOTERS OF THE TOWN OF ADDISON ARE HEREBY NOTIFIED AND WARNED TO MEET AT 7:00 PM ON MARCH 4, 2023 AT THE ADDISON SCHOOL GYMNASIUM TO TRANSACT THE FOLLOWING BUSINESS:

1. TO ACCEPT THE REPORTS OF THE TOWN OFFICERS
2. SHALL THE LIST OF DELINQUENT TAXES BE PUBLISHED IN THE TOWN REPORT
3. TO TRANSACT ANY OTHER BUSINESS PROPER TO BE BROUGHT BEFORE THIS MEETING

DATED AT ADDSION, VERMONT THIS 2<sup>ND</sup> DAY OF FEBRUARY 2024

  
PETER BRIGGS

  
ROBERT HUNT

  
JEFFREY KAUFFMAN SR

  
STEVEN TORREY

  
ROGER WATERMAN

**WARNING  
TOWN OF ADDISON**

THE LEGAL VOTERS OF THE TOWN OF ADDISON ARE HEREBY WARNED AND NOTIFIED TO MEET IN THE SCHOOL BUILDING GYMNASIUM AT 7 AM ON TUESDAY, MARCH 5, 2024 TO VOTE BY AUSTRALIAN BALLOT (BETWEEN 7:00 AM AND 7:00 PM) ON THE FOLLOWING ARTICLES:

**1 TO ELECT ALL NECESSARY TOWN OFFICERS**

Moderator 1 year  
Select Board 3 year  
Select Board 2 year  
Select Board 1 year  
Lister 3 year  
Auditor 1 year  
Auditor 3 year  
Water Commissioner 3 year  
Cemetery Commissioner 3 year  
1st Constable 2 year  
2nd Constable 1 year  
Collector of Delinquent Taxes 1 year  
Union School Director 3 year


**2 SHALL THE VOTERS OF THE TOWN OF ADDISON APPROVE THE SUM OF \$732,100 FOR THE SELECTBOARD 2023 PROPOSED BUDGET, (\$523,632.24 THE PROPOSED AMOUNT TO BE RAISED IN TAXES)**

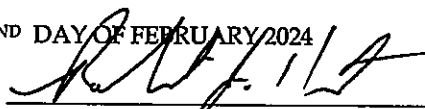
**3 SHALL THE VOTERS OF THE TOWN OF ADDISON APPROVE THE SUM OF \$938911.00 FOR THE HIGHWAY 2023 PROPOSED BUDGET, (\$803138.22 THE PROPOSED AMOUNT TO BE RAISED IN TAXES)**

**4 SHALL THE VOTERS OF THE TOWN OF ADDISON APPROVE OR DISAPPROVE A SUM REQUESTED FROM THE FOLLOWING:**

A. ADD CTY REST JUSTICE SVCS	400
B. ADD CTY HOME HEALTH & HOSPICE	1500
C. ADD CTY HUMANE SOCIETY dba HOMEWARD BOUND	1000
D. ADD CTY PARENT CHILD CENTER	1300
E. ADD CTY READERS	350
F. AGE WELL	900
G. ATRIA COLLECTIVE INC FORMERLY WOMENSAFE INC	1250
H. BIXBY MEMORIAL FREE LIBRARY	30162
I. BRIDPORT SENIORS	700
J. CHARTER HOUSE COALITION	1275
K. COUNSELING SERVICE OF ADD CTY	1500
L. ELDERLY SERVICES/PROJECT INDEPENDENCE	850
M. JOHN W GRAHAM EMERGENCY SHELTER	1250
N. GRANDVIEW CEMETERY ASSOCIATION	1500
O. HOPE	1500
P. LAKE VIEW CEMETERY ASSOCIATION	1500
Q. OPEN DOOR CLINIC	2500
R. RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)	250
S. TOWN LINE FIRST RESPONSE SQUAD	10000
T. TRI-VALLEY TRANSIT (ACTR)	1644
U. TURNING POINT CENTER OF ADD CTY	1000
V. VT ADULT LEARNING	500

DATED AT ADDISON, VERMONT THIS 2<sup>ND</sup> DAY OF FEBRUARY 2024

  
PETER BRIGGS

  
ROBERT HUNT

  
JEFFREY KAUFFMAN SR

  
STEVEN TORREY

  
ROGER WATERMAN

### Comparison of Donations Voted

	2023	2023	2024
	Requested	Paid	Requested
Add Cty Rest Justice Svcs (fka Add Cty Court Div)	\$450.00	\$450.00	\$400.00
Add Cty Home Health and Hospice	\$1,500.00	\$1,500.00	\$1,500.00
Add Cty Humane Society dba Homeward Bound	\$1,000.00	\$1,000.00	\$1,000.00
Add Cty Parent Child Center	\$1,300.00	\$1,300.00	\$1,300.00
Add Cty Readers	\$350.00	\$350.00	\$350.00
Age Well (fka Champlain Valley Agency on Aging)	\$900.00	\$900.00	\$900.00
Atria Collective Inc Formerly Womensafe	\$1,250.00	\$1,250.00	\$1,250.00
Bixby Library	\$30,162.00	\$30,162.00	\$30,162.00
Bridport Seniors	\$700.00	\$700.00	\$700.00
Charter House Coalition			\$1,275.00
Counseling Service of Add Cty	\$1,500.00	\$1,500.00	\$1,500.00
Elderly Services/Project Independence	\$850.00	\$850.00	\$850.00
John W. Graham Emergency Shelter	\$1,250.00	\$1,250.00	\$1,250.00
Grand View Cemetery Assoc.	\$1,500.00	\$1,500.00	\$1,500.00
HOPE (fka Add Cty Comm Action Group)	\$1,500.00	\$1,500.00	\$1,500.00
Lake View Cemetery Association	\$1,500.00	\$1,500.00	\$1,500.00
Open Door Clinic			\$2,500.00
Retired Senior Volunteer Program (RSVP)	\$250.00	\$250.00	\$250.00
Town Line First Response Squad	\$10,000.00	\$10,000.00	\$10,000.00
Tri-Valley Transit (Formerly ACTR & Stagecoach)	\$1,644.00	\$1,644.00	\$1,644.00
Turning Point Center of Addison County			\$1,000.00
VT Adult Learning			\$500.00
	<u>\$57,606.00</u>	<u>\$57,606.00</u>	<u>\$62,831.00</u>

**Note: \$ 737.50 was deducted from agencies requests and paid to LHS to cover the cost of the tabulator ballot.**

**Town of Addison, Vermont**

**Reports**

**For The**

**Calendar Year 2023**

**Note: Selectboard Meeting Minutes are filed in the Office of the Town Clerk**



## Selectboard Report 2023

As we look back on 2023 the selectboard would like to thank the volunteers who work to make Addison a place we are proud to call home.

Early in the year we spent much time and effort on how to legally proceed with the Town Hall project. Through the efforts of the Facilities Committee the Town Hall was put forth as the future home of the Addison Town offices. In July a conditional use permit and variances were granted for the ADA compliant entrance. Roof repairs were made and behind the scenes, work continues to make the project fit in the budget of the bond passed in 2022. You will see \$75,000.00 in the budget for the Town Hall.

As this is being written, the Town of Addison is now in possession of the former Addison Central School property. Throughout the year we worked through environmental testing and the BRELLA program for mitigating liability prior to taking ownership of the property. The building has been inspected by the Fire Marshal and we can use the building for meetings and voting. We are now able to develop other uses for the property to help defray the carrying costs. You will see \$83,150.00 in the budget for the ACS building.

Throughout the year we have continued to review and update the town's policies and procedures. Of significant note, we have an updated Personnel Policy, Purchasing Procedures & Policies and we continue to define and work on our updated Town Plan and Zoning Regulations. Thank you to all who worked behind the scenes.

After a failed attempt to develop a more functional town website, we are now making progress. A volunteer with substantial knowledge and drive has come forward to help in its creation. We are soon to go live with a secure .gov website. Thank you, Eliza for your efforts.

In the highway department we have continued to make improvements to facility and fleet. Early in the year we put into service the truck bought in 2022. In October we purchased a new 1 ton pick up for the highway department. We also purchased a boom mower tractor with the Town of Panton. Sharing equipment like this and the crack sealer, are ways we can help minimize the tax burden.

This year weather has been especially hard on Norton Town Road and forced its closure a couple different time. We are working with FEMA on a solution and know it will need to be addressed in the future.

The board thanks you for the privilege of serving you. Please take time to exercise your right to vote.

*Selectboard Chair*  
*R.J. Walcott*

# GRAND LIST

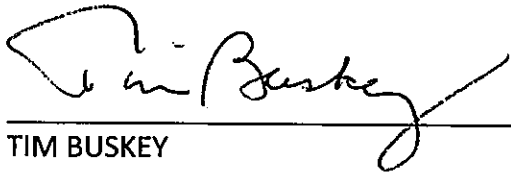
	<u>2021</u>	<u>2022</u>	<u>2023</u>
REAL ESTATE VALUE	\$2,101,762.87	\$2,115,126.66	\$2,111,156.00
MUNICIPAL LIST VALUE	\$2,101,762.87	\$2,115,126.66	\$2,111,156.00
EDUCATION HOMESTEAD LIST VALUE	\$1,230,398.25	\$1,198,988.19	\$1,221,948.00
EDUCATION NON-RESIDENTIAL LIST VALUE	\$860,773.62	\$905,847.47	\$879,517.00

## TAX RATE

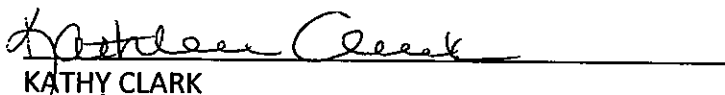
SELECTBOARD/HIGHWAY	\$0.4338	\$0.5632	\$0.5510
HOMESTEAD EDUCATION	\$1.6929	\$1.6209	\$1.8612
NON-RESIDENT EDUCATION	\$1.6298	\$1.5614	\$1.6800
LOCAL AGREEMENT (VETERANS)	\$0.0020	\$0.0021	\$0.0024
1 CENT ON GRAND LIST	\$21,017.62	\$21,151.27	\$21,111.56

\*\*\*\*\*

WE, THE UNDERSIGNED AUDITORS OF THE TOWN OF ADDISON, CERTIFY THAT WE HAVE EXAMINED THE BOOKS OF THE VARIOUS TOWN OFFICERS AND DECLARE TO THE BEST OF OUR BELIEF AND KNOWLEDGE THAT THE FOREGOING IS IN ACCORDANCE WITH THE SAME.

  
TIM BUSKEY

2/1/24  
DATE

  
KATHY CLARK

1/31/24  
DATE

  
SID EVEREST

2-1-24  
DATE

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Nonhmstd Ed. Listed Value	Total Education Listed Value
Residential I R1	251	70,141,800	49,708,000	20,433,800	70,141,800
Residential II R2	259	82,294,700	60,913,600	21,381,100	82,294,700
Mobile Homes-U MHU	5	121,700	89,900	31,800	121,700
Mobile Homes-L MHL	14	2,525,300	1,055,200	1,470,100	2,525,300
Seasonal I S1	72	21,445,600	1,170,400	20,275,200	21,445,600
Seasonal II S2	12	5,709,800	442,600	5,267,200	5,709,800
Commercial C	15	8,484,400	477,700	8,006,700	8,484,400
Commercial Apts CA	0	0	0	0	0
Industrial I	0	0	0	0	0
Utilities-E UE	4	4,797,100	0	4,797,100	4,797,100
Utilities-O UO	0	0	0	0	0
Farm F	36	25,381,900	11,342,500	14,039,400	25,381,900
Other O	88	886,600	0	886,600	886,600
Woodland W	7	214,000	0	214,000	214,000
Miscellaneous M	63	5,842,200	0	5,842,200	5,842,200
<b>TOTAL LISTED REAL</b>	<b>826</b>	<b>227,845,100</b>	<b>125,199,900</b>	<b>102,645,200</b>	<b>227,845,100</b>
P.P. Cable	0	0		0	0
P.P. Equipment	0	0			
P.P. Inventory	0	0			
<b>TOTAL LISTED P.P.</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>TOTAL LISTED VALUE</b>		<b>227,845,100</b>	<b>125,199,900</b>	<b>102,645,200</b>	<b>227,845,100</b>
<b>EXEMPTIONS</b>					
Veterans 10K	11/11	110,000	110,000	0	110,000
Veterans >10K		330,000			
<b>Total Veterans</b>		<b>440,000</b>	<b>110,000</b>	<b>0</b>	<b>110,000</b>
P.P. Contracts	0	0			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
<b>Total Contracts</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
<b>Total FarmStabContr</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Current Use</b>	<b>98/98</b>	<b>16,289,500</b>	<b>2,895,100</b>	<b>13,394,400</b>	<b>16,289,500</b>
<b>Special Exemptions</b>	<b>3</b>		<b>0</b>	<b>1,299,100</b>	<b>1,299,100</b>
<b>Partial Statutory</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Sub-total Exemptions</b>		<b>16,729,500</b>	<b>3,005,100</b>	<b>14,693,500</b>	<b>17,698,600</b>
<b>Total Exemptions</b>		<b>16,729,500</b>	<b>3,005,100</b>	<b>14,693,500</b>	<b>17,698,600</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>2,111,156.00</b>			
<b>TOTAL EDUCATION GRAND LIST</b>			<b>1,221,948.00</b>	<b>879,517.00</b>	<b>2,101,465.00</b>
<b>NON-TAX 34 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411</b>					

12/14/2023  
08:45 am

Addison 2023 As Billed GL Grand List  
Tax Book Report  
\*\*\* GRAND TOTALS \*\*\*

Page 174 of 174  
listers

	MUNICIPAL	HOMESTEAD	NONHOMESTEAD
-----			
TAXABLE PARCELS	830		
ACRES	23,448.27		
LAND	94,077,511		
BUILDING	133,767,600		
REAL	227,845,100	125,199,900	102,645,200
Add			
(+) NON-APPROVED CONTRACTS		0	0
(+) NON-APPROVED FARM CONTRACTS		0	0
(+) INVENTORY	0		
(+) EQUIPMENT	0		0
Subtract			
(-) VETERAN	440,000	440,000	0
(-) FARM STAB	0	0	0
(-) CURRENT USE	16,289,500	2,895,100	13,394,400
(-) CONTRACTS	0	0	0
(-) SPECIAL EXEMP.		0	1,299,100
-----			
GRAND LIST	2,111,156.00	1,218,648.00	879,517.00
HOMESTEAD	182,989,100		
HOUSESITE	159,958,700		
LEASE	0.00		
NON-TAX COUNT	34		
NON-TAX VAL.	13,444,500		

LATE HOMESTEAD PENALTY: 8,520.62

RATE NAME	TAX RATE	X GRAND LIST	= TOTAL RAISED
-----			
NONHOMESTEAD ED.	1.6800	879,517.00	1,477,588.56
HOMESTEAD ED.	1.8612	1,218,648.00	2,268,147.68
VETERANS	0.0024	2,111,156.00	5,066.60
MUNICIPAL	0.5510	2,111,156.00	1,163,247.35
TOTAL TAX			4,922,570.81
TOTAL STATE PAYMENTS			573,132.74
MUNICIPAL PAYMENTS			34,781.56
EDUCATION PAYMENTS			538,351.18



JAN 10 2024

State of Vermont  
Department of Taxes  
133 State Street  
Montpelier, VT 05633-1401

Phone: (802) 828-5860

Agency of Administration

January 5, 2024

Town Clerk  
Town of Addison  
65 VT Route 17 W  
Addison, VT 05491

### 2023 Equalization Study Results

This letter serves as notification of the results of Property Valuation and Review (PVR)'s 2023 equalization study. Every year we are required to certify the equalized education property value (EEPV or EEGL) and coefficient of dispersion (COD) for each Vermont town (32 V.S.A § 5406). This letter also communicates the Common Level of Appraisal (CLA) for your town and explains how it will impact your homestead and nonhomestead education tax rates.

Education Grand List (from 411):	\$209,976,400
Equalized Education Grand List (EEGL):	\$290,234,461
<b>Common Level of Appraisal (CLA):</b>	<b>72.35% or 0.7235</b>
Coefficient of Dispersion (COD):	20.77%

For a copy of your town final computation sheet and final certified sales report, please view those in your VTPIE account. The **education grand list** listed here is what was reported by your town to the state on the 411 form with your town's cable (if applicable) and tax increment financing (TIF) amounts (if any) included. This number represents the town's total property value that is subject to the education property tax (from the most recent grand list available) and serves as the numerator in the computation of the CLA. Please note tax revenue from any TIF property value is subject to allocation (32 V.S.A. § 5404a).

The **equalized education grand list (EEGL)** represents PVR's statutorily-mandated estimate of total fair market value of the education grand list in your town and serves as the denominator in the computation of the CLA. To find out more about how the equalization study is conducted, how to read the certified sales report, and additional instructions on how to appeal your results, please see the "Introduction to Vermont's Equalization Study" document at [tax.vermont.gov/municipal-officials](https://tax.vermont.gov/municipal-officials)

The **common level of appraisal (CLA)** is determined by dividing the education grand list by the equalized education grand list (32 V.S.A. § 5401). A number over 100% indicates that property in your town is generally listed for more than its fair market value. A number less than 100% indicates that property is generally listed for less than its fair market value. A CLA below 85% or over 115% necessitates a reappraisal (32 V.S.A § 4041a). The homestead and nonhomestead tax rates in your town will be adjusted by your town's CLA (32 V.S.A § 5402).



The nonhomestead rate in your town will be the statewide nonhomestead rate divided by your CLA. The homestead rate will be the town homestead rate (which is determined by the per-pupil spending of any school district(s) to which your town belongs) divided by the CLA. A CLA greater than 100% will result in a downward adjustment of tax rates, and a CLA less than 100% will result in upward adjustment.

To get answers to many common questions about tax rates and how they are determined and to see how the current year property tax rates for your town were calculated, please see the Department's education tax resources at [tax.vermont.gov/education-tax-rates](http://tax.vermont.gov/education-tax-rates)

The **coefficient of dispersion (COD)** is a measure of how fairly distributed the property tax is within your town. It is calculated as the average of the (absolute) difference of each sales ratio (list price divided by sales price) in the study from the median ratio. That result is then divided by the median ratio to get the COD, which is expressed as a percent (32 V.S.A. § 5401). A high COD means that within your town many taxpayers are paying more than their fair share, and many are paying less than their fair share. A COD over 20% necessitates a reappraisal (32 V.S.A. § 4041a).

**Appeals:** A municipality may petition the director of Property Valuation and Review for a redetermination of its EEPV and/or COD (32 V.S.A. § 5408). All petitions must be in writing and signed by the chair of the municipality's legislative body. Petitions should contain a plain statement of matters being appealed and a statement of the remedy being sought. **PVR must receive petitions by the close of business on the 35th day after the mailing of this letter.**

Additional instructions on appeals can be found in the "Introduction to Vermont's Equalization Study" document at [tax.vermont.gov/municipal-officials](http://tax.vermont.gov/municipal-officials)

If your town completed a reappraisal this year, your results are contingent on reappraisal acceptance (also known as the "three-prong test").

If you have any questions, please contact your **District Advisor**, or call 802-828-5860.

Sincerely,



Jill Remick, Director  
Property Valuation and Review

cc: Chair, Board of Listers  
Chair, School Board  
Chair, Selectboard  
Superintendent of Schools SD002

Addison, Vt. Delinquent Tax Summary

Taxes Collected from January 1, 2023 – December 31, 2023 for all years

Year	Beginning	Collected	Ending
2018	\$428.55	0	\$482.17
2019	\$532.78	\$50.21	\$548.71
2020	\$558.32	0	\$334.39
2021	\$1,833.05	\$119.42	\$1,705.54
2022	\$53,805.96	\$43,418.55	\$14,188.14
2023	\$143,223.08	\$94,286.26	\$54,011.89
<hr/>			
TOTAL	\$200,381.74	\$137,874.44	\$71,270.85

*Allen Howard*

One of my duties as the elected Collector of Delinquent Taxes is to produce an annual report.

For 20+ years I have personally opposed the printing of people's names and the amount of their bill. I have always been outvoted. Taxes are a constantly growing burden for all of us. Many people on this year's list are struggling for a variety of reasons.

This year's report will have more information. Below I will show payment history that has been paid on some accounts that are still open to show credit for effort.

That being said we all have to share our load. The budget is voted on and approved in March and then tax bills are sent in July with full payment due November 1. Four months for you to prepare.

On November 2 an 8% penalty is applied and the Town begins to collect monthly interest.

NAME	2023 TAX BILL	PAYMENTS	BALANCE AS OF 1/1/24
Ball, John & Jan	3384.20	1500.00	2151.34
Breur, James	9239.58	9239.58	846.83
Carella, Chris	9656.01	8448.95	1386.12
Elliot, Kathleen	6653.30	6653.30	671.37
Lynch, Adam	4955.91	0	5501.06
Parker, John	2385.67	0	2682.72
Roberts, Doris	3113.77	0	3456.29
Wellings, Kelly	997.82	200.00	805.75

If anyone has questions about delinquent tax collection I am happy to respond. It is not a glorious position but necessary. It is not the town's interest or intention to put people out of their homes or be in the real estate business.

*Allen Howard*



12/31/2023  
12:31 pm

Town of Addison Tax Administration  
Delinquent Tax Report  
In Tax Years 2018 to 2023

Page 1 of 4  
TownClerk

Parcel	Name	Tax Year	Total
TA0039-T	LOT 39	2023	249.25
TA0049-T	ANDREWS BARBARA	2023	193.37
VA4338-	AUSTIN, SARA	2023	551.44
MR0905-	BALL JOHN H	2022	87.49
		2023	2063.85
			-----
			2151.34
TA0073-T	BLANCHARD GARY & D	2022	871.50
		2023	592.50
			-----
			1464.00
TA0037-T	BRADLEY COREY	2023	485.91
TA0022-T	BREITIGAN DENNIS &	2022	185.97
LS3771-	BREUR JAMES M	2023	846.83
VA7638-	CARELLA CHRISTOPHE	2023	1386.12
VR0014-T	CLEMENTS TREVOR	2023	252.87
TA0077-T	DEGRAY STANLEY	2023	49.42
TR1002-	ELLIOTT KATHLEEN	2023	671.37
VR0061-T	EUBER CHUCK	2023	0.81
TA0048-T	EZZO JOSEPH	2022	74.90
		2023	29.75
			-----
			104.65
VR0015-T	FALLON STEVE	2023	61.99
VR0030-T	FRASIER PHILIP	2023	1.69
VA3857-	GOODELL CHARLENE C	2023	5396.55
VR0040-T	HAWKINS LARRY	2023	195.84
VR0062-T	HINKELL JOHN SR	2018	130.68
		2019	127.48
		2020	118.01
		2021	932.52
		2022	849.24
		2023	582.59

Parcel	Name	Tax Year	Total
			-----
			2740.52
TA0011-T	JUDGE TERRY	2023	29.75
VR0040-T	KNOWLTON HEIDI	2018	57.97
CD0144-	KOERBER JAMES B	2022	1679.10
		2023	1499.84
			-----
			3178.94
VR0006-T	LEVESQUE KEITH	2022	185.97
		2023	76.85
			-----
			262.82
NT0619-	LYNCH ADAM	2023	5501.06
VR0049-T	MCLAIN JIM	2018	293.52
		2019	272.57
		2020	216.38
		2021	236.29
		2022	402.47
		2023	240.48
			-----
			1661.71
VR0022-T	MILLER CHRIS	2022	385.73
		2023	220.64
			-----
			606.37
VR0050-T	MOETON TOM	2022	102.70
VR0054-T	MOFFETT MATHEW	2022	169.36
VR0011-T	MOFFIT JENNA	2023	24.78
OB0009-	OLIVA, JOHN E	2022	5958.66
		2023	5322.57
			-----
			11281.23
TR0392-	OLIVA, JOHN E	2022	1169.15
		2023	8189.30
			-----
			9358.45
GR0802-	PARKER JOHN H III	2022	34.66
		2023	2648.06

12/31/2023  
12:31 pm

Town of Addison Tax Administration  
Delinquent Tax Report  
In Tax Years 2018 to 2023

Page 3 of 4  
TownClerk

Parcel	Name	Tax Year	Total
			----- 2682.72
VR0005-T	PAYNE ROBERT E	2021	64.39
TA0065-T	PELLETIER ROBERT	2021	343.54
TA0032-T	POLAND ELMO &	2023	255.34
TA0065-T	RAYMOND EDWIN	2022	1.64
WA0826-	ROBERTS DORIS LIFE	2023	3456.29
WA0926-	ROBERTS DORIS S LI	2023	5114.34
TA0063-T	SCHULTZ KIMBERLY	2023	332.19
TA0063-T	SOLLACE CAROLE	2019	148.66
VA4581-	STANILONIS DAVID P	2023	4744.96
VR0029-T	STOLGITES MARK	2022	147.91
		2023	89.23
			----- 237.14
VR0036-T	SWEET BARBARA	2023	61.99
VR0038-T	SWEET ROBERT	2023	22.31
VW3313-	THOMPSON SHAYNE E	2022	1881.70
		2023	1411.98
			----- 3293.68
TA0050-T	WARNER EMILY	2021	128.80
VW0145-	WELLINGS KELLY	2023	805.75
VR0057-T	WOODRUFF BRIAN	2023	245.43
TA0026-T	WRIGHT HARRY	2023	106.60

## ADJUSTED CASH BALANCE

As of December 31, 2023

Bank Balance	\$27,417.97	
Outstanding Deposits	\$138,074.73	
Outstanding Withdrawals		\$1,892.68
Outstanding Checks		\$17,668.26
ADJUSTED BANK BALANCE	\$145,931.76	
BOOK BALANCE	\$145,658.95	
DIFFERENCE	\$272.81	

At the time of print, the treasurer is working with NEMRC to find this difference

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>GENERAL GOVT</u></b>			
<b>Administration</b>			
Selectboard Expense	\$4,500.00	\$4,500.00	\$4,500.00
Health Officer	\$100.00	\$0.00	\$100.00
Delinquent Tax Collector	\$0.00	\$8,374.24	\$0.00
FICA	\$10,951.00	\$8,915.54	\$11,555.00
Payroll Administration	\$3,100.00	\$2,943.05	\$300.00
CHILDCARE CONTRIBUTION	\$0.00	\$0.00	\$675.00
Insurance Town	\$56,220.00	\$57,492.38	\$53,696.00
Outside Auditor Fees	\$10,000.00	\$0.00	\$20,000.00
HRA Exenses	\$10,700.00	\$6,218.52	\$11,400.00
Insurance Broker	\$360.00	\$390.00	\$360.00
HRA Fees	\$140.00	\$85.80	\$120.00
Legal Feels	\$4,000.00	\$5,864.79	\$5,000.00
Legal Fees-Del Tax	\$2,500.00	\$0.00	\$2,500.00
VLCT Dues	\$2,804.00	\$2,897.00	\$2,900.00
Town Maps	\$1,500.00	\$3,000.00	\$1,500.00
BCA Meeting/Appeals	\$140.00	\$0.00	\$140.00
Supplies -- Del Tax Coll	\$400.00	\$358.44	\$400.00
Computer Operations	\$4,000.00	\$4,165.75	\$4,500.00
Postage/Tax Bills	\$800.00	\$752.60	\$850.00
Third Class Mail Permit	\$295.00	\$0.00	\$310.00
Meetings/Training	\$500.00	\$624.00	\$750.00
Legal Notices and Advertising	\$160.00	\$20.00	\$160.00
Ads-Delinquent Taxes	\$300.00	\$0.00	\$300.00
Radio License Renewal	\$0.00	\$0.00	\$500.00
Office Equipment	\$750.00	\$657.15	\$4,800.00
Copier	\$2,100.00	\$1,555.30	\$3,180.00
Fax Machine	\$700.00	\$119.40	\$100.00
Computer Support & Main	\$1,600.00	\$0.00	\$3,600.00
Website	\$160.00	\$166.00	\$5,000.00
Recycling Expense	\$0.00	\$0.00	\$0.00
Emergency Management	\$100.00	\$0.00	\$100.00
Miscellaneous	\$500.00	\$420.45	\$500.00
<b>Total Administration</b>	<b>\$119,380.00</b>	<b>\$109,520.41</b>	<b>\$139,796.00</b>

**SCHOOL**

Janitor	\$0.00	\$0.00	\$12,500.00
Insurance School	\$0.00	\$0.00	\$8,400.00
Legal Fees School	\$0.00	\$9,365.89	\$1,200.00
Repairs & Maintenance	\$30,000.00	\$990.78	\$10,000.00
Mowing School	\$0.00	\$0.00	\$5,250.00
Plowing School	\$0.00	\$0.00	\$1,200.00
Trash Recycling School	\$0.00	\$0.00	\$1,200.00
HVAC Service Contract	\$0.00	\$0.00	\$10,000.00
Telephone School	\$0.00	\$2,025.68	\$3,000.00
Electricity School	\$0.00	\$3,945.77	\$7,800.00
Water School	\$0.00	\$184.00	\$500.00
Heating Fuel School	\$0.00	\$0.00	\$21,000.00
LP Gas School	\$0.00	\$0.00	\$600.00

GEN\_Budget

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
Sewer School	\$0.00	\$0.00	\$500.00
Grant Expense School	\$0.00	\$0.00	\$0.00
<b>Total School</b>	<b>\$30,000.00</b>	<b>\$16,512.12</b>	<b>\$83,150.00</b>

**TOWN HALL**

Attorney Fees	\$2,750.00	\$0.00	\$0.00
Repairs & Maintenance	\$10,000.00	\$19,217.95	\$10,000.00
Advertising	\$0.00	\$0.00	\$0.00
Electricity	\$300.00	\$282.39	\$2,500.00
Miscellaneous	\$0.00	\$20.58	\$100.00
<b>Total Town Hall</b>	<b>\$13,050.00</b>	<b>\$19,520.92</b>	<b>\$12,600.00</b>

**TOWN CLERK'S OFFICE**

Custodial Services	\$600.00	\$364.59	\$720.00
Repairs & Maintenance	\$1,000.00	\$214.44	\$1,000.00
Mowing	\$3,200.00	\$4,165.00	\$4,500.00
Mileage	\$600.00	\$834.47	\$1,000.00
Electricity	\$1,500.00	\$1,311.49	\$1,500.00
Water	\$150.00	\$150.00	\$150.00
Heat	\$1,700.00	\$1,494.55	\$1,700.00
<b>Total Town Clerk's Office</b>	<b>\$8,750.00</b>	<b>\$8,534.54</b>	<b>\$10,570.00</b>

**TOWN CLERK**

Town Clerk Wages	\$61,277.00	\$55,941.60	\$65,574.00
Clerk Asst. #1	\$41,933.00	\$42,679.31	\$45,000.00
Clerk Asst. #2	\$13,500.00	\$2,443.80	\$3,500.00
Adm Assist	\$500.00	\$0.00	\$550.00
IRA Employer Contribution	\$7,500.00	\$5,510.09	\$3,500.00
IRA Employee Contribution	\$0.00	-\$2,014.96	\$0.00
Land Record Supplies	\$500.00	\$38.61	\$500.00
Land Records Program	\$4,600.00	\$3,955.00	\$4,750.00
Telephone	\$1,400.00	\$1,577.48	\$1,500.00
Postage & Supplies	\$4,000.00	\$3,977.55	\$4,100.00
VMCTA Membership Dues	\$55.00	\$70.00	\$125.00
<b>Total Town Clerk</b>	<b>\$135,265.00</b>	<b>\$114,178.48</b>	<b>\$129,099.00</b>

**TOWN MEETING & ELECTIONS**

Moderator	\$50.00	\$0.00	\$100.00
Board Meetings	\$150.00	\$0.00	\$150.00
Ballot Clerks	\$300.00	\$60.00	\$300.00
Justices	\$50.00	\$0.00	\$50.00
Tab Maint Agmt/Elect Supp	\$175.00	\$31.45	\$175.00
Primaries & General Elect	\$0.00	\$0.00	\$3,500.00
Postage/Adv/Legal	\$1,200.00	\$836.11	\$1,500.00
Town Reports	\$3,300.00	\$2,992.00	\$3,000.00
Ballots	\$1,500.00	\$737.50	\$1,500.00
Ballots-Agency Share	\$0.00	\$737.50	\$0.00
<b>Total Town Meeting &amp; Elections</b>	<b>\$6,725.00</b>	<b>\$5,394.56</b>	<b>\$10,275.00</b>

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>AUDITING</u></b>			
Auditors Wages	\$1,800.00	\$1,800.00	\$1,800.00
<b>Total Auditing</b>	<b>\$1,800.00</b>	<b>\$1,800.00</b>	<b>\$1,800.00</b>
<b><u>LISTERS</u></b>			
Lister Wages	\$23,000.00	\$17,959.29	\$25,000.00
Appraiser/Tech Support	\$4,000.00	\$2,712.50	\$4,000.00
Postage/envelopes	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Telephone	\$0.00	\$0.00	\$0.00
Copier	\$0.00	\$0.00	\$0.00
Education	\$0.00	\$0.00	\$0.00
Mileage	\$0.00	\$0.00	\$0.00
Other Expenses	\$8,700.00	\$5,430.38	\$10,240.00
<b>Total Listers</b>	<b>\$35,700.00</b>	<b>\$26,102.17</b>	<b>\$39,240.00</b>
<b>TOTAL GENERAL GOVT</b>	<b>\$350,670.00</b>	<b>\$301,563.20</b>	<b>\$426,530.00</b>
<b><u>PUBLIC SAFETY</u></b>			
<b><u>ANIMAL CONTROL</u></b>			
Animal Control Officer	\$0.00	\$0.00	\$0.00
Veterniary Expense	\$0.00	\$0.00	\$0.00
Mileage	\$0.00	\$0.00	\$0.00
Tags, Lic Books & Misc	\$0.00	\$0.00	\$0.00
Addison Humane Society	\$0.00	\$0.00	\$0.00
<b>Total Animal Control</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><u>FIRE EXPENSES</u></b>			
Fire Warden Expense	\$500.00	\$0.00	\$500.00
Firehouse Maintenance	\$5,000.00	\$2,277.75	\$5,000.00
Fire Alarm Annual Fee	\$1,000.00	\$610.00	\$1,000.00
Insurance	\$9,000.00	\$8,357.00	\$9,000.00
Dispatching/Shelburne	\$1,400.00	\$1,400.00	\$1,400.00
Fire Department Assessment	\$41,000.00	\$41,000.00	\$41,000.00
Fire Dept Fund (Pumper)	\$12,000.00	\$12,000.00	\$12,000.00
<b>Total Fire Expenses</b>	<b>\$69,900.00</b>	<b>\$65,644.75</b>	<b>\$69,900.00</b>
<b><u>POLICE/SHERIFF</u></b>			
Patrolling	\$23,000.00	\$18,587.75	\$22,000.00
<b>Total Police/Sheriff</b>	<b>\$23,000.00</b>	<b>\$18,587.75</b>	<b>\$22,000.00</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>\$92,900.00</b>	<b>\$84,232.50</b>	<b>\$91,900.00</b>
<b><u>STREET LIGHTS</u></b>			
Street Lights	\$1,000.00	\$1,002.98	\$1,010.00
<b>Total Street Lights</b>	<b>\$1,000.00</b>	<b>\$1,002.98</b>	<b>\$1,010.00</b>

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>PLANNING &amp; DEVELOPMENT</u></b>			
<b><u>PLANNING &amp; ZONING</u></b>			
Brd Mtgs – Planning	\$0.00	\$2,463.00	\$0.00
Brd Mtgs – DRB Zoning	\$0.00	\$320.00	\$0.00
DRB Administrator	\$0.00	\$6,084.40	\$0.00
Legal Fees-Del Tax	\$0.00	\$0.00	\$0.00
Consulting Fees	\$0.00	\$0.00	\$0.00
Computer Operations	\$0.00	\$0.00	\$0.00
Postage	\$0.00	\$265.27	\$0.00
Travel/Mileage	\$0.00	\$528.58	\$0.00
Training	\$0.00	\$28.00	\$0.00
Advertising and Legal Planning	\$0.00	\$765.00	\$0.00
Advertising and Legal/Zoning	\$0.00	\$794.84	\$0.00
Printing	\$0.00	\$0.00	\$0.00
Planning Expenses	\$0.00	\$144.62	\$0.00
Supplies	\$0.00	\$548.44	\$0.00
Zoning Expenses	\$14,000.00	\$76.50	\$14,000.00
Planning Grant Expense	\$0.00	\$0.00	\$0.00
<b>Total Planning &amp; Zoning</b>	<b>\$14,000.00</b>	<b>\$12,018.65</b>	<b>\$14,000.00</b>
<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>\$14,000.00</b>	<b>\$12,018.65</b>	<b>\$14,000.00</b>
<b><u>COMMUNITY APPROPRIATIONS</u></b>			
Addison Humane Society	\$0.00	\$984.83	\$0.00
Regional Planning Commission	\$1,883.70	\$1,883.70	\$1,884.00
American Legion	\$100.00	\$100.00	\$100.00
VT Assoc Consv Districts	\$160.00	\$0.00	\$320.00
Chamber of Commerce	\$175.00	\$175.00	\$175.00
Green Up Day	\$100.00	\$100.00	\$100.00
Vergennes Area Rescue	\$11,000.00	\$10,728.00	\$21,000.00
Bixby Library	\$0.00	\$29,704.35	\$0.00
Lease Land Rents	\$0.00	\$0.00	\$0.00
Agency Donations	\$0.00	\$27,179.32	\$0.00
Front Porch Forum	\$0.00	\$0.00	\$250.00
<b>Total Community Appropriations</b>	<b>\$13,418.70</b>	<b>\$70,855.20</b>	<b>\$23,829.00</b>
<b><u>County Tax</u></b>			
County Tax	\$12,308.00	\$12,510.00	\$12,510.00
<b>Total County Tax</b>	<b>\$12,308.00</b>	<b>\$12,510.00</b>	<b>\$12,510.00</b>
<b><u>TRANSFER TO RESERVE</u></b>			
Reappraisal Fund	\$10,000.00	\$10,000.00	\$10,000.00
Town Hall Fund	\$75,000.00	\$75,000.00	\$75,000.00
Wastewater Fund	\$55,300.00	\$55,300.00	\$55,300.00
<b>Total Transfer to Reserve</b>	<b>\$140,300.00</b>	<b>\$140,300.00</b>	<b>\$140,300.00</b>



	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>DEBT SERVICE EXPENSES</u></b>			
Principal Payments	\$0.00	\$0.00	\$0.00
Interest Tax Anticipation	\$650.00	\$0.00	\$650.00
Interest-Old School Note	\$32.00	\$31.23	\$32.00
Wastewater Bond	\$18,005.00	\$15,088.63	\$15,089.00
<b>Total Debt Service Expenses</b>	<b>\$18,687.00</b>	<b>\$15,119.86</b>	<b>\$15,771.00</b>
<b><u>PARK</u></b>			
Mowing	\$750.00	\$600.00	\$750.00
<b>Total Park</b>	<b>\$750.00</b>	<b>\$600.00</b>	<b>\$750.00</b>
<b><u>CEMETERY EXPENDITURES</u></b>			
Mowing and Brush Removal	\$4,500.00	\$4,500.00	\$4,500.00
Repairs	\$1,000.00	\$0.00	\$1,000.00
<b>Total Cemetery Expenditures</b>	<b>\$5,500.00</b>	<b>\$4,500.00</b>	<b>\$5,500.00</b>
<b><u>MISCELLANEOUS</u></b>			
Transfer of School Taxes	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$2,505.00	\$0.00
Refunds	\$0.00	\$0.00	\$0.00
<b>Total Miscellaneous</b>	<b>\$0.00</b>	<b>\$2,505.00</b>	<b>\$0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$649,533.70</b>	<b>\$645,207.39</b>	<b>\$732,100.00</b>
<b>TOTAL GENERAL FUND</b>	<b>\$535,430.70</b>	<b>\$696,914.08</b>	<b>\$594,306.00</b>
<b>TOTAL ALL FUNDS</b>	<b>\$535,430.70</b>	<b>\$696,914.08</b>	<b>\$594,306.00</b>

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>TAX REVENUES</u></b>			
Current Tax Revenue	\$0.00	\$956,485.70	\$0.00
Delinquent Tax Revenue	\$0.00	\$131,198.92	\$0.00
Interest	\$3,000.00	\$3,408.49	\$0.00
Delinquent Tax Penalty	\$0.00	\$8,417.45	\$0.00
Other Tax Revenue	\$0.00	\$12.32	\$0.00
<b>Total Tax Revenues</b>	<b>\$3,000.00</b>	<b>\$1,099,522.88</b>	<b>\$0.00</b>
<b><u>INTERGOVERNMENTAL</u></b>			
State Current Land Use	\$60,000.00	\$87,469.00	\$87,469.00
Leased Land Rent	\$0.00	\$0.00	\$0.00
FEMA Reimbursement	\$0.00	\$0.00	\$0.00
PILOT Payment	\$28,703.00	\$42,933.36	\$30,000.00
<b>Total Intergovernmental</b>	<b>\$88,703.00</b>	<b>\$130,402.36</b>	<b>\$117,469.00</b>
<b><u>CHARGES FOR SERVICES</u></b>			
Recording & Fees	\$13,000.00	\$10,456.50	\$10,500.00
Zoning Fees	\$5,000.00	\$7,860.00	\$5,000.00
Use of Copier/Fax	\$2,500.00	\$2,882.33	\$2,500.00
Sub-Division Fees	\$0.00	\$565.00	\$0.00
<b>Total Charges For Services</b>	<b>\$20,500.00</b>	<b>\$21,763.83</b>	<b>\$18,000.00</b>
<b><u>LICENSES</u></b>			
Dog License Fees	\$1,500.00	\$2,133.00	\$1,800.00
Marriage License	\$100.00	\$130.00	\$100.00
Beer & Liquor License	\$250.00	\$325.00	\$325.00
<b>Total Licenses</b>	<b>\$1,850.00</b>	<b>\$2,588.00</b>	<b>\$2,225.00</b>
<b><u>FINES AND FORFEITS</u></b>			
Dog Fines	\$0.00	\$36.00	\$0.00
Civil Fines Patrolling/St	\$0.00	\$6,591.00	\$0.00
<b>Total Fines And Forfeits</b>	<b>\$0.00</b>	<b>\$6,627.00</b>	<b>\$0.00</b>
<b><u>INTEREST INCOME</u></b>			
Interest Earning	\$50.00	\$17,045.99	\$100.00
<b>Total Interest Income</b>	<b>\$50.00</b>	<b>\$17,045.99</b>	<b>\$100.00</b>
<b><u>OPERATING TRANSFERS IN</u></b>			
Transfer In-Equip Dep Fund	\$0.00	\$0.00	\$0.00
Transfer In Shed Fund	\$0.00	\$0.00	\$0.00
Transfer In Reapp Fund	\$0.00	\$0.00	\$0.00
Transfer in Town Hall Fund	\$0.00	\$0.00	\$0.00
Transfer In Culvert Fund	\$0.00	\$0.00	\$0.00
<b>Total Operating Transfers In</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b><u>MISCELLANEOUS INCOME</u></b>			
Credit Lost Check	\$0.00	\$0.00	\$0.00
Tax Revenue	\$0.00	\$0.00	\$0.00
Tax Reimb	\$0.00	\$58,929.88	\$0.00
Del Tax Redemption	\$0.00	\$0.00	\$0.00
General fund Misc Revenue	\$0.00	\$5,241.53	\$0.00
<b>Total Miscellaneous Income</b>	<b>\$0.00</b>	<b>\$64,171.41</b>	<b>\$0.00</b>

	GEN_Budget		
	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>GRANTS</u></b>			
Planning Grant Expense	0.00	0.00	0.00
ARPA Grant	0.00	0.00	0.00
<b>Total Grants</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Revenues</b>	<b>\$114,103.00</b>	<b>\$1,342,121.47</b>	<b>\$137,794.00</b>
<b>Total General Fund</b>	<b>\$114,103.00</b>	<b>\$1,342,121.47</b>	<b>\$137,794.00</b>
<b>Total All Funds</b>	<b>\$114,103.00</b>	<b>\$1,342,121.47</b>	<b>\$137,794.00</b>

#### **GENERAL FUND BUDGET NOTES**

##### **Unexpended/Surplus Funds**

General Gov Admin	\$9,859.59
School	\$13,487.88
Town Clerk Office	\$215.46
Town Clerk	\$20,816.60
Town Meeting & Elections	\$1,330.44
Listers	\$9,597.83
Fire Expense	\$4,255.25
Police/Sheriff	\$4,412.22
Planning/Zoning	\$1,981.35
Debt Service	\$3,567.14
Park	\$150.00
Cemetary	\$1,000.00
<b>Total Unexpended/Surplus Funds</b>	<b>\$70,673.76</b>

<b>ESTIMATED GENERAL FUND 2024 BUDGET</b>	<b>\$732,100.00</b>
---	---------------------

<b>ESTIMATED 2024 REVENUE</b>	<b>\$137,794.00</b>
-------------------------------	---------------------

<b>SURPLUS FUNDS 2023 APPLIED</b>	<b>\$70,673.76</b>
-----------------------------------	--------------------

<b>ESTIMATED 2024 TAX LEVY</b>	<b>\$523,632.24</b>
--------------------------------	---------------------

HWY Budget

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>INSURANCE</u></b>			
Insurance	\$49,406.00	\$51,856.01	\$54,865.00
HRA Expenses	\$10,700.00	\$8,327.06	\$8,550.00
Insurance Broker	\$360.00	\$420.00	\$360.00
Unemployment Costs	\$0.00	\$0.00	\$0.00
HRA Fees	\$130.00	\$94.80	\$113.00
<b>Total Insurance</b>	<b>\$60,596.00</b>	<b>\$60,697.87</b>	<b>\$63,888.00</b>

<b><u>TOWN GARAGE</u></b>			
Wages -- Town Garage	\$2,500.00	\$217.80	\$2,700.00
Repairs & Parts	\$2,000.00	\$951.65	\$2,000.00
Telephone/Cell Phones	\$2,000.00	\$1,751.33	\$2,000.00
Supplies	\$3,500.00	\$3,610.66	\$3,800.00
Electricity	\$1,700.00	\$1,287.40	\$1,700.00
Heat	\$3,500.00	\$3,239.68	\$1,700.00
Rubbish Removal	\$200.00	\$562.35	\$600.00
Miscellaneous	\$200.00	\$30.00	\$200.00
<b>Total Town Garage</b>	<b>\$15,600.00</b>	<b>\$11,650.87</b>	<b>\$14,700.00</b>

<b><u>WINTER ROADS</u></b>			
Wages -- Winter Roads	\$70,000.00	\$52,303.80	\$70,000.00
Salt	\$23,500.00	\$19,728.61	\$24,000.00
Sand	\$5,500.00	\$7,834.92	\$7,000.00
Winter Equipment	\$6,000.00	\$7,746.62	\$8,500.00
Wrecker	\$1,000.00	\$750.00	\$1,000.00
Winter Diesel	\$0.00	\$0.00	\$17,500.00
Winter Gasoline	\$0.00	\$0.00	\$2,000.00
<b>Total Winter Roads</b>	<b>\$106,000.00</b>	<b>\$88,363.95</b>	<b>\$130,000.00</b>

<b><u>EQUIPMENT</u></b>			
Wages -- Equipment	\$15,000.00	\$17,827.99	\$16,000.00
Repair & Parts	\$30,000.00	\$36,974.11	\$35,000.00
Misc Tools	\$1,800.00	\$1,290.83	\$1,000.00
Gasoline	\$6,000.00	\$5,534.82	\$4,000.00
Diesel	\$47,500.00	\$37,116.46	\$30,000.00
Lubricants	\$3,500.00	\$1,970.85	\$3,500.00
Welding Gas	\$550.00	\$647.07	\$600.00
<b>Total Equipment</b>	<b>\$104,350.00</b>	<b>\$101,362.13</b>	<b>\$90,100.00</b>

<b><u>MAINTENANCE &amp; CONSTRUCTION</u></b>			
Wages -- Maint & Construction	\$100,000.00	\$96,468.39	\$108,000.00
FICA	\$14,400.00	\$12,751.09	\$15,048.00
IRA Employer Contribution	\$11,000.00	\$16,001.27	\$11,182.00
IRA Employee Contribution	\$0.00	-\$8,342.63	\$0.00
Childcare Contribution	\$0.00	\$0.00	\$854.00
CDL Physicals	\$0.00	\$0.00	\$500.00
Mileage/Travel	\$100.00	\$0.00	\$100.00
Signs	\$1,200.00	\$2,297.56	\$1,200.00
Seminars	\$100.00	\$0.00	\$100.00
Gravel	\$94,000.00	\$93,194.70	\$100,000.00
Chloride	\$42,000.00	\$37,502.22	\$42,000.00

HWY Budget

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
Equipment Rental/Hire	\$10,500.00	\$14,569.85	\$4,000.00
Mulching	\$1,200.00	\$612.68	\$1,200.00
Road Construction	\$2,000.00	\$0.00	\$2,000.00
Culverts	\$4,200.00	\$6,248.31	\$5,500.00
Miscellaneous	\$1,900.00	\$9,075.00	\$3,400.00
<b>Total Maintenance &amp; Construction</b>	<b>\$282,600.00</b>	<b>\$280,378.44</b>	<b>\$295,084.00</b>

**ASPHALT**

Asphalt	\$1,000.00	\$0.00	\$1,000.00
<b>Total Asphalt</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>

**Retreatment**

New Pavement	\$0.00	\$0.00	\$0.00
Crack Sealing	\$4,500.00	\$4,116.00	\$3,000.00
Retreatment	\$174,420.00	\$157,076.25	\$165,000.00
<b>Total Retreatment</b>	<b>\$178,920.00</b>	<b>\$161,192.25</b>	<b>\$168,000.00</b>

**GRANT EXPENDITURES**

Paving Grant Expense	\$0.00	\$0.00	\$0.00
Bridge Culvert Grant	\$0.00	\$0.00	\$1,000.00
Better Road Grant	\$0.00	\$0.00	\$0.00
<b>Total Grant Expenditures</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>

**TRANSFER TO RESERVE**

Transfer Service Bay Fund	\$5,000.00	\$5,000.00	\$5,000.00
Transfer Salt/Sand Shed	\$1,000.00	\$1,000.00	\$1,000.00
Transfer Hwy Equip Fund	\$97,329.00	\$97,329.00	\$112,029.00
Transfer Culvert Fund	\$5,000.00	\$5,000.00	\$5,000.00
<b>Total Transfer to Reserve</b>	<b>\$108,329.00</b>	<b>\$108,329.00</b>	<b>\$123,029.00</b>

**DEBT SERVICES**

Sand Shed Note Principal	\$32,000.00	\$32,000.00	\$32,000.00
Sand Shed Note Interest	\$2,736.00	\$2,736.00	\$1,824.00
2023 Mack Truck Principal	\$18,923.00	\$18,922.58	\$15,733.00
2023 Mack Trust Interest	\$0.00	\$0.00	\$2,553.00
<b>Total Debt Service</b>	<b>\$53,659.00</b>	<b>\$53,658.58</b>	<b>\$52,110.00</b>

**EQUIPMENT PURCHASE**

2019 Western Star Truck	\$0.00	\$0.00	\$0.00
2023 Ford 1 Ton Pick up	\$0.00	\$72,082.00	\$0.00
<b>Total Equipment Purchases</b>	<b>\$0.00</b>	<b>\$72,082.00</b>	<b>\$0.00</b>

<b>TOTAL EXPENDITURES</b>	<b>\$911,054.00</b>	<b>\$937,715.09</b>	<b>\$938,911.00</b>
---------------------------	---------------------	---------------------	---------------------

<b>TOTAL HIGHWAY FUND</b>	<b>\$911,054.00</b>	<b>\$937,715.09</b>	<b>\$938,911.00</b>
---------------------------	---------------------	---------------------	---------------------

<b>TOTAL ALL FUNDS</b>	<b>\$911,054.00</b>	<b>\$937,715.09</b>	<b>\$938,911.00</b>
------------------------	---------------------	---------------------	---------------------

HWY Budget

	BUDGET 2023	ACTUAL 2023	BUDGET 2024
<b><u>HIGHWAY REVENUE</u></b>			
Property Tax Revenue	\$0.00	\$0.00	\$0.00
State Aid To Highway	\$85,000.00	\$134,573.88	\$85,000.00
Maintenance Contracts	\$4,500.00	\$0.00	\$4,500.00
Excess Weight Permit	\$750.00	\$880.00	\$750.00
Misc Highway Revenue	\$0.00	\$56,654.39	\$0.00

<b><u>PROCEEDS FROM BORROWING</u></b>			
Trans From Equip Res Fund	\$0.00	\$0.00	\$0.00

<b>TOTAL REVENUE</b>	<b>\$90,250.00</b>	<b>\$192,108.27</b>	<b>\$90,250.00</b>
----------------------	--------------------	---------------------	--------------------

<b>TOTAL HIGHWAY FUNDS</b>	<b>\$90,250.00</b>	<b>\$192,108.27</b>	<b>\$90,250.00</b>
----------------------------	--------------------	---------------------	--------------------

<b>TOTAL ALL FUNDS</b>	<b>\$90,250.00</b>	<b>\$192,108.27</b>	<b>\$90,250.00</b>
------------------------	--------------------	---------------------	--------------------

**HIGHWAY BUDGET NOTES**

**Unexpected/Surplus Funds**

Town Garage	\$3,949.13
Winter Roads	\$17,636.05
Equipment	\$2,987.87
Maint & Construction	\$2,221.56
Asphalt	\$1,000.00
Retreatment	\$17,727.75
Debt Service	\$0.42

<b>Total Highway Surplus From 2023</b>	<b>\$45,522.78</b>
--	--------------------

<b>ESTIMATED 2024 HIGHWAY BUDGET</b>	<b>\$9,388,911.00</b>
--------------------------------------	-----------------------

<b>ESTIMATED 2024 REVENUE</b>	<b>\$90,250.00</b>
-------------------------------	--------------------

<b>SURPLUS FUNDS</b>	<b>\$45,522.78</b>
----------------------	--------------------

<b>ESTIMATED 2024 TAX LEVY</b>	<b>\$803,138.22</b>
--------------------------------	---------------------

**TOWN FUNDS ACCOUNTS**

**MAXWELL CARR/FLORENCE PASSAGE TRUST FUND**

INTEREST EARNED IN 2023	30.09	
INTEREST PAID OUT AT MATURITY DATE OF MAY 21, 2024		

**CULVERT RESERVE FUND**

1/1/2023 BALANCE	4933.57	
CONTRIBUTION TO FUND-BUDGET	5000.00	
INTEREST EARNED	12.70	
12/31/2023 BALANCE		9946.27

**HIGHWAY EQUIPMENT RESERVE FUND**

1/1/2023 BALANCE	198287.52	
CONTRIBUTION TO FUND-BUDGET	97329.00	
INTEREST EARNED	502.30	
12/31/2023 BALANCE		296118.82*

\*2023 EXPENSES: 72082.00 PICK-UP; 49384.99 BOOM MOWER; 18922.58 TRK EQUIP PAYMENT; REDUCES TOTAL TO 155729.25  
2023 ACTIVITY WILL SHOW IN 2024

**LEASE LAND RENT TRUST FUND**

1/1/2023 BALANCE	164.24	
INTEREST EARNED	0.00	
12/31/2023 BALANCE		164.24

**REAPPRAISAL RESERVE FUND**

1/1/2023 BALANCE	276997.85	
STATE OF VT EEGL ED STUDY & REAPP GRANT	8065.50	
CONTRIBUTION TO FUND-BUDGET	10000.00	
INTEREST EARNED	578.75	
12/31/2023 BALANCE		295642.10

**SCHOOL NOTE**

INTEREST	31.23	
INTEREST PAID TO SCHOOL (12/30/2023)		31.23

**TOWN FUNDS ACCOUNTS**

**SERVICE BAY/SALT SHED RESERVE FUND**

1/1/2023 BALANCE	18878.57	
CONTRIBUTION TO FUND-BUDGET	5000.00	
CONTRIBUTION TO FUND-BUDGET	1000.00	
INTEREST EARNED	39.61	
12/31/2023 BALANCE		24918.2

**TOWN HALL RESERVE FUND**

1/1/2023 BALANCE	67569.93	
CONTRIBUTION TO FUND-BUDGET	75000.00	
INTEREST EARNED	174.32	
12/31/2023 BALANCE		142744.25

**COLBY CEMETERY FUND**

1/1/2023 BALANCE	4.00	
12/31/2023 BALANCE		4.00

**WHITFORD CEMETERY FUND**

1/1/2022 BALANCE	4.00	
12/31/2022 BALANCE		4.00

**HRA - HEALTH REIMBERSEMENT ACCOUNT**

1/1/2023 BALANCE	1017.30	
CONTRIBUTION TO FUND-BUDGET	15320.00	
FEES		0.00*
HEALTH EQUITY REIMBERSEMENT EXPENSE		15731.18
12/31/2023 BALANCE		606.12

\*HRA FEES SHOW IN LINE ITEMS GENERAL HRA FEES AND HIGHWAY HRA FEES



## TOWN FUNDS ACCOUNTS

### WASTEWATER PROJECT ACCOUNT

1/1/2023 BALANCE	61519.50	
CONTRIBUTION TO FUND-BUDGET	55300.00	
INTEREST EARNED	157.75	
12/31/2023 BALANCE		116977.25

### ARPA FUND ACCOUNT

1/1/2023 BALANCE	395300.08	
INTEREST EARNED	2285.57	
12/31/2023 BALANCE		397584.56

### GENERAL FUND CHECKING ACCOUNT

1/1/2022 BALANCE	241746.64	
DEPOSITS TO GENERAL FUND	7998940.8	
DISBURSEMENTS FROM GENERAL FUND		8213269.47
12/31/2022 BALANCE		27417.97

\*This documentation represents the beginning bank balance of the year, the credits & the debits to the account and the ending bank balance of the year.

### MONEY MARKET CHECKING ACCOUNT

1/1/2023 BALANCE	408402.56	
FROM GENERAL FUND CHECKING	3450000	
TO GENERAL FUND CHECKING		3437093.37
TO HRA-HEALTH REIMBERSMENT		9800.00
INTEREST EARNED	17115.94	
12/31/2023 BALANCE		428624.13

# TOWN OF ADDISON – NOTE SCHEDULE

## WASTEWATER

Name of Entity  
Town of Addison, Vermont



Relevant Loan Numbers and Grant Numbers  
RF1-195

### Loan Terms

Principal Loan Amount:	\$683,221.02
Principal Forgiven:	(\$342,037.66)
Principal Due:	\$341,183.36
Loan Term Years:	30
Repayment Date Beginning:	11/01/21
Interest Rate:	0.00%
Admin Fee:	2.00%

### Closeout Repayment Schedule for Loan RF1-195

Repayment Date	Payment Number	Principal Due	Principal Payment	Interest Payment	Admin. Fee	Total Payment	Date of Repayment
11/1/2021	1	\$341,183.36	\$9,939.66	\$0.00	\$8,064.66	\$18,004.32	10/12/2021
11/1/2022	2	\$331,243.70	\$10,138.45	\$0.00	\$7,865.87	\$18,004.32	11/9/2022
11/1/2023	3	\$321,105.25	\$8,666.52	\$0.00	\$6,422.11	\$15,088.63	
11/1/2024	4	\$312,438.73	\$8,839.86	\$0.00	\$6,248.77	\$15,088.63	
11/1/2025	5	\$303,598.87	\$9,016.65	\$0.00	\$6,071.98	\$15,088.63	
11/1/2026	6	\$294,582.22	\$9,196.99	\$0.00	\$5,891.64	\$15,088.63	
11/1/2027	7	\$285,385.23	\$9,380.93	\$0.00	\$5,707.70	\$15,088.63	
11/1/2028	8	\$276,004.30	\$9,568.54	\$0.00	\$5,520.09	\$15,088.63	
11/1/2029	9	\$266,435.76	\$9,759.91	\$0.00	\$5,328.72	\$15,088.63	
11/1/2030	10	\$256,675.85	\$9,955.11	\$0.00	\$5,133.52	\$15,088.63	
11/1/2031	11	\$246,720.74	\$10,154.22	\$0.00	\$4,934.41	\$15,088.63	
11/1/2032	12	\$236,566.52	\$10,357.30	\$0.00	\$4,731.33	\$15,088.63	
11/1/2033	13	\$226,209.22	\$10,564.45	\$0.00	\$4,524.18	\$15,088.63	
11/1/2034	14	\$215,644.77	\$10,775.73	\$0.00	\$4,312.90	\$15,088.63	
11/1/2035	15	\$204,869.04	\$10,991.25	\$0.00	\$4,097.38	\$15,088.63	
11/1/2036	16	\$193,877.79	\$11,211.07	\$0.00	\$3,877.56	\$15,088.63	
11/1/2037	17	\$182,666.72	\$11,435.30	\$0.00	\$3,653.33	\$15,088.63	
11/1/2038	18	\$171,231.42	\$11,664.00	\$0.00	\$3,424.63	\$15,088.63	
11/1/2039	19	\$159,567.42	\$11,897.28	\$0.00	\$3,191.35	\$15,088.63	
11/1/2040	20	\$147,670.14	\$12,135.23	\$0.00	\$2,953.40	\$15,088.63	
11/1/2041	21	\$135,534.91	\$12,377.93	\$0.00	\$2,710.70	\$15,088.63	
11/1/2042	22	\$123,156.98	\$12,625.49	\$0.00	\$2,463.14	\$15,088.63	
11/1/2043	23	\$110,531.49	\$12,878.00	\$0.00	\$2,210.63	\$15,088.63	
11/1/2044	24	\$97,653.49	\$13,135.56	\$0.00	\$1,953.07	\$15,088.63	
11/1/2045	25	\$84,517.93	\$13,398.27	\$0.00	\$1,690.36	\$15,088.63	
11/1/2046	26	\$71,119.66	\$13,666.24	\$0.00	\$1,422.39	\$15,088.63	
11/1/2047	27	\$57,453.42	\$13,939.56	\$0.00	\$1,149.07	\$15,088.63	
11/1/2048	28	\$43,513.86	\$14,218.35	\$0.00	\$870.28	\$15,088.63	
11/1/2049	29	\$29,295.51	\$14,502.72	\$0.00	\$585.91	\$15,088.63	
11/1/2050	30	\$14,792.79	\$14,792.79	\$0.00	\$295.86	\$15,088.65	
Payments			\$341,183.36	\$0.00	\$117,306.94	\$458,490.30	

The parties hereto agree to the Terms of the Revised Repayment Schedule for Loan RF1-195. This Revised Repayment Schedule may be executed in counterparts, each of which together shall constitute the same instrument. When each party hereto has signed one copy of such counterparts, this Revised Repayment Schedule shall be in effect. This amendment is being applied as the amount of the loan is being decreased to match the amount disbursed, subsidy is adjusted accordingly, and the project is closed, in accordance with items 15 and 17 of the original loan agreement.

# SAND SHED

Peoples United Bank/M&T

DATE: JUNE 7, 2019

2.95% ANNUM

\$175000.00

PAYMENT MADE

INTEREST

PRINCIPAL

BALANCE

January 10, 2020

3126.18

15000.00

160000.00

Note 5 year RE-Amortization 2.85% per annum

DATED: JANUARY 10, 2020

BORROWING AMOUNT: \$160000.00

<u>DUE DATE</u>	<u>PRINCIPAL PAYMENT</u>	<u>INTEREST COST</u>	<u>TOTAL AMOUNT DUE</u>	<u>BALANCE AFTER PYMT</u>
1/10/2021	\$32,000.00	\$4,560.00	\$36,560.00	\$128,000.00
1/10/2022	\$32,000.00	\$3,648.00	\$35,648.00	\$96,000.00
1/10/2023	\$32,000.00	\$2,736.00	\$34,736.00	\$64,000.00
1/10/2024	\$32,000.00	\$1,824.00	\$33,824.00	\$32,000.00
1/10/2025	\$32,000.00	\$912.00	\$32,912.00	\$0.00
TOTAL	\$160,000.00	\$13,680.00	\$173,680.00	

## TOWN OF ADDISON DEBT SERVICE SCHEDULE 5 YEAR AMORTIZATION

DATED DATE: 4/6/2018

BORROWING AMOUNT:

\$111,680.00

PURPOSE:

Truck Purchase

<u>DUE DATE</u>	<u>PRINCIPAL PAYMENT</u>	<u>INTEREST RATE</u>	<u>INTEREST COST</u>	<u>TOTAL AMOUNT DUE</u>	<u>BALANCE AFTER PYMT</u>
6-Apr-19	\$22,336.00	2.95%	\$3,294.56	\$25,630.56	\$89,344.00
6-Apr-20	\$22,336.00	2.95%	\$2,635.65	\$24,971.65	\$67,008.00
6-Apr-21	\$22,336.00	2.95%	\$1,976.74	\$24,312.74	\$44,672.00
6-Apr-22	\$22,336.00	2.95%	\$1,317.82	\$23,653.82	\$22,336.00
6-Apr-23	\$22,336.00	2.95%	\$658.91	\$22,994.91	\$0.00
TOTAL:	\$111,680.00		\$9,883.68	\$121,563.68	

**TOWN OF ADDISON  
ESTIMATED DEBT SERVICE SCHEDULE  
5 YEAR AMORTIZATION**

**NATIONAL BANK OF MIDDLEBURY  
DATE: DECEMBER 6, 2022**

**BORROWING AMOUNT: \$78662.00  
PURPOSE: 2023 MACK TRUCK EQUIPMENT**

<u>Date</u>	<u>Total Payment</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Ending Principal</u>
12/6/22	N/A	N/A	N/A	\$78,662.00
12/6/23	\$18,922.58	\$15,732.40	\$3,190.18	\$62,929.60
12/6/24	\$18,284.54	\$15,732.40	\$2,552.14	\$47,197.20
12/6/25	\$17,646.51	\$15,732.40	\$1,914.11	\$31,464.80
12/6/26	\$17,008.47	\$15,732.40	\$1,276.07	\$15,732.40
12/6/27	\$16,370.44	\$15,732.40	\$638.04	\$0.00
<b>TOTAL</b>	<b>\$88,232.54</b>	<b>\$78,662.00</b>	<b>\$9,570.54</b>	

**2024 Equipment Depreciation Schedule**

<u>Equipment</u>	<u>Years</u>	<u>Cost</u>	<u>Yearly Depreciation</u>	<u>Replacement Year</u>
Loader	15	\$109,500.00	\$7,300.00	2022*
Backhoe 310L	17	\$102,900.00	\$6,053.00	2034
2018 Truck	7	\$161,680.00	\$23,100.00	2025
Mower	10	\$21,000.00	\$2,100.00	2021*
2023 F350 Pick-Up	5	\$92,082.00	\$11,550.00	2028
Chloride Sprayer	10	\$9,000.00	\$900.00	2024*
465 Tractor	20	\$44,199.00	\$2,210.00	2030
2006 Truck	8	\$120,000.00	\$0.00	2013*
2023 Truck	7	\$211,079.00	\$30,952.00	2029
JD 6726 Grader	15	\$264,960.00	\$17,864.00	2031
Boom Mower	7	\$51,135.00	\$10,000.00	2030**

\$112,029.00

\* Not Replaced

\*\* Joint Purchase with Panton

Note: The Equipment Depreciation Fund was founded December 1992 with annual contributions made to the fund through the budget process based on a depreciation cost schedule. It was felt by showing equipment expense this way, there would be some tangible fund for future repairs or replacement of equipment. The fund has been adjusted over the years based on conditions.

## **Town Ordinances & By Laws**

**Animal Control Ordinance – Effective January 4, 2004.** This ordinance is for the control of dogs.

**Flood Hazard Ordinance – Effective May 1989 (revised).** Part of the Zoning Ordinance. It protects public health and safety from the hazards of flooding and is required for the Town to be allowed to get Federal flood insurance.

**Road Naming and Road Addressing – Effective September 21, 1997.** This ordinance is intended to help develop a more uniform road naming and road addressing system.

**Sign Regulations – Effective July 24, 1981 (revised).** This ordinance regulates stop signs and yield signs.

**Solar Interim By Law – Effective September 4, 2016.** Interim by law regarding screening and siting requirements for ground-mounted solar energy generation plants.

**Speed Regulations – Effective July 1, 1986 (revised).** This ordinance regulates speed travelled on all Town roads.

**Subdivision – Effective December 9, 2008 (revised).** This ordinance regulates the subdivision of land.

**Zoning – Effective November 27, 2007 (revised).** This ordinance regulates development.

# TOWN OF ADDISON YEAR-END ZONING REPORT CALENDAR YEAR 2023

The numbers and the distribution by type of the zoning applications that were received and processed in calendar year (CY) 2023 can be summarized as follows:

<i>New dwellings</i>	
<i>Permanent/seasonal houses</i> .....	6
<i>Mobile homes</i> .....	0
<i>Accessory dwellings/apartments</i> .....	0
<i>Replacements</i> .....	1
<i>Renovations/additions</i>	
<i>Major (addition of occupiable living space)</i> .....	6
<i>Minor (including decks)</i> .....	5
<i>Accessory outbuildings</i> .....	8
<i>Changes of use</i> .....	0
<i>Exempt agricultural outbuildings</i> .....	4
<i>Towers/telecommunications facilities</i> .....	0
<i>Ponds/dams/other land development</i> .....	0
<i>Fences</i> .....	0
<i>Temporary uses</i> .....	0
<i>Signs</i> .....	0
<i>Subdivisions</i>	
<i>Minor (two-lot minimum)</i> .....	3
<i>Major (four lots or more)</i> .....	0
<i>Resubdivisions (boundary adjustments)</i> .....	1
<i>Planned unit developments (PUDs)</i> .....	0
<i>Renewals of permit</i> .....	2
<i>Conditional uses</i> .....	15
<i>Certificates of occupancy</i> .....	4
<i>Notices of Violation</i> .....	0
<i>Development Review Board hearing applications</i>	
<i>Conditional uses</i> .....	7
<i>Variances</i> .....	2
<i>Waivers</i> .....	0
<i>Appeals</i> .....	2
<i>Subdivisions/PUDs</i> .....	3
<i>Site plan reviews</i> .....	0

37 applications were received and processed during the calendar year, including 17 requests for hearings before the Development Review Board for consideration of conditional-use approvals, variances, waivers and boundary-line adjustments. 32 permits were issued, as well as 4 acknowledgments of the construction of exempt agricultural accessory structures.

During CY2023 for the period from 1 January 2023 through 31 December 2023, the direct costs associated with the Town's zoning and planning administration involved a total invoiced cost of **\$1,763.50** in man-hours and expenses for the Administrative Officer's services, charged against a total of **\$7,940.00** in permit application fees that were assessed and collected, resulting in a net cost of **\$6,177.00** for the calendar year.

These figures do not include the costs incurred in warning and convening hearings before the Development Review Board, nor do they include attorneys' fees, if and when the Town elects to retain their services (as, for instance, to pursue litigation in zoning violation cases, or to defend appeals of the Board's decisions in the Environmental Division of the Vermont Superior Court). For a complete summary of the Town's officially-posted zoning and planning administration costs, please refer to the Treasurer's Report on the General Fund in the Annual Report.

Respectfully submitted,

Michael S. Wojciechowski  
Administrative Officer  
11 January 2024

# TOWN OF ADDISON

## ZONING PERMIT FEES

(Effective 1 January 2020)

With references to applicable sections of Town of Addison  
Zoning Regulations (ZR) and Subdivision Regulations (SR)

TYPE OF PERMIT	FEE
<b>NEW CONSTRUCTION</b>	
Residential/seasonal dwelling (ZR §6.3)	\$300.00
Mobile home (24 V.S.A. 117 §4412[B], ZR §6.3)	300.00
Accessory dwelling/apartment (24 V.S.A. 117 §4412[E], ZR §§4.1, 6.3)	300.00
Accessory outbuilding (except agricultural exempt) (ZR §6.3)	125.00
<b>REPLACEMENT CONSTRUCTION</b>	
<i>(Fees as for new construction)</i>	<i>(See above)</i>
<b>ADDITION/RENOVATION (ZR §6.3)</b>	
Major (addition of occupiable living space)	\$200.00
Minor (decks, mudrooms, other non-occupiable living space)	125.00
<b>TEMPORARY STRUCTURE/USE (ZR §4.3)</b>	\$125.00
<b>LAND DEVELOPMENT</b>	
In-ground swimming pool (ZR §6.3)	125.00
Gravel extraction/excavation (ZR §4.7, 5.7)	125.00
<b>TOWERS/TELECOMMUNICATIONS FACILITIES (ZR §4.14, 5.7)</b>	
Capital cost of project up to \$5,000	\$250.00
Capital cost of project \$5,000 to \$100,000	5% of cost
Capital cost of project over \$100,000	3% of cost
<b>ADMINISTRATIVE HEARING (DRB)</b>	
Conditional use, appeal, variance, waiver (ZR §§5.7, 6.5-6.7)	\$250.00
Subdivision (two lots minimum, fee per lot; SR §§210, 270, 410)	275.00
Boundary-line adjustment (SR §250)	275.00
<b>CERTIFICATE OF OCCUPANCY (ZR §6.4; included in fee for building permit)</b>	(N/A)

Form APF-3 (1/1/20)



**Report for 2023 of the  
Addison Volunteer Fire Department  
Est. 1961**

In 2023 the fire department responded to a total of 109 calls. These are broken down as:  
3 Structure Fires, 14 Vehicle Accidents, 2 Vehicle Fires, 1 Brush Fire, 1 Chimney Fire, 5 Alarm Activations, 10 Requests for Mutual Aid, 65 Rescue Assists, 3 Water Rescues, 1 Gas Leak, 3 Power Line problems, and 1 Furnace malfunction.

We are glad to be continuing with the pancake breakfasts. We are also very appreciative of the generosity of the people that have donated as a result of our annual fundraising letter campaign. Thank you so very much for your donations!

Corey Collette has re-joined our department after being away for a few years.

Our 2023 membership count was 32. We are always looking for more people that are interested in joining our department to help with working to protect and help their neighbors.

We had been looking into starting to replace our Self Contained Breathing Apparatus (SCBA) as we had been advised parts for our current units were no longer available. Some of them are over 20 years old. So, we were very pleased to receive a call in August, advising us our grant application to the Assistance to Firefighters grant program had been accepted to replace all of them! The grant will cover just over \$114,000 of this purchase, with 5% matching funds from the department of around \$6,000. We are very fortunate to receive a grant to lower capital expenses like this.

In January we were happy to pay off the loan on Utility 1. While the original loan was for 15 years, we had made some extra payments since purchasing the truck in 2015. We were quite happy to be able to save money on the interest and pay it off several years early!

We continue to have 911 address signs available for purchase for \$10. Please see a member if interested. These highly visible signs make it easier to locate your home.

**Please take a look at the road leading to your home or camp. To make sure there are no delays should you need us in an emergency, your road needs to accommodate a vehicle that is 11 feet wide and 13 feet tall without being struck by overhanging branches, signs, or other obstructions. It is also important to make sure your 911 address sign is easily readable from a vehicle driving on the road.**

**Report of the  
Addison Volunteer Fire Department  
(Cont.)**

Below is the list of our members at the end of 2023. Also included is their years of service completed through the end of the year. We are fortunate to have an average of 24 years of service.

**OFFICERS:**

Brad Clark, Chief – 41 years  
Kevin Reed, 1st Assistant Chief – 17 years  
Phil Stearns, 2nd Assistant Chief – 9 years  
Chris Reed, Captain (also Treasurer) – 22 years  
Dan Flynn, Captain – 15 years

**FIREFIGHTERS:**

Chase Atkins – 9 years	*John Baker – 47 years	Rob Barrows – 8 years
Adam Berno – 9 years	Jacob Birchmore – 5 years	*Larry Blacklock – 52 years
Kyle Clark – 35 years	Corey Collette – 26 years	*Bernard Dubois – 57 years
Jordan Fleming – 12 years	Nathan Fleming – 13 years	Ethan Gevry – 12 years
Matthew Gevry – 32 years	*Howard Grant – 62 years	Scott Grant – 43 years
Haley LaPete – 2 years	*Chris Mulliss – 44 years	Matt Murphy – 19 years
Geoff Nelson – 15 years	Devin Parker – 9 years	Bruce Putnam – 27 years
*Todd Reed – 44 years	Randy Stearns - 32 years	Brandon Tierney – 2 years
Dustin Tierney – 3 years	Henry Tierney – 3 years	*Steve Torrey, President – 56 years

\* = Life Members

**Inactive Life Members**

*Jane Grace	*Phil Grace	*Mark Torrey
-------------	-------------	--------------

**Current Apparatus:**

Engine 1 - 2002 Freightliner/Smeal, 1500 GPM pump, 1000 gallon tank  
Utility 1 - 2014 Freightliner/Hackney Utility/Equipment Truck  
Tanker 1 - 1986 Marmon, 3500 gallon tank  
Tanker 2 - 1991 Ford, 2600 gallon tank  
Hose Reel 1 - 1987 International Mini-Pumper/HoseReel, 1000 GPM Pump, 300 Gal.tank, 1600' 4-inch hose  
Water Rescue 1 - 2008 Glassmaster 22' Center Console Boat, 200 Hp Honda Outboard

Respectfully Submitted,

Bradley D. Clark,  
Chief

**Addison Volunteer Fire Department Expenses**

<b>Expenses</b>	<b>2023 Proposed</b>	<b>2023 Actual</b>	<b>2024 Proposed</b>
Breakfasts	\$ 3,000.00	\$ 2,091.81	\$ 2,500.00
Building	\$ 2,500.00	\$ 244.46	\$ 2,500.00
Communications	\$ 6,000.00	\$ 2,280.00	\$ 6,000.00
County/State Meetings	\$ 800.00	\$ 935.00	\$ 1,000.00
Donations	\$ 800.00	\$ 540.00	\$ 800.00
Dues	\$ 1,500.00	\$ 873.00	\$ 1,000.00
Electricity	\$ 1,500.00	\$ 1,440.51	\$ 1,500.00
Equipment	\$ 3,000.00	\$ 865.10	\$ 2,500.00
FireProtec / Impact Fire	\$ 1,000.00	\$ 1,405.00	\$ 1,000.00
Foam	\$ 1,200.00	\$ -	\$ 1,000.00
Diesel Fuel	\$ 1,500.00	\$ 1,424.35	\$ 1,500.00
Fundraising Expenses	\$ 1,500.00	\$ 1,018.63	\$ 1,200.00
Heat	\$ 2,500.00	\$ 2,594.66	\$ 3,000.00
Workmans Comp/Accidental Death	\$ 4,500.00	\$ 2,228.00	\$ 3,000.00
Miscellaneous	\$ 1,000.00	\$ 1,323.40	\$ 1,000.00
Office Supplies	\$ 100.00	\$ -	\$ 200.00
Propane	\$ 200.00	\$ 80.35	\$ 100.00
Telephone	\$ 1,200.00	\$ 1,149.74	\$ 1,200.00
Training	\$ 1,800.00	\$ 730.00	\$ 1,800.00
Truck Repairs	\$ 7,000.00	\$ 7,476.36	\$ 7,000.00
VFIS Insurance	\$ 7,500.00	\$ 7,468.00	\$ 7,500.00
Water	\$ 150.00	\$ 150.00	\$ 160.00
Water Rescue Boat	\$ 1,200.00	\$ 1,114.57	\$ 1,200.00
<b>Operating Expenses Total</b>	<b>\$ 51,450.00</b>	<b>\$ 37,432.94</b>	<b>\$ 48,660.00</b>
Equipment & Gear	\$ 15,000.00	\$ 8,023.91	\$ 12,000.00
FEMA SCBA Grant**			\$ 125,000.00
Dress Uniforms	\$ 1,000.00	\$ 147.89	\$ 800.00
New Utility	\$ 15,000.00	\$ 14,121.84	\$ -
<b>Expenses Total</b>	<b>\$ 82,450.00</b>	<b>\$ 59,726.58</b>	<b>\$ 186,460.00</b>

**Addison Volunteer Fire Department Income**

<b>Income</b>	<b>2023 Proposed</b>	<b>2023 Actual</b>	<b>2024 Proposed</b>
Atherton Trust Interest	\$ 50.00	\$ 49.55	\$ 150.00
Breakfast Income	\$ 5,000.00	\$ 7,077.00	\$ 6,000.00
Donations	\$ 2,000.00	\$ 1,885.00	\$ 2,000.00
Extinguisher Refills	\$ 800.00	\$ 800.00	\$ 800.00
Fundraising	\$ 25,000.00	\$ 27,155.00	\$ 25,000.00
CD Interest	\$ 1,200.00	\$ 2,092.54	\$ 2,000.00
Interest Savings	\$ 10.00	\$ 6.09	\$ 10.00
M. Carr/Passage Interest	\$ 40.00	\$ -	\$ 40.00
Insurance Reimbursements	\$ 8,500.00	\$ 8,435.00	\$ 8,700.00
Services Rendered	\$ 1,500.00	\$ 375.00	\$ 1,000.00
Town Appropriation	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00
Truck Fund	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Reimbursements		\$ 636.00	\$ 750.00
FEMA SCBA Grant**			\$ 115,000.00
<b>Income Total</b>	<b>\$ 97,100.00</b>	<b>\$ 101,511.18</b>	<b>\$ 214,450.00</b>

Cash on Hand January 1st 2023	\$ 148,232.18
2023 Income	\$ 101,511.18
2023 Expenses	\$ 59,726.58
Cash on Hand December 31, 2023*	<b>\$ 190,016.78</b>

\* Cash on hand includes Replacement Truck Fund Balance of \$ 109,514.05

\*\* FEMA SCBA Grant Dept Matching Funds of \$10,000.00 from Dept Expenses

## Addison Facilities Study Committee Report

The Selectboard formed this group in April 2023 to assist them in planning how best to use the old Addison school facility, as well as the historic Town Hall, and the current Clerk's Office. Our task was to research and provide direction on the highest and best use of these facilities and site when it became clear the School district would be transferring the school property to the Town. The committee didn't meet until December of that year.

Peter Briggs was appointed Chairman. Members approved by the board were Steve Torrey, Scott Grant, Jennifer Morin, Ed Keagle, Chris Stackhouse, and Levi Barrett. Alden Harwood served as an alternate and replaced Scott Grant in August. Jennifer Morin served as clerk, warning the meetings, issuing the agenda, and recording minutes.

Our initial work was to establish a meeting schedule and discuss how to proceed. As we delved into the issues, we realized there are many factors to evaluate. We decided to meet twice monthly to accelerate our process.

Initially the expectation was that the school facility would be turned over to the town this year but didn't actualize until February of 2024. While the transfer played out, we began looking at 3 main areas;

What are we getting?

- Evaluation of existing conditions
- Identification and remediation plan for any hazardous materials.
- How could we use it?
- Study potential uses for the property.
- Solicit ideas from the community and region.
- Where will funding come from?
- Contact state and regional resources that can help us achieve and fund the eventual plan.

We have reached out to or been approached by many local individuals, businesses, agencies, and non-profits. There is no shortage of ideas about how this facility and the surrounding campus can enhance community life. A list of our contacts and guests is attached. Additionally, we have been in contact with similar groups in other Vermont towns to learn from their projects. Others have tackled these issues, and their experience has been helpful and encouraging.

In the course of our work, we have addressed several obvious uses and questions:

- Why not sell the property and gain a windfall profit and ongoing tax revenue?
- Estimated sale price is \$700,000
- The market demand for commercial property in Addison is small.
- Tax revenue to the town if sold would be approximately \$10,000.
- Why not demolish all or part of the facility to reduce the annual burden to the town?
- Demolition costs range from \$250,000 for partial removals to \$600,000 for the entire structure. Worst case scenario would still cost less than a million dollars for the building to be treated as toxic waste. At this point no reason has arisen that would trigger such action.
- Why not lease all or individual spaces to businesses or professional offices.
- The market demand for leasable space in Addison is low.
- The Town would have to bear the cost of maintaining unleased space.
- Leasing space would require the Town to act as a landlord or hire property management services.
- How much will it cost the town to maintain the present facility?
- The school district cited a figure of \$80,000 annually. Our independent analysis confirmed that \$80-100,000 is realistic.
- What are some of the short-term and long-term costs to keep the building in good repair?
- There are issues with siding and insulation that will need to be addressed in the short term. Shingle roofing at the gym will likely need replacement in 10-15 years. Our operating cost analysis includes set-asides to address some mechanical equipment replacement over time. Capital costs to modify the building from school use to other functions are not known.
- What about the town clerk's office?
- Was not highly studied. Appears to be feasible.
- What did the committee accomplish on the town hall?
- Not much before it was removed from the committee's responsibilities.

One underlying assumption in our approach is that the town should be the one to decide what becomes of the property, that a private buyer not develop the site in a manner we don't have control over. This comes with some risk, financially and liability, but is considered worth the trade-off.

The most promising options to date include development of a Child Care facility and Senior services. Funding sources for these services are in place regionally and these are documented needs. Using the Gym and kitchen to support large community functions and for fee-based private access. Please bring any questions, comments, and suggestions to Town Meeting Monday night, March 4<sup>th</sup>, and see the building in person.

**Guests, Presenters and External Contacts:**

Tim Buskey- Public Attendee (Daycare advocate)  
Jenna Lapachinski- Preservation Trust of Vermont  
Maddison Shropshire- Addison County Regional Planning  
Adam Lougee- Addison County Regional Planning  
Devin Colman- State Architectural Historian  
John Kipp- Rack and Reel (Archery)  
Justin (disc golf)  
Catharine Findiesen Hays – Bixby Library  
Katherine Miles  
Kathryn Schenkman- Rochester School Study  
Nicole Gratton- Preservation Trust of Vermont  
Bob Schatz- Public attendee  
BRELLA- (Brownfields Reuse and Environmental Liability Limitation Act)  
MERP- (Municipal Energy Revitalization Program)  
Ferrisburgh Town offices  
Monkton Town

Respectfully,

Addison Facilities Study Committee



## 2023 Town of Addison Fire Warden Report

There were 50 burn permits issued for open burning in 2023. This is an increase from 40 permits issued in 2022 and 49 in 2021. There were no uncontrolled wild land fires in 2023. My thanks for everyone contacting me to arrange for burn permits and for following recommended safety measures.

Burn permits must be obtained from the Fire Warden before any open burning is performed. This is state statute according to VSA 10, Sec. 2645. Only natural materials may be burned: no pressure treated wood, garbage or building materials (other than untreated, unpainted wood). No permit is required when there is snow surrounding the burn site. Fires must be attended at all times and totally extinguished when leaving it. The commissioner or fire warden may ban any burning or the issuance of burn permits should conditions become too dry or the weather forecast conditions too dangerous. Please be considerate of neighbors with respect to smoke from open burning.

Burn permits may be obtained by contacting the town fire warden a day to two in advance of the planned burn. Please call (802) 349-3305 (mobile). Permits are issued for a specified window of time. Backpack water pumps, shovels, fire rakes and fire brooms are available for loan and signed out to permit holders.

To report a fire call 911. It is helpful to have a physical address, a nearby cross street or GPS coordinates.

Geoff Nelson, Town Fire Warden, 802.349.3305

## Addison Town Hall Report 2023

Throughout the year, the committee has taken steps to stabilize the condition of the town hall building while we worked to secure permitting and further develop rehabilitation plans.

We removed debris from the building and moved furniture to storage, making way for work to begin. The attic, basement, and crawlspace were cleaned out, and old ducting was removed. A sump pump was installed to keep the basement as dry as possible. The south side of the belfry and a window opening were covered with white painted plywood to keep rain out until renovations begin. Repairs were made to the slate roof.

In January of 2023, the Selectboard appointed an alternate Development Review Board to hear the town's application for a conditional use permit and a variance. These were necessary to allow use of the town hall building as a public facility and construction of an addition to make the building compliant with fire code and federal accessibility requirements.

At the Selectboard's request in early 2023, the Town Hall Committee worked with the architect to address various concerns about the building design. Many options were explored before a design was chosen to include in the zoning application. In August, the alternate Development Review Board heard and approved the town's zoning application for the town hall project.

In April, a Facilities Study Committee was appointed by the Selectboard to research options for future use of town-owned property, including the former school building, the town clerk's office, and the town hall. After studying the possibilities, the Facilities Study Committee concluded that the best use for the town hall building is as a municipal office and meeting space. They recommended that the Selectboard appoint a building committee to oversee the construction of the town hall project. Following this recommendation, the Selectboard appointed the Town Hall Building Committee in December. The committee will review and manage all aspects of the town hall project, including design, bid coordination, and construction.

In January 2024, the architect provided an updated project estimate. Due to factors beyond the control of the committee, including inflation and the rising costs of construction since the bond vote in November 2022, the current estimated cost now exceeds the original budget. The committee is working to identify ways to reduce the project cost to fit the budget that was voted on. We hope to finalize a design soon and have the engineering drawings done so that the project can go out to bid.

Addison Town Hall Building Committee  
John Spencer, Chair  
Levi Barrett  
Chris Stackhouse



## Townline First Response Squad 2023 Annual Report

As this new year starts we look forward to continuing our service to the citizens of Addison and Bridport as their first responding Emergency Medical Service. TLFRS added a new member last year trained at the EMT level to provide patient care.

The field of EMS is ever changing. 2023 brought changes to our statewide protocols and patient care procedures by Vermont State Board of EMS. Training to maintain skills and learning new skills is essential to ensure that we are using best practices for the citizens we serve in our communities. We train as a squad 25 hours a year. Our training includes Hands On Training as well as lectures. TLFRS meets once a month for training. We make our class sessions available to any surrounding rescue squads that wish to participate. EMS providers from surrounding communities in Addison County regularly attend classes.

EMS agencies are having a tough time recruiting new members to squads. If you or someone you know is interested in joining, please contact any member of our squad.

Now I wish to express how much we appreciate and depend on the help and support our squad receives from the Addison Fire Department and the Bridport Fire Department. They respond to our calls. Our equipment is carried on their utility trucks. AFD and BFD are there to provide much needed support to our patients and our squad.

Lastly, we are thankful for the support and encouragement we get from our families when are away training and responding.

With Appreciation,  
Bill Taylor, President TLFRS

**Townline First Response Squad**

P.O.Box 82 Bridport VT 05734  
ANNUAL BUDGET REPORT  
YEAR ENDING DECEMBER 2023

Beginning Balance  
Savings & Checking                      \$37,754.85

	<u>2023 Budget</u>	<u>2023 Actual</u>	<u>2024 Budget</u>
INSURANCE	\$3,400.00	\$3,383.00	\$3,400.00
EQUIPMENT			
COMMUNICATION & REPAIR	\$1,000.00	\$2,217.52	\$3,000.00
DEFIB & CPR SUPPLIES	\$10,000.00	\$830.49	\$8,000.00
MEDICAL SUPPLIES			
OXYGEN SUPPLIES	\$10,000.00	\$382.24	\$8,000.00
AIRWAY SUPPLIES	\$500.00	\$871.52	\$1,000.00
COVID-19 SUPPLIES		\$382.24	\$500.00
OFFICE EQUIPMENT & SUPPLIES	\$300.00	\$494.82	\$500.00
DISTRICT DUES	\$150.00	\$150.00	\$150.00
TRAVEL / EDUCATION / TRAINING	\$2,000.00	\$879.99	\$1,000.00
UNIFORMS & PROTECTION	\$2,000.00		\$2,000.00
ADMINISTRATION / OPERATING			
FUNDRAISING	\$500.00		\$500.00
DISPATCH COMMUNICATION	\$3,500.00	\$1,815.00	\$2,500.00
MISC EXPENSES	\$1,000.00	\$1,621.63	\$2,000.00
<hr/>			
TOTAL BUDGET	\$34,350.00	\$13,028.45	\$32,550.00
INCOME FOR 2022			
DONATIONS	\$705.00		
FUNDRAISING / MEMORIAL DONATIONS			
ADDISON TOWN SUPPORT	\$10,000.00		
BRIDPORT TOWN SUPPORT		\$10,000.00	Deposited 1/3/24
	\$0.00		
TOTAL CHECKING BALANCE	\$3,083.15		
TOTAL SAVINGS BALANCE	\$38,550.98		
LESS INSURANCE DUE MARCH 10TH	\$3,400.00		
<hr/>			
TOTAL FUNDS REMAINING FOR THE 2024 OPERATIONS	\$38,234.13		

REQUESTED INCOME FOR 2024: ADDISON = \$10,000.00 BRIDPORT = \$10,000.00

Ending Balance  
Savings & Checking                      \$41,634.13

# 2023

## VITAL STATISTICS

In 2007, the Vermont Department of Health phased in new regulations for acquisition of vital records. With fraud and identity theft on the increase and for the protection of the public we have printed statistical information only.

BIRTHS: 15

DEATHS: 11

MARRIAGES: 8

## DOG LICENSES

Each year the Town is required by law to account for each dog in the Town and see that dogs are properly vaccinated against rabies and licensed. All dogs six months or older must be licensed on or before April 1<sup>st</sup>. After that date, a 50% penalty is charged (\*). Dogs which become six months old after April 1<sup>st</sup> must also be licensed.

Before obtaining a license for a dog six months of age or older, a person shall deliver or mail to the Town Clerk a certificate signed by a veterinarian stating that the dog has received a current vaccination against rabies. A current vaccination against rabies means that:

- 1) A dog of less than one year of age has been vaccinated,
- 2) A dog of one or more years, but less than two years, has been vaccinated within the preceding 12 months, and
- 3) A dog of 2 or more years has been vaccinated within the preceding 36 months.

Fees - (\*)

		After April 1 <sup>st</sup>
Neutered male or spayed female . . . . .	12.00	14.00
Male or female . . . . .	16.00	20.00

Note: Includes \$5.00 fee for the State Rabies Control Program and Neutering Program

Please make sure your dogs are registered to prevent fines. To update the Town listing, you may call the Town Clerk's Office.

The Animal Control Officer will strictly enforce the statute which says "The owner of a dog or wolf-hybrid shall cause it to wear a collar, and attach thereto a license to be issued by the town clerk." A \$50 fine will be issued to all violators.

Licenses may be obtained through the mail, by submitting a copy of the current Rabies Certificate unless the current Rabies Certificate is already on file. If mailed, checks should be made payable to the "Town of Addison" and mailed to: 65 VT Rte 17W, Addison, VT 05491.

For lost dogs please call the Town Clerk's Office 759-2020, the State Police 388-4919, and the Humane Society at 388-1100.

2023	Licensed Dogs – 248	
2023	License Fees collected -----	\$3,332.00
2023	Dog License Surcharge paid to State --	\$1,192.00
	<i>(Rabies &amp; Spay/Neuter Programs)</i>	

## TIME TO SPAY & NEUTER CATS & DOGS and LICENSE!

The VT Spay Neuter Incentive Program (VSNIP), under VT Economic Services is administered by VT Volunteer Services for Animals Humane Society (VWSA). Funded by a \$4.00 fee added to the licensing of dogs, resources are limited by the number of dogs licensed as required by law by 6 months of age. A rabies vaccination is required to license. The first vaccination can be given at 12 weeks of age. If unable to schedule an appointment with a vet office, Community Animal Aid (free to those on public assistance: 734-0259 at the E. Barre Fire Station) & Tractor Supply host monthly clinics. After vaccinating, contact your Town Clerk to license your dog. By statute, unlicensed dogs can be seized. Rabies is in Vermont and it is deadly.

Licensing identifies your dog and is proof the dog is protected in the event bitten by an animal, but would still need immediate medical attention. Vaccinations and licensing protect if they bite another animal or person, which could result in the quarantine of the animal or euthanized. If not proven by being licensed to be currently vaccinated, testing for rabies requires the brain to be examined.

For an Application for VSNIP send a Self-Addressed Stamped Envelope to: VSNIP, PO Box 104, Bridgewater, VT 05034. Note if it is for a cat, dog, or both. To print out, go to: [VSNIP.Vermont.Gov](http://VSNIP.Vermont.Gov). VSNIP helps income challenged Vermonters with neutering and vaccinations. If approved, you'll receive a Voucher and instructions. If not, a list of low-cost resources will be sent. Several humane societies host spay neuter clinics open to the public. Your cost for a VSNIP surgery is \$27.00, if without complications. The balance is paid by fellow Vermonters with their \$4.00 fee collected at licensing. **Veterinarians and their staff are the backbone of this important program. Thanks to their generosity and altruistic vision, Vermont no longer uses routine euthanasia as a means of population control. Sincerely thank your veterinarian for their participation in VSNIP. If not currently a participating office, please ask them to join and help make a difference in your community. They are very needed.**

**Facts:** Female cats as young as 4 months can become pregnant. The "mom" cat can/will become pregnant when nursing is finished. Males travel for miles to find a female in heat, often not returning. Cats and dogs (naturally) mark their territory if not neutered. Resolve Carpet Cleaner and a single moth ball in its place will help deter from repeat markings. (Do not use moth balls with young children in the house.) 70% of cats and 15% of dogs using VSNIP are reported as strays or abandoned, which is cruel and illegal. Please do promote VSNIP, helping those that cannot afford to neuter, that will otherwise reproduce over and over. Repeat litters can cause uterine infection, mammary tumors, kidney failure, etc., leading to death. "Farm" cats are especially at risk. Be wary of any seller of animals that won't allow you to see how they are kept before acquiring and want to meet in a parking lot. Animals are often used as a means of making money, and their life may be the inside a room or cage. Please be the voice for those that cannot speak. Purchasing does not 'save' one, it 'enables' those to continue to misuse animals for money. Thank you for promoting this time proven program.

Thanks to now retired Lynn Murrell, DVM, who first agreed to extend reduced rates for animals in need, and all the Veterinarians and Clinics that served for the last forty years plus. A sincere thank you to Bernard "Snook" Downing for helping support many animals in need over the years with his hard work, contributions, and the donors we are unable to thank in print – but you know who you are! ***Together We Truly Do Make a Difference!*** 800 HI VSNIP (1-800-448-7647)

Sue Skaskiw, Administrator: VSNIP      Executive Director: VWSA

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • [www.acrpc.org](http://www.acrpc.org) • Phone: 802.388.3141

## Annual Report –Year End June 30, 2023

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2023 fiscal year:

### Regional and Municipal Planning and Mapping

- Worked with Orwell, Waltham, Ferrisburgh and Vergennes on Municipal Planning Grants.
- Worked with Bristol, Lincoln and Shoreham on Bylaw Modernization projects focused on housing.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation: Cornwall, Ferrisburgh.
- Designed and conducted a Regional Housing Survey.

### Educational Meetings and Grants

- Hosted educational workshops on planning topics, including housing, planning essentials and flood resiliency bylaws..
- Wrote or provided information and support to communities and organizations to secure grant funding.

### Emergency Planning

- Worked with Addison County's Regional Emergency Management Committee (REMC) and Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Helped communities create Local Emergency Management Plans (LEMPs) & Local Hazard Mitigation Plans (LHMPs)
- Updated Mutual Aid agreements for Public Works Departments.
- Administered two Flood Resilient Communities Fund (FRCF) grants.
- Administered one Building Resilient Infrastructure and Communities (BRIC) grant.
- Assisted Vermont Emergency Management and FEMA with summer flooding response.

### Energy Planning:

- Helped all towns access capacity grants and energy assessments through the Municipal Energy Resilience Program.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Provided energy scorecards for municipalities to track progress on state and local energy efficiency goals.
- Developed an online map of renewable energy resources and siting.

### Transportation Planning

- Supported the Addison County Transportation Advisory Committee's regional priorities and studies.
- Supported Tri-Valley Transit by providing leadership and technical support.
- Worked with municipalities to reduce road erosion from local roads.
- Assisted Towns with bike and pedestrian, Better Roads and stormwater grants.
- Served as a Municipal Project Manager for projects in Middlebury, Vergennes and New Haven.
- Sponsored town transportation planning studies.
- Conducted traffic and pedestrian studies and hosted the regional Walk/bike council meetings.
- Provided local oversight for a Planning and Environmental Linkages Study for Vergennes and surrounding communities

### Natural Resources Planning

- Actively supported the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Served as the Clean Water Service Provider for the Otter Creek Basin
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

### Brownfields Planning

- Administered EPA-funded Community Wide Assessment grant for brownfield sites

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting





# ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

## 2023 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board holds hybrid meetings on the 3<sup>rd</sup> Thursday of the month at 7 PM, and the Executive Board meets monthly 8 days prior to the Board at 4:30 PM. All meetings are open to the public.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)

E-mail: [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District's website.

### 2023 Highlights

**New Regional Residential Drop-off.** The ACSWMD is developing a new regional residential solid waste transfer station at 65 Campground Road in New Haven, Addison County, VT. This regional facility will serve all 21 member towns of the District. District surveys and experience over the past 30 years have demonstrated that the hub and spoke system of town drop-offs feeding into the District Transfer Station in Middlebury, VT lacks a substantive depot, open some weekdays and on Sats., that can accept a variety of recyclables along with residential bagged Municipal Solid Waste (MSW). This new facility, while not intended to replace the small-town drop-offs, is intended to offer a sustainable system to provide more comprehensive and accessible service for residents. All relevant environmental and solid waste permits have been obtained by the District. The District contracted with Champlain Construction for Phase 1 construction. The scope of the work in Phase I, to be completed in early 2024, includes some site work: erosion control, concrete pads, paving, storm drain, buried retaining wall, driveway, landscaping, gate, and two concrete bunkers. The District will arrange for a private vehicle to park during Phase 1. In Phase 2, with a goal toward CY2025 construction, the new regional residential transfer station will be constructed and fully staffed, and will accept residential single stream recyclables, food scraps, leaf & yard debris, scrap metal, electronics (E-Waste), MSW, fluorescent light bulbs, tires, books, plastic film/bags, and confidential documents for shredding/ recycling. A new regional HazWaste (HHW) Center is planned for Phase 3 in CY2026.

**HHW Extended Producer Responsibility Law.** In 2023, Vermont enacted the first-in-the nation Household Hazardous Waste (HHW) Extended Producer Responsibility Law. H.67 requires producers of hazardous household products to safely collect and dispose of them. It is the eighth Extended Producer Responsibility (EPR) law enacted in Vermont, second only to California with its number of successful EPR programs. EPR is a legislative tool that extends a manufacturer's responsibility for its product throughout all lifecycle stages. Under an EPR program, financial and management responsibility for products is shifted away from local governments and back to the manufacturer. The District has been participating in numerous planning sessions to obtain an EPR law for HHW since 2017 and will continue these efforts in the coming years along with the VT Department of Environmental Conservation and other solid waste planning entities to ensure successful implementation of this critical program. The program goals include a reduction in public sector costs for managing HHW, increased education and outreach about safe management and reduction in generation of HHW, and incentives for producers to design products that are less toxic in the future.

### 2024 Annual Budget

The ACSWMD Board of Supervisors adopted its 2024 Annual Budget, including the Rate Schedule for CY2024, on Nov. 16, 2023. The new rates will take effect on Jan. 1, 2024. As with prior years, the 2024 Annual Budget will be funded by a combination of: (1) tip fees collected at the Transfer Station; (2) a per-ton District Fee on all waste generated within the District and destined for disposal; (3) donations or fees at special events sponsored by the District; (4) the sale of items such as compost bins; (5) grants, if available; (6) profit sharing of scrap metal; and (7) manufacturer EPR reimbursements. **There will be no assessments to member municipalities in CY2024.** The new tip fee for Municipal Solid Waste (MSW) & Construction/Demo Debris (C&D) at the District Transfer Station in Middlebury will be \$148/ton, a \$3/ton increase. Rates on a few other items will have nominal changes. For a copy of the 2023 Annual Report and/or adopted CY2024 Rate Sheet, please call the District at 802-388-2333, or e-mail the office at [acswmd@acswmd.org](mailto:acswmd@acswmd.org). Both are also available on the District's website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

# Local Health Office Annual Report: 2023

**Middlebury Local Health Office | 156 S. Village Green, Suite 102, Middlebury VT  
802-388-4644 | [AHS.VDHMiddlebury@Vermont.gov](mailto:AHS.VDHMiddlebury@Vermont.gov)**

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. The **Middlebury Local Health Office provides essential services and resources to towns in Addison County.** Some highlights of our work in 2023 are below. For more information, visit [HealthVermont.gov/middlebury](https://HealthVermont.gov/middlebury)



## WIC Welcomes Clients In-Person

When the COVID-19 waivers ended, the Middlebury District Office was able to resume in-person Women, Infants, & Children (WIC) services.

This kickoff event was successful, drawing over 100 attendees eager to reconnect. At this event staff met participants, taught about nutrition and shared VT state park passes. Since the start, the WIC team has been meeting clients by phone and in person. They also continue to reach out to families to educate them about WIC services.



## 802 Smiles

The 802 Smiles initiative is working to improve dental care access, education and prevention.

Our office is working with Vermont's 802 Smiles program and local schools to improve oral health services for students. We will be collaborating to improve infrastructure and increase capacity, making it easier for students to get care. Including oral health in schools ensures students understand the importance of dental health and have access to necessary resources.



## Emergency Preparedness

Our office works with community partners to strengthen emergency preparedness and response.

During the recent flood emergency, our office distributed important information and resources. We distributed water test kits and promoted safety for pedestrians, cyclists and drivers through education and reflector distribution. We worked with the Medical Reserve Corps (MRC) to offer "Stop the Bleed" training at various locations, including local farms. To learn more about "Stop the Bleed" or to request training, please contact us!





## **Vermont League of Cities and Towns**

*Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

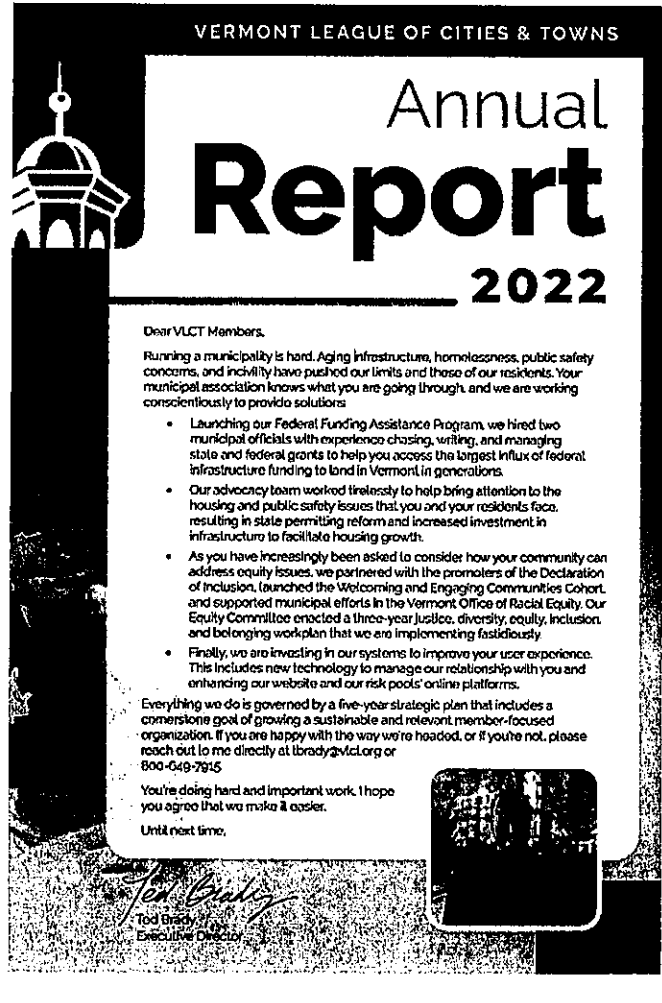
**Member Benefits** - All 247 Vermont cities and towns are members of VLCT, as are 142 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal and technical assistance**, including prompt responses to member questions that often involve how to comply with state and federal requirements. Staff responds to thousands of member questions and publishes guidance, templates, research reports, and FAQs. In 2023, VLCT specialists provided government-specific finance training as well as resources and consultation that help Vermont's cities and towns comply with federal rules for receiving federal ARPA and infrastructure funding. Staff also provides input to state leaders on designing and implementing grant programs for municipalities.
- **Trainings and timely communications on topics of specific concern to local officials.** The League provides training via webinars, classes at members' locations, and its annual member conference, the largest gathering of municipal officials in the state. In the wake of the 2023 floods, VLCT became a crucial information hub for local officials. VLCT's Equity Committee assists local officials in centering the work of justice, diversity, equity, inclusion, and belonging in their municipalities' decision making, policies, practices, and programs.
- **Representation before the state legislature, state agencies, and the federal government**, ensuring that municipal concerns are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped cities and towns access additional resources to respond to the pandemic, repair roads and bridges, enact cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and ensure the quality of our drinking water. Specific success in 2023 includes securing \$3 million for towns to expand their capacity to access state and federal grants through the Municipal Technical Assistance Program, fighting to balance changes to local zoning laws with state land use laws to facilitate housing construction, elevating awareness of the financial difficulties rural emergency medical services face, amplifying municipal concerns as the Legislature contemplates moving toward a state-led reappraisal system, and increasing municipal authorities in statute. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Unemployment Insurance Trust provides unemployment insurance at stable pricing. VLCT also offers members group rates on important benefits for municipal employees: life, disability, dental, and vision insurance. All the programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.

Members are welcome to contact VLCT anytime to ask questions and to access resources to help them carry out the important work of local government. **To learn more about the Vermont League of Cities and Towns, visit [vlct.org](https://vlct.org).** Recent audited financial statements are available at [vlct.org/AuditReports](https://vlct.org/AuditReports).

# VLCT Annual Report 2022

The *VLCT 2022 Annual Report* is a brief summary of the League's activities and finances for 2022. You will find more information about VLCT in general and its 2021-2022 accomplishments in the *VLCT 2023 Member Guide*. The complete 2022 Audited Financial Statements file is available on our [Audit Reports](#) page.



**VERMONT LEAGUE OF CITIES & TOWNS**

## Annual Report 2022

Dear VLCT Members,

Running a municipality is hard. Aging infrastructure, homelessness, public safety concerns, and incivility have pushed our limits and those of our residents. Your municipal association knows what you are going through, and we are working conscientiously to provide solutions:

- Launching our Federal Funding Assistance Program, we hired two municipal officials with experience chasing, writing, and managing state and federal grants to help you access the largest influx of federal infrastructure funding to land in Vermont in generations.
- Our advocacy team worked tirelessly to help bring attention to the housing and public safety issues that you and your residents face, resulting in state permitting reform and increased investment in infrastructure to facilitate housing growth.
- As you have increasingly been asked to consider how your community can address equity issues, we partnered with the promoters of the Declaration of Inclusion, launched the Welcoming and Engaging Communities Cohort, and supported municipal efforts in the Vermont Office of Racial Equity. Our Equity Committee enacted a three-year justice, diversity, equity, inclusion, and belonging work plan that we are implementing fastidiously.
- Finally, we are investing in our systems to improve your user experience. This includes new technology to manage our relationship with you and enhancing our website and our risk pools' online platforms.


Everything we do is governed by a five-year strategic plan that includes a cornerstone goal of growing a sustainable and relevant member-focused organization. If you are happy with the way we're headed, or if you're not, please reach out to me directly at [tbrady@vcl.org](mailto:tbrady@vcl.org) or 800-649-7915.

You're doing hard and important work. I hope you agree that we make it easier.


Until next time,

*Ted Brady*  
Executive Director

### Assets



### Liabilities



### Statements of Net Position

As of December 31, 2022

ASSETS	
Current assets	\$2,475,763
Non-current assets	\$1,215,997
<b>TOTAL ASSETS</b>	<b>\$3,691,760</b>
DEFERRED OUTFLOWS OF RESOURCES	\$904,328
LIABILITIES	
Current liabilities	\$1,488,929
Non-current liabilities	\$3,893,752
<b>TOTAL LIABILITIES</b>	<b>\$5,382,681</b>
DEFERRED INFLOW OF RESOURCES	\$137,055
<b>NET POSITION, END OF YEAR</b>	<b>(\$593,648)</b>

### Statements of Revenues, Expenses and Changes in Net Position

For the year ended December 31, 2022

OPERATING REVENUES	\$757,674
OPERATING EXPENSES	\$7,616,401
Operating (loss) income	(\$44,727)
NON-OPERATING REVENUES	\$13,587
Change in net position	(\$31,140)
<b>NET POSITION, BEGINNING OF YEAR</b>	<b>\$(662,508)</b>
<b>NET POSITION, END OF YEAR</b>	<b>(\$693,648)</b>

### VLCT BOARD

William Fraser President, Montpelier	Douglas Selectboard Chair, Montpelier
City Manager, Montpelier	Ann Levesque Selectboard Member, Montpelier
Julien P. Lefebvre Mayor, Rutland City	Robert W. Lefebvre Selectboard Chair, Rutland
Mary Ann Goulette Vice President, Rutland	John W. Lefebvre Selectboard Member, Rutland
Town Manager, West Rutland	Kevin W. Lefebvre Selectboard Member, Rutland
Hon. Mike Doenges Mayor, Rutland City	Joe Major Town Treasurer, Rutland
Julie Hance Town Manager, Chester	Nikki Stevens Selectboard Member, Brandon
Charlie Hancock Selectboard Chair, Montgomery	Georgette Volk-Ludwig Town Clerk, Fairlee
Michael Hogan Selectboard Chair, Cabot	Jessie Baker Immediate Past President, City Manager, South Burlington

Publication Date

10/17/2023

79

# About VLCT

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization that was founded in 1967 with the mission of serving and strengthening Vermont local government.

## VLCT Provides

- Educational workshops and consulting advice for municipal officials so that they can deliver excellent service to their residents
- Support for legislation that strengthens local government
- Comprehensive insurance coverage for municipalities
- A Municipal Assistance Center for consultation on a wide range of municipal issues

## VLCT Believes In

- The critical role that local government plays in the lives of Vermonters
- Municipal authority over municipal issues
- Representative and participatory local government
- The value of public service and excellence in municipal leadership
- A commitment to honesty, integrity, and the highest ethical standards among public officials
- The value of collaboration as a means of strengthening cities and towns
- The individuality of each local government

## 5 Core Benefits of Membership

**Support.** Whatever your issue, you can call one number for all of your questions. Get answers and resources quickly from knowledgeable professionals, many of whom have firsthand knowledge from serving their municipalities.

**Knowledge.** Access specialized expertise, on-point training, vetted resources, and the latest data – all with a municipal focus and deep understanding of trends and issues across the state.

**Representation.** Municipal voices are heard collectively and as a single, united voice through full-time, focused advocacy.

**Connection.** Whether you need to talk shop or shop for vendors, VLCT connects you to a variety of networks, agencies, organizations, colleagues, and experts.

**Insurance.** Manage your risks and protect taxpayers' assets with robust member-owned insurance programs with coverage and services tailored to municipalities.

## Member-Owned and Member-Governed

VLCT is owned by its member municipal governments. A thirteen-member Board of Directors is elected to represent the general membership and govern the organization. Board members must serve as a selectperson, mayor, manager, or clerk in a member municipality. All VLCT member officials are welcome to attend board meetings. An executive director, appointed by the board, manages the league's day-to-day operations in assisting members through the five major areas of service described at the bottom of this page. VLCT also offers a variety of employee benefits at group rates and issues an Annual Report in late winter or early spring following the completion of the annual financial audit.

- The [2023 VLCT Member Guide](#) helps members understand all the benefits of VLCT membership.
- The [2022 VLCT Annual Report](#) is a brief summary of VLCT's activities and audited finances.
- The **2023 VLCT Summary** explains VLCT to taxpayers and is available as either a [Microsoft Word document](#) or [PDF file](#) so members can easily include it in their annual Town Report.
- The [2022-2027 Strategic Plan](#) is based on four cornerstone goals and eleven objectives.

## VLCT Careers

We are committed to building a culture where everyone can thrive and find meaning in their work. If you share those values, then the next step in your career could be at the Vermont League of Cities and Towns. **To view VLCT's career listings, [click here](#).**

## **GREEN UP DAY**

Green Up Day continued to grow with 23,500 volunteers statewide who cleaned up nearly 348 tons of litter and 15,000 tires. We saw 20% more volunteers lend a hand and heard in many cases there was less litter (30%) to be cleaned up. Tire collection saw a 4.8% increase. The statistics show that the hard work to beautify Vermont is still needed but also that our efforts for awareness are paying off. As one of Vermont's favorite traditions, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont, as well as keep residents civically engaged.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship.

Green Up initiatives are year-round and further our environmental impact with waste reduction programs, additional clean-up efforts, and educational initiatives.

Green Up Vermont is a private nonprofit organization that relies on your support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. **Thank you for supporting this crucial program that takes care of all our cities and towns.**

Your help is crucial in sustaining this mission of clean environments and teaching our youth to care about and get involved in their communities. Your annual contribution is so appreciated and makes a real impact.

Mark your calendar for Green Up Day 2024, May 4th - its bound to be out-of-this-world! Also look for information about our very special VT Top to Bottom Green Up as we try for a Guinness Book of Records record.

Visit our website, like us on Facebook (@greenupvermont), and follow on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) or call 802-522-7245.

**SELECTBOARD BUDGET REQUEST: \$100**

**GREEN UP DAY COORDINATION**  
**STARR PHILLIPS**  
**802-759-2421**  
[www.greenupvermont.org](http://www.greenupvermont.org)

## **ADDISON COUNTY RESTORATIVE JUSTICE SERVICES**

Addison County Restorative Justice Services provides community restorative justice responses focusing on the “balanced approach” in meeting the needs of the victim, the community and the program participant. The goal is to help the program participant develop empathy and accept responsibility while providing compensation of loss for the victims and compensation of resources for the community. Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to yet another person.

We have expanded our programs beyond Court Diversion and the Youth Substance Awareness Safety Program to include the Driving With License Suspended Program, Safe Driving Program, Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, Pretrial Monitoring and Tamarack for those community members who have committed a crime and have a mental illness or substance use problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as a positive, proactive member and to not create any more victims, essentially decrease crime in the county.

**FUNDING REQUEST: \$450**

282 BOARDMAN STREET  
MIDDLEBURY, VT 05753  
802-388-3888  
[www.acrjs.org](http://www.acrjs.org)

## **ADDISON COUNTY HOME HEALTH AND HOSPICE**

Addison County Home Health & Hospice (ACHHH) is a community-focused non-profit home health care and hospice care agency that has been providing care for Addison County residents for fifty-five years. We provide an array of services that help our neighbors receive care in their own homes where they are most comfortable and where they often experience the best quality of life. Our services are offered to all Addison County residents who need them, regardless of their ability to pay. To ensure the future of these vital programs, we turn to our community for support.

Our clinicians provide skilled nursing; medical social work; rehabilitative therapies including occupational, speech and physical therapy; hospice and palliative care; maternal-child health care; IV therapy; Telemonitoring; Chronic Care Management and care of complicated wounds. During the Covid-19 pandemic we have opened an Outpatient Therapy Practice, providing speech language pathology, physical therapy and occupational therapy services for our community members close to their homes. Our Personal Care Attendants and Homemakers help patients with activities of daily living such as bathing, dressing and cooking.

ACHHH serves many patients who are coping with chronic illnesses such as congestive heart failure, COPD and diabetes. Some patients face life-limiting illnesses including cancer, ALS and Alzheimers. ACHHH

strives to help patients and families enjoy the best quality of life possible, in all life stages. We serve patients from birth to end-of-life.

We appreciate the long-time support from the towns of Addison County. Your financial support makes it possible for our expert team to provide high-quality compassionate care to ALL of our patients and families. We are your local, independent non-profit Visiting Nurse Association and it is our privilege to care for you.

**FUNDING REQUEST: \$1500**

PO BOX 754  
MIDDLEBURY, VT 05753  
802-388-7259  
[www.achhh.org](http://www.achhh.org)

**HOMEWARD BOUND  
ADDISON COUNTY HUMANE SOCIETY**

**Homeward Bound, Addison County's Humane Society**, was founded in 1975. Our Mission is: To be a community-centered shelter that supports the human-animal bond through compassionate care, adoption, education, and advocacy.

We serve an average of 1,200 animals per year, including those who enter the shelter for rehabilitation and re-homing and those who receive services in the community. Our community services are designed to combat pet overpopulation, provide support to low-income pet owners, and enhance the human-animal bond.

Our annual budget to operate the animal shelter and provide these programs is approximately \$900,000. We receive no funding from federal, state or local government and no unrestricted funding from national humane organizations. With a staff of 14, we rely heavily on volunteers to enhance the lives of the animals while they are here and to help us have wide-spread impact in the community; on average we have 60 active volunteers annually. We operate the following community programs:

**Pets in Crisis:** We work with local social service agencies to address the animal-related needs of victims of domestic violence, sudden illness, and natural disasters. We offer short-term housing for animals so their humans can focus on recovery without anxiety about their beloved pets.

**Spay the Mom:** We offer free sterilization to animals who have had accidental litters if the offspring are surrendered to the shelter.

**Humane Investigations:** We support law enforcement in cases of animal neglect or cruelty and provide resources and support for animal victims.

**Microchipping:** We offer microchipping throughout the year to provide pet owners with a low cost way to safeguard their pets should they ever become lost.

**Rabies Clinics:** We host several low-cost rabies clinics throughout the year to support community pet owners in complying with state and local regulations.

**Trap-Neuter-Return (TNR):** We operate a seasonal TNR program from April through November to help address the overpopulation of stray, feral, and loosely owned cats in Addison County.

**PetCORE (Community Outreach, Resources, & Education):** We operate a safety-net program for income-eligible pet owners. Services available include parasite preventatives, supplemental food, facilitated access to affordable spay/neuter services, and basic wellness veterinary care.

**PetFIX:** We offer affordable spay/neuter services for dogs and cats throughout Vermont.

**Euthanasia Services:** We are offering owner-requested euthanasia by appointment only. We retain the right to refuse to do medical or behavioral euthanasia if the reasons are not compelling.

**FUNDING REQUEST: \$1000**

236 BOARDMAN ST  
MIDDLEBURY, VT 05753  
802-388-1100  
[www.homewardboundanimals.org](http://www.homewardboundanimals.org)

### **ADDISON COUNTY PARENT/CHILD CENTER**

The mission of the Parent/Child Center is to provide support and education to families and assure that our community is one in which all young children get off to the right start, with the opportunity to grow up healthy, happy, and productive. The Center provides parenting education classes and workshops (on-site and in neighboring communities), community playgroups, home visits, pregnancy prevention programs, job training, academic classes, transportation, and childcare.

While the PCC is probably best known for its work with adolescent families and young children, our services are intended for any family who needs and wants them.

The PCC helps families to assess their children's physical and cognitive development and provides support services if needed. We also offer consultation and support to families and childcare providers around young children's social, emotional and behavioral development. Playgroups are offered around the county to promote social interactions for children and parents. All families with newborns are offered Welcome Baby bags and visits to introduce them to available services in the county. Follow up supports are available for those who request it.

Learning Together, our intensive in-house training program builds parenting and job readiness skills and serves as an alternative education site for Addison County high schools. The program focuses on young parents and other teens at risk of parenting too young. To complement our programs the Center also provides high-quality childcare to infants and toddlers. The Center has renovated a nine-resident boarding house in Middlebury which is the cornerstone of a "First Time Renters" program for youth to learn and practice the skills necessary to be successful tenants in our community.



All of these services are free for anyone and can be accessed by calling the Center.

**Funding Request: \$1300**

126 Monroe Street  
Middlebury, VT 05753  
802-388-3171  
EMAIL: [info@addisoncountypcc.org](mailto:info@addisoncountypcc.org)  
[www.addisoncountypcc.org](http://www.addisoncountypcc.org)

### **ADDISON COUNTY READERS INC**

Addison County Readers, Inc is a not-for-profit, entirely volunteer organization that supports early literacy in Addison County children. It is affiliated with the United Way of Addison County. Requested funds from the Town of Addison will help to fund the Dolly Parton's Imagination Library program in 2024. Preschoolers who participate in the Imagination Library receive a free children's book that is mailed to their home each month. The cost of the books, approximately \$30 per child per year, is paid for by funds raised from local organizations and businesses, through grants and individual donations, and by the generous contributions of towns in Addison County.

Currently more than 955 Addison County children, ages birth through five years, receive Imagination Library books each month. According to the 2020 US Census data, the town of Addison had 57 children under the age of 5 who could benefit from this valuable literacy program. In November 2023, 34 Addison preschoolers were enrolled in the Imagination Library and receiving free, monthly books.

Studies show that reading is an essential gateway for children on the path to success in school and later in the workplace. It is the mechanism through which many other vital life skills are acquired and improved. Reading to children even before they can hold a book on their own is one of the smartest choices parents and caregivers can make. Our Books at Birth program, in cooperation with Porter Birthing Center, gives parents of newborns a free book and information about the Dolly Parton's Imagination Library program. This has been very successful in registering children as early as possible across Addison County.

**FUNDING REQUEST: \$350**

KAREN STRAIM  
ADDISON COUNTY READERS, INC  
PO BOX 555  
MIDDLEBURY, VT 05753  
EMAIL: [KARENSTRAIM@GMAIL.COM](mailto:KARENSTRAIM@GMAIL.COM)

## **TRI-VALLEY TRANSIT (TVT)**

Thank you for the Town of Addison's generous support last year. **During the past four years, your support helped us provide an annual average of 830 Dial-A-Ride trips for Addison residents** either by volunteer drivers or on wheelchair accessible vehicles. TVT's Dial-A-Ride and Public Bus Systems provided a total of 180,335 rides for the year. All of TVT's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

**Dial-A-Ride Programs** – Focus on specialized populations including older adults, persons with disabilities and low-income families/individuals who are unable to access the bus system. **Dial-A-Ride offers Addison residents direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment, and other destinations that enhance riders' quality of life.**

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. **Addison residents coming into Vergennes can access an extensive Bus System that can take them around the county, north to Burlington and south to Rutland.**

The state and local grants through which we provide these services require us to raise up to 20% "local match" dollars. TVT's requests from towns account for approximately 5% of the match requirement.

**FUNDING REQUEST: \$1644**

297 CREEK RD  
MIDDLEBURY, VT 05753  
802-388-2287  
EMAIL: [info@trivalleytransit.org](mailto:info@trivalleytransit.org)  
[www.trivalleytransit.org](http://www.trivalleytransit.org)

## **AGE WELL**

For nearly 50 years, Age Well has provided services and support that allow aging Vermonters to stay independent, and remain healthy at home, where they want to be. We excel at integrating in-home and community resources, health services and wellness programs to enhance and improve the quality of life for Addison residents. Over the past few years, there has been a significant increase in demand for our services, and that will continue to increase as our population grow older.

As a nonprofit, our services are provided at no charge, and your support ensures that we are able to continue to offer care & service coordination, Meals on Wheels, Grab & Go meals, community meals, wellness programs, social activities, transportation services, expertise on Medicare, insurance, long and short-term care options, and the Helpline to residents in need.

Vermont is ranked as one of the three "oldest" states in the country and our aging population is only expected to grow, nearly doubling in the next fifteen years. Older adults living in rural areas have less access to healthcare, including specialized healthcare, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes; Age Well provides the services and support to ensure that is a possibility.

**FUNDING REQUEST: \$900**

875 ROOSEVELT HWY, STE 210  
COLCHESTER, VT 05446  
802-865-0360  
SENIOR HELPLINE (VOICE/TTY) 800-642-5119  
agewellvt.org

**BRIDPORT SENIORS**

The purpose of this organization is to help combat social isolation and loneliness by providing our residents 60 years of age and older with a welcoming place to gather. Members are encouraged to exchange ideas and to help plan a variety of activities that enrich and bring together our senior citizens. A number of Addison residents belong to this organization and benefit from being members.

**FUNDING REQUEST: \$700**

1718 VT RTE 22A  
SHOREHAM, VT 05770

## **BIXBY MEMORIAL FREE LIBRARY**

It's hard not to notice that the Bixby is making things happen these days. With a growing list of offerings for all ages in our five towns, the Bixby continues to create opportunities for social connections, civic engagement, personal growth, arts & culture, volunteerism, local history, and, of course, reading!

More books are getting checked out, and we are ordering new titles faster than ever. At the same time, more people are coming to the library to use the free public Wi-Fi, computers, and printer, warm up or cool down as needed, be inspired by our local history exhibits, and participate in programs like senior tai chi, bridge, book and writer's clubs, fiber arts circle, storytime, family movie nights, LEGO robotics clubs, nature and author talks, local history presentations, and more.

Even without coming to the library, you are enjoying more of the library's free ebooks, audiobooks, movies, online courses, and other digital resources at home, on a tractor, or during your commute.

Here are some highlights from 2023:

- Total Visitors: 21,664, up 45%
- Total Checkouts: 22,286, up 23%
- Total Cardholders: 2,476
- Volunteer Hours: 1860
- Number of Programs: 140
- Program Attendance: Adults: 508, Children: 1041, up 79%
- 623 weekly take-and-make crafts distributed
- 220 meeting room reservations by community members with a total of 2113 attendees

If you haven't been to the Bixby in a while, I hope you'll take a moment to stop by. I highly recommend looking up at the dome and the hot air balloon that floats above the circulation desk, browsing the latest historical exhibits in the Kerr Room, contributing to the ever-present jigsaw puzzle, and checking out an item from the Library of Things - from a telescope to knitting needles, snowshoes to a home repair tool kit, a GoPro or record player to indoor and outdoor games and more.

All of this takes time, effort, vision, and money. The support from each of our five towns is our rock and foundation. ANWSD, the Rotary, and the Lions Club are among our valued local partners. We have also cultivated additional funding to bring in even more support for programming and library operations with grants from the United Way of Addison County, the Hoehl Foundation, the Vermont Arts Council, the Vermont Community Foundation, RTX/Collins, and the Champlain Valley National Heritage Partnership. Our full and part-time staff team, along with many dedicated volunteers, make it all happen.

People turn to libraries for help when times are challenging. With Addison's contribution, we uphold a 111-year tradition of providing a welcoming place for everyone in our five-town community, regardless of age or stage of life.

Thank you for continuing to support, be proud of, and enjoy all the Bixby has to offer!

**FUNDING REQUEST: \$30,162**

258 MAIN STREET  
VERGENNES, VT 05491  
802-877-2211  
[www.bixbylibrary.org](http://www.bixbylibrary.org)

### **CHARTER HOUSE COALITION**

Charter House Coalition (CHC) has provided a consistent resource for neighbors in need since 2005. Our emergency shelter is open year-round with onsite staff 24/day. In addition to our 25-cot temporary shelter, we offer a nightly warming shelter serving 5-7 individuals, night by night, first come first served basis. CHC provided more than 8,200 bed nights to persons in need between 7/1/22 through 6/30/23. We expect this number to continue to increase as we build capacity and provide a safe haven between homelessness and affordable, stable housing.

More than 23,000 meals are provided annually through our meal program. Two meals per day are available to all community members. Our social services meet the needs of individuals and families throughout Addison County as we help to identify and overcome barriers that may secure affordable housing and other services that better lives. Our community outreach program includes street outreach that covers all of Addison County. Outreach staff work 1:1, providing supplemental provisions such as food, warming kits, medical referrals, financial aid to those at risk of losing their housing and help with housing search for those living unsheltered or in their vehicles. Each interaction is a genuine human connection that encourages people to advocate for their needs and to feel confident in asking for assistance. We have provided case management and referral services to approximately 590 adults and children in Addison County. More than 530 of these individuals were or are residents of Addison County.

Charter House programs and operations are supported by private community donations, service organizations, local churches, financial grants from philanthropic organizations and through the Housing Opportunity Grant administered by State of Vermont's Office of Economic Opportunity. Middlebury College students, faculty, and community volunteers make our programs possible.

We are proud to partner with the following agencies and businesses; Addison County Housing Works, Addison County Restorative Justice, Atria Collective, CSAC, CVOEO, HOPE, John Graham Housing Services, Middlebury College, Middlebury Police and Fire Departments, MREMS, Open Door Clinic, Parent Child Center of Addison County, Porter Hospital, Turning Point of Addison County, United Way of Addison County, VT Agency of Human Services and VT Dept of Health and Vermont Food Bank.

**FUNDING REQUEST: \$1,275**

27 N PLEASANT STREET  
MIDDLEBURY, VT 05753  
802-989-8621  
[www.chcvt.org](http://www.chcvt.org)

### **COUNSELING SERVICE OF ADDISON COUNTY INC**

The Counseling Service of Addison County (CSAC) helps people seeking mental health, substance use, and developmental, and emergency services – people of all ages, income, and abilities such as your neighbors, your friends, and yourself.

CSAC staff strive to understand an individual's life experience from multiple perspectives, including mental status, oppression, poverty, and other social determinants. We prioritize helping the people who face significant barriers realize their rights, utilize their voice, and find empowerment to foster their resilience and recovery. We help people feel safe voicing their experiences and believe that CSAC has a responsibility to prevent and eliminate all forms of discrimination.

In FY23, CSAC served 1,987 individuals, totaling 738,985 service hours.

Requests for behavioral, developmental, and 24/7 emergency services continue to be high. CSAC's commitment to Addison County is not just important but vital.

**CSAC'S Emergency Service, (802) 388-7641, is available 24 hours a day, seven days a week.**

**FUNDING REQUEST: \$1500**

89 MAIN ST  
MIDDLEBURY, VT 05753  
802-388-6751  
EMERGENCY SERVICES (24 hour coverage) 802-388-7641  
[www.csac-vt.org](http://www.csac-vt.org)

## **ELDERLY SERVICES/PROJECT INDEPENDENCE**

For more than 40 years, Elderly Services has been caring for some of the most vulnerable members of our community through our nationally-recognized adult day program (Project Independence) with nursing oversight, social work support, care coordination, transportation to our center, delicious homemade hot meals, and therapeutic activities in a beautiful home away from home on Exchange Street in Middlebury. In this joyful setting, participants feel like themselves again.

Social isolation and loneliness have a devastating impact on mental and physical health, as we learned during the pandemic. People feel happier when they are with other people and their health improves in a positive social setting. Over and over, we see our elders' health stabilize in this positive community setting and moods of the elders and their family members improve.

We provide daytime respite for families and other caregivers so that they may return to work, have time to themselves, and get a break from the daily challenges of caregiving. We also care for the caregiver – providing caregiver support one-on-one and in groups so that they feel more successful in handling the challenges of caregiving.

The Board and staff of Elderly Services would like to thank the citizens of Addison for your generosity in supporting our programs over the last 40 years.

### **Elderly Services “By the Numbers”:**

- *48,700 hours of service in person*
- *2,000 hours of service on Zoom*
- *3,000 hours of nursing support*
- *3,000 hours of social work support*
- *12,000 assisted transportation rides*
- *12,120 home-cooked meals served*
- *100 participants and 200 caregivers served*
- *500 referrals helped*

**FUNDING REQUEST: \$850**

PO BOX 581  
112 EXCHANGE STREET  
MIDDLEBURY, VT 05753  
802-388-3983  
EMAIL: [mail@elderlyservices.org](mailto:mail@elderlyservices.org)  
[www.elderlyservices.org](http://www.elderlyservices.org)

## **JOHN W GRAHAM EMERGENCY SHELTER**

John Graham Housing & Services (JGHS) has provided shelter, housing, and services to Addison County individuals and families for 42 years. We serve households impacted by domestic violence, substance misuse, mental health disorders, economic hardship, and disability. With seven properties spread across the county, we do this work in collaboration with our community partners. JGHS is the only shelter in Addison County that shelters families.

Vermont is facing a serious housing crisis. Nationally, housing stock has fallen to a third of what it was in the 1980s. Addison County is not immune to this downward trend. Many Addison County families are experiencing homelessness or are at risk of losing their homes:

- **On the annual homeless Point-In-Time (PIT) count on January 25, 2023, 3,295 Vermonters were experiencing homelessness—an 18.5% increase in persons (515 people) compared to the prior year, and an increase of 197% since the pre-pandemic PIT count in 2020 (Vermont Coalition to End Homelessness 2023).**
- **Vermont has the second highest per-capita rate of homelessness in the country, behind only California. In the 2023 PIT count, the number of people with children experiencing homelessness increased by 36% compared to the prior year.**
- **Addison County has a vacancy rate of less than one percent (1%). Sheltered households with approved housing vouchers often cannot find an apartment to rent. Rental rates increased in Addison County by almost 6% in 2022.**

**FUNDING REQUEST: \$1250**

69 MAIN ST  
VERGENNES, VT 05491  
802-877-2677  
johngrahamshelter.org

## **GRAND VIEW CEMETERY ASSOC**

The Grand View Cemetery Association would like to express our thanks and appreciation to the Addison Town voters for their continued support.

Grand View Cemetery is located on VT Rte 22A just south of Addison Four Corners. Our meetings are open to everyone and we would appreciate any comments or suggestions you may have. We urge anyone who would like to get involved to contact us.

**FUNDING REQUEST: \$1500**

KATHLEEN A. CLARK, PRESIDENT  
802-759-2507



**HOPE**  
**Helping Overcome Poverty's Effects**

HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing, and heating fuel, medical items, job-related needs and more. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives.

HOPE operates one of the largest food shelves in the state and has a thriving partnership with area farmers that allows us to salvage excess or unsaleable produce which is then available at HOPE and shared with dozens of other charitable food sites around the region. This year has been our busiest food shelf year ever – in October, we served 1,158 people, in addition to off-site food distributions and deliveries.

We are also seeing record numbers of people needing help with housing and utility payments, and we are working to assist a swelling population of unhoused people, including a number with serious medical needs. During the calendar year 2023, we served 2,296 people, many of them multiple times.

**FUNDING REQUEST: \$1500**

282 BOARDMAN STREET, SUITE 1A  
MIDDLEBURY, VT 05753  
802-388-3608  
[www.hope-vt.org](http://www.hope-vt.org)

**LAKE VIEW CEMETERY ASSOC**

The West Addison Lake View Cemetery Association would like to thank Addison town voters for their continued support. Lake View Cemetery is located on the West side of Lake Street in Addison. The Lake View Cemetery Association was established on November 14, 1898 and incorporated on January 28, 1899. The Association Annual Meeting is held the third Tuesday night in May and is open to everyone.

**FUNDING REQUEST: \$1500**

4152 LAKE STREET  
ADDISON, VT 05491  
SUZANNE M. BODETTE, PRESIDENT  
LARRY BLACKLOCK, VICE PRESIDENT  
BETTIE A. CASSIDY, SEC/TREAS  
802-598-4839

## **OPEN DOOR CLINIC**

The Open Door Clinic provides access to free, quality health care services to those who are uninsured or under-insured in a compassionate, respectful, and culturally sensitive manner until a permanent healthcare provider can be established.

Between 1/1/23-12/21/23, the clinic provided 1,717 medical and dental visits to 1,228 distinct patients, including 391 new patients!

Through our outreach program this fall, we provided health screenings, vaccines, and a number of medical visits to 43 farms and orchards throughout the county. In addition, we continue to offer 7-10 in-person medical and dental clinics each month through which patients receive comprehensive chronic and acute care and referrals to a variety of specialists when needed. Through our innovative wellness program, we held a second women's support group in Spanish and offered two yoga series in Spanish!

As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of many volunteers to care for our patients. Our volunteers include our medical director, dental director, nurse practitioners and physicians, nurses, EMTs, PTs, nutritionists, pharmacists, medical interpreters, and others who provide general support.

To date, our incredibly knowledgeable insurance navigator has helped more than 323 individuals learn about health insurance plans and has enrolled 214 individuals in Vermont Health Connect. She is the only navigator remaining in Addison County, is available to meet with any member of our community and her services are free!

Your support directly impacts our ability to provide services and expand upon our programming.

**FUNDING REQUEST: \$2500**

100 PORTER DRIVE  
MIDDLEBURY, VT 05753  
802-388-0137  
EMAIL: [odc@opendoormidd.org](mailto:odc@opendoormidd.org)  
[www.opendoormidd.org](http://www.opendoormidd.org)

## **TURNING POINT CENTER OF ADDISON COUNTY**

The Turning Point Center of Addison County (TPCAC) is peer-lead and offers a safe and substance-free environment to support our mission: we provide peer-based recovery support to all including friends, families, and allies. We seek to enhance the spiritual, mental, and physical growth as well as foster social connection of our community members in Addison County affected by substance use disorders and addictive behaviors.

The need for TPCAC's services in Addison County is acute. Vermont has unfortunately been shattering all previous records for the number of deaths by opioid overdose over the past two years. The state consistently has among the highest per capita overdose rates in the nation. Addison County is a microcosm of the statewide problem.

Substance use disorder is an isolating disease that has real life consequences and often has a widespread negative impact. Participants often come to the center mentally, physically, spiritually, and financially broken. Our team helps participants learn how to find their chosen pathway to a new way to live. Participants are able to talk about what they are experiencing free from judgment and stigma with other people that have lived experience. We evoke hope and uplift the message that the seemingly impossible is possible.

In FY23, our coaches have provided 138 unique individuals with over 700 hours of recovery coaching support. Coaches utilize this time to support participants' chosen pathway to recovery and provide referrals to appropriate community resources needed to secure substance use or mental health treatment, safe housing, or access to food. The center held 535 group meetings totaling 2,440 participants. (Please note this number does not represent unique individuals. Many of our participants go to groups at the center multiple times per month, week, and sometimes even per day.) Due to the confidential nature of these support meetings, we are not able to provide unique individual data.

**FUNDING REQUEST: \$1000**

54A CREEK RD.  
MIDDLEBURY, VT 05753  
802-388-4248  
tpvt.org

### **RSVP (RETIRED SENIOR VOLUNTEER PROGRAM)**

RSVP of Addison County is a volunteer management program which offers individuals the opportunity to share their experience, professional skills and time to meet community needs by volunteering. RSVP considers volunteering to be a key solution in responding to Addison County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health and education.

RSVP also offers several free community outreach programs that benefit local residents. These include Bone Builders health and osteoporosis prevention classes offered twice per week at locations throughout Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts Warm Hands initiative which distributes clothing items to local schools, hospitals, shelters, nursing homes, and social service agencies; the RSVP/AARP Tax Program which offers income tax return preparation services to low income residents of Addison County; and the Peaceful Packs Program which provides essential items to families in crisis. These programs strengthen area communities through service and volunteering, and allow Addison County residents to stay healthy, engaged, and financially stable.

In FY '23, Addison residents were able to receive free health/osteoporosis prevention classes and income tax services. In Addison County 261 residents benefited from attending remote Bone Builders classes and 394 residents received remote income tax services. Over \$246,361 in federal and state refunds and credits was returned to the Addison County community as a result of volunteer tax preparers working with individuals and families. During the winter months, over 300 warm clothing items were given to Addison County community members in need and volunteers helped provide essential items to children and families in crisis.

In addition, RSVP volunteers also donated thousands of hours to support the community. Many Addison residents who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals from RSVP volunteers who assisted with meals, or residents who received free transportation services from volunteer drivers.

Through RSVP, Addison residents volunteered 1,051 hours to support the community. In total, RSVP volunteers provided 24,711 hours to local social service agencies, health care organizations, schools and other nonprofit organizations. This equates to more than \$785,809.80 in donated labor to our community.

The monies we are requesting this year will be used to help continue to defray the financial impact of COVID on our organization along with the cost of providing volunteer placement, support, transportation, and recognition. On behalf of our volunteers and nonprofit partners, we would like to thank the residents of Addison for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at (802)468-7056.

**FUNDING REQUEST: \$250**

16 NORTH STREET EXT.  
RUTLAND, VT 05701  
802-468-7056  
EMAIL: [maryesarsvp@gmail.com](mailto:maryesarsvp@gmail.com)  
[volunteersinvt.org](http://volunteersinvt.org)

**VERMONT RURAL FIRE PROTECTION TASK FORCE  
VERMONT ASSOCIATION OF CONSERVATION DISTRICTS (VACD)  
(FORMERLY NORTHERN VERMONT RESOURCE CONSERVATION  
DEVELOPMENT COUNCIL)**

215 Vermont communities have benefited from the Rural Fire Protection Program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to program and natural resources, thereby improving the safety and welfare of Vermont communities.

**SELECTBOARD BUDGET REQUEST: \$100**

PO BOX 566  
WAITSFIELD, VT 05673-0566  
802-828-4582  
EMAIL: [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com)

**VERMONT ADULT LEARNING**

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

We are grateful to the townspeople of Addison for supporting the services we provide.

**SELECTBOARD BUDGET REQUEST: \$500**

99 MAPLE STREET, #18  
MARBLE WORKS  
MIDDLEBURY, VT 05753  
802-388-4392  
[www.vtadultlearning.org](http://www.vtadultlearning.org)

**ATRIA COLLECTIVE INC  
FORMERLY WOMENSAFE**

We appreciate the support Atria Collective, formerly WomenSafe, receives from the Town of Addison. Your support is an important part of our budget and ensures that we can continue to respond to and reduce domestic, sexual, and dating violence in Addison County.

For the fiscal year ending 6/30/2023, Atria Collective staff and volunteers provided the following total services:

- 601 total adults and children served through advocacy and supervised visitation services.
- 8,907 total direct service contacts through in-person meetings, and web-based communications.
- 255 supervised visits and orientation meetings for 20 families including 27 children.
- Worked with the parents/caregivers of a total of 361 children exposed to violence.
- Provided 857 presentations and outreach events as part of our Education & Prevention programming, reaching over 5,988 youth and adults.
- 78 volunteers donated 6,816 hours of services.

*In Addison, Atria Collective provided 133 prevention presentations to 437 students and 47 adults at Vergennes Union Elementary, Middle, and High Schools serving Addison students.*

**FUNDING REQUEST: \$1250**

PO BOX 67  
MIDDLEBURY, VT 05753  
802-388-9180  
24-HOUR HOTLINE:  
1-800-388-4205  
EMAIL: [info@atriavt.org](mailto:info@atriavt.org)  
WEB: [www.atriavt.org](http://www.atriavt.org)

**PANTON**

WALTHAM

NEW BRIDGE

## Road Class

 US Highway

State Route or Class 1

**Town Class 2**

### Town Class 3

#### == = Town Class 4

~~SECRET~~ Legal Trail

Forest Rd

Private Rd

**BRIDPORT**

ACR<sup>®</sup>PC 1/2015Addison County  
REGIONAL PLANNING COMMISSION

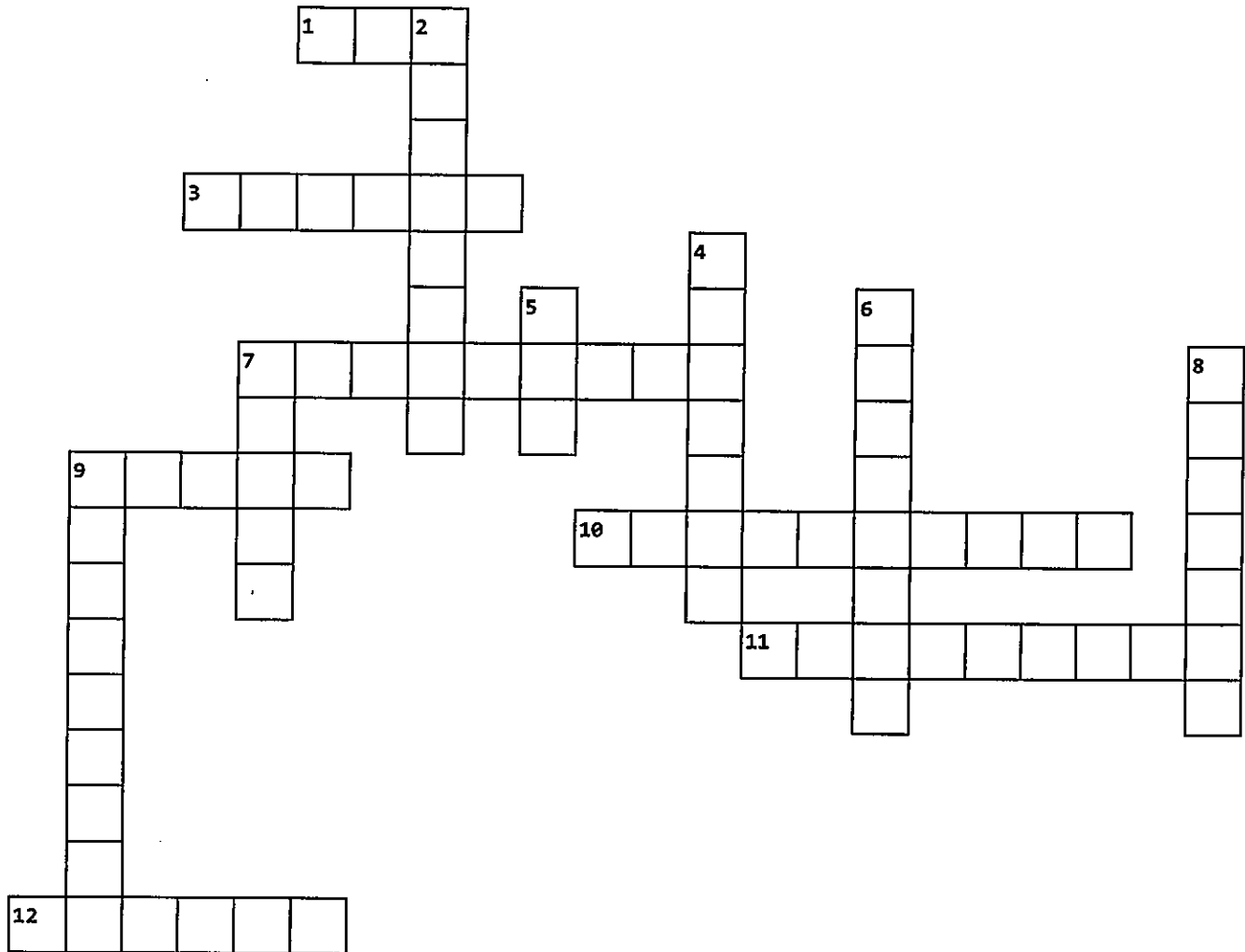
# Town Meeting

M	V	M	O	D	E	R	A	T	O	R	H	I	W	D
M	Q	L	M	B	M	E	L	C	I	T	R	A	Z	P
I	I	P	G	O	U	K	O	F	F	I	C	E	R	S
Y	K	G	Y	N	S	E	M	V	K	W	V	B	D	V
O	B	P	U	K	T	T	S	M	V	F	G	N	A	I
H	Z	V	D	A	C	R	S	L	L	O	P	A	A	Q
D	M	S	B	L	E	V	H	C	R	A	M	M	K	E
E	I	E	E	T	N	O	I	T	O	M	E	U	N	E
D	D	R	O	P	A	K	W	V	Y	N	Q	O	K	T
N	K	V	W	S	Y	B	E	A	D	L	I	W	G	N
O	D	D	E	K	I	M	U	M	R	T	Y	E	A	E
C	T	O	L	L	A	B	E	D	I	N	C	A	H	S
E	L	Q	V	N	E	N	R	T	G	V	I	P	N	B
S	R	F	P	C	T	H	E	L	U	E	W	N	R	A
U	O	Y	O	L	E	P	I	T	T	B	T	J	G	A

ABSENTEE	CLERK	NAY	VOTERS
AMENDMENT	DEBATE	OFFICERS	WARNING
ARTICLE	MARCH	PETITION	YEA
BALLOT	MODERATOR	POLLS	
BUDGET	MOTION	SECONDED	



# Town Meeting



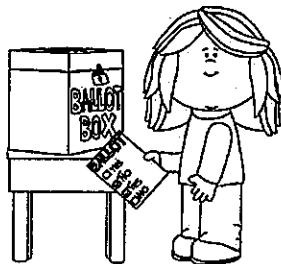
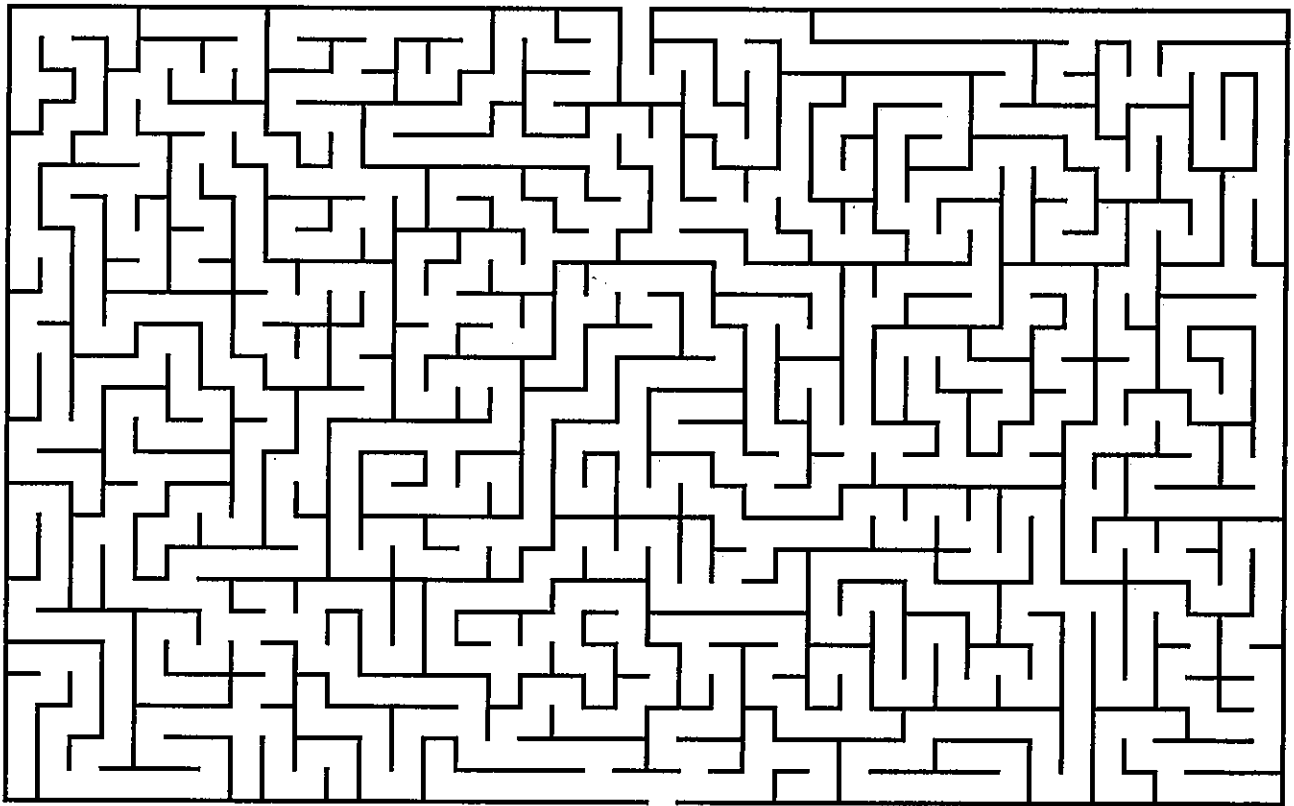
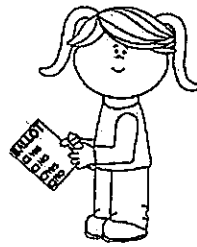
## Across

1. a vote "yes" by voice vote
3. money raised by taxes to run the town
7. person who runs town meeting
9. local official who runs the elections
10. first town to hold a town meeting in Vermont
11. method for changing the article to be voted
12. discussion of an article at town meeting is also called \_\_\_\_

## Down

2. a voter who votes earlier than the voting date
4. tells voters when town meeting will be held
5. a vote "no" by voice vote
6. before a motion can be discussed it must be \_\_\_\_
7. month that town meeting is usually held
8. Rules of Order
9. one who is running for office

Find the path for the voter to get to the ballot box.



## This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Town of Addison  
65 VT Rte 17W  
Addison, VT 05491

