



Funeral Services Advisor Group

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

Meeting Minutes

Friday, May 03, 2024 at 10:00 a.m.

Members Present: James Minor Sr. and Lawrence Davignon

Members Present via phone:

Member(s) Absent: Daniel Coane

OPR Personnel Present: Noura Eltabbakh, Staff Attorney; Emily Tredeau, Staff Attorney, Kasey Mayer, Licensing Administrator; Derek Everett, Chief Inspector; Kevin Rushing, OPR Director; Danielle Rubalcaba, Project Services Manager; Rachel Heath, Prosecuting Attorney

Guests: Chris Palermo

- The meeting was called to order at 10:04 A.M. by Staff Attorney Noura Eltabbakh
- Staff and advisor introductions
- **Changes to the Agenda:**
- **Discussion Items:**
 - Brief legislative discussion of the upcoming funding report.
 - Review of the Draft Branch Location Statement
 - GPL Price list discussion regarding change in price lists. The FTC requires that branch locations have the same GPL as their base Funeral Establishment.
 - Concerns regarding the growth of consolidators in the business were discussed.
 - Noura will reach out to FTC regarding price list guidelines.
 - Noura will determine whether legislation would be required to modify course requirements for the funeral director certificate.
- **Adjourn.** With the lack of further business, the meeting adjourned at 10:47 AM.

Upcoming Meeting Dates

March 11, 2025

Please check the [OPR Meeting Calendar](#) for updates