

ANNUAL REPORT

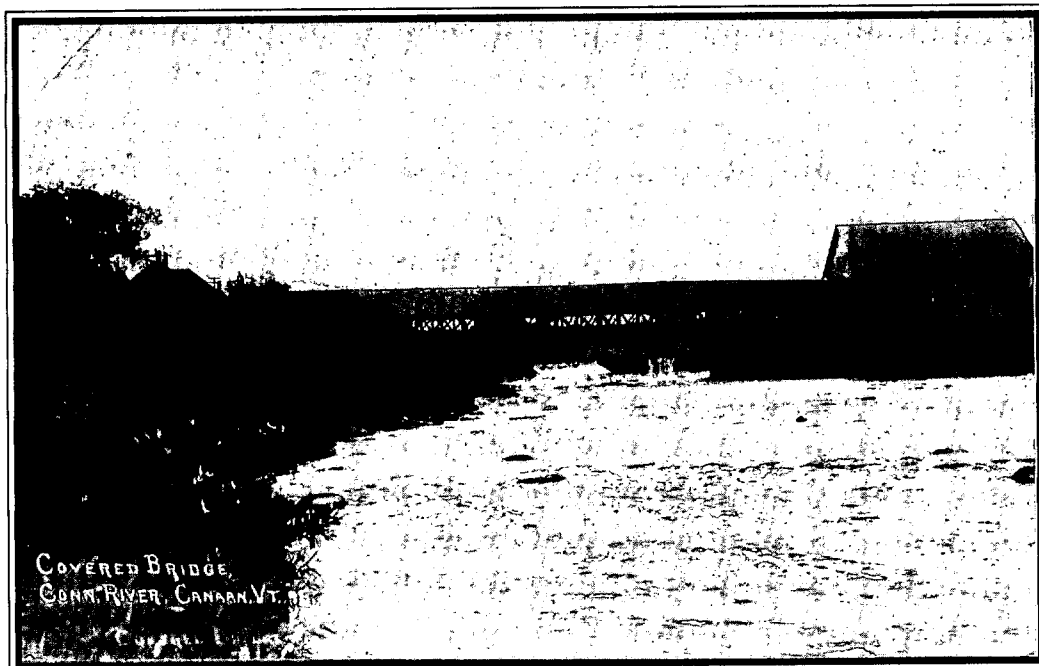
**Of the Town Officers
Of the Town of**

CANAAN, VERMONT

For the year ending

December 31, 2003

**INCLUDING REPORT OF THE
SCHOOL DIRECTORS**



**STATE OF VERMONT
ANNUAL REPORT
OF THE TOWN OF CANAAN, VERMONT**

**FOR THE YEAR ENDING DECEMBER 31, 2003
GENERAL INFORMATION AND DIRECTORY**
(Canaan, Vermont was chartered on February 25, 1782.)

BOARD MEETINGS: The **Selectboard** meetings are scheduled for every other Monday starting January 5, 2004 beginning at 3:45 p.m. The **Canaan School Board** meetings are scheduled for every other Monday starting January 12, 2004 beginning at 7:00 p.m. These meetings are open to the public and are held in the Canaan Community Office Building unless otherwise posted. The **Library Trustee** meetings are scheduled for 5:30 p.m. on the 2nd Monday of every month. These meetings are open to the public and are held at the Library unless otherwise posted.

TOWN CLERK AND TREASURER'S OFFICE: Open from 9:00 a.m. to 3:00 p.m. Monday through Friday.

BILLING SCHEDULE: Tax bills are mailed around July 1st, due on or before October 1st. Sewer and Water Utility bills are mailed quarterly, payable within thirty days. Backhoe service bills are mailed monthly. The Town of Canaan will not hire out the backhoe services to anyone with outstanding accounts due the Town. Building and Subdivision permits are required by the Zoning Ordinance and the cost of permits is \$10.00 plus \$7.00 for the Memorandum recording fee, payable at the time of submitting the permit.

LIBRARY HOURS: Monday through Wednesday from 12:00 to 5:00 p.m., Thursday from 12:00 to 6:00 p.m., Friday from 10:00 a.m. to 4:00 p.m. and on Saturday from 11:00 a.m. to 2:00 p.m.

DIRECTORY OF IMPORTANT NUMBERS

Canaan Town Office:	266-3370
Alice M. Ward Library:	266-7135
Canaan Post Office:	266-3473
Beecher Falls Post Office:	266-3037
Canaan Superintendent's Office:	266-3330
Canaan High School:	266-8910
Canaan Elementary School:	266-3380
Canaan Treatment Plant:	266-7723
Canaan Fire Department:	266-3422
Vermont State Police	266-3400
Essex County Sheriff:	892-5340
Deputy Sheriff Jeffrey Noyes	266-3571
NEKCA Office:	266-7134

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Printed by:

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THE TOLL BRIDGE TO WEST STEWARTSTOWN

The earliest record of a toll bridge crossing the Connecticut River between the villages of Canaan Corners and West Stewartstown is probably to be found in the Registry of Deeds of Coos County, in Lancaster, New Hampshire. To whom that State may have granted the franchise doesn't show up in the Canaan records. Reading between the lines of the few records dealing with this subject makes it appear that a bridge existed here before 1835. At least, by the Spring of that year there seem to have been several roads of sorts running toward the River, cutting across the Ingalls farm, long located between the road to Lemington and the River with its buildings about where the motel now stands.

On April 4, 1835, a petition was presented to the Selectmen of Canaan asking them to "lay out a road from the West Stewartstown Bridge in the most direct line practical to intersect the highway running north and south at or near where the travel now intersects said highway. Likewise to discontinue all other roads, bridle paths, or pent roads crossing Nancy C. Ingalls land that you may think proper. We hope and pray that this may be complied with immediately for the good of the public & to give the proprietors of said bridge chance to fence out *sd.* Road the ensuing Spring".

The Selectmen acted promptly, for next we find an entry dated April 16, 1835. "Minutes of Survey of a road commencing at a Stewartstown Tole Bridge at a stake & stones South of *sd.* Bridge ten N 65° W 38 R to Main Road, said road laid out 4 rods wide. (signed) Jeremiah Eames-Surveyor."

"We hereby discontinue all bridal paths and pent roads crossing Nancy C. Ingalls lands running from Connecticut River to

the main road. (signed) William Morrill, Heman Nichols, Selectmen of the Town of Canaan".

So, Nancy Ingalls could again hang up the family washing without fear of dust or mud due to the traffic to and from the bridge going helter-skelter all over her yard.

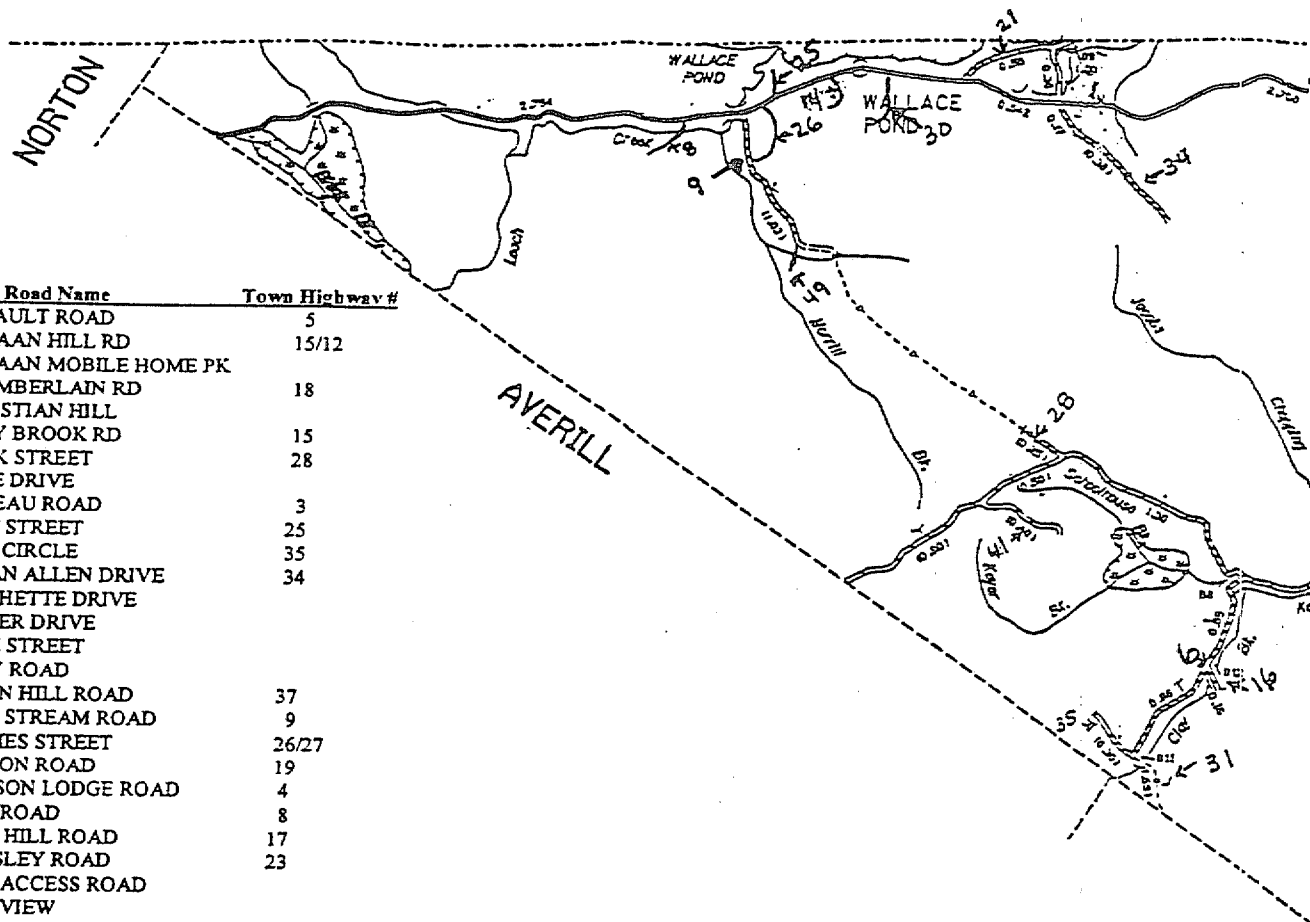
From the Canaan Records, we still don't know just who built or owned the bridge originally and collected the tolls. We do find when it became a "Free Bridge", 1886, about 54 years later. That year, the Town: "Voted to accept & keep in repair that portion of the West Stewartstown Toll Bridge which is situated in the Town of Canaan, to be a free bridge."

Next, there is a deed from Edward R. Kent and his wife, of Lancaster, New Hampshire, to the Town of Canaan, Vermont, dated Feb. 1, 1887. In consideration of the sum of One Hundred Dollars, the Kent's conveyed: "all that part of 73 Shares of the Stewartstown Toll Bridge, so-called, lying and being in the Town of Canaan with the approaches thereto on the Canaan side, the Whole Number of Shares being 75.

That was a start on November 25, 1887, George W. Hartshorn, in consideration for the sum of Ten Dollars, conveyed to the Town of Canaan "all that part of One Share of the Stewartstown Toll Bridge, so-called, lying & being in the Town of Canaan with the approaches thereon on the Canaan side".

So, we now have 74 of the 75 shares of the bridge accounted for, but who owned that one other share? Perhaps it no longer matters. The old covered bridge repeatedly damaged by log and ice jams and weakened by age, finally went out during the flood of November, 1927. It was replaced in 1929 by the State of New Hampshire with a steel truss bridge and again by the present bridge in 1990.

Map #	9-1-1 Road Name	Town Highway #
1	BREAULT ROAD	5
2	CANAAN HILL RD	15/12
3	CANAAN MOBILE HOME PK	
4	CHAMBERLAIN RD	18
5	CHRISTIAN HILL	
6	CLAY BROOK RD	15
7	COOK STREET	28
8	COTE DRIVE	
9	DUBEAU ROAD	3
10	EAST STREET	25
11	ENID CIRCLE	35
12	ETHAN ALLEN DRIVE	34
13	FRECHETTE DRIVE	
14	FULLER DRIVE	
15	GALE STREET	
16	GRAY ROAD	
17	GREEN HILL ROAD	37
18	HALL STREAM ROAD	9
19	HOLMES STREET	26/27
20	HUDSON ROAD	19
21	JACKSON LODGE ROAD	4
22	JUDD ROAD	8
23	KEMP HILL ROAD	17
24	KINGSLEY ROAD	23
25	LAKE ACCESS ROAD	
26	LAKE VIEW	
27	MIDDLE STREET	7
28	MORRILL BROOK ROAD	13
29	NATHAN STREET	36
30	NORTHVIEW DRIVE	
31	OLD COUNTY ROAD	31
32	PARISEAU DRIVE	33
33	PARK STREET	24
34	PENN ROAD	6
35	POLLARD HILL	16
36	POWER HOUSE ROAD	11
37	RESERVOIR ROAD	38
38	RIVER ROAD	1
39	ROULEAU ROAD	29
40	ROUTHIER STREET	
41	SCHOOL HOUSE BROOK RD	14
42	SCHOOL STREET	22
43	TODD HILL ROAD	20
44	TREATMENT PLANT ROAD	32
45	VT ROUTE 102	
46	VT ROUTE 114	
47	VT ROUTE 141	
48	VT ROUTE 253	
49	WOODS ROAD	13



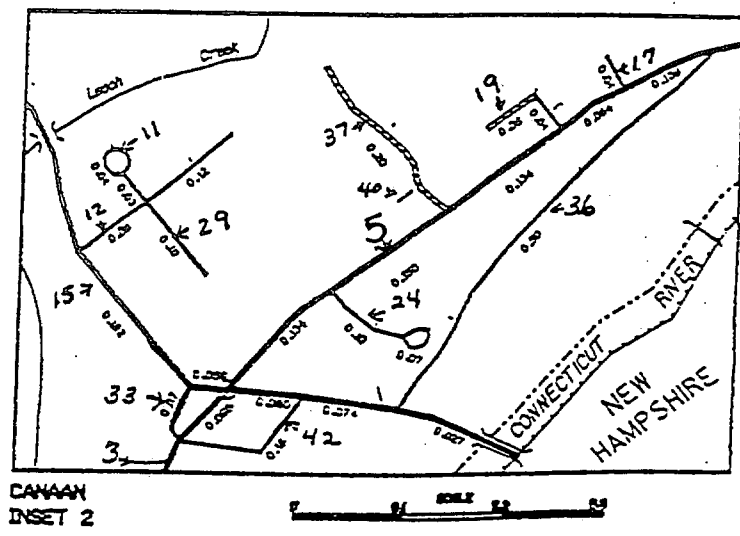
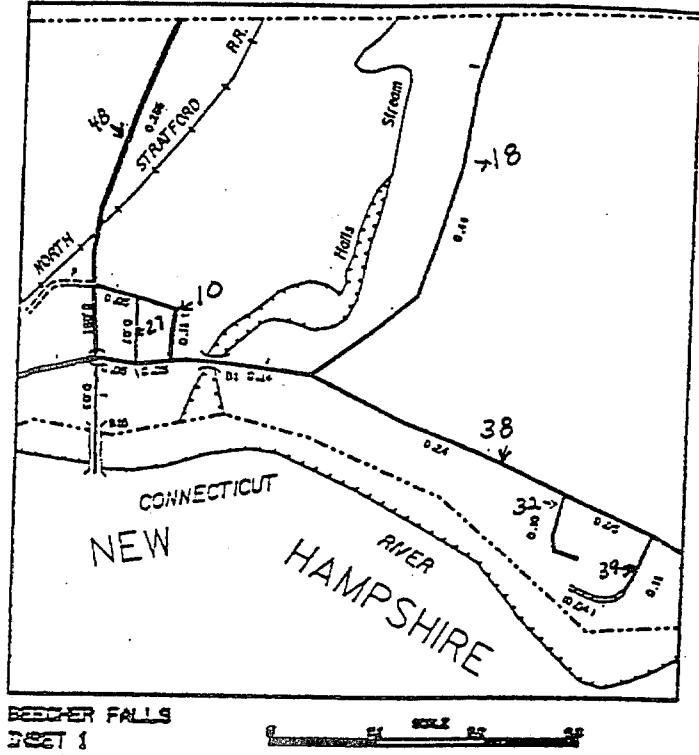
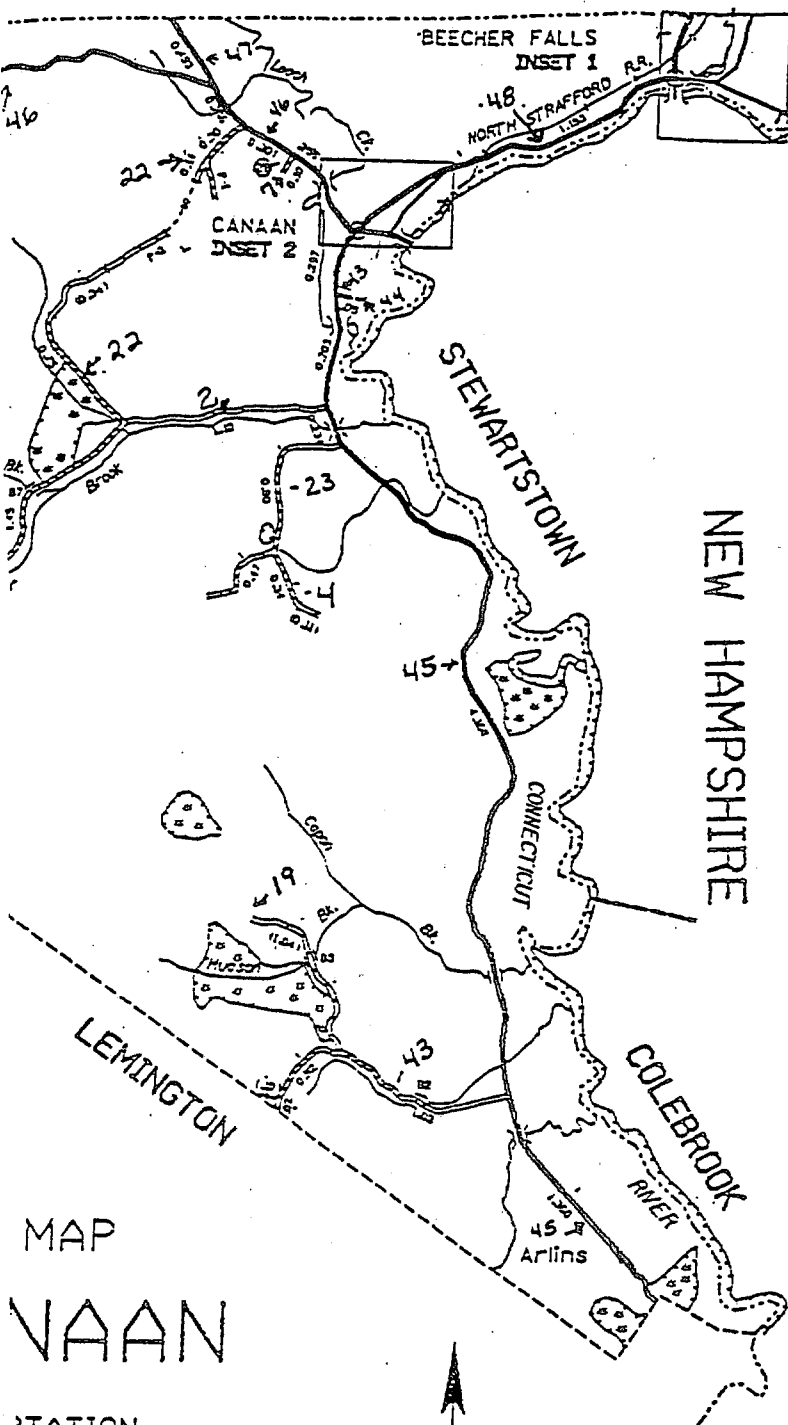
VERMONT GENERAL HIGHWAY TOWN OF CALEDONIA

PREPARED BY THE
VERMONT AGENCY OF TRANSPORTATION
PLANNING DIVISION
IN COOPERATION WITH THE
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

1986

SCALE





E700,000

E700,000

TOWN MEETING SCHEDULE

MONDAY, MARCH 1, 2004

4:30 TO 6:00 PM TOWN MEETING

TURKEY DINNER (Class of 2004)

Canaan Multi Purpose Room

\$5.00 Donation

6:00 p.m. Annual Town Meeting

Canaan Memorial High Gymnasium

**Followed by Annual School District
Meeting**

TUESDAY MARCH 2, 2004

10:00 a.m. to 7:00 p.m.

AUSTRALIAN BALLOT OF

ELECTION OF OFFICERS

Canaan Memorial High Gymnasium

TOWN MEETING PROCEDURES

Many feel that Town Meeting is the last example of true Democracy. To allow all registered voters an opportunity to speak in an orderly fashion, unless otherwise directed by Town vote, the Legislature requires that Town Meeting be run according to Robert's Rules of Order. These can become very complicated and only a few relevant ones are summarized below to help you conduct the Town's business. Remember this is the people's meeting to be run by you through your Moderator.

Motions – All Articles must be placed on the "Floor" (For Discussion) by a motion (Such as "Mr./Madam Moderator, I move we adopt Article ____") and a second (From another person) (Please give your name if the Chair requests in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her raised hand should be recognized by the Moderator. Once permission to speak has been

granted, remarks should be addressed to the Moderator and not other members of the Assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand.

After discussion has appeared to end, the Moderator will "Call the Question" (Are you ready to vote on Article ____?) Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town Meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

Amendments – Amendments to main motions may be made ("I move we amend Article ____ to read") and seconded. An Amendment may itself be amended once, but there is no limit (in theory) to the number of amendments which may be made to an Article, that are reasonable and germane (Closely related to the main motion). Amendments should be to insert (add), delete (strike out) or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what (s)he wishes to add, delete or substitute preferably by rewriting the motion with the changed section. Voting will take place first on amendment(s) and then on the main motion. Any Article may be amended, including Town and School budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way to deal with dissatisfaction than voting it down.

Reconsideration – In 1993, for the first time, it was possible for voters to reconsider their actions on main articles at town meeting. According to 17 VSA

2661 (a) , a warned article voted at town meeting may be reconsidered at the same meeting before the assembly has begun consideration of another article. Once the motion is placed before the assembly by the chair, it is ripe for consideration by the body and it is too late to move to reconsider the vote on the previous article. A Motion to Reconsider must be made by a person who voted on the prevailing side of the motion to be reconsidered, requires a second, is debatable, requires a majority vote and may not be reconsidered.

VOTING – By Registered Voters- Voting may take place in three ways:

- A. Voice (the usual way) “All in favor of Article ___, say AYE,”
- B. Standing vote (division of the Assembly). If the Moderator feels the voice vote is close, or one voter calls for a division of the Assembly, those members who are registered voters will stand for ‘AYE’ or ‘NAY’ votes.
- C. Secret Ballot. Seven (7) voters may request the vote be taken by secret ballot. This the most accurate, yet time-consuming method, of voting.

ORDER OF PROCEEDINGS

Australian Ballot Voting for Town Officers will take place continuously from 10:00 a.m. until 7:00 p.m. on MARCH 2, 2004. The Annual Town and School business meeting will start at 6:00 p.m. on March 1, 2004, and recess at the discretion of the Moderator (with appropriate motion to recess) if the meetings run too late into the evening. A time will be set to reconvene the meeting on March 2, 2004. All non-Australian ballot Articles will be taken up in numerical order, unless voted differently by the Assembly.

If a voter wished to postpone an Article for some valid reason, (s)he may request postponement to a certain time (“Mr. Moderator, I move to postpone Article ___ until...”) after another Article, for instance, or a specific time.

Tabling a motion is not recommended at Town Meeting for technical reasons, but postponing to a definite time accomplishes the same thing better (you are always within your rights to use any legal and appropriate motion at any time, however).

Passing Over – there is no such motion in Robert’s Rules, and it is recommended that all Articles be given consideration. If a voter feels an Article is inappropriate , the best and most Democratic method is to bring it to the floor in the usual way and hope the Assembly votes it down.

If an Article is inappropriate, contradictory or otherwise confusing it may be postponed indefinitely (Mr. Moderator, I move to postpone indefinitely Article ___”). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an Article is to object to consideration. (“Mr. Moderator, I object to consideration of Article ___”). This should be stated before debate, does not require a second, is not debatable or amendable, a two-thirds vote against consideration is required to sustain this motion.

Non-Voters – Town Meeting is only for Registered Voters to speak and vote. If the Assembly wished to hear from a non-voter it should vote to suspend the rules (“I move we suspend the rules for Article ___”). This motion may not be amended or debated and requires a two-thirds vote.



WARNING

To the inhabitants of the Town of Canaan, Vermont, who are the legal voters in said Town, you are hereby notified and warned to meet at the Canaan Memorial High School Auditorium on Monday, the 1st day of March, 2004 A.D. at 6:00 p.m. to act on the following business.

ARTICLE I. To elect all Town Officers required by law.

(Vote on the above Article to be by ballot on the 2nd day of March, 2004 A.D. and ballot box to be open from 10:00 a.m. to 7:00 p.m.)

TOWN BUSINESS

ARTICLE 1. To see if the Town will vote to accept the provisions of the Statutes in regard to the collection of taxes by the Treasurer.

ARTICLE 2. To see if the Town will vote to raise and appropriate one thousand nine hundred and seventy dollars (\$1,970.00) to the Canaan Community Recreation Park for a new Porta-Potty.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$22,319.70 with revisions, if any, for the following agencies:

a. Orleans Essex VNA & Hospice, Inc.	\$ 3,200.00	pg. 57
b. Northeast Kingdom Human Services, Inc.	1,132.00	pg. 57
c. Canaan Senior Meal Site	600.00	pg. 58
d. Northeastern Vermont Area Agency on Aging	1,087.50	pg. 58
e. Upper Connecticut Valley Mental Health Service and Vershire Center	1,500.00	pg. 59
f. Step O.N.E., Newport Vermont	275.00	pg. 59
g. Vermont Center for Independent Living	195.00	pg. 60
h. Northeast Kingdom Learning Services, Inc.	200.00	pg. 60
i. Upper Connecticut Valley Hospital	4,000.00	pg. 61
j. Ambulance District A-1	9,702.00	pg. 61
k. Vermont Cares	200.00	pg. 56
l. Rural Community Transportation	128.20	pg. 54
m. Coutts-Moriarty 4-H Camp, Inc.	<u>100.00</u>	pg. 61
AGENCY APPROPRIATION REQUEST TOTALS	\$22,319.70	

ARTICLE 4. To see if the Town of Canaan will vote not to tax Business Personal Property pursuant to the provisions of 32 VSA § 3849, such repeal to be first effective relative to the Grand List of 2005.

ARTICLE 5. To see if the Town of Canaan voters will vote to recommend to the Canaan Selectboard that they change the time of the Selectboard biweekly meeting to 6:30 p.m. (by petition).

ARTICLE 6. To see if the Town of Canaan will vote to establish a Cemetery Stone Reserve Fund to include the current balance of four thousand nine hundred six dollars and forty cents (\$4,906.40).

ARTICLE 7. To see if the Town will vote to raise and appropriate fifteen thousand dollars (\$15,000.00) to establish a capital reserve account to build a winter sand/salt containment building.

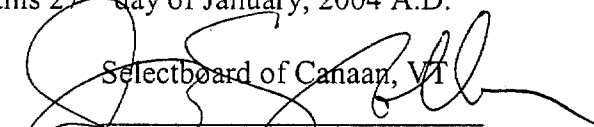
ARTICLE 8. To see if the Town will vote to accept the proposed General budget with revisions, if any, for the ensuing year. (General Budget Page 21)

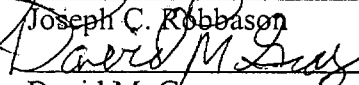
ARTICLE 9. To see if the Town will vote to accept the proposed Highway budget with revisions, if any, for the ensuing year. (Highway Budget Page 39)

ARTICLE 10. To see if the Town will vote to accept the proposed Library budget with revisions, if any, for the ensuing year. (Library Budget Page 35)

ARTICLE 11. To transact any other business that may legally come before the meeting.

Given under our hands at Canaan, Vermont this 27th day of January, 2004 A.D.


Selectboard of Canaan, VT


David M. Gray


Thomas D. Moody

SELECTBOARD REPORT - 2003

This summer the Town, with the cooperation and assistance of the library trustees, performed important stabilization work on the carriage house at the Alice M. Ward Library. Originally built over a hundred years ago on a foundation of cedar posts, the structure had begun to settle and pull away from the rest of the library. The State of Vermont's Division of Historical Preservation provided a matching grant of \$13000 to install a full perimeter concrete foundation. Changes to the original scope of work during construction added to the final cost. We discovered that the northeast corner of the building had suffered extensive rot from being in contact with the ground. The board also decided to increase the height and thickness of the originally proposed foundation to make the cellar usable for storage. Since the Town's share of this project was funded by Canaan's Revolving Loan Fund, no local tax money was raised or spent.

The Old Town Office Building also had extensive sill repair done this fall. The northwest corner had begun to sag badly. Financing for this project came from a maintenance fund established with surplus rent money as well as revolving loan funds for the handicap ramp. No taxes were raised or spent on this work. The building is no longer being used as an interactive television studio. Low usage made the Canaan site vulnerable when the State reduced the Vermont Interactive Television budget. Advances in technology have made it possible for most, if not all, of these services to be available through the school.

In July the Town signed an agreement with the Beecher Falls Division of Ethan Allen, Inc to settle a suit brought by the

company regarding its appraisal. The Town agreed to reduce the appraisal on the factory from \$10,650,000 to \$6,000,000 and to set the machinery and equipment appraisal at \$5,677,850 for tax years 2003, 2004 and 2005. We further agreed to bring before the voters an article at town meeting to eliminate the machinery and equipment (M&E) tax in Canaan. This is a step many Vermont communities have taken to encourage manufacturing investment. If Canaan votes to eliminate the M&E tax the appraisal on the factory will automatically rise from six to seven million dollars effective in tax year 2005 as part of our agreement.

Since the company filed the appeal of its appraisal in 2002 and the matter was not settled until 2003 the company agreed to waive any claim for excess taxes paid in 2002.

Ethan Allen, Inc. has expressed three main areas of concern with doing business in Vermont; taxes, utility costs and workman's compensation rules. The Town has made a generous and full faith effort to secure the employment and tax base that Ethan Allen, Inc. represents to the community. Efforts are ongoing at the state level to address the energy and workman's comp concerns. Once the voters decide the M&E tax question at this year's meeting the Town and the company will have resolved all the major issues it is within the Town's power to affect.

By the terms of the Community Development Block Grant that established the Town's Revolving Loan Fund, the RLF can loan or grant funds for economic development, housing and to enhance public facilities. Over the years we have made loans for economic and housing projects. This year we used funds for the first time to enhance public

facilities. The carriage house foundation and the handicap ramp at the Old Town Office Building were paid for in large part with RLF money as noted above. We also made a sizable economic loan to assist the reconstruction of DeBanville's Store in Bloomfield. Part of our agreement in accepting CDBG funds was to make our RLF accessible for use in adjacent Vermont communities as well as in Canaan itself. Our first business loan several years ago was to a sawmill concern in Norton.

The disastrous fire at Woodland Carvers in November destroyed a piece of equipment financed by the RLF. The machine was adequately insured and we should soon have the funds available to re-lend.

Shortly after the Town was awarded \$725,000 to help Ethan Allen Inc. build the dry kilns at Beecher Falls the Agency of Commerce for the State of Vermont changed rules connected to CDBG grants. The new rules called for 25% of all money repaid to the Town's RLF fund to be returned to the CDBG fund in Montpelier. The State observed that millions of dollars are languishing in idle RLFs around the state and CDBG administrators are trying to keep this money in productive circulation. The Town refused to comply with the new rules since we received the grant before they were in effect. This stalemate lasted for several years.

The Douglas administration has taken a different approach and relinquished its expectation of the 25% repayment. This has allowed the Town to close out the grant agreement with the state and the Canaan RLF will have full use of these funds.

We are happy to report that, as of this writing, all Canaan RLF funds are at

work supporting economic and housing projects in the area.

A specialist from the UVM extension service is in town regularly to help people with developing their ideas for a small business. If you have been kicking around an idea for economic independence or have a small concern already but would like help making it grow, please contact the Town office for the specific day and time this person is in town. There is no fee or obligation for his help.

In November Vern Crawford resigned as the Town's road agent after he and the Selectboard were unable to agree on his salary and work issues. The Board has selected a replacement and will have made a public announcement between the time of this writing in late January and town meeting.

The final payment was made this year on the green one-ton plow truck. We are asking the voters to increase the capital reserve allotment to \$15,000 per year. The \$5000 set aside per year in the past does not adequately buffer the budget shock of purchasing a new truck or tractor.

We are also asking the voters to establish a capital fund for the eventual construction of a building to store our winter sand pile. This is the result of a federal mandate to protect streams and waterways from storm water runoff pollution. The state has asked for an extension of time to comply with the new rules but once in effect the town will have a deadline to be in compliance. The Board is concerned that we may be facing a short period of time to raise an estimated \$45,000 or more to erect a building.

For summer highway work, the Town replaced a large culvert on Lake Wallace Road that has caused freezing and wash-

out problems for years. The State covered 90% of the cost through its bridge and culvert program. We also resurfaced the entire length of Fund Road as well as the upper section of Clay Brook Road, a half-mile section of Hudson Road and the steep hill at the beginning of Pollard Hill Road. The Fund Road was the last full Class 3 road to require reconstruction since the Town began putting a significant investment into upgrading its roads about ten years ago.

I would like to digress at the end of this year's report to thank the Town for giving me the privilege to serve as selectman for the past twelve years. It has been a challenging, fascinating and personally rewarding experience.

Sincerely,
Joseph Robbason
Chairman of the Selectboard

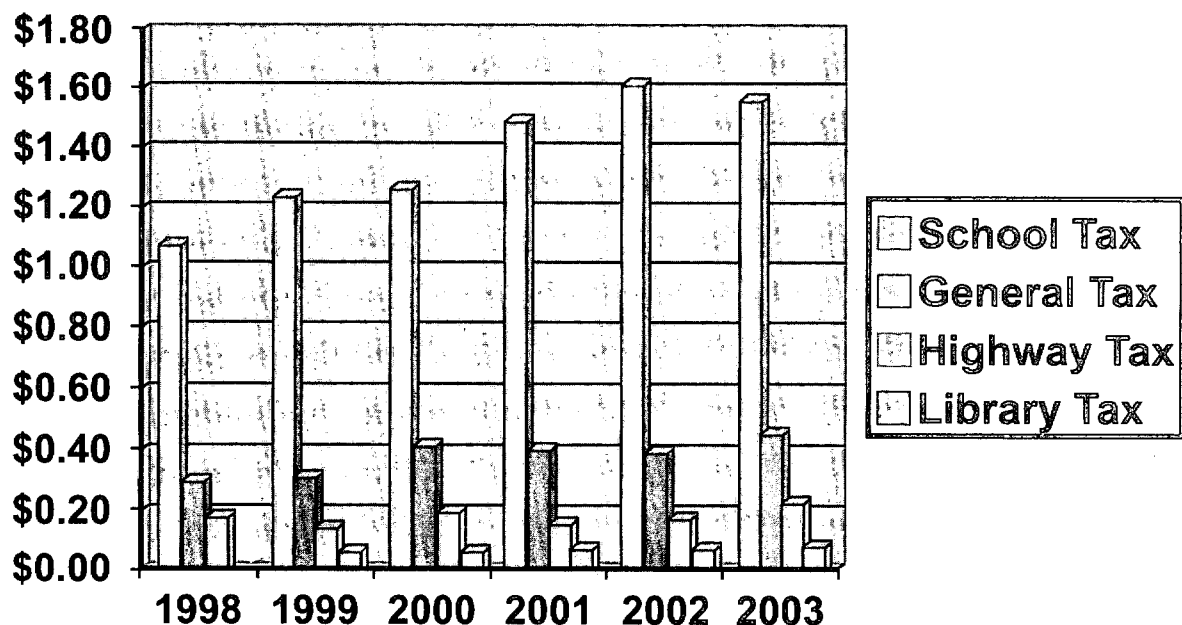
LISTERS REPORT – 2003

This year was a busy one for the listers with the settlement of the Court Appeal with Ethan Allen and the changes in Legislature. We had 47 Change of Appraisals, which consisted of new construction and new parcels, created by subdivision. There were 47 Change in Ownership transactions for this year's Grand List. We had no change in Current Use Program enrollment so that number remains at 22.

In the Spring, the board heard nine grievances. Five resulted in reduction in appraisals and four were left unchanged.

It appears that Legislature continues to make changes to the Act 60 bill, which results in more paperwork for both the taxpayer and town officials. It is to your advantage to fill out all necessary paperwork required by the State in order to benefit from what little they are offering. If you should need any assistance in filling out the paperwork or need copies required by the State, we are here to assist you.

Canaan Board of Listers



AUDITOR'S REPORT
Comparative Financial Statement
For Three Year Period Ending Dec. 31, 2003

INCOME AND EXPENSE ACCOUNTS
CURRENT ASSETS

	1-01-04	1-1-03	1-1-02
General Fund	\$ 33,193.68	\$ 46,172.10	\$62,508.80
Landfill Closure Acct	433.72	433.72	433.72
Highway Account	87,404.88	90,685.32	84,087.36
Water Commission	17,315.19	9,716.42	12,456.51
Sewer Account	7,227.01	46.46	4,932.27
Capital Reserve Accts	26,706.69	15,583.38	5,719.41
Del. Taxes & Utilities	43,807.54	46,161.22	50,583.73
Rental Account	7,093.53	9,692.67	10,151.75
Reappraisal Account	26,964.97	22,377.69	17,799.00
Cemetery Stone Account	4,906.40	2,784.16	2,567.82
Revolving Loan Acct	31,715.08	287,783.89	155,918.81
Alice M. Ward Library Acct	40,418.68	51,090.44	29,703.24
Community Rec. Park	21,463.39	16,325.22	17,799.79
CURRENT ASSETS	\$ 348,650.76	\$ 598,852.69	\$ 454,662.21

CURRENT LIABILITIES

Notes Payable:			
Truck Loan	\$.00	\$ 21,282.02	\$ 21,280.93
Reservoir Construction			
Payment	20,000.00	25,000.00	30,000.00
TOTAL LIABILITIES	\$ 20,000.00	\$ 46,282.02	\$ 51,280.93

SUMMARY OF CURRENT POSITION

Current Assets	\$ 348,650.76	\$ 598,852.69	\$ 454,662.21
Current Liabilities	20,000.00	46,282.02	51,280.93
	\$ 328,650.76	\$ 552,570.67	\$ 403,381.28

To the voters and taxpayers of the Town of Canaan:

We, the undersigned Auditors of the Town of Canaan, Vermont have examined the accounts of said Town of Canaan and find them consistent as presented in prior years. We have examined files and source documents and find them accurate to the best of our knowledge. A summary of findings have been reviewed with School Board and Town Selectboard. A copy of our report is available from the Town Clerk's Office for inspection.

Tammy Crawford
Eunice Richards
Joanne Young

Form 411
Main District

REAL ESTATE	No. of Parcels	All Corporations	Town Residents	State Residents	Non-State	Municipal Totals	Education Totals
Residential I	280	0	16,759,000	93,000	1,858,000	18,710,000	18,710,000
Residential II	77	0	6,596,154	10,846	125,800	6,732,800	6,732,800
Mobile Homes-U	21	0	412,900	0	0	412,900	412,900
Mobile Homes-L	13	0	279,800	0	125,500	405,300	405,300
Vacation I	58	0	496,200	460,000	1,792,600	2,748,800	2,748,800
Vacation II	34	0	742,700	311,400	1,061,371	2,115,471	2,115,471
Commercial	21	58,500	2,729,100	62,000	15,400	2,865,000	2,865,000
Commercial Apts	6	0	885,100	0	0	885,100	885,100
Industrial	2	6,000,000	101,700	0	0	6,101,700	6,101,700
Utilities-E	5	1,436,100	0	0	0	1,436,100	1,436,100
Utilities-O	2	75,000	0	0	621,200	696,200	696,200
Farm	16	52,000	1,119,794	0	197,256	1,369,050	1,369,050
Woodland	98	185,300	2,427,139	95,100	1,420,973	4,128,512	4,128,512
Other	0	0	0	0	0	0	0
Miscellaneous	72	202,000	430,000	49,800	351,500	1,033,300	1,033,300
TOTALS	705	8,008,900	32,979,587	1,082,146	7,569,600		

TOTAL LISTED VALUE OF REAL ESTATE FOR TAXATION

49,640,233

49,640,233

TOTAL NON-TAXABLE PARCELS: 31

NON-TAX PARCELS ARE NOT INCLUDED ON THE 411

PERSONAL PROPERTY

MUNICIPAL

EDUCATION

Cable

106,200

106,200

Machinery and Equipment

5,896,710

N/A

Inventory

0

N/A

TOTAL LISTED VALUE OF PERSONAL PROPERTY

6,002,910

106,200

NON-APPROVED CONTRACTS AND EXEMPTIONS

MUNICIPAL

EDUCATION

N/A

0

TOTAL LISTED VALUE OF TAXABLE PROPERTY

55,643,143

49,746,433

TOTAL GRAND LIST (One percent of total listed value of real and personal property)

556,431.43

497,464.33

Status on Personal Property

1) Has inventory been exempted by vote of town/city? Yes_XX_ No____

2) Has machinery and equipment been exempted by
vote of your town/city? Yes____ No_XX_

3) If yes for #2, what portion is now exempt?
(include percentage) _____

4) If no for #2, please indicate below how your town/city is
assessing business personal property (Place "X" by option used)

a) at fair market value _____ b) at depreciated value __XX_

STATEMENT OF TAXES RAISED

Linda L. Hikel, Treasurer

To Tax Bill – 2003	\$ 1,182,634.36
Actual Cash Collected 10-01-03	\$ 1,118,230.63
Credit 2002 Tax Appeal	\$ 200.70
Delinquent Taxes to Collector	<u>\$ 64,203.03</u>
	\$ 1,182,634.36

APPORTIONMENT OF TAXES

State Education Tax	\$1.0932	\$ 543,833.00
Local Education Tax	.4601	228,867.00
Highway Account	.2189	121,777.14
Library Account	.0697	38,764.84
General Account	<u>.4481</u>	<u>249,392.38</u>
TOTALS	\$2.29	\$ 1,182,634.36

MUNCIPAL GRAND LIST

Listed Real Property	\$49,640,233.00
Listed Personal Property	<u>6,002,910.00</u>
TOTAL OF TAXABLE PROPERTY	\$55,643,143.00
1% of Taxable Property (Grand List)	\$ 556,431.43
Tax Rate 2003	<u>x .73672035</u>
	\$ 409,934.36

EDUCATION GRAND LIST

Listed Education Real Property	\$49,640,233.00
Listed Cable Equipment	<u>106,200.00</u>
TOTAL OF EDUCATION PROPERTY	\$49,746,433.00
1% of Taxable Education Property	\$ 497,464.33
Tax Rate – 2003	<u>x 1.55327719</u>
	\$ 772,700.00

SUGGESTED MUNICIPAL TAX RATE – 2003

Based on last year's Grand List of \$556,431.43

General Account .4287	Highway Account .1868	Library .0691
Suggested Municipal Tax Rate 2004 - \$.6846 (without voted articles)		
\$.7552 (with voted articles)		

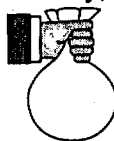
TOWN OF CANAAN POLICY FOR COLLECTION OF DELINQUENT TAXES

1. As soon as the warrant has been received, and each month afterwards, the delinquent tax collector will send a notice to each delinquent taxpayer.
2. No payment arrangements which do not pay the bill in full before the due date of next year's bill will be accepted.
3. If the tax on personal property is not paid in full within 20 days of the notice, the tax collector will seek authorization of the selectboard to place a lien on the property.
4. Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent out.
5. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the 8% fee.
6. If the amount due is less than \$500.00 and no satisfactory payment arrangements have been made in one month, or if the arrangements agreed to have not been met, the tax collector will file a complaint with Small Claims Court.
7. If the amount due is \$500.00 or more and no satisfactory payment arrangements have been made in one month, or if the arrangements agreed to have not been met, the tax collector will begin the following actions to sell as much of the property as is necessary to pay the tax, and costs and fees:
 - a. The collector will notify the taxpayer of the tax sale decision, the day by which full payment must be received, and the costs to expect once the sale process begins.
 - b. The collector will also notify all mortgage holders and lien holders.
 - c. Once the deadline date has expired and full payment has not been received, the collector will proceed with the tax sale according to the procedures specified in 32 V.S.A. 5252.
 - d. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

Glenna A. Gray
Delinquent Tax Collector

DELINQUENT TAX COLLECTOR'S REPORT

Glenna A. Gray, Collector



FOR COLLECTION 2003

2000	\$ 1,003.10
2001	4,864.35
2002	37,087.52
2003	<u>64,203.03</u>
TOTALS	\$ 107,158.00

COLLECTED 2003

2000	\$ 1,003.10
2001	4,864.35
2002	26,554.52
2003	<u>33,526.97</u>
TOTALS	\$ 65,948.94

ABATED & CREDITED

Abated 2003	\$ -0-
Lister Error	-0-

TOTALS \$ -0-

DELINQUENT 12/31/03

2002	\$ 10,533.00
2003	<u>30,676.06</u>

TOTALS \$ 41,209.06

Total Collected - 2003	\$ 65,948.94
Total Abated & Credited	-0-
Total Delinquent 12/31/03	<u>41,209.06</u>
TOTALS	\$ 107,158.00

DELINQUENT PROPERTY TAXES - 12/31/03

2002

Bergeron, Michel	\$ 215.20
Duplessie, Michael & Florence	1,644.67
Duplessie, Michael	1,605.60
Dupont, Clifford	1,230.96
*	72.17
Gray, Addie Estate of	1,065.94
Gray, Addie Estate of	767.12
Kimball, Robert	1,516.40
McCaskill, Pat	227.46
McCaskill, Pat	1,003.50
Noyes, Roberta & William Wright	118.11
*	62.37
Wheeler, Robert W. S. & Eva	<u>1,003.50</u>
Total Delinquent 2002	\$ 10,533.00

*Paid after December 31, 2003

2003

Bergeron, Michael	\$ 309.15
*	2,221.05
Duplessie, Michael & Florence	1,900.70
Duplessie, Michael	1,648.80
Dupont, Clifford	1,264.08
Eastman, Terrill & Deanna	1,026.43
Gray, Addie Estate of	1,094.62
Gray, Addie Estate of	787.76
Haynes, Haven Jr. & Marguerite	1,323.76
Kimball, Milton & Terri	661.46
Kimball, Robert	1,557.20
Lakin, Randy	1,873.20
Maurais, Raymond & Aleda	1,393.92
McCaskill, Pat	233.58
McCaskill, Pat	1,030.50
Norris, Richard	1,806.33
Norris, Richard	525.67
Nugent, Peter	144.27
*	1,353.96
*	632.04
Potz, Walter & Joanne	893.10
Roy, Malcolm & Sheila	1,204.79
Sears, Richard	152.45
Seeley, Earl & Dorothy	893.10
Stanley, Richard Estate	261.06
Webster, Ronald & Geraldine	1,374.00
Wheeler, Jack & Suzanne	1,025.18
Wheeler, Robert Sr & Eva	1,030.50
Wright, William	1,053.40
Total Delinquent 2003	\$ 30,676.06

*Paid after December 31, 2003

TREASURER'S REPORT
GENERAL ACCOUNT
Linda L. Hikel, Treasurer

RECEIPTS:

Cash on Hand 1-1-03	\$ 46,172.10
By Appropriation, Current Taxes	184,988.65
Collected in 2003	
2000 Delinquent Taxes	1,003.10
2001 Delinquent Taxes	4,864.35
2002 Delinquent Taxes	26,554.52
2003 Delinquent Taxes	33,526.97
Interest on Delinquent Taxes	5,361.38
Interest from Property Tax Savings	647.30
Interest from Regular Savings	384.46
Tax Sale Costs Reimbursements	471.00
Delinquent Tax Collector Fees	5,276.40
Hold Harmless -- State of Vermont	10,655.00
EEGL Study -- State of Vermont	731.00
Marriage License Fees	88.00
Liquor Licenses	950.00
Fish & Game Fees	96.00
Dog Licenses	932.00
Dog Fines	50.00
Dump Stickers	1,010.00
Cemetery Lots	500.00
Zoning Permits	165.00
Green Mountain Passport Fees	4.00
Town Clerk Fees	8,733.07
Restoration of Land Record Fees	1,148.00
Solid Waste Grant	847.94
Carriage House Grant	13,000.00
Carriage House Reimb. (Rev. Loan Acct)	28,200.00
Trustee of Public Funds	764.50
Traffic Fines	2,150.07
Pilot Funds -- State of Vermont	1,005.00
Borrowed Monies -- Community National	75,000.00
Miscellaneous	779.75
SUB-TOTAL	\$456,059.56

CREDITS:

Property Taxes to Collector	<u>\$ 64,203.03</u>
TOTAL RECEIPTS & CREDITS	\$520,262.59

EXPENDITURES:

Property Taxes to Collector	\$ 64,203.03
Paid Selectboard Orders	422,482.16
Amount due to Sewer/Water Accts. 2003	(50.00)
Cash in Savings & Checking 12-31-03	<u>33,627.40</u>
TOTAL EXPENDITURES & CREDITS	\$520,262.59

**GENERAL ACCOUNT
SELECTBOARD'S DETAILED
EXPENDITURES**

Selectboard		Other Contracted Services	1,969.75
Salaries	\$ 3,600.00	Police Protection:	
Administration	.00	Contracted Services	24,000.00
Clerk & Treasurer's Office:		Animal Control	715.00
Salaries	39,068.60	Zoning:	
Telephone, Postage, etc,	2,295.21	Commissioners' Salaries	1,500.00
Printing & Advertisement	351.85	Zoning Expenses	184.56
Contracted Services	1,246.94	Justice of Peace:	
Record Books/Supplies	2,214.98	Salaries	600.00
Office Equipment	189.43	Waste Removal:	
Health Insurance	7,632.06	Contracted Services	66,311.26
Retirement	2,361.16	Stump Dump Day	13,732.19
Ballot Clerks	185.00	Recycling Expenses	25,120.84
Auditors	110.00	Solid Waste Plan	1,514.16
Listers' Salaries	4,403.68	Street Lighting:	
Listers' Materials/Supplies	175.86	Street Light Services	11,141.52
Lister Mileage/Workshops	152.34	Cemeteries:	
Dog License Expense	128.91	Salaries	2,504.93
Del. Tax Collector Expense	890.77	Materials & Supplies	328.45
Del. Tax Collector Fees	5,284.04	Equipment Repairs	24.67
Parks & Trees:		Fuel & Lubricants	38.21
Contracted Services	3,036.84	Cemetery Com. Stipends	750.00
Materials & Supplies	161.05	Stone & Fence Repair	500.00
General Services:		Buildings:	
Legal Services	3,334.63	Water, Sewer & Electricity	2,269.67
Printing & Advertisement	2,695.50	Repairs	204.27
NVDA Dues	500.00	Contracted Labor	30.00
VLCT Dues	972.00	Materials & Supplies	768.29
Workshops/Dues/Mileage	454.62	Contracted Cleaning	2,026.00
Workmen's Compensation	405.00	Contracted Mowing	1,256.00
Property/Liability Ins./Bonds	1,833.00	Insurance	986.00
County Tax	19,177.86	Carriage House	41,282.00
FICA	5,557.94	Special Appropriations:	
Dispatch Center	2,000.00	Leased Land	36.00
Miscellaneous	1,167.00	Voted Articles	<u>20,821.50</u>
Debt Service:		TOTAL EXPENDITURES \$	422,482.16
Loan Repayment	75,000.00		
Loan Interest	980.62		
Fire Protection:			
Contracted Services -Local	14,300.00		

TOWN OF CANAAN
PROPOSED BUDGET – GENERAL ACCOUNT

	2004		2003		2003		2004	
	Expended		Proposed		Expended		Proposed	
Selectmen:								
Selectboard Administration	\$	88.00	\$	500.00	\$	-0-	\$	500.00
Salaries		3,600.00		3,600.00		3,600.00		3,600.00
TOTAL SELECTMEN	\$	3,688.00	\$	4,100.00	\$	3,600.00	\$	4,100.00
Clerk & Treasurer's Office:								
Salaries (Clerk/Treas-Ass't)	\$	38,588.19	\$	39,250.00	\$	39,068.60	\$	41,500.00
FICA		5,564.84		5,700.00		5,557.94		6,100.00
Employee Retirement		2,321.60		2,400.00		2,361.16		2,550.00
Telephone, Postage, etc.		1,901.13		2,200.00		2,295.21		2,400.00
Printing & Advertising		467.81		800.00		351.85		800.00
Contracted Services		1,966.00		2,000.00		1,246.94		2,000.00
Record Books/Office Sup.		1,967.07		2,500.00		2,214.98		2,500.00
Office Equipment		1,723.95		1,000.00		189.43		1,000.00
Ballot Clerks		725.00		400.00		185.00		800.00
Auditors		85.00		150.00		110.00		150.00
Health Insurance		7,769.52		7,550.10		7,632.06		8,760.00
Del. Tax Collector Fees		5,381.28		5,000.00		5,284.04		5,000.00
Del. Tax Collector Exp.		422.43		600.00		890.77		800.00
Dog License Expense		128.94		300.00		128.91		200.00
Listers' Salaries		4,961.39		5,500.00		4,403.68		6,000.00
Listers' Materials & Sup.		453.87		1,000.00		175.86		1,000.00
Tax Map Update		.00		.00		.00		8,000.00
Listers' Mileage/Training		172.98		500.00		152.34		500.00
TOTAL CLERK/TREAS	\$	74,601.00	\$	76,850.10	\$	72,248.77	\$	90,060.00
General Services								
Legal Services	\$	3,216.45	\$	5,000.00	\$	3,334.63	\$	4,000.00
Borrowed Monies		75,000.00		.00		75,000.00		75,000.00
Borrowed Monies Interest		750.58		.00		980.62		1,000.00
Printing & Advertising		2,988.48		3,300.00		2,695.50		3,300.00
NVDA Dues		500.00		500.00		500.00		500.00
VLCT Dues		701.00		972.00		972.00		1,041.00
Workmen's Comp Ins.		370.83		405.00		405.00		452.00
Public Officials/Liability		1,944.80		1,833.00		1,833.00		1,910.00
County Tax		20,945.57		21,196.80		19,177.86		21,831.69
Zoning Salaries/Exp.		2,032.67		2,500.00		1,684.56		2,500.00
Dispatch Center		2,000.00		2,000.00		2,000.00		2,060.00
Education/Mileage, etc.		841.28		1,000.00		454.62		1,000.00
Justice Stipend		700.00		700.00		600.00		700.00
Miscellaneous		2,261.42		1,500.00		1,167.00		1,500.00
TOTAL GENERAL	\$	114,253.08	\$	40,906.80	\$	110,804.79	\$	116,794.69
Street Lighting								
Street Light Services	\$	13,723.25	\$	13,800.00	\$	11,141.52	\$	12,000.00
TOTAL STREET LIGHT	\$	13,723.25	\$	13,800.00	\$	11,141.52	\$	12,000.00

	2002 Expended	2003 Proposed	2003 Expended	2004 Proposed
Parks & Sidewalks				
Contracted Services	\$ 3,230.00	\$ 3,200.00	\$ 3,036.84	\$ 3,200.00
Materials & Supplies	99.60	250.00	161.05	250.00
Sidewalk	.00	2,500.00	-0-	500.00
Urban Forest Program	159.00	300.00	-0-	300.00
TOTAL PARKS	\$ 3,488.60	\$ 6,250.00	\$ 3,197.89	\$ 4,250.00
Fire Protection				
Contracted Local Dept.	\$ 14,300.00	14,300.00	\$ 14,300.00	\$ 21,560.00
Dry Hydrant	.00	250.00	-0-	250.00
Contracted Outside	.00	1,500.00	1,969.75	1,500.00
TOTAL FIRE	\$ 14,300.00	\$ 16,050.00	\$ 16,269.75	\$ 23,310.00
Police Protection				
Animal Control Officer	\$ 325.44	\$ 500.00	\$ 715.00	\$ 750.00
Contracted Services	22,000.00	25,000.00	24,000.00	25,000.00
Miscellaneous Supplies	.00	150.00	-0-	150.00
TOTAL POLICE	\$ 22,325.44	\$ 25,650.00	24,715.00	\$ 25,900.00
Waste Removal				
Contracted Services	\$ 66,097.19	\$ 70,000.00	\$ 66,311.26	\$ 65,000.00
Solid Waste Plan	.00	800.00	1,514.16	500.00
Stump Dump Day	13,550.00	14,000.00	13,732.19	14,000.00
Recycling Services	19,840.63	26,700.00	25,120.84	27,589.00
TOTAL WASTE	\$ 99,487.82	\$ 111,500.00	\$106,678.45	\$ 107,089.00
Cemetery				
Salaries	\$ 2,253.40	\$ 3,500.00	\$ 2,504.93	\$ 3,500.00
Cemetery Committee Stipends	.00	750.00	750.00	750.00
Equipment Repairs	129.10	250.00	24.67	250.00
New Equipment	.00	350.00	-0-	350.00
Fuel & Lubricants	51.47	200.00	38.21	200.00
Stone Repair Reserve	500.00	1,000.00	500.00	500.00
Tree Removal	.00	.00	.00	2,500.00
Cemetery Fencing	1,256.00	1,200.00	.00	1,200.00
Materials & Supplies	27.66	300.00	328.45	100.00
TOTAL CEMETERY	\$ 4,217.63	\$ 7,550.00	\$ 4,146.26	\$ 9,350.00
Buildings				
Contracted Cleaning	\$ 2,030.00	\$ 2,200.00	\$ 2,026.00	2,200.00
Contracted Mowing	1,277.00	1,500.00	1,256.00	1,500.00
Contracted Labor	60.00	1,250.00	30.00	1,250.00
Water, Sewer, Electricity	2,513.53	2,600.00	2,269.67	2,600.00
Materials & Supplies	640.91	750.00	768.29	800.00
Building Insurances	1,046.24	986.00	986.00	1,311.00
Carriage House	.00	25,000.00	41,282.00	-0-
Repairs	618.26	1,500.00	204.27	1,500.00
TOTAL BUILDINGS	\$ 8,185.94	\$ 35,786.00	\$ 48,822.23	\$ 11,161.00
Special Appropriations				
Leased Land	\$ 36.00	\$ 36.00	\$ 36.00	\$ 36.00
Voted Appropriations	19,999.50	.00	20,821.50	-0-
TOTAL SPECIAL APPRS	\$ 20,035.50	\$ 36.00	\$ 20,857.50	\$ 36.00
TOTAL GENERAL ACCT	\$ 378,306.26	\$ 338,478.90	\$422,482.16	\$ 405,050.69

TOWN OF CANAAN
PROJECTED REVENUES – GENERAL ACCOUNT
2004

Revenues	2002 Actual	2003 Estimated	2003 Actual	2004 Estimated
1. Property Taxes (Current)	\$ 176,426.13	\$ 226,778.90	\$ 184,988.65	\$ 238,550.69
2. Property Taxes (Del.)	67,384.26	50,000.00	65,948.94	50,000.00
3. Interest Del. Taxes	6,410.49	5,000.00	5,361.38	5,000.00
4. Borrowed Monies	75,000.00	.00	75,000.00	75,000.00
5. Trustees of Pub. Funds	1,757.29	1,700.00	764.50	700.00
6. Town Clerk Fees	8,179.75	6,000.00	9,903.07	10,000.00
7. Restoration Fees	1,022.00	1,000.00	1,148.00	1,100.00
8. Del. Tax Collector Fees	5,388.92	6,000.00	5,276.40	6,000.00
9. Traffic Fines	2,173.76	2,000.00	2,150.07	2,000.00
10. Hold Harmless '03	8,977.00	9,000.00	10,655.00	10,000.00
11. Dump Stickers	1,020.00	1,000.00	1,010.00	1,000.00
12. Matching Grants	.00	26,300.00	42,047.94	.00
13. Tax Sale Costs Reimb.	1,173.88	.00	471.00	500.00
14. ST of VT (Pilot, EEGL & Tax)	1,700.00	1,700.00	1,736.00	1,700.00
15. Cemetery Reserve Account	.00	.00	.00	1,500.00
16. Miscellaneous	5,356.08	2,000.00	3,426.51	2,000.00
TOTAL	\$ 361,969.56	\$ 338,478.90	\$ 409,887.46	\$ 405,050.69

2003 General Tax Rate - \$.4481

2004 Suggested General Tax Rate - \$.4287

Grand List - \$556,431.43

CANAAN TRUST FUND – 2003

Part of the Trust Fund is money willed to the cemeteries, library, schools, churches, roads; and a gift for the care of the Fletcher Park fountain. All other funds are the amounts paid for perpetual care for the cemeteries.

The earliest entry on the books is to the Alice Hunt Cemetery Fund by Gilbert Harriman, March 31, 1910 in the amount of \$200.00. The late Maurice Young of Canaan, made a bequest of \$1,000.00 in 1980 to this account. Hervie E. Gray made a donation of \$2,000.00 in 1990 to this account. With all additional entries for lots purchased the account now totals \$16,609.79.

The first entry to the Village Cemetery Trust Fund was also made by Gilbert Harriman in the amount of \$300.00. Mr. Maurice Young also bequeathed \$1,000.00 in 1980 to this account, which now totals \$11,375.00.

The first recorded purchase in the South Canaan Cemetery Trust Fund was made in the name of Mary S. Grant on February 25, 1925. On December 7, 1981 a check for \$5,000.00 was received as a bequest from the estate of John H. Hinman to be added to the South Canaan Cemetery Trust Fund which now totals \$7,200.00.

Mrs. Alice M. Ward, widow of Dr. Artemus Ward, bequeathed her home in the Town of Canaan, July 1, 1932 to be used as a library. She also established a \$3,000.00 Trust Fund, the interest to be used to help defray library expenses. Mr. Maurice Young bequeathed \$500.00 to this account and the total amount is now \$3,500.00.

The Wallace Pond Cemetery is owned by the Assumption Church and the funds in the amount of \$600.00 were transferred to Reverend George Paulin on July 6, 1981.

Thomas O. Judd set up his Road Trust to be used to help defray expenses on the Judd Road. The amount is \$1,067.87.

Our records on the School Trust Fund show only "Unknown Donor" in the amount of \$518.46, as does the Church Fund in the amount of \$316.92.

The Trust Fund for the Fletcher Park Fountain was a gift made by Mrs. B.M.E. Holmes in the amount of \$738.77. An additional amount of \$229.68 was added by the Canaan Bicentennial Committee and brings the total to \$968.45.

The entire funds are invested in Certificates and Savings accounts bearing the highest interest rate. The interest is credited to each Trust Fund Account as set down in the Town Report.

FINANCIAL REPORT – 2003

Receipts:

Checkbook Balance 01-01-03	\$ 888.85
Interest from Trust Funds-2003	<u>649.57</u>
TOTAL RECEIPTS	\$ 1,538.42

Expenditures:

Interest on T.P. Judd Trust Fund	\$ 23.21
Interest on School Trust Fund	11.30
Interest on Alice M. Ward Library	76.55
Interest on Church Trust Fund	7.23
Interest on Village Cemetery Trust Fund	231.32
Interest on Alice Hunt Cemetery Trust	354.57
Interest on South Canaan Cemetery Trust	157.51
Interest on Fletcher Park Trust Fund	<u>21.10</u>
TOTAL EXPENDITURES	\$ 882.89
Balance in Checkbook 12-31-03	<u>655.53</u>
TOTAL EXP & CASH ON HAND	\$ 1,538.42

TRUST FUND AGREEMENT – 2003

T.P. Judd Trust Fund	\$ 1,067.87
School District Trust Fund	518.46
Alice M. W. Library Trust Fund	3,500.00
Church Trust Fund	316.92
Village Cemetery Trust Fund	11,375.00
Alice Hunt Cemetery Trust Fund	16,609.79
S Canaan Cemetery Trust Fund	7,200.00
Fletcher Park Trust Fund	<u>968.45</u>
TOTAL TRUST FUNDS	\$41,556.49

TRUSTEES OF PUBLIC FUNDS

Noreen Labrecque, Secretary

Lena Falconer

Juana Schoff

CANAAN CEMETERY COMMITTEE

The Cemetery Committee continues to upgrade the appearance of our cemeteries. We focused most of our time on the Village Cemetery. Most of the smaller stones have been leveled and reset. The next step will be leveling and resetting the larger monuments.

Two of the big monuments that had tipped over have received new bases and were reset. These were done by Hicks and Son at a cost of \$550.00. One more very large monument will need to be done professionally.

Mr. Hyde from the Vermont Old Cemetery Association gave a demonstration on the repair of broken stones. He also went through the Village Cemetery and made some suggestions as to what needed to be done to repair various stones. Mr. Colburn from Charleston joined us for the day.

Another big "thank you" goes to two new volunteers – Joel McComiskey, Lucille Cunningham and Jacqueline Ross for helping us this past summer.

Plans for this coming summer:

- Straightening and cleaning stones
- Brush removal (bush hog where appropriate)
- Replacing fence in the South Canaan Church Cemetery
- Removing stumps out of the South Canaan Church Cemetery (north side and fill and seed)
- Removing tree in the Village Cemetery
- Fill and reseed sunken lots

- Work on marking lots in the new section of the Alice Hunt Cemetery
- Lay out road to the new section of the Alice Hunt Cemetery
- Evaluate Canaan Hill Cemeteries and South Canaan Willson Cemetery

Wish List:

- Someone that would like to make wooden signs to identify each cemetery.
- Someone to make wooden crosses to identify unmarked graves where the name of the person is known that occupies the grave.

Canaan Cemetery Committee





CEMETERY STONE ACCOUNT

RECEIPTS:

Cash on Hand 01-01-03	\$ 2,784.16
Town Appropriation Transfer	500.00
Donations	2,300.00
Savings Interest – 2003	<u>31.29</u>
TOTAL RECEIPTS & CASH ON HAND	\$ 5,615.45

EXPENDITURES:

Paid Selectboard Orders	\$ <u>709.05</u>
TOTAL EXPENDITURES	\$ 709.05

Expenditures – 2003	\$ 709.05
Cash on hand 12-31-03	<u>4,906.40</u>
TOTAL EXPENDITURES & CASH ON HAND	\$ 5,615.45

REAPPRAISAL ACCOUNT

RECEIPTS:

Balance on Hand 01-01-03	\$22,377.69
State of Vermont – Reimbursement	4,386.00
Savings Interest	<u>201.28</u>
TOTAL RECEIPTS	\$26,964.97

EXPENDITURES:

Paid Selectboard Orders – 2003	\$ <u>.00</u>
TOTAL EXPENDITURES	\$.00

Expenditures – 2003	\$.00
Cash on Hand 12-31-03	<u>26,964.97</u>
TOTAL EXPENDITURES & CASH ON HAND	\$26,964.97

CANAAN REVOLVING LOAN ACCOUNT

RECEIPTS:

Cash on Hand 01-01-03 (Checking Account)	\$ 221.10
Cash on Hand 01-01-03 (Savings Account - First Colebrook Bank))	274,509.64
Cash on Hand 01-01-03 (Savings Account -Community National Bank)	13,053.15
Ethan Allen Building Loan Payment	16,528.56
Ethan Allen Equipment Loan Payment	33,835.68
Loan Repayment – R&S Turnings	10,000.00
Lemay Loan Repayment	7,167.96
Loan Application Fee	50.00
Saving Interest	<u>1,866.85</u>
TOTAL RECEIPTS & CASH ON HAND	\$357,232.94

EXPENDITURES:

DeBanville's General Store (Loan Disbursement)	\$125,000.00
Carriage House Project	28,200.00
VIT Handicap Ramp	750.00
R&S Turnings (Loan Disbursement)	90,000.00
Pure Country Motel & Cabins (Loan Disbursement)	30,000.00
Town Administrative Expenses	957.86
Legal Expenditures	610.00
Gilman Housing Trust (Loan Disbursement)	<u>\$ 50,000.00</u>
TOTAL EXPENDITURES	\$325,517.86

Paid Selectboard Orders -2003	\$325,517.86
Cash in Savings 12-31-03 (Community National Bank)	20,321.86
Cash in Savings 12-31-03 (First Colebrook Bank)	11,319.62
Cash in Checking 12-31-03(First Colebrook Bank)	<u>73.60</u>
TOTAL EXPENDITURES & CASH ON HAND	\$357,232.94

TOWN OF CANAAN REVOLVING LOAN FUND

As many of you are aware, the Town of Canaan received a \$750,000 Community Development Grant in 1996. The Town loaned this money (less some management and administrative costs) to Ethan Allen Inc. of Beecher Falls to erect a new building and purchase machinery and equipment. Ethan Allen has been repaying this money and we have deposited these payments in a Revolving Loan Fund. Loans are available to qualified businesses and individuals who need funding for projects that benefit the community. Information and applications are available at the Town Office. If you are planning a start-up or expanding an existing business and can meet our criteria, our Revolving Loan Fund might be a valuable opportunity for you. The fund considers and grants loans without regard to race, creed, color, gender, handicap or ethnic origin.



CANAAN COMMUNITY RECREATION PARK COMMITTEE

The Canaan Community Recreation Park Committee would like to thank all of you who use the Rec. Park. In 1988 when the first thoughts of establishing a recreation park for the area communities, who would have imagined all that could be accomplished by a few fundraisers and a few volunteers. But thanks to the many individuals and businesses, Canaan has a recreation area of which we can all be proud.

The committee again chose to offer a variety of summer programs for the area youth. The emphasis of the sports clinics was to focus on developing basic skills of the sport. There were also two one-day events offered – an “Intro to Fly-Fishing” and “Kite Flying”. We were not successful in getting an instructor for the Golf clinic, but there is a possible candidate for 2004. We are also looking to add a “foul shooting” contest that will continue throughout the summer. The committee thanks our volunteer instructors – Kim Sweatt, Theresa Moody, Lynn Gray, John Charest, Michel Pariseau, Kaitee Daley, Kyle Daley, Chris Masson, and Greg and Jeff Noyes for their leadership with the sports events. The plans are to continue with the fee of \$10.00 per sports clinic, and if your child signs up for a combination of three or more clinics and events, the charge is capped at \$25.00/child. We call it the \$25 Summer Deal.

The skating rink in Fletcher Park saw a great deal of activity, both last year and this year, by individuals and families, young and old.

As stated at last year’s annual meeting, the committee, in their plans to improve the facility, extended more available electricity to the park. The Porta-Potty that was purchased in 2002 was well appreciated and used in 2003. BUT...the committee was disappointed to learn that some individual or individuals set it on fire Halloween night. Let us hope that it was not done by one of Canaan’s own taxpayers or a child of a Canaan taxpayer. Needless to say the committee feels so strong about the necessity of the Porta-Potty that we are asking you the voters to appropriate \$1,970.00 for the purchase and upkeep of a replacement Porta-Potty. While on the subject of vandalism, it is important that the townspeople are the eyes and ears of vandalism or attempted vandalism on this property. If you see any questionable happenings, please contact a committee member or the Sheriff. It is up to all of us to keep the park a safe place for our young people.

A Spring inspection is planned by our insurance company to review the playground equipment for safety recommendations and requirements.

We are still looking at “workout stations”. It is calculated that with some volunteer labor and a few donated materials and supplies items, that a few stations can be erected this summer.

The committee also will have a questionnaire available at Town Meeting time. We hope you will take the time to complete it. The questionnaire is one way for the committee to know the wants and needs of the community as a whole.

The Canaan Rec. Park belongs to you-the Canaan residents. We want you to use it and don’t let anyone abuse it. Enjoy the quality rec. and family time.

Canaan Recreation Park Committee

CANAAN RECREATION PARK **STATEMENT OF ACCOUNTS**

RECEIPTS:

Cash on Hand 1-1-03	\$ 16,325.22
Savings Interest	135.46
School & Town Reimbursement Mowing	4,250.00
Little League, T-Ball & Babe Ruth Registrations	1,515.00
Summer Program Registrations	400.00
Rec. Park Donations	2,778.00
Little League Fundraisers	6,339.00
Little League Donations	20.00
Sale of Loam	60.00
Canaan Appropriation	<u>1,130.00</u>
TOTAL RECEIPTS & CASH ON HAND	\$ 32,952.68

EXPENDITURES:

Administration Expense	\$ 32.00
Contracted Labor & Materials	713.30
Contracted Mowing	4,140.00
Little League, Babe Ruth , T-Ball, & Soccer Clinic Expenses	4,876.13
Summer Recreation Programs	450.00
FICA	18.98
Insurance	220.00
Porta Potty Expense	345.00
Electricity	<u>693.88</u>
TOTAL EXPENDITURES	\$ 11,489.29

Expenditures – 2003	\$ 11,489.29
Cash on hand 12-31-03	<u>21,463.39</u>
TOTAL EXPENDITURES & CASH ON HAND	\$ 32,952.68

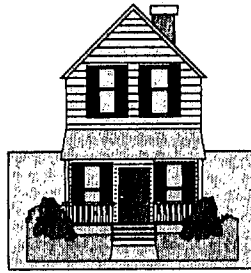


PROPOSED BUDGET – RECREATION PARK - 2004

	2003-Expended	2004-Proposed
Summer Recreation Programs:		
Salaries (Programs under Reconstruction)	\$.00	\$.00
FICA	18.98	.00
Materials & Supplies	.00	500.00
Sports Clinics	450.00	1,000.00
TOTAL RECREATION PROGRAMS	\$ 468.98	\$ 1,500.00
Recreation Park Maintenance:		
Contracted Mowing	\$ 4,140.00	\$ 4,200.00
Contracted Labor/Materials	597.21	1,000.00
Porta Potty Expense	345.00	1,970.00
Ice Rink	116.09	200.00
Playground Repairs	.00	100.00
Materials & Supplies	.00	100.00
TOTAL MAINTENANCE	\$ 5,198.30	\$ 7,570.00
Sports Equipment:		
Sports equipment	\$.00	\$ 100.00
Playground Equipment	.00	.00
TOTAL SPORTS EQUIPMENT	\$.00	\$ 100.00
Little League/Babe Ruth:		
Registrations	\$ 771.67	\$ 600.00
Advertisement	156.00	200.00
Equipment/Repairs	583.75	1,000.00
Materials & Supplies	3,364.71	3,285.61
TOTAL LITTLE LEAGUE/BABE RUTH	\$ 4,876.13	\$ 5,085.61
Park Administration:		
Dues	\$.00	\$ 60.00
Postage, Printing & Advertising	32.00	50.00
Insurance	220.00	90.00
Electricity	693.88	700.00
TOTAL ADMINISTRATION	\$ 945.88	\$ 900.00
Daley Memorial Fund:		
Ice Rink	\$.00	\$ 7,331.34
TOTAL DALEY MEMORIAL FUND	\$.00	\$ 7,331.34
TOTAL RECREATION PARK ACCOUNT	\$ 11,489.29	\$ 22,486.95

2003 PROJECTED REVENUES – RECREATION PARK ACCOUNT

Revenues	2003 - Actual	2004 - Estimated
1. Little League	\$ 7,874.00	\$ 5,085.61
2. Sports Clinics/Summer Camp Reg.	400.00	1,000.00
3. Daley Memorial Fund	.00	7,331.34
4. School/Town Mowing Reimbursement	4,250.00	4,200.00
5. Appropriation – Canaan	1,130.00	1,970.00
7. Donations	2,778.00	2,650.00
10. Sale of Materials	60.00	100.00
11. Savings Interest	135.46	150.00
TOTAL	\$ 16,627.46	\$ 22,486.95



CANAAN RENTAL ACCOUNT STATEMENT OF ACCOUNTS

RECEIPTS:

Balance on Hand 1-1-03	\$	9,692.67
Savings Interest		77.09
Reimb. Handicap Ramp		1,559.81
Rental – Learning Center		2,000.00
Rental – Apartment		4,800.00
Rental – Office		<u>1,800.00</u>
TOTAL RECEIPTS & CASH ON HAND	\$	19,929.57

EXPENDITURES:

Utilities	\$	523.28
Heat		1,999.76
Materials & Supplies		127.39
Contracted Cleaning		1,508.00
Contracted Labor		298.00
Major Building Repair		6,045.59
Maintenance/Main. Salaries		944.23
Repairs		1,015.28
FICA		163.53
Administrative Expense		32.00
Miscellaneous		13.98
Insurance		<u>165.00</u>
TOTAL EXPENDITURES	\$	12,836.04
Selectboard Orders – 2003	\$	12,836.04
Cash in Savings 12-31-03		<u>7,093.53</u>
TOTAL EXPENDITURE & CASH ON HAND	\$	19,929.57

TOWN OF CANAAN PROPOSED BUDGET – RENTAL

	2003	2004
	Expended	Proposed
Rental Building:		
Utilities	\$ 523.28	\$.00
Heat	1,999.76	2,500.00
Materials & Supplies	127.39	150.00
Equipment	.00	.00
Insurances	165.00	393.00
Admin. Costs	32.00	100.00
Contracted Cleaning	1,508.00	1,600.00
Contracted Labor	298.00	500.00
Maintenance	944.23	600.00
Repair	1,015.28	600.00
Major Building Proj.	6,045.59	2,882.00
Miscellaneous	13.98	200.00
FICA	<u>163.53</u>	<u>175.00</u>
TOTAL RENTAL	\$12,836.04	\$ 9,700.00

TOWN OF CANAAN PROJECTED REVENUES – RENTAL

	2003	2004
Revenues	Actual	Estimated
1. Rental - Apartment	\$ 4,800.00	\$ 4,800.00
2. Rental - Office	1,800.00	1,800.00
3. Rental – Learning Ctr.	2,000.00	3,000.00
4. Major Repair Acct.	6,000.00	.00
5. Reimb. Ramp	1,559.81	.00
6. Savings Interest	<u>77.09</u>	<u>100.00</u>
TOTALS	\$16,236.90	\$ 9,700.00



CANAAN WASTE MANAGEMENT PROGRAM

As this year's graph illustrates, trends that were consistent over the past five years have been reversed. Tonnage is back up to the levels we saw in the year 2000, approximately 500 tons. At the same time, our cost per ton to dispose of waste at the Mt. Carberry landfill dropped in June from \$67.00 to \$53.00 per ton. Coincidentally this is the same rate we were paying per ton in the year 2000.

The Recycling crew continues to handle a large amount of material. The roll-off container purchased by the Town last year has helped the crew more efficiently manage the flow of material to the recycling center in West Stewartstown.

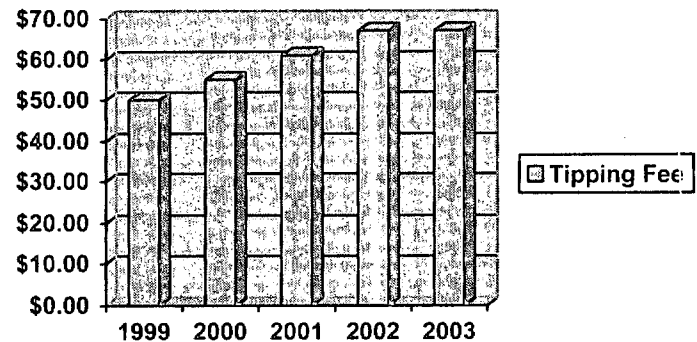
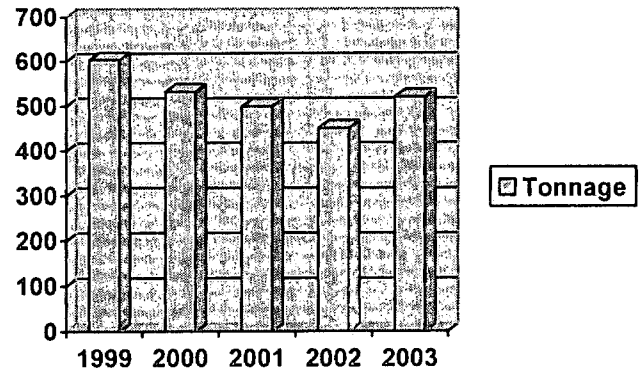
Our contribution to the center is up sharply this year. They need to construct a better glass storage facility and rebuild their capital reserve fund after purchasing a new truck.

The recycling center estimates that in 2003 they handled 630 tons of recyclables. Canaan's population is 16.23% of those using the center. At a working figure of \$75 per ton for tipping and hauling fees we realize a savings of nearly \$7,700.00. We estimate that we actually contribute a larger percentage of recyclables than our population suggests because we are the only participating town with curbside pick-up. Our savings roughly equals our contribution to the center this year but clearly did little to offset our costs to pick up recyclables.

The Town submitted a solid waste plan to the State of Vermont as required

by law. As of this writing we have not yet heard if our plan, based on our current methods, has been approved.

Thank you for your continued cooperation in the proper preparation and disposal of solid waste.



2004 CANAAN STUMP DUMP DATES

May 1, 2004
August 14, 2004
October 23, 2004

You must have a Canaan Stump Dump Sticker for these days, available at the Canaan Town Clerk's Office.

Refrigerators and Air Conditioners will need to have the Freon pumped out

before it will be acceptable by WSI. Oil base paint cans cannot be collected.

Alice M. Ward Library Report – 2003

The Library was again a very busy place in 2003. The large multi-year project of automating the library came to a close in December when Jennifer Muse and Brent Lyons put the last of the barcodes in the libraries current collection. Circulation with the automated system actually began mid October. Our entire library collection can now be searched via the computer.

The active board of trustees saw a few changes during the year. Mary Lou Lovering was appointed as a replacement for Emily Norris and Judith Masson replaced Kathy Moaratty in October. Deborah Lambert was hired in August as Library Director to replace Jennifer Muse who has left the North Country with her husband for missionary work overseas. Program Director Laura Palmieri left in September and in anticipation of the busy summer program being planned for the summer of 2004, a new program staff member will be hired in February. Through all the changes, Eunice (Tommy) Richards continued her dedication to the Library and her support is very much appreciated.

Adult visitors were up in 2003 with a large increase in circulation as well. The Interlibrary loans received continue to decrease, while we provided 115 loans to other Libraries. The outreach program continued to distribute books throughout the year to local businesses, schools, and daycares circulating hundreds of children's books each month.

Adult and child attendance at Library programming has more than doubled since 2003. Last year the Library held programs on scrap booking and card making, rubberstamping, stamp collecting, and cake decorating to name

a few. The Red Wing Puppet Theater and Traveling Story teller performed and there was a visit from the famous Border Patrol Dog Mick. The 2003 Summer Feast Reading Program kept the children busy last summer with gardening, strawberry picking, jam making and trips to Solomon's and Bessie's Diner.

Freeman Grant monies continued to assist the Library in last year. It helped to pay salaries for personnel completing the automation process and to purchase a new computer, color printer, and fax machine. The Freeman Grant provided many non-fiction books for adults and children and will continue in 2004 with the new "Read with Me" collection, a world almanac state series of books, and new genealogy software. The Library is anticipating participation in a third year of monies from the Freeman Grant in which we plan to use to boost our computer center. The computers at the Library continue to draw a large portion of our patrons in daily and we hope to fill the need for more computers and updated software in 2004.

The carriage barn foundation work is complete. The Library and Historical Society will be working together on plans to utilize the space gained. Public input is, as always welcome.

The Trustees and Staff are very proud of the recent changes at the Library and invite everyone to join us on Saturday, March 13 from 11 a.m. to 2 p.m. for balloons and refreshments at our Open House. Check out the many new titles for all ages and see what free activities are happening at YOUR Library.

Respectfully submitted through the combined effort of the Board of Trustees and Library Staff.

ALICE M. WARD MEMORIAL LIBRARY - Library Financial Report – 2003

RECEIPTS:

Cash on Hand - 01-01-03	\$ 51,290.44
Property Tax Appropriation	38,764.84
Donations	1,304.47
Trust Fund	76.55
Freeman Grant	20,348.00
Tillotson Foundation	7,500.00
Memorial Fund	300.00
Reimbursement Funds	273.76
County Fines	350.00
E-Rate	934.82
Summer Hunger Program	500.00
Rental	500.00
Success by Six	416.95
Miscellaneous	22.95
Puppet Theatre Program	100.00
Paint Donations	68.00
Interest	108.09

TOTAL RECEIPTS & CREDITS

\$ 122,858.87

EXPENDITURES:

LIBRARY OPERATIONS:

Salaries	\$ 33,127.81
FICA	2,534.38
Travel Expense	731.34
Materials & Supplies	2,070.63
Books	4,445.78
Programming & Supplies	2,139.79
Summer Programs	487.42
Summer Food	500.00
Success by Six	435.22
Postage & Fees	690.43
Equipment & Repairs	852.03
Miscellaneous	281.26
Workman's Comp. Ins.	120.00

BUILDING:

Telephone	2,321.03
Electricity	1,137.66
Water/Sewer	275.00
Maintenance	482.61
Fuel	1,600.00
Materials & Supplies	281.56

RENOVATIONS:

Materials & Supplies	\$ 1,415.00
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FREEMAN GRANT:

Non-Fiction Books	\$ 1,945.43
Digital Camera	173.40
Salaries	10,903.25
FICA	834.14
Barcodes for Books	637.64
Scanner and Stand	659.00
Software	3,995.89
Printer	1,124.02
Book Processing Supplies	492.36
Vendor Creation of Records	610.01
Alliance Software	312.87
Check Out Desk Computer	2,044.28
Alliance Yr 2 Disk	480.00
Training Yr 2	1,500.00
New Office Computer	798.95

TOTAL EXPENDITURES

\$ 82,440.19

Cash on Hand & Petty Cash 12-31-03

40,418.68

TOTAL EXPENDITURES & CASH ON HAND

\$ 122,858.87

ALICE M. WARD MEMORIAL LIBRARY 2004 PROPOSED BUDGET

	2003 Proposed	2003 Actual	2004 Proposed
Building:			
Telephone	\$ 3,000.00	\$ 2,321.03	\$ 2,500.00
Electricity	1,200.00	1,137.66	1,200.00
Water & Sewer	280.00	275.00	280.00
Maintenance	150.00	482.61	1,000.00
Fuel	1,400.00	1,600.00	1,700.00
Building Supplies	320.00	281.56	320.00
Total Building	\$ 6,350.00	\$ 6,097.86	\$ 7,000.00
Renovations:			
Materials & Supplies	\$ 8,000.00	\$ 1,415.00	\$ 4,000.00
Contracted Labor	4,078.91	.00	4,619.07
Total Renovations	\$ 12,078.91	\$ 1,415.00	\$ 8,619.07
General Account:			
Salaries	\$ 35,185.00	\$ 33,127.81	\$ 31,500.00
FICA	2,692.65	2,534.38	2,475.00
Travel Expenses	1,200.00	731.34	1,100.00
Materials & Supplies	2,400.00	2,070.63	1,600.00
Programming	800.00	824.00	1,200.00
Books	4,500.00	4,445.78	4,350.00
Postage & Fees	1,200.00	690.43	750.00
Equipment & Repairs	1,250.00	852.03	750.00
Programming Supplies	1,500.00	1,315.79	1,500.00
Miscellaneous	200.00	281.26	250.00
Workman's Comp. Ins.	175.00	120.00	125.00
Success Six	.00	435.22	120.00
Success Six/Carle Books	176.00	171.08	176.00
Success Six/Carle Supplies	120.00	116.82	120.00
Summer Program	.00	487.42	.00
Summer Food Program	.00	500.00	.00
Total General Account	\$ 51,102.65	\$ 48,416.09	\$ 46,016.00
TOTAL LIBRARY BUDGET	\$ 69,531.56	\$ 55,928.95	\$ 61,634.07

LIBRARY PROJECTED REVENUES	2003 Estimated	2003 Actual	2004 Estimated
Property Taxes	\$ 38,764.84	\$ 38,764.84	\$ 38,730.43
Reimbursements	.00	273.76	.00
E-Rate	1,800.00	934.82	900.00
Book Sales	50.00	.00	.00
County Fines	4,000.00	350.00	2,500.00
Paint Donations	.00	68.00	.00
Donations General	2,344.56	1,304.47	1,200.00
Tillotson Foundation	5,000.00	7,500.00	5,000.00
Memorial Fund	75.00	300.00	200.00
Trust Funds	100.00	76.55	75.00
Miscellaneous	.00	22.95	.00
Rent	500.00	500.00	500.00
Renovation Funds	10,034.07	1,415.00	8,619.07
Interest	150.00	108.09	75.00
Summer Program Food	.00	500.00	.00
Puppet Theatre Program	.00	100.00	.00
Success by Six	.00	416.95	416.00
Year end Surplus	6,713.09	6,713.09	3,419.57
Total Revenues	\$ 69,531.56	\$ 59,348.52	\$ 61,635.07

**FREEMAN GRANT YEAR 1
2004 APPROVED BUDGET**

	2003 Approved	2003 Actual	2004 Available
Non Fiction Books	\$ 8,000.06	\$ 1,945.43	\$ 6,054.63
Barcodes for Books	550.00	637.64	(87.64)
Image Team 3800 Scanner	600.00	599.00	1.00
Scanner Stand	60.00	60.00	.00
Follett & Windows Software	3,890.00	3,995.89	(105.89)
Olympus Digital Camera	170.05	173.40	(3.35)
Hewlett Packard Printer (fax)	450.00	275.00	175.00
Book Processing Supplies	390.00	492.36	(102.36)
Vendor Creation of Records	715.00	610.01	104.99
Preparation Salary	49.00	49.00	.00
Preparation FICA	.00	.00	.00
TOTAL FREEMAN GRANT 1 BUDGET	\$ 14,874.11	\$ 8,837.73	\$ 6,036.38

**FREEMAN GRANT YEAR 2
2004 APPROVED BUDGET**

	2003 Approved	2003 Actual	2004 Available
Non-Fiction Books Yr 2	\$ 155.04	\$.00	\$ 155.04
Check Out Desk	325.00	.00	325.00
Clerical Entry Salary	11,236.00	10,854.25	381.75
FICA Yr 2	792.96	834.14	(41.18)
Photocopier/Cartridges	1,110.00	.00	1,110.00
Check Out Desk Computer	2,315.00	2,044.28	270.72
New Office Computer	1,000.00	798.95	201.05
Grand Opening	150.00	.00	150.00
Follett Training	1,400.00	1,500.00	(100.00)
Color Printer	799.00	849.02	(50.02)
Software Updates	480.00	312.87	167.13
Contract for Tech Support	585.00	480.00	105.00
TOTAL FREEMAN GRANT 2 BUDGET	\$ 20,348.00	\$ 17,673.51	\$ 2,674.49

**FREEMAN GRANT YEAR 3
2004 APPROVED BUDGET**

	2004 Available
Equipment & Furnishings	\$ 6,000.00
Software & Technical Support	2,530.00
TOTAL FREEMAN GRANT 3 BUDGET	\$ 8,530.00

HIGHWAY ACCOUNT
Linda L. Hikel, Treasurer

RECEIPTS:

Balance on Hand 1-1-03	\$ 90,685.32
Apportionment of Taxes	121,777.14
State Aid to Highways	28,497.32
Bridge & Culvert Reimbursements	7,874.93
Highway Department Services	3,889.50
Savings Interest	560.00
Road Permit Fees	75.00
Sale of Materials & Supplies	794.53
Miscellaneous	<u>29.71</u>
TOTAL HIGHWAY RECEIPTS & CASH ON HAND	\$254,183.45

EXPENDITURES:

Paid Selectboard Orders – 2003	\$166,778.57
Savings Account Balance 12-31-03	<u>87,404.88</u>
TOTAL EXPENDITURES & CASH ON HAND	\$254,183.45

HIGHWAY CAPITAL RESERVE

RECEIPTS:

Balance on Hand 1-1-03	\$ 5,152.45
Highway Account Appropriation	5,000.00
Savings Interest – 2003	<u>40.16</u>
TOTAL RECEIPTS & CASH ON HAND	\$ 10,192.61

EXPENDITURES:

Paid Selectboard Orders	\$.00
Savings Account Balance 12-31-03	<u>10,192.61</u>
TOTAL EXPENDITURES & CASH ON HAND	\$ 10,192.61

DELINQUENT BACKHOE COLLECTIONS

Robert Maurais	\$ <u>73.85</u>
TOTAL DELINQUENT	\$ 73.85

**HIGHWAY ACCOUNT
SELECTBOARD DETAILED EXPENDITURES**

Town Garage:

Repairs	\$ 20.11
Tools	186.08
Insurance	92.00
Maintenance	525.62
Utilities	1,329.80

Equipment Fuel & Insurances:

Fuel & Lubricants	4,135.66
Insurance	1,536.00

Equipment-550 Green 1-Ton:

Truck payment	21,282.02
Parts & Supplies	887.94
Repairs	2,538.48

Equipment – White 1-Ton:

Parts & Supplies	149.31
Repairs	2,860.73

Backhoe:

Parts & Supplies	308.97
Repairs	162.44

Grader:

Parts & Supplies	28.67
Repairs	4,014.27

Summer Maintenance:

Salaries	20,912.84
FICA	1,599.84
Contracted Services	4,518.00
Materials & Supplies	45.00
Bridges & Culverts	7,711.65

Winter Maintenance:

Salaries	27,214.60
FICA	2,897.81
Accrued Comp Time	8,999.64
Contracted Services	680.00
Materials & Supplies	5,428.82

Construction & Resurfacing:

Salaries	.00
Contracted Services	8,403.75
Materials & Supplies	17,392.50

Administrative Expense:

Workmen's Compensation & Liability	3,794.00
Health Insurance	6,902.64
Life Insurance	199.05
Employee Retirement	2,334.40
Transfer to Capital Reserve	5,000.00
Administration	1,878.67
Miscellaneous	807.26

TOTAL SELECTBOARD HIGHWAY ORDERS	\$ 166,778.57
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**TOWN OF CANAAN
PROPOSED BUDGET - HIGHWAY ACCOUNT
2004**

	2002 Expended	2003 Proposed	2003 Expended	2004 Proposed
Town Garage:				
Repairs	\$ 16.41	\$ 250.00	\$ 20.11	\$ 1,000.00
Maintenance	46.72	100.00	525.62	100.00
Insurance	87.30	92.00	92.00	83.00
Utilities	661.62	750.00	1,329.80	1,500.00
Tools	889.47	250.00	186.08	3,500.00
TOTAL GARAGE	\$ 1,701.52	\$ 1,442.00	\$ 2,153.61	\$ 6,183.00
Equipment:				
Parts & Supplies	\$ 3,611.69	\$ 1,950.00	\$ 1,374.89	\$ 2,050.00
Repairs	1,308.29	3,750.00	9,575.92	7,650.00
Fuel & Lubricants	3,590.11	4,000.00	4,135.66	5,000.00
New Equipment Purchase	21,280.93	21,300.00	21,282.02	.00
Capital Reserve	5,000.00	5,000.00	5,000.00	15,000.00
Equipment Insurance	1,255.57	1,536.00	1,536.00	1,587.00
TOTAL EQUIPMENT	\$ 36,046.59	\$ 37,536.00	\$ 42,904.49	\$ 31,287.00
Summer Maintenance:				
Salaries	\$ 20,596.23	\$ 20,000.00	\$ 20,912.84	\$ 17,000.00
FICA	1,641.43	1,600.00	1,599.84	1,350.00
Contracted Services	3,430.00	4,000.00	4,518.00	4,500.00
Materials & Supplies	280.94	2,000.00	45.00	2,000.00
Bridges & Culverts	1,671.12	500.00	7,711.65	500.00
TOTAL SUMMER	\$ 27,619.72	\$ 28,100.00	\$ 34,787.33	\$ 25,350.00
Winter Maintenance:				
Salaries	\$ 22,487.48	\$ 27,000.00	\$ 27,214.60	\$ 23,000.00
Accrued Comp Time	.00	9,000.00	8,999.64	.00
FICA	1,786.12	2,822.00	2,897.81	1,760.00
Contracted Services	.00	1,000.00	680.00	1,000.00
Materials & Supplies	4,890.34	6,000.00	5,428.82	6,500.00
TOTAL WINTER	\$ 29,163.94	\$ 45,822.00	\$ 45,220.87	\$ 32,260.00
Construction & Resurfacing:				
Salaries	\$.00	\$ 250.00	\$.00	\$ 250.00
Contracted Services	15,843.20	15,000.00	8,403.75	15,000.00
Materials & Supplies	50,368.80	20,000.00	17,392.50	20,000.00
TOTAL CONSTRUCTION	\$ 66,212.00	\$ 35,250.00	\$ 25,796.25	\$ 35,250.00

	2002 Expended	2003 Proposed	2003 Expended	2004 Proposed
Administrative Expense:				
Workmen's Comp.	\$ 2,940.32	\$ 3,208.00	\$ 3,208.00	\$ 3,313.00
Health Insurance	7,769.52	7,550.10	6,902.64	.00
Life Insurance	193.95	200.00	199.05	200.00
Employee Retirement	1,999.92	2,500.00	2,334.40	.00
Liability	628.34	586.00	586.00	424.00
Administration	2,115.32	2,200.00	1,878.67	2,200.00
Miscellaneous	186.75	500.00	807.26	750.00
TOTAL ADMIN.	\$ 15,834.12	16,744.10	\$ 15,916.02	\$ 6,887.00
TOTAL HIGHWAY	\$176,577.89	\$164,894.10	\$ 166,778.57	\$ 137,217.00

**PROJECTED REVENUES – HIGHWAY ACCOUNT
2004**

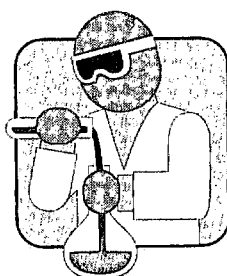
Revenues	2002 Actual	2003 Estimated	2003 Actual	2004 Estimated
1. Property Taxes	\$ 100,064.16	\$ 121,777.14	\$ 121,777.14	\$ 103,917.00
2. State Aid to Highways	27,238.86	28,515.00	28,497.32	28,500.00
3. Contracted Services	4,004.50	5,000.00	3,889.50	4,000.00
4. Sale of Materials & Sup.	27.60	.00	794.53	100.00
5. Dry Hydrant Reimb.	2,948.30	.00	.00	.00
6. Culvert Reimbursement	.00	1,504.00	7,874.93	.00
7. Savings Interest	818.27	1,000.00	560.00	600.00
8. Surplus Revenues	.00	6,597.96	6,597.00	.00
9. 2 for 1 Paving	35,000.00	.00	.00	.00
10. Miscellaneous	433.54	500.00	104.71	100.00
TOTAL	\$ 183,175.85	\$164,894.10	\$ 170,095.13	\$ 137,217.00

2003 Highway Account Tax Rate - \$.2189

2004 Suggested Highway Tax Rate - \$.1868

Grand List - \$556,431.43

**WATER POLLUTIONS CONTROL
FACILITIES
2003 REPORT**



We had a great Summer and Fall, all worked well. There have been a few problems this Winter and Jim, Keith and I are working on repairs for the Spring. Old age is just setting in on our pumps, but we will have them back in shape soon.

Our lagoons look fine and we are going to do some repair in the air system, but will be just normal maintenance for this type of system.

As always if you have a problem, just page one of us at:

Robbie- 250-0750
Jim- 250-0748
Keith- 250-0749

We will get back to you as soon as possible.

Thank you
Robert Kimball
Treatment Plant Operator
802-266-8833

**SEWER ACCOUNT
Linda L. Hikel, Collector**

Billed for Collection – 2003	\$61,511.73
Billed Arrears 01-01-03	<u>2,222.41</u>
TOTAL BILLED	\$63,734.14

Collected – 2003	\$61,979.06
Arrears Collectable 12-31-03	<u>1,755.08</u>
TOTALS	\$63,734.14

Linda L. Hikel, Treasurer

RECEIPTS:

Balance on Hand 1-1-03	\$ 46.46
Utility Collections – 2003	61,929.87
Interest from Delinquents	49.19
Interest from Savings	101.66
West Stewartstown O & M	51,511.89
Miscellaneous Reimb.	<u>2.64</u>
TOTAL RECEIPTS & CASH ON HAND	\$113,641.71

EXPENDITURES:

Paid Sewer Orders	\$106,414.70
Cash on Hand 12-31-03	<u>7,227.01</u>
TOTAL EXPENDITURES & CASH ON HAND	\$113,641.71

SEWER CAPITAL RESERVE

RECEIPTS:

Balance on hand 1-1-03	\$ 8,955.29
Capital Reserve Entitlement	5,000.00
Capital Reserve Savings Interest	<u>70.44</u>
TOTAL RECEIPTS & CASH ON HAND	\$14,025.73

EXPENDITURES:

Paid Selectboard Orders	\$.00
Savings Balance 12/31/03	<u>14,025.73</u>
TOTAL EXPENDITURES & CASH ON HAND	\$14,025.73

**SEWER ACCOUNT
DETAILED SELECTBOARD EXPENDITURES**

Sewer Plant Expenses:

Salaries	\$ 35,424.36
FICA	2,843.99
Employee Retirement	1,391.24
Heat & Utilities	17,676.43
Capital Reserve	5,000.00
Repairs	860.63
New Equipment	4,517.73
Materials & Supplies	4,172.66
Plant Insurance	1,342.00
Contracted Labor & Equipment	1,988.75
Lab Equipment	2,147.54
Health Insurance	7,807.60
Life Insurance	199.05
Miscellaneous	537.29
Workmen's Compensation & Liability	2,147.00
Commissioner's Fees	150.00

Sewer Collection System:

Utilities	4,631.79
Repairs	986.05
Mileage	643.37
Contracted Labor	6,126.63
Administrative Expense	2,396.53
Materials & Supplies	1,734.16
Miscellaneous	50.00
West Stewartstown Pumping Station Expense	<u>1,639.90</u>

TOTAL EXPENDITURES

\$106,414.70

UNCOLLECTED SEWER ACCOUNTS

Michael Bergeron	\$ 51.97	Robert Kimball	78.75
*	35.00	Randy Lakin	35.00
Edward Carr	35.00	Nancy Marchand	110.25
*	35.00	Nancy Marchand	35.00
Mark Donovan	70.70	Herve Mathieu	35.00
Terrill Eastman	186.21	Herve Mathieu Jr	35.00
*	61.25	Robert Moaratty	35.00
Thomas Keyser	35.00	*	78.75
*	35.00	Earl Seeley	70.70
*	66.33	David Therrien	35.00
Benoit Houle	35.00	James Therrien	7.10
*	35.00	Betty Uran	35.00
John Justo	107.10	William Wright	139.12
Robert Kimball	136.85	*	<u>100.00</u>
TOTAL DELINQUENT			\$ 1,755.08

* Collected after 12-31-03

TOWN OF CANAAN
2004 PROPOSED BUDGET – SEWER ACCOUNT

	2002	2003	2003	2004
	Expended	Proposed	Expended	Proposed
Sewer Administration Expense:				
Workmen's Comp/Liability	\$ 1,544.12	\$ 2,147.00	\$ 2,147.00	\$ 1,865.00
Commissioner's Fees	150.00	150.00	150.00	150.00
Administrative Expense	2,201.93	2,300.00	2,396.53	2,500.00
Health Insurance	9,424.08	7,863.52	7,807.60	10,622.54
Life Insurance	193.95	200.00	199.05	200.00
TOTAL ADMIN.	\$ 13,514.08	\$ 12,660.52	\$ 12,700.18	\$ 15,337.54
Sewer Plant Expense:				
Salaries	\$ 33,676.04	\$ 35,200.00	\$ 35,424.36	\$ 36,200.00
FICA	2,710.73	2,800.00	2,843.99	2,900.00
Employee Retirement	1,324.83	1,400.00	1,391.24	1,400.00
Heat & Utilities	15,491.93	20,000.00	17,676.43	20,000.00
Repairs	222.04	1,000.00	860.63	2,500.00
Materials & Supplies	4,182.05	5,000.00	4,172.66	5,000.00
Lab Equipment	171.06	5,000.00	2,147.54	2,500.00
Plant Insurance	1,426.67	1,342.00	1,342.00	1,366.00
Contracted Labor/Equip	1,365.50	2,500.00	1,988.75	2,500.00
New Equipment	99.95	8,000.00	4,517.73	8,000.00
Miscellaneous	459.63	500.00	537.29	500.00
Capital Reserve	10,000.00	.00	5,000.00	5,000.00
TOTAL PLANT	\$ 71,130.43	\$ 82,742.00	\$ 77,902.62	\$ 87,866.00
Sewer Collection System:				
Utilities	\$ 3,877.90	\$ 4,000.00	\$ 4,631.79	\$ 5,000.00
Repairs	1,354.06	2,000.00	986.05	2,000.00
Materials & Supplies	37.42	500.00	1,734.16	500.00
Contracted Labor	2,912.50	3,300.00	6,126.63	3,300.00
Mileage	554.68	600.00	643.37	700.00
New Equipment	109.50	2,000.00	.00	2,000.00
Miscellaneous	.00	200.00	50.00	200.00
West Stewartstown Exp.	10,948.33	.00	1,639.90	.00
TOTAL COLLECTION	\$ 19,794.39	\$ 12,600.00	\$ 15,811.90	\$ 13,700.00
TOTAL SEWER ACCT	\$ 104,438.90	\$ 108,002.52	\$ 106,414.70	\$ 116,903.54

TOWN OF CANAAN
2004 PROJECTED REVENUES – SEWER

	2002	2003	2003	2004
Revenues	Actual	Estimated	Actual	Estimated
1. Sewer Charges – Canaan	\$ 60,988.29	\$ 63,500.00	\$ 61,929.87	\$ 62,600.00
2. Balance on Hand	4,932.27	.00	.00	7,000.00
3. Delinquent Interest	166.11	110.52	49.19	100.00
4. O & M Charges	36,840.64	44,100.00	51,511.89	47,000.00
5. Savings Interest	116.30	100.00	101.66	103.54
6. Capital Reserve Transfer	1,200.00	.00	.00	.00
7. Miscellaneous Income	241.75	192.00	2.64	100.00
TOTAL	\$ 104,485.36	\$ 108,002.52	\$ 113,595.25	\$ 116,903.54

REPORT OF THE CANAAN FIRE DISTRICT #1



The Canaan Fire District has worked very hard to upgrade our water system. We installed a radio system from our reservoir to our pump house that runs on solar panels to help monitor a full reservoir at all times. This has cut our pumping time down which saves us time and money. But, the testings still need to be done which are costly, so it evens out.

The board also put in an Emergency Plan which includes having a new pump on hand for the well house, a call plan to let users know if you need to use less water while repairs are taking place and also we will have contractors on call to fix our system so we should not be out of service longer than a 24 hour period, which I think we can all live with.

As you all know our water tests prove we have some of the best water in the state, but we do get some complaints on the Chlorine levels in our water. Please just fill a jug with water and leave it on your counter for 1 or 2 hours and that taste will leave. Believe us it's better than most bottled water. As always if you spot leaks please call.

The next part of our system maintenance is to have David install new or rebuilt meters in your houses with outside readers so that we do not have to go into anyone's house. This will serve both you and us a lot better. He will probably be scheduling this with you this Spring. We may be looking for someone who is interested in brushing out our water line from the end of Reservoir road to the reservoir this Spring.

Robert Kimball 266-3370
Robert Kimball Pager 250-0750
Vernon Crawford 266-3310
Tim Woods 266-8613

CANAAN FIRE DISTRICT #1 Linda L. Hikel, Treasurer

Water Utility Billed – 2003	
Total Billed	\$ 38,333.02
Billed Arrears 1-1-03	<u>912.44</u>
TOTAL BILLED	\$ 39,245.46

Water Rents Collected	\$ 38,475.91
Arrears Collectable 12-31-03	<u>769.55</u>
TOTAL COLLECTIONS	\$ 39,245.46

RECEIPTS:	
Balance 1-01-03	\$ 9,716.42
2003 Water Rents Collected	38,451.58
2003 Water Rent Penalties	24.33
Miscellaneous	12.00
Interest from Savings	<u>108.61</u>
TOTAL RECEIPTS	
& CASH ON HAND	\$ 48,312.94

EXPENDITURES:	
Paid Prudential Orders	\$ 30,997.75
Cash on Hand 12-31-03	<u>17,315.19</u>
TOTAL EXPENDITURES	
& CASH ON HAND	\$48,312.94

WATER CAPITAL RESERVE

RECEIPTS:	
Balance on Hand 1-1-03	\$ 1,475.64
Savings Interest – 2003	12.71
Transfer fr. Water Account	<u>1,000.00</u>
TOTAL RECEIPTS	
& CASH ON HAND	\$ 2,488.35

EXPENDITURES:	
Paid Prudential Orders	\$.00
Savings Balance 12-31-03	<u>2,488.35</u>
TOTAL EXPENDITURES	
& CASH ON HAND	\$ 2,488.35

**PRUDENTIAL COMMITTEE
DETAILED EXPENDITURES**

Fire District:	
Salaries	\$ 300.00
Meter Man Salaries	480.00
FICA	177.82
Materials & Supplies	7,432.02
Contracted Labor & Connections	6,565.39
Labor Distribution System	680.00
Administrative Expense	2,665.30
Workmen's Compensation & Liability	216.00
Miscellaneous	7.69
Capital Reserve Account Transfer	1,000.00
Debt Service:	
Construction Note Payment	5,000.00
Construction Note Interest	1,749.97
Pump Station:	
Contracted Services	687.24
Utilities	<u>4,036.32</u>
TOTAL EXPENDITURES	\$ 30,997.75

**CANAAN FIRE DISTRICT #1
UNCOLLECTED WATER RENTS - 2003**

*	\$ 25.00	John Justo	107.43
Edward Carr	41.00	Robert Kimball	\$ 128.60
Terrill Eastman	133.12	Robert Kimball	74.80
*	40.80	Randy Lakin	25.00
*	25.00	Herve Mathieu Jr.	38.60
*	25.00	Robert Moaratty	40.20
		*	<u>65.00</u>
TOTAL UNCOLLECTED WATER RENTS			\$ 769.55

*Collected after 12-31-03

**CANAAN FIRE DISTRICT
PROPOSED BUDGET**

<u>Purpose of Expenditure</u>	<u>2002 Expended</u>	<u>2003 Proposed</u>	<u>2003 Expended</u>	<u>2004 Proposed</u>
Fire District:				
Salaries & Fees	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
FICA	306.60	400.00	177.82	400.00
Meter Man Salaries	640.00	600.00	480.00	600.00
Materials & Supplies	1,625.03	3,000.00	7,432.02	3,000.00
Contracted Labor & Equip.	17,899.92	7,000.00	6,565.39	7,000.00
Distribution Expense	2,755.00	3,400.00	680.00	3,400.00
Administrative Expense	3,018.80	3,500.00	2,665.30	3,500.00
New Equipment	.00	.00	.00	15,000.00
Workmen's Comp/Liability	261.90	300.00	216.00	228.00
Utility (Heat Tape)	.00	.00	.00	.00
Phone	.00	600.00	.00	600.00
Capital Reserve	1,000.00	1,000.00	1,000.00	1,000.00
Miscellaneous	.00	100.00	7.69	100.00
Debt Service:				
Construction Note	5,000.00	5,000.00	5,000.00	5,000.00
Construction Note Interest	2,074.94	1,750.00	1,749.97	1,400.00
Pump Station:				
Utilities	4,384.99	4,500.00	4,036.32	4,500.00
Contracted Services	2,000.00	2,000.00	687.24	2,000.00
TOTALS	\$ 41,267.18	\$ 33,450.00	\$ 30,997.75	\$ 48,028.00

PROJECTED REVENUES – WATER

	<u>2002 Actual</u>	<u>2003 Proposed</u>	<u>2003 Actual</u>	<u>2004 Proposed</u>
1. Water Rents	\$ 33,229.15	\$ 33,100.00	\$ 38,451.58	\$ 35,000.00
2. Water Rent Penalties	70.22	50.00	24.33	50.00
3. Miscellaneous	49.00	100.00	12.00	28.00
4. Capital Reserve Transfer	5,000.00	.00	.00	.00
5. 2003 Carry Over	.00	.00	.00	6,750.00
6. Borrowed Money	.00	.00	.00	6,100.00
7. Savings Interest	178.72	200.00	108.61	100.00
TOTALS	\$ 38,527.09	\$ 33,450.00	\$ 38,596.52	\$ 48,028.00

LEASED LOTS

<u>School Lots</u>	<u>Lot No.</u>	<u>Acres</u>	<u>Per Acre</u>	<u>Amount Due</u>	<u>Amount Received*</u>
Gerald/Ronald Devost	87	66	.06	\$ 3.96	\$ 3.96
Thomas Flagg	17	100	.06	6.00	6.00
Adrien Inkel	18	100	.06	6.00	6.00
Douglas Larson	88	34	.06	2.04	2.04
Totals – 2003				\$ 18.00	\$ 18.00
<u>Minister Lots</u>					
Phillip Fauteux	34	100	.06	\$ 6.00	\$ 6.00
Elmont Jackson	90	100	.06	6.00	6.00
Gerald/Ronald Devost	88	13	.06	.78	.78
Larson and Harris	87	40	.06	2.40	2.40
Addie Gray	88	47	.06	2.82	2.82
Totals – 2003				\$ 18.00	\$ 18.00

*Amounts received were collected with the 2003 property tax payments.

The above lots are 100 acres in size, more or less, set aside by the Legislature (or Governor) when the Town was originally chartered (or layed out). The revenues from these leases are to be set aside for the purpose of supporting the school, colleges and churches of the Town.

The fees were set by the Governor at that time and cannot be changed.

The leases are bought and sold similar to a Warranty Deed and the people who own them pay taxes as if they, in fact, hold the deed.

SELECTBOARD OF CANAAN, VT

BORROWED MONEY TABLE

JANUARY 1, 2004

CANAAN FIRE DISTRICT #1

	<u>Rate</u>	<u>Amount Due</u>	<u>Interest Paid</u>	<u>Paid Notes</u>	<u>Amount Remaining</u>
Ford Motor Credit		\$21,282.02	\$ 1,013.38	\$20,267.64	\$.00
First Colebrook Bank (Serial					
Notes – Reservoir Account)	6.25%	\$25,000.00	\$1,749.97	\$ 5,000.00	\$20,000.00
TOTALS		\$46,282.02	\$2,763.35	\$25,267.64	\$20,000.00

SCHEDULE OF MATURITIES

Maturity Dates

First Colebrook Bank
Reservoir Serial Notes

May, 2007

**NO OTHER TOWN ACCOUNTS OR SCHOOL ACCOUNTS HAVE ANY
BORROWED MONIES.**

ZONING

Twenty-four permits were issued by the Administrative Officer in 2003, a decrease of forty-three percent.

Of the five applications this year which required conditional use hearings by the Zoning Board of Adjustment, four were approved.

Property owners are once again reminded that a zoning permit is required for ANY land development including "the division of a parcel into two or more parcels; the construction, reconstruction, conversion, relocation or enlargement of any building or other structure; and the use, change of use, or extension of use of any building or other structure or land." Application forms are available either at the Town Office or from me.

Information on state septic regulations can be obtained from the VT Agency of Natural Resources regional office at 1229 Portland St., St. Johnsbury, VT 05819; Tel. 751-0131.

Please feel free to contact me at 266-8269 whenever you are in doubt as to the need for a permit. I would like to thank all of you who continue to voluntarily comply with our Town's Zoning Bylaw; by doing this, you are making a significant contribution toward reducing the cost of running your Town government.

Robert B. Lee,
Administrative Officer

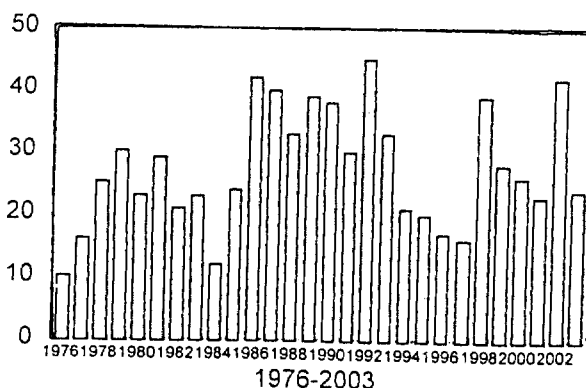
CANAAN PLANNING COMMISSION CANAAN ZONING BOARD OF ADJUSTMENT

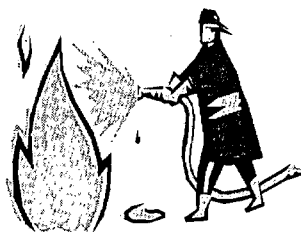
2003 was a quiet year for both boards. One important task was undertaken successfully. The Canaan Planning Commission submitted our Town Plan to the NVDA Approval Committee in September and it was given full approval by the NVDA board on September 25, 2003. Having our Town Plan 'approved' by the Regional Planning Board (NVDA) will now allow the Town of Canaan to participate in the Municipal Planning Grant program. The funds that are available on a State level may be of use to us in the near future as the Town Selectmen, the Planning Board and other State and Regional officials work towards maintaining stability with Ethan Allen.

According to Title 24 Chapter 117 Section 4387, all Town Plans shall expire every five years unless they are readopted according to specific procedures. Our current Town Plan was adopted by the residents of Canaan in March 2000, this means that the Board will begin a series of meetings this year in order to review and update any statistical facts as well as the content of the Plan. The Board always welcomes input from Canaan citizens and we'll be looking forward to hearing how you feel about you plan and its' future evolution.

Odette Crawford, Planning Commission
Secretary

Permits Issued





FIRE WARDEN'S REPORT – 2003

This year, there were 63 fire permits issued. I would like to take this opportunity to thank everyone for the cooperation they have given me in preventing forest fires.

Please remember that according to 10 V.S.A. §2645, that no person shall authorize another to kindle a fire in the open air for the purpose of burning brush, weeds, grass or rubbish of any kind except where there is snow on the site, without the permission from the Canaan Fire Warden.

The Fire Wardens are now authorized under 10 V.S.A. §2672 to issue a Uniform Fire Prevention Ticket to anyone violating this statute and 10 V.S.A. §2648 which refers to Slash Removal.

Vernon L. Crawford
Fire Warden
802-266-8277

STATE OF VERMONT Fire Statistics for 2003

Number of human caused fires	100
Number of lightning caused fires	1
Number of acres burned caused by humans	92.7
Number of acres burned caused by lightning	3
Total number of fires	102
Total number of acres burned	95.47
10-year total average number of fires	142
10-year total average number of acres burned	243

2003 Fires and Acres by Cause

Cause	Fires	Acres
Lightning	1	2.50
Campfire	5	8.00
Smoking	2	.60
Debris burning (brush)	58	60.46
Arson	0	0.00
Equipment Use	10	7.31
Railroads	1	0.01
Children	1	0.33
Miscellaneous (burning grass)	23	16.26
Total Fires and Acres	101	95.47

BEECHER FALLS VOLUNTEER FIRE DEPARTMENT, INC. REPORT FOR YEAR ENDING 2003

Current members

Wilman Allen	Brian Bissonette	Harland Crawford	Keenan Carney
Bernard Charest	Paul Cote	Roland Roy	Ben Lemay
Gordon Frizzell	Donald Gagnon	Doug Burns	Roy McKinnon
Richard Bailey	Steve Noyes	Vernon Crawford	Kevin McKinnon
John Charest	Bob Couture	Bryan Lachance	Michel Pariseau
Andre Gagnon	James Gates	Guy St.Pierre	Tom Keezer
Steve Young	Kevin Rice	Serge Dionne	Gary Richardson
Jeff Noyes	Ray Bryant	Chris Bissonette	Perry Richardson
	RobertBrousseau	Phillip Pariseau	Dan Lepine

The Beecher Falls volunteer fire department answered a total of 211 emergency calls in the fiscal year December 1, 2002 to November 30, 2003. This compared to 135 emergency calls for the previous year in the same time frame. The 211 emergency calls included 73 fire related incidents, 23 rescue calls which include car accidents and 115 medical emergencies.

These calls were answered in the following towns and Gores: Canaan VT, Norton VT, Averill VT, Hall Stream Rd. in Pittsburg NH, Clarksville NH, West Stewartstown NH, East Hereford Quebec, Saint Venant de-Paquette Quebec, Saint Malo Quebec, Saint Hermenegilde Quebec, and East Clifton Quebec. These areas cover approximately 465 square miles and 4500 permanent residents.

The fire department continues to grow as does the communities that we serve. The last couple of years have presented us with many challenges and the years to come will be no different. The Beecher Falls fire department has and will continue to try to meet these challenges for our communities. Some members of the fire department have been training on how to handle hazardous material situations and to deal with people who may become contaminated with a hazardous product. The fire department has been awarded a fully outfitted hazardous material and decontamination trailer from the Vermont Homeland Security office.

This trailer will have items to control a spill and also will have a portable decontamination tent equipped with showers and hot water for decontamination. Other grants have supplied us

with new turn out gear and a few breathing apparatus. We have received a thermal imaging camera, which has already proved useful to the department. There are other items that we will be receiving through grant money.

Last year I spoke of our aging apparatus, at the present time we are in the process of specking out a new rescue-pumper. This is a long and expensive process. We have been meeting with truck manufactures on a regular basis and are hoping to finalize a contract by June with delivery probably sometime next spring.

We have also been doing renovations to the fire station. The fire department was awarded a grant to install a generator so that we will always have power at the fire station. The fire department also has enlarged our meeting room which was very small. This will enable us to host more training sessions at the Beecher Falls station and give us more seating for fundraisers. Our kitchen was also enlarged to enable us to do fundraising suppers. The fire department also will have the capability now of feeding people in the event of a prolonged disaster.

As you can see we have been very busy in the past year. The fire department will be hosting an open house later in the year and would like to encourage the town's people to come to our station to meet your firemen and see what is available to your communities.

Steve Young, Chief
Beecher Falls Volunteer Fire Department Inc.

VITAL STATISTICS

MARRIAGES REGISTERED IN THE TOWN OF CANAAN, VERMONT FOR THE YEAR 2003

<u>DATE</u>	<u>NAME OF GROOM</u>	<u>RESIDENCE</u>	<u>NAME OF BRIDE</u>	<u>RESIDENCE</u>
01-16-03	Joshua Darren Langevin	Canaan, VT	Nicole Marie LaFlamme	Stanstead, PQ
01-20-03	Jeremy Lee DeLong	W. Stewartstown, NH	Audrey Elizabeth Hairrell	Placerville, CA
01-28-03	Raymond Jones	Canaan, VT	Rosanne M. Dion	Canaan, VT
03-22-03	William Robert Gallien, Jr.	Canaan, VT	Rhonda Dotson	Canaan, VT
05-07-03	Jimmy LaRue Marshall	W. Stewartstown, NH	Rosa W. Instasi	W. Stewartstown, NH
07-26-03	James Dean Holden	Colebrook, NH	Chastity Marie Wetherby	Colebrook, NH
07-27-03	Patrick W. Houle	Beecher Falls, VT	Melody A. Labrecque	Beecher Falls, VT
08-16-03	Brandon Michael Oldham	Canaan, VT	Moriah Kathleen Carney	Canaan, VT
09-20-03	Eric John Hurlbert	Canaan, VT	Samantha Adriana Hughes	Canaan, VT
09-20-03	Gary Leslie Perry	W. Stewartstown, NH	Claire F. Rancourt	W. Stewartstown, NH
10-11-03	Kaven Cournoyer	Enfield, CT	Allison Clare Pearson	Enfield, CT
12-21-03	Micah Justin Rice	Canaan, VT	Amie Margret Caouette	Lancaster, NH
12-27-03	Robert Kevin Kimball	Canaan, VT	Terry Marion St. Pierre	Manchester, NH

BIRTHS REGISTERED IN THE TOWN OF CANAAN, VERMONT FOR THE YEAR 2003

<u>DATE</u>	<u>NAME OF CHILD</u>	<u>NAME OF MOTHER</u>	<u>NAME OF FATHER</u>
03-10-03	Caleb Eric Masson	Judith J. Marchesseault	Dana B. Masson
06-23-03	Jaiden Thomas Keyser	Melissa R. Jameson	Thomas J. Keyser
11-07-03	Jenna Kathryn LaMorder	Angie Mae Cameron	Peter James LaMorder
12-12-03	Brett Michael Austin Beloin	Faith Lapoint	Mark Beloin

DEATHS REGISTERED IN THE TOWN OF CANAAN, VERMONT FOR THE YEAR 2003

<u>DATE</u>	<u>NAME OF DECEASED</u>	<u>AGE AT DEATH</u>	<u>TOWN DEATH OCCURRED</u>
02-12-03	Rhea Cote Vincent	78	Sherbrooke, PQ
02-16-03	Katharyn W. Bushey	80	Derby, Vermont
05-24-03	Thomas Chapin Pratt	90	Colebrook, NH
06-04-03	Raymond Jones	80	Newport, VT
06-06-03	Laurette M. Grondin	72	Colebrook, NH
06-18-03	Willard M. Covio	96	Colebrook, NH
06-28-03	Barbara A. Arsenault	68	West Stewartstown, NH
07-09-03	Josephine J. Fearon	92	Canaan, VT
08-27-03	Matthew L. Fontaine	19	Royalton, VT
09-06-03	Frederick H. Johnson	92	Colebrook, NH
10-15-03	Glenn W. Allen	59	Averill, VT

WORKING FOR YOUR COMMUNITY



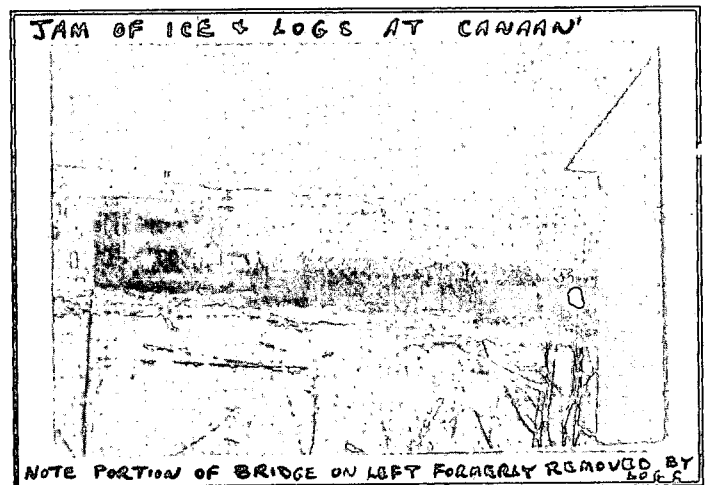
Jordan Noyes-11 yr. old changes legislature
& raises money for Canine Bullet Proof vest



Cemetery Committee and
volunteers repair stones



Library Summer Reading Program
provides fun and good times



We've come a long way
with our bridges

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major reinsurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus \$250 service fee per

year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns can visit its website at www.vlct.org.

NORTHERN VERMONT RESOURCE CONSERVATION AND DEVELOPMENT AREA – 2003

On behalf of Northern Vermont Resource Conservation and Development (RC&D) Council, we hope this letter finds your community closing out a good 2003 and anticipating a hopeful 2004. We respectfully request your continued support by including an appropriation of \$50.00 in your 2004 Selectperson's budget. Being an organization with region-wide responsibility we are not able to petition each of the 113 towns within our area, so we ask that the small amount be included in the Selectperson's Budget.

The Northern Vermont Resource Conservation and Development Council is a 29 year old network of volunteers dedicated to identifying problems and designing solutions which fit the needs of its own communities. RC&D is a unique program that helps people care for and protect natural resources in a way that will improve the area's economy, environment and living standards. We serve our clients by coordinating and facilitating technical and financial assistance to local communities and others who initiate, sponsor, plan and implement projects.

Technical assistance through the RD&D is available, at no cost to the community. We would be happy to work with you on problems and challenges your community is facing and work together to find solutions. **We are glad to be a part of the Rural Fire Protection Dry Hydrant Grant Program, Agritourism, Better Backroads Grant Program and Natural Resources Education initiatives which have had significant impact on communities in Northern Vermont this past year.** Eligible projects cover many different areas including: community development; improvements to infrastructure and water quality; parks and recreation; and development of a diversified forest and agriculture industry. **The RC&D can also assist with finding financial resources and grant requests to carry out planned projects.**

Enclosed for reference and information in the Northern Vermont RC&D 2003 Annual Report and Budget, which describes the organization and its accomplishments.

Please consider this letter your invoice and feel free to contact us with your ideas. By working together we can arrive at solutions which will improve our communities! For more information please call Beth Ann Finlay Coordinator (802) 828-4595 or email: beth_ann.finlay@vt.usda.gov.

Respectfully Submitted,

Christine Kaiser, Chairperson

NORTHEAST VERMONT DEVELOPMENT ASSOCIATION

True to our mission, Northeastern Vermont Development Association (NVDA) worked hard during the past year to meet the economic development and planning needs of the region's municipalities and businesses. 2003 was our 53rd year of dedicated service to the people of the Northeast Kingdom.

Many of our projects were regional in nature and therefore benefited every single community in this region. A good example of this is the unmet transportation needs survey, which gauged the gap between the availability of and the need for transportation services in the Northeast Kingdom.

We also continued to provide essential technical services to town and city officials. This work included conducting transportation studies and traffic counts, including counts in Canaan; preparing, reviewing and commenting on municipal planning documents; certifying Municipal Plans as well as approval of the Canaan town plan; interpreting and explaining planning law to planning and zoning officials; and preparing GIS maps. NVDA also continued to offer reliable and knowledgeable grant writing and grant administration services to a number of towns.

On the economic development front, the Charles E. Carter Business Resource Center in NVDA's St. Johnsbury-Lyndon Industrial Park was near completion at the end of the past year. The Business Resource Center provides warehousing and manufacturing space, as well as a technical & industrial training facility.

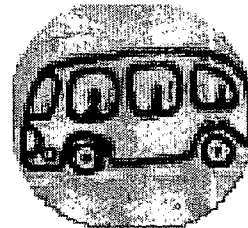
As in the past, in 2003 we continued to work closely with the Small Business Development Center to create and retain jobs throughout the Northeast Kingdom. To cite a few examples: the tow of Canaan was the focus of a business relocation study. We assisted Easton Hockey/EHM Production in Newport with a tax credit application, which will result in 60 jobs within a few years; we helped WT Solutions in St. Johnsbury to purchase industrial sewing equipment and to find a facility, thereby creating 50+ jobs; and we helped Chebe, a bread manufacturer in Orleans to locate a production facility. NVDA also continues to work with Ethan Allen on the company's long-term needs.

Companies that NVDA assisted in the recent past include MSA Gallet in Newport, which continues to grow and receive contracts for its high quality helmets from the US Army; and Bogner of America, also located in Newport, which has diversified from being solely a garment manufacturer to a warehouse and distribution center for some large clothing companies.

Four business loans were approved from our revolving loan funds in 2003. NVDA also added a technical assistance grant program in order to help small businesses with a variety of projects. We approved twelve grants for small businesses in eight communities. Projects included marketing plans, patent applications, Act 250 application assistance and an architectural design.

We look forward to continue serving you in 2004, and we appreciate your much needed support.

Sincerely,
Steve Patterson, Executive Director



RURAL COMMUNITY TRANSPORTATION

Rural Community Transportation, Inc. is a nonprofit corporation providing transportation to the elderly, handicapped and disabled in your community through a volunteer service. The drivers are reimbursed at the rate of .36 cents per mile for the use of their vehicles. RCT coordinates the trips and reimburses the drivers every two weeks for all the trips received. RCT has provided six hundred and forty-one (641) trips for the residents of the Town of Norton for the past year. With level funding from the state for over five years and the increased request for service, RCT needs your help

"GREEN UP" VERMONT

Green Up Day, May 1, 2004

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501(c)(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using some 33,000 bags to clean up in excess of 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique Vermont tradition of annually taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotions and services of two part-time employees. We ask your community to contribute, according to population to help keep Green Up growing for Vermont. (Canaan's Share is \$100.00)

Sincerely,

F. Sheldon Prentice, President



Headwaters Subcommittee of the Connecticut River Joint Commission Annual Report – 2003

This year the Connecticut River Joint Commissions have looked at issues as wide-ranging as the status of municipal wastewater treatment plants in the watershed to the hazards of development on the varved clays left by glacial Lake Hitchcock. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

With the support of the four US Senators from NH and VT, the Commissions were able to provide \$85,000 in Partnership Program grants for locally-inspired projects, including grants for a bi-state Milk Marketing Study Group, restoration of an eroded streambank and riparian buffer on a Canaan farm on Leach Creek, restoration of the Brunswick Town House, and a North Country/Northeast Kingdom extension of the Connecticut River Birding Trail.

In 2003, the Commissions completed a major riverbank restoration demonstration project at the Fort at No. 4 in Charlestown, which protected both a key Contact Period archeological site at the fort and a population of federally endangered mussels just offshore. We continue to work to bring the attention of federal and state agencies to the *Connecticut River Corridor Management Plan*, to give local people new influence in the decisions of their government when it comes to their river. Our five local river subcommittees are an active voice for river issues in their regions.

CRJC support efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with valley businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway, including Colebrook, St. Johnsbury, and Lancaster. This year we worked to provide signage for each of them, and provided staff and coordination for the Byway effort. Visit the Byway at www.crrivertravel.net.

We welcome the public to our meetings on the last Monday of each month. Visit our web site at www.crjc.org for a calendar of meetings, useful information and links, and our newsletter, *River Valley News*.

This year the Headwaters Subcommittee began to update our *Connecticut River Corridor Management Plan* with a close look at water quality and water-related issues in our region, particularly the need for more complete information on the safety of the river for swimming, fishing, and boating. The Town of Canaan sent a new representative to the Subcommittee, as did Maidstone, bringing new ideas and interests to ensure that discussions continue to be well-balanced.

The Subcommittee has continued to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river. We have advised the State of New Hampshire on the importance of keeping river flow gages in service to help with river and fisheries management, assisted a Lemington landowner with plans for riverbank restoration, advised Vermont on the long range management plan for Lyman Falls State park, and worked with both states on the project to restore and reopen the Stratford-Maidstone Bridge.

We have encouraged all towns in our region to review our current *Connecticut River Corridor Management Plan*, and to incorporate its recommendations as they update town plans and revise their zoning ordinances, particularly for shoreland protection. The heavy rains of last summer demonstrated the critical importance of giving rivers and streams enough room.

The Headwaters Subcommittee is advisory and has no regulatory authority. The public is welcome to participate in our meetings, on the second Thursday evening of every other month at the Columbia Town Hall. Citizens interested in representing the town are invited to contact the selectmen. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the *Connecticut River Corridor Management Plan*, is on the web at www.crjc.org/localaction.htm.

David Begin, Canaan Representative

ENHANCED 9-1-1 REPORT

Statewide System Operations

January 1, 2003 to November 30, 2003

Total Calls Handled-Wire-Line	113,763
Total Calls Handled-Wireless	60,374
Abandoned Calls System-wide Wire-Line	15,464
Abandoned Calls System-wide Wireless	3,656
Average Call Answer Time System-wide	5 sec.
Average Call Duration System-wide-	1 min. 54 sec.

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, and the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan. 2004.

E-911 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at you Town Office or on the internet @www.state.vt.gov/e911. Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town Officials are required to preserve your privacy.

VERMONT CARES

Vermont Committee for AIDS Resources, Education & Services

For close to two decades of the AIDS epidemic Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members. In addition, Vermont CARES has provided education and training to Vermonters of all ages on how to prevent the further spread of HIV infections to themselves and loved ones. In 1997 Vermont CARES help to develop and opened 600 Dalton Drive, Vermont's only residential facility for people living with HIV in Colchester.

The support of the Town of Canaan in Vermont CARES' effort continues to be absolutely essential. Evidence of support from the Town of Canaan has included individual financial contributions from community members, volunteer work and forums for

HIV education presentations. In addition, many volunteers and/or former employees are residents of the town of Canaan and surrounding areas.

In 2003, the number of HIV+ people accessing services from Vermont CARES increased by over 150% from the previous year. In the past year, we have provided support services to over 150 Vermonters living with HIV/AIDS and close to 500 of their family members, some of whom are from the Town of Canaan. These services include service coordination, advocacy, support, transportation, and emergency financial assistance. We have also assisted dozens of HIV+ people to locate and access safe and affordable housing using federal rental assistance programs through scattered site apartments in and around the Town of Canaan.

Vermont CARES Prevention Programs are designed to help individuals at risk for HIV develop knowledge and skills that they can use to protect themselves from contracting the virus that causes AIDS, and to encourage HIV testing and treatment. Vermont CARES offers prevention programs on many different levels for individuals at risk of HIV including peer outreach, needle exchange and oral HIV testing. During the past year, 25 individuals living with and at risk of HIV have been involved in community outreach and education. That work included one-on-one outreach to individuals at risk, presentations at schools as well as public information tables at community events in the Town of Canaan and other communities in Essex County. Over the course of the past twelve months, we have reached well over 5,000 Vermonters directly with HIV prevention education information. In addition, Vermont CARES collaborates with other social service agencies that serve individuals at high risk of HIV infection to ensure access to resources to help them with a myriad of issues including domestic violence, substance abuse, mental health, and homelessness.

With continued support from the Town of Canaan, Vermont CARES will be able to take on the new challenges facing us as more and more people believe that "AIDS is over" or there is a cure for AIDS. The fact remains that there is no cure for AIDS...current treatments are exceedingly expensive, toxic and often have limited effect. The growing media hype about the "end of AIDS" has led to an alarming increase in the number of people, particularly young adults, who report that they have stopped protecting themselves against HIV infection. We have a lot of work to do to actually bring this epidemic to its end.

Thank you for your continued support. If you are in need of any additional information, documentation or have any questions, please call 802 863-2437 pr 800-649-2437.

Kendall Farrell, Executive Director

**NORTHEAST KINGDOM HUMAN
SERVICE, INC.
2003 ANNUAL REPORT SUMMARY**

The Northeast Kingdom Human Services, Inc., is a private, not-for-profit organization serving Essex, Caledonia, and Orleans Counties. It is organized and directed by local citizens who believe that human services should be cost effective and responsive to the needs of our local communities.

The State of Vermont contracts with NKHS to provide a broad range of services to individuals with severe and persistent mental illness, children with severe emotional disturbance and their families, and individuals with developmental disabilities including mental retardation and autism. Services are also offered to individuals with alcohol and drug problems by the Tri-County Substance Abuse Program, a division of NKHS.

NKHS provides emergency and out-patient services to individuals with various, less severe social, emotional and psychological problems. To the extent that these services are subsidized by state and local dollars, NKHS provides the services on a sliding fee scale based on the person's ability to pay.

Our Annual Report details the services we provide, and is available free of charge by calling (802) 334-6744, or by writing to NKHS, PO Box 724, Newport, VT 05855.

Your appropriation is especially important to the delivery of our programs and services because it demonstrates community support and financial assistance. We greatly appreciate your interest and support.

**FY 2003 SUMMARY OF SERVICES FOR
THE TOWN OF CANAAN**

PERSONS SERVED 41

CANAAN 2002 CENSUS COUNT 1078
OUR REQUEST FOR SUPPORT IS \$1.05 PER
CAPITA \$ 1,132.00

Kathleen C. Hemmons, MSW Executive Director
William Gardyne President, Board of Directors

ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting VNA & Hospice has served your community since 1969. We are a non-profit home care agency whose mission is to provide services to every individual in need. Our dedicated staff works with clients, their families, physicians, and other area providers to ensure that people received the care they need while maintaining their independence and their ability to remain in the comfort of home. Your continued commitment to us enables us to continue our commitment to the community.

I want to thank you for your past financial support, it has been greatly appreciated. As you know, last year we were able to reduce the amount of our request due to a positive performance for the previous two fiscal years. However, as we predicted last year, the reductions in reimbursement imposed by Medicare have caused us to fall back to a less optimistic bottom line. Some of this can be attributed to the \$192, 436 in free services we provided last year. We are asking the voters for an appropriation to help defray some of this cost and allow us to continue to provide all of the services required in your community.

It is important to remember that OEVNA&H is unlike other non-profit organizations who work with a fixed budget – they are aware of how much money they have to spend before they provide services. Our budget is based on actual payment for services rendered and we are not compensated if there is not payment source. In fact, since we began providing services we have provided over \$825,000 worth of free care. Our budget for the upcoming year is based on projections from prior years, but if our projections fall short, so do our revenues.

**SUMMARY OF SERVICES PROVIDED TO
CANAAN IN FY 2003:**

Canaan residents receiving services	36
Total Visits to Canaan residents	2693
Canaan residents attending clinics	14
Loss Revenue in Canaan	\$8,525.00

If you have any questions in regard to our request or would like to have a representative meet with you to discuss services provided to your community, please do not hesitate to contact us. Again, we thank you for your generous support and look forward to serving your community in 2004.

Nancy Warner, Executive Director



CANAAN SENIOR MEAL SITE

The Canaan Senior Meal Site still needs money this year. We are asking you again this year, to support our Senior Meal Site in Canaan. We feel that \$600.00 would be sufficient this year. We still raise some money ourselves with bingos, penny sales, and other raffles. Last year we served 3011 meals. The Seniors worked 1712 volunteer hours for the welfare of the Canaan Senior Meal Site. Our program supports social interaction, such as foot clinics, high blood pressure, flu shots, etc. Your help would be very much appreciated.

Your thoughtfulness meant more to us than words can ever say. Thank you again for your generous donation of \$600.00 last year, from all the Seniors of the Canaan Meal Center.

Sincerely,
Roger Grenier, Meal Site Manager



AREA AGENCY ON AGING FOR NORTHEASTERN VERMONT

I would like to thank you for your past financial support, it has been greatly appreciated. In the coming year we will continue to serve senior citizens in Canaan in many ways. We are a private nonprofit agency. While our principal funding is through Older Americans Act, we depend on Canaan's annual appropriation to help us achieve our goals.

The mission of the Area Agency on Aging is to help any person 60 and over to maintain a healthy, active life and to remain independent in their own homes and communities for as long as possible. Our professional advocates and case managers work closely with seniors to determine how to best meet their individual needs, which may include: offering assistance with Social Security, Medicaid, Food Stamps, fuel assistance, in-home services and many others. There is no charge for services provided by the Agency.

Your past funding has allowed us to provide important services to Canaan seniors such as support of senior meal sites, delivery of meals to homebound, health insurance counseling, transportation for medical and other appointments, legal services and companionship through the Senior Companion Program.

Despite cost increases, we feel we can maintain our current services in the coming year with a level funding request which would be \$1,087.50 from Canaan.

If you would like any additional information, please call (800) 642-5119.

Canaan's continued commitment to the Area Agency on Aging is most welcome!

Kenneth E. Gordon, MSW
Executive Director

**UPPER CONNECTICUT VALLEY
MENTAL HEALTH & VERSHIRE
CENTER
2003 FACT SHEET**

**UPPER CONNECTICUT VALLEY MENTAL
HEALTH SERVICE**

Upper Connecticut Valley Mental Health & Developmental Services has provided the people of northern New Hampshire and bordering communities in Vermont with quality services for over 30 years. We provide mental health emergency services 24 hours a day, counseling, evaluations, drug and alcohol treatment, consultation, education, medication evaluations and treatment, community outreach, and prevention services. We also provide supportive housing services to individuals with disabilities, enabling them to live as independently as possible in their local community. The services we provide are confidential.

As a private non-profit agency, we are dependent on fees for services, grants and appropriations from the communities we serve. Insurance plans cover most of our services. It is our policy to not let an inability to pay prevent someone from obtaining the services they require. Sliding fee arrangements are available. As a result, our collection rate is only about 50%.

VERSHIRE CENTER

Vershire Center has provided vocational and social training as well as support to individuals with a variety of disabilities for more than 30 years. Over 60 individuals from the local geographic area benefit from our services. Over 50 community employers across our service area work closely with the Center to provide meaningful paid and volunteer work, as well as social opportunities to the individuals we serve.

The individuals we serve reside in Errol, Northumberland, Pittsburg, bordering Vermont communities, and all points in-between. Hundreds of miles of transportation services are required each day.

TOWN DONATIONS:

(Vershire Center & UCVMH)

The amount received from the Town of Canaan in 2000: \$ 1,500.00

The amount received from the Town of Canaan in 2001: \$ 1,500.00

The amount received from the Town of Canaan in 2002: \$ 1,500.00

The amount received from the Town of Canaan in 2003: \$ 1,500.00

The amount requested from the Town of Canaan in 2003: \$ 1,500.00

We deeply appreciate the ongoing support that we have received from the citizens of Canaan. Your appropriations help insure the continued availability of quality services to the residents of your community who experience mental health difficulties and/or developmental impairments.

Respectfully submitted,
Charlie Cotton, LICSW
Area Director 237-4955



STEP O.N.E.

Step O.N.E. provides free services to victim/survivors of domestic and sexual violence in Orleans and Northern Essex counties, 24 hours a day, 7 days a week.

People who have been battered, abused, or raped may call the hotline to speak with a trained advocate. Advocates are available to meet with individuals at the hospital or at a law enforcement agency to discuss safety options. Victim/survivors may also call to make an appointment to meet with an advocate in our Canaan, Island Pond or Newport offices. Guidance is offered in accessing emergency safe housing, social services and other community resources. Support may be provided for victim/survivors during court appearances. Follow up, supportive listening, support groups, educational materials, and information is also offered. For more information call (802)334-0148 or 1-800-224-7837.

In 2003 Step O.N.E. provided thousands of units of service to victim/survivors of domestic and sexual violence in Orleans and northern Essex counties. Each new incident of violence requires a minimum of 6 hours of staff time to aid the victim/survivors.

We depend on local support to provide the immediate help that survivors need. It would be greatly appreciated if Canaan residents would please appropriate \$275.00 to help with the costs that Step O.N.E. is facing. On behalf of the victim/survivors of domestic and sexual violence, Step O.N.E. staff and volunteers thank you for your past contributions. We ask for your consideration of this year's request; please help us continue to provide free services.

Respectfully, Debra Zimmerman,
Director of Step O.N.E. Programs

VERMONT CENTER FOR INDEPENDENT LIVING SUMMARY FOR TOWN REPORT

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services for living more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to over 1974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing & speech impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels Program for individuals Under 60 with Disabilities.

VCIL's central office is located in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters, utilizing the following services/programs.:

1. Information and Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, call us toll-free at 1-800-639-1522, or visit our new web site at www.vcil.org.

Sincerely,

Sandra Nall, Development Officer

NORTHEAST KINGDOM LEARNING SERVICES, INC.

We are the Northeast Kingdom Adult Education and Literacy Program (formerly Adult Basic Education). We provide on-demand home and learning center educational services to Canaan residents as well as to almost anyone in Caledonia, Essex or Orleans counties over the age of sixteen who wants to improve basic education skills. The program has full service learning centers in Newport and St. Johnsbury, part-time centers in North Troy, Island Pond, Hardwick and Lyndonville and home tutors who travel everywhere in the three counties. As always, demand for adult basic education services remains very high. In 2003, we provided over 19,000 hours direct instruction to 948 students. We are currently serving 213 adults who are working on a GED or high school diploma. Some of our other students are studying for the Commercial Driver's License or working to improve job readiness or job skills. Our Drop-Out Recovery program allows adults to earn a competency based high school diploma at no additional cost to the high school continues to grow in popularity. We now have 7 people in the program and last year 3 earned their diploma. We have also seen an increase in G.E.D. testing.

Your support of the Northeast Kingdom Adult Education and Literacy program will be helpful to us during the coming year. Our town monies are vital. Town funds are used for many program purposes. They have helped us pay the rent for our learning centers and offer our students higher quality and more comprehensive instructional resources. Over the years, town funds have helped us purchase workbooks, instructional supplies, reference materials and instructional software. We hope you will continue your support of the Northeast Kingdom Adult Education and Literacy program.

We respectfully request an appropriation of \$200.00 for the coming year. Thank you for your consideration.

Respectfully submitted,
William V. Crenshaw, Executive Director

UCVH EMERGENCY SERVICES

The Emergency Department at UCVH is open 24 hours a day, 365 days per year. There is an in-house physician or physician's assistant assigned daily solely to the duties of the E.R. and walk-in clinic. The department is equipped with expensive life-saving equipment and staffed by well-trained patient care personnel. During the fiscal year ending September 30, 2003 the department cared for 3,404 E.R. patients and saw an additional 1,618 walk-in patients, which is a total increase of 524 patients over fiscal year 2002. This department annually operates at a deficit, but because of its essential nature, it is a service the hospital must provide. Each year the hospital requests that area communities help support the continuance of this vital service.

AMBULANCE DISTRICT A-1

The Ambulance District A-1 is the State of New Hampshire designated region of ambulance services that encompasses the Pittsburg, Colebrook and Stratford ambulance corps. Currently the towns of Pittsburg and Stratford own their own ambulance vehicles and UCVH owns the two Colebrook ambulances. All operating expenses for the ambulances are paid by UCVH. These include vehicular and professional liability insurance, maintenance and repair, licenses and registration and equipment. The services are staffed by volunteer E.M.T.'s; however, when they respond to a call UCVH pays their wages. During the year ending September 30, 2003, District A-1 responded to 511 emergency calls. The hospital does the billing for ambulance services and retains the payment. This service does not generate enough revenue to consistently cover expenses. The funds requested at town meetings are restricted by the UCVH Board of Directors for the replacement, maintenance and repair of ambulance vehicles, and associated ambulance equipment. UCVH requests assistance from the towns in providing this essential service.

Upper Connecticut Valley Hospital appreciates the support and assistance given to these important services. Your efforts help make the North Country a healthier, safer place to live.

It should be noted there is no increase in our request for 2004 for the UCVH Emergency Services and Ambulance Services. I would welcome the opportunity to meet with you should you wish to discuss these items. Please feel free to contact me at 603-237-4971, Ext. 205.

Sincerely, Clement Berry, CEO UCVH



COUTTS-MORIARTY 4-H CAMP INC.

Coutts-Moriarty 4-H Camp Inc, is requesting appropriations from the Town of Canaan in the amount of \$100.00. These funds will be used solely for Canaan Youth Scholarships. 2003 was our 73rd year of camping and was a very successful season. We feel good about providing these youth with positive supportive residential and day camping experiences. "Camp truly gives kids a world of good," and friendships made at camp last a lifetime.

Over 950 youth attended 4-H camp this summer. Camp was filled and we had a waiting list of children wishing to attend. No camper was turned away because they could not afford to pay the registration fee.

Greater than 1/3 of the youth attending camp received scholarships in 2003. As estimated \$62,797 in camp scholarships was given, of which \$15,452 came from Coutts-Moriarty 4-H Camp's scholarship program. These funds come annually from many generous community members, local town support, alumni, local business and out of the area donors. The camp continues to operate primarily on registration fees with few other small revenue sources, while trying to maintain a reasonable camp fee for Northeast Kingdom Youth.

For information on attending camp, summer employment, or making donations to the scholarship fund, please contact our office at 802-766-2236. Our address is P.O. Box 565 Derby, VT 05829 or e-mail us at camp@couttsmoriarty.com or visit our website at www.coutts-moriarty.com

Sharon Rhodes-Zoroufy, Executive Director

**ABSTRACT OF 2003 TOWN MEETING MINUTES
2003 WARNING AND VOTE THEREON**

The March 3, 2003 Annual Town Meeting was opened at 6:40 P.M. by the Moderator David Patrick. Moderator Patrick read the Town Warning in its entirety. The voters opened discussion on each Article. Discussions on the Articles were then closed and the voters' decisions were recorded. The meeting adjourned at 8:10 P.M.

WARNING

To the inhabitants of the Town of Canaan, Vermont, who are the legal voters in said Town, you are hereby notified and warned to meet at the Canaan Memorial High School Auditorium on Monday, the 3rd day of March, 2003 A.D. at 6:00 p.m. to act on the following business.

ARTICLE 1. To elect all Town Officers required by law.
(Vote on the above Articles to be by ballot on the 4th day of March, 2003 A.D. and ballot box to be open from 10:00 a.m. to 7:00 p.m.)

TOWN BUSINESS

ARTICLE 1. To see if the Town will vote to accept the provisions of the Statutes in regard to the collection of taxes by the Treasurer. **ARTICLE 1 Passed in the affirmative.**

ARTICLE 2. Shall the Town raise and appropriate one thousand one hundred and thirty dollars (\$1,130.00) to the Canaan Community Recreation Park for maintenance and new equipment. **ARTICLE 2 Passed in the affirmative.**

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$19,691.50 with revisions, if any, for the following agencies:

a. Orleans Essex VNA & Hospice, Inc.	\$ 625.00	pg. 59
b. Northeast Kingdom Human Services, Inc.	1,132.00	pg. 59
c. Canaan Senior Meal Site	600.00	pg. 60
d. Northeastern Vermont Area on Aging	1,087.50	pg. 60
e. Upper Connecticut Valley Mental Health Service and Vershire Center	1,500.00	pg. 61
f. Step O.N.E., Newport Vermont	250.00	pg. 61
g. Vermont Center for Independent Living	195.00	pg. 62
h. Northeast Kingdom Learning Services, Inc.	200.00	pg. 62
i. Upper Connecticut Valley Hospital	4,000.00	pg. 63
j. Ambulance District A-1	9,702.00	pg. 63
k. Vermont Cares	200.00	pg. 58
l. Essex County Natural Resources Conservation	<u>200.00</u>	pg. 56

AGENCY APPROPRIATION REQUEST TOTALS \$19,691.50 **ARTICLE 3 Passed in the affirmative.**

ARTICLE 4. To see if the Town will vote to accept the proposed General budget with revisions, if any, for the ensuing year. (General Budget Page 22) **ARTICLE 4 Passed in the affirmative.**

ARTICLE 5. To see if the Town will vote to accept the proposed Highway budget with revisions, if any, for the ensuing year. (Highway Budget Page 40) **ARTICLE 5 Passed in the affirmative.**

ARTICLE 6. To see if the Town will vote to accept the proposed Library budget with revisions, if any, for the ensuing year. (Library Budget Page 36) **ARTICLE 6 Passed in the affirmative.**

ARTICLE 7. To transact any other business that may legally come before the meeting.

Given under our hands at Canaan, Vermont this 27th day of January, 2003 A.D.

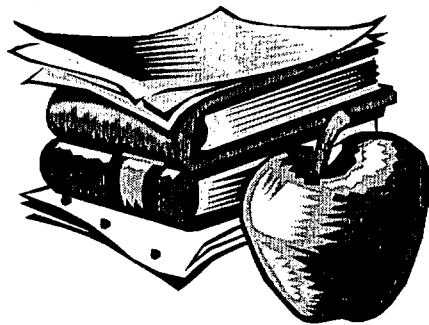
Selectboard of Canaan, VT
/s/ Thomas D. Moody
/s/ Joseph C. Robbason
/s/ David M. Gray

TOWN SCHOOL DISTRICT

CANAAN, VERMONT

**ANNUAL REPORT
OF THE SCHOOL DIRECTORS**

2003



THE GRADUATION CLASS OF CANAAN MEMORIAL HIGH SCHOOL 2003



Krystina Bouchard
Justine Carney
Michael Dullen
Sarah Gagnon
Jennifer Houle
Alix La Scola
Brian Lima
Joel McComiskey
Steven Quinn
Justin Thibeault
Laura Vigneault

Megan Brown
Kyle Daley
Luc Gagnon
Julie Gilbert
Arun Kapoor
Eric Lemay
Daniel Marquis
Stephene Patenaude
Michelle Roy
Diana Vigneault
Sarah Wheeler

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CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the first day of March 2004 at 6:00 P.M. to act on the following business:

ARTICLE 1. To elect all Town School District Officers, as required by law. (Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the second day of March from 10:00 A.M. to 7:00 P.M.)

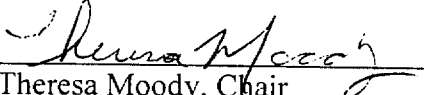
ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

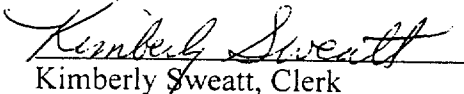
ARTICLE 3. Shall the voters of the Town School District appropriate \$2,736,841 necessary for the support of its schools for the year beginning July 1, 2004?

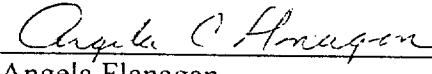
ARTICLE 4. Shall the electorate authorize the Board of School Directors to make available the School District's facilities and equipment for public purpose to such individuals or organizations for such use as the Board deems in the best interest of the District.

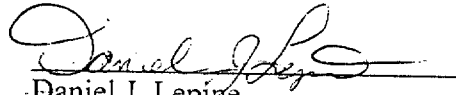
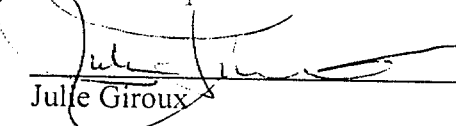
ARTICLE 5. To transact any other business that may legally come before this meeting.

Given unto our hands this 26th day of January, 2004.


Theresa Moody, Chair


Kimberly Sweatt, Clerk


Angela Flanagan


Daniel J. Lepine

Julie Giroux

COMMENTS FROM THE SCHOOL BOARD CHAIRPERSON

Theresa Moody

It was a fairly quiet year for us here on the Board, with the biggest changes yet to come. Tomorrow we will be bidding adieu to "Numbers Lepine". Mr. Dan Lepine has served this community and it's school system for 27 years on the Board. (I have a hard time believing I'm even going to live for 27 more years.) I don't think anyone could argue that he has done our children and this community a great service and we are forever grateful. We wish him all his greatest desires and we'll see you at the games Danny.

We welcomed Julie Giroux in Jules Marquis' vacated seat. We're glad to have Julie here on board and congratulate Jules in his new job, knowing he did not resign without regret.

Mr. Wayne T. Murray will be retiring at the end of this school year. Mr. Murray has served our communities as Principal for the Canaan school system (3 years) and as Superintendent for 16 years. His accomplishments within those 19 years have been many. He is a past president of the Vermont Superintendent's Association and a member of the Board of Director's for the New England Superintendent's Association. He was the driving force behind Dollars for Scholars and the Vocational Center. He has been involved in this community through the Border Riders and the American Legion and was again, a major force behind our community park. He has a great working relationship with our school administration, staff and school board. During Mr. Murray's 16 years as Superintendent, our teachers have never been on strike and the Canaan School has never ended a school year budget with a deficit. He has made the quality of our children's education his life's work and given Canaan School a stability, reputation and desirability that cross state lines. We say goodbye to Mr. Murray with heavy hearts.

With the retirement of Mr. Murray, the Superintendent seat vacated, we are pleased to be able to say that Mr. Daniel French will be filling those rather large shoes. Mr. French has turned Canaan schools around during these past 7 years as principal. We have a very good, stable teaching staff, computer and vocational technology programs that continue to excel and surpass most small school systems in Vermont, and even more ambitious curriculum goals for our students in the future. We are confident in Mr. French's ability to fill this seat.

We are hopeful that we will have a new Principal in the very near future who will build on Mr. French's accomplishments and create some accomplishments of his/her own.

We are looking forward to a new roof on the high school in the Spring and new paving to preserve the previously accomplished roadwork around and between the schools.

Contract negotiations are coming up in the Fall and we are looking forward to a positive and beneficial outcome for our teachers and this community.

We thank you for the responsibilities you have bestowed upon us all and we will continue to do our best with that responsibility.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Wayne T. Murray

I will start this report by expressing our appreciation for the community support we received in passing a warned article at our special meeting held in October. With this approval, we were able to set aside unanticipated end of year carry-over and reserve these funds to over-lay our high school and gymnasium roof and to resurface selected parking and drive areas at the school. In addition, we have applied for a matching 30% construction aid from the state to further stretch your tax dollar. It is expected that these projects will take place during the spring and summer of the current year. These projects will add to the School Boards continuing program of maintaining building integrity and the overall appearance of our grounds and facility.

During the last legislative session, the Vermont House and Senate agreed upon the first substantial funding change to ACT-60. You may recall that this act provided the basis of equalizing the ability of communities to raise the same dollar amount with the same effort across the state. With the passage of ACT-68, it is presumed that a loophole for selective communities to fundraise in order to retain their wealth has been eliminated. In addition, funds to finance education in the state have come from an increase in the state sales tax that we receive back as an increase in per pupil revenue. The effect for many communities should be a reduction in their local school tax rate to support education.

In a desire to provide all Vermont communities with consistent comparison information, ACT-68 requires that we include two additional pages of budget information. The first page (92) details the Grants that we receive within the Supervisory Union and Canaan in particular. Many of these grants are written and implemented by administrative personnel on your behalf. We have provided a summary of their purposes after each projected grant amount. The second page (93) shows a three-year budget data comparison for your review. The funding formula changes in excess spending do not allow for effective comparison this year but in future years you will be able to compare spending and tax rates for our community.

Our proposed budget for next year shows an increase of \$186,960 over the current year. Approximately \$102,000 is allocated to increases in wages, salaries and benefits for employees that meet our obligations for the third year of a three-year negotiated agreement with both the professional staff and para-educator personnel. Overall special education costs remain approximately the same as current year projections. This is reflected in increases and decreases within Mainstream, Resource Room and Essential Early Education programs. Funding changes in the ENSU budget reflect salary and benefit adjustments coupled with a change in the fee structure. The Supervisory Union Board approved a reduction in the assessment charges for the Norton School District in recognition of their declining enrollment and their decision to tuition their 7th and 8th grade students. As the current school of choice for Norton secondary students, our tuition revenue more than offset our increased costs. The changes in general supplies, insurance and utilities have been made to reflect our history of usage and current projections.

Our revenue projections to meet our proposal can be found on page 80. Anticipated increases in tuition revenues and state aid coupled with a projected surplus for the current year have contributed to meet most of the expenditures that we expect. A **decrease** in our Above Block Spending of \$102,809 should translate to an **11% reduction** in your projected school tax rate. It is difficult to predict individual tax impact but we feel that our proposal is fiscally conservative and maintains our current programs.

**Report of the Principal
Daniel M. French**

Our students continued to show improvement on the state tests during the 2002 – 2003 school year. 80% of all second graders achieved the standard or achieved the standard with honors. This has been an area of strength for Canaan Schools as our students continue to perform above the state average in this area. We are also starting to see improvement on the grades 4, 8 and 10 tests as well. A new federal law, the No Child Left Behind Act, will bring major revisions to our student testing program in the future with the likely effect that students will be tested more often.

The test results were analyzed by the Steering Committee and incorporated into a new Action Plan. The new Action Plan includes school improvement goals for 2004 – 2006. These goals include reducing student obesity, improving the overall safety of the school, increasing student performance on the state tests, expanding our alternative vocational programs, expanding the school's computer network, and increasing the number of distance learning opportunities for students. Copies of the Action Plan are available in the principal's office and can be viewed on the school's website www.canaanschools.org.

Plans were finalized for the implementation of a new vocational program called Business Technology. This program is an upgrade of the previous Office Occupations program. This new program will include a greater emphasis on information technology and automated accounting software. Students who complete this program will also be eligible to obtain the Microsoft Office Specialist certificate. This program will utilize state-of-the-art technology and will ultimately provide the opportunity for more adult education programs after school and during the evening.

Canaan Schools had a special guest when Zhao Yihong, an English teacher from Gansu, China, stayed with various area families during the entire school year. The students were able to obtain a better understanding of Chinese culture by getting to know Mr. Zhao, and Mr. Zhao was able to improve his English speaking skills. His visit culminated with a Chinese cultural celebration organized by the elementary staff and two other visiting Vermont Chinese teachers. During this week-long celebration our students learned about different aspects of Chinese culture including calligraphy, language, cooking, and exercise activities.

New equipment was purchased for the elementary playground. This purchase was the result of several years of planning and fundraising efforts organized by a parent-teacher committee. The equipment was purchased at a discounted price and stored at Ethan Allen until the summer of 2003 when the installation occurred. Many volunteers from Canaan and the larger area gave money and their time to organize the new playground, and on behalf of the students I would like to thank them for their efforts.

NOTICE TO PARENTS WHOSE CHILDREN ARE IN NEED OR ARE RECEIVING SPECIAL EDUCATION SERVICES

What is a free appropriate public education?

A free appropriate education means special education and related services for school age pupils which are provided at public expense, meet State Department of Education standards, and which are based on an individualized education program. As a parent of a handicapped child, the following rights are included in a free appropriate public education.

The right:

- To informed consent before any major change is made in the educational program of your child.
- To challenge the accuracy of information in your child's record.
- To have your child educated in the most normal school setting possible.
- To question the appropriateness of your child's education program.
- To be informed of due process procedures.
- To an appropriate educational assessment of your child in the primary language of the child.
- To participate fully in the planning of your child's individual education program.
- To full knowledge about special education programs for your child.

It is the responsibility of the State of Vermont and its school districts to ensure that these rights are extended to all handicapped students and their parents. Just as school systems have their responsibilities, parents have the responsibility to participate in decisions of their child's educational program.

REQUIRED PUBLIC NOTIFICATIONS - STATE AND FEDERAL

CHILD FIND NOTICE

The supervisory union/school districts listed below wish to inform interested parties that all people with disabilities from birth through the age of 21, who are in need of special education and related services, need to be identified, located and evaluated. Also, any person between the ages of 3 through 21, who is in need of special education and related services, is entitled to a free and appropriate public education. Therefore, any person who has information about disabled people, who fit these descriptions, should contact the supervisory union/school district in which the person resides.

In accordance with the policies of the supervisory union school districts listed below and with 34 CFR Part 99 which is the Family Educational Rights Privacy Act of 1974, this public notice informs all parents within their jurisdictions about how information is cared for when it is collected during the identification, location and evaluation of all people with disabilities.

- Each school possessing personally identifiable information will protect it.
- Personally identifiable information is kept on people eligible, referred or considered for special education services.
- Parents have the right to know what types of information have been designated as directory information. "Directory information" means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy, if disclosed: it is the student's name (unless the parent requests otherwise), address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height, membership in athletic teams, dates of attendance, degrees and awards received, and the most recent previous school attended.
- Parents have the right to know the types and locations of educational records kept by the school and the titles and addresses of officials responsible for the records.
- A list of the names and positions of employees within the supervisory union/school district who have access to personally identifiable information shall be available for public inspection.
- If anyone other than an authorized employee of the supervisory union/school district looks at the educational record of a child, that person shall so indicate by signing his/her name, date and purpose for which (s)he entered the record on a form which shall become part of the educational record.
- Parental permission will be obtained prior to disclosing confidential information to anyone who is not an authorized employee of the supervisory union/school district.
- Information relevant to a child's specific disability (example: medical information, intelligence test results, social or developmental history, comprehensive evaluation report and the individualized educational program) will be part of the educational record.
- Personally identifiable information will be gathered from screenings, qualified diagnostic centers and other sources, as deemed necessary, to complete a comprehensive evaluation.

REQUIRED PUBLIC NOTIFICATIONS - STATE AND FEDERAL

(continued)

- Parents or an eligible student will be able to access personally identifiable information and inspect and review their education record(s) no later than 45 days after the request is made.
- Parents have the right to a response to reasonable requests for explanations and interpretations of the educational records.
- Parents may obtain a copy of the educational record without a fee for copying, if a fee will be a financial burden and/or will prevent them from obtaining the records.
- Parents have the right to request that the educational record be amended. The school district will decide whether to amend the record within a reasonable time of the request. If the district decides to refuse to amend the record, it shall inform the parent of its decision and advise the parent of the right to a hearing. If, as a result of the hearing, it is found that the educational record must be amended, the school district will amend the record and inform the parent in writing. If, as a result of the hearing, it is found that the disputed information is not inaccurate, misleading, or otherwise in violation of the privacy rights of the child, the school district will inform the parent of his/her right to place in the educational record a written statement commenting on the information or stating any reasons for disagreeing with the results of the hearing. This written statement will become part of the educational record and will always be included whenever the contents of the educational record are properly viewed or requested.
- Parents have the right to a hearing to challenge the educational record of their child.
- Parents will be notified prior to the school district's destruction of personally identifiable information about their child.
- The parent has the authority to inspect and review records relating to his/her child unless the supervisory union/school district has been advised that the parent does not have the authority under applicable State law governing matters such as guardianship, separation and divorce.
- Parents have the right to file a complaint with the Secretary of the U. S. Department of Education concerning alleged failures by the supervisory union/school district to comply with this policy.

Note: If there are parents within the school districts who should have this information interpreted or written in other languages, please notify the supervisory union/school district.

The contact person for the Essex North Supervisory Union and its member school districts, including Canaan, Norton, Bloomfield, Brunswick and Lemington, is:

Mr. Wayne T. Murray
Superintendent of Schools
P. O. Box 100
Canaan, Vermont 05903-0100

PARENTAL REVIEW OF THEIR CHILD'S SCHOOL RECORDS

The Canaan School District has a policy with regard to student records. You have a right to review your child's confidential school records. Your request may be in writing or verbal and will be granted as soon as possible, but in no case more than forty-five days after the request has been made. The school records shall only be examined in the presence of and with the interpretive assistance of the principal's designated representative.

CHILD FIND / CHILD COUNT

As required under State of Vermont Special Education Laws and Public Law 94-142, the Canaan School System reminds all parents and community members that any child aged three to twenty-one is entitled to a "free appropriate public education". Children already in the Canaan School System who meet the eligibility requirements of the two above mentioned laws will have had special education programs prepared for them for the coming school year. Ms. Terry Hurlbert would like to be notified of any child who may be attending a special school outside the community.

PURSUANT TO SECTION 504 OF THE REHABILITATION ACT OF 1973

The Canaan Public School System will adhere to a procedure that no qualified handicapped person shall, on the basis of handicap, be subject to discrimination in employment under any program or activity offered by the public schools of the Town of Canaan, Vermont.

STATEMENTS OF NON-DISCRIMINATION

The Essex North Supervisory Union will adhere to a policy of non-discrimination in all matters related to the operation of and the programs offered by the public schools of Canaan and Norton, Vermont.

CANAAN SCHOOL DISTRICT INDEBTEDNESS

The Canaan School District has no outstanding loans or bonds.

AUDIT REPORT AND REVIEW

As required by state statute, the Canaan School District must have an independent audit completed by a public accountant every three years. This review of our financial statements has taken place for fiscal year 2002. The complete report, including notes to financial statements, is available for review at the Office of the Superintendent of Schools.

CANAAN SCHOOL DISTRICT STAFF

Daniel M. French	M.Ed.	Principal
Martha Allen	M.Ed.	Library/Media Center
Kelly Blair	M.S.W.	Guidance Director
Jean B. Bond	M.S.	Science
Jeannine E. Brady	B.S.	Grade Three
Linda A. Curtis	M.Ed.	Kindergarten (1/2 time)
Dawn Duke	B.A.	Grade Four
Walter Earle	B.S.	Mathematics
Nancy Edwards	M.Ed.	Grade Five
Myra E. Ellingwood	B.A.	Grade Two
Nancy Gooch, RNC	B.S.N.	School Nurse
James W. Grittner	B.A.	Mathematics
Judith L. Jacques	B.A.	Grade One
Amy Keafer	B.A.	Art
Mary M. Kimball	M.A.	French
Margaret A. Lima	B.A.	English
Lois Little	B.A.	Social Studies
Deborah M. Lynch	B.S.	Family & Consumer Science
Stephanie W. Lyons	B.S.	Business
Christopher R. Masson	B.S.	Science
Scott W. McKibben	B.S.	Industrial Arts
Todd Nichols	B.S.	Physical Education
Anthony Palmieri	B.A.	Music
Eugene A. Reid	B.S.	Trades & Industries/Drivers Ed.
Philip Shaw	B.A.	Social Studies
Kathy C. Smith	B.S.	Grade Six
Jennifer L. Turner	B.A.	English

SUPPORT STAFF

Ginette L. Ladd	Administrative Assistant
Jan Thibeault	Kindergarten Para-educator
Roger Langevin	Director of Maintenance
Robert Fisher	Custodian
Nancy Purrington	Food Service Manager
Diane Rice	Dietary Aide
Thomas Mays	Computer Tech

SCHOOL ENROLLMENT

1-Oct-03

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Boys	6	3	9	4	12	8	6	13	14	18	20	13	13
Girls	7	6	4	6	6	11	10	14	12	16	14	8	20
TOTAL	13	9	13	10	18	19	16	27	26	34	34	21	33

Elementary (K-6) - 98

Secondary (7-12) - 175

TOTAL ENROLLMENT: 273

Schedule of Revenues, Expenditures and Changes to Fund Balance - 2002/2003

	Budget	Actual
Kindergarten	\$ 35,705	\$ 33,411
Grade 1	59,480	58,562
Grade 2	56,620	42,688
Grade 3	48,705	48,114
Grade 4	53,079	53,396
Grade 5	56,167	56,177
Grade 6	48,793	48,794
Business	59,014	53,718
English	92,048	94,195
Family & Consumer Science	49,564	49,884
French	51,691	52,232
Industrial Technology	48,860	48,478
Mathematics	91,913	92,602
Science	89,884	95,281
Social Studies	87,849	85,061
Trades & Industries	58,077	57,101
Drivers Education	11,647	11,404
Art	35,157	34,484
Computer Technology	61,404	68,367
Music	38,359	36,480
Physical Education	28,791	29,880
Special Education	438,410	359,793
Student Activities	63,490	50,313
Guidance	63,565	56,743
Health Services	34,839	35,014
Improvement of Instruction	33,473	30,462
Library	42,201	62,784
School Board	10,797	9,179
ENSU Assessment	107,511	107,412
Principal's Office	130,818	130,338
Fiscal Services	13,498	11,626
Plant Operations-Bldg/Equip	168,452	168,081
Plant Operations-Grounds	5,569	4,247
Transportation	70,281	70,281
Food Service Operation	100,837	93,862
TOTAL	\$ 2,446,548	\$ 2,340,444

REVENUES

Property Tax - Local Share	\$ 443,415	\$ 443,415
General State Support Grant - State/Local & Education Fund	1,256,580	1,256,580
Elementary Tuition	48,750	36,292
Secondary Tuition	342,350	380,786
Vocational Education - tuition reimbursement	7,800	15,963
Transportation reimbursement	34,979	34,979
Food Service Operation	70,350	75,002
Mainstream Block grant	80,033	80,033
Intensive reimbursement	133,376	105,613
Extraordinary/State Placed reimbursement	10,800	34,171
EEE grant	9,482	9,502
Interest Income	5,000	2,117
Drivers Education	1,500	3,548
Miscellaneous Income/Refunds	6,700	15,456
Prior Year Surplus	(4,567)	99,657
TOTAL	\$ 2,446,548	\$ 2,593,114
Fund Balance 7/1/2002	\$ 99,657	
Fund Balance 6/30/2003		\$ 252,670

THE CANAAN SCHOOL DISTRICT ACCOUNTS

This is to certify that as of January 1, 2004, the following accounts were on deposit at the First Colebrook Bank and Citizens Bank:

125-105	Jeffrey Bryan Memorial Fund (CD)	\$ 2,500.00
211-791-6	Jeffrey Bryan Savings & Interest acct.	168.12
125-114	Carrie Jones Lund Scholarship Fund(CD)	\$ 2,300.00
204-914-7	Carrie Jones Lund Savings & Interest acct.	2,282.20
608-826	Nancy Carrier Memorial Scholarship (CD)	\$ 5,000.00
215-726-8	Nancy Carrier Savings & Interest acct.	512.20
125-149	Jeannette Maurais Memorial Fund (CD)	\$ 1,000.00
210-420-2	Jeannette Maurais Savings & Interest acct.	101.49
125-152	Peter Perron Memorial Trust Fund (CD)	\$ 1,730.00
205-581-3	Neil Tillotson Fund	\$ 424.32
121-091-2	John & Albina Klinefelter (CD)	\$ 7,000.00
216-586-4	John & Albina Klinefelter Savings & Interest acct.	\$ 531.67
155-082	John & Stanley Carr Memorial Fund (CD)	\$ 2,500.00
186-524-5	John & Stanley Carr Savings & Interest acct.	100.11
125-696	Arthur Ross Memorial Fund (CD)	\$ 1,100.00
213-335-0	Arthur Ross Savings & Interest acct.	300.65
121-092-2	Nicole Blanchard Memorial Scholarship (CD)	\$ 1,400.00
216-862-6	Nicole Blanchard Savings & Interest acct.	665.65
12104	Edwina Lucas (CD)	\$23,000.00
217-960-4	Edwina Lucas Savings & Interest acct.	175.26
601-040-1	Harvey Boynton Scholarship (CD)	\$ 1,850.00
213-903-0	James Rice Memorial Scholarship	\$ 16.67
214-089-6	Gertrude Keysar Commercial Scholarship	\$ 1,353.12
214-095-0	Charles Young Scholarship	\$ 226.84

Stocks held in safe keeping for the Carrie Jones Lund Scholarship Fund:

288 shares of A T & T (common)	\$ 3,684.48
92 shares of A T & T (wireless)	\$ 594.32
20 shares of Avaya Communications	\$ 57.40
93 shares of Comcast	\$ 2,558.43
1,692 shares of Bell South Corporation	\$ 38,188.44
248 shares of Lucent Technologies	<u>\$ 466.24</u>
Value as of January 29, 2003	\$ 45,549.31

Dividend Income for 2003

American Telephone and Telegraph (common)	\$ 45.51
American Telephone and Telegraph (wireless)	\$ 16.70
Comcast (Avaya Communications)	\$ 4.00
Bell South Corporation	\$ 1,472.04
Lucent Technologies	<u>\$ 3.98</u>
Total income	\$ 1,542.23
Scholarship payments for 2003	\$ 1,500.00

**CANAAN SCHOOL DISTRICT
GENERAL FUNDS
BALANCE SHEET
June 30, 2003**

ASSETS & RESOURCES

Cash	331,194.88
Accounts Receivable	5,790.47
Inventory	<u>10,716.46</u>
School/Office Supplies	2,429.27
Custodial	3,677.39
Fuel	4,609.80

TOTAL ASSETS & RESOURCES

347,701.81

LIABILITIES

Accounts Payable	48,542.96
Accrued Wages & Benefits	32,069.45
Deferred Revenue	52.78

TOTAL LIABILITIES

80,665.19

FUND BALANCE

Regular	252,669.64
Inventory	10,716.46
Unemployment	3,650.52

267,036.62

TOTAL LIABILITIES & FUND BALANCE

347,701.81

**CANAAN MEMORIAL HIGH SCHOOL
CLASS OF 2003 GRADUATION AWARDS**

- Megan Brown-** Les Beal Memorial Scholarship, Lucas Memorial Scholarship.
- Justine Carney-** First Colebrook Bank (2 yr).
- Kyle Daley-** Valedictorian, Canaan Dollars for Scholars Academic Achievement Scholarship, Vermont Honors Scholarship, The University of Vermont Green and Gold Scholarship, First Colebrook Bank Scholarship (4 yr.), Jeannette Maurais Student Athlete Award, Canaan Student Council Scholarship, Nancy C. Carrier Memorial Scholarship for Excellence in Medicine.
- Jennifer Houle-** Charles W. Young Memorial Scholarship.
- Alix La Scola-** Nicole Blanchard Memorial Scholarship.
- James Lee-** Canaan Women's Club Alumni Scholarship.
- Eric Lemay-** Gaetan L. Thibault Memorial Scholarship, Harvey Boynton Memorial Scholarship.
- Brian Lima-** Canaan Women's Club Scholarship, Canaan Athletic Award, Berlin City Dealerships' Annual Scholarship.
- Michelle Roy-** Essex North Education Association Award, William Paige Memorial Award, Border Lions Scholarship, Upward Bound Scholarship, Canaan Student Council Scholarship.
- Justin Thibeault-** Salutatorian, Canaan Dollars for Scholars Academic Achievement Scholarship, Essex North Education Association Award, Arthur Ross Memorial Scholarship, Lynwood Peck Band Award, Balsam's Scholarship for Excellence, Upward Bound Scholarship, American Legion Americanism Award, American Legion Northland Post #47 Scholarship, Canaan Student Council Scholarship, Carrie Jones Lund Award, John and Albina Klinefelter Memorial Scholarship.
- Diana Vigneault-** University of Vermont Community Service Scholarship, Canaan Women's Club Scholarship, American Legion Auxiliary Northland Unit #47 Scholarship, Norton Averill Memorial Scholarship, Canaan Student Council Scholarship, Jeffrey Bryan Memorial Award.
- Laura Vigneault-** American Legion Auxiliary Americanism Award.

CARRIE JONES LUND SCHOLARSHIP AWARDS

1991	Sylvie Carrier	400.00
	Julie Lavigne	400.00
	Andrea Zlotucha	400.00
1992	Mary Brodsky	300.00
	April Lemay	300.00
	Tonia Mathieu	400.00
	Julie Lavigne	200.00
	Andrea Zlotucha	200.00
1993	Mary Brodsky	100.00
	Josee Cote	400.00
	Lydia Grondin	400.00
	April Lemay	100.00
	Jimmy Vincent	400.00
1994	Mary Brodsky	400.00
	Sage D'Aiello	800.00
1995	Michelle Cote	700.00
	Kelly Rice	700.00
1996	Kristi Hikel	500.00
	Kevin Lapointe	500.00
	Catherine Paul	500.00
	Stephanie Beauregard	300.00
1997	Shelley Cross	300.00
	Kristi Hikel	200.00
	Patrick Houle	300.00
	Samantha Hughes	300.00
	Kevin Lapointe	200.00
	Isaac Carney	300.00
	Luc Fillion	300.00
	Kristi Hikel	300.00
1998	Patrick Houle	300.00
	Karen Rice	300.00
	Moriah Carney	500.00
	Katrina Chapple	600.00
	Alison Lima	800.00
1999	Moriah Carney	400.00
	Katrina Chapple	400.00
	Marissa Domanico	500.00
	Alison Lima	400.00
2000	Irving Cullivan II	500.00
	Chantal McKeage	500.00
	Michelle Poulin	500.00
2001	Matthew Fontaine	750.00
	Michelle Poulin	750.00
2002	Michelle Poulin	500.00
	Justin Thibeault	1,000.00

**CANAAN SCHOOL DISTRICT
ESTIMATE OF RECEIPTS**

Revenue Source	2003-04 Budget	2003-04 Revised	2004-05 Estimated Receipts	Increase (Decrease)
1110 Property Tax (Above Block Spending)	\$ 449,049	\$ 228,867	\$ 346,240	(102,809)
1311 Elem Tuition-Parent/Pupil	0	578	0	0
1312 Elem Tuition-In State	35,750	42,080	45,000	9,250
1313 Elem Tuition-Out of State	6,500	0	0	0
1321 Sec Tuition-Parent/Pupil	0	0	0	0
1322 Sec Tuition-In State	116,900	214,842	189,750	72,850
1323 Sec Tuition-Out of State	258,850	302,783	264,000	5,150
1510 Interest	3,000	1,425	1,500	(1,500)
1600 Hot Lunch Sales	42,000	42,000	42,000	0
1990 Miscellaneous	13,431	19,794	16,000	2,569
3109 General State Support Grant from Town	0	543,833	0	0
3110 General State Support Grant from State	1,231,126	721,934	1,432,216	201,090
3115 Education Fund Support	0	185,541	0	0
3150 Transportation Aid	33,032	34,594	35,437	2,405
3201 Special Ed-Mainstream Block Grant	78,116	78,116	79,440	1,324
3202 Special Ed-Expenditure Reimbursement	136,013	136,013	142,990	6,977
3203 Special Ed-Extraordinary Reimbursement	20,168	20,168	0	(20,168)
3204 Essential Early Ed Grant	7,547	7,562	7,924	377
3282 Drivers Education Reimbursement	1,500	1,400	1,500	0
3314 Vocational Ed Tuition Reimbursement	7,800	7,800	7,800	0
3450 State School Lunch Match	1,400	1,411	1,400	0
4450 Federal Hot Lunch Reimbursement	26,000	29,825	27,500	1,500
9000 Prior Year Surplus/Deficit	81,699	81,717	96,144	14,445
TOTALS	\$2,549,881	\$2,702,283	\$2,736,841	\$ 186,960

Note: The actual FY2004 prior year surplus has been reduced by \$168,300 as approved in a Special Town Meeting held on October 14, 2003. A reserved account has been established for these funds. Please refer to page 91 for a review of that fund.

**CANAAN SCHOOL DISTRICT
BUDGET SUMMARY BY PROGRAM**

		2003-04	2003-04	2004-05	Increase
		Budget	Ant.Exp.	Proposed	(Decrease)
1100	Kindergarten	\$ 38,255	\$ 38,255	\$ 40,879	\$ 2,624
1101	Grade 1	61,880	61,880	65,273	3,393
1102	Grade 2	45,182	45,182	48,540	3,358
1103	Grade 3	51,959	51,959	55,556	3,597
1104	Grade 4	56,185	56,185	59,407	3,222
1105	Grade 5	59,798	59,798	64,330	4,532
1106	Grade 6	52,050	52,050	55,527	3,477
1110	Business	59,107	59,107	62,583	3,476
1111	English	99,895	101,368	104,914	5,019
1112	Family/Consumer Science	53,273	53,273	56,689	3,416
1113	Foreign Language	54,593	54,593	55,213	620
1114	Industrial Technology	50,461	50,461	52,593	2,132
1115	Mathematics	99,554	99,554	105,488	5,934
1116	Science	96,725	97,731	101,885	5,160
1117	Social Studies	88,276	88,276	93,710	5,434
1118	Trades & Industries	61,583	61,583	65,059	3,476
1119	Drivers Education	11,690	11,690	12,189	499
1123	Tuition	-	7,000	-	-
1125	Art	36,004	37,447	38,585	2,581
1126	Computer Technology	60,568	63,268	64,019	3,451
1127	Music	45,001	45,001	43,301	(1,700)
1129	Physical Education	31,869	31,869	32,106	237
1200	Special Education	451,918	451,918	462,878	10,960
1400	Student Activities	63,488	65,688	68,628	5,140
2120	Guidance	63,349	63,349	66,867	3,518
2130	Health Services	37,561	37,853	40,162	2,601
2210	Improvement of Instruction	28,645	48,022	40,561	11,916
2222	Library	65,159	65,159	71,639	6,480
2310	School Board	10,824	10,924	10,924	100
2321	ENSU Assessment	107,511	107,511	138,852	31,341
2410	Principal's Office	138,573	145,690	146,557	7,984
2520	Fiscal Services	8,539	6,739	8,579	40
2620	Plant Operations-Bldg/Equip.	172,898	181,348	208,184	35,286
2630	Plant Operations-Grounds	5,669	5,669	7,638	1,969
2710	Transportation	75,397	75,397	78,520	3,123
3100	Food Service Operation	106,442	113,342	109,006	2,564
TOTAL		\$ 2,549,881	\$ 2,606,139	\$ 2,736,841	\$ 186,960

**CANAAN SCHOOL DISTRICT
BUDGET SUMMARY BY OBJECT**

		2003-04	2003-04	2004-05	Increase
		Budget	Ant. Exp	Proposed	(Decrease)
104	School Board Salaries	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
106	Principal Salary	54,806	54,806	55,000	\$ 194
106	Custodial Wages	54,769	54,769	58,399	\$ 3,630
106	Food Service Wages	38,803	38,803	39,825	\$ 1,022
107	Assistant Principal Salary	2,800	2,800	2,800	\$ -
107	Part Time Custodial Wages	5,100	5,100	5,100	\$ -
108	Admin. Assistant Wages	30,966	30,966	34,722	\$ 3,756
109	Treasurer	948	948	986	\$ 38
110	Teacher Salaries	987,631	987,631	1,028,292	\$ 40,661
111	Para-Educator Wages	6,980	24,980	15,392	\$ 8,412
120	Teacher Substitutes	11,800	12,200	11,800	\$ -
210	Group Insurance	291,799	291,799	331,461	\$ 39,662
220	FICA	91,768	93,145	96,187	\$ 4,419
250	Payroll Insurances	14,120	14,120	14,444	\$ 324
270	Course/Tuition Reimb.	7,000	7,000	7,000	\$ -
310	Referees	10,000	10,000	10,000	\$ -
320	Mainstream Services	253,030	253,030	283,970	\$ 30,940
320	Counseling Services	8,000	8,000	8,000	\$ -
321	Resource Room	177,598	177,598	154,598	\$ (23,000)
322	Essential Early Education	21,290	21,290	24,310	\$ 3,020
330	Contracted Services	9,800	11,400	14,800	\$ 5,000
331	ENSU Assessment	107,511	107,511	138,852	\$ 31,341
340	Testing	4,305	4,305	4,650	\$ 345
340	Inventory	500	500	500	\$ -
360	Legal Services	1,500	1,500	1,500	\$ -
411	Sewer & Water	8,000	8,000	8,000	\$ -
421	Disposal Services	1,055	1,055	1,055	\$ -
430	Repairs/Maintenance	31,976	30,314	37,605	\$ 5,629
441	Satellite Building Rental	-	-	3,000	\$ 3,000
513	Athletic Transportation	20,000	20,000	20,000	\$ -
515	Class Field Trips	5,600	5,600	6,990	\$ 1,390
519	Student Transportation	75,397	75,397	78,520	\$ 3,123
521	Property Insurance	12,265	13,715	14,500	\$ 2,235
522	Liability Insurance	-	900	950	\$ 950
530	Telephone	4,800	5,800	4,800	\$ -
535	Postage	2,000	2,000	3,000	\$ 1,000
540	Advertising	1,000	1,000	1,000	\$ -
550	Printing & Publishing	1,350	1,350	1,350	\$ -
566	Tuition	-	7,000	-	\$ -
580	Staff Travel	4,525	4,525	4,525	\$ -
590	Storage	840	840	840	\$ -
610	General Supplies	43,230	47,476	49,110	\$ 5,880
622	Electricity	24,000	27,000	27,000	\$ 3,000
623	Bottled Gas	1,100	1,100	1,100	\$ -
624	Heat	18,000	22,000	22,000	\$ 4,000
630	Food & Dry Goods	48,600	48,600	48,600	\$ -
640	Textbooks	7,051	7,222	2,642	\$ (4,409)
645	Library Materials	8,274	9,333	10,726	\$ 2,452
670	Software	6,000	7,100	6,750	\$ 750
730	New Equipment	12,293	19,193	12,431	\$ 138
731	Equipment Replacement	8,981	16,381	16,787	\$ 7,806
810	Dues & Fees	3,620	3,737	3,872	\$ 252
830	Short Term Interest	1,800	-	1,800	\$ -
890	Board Expenses	300	300	300	\$ -
	TOTAL	\$ 2,549,881	\$ 2,606,139	\$ 2,736,841	\$ 186,960

CANAAN SCHOOL DISTRICT
2004 - 2005 Budget

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
1100 - Kindergarten			
110 - Teacher Salary	20,031	20,031	20,832
111 - Para-Educator Wages	6,980	6,980	7,336
120 - Substitutes	100	100	100
210 - Group Insurance	8,147	8,147	9,269
220 - FICA	2,074	2,074	2,163
250 - Payroll Insurances	226	226	232
610 - General Supplies	697	697	697
670 - Software	0	0	250
Total Kindergarten	38,255	38,255	40,879
1101 - Grade 1			
110 - Teacher Salary	47,942	47,942	49,860
120 - Substitutes	200	200	200
210 - Group Insurance	9,128	9,128	10,365
220 - FICA	3,683	3,683	3,830
250 - Payroll Insurances	316	316	324
610 - General Supplies	611	611	694
Total Grade 1	61,880	61,880	65,273
1102 - Grade 2			
110 - Teacher Salary	32,344	32,344	34,128
120 - Substitutes	200	200	200
210 - Group Insurance	9,064	9,064	10,307
220 - FICA	2,490	2,490	2,626
250 - Payroll Insurances	249	249	257
610 - General Supplies	533	533	744
645 - Library Materials	73	73	278
730 - New Equipment	229	229	0
Total Grade 2	45,182	45,182	48,540
1103 - Grade 3			
110 - Teacher Salary	35,635	35,635	37,060
120 - Substitutes	200	200	200
210 - Group Insurance	11,911	11,911	13,580
220 - FICA	2,741	2,741	2,850
250 - Payroll Insurances	263	263	269
610 - General Supplies	729	729	1,036
645 - Library Materials	200	200	200
730 - New Equipment	280	280	211
731 - Equipment Replacement	0	0	150
Total Grade 3	51,959	51,959	55,556

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
1104 - Grade 4			
110 - Teacher Salary	43,004	43,004	44,724
120 - Substitutes	200	200	200
210 - Group Insurance	9,111	9,111	10,346
220 - FICA	3,305	3,305	3,437
250 - Payroll Insurances	295	295	302
610 - General Supplies	270	270	398
Total Grade 4	56,185	56,185	59,407
1105 - Grade 5			
110 - Teacher Salary	43,352	43,352	46,064
120 - Substitutes	200	200	200
210 - Group Insurance	11,945	11,945	13,614
220 - FICA	3,332	3,332	3,539
250 - Payroll Insurances	296	296	308
610 - General Supplies	473	473	405
640 - Textbooks	0	0	200
645 - Library Materials	200	200	0
Total Grade 5	59,798	59,798	64,330
1106 - Grade 6			
110 - Teacher Salary	36,106	36,106	37,550
120 - Substitutes	200	200	200
210 - Group Insurance	11,915	11,915	13,580
220 - FICA	2,777	2,777	2,888
250 - Payroll Insurances	265	265	271
610 - General Supplies	787	787	959
645 - Library Materials	0	0	79
Total Grade 6	52,050	52,050	55,527
1110 - Business			
110 - Teacher Salary	40,531	40,531	42,152
120 - Substitutes	200	200	200
210 - Group Insurance	11,932	11,932	13,599
220 - FICA	3,116	3,116	3,240
250 - Payroll Insurances	284	284	291
430 - Repairs/Maintenance	1,000	1,000	1,000
610 - General Supplies	2,044	2,044	2,101
Total Business	59,107	59,107	62,583

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
1111 - English			
110 - Teacher Salary	66,287	66,287	68,939
120 - Substitutes	450	850	450
210 - Group Insurance	23,802	23,802	27,137
220 - FICA	5,105	5,105	5,308
250 - Payroll Insurances	554	554	516
610 - General Supplies	562	1,120	1,285
640 - Textbooks	2,829	3,000	588
645 - Library Materials	306	650	691
Total English	99,895	101,368	104,914
1112 - Family/Consumer Science			
110 - Teacher Salary	36,106	36,106	37,550
120 - Substitutes	200	200	200
210 - Group Insurance	11,915	11,915	13,580
220 - FICA	2,777	2,777	2,888
250 - Payroll Insurances	265	265	271
430 - Repairs/Maintenance	500	500	500
610 - General Supplies	1,449	1,449	1,600
731 - Equipment Replacement	61	61	100
Total Family/Consumer Science	53,273	53,273	56,689
1113 - Foreign Language			
110 - Teacher Salary	42,177	42,177	43,864
120 - Substitutes	200	200	200
210 - Group Insurance	5,018	5,018	5,640
220 - FICA	3,242	3,242	3,371
250 - Payroll Insurances	291	291	299
610 - General Supplies	428	428	179
640 - Textbooks	2,722	2,722	1,441
645 - Library Materials	515	515	219
730 - New Equipment	0	0	0
Total French	54,593	54,593	55,213
1114 - Industrial Technology			
110 - Teacher Salary	43,004	43,004	44,724
120 - Substitutes	200	200	200
210 - Group Insurance	786	786	773
220 - FICA	3,305	3,305	3,437
250 - Payroll Insurances	295	295	302
430 - Repairs/Maintenance	500	500	500
610 - General Supplies	2,312	2,312	2,598
645 - Library Materials	59	59	59
Total Industrial Technology	50,461	50,461	52,593

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
1115 - Mathematics			
110 - Teacher Salary	74,562	74,562	77,544
120 - Substitutes	450	450	450
210 - Group Insurance	16,911	16,911	19,208
220 - FICA	5,738	5,738	5,967
250 - Payroll Insurances	540	540	553
610 - General Supplies	1,353	1,353	1,353
640 - Textbooks	0	0	413
Total Mathematics	99,554	99,554	105,488
1116 - Science			
110 - Teacher Salary	66,483	66,483	69,143
120 - Substitutes	450	450	450
210 - Group Insurance	20,970	20,970	23,876
220 - FICA	5,120	5,120	5,324
250 - Payroll Insurances	506	506	517
430 - Repairs/Maintenance	0	0	300
610 - General Supplies	444	1,450	1,747
640 - Textbooks	1,500	1,500	0
730 - New Equipment	708	708	528
731 - Equipment Replacement	544	544	0
Total Science	96,725	97,731	101,885
1117 - Social Studies			
110 - Teacher Salary	62,887	62,887	65,403
120 - Substitutes	450	450	450
210 - Group Insurance	16,864	16,864	19,159
220 - FICA	4,845	4,845	5,038
250 - Payroll Insurances	489	489	501
610 - General Supplies	1,161	1,161	1,320
645 - Library Materials	940	940	1,839
730 - New Equipment	0	0	0
731 - Equipment Replacement	640	640	0
Total Social Studies	88,276	88,276	93,710
1118 - Trades & Industries			
110 - Teacher Salary	41,819	41,819	43,492
120 - Substitutes	200	200	200
210 - Group Insurance	11,936	11,936	13,603
220 - FICA	3,214	3,214	3,342
250 - Payroll Insurances	289	289	297
430 - Repairs/Maintenance	608	608	608
610 - General Supplies	3,415	3,415	3,415
645 - Library Materials	102	102	102
Total Trades and Industries	61,583	61,583	65,059

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
1119 - Drivers Education			
110 - Teacher Salary	8,400	8,400	8,400
220 - FICA	643	643	643
250 - Payroll Insurances	147	147	146
610 - General Supplies	2,500	2,500	3,000
Total Drivers Education	11,690	11,690	12,189
1123 - Tuition			
561 - Secondary - In State	0	0	0
564 - Secondary - Out of State	0	0	0
566 - Secondary - Private School	0	7,000	0
569 - Vocational Training	0	0	0
Total Tuition	0	7,000	0
1125 - Art			
110 - Teacher Salary	27,086	27,086	28,169
120 - Substitutes	200	200	200
210 - Group Insurance	718	718	711
220 - FICA	2,087	2,087	2,170
250 - Payroll Insurances	226	226	231
430 - Repairs/Maintenance	401	401	400
610 - General Supplies	4,122	4,850	4,139
645 - Library Materials	735	1,450	728
730 - New Equipment	237	237	1,592
731 - Equipment Replacement	192	192	245
Total Art	36,004	37,447	38,585
1126 - Computer Technology			
110 - Tech. Coordinator Salary	33,585	33,585	34,928
210 - Group Insurance	7,160	7,160	8,159
220 - FICA	2,569	2,569	2,672
250 - Payroll Insurances	254	254	260
330 - Contracted Services	6,000	7,600	6,000
430 - Repairs/Maintenance	1,000	1,000	1,500
670 - Software	6,000	7,100	6,500
730 - New Equipment	4,000	4,000	4,000
Total Computer Technology	60,568	63,268	64,019
1127 - Music			
110 - Teacher Salary	25,647	25,647	26,673
120 - Substitutes	200	200	200
210 - Group Insurance	9,034	9,034	10,277
220 - FICA	1,977	1,977	2,056
250 - Payroll Insurances	220	220	225
430 - Repairs/Maintenance	500	500	500
610 - General Supplies	256	256	260
645 - Library Materials	100	100	110
730 - New Equipment	880	880	0
731 - Equipment Replacement	6,187	6,187	3,000
Total Music	45,001	45,001	43,301

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
1129 - Physical Education			
110 - Teacher Salary	26,424	26,424	27,481
120 - Substitutes	200	200	200
210 - Group Insurance	713	713	708
220 - FICA	2,037	2,037	2,118
250 - Payroll Insurances	223	223	228
610 - General Supplies	70	70	70
730 - New Equipment	1,983	1,983	1,000
731 - Equipment Replacement	219	219	301
Total Physical Education	31,869	31,869	32,106
1200 - Special Education			
320 - Mainstream	253,030	253,030	283,970
321 - Resource Room	177,598	177,598	154,598
322 - Essential Early Education	21,290	21,290	24,310
Total Special Education	451,918	451,918	462,878
1400 - Student Activities			
110 - Teacher Salary	22,000	22,000	22,000
220 - FICA	1,683	1,683	1,683
250 - Payroll Insurances	205	205	205
310 - Referees	10,000	10,000	10,000
513 - Athletic Transportation	20,000	20,000	20,000
515 - Class Field Trips	5,600	5,600	6,990
522 - Liability Insurance	0	900	950
580 - Staff Travel	1,000	1,000	1,000
610 - General Supplies	1,000	1,000	1,000
730 - New Equipment	0	0	1,000
731 - Equipment Replacement	1,000	2,300	2,800
810 - Dues and Fees	1,000	1,000	1,000
Total Student Activities	63,488	65,688	68,628
2120 - Guidance			
110 - Teacher Salary	35,263	35,263	36,674
210 - Group Insurance	11,904	11,904	13,568
220 - FICA	2,698	2,698	2,806
250 - Payroll Insurances	254	254	260
320 - Counseling Services	8,000	8,000	8,000
340 - Testing	4,305	4,305	4,650
430 - Repairs/Maintenance	200	200	200
610 - General Supplies	261	261	450
645 - Library Materials	414	414	119
810 - Dues and Fees	50	50	140
Total Guidance	63,349	63,349	66,867

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
2130 - Health Services			
110 - Teacher Salary	25,492	25,492	26,512
210 - Group Insurance	8,929	8,929	10,076
220 - FICA	1,950	1,950	2,028
250 - Payroll Insurances	219	219	224
430 - Repairs/Maintenance	172	370	172
610 - General Supplies	656	750	710
730 - New Equipment	0	0	300
731 - Equipment Replacement	38	38	0
810 - Dues and Fees	105	105	140
Total Health Services	37,561	37,853	40,162
2210 - Improvement of Instruction			
110 - Teacher Salary	8,000	8,000	8,000
111 - Para-Educator Salary	0	18,000	8,056
120 - Substitutes	6,900	6,900	6,900
210 - Group Insurance	0	0	125
220 - FICA	1,140	2,517	1,756
250 - Payroll Insurances	305	305	424
270 - Tuition Reimbursement	7,000	7,000	7,000
330 - Contracted Services	2,100	2,100	5,100
580 - Staff Travel	3,000	3,000	3,000
610 - General Supplies	200	200	200
Total Improvement of Instruction	28,645	48,022	40,561
2222 - Library			
110 - Teacher Salary	43,464	43,464	46,426
120 - Substitutes	200	200	200
210 - Group Insurance	11,945	11,945	13,614
220 - FICA	3,340	3,340	3,567
250 - Payroll Insurances	297	297	310
430 - Repairs/Maintenance	500	500	500
610 - General Supplies	397	397	600
645 - Library Materials	4,630	4,630	6,302
730 - New Equipment	176	176	0
731 - Equipment Replacement	100	100	0
810 - Dues & Fees	110	110	120
Total Library	65,159	65,159	71,639
2310 - School Board			
104 - Salary	5,000	5,000	5,000
220 - FICA	383	383	383
250 - Payroll Insurances	91	91	91
360 - Legal Expenses	1,500	1,500	1,500
540 - Advertising	1,000	1,000	1,000
550 - Printing and Publishing	1,350	1,350	1,350
810 - Dues and Fees	1,200	1,300	1,300
890 - Misc. Expenses	300	300	300
Total School Board	10,824	10,924	10,924

	2003-04	2003-04	2004-05
	Budget	Ant.Exp.	Proposed
2321 - ENSU Assessment			
331 - Supervisory Union	107,511	107,511	138,852
Total ENSU Assessment	107,511	107,511	138,852
2410 - Principal's Office			
106 - Principal Salary	54,806	54,806	55,000
107 - Asst. Principal	2,800	2,800	2,800
108 - Secretary Salary	30,966	30,966	34,722
210 - Group Insurance	22,299	22,299	25,208
220 - FICA	6,776	6,776	7,078
250 - Payroll Insurances	640	640	656
430 - Repairs/Maintenance	6,000	6,000	6,000
530 - Telephone	4,800	5,800	4,800
535 - Postage	2,000	2,000	3,000
610 - General Supplies	6,410	6,410	6,200
731 - Equipment Replacement	0	6,100	0
810 - Dues and Fees	1,076	1,093	1,093
Total Principal's Office	138,573	145,690	146,557
2520 - Fiscal Services			
109 - Treasurer Salary	948	948	986
220 - FICA	73	73	75
250 - Payroll Insurances	18	18	18
340 - Inventory	500	500	500
370 - Audit Services	0	0	0
430 - Repairs/Maintenance	4,060	2,200	2,200
610 - General Supplies	1,140	3,000	3,000
830 - Short Term Interest	1,800	0	1,800
Total Fiscal Services	8,539	6,739	8,579
2620 - Plant Operations Bldg/Equip			
106 - Custodial Wages	54,769	54,769	58,399
107 - Part-Time Wages	4,600	4,600	4,600
210 - Group Insurance	17,540	17,540	19,797
220 - FICA	4,542	4,542	4,819
250 - Payroll Insurances	3,307	3,307	3,313
411 - Sewer and Water	8,000	8,000	8,000
421 - Disposal Services	515	515	515
430 - Repairs/Maintenance	13,010	13,010	19,700
441 - Satellite Building Rental	0	0	3,000
521 - Property Insurance	12,265	13,715	14,500
610 - General Supplies	8,550	8,550	8,550
622 - Electricity	24,000	27,000	27,000
624 - Heat	18,000	22,000	22,000
730 - New Equipment	3,800	3,800	3,800
731 - Equipment Replacement	0	0	10,191
Total Plant Op. Bldg/Equip	172,898	181,348	208,184

	2003-04 Budget	2003-04 Ant.Exp.	2004-05 Proposed
2630 - Plant Operations Grounds			
107 - Part Time Wages	500	500	500
220 - FICA	38	38	38
250 - Payroll Insurances	31	31	0
330 - Contracted Services	1,700	1,700	3,700
430 - Bldg./Grnds. Maintenance	3,000	3,000	3,000
610 - General Supplies	400	400	400
Total Plant Operations Grounds	5,669	5,669	7,638
2710 - Transportation			
519 - General Bus Transportation	75,397	75,397	78,520
Total Transportation	75,397	75,397	78,520
3100 - Food Service Operation			
106 - Food Service Wages	38,803	38,803	39,825
210 - Group Insurance	10,202	10,202	11,582
220 - FICA	2,968	2,968	3,047
250 - Payroll Insurances	2,260	2,260	2,343
421 - Rubbish Removal	540	540	540
430 - Repairs/Maintenance	525	525	525
580 - Travel Expense	525	525	525
590 - Storage	840	840	840
623 - Bottled Gas	1,100	1,100	1,100
630 - Food and Dry Goods	48,600	48,600	48,600
730 - New Equipment	0	6,900	0
810 - Dues & Fees	79	79	79
Total Food Service Operation	106,442	113,342	109,006
TOTALS	2,549,881	2,606,139	2,736,841

**CANAAN SCHOOL DISTRICT
ESCROW ACCOUNT**

This account was established, by approval of the Canaan School Board, with unanticipated revenue received during FY2003. The expressed purpose of this fund is for capital improvements to the facility and grounds of the Canaan Schools. On a Special Warned Meeting held on October 14, 2003, the voters approved the expenditure of this account for a roof overlay to the High School and Gynnasium as well as for the resurfacing of driveways and parking areas at the school. An abstract of this action can found on page 95 of this report.

Beginning Balance	
March 1, 2004	\$168,300
Approved expenditure - roof overlay	-131,950
Approved expenditure - paving	-36,350
Anticipated Fund Balance - June 30 2005	0

Grants
Canaan School District and Essex North Supervisory Union
Current Year
2003-2004

ACT 230 State	3,500	Helps to support the expenses in implementing a successful Educational Support System for all students.
EEE State	11,938	Serves children who are at risk for early school failure, ages 3 through 5, and children birth through age 2 who have disabilities.
Perkins - Basic Grant Federal	12,529	Basic grants assist States and outlying areas to expand and improve their programs of vocational education.
Vocational Ed Equipment State	25,000	Funds used to modernize and upgrade equipment for the vocational education programs.
Title II-D Enhancing ED Federal	6,844	Used for training staff and innovative education.
Title II-A Improving Teacher Quality Federal	61,534	Used for high school tutor/substitute so teacher can be released for training, training teachers and paras to meet No Child Left Behind requirements.
EEl State	29,000	Pays 65% of salaries and benefits. It does not pay for entire program we still have to find another \$5,000 (EEE & IEP Medicaid)
Title IV-A Drug Free School Federal	6,400	Used for partial salary of SAP and programs for students around ATOD issues.
Title I-A Federal	97,022	No Child Left Behind. Funds Preschool half-time teacher, summer school and paraeducators Pre-6. Provides for supplementary instruction in classrooms.
Title V-A Federal	6,596	Funds used for technology education, technology systems hardware and software, innovative programming or distance learning.
Student Assistance Program State	26,460	Used for student reporting and referral system. Pays percentage of counselor's wages and benefits.
Local Standards Board State	1,852	State funds to support educator's professional portfolios.
School Based Tobacco Use Prevention Federal	20,000	Pays home/school coordinator's wages and benefits. Dedicated to the prevention, intervention and treatment of problems associated with the use of tobacco.
IDEA-B (3-21) Federal	69,049	Federal money generated by ADM used for summer school, some one-time purchases to meet IEP requirements and fund new school to work program.
IDEA-B (Pre-school) Federal	1,498	Same as above but spent on Early Education Special Education students.
IEP Medicaid Federal	25,665	Must be used for new programs. Now used for SAP, Home/School Coordinator and 40% of EEl.
EPSDT Medicaid Federal	12,475	Reinvestment funds used to promote healthy choices by students. Now used for fighting ATOD problems, payor of last resort for vision, hearing, dental or physical services.

PRELIMINARY

Three Prior Years Comparisons

ESTIMATES
ONLYDistrict: **Canaan**
County: **Essex**LEA: **041**
S.U.: **Essex North**

Expenditures

Budget (local budget approved in prior years)

82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005
S.U. assessment (included in local budget)

Deficit (if included in budget)

- + Block grant paid by State to tech center in prior years
- + 1. Separately warned article passed at town meeting
- + 2. Separately warned article passed at town meeting
- + 3. Separately warned article passed at town meeting

Act 144 Expenditures, (excluded from "Education Spending")

Act 68 local adopted budget

- + Union school or joint school district assessment

Deficit if not included in budget or revenues

Special programs expenditures (if not included in local budget)

Gross Act 68 Budget

Act 144 expenditures (if any - excluded from "Education Spending")

Revenues

- + Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)
- + Capital debt aid
- + Special program revenues (if not included in local budget)
- Deficit if not included in budget or expenditures
- Act 144 revenues

Total revenues

Fund raising (if any)

Adjusted local revenues

Education Spending (Act 68 definition)

Equalized Pupils

Education Spending per Equalized Pupil

Excess Spending per Equalized Pupil (if any)
Per pupil figure used for calculating District AdjustmentDistrict spending adjustment (minimum of 100%)
(\$8,444 / \$6,800)Anticipated homestead tax rate, equalized
(124.176% x \$1.10)Household Income Percentage for income sensitivity
(124.176% x 2.0%)

	FY2002	FY2003	FY2004	FY2005	
1.	2,341,768	2,446,548	2,549,881	2,736,841	1.
2.	not applicable	not applicable	not applicable	-	2.
3.	120,058	106,625	106,625	137,922	3.
4.	-	(4,567)	-	not applicable	4.
5.	-	-	-	-	5.
6.	75,000	-	-	-	6.
7.	-	-	-	-	7.
8.	-	-	-	-	8.
9.	-	-	-	-	9.
10.	2,416,768	2,446,548	2,549,881	2,736,841	10.
11.	-	-	-	-	11.
12.	-	-	-	-	12.
13.	-	-	-	-	13.
14.	2,416,768	2,446,548	2,549,881	2,736,841	14.
15.	-	-	-	-	15.
16.	790,336	746,553	869,706	958,385	16.
17.	-	-	-	-	17.
18.	-	-	-	-	18.
19.	-	-	-	-	19.
20.	-	-	-	-	20.
21.	790,336	746,553	869,706	958,385	21.
22.	-	-	-	-	22.
23.	790,336	746,553	869,706	958,385	23.
24.	1,626,432	1,699,995	1,680,175	1,778,456	24.
25.	233.95	225.76	217.86	210.62	25.
26.	6,952	7,530	7,712	8,444	26.
27.	not applicable	not applicable	not applicable	-	27.
28.	not applicable	not applicable	not applicable	8,444	28.
29.	not applicable	not applicable	not applicable	124.176%	29.
30.	not applicable	not applicable	not applicable	\$1,366	30.
31.	not applicable	not applicable	not applicable	2.48%	31.

**ABSTRACT OF 2003 SCHOOL MEETING MINUTES
2003 WARNING AND VOTE THEREON**

The March 3, 2003 Annual School Meeting was opened at 6:00 p.m. by the Moderator, David Patrick. Moderator Patrick read the Warning in its entirety. The voters opened discussion on each Article. Discussions on the Articles were then closed and the voters' decisions were recorded. The meeting adjourned at 6:32 p.m. (The minutes in their entirety are available at the Canaan Town Clerk's Office).

CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the third day of March, 2003 at 6:00 P.M. to act on the following business:

ARTICLE 1. To elect all Town School District Officers, as required by law. (Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the fourth day of March from 10:00 A.M. to 7:00 P.M.)

ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

ARTICLE 2. passed in the Affirmative

ARTICLE 3. Shall the voters of the Town School District appropriate \$2,549,881 necessary for the support of its schools for the year beginning July 1, 2003?

ARTICLE 3. passed in the Affirmative

ARTICLE 4. Shall the electorate authorize the Board of School Directors to make available the School District's facilities and equipment for public purpose to such individuals or organizations for such use as the Board deems in the best interest of the District.

ARTICLE 4. passed in the Affirmative

ARTICLE 5. To transact any other business that may legally come before this meeting.

Given unto our hands this 27th day of January, 2003.

/s/ Theresa Moody, Chair

/s/ Daniel J. Lepine

/s/ Kimberly Sweatt

/s/ James Horton, Clerk

/s/ Jules Marquis

**ABSTRACT OF 2003 SPECIAL SCHOOL MEETING MINUTES
2003 WARNING AND VOTE THEREON**

The October 14, 2003 Special Annual School Meeting was opened at 7:30 p.m. by the Moderator, David Patrick. Moderator Patrick read the Warning in its entirety. The voters opened discussion on each Article. Discussion on the Articles were then closed and the voters' decisions were recorded. The meeting adjourned at 7:59 p.m. (The minutes in their entirety are available at the Canaan Town Clerk's Office).

**TOWN OF CANAAN SCHOOL DISTRICT WARNING
SPECIAL MEETING**

ARTICLE 1. To see if the Town School District will vote to expend a sum of money, not to exceed \$188,500 for a capital improvement. This improvement will be the re-roofing of the Canaan Memorial High School building and gymnasium. Anticipated source of funds is as follows: \$131,950 from unanticipated prior year surplus, \$56,550 capital construction aid (30% eligible reimbursement which is subject to approval of said project by the State Board of Education as per VSA Title 16.)

ARTICLE 1. passed in the Affirmative

ARTICLE 2. To see if the Town School District will vote to expend a sum of money, not to exceed \$36,350 from unanticipated prior year surplus funds for a capital improvement. This improvement will be the re-surfacing of the following paved areas located at the Canaan Schools:

High school main parking lot
Area between the High School and Elementary School
New access road from rear Elementary lot to School St
School Street – from RT 114 to Elementary School
20' wide section across rear side of Elementary School

ARTICLE 2. passed in the Affirmative

ARTICLE 3. To transact any other business that may legally come before this meeting.

Given unto our hands this 9th day of September 2003.

/s/ Theresa Moody, Chair

/s/ Daniel J. Lepine

/s/ Kimberly Ann Sweatt

/s/ Angela C. Flanagan, Clerk

/s/ Julie Grondin-Giroux

ESSEX NORTH SUPERVISORY UNION

**BLOOMFIELD, BRUNSWICK, CANAAN,
LEMINGTON, NORTON**

**ANNUAL REPORT
OF THE
SCHOOL DIRECTORS
2003**

ESSEX NORTH SUPERVISORY UNION STAFF

Wayne T. Murray	B.S., M.Ed.	Superintendent
Janis L. Riley		Business Administrator
Renee Marchesseault	A.S.	Administrative Assistant
Terry Hurlbert	B.A., M.Ed.	Special Services Coordinator
Linda Curtis	B.S., M.Ed.	Preschool Teacher
Susan Foy	B.S.	Language Development
Kay Harding	B.S.	District Equity Coordinator
Lydia Johnson	B.S.	Special Education Teacher
Frances Lienau	B.S., M.Ed.	Special Education Teacher
Chris Placy		SAP Counselor
Sue Chappell	B.S.	Title 1 Para-Educator/HS Tutor
Adrian Dias-Mattina	B.S.	Special Education Para-Educator
Pamela Jordan		Early Education Initiative Para-Educator
Stephanie Kirkham	B.S., M.Ed.	One on One/Special Education
Monique Ouimette		Title 1 / Special Education Para-Educator
Patricia Pariseau		Special Education Para-Educator
Susan Rice		One on One/Special Education
Ellen Sipe	B.A.	Title 1 Para-Educator
Jan Thibeault		Special Education Para-Educator

SPECIAL EDUCATION SERVICES

Special Services consist of Speech/Language, Remedial Reading/Math, Consulting Teacher, Resource Room, Tutorial and Preschool Services for students from the Essex North Supervisory Union. These services are providing more than 150 basic skills programs to special needs students.

AUDIT REPORT AND REVIEW

The Essex North Supervisory Union engages in an independent audit completed by a public accountant every year. This review of our financial statements has taken place for fiscal year 2003. The complete report, including notes to financial statements, is available for review at the Office of the Superintendent of Schools.

**ESSEX NORTH SUPERVISORY UNION
2004-2005 BUDGET**

EXPENDITURE STATEMENT

		Budget	Ant. Exp.	Budget	Increase
		2003-04	2003-04	2004-05	(Decrease)
105	Superintendent	\$ 75,168	\$ 75,168	\$ 67,000	\$ (8,168)
106	Treasurer	948	948	986	38
108	Business Adm.	36,894	36,894	38,370	1,476
110	Clerical	23,088	23,900	25,376	2,288
210	Group Insurance	26,103	39,606	44,416	18,313
220	FICA	4,661	10,474	10,077	5,416
250	Payroll Insurances	900	700	592	(308)
360	Legal Svc	1,000	1,000	1,000	0
370	Audit Svc	3,800	4,500	4,600	800
431	Equipment Maint.	900	900	900	0
520	Prof/OLT Liab. Ins.	4,430	4,430	4,650	220
530	Telephone	1,400	1,400	1,400	0
535	Postage	1,200	1,200	1,200	0
580	Travel Expenses	4,600	4,600	4,600	0
610	General Supplies	1,530	1,530	1,530	0
624	Heat	800	800	800	0
810	Dues & Fees	3,100	3,125	3,125	0
	TOTALS	\$ 190,522	\$ 211,175	\$ 210,622	20,100

REVENUE STATEMENT

	FY-2004	FY-2005	Insurance	Total
	Assessment	Assessment	Expense	Assessment
	& Fees	& Fees		& Fees
Bloomfield	\$ 3,886	\$ 3,000	\$ 930	\$ 3,930
Brunswick	1,886	1,000	930	1,930
Canaan	107,511	137,922	930	138,852
Lemington	1,886	1,000	930	1,930
Norton	12,930	5,000	930	5,930
Admin. Fees	13,000	16,500		16,500
Misc. Income	10,000	5,100		5,100
Clerical Assessment	27,000	27,500		27,500
Prior Year Carry-over	12,423	13,600		13,600
TOTALS	\$ 190,522	\$ 210,622	\$ 4,650	\$ 215,272

**ESSEX NORTH SUPERVISORY UNION
SPECIAL EDUCATION
2004-2005 BUDGET**

EXPENDITURE STATEMENT

Mainstream Services	2003-04		2004-05	
	Budget		Proposed Budget	
Coordinator	\$	53,990	\$	56,150
Teacher Salary		17,953		22,014
Para-Educators		78,828		59,499
FICA		11,534		10,532
Payroll Insurance		2,597		621
Group Insurance		24,416		23,629
Travel		3,000		3,000
Supplies		4,000		4,000
Contracted Services		76,153		108,700
Assessment		4,000		4,000
Equipment Maintenance		500		500
Telephone		1,500		1,500
Instructional Support Svc		3,000		3,000
Student Transportation		9,700		15,325
Tuition Reimbursement		1,500		1,500
Total	\$	292,671	\$	313,970

REVENUE STATEMENT

Local Assessment	2003-04		Estimated 2004-05	
Bloomfield	\$	7,500	\$	7,500
Brunswick		7,500		7,500
Canaan		253,030		283,970
Lemington		7,500		7,500
Norton		17,141		7,500
Total	\$	292,671	\$	313,970

ESSEX NORTH SUPERVISORY UNION
LEARNING CENTER
2004-05
EXPENDITURE STATEMENT

Resource Room	2003-04		2004-05	
	Budget		Proposed Budget	
Teacher Salary	\$	68,031	\$	70,752
Substitute		400		0
Para-Educators		19,956		19,959
FICA		6,730		6,940
Payroll Insurance		1,040		427
Group Insurance		31,141		28,020
Professional / Technical Svcs		22,700		17,000
Contracted Services		22,400		6,000
Travel		200		500
Supplies		4,000		4,000
Equipment Maintenance		500		500
Tuition Reimbursment		500		500
Total	\$	177,598	\$	154,598

REVENUE STATEMENT

	2003-04		Estimated 2004-05	
Special Ed. Tuition	\$	6,000	\$	20,188
Local Share (Canaan)		85,799		67,205
State Reimb. (estimate)		85,799		67,205
Total	\$	177,598	\$	154,598

EARLY EDUCATION INITIATIVE GRANT
2004-05
EXPENDITURE STATEMENT

	2003-04		2004-05	
	Revised Budget		Proposed Budget	
Para-Educator	\$	18,447	\$	19,334
FICA		1,500		1,479
Payroll Insurance		256		125
Group Insurance		2,922		3,861
Fiscal Services		1,375		1,470
Staff Travel		3,000		2,131
Supplies		1,000		500
Rent		500		500
Total	\$	29,000	\$	29,400

REVENUE STATEMENT

	2003-04		Estimated 2004-05	
Early Education Initiative Grant	\$	29,000	\$	29,400
Total	\$	29,000	\$	29,400

ESSEX NORTH SUPERVISORY UNION

TITLE I

EXPENDITURE STATEMENT

	2003-04	2003-04	2004-05
	Budget	Ant. Exp	Proposed Budget
Salaries	\$ 56,498	\$ 64,346	\$ 63,129
Group Insurance	\$ 16,411	15,844	18,810
FICA	4,322	4,921	4,829
Payroll Insurances	522	523	303
Audit/Fiscal	5,840	5,751	4,850
Contracted Services	14,300	0	3,500
Tuition	1,200	0	0
Supplies	3,000	3,637	2,000
Equipment	0	2,000	0
Total	\$ 102,093	\$ 97,022	\$ 97,421

REVENUE STATEMENT

	2003-04	Revised 2003-04	Estimated 2004-05
Anticipated Federal Funding	\$ 102,093	\$ 97,022	\$ 97,421

**ESSENTIAL EARLY EDUCATION
EXPENDITURE STATEMENT**

	2003-04	2003-04	2004-05
	Budget	Ant. Exp.	Proposed Budget
Salaries	\$ 7,694	\$ 7,717	\$ 11,892
Group Insurance	180	180	212
FICA	589	590	910
Payroll Insurances	94	94	38
Contracted Services	14,800	14,800	12,150
Supplies	500	500	3,500
Student Transportation	1,800	1,800	300
Total	25,657	25,681	29,002

REVENUE STATEMENT

	2003-04	Revised 2003-04	Estimated 2004-05
Bloomfield	\$ 2,369	\$ 2,374	\$ 2,378
Brunswick	400	400	1,052
Canaan	7,547	7,562	7,924
Lemington	999	1,001	631
Norton	599	601	631
Anticipated Revenue	11,914	11,938	12,616
Local Assessment-Canaan	13,743	13,743	16,386
Total	\$ 25,657	\$ 25,681	\$ 29,002

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CANAAN RABIES CLINIC

FEBRUARY 28, 2004

9:00-10:30 AM

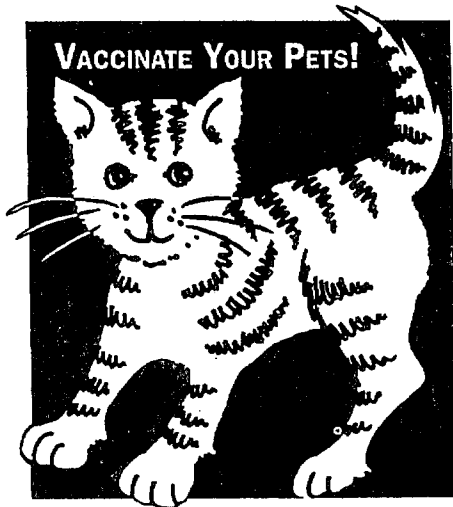
Rabies shot \$9.00

Distemper shot \$13.00

To avoid penalties and late fees all dogs must be licensed by April 1st.

RABIES ALERT

Rabies is a disease that can kill animals and people.



- * Vermont law requires rabies shots for all CATS and DOGS.
- * Rabies shots help protect pets and pet owners from rabies.
- * Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.



Questions? Call the Vermont Rabies Hotline
1-800-4-RABIES (472-2437)

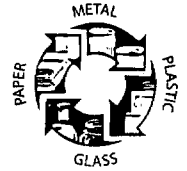
Vermont Department of Health • Health Surveillance Division
P.O. Box 70, Burlington, VT 05402 • 863-7240 or 1-800-640-4374

NOTICE

RECYCLING REMINDER,

for the Communities of:

Canaan, Clarksville, Colebrook, Columbia, Lemington,
Norton, Pittsburg, and Stewartstown.



The following items are the only commodities that we currently process at the Coos County Recycling Center.

ALL GLASS CONTAINERS

NO WINDOW GLASS

NO GLASS DISHES

ALL STEEL AND ALUMINUM CANS
(NO ALUMINUM FOIL)

#1 AND #2 PLASTICS INCLUDING:

GATORADE BOTTLES, LIQUOR BOTTLES,
THIRST QUENCHER BOTTLES, MINERAL
WATER BOTTLES, CRISCO OIL BOTTLES

NO CATSUP BOTTLES, NO PEANUT
BUTTER JARS, NO PLASTIC DISHES,
NO MOTOR OIL CONTAINERS, NO ANTI-
FREEZE CONTAINERS OR DRY GAS BOTTLES.

ALL CORRUGATED CARDBOARD



ALL NEWSPAPERS AND MAGAZINES



ALL CATALOGUES AND TELEPHONE BOOKS, ETC.

TOWN MEETING DINNER

March 2, 2004

\$5.00 donation

This image shows a full page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook paper. There are no margins, text, or other markings on the page.

TOWN OFFICIALS

ELECTED 2003 TO 2004

OFFICE	TERM	NAME	TERM ENDS
Moderator	1 Yr.	David K. Patrick	2004*
Clerk/Treasurer	3 Yr.	Linda L. Hikel	2005
Selectboard	3 Yr.	Joseph C. Robbason	2004*
		David M. Gray	2005
		Thomas D. Moody	2006
Listers	3 Yr.	Noreen V. Labrecque	2004*
		Connie R. Jackson	2005
		Scott W. McKibben	2006
School Moderator	1 Yr.	David K. Patrick	2004*
School Directors	3 Yr.+	Julie Grondin-Giroux	2004*
	3 Yr.	Theresa Moody	2004*
	2 Yr.	Kimberly Sweatt	2004*
	3 Yr.	Daniel Lepine	2004*
	2 Yr.	Angela Flanagan	2004
		Road Commissioner Selectboard	
Del. Tax Collector	3 Yr.	Glenna A. Gray	2006
Auditor	3 Yr.	Tammy L. Crawford	2004*
		Joanne Young	2005
		Eunice Richards	2006
Trustee Public	3 Yr.	Noreen V. Labrecque	2004*
Funds		Lena Falconer	2005
		Juana Schoff	2006
Library+(appt.)	3 Yr.	Frederick Tillotson	2004*
Trustees		+ Judith Masson	2004*
		Virginia Carr	2004*
		+ Mary Louise Lovering	2005*
		Brian Pickering	2006
Town Grand Juror	1 Yr.	Joseph C. Robbason	2004*
Town Agent	1 Yr.	Joseph C. Robbason	2004*
Sexton	1 Yr.	Michael Ladd	2004*
Fire District	3 Yr.	Robert K. Kimball	2004*
Prudential Committee		Timothy Woods	2005
		Vernon C. Crawford	2006
Fire Dist. Clerk	1 Yr.	Noreen Labrecque	2004*
Fire Dist. Treas.	1 Yr.	Linda L. Hikel	2004*

* Term Expires March 2004

+ Appointment Made Until 2004 Election

APPOINTMENTS

OFFICE	TERM	NAME	TERM ENDS
Town Service			
Officer	1 Yr.	Jeffery Noyes	2004*
Health Officer	3 Yr.	Mary Louise Lovering	2005
Civil Defense	1 Yr.	Harland Crawford	2004*
NVDA Rep.	2 Yr.	David M. Gray	2005
	4 Yr.	Joseph Robbason	2007
Ambulance			
District Rep.	1 Yr.	Steven Young	2004*
Zoning	4 Yr.	Laura Benjamin	2004*
Board Of Adjustments		Todd Lambert	2004*
		Leo Cloutier	2005
		Craig Reese	2006
		Odette Crawford	2007
		Jonathan Cowan	2007
Zoning Admin.	4 Yr.	Robert Lee	2005
Revolving	3 Yr.	Nina Robbason	2004*
Loan Committee		Tammy Crawford	2005
		Jean Ladd	2006
	1 Yr.	Linda Hikel, Treas.	2004*
Fire Warden	5 Yr.	Vernon Crawford	2008
Rec. Park	1 Yr.	Juana Schoff	2004*
Committee	2 Yr.	Melanie Reese	2005
	3 Yr.	Vernon Crawford	2006
Ex-Officio		Joseph Robbason	2004*
Green-Up			
Chairperson	1 Yr.	Sally Masson	2004*
Tree Warden	1 Yr.	Frederick Cowan	2004*
Animal Control			
Officer and	1 Yr.	Fred. Cunningham	2004*
Pound Keeper			
Agent to Convey			
Real Estate	3 Yr.	Odette Crawford	2004*
State Police			
Advisory Board	1 Yr.	Haven Haynes, Jr.	2004*
CT River Joint			
Commission	1 Yr.	David Begin	2004*
Headwaters Subcommittee			
Fence Viewer	3 Yr.	Thomas D. Moody	2006
		Joseph Robbason	2004*
Weigher of Coal	3 Yr.	David M. Gray	2005
Inspector of	1 Yr.	Frederick Cowan	2004*
Lumber, Shingles & Wood			
Cemetery	2 Yr.	Frank Fissette	2004*
	3 Yr.	Dana Masson	2005
	3 Yr.	Juana Schoff	2006