

ANNUAL REPORT

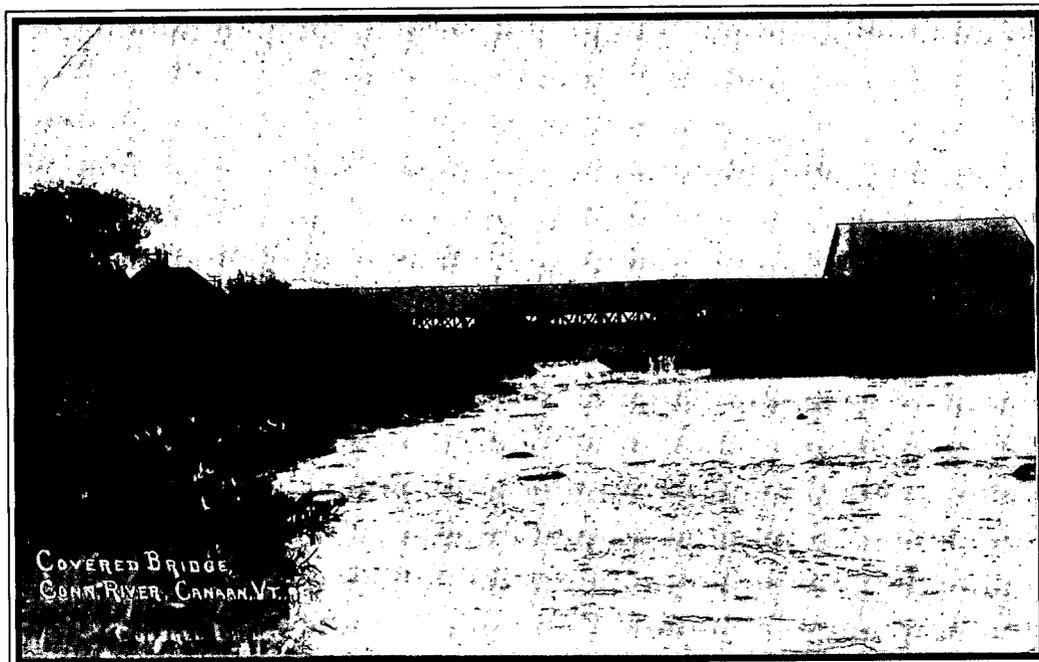
Of the Town Officers
Of the Town of

CANAAN, VERMONT

For the year ending

December 31, 2003

**INCLUDING REPORT OF THE
SCHOOL DIRECTORS**



**STATE OF VERMONT
ANNUAL REPORT
OF THE TOWN OF CANAAN, VERMONT**

FOR THE YEAR ENDING DECEMBER 31, 2003
GENERAL INFORMATION AND DIRECTORY
(Canaan, Vermont was chartered on February 25, 1782.)

BOARD MEETINGS: The **Selectboard** meetings are scheduled for every other Monday starting January 5, 2004 beginning at 3:45 p.m. The **Canaan School Board** meetings are scheduled for every other Monday starting January 12, 2004 beginning at 7:00 p.m. These meetings are open to the public and are held in the Canaan Community Office Building unless otherwise posted. The **Library Trustee** meetings are scheduled for 5:30 p.m. on the 2nd Monday of every month. These meetings are open to the public and are held at the Library unless otherwise posted.

TOWN CLERK AND TREASURER'S OFFICE: Open from 9:00 a.m. to 3:00 p.m. Monday through Friday.

BILLING SCHEDULE: Tax bills are mailed around July 1st, due on or before October 1st. Sewer and Water Utility bills are mailed quarterly, payable within thirty days. Backhoe service bills are mailed monthly. The Town of Canaan will not hire out the backhoe services to anyone with outstanding accounts due the Town. Building and Subdivision permits are required by the Zoning Ordinance and the cost of permits is \$10.00 plus \$7.00 for the Memorandum recording fee, payable at the time of submitting the permit.

LIBRARY HOURS: Monday through Wednesday from 12:00 to 5:00 p.m., Thursday from 12:00 to 6:00 p.m., Friday from 10:00 a.m. to 4:00 p.m. and on Saturday from 11:00 a.m. to 2:00 p.m.

DIRECTORY OF IMPORTANT NUMBERS

| | |
|---------------------------------|----------|
| Canaan Town Office: | 266-3370 |
| Alice M. Ward Library: | 266-7135 |
| Canaan Post Office: | 266-3473 |
| Beecher Falls Post Office: | 266-3037 |
| Canaan Superintendent's Office: | 266-3330 |
| Canaan High School: | 266-8910 |
| Canaan Elementary School: | 266-3380 |
| Canaan Treatment Plant: | 266-7723 |
| Canaan Fire Department: | 266-3422 |
| Vermont State Police | 266-3400 |
| Essex County Sheriff: | 892-5340 |
| Deputy Sheriff Jeffrey Noyes | 266-3571 |
| NEKCA Office: | 266-7134 |

ANNUAL REPORT

Of the Town Officers
Of the Town of

CANAAN, VERMONT

For the year ending

December 31, 2003

**INCLUDING REPORT OF THE
SCHOOL DIRECTORS**

Printed by:

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(603) 237-8650

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THE TOLL BRIDGE TO WEST STEWARTSTOWN

The earliest record of a toll bridge crossing the Connecticut River between the villages of Canaan Corners and West Stewartstown is probably to be found in the Registry of Deeds of Coos County, in Lancaster, New Hampshire. To whom that State may have granted the franchise doesn't show up in the Canaan records. Reading between the lines of the few records dealing with this subject makes it appear that a bridge existed here before 1835. At least, by the Spring of that year there seem to have been several roads of sorts running toward the River, cutting across the Ingalls farm, long located between the road to Lemington and the River with its buildings about where the motel now stands.

On April 4, 1835, a petition was presented to the Selectmen of Canaan asking them to "lay out a road from the West Stewartstown Bridge in the most direct line practical to intersect the highway running north and south at or near where the travel now intersects said highway. Likewise to discontinue all other roads, bridle paths, or pent roads crossing Nancy C. Ingalls land that you may think proper. We hope and pray that this may be complied with immediately for the good of the public & to give the proprietors of said bridge chance to fence out *sd.* Road the ensuing Spring".

The Selectmen acted promptly, for next we find an entry dated April 16, 1835. "Minutes of Survey of a road commencing at a Stewartstown Tole Bridge at a stake & stones South of *sd.* Bridge ten N 65° W 38 R to Main Road, said road laid out 4 rods wide. (signed) Jeremiah Eames-Surveyor."

"We hereby discontinue all bridal paths and pent roads crossing Nancy C. Ingalls lands running from Connecticut River to

the main road. (signed) William Morrill, Heman Nichols, Selectmen of the Town of Canaan".

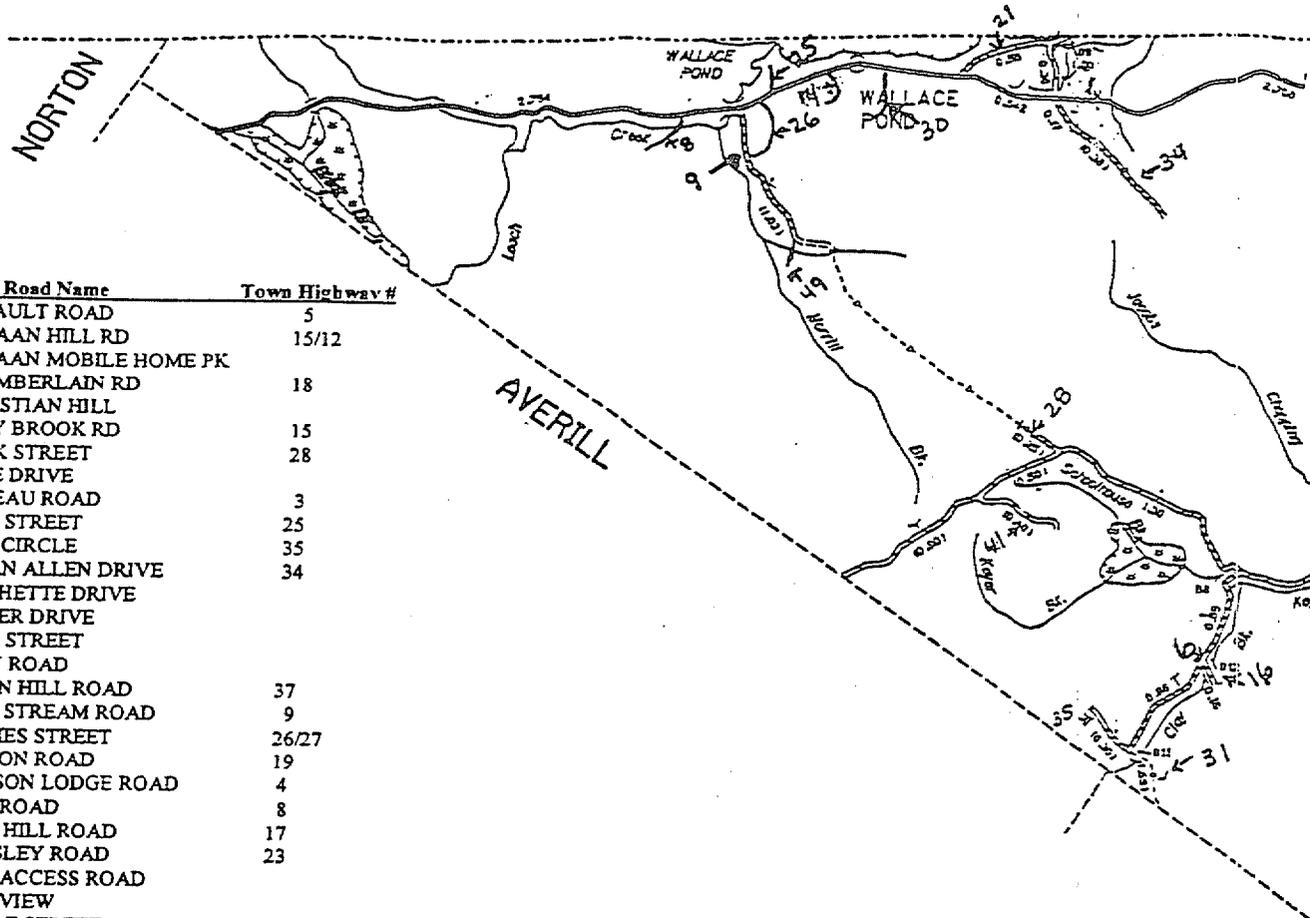
So, Nancy Ingalls could again hang up the family washing without fear of dust or mud due to the traffic to and from the bridge going helter-skelter all over her yard.

From the Canaan Records, we still don't know just who built or owned the bridge originally and collected the tolls. We do find when it became a "Free Bridge", 1886, about 54 years later. That year, the Town: "Voted to accept & keep in repair that portion of the West Stewartstown Toll Bridge which is situated in the Town of Canaan, to be a free bridge."

Next, there is a deed from Edward R. Kent and his wife, of Lancaster, New Hampshire, to the Town of Canaan, Vermont, dated Feb. 1, 1887. In consideration of the sum of One Hundred Dollars, the Kent's conveyed: "all that part of 73 Shares of the Stewartstown Toll Bridge, so-called, lying and being in the Town of Canaan with the approaches thereto on the Canaan side, the Whole Number of Shares being 75.

That was a start on November 25, 1887, George W. Hartshorn, in consideration for the sum of Ten Dollars, conveyed to the Town of Canaan "all that part of One Share of the Stewartstown Toll Bridge, so-called, lying & being in the Town of Canaan with the approaches thereon on the Canaan side".

So, we now have 74 of the 75 shares of the bridge accounted for, but who owned that one other share? Perhaps it no longer matters. The old covered bridge repeatedly damaged by log and ice jams and weakened by age, finally went out during the flood of November, 1927. It was replaced in 1929 by the State of New Hampshire with a steel truss bridge and again by the present bridge in 1990.



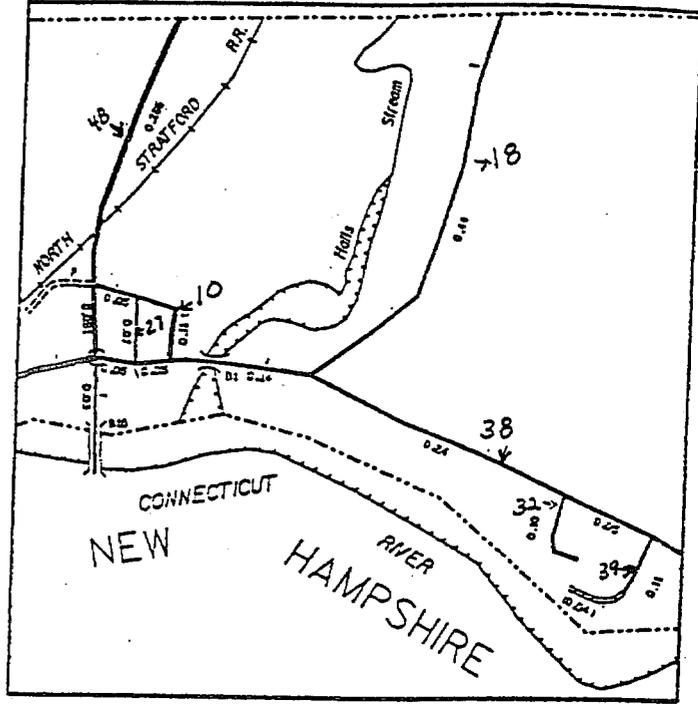
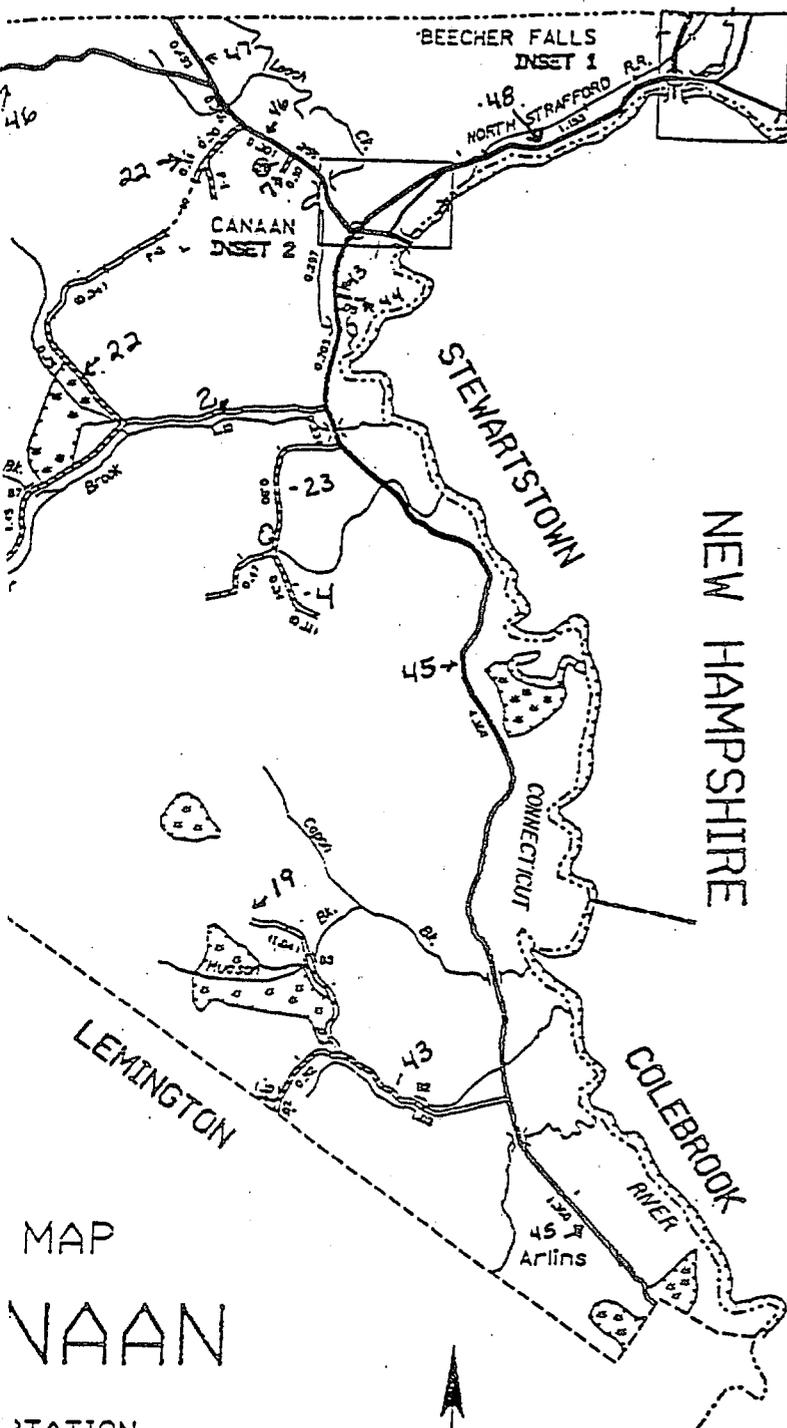
| Map # | 9-1-1 Road Name | Town Highway # |
|-------|-----------------------|----------------|
| 1 | BREAULT ROAD | 5 |
| 2 | CANAAN HILL RD | 15/12 |
| 3 | CANAAN MOBILE HOME PK | |
| 4 | CHAMBERLAIN RD | 18 |
| 5 | CHRISTIAN HILL | |
| 6 | CLAY BROOK RD | 15 |
| 7 | COOK STREET | 28 |
| 8 | COTE DRIVE | |
| 9 | DUBEAU ROAD | 3 |
| 10 | EAST STREET | 25 |
| 11 | END CIRCLE | 35 |
| 12 | ETHAN ALLEN DRIVE | 34 |
| 13 | FRECHETTE DRIVE | |
| 14 | FULLER DRIVE | |
| 15 | GALE STREET | |
| 16 | GRAY ROAD | |
| 17 | GREEN HILL ROAD | 37 |
| 18 | HALL STREAM ROAD | 9 |
| 19 | HOLMES STREET | 26/27 |
| 20 | HUDSON ROAD | 19 |
| 21 | JACKSON LODGE ROAD | 4 |
| 22 | JUDD ROAD | 8 |
| 23 | KEMP HILL ROAD | 17 |
| 24 | KINGSLEY ROAD | 23 |
| 25 | LAKE ACCESS ROAD | |
| 26 | LAKE VIEW | |
| 27 | MIDDLE STREET | 7 |
| 28 | MORRILL BROOK ROAD | 13 |
| 29 | NATHAN STREET | 36 |
| 30 | NORTHVIEW DRIVE | |
| 31 | OLD COUNTY ROAD | 31 |
| 32 | PARISEAU DRIVE | 33 |
| 33 | PARK STREET | 24 |
| 34 | PENN ROAD | 6 |
| 35 | POLLARD HILL | 16 |
| 36 | POWER HOUSE ROAD | 11 |
| 37 | RESERVOIR ROAD | 38 |
| 38 | RIVER ROAD | 1 |
| 39 | ROULEAU ROAD | 29 |
| 40 | ROUTHIER STREET | |
| 41 | SCHOOL HOUSE BROOK RD | 14 |
| 42 | SCHOOL STREET | 22 |
| 43 | TODD HILL ROAD | 20 |
| 44 | TREATMENT PLANT ROAD | 32 |
| 45 | VT ROUTE 102 | |
| 46 | VT ROUTE 114 | |
| 47 | VT ROUTE 141 | |
| 48 | VT ROUTE 253 | |
| 49 | WOODS ROAD | 13 |

VERMONT GENERAL HIGHWAY TOWN OF CANAAN

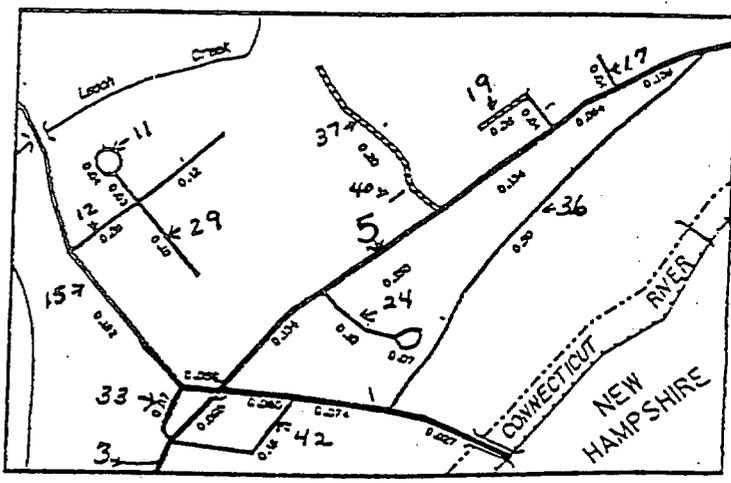
PREPARED BY THE
VERMONT AGENCY OF TRANSPORTATION
PLANNING DIVISION
IN COOPERATION WITH THE
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION

1986

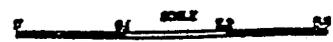




BEECHER FALLS INSET 1



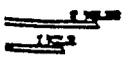
CANAAN INSET 2



MAP
NAAN

RTATION

ON
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E700,000

E700,000

TOWN MEETING SCHEDULE

MONDAY, MARCH 1, 2004

4:30 TO 6:00 PM TOWN MEETING

TURKEY DINNER (Class of 2004)

Canaan Multi Purpose Room

\$5.00 Donation

6:00 p.m. Annual Town Meeting

Canaan Memorial High Gymnasium

**Followed by Annual School District
Meeting**

TUESDAY MARCH 2, 2004

10:00 a.m. to 7:00 p.m.

AUSTRALIAN BALLOT OF

ELECTION OF OFFICERS

Canaan Memorial High Gymnasium

TOWN MEETING PROCEDURES

Many feel that Town Meeting is the last example of true Democracy. To allow all registered voters an opportunity to speak in an orderly fashion, unless otherwise directed by Town vote, the Legislature requires that Town Meeting be run according to Robert's Rules of Order. These can become very complicated and only a few relevant ones are summarized below to help you conduct the Town's business. Remember this is the people's meeting to be run by you through your Moderator.

Motions – All Articles must be placed on the "Floor" (For Discussion) by a motion (Such as "Mr./Madam Moderator, I move we adopt Article ___") and a second (From another person) (Please give your name if the Chair requests in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her raised hand should be recognized by the Moderator. Once permission to speak has been

granted, remarks should be addressed to the Moderator and not other members of the Assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand.

After discussion has appeared to end, the Moderator will "Call the Question" (Are you ready to vote on Article ___?) Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town Meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

Amendments – Amendments to main motions may be made ("I move we amend Article ___ to read") and seconded. An Amendment may itself be amended once, but there is no limit (in theory) to the number of amendments which may be made to an Article, that are reasonable and germane (Closely related to the main motion). Amendments should be to insert (add), delete (strike out) or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what (s)he wishes to add, delete or substitute preferably by rewriting the motion with the changed section. Voting will take place first on amendment(s) and then on the main motion. Any Article may be amended, including Town and School budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way to deal with dissatisfaction than voting it down.

Reconsideration – In 1993, for the first time, it was possible for voters to reconsider their actions on main articles at town meeting. According to 17 VSA

2661 (a) , a warned article voted at town meeting may be reconsidered at the same meeting before the assembly has begun consideration of another article. Once the motion is placed before the assembly by the chair, it is ripe for consideration by the body and it is too late to move to reconsider the vote on the previous article. A Motion to Reconsider must be made by a person who voted on the prevailing side of the motion to be reconsidered, requires a second, is debatable, requires a majority vote and may not be reconsidered.

VOTING – By Registered Voters- Voting may take place in three ways:

- A. Voice (the usual way) “All in favor of Article ___, say AYE,”
- B. Standing vote (division of the Assembly). If the Moderator feels the voice vote is close, or one voter calls for a division of the Assembly, those members who are registered voters will stand for ‘AYE’ or ‘NAY’ votes.
- C. Secret Ballot. Seven (7) voters may request the vote be taken by secret ballot. This the most accurate, yet time-consuming method, of voting.

ORDER OF PROCEEDINGS

Australian Ballot Voting for Town Officers will take place continuously from 10:00 a.m. until 7:00 p.m. on MARCH 2, 2004. The Annual Town and School business meeting will start at 6:00 p.m. on March 1, 2004, and recess at the discretion of the Moderator (with appropriate motion to recess) if the meetings run too late into the evening. A time will be set to reconvene the meeting on March 2, 2004. All non-Australian ballot Articles will be taken up in numerical order, unless voted differently by the Assembly.

If a voter wished to postpone an Article for some valid reason, (s)he may request postponement to a certain time (“Mr. Moderator, I move to postpone Article ___ until...”) after another Article, for instance, or a specific time.

Tabling a motion is not recommended at Town Meeting for technical reasons, but postponing to a definite time accomplishes the same thing better (you are always within your rights to use any legal and appropriate motion at any time, however).

Passing Over – there is no such motion in Robert’s Rules, and it is recommended that all Articles be given consideration. If a voter feels an Article is inappropriate , the best and most Democratic method is to bring it to the floor in the usual way and hope the Assembly votes it down.

If an Article is inappropriate, contradictory or otherwise confusing it may be postponed indefinitely (Mr. Moderator, I move to postpone indefinitely Article ___”). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an Article is to object to consideration. (“Mr. Moderator, I object to consideration of Article ___”). This should be stated before debate, does not require a second, is not debatable or amendable, a two-thirds vote against consideration is required to sustain this motion.

Non-Voters – Town Meeting is only for Registered Voters to speak and vote. If the Assembly wished to hear from a non-voter it should vote to suspend the rules (“I move we suspend the rules for Article ___”). This motion may not be amended or debated and requires a two-thirds vote.



WARNING

To the inhabitants of the Town of Canaan, Vermont, who are the legal voters in said Town, you are hereby notified and warned to meet at the Canaan Memorial High School Auditorium on Monday, the 1st day of March, 2004 A.D. at 6:00 p.m. to act on the following business.

ARTICLE I. To elect all Town Officers required by law.

(Vote on the above Article to be by ballot on the 2nd day of March, 2004 A.D. and ballot box to be open from 10:00 a.m. to 7:00 p.m.)

TOWN BUSINESS

ARTICLE 1. To see if the Town will vote to accept the provisions of the Statutes in regard to the collection of taxes by the Treasurer.

ARTICLE 2. To see if the Town will vote to raise and appropriate one thousand nine hundred and seventy dollars (\$1,970.00) to the Canaan Community Recreation Park for a new Porta-Potty.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$22,319.70 with revisions, if any, for the following agencies:

| | | |
|--|---------------|--------|
| a. Orleans Essex VNA & Hospice, Inc. | \$ 3,200.00 | pg. 57 |
| b. Northeast Kingdom Human Services, Inc. | 1,132.00 | pg. 57 |
| c. Canaan Senior Meal Site | 600.00 | pg. 58 |
| d. Northeastern Vermont Area Agency on Aging | 1,087.50 | pg. 58 |
| e. Upper Connecticut Valley Mental Health Service and Vershire Center | 1,500.00 | pg. 59 |
| f. Step O.N.E., Newport Vermont | 275.00 | pg. 59 |
| g. Vermont Center for Independent Living | 195.00 | pg. 60 |
| h. Northeast Kingdom Learning Services, Inc. | 200.00 | pg. 60 |
| i. Upper Connecticut Valley Hospital | 4,000.00 | pg. 61 |
| j. Ambulance District A-1 | 9,702.00 | pg. 61 |
| k. Vermont Cares | 200.00 | pg. 56 |
| l. Rural Community Transportation | 128.20 | pg. 54 |
| m. Coutts-Moriarty 4-H Camp, Inc. | <u>100.00</u> | pg. 61 |
| AGENCY APPROPRIATION REQUEST TOTALS | \$22,319.70 | |

ARTICLE 4. To see if the Town of Canaan will vote not to tax Business Personal Property pursuant to the provisions of 32 VSA § 3849, such repeal to be first effective relative to the Grand List of 2005.

ARTICLE 5. To see if the Town of Canaan voters will vote to recommend to the Canaan Selectboard that they change the time of the Selectboard biweekly meeting to 6:30 p.m. (by petition).

ARTICLE 6. To see if the Town of Canaan will vote to establish a Cemetery Stone Reserve Fund to include the current balance of four thousand nine hundred six dollars and forty cents (\$4,906.40).

ARTICLE 7. To see if the Town will vote to raise and appropriate fifteen thousand dollars (\$15,000.00) to establish a capital reserve account to build a winter sand/salt containment building.

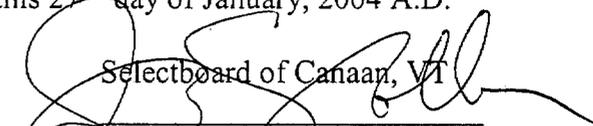
ARTICLE 8. To see if the Town will vote to accept the proposed General budget with revisions, if any, for the ensuing year. (General Budget Page 21)

ARTICLE 9. To see if the Town will vote to accept the proposed Highway budget with revisions, if any, for the ensuing year. (Highway Budget Page 39)

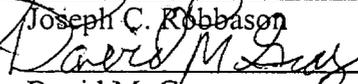
ARTICLE 10. To see if the Town will vote to accept the proposed Library budget with revisions, if any, for the ensuing year. (Library Budget Page 35)

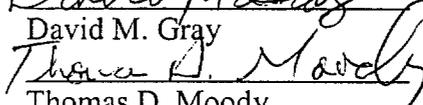
ARTICLE 11. To transact any other business that may legally come before the meeting.

Given under our hands at Canaan, Vermont this 27th day of January, 2004 A.D.


Selectboard of Canaan, VT

Joseph C. Robbason


David M. Gray


Thomas D. Moody

SELECTBOARD REPORT - 2003

This summer the Town, with the cooperation and assistance of the library trustees, performed important stabilization work on the carriage house at the Alice M. Ward Library. Originally built over a hundred years ago on a foundation of cedar posts, the structure had begun to settle and pull away from the rest of the library. The State of Vermont's Division of Historical Preservation provided a matching grant of \$13000 to install a full perimeter concrete foundation. Changes to the original scope of work during construction added to the final cost. We discovered that the northeast corner of the building had suffered extensive rot from being in contact with the ground. The board also decided to increase the height and thickness of the originally proposed foundation to make the cellar usable for storage. Since the Town's share of this project was funded by Canaan's Revolving Loan Fund, no local tax money was raised or spent.

The Old Town Office Building also had extensive sill repair done this fall. The northwest corner had begun to sag badly. Financing for this project came from a maintenance fund established with surplus rent money as well as revolving loan funds for the handicap ramp. No taxes were raised or spent on this work. The building is no longer being used as an interactive television studio. Low usage made the Canaan site vulnerable when the State reduced the Vermont Interactive Television budget. Advances in technology have made it possible for most, if not all, of these services to be available through the school.

In July the Town signed an agreement with the Beecher Falls Division of Ethan Allen, Inc to settle a suit brought by the

company regarding its appraisal. The Town agreed to reduce the appraisal on the factory from \$10,650,000 to \$6,000,000 and to set the machinery and equipment appraisal at \$5,677,850 for tax years 2003, 2004 and 2005. We further agreed to bring before the voters an article at town meeting to eliminate the machinery and equipment (M&E) tax in Canaan. This is a step many Vermont communities have taken to encourage manufacturing investment. If Canaan votes to eliminate the M&E tax the appraisal on the factory will automatically rise from six to seven million dollars effective in tax year 2005 as part of our agreement.

Since the company filed the appeal of its appraisal in 2002 and the matter was not settled until 2003 the company agreed to waive any claim for excess taxes paid in 2002.

Ethan Allen, Inc. has expressed three main areas of concern with doing business in Vermont; taxes, utility costs and workman's compensation rules. The Town has made a generous and full faith effort to secure the employment and tax base that Ethan Allen, Inc. represents to the community. Efforts are ongoing at the state level to address the energy and workman's comp concerns. Once the voters decide the M&E tax question at this year's meeting the Town and the company will have resolved all the major issues it is within the Town's power to affect.

By the terms of the Community Development Block Grant that established the Town's Revolving Loan Fund, the RLF can loan or grant funds for economic development, housing and to enhance public facilities. Over the years we have made loans for economic and housing projects. This year we used funds for the first time to enhance public

facilities. The carriage house foundation and the handicap ramp at the Old Town Office Building were paid for in large part with RLF money as noted above. We also made a sizable economic loan to assist the reconstruction of DeBanville's Store in Bloomfield. Part of our agreement in accepting CDBG funds was to make our RLF accessible for use in adjacent Vermont communities as well as in Canaan itself. Our first business loan several years ago was to a sawmill concern in Norton.

The disastrous fire at Woodland Carvers in November destroyed a piece of equipment financed by the RLF. The machine was adequately insured and we should soon have the funds available to re-lend.

Shortly after the Town was awarded \$725,000 to help Ethan Allen Inc. build the dry kilns at Beecher Falls the Agency of Commerce for the State of Vermont changed rules connected to CDBG grants. The new rules called for 25% of all money repaid to the Town's RLF fund to be returned to the CDBG fund in Montpelier. The State observed that millions of dollars are languishing in idle RLFs around the state and CDBG administrators are trying to keep this money in productive circulation. The Town refused to comply with the new rules since we received the grant before they were in effect. This stalemate lasted for several years.

The Douglas administration has taken a different approach and relinquished its expectation of the 25% repayment. This has allowed the Town to close out the grant agreement with the state and the Canaan RLF will have full use of these funds.

We are happy to report that, as of this writing, all Canaan RLF funds are at

work supporting economic and housing projects in the area.

A specialist from the UVM extension service is in town regularly to help people with developing their ideas for a small business. If you have been kicking around an idea for economic independence or have a small concern already but would like help making it grow, please contact the Town office for the specific day and time this person is in town. There is no fee or obligation for his help.

In November Vern Crawford resigned as the Town's road agent after he and the Selectboard were unable to agree on his salary and work issues. The Board has selected a replacement and will have made a public announcement between the time of this writing in late January and town meeting.

The final payment was made this year on the green one-ton plow truck. We are asking the voters to increase the capital reserve allotment to \$15,000 per year. The \$5000 set aside per year in the past does not adequately buffer the budget shock of purchasing a new truck or tractor.

We are also asking the voters to establish a capital fund for the eventual construction of a building to store our winter sand pile. This is the result of a federal mandate to protect streams and waterways from storm water runoff pollution. The state has asked for an extension of time to comply with the new rules but once in effect the town will have a deadline to be in compliance. The Board is concerned that we may be facing a short period of time to raise an estimated \$45,000 or more to erect a building.

For summer highway work, the Town replaced a large culvert on Lake Wallace Road that has caused freezing and wash-

out problems for years. The State covered 90% of the cost through its bridge and culvert program. We also resurfaced the entire length of Fund Road as well as the upper section of Clay Brook Road, a half-mile section of Hudson Road and the steep hill at the beginning of Pollard Hill Road. The Fund Road was the last full Class 3 road to require reconstruction since the Town began putting a significant investment into upgrading its roads about ten years ago.

I would like to digress at the end of this year's report to thank the Town for giving me the privilege to serve as selectman for the past twelve years. It has been a challenging, fascinating and personally rewarding experience.

Sincerely,
Joseph Robbason
Chairman of the Selectboard

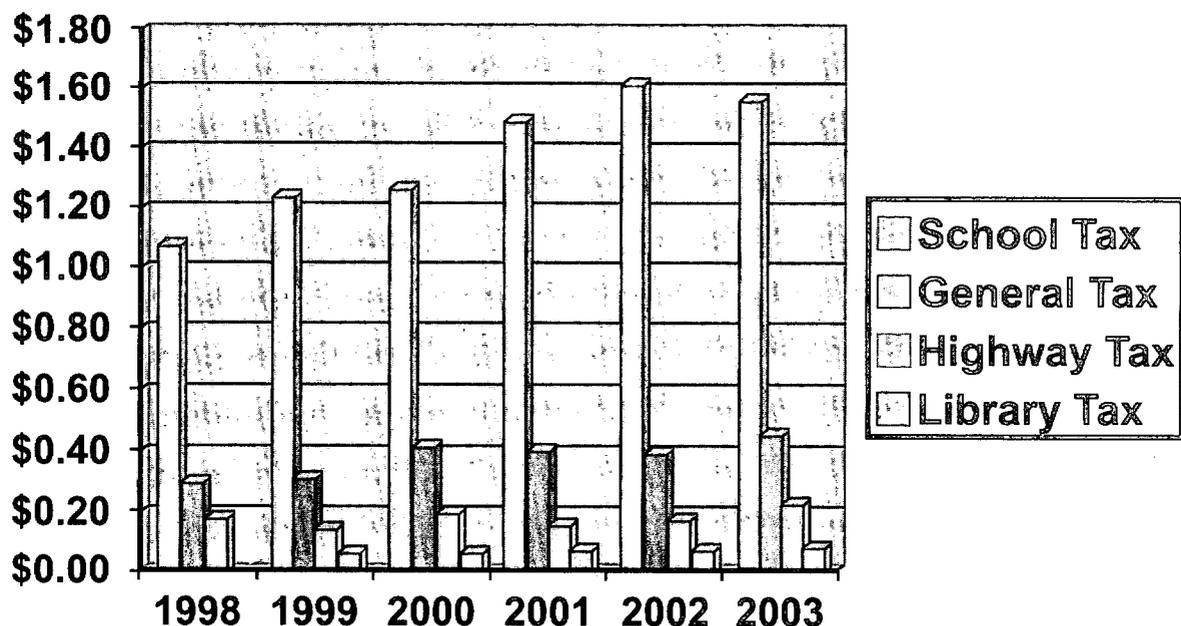
LISTERS REPORT – 2003

This year was a busy one for the listers with the settlement of the Court Appeal with Ethan Allen and the changes in Legislature. We had 47 Change of Appraisals, which consisted of new construction and new parcels, created by subdivision. There were 47 Change in Ownership transactions for this year's Grand List. We had no change in Current Use Program enrollment so that number remains at 22.

In the Spring, the board heard nine grievances. Five resulted in reduction in appraisals and four were left unchanged.

It appears that Legislature continues to make changes to the Act 60 bill, which results in more paperwork for both the taxpayer and town officials. It is to your advantage to fill out all necessary paperwork required by the State in order to benefit from what little they are offering. If you should need any assistance in filling out the paperwork or need copies required by the State, we are here to assist you.

Canaan Board of Listers



AUDITOR'S REPORT
 Comparative Financial Statement
 For Three Year Period Ending Dec. 31, 2003

INCOME AND EXPENSE ACCOUNTS
CURRENT ASSETS

| | 1-01-04 | 1-1-03 | 1-1-02 |
|----------------------------|----------------------|----------------------|----------------------|
| General Fund | \$ 33,193.68 | \$ 46,172.10 | \$62,508.80 |
| Landfill Closure Acct | 433.72 | 433.72 | 433.72 |
| Highway Account | 87,404.88 | 90,685.32 | 84,087.36 |
| Water Commission | 17,315.19 | 9,716.42 | 12,456.51 |
| Sewer Account | 7,227.01 | 46.46 | 4,932.27 |
| Capital Reserve Accts | 26,706.69 | 15,583.38 | 5,719.41 |
| Del. Taxes & Utilities | 43,807.54 | 46,161.22 | 50,583.73 |
| Rental Account | 7,093.53 | 9,692.67 | 10,151.75 |
| Reappraisal Account | 26,964.97 | 22,377.69 | 17,799.00 |
| Cemetery Stone Account | 4,906.40 | 2,784.16 | 2,567.82 |
| Revolving Loan Acct | 31,715.08 | 287,783.89 | 155,918.81 |
| Alice M. Ward Library Acct | 40,418.68 | 51,090.44 | 29,703.24 |
| Community Rec. Park | 21,463.39 | 16,325.22 | 17,799.79 |
| CURRENT ASSETS | \$ 348,650.76 | \$ 598,852.69 | \$ 454,662.21 |

CURRENT LIABILITIES

| | | | |
|--------------------------|---------------------|---------------------|---------------------|
| Notes Payable: | | | |
| Truck Loan | \$.00 | \$ 21,282.02 | \$ 21,280.93 |
| Reservoir Construction | | | |
| Payment | 20,000.00 | 25,000.00 | 30,000.00 |
| TOTAL LIABILITIES | \$ 20,000.00 | \$ 46,282.02 | \$ 51,280.93 |

SUMMARY OF CURRENT POSITION

| | | | |
|---------------------|----------------------|----------------------|----------------------|
| Current Assets | \$ 348,650.76 | \$ 598,852.69 | \$ 454,662.21 |
| Current Liabilities | 20,000.00 | 46,282.02 | 51,280.93 |
| | \$ 328,650.76 | \$ 552,570.67 | \$ 403,381.28 |

To the voters and taxpayers of the Town of Canaan:

We, the undersigned Auditors of the Town of Canaan, Vermont have examined the accounts of said Town of Canaan and find them consistent as presented in prior years. We have examined files and source documents and find them accurate to the best of our knowledge. A summary of findings have been reviewed with School Board and Town Selectboard. A copy of our report is available from the Town Clerk's Office for inspection.

Tammy Crawford
 Eunice Richards
 Joanne Young

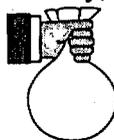
TOWN OF CANAAN POLICY FOR COLLECTION OF DELINQUENT TAXES

1. As soon as the warrant has been received, and each month afterwards, the delinquent tax collector will send a notice to each delinquent taxpayer.
2. No payment arrangements which do not pay the bill in full before the due date of next year's bill will be accepted.
3. If the tax on personal property is not paid in full within 20 days of the notice, the tax collector will seek authorization of the selectboard to place a lien on the property.
4. Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent out.
5. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the 8% fee.
6. If the amount due is less than \$500.00 and no satisfactory payment arrangements have been made in one month, or if the arrangements agreed to have not been met, the tax collector will file a complaint with Small Claims Court.
7. If the amount due is \$500.00 or more and no satisfactory payment arrangements have been made in one month, or if the arrangements agreed to have not been met, the tax collector will begin the following actions to sell as much of the property as is necessary to pay the tax, and costs and fees:
 - a. The collector will notify the taxpayer of the tax sale decision, the day by which full payment must be received, and the costs to expect once the sale process begins.
 - b. The collector will also notify all mortgage holders and lien holders.
 - c. Once the deadline date has expired and full payment has not been received, the collector will proceed with the tax sale according to the procedures specified in 32 V.S.A. 5252.
 - d. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

Glenna A. Gray
Delinquent Tax Collector

DELINQUENT TAX COLLECTOR'S REPORT

Glenna A. Gray, Collector



| FOR COLLECTION 2003 | | COLLECTED 2003 | |
|---------------------------|----------------------|----------------------|---------------------|
| 2000 | \$ 1,003.10 | 2000 | \$ 1,003.10 |
| 2001 | 4,864.35 | 2001 | 4,864.35 |
| 2002 | 37,087.52 | 2002 | 26,554.52 |
| 2003 | <u>64,203.03</u> | 2003 | <u>33,526.97</u> |
| TOTALS | \$ 107,158.00 | TOTALS | \$ 65,948.94 |
| ABATED & CREDITED | | DELINQUENT 12/31/03 | |
| Abated 2003 | \$ -0- | 2002 | \$ 10,533.00 |
| Lister Error | -0- | 2003 | <u>30,676.06</u> |
| TOTALS | \$ -0- | TOTALS | \$ 41,209.06 |
| Total Collected – 2003 | | \$ 65,948.94 | |
| Total Abated & Credited | | -0- | |
| Total Delinquent 12/31/03 | | <u>41,209.06</u> | |
| TOTALS | | \$ 107,158.00 | |

DELINQUENT PROPERTY TAXES – 12/31/03

2002

| | |
|---------------------------------|---------------------|
| Bergeron, Michel | \$ 215.20 |
| Duplessie, Michael & Florence | 1,644.67 |
| Duplessie, Michael | 1,605.60 |
| Dupont, Clifford | 1,230.96 |
| * | 72.17 |
| Gray, Addie Estate of | 1,065.94 |
| Gray, Addie Estate of | 767.12 |
| Kimball, Robert | 1,516.40 |
| McCaskill, Pat | 227.46 |
| McCaskill, Pat | 1,003.50 |
| Noyes, Roberta & William Wright | 118.11 |
| * | 62.37 |
| Wheeler, Robert W. S. & Eva | <u>1,003.50</u> |
| Total Delinquent 2002 | \$ 10,533.00 |

*Paid after December 31, 2003

2003

| | |
|--------------------------------|--------------|
| Bergeron, Michael | \$ 309.15 |
| * | 2,221.05 |
| Duplessie, Michael & Florence | 1,900.70 |
| Duplessie, Michael | 1,648.80 |
| Dupont, Clifford | 1,264.08 |
| Eastman, Terrill & Deanna | 1,026.43 |
| Gray, Addie Estate of | 1,094.62 |
| Gray, Addie Estate of | 787.76 |
| Haynes, Haven Jr. & Marguerite | 1,323.76 |
| Kimball, Milton & Terri | 661.46 |
| Kimball, Robert | 1,557.20 |
| Lakin, Randy | 1,873.20 |
| Maurais, Raymond & Aleda | 1,393.92 |
| McCaskill, Pat | 233.58 |
| McCaskill, Pat | 1,030.50 |
| Norris, Richard | 1,806.33 |
| Norris, Richard | 525.67 |
| Nugent, Peter | 144.27 |
| * | 1,353.96 |
| * | 632.04 |
| Potz, Walter & Joanne | 893.10 |
| Roy, Malcolm & Sheila | 1,204.79 |
| Sears, Richard | 152.45 |
| Seeley, Earl & Dorothy | 893.10 |
| Stanley, Richard Estate | 261.06 |
| Webster, Ronald & Geraldine | 1,374.00 |
| Wheeler, Jack & Suzanne | 1,025.18 |
| Wheeler, Robert Sr & Eva | 1,030.50 |
| Wright, William | 1,053.40 |
| Total Delinquent 2003 | \$ 30,676.06 |

*Paid after December 31, 2003

TREASURER'S REPORT
GENERAL ACCOUNT
Linda L. Hikel, Treasurer

RECEIPTS:

| | |
|--|---------------------|
| Cash on Hand 1-1-03 | \$ 46,172.10 |
| By Appropriation, Current Taxes | 184,988.65 |
| Collected in 2003 | |
| 2000 Delinquent Taxes | 1,003.10 |
| 2001 Delinquent Taxes | 4,864.35 |
| 2002 Delinquent Taxes | 26,554.52 |
| 2003 Delinquent Taxes | 33,526.97 |
| Interest on Delinquent Taxes | 5,361.38 |
| Interest from Property Tax Savings | 647.30 |
| Interest from Regular Savings | 384.46 |
| Tax Sale Costs Reimbursements | 471.00 |
| Delinquent Tax Collector Fees | 5,276.40 |
| Hold Harmless – State of Vermont | 10,655.00 |
| EEGL Study – State of Vermont | 731.00 |
| Marriage License Fees | 88.00 |
| Liquor Licenses | 950.00 |
| Fish & Game Fees | 96.00 |
| Dog Licenses | 932.00 |
| Dog Fines | 50.00 |
| Dump Stickers | 1,010.00 |
| Cemetery Lots | 500.00 |
| Zoning Permits | 165.00 |
| Green Mountain Passport Fees | 4.00 |
| Town Clerk Fees | 8,733.07 |
| Restoration of Land Record Fees | 1,148.00 |
| Solid Waste Grant | 847.94 |
| Carriage House Grant | 13,000.00 |
| Carriage House Reimb. (Rev. Loan Acct) | 28,200.00 |
| Trustee of Public Funds | 764.50 |
| Traffic Fines | 2,150.07 |
| Pilot Funds – State of Vermont | 1,005.00 |
| Borrowed Monies – Community National | 75,000.00 |
| Miscellaneous | 779.75 |
| SUB-TOTAL | <u>\$456,059.56</u> |

CREDITS:

| | |
|-----------------------------|---------------------|
| Property Taxes to Collector | \$ 64,203.03 |
| TOTAL RECEIPTS & CREDITS | <u>\$520,262.59</u> |

EXPENDITURES:

| | |
|---------------------------------------|---------------------|
| Property Taxes to Collector | \$ 64,203.03 |
| Paid Selectboard Orders | 422,482.16 |
| Amount due to Sewer/Water Accts. 2003 | (50.00) |
| Cash in Savings & Checking 12-31-03 | <u>33,627.40</u> |
| TOTAL EXPENDITURES & CREDITS | <u>\$520,262.59</u> |

**GENERAL ACCOUNT
SELECTBOARD'S DETAILED
EXPENDITURES**

| | | | |
|-------------------------------|-------------|----------------------------|------------------|
| Selectboard | | Other Contracted Services | 1,969.75 |
| Salaries | \$ 3,600.00 | Police Protection: | |
| Administration | .00 | Contracted Services | 24,000.00 |
| Clerk & Treasurer's Office: | | Animal Control | 715.00 |
| Salaries | 39,068.60 | Zoning: | |
| Telephone, Postage, etc, | 2,295.21 | Commissioners' Salaries | 1,500.00 |
| Printing & Advertisement | 351.85 | Zoning Expenses | 184.56 |
| Contracted Services | 1,246.94 | Justice of Peace: | |
| Record Books/Supplies | 2,214.98 | Salaries | 600.00 |
| Office Equipment | 189.43 | Waste Removal: | |
| Health Insurance | 7,632.06 | Contracted Services | 66,311.26 |
| Retirement | 2,361.16 | Stump Dump Day | 13,732.19 |
| Ballot Clerks | 185.00 | Recycling Expenses | 25,120.84 |
| Auditors | 110.00 | Solid Waste Plan | 1,514.16 |
| Listers' Salaries | 4,403.68 | Street Lighting: | |
| Listers' Materials/Supplies | 175.86 | Street Light Services | 11,141.52 |
| Lister Mileage/Workshops | 152.34 | Cemeteries: | |
| Dog License Expense | 128.91 | Salaries | 2,504.93 |
| Del. Tax Collector Expense | 890.77 | Materials & Supplies | 328.45 |
| Del. Tax Collector Fees | 5,284.04 | Equipment Repairs | 24.67 |
| Parks & Trees: | | Fuel & Lubricants | 38.21 |
| Contracted Services | 3,036.84 | Cemetery Com. Stipends | 750.00 |
| Materials & Supplies | 161.05 | Stone & Fence Repair | 500.00 |
| General Services: | | Buildings: | |
| Legal Services | 3,334.63 | Water, Sewer & Electricity | 2,269.67 |
| Printing & Advertisement | 2,695.50 | Repairs | 204.27 |
| NVDA Dues | 500.00 | Contracted Labor | 30.00 |
| VLCT Dues | 972.00 | Materials & Supplies | 768.29 |
| Workshops/Dues/Mileage | 454.62 | Contracted Cleaning | 2,026.00 |
| Workmen's Compensation | 405.00 | Contracted Mowing | 1,256.00 |
| Property/Liability Ins./Bonds | 1,833.00 | Insurance | 986.00 |
| County Tax | 19,177.86 | Carriage House | 41,282.00 |
| FICA | 5,557.94 | Special Appropriations: | |
| Dispatch Center | 2,000.00 | Leased Land | 36.00 |
| Miscellaneous | 1,167.00 | Voted Articles | <u>20,821.50</u> |
| Debt Service: | | TOTAL EXPENDITURES \$ | 422,482.16 |
| Loan Repayment | 75,000.00 | | |
| Loan Interest | 980.62 | | |
| Fire Protection: | | | |
| Contracted Services -Local | 14,300.00 | | |

**TOWN OF CANAAN
PROPOSED BUDGET – GENERAL ACCOUNT**

| | 2004 | | | |
|--|----------------------|---------------------|----------------------|----------------------|
| | 2002 | 2003 | 2003 | 2004 |
| | Expended | Proposed | Expended | Proposed |
| Selectmen: | | | | |
| Selectboard Administration | \$ 88.00 | \$ 500.00 | \$ -0- | \$ 500.00 |
| Salaries | <u>3,600.00</u> | <u>3,600.00</u> | <u>3,600.00</u> | <u>3,600.00</u> |
| TOTAL SELECTMEN | \$ 3,688.00 | \$ 4,100.00 | \$ 3,600.00 | \$ 4,100.00 |
| Clerk & Treasurer's Office: | | | | |
| Salaries (Clerk/Treas-Ass't) | \$ 38,588.19 | \$ 39,250.00 | \$ 39,068.60 | \$ 41,500.00 |
| FICA | 5,564.84 | 5,700.00 | 5,557.94 | 6,100.00 |
| Employee Retirement | 2,321.60 | 2,400.00 | 2,361.16 | 2,550.00 |
| Telephone, Postage, etc. | 1,901.13 | 2,200.00 | 2,295.21 | 2,400.00 |
| Printing & Advertising | 467.81 | 800.00 | 351.85 | 800.00 |
| Contracted Services | 1,966.00 | 2,000.00 | 1,246.94 | 2,000.00 |
| Record Books/Office Sup. | 1,967.07 | 2,500.00 | 2,214.98 | 2,500.00 |
| Office Equipment | 1,723.95 | 1,000.00 | 189.43 | 1,000.00 |
| Ballot Clerks | 725.00 | 400.00 | 185.00 | 800.00 |
| Auditors | 85.00 | 150.00 | 110.00 | 150.00 |
| Health Insurance | 7,769.52 | 7,550.10 | 7,632.06 | 8,760.00 |
| Del. Tax Collector Fees | 5,381.28 | 5,000.00 | 5,284.04 | 5,000.00 |
| Del. Tax Collector Exp. | 422.43 | 600.00 | 890.77 | 800.00 |
| Dog License Expense | 128.94 | 300.00 | 128.91 | 200.00 |
| Listers' Salaries | 4,961.39 | 5,500.00 | 4,403.68 | 6,000.00 |
| Listers' Materials & Sup. | 453.87 | 1,000.00 | 175.86 | 1,000.00 |
| Tax Map Update | .00 | .00 | .00 | 8,000.00 |
| Listers' Mileage/Training | 172.98 | 500.00 | 152.34 | 500.00 |
| TOTAL CLERK/TREAS | \$ 74,601.00 | \$ 76,850.10 | \$ 72,248.77 | \$ 90,060.00 |
| General Services | | | | |
| Legal Services | \$ 3,216.45 | \$ 5,000.00 | \$ 3,334.63 | \$ 4,000.00 |
| Borrowed Monies | 75,000.00 | .00 | 75,000.00 | 75,000.00 |
| Borrowed Monies Interest | 750.58 | .00 | 980.62 | 1,000.00 |
| Printing & Advertising | 2,988.48 | 3,300.00 | 2,695.50 | 3,300.00 |
| NVDA Dues | 500.00 | 500.00 | 500.00 | 500.00 |
| VLCT Dues | 701.00 | 972.00 | 972.00 | 1,041.00 |
| Workmen's Comp Ins. | 370.83 | 405.00 | 405.00 | 452.00 |
| Public Officials/Liability | 1,944.80 | 1,833.00 | 1,833.00 | 1,910.00 |
| County Tax | 20,945.57 | 21,196.80 | 19,177.86 | 21,831.69 |
| Zoning Salaries/Exp. | 2,032.67 | 2,500.00 | 1,684.56 | 2,500.00 |
| Dispatch Center | 2,000.00 | 2,000.00 | 2,000.00 | 2,060.00 |
| Education/Mileage, etc. | 841.28 | 1,000.00 | 454.62 | 1,000.00 |
| Justice Stipend | 700.00 | 700.00 | 600.00 | 700.00 |
| Miscellaneous | 2,261.42 | 1,500.00 | 1,167.00 | 1,500.00 |
| TOTAL GENERAL | \$ 114,253.08 | \$ 40,906.80 | \$ 110,804.79 | \$ 116,794.69 |
| Street Lighting | | | | |
| Street Light Services | <u>\$ 13,723.25</u> | <u>\$ 13,800.00</u> | <u>\$ 11,141.52</u> | <u>\$ 12,000.00</u> |
| TOTAL STREET LIGHT | \$ 13,723.25 | \$ 13,800.00 | \$ 11,141.52 | \$ 12,000.00 |

| | 2002 Expended | 2003 Proposed | 2003 Expended | 2004 Proposed |
|-------------------------------|----------------------|----------------------|---------------------|----------------------|
| Parks & Sidewalks | | | | |
| Contracted Services | \$ 3,230.00 | \$ 3,200.00 | \$ 3,036.84 | \$ 3,200.00 |
| Materials & Supplies | 99.60 | 250.00 | 161.05 | 250.00 |
| Sidewalk | .00 | 2,500.00 | -0- | 500.00 |
| Urban Forest Program | 159.00 | 300.00 | -0- | 300.00 |
| TOTAL PARKS | \$ 3,488.60 | \$ 6,250.00 | \$ 3,197.89 | \$ 4,250.00 |
| Fire Protection | | | | |
| Contracted Local Dept. | \$ 14,300.00 | 14,300.00 | \$ 14,300.00 | \$ 21,560.00 |
| Dry Hydrant | .00 | 250.00 | -0- | 250.00 |
| Contracted Outside | .00 | 1,500.00 | 1,969.75 | 1,500.00 |
| TOTAL FIRE | \$ 14,300.00 | \$ 16,050.00 | \$ 16,269.75 | \$ 23,310.00 |
| Police Protection | | | | |
| Animal Control Officer | \$ 325.44 | \$ 500.00 | \$ 715.00 | \$ 750.00 |
| Contracted Services | 22,000.00 | 25,000.00 | 24,000.00 | 25,000.00 |
| Miscellaneous Supplies | .00 | 150.00 | -0- | 150.00 |
| TOTAL POLICE | \$ 22,325.44 | \$ 25,650.00 | 24,715.00 | \$ 25,900.00 |
| Waste Removal | | | | |
| Contracted Services | \$ 66,097.19 | \$ 70,000.00 | \$ 66,311.26 | \$ 65,000.00 |
| Solid Waste Plan | .00 | 800.00 | 1,514.16 | 500.00 |
| Stump Dump Day | 13,550.00 | 14,000.00 | 13,732.19 | 14,000.00 |
| Recycling Services | 19,840.63 | 26,700.00 | 25,120.84 | 27,589.00 |
| TOTAL WASTE | \$ 99,487.82 | \$ 111,500.00 | \$106,678.45 | \$ 107,089.00 |
| Cemetery | | | | |
| Salaries | \$ 2,253.40 | \$ 3,500.00 | \$ 2,504.93 | \$ 3,500.00 |
| Cemetery Committee Stipends | .00 | 750.00 | 750.00 | 750.00 |
| Equipment Repairs | 129.10 | 250.00 | 24.67 | 250.00 |
| New Equipment | .00 | 350.00 | -0- | 350.00 |
| Fuel & Lubricants | 51.47 | 200.00 | 38.21 | 200.00 |
| Stone Repair Reserve | 500.00 | 1,000.00 | 500.00 | 500.00 |
| Tree Removal | .00 | .00 | .00 | 2,500.00 |
| Cemetery Fencing | 1,256.00 | 1,200.00 | .00 | 1,200.00 |
| Materials & Supplies | 27.66 | 300.00 | 328.45 | 100.00 |
| TOTAL CEMETERY | \$ 4,217.63 | \$ 7,550.00 | \$ 4,146.26 | \$ 9,350.00 |
| Buildings | | | | |
| Contracted Cleaning | \$ 2,030.00 | \$ 2,200.00 | \$ 2,026.00 | 2,200.00 |
| Contracted Mowing | 1,277.00 | 1,500.00 | 1,256.00 | 1,500.00 |
| Contracted Labor | 60.00 | 1,250.00 | 30.00 | 1,250.00 |
| Water, Sewer, Electricity | 2,513.53 | 2,600.00 | 2,269.67 | 2,600.00 |
| Materials & Supplies | 640.91 | 750.00 | 768.29 | 800.00 |
| Building Insurances | 1,046.24 | 986.00 | 986.00 | 1,311.00 |
| Carriage House | .00 | 25,000.00 | 41,282.00 | -0- |
| Repairs | 618.26 | 1,500.00 | 204.27 | 1,500.00 |
| TOTAL BUILDINGS | \$ 8,185.94 | \$ 35,786.00 | \$ 48,822.23 | \$ 11,161.00 |
| Special Appropriations | | | | |
| Leased Land | \$ 36.00 | \$ 36.00 | \$ 36.00 | \$ 36.00 |
| Voted Appropriations | 19,999.50 | .00 | 20,821.50 | -0- |
| TOTAL SPECIAL APPRS | \$ 20,035.50 | \$ 36.00 | \$ 20,857.50 | \$ 36.00 |
| TOTAL GENERAL ACCT | \$ 378,306.26 | \$ 338,478.90 | \$422,482.16 | \$ 405,050.69 |

TOWN OF CANAAN
PROJECTED REVENUES – GENERAL ACCOUNT
2004

| Revenues | 2002 Actual | 2003 Estimated | 2003 Actual | 2004 Estimated |
|-----------------------------------|------------------------|---------------------------|------------------------|---------------------------|
| 1. Property Taxes (Current) | \$ 176,426.13 | \$ 226,778.90 | \$ 184,988.65 | \$ 238,550.69 |
| 2. Property Taxes (Del.) | 67,384.26 | 50,000.00 | 65,948.94 | 50,000.00 |
| 3. Interest Del. Taxes | 6,410.49 | 5,000.00 | 5,361.38 | 5,000.00 |
| 4. Borrowed Monies | 75,000.00 | .00 | 75,000.00 | 75,000.00 |
| 5. Trustees of Pub. Funds | 1,757.29 | 1,700.00 | 764.50 | 700.00 |
| 6. Town Clerk Fees | 8,179.75 | 6,000.00 | 9,903.07 | 10,000.00 |
| 7. Restoration Fees | 1,022.00 | 1,000.00 | 1,148.00 | 1,100.00 |
| 8. Del. Tax Collector Fees | 5,388.92 | 6,000.00 | 5,276.40 | 6,000.00 |
| 9. Traffic Fines | 2,173.76 | 2,000.00 | 2,150.07 | 2,000.00 |
| 10. Hold Harmless '03 | 8,977.00 | 9,000.00 | 10,655.00 | 10,000.00 |
| 11. Dump Stickers | 1,020.00 | 1,000.00 | 1,010.00 | 1,000.00 |
| 12. Matching Grants | .00 | 26,300.00 | 42,047.94 | .00 |
| 13. Tax Sale Costs Reimb. | 1,173.88 | .00 | 471.00 | 500.00 |
| 14. ST of VT (Pilot, EEGL & Tax) | 1,700.00 | 1,700.00 | 1,736.00 | 1,700.00 |
| 15. Cemetery Reserve Account | .00 | .00 | .00 | 1,500.00 |
| 16. Miscellaneous | 5,356.08 | 2,000.00 | 3,426.51 | 2,000.00 |
| TOTAL | \$ 361,969.56 | \$ 338,478.90 | \$ 409,887.46 | \$ 405,050.69 |

2003 General Tax Rate - \$.4481

2004 Suggested General Tax Rate - \$.4287

Grand List - \$556,431.43

CANAAN TRUST FUND – 2003

Part of the Trust Fund is money willed to the cemeteries, library, schools, churches, roads; and a gift for the care of the Fletcher Park fountain. All other funds are the amounts paid for perpetual care for the cemeteries.

The earliest entry on the books is to the Alice Hunt Cemetery Fund by Gilbert Harriman, March 31, 1910 in the amount of \$200.00. The late Maurice Young of Canaan, made a bequest of \$1,000.00 in 1980 to this account. Hervie E. Gray made a donation of \$2,000.00 in 1990 to this account. With all additional entries for lots purchased the account now totals \$16,609.79.

The first entry to the Village Cemetery Trust Fund was also made by Gilbert Harriman in the amount of \$300.00. Mr. Maurice Young also bequeathed \$1,000.00 in 1980 to this account, which now totals \$11,375.00.

The first recorded purchase in the South Canaan Cemetery Trust Fund was made in the name of Mary S. Grant on February 25, 1925. On December 7, 1981 a check for \$5,000.00 was received as a bequest from the estate of John H. Hinman to be added to the South Canaan Cemetery Trust Fund which now totals \$7,200.00.

Mrs. Alice M. Ward, widow of Dr. Artemus Ward, bequeathed her home in the Town of Canaan, July 1, 1932 to be used as a library. She also established a \$3,000.00 Trust Fund, the interest to be used to help defray library expenses. Mr. Maurice Young bequeathed \$500.00 to this account and the total amount is now \$3,500.00.

The Wallace Pond Cemetery is owned by the Assumption Church and the funds in the amount of \$600.00 were transferred to Reverend George Paulin on July 6, 1981.

Thomas O. Judd set up his Road Trust to be used to help defray expenses on the Judd Road. The amount is \$1,067.87.

Our records on the School Trust Fund show only "Unknown Donor" in the amount of \$518.46, as does the Church Fund in the amount of \$316.92.

The Trust Fund for the Fletcher Park Fountain was a gift made by Mrs. B.M.E. Holmes in the amount of \$738.77. An additional amount of \$229.68 was added by the Canaan Bicentennial Committee and brings the total to \$968.45.

The entire funds are invested in Certificates and Savings accounts bearing the highest interest rate. The interest is credited to each Trust Fund Account as set down in the Town Report.

FINANCIAL REPORT – 2003

Receipts:

| | |
|--------------------------------|--------------------|
| Checkbook Balance 01-01-03 | \$ 888.85 |
| Interest from Trust Funds-2003 | <u>649.57</u> |
| TOTAL RECEIPTS | \$ 1,538.42 |

Expenditures:

| | |
|---|--------------------|
| Interest on T.P. Judd Trust Fund | \$ 23.21 |
| Interest on School Trust Fund | 11.30 |
| Interest on Alice M. Ward Library | 76.55 |
| Interest on Church Trust Fund | 7.23 |
| Interest on Village Cemetery Trust Fund | 231.32 |
| Interest on Alice Hunt Cemetery Trust | 354.57 |
| Interest on South Canaan Cemetery Trust | 157.51 |
| Interest on Fletcher Park Trust Fund | <u>21.10</u> |
| TOTAL EXPENDITURES | \$ 882.89 |
| Balance in Checkbook 12-31-03 | <u>655.53</u> |
| TOTAL EXP & CASH ON HAND | \$ 1,538.42 |

TRUST FUND AGREEMENT – 2003

| | |
|--------------------------------|--------------------|
| T.P. Judd Trust Fund | \$ 1,067.87 |
| School District Trust Fund | 518.46 |
| Alice M. W. Library Trust Fund | 3,500.00 |
| Church Trust Fund | 316.92 |
| Village Cemetery Trust Fund | 11,375.00 |
| Alice Hunt Cemetery Trust Fund | 16,609.79 |
| S Canaan Cemetery Trust Fund | 7,200.00 |
| Fletcher Park Trust Fund | <u>968.45</u> |
| TOTAL TRUST FUNDS | \$41,556.49 |

TRUSTEES OF PUBLIC FUNDS

Noreen Labrecque, Secretary
Lena Falconer
Juana Schoff

CANAAN CEMETERY COMMITTEE

The Cemetery Committee continues to upgrade the appearance of our cemeteries. We focused most of our time on the Village Cemetery. Most of the smaller stones have been leveled and reset. The next step will be leveling and resetting the larger monuments.

Two of the big monuments that had tipped over have received new bases and were reset. These were done by Hicks and Son at a cost of \$550.00. One more very large monument will need to be done professionally.

Mr. Hyde from the Vermont Old Cemetery Association gave a demonstration on the repair of broken stones. He also went through the Village Cemetery and made some suggestions as to what needed to be done to repair various stones. Mr. Colburn from Charleston joined us for the day.

Another big "thank you" goes to two new volunteers - Joel McComiskey, Lucille Cunningham and Jacqueline Ross for helping us this past summer.

Plans for this coming summer:

- Straightening and cleaning stones
- Brush removal (bush hog where appropriate)
- Replacing fence in the South Canaan Church Cemetery
- Removing stumps out of the South Canaan Church Cemetery (north side and fill and seed)
- Removing tree in the Village Cemetery
- Fill and reseed sunken lots

- Work on marking lots in the new section of the Alice Hunt Cemetery
- Lay out road to the new section of the Alice Hunt Cemetery
- Evaluate Canaan Hill Cemeteries and South Canaan Willson Cemetery

Wish List:

- Someone that would like to make wooden signs to identify each cemetery.
- Someone to make wooden crosses to identify unmarked graves where the name of the person is known that occupies the grave.

Canaan Cemetery Committee





CEMETERY STONE ACCOUNT

RECEIPTS:

| | |
|-------------------------------|--------------|
| Cash on Hand 01-01-03 | \$ 2,784.16 |
| Town Appropriation Transfer | 500.00 |
| Donations | 2,300.00 |
| Savings Interest – 2003 | <u>31.29</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$ 5,615.45 |

EXPENDITURES:

| | |
|-------------------------|------------------|
| Paid Selectboard Orders | <u>\$ 709.05</u> |
| TOTAL EXPENDITURES | \$ 709.05 |

| | |
|-----------------------------------|-----------------|
| Expenditures – 2003 | \$ 709.05 |
| Cash on hand 12-31-03 | <u>4,906.40</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 5,615.45 |

REAPPRAISAL ACCOUNT

RECEIPTS:

| | |
|----------------------------------|---------------|
| Balance on Hand 01-01-03 | \$22,377.69 |
| State of Vermont – Reimbursement | 4,386.00 |
| Savings Interest | <u>201.28</u> |
| TOTAL RECEIPTS | \$26,964.97 |

EXPENDITURES:

| | |
|--------------------------------|---------------|
| Paid Selectboard Orders – 2003 | <u>\$.00</u> |
| TOTAL EXPENDITURES | \$.00 |

| | |
|-----------------------------------|------------------|
| Expenditures – 2003 | \$.00 |
| Cash on Hand 12-31-03 | <u>26,964.97</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$26,964.97 |

CANAAN REVOLVING LOAN ACCOUNT

RECEIPTS:

| | |
|--|---------------------|
| Cash on Hand 01-01-03 (Checking Account) | \$ 221.10 |
| Cash on Hand 01-01-03 (Savings Account - First Colebrook Bank)) | 274,509.64 |
| Cash on Hand 01-01-03 (Savings Account -Community National Bank) | 13,053.15 |
| Ethan Allen Building Loan Payment | 16,528.56 |
| Ethan Allen Equipment Loan Payment | 33,835.68 |
| Loan Repayment – R&S Turnings | 10,000.00 |
| Lemay Loan Repayment | 7,167.96 |
| Loan Application Fee | 50.00 |
| Saving Interest | <u>1,866.85</u> |
| TOTAL RECEIPTS & CASH ON HAND | <u>\$357,232.94</u> |

EXPENDITURES:

| | |
|---|---------------------|
| DeBanville's General Store (Loan Disbursement) | \$125,000.00 |
| Carriage House Project | 28,200.00 |
| VIT Handicap Ramp | 750.00 |
| R&S Turnings (Loan Disbursement) | 90,000.00 |
| Pure Country Motel & Cabins (Loan Disbursement) | 30,000.00 |
| Town Administrative Expenses | 957.86 |
| Legal Expenditures | 610.00 |
| Gilman Housing Trust (Loan Disbursement) | <u>\$ 50,000.00</u> |
| TOTAL EXPENDITURES | <u>\$325,517.86</u> |

| | |
|--|---------------------|
| Paid Selectboard Orders -2003 | \$325,517.86 |
| Cash in Savings 12-31-03 (Community National Bank) | 20,321.86 |
| Cash in Savings 12-31-03 (First Colebrook Bank) | 11,319.62 |
| Cash in Checking 12-31-03(First Colebrook Bank) | <u>73.60</u> |
| TOTAL EXPENDITURES & CASH ON HAND | <u>\$357,232.94</u> |

TOWN OF CANAAN REVOLVING LOAN FUND

As many of you are aware, the Town of Canaan received a \$750,000 Community Development Grant in 1996. The Town loaned this money (less some management and administrative costs) to Ethan Allen Inc. of Beecher Falls to erect a new building and purchase machinery and equipment. Ethan Allen has been repaying this money and we have deposited these payments in a Revolving Loan Fund. Loans are available to qualified businesses and individuals who need funding for projects that benefit the community. Information and applications are available at the Town Office. If you are planning a start-up or expanding an existing business and can meet our criteria, our Revolving Loan Fund might be a valuable opportunity for you. The fund considers and grants loans without regard to race, creed, color, gender, handicap or ethnic origin.



CANAAN COMMUNITY RECREATION PARK COMMITTEE

The Canaan Community Recreation Park Committee would like to thank all of you who use the Rec. Park. In 1988 when the first thoughts of establishing a recreation park for the area communities, who would have imagined all that could be accomplished by a few fundraisers and a few volunteers. But thanks to the many individuals and businesses, Canaan has a recreation area of which we can all be proud.

The committee again chose to offer a variety of summer programs for the area youth. The emphasis of the sports clinics was to focus on developing basic skills of the sport. There were also two one-day events offered – an “Intro to Fly-Fishing” and “Kite Flying”. We were not successful in getting an instructor for the Golf clinic, but there is a possible candidate for 2004. We are also looking to add a “foul shooting” contest that will continue throughout the summer. The committee thanks our volunteer instructors – Kim Sweatt, Theresa Moody, Lynn Gray, John Charest, Michel Pariseau, Kaitee Daley, Kyle Daley, Chris Masson, and Greg and Jeff Noyes for their leadership with the sports events. The plans are to continue with the fee of \$10.00 per sports clinic, and if your child signs up for a combination of three or more clinics and events, the charge is capped at \$25.00/child. We call it the \$25 Summer Deal.

The skating rink in Fletcher Park saw a great deal of activity, both last year and this year, by individuals and families, young and old.

As stated at last year’s annual meeting, the committee, in their plans to improve the facility, extended more available electricity to the park. The Porta-Potty that was purchased in 2002 was well appreciated and used in 2003. BUT...the committee was disappointed to learn that some individual or individuals set it on fire Halloween night. Let us hope that it was not done by one of Canaan’s own taxpayers or a child of a Canaan taxpayer. Needless to say the committee feels so strong about the necessity of the Porta-Potty that we are asking you the voters to appropriate \$1,970.00 for the purchase and upkeep of a replacement Porta-Potty. While on the subject of vandalism, it is important that the townspeople are the eyes and ears of vandalism or attempted vandalism on this property. If you see any questionable happenings, please contact a committee member or the Sheriff. It is up to all of us to keep the park a safe place for our young people.

A Spring inspection is planned by our insurance company to review the playground equipment for safety recommendations and requirements.

We are still looking at “workout stations”. It is calculated that with some volunteer labor and a few donated materials and supplies items, that a few stations can be erected this summer.

The committee also will have a questionnaire available at Town Meeting time. We hope you will take the time to complete it. The questionnaire is one way for the committee to know the wants and needs of the community as a whole.

The Canaan Rec. Park belongs to you—the Canaan residents. We want you to use it and don’t let anyone abuse it. Enjoy the quality rec. and family time.

Canaan Recreation Park Committee

**CANAAN RECREATION PARK
STATEMENT OF ACCOUNTS**

RECEIPTS:

| | |
|---|---------------------|
| Cash on Hand 1-1-03 | \$ 16,325.22 |
| Savings Interest | 135.46 |
| School & Town Reimbursement Mowing | 4,250.00 |
| Little League, T-Ball & Babe Ruth Registrations | 1,515.00 |
| Summer Program Registrations | 400.00 |
| Rec. Park Donations | 2,778.00 |
| Little League Fundraisers | 6,339.00 |
| Little League Donations | 20.00 |
| Sale of Loam | 60.00 |
| Canaan Appropriation | <u>1,130.00</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$ 32,952.68 |

EXPENDITURES:

| | |
|---|---------------------|
| Administration Expense | \$ 32.00 |
| Contracted Labor & Materials | 713.30 |
| Contracted Mowing | 4,140.00 |
| Little League, Babe Ruth , T-Ball, & Soccer Clinic Expenses | 4,876.13 |
| Summer Recreation Programs | 450.00 |
| FICA | 18.98 |
| Insurance | 220.00 |
| Porta Potty Expense | 345.00 |
| Electricity | <u>693.88</u> |
| TOTAL EXPENDITURES | \$ 11,489.29 |

| | |
|--|---------------------|
| Expenditures – 2003 | \$ 11,489.29 |
| Cash on hand 12-31-03 | <u>21,463.39</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 32,952.68 |



PROPOSED BUDGET – RECREATION PARK - 2004

| | <u>2003-Expended</u> | <u>2004-Proposed</u> |
|--|----------------------|----------------------|
| Summer Recreation Programs: | | |
| Salaries (Programs under Reconstruction) | \$.00 | \$.00 |
| FICA | 18.98 | .00 |
| Materials & Supplies | .00 | 500.00 |
| Sports Clinics | 450.00 | 1,000.00 |
| TOTAL RECREATION PROGRAMS | \$ 468.98 | \$ 1,500.00 |
| Recreation Park Maintenance: | | |
| Contracted Mowing | \$ 4,140.00 | \$ 4,200.00 |
| Contracted Labor/Materials | 597.21 | 1,000.00 |
| Porta Potty Expense | 345.00 | 1,970.00 |
| Ice Rink | 116.09 | 200.00 |
| Playground Repairs | .00 | 100.00 |
| Materials & Supplies | .00 | 100.00 |
| TOTAL MAINTENANCE | \$ 5,198.30 | \$ 7,570.00 |
| Sports Equipment: | | |
| Sports equipment | \$.00 | \$ 100.00 |
| Playground Equipment | .00 | .00 |
| TOTAL SPORTS EQUIPMENT | \$.00 | \$ 100.00 |
| Little League/Babe Ruth: | | |
| Registrations | \$ 771.67 | \$ 600.00 |
| Advertisement | 156.00 | 200.00 |
| Equipment/Repairs | 583.75 | 1,000.00 |
| Materials & Supplies | 3,364.71 | 3,285.61 |
| TOTAL LITTLE LEAGUE/BABE RUTH | \$ 4,876.13 | \$ 5,085.61 |
| Park Administration: | | |
| Dues | \$.00 | \$ 60.00 |
| Postage, Printing & Advertising | 32.00 | 50.00 |
| Insurance | 220.00 | 90.00 |
| Electricity | 693.88 | 700.00 |
| TOTAL ADMINISTRATION | \$ 945.88 | \$ 900.00 |
| Daley Memorial Fund: | | |
| Ice Rink | \$.00 | \$ 7,331.34 |
| TOTAL DALEY MEMORIAL FUND | \$.00 | \$ 7,331.34 |
| TOTAL RECREATION PARK ACCOUNT | \$ 11,489.29 | \$ 22,486.95 |

2003 PROJECTED REVENUES – RECREATION PARK ACCOUNT

| <u>Revenues</u> | <u>2003 - Actual</u> | <u>2004 - Estimated</u> |
|-------------------------------------|----------------------|-------------------------|
| 1. Little League | \$ 7,874.00 | \$ 5,085.61 |
| 2. Sports Clinics/Summer Camp Reg. | 400.00 | 1,000.00 |
| 3. Daley Memorial Fund | .00 | 7,331.34 |
| 4. School/Town Mowing Reimbursement | 4,250.00 | 4,200.00 |
| 5. Appropriation – Canaan | 1,130.00 | 1,970.00 |
| 7. Donations | 2,778.00 | 2,650.00 |
| 10. Sale of Materials | 60.00 | 100.00 |
| 11. Savings Interest | 135.46 | 150.00 |
| TOTAL | \$ 16,627.46 | \$ 22,486.95 |



**CANAAN RENTAL ACCOUNT
STATEMENT OF ACCOUNTS**

| | |
|---|---------------------|
| RECEIPTS: | |
| Balance on Hand 1-1-03 | \$ 9,692.67 |
| Savings Interest | 77.09 |
| Reimb. Handicap Ramp | 1,559.81 |
| Rental – Learning Center | 2,000.00 |
| Rental – Apartment | 4,800.00 |
| Rental – Office | <u>1,800.00</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$ 19,929.57 |
| EXPENDITURES: | |
| Utilities | \$ 523.28 |
| Heat | 1,999.76 |
| Materials & Supplies | 127.39 |
| Contracted Cleaning | 1,508.00 |
| Contracted Labor | 298.00 |
| Major Building Repair | 6,045.59 |
| Maintenance/Main. Salaries | 944.23 |
| Repairs | 1,015.28 |
| FICA | 163.53 |
| Administrative Expense | 32.00 |
| Miscellaneous | 13.98 |
| Insurance | <u>165.00</u> |
| TOTAL EXPENDITURES | \$ 12,836.04 |
| Selectboard Orders – 2003 | \$ 12,836.04 |
| Cash in Savings 12-31-03 | <u>7,093.53</u> |
| TOTAL EXPENDITURE & CASH ON HAND | \$ 19,929.57 |

**TOWN OF CANAAN
PROPOSED BUDGET – RENTAL**

| | 2003 | 2004 |
|-------------------------|--------------------|--------------------|
| | <u>Expended</u> | <u>Proposed</u> |
| Rental Building: | | |
| Utilities | \$ 523.28 | \$.00 |
| Heat | 1,999.76 | 2,500.00 |
| Materials & Supplies | 127.39 | 150.00 |
| Equipment | .00 | .00 |
| Insurances | 165.00 | 393.00 |
| Admin. Costs | 32.00 | 100.00 |
| Contracted Cleaning | 1,508.00 | 1,600.00 |
| Contracted Labor | 298.00 | 500.00 |
| Maintenance | 944.23 | 600.00 |
| Repair | 1,015.28 | 600.00 |
| Major Building Proj. | 6,045.59 | 2,882.00 |
| Miscellaneous | 13.98 | 200.00 |
| FICA | <u>163.53</u> | <u>175.00</u> |
| TOTAL RENTAL | \$12,836.04 | \$ 9,700.00 |

**TOWN OF CANAAN
PROJECTED REVENUES – RENTAL**

| | 2003 | 2004 |
|---------------------------|--------------------|--------------------|
| <u>Revenues</u> | <u>Actual</u> | <u>Estimated</u> |
| 1. Rental - Apartment | \$ 4,800.00 | \$ 4,800.00 |
| 2. Rental - Office | 1,800.00 | 1,800.00 |
| 3. Rental – Learning Ctr. | 2,000.00 | 3,000.00 |
| 4. Major Repair Acct. | 6,000.00 | .00 |
| 5. Reimb. Ramp | 1,559.81 | .00 |
| 6. Savings Interest | <u>77.09</u> | <u>100.00</u> |
| TOTALS | \$16,236.90 | \$ 9,700.00 |



CANAAN WASTE MANAGEMENT PROGRAM

As this year's graph illustrates, trends that were consistent over the past five years have been reversed. Tonnage is back up to the levels we saw in the year 2000, approximately 500 tons. At the same time, our cost per ton to dispose of waste at the Mt. Carberry landfill dropped in June from \$67.00 to \$53.00 per ton. Coincidentally this is the same rate we were paying per ton in the year 2000.

The Recycling crew continues to handle a large amount of material. The roll-off container purchased by the Town last year has helped the crew more efficiently manage the flow of material to the recycling center in West Stewartstown.

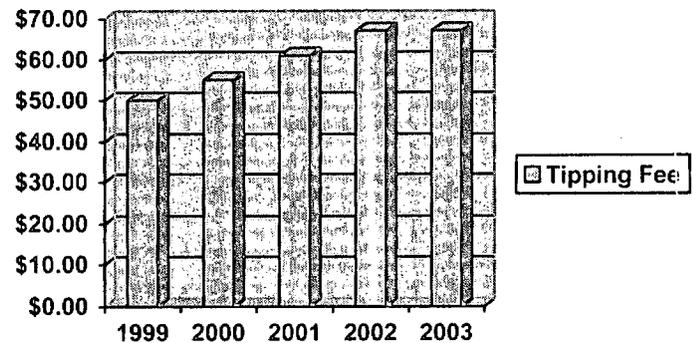
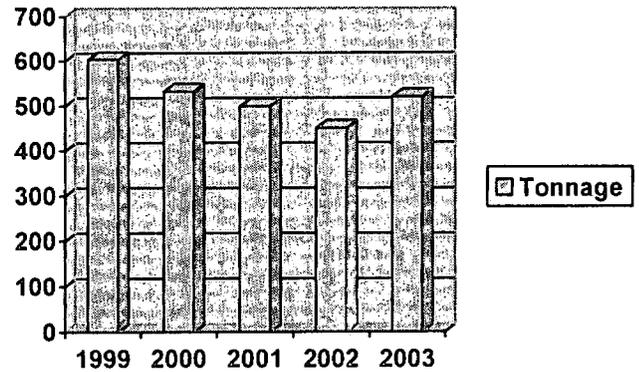
Our contribution to the center is up sharply this year. They need to construct a better glass storage facility and rebuild their capital reserve fund after purchasing a new truck.

The recycling center estimates that in 2003 they handled 630 tons of recyclables. Canaan's population is 16.23% of those using the center. At a working figure of \$75 per ton for tipping and hauling fees we realize a savings of nearly \$7,700.00. We estimate that we actually contribute a larger percentage of recyclables than our population suggests because we are the only participating town with curbside pick-up. Our savings roughly equals our contribution to the center this year but clearly did little to offset our costs to pick up recyclables.

The Town submitted a solid waste plan to the State of Vermont as required

by law. As of this writing we have not yet heard if our plan, based on our current methods, has been approved.

Thank you for your continued cooperation in the proper preparation and disposal of solid waste.



2004 CANAAN STUMP DUMP DATES

May 1, 2004
 August 14, 2004
 October 23, 2004

You must have a Canaan Stump Dump Sticker for these days, available at the Canaan Town Clerk's Office.

Refrigerators and Air Conditioners will need to have the Freon pumped out before it will be acceptable by WSI. Oil base paint cans cannot be collected.

Alice M. Ward Library Report – 2003

The Library was again a very busy place in 2003. The large multi-year project of automating the library came to a close in December when Jennifer Muse and Brent Lyons put the last of the barcodes in the libraries current collection. Circulation with the automated system actually began mid October. Our entire library collection can now be searched via the computer.

The active board of trustees saw a few changes during the year. Mary Lou Lovering was appointed as a replacement for Emily Norris and Judith Masson replaced Kathy Moaratty in October. Deborah Lambert was hired in August as Library Director to replace Jennifer Muse who has left the North Country with her husband for missionary work overseas. Program Director Laura Palmieri left in September and in anticipation of the busy summer program being planned for the summer of 2004, a new program staff member will be hired in February. Through all the changes, Eunice (Tommy) Richards continued her dedication to the Library and her support is very much appreciated.

Adult visitors were up in 2003 with a large increase in circulation as well. The Interlibrary loans received continue to decrease, while we provided 115 loans to other Libraries. The outreach program continued to distribute books throughout the year to local businesses, schools, and daycares circulating hundreds of children's books each month

Adult and child attendance at Library programming has more than doubled since 2003. Last year the Library held programs on scrap booking and card making, rubberstamping, stamp collecting, and cake decorating to name

a few. The Red Wing Puppet Theater and Traveling Story teller performed and there was a visit from the famous Border Patrol Dog Mick. The 2003 Summer Feast Reading Program kept the children busy last summer with gardening, strawberry picking, jam making and trips to Solomon's and Bessie's Diner.

Freeman Grant monies continued to assist the Library in last year. It helped to pay salaries for personnel completing the automation process and to purchase a new computer, color printer, and fax machine. The Freeman Grant provided many non-fiction books for adults and children and will continue in 2004 with the new "Read with Me" collection, a world almanac state series of books, and new genealogy software. The Library is anticipating participation in a third year of monies from the Freeman Grant in which we plan to use to boost our computer center. The computers at the Library continue to draw a large portion of our patrons in daily and we hope to fill the need for more computers and updated software in 2004.

The carriage barn foundation work is complete. The Library and Historical Society will be working together on plans to utilize the space gained. Public input is, as always welcome.

The Trustees and Staff are very proud of the recent changes at the Library and invite everyone to join us on Saturday, March 13 from 11 a.m. to 2 p.m. for balloons and refreshments at our Open House. Check out the many new titles for all ages and see what free activities are happening at YOUR Library.

Respectfully submitted through the combined effort of the Board of Trustees and Library Staff.

ALICE M. WARD MEMORIAL LIBRARY - Library Financial Report - 2003

RECEIPTS:

| | |
|----------------------------|---------------|
| Cash on Hand - 01-01-03 | \$ 51,290.44 |
| Property Tax Appropriation | 38,764.84 |
| -----Donations | 1,304.47 |
| Trust Fund | 76.55 |
| Freeman Grant | 20,348.00 |
| Tillotson Foundation | 7,500.00 |
| Memorial Fund | 300.00 |
| Reimbursement Funds | 273.76 |
| County Fines | 350.00 |
| E-Rate | 934.82 |
| Summer Hunger Program | 500.00 |
| Rental | 500.00 |
| Success by Six | 416.95 |
| Miscellaneous | 22.95 |
| Puppet Theatre Program | 100.00 |
| Paint Donations | 68.00 |
| Interest | <u>108.09</u> |

TOTAL RECEIPTS & CREDITS **\$ 122,858.87**

EXPENDITURES:

LIBRARY OPERATIONS:

| | |
|------------------------|--------------|
| Salaries | \$ 33,127.81 |
| FICA | 2,534.38 |
| Travel Expense | 731.34 |
| Materials & Supplies | 2,070.63 |
| Books | 4,445.78 |
| Programming & Supplies | 2,139.79 |
| Summer Programs | 487.42 |
| Summer Food | 500.00 |
| Success by Six | 435.22 |
| Postage & Fees | 690.43 |
| Equipment & Repairs | 852.03 |
| Miscellaneous | 281.26 |
| Workman's Comp. Ins. | 120.00 |

BUILDING:

| | |
|----------------------|----------|
| Telephone | 2,321.03 |
| Electricity | 1,137.66 |
| Water/Sewer | 275.00 |
| Maintenance | 482.61 |
| Fuel | 1,600.00 |
| Materials & Supplies | 281.56 |

RENOVATIONS:

| | |
|----------------------|-------------|
| Materials & Supplies | \$ 1,415.00 |
|----------------------|-------------|

FREEMAN GRANT:

| | |
|----------------------------|---------------|
| Non-Fiction Books | \$ 1,945.43 |
| Digital Camera | 173.40 |
| Salaries | 10,903.25 |
| FICA | 834.14 |
| Barcodes for Books | 637.64 |
| Scanner and Stand | 659.00 |
| Software | 3,995.89 |
| Printer | 1,124.02 |
| Book Processing Supplies | 492.36 |
| Vendor Creation of Records | 610.01 |
| Alliance Software | 312.87 |
| Check Out Desk Computer | 2,044.28 |
| Alliance Yr 2 Disk | 480.00 |
| Training Yr 2 | 1,500.00 |
| New Office Computer | <u>798.95</u> |

TOTAL EXPENDITURES **\$ 82,440.19**

Cash on Hand & Petty Cash 12-31-03 40,418.68

TOTAL EXPENDITURES & CASH ON HAND **\$ 122,858.87**

ALICE M. WARD MEMORIAL LIBRARY 2004 PROPOSED BUDGET

| | 2003 Proposed | 2003 Actual | 2004 Proposed |
|------------------------------|---------------------|---------------------|---------------------|
| Building: | | | |
| Telephone | \$ 3,000.00 | \$ 2,321.03 | \$ 2,500.00 |
| Electricity | 1,200.00 | 1,137.66 | 1,200.00 |
| Water & Sewer | 280.00 | 275.00 | 280.00 |
| Maintenance | 150.00 | 482.61 | 1,000.00 |
| Fuel | 1,400.00 | 1,600.00 | 1,700.00 |
| Building Supplies | 320.00 | 281.56 | 320.00 |
| Total Building | \$ 6,350.00 | \$ 6,097.86 | \$ 7,000.00 |
| Renovations: | | | |
| Materials & Supplies | \$ 8,000.00 | \$ 1,415.00 | \$ 4,000.00 |
| Contracted Labor | 4,078.91 | .00 | 4,619.07 |
| Total Renovations | \$ 12,078.91 | \$ 1,415.00 | \$ 8,619.07 |
| General Account: | | | |
| Salaries | \$ 35,185.00 | \$ 33,127.81 | \$ 31,500.00 |
| FICA | 2,692.65 | 2,534.38 | 2,475.00 |
| Travel Expenses | 1,200.00 | 731.34 | 1,100.00 |
| Materials & Supplies | 2,400.00 | 2,070.63 | 1,600.00 |
| Programming | 800.00 | 824.00 | 1,200.00 |
| Books | 4,500.00 | 4,445.78 | 4,350.00 |
| Postage & Fees | 1,200.00 | 690.43 | 750.00 |
| Equipment & Repairs | 1,250.00 | 852.03 | 750.00 |
| Programming Supplies | 1,500.00 | 1,315.79 | 1,500.00 |
| Miscellaneous | 200.00 | 281.26 | 250.00 |
| Workman's Comp. Ins. | 175.00 | 120.00 | 125.00 |
| Success Six | .00 | 435.22 | 120.00 |
| Success Six/Carle Books | 176.00 | 171.08 | 176.00 |
| Success Six/Carle Supplies | 120.00 | 116.82 | 120.00 |
| Summer Program | .00 | 487.42 | .00 |
| Summer Food Program | .00 | 500.00 | .00 |
| Total General Account | \$ 51,102.65 | \$ 48,416.09 | \$ 46,016.00 |
| TOTAL LIBRARY BUDGET | \$ 69,531.56 | \$ 55,928.95 | \$ 61,634.07 |

LIBRARY PROJECTED REVENUES

| | 2003 Estimated | 2003 Actual | 2004 Estimated |
|------------------------|---------------------|---------------------|---------------------|
| Property Taxes | \$ 38,764.84 | \$ 38,764.84 | \$ 38,730.43 |
| Reimbursements | .00 | 273.76 | .00 |
| E-Rate | 1,800.00 | 934.82 | 900.00 |
| Book Sales | 50.00 | .00 | .00 |
| County Fines | 4,000.00 | 350.00 | 2,500.00 |
| Paint Donations | .00 | 68.00 | .00 |
| Donations General | 2,344.56 | 1,304.47 | 1,200.00 |
| Tillotson Foundation | 5,000.00 | 7,500.00 | 5,000.00 |
| Memorial Fund | 75.00 | 300.00 | 200.00 |
| Trust Funds | 100.00 | 76.55 | 75.00 |
| Miscellaneous | .00 | 22.95 | .00 |
| Rent | 500.00 | 500.00 | 500.00 |
| Renovation Funds | 10,034.07 | 1,415.00 | 8,619.07 |
| Interest | 150.00 | 108.09 | 75.00 |
| Summer Program Food | .00 | 500.00 | .00 |
| Puppet Theatre Program | .00 | 100.00 | .00 |
| Success by Six | .00 | 416.95 | 416.00 |
| Year end Surplus | 6,713.09 | 6,713.09 | 3,419.57 |
| Total Revenues | \$ 69,531.56 | \$ 59,348.52 | \$ 61,635.07 |

**FREEMAN GRANT YEAR 1
2004 APPROVED BUDGET**

| | 2003 Approved | 2003 Actual | 2004 Available |
|-------------------------------------|--------------------------|------------------------|---------------------------|
| Non Fiction Books | \$ 8,000.06 | \$ 1,945.43 | \$ 6,054.63 |
| Barcodes for Books | 550.00 | 637.64 | (87.64) |
| Image Team 3800 Scanner | 600.00 | 599.00 | 1.00 |
| Scanner Stand | 60.00 | 60.00 | .00 |
| Follett & Windows Software | 3,890.00 | 3,995.89 | (105.89) |
| Olympus Digital Camera | 170.05 | 173.40 | (3.35) |
| Hewlett Packard Printer (fax) | 450.00 | 275.00 | 175.00 |
| Book Processing Supplies | 390.00 | 492.36 | (102.36) |
| Vendor Creation of Records | 715.00 | 610.01 | 104.99 |
| Preparation Salary | 49.00 | 49.00 | .00 |
| Preparation FICA | .00 | .00 | .00 |
| TOTAL FREEMAN GRANT 1 BUDGET | \$ 14,874.11 | \$ 8,837.73 | \$ 6,036.38 |

**FREEMAN GRANT YEAR 2
2004 APPROVED BUDGET**

| | 2003 Approved | 2003 Actual | 2004 Available |
|-------------------------------------|--------------------------|------------------------|---------------------------|
| Non-Fiction Books Yr 2 | \$ 155.04 | \$.00 | \$ 155.04 |
| Check Out Desk | 325.00 | .00 | 325.00 |
| Clerical Entry Salary | 11,236.00 | 10,854.25 | 381.75 |
| FICA Yr 2 | 792.96 | 834.14 | (41.18) |
| Photocopier/Cartridges | 1,110.00 | .00 | 1,110.00 |
| Check Out Desk Computer | 2,315.00 | 2,044.28 | 270.72 |
| New Office Computer | 1,000.00 | 798.95 | 201.05 |
| Grand Opening | 150.00 | .00 | 150.00 |
| Follett Training | 1,400.00 | 1,500.00 | (100.00) |
| Color Printer | 799.00 | 849.02 | (50.02) |
| Software Updates | 480.00 | 312.87 | 167.13 |
| Contract for Tech Support | 585.00 | 480.00 | 105.00 |
| TOTAL FREEMAN GRANT 2 BUDGET | \$ 20,348.00 | \$ 17,673.51 | \$ 2,674.49 |

**FREEMAN GRANT YEAR 3
2004 APPROVED BUDGET**

| | 2004 Available |
|-------------------------------------|---------------------------|
| Equipment & Furnishings | \$ 6,000.00 |
| Software & Technical Support | 2,530.00 |
| TOTAL FREEMAN GRANT 3 BUDGET | \$ 8,530.00 |

HIGHWAY ACCOUNT
Linda L. Hikel, Treasurer

RECEIPTS:

| | |
|--|---------------------|
| Balance on Hand 1-1-03 | \$ 90,685.32 |
| Apportionment of Taxes | 121,777.14 |
| State Aid to Highways | 28,497.32 |
| Bridge & Culvert Reimbursements | 7,874.93 |
| Highway Department Services | 3,889.50 |
| Savings Interest | 560.00 |
| Road Permit Fees | 75.00 |
| Sale of Materials & Supplies | 794.53 |
| Miscellaneous | <u>29.71</u> |
| TOTAL HIGHWAY RECEIPTS & CASH ON HAND | \$254,183.45 |

EXPENDITURES:

| | |
|--|---------------------|
| Paid Selectboard Orders – 2003 | \$166,778.57 |
| Savings Account Balance 12-31-03 | <u>87,404.88</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$254,183.45 |

HIGHWAY CAPITAL RESERVE

RECEIPTS:

| | |
|--|---------------------|
| Balance on Hand 1-1-03 | \$ 5,152.45 |
| Highway Account Appropriation | 5,000.00 |
| Savings Interest – 2003 | <u>40.16</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$ 10,192.61 |

EXPENDITURES:

| | |
|--|---------------------|
| Paid Selectboard Orders | \$.00 |
| Savings Account Balance 12-31-03 | <u>10,192.61</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$ 10,192.61 |

DELINQUENT BACKHOE COLLECTIONS

| | |
|-------------------------|-----------------|
| Robert Maurais | \$ <u>73.85</u> |
| TOTAL DELINQUENT | \$ 73.85 |

**HIGHWAY ACCOUNT
SELECTBOARD DETAILED EXPENDITURES**

| | |
|---|----------------------|
| Town Garage: | |
| Repairs | \$ 20.11 |
| Tools | 186.08 |
| Insurance | 92.00 |
| Maintenance | 525.62 |
| Utilities | 1,329.80 |
| Equipment Fuel & Insurances: | |
| Fuel & Lubricants | 4,135.66 |
| Insurance | 1,536.00 |
| Equipment-550 Green 1-Ton: | |
| Truck payment | 21,282.02 |
| Parts & Supplies | 887.94 |
| Repairs | 2,538.48 |
| Equipment – White 1-Ton: | |
| Parts & Supplies | 149.31 |
| Repairs | 2,860.73 |
| Backhoe: | |
| Parts & Supplies | 308.97 |
| Repairs | 162.44 |
| Grader: | |
| Parts & Supplies | 28.67 |
| Repairs | 4,014.27 |
| Summer Maintenance: | |
| Salaries | 20,912.84 |
| FICA | 1,599.84 |
| Contracted Services | 4,518.00 |
| Materials & Supplies | 45.00 |
| Bridges & Culverts | 7,711.65 |
| Winter Maintenance: | |
| Salaries | 27,214.60 |
| FICA | 2,897.81 |
| Accrued Comp Time | 8,999.64 |
| Contracted Services | 680.00 |
| Materials & Supplies | 5,428.82 |
| Construction & Resurfacing: | |
| Salaries | .00 |
| Contracted Services | 8,403.75 |
| Materials & Supplies | 17,392.50 |
| Administrative Expense: | |
| Workmen's Compensation & Liability | 3,794.00 |
| Health Insurance | 6,902.64 |
| Life Insurance | 199.05 |
| Employee Retirement | 2,334.40 |
| Transfer to Capital Reserve | 5,000.00 |
| Administration | 1,878.67 |
| Miscellaneous | 807.26 |
| TOTAL SELECTBOARD HIGHWAY ORDERS | \$ 166,778.57 |

**TOWN OF CANAAN
PROPOSED BUDGET - HIGHWAY ACCOUNT
2004**

| | 2002 Expended | 2003 Proposed | 2003 Expended | 2004 Proposed |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| Town Garage: | | | | |
| Repairs | \$ 16.41 | \$ 250.00 | \$ 20.11 | \$ 1,000.00 |
| Maintenance | 46.72 | 100.00 | 525.62 | 100.00 |
| Insurance | 87.30 | 92.00 | 92.00 | 83.00 |
| Utilities | 661.62 | 750.00 | 1,329.80 | 1,500.00 |
| Tools | 889.47 | 250.00 | 186.08 | 3,500.00 |
| TOTAL GARAGE | \$ 1,701.52 | \$ 1,442.00 | \$ 2,153.61 | \$ 6,183.00 |
| Equipment: | | | | |
| Parts & Supplies | \$ 3,611.69 | \$ 1,950.00 | \$ 1,374.89 | \$ 2,050.00 |
| Repairs | 1,308.29 | 3,750.00 | 9,575.92 | 7,650.00 |
| Fuel & Lubricants | 3,590.11 | 4,000.00 | 4,135.66 | 5,000.00 |
| New Equipment Purchase | 21,280.93 | 21,300.00 | 21,282.02 | .00 |
| Capital Reserve | 5,000.00 | 5,000.00 | 5,000.00 | 15,000.00 |
| Equipment Insurance | 1,255.57 | 1,536.00 | 1,536.00 | 1,587.00 |
| TOTAL EQUIPMENT | \$ 36,046.59 | \$ 37,536.00 | \$ 42,904.49 | \$ 31,287.00 |
| Summer Maintenance: | | | | |
| Salaries | \$ 20,596.23 | \$ 20,000.00 | \$ 20,912.84 | \$ 17,000.00 |
| FICA | 1,641.43 | 1,600.00 | 1,599.84 | 1,350.00 |
| Contracted Services | 3,430.00 | 4,000.00 | 4,518.00 | 4,500.00 |
| Materials & Supplies | 280.94 | 2,000.00 | 45.00 | 2,000.00 |
| Bridges & Culverts | 1,671.12 | 500.00 | 7,711.65 | 500.00 |
| TOTAL SUMMER | \$ 27,619.72 | \$ 28,100.00 | \$ 34,787.33 | \$ 25,350.00 |
| Winter Maintenance: | | | | |
| Salaries | \$ 22,487.48 | \$ 27,000.00 | \$ 27,214.60 | \$ 23,000.00 |
| Accrued Comp Time | .00 | 9,000.00 | 8,999.64 | .00 |
| FICA | 1,786.12 | 2,822.00 | 2,897.81 | 1,760.00 |
| Contracted Services | .00 | 1,000.00 | 680.00 | 1,000.00 |
| Materials & Supplies | 4,890.34 | 6,000.00 | 5,428.82 | 6,500.00 |
| TOTAL WINTER | \$ 29,163.94 | \$ 45,822.00 | \$ 45,220.87 | \$ 32,260.00 |
| Construction & Resurfacing: | | | | |
| Salaries | \$.00 | \$ 250.00 | \$.00 | \$ 250.00 |
| Contracted Services | 15,843.20 | 15,000.00 | 8,403.75 | 15,000.00 |
| Materials & Supplies | 50,368.80 | 20,000.00 | 17,392.50 | 20,000.00 |
| TOTAL CONSTRUCTION | \$ 66,212.00 | \$ 35,250.00 | \$ 25,796.25 | \$ 35,250.00 |

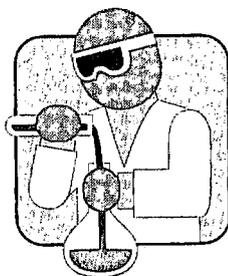
| | 2002 | 2003 | 2003 | 2004 |
|--------------------------------|---------------------|---------------------|----------------------|----------------------|
| | Expended | Proposed | Expended | Proposed |
| Administrative Expense: | | | | |
| Workmen's Comp. | \$ 2,940.32 | \$ 3,208.00 | \$ 3,208.00 | \$ 3,313.00 |
| Health Insurance | 7,769.52 | 7,550.10 | 6,902.64 | .00 |
| Life Insurance | 193.95 | 200.00 | 199.05 | 200.00 |
| Employee Retirement | 1,999.92 | 2,500.00 | 2,334.40 | .00 |
| Liability | 628.34 | 586.00 | 586.00 | 424.00 |
| Administration | 2,115.32 | 2,200.00 | 1,878.67 | 2,200.00 |
| Miscellaneous | 186.75 | 500.00 | 807.26 | 750.00 |
| TOTAL ADMIN. | \$ 15,834.12 | 16,744.10 | \$ 15,916.02 | \$ 6,887.00 |
| TOTAL HIGHWAY | \$176,577.89 | \$164,894.10 | \$ 166,778.57 | \$ 137,217.00 |

**PROJECTED REVENUES – HIGHWAY ACCOUNT
2004**

| Revenues | 2002 | 2003 | 2003 | 2004 |
|-----------------------------|---------------|------------------|---------------|------------------|
| | Actual | Estimated | Actual | Estimated |
| 1. Property Taxes | \$ 100,064.16 | \$ 121,777.14 | \$ 121,777.14 | \$ 103,917.00 |
| 2. State Aid to Highways | 27,238.86 | 28,515.00 | 28,497.32 | 28,500.00 |
| 3. Contracted Services | 4,004.50 | 5,000.00 | 3,889.50 | 4,000.00 |
| 4. Sale of Materials & Sup. | 27.60 | .00 | 794.53 | 100.00 |
| 5. Dry Hydrant Reimb. | 2,948.30 | .00 | .00 | .00 |
| 6. Culvert Reimbursement | .00 | 1,504.00 | 7,874.93 | .00 |
| 7. Savings Interest | 818.27 | 1,000.00 | 560.00 | 600.00 |
| 8. Surplus Revenues | .00 | 6,597.96 | 6,597.00 | .00 |
| 9. 2 for 1 Paving | 35,000.00 | .00 | .00 | .00 |
| 10. Miscellaneous | 433.54 | 500.00 | 104.71 | 100.00 |
| TOTAL | \$ 183,175.85 | \$164,894.10 | \$ 170,095.13 | \$ 137,217.00 |

2003 Highway Account Tax Rate - \$.2189
2004 Suggested Highway Tax Rate - \$.1868
Grand List - \$556,431.43

**WATER POLLUTIONS CONTROL
FACILITIES
2003 REPORT**



We had a great Summer and Fall, all worked well. There have been a few problems this Winter and Jim, Keith and I are working on repairs for the Spring. Old age is just setting in on our pumps, but we will have them back in shape soon.

Our lagoons look fine and we are going to do some repair in the air system, but will be just normal maintenance for this type of system.

As always if you have a problem, just page one of us at:

Robbie- 250-0750
Jim- 250-0748
Keith- 250-0749

We will get back to you as soon as possible.

Thank you
Robert Kimball
Treatment Plant Operator
802-266-8833

**SEWER ACCOUNT
Linda L. Hikel, Collector**

| | |
|------------------------------|--------------------|
| Billed for Collection – 2003 | \$61,511.73 |
| Billed Arrears 01-01-03 | <u>2,222.41</u> |
| TOTAL BILLED | \$63,734.14 |

| | |
|------------------------------|--------------------|
| Collected – 2003 | \$61,979.06 |
| Arrears Collectable 12-31-03 | <u>1,755.08</u> |
| TOTALS | \$63,734.14 |

Linda L. Hikel, Treasurer

RECEIPTS:

| | |
|--|---------------------|
| Balance on Hand 1-1-03 | \$ 46.46 |
| Utility Collections – 2003 | 61,929.87 |
| Interest from Delinquents | 49.19 |
| Interest from Savings | 101.66 |
| West Stewartstown O & M | 51,511.89 |
| Miscellaneous Reimb. | <u>2.64</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$113,641.71 |

EXPENDITURES:

| | |
|--|---------------------|
| Paid Sewer Orders | \$106,414.70 |
| Cash on Hand 12-31-03 | <u>7,227.01</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$113,641.71 |

SEWER CAPITAL RESERVE

RECEIPTS:

| | |
|--|--------------------|
| Balance on hand 1-1-03 | \$ 8,955.29 |
| Capital Reserve Entitlement | 5,000.00 |
| Capital Reserve Savings Interest | <u>70.44</u> |
| TOTAL RECEIPTS & CASH ON HAND | \$14,025.73 |

EXPENDITURES:

| | |
|--|--------------------|
| Paid Selectboard Orders | \$.00 |
| Savings Balance 12/31/03 | <u>14,025.73</u> |
| TOTAL EXPENDITURES & CASH ON HAND | \$14,025.73 |

**SEWER ACCOUNT
DETAILED SELECTBOARD EXPENDITURES**

Sewer Plant Expenses:

| | |
|------------------------------------|--------------|
| Salaries | \$ 35,424.36 |
| FICA | 2,843.99 |
| Employee Retirement | 1,391.24 |
| Heat & Utilities | 17,676.43 |
| Capital Reserve | 5,000.00 |
| Repairs | 860.63 |
| New Equipment | 4,517.73 |
| Materials & Supplies | 4,172.66 |
| Plant Insurance | 1,342.00 |
| Contracted Labor & Equipment | 1,988.75 |
| Lab Equipment | 2,147.54 |
| Health Insurance | 7,807.60 |
| Life Insurance | 199.05 |
| Miscellaneous | 537.29 |
| Workmen's Compensation & Liability | 2,147.00 |
| Commissioner's Fees | 150.00 |

Sewer Collection System:

| | |
|---|-----------------|
| Utilities | 4,631.79 |
| Repairs | 986.05 |
| Mileage | 643.37 |
| Contracted Labor | 6,126.63 |
| Administrative Expense | 2,396.53 |
| Materials & Supplies | 1,734.16 |
| Miscellaneous | 50.00 |
| West Stewartstown Pumping Station Expense | <u>1,639.90</u> |

TOTAL EXPENDITURES

\$106,414.70

UNCOLLECTED SEWER ACCOUNTS

| | | | |
|-------------------------|----------|------------------|--------------------|
| Michael Bergeron | \$ 51.97 | Robert Kimball | 78.75 |
| * | 35.00 | Randy Lakin | 35.00 |
| Edward Carr | 35.00 | Nancy Marchand | 110.25 |
| * | 35.00 | Nancy Marchand | 35.00 |
| Mark Donovan | 70.70 | Herve Mathieu | 35.00 |
| Terrill Eastman | 186.21 | Herve Mathieu Jr | 35.00 |
| * | 61.25 | Robert Moaratty | 35.00 |
| Thomas Keyser | 35.00 | * | 78.75 |
| * | 35.00 | Earl Seeley | 70.70 |
| * | 66.33 | David Therrien | 35.00 |
| Benoit Houle | 35.00 | James Therrien | 7.10 |
| * | 35.00 | Betty Uran | 35.00 |
| John Justo | 107.10 | William Wright | 139.12 |
| Robert Kimball | 136.85 | * | <u>100.00</u> |
| TOTAL DELINQUENT | | | \$ 1,755.08 |

* Collected after 12-31-03

**TOWN OF CANAAN
2004 PROPOSED BUDGET – SEWER ACCOUNT**

| | 2002 Expended | 2003 Proposed | 2003 Expended | 2004 Proposed |
|--------------------------------------|----------------------|---------------------|---------------------|---------------------|
| Sewer Administration Expense: | | | | |
| Workmen's Comp/Liability | \$ 1,544.12 | \$ 2,147.00 | \$ 2,147.00 | \$ 1,865.00 |
| Commissioner's Fees | 150.00 | 150.00 | 150.00 | 150.00 |
| Administrative Expense | 2,201.93 | 2,300.00 | 2,396.53 | 2,500.00 |
| Health Insurance | 9,424.08 | 7,863.52 | 7,807.60 | 10,622.54 |
| Life Insurance | 193.95 | 200.00 | 199.05 | 200.00 |
| TOTAL ADMIN. | \$ 13,514.08 | \$ 12,660.52 | \$ 12,700.18 | \$ 15,337.54 |
| Sewer Plant Expense: | | | | |
| Salaries | \$ 33,676.04 | \$ 35,200.00 | \$ 35,424.36 | \$ 36,200.00 |
| FICA | 2,710.73 | 2,800.00 | 2,843.99 | 2,900.00 |
| Employee Retirement | 1,324.83 | 1,400.00 | 1,391.24 | 1,400.00 |
| Heat & Utilities | 15,491.93 | 20,000.00 | 17,676.43 | 20,000.00 |
| Repairs | 222.04 | 1,000.00 | 860.63 | 2,500.00 |
| Materials & Supplies | 4,182.05 | 5,000.00 | 4,172.66 | 5,000.00 |
| Lab Equipment | 171.06 | 5,000.00 | 2,147.54 | 2,500.00 |
| Plant Insurance | 1,426.67 | 1,342.00 | 1,342.00 | 1,366.00 |
| Contracted Labor/Equip | 1,365.50 | 2,500.00 | 1,988.75 | 2,500.00 |
| New Equipment | 99.95 | 8,000.00 | 4,517.73 | 8,000.00 |
| Miscellaneous | 459.63 | 500.00 | 537.29 | 500.00 |
| Capital Reserve | 10,000.00 | .00 | 5,000.00 | 5,000.00 |
| TOTAL PLANT | \$ 71,130.43 | \$ 82,742.00 | \$ 77,902.62 | \$ 87,866.00 |
| Sewer Collection System: | | | | |
| Utilities | \$ 3,877.90 | \$ 4,000.00 | \$ 4,631.79 | \$ 5,000.00 |
| Repairs | 1,354.06 | 2,000.00 | 986.05 | 2,000.00 |
| Materials & Supplies | 37.42 | 500.00 | 1,734.16 | 500.00 |
| Contracted Labor | 2,912.50 | 3,300.00 | 6,126.63 | 3,300.00 |
| Mileage | 554.68 | 600.00 | 643.37 | 700.00 |
| New Equipment | 109.50 | 2,000.00 | .00 | 2,000.00 |
| Miscellaneous | .00 | 200.00 | 50.00 | 200.00 |
| West Stewartstown Exp. | 10,948.33 | .00 | 1,639.90 | .00 |
| TOTAL COLLECTION | \$ 19,794.39 | \$ 12,600.00 | \$ 15,811.90 | \$ 13,700.00 |
| TOTAL SEWER ACCT | \$ 104,438.90 | \$108,002.52 | \$106,414.70 | \$116,903.54 |

**TOWN OF CANAAN
2004 PROJECTED REVENUES – SEWER**

| Revenues | 2002 Actual | 2003 Estimated | 2003 Actual | 2004 Estimated |
|-----------------------------|---------------------------|----------------------|---------------------|---------------------|
| | 1. Sewer Charges – Canaan | \$ 60,988.29 | \$ 63,500.00 | \$ 61,929.87 |
| 2. Balance on Hand | 4,932.27 | .00 | .00 | 7,000.00 |
| 3. Delinquent Interest | 166.11 | 110.52 | 49.19 | 100.00 |
| 4. O & M Charges | 36,840.64 | 44,100.00 | 51,511.89 | 47,000.00 |
| 5. Savings Interest | 116.30 | 100.00 | 101.66 | 103.54 |
| 6. Capital Reserve Transfer | 1,200.00 | .00 | .00 | .00 |
| 7. Miscellaneous Income | 241.75 | 192.00 | 2.64 | 100.00 |
| TOTAL | \$104,485.36 | \$ 108,002.52 | \$113,595.25 | \$116,903.54 |

REPORT OF THE CANAAN FIRE DISTRICT #1



The Canaan Fire District has worked very hard to upgrade our water system. We installed a radio system from our reservoir to our pump house that runs on solar panels to help monitor a full reservoir at all times. This has cut our pumping time down which saves us time and money. But, the testings still need to be done which are costly, so it evens out.

The board also put in an Emergency Plan which includes having a new pump on hand for the well house, a call plan to let users know if you need to use less water while repairs are taking place and also we will have contractors on call to fix our system so we should not be out of service longer than a 24 hour period, which I think we can all live with.

As you all know our water tests prove we have some of the best water in the state, but we do get some complaints on the Chlorine levels in our water. Please just fill a jug with water and leave it on your counter for 1 or 2 hours and that taste will leave. Believe us it's better than most bottled water. As always if you spot leaks please call.

The next part of our system maintenance is to have David install new or rebuilt meters in your houses with outside readers so that we do not have to go into anyone's house. This will serve both you and us a lot better. He will probably be scheduling this with you this Spring. We may be looking for someone who is interested in brushing out our water line from the end of Reservoir road to the reservoir this Spring.

Robert Kimball 266-3370
 Robert Kimball Pager 250-0750
 Vernon Crawford 266-3310
 Tim Woods 266-8613

**CANAAN FIRE DISTRICT #1
 Linda L. Hikel, Treasurer**

Water Utility Billed – 2003
 Total Billed \$ 38,333.02
 Billed Arrears 1-1-03 912.44
TOTAL BILLED \$ 39,245.46

Water Rents Collected \$ 38,475.91
 Arrears Collectable 12-31-03 769.55
TOTAL COLLECTIONS \$ 39,245.46

RECEIPTS:
 Balance 1-01-03 \$ 9,716.42
 2003 Water Rents Collected 38,451.58
 2003 Water Rent Penalties 24.33
 Miscellaneous 12.00
 Interest from Savings 108.61
TOTAL RECEIPTS & CASH ON HAND \$ 48,312.94

EXPENDITURES:
 Paid Prudential Orders \$ 30,997.75
 Cash on Hand 12-31-03 17,315.19
TOTAL EXPENDITURES & CASH ON HAND \$48,312.94

WATER CAPITAL RESERVE

RECEIPTS:
 Balance on Hand 1-1-03 \$ 1,475.64
 Savings Interest – 2003 12.71
 Transfer fr. Water Account 1,000.00
TOTAL RECEIPTS & CASH ON HAND \$ 2,488.35

EXPENDITURES:
 Paid Prudential Orders \$.00
 Savings Balance 12-31-03 2,488.35
TOTAL EXPENDITURES & CASH ON HAND \$ 2,488.35

**PRUDENTIAL COMMITTEE
DETAILED EXPENDITURES**

| | | |
|------------------------------------|----|---------------------|
| Fire District: | | |
| Salaries | \$ | 300.00 |
| Meter Man Salaries | | 480.00 |
| FICA | | 177.82 |
| Materials & Supplies | | 7,432.02 |
| Contracted Labor & Connections | | 6,565.39 |
| Labor Distribution System | | 680.00 |
| Administrative Expense | | 2,665.30 |
| Workmen's Compensation & Liability | | 216.00 |
| Miscellaneous | | 7.69 |
| Capital Reserve Account Transfer | | 1,000.00 |
| Debt Service: | | |
| Construction Note Payment | | 5,000.00 |
| Construction Note Interest | | 1,749.97 |
| Pump Station: | | |
| Contracted Services | | 687.24 |
| Utilities | | <u>4,036.32</u> |
| TOTAL EXPENDITURES | | \$ 30,997.75 |

**CANAAN FIRE DISTRICT #1
UNCOLLECTED WATER RENTS - 2003**

| | | | |
|--------------------------------------|----------|-------------------|------------------|
| * | \$ 25.00 | John Justo | 107.43 |
| Edward Carr | 41.00 | Robert Kimball | \$ 128.60 |
| Terrill Eastman | 133.12 | Robert Kimball | 74.80 |
| * | 40.80 | Randy Lakin | 25.00 |
| * | 25.00 | Herve Mathieu Jr. | 38.60 |
| * | 25.00 | Robert Moaratty | 40.20 |
| | | * | <u>65.00</u> |
| TOTAL UNCOLLECTED WATER RENTS | | | \$ 769.55 |

*Collected after 12-31-03

**CANAAN FIRE DISTRICT
PROPOSED BUDGET**

| <u>Purpose of Expenditure</u> | <u>2002 Expended</u> | <u>2003 Proposed</u> | <u>2003 Expended</u> | <u>2004 Proposed</u> |
|-------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Fire District: | | | | |
| Salaries & Fees | \$ 300.00 | \$ 300.00 | \$ 300.00 | \$ 300.00 |
| FICA | 306.60 | 400.00 | 177.82 | 400.00 |
| Meter Man Salaries | 640.00 | 600.00 | 480.00 | 600.00 |
| Materials & Supplies | 1,625.03 | 3,000.00 | 7,432.02 | 3,000.00 |
| Contracted Labor & Equip. | 17,899.92 | 7,000.00 | 6,565.39 | 7,000.00 |
| Distribution Expense | 2,755.00 | 3,400.00 | 680.00 | 3,400.00 |
| Administrative Expense | 3,018.80 | 3,500.00 | 2,665.30 | 3,500.00 |
| New Equipment | .00 | .00 | .00 | 15,000.00 |
| Workmen's Comp/Liability | 261.90 | 300.00 | 216.00 | 228.00 |
| Utility (Heat Tape) | .00 | .00 | .00 | .00 |
| Phone | .00 | 600.00 | .00 | 600.00 |
| Capital Reserve | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Miscellaneous | .00 | 100.00 | 7.69 | 100.00 |
| Debt Service: | | | | |
| Construction Note | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| Construction Note Interest | 2,074.94 | 1,750.00 | 1,749.97 | 1,400.00 |
| Pump Station: | | | | |
| Utilities | 4,384.99 | 4,500.00 | 4,036.32 | 4,500.00 |
| Contracted Services | 2,000.00 | 2,000.00 | 687.24 | 2,000.00 |
| TOTALS | \$ 41,267.18 | \$ 33,450.00 | \$ 30,997.75 | \$ 48,028.00 |

PROJECTED REVENUES – WATER

| | <u>2002 Actual</u> | <u>2003 Proposed</u> | <u>2003 Actual</u> | <u>2004 Proposed</u> |
|-----------------------------|------------------------|--------------------------|------------------------|--------------------------|
| 1. Water Rents | \$ 33,229.15 | \$ 33,100.00 | \$ 38,451.58 | \$ 35,000.00 |
| 2. Water Rent Penalties | 70.22 | 50.00 | 24.33 | 50.00 |
| 3. Miscellaneous | 49.00 | 100.00 | 12.00 | 28.00 |
| 4. Capital Reserve Transfer | 5,000.00 | .00 | .00 | .00 |
| 5. 2003 Carry Over | .00 | .00 | .00 | 6,750.00 |
| 6. Borrowed Money | .00 | .00 | .00 | 6,100.00 |
| 7. Savings Interest | 178.72 | 200.00 | 108.61 | 100.00 |
| TOTALS | \$ 38,527.09 | \$ 33,450.00 | \$ 38,596.52 | \$ 48,028.00 |

LEASED LOTS

| <u>School Lots</u> | <u>Lot No.</u> | <u>Acres</u> | <u>Per Acre</u> | <u>Amount Due</u> | <u>Amount Received*</u> |
|-----------------------------|----------------|--------------|-----------------|-------------------|-------------------------|
| Gerald/Ronald Devost | 87 | 66 | .06 | \$ 3.96 | \$ 3.96 |
| Thomas Flagg | 17 | 100 | .06 | 6.00 | 6.00 |
| Adrien Inkel | 18 | 100 | .06 | 6.00 | 6.00 |
| Douglas Larson | 88 | 34 | .06 | <u>2.04</u> | <u>2.04</u> |
| Totals – 2003 | | | | \$ 18.00 | \$ 18.00 |
| <u>Minister Lots</u> | | | | | |
| Phillip Fauteux | 34 | 100 | .06 | \$ 6.00 | \$ 6.00 |
| Elmont Jackson | 90 | 100 | .06 | 6.00 | 6.00 |
| Gerald/Ronald Devost | 88 | 13 | .06 | .78 | .78 |
| Larson and Harris | 87 | 40 | .06 | 2.40 | 2.40 |
| Addie Gray | 88 | 47 | .06 | <u>2.82</u> | <u>2.82</u> |
| Totals – 2003 | | | | \$ 18.00 | \$ 18.00 |

*Amounts received were collected with the 2003 property tax payments.

The above lots are 100 acres in size, more or less, set aside by the Legislature (or Governor) when the Town was originally chartered (or layed out). The revenues from these leases are to be set aside for the purpose of supporting the school, colleges and churches of the Town.

The fees were set by the Governor at that time and cannot be changed.

The leases are bought and sold similar to a Warranty Deed and the people who own them pay taxes as if they, in fact, hold the deed.

SELECTBOARD OF CANAAN, VT

BORROWED MONEY TABLE
JANUARY 1, 2004
CANAAN FIRE DISTRICT #1

| | <u>Rate</u> | <u>Amount Due</u> | <u>Interest Paid</u> | <u>Paid Notes</u> | <u>Amount Remaining</u> |
|---|-------------|--------------------|----------------------|--------------------|-------------------------|
| Ford Motor Credit | | \$21,282.02 | \$ 1,013.38 | \$20,267.64 | \$.00 |
| First Colebrook Bank (Serial Notes – Reservoir Account) | 6.25% | \$25,000.00 | \$1,749.97 | \$ 5,000.00 | \$20,000.00 |
| TOTALS | | \$46,282.02 | \$2,763.35 | \$25,267.64 | \$20,000.00 |

SCHEDULE OF MATURITIES

| | <u>Maturity Dates</u> |
|------------------------|-----------------------|
| First Colebrook Bank | |
| Reservoir Serial Notes | May, 2007 |

NO OTHER TOWN ACCOUNTS OR SCHOOL ACCOUNTS HAVE ANY BORROWED MONIES.

ZONING

Twenty-four permits were issued by the Administrative Officer in 2003, a decrease of forty-three percent.

Of the five applications this year which required conditional use hearings by the Zoning Board of Adjustment, four were approved.

Property owners are once again reminded that a zoning permit is required for ANY land development including "the division of a parcel into two or more parcels; the construction, reconstruction, conversion, relocation or enlargement of any building or other structure; and the use, change of use, or extension of use of any building or other structure or land." Application forms are available either at the Town Office or from me.

Information on state septic regulations can be obtained from the VT Agency of Natural Resources regional office at 1229 Portland St., St. Johnsbury, VT 05819; Tel. 751-0131.

Please feel free to contact me at 266-8269 whenever you are in doubt as to the need for a permit. I would like to thank all of you who continue to voluntarily comply with our Town's Zoning Bylaw; by doing this, you are making a significant contribution toward reducing the cost of running your Town government.

Robert B. Lee,
Administrative Officer

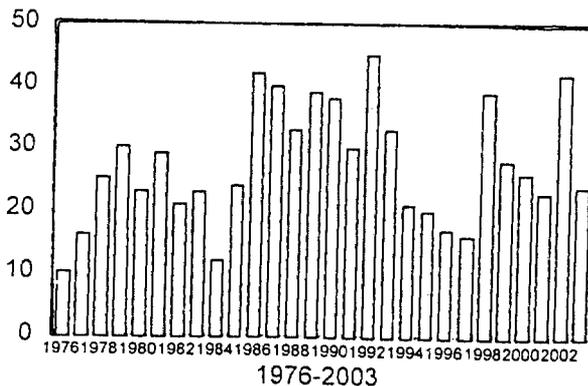
CANAAN PLANNING COMMISSION CANAAN ZONING BOARD OF ADJUSTMENT

2003 was a quiet year for both boards. One important task was undertaken successfully. The Canaan Planning Commission submitted our Town Plan to the NVDA Approval Committee in September and it was given full approval by the NVDA board on September 25, 2003. Having our Town Plan 'approved' by the Regional Planning Board (NVDA) will now allow the Town of Canaan to participate in the Municipal Planning Grant program. The funds that are available on a State level may be of use to us in the near future as the Town Selectmen, the Planning Board and other State and Regional officials work towards maintaining stability with Ethan Allen.

According to Title 24 Chapter 117 Section 4387, all Town Plans shall expire every five years unless they are readopted according to specific procedures. Our current Town Plan was adopted by the residents of Canaan in March 2000, this means that the Board will begin a series of meetings this year in order to review and update any statistical facts as well as the content of the Plan. The Board always welcomes input from Canaan citizens and we'll be looking forward to hearing how you feel about you plan and its' future evolution.

Odette Crawford, Planning Commission
Secretary

Permits Issued





FIRE WARDEN'S REPORT – 2003

This year, there were 63 fire permits issued. I would like to take this opportunity to thank everyone for the cooperation they have given me in preventing forest fires.

Please remember that according to 10 V.S.A. §2645, that no person shall authorize another to kindle a fire in the open air for the purpose of burning brush, weeds, grass or rubbish of any kind except where there is snow on the site, without the permission from the Canaan Fire Warden.

The Fire Wardens are now authorized under 10 V.S.A. §2672 to issue a Uniform Fire Prevention Ticket to anyone violating this statute and 10 V.S.A. §2648 which refers to Slash Removal.

Vernon L. Crawford
Fire Warden
802-266-8277

STATE OF VERMONT Fire Statistics for 2003

| | |
|--|-------|
| Number of human caused fires | 100 |
| Number of lightning caused fires | 1 |
| Number of acres burned caused by humans | 92.7 |
| Number of acres burned caused by lightning | 3 |
| Total number of fires | 102 |
| Total number of acres burned | 95.47 |
| 10-year total average number of fires | 142 |
| 10-year total average number of acres burned | 243 |

2003 Fires and Acres by Cause

| Cause | Fires | Acres |
|-------------------------------|------------|--------------|
| Lightning | 1 | 2.50 |
| Campfire | 5 | 8.00 |
| Smoking | 2 | .60 |
| Debris burning (brush) | 58 | 60.46 |
| Arson | 0 | 0.00 |
| Equipment Use | 10 | 7.31 |
| Railroads | 1 | 0.01 |
| Children | 1 | 0.33 |
| Miscellaneous (burning grass) | 23 | 16.26 |
| Total Fires and Acres | 101 | 95.47 |

BEECHER FALLS VOLUNTEER FIRE DEPARTMENT, INC. REPORT FOR YEAR ENDING 2003

Current members

| | | | |
|-----------------|------------------|------------------|------------------|
| Wilman Allen | Brian Bissonette | Harland Crawford | Keenan Carney |
| Bernard Charest | Paul Cote | Roland Roy | Ben Lemay |
| Gordon Frizzell | Donald Gagnon | Doug Burns | Roy McKinnon |
| Richard Bailey | Steve Noyes | Vernon Crawford | Kevin McKinnon |
| John Charest | Bob Couture | Bryan Lachance | Michel Pariseau |
| Andre Gagnon | James Gates | Guy St.Pierre | Tom Keezer |
| Steve Young | Kevin Rice | Serge Dionne | Gary Richardson |
| Jeff Noyes | Ray Bryant | Chris Bissonette | Perry Richardson |
| | RobertBrousseau | Phillip Pariseau | Dan Lepine |

The Beecher Falls volunteer fire department answered a total of 211 emergency calls in the fiscal year December 1, 2002 to November 30, 2003. This compared to 135 emergency calls for the previous year in the same time frame. The 211 emergency calls included 73 fire related incidents, 23 rescue calls which include car accidents and 115 medical emergencies.

These calls were answered in the following towns and Gores: Canaan VT, Norton VT, Averill VT, Hall Stream Rd. in Pittsburg NH, Clarksville NH, West Stewartstown NH, East Hereford Quebec, Saint Venant de-Paquette Quebec, Saint Malo Quebec, Saint Hermenegilde Quebec, and East Clifton Quebec. These areas cover approximately 465 square miles and 4500 permanent residents.

The fire department continues to grow as does the communities that we serve. The last couple of years have presented us with many challenges and the years to come will be no different. The Beecher Falls fire department has and will continue to try to meet these challenges for our communities. Some members of the fire department have been training on how to handle hazardous material situations and to deal with people who may become contaminated with a hazardous product. The fire department has been awarded a fully outfitted hazardous material and decontamination trailer from the Vermont Homeland Security office.

This trailer will have items to control a spill and also will have a portable decontamination tent equipped with showers and hot water for decontamination. Other grants have supplied us

with new turn out gear and a few breathing apparatus. We have received a thermal imaging camera, which has already proved useful to the department. There are other items that we will be receiving through grant money.

Last year I spoke of our aging apparatus, at the present time we are in the process of specking out a new rescue-pumper. This is a long and expensive process. We have been meeting with truck manufactures on a regular basis and are hoping to finalize a contract by June with delivery probably sometime next spring.

We have also been doing renovations to the fire station. The fire department was awarded a grant to install a generator so that we will always have power at the fire station. The fire department also has enlarged our meeting room which was very small. This will enable us to host more training sessions at the Beecher Falls station and give us more seating for fundraisers. Our kitchen was also enlarged to enable us to do fundraising suppers. The fire department also will have the capability now of feeding people in the event of a prolonged disaster.

As you can see we have been very busy in the past year. The fire department will be hosting an open house later in the year and would like to encourage the town's people to come to our station to meet your firemen and see what is available to your communities.

Steve Young, Chief
Beecher Falls Volunteer Fire Department Inc.

VITAL STATISTICS

MARRIAGES REGISTERED IN THE TOWN OF CANAAN, VERMONT FOR THE YEAR 2003

| <u>Date</u> | <u>NAME OF GROOM</u> | <u>RESIDENCE</u> | <u>NAME OF BRIDE</u> | <u>RESIDENCE</u> |
|-------------|-----------------------------|---------------------|---------------------------|---------------------|
| 01-16-03 | Joshua Darren Langevin | Canaan, VT | Nicole Marie LaFlamme | Stanstead, PQ |
| 01-20-03 | Jeremy Lee DeLong | W. Stewartstown, NH | Audrey Elizabeth Hairrell | Placerville, CA |
| 01-28-03 | Raymond Jones | Canaan, VT | Rosanne M. Dion | Canaan, VT |
| 03-22-03 | William Robert Gallien, Jr. | Canaan, VT | Rhonda Dotson | Canaan, VT |
| 05-07-03 | Jimmy LaRue Marshall | W. Stewartstown, NH | Rosa W. Instasi | W. Stewartstown, NH |
| 07-26-03 | James Dean Holden | Colebrook, NH | Chastity Marie Wetherby | Colebrook, NH |
| 07-27-03 | Patrick W. Houle | Beecher Falls, VT | Melody A. Labrecque | Beecher Falls, VT |
| 08-16-03 | Brandon Michael Oldham | Canaan, VT | Moriah Kathleen Carney | Canaan, VT |
| 09-20-03 | Eric John Hurlbert | Canaan, VT | Samantha Adriana Hughes | Canaan, VT |
| 09-20-03 | Gary Leslie Perry | W. Stewartstown, NH | Claire F. Rancourt | W. Stewartstown, NH |
| 10-11-03 | Kaven Cournoyer | Enfield, CT | Allison Clare Pearson | Enfield, CT |
| 12-21-03 | Micah Justin Rice | Canaan, VT | Amie Margret Caouette | Lancaster, NH |
| 12-27-03 | Robert Kevin Kimball | Canaan, VT | Terry Marion St. Pierre | Manchester, NH |

BIRTHS REGISTERED IN THE TOWN OF CANAAN, VERMONT FOR THE YEAR 2003

| <u>DATE</u> | <u>NAME OF CHILD</u> | <u>NAME OF MOTHER</u> | <u>NAME OF FATHER</u> |
|-------------|-----------------------------|-------------------------|-----------------------|
| 03-10-03 | Caleb Eric Masson | Judith J. Marchesseault | Dana B. Masson |
| 06-23-03 | Jaiden Thomas Keyser | Melissa R. Jameson | Thomas J. Keyser |
| 11-07-03 | Jenna Kathryn LaMorder | Angie Mae Cameron | Peter James LaMorder |
| 12-12-03 | Brett Michael Austin Beloin | Faith Lapoint | Mark Beloin |

DEATHS REGISTERED IN THE TOWN OF CANAAN, VERMONT FOR THE YEAR 2003

| <u>DATE</u> | <u>NAME OF DECEASED</u> | <u>AGE AT DEATH</u> | <u>TOWN DEATH OCCURRED</u> |
|-------------|-------------------------|---------------------|----------------------------|
| 02-12-03 | Rhea Cote Vincent | 78 | Sherbrooke, PQ |
| 02-16-03 | Katharyn W. Bushey | 80 | Derby, Vermont |
| 05-24-03 | Thomas Chapin Pratt | 90 | Colebrook, NH |
| 06-04-03 | Raymond Jones | 80 | Newport, VT |
| 06-06-03 | Laurette M. Grondin | 72 | Colebrook, NH |
| 06-18-03 | Willard M. Covieo | 96 | Colebrook, NH |
| 06-28-03 | Barbara A. Arsenault | 68 | West Stewartstown, NH |
| 07-09-03 | Josephine J. Fearon | 92 | Canaan, VT |
| 08-27-03 | Matthew L. Fontaine | 19 | Royalton, VT |
| 09-06-03 | Frederick H. Johnson | 92 | Colebrook, NH |
| 10-15-03 | Glenn W. Allen | 59 | Averill, VT |

WORKING FOR YOUR COMMUNITY



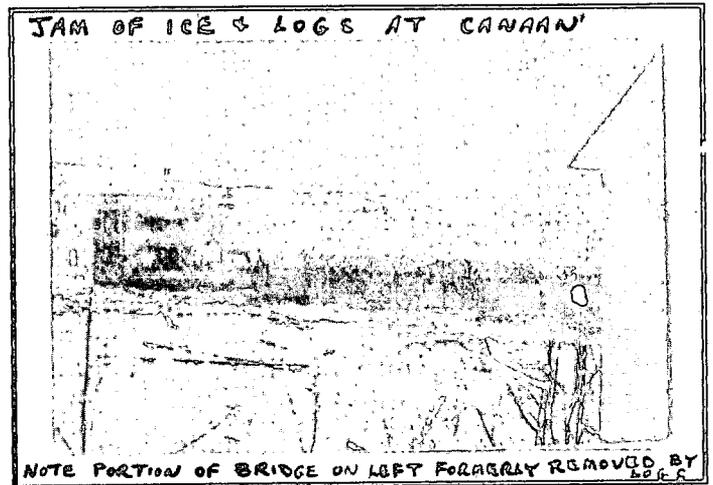
Jordan Noyes-11 yr. old changes legislature & raises money for Canine Bullet Proof vest



Cemetery Committee and volunteers repair stones



Library Summer Reading Program provides fun and good times



JAM OF ICE & LOGS AT CAWAAN'

NOTE PORTION OF BRIDGE ON LEFT FORAGALLY REMOVED BY LOGS

We've come a long way with our bridges

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major reinsurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus \$250 service fee per

year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns can visit its website at www.vlct.org.

NORTHERN VERMONT RESOURCE CONSERVATION AND DEVELOPMENT AREA – 2003

On behalf of Northern Vermont Resource Conservation and Development (RC&D) Council, we hope this letter finds your community closing out a good 2003 and anticipating a hopeful 2004. We respectfully request your continued support by including an appropriation of \$50.00 in your 2004 Selectperson's budget. Being an organization with region-wide responsibility we are not able to petition each of the 113 towns within our area, so we ask that the small amount be included in the Selectperson's Budget.

The Northern Vermont Resource Conservation and Development Council is a 29 year old network of volunteers dedicated to identifying problems and designing solutions which fit the needs of its own communities. RC&D is a unique program that helps people care for and protect natural resources in a way that will improve the area's economy, environment and living standards. We serve our clients by coordinating and facilitating technical and financial assistance to local communities and others who initiate, sponsor, plan and implement projects.

Technical assistance through the RD&D is available, at no cost to the community. We would be happy to work with you on problems and challenges your community is facing and work together to find solutions. **We are glad to be a part of the Rural Fire Protection Dry Hydrant Grant Program, Agritourism, Better Backroads Grant Program and Natural Resources Education initiatives which have had significant impact on communities in Northern Vermont this past year.** Eligible projects cover many different areas including: community development; improvements to infrastructure and water quality; parks and recreation; and development of a diversified forest and agriculture industry. **The RC&D can also assist with finding financial resources and grant requests to carry out planned projects.**

Enclosed for reference and information in the Northern Vermont RC&D 2003 Annual Report and Budget, which describes the organization and its accomplishments.

Please consider this letter your invoice and feel free to contact us with your ideas. By working together we can arrive at solutions which will improve our communities! For more information please call Beth Ann Finlay Coordinator (802) 828-4595 or email: beth_ann.finlay@vt.usda.gov.

Respectfully Submitted,

Christine Kaiser, Chairperson

NORTHEAST VERMONT DEVELOPMENT ASSOCIATION

True to our mission, Northeastern Vermont Development Association (NVDA) worked hard during the past year to meet the economic development and planning needs of the region's municipalities and businesses. 2003 was our 53rd year of dedicated service to the people of the Northeast Kingdom.

Many of our projects were regional in nature and therefore benefited every single community in this region. A good example of this is the unmet transportation needs survey, which gauged the gap between the availability of and the need for transportation services in the Northeast Kingdom.

We also continued to provide essential technical services to town and city officials. This work included conducting transportation studies and traffic counts, including counts in Canaan; preparing, reviewing and commenting on municipal planning documents; certifying Municipal Plans as well as approval of the Canaan town plan; interpreting and explaining planning law to planning and zoning officials; and preparing GIS maps. NVDA also continued to offer reliable and knowledgeable grant writing and grant administration services to a number of towns.

On the economic development front, the Charles E. Carter Business Resource Center in NVDA's St. Johnsbury-Lyndon Industrial Park was near completion at the end of the past year. The Business Resource Center provides warehousing and manufacturing space, as well as a technical & industrial training facility.

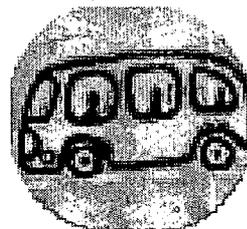
As in the past, in 2003 we continued to work closely with the Small Business Development Center to create and retain jobs throughout the Northeast Kingdom. To cite a few examples: the town of Canaan was the focus of a business relocation study. We assisted Easton Hockey/EHM Production in Newport with a tax credit application, which will result in 60 jobs within a few years; we helped WT Solutions in St. Johnsbury to purchase industrial sewing equipment and to find a facility, thereby creating 50+ jobs; and we helped Chebe, a bread manufacturer in Orleans to locate a production facility. NVDA also continues to work with Ethan Allen on the company's long-term needs.

Companies that NVDA assisted in the recent past include MSA Gallet in Newport, which continues to grow and receive contracts for its high quality helmets from the US Army; and Bogner of America, also located in Newport, which has diversified from being solely a garment manufacturer to a warehouse and distribution center for some large clothing companies.

Four business loans were approved from our revolving loan funds in 2003. NVDA also added a technical assistance grant program in order to help small businesses with a variety of projects. We approved twelve grants for small businesses in eight communities. Projects included marketing plans, patent applications, Act 250 application assistance and an architectural design.

We look forward to continue serving you in 2004, and we appreciate your much needed support.

Sincerely,
Steve Patterson, Executive Director



RURAL COMMUNITY TRANSPORTATION

Rural Community Transportation, Inc. is a nonprofit corporation providing transportation to the elderly, handicapped and disabled in your community through a volunteer service. The drivers are reimbursed at the rate of .36 cents per mile for the use of their vehicles. RCT coordinates the trips and reimburses the drivers every two weeks for all the trips received. RCT has provided six hundred and forty-one (641) trips for the residents of the Town of Norton for the past year. With level funding from the state for over five years and the increased request for service, RCT needs your help

"GREEN UP" VERMONT

Green Up Day, May 1, 2004

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501(c)(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using some 33,000 bags to clean up in excess of 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

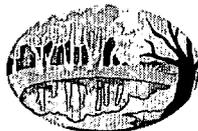
The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique Vermont tradition of annually taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotions and services of two part-time employees. We ask your community to contribute, according to population to help keep Green Up growing for Vermont. (Canaan's Share is \$100.00)

Sincerely,

F. Sheldon Prentice, President



Headwaters Subcommittee of the Connecticut River Joint Commission Annual Report – 2003

This year the Connecticut River Joint Commissions have looked at issues as wide-ranging as the status of municipal wastewater treatment plants in the watershed to the hazards of development on the varved clays left by glacial Lake Hitchcock. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

With the support of the four US Senators from NH and VT, the Commissions were able to provide \$85,000 in Partnership Program grants for locally-inspired projects, including grants for a bi-state Milk Marketing Study Group, restoration of an eroded streambank and riparian buffer on a Canaan farm on Leach Creek, restoration of the Brunswick Town House, and a North Country/Northeast Kingdom extension of the Connecticut River Birding Trail.

In 2003, the Commissions completed a major riverbank restoration demonstration project at the Fort at No. 4 in Charlestown, which protected both a key Contact Period archeological site at the fort and a population of federally endangered mussels just offshore. We continue to work to bring the attention of federal and state agencies to the *Connecticut River Corridor Management Plan*, to give local people new influence in the decisions of their government when it comes to their river. Our five local river subcommittees are an active voice for river issues in their regions.

CRJC support efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with valley businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway, including Colebrook, St. Johnsbury, and Lancaster. This year we worked to provide signage for each of them, and provided staff and coordination for the Byway effort. Visit the Byway at www.crivertravel.net.

We welcome the public to our meetings on the last Monday of each month. Visit our web site at www.crjc.org for a calendar of meetings, useful information and links, and our newsletter, *River Valley News*.

This year the Headwaters Subcommittee began to update our *Connecticut River Corridor Management Plan* with a close look at water quality and water-related issues in our region, particularly the need for more complete information on the safety of the river for swimming, fishing, and boating. The Town of Canaan sent a new representative to the Subcommittee, as did Maidstone, bringing new ideas and interests to ensure that discussions continue to be well-balanced.

The Subcommittee has continued to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river. We have advised the State of New Hampshire on the importance of keeping river flow gages in service to help with river and fisheries management, assisted a Lemington landowner with plans for riverbank restoration, advised Vermont on the long range management plan for Lyman Falls State park, and worked with both states on the project to restore and reopen the Stratford-Maidstone Bridge.

We have encouraged all towns in our region to review our current *Connecticut River Corridor Management Plan*, and to incorporate its recommendations as they update town plans and revise their zoning ordinances, particularly for shoreland protection. The heavy rains of last summer demonstrated the critical importance of giving rivers and streams enough room.

The Headwaters Subcommittee is advisory and has no regulatory authority. The public is welcome to participate in our meetings, on the second Thursday evening of every other month at the Columbia Town Hall. Citizens interested in representing the town are invited to contact the selectmen. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the *Connecticut River Corridor Management Plan*, is on the web at www.crjc.org/localaction.htm.

David Begin, Canaan Representative

ENHANCED 9-1-1 REPORT

Statewide System Operations

January 1, 2003 to November 30, 2003

| | |
|---------------------------------------|----------------|
| Total Calls Handled-Wire-Line | 113,763 |
| Total Calls Handled-Wireless | 60,374 |
| Abandoned Calls System-wide Wire-Line | 15,464 |
| Abandoned Calls System-wide Wireless | 3,656 |
| Average Call Answer Time System-wide | 5 sec. |
| Average Call Duration System-wide- | 1 min. 54 sec. |

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, and the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan. 2004.

E-911 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at you Town Office or on the internet @www.state.vt.gov/e911. Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town Officials are required to preserve your privacy.

VERMONT CARES

Vermont Committee for AIDS Resources, Education & Services

For close to two decades of the AIDS epidemic Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members. In addition, Vermont CARES has provided education and training to Vermonters of all ages on how to prevent the further spread of HIV infections to themselves and loved ones. In 1997 Vermont CARES help to develop and opened 600 Dalton Drive, Vermont's only residential facility for people living with HIV in Colchester.

The support of the Town of Canaan in Vermont CARES' effort continues to be absolutely essential. Evidence of support from the Town of Canaan has included individual financial contributions from community members, volunteer work and forums for

HIV education presentations. In addition, many volunteers and/or former employees are residents of the town of Canaan and surrounding areas.

In 2003, the number of HIV+ people accessing services from Vermont CARES increased by over 150% from the previous year. In the past year, we have provided support services to over 150 Vermonters living with HIV/AIDS and close to 500 of their family members, some of whom are from the Town of Canaan. These services include service coordination, advocacy, support, transportation, and emergency financial assistance. We have also assisted dozens of HIV+ people to locate and access safe and affordable housing using federal rental assistance programs through scattered site apartments in and around the Town of Canaan.

Vermont CARES Prevention Programs are designed to help individuals at risk for HIV develop knowledge and skills that they can use to protect themselves from contracting the virus that causes AIDS, and to encourage HIV testing and treatment. Vermont CARES offers prevention programs on many different levels for individuals at risk of HIV including peer outreach, needle exchange and oral HIV testing. During the past year, 25 individuals living with and at risk of HIV have been involved in community outreach and education. That work included one-on-one outreach to individuals at risk, presentations at schools as well as public information tables at community events in the Town of Canaan and other communities in Essex County. Over the course of the past twelve months, we have reached well over 5,000 Vermonters directly with HIV prevention education information. In addition, Vermont CARES collaborates with other social service agencies that serve individuals at high risk of HIV infection to ensure access to resources to help them with a myriad of issues including domestic violence, substance abuse, mental health, and homelessness.

With continued support from the Town of Canaan, Vermont CARES will be able to take on the new challenges facing us as more and more people believe that "AIDS is over" or there is a cure for AIDS. The fact remains that there is no cure for AIDS...current treatments are exceedingly expensive, toxic and often have limited effect. The growing media hype about the "end of AIDS" has led to an alarming increase in the number of people, particularly young adults, who report that they have stopped protecting themselves against HIV infection. We have a lot of work to do to actually bring this epidemic to its end.

Thank you for your continued support. If you are in need of any additional information, documentation or have any questions, please call 802 863-2437 pr 800-649-2437.

Kendall Farrell, Executive Director

**NORTHEAST KINGDOM HUMAN
SERVICE, INC.
2003 ANNUAL REPORT SUMMARY**

The Northeast Kingdom Human Services, Inc., is a private, not-for-profit organization serving Essex, Caledonia, and Orleans Counties. It is organized and directed by local citizens who believe that human services should be cost effective and responsive to the needs of our local communities.

The State of Vermont contracts with NKHS to provide a broad range of services to individuals with severe and persistent mental illness, children with severe emotional disturbance and their families, and individuals with developmental disabilities including mental retardation and autism. Services are also offered to individuals with alcohol and drug problems by the Tri-County Substance Abuse Program, a division of NKHS.

NKHS provides emergency and out-patient services to individuals with various, less severe social, emotional and psychological problems. To the extent that these services are subsidized by state and local dollars, NKHS provides the services on a sliding fee scale based on the person's ability to pay.

Our Annual Report details the services we provide, and is available free of charge by calling (802) 334-6744, or by writing to NKHS, PO Box 724, Newport, VT 05855.

Your appropriation is especially important to the delivery of our programs and services because it demonstrates community support and financial assistance. We greatly appreciate your interest and support.

**FY 2003 SUMMARY OF SERVICES FOR
THE TOWN OF CANAAN**

PERSONS SERVED 41

CANAAN 2002 CENSUS COUNT 1078

OUR REQUEST FOR SUPPORT IS \$1.05 PER
CAPITA \$ 1,132.00

Kathleen C. Hemmons, MSW Executive Director
William Gardyne President, Board of Directors

ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting VNA & Hospice has served your community since 1969. We are a non-profit home care agency whose mission is to provide services to every individual in need. Our dedicated staff works with clients, their families, physicians, and other area providers to ensure that people received the care they need while maintaining their independence and their ability to remain in the comfort of home. Your continued commitment to us enables us to continue our commitment to the community.

I want to thank you for your past financial support, it has been greatly appreciated. As you know, last year we were able to reduce the amount of our request due to a positive performance for the previous two fiscal years. However, as we predicted last year, the reductions in reimbursement imposed by Medicare have caused us to fall back to a less optimistic bottom line. Some of this can be attributed to the \$192, 436 in free services we provided last year. We are asking the voters for an appropriation to help defray some of this cost and allow us to continue to provide all of the services required in your community.

It is important to remember that OEVNA&H is unlike other non-profit organizations who work with a fixed budget – they are aware of how much money they have to spend before they provide services. Our budget is based on actual payment for services rendered and we are not compensated if there is not payment source. In fact, since we began providing services we have provided over \$825,000 worth of free care. Our budget for the upcoming year is based on projections from prior years, but if our projections fall short, so do our revenues.

**SUMMARY OF SERVICES PROVIDED TO
CANAAN IN FY 2003:**

| | |
|-------------------------------------|------------|
| Canaan residents receiving services | 36 |
| Total Visits to Canaan residents | 2693 |
| Canaan residents attending clinics | 14 |
| Loss Revenue in Canaan | \$8,525.00 |

If you have any questions in regard to our request or would like to have a representative meet with you to discuss services provided to your community, please do not hesitate to contact us. Again, we thank you for your generous support and look forward to serving your community in 2004.

Nancy Warner, Executive Director



AREA AGENCY ON AGING FOR NORTHEASTERN VERMONT

CANAAN SENIOR MEAL SITE

The Canaan Senior Meal Site still needs money this year. We are asking you again this year, to support our Senior Meal Site in Canaan. We feel that \$600.00 would be sufficient this year. We still raise some money ourselves with bingos, penny sales, and other raffles. Last year we served 3011 meals. The Seniors worked 1712 volunteer hours for the welfare of the Canaan Senior Meal Site. Our program supports social interaction, such as foot clinics, high blood pressure, flu shots, etc. Your help would be very much appreciated.

Your thoughtfulness meant more to us than words can ever say. Thank you again for your generous donation of \$600.00 last year, from all the Seniors of the Canaan Meal Center.

Sincerely,
Roger Grenier, Meal Site Manager



I would like to thank you for your past financial support, it has been greatly appreciated. In the coming year we will continue to serve senior citizens in Canaan in many ways. We are a private nonprofit agency. While our principal funding is through Older Americans Act, we depend on Canaan's annual appropriation to help us achieve our goals.

The mission of the Area Agency on Aging is to help any person 60 and over to maintain a healthy, active life and to remain independent in their own homes and communities for as long as possible. Our professional advocates and case managers work closely with seniors to determine how to best meet their individual needs, which may include: offering assistance with Social Security, Medicaid, Food Stamps, fuel assistance, in-home services and many others. There is no charge for services provided by the Agency.

Your past funding has allowed us to provide important services to Canaan seniors such as support of senior meal sites, delivery of meals to homebound, health insurance counseling, transportation for medical and other appointments, legal services and companionship through the Senior Companion Program.

Despite cost increases, we feel we can maintain our current services in the coming year with a level funding request which would be \$1,087.50 from Canaan.

If you would like any additional information, please call (800) 642-5119.

Canaan's continued commitment to the Area Agency on Aging is most welcome!

Kenneth E. Gordon, MSW
Executive Director

**UPPER CONNECTICUT VALLEY
MENTAL HEALTH & VERSHIRE
CENTER
2003 FACT SHEET**

**UPPER CONNECTICUT VALLEY MENTAL
HEALTH SERVICE**

Upper Connecticut Valley Mental Health & Developmental Services has provided the people of northern New Hampshire and bordering communities in Vermont with quality services for over 30 years. We provide mental health emergency services 24 hours a day, counseling, evaluations, drug and alcohol treatment, consultation, education, medication evaluations and treatment, community outreach, and prevention services. We also provide supportive housing services to individuals with disabilities, enabling them to live as independently as possible in their local community. The services we provide are confidential.

As a private non-profit agency, we are dependent on fees for services, grants and appropriations from the communities we serve. Insurance plans cover most of our services. It is our policy to not let an inability to pay prevent someone from obtaining the services they require. Sliding fee arrangements are available. As a result, our collection rate is only about 50%.

VERSHIRE CENTER

Vershire Center has provided vocational and social training as well as support to individuals with a variety of disabilities for more than 30 years. Over 60 individuals from the local geographic area benefit from our services. Over 50 community employers across our service area work closely with the Center to provide meaningful paid and volunteer work, as well as social opportunities to the individuals we serve.

The individuals we serve reside in Errol, Northumberland, Pittsburg, bordering Vermont communities, and all points in-between. Hundreds of miles of transportation services are required each day.

TOWN DONATIONS:

(Vershire Center & UCVMH)

The amount received from the Town of Canaan in 2000: \$ 1,500.00

The amount received from the Town of Canaan in 2001: \$ 1,500.00

The amount received from the Town of Canaan in 2002: \$ 1,500.00

The amount received from the Town of Canaan in 2003: \$ 1,500.00

The amount requested from the Town of Canaan in 2003: \$ 1,500.00

We deeply appreciate the ongoing support that we have received from the citizens of Canaan. Your appropriations help insure the continued availability of quality services to the residents of your community who experience mental health difficulties and/or developmental impairments.

Respectfully submitted,
Charlie Cotton, LICSW
Area Director 237-4955



STEP O.N.E.

Step O.N.E. provides free services to victim/survivors of domestic and sexual violence in Orleans and Northern Essex counties, 24 hours a day, 7 days a week.

People who have been battered, abused, or raped may call the hotline to speak with a trained advocate. Advocates are available to meet with individuals at the hospital or at a law enforcement agency to discuss safety options. Victim/survivors may also call to make an appointment to meet with an advocate in our Canaan, Island Pond or Newport offices. Guidance is offered in accessing emergency safe housing, social services and other community resources. Support may be provided for victim/survivors during court appearances. Follow up, supportive listening, support groups, educational materials, and information is also offered. For more information call(802)334-0148 or 1-800-224-7837.

In 2003 Step O.N.E. provided thousands of units of service to victim/survivors of domestic and sexual violence in Orleans and northern Essex counties. Each new incident of violence requires a minimum of 6 hours of staff time to aid the victim/survivors.

We depend on local support to provide the immediate help that survivors need. It would be greatly appreciated if Canaan residents would please appropriate \$275.00 to help with the costs that Step O.N.E. is facing. On behalf of the victim/survivors of domestic and sexual violence, Step O.N.E. staff and volunteers thank you for your past contributions. We ask for your consideration of this year's request; please help us continue to provide free services.

Respectfully, Debra Zimmerman,
Director of Step O.N.E. Programs

VERMONT CENTER FOR INDEPENDENT LIVING SUMMARY FOR TOWN REPORT

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services for living more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to over 1974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing & speech impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels Program for individuals Under 60 with Disabilities.

VCIL's central office is located in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services to Vermonters, utilizing the following services/programs.:

1. Information and Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, call us toll-free at 1-800-639-1522, or visit our new web site at www.vcil.org.

Sincerely,
Sandra Nall, Development Officer

NORTHEAST KINGDOM LEARNING SERVICES, INC.

We are the Northeast Kingdom Adult Education and Literacy Program (formerly Adult Basic Education). We provide on-demand home and learning center educational services to Canaan residents as well as to almost anyone in Caledonia, Essex or Orleans counties over the age of sixteen who wants to improve basic education skills. The program has full service learning centers in Newport and St. Johnsbury, part-time centers in North Troy, Island Pond, Hardwick and Lyndonville and home tutors who travel everywhere in the three counties. As always, demand for adult basic education services remains very high. In 2003, we provided over 19,000 hours direct instruction to 948 students. We are currently serving 213 adults who are working on a GED or high school diploma. Some of our other students are studying for the Commercial Driver's License or working to improve job readiness or job skills. Our Drop-Out Recovery program allows adults to earn a competency based high school diploma at no additional cost to the high school continues to grow in popularity. We now have 7 people in the program and last year 3 earned their diploma. We have also seen an increase in G.E.D. testing.

Your support of the Northeast Kingdom Adult Education and Literacy program will be helpful to us during the coming year. Our town monies are vital. Town funds are used for many program purposes. They have helped us pay the rent for our learning centers and offer our students higher quality and more comprehensive instructional resources. Over the years, town funds have helped us purchase workbooks, instructional supplies, reference materials and instructional software. We hope you will continue your support of the Northeast Kingdom Adult Education and Literacy program.

We respectfully request an appropriation of \$200.00 for the coming year. Thank you for your consideration.

Respectfully submitted,
William V. Crenshaw, Executive Director

UCVH EMERGENCY SERVICES

The Emergency Department at UCVH is open 24 hours a day, 365 days per year. There is an in-house physician or physician's assistant assigned daily solely to the duties of the E.R. and walk-in clinic. The department is equipped with expensive life-saving equipment and staffed by well-trained patient care personnel. During the fiscal year ending September 30, 2003 the department cared for 3,404 E.R. patients and saw an additional 1,618 walk-in patients, which is a total increase of 524 patients over fiscal year 2002. This department annually operates at a deficit, but because of its essential nature, it is a service the hospital must provide. Each year the hospital requests that area communities help support the continuance of this vital service.

AMBULANCE DISTRICT A-1

The Ambulance District A-1 is the State of New Hampshire designated region of ambulance services that encompasses the Pittsburg, Colebrook and Stratford ambulance corps. Currently the towns of Pittsburg and Stratford own their own ambulance vehicles and UCVH owns the two Colebrook ambulances. All operating expenses for the ambulances are paid by UCVH. These include vehicular and professional liability insurance, maintenance and repair, licenses and registration and equipment. The services are staffed by volunteer E.M.T.'s; however, when they respond to a call UCVH pays their wages. During the year ending September 30, 2003, District A-1 responded to 511 emergency calls. The hospital does the billing for ambulance services and retains the payment. This service does not generate enough revenue to consistently cover expenses. The funds requested at town meetings are restricted by the UCVH Board of Directors for the replacement, maintenance and repair of ambulance vehicles, and associated ambulance equipment. UCVH requests assistance from the towns in providing this essential service.

Upper Connecticut Valley Hospital appreciates the support and assistance given to these important services. Your efforts help make the North Country a healthier, safer place to live.

It should be noted there is no increase in our request for 2004 for the UCVH Emergency Services and Ambulance Services. I would welcome the opportunity to meet with you should you wish to discuss these items. Please feel free to contact me at 603-237-4971, Ext. 205.

Sincerely, Clement Berry, CEO UCVH



COUTTS-MORIARTY 4-H CAMP INC.

Coutts-Moriarty 4-H Camp Inc, is requesting appropriations from the Town of Canaan in the amount of \$100.00. These funds will be used solely for Canaan Youth Scholarships. 2003 was our 73rd year of camping and was a very successful season. We feel good about providing these youth with positive supportive residential and day camping experiences. "Camp truly gives kids a world of good," and friendships made at camp last a lifetime.

Over 950 youth attended 4-H camp this summer. Camp was filled and we had a waiting list of children wishing to attend. No camper was turned away because they could not afford to pay the registration fee.

Greater than 1/3 of the youth attending camp received scholarships in 2003. As estimated \$62,797 in camp scholarships was given, of which \$15,452 came from Coutts-Moriarty 4-H Camp's scholarship program. These funds come annually from many generous community members, local town support, alumni, local business and out of the area donors. The camp continues to operate primarily on registration fees with few other small revenue sources, while trying to maintain a reasonable camp fee for Northeast Kingdom Youth.

For information on attending camp, summer employment, or making donations to the scholarship fund, please contact our office at 802-766-2236. Our address is P.O. Box 565 Derby, VT 05829 or e-mail us at camp@couttsmoriarty.com or visit our website at www.coutts-moriarty.com
Sharon Rhodes-Zoroufy, Executive Director

**ABSTRACT OF 2003 TOWN MEETING MINUTES
2003 WARNING AND VOTE THEREON**

The March 3, 2003 Annual Town Meeting was opened at 6:40 P.M. by the Moderator David Patrick. Moderator Patrick read the Town Warning in its entirety. The voters opened discussion on each Article. Discussions on the Articles were then closed and the voters' decisions were recorded. The meeting adjourned at 8:10 P.M.

WARNING

To the inhabitants of the Town of Canaan, Vermont, who are the legal voters in said Town, you are hereby notified and warned to meet at the Canaan Memorial High School Auditorium on Monday, the 3rd day of March, 2003 A.D. at 6:00 p.m. to act on the following business.

ARTICLE I. To elect all Town Officers required by law.
(Vote on the above Articles to be by ballot on the 4th day of March, 2003 A.D. and ballot box to be open from 10:00 a.m. to 7:00 p.m.)

TOWN BUSINESS

ARTICLE 1. To see if the Town will vote to accept the provisions of the Statutes in regard to the collection of taxes by the Treasurer. **ARTICLE 1 Passed in the affirmative.**

ARTICLE 2. Shall the Town raise and appropriate one thousand one hundred and thirty dollars (\$1,130.00) to the Canaan Community Recreation Park for maintenance and new equipment. **ARTICLE 2 Passed in the affirmative.**

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$19,691.50 with revisions, if any, for the following agencies:

| | | |
|---|---------------|---|
| a. Orleans Essex VNA & Hospice, Inc. | \$ 625.00 | pg. 59 |
| b. Northeast Kingdom Human Services, Inc. | 1,132.00 | pg. 59 |
| c. Canaan Senior Meal Site | 600.00 | pg. 60 |
| d. Northeastern Vermont Area on Aging | 1,087.50 | pg. 60 |
| e. Upper Connecticut Valley Mental Health Service and Vershire Center | 1,500.00 | pg. 61 |
| f. Step O.N.E., Newport Vermont | 250.00 | pg. 61 |
| g. Vermont Center for Independent Living | 195.00 | pg. 62 |
| h. Northeast Kingdom Learning Services, Inc. | 200.00 | pg. 62 |
| i. Upper Connecticut Valley Hospital | 4,000.00 | pg. 63 |
| j. Ambulance District A-1 | 9,702.00 | pg. 63 |
| k. Vermont Cares | 200.00 | pg. 58 |
| l. Essex County Natural Resources Conservation | <u>200.00</u> | pg. 56 |
| AGENCY APPROPRIATION REQUEST TOTALS | \$19,691.50 | ARTICLE 3 Passed in the affirmative. |

ARTICLE 4. To see if the Town will vote to accept the proposed General budget with revisions, if any, for the ensuing year. (General Budget Page 22) **ARTICLE 4 Passed in the affirmative.**

ARTICLE 5. To see if the Town will vote to accept the proposed Highway budget with revisions, if any, for the ensuing year. (Highway Budget Page 40) **ARTICLE 5 Passed in the affirmative.**

ARTICLE 6. To see if the Town will vote to accept the proposed Library budget with revisions, if any, for the ensuing year. (Library Budget Page 36) **ARTICLE 6 Passed in the affirmative.**

ARTICLE 7. To transact any other business that may legally come before the meeting.

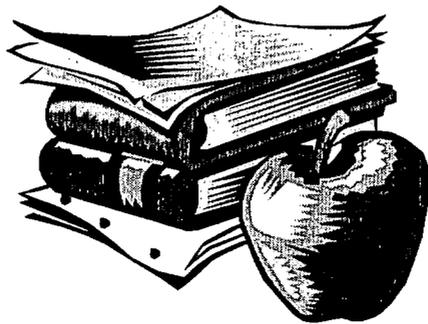
Given under our hands at Canaan, Vermont this 27th day of January, 2003 A.D.

Selectboard of Canaan, VT
/s/ Thomas D. Moody
/s/ Joseph C. Robbason
/s/ David M. Gray

**TOWN SCHOOL
DISTRICT
CANAAN, VERMONT**

**ANNUAL REPORT
OF THE SCHOOL DIRECTORS**

2003



**THE GRADUATION CLASS OF CANAAN MEMORIAL HIGH SCHOOL
2003**



**Krystina Bouchard
Justine Carney
Michael Dullen
Sarah Gagnon
Jennifer Houle
Alix La Scola
Brian Lima
Joel McComiskey
Steven Quinn
Justin Thibeault
Laura Vigneault**

**Megan Brown
Kyle Daley
Luc Gagnon
Julie Gilbert
Arun Kapoor
Eric Lemay
Daniel Marquis
Stephene Patenaude
Michelle Roy
Diana Vigneault
Sarah Wheeler**

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CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the first day of March 2004 at 6:00 P.M. to act on the following business:

ARTICLE 1. To elect all Town School District Officers, as required by law. (Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the second day of March from 10:00 A.M. to 7:00 P.M.)

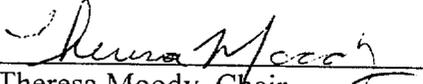
ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

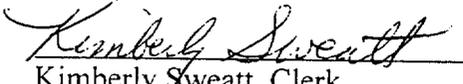
ARTICLE 3. Shall the voters of the Town School District appropriate \$2,736,841 necessary for the support of its schools for the year beginning July 1, 2004?

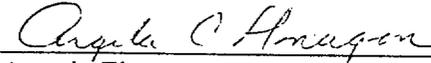
ARTICLE 4. Shall the electorate authorize the Board of School Directors to make available the School District's facilities and equipment for public purpose to such individuals or organizations for such use as the Board deems in the best interest of the District.

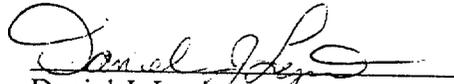
ARTICLE 5. To transact any other business that may legally come before this meeting.

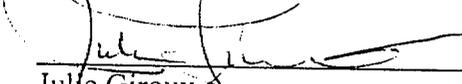
Given unto our hands this 26th day of January, 2004.


Theresa Moody, Chair


Kimberly Sweatt, Clerk


Angela Flanagan


Daniel J. Lepine


Julie Giroux

COMMENTS FROM THE SCHOOL BOARD CHAIRPERSON

Theresa Moody

It was a fairly quiet year for us here on the Board, with the biggest changes yet to come. Tomorrow we will be bidding adieu to "Numbers Lepine". Mr. Dan Lepine has served this community and it's school system for 27 years on the Board. (I have a hard time believing I'm even going to live for 27 more years.) I don't think anyone could argue that he has done our children and this community a great service and we are forever grateful. We wish him all his greatest desires and we'll see you at the games Danny.

We welcomed Julie Giroux in Jules Marquis' vacated seat. We're glad to have Julie here on board and congratulate Jules in his new job, knowing he did not resign without regret.

Mr. Wayne T. Murray will be retiring at the end of this school year. Mr. Murray has served our communities as Principal for the Canaan school system (3 years) and as Superintendent for 16 years. His accomplishments within those 19 years have been many. He is a past president of the Vermont Superintendent's Association and a member of the Board of Director's for the New England Superintendent's Association. He was the driving force behind Dollars for Scholars and the Vocational Center. He has been involved in this community through the Border Riders and the American Legion and was again, a major force behind our community park. He has a great working relationship with our school administration, staff and school board. During Mr. Murray's 16 years as Superintendent, our teachers have never been on strike and the Canaan School has never ended a school year budget with a deficit. He has made the quality of our children's education his life's work and given Canaan School a stability, reputation and desirability that cross state lines. We say goodbye to Mr. Murray with heavy hearts.

With the retirement of Mr. Murray, the Superintendent seat vacated, we are pleased to be able to say that Mr. Daniel French will be filling those rather large shoes. Mr. French has turned Canaan schools around during these past 7 years as principal. We have a very good, stable teaching staff, computer and vocational technology programs that continue to excel and surpass most small school systems in Vermont, and even more ambitious curriculum goals for our students in the future. We are confident in Mr. French's ability to fill this seat.

We are hopeful that we will have a new Principal in the very near future who will build on Mr. French's accomplishments and create some accomplishments of his/her own.

We are looking forward to a new roof on the high school in the Spring and new paving to preserve the previously accomplished roadwork around and between the schools.

Contract negotiations are coming up in the Fall and we are looking forward to a positive and beneficial outcome for our teachers and this community.

We thank you for the responsibilities you have bestowed upon us all and we will continue to do our best with that responsibility.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Wayne T. Murray

I will start this report by expressing our appreciation for the community support we received in passing a warned article at our special meeting held in October. With this approval, we were able to set aside unanticipated end of year carry-over and reserve these funds to over-lay our high school and gymnasium roof and to resurface selected parking and drive areas at the school. In addition, we have applied for a matching 30% construction aid from the state to further stretch your tax dollar. It is expected that these projects will take place during the spring and summer of the current year. These projects will add to the School Boards continuing program of maintaining building integrity and the overall appearance of our grounds and facility.

During the last legislative session, the Vermont House and Senate agreed upon the first substantial funding change to ACT-60. You may recall that this act provided the basis of equalizing the ability of communities to raise the same dollar amount with the same effort across the state. With the passage of ACT-68, it is presumed that a loophole for selective communities to fundraise in order to retain their wealth has been eliminated. In addition, funds to finance education in the state have come from an increase in the state sales tax that we receive back as an increase in per pupil revenue. The effect for many communities should be a reduction in their local school tax rate to support education.

In a desire to provide all Vermont communities with consistent comparison information, ACT-68 requires that we include two additional pages of budget information. The first page (92) details the Grants that we receive within the Supervisory Union and Canaan in particular. Many of these grants are written and implemented by administrative personnel on your behalf. We have provided a summary of their purposes after each projected grant amount. The second page (93) shows a three-year budget data comparison for your review. The funding formula changes in excess spending do not allow for effective comparison this year but in future years you will be able to compare spending and tax rates for our community.

Our proposed budget for next year shows an increase of \$186,960 over the current year. Approximately \$102,000 is allocated to increases in wages, salaries and benefits for employees that meet our obligations for the third year of a three-year negotiated agreement with both the professional staff and para-educator personnel. Overall special education costs remain approximately the same as current year projections. This is reflected in increases and decreases within Mainstream, Resource Room and Essential Early Education programs. Funding changes in the ENSU budget reflect salary and benefit adjustments coupled with a change in the fee structure. The Supervisory Union Board approved a reduction in the assessment charges for the Norton School District in recognition of their declining enrollment and their decision to tuition their 7th and 8th grade students. As the current school of choice for Norton secondary students, our tuition revenue more than offset our increased costs. The changes in general supplies, insurance and utilities have been made to reflect our history of usage and current projections.

Our revenue projections to meet our proposal can be found on page 80. Anticipated increases in tuition revenues and state aid coupled with a projected surplus for the current year have contributed to meet most of the expenditures that we expect. A **decrease** in our Above Block Spending of \$102,809 should translate to an **11% reduction** in your projected school tax rate. It is difficult to predict individual tax impact but we feel that our proposal is fiscally conservative and maintains our current programs.

**Report of the Principal
Daniel M. French**

Our students continued to show improvement on the state tests during the 2002 – 2003 school year. 80% of all second graders achieved the standard or achieved the standard with honors. This has been an area of strength for Canaan Schools as our students continue to perform above the state average in this area. We are also starting to see improvement on the grades 4, 8 and 10 tests as well. A new federal law, the No Child Left Behind Act, will bring major revisions to our student testing program in the future with the likely effect that students will be tested more often.

The test results were analyzed by the Steering Committee and incorporated into a new Action Plan. The new Action Plan includes school improvement goals for 2004 – 2006. These goals include reducing student obesity, improving the overall safety of the school, increasing student performance on the state tests, expanding our alternative vocational programs, expanding the school's computer network, and increasing the number of distance learning opportunities for students. Copies of the Action Plan are available in the principal's office and can be viewed on the school's website www.canaanschools.org.

Plans were finalized for the implementation of a new vocational program called Business Technology. This program is an upgrade of the previous Office Occupations program. This new program will include a greater emphasis on information technology and automated accounting software. Students who complete this program will also be eligible to obtain the Microsoft Office Specialist certificate. This program will utilize state-of-the-art technology and will ultimately provide the opportunity for more adult education programs after school and during the evening.

Canaan Schools had a special guest when Zhao Yihong, an English teacher from Gansu, China, stayed with various area families during the entire school year. The students were able to obtain a better understanding of Chinese culture by getting to know Mr. Zhao, and Mr. Zhao was able to improve his English speaking skills. His visit culminated with a Chinese cultural celebration organized by the elementary staff and two other visiting Vermont Chinese teachers. During this week-long celebration our students learned about different aspects of Chinese culture including calligraphy, language, cooking, and exercise activities.

New equipment was purchased for the elementary playground. This purchase was the result of several years of planning and fundraising efforts organized by a parent-teacher committee. The equipment was purchased at a discounted price and stored at Ethan Allen until the summer of 2003 when the installation occurred. Many volunteers from Canaan and the larger area gave money and their time to organize the new playground, and on behalf of the students I would like to thank them for their efforts.

NOTICE TO PARENTS WHOSE CHILDREN ARE IN NEED OR ARE RECEIVING SPECIAL EDUCATION SERVICES

What is a free appropriate public education?

A free appropriate education means special education and related services for school age pupils which are provided at public expense, meet State Department of Education standards, and which are based on an individualized education program. As a parent of a handicapped child, the following rights are included in a free appropriate public education.

The right:

- To informed consent before any major change is made in the educational program of your child.
- To challenge the accuracy of information in your child's record.
- To have your child educated in the most normal school setting possible.
- To question the appropriateness of your child's education program.
- To be informed of due process procedures.
- To an appropriate educational assessment of your child in the primary language of the child.
- To participate fully in the planning of your child's individual education program.
- To full knowledge about special education programs for your child.

It is the responsibility of the State of Vermont and its school districts to ensure that these rights are extended to all handicapped students and their parents. Just as school systems have their responsibilities, parents have the responsibility to participate in decisions of their child's educational program.

REQUIRED PUBLIC NOTIFICATIONS - STATE AND FEDERAL

CHILD FIND NOTICE

The supervisory union/school districts listed below wish to inform interested parties that all people with disabilities from birth through the age of 21, who are in need of special education and related services, need to be identified, located and evaluated. Also, any person between the ages of 3 through 21, who is in need of special education and related services, is entitled to a free and appropriate public education. Therefore, any person who has information about disabled people, who fit these descriptions, should contact the supervisory union/school district in which the person resides.

In accordance with the policies of the supervisory union school districts listed below and with 34 CFR Part 99 which is the Family Educational Rights Privacy Act of 1974, this public notice informs all parents within their jurisdictions about how information is cared for when it is collected during the identification, location and evaluation of all people with disabilities.

- Each school possessing personally identifiable information will protect it.
- Personally identifiable information is kept on people eligible, referred or considered for special education services.
- Parents have the right to know what types of information have been designated as directory information. " Directory information" means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy, if disclosed: it is the student's name (unless the parent requests otherwise), address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height, membership in athletic teams, dates of attendance, degrees and awards received, and the most recent previous school attended.
- Parents have the right to know the types and locations of educational records kept by the school and the titles and addresses of officials responsible for the records.
- A list of the names and positions of employees within the supervisory union/school district who have access to personally identifiable information shall be available for public inspection.
- If anyone other than an authorized employee of the supervisory union/school district looks at the educational record of a child, that person shall so indicate by signing his/her name, date and purpose for which (s)he entered the record on a form which shall become part of the educational record.
- Parental permission will be obtained prior to disclosing confidential information to anyone who is not an authorized employee of the supervisory union/school district.
- Information relevant to a child's specific disability (example: medical information, intelligence test results, social or developmental history, comprehensive evaluation report and the individualized educational program) will be part of the educational record.
- Personally identifiable information will be gathered from screenings, qualified diagnostic centers and other sources, as deemed necessary, to complete a comprehensive evaluation.

REQUIRED PUBLIC NOTIFICATIONS - STATE AND FEDERAL

(continued)

- Parents or an eligible student will be able to access personally identifiable information and inspect and review their education record(s) no later than 45 days after the request is made.
- Parents have the right to a response to reasonable requests for explanations and interpretations of the educational records.
- Parents may obtain a copy of the educational record without a fee for copying, if a fee will be a financial burden and/or will prevent them from obtaining the records.
- Parents have the right to request that the educational record be amended. The school district will decide whether to amend the record within a reasonable time of the request. If the district decides to refuse to amend the record, it shall inform the parent of its decision and advise the parent of the right to a hearing. If, as a result of the hearing, it is found that the educational record must be amended, the school district will amend the record and inform the parent in writing. If, as a result of the hearing, it is found that the disputed information is not inaccurate, misleading, or otherwise in violation of the privacy rights of the child, the school district will inform the parent of his/her right to place in the educational record a written statement commenting on the information or stating any reasons for disagreeing with the results of the hearing. This written statement will become part of the educational record and will always be included whenever the contents of the educational record are properly viewed or requested.
- Parents have the right to a hearing to challenge the educational record of their child.
- Parents will be notified prior to the school district's destruction of personally identifiable information about their child.
- The parent has the authority to inspect and review records relating to his/her child unless the supervisory union/school district has been advised that the parent does not have the authority under applicable State law governing matters such as guardianship, separation and divorce.
- Parents have the right to file a complaint with the Secretary of the U. S. Department of Education concerning alleged failures by the supervisory union/school district to comply with this policy.

Note: If there are parents within the school districts who should have this information interpreted or written in other languages, please notify the supervisory union/school district.

The contact person for the Essex North Supervisory Union and its member school districts, including Canaan, Norton, Bloomfield, Brunswick and Lemington, is:

Mr. Wayne T. Murray
Superintendent of Schools
P. O. Box 100
Canaan, Vermont 05903-0100

PARENTAL REVIEW OF THEIR CHILD'S SCHOOL RECORDS

The Canaan School District has a policy with regard to student records. You have a right to review your child's confidential school records. Your request may be in writing or verbal and will be granted as soon as possible, but in no case more than forty-five days after the request has been made. The school records shall only be examined in the presence of and with the interpretive assistance of the principal's designated representative.

CHILD FIND / CHILD COUNT

As required under State of Vermont Special Education Laws and Public Law 94-142, the Canaan School System reminds all parents and community members that any child aged three to twenty-one is entitled to a "free appropriate public education". Children already in the Canaan School System who meet the eligibility requirements of the two above mentioned laws will have had special education programs prepared for them for the coming school year. Ms. Terry Hurlbert would like to be notified of any child who may be attending a special school outside the community.

PURSUANT TO SECTION 504 OF THE REHABILITATION ACT OF 1973

The Canaan Public School System will adhere to a procedure that no qualified handicapped person shall, on the basis of handicap, be subject to discrimination in employment under any program or activity offered by the public schools of the Town of Canaan, Vermont.

STATEMENTS OF NON-DISCRIMINATION

The Essex North Supervisory Union will adhere to a policy of non-discrimination in all matters related to the operation of and the programs offered by the public schools of Canaan and Norton, Vermont.

CANAAN SCHOOL DISTRICT INDEBTEDNESS

The Canaan School District has no outstanding loans or bonds.

AUDIT REPORT AND REVIEW

As required by state statute, the Canaan School District must have an independent audit completed by a public accountant every three years. This review of our financial statements has taken place for fiscal year 2002. The complete report, including notes to financial statements, is available for review at the Office of the Superintendent of Schools.

CANAAH SCHOOL DISTRICT STAFF

| | | |
|-----------------------|--------|---------------------------------|
| Daniel M. French | M.Ed. | Principal |
| Martha Allen | M.Ed. | Library/Media Center |
| Kelly Blair | M.S.W. | Guidance Director |
| Jean B. Bond | M.S. | Science |
| Jeannine E. Brady | B.S. | Grade Three |
| Linda A. Curtis | M.Ed. | Kindergarten (1/2 time) |
| Dawn Duke | B.A. | Grade Four |
| Walter Earle | B.S. | Mathematics |
| Nancy Edwards | M.Ed. | Grade Five |
| Myra E. Ellingwood | B.A. | Grade Two |
| Nancy Gooch, RNC | B.S.N. | School Nurse |
| James W. Grittner | B.A. | Mathematics |
| Judith L. Jacques | B.A. | Grade One |
| Amy Keafer | B.A. | Art |
| Mary M. Kimball | M.A. | French |
| Margaret A. Lima | B.A. | English |
| Lois Little | B.A. | Social Studies |
| Deborah M. Lynch | B.S. | Family & Consumer Science |
| Stephanie W. Lyons | B.S. | Business |
| Christopher R. Masson | B.S. | Science |
| Scott W. McKibben | B.S. | Industrial Arts |
| Todd Nichols | B.S. | Physical Education |
| Anthony Palmieri | B.A. | Music |
| Eugene A. Reid | B.S. | Trades & Industries/Drivers Ed. |
| Philip Shaw | B.A. | Social Studies |
| Kathy C. Smith | B.S. | Grade Six |
| Jennifer L. Turner | B.A. | English |

SUPPORT STAFF

| | |
|------------------|----------------------------|
| Ginette L. Ladd | Administrative Assistant |
| Jan Thibeault | Kindergarten Para-educator |
| Roger Langevin | Director of Maintenance |
| Robert Fisher | Custodian |
| Nancy Purrington | Food Service Manager |
| Diane Rice | Dietary Aide |
| Thomas Mays | Computer Tech |

SCHOOL ENROLLMENT

1-Oct-03

| Grade | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|--------------|----|---|----|----|----|----|----|----|----|----|----|----|----|
| Boys | 6 | 3 | 9 | 4 | 12 | 8 | 6 | 13 | 14 | 18 | 20 | 13 | 13 |
| Girls | 7 | 6 | 4 | 6 | 6 | 11 | 10 | 14 | 12 | 16 | 14 | 8 | 20 |
| TOTAL | 13 | 9 | 13 | 10 | 18 | 19 | 16 | 27 | 26 | 34 | 34 | 21 | 33 |

Elementary (K-6) - 98

Secondary (7-12) - 175

TOTAL ENROLLMENT: 273

Schedule of Revenues, Expenditures and Changes to Fund Balance - 2002/2003

| | Budget | Actual |
|--|---------------------|---------------------|
| Kindergarten | \$ 35,705 | \$ 33,411 |
| Grade 1 | 59,480 | 58,562 |
| Grade 2 | 56,620 | 42,688 |
| Grade 3 | 48,705 | 48,114 |
| Grade 4 | 53,079 | 53,396 |
| Grade 5 | 56,167 | 56,177 |
| Grade 6 | 48,793 | 48,794 |
| Business | 59,014 | 53,718 |
| English | 92,048 | 94,195 |
| Family & Consumer Science | 49,564 | 49,884 |
| French | 51,691 | 52,232 |
| Industrial Technology | 48,860 | 48,478 |
| Mathematics | 91,913 | 92,602 |
| Science | 89,884 | 95,281 |
| Social Studies | 87,849 | 85,061 |
| Trades & Industries | 58,077 | 57,101 |
| Drivers Education | 11,647 | 11,404 |
| Art | 35,157 | 34,484 |
| Computer Technology | 61,404 | 68,367 |
| Music | 38,359 | 36,480 |
| Physical Education | 28,791 | 29,880 |
| Special Education | 438,410 | 359,793 |
| Student Activities | 63,490 | 50,313 |
| Guidance | 63,565 | 56,743 |
| Health Services | 34,839 | 35,014 |
| Improvement of Instruction | 33,473 | 30,462 |
| Library | 42,201 | 62,784 |
| School Board | 10,797 | 9,179 |
| ENSU Assessment | 107,511 | 107,412 |
| Principal's Office | 130,818 | 130,338 |
| Fiscal Services | 13,498 | 11,626 |
| Plant Operations-Bldg/Equip | 168,452 | 168,081 |
| Plant Operations-Grounds | 5,569 | 4,247 |
| Transportation | 70,281 | 70,281 |
| Food Service Operation | 100,837 | 93,862 |
| TOTAL | \$ 2,446,548 | \$ 2,340,444 |
| REVENUES | | |
| Property Tax - Local Share | \$ 443,415 | \$ 443,415 |
| General State Support Grant - State/Local & Education Fund | 1,256,580 | 1,256,580 |
| Elementary Tuition | 48,750 | 36,292 |
| Secondary Tuition | 342,350 | 380,786 |
| Vocational Education - tuition reimbursement | 7,800 | 15,963 |
| Transportation reimbursement | 34,979 | 34,979 |
| Food Service Operation | 70,350 | 75,002 |
| Mainstream Block grant | 80,033 | 80,033 |
| Intensive reimbursement | 133,376 | 105,613 |
| Extraordinary/State Placed reimbursement | 10,800 | 34,171 |
| EEE grant | 9,482 | 9,502 |
| Interest Income | 5,000 | 2,117 |
| Drivers Education | 1,500 | 3,548 |
| Miscellaneous Income/Refunds | 6,700 | 15,456 |
| Prior Year Surplus | (4,567) | 99,657 |
| TOTAL | \$ 2,446,548 | \$ 2,593,114 |
| Fund Balance 7/1/2002 | \$ 99,657 | |
| Fund Balance 6/30/2003 | | \$ 252,670 |

THE CANAAN SCHOOL DISTRICT ACCOUNTS

This is to certify that as of January 1, 2004, the following accounts were on deposit at the First Colebrook Bank and Citizens Bank:

| | | |
|-----------|--|-------------|
| 125-105 | Jeffrey Bryan Memorial Fund (CD) | \$ 2,500.00 |
| 211-791-6 | Jeffrey Bryan Savings & Interest acct. | 168.12 |
| 125-114 | Carrie Jones Lund Scholarship Fund(CD) | \$ 2,300.00 |
| 204-914-7 | Carrie Jones Lund Savings & Interest acct. | 2,282.20 |
| 608-826 | Nancy Carrier Memorial Scholarship (CD) | \$ 5,000.00 |
| 215-726-8 | Nancy Carrier Savings & Interest acct. | 512.20 |
| 125-149 | Jeannette Maurais Memorial Fund (CD) | \$ 1,000.00 |
| 210-420-2 | Jeannette Maurais Savings & Interest acct. | 101.49 |
| 125-152 | Peter Perron Memorial Trust Fund (CD) | \$ 1,730.00 |
| 205-581-3 | Neil Tillotson Fund | \$ 424.32 |
| 121-091-2 | John & Albina Klinefelter (CD) | \$ 7,000.00 |
| 216-586-4 | John & Albina Klinefelter Savings & Interest acct. | \$ 531.67 |
| 155-082 | John & Stanley Carr Memorial Fund (CD) | \$ 2,500.00 |
| 186-524-5 | John & Stanley Carr Savings & Interest acct. | 100.11 |
| 125-696 | Arthur Ross Memorial Fund (CD) | \$ 1,100.00 |
| 213-335-0 | Arthur Ross Savings & Interest acct. | 300.65 |
| 121-092-2 | Nicole Blanchard Memorial Scholarship (CD) | \$ 1,400.00 |
| 216-862-6 | Nicole Blanchard Savings & Interest acct. | 665.65 |
| 12104 | Edwina Lucas (CD) | \$23,000.00 |
| 217-960-4 | Edwina Lucas Savings & Interest acct. | 175.26 |
| 601-040-1 | Harvey Boynton Scholarship (CD) | \$ 1,850.00 |
| 213-903-0 | James Rice Memorial Scholarship | \$ 16.67 |
| 214-089-6 | Gertrude Keysar Commercial Scholarship | \$ 1,353.12 |
| 214-095-0 | Charles Young Scholarship | \$ 226.84 |

Stocks held in safe keeping for the Carrie Jones Lund Scholarship Fund:

| | |
|--|------------------|
| 288 shares of A T & T (common) | \$ 3,684.48 |
| 92 shares of A T & T (wireless) | \$ 594.32 |
| 20 shares of Avaya Communications | \$ 57.40 |
| 93 shares of Comcast | \$ 2,558.43 |
| 1,692 shares of Bell South Corporation | \$ 38,188.44 |
| 248 shares of Lucent Technologies | <u>\$ 466.24</u> |
| Value as of January 29, 2003 | \$ 45,549.31 |

Dividend Income for 2003

| | |
|---|----------------|
| American Telephone and Telegraph (common) | \$ 45.51 |
| American Telephone and Telegraph (wireless) | \$ 16.70 |
| Comcast (Avaya Communications) | \$ 4.00 |
| Bell South Corporation | \$ 1,472.04 |
| Lucent Technologies | <u>\$ 3.98</u> |
| Total income | \$ 1,542.23 |
| Scholarship payments for 2003 | \$ 1,500.00 |

**CANAAN SCHOOL DISTRICT
GENERAL FUNDS
BALANCE SHEET
June 30, 2003**

ASSETS & RESOURCES

| | |
|------------------------|------------------|
| Cash | 331,194.88 |
| Accounts Receivable | 5,790.47 |
| Inventory | <u>10,716.46</u> |
| School/Office Supplies | 2,429.27 |
| Custodial | 3,677.39 |
| Fuel | 4,609.80 |

TOTAL ASSETS & RESOURCES **347,701.81**

LIABILITIES

| | |
|--------------------------|-----------|
| Accounts Payable | 48,542.96 |
| Accrued Wages & Benefits | 32,069.45 |
| Deferred Revenue | 52.78 |

TOTAL LIABILITIES **80,665.19**

FUND BALANCE

| | |
|--------------|-------------------|
| Regular | 252,669.64 |
| Inventory | 10,716.46 |
| Unemployment | 3,650.52 |
| | <u>267,036.62</u> |

TOTAL LIABILITIES & FUND BALANCE **347,701.81**

**CANAAN MEMORIAL HIGH SCHOOL
CLASS OF 2003 GRADUATION AWARDS**

- Megan Brown-** Les Beal Memorial Scholarship, Lucas Memorial Scholarship.
- Justine Carney-** First Colebrook Bank (2 yr).
- Kyle Daley-** Valedictorian, Canaan Dollars for Scholars Academic Achievement Scholarship, Vermont Honors Scholarship, The University of Vermont Green and Gold Scholarship, First Colebrook Bank Scholarship (4 yr.), Jeannette Maurais Student Athlete Award, Canaan Student Council Scholarship, Nancy C. Carrier Memorial Scholarship for Excellence in Medicine.
- Jennifer Houle-** Charles W. Young Memorial Scholarship.
- Alix La Scola-** Nicole Blanchard Memorial Scholarship.
- James Lee-** Canaan Women's Club Alumni Scholarship.
- Eric Lemay-** Gaetan L. Thibault Memorial Scholarship, Harvey Boynton Memorial Scholarship.
- Brian Lima-** Canaan Women's Club Scholarship, Canaan Athletic Award, Berlin City Dealerships' Annual Scholarship.
- Michelle Roy-** Essex North Education Association Award, William Paige Memorial Award, Border Lions Scholarship, Upward Bound Scholarship, Canaan Student Council Scholarship.
- Justin Thibeault-** Salutatorian, Canaan Dollars for Scholars Academic Achievement Scholarship, Essex North Education Association Award, Arthur Ross Memorial Scholarship, Lynwood Peck Band Award, Balsam's Scholarship for Excellence, Upward Bound Scholarship, American Legion Americanism Award, American Legion Northland Post #47 Scholarship, Canaan Student Council Scholarship, Carrie Jones Lund Award, John and Albina Klinefelter Memorial Scholarship.
- Diana Vigneault-** University of Vermont Community Service Scholarship, Canaan Women's Club Scholarship, American Legion Auxiliary Northland Unit #47 Scholarship, Norton Averill Memorial Scholarship, Canaan Student Council Scholarship, Jeffrey Bryan Memorial Award.
- Laura Vigneault-** American Legion Auxiliary Americanism Award.

CARRIE JONES LUND SCHOLARSHIP AWARDS

| | | |
|------|----------------------|----------|
| 1991 | Sylvie Carrier | 400.00 |
| | Julie Lavigne | 400.00 |
| | Andrea Zlotucha | 400.00 |
| 1992 | Mary Brodsky | 300.00 |
| | April Lemay | 300.00 |
| | Tonia Mathieu | 400.00 |
| | Julie Lavigne | 200.00 |
| | Andrea Zlotucha | 200.00 |
| 1993 | Mary Brodsky | 100.00 |
| | Josee Cote | 400.00 |
| | Lydia Grondin | 400.00 |
| | April Lemay | 100.00 |
| | Jimmy Vincent | 400.00 |
| 1994 | Mary Brodsky | 400.00 |
| | Sage D'Aiello | 800.00 |
| 1995 | Michelle Cote | 700.00 |
| | Kelly Rice | 700.00 |
| 1996 | Kristi Hikel | 500.00 |
| | Kevin Lapointe | 500.00 |
| | Catherine Paul | 500.00 |
| 1997 | Stephanie Beauregard | 300.00 |
| | Shelley Cross | 300.00 |
| | Kristi Hikel | 200.00 |
| | Patrick Houle | 300.00 |
| | Samantha Hughes | 300.00 |
| | Kevin Lapointe | 200.00 |
| 1998 | Isaac Carney | 300.00 |
| | Luc Fillion | 300.00 |
| | Kristi Hikel | 300.00 |
| | Patrick Houle | 300.00 |
| | Karen Rice | 300.00 |
| 1999 | Moriah Carney | 500.00 |
| | Katrina Chapple | 600.00 |
| | Alison Lima | 800.00 |
| 2000 | Moriah Carney | 400.00 |
| | Katrina Chapple | 400.00 |
| | Marissa Domanico | 500.00 |
| | Alison Lima | 400.00 |
| 2001 | Irving Cullivan II | 500.00 |
| | Chantal McKeage | 500.00 |
| | Michelle Poulin | 500.00 |
| 2002 | Matthew Fontaine | 750.00 |
| | Michelle Poulin | 750.00 |
| 2003 | Michelle Poulin | 500.00 |
| | Justin Thibeault | 1,000.00 |

**CANAAN SCHOOL DISTRICT
ESTIMATE OF RECEIPTS**

| Revenue Source | 2003-04 Budget | 2003-04 Revised | 2004-05 Estimated Receipts | Increase (Decrease) |
|---|--------------------|--------------------|----------------------------------|------------------------|
| 1110 Property Tax (Above Block Spending) | \$ 449,049 | \$ 228,867 | \$ 346,240 | (102,809) |
| 1311 Elem Tuition-Parent/Pupil | 0 | 578 | 0 | 0 |
| 1312 Elem Tuition-In State | 35,750 | 42,080 | 45,000 | 9,250 |
| 1313 Elem Tuition-Out of State | 6,500 | 0 | 0 | 0 |
| 1321 Sec Tuition-Parent/Pupil | 0 | 0 | 0 | 0 |
| 1322 Sec Tuition-In State | 116,900 | 214,842 | 189,750 | 72,850 |
| 1323 Sec Tuition-Out of State | 258,850 | 302,783 | 264,000 | 5,150 |
| 1510 Interest | 3,000 | 1,425 | 1,500 | (1,500) |
| 1600 Hot Lunch Sales | 42,000 | 42,000 | 42,000 | 0 |
| 1990 Miscellaneous | 13,431 | 19,794 | 16,000 | 2,569 |
| 3109 General State Support Grant from Town | 0 | 543,833 | 0 | 0 |
| 3110 General State Support Grant from State | 1,231,126 | 721,934 | 1,432,216 | 201,090 |
| 3115 Education Fund Support | 0 | 185,541 | 0 | 0 |
| 3150 Transportation Aid | 33,032 | 34,594 | 35,437 | 2,405 |
| 3201 Special Ed-Mainstream Block Grant | 78,116 | 78,116 | 79,440 | 1,324 |
| 3202 Special Ed-Expenditure Reimbursement | 136,013 | 136,013 | 142,990 | 6,977 |
| 3203 Special Ed-Extraordinary Reimbursement | 20,168 | 20,168 | 0 | (20,168) |
| 3204 Essential Early Ed Grant | 7,547 | 7,562 | 7,924 | 377 |
| 3282 Drivers Education Reimbursement | 1,500 | 1,400 | 1,500 | 0 |
| 3314 Vocational Ed Tuition Reimbursement | 7,800 | 7,800 | 7,800 | 0 |
| 3450 State School Lunch Match | 1,400 | 1,411 | 1,400 | 0 |
| 4450 Federal Hot Lunch Reimbursement | 26,000 | 29,825 | 27,500 | 1,500 |
| 9000 Prior Year Surplus/Deficit | 81,699 | 81,717 | 96,144 | 14,445 |
| TOTALS | \$2,549,881 | \$2,702,283 | \$2,736,841 | \$ 186,960 |

Note: The actual FY2004 prior year surplus has been reduced by \$168,300 as approved in a Special Town Meeting held on October 14, 2003. A reserved account has been established for these funds. Please refer to page 91 for a review of that fund.

**CANAAN SCHOOL DISTRICT
BUDGET SUMMARY BY PROGRAM**

| | | 2003-04 | 2003-04 | 2004-05 | Increase |
|--------------|------------------------------|---------------------|---------------------|---------------------|-------------------|
| | | Budget | Ant.Exp. | Proposed | (Decrease) |
| 1100 | Kindergarten | \$ 38,255 | \$ 38,255 | \$ 40,879 | \$ 2,624 |
| 1101 | Grade 1 | 61,880 | 61,880 | 65,273 | 3,393 |
| 1102 | Grade 2 | 45,182 | 45,182 | 48,540 | 3,358 |
| 1103 | Grade 3 | 51,959 | 51,959 | 55,556 | 3,597 |
| 1104 | Grade 4 | 56,185 | 56,185 | 59,407 | 3,222 |
| 1105 | Grade 5 | 59,798 | 59,798 | 64,330 | 4,532 |
| 1106 | Grade 6 | 52,050 | 52,050 | 55,527 | 3,477 |
| 1110 | Business | 59,107 | 59,107 | 62,583 | 3,476 |
| 1111 | English | 99,895 | 101,368 | 104,914 | 5,019 |
| 1112 | Family/Consumer Science | 53,273 | 53,273 | 56,689 | 3,416 |
| 1113 | Foreign Language | 54,593 | 54,593 | 55,213 | 620 |
| 1114 | Industrial Technology | 50,461 | 50,461 | 52,593 | 2,132 |
| 1115 | Mathematics | 99,554 | 99,554 | 105,488 | 5,934 |
| 1116 | Science | 96,725 | 97,731 | 101,885 | 5,160 |
| 1117 | Social Studies | 88,276 | 88,276 | 93,710 | 5,434 |
| 1118 | Trades & Industries | 61,583 | 61,583 | 65,059 | 3,476 |
| 1119 | Drivers Education | 11,690 | 11,690 | 12,189 | 499 |
| 1123 | Tuition | - | 7,000 | - | - |
| 1125 | Art | 36,004 | 37,447 | 38,585 | 2,581 |
| 1126 | Computer Technology | 60,568 | 63,268 | 64,019 | 3,451 |
| 1127 | Music | 45,001 | 45,001 | 43,301 | (1,700) |
| 1129 | Physical Education | 31,869 | 31,869 | 32,106 | 237 |
| 1200 | Special Education | 451,918 | 451,918 | 462,878 | 10,960 |
| 1400 | Student Activities | 63,488 | 65,688 | 68,628 | 5,140 |
| 2120 | Guidance | 63,349 | 63,349 | 66,867 | 3,518 |
| 2130 | Health Services | 37,561 | 37,853 | 40,162 | 2,601 |
| 2210 | Improvement of Instruction | 28,645 | 48,022 | 40,561 | 11,916 |
| 2222 | Library | 65,159 | 65,159 | 71,639 | 6,480 |
| 2310 | School Board | 10,824 | 10,924 | 10,924 | 100 |
| 2321 | ENSU Assessment | 107,511 | 107,511 | 138,852 | 31,341 |
| 2410 | Principal's Office | 138,573 | 145,690 | 146,557 | 7,984 |
| 2520 | Fiscal Services | 8,539 | 6,739 | 8,579 | 40 |
| 2620 | Plant Operations-Bldg/Equip. | 172,898 | 181,348 | 208,184 | 35,286 |
| 2630 | Plant Operations-Grounds | 5,669 | 5,669 | 7,638 | 1,969 |
| 2710 | Transportation | 75,397 | 75,397 | 78,520 | 3,123 |
| 3100 | Food Service Operation | 106,442 | 113,342 | 109,006 | 2,564 |
| TOTAL | | \$ 2,549,881 | \$ 2,606,139 | \$ 2,736,841 | \$ 186,960 |

**CANAAN SCHOOL DISTRICT
BUDGET SUMMARY BY OBJECT**

| | 2003-04 | 2003-04 | 2004-05 | Increase | |
|--------------|----------------------------|---------------------|---------------------|-------------------|-------------|
| | Budget | Ant. Exp | Proposed | (Decrease) | |
| 104 | School Board Salaries | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - |
| 106 | Principal Salary | 54,806 | 54,806 | 55,000 | \$ 194 |
| 106 | Custodial Wages | 54,769 | 54,769 | 58,399 | \$ 3,630 |
| 106 | Food Service Wages | 38,803 | 38,803 | 39,825 | \$ 1,022 |
| 107 | Assistant Principal Salary | 2,800 | 2,800 | 2,800 | \$ - |
| 107 | Part Time Custodial Wages | 5,100 | 5,100 | 5,100 | \$ - |
| 108 | Admin. Assistant Wages | 30,966 | 30,966 | 34,722 | \$ 3,756 |
| 109 | Treasurer | 948 | 948 | 986 | \$ 38 |
| 110 | Teacher Salaries | 987,631 | 987,631 | 1,028,292 | \$ 40,661 |
| 111 | Para-Educator Wages | 6,980 | 24,980 | 15,392 | \$ 8,412 |
| 120 | Teacher Substitutes | 11,800 | 12,200 | 11,800 | \$ - |
| 210 | Group Insurance | 291,799 | 291,799 | 331,461 | \$ 39,662 |
| 220 | FICA | 91,768 | 93,145 | 96,187 | \$ 4,419 |
| 250 | Payroll Insurances | 14,120 | 14,120 | 14,444 | \$ 324 |
| 270 | Course/Tuition Reimb. | 7,000 | 7,000 | 7,000 | \$ - |
| 310 | Referees | 10,000 | 10,000 | 10,000 | \$ - |
| 320 | Mainstream Services | 253,030 | 253,030 | 283,970 | \$ 30,940 |
| 320 | Counseling Services | 8,000 | 8,000 | 8,000 | \$ - |
| 321 | Resource Room | 177,598 | 177,598 | 154,598 | \$ (23,000) |
| 322 | Essential Early Education | 21,290 | 21,290 | 24,310 | \$ 3,020 |
| 330 | Contracted Services | 9,800 | 11,400 | 14,800 | \$ 5,000 |
| 331 | ENSU Assessment | 107,511 | 107,511 | 138,852 | \$ 31,341 |
| 340 | Testing | 4,305 | 4,305 | 4,650 | \$ 345 |
| 340 | Inventory | 500 | 500 | 500 | \$ - |
| 360 | Legal Services | 1,500 | 1,500 | 1,500 | \$ - |
| 411 | Sewer & Water | 8,000 | 8,000 | 8,000 | \$ - |
| 421 | Disposal Services | 1,055 | 1,055 | 1,055 | \$ - |
| 430 | Repairs/Maintenance | 31,976 | 30,314 | 37,605 | \$ 5,629 |
| 441 | Satellite Building Rental | - | - | 3,000 | \$ 3,000 |
| 513 | Athletic Transportation | 20,000 | 20,000 | 20,000 | \$ - |
| 515 | Class Field Trips | 5,600 | 5,600 | 6,990 | \$ 1,390 |
| 519 | Student Transportation | 75,397 | 75,397 | 78,520 | \$ 3,123 |
| 521 | Property Insurance | 12,265 | 13,715 | 14,500 | \$ 2,235 |
| 522 | Liability Insurance | - | 900 | 950 | \$ 950 |
| 530 | Telephone | 4,800 | 5,800 | 4,800 | \$ - |
| 535 | Postage | 2,000 | 2,000 | 3,000 | \$ 1,000 |
| 540 | Advertising | 1,000 | 1,000 | 1,000 | \$ - |
| 550 | Printing & Publishing | 1,350 | 1,350 | 1,350 | \$ - |
| 566 | Tuition | - | 7,000 | - | \$ - |
| 580 | Staff Travel | 4,525 | 4,525 | 4,525 | \$ - |
| 590 | Storage | 840 | 840 | 840 | \$ - |
| 610 | General Supplies | 43,230 | 47,476 | 49,110 | \$ 5,880 |
| 622 | Electricity | 24,000 | 27,000 | 27,000 | \$ 3,000 |
| 623 | Bottled Gas | 1,100 | 1,100 | 1,100 | \$ - |
| 624 | Heat | 18,000 | 22,000 | 22,000 | \$ 4,000 |
| 630 | Food & Dry Goods | 48,600 | 48,600 | 48,600 | \$ - |
| 640 | Textbooks | 7,051 | 7,222 | 2,642 | \$ (4,409) |
| 645 | Library Materials | 8,274 | 9,333 | 10,726 | \$ 2,452 |
| 670 | Software | 6,000 | 7,100 | 6,750 | \$ 750 |
| 730 | New Equipment | 12,293 | 19,193 | 12,431 | \$ 138 |
| 731 | Equipment Replacement | 8,981 | 16,381 | 16,787 | \$ 7,806 |
| 810 | Dues & Fees | 3,620 | 3,737 | 3,872 | \$ 252 |
| 830 | Short Term Interest | 1,800 | - | 1,800 | \$ - |
| 890 | Board Expenses | 300 | 300 | 300 | \$ - |
| TOTAL | \$ 2,549,881 | \$ 2,606,139 | \$ 2,736,841 | \$ 186,960 | |

CANAAN SCHOOL DISTRICT
2004 - 2005 Budget

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|-----------------------------|-------------------|---------------------|---------------------|
| 1100 - Kindergarten | | | |
| 110 - Teacher Salary | 20,031 | 20,031 | 20,832 |
| 111 - Para-Educator Wages | 6,980 | 6,980 | 7,336 |
| 120 - Substitutes | 100 | 100 | 100 |
| 210 - Group Insurance | 8,147 | 8,147 | 9,269 |
| 220 - FICA | 2,074 | 2,074 | 2,163 |
| 250 - Payroll Insurances | 226 | 226 | 232 |
| 610 - General Supplies | 697 | 697 | 697 |
| 670 - Software | 0 | 0 | 250 |
| Total Kindergarten | 38,255 | 38,255 | 40,879 |
| 1101 - Grade 1 | | | |
| 110 - Teacher Salary | 47,942 | 47,942 | 49,860 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 9,128 | 9,128 | 10,365 |
| 220 - FICA | 3,683 | 3,683 | 3,830 |
| 250 - Payroll Insurances | 316 | 316 | 324 |
| 610 - General Supplies | 611 | 611 | 694 |
| Total Grade 1 | 61,880 | 61,880 | 65,273 |
| 1102 - Grade 2 | | | |
| 110 - Teacher Salary | 32,344 | 32,344 | 34,128 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 9,064 | 9,064 | 10,307 |
| 220 - FICA | 2,490 | 2,490 | 2,626 |
| 250 - Payroll Insurances | 249 | 249 | 257 |
| 610 - General Supplies | 533 | 533 | 744 |
| 645 - Library Materials | 73 | 73 | 278 |
| 730 - New Equipment | 229 | 229 | 0 |
| Total Grade 2 | 45,182 | 45,182 | 48,540 |
| 1103 - Grade 3 | | | |
| 110 - Teacher Salary | 35,635 | 35,635 | 37,060 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 11,911 | 11,911 | 13,580 |
| 220 - FICA | 2,741 | 2,741 | 2,850 |
| 250 - Payroll Insurances | 263 | 263 | 269 |
| 610 - General Supplies | 729 | 729 | 1,036 |
| 645 - Library Materials | 200 | 200 | 200 |
| 730 - New Equipment | 280 | 280 | 211 |
| 731 - Equipment Replacement | 0 | 0 | 150 |
| Total Grade 3 | 51,959 | 51,959 | 55,556 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|---------------------------|-------------------|---------------------|---------------------|
| 1104 - Grade 4 | | | |
| 110 - Teacher Salary | 43,004 | 43,004 | 44,724 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 9,111 | 9,111 | 10,346 |
| 220 - FICA | 3,305 | 3,305 | 3,437 |
| 250 - Payroll Insurances | 295 | 295 | 302 |
| 610 - General Supplies | 270 | 270 | 398 |
| Total Grade 4 | 56,185 | 56,185 | 59,407 |
| 1105 - Grade 5 | | | |
| 110 - Teacher Salary | 43,352 | 43,352 | 46,064 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 11,945 | 11,945 | 13,614 |
| 220 - FICA | 3,332 | 3,332 | 3,539 |
| 250 - Payroll Insurances | 296 | 296 | 308 |
| 610 - General Supplies | 473 | 473 | 405 |
| 640 - Textbooks | 0 | 0 | 200 |
| 645 - Library Materials | 200 | 200 | 0 |
| Total Grade 5 | 59,798 | 59,798 | 64,330 |
| 1106 - Grade 6 | | | |
| 110 - Teacher Salary | 36,106 | 36,106 | 37,550 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 11,915 | 11,915 | 13,580 |
| 220 - FICA | 2,777 | 2,777 | 2,888 |
| 250 - Payroll Insurances | 265 | 265 | 271 |
| 610 - General Supplies | 787 | 787 | 959 |
| 645 - Library Materials | 0 | 0 | 79 |
| Total Grade 6 | 52,050 | 52,050 | 55,527 |
| 1110 - Business | | | |
| 110 - Teacher Salary | 40,531 | 40,531 | 42,152 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 11,932 | 11,932 | 13,599 |
| 220 - FICA | 3,116 | 3,116 | 3,240 |
| 250 - Payroll Insurances | 284 | 284 | 291 |
| 430 - Repairs/Maintenance | 1,000 | 1,000 | 1,000 |
| 610 - General Supplies | 2,044 | 2,044 | 2,101 |
| Total Business | 59,107 | 59,107 | 62,583 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|---------------------------------------|-------------------|---------------------|---------------------|
| 1111 - English | | | |
| 110 - Teacher Salary | 66,287 | 66,287 | 68,939 |
| 120 - Substitutes | 450 | 850 | 450 |
| 210 - Group Insurance | 23,802 | 23,802 | 27,137 |
| 220 - FICA | 5,105 | 5,105 | 5,308 |
| 250 - Payroll Insurances | 554 | 554 | 516 |
| 610 - General Supplies | 562 | 1,120 | 1,285 |
| 640 - Textbooks | 2,829 | 3,000 | 588 |
| 645 - Library Materials | 306 | 650 | 691 |
| Total English | 99,895 | 101,368 | 104,914 |
| 1112 - Family/Consumer Science | | | |
| 110 - Teacher Salary | 36,106 | 36,106 | 37,550 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 11,915 | 11,915 | 13,580 |
| 220 - FICA | 2,777 | 2,777 | 2,888 |
| 250 - Payroll Insurances | 265 | 265 | 271 |
| 430 - Repairs/Maintenance | 500 | 500 | 500 |
| 610 - General Supplies | 1,449 | 1,449 | 1,600 |
| 731 - Equipment Replacement | 61 | 61 | 100 |
| Total Family/Consumer Science | 53,273 | 53,273 | 56,689 |
| 1113 - Foreign Language | | | |
| 110 - Teacher Salary | 42,177 | 42,177 | 43,864 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 5,018 | 5,018 | 5,640 |
| 220 - FICA | 3,242 | 3,242 | 3,371 |
| 250 - Payroll Insurances | 291 | 291 | 299 |
| 610 - General Supplies | 428 | 428 | 179 |
| 640 - Textbooks | 2,722 | 2,722 | 1,441 |
| 645 - Library Materials | 515 | 515 | 219 |
| 730 - New Equipment | 0 | 0 | 0 |
| Total French | 54,593 | 54,593 | 55,213 |
| 1114 - Industrial Technology | | | |
| 110 - Teacher Salary | 43,004 | 43,004 | 44,724 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 786 | 786 | 773 |
| 220 - FICA | 3,305 | 3,305 | 3,437 |
| 250 - Payroll Insurances | 295 | 295 | 302 |
| 430 - Repairs/Maintenance | 500 | 500 | 500 |
| 610 - General Supplies | 2,312 | 2,312 | 2,598 |
| 645 - Library Materials | 59 | 59 | 59 |
| Total Industrial Technology | 50,461 | 50,461 | 52,593 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|---------------------------------------|-------------------|---------------------|---------------------|
| 1115 - Mathematics | | | |
| 110 - Teacher Salary | 74,562 | 74,562 | 77,544 |
| 120 - Substitutes | 450 | 450 | 450 |
| 210 - Group Insurance | 16,911 | 16,911 | 19,208 |
| 220 - FICA | 5,738 | 5,738 | 5,967 |
| 250 - Payroll Insurances | 540 | 540 | 553 |
| 610 - General Supplies | 1,353 | 1,353 | 1,353 |
| 640 - Textbooks | 0 | 0 | 413 |
| Total Mathematics | 99,554 | 99,554 | 105,488 |
| 1116 - Science | | | |
| 110 - Teacher Salary | 66,483 | 66,483 | 69,143 |
| 120 - Substitutes | 450 | 450 | 450 |
| 210 - Group Insurance | 20,970 | 20,970 | 23,876 |
| 220 - FICA | 5,120 | 5,120 | 5,324 |
| 250 - Payroll Insurances | 506 | 506 | 517 |
| 430 - Repairs/Maintenance | 0 | 0 | 300 |
| 610 - General Supplies | 444 | 1,450 | 1,747 |
| 640 - Textbooks | 1,500 | 1,500 | 0 |
| 730 - New Equipment | 708 | 708 | 528 |
| 731 - Equipment Replacement | 544 | 544 | 0 |
| Total Science | 96,725 | 97,731 | 101,885 |
| 1117 - Social Studies | | | |
| 110 - Teacher Salary | 62,887 | 62,887 | 65,403 |
| 120 - Substitutes | 450 | 450 | 450 |
| 210 - Group Insurance | 16,864 | 16,864 | 19,159 |
| 220 - FICA | 4,845 | 4,845 | 5,038 |
| 250 - Payroll Insurances | 489 | 489 | 501 |
| 610 - General Supplies | 1,161 | 1,161 | 1,320 |
| 645 - Library Materials | 940 | 940 | 1,839 |
| 730 - New Equipment | 0 | 0 | 0 |
| 731 - Equipment Replacement | 640 | 640 | 0 |
| Total Social Studies | 88,276 | 88,276 | 93,710 |
| 1118 - Trades & Industries | | | |
| 110 - Teacher Salary | 41,819 | 41,819 | 43,492 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 11,936 | 11,936 | 13,603 |
| 220 - FICA | 3,214 | 3,214 | 3,342 |
| 250 - Payroll Insurances | 289 | 289 | 297 |
| 430 - Repairs/Maintenance | 608 | 608 | 608 |
| 610 - General Supplies | 3,415 | 3,415 | 3,415 |
| 645 - Library Materials | 102 | 102 | 102 |
| Total Trades and Industries | 61,583 | 61,583 | 65,059 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|-----------------------------------|-------------------|---------------------|---------------------|
| 1119 - Drivers Education | | | |
| 110 - Teacher Salary | 8,400 | 8,400 | 8,400 |
| 220 - FICA | 643 | 643 | 643 |
| 250 - Payroll Insurances | 147 | 147 | 146 |
| 610 - General Supplies | 2,500 | 2,500 | 3,000 |
| Total Drivers Education | 11,690 | 11,690 | 12,189 |
| 1123 - Tuition | | | |
| 561 - Secondary - In State | 0 | 0 | 0 |
| 564 - Secondary - Out of State | 0 | 0 | 0 |
| 566 - Secondary - Private School | 0 | 7,000 | 0 |
| 569 - Vocational Training | 0 | 0 | 0 |
| Total Tuition | 0 | 7,000 | 0 |
| 1125 - Art | | | |
| 110 - Teacher Salary | 27,086 | 27,086 | 28,169 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 718 | 718 | 711 |
| 220 - FICA | 2,087 | 2,087 | 2,170 |
| 250 - Payroll Insurances | 226 | 226 | 231 |
| 430 - Repairs/Maintenance | 401 | 401 | 400 |
| 610 - General Supplies | 4,122 | 4,850 | 4,139 |
| 645 - Library Materials | 735 | 1,450 | 728 |
| 730 - New Equipment | 237 | 237 | 1,592 |
| 731 - Equipment Replacement | 192 | 192 | 245 |
| Total Art | 36,004 | 37,447 | 38,585 |
| 1126 - Computer Technology | | | |
| 110 - Tech. Coordinator Salary | 33,585 | 33,585 | 34,928 |
| 210 - Group Insurance | 7,160 | 7,160 | 8,159 |
| 220 - FICA | 2,569 | 2,569 | 2,672 |
| 250 - Payroll Insurances | 254 | 254 | 260 |
| 330 - Contracted Services | 6,000 | 7,600 | 6,000 |
| 430 - Repairs/Maintenance | 1,000 | 1,000 | 1,500 |
| 670 - Software | 6,000 | 7,100 | 6,500 |
| 730 - New Equipment | 4,000 | 4,000 | 4,000 |
| Total Computer Technology | 60,568 | 63,268 | 64,019 |
| 1127 - Music | | | |
| 110 - Teacher Salary | 25,647 | 25,647 | 26,673 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 9,034 | 9,034 | 10,277 |
| 220 - FICA | 1,977 | 1,977 | 2,056 |
| 250 - Payroll Insurances | 220 | 220 | 225 |
| 430 - Repairs/Maintenance | 500 | 500 | 500 |
| 610 - General Supplies | 256 | 256 | 260 |
| 645 - Library Materials | 100 | 100 | 110 |
| 730 - New Equipment | 880 | 880 | 0 |
| 731 - Equipment Replacement | 6,187 | 6,187 | 3,000 |
| Total Music | 45,001 | 45,001 | 43,301 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|----------------------------------|-------------------|---------------------|---------------------|
| 1129 - Physical Education | | | |
| 110 - Teacher Salary | 26,424 | 26,424 | 27,481 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 713 | 713 | 708 |
| 220 - FICA | 2,037 | 2,037 | 2,118 |
| 250 - Payroll Insurances | 223 | 223 | 228 |
| 610 - General Supplies | 70 | 70 | 70 |
| 730 - New Equipment | 1,983 | 1,983 | 1,000 |
| 731 - Equipment Replacement | 219 | 219 | 301 |
| Total Physical Education | 31,869 | 31,869 | 32,106 |
| 1200 - Special Education | | | |
| 320 - Mainstream | 253,030 | 253,030 | 283,970 |
| 321 - Resource Room | 177,598 | 177,598 | 154,598 |
| 322 - Essential Early Education | 21,290 | 21,290 | 24,310 |
| Total Special Education | 451,918 | 451,918 | 462,878 |
| 1400 - Student Activities | | | |
| 110 - Teacher Salary | 22,000 | 22,000 | 22,000 |
| 220 - FICA | 1,683 | 1,683 | 1,683 |
| 250 - Payroll Insurances | 205 | 205 | 205 |
| 310 - Referees | 10,000 | 10,000 | 10,000 |
| 513 - Athletic Transportation | 20,000 | 20,000 | 20,000 |
| 515 - Class Field Trips | 5,600 | 5,600 | 6,990 |
| 522 - Liability Insurance | 0 | 900 | 950 |
| 580 - Staff Travel | 1,000 | 1,000 | 1,000 |
| 610 - General Supplies | 1,000 | 1,000 | 1,000 |
| 730 - New Equipment | 0 | 0 | 1,000 |
| 731 - Equipment Replacement | 1,000 | 2,300 | 2,800 |
| 810 - Dues and Fees | 1,000 | 1,000 | 1,000 |
| Total Student Activities | 63,488 | 65,688 | 68,628 |
| 2120 - Guidance | | | |
| 110 - Teacher Salary | 35,263 | 35,263 | 36,674 |
| 210 - Group Insurance | 11,904 | 11,904 | 13,568 |
| 220 - FICA | 2,698 | 2,698 | 2,806 |
| 250 - Payroll Insurances | 254 | 254 | 260 |
| 320 - Counseling Services | 8,000 | 8,000 | 8,000 |
| 340 - Testing | 4,305 | 4,305 | 4,650 |
| 430 - Repairs/Maintenance | 200 | 200 | 200 |
| 610 - General Supplies | 261 | 261 | 450 |
| 645 - Library Materials | 414 | 414 | 119 |
| 810 - Dues and Fees | 50 | 50 | 140 |
| Total Guidance | 63,349 | 63,349 | 66,867 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|--|-------------------|---------------------|---------------------|
| 2130 - Health Services | | | |
| 110 - Teacher Salary | 25,492 | 25,492 | 26,512 |
| 210 - Group Insurance | 8,929 | 8,929 | 10,076 |
| 220 - FICA | 1,950 | 1,950 | 2,028 |
| 250 - Payroll Insurances | 219 | 219 | 224 |
| 430 - Repairs/Maintenance | 172 | 370 | 172 |
| 610 - General Supplies | 656 | 750 | 710 |
| 730 - New Equipment | 0 | 0 | 300 |
| 731 - Equipment Replacement | 38 | 38 | 0 |
| 810 - Dues and Fees | 105 | 105 | 140 |
| Total Health Services | 37,561 | 37,853 | 40,162 |
| 2210 - Improvement of Instruction | | | |
| 110 - Teacher Salary | 8,000 | 8,000 | 8,000 |
| 111 - Para-Educator Salary | 0 | 18,000 | 8,056 |
| 120 - Substitutes | 6,900 | 6,900 | 6,900 |
| 210 - Group Insurance | 0 | 0 | 125 |
| 220 - FICA | 1,140 | 2,517 | 1,756 |
| 250 - Payroll Insurances | 305 | 305 | 424 |
| 270 - Tuition Reimbursement | 7,000 | 7,000 | 7,000 |
| 330 - Contracted Services | 2,100 | 2,100 | 5,100 |
| 580 - Staff Travel | 3,000 | 3,000 | 3,000 |
| 610 - General Supplies | 200 | 200 | 200 |
| Total Improvement of Instruction | 28,645 | 48,022 | 40,561 |
| 2222 - Library | | | |
| 110 - Teacher Salary | 43,464 | 43,464 | 46,426 |
| 120 - Substitutes | 200 | 200 | 200 |
| 210 - Group Insurance | 11,945 | 11,945 | 13,614 |
| 220 - FICA | 3,340 | 3,340 | 3,567 |
| 250 - Payroll Insurances | 297 | 297 | 310 |
| 430 - Repairs/Maintenance | 500 | 500 | 500 |
| 610 - General Supplies | 397 | 397 | 600 |
| 645 - Library Materials | 4,630 | 4,630 | 6,302 |
| 730 - New Equipment | 176 | 176 | 0 |
| 731 - Equipment Replacement | 100 | 100 | 0 |
| 810 - Dues & Fees | 110 | 110 | 120 |
| Total Library | 65,159 | 65,159 | 71,639 |
| 2310 - School Board | | | |
| 104 - Salary | 5,000 | 5,000 | 5,000 |
| 220 - FICA | 383 | 383 | 383 |
| 250 - Payroll Insurances | 91 | 91 | 91 |
| 360 - Legal Expenses | 1,500 | 1,500 | 1,500 |
| 540 - Advertising | 1,000 | 1,000 | 1,000 |
| 550 - Printing and Publishing | 1,350 | 1,350 | 1,350 |
| 810 - Dues and Fees | 1,200 | 1,300 | 1,300 |
| 890 - Misc. Expenses | 300 | 300 | 300 |
| Total School Board | 10,824 | 10,924 | 10,924 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|---|-------------------|---------------------|---------------------|
| 2321 - ENSU Assessment | | | |
| 331 - Supervisory Union | 107,511 | 107,511 | 138,852 |
| Total ENSU Assessment | 107,511 | 107,511 | 138,852 |
| 2410 - Principal's Office | | | |
| 106 - Principal Salary | 54,806 | 54,806 | 55,000 |
| 107 - Asst. Principal | 2,800 | 2,800 | 2,800 |
| 108 - Secretary Salary | 30,966 | 30,966 | 34,722 |
| 210 - Group Insurance | 22,299 | 22,299 | 25,208 |
| 220 - FICA | 6,776 | 6,776 | 7,078 |
| 250 - Payroll Insurances | 640 | 640 | 656 |
| 430 - Repairs/Maintenance | 6,000 | 6,000 | 6,000 |
| 530 - Telephone | 4,800 | 5,800 | 4,800 |
| 535 - Postage | 2,000 | 2,000 | 3,000 |
| 610 - General Supplies | 6,410 | 6,410 | 6,200 |
| 731 - Equipment Replacement | 0 | 6,100 | 0 |
| 810 - Dues and Fees | 1,076 | 1,093 | 1,093 |
| Total Principal's Office | 138,573 | 145,690 | 146,557 |
| 2520 - Fiscal Services | | | |
| 109 - Treasurer Salary | 948 | 948 | 986 |
| 220 - FICA | 73 | 73 | 75 |
| 250 - Payroll Insurances | 18 | 18 | 18 |
| 340 - Inventory | 500 | 500 | 500 |
| 370 - Audit Services | 0 | 0 | 0 |
| 430 - Repairs/Maintenance | 4,060 | 2,200 | 2,200 |
| 610 - General Supplies | 1,140 | 3,000 | 3,000 |
| 830 - Short Term Interest | 1,800 | 0 | 1,800 |
| Total Fiscal Services | 8,539 | 6,739 | 8,579 |
| 2620 - Plant Operations Bldg/Equip | | | |
| 106 - Custodial Wages | 54,769 | 54,769 | 58,399 |
| 107 - Part-Time Wages | 4,600 | 4,600 | 4,600 |
| 210 - Group Insurance | 17,540 | 17,540 | 19,797 |
| 220 - FICA | 4,542 | 4,542 | 4,819 |
| 250 - Payroll Insurances | 3,307 | 3,307 | 3,313 |
| 411 - Sewer and Water | 8,000 | 8,000 | 8,000 |
| 421 - Disposal Services | 515 | 515 | 515 |
| 430 - Repairs/Maintenance | 13,010 | 13,010 | 19,700 |
| 441 - Satellite Building Rental | 0 | 0 | 3,000 |
| 521 - Property Insurance | 12,265 | 13,715 | 14,500 |
| 610 - General Supplies | 8,550 | 8,550 | 8,550 |
| 622 - Electricity | 24,000 | 27,000 | 27,000 |
| 624 - Heat | 18,000 | 22,000 | 22,000 |
| 730 - New Equipment | 3,800 | 3,800 | 3,800 |
| 731 - Equipment Replacement | 0 | 0 | 10,191 |
| Total Plant Op. Bldg/Equip | 172,898 | 181,348 | 208,184 |

| | 2003-04 Budget | 2003-04 Ant.Exp. | 2004-05 Proposed |
|--|-------------------|---------------------|---------------------|
| 2630 - Plant Operations Grounds | | | |
| 107 - Part Time Wages | 500 | 500 | 500 |
| 220 - FICA | 38 | 38 | 38 |
| 250 - Payroll Insurances | 31 | 31 | 0 |
| 330 - Contracted Services | 1,700 | 1,700 | 3,700 |
| 430 - Bldg./Grnds. Maintenance | 3,000 | 3,000 | 3,000 |
| 610 - General Supplies | 400 | 400 | 400 |
| Total Plant Operations Grounds | 5,669 | 5,669 | 7,638 |
| 2710 - Transportation | | | |
| 519 - General Bus Transportation | 75,397 | 75,397 | 78,520 |
| Total Transportation | 75,397 | 75,397 | 78,520 |
| 3100 - Food Service Operation | | | |
| 106 - Food Service Wages | 38,803 | 38,803 | 39,825 |
| 210 - Group Insurance | 10,202 | 10,202 | 11,582 |
| 220 - FICA | 2,968 | 2,968 | 3,047 |
| 250 - Payroll Insurances | 2,260 | 2,260 | 2,343 |
| 421 - Rubbish Removal | 540 | 540 | 540 |
| 430 - Repairs/Maintenance | 525 | 525 | 525 |
| 580 - Travel Expense | 525 | 525 | 525 |
| 590 - Storage | 840 | 840 | 840 |
| 623 - Bottled Gas | 1,100 | 1,100 | 1,100 |
| 630 - Food and Dry Goods | 48,600 | 48,600 | 48,600 |
| 730 - New Equipment | 0 | 6,900 | 0 |
| 810 - Dues & Fees | 79 | 79 | 79 |
| Total Food Service Operation | 106,442 | 113,342 | 109,006 |
| TOTALS | 2,549,881 | 2,606,139 | 2,736,841 |

**CANAAN SCHOOL DISTRICT
ESCROW ACCOUNT**

This account was established, by approval of the Canaan School Board, with unanticipated revenue received during FY2003. The expressed purpose of this fund is for capital improvements to the facility and grounds of the Canaan Schools. On a Special Warned Meeting held on October 14, 2003, the voters approved the expenditure of this account for a roof overlay to the High School and Gynnasium as well as for the resurfacing of driveways and parking areas at the school. An abstract of this action can found on page 95 of this report.

| | |
|--|-----------|
| Beginning Balance | |
| March 1, 2004 | \$168,300 |
| Approved expenditure - roof overlay | -131,950 |
| Approved expenditure - paving | -36,350 |
| Anticipated Fund Balance - June 30 2005 | 0 |

Grants
Canaan School District and Essex North Supervisory Union
Current Year
2003-2004

| | | |
|---|--------|---|
| ACT 230 State | 3,500 | Helps to support the expenses in implementing a successful Educational Support System for all students. |
| EEE State | 11,938 | Serves children who are at risk for early school failure, ages 3 through 5, and children birth through age 2 who have disabilities. |
| Perkins - Basic Grant Federal | 12,529 | Basic grants assist States and outlying areas to expand and improve their programs of vocational education. |
| Vocational Ed Equipment State | 25,000 | Funds used to modernize and upgrade equipment for the vocational education programs. |
| Title II-D Enhancing ED Federal | 6,844 | Used for training staff and innovative education. |
| Title II-A Improving Teacher Quality Federal | 61,534 | Used for high school tutor/substitute so teacher can be released for training, training teachers and paras to meet No Child Left Behind requirements. |
| EEl State | 29,000 | Pays 65% of salaries and benefits. It does not pay for entire program we still have to find another \$5,000 (EEE & IEP Medicaid) |
| Title IV-A Drug Free School Federal | 6,400 | Used for partial salary of SAP and programs for students around ATOD issues. |
| Title I-A Federal | 97,022 | No Child Left Behind. Funds Preschool half-time teacher, summer school and paraeducators Pre-6. Provides for supplementary instruction in classrooms. |
| Title V-A Federal | 6,596 | Funds used for technology education, technology systems hardware and software, innovative programming or distance learning. |
| Student Assistance Program State | 26,460 | Used for student reporting and referral system. Pays percentage of counselor's wages and benefits. |
| Local Standards Board State | 1,852 | State funds to support educator's professional portfolios. |
| School Based Tobacco Use Prevention Federal | 20,000 | Pays home/school coordinator's wages and benefits. Dedicated to the prevention, intervention and treatment of problems associated with the use of tobacco. |
| IDEA-B (3-21) Federal | 69,049 | Federal money generated by ADM used for summer school, some one-time purchases to meet IEP requirements and fund new school to work program. |
| IDEA-B (Pre-school) Federal | 1,498 | Same as above but spent on Early Education Special Education students. |
| IEP Medicaid Federal | 25,665 | Must be used for new programs. Now used for SAP, Home/School Coordinator and 40% of EEl. |
| EPSDT Medicaid Federal | 12,475 | Reinvestment funds used to promote healthy choices by students. Now used for fighting ATOD problems, payor of last resort for vision, hearing, dental or physical services. |

Three Prior Years Comparisons

District: **Canaan**
 County: **Essex**

LEA: **041**
 S.U.: **Essex North**

Expenditures

| | FY2002 | FY2003 | FY2004 | FY2005 |
|---|------------------|------------------|------------------|------------------|
| Budget (local budget approved in prior years) | 2,341,768 | 2,446,548 | 2,549,881 | 2,736,841 |
| 82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005 | not applicable | not applicable | not applicable | - |
| S.U. assessment (included in local budget) | 120,058 | 106,625 | 106,625 | 137,922 |
| Deficit (if included in budget) | - | (4,567) | - | not applicable |
| + Block grant paid by State to tech center in prior years | - | - | - | - |
| + 1. Separately warned article passed at town meeting | 75,000 | - | - | - |
| + 2. Separately warned article passed at town meeting | - | - | - | - |
| + 3. Separately warned article passed at town meeting | - | - | - | - |
| - Act 144 Expenditures, (excluded from "Education Spending") | - | - | - | - |
| | 2,416,768 | 2,446,548 | 2,549,881 | 2,736,841 |
| + Act 68 local adopted budget | - | - | - | - |
| + Union school or joint school district assessment | - | - | - | - |
| + Deficit if not included in budget or revenues | - | - | - | - |
| + Special programs expenditures (if not included in local budget) | - | - | - | - |
| | 2,416,768 | 2,446,548 | 2,549,881 | 2,736,841 |

Gross Act 68 Budget

Act 144 expenditures (if any - excluded from "Education Spending")

Revenues

| | | | | |
|---|----------------|----------------|----------------|----------------|
| + Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues) | 790,336 | 746,553 | 869,706 | 958,385 |
| + Capital debt aid | - | - | - | - |
| + Special program revenues (if not included in local budget) | - | - | - | - |
| - Deficit if not included in budget or expenditures | - | - | - | - |
| - Act 144 revenues | 790,336 | 746,553 | 869,706 | 958,385 |
| | 790,336 | 746,553 | 869,706 | 958,385 |
| - Fund raising (if any) | - | - | - | - |
| | 790,336 | 746,553 | 869,706 | 958,385 |

Adjusted local revenues

| | | | | |
|---|--------------|--------------|--------------|--------------|
| Education Spending (Act 68 definition) | 1,626,432 | 1,699,995 | 1,680,175 | 1,778,456 |
| Equalized Pupils | 233.95 | 225.76 | 217.86 | 210.62 |
| | 6,952 | 7,530 | 7,712 | 8,444 |

Excess Spending per Equalized Pupil (if any)
 Per pupil figure used for calculating District Adjustment

District spending adjustment (minimum of 100%)
 (\$8,444 / \$6,800)

Anticipated homestead tax rate, equalized
 (124.176% x \$1.10)

Household Income Percentage for income sensitivity
 (124.176% x 2.0%)

**ABSTRACT OF 2003 SCHOOL MEETING MINUTES
2003 WARNING AND VOTE THEREON**

The March 3, 2003 Annual School Meeting was opened at 6:00 p.m. by the Moderator, David Patrick. Moderator Patrick read the Warning in its entirety. The voters opened discussion on each Article. Discussions on the Articles were then closed and the voters' decisions were recorded. The meeting adjourned at 6:32 p.m. (The minutes in their entirety are available at the Canaan Town Clerk's Office).

CANAAN SCHOOL DISTRICT WARNING

To the inhabitants of the Town of Canaan, Vermont who are legal voters of said Town School District, you are hereby notified and warned to meet at the Canaan Memorial High School Gymnasium on Monday, the third day of March, 2003 at 6:00 P.M. to act on the following business:

ARTICLE 1. To elect all Town School District Officers, as required by law. (Voting for School District Officers to be by Australian Ballot. Polls open Tuesday, the fourth day of March from 10:00 A.M. to 7:00 P.M.)

ARTICLE 2. To see if the Town School District will authorize the Board of School Directors to borrow money for current operating expenses in anticipation of taxes.

ARTICLE 2. passed in the Affirmative

ARTICLE 3. Shall the voters of the Town School District appropriate \$2,549,881 necessary for the support of its schools for the year beginning July 1, 2003?

ARTICLE 3. passed in the Affirmative

ARTICLE 4. Shall the electorate authorize the Board of School Directors to make available the School District's facilities and equipment for public purpose to such individuals or organizations for such use as the Board deems in the best interest of the District.

ARTICLE 4. passed in the Affirmative

ARTICLE 5. To transact any other business that may legally come before this meeting.

Given unto our hands this 27th day of January, 2003.

/s/ Theresa Moody, Chair

/s/ Daniel J. Lepine

/s/ Kimberly Sweatt

/s/ James Horton, Clerk

/s/ Jules Marquis

**ABSTRACT OF 2003 SPECIAL SCHOOL MEETING MINUTES
2003 WARNING AND VOTE THEREON**

The October 14, 2003 Special Annual School Meeting was opened at 7:30 p.m. by the Moderator, David Patrick. Moderator Patrick read the Warning in its entirety. The voters opened discussion on each Article. Discussion on the Articles were then closed and the voters' decisions were recorded. The meeting adjourned at 7:59 p.m. (The minutes in their entirety are available at the Canaan Town Clerk's Office).

**TOWN OF CANAAN SCHOOL DISTRICT WARNING
SPECIAL MEETING**

ARTICLE 1. To see if the Town School District will vote to expend a sum of money, not to exceed \$188,500 for a capital improvement. This improvement will be the re-roofing of the Canaan Memorial High School building and gymnasium. Anticipated source of funds is as follows: \$131,950 from unanticipated prior year surplus, \$56,550 capital construction aid (30% eligible reimbursement which is subject to approval of said project by the State Board of Education as per VSA Title 16.)

ARTICLE 1. passed in the Affirmative

ARTICLE 2. To see if the Town School District will vote to expend a sum of money, not to exceed \$36,350 from unanticipated prior year surplus funds for a capital improvement. This improvement will be the re-surfacing of the following paved areas located at the Canaan Schools:

High school main parking lot
Area between the High School and Elementary School
New access road from rear Elementary lot to School St
School Street – from RT 114 to Elementary School
20' wide section across rear side of Elementary School

ARTICLE 2. passed in the Affirmative

ARTICLE 3. To transact any other business that may legally come before this meeting.

Given unto our hands this 9th day of September 2003.

/s/ Theresa Moody, Chair

/s/ Daniel J. Lepine

/s/ Kimberly Ann Sweatt

/s/ Angela C. Flanagan, Clerk

/s/ Julie Grondin-Giroux

ESSEX NORTH SUPERVISORY UNION
BLOOMFIELD, BRUNSWICK, CANAAN,
LEMINGTON, NORTON

ANNUAL REPORT
OF THE
SCHOOL DIRECTORS
2003

ESSEX NORTH SUPERVISORY UNION STAFF

| | | |
|---------------------|-------------|---|
| Wayne T. Murray | B.S., M.Ed. | Superintendent |
| Janis L. Riley | | Business Administrator |
| Renee Marchesseault | A.S. | Administrative Assistant |
| Terry Hurlbert | B.A., M.Ed. | Special Services Coordinator |
| Linda Curtis | B.S., M.Ed. | Preschool Teacher |
| Susan Foy | B.S. | Language Development |
| Kay Harding | B.S. | District Equity Coordinator |
| Lydia Johnson | B.S. | Special Education Teacher |
| Frances Lienau | B.S., M.Ed. | Special Education Teacher |
| Chris Placy | | SAP Counselor |
| | | |
| Sue Chappell | B.S. | Title 1 Para-Educator/HS Tutor |
| Adrian Dias-Mattina | B.S. | Special Education Para-Educator |
| Pamela Jordan | | Early Education Initiative Para-Educator |
| Stephanie Kirkham | B.S., M.Ed. | One on One/Special Education |
| Monique Ouimette | | Title 1 / Special Education Para-Educator |
| Patricia Pariseau | | Special Education Para-Educator |
| Susan Rice | | One on One/Special Education |
| Ellen Sipe | B.A. | Title 1 Para-Educator |
| Jan Thibeault | | Special Education Para-Educator |

SPECIAL EDUCATION SERVICES

Special Services consist of Speech/Language, Remedial Reading/Math, Consulting Teacher, Resource Room, Tutorial and Preschool Services for students from the Essex North Supervisory Union. These services are providing more than 150 basic skills programs to special needs students.

AUDIT REPORT AND REVIEW

The Essex North Supervisory Union engages in an independent audit completed by a public accountant every year. This review of our financial statements has taken place for fiscal year 2003. The complete report, including notes to financial statements, is available for review at the Office of the Superintendent of Schools.

**ESSEX NORTH SUPERVISORY UNION
2004-2005 BUDGET**

EXPENDITURE STATEMENT

| | | Budget | | Ant. Exp. | | Budget | | Increase |
|-----|---------------------|------------|----|------------|----|------------|----|------------|
| | | 2003-04 | | 2003-04 | | 2004-05 | | (Decrease) |
| 105 | Superintendent | \$ 75,168 | \$ | \$ 75,168 | \$ | \$ 67,000 | \$ | (8,168) |
| 106 | Treasurer | 948 | | 948 | | 986 | | 38 |
| 108 | Business Adm. | 36,894 | | 36,894 | | 38,370 | | 1,476 |
| 110 | Clerical | 23,088 | | 23,900 | | 25,376 | | 2,288 |
| 210 | Group Insurance | 26,103 | | 39,606 | | 44,416 | | 18,313 |
| 220 | FICA | 4,661 | | 10,474 | | 10,077 | | 5,416 |
| 250 | Payroll Insurances | 900 | | 700 | | 592 | | (308) |
| 360 | Legal Svc | 1,000 | | 1,000 | | 1,000 | | 0 |
| 370 | Audit Svc | 3,800 | | 4,500 | | 4,600 | | 800 |
| 431 | Equipment Maint. | 900 | | 900 | | 900 | | 0 |
| 520 | Prof/OLT Liab. Ins. | 4,430 | | 4,430 | | 4,650 | | 220 |
| 530 | Telephone | 1,400 | | 1,400 | | 1,400 | | 0 |
| 535 | Postage | 1,200 | | 1,200 | | 1,200 | | 0 |
| 580 | Travel Expenses | 4,600 | | 4,600 | | 4,600 | | 0 |
| 610 | General Supplies | 1,530 | | 1,530 | | 1,530 | | 0 |
| 624 | Heat | 800 | | 800 | | 800 | | 0 |
| 810 | Dues & Fees | 3,100 | | 3,125 | | 3,125 | | 0 |
| | TOTALS | \$ 190,522 | \$ | \$ 211,175 | \$ | \$ 210,622 | | 20,100 |

REVENUE STATEMENT

| | FY-2004 | | FY-2005 | | Insurance | | Total |
|-----------------------|------------|----|------------|----|-----------|----|------------|
| | Assessment | | Assessment | | Expense | | Assessment |
| | & Fees | | & Fees | | | | & Fees |
| Bloomfield | \$ 3,886 | \$ | \$ 3,000 | \$ | \$ 930 | \$ | \$ 3,930 |
| Brunswick | 1,886 | | 1,000 | | 930 | | 1,930 |
| Canaan | 107,511 | | 137,922 | | 930 | | 138,852 |
| Lemington | 1,886 | | 1,000 | | 930 | | 1,930 |
| Norton | 12,930 | | 5,000 | | 930 | | 5,930 |
| Admin. Fees | 13,000 | | 16,500 | | | | 16,500 |
| Misc. Income | 10,000 | | 5,100 | | | | 5,100 |
| Clerical Assessment | 27,000 | | 27,500 | | | | 27,500 |
| Prior Year Carry-over | 12,423 | | 13,600 | | | | 13,600 |
| TOTALS | \$ 190,522 | \$ | \$ 210,622 | \$ | \$ 4,650 | \$ | \$ 215,272 |

**ESSEX NORTH SUPERVISORY UNION
SPECIAL EDUCATION
2004-2005 BUDGET**

EXPENDITURE STATEMENT

| Mainstream Services | 2003-04 | | 2004-05 | |
|----------------------------|----------------|---------------|----------------|------------------------|
| | | Budget | | Proposed Budget |
| Coordinator | \$ | 53,990 | \$ | 56,150 |
| Teacher Salary | | 17,953 | | 22,014 |
| Para-Educators | | 78,828 | | 59,499 |
| FICA | | 11,534 | | 10,532 |
| Payroll Insurance | | 2,597 | | 621 |
| Group Insurance | | 24,416 | | 23,629 |
| Travel | | 3,000 | | 3,000 |
| Supplies | | 4,000 | | 4,000 |
| Contracted Services | | 76,153 | | 108,700 |
| Assessment | | 4,000 | | 4,000 |
| Equipment Maintenance | | 500 | | 500 |
| Telephone | | 1,500 | | 1,500 |
| Instructional Support Svc | | 3,000 | | 3,000 |
| Student Transportation | | 9,700 | | 15,325 |
| Tuition Reimbursement | | 1,500 | | 1,500 |
| Total | \$ | 292,671 | \$ | 313,970 |

REVENUE STATEMENT

| Local Assessment | 2003-04 | | Estimated | |
|-------------------------|----------------|---------|------------------|----------------|
| | | | | 2004-05 |
| Bloomfield | \$ | 7,500 | \$ | 7,500 |
| Brunswick | | 7,500 | | 7,500 |
| Canaan | | 253,030 | | 283,970 |
| Lemington | | 7,500 | | 7,500 |
| Norton | | 17,141 | | 7,500 |
| Total | \$ | 292,671 | \$ | 313,970 |

**ESSEX NORTH SUPERVISORY UNION
LEARNING CENTER
2004-05
EXPENDITURE STATEMENT**

| Resource Room | 2003-04 | | 2004-05 | |
|-------------------------------|---------|---------|---------|-----------------|
| | | Budget | | Proposed Budget |
| Teacher Salary | \$ | 68,031 | \$ | 70,752 |
| Substitute | | 400 | | 0 |
| Para-Educators | | 19,956 | | 19,959 |
| FICA | | 6,730 | | 6,940 |
| Payroll Insurance | | 1,040 | | 427 |
| Group Insurance | | 31,141 | | 28,020 |
| Professional / Technical Svcs | | 22,700 | | 17,000 |
| Contracted Services | | 22,400 | | 6,000 |
| Travel | | 200 | | 500 |
| Supplies | | 4,000 | | 4,000 |
| Equipment Maintenance | | 500 | | 500 |
| Tuition Reimbursement | | 500 | | 500 |
| Total | \$ | 177,598 | \$ | 154,598 |

REVENUE STATEMENT

| | 2003-04 | | Estimated 2004-05 | |
|-------------------------|---------|---------|----------------------|---------|
| | | \$ | | \$ |
| Special Ed. Tuition | \$ | 6,000 | \$ | 20,188 |
| Local Share (Canaan) | | 85,799 | | 67,205 |
| State Reimb. (estimate) | | 85,799 | | 67,205 |
| Total | \$ | 177,598 | \$ | 154,598 |

**EARLY EDUCATION INITIATIVE GRANT
2004-05
EXPENDITURE STATEMENT**

| | 2003-04 | | 2004-05 | |
|-------------------|---------|----------------|---------|-----------------|
| | | Revised Budget | | Proposed Budget |
| Para-Educator | \$ | 18,447 | \$ | 19,334 |
| FICA | | 1,500 | | 1,479 |
| Payroll Insurance | | 256 | | 125 |
| Group Insurance | | 2,922 | | 3,861 |
| Fiscal Services | | 1,375 | | 1,470 |
| Staff Travel | | 3,000 | | 2,131 |
| Supplies | | 1,000 | | 500 |
| Rent | | 500 | | 500 |
| Total | \$ | 29,000 | \$ | 29,400 |

REVENUE STATEMENT

| | 2003-04 | | Estimated 2004-05 | |
|----------------------------------|---------|--------|----------------------|--------|
| | | \$ | | \$ |
| Early Education Initiative Grant | \$ | 29,000 | \$ | 29,400 |
| Total | \$ | 29,000 | \$ | 29,400 |

ESSEX NORTH SUPERVISORY UNION

TITLE I

EXPENDITURE STATEMENT

| | 2003-04 | | 2003-04 | | 2004-05 |
|---------------------|------------|----|----------|----|-----------------|
| | Budget | | Ant. Exp | | Proposed Budget |
| Salaries | \$ 56,498 | \$ | 64,346 | \$ | 63,129 |
| Group Insurance | \$ 16,411 | | 15,844 | | 18,810 |
| FICA | 4,322 | | 4,921 | | 4,829 |
| Payroll Insurances | 522 | | 523 | | 303 |
| Audit/Fiscal | 5,840 | | 5,751 | | 4,850 |
| Contracted Services | 14,300 | | 0 | | 3,500 |
| Tuition | 1,200 | | 0 | | 0 |
| Supplies | 3,000 | | 3,637 | | 2,000 |
| Equipment | 0 | | 2,000 | | 0 |
| Total | \$ 102,093 | \$ | 97,022 | \$ | 97,421 |

REVENUE STATEMENT

| | 2003-04 | | Revised 2003-04 | | Estimated 2004-05 |
|------------------------------------|------------|----|--------------------|----|----------------------|
| Anticipated Federal Funding | \$ 102,093 | \$ | 97,022 | \$ | 97,421 |

ESSENTIAL EARLY EDUCATION

EXPENDITURE STATEMENT

| | 2003-04 | | 2003-04 | | 2004-05 |
|------------------------|----------|----|-----------|----|-----------------|
| | Budget | | Ant. Exp. | | Proposed Budget |
| Salaries | \$ 7,694 | \$ | 7,717 | \$ | 11,892 |
| Group Insurance | 180 | | 180 | | 212 |
| FICA | 589 | | 590 | | 910 |
| Payroll Insurances | 94 | | 94 | | 38 |
| Contracted Services | 14,800 | | 14,800 | | 12,150 |
| Supplies | 500 | | 500 | | 3,500 |
| Student Transportation | 1,800 | | 1,800 | | 300 |
| Total | 25,657 | | 25,681 | | 29,002 |

REVENUE STATEMENT

| | 2003-04 | | Revised 2003-04 | | Estimated 2004-05 |
|----------------------------|-----------|----|--------------------|----|----------------------|
| Bloomfield | \$ 2,369 | \$ | 2,374 | \$ | 2,378 |
| Brunswick | 400 | | 400 | | 1,052 |
| Canaan | 7,547 | | 7,562 | | 7,924 |
| Lemington | 999 | | 1,001 | | 631 |
| Norton | 599 | | 601 | | 631 |
| Anticipated Revenue | 11,914 | | 11,938 | | 12,616 |
| Local Assessment-Canaan | 13,743 | | 13,743 | | 16,386 |
| Total | \$ 25,657 | \$ | 25,681 | \$ | 29,002 |

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CANAAN RABIES CLINIC

FEBRUARY 28, 2004

9:00-10:30 AM

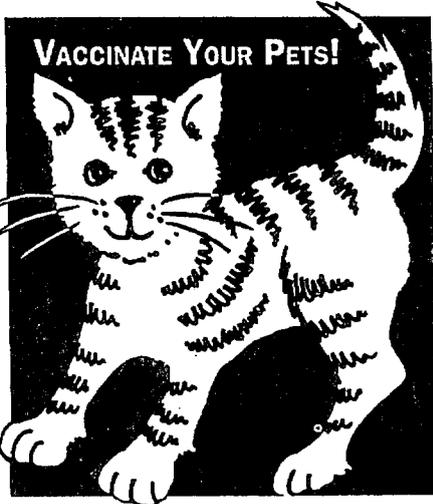
Rabies shot \$9.00

Distemper shot \$13.00

To avoid penalties and late fees all dogs must be licensed by April 1st.

RABIES ALERT

Rabies is a disease that can kill animals and people.



- * Vermont law requires rabies shots for all CATS and DOGS.
- * Rabies shots help protect pets and pet owners from rabies.
- * Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.



Questions? Call the Vermont Rabies Hotline
1-800-4-RABIES (472-2437)

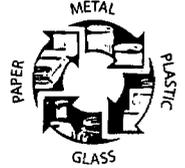
Vermont Department of Health • Health Surveillance Division
P.O. Box 70, Burlington, VT 05402 • 863-7240 or 1-800-640-4374

NOTICE

RECYCLING REMINDER,

for the Communities of:

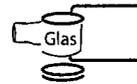
Canaan, Clarksville, Colebrook, Columbia, Lemington, Norton, Pittsburg, and Stewartstown.



The following items are the only commodities that we currently process at the Coos County Recycling Center.

ALL GLASS CONTAINERS

NO WINDOW GLASS



NO GLASS DISHES

**ALL STEEL AND ALUMINUM CANS
(NO ALUMINUM FOIL)**



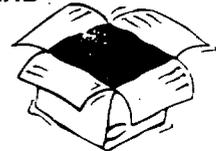
#1 AND #2 PLASTICS INCLUDING:

GATORADE BOTTLES, LIQUOR BOTTLES,
THIRST QUENCHER BOTTLES, MINERAL
WATER BOTTLES, CRISCO OIL BOTTLES



NO CATSUP BOTTLES, NO PEANUT
BUTTER JARS, NO PLASTIC DISHES,
NO MOTOR OIL CONTAINERS, NO ANTI-
FREEZE CONTAINERS OR DRY GAS BOTTLES.

ALL CORRUGATED CARDBOARD



ALL NEWSPAPERS AND MAGAZINES



ALL CATALOGUES AND TELEPHONE BOOKS, ETC.

TOWN MEETING DINNER

March 2, 2004

\$5.00 donation

TOWN OFFICIALS

ELECTED 2003 TO 2004

| OFFICE | TERM | NAME | TERM |
|-------------------------------|--------|------------------------|-------|
| ENDS | | | |
| Moderator | 1 Yr. | David K. Patrick | 2004* |
| Clerk/Treasurer | 3 Yr. | Linda L. Hikel | 2005 |
| Selectboard | 3 Yr. | Joseph C. Robbason | 2004* |
| | | David M. Gray | 2005 |
| | | Thomas D. Moody | 2006 |
| Listers | 3 Yr. | Noreen V. Labrecque | 2004* |
| | | Connie R. Jackson | 2005 |
| | | Scott W. McKibben | 2006 |
| School Moderator | 1 Yr. | David K. Patrick | 2004* |
| School Directors | 3 Yr.+ | Julie Grondin-Giroux | 2004* |
| | 3 Yr. | Theresa Moody | 2004* |
| | 2 Yr. | Kimberly Sweatt | 2004* |
| | 3 Yr. | Daniel Lepine | 2004* |
| | 2 Yr. | Angela Flanagan | 2004 |
| Road Commissioner Selectboard | | | |
| Del. Tax Collector | 3 Yr. | Glenna A. Gray | 2006 |
| Auditor | 3 Yr. | Tammy L. Crawford | 2004* |
| | | Joanne Young | 2005 |
| | | Eunice Richards | 2006 |
| Trustee Public Funds | 3 Yr. | Noreen V. Labrecque | 2004* |
| | | Lena Falconer | 2005 |
| | | Juana Schoff | 2006 |
| Library+(appt.) Trustees | 3 Yr. | Frederick Tillotson | 2004* |
| | | + Judith Masson | 2004* |
| | | Virginia Carr | 2004* |
| | | + Mary Louise Lovering | 2005* |
| | | Brian Pickering | 2006 |
| Town Grand Juror | 1 Yr. | Joseph C. Robbason | 2004* |
| Town Agent | 1 Yr. | Joseph C. Robbason | 2004* |
| Sexton | 1 Yr. | Michael Ladd | 2004* |
| Fire District | 3 Yr. | Robert K. Kimball | 2004* |
| Prudential Committee | | Timothy Woods | 2005 |
| | | Vernon C. Crawford | 2006 |
| Fire Dist. Clerk | 1 Yr. | Noreen Labrecque | 2004* |
| Fire Dist. Treas. | 1 Yr. | Linda L. Hikel | 2004* |

* Term Expires March 2004

+ Appointment Made Until 2004 Election

APPOINTMENTS

| OFFICE | TERM | NAME | TERM ENDS |
|-------------------------|-------|----------------------|-----------|
| Town Service | | | |
| Officer | 1 Yr. | Jeffery Noyes | 2004* |
| Health Officer | 3 Yr. | Mary Louise Lovering | 2005 |
| Civil Defense | 1 Yr. | Harland Crawford | 2004* |
| NVDA Rep. | 2 Yr. | David M. Gray | 2005 |
| | 4 Yr. | Joseph Robbason | 2007 |
| Ambulance | | | |
| District Rep. | 1 Yr. | Steven Young | 2004* |
| Zoning | 4 Yr. | Laura Benjamin | 2004* |
| Board Of Adjustments | | Todd Lambert | 2004* |
| | | Leo Cloutier | 2005 |
| | | Craig Reese | 2006 |
| | | Odette Crawford | 2007 |
| | | Jonathan Cowan | 2007 |
| Zoning Admin. | 4 Yr. | Robert Lee | 2005 |
| Revolving | 3 Yr. | Nina Robbason | 2004* |
| Loan Committee | | Tammy Crawford | 2005 |
| | | Jean Ladd | 2006 |
| | 1 Yr. | Linda Hikel, Treas. | 2004* |
| Fire Warden | 5 Yr. | Vernon Crawford | 2008 |
| Rec. Park Committee | 1 Yr. | Juana Schoff | 2004* |
| | 2 Yr. | Melanie Reese | 2005 |
| | 3 Yr. | Vernon Crawford | 2006 |
| Ex-Officio | | Joseph Robbason | 2004* |
| Green-Up | | | |
| Chairperson | 1 Yr. | Sally Masson | 2004* |
| Tree Warden | 1 Yr. | Frederick Cowan | 2004* |
| Animal Control | | | |
| Officer and | 1 Yr. | Fred. Cunningham | 2004* |
| Pound Keeper | | | |
| Agent to Convey | | | |
| Real Estate | 3 Yr. | Odette Crawford | 2004* |
| State Police | | | |
| Advisory Board | 1 Yr. | Haven Haynes, Jr. | 2004* |
| CT River Joint | | | |
| Commission | 1 Yr. | David Begin | 2004* |
| Headwaters Subcommittee | | | |
| Fence Viewer | 3 Yr. | Thomas D. Moody | 2006 |
| | | Joseph Robbason | 2004* |
| Weigher of Coal | 3 Yr. | David M. Gray | 2005 |
| Inspector of | 1 Yr. | Frederick Cowan | 2004* |
| Lumber, Shingles & Wood | | | |
| Cemetery | 2 Yr. | Frank Fissette | 2004* |
| | 3 Yr. | Dana Masson | 2005 |
| | 3 Yr. | Juana Schoff | 2006 |