

**Secretary of State
Office of Professional Regulation
National Life Bldg., North, Floor 2
Montpelier, VT**

**BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
APPROVED MINUTES**

October 21, 2010

Members Present: Paul Sahba, Dr. Marilyn Turcotte, Edward Fischer, Marjorie Trombly,
Tammy Austin and Emma Pudvah, ad hoc. OPR Staff Present: Larry Novins,
Christopher Winters, Peter Comart and Carla Preston.

I. General Business

A. The meeting was called to order at 8:00 a.m.

B. The minutes of the September 16, 2010 meeting were reapproved as presented.

II. Hearings/Stipulations/Closings/Other

Judd Walbridge requested that the conditions be taken off from his license. This was tabled.

III. Applications for Review

Bowen, Cheryl – Approved for licensure.

Crandall, Richard – Education deficient in a course for treatment modalities. His practicum/internship hours have been approved. He needs to complete the NCMHCE and supervision.

Corcoran, Cassandra – Approved for licensure.

DiGiorgianni, Jess – The report of supervision submitted is depicting supervised hours beginning two months before graduation (as stated on transcript). An additional 2 months of practice is required or a letter from the school stating when he met the degree requirements.

Digiulio-Schaefer, Aimee – The Board needs a letter from Johnson with the internship/practicum hours broken out separately. One must have no less than 900 hours of internship. 100 hours of practicum is accepted.

Fox, Benjamin – Approved for licensure.

Gerrand, Lani—Supervision and examinations have been approved. She still needs to complete a measurement course and have an official transcript submitted once completed.

Giblin, William—His coursework appears to be deficient. Additional coursework is required before licensure can be considered.

Heeder, Jegan—Her education appears to be deficient. Additional coursework is required before licensure can be considered.

Karstad, Jenny—The Board received the transcript depicting 2 graduate credits for PYB 690 PP psychopharm completing group 2 requirements. (Family therapy was moved to treatment modalities). She needs to pass both exams to be licensed.

Kennedy, Elizabeth—Approved for licensure.

Librot, Steven—Approved for licensure.

Mason, Susan—The Board needs additional information regarding her education before they can make a determination on her education.

Namy, Cherrie—Approved for licensure.

Porter, Rebecca—Approved for licensure.

Reedy, Lauren—The Board reviewed the documentation submitted and determined that the coursework. The board is still waiting for a letter regarding internship/practicum. She may sit for the examinations.

Robinson, Cheryl—Approved for licensure.

Stattel, Matthew—Education approved. The Board needs official verification of the passage of the NCE and NMHCE and reports of supervision.

Toulmin, Heather—The Board needs official verification of the passage of the NCE and a letter from the school verifying the change in course names.

Woodruff, Amy—The Board needs additional information regarding her education.

IV. Correspondence—noted

V. Other

- A. Continuing education reviewed.
- B. The Board wrote to Dr. David Fink advising him of Board rules 3.10 through 3.15, which require students enrolled in a program to complete an internship of 1000 hours, allowing no more than 100 hours completed in a “practicum”. Thus, as defined by his program, only 100 hours of his students’ 200 hours titled “practicum” may be applied to the 1000 hour requirement.
- C. Elections—Dr. Marilyn Turcott was elected as Chair of the Board. Marjorie Trombly was elected Vice-Chair and Tammy Austin was elected as Secretary. Approved.
- D. The Board authorized legal counsel to grant continuances. Approved.
- E. The Board authorized the Board Chair to grant stay of disciplinary decision. Approved.
- F. Christopher Winters introduced the new Unit Administrator, Peter Comart, to the Board. He also updated the Board on its current budget. The Board currently has a surplus of money and the Board may lower its fees again in response to this.

The meeting adjourned at 3:30 p.m.

Respectfully submitted by Diane Lafaille, Board Administrator