

**Vermont Secretary of State  
Office of Professional Regulation**

**BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
July 18, 2016**

1. The meeting was called to order at 9:05 a.m.

Board Members Present: Randy Peace, Chair; Celeste Moulton, Vice-Chair; Joan Kavanaugh, Secretary; and Josephine Thomas, Ad-Hoc Board member. Absent: Judith Wernecke.

OPR Staff Present: George Belcher, Presiding Officer; Rachel Allen, Prosecuting Attorney; and Kara Shangraw, Licensing Board Specialist.

Others Present: Jamie Palmisano, Chief Investigator; Danielle Rubalcaba, Licensing Board Specialist; and The Ngoc Ly.

2. The Chair called for approval of the Minutes of the May 16<sup>th</sup> meeting. Ms. Kavanaugh, made a motion, seconded by Ms. Moulton, to approve the Minutes of the May 16, 2016 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

2015-104 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Kavanaugh, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Moulton, Investigative Team member abstained from the hearing and vote.

4. **Reports/Guests:**

5. **Hearings/Stipulations:**

The Board held the Summary Suspension Hearing in the matters of 2015-327 & 2015-328 (Nails Time and The Ngoc Ly). The Respondent, Mr. Ly was present. George Belcher was the Presiding Officer for the Board. Rachel Allen, Prosecuting Attorney was present for the State. Based on the information submitted, the Board went into deliberative session at 10:02 a.m. and out at 10:17 a.m. Mr. Peace made a motion, seconded by Ms. Kavanaugh, to accept the States recommendation to Summarily Suspend Nails Time and The Ngoc Ly's licenses. Motion passed 3-0. Ms. Moulton, Investigative Team member, abstained from the hearing and vote.

6. **Legislative Updates:**

7. **Correspondence:**

8. **Public Comment/ Other Business:**

**9.** There being no other business, the meeting adjourned at 10:31 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist