



WILLISTON, VERMONT

2003

ANNUAL REPORT

July 1, 2002 through June 30, 2003

Please bring this report to Town Meeting

*The Town of Williston
Gratefully Acknowledges The
50 Years (and counting)
Of Service to the Town of Williston
Lynwood Osborne
Fire Fighter
Cemetery Commissioner*



Lynwood, one of the original members of the Williston Fire Department, began his career as a Williston fire fighter shortly after the department was founded in 1949. For the past 50 years he has actively and tirelessly served this community during times of need, including responding to fires, motor vehicle accidents and other emergencies.

In addition to his invaluable years of service to the Department, he had also served the Williston community as a Cemetery Commissioner for over 30 years during which time he had been primarily responsible for the outstanding care and maintenance of the town's three cemeteries.

**On the Cover: "Crisp Vermont Day"
by Williston artist Elizabeth Allen Gaylord**

This print of an original watercolor depicts the view from Partridge Hill looking toward the mountains on a crisp winter day in Williston.

2003 ANNUAL REPORT
JULY 1, 2002 – JUNE 30, 2003



Jazz Band 7:00 - 7:25 PM

School Meeting

Monday, March 1, 2004 - 7:30 PM
Williston Central School Auditorium

Town Meeting

Monday, March 1, 2004 - 7:30 PM
Williston Central School Auditorium

Informational Meetings

Town Budget
School Budget
Immediately following Annual Meetings

Childcare Available

Voting – Australian Ballot

Tuesday, March 2, 2004
7:00 AM – 7:00 PM
Williston Central School Gymnasium

10:30 AM - 4:00 PM American Red Cross Blood Drive

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GENERAL INFORMATION



<i>Date of Incorporation</i>	<i>June 1763</i>
<i>Total Area</i>	<i>30.4 Square Miles</i>
<i>County</i>	<i>Chittenden</i>
<i>Population</i>	<i>7,650 (2000 census)</i>
<i>Registered Voters</i>	<i>5807 (June, 2002)</i>

Williston Representatives to the Vermont Legislature

Mary Peterson	Chittenden 2	878-8241
Jim McCullough	Chittenden 2	878-2180

Vermont Senators Representing Chittenden County

Virginia Lyons	Williston	863-6129
Jim Condos	South Burlington	863-4654
James P. Leddy	South Burlington	863-6613
Janet Munt	South Burlington	862-9342
Diane Snelling	Shelburne	985-2121
Hinda Miller	Burlington	660-4880

Town of Williston Web Site: <http://town.williston.vt.us>
log on for up to date information on meetings and events, looking for a form...



MONTHLY MEETING SCHEDULE

CONSERVATION COMMISSION

1ST & 3RD WEDNESDAY, 7:00 A.M. TOWN ANNEX

DESIGN ADVISORY COMMITTEE

2ND & 4TH TUESDAY, 6:30 P.M. TOWN HALL ANNEX

DEVELOPMENT REVIEW BOARD

2ND & 4TH TUESDAY, 7:15 P.M. TOWN HALL BLDG.

DOROTHY ALLING LIBRARY TRUSTEES

3RD MONDAY, 7:00 P.M. LIBRARY

HISTORIC PRESERVATION COMMITTEE

1ST THURSDAY, 7:00 P.M. TOWN HALL ANNEX

LAKE IROQUOIS RECREATION DISTRICT

1ST MONDAY, 4:30 P.M. TOWN HALL ANNEX

PLANNING COMMISSION

1ST & 3RD TUESDAY, 7:15 P.M., TOWN HALL BLDG.

RECREATION COMMITTEE

2ND THURSDAY, 7:00 A.M. TOWN ANNEX

SELECTBOARD

1ST & 3RD THURSDAY, 7:00 P.M. TOWN HALL BLDG.

WILLISTON CENTRAL SCHOOL

3RD THURSDAY, 6:30 P.M. WCS

CHAMPLAIN VALLEY UNION H.S. DIRECTORS

2ND & 4TH MONDAY, 7:00 P.M. CSSD CONFERENCE ROOM

BUSINESS HOURS

TOWN OFFICES:

TUESDAY – FRIDAY, 8:00 A.M. – 4:30 P.M.
MONDAY - 8:00 A.M. - 6:00 P.M.

LANDFILL DROP-OFF:

MONDAY, WEDNESDAY, FRIDAY 8:30 A.M. – 4:00 P.M.
SATURDAY, 8:00 A.M. – 3:30 P.M.

LIBRARY:

MONDAY, WEDNESDAY 10:00 A.M. – 8:00 P.M.
TUESDAY, THURSDAY, FRIDAY, 10:00 A.M. – 6:00 P.M.
SATURDAY, 10:00 A.M. – 3:00 P.M.

**TOWN OF WILLISTON
DIRECTORY OF SERVICES**

EMERGENCY NUMBERS	
AMBULANCE	9-1-1
FIRE	9-1-1
POLICE	9-1-1
POISON CENTER	658-3456



TOWN DEPARTMENTS

Town Manager	878-0919
Town Clerk/Treasurer	878-5121
Department of Public Works	878-1239
Police Department	878-6611
Fire Department (non-emergency)	878-5622
Planning/Zoning Department	878-6704
Recreation Department	878-1239
Tax Assessor	878-1091
Dorothy Alling Memorial Library	878-4918
Schools:	
Williston Central	878-2762
Allen Brook	878-2762
CVU High School	482-7100

If you have questions regarding...

Call

Telephone

Bicycle Registration	Police	878-6611
Brick Church Rental	Town Clerk	878-5121
Building Permits	Planning	878-6704
Burning Permits	Fire Dept	250-0003 (pager)
DARE Program	Police	878-6611
Dog Complaints	Police	878-6611
Dog Licensing	Town Clerk	878-5121
Elections	Town Clerk	878-5121
Landfill	CSWD	872-8100
Licenses (Hunting/Fishing)	Town Clerk	878-5121
Licenses (Marriage/Civil Union)	Town Clerk	878-5121
Motor Vehicle Renewals	Town Clerk	878-5121
Passports	Town Clerk	878-5121
Streets & Sidewalks	Public Works	878-1239
Tax Assessments	Assessor	878-1091
Tax Billing	Town Treasurer	878-5121
Voter Registration	Town Clerk	878-5121
Vital Records	Town Clerk	878-5121
Water/Sewer Department		
Billing	Town Treasurer	878-5121
General	Public Works	878-1239
Emergency		657-9702



SERVICES AVAILABLE TO SENIOR CITIZENS

Williston provides a variety of services and opportunities for residents 55 and over. Some, such as the walking path, are noted in other parts of this report. Others are listed below. (Those with and * receive some financial support from the Town.)

TRANSPORTATION

*SSTA vans are available to take you wherever you need to go: medical appointments, shopping, lunch or other appointments. Call 655-7880 at least 24 hours ahead of time. There is a donation of \$1 for one-way rides.

HOUSING

Whitney Hill Homestead, a 44-unit, independent-living, mixed income facility, is located in the heart of the village. 878-0997

Williston Woods, a 116 unit, owner occupied, mobile home Co-op, is located 2 miles north of the village off North Williston Road. 879-1740

Eagle Crest, a 60-unit, independent-living, mixed income facility, is located in Blair Park near Taft Corners. 878-0524 or 878-4797

Falcon Manor, an independent-living, mixed income facility, is located in Blair Park near Taft Corners. 878-0524

Tyler Way Senior Living Center at Taft Farm, an 83-unit, independent-living, mixed income facility, is located off Rt. 2 near Taft Corners. 879-3333

SOCIAL

Williston Senior Citizens, formed almost 20 years ago, meets the 1st and 3rd Tuesdays of each month for a noon-time potluck at Whitney Hill. All are welcome for good meals, fellowship, and entertainment.

Green Mountain Passports available for \$2 at the Town Clerk's office. Must be 62. Allows free entry to all State parks.

Lake Iroquois Recreation District offers discounted season passes to seniors.

Walking: Williston Central School offers use of its halls for seniors' walking exercise. Call 878-2762 for hours.

***Recreation Department:** Exercise and activity programs. Call 878-1239

EMERGENCY/MEDICAL

***Williston Rescue** provides rapid access to emergency medical care in the event of illness or injury. Call 911 in case of an emergency.

***Agency on Aging** is a resource of information on services. Operates meal sites throughout the region. Call for schedule or information. 865-0360

***Vermont Center for Independent Living** is a resource for seniors and others who need some assistance; i.e., equipment, counseling, referrals, for living independently. (800) 639-1522

**LISTING OF TOWN AND SCHOOL DISTRICT OFFICERS
ELECTED OFFICIALS**

Cemetery Commissioners

Leo Roy	2004
Michael Murray	2005 (resigned)
Larry Keefe	2005 (appointed)
Robert Salter	2006
Charlie Magill	2007

Champlain Water District

Donald Phillips	2005
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First Constable

Kermit LaClair	2004
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Justice of Peace

	2005 (February)
George Gerecke	
Herbert Goodrich	
Anthony Lamb	
Terry Macaig	
James McCullough	
Andy Mikell	
Ginger Morton	
Ruth Painter	
Mary Peterson	
Michael Quaid	
Ben Rose	
William Skiff	
Brent Sloan	
Ruth Stokes	
Tom Vieth (resigned)	
Roger St. Hilaire (appointed)	

Library Trustee

Stephen Mease	2004
Susan Williford	2004
Ann Hazelrigg	2005
Susan Raimy	2006
Victoria Francis	2007
Barbara Meider	2007
Patricia Mardeusz	2008

Listers

Richard Ransom	2004
Linda Ladd	2005
Fred Webster	2006

Moderator

Anthony Lamb	2004
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Old Brick Church Trustee

Barrett Peterson	2004
Jack Price	2005
Linda Bradish	2006
Carol West	2007
Kelly Sloan	2008 (resigned)

Selectboard

Jeff Fehrs	2004
Terry Macaig	2004
Mary Peterson	2005
Virginia Lyons	2005
Mike Kanfer	2006

School Directors, CVUHS District

Jeanne Jensen	2004
Dennis Lalancette	2004
Sarita Austin	2005
Leslie Boucher	2006

School Directors, WCS/Allenbrook

Earl Walters	2004
Martina Sunby	2004
Elizabeth Sakarie	2005
Ted Kenney	2005
Karla Karstens	2006

Town Agent

Joe Fallon	2004 (appointed)
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Town Clerk

Deborah Beckett	2005
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Town Grand Juror

Jeff Carlson	2004
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Town Treasurer

Deborah Beckett	2005
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Trustee of Public Funds

Linda Ladd	2004
Abbott Brayton	2005
Jonathan Milne	2006 (resigned)

APPOINTED OFFICIALS

Asst. Town Clerk		Historic Preservation	
E. Kathy Smardon	2005	Ginger Isham	2004 (June)
Michele Zerfas	2005	Nancy Cleveland	2004
Asst. Town Clerk/Treasurer		Elizabeth Jordan-Shook	2004
Kathryn Boyden	2005	Robert Neeld	2005
Chittenden Solid Waste District		Phil Sweet	2005
Mike Coates	2005 (May)	Barbara Mieder	2007
Circumferential Highway		Rebekah Rhinehart	2007
George Gerecke	Indefinite	Lake Iroquois Beach Commission	
Conservation Commission		Susan Bishop	2004
Gary Hawley	2005 (June)	Metropolitan Planning Organization	
Richard Pritsky	2005	George Geecke	2005 (June)
Jean Kissner	2005	Jeff Fehrs, (alt.)	2005
Carl Runge	2006	Planning Commission	
Michael Harris	2006	Sharon Gutwin	2004 (May)
Jude Hersey	2007	Kevin Batson	2004
Tommaso Rendino	2007	Steve Bradish	2005
Design Advisory		Robert Bickford	2005
Linda Bradish	2004 (May)	Judith Sassorossi	2006
Doug Goulette	2004	Scott Luria	2006
David Yandell	2005	Ronald Herath	2006
Joy Peterson	2005	Recreation Committee	
Gary Sweeny	2006	Kevin Armstrong	2004 (April)
Development Review Board		Robert Matthews	2004
Carson Cornbrooks	2004 (April)	Cathy Kohlasch	2005
Cathy O'Brien	2004	Caroline Ford	2005
Mark Behr	2004	David Shanks	2005
Kevin McDermott	2005	Mark Berry	2005
Kelly Barland	2006	Lynn McClintock	2006
Bill Sheedy	2006	John Donnelly	2006
Brian Jennings	2006	Regional Planning Commission	
Emergency Preparedness Coordinator		Terry Macaig	2005 (June)
Kenneth Morton, Jr.	Indefinite	Virginia Lyons (alt.)	2005
Fence Viewers		Town Service Officer	
Daniel Fontaine	2004	Dawn Philibert	2004
Virginia Lyons	2004	Tree Warden	
Jeff Fehrs	2004	Mike Fontaine	2004 (March)
Forest Fire Warden		Winooski Valley Park District	
Herb Goodrich	2007 (June)	Bert Moffatt	2004
Health Officer		Weigher of Coal & Inspector of Shingles	
Terence Macaig	2005 (May)	Bert Moffatt	2004
Marlene Price - Deputy	2004 (November)	Zebra Mussel Control Officer	
		Bert Moffatt	2004
		Virginia Lyons (alt.)	2004

FEES FOR LICENSES, PERMITS & REGISTRATIONS

Planning and Zoning Permit Fees

Building Permit (Residential)	\$4.00 per \$1000 of estimate
Building Permit (Commercial)	5.00 per \$1000 of estimate
Demolition Permit	\$20.00
Shed, Lean-to Permit	\$20.00
Sign Permit	\$15.00
Zoning Permit	\$20.00

Planning and Zoning Review Fees

Boundary Adjustment	\$25.00
Historic Preservation Review	\$50.00
Site Plan Review	\$75.00/lot
Subdivision	Contact the Planning and Zoning Office
Miscellaneous	
Zoning Variance	\$75.00
Conditional Use Review	\$75.00
Home Occupation Review	\$75.00
Zoning Compliance Certificate	\$20.00

Town Ordinance Fees

Comprehensive Plan	\$20.00
Zoning	\$10.00
Subdivision	\$10.00
Public Works Specifications	\$25.00
Peddlers	\$ 3.00

Lake Iroquois Beach Permit

Lake Iroquois is open to the general public, as well as residents of Williston, St. George, Richmond and Hinesburg. Seasonal permits are for sale at the Town Clerk's Office. Day passes only are available at the beach.

Selected Town Clerk Fees

Certified Copy:

Birth Certificate	\$7.00
Death Certificate	\$7.00
Marriage Certificate	\$7.00
Civil Union Certificate	\$7.00

Recorded Documents \$7.00 per page

Motor Vehicle Registration Renewal	\$3.00
Green Mountain Passport for Seniors	\$2.00

Marriage License	\$23.00
Civil Union License	\$23.00

Passport Processing Fee \$30.00

Animal License – Before April 1

Rabies Certificate Required

Neutered or Spayed	\$7.00
Not Neutered or Spayed	\$11.00

After April 1 fees increase 50%

Resident Hunting & Fishing Licenses

Fishing	\$20.00
Hunting	\$16.00
Combination Hunting/Fishing	\$29.00
Archery	\$17.00
Turkey	\$17.00
Muzzleloader	\$17.00
Junior Fishing	\$8.00
Vermont Waterfowl Stamp	\$5.00

Property Tax Information

Property Taxes are Due in three installments

August 10

November 10

February 10

A 1% interest fee is assessed on the 11th of each month for late payments and 1.5 % after three months.

An 8% penalty is assessed on any unpaid balances after the final installment due date



Official Town Warning

**TOWN OF WILLISTON
MARCH 1 AND 2, 2004**

The legal voters of the Town of Williston are hereby notified to meet at the Williston Central School Auditorium in Williston, Vermont at 7:30 p.m. on Monday, March 1, 2004 for the Annual Town Meeting. Following the meeting, the Selectboard will review the Town budget and answer any questions that may be presented.

- Article 1: To elect a Moderator
- Article 2: To hear and act upon reports of the several town officers.
- Article 3: Shall the voters authorize the current taxes be paid to the Town Treasurer in three equal installments with due dates, August 10, November 10 and February 10 as authorized by 32 V.S.A. § 4871?
- Article 4: Shall the voters authorize the expenditure of revenue received from unanticipated grants and gifts?
- Article 5: To transact any other business proper to be brought before said meeting

The legal voters of the Town of Williston are hereby notified to meet on March 2, 2004, at Williston Central School Gymnasium at 7:00 AM at which time the polls will open until 7:00 PM, at which time the polls will close, to vote by Australian Ballot upon the following articles:

- Article 6: Shall the voters adopt a budget for operating and capital expenses of \$5,014,140?
- Article 7: Shall the Town authorize the Selectboard to construct new sidewalks and recreation paths for an amount not to exceed \$2,600,000 and to borrow money by issuance of notes or bonds not in excess of \$2,600,000 to be financed over a period not to exceed twenty (20) years?
- Article 8: Shall Williston continue to impose a one percent local option sales tax pursuant to state law, as may be amended from time to time?
- Article 9: To elect for the Williston Town Selectboard one member for a term of three years beginning March, 2004.
- Article 10: To elect for the Williston Town Selectboard one member for a term of two years beginning March, 2004.
- Article 11: To elect for the Williston Board of Listers one member for a term of three years beginning March, 2004.
- Article 12: To elect for the Cemetery Commission one member for a term of one year beginning March, 2004.
- Article 13: To elect for the Cemetery Commission one member for a term of five years beginning March, 2004.
- Article 14: To elect a Library Trustee for a term of five years beginning March, 2004.
- Article 15: To elect a Library Trustee for a term of five years beginning March, 2004.
- Article 16: To elect a Trustee of the Old Brick Church for a term of four years beginning March, 2004.

- Article 17: To elect a Trustee of the Old Brick Church for a term of five years beginning March, 2004.
- Article 18: To elect a Trustee of the Public Funds for a term of two years beginning March, 2004.
- Article 19: To elect a Trustee of the Public Funds for a term of three years beginning March, 2004.
- Article 20: To elect a First Constable for a term of one year beginning March, 2004.
- Article 21: To elect a Town Agent for a term of one year beginning March, 2004.
- Article 22: To elect a Town Grand Juror for a term of one year beginning March, 2004.

Dated this 29th day of January, 2004
Williston Selectboard

Michael Kanfer, Chair
Virginia Lyons Mary Peterson Jeff Fehrs Terry Macaig

Received for recording and recorded prior to posting this 30th day of January, 2004

Attest: 
Deborah Beckett, Town Clerk

**OFFICIAL TOWN WARNING
WILLISTON TOWN SCHOOL DISTRICT
March 1 and March 2, 2004**

The legal voters of the Williston Town School District are hereby notified and warned to meet at the Williston Central School auditorium on Monday, March 1, 2004, at 7:30 p.m. to transact any of the following business not involving voting by Australian Ballot. Following the meeting the Board of School Directors will review the School District budget and Australian Ballot articles and answer any questions which may be presented.

- ARTICLE I: To elect a moderator.
- ARTICLE II: To authorize the Board of School Directors to make available school facilities and equipment for specified public purposes if those purposes appear to be in the best interest of the residents of the District, due consideration being given to efficient, economical, and appropriate use of facilities and equipment.
- ARTICLE III: To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year .
- ARTICLE IV: To hear and act upon the reports of the Town School District Officers.
- ARTICLE V: Shall the Town School District of Williston hold its Annual Meeting on Monday, February 28, 2005?
- ARTICLE VI: To transact any other business proper to come before said meeting.

**MARCH 2, 2004
BALLOT QUESTIONS**

The legal voters of the Williston Town School District are hereby notified to meet at Williston Central School gymnasium at 7:00 a.m. at which time the polls will open until 7:00 p.m. at which time the polls will close, on Tuesday, March 2, 2004 to vote by Australian Ballot upon the following articles:

- ARTICLE VII: Shall the voters of the Williston Town School District appropriate \$ 13,086,903.00 necessary for the support of its school for the year beginning July 1, 2004 and ending June 30, 2005?
- ARTICLE VIII: To authorize the Board of School Directors to borrow money by issuance of notes not in excess of \$78,000.00 for purpose of purchasing one (1) school bus?
- ARTICLE IX: Shall the voters of the Williston School District vote to establish the Lake Champlain Regional Technical School District as described in the Governance Planning Committee Report approved by the State Board of Education, a copy of which is on file in the Williston Clerk's Office?
- ARTICLE X: To elect one (1) Town School Board Director for a term of three (3) years beginning in March, 2004 and ending February, 2007.
- ARTICLE XI: To elect (1) Town School Board Director for a term of two (2) years, beginning in March, 2004 and ending February, 2006.
- ARTICLE XII: To elect for the Champlain Valley Union High School District No. 15 two (2) Directors for a term of three (3) years, beginning in March, 2004.

Dated this 27th day of January, 2004.

Earl Walters, chair Elizabeth Skarie Martina Sundby Karla Karstens Ted Kenney

WARNING
CHAMPLAIN VALLEY UNION HIGH SCHOOL No.15
March 1 and March 2, 2004

The legal voters of the Champlain Valley Union High School District No.15 consisting of the towns of Charlotte, Hinesburg, Shelburne, and Williston are hereby notified and warned to meet at the Champlain Valley Union High School Learning Center on Monday, March 1, 2004, at 5:00 p.m. to transact any of the following business not involving voting by Australian Ballot. Upon the conclusion of the business not involving Australian Ballot, the meeting is to be adjourned and reconvened in the respective polling places hereinafter named for each of the above-referenced towns on Tuesday, March 2, 2004 at 7:00 a.m. at which time the polls will open, until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

ARTICLE I: To elect the following officers and fix their compensation:
1. Moderator
2. Clerk
3. Treasurer

ARTICLE II: To hear and act upon the reports of the Union High School District Officers.

ARTICLE III: To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.

ARTICLE IV: To authorize the Board of School Directors to make available school facilities and equipment for specified public purposes if those purposes appear to be in the best interest of the residents of the District, due consideration being given to efficient, economical, and appropriate use of the facilities and equipment.

ARTICLE V: To exempt the Champlain Valley Union High School District No. 15 from the requirement to operate a school breakfast program for the 2004-2005 school year subject to the provisions of Sections 1264 and 1265 of Title 16, Vermont Statutes Annotated.

ARTICLE VI: To transact any other business proper to come before said meeting.

MARCH 2, 2004
BALLOT QUESTIONS

ARTICLE VII: Shall the voters of the Champlain Valley Union High School District No.15 appropriate \$14,614,540.00 necessary for the support of its school for the year beginning July 1, 2004 and ending June 30, 2005.

ARTICLE VIII: To authorize the Board of School Directors to borrow money by issuance of notes not in excess of \$224,000.00 for the purpose of purchasing three (3) school buses.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Champlain Valley Union High School in the Town of Hinesburg, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Charlotte, Hinesburg, Williston and Shelburne, under the supervision of the Clerk of Champlain Valley Union High School District No. 15.

The legal voters of Champlain Valley Union High School District No. 15 are further notified that voter qualifications, registration and absentee voting relative to said special meeting shall be as provided in Sections 706u-706w of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a meeting of the Board of School Directors of Champlain Valley Union High School District No. 15 held on January 12, 2004. Received for record and recorded in the records of Champlain Valley Union High School District No. 15 on January 13, 2004.

Said voters and persons warned, are further notified that voter qualifications, registration, absentee voting, and voter procedures shall be in accordance with Chapters 43 and 51 of Title 17 Vermont Statutes Annotated.

Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their district as follows:

Charlotte	Charlotte Central School
Hinesburg	Hinesburg Town Hall—Upstairs
Shelburne	Shelburne Town Center Gymnasium
Williston	Williston Central School Gymnasium

**LIST OF CANDIDATES FOR ANNUAL TOWN AND SCHOOL OFFICES
TO BE VOTED ON MARCH 2, 2004**

ONE CEMETERY COMMISSIONER FOR A TERM OF ONE YEAR

Larry Keefe

ONE CEMETERY COMMISSIONER FOR A TERM OF FIVE YEARS

Joan Pentkowski

FIRST CONSTABLE

Kermit LaClair

ONE LIBRARY TRUSTEE FOR A TERM OF FIVE YEARS

Stephen Mease

ONE LIBRARY TRUSTEE FOR A TERM OF FIVE YEARS

Susan Williford

ONE LISTER FOR A TERM OF THREE YEARS

Gerald F. (Jerry) Huetz

ONE TRUSTEE OF THE OLD BRICK CHURCH FOR A TERM OF FOUR YEARS

Joy Peterson

ONE TRUSTEE OF THE OLD BRICK CHURCH FOR A TERM OF FIVE YEARS

No Candidate

ONE SELECTBOARD MEMBER FOR A TERM OF THREE YEARS

Jeff Fehrs

ONE SELECTBOARD MEMBER FOR A TERM OF TWO YEARS

Terry Macaig

ONE TOWN AGENT FOR A TERM OF ONE YEAR

No Candidate

ONE GRAND JUROR FOR A TERM OF ONE YEAR

Shelley D. Palmer

ONE TRUSTEE OF PUBLIC FUNDS FOR A TERM OF TWO YEARS

No Candidate

ONE TRUSTEE OF PUBLIC FUNDS FOR A TERM OF THREE YEARS

No Candidate

ONE WILLISTON SCHOOL DIRECTOR FOR A TERM OF TWO YEARS

Marty Sundby

ONE WILLISTON SCHOOL DIRECTOR FOR A TERM OF THREE YEARS

Jeanette DiScala

ONE C.V.U. HIGH SCHOOL DIRECTOR FOR A TERM OF THREE YEARS

Jeanne Jensen

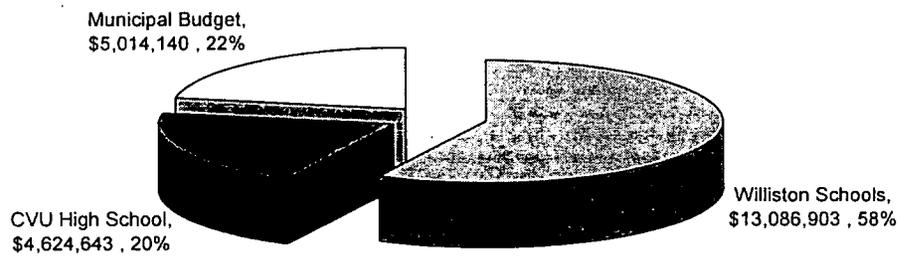
ONE C.V.U. HIGH SCHOOL DIRECTOR FOR A TERM OF THREE YEARS

Meg Hart-Smith

Proposed Budgets FY 2005

Williston Town Operating Budget
Williston Town Capital Budget

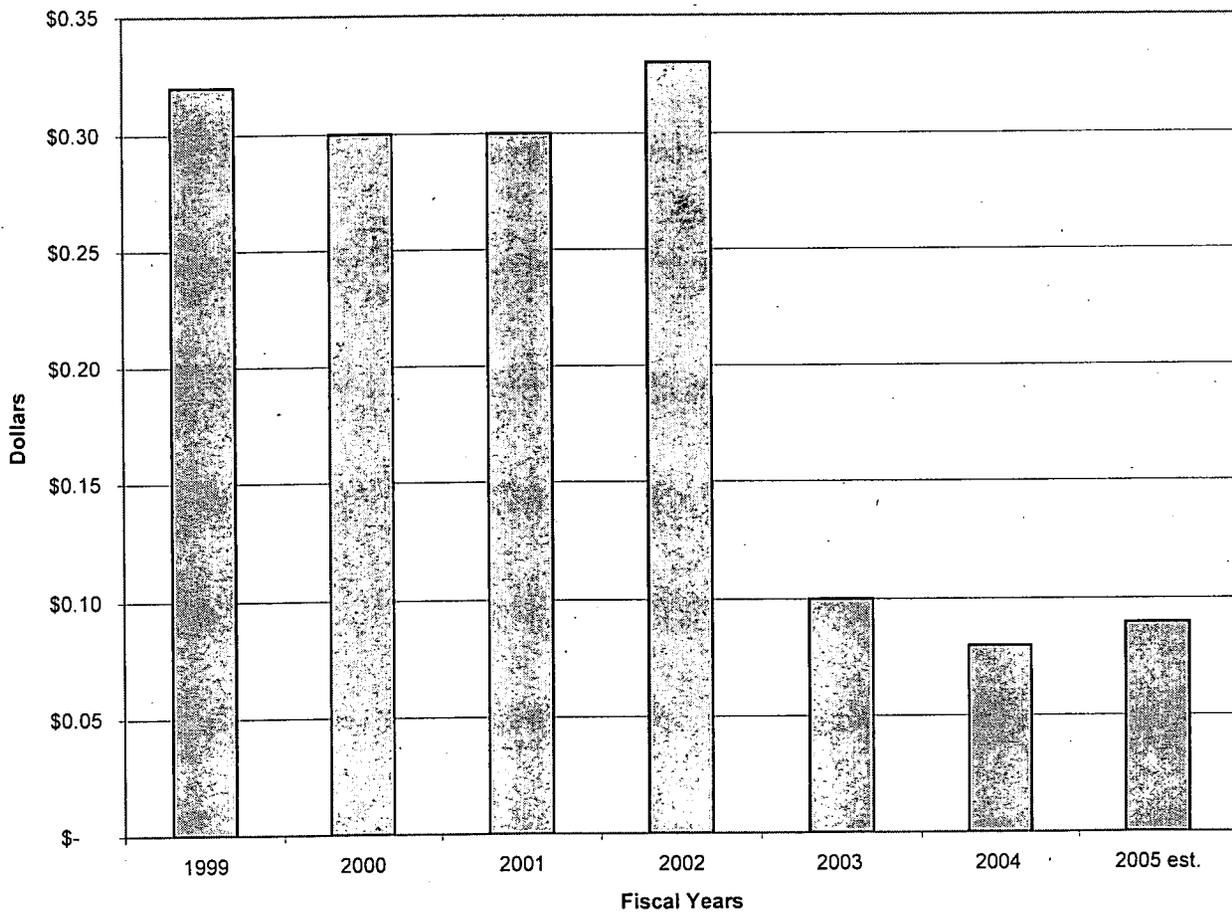
Town of Williston Budget Comparisons Proposed 2004-2005 Town and School Budgets



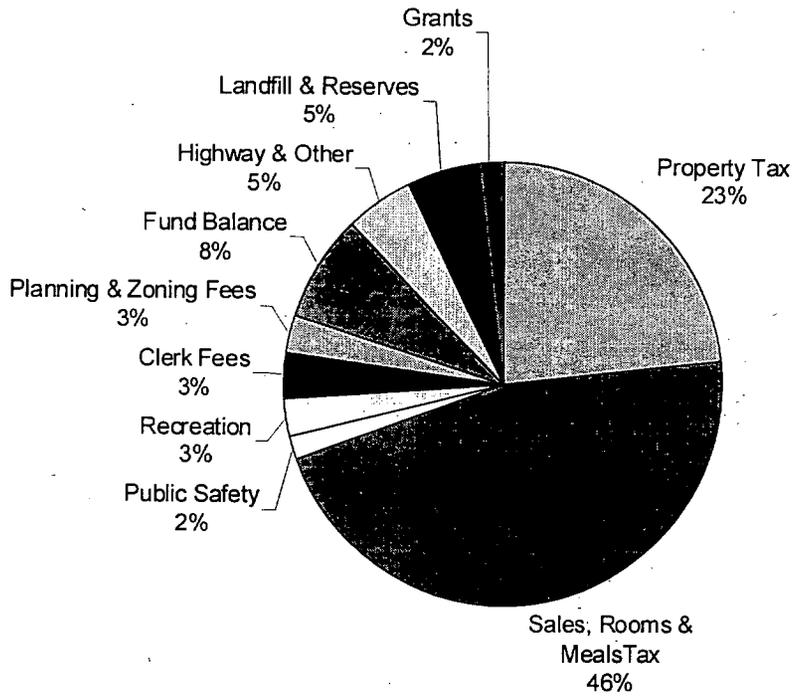
TOWN OF WILLISTON MUNICIPAL TAX RATE HISTORY

Fiscal Year	Rate Charged	Grand List
1999	\$ 0.32	\$ 6,751,681
2000	\$ 0.30	\$ 7,064,426
2001	\$ 0.30	\$ 7,396,670
2002	\$ 0.33	\$ 7,689,001
2003	\$ 0.10	\$ 8,073,000
2004	\$ 0.08	\$ 11,055,157
2005 Estimate	\$ 0.09	\$ 11,200,000

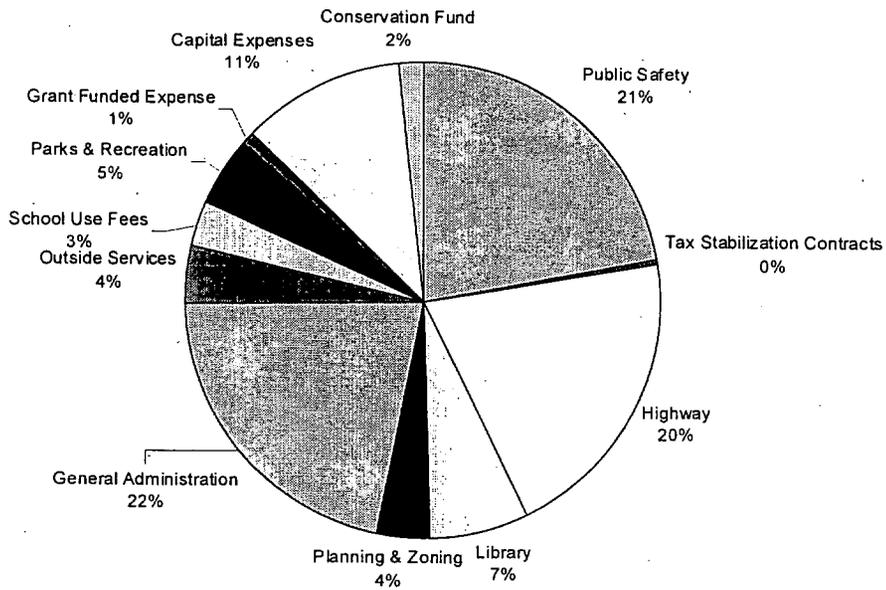
Town of Williston Municipal Tax Rate History



Proposed Operating Revenues - FY 2005



Proposed Operating Expenditures - FY 2005



TOWN OF WILLISTON
 GENERAL GOVERNMENT, OPERATING AND CAPITAL
 FY 2005 PROPOSED BUDGET
 SUMMARY

	<u>FY 2004</u> <u>Approved</u>	<u>FY 2005</u> <u>Proposed</u>
Revenues		
Property Taxes	\$ 884,812	\$ 1,012,970
Other Tax Revenue	149,200	163,000
Sales, Rooms & Meals Tax	2,080,000	2,300,000
Clerk Fees	127,600	164,300
Planning & Zoning Fees	140,000	140,000
Public Safety Fees	90,000	88,500
Recreation Fees	122,280	138,630
Highway and Other Revenue	278,500	249,200
Grants	138,110	92,570
Landfill	250,000	264,970
Fund Balance	<u>414,818</u>	<u>400,000</u>
	\$ 4,675,320	\$ 5,014,140
Expenses		
Public Safety	\$ 1,005,275	\$ 1,118,050
Highway	954,660	1,022,840
Library	298,665	326,430
Planning & Zoning	172,710	182,820
General Administration	934,760	1,083,250
Outside Services	178,970	194,590
School Use Fees	154,710	154,710
Tax Stabilization Contracts	90,000	8,000
Parks & Recreation	224,410	235,110
Grant Funded Expenses	58,360	51,070
Capital Expenses	522,800	557,270
Conservation Fund	<u>80,000</u>	<u>80,000</u>
	\$ 4,675,320	\$ 5,014,140

**Town of Williston
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
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REVENUE

TAX REVENUE

Property Taxes - Town, Highway, Capital	2,610,604	786,562	821,830	884,812	1,012,970
Interest on Taxes Due	67,079	45,000	50,060	45,000	50,000
Penalty on Taxes Due	63,129	35,000	39,983	35,000	40,000
Payments in Lieu of Taxes	67,951	65,000	71,267	69,200	73,000
Sales, Rooms, Meals & Alcohol Tax Revenue	-	2,000,000	2,305,740	2,080,000	2,300,000
TOTAL TAX REVENUE	<u>2,808,763</u>	<u>2,931,562</u>	<u>3,288,880</u>	<u>3,114,012</u>	<u>3,475,970</u>

TAX RATE (Town, Highway, Conservation, & Tax Stabilization)	0.33	0.100	0.100	0.0800	0.0904
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REVENUE FROM OTHER SOURCES

Town Clerk Revenue

Recording Legal Documents	110,918	72,000	161,988	88,000	120,000
Copies of Vital Statistics	7,552	6,500	6,017	6,500	6,000
Issuing Licenses-Muni. Portion	6,525	3,000	13,191	9,000	12,000
Town Ordinances	1,368	700	960	900	900
Use of Town Copier	9,875	10,000	12,105	10,000	11,000
Vault Time	3,865	4,000	4,835	4,000	4,500
Miscellaneous	2,548	2,500	1,548	2,500	2,000
Alcohol Beverage Licenses	2,070	1,700	2,260	1,700	2,400
Dog Licenses & Fees	4,305	5,800	5,583	5,000	5,500
TOTAL CLERK REVENUE	<u>149,026</u>	<u>106,200</u>	<u>208,487</u>	<u>127,600</u>	<u>164,300</u>

Planning & Zoning Revenue

Zoning Fines			14,200		-
Planning Fees	9,114	17,000	11,713	10,000	10,000
Permits	133,817	150,000	114,697	130,000	130,000
TOTAL PLANNING REVENUE	<u>142,931</u>	<u>167,000</u>	<u>140,610</u>	<u>140,000</u>	<u>140,000</u>

Public Safety Revenue

Miscellaneous	5,518	5,000	5,521	5,000	5,500
Court Fines	84,768	60,000	62,404	70,000	65,000
Police Wage Grant	78,228	41,768	41,768	26,000	37,500
False Alarm Fees	15,343	10,000	26,905	12,000	15,000
Fire Fees	6,590	3,000	3,767	3,000	3,000
Other Fire Revenue	-	5,000	1,081	-	-
TOTAL PUBLIC SAFETY REVENUE	<u>190,447</u>	<u>124,768</u>	<u>141,446</u>	<u>116,000</u>	<u>126,000</u>

Recreation Revenue

Explorer Day Camp	62,714	63,140	65,699	25,270	25,270
Adventurer Day Camp				25,270	25,270
Teen Day Camp				18,840	18,840
Youth Soccer	7,854	6,500	6,495	7,000	7,000
Fourth of July	337	600	61	1,000	1,000
Youth Basketball	5,412	5,600	5,577	5,400	5,400
Field Use	3,180	1,000	3,260	3,000	3,100
Ski Program Fees					17,750
Spring/Summer Programs	28,929	36,500	23,365	19,500	20,000
Fall Programs				8,500	7,500
Winter Programs	-	-		8,500	7,500
TOTAL RECREATION REVENUE	<u>108,426</u>	<u>113,340</u>	<u>104,457</u>	<u>122,280</u>	<u>138,630</u>

Town of Williston

Operating Budget FY 2005

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
Highway Revenue					
State Aid	129,533	130,000	135,338	131,000	137,000
Consulting Engineers	10,830	1,500	-	1,500	500
Miscellaneous	14,592	12,500	19,026	12,500	19,200
TOTAL HIGHWAY REVENUE	154,955	144,000	154,364	145,000	156,700
Other Revenue					
From Reserves for Tax Reduction	-	206,950	-	298,818	273,000
From Reserves for Capital Projects	-	31,750	-	116,000	127,000
Rental of Town Buildings	5,040	6,000	6,420	6,000	6,000
Miscellaneous	28,277	25,000	28,079	25,000	28,000
Reimbursement for Town Services	15,000	17,000	16,826	17,500	17,500
Interest Earned on Investments	80,435	90,000	34,569	75,000	40,000
Transfer in from Landfill	261,050	217,600	217,600	250,000	264,970
Transfer in, other	28,882	-	677	10,000	1,000
TOTAL OTHER REVENUE	418,684	594,300	304,171	798,318	757,470
Grant Revenue Anticipated					
Planning Grants	2,995	-	3,892	6,000	-
Conservation Grants	-	2,000	1,505	3,500	32,000
Historic Preservation Grants	1,317	2,000	1,216	2,000	2,000
Police Hiring & Equipment Grants	12,308	-	21,207	5,000	5,000
Fire/Emergency Grants	-	-	6,558	-	-
Library Grants	76,000	65,000	34,205	45,610	16,070
Highway Grants	206,041	50,000	2,738	50,000	-
TOTAL ANTICIPATED GRANT REVENUE	298,661	119,000	71,321	112,110	55,070
Total Revenue from Other Sources	1,463,130	1,368,608	1,124,856	1,561,308	1,538,170
	4,271,893	4,300,170	4,413,736	4,675,320	5,014,140

EXPENDITURES

PUBLIC SAFETY

Police

Officers' Salaries	355,819	399,560 *	386,870	468,730	510,670
Parttime Officers' Salaries	5,229	15,000	2,937	8,000	8,000
Clerical Salaries	55,012	62,140	65,037	66,750	72,650
Overtime	43,946	53,080 *	67,164	59,290	65,000
Vehicle Expense	5,510	6,000	8,829	6,000	9,000
Vehicle Fuel	15,291	16,000	17,224	17,000	17,000
Mileage	295	1,000	1,469	500	1,000
Training & Conferences	8,064	10,000	7,949	10,000	10,500
Computer, Communications	5,849	16,360	12,654	13,900	14,500
Office Supplies	9,304	9,000	9,058	10,000	10,000
Telephone & Postage	9,152	9,000	7,903	9,000	11,500
Equipment & Uniforms	14,747	15,910	14,266	16,270	16,270
Radio Repair	1,964	2,000	2,420	2,500	3,500
New Equipment Purchase	-	10,440	3,648	6,050	-
Chitt. Unit for Sp. Investigations	11,883	12,000	12,000	15,540	15,540
Public Service Programs	1,272	2,000	133	2,000	2,000
Dog Control & Damage	1,239	1,500	1,408	2,000	3,000
TOTAL	544,576	640,990	620,969	713,530	770,130

**Town of Williston
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
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Fire

Department Salary	94,278	105,090 *	126,174	129,155	162,320
Vehicle Fuel	2,071	2,000	3,817	2,500	5,000
Training & Conferences	939	6,400	4,722	4,800	5,800
Subscription & Dues	569	600	330	600	600
Heating Fuel	2,440	2,300	3,470	2,990	4,000
Utilities	2,752	2,500	3,049	3,100	3,200
Office Supplies	952	1,500	1,575	1,500	1,500
Office Equipment	409	1,000	372	500	1,270
Telephone & Postage	2,666	2,950	4,012	3,310	4,000
Equipment Maintenance	18,699	13,000	14,701	21,500	16,300
Station Maintenance	5,730	3,700	10,394	3,700	3,700
Communications	5,702	7,400	4,792	7,400	7,920
Firefighting Equipment	28,734	28,900	19,105	30,000	32,600
Fire Prevention	1,750	2,800	1,090	2,500	2,000
Firefighters Physicals	5,770	7,700	7,608	7,700	7,700
Firefighter Recognition	2,071	2,000	2,000	2,000	2,000
Revenue Supported Expense	918	5,000	-	-	-
TOTAL	176,450	194,840	207,211	223,255	259,910

Emergency Preparedness

Training	114	4,000	1,925	4,300	4,300
Supplies & Operation	2,669	3,000	4,138	4,000	3,500
TOTAL	2,783	7,000	6,063	8,300	7,800

Rescue & Ambulance

Rescue Salary/Stipend	12,000	17,550	17,550	22,600	44,130
Vehicle Fuel			1,035	1,000	2,800
Training	7,542	5,060	3,904	6,700	7,000
Subscription & Dues	120	250	164	250	250
Office Supplies	-	500	427	750	750
Rescue Equipment Maintenance	1,838	4,000	4,662	3,000	3,600
Rescue Medical Supplies				5,350	8,000
Communications	1,420	6,640	5,643	7,040	4,080
Rescue Equipment	4,172	6,000	11,624	4,800	5,800
Rescue Study	-	-	-	5,000	-
Personnel Physicals	456	3,460	3,259	2,700	2,800
Squad Recognition	-	1,000	788	1,000	1,000
St. Michael's Ambulance	7,000	7,000	5,995	-	-
TOTAL	34,548	51,460	55,051	60,190	80,210

TOTAL PUBLIC STAFETY

758,357	894,290	889,294	1,005,275	1,118,050
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PUBLIC WORKS

Highway Wages & Benefits

Summer Maintenance Salary	114,330	133,130	119,710	135,605	140,460
Winter Maintenance Salary	71,456	88,750	73,600	90,405	93,640
Overtime	12,731	25,600	22,062	25,940	26,600
Salaries, Administration	41,719	42,320	43,279	44,800	46,530
Salary Discretionary	2,250	3,000	2,450	3,090	5,000
Vermont Municipal Retirement	12,537	14,530	13,348	14,740	15,240
Employer FICA	19,063	22,550	20,351	22,600	24,540
Medical Insurance	32,180	40,520	22,441	34,300	42,940

**Town of Williston
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
Dental Insurance	6,235	7,820	7,003	8,280	8,880
Disability & Life Insurance	2,330	3,520	2,529	3,520	3,180
Uniforms	4,204	6,500	5,573	6,500	6,530
TOTAL	319,035	388,240	332,346	389,780	413,540
Highway Outside Services					
Consulting Engineers	5,267	7,500	5,402	7,500	5,000
Equipment Rental	34,312	45,000	45,025	45,000	52,000
Workers Compensation Ins.	10,152	13,000	13,349	14,000	17,000
Unemployment Comp. Ins.	105	500	144	1,060	700
TOTAL	49,836	66,000	63,920	67,560	74,700
Garage Operations					
Garage Operations	12,425	12,000	13,019	12,000	13,900
TOTAL	12,425	12,000	13,019	12,000	13,900
Highway Materials					
Gavel & Other Materials	3,830	6,000	5,069	6,000	6,000
Chloride	7,654	9,780	9,655	9,000	10,350
Patch	577	800	1,140	800	900
Salt	60,991	83,650	78,833	73,000	80,000
Sand	12,758	13,700	4,762	13,000	14,000
TOTAL	85,810	113,930	99,459	101,800	111,250
Highway Maintenance					
Maintenance(see also Stormwater Management)	53,952	75,050	75,801	78,000	56,600
Bridges & Culverts	6,147	5,000	6,790	5,700	5,700
New Construction	-	5,000	680	5,000	5,000
Equipment Operation & Repair	17,085	21,400	23,934	22,400	27,000
Vehicle Fuel	10,040	15,000	12,077	15,000	17,300
Retreatment	173,124	198,000	193,363	190,000	201,000
Sidewalks	2,822	6,000	9,830	6,000	6,000
Misc. & Tools	5,942	5,000	4,360	5,600	5,600
Street Signs	4,525	2,250	2,482	2,250	2,250
Street Lights	33,806	38,570	34,806	38,570	41,100
TOTAL	307,443	371,270	364,123	368,520	367,550
Highway New Equipment					
New Equipment Purchase-see also capital budg	148	5,000	5,198	4,000	5,000
TOTAL	148	5,000	5,198	4,000	5,000
Highway Other Expenditures					
Tree Improvement	4,321	7,000	6,959	7,000	8,900
Environmental Review Town Garage	17,383	-	4,639	-	-
Grant Funded Expenses	-	-	-	-	-
Emergency Expenses	78,539	-	-	-	-
Stormwater Management	-	-	-	4,000	28,000
TOTAL	100,243	7,000	11,598	11,000	36,900
TOTAL PUBLIC WORKS	874,940	963,440	889,663	954,660	1,022,840
LIBRARY					
Library					
Department Salary	186,209	203,450	197,179	203,535	222,720

**Town of Williston
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
Office Equipment	974	2,500	1,216	1,000	1,300
Telephone & Postage	557	400	408	600	600
Tax Maps	1,805	2,000	2,067	4,400	3,000
TOTAL	45,737	56,690	48,439	59,880	68,050
Planning & Zoning					
Department Salary	101,246	115,540	111,984	114,930	118,000
Mileage	225	250	304	250	250
Training & Conferences	600	2,500	2,396	2,700	2,700
Subscriptions & Dues	579	600	513	700	750
Professional Services	2,593	3,500	2,298	4,130	4,130
Misc. Planning Studies(see grant expense)	9,394	12,500	3,414	12,500	12,500
Advertising	2,443	4,000	1,670	3,500	3,500
Office Supplies	3,833	3,500	3,423	3,500	3,500
Equipment	5,068	8,500	8,434	2,350	4,100
Telephone & Postage	2,890	3,400	2,455	3,000	3,000
TOTAL	128,871	154,290	136,891	147,560	152,430
Conservation					
Conservation Salary	9,725	12,310 *	12,310	14,510	14,560
Conservation Expenses	2,060	3,000	2,955	3,000	3,000
Trail Maintenance & Repair					5,000
TOTAL	11,785	15,310	15,265	17,510	22,560
Historic Preservation					
Historic Preservation Salary	2,936	5,460 *	5,369	5,640	5,830
Historic Preservation Expenses	184	2,000	394	2,000	2,000
TOTAL	3,120	7,460	5,763	7,640	7,830
Elections					
Town Meeting Salary	1,434	700	2,466	1,400	1,300
General Election Salary	-	1,000	1,218	-	1,300
Board of Civil Authority Salary	-	600	-	4,500	1,000
Ballot Printing	1,395	1,000	1,696	1,500	1,400
Postage	219	850	653	500	1,700
General Election Expense	-	2,500	5,465	-	1,700
Town Meeting Expenses	1,881	2,500	2,848	1,700	1,700
TOTAL	4,929	9,150	14,346	9,600	10,100
Auditing, Legal & Computer					
Audit Fees	4,510	7,000	7,000	7,500	8,000
Legal Services	26,673	40,000	28,201	30,000	35,000
Town Report	4,898	4,000	3,849	4,000	2,000
Computer Equipment	4,035	5,000	1,202	4,000	3,500
Computer Applications	6,596	6,500	6,260	7,500	7,500
TOTAL	46,712	62,500	46,512	53,000	56,000
Insurance					
Auto Insurance	8,422	6,500	7,796	8,650	10,000
Liability Insurance	10,211	11,000	14,530	10,720	15,250
Police Liability Insurance	4,753	4,500	4,271	5,230	5,500
Property Insurance	4,717	7,150	5,356	4,700	5,900
Blanket Bond	1,141	500	1,013	1,150	1,210

Town of Williston

Operating Budget FY 2005

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
Workers' Compensation Ins.	16,058	21,500	29,619	26,100	33,000
Unemployment Comp. Ins.	898	1,000	1,008	930	1,100
Public Officials Liab. Ins.	7,121	6,300	7,112	8,120	8,520
Fire Insurance	10,096	9,000	8,605	9,450	9,920
TOTAL	63,417	67,450	79,310	75,050	90,400
Employee Benefits					
Accrued Sick & Vacation	-	9,500	-	9,500	9,500
Salary Discretionary	8,800	3,910	3,910	11,510	20,000
Vermont Muni. Retirement	47,408	51,620	54,511	59,790	65,440
Employer FICA	93,284	102,920	108,366	112,880	122,840
Medical Insurance	139,935	183,020	181,131	206,110	275,280
Dental Insurance	19,504	25,600	24,229	28,710	33,220
Disability & Life Insurance	10,316	12,500	11,343	12,700	11,640
TOTAL	319,247	389,070	383,490	441,200	537,920
Town Buildings					
Janitorial Salaries	10,508	12,170	11,721	12,500	21,500
Janitor, Old Brick Church	2,650	2,650	2,595	2,730	2,730
Clock Winding'	400	400	400	400	500
Heating Fuel, Annex	1,854	1,800	2,709	1,900	2,800
Utilities, Annex	7,247	6,400	5,012	7,000	6,000
Heating Fuel, Town Hall	2,724	2,800	3,311	2,800	3,400
Utilities, Town Hall	6,178	4,600	6,006	6,000	6,200
Heating Fuel, Brick Church	2,240	2,400	2,607	2,400	2,700
Utilities, Brick Church	1,282	1,600	1,359	1,500	1,500
Supplies	4,090	4,000	3,844	4,100	4,100
Repairs	6,274	13,100	13,481	8,400	11,700
Maintenance, Brick Church	2,658	5,000	2,043	5,000	5,000
Miscellaneous	1,356	2,000	2,182	1,500	1,500
TOTAL	49,461	58,920	57,270	56,230	69,630
TOTAL GENERAL ADMINISTRATION	892,188	1,053,680	1,016,418	1,107,470	1,266,070
OUTSIDE SERVICES					
Health					
Department Salary & Mileage	450	450	450	450	500
Visiting Nurse Assoc.	9,280	10,620	10,620	12,700	15,000
Employee Health & Safety Programs	555	1,000	465	1,000	1,000
TOTAL	10,285	12,070	11,535	14,150	16,500
Regional Services					
Chitt.Co. Regional Planning	-	8,730	8,733	9,420	9,850
Metropolitan Planning Org.(CCMPO)	6,520	6,850	6,033	7,020	7,600
Winooski Valley Park Dist.	16,500	17,500	17,500	18,600	20,500
Greater Burlington Inds.Corp.	2,000	2,000	2,000	2,000	2,000
County Tax	63,687	61,580	71,441	80,000	75,000
Vt. League of Cities & Towns	3,944	4,970	4,973	5,380	6,140
TOTAL	92,651	101,630	110,680	122,420	121,090
Outside Services					
Social Service Organizations	17,000	17,600	17,600	18,200	20,000
Memorials & Donations	-	200	-	200	-
Residents Assistance	1,413	2,000	1,882	2,000	2,000

Town of Williston

Operating Budget FY 2005

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
SSTA Project & CCTA ADA	11,203	11,000	21,866	22,000	35,000
TOTAL	29,616	30,800	41,348	42,400	57,000
TOTAL OUTSIDE SERVICES	132,552	144,500	163,563	178,970	194,590
TAX STABILIZATION AND TRANSFERS					
<i>Tax Stabilization</i>	79,132	100,000	105,482	90,000	8,000
<i>Other Town Expenses</i>					
School Use Fees	84,280	124,000	124,000	124,960	124,960
Land Rental	-	29,750	29,750	29,750	29,750
TOTAL	84,280	153,750	153,750	154,710	154,710
TOTAL SCHOOL TRANSFERS	163,412	253,750	259,232	244,710	162,710
PARKS AND RECREATION					
<i>Recreation</i>					
Coordinator's Salary	26,391	27,310	27,489	28,010	29,120
Explorer Camp Salaries	40,188	47,960	58,196	20,440	20,440
Adventurer Camp Salaries				20,440	20,440
Teen Camp Salaries				13,840	13,840
Salaries, Admin. Support	10,760	9,110	9,004	9,750	10,150
Mileage	-	780	-	390	390
Training & Conferences	915	2,220	891	1,800	1,800
Office Supplies	1,786	3,350	3,729	1,800	1,800
Telephone & Postage	1,576	2,500	1,712	2,400	2,000
Explorer Camp Supplies	11,388	11,200	9,005	4,000	4,000
Adventurer Camp Supplies				4,000	4,000
Teen Camp Supplies				4,000	4,000
Youth Soccer	3,184	3,800	2,425	3,800	3,200
Youth Basketball	2,531	3,600	2,023	3,600	3,000
Fouth of July/Memorial Day	6,401	9,500	7,291	9,800	9,000
Program Grants	2,910	5,650	5,673	6,150	9,850
Fall Program Supplies				7,950	6,950
Winter Program Supplies				7,950	6,950
Spring/Summer Program Supplies	30,572	30,050	21,047	15,000	12,000
Recreation Needs Assessment			-	3,500	-
Ski Program					19,050
After School Enrichment Program	6,079	7,000	6,999	7,000	8,500
TOTAL	138,602	157,030	148,485	175,620	190,480
<i>Parks</i>					
Maintenance Salary	18,773	26,840	18,410	16,450	8,500
Park Admin. Salary	6,598	6,830	6,667	7,000	7,280
Equipment Rental	1,249	2,240	180	1,800	2,800
Utilities	500	800	1,073	1,990	1,900
Maintenance & Upgrades	10,737	14,850	13,847	18,000	20,550
Other & New Equipment	546	1,000	226	3,550	3,600
TOTAL	38,403	52,560	40,403	48,790	44,630
TOTAL PARKS AND RECREATION	177,005	209,590	188,888	224,410	235,110

Town of Williston

Operating Budget FY 2005

	FY 2002 Actual Expenditures	FY 2003 Approved Budget	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
GRANT FUNDED EXPENSES					
Planning		2,250		2,250	-
Conservation	-	2,000	1,505	3,500	30,000
Historic Preservation	556	2,000	2,079	2,000	-
Fire/Emergency			6,558		-
Police Hiring and equipment	12,308	-	21,207	5,000	5,000
Highway	170,903	-	-	-	-
Library Equipment				30,580	
Library wages	1,719	-	13,520	15,030	16,070
TOTAL	185,486	6,250	44,869	58,360	51,070
CAPITAL EXPENSES					
<i>Capital Projects</i>	<u>310,022</u>	<u>249,350</u>	<u>249,350</u>	<u>366,000</u>	<u>391,970</u>
<i>Environmental Reserve Fund(Conservation)</i>	<u>75,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
<i>Debt Service</i>					
Library Bond, Principal	60,000	60,000	60,000	60,000	60,000
Library Bond, Interest	19,403	16,970	16,970	14,480	11,940
Fire Truck Bond, Principal	30,000	30,000	30,000	30,000	20,000
Fire Truck Bond, Interest	7,048	5,830	5,832	4,590	3,530
Tower Ladder Truck, Principal		30,000	30,000	30,000	25,000
Tower Ladder Truck, Interest	8,295	9,370	9,371	8,480	7,580
New Engine Tanker, Principal				-	30,000
New Engine Tanker, Interest				9,250	7,250
TOTAL	<u>124,746</u>	<u>152,170</u>	<u>152,173</u>	<u>156,800</u>	<u>165,300</u>
TOTAL CAPITAL EXPENSES	509,768	481,520	481,523	602,800	637,270
GRAND TOTAL	<u><u>3,964,584</u></u>	<u><u>4,300,170</u></u>	<u><u>4,216,095</u></u>	<u><u>4,675,320</u></u>	<u><u>5,014,140</u></u>

**Town of Williston - Water Department
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
REVENUE				
Basic User Charge	47,890	56,656	61,200	63,660
User Receipts	412,355	398,109	454,100	464,500
User Penalties	6,185	-	4,000	4,500
Sale of Meters	19,120	8,875	14,000	6,000
Champlain Water Dist. Connections	1,700	900	1,000	1,000
Consulting Engineers	-	-	500	500
Misc. Labor & Materials	2,727	1,858	6,000	2,000
Hook On Fee	35,850	14,200	23,000	10,000
Water Sold from Hydrants	2,108	1,003	500	800
From Reserves			11,500	-
Interest Earned	10,436	5,223	10,000	5,000
TOTAL REVENUE	<u>538,371</u>	<u>486,824</u>	<u>585,800</u>	<u>557,960</u>
EXPENDITURES				
<i>Wages and Benefits</i>				
Department Salary	29,507	39,667	48,400	44,450
Town Manager Salary	7,823	8,058	8,300	8,550
Clerical Salary	22,947	24,954	25,360	26,320
Overtime	3,139	3,382	3,430	3,650
Superintendent Salary	13,140	13,536	13,940	14,500
Vermont Muni. Retirement	4,039	4,466	4,940	5,200
Employer FICA	6,154	7,132	7,800	7,950
Medical Insurance	9,030	16,328	16,700	19,270
Dental Insurance	2,197	2,350	2,610	2,800
Disability & Life Insurance	1,007	1,225	1,130	1,300
Uniforms	1,140	1,628	1,350	1,350
Vehicle Expense	2,334	2,134	2,500	2,500
Training & Conferences	1,104	840	1,000	1,000
TOTAL	<u>103,561</u>	<u>125,700</u>	<u>137,460</u>	<u>138,840</u>
<i>Outside Services</i>				
Audit Fees	495	1,000	1,000	800
Legal Services	-	-	-	500
Consulting Engineers	711	3,100	11,000	2,000
Workers Compensation Ins.	975	1,480	2,000	2,200
Unemployment Insurance	125	144	700	250
Building & Equipment Ins.	1,666	2,400	2,500	2,500
TOTAL	<u>3,972</u>	<u>8,124</u>	<u>17,200</u>	<u>8,250</u>
<i>Building & Office</i>				
Heating Fuel	554	665	650	650
Utilities	526	490	600	500

**Town of Williston - Water Department
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
Computer Equipment	1,100	770	1,600	4,100
Office Supplies	3,645	1,614	3,400	2,500
Telephone & Postage	2,809	2,628	3,300	2,800
TOTAL	<u>8,634</u>	<u>6,167</u>	<u>9,550</u>	<u>10,550</u>
Maintenance				
Service Maintenance/Repairs	980	638	1,900	1,500
Service Maintenance/Supplies	1,813	2,177	2,200	2,200
Oak Hill System Maintenance	1,294	3,100	1,400	1,800
Main Repair and Maintenance	8,451	19,662	7,000	7,000
Hydrant Maintenance	5,390	3,842	9,800	8,200
Vehicle Operation & Maintenance	175	2,498	1,100	1,100
Vehicle Fuel	925	-	400	750
TOTAL	<u>19,028</u>	<u>31,917</u>	<u>23,800</u>	<u>22,550</u>
Water Service & Other				
Discretionary Fund	1,138	1,138	100	2,000
Meters	28,878	10,280	25,000	10,000
Hook On, Champlain Water	1,700	900	1,000	1,000
Purchased Water	245,894	294,436	316,400	330,560
Reimbursement for Town Services	7,500	8,413	8,750	8,750
Depreciation	28,440	43,120	13,220	18,340
Permits & Compliance	6,639	9,188	6,820	7,120
TOTAL	<u>320,189</u>	<u>367,475</u>	<u>371,290</u>	<u>377,770</u>
Capital Expenditures				
Utility Truck	9,321	-	11,500	-
Water Meter Readers			15,000	-
TOTAL	<u>9,321</u>	<u>-</u>	<u>26,500</u>	<u>-</u>
TOTAL WATER EXPENDITURES	<u>464,705</u>	<u>539,383</u>	<u>585,800</u>	<u>557,960</u>

**Town of Williston - Sewer Department
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
REVENUE				
Basic User Charge	99,806	107,789	114,120	117,150
User Receipts	352,302	387,887	398,200	410,400
User Penalties	4,200	4,000	4,000	3,500
Consulting Engineers	-	500	500	500
Misc. Revenue	4,264	1,318	5,000	1,500
Hook On Fees	37,800	19,600	28,000	15,000
Allocation Charge	35,473	43,678	27,000	35,000
Allocation Charge 99	104,064	47,711	40,000	30,000
Interest Earned	8,203	5,383	10,000	5,000
TOTAL	646,112	617,866	626,820	618,050
EXPENDITURES				
<i>Wages & Benefits</i>				
Department Salary	29,506	39,667	48,400	44,450
Town Manager Salary	7,823	8,058	8,300	8,550
Clerical Salary	22,947	24,954	25,360	26,320
Overtime	3,138	3,382	3,400	3,650
Superintendent Salary	13,140	13,536	13,900	14,500
Vermont Municipal Retirement	4,163	4,466	4,870	5,200
Employer FICA	6,161	7,132	7,850	7,950
Medical Insurance	9,030	16,328	19,000	19,270
Dental Insurance	2,197	2,349	2,600	2,800
Disability & Life Insurance	1,007	1,225	1,130	1,300
Uniforms	1,035	1,628	1,350	1,350
Vehicle Expense	2,328	2,134	2,500	2,500
Training & Conference Fees	660	182	1,000	1,000
TOTAL	103,135	125,041	139,660	138,840
<i>Outside Services</i>				
Audit Fees	495	1,000	600	800
Legal Services	25	-	500	500
Consulting Engineers	2,456	1,452	7,000	6,000
Workers Compensation Ins.	704	1,279	2,000	2,200
Unemployment Ins.	125	145	700	250
Building & Equipment Liab. Ins.	1,614	2,499	2,500	2,500
TOTAL	5,419	6,375	13,300	12,250
<i>Building & Office</i>				
Heating Fuel	1,096	1,251	1,350	1,350
Electricity	29,117	33,149	32,400	34,600
Utilities	387	489	500	500
Computer Equipment	1,100	770	1,600	4,100
Office Supplies	1,738	1,621	3,000	2,500
Telephone & Postage	2,459	2,628	2,800	2,800
TOTAL	35,897	39,908	41,650	45,850

**Town of Williston - Sewer Department
Operating Budget FY 2005**

	FY 2002 Actual Expenditures	FY 2003 Actual Expenditures	FY 2004 Approved Budget	FY 2005 Proposed Budget
Other Maintenance				
Vehicle Operation & Maintenance	168	1,495	1,000	1,100
Vehicle Fuel	925	1,000	1,000	750
Pump Repair & Maint.	8,266	12,269	12,000	12,000
Small Repairs & Maint.	273	475	1,500	1,500
Services Materials	346	153	2,500	2,500
TOTAL	9,978	15,392	18,000	17,850
Sewer Service				
Maintenance of Line	769	12,319	8,200	8,200
Telemetry System	3,584	3,782	7,140	7,030
TOTAL	4,353	16,101	15,340	15,230
Other Expenditures				
Discretionary Fund	1,139	528	100	2,000
Reimbursement for Town Serv.	7,500	8,413	8,750	8,750
Depreciation	60,608	55,080	58,050	65,080
Treatment	229,526	240,875	259,300	267,050
Sewer Capacity Charge	23,148	20,992	17,670	15,150
Capacity Replacement Fund	104,104	47,711	40,000	30,000
TOTAL	426,025	373,599	383,870	388,030
Capital Expenditures form Operating Budget				
See Capital Budget Below	9,321	-	15,000	-
	9,321	-	15,000	-
TOTAL SEWER EXPENDITURES	594,128	576,416	626,820	618,050
Capital Revenue				
From Sewer Operating Budget	9,321		15,000	-
From Dorset Lane Hook-ons	5,730			
From Sewer Fund Balance			211,500	160,000
From Sewer Construction Fund	9,141			
From Pump Station Fund	-	50,000		10,000
From Sewer Capacity Fund			440,000	-
From Capital Replacement Fund	7,104		70,000	78,000
TOTAL	31,296	50,000	736,500	248,000
Capital Expenditures				
Meter Reading Devices			15,000	-
Tri-Town System Upgrade	7,104		640,000	160,000
Utility Truck	9,321	-	11,500	-
Portable Trash Pump Replacement				18,000
Pump Station Upgrade		50,000	70,000	70,000
Shunpike Sewer Construction	2,239	-		
Dorset Lane	12,632	-		
TOTAL	31,296	50,000	736,500	248,000

Town of Williston - Capital Projects Budget	FY 2005
Capital Project Expenditures FY '05	Proposed
Town Projects Only	<u>Budget</u>
<i>Capital Projects Funded by Bonding</i>	
Sidewalks and Paths (Requires a separate bond vote)	2,400,000
Public Safety Building (Requires a separate bond vote)	<u>7,000,000</u>
TOTAL	9,400,000
 <i>Capital Projects Funded by Landfill Revenue</i>	
Brennan Park	4,500
Paths & Sidewalks (see also Impact Fees)	121,470
James Brown Drive Turn Lane & Signal	<u>30,000</u>
TOTAL	\$ 155,970
 <i>Capital Projects Funded by Impact Fees</i>	
Brennan Park (see also Operating Budget)	20,500
Sidewalks and Paths (see also Landfill)	17,000
Signal at 2A and Zephyr & Blair Park Roads (see Other)	100,000
James Brown Drive Turn Lane & Signal	14,500
Brennan Roundabout	10,000
Talcott Rd. West/Rt. 2 Signal	<u>5,000</u>
TOTAL	\$ 167,000
 <i>Capital Projects Funded by Grants and Other Sources</i>	
Mahan Farm Buildings (reserves)	35,000
Signal at 2A and Zephyr & Blair Park Roads(state)	150,000
James Brown Drive Turn Lane & Signal(state)	<u>50,500</u>
TOTAL	\$ 235,500
 TOTAL ALL CAPITAL PROJECTS	 \$ 9,958,470

Town of Williston - Equipment Fund Budget
Equipment Fund Expenditures FY '05
Town Projects Only

FY 2005
Proposed
Budget

Equipment Funded by Town Operating Budget

Large Highway Equipment Savings Fund	50,000
Highway Pickup Trucks, replacement savings fund	10,000
Police Vehicles, savings fund	64,000
SCBA Replacement Equipment(see also Other Sources)	5,000
Trade-In Allowances	(2,000)
TOTAL	<u>\$ 127,000</u>

Equipment Funded by Landfill Revenue

Scholarship	5,000
Large Highway Truck	81,000
Trade-In Allowances	(20,000)
Recreation Mower, replacement	20,000
Fire Communications Equipment	11,000
Defibrillator, replacement	12,000
TOTAL	<u>\$ 109,000</u>

Equipment Funded by Impact Fees

Sidewalk/Bike Path Plow (also replacement savings fund)	<u>\$ 22,425</u>
TOTAL	<u>\$ 22,425</u>

Equipment Funded by Other Sources

Reappraisal Savings Fund(state)	25,000
SCBA Replacement Equipment(equipment reserves)	<u>\$ 30,000</u>
TOTAL	<u>\$ 55,000</u>

TOTAL ALL CAPITAL EQUIPMENT PROJECTS \$ 313,425

2003 Town Reports

The Town of Williston's financial accounts are audited annually. The FY2003 Audit was conducted by the firm, Fothergill, Segale and Valley, Certified Public Accountants. A summary of the audited statements, prepared by town staff, is presented on the following pages. A complete audit report is available for viewing at the Town Clerk's office.



Williston in Bloom Volunteers

TOWN OF WILLISTON
BALANCE SHEET
GENERAL FUND
AS OF JUNE 30, 2003

Assets

Cash	\$ 1,459,722
Receivables- State of Vermont	707,388
Receivables- Federal	9,980
Receivables - Other	74,231
Taxes Receivable	220,316
Due from Other Funds	569,111
Due from Iroquois Recreation District	5,943
Prepaid Inventory	25,876
TOTAL ASSETS	<u><u>\$ 3,072,567</u></u>

Liabilities and Fund Balance

Liabilities:

Accounts Payable	\$ 235,360
Salaries Payable and Accrued Withholdings	73,999
Due to School	20,711
Due to Other Funds	564,146
Taxes Collected in Advance	61,505
Deferred Revenue	296,777
Bond Anticipation Note Payable	290,000
Other	13,148
Total Liabilities	<u>1,555,646</u>

Fund Equity:

Reserved	458,534
Unreserved	
Designated	58,042
Undesignated	1,000,345
Total Fund Equity	<u>1,516,921</u>

TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$ 3,072,567</u></u>
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TOWN OF WILLISTON
STATEMENT OF REVENUE, EXPENDITURES
AND CHANGES IN FUND BALANCE
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2003

REVENUE

Property Taxes and in lieu	\$	787,615
Sales Tax	\$	2,305,740
Intergovernmental		156,804
Public Safety		159,952
Highway		166,341
Cultural and Recreational		104,457
Licenses, Permits and Fees		349,097
Interest and Dividends		34,569
Interest and Penalty on Tax		90,043
Other		95,002
Total Revenue		4,249,620

EXPENDITURES

General Government		1,236,809
Public Safety		892,477
Highway		804,925
Health and Welfare		12,943
Cultural and Recreational		471,573
Employee Benefits		464,321
Debt Service		152,170
Total Cash Expenditures		4,035,218

EXCESS(DEFICIENCY) OF REVENUE
OVER EXPENDITURES

214,402

OTHER FINANCING SOURCES (USES)

Transfers In		-
Transfers Out		(80,000)
Total Other Financing (uses)		(80,000)

EXCESS (DEFICIENCY) OF REVENUE AND
OTHER FINANCING SOURCES OVER
EXPENDITURES AND OTHER FINANCING SOURCES

134,402

FUND BALANCE - JULY 1, 2002

1,382,519

(Restated)

FUND BALANCE - JUNE 30, 2003

\$ 1,516,921

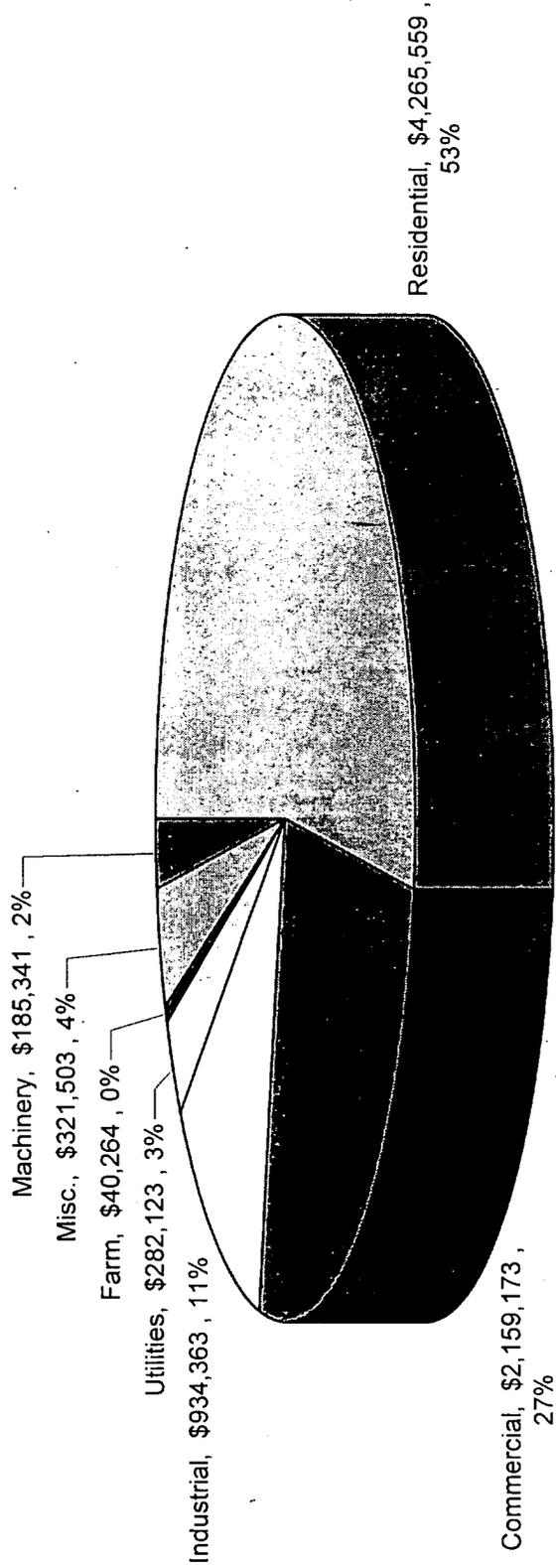
**TOWN OF WILLISTON
PROPERTY TAX BILLING AND RECEIVABLE RECONCILIATION
FOR THE PERIOD JULY 1, 2002 - JUNE 30, 2003**

Property taxes were assessed, collected and accounted for as follows:

Taxes Billed	Tax Rate		
Town, Highway, Conservation	\$ 0.087	\$	712,385
Tax Stabilization	\$ 0.013	\$	106,448
 Municipal Grand List		\$	 8,188,328
State Education	\$ 1.310	\$	10,498,947
Local Education	\$ 1.025	\$	8,214,825
 Education Grand List		\$	 8,056,776
 Total Billed	\$ 2.435	\$	 19,532,605
Billing Adjustments		\$	5,010
Penalty & Interest Added		\$	90,043
			<hr/>
Total Taxes Billed		\$	19,627,658
 Delinquent Taxes at July 1, 2002		\$	 180,973
			<hr/>
Total Taxes Billed and Delinquent to be accounted for		\$	<u>19,808,631</u>
 Accounted for as Follows:			
Town, Highway, Conservation Taxes		\$	783,048
School Taxes		\$	15,706,073
Taxes to State Education Fund		\$	3,097,616
Delinquent Taxes Receivable		\$	181,231
Penalty & Interest Receivable		\$	39,086
Abatements/Adjustments		\$	1,551
			<hr/>
Total Accounted For		\$	<u>19,808,605</u>

The Town is responsible for assessing and collecting property taxes for the Town General Government, Highways and Schools. **Property taxes are due in three equal installments by the tenth (10th) of August, November and February.** Property taxes paid after those due dates are subject to interest of 1% per month for the first three months after the installment due date and 1.5% per month thereafter. Any unpaid taxes after February 10th are subject to an 8% penalty.

Town of Williston
Grand List Spring 2002
Used to Calculate FY 2003 Tax Rate
Total \$8,188,328



**Williston Delinquent Tax List
June 30, 2003**

<u>TAX YR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PENALTY</u>	<u>TOTAL</u>
9394	375.00	695.63	42.00	1112.63
9495	566.25	873.56	45.30	1485.11
9596	577.50	787.19	46.20	1410.89
9697	611.25	723.43	48.90	1383.58
9798	1,004.91	670.25	80.39	1755.55
9899	1,502.21	1243.48	120.18	2865.87
9900	2,058.81	835.03	164.74	3058.58
0001	5,046.03	1432.23	410.29	6888.55
0102	35,096.40	7124.18	2,810.13	45030.71
0203	134,392.29	10240.88	10,692.11	155325.2
	181,230.65	24625.86	14,460.24	220316.7

TOWN OF WILLISTON
STATEMENT OF LONG TERM INDEBTEDNESS
AS OF JUNE 30, 2003

Payable to:	Purpose	Issue Date	Maturity Date	Interest Rate	Balance 30-Jun-02	Additions	Deletions	Balance 30-Jun-03
TOWN								
Bond Payable								
BankNorth	Fire Truck	1-Jul-98	1-Dec-08	4.21%	150,000	-	30,000	120,000
BankNorth	Library	1-Jul-98	1-Dec-08	4.27%	420,000	-	60,000	360,000
	Tower Fire Truck	26-Jul-01	1-Dec-11	4.02%	260,000	-	30,000	230,000
Notes Payable								
Chittenden Bank	Fire Engine		8/15/2003	1.75%		290,000		290,000

1,000,000

WILLISTON CENTRAL SCHOOL

Payable to:	Purpose	Issue Date	Maturity Date	Interest Rate	Balance 30-Jun-02	Additions	Deletions	Balance 30-Jun-03
Bond Payable								
VT Municipal Bond Bank	School Add'n	31-Aug-90	1-Dec-10	6.80%	3,015,000	-	335,000	2,680,000
VT Municipal Bond Bank	New School	1-Dec-96	1-Dec-15	3.90%	2,740,000	-	200,000	2,540,000

Total SCHOOL Debt

\$ 5,220,000

Combined TOWN & SCHOOL Debt

\$ 6,220,000

TOWN OF WILLISTON
LISTING OF EMPLOYEE WAGES
AS OF JUNE 30, 2003

<u>Full-time Positions</u>	<u>Grade</u>	<u>Salary Range</u>	
Town Manager	12	\$ 49,661	- \$ 73,506
Chief of Police	10	41,798	- 61,851
Director of Public Works	10	41,798	- 61,851
Fire Chief	10	41,798	- 61,851
Town Planner	9	38,413	- 56,838
Assistant to Town Manager	9	38,413	- 56,838
Town Clerk/Treasurer	8	35,135	- 51,996
Library Director	8	35,135	- 51,996
Assessor	8	35,135	- 51,996
Highway Foreman	7	32,222	- 47,690
Police Sergeant	7	33,486	- 40,819
Zoning Administrator	6	29,672	- 43,919
Recreation Director	6	29,672	- 43,919
Assistant Librarian	6	29,672	- 43,919
Youth Services Librarian	6	29,672	- 43,919
Water/Sewer Foreman	5	27,380	- 40,513
Police Officers (9)	5	29,501	- 35,961
Technical & Reference Librarians(3)	5	26,582	- 39,333
Conservation, HP Staff	5	26,582	- 39,333
Administrative Assistants (4)	4	25,323	- 37,492
Assistant Town Clerk	4	25,323	- 37,492
Assistant Town Treasurer	4	25,323	- 37,492
Highway Maintenance Worker II (1)	4	25,323	- 37,492
Police Dispatcher(2)	4	26,523	- 32,331
Assistant Youth Librarian	4	25,323	- 37,492
Highway Maintenance Worker I (4)	3	23,374	- 34,600
Water/Sewer Technician(2)	3	23,374	- 34,600

<u>Part-time Positions</u>	<u>Hourly Rate</u>	
Building & Grounds Maintenance(3)	\$ 9.50	- \$ 11.96
Police Part-time Patrol (3-6)	11.98	
Library Students and Substitutes	6.25	- 10.00
Summer Recreation Staff (13)	6.50	- 11.50
Fire Fighters(30+)	8.50	- 12.62

<u>Elected Positions</u>	
Listers(3)	\$ 11.48
BCA/Elections	6.00
Selectboard(5)	\$1,000/year

TOWN OF WILLISTON, VERMONT
 COMBINING BALANCE SHEET
 ALL PROPRIETARY FUND TYPES
 JUNE 30, 2003

	Water Fund	Sewer Fund	Totals (Memorandum only)
ASSETS			
Cash	\$ 407,946	\$ 458,877	\$ 866,823
Accounts receivable	83,432	101,953	185,385
Property & equipment (net)	8,373,353	9,838,397	18,211,750
Due from other funds	9,640	0	9,640
 Total assets	 \$ 8,874,371	 \$ 10,399,227	 \$ 19,273,598
 LIABILITIES AND FUND EQUITY			
Liabilities			
Accounts payable	\$ 34,701	\$ 136,472	\$ 171,173
Due to other funds	0	25,864	25,864
Total liabilities	34,701	162,336	197,037
 Retained Earnings			
Unreserved	454,817	186,994	641,811
Reserved	11,500	211,500	223,000
Investment in Property & Equipment	8,373,353	9,838,397	18,211,750
Total retained earnings	8,839,670	10,236,891	19,076,561
Total liabilities and fund equity	\$ 8,874,371	\$ 10,399,227	\$ 19,273,598

TOWN OF WILLISTON, VERMONT
 COMBINING SCHEDULE OF REVENUE, EXPENSES
 AND CHANGES IN RETAINED EARNINGS
 ALL PROPRIETARY FUNDS
 YEAR ENDED JUNE 30, 2003

	Water Fund	Sewer Fund	Totals (Memorandum only)
Revenue			
User fees	\$ 460,072	\$ 499,649	\$ 959,721
Sale of meters	8,875	0	8,875
Hook-ons	15,100	19,600	34,700
Allocation charges	0	91,388	91,388
Miscellaneous	2,880	1,317	4,197
Interest	5,223	5,383	10,606
Total revenue	<u>492,150</u>	<u>617,337</u>	<u>1,109,487</u>
Operating expenses			
Wages and benefits	127,316	123,045	250,361
Repairs and supplies	29,355	12,896	42,251
Building and equipment	8,662	39,516	48,178
Insurance	2,402	3,778	6,180
Depreciation	177,885	164,208	342,093
Other expenses	328,457	294,386	622,843
Total operating expenses	<u>674,077</u>	<u>637,829</u>	<u>1,311,906</u>
Income (loss) before operating transfers	<u>(181,927)</u>	<u>(20,492)</u>	<u>(202,419)</u>
Operating transfers in (out)			
Transfers out	<u>(43,120)</u>	<u>(102,790)</u>	<u>(145,910)</u>
Total operating transfers in (out)	<u>(43,120)</u>	<u>(102,790)</u>	<u>(145,910)</u>
Net Income (Loss)	(225,047)	(123,282)	(348,329)
Retained Earnings - July 1, 2002 (Restated)	<u>9,064,717</u>	<u>10,360,173</u>	<u>19,424,890</u>
Retained Earnings - June 30, 2003	<u>\$ 8,839,670</u>	<u>\$ 10,236,891</u>	<u>\$ 19,076,561</u>

TOWN OF WILLISTON

**SUMMARY OF FINANCIAL INFORMATION
DESCRIPTION OF SPECIAL REVENUE FUNDS**

June 30 balance

<i>Landfill Fund</i>	\$480,935
originally used to account for revenues and expenditures arising from operation of the Town landfill; now, used to accumulate payments resulting from Host Town Agreements and to fund capital projects.	
<i>Cemetery Fund</i>	\$ (5967)
accounts for operations of the Town's cemeteries.	
<i>Reappraisal Fund</i>	\$ 45,315
funds from the State for reappraisal as part of Act 60	
<i>Recreation Path Fund</i>	\$43,208
funds received from certain fund raising activities and specific donations from developers for paths near their places of business	
<i>Agricultural Mitigation Fund</i>	\$15,498
funds set aside from developers of prime agricultural land which are used for reserving agricultural land	
<i>Brick Church Fund</i>	\$11,530
funds received from the estate of L. Douglas Meredith to be used for repairs and maintenance of the Old Brick Church	
<i>Capital Reserve Fund</i>	\$811,700
unspent landfill funds allocated for capital projects which have not been completed, and capital reserve fund for water & sewer	
<i>Community Development</i>	\$ (25)
Grant from State and Federal government to help build Maple Tree Housing	
<i>Good News Garage Grant Fund</i>	\$ (350)
Grant from State and Federal government to renovate a building for use by the Good News Garage and to establish a similar program in the Northeast Kingdom	
<i>Other: Police Cruiser Fund, DARE Fund, and Police Forfeiture Fund</i>	\$ 10,225
trade-in funds for use in future cruiser purchases, funds for DARE, a drug use prevention organization, and funds from police seizures of assets	

TOWN OF WILLISTON, VERMONT
 COMBINING BALANCE SHEET
 ALL SPECIAL REVENUE FUNDS
 JUNE 30, 2003

	Landfill Fund	Cemetery Fund	Reappraisal	Bike Path Fund	Agriculture Mitigation Fund	Old Brick Church Fund	Capital Reserve Funds	Community Development Fund	Good News Fund	Other	Totals (Memorandum only)
Cash	\$ 571,968	\$ 4,228	\$ 101,852	\$ 43,208	\$ 15,498	\$ 11,530	\$ 703,303	\$ 0	\$ 0	\$ 15,945	\$ 1,467,532
Due from other funds	0	0	0	0	0	0	108,397	0	0	0	108,397
Loan receivable	0	0	0	0	0	0	0	730,900	0	0	730,900
Total assets	\$ 571,968	\$ 4,228	\$ 101,852	\$ 43,208	\$ 15,498	\$ 11,530	\$ 811,700	\$ 730,900	\$ 0	\$ 15,945	\$ 2,306,829

LIABILITIES AND FUND BALANCES

Liabilities											
Accounts payable	\$ 0	\$ 0	\$ 54,776	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25	\$ 0	\$ 0	\$ 54,801
Due to other funds	91,033	8,495	1,761	0	0	0	0	0	350	5,720	107,359
Deferred revenue	0	1,700	0	0	0	0	0	730,900	0	0	732,600
Total liabilities	91,033	10,195	56,537	0	0	0	0	730,925	350	5,720	894,760
Fund Balances											
Reserved	250,000	(5,967)	45,315	43,208	15,498	11,530	811,700	0	(350)	10,225	1,181,159
Unreserved	230,935	0	0	0	0	0	0	(25)	0	0	230,910
Total fund balances	480,935	(5,967)	45,315	43,208	15,498	11,530	811,700	(25)	(350)	10,225	1,412,069
Total liabilities and fund balances	\$ 571,968	\$ 4,228	\$ 101,852	\$ 43,208	\$ 15,498	\$ 11,530	\$ 811,700	\$ 730,900	\$ 0	\$ 15,945	\$ 2,306,829

TOWN OF WILLISTON, VERMONT
 COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL SPECIAL REVENUE FUNDS
 YEAR ENDED JUNE 30, 2003

	Landfill Fund	Cemetery Fund	Reappraisal	Bike Path Fund	Agriculture Mitigation Fund	Old Brick Church Fund	Capital Reserve Funds	Community Development Fund	Good News Fund	Other	Totals (Memorandum only)
Revenue											
User fees	\$ 231,869	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 231,869
Interest	6,967	191	2,431	459	170	126	8,399	0	0	82	18,825
Intergovernmental	0	0	26,236	0	0	0	0	0	281,676	0	307,912
Other	0	9,446	0	1,145	0	0	0	5,350	0	9,187	25,128
Total revenue	238,836	9,637	28,667	1,604	170	126	8,399	5,350	281,676	9,269	583,734
Expenditures											
Highway	56,974	0	0	0	0	0	0	0	0	0	56,974
General government	10,609	0	211,220	0	0	0	39,301	5,375	282,026	0	548,531
Health and welfare	0	17,760	0	0	0	0	550	0	0	0	18,310
Water and sewer	0	0	0	0	0	0	59,395	0	0	0	59,395
Public safety	0	0	0	0	0	0	3,984	0	0	5,732	9,716
Total expenditures	67,583	17,760	211,220	0	0	0	103,230	5,375	282,026	5,732	692,926
Excess (deficiency) of revenue over expenditures	171,253	(8,123)	(182,553)	1,604	170	126	(94,831)	(25)	(350)	3,537	(109,192)
Other Financing Sources (Uses)											
Transfers in	77,699	1,770	55,000	0	0	0	369,973	0	0	0	504,442
Transfers out	(316,272)	0	0	0	0	0	(77,699)	0	0	0	(393,971)
Total other financing sources (uses)	(238,573)	1,770	55,000	0	0	0	292,274	0	0	0	110,471
Excess (deficiency) of revenue and other financing sources over expenditures and other financing uses	(67,320)	(6,353)	(127,553)	1,604	170	126	197,443	(25)	(350)	3,537	1,279
Fund Balances - July 1, 2002	548,255	386	172,868	41,604	15,328	11,404	614,257	0	0	6,688	1,410,790
Fund Balances - June 30, 2003	\$ 480,935	\$ (5,967)	\$ 45,315	\$ 43,208	\$ 15,498	\$ 11,530	\$ 811,700	\$ (25)	\$ (350)	\$ 10,225	\$ 1,412,069

TOWN OF WILLISTON

SUMMARY OF FINANCIAL INFORMATION
DESCRIPTION OF CAPITAL PROJECT FUNDS

June 30 balance

<i>Sewer Project Fund</i>	\$749,219
funds remaining from construction of original sewer system and funds set aside for future capacity expansion	
<i>Bridge Fund</i>	\$53,211
funds set aside for upgrade of several Town bridges	
<i>Recreation Fund</i>	\$336,748
funds received from Recreation Impact Fees	
<i>Library Building Fund</i>	\$ 14,723
funds for construction of Library addition, including interest	
<i>Pump Station Fund</i>	\$10,972
funds received from developers to cover future repair and/or upgrade of sewer pump stations	
<i>Record Restoration Fund</i>	\$26,770
fund established from recording fees to preserve records	
<i>Taft Corners Area Road Improvement Fund</i>	\$883,170
fund established from impact fees to make improvements in the area surrounding Taft Corners and road and streets in the vicinity	
<i>South Sunset Estates, Old Stage Road & Other</i>	\$41,407
fund established from impact fees for road improvements	
<i>Porterwood Sewer Project</i>	\$4,362
funds collected on loans to residents of Porterwood Development for sewer connections, which are to be used for future community development projects	
<i>Environmental Reserve Fund</i>	\$582,080
Town funds appropriated for land acquisition and preservation activities proposed by the Conservation Commission	

TOWN OF WILLISTON, VERMONT
 COMBINING BALANCE SHEET
 CAPITAL PROJECTS FUND
 JUNE 30, 2003

	Sewer Project Fund	Bridge Fund	Recreation Fund	Library Building Fund	Pump Station Fund	Record Restoration Fund	Road Improvement		Porterwood Sewer Project	Conservation Fund	Totals (Memorandum only)
							Taft Corners	Other			
							Fund	Fund			
Cash	\$ 724,383	\$ 54,053	\$ 351,271	\$ 14,723	\$ 10,972	\$ 26,480	\$ 875,370	\$ 41,407	\$ 4,427	\$ 584,880	\$ 2,687,966
Due from other funds	24,836	0	0	0	0	290	7,800	0	0	0	32,926
Accounts receivable	0	7,158	0	0	0	0	0	0	0	0	7,158
Loans receivable	0	0	0	0	0	0	0	0	5,452	40,000	45,452
Total assets	\$ 749,219	\$ 61,211	\$ 351,271	\$ 14,723	\$ 10,972	\$ 26,770	\$ 883,170	\$ 41,407	\$ 9,879	\$ 624,880	\$ 2,773,502

ASSETS

50

LIABILITIES AND FUND BALANCES

Liabilities											
Deferred revenue	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,452	\$ 40,000	\$ 45,452
Accounts payable	0	0	0	0	0	0	0	0	65	2,800	2,865
Due to other funds	0	8,000	14,523	0	0	0	0	0	0	0	22,523
Total liabilities	0	8,000	14,523	0	0	0	0	0	5,517	42,800	70,840
Fund Balances											
Reserved	749,219	53,211	336,748	14,723	10,972	26,770	883,170	41,407	4,362	582,080	2,702,662
Total liabilities and fund balances	\$ 749,219	\$ 61,211	\$ 351,271	\$ 14,723	\$ 10,972	\$ 26,770	\$ 883,170	\$ 41,407	\$ 9,879	\$ 624,880	\$ 2,773,502

TOWN OF WILLISTON, VERMONT
 COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 CAPITAL PROJECTS FUND
 YEAR ENDED JUNE 30, 2003

	Road											Totals (Memorandum only)
	Sewer Fund	Bridge Fund	Recreation Fund	Library Building Fund	Pump Station Fund	Record Restoration Fund	Road Improvement		Porterwood Sewer Project	Conservation Fund	Totals	
							Taft Comers	Other				
Revenue	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 80,000	\$ 80,000
Property taxes	0	47,660	0	0	0	0	0	0	0	0	47,660	47,660
Intergovernmental	11,585	761	4,262	134	141	212	15,679	435	29	8,284	41,522	41,522
Interest	0	0	24,875	0	0	26,166	33,000	0	0	0	84,041	84,041
Licenses, permits & fees	0	0	0	4,621	0	0	0	0	300	0	4,921	4,921
Other	11,585	48,421	29,137	4,755	141	26,378	48,679	435	329	88,284	258,144	258,144
Total revenue												
Expenditures	0	60,437	0	0	0	0	111,543	0	0	0	171,980	171,980
Highway	65,890	0	0	0	2,276	0	0	0	218	0	68,384	68,384
Water and sewer	0	0	17,705	0	0	0	0	0	0	0	17,705	17,705
Culture and recreation	0	0	0	0	0	16,290	0	0	0	2,800	19,090	19,090
General government	65,890	60,437	17,705	0	2,276	16,290	111,543	0	218	2,800	277,159	277,159
Total expenditures												
Excess (Deficiency) of Revenues over Expenditures	(54,305)	(12,016)	11,432	4,755	(2,135)	10,088	(62,864)	435	111	85,484	(19,015)	(19,015)
Other Financing Sources (Uses) Transfers in	47,710	0	(10,500)	0	0	0	0	0	0	0	37,210	37,210
Excess (Deficiency) of Revenue and Other Financing Sources Over Expenditures and Other Financing Uses	(6,595)	(12,016)	932	4,755	(2,135)	10,088	(62,864)	435	111	85,484	18,195	18,195
Fund Balances - July 1, 2002 (Restated)	755,814	65,227	335,816	9,968	13,107	16,682	946,034	40,972	4,251	496,596	2,684,467	2,684,467
Fund Balances - June 30, 2003	\$ 749,219	\$ 53,211	\$ 336,748	\$ 14,723	\$ 10,972	\$ 26,770	\$ 883,170	\$ 41,407	\$ 4,362	\$ 582,080	\$ 2,702,662	\$ 2,702,662

TOWN OF WILLISTON, VERMONT
 COMBINING BALANCE SHEET
 ALL TRUST AND AGENCY FUNDS
 June 30, 2003

	Nonexpendable Trust Funds		Agency Fund
	Cemetery Trust Fund	Trustees of Public Funds	Escrow Funds
ASSETS			
Cash	\$ 29,428	\$ 125,987	\$ 91,255
LIABILITIES AND FUND BALANCES			
Liabilities			
Due to other funds	70	112	-
Due to others	-	-	91,255
Total Liabilities	70	112	91,255
Fund Balances			
Reserved	29,358	125,875	-
Total liabilities and fund balances	\$ 29,428	\$ 125,875	\$ 91,255

TOWN OF WILLISTON, VERMONT
 COMBINING SCHEDULE OF REVENUE, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 ALL NONEXPENDABLE TRUST FUNDS
 YEAR ENDED JUNE 30, 2003

	Cemetery Trust Fund	Trustees of Public Funds
REVENUE		
Interest and dividends	\$ 420	\$ 1,351
OTHER FINANCING SOURCES (USES)		
Transfers out	(420)	(1351)
EXCESS(DEFICIENCY) OF REVENUE OVER EXPENDITURES AND OTHER FINANCING USES		
	0	0
FUND BALANCES - JULY 1, 2002	29,358	125,875
FUND BALANCES - JUNE 30, 2003	\$ 29,358	\$ 125,875

**TOWN OF WILLISTON ANNUAL TOWN MEETING ABSTRACT
MARCH 3 AND MARCH 4, 2002**

The legal voters of the town of Williston met at the Williston Central School in Williston, Vermont at 7:30 PM on Monday, March 3, 2003 for the Annual Town Meeting.



173 voters were present at this meeting

Meeting opened at 7:30 PM with the presentation of colors by Williston Boy Scout Troop 692 and the singing of the National Anthem by the WCS Varietones.

Selectboard Chair, Mary Peterson, commended the Playground Committee for their time, effort and energy in the building of a new playground. She then introduced Terry Carpenter, being honored in this year's Town Report, and commended her for her more than 35 years of leading the Town Band. Also recognized was Town Clerk, Deb Beckett for receiving the National Association of Secretaries of State Medallion for promoting democracy and voting in the State of Vermont.

Peterson introduced the Selectboard and called for nominations for Moderator.

Article 1: Anthony Lamb was unanimously elected moderator for the ensuing year on a motion by Herb Goodrich and seconded by Earl Walters.

Article 2: A motion was made by Dennis Lalancette and seconded by Elizabeth Skarie to accept the reports of the several town offices. *The motion passed.*

Article 3: A motion was made by Marty Sundby and seconded by Bill Skiff that current taxes be paid to the Town Treasurer in three equal installments with due dates August 10, November 10 and February 10 as authorized by 32 V.S.A. §4871. *The motion passed.*

Article 4: A motion was made by Abbott Brayton and seconded by Earl Walters to authorize the Selectboard to enter into current use supplemental agreements for a period not to exceed ten years on agricultural, forest and/or open space property, as authorized by 24 V.S.A. §2741. *The motion passed.*

Article 5: Other Business Proper
Chittenden-2 Representative, Mary Peterson, gave a report on activities of the House Ways and Means Committee with emphasis on proposed changes to Act 60. She stated that the State House of Representatives has heard loud and clear the message that Act 60 needs to be changed.

Chittenden-2 Representative, Jim McCullough, gave a report on the activities of the House Transportation Committee. He noted that funding for the Circ Highway has been moved to FY 04 and that construction could potentially begin by August.

Chittenden County Senator, Virginia Lyons, gave a report of the activities of the Senate Natural Resources Committee and the Senate Health and Welfare Committee. She asked if people would be willing to pay 5 cents more for a glass of beer to help offset the costs of substance abuse prevention and treatment. The response was overwhelmingly in favor of this.

Jane Bryant presented the following petition relating to global warming as asked for the Town to adopt the resolution.

Whereas the environmental, economic, and public health effects of global climate change, caused primarily by the burning of fossil fuels, pose serious threats to Vermont and to all of the earth's natural systems, and nuclear power produces dangerous and long-lasting nuclear waste;

Whereas the efficient use of energy saves money and reduces all types of pollution at the same time; and renewable energy sources, including solar, wind, biomass, hydro, and geothermal power, have the potential to provide affordable energy with minimal environmental harm.

Whereas the state and national economies would be strengthened by the creation of millions of new jobs in the manufacturing and installation of renewable energy systems; in the creation of fuel-efficient private and public transportation system; and in energy efficiency improvements in all residential, commercial, and governmental buildings;

Whereas Vermont and America would become more secure by becoming more independent in our ownership, production, and management of energy resources, especially by importing less oil from foreign countries;

"Be it resolved that the citizens of the town of Williston urgently call upon our municipal leaders, state legislators, governor, and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings, and transportation systems, and to encourage expansion of the renewable energy industry in the State of Vermont. As citizens and business owners in Williston we will look into how we can reduce greenhouse gas emissions in our personal lives by 10% a year.

The resolution passed by a voice vote.

There being no further business, a motion was made by Earl Walters and seconded by Dennis Lalancette to adjourn the meeting until 7:00 a.m. at which time the polls will open to vote by Australian Ballot. The motion passed and the meeting adjourned at 8:30 p.m.

March 4 Voting by Australian Ballot

1472 voters cast ballots

- Article 6: Should Williston impose a local options tax, in the form of a one percent tax on rooms, meals, and alcoholic beverages, as authorized by 24 V.S.A. § 138?
- | | |
|-----|------|
| Yes | 1000 |
| No | 381 |
- Article 7: Shall the voters adopt a budget for operating and capital expenses, and the environmental reserve fund of \$4,675,320?
- | | |
|------|-----|
| Yes: | 827 |
| No: | 541 |
- Article 8: Selectboard Member for three years beginning March, 2003.
- | | |
|-------------|----------------|
| Mike Kanfer | 1126 (elected) |
|-------------|----------------|
- Article 9: Selectboard Member for two years beginning March, 2003
- | | |
|---------------|----------------|
| Mary Peterson | 1153 (elected) |
|---------------|----------------|
- Article 10: Board of Listers for three years beginning March, 2003
- | | |
|--------------|----------------|
| Fred Webster | 1157 (elected) |
|--------------|----------------|
- Article 11: Cemetery Commissioner for five years beginning March, 2003
- | | |
|------------------|----------------|
| Lee Ward Johnson | 1224 (elected) |
|------------------|----------------|
- Article 12: Library Trustee for five years beginning March, 2003
- | | |
|-------------------|----------------|
| Patricia Mardeusz | 1170 (elected) |
|-------------------|----------------|
- Article 13: Trustee of the Old Brick Church for five years beginning March, 2003
- | | |
|-------------|--------------|
| Kelly Sloan | 48 (elected) |
|-------------|--------------|
- Article 14: Trustee of Public Funds for three years beginning March, 2003
- | | |
|----------------|----------------|
| Jonathan Milne | 1139 (elected) |
|----------------|----------------|
- Article 15: First Constable for one year beginning March, 2003
- | | |
|----------------|----------------|
| Kermit LaClair | 1187 (elected) |
|----------------|----------------|
- Article 16: Town Agent for one year beginning March, 2003
- No candidate
- Article 17: Town Grand Juror for one year beginning March, 2003
- | | |
|--------------|----------------|
| Jeff Carlson | 1120 (elected) |
|--------------|----------------|

TOWN MANAGER'S ANNUAL REPORT

On occasion, people ask about the job of Town Manager and express the sentiment that it must be a "tough job". Like any job, it has its moments, but with the support of the staff and a Selectboard that works together to serve the needs of the community, the job is not as tough as it might seem. The Town Manager provides assistance to the Selectboard as it sets the policies for the Town. Once set, the Manager is responsible for making sure the staff follows the direction set by the Board, in an efficient and effective manner. To that end, the Manager's office is involved in a variety of activities over the course of a year. This report summarizes the major events involving the town staff in 2003.

To start, we wish to recognize Rick Peet and John Flanigan for their 15 years of service in the Public Works Department. When they began working for the Town there were about 52 miles of road that the crew maintained. Now there are almost 65 miles. We also wish to recognize Town Planner, Mike Munson and Assistant Children's Librarian, Susan Blair for their five years of service.

As always, the year brought a number of changes in personnel. Fortunately, there were no changes in department head positions, for the fourth year in a row. The following individuals became Town employees in 2003: Richard Ransom, Assistant to Assessor; Jesse Sawyer, Police Officer; Cylestus Rascoe, Assessors Office Assistant; Susan Glickman, Technical Librarian; Debra Runge and Ann Van Gilder, Outreach Librarians; and Nick Bouthillette, Highway Maintenance.

One of the most important projects undertaken was the town wide reappraisal of property. Our system of property taxes needs to be fair and equitable. Since the tax is based on property values it is extremely important to have each property properly assessed. The process was long and made more difficult by delays caused by the contractor paid to complete the project. The Town's Assessor, Board of Listers and Board of Civil Authority all worked long hours to

insure that each property owner had an opportunity to question their appraisal through the appeal process provided by law.

Town staff continued to work closely with neighborhood groups to solve a variety of problems, including several disputes between neighbors. One of the most exciting projects involved an effort to plant flowers at various locations around town as part of the "Williston in Bloom" program. The local program brought town staff together with volunteers, businesses, and homeowners in a successful effort that was recognized as one of the better programs for small towns participating in the national contest sponsored by the America in Bloom program.

Other projects included the completion of a bike path along Route 2A, construction of a playground for toddlers at the Community Park and completion of a Stormwater Management Plan.

During the past fiscal year, the Town received over \$239,836 in grants for police officers, equipment, road improvements, library services and other municipal activities. These grants are an important source of revenue for the Town and the staff continues to explore opportunities as they arise.

The Manager's office is open Monday through Friday, 8:00 a.m. to 4:30 p.m. Should you wish to contact us, feel free to stop by the Town Hall or call 878-0919. You may also send email at mcguirer@willistontown.com. Please visit our web site at <http://town.williston.vt.us>. It contains a wealth of information and is updated regularly.

As always, we welcome your suggestions and comments. We remain committed to providing the highest level of service in a professional manner.

Respectfully submitted,

Richard McGuire,
Town Manager

THE VERMONT TOWN AND CITY MANAGEMENT ASSOCIATION

Hereby Honors

Richard McGuire

AS RECIPIENT OF THE FRANCES B. ELWELL AWARD
FOR OUTSTANDING ACHIEVEMENT

In Recognition Of His Notable Accomplishments
In The Field Of Municipal Management

Presented this 16th of October 2003

TOWN CLERK & TREASURER ANNUAL REPORT

Another year has passed in the Town Hall and another record breaking number of documents have been recorded in the Town Land Records. In addition to the recording of all town documents, we were able to begin the restoration and preservation of our vital records which include birth, marriage and death certificates.

The processing of passports applications and motor vehicle renewals continues to keep things busy at the counter. We saw another year of increases in the processing of both.

This past year was also notable in regards to the number of elections held in town. The "vote of the month club" brought registered voters to the polls in February, March, April, May and finally June.

The town-wide reappraisal was completed this past year and as a result the Board of Civil Authority was called into action. The Board, consisting of the five selectboard members, 15 justices of the peace and the town clerk, listened to the owners of 96 properties during hearings which lasted about three months. The Board, meeting three nights each week, investigated each appeal to determine if the new assessment accurately reflected the value of the individual property. Many were found to be accurate, some were reduced and a couple were increased. The teamwork and efficiency of the board allowed the processing of all appeals to be complete in a matter of a few months rather than taking a year or so to hear, investigate and make a determination.

The Town of Williston continues to be a community of growth and change. We now have nearly 9,000 residents and more than 6,000 registered voters. Two hundred years ago, in 1803, The Town Meeting was called to order and the 104 "Freemen" elected the moderator, selectmen, clerk, treasurer, listers, grand juror and surveyors of the highway. Giles Chittenden was finishing his term as a Selectman.

One Hundred years ago, in 1903, the Selectmen reported that town expenses for the year totaled \$861.46. The school expenses for that year were approved at \$504.44.

The "hot topic" of the 1903 meeting involved the sale of alcohol. There was a vote, by ballot, for a county commissioner as provided in an Act to prevent the traffic in intoxicating liquors for the purpose of drinking. A vote was also taken to build a bridge across the Onion River connecting Williston and Essex at a place called Chittenden Ferry.

As always, if you have any questions, please do not hesitate to contact us. We will be happy to assist you in any way possible.

Respectfully submitted
Deborah Beckett, CMC/CVC/CVT
Town Clerk/Treasurer

Asst. Town Clerk/Treasurer Kathy Boyden, CVC
Asst. Town Clerk E. Kathy Smardon, CVC
Asst. Town Clerk Michele Zerfas
Office Assistant Mary Hogan

Interesting Statistics

Pages Recorded FY 03	26,120
Registered Voters	6,134
Requests for Absentee Ballots	500
Births	79
Marriages	55
Civil Unions	9
Deaths	115
Passport Applications FY 03	391
Motor Vehicle Renewals FY 03	534

JUST A REMINDER

Get your dog license renewed by April 1, 2003

**Keep a copy of your tax bill
you will need this when filing your state
income tax return**

**The State of Vermont has sent to all property owners
a Homestead Declaration Form**

**You must complete this form and send it back to the
State by April 15.**

**If you did not get one in the mail you should be able
to find one in the State Income Tax Book or you can
stop by our office and pick one up.**

CEMETERY COMMISSIONER'S ANNUAL REPORT

The past year saw some changes and several improvements to Williston's four cemeteries.

The new Deer View Cemetery, located on North Williston Road, began its first year of operation and the last lot was sold at the East cemetery.

Williston Boy Scout Troop 692 once again provided invaluable services to the Town Cemeteries. In addition to continuing their responsibility of placing U.S. Flags at the graves of all veterans, they provided hundreds of hours of service.

A new utility shed was constructed, installed, and painted under the leadership and direction of CVU sophomore Eric Stern. Eric proposed the idea of the shed for his Eagle Scout Project. The proposal was reviewed and accepted by the cemetery commissioners and construction began. The much needed shed was completed by the end of the season.

At the East Cemetery, Jonathan Brooks, also a sophomore at CVU and Eagle Scout candidate, organized the re-grading of the entire upper end of the cemetery. This oldest section of the cemetery had developed ruts between the rows of up to 15 inches deep due to a couple hundred years of use. Maintenance and even just walking had become a challenging experience. Several tons of dirt was delivered from the Deer View Cemetery and after a couple hundred of wheel barrel trips, the ruts were filled in, graded and seeded and by the end of the season the new grass had taken hold was growing strong. Because of this effort, it will now make the maintenance and upkeep of this section much easier.

The commissioners began the task of reviewing and updating the Cemetery Regulations. Minor changes were made allowing the cemeteries to open and close on May 15 and November 15 or at the discretion of the Cemetery Commissioners. The maximum size of monuments also was changed to allow for larger monuments when they are centered across multiple lots.

The lot prices will remain the same as last year. The price for residents of Williston are \$500 for a 4'x10' lot plus \$100 for corner markers. The price for non-Williston residents is \$1,000 per 4'x10' lot. The commissioners also added that two cremations will be allowed in any 4'x10' lot.

Bob Gokey finished his first year as Sexton and has done an excellent job of keeping the cemeteries well maintained.

For more information regarding the purchase of a lot or for burial arrangements, please contact either the Town Clerk at 878-5121 or Bob Salter at 872-3701.

Williston Cemetery Commissioners
Robert Salter, Chairman
Larry Keefe
Lee Johnson
Charlie Magill
Leo Roy



Photo reprinted from the Williston Observer—Photo by Greg Elias

CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION

The CCMPO serves as a cooperative regional forum for the development of transportation system plans and programs that address transportation related issues.

The CCMPO is responsible to all citizens of the region to ensure the implementation of the best transportation plan for the region. Therefore, the CCMPO is composed of appointed officials from each of the 18 county municipalities, the Vermont Agency of Transportation (VTrans), the Chittenden County Transit Authority (CCTA), the Chittenden County Regional Planning Commission (CCRPC), the Federal Highway Administration (FHWA), Vermont Transportation Authority (VTA) and air and rail representatives. These officials are accountable to their respective constituencies. The implementation of the transportation plan is primarily carried out by VTrans.

In 2003 we completed the draft 2025 Metropolitan Transportation Plan and presented it to our member municipalities and hope to adopt it in early 2004.

During the next three federal fiscal years, more than \$174 million in federal dollars are slated for transportation projects throughout Chittenden County in the FY2004-2006 Transportation Improvement Program (TIP). It is the largest TIP in Chittenden County history. The TIP is a multi-year list of transportation projects in Chittenden County. To receive federal funds, each transportation project, program or operation must be authorized through the CCMPO's Transportation Program.

James C. Condos, Chair

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

The Chittenden County Regional Planning Commission (CRRPC) was founded by an act of the Vermont Legislature in 1966. CCRPC is a 24-member board consisting of one delegate from each of Chittenden County's 19 municipalities and five at-large members representing the interests of agriculture, conservation/environmental, industrial/business, socio-economic/housing and transportation. CCRPC provides planning leadership in both policy guidance and technical analysis. Member communities benefit from the expertise of staff through its professional and technical assistance services.

In 2003, several CCRPC projects benefited all member communities:

- ⇒ Pre-disaster Mitigation (required by Federal Emergency Management Agency),
- ⇒ Open Space Inventory
- ⇒ Chittenden County Housing Supply Goals Task Force
- ⇒ Sewage Capacity Study
- ⇒ Regional Build-Out Analysis (provides an understanding of development potential).

CCRPC also provided a wide variety of technical support to its member communities, especially the application of Geographic Information Systems (GIS) and modeling services such as:

- ⇒ Cartographic Services
- ⇒ Data Development
- ⇒ Decision Support System (DSS) development (used to examine the relationship between transportation and land use).

In addition, Williston also has benefited from the following special CCRPC projects:

- ⇒ Produced maps for zoning changes
- ⇒ Completed a culvert inventory
- ⇒ Produced culvert maps and map book

CCRPC reviews municipal plans as part of the statutory requirement to confirm municipal planning processes. In addition, the CCRPC regularly reviewed development applications governed by Act 250 for compliance with the 2001 Chittenden County Regional Plan.

Maintaining a balanced built and natural environment involves continued cooperation. CCRPC appreciates the opportunity to work with its members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County.

CHITTENDEN SOLID WASTE DISTRICT

ADMINISTRATION:

CSWD owns and oversees 12 solid waste or recycling facilities in Chittenden County for its 17 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community. Monthly meetings are held on the 4th Wednesday of each month, typically at the South Burlington City Hall. The audited FY '03 General Fund expenses were \$5, 926,456 which is an 8% increase from the FY General Fund expenditures.

SIGNIFICANT CHANGES/EVENTS:

All-In-One Recycling started in July 2003 allowing people to recycle bottles and cans together with mixed paper. CSWD invested about \$2 million in equipment and renovations at the MRF aimed at making recycling easier, more convenient, and more economical.

A new Drop-Off Center opened in March at 339 Pine Street in Burlington. Trash fees are based on weight (11cents/pound.)

In June, the Environmental Depot (formerly the Hazardous Waste Depot) closed its Burlington location and moved to 1011 Airport Parkway in South Burlington.

ONGOING OPERATIONS:

THE BOARD OF COMMISSIONERS OFFICERS include: Chairman, William Leach of Westford; Vice Chair, Bert Lindholm of Jericho, and Secretary/Treasurer, George Gerecke of Williston. EXECUTIVE BOARD MEMBERS include Leach, Lindholm, Ken Nolan of Milton, Paul Stabler of South Burlington, and Steve Goodkind of Burlington. CSWD GENERAL MANAGER is Tom Moreau.

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, Colchester and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,099 tons of recyclables, and increase of 1% from FY'02, and 6580 tons of household trash during FY '03, a 3% increase from FY '02.

THE MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and is privately operated by Casella Waste Management, Inc. In FY '03, 20,956 tons of commingled recyclables were collected, sorted, baled and shipped to top markets. This represents a 9.5% decrease from the previous year. The average sale price for materials was an increase from the previous year's average.

The WOOD & YARD WASTE Program, processed 6,088 tons of clean wood waste and brush in FY '03. This amount is up 25% from the previous year. Wood chips are sold to the McNeil Generating Station, and other facilities, where the chips are used to generate electricity. Chips are also sold for use in wood kilns and in creating a colored mulch product. Member participation increased at the HAZARD-

OUS WASTE DEPOT and THE ROVER. These facilities, which collect household and small business-generated hazardous waste, received 9,268 visits with 185 tons of hazardous waste from residents, a 2% decrease from FY '02, and 386 visits with 65 tons from businesses in FY '03, which is a 3% decrease from FY '02.

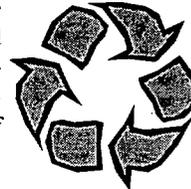
CSWD brokered 14,492 wet tons of BIOSOLIDS for our member communities in FY '03, down 5% from the previous year.

The focus of CSWD's **MARKETING CAMPAIGN** in FY '03 was informing people of the changes in CSWD facilities, including the new Burlington Drop-Off Centers.

A variety of **EDUCATIONAL PROGRAMS** are available to assist residents and businesses to reduce and properly manage their wastes. The CSWD **HOTLINE** (872-8111), **WEBSITE**: (www.cswd.net), school programs, workshops, informational pamphlets, and waste assessments for businesses are part of this positive community outreach.

Two hundred twenty-four businesses and institutions representing 3,966 employees, approximately 1,685 residents of residential complexes, and over 7,320 students, volunteers, and parishioners were impacted by the **BUSINESS OUTREACH PROGRAM**. Compared to FY '02, contacts in FY '03 increased by 13%. Eighty school presentations, equipment loans, facility tours, and waste assessments reached over 3,800 students in the 2002-2003 school year through the **SCHOOL OUTREACH PROGRAM**.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused in FY '03 on drop-off construction and demolition waste reduction, and recycling, and computer reuse and recycling.



CSWD provides funding and staff time to support **GREEN UP DAY** efforts in Chittenden County. In May 2003, 56 tons of litter were collected, including 1,421 tires and 62 cubic yards of scrap metal. CSWD also contributed \$3,650 to Green Up Vermont on behalf of its member municipalities.

The fall and spring **TIRE AND APPLIANCE, ROUND UPS** brought in 969 major appliances and 4,792 tires at no charge for 1,724 households.

The **COMMUNITY CLEAN UP FUND** helps members keep their communities clean and litter free throughout the year. In FY '03, over \$8,400 was distributed to 12 of our 17 member municipalities through this program.

CONSERVATION COMMISSION

The Williston Conservation Commission is a seven member volunteer board, which meets on the first and third Wednesdays of each month at 7:00 AM in the Town Hall Annex. The meetings are open to the public. All are welcome at these meetings and involvement is encouraged. Our staff can be reached at the Williston planning office.

One major function of the Conservation Commission is to advise the Development Review Board on subdivision and development projects, which could impact the lands identified in the Open Space Master Plan. During FY 2002 the Conservation Commission reviewed approximately 15 subdivision and site plan applications and prepared findings and recommendations for each.

The Commission also works on land and natural resource conservation initiatives supported by the Environmental Reserve Fund, which had assets of \$580,961 as of June 30, 2003. The Commission has been working with Dan Boomhower and Robert Hill on a land conservation project, and has been discussing conservation with the Johnson family. The WCC has also pursued several other inquiries concerning land conservation over the past year. We expect the Boomhower-Hill project to be completed this winter.

The Commission has also been busy with park and trail issues. The WCC continues to work with local mountain bikers to expand trail opportunities that are appropriate to the terrain. In an effort to encourage greater use of the trails, brochures are available for Mud Pond Country Park, Mud Pond Conservation Area and Five Tree Hill Country Park. They are located at trailheads and in the Town offices. We have also had several residents being trained under the Keeping Track program. Once their training is complete transects will be set up to monitor large mammals in our area. We hope to use this information to better provide for the needs of wildlife within the Town boundaries.

Respectively submitted,

Jean Kissner, chair
Jude Hersey, vice chair
Carl Runge, treasurer
Mike Harris
Gary Hawley,
Richard Pritsky
Tom Rendino

DESIGN ADVISORY COMMITTEE

In February of 1998, Williston adopted the Taft Corners Design Review provisions (Section 4.21 of the Zoning Bylaws) which require that all development within or adjacent to the commercial areas surrounding the Taft Corners intersection be reviewed by the Town's Design Advisory Committee prior to Final Site Plan by the Development Review Board. The purpose of the review, as stated in the ordinance, is to "*ensure high quality and harmony among new buildings (in the area subject to review)*" and to "*maintain consistency with design concepts in the Williston Comprehensive Plan.*" In this capacity, the Design Advisory Committee (DAC) serves to advise the Development Review Board (DRB) on applications for new development and passes its recommendations to the DRB for their consideration.

The Committee meets on the 2nd and 4th Tuesdays of each month, as needed. The Committee met a total of twelve times this year and reviewed a total of ten separate proposed developments (nine Site Plans and one mixed use Subdivision). Four of the proposed developments required more than one meeting of the DAC to complete the review.

The scope of the Committee's review is quite comprehensive, based on the objectives set forth in the Zoning Bylaws. The Committee attempts to work within general themes established by the development's architects—and sometimes suggest new approaches—to soften or improve the visual impact of new development and to maintain consistency and harmony with the surroundings. This process is interactive. The DAC generally makes suggestions for improvements and these are discussed and acceptable changes

emerge. The most common recommendations include screening (or alternative placement) of visually exposed mechanical equipment, improvement of "pedestrian-friendliness" through addition of sidewalks, creative use of landscaping and vegetation to enhance simple structures rather than hide them, lessening visual impact of large parking areas, and addition of colors or visual detailing to minimize the impact of large exposed walls. In general, concerns or problems areas were pointed out to the architects or builders and they were asked to propose solutions that were acceptable to them both visually and financially. The Committee continues to attempt to steer the design process rather than dictate specific solutions.

With the resignation of long time Committee member Carroll Lawes in December of 2002, the Committee was short one member for the remainder of the year. The Committee thanks Carroll for his tireless efforts.

The Committee is looking forward to full membership in 2003-04, and anticipates another productive year.

Respectfully submitted

David Yandell (Chairman)
Linda Bradish
Doug Goulette
Joy Peterson
Gary Sweeny

DEVELOPMENT REVIEW BOARD

Fiscal year 2003 was another active one for both the Zoning Administrator and the Development Review Board.

The Zoning Administrator handles all zoning/building permits, coordinates zoning violation cases, and provides staff support to the DRB. The DRB performs all regulatory review functions for Conditional Use, Variance, Appeal, Site Plan, and Subdivision applications. The Development Review Board met a total of 22 times in FY '03, meeting twice per month almost every month.

Forty-three residential zoning/building permits were issued in FY '03 for a total of 43 units. This number is a substantial decrease from the 114 units permitted in FY '02, although 50 of those units were for the housing at Maple Tree Place and were not subject to the town's residential phasing regulations. The estimated value of new residential construction in FY '03 was \$5,958,650 or about half the value in FY '02. The total number of zoning/building permits issued for new construction in FY '03 was 374, a slight decrease from the 396 in FY '02. The estimated value of all construction in FY '03 was \$23,736,837, a small decrease from the \$24.4 million in FY '02. Total construction value has declined two years in a row now, likely as a result of the slow economy.

The Board acted upon 10 conditional use applications, a small decrease from the 14 in FY '02. The Board approved 9 of the applications and denied 1. As usual, the most common conditional use approvals were for accessory apartments. Other approvals included additional dormitories at the Pine Ridge School, a couple of daycare facilities, and several commercial uses. Only 1 appeal hearing relating to a request for relief from a written decision of the Zoning Administrator was held by the DRB in FY '03. In that hearing, the DRB upheld the decision of the Zoning Administrator. The Development Review Board reviewed 13 subdivisions in FY '03, an increase of 3 over FY '02. The number of site plans reviewed in FY '03 was 26, a decrease of 8 from FY '02.

Of the 13 subdivision applications, 5 were amendments to existing subdivisions and entailed no additional development. All 13 subdivisions were residential; there were no commercial subdivisions in FY '03. Most of the subdivisions were small, with fewer than 10 residential units each. The single large subdivision included 110 residential units. Because of the fairly lengthy subdivision review process, most of the subdivisions (except for amendments) initially reviewed in FY '03 have not yet received final subdivision approval. Also, because of Williston's residential growth management regulations, there is usually a lag time between final subdivision approval and actual construction. As a result, most housing units built in FY '03 were actually approved in previous years. Significant site plan approvals included two new bank buildings in Taft Corners, an expansion of the CSWD recovery facility in the Industrial district, two new dormitories at the Pine Ridge School, and an American Red Cross building in Blair Park.

On a different note, the DRB played an active role with the Planning Commission in the formulation of proposed revisions to the Taft Corners zoning district. Proposed revisions are aimed at bringing the Taft Corners zoning into better compliance with the 2000 Comprehensive Plan.

After serving 3 years as Chair, Cathy O'Brien stepped down but continues to serve on the Board. Bill Sheedy, the former Vice-Chair, was elected by Board members to serve as Chair. Under the leadership of Chair Sheedy, the DRB continues to take on a heavy caseload while consistently administering development review with an eye toward compliance with the zoning and subdivision regulations and the town plan. At this point, most board members (all volunteers) are in at least their second term. The Town of Williston is fortunate to have such a committed, experienced Development Review Board.

As a final note, the Planning & Zoning Office processes all zoning/building permits for the Town of Williston. We also provide technical and staff support for the Development Review Board, Planning Commission, Design Advisory Committee, Historic Preservation Committee, and Conservation Commission. We are available to answer questions or direct inquiries on most matters. Please feel free to call the office at (802) 878-6704 and offer your comments, concerns, and questions.

Respectfully submitted, on behalf of the Development Review Board members:

Bill Sheedy, Chair	Kevin McDermott
Brian Jennings, Vice Chair	Kelly Barland
Carson Cornbrooks	Mark Behr
Cathy O'Brien	

Scott Gustin, Zoning Administrator

*The Planning & Zoning Office processes all building permits for the Town.
The office also provides technical and staff support for the Development Review Board, Planning Commission, Design Advisory Committee, Historic Preservation Committee and Conservation Commission.
Please feel free to call the office at 878-6704 if you have any questions or concerns.*

DOROTHY ALLING MEMORIAL LIBRARY

The Dorothy Alling Memorial Library is a vital town resource at the center of providing information, educational and recreational materials and programs, meeting space and other community-outreach activities and programs.

The following illustrate the impact of Williston's continuing financial support for the library's year-round programs and resources in 2003:

- **COLLECTION:** The total number of items owned by the library is 31,683, which includes 27,780 books, 99 periodicals (including gift subscriptions to magazines and newspapers), 2,383 books on tape and CD, 1064 videos and DVDs and 339+ miscellaneous items such as games, book bags, music CDs, and 16 electronic format materials. Some 3,103 items (including 900 gifts) were added to the collection last year. Approximately 1,520 items were withdrawn.
- **USAGE:** Williston's library has 6,577 patrons, including Homecard (a county-wide library program) patrons and inter-library loan cards. On average, nearly 816 people used the library each week with circulation growing 4 percent over last year to 95,629 items. The leader by far was books, with 72,815 books checked-out, followed by 12,165 audio books, 5,509 videos and DVDs, 4,120 magazines and 1,020 miscellaneous items. The library loaned 421 books and other materials (down 25% due to not lending audio and video) to other Vermont libraries. DAML borrowed 371 books and other materials from other libraries.
- **RESOURCES:** The library's computer terminals, software and Internet capabilities puts a world of information in the hands of students and residents that might otherwise not be available locally. The average number of reference questions handled by staff each week was 122 (up 26%) and each week an average of 114 people use the computers for work other than catalog searches.
- **PROGRAMS:** A community is strengthened by literate residents who have the skills to find and use information effectively. And nurturing a life-long love of reading is at the core of the mission of the library. Both staff and volunteers strive to provide on-going programs of interest to all ages and interests. Overall, in 2003, 216 programs were enjoyed by 5,886 visitors. The Summer Reading Club had 131 participants. Some 40 children's programs were held with 950 people attending. The library is a place to meet others and the community and historic meeting rooms provided space for 152 non-library related groups to gather. The library's art gallery and display spaces hosted numerous exhibits from community members and organizations.
- **OUTREACH:** Thanks to support from the Friends of the Library, "Dottie" the Bookmobile, logged another successful summer season with Youth Services Librarian Ellen Sinoff and her assistants making 23 visits to outlying neighborhoods and nearly 1,047 books were borrowed by children who might otherwise not have access

to the library. Outreach staff members (paid by the Vermont Public Library Foundation) made 34 visits to nine local daycares serving 177 children; they made monthly visits to four senior locations serving 261 people; and made monthly visits to the Adult Day Care Facility.

In 2003, the library continued to receive generous gifts of time, energy and financial support through the DAML Friends of the Library and others who gave memorial gifts to the library collection.

Special thanks to former Trustee Cathy Howell of South Burlington for her organizational skills in the annual July Fourth Book Sale and all the volunteers who help move books and run the sale. Proceeds from the sale helps pay for special programs like the bookmobile, landscaping and maintenance of the library gardens, and the purchase of additional books, videos and other materials. Patrons who donate books to the sale also provide a "no-cost" source of replacement and new titles for the permanent collection.

Volunteers provide a crucial link between the staff and library patrons. Volunteer time allows staff time to attend training, run special programs and process the influx of new books and materials. The Library Trustees would also like to express our thanks and appreciation to the library staff, led by Rickie Emerson, for their fine work, their willingness to take on new challenges and their ability to reach the high standards they set for themselves.

The Library Board of Trustees meets on the third Monday of the month at 7 p.m. at the library. All meetings are open and members of the public are invited to attend. More information about library services is available at: www.williston.lib.vt.us and in the column published in the *Williston Observer*.

Respectfully submitted by: Dorothy Alling Memorial Library Trustees, Stephen Mease (Chair), Victoria Francis, Ann Hazelrigg, Patricia Mardeusz, Barbara Mieder, Susan Raimy, and Susan Williford.

The library would like to thank the following volunteers for their time and talents

Lou Ann Chaffe	Dave Friedman
Erin Frymire	Caroline Ford
Judy Hammill	Vicki Hudock
Janet Hurd	LuAnn Koch
Leo Leach	Adele Rash
Llynne Reed	John Roach
Mary Lue Rodes	Carol Stewart
Gloria Stowell	Bev Thomas
Pat Treckman	Les White

And our student volunteers

Taylor Bates	Corynn Benoit
Jenna Karstens	Kate Petrillo
Alex Wright	

FIRE WARDEN REPORT

As another year comes to an end I want to thank the residents for getting permits to burn. This year we gave out 335 Burning Permits. We had 2 forest fires this year. One caused by a cigarette; the other unknown.

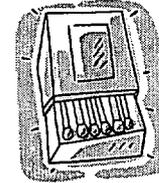
Burning permits are issued only for brush measuring 4 inches in diameter. Permits can be obtained by calling the Williston Fire Department pager at 250-0003. If you burn without a permit it will cost you a \$100.00 fine.

Herb Goodrich
State Fire Warden
878-4429



COUNTY	2003		2002		2001		2000		1999	
	#Fires	Acres	#Fires	Acres	#Fires	Acres	#Fires	Acres	#Fires	Acres
Addison	1	0.5	6	37.83	7	59	2	4	13	24.85
Bennington	6	1.5	6	4.08	3	6.6	0	0	12	31.25
Caledonia	11	5.51	14	8.17	29	22.5	3	0.21	19	33.68
Chittenden	3	8	3	3.25	26	23.9	0	0	17	33.75
Essex	2	1	2	0.51	4	0.75	0	0	2	0.63
Franklin	19	13.46	8	15.1	25	51.84	0	0	17	60.9
Grand Isle	0	3	2	2.6	2	0.5	3	1.2	0	0
Lamoille	15	23.62	8	6.22	13	39.15	8	4.9	29	38.39
Orange	14	13.12	12	8.4	22	44.16	4	0.89	13	13.71
Orleans	8	5.64	6	19.35	5	5.25	1	10	10	15.46
Rutland	5	10.01	9	19.2	11	9.03	1	2	7	10.1
Washington	12	10.16	9	10.26	10	10.71	2	1.1	4	5.35
Windham	3	0.45	9	8.01	12	10.73	3	6.5	8	20.25
Windsor	2	2.5	6	3.26	20	10.67	4	36.15	10	7.55
TOTALS	101	95.47	100	146.2	189	294.7	31	66.95	161	295.8

Cause	#Fires	#Acres
Lightning	1	2.5
Campfire	5	8
Smoking	2	0.6
Debris Burning (brush)	58	60.46
Arson	0	0
Equipment Use	10	7.31
Railroads	1	.01
Children	1	.33
Misc. (burning grass)	23	16.26
Total	101	95.47



HEALTH OFFICER

During the course of the fiscal year the Deputy Health Officer and I traveled approximately 150 miles, conducted 11 site visits and spent in excess of 40 hours in connection with our duties. I was reappointed as Health Officer on July 1, 2002.

Activities in which we have been involved are as follows:

RABIES:

Bites to humans included 5 dogs and 2 cats, none of which were rabid.

ON-SITE SEWAGE:

One complaint was received which required several follow-up visits.

OTHER:

- One rental housing health code complaint was received.
- One open burning complaint was resolved with a letter of warning.
- One illegal dumping complaint was received.
- Marlene Price (Deputy Health Officer) attended a West Nile Virus training session presented by the Vermont Department of Health.
- I attended training presented by the Vermont League of Cities and Towns on conducting an investigation, animal

cruelty laws, lead and asbestos regulation and bioterrorism effecting public drinking water supply safety.

- One complaint of rats in a restaurant was handled by the Vermont Department of Health.
- Considerable time was spent on a possible Carbon Monoxide poisoning at Taft Farms Senior Housing complex.
- One industrial indoor air complaint was resolved by referring to the Vermont Department of Labor and Industry.
- The first bird showing infection with West Nile Virus was found in Williston. Research was conducted on means to control mosquitoes.
- Many thanks to Marlene Price, Deputy Health Officer, the Williston Police Department for handling animal complaints, Richard McGuire and Neil Boyden of the town for so much help during the year.
- **While no animals tested positive for rabies this year the disease is still in town. Please vaccinate your animals to prevent this fatal disease.**

Submitted by:

Terence D. Macaig
Town Health Officer

WILLISTON FIRE DEPARTMENT

The Williston Fire Department provides EMS and Fire Services to anyone in need by simply dialing 911! All EMS personnel are trained and certified to the minimum level of EMT Basic. All Firefighters are trained to the minimum level of Firefighter I. Currently, there are twenty-one EMT and forty-one Firefighter positions. Due to attrition, there are always openings for Fire and Rescue, and I encourage anyone interested in serving Williston to apply. This past year, the Williston Fire Department responded to 1034 calls. A brief description of each service follows:

RESCUE

Williston Rescue continues to provide high quality primary medical care to Williston residents, and those who visit Williston. The types of calls we will respond to are varied, and include: Seizures, Strokes, Heart Attacks, Motor Vehicle Accidents, Overdoses, and Assaults. Williston Rescue is dispatched by Saint Michael's College, and responded to 614 calls during FY2003. At all times, one Crew Chief is on duty along with one or two Medics. Squad members sign up for duty slots, and must remain in Williston for the duration of their shift, or find someone to cover for them. When a call is received, Squad members on duty respond directly to the call location, and perform initial patient assessment and initiate primary medical care. A transporting ambulance is also dispatched with Williston Rescue. Williston's primary ambulance is Saint Michael's College. When Saint Michael's College is not available, an ambulance from Essex, Richmond, or South Burlington is sent. We operate with a First Response Vehicle, and an Off-Road Rescue Sled, Snowmobile, ATV, and Trailer.

A successful fundraiser will allow Rescue to purchase a new First Response Vehicle. This will be the primary response vehicle to all medical calls in Williston. I would like to thank all of the homeowners, tenants, and businesses contributing funds for this purchase.



FIRE

The Williston Fire Department provides traditional Fire Services as follows: Fire Suppression (car fires, outside fires, structure fires, building alarms), Hazardous Condition Management (wires down, gas leaks, carbon monoxide incidents, spills), Vehicle Accident Response, Mutual Aid Assistance (police, ambulance, airport, other fire agencies), and other responses as requested.

Williston Fire is dispatched by the Essex Police, and responded to 420 calls during FY 2003.

All Firefighters and Officers attend Firefighter 1 training, which consists of over 135 hours of course study. Hazardous Materials Training, CPR Training, and other specialized classes are also attended as needed.

Fire Station #1 is in the Village, and Fire Station #2 is at the State Police Barrack on Route 2A. Due to the significant number of calls at the Taft Corners side of Town, and the need for a workable Station #2, a committee was formed to explore options for the construction of a replacement Station #2, or a Central Fire Station. The committee recommended that Williston obtain the services of a design professional to further study the Department's needs. That study has recommended a Central Fire and Rescue facility, and is currently before the Selectboard.

The highlight of our year was the delivery of an Engine, which will be placed in service by March 1, and a Homeland Security Grant, which provided \$114,000 of much needed equipment.

On behalf of both Fire and Rescue, I ask that ALL buildings and ALL mailboxes be marked with their correct numbers. Clearly marked and correct numbers allow us to find you quickly, thus saving precious time in responding to your emergency.

As Williston continues to grow, so grows the increased burden on your emergency services. This year, a full time Firefighter/EMT is included in my budget. As the demands for Fire and Rescue continue to grow, full time positions are necessary. Still, the dedication of the on-call Firefighters, EMTs, and support personnel will remain the backbone of the Fire Department for many years to come.

I also offer my annual special thanks to all of the sixty personnel under my command, their families, and the businesses who allow them to respond during the day.

Respectfully submitted,
Kenneth N. Morton, Jr.,
Fire Chief

*Williston's newest fire truck with Williston's
longest serving fire fighter*

HISTORIC PRESERVATION COMMITTEE

If you live in the village and changed the facade or put an addition on your home, you have likely interacted with the Williston Historic Preservation Committee (HPC). The Town is fortunate to have a wealth of cultural heritage and in an effort to protect that heritage, the Town of Williston became designated as a Certified Local Government (CLG) in 1990. This partnership with the Vermont Division for Historic Preservation actively protects Williston's cultural and historic resources through a variety of methods. This year the HPC has focused on implementation of the Village Streetscape Plan and installing markers at each end of the village. Look for more information about these projects in the coming year.

While much of the work of the HPC involves review of projects in the Village the committee is interested in assisting all efforts to protect historic resources in town. To that end the HPC maintains a Historic Sites and Structures Survey which is available at the Dorothy Alling Memorial Library, the Town Planning and Zoning Office, the Vermont Division for Historic Preservation in Montpelier, and online at <http://town.williston.vt.us/REGISTER.HTML>. The Survey provides historic and architectural information about many of Williston's historic buildings and structures. The Committee also maintains a technical support library available for use by the public in the Town's Planning and Zoning Office. Also available at the Planning and Zoning Office is the "Williston Village Historic District Design Review Guide". The guide graphically illustrates and describes the review process for the Village District and explains the criteria for appropriate preservation work.

The past year saw changes in committee members when Kelly Sloan moved out of state and Phyllis Severance stepped down after many years of service. We thank them both for their hard work. We also welcome our new members Rebekah Rhinehart and Elizabeth Jordan Shook.

New construction, alterations, additions, signage, conditional uses, and demolition projects within the Village Center District require Certificates of Appropriateness from the Development Review Board (DRB). The Historic Preservation Committee reviews applications for Certificates of Appropriateness and issues recommendations to the DRB. This year the HPC reviewed 13 applications for Certificates of Appropriateness.

Grant Project

As in past years the town was awarded a CLG grant. The grant will be used to sponsor workshops in the spring which will teach residents about the special maintenance and repair issues of historic homes.

The Williston Historic Preservation Committee meets on the first Thursday of each month at 7:00 PM in the Town Hall Annex. Our meetings are open to the public and we encourage you to come to a meeting and get involved with protecting the historic resources in our Town.

Respectfully submitted by,

Robert Neeld, Chairperson
Nancy Cleveland
Ginger Isham
Elizabeth Jordan-Shook
Barbara Mieder
Rebekah Rhinehart
Phil Swett

LAKE IROQUOIS RECREATION DISTRICT

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the residents of the district towns Williston, Richmond, Hinesburg and St. George, as well as non-residents. The district lands provide access to swimming, picnicking, playground equipment and walking trails. The beach continues to host the Red Cross summer swim lessons, birthday parties and other individual and group functions. Costs for septic maintenance and summer staff represent the bulk of our annual operating expense.

The Beach continues to be an affordable and beautiful recreation area for residents and non-residents alike. The Beach will be open for the 2004 season beginning Memorial Day and closing Labor Day. If you have comments or suggestions, feel free to contact one of us.

Neil Boyden, Chair-Richmond
Susan Bishop, Treasurer-Williston
Phil Gingrow, Vice-Chair-St. George
Carlie Greer, Secretary-Hinesburg



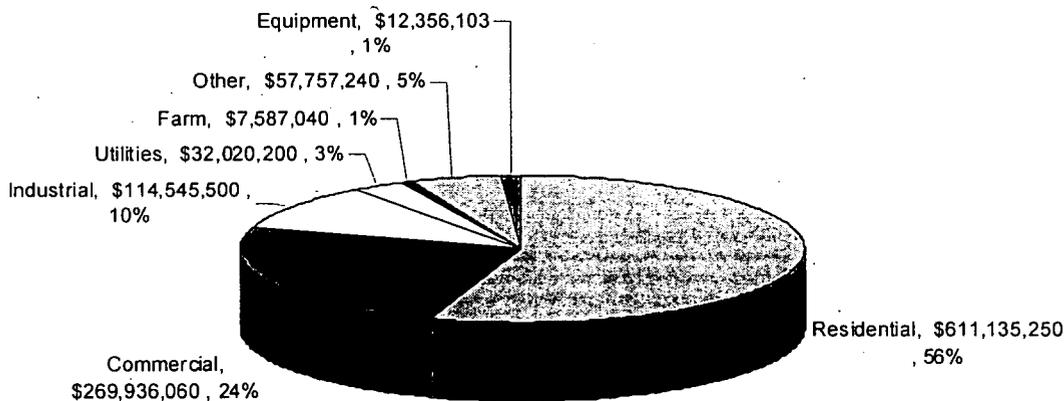
LISTERS' & ASSESSOR

The Williston Board of Listers is responsible for maintaining the integrity of the town Grand List and filing the Grand List with the State of Vermont. The town Assessor provides professional assistance to the Board of Listers. The Listers's office is open Monday through Friday from 9 AM to 1PM, and provides information to taxpayers, appraisers, attorneys, realtors and the general public.

Producing an accurate and equitable Grand List is the first priority of the Lister's office. In 2002 a contract was awarded to Appraisal Resource Group to conduct a town wide reappraisal. The last reappraisal was done in 1992, and property values had risen in the subsequent years compared to their values in the Grand List. In 2003, all town properties were inspected, valued, and entered into a new database. The reappraisal project was completed in June 2003, and the new values were sent to property owners in early July. Grievances were heard by the Board of Listers in July. Property owners not satisfied with the grievance decisions of the Board of Listers then had the opportunity to appeal the grievance decision to the Board of Civil Authority, which met during the fall to resolve appealed grievance cases. For any unresolved cases, the property owners have the right to appeal to the State of Vermont Department of Property Valuation or to the State of Vermont District Court.

The reappraisal resulted in an overall average increase in property values of 37%. The resulting tax rate for 2004 was down 58 cents from the previous year. The reappraisal also introduced a new software valuation system, which the Listers anticipate will make the data more accessible for staff and the public. A computer containing the Grand List data is now available in the Lister's office for public use.

Municipal Listed Values After Reappraisal,
November 2003
Total Value \$1,105,337,393



The Board of Listers also oversees the town's tax stabilization program. 2003 was the last year of a five year program which reduced taxes on enrolled land used for agriculture, forest and/or open space. A transition program was approved by the Select Board for the 2004 tax year, and a new plan, which supplements the State of Vermont Current Use Program, will be in effect beginning in the 2005 tax year. Information about this program is available at the Lister's office.

Respectfully submitted,

Fred Webster, Chair,
Linda Ladd
Richard Ransom

THE OLD BRICK CHURCH TRUSTEES

The Brick Church is a town-owned building and serves as a meeting place for community functions. Built in 1832, the Church served as the meeting house for the Congregational Society. For 67 years, the "Meeting House" was the devotional home for Williston's most notable citizens, including the Chittenden family, the Spaffords, Millers and many others. Thirteen ministers served between 1832 and 1899. At the turn of the century, the Congregationalists joined with the Methodists and moved to the Federated Church, 300 yards to the east on Williston Road and the Brick Meeting House was closed.

The period of vacancy of the building was prolonged. For almost 65 years, it languished in continuing disrepair. In 1965, ownership was given to the Town of Williston from the Federated Church and the building was accepted by the National Register as a historic site. Town funds renovated the cellar for community use, and funding from Historic Sites restored the exterior and the sanctuary, while a grant from the Eva Gebhart-Gourgau Foundation enabled the restoration of the steeple to be completed.

During the 2002-2003 period, the meeting room was used on Sundays by the Christian Faith Assembly for devo-

tional services. This cellar room was also used for rehearsal by the Town Band on a regular basis. Childcare Resources conducted workshops, and neighborhood associations, including Sunset Hill, Chelsea Commons, Old Stage Estates, Eastview, Bittersweet and Meadow Run met in the room. The Williston Historical Society held general meetings there. The basement also was the meeting spot for Chittenden County Republicans, the Vermont Natural Resources Council, Visiting Nurses Association, and Fun For Change group.

The sanctuary was the site for 21 weddings, a memorial service and a Federated Church service.

Fees for use of the sanctuary are \$150.00 plus damage and key deposits. The meeting room usage fee is \$50.00 plus deposits. Applications for use of the Brick Church may be obtained at the Town Clerk's office.

Respectfully submitted,

Barrett Peterson, Chair

Linda Bradish Jack Price Joanne Riley Carol West



PLANNING COMMISSION

The Planning Commission welcomed one new member this year as Ron Herath was appointed to fill Ted Kenney's unexpired term. The Commission is still at full membership. The Commission is continuing its work to revise the Zoning Ordinance to make it consistent with the most recent Comprehensive Plan which was adopted in January of 2001. Over the past year the Commission met a total of twenty three times, including two public hearings.

- Zoning Regulation Amendments: The Commission's major focus this year has been on refining and revising the Zoning Ordinance. First, the Commission finished the proposal for the Ridgeline/Hillside Protection Overlay District and forwarded it to the Selectboard for adoption. Second, a set of minor refinements were developed for the Industrial B District and to the Sign Regulations. Following a public hearing on November 19, these were transmitted to the Selectboard where they were ultimately adopted.

More importantly, the Commission undertook a major re-examination of the uses allowed in all zoning districts (as expressed in the Use Chart in the Zoning Ordinance). This effort involved thinking carefully about the purpose of each district and then considering what uses were consistent with that purpose of each district. At the same time, the definitions of all of the uses were reviewed and revised as needed. In some cases revisions were made to the purpose statements. Following a public hearing on April 29, the Commission finalized this major set of proposed amendments and submitted them to the Selectboard.

Finally, the Planning Commission laid plans for a major review of the Agricultural/Rural Residential District regulations in the coming year. A table and exhibit was planned for the July Fourth Celebration with a public forum to follow.

- In addition to its work on the Zoning Ordinance, the Planning Commission reviewed and commented on a number of special projects/studies, including:
 - The report of the Chittenden County Regional Planning Commission Housing Task Force
 - The Chittenden County Regional Planning Commission Regional Build-Out Analysis
 - The proposal for a new VELCO power substation behind the State Police Barracks
 - The 2003 Annual Growth and Development Report

The coming year promises to be equally busy and productive. The Commission will continue its work on reviewing the Town's Zoning Bylaws, in light of the updated Comprehensive Plan. Particular attention will be paid to completing the review of the Table of Uses, any additional provisions needed to implement changes to that table, and reevaluating the Town's planning for the rural area south of the Interstate.

The Commission wishes to thank the Selectboard and the community for its continued and continuing support of the Commission's efforts to plan for the future enjoyment and well being of our community.

Respectfully submitted

Judy Sassorossi, Chair Robert Bickford, Vice Chair

Kevin Batson Steve Bradish Sharon Gutwin

Ron Herath Scott Luria

WILLISTON POLICE DEPARTMENT

The officers of the Williston Police Department and I would like to thank the citizens of the Town of Williston for their continued support over the past year.

This was another busy year for your police department. Your police officers work rotating shifts, 24 hours a day, 7 days a week. We currently operate four marked cruisers and one un-marked. We participate in numerous programs throughout the county such as S.H.A.R.P. (a DUI and Aggressive Driver Program), Tri-Town D.U.I. Patrol (with the Richmond and Hinesburg Police Departments) and the Heroin Interdiction Program (a grant which we secured and administer) working cooperatively with the South Burlington, Richmond and Hinesburg police departments. We also obtained a grant to conduct undercover investigations in Williston, allowing us to purchase drugs and stolen property, and rent cars for discreet surveillance. With the increase in drug related crimes in Williston, we viewed this as a necessary step in combating this type of crime. We also obtained another federal grant allowing us to hire up to two more officers in July of 2004. Your Police Department now consists of the Chief, Sergeant, eleven full-time officer approved positions, two dispatchers, four part-time police officers and a part-time dispatcher.

The continued commercial and residential development in Town adds many new calls for service which the Police Department handles each year. In addition to increased calls, we are currently down four full time officers, positions we have been trying to fill for approximately one year. Two of our officers left to work for other departments. We want to express our appreciation to Officer Jeff Carlson who left us after 10 years to work for the Franklin County Sheriffs Department, and Officer Lance Burnham who accepted a job with the Vermont State Police. Lance had been with our department for 3 ½ years. It should be noted our remaining seven full time officers are handling as many calls for service as agencies in Chittenden County with over 25 full time officers. Needless to say, we are very busy. We are trying to fill the vacant positions with quality people as soon as possible.

The total number of calls this year increased from 4354 to approximately 4550.

The number of criminal charges and total number of incidents has risen steadily each year. The number of drug cases and domestic violence calls increased substantially this year. Each of these cases requires substantial follow up from the officer. As we fill these positions, and when our staffing level permits, we anticipate becoming more active and visible in the community, with Bicycle Patrol Programs, and becoming more active in the schools and programs.

The Police Department has outgrown our existing building and has been working in a space designed for half the number of employees we now have. Men and women share the same bathroom and locker-room/shower. The officers' room for writing reports and affidavits was designed for just four officers, so each officer shares his/her workspace with at least three other officers. In addition, this space serves as a changing room, lunch room, interview room, juvenile detention area, conference room, processing and police cruiser videotape screening area, temporary evidence room, storage closet, firearms cleaning and unloading station, records department, evidence processing, etc. We do not have enough filing space, and our evidence room is much too small. Our single holding cell does not accommodate multiple offenders; we have one processing room and no designated interview rooms.

We have worked very hard this year with the public safety building committee, and ask the residents to support the committee's and Selectboard's recommendation for meeting the building and office needs of the Police Department.

We look forward to serving you for another year, and welcome all comments and questions. The non-emergency number for the Police Department is 878.6611.

Osburn Glidden
Chief of Police



PUBLIC WORKS

The Public Works Department provides the community with the following municipal services: street and highway maintenance, water and sewer system operation and maintenance, parks and recreation, public building maintenance and construction management and inspection.

The FY05 proposed highway budget as submitted to the Town Manager and Selectboard reflects a 6.7% increase in funding over the current spending plan. Both the water and sewer operating budgets will see slight decreases for FY05. The primary cause for these decreases is a reduction in capital expense for FY05. However, a modest rate increase in water and sewer can be expected due to fixed cost and wholesale rate increases.

Listed below are some of the major accomplishments completed in the past year:

- A new traffic signal designed and constructed on Marshall Avenue.
- A new traffic signal designed and permitted at Paul Street, Zephyr Lane and Route 2A.
- A 2,000 foot bike path constructed along Route 2A.
- Traffic calming facilities were constructed in the Meadowrun development.
- An emergency access on to Interstate 89 was constructed off South Road for fire and rescue personnel.
- A complete inventory of the Town's stormwater and culvert systems was completed.
- Brennan Park Recreation Field was reconstructed to provide for improved drainage and field space.
- An extension of municipal sewer along Shunpike Road was designed with construction anticipated for 2004 to abate existing pollution.

- A full-time parks maintenance person was hired this year with time split between parks and highway duties.
- Provided staff support to the newly created Williston in Bloom Committee.
- Provided staff support to a citizens group in the Oak Knoll Area to create an expansion of the municipal water system.

We would like to take this opportunity to recognize all the staff of the Public Works Department (Highway, Water & Sewer, and Parks & Recreation) for all their effort and commitment to making this a better community for our residents. Further, the following department staffs have reached years of service milestones which should also be recognized:

Ron Burritt, Highway - 27 years
Neil Boyden, Public Works Director - 18 years
John Flanigan, Highway - 15 years
Rick Peet, Highway - 15 years
John Tymecki, Water & Sewer - 14 years
Alvin Isham, Building Maintenance - 12 years

We welcome community input and suggestions on how better to serve the citizens of Williston. The Public Works Office is located at the Town Hall Annex with office hours Monday - Friday from 8:00am - 4:30pm. Feel free to contact us at 878-1239 if you have questions or concerns.

Respectfully Submitted,
Neil Boyden
Public Works Director



*Construction
of the
Bike Path
along
Route 2A*

RECREATION DEPARTMENT

The Williston Parks and Recreation Department continues to serve the recreation needs of a growing population. Through diverse programming, special events, and the development and maintenance of recreation facilities, the Parks and Recreation Department offers Williston residents of all ages a wide range of choices for their leisure time.

The department issues a Recreation Guide three times each year; The Winter Guide comes out in January, the Spring/Summer Guide in May, and the Fall Guide in September. The Williston Recreation Guide is mailed to all Williston residents and includes a registration form for your convenience. Residents can register through the Town Clerk's office for all Recreation programs.

Classes and Activities

Adventure Camp	CPR and First Aid	Guitar Lessons	Painting	Soccer Camps
After School Enrichment	Dog Obedience	Hip Hop Dance	Pick up Sports	Swim Lessons
After School Sports	Drama Class	Holiday Break Camp	Playgroups	Taekwondo
After School Swim	Family Nature Walks	Hunter Education	Poetry Forum	Teen Trips
Art Camp	Family Swim	Ice Skating	Pre-school Dance	Teen Leaders Council
Babysitting Workshop	Fly Fishing Workshop	Jazzercise	Rock Climbing	Tennis Camp
Baseball Camp	Fishing Clinic for Kids	July 4 th Activities	Science Camp	Tennis Lessons
Ballroom Dancing	French	Kayaking	Scrapbooking	Track and Field
Boating Safety	German	Music Camp	Senior Swim	Unicycling
Community Garden	Golf Camp	Nature Camp	Senior Thanksgiving	Volleyball League
Composting Class	Green Up Day	Open Gym	Shakespeare Camp	Women's 5k Race
Computer Classes	Gymnastics Camp	Organization Workshop	Snowmobile Safety	Yoga

Youth Sports Leagues:

The Recreation department organizes three youth sports leagues. Over 400 children participated in our fall soccer league last year and close to 300 participated in the winter basketball league. 2003 marked the first year that the Recreation Department administered the Lacrosse League, serving over 100 youth participants. We would be unable to offer these leagues without the invaluable help of the more than 150 volunteer coaches.

Summer Camp:

In the summer months the department runs a full-time day camp program for youth. Campers take part in an enriching schedule which includes sports, fine arts, music and drama, field trips, swimming, and much more. The Recreation Department offers three different day camp programs; Explorer Camp for grades 1 – 3 based at Allen Brook School, Adventurer Camp for grades 4 – 6 based at Williston Central School, and the Teen Adventure traveling camp for grades 7 – 9, served over 300 Williston families this summer.

LIT Program:

Our Leaders in Training program offers teens the opportunity to learn the skills to be a successful youth worker. Over the last three years we have formalized the training regimen of this program and in 2003 hired graduates to work at summer camp.

After School Enrichment Program:

The Williston Recreation Department manages the After School Enrichment program offered which offers a wide range of after school activities for students at Williston schools throughout the year.

Recreation Facilities:

Our facilities include the Community Park, Rossignol Park, Brennan Park, Five Tree Hill, Mud Pond, and many miles of Recreation Paths throughout the town. This year the department, working in conjunction with a citizen committee, constructed and opened a state of the art playground facility at the Community Park serving children ages 5 – 12 years of age.

The Parks and Recreation Department welcomes suggestions and inquiries. If you are interested in taking a class or offering a class please feel free to contact Kevin Finnegan, the Parks and Recreation Director, at 878-1239 ext. 124 or email at finnegank@willistontown.com

Parks and Recreation Committee: Lynn McClintock Cathy Kohlasch John Donnelly Caroline Ford
Kevin Armstrong Onnie Matthews David Shanks Mark Berry

SOCIAL ORGANIZATION COMMITTEE

The committee met to review and discuss the funding requests received from 20 agencies that provide a full range of assistance to Williston residents. The committee analyzed the information submitted by each and made funding recommendations to the Selectmen. Each year, more Williston residents are served by these agencies.

	FY 2005 Request	FY 2005 Recommended
Champlain Valley Aging Agency	\$1,300	\$1,300
Childcare Resource & Referral	900	700
Chittenden Community Action	2,000	1,700
Chittenden Emergency Food Shelf	2,000	1,600
Committee on Temporary Shelter	3,000	2,750
HomeShare VT (Project Home)	750	300
Howard Center for Human Services	2,800	2,800
Lund Family Center	650	600
Maple Leaf Farm	800	350
Parent To Parent of Vermont	500	300
Recycle North	300	300
Spectrum Youth & Family Services	2,500	1,500
VT Adult Learning	500	250
VT Assn. For the Blind	500	400
VT CARES	700	400
VT Center for Independent Living	550	500
VT Children's Aid Society	1,200	1,000
Vermont Parent Information Center	5,000	250
Women Helping Battered Women	2,200	1,500
Women's Rape Crisis Center	500	300
Total		\$18,800

TOWN OF WILLISTON ENVIRONMENTAL SCHOLARSHIP

The Committee was pleased to recommend to the Selectmen that the \$5,000 scholarship money be divided among the following: Christopher Vance, Rebecca Whitcomb and Paul Furlong

The scholarship is available to any Williston resident accepted or enrolled in an accredited post-secondary degree of certification program in an environmental or science related field. The applicant must be in good academic standing or show relevant work/life experience. Applications are available in the Guidance Office of the local high schools, the Town Clerk's office or Vermont Student Assistance office in Winooski.

Our Committee sincerely thanks Susan Lamb and Kathy Delfausse for all the work they do for the Committee.

Respectfully submitted,

Ellen Hood, Chair	Sharon Moffatt	Margaret Munt
Ruth Painter	Dawn Philibert	Ken Stone

TOWN SERVICE OFFICER

The Town Service Officer provides a safety net to residents who are in need of immediate food, shelter or other essential needs but are not able to access a staff member of PATH (The Department of Prevention, Assistance, Transition and Health Access) after normal working hours. The Service Officer may accept applications for General Assistance on behalf of PATH when emergency situations occur.

Limited assistance may be available for groceries, housing or fuel when the need is immediate and cannot wait until the PATH District Office is open. In addition, the Town Service Officer may consult with town administrators in situations where residents with limited resources request tax abatements or other types of assistance from the town.

In the past year, there have been no applications for emergency assistance from PATH. There have, however, been several requests for the Service Officer to consult with town administrators regarding residents in need of special consideration of financial obligations to the town.

In addition to offering this assistance to individual residents, the Town of Williston offers support to numerous local, regional and statewide social service organizations that provide health, economic, shelter, food or other types of essential needs to residents.

Respectfully submitted,
Dawn Philibert, Town Service Officer

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed

over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.

- **Purchasing opportunities to provide needed services at the lowest cost.** These included an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its website at www.vlct.org.

WINOOSKI VALLEY PARK DISTRICT

The Winooski Valley Park District's mission is to preserve natural areas that are a short walk or bike ride from where people live and work. Our 17 parks offer 28 miles of trails, picnic and gardening spots, canoe and fishing access, and over 12 miles of shoreline. Visit our website

WVPD.org to learn more. Bert Moffatt is your representative on our Board of Trustees. Highlights of the year follow:

- **Court Case Won—Public Access to Publicly-Owned Shoreline Defended**

Two neighbors have been trying to prevent public access to a footpath along 1400' of publicly-owned shoreline. Thanks to the free legal services of Scott Kline of Eggleston and Cramer, you can now walk the 2 ½ mile loop around Colchester Pond.

- **No Hunting Allowed at the Parks**

For safety reasons, hunting has never been allowed at our parks, which are used extensively by schools groups, walkers, anglers and naturalists. Earlier this year a hunting group, H.A.T., sued for the right to hunt at our parks. We won in Superior Court, thanks to attorney Joe McLean of Stitzel, Page & Fletcher who defended us pro bono.

Improvements to Five Tree Park and New Bikepaths Being Constructed

At Five Tree Park in Williston, WVPD staff secured a grant to fund the construction and placement of a series of log puncheon bridges for wet spots along the trails at this Williston

Town park. Also this year, construction began on new paved paths that will cross two parks – the Ethan Allen Homestead and Delta Park.

- **Hands On Fun = Learning at the Parks**

This year we were able to extend our outdoor programs to the summer months, including children participating in Parks and Recreation Department Summer Programs, thanks to funds from private foundations and a government grant. In addition, children from Williston came to the Ethan Allen Homestead, to learn about watersheds, birds, fish, and to tie their own fishing fly. Children also helped us launch our first Reptiles and Amphibian Survey of the parks, thanks to a grant from a private foundation.

- **More than 300 Volunteers Helped Steward the Parks**

Our thanks go to each and every Williston resident who helped us maintain our trails, post park boundaries, monitor turtles at Delta Park, remove purple loosestrife from the Ethan Allen Homestead, collect water samples from Colchester Pond, or look for amphibians, reptiles or other signs of wildlife in and around the parks. We could not have done this important work without you!

- **New Parkland to be Acquired**

We hope to acquire additional parkland soon and will keep you posted!

Respectfully submitted,
Jennifer Ely, Executive Director

VISITING NURSE ASSOCIATION

VNA Visit Statistics for the Town of Williston

Williston's visit statistics listed below are for the VNA's fiscal year 2003 (July 2002 – June 2003).

<i>Breakdown of Visits</i>	<i>Visits</i>	<i>Hours</i>
Nursing	4,204	
Physical Therapy	805	
Speech Therapy	103	
Occupational Therapy	144	
Social Service	497	
Licensed Nursing Assistant	1,983	1,792
Homemaker	17	42
Family Educator	6	6
Waiver Attendant	2,380	10,669
Home Care Provider	202	638
Continuous Care		34
Totals	10,341	13,180



Total Williston clients cared for: 333

Total cost of services	\$938,497.20
Total cost of services reimbursed by Medicare, Medicaid, private insurance, contract and patient fees	\$885,131.91
Balance	\$53,365.29
FY '03 Town Income	\$10,620.00
Gain (Loss) FY '03	(\$42,745.29)

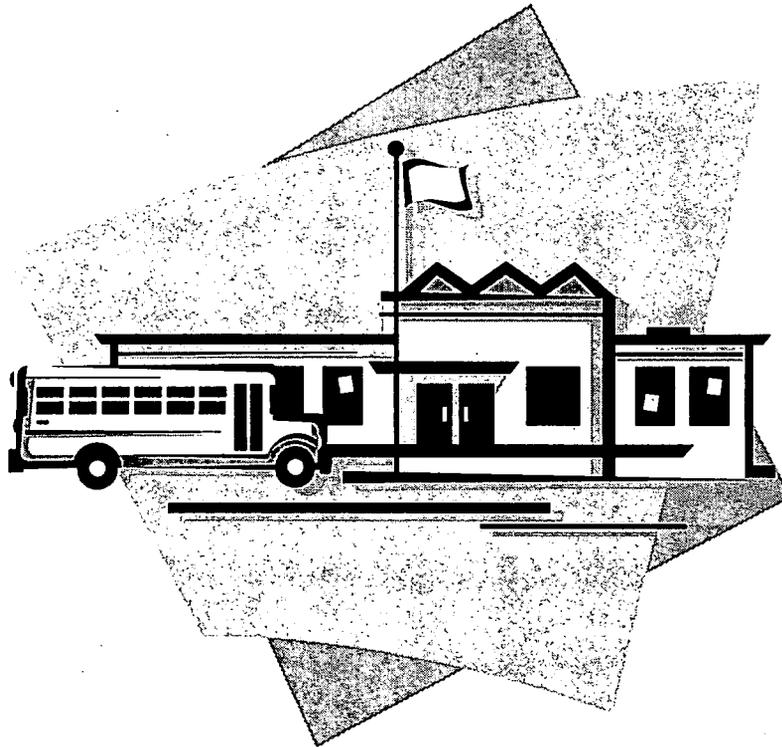
VNA General Information

During Fiscal Year 2003 the VNA...

- cared for 139 people at the Adult Day Program
- provided hospice services to 476 individuals at Vermont Respite House and through Hospice of the Champlain Valley
- helped 250 people remain in their own homes instead of an extended care facility through the Medicaid Waiver program
- served 1,123 families through the Maternal and Child Health Division (Family Partnership, Family Room and home visiting)
- caregivers made 198,274 visits while serving 5,359 clients in FY 2003
- **Revenues Fiscal Year 2003:** █ 3.7% Contributions █ 1.2% Cities/Towns █ 1.1% United Way █ 31.6% Medicare █ 44.6% Medicaid █ 12.9% Insurance/Private Pay █ 3.8% Grants █ 1.1% Other

2003 ANNUAL REPORTS

WILLISTON SCHOOLS



**Williston School District
2004-2005 Proposed Budget**

Department/Description	ADOPTED FY02/03 BUDGET	ADOPTED FY03/04 BUDGET	PROPOSED FY04/05 BUDGET
Instructional Program	\$ 4,932,920	\$ 5,285,437	\$ 5,475,248
Kindergarten	\$ 10,115	\$ 6,835	\$ 6,835
Team 2 Calliope	\$ 7,600	\$ 6,080	\$ 6,080
Team 3 Discovery	\$ 7,600	\$ 6,080	\$ 6,080
Team 4 Summit	\$ 7,600	\$ 6,080	\$ 6,080
Team 5 Swift	\$ 10,450	\$ 8,550	\$ 8,550
Team 6 Phoenix	\$ 8,250	\$ 8,550	\$ 8,550
Team 7 Verve	\$ 10,450	\$ 8,550	\$ 8,550
Team 8 Meeting House	\$ 10,450	\$ 8,550	\$ 8,550
Team 9 Vista	\$ 7,600	\$ 6,080	\$ 6,080
Team 10 Lighthouse	\$ 7,600	\$ 6,080	\$ 6,080
Team 11 Full House	\$ 10,450	\$ 8,550	\$ 8,550
Team 12 Esprit	\$ 7,600	\$ 6,080	\$ 6,080
Team 13 Journey	\$ 7,600	\$ 6,080	\$ 6,080
Team 14 Voyager	\$ 8,250	\$ 8,550	\$ 8,550
Fine Arts	\$ 9,380	\$ 8,575	\$ 8,575
Language	\$ 8,700	\$ 2,900	\$ 2,900
English Language Learners	\$ -	\$ -	\$ 29,470
Health/Physical Education	\$ 6,430	\$ 6,430	\$ 6,430
Life Skills	\$ 4,000	\$ 3,500	\$ 10,500
Technology Education	\$ 8,000	\$ 7,300	\$ 7,150
Music	\$ 9,935	\$ 9,390	\$ 9,390
Enrichment	\$ 7,300	\$ 6,750	\$ 6,750
Special Education	\$ 1,566,865	\$ 1,575,984	\$ 1,776,898
Early Essential Ed	\$ 246,793	\$ 299,058	\$ 308,780
Summer EYP (K-8)	\$ 24,668	\$ 18,995	\$ 27,120
Summer EYP (EEE)	\$ 12,308	\$ 10,000	\$ 19,778
Title I	\$ 112,389	\$ 144,113	\$ 165,368
Vocational Education	\$ 109,500	\$ 97,500	\$ 129,955
Extracurricular	\$ 51,796	\$ 67,178	\$ 56,838
Salary & Benefits - Medicaid	\$ -	\$ -	\$ 16,326
Contingency	\$ -	\$ -	\$ 237,891
Guidance	\$ 323,279	\$ 331,288	\$ 331,953
Health Services	\$ 84,869	\$ 88,516	\$ 104,532
CSSU Psych. Svcs.	\$ 51,721	\$ 49,512	\$ 53,550
Speech and Language	\$ 205,580	\$ 226,041	\$ 236,135
Library/AV	\$ 212,404	\$ 208,625	\$ 211,567
Computer Science	\$ 333,782	\$ 340,428	\$ 361,403
Board of Education	\$ 37,709	\$ 37,344	\$ 39,419
Executive Admin Serv	\$ 184,349	\$ 190,928	\$ 215,180
Other Support (Insurance) Svcs.	\$ 50,879	\$ 65,303	\$ 71,598
Office of the Principal	\$ 358,372	\$ 348,720	\$ 324,954
Other School Admin	\$ 296,558	\$ 310,650	\$ 315,842
Fiscal Services	\$ 108,477	\$ 98,630	\$ 118,245
Operation & Maintenance	\$ 718,905	\$ 806,246	\$ 851,435
Pupil transportation	\$ 330,300	\$ 351,382	\$ 386,433
Other Support Services	\$ 6,817	\$ 4,278	\$ 6,300
Food Services Support	\$ -	\$ -	\$ 30,000
Debt Services - Construction	\$ 877,400	\$ 968,404	\$ 923,005
Total	\$ 11,414,000	\$ 12,070,100	\$ 12,977,613
Approved Article	\$ 327,000		
Total after Approved Article	\$ 11,741,000	\$ 12,070,100	\$ 12,977,613
Act 68 Requirement			
Voc. Ed. Block Grant - Tech Ctr.			\$ 109,290
Act 68 Budget Total			\$ 13,086,903

**Williston School District
Proposed 2004-2005 Budget
Announced Tuition and Transportation Rates**

Total Proposed Budget	\$	12,977,613
Less:		
Special Education (SpEd, EEE, Psych, & SLP)	\$	2,422,261
Title 1	\$	165,368
Pupil Transportation Expenditures	\$	381,811
Vocational-Technical Center Tuition	\$	129,955
Less: Total Deductions		\$ 3,099,395
Total Allowable Costs		\$ 9,878,218
Enrollment Projections for 2004-2005 (NESDEC):		
Projected Williston Enrollment		1,172
Projected St. George Enrollment		73
Projected Enrollment Total		1,245
Announced Tuition Rate - 2004-2005	\$	7,934
Announced Tuition Rate - 2003-2004	\$	8,138
Transportation Rate - 2004-2005	\$	307
<u>St. George Contract Rates</u>	@	
Kindergarten Tuition Rate	50% \$	3,967
Grades 1-8 Tuition Rate	100% \$	7,934
Transportation Rate	100% \$	307

Williston K-8 Budget Comparisons

<u>Year</u>	<u>Total Budget</u>	<u>Change</u>	<u>Percent Change</u>
1995-1996	\$ 7,038,686	\$ 481,888	7.35%
1996-1997	\$ 7,910,207	\$ 871,521	12.38%
1997-1998	\$ 8,549,747	\$ 639,540	8.08%
1998-1999	\$ 9,080,519	\$ 530,772	6.21%
1999-2000	\$ 9,421,114	\$ 340,595	3.75%
2000-2001	\$ 10,320,638	\$ 899,524	9.55%
2001-2002	\$ 10,817,295	\$ 496,657	4.81%
2002-2003	\$ 11,741,000	\$ 923,705	8.54%
2003-2004*	\$ 12,070,100	\$ 329,100	2.80%
2004-2005	\$ 12,977,613	\$ 907,513	7.52%

* 2003-2004 reflects final voter approved budget

Three Prior Years Comparisons

District: **Williston**
 County: **Chittenden**

LEA: **244**
 S.U.: **Chittenden South**

	FY2002	FY2003	FY2004	FY2005	
Expenditures					
Budget (local budget approved in prior years)	10,804,155	11,414,000	12,070,100	13,086,903	1.
82% of base payment per FTE paid by the State on behalf of the district	not applicable	not applicable	not applicable	109,290	2.
S.U. assessment (included in local budget)	421,542	716,848	727,682	987,818	3.
Deficit (if included in local budget)	-	-	-	-	4.
+ Block grant paid by State to tech center in prior years	96,811	95,012	103,825	not applicable	5.
+ 1. Separately warned article passed at town meeting	-	327,000	-	-	6.
+ 2. Separately warned article passed at town meeting	-	-	-	-	7.
+ 3. Separately warned article passed at town meeting	-	-	-	-	8.
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-	9.
Act 68 local adopted budget	10,900,966	11,836,012	12,173,925	13,086,903	10.
+ Union school assessment	3,487,349	3,808,984	4,086,504	4,624,643	11.
+ Deficit if not included in budget or revenues	-	-	-	-	12.
+ Special programs expenditures (if not included in local budget)	-	-	-	-	13.
Gross Act 68 Budget	14,388,315	15,644,996	16,260,429	17,711,546	14.
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-	15.
Revenues					
+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	2,908,639	3,392,933	3,523,601	3,617,590	16.
+ Capital debt aid	332,792	258,535	168,689	-	17.
+ Special program revenues (if not included in local budget)	-	-	-	-	18.
- Deficit if not included in budget or expenditures	-	-	-	-	19.
- Act 144 revenues	-	-	-	-	20.
Total revenues	3,241,431	3,651,468	3,692,290	3,617,590	21.
- Fund raising (if any)	-	-	-	-	22.
Adjusted local revenues	3,241,431	3,651,468	3,692,290	3,617,590	23.
Education Spending (Act 68 definition)	11,146,884	11,993,528	12,568,139	14,093,956	24.
Equalized Pupils	1,321.50	1,355.17	1,418.46	1,463.46	25.
Education Spending per Equalized Pupil	8,435	8,850	8,860	9,631	26.
Excess Spending per Equalized Pupil (if any)	not applicable	not applicable	not applicable	-	27.
Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	9,631	28.
District spending adjustment ($\$9,631 / \$6,800$)	not applicable	not applicable	not applicable	141.632%	29.
Anticipated homestead tax rate, equalized ($141.632\% \times \$1.10$)	not applicable	not applicable	not applicable	\$1.558	30.
Household Income Percentage for income sensitivity ($141.632\% \times 2.0\%$)	not applicable	not applicable	not applicable	2.83%	31.

WILLISTON ANNUAL SCHOOL DISTRICT MEETING ABSTRACT
March 3 & 4, 2003

The legal voters of the town of Williston met at the Williston Central School in Williston, Vermont at 7:30 PM on Monday, March 3, 2003 for the Annual Town Meeting.

173 voters were present at this meeting

The School District Annual Meeting was opened at 8:40 PM.

Article I: Anthony Lamb was unanimously elected moderator.

Article II: It was unanimously voted to authorize the Board of School Directors to make available school facilities and equipment for specified public purposes if those purposes appear to be in the best interest of the residents of the District, due consideration being given to efficient, economical, and appropriate use of facilities and equipment.

Article III: It was unanimously voted to authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year.

Article IV: It was unanimously voted to accept the reports of the Town School District Officers.

Article V: It was voted that the Town School District of Williston hold it's next Annual Meeting on Monday, March 2, 2004.

Article VI: Other Business

Earl Walters, School Board Chairman, introduced the board of school directors and thanked Andy Mikell and Meg Hart-Smith for their time and efforts on the board over the past several years.

A motion was made by Paul Lyon, seconded by Rickie Emerson, to adjourn the meeting until 7:00 a.m. at which time the polls will be open to vote by Australian Ballot. The motion passed and the meeting was adjourned at 8:47 p.m.

March 4 Voting by Australian Ballot

1472 voters cast ballots

Article VII: Shall the voters of the Williston Town School District appropriate \$12,427,600.00 necessary for the support of its school for the year beginning July 1, 2003 and ending June 30, 2004?
Yes: 628
No: 756

Article VIII: To authorize the Board of School Directors to borrow money by issuance of notes not in excess of \$140,000 for the purpose of purchasing two (2) school buses?
Yes: 796
No: 592

Article IX: Town School Board of Director for a term of three years beginning March, 2003 and ending February, 2006
Karla Karstens 1125 (elected)

Article X: Town School Board of Directors for a term of two years beginning March, 2003 and ending February, 2005
Larry Jackson 175
Ted Kenney 560 (elected)
Stephen Mount 424

Article XI: Champlain Valley Union High School District No. 15 one director for a term of one years beginning March, 2003
Jeanne Jensen 1153 (elected)

Article XIV: Champlain Valley Union High School District No.15 one director for a term of three years beginning March, 2002
Lesley J. Boucher 1151 (elected)

CHITTENDEN SOUTH SUPERVISORY UNION
5420 SHELBURNE ROAD, SUITE 300, SHELBURNE, VT 05482
TELEPHONE 802-383-1234 FAX 802-383-1242
www.cssu.org

January 26, 2004

To the Board of School Directors
Williston Town School District
Williston, Vermont

The attached financial statements reflect the activity of the School District as of and for the year ended June 30, 2003. Due to the necessity to convert our financial statements to a format that is required under a new accounting standard, our audited financial statements were not available in time to be published in the Town Report. The complete audited financial statements are on file at the Supervisory Union.

Respectfully Submitted,



Robert Mason
Chief Operations Officer
Chittenden South Supervisory Union

WILLISTON TOWN SCHOOL DISTRICT
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUPS
 JUNE 30, 2003

	Governmental			Fiduciary	Account Groups		Total (Memorandum Only)
	General Fund	Special Revenue Food Service	Capital Projects Fund		Agency Funds	General Fixed Assets	
ASSETS							
Cash	\$ 297,100	\$ 46	\$ 162,367	\$ 83,499	\$ 0	\$ 0	\$ 543,012
Accounts receivable:							
State of Vermont	279,932	7,242	0	0	0	0	287,174
Other School Districts	229,017	0	0	0	0	0	229,017
Town of Williston	0	0	20,711	0	0	0	20,711
Other	24,226	2,010	0	0	0	0	26,236
Inventory	0	9,706	0	0	0	0	9,706
Due from other funds	322,810	0	0	0	0	0	322,810
Property & equipment (net of allowance for depreciation of \$4,075,901)	0	0	0	0	9,679,543	0	9,679,543
Amount to be provided for retirement of general long-term debt	0	0	0	0	0	5,875,065	5,875,065
Total assets	\$ 1,153,085	\$ 19,004	\$ 183,078	\$ 83,499	\$ 9,679,543	\$ 5,875,065	\$ 16,993,274
LIABILITIES AND FUND BALANCE							
LIABILITIES							
Accounts payable	\$ 64,070			\$ 0	\$ 0	\$ 0	\$ 64,070
Deferred revenue	256,326	0	0	0	0	0	256,326
Due to other funds	0	124,043	198,767	0	0	0	322,810
Due to student groups	0	0	0	83,499	0	0	83,499
Accrued salaries	16,832	0	0	0	0	0	16,832
Accrued compensated absences	0	0	0	0	0	33,598	33,598
Career change assistance program	0	0	0	0	0	48,937	48,937
Bonds and notes payable	0	0	0	0	0	5,792,530	5,792,530
Total liabilities	337,228	124,043	198,767	83,499	0	5,875,065	6,618,602
FUND BALANCE							
Unreserved	489,071	(114,745)		0	0	0	374,326
Reserved for inventory	0	9,706	0	0	0	0	9,706
Reserved for FY 2004 expenditures	275,000	0	0	0	0	0	275,000
Reserved for professional development	22,500	0	0	0	0	0	22,500
Reserved for teachers' project/training	29,286	0	0	0	0	0	29,286
Reserved for capital improvements:							0
Impact Fees	0	0	149,298	0	0	0	149,298
Other	0	0	(164,987)	0	0	0	(164,987)
Investment in general fixed assets	0	0	0	0	9,679,543	0	9,679,543
Total fund balance	815,857	(105,039)	(15,689)	0	9,679,543	0	10,374,672
Total liabilities and fund balance	\$ 1,153,085	\$ 19,004	\$ 183,078	\$ 83,499	\$ 9,679,543	\$ 5,875,065	\$ 16,993,274

WILLISTON TOWN SCHOOL DISTRICT

COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES

YEAR ENDED JUNE 30, 2003

	General Fund	Special Revenue Funds	Capital Projects Fund	Total (Memorandum Only)
REVENUES				
Property tax - local share	\$ 4,450,652	\$ 0	\$ 0	\$ 4,450,652
Property tax - education fund	3,807,557	0	0	3,807,557
Property tax - state share	7,447,864	0	0	7,447,864
Tuition - regular	571,586	0	0	571,586
Tuition - special education	220,016	0	401	220,417
Transportation fees	22,529	0	0	22,529
Earnings on investments	25,945	6	2,919	28,870
Impact fees	0	0	223,943	223,943
Rental income	192,729	0	0	192,729
Professional development	16,024	0	0	16,024
Early childhood connection	4,074	0	0	4,074
Other local sources	72,215	178,224	0	250,439
State transportation aid	206,022	0	0	206,022
State capital debt aid	258,535	0	0	258,535
State special ed.- block grant	351,608	0	0	351,608
State special ed.- intensive	1,005,427	0	0	1,005,427
State special ed.- extraordinary	83,400	0	0	83,400
State essential early education	65,769	0	0	65,769
State ward reimbursement	67,640	0	0	67,640
State food service grant	0	3,128	0	3,128
Medicaid IEP	129,422	0	0	129,422
IDEA B grants	82,000	0	0	82,000
Title I grant	126,418	0	0	126,418
Federal food service grants	0	54,510	0	54,510
On behalf payments	255,000	0	0	255,000
Total revenues	<u>19,462,432</u>	<u>235,868</u>	<u>227,263</u>	<u>19,925,563</u>
EXPENDITURES				
Instructional program	5,047,195	0	0	5,047,195
Kindergarten through Team Twelve	94,377	0	0	94,377
Journey	6,499	0	0	6,499
Voyager 7-8	9,616	0	0	9,616
Fine and practical arts	9,050	0	0	9,050
Language program	2,571	0	0	2,571
Health/physical education	1,205	0	0	1,205
Life skills department	3,673	0	0	3,673
Industrial arts	3,335	0	0	3,335
Music program	6,844	0	0	6,844
Enrichment program	4,940	0	0	4,940
Special education	1,774,917	0	0	1,774,917
Essential early education	244,855	0	0	244,855
Summer EYP	31,736	0	0	31,736
Summer EYP (EEE)	6,627	0	0	6,627
Title One program	132,905	0	0	132,905
Vocational education	84,136	0	0	84,136
Extra-curricular activities	55,580	0	0	55,580

WILLISTON TOWN SCHOOL DISTRICT

COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES

YEAR ENDED JUNE 30, 2003

	General Fund	Special Revenue Funds	Capital Projects Fund	Total (Memorandum Only)
Guidance services	324,338	0	0	324,338
Health services	85,907	0	0	85,907
Psychological services	48,721	0	0	48,721
Speech and language services	203,311	0	0	203,311
Library/audiovisual services	208,415	0	0	208,415
Computer science	329,725	0	0	329,725
Board of Education services	38,923	0	0	38,923
Executive administration	184,349	0	0	184,349
Other support services	54,407	0	0	54,407
Office of the Principal	347,009	0	0	347,009
Other administrative services	254,173	0	0	254,173
Fiscal services	103,648	0	0	103,648
Operations & maintenance of buildings and grounds	774,821	0	0	774,821
Pupil transportation services	335,093	0	0	335,093
Other support services	7,529	0	0	7,529
Debt service - construction	877,315	0	0	877,315
Union High School assessment	3,808,984	0	0	3,808,984
Food services	132	264,617	0	264,749
Construction projects	0	0	668,913	668,913
State Education Fund payment	3,807,557	0	0	3,807,557
Other grants and programs	8,112	0	0	8,112
Medicaid related	129,422	0	0	129,422
Professional development	17,096	0	0	17,096
On behalf payments	255,000	0	0	255,000
Total expenditures	<u>19,724,048</u>	<u>264,617</u>	<u>668,913</u>	<u>20,657,578</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(261,616)</u>	<u>(28,749)</u>	<u>(441,650)</u>	<u>(732,015)</u>
OTHER FINANCING SOURCES (USES)				
Transfer from capital projects fund	209,961	0	(209,961)	0
Transfer to capital projects fund	(112,000)	0	112,000	0
Loan proceeds	0	0	530,450	530,450
Total other financing sources (uses)	<u>97,961</u>	<u>0</u>	<u>432,489</u>	<u>530,450</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES)	<u>(163,655)</u>	<u>(28,749)</u>	<u>(9,161)</u>	<u>(201,565)</u>
FUND BALANCES - JULY 1, 2002 (RESTATED)	<u>979,512</u>	<u>(76,290)</u>	<u>(6,528)</u>	<u>896,694</u>
FUND BALANCES - JUNE 30, 2003	<u>\$ 815,857</u>	<u>\$ (105,039)</u>	<u>\$ (15,689)</u>	<u>\$ 695,129</u>

WILLISTON TOWN SCHOOL DISTRICT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES COMPARED TO BUDGET

GENERAL FUND

YEAR ENDED JUNE 30, 2003

	Budget As Voted	Transfers	Adjusted Budget	Actual	Variance Favorable (Unfavorable)
REVENUES					
Property tax - local share	\$ 4,450,652	\$ 0	\$ 4,450,652	\$ 4,450,652	\$ 0
Property tax - education fund	3,544,769	262,788	3,807,557	3,807,557	0
Property tax - state share	7,447,864	0	7,447,864	7,447,864	0
Tuition - regular	615,000	0	615,000	571,586	(43,414)
Tuition - special education	210,000	0	210,000	220,016	10,016
Transportation fees	25,000	0	25,000	22,529	(2,471)
Earnings on investments	85,000	0	85,000	25,945	(59,055)
Rental income	137,250	0	137,250	192,729	55,479
Professional development	0	0	0	16,024	16,024
Early childhood connection	0	0	0	4,074	4,074
Other local sources	9,000	0	9,000	72,215	63,215
State transportation aid	150,400	0	150,400	206,022	55,622
State capital debt aid	258,535	0	258,535	258,535	0
State special ed.- block grant	351,608	0	351,608	351,608	0
State special ed.- intensive	853,868	0	853,868	1,005,427	151,559
State special ed.- extraordinary	75,397	0	75,397	83,400	8,003
State essential early education	65,634	0	65,634	65,769	135
State ward reimbursement	0	0	0	67,640	67,640
Medicaid IEP	0	0	0	129,422	129,422
IDEA B grants	82,000	0	82,000	82,000	0
Title I grant	157,776	0	157,776	126,418	(31,358)
Total revenues	18,519,753	262,788	18,782,541	19,207,432	424,891
EXPENDITURES					
Instructional program	5,127,983	0	5,127,983	5,047,195	80,788
Kindergarten	10,115	0	10,115	8,215	1,900
Team Two	7,600	0	7,600	7,226	374
Team Three	7,600	0	7,600	8,005	(405)
Team Four	7,600	0	7,600	6,955	645
Team Five	10,450	0	10,450	6,409	4,041
Team Six	8,250	0	8,250	8,290	(40)
Team Seven	10,450	0	10,450	8,814	1,636
Team Eight	10,450	0	10,450	9,879	571
Team Nine	7,600	0	7,600	7,985	(385)
Team Ten	7,600	0	7,600	5,707	1,893
Team Eleven	10,450	0	10,450	9,793	657
Team Twelve	7,600	0	7,600	7,099	501
Journey	7,600	0	7,600	6,499	1,101
Voyager 7-8	8,250	0	8,250	9,616	(1,366)
Fine and practical arts	9,380	0	9,380	9,050	330
Language program	8,700	0	8,700	2,571	6,129
Health/physical education	6,430	0	6,430	1,205	5,225
Life skills department	4,000	0	4,000	3,673	327
Industrial arts	8,000	0	8,000	3,335	4,665
Music program	9,935	0	9,935	6,844	3,091

WILLISTON TOWN SCHOOL DISTRICT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES COMPARED TO BUDGET

GENERAL FUND

YEAR ENDED JUNE 30, 2003

	Budget As Voted	Transfers	Adjusted Budget	Actual	Variance Favorable (Unfavorable)
Enrichment program	7,300	0	7,300	4,940	2,360
Special education	1,576,802	0	1,576,802	1,774,917	(198,115)
Essential early education	246,793	0	246,793	244,855	1,938
Summer EYP	24,668	0	24,668	31,736	(7,068)
Summer EYP (EEE)	12,308	0	12,308	6,627	5,681
Title One program	112,389	0	112,389	132,905	(20,516)
Vocational education	109,500	0	109,500	84,136	25,364
Extra-curricular activities	51,796	0	51,796	55,580	(3,784)
Guidance services	333,279	0	333,279	324,338	8,941
Health services	84,869	0	84,869	85,907	(1,038)
Psychological services	51,721	0	51,721	48,721	3,000
Speech and language services	205,580	0	205,580	203,311	2,269
Library/audiovisual services	212,404	0	212,404	208,415	3,989
Computer science	333,782	0	333,782	329,725	4,057
Board of Education services	37,709	0	37,709	38,923	(1,214)
Executive administration	184,349	0	184,349	184,349	0
Other support services	50,879	0	50,879	54,407	(3,528)
Office of the Principal	358,372	0	358,372	347,009	11,363
Other school administrative services	296,558	0	296,558	254,173	42,385
Fiscal services	108,477	0	108,477	103,648	4,829
Operations & maintenance of buildings and grounds	830,905	(112,000)	718,905	774,821	(55,916)
Pupil transportation services	330,300	0	330,300	335,093	(4,793)
Other support services	6,817	0	6,817	7,529	(712)
Debt service - construction	877,400	0	877,400	877,315	85
Union High School assessment	3,808,984	0	3,808,984	3,808,984	0
Food services	0	0	0	132	(132)
State Education Fund payment	3,544,769	262,788	3,807,557	3,807,557	0
Other grants and programs	0	0	0	8,112	(8,112)
Medicaid related	0	0	0	129,422	(129,422)
Professional development	0	0	0	17,096	(17,096)
Total expenditures	19,094,753	150,788	19,245,541	19,469,048	(223,507)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(575,000)	112,000	(463,000)	(261,616)	201,384
OTHER FINANCING SOURCE (USE)					
Transfer - impact fees	250,000	0	250,000	209,961	(40,039)
Transfer to capital projects fund	0	(112,000)	(112,000)	(112,000)	0
Total other financing sources (uses)	250,000	(112,000)	138,000	97,961	(40,039)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES)	\$ (325,000)	\$ -	\$ (325,000)	(163,655)	\$ 161,345
FUND BALANCE - JULY 1, 2002 (RESTATED)				979,512	
FUND BALANCE - JUNE 30, 2003				\$ 815,857	

WILLISTON SCHOOL DIRECTORS

The 2003-2004 school year began for students on August 27, 2003. Williston Central School opened with 728 students enrolled and Allen Brook School with 483 students for a total student population of 1211. The Williston school board welcomed two new members this year, Ted Kenney and Karla Karstens who replaced Andrew Mikell and Meg Hart-Smith. At the summer retreat, School Board members and administration developed a work plan and mutual goals for the year as follows:

1. Focus increased attention on Curriculum, Instruction, and Assessment at School Board Meetings
2. Focus on student achievement data as a measure of our success
3. Communicate purposefully and strategically with all constituent groups
4. Study transportation options
5. Support a sustainable facilities plan

Significant work was done this year by many groups to explore the Williston School District's mission and vision. Initial conversations surrounding the vision process revolved around establishing a timeline, developing core/focus questions, identifying and involving all stakeholders, developing a common base of knowledge, and providing an opportunity to discuss the process and reflect.

The formulation of the mission statement involved looking at content knowledge, thinking and learning, teamwork, healthy life styles, and contribution to society. It was discussed that these areas would be accomplished through communication, personal development, reasoning and problem solving, and through civic and social responsibility.

Based on a survey completed in April 2003 by our teachers, para educators, administrators, and parents, the EVOLVE (Expanding and Validating Options for Learning through Variations in Education) planning team, focusing on the delivery of special education in our schools, developed the following goals using the EVOLVE self-assessment tool:

1. In what way might we share ownership for para educator evaluation, supervision, and training with classroom professionals and special education case managers?
2. In what way might we increase the collaboration between classroom professional and special educators?
3. In what way might we improve the working conditions of the special educator?
4. In what way might we better inform families and our community about the pro/cons of para educators and para educator roles?
5. In what way might we have professionals work with students and make decisions about their programs instead of para educators?

Carter Smith, Director of Student Services, will continue to collect data and measure student and school-wide outcomes as Project EVOLVE continues to move us toward the

noble goal of significantly improving the performance of all kids.

Outstanding leadership of the Williston School District was provided by our administrative team of Elaine Pinckney, John Terko, and Thom Fleury. Due to the growing needs of the educational community, the administrative structure for the Williston School District was changed. Elaine Pinckney became the Williston School District's leader overseeing both campuses. Her responsibilities are now long term systems, policies, coordination overview, and board liaison. John Terko is now the Allen Brook School Campus Leader and Thom Fleury is now the Williston Central School Campus Leader. Some of the functions of the campus leaders are management of the day-to-day operations, supervision, and evaluation. Carter Smith, as the Director of Student Services, manages all programs to address the District's special education needs; such as Title I, 504, EST.

Budget requests for the coming year will total \$12,977,613. This represents an increase of 7.52% over the previous year's budget primarily to address salary and benefit increases for the District's contracted and non-contracted staff. The budget being brought forth by the School Board contains no new initiatives or additions. In relation to budgetary considerations, alternate transportation options were explored and dismissed by the School Board due to insignificant cost savings in comparison to the impacts on students and families. The School Board feels the budget presented to the tax-payers is fiscally sound, educationally responsible, and will meet the current needs of our student population.

Regarding the continued growth in the Williston School District, the Board will be considering the formation of a number of committees after the budget vote. The committees under consideration by the Board are a Long Term Visions Committee, a Growth Committee, a Communications Committee, and a Facilities Committee.

The Williston School Board and its administrators are grateful for the widespread community support of its schools. We, the Williston School Board, administration, and teachers are committed to providing fiscally responsible education so that every child can reach his or her potential.

Respectfully Submitted,
Earl Walters, Chairperson
Marty Sundby, Vice Chair
Elizabeth Skarie
Karla Karstens
Ted Kenney

**In Memory of Kenneth Bessette, Sr.
March 9, 1906 – January 31, 2004**

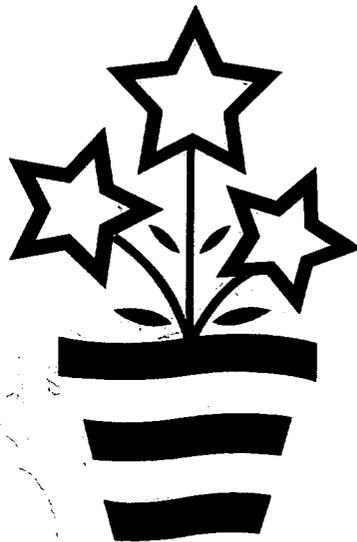
“Grandpa Ken”, as he was known not only to his family, but to his wide circle of admirers, passed away shortly before his 98th birthday. Grandpa lived life to the fullest, from his days growing up as part of a large farm family; to his stints as a messenger, milk tester, tree surgeon and general store owner; to years of extensive travel as a bus driver and tour guide. Along the way he raised his family with his beloved Margaret, and made friends across the state and country.

With his keen eye for history, Grandpa Ken wove his experiences into a seemingly endless well of witty stories that serve as an invaluable chronicle of his times. For many years he wrote a weekly column called “I Remember When” for the Williston Whistle. He kept extensive files, and many of his papers, especially on transportation, are preserved at University of Vermont. His general store is displayed at the Shelburne Museum.

Grandpa Ken purchased 250 acres on French Hill in Williston in 1956, and was a great Williston booster. He served as Grand Marshal in the 4th of July parade, enjoyed ribbon cuttings, and had a tree planted in the village in honor of his 90th birthday. Grandpa’s standard greeting was “Jeez, it’s great to see you!” and the stories would spill out with a twinkle. But he was never satisfied to live in the past; he would share insights on current affairs, optimistic ideas for the future and, always, generous hugs.

Grandpa Ken leaves behind a large extended family, and a treasure trove of Vermont history.





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Williston

Vermont

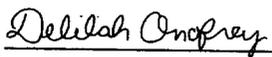
in Recognition of your
Community's Floral Displays

Population Category 5,001 - 10,000



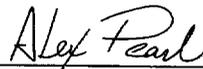
Ron Pierre

Ron Pierre
President, America in Bloom



Delilah Onofrey

Delilah Onofrey
Contest Co-Chair, America in Bloom



Alex Pearl

Alex Pearl
Contest Co-Chair, America in Bloom

Chicago, IL September 20, 2003