

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
April 2, 2018

Members present: Liz Merrill, Keith Robinson, Jennifer Arbuckle, Frank Guillot, and Matt Lutz

Member(s) absent: Ingrid Moulton-Nichols and Beth Chenette

Staff present: Danielle Rubalcaba, Licensing Administrator II

1. 10:00 am Called to order by the board Chair Jennifer Arbuckle
2. **Approval of the Minutes of the February 5, 2018 meeting.** Frank Guillot made a motion to accept the minutes of the February 5th, 2018 meeting. Keith Robinson seconded the motion. Motion passed unanimously.
3. **Hearings/Stipulations/Concluded Investigations: None**
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE’s or applicants substantially equivalent by endorsement/reciprocity.**

Timothy Applebee, Completed ARE
Jesse Anderson, Completed ARE
Christon Kellogg, Endorsement

Following applicants are approved to sit for the ARE

Jessica Gasek
Austin Shaw
Leland Kohler-Rice

Follow up:

Matt Dyer
Philip Gavosto
Richard Groman, Jr

5. **Discussion Items:**

NCARB – June 2018 Meeting

Introduction of new prosecuting Attorney and Administrative Services Coordinator
6. **Adjourn.** There being no further business to attend to board Chair Jennifer Arbuckle adjourned the meeting at 11:40 pm

Upcoming Meeting Dates

May 25, 2018
August 6, 2018
October 1, 2018
December 3, 2018