

# *Town of Westfield, Vermont*

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## *Annual Town & School Report*

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*For the Year Ending December 31, 2021*

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## *In Loving Memory:*



*Yves Arila Daigle:* The Town of Westfield was saddened by the loss of our special friend, devoted community leader and mentor, Yves Daigle, who passed away on September 7, 2021, at the age of 89. Yves first served as a Library Trustee, then 52 years as a Selectman. He was instrumental in starting the Westfield Recycling Center where you would see him every Saturday morning, with a smile on his face, no matter how unpleasant the weather was. We'll all remember that twinkle in his eye and his infectious laugh when he was telling a story at recycling or a Selectboard meeting. He had a fierce love for his family and an undeniable love for humanity and his community. When you were speaking with Yves, you knew you had his undivided attention.



*Mary Lou Jacobs:* We also lost our beloved Treasurer of 12 years, Mary Lou Jacobs on November 11, 2021, at the age of 68. She shared her heart, passion for life, and love with so many who were fortunate enough to be her friend. There is no better example of strength and courage than how she faced her illness with grace and dignity each day. Mary Lou was a member of the Special Olympics of Vermont as well as the Troy and Area Lions Club. She loved fundraising for the Troy Fire Department, enjoyed sewing and was very active with fundraising and donating for many local organizations and clubs. She loved shopping and especially shopping for the Lions Club *Christmas for Kids* program each year. Mary Lou had a steadfast love for her family especially adoring her granddaughters.

In addition to the challenges of Covid, 2021 proved to be an exceptional tough year for Westfield with the loss of many other residents including: Paul Doyon; June Horak-Rosenberg; James Cunningham; Sr. Nicole Lavoie; Jean Longley, Corey Pion; Edward Quintal; Richard Semptimphelter; Mary Brenner; and Buzzy Slayton. \*

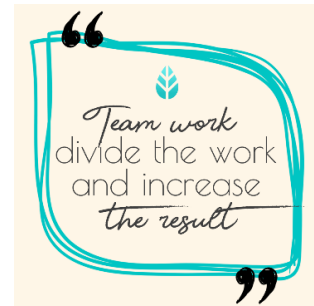
*You will all hold a special place in our hearts. Rest in Peace Friends.*

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## *Special Thanks:*

We'd like to thank some special people who have served on various boards in town and have recently retired from those positions. It takes many people to keep a municipality functioning. We thank each of you for the special qualities and perspectives you brought to your positions. We also thank you and your families for the time you invested to serve the wonderful community of Westfield. Your contributions are greatly appreciated.

- Yves Daigle: Selectboard; Sexton of the two Town Cemeteries; Town maintenance; Groundskeeper for the North Hill Cemetery and Library; Recycling Manager; Board Member for the Northeast Kingdom Waste Management District; not to mention, day to day operations.
- Mary Lou Jacobs: Treasurer; and past Town Health Officer
- Kay Courson: Auditor
- Karen O'Donnell: Auditor
- Yvan LaPlume: Planning Commission
- Shawn Baraw: Planning Commission
- Scott Dean: Lister
- Dennis Neumann: Emergency Management Coordinator
- Justin Leyva: Westfield School Board
- Heather Johnson: Assistant Town Clerk



If you are interested in serving on a Town Board, please contact a Selectboard member or the Town Clerk for details. We will do our best to match you with your area of interest. As the saying goes, many hands make light work!

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*\*In the case of out of state deaths, the Town Clerk is not notified. Apologies for any names which may have been left out.*

## **2022 DATES TO REMEMBER**

- **February 22<sup>nd</sup>: Town Informational Meeting** at 6 p.m. via Zoom (join by computer or phone). The Informational Meeting is your opportunity to ask questions about the articles being voted on by Australian ballot. Selectboard members and the Treasurer will be present to answer questions about the budget.
- **February 28<sup>th</sup>: Westfield Town School Board Informational Meeting** at 6 p.m. via Google Team
- **March 1<sup>st</sup>: Local Australian Ballot Election (for Town Meeting Articles)** at the Westfield Community Center. Polling hours are 9:00 a.m.-7:00 p.m. for Australian ballot voting only. **There will be no in-person Town/School Meeting in 2022, due to Covid precautions.** Vote early/absentee ballot (in person or by mail) by contacting the Town Clerk's office.
- **March 19<sup>th</sup>: Curbside Rabies Clinic** at the Animal Doctor., 9:00 a.m. – 12 p.m., 56 Eastern Ave., Newport Ctr., The Rabies Clinic, which is open to all communities, is offered by Dr. Selena Hunter, The Animal Doctor. Dog and cat Rabies/Distemper vaccinations or Lepto are \$20/shot.
- **April 4<sup>th</sup>: Dog Licenses** are due by 4 p.m. at the Town Clerk's Office, 38 School St. After April 4<sup>th</sup> fees increase by 50%.
- **May 7<sup>th</sup>: Green Up Day** bags are available at the Town Clerk's Office and at the Westfield Recycling Center.
- **August 9<sup>th</sup>: State Primary Election** at the Westfield Community Center. Polling hours are 9:00 a.m.-7:00 p.m.
- **August 20<sup>th</sup>: Household Hazardous Waste Day** at the **Westfield Recycling Center, 8 a.m.-Noon.** For more details visit <http://westfield.vt.gov/recycling-center/>.
- **October 11<sup>th</sup>: Property Taxes** are due by 4 p.m. Property taxes must be paid in full at the Town Clerk's office by 4 p.m. to avoid an 8% delinquent penalty. Postmarks are not accepted. Please allow adequate mailing time to avoid a penalty.
- **November 8<sup>th</sup>: General & Justice of the Peace Election** at the Westfield Community Center. Polling hours are 9 a.m.-7 p.m. New state statutes require ballots to be mailed to all voters for General Elections by the Secretary of States office.

## **USEFUL TOWN INFORMATION**

**TOWN OFFICE** ♦ **Mailing Address:** 38 School St., Westfield, VT 05874 ♦ **Telephone:** 802-744-2484 ♦ **Fax:** 802-744-6224

**Town Clerk's Office Hours:** Monday-Thursday 8:00 a.m. to 4:00 p.m.

**Email Address:** [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net)

**Website:** [www.westfield.vt.gov](http://www.westfield.vt.gov) ♦ **Social Media:** Like us on Facebook at *Town of Westfield, Vermont*

**Town Clerk:** LaDonna Dunn ♦ **Assistant Town Clerk:** Karen Blais

**Town Treasurer:** Lisa Deslandes (Hours: Wednesday 8 a.m. to 4 p.m. & by appointment)

**Listers & Zoning Administrators Hours:** By appointment

**HITCHCOCK MEMORIAL MUSEUM & LIBRARY** ♦ 1252 VT Route 100, Westfield, VT 05874

**Librarian:** MaryLee Daigle ♦ **Telephone:** 802-744-8258 ♦ **Email address:** [hitchcockmemorial8258@gmail.com](mailto:hitchcockmemorial8258@gmail.com)

**Hours:** Tuesday & Thursday: 1:00 p.m.-6:00 p.m.

**SELECTBOARD MEETINGS** ♦ The Selectboard meets at 5:00 p.m. the third Monday of each month at the Westfield Town Office. They also hold special warned meetings as needed. Agendas/Minutes are posted at the Town Clerk's office, the Westfield General Store and the Westfield Recycling Center and can be viewed online at [www.westfield.vt.gov](http://www.westfield.vt.gov).

**PROPERTY TAXES** ♦ **2022 property taxes are due Tuesday, October 11<sup>th</sup>** (this year October 10<sup>th</sup> is a holiday) by 4:00 p.m. at the Town Clerk/Treasurers Office, 38 School Street, Westfield, VT 05874. **ALL taxes received *after* 4 p.m. on October 11, 2022, either in person OR by mail will be considered delinquent and are subject to delinquent penalties. Postmarks are not accepted.** Tax bills are mailed in July. Please make checks payable to: Town of Westfield and include the property's parcel ID in the memo section of the check. Checks may also be placed in the secure drop box to the left of the Town Office door or pay taxes online at <http://westfield.vt.gov/property-taxes/>.

**COMMUNITY CENTER** ♦ The Community Center, 59 North Hill Rd., is available to rent for music events, tournaments, parties, meetings, and exercise/dance groups. Fees: Residents \$75 (plus a \$100 refundable security deposit); Non-residents \$100 (plus a \$100 refundable security deposit); Kitchen usage adds \$50; Exercise groups \$30. Contact LaDonna at the Town Clerk's Office for reservations, 744-2484 or visit the Town website at <http://westfield.vt.gov> and click on the Community Center page for more information.

**RECYCLING CENTER** ♦ The Recycling Center is open every Saturday morning from 8 a.m. until Noon. All recyclables are free to dispose of. See the Recycling Center News on page 26 for a complete list of recyclables. See the Westfield Recycling Center Fee Chart on page 33 for trash and tire disposal fees. Pricing for large trash items such as furniture, mattresses and oversized tires are negotiated with the Recycling Coordinator on duty. The Recycling Center is located at the Westfield Town Garage, 757 VT Route 100. Steel can be disposed of after hours. **Trash disposal ONLY on Saturday mornings without prior authorization.** Surveillance cameras in use 24/7.

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The Westfield Town School Board will hold an Informational Meeting on Monday, February 28, 2022, at 6:00 p.m. The meeting will be a Google Meets, on-line meeting. The link for the meeting will be made available. This meeting shall constitute the Public Informational Meeting required by 17 V.S.A. §2680(G).

Visit the Westfield municipal website at [www.westfield.vt.gov](http://www.westfield.vt.gov) for login credentials closer to the Informational Meeting dates or call the Town Clerk's Office for assistance • 802-744-2484.

The Town of Westfield will hold an online Informational Meeting on Tuesday, February 22, 2022, at 6:00 p.m. via Zoom (computer or phone-in options available). This meeting shall constitute the Public Informational Meeting required by 17 V.S.A. §2680(G).

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### **WARNING**

### **TOWN OF WESTFIELD ANNUAL TOWN MEETING AND ANNUAL SCHOOL MEETING MARCH 1, 2022**

All voting will be by Australian ballot, due to the continuing Covid-19 pandemic.

**Polls Open from 9 a.m. until 7 p.m.**

**at the Westfield Community Center, 59 North Hill Rd. (at School St.)**

Absentee ballots are available through 4 p.m. on Monday, February 28, 2022, by calling the Town Clerk's Office at 802-744-2484 or email [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net).

Early voting is available at the Westfield Town Clerk's Office, Mon. – Thurs. 8 a.m. – 4 p.m.

The legal voters of the Town of Westfield and the legal voters of the Westfield Town School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 1, 2022, beginning at 9 a.m. (polls open) until 7 p.m. (polls close) to transact the following business by Australian ballot: (NO in-person Town & School Annual Meeting in 2022 due to Covid-19)

### **WESTFIELD TOWN SCHOOL DISTRICT - voting all Articles by Australian ballot for 2022:**

- Article 1.** To elect a Westfield School District Moderator for a term of one-year.
- Article 2.** To elect one Westfield Town School District Board Member for a term of three-years.
- Article 3.** To elect a Union School Board Director to fill the remaining two-years of a three-year unexpired term.
- Article 4.** Shall the voters of the Westfield Town School District appropriate the sum of \$1,866,750 to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$606,712? **(to be commingled with Jay)**
- Article 5.** Shall the voters of the Westfield Town School District approve the school board to expend \$619,330 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,991 per equalized pupil. This projected spending per equalized pupil is 5.64% higher than spending for the current year.
- Article 6.** To elect a Jay/Westfield Joint School Treasurer for the school year 2022-23. **(to be commingled with Jay)**
- Article 7.** To elect a Westfield Town School District Treasurer for the school year 2022-2023.

- Article 8.** Shall the voters of the North Country Union High School District approve the school board to expend \$18,442,500, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,752 per equalized pupil. This projected spending per equalized pupil is 6.54% higher than spending for the current year.
- Article 9.** Shall the voters of the North Country Union High School District approve the Board of School Directors to place \$381,000 of undesignated FY2021 fund balance from the general fund operations in the Capital Improvement Reserve fund? These funds are intended to offset future capital improvements to the facility.
- Article 10.** Shall the voters of the North Country Union High School District approve the Board of School Directors to place \$30,000 of undesignated FY2021 fund balance from the general fund operations in the Technology Reserve fund?
- Article 11.** Shall the voters of the North Country Union Junior High School District approve the school board to expend \$5,698,400, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,715 per equalized pupil. This projected spending per equalized pupil is 10.84% higher than spending for the current year.

**TOWN ANNUAL MEETING: Voting by Australian ballot in 2022; no in-person Town Meeting:**

- Article 1.** To elect a Town Moderator for a term of one year.
- Article 2.** To elect a 1<sup>st</sup> Constable for a term of one year.
- Article 3.** To elect a 2<sup>nd</sup> Constable for a term of one year.
- Article 4.** To elect a Delinquent Tax Collector for a term of one year.
- Article 5.** To elect a Lister for a term of three years.
- Article 6.** To elect a Selectboard Member for a term of three years.
- Article 7.** To elect a Town Treasurer to fill the remaining two-years of a three-year unexpired term.
- Article 8.** Shall the town authorize the elimination of the office of Town Auditor, with future audits to be provided by a public accountant licensed in the State in accordance with 17 V.S.A. 2651b(a)?
- Article 9.** Shall the voters of the Town of Westfield appropriate \$250 to American Legion-Jay Peak Post #28? **(pg. 44)**
- Article 10.** Shall the voters of the Town of Westfield appropriate \$500 to American Red Cross? **(pg. 38)**
- Article 11.** Shall the voters of the Town of Westfield appropriate \$250 to Big Heavy World? **(pg. 39)**
- Article 12.** Shall the voters of the Town of Westfield appropriate \$100 to Felines & Friends Foundation? **(pg. 39)**
- Article 13.** Shall the voters of the Town of Westfield appropriate \$900 to Green Mountain Farm-to-School? **(pg. 41)**
- Article 14.** Shall the voters of the Town of Westfield appropriate \$50 to Green Up Vermont? **(pg. 42)**

- Article 15.** Shall the voters of the Town of Westfield appropriate \$500 to Jay Area Food Shelf? **(pg. 43)**
- Article 16.** Shall the voters of the Town of Westfield appropriate \$200 to Jay Focus Group? **(pg. 44)**
- Article 17.** Shall the voters of the Town of Westfield appropriate \$300 to Missisquoi River Basin Assoc.? **(pg. 46)**
- Article 18.** Shall the voters of the Town of Westfield appropriate \$34,294 to Missisquoi Valley Ambulance Service, Inc.? **(pg. 47)**
- Article 19.** Shall the voters of the Town of Westfield appropriate \$4,000 to Montgomery Fire Dept.? **(pg. 40)**
- Article 20.** Shall the voters of the Town of Westfield appropriate \$300 to Northeast Kingdom Council on Aging? **(pg. 49)**
- Article 21.** Shall the voters of the Town of Westfield appropriate \$1,072 to Northeast Kingdom Human Services (NKHS)? **(pg. 50)**
- Article 22.** Shall the voters of the Town of Westfield appropriate \$200 to Northeast Kingdom Learning Services (NEKLS)? **(pg. 51)**
- Article 23.** Shall the voters of the Town of Westfield appropriate \$700 to Old Stone House Museum (Orleans County Historical Society)? **(pg. 52)**
- Article 24.** Shall the voters of the Town of Westfield appropriate \$500 to Orleans County Citizen Advocacy (OCCA)? **(pg. 52)**
- Article 25.** Shall the voters of the Town of Westfield appropriate \$500 to Orleans County Fair Assoc.? **(pg. 53)**
- Article 26.** Shall the voters of the Town of Westfield appropriate \$14,822.40 to Orleans County Sheriff's Department? **(pg. 53-54)**
- Article 27.** Shall the voters of the Town of Westfield appropriate \$2,500 to Orleans Essex VNA & Hospice, Inc.? **(pg. 55)**
- Article 28.** Shall the voters of the Town of Westfield appropriate \$500 to Pope Memorial Frontier Animal Shelter, Inc.? **(pg. 55)**
- Article 29.** Shall the voters of the Town of Westfield appropriate \$600 to Rural Community Transportation, Inc. (RCT)? **(pg. 56)**
- Article 30.** Shall the voters of the Town of Westfield appropriate \$1,000 to the Troy and Area Lions Club (Senior Mealsite)? **(pg. 45)**
- Article 31.** Shall the voters of the Town of Westfield appropriate \$28,974.77 to Troy Volunteer Fire Department, Inc.? **(pg. 41)**
- Article 32.** Shall the voters of the Town of Westfield appropriate \$400 to Umbrella? **(pg. 56)**
- Article 33.** Shall the voters of the Town of Westfield appropriate \$95 to Vermont Center for Independent Living (VCIL)? **(pg. 57)**
- Article 34.** Shall the voters of the Town of Westfield appropriate \$250 to Vermont Family Network? **(pg. 58)**



- Article 35.** Shall the voters of the Town of Westfield appropriate \$100 to Vermont Rural Fire Protection Task Force (RFP) - Vt. Assoc. of Conservation Districts (VACD)? (pg. 58)
- Article 36.** Shall the voters of the Town of Westfield appropriate the sum of \$100 as an appropriation to the SymphonyKids programs of the Vermont Symphony Orchestra? (pg. 59)
- Article 37.** Shall the voters approve general government fund expenditures of \$302,721.75, of which \$149,605.39 shall be raised by non-tax revenues and \$153,116.36 shall be raised by municipal taxes? The proposed 2022 budget is up 9.89% from the proposed budget of 2021. Note: Appropriations are not included in the above general government fund expenditures. Voter approved appropriations will be added as presented in the Selectboards budget in the Town Report. (pgs. 19-22)
- Article 38.** Shall the voters approve highway fund expenditures of \$475,233, of which \$83,020 shall be raised by non-tax revenues and \$392,213 shall be raised by municipal taxes? The proposed 2022 budget is up 5.32% from the proposed budget of 2021. (pgs. 23-24)

Dated at Westfield, Vermont this 27th day of January 2022.  
Signed by: **Selectboard Members:** Jacques Couture, Chair; Anne Lazor, Vice Chair; and Richard Degre  
**Westfield School Board Members:** Kevin Amyot, Chair; Nicole Dunn; and Justin Leyva

Received for Recording: January 27, 2022, at 4:00 p.m.  
Attest: LaDonna Dunn, Town Clerk

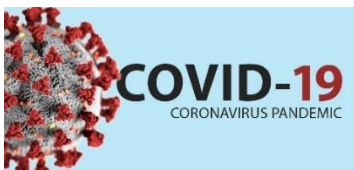
View the signed version of the document at the Town Clerk's Office or at [www.westfield.vt.gov/town-meeting](http://www.westfield.vt.gov/town-meeting).

### **A few words about the March 1, 2022 Town & School Australian ballot elections**

Early/absentee ballots are available up until 4 p.m. on Monday, February 28, 2022, for Town & School Australian ballot voting. Call or email the Town Clerk's office (802) 744-2484 to request an absentee ballot. If you request a ballot for another person, state law requires the ballot be mailed to the voter. Please call enough in advance to allow for mailing time on both ends. Ballots must be returned by mail or in the drop box at the Town Clerk's office by 4 p.m. on February 28<sup>th</sup> or returned to the polls no later than 7 p.m. on March 1<sup>st</sup> for your vote to be counted.



**DUE TO THE LENGTH OF THE BALLOT THIS YEAR, PLEASE CONSIDER GETTING AN ABSENTEE BALLOT. VISIT [www.westfield.vt.gov](http://www.westfield.vt.gov) to view the sample ballot.**



The Covid-19 Pandemic reared its ugly head shortly after Town Meeting Day 2020. In response to the concerns posed by Covid, the 2021 Vermont Legislature began with the immediate passage of ACT 162. This bill allowed a legislative body to vote to use the Australian ballot method of voting for any Town Meeting (Annual or Special) during 2021.

The following pages 8-14 are the record of how the Town of Westfield voted during the Covid-19 Pandemic. The 2021 Town Meeting was the first time in the history of Westfield that an in-person Town Meeting was not held to vote (from the floor) for Town and School Officers, general fund, highway and school budgets, appropriations, and public questions. To chronicle this process the election results will be documented on the actual warning rather than the usual minutes that are transcribed from an in-person Town Meeting.

The Town and the Westfield School District both held the required Informational Meetings where citizens could ask questions about the articles being voted upon. Another first, these meetings were held electronically. The minutes from the Informational Meetings are recorded following the election results on the following pages.

The Westfield Town School Board will hold an Informational Meeting on Tuesday, February 23, 2021 at 6:00 p.m. The meeting will be a Google Meets, on-line meeting. This meeting shall constitute the Public Informational Hearing required by 17 V.S.A. §2680(G).

Visit the municipal website at [www.westfield.vt.gov](http://www.westfield.vt.gov) for login credentials closer to the Informational Meeting dates or call the Town Clerk's Office for assistance • 802-744-2484.

The Town of Westfield will hold an online Informational Meeting on Thursday, February 25, 2021 at 6:00 p.m. via Zoom (computer or phone-in options available). This meeting shall constitute the Public Informational Hearing required by 17 V.S.A. §2680(G).

**WARNING WITH ELECTION RESULTS**  
**TOWN OF WESTFIELD ANNUAL TOWN MEETING AND ANNUAL SCHOOL MEETING**  
**MARCH 2, 2021**

All Voting will be by Australian Ballot

**Polls Open from 9 a.m. until 7 p.m.**

**at the Westfield Community Center, 59 North Hill Rd. (at School St.)**

Absentee ballots are available through 4 p.m. on Monday, March 1, 2021 by calling the Town Clerk's Office at 802-744-2484 or email [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net)

The legal voters of the Town of Westfield and the legal voters of the Westfield Town School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 2, 2021 beginning at 9 a.m. (polls open) until 7 p.m. (polls close) to transact the following business by Australian ballot

**WESTFIELD TOWN SCHOOL DISTRICT - voting by Australian ballot only for 2021:**

**Article 1.** To elect a Westfield School District Moderator for a term of one-year.

**Pat Sagui re-elected** 100 votes; 1 write-in; 4 blanks

**Article 2.** To elect one Westfield Town School District Board Member for a term of three-years.

**Niki Dunn re-elected** 96 votes; 1 write in; 8 blanks

**Article 3.** To elect one North Country Union High School Board Member for a term of three-years.

**Position remains vacant** with 94 blanks; 11 write ins

**Article 4.** To elect a Jay/Westfield Joint School Treasurer for the school year 2021-22. **(to be commingled with Jay)**

**Westfield: Tara Morse re-elected** 100 votes; 5 blanks

**Jay: Tara Morse re-elected** 34 votes; 4 blanks

**Article 5.** To elect a Westfield Town School District Treasurer for the school year 2021-2022.

**Rita Petzoldt re-elected** 99 votes; 2 write ins; 4 blanks

**Article 6.** Shall the voters of the Westfield Town School District appropriate the sum of \$1,617,140 to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$545,953? **(to be commingled with Jay)**  
Westfield: 79 Yes; 23 No; 3 blanks—**PASSED** / Jay: 33 Yes; 5 No—**PASSED**

**Article 7.** Shall the voters of the Westfield Town School District approve the School Board to expend \$557,945 which is the amount the School Board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,324 per equalized pupil. This projected spending per equalized pupil is 13.07% lower than spending for the current year.  
80 Yes; 22 No; 3 blanks—**PASSED**

- Article 8.** Shall the voters of the North Country Union High School District approve the School Board to expend \$17,262,000, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,640 per equalized pupil. This projected spending per equalized pupil is 1.43% higher than spending for the current year.  
67 Yes; 30 No; 6 blanks—**PASSED**
- Article 9.** Shall the voters of the North Country Union High School District approve the Board of School Directors to place \$500,000 of undesignated FY2019 fund balance from the general fund operations in the Capital Improvement Reserve fund? These funds are intended to offset the heating and ventilation units' replacement in A and B wings. The units are original to the building, and replacement parts are no longer available.  
78 Yes; 20 No; 5 blanks—**PASSED**
- Article 10.** Shall the voters of the North Country Union Junior High School District approve the School Board to expend \$5,195,600, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,929 per equalized pupil. This projected spending per equalized pupil is 0.25% higher than spending for the current year.  
68 Yes; 30 No; 5 blanks—**PASSED**

### **TOWN ANNUAL MEETING - voting by Australian ballot only for 2021:**

- Article 1.** To elect a Town Moderator for a term of one year.  
**Pat Saguì re-elected** 100 votes; 2 write-ins; 2 blanks
- Article 2.** To elect an Auditor for a term of three years.  
**Karen O'Donnell re-elected** 102 votes; 3 blanks
- Article 3.** To elect an Auditor for a term of two years (to fill an unexpired three-year term).  
**Position remains vacant** 95 blanks; 10 write-in
- Article 4.** To elect a 1<sup>st</sup> Constable for a term of one year.  
**John Hamelin re-elected** 100 votes; 2 write-ins; 3 blanks
- Article 5.** To elect a 2<sup>nd</sup> Constable for a term of one year.  
**Mike Piper re-elected** 100 votes; 1 write-in; 4 blanks
- Article 6.** To elect a Delinquent Tax Collector for a term  
**Joyce Crawford re-elected** 100 votes; 5 blanks
- Article 7.** To elect a Lister for a term of three years.  
**Scott Dunn re-elected** 99 votes; 1 write-in; 5 blanks
- Article 8.** To elect a Lister for a term of one year (to fill an unexpired three-year term).  
**Position remains vacant** 96 blanks; 9 write-ins
- Article 9.** To elect a Selectboard Member for a term of three years.  
**Yves Daigle re-elected** 79 votes; Michael Salomey 20 votes; 2 write-ins; 4 blanks
- Article 10.** To elect a Town Clerk for a term of three years.  
**LaDonna Dunn re-elected** 103 votes; 2 blanks

- Article 11.** To elect a Town Treasurer for a term of three years.  
**Mary Lou Jacobs re-elected** 102 votes; 3 blanks
- Article 12.** Shall the voters of the Town of Westfield appropriate \$250 to American Legion-Jay Peak Post #28? 78 Yes; 24 No; 3 blanks—**PASSED**
- Article 13.** Shall the voters of the Town of Westfield appropriate \$500 to American Red Cross?  
88 Yes; 13 No; 4 blanks—**PASSED**
- Article 14.** Shall the voters of the Town of Westfield appropriate \$250 to Big Heavy World?  
41 Yes; 57 No; 7 blanks—**DEFEATED**
- Article 15.** Shall the voters of the Town of Westfield appropriate \$100 to Felines & Friends Foundation?  
72 Yes; 30 No; 3 blanks—**PASSED**
- Article 16.** Shall the voters of the Town of Westfield appropriate \$600 to Green Mountain Farm-to-School?  
79 Yes; 24 No; 2 blanks—**PASSED**
- Article 17.** Shall the voters of the Town of Westfield appropriate \$50 to Green Up Vermont?  
92 Yes; 11 No; 2 blanks—**PASSED**
- Article 18.** Shall the voters of the Town of Westfield appropriate \$500 to Jay Area Food Shelf?  
93 Yes; 9 No; 3 blanks—**PASSED**
- Article 19.** Shall the voters of the Town of Westfield appropriate \$200 to Jay Focus Group & Halloween Party? 71 Yes; 33 No; 1 blank—**PASSED**
- Article 20.** Shall the voters of the Town of Westfield appropriate \$300 to Missisquoi River Basin Assoc.?  
79 Yes; 22 No; 4 blanks—**PASSED**
- Article 21.** Shall the voters of the Town of Westfield appropriate \$16,281 to Missisquoi Valley Ambulance Service, Inc.? 94 Yes; 10 No; 1 blank—**PASSED**
- Article 22.** Shall the voters of the Town of Westfield appropriate \$4,000 to Montgomery Fire Dept.?  
86 Yes; 15 No; 4 blanks—**PASSED**
- Article 23.** Shall the voters of the Town of Westfield appropriate \$100 to North Country Friends of the Vermont Symphony Orchestra? 60 Yes; 43 No; 2 blanks—**PASSED**
- Article 24.** Shall the voters of the Town of Westfield appropriate \$300 to Northeast Kingdom Community Action, Inc. (NEKCA)? 81 Yes; 21 No; 3 blanks—**PASSED**
- Article 25.** Shall the voters of the Town of Westfield appropriate \$300 to Northeast Kingdom Council on Aging? 89 Yes; 14 No; 2 blanks—**PASSED**
- Article 26.** Shall the voters of the Town of Westfield appropriate \$1,072 to Northeast Kingdom Human Services (NKHS)? 79 Yes; 22 No; 4 blanks—**PASSED**
- Article 27.** Shall the voters of the Town of Westfield appropriate \$200 to Northeast Kingdom Learning Services (NEKLS)? 78 Yes; 24 No; 3 blanks—**PASSED**
- Article 28.** Shall the voters of the Town of Westfield appropriate \$550 to Old Stone House Museum (Orleans County Historical Society)? 73 Yes; 31 No; 1 blank—**PASSED**

- Article 29.** Shall the voters of the Town of Westfield appropriate \$500 to Orleans County Citizen Advocacy (OCCA)? 70 Yes; 33 No; 2 blanks—**PASSED**
- Article 30.** Shall the voters of the Town of Westfield appropriate \$500 to Orleans County Fair Assoc.? 50 Yes; 52 No; 3 blanks—**DEFEATED**
- Article 31.** Shall the voters of the Town of Westfield appropriate \$14,882.40 to Orleans County Sheriff's Department? 78 Yes; 25 No; 2 blanks—**PASSED**
- Article 32.** Shall the voters of the Town of Westfield appropriate \$2,500 to Orleans Essex VNA & Hospice, Inc.? 88 Yes; 13 No; 4 blanks—**PASSED**
- Article 33.** Shall the voters of the Town of Westfield appropriate \$500 to Pope Memorial Frontier Animal Shelter, Inc.? 73 Yes; 29 No; 3 blanks—**PASSED**
- Article 34.** Shall the voters of the Town of Westfield appropriate \$600 to Rural Community Transportation, Inc. (RCT)? 88 Yes; 15 No; 2 blanks—**PASSED**
- Article 35.** Shall the voters of the Town of Westfield appropriate \$27,218.95 to Troy Volunteer Fire Department, Inc.? 100 Yes; 4 No; 1 blank—**PASSED**
- Article 36.** Shall the voters of the Town of Westfield appropriate \$400 to Umbrella? 61 Yes; 41 No; 3 blanks—**PASSED**
- Article 37.** Shall the voters of the Town of Westfield appropriate \$95 to Vermont Center for Independent Living (VCIL)? 77 Yes; 26 No; 2 blanks—**PASSED**
- Article 38.** Shall the voters of the Town of Westfield appropriate \$250 to Vermont Family Network? 56 Yes; 45 No; 4 blanks—**PASSED**
- Article 39.** Shall the voters of the Town of Westfield appropriate \$100 to Vermont Rural Fire Protection Task Force (RFP) - Vt. Assoc. of Conservation Districts (VACD)? 74 Yes; 29 No; 2 blanks—**PASSED**
- Article 40.** Shall the voters approve general government fund expenditures of \$275,465.70 of which \$129,962.00 shall be raised by non-tax revenues and \$145,503.70 shall be raised by municipal taxes? The proposed 2021 budget is down 35% from the proposed budget of 2020. Due to several factors, including, but not limited to, in 2020 there was \$60,000 to retire old debt which does not carry forward in 2021: no reappraisal expense in 2021. 88 Yes; 13 No; 4 blanks—**PASSED**
- Article 41.** Shall the voters approve highway fund expenditures of \$451,216.00, of which \$179,930.19 shall be raised by non-tax revenues and \$271,285.81 shall be raised by municipal taxes? The proposed 2021 budget is down 10% from the proposed budget of 2020, due to no large grants in 2021. 92 Yes; 9 No; 4 blanks—**PASSED**

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I certify the above Election Results are a true and accurate report of the Australian ballot election held on March 2, 2021, for the Town of Westfield Annual Meeting and the Annual Westfield School District Meeting.  
Attest: LaDonna Dunn, Town Clerk

**JAY SCHOOL BOARD & WESTFIELD SCHOOL BOARD**  
**INFORMATIONAL MEETING MINUTES - DRAFT**  
**Tuesday, February 23, 2021**

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Attendees Present:

- **Jay Board:** Tracey Hinton – Remote
- **Westfield Board:** Kevin Amyot – Remote; Nicole Dunn - Remote
- **Administration and Staff:** Jessica Villeneuve, Principal - Remote
- **Community:** LaDonna Dunn – Remote; Anne Lazor – Remote; Danny Young – Remote; Bobbi Jo Andrews – Remote

**Call the Meeting to Order:** Kevin called the meeting to order at 6:05 p.m.

**Information:**

**FY22 Jay School Budget**

**FY22 Westfield School Budget**

**FY22 Jay Westfield Joint Elementary School Budget**

Kevin – the school board is here to answer any questions anyone has on the FY22 School Budgets.

Jessica gave a quick overview of the budget. We have kept the budget modest with the increase in the budget due to negotiated teacher salary increase and the increase in the cost of health care. The staff is remaining the same as the last 2 years. We are using COVID funding for one additional staff member to fill in areas needed to help with students. We hired an evening cleaner funded through COVID. Jessica is forming a committee to look at improving the school building to meet the needs of the students.

Kevin – the small increase in the budget is due to the negotiated contract and is out of our control. He mentioned it has been tough with the Administrative change, hiring a new Principal. Jessica has brought new ideas to the school and is doing a great job, parents are happy. We are a model school. He commended the SU for a great job keeping students in school through COVID. He appreciates everything the teachers and staff do for the school and the public support that the school receives.

LaDonna – agreed, an awesome job by all at the school. She asked if any art supplies are needed at school.

Jessica will check with the Long-Term Art Sub and let her know. She thanked her for asking.

Tracey – a great job and hats off to teachers, staff and Jessica for keeping our kids safe.

Anne – agrees, Jessica, teachers and a hard-working school board.

Nicole – agreed, everyone is doing a great job and the budget looks good.

Kevin – asked if any questions. If any questions after the meeting, email a school board member. Jessica will post this recorded meeting on the school website. He thanked the Town Clerks for all their work.

**Meeting adjourned at 6:20 PM.**

Respectfully submitted by:  
Maureen Lehouillier

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## **TOWN OF WESTFIELD INFORMATIONAL MEETING MINUTES**

**February 25, 2021 @ 6 p.m.**

**Electronic Meeting Held Via Zoom**

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Pat Sagui introduced herself as the Moderator. She explained this type of Zoom meeting is a first for the Town of Westfield and it is the first time all town articles will be voted by Australian ballot.

Moderator Sagui stated this meeting is officially a Selectboard meeting. The Selectboard asked Moderator Sagui to lead the meeting. It is the time when voters can ask questions about the Australian ballot articles prior to the election, March 2, 2021.

The Moderator introduced town officials and explained how the public can participate during the Informational Meeting.

Selectboard members present included: Chair, Yves Daigle, Anne Lazor, and Jacques Couture. Also present were: LaDonna Dunn, Town Clerk; Mary Lou Jacobs, Treasurer; and Assistant Town Clerks, Karen Blais and Heather Johnson.

While the School Informational Meeting was held earlier in the week, Schoolboard members Kevin Amyot and Nicole Dunn were present to answer school related questions. Jessica Villeneuve, new Principal of the Jay-Westfield Joint Elementary School, introduced herself and said she is enjoying her new role as Principal.

The Moderator explained the complete list of articles she will be reading from is in the Warning in the Town Report, which can be found on the municipal website at [www.westfield.vt.gov](http://www.westfield.vt.gov).

Moderator Sagui stated she will read each article from the Town Report. Anyone on the call may state their name and ask their question related to the article once they are recognized by the Moderator. There will be no voting during the meeting. The purpose of the meeting is to discuss each article. Questions can be asked with town officers providing answers.

LaDonna Dunn and Karen Blais will be help manage the technology during the meeting. You may raise your hand to ask a question and you will be called upon. Questions can also be typed in the chat feature.

**School Board:** No questions were asked about the school budget or other school articles. The School Board members and Principal were thanked for attending the meeting.

### **Town Articles:**

**Articles 1-11** – are articles for elected town offices. No one wished to speak about the office they were running for except for Selectboard candidates, Yves Daigle and Michael Saloomey. Moderator Sagui explained they would each have two minutes to speak.

- Yves Daigle – “Why I want to be on Selectboard for another term for 3 years – because I care for this town and I want to say thank you to all of you. I will always be here to listen, and I will always try to help each of you. I was brought up that way by my mother and father. I was born here and always lived here besides the two years I was in the Korean War. I had a barber shop, operated the Westfield General Store, operated a dairy farm, and operated a grain store for the farmers. If elected, I will always put Westfield first and ahead of my own agenda and with all of your help we will continue to make Westfield an affordable place for our families to live. I would appreciate your vote.”
- Michael Saloomey – “Some of you may or may not know me. I wanted to give you some of my background and how it is relevant to the position on the Selectboard. I spent over 30 years as a Senior Engineering Manager in a large corporation managing a budget of 2.5 million dollars. During that time, I also was a small business owner for six years. I was the President of the Smugglers Area Chamber of Commerce in Jeffersonville, served as Vice President of a Christian summer camp, Treasurer of a Christian daycare, currently a church Elder and Treasurer of the Lowell Bible Church and have trained business managers from several states and many countries around the world. I believe at every level of government we can benefit from new and different views on issues that manage our towns, states, and

country. With all due respect to the current Selectboard, I'd like to be considered for the position on the Selectboard."

LaDonna stated the Town of Westfield is looking for an Auditor, a Lister, and a Town Health Officer. If interested in those positions, please talk to your Selectboard members, or come into the Town Office for more information. LaDonna explained, if you want to be elected as an Auditor or Lister, seven people need to write your name in on the ballot and you will be elected. If interested in the Town Health Officer position, submit a letter of interest and the Selectboard will make a recommendation to the State Health Commissioner who fills that position.

Yves Daigle made a complimentary statement about past Auditor, Joe Falworth. Joe has moved out of state, so we need another auditor. We currently have Karen O'Donnell and Kay Courson. Kay has stated this is her last term. Yves stated Kay has been an exceptionally good Auditor. He said when Kay retires, Karen may also. Yves stated the Selectboard is concerned because they are having a hard time finding even one auditor, so how will they find three? Kay suggested in the future the Town may have to go with a professional CPA firm that does audits. Yves said, if we do, we must prepare ourselves for \$30,000 or more for a company to do this work. He is asking the people of Westfield to be prepared for this as it has proven extremely hard to find an auditor.

**The Moderator read through Articles 12-15.** There were no questions or comments.

**Article 16** – \$600 to Green Mountain Farm to School: Rosemary Croizet commented, normally at Town Meeting if we want to change the amount, we make a motion. Can we still do this? Moderator Sagui replied, no, amendments cannot be made to Australian ballot articles. Whatever the amount is printed on the ballot, that is the amount voted yes or no on Election Day.

**Moderator Sagui read through Articles 17-27.** There were no questions or comments.

**Article 28** - \$550 to Old Stone House Museum: Rosemary Croizet commented the Orleans Historical Society has an amazing online presence and a great outside venue for activities.

**Moderator Sagui read Article 29.** There were no questions or comments.

**Article 30** - \$500 to Orleans County Fair: Yves Daigle asked if there was going to be a fair this year. Jacques Couture commented that is one of the reasons fair officials are looking for support is because fair officials need to maintain the grounds for other events throughout the year. LaDonna referred to the fairs report in the Town Report.

**Moderator Sagui read Articles 31-41.** There were no questions or comments.

The Moderator asked if anyone had anything else they would like to ask questions about?

Yves Daigle made a comment about Article 40. He said the Municipal Budget is down 35% from last year. At a Selectboard Meeting last year, a small group came and were concerned about their taxes in Westfield. Because there were no major repairs, and no construction projects, the budget is lower in 2021. Yves said he would much rather have the budget be down 35% than up 10%. Yves wanted to draw attention to this. He stated that the Selectboard has no control over the school budget or the education tax. The education tax is set by the state.

Kevin Amyot said the Jay-Westfield Joint Elementary School budget increased by 3.25% mostly due to benefit increases and negotiated salary increases. He complimented the new Principal, Jessica Villeneuve for doing a great job keeping the budget increase at a minimum.

Pat thanked everyone for participating and for their patience. She encouraged anyone who had feedback about the meeting to contact the Town Clerk's office.

Hearing no further questions, Anne Lazor made a motion to adjourn at 6:45 p.m. Jacques Couture seconded the motion and Yves Daigle agreed. The Selectboard thanked all for participating.

Minutes submitted by: LaDonna Dunn, Town Clerk; and Heather Johnson, Assistant Town Clerk



**TOWN OF WESTFIELD**  
**TOWN OFFICER PHONE LIST**  
♦ Sorted Alphabetically by Office ♦

<b>Town Officer</b>	<b>Term Expires</b>	<b>Phone Number</b>
<b><u>Auditors</u></b> ♦ elected for a term of 3 years		
Kay Courson ♦ Chair	2022	744-6447
Open Position *	2023	
Karen O'Donnell	2024	744-6839
<b><u>Constables</u></b> ♦ elected for a term of 1 year		
John Hamelin-1 <sup>st</sup> Constable	2022	272-8545
Mike Piper-2 <sup>nd</sup> Constable	2022	744-6304
<b><u>Delinquent Tax Collector</u></b> ♦ elected for a term of 1 year		
Joyce Crawford	2022	744-8085
<b><u>E 9-1-1 Coordinator</u></b> ♦ appointed by Selectboard		
Scott Dunn		673-3521
<b><u>Emergency Management Coordinator</u></b> ♦ appointed by Selectboard		
Dan Backus		744-6827
<b><u>Fire Warden</u></b> ♦ appointed by Selectboard		
Jim Crawford		744-8085
<b><u>Health Officer</u></b> ♦ appointed by State Health Commissioner		
Shelley Martin		595-1888
<b><u>Justices of the Peace</u></b> ♦ elected for a term of 2 years ♦ also Board of Civil Authority Members		
Joyce Crawford	2023	744-8085
Yvan LaPlume	2023	744-9927
Anne Lazor	2023	744-6855
Michael Piper	2023	744-6304
Pat Sagui	2023	744-2345
<b><u>Librarian</u></b> ♦ appointed by Selectboard		
MaryLee Daigle		744-8258
<b><u>Listers</u></b> ♦ elected for a term of 3 years ♦ also Board of Abatement Members		
Shelley Martin	2022	595-1888
Danny Young	2023	744-6122
Scott Dunn	2024	673-3521
<b><u>Moderator</u></b> ♦ elected for a term of 1 year		
Pat Sagui	2022	744-2345

Town Officer	Term Expires	Phone Number
<b><u>Planning Commission</u></b> ♦ appointed by Selectboard ♦ also Board of Adjustment Members		
Brian Dunn		744-2441
Kitty Edwards		323-3704
Ellen Fox		355-9853
Loren Petzoldt, Vice Chair		744-6532
Pat Sagui, Chair		744-2345
<b><u>Road Commissioner</u></b> ♦ appointed by Selectboard		
Eric Kennison		744-6457 or 673-5648 ♦ cell
<b><u>School Director - North Country Union High School</u></b> ♦ elected for a term of 3 years		
Vacant Position *		
<b><u>School Directors - Westfield School Board</u></b> ♦ elected for a term of 3 years		
Justin Leyva *	2022	(603) 348-0802
Kevin Amyot	2023	744-6230
Nicole Dunn	2024	673-4861
<b><u>School Treasurers</u></b> ♦ elected for a term of 1 year		
Tara Morse ♦ Jay-Westfield Joint School	2022	988-2996
Rita Petzoldt ♦ Westfield Town School District	2022	744-6532
<b><u>Selectboard</u></b> ♦ elected for a term of 3 years ♦ also serve as Library Trustees, Cemetery Commissioners, Town Service Officers, Tree Wardens & Board of Civil Authority Members		
Jacques Couture ♦ Chair	2022	744-2733
Anne Lazor ♦ Vice Chair	2023	744-6855
Richard Degre	2024	744-2427
<b><u>Town Clerk</u></b> ♦ elected for a term of 3 years ♦ also Board of Civil Authority Member		
LaDonna Dunn	2024	744-2484 or 673-9001 ♦ cell
Karen Blais ♦ Assistant Town Clerk (Appointed by Clerk)		744-2484
<b><u>Town Treasurer</u></b> ♦ elected for a term of 3 years ♦ also Board of Abatement Member		
Lisa Deslandes	2022	744-2484
<b><u>Zoning Administrator (ZA)</u></b> ♦ appointed by Selectboard		
Will Young		715-3077
Andrew Emery (Assistant ZA)		



\* Those interested in being considered for a vacant Officer position should submit a Letter of Interest to the Town Clerk marked, Attention: Selectboard. Please submit via mail, drop box at the Clerk's office or email to [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net).

We welcome your participation!

## STATEMENT OF DELINQUENT TAXES FOR 2021

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Delinquent Taxes to Tax Collector	\$ 47,494.33
Total Adjustments (State Payments)	(\$ 0.00)
Grand Total to Tax Collector	\$ 47,494.33
Total Collected in 2021	(\$ 31,828.25)
Total Abated	(\$ 0.00)
GRAND TOTAL OF UNCOLLECTED TAXES	<u>\$ 15,666.08</u>

Respectfully submitted,

Joyce Crawford  
Delinquent Tax Collector

## AUDITORS STATEMENT 2021

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The Town Auditors have completed the annual Town of Westfield financial audit for 2021. Accounting transactions, payroll documentation, banks statements, Grant and contract requests and other supporting documentation were reviewed to ensure appropriate actions were taken to ensure financial requirements were accomplished.

Respectfully Submitted,

Kay Courson  
Auditor

Karen O'Donnell  
Auditor

## STATEMENT OF TOWN INVESTMENTS- Calendar Year 2021

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**2021 INVESTMENT SUMMARY:** The Town of Westfield currently has investments with Edward Jones, North Country Federal Credit Union and Community National Bank.

NCCU CD will mature in April 2021. The CNB CD's will mature 1/7/26. All figures were taken from December 2021 bank statements. Monthly NCCU statements for 2/21 & 3/21 were missing from the folder and unretrievable due to the deadline for this report.

The total investment value is noted as \$250,490.00. See the chart on the next page for the breakdown of investment.

Investment Name	Balance 2018	Balance 2019	Balance 2020	Change 2021	Balance 2021
<b>EDWARD JONES</b>					
North Hill Cemetery CD	11,966.88	\$12,225.04	\$12,363.27	(\$278.68)	\$12,084.59
Westfield Cemetery CD	\$42,879.17	\$31,563.15	\$31,933.03	(\$719.79)	\$31,213.24
Good Neighbor Fund	\$42,880.21	0	0		
Grader Fund	\$46,867.93	\$47,861.50	\$48,636.89	(\$1277.63)	\$47,359.26
Grader Fund	0	\$5,072.50	\$5,464.45	(\$200.55)	\$5,263.90
Library Fund	\$50,513.18	\$53,697.21	\$58,525.61	\$9,106.97	\$67,632.58
Money Market		\$1,305.69	\$4,397.77	\$2425.88	\$6,823.65
<b>TOTAL BALANCE</b>	<b>\$195,107.37</b>	<b>\$151,725.09</b>	<b>\$161,321.02</b>		<b>\$170,377.22</b>
<b>NORTH COUNTRY CREDIT UNION</b>					
Reappraisal CD #1	\$19,204.58		cashed 5/20		
Reappraisal CD #2	\$17,211.99	\$36,416.57	cashed 1/20		
Reappraisal CD#3	\$4,750.51	\$4,750.51	cashed 2/20		
Reappraisal CD #2187 Matures 4/15/21	\$4,257.22	\$4,257.22	\$4,344.49		\$4,483.37
Checking debit card #70	\$415.03		\$488.35		\$500.00
Savings #25	\$58.53		\$59.79		\$64.41
<b>TOTAL BALANCE</b>					<b>\$5,146.18</b>
<b>COMMUNITY NATIONAL BANK 12/31/20</b>					
Unexpected Expense Matures 1/7/26 #731578370			\$10,000.00	\$2,962.42	\$12,962.42
Grader Fund 1 Matures 1/7/26 #731579170			\$7,500.00	\$7546.81	\$15,046.81
Reappraisal Fund Matures 1/7/26 #731580570			\$5,000.00	\$31.21	\$5,031.21
Good Neighbor Fund Matures 1/7/26 #731581370			\$10,000.00	\$31,926.16	\$41,926.16
<b>TOTAL BALANCE</b>					<b>\$74,966.60</b>
<b>TOTAL TOWN INVESTMENT</b>	<b>\$241,005.23</b>	<b>\$198,193.98</b>	<b>\$198,713.65</b>		<b>\$250,490.00</b>

**TOWN OF WESTFIELD**  
**COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT**

Account	Budget FY21	Actual FY21	Budget FY22
<b>1-6 GENERAL GOVERNMENT FUND REVENUE</b>			
<b>1-6-01 TAX RELATED - GEN. GOVT. REVENUE</b>			
1-6-01-01.00 Property Taxes - School	\$0.00	\$928,826.74	\$0.00
1-6-01-01.01 Property Taxes - Municipal	\$218,603.05	\$196,106.16	\$0.00
1-6-01-02.00 Delinquent Taxes	\$0.00	\$59,476.20	\$15,666.08
1-6-01-03.00 Delinquent Tax Interest	\$875.00	\$1,096.25	\$1,000.00
1-6-01-04.00 Delinquent Penalties	\$7,000.00	\$4,923.93	\$1,259.31
1-6-01-05.00 Property Taxes Paid Early	\$0.00	\$1,500.00	\$0.00
<b>Total TAX RELATED GENERAL GOVT REVENUE</b>	<b>\$226,478.05</b>	<b>\$1,191,929.28</b>	<b>\$17,925.39</b>
<b>1-6-02 STATE OF VERMONT REVENUE</b>			
1-6-02-01.00 Land Use / Hold Harmless	\$32,000.00	\$53,953.00	\$32,000.00
1-6-02-02.00 PILOT- ANR & State Garage	\$26,000.00	\$29,075.20	\$24,000.00
1-6-02-04.00 Reappraisal - State Money	\$4,000.00	\$3,986.50	\$4,000.00
1-6-02-05.00 Equalization Study Money	\$475.00	\$469.00	\$475.00
1-6-02-07.00 Municipal Plan. Grant - Scenic View	\$5,987.00	\$5,987.00	\$0.00
<b>Total STATE OF VERMONT REVENUE</b>	<b>\$68,462.00</b>	<b>\$93,470.70</b>	<b>\$60,475.00</b>
<b>1-6-03 CLERKS OFFICE REVENUE</b>			
1-6-03-01.00 Recording Fees	\$5,500.00	\$8,935.00	\$7,000.00
1-6-03-02.00 Copies	\$800.00	\$1,741.00	\$1,000.00
1-6-03-03.00 Animal License	\$2,000.00	\$1,325.00	\$1,400.00
1-6-03-04.00 Liquor License	\$75.00	\$70.00	\$70.00
1-6-03-06.00 DMV Fees	\$75.00	\$60.00	\$60.00
1-6-03-07.00 Zoning Permits	\$750.00	\$1,290.00	\$1,000.00
1-6-03-08.00 Cemetery Lot Sales	\$600.00	\$1,890.00	\$1,000.00
1-6-03-09.00 Marriage License	\$150.00	\$120.00	\$150.00
1-6-03-10.00 Vault Fees	\$200.00	\$387.00	\$250.00
1-6-03-11.00 Restoration Fund Collected	\$2,400.00	\$5,388.22	\$2,500.00
<b>Total CLERKS OFFICE REVENUE</b>	<b>\$12,550.00</b>	<b>\$21,206.22</b>	<b>\$14,430.00</b>
<b>1-6-09 MISCELLANEOUS INCOME</b>			
1-6-09-01.00 Interest on Bank Accounts	\$1,000.00	\$2,751.80	\$2,300.00
1-6-09-02.00 Good Neighbor Fund - Wind Towers	\$10,000.00	\$10,000.00	\$10,000.00
1-6-09-06.00 C.D. Interest Income-NCFCU	\$100.00	\$0.00	\$0.00
1-6-09-99.00 Edward Jones Investment Inter.	\$5,000.00	\$21,127.88	\$0.00
<b>Total MISCELLANEOUS INCOME</b>	<b>\$16,100.00</b>	<b>\$33,879.68</b>	<b>\$12,300.00</b>
<b>1-6-40 COMMUNITY CENTER REVENUE</b>			
1-6-40-01.01 Community Center Rent	\$150.00	\$500.00	\$450.00
<b>Total COMMUNITY CENTER REVENUE</b>	<b>\$150.00</b>	<b>\$500.00</b>	<b>\$450.00</b>
<b>1-6-45 LIBRARY REVENUE</b>			
1-6-45-01.02 Library - Donations	\$0.00	\$50.00	\$0.00
1-6-45-01.03 Library - Copies	\$0.00	\$0.00	\$25.00
1-6-45-01.04 Library-Technical Grant-Covid-Laptops	\$0.00	\$1,500.00	\$0.00
1-6-45-04.05 Library Investment Fund-Transfer In	\$0.00	\$0.00	\$6,000.00
<b>Total LIBRARY REVENUE</b>	<b>\$0.00</b>	<b>\$1,550.00</b>	<b>\$6,025.00</b>

**TOWN OF WESTFIELD**  
**COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued**

Account	Budget FY21	Actual FY21	Budget FY22
1-6-50-01.00 Recycling Revenue-Trash	\$28,000.00	\$33,010.69	\$35,000.00
1-6-50-01.01 Tire Revenue	\$1,500.00	\$239.50	\$1,500.00
1-6-50-01.03 Steel	\$425.00	\$960.90	\$500.00
1-6-50-01.04 Returnable Cans Income	\$0.00	\$240.00	\$1,000.00
<b>Total RECYCLING REVENUE</b>	<b>\$29,925.00</b>	<b>\$34,451.09</b>	<b>\$38,000.00</b>
<b>TOTAL REVENUES-GENERAL GOVT. FUND</b>	<b>\$353,665.05</b>	<b>\$1,376,986.97</b>	<b>\$149,605.39</b>

**1-7 GENERAL GOVERNMENT EXPENSES**

**1-7-10 PAYROLL EXPENSE**

1-7-10-10.02 Selectboard	\$4,850.00	\$4,700.00	\$5,000.00
1-7-10-10.03 Town Clerk	\$38,250.00	\$36,334.72	\$40,500.00
1-7-10-10.04 Treasurer	\$12,000.00	\$12,289.25	\$16,500.00
1-7-10-10.05 Office Assistant	\$12,000.00	\$11,726.69	\$13,000.00
1-7-10-10.06 Listers	\$7,500.00	\$9,314.85	\$10,000.00
1-7-10-10.07 Auditors	\$1,200.00	\$719.32	\$1,200.00
1-7-10-10.08 Election Officials	\$2,000.00	\$1,585.18	\$1,500.00
1-7-10-10.09 Delinquent Tax Collector	\$7,000.00	\$5,022.50	\$7,000.00
1-7-10-10.10 Constables	\$750.00	\$650.00	\$750.00
1-7-10-10.17 Transfer out Reappraisal	\$0.00	\$0.00	\$4,000.00
1-7-10-10.20 Zoning Administrator	\$500.00	\$1,079.36	\$750.00
1-7-10-11.00 FICA/Medicare Expense	\$8,200.00	\$8,313.13	\$7,800.00
1-7-10-12.00 VMERS Retirement Expense	\$2,300.00	\$2,300.16	\$2,733.75
1-7-10-12.01 U. I. Tax Expense	\$2,500.00	\$768.33	\$1,500.00
1-7-10-13.00 911 Coordinator Payroll	\$1,000.00	\$508.23	\$500.00
1-7-10-14.00 Planning Commission	\$1,000.00	\$3,957.14	\$2,000.00
1-7-10-15.00 Health Officer	\$325.00	\$105.00	\$325.00
1-7-10-16.00 Assistant Treasurer	\$3,000.00	\$3,805.37	\$3,000.00
1-7-10-17.00 Zoning Bylaw Consultant	\$7,500.00	\$6,314.64	\$0.00
<b>Total PAYROLL EXPENSE</b>	<b>\$111,875.00</b>	<b>\$109,493.87</b>	<b>\$118,058.75</b>

**1-7-15 TOWN OFFICE EXPENSE**

1-7-15-20.00 Town Office - Supplies	\$1,800.00	\$955.89	\$2,000.00
1-7-15-20.01 Town Office - Postage	\$900.00	\$856.35	\$1,000.00
1-7-15-21.00 Town Office - Equip. Maintenance	\$1,350.00	\$1,812.88	\$1,350.00
1-7-15-22.03 State Technology Grant Expense	\$0.00	\$1,403.30	\$0.00
1-7-15-22.04 Covid Grant Money Expense	\$0.00	\$406.51	\$0.00
1-7-15-23.00 Zoom Expenses	\$200.00	\$0.00	\$150.00
1-7-15-30.00 Town Office - Electricity	\$1,500.00	\$1,151.11	\$1,500.00
1-7-15-31.00 Town Office - Heat	\$1,300.00	\$1,934.49	\$1,500.00
1-7-15-32.00 Town Office - Telephone	\$2,450.00	\$2,952.33	\$3,000.00
1-7-15-33.00 Town Office - Water	\$480.00	\$432.00	\$480.00
1-7-15-34.00 Preserve Town Records	\$0.00	\$1,100.56	\$0.00
1-7-15-35.00 NEMRC	\$4,000.00	\$1,925.00	\$10,000.00
1-7-15-35.02 NEMRC - Cloud Expenses	\$0.00	\$240.00	\$240.00
1-7-15-35.03 NEMRC - Disaster Recovery Expense	\$0.00	\$1,271.30	\$1,300.00
1-7-15-35.04 NEMRC - Annual Support	\$0.00	\$5,144.30	\$5,200.00
1-7-15-36.00 Town Office - Maintenance	\$4,000.00	\$4,939.12	\$4,000.00

**TOWN OF WESTFIELD**  
**COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued**

Account	Budget FY21	Actual FY21	Budget FY22
1-7-15-37.00 Town Office - Marriage License Expense	\$100.00	\$50.00	\$120.00
1-7-15-39.00 Town Office - Animal License Expense	\$800.00	\$615.31	\$700.00
1-7-15-98.00 Town Office - Capital Improvement	\$2,000.00	\$0.00	\$0.00
<b>Total TOWN OFFICE EXPENSE</b>	<b>\$20,880.00</b>	<b>\$27,190.45</b>	<b>\$32,540.00</b>
<b>1-7-20 GENERAL EXPENSES</b>			
1-7-20-30.00 Electric Street Lights/Common	\$4,000.00	\$4,326.60	\$4,000.00
1-7-20-42.00 Member. Dues & Subscript.	\$3,200.00	\$2,616.23	\$3,000.00
1-7-20-43.00 Employee Training	\$1,300.00	\$1,993.62	\$1,300.00
1-7-20-46.01 Legal Fees	\$500.00	\$72.00	\$500.00
1-7-20-47.01 Mileage Reimbursement	\$600.00	\$152.20	\$200.00
1-7-20-48.01 Property & Casualty Insurance	\$13,000.00	\$9,261.07	\$11,932.00
1-7-20-48.02 Workmans Comp Insurance	\$5,500.00	\$4,881.43	\$4,324.00
1-7-20-50.00 Supplies for Town	\$1,000.00	\$0.00	\$0.00
1-7-20-51.00 Municipal Planning Grant - Scenic View	\$7,982.70	\$4,395.00	\$0.00
1-7-20-62.01 North Hill Cemetery	\$1,700.00	\$2,832.61	\$2,000.00
1-7-20-62.02 Westfield Cemetery	\$5,000.00	\$3,352.83	\$4,000.00
1-7-20-71.00 County Taxes	\$10,600.00	\$10,887.20	\$11,000.00
1-7-20-72.00 Advertising	\$800.00	\$190.00	\$300.00
1-7-20-74.00 Transfer to Good Neighbor Fund CD	\$10,000.00	\$10,000.00	\$10,000.00
1-7-20-80.00 Medical Insurance Expense	\$7,663.00	\$8,555.55	\$7,777.00
1-7-20-81.00 Print Town Report	\$850.00	\$813.45	\$850.00
1-7-20-95.00 Lister's Expense	\$300.00	\$357.08	\$0.00
1-7-20-95.03 Transfer out-Reappraisal	\$0.00	\$3,986.50	\$0.00
1-7-20-98.00 Maps	\$1,725.00	\$1,725.00	\$1,000.00
1-7-20-99.00 Unexpected Expense	\$10,000.00	\$2,900.00	\$10,000.00
<b>Total GENERAL EXPENSES</b>	<b>\$85,720.70</b>	<b>\$73,298.37</b>	<b>\$72,183.00</b>
<b>1-7-30 PLAYGROUND EXPENSE</b>			
1-7-30-20.00 Playground Maintenance	\$600.00	\$665.00	\$600.00
<b>Total PLAYGROUND EXPENSE</b>	<b>\$600.00</b>	<b>\$665.00</b>	<b>\$600.00</b>
<b>1-7-40 COMMUNITY CENTER EXPENSE</b>			
1-7-40-30.00 C.C. - Electricity	\$1,500.00	\$1,093.05	\$1,500.00
1-7-40-31.00 C.C. - Heat	\$3,000.00	\$5,640.52	\$3,500.00
1-7-40-32.00 C.C. - Telephone	\$700.00	\$637.43	\$600.00
1-7-40-33.00 C.C. - Water	\$480.00	\$312.00	\$480.00
1-7-40-34.00 C.C. - Supplies	\$200.00	\$112.13	\$200.00
1-7-40-35.00 C.C. - Gas	\$500.00	\$359.19	\$500.00
1-7-40-62.00 C.C. - Maintenance	\$4,000.00	\$6,210.33	\$6,000.00
<b>Total COMMUNITY CENTER EXPENSE</b>	<b>\$10,380.00</b>	<b>\$14,364.65</b>	<b>\$12,780.00</b>
<b>1-7-45 LIBRARY EXPENSE</b>			
1-7-45-10.11 Librarian Payroll	\$7,100.00	\$5,857.41	\$8,000.00
1-7-45-19.00 Library - Books Purchases	\$600.00	\$563.50	\$700.00
1-7-45-20.00 Library - Supplies	\$300.00	\$353.10	\$300.00
1-7-45-30.00 Library - Electricity	\$700.00	\$679.43	\$800.00
1-7-45-31.00 Library - Heat	\$3,000.00	\$4,318.22	\$3,500.00
1-7-45-32.00 Library - Telephone	\$600.00	\$642.89	\$650.00
1-7-45-33.00 Library - Programs	\$500.00	\$171.55	\$500.00

**TOWN OF WESTFIELD**  
**COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT-continued**

Account	Budget FY21	Actual FY21	Budget FY22
1-7-45-40.00 Library-Technical Grant Expense	\$0.00	\$1,501.45	\$0.00
1-7-45-62.00 Library - Maintenance	\$2,000.00	\$1,157.61	\$2,000.00
1-7-45-63.00 Library - Training	\$500.00	\$0.00	\$500.00
1-7-45-64.00 Library Capital Improvement	\$0.00	\$0.00	\$6,000.00
<b>Total LIBRARY EXPENSE</b>	<b>\$15,300.00</b>	<b>\$15,245.16</b>	<b>\$22,950.00</b>
<b>1-7-50 RECYCLING EXPENSE</b>			
1-7-50-10.00 Recycling Expenses	\$17,000.00	\$19,919.08	\$20,000.00
1-7-50-10.14 Recycling Payroll	\$6,700.00	\$7,289.40	\$13,000.00
1-7-50-10.15 Tire Expense	\$2,000.00	\$1,436.56	\$3,500.00
1-7-50-10.16 Recycling. Mileage Reimburse	\$300.00	\$256.22	\$0.00
1-7-50-10.17 Recycling Supplies	\$100.00	\$67.22	\$100.00
1-7-50-10.18 Recycling Tire Payroll	\$1,000.00	\$445.84	\$0.00
1-7-50-10.19 Recycling Pick-Up Fees	\$3,100.00	\$3,777.10	\$3,500.00
1-7-50-10.20 Recycling Member Fee	\$510.00	\$503.84	\$510.00
1-7-50-10.22 Recycling Cap. Improvement	\$0.00	\$14,200.00	\$3,000.00
<b>Total RECYCLING EXPENSE</b>	<b>\$30,710.00</b>	<b>\$47,895.26</b>	<b>\$43,610.00</b>
<b>Total EXPENSES GENERAL GOVERNMENT</b>	<b>\$275,465.70</b>	<b>\$288,152.76</b>	<b>\$302,721.75</b>
<b>1-8-95 APPROPRIATIONS EXPENSE</b>			
1-8-95-07.00 Taxes to School	\$0.00	\$928,826.74	\$0.00
1-8-95-95.01 Fire Protection-Troy	\$27,218.95	\$27,218.95	\$28,974.77
1-8-95-95.02 Fire Protection-Montgomery	\$4,000.00	\$4,000.00	\$4,000.00
1-8-95-95.03 Orleans County Sheriff	\$14,882.40	\$14,630.69	\$14,822.40
1-8-95-95.04 Missisquoi Valley Ambulance	\$16,281.00	\$16,281.00	\$34,294.00
1-8-95-95.05 Orleans Essex VNA	\$2,500.00	\$2,500.00	\$2,500.00
1-8-95-95.06 Am. Leg. Jay Peak Post No #28	\$250.00	\$250.00	\$250.00
1-8-95-95.07 American Red Cross	\$500.00	\$500.00	\$500.00
1-8-95-95.08 NEK Council on Aging	\$300.00	\$300.00	\$300.00
1-8-95-95.09 Felines & Friends Foundation	\$100.00	\$100.00	\$100.00
1-8-95-95.10 Green Mtn. Farm to School	\$600.00	\$600.00	\$900.00
1-8-95-95.11 Green Up Vermont	\$50.00	\$50.00	\$50.00
1-8-95-95.13 Jay Food Shelf	\$500.00	\$500.00	\$500.00
1-8-95-95.15 Jay Focus Group & Halloween Party	\$200.00	\$200.00	\$200.00
1-8-95-95.16 Missisquoi River Basin Assoc.	\$300.00	\$300.00	\$300.00
1-8-95-95.17 No. Co. Friends of VT Symphony Orch.	\$100.00	\$100.00	\$100.00
1-8-95-95.18 NEK Comm. Action Inc. NEKCA	\$300.00	\$300.00	\$0.00
1-8-95-95.19 NEK Human Services	\$1,072.00	\$1,072.00	\$1,072.00
1-8-95-95.20 NEK Learning Services	\$200.00	\$200.00	\$200.00
1-8-95-95.21 Orleans Co. Citizen Advocacy	\$500.00	\$500.00	\$500.00
1-8-95-95.22 Pope Mem. Front. Animal Shelter	\$500.00	\$500.00	\$500.00
1-8-95-95.23 Old Stone House Museum	\$550.00	\$550.00	\$700.00
1-8-95-95.24 Rural Comm. Transport. RCT	\$600.00	\$600.00	\$600.00
1-8-95-95.25 Troy & Area Lions Club-Mealsite	\$0.00	\$0.00	\$1,000.00
1-8-95-95.26 Umbrella	\$400.00	\$400.00	\$400.00
1-8-95-95.27 VT Center for Indep. Living	\$95.00	\$95.00	\$95.00
1-8-95-95.28 VT Rural Fire Prot. Task	\$100.00	\$100.00	\$100.00
1-8-95-95.29 Orleans Co. Fair Assoc.	\$500.00	\$0.00	\$500.00
1-8-95-95.30 Big Heavy World	\$250.00	\$0.00	\$250.00
1-8-95-95.31 VT Family Network	\$250.00	\$250.00	\$250.00
<b>Total APPROPRIATION EXPENSE</b>	<b>\$73,099.35</b>	<b>\$1,000,924.38</b>	<b>\$93,958.17</b>
<b>TOTAL EXPENDITURES-GEN. GOVT. including APPROPRIATIONS</b>	<b>\$348,565.05</b>	<b>\$1,289,077.14</b>	<b>\$396,679.92</b>
<b>NET</b>	<b>\$5,100.00</b>	<b>\$87,909.83</b>	<b>(\$247,074.53)</b>



# TOWN OF WESTFIELD

## COMPARATIVE BUDGET REPORT-HIGHWAY FUND

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022
<b>REVENUE-HIGHWAY FUND</b>			
<b>2-6-01 PROPERTY TAX REVENUE</b>			
2-6-01-01.00 Property Taxes	\$271,285.81	\$271,285.81	\$392,213.00
<b>Total PROPERTY TAX REVENUE</b>	<b>\$271,285.81</b>	<b>\$271,285.81</b>	<b>\$392,213.00</b>
<b>2-6-02 HIGHWAY REVENUE</b>			
2-6-02-01.00 State Aid To Highways	\$53,000.00	\$56,706.37	\$53,000.00
2-6-02-02.00 Road Fines	\$1,000.00	\$784.50	\$1,000.00
2-6-03-01.00 Overweight Permits	\$200.00	\$215.00	\$200.00
2-6-03-11.00 North Hill Grant - NVDA	\$6,300.00	\$6,710.00	\$0.00
2-6-03-13.00 NVDA Grants-In-Aid-Monteith Rd.	\$6,300.00	\$0.00	\$7,820.00
2-6-03-14.00 Better Roads Grant - Kennison Rd.	\$36,286.00	\$0.00	\$16,000.00
2-6-10-16.00 Wild and Scenic Grant	\$5,000.00	\$5,000.00	\$5,000.00
2-6-10-18.00 Carryover from Previous Year	\$71,844.19	\$0.00	\$0.00
<b>TOTAL HIGHWAY FUND REVENUE</b>	<b>\$451,216.00</b>	<b>\$340,701.68</b>	<b>\$475,233.00</b>
<b>2-7 HIGHWAY EXPENSES</b>			
<b>2-7-10 H.W. PAYROLL EXP.</b>			
2-7-10-10.01 Payroll	\$32,000.00	\$29,366.40	\$33,888.00
2-7-10-11.00 FICA/Medicare Expense	\$2,500.00	\$2,134.23	\$2,593.00
2-7-10-12.00 VMERS Retirement Expense	\$1,940.00	\$1,832.07	\$2,067.00
2-7-10-13.00 Hwy Medical Insurance Expense	\$7,663.00	\$8,500.29	\$7,777.00
2-7-10-14.00 Unemployment Expense	\$160.00	\$168.67	\$338.00
<b>Total HIGHWAY PAYROLL EXPENSE</b>	<b>\$44,263.00</b>	<b>\$42,001.66</b>	<b>\$46,663.00</b>
<b>2-7-15 TOWN GARAGE EXPENSE</b>			
2-7-15-20.00 Town Garage - Supplies	\$250.00	\$0.00	\$250.00
2-7-15-30.00 Town Garage - Electricity	\$1,600.00	\$1,510.53	\$1,600.00
2-7-15-31.00 Town Garage - Heat	\$3,000.00	\$4,226.24	\$4,000.00
2-7-15-33.00 Town Garage - Water	\$480.00	\$576.00	\$480.00
2-7-15-98.00 Town Garage - Cap. Improvement	\$0.00	\$0.00	\$7,500.00
2-7-15-99.00 Town Garage - Maintenance	\$1,000.00	\$1,150.85	\$1,500.00
<b>Total TOWN GARAGE EXPENSE</b>	<b>\$6,330.00</b>	<b>\$7,463.62</b>	<b>\$15,330.00</b>
<b>2-7-20 GENERAL HIGHWAY EXPENSE</b>			
2-7-20-20.00 Supplies	\$50.00	\$0.00	\$0.00
2-7-20-54.00 Grader Expenses	\$5,000.00	\$5,339.18	\$6,000.00
2-7-20-59.00 MRGP Permit	\$740.00	\$500.00	\$740.00
2-7-20-95.02 Transfer To Grader Reserve	\$7,500.00	\$7,500.00	\$8,000.00
<b>Total GENERAL HIGHWAY EXPENSE</b>	<b>\$13,290.00</b>	<b>\$13,339.18</b>	<b>\$14,740.00</b>

## TOWN OF WESTFIELD

### **COMPARATIVE BUDGET REPORT-HIGHWAY FUND-continued**

Account	Budget FY - 2021	Actual FY - 2021	Budget FY - 2022
<b>2-7-25 ROAD MAINTENANCE EXPENSE</b>			
2-7-25-45.00 Hired Equipment	\$205,000.00	\$210,750.00	\$213,200.00
2-7-25-55.01 Gravel & Sand	\$41,100.00	\$44,433.75	\$41,100.00
2-7-25-55.03 Salt	\$8,000.00	\$7,618.76	\$8,000.00
2-7-25-55.05 Paving	\$30,000.00	\$0.00	\$60,000.00
2-7-25-55.06 Chloride & Calcium	\$8,000.00	\$7,416.23	\$8,000.00
2-7-25-56.00 Culverts	\$3,000.00	\$7,970.00	\$4,000.00
2-7-25-57.00 Road Signs	\$500.00	\$311.37	\$500.00
2-7-25-57.01 Radar Speed Sign Maintenance	\$0.00	\$192.50	\$500.00
2-7-25-58.00 Guard Rails	\$3,000.00	\$2,557.50	\$1,000.00
2-7-25-63.00 Balance Rock Road	\$30,000.00	\$0.00	\$30,000.00
<b>Total ROAD MAINTENANCE EXPENSE</b>	<b>\$328,600.00</b>	<b>\$281,250.11</b>	<b>\$366,300.00</b>
<b>2-7-27 HWY GRANT EXPENSES</b>			
2-7-27-09.00 Better Roads Grant-Kennison Rd.	\$45,358.00	\$0.00	\$20,000.00
2-7-27-10.00 Grants-in-Aid / NVDA-Monteith Rd.	\$7,875.00	\$10,070.00	\$6,700.00
2-7-27-26.00 Wild & Scenic Grant Exp.	\$5,500.00	\$9,223.00	\$5,500.00
<b>Total HIGHWAY GRANT EXPENSES</b>	<b>\$58,733.00</b>	<b>\$19,293.00</b>	<b>\$32,200.00</b>
<b>TOTAL EXPENDITURES-HIGHWAY FUND</b>	<b>\$451,216.00</b>	<b>\$363,347.57</b>	<b>\$475,233.00</b>
<b>NET</b>		<b>(\$22,645.89)</b>	

**FOR EVERYONES SAFETY:** The Road Crew does their best to avoid causing damage to personal property, but despite their best efforts, sometimes items within the town highway right-of-way get damaged, either by snow removal or other highway maintenance equipment. Please be aware, the town is not responsible for damages obtained within the 49 ½ foot right-of-way. Also be advised that placing objects such as vehicles, fences, trees, signs, etc. within these boundaries can cause the objects to be removed at the owner's expense.

**SATURDAY MORNINGS AT RECYCLING—A FRIENDLY REMINDER:** For everyone's safety, please do not park in front of the garage doors at the Town Garage on Saturday's during recycling. The road crew is working hard to keep our roads clear. The road crew needs to be able to move their equipment in and out of the garages. It's a challenge to see those little cars when backing out of the bays and maneuvering around the sand pile and parking lot.

**THANK YOU FOR YOUR HELP**

## REPORTS FROM TOWN BOARDS & AGENCIES (Non-Appropriation)

### SELECTBOARD ANNUAL RECAP FOR 2021 by Jacques Couture, Board Chair



I want to begin by recognizing two of our Westfield Town officers who passed away during the past year.

Yves Daigle has served our Town in many capacities for over 52 years. He began as a Library Trustee and served on the Selectboard, as our Recycling Center attendant and as our "Town Handyman". To say that he loved this Town doesn't begin to convey his life-long dedication to this town and its citizens.

Mary-Lou Jacobs served as Town Treasurer for 12 years. During that time, she also very courageously fought a long battle with cancer that ended in October.

Both of them will be missed.



According to Vermont Statute, we had 2 options to fill the vacancy on the Selectboard. One was to appoint a replacement to fill in until Town Meeting, or to call for a special election to fill the seat. We chose to have a special election, whereby anybody could step forward and submit their name on the ballot. It was gratifying to have several of our citizens consider running for the position. In the end we had 2 candidates who forwarded their names to be on the ballot. Richard Degre was declared the winner. He comes to us with a long history of serving this Town on the Selectboard in the past.



During the past summer, as Mary Lou realized that her time with us was getting shorter, she hired Lisa Deslandes as assistant Treasurer, to help train her for the position. After Mary Lou's passing Lisa was appointed as Westfield Town Treasurer. We feel confident that she will do a great job serving our Town in that capacity.



As far as Recycling Attendant goes, we have developed several teams to cover that duty so that no one person needs to be tied down to it every Saturday. The statement, "it takes a community" fits very well here. It's gratifying to see how many of our citizens have stepped forward to help fill the gaps.

Our recycling program continues to grow in participation. Saturday mornings from 8 to noon, are very busy as people come to dispose of their recyclables and trash. We need to charge for trash and tires, but all recyclables are accepted at no charge. That includes scrap metal, paper, cardboard, plastics with numbers 1 to 5, glass bottles, tin and aluminum containers, electronics, batteries, waste oil. Those who really pay attention are doing a great part in helping reduce the waste stream that ends up in the landfill, and also save money on their disposal fees.

At the risk of forgetting someone, I would like to offer thanks to Richard Degre, Bill Salmon, Dan McAvinney and Mike Piper for taking it upon themselves to put up some Holiday decorations. Hopefully we can resume our pre-Covid tradition of Caroling on the Common in 2022!

(continued on next page)



Special recognition to Lynn and Rick Danforth for opening a portion of their home so our small town could have a local post office since December of 1991. Best wishes to Lynn on her postal retirement!

Our local Planning Commission has been working diligently over the past several months on a long overdue rewrite of our Zoning Bylaw, to hopefully be completed in 2022.

A housing study was completed in 2020 that highlighted a need for more affordable housing in our Town. We thank Rural Edge for converting the former Scenic View into affordable housing units for local seniors.

We thank the Upper Missisquoi and Trout River Wild and Scenic Committee for providing grant dollars in our local Communities for interested schools, and other local groups to help educate our youth about the value and beauty of our clean waters. Westfield has received several small grants from this group to help with some of our culvert replacements projects, thus saving local taxpayer dollars that we don't need to raise.



We continue to work with NVDA, our Regional Planning Commission, to update our Hazard Mitigation Plan.

As we continue into the future, we will continue to seek grant dollars whenever possible, to fund needed Town projects, thus trying to limit the need to raise property taxes.

#### **Westfield Selectboard**

Jacques Couture, Board Chair  
Anne Lazor, Vice Chair  
Richard Degre

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### **RECYCLING CENTER NEWS-Accepted Recyclables**

#### **The Westfield Recycling Center accepts FREE OF CHARGE the following recyclables:**

- newspapers, magazines, office paper, books and junk mail
- corrugated cardboard, brown kraft bags and boxboard (NO wax coated containers, i.e. milk/ice cream cartons, meat containers, coffee cups, broth boxes or Styrofoam). BOXES MUST BE FLATTENED.
- clean tin cans (labels okay-flattening not required—separate from aluminum cans)
- aluminum cans (labels okay-flattening not required), clean aluminum foil and food trays, snack bags are trash.
- #1-4 plastics & 5 food-grade containers. NO black plastic containers accepted. (clean/completely drained of fluids) NO rigid plastic, NO oil containers and NO containers over 2 gallons accepted. NO plastic caps.
- Any plastic bag-any color or packaging labeled #2, #4 or #5 (NO metallic bags, NO potato chip bags)
- special wastes such as oil, oil filters, automotive batteries, rechargeable batteries, cellular phones, empty aerosol cans, agricultural bale wrap (NO netting inside), scrap metal, hardback books and fluorescent bulbs
- electronics (accepted: computers, monitors, printers, TV's, stereos, VCR's, DVD players, digital converter video game consoles, personal music players, PDA's, phones and chargers)
- all colors-clean glass jars & bottles-lids removed (NO crystal, NO light bulbs, NO Pyrex, NO porcelain)
  - food scraps of any kind-including meat, bones and dairy. Remove PLU stickers. No plastics, metals, paper.



**Visit the municipal website for a complete list of recyclables as well as the  
2022 Household Hazardous Waste Day Flyer [www.westfield.vt.gov/recycling-center/](http://www.westfield.vt.gov/recycling-center/)  
Trash and tire disposal fees & information can be found on page 33.**

## ZONING ADMINISTRATOR'S REPORT

The Zoning bylaws can be found on the municipal website <http://westfield.vt.gov/ordinances-bylaws/>. Projects requiring Zoning permits include, but are not limited to:

Construction ♦ Ponds ♦ New Driveways ♦ New or replacement well/septic system ♦ Land subdivision



For questions, contact Will Young at (802) 715-3077, email: [westfieldzoning@gmail.com](mailto:westfieldzoning@gmail.com) or visit the Permits and Fees page <http://westfield.vt.gov/permits/> for more zoning information and applications.

Respectfully submitted: Will Young, Zoning Administrator

Permit #	Application Date	Owner	Location	Permit For:	Approved Denied
2021-01	2/4/21	Bathalon	VT Route 100	Subdivide 8.52 acres	Approved
2021-02	2/16/21	Petzoldt/Bluett	Bessette Road	Boundary Adjust.	Approved
2021-03	3/8/21	Johnson	VT Route 100	Sugar house	Exempt
2021-04	3/16/21	Adach	School Street	Rebuild house	Approved
2021-05	4/14/21	Raymond	Buck Hill Road	Rebuild Camp	Approved
2021-06	4/13/21	Degre	Loop Road	Subdivide	Approved
2021-07	4/19/21	Treadwell	Buck Hill Road	Garage addition	Approved
2021-08	4/20/21	Gray	North Hill Road	Garage	Denied
2021-09	4/26/21	Davis-Perry	VT Route 100	Boundary Adjust.	Approved
2021-10	2/26/21	Breault	VT Route 100	Barn	Exempt
2021-11	5/3/21	Gray	North Hill Road	Sugar house	Exempt
2021-12	5/4/21	RuralEdge	VT Route 100	Change to apt.	Approved
2021-13	5/2/21	Jacobs	Kennison Road	Porch	Approved
2021-14	4/26/21	Alix	VT Route 242	Rebuild house	Approved
2021-15	5/10/21	Hayman	Enzian Drive	Garage	Approved
2021-16	5/13/21	Backus/Velazquez	North Hill Road	Pond	Approved
2021-17	5/18/21	Olhoeflt/Flanders	North Hill Road	Boundary Adjust.	Approved
2021-18	6/2/21	Salmon	Ballground Road	Porch	Approved
2021-19	6/17/21	Lazor	Trumpass Road	Covered stoops	Approved
2021-20	6/19/21	Provost	VT Route 242	House and shed	Approved
2021-21	6/23/21	Muller-Powell	Loop Road	Sign	Approved
2021-22	8/6/21	Deslandes	Kennison Road	Garage	Approved
2021-23	8/5/21	Young	Kettle Farm Road	Woodshed addition	Approved
2021-24	10/6/21	Backus	Kennison Road	House addition	Approved
2021-25	10/6/21	Burritt	VT Route 100	Pole barn	Exempt
2021-26	10/21/21	Bathalon	Loop Road	Sugar house	Exempt
2021-27	10/28/21	Olhoeflt	Reservoir Road	Garage	Approved

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## PLANNING COMMISSION 2021 ANNUAL REPORT

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**Zoning Bylaw Update.** The draft Zoning Bylaw revisions begun in 2020 are nearly complete. NVDA committed staff time in 2021 for the rewrite and update of the Flood Hazard Mitigation sections so residents with properties in a floodway can access federal funds in the event of flood damage. This work was postponed until winter/spring 2022. A technical writer familiar with Vermont Statute and small town zoning issues is assisting the Planning Commission in drafting the Zoning Bylaw revisions to ensure the Bylaw is aligned with state statute, regional goals, and emerging land use concerns and opportunities. The Bylaw update process includes notification to residents when a draft of the proposed Zoning Bylaw revisions is ready for review. Property owners and voters will have opportunities to submit comments on the draft. Our revised timeline to complete the Zoning Bylaw revisions process (adoption by Selectboard) is May 1, 2022.

**Housing Assessment.** The housing needs assessment proposed in 2020, and completed in 2021, focused on Westfield's housing needs now and in the near future. A video presentation of project findings is available on the town website. Hard copies of the power point presentation are available at the Town Office and at the Library. The 77-page assessment is available on the Town website and hard copies can be borrowed from the Town Clerk or the Library.

**Town Plan Update Schedule.** The next scheduled review of the Town Plan will occur during 2026, with a timeline to ensure it can be re-adopted in January 2027. Previously, the State mandated town plans be updated and re-adopted every five years. That timeframe was recently extended to eight years.

**In 2022.** The Planning Commission will continue updating the Zoning Bylaws to achieve identified goals:

- Align the Bylaws with the Town Plan
- Ensure the Bylaw supports economic development under Westfield's Village Center Designation.
- Make the Bylaws more user-friendly. These changes include, but are not limited to: standardizing the use of terminology, clarifying confusing language, and emerging issues (e.g. housing density, tiny houses, accessory use requirements, hazard mitigation).
- As required by statute, the Selectboard will warn a Public Hearing to provide residents and non-resident land owners an opportunity to comment on the draft revisions. Comment options will include provisions to submit comments electronically or in hard copy.
- **2022 estimated timeline to adoption**
  - March – issue draft Bylaw revision with summary report of major changes
  - April – Warned Public Hearing to present draft, answer questions and take public comment  
***note:** This hearing may be by Zoom and/or have a Zoom option.*
  - Selectboard adopts Bylaw revisions.

### **Yvan LaPlume retires from Planning Commission**

Yvan LaPlume retired from more than two decades ably serving on Westfield's Planning Commission. His thoughtful questions and contributions broadened the Commission's understanding of many issues that came before it during his years of service. He continues to serve as an elected Justice of the Peace, and on the Board of Civil Authority. ***Thank you, Yvan!***

The Planning Commission appreciates and thanks the Selectboard, Town Clerk, LaDonna Dunn, and Zoning Administrator, Will Young, for their support and suggestions to update the Bylaw. Special thanks to NVDA, and Alison Low, NVDA Senior Planner, for guidance and expertise.

Respectfully submitted by:

Pat Sagui, Chair, Westfield Planning Commission  
Loren Petzoldt, Vice Chair; Ellen Fox, Secretary; Brian Dunn; Kitty Edwards

## LISTERS REPORT 2021

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The second year of Covid has had a large impact on property values in Westfield, as it has in all of Vermont. Some homes have sold at nearly double their assessed value, while some sales of bare land were as low as one half of their assessed value. The impact of these changes in Westfield would be a potential mandate, per state law, to perform another reappraisal much sooner than expected.

Our new CLA is 97.01% and falling. while our COD is 8.11% and rising. If the CLA falls below 85%, or COD rises above 20%, current state law requires a town wide reappraisal.

The CLA is a measure of how the average sale prices compare to Grand List assessments. The COD is a measure of how fairly distributed the property tax is throughout the town. A high COD means many taxpayers are paying more than their fair share and many are paying less than their fair share. Per 32 V.S.A. § 4041a, once a reappraisal is triggered, the Town must reappraise even if the triggering factor falls back into compliance.

In Vermont, all property is subject to a statewide education property tax to pay for the State's schools. There are two education tax rates: homestead and nonhomestead. Bills may show one or both rates. If you filed a Homestead Declaration (HS-122) this year and have no business or rental use, your bill will show only the homestead education rate. If you filed the HS-122 and you have business and/or rental use, your bill should show both the homestead and nonhomestead rates based on the relative percentage of homestead and business or rental use. If the property is not your primary residence, you cannot declare it as your homestead. Your bill will show only the nonhomestead rate.

The Homestead Declaration form (HS-122) must be filed each year by every Vermont resident whose property meets the definition of a homestead. A Vermont homestead is the principal dwelling and up to 2 acres of land surrounding the dwelling, owned by a resident individual as of April 1<sup>st</sup> and occupied as a person's domicile. The Vermont Department of Taxes must annually receive a Homestead Declaration (Form HS-122) on or before April 15<sup>th</sup>. Homeowners need to comply with this deadline even when requesting an extension to file their Vermont State Income Tax. No extension is granted for filing a Homestead Declaration. Unfortunately, if a Homestead Declaration is filed late, there is a penalty.

The State also requires you to declare (on your Homestead Declaration) if more than 25% of your home's floor space is used for business or if any floor space is rented. If an outbuilding (sheds, garages, farm building, shops, etc.) is located on your property and is used for business or is rented, it is also necessary to declare such. If the business ceases to exist for any reason, you need not declare this in subsequent years. However, informing the Listers of such a change may assist them in keeping your current assessment accurate.

Do not forget, if you have more than one property in Westfield make sure to use the SPAN (School Parcel Account Number) that is assigned to your Homestead parcel. If your Homestead straddles two or more towns, you need to file Homestead Declarations for each town the property is located in using the correct SPAN.

For further information, refer to the Vermont Department of Taxes website:  
<http://tax.vermont.gov>.

To reflect the unusual number of changes in ownership, the Town Tax Maps will be updated this year instead of waiting until 2023 per past policies.

The Tax Maps represent and give a visual interpretation of all the deeds and surveys filed with the Town land records. The acreage on the Tax Maps should be the same as in the Grand List. During the map updating process, the Listers try to identify any parcels where the acreage on the Tax Map does not match the acreage in the Grand List. The goal is for an accurate description and assessment of all parcels.

Respectfully submitted,

**Westfield Listers:**

Danny Young  
Scott Dunn  
Shelley Martin





## TOWN CLERK'S REPORT

Did you know these services are available at the Town Clerk's Office, Monday through Thursday 8 am to 4 pm?

- **Marriage Licenses:** Issuing, recording & making certified copies.
- **Birth Certificates:** Recording & issuing certified copies.
- **Death Certificates:** Recording & issuing certified copies.
- **Land Records:** Recording/copies of deeds, property transfers, mortgages, zoning permits & trusts.
- **Vault time:** Assist property owners, realtors, lawyers, appraisers & title searchers with land record searches, tax maps, tax bills & Lister cards.
- **Notary Services:** Free. Please bring identification. Please do not sign your documents before your arrival to the office.
- **DMV Renewals & Literature:** Issuing of temporary registration stickers for vehicles, trailers, four wheelers, boats and snowmobiles. You must have the white renewal form from DMV for our office to assist you. Check or Money Order required. Please no cash for DMV fees. There is a \$3 administrative fee payable to the Town.
- **Dog Licenses:** Issue licenses for dogs 6 months or older with current rabies vaccination and proof of spay/neuter by April 1 each year.
- **Property Taxes:** Pay your taxes by mail, in person or deposit them in the secure lock drop box next to the front door at the Town Clerk's office by 4:00 p.m. Tuesday, October 11, 2022 to avoid penalties. Checks or money orders are the preferred method of payment. You can also pay by credit card or e-check on the municipal website at [www.westfield.vt.gov](http://www.westfield.vt.gov).
- **Community Center Rental:** Rental applications are available at the Clerk's Office & the Town Website.
- **Assist other municipal departments such as:** Selectboard, Treasurer, Zoning Administrator, Lister's, Planning Commission, Constables, Health Officer, Justices of the Peace, Emergency Management, Auditors, Delinquent Tax Collector and School Board.
- **Elections:** Responsible for all Federal, State and Local elections for the Town of Westfield. You can vote by absentee/early ballot for every election or vote early at the Town Clerk's office prior to election day.

### 2021 Vital Statistics

Births: 6

Deaths: 12

Marriages: 2



If you need a copy a certified copy of a birth, death or marriage license a written application is now required by the state for identity protection. Contact the Town Clerk for more details.

Regrettably privacy and identity theft concerns have led to the omission of printed names from this report.



**Dog Licenses:** Dog license time is just around the corner. April 4, 2022 at 4 p.m. is the licensing deadline to avoid penalty. Please check your dog's vaccination records early to make sure they do not require a rabies vaccination before the April 4<sup>th</sup> deadline. There will be a **Rabies Clinic (for dogs and cats) on Saturday, March 19<sup>th</sup> at the Animal Doctor**, 9 a.m. to 12 p.m., 56 Eastern Avenue, Newport Center. This will be a curbside service Rabies Clinic. For your convenience, you may mail a check or put your payment in the drop box next to the office front door and your license and tag will be mailed to you. Dog license fees are: Spayed/Neutered \$9; Unaltered \$13 until 4 p.m. on April 4<sup>th</sup>. After April 4<sup>th</sup> fees increase to \$11 and \$17.

We are a phone call or email away! Be well and stay safe.

LaDonna Dunn, Town Clerk  
Karen Blais, Assistant Town Clerk

### DID YOU KNOW?

The VT Spay Neuter Incentive Program (VSNIIP) helps income challenged owners of cats/dogs neutered for \$27.00. The balance is funded ONLY by a \$4.00 fee added to the licensing of dogs which is mailed to the state by Town Clerks. For application, send a SASE: VSNIIP, P.O. Box 104, Bridgewater, VT 05034. Indicate if this is for a cat/dog or both.

VSNIIP is now at "0" funding due to dogs not being registered. Required by law, a rabies vaccination enables your dog to be licensed. While town offices may not be open to the public, dogs can be licensed. Call, provide the rabies certificate, include a check for that amount, and a SASE. **Rabies is in Vermont and is deadly.** Tractor Supply Stores are now holding monthly rabies clinics again! Call for their schedule.

**Licensing a dog:** 1) identifies your dog if lost 2) provides proof that your dog is protected from rabies in the event your dog is bitten by a rabid animal (but would still need immediate medical attention) 3) provides current proof of inoculation if your dog bites another animal/person, which could result in quarantine or possible euthanasia to test for rabies 4) helps support VSNIIP to address the over-population of cats and dogs in VT.



## EMERGENCY MANAGEMENT & SHELTER REPORT FOR 2021

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**Emergency Management Report:** There no incidents requiring action during 2021

**Westfield Community Shelter:** There were no events requiring action during 2021. The shelter volunteer group could use more volunteers. The group now has seven members. Another six or so volunteers would help to ensure enough hands are available should the shelter need opening. So, please contact us if you are willing to help. The current members would like to hold a training drill and we'd like to include any new interested members. Please contact the Town Clerk if you are interested in more information.

Respectfully submitted,  
Dan Backus, Coordinator

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### HITCHCOCK MEMORIAL MUSEUM & LIBRARY

1252 VT Route 100 ♦ Westfield, VT 05874 ♦ 802-744-8258

**Tuesday & Thursday Hours:** 1 p.m. to 6 p.m.

**Free wifi access both inside and outside the building ♦ No password required**

I feel like my words will be very repetitive of last year and may remain until our continuous Covid crisis significantly subsides. I am grateful that the Library has remained open despite circumstances. Although some activities were cancelled, once again we were able to host the Pumpkin Carving and Decorating event. It was an outside event with a very good turnout. I also received a number of treaters Halloween night, despite poor weather. A more modest group of kids and families attended the ornament and tree trim activities, but there were a few new faces.

I continue to work on organizing the many books and dvd's and creating study and work nooks. Still missing our Canadian friends and our school children who have been unable to attend after school programs once held here. We were lucky to receive a Covid grant, thanks to Carrie Glessner Young, and with this purchased two new laptops which I invite you to come and use.

Thanks again to Jay Focus Group for their annual donation towards library activities. This year I am seeking to implement some new activities such as a monthly game night-crafting events-book club...I am open to any input or ideas and suggestions.

On a personal note, I lost my dear Dad this past year, which has left a void in my heart and the community. Another loss to our town was the passing of Mary Lou Jacobs who also gave us years of service and friendship. They both will be greatly missed. Here's to a New Year of good health and peacefulness.

Sincerely,  
MaryLee Daigle  
Librarian



**WESTFIELD FIRE DISTRICT #1**  
1365 VT Route 100 ♦ Westfield, VT 05874

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TO: Westfield Fire District #1- Members

DATE: January 6, 2022

The following is provided as a breakdown of all items contained on the Westfield Fire District #1 financial reports for the period of 1 December 2020 through 30 November 2021.

**Assets**

Parcel ID 06-001-21 Property on North Hill – as listed on the Town of Westfield Grand List Tax Year 2020. The town changed the appraisal to \$133,100.00.

Balance Savings and Checking – \$76,452.09.

**Balance Sheet**

**Total Liabilities and Equity:**

\$75,550.40 a decrease of \$11,487.68 from last years \$87,038.08.

**Profit & Loss**

Significant items.

Income from fees at \$19,010.00 water bills paid by users.

The Professional Fees Accounting of \$50.00 was paid to a representative of the Community National Bank for auditing the books in January 2021. The reports are on file, there were no errors found or corrective actions to be taken.

Total expenses from Profit and Loss statement are \$26,036.99.

This amount makes up the real operating cost of the system as detailed on the statement. Equipment, materials, insurance, office supplies, postage, water testing, repairs, snow plowing, lawn mowing, electric, gas, phone, permit to operate.

**Income by Customer Summary**

The report shows all customers and amounts paid for the year of the report totaling \$19,010.00.

**Expense by Vendor Summary**

Most vendors listed are normal expenses for the system.

Daniel McAvinney \$31.53. These payments are for reimbursements or additional time; Upgrade Project supervision, mowing, or reimbursed purchases etc., beyond normal duties which are compensated at \$12.50 per hour.

**A/R Aging Summary**

There are six accounts on the A/R Aging Summary (Overdue Accounts). The total amount of \$5710.31 compares to \$4960.31 at the end of 2021.

Overdue notices are sent out monthly, late fees of 10% are now added soon after the bill is 30 days old.

The Fire District has been considering other forms of clearing up back balances including what steps need to be taken if need be, to turn off the supply of water to the home.

**Proposed Budget**

The 2022 Proposed budget is \$22,634.00; adjusted for current costs of the line items.

As noted at the bottom of the proposed budget the Income projection is \$23,040.00 based on all accounts paying and paying on time.

This report is respectfully submitted as a full accounting of the current financial standing of the Westfield Fire District #1 for the period of 1 December 2020 to 30 November 2021. If at any time, any member of the Fire District desires to see records of the system they will be made available for review. If you have comments or questions, please call me at 744-4039.

Kelly Bouchard

Treasurer/Tax Collector  
Prudential Committee

# NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT (NEKWMD)

224 Church St. • P.O. Box 1075 • Lyndonville, VT 05851

802-626-3532 or 1-800-734-4602

The NEKWMD finished 2021 by processing slightly more recycling compared to 2020 – 2,952 tons in 2021 compared to 2,882 tons in 2020. Significant increases in organics, cardboard, and scrap metal offset decreases in mixed paper. Most other material tonnages were at or slightly above 2020 amounts. Recycling markets were very strong for nearly all of 2021.

The District ended 2021 with a surplus of \$74,405.44. Revenues in 2021 were 22% above projections, while expenses were 13% above projections. The COVID19 pandemic did not disrupt our work schedule to any large degree in 2021. In fact, the main impact of the pandemic on District operations was to drive commodity prices to near record levels. Revenues for the sale of recyclables, the surcharge, grants, and recycling pick-up fees were the primary drivers for above average revenues in 2021. Fees used to generate revenues will remain mostly unchanged or decrease in 2022. The per capita assessment will decrease from \$0.94/person to \$0.84/person, the surcharge will remain the same at \$24.99, and hauling fees will remain unchanged at \$49 and \$33/stop for facilities and schools, respectively.

There were no additions or subtractions to the District membership in 2021. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2022 with a proposed budget of \$846,615.50 – an increase of 4.6% compared to 2021.

The NEKWMD was staffed by nine full-time and three part-time employees in 2021. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 47,600 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

## NEKWMD Executive Committee

### WESTFIELD RECYCLING CENTER TRASH AND TIRE DISPOSAL FEE SCHEDULE

*Located at the Westfield Town Garage: 757 VT Route 100*

**Hours: Saturday 8 a.m. until Noon**

Trash & tires may be disposed of **ONLY** during Recycling Center regular business hours.

CAMERA  
SURVEILLANCE  
OPERATIONAL  
24/7

#### **TRASH DISPOSAL PRICING**

**(effective March 1, 2020)**

13 Gallon White Trash Bag.... \$2.00/bag

30 Gallon Trash Bag..... \$3.50/bag

50 Gallon Trash Bag..... \$4.50/bag

Bulkie trash items such as couches, chairs, mattresses, box springs and furniture are accepted with price negotiated by Recycling Attendant. Check before dumping.

#### **TIRE DISPOSAL PRICING**

14", 15", 16" & 17" tires without rims... \$4.00

14", 15", 16" & 17" tires with rims..... \$6.00

Larger tire sizes are accepted with negotiated pricing. Sorry, no longer accepting tires from commercial accounts.

**SEE PAGE 26 FOR A LISTING OF ACCEPTED RECYCLABLES**



## NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION (NVDA)

36 Eastern Ave., Suite 1, P.O. Box 630 ♦ St. Johnsbury, VT 05819-0630

Phone: 802-748-5181 ♦ Fax: 802-748-1223

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To the Voters of Westfield:

The Northeastern Vermont Development Association (NVDA) has long been a regional advocate for stronger communities and vibrant local economies. As the state's only combined regional planning and economic development organization, we are uniquely suited to effectively serve the municipalities and businesses of the Northeast Kingdom.

This year, we are once more requesting dues from our member communities. These funds are critical as they allow our team of professionals to provide direct technical assistance to the 50+ municipalities and the many businesses in our region. Municipal contributions also allow us to leverage other state and federal funds for our region.

While local governance becomes more complex, our talented team staff is there to assist our member communities. Throughout 2021, we remained focused on the challenges presented by COVID while seeking opportunities to aid in regional recovery. We quickly mobilized to help all local governments secure ARPA funding and connected businesses and communities to other state and federal recovery resources. Our regular services continued as well, including:

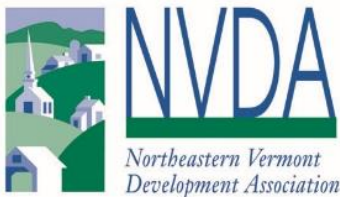
- Land use planning & regulation – town plans and bylaws, and technical assistance for local officials;
- Transportation studies, Infrastructure inventories, and Project planning;
- Digital mapping and GIS services;
- Grant writing and administration for community and regional projects;
- Direct business support, referral services, and lending to employers in our region;
- Energy planning and water quality planning to help communities meet evolving statutory requirements;
- Local emergency planning and hazard mitigation planning;
- Brownfield assessments and planning;
- Economic development activities to grow and strengthen businesses in our region;
- Municipal education and training opportunities for local officials.

How have we served your community? In 2021, NVDA assisted the Town of Westfield with emergency planning and preparation and provided COVID 19 information to local officials. Our transportation planning staff provided technical assistance on the Grants in Aid program to promote the use of erosion control in road maintenance.

NVDA's municipal dues have remained level *since 2016* at \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$500. We take great pride in providing professional services to the communities and businesses of the NEK, but next year an increase is expected so we may continue providing a high level of service. We take pride in keeping communities aware of new opportunities through our e-newsletter and social media. Contact us at [tgonyaw@nvda.net](mailto:tgonyaw@nvda.net) to receive our e-newsletter and like us on Facebook.

Sincerely,

David Snedeker  
Executive Director



## VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

89 Main Street, Suite 4 ♦ Montpelier, VT 05602

Phone: 802-229-9111 ♦ Fax: 802-229-2211

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*Serving and Strengthening Vermont Local Government*



**About the League.** The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports).

**Member Benefits.** All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. During the past year, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature, state agencies, and the federal government**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to respond to the pandemic, address road and bridge repair, tackle cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and ensure the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities. This federal partnership was instrumental in securing more than \$200 million in local pandemic aid through the American Rescue Plan Act, and ensuring it reached every city, town, and village in Vermont.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help them carry out the important work of local government. For a comprehensive list of member benefits and services, please visit [vlct.org/memborguide](http://vlct.org/memborguide).

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).**



## Communications Union District Annual Report for 2021

We are excited to share the progress we've made towards bringing high-speed internet to the 50 member towns of NEK Broadband. Our pilot project in Concord, Waterford and Lunenburg will offer 100 Mbps symmetrical service or higher to 342 addresses in late 2021 and early 2022. We've received additional state and federal grant funding and are finalizing plans for a full-length construction season beginning the spring of 2022.

The organization has matured with the addition of three key partners. The National Rural Telecommunications Cooperative (NRTC) is experienced in design, construction management, and materials procurement. Waitsfield Champlain Valley Telecom (WCVT) will be our network operator and internet service provider. WCVT brings over a century of experience in telecommunications and provides all the modern services customers expect. Mission Broadband serves as an advisor and adjunct staff.

### Who We Are:

A Communications Union District (CUD) is a municipal entity made up of multiple towns. Our district is building fiber-optic based internet access that has a capacity far beyond most current services available. Each town appoints at least one representative to our Governing Board, which has chosen to develop a publicly-owned network.

**Member Towns:** All but these five towns in the Northeast Kingdom (Caledonia, Essex and Orleans counties) have joined the district: Granby, Jay, Lemington, Norton, Victory. Wolcott in Lamoille County is also a member.

**Project Plans:** The overall project will require roughly \$140 million and take at least five years to complete. Funding will be through grants and municipal revenue bonds, as well as income from subscribers. The team is establishing technical standards as well as analysis of all locations and their current internet access. Utility pole surveys are in progress, fiber optic cable has been ordered, and we will be ready to continue construction in the spring of 2022.

**Grants Received:** NEK Broadband has received three different federal grants totaling \$1,045,000 for the Concord-Lunenburg-Waterford project, which began construction in November, 2021. We have been awarded almost \$7 million for designing the entire network, hiring additional staff and preparing for the 2022 construction season. Smaller grants were received from Vermont Community Foundation, Northeastern Vermont Development Association, Northern Community Investment Corporation, and Northern Enterprises.

**Obligations:** Community National Bank Letter of Credit (\$3.5 million); Northern Enterprises loan (\$80,000)

Respectfully,

*Evan Carlson, Board Chair, Sutton Representative  
NEK Broadband*

**Residents can sign up to receive regular general updates and, in the future, information about when service will be available at specific locations at:**

**[get.nekbroadband.org](http://get.nekbroadband.org)**

## Budget Summary

### 2021 Budget to Actual (Projected)

	Budget	Actual
Total Income	\$93,700	\$3,087,767
Total Expenses	\$90,350	\$1,353,932
Total Capital Investment	\$5,360,000	\$945,000
Annual Net Cash Flow		\$788,835

### 2022 Proposed Budget

Projected Surplus from 2021	\$788,835
Grants	\$25,000,000
Net Operations Revenue	-\$52,900
<b>Total Income</b>	<b>\$25,735,935</b>
Administrative Costs	\$495,000
(Pre) Construction Costs	\$25,000,000
<b>Total Spending</b>	<b>\$25,495,000</b>

## UPPER MISSISQUOI & TROUT RIVERS (UMATR)

### Wild and Scenic Committee

2839 VT Route 105 • East Berkshire, VT 05447

Phone: 802-393-0076 • Email: [info@vtwsr.org](mailto:info@vtwsr.org)

Website: [www.umatrwildandscenic.org](http://www.umatrwildandscenic.org)

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Dear Residents of Westfield,

The Upper Missisquoi and Trout Rivers (UMATR) Wild & Scenic Committee strives to protect, enhance, and encourage enjoyment of our beautiful rivers. Designated as Wild and Scenic in 2014, 46.1 miles of the Upper Missisquoi and Trout Rivers in Westfield, Troy, North Troy, Richford, Berkshire, Enosburgh, Enosburg Falls, and Montgomery are protected. Our Committee is made up of appointed representatives from each of these 8 municipalities, as well as our great partners.

While continuing to adapt to what may be our new normal, UMATR is proud to report on the great things we accomplished during 2021. We were able to adjust or to safely hold many of our regular events, and we were able to support 15 great projects in our towns and region with \$61,864.04 in grant funds. In Westfield, \$5,000 of those funds were granted for a culvert replacement on Loop Rd to improve the water quality of our rivers. We are so pleased to partner with our towns to simultaneously improve necessary infrastructure while also protecting or improving our rivers. We look forward to seeing the projects that our towns will complete with our Town Infrastructure grants in 2022.

In addition to grant funding, we hosted a variety of community events during this year. For our Wild & Scenic Solstice event, we created a region-wide, self-guided online tour map - a resource that is still available on our website ([vtwsr.org/explore](http://vtwsr.org/explore)). For the event, we also had activity stations set up in some of our Wild and Scenic towns, where community members could participate in experiences like Bugworks, Intro to Canoeing, Let's Go Fishing, and games and crafts! We want to thank all those who participated in this unique event, and we look forward to providing more events like this in the upcoming year.

We also got folks out on and along our rivers last year: at our annual snowshoe events, led by our County foresters; our Paddle and Picnic; two river clean-up events; the Paddle-Pedal; and several guided canoe and kayak lessons and tours. In Westfield, we hosted one of our youth kayak trips: our "Summer Days on the River" provide guided trips and an included lunch along different parts of our rivers. Our Westfield to Troy trip allowed 7 young people to practice paddling skills, and learn how to navigate on rivers safely and with respect to our environment. We are excited to bring more community events to our rivers in 2022 and hope to see you out there!

Respectfully submitted by your representatives to the W&S Committee: Jacques Couture & Ellen Fox, and our Executive Director, Lindsey Wight. Please contact us with any questions or comments.



## APPROPRIATION REPORTS

### AMERICAN RED CROSS (Requesting \$500)

32 N. Prospect Street ♦ Burlington, VT 05401

1-800-464-6692

On the web: [www.redcross.org/nhvt](http://www.redcross.org/nhvt)

Orleans County Service Delivery July 1, 2020 - June 30, 2021

#### Disaster Response

In the past year, the American Red Cross has responded to **8 disaster cases** in **Orleans County**, providing assistance to **12 families**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe. City: Barton, 1 disaster & 1 individual; Glover 1 disaster & 2 individuals; Holland, 1 disaster & 1 individual; Jay, 1 disaster & 3 individuals; and Newport, 3 disasters & 14 individuals.

#### Service to the Armed Forces

We proudly assisted **10** of **Orleans County's Service Members, veterans, and their families** by providing emergency communications and other services, including counseling and financial assistance.

#### Blood Collections

During the last fiscal year, we collected **1,098 pints** of lifesaving blood products at **36 drives** in **Orleans County**.

#### Training Services

Last year, **248 Orleans residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

#### Volunteer Services

**Orleans County** is home to **6 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization. work.

Sincerely,

Rachel Zellem  
Development Specialist



## Every Solution Starts Somewhere.



**VERMONT 2-1-1** is a valuable 3-digit phone number to remember for information about health, community, and human services in your community and throughout the state. At Vermont 2-1-1, callers will speak with specialists who problem solve and make referrals to the appropriate local and state government programs and services, or community-based organizations, support groups, and other valuable resources as needed.

#### Dialing 2-1-1:

- is a local call from anywhere in Vermont for accurate, updated information from a database of over 850 agencies and organizations
- provides free, confidential telephone assistance 24 hours a day, 7 days a week
- enables live translation services for non-English speakers
- provides access for persons who have special needs
- provides the ability to transfer emergency calls to 9-1-1 when necessary



## **BIG HEAVY WORLD FOUNDATION, INC. (Requesting \$250)**

P.O. Box 428 ♦ Burlington, VT 05402-0428  
802-865-1140

On the Web: [www.bigheavyworld.com](http://www.bigheavyworld.com); email: [jim@bigheavyworld.com](mailto:jim@bigheavyworld.com)

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Big Heavy World is a volunteer-run independent statewide music office and archive of Vermont-made music, working to inclusively promote and preserve all kinds of music made across Vermont. Its work is designed to serve all Vermont musicians, inclusive of artists of all styles in every Vermont town. The organization was founded in 1996 and manages many ongoing and special projects that make Vermont's music community and economy stronger, while reminding everyone how talented and meaningful to us our creative Vermonters are.

Artists from all across Vermont are invited to be a part of our work. We manage an archive that currently holds about 5,000 Vermont-made recordings; a community radio station that plays original Vermont-made music 24/7 between its volunteer DJs; a website about Vermont's music sector; and a new award-winning tiny museum of Vermont music history.

In the past year we produced radio, streaming, and on-demand programming that aided our community and documented the cultural impacts of COVID-19; created a landmark-scale photo mural of Vermont artists with a soundtrack commemorating the pandemic experience of Vermont's music community; returned blues legend Big Joe Burrell's instruments to Vermont for public exhibit; secured USDA support for a statewide music sector directory and alliance-building project; worked with funding from our natural heritage area to help high school students explore the history and value of teen-led cultural centers in Vermont; won a broadcasting award for our ACCD-supported Vermont music promotion project, #HEARVT; collaborated with attorney Cindy Hill to launch a blog dedicated to helping Vermont-based artists with music law topics; and hosted dozens of Vermont-based artists on our weekly local music radio program and podcast. These resources are meant to serve the original musical artists of your region and are all produced with a volunteer crew. The organization continues to participate in the Vermont Creative Network and the Heritage Area Programming Advisory Committee of the Champlain Valley National Partnership.

We hope our grass roots work makes you proud of Vermont's can-do spirit and our extraordinary arts community, of which you and the musicians of your town are a part. Thank you for considering this request for \$250 to support the operating costs of Big Heavy World in the coming fiscal year (our 25th); we are deeply grateful for your support.

Sincerely,  
James Lockridge, Executive Director

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## **FELINES & FRIENDS FOUNDATION (Requesting \$100)**

P.O. Box 1316 ♦ Newport, VT 05855  
802-323-4793

On the Web: [www.FFFVT.org](http://www.FFFVT.org)

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Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.



We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible, we also assist low-income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters and local adoptions; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated over 3,500 cats mostly in Orleans County, including more than 50 in Westfield. The approximate expense per each cat is \$75 for a total value of service to date to Westfield of \$3,900. We've also done extensive work in the surrounding towns of Lowell, Jay, Troy, North Troy and Newport Town.

We are seeking an appropriation of \$100 to continue this work in 2022.

Thank you for your consideration,

Connie Knaggs  
President, Felines & Friends Foundation

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## **FIRE DEPARTMENTS**

### **MONTGOMERY FIRE DEPARTMENT (Requesting \$4,000)**

P.O. Box 356 ♦ Montgomery Center, VT 05471  
Fire Station Phone: 802-326-4555 or Emergency: 911

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#### **State of The Fire Department 2021**

As of December 29, 2021 the Montgomery Fire Department responded to a total of 88 calls (up 20 from 2020), continuing the trend of increasing call volume. A large number of these calls were agency assist, first response or lift assist calls.

The current roster stands at 17 members. Our team has adapted well to the ever-changing demands of the community during an ongoing health crisis. 5 members attended training and received certification as "Emergency First Responders" to help provide faster response times to our community during medical emergencies. The training was hosted by Enosburg Ambulance Service and proved by the Vermont Department of Health. With the community now contracting ambulance services, this returns our department to the old "fast squad" model of years past, before Montgomery had an ambulance. Our goal is to provide basic lifesaving skills and stabilize patients as needed before the ambulance arrives and assist in moving and loading the patient once EMS is on scene.

Another member completed and passed their Vermont Fire Academy Firefighter I Course this year and is now pro-board certified. This brings our roster to 7 pro-board certified Firefighter I or Firefighter II members!

2021 saw the return of the 4<sup>th</sup> of July parade and in-person chicken BBQ fundraiser. With so much uncertainty about attendance we decided to order chicken based on our 2019 attendance numbers and quickly sold out of 350 chicken dinners. We apologize to anyone who was turned away without dinner and we will be better prepared next year! It was, however, really nice to see the community come together once again after so much time keeping distant. The large attendance was definitely a sign that people were ready to get back to some sense of "normal".

Thank you,

Doug Kopacz, Chief Montgomery Fire Department

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## **Westfield Demographics** **Some Fun Facts from 2021**

- First recorded land records: 1802
- Registered voters: 460
- Size of Town: 40.1 square miles
- Miles of roads: 22.73
- Homesteads: 181



- Population: 534 (2020 Census)
- Registered Dogs: 149
- Taxable parcels: 455
- Number of pages recorded in land records: 953

**05874**

## **TROY VOLUNTEER FIRE DEPARTMENT, INC. (Requesting \$28,974.77)**

P.O. Box 51 ♦ Troy, VT 05868  
Fire Station Phone: 802-744-2231 or Emergency: 911

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As we are still in somewhat difficult times with the current pandemic, the Troy Fire Department continues to operate at full capacity and strive to provide the Towns of Troy and Westfield with top notch fire and emergency services. In 2021 we responded to 41 emergency incidents.

Our Membership is solid with 32 trained members. We continue to hold different trainings and exercises "in house". State and regional trainings have started being offered again, so some members have taken advantage of attending those trainings as well. Members also spend much time making sure all our equipment is in excellent operating condition.

In August of 2021, we began experiencing some electrical issues with our 1991 aerial ladder truck. After analyzing the issue and getting all the information and pricing on the repair, it was quickly determined it would cost much more than what the truck was worth. We then decided to start looking for a "new to us" aerial. In September we purchased a 2000 Seagrave Apollo 105' Tower/Ladder. The truck having low hours and miles, has made this truck a great, reliable asset for our department. It will absolutely be beneficial to our towns and communities.

We want to take a second and ask all our residents to help us out with clearing branches and trees in your driveways so we can access your properties in the event of a fire or an emergency. Our trucks are large, and the extra clearance would be greatly appreciated.

In past years the Vermont State Police has been providing free dispatch services to EMS and Fire Departments. Unfortunately, they are no longer able to do this. Newport City Police will begin providing our dispatch services in 2022. The annual cost for the service for 2022 is \$3511.63.

For the year 2022, we are asking for \$28,974.77. This is an increase of \$1755.82, which represents one-half of the cost for dispatch services.

We would like to thank our community for the continued support and donations that we have received throughout the year. It is greatly appreciated!

Thank you,  
Bobby Jacobs, Chief

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## **GREEN MOUNTAIN FARM-TO-SCHOOL, INC. (Requesting \$900)**

115 Second Street ♦ Newport, VT 05855  
802-334-2044  
On the Web: [www.GMFTS.org](http://www.GMFTS.org)

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Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over **10,000 students** at schools across Northern Vermont. Over the years, your support has helped us distribute over **\$2.8 million in local food** to partners around the state, serve over **18,000 free meals to children**, produce over **28,000 pounds of fresh produce** for school cafeterias, take students on hundreds of farm field trips, and conduct hundreds of in-class workshops. This past year, in response to the pandemic, we also **distributed 52,815 free restaurant meals** in the NEK with partnership from VT Everyone Eats to address rising food insecurity in the NEK.

### **Major accomplishments from the last year:**

- While school was in session, Farm to School (FTS) Coordinators reached **2,215** students at **15** schools with **321** garden workshops, **329** in-classroom workshops, **53** taste tests, and **3** farm field trips.
- Distributed **\$469,208** worth of local food from **51** farms and producers to **85** schools, retailers, restaurants, food shelves, and other institutions through our food hub, Green Mountain Farm Direct.
- Served **4,210** free COVID safe to-go meals to children from the Lunchbox food truck in the summer of 2021. Distributed **474** pounds of fresh produce from community gardens to families receiving free meals from the Lunchbox.



We are deeply grateful for the support from Westfield in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Sincerely,  
Catherine Cusack, Executive Director

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## GREEN UP VERMONT (Requesting \$50)

P.O. Box 1191 ♦ Montpelier, VT 05601-1191

802-229-4586 or 1-800-974-3259

Email: [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) ♦ On the Web: [www.greenupvermont.org](http://www.greenupvermont.org)

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GREEN UP VERMONT  
[www.greenupvermont.org](http://www.greenupvermont.org)

**Green Up Day**  
**May 7, 2022**



**Green Up Day on May 1, 2021** was a huge success thanks to nearly 22,000 volunteers statewide who Greened Up. The infographic shows that all your hard work to beautify Vermont is needed and that it makes where we get to live, work, and play a very special place. As one of Vermont's favorite holidays, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont environment.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship.

Along with Green Up Day, we work year-round to further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. Thank you for your support of this crucial program that takes care of all our cities and towns.

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) 229-4586

## **HAZEN'S NOTCH ASSOCIATION CAMPSHIP FUND (Requesting \$0)**

P.O. Box 478 ♦ Montgomery Center, VT 05471

Phone: (802) 326-4799 ♦ On the Web: [www.hazensnotch.org](http://www.hazensnotch.org)

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Dear Westfield Voters,

We are very grateful to the voters of Westfield for their support over many years. We will not request an appropriation for 2022. The campership fund received a large bequest a year ago.

Sincerely,

Rolf Anderson  
President



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## **JAY AREA FOOD SHELF (Requesting \$500)**

1036 VT Route 242 ♦ Jay, VT 05859

802-988-2996

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Sincere thanks to the voters of each town for the voted appropriation at Town Meeting 2021. A very special thanks to everyone who donated time, food and money to the food shelf. With the continued support & generosity from area community members, the food shelf can continue to serve many people in the area when they need a little help.

For information, whether you qualify for the food shelf program, or the USDA Commodities, please visit the food shelf site in the Jay Municipal Building, on Thursday during operation hours of 9 am to noon or email [kim.lucier1961@gmail.com](mailto:kim.lucier1961@gmail.com).

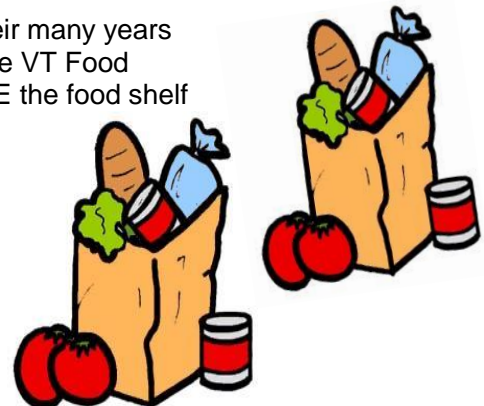
For those who wish to make a donation of money, you can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk's Office, 1036 VT RTE 242, Jay, VT 05859 or online via PayPal thru the Jay Focus Group - [www.jayfocusgp.com](http://www.jayfocusgp.com).

Thanks to all who helped make the program a success. A special thanks to Berry Creek Farm for the 2021 season in kind donations. Many thanks to those individuals/businesses/organizations who did food drives and/or donated food directly to the Food Shelf and to the many individuals/businesses/organizations for their generous donations, which included Kneeland Masonry, Mallinckrodt Pharmaceuticals, Verisk Analytics, Hannaford, Jay Focus Group, Intershack, and the Towns of Jay, Troy, and Westfield.

Thanks to your help in 2021 The Jay Area Food Shelf served approximately 550 people in the towns of Jay, Lowell, North Troy, Troy & Westfield.

Many thanks to the First Congregational Church of North Troy for their many years of service as the 501(c) 3 for the Jay Area Food Shelf. In order for the VT Food Bank to sell and transport to the Jay Area Food Shelf, they REQUIRE the food shelf to align with a 501(c) 3. In order to keep our donation funds used exclusively for the Jay Area, the Jay Focus Group will fill this role until such time as another 501(c) 3 is found.

Thank you,  
Kim Lucier, Director





## **JAY FOCUS GROUP (Requesting \$200)**

On the Web: [www.jayvt.com](http://www.jayvt.com)

**The Jay Focus Group, a 501(c)3 Non-Profit, requests an appropriation of \$200.00 towards operating expenses from the Town of Westfield.** The Jay Focus Group is thankful for the continued support of the Town of Westfield. The Jay Focus Group serves the greater Jay area & Orleans County by raising funds through events, fundraisers and donations. In 2021 we were able to distribute \$11,000 to organizations and individuals with Scholarships, Annual Donations and Special Needs which included funds received and funneled (\$1750) to the Jay Area Food Shelf from individuals, businesses and charitable organizations.

We invite you to visit us often for updates on all our activities, find out who we are, what we do, how you can help by volunteering and/or with a donation via our website [www.jayfocusgp.com](http://www.jayfocusgp.com).

Covid and lack of volunteers forced us to cancel our annual Jay Summer Fest normally the 2<sup>nd</sup> Sat of August. We did organize our "2<sup>nd</sup> Annual Super Tag Sale" at a member's home and in 5 days, we cleared \$6100.... more than what Jay Summer Fest normally brought in with multiple fundraising events. People so generously cleaned out their basements and attics and donated to our cause. We cannot thank them and those who attended this event enough for their generosity. We also collaborated with The Jay Community Recreational Centre to bring back Jay Oktoberfest and we were able to have our Cow Plop that raised \$1800 for our Scholarship Fund. Once again, we were delighted to sponsor Halloween activities in Westfield and Jay. We added one more feel-good event this year, inviting residents in Jay & Westfield to enter our Holiday Home Decorating Contest. We hope to expand the contest to residents of Lowell, North Troy & Troy in 2022.

**Please do visit [www.jayfocusgp.com](http://www.jayfocusgp.com) for updates on 2022 events:**

- Leprechaun Romp on the Jay Community Recreational Centre, March 6<sup>th</sup> thru 20<sup>th</sup>
- Annual Easter Egg Hunt on the Jay Community Recreational Centre, April 8 thru Easter
- 3<sup>rd</sup> Annual Super Tag Sale Plus Fundraiser June 23<sup>rd</sup>, 24<sup>th</sup>, 26<sup>th</sup> – taking donations starting early May
- 7<sup>th</sup> Annual Jay Oktoberfest benefits the Jay Community Recreational Centre & Jay Focus Group Sept 17<sup>th</sup>
- Holiday Home Decorating Contest, Date TBA
- Annual Town of Jay Tree Lighting/Caroling/Santa Visit, normally 2<sup>nd</sup> Friday of December



Jay Focus Group monthly meetings, pre and post Covid, normally the 3<sup>rd</sup> Thursday of the month, 6:00 pm, Jay Town Hall. If you have ideas for events/ fundraising, have experience writing grants, are willing to help find sponsors and/or sponsor our events, are willing to help at an event or have an organization in need please do contact us for information: email [jayfocusgp@gmail.com](mailto:jayfocusgp@gmail.com), visit [www.jayfocusgp.com](http://www.jayfocusgp.com).

We appreciate and are humbled by the scope and generosity of our Sponsors - Individuals, Local Businesses, Foundations and Corporations. A great big "thank you" to everyone who volunteered their time and energy, sponsored and attended our events. We all feel blessed to be part of this great organization, and the great Northeast Kingdom. Like us on Facebook.

Respectively submitted by:

Peggy Loux – Executive Director and Secretary; Sally Rivard – President; Kellie Flanders – Vice President; and Denise Rossignol – Treasurer & Grant Writer

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## **JAY PEAK POST NO. 28, INC.-AMERICAN LEGION (Requesting \$250)**

254 Dominion Avenue ♦ North Troy, VT 05859-9701  
802-988-2861

First on behalf of Jay Peak Post #28 members, (Legionnaires, Auxiliary and Sons of the American Legion) we wish to thank you for your support of the American Legion. The appropriated funds provide the means of the Post to purchase flags and markers for replacement near a veteran's headstone in neighboring cemeteries. We also rely on these funds to replace American service flags that fly at the Post flag park, support Memorial Day Observances and defray operational costs.



In Appreciation,  
Stephen A Russell

## MEAL SITE (Requesting \$1,000)

### TROY AND AREA LIONS CLUB

Community Center: 59 North Hill Road ♦ Westfield, VT 05874  
802-744-6839 (Denny Lyster) ♦ 802-744-5466 Community Center Phone



The Westfield Senior Meal Site resumed operation on Thursday, July 8, 2021, after more than a year's hiatus due to the Covid-19 pandemic. The community response was good, but with the difference that more takeout meals were being requested and fewer people were staying for the meal. Still, the total meals served were at the same level as pre-pandemic, with an average of 23 sit downs and 13 take outs for each meal. The comradery among the early card players, the after-dinner bingo players and those who stayed for the meal, made the efforts of our volunteer cooks and helpers worthwhile. It's not just about the food!

We have a strong group of volunteers, some who are scheduled and some who are on call. However, our volunteer cooks are being strained, particularly during the winter months when some are lost to warmer climes. **If you have ever cooked for a large family gathering YOU are ready to be one of our volunteer cooks. We need you.**

Let's look forward to a 2022 with cheer.



**We need you.**

EXERCISE  
GROUP

## **ARTHRITIS FOUNDATION EXERCISE PROGRAM**

**FREE exercise class to help prevent or reverse osteoporosis**

**New Participants:** Due to Covid-19 challenges, please call before first session to make sure group is meeting.

**Offered Every Tues./Thurs. 10:30 a.m. – 11:30 a.m. at the Westfield Community Center (before the meal site) or Tuesdays 10:30 a.m. – 11:30 a.m. at the Jay Community Center**

**Classes** consist of a variety of exercises to improve balance and increase strength. Participants start out using very light weights which are gradually increased as strength develops (weights provided). Retired and Senior Volunteer Program (RSVP) has implemented over 100 classes across the state.

**Benefits:** Increase bone density, which decreases chances of fractures; improve balance; increase strength; increase energy and feeling of well-being; and it's FUN!

**Contact: Maureen McGuire at: (802) 673-9978 or email: mamcguire77@gmail.com for more information.**

## MISSISQUOI RIVER BASIN ASSOCIATION (Requesting \$300)

2839 VT Route 105 ♦ East Berkshire, VT 05447  
802-393-0076

Email: lindsey@mrba.com ♦ Website: www.mrbavt.com

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The Missisquoi River Basin Association (MRBA) is a non-profit organization with a focus on water quality. We are able to maximize our impact throughout the watershed thanks to our dedicated volunteers, including school groups, teachers, paddlers and farmers, to name just a few. We have been working with community members since 1996 to identify and address issues that affect water quality in the Missisquoi River and its tributaries.

### **MRBA Projects and Programs:**

**Ecological restoration, streambank stabilization, and river clean-up efforts:** MRBA volunteers have dedicated over 21,500 volunteer hours to plant trees, stabilize streambanks, and clean up trash along our waterways. MRBA staff and volunteers helped plant trees as part of an impressive landowner-led project along the Missisquoi River in Westfield in May 2021.



**Water quality sampling:** Throughout the summer of 2021, we collected water samples at four locations in Westfield to assess the impacts of two water quality improvement projects on phosphorus and nitrogen concentrations in tributaries to the Missisquoi River.

**Assisting farmers and landowners:** We work to reduce streambank soil erosion and filter field runoff by planting trees in riparian buffer areas, installing water bars or lining culvert outlet basins, and seeding down areas of bare earth.

**Educational programs:** We provide hands-on educational opportunities to students with our watershed model, rainfall simulator, and Bugworks program. In 2021, MRBA staff and summer interns tended and improved the edible rain garden at the Jay/Westfield school. Signage is on-order to help the garden be an even more useful teaching tool.

We respectfully request the Town's support of MRBA through a \$300 donation so that we may continue to serve our community with these programs. Your donation will help us meet our overhead expenses (i.e. rent, telephone, internet, postage, newsletters) which amount to over \$12,000 annually and which are virtually impossible to cover through grant funding.

Your support of our organization in past years is so greatly appreciated and the funds have been put to good use. We thank you very much for your consideration of our 2022 request.

Sincerely,

John Little  
MRBA Chair





## MISSISQUOI VALLEY AMBULANCE SERVICE, Inc. (Requesting \$34,294)

1390 Cross Road ♦ Jay, VT 05859

802-988-1098

Email: missisquoivalleyambo@gmail.com

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In 1977 Missisquoi Valley Ambulance Service (MVAS) was incorporated – full of eager volunteers ready to help their community members out at any given time. Since that time a lot has evolved in Emergency Medical Services (EMS) and at MVAS. Technological advancements have made equipment safer for use and has increased the scope at which EMT's and Paramedics can provide care to those who call for their help – yet it also is much more expensive to obtain, maintain and upgrade. Education has become more structured with a core curriculum and continuous education requirements to be fulfilled throughout an EMS providers career, something that can be both expensive and time-consuming outside of the day to day “being on call and saving lives” that they have signed up for. Societal culture has also evolved from one of being volunteer driven to something less focused on volunteerism and more focused on survival – limiting the number of individuals who are both willing and able to commit to being available to cover “on call” hours for free or lower wages.

All of these changes have impacted MVAS operations greatly throughout those many years. MVAS has worked hard to limit the effect on our community taxes by only asking for minimal appropriations to keep them afloat, all while moving forward - obtaining cardiac monitors, IV pumps, electric stretchers and advancing to a Paramedic level service – providing the highest level of care available in the NEK to our community members. We have used our own staff life skills to help evolve the ambulance bay to more than an old garage to house the ambulance, but to also provide a kitchenette, small bathroom with shower, lounge, and office space. And in more recent years we have become a “paid” service instead of a “volunteer” service to try and help retain staff for daytime coverage.

Though MVAS has had many challenges throughout the years a pivotal point has come to fruition this year – There has been a very blunt series of questions: “IF” current challenges can be overcome and what that looks like, “IF” the towns are able to help move this service forward and “IF” they are not what will the Service MVAS be able to provide if able to provide at all.

MVAS is currently facing three large challenges that will either “Make or Break” their ability to provide services to the towns they serve: Jay, Lowell, North Troy, Troy and Westfield.

### 1.) Staffing and retention of current staff.

A week in EMS consists of 336 “working hours”, this provides a crew of two certified providers to respond in an ambulance when a 911 call is dispatched per CMS requirements. Below is a chart reflecting wages at other EMS agencies surrounding us – those organizations pay their staff those hourly wages 24/7. MVAS currently wages are also listed – those are “daytime” hourly wages, and staff are paid \$5/hour at night (6p-6a) unless they go on a 911 call. We are not only below hourly wages but also do not provide full pay at night. All of these other services also provide benefits as you would find with other employment options – MVAS does not.

Certification Level	A	B	C	D	E	MVAS
EMR						\$12.00
EMT	\$15-16	\$15.50 +	\$14	\$14.00	\$14.00	\$13.00
AEMT	\$16-18	\$16.50 +	\$16.00	\$16.50	\$15.00	\$14.00
Paramedic	\$18-20	\$20.00 +	\$19.00			\$19.00

-There is a large number of EMS providers who LIVE within the service area but work full time these other agencies. Increasing wages and providing those wages 24/7 will be costly and increase our payroll nearly double of previous years – this does not ensure retention or recruitment, but we are hopeful that some of our newer providers will stick around in part because of it.

## 2.) Equipment maintenance and upgrades.

Both the cardiac monitors and Ambulances need to be replaced in the very near future. These had not been previously budgeted for as other ongoing debts and financial woes have been priority to keep operations going.

- The cardiac monitors are old, and they are not being supported by the distributor after January 2022. Cardiac monitors are part of the essential equipment that providers use daily to determine various heart problems – and then treat them accordingly before you even get to the hospital, saving “time and tissue”. The accepted average life of such medical equipment is seven years, and these monitors have far exceeded that.
- The Ambulances (2009 & 2013) have also been put through the ringer – both well over a hundred thousand miles on them, not only bringing our community members or those in need to the hospital, but also ensuring they make it safely to tertiary care hospitals. These have served us well, and may be able to limp along a little longer – but both units are frequenting the auto shop more consistently due to wear and tear. The EMS industry standard for ambulance replacement is five years.

## 3.) Outstanding IRS debt –

MVAS leadership since 2016 has been whittling away at an absurd IRS debt (\$100,000 down to \$60,000) that was left behind from past MVAS leaders. This has not only prevented our ability to advance on the previous two challenges (while other ambulance services continued to move forward with the times) but it also cost MVAS their 501(C)3 tax exemption benefits.

You may wonder what is on the horizon for MVAS and its members. Currently MVAS leadership is working closely with town leaders to explore all options available to assist in staff retention, equipment maintenance, and the continuance of day-to-day operations with the least negative financial impact on the communities it serves. Large scale fundraisers are being planned for 2022 to help with equipment costs and MVAS leadership has been working with an experienced Grant writer for any grants that are found beneficial to apply for. MVAS is also going to offer Monthly or Quarterly Vermont Emergency First Responder course to our communities to provide first aid and CPR training, along with information on First responder services in the area. Along with the continued support of community events that MVAS attends staff looks forward to engaging with our communities as much as possible during any opportunity that arises. MVAS leadership recognizes that these are ongoing issues and they are working on a plan that will continue to progress the agency and enhance its ability to retain staff and move forward with strong EMS providers, who are skilled and proficient in their scope of practice and also dedicated to an EMS agency that continues to treat them well and support them at every opportunity. Investing in our people and our patients will allow MVAS to support its communities to the best of its ability.

Jennifer Piette, Paramedic  
President



Missisquoi Valley Ambulance Service  
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**NORTHEAST KINGDOM COMMUNITY ACTION, INC.–NEKCA (Requesting \$300)**

71 Seymour Lane ♦ Newport, VT 05855  
802-334-8224

*NEKCA Administrative Office: P.O. Box 346, 70 Main Street ♦ Newport, VT 05855*

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NEKCA thanked the Town of Westfield voters for their past appropriation funding. They are not requesting an appropriation for 2022.

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**NORTHEAST KINGDOM COUNCIL ON AGING (Requesting \$300)**

481 Summer Street, Suite 101 ♦ St. Johnsbury, VT 05819

Phone: 802-748-5182; Fax: 802-748-6622 or email: [info@nekouncil.org](mailto:info@nekouncil.org)

On the Web: [www.nekcouncil.org](http://www.nekcouncil.org)

*Local Office: 5452 US Route 5, Suite A ♦ Newport, VT 05855 ♦ 802-334-2190*

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For over 42 years, the Northeast Kingdom Council on Aging has been a valued and trusted resource for older Vermonters to age independently, their way. Our mission is to deliver the person-centered support necessary for our older Vermonters to sustain their independence and live well in their communities.

Our valuable services include a Helpline, Medicare counseling and Bootcamp, specially-trained staff who help people develop long-range planning as they age, exercise and mobility programs, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as assistance in applying for fuel, food, and pharmacy programs.

Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by over 370 volunteers who serve as home-delivered meal drivers, wellness program leaders, friends who make neighborly check-in phone calls, and home-based caregivers.

Our service area extends across the entire Northeast Kingdom. During this past year, 33 residents of Westfield used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving and programs such as 3SquaresVT, Medicaid and Medicare, fuel assistance, and transportation, among other services. Our website [www.nekcouncil.org](http://www.nekcouncil.org) provides information on many of our programs and services.

We sincerely thank the residents of Westfield for your continued support to make a difference in the lives of your residents who are often the most vulnerable. As a private non-profit, we are able to remain independent and put the focus on our clients who need unbiased assistance.

If you have a friend or family member who may benefit from our services, please contact us. We're just a phone call away at the Helpline: 800-642-5119.



In gratitude,

Meg Burmeister  
Executive Director

The staff at the NEK Council on Aging wish to extend a special note of thanks to all the residents of the towns that supported us with an appropriation or donation during the COVID-19 pandemic. Requests for our services increased substantially and we remain grateful for the support of all our friends in the Northeast Kingdom as we continue to help our elders to remain healthy and safe.

## **NORTHEAST KINGDOM HUMAN SERVICES-NKHS (Requesting \$1,072)**

181 Crawford Road – Derby, P. O. Box 724, Newport, VT 05855 ♦ 802-334-6744 or 800-696-4979  
2225 Portland Street, P. O. Box 368, St. Johnsbury, VT 05819 ♦ 802-748-3181 or 800-649-0118  
Emergency Crisis Line 802-334-6744 – 24 hours a day/7 days a week  
NKHS Parent Support Line 802-749-1111, a free community service  
On the Web: [www.nkhs.org](http://www.nkhs.org)

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### **Town of Westfield Annual Summary Report Fiscal Year 2021 (July 2020 – June 2021)**

Good mental health is important for everyone. The Northeast Kingdom Human Services, Inc. (NKHS) mission is to empower individuals, families, and communities by promoting hope, healing, and support. Your town's **\$1072** appropriation helped support your neighbors facing challenges who could not otherwise afford care. Thank you for helping **18** neighbors, family members, and friends in your town access the supports they needed to live happy, fulfilling lives and be contributing members in your community. The appropriation was based on 2010 Census data at \$2.00 per person in your town and level funded from the prior year.

NKHS's 464 professional employees, 1 from your town, worked diligently to maintain service delivery for 2945 individuals of all ages. We offered support to the communities of the NEK while rising to the challenges of the COVID-19 pandemic, a transition to interim leadership, conducting a comprehensive and inclusive search for a new executive director, responding to a corrective action plan from the Department of Mental Health, and acknowledging our staff for their extraordinary efforts, professional skills, and their dedication to providing quality care to those we serve in our offices and in the community. NKHS Emergency Services employees responded 24/7 to mental health crisis. Requests for services were triaged. Our first priority is to serve the vulnerable populations of mental health, addiction, and/or developmental/intellectual disabilities challenges, where the "worried well" may need to wait for services such as outpatient therapy. NKHS shares the challenge of attracting qualified personnel to the region and offering more competitive wages.

NKHS offered over 219 community consultation hours for parenting and suicide prevention trainings. The agency initiated warm support phone lines to assist those struggling through the pandemic: Parent Support Line 802-749-1111 (7 days a week/6 AM – midnight)

- Recovery Support Line 802-749-1112 (M-F, 8:30 AM – 5 PM)
- Emotional Support Line 802-749-1113 (M-F, 8:30 AM – 5 PM)

In June 2021, Northeast Kingdom Human Services worked with Vermont Department of Mental Health to implement the second National Suicide Prevention Lifeline Call Center in the state. Anyone calling the National Suicide Prevention Lifeline at 1-800-273-TALK (8255) with an **802** area code phone number will first be connected to a Vermont call center.

The volunteer Board of Directors provide oversight and believes human services should be cost effective and responsive to local community needs. Volunteer Program Standing Committee members support the agency and programs. Your vote at the Town of Westfield's Town Meeting means a lot to us and your community.

Thank you!

Northeast Kingdom Human Services Board of Directors and Leadership Team



## **NORTHEAST KINGDOM LEARNING SERVICES, INC.-NEKLS (Requesting \$200)**

55 Seymour Lane, Suite 11 ♦ Newport, VT 05855

Phone: 802-334-6532 ♦ Fax: 802-334-6555

Email: [info@neklsvt.org](mailto:info@neklsvt.org) ♦ On the Web: [www.NEKLSVT.org](http://www.NEKLSVT.org)

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*It is our mission to inspire and empower learners, birth and beyond!*

**FY 2021 took a toll on NEKLS and the NEK. Due to shutdowns, quarantines, and concerns surrounding COVID-19 exposure we saw a drastic reduction in those accessing services. The good news is that we are seeing a rebound in FY 2022 and are feeling optimistic about the future!**

- The **High School Completion Program (HSCP)** collaborates with local high schools to provide a flexible pathway to a high school diploma for anyone 16 or older. **In FY 2021, 24 HSCP students earned their high school diploma.**
- The **General Education Development (GED) Program** leads to a high school diploma equivalency. In FY 2021, 6 students earned their GED through the NEKLS GED Testing Center.
- **Adult Education and Literacy** programs **served 121 students for more than 4,507 hours in FY 2021.** In addition to HSCP and GED services, our teachers provided math, reading, and writing skill development, job skills development, computer literacy, financial literacy, and support in student's transition to work or college. Since March of 2020, many of our services are now being offered remotely. **In FY 2022 we are partnering with Career and Technical Centers throughout the State of Vermont to support a Step Up to Childcare workforce training program to address the shortage of childcare workers in the State.**
- NEKLS teachers **English for Speakers of Other Languages (ESOL)** to students from around the world who have come to settle in the Northeast kingdom. **In FY 2021, NEKLS served 3 ESOL students in the tri-county region.**
- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. **In FY 2021, NEKLS Early Intervention and Family Support Specialists received 162 referrals for services.** On January 1, 2022, Children Integrated Services Early Intervention program will be transitioning to Northeast Kingdom Community Action (NEKCA)'s Parent Child Center.
- The **NEKLS Tutorial Program** contracts with parents and schools to provide one to one and group instruction to K-12 students at any number of locations including our community learning centers, public schools, libraries, and town halls. **In FY 2021 NEKLS served 13 K-12 students in the tri-county region.**
- **NEKLS Ready, Set, Grow (RSG) Childcare Center** opened in late 2019 in collaboration with North East Kingdom Community Action's (NEKCA) Head Start program. Located in the old Teddy Bear Factory on Farrant Street in Newport, **by June of 2021 RSG had 45 children enrolled in child care and NEKCA had up to 30 children enrolled in Head Start. RSG is a 4 STAR center and is licensed for up to 99 children.** In FY 2022 we have added a Universal Pre School and are eagerly awaiting our 5<sup>th</sup> STAR.

*NEKLS has a dedicated staff of 55 committed to service the needs of the Northeast Kingdom of Vermont. Please contact us at 1-844-GO NEKLS (466-3557) if you or someone you know has a need for our services or contact us at [info@neklsvt.org](mailto:info@neklsvt.org). Thank you for your generous support!*

***Thank you for your generous support!***

Michelle Faust, M.S.,  
Executive Director





## **THE OLD STONE HOUSE MUSEUM & HISTORIC VILLAGE (Requesting \$700)**

### **Orleans County Historical Society, Inc.**

109 Old Stone House Road ♦ Brownington, VT 05860 ♦ 802-754-2022

Email: [information@oldstonehousemuseum.org](mailto:information@oldstonehousemuseum.org) ♦ On the Web: [www.oldstonehousemuseum.org](http://www.oldstonehousemuseum.org)

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The mission of the Orleans County Historical Society (dba Old Stone House Museum & Historic Village) is simple yet essential: Preservation, Education and Inspiration. It is carried out each day by ensuring our heritage remains relevant to our community. The museum brings local history to life each year for countless visitors; seniors, adults and children alike. We are proud to continue loyally serving our community with high-quality programming and events.

Since 1917, the Old Stone House Museum & Historic Village has worked to preserve and share the rich history of the Northeast Kingdom and our state. Our stunning neighborhood includes eight historic buildings, along with remarkable collections of furniture, paintings, clothing, tools, photographs, diaries, maps and letters that all illustrate aspects of our regional history. This year has seen a record number of visitors and participants in our events and educational programs, the museum launching a new brand and continued development of our work with preschool aged children. We also now provide a free WiFi Hotspot on our grounds, give food from our Giving Gardens to those in need and have full enrollment in each week of our free summer Kids' Friday program.

Support from towns in our community plays an important role in helping the museum continue it's important work. With this in mind, we ask that you include the following article in your Town Meeting warning:

"To see if the Town of Westfield will appropriate the sum of \$700 for the Orleans County Historical Society to assist in maintaining the Old Stone House Museum and its programs, and direct the selectmen to assess a tax sufficient to meet the same."

Please find the museum's financial overview and write-up for use in your town's report attached. I respectfully submit this request and thank you for your help.

Sincerely,

Molly Veysey  
Executive Director



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## **ORLEANS COUNTY CITIZEN ADVOCACY-OCCA (Requesting \$500)**

P.O. Box 1058 ♦ Newport, VT 05855  
802-673-2515 (Sandi White, Executive Director)

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Orleans County Citizen Advocacy (OCCA) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one-to-one matches, OCCA helps our members build relationships where each person is respected, included, heard and empowered. We support enduring, positive connections that have enhanced our Orleans County communities for over thirty years.

In 2021 we changed our approach in response to Covid. Our goal was to safely bring people together, reduce isolation and increase meaningful connections. We held a variety of online support groups and workshops for members and volunteers as well as providing some healthy outdoor activities. We limited in person activities due to the continuing pandemic. We continue to face difficulties in finding volunteers.



During the next year we plan to rely less on volunteers and therefore increase our ability to offer more in-person programs and support for people with developmental challenges in our communities. In order to do this, we must secure increased funding to pay people to lead workshops, activities, and support groups throughout Orleans County. We are in the process of conducting surveys and doing outreach in order to find out what the needs and interests are in the disability community. We encourage referrals to our organization and welcome anyone who may be interested in volunteering their time and talents.

Since its inception, OCCA has operated without any federal or state funding. We have a small budget and low overhead. Our activities are funded through town appropriations, donations and small grants. All appropriations stay in Orleans County and directly impact and benefit our neighbors. We thank Westfield voters for your past support, and once again are asking for your help.

Best Wishes,

Rich Ossias and Ann Stannard  
Co-Chairs, OCCA Board of Directors

*"Our Mission is to create and support relationships between community volunteers and individuals with intellectual and developmental disabilities so that all are heard, empowered and fully included in the community. We strive to engage all members in opportunities that enhance quality of life."*

## **ORLEANS COUNTY FAIR ASSOCIATION (Requesting \$500)**

278 Roaring Brook Rd. ♦ P.O. Box 580 ♦ Barton, VT 05822

Phone: 802-525-3555 (Shelia Martin, Director/Treasurer)

Email: [ocftreas@gmail.com](mailto:ocftreas@gmail.com) ♦ On the Web: [www.orleanscountyfair.net](http://www.orleanscountyfair.net)

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The Orleans County Fair Association (OCFA) is proud to have served this community by hosting the Orleans County Fair for more than 150 years! We are a non-profit organization with all the typical struggles being experienced in today's society. Our long-term success has come from old fashioned Northeast Kingdom pride and determination as well as reliance on the creativity of our volunteer members. The OCFA recognizes the need to maintain our traditions and history as well as seek and implement new ideas. We offer an expansive venue which in recent years has been helping to celebrate Memorial Day and 4th of July festivities as well as many other local celebrations. Our continued goal is to invite your return to the park and to introduce you to our new and exciting plans!

In 2021, we changed our traditional date of August to September as we were able to contract with an amusement ride company that brought more rides, games and food vendors. We also still hosted our dairy show in August and still were able to have our local farmers at September fair as well. We hosted Monster Trukz this year, built a mini-stage that will allow us to have our truck/tractor pulls, while having musical entertainment in another area of the grounds.

Our on-going efforts to maintain the 150-year traditions and to include modern entertainment and experiences brings us to you for a little help. We are seeking an appropriation in the amount of \$500 toward these efforts.

Thank you in advance for your support.

Sincerely,

Shelia Martin, Director/Treasurer

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## **ORLEANS COUNTY SHERIFF'S DEPARTMENT (Requesting \$14,822.40)**

P.O. Box 355 ♦ Newport, VT 05855

Phone: 802-334-3333 ♦ Emergencies: 911

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The Orleans County Sheriff's Department has been honored to provide the Town of Westfield patrol services this past year. The enclosed chart shows the total incidents, total arrests and traffic violations for your town from January 1, 2021 through December 30<sup>th</sup>, 2021.

A monthly breakdown of services provided by the Sheriff's Department is available through your Town Clerk. The Orleans County Sheriff's Department was able to incorporate a new reporting system which officially started July 1, 2021. This reporting system gives dates, times, roads traveled, time spent in the town and a brief description of the type of call the Deputies are responding to. We have received positive feedback the system is working well.



2021 was much better than 2020 even though we were still seeing the effects of the COVID -19 Pandemic. The Orleans County Sheriff's Department was able to maintain full services for our communities. The Sheriff's Department is currently working days/evening and weekend hours to cover the towns we contract with.

The Orleans County Sheriff's Department has had the opportunity to work this past year with the United States Marshal's, ATF (Alcohol, Tobacco & Firearms) DEA (Department of Drug Enforcement), United States Border Protection/Customs, Homeland Security Investigations and the Vermont Drug Task Force in an effort to make our community a safer place to live and a pleasurable place to come and visit.

The Orleans County Sheriff's Department has had supplemental dispatching for nights and weekends through the Newport Police Department for approximately one year and we are all very pleased with the level of service that has been afforded to this department and the towns we serve.

The Orleans County Sheriff's Department participates in the Governor Highway Safety Program and look forward to providing the added coverage to our community in 2022.

(continued on next page)

The Orleans County Sheriff's Department is working with the North Country Supervisory Union on a Mentoring program where Deputies will go into our local schools and visit with students to build a positive and long-lasting relationship.

We continue to work in partnership with the Newport Restorative Justice Board to maintain a "Drug Take-back" box in our lobby at the Sheriff's Department. The Department has collected approximately 281 lbs. of prescriptions in 2021. We also participate with Wal-Mart and Kinney Drugs in Derby on National Drug Take Back Day. Each year this program, in cooperation with the DEA, is responsible for getting hundreds of pounds of drugs out of medicine cabinets and off the street and properly disposed of by incineration.

In December the Sheriff's department celebrated the 14<sup>th</sup> anniversary of "Operation Santa". We received generous, overwhelming support from many local area businesses and community members. **Thank you!** The program helped bring a happy holiday season to over 310 children in our community. We want to once again thank our own Tammy Lacourse who works tirelessly all year to make this a success. This is the highest number of children we have been able to provide for in the past 13 years and we hope next year will be just as successful. If you know of a family or child (children) in need please contact your school to let them know, if not please contact the Orleans County Sheriff's Department to see if we can help.

Respectfully submitted,  
Sheriff Jennifer L. Harlow



Town of Westfield - Total Incident Report	
Nature of Incident	Total Incidents
Accident	2
Agency Assist	1
Animal Problem	4
Citizen Assist	1
Citizen Dispute	1
Civil Process	8
Civil Standby	1
Directed Patrol	17
Found/Lost Property	1
Illegal Dumping	1
Juvenile Problem	1
Larceny - from Motor Vehicle	1
Motor Vehicle Complaint	3
Speed Cart	1
Stonegarden	1
Subpoena Service	5
Suspicious	1
Traffic Hazard	1
TRO/FRO Service	2
Traffic Stop	34
Vin Verification	2
Violation of Conditions of Release	1
Welfare Check	2
<b>Total Incidents for Town of Westfield</b>	<b>92</b>
Town of Westfield - Total Traffic Violation Report	
Total Traffic Tickets	15
Total Warnings	17
Town of Westfield - Total Arrest Report	
Driving License Suspended Criminal	1
Driving Under the Influence -Drugs	1
Excessive Speed	2
Grossly Negligent Operation	1
Violation of Condition of Release	1
<b>Total Arrests (by count) for Town of Westfield</b>	<b>6</b>
<b>Total Arrests (by person) for Town of Westfield</b>	<b>5</b>



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**ORLEANS ESSEX VNA & HOSPICE INC. (Requesting \$2,500)**

46 Lakemont Road ♦ Newport, VT 05855  
Phone: 802-334-5213 ♦ Fax: 802-334-8822

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Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

**SUMMARY OF SERVICES:**

Total Agency Visits FY 2021..... 42,199  
Total Visits FY 2020- Town of Westfield..... 356



During Fiscal Year 2021, home based services were provided to 22 individuals in Westfield for a total of 356 multi-disciplinary visits. 14 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2022..... \$2,500.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,

Lyne B. Limoges, MSN, RN  
Executive Director

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**POPE MEMORIAL FRONTIER ANIMAL SHELTER, INC. (Requesting \$500)**

4473 Barton-Orleans Road ♦ Orleans, VT 05860  
802-754-2228

On the Web: [www.frontieranimalsociety.com](http://www.frontieranimalsociety.com)

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2021 was a very challenging year for our shelter. Many animals were adopted (over 500) into loving homes while many were also surrendered as the pandemic lessened and people returned to their busy lives. Each town benefits from the existence of the shelter and Westfield was one such town.

Appropriation funds are very necessary in helping to provide food, medical services and shelter upkeep, and we thank all the Orleans County towns who support our mission.

Thank you!

Betsy Hampton  
Treasurer and PMFAS Board Member



## **RURAL COMMUNITY TRANSPORTATION, INC.-RCT (Requesting \$600)**

1677 Industrial Parkway ♦ Lyndonville, VT 05851

Phone: 802-748-8170 ♦ Fax: 802-748-5275

On the Web: [www.riderct.org](http://www.riderct.org)

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Rural Community Transportation, Inc. (RCT), is a private nonprofit 501(c)(3) corporation which has provided public transportation services throughout Caledonia, Orleans, and Essex Counties since 1991, and now serves Lamoille County. RCT operates fare-free shuttle and commuter bus routes, allowing connections between towns in our region and the ability to travel throughout Vermont and beyond. RCT also provides demand-response transportation services under several programs, such as Medicaid, the Elderly & Disabled program, and Rides 2 Wellness.

RCT runs four commuter routes to enhance access to employment, connecting Morrisville to the towns of Barre and Waterbury, and St. Johnsbury to Montpelier and to Littleton. We operate three shuttle routes tying Morrisville, Newport/Derby, and St. Johnsbury/Lyndonville residents and nearby Vermonters to essential locations, from grocery stores to medical centers. Shopping routes provide similar service spanning Morrisville and Stowe in the west, Newport and surrounding towns in the north, and Lyndon to New Hampshire in the east. A number of our 9,000 riders utilizing 74,000 trips in FY2021 have expressed their gratitude and noted their dependence on our services.

Though the COVID-19 pandemic and RCT's practices of social distancing, mask requirement, and vehicle sanitization have had an impact on its passenger load, we have continued to operate uninterrupted and strive to provide safe, reliable, accessible, and affordable transportation. In FY2019, we provided over 300,000 rides; in FY2021, ridership decreased by about half. RCT continues to be greatly impacted by the pandemic; however, we are now operating at 100% capacity and do our part to keep healthy and safe those who may not have another means of pandemic-sensitive transportation.

RCT gratefully benefits from a robust volunteer program, with fifty-five volunteers providing rides to neighbors and those needing non-shuttle transportation to access vital services. We depend on our volunteers to help meet the needs of their neighbors near and far.

RCT operates with federal and state funding; however, our funding sources typically require between 20% and 50% locally matched dollars. All town appropriations received are used to provide the required local match, and are therefore crucial to RCT's operations. Your generosity allows RCT to transform your funding into the ability to thrive, grow, and provide your community with reliable quality transportation service.

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## **UMBRELLA (Requesting \$400)**

1216 Railroad Street, Suite C ♦ St. Johnsbury, VT 05819

Phone: 802-748-1992 or 800-916-8645

On the Web: [www.umbrellanek.org](http://www.umbrellanek.org)

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Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that cultivate a Northeast Kingdom where all people thrive free from abuse and oppression. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

**Social Change** focuses on prevention education and initiatives in schools and in the community that aim towards preventing gender-based violence and creating a community where abuse and oppression are acknowledged and addressed. One of our strategies is to provide pathways for girls to work within this social change and prevention field through the Youth in Power Program. In FY21, we provided 1,780 youth with educational workshops throughout our 15 school partners. We provided 197 adults with educational programs through 18 workshops.

**Advocacy Program** serves survivors of domestic and sexual violence, stalking, teen dating violence, as well as violence related to gender or sexual orientation - which in total we characterize as gender-based violence. In our work, the client leads and we support them in any way they need us to including legal advocacy, housing advocacy, support with parenting after trauma and more. In FY21, 451 individuals received direct advocacy, 65 people were housed in our emergency shelters as a result of fleeing domestic or sexual violence and 25 were housed in our Transitional Housing program.

**Family Based Services** focuses on child-care and strengthening family relationships. *Kingdom Child Care Connection (KCCC)* assists families in the St. Johnsbury district to receive subsidized childcare, appropriate child care referrals and specialized childcare placement support. *The Family Room* offers supervised visitation for families throughout the

Northeast Kingdom. In FY21, KCCC served 620 families and the Family Room worked with 44 families, serving 79 children.

**Economic Empowerment** serves women with significant barriers to employment in Orleans and Northern Essex Counties. Our *Cornucopia* program, and our social enterprise, *Dolcetti* each wrap around women to support them in building job readiness skills while helping them to address challenges in their lives so they are able to move towards financial self-sufficiency. In FY21 6 of our graduates received ongoing support and we had 1 new graduate from the program who also gained employment post-graduation. In addition, as part of the skill-building program, participants packaged and prepared 35,823 meals for homebound seniors through Meals on Wheels.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 5 households in Westfield were served by Umbrella in FY 2021 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Westfield's support.

Respectfully,  
Amanda Cochrane  
Executive Director



Umbrella Inc. was incorporated in 1981 as a 501(c)(3) non-profit corporation whose mission is: To cultivate a Northeast Kingdom where all people thrive free from abuse and oppression.

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### **VERMONT CENTER FOR INDEPENDENT LIVING-VCIL (Requesting \$95)**

11 East State Street ♦ Montpelier, VT 05602

Phone: 802-229-0501 ♦ Voice & TTY: 800-639-1522 ♦ Fax: 802-229-0503

Email: [info@vcil.org](mailto:info@vcil.org) ♦ On the Web: [www.vcil.org](http://www.vcil.org)

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For the last 42 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'21 (10/2020-9/2021) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **186** individuals to help increase their independent living skills and **4** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **141** households with information on technical assistance and/or alternative funding for modifications; **65** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **74** individuals with information on assistive technology; **42** of these individuals received funding to obtain adaptive equipment. **497** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **35** people and provided **24** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served 418 people in its first few months. The Rise Program can help provide an array of items or services if the needs are directly related to the Covid 19 epidemic (computers for tele-med appointments, cleaning supplies, etc.).

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont.

During FY'21, **1** resident of **Westfield** received services from the following program:

- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: **1-800-639-1522**, or, visit our web site at **[www.vcil.org](http://www.vcil.org)**.

## **VERMONT FAMILY NETWORK (Requesting \$250)**

600 Blair Park Road, Suite 240 ♦ Williston, VT 05495-7549

Phone: 800-800-4005 ♦ On the Web: [www.vermontfamilynetwork.org/](http://www.vermontfamilynetwork.org/)

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The Vermont Family Network is a state-wide organization whose mission is to empower and support all Vermont children, youth and families especially those of children with disabilities or special health needs. Through our Family Support Program, we offer families a variety of services such as trainings, parent matches, school meeting support, and a help-line. Our Family Support Consultants are all experienced parents of children with special needs, allowing them to relate to and understand the unique needs of families dealing with the special needs of their children. Last fiscal year we supported 2 families in Westfield through 5 different interactions, and 27 families through 201 interactions throughout Orleans County.

Being the parent of a child with special needs can be very isolating and frightening. Having parents who have been in a similar situation can be vital to helping parents manage the stress and various systems they will have to navigate throughout their child's life. Only a parent who is getting the support that they need can be the best support for their child. In addition, parents need support in navigating systems like special education, and our staff can assist them in a variety of ways, from phone coaching to attending school meetings.

For more information visit our website at [www.vermontfamilynetwork.org](http://www.vermontfamilynetwork.org).

Sincerely,

Claire Giroux-Williams  
Development and Communications Manager



## **VERMONT RURAL FIRE PROTECTION TASK FORCE-RFP (Requesting \$100)**

**c/o Vermont Association of Conservation Districts (VACD)**

170 Lower Sumner Hill Road ♦ Sumner, ME 04292

802-828-4582 ♦ On the Web: [www.vacd.org](http://www.vacd.org)

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On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property, and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **23+ years** of the program, over **1200 grants** totaling **\$2.6 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

The Rural Fire Protection Program is managed by the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made a number of adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New rural fire protection systems along with repair, replacement, relocation, upgrades of existing systems, and drafting site development are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2021 was \$193,930, of which \$92,909 was paid in grants to Vermont communities for construction costs. The remaining budget covered site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town

budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly **\$11,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

**215** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities. For more information, please contact Troy Dare at 802-828-4582 or [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com).

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**THE NORTH COUNTRY FRIENDS  
OF THE VERMONT SYMPHONY ORCHESTRA (Requesting \$100)**

2 Church Street, Suite 3B ♦ Burlington, VT 05401  
Phone: 802-864-5741 ♦ On the Web: [www.vso.org](http://www.vso.org)

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The North Country Friends of the Vermont Symphony Orchestra appreciates the Town of Westfield for supporting *SymphonyKids* programs for the children in your town. While the VSO was not allowed in schools during the pandemic, we created five free, online videos titled **Musical Chairs** about the different musical families of an orchestra. The videos are available on VSO's YouTube channel and have been viewed by 1,650 people so far, some may be from your town.

The Lois H. McClure Musicians-in-Schools program is our core music education program. The fully vaccinated musicians are returning to schools with this valuable educational resource this academic year. Each session includes instrument demonstrations, a wide sampling of repertoire, and audience participation.

This appropriation request supports the Musicians-in-Schools programs to benefit the youth in your town and the Northeast Kingdom. Each school show costs \$525 for musician/actor fees and mileage. Schools pay a portion of this cost, leaving the balance subsidized through your town appropriation and individual sponsorships.

The VSO greatly appreciates your support in providing access to classical music for ALL children! For more information, please contact the VSO at 802-864-5741 or visit the <https://www.vso.org/> website.

Thank you!

Ruth Marquette  
North Country Friends of the Vermont Symphony Orchestra



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**NOTES:**

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# ANNUAL SCHOOL REPORTS FOR YEAR ENDING JUNE 30, 2021

## JAY-WESTFIELD JOINT ELEMENTARY SCHOOL REPORTS

### Principal's Report

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Jay Westfield Elementary School  
Jessica Villeneuve, Principal  
257 Revoir Flats Road  
Jay, Vermont 05859  
(802)-988-4042



January 14, 2022

Dear Jay and Westfield Communities,

Here we are in our second year of this unforgiving and increasingly complex and demanding global pandemic. Last year, we felt ready for anything and so relieved to have students back in person. This year, the timing of the late summer surge left us feeling less prepared to return to as many restrictions, disheartened and stressed. Schools are facing their toughest times, educators are tired and students are dysregulated at unprecedented levels.

We continue to offer an excellent program of studies at Jay-Westfield Elementary School, with high academic expectations and a holistic approach to student learning. We spend time outdoors, enjoying the Jay Rec Trails in the fall and now Jay Peak and Siskins for experiential learning. In the past academic year, we've increased the focus on Social Emotional Learning, began to implement Restorative Practices. In the context of our school setting, Restorative Practices is a foundation for approaching all aspects of human interactions that include intentional relationship building, responding to harm and a process for reintroducing disconnected community members.

While we are prepared for many contingencies, one thing has been clear – the children are happy to be here and benefitting from in-person instruction and the care that our dedicated staff provide.

I present to you a modest budget, maintaining the current staff we have in the building going forward. I have used Federal grant funds to budget for a desperately needed School Counselor and that position will be gradually added into the budget by tapering off use of these funds. Thank you for your ongoing support of our learning community

*Our motto: Working together with kindness, resilience and joy.*

Yours in education,

Jessica Villeneuve



# JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Phone: (802) 988-4042

Fax: (802) 988-9813

## Principal

Jessica Villeneuve

## Faculty

Pre-K  
Kindergarten  
Grades 1 & 2  
Grades 1 & 2  
Grades 3 & 4  
Grades 5 & 6  
Math, Literacy Intervention and Library-Media  
Special Educator  
Special Educator (part time)  
Music (2 days a week)  
Physical Education (2 days a week)  
Art (1 day a week)  
School-Based Counseling  
Nurse (2 days a week)  
Nurse (3 days a week)

Julie Ste. Marie  
Lara Starr  
Heather Brault  
Jane Halbeisen  
Gerardo Ortiz  
Sue Vanier  
Heather Stetson  
Shannon Courney  
Michelle Greene  
Wendell Hughes  
Amy Clements  
Heidi Lyon  
Ashley Sevigny  
Kristy Pillsbury  
Lisa Anderson

## Staff

Administrative Assistant  
Paraeducators Pre-K  
Paraeducator  
Paraeducator  
Paraeducator/ Encore Coordinator  
Speech Language Pathologist Assistant  
Social Emotional/Behavioral Support  
Food Service  
Custodian  
*Currently on Medical Leave: Administrative Assistant Deveney Choquette,  
Special Educator and Interventionist Abbie Axtel*

Jess Kennison  
Julia Bolton  
Kaitlynn Bouchard  
Lourdes Ortiz  
Eva Lemieux  
Emily Loan  
Alanna Whittier  
Tosca Smith  
Bridget Bushey

## Community

Transportation  
Jay Town Clerk  
Jay Bookkeeper  
Westfield Town Clerk  
Westfield Bookkeeper

H. Morse and Son  
Lynette Deaette  
Tara Morse  
LaDonna Dunn  
Rita Petzoldt

## School Board

Westfield Kevin Amyot, Board Chair; Nicole Dunn, Justin Leyva  
Jay Janet Butler, Tracy Hinton, Jeff Morse  
NCUHS Le-Ann Tetreault (Jay), Position Open (Westfield)



**A word about student enrollment names:** Due to student confidentiality concerns, student's names are no longer printed in the annual School Report.

## **Student Enrollment Count:**

### **Jay-Westfield Joint Elementary School**

Westfield	44 Students
Jay	<u>37 Students</u>
	<b>81 Total Students</b>
	<b>(Includes PreK)</b>

### **Jr. High School**

7 <sup>th</sup> grade	1 Student
8 <sup>th</sup> grade	<u>4 Students</u>
	<b>5 Total Students</b>

### **High School**

9 <sup>th</sup> grade	3 Students
10 <sup>th</sup> grade	3 Students
11 <sup>th</sup> grade	2 Students
12 <sup>th</sup> grade	<u>3 Students</u>
	<b>11 Total Students</b>





# JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

## FY2023 PROPOSED BUDGET

	FY2021 BUDGET	FY2021 ACTUAL	FY2022 BUDGET	FY2023 PROPOSED
<b>REVENUE</b>				
<b>LOCAL REVENUE</b>				
Pre K Tuition	\$0	(\$3,445)	\$0	\$0
Investment Earnings - Interest	(\$2,500)	(\$1,874)	(\$2,499)	(\$2,500)
Other Revenues - Contributions	\$0	(\$367)	\$0	\$0
Regular Elem Assessment	(\$1,503,191)	(\$1,503,191)	(\$1,562,992)	(\$1,673,405)
Misc. Other Local Revenue	\$0	(\$5,915)	\$0	\$0
Fund Balance as Revenue	\$0	\$0	\$0	(\$25,500)
<b>TOTAL LOCAL REVENUE</b>	<b>(\$1,505,691)</b>	<b>(\$1,514,792)</b>	<b>(\$1,565,491)</b>	<b>(\$1,701,405)</b>
<b>GRANT REVENUE</b>				
Medicaid Sub Grant	(\$14,500)	(\$6,950)	(\$7,000)	(\$7,000)
Subgrants for Schoolwide Programs	(\$46,000)	(\$45,320)	(\$43,999)	(\$31,698)
Other Subgrants	\$0	(\$3,487)	(\$650)	(\$650)
REAP Grant Funds	\$0	(\$37,129)	\$0	\$0
CRRSA Pre K Grant	\$0	(\$2,028)	\$0	\$0
<b>TOTAL GRANT REVENUE</b>	<b>(\$60,500)</b>	<b>(\$94,913)</b>	<b>(\$51,649)</b>	<b>(\$39,348)</b>
<b>COVID SUBGRANT REVENUES</b>				
Corona Relief Fund Subgrant	\$0	(\$12,168)	\$0	\$0
ESSER I Subgrant	\$0	(\$19,896)	\$0	\$0
ARP ESSER III Subgrant	\$0	\$0	\$0	(\$125,997)
<b>TOTAL COVID SUBGRANT REVENUES</b>	<b>\$0</b>	<b>(\$32,064)</b>	<b>\$0</b>	<b>(\$125,997)</b>
<b>TOTAL REVENUE</b>	<b>(\$1,566,191)</b>	<b>(\$1,641,769)</b>	<b>(\$1,617,140)</b>	<b>(\$1,866,750)</b>
<b>EXPENDITURES</b>				
<b>1100 DIRECT INSTRUCTION</b>				
Salary - Elementary Teachers	\$386,871	\$379,050	\$364,127	\$390,817
Salary - Elementary Para	\$24,211	\$30,532	\$23,673	\$24,631
Substitutes Pay - Elementary	\$4,500	\$3,040	\$10,000	\$10,000
Health Ins - Elementary	\$104,250	\$96,068	\$94,291	\$102,475
HRA	\$19,215	\$18,373	\$20,685	\$24,465
FICA - Elementary	\$33,910	\$30,065	\$30,432	\$31,782
Life Insurance - Elementary	\$453	\$353	\$376	\$404
VSTRS FEDERAL ASSESSMENT RETIREMENT	\$8,401	\$0	\$0	\$0
VSTRS New Hire Health Care	\$2,500	\$1,329	\$2,500	\$2,500
Municipal Retirement	\$1,089	\$1,370	\$1,065	\$1,170
Workers Comp	\$2,778	\$3,385	\$3,103	\$3,240
Unemployment - Elementary	\$1,258	\$90	\$77	\$113
Tuition - Elementary	\$5,000	\$5,886	\$9,357	\$7,500
Dental Insurance - Elementary	\$2,000	\$3,686	\$2,630	\$3,948
Long Term Disability - Elementary	\$1,395	\$1,228	\$1,319	\$1,288
Purchased & Technical Services - Element	\$20,000	\$4,700	\$19,410	\$10,000

	FY2021 BUDGET	FY2021 ACTUAL	FY2022 BUDGET	FY2023 PROPOSED
Encore-ASP	\$10,200	\$10,200	\$10,200	\$15,800
Services Purchased Thru NCSU	\$0	\$6,684	\$0	\$16,750
Purchased Property Services - Elementary	\$3,500	\$6,115	\$6,000	\$6,000
Medicaid - Winter Programs, Etc.	\$7,000	\$3,250	\$7,000	\$7,000
Field Trips - Elementary	\$1,250	(\$177)	\$1,250	\$1,250
Travel - Elementary	\$500	\$581	\$500	\$500
Supplies - Elementary	\$10,500	\$9,673	\$10,500	\$10,500
Supplies-REAP Grant	\$0	\$4,807	\$0	\$0
Books\Periodicals - Elementary	\$5,000	\$1,239	\$5,000	\$5,000
Books/Periodicals-REAP Grant	\$0	\$7,397	\$0	\$0
Computer Software - Elementary	\$1,000	\$158	\$1,000	\$1,000
Dues\Fees - Elementary	\$0	\$500	\$500	\$500
Prior Year Expenses	\$0	\$1,197	\$0	\$0
Classroom Para's TBH	\$0	\$0	\$0	\$42,994
<b>TOTAL DIRECT INSTRUCTION</b>	<b>\$656,781</b>	<b>\$630,783</b>	<b>\$624,995</b>	<b>\$721,627</b>
<b>11 PREKINDERGARTEN</b>				
Salary - Pre K Teacher	\$71,147	\$69,785	\$68,410	\$71,260
Salary - Pre K Para	\$19,087	\$19,129	\$18,741	\$19,645
Substitutes Pay - Pre K	\$500	\$285	\$1,000	\$2,000
Health Ins - Pre K	\$20,538	\$20,033	\$23,897	\$24,277
HRA	\$3,150	\$166	\$4,200	\$4,200
FICA - Pre K	\$5,481	\$6,462	\$6,667	\$6,954
Life Insurance - Pre K	\$48	\$70	\$77	\$77
Municipal Retirement	\$811	\$861	\$843	\$933
Workers Comp - Pre K	\$653	\$597	\$688	\$709
Unemployment - Pre K	\$248	\$22	\$22	\$26
Tuition - Pre K	\$17,000	\$0	\$1,366	\$0
Dental Ins - Pre K	\$384	\$1,028	\$384	\$1,350
Long Term Disability - Pre K	\$269	\$272	\$296	\$282
Field Trips - Pre K	\$250	\$0	\$250	\$250
Preschool Tuition	\$0	\$4,351	\$7,072	\$7,312
Supplies - Pre K	\$500	\$232	\$500	\$500
Preschool Supplies-CRRSA Grant	\$0	\$1,512	\$0	\$0
Books\Periodicals - Pre K	\$1,000	\$0	\$1,000	\$1,000
Books/Periodicals-PreK REAP Grant	\$0	\$381	\$0	\$0
Computer Software - Pre K	\$0	\$196	\$0	\$0
<b>TOTAL 11 PREKINDERGARTEN</b>	<b>\$141,066</b>	<b>\$125,381</b>	<b>\$135,413</b>	<b>\$140,774</b>
<b>1121 SCHOOLWIDE PROGRAMS</b>				
Salary - Schoolwide Teacher	\$26,082	\$26,678	\$25,570	\$27,700
Health Ins - Schoolwide	\$8,538	\$6,583	\$7,355	\$13,550
HRA	\$0	\$0	\$2,100	\$2,100
FICA - Schoolwide	\$1,870	\$2,041	\$1,956	\$2,119
Life Insurance - Schoolwide	\$24	\$22	\$48	\$24
VSTRS Pension Payment	\$0	\$5,069	\$5,114	\$5,540
VSTRS New hire Health Care	\$0	\$665	\$0	\$675
Workers Comp - Schoolwide	\$181	\$177	\$199	\$216
Unemployment - Schoolwide	\$124	\$11	\$11	\$13

	FY2021 BUDGET	FY2021 ACTUAL	FY2022 BUDGET	FY2023 PROPOSED
Tuition - Schoolwide	\$1,000	\$0	\$1,366	\$1,366
Dental Ins - Schoolwide	\$192	\$288	\$192	\$325
Long Term Disability - Schoolwide	\$95	\$81	\$87	\$86
Purchased & Technical Services Schoolwide	\$0	\$3,687	\$0	\$0
Books\Periodicals - Schoolwide	\$0	\$800	\$0	\$0
<b>TOTAL 1121 SCHOOLWIDE PROGRAMS</b>	<b>\$38,106</b>	<b>\$46,101</b>	<b>\$43,998</b>	<b>\$53,714</b>
<b>1200 SPECIAL PROGRAMS</b>				
Salary - Para	\$35,212	\$38,463	\$36,943	\$56,545
Substitutes Pay	\$1,000	\$205	\$1,000	\$1,000
Health Ins	\$7,415	\$10,011	\$9,252	\$9,411
HRA	\$1,575	\$286	\$2,100	\$2,200
FICA	\$2,770	\$3,097	\$2,712	\$4,326
Life Insurance	\$69	\$42	\$43	\$72
Municipal Retirement	\$1,497	\$1,880	\$1,636	\$2,686
Workers Comp	\$334	\$351	\$269	\$441
Unemployment	\$186	\$28	\$17	\$32
Dental Ins	\$420	\$304	\$342	\$342
Long Term Disability	\$0	\$115	\$117	\$175
Purchased Services SU	\$137,710	\$137,709	\$143,921	\$123,990
Supplies	\$0	(\$25)	\$0	\$0
<b>TOTAL 1200 SPECIAL PROGRAMS</b>	<b>\$188,188</b>	<b>\$192,467</b>	<b>\$198,352</b>	<b>\$201,220</b>
<b>2130 HEALTH SERVICES</b>				
Salary - Teacher	\$58,390	\$58,670	\$56,144	\$60,404
Substitutes Pay	\$0	\$849	\$500	\$500
Health Ins	\$800	\$2,000	\$2,200	\$2,000
Health Ins-COVID Related	\$0	\$114	\$0	\$0
FICA	\$4,142	\$4,706	\$4,295	\$4,621
Life Insurance	\$45	\$61	\$96	\$96
VSTRS New Hire Health Care	\$0	\$532	\$0	\$0
Workers Comp	\$390	\$388	\$438	\$471
Unemployment	\$401	\$22	\$22	\$26
Tuition	\$500	\$259	\$2,732	\$2,732
Dental Ins	\$0	\$320	\$0	\$403
Long Term Disability	\$211	\$178	\$191	\$187
Purchased Property Services	\$0	\$0	\$165	\$165
Other Purchased Services	\$200	\$0	\$0	\$0
Supplies	\$500	\$204	\$500	\$1,518
Dues\Fees	\$0	\$281	\$0	\$0
<b>TOTAL 2130 HEALTH SERVICES</b>	<b>\$65,579</b>	<b>\$68,583</b>	<b>\$67,283</b>	<b>\$73,123</b>
<b>2140 PSYCHOLOGICAL SERVICES</b>				
Contract Services - Behavior/SBC	\$0	\$9,974	\$0	\$10,000
<b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>	<b>\$0</b>	<b>\$9,974</b>	<b>\$0</b>	<b>\$10,000</b>
<b>2150 SPEECH/AUDIOLOGY SERVICES</b>				
Salary - Para	\$12,833	\$13,428	\$12,542	\$14,898
Health Ins	\$0	\$1,000	\$0	\$1,000

	FY2021 BUDGET	FY2021 ACTUAL	FY2022 BUDGET	FY2023 PROPOSED
FICA	\$982	\$1,104	\$959	\$1,140
Life Insurance	\$0	\$13	\$14	\$14
Municipal Retirement	\$545	\$649	\$596	\$708
Workers Comp	\$92	\$84	\$98	\$116
Unemployment	\$82	\$6	\$6	\$6
Long Term Disability	\$0	\$39	\$43	\$46
Contract Services - SLP	\$7,500	\$0	\$0	\$0
<b>TOTAL 2150 SPEECH/AUDIOLOGY SERVICES</b>	<b>\$22,034</b>	<b>\$16,323</b>	<b>\$14,258</b>	<b>\$17,928</b>
<b>2210 IMPROVEMENT OF INSTRUCTION</b>				
Supplies	\$0	\$336	\$0	\$0
<b>TOTAL 2210 IMPROVEMENT OF INSTRUCTION</b>	<b>\$0</b>	<b>\$336</b>	<b>\$0</b>	<b>\$0</b>
<b>2220 LIBRARY</b>				
Salary - Teacher	\$0	\$8,212	\$7,880	\$8,727
Health Ins	\$0	\$1,085	\$1,175	\$1,206
Health Reimbursement Account	\$0	\$0	\$315	\$315
FICA	\$0	\$602	\$603	\$668
Life Insurance	\$0	\$6	\$7	\$7
Workers Comp	\$0	\$0	\$0	\$68
Unemployment	\$0	\$0	\$0	\$2
Tuition	\$0	\$703	\$0	\$410
Dental Ins	\$0	\$51	\$58	\$51
Long Term Disability	\$0	\$25	\$27	\$27
Computer Software	\$0	\$174	\$0	\$0
<b>TOTAL 2220 LIBRARY</b>	<b>\$0</b>	<b>\$10,858</b>	<b>\$10,065</b>	<b>\$11,481</b>
<b>2230 TECHNOLOGY</b>				
Supplies	\$0	\$3,471	\$5,000	\$5,000
Supplies-REAP Grant	\$0	\$19,735	\$0	\$0
Equipment	\$5,000	\$0	\$0	\$0
<b>TOTAL 2230 TECHNOLOGY</b>	<b>\$5,000</b>	<b>\$23,207</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>2290 PATH EXPENSE</b>				
Path Stipend	\$650	\$650	\$650	\$650
FICA	\$50	\$50	\$50	\$50
Municipal Retirement	\$0	\$29	\$31	\$31
Supplies-Inservice	\$0	\$155	\$0	\$0
<b>TOTAL 2290 PATH EXPENSE</b>	<b>\$700</b>	<b>\$884</b>	<b>\$731</b>	<b>\$731</b>
<b>2310 BOARD OF EDUCATION</b>				
Wages - Minute Keeper	\$0	\$1,200	\$1,500	\$1,500
FICA	\$0	\$92	\$115	\$115
Municipal Retirement	\$0	\$18	\$71	\$0
Legal	\$500	\$88	\$500	\$500
Liability Insurance	\$3,350	\$4,181	\$4,052	\$4,052
Advertising	\$500	\$947	\$500	\$500
Supplies	\$0	\$66	\$0	\$0
Dues	\$1,000	\$384	\$1,000	\$1,000
Other Board Expenses/Contingency	\$100	\$588	\$56,932	\$42,000

	FY2021 BUDGET	FY2021 ACTUAL	FY2022 BUDGET	FY2023 PROPOSED
<b>TOTAL 2310 BOARD OF EDUCATION</b>	<b>\$5,450</b>	<b>\$7,564</b>	<b>\$64,670</b>	<b>\$49,667</b>
<b>2321 OFFICE OF THE SUPERINTENDENT</b>				
NCSU Assessment	\$45,431	\$45,431	\$49,895	\$52,787
<b>TOTAL 2321 OFFICE OF THE SUPERINTENDENT</b>	<b>\$45,431</b>	<b>\$45,431</b>	<b>\$49,895</b>	<b>\$52,787</b>
<b>2410 OFFICE OF THE PRINCIPAL</b>				
Salary - Principal	\$85,000	\$82,000	\$82,000	\$84,460
Salary - Clerical	\$30,240	\$34,294	\$33,000	\$33,950
Substitute - Clerical	\$500	\$1,161	\$500	\$500
Health Ins	\$27,953	\$24,006	\$23,911	\$23,680
Health Savings Account	\$0	\$5,700	\$4,200	\$4,200
HRA	\$4,725	\$104	\$0	\$0
FICA	\$8,854	\$8,625	\$8,836	\$9,058
Life Insurance	\$200	\$196	\$220	\$220
Municipal Retirement	\$1,285	\$1,543	\$1,568	\$1,613
Workers Comp	\$832	\$794	\$901	\$924
Unemployment	\$248	\$22	\$22	\$26
Tuition	\$1,000	\$1,800	\$1,800	\$2,732
Dental Ins	\$840	\$619	\$420	\$1,008
Long Term Disability	\$283	\$328	\$391	\$367
Purchased & Technical Services	\$0	\$2,727	\$0	\$0
Postage	\$250	\$535	\$250	\$500
Travel	\$500	\$522	\$500	\$500
Supplies	\$0	\$1,825	\$1,000	\$1,000
Equipment	\$1,000	\$0	\$0	\$0
Dues\Fees	\$500	\$2,256	\$1,000	\$1,000
<b>TOTAL 2410 OFFICE OF THE PRINCIPAL</b>	<b>\$164,210</b>	<b>\$169,058</b>	<b>\$160,519</b>	<b>\$165,738</b>
<b>2520 FISCAL SERVICES</b>				
Salary- Bookkeeper	\$11,936	\$1,725	\$0	\$0
FICA	\$913	\$132	\$0	\$0
Contracted Services From NCSU	\$2,000	\$18,000	\$18,500	\$19,100
Postage	\$300	\$0	\$0	\$0
Misc Expenses	\$0	\$100	\$0	\$0
<b>TOTAL 2520 FISCAL SERVICES</b>	<b>\$15,149</b>	<b>\$19,957</b>	<b>\$18,500</b>	<b>\$19,100</b>
<b>2526 AUDIT SERVICES</b>				
Audit Services	\$4,850	\$4,850	\$4,850	\$4,850
<b>TOTAL 2526 AUDIT SERVICES</b>	<b>\$4,850</b>	<b>\$4,850</b>	<b>\$4,850</b>	<b>\$4,850</b>
<b>2600 OPERATION &amp; MAINTENANCE</b>				
Salaries	\$32,282	\$39,231	\$36,400	\$39,520
Health Ins	\$13,925	\$13,805	\$15,311	\$8,411
HRA	\$3,150	\$4,343	\$4,200	\$2,200
FICA	\$2,470	\$2,806	\$2,785	\$3,023
Life Insurance	\$29	\$26	\$29	\$29
Municipal Retirement	\$1,372	\$1,645	\$1,729	\$1,877
Workers Comp	\$2,001	\$1,854	\$2,370	\$2,573
Unemployment	\$124	\$11	\$11	\$13
Dental Ins	\$420	\$470	\$420	\$342

	FY2021 BUDGET	FY2021 ACTUAL	FY2022 BUDGET	FY2023 PROPOSED
Long Term Disability	\$0	\$101	\$124	\$123
Contracted Serv	\$0	\$1,926	\$0	\$0
Rentals/Leases Of Equipment	\$0	\$309	\$500	\$500
Sewer	\$4,273	\$5,341	\$4,273	\$5,400
Water Services	\$1,000	\$1,098	\$1,000	\$1,000
Water Testing	\$2,000	\$3,060	\$2,000	\$3,000
Rubbish Services	\$4,000	\$5,506	\$5,000	\$5,000
Purchased Services	\$10,000	\$11,345	\$10,000	\$10,000
Mowing	\$3,000	\$1,828	\$2,500	\$2,500
Property Ins.	\$3,901	\$3,562	\$4,079	\$4,046
Telephone	\$2,700	\$2,910	\$2,700	\$3,600
Travel	\$0	\$379	\$150	\$150
Supplies	\$4,500	\$6,161	\$4,500	\$6,200
Electricity	\$10,000	\$11,652	\$9,500	\$12,000
Propane	\$0	\$81	\$0	\$0
Heating Oil	\$14,000	\$1,390	\$14,000	\$14,000
Non-Instructional Equip.	\$1,500	\$0	\$0	\$2,500
Dues/Fees	\$0	\$50	\$0	\$0
<b>TOTAL 2600 OPERATION &amp; MAINTENANCE</b>	<b>\$116,647</b>	<b>\$120,890</b>	<b>\$123,581</b>	<b>\$128,006</b>
<b>2711 TRANSPORTATION</b>				
Contract Services-NCSU	\$92,000	\$78,605	\$92,530	\$81,507
<b>TOTAL 2711 TRANSPORTATION</b>	<b>\$92,000</b>	<b>\$78,605</b>	<b>\$92,530</b>	<b>\$81,507</b>
<b>2720 EXTRA-CURRICULAR TRANSPORTATION</b>				
Extra Curricular Transportation NCSU	\$0	\$3,448	\$0	\$3,500
Field Trips	\$5,000	\$0	\$2,500	\$0
<b>TOTAL 2720 EXTRA-CURRICULAR TRANSPORTATION</b>	<b>\$5,000</b>	<b>\$3,448</b>	<b>\$2,500</b>	<b>\$3,500</b>
<b>TOTAL DEPARTMENTAL EXPENDITURES</b>	<b>\$1,566,191</b>	<b>\$1,574,699</b>	<b>\$1,617,140</b>	<b>\$1,740,753</b>
<b>COVID EXPENDITURES</b>				
Corona Relief Fund Expenses	\$0	\$12,556	\$0	\$0
ESSER Fund Expenses	\$0	\$19,896	\$0	\$0
ESSER III Fund Expenses	\$0	\$0	\$0	\$125,997
<b>TOTAL COVID EXPENDITURES</b>	<b>\$0</b>	<b>\$32,452</b>	<b>\$0</b>	<b>\$125,997</b>
<b>GRAND TOTAL</b>	<b>\$1,566,191</b>	<b>\$1,607,151</b>	<b>\$1,617,140</b>	<b>\$1,866,750</b>

**The Jay/Westfield Joint School's FY2023 departmental budget is up 7.64 %, the overall budget is up 15.44%. The difference is due to the amount of Federal Elementary and Secondary School Emergency Relief (ESSER) funds that the Jay/Westfield Joint School has estimated to receive and expend, during the FY2023 budget period.**

## WESTFIELD SCHOOL DISTRICT BUDGET

		Budget FY21	Actual FY21	Budget FY22	Budget FY23
<b>Revenues:</b>					
<b>1000</b>	<b>Local</b>				
1500	Interest	200.00	132.45	200.00	150.00
	<b>Total 1000</b>	<b>200.00</b>	<b>132.45</b>	<b>200.00</b>	<b>150.00</b>
<b>3000</b>	<b>State</b>				
	Ed fund and Education Prop				
3110	Tax	495,499.00	495,499.00	502,715.26	583,186.61
3145	Small Schools Grant	25,000.00	33,095.00	26,000.00	31,339.00
3202	Sp Ed Reimbursement	12,600.00	8,326.79	14,000.00	-
	<b>Total 3000</b>	<b>533,099.00</b>	<b>536,920.79</b>	<b>542,715.26</b>	<b>614,525.61</b>
	Previous Year's Surplus			15,393.37	4,654.67
	<b>Total Revenues</b>	<b>533,299.00</b>	<b>537,053.24</b>	<b>558,308.63</b>	<b>619,330.28</b>
<b>Expenditures</b>					
<b>1100</b>	<b>Regular Programs</b>				
562	J/W Assessment	521,307.00	521,307.00	545,953.00	606,712.00
591	Ski Program	500.00		500.00	500.00
	<b>Total 1100</b>	<b>521,807.00</b>	<b>521,307.00</b>	<b>546,453.00</b>	<b>607,212.00</b>
<b>1211</b>	<b>Special Programs</b>				
300	EEE - Local	5,392.00	5,391.57	5,755.63	6,018.28
	<b>Total 1211</b>	<b>5,392.00</b>	<b>5,391.57</b>	<b>5,755.63</b>	<b>6,018.28</b>
<b>2311</b>	<b>Board of Education</b>				
110	Stipends	1,350.00	950.00	1,350.00	1,350.00
<b>2520</b>	<b>Fiscal Services</b>				
339	Treasurer	1,000.00	1,000.00	1,000.00	1,000.00
	Audit	3,750.00	3,750.00	3,750.00	3,750.00
	<b>Total 2520</b>	<b>4,750.00</b>	<b>4,750.00</b>	<b>4,750.00</b>	<b>4,750.00</b>
	<b>Total Expenditures</b>	<b>533,299.00</b>	<b>532,398.57</b>	<b>558,308.63</b>	<b>619,330.28</b>
	net		4,654.67		



District: <b>Westfield</b> SU: <b>North Country</b>		<b>T231</b> Orleans County		Property dollar equivalent yield	Homestead tax rate per \$12,937 of spending per equalized pupil
				12,937	1.00
				15,484	
				<--See bottom note	
					Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2020	FY2021	FY2022	FY2023
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$485,331	\$533,299	\$558,309	\$619,330
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	NA	NA	NA	NA
4.	<b>Locally adopted or warned budget</b>	\$485,331	\$533,299	\$558,309	\$619,330
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit repayment of deficit	-	-	-	-
7.	<b>Total Budget</b>	\$485,331	\$533,299	\$558,309	\$619,330
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$60,683	\$37,800	\$55,594	\$36,143
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenue (Manchester & West Windsor only)	NA	NA	NA	NA
13.	<b>Offsetting revenues</b>	\$60,683	\$37,800	\$55,594	\$36,143
14.	<b>Education Spending</b>	\$424,648	\$495,499	\$502,715	\$583,187
15.	<b>Equalized Pupils</b>	25.67	28.11	33.21	36.47
Education Spending per Equalized Pupil					
16.	<b>Less ALL net eligible construction costs (or P&amp;I) per equalized pupil</b>	\$16,542.58	\$17,627.14	\$15,137.46	\$15,990.87
17.	minus Less share of SpEd costs in excess of \$60,000 for an individual (per eqpup)	-	-	-	-
18.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	\$217.97	\$4.28	-
19.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-
20.	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-
21.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-
22.	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-
23.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	-	\$20.69	-
24.	minus Costs incurred when sampling drinking water outlets, implementing lead remediation, or retesting.	-	-	-	-
25.		-	-	-	-
26.	Excess spending threshold	threshold = \$18,311 \$18,311.00	threshold = \$18,756 \$18,756.00	threshold = \$18,789 \$18,789.00	threshold = \$19,997 \$19,997.00
27.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	2 year suspension	2 year suspension
28.	Per pupil figure used for calculating District Equalized Tax Rate	\$16,543	\$17,627	\$15,137	\$15,990.87
29.	District spending adjustment (minimum of 100%)	155.359% based on yield \$10,648	160.276% based on yield \$10,883	133.759% based on \$10,763	123.606% based on yield \$10,763
Prorating the local tax rate					
30.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$15,990.87 ÷ (\$12,937 ÷ \$1.00)]	\$1.5536 based on \$1.00	\$1.6028 based on \$1.00	\$1.3376 based on \$1.00	\$1.2361 based on \$1.00
31.	Percent of Westfield equalized pupils not in a union school district	41.78%	48.47%	53.79%	58.98%
32.	Portion of district eq homestead rate to be assessed by town (58.98% x \$1.24)	\$0.6491	\$0.7769	\$0.7195	\$0.7291
33.	<b>Common Level of Appraisal (CLA)</b>	108.56%	104.93%	102.32%	97.01%
34.	Portion of actual district homestead rate to be assessed by State (\$0.7291 / 97.01%)	\$0.5979 based on \$1.00	\$0.7404 based on \$1.00	\$0.7032 based on \$1.00	\$0.7516 based on \$1.00
		If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.			
35.	Anticipated income cap percent (to be prorated by line 30) [(\$15,990.87 ÷ \$15,484) x 2.00%]	2.53% based on 2.00%	2.60% based on 2.00%	2.20% based on 2.00%	2.07% based on 2.00%
36.	Portion of district income cap percent applied by State (58.98% x 2.07%)	1.06% based on 2.00%	1.26% based on 2.00%	1.18% based on 2.00%	1.22% based on 2.00%
37.	#N/A	-	-	-	12.21%
38.	Percent of equalized pupils at North Country Sr UHSD #22	39.78%	37.44%	32.30%	28.81%

- Following current statute, the Tax Commissioner recommended a property yield of \$13,846 for every \$1.00 of homestead tax per \$100 of equalized property value, an income yield of \$16,705 for a base income percent of 2.0%, and a non-residential tax rate of \$1.385. **THESE FIGURES USE THE ESTIMATED \$90,000,000 SURPLUS FROM THE EDUCATION FUND. I DO NOT EXPECT THAT SURPLUS WILL BE USED TO INCREASE THE YIELDS.** I would suggest using the figures provided without the surplus: \$12,937 for the property yield, \$15,484 for the income yield, and \$1.482 for the non-homestead tax rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

# NORTH COUNTRY SUPERVISORY UNION REPORTS

## Superintendent's Annual Report

Schools within NCSU, like schools across Vermont and the country, have navigated uncharted waters over the past two years in responding to the public health crisis of the COVID-19 pandemic. In June of 2021, Governor Scott's emergency order was lifted and we were anticipating a return to normalcy with the start of the 2021-22 school year. Unfortunately, the quick spread of the Delta variant this summer and fall resulted in schools and families experiencing more disruptions to learning than experienced the year before.

By January, the Omicron variant increased the rate of transmission resulting in a high number of staff and students becoming infected. We experienced a high number of absences, classrooms going remote and, on occasion, whole schools going remote. Our schools responded as best they could to mitigate transmission of the virus and to implement the ever-shifting protocols from the Agency of Education. All along, we have strived to maintain in-person learning while minimizing the risk of transmission. We appreciate the perseverance of our staff, students, and parents throughout the past year.

We all realize that our COVID context has dominated our attention at schools. Despite our disruptions and competing attention, we have remarkably still advanced important initiatives at the supervisory union and school levels. The NCSU Design for Learning remains an essential framework guiding our direction and our Work and Learning Plan. However, we have demonstrated our resilience and resolve in moving forward with several key areas:

### Equity

All NCSU schools passed the model equity policy by early fall. Our NCSU Policy Committee is now using an "equity checklist" in our review of school board policies. In addition, we continue to focus through an equity lens in how we look at budgets and access to resources. We continually look at how we address equity, inclusion, and culturally responsive practices across all learning opportunities. We recognize that we have much work to do to better communicate with parents on how we approach these important areas and address issues of racism and inequity in our curriculum that is age-appropriate and respectful of a wide range of backgrounds and beliefs.

### Social-Emotional Learning and Supports

We are making great strides in elevating our practices around social & emotional learning and supports across all schools. PBIS, Responsive Classroom, Developmental Design, Mindfulness, and Restorative Practices all provide a range of learning opportunities for students. In addition, we have expanded our capacity to provide support through our SU Social-Emotional/Behavior Team and three schools now have SEL coaches in-house. We have also been working with schools to utilize a comprehensive survey to solicit feedback from students on their perceptions, what things are working well in schools and what they need to be better supported.

### Literacy

We are implementing a new K-5 literacy curriculum across the supervisory union. This collaborative initiative will increase our alignment and further best practices around a balanced literacy approach. We are fortunate to have two additional Literacy Coaches and over \$300,000 in reading materials and resources from federal ESSER funds to support each elementary school in this initiative.

### Universal Design for Learning (UDL) & Multi-Tiered System of Supports (MTSS)

We continue to implement best practices around universal design for learning. Teachers have participated in professional development across the SU. In addition, all schools are working toward further implementation of a Multi-tiered System of Supports that looks to identify students' academic and social-emotional needs earlier and provide targeted interventions in addition to preventative supports and practices.

We considered revising both the Design for Learning and Work and Learning Plan this year, however, given the impact and increased attention to COVID response in schools, the Leadership Team concluded that it would be best to defer this work to another year. We will establish a process for reviewing and revising the Design for Learning and subsequent Work and Learning Plan for, hopefully, the 2022-23 school year.

I greatly appreciate the continued commitment of school board members, administrators, faculty, staff, students and parents in the development of Character, Competence, Creativity and Community. We accomplish much through our collective purpose and shared resources. I am confident that NCSU will continue to provide excellent educational opportunities for every student.

Sincerely,

John A. Castle  
NCSU Superintendent of Schools



## NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

### LEARNING BELIEFS

Learning takes place in a culture that fosters...

Growth Mindset ❖ Curiosity ❖ Perseverance ❖ Relevance  
Mutual Respect ❖ Feedback & Reflection ❖ Instructional Access  
Equity ❖ Diversity ❖ Personal Responsibility ❖ Shared Leadership  
Individual & Collective Accomplishments ❖ Community Partnerships

### LEARNING OPPORTUNITIES

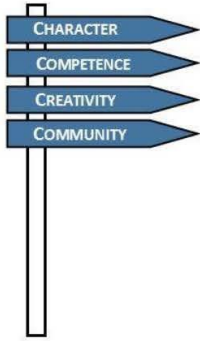
Learners participate in experiences that/to...

Support Personal Pathways ❖ Include Problem-Based Projects  
Are Academically Rigorous ❖ Make Inter-Disciplinary Connections  
Contain Experiential Discovery ❖ Utilize Transferable Skills  
Encourage Student Voice ❖ Incorporate Technology  
Involve Physical Activity ❖ Create & Perform ❖ Engage the Community  
Occur In the Natural World ❖ Happen Anywhere & Any Time

### LEARNING OUTCOMES

Learners succeed by becoming...

Caring, Kind & Grateful ❖ Confident & Self-Directed ❖ Honest & Fair  
Independent Thinkers ❖ Innovative Problem Solvers  
Academically Accomplished ❖ Effective Communicators & Collaborators  
Technologically Skilled ❖ Globally Aware ❖  
Contributing Citizens ❖ Respectful of Our Environment  
Physically, Emotionally & Socially Healthy  
Appreciative Of & Skilled In the Visual & Performing Arts



## **NORTH COUNTRY SUPERVISORY UNION**

*...committed to the development of character, competence, creativity and community*

### **SUPERVISORY UNION WORK & LEARNING PLAN**

#### **Equity**

- Advance equity principles and practices

#### **Social & Emotional Learning**

- Deliver research-based practices with consistency that advance positive attitudes, habits, and actions

#### **Content Standards and Transferable Skills**

- Implement curricula based on current content standards
- Implement curricula based on NCSU transferable skills
- Promote effective digital learning

#### **Student Engagement**

- Promote inquiry-based learning
- Support interdisciplinary instruction
- Create multiple pathways
- Foster personalization

#### **Student Voice & Leadership**

- Promote student contributions and leadership in their communities
- Include students in authentic decision making at all levels

#### **Formative Assessment and Data**

- Provide multiple opportunities for feedback and reflection
- Use technology to support assessment, reporting and reflection
- Students engage in goal setting in age-appropriate ways
- Use qualitative and quantitative data to guide the reflection and review of programs, practices, systems and structures

*Approved by the NCSU Full Board December 2018*

**NORTH COUNTRY SUPERVISORY UNION**  
**FY2023 BOARD APPROVED ASSESSMENT BUDGET (continued)**

Account Number / Description	FY2022 Board Approved Budget 7/1/2021 - 6/30/2022	FY2023 Board Approved Budget 7/1/2022 - 6/30/2023
<b>ASSESSMENT REVENUE</b>		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	(\$18,000)	(\$15,000)
INTEREST INCOME-MONEY MARKET	(\$600)	(\$500)
<b>INTEREST REVENUE</b>	<b>(\$18,600)</b>	<b>(\$15,500)</b>
ASSESSMENTS	(\$1,571,531)	(\$1,646,936)
<b>TOTAL 1931 TOWN ASSESSMENT</b>	<b>(\$1,571,531)</b>	<b>(\$1,646,936)</b>
<b>1990 MISC OTHER LOCAL REVENUE</b>		
FUND BALANCE AS REVENUE	(\$73,000)	(\$65,000)
INDIRECT COSTS REVENUE	(\$65,200)	(\$75,000)
<b>TOTAL 1990 MISC OTHER LOCAL REVENUE</b>	<b>(\$138,200)</b>	<b>(\$140,000)</b>
<b>TOTAL ASSESSMENT REVENUE</b>	<b>(\$1,728,331)</b>	<b>(\$1,802,436)</b>
<b>ASSESSMENT EXPENDITURES</b>		
<b>1100 MIDDLE LEVEL ATHLETICS</b>		
SALARY MIDDLE LEVEL ATHLETICS	\$4,000	\$4,000
FICA	\$306	\$306
W COMP	\$26	\$30
PURCHASED SERVICE	\$1,000	\$1,000
SUPPLIES	\$1,000	\$1,000
<b>TOTAL 1100 MIDDLE LEVEL ATHLETICS</b>	<b>\$6,332</b>	<b>\$6,336</b>
<b>2111 SCHOOL NURSE LEADER</b>		
SALARY SCHOOL NURSE LEADER	\$8,034	\$0
BCBS SCHOOL NURSE LEADER	\$770	\$0
HRA SCHOOL NURSE LEADER	\$0	\$0
FICA SCHOOL NURSE LEADER	\$615	\$0
LIFE INS SCHOOL NURSE LEADER	\$8	\$0
W COMP SCHOOL NURSE LEADER	\$35	\$0
UNEMPLOYMENT	\$12	\$0
DENTAL SCHOOL NURSE LEADER	\$40	\$0
LONG TERM DISABILTY SCHOOL NURSE LEADER	\$25	\$0
PURCHASED SERVICE	\$400	\$0
TRAVEL SCHOOL NURSE LEADER	\$600	\$0
SUPPLIES SCHOOL NURSE LEADER	\$350	\$0
<b>TOTAL 2111 SCHOOL NURSE LEADER</b>	<b>\$10,889</b>	<b>\$0</b>
<b>2210 Improvement of Instruction Services</b>		
SP PROJECTS P SERV	\$6,000	\$6,000
SP PROJECTS SUPPLIES	\$1,000	\$1,000
SPEC.PROJ.-FOOD	\$3,500	\$3,500
<b>TOTAL 2210 Improvement of Instruction Services</b>	<b>\$10,500</b>	<b>\$10,500</b>

**NORTH COUNTRY SUPERVISORY UNION**  
**FY2023 BOARD APPROVED ASSESSMENT BUDGET (continued)**

<b>Account Number / Description</b>	<b>FY2022 Board Approved Budget 7/1/2021 - 6/30/2022</b>	<b>FY2023 Board Approved Budget 7/1/2022 - 6/30/2023</b>
<b>2212 CURRICULUM DEVELOPMENT</b>		
DIRECTOR OF CURRICULUM SALARY	\$45,312	\$48,189
WAGES CURRICULUM ADMIN ASST	\$18,605	\$20,153
BCBS	\$16,696	\$17,564
HRA	\$6,300	\$6,300
FICA	\$4,900	\$5,228
LIFE INSURANCE	\$78	\$100
MUN. RETIREMENT	\$1,175	\$1,260
WORKERS COMP	\$450	\$533
UNEMPLOYMENT	\$100	\$50
TUITION	\$770	\$770
DENTAL	\$378	\$724
LTD	\$200	\$232
TRAINING	\$750	\$750
TRAVEL	\$645	\$645
SUPPLIES	\$1,200	\$1,200
BOOKS & PERIODICALS	\$500	\$500
CONF & DUES	\$2,000	\$2,000
<b>TOTAL 2212 CURRICULUM DEVELOPMENT</b>	<b>\$100,059</b>	<b>\$106,198</b>
<b>2230 TECHNOLOGY</b>		
DIRECTOR OF TECHNOLOGY	\$90,000	\$92,700
NETWORK/TECH SUPPORT WAGES	\$120,172	\$126,182
BCBS	\$44,770	\$47,098
HRA	\$8,400	\$8,400
FICA	\$16,078	\$16,744
LIFE INSURANCE	\$300	\$300
MUNICIPAL RETIREMENT	\$9,957	\$15,302
WORKERS COMP	\$550	\$1,707
UNEMPLOYMENT	\$100	\$100
TUITION	\$1,800	\$1,800
DENTAL	\$1,000	\$1,700
LTD	\$500	\$744
PURCHASED SERVICE	\$183,500	\$183,500
TRAVEL	\$2,000	\$2,000
ROOMS & MEALS	\$400	\$400
SUPPLIES	\$2,000	\$2,000
SOFTWARE	\$3,500	\$3,500
EQUIPMENT	\$5,500	\$5,500
DUES & FEES	\$1,000	\$1,000
<b>TOTAL 2230 TECHNOLOGY</b>	<b>\$491,527</b>	<b>\$510,677</b>
<b>2300 Support Services - General Admin</b>		
SUP'T SALARY	\$128,180	\$134,667
SECRETARY WAGES (2)	\$82,964	\$93,541
BCBS	\$46,200	\$61,994
HRA	\$8,200	\$12,500



**NORTH COUNTRY SUPERVISORY UNION**  
**FY2023 BOARD APPROVED ASSESSMENT BUDGET (continued)**

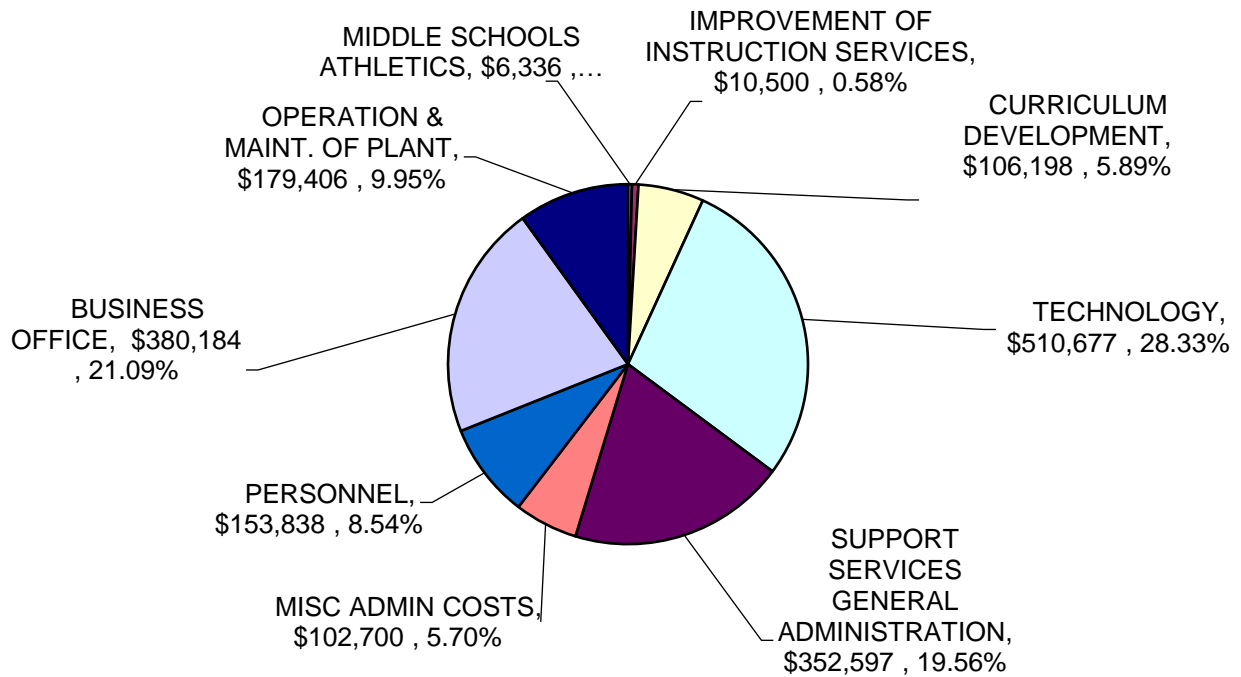
<b>Account Number / Description</b>	<b>FY2022 Board Approved Budget 7/1/2021 - 6/30/2022</b>	<b>FY2023 Board Approved Budget 7/1/2022 - 6/30/2023</b>
FICA	\$16,153	\$17,458
LIFE INSURANCE	\$226	\$250
MUNICIPAL RETIREMENT	\$4,810	\$5,846
WORK COMP	\$1,600	\$1,780
UNEMPLOYMENT	\$500	\$75
DENTAL	\$1,200	\$2,210
LTD	\$646	\$776
AUDIT NCSU	\$10,200	\$10,200
LODGING & MEALS	\$1,500	\$1,500
TRAVEL	\$3,000	\$3,000
VSA DUES	\$5,000	\$5,000
PROF DEVELOPMENT-SECRETARY	\$200	\$200
PROF DEVELOPMENT	\$1,600	\$1,600
<b>TOTAL 2300 Support Services - General Admin</b>	<b>\$312,179</b>	<b>\$352,597</b>
<b>2320 MISC ADMIN COSTS</b>		
LEGAL MISC TOWNS	\$1,000	\$1,000
MAINTANCE CONTRACT ADS	\$11,000	\$11,000
STORAGE PURCHASE SERVICE	\$210	\$1,000
LEGAL SERVICES	\$3,000	\$3,000
STIPEND TREASURER'S	\$1,050	\$1,050
PURCHASE SERVICE	\$7,600	\$7,600
EQUIP MAINT	\$1,500	\$1,500
PHONE EQUIP MAINT	\$2,500	\$2,500
MACHINE LEASES & RENTALS	\$8,200	\$8,200
CONSOLIDATED INSURANCE	\$16,000	\$16,000
TELEPHONE	\$6,000	\$6,500
POSTAGE	\$12,000	\$12,000
INTERNET	\$1,000	\$1,100
MISC TOWNS ADVERTISING	\$750	\$750
ADVERTISING	\$5,000	\$5,000
MISC FOOD MEETINGS	\$8,000	\$8,000
MISC TOWN INVOICES	\$500	\$500
OFFICE SUPPLIES	\$10,000	\$10,000
BOOKS	\$500	\$500
EQUIPMENT	\$1,000	\$0
FURNITURE	\$2,500	\$2,500
MISCELLANEOUS DUES/FEES	\$3,000	\$3,000
<b>TOTAL 2320 MISC ADMIN COSTS</b>	<b>\$102,310</b>	<b>\$102,700</b>
<b>2323 PERSONNEL</b>		
PERSONNEL WAGES	\$93,942	\$109,746
PERSONNEL BCBS	\$14,992	\$16,048
PERSONNEL HRA	\$4,200	\$4,200
PERSONNEL FICA	\$7,186	\$8,396
PERSONNEL LIFE INS	\$52	\$58
PERSONNEL RETIREMENT	\$5,637	\$6,859

# NORTH COUNTRY SUPERVISORY UNION

## FY2023 BOARD APPROVED ASSESSMENT BUDGET (continued)

Account Number / Description	FY2022 Board Approved Budget 7/1/2021 - 6/30/2022	FY2023 Board Approved Budget 7/1/2022 - 6/30/2023
PERSONNEL WORKERS COMP	\$650	\$856
PERSONNEL UNEMPLOYMENT	\$100	\$50
PERSONNEL TUITION	\$3,450	\$5,760
PERSONNEL DENTAL	\$762	\$342
PERSONNEL LTD	\$280	\$373
PURCHASED SERVICE PERSONNEL	\$500	\$500
PERSONNEL TRAVEL	\$100	\$100
PERSONNEL CONF/DUES	\$550	\$550
<b>TOTAL 2323 PERSONNEL</b>	<b>\$132,401</b>	<b>\$153,838</b>
<b>2520 BUSINESS OFFICE</b>		
SALARY DIRECTOR BUSINESS	\$80,533	\$70,403
WAGES FINANCE ASSISTANTS	\$82,420	\$86,541
WAGES BUSINESS ADM ASST	\$30,668	\$34,285
WAGES COURIER	\$2,000	\$2,000
SALARY STAFF ACCOUNTANT	\$48,266	\$38,040
BCBS BUSINESS OFFICE	\$81,675	\$85,922
HRA	\$12,000	\$15,000
FICA BUSINESS OFFICE	\$18,659	\$17,692
LIFE INS BUSINESS OFFICE	\$225	\$225
RETIREMENT BUSINESS OFFICE	\$16,000	\$15,561
WORKERS COMP BUSINESS OFFICE	\$1,500	\$1,804
UNEMPLOYMENT BUSINESS OFFICE	\$400	\$200
TUITION BUSINESS OFFICE	\$2,000	\$2,000
DENTAL BUSINESS OFFICE	\$1,600	\$2,425
LTD DIRECTOR BUSINESS	\$750	\$786
PURCHASE SERVICE BUSINESS OFFICE	\$10,000	\$0
TRAVEL BUSINESS OFFICE	\$5,000	\$5,000
ROOMS & MEALS BUSINESS OFFICE	\$400	\$400
DUES & FEES BUSINESS OFFICE	\$1,400	\$1,400
PROF DEV BUSINESS OFFICE	\$500	\$500
<b>TOTAL 2520 BUSINESS OFFICE</b>	<b>\$395,996</b>	<b>\$380,184</b>
<b>2600 OPERATION &amp; MAINT. OF PLANT</b>		
WAGES CUSTODIAN	\$2,818	\$8,586
OPERATION AND MAINT PURCHASE SERV	\$3,500	\$3,500
CUSTODIAN-P.SERV	\$14,200	\$16,500
RUBBISH REMOVAL	\$1,800	\$2,000
STORAGE RENTAL SPACE	\$1,020	\$1,020
CUSTODIAL SUPPLIES	\$2,800	\$2,800
<b>TOTAL 2600 OPERATION &amp; MAINT. OF PLANT</b>	<b>\$26,138</b>	<b>\$34,406</b>
<b>2640 OPERATION &amp; MAINT. OF PLANT</b>		
RENT	\$140,000	\$145,000
<b>TOTAL 2640 OPERATION &amp; MAINT. OF PLANT</b>	<b>\$140,000</b>	<b>\$145,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,728,331</b>	<b>\$1,802,436</b>

## NORTH COUNTRY SUPERVISORY UNION FY2023 BUDGET

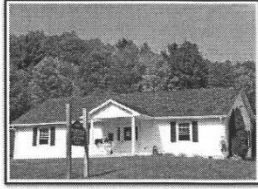


## 2022 NORTHEAST KINGDOM WASTE MANAGEMENT DIST. CALENDAR OF EVENTS

MAY 3	Household Hazardous Waste (HHW) Collection by appointment in Lyndonville begins
MAY 7	Danville Bulky Day, Danville Stump Dump 8am-3pm
MAY 14	Albany HHW Collection 8am-12pm & Bulky Day, Albany Transfer Station, 8:30am-1pm
MAY 21	Guildhall HHW Collection & Bulky Day, Guildhall Town Hall, 8am-12pm
MAY 28	Bloomfield HHW Collection & Bulky Day, VT Route 102 Bloomfield, 8am-12pm
MAY 26-28	Sutton Bulky Days, NEKWMD facility Lyndonville, Appointment required
JUNE 4	Derby HHW Collection, Derby Recycling Center, 9am-1pm
JUNE 11	Brunswick Bulky Day, Brunswick Town Offices, 8am-12pm
JUNE 18	Morgan HHW Collection, Morgan Transfer Station, 8am-12pm
JULY 2	Unified Towns and Gores Bulky Day, Hatchery Brook Rd., Averill, 8am-1pm
JULY 16	Newbury HHW Collection, Newbury Town Garage 8am-12pm
JULY 23	Danville HHW Collection, To Be Determined 8am-12pm
JULY 30	Maidstone Bulky Day, 1342 Rte. 102 Maidstone, 8am-12pm
AUGUST 13	Unified Towns and Gores Bulky Day, Rte. 105 UTG Building, Ferdinand, 8am-1pm
<b>AUGUST 20</b>	<b>Westfield Household Hazardous Waste (HHW) Collection, Westfield Transfer Station 8am-12pm</b>
SEPT 1, 2 & 3	Sutton Bulky Days, NEKWMD Facility, Lyndonville, Appointment required
SEPTEMBER 10	Bloomfield Bulky Day, VT Route 102 Bloomfield, 8am-12pm
SEPTEMBER 17	HHW Collection, NEKWMD Office, No appointment necessary, 8am-3pm
SEPTEMBER 24	Danville Bulky Day, Danville Stump Dump, 8am-3pm
SEPTEMBER 24	Cabot Bulky Day, Cabot Recycling Center, 8am-3pm
OCTOBER 1	Albany Bulky Day, Albany Transfer Station, 8:30am-1pm
OCTOBER 4	HHW Collection by appointment in Lyndonville ends

For information on these events and others, contact the Northeast Kingdom Waste Management District at (802) 626-3532, 800-734-4602, by e-mail at [progmgr@nekwmd.org](mailto:progmgr@nekwmd.org) or check the updated calendar of events at [www.nekwmd.org](http://www.nekwmd.org).  
Visit <http://westfield.vt.gov/recycling-center/> for a complete list of acceptable household hazardous waste items.

Contact the Zoning Administrator [westfieldzoning@gmail.com](mailto:westfieldzoning@gmail.com) or 802-715-3077 before submitting this form



**TOWN OF WESTFIELD**  
38 School Street  
Westfield, VT 05874  
Phone: 802.744.2484  
Fax: 802.744-6224  
[westfieldzoning@gmail.com](mailto:westfieldzoning@gmail.com)  
[www.westfield.vt.gov](http://www.westfield.vt.gov)

#### ADMINISTRATIVE USE ONLY

Fee Rec'd/ Check #

Application Number

Date submitted to Town

Date Complete to ZA

Date Posted

Date to record

#### APPLICATION FOR ZONING PERMIT

☐ CONSTRUCTION (OR DEMOLITION)

☐ CHANGE OF USE

☐ LAND SUBDIVISION

☐ BOUNDARY LINE ADJUSTMENT

☐ AGRICULTURAL STRUCTURE (recording fee only)

Submit a plot or sketch to show locations of easements, rights-of-way, land alterations, waterways & wetlands, existing & proposed structures, water & sewage systems, driveways & roads.

#### APPLICANT

Name:

Address:

Email:

Phone:

#### OWNER (if different)

Name:

Address:

Email:

Phone:

#### PROJECT INFORMATION

Project Location: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Current use: \_\_\_\_\_ Proposed use: \_\_\_\_\_

Warranty Deed Book \_\_\_\_\_ Page \_\_\_\_\_ Parcel ID: \_\_\_\_\_

Abutting property owners: \_\_\_\_\_

Describe proposed development: \_\_\_\_\_

#### PROPOSED ADDITION OR NEW STRUCTURE INFORMATION

Proposed structure: ☐ NEW

Dimensions Length: \_\_\_\_\_

☐ ADDITION

Width: \_\_\_\_\_

☐ REBUILD/RENOVATION

Height at peak: \_\_\_\_\_

Setback from	Edge of right of way	Rear boundary	Left boundary	Right boundary

I hereby certify the information in this application (including attachments) is true and correct. Any changes or revisions after issue, or misrepresentations will automatically void such permit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application/Permit #: \_\_\_\_\_ Administrative Decision: ☐ Approved ☐ Denied

Permit approval is subject to the conditions specified below and is valid (except if appealed) beginning on:

\_\_\_\_\_ and the project must be substantially commenced by \_\_\_\_\_

Signed \_\_\_\_\_ Date of Decision: \_\_\_\_\_

Must comply with all applicable State and Federal regulations. Contact a permit specialist 802-505-5367 to see if you need a potable water supply and wastewater permit regulated by the State of Vermont. All new construction projects are required to meet residential or commercial building energy standards under Act 89. Construction of a driveway on a State Highway requires an access permit from the Vermont Dept of Transportation. Construction of a driveway on a town road requires a permit from the Town Road Foreman. An E911 address is assigned after driveway is completed.

**\*\*An interested party may appeal any decision by the Administrative Officer, within 15 days of the date of such decision to the Zoning Board of Adjustment.\*\***

Board hearing required: Y \_\_\_\_ or N \_\_\_\_ Date of hearing: \_\_\_\_\_ Board Decision: ☐ Approved ☐ Denied

Notes:

# FRIENDLY REMINDER...

## PLEASE REVIEW

### List of Common Items NOT ACCEPTED for Recycling

Please dispose of the following items in the trash unless otherwise stated.

IF YOU HAVE ANY QUESTIONS ABOUT SAFELY AND PROPERLY DISPOSING OF A MATERIAL— CONTACT THE NORTHEAST KINGDOM

WASTE MANAGEMENT DISTRICT

(802) 626-3532 or (800) 734-4602. [www.nekwmd.org](http://www.nekwmd.org), e-mail [outreach@nekwmd.org](mailto:outreach@nekwmd.org)

#### Unacceptable Plastics Include:

Any **black** plastic containers  
Screw-top Caps  
Motor oil, gas containers  
Pesticide containers  
Styrofoam of any kind  
Planting pots and trays  
Plastic furniture  
Plastic Toys  
Coffee Makers  
Coat hangers  
Vinyl Siding  
Maple Tubing  
CDs, DVDs, VHS, and cases  
Water line pipes and plastic tubing of any size  
**Hard, rigid plastic** (if it shatters, it's not accepted)

#### Unacceptable Plastic Bags and Films

Any type

#### Unacceptable Aluminum

Chip Bags, Snack Wrappers, Pop tart Wrappers  
Aluminum Flashing (recycle with scrap metal)  
Coffee Bags

#### Unacceptable Tin

Recycle these with Scrap Metal

Frying Pans  
Large Pieces of Metal  
Nails, Screws, Fasteners  
Any tin that is a non-food container

#### Unacceptable Cardboard

Pringles containers  
Milk and Juice Cartons of any kind  
Ice cream and waxy or plastic frozen food boxes  
Cardboard with metallic interior  
Single-use coffee cups  
Soiled Cardboard  
Waxy Cardboard

#### Unacceptable Paper

Kraft brown paper bags (recycle with cardboard)  
White or Brown Boxboard (recycle with cardboard)  
Shiny, glossy, or metallic papers  
Paper plates, cups, bowls  
Single-use cups  
Napkins, paper towels, tissue paper

#### Unacceptable Glass

Crystal  
Incandescent light bulbs  
Automotive lights  
Pyrex  
Porcelain

#### Unacceptable Food Scraps

PLU Stickers (sticks on fruits, vegetables)  
"Biodegradable" bags, cutlery, bowls, plates  
Food utensils  
Plates, bowls, cups  
Plastic bags  
Styrofoam  
Keurig cups





## ABOUT THE PHOTOS

Top Left: Spectacular sighting of Sun Dogs over Sniderbrook Road in Westfield.

Right: Special thanks to Lynn and Rick Danforth for sharing their home with our community Post Office for over 30 years. We are sorry the Westfield Post Office closed at the end of 2021, but we wish Lynn all the best for a Happy Retirement! We have been fortunate to have this wonderful convenience in our community. Thank you, Lynn and Rick!

Bottom Left: Recognize this scene? It's part of the Daigle clan in front of the Westfield General Store, back in the day when they owned it. Yves Daigle is the tall boy, second from the left.