

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
November 9, 2015**

1. Call to Order:

The meeting was called to order at 9:00 a.m. by Ellen Watson – Vice Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Ellen Watson, Virginia Hudson, Sheila Davis, Douglas Sutton, Jennifer Laurent, Deborah Swartz, William White, John Welch, Jr., Luana Tredwell, and Kelly Sinclair. Staff members present: Linda Davidson – Executive Director, Jennifer Silverwood - Administrative Assistant, Ellen Leff - Nursing Case Manager, Phyllis Mitchell – Nursing Program Manager, Larry Novins– Board Attorney, George Belcher – Hearing Officer; Lauren Hibbert & Elizabeth Jarvis- Prosecuting Attorneys, John Lewis, Dennis Menard - Investigators. Others present – North Country Career Center and University of Vermont students, Brenda Vermette and, by telephone, Jodi Stewart and Karen Albrecht.

2. Changes and Additions to the Agenda: Stipulations 2014-404, 2014-763, and 2014-764

3. Approval of Minutes:

D. Sutton moved to approve the minutes of October 9, 2015. **Pass**

4. Disciplinary Proceedings:

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| 2015-315 | Jodi Stewart was present by telephone. Dennis Menard was present. The Board went into deliberative session at 9:42. The meeting resumed at 9:53. The Board moved to SUMMARILY SUSPEND the license of Licensed Practical Nurse Jodi Stewart . Pass |
| 2015-377 | Suzanne M. Mashteare was not present. D. Sutton moved to SUMMARILY SUSPEND the license of Licensed Nursing Assistant Suzanne Mashteare . Pass |
| 2014-404 | Ann Barton-Sullivan was not present. J. Welch moved to accept the stipulation and CONDITION the license of Registered Nurse Ann Barton-Sullivan . Pass |
| 2014-764 | Chastity Bartlett was not present. The Board went into deliberative session at 10:23. The meeting resumed at 10:37 The Board moved to REJECT the stipulation order on Licensed Practical Nurse Chastity Bartlett . Pass |
| 2014-763 | Meghan Poissant was not present. S. Davis moved to accept the stipulation and CONDITION the license of Licensed Nursing Assistant Meghan Poissant . Pass |
| 2014-408 | Renee Nimblett was not present. S. Davis moved to accept the stipulation and WARN AND CONDITION the license of Licensed Nursing Assistant Renee Nimblett . Pass |
| 2014-783 | Brianna Pleisch was not present. D. Sutton moved to accept the stipulation and WARN the license of Licensed Nursing Assistant Brianna Pleisch . Pass |

M2014-2 (2012-533) Jay Hutchins was not present. D. Swartz moved to accept the stipulation and **REINSTATE WITH CONDITIONS** the license of Licensed Practical Nurse **Jay Hutchins.** **Pass**

Preliminary Denial/Program Contract Modification – Brenda Vermette was present. The Board went into deliberative session at 11:25. The meeting resumed at 11:35. The Board will issue a written decision.

Appeal of Preliminary Denial of LPN License – Karen Albrecht was present by telephone. The Board went into deliberative session at 11:47. The meeting resumed at 11:55. The Board will issue a written decision.

CLOSING REPORTS:

S. Davis moved to recommend that the following complaints be concluded without charges.

- 2014-708
- 2015-258 Doug Sutton recused
- 2015-221 Doug Sutton recused
- 2015-122 Doug Sutton recused

Pass

OTHER DISCIPLINARY ITEMS:

- Current Discipline Cases – October 31, 2015 – The Board received and reviewed the current discipline cases and quarterly statistics with E. Leff.
- Discussion on Discipline Cases Related to Abuse/Neglect and Rough Treatment of Patients- S. Davis presented a power point on cases related to abuse/neglect.
- Discussion on Position Statements – L. Hibbert discussed how position statements may affect the prosecution of nursing cases.

5. Administration, Education, Practice, Licensure:

Executive Director's Report:

The Board reviewed the September Executive Director's report.

Opiate Prescribing and the VPMS – Dr. Chen discussed the importance of the provider's role in prescribing controlled substances and the use of VPMS.

Strategic Initiatives and Annual Goals Progress Report: December 2015 – The Board reviewed the current status of the strategic initiatives and annual goals.

Public Comments: There were no public comments

6. Education:

Education Committee: The Education Committee has not met since the last Board meeting.

Nursing Assistant Education and Practice Committee: The Nursing Assistant Education and Practice Committee has not met since the last Board meeting.

LNA Programs

- Cold Hollow Career Center – Adult Program: LNA Program Biennial Approval – D. Swartz moved to approve the biennial approval of **Cold Hollow Career Center LNA Adult Program.** **Pass**
- Vermont Med Ed – Helen Porter: New LNA Program Approval – D. Sutton moved to approved the new LNA Program at **Vermont MED Ed – Helen Porter.** **Pass**
- Stafford Technical Center: Medication Nursing Assistant Education Program (Adult): New Program Approval – D. Sutton moved to approve **Stafford Technical Center: Medication Nursing Assistant Education Program (Adult).** **Pass**
- Stafford Technical Center: LNA Program Biennial Approval – V. Hudson moved to approve the biennial approval of **Stafford Technical Center LNA Program.** **Pass**
- Vermont Med Ed – Wake Robin: New LNA Program – V. Hudson moved to approve **Vermont Med Ed – Wake Robin: New LNA Program.** **Pass**
- Randolph Technical Center in Barre: Voluntary Closing

7. Practice

Practice Committee: The Practice Committee met on November 4, 2015.

- Responsibilities of the Nurse in Complementary and Alternative Medicine - Revision
The Board approved the Responsibilities of the Nurse in Complementary and Integrative Interventions position statement with changes.
- Role of the Nurse in Administration of Homeopathic Drugs, Herbal Medicine, and Supplements - Revision
The Board moved to approve the Role of the Nurse in Administration of Homeopathic Drugs, Herbal Medicine, and Supplements with changes.

Alternative Program Committee: The Alternative Committee met on November 6, 2015.
The Committee is reviewing the NCSBN audit.

8. Adjournment: E. Watson moved to adjourn the meeting at 3:25 PM.
Minutes recorded by: Jennifer Silverwood, Administrative Assistant
Draft minutes reviewed by: Linda Davidson, Executive Director
Draft minutes approved by Vermont Board of Nursing: 12/14/15