

Secretary of State
Office of Professional Regulation
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
Meeting: Thursday, September 21, 2017 at 8:00 a.m.
89 Main Street, Montpelier, VT

UNAPPROVED MINUTES

Present: Tammy Austin, William (Bill) Scarlett, Jaimie Blouin and Scott Giles; Office of Professional Regulation Personnel: Diane Lafaille, Tara Grenier, S. Lauren Hibbert, and Gabriel Gilman.

1. General Business

- a. The minutes of the June 15, 2017 and July 20, 2017 and August 17, 2017 meeting were approved as written.

2. Case Managers Report – This was tabled.

3. File Reviews

Chasen, Lee – Additional information needed.

Cyr, Roseanna – Endorsement requirements met except for NCMHCE. This exam needs to be successfully completed.

Francoeur-Schug, Casey – Education approved.

4. Other

- a. Audits of Marriage and Family Therapy and Mental Health Counselor continuing education were reviewed.
- b. Mr. Giles moved, seconded by Mr. Scarlett, to approve the AACSB advanced fees of \$2600 to be paid. Attorney Hibbert, Ms. Austin and Ms. Blouin are planning to attend the upcoming meeting in January 2018.
- c. Attorney Gilman discussed portability/mobility with the Board.
- d. The jurisprudence exam for LCMHC was reviewed and revised.
- e. Elections were held:
- f. Mr. Giles moved, seconded by Mr. Scarlett, that the slate stay as is, Ms. Austin Chair, Mr. Scarlett Vice Chair and Ms. Blouin, Secretary. Approved.
- g. The Board's next meeting is scheduled for October 19, 2017.

Respectfully submitted by: Diane Lafaille, License Board Specialist