

**TOWN OF  
WEST WINDSOR, VERMONT  
2023 ANNUAL REPORTS**



Photo taken by Frank Lather and used courtesy of West Windsor Historical Society

## DEDICATION

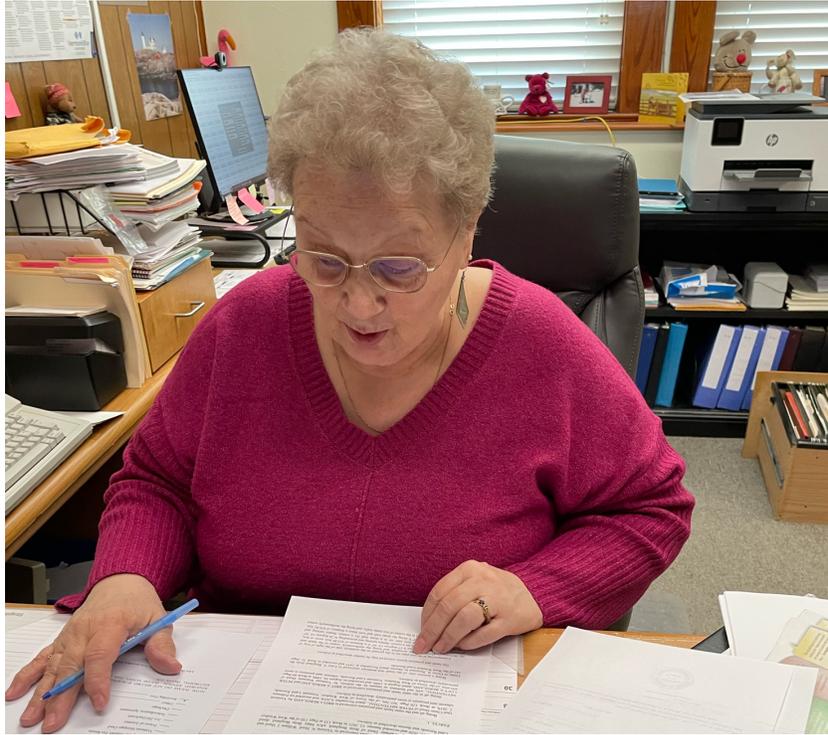


Photo Credit: Marcella Barrows

This year's Town Report is dedicated to our Town Clerk of 29 years, Cathy Archibald. Cathy's story as Town Clerk has to start with her father, our Town Constable Ralph Johnson who served our town for over 40 years. Cathy had a similar devotion to hard work, commitment and precision of details as her father. Here is what she said upon recognition of Ralph:

"We all had chores," recalled Archibald. "There was haying, sugaring and splitting wood. I'd finish my homework and might have to go out to the garage to help my dad fix a tractor, handing him tools.

"We are what we are because of him. I sometimes come in to work here at 6 on a Monday morning because I have work to do. That is what he taught us."

Cathy was committed to doing the best job she could under the many changes that the Town went through, including running our elections, overseeing all town finances, processing our tax bills, managing property transfer records and certifying marriages and burials. Over the years, she has also served as a member of the Board of Civil Authority, the Board of Abatement, the delinquent tax collector, school treasurer and Fire Department Dispatcher. Cathy's unwavering work ethic kept the Town of West Windsor running smoothly for nearly three decades.

Cathy's devotion to her job has the same commitment of purpose to helping her mother with health issues. She is a person with an amazing helping heart and desire to do the best.

West Windsor has been fortunate to have her as our Town Clerk and we wish her well.

Thank you, Cathy, for your service. We would not be here without you.

**WARNING  
TOWN OF WEST WINDSOR, VERMONT  
ANNUAL MEETING**

The legal voters of the Town of West Windsor, Vermont are hereby notified and warned to meet at the Story Memorial Hall in said Town of West Windsor on Tuesday, March 5, 2024 at 9:00 AM to act on the following articles, viz:

**ARTICLE 1:** To elect Town Officers for the ensuing year:

Moderator	1 year
Town Clerk	1 year
Treasurer	1 year
Selectboard	3 years
Lister	3 years
Auditor	3 years
Delinquent Tax Collector	1 year
First Constable	1 year
Second Constable	1 year
Campbell Fund Trustee	3 years

**ARTICLE 2:** Shall the Town vote to pay taxes to the Town Treasurer by or on Friday, October 25, 2024 by 4:30 PM, with no discount for payment in advance? Postmarks are not accepted as timely payment so payments received after 4:30 PM will incur penalty and interest.

**ARTICLE 3:** Shall the Town authorize the Selectboard to appoint a Town Clerk as provided in 17 V.S.A. §2651e?

**ARTICLE 4:** Shall the Town authorize the Selectboard to appoint a Town Treasurer as provided in 17 V.S.A. §2651f?

**ARTICLE 5:** Shall the Town authorize the elimination of the office of Town Lister in accordance with 17 V.S.A. §2651c(b)(1) and replace it with a professionally-qualified assessor who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are prescribed for Listers or the board of Listers under the provisions of Title 32?

**ARTICLE 6:** Shall the Town approve budgeted expenditures for the General, Highway, Library and Cemetery Funds for the year 2024 totaling \$1,670,262 as shown below:

General	\$644,606
Highway	\$976,773
Library	\$47,882
Cemetery	\$1,000

of which \$1,273,041 shall be raised by taxes (General \$434,467; Highway \$800,773; Library \$37,800; and Cemetery \$0) after applying \$335,639 of non-tax revenues and

\$61,582 from prior year reserves/surpluses, all as shown in financial statements published in the Town Report?

**ARTICLE 7:** Shall the Town appropriate \$90,500, to be raised by taxes, for distribution to the four West Windsor organizations in the amounts listed below?

W.W. Volunteer Fire Department	\$72,000
W.W. Volunteer FAST Squad	\$7,000
W.W. Historical Society	\$8,500
W.W. Independence Day Committee	\$3,000

**ARTICLE 8:** Shall the Town appropriate \$11,187, to be raised by taxes, for distribution to fourteen other organizations which provide important social services to Town residents in the amounts listed below?

Health Care & Rehabilitation Services of Southeastern Vermont	\$1,067
Windsor County Mentors	\$1,000
Volunteers in Action	\$500
VT Center for Independent Living	\$140
Green Up Vermont	\$100
Visiting Nurse Assoc.& Hospice of VT/NH	\$2,475
SEVCA	\$1,050
VT Assoc.of Conservation Districts	\$100
Reading/West Windsor Food Shelf	\$1,000
The Moover	\$125
Windsor County Youth Services	\$600
Senior Solutions	\$780
Reading/West Windsor Aging in Place	\$2,000
Windsor on Air	\$250

WEST WINDSOR SELECTBOARD

Matthew Kantola

Mark Higgins

Mark Harley

Dated this 18th day of January, 2024

Amy W. Yates, Town Clerk

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**MONTHLY MEETINGS**

Planning Commission (Town Hall)	6:30 PM 4 <sup>th</sup> Wednesday
Selectboard (Town Hall)	6:30 PM 2 <sup>nd</sup> & 4 <sup>th</sup> Monday
Development Review Board (Town Hall)	6:30 PM 2 <sup>nd</sup> Tuesday (As needed)
Conservation Commission (Town Hall)	7:00 PM 1 <sup>st</sup> Monday

**PHONE NUMBERS**

Town Office - Clerk & Treasurer	484-7212
Town Administrator/Zoning Administrator	484-3520
Highway Garage	484-5044
Mary L Blood Library	484-7205
Albert Bridge School	484-3344

**EMERGENCY NUMBERS**

Ambulance	911 OR 1-802-295-9425
Police	911 OR 1-802-295-9425
Fire	911 OR 1-802-295-9425
Fast Squad	911 OR 1-802-295-9425
Game Warden	1-802-674-2185
State Police	1-802-234-9933

**OFFICIAL NOTICES**

Town Newspaper Vermont Standard

- Official Notices:
1. Posted at Town Hall (Basement Bulletin Board)
  2. Post Office
  3. Town Web Site at <http://westwindsorvt.govoffice2.com>

Official Address: Town of West Windsor  
P. O. Box 6  
Brownsville, Vermont 05037

Physical Address: 22 Brownsville-Hartland Road  
West Windsor, Vermont 05089

**TOWN OFFICE HOURS**

Monday through Friday 9:00 – 12:00 and 1:30 – 4:30

## TOWN OFFICES

<b>Moderator:</b>	2024	Matthew Birmingham
<b>Town Clerk:</b>	2024	Cathy Archibald *
<b>Town Treasurer:</b>	2024	Cathy Archibald *
<b>Selectboard:</b>	2024	Matthew Kantola
	2025	Mark Higgins
	2026	Mark Harley
<b>Listers:</b>	2024	Joel Schreibman
	2025	Edwin Johnson
	2026	Deb Spackman
<b>Auditors:</b>	2024	Nancy Gaynor
	2025	Barbara Gerstner
	2026	Justin Burrows
<b>Delinquent Tax Collector:</b>	2024	Cathy Archibald *
<b>First Constable:</b>	2024	Vacant
<b>Second Constable:</b>	2024	Vacant
<b>Town Agent:</b>	2024	Matthew Birmingham
<b>Campbell Fund Trustees:</b>	2024	Jennifer Hastings Tobias
	2025	Vacant
	2026	Patricia Kenyon
<b>Justices of the Peace:</b>		Margaret Clough Robin French Nancy Gaynor Shannon Harrington Christine Rovinski-Wagner Barbara Truex
<b>Representative-Windsor 1:</b>		John Bartholomew Elizabeth Burrows

\* Retired 12/29/23 Appointed Amy Yates

## OFFICERS BY APPOINTMENT

<b>Animal Control:</b>	Selectboard
<b>Assistant Town Clerk:</b>	Clyde Jenne
<b>Assistant Treasurer:</b>	Clyde Jenne
<b>Cemetery Sexton:</b>	Dr. Thomas Whelan
<b>Conservation Commission:</b>	2024 Barbara Gerstner Ken Parrot 2025 Mark Nowlan Suzanne Greenall 2026 Christopher Nesbitt 2027 Ted Siegler, Chair Laura Stillson
<b>Senior Solutions:</b>	Pauline Ouelette
<b>Deputy Registrar:</b>	Stuart Olmstead
<b>Development Review Board:</b>	2024 Shannon Harrington, Chair Courtney McKaig, Alt. Vacant 2025 Bruce Boedtke Jane Hoisington 2026 Barbara Truex
<b>ECFiber Delegates:</b>	Ken Parrot Alessandro Iuppa
<b>Emergency Mgmt. Coord.:</b>	Michael Spackman
<b>Fire Warden:</b>	Michael Spackman <sup>1</sup>
<b>Fire Warden, Keyman:</b>	Erik Boedtke
<b>Green-Up Coordinator:</b>	Ted Siegler
<b>Health Officer:</b>	Nancy Gaynor <sup>2</sup>
<b>Highway Foreman:</b>	Michael Spackman
<b>Inspector of Lumber:</b>	Vacant
<b>Library Trustees:</b>	2024 Christine Rovinski-Wagner Michael Epstein, Chair Jenifer Aldrich 2025 Vacant Colin McKaig

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<sup>1</sup> State Appointed

<sup>2</sup> From 12/01/23 to 11/30/26

	2026	Matthew Birmingham Cindy Stacey Elissa Kellner Shannon Harrington
<b>Planning Commission:</b>	2024	Alan Keiller, Chair
	2025	Lauren Stevens Leah Montalbano
	2026	Vacant Michael Dudley
<b>Poundkeeper:</b>		Selectboard
<b>Service Officer:</b>		Vacant
<b>Southern Windsor County Waste Management District:</b>		Natalie Starr Matt Kantola, Alternate
<b>Southern Windsor County Regional Planning Commission:</b>		Edwin Johnson
<b>Southern Windsor County Transportation Advisory Committee:</b>		Vacant
<b>Surveyor of Wood/Lumber:</b>		Vacant
<b>Sustainability Committee:</b>		Pattie Carrington Jill Crowley Christina Dolan Alessandro Iuppa, Chair Susan Yost
<b>Town Administrator:</b>		Matt Frederick
<b>Tree Warden:</b>		David Putnam
<b>Utility Advisory Committee:</b>		Bob Norris Leslie Barilli Sharlene McEachern Christina Dolan David Leavitt Wayne Scarsilloni Peter Varkonyi Tom Marsh
<b>Zoning Administrator:</b>	2026	Deb Shearer
<b>Assistant Zoning Administrator:</b>		Vacant

In March after the Town meeting the Selectboard elects a chair and appoints the tree warden, three fence viewers, pound keeper, one or more inspectors of lumber shingles and wood, and one service officer.

## **REPORT OF THE TOWN CLERK/TOWN TREASURER**

As you may already know, I retired at the end of December 2023. It has been a pleasure to serve as your Clerk and Treasurer, and I will miss seeing everyone. I hope you will welcome Amy Yates as the new Clerk and Treasurer.

Recordings were about the same as last year with 1,845 pages. I also attended many Selectboard meetings over the past year, along with one Board of Civil Authority meeting and one Board of Abatement meeting.

Please remember to file your Homestead Declaration form HS-122 by April 15, 2024, even if you file for an extension on your taxes. If you file after the April 15<sup>th</sup> deadline, you will be billed a penalty on your education tax amount.

Remember, all dogs residing in West Windsor must be licensed with the Town Clerk before or on April 1, 2024. This is a Vermont law and there are no exceptions. A late fee will be charged for any dogs not registered by the April 1<sup>st</sup> deadline. Please call the Town Office with questions about the rabies certificates dates or amount due, and registration can be done by mail.

Cathy R. Archibald  
Town Clerk/Treasurer

## **AUDITORS' REPORT TO THE TOWN**

We submit that we have reviewed the internal controls and records of the Town of West Windsor and the various control accounts that the Town Clerk and Treasurer administers. This was done using the guidelines set forth in the Handbook Aids of Auditors issued by The Vermont League of Cities and Towns.

Preparing this annual report requires the participation of numerous Town and outside organizations. We appreciate their submitting their reports in a timely and efficient manner.

We bid farewell to our colleague Cathy Archibald, and welcome our new Town Clerk, Amy Yates.

Justin Burrows  
Nancy Gaynor  
Barbara Gerstner

## SELECTBOARD REPORT

This past year can best be summed up as a year of change, both in terms of personnel and in weather. May started out nice and dry, but, beginning in June, it seemed to rain every day until the fall, a stretch that was tough on the spirits of the people who work and play outside.

The biggest personnel change this past year is that Cathy Archibald retired on December 29th after 29 years of service. As you can imagine, finding and training a person to replace her was no easy task. Cathy worked with the Selectboard to find a suitable replacement during many meetings and interviews. When all was said and done, we recommended long-time resident Amy Wentworth Yates for Cathy's replacement. Prior to joining us, Amy worked for an accounting firm in Woodstock. Amy started training with Cathy in December. Amy knows our town and its culture. She has also worked as Cathy's assistant in the past.

Last March, Mark Harley joined the Selectboard. The Town has benefited from his judgment and demeanor. Mark's prior work experience and technology skills have been greatly appreciated since coming on board. Mark is highly proficient with computer systems and digital mapping.

In June, Dan Morancy left the Highway Department to return to his old position at the Hanover Highway Division. Dan was well-liked by his coworkers and will be missed. Please join us in wishing him the best of luck. In his place, we hired Chip Craig. Chip came to us with many years of experience working at the Antrim Highway Department, where he was previously Foreman. We also hired Eric Cooper from Cornish. "Coop" is happy to be part of our team. Coop previously worked for the Cornish Highway Department. As a town, we are fortunate to have such an experienced crew.

There was also a change to the Highway Department salt shed. High winds in mid-December 2022 destroyed the old salt shed roof. The new roof was installed in February 2023 by Miller Construction. The new roof is constructed of a much improved, and more visually appealing, design utilizing corrugated galvanized steel. Taxpayers did not bear the cost of the construction as our insurance covered the replacement.

In May, Liz Frederick was brought in as the new Librarian at Mary L Blood Library. Under her direction, the library is active and thriving. In particular, the summer reading program, led by Youth Coordinator Amanda Yates, has proven to be quite popular. Liz and Library Assistant Sara Rönn have continued the progress made by our former Librarian, Peter Money, to make our local library a vibrant place to visit. The library restructured their open hours in November to allow for more community engagement, and we encourage everyone to check it out!

This year, we appointed resident Dr. Tom Whelan as our Sheddsville Cemetery Sexton. Tom recently retired from a career in medicine and is thrilled to be taking care of our beautiful hillside cemetery. We are grateful for his thoughtful service.

In July, our town suffered two significant storm events. We incurred major stormwater runoff damage to many of our roads and culverts, though less than that of some other local communities. Our portion of recoverable expenses from the Federal Emergency Management Agency (FEMA) should be approximately \$70,000. The recovery work was completed by our Highway Department. Performing the repairs "in-house" had a net positive financial benefit to the town as we got more done with less money. We are planning to apply recovered funds to capital expenses to help defray the burden on taxpayers in the future.

In September, we hired Matt Frederick to become our Town Administrator. Matt grew up in Woodstock and has resided in West Windsor for the past 9 years with his wife, Liz, and their children, all three of whom currently attend Albert Bridge School. Prior to joining us, Matt was employed by a local property management company as their landscape division manager, and before that was the manager of a local retail store. He brings a broad knowledge base of customer service, equipment, budgeting, and computer technology. We asked him to jump right in during our work with FEMA and he rose to the challenge. His first months have been a smashing success, and we wish to acknowledge that we are fortunate to have found such a competent person for the job.

In December, another minor flooding event occurred but, fortunately, this time the Town was able to avoid serious damage. It is a telling reminder that our climate is getting warmer and wetter. We continue to engage on all initiatives to position West Windsor to withstand these new weather patterns. Much work has already been done in this arena and yet more remains to be done.

Regarding our ARPA spending details, please refer to that subject in this town report. After a long analysis, the ARPA committee recommended that we spend our federal grant on emergency preparedness. Some of the projects we have completed are a generator for the Highway Garage and an HVAC system for the Town Hall. A generator for the well pump that serves the Town Hall was approved but has not yet been installed as of this writing.

We have noted an uptick in the community's use of our Town Hall. Various groups have been utilizing it for senior exercise classes and cultural events. This is a trend that we hope will continue. We are fortunate to have such a beautiful space available for our residents. We will continue to maintain the Town Hall, so it remains of benefit to our community.

The Selectboard and town government employees met many times over 6 weeks beginning in December 2023 to develop the proposed budget. Last year's budget raised \$1.31 million. This year's budget, including appropriations, asks for a total of \$1.37 million from our taxpayers, a year-over-year increase of 4.39%. We have been able to find offsets for many of the increases in services laid out in this budget. We believe we can offer more to the public without a steep increase in taxation levels. The biggest driver of the budget increases this year, in addition to the general inflation rate, was our decision to increase wages for the Highway Department to bring our employees up to market rates. We have an excellent team in place and, considering how hard it is to find good help, competitive wages should allow us to keep them together. We can make cost-of-living adjustments for our part-time employees and increase the town contribution for library expenses without raising the tax burden. We hope that residents find the proposed budget to be a prudent use of tax dollars.

Respectfully Submitted,

Matt Kantola  
Selectboard Chairman

## TOWN PERMITS/LICENSES REQUIRED

Burning Permit	Fire Warden
Cemetery Lots	Brownsville-Shannon Harrington Sheddsville-Selectboard
Dog Licenses	Town Clerk
Dog Kennel Permit	Town Clerk
Fireworks Display	Fire Chief and Selectboard
Highway Access	Selectboard
Liquor License	Town Clerk
Marriage License	Town Clerk
Public Assembly	Selectboard
Use of Town Property	Selectboard
Weathersfield Transfer Station	Town Clerk
*Zoning Permits	Zoning Administrator
Accessory Structures	Zoning Administrator
Certificate of Occupancy	Zoning Administrator
Change of Use	Zoning Administrator
Conditional Use	Development Review Board
Construction of Building	Zoning Administrator
Fences (under 5 feet)	Zoning Administrator
Fences (over 5 feet)	Development Review Board
Flood Hazard Review	Development Review Board
Home Occupation	Zoning Administrator
Planned Unit Dev.(PUD)	Development Review Board
Pond Construction	Zoning Administrator
Pond Construction (10,000+ sq. ft.)	Development Review Board
Subdivisions	Development Review Board
Variance	Development Review Board

\*Note: State Permits are often required, so please check with the State Permit Specialist (802-279-4747) before proceeding with any project.

**VITAL STATISTICS FOR 2023**

**BROWNSVILLE CEMETERY**

Mary Jane Arvidson  
Leonard Banister  
Patricia Barrows  
Stuart Barrows  
John M. Bruno  
Richard Kenneth Nadler  
Bruce Story Nicholas  
Beverly Thomas  
Robert Thomas  
Lisa Barrows Vezina

**SHEDDSVILLE CEMETERY**

Harold F. Pyke Jr

**BIRTH CERTIFICATES**

Two

**MARRIAGE CERTIFICATES**

Twelve Licenses Issued in Town

**DEATH CERTIFICATES**

Eight

**IN MEMORIAM**

*IN MEMORY OF OUR FRIENDS AND  
NEIGHBORS WHO HAVE PASSED AWAY*

Mary Jane Arvidson

Richard J. Beatty

Peter Caesar

Robert S. Chang

Janet Frost England

Linda Hugh Ford

Robert A. French

Barbara Waite Matteson

Sara W. McCracken

Stewart Charles McCracken

Theresa Rose Morin

## LIQUOR AND TOBACCO LICENSES

2 First Class @ \$115.00	\$230.00
2 Second Class @ \$70.00	<u>\$140.00</u>
TOTAL TO GENERAL FUND	\$370.00

## LICENSE AND CERTIFICATE OF CIVIL MARRIAGE

	T.C. FEES	LICENSES	TOTAL
1 @ \$60.00	\$ 10.00	\$50.00	\$60.00
9 @ \$80.00	<u>\$ 135.00</u>	<u>\$585.00</u>	<u>\$720.00</u>
	\$145.00	\$635.00	\$780.00
	to Town	to State	
	General Fund	of Vermont	

## DOG LICENSES

172 @ \$9.00	\$ 688.00	\$ 860.00	\$ 1,548.00
90 @ \$11.00	\$ 540.00	\$ 450.00	\$ 990.00
20 @ \$13.00	\$ 160.00	\$ 100.00	\$ 260.00
14 @ \$17.00	<u>\$ 168.00</u>	<u>\$ 70.00</u>	<u>\$ 238.00</u>
296 Tags Issued	\$1,556.00	\$1,480.00	\$3,036.00
	to Town	to State	
	General Fund	of Vermont	

## DELINQUENT TAXES RECEIVED

	DUE	COLLECTED	BALANCE
2022 Del. Taxes	\$325,319.47	\$319,122.82	\$6,196.65
2023 Del. Taxes	<u>\$223,872.04</u>	<u>\$152,732.85</u>	<u>\$71,139.19</u>

## TOWN OF WEST WINDSOR BALANCE SHEET

### Assets

#### Current Assets

Town Checking	88,210.62
Fish & Game Cash	563.00
HRA Checking	1,113.92
Town Money Market	1,185,368.90
Tree Removal Reserve	10,756.53
Cash on Hand	25.00
Due/To From	22,871.15
Accounts Receivable	2,356.00
Uncollected Taxes – 2022	7,348.53
Uncollected Taxes – 2023	71,432.02
Weathersfield Transfer Station	3,147.50

**Total Current Assets** **1,392,900.34**

### Current Liabilities and General Fund

#### Current Liabilities

Accounts Payable	943,120.52
Deferred Taxes	91,317.25
Dental Reimbursement	32.71
Prepaid Dog Licenses - 2023	26.00

**Total Current Liabilities** **1,034,496.48**

#### Fund Balance

Unreserved Fund Balance	463,342.23
Restoration Surcharge	40,260.51

**Total Prior Years Fund Balance** **(32,827.18)**

Fund Balance Current Year	503,602.74	
<b>Total Fund Balance</b>		<b>470,775.56</b>
<b>Total Liability, Reserves &amp; Fund Balance</b>		<b>1,505,272.04</b>

**Capital Assets**

Land	915,791.00	
Buildings & Improvements	1,337,342.94	
Highway Vehicles	754,426.00	
Highway Machinery & Equipment	597,827.93	
Road Improvements	367,967.00	
Small Tools	6,499.00	
Office Equipment	5,000.00	
Furniture & Fixtures	1,946.07	
2007 Fire Truck	250,000.00	
2017 Fire Truck	275,000.00	
School Well	29,906.26	
<b>Total Capital Assets</b>		<b>4,541,706.20</b>
Less: Accumulated Depreciation	(1,156,768.62)	
<b>Net Capital Assets</b>		<b>3,384,937.58</b>

**HIGHWAY DEPARTMENT BALANCE SHEET**

**Assets**

Current Assets

Highway Checkbook	58,401.50
Highway Money Market	7,565.71
Due/To From	-10,754.19

<b>Total Current Assets</b>		<b>55,213.02</b>
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**Liabilities and Fund Balance**

Current Liability

Accounts Payable	366.97	
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Dental	32.71	
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NH Child Support Reimbursement	-200.00	
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<b>Total Current Liability</b>		<b>199.68</b>
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Fund Balance

Unreserved Fund Balance	7,500.00	
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Total Prior Years Fund Balance		(29,596.46)
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Fund Balance Current Year	50,987.16	
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<b>Total Fund Balance</b>		<b>21,390.70</b>
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<b>Total Liability, Reserves &amp; Fund Balance</b>		<b>21,590.38</b>
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## TOWN BUDGET

SUMMARY 2024 BUDGET	General Fund	Highway Fund	Library Fund	Cemetery Fund	Total All Funds
<b>REVENUES</b>					
TAXES RAISED (EXCL. APPROPRIATIONS)	434,467	800,773	37,800	-	1,273,041
TAXES RAISED (FOR APPROPRIATIONS)	101,687				101,687
NON-TAX REVENUES	160,139	168,500	7,000	-	335,639
RESERVES/SURPLUSES FROM PRIOR YRS	50,000	7,500	3,082	1,000	61,582
<b>TOTAL REVENUES</b>	<b>746,293</b>	<b>976,773</b>	<b>47,882</b>	<b>1,000</b>	<b>1,771,949</b>
<b>EXPENSES</b>					
OPERATIONS EXPENSES	644,606	976,773	47,882	1,000	1,670,262
W. W. ORGANIZATION APPROPRIATIONS	90,500				90,500
OTHER ORGANIZATION APPROPRIATIONS	11,187				11,187
<b>TOTAL EXPENSES</b>	<b>746,293</b>	<b>976,773</b>	<b>47,882</b>	<b>1,000</b>	<b>1,771,949</b>
<b>NET</b>	-	-	-	-	-

TOWN OF WEST WINDSOR GENERAL FUND	GENERAL FUND						
	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2024 Budget
<b>REVENUES</b>							
TAXES RAISED	301,082.69	433,199.94	424,015.40	205,870.46	524,942	185,003.58	536,154
DEL.TAX INTEREST	6,996.74	13,194.23	4,415.01	3,868.61	3,000	6,055.98	2,072
DEL.TAX PENALTY	14,228.62	16,181.55	15,530.01	21,669.91	6,108	17,464.40	5,672
DELINQUENT PROPERTY TAXES	125,382.98	135,000.49	162,274.05	253,503.51		153,418.54	
UNCOLLECTED TAXES	49,075.79	28,168.71	16,457.46	71,815.96		71,432.02	
DEFERRED TAX ADJUSTMENT							
CURRENT USE - VT	81,919.00	83,464.00	88,452.00	83,846.00	84,000	82,146.00	83,000
INTEREST ON MONEY MARKET	1,989.98	1,230.02	785.97	775.20	600	917.11	600
DOG LICENSE FEE SURCHARGE							
DOG LICENSES	1,796.00	1,616.00	1,416.00	1,676.00	1,700	1,556.00	1,700
DOG LICENSE FEE TO STATE							
LIQUOR LICENSES	370.00	370.00	370.00	370.00	370	370.00	370
MARRIAGE/CIVIL LICENSES	140.00	170.00	150.00	130.00	100	175.00	100
MARRIAGE LIC.FEE TO STATE							
TOWN CLERK FEES	28,363.35	37,418.75	30,180.25	28,631.35	28,000	27,674.35	26,000
RESTORATION SURCHARGE							
USE OF COPY MACHINE	31.55	53.25	19.30	8.00	-	11.00	
POSTED LAND	180.00	160.00	140.00	145.00	150	170.00	150
GREEN MOUNTAIN PASSPORT	30.00	2.00	12.00	32.00	25	30.00	25
MISCELLANEOUS	801.07	229.12	4,669.53	1,251.48	750	2,804.77	
FACILITY RENTAL FEES							500
EVENT APPLICATION FEES							500
XFER STATION PERMIT SALES				21,880.00	22,000	22,125.00	21,500
DONATIONS SUSTAINABILITY						4,141.00	
CONSERVATION COMM RECEIPTS			5,000.00				
DEBT SERVICE REIMBURSEMENT-EC	9,027.16	9,097.50	9,167.84	9,167.84	9,100	9,167.84	9,100
FIBER							
ACCOUNTING REIMBURSEMENT-	4,897.62	5,246.10	5,793.30	6,858.25	6,000	8,353.45	6,000
UTILITIES							
APPLICATION FEES AND PERMITS	1,485.80	1,638.35	3,516.80	2,981.65	2,750	4,507.40	2,750
COPY OF ZONING ORDINANCE	10.00	10.00	10.00	20.00			
POLICE-STATE REFUNDS	348.50		107.50	347.50	250	157.50	100
HAZARD MITIGATION GRANT							
MUNICIPAL PLANNING GRANT	5,117.00	2,192.00		7,855.00	7,250		
DEPT.OF PUBLIC SAFETY-TRAILER							
REMOVAL							
TWO RIVERS RPC-TRAILER REMOVAL							

TOWN OF WEST WINDSOR GENERAL FUND FUEL TANK REMOVAL LOAN	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2024 Budget
	633,273.85	768,642.01	772,482.42	722,703.72	697,095	597,680.94	696,293
<b>EXPENSES</b>							
<b>SELECTBOARD</b>							
SALARIES	3,000.00	3,000.00	3,000.00	3,000.00	3,000	3,000.00	3,000
FINANCIAL SYSTEM PROJECT	1,523.75	5,000.00	5,000.00	5,000.00	5,000	5,425.00	5,500
LEGAL FEES	7,120.00	2,410.00	9,800.00	4,735.00	5,000	4,500.00	5,000
CPA EXPENSES	10,608.00	12,052.00	14,415.00	18,049.57	19,000	16,140.00	19,000
SELECTBOARD EXPENSE	733.38	3,212.64	5,677.98	4,818.66	2,500	4,587.93	3,000
ENGINEERING STUDIES							
BULLETIN BOARD-TOWN HALL							
HAZARD MITIGATION GRANT							
EXPENSE							
YALE HEIGHTS STORMWATER							
PERMIT							
BURKE PROPERTY	2,593.50						
TOWN FOREST	6,052.60						
<b>Total Selectboard Expenses</b>	<b>31,631.23</b>	<b>25,674.64</b>	<b>37,892.98</b>	<b>35,603.23</b>	<b>34,500</b>	<b>33,652.93</b>	<b>35,500</b>
<b>TOWN ADMINISTRATOR</b>							
WAGES	44,846.03	45,755.62	46,664.60	42,199.87	42,000	30,221.19	46,200
WEBSITE	550.00	660.00	660.00	660.00	1,500	699.60	900
TRAINING							1,000
TRAVEL			88.00		250	-	250
<b>Total Town Administrator Expenses</b>	<b>45,396.03</b>	<b>46,415.62</b>	<b>47,412.60</b>	<b>42,859.87</b>	<b>43,750</b>	<b>30,920.79</b>	<b>48,350</b>
<b>TOWN CLERK</b>							
SALARY	36,910.00	37,627.00	38,380.00	40,757.60	42,796	44,302.68	32,500
UNUSED VACATION						7,242.00	
ASSISTANT WAGES	6,483.77	7,282.05	4,210.50	7,833.00	10,000	3,080.00	5,000
RESTORATION OF RECORDS							
TRAINING							10,600
TRAVEL & EXPENSES	1,082.48	1,063.28	1,087.47	906.09	1,000	1,064.40	1,000
<b>Total Town Clerk Expenses</b>	<b>44,476.25</b>	<b>45,972.33</b>	<b>43,677.97</b>	<b>49,496.69</b>	<b>53,796</b>	<b>55,689.08</b>	<b>49,100</b>
<b>TOWN LISTERS</b>							
WAGES	11,756.26	14,951.70	20,506.37	12,033.00	20,000	8,591.00	10,000
CONSULTANT		1,327.50	180.00	877.50	5,000	360.00	1,500
TRAVEL & EXPENSE	2,759.02	1,605.41	2,733.75	1,209.30	2,500	2,276.81	2,500
REAPPRAISAL RESERVE	2,000.00	1,000.00	1,000.00	1,000.00	1,000	1,000.00	6,000
<b>Total Town Listers Expenses</b>	<b>16,515.28</b>	<b>18,884.61</b>	<b>24,420.12</b>	<b>15,119.80</b>	<b>28,500</b>	<b>12,227.81</b>	<b>20,000</b>
<b>TOWN TREASURER</b>							
SALARY	36,910.00	37,627.00	38,380.00	40,757.60	42,796	43,789.32	32,500
<b>Total Town Treasurer Expenses</b>	<b>36,910.00</b>	<b>37,627.00</b>	<b>38,380.00</b>	<b>40,757.60</b>	<b>42,796</b>	<b>43,789.32</b>	<b>32,500</b>
<b>TOWN AUDITORS</b>							
WAGES							
PRINTING TOWN REPORT	1,550.22	2,041.00	1,887.00	1,205.00	1,500	2,004.00	2,000
EXPENSES	238.61	405.04	338.05	12.00	200		100
<b>Total Town Auditors Expenses</b>	<b>1,788.83</b>	<b>2,446.04</b>	<b>2,225.05</b>	<b>1,217.00</b>	<b>1,700</b>	<b>2,004.00</b>	<b>2,100</b>
<b>DELINQUENT TAX COLLECTOR</b>							
WAGES	356.25	290.70	261.95	283.50	400	462.00	500
EXPENSES	188.90	1,743.20	74.50	73.52	150	276.08	200
<b>Total Del Tax Collector Expenses</b>	<b>545.15</b>	<b>2,033.90</b>	<b>336.45</b>	<b>357.02</b>	<b>550</b>	<b>738.08</b>	<b>700</b>
<b>ELECTION/TOWN MEETING</b>							
BALLOT CLERKS	1,007.00	2,141.50	405.29	1,475.25	700	77.00	2,500
<b>Total Ballot Clerks Expenses</b>	<b>1,007.00</b>	<b>2,141.50</b>	<b>405.29</b>	<b>1,475.25</b>	<b>700</b>	<b>77.00</b>	<b>2,500</b>
<b>GENERAL OFFICE</b>							
SERVICE CONTRACTS	285.96	335.70	352.30	306.49	400	326.67	400
TRAINING EXPENSE					250	634.00	2,000
REPAIR & MAINTENANCE	142.00			179.99	250	-	250
TELEPHONE/INTERNET	96.00	204.00	613.58	492.24	300	394.00	400

<b>TOWN OF WEST WINDSOR GENERAL FUND</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
ADVERT/PRINTING/POSTAGE	1,182.26	1,939.95	2,050.92	2,613.21	2,500	1,896.32	2,500
OFFICE SUPPLIES	4,630.17	5,684.14	4,137.28	5,260.71	5,500	6,421.25	6,000
COMPUTER SUPPLIES	1,163.38	670.32	425.97	1,221.29	1,200	152.63	1,500
COMPUTER SYSTEMS SUPPORT				12,681.25	12,100	12,599.66	14,989
MACHINERY & EQUIPMENT			465.99		250	-	
<b>Total General Office Expenses</b>	<b>7,499.77</b>	<b>8,834.11</b>	<b>8,046.04</b>	<b>22,755.18</b>	<b>22,750</b>	<b>22,424.53</b>	<b>28,039</b>
<b>OTHER GENERAL EXPENSES</b>							
PAYROLL TAXES	14,961.78	15,302.91	17,837.33	15,628.63	17,000	18,284.98	17,000
ACT 76 - CHILDCARE & EARLY EDUCATION							300
RETIREMENT	5,792.29	6,164.66	6,645.79	6,704.32	7,500	7,216.84	7,500
MEDICAL INSURANCE	27,987.76	23,392.24	24,793.80	19,142.20	18,150	18,125.41	18,150
SHORT-TERM DISABILITY INSURANCE	33.00	396.00	378.00	300.00	420	330.00	420
VISION INSURANCE							200
DENTAL INSURANCE	814.88	842.60	919.20	741.20	890	741.20	890
UNEMPLOYMENT TAX	66.65	373.90				-	
<b>Total Other General Expenses</b>	<b>49,656.36</b>	<b>46,472.31</b>	<b>50,574.12</b>	<b>42,516.35</b>	<b>43,960</b>	<b>44,698.43</b>	<b>44,460</b>
<b>TAXES, DUES, ASSESSMENTS</b>							
COUNTY ADA BOND PAYMENT	6,566.00	6,890.00	5,830.00	6,073.04	5,942	5,942.11	-
COUNTY TAX	12,663.00	13,031.00	12,434.00	13,199.98	14,282	14,440.44	16,505
REGIONAL PLANNING	1,373.75	1,373.75	1,373.75	1,747.20	1,747	1,747.20	1,747
VLCT	2,339.00	2,434.00	2,434.00	2,617.00	2,813	2,813.00	2,813
DOG FEES/SURCHARGE PD TO ST MARR/CIVIL FEES PAID TO ST							
<b>Total Taxes, Dues &amp; Assessments Expenses</b>	<b>22,941.75</b>	<b>23,728.75</b>	<b>22,071.75</b>	<b>23,637.22</b>	<b>24,784</b>	<b>24,942.75</b>	<b>21,065</b>
<b>PLANNING &amp; ZONING</b>							
WAGES	10,184.00	7,112.46	12,070.46	12,253.50	13,200	15,235.00	15,500
ADVERTISING/PRINTING/POSTAGE	1,401.73	275.10	501.04	1,299.23	2,500	1,460.80	3,000
EXPENSES & MILEAGE	276.36	268.74	1,309.50	316.58	500	1,316.50	4,200
SUPPLIES	146.16			158.86	100		100
BETTER CONNECTIONS GRANT							7,500
MUNICIPAL PLANNING GRANT	7,101.25	938.75		8,640.00	8,000		
<b>Total Planning &amp; Zoning Expenses</b>	<b>19,109.50</b>	<b>8,595.05</b>	<b>13,881.00</b>	<b>22,668.17</b>	<b>24,300</b>	<b>18,012.30</b>	<b>30,300</b>
<b>PUBLIC SAFETY</b>							
EMERGENCY MGMT WAGES	2,000.00	2,000.00	2,000.00	2,000.00	2,000	2,000.00	2,000
DISPATCH FEES	11,671.90	12,591.90	13,282.50	13,973.00	14,000	14,571.00	15,000
FIRE EXT.INSPECTION	60.00	441.75	75.00		100	780.95	1,150
AMBULANCE CONTRACT	11,736.00	11,736.00	12,270.50	12,270.50	12,271	12,272.00	12,300
RADIO COMMUNICATIONS-OFFICE					250	837.25	250
TREE REMOVAL	4,000.00	8,000.00	10,000.00	12,650.00	10,000		-
EMER.MGMT EXPENSES	199.00	62.90	3,600.00		250	1,370.75	1,000
UTILITIES (STREET LIGHTS)	1,266.62	1,368.41	1,385.68	1,439.14	1,500	1,485.13	1,500
RADIO/FCC LICENSE							250
<b>Total Public Safety Expenses</b>	<b>30,933.52</b>	<b>36,200.96</b>	<b>42,613.68</b>	<b>42,332.64</b>	<b>40,371</b>	<b>33,317.08</b>	<b>33,450</b>
<b>POLICE</b>							
FIRST CONSTABLE WAGES	261.25	256.79	331.15		500	-	100
SECOND CONSTABLE WAGES							
WINDSOR CONTRACT	96,882.50	98,662.50	102,465.00	108,213.00	111,180	104,680.00	114,114
FIRST CONSTABLE TRAVEL							
SECOND CONSTABLE TRAVEL							
FIRST CONSTABLE EXPENSES							
<b>Total Police Expenses</b>	<b>97,143.75</b>	<b>98,919.29</b>	<b>102,796.15</b>	<b>108,213.00</b>	<b>111,680</b>	<b>104,680.00</b>	<b>114,214</b>
<b>ANIMAL CONTROL</b>							
POUNDKEEPER							
<b>Total Animal Control Expenses</b>	<b>-</b>						
<b>CONSERVATION</b>							
EXPENSES & MILEAGE	556.00	232.56	7,893.78	2,500.00	3,000	2,500.00	3,000
BICENTENNIAL TRAIL COMPLETION							4,000

<b>TOWN OF WEST WINDSOR GENERAL FUND</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
CONSERVATION FUND	5,000.00	5,000.00	5,000.00	5,000.00	5,000	5,000.00	1,000
<b>Total Conservation Expenses</b>	<b>5,556.00</b>	<b>5,232.56</b>	<b>12,893.78</b>	<b>7,500.00</b>	<b>8,000</b>	<b>7,500.00</b>	<b>8,000</b>
<b>TOWN HALL</b>							
WAGES-CUSTODIAL	3,895.00	2,425.00	3,895.00	2,928.75	3,650	2,030.00	2,650
RUBBISH REMOVAL	291.00	256.00	279.00	442.74	500	467.75	500
REPAIRS & MAINTENANCE	621.96	7,319.79	2,280.00	721.68	6,500	3,809.51	2,500
CLOCK MAINTENANCE							1,500
OPERATING SUPPLIES	436.35	245.96	918.72	331.22	500	408.92	500
GROUND CARE & SUPPLIES	1,742.05	4,278.03	2,637.74	1,626.55	1,000	1,969.00	2,000
ELECTRIC	1,870.46	1,834.26	1,122.74	2,140.89	2,000	2,510.07	2,200
WASTEWATER FEES	3,460.00	3,460.00	3,520.00	3,644.00	3,644	3,698.00	3,700
FUEL	5,053.13	4,539.22	6,781.89	6,888.27	6,000	5,075.26	6,000
CONTRACTED SERVICES IMPROVEMENTS	5,134.72	1,708.36					
<b>Total Town Hall Expenses</b>	<b>22,504.67</b>	<b>26,066.62</b>	<b>21,435.09</b>	<b>18,724.10</b>	<b>23,794</b>	<b>19,968.51</b>	<b>21,550</b>
<b>INSURANCE</b>							
WORKERS COMP, GL, ETC.	52,958.07	51,702.82	47,241.14	51,027.80	53,000	53,609.03	54,000
<b>Total Insurance Expenses</b>	<b>52,958.07</b>	<b>51,702.82</b>	<b>47,241.14</b>	<b>51,027.80</b>	<b>53,000</b>	<b>53,609.03</b>	<b>54,000</b>
<b>LONG-TERM DEBT</b>							
FIRETRUCK	60,617.79	59,191.92	57,781.62	56,344.07			
EC FIBER	9,027.16	9,097.50	9,167.84	9,167.84	9,100	9,167.84	9,100
FUEL TANK REMOVAL	5,088.57	5,088.57	5,088.56				
DEBT SERVICE-VILLAGE SEWER	44,017.94	25,282.78	44,017.94	44,017.94	44,018	44,017.94	44,018
<b>Total Long Term Debt</b>	<b>118,751.46</b>	<b>98,660.77</b>	<b>116,055.96</b>	<b>109,529.85</b>	<b>53,118</b>	<b>53,185.78</b>	<b>53,118</b>
<b>MISCELLANEOUS EXPENSES</b>							
FLAGS		218.05	950.86	350.50	500	516.42	550
BANK CHARGES	96.98	8.00	452.66	129.90		20.00	
SPEED CART	3,050.00			113.73			
WINDSOR RECREATION CENTER SUSTAINABILITY COMMITTEE EXPENSES		500.00	1,500.00	1,500.00	1,500	1,500.00	1,500
WEATHERSFIELD TRANSFER STATION				35,224.00	41,610	41,610.00	43,610
BCA/LISTERS STATE TAX REFUND- TAX	347.34						
BCA/LISTERS STATE TAX REFUND- INTEREST	172.51						
CLOCK REFURBISHMENT HALE TRAILER BUYOUT LIBRARY RESTROOM TOWN HALL FURNACE FUEL TANK REMOVAL OLD ASCUTNEY BASE LODGE DEMOLITION							
<b>Total Miscellaneous Expenses</b>	<b>3,666.83</b>	<b>726.05</b>	<b>2,903.52</b>	<b>37,318.13</b>	<b>43,610</b>	<b>44,238.94</b>	<b>45,660</b>
<b>Total Expenses before Appropriations</b>	<b>608,991.45</b>	<b>586,334.93</b>	<b>635,262.69</b>	<b>673,108.90</b>	<b>655,658</b>	<b>605,676.36</b>	<b>644,606</b>
<b>APPROPRIATIONS- W.W. ORGS</b>							
W. W. VOLUNTEER FIRE DEPT.	52,300.00	52,300.00	54,750.00	56,750.00	61,500	61,500.00	72,000
W. W. FAST SQUAD	6,000.00	6,000.00	6,000.00	6,500.00	7,500	7,500.00	7,000
W.W. HISTORICAL SOCIETY	6,350.00	6,350.00	6,350.00	6,350.00	8,500	8,500.00	8,500
W.W. INDEPENDENCE DAY CELEBRATION	2,000.00	2,000.00	2,000.00	2,000.00	3,000	3,000.00	3,000
<b>APPROPRIATIONS- OTHER ORGS</b>							
HEALTH CARE & REHAB.SERVICES	1,067.00	1,067.00	1,067.00	1,067.00	1,067	1,067.00	1,067
WINDSOR COUNTY MENTORS	1,000.00	1,000.00	1,000.00	1,000.00	1,000	1,000.00	1,000
VOLUNTEERS IN ACTION	400.00	400.00	400.00	400.00	500	500.00	500
VT. CENTER FOR INDEPENDENT LIVING	140.00	140.00	140.00	140.00	140	140.00	140
GREEN UP VERMONT	100.00	100.00	100.00	100.00	100	100.00	100



**HIGHWAY FUND**

<b>TOWN OF WEST WINDSOR HIGHWAY FUND</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
<b>REVENUES</b>							
TAXES RAISED	596,668.00	629,055.00	622,805.00	642,130.00	757,460	757,460	800,773
STATE OF VERMONT-HIGHWAY	89,167.24	115,790.20	97,288.89	98,533.83	95,000	94,829	95,000
METAL/IRON RECYCLE	138.18						-
MAJOR HIGHWAY MAINTENANCE GRANT	282,570.37	61,053.12					
XFER IN-ROADWAY MAINT. FUND	23,095.55	36,397.00	38,968.56	29,355.05	-		
XFER IN-DISCRETIONARY RESERVE	7,000.00					38,000	
SPECIAL ASSESSMENT-COACHING LANE	4,500.00	4,500.00	4,500.00	4,500.00	4,500	4,500	-
BROOK RD MAINTENANCE-WINDSOR	1,500.00	1,500.00	1,500.00	1,500.00	1,750	1,750	1,750
MISCELLANEOUS	5,923.16	342.50	1,187.73	2,129.19	500	1,277	750
REIMB.FROM INS.CLAIM/GRANT		18,000.00			32,025	-	
BACKROAD MAINTENANCE GRANTS	48,606.14	23,913.52	30,359.83	82,533.65	33,000		33,000
FEMA REIMBURSEMENT						70,000	
BANK INTEREST	29.96	1.76	6.15	4.47		7	
<b>TOTAL REVENUES</b>	<b>769,628.23</b>	<b>1,101,070</b>	<b>875,669.28</b>	<b>860,686.19</b>	<b>892,210</b>	<b>961,849</b>	<b>969,273</b>
<b>EXPENSES</b>							
<b>GENERAL HIGHWAY</b>							
HIGHWAY WAGES	188,151.20	190,219.75	198,943.08	213,213.71	234,900	212,825	264,019
HWY VACATION,HOLIDAYS,PERSONAL FICA/MEDICARE	24,842.31	25,931.65	28,514.17	31,030.30	31,556	31,315	37,944
VERMONT STATE RETIREMENT	16,206.91	16,500.03	16,202.82	18,257.67	19,720	16,300	23,100
MEDICAL INSURANCE	8,988.68	9,532.81	10,582.12	11,799.32	12,500	12,725	15,853
SHORT-TERM DISABILITY INSURANCE	71,582.89	69,395.48	72,475.39	80,946.92	89,054	92,733	93,159
DENTAL INSURANCE	62.71	752.52	611.97	718.62	1,030	675	720
VISION INSURANCE	1,629.76	1,685.20	1,162.20	1,778.88	1,750	1,668	1,779
ACT 76 - CHILDCARE & EARLY EDUCATION TRAINING							384
						664	
SPECIAL HIGHWAY EXPENSE	1,845.24			45.00	750	45	750
ACT 64 CLEAN WATER ACT	200.00	155.00	807.12	368.50	500	34,635	500
UNIFORMS	1,750.00	1,350.00	1,590.00	1,350.00	1,600	640	1,600
<b>General Highway Totals</b>	<b>318,646.86</b>	<b>319,060.81</b>	<b>334,516.00</b>	<b>363,933.63</b>	<b>397,860</b>	<b>408,027</b>	<b>444,973</b>
<b>SUMMER MAINTENANCE</b>							
EQUIPMENT RENTAL	12,996.00	11,415.00	425.00	5,970.00	2,500	-	-
GRAVEL/CULVERTS	42,596.25						
CULVERTS		4,432.40	7,799.40	15,186.50	17,400	20,569	20,000
GRAVEL		32,421.60	43,244.44	33,041.91	35,500	30,019	30,000

<b>TOWN OF WEST WINDSOR HIGHWAY FUND</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
OTHER AGGREGATE/STONE	11,001.32	17,973.54	1,064.00	1,813.34	2,500	11,317	5,000
CALCIUM CHLORIDE	10,092.00	10,680.00	12,816.00	11,884.14	13,000	20,507	18,000
CALCIUM CHLORIDE TRAILER TANK/PUMP	442.67	8.49	9.79	34.98	500	839	500
OPERATING MATERIALS	8,623.03	6,718.07	3,104.69	6,787.16	6,000	2,686	5,000
<b>Summer Maintenance Totals</b>	<b>85,751.27</b>	<b>83,649.10</b>	<b>68,463.32</b>	<b>74,718.03</b>	<b>77,400</b>	<b>85,937</b>	<b>78,500</b>
<b>WINTER MAINTENANCE</b>							
EQUIPMENT RENTAL		4,400					
SAND/GRAVEL	53,295.94						
SAND		42,387.10	22,676.50	40,143.38	35,000	32,994	35,000
GRAVEL		33,469.70	28,890.45	28,545.48	27,500	20,899	25,000
SALT	31,172.50	23,631.66	23,659.70	25,412.65	25,000	14,993	24,000
OPERATING MATERIALS	7,270.09	9,910.09	4,025.77	76.86	5,000	7,919	6,000
<b>Winter Maintenance Totals</b>	<b>91,738.53</b>	<b>113,798.55</b>	<b>79,252.42</b>	<b>94,178.37</b>	<b>92,500</b>	<b>76,806</b>	<b>90,000</b>
<b>BRIDGE MAINTENANCE</b>							
OPERATING MATERIALS					1,000	-	1,000
EQUIPMENT RENTAL/CONSTR				2,002.18	1,000	-	1,000
<b>Bridge Maintenance Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,002.18</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>
<b>RETREATMENT</b>							
EQUIPMENT RENTAL						198	
PAVING PROJECTS	23,095.55						
OPERATING MATERIALS		98.15	100,692.50	23,955.05	500	371	500
<b>Retreatment Totals</b>	<b>23,095.55</b>	<b>98.15</b>	<b>100,692.50</b>	<b>23,955.05</b>	<b>500</b>	<b>569</b>	<b>500</b>
<b>EQUIPMENT MAINTENANCE</b>							
RADIO REPAIRS	455.55		896.50		1,000	520	1,000
REPEATER ANNUAL FEE	250.00	250.00	250.00	250.00	250	250	250
TIRES	10,607.77	9,959.97	8,522.40	9,843.97	7,500	12,338	10,000
REPAIRS TO GRADER	1,486.55	26,168.04	3,176.50	3,900.00	5,000	6,031	6,000
REPAIRS TO LOADER	1,637.42	2,206.60	1,014.63	81.87	2,000	1,480	2,000
REPAIRS TO MOWER/TRACTOR	9,582.20	184.47	1,605.20	2,211.16	2,500	443	15,000
REPAIRS ON 2014 TRUCK/TRAILERS	918.15		6,066.64	2,527.57	1,500	7	1,000
REPAIRS TO ONE TON TRUCK	1,290.29	773.76	4,000.86	5,118.21	2,500	1,387	2,500
REPAIRS TO 2016 TRUCK	3,179.14	447.85	1,404.52				
REPAIRS 2018 TRUCK	1,337.17	3,305.90	3,170.54	3,322.78	2,000	3,448	
PARTS FOR PLOWS	4,094.42	85.14	762.21	894.30	2,000	8,697	3,000
REPAIRS 2012 TRUCK							
REPAIRS TO CHAINS/TRIMMERS	4.49	468.00	145.49	866.50	1,000	925	1,000
REPAIRS TO CHIPPER	169.52	150.52	653.00	15.88	500	-	500
PETROLEUM PRODUCTS	3,002.88	2,148.75	3,423.25	4,402.50	3,200	5,471	3,500
REPAIRS ON 2020 TRUCK	2,754.81	845.38	1,724.88	3,431.56	2,000	2,192	2,000
HYDRO SEEDER		1,511.56	35.54	62.44	500	964	500

<b>TOWN OF WEST WINDSOR HIGHWAY FUND</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
EXCAVATOR		240.82	29.99	352.46	1,000	1,982	2,000
REPAIRS TO 2022 TRUCK			1,046.66	374.96	2,000	757	2,000
REPAIRS TO 2024 TRUCK						9	2,000
MISC. ITEMS FOR ALL EQUIPM	4,152.95	1,350.47	3,644.24	2,274.94	2,500	1,631	1,750
<b>Equipment Maintenance Totals</b>	<b>44,923.31</b>	<b>50,097.23</b>	<b>41,573.05</b>	<b>39,931.10</b>	<b>38,950</b>	<b>48,532</b>	<b>56,000</b>
<b>TOWN GARAGE</b>							
RUBBISH REMOVAL	556.00	295.00	471.05	426.36	500	473	500
REPAIRS & MAINTENANCE	13,830.21	623.20	4,738.06	5,601.13	3,000	5,352	4,000
STORAGE BUILDING	1,656.81	10,097.22	26,991.99				3,500
EQUIPMENT RENTAL	120.00	120.00	573.48	1,798.58	500	303	500
UTILITIES (TELEPHONE & INTERNET)	48.00	48.00	48.00	737.29	700	619	700
OPERATING SUPPLIES	987.43	4,347.44	2,013.59	1,116.65	1,500	2,833	2,000
UTILITIES (ELECTRICITY)	2,729.32	2,748.62	1,510.93	2,302.73	2,300	3,052	2,600
UTILITIES (FUEL)	9,338.68	6,687.08	9,157.97	13,098.69	9,500	9,743	9,500
SMALL TOOLS & EQUIPMENT	1,471.67	577.97	819.72	1,097.14	1,500	2,479	2,000
<b>Town Garage Totals</b>	<b>30,738.12</b>	<b>25,544.53</b>	<b>46,324.79</b>	<b>26,178.57</b>	<b>19,500</b>	<b>24,854</b>	<b>25,300</b>
<b>OTHER HIGHWAY EXPENSES</b>							
TRAVEL	934.38	48.88	78.96	616.60	500	772	1,000
DIESEL FUEL	40,414.29	26,583.09	36,858.17	56,225.67	47,500	41,802	46,500
SIGNS		967.03	415.48	1,135.78	1,000	2,775	2,000
TREE REMOVAL						3,400	8,000
<b>Other Highway Expenses Totals</b>	<b>41,348.67</b>	<b>27,599.00</b>	<b>37,352.61</b>	<b>57,978.05</b>	<b>49,000</b>	<b>48,750</b>	<b>57,500</b>
<b>NEW CONSTRUCTION</b>							
EQUIPMENT RENTAL						-	-
OPERATING MATERIALS					2,500	-	2,500
SPECIAL PROJECTS (GRANTS)	24,047.74	315,604.21	28,956.34	75,907.67	33,000	-	33,000
ENGINEERING COSTS-BVILLE- HARTLAND							
<b>New Construction Totals</b>	<b>24,047.74</b>	<b>315,604.21</b>	<b>28,956.34</b>	<b>75,907.67</b>	<b>35,500</b>	<b>-</b>	<b>35,500</b>
<b>TRANSFER TO RESERVES</b>							
NEW EQUIPMENT	116,500.00	116,500.00	116,500	116,500.00	161,500	211,500	161,500
ROADWAY MAINTENANCE	15,000.00	15,000.00	15,000	15,000.00	25,000	25,000	25,000
<b>Transfers to Reserves Totals</b>	<b>131,500.00</b>	<b>131,500.00</b>	<b>131,500</b>	<b>131,500.00</b>	<b>186,500</b>	<b>236,500</b>	<b>186,500</b>
<b>TOTAL EXPENSES</b>	<b>791,790.05</b>	<b>1,066,951.58</b>	<b>868,631.03</b>	<b>890,282.65</b>	<b>899,710</b>	<b>929,974</b>	<b>976,773</b>
<b>TO/FROM FUND BALANCE</b>	<b>(22,161.82)</b>	<b>34,118.77</b>	<b>7,038.25</b>	<b>(29,596.46)</b>	<b>(7,500)</b>	<b>31,874</b>	<b>(7,500)</b>
<b>RESTRICTED RESERVE</b>							
Beginning Balance	52,813.70	30,651.88	64,770.65	71,808.90		42,212	
Ending Balance	30,651.88	64,770.65	71,808.90	42,212.44		74,087	
Change	(22,161.82)	34,118.77	7,038.25	(29,596.46)		31,874	

## HIGHWAY CAPITAL BUDGET

Highway Department Capital Budget	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
<b>EQUIPMENT REPLACEMENT</b>										
10W Truck/Plow					171,311					
10W Truck/Plow	130,340						184,159			
10W Truck/Plow			131,530						202,575	
Hydro Seeder/Pressure Washer					5,875					
Excavator/20-ton Trailer	102,500									150,000
One Ton Truck						115,000				
Grader							310,000			
Loader		136,400								
Tractor/Mower			60,000							75,000
Chloride Trailer		10,500								
Subtotal - Equipment	232,840	146,900	191,530	-	177,186	115,000	494,159	-	202,575	225,000
<b>ROADWAY MAINTENANCE</b>										
Repave/Repair Brownsville-Hartland Rd				23,955						
Repave Ski Tow Road			76,316							
Paving						50,000	50,000			
Annual Back Road Projects (BBR & MGRP)	71,932	39,066	67,372	98,972		43,890	43,890	43,890	43,890	43,890
Bible Hill Rd - Replace culvert by Calhoun's										
Repave Hotel Road	23,096									
Repave Seems & Pierce Hill Roads			23,705							
Flood Rcovery Work					100,000					
Widen Churchill Road by Madison's		5,000								
Farm Road - Replace culvert				54,000						
Harrington Road - Replace culvert by Biebel's		94,827								
Rush Meadow Rd - Replace culvert by Wardner Road		124,640								
Harrington Road - Replace culvert by Harrington's		94,500								
Subtotal - Roads	95,028	358,033	167,394	176,927	100,000	93,890	93,890	43,890	43,890	43,890
Total Required	327,868	504,933	358,924	176,927	277,186	208,890	588,049	43,890	246,465	268,890

### FUNDING

#### Equipment Fund

Beginning Balance	209,957	93,663	213,280	138,277	254,796	289,153	335,696	3,087	164,587	123,536
Additions										
Interest	46	17	27	19	43	43	50	0	25	18
Transfer from General Fund Unrestricted Reserve		150,000								
Transfers from Operations	116,500	116,500	116,500	116,500	211,500	161,500	161,500	161,500	161,500	161,500
Grants										
Loans										
Deductions	(232,840)	(146,900)	(191,530)	-	(177,186)	(115,000)	(494,159)	-	(202,575)	(225,000)
Ending Balance	93,663	213,280	138,277	254,796	289,153	335,696	3,087	164,587	123,536	60,055

#### Roadway Maintenance Fund

Beginning Balance	104,518	96,617	75,286	51,348	37,028	62,069	37,115	12,143	37,152	62,180
Additions										

Highway Department Capital Budget	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2026 Budget	2027 Budget	2028 Budget
Interest	195	65	31	35	41	47	28	9	28	47
Funding from Operations	15,000	15,000	15,000	15,000	25,000	25,000	25,000	25,000	25,000	25,000
Grant Matching Funds from Operations	31,326	19,066	37,013	65,039	30,000	10,890	10,890	10,890	10,890	10,890
Grants	40,606	302,570	91,413	82,534	70,000	33,000	33,000	33,000	33,000	33,000
Loans										
Deductions	(95,028)	(358,033)	(167,394)	(176,927)	(100,000)	(93,890)	(93,890)	(43,890)	(43,890)	(43,890)
Ending Balance	96,617	75,286	51,348	37,028	62,069	37,115	12,143	37,152	62,180	87,227



West Windsor Highway Department. From left to right, Erik Boedtke, Chip Craig, Mike Spackman, Eric “Coop” Cooper.

**LIBRARY FUND**

<b>TOWN OF WEST WINDSOR LIBRARY FUND</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
<b>REVENUES</b>							
TAXES RAISED	16,000.00	21,850.00	22,152.00	25,472.00	31,984	31,984.00	37,800
DONATIONS	15.00	75.00	4,525.00	6,569.00	6,000	6,855.00	7,000
GRANTS			13,718.50	9,590.24	5,000	3,500.00	
BOOK SALES							
INTEREST	9.04	7.64	5.05	7.03		11.65	
TOWN CAPITAL CONTRIBUTION							
OTHER							
<b>TOTAL REVENUES</b>	<b>16,024.04</b>	<b>21,932.64</b>	<b>40,400.55</b>	<b>41,638.27</b>	<b>42,984</b>	<b>42,350.65</b>	<b>44,800</b>
<b>EXPENSES</b>							
<b>COMPENSATION</b>							
WAGES - LIBRARY STAFF	6,327.00	6,686.10	17,020.89	19,014.10	27,924	24,499.50	32,040
WAGES - CUSTODIAL	600.00	225.00	885.00	310.00	400	140.00	700
ACT 76 - CHILDCARE & EARLY ED							141
EMPLOYMENT TAXES							2,451
<b>FACILITY</b>							
REPAIRS & MAINTENANCE	1,115.56	380.00	1,479.75	1,120.00	1,500	1,100.50	1,000
ELECTRICITY	514.94	483.56	860.49	1,420.82	1,500	1,386.41	1,500
FUEL OIL	1,397.84	1,622.22	1,589.72	2,056.30	2,400	1,789.46	1,800
TELEPHONE	4.61						
BANK CHARGES						24.20	
WASTEWATER	865.00	865.00	880.00	911.00	900	924.50	900
IMPROVEMENTS	890.00		19,850.00	13,426.73	5,000	2,571.33	
<b>PROGRAM</b>							
MISCELLANEOUS/PETTY CASH	676.00	1,101.20	1,399.76	341.43		188.24	400
BOOKS	750.91	1,545.29	2,769.43	2,266.69	2,300	2,896.77	2,300
COMPUTER	84.98		429.99	375.00	300	281.86	300
SUPPLIES	265.08	237.03	237.54	725.94	1,500	940.99	1,000
POSTAGE	174.26	103.00	404.00	147.20	250	166.86	250
MEMBERSHIPS & SUBSCRIPTIONS			325.04	110.00	1,500	1,765.40	1,600
PROGRAMS				91.00	1,500	466.73	1,000
STAFF DEVELOPMENT				90.00	1,000	100.00	500
<b>TRANSFER TO RESERVES</b>							
<b>CAPITAL BUDGET</b>							
<b>TOTAL EXPENSES</b>	<b>13,666.18</b>	<b>13,248.40</b>	<b>48,131.61</b>	<b>42,406.21</b>	<b>47,974.00</b>	<b>39,242.75</b>	<b>47,882.04</b>
<b>TO/FROM FUND BALANCE</b>	<b>2,357.86</b>	<b>8,684.24</b>	<b>(7,731.06)</b>	<b>(767.94)</b>	<b>(4,990)</b>	<b>3,107.90</b>	<b>(3,082)</b>

TOWN OF WEST WINDSOR LIBRARY FUND	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2024 Budget
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**RESTRICTED RESERVES**

Beginning Balance	12,261.19	14,619.05	23,303.29	15,572.23		14,804.29	
Ending Balance	14,619.05	23,303.29	15,572.23	14,804.29		17,912.19	
Change	2,357.86	8,684.24	(7,731.06)	(767.94)		3,107.90	

**Mary L Blood  
Memorial Library  
Capital Budget**

**2024  
Budget**

<b>Beginning Balance</b>	<b>0.00</b>
Additions	
Donations	0.00
Grants	5,000.00
Transfer from Operations	0.00
Deductions	
Improvements	5,000.00
<b>Ending Balance</b>	<b>0.00</b>

**CEMETERY FUND**

TOWN OF WEST WINDSOR CEMETERY FUND	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2024 Budget
<b>REVENUES</b>							
TAXES RAISED	4,000.00	16,000	2,000.00	4,000.00			-
LOTS SOLD		3,500.00	800.00	400.00	1,000		
OTHER			150.00	0.82			
INTEREST	1.75	1.38	0.89			1.85	
SALE OF RIGHT OF WAY						7500.00	
<b>TOTAL REVENUES</b>	<b>4,001.75</b>	<b>19,501.38</b>	<b>2,950.89</b>	<b>4,400.82</b>	<b>1,000</b>	<b>7501.85</b>	<b>-</b>
<b>EXPENSES</b>							
WAGES	3,112.50	3,557.90	2,490.00	1,911.00	3,000		-
CORNERSTONE EXPENSE						192.00	
MISC SUPPLIES						52.03	
MOWING & TRIMMING							500
PROPERTY MAINTENANCE	1,207.18	3,075.90			2,000	3960.00	500
OTHER		9,750.00	892.63	300.00			
<b>TOTAL EXPENSES</b>	<b>4,319.68</b>	<b>16,383.80</b>	<b>3,382.63</b>	<b>2,211.00</b>	<b>5,000</b>	<b>4204.03</b>	<b>1,000</b>
<b>T0/FROM FUND BALANCE</b>	<b>(317.93)</b>	<b>3,117.58</b>	<b>(431.74)</b>	<b>2,189.82</b>	<b>(4,000)</b>	<b>3297.82</b>	<b>(1,000)</b>

**RESTRICTED RESERVE**

Beginning Balance	3,552.02	3,234.09	6,351.67	5,919.93	8109.75
Ending Balance	3,234.09	6,351.67	5,919.93	8,109.75	11407.57
Change	(317.93)	3,117.58	(431.74)	2,189.82	3297.82

**WATER FUND**

	2022 Actual	2023 Budget	2023 Actual	2024 Budget
<b>REVENUES</b>				
USER FEES COLLECTED	\$134,880.00	\$135,000.00	\$134,880.00	\$134,880.00
INTEREST INCOME	\$119.83	\$125.00	\$121.11	\$125.00
MISCELLANEOUS	\$1,095.04	\$1,000.00		\$0.00
<b>Total Revenues</b>	<b>\$136,094.87</b>	<b>\$136,125.00</b>	<b>\$135,001.11</b>	<b>\$135,005.00</b>
<b>EXPENSES</b>				
WAGES	\$9,918.00	\$15,000.00	\$10,066.98	\$15,000.00
BANK CHARGES	\$24.21	\$25.00	\$92.82	\$100.00
DEBT SERVICE	\$25,061.41	\$25,239.19	\$24,807.34	\$26,587.65
SUPPLIES	\$5,431.00	\$21,000.00	\$3,160.69	\$3,000.00
LEGAL	\$0.00	\$1,000.00		\$1,000.00
ACCOUNTING	\$2,312.00	\$2,400.00	\$3,415.45	\$2,400.00
PROF SERVICES	\$18,478.00	\$19,000.00	\$19,516.80	\$19,000.00
TELEMETRY	\$1,804.00	\$1,804.00	\$1,858.20	\$1,900.00
LIABILITY INS	\$828.96	\$850.00	\$236.79	\$850.00
REPAIRS & MAINTENANCE	\$12,738.85	\$5,000.00	\$16,015.11	\$21,000.00
TELEPHONE	\$0.00	\$0.00		\$0.00
POSTAGE	\$167.72	\$175.00	\$183.00	\$200.00
ADVERT/PRINTING	\$0.00	\$150.00		\$150.00
OFFICE SUPPLIES	\$46.00	\$100.00		\$100.00
ELECTRICITY	\$8,017.46	\$8,200.00	\$7,948.90	\$8,300.00
MISC EXPENSES	\$0.00	\$100.00	\$857.50	\$0.00
GENERATOR PROPANE	\$0.00	\$1,000.00	\$1,248.61	\$1,400.00
INTEREST EXPENSE	\$5,296.35	\$5,045.75	\$4,613.90	\$4,787.61
ADMIN FEES	\$10,592.71	\$10,573.18	\$9,227.79	\$9,575.22
<b>Total Expenses</b>	<b>\$100,716.67</b>	<b>\$116,662.12</b>	<b>\$103,249.88</b>	<b>\$115,350.48</b>
<b>TOTAL REVENUES</b>	<b>\$136,094.87</b>		<b>\$135,001.11</b>	
<b>TOTAL EXPENSES</b>	<b>\$100,716.67</b>		<b>\$103,249.88</b>	
<b>SURPLUS TO FUND</b>	<b>\$35,378.20</b>		<b>\$31,751.23</b>	

**WATER FUND BALANCE**

STARTING	-	-
ENDING		\$184,600.85

**WASTEWATER FUND**

	2022 Actual	2023 Budget	2023 Actual	2024 Budget
<b>REVENUES</b>				
USER FEES COLLECTED	277,855.00	277,855.00	283,345.00	277,855.00
BANK INTEREST	123.49	125.00	113.47	125.00
ALLOCATION FEES	25.00	25.00		

**WASTEWATER  
FUND**

	2022 Actual	2023 Budget	2023 Actual	2024 Budget
MISCELLANEOUS			0.32	
TRANSFER FROM GENERAL			44,017.94	44,017.94
<b>Total Revenues</b>	<b>278,003.49</b>	<b>278,005.00</b>	<b>327,476.73</b>	<b>321,997.94</b>
<b>EXPENSES</b>				
WAGES	8,557.71	8,500.00	6,475.98	9,900.00
BANK CHARGES	16.19	50.00		25.00
INTEREST EXPENSE	0.00			0.00
DEBT SERVICE PRINCIPAL	27,106.40	27,648.52	54,478.81	55,568.39
OPERATIONS & MAINTENANCE	51,130.62	51,130.62	51,511.24	51,500.00
PROCESSING FEES	153,391.88	153,391.88	154,533.76	154,500.00
LEGAL				0.00
ACCOUNTING	4,546.04	4,500.00	4,938.00	4,500.00
PROF SERVICES-ENGINEERING	5,300.00	5,300.00	2,500.00	0.00
REPAIRS	0.00	2,000.00	625.50	2,000.00
LIABILITY INS	799.84	800.00	787.45	800.00
TELEPHONE	0.00			0.00
POSTAGE	442.00	450.00	360.00	400.00
OFFICE SUPPLIES	145.62	150.00	0.00	100.00
ELECTRICITY	174.79	200.00	380.43	350.00
MISC EXPENSES	0.00		562.50	
GENERATOR DIESEL	384.21	400.00	533.15	500.00
LOAN ADMIN FEE	9,631.17	9,089.05	26,276.70	25,187.12
<b>Total Expenses</b>	<b>261,626.47</b>	<b>263,610.07</b>	<b>303,963.52</b>	<b>305,330.51</b>
TOTAL REVENUES	278,003.49		327,476.73	
TOTAL EXPENSES	261,626.47		303,963.52	
<b>SURPLUS TO FUND</b>	<b>16,377.02</b>		<b>23,513.21</b>	

**WASTEWATER FUND BALANCE**

STARTING	-	-
ENDING		\$265,524.57

**ARPA FUND**

West Windsor ARPA Fund	2021 Actual	2022 Actual	2023 Actual	2024 Budget
<b>REVENUES</b>				
New ARPA Monies	155,889.92	155,963.44		
Interest Income	25.09	139.80	256.47	200.00
<b>Total Revenues</b>	<b>155,915.01</b>	<b>156,103.24</b>	<b>256.47</b>	<b>200.00</b>
<b>EXPENSES</b>				
Highway Generator			17,294.50	
Town Hall AC			43,602.72	
Roof Repairs			8,671.38	
Well Pump Generator - ABS				21,967.00
Town Hall Attic Insulation				3,404.23
Town Hall AED				
<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>69,568.60</b>	<b>25,371.23</b>

**RESERVE**

<b>Total Funds</b>	155,915.01	312,018.25	312,274.72	242,906.12
<b>Total Expenses</b>	0.00	0.00	69,568.60	25,371.23
<b>Funds Remaining</b>	<b>155,915.01</b>	<b>312,018.25</b>	<b>242,706.12</b>	<b>217,534.89</b>

**CONSERVATION FUND**

<b>WEST WINDSOR CONSERVATION FUND</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
<b>REVENUES</b>						
TRANSFER FROM GENERAL	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	1,000
REIMBURSEMENT FROM STAB	402.61					
REIMBURSEMENT FROM GMHA	469.00					
INTEREST	10.02	8.95	4.29	4.26	6.71	
<b>TOTAL REVENUES</b>	<b>5,881.63</b>	<b>5,008.95</b>	<b>5,004.29</b>	<b>5,004.26</b>	<b>5,006.71</b>	<b>1,000</b>
<b>EXPENSES</b>						
BICENTENNIAL TRAIL WORK				5,145.00	1,400.00	
WAGES FOR STAB	402.61					
BARTON ROAD STONE	938.00					
WATER TESTING	617.50					
<b>TOTAL EXPENSES</b>	<b>1,958.11</b>	<b>-</b>	<b>-</b>	<b>5,145.00</b>	<b>1,400.00</b>	<b>-</b>
<b>TO/FROM FUND BALANCE</b>	<b>3,923.52</b>	<b>5,008.95</b>	<b>5,004.29</b>	<b>(140.74)</b>	<b>3,606.71</b>	<b>1,000</b>
Beginning Balance	19,508.65	23,432.17	28,441.12	33,445.41	33,304.67	
Ending Balance	23,432.17	28,441.12	33,445.41	33,304.67	36,911.38	
Change	3,923.52	5,008.95	5,004.29	(140.74)	3,606.71	

## LONG-TERM DEBT

**Outstanding long-term debt as of December 31, 2023 was as follows:**

**General Fund Budget Notes & Bonds Payable:**

VT/EPA Revolving Loan Fund - RF1-167 Brownsville village sewer system bond payable in annual payments of \$44,018 including a 2% administration fee through July 2047	\$832,552
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**Water & Sewer Fund Budgets Bonds Payable:**

- |  |           |
|--|-----------|
| □ VT/EPA Revolving Loan Fund - RF1-165 wastewater system purchase bond - payable in annual installment of \$30,578, including a 2% administration fee, through February 2034       | \$299,266 |
| □ VT/EPA Revolving Loan Fund - RF3-338 water system improvement bond - payable in annual installments of \$38,649 including a 3% interest/administration fee through December 2037 | \$436,582 |
| □ VT/EPA Revolving Loan Fund - RF1-228 wastewater system improvement bond – payable in annual installments of \$6,159 including a 2% administrative fee through July 2050          | \$127,538 |
| □ VT/EPA Revolving Loan Fund - RF3-376 water system improvement bond – payable in annual installments of \$2,301 including a 3% interest/administration fee, through October 2050  | \$42,178  |

**Long-term debt activity for the year ended December 31, 2023 was as follows:**

	Balance 1/1/23	Additions	Retirements	Balance 12/31/23	Principal Due in 2024
<b>Charged to General Fund</b>					
Village Sewer Bond (RF-167)	\$859,383			\$832,552	\$25,085
<b>Charged to Utility Funds</b>					
Sewer System Purchase (RF-165)	\$323,377			\$299,266	\$24,593
Water System Improvements (RF3-338)	\$461,389			\$436,582	\$24,807
Sewer System Improvements (RF1-228)	\$131,076			\$127,538	\$3,538
Water System Improvements (RF3-376)	\$43,184			\$42,178	\$1,006
Wastewater Asset Mgmt Study (RF1-233)	\$7,000			\$5,600	\$1,400

**Note 1:** The Town has obtained conduit debt on behalf of East Central Vermont Community Fiber in the form of a 20-year bank loan of \$135,000 due in semi-annual payments through November 2035 with 3% interest for the first five years and variable interest thereafter. The loan was used to finance fiber optic network installation costs. This note is not reflected in the General Fund section above as payment on these notes will be made or reimbursed by East Central Vermont Community Fiber. Principal Balance as of 12.31.23 was \$91,162.97.

**LISTERS' REPORT TO STATE**

**Homestead Tax Rate \$2.1609**  
**Non-Residential Tax Rate \$2.2642**

<b>Real Estate</b>	<b>No. Parcels</b>	<b>Municipal Listed Value</b>	<b>Homestead Education Listed Value</b>	<b>Non-Homestead Education Listed Value</b>	<b>Total Education Listed Value</b>
Residential I	310	\$73,511,200	\$48,724,800	\$24,786,400	\$73,511,200
Residential II	322	\$169,149,900	\$85,365,600	\$83,784,300	\$169,149,900
Mobile Home-L	9	\$1,365,400	\$660,500	\$704,900	\$1,365,400
Seasonal I	2	\$236,000	\$0	\$236,000	\$236,000
Seasonal II	1	\$217,300	\$0	\$217,000	\$217,000
Commercial	8	\$9,266,900	\$0	\$9,266,900	\$9,266,900
Commercial Apts.	1	\$223,400	\$0	\$223,400	\$223,400
Utilities-Electric	2	\$4,372,727	\$0	\$4,327,727	\$4,327,727
Utilities-Other	1	\$284,500	\$0	\$284,500	\$284,500
Other	127	\$12,769,100	\$3,757,700	\$9,011,400	\$12,769,100
Miscellaneous	91	\$11,129,100		\$11,129,100	\$11,129,100
<b>Total Listed Real</b>	874	\$282,525,527	\$138,508,600	\$144,016,927	\$282,525,527
Cable	1	\$254,487		\$254,487	\$254,487
<b>Total Listed Value</b>		\$282,780,014	\$138,508,600	\$144,271,414	\$282,780,014
<b>Exemptions</b>					
Veterans 10K	7/7	\$70,000	\$70,000		\$70,000
Veterans >10K		\$210,000			
P.P. Contracts	1	\$254,487			
Current Use	88/88	\$17,182,500	\$6,688,500	\$10,494,000	\$17,182,500
Special	1			\$570,700	\$570,700
<b>Total Exemptions</b>		\$17,716,987	\$6,758,500	\$11,064,700	\$17,823,200
<b>TOTALS</b>		\$2,650,630.27	\$1,317,501.00	\$1,332,067.14	\$2,649,568.14

### CAMPBELL FUND

Balance on Hand, January 1, 2023                   **\$17,502.16**

**Income:**

Interest                   \$19.66  
**Total Income           \$19.66**

Balance on Hand December 31, 2023           **\$17,521.82**

The Campbell Fund was set up by David R. Campbell in March 1888 as follows: “I give to the inhabitants of West Windsor six thousand dollars. The lawful authorities and their successors of said Town shall invest and keep safe the amount of this bequest, and use the annual income of the investments in aid and support of the indigent, Poor and Paupers of said Town.” There were no requests in 2023.

Contact any of the trustees shown below for assistance.  
Patricia Kenyon or Jennifer Tobias, Trustees

### DANIEL L. CADY TRUST FUND

Balance on Hand, January 1, 2023                   **\$1,667.83**

**Income:**

Interest                   \$.34  
**Total Income   \$.34**

Balance of Hand, December 31, 2023           **\$1,668.17**

The Daniel L. Cady Trust Fund is a trust fund (\$3,800.00 Principle) for the purpose of providing maintenance around the Cady Mausoleum in Brownsville and seven (7) other graves in two (2) different West Windsor cemeteries (the Brownsville Cemetery and the Sheddsville Cemetery).The West Windsor Board of Selectmen are the Trustees of this fund.

For those of you who haven’t visited the Mausoleum, and for those of you who have forgotten what a beautiful view there is from the Mausoleum, this coming summer would be an ideal time to take a few minutes to visit this unique site at the top of Strawberry Hill Road.

### LISTERS’ FUND

Balance on Hand, January 1, 2023                   **\$156,659.96**

**Income:**

State of Vermont  
Reappraisal Cost                   \$7,684.00  
2022 Voted Money                   \$1,000.00  
2023 Voted Money                   \$1,000.00  
Equalization Study                   \$ 904.00  
Schofield Withdrawal Fee           \$1,985.00

Interest	<u>\$ 25.21</u>
<b>Total Income</b>	<b>\$12,598.21</b>

**Expenses:**

Reappraisal Expenses	\$45,252.00
Stamps	<u>\$88.80</u>
<b>Total Expense</b>	<b>\$45,340.80</b>

Balance on Hand, December 31, 2023      **\$123,917.37**

**SHEDDSVILLE CEMETERY FUND**

Unlike the Brownsville Cemetery, which is private, the Sheddsville Cemetery is owned and operated by the town. It is located at the very top of Cemetery Road. The peaceful setting overlooks the village and the mountain. Many of the headstones go back to the earliest days of West Windsor.

The Selectboard currently serves as the board of trustees. The Cemetery Sexton is Dr. Tom Whelan. Tom takes care of the grounds and coordinates the burials with the Town Clerk and the funeral homes.

This year, we started looking into green burials. A green burial is a natural burial that is more eco-friendly. If you are interested in the purchase of a burial plot, please contact the Town Clerk.

**BOARD OF ABATEMENT**

The Board of Abatement is composed of the Board of Civil Authority (Gary Burke, Margaret Clough, Robin French, Nancy Gaynor, Shannon Harrington, Christine Rovinski-Wagner, Barbara Truex, Mark Harley, Mark Higgins, Matt Kantola), the Listers (Edwin Johnson, Joel Schreiberman and Debra Spackman) and the Town Treasurer, Cathy Archibald.

The Board of Abatement had one meeting in 2023.

**BOARD OF CIVIL AUTHORITY**

The Board of Civil Authority is composed of the Justices of the Peace (Gary Burke, Margaret Clough, Robin French, Nancy Gaynor, Shannon Harrington, Christine Rovinski-Wagner, and Barbara Truex), the members of the Selectboard (Mark Harley, Mark Higgins, and Matt Kantola) and the Town Clerk, Cathy Archibald.

The Board’s primary duties are to approve changes to the list of registered voters, to count election votes, and to hear appeals from property tax assessments issued by the Board of Listers.

The Board of Civil Authority had one meeting in 2023.

**DEVELOPMENT REVIEW BOARD**

The Development Review Board (DRB) hears applications for Site Plan Review, Subdivisions of Land, Conditional Uses, Planned Unit Developments, Variances and Appeals of a Zoning Administrator’s decision. The DRB is a citizen panel of five members appointed by the Selectboard. The DRB meets once/a month on the 2<sup>nd</sup> Tuesday at 6:30 PM or as needed. Additional meetings take place if necessary. Dick Beatty resigned from his position this year as he has moved to be closer to family. Dick served on the board for over 8 years and his sharp mind and attention to detail will be greatly missed (may he rest in peace). Residents interested in serving as a board member can submit a resume or letter of interest, to

either DBR Chair Shannon Harrington or the Zoning Administrator. The Selectboard makes the final appointment.

In 2023 the DRB reviewed:

Four two-lot subdivisions

Hammond Hill

Route 44

Strawberry Hill

Pierce Hill

An Appeal of the Zoning administrator's Notice of Violation

Conditional Use and Site Plan review for the Brownsville Butcher & Pantry

Respectfully submitted,

Shannon Harrington

Board Members: Shannon Harrington (Chair), Barbara Truex (Vice-Chair), Jane Hoisington, Bruce Boedtger, and Courtney McKaig (Alternate)

### ZONING ADMINISTRATION

West Windsor requires a zoning permit for all land development, which is defined as “the division of a parcel into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or other structure, or any mining, excavation, site preparation, or landfill, and any change in the use of any building or other structure, or land, or extension of use of land.” All necessary zoning application documents can be found on the West Windsor website under Zoning and Planning. West Windsor also requires a Certificate of Occupancy (CO) to be issued before any new construction can be used or occupied. If you have completed a project in the last few years and have not applied for a CO please call or email the Zoning Administrator [zoning@westwindsorvt.org](mailto:zoning@westwindsorvt.org) Zoning Office Hours are Tuesdays and Thursdays 9-Noon. Please stop in or call 802 484-3520 if you have any questions.

#### Zoning Permits Issued 2023

Single Family Home — 4
Accessory Dwelling Unit — 2
BLA/Minor Subdivision—6
Accessory Structures —5
Additions/Alteration — 11
Change of use/amended permit — 4
Exempt — 2
Conditional Use/Site Plan Review— 1
Other-pools/ponds — 1
Signs — 0

Home Occupations -3
Driveway -2

Deb Shearer, ZA

**WEST WINDSOR CONSERVATION COMMISSION**

The West Windsor Conservation Commission usually meets on the first Monday of the Month at 7pm. All residents and visitors are welcome to attend. Agendas are posted in advance of each meeting on the Town Web Site.

The Conservation Commission is tasked with managing the Town Forest Conservation Easement, and also worked in 2023 on:

- Drafting Flood Plain/Flood Hazard Zoning bylaws for review by the Planning Commission to reflect Sate guidance on River Corridor zoning as a key component of flood management
- Completion of relocation of significant segments of the Bicentennial Trail to alleviate erosion issues and to tie in with the Ascutney Outdoors Trail
- Supervision of Trail Easements held by the Town outside of the Town Forest, together with potential new trail easements
- Monitoring and potential management of invasive species

If it were not already apparent to most residents of Brownsville, two “100 year” floods in less than six months this past year is a real reminder that the Town must do more to make the Town infrastructure and the Mill Brook watershed river banks more resilient to higher energy flow flooding.

Respectfully Submitted  
 Ted Siegler, Chair

**WEST WINDSOR SUSTAINABILITY COMMITTEE**

The West Windsor Sustainability Committee (WWSC) was established as a subcommittee to the Selectboard in 2020. The current members include Patricia Carrington, Jill Crowley, Christina Dolan, Alessandro Iuppa and Susan Yost.

Purpose: The WWSC works to create a healthy community now and in the future by proposing measurable solutions to the pressing environmental, social and economic concerns facing the Town of West Windsor, its residents, and its neighbors.

Mission Statement: The mission of the WWSC is to assist the Selectboard in leading the Town in a more sustainable direction by encouraging local leaders and citizens to integrate sustainability into their everyday decisions and actions. This effort will have a positive impact on the environment, the community and the local economy, and will be guided by the following principles:

- Sustainability initiatives must meet the needs of the present without compromising the resources available for future generations.
- Climate change must be addressed without delay, and requires courage, outside-the- box thinking, and innovative action.

- Moving toward a model of circularity will result in healthier people and a healthier planet.

## 2023 Highlights

- Municipal Energy Resilience Grant - the Committee applied for and received a \$4,000 grant. The grant funds are intended to contribute to increasing energy resilience, reduce energy use and operating costs, and curb greenhouse gas emissions by promoting weatherization, thermal improvements, fuel switching, renewable energy, battery storage, electric vehicle charging, and enhanced comfort in municipal buildings.
- The Committee submitted, on behalf of the West Windsor Selectboard, a preliminary grant application to the Vermont Department of Housing and Community Development to offset the cost of installing EV chargers in a public location. The application remained pending as of year end 2023.
- April 22, 2023 - To coincide with global celebration of Earth Day the Selectboard designated the day as West Windsor Sustainability Day “Invest in our Planet”.

Activities at Town Hall featured an EV Cars & Coffee event and a craft session for children. The latter highlighted the importance of dedicating our time, resources, and energy to solving climate change and other environmental issues.

- July 4, 2023 - The Committee hosted a table featuring sustainable alternatives to everyday products to reduce the need for plastic utensils, bottles and packaging. Children made paper pots for seed starting. Window inserts for weatherizing single- pane glass windows
- October 7, 2023 - Fall for Brownsville -The committee sponsored several initiatives at Town Hall, including two expert presenters and information tables focused on sustainability products, kid’s activities, an apple pie contest and community apple cider press. The speakers presented useful information on composting and recycling. Additionally, the Committee invited Green Mountain Power and Window Dressers to share their sustainability initiatives.

- Green Mountain Power brought an electric truck (Ford F150 Lightning) and staffed a table to answer questions about residential battery back-ups and other energy related issues.

- Window Dressers is a volunteer-driven non-profit organization dedicated to helping Northern New England residents reduce heating costs, fossil fuel consumption, and CO-2 emissions by lowering the amount of heat loss through windows. At Fall for Brownsville they shared a display of volunteer built window inserts for winter weatherizing.

- The Committee wishes to extend a thank you to J.R. Liggett’s of Cornish, New Hampshire for their generous donation of eco-friendly products to share with attendees.

- October - As part of its mission to raise awareness of our warming climate and encourage energy resilience, the Committee donated a selection of books for children and young adults to the Albert Bridge School and the Mary L. Blood Memorial Library. The books, focused on climate and environmental topics, was made possible through the aforementioned MERP grant.

Committee meetings take place on the 4th Wednesday of each month (in person and via Zoom) and are open to all residents, either as a member or a participant. The Committee is looking forward to another busy year during 2024 and your assistance can help make it a successful one. For more information, please come to our meetings or drop a message to [wwsc@fastmail.com](mailto:wwsc@fastmail.com).

### **911 REPORT**

Local 911 Responsibilities primarily consist of addressing new structures, keeping the 911 Atlas up to date and performing yearly audits to resolve the discrepancies that occasionally occur. All new address numbers are based on the location of the driveway; therefore, addresses can only be generated when all local and/or state approvals for site access have been obtained. Audits conducted yearly may occasionally necessitate address numbers to be changed to best serve first responders. In 2023, four new 911 addresses were assigned.

Deb Shearer  
911 Coordinator

### **PLANNING COMMISSION**

The majority of 2023 was spent updating the zoning regulations with the assistance of Mount Ascutney Regional commission made possible by a municipal planning Grant to modernize the zoning bylaws with emphasis on providing affordable housing. On November 4<sup>th</sup>, 2023, the Commission held a town wide hearing seeking comments on the regulation revisions. The report, including proposed changes to the regulations, can be viewed in full on the town website. An excerpt of the report is below: The proposed bylaws have been submitted to the Selectboard. After their review and revision, the Selectboard will hold another town wide hearing before voting to adopt them sometime this spring.

The proposed amendments to the zoning regulations conform with the goals and policies of the Town Plan, including the goals and policies that relate to affordable housing, by:

- promoting moderate to high density residential and commercial development in the primary growth areas (the village and resort/residential districts) where public sewer and/or water are available;
- preserving the town's historic, cultural, and architectural character by allowing for the adaptive re-use of historic barns and carriage houses;
- revising the parking standards to facilitate housing and village center revitalization;
- requiring underground utility lines in new subdivisions except where there are significant topographical or technological constraints;
- establishing a 15% slope standard for driveways to allow safe access for emergency vehicles;
- encouraging the preservation of farms and agricultural lands by allowing for accessory on-farm businesses and the adaptive re-use of historic barns;
- protecting public safety by limiting the construction of accessory dwelling units in special flood hazard areas;
- clarifying the circumstances under which the Development Review Board (DRB) may require a second entrance for subdivisions;
- encouraging the use of electric and hybrid vehicles by enabling electric vehicle charging stations as a permitted accessory use in all zoning districts;
- incorporating "complete streets" principles in the subdivision and parking regulations;
- balancing tourism and vacation home development against the impacts that such development may have by establishing short term rental provisions within the zoning regulations;
- encouraging economic development by allowing home businesses as a permitted use in several zoning districts where it used to be a conditional use, allowing short-term rentals as a permitted use on owner-occupied lots (in the resort/residential district, owner occupancy is not

required), and allowing for accessory on-farm businesses and the adaptive re-use of historic barns;

- Facilitating the provision of safe and affordable housing by:
  1. implementing the requirements of Act 47 with regard to density, lot size, parking, accessory dwellings, multi-unit dwellings and emergency shelters;
  2. enabling farm worker housing;
  3. providing a density bonus for affordable housing in PUDs;
  4. reducing dimensional requirements in the primary growth, secondary growth, rural residential and resort/residential districts;
  5. reducing the minimum lot size in the secondary growth district;
  6. eliminating a provision that requires the automatic merger of existing small lots that come under common ownership;
  7. enabling the Zoning Administrator to approve minor subdivisions; and
  8. enabling multi-family dwellings in historic barns & carriage houses.

For 2024 the Planning Commission is continuing their evaluation of adopting River Corridor and Special Flood Hazard Regulations. Just as in the zoning bylaws, any proposed changes to the Flood Hazard regulations would be preceded by a public hearing to seek comments from residents. More information on River Corridors can be found at <https://floodready.vermont.gov>. The Commission meets the 4<sup>th</sup> Wednesday of each month at 6:30 PM and welcomes all who would like to attend.

### **WEST WINDSOR MOUNTAIN WATER SYSTEM**

P2 Environmental, Inc. (P2E) and the West Windsor Mountain Water system had a good year together. The system is running well and is in good shape. Following is an overview of the projects and work performed by P2E on the water system.

P2E performed all monthly sampling requirements for Total Coliform along with all the Chemical Monitoring requirements throughout the year. The water quality continues to be good and very safe for drinking without any major concerns in 2023, the wettest season Vermont has seen. Every three years the system's drinking water storage tanks have to be inspected and cleaned and we organized and managed the inspections. On June 19th the concrete tank on the ski slope was cleaned by divers from Liquid Engineering out of Montana. They hauled a trailer up to the tank and had a "control room" so we could view the diver and see what they do when inside the tank. The tank remains in good condition and had minimal sediment at the bottom.

The two steel tanks are due for inspection in 2024 and will be emptied (one cell at a time for the fire protection) and entered by a local tank cleaner - Blue Rock Environmental. Ten fire hydrants on the system were flushed in October with no observations of failure on the older ones. The hydrant near the Bennington Building was replaced later that month. The annual maintenance on the system's two generators was performed by Brook Field Services late summer to ensure the integrity of the stand-by power for when the town power has an outage.

The State, VT DEC, requires PFAS sampling for every public water system. This commenced in 2019 and 2020 and is then required every three years. We collected PFAS samples in October and the system remains PFAS free! This is a very important test.

Federal changes to the Lead Copper Rule will be in effect in October 2024. Every public water system is required to have a Lead Service Line Inventory conducted on their water service connections by October, 2024. P2 Environmental signed up the system for the free assistance offered by the VT Drinking Water

Division with funds from the EPA in May and the award came up in late August. The operators worked with Cathy Archibald on providing each SPAN property number to the Contractor, Truepani. P2E is managing this project and everything is on track.

Users/Residents on the water system should keep an eye out for a postcard from Truepani asking questions about their service line to their dwelling. P2E will join Truepani for the physical inspection of the service line come Springtime.

The water system had the every-three-year inspection (Sanitary Survey) with P2E and the Drinking Water Division in mid-December. The system remains in good condition and the only deficiency observed was the concrete storage tank needs to have a vent installed during 2024. P2E will handle this small project and no issues are anticipated.

Ongoing grounds maintenance around the Pumphouse, Treatment building and Upper Storage tanks was performed throughout the summer months, including clearing of several trees at the Treatment building and Upper Tanks. We plan to remove a few more trees in 2024.

P2E monitors several parameters and outputs on an ongoing basis using a telemetry system called Mission. We check tank levels, water flow, pressure, pumps, etc. We had a few issues due to power outages and battery failure but all issues were resolved by P2E, Greg Blanchard and Matt Kantola. The telemetry system continues to be a very useful tool for monitoring the water system. We plan to install a new antenna on Mission in 2024 that will help improve the telemetry signal.

Each month P2E does the Monthly Operations Report (MOR) which calculates the total water flow and submits the report to VT DEC. This is how we oversee the water consumption and helps us see and manage any irregularities, leaks or problems with the system. Overall, water consumption was “normal” for the system in very wet 2023, pumps are in good shape and we did not see any concerns.

### **WEST WINDSOR VOLUNTEER FIRE DEPARTMENT**

I would like to start this report once again with recognition to the members of the Fire Department and the hours that they volunteer annually. The time asked of these men and women is demanding, often at inconvenient times, and unpredictable.

This year we carried on with our scheduled monthly training and meetings, as well as our monthly equipment checks of the station and all apparatus. The fire department participated, as we have in years past, with the Independence Day celebrations and Christmas tree lighting. We were fortunate to participate in training with a neighboring department involving the state hazardous materials team. We also enjoyed fire prevention with our school, as well as participating in a touch-a-truck event in Windsor, which was organized by the Windsor Police Department.

We responded to fifty-six calls in 2023. Of these, we responded to 3 motor vehicle accidents, 5 for power lines down, and 7 building fires. We also had 1 kitchen fire. Mutual aid was given on 7 calls and received on 2. We responded with the F.A.S.T. Squad on 2 incidents. We responded to 2 CO alarm calls in West Windsor.

We also had two new members join this year, one of whom is obtaining certification. This is a very demanding class, requiring multiple days per week for months at a time to obtain national accreditation. I urge anyone who has an alarm system in their home tied to a monitoring service to contact me to discuss a lock box that allows us access to your home. We have very secure, personalized lock boxes available,

and I strongly encourage these for any home with alarm monitoring. In the event we must make access to your home, and you are not around, these provide a safe, simple, and quick solution.

Lastly, and most importantly, I would like to thank the taxpayers of West Windsor for your ongoing support. We are here to serve our community but cannot do that without the support that we get from all of you. Being a member of the local fire department in the community in which you live can be a very rewarding experience. If anyone has any interest in becoming a member, or just if you have inquiry about the department, I can be reached at [chief@westwindsorfire.net](mailto:chief@westwindsorfire.net). Thanks again and stay safe.

	2023 Budget	2023 Actual	2024 Budget	2025 Proposed
Utilities	8,500	10,541	9,500	11000
Insurance	12,000	9,191	12,000	12,000
Trucks	8,500	7,166	8,500	9,500
House	2,750	3,960	2,000	3000
Equipment	5,500	7,322	6,400	7000
PPE	7,500	6,980	9,800	14,000
Communications	2,500	1,437	3,000	3,000
Miscellaneous	2,000	1,107	1,000	1,000
Due/Training	2,500	3,836	3,200	3,500
Awards Banquet	2,500	3,248	2,100	3,000
Admin & Technology	2,500	1,895	4,000	5000
	<b>56,750</b>	<b>56,684</b>	<b>61,500</b>	<b>72000</b>

Respectfully submitted,

Erik Boedtker  
 Fire Chief West Windsor  
[chief@westwindsorfire.net](mailto:chief@westwindsorfire.net)

**WEST WINDSOR VOLUNTEER FAST SQUAD**

The West Windsor Volunteer Fast Squad is licensed with the State of Vermont – Department of Health at the Advanced Level.

We are beginning our 40th year of service to the town. The Squad currently has 16 members, 5 EMT's, 2 RN's, 8 VEFR's and 1 who is CPR certified. I wish to thank all the members who give their time and skills volunteering for our town in EMS.

Members of the 2023 squad are: Eric Boedtker, Jim Bonney, Devon Campney, Collin Eggleton, Nancy Gaynor, Bill Howland, Gene Ann Kinney, Christian Huebner, Mark Lather, Bob Lewis, Jake Margulies, Mike Spackman, Dana Stillson, Andy Tufts, Cameron White, Malisa Williams and Anne Yates.

This year we have been working with Reading Rescue on several training topics and Dartmouth Hitchcock doctors and paramedics have provided several of these training sessions.

I would also like to thank all the Volunteer Firefighters who assist us on calls throughout the year.

The West Windsor Volunteer Fast Squad answered 90 calls in 2023- 58 Medical Emergencies, 1 Motor Vehicle Accident, 21 Falls and lift assists, 1 Trauma call and 9 Medical Alarm calls.

Windsor Ambulance Service will continue to be the transport service for the town. This has decreased response times for an emergency and they are licensed at the paramedic level. This provides better care for our community. In any emergency situation call 911 for Fast Squad and Ambulance.

The Fire Department's rescue vehicle is a valuable asset for any trail or offroad rescue situation. This has and will continue to assist us in many different rescue scenarios, especially with the popularity of the biking and hiking trails available on the mountain.

The State of Vermont offers an Emergency Medical Responder certification level. This certification requires less hours to become certified, and only requires 16 hours of continuing education every two years to maintain certification with the State Of Vermont. The EMR Level is well suited for any first responder squad.

WE participated in the 4th of July activities by selling smoothies and most of our members volunteered their time in working as emergency responders for many of the bike races on the mountain.

Anyone wishing to join the FAST SQUAD should call the Town Office or any member.

We continue to receive many generous donations throughout the year, and this allows us to keep our donation from the town very reasonable.

INCOME

DONATIONS	\$397.00
TOWN OF WEST WINDSOR	\$7500.00
EVENTS	<u>\$4967.00</u>
TOTAL INCOME	\$12864.00

	PROPOSED 2023	ACTUAL 2023	PROPOSED 2024
INSURANCE	\$1500.00	\$1682.08	\$1800.00
TRAINING	\$1000.00	\$181.14	\$1000.00
EQUIPMENT	\$1700.00	\$150.00	\$1700.00
SUPPLIES	\$1000.00	\$195.20	\$1200.00
REPEATER	<u>\$2300.00</u>	<u>\$1300.00</u>	<u>\$1300.00</u>
	\$7500.00	\$3508.42	\$7000.00

Respectfully Submitted,  
Nancy S. Gaynor  
Director, EMT

## **ECFIBER**

West Windsor is a member of the East Central Vermont Telecommunications District, the state's first communications union district (CUD), with the mission of providing world-class fiber-optic based internet service to all on-grid homes and businesses in its member towns. The District consists of 31 member towns (23 original and 8 new towns) and under the trade name ECFiber. Over the past year the ECFiber added over 800 new customers despite critical labor shortages, and now serves over 8,500 customer locations via 1,700 miles of network, which, when fully built out, will bring fiber-to-the-premises (FTTP) to about 32,000 premises over more than 2,000 miles network.

In June, ECFiber celebrated the completion of its original 23 town network when it activated its hub in White River Junction. In August, the District was awarded a \$13 million construction grant that will support the first stages of its \$30 million network completion plan. In November, some of our municipal revenue bond series received a "BB" rating from Standard & Poor's Global Credit arm, a historic moment in US financial history: the first time a municipal revenue bond not backed by taxes, and not for a regulated utility or exclusive service territory, received a rating. This was extended to the earlier bonds as well.

With the installation of fiber on the lower portion of Kimball Farm Road this fall, the ECFiber network is complete in West Windsor.

In 2023, the District contracted with Great Works Internet of Vermont (GWIVT) to run the operation. The biggest challenges we face now are not funding, but rather finding personnel sufficient to construct and support the network. People who know how to operate bucket trucks, splice fiber while 40 feet above the ground, and be willing to work in our Vermont weather. ECFiber is actively participating in state and regional workforce development efforts. If you are or know of someone who may be interested in these well-paid jobs, please let us know!

We invite you to visit our website (<https://www.ecfiber.net>) to learn more about ECFiber and encourage you to signup (<https://www.ecfiber.net/signup>). You won't be charged for service until it is activated.

Ken Parrot and Alessandro Iuppa, West Windsor Delegates to Governing Board

[westwindsor@ecfiber.net](mailto:westwindsor@ecfiber.net) | 802-ECFiber (802-323-4237)

## **WEST WINDSOR HISTORICAL SOCIETY**

Our 50<sup>th</sup> anniversary year was an active, celebratory year for the Historical Society, made possible in part with the funds voted on by the town, which helped support base costs for maintenance and operation of the Grange Hall itself, the historic building where we are located.

-It was a year of reinvigoration, in our activities and in our leadership. Sincere thanks to those who stepped up to be new Directors and/or volunteers to help make the Historical Society an important resource to the community.

-We had a year of Third Sundays at the Grange programming, offering monthly programs focused on historical locations, topics, and events in our town. The community responded and came to these events to learn more about West Windsor and its history, including dozens of people who were new to the Historical Society.

- Our program with Albert Bridge School on the Fifty Folks of West Windsor book produced a true snapshot of the composition of our town in 2023. Fifty people -- young and old, lifelong and newcomer residents – were photographed and shared why West Windsor is important to them. We still have a few copies of the book available at the Historical Society and through our website, wwhs-vt.org

-We were able to help several people (local and across the nation) who were researching their family origins, historical topics (e.g. Ascutney Trails), and others taking a deep dive into our records for information that only exists as part of a collection in the West Windsor Historical Society.

-We held quarterly fundraising events, including two bean suppers, a dance party that harkened back to the Historical Society’s founding in 1973, December’s chili competition, and a raffle for one of the old quilts from our collection. We also kicked off the practice of a summer Annual Appeal, to a tremendous response. 100 people donated to the 50<sup>th</sup> Anniversary Appeal in 2023, raising over \$15,000 and reflecting a level of support and appreciation that warmed our hearts. We’ve applied for a grant for installing heat pumps in the Grange, to better stabilize the temperature in the building and our budget.

- Each of these donors was given honorary membership for 2023, helping the Historical Society to bring membership back to the levels it enjoyed in earlier years. This month we are encouraging all our members to renew their membership so we can get back to a stable foundation for annual core operations.

**Looking forward**, the Historical Society looks to continue expansion of activities in line with our mission to collect, preserve and share the history of our community through programs, events, educational outreach and our museum.

- Digitization of our historical records collection will continue, helping staff and researchers to locate key information within our collection.

- We plan to have one event each month in 2024, to keep our outreach active. These may be programs, special museum exhibits, or fundraising events.

- Look for more collaboration with the school and other community groups such as Savvy Seniors, the knitting club, Snowmobilers, and others. If you are part of a group that would like to take advantage of the Historical Society’s resources or the Grange Hall, please get in touch through [info@wwhs-vt.org](mailto:info@wwhs-vt.org)

**WEST WINDSOR CIVIL DEFENSE**  
MEMBERS (Appointed)

Erik Boedtke	Fire
Windsor Police Department	Traffic
Nancy Gaynor	Rescue Squad & Health Officer
Cathy Archibald	Clerk
Matthew Frederick	Clerk
Michael Spackman	CD Coordinator
Jenifer Aldrich	Albert Bridge School
Town Highway Dept.	Close roads as per CD Coordinator
Neil Brown	Runner

1. Updated Green Response Book (14 Books)
2. Check on well-being list several times due to no power (out for several days)
3. Check on high water at several locations

Michael Spackman  
Civil Defense Coordinator  
(Emergency Management)

### **WEST WINDSOR GREEN-UP DAY**

Vermont's Green-Up Day is always held on the first Saturday in May.

Anyone who is interested in helping this coming Green-Up Day, Saturday, May 4 2024 should meet at the Albert Bridge School between 8 am and 9 am to pick up Green-Up bags and be assigned a road segment. Green-Up bags are available the week before at the Town Office and the Albert Bridge School; and will be available until 3 pm on Green-Up Day behind the Albert Bridge School. Hopefully, all Albert Bridge students will also be given a Green-Up bag and assigned a road segment a few days before Green-Up. Please look for the bag and assignment in their backpacks!

A dumpster and pickup truck will be available until 3 pm to place any litter you have collected. Please do not put non-Green-Up Day trash in the truck or dumpster. You can also deliver it at no charge to the Weathersfield Transfer Station by informing them that is what you are bringing.

Much of the litter and trash along Rte. 44 appears to have blown out of pickup trucks on their way to the Weathersfield Transfer Station. Please make an effort to cover your waste and recyclables securely before driving to the transfer station.

Each year litter cleanup costs Vermonter's hundreds of thousands of dollars and is a blight on the landscape of Vermont. There is also a growing threat to our river and marine environment from littered and improperly disposed plastic waste.

Thanks to all of you who recognize the problem and help on Green-Up Day, and throughout the year.

Signed:

Ted Siegler  
Green-Up Day Coordinator

### **ANIMAL CONTROL OFFICER**

Rabies remains an important problem. Never contact a wild animal and never invite a stray dog, cat or other animal into contact with you or your family. If you suspect that rabies exists in any animal, please immediately contact the Selectboard, as acting animal control officer, at (802) 484-7212.

As a reminder, please observe West Windsor's leash law which dictates that your dog must be on a leash or under voice control at all times.

Thank you for your cooperation.  
William Young

### **FOREST FIRE WARDEN**

My appreciation to the residents of West Windsor for their continued support in obtaining burning permits. 257 permits were issued during 2023, compared to 574 in 2022. Burning permits may be obtained by calling either Michael Spackman at 484-9142, or Erik Boedtke at 484-5427. Permits MUST be

obtained to have any open fire in Vermont. An open fire, no matter how small, should never be left unattended.

I would like to thank the West Windsor Volunteer Fire Department and its membership for their dedication and assistance in fire prevention.

West Windsor had no forest fires this year.

Please protect our forests and fields!!! Do not hesitate to report any suspicious smoke or fire by calling (802) 295-9425 or 911.

Michael Spackman  
Forest Fire Warden

### **INDEPENDENCE DAY COMMITTEE**

The Brownsville IDC Steering Committee and its many volunteers are pleased to report that our 2023 two-days of celebrations were spectacular with beautiful weather both days and another year of record-breaking attendance. We wish to thank the many individuals who, each and every year, make this event possible. We are very appreciative and recognize the generous support of West Windsor, our record number of business sponsors and all our individual donors as we are faced each year with ever-increasing expenses to hold this very special free two-day event.

The evening festivities on Sunday, July 3<sup>rd</sup> were memorable and colorful as always. We continue to thank Ascutney Outdoors for providing us with a very special and unique venue that is second to none in the Upper Valley. The fireworks continue to be the highlight of the evening and the colorful and creative display is a sight to behold with the beautiful slopes of Ascutney Mountain as the backdrop. Independence Day themed music was provided by the Firehouse Six Dixieland Band and great food was aplenty from the local and ever popular Moonlighter's Snowmobile Club, The Lazy Cow of Vermont from Baltimore, Wicked Awesome BBQ from White River Junction and AJ's Fried Dough from Bellows Falls.

The 4th of July events started with the wonderful and well-attended pancake breakfast put on by the Brownsville Community Church. As participants in the parade were gathering at the top of the parade route, visitors enjoyed the offerings of vendors at the town hall, food delights provided by the Moonlighters, the West Windsor Fast Squad and Goodman's American Pie, and the music of the Firehouse Six Dixieland Band. The Ice Cream Social put on by the West Windsor Historical Society and the popular book sale by the Mary L. Blood Library were great supplements to the other official IDC events. The Shriner Clowns joined the parade again this year and it was all a great success.

And we are always grateful for the assistance of the Windsor Police for safety and our West Windsor Volunteer Fire Department for parking and fire prevention on the 3<sup>rd</sup>, and their participation along with fire and police departments from many of our surrounding communities in the parade.

Our small Vermont village continues to provide the intimate backdrop for the celebration of America's birthday, independence and freedom for so many area towns throughout the Upper Valley.

Brownsville Independence Day Celebrations Committees

## LIBRARIAN'S REPORT

Hello West Windsor,

I joined the library as a part-time Library Assistant in January 2023, and officially began as your Librarian in May of 2023. As a resident of West Windsor for the past nine years, I was excited to jump on board to continue the progress already underway at the library!

First, I would like to thank our former Librarian, Peter Money, for his hard work and dedication to the library over the last few years. He jump-started our transition into updating the library collection and oversaw the start of cataloging our books, our new library cards, upgrades to the building, and the rollout of our new website, among other initiatives. He was kind, bright, and forward-thinking, and the town certainly misses him.

Over the last year, the staff, the Trustees, and the Friends of the Mary Blood Library have worked to continue the forward trajectory and expand library services. Most notably, we have been working to digitally catalog our entire collection, which allows patrons to browse our books from home, place holds on books, access their accounts, and more. This is a careful, painstaking process, but in 2023 we cataloged nearly 3000 books, and the project is close to completion. This would not have been possible without the help of not only our fantastic Library Assistant, Sara Rönn, but also our library volunteers. Thank you to everyone who has volunteered their time to make this project a success!

This digitization project allowed us to add several new services this year:

- An interlibrary loan program, which allows patrons to borrow books from other libraries to be picked up here.
- OneCard, which allows patrons to use their West Windsor library card at multiple Upper Valley libraries for free (see library staff to sign up).
- Expanded access to ebooks and audiobooks.

Increasing youth enthusiasm for the library was another 2023 priority. Amanda Yates, serving as our library's youth coordinator, put together a vibrant summer reading program, welcoming 49 participants for our first summer story time. Our 2023 youth offerings were:

- Summer Reading challenges.
- Story Time.
- STEM activities.
- Weekly crafts, with supplies funded through a mix of grant money and help from the Friends of the Mary Blood Library.
- An author visit through CLiF.
- A new youth graphic novel collection, paid for by a grant.
- An updated youth non-fiction section, paid for by a grant.
- The purchase of the 2023 youth award-nominees, thanks to a generous donation.

These initiatives are only possible thanks to the continued support of all of you. We're lucky to have a community that recognizes the importance of a library and has been supportive of our goal to fully fund this resource in the coming years. Each year, we see increased usage of the library. In fact, since May, we

have welcomed over a hundred new patrons! The library has been used as not only a resource for books and literacy, but it is also a meeting place for multiple town organizations and groups, a place where people frequently come for computer help and printer use, a provider of safe and educational youth activities, somewhere for people to sit and study, and even just a place to go when someone is looking for connection and company.

We recently rearranged our budgeted hours to be open an extra day and provide a variety of mornings, afternoons, and evenings. If you have questions about the hours, our programs, or any of the library services, please don't hesitate to stop in and talk with library staff, call the library (484-7205) or email us at [marybloodlibrary@gmail.com](mailto:marybloodlibrary@gmail.com). We enjoy receiving ideas and suggestions from the community. Keep an eye on our website, Facebook, and/or Instagram page to learn about ongoing and upcoming events.

Thank you,

Liz Frederick

### **FRIENDS OF THE MARY L BLOOD MEMORIAL LIBRARY**

Benjamin Blood gifted the building and accumulated lending library books for the benefit of the community in honor of his late daughter, and avid reader, Mary. Her portrait hangs above the fireplace in the Library. I would like to think her smile is a bit brighter and a bit broader, as she watches the library bustle with increased activity and creativity.

This year we welcomed Liz Frederick as our Librarian, and Sara Ronn as our assistant Librarian. They are both West Windsor residents, bringing not only local awareness, but their own library expertise and experiences to our community.

Support from the Friends membership and fund-raising events over the course of 2023 meant that we could add to the resources of the Library with museum passes (Billings Farm Museum, VINS, The Precision Museum and the Montshire Museum), supplies for the art programs for kids, visiting musicians, a wireless printer, bar-coded library cards, and the annual Poetry Stroll. Libraries are a vital resource for meeting the needs of diverse communities. We are pleased to be able to provide these and other non-budgeted enhancements that help to meet those needs for our community.

Stay tuned for what is on tap for 2024! As always, your support is appreciated. Not a member?

Wish to help or just donate? Please see our donate/membership button on the Library website, or talk to Liz or Sara. We usually meet the 3rd Monday of the month at 10:15am at the Library. Your ideas and participation are always welcome!

Thank you,

Penny Bliss, President, Friends of the Mary L Blood Memorial Library

Candee Brohinsky, Vice President

Mary-Anne Boyce, Treasurer

Rita Johnson, Secretary

Suzanne Wirak, Membership

Lee Munro, Community representative

### **WINDSOR RECREATION DEPARTMENT**

At the 2020 Town Meeting, West Windsor voters approved an Article to pay up to \$2,000 to the Town of Windsor to enable West Windsor residents to utilize the various facilities and programs of the Recreation Center without paying the additional non-resident fee.

Programs attended, among others, were summer camp, swim lessons, youth sports (basketball, baseball, football, etc.) and gym memberships.

There were 34 individuals who registered for 109 activities. Some households have used this program multiple times.

The cost to the Town of West Windsor for 2023 was \$1,500.

### **WINDSOR COUNTY COURTHOUSE**

The County has experienced several changes this year. The first one is the bond that county tax payers had approved for the Court House renovation in Woodstock was paid off as of November 01, 2023. Thank you to all the tax papers for supporting the renovations.

Assistant Judge Ellen Terie decided not to run for re-election last year and retired as of January 31, 2023. Assistant Judge Terie was a valued member of the county we thank her for the 8 years she served Windsor County residents.

We also thank Assistant Judge Michael Ricci who was a valuable member of the county and served the Windsor County residents for almost 2 years after being appointed by Governor Scott.

Our Deputy Clerk, Dianne Bumps decided to retire from her county position in May of 2023. We thank Dianne for her dedication during her 5 years with Windsor County.

Our County Building Superintendent, Bruce Page, who has taken care of both county buildings since July of 2017 decided to retire from his county position at the end of November 2023. We thank Bruce for all his dedication and hard work.

We thank Mike Chamberlain for the many years he served Windsor County as Sheriff. We wish him well and hope he is enjoying himself.

We wish them all well in their new adventures!

Windsor County residents elected Ryan Palmer as the County Sheriff. Sheriff Palmer has been approaching his new responsibility with a lot of enthusiasm.

Windsor County residents elected two new Assistant Judges, Alison Johannensen and David Singer.

The Assistant Judges are working hard on securing an energy efficiency grant to be used to replace the old boiler in the county building. If the county is successful in securing the grant we hope the boiler can be replaced within the next year.

Windsor County Preliminary Budget Hearing was held on December 19, 2023. The Final Budget Hearing will be held on January 19, 2024.

### **MOUNT ASCUTNEY REGIONAL COMMISSION**

The Mount Ascutney Regional Commission (MARC) is an organization that serves the towns in the southern Windsor County Region, including West Windsor. The activities and programs of the MARC are governed by a Board of Commissioners that are appointed by each member town. The primary

function of the MARC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY23, the dues from member towns contributed about 2% of the MARC's annual budget of \$1,741,824. The town dues assessment of \$1,747 was determined on a \$1.30 per person based upon U.S. Census data. The remaining revenues were derived from federal, state and other funding sources.

The MARC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping and other planning activities. In FY23, the MARC provided the following services to the Town of West Windsor including:

- Assistance with emergency management planning and updating the Local Emergency Management Plan;
- Assisted with the response and recovery from the July flooding event.
- Technical assistance to the Planning Commission in preparing zoning updates;
- Helped to prepare a FEMA grant for a feasibility study to move the Fire Station.
- Assisted with a successful Better Connections application for planning walking and bicycling improvements within Brownsville and with connections to adjacent residential, commercial and recreational area on the mountain;
- Provided technical assistance with the Grants-in-Aid Program;
- Provided information and technical assistance related to the American Rescue Plan Act (ARPA).

We would like to thank Win Johnson, West Windsor's representative who has served on the MARC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the MARC, call us at (802) 674-9201, visit our website at [www.marcvt.org](http://www.marcvt.org), or look us up on Facebook.

Jason Rasmussen, AICP  
Executive Director

### **SOUTHERN WINDSOR/WINDHAM COUNTIES SOLID WASTE MANAGEMENT DISTRICT**

The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. West Windsor's representative is Natalie Starr; the alternate is Matt Kantola.

All food scraps were banned from the landfill because they generate methane gas which degrades the ozone layer. The Weathersfield Transfer Station accepts food scraps for (including meat and bones) from people with an access permit. To facilitate backyard composting, the District sold composters and food scrap pails.

The District's household hazardous waste (HHW) depot in Springfield opened for its second season in May 2023. The site, located at the Alva Waste transfer station, is managed by the District. It was open, by appointment, for five months, two mornings a week. The Depot will re-open in May 2024. If you need to dispose of HHW before May, go online to make an appointment in Rutland at [www.rcswd.com](http://www.rcswd.com).

All household batteries are accepted at the Weathersfield Transfer Station. Batteries are "special recycling" and do NOT go in with other recycling (fire hazard).

Aubuchon Hardware in Windsor accepts unwanted paint year-round. Bring paint during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty; bring others to the HHW Depot). Plastic cans with dried-up paint can go into the trash.

This is the "reuse" symbol and that is what we do with glass that is brought to the Springfield, Weathersfield, and Ludlow transfer stations. The District works with a company that collects the glass, grinds it, and makes it into new products.

Respectfully submitted,

Thomas Kennedy  
District Manager

Mary T. O'Brien  
Recycling Coordinator

Ham Gillett  
Outreach Coordinator

## VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

**Member Benefits** - All 247 Vermont cities and towns are members of VLCT, as are 142 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal and technical assistance**, including prompt responses to member questions that often involve how to comply with state and federal requirements. Staff responds to thousands of member questions and publishes guidance, templates, research reports, and FAQs. In 2023, VLCT specialists provided government-specific finance training as well as resources and consultation that help Vermont's cities and towns comply with federal rules for receiving federal ARPA and infrastructure funding. Staff also provides input to state leaders on designing and implementing grant programs for municipalities.
- **Trainings and timely communications on topics of specific concern to local officials.** The League provides training via webinars, classes at members' locations, and its annual member conference, the largest gathering of municipal officials in the state. In the wake of the 2023 floods, VLCT became a crucial information hub for local officials. VLCT's Equity Committee assists local officials in centering the work of justice, diversity, equity, inclusion, and belonging in their municipalities' decision making, policies, practices, and programs.
- **Representation before the state legislature, state agencies, and the federal government**, ensuring that municipal concerns are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped cities and towns access additional resources to respond to the pandemic, repair roads and bridges, enact cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and ensure the quality of our drinking water. Specific success in 2023 includes securing \$3 million for towns to expand their capacity to access state and federal grants through the Municipal Technical Assistance Program, fighting to balance changes to local zoning laws with state land use laws to facilitate housing construction, elevating awareness of the financial difficulties rural emergency medical services face, amplifying municipal concerns as the Legislature contemplates moving toward a state-led reappraisal system, and increasing municipal authorities in statute. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Unemployment Insurance Trust provides unemployment insurance at stable pricing. VLCT also offers members group rates on important benefits for municipal employees: life, disability, dental, and vision

insurance. All the programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.

Members are welcome to contact VLCT anytime to ask questions and to access resources to help them carry out the important work of local government. **To learn more about the Vermont League of Cities and Towns, visit [vlct.org](http://vlct.org).** Recent audited financial statements are available at [vlct.org/AuditReports](http://vlct.org/AuditReports).

### **HEALTH CARE AND REHABILITATION SERVICES OF SOUTHEASTERN VERMONT**

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and emergency services programs.

During FY23, HCRS provided 901 hours of services to 33 residents of the town of West Windsor. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of West Windsor.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at (802) 886-4500.

### **WINDSOR COUNTY MENTORS**

For 50 years Windsor County Mentors has been creating and nurturing intensive community- and school-based mentoring partnerships, free of charge, to any Windsor County child between 5 and 18 who could benefit from a long-term, trusting relationship with an adult in their community.

Mentoring has been studied extensively and strong evidence shows that mentoring offers vulnerable youth opportunities to share experiences with reliable adults to widen their vision of themselves, helping them to become confident, contributing members of their community and increasing their social and mental wellbeing.

It has been shown that youth with mentors have:

- Increased high school graduation rates, including higher college enrollment rates
- Enhanced self-esteem
- Enhanced self-confidence
- Improved behavior, both at home and at school
- Stronger relationships with parents, teachers, and peers
- Decreased likelihood of initiating drug and alcohol use

In the past year, WCM served and supported school- and community-based mentorships with children from towns throughout Windsor County including three (3) in West Windsor. Collectively, our mentors volunteered thousands of hours to their communities.

Our surveys demonstrate the positive effects of mentoring on local families, with a clean sweep this year:

- 100% of Mentors would recommend mentoring to a family member, friend, or colleague.
- 100% of Mentee parents said their child is hopeful about his/her future.

- 100% of Mentees reported that having a mentor has made a difference in his/her life.

WCM employs regional outreach coordinators around Windsor County, assuring that we are able to grant each town the attention it deserves.

Financial support from Windsor County towns helps ensure the well-being of children and their families.

For more information on our mentorships, find us on Facebook, visit our website [www.wcmentors.org](http://www.wcmentors.org), or contact us at [ProgramsWC@outlook.com](mailto:ProgramsWC@outlook.com) 802-674-5101. WCM thanks the voters of West Windsor for their support for the children of Windsor County.

Matthew Garcia  
Executive Director

### **VOLUNTEERS IN ACTION**

**Volunteers in Action (ViA)** provides services that allow for many individuals who are older and/or disabled, especially those lacking familial support close by, the opportunity to stay in their homes and maintain independence as they age. ViA empowers people to help each other while maintaining dignity and bolstering a sense of community and belonging. Over the years, some of our volunteers have since transitioned to receiving services rather than providing them, and we are honored to help them as they once helped others.

During the past fiscal year, ViA has:

- Provided no-cost transportation for **1,940 trips** for various community members to medical appointments and quality of life needs covering **16,962 miles** (which includes nearly 2,200 for West Windsor neighbors alone);
- Partnered with the VT Foodbank to provide **over 4,000 meals** and education/outreach to improve food security through the VeggieVanGo program;
- Partnered with Senior Solutions and Historic Homes of Runnemedede to deliver **approximately 19,000 meals** through the Meals on Wheels program along with the accompanying safety checks; and
- Spent collectively **over 3,000 hours** knitting hearts and garments for those in need and for comfort to those hospitalized and their families at Mt. Ascutney Hospital & Health Center, David's House, and Molly's Place at Dartmouth Hitchcock Medical Center.

In keeping with last year's request, we are again requesting \$500 to bolster our ability to live out our mission of *connecting and supporting neighbors helping neighbors!* Thank you for your consideration, and please reach out to us at **(802) 674-5971** for more information and/or to sign up to volunteer!

### **THE VERMONT CENTER FOR INDEPENDENT LIVING**

For over 44 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'23 (10/2022-9/2023) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living

with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to 140 individuals to help increase their independent living skills and 4 peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted 178 households with information on technical assistance and/or alternative funding for modifications; 115 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided 73 individuals with information on assistive technology; 41 of these individuals received funding to obtain adaptive equipment. 379 individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. Our Vermont Telecommunications Equipment Distribution Program (VTEDP) served 17 people and provided 7 peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is in downtown Montpelier (although we are working from home as our office (along with so many others) was devastated in the July flood and we have four branch offices in Bennington, Chittenden, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont.

During FY'23, 2 residents of West Windsor received services from the following programs:

- VT Telecommunications Equipment Distribution Program (VTEDP) (\$75.00 spent on adaptive telephone equipment)
- Information Referral and Assistance (I,R&A)

### **READING-WEST WINDSOR AGING IN PLACE**

Reading-West Windsor Aging in Place. Inc. has been quite active. We are grateful to the community for its support.

Rita Rice, our dedicated Wellness Nurse, works forty hours each month checking on our neighbors, providing them with emotional support, information on resources such as relevant grants and adaptive equipment, and sharing her wealth of knowledge about how they might best take care of themselves as they navigate through challenges, and make difficult choices. Rita's work is invaluable. In the third quarter of 2023, Rita actively served 35 clients with a median age of 82.5 in a total of 139 encounters, (66.7% home visits, 19.6% telephone check-ins, and 11.6% MD in-patient office visits with clients).

We have provided weekly socialization sessions through our "Savvy Seniors" Thursday morning (10 to 11:30 AM) sessions, led by the fun, dynamic Ginger Mason. A small group meets at the Mary L. Blood Library to socialize over coffee and muffins. From special speakers we have learned about memoir writing, fire safety, nutrition, and common SCAMs to avoid. We held a popular science lecture which dispelled the myth that Mt. Ascutney was once an active volcano. Recently, we extended the session to include a "Walk with Ease" exercise opportunity. We now offer weekly meditation sessions. We hope to have ABS students engage in shared activities with some of our "savvy seniors."

Another feather in our cap is our "Chair Yoga/Gentle Fitness" Tuesday and Friday 10 AM classes at the Brownsville Town Hall. Led by Linda Churchill, we gain strength, flexibility, balance, etc. under her watchful eye while enjoying her winsome humor.

During the past school year, we worked with the Reading 3<sup>rd</sup> and 4<sup>th</sup> grade teacher to reprise our successful pen pal program. Each student was paired with a willing older adult and monthly letters were exchanged, fostering basic skills, connections, social intelligence, and fun! We plan to do this again this school year. Also, we are working with the PTOR to begin a program which encourages families to check in on an elderly neighbor, socialize with that neighbor, and fulfill small needs they might have.

RWW AiP has been generously supported by grants from Mascoma Bank, Community Nurse Connection, Jack and Dorothy Byrne Foundation, Couch Foundation, Ottauquechee Health Foundation, Ben and Jerry's Community Action Team, and individual donors.

### **SENIOR SOLUTIONS**

Senior Solutions (Council on Aging for Southeastern Vermont, Inc.) promotes the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

From October 1, 2022, through September 30, 2023, West Windsor residents received one or more of these services from Senior Solutions: Information & Assistance (11 calls or office visits), Medicare assistance (2 calls), Caregiver support, Grant Assistance, In-home Case Management/support (1 clients received 14.25 hours of service), and/or 1,212 meals provided in collaboration with Historic Homes of Runnemedede, Volunteers In Action, and other meal sites in our region.

We financially support local meal providers by distributing federal and state funds which help them operate. However, these funds do not cover the full cost, so local meal sites must seek additional funding. Senior Solutions does not use our town funding to support senior meals, and does not benefit from any funds the towns provide directly to meal sites.

We also provide transportation, mental health services, exercise programs, and many other services, often in partnership with other organizations.

Financial support from towns and individuals is very important to us, and we are enormously grateful for your contributions.

To get help or learn more about us, visit [www.SeniorSolutionsVT.org](http://www.SeniorSolutionsVT.org) or call 1(866)673-8376.

Submitted by Mark Boutwell, Executive Director

### **WINDSOR COUNTY YOUTH SERVICES**

Windsor County Youth Services offers a range of services for Vermont's Homeless and Runaway Teenagers. Mountainside House. offers short term crisis stabilization and emergency shelter for Vermont Teenagers ages 13-18. We are also very proud to provide a VT Department of Education Licensed school program to all residents.

In the past 30 years we have provided a warm bed, hot meals, support, structure, and a Vermont licensed education to over 2,000 Vermont teenagers.

We are a Non-Profit Organization providing Vermont's Homeless and Runaway Teenagers with services that include housing, meals, individual and family counseling, and education. In light of the number of clients we continue to serve, we again hope you will keep us in your town's appropriations for FY2024. We respectfully request \$400 from the town to continue providing these services.

Thank You for your consideration and generosity in FY 2023.

Sincerely,

Jacqueline Hanlon  
Executive Director

## **VISITING NURSE AND HOSPICE FOR VT AND NH**

We at the Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) would like to offer our heartfelt thanks for the opportunity to have our appropriation request included in 2024 funding. VNH respectfully requests 3475. This represents level funding from last year's request.

As an integral part of the community healthcare system in West Windsor, VNH serves to breach an otherwise significant gap in the community's continuum of care. Last year, VNH provided 235 visits to 29 residents of all ages and at all stages of life. VNH is also the foremost team of hospice and home health experts for over 140 communities in Vermont and New Hampshire. We deliver nursing, hospice and rehabilitation services at home with proven effectiveness, integrity and compassion. Just as local families have counted on us since 1907, you can count on us today.

Having our patients maintain their independence is key. Our nurses, therapists and social workers provide assessments, medical care and education to assist people in leading a more self-sufficient life. This includes patients who are frail, elderly and disabled, people with terminal illness, those recovering from major surgery or illness and children with chronic medical needs. They all benefit by receiving the care they need in the familiarity and comfort of home.

Town funding is what allows us to bring down the cost of services provided to those in need. With adequate town funding, we are able to provide an affordable option for home healthcare in the community. To continue meeting these needs, we urge the Town of West Windsor to budget continued financial support of Visiting Nurse and Hospice for Vermont and New Hampshire.

On behalf of the people we serve, we thank you for your consideration of this request.

With kind regards,  
Anthony Knox

## **SOUTHEASTERN VERMONT COMMUNITY ACTION**

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel, utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, Thrift Stores, and a Community Solar program.

In the community of West Windsor we have provided the following services during FY2023:

- Income Tax Preparation: 3 households (3 people) received free income tax preparation services.
- Family Services: 5 households (7 people) received 19 services (including crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)
- Fuel Assistance: 1 household (1 person) received 3 assists to receive emergency heating fuel or to resolve utilities disconnects.

The combined value of services provided for West Windsor residents exceeded \$2,500.00.

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain but increase and improve service. We thank the residents of West Windsor for their support.

Kathleen Devlin, Interim Executive Director  
Southeastern Vermont Community Action (SEVCA)

### **THE MOOVER ROCKINGHAM**

Thank you again for the West Windsor \$125.00 donation last year.

As a private non-profit 501c3 transportation company, Southeast Vermont Transit the MOOver relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds to provide operating support and the required match for our replacement vehicles. West Windsor has contributed to us for many years, and we thank you again for your support.

The MOOver's mission is to provide a safe, reliable, and efficient transportation system that supports economic opportunity and quality of life for 34 Windham and southern Windsor County towns. We operate fixed bus routes that connect Rockingham to Walpole, Brattleboro, Ludlow, Springfield, DHMC, and Dartmouth College. We provide senior and disabled transportation, Medicaid, and other demand-response service via our fleet of 60 buses and a network of volunteer drivers. We receive state and federal grants plus contributions from 34 towns, three resorts, human service partners, sponsorships, and fundraising.

We provided 133,049 bus, van, taxi, and volunteer rides. Our buses, vans and volunteers traveled 2,128,771 miles over 70,668 hours.

West Windsor's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

Thank you!

Christine Howe  
General Manager

### **READING-WEST WINDSOR FOOD SHELF**

Since 2000, the Reading-West Windsor Food Shelf (RWWFS) has been supplying food, free of charge, to families in need. The Food Shelf is located in the Old Stone Schoolhouse in South Reading (3456 Tyson Road). It is open on Mondays (2-4pm) and Thursdays (4-6pm), except on major holidays and school snow days.

The RWWFS strives to ensure that all members of the community have adequate amounts of nutritious food. The Food Shelf offers canned and packaged foods, dairy products, fresh produce, and frozen meats. Toiletry items, household products, and pet food are also offered when available.

The RWWFS depends heavily on the hard work of dedicated volunteers and its relationships with myriad local organizations including the Vermont Food Bank, Price Chopper, the Woodstock Farmer's Market, the Brownsville Butcher and Pantry, the Reading Greenhouse, Springbrook Farm, the Upper Valley Food

and Wood Bank, the Hall Art Foundation, Vermonters Feeding Vermonters, and local residents — all of whom assist in stocking our shelves at low or no cost. Additional outreach efforts include the provision of healthy snacks to the children at the Reading and West Windsor Elementary Schools, the access to free wi-fi/internet from our parking area and the establishment of a ‘community resiliency program’, able to assist with short-term needs of those in crisis.

The RWWFS welcomes donations of food and funds from the generous communities we serve.



Photo Credit: Robin French