

**BOARD OF ARCHITECTS**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402  
**APPROVED MINUTES**  
**Meeting of June 6, 2011**

1. The meeting was called to order at 10:03 AM.

Members present: Edward Wolfstein, Chairman; Frank M. Guillot, Vice-Chair, Arnold Aho, Secretary; Jennifer R. Arbuckle, member; and Janet Stackpole, member

Members absent: Ingrid Nichols, member and Heidi Passalacqua, public member

OPR Personnel: Aprille Morrison, Administrative Assistant, Colin Benjamin, Board Attorney and Carla Preston, Case Manager

Others Present: Robert Brown and Stanley Baranowski III

2. The Chair called for approval of the Minutes of the May 2, 2011 meeting. Chairman Wolfstein made a motion, seconded by Mr. Guillot, to approve the Minutes of the May 2, 2011 meeting after verification of application approval. The question was called and the motion passed unanimously.

3. **Case Manager's Report**

Carla Preston reported on the number of pending cases, five(5), and their current status

4. **Hearings**

A. 2010-433 Robert Brown: A hearing was held, the Board went into deliberative session and the order will be available online when issued. Mr. Brown, who was present at this meeting, was informed of the Board's decision.

4. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax/and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

Wendy Cox	Warren Mann	Joseph Mattoni
K. Russell Glover	John Clancy	James Wauford
Craig Jones	Edward Pepin	Karen Bushey

The following candidates were approved to sit for the Architect Registration Examination (ARE).

Jeremy Gates	Keith Woodson
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5. **Other Business Introduced:**

- A. The Board members returned the rest of the audit paperwork. Aprille will update the audit information in e-license and issue letters to the individuals that needs additional hours for the next renewal.

6. **Other Business Introduced**

- A. Board Member Attendance – The Board discussed member attendance and Chairman Wolfstein will be issuing correspondence before the next meeting.

8. The next meeting of the Board is scheduled for Monday, August 1, 2011 at 10:00 AM.

9. The meeting was adjourned at 11:51 am.

Respectfully submitted,

Aprille Morrison  
Administrative Assistant  
Office of Professional Regulation