

# Town of Jericho, Vermont

## FY2003 Annual Report

July 1, 2002-June 30, 2003



## DEDICATION

This year's Town Report is being co-dedicated to **Betty Keefe and John Stewart**. These two individuals are longstanding public servants who have contributed many years, in multiple capacities, to the betterment of the Town of Jericho. Betty and John's municipal careers have overlapped on many occasions and their mutual respect and admiration for each other has, in itself, provided us strength and stability on many occasions. It is with sincere appreciation that we recognize their tremendous effort over the years.

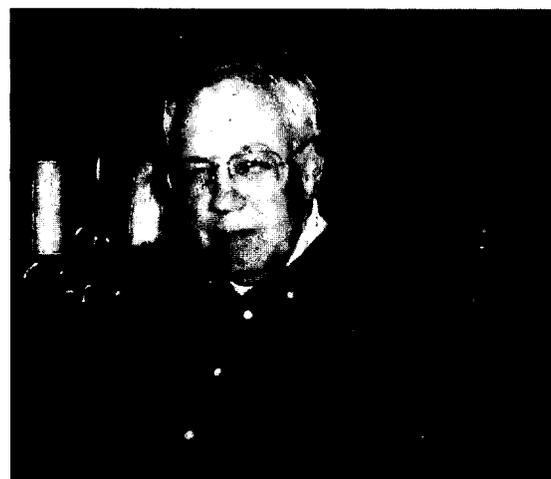


Betty is a longtime resident of Jericho and has been involved in our town's government for 37 years. First and foremost, she has served the community for the past 25 years as the Lister/Assessor. Jericho has been guided by her capable hands through several town-wide reappraisals and we are most grateful that she will assist us through the upcoming one. In 2003, Betty was awarded the Michael P. Cyprian Lister of the Year award by the Vermont Assessors and Listers Association.

Through the years, Betty has also served in an official capacity as Assistant Town Clerk and E911 Coordinator. She spearheaded the E911 conversion in Jericho, volunteering countless hours on the project. At various times, Betty has also been the steadfast back-up for the Treasurer's office, and contributed as a member on a variety of town committees.

Betty is highly regarded by the town for consistent honesty and fairness in her dealings with the people of our community. In addition, her dependable memory serves as a tremendous resource for Jericho's recent history.

Betty, we thank you for everything you've done, and continue to do, on behalf of the citizens of our town.



John moved to Jericho in 1983. He wasted no time in getting involved in our community by joining the Planning Commission two years later. In 1987, he was appointed to fill a vacancy on the Selectboard and he moved to the Chair's seat in 1989.

With John at the helm, the Selectboard took a hard look at the town's infrastructure. Tough decisions had to be made about projects that had been delayed year after year and the bottom line was always his biggest concern. Sinking funds were established for long-term and preventive maintenance on our roads and bridges. Projects began to come to the top of the list and were completed. In the early 1990's, Jericho saw the end of an era with the closure of our local "dump". John had spent many hours overseeing personnel and activity there, and he played a critical part in its final capping.

In 2000, John decided to move out of his Selectboard seat and was elected to the Treasurer's job. His keen eye for finances never falters. Delinquent taxes are at an all-time low and the town maximizes its investment opportunities.

John, we are most grateful for all the years you have dedicated to serving your community and for your continued commitment to giving us a guiding hand.

*Cover Artwork: Thanks to Pam Brownson for her rendition of the old school bell which sits atop the Town Office Building in the cupola. Front: "School District, No. 3 Jericho, VT. June 1, 1883 L.C. Stevens, Prud'l Com." Back: "Clinton H. Meneebey Bell Company Troy, N.Y. USA A.D. 1883"*

**MARCH 2, 2004 @ JERICHO ELEMENTARY SCHOOL**

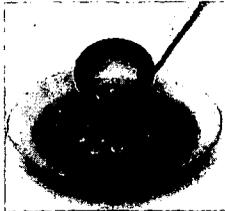
**TOWN MEETING - 9:00 A.M.**

**JERICHO SCHOOL DISTRICT MEETING - 1:00 P.M.**



**MEET WITH YOUR LEGISLATORS!**

Local Representatives Margaret Hummel and Gaye Symington will be available to discuss issues and answer questions before the meeting, beginning at 8:00 a.m. They look forward to visiting with residents.



**LUNCH**

Chili, soup, salad, beverage and dessert will be available at mid-day – provided by the Masonic Lodge, proceeds to local scholarship fund. Adults - \$5.00 Seniors -\$4.00 Children under 12 - \$2.00



**CHILDCARE...**

will be provided during both the Town & School Meeting by the members of the Whispering Pines 4-H Club (8:50 a.m. – lunch, then after lunch until 2 p.m.). No pre-registration required. Please call Deb Lamb 899-4863 for information.



**DOG LICENSES**

The Town Clerk's Office will offer residents an opportunity to license their dog from 8:30-9:30 a.m., during lunch-time, and at the conclusion of town meeting. Look for the table in the hallway and remember to bring your dog's rabies certificate.

**This year's Report features various statistical data from town records, the recently released 2000 Census, and the Vermont State Police. Hopefully the material will address some of the questions often asked by residents.**

## TABLE OF CONTENTS

### I. TOWN SECTION

#### Warning and Abstract

Official Warning .....	5-6
Town Meeting Abstract – 2002 .....	7

#### Town Officers

Appointed Town Officers .....	9
Elected Town Officers .....	10

#### Budgets

Sources of Funds .....	12
Expenses by Department .....	13-19

#### Financial Reports

Reconciliation of 2002 Property Taxes & Statement of Delinquent Taxes .....	21
Delinquent Taxes Collections Policy .....	22
Statement of Fund Activity & Reappraisal Fund Detail.....	23-24
Statement of Receipts and Disbursements. & Highway Dept. Asset List .....	25

#### Reports of Town Officers & Town Committee Reports

Auditors .....	27
Board of Listers & Notice of Reappraisal .....	27-28
Conservation Commission .....	29
Development Review Board & 2003 Hearings .....	29-30
Planning Commission .....	30
Selectboard .....	31-34
Summer Recreation Committee .....	34
Town Clerk .....	34-35

#### Reports of Other Municipalities

Jericho Underhill Library District .....	37-38
Jericho Underhill Park District .....	38

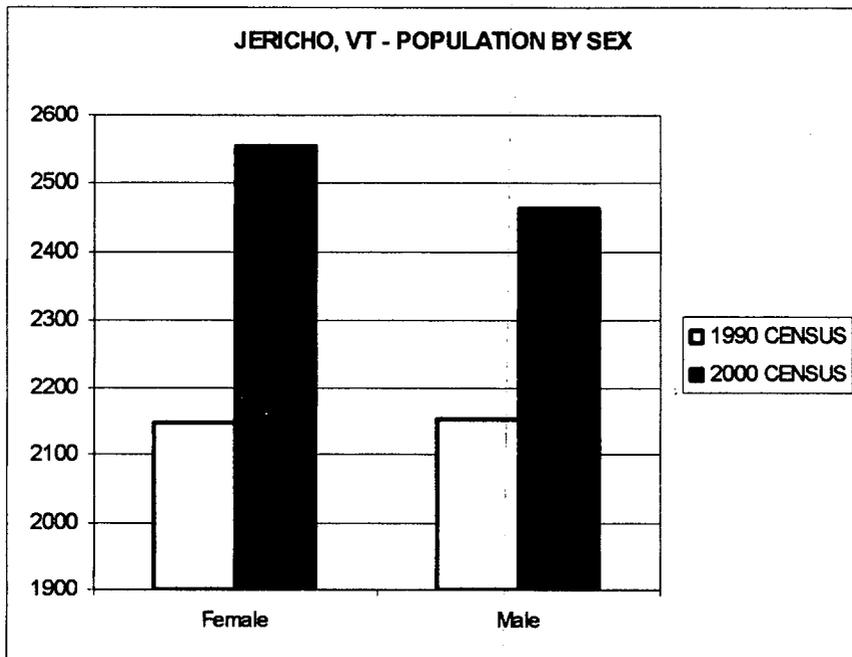
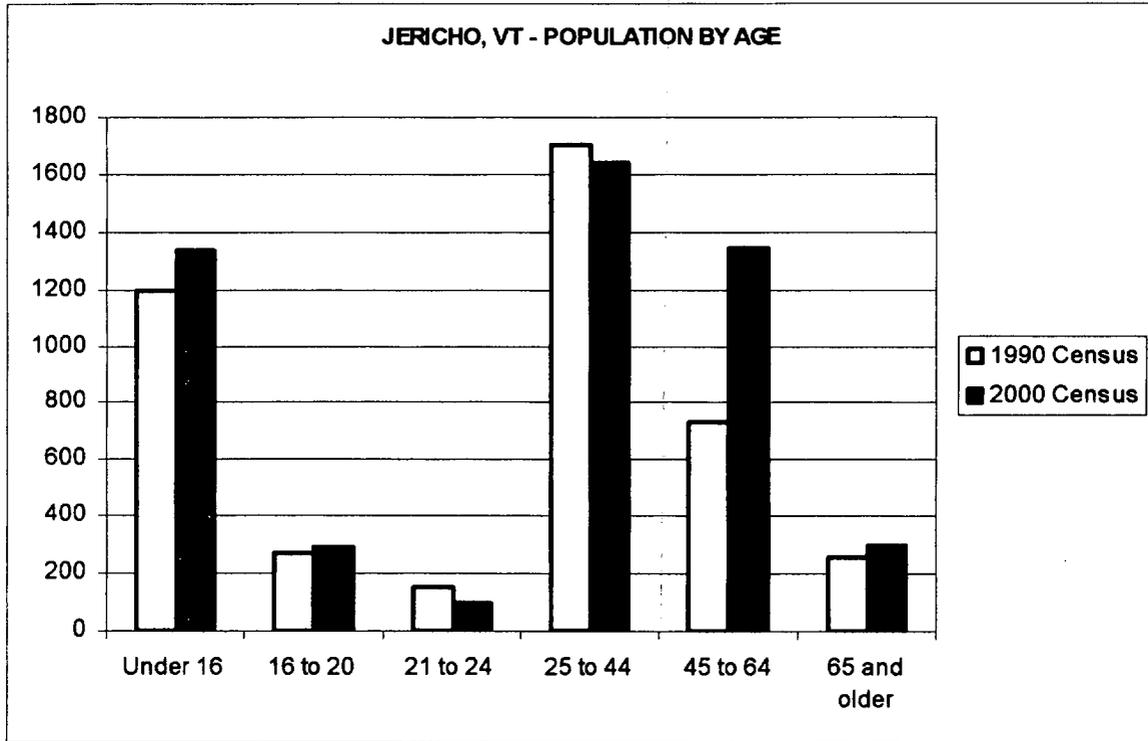
#### Reports of Outside Agencies and Social Service Organizations

Champlain Valley Agency on Aging .....	40
Child Care Resource .....	40-41
Chittenden County Metropolitan Planning Organization .....	41
Chittenden County Regional Planning Commission .....	41-42
Chittenden Emergency Food Shelf .....	42
Chittenden Solid Waste District .....	42-43
Community Center in Jericho .....	44
Committee on Temporary Shelter – COTS .....	44-45
Enhanced 9-1-1 Report .....	45
Essex Rescue .....	45-46
Howard Center for Human Services .....	46-47
Jericho Center Cemetery Association .....	47
Jericho Historical Society .....	48
Jericho Town Library .....	48-49
Jericho Youth League .....	49
Jeri-Hill XYZ Seniors .....	50
Richmond Rescue .....	50-51
Underhill Jericho Fire Department .....	51-54
Vermont CARES .....	55
Vermont Department of Health .....	55-56

Vermont League of Cities and Towns .....	56-57
Visiting Nurse Association .....	57-58
Winooski Valley Park District .....	58
Women Helping Battered Women .....	59
<b>Reports of District Representatives .....</b>	<b>61-62</b>
<b>Vital Statistics</b>	
Births .....	64-65
Deaths .....	65-66
Marriages .....	66-67
Civil Unions .....	67
Previous Years' Omissions: Births, Deaths .....	68
 <b>II. SCHOOL SECTION</b>	
Jericho Town School District Annual Meeting 2004 Official Warning .....	70
Jericho Town School District Directors Report .....	71-72
Jericho Town School District 2004 Budget Reporting Changes .....	73
Jericho Town School District Budget Report.....	74-77
Jericho Town School District Budget Summary & Comparison.....	78-79
Jericho Town School District Three Prior Years Comparison.....	80
Jericho Town School District Fund Activity .....	81
Chittenden East School Supervisory Union District Report of Superintendent.....	82-83
Chittenden East Supervisory Union District Proposed Budget .....	84-85
Chittenden East Supervisory Union District Grants Activities .....	86
Chittenden East Supervisory Union District Transportation Budget & Assessment .....	87
Chittenden East Supervisory Union District Special Education Budget & Assessment .....	88-89
Mount Mansfield Union School District Report of Administrators .....	90
Mount Mansfield Union School District Budget Summary & Comparison .....	91
Mount Mansfield Union School District Assessment .....	92
Regional Technical Academy Overview .....	93
Jericho Town School District Summary of Annual Meeting 2003 .....	94
<b>MISCELLANEOUS TOWN &amp; SCHOOL INFO .....</b>	<b>95</b>
<b>2004 BALLOT LISTING: Town &amp; School Candidates, Australian Ballot Questions .....</b>	<b>96</b>
<b>JERICHO TAX RATES – 20-YEAR HISTORY .....</b>	<b>Inside Back Cover</b>

**Editor's Note: Each year there are individuals "behind the scenes" who provide something a little extra to help make producing the Town Report a smoother process. Special thanks to Pam Brownson, Lt. Alan Buck, Tammy Duncan, Dick Lumbra, Alan Morse, Lt. Chris Reinfurt, Patrick & Tyler Stewart, and Ed Stygles for their help and contributions to this year's Report.**

# Warning & Abstract



## OFFICIAL WARNING

### Town of Jericho

---

The legal voters of Jericho, Vermont are hereby notified and warned to meet at the Jericho Elementary School in said Town of Jericho on Tuesday, March 2, 2004, at 9:00 o'clock a.m. to transact the following business.

- ARTICLE I** Shall the Town accept the proposed or amended budget, including spending unanticipated funds such as State and Federal grants and gifts?
- ARTICLE II** Shall the Town collect its taxes by its Treasurer in accordance with 32 VSA Section 4791?
- ARTICLE III** Shall the Town collect its taxes in equal installments due in the Town Offices on August 16, 2004, November 15, 2004, and March 15, 2005, with postmarks acceptable?
- ARTICLE IV** Shall the Town authorize the Selectboard to borrow money for the temporary needs of the Town?
- ARTICLE V** Shall the voters of the Town exempt from property taxation the lands and premises known as the Underhill-Jericho Fire Department which includes the Jericho Center Fire Station and 2.33 acres, for a period of five years?
- ARTICLE VI** Shall the Selectboard appoint a Charter Committee to consider issues pertaining to establishing a modern Town Charter, including but not limited to, General Provisions and Purpose, Conflict of Interest, Administrative Code, and an appointed Town Treasurer?
- ARTICLE VII** To hear the reports of the Town Officers.
- ARTICLE VIII** Other Town business thought proper when met.

**Polls for voting by Australian Ballot will be open at 7:00 in the forenoon, and close at 7:00 in the afternoon, on Tuesday, March 2, 2004 on the following articles:**

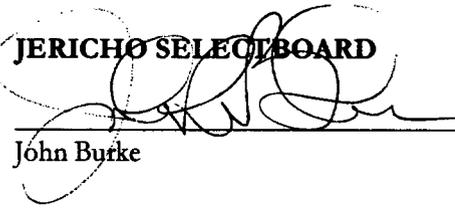
- ARTICLE IX** To elect an Auditor for a period of one year.
- ARTICLE X** To elect an Auditor for a period of three years.
- ARTICLE XI** To elect a Lister for a period of three years.
- ARTICLE XII** To elect a Grand Juror for a period of one year.
- ARTICLE XIII** To elect two Jericho-Underhill Library District Trustee for a period of four years.
- ARTICLE XIV** To elect a Jericho-Underhill Park District Trustee for a period of three years.
- ARTICLE XV** To elect a Selectboard member for a period of three years.
- ARTICLE XVI** To elect a Town Agent for a period of one year.
- ARTICLE XVII** To elect a Town Clerk for a period of one year.

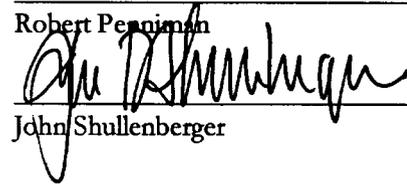
**ARTICLE XVIII** To elect three Town Library Trustees for a period of five years.

**ARTICLE XIX** To elect a Town Moderator for a period of one year.

**ARTICLE XX** To elect a Town Treasurer for a period of one year.

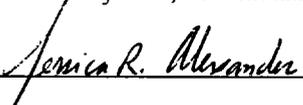
**JERICHO SELECT BOARD**

  
\_\_\_\_\_  
John Burke

  
\_\_\_\_\_  
Robert Penniman

John Shullenberger

Received for record at Jericho, Vermont this 23 day of January, 2004.

  
\_\_\_\_\_  
Jessica Alexander, Town Clerk

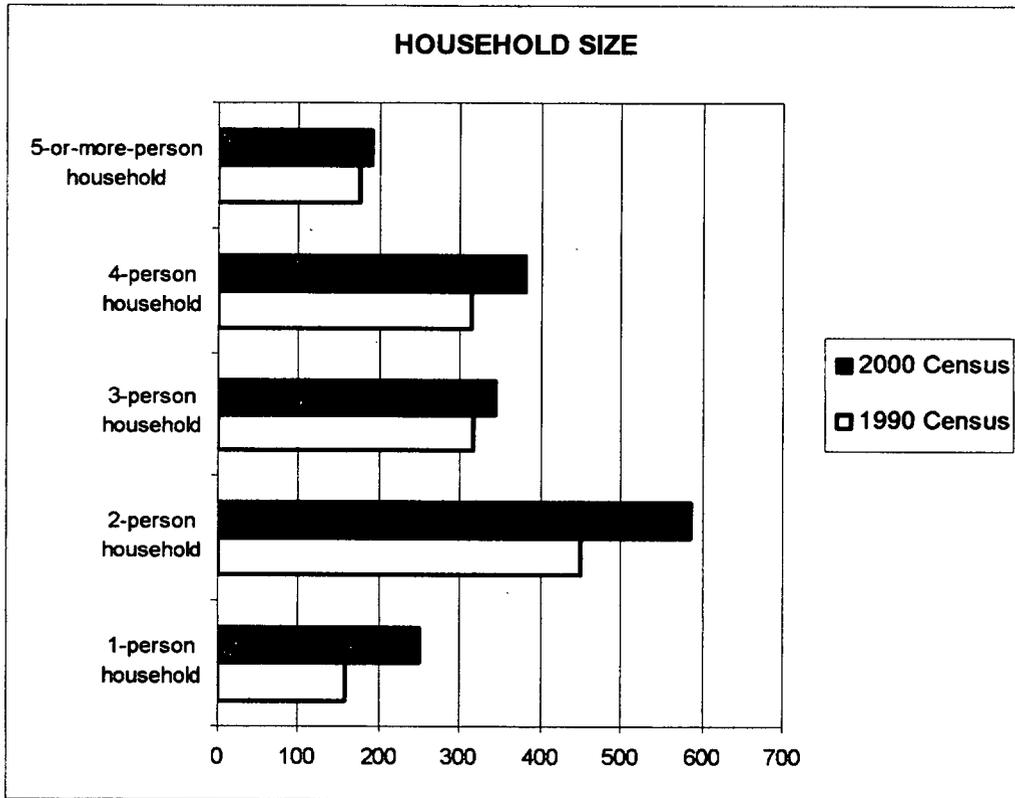
**SUMMARY**  
**JERICHO ANNUAL TOWN MEETING - MARCH 4, 2003**

- ARTICLE I** Voted to have the town accept the proposed or amended budget, including unanticipated funds such as State and Federal grants or gifts.
- ARTICLE II** Voted to have the taxes collected by its Treasurer in accordance with 32 VSA Section 4791.
- ARTICLE III** Voted to have the taxes collected in equal installments due in the Town Offices on August 15, 2003, November 17, 2003, and March 15, 2004 by 6:00 p.m., with postmarks acceptable.
- ARTICLE IV** Voted to authorize the Selectboard to borrow money for the temporary needs of the Town.
- ARTICLE V** Voted that the town exempt from property taxation the lands and premises known as the Winooski Valley Park District, which consists of 12 acres, used for a park, for a period of five years.
- ARTICLE VI** Voted that the town exempt from property taxation the lands and premises known as the Jericho Center Preservation Association that consist of .35 acres with the Community Center Building, and one acre, more or less, being the old athletic field for Jericho High School in Jericho Center, for a period of five years.
- ARTICLE VII** Voted that the town exempt from property taxation the lands and premises known as the Jericho Historical Society which consists of the Old Mill and 5.9 acres, a duplex building and the old bindery Building (now known as the Saxon Hill School) for a period of five years.
- ARTICLE VIII** Voted that the town exempt from property taxation the lands and premises known as the MacDonough Masonic Hall, which consists of .10 acre and the MacDonough -Webster Lodge building for a period of five years.
- ARTICLE IX** Voted that the town, pursuant to 24 VSA Section 2741, grant the Selectboard general authority for the purpose of negotiating Tax Stabilization Contracts relating to Open Space Land, with landowners who own property consisting of at least 25 acres, exclusive of a 2-acre homestead.
- ARTICLE X** Voted to reject the proposal to increase the number of Justices of the Peace from 12 to 15 officials, based on the 2000 census information showing the population of the town to be greater than 5000 effective with the 2004 General Election.
- ARTICLE XI** Voted to hear the reports of the town officers. Tom Baribault made a Motion to amend the language of the Planning & Zoning and Health Officers Report. Motion seconded by Bill Butler and carried by a majority vote.
- ARTICLE XII** Other town business thought proper when met:
- Peter Lackowski - Motion to vote on the following Resolution: We, the citizens of Jericho, Vermont, assembled in Town Meeting on March 4, 2003, oppose unilateral military action by the United States in Iraq, and we recommend that problems in that region be resolved by inspections, negotiations, and other means, rather than by war. Seconded by Christine Barnes and carried by a majority vote.
- Bob Robbins - Friends of Deborah Rawson Memorial Library forming; invited citizens to attend meeting on 3/21/03 at 6 p.m.
- Gaye Symington - referred to her letter and expressed it was an honor to serve.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted, Pamela Brownson

# Town Officers



## APPOINTED TOWN OFFICERS

Administrative Assistant.....Pamela Brownson  
 Animal Control Officer ..... Ed Stygles  
 Board of Civil Authority.....Selectboard  
     Justices of the Peace  
     Town Clerk  
 Cemetery Commissioner... ..Selectboard  
 Chittenden Regional Planning Commission  
 Representative..... Phyl Newbeck  
 Chittenden Regional Planning Commission  
 Representative, Alternate..... Bob Penniman  
 Chittenden Solid Waste District Representative  
     ..... Albert Lindholm  
 Chittenden Solid Waste District Representative,  
 Alternate.....Vacancy  
 Civil Defense.....Vacancy  
 Fence Viewers.....Dean Humphrey  
     Ed Stygles  
 Financial Coordinator... Mary Jane Featherstone  
 Fire Warden..... David Tillotson  
 Health Officer ..... Jeff Keeney  
 Health Officer, Deputy..... Pamela Brownson  
 Inspector of Lumber/Shingles ..... Ed Stygles  
 Metropolitan Planning Organization Board  
 Representative..... Bob Penniman  
 Metropolitan Planning Organization Tech.  
 Assist. Com. Representative.... Cyndi Humphrey  
 Planner/Zoning Administrator..... Jeff Keeney  
 Road Commissioner..... Alan Morse  
 Road Crew Members.....Kenny Barkyoumb  
     Cubby Blades  
     Roger Miller  
     Richard Wells  
 Service Officer..... Cyndi Humphrey  
 Town Administrator..... Cyndi Humphrey  
 Town Clerk, Assistant ..... Daren Rexroad  
     As needed: Martha Prince  
     Cynthia Weston  
 Tree Warden .....Scott Moreau  
 Trustee of Public Funds..... Selectboard  
 Weigher of Coal.....Ed Stygles  
 Winooski Valley Park District Representative.....  
     .....Meg Pennypacker

### Conservation Commission:

Term Expires 2004.....Jo Ann Konczal  
 Term Expires 2004..... Vacancy  
 Term Expires 2004..... Jack Long  
 Term Expires 2004..... Vacancy  
 Term Expires 2005..... Vacancy  
 Term Expires 2005..... Dave Peters  
 Term Expires 2006 (Chair)... .. Tom Baribault  
 Term Expires 2006..... Shad Emerson  
 Term Expires 2006..... Livy Strong

### Development Review Board:

Term Expires 2004..... Wendell Farrell  
 Term Expires 2004..... Susan Jary  
 Term Expires 2004..... David LaDuke  
 Term Expires 2005 (Alternate).....Don Foote  
 Term Expires 2005 (Chair)..... Phyl Newbeck  
 Term Expires 2006 .....Curt Carter  
 Term Expires 2006.....Catherine McMains  
 Term Expires 2006.....Curt Nichols

### Planning Commission:

Term Expires 2005.....Robert Rivera  
 Term Expires 2005 (Chair)..... Rob Allen  
 Term Expires 2006.....Anne Lavigne  
 Term Expires 2007.....Stuart Alexander  
 Term Expires 2007..... Wayne Howe

## ELECTED TOWN OFFICERS

(One year terms)

Grand Juror .....Deborah Fitzgerald  
Town Agent ..... Deborah Fitzgerald  
Town Clerk ..... Jessica Alexander  
Town Moderator ..... David Barrington  
Town Treasurer ..... John C. Stewart

### Auditors:

Term Expires 2004..... Vacancy  
Term Expires 2005..... Vacancy  
Term Expires 2006..... Brian Stevens

### Jericho Town Library Trustees:

Term Expires 2004..... Joe Erdelyi  
Term Expires 2005..... Ann Doremus  
Term Expires 2005 .....Linda Porter  
Term Expires 2007.....Linda Campbell  
Term Expires 2008..... Shad Emerson

### Jericho Underhill Library District Trustees:

Term Expires 2004..... Nancy Craig  
Term Expires 2004..... Dory Rice  
Term Expires 2005 .....Kris Hoffman  
Term Expires 2006 (Sec'y)..... Eileen Fisher  
Term Expires 2007 (Treas)..... Bob Robbins

### Jericho Underhill Park District Trustees:

Term Expires 2004 (Chair)..... Livy Strong  
Term Expires 2005 ..... Hilaire Thomas  
Term Expires 2006 ..... Bobby Hackney  
Term Expires 2006 ..... Daren Rexroad

### Justice of Peace (Term Expires 2005):

Mary Bassett	Robert Cochran
Donna Boiney	Willadine Cochran
Peter Booth	Janet Gallagher
Mary Coburn	Robert Dasaro
Albert Lindholm	Deborah Fitzgerald
Richard Lumbra	Elouise Martin

### Listers:

Term Expires 2004.....Robert Smith  
Term Expires 2005..... Elizabeth Keefe  
Term Expires 2006 (Chair).....Richard Lumbra

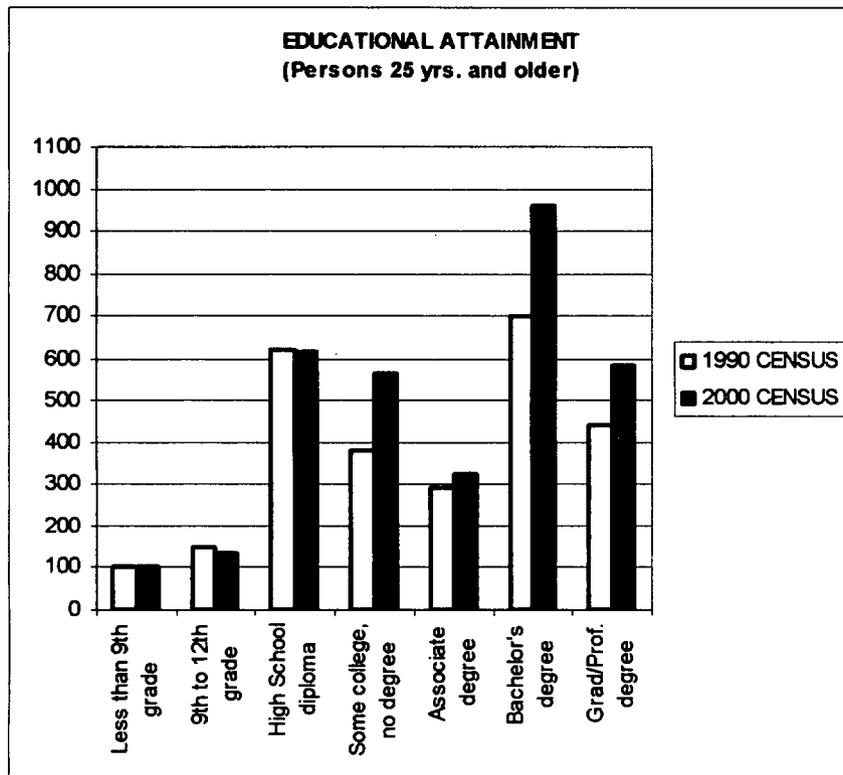
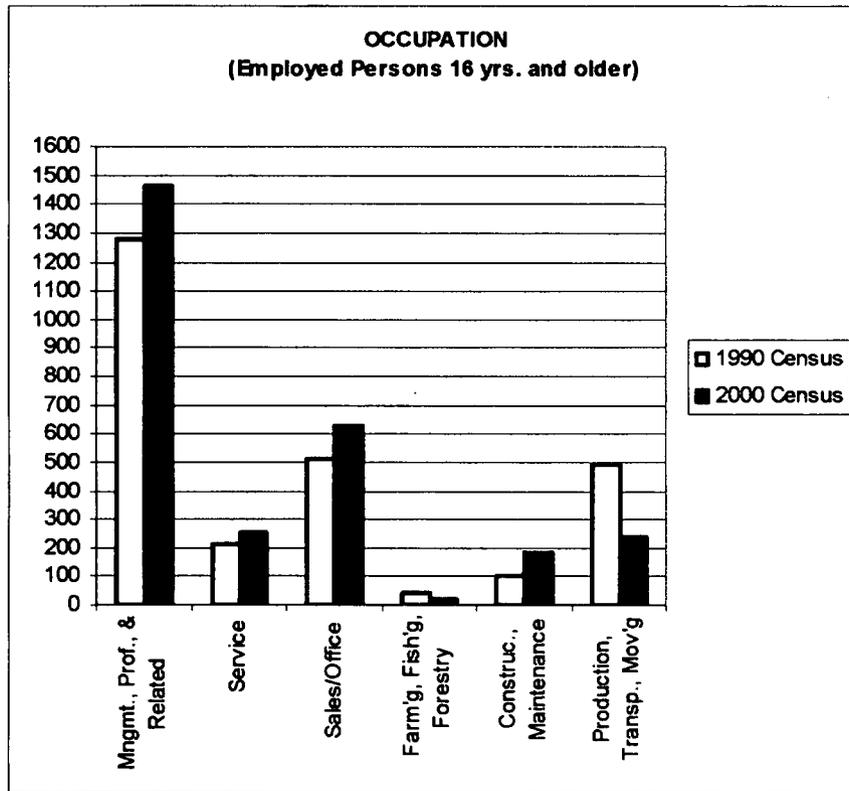
### Representatives to State Legislature:

Term Expires 2004..... Margaret Hummel  
Term Expires 2004..... Gaye Symington

### Selectboard:

Term Expires 2004.....Robert Penniman  
Term Expires 2005.....John Shullenberger  
Term Expires 2006 (Chair).....John Burke

# Town Budget



FY2003 BUDGET & ACTUAL, FY2004 BUDGET & EST. ACTUAL, FY2005 BUDGET - Listing By Department

FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
------------------	------------------	------------------	-----------------------	------------------

SOURCES OF FUNDS:

10-40-400.015	Interest on Del. Taxes	10,000	7,826	7,500	7,500	8,000
10-40-400.020	Penalties on Del. Taxes	12,000	10,811	10,000	10,000	10,000
10-40-400.025	Current Use	13,000	11,554	14,000	12,029	13,600
10-40-400.035	Collection Fees on Del. Taxes	2,000	1,841	2,000	2,950	2,900
10-40-400.045	Tax Stabilization Reimbursements	0	0	0	0	0
10-41-401.000	State Aid for Roads	130,000	144,142	135,000	136,000	138,000
10-41-402.000	Bridge & Culvert Program	35,000	25,297	70,000	0	182,500
10-41-403.005	Special Hwy. Program/FEMA	50,000	80,403	0	0	0
10-41-403.010	2-1 Paving	25,000	0	50,000	75,900	65,000
10-41-404.000	Act 60 Funding	13,500	13,657	13,500	13,657	13,657
10-41-407.000	Emergency Mngmt. - FEMA			1,000	1,000	1,000
10-42-420.000	Planning and Zoning Fees	15,000	17,237	15,000	15,000	30,000
10-42-421.000	Summer Rec Program Fees	43,000	44,927	44,000	44,610	44,800
10-42-422.000	Licenses & Fines	56,000	62,780	56,000	55,000	60,000
10-42-423.000	Fees	50,000	100,233	70,000	69,000	70,000
10-43-430.000	Road Impact Fees	30,000	30,000	65,000	65,000	45,000
10-43-431.000	Recreation Impact Fees	3,500	3,500	8,500	0	8,500
10-43-433.000	Reappraisal Fund	0	0	0	12,400	135,000
10-43-436.000	Bridge Repair/Replacement Fund	15,000	0	10,000	10,000	10,000
10-43-437.000	Conservation Land Mngmt. Fund			2,700	2,700	1,700
10-43-440.000	Record Preservation Funds	5,000	5,001	5,000	9,290	5,000
10-43-442.000	Paths/Sidewalks - Sinking Fund			5,560	1,200	35,344
10-43-443.000	Town Off. Renov./Reloc. Fund			7,000	6,000	10,000
10-46-460.000	Interest on Investments	13,000	7,500	5,000	5,000	7,500
10-47-474.000	Enhancem't Grant - Pathway		20,522	55,440	8,800	281,600
10-48-480.000	General Dynamics	8,500	13,470	8,000	12,500	12,500
10-48-482.000	Rec. Income	1,500	0	0	0	0
10-49-490.000	Miscellaneous	10,000	7,273	10,000	8,500	8,500
10-49-491.000	School-Direct Billable Expenses	4,500	3,151	4,000	4,000	4,550
		<b>545,500</b>	<b>611,125</b>	<b>674,200</b>	<b>588,036</b>	<b>1,204,651</b>

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
--	------------------	------------------	------------------	-----------------------	------------------

**EXPENSES**

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
<b>10-50- . Town Treasurer</b>					
10-50-500.010 Treasurer	1,750	1,065	1,725	1,500	1,500
10-50-500.020 Town Financial Coordinator	29,750	34,697	35,700	37,500	38,850
10-50-504.000 Legal Expense	3,375	1,411	2,125	2,125	2,125
10-50-505.000 Computer Support/Repairs	1,825	1,998	1,320	1,320	1,600
10-50-506.000 Supplies	1,625	1,727	1,435	1,435	1,825
10-50-507.000 Office Equipment/Maintenance	1,500	1,561	300	300	500
10-50-509.000 Postage	3,200	2,299	1,560	1,560	2,430
10-50-510.000 Travel, Meetings & Subs	650	265	345	345	290
10-50-511.000 Advertisements	1,200	905	1,000	1,114	1,120
10-50-699.000 Miscellaneous	250	44	250	250	250
	<b>45,125</b>	<b>45,972</b>	<b>45,760</b>	<b>47,449</b>	<b>50,490</b>

**10-51- . Selectboard Accounts**

10-51-500.000 Salaries (In. Adm. & Adm. Assist)	42,500	45,109	46,580	46,600	47,970
10-51-501.000 Board Fees	5,600	5,600	5,600	5,600	5,600
10-51-503.005 Town Auditors Fees	750	0	300	100	100
10-51-503.010 Outside Audit (Annual)	3,800	5,500	6,000	6,000	6,250
10-51-504.000 Legal Expense	2,500	944	1,500	1,500	7,500
10-51-505.000 Computer Support/Repairs	350	0	350	200	300
10-51-506.000 Supplies	400	496	400	450	550
10-51-507.000 Office Equipment	2,500	1,771	500	500	500
10-51-509.000 Postage	750	504	750	650	700
10-51-510.000 Travel, Meetings & Subs	300	344	300	350	350
10-51-511.000 Advertising	1,000	418	600	600	650
10-51-512.000 Town Report	6,000	5,152	6,250	5,750	6,000
10-51-513.000 Newsletter	9,550	0	0	0	0
10-51-514.000 Telephone	1,500	983	1,350	1,100	1,200
10-51-517.000 Supplies/Expenses - Interdept.	6,500	4,878	5,500	5,000	8,000
10-51-518.000 Emergency Management*			1,000	1,000	1,000
10-51-519.000 Stormwater Mitigation					5,000
10-51-570.000 Professional Consultants	4,000	1,260	4,000	4,000	15,000
10-51-699.000 Miscellaneous	7,000	7,698	7,000	7,000	8,000
	<b>95,000</b>	<b>80,657</b>	<b>87,980</b>	<b>86,400</b>	<b>114,670</b>

\*offset by 10-41-407

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
--	------------------	------------------	------------------	-----------------------	------------------

**10-52- . Town Clerk**

10-52-500.005	Town Clerk	30,900	31,097	31,827	31,827	32,782
10-52-500.015	Assistant Town Clerk	12,768	10,783	15,912	15,000	17,472
10-52-501.000	Board Fees/Elections	7,450	7,716	3,985	4,000	7,455
10-52-504.000	Legal Expense	300	0	200	0	200
10-52-505.000	Computer Support/Repairs	1,000	395	900	50	900
10-52-506.000	Supplies	1,180	1,279	1,200	1,200	1,300
10-52-507.000	Office Equip/Maint	1,375	1,236	1,380	1,000	1,000
10-52-508.000	Book Restoration*	5,000	5,000	5,000	9,290	5,000
10-52-508.001	Land Records	6,300	6,378	6,000	6,000	6,000
10-52-509.000	Postage	1,500	1,546	1,500	1,600	1,600
10-52-510.000	Travel, Meetings & Subs	655	366	1,000	1,000	1,000
10-52-511.000	Advertisements	140	224	300	0	300
10-52-514.000	Telephone	2,500	1,799	2,000	1,800	2,100
10-52-699.000	Miscellaneous	100	63	100	23	100
10-52-699.005	License Payments To State*	1,500	1,265	1,500	1,275	1,500
		<b>72,668</b>	<b>69,147</b>	<b>72,804</b>	<b>74,065</b>	<b>78,709</b>

\*offset by 10-43-440

\*offset by 10-42-422

**10-53- . Listing**

10-53-500.000	Salaries - Listers	18,745	12,777	19,300	17,319	19,768
10-53-505.000	Computer Support/Repairs	800	680	500	500	500
10-53-506.000	Supplies	400	432	400	385	1,000
10-53-507.000	Office Equip/Maint	1,500	1,423	1,500	1,425	1,000
10-53-509.000	Postage	500	488	500	500	500
10-53-510.000	Travel, Meetings & Subs	800	677	800	750	800
10-53-514.000	Telephone	900	887	900	900	1,000
10-53-515.000	Mapping	1,500	1,400	1,500	1,400	1,500
10-53-570.000	Professional Consultant	300	0	300	0	300
10-53-699.000	Miscellaneous	100	0	100	0	100
10-53-700	Town Assessor	26,950	26,950	27,760	27,760	28,600
		<b>52,495</b>	<b>45,714</b>	<b>53,560</b>	<b>50,939</b>	<b>55,068</b>

**10-54- . Property Reappraisal**

10-54-528.000	Reappraisal Sinking Fund*	12,500	26,157	17,500	17,657	17,657
10-54-529.000	Cost of Reappraisal*			0	12,400	135,000
		<b>12,500</b>	<b>26,157</b>	<b>17,500</b>	<b>30,057</b>	<b>152,657</b>

\*offset by 10-41-404

\*offset by 10-43-433

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
<b>10-55- . Health Office</b>					
10-55-500.000 Salaries	1,986	993	1,024	1,024	1,055
10-55-506.000 Supplies	500	256	500	500	500
10-55-510.000 Travel, Meetings & Subs	150	136	150	150	150
10-55-566.000 Dog Warden Fees	3,500	2,242	3,500	3,500	3,500
	<b>6,136</b>	<b>3,627</b>	<b>5,174</b>	<b>5,174</b>	<b>5,205</b>
<b>10-56- . Planning and Zoning</b>					
10-56-500.000 Salaries	55,509	55,774	57,554	57,554	59,270
10-56-501.000 Board Fees	900	900	900	900	900
10-56-504.000 Legal Expense	2,500	3,185	2,500	2,500	750
10-56-505.000 Computer Support/Repairs	700	700	1,950	1,950	2,900
10-56-506.000 Supplies	600	546	800	800	800
10-56-507.000 Office Equip/Maint	1,500	1,440	1,500	1,500	1,500
10-56-509.000 Postage	900	493	900	900	900
10-56-510.000 Travel, Meetings & Subs	2,450	2,563	2,450	2,450	2,550
10-56-511.000 Advertisements	1,500	902	1,200	1,200	500
10-56-514.000 Telephone	1,200	832	1,200	1,200	1,200
10-56-570.000 Professional Consultants	2,800	2,793	2,000	2,000	2,000
10-56-571 Special Projects	0	3,360	0	1,424	0
10-56-699.000 Miscellaneous	0	0	0	0	0
	<b>70,559</b>	<b>73,488</b>	<b>72,954</b>	<b>74,378</b>	<b>73,270</b>
<b>10-58- . Highways and Bridges</b>					
10-58-500.000 Salaries	190,000	199,668	200,000	200,000	220,000
10-58-507.000 Office Equip/Maint	2,000	1,476	2,000	2,000	2,000
10-58-510.000 Travel Meetings & Subs	1000	934	1,000	1,000	1,500
10-58-514.000 Telephone	2,500	1,392	2,500	1,500	2,500
10-58-520.000 Electricity	2,000	2,073	2,000	2,100	2,000
10-58-521.000 Bldg Heat			4,500	4,500	5,000
10-58-525.000 Building Maint/Repairs	7,500	14,716	8,000	8,000	8,000
10-58-530.005 Town Garage - Sinking Fund	35,000	37,827	35,000	35,000	10,000
10-58-530.010 Equipment - Sinking Fund	50,000	50,000	60,000	60,000	75,000
10-58-530.020 Paths/Sidewalks - Sinking Fund	25,000	25,000	20,000	20,000	20,000
10-58-530.015 Bridge Repair/Replacement Fund	0	0	20,000	20,000	20,000
10-58-530.025 Road Upgrade - Sinking Fund					100
10-58-570.000 Professional Consultants	5,500	4,378	5,000	5,000	5,000

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
--	------------------	------------------	------------------	-----------------------	------------------

**10-58- Highways and Bridges (Cont'd)**

10-58-586.000	Equipment/Supplies	12,000	17,251	15,000	15,000	15,000
10-58-587.000	Equipment Maint/Repairs	40,000	49,883	40,000	40,000	40,000
10-58-588.040	Hired Equipment	50,000	55,368	50,000	50,000	55,000
10-58-589.040	Gravel	30,000	30,720	30,000	30,000	35,000
10-58-590.000	Winter Sand	45,000	44,584	35,000	35,200	40,000
10-58-591.000	Salt	40,000	35,821	30,000	35,000	35,000

\*offset by 10-43-431 & 10-47-474

10-58-592.037	Enhancem't Grant - Pathway*	0	20,522	66,000	10,000	294,470
10-58-592.040	All Other Roads/Road Upgrade	100,000	94,108	100,000	100,000	100,000
10-58-593.040	Bridge Upgrade*	50,000	79,736	110,000	35,000	202,500
10-58-594.000	Gas, Oil and Diesel	25,000	28,029	22,500	25,000	25,000
10-58-595.040	Culverts	15,000	8,752	12,000	13,500	15,000
10-58-596.040	Guardrail	10,000	9,962	8,500	3,500	8,500
10-58-597.040	Resurfacing/Pavement*	125,000	100,232	150,000	137,150	165,000
10-58-598.000	Cold Patch and Sealing	10,000	9,601	15,000	15,000	15,000
10-58-599.040	Chloride	25,000	19,278	25,000	26,592	25,000
10-58-600.000	Signage & Striping	5,000	6,815	10,000	12,000	20,000
10-58-601.040	Tree/Brush Maintenance	25,000	23,732	25,000	27,500	20,000
10-58-602.040	Mud Season	30,000	28,003	30,000	30,000	30,000
10-58-699.000	Miscellaneous/Contingency	7,500	11,668	7,500	7,500	12,500
		<b>965,000</b>	<b>1,011,529</b>	<b>1,141,500</b>	<b>1,007,042</b>	<b>1,524,070</b>

\*offset by 10-41-403.010

**10-59- Summer Recreation Program**

10-59-500.000	Salaries	42,000	44,574	42,300	41,000	42,500
10-59-506.000	Supplies/Equipment	4,580	4,549	4,480	4,480	4,480
10-59-509.000	Postage	130	42	130	100	100
10-59-510.000	Travel, Meetings & Subs	3,625	3,516	4,900	4,900	4,900
10-59-511.000	Advertisements	135	79	50	25	25
10-59-514.000	Telephone	250	194	240	240	225
10-59-610.000	Facility Rental	1,500	1,500	1,500	1,500	1,500
10-59-611.000	Field Trips	2,400	1,862	2,000	3,000	2,800
10-59-612.000	CIT Program	1,950	1,123	1,500	1,650	1,650
10-59-699.000	Misc.	800	373	500	200	500
		<b>57,370</b>	<b>57,812</b>	<b>57,600</b>	<b>57,095</b>	<b>58,680</b>

\*offset by 10-42-421

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
--	------------------	------------------	------------------	-----------------------	------------------

**10-60- . Employee Expenses & Benefits**

10-60-630.000	33,000	34,026	34,400	34,250	34,400
10-60-631.000	800	823	1,000	800	850
10-60-632.000	43,000	54,771	64,300	67,300	78,075
10-60-633.000	20,000	18,306	22,000	18,500	19,000
10-60-634.000	16,500	16,186	20,000	22,000	22,000
10-60-636.000	6,000	5,447	6,300	5,500	5,600
	<b>119,300</b>	<b>129,559</b>	<b>148,000</b>	<b>148,350</b>	<b>159,925</b>

**10-61- . Police and Safety**

10-61-580.000	45,500	49,424	53,525	53,500	56,000
	<b>45,500</b>	<b>49,424</b>	<b>53,525</b>	<b>53,500</b>	<b>56,000</b>

\*offset by 10-42-422

**10-62- . Building and Property**

10-62-520.005	3,500	2,244	3,800	2,500	2,600
10-62-520.010	15,500	15,752	16,000	16,000	16,200
10-62-522.000	16,471	14,247	14,500	15,000	15,500
10-62-523.005	550	550	850	900	950
10-62-523.010	1,514	1,956	2,685	2,685	2,766
10-62-524.000	2,275	2,213	2,325	2,325	2,325
10-62-525.005	7,000	7,810	7,000	6,500	6,500
10-62-525.010	1,500	956	1,200	1,000	5,000
10-62-525.015	5,000	5,000	7,000	7,000	10,000
10-62-526.000	15,000	5,235	20,000	12,000	15,000
10-62-527.000	3,000	0	3,000	3,000	3,000
	<b>71,310</b>	<b>55,963</b>	<b>78,360</b>	<b>68,910</b>	<b>79,841</b>

\*offset 10-43-443

**10-63- . Jericho Conservation Commission**

10-63-571.000	500	0	0	0	0
10-63-699.000	900	1,398	1,650	1,600	775
	<b>1,400</b>	<b>1,398</b>	<b>1,650</b>	<b>1,600</b>	<b>775</b>

**10-65- . Open Space/Public Use**

10-65-530.000	2,500	2,500	2,500	2,500	2,500
10-65-585.000	2,400	2,400	2,700	2,700	1,700
	<b>4,900</b>	<b>4,900</b>	<b>5,200</b>	<b>5,200</b>	<b>4,200</b>

\*offset by 10-43-437

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
--	------------------	------------------	------------------	-----------------------	------------------

**10-66- . Landfill**

10-66-575.000	5,700	7,500	5,700	7,950	6,000
	<b>5,700</b>	<b>7,500</b>	<b>5,700</b>	<b>7,950</b>	<b>6,000</b>

**10-67- . Outside Agencies and Organizations**

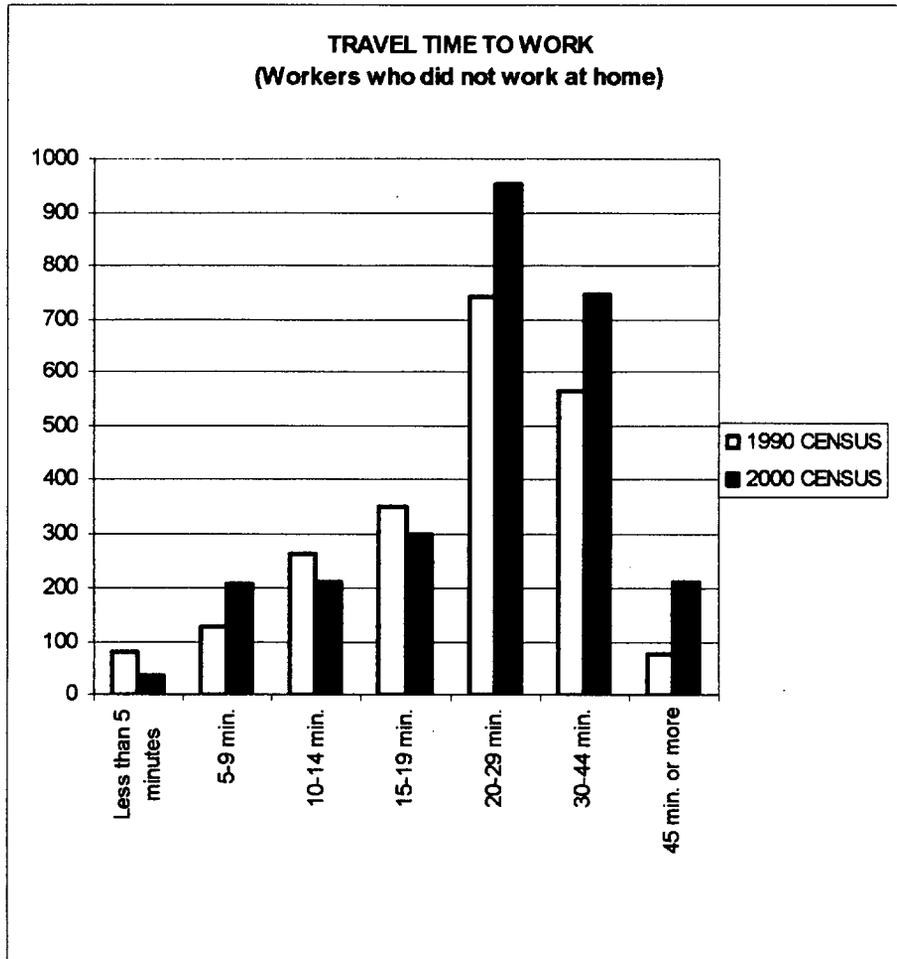
10-67-540.005	18,920	19,160	24,120	24,890	21,680
10-67-540.015	95,585	95,585	98,555	97,892	102,639
10-67-540.020	6,302	6,302	6,568	6,568	7,967
10-67-541.005	2,180	2,997	2,233	2,233	2,345
10-67-541.010	2,781	2,781	2,906	2,906	3,031
10-67-541.015	4,000	4,000	4,000	4,000	4,000
10-67-541.020	4,000	4,000	4,000	4,000	4,000
10-67-541.025	13,000	13,000	13,500	13,500	13,905
10-67-541.030	2,500	2,500	2,500	2,500	2,575
10-67-541.035	6,000	6,000	6,000	6,000	10,000
10-67-541.040	5,000	5,000	5,000	5,000	5,000
10-67-541.045	146,336	146,336	153,613	153,613	158,221
10-67-541.050	8,281	8,281	8,447	8,447	8,700
10-67-541.055	3,260	3,260	3,610	3,610	3,895
10-67-541.060	8,700	8,700	9,000	9,000	9,270
10-67-542.005	1,600	1,600	1,700	1,700	1,700
10-67-542.010	100	100	100	100	100
10-67-542.015	500	500	500	500	500
10-67-542.020	250	250	500	500	250
10-67-542.025	0	0	0	0	0
10-67-542.030	1,600	1,600	1,600	1,600	1,600
10-67-542.040	400	400	400	400	412
10-67-542.045	1,750	1,750	1,750	1,750	1,750
10-67-542.050	150	157	150	150	150
10-67-542.055	200	200	200	200	100
10-67-542.060	150	150	150	150	0
10-67-542.070	1,000	1,000	1,000	1,000	1,030
	<b>334,545</b>	<b>335,609</b>	<b>352,102</b>	<b>352,209</b>	<b>364,820</b>

	FY2003 Budget	FY2003 Actual	FY2004 Budget	FY2004 Est. Actual	FY2005 Budget
<b>10-68- . Debt Service</b>					
10-68-640.000 Interest	11,000	0	5,000	5,000	5,000
	<b>11,000</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>10-70- . Contingency</b>					
10-70-620.000 Contingency Reserve	23,000	0	10,000	0	10,000
	<b>23,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>
<b>TOTAL EXPENDITURES</b>	<b>1,993,508</b>	<b>1,998,456</b>	<b>2,214,369</b>	<b>2,075,318</b>	<b>2,799,380</b>
<b>TOTAL EXPENDITURES - TOTAL SOURCES</b>	<b>1,448,008</b>	<b>1,387,331</b>	<b>1,540,169</b>	<b>1,487,282</b>	<b>1,594,729</b>

Note: Asterisk (\*) denotes line item (or dept) expense is offset partially, or in whole, by Fees, State/Fed. Funding or a Reserve Fund.

-----  
PLEASE SEE SELECTBOARD'S REPORT (P. 31-34) FOR BUDGET EXPLANATION.  
-----

# Financial Reports





**TOWN OF JERICHO  
POLICY FOR COLLECTION OF DELINQUENT TAXES**

1. A notice of taxes due (including interest and penalties if applicable) will be sent to taxpayers who have not paid in their taxes in a timely manner. A notice will be sent each month while the taxes are delinquent unless the Town Treasurer determines otherwise.
2. No payment arrangements will be accepted.
3. Interest will be charged at the rate of 1% per month (interest rate will increase to 1 ½% three months after final installment payment is due)—no fraction of a month will be considered—until the taxes are paid in full. Interest will be charged on the day following the due date of each installment and will be charged on that same date in the following months.
4. A penalty of 8% will be charged on the day following the due date of the final installment.
5. Notice will be sent to mortgage holders or lien holders 30 days after final payment is due. (Letter to include notice that the process to sell the property at a tax sale will begin within 30 days.)
6. It is the responsibility of the taxpayer to ensure that the Town has the proper address for mailing property tax bills, notices, etc.
7. Partial payments will be applied first to the interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the 8% penalty fee, if applicable.
8. All delinquent taxes will be turned over to the Town Attorney for purposes of tax sales within 60 days of the due date of the final installment.
9. The Town Attorney shall be instructed to send an initial letter to the delinquent taxpayer within 10 days of receiving the list. Such letter shall demand payment within 15 days of mailing letter to taxpayer. If payment in full is not received by the due date, Town Attorney shall begin the process to sell the property at a tax sale within 30 days. Such letter shall contain a notice that each taxpayer has a right to apply for abatement of property taxes based on grounds listed in 24 V.S.A. § 1535.
10. Costs of preparing and conducting the tax sale, including legal fees up to a maximum of 15% (or amount specified by current statute) of the amount of the delinquent tax, will be charged to the delinquent taxpayer.
11. A listing of delinquent taxes will be available in the Town's office for viewing by the public.
12. In the event no one purchases the property at tax sale, or, if in the judgement of the Town Treasurer, proceeding with the tax sale is unadvisable, the Town Treasurer shall collect the delinquent taxes (including interest, penalties and other costs) using any or all of the methods permitted by law.
13. This collection policy is to be published in the Town's Annual Report and is to be publicly displayed in the Town's offices.

**TOWN OF JERICHO**

For Period Ended June 30, 2003

**Special Revenue Funds**

	Beginning Cash Balance <u>July 1, 2002</u>	Transfer (to) from <u>General Fund</u>	Direct <u>Deposits</u>	Interest <u>Income</u>	<u>Withdrawals</u>	Ending Cash Balance <u>June 30, 2003</u>
<b><u>Reserved Accounts:</u></b>						
Town Garage Sinking Fund	1,338	(1,347)		9		-
Sidewalk and Path Fund	90,885	25,000		1,074		116,959
Office Renovation Fund	37,122	150		251		37,523
Preservation Fund	16,575	9,928		113		26,616
Equipment Fund	702	50,000		4	100	50,606
Reappraisal Reserve	103,047	26,157		1,293		130,497
Bridge Replacement	24,358			165		24,523
Open Space/Land Imp Fund	35,921	2,500	13,740	400	1,493	51,068
Summer Recreation	32,550	(32,669)	28,968	38		28,887
Conservation Land	11,265	2,400	(13,740)	75		-
Village Triangle Grants	1,420			10		1,430
TDR Grant	2,075	(1,431)	2,226	10	2,880	-
	<u>357,258</u>	<u>80,688</u>	<u>31,194</u>	<u>3,442</u>	<u>4,473</u>	<u>468,109</u>
<b><u>Town Impact Fees:</u></b>						
Road Impact Fees	136,468		37,470	1,859	30,000	145,797
Recreational Impact Fees	37,990		2,400	429	3,500	37,319
	<u>174,458</u>	<u>-</u>	<u>39,870</u>	<u>2,288</u>	<u>33,500</u>	<u>183,116</u>
	<u>531,716</u>	<u>80,688</u>	<u>71,064</u>	<u>5,730</u>	<u>37,973</u>	<u>651,225</u>
<b><u>Trust and Agency Funds</u></b>						
<b><u>Expendable Trust Funds:</u></b>						
Bentley Cemetery Fund	2,187			29		2,216
Maude Brown	3,341			17		3,358
Stevens Fund	13,585			167		13,752
	<u>19,113</u>	<u>-</u>	<u>-</u>	<u>213</u>	<u>-</u>	<u>19,326</u>
<b><u>Agency Funds:</u></b>						
Development Escrow	5,974			66		6,040
Fire Department	10,004					10,004
School Impact Fees	171,868		24,020	2,194	23,000	175,082
	<u>187,846</u>	<u>-</u>	<u>24,020</u>	<u>2,260</u>	<u>23,000</u>	<u>191,126</u>
	<u>206,959</u>	<u>-</u>	<u>24,020</u>	<u>2,473</u>	<u>23,000</u>	<u>210,452</u>
	<u>738,675</u>	<u>80,688</u>	<u>95,084</u>	<u>8,203</u>	<u>60,973</u>	<u>861,677</u>

**TOWN OF JERICHO**  
**Estimated Reappraisal Funds Through 06/30/05**

Date	Description	Town Funds	State Funds	Interest Income	Account Balance
	Estimated cost of reappraisal (Outside contractor, 2000 +/- parcels @ \$75/parcel, cost will be influenced by listers/assessor participation)				\$- 150,000
<u>12/31/01</u>	<u>Reappraisal Account balance</u>				<u>\$70,852.97</u>
06/19/02	'02 town funds	18,000			
06/19/02	'02 State reappraisal funds		13,566		
02/08/02	Interest Income			627.98	
	1/1/02 - 06/30/02				
<u>06/30/02</u>	<u>End of Year Accounting</u>	<u>18,000</u>	<u>13,566</u>	<u>627.98</u>	<u>103,046.95</u>
06/30/03	Budgeted town funds	12,500			
06/30/03	Estimated State Reappraisal funds		13,657		1384.49
06/30/03	Fiscal year interest income			1384.49	
<u>06/30/03</u>	<u>Est end of year Accounting</u>	<u>12,500</u>	<u>13,566</u>	<u>1384.49</u>	<u>130,497.44</u>
07/01/03	Actual Reappraisal Funds on hand				
12/31/03	Interest Income 7/1/03 - 12/31/03			474.58	+130,497.44
12/31/03	Actual Balance on Hand				+130,972.02
06/30/04	Estimated town funds	4,000			
06/30/04	Estimated state reappraisal funds		13,657		
06/30/04	Estimated interest income			500	
	Jan 1 - June 30, 2004				
<u>06/30/04</u>	<u>Est end of year accounting</u>	<u>4,000</u>	<u>13,657</u>	<u>974.58</u>	<u>149,603.60</u>
07/01/04	Estimated Reappraisal funds on hand				+149,603.60
06/30/05	Estimated town funds	4,000			
06/30/05	Estimated state reappraisal funds		13,657		
06/30/05	Estimated interest income			500	
<u>06/30/05</u>	<u>Est end of year accounting</u>	<u>4,000</u>	<u>13,657</u>	<u>500</u>	<u>167,760.60</u>

**TOWN OF JERICHO  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
GENERAL FUND**

Cash in bank, July, 1, 2002		\$ 300,958
Add:		
Cash Receipts		
Taxes - Current Year	\$ 5,061,388	
Taxes - Prior Years	34,219	
Taxes - Prepayment of next year's	11,028	
Budgeted Receipts	<u>616,048</u>	5,722,683
Less:		
Cash Disbursements		
Payments to school for their share of taxes	3,741,151	
Purchase of property at tax sale	572	
Budgeted disbursements	<u>1,979,352</u>	<u>5,721,075</u>
Cash in bank, June 30, 2003		<u><u>\$ 302,566</u></u>

**HIGHWAY DEPT. - MAJOR EQUIPMENT ASSETS:**

- 1 Rotary Mower
- 2 Swenson Sanders: '99, '00
- 1 Hi-way Sander '01
- 1 1-way Snowplow
- 4 1-way Snowplows with wing
- 1 Tenco All-Angle Snowplow with wing
- 1 John Deere Grader '89
- 1 York Rake '90
- 1 Culvert Thawer
- 5 International Dump Trucks '96, (2) '99, '01, '02
- 1 Sweeper
- 1 Caterpillar 924G Wheel Loader '02
- 3 Johnson 1.5 Ton Trailer '67

# Reports of Town Officers & Town Committee Reports

## YEAR 2003 GRADING FREQUENCY BY ROAD

Ayers Dr.	2	Old Pump Rd.	6
		Orr Rd.	4
		Owens St.	3
Bentley Lane	3		
Bolger Hill Rd.	4	Packard Rd.	9
Cilley Hill Rd.	9	Palmer Lane	4
Dickinson St.	3	Parker House	3
		Plains Rd.	9
Fields Ln.	4	Pratt Rd.	4
Fitzsimonds Rd.	5		
		Raceway Rd.	10
GAR Pl.	0*	Railroad Circle	3
Gravelle Lane.	3		
		Schillhammer Rd.	3
Hanley Lane	7	Sky View Dr.	4
		Skunk Hollow Rd.	15
Lafayette Dr.	3	Snipe Island Rd.	2
Lawrence Hts.	3	Steeple Bush Rd.	3
Leary Rd.	6	Stygles Ln.	2
Milo White Rd.	4	Tarbox Rd.	3
Morgan Dr.	3	Tyler Place	4
Mtn. View Terr.	3		
		Varney Rd.	3
Nashville Rd.	22		
		Walsh Terr.	3
		Wilder Ln.	2

**Total days of grading in 2003                      82**

\* no grading as requested by homeowners

## TOWN AUDITOR'S REPORT

I have reviewed the financial statements of the Town of Jericho for the 12-month period ended June 30, 2003. These statements are the responsibility of the town management of Jericho. My review was conducted using the guidelines prescribed by the State of Vermont (24 V.S.A. Section 1681). Furthermore, the 12-month financial statements have been audited by the independent certified public accounting firm of Mudgett, Jennett & Krogh-Wisner PC, using generally accepted government auditing standards. Based upon my review and the auditing procedures performed by the independent auditor, I find the financial statements herein accurately reflect the town's fiscal status at June 30, 2003. - Brian Stevens

---

## BOARD OF LISTERS REPORT

We have received our certifications for the Equalized Education Grand List study conducted by the State of Vermont Division of Property Valuation and Review dated December 26, 2003. These certifications establish the common level of assessment for the Jericho School District at 70.01% (last year at 75.91%) and the Incorporated School District at 70.40% (last year at 77.27%). The coefficient of dispersion, which indicates the degree of fairness in town-wide reappraisals, is 11.63% (last year at 12.41%). The calculations are derived by comparing the municipal assessed value against the market value of properties that have sold within a given time. The measures determine the equity among different types of property within the town as well as comparing all municipalities within the state to equalize Grand Lists for the distribution of statewide educational funds.

Again this year, real estate sales generally reflect an appreciation in property values of 10% or more. Property appreciation has a direct effect on the equalization results cited above and reappraisals (to which we have committed) are required if the common level of assessment falls below 80% or the coefficient of dispersion climbs above 20%. With the current trend in the real estate industry, we fell below the 80% effective December 19, 2002.

A town-wide reappraisal will begin July 2004 and be completed for the 2005 tax year. The goal is to establish a total value for all the properties in Jericho approximating 100% of the actual market value. The Town has contracted with Vermont Appraisal Company of Plainfield to do the reappraisal at a cost of \$150,000. Interior and exterior inspections of properties will begin in July and continue through March 2005.

Funds for the reappraisal have been accruing by virtue of a \$6 per parcel allocation received annually from the state, funds appropriated by voter approval at annual Town Meetings and interest income. The balance on hand in the Reappraisal Account as of December 31, 2003 was \$130,972.02. It is anticipated that the balance of the contract amount will be received within the next year through the per parcel allocation, anticipated voter approval of \$4,000 at the 2004 Annual Town Meeting and interest accrual.

The listers continue to conduct routine office procedures, property inspections as a result of building permits or changes to parcels, meet with Vermont Appraisal Company to discuss structuring and guidelines for the reappraisal and have completed installation of the new computer assisted mass appraisal software in our office. Throughout the year we have attended meetings and seminars offered by the Vermont League of Cities and Towns, Municipal Officers' Management Seminars conducted by such entities as the UVM Extension Service, the Department of Property Valuation and Review and the Vermont Assessors and Listers Association.

The Listers' office is located in the basement of the municipal office building. We shall be happy to respond to your inquiries or set up an appointment to review your property information with you. Our telephone number is 899-2640. Regular office hours are Monday through Friday 9:00 a.m. until noon.

Respectfully submitted: Richard Lumbra, Robert Smith and Elizabeth Keefe

## NOTICE OF REAPPRAISAL

This document, presented by the Jericho Listers' Office, is intended to serve as a preliminary notice to property owners of the Town of Jericho that a town-wide reappraisal will begin July 1, 2004 and become effective for the 2005 tax year.

### PUBLIC RELATIONS:

We intend to keep property owners apprised of the reappraisal progress through various media, including but not limited to handouts at Town Meeting, articles in the Mt. Villager and one or more informal meeting where property owners can meet with the listers and representatives of Vermont Appraisal Company to discuss any questions or concerns.

### IDENTIFICATION:

**Personnel:** Any and all persons conducting field work on behalf of the reappraisal firm or the town of Jericho shall carry photo identification including the individual's name and organization represented.

**Vehicles:** All vehicles used to conduct fieldwork shall have magnetic identification on at least one side, identifying either the name of the appraisal firm or the town of Jericho.

A list shall be prepared and maintained in the Listers' Office of any and all vehicles to be used to conduct fieldwork. The list shall include the make, model, year, color and registration number.

### INSPECTION POLICY:

Neighborhoods shall be notified, by first class mail, at least 7 – 10 days in advance, of the tentative schedule for inspections within the area. During the scheduled timeframe, the appraisers will be in the neighborhood and measure the exterior of all properties unless specifically requested, in writing, not to enter the property until the owner is present. The appraisers will knock on the door at the time of measuring to see if anyone is present to allow for interior inspection of the property. Homes will not be entered without an adult present unless with the express written consent of the property owner. If no one is present, a notice will be left at the home requesting the owner to call the Listers' Office to schedule an appointment for an interior inspection within the neighborhood inspection timeframe.

### PHOTOGRAPHS:

Computerized photographs will be taken of all properties and become a part of the property file.

### SKETCHES:

Computerized sketches shall be prepared of each property and become a part of the property file.

1/10/04

---

## CONSERVATION COMMISSION REPORT

The Commission's accomplishments in 2003 are reported below. Numerous things were left in the planning stage due to a decline in membership and the need to prioritize. So many of you stepped forward at critical moments by volunteering your time and energy and financial assistance that we now take the opportunity to thank you with grateful hearts. The visitor's log at Mobbs Park and the well-worn trails at the Water District parcel attest to how well Jericho residents are connected to the land, at least from a recreational standpoint.

Maintaining our track record of involvement in resource use and planning in Jericho since 1989 will be impossible without new members in 2004. Meetings are currently scheduled for the 2<sup>nd</sup> Wednesday of each month at Town Hall. The Jericho Open Space Master Plan and promotion of conservation within the framework of new zoning regulations will be among our priorities in 2004. Perhaps you can join and bring some of your own. We trust that our stewardship of Jericho town lands met your expectations and continued to provide each towns person with renewed enthusiasm for stewarding their own land, supporting the local economy, and encouraging neighborly cooperation and the wise use of energy.

### Past Activities:

- ✓ Attendance at Planning Commission and Development Review Board deliberations
- ✓ Maintained existing trails at Mobbs Park, including brush removal, signage and drainage improvements
- ✓ Recipient of \$32,000 grant from the Vermont Dept. of Forests, Parks, and Recreation
- ✓ Supported a 10-person crew from the Youth Conservation Corps for two weeks of bridge building at Mobbs Park
- ✓ Coordinated bicycle trail construction with a local mountain biking club
- ✓ Prepared a family sledding area along Fitzsimonds Road

### Work to be done in 2004:

- ❖ Continue to improve access at Mobbs Park for walking, cycling, skiers, and snowshoers
- ❖ Encourage participation in the 10% Energy Challenge
- ❖ Promote an active role in subdivision reviews by adjoining landowners
- ❖ Seek funding for an ongoing urban forestry project

---

## DEVELOPMENT REVIEW BOARD'S REPORT

In 2003, the Jericho Development Review Board (DRB) worked towards improving the review process. We received in-house training from the Vermont League of Cities and Towns and several of us met with DRB members from Hinesburg, South Burlington and Winooski to share ideas about policies and procedures. Following these meetings, we met as a Board for an in-depth discussion of what we could do to function more effectively and efficiently, and to better serve the community.

As a result, we have made some changes to the way we operate. We now conduct site visits for almost all subdivisions and for some conditional use applications. We swear in our witnesses and we deliberate in closed-session. We also make more consistent use of the Town's GIS technology, coordinate with the Planning Commission and Selectboard, and formally seek input from the Conservation Commission.

In the early part of 2003, we met infrequently, but by late summer our evenings were filling up with subdivision and conditional use requests. In all, we heard several boundary-line adjustments; a variety of subdivisions hearings including five sketch plans, three preliminary plats, and five final plats; two site plan reviews; and six conditional use applications. The conditional use hearings included a duplex, an accessory apartment, and two home occupations.

We also welcomed two new members to the Board: Susan Jary and Don Foote.

The public is always welcome to attend DRB hearings and participate in the process. Our hearings are the second and fourth Thursdays of the month, as needed. Warnings of our hearings are posted in Town Hall, on the Town's webpage, and in the Mountain Gazette.

Phyl Newbeck, Chair

### Development Review Board Hearings

Date	Item	Action Taken
3/06/2003	A. Rivers-Sketch Plan Review	
	G. Martin- Conditional Use Approval	Denied
3/27/2003	Leach Construction- Sketch Plan Review	Continued
	USPS- Sketch Plan Review	
5/08/2003	Leach Construction- Sketch Plan Review	Continued
	Kuerth- Conditional Use Approval	Approved with conditions
	G. Davis- Final Plat Review	Approved with conditions
5/22/2003	Leach Construction- Sketch Plan Review	
	Bugbee- Preliminary Plan Approval	Approved with conditions
6/12/2003	Snyder/ Burke – Sketch Plan Review	
	Moore- Sketch Plan Review	
7/31/2003	A. Rivers- Sketch Plan Review	
8/21/2003	Moore- Preliminary Plan Approval	Approved with conditions
9/25/2003	Cummings- Conditional Use	Approved with conditions
	Hunt- Final Plan Review	Approved with conditions
	Leach Construction- Final Plan Approval	Approved with conditions
10/09/2003	T. Leach- Site Plan Approval	Approved with conditions
	Snyder/Burke- Preliminary Plan Approval	Continued
	Snyder/Burke- Boundary Line Adjustment	Continued
10/23/2003	Bugbee- Final Plan Review	Approved with conditions
	A. Rivers- Preliminary Plan Review	Approved with conditions
11/13/2003	Moore- Final Plan Review	Approved with conditions
	Snyder/Burke- Preliminary Plan Review	Approved with conditions
12/8/03	Green Crow LLC- Boundary Line Adjustment	Approved with conditions
	James & Susan Paulsen –Conditional Use	Withdrawn
	Claudia Abae & Detlev Hundsdoerfer- Conditional Use	Approved with conditions
	Virginia Moreau- Expansion of Non-Conforming Use	Denied

### PLANNING COMMISSION'S REPORT

The main accomplishment and focus of effort for the Planning Commission in 2003 was the passage of revised Zoning Regulations. The public hearing process for these regulations started on January 28, 2003 with the first of two public hearings by the planning commission and was completed with the adoption of the regulations by the Selectboard on December 8. Copies of the newly adopted regulations are available at the Town Hall.

The new zoning regulations represent the first substantive action to implement the most recent Town Plan, which was adopted in June of 2001. These revisions focused primarily on the three historic village centers, while future implementation phases will address open space and natural resources issues, affordable housing, and transportation. The current regulations should serve to meet the Town Plan objective of strengthening and enhancing the village centers of Jericho by creating more uniform village center district boundaries,

expanding opportunities for mixed use, encouraging community uses, and modifying setbacks and parking provisions.

The regulations also contain significant new provisions which regulate telecommunications facilities and towers, generally encourage mixed use and tourism businesses, and clarify the definitions used to classify proposed projects. These changes were also directly driven by the Town Plan.

In addition to the work on this version of the regulations, the commission began to address the open space and natural resources goals of the Town Plan. As part of this effort, we worked with consultant David Spitz, who developed proposed language for revised "Transfer of Development Rights" provisions in the zoning regulations. We also began working through the report of the Open Space Committee and learning about a concept called "Conservation Design for Subdivisions."

Robert J. Allen, Chair

---

### SELECTBOARD'S REPORT

Looking back at Fiscal Year 2003, we'd like to note the following items:

- Although the Statement of Delinquent Taxes notes a 6/30/03 balance of \$25,789.82, we are very pleased to report that as of this printing, the actual balance is \$6,876.11. This reflects an account for a property currently under court proceedings, and another awaiting abatement review. We greatly appreciate the diligence of our Treasurer's Office.
- The sidewalk grant project in "The Flats" met with very slow progress on several fronts outside of our direct control. It appears at the time of printing that we will receive final sign-off by the State and follow-up by submitting construction bid documents to them for approval in February. Construction is now slated for the Spring/Summer 2004.
- Our staff saw no changes this year and we continue to appreciate the excellent job that they all do.
- A resolution to the Town Office space issue remained under discussion. We have no definitive new information and will continue to research our options.
- Replacement of the Alpine Bridge was slated for FY03. However, the bidding process produced no submissions, so we plan to let the bid again in January '04.
- For those who are unaware, the Town owns the land where the Jericho Town Library sits near the Green. However, up until January, 2004, the building itself was owned by the Jericho Congregational Library. We began discussions with the Church in 2003, and were able to finally pull together the legal documents for transfer early in '04. The Selectboard felt it was important for budgetary purposes to have clear title to the entire property.
- Our practice of balancing capital purchases with lease agreements for major pieces of equipment began in 2003, and we plan to continue comparing these options in the future – whether it is for the Town Office building or the Highway Department, it has proven very cost effective.

We look ahead to calendar year 2004 with some trepidation...at least as far as our Road Crew is concerned. Unfortunately, Richard Wells and Alan Morse will both be leaving us as full-time employees. Richard brought many years of experience with him and has been a steadfast, dependable member of the Crew since 1989. On very short notice, he also filled in for 8 months as our interim Foreman, prior to Alan coming on board. He knows Jericho's roads inside and out, and he will be sorely missed. Richard, we wish you a long and happy retirement when you leave us at the end of May!

As for Alan, why would anyone retire and then decide to become a town road commissioner?! Alan has been on the forefront of preventive road maintenance and has completed many other projects that eliminated perennial problems along our roads. He has always been available to residents to discuss their concerns and behind the scenes, has been known to go out of his way – on his own time – to resolve an issue. Alan has

consistently given 110% effort to our town over his six years here, and gained the respect and admiration of his crew, residents, town staff, and the Selectboard. We wish you, Alan, many healthy years for retirement relaxation come October!

In preparing the FY05 budget, we naturally reflected on the status of the current (FY04) budget. Of particular interest to the Selectboard, as it is every year, was the cost of maintaining safe roads, particularly in the winter months. We also realize that a recurring topic of discussion at Town Meetings is road salt and sand, and that residents may have questions about the road maintenance this year. So, we offer the following information:

December 2003 had a near record snow fall. (At the Burlington airport, an additional 2.6 inches of snow would have claimed the all-time record for snowfall in the month of December.) Jericho experienced greater snowfall depths than the airport, but no official data is kept or recorded for our town. In addition to this, near record rainfall took place between the heavy snows. Such activity requires overtime labor hours and strains the budget in many ways.

As of the beginning of January, with approximately 35% of the winter under our belt, 43% of the salt budget has been spent, along with about 40% of the winter sand stockpile. To compensate for this current imbalance and in an attempt to bring the budget back in line, additional paved subdivisions that have been previously salted, are now being sanded. These include: Sunset Ridge, Kettle Creek, Homestead Farm, Clover Lane, Griswold St., Ross Lane, Snowflake Dr. and Sunnyview Dr. (except for the entrance hill). We continue to sand: Foothills etal, Alpine Dr., Willow Lane, Brookside Dr., Valley's Edge, Jericho East etal, Pinehurst Dr., Starbird Dr., and Countryview etal.

Jericho has a \$30,000 salt budget and 25 miles of paved roads. In comparison, Underhill's budget has a \$40,000 salt budget for 15 miles of paved roads and Richmond's shows a \$32,000 salt budget for 22 miles of paved roads. (According to U.S. Geological Survey Place Names database, Richmond's elevation overall is 319', noticeably less than Jericho's 550'.)

Therefore, the limited winter sand stockpile must be spread across more miles of road and will be depleted more quickly. (The sand budget was not increased at Town Meeting when the salt budget was cut.) In addition, greater costs will be incurred to the Hired Equipment line item to sweep up the sand on increased miles of road in the Spring, and dust conditions, along with loose, dry sand, will prevail in the Spring until the extensive clean-up can be completed.

Looking forward, the following are highlights of the proposed FY05 Budget. The Selectboard intends to minimize their description of the budget's details at Town Meeting, in an effort to use the time more efficiently. We hope the information here will provide a basic understanding of the budget, and welcome your questions and comments on specifics.

**Sources of Funds:** Overall, Sources remain relatively steady, except for areas where special projects will utilize grants, impact fees and/or monies in sinking funds.

In the case of State grants for roads (10-41-402 and 403), our total expenditures in corresponding Highway Budget items is directly related to the amounts of the grants we receive.

Act 60 Funding (10-41-404) and Reappraisal Sinking Fund (10-43-433) will be applied to the cost of the Reappraisal.

Planning & Zoning Fees (10-42-420) have been increased due to a recent adjustment to our fee schedule. The new figures put us better in line with neighboring communities.

Road Impact Fees (10-43-430) and the Bridge Repair/Replacement Sinking Fund (10-43-436) will be tapped for road/bridge improvement projects per the Capital Plan.

Recreation Impact Fees (10-43-431) and Paths/Sidewalks Sinking Fund (10-43-442) will both be utilized in paying the Town's portion of the Sidewalk Enhancement grant project in "the Flats". In addition, the line item Enhancement Grant - Pathway (10-47-474) shows money coming in from the State and the Town of Underhill (shared project), as this is a reimbursable program.

Conservation Land Management Fund (10-43-437) is made available to the Conservation Commission for a variety of projects. This year the funds will be used for further improvements on the town-owned Mobbs Farm property.

Town Office Renovation/Relocation Fund (10-43-443) – will be used to offset repairs to current building, recommended in the architect's report referred to last year, along with securing additional engineering data on the building for planning purposes.

**Expenses:** Reflected in all department budgets is a 3% salary improvement. The departments within the Town were asked to hold the line as much as possible and we feel they all presented very reasonable budgets. The majority of the Outside Agencies, where we have control over their allocations, saw their requests reduced to the 3% increase. Highlights for areas of significant changes are:

Selectboard – Legal (10-51-504) has been significantly increased. The Selectboard makes all decisions as to whether the Town defends a Zoning appeal of any kind, so we have moved this expense to our budget. Supplies/Expenses - Interdepartmental (10-51-517) – This line item for shared expenses throughout the Town Offices includes the leasing of a new copier. We have received several proposals, but not confirmed our decision, and have allowed an amount which reflects the average. If we are able to secure a lesser amount through a State contract or other means, this amount will not be fully expended. Professional Consultants (10-51-570) includes funding per a request from the Planning Commission to assist them with the ongoing rewrite of the Zoning Regulations, stormwater mapping and matching funds for other possible grants. Expenditures for all of these issues will be decided by the Selectboard as more details are available. Stormwater Mitigation (10-51-519) is one of the most important environmental policy issues for Federal, State and local governments. We are uncertain at this time exactly what will be required of us, however, we do have a general idea of the total expense for FY05.

Property Reappraisal - Sinking Fund (10-54-528) – An expenditure of 17,500 is reflected here to show that the Act 60 Income (noted above) of 13,657, plus an additional budget amount of 4,000, will be taken from the General Fund and deposited into the Sinking Fund, and then expended on the Reappraisal (10-54-529). The Listers have provided details on the plan for the Reappraisal in their report, and a separate accounting of the Sinking Fund on page (?)

Planning and Zoning – Legal Expense (10-56-504) has been reduced as noted under Selectboard. The increase under Computer Support/Repairs (10-56-505) is to maintain our license for GIS mapping software.

Highways and Bridges – Salaries (10-58-500) – This item has been budgeted with changes in personnel in mind, along with possible changes to management organization of the highway department. The current job description for the Road Commissioner's position, along with additional responsibilities in the near future, have caused us to reconsider the allotment of duties. Prior to Alan leaving in October, we will complete the restructuring of the jobs in this department. We are seeking voter approval to begin the Road Upgrade Sinking Fund (10-58-530.025) at an initial amount of \$100. This fund will primarily incorporate any monies not expended each year from the Road Upgrade budget, to put towards future projects. While we held Equipment/Supplies (10-58-586) and Equipment Maint/Repairs (10-58-587) at their current amounts, we did add \$5000 to the Miscellaneous/Contingency (10-58-699) for unexpected expenditures. Winter Sand (10-58-590) and Salt (1058-591) have been addressed at the beginning of our report. The Board feels very strongly about maintaining these proposed budget figures. Signage & Striping (10-58-600) provides for additional road striping for traffic calming and safety. Miscellaneous/Contingency (10-58-699)

Employee Expenses & Benefits – These, of course, are industry and payroll driven. Not unlike what is happening everywhere, Health Insurance (10-60-632) rate increases were again hit with a significant increase. In collaboration with staff, we will continue to assess our overall salary and benefit packages to our employees, and if changes are put into effect during FY05, they will be reflected here.

Building and Property – Jericho Center Cemetery's (10-62-523.010) request was reduced to a 3% increase from last year's allocation. Office Renovation/Relocation (10-62-525.015) As noted under **Sources**.

Outside Agencies and Organizations – As noted above, for those entities which sought an increase, and where we have the discretion to adjust those amounts, we tried to maintain it at 3%. Essex Rescue (10-

541.035) was the exception. The Board feels that in years past, this squad has been underfunded when response figures are compared with Richmond Rescue. Essex Rescue is responsible for the majority of our town, including Rte. 15, which traditionally has the highest number of traffic accidents. This is a one-time significant increase which we feel will properly adjust their compensation.

The Selectboard wishes to express its sincere thanks to all who volunteer to serve on the various boards and commissions. We greatly appreciate the time and effort that you all donate on behalf of our Town.

The Board's priorities for 2004-5, include continuing the Town Office discussions and decisions, on-going road and bridge upgrades, an in-depth review of the responsibilities within the Highway Department, stormwater and emergency management requirements and hopefully a return to studying options for a Town Charter. We look forward to a safe and prosperous year for all.

John Burke, Bob Penniman and John Shullenberger

---

### **SUMMER RECREATION PROGRAM**

The Jericho Recreation Program had a successful camp season serving the youth of Jericho for two 3-week programs. In years past, I've enjoyed working with a number of dedicated volunteers on the former Summer Recreation Committee. This year, however, it was my personal pleasure to make the transition to working directly under the supervision of the Selectboard - it was a very smooth and successful conversion.

Laura Pepi returned as the Assistant Director of the Browns River Middle School and former counselor, Jessica Buck, became the new Assistant Director of the Jericho Elementary camp. Nine other experienced counselors returned to the program and six energetic new counselors became an excellent addition to our staff.

The camp served 163 campers during the summer of 2003 - 88 at Jericho Elementary and 75 at Browns River Middle School. Six "Counselors-In-Training" benefited from the summer program. Revenue from tuition and other fees totaled \$44,610 and the Town's allocation was \$13,600. Expenses totaled \$57,095; this includes estimated actual expenses through June 30, 2004.

In our proposed FY05 budget, we have reduced expenses in postage, advertisements, telephone and the counselor-in-training program for the 2004 season. However, the transportation costs continue to rise and we may be faced with an increase in facility rental costs. Adjustments to the tuition may become necessary in order to reduce the overall burden to all taxpayers.

From any and all feedback that I receive, this program continues to be valued and even cherished, by many community members and their wonderful children. I look forward to another successful camp season in 2004.

Lynn Wagner, Director

---

### **TOWN CLERK'S REPORT**

Fiscal year 2003 recording fees (included in line 10-42-423 under Sources of Funds) represent the continued increase in the quick pace of Land Record recording. As 700 page volumes fill up in as little as two-week intervals, one ponders if there will be enough vault space. Use of the Book Restoration funds (10-52-508) includes part of the cost of work done on Map Books during FY2002. The moving of surveys to the plat cabinet has continued and is less costly with maps recorded after 1987 due to better materials being presented for recording and improved mylar protective sleeves. Use of the plat cabinet has freed up shelf space in the Town Vault creating more room for Land Records. Increased vault space will be needed within the next two years.

Dog licenses need to be renewed by April 1, 2004. Dog license renewal can happen Town Meeting Day with current rabies information along with \$5 or \$9 for your dog's tag.

Regular office hours continue to be extended until 6:30 PM, the second Monday of each month. This has proved somewhat helpful for residents to stop by after work for dog licenses, copies of tax bills for income tax purposes, or any other needs that can be served. In addition, Saturday March 27<sup>th</sup> the office will be open from 10:00 AM to 2:00 PM to promote timely dog registration.

Reminder : All residents should file the new "Declaration of Vermont Homestead Form HS-131" with the Vermont Department of Taxes. The form requests for your SPAN # which is located in the top right corner of the 2003 Jericho Tax Bill. If you did not receive the form in the mail 12/2003 from the Vermont Department of Taxes, than extra forms are available at the Town Hall.

Thank you to Bob & Martha Pollack for their contributions toward the Tax Chocolate.

Jessica R. Alexander, Town Clerk

# Reports of Other Municipalities

Storm Log Comparisons				
<u>Year:</u>	<u>'99-'00</u>	<u>'00-'01</u>	<u>'01-'02</u>	<u>'02-'03</u>
As of				
Mon/Day				
11/15	[0] 0/0	[3] 28/28	[1] 15/40	[2] 32/52
12/1	[7] 0/143	[13] 176/262	[2] 15/42	[11] 246/305
12/15	[10] 0/213	[23] 218/589	[4] 86/98	[20] 466/613
1/1	[19] 0/320	[39] 525/1007	[16] 282/325	[31] 622/819
1/15	[26] 0/412	[45] 649/1205	[27] 434/558	[43] 851/1122
2/1	[39] 429/718	[57] 842/1582	[37] 602/865	[52] 947/1285
2/15	[53] 573/1108	[67] 1016/1926	[43] 720/1068	[61] 1060/1490
3/1	[61] 708/1489	[78] 1169/2132	[49] 840/1225	[68] 1172/1663
3/15	[68] 814/1605	[88] 1467/2603	[52] 863/1256	[77] 1260/1779
4/1	[71] 830/1649	[99] 1609/2790	[60] 966/1386	[80] 1332/1840
4/8				[87] 1427/1964

**LEGEND:** [ ] = # of Times Crew Responded  
*Cumulative OT Hrs/Cumulative Total Hrs*

Salt Usage 2002-2003			
<u>No. Days Per Month</u>	<u>Percent of Winter</u>	<u>Percent of Salt Budget</u>	<u>Total \$ Spent</u>
Nov. 21 Days	15%	5%	\$2054
Dec. 31 Days	37%	39%	\$5639
Jan. 19 Days	50%	55%	\$22,050
Jan. 31 Days	58%	62%	\$24,672
Feb. 28 Days	78%	78%	\$31,178
Mar. 31 Days	100%	85%	\$34,058
Apr. 8 Days	106%	90%	\$35,820
Total Days of Winter <b>150</b>		Salt Budget \$40,000	

## JERICHO UNDERHILL LIBRARY DISTRICT

899-4962    www.drml.org

### Library Statistics

Outlined below are figures comparing the first full year the library was open to this past year.

	1998/1999	2002/2003	5 Year % change
<b>Collection</b>			
Total Books	15,053	19,860	32%
Total Non-Print Materials (books on tape & cd; videos, music)	738	1669	126%
Total Number of Magazines	52	65	25%
<b>Total Annual Circulation</b>	<b>38,228</b>	<b>51,376</b>	<b>34%</b>
<b>Programming</b>			
Number of programs for adults	26	31	19%
Number of programs for children	53	112	111%
Total Attendance at Programs	2391	4386	83%
<b>Services</b>			
<b>Total Interlibrary Loans</b>			
Number loaned to other libraries	77	152	97%
Number borrowed from other libraries	463	491	6%
<b>Total Outreach</b>			
(home deliveries, daycare visits, seniors)	23	61	165%
<b>Internet Use</b>	1529	4202	175%
<b>Registered Borrowers</b>	3199	3969	24%
<b>Visits to the library</b>	18,200	28,880	59%
<b>No. of Times the Meeting Room Used</b>	85	257	202%

**Summary** - In 1998 there were books, books on cassette, magazines and videos in the collection. Over the past five years the library has added books on compact disk (cd), music on cd, music on cassette, DVDs, beginning reader books, games, and puppets. In addition, patrons have access to materials online via the **Vermont Online Library System**, which offers access to thousands of magazines available full-text via the library's website. There is also the reader's advisory database, **NoveList**, which offers book reviews, discussion questions, author interviews and more.

The Vermont Public Library/Freeman Foundation grant funded many of the new additions to the collection. The young adult collection increased in size to 500 books over the last year and use increased by 63%. The adult non-fiction collection was added to in the areas of arts, sciences, and history. Each area increased in size by more than 10%. The large print and parenting collections also grew. The collection of books on compact disk increased by 125% and the number of music CDs increased by 198%.

**2003-2004 Budget** - We are proposing a budget increase for the coming year of 4.6%. This increase is largely due to additional hours for our children's librarian in partial response to growing demands for family programming, as well as additional bookkeeping help. We have also included a 2.5% salary increase for staff, and added a retirement contribution to our benefits package for our one full-time staff position, in keeping with similar town employee benefits. Some of these costs will be offset by bringing our payroll in-house and eliminating these service costs.

We are level funding collection and programming in the coming year, as our restricted funds, made up of individual and foundation donations in these areas, should provide adequate funding. Additionally, we are no longer budgeting for the fees collected from lost and damaged items as general income, but will treat this money as credits to our book budget, allowing us to better maintain the overall quality of the collection. All general donations, as well as our annual book sale income, appear in our fundraising line.

Lastly, we have included a regular contribution to our Capital Improvements Reserve Fund in this budget in line with an updated Capital Budget for major expenses anticipated in the 5-10 year period ahead. This contribution is largely offset by the carryover of a small surplus from 2002-2003, which appears on the income side of our report.

Please continue to visit our library. It is comfortable, useful and relaxing through all seasons, and our community is fortunate to have such a wonderful resource.

---

### **JERICHO UNDERHILL PARK DISTRICT**

899-2693 JUPDistrict@aol.com <http://parkdistrict.jerichounderhill.com>

Just as the entrance sign states, Mills Riverside Park *is* the "park for all seasons". Its extraordinary and diverse landscape provides year-round recreational opportunities for the community. The Jericho Underhill Park District Board is responsible for managing this exquisite natural resource and ensuring that the public enjoyment of this land is carefully balanced with the protection of the park's sensitive wildlife habitats. Every decision that the board makes is based on the Conservation Easement that was written for this property that preserves the scenic, riparian, and wildlife habitat areas of the park as well as guaranteeing public access.

The year 2003 was especially busy and productive. A quick review of park activity should begin with last winter. Hundreds of Boy Scouts from around the region enjoyed a "Klondike Derby Day" with sledding, broomball, survival camping skills, igloo making and much more. Groomed trails, courtesy of the Bill Koch Ski League and the high school Nordic Team, provided cross country skiers with ideal conditions throughout the winter. The park proved popular for snowshoeing, sledding and dog walking as well.

With the bloom of hundreds of daffodils in the spring, the Browns Rivers Soccer Club began preparing the playing fields for another season of intense competition. The popular Farmers' Market started their Thursday mid-afternoon set up, a routine that would continue through the summer and into fall. Green Up Day brought the Cub Scouts to assist with spring clean up. Eastern bluebirds settled into their nest boxes along the park perimeter.

The summer months were filled with family and group celebrations, picnicking, two pig roasts and five exceptional concerts. With business sponsorships helping to offset the costs, well-known Vermont bands such as Blues for Breakfast, Tammy Fletcher and the Disciples, and the Starline Rhythm Boys came to entertain. The Vermont Youth Conservation Corp devoted three weeks to developing the "South Hill" loop trail and building a bridge. This trail system compliments the Fieldstone Loop which was completed the year before. Both trails were funded primarily through grant awards from the Department of Forests, Parks and Recreation. The former bath house was removed to make way for the multi-use Bentley Pavilion.

Autumn brought the Mt. Mansfield high school football team to the park for practice sessions, the Harvest Market 5 K Fun Run and Walk, Boy Scout camp outs and cross country running events. Preparations for winter started with the planning of the Winter Carnival, an ice skating rink and fundraising events to support the creation of several playing fields. The cement foundation for the Bentley Pavilion was poured and an updated and more complete website was developed.

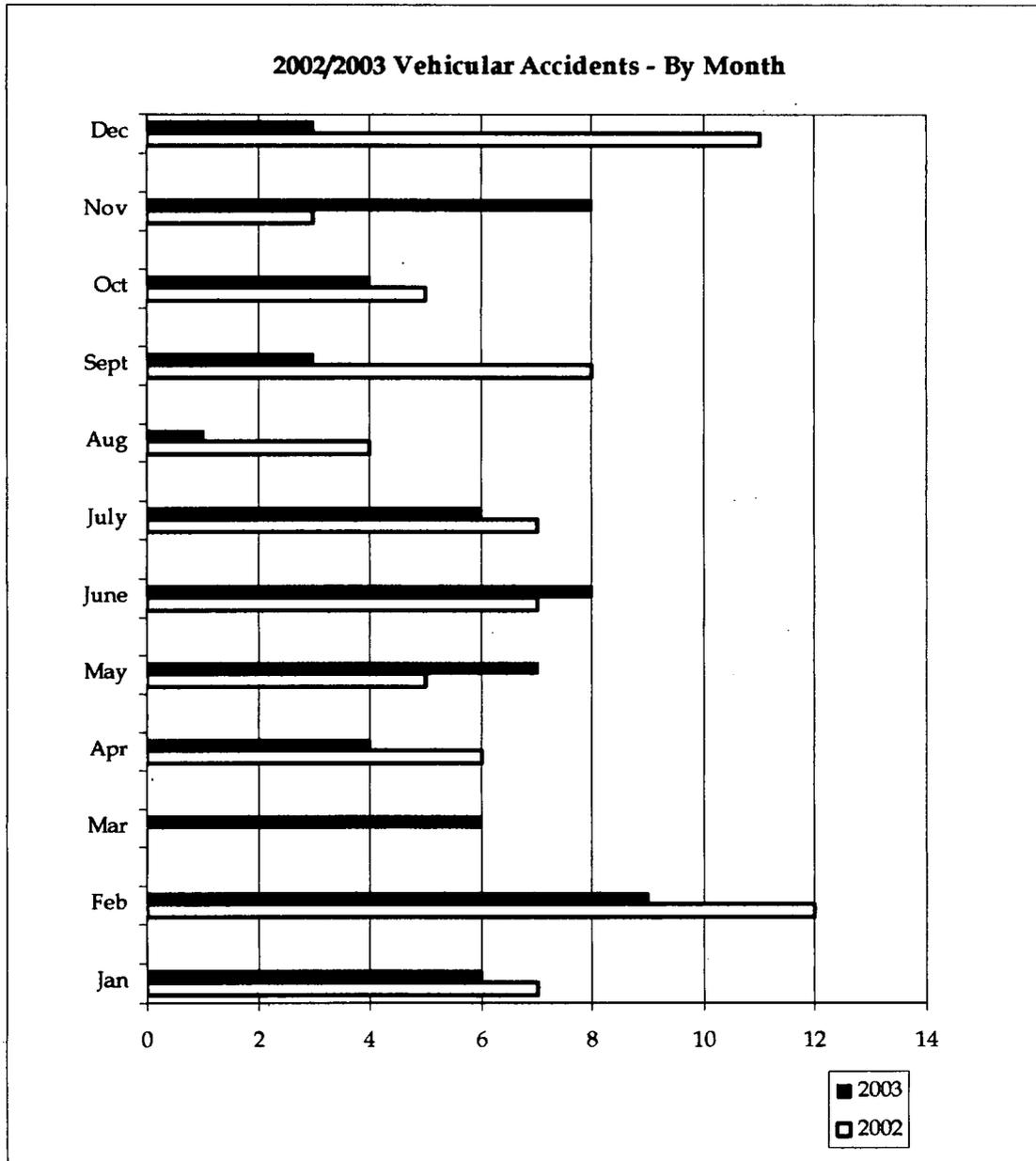
The Park District Board of Trustees is extremely grateful for the broad community support that Mills Riverside Park receives. In particular, we wish to thank the Lions Club for their relentless effort to build the multi-use pavilion. This handsome post and beam structure will provide a sheltered space for family celebrations, outdoor classrooms, picnicking and community events. Special thanks also go to the Elfun organization, a volunteer group comprised of General Electric employees and retirees, for providing and installing the new split rail fence that enhances the park entrance and creating a nursery with 25 American Liberty elm trees, including one mature "75th anniversary" tree, which was planted at the park.

The Park District Board of Trustees meets at 7:00 PM on the first and third Wednesday of every month at the Deborah Rawson Library. The community is always invited to attend these meetings with questions, comments or ideas for future events and activities.

Livy Strong, Chair

Board Members: Nancy Eames, Mike Weisel, Bobby Hackney, Floyd Scott, Hilaire Thomas, Rex Rexroad

# Reports of Outside Agencies



## **CHAMPLAIN VALLEY AGENCY ON AGING**

**POB 158, Winooski, VT 05404-0158 (802) 865-0360/800-639-2084 WWW.CVAA.ORG**

THE CHAMPLAIN VALLEY AGENCY ON AGING, INC. has been helping people age with independence and dignity for nearly 30 years. During this past year, CVAA provided services to 85 older residents of Jericho. CVAA is grateful to the citizens of Jericho for their ongoing support of services for area seniors.

### **THE SERVICES AVAILABLE TO RESIDENTS OF JERICHO INCLUDE:**

**MEALS ON WHEELS** ~ CVAA provides hot wholesome meals to seniors who are age 60 or over. Volunteers deliver Meals on Wheels to homebound individuals who are ill, frail, or recuperating after a hospital stay and unable to prepare their own meal. This past year 10 Jericho seniors participated in the Meals on Wheels program.

**SENIOR COMMUNITY MEALS** ~ In Jericho, these meals are served at the mealsite at Covenant Church in Essex and several area restaurants, and at many area restaurants. In addition to a nutritious meal, the mealsite provides socialization and companionship for older people who may be isolated or live alone. Over 56 seniors, including Jericho residents, participated in the community meals program.

**CASE MANAGEMENT** ~ CVAA Case Managers make in-home visits and connect individuals with the services and resources they need in order to remain independent and in their own home. Kathy Hart, the CVAA Case Manager for Jericho, worked with 30 seniors in your town. Kathy may be reached through the CVAA office at 865-0360 or 1-800-642-5119.

**SENIOR HELPLINE** ~ CVAA operates a toll-free service that provides answers to any question or concern regarding services for older people. Seniors, or their family members, can reach the Senior HelpLine by calling 1-800-642-5119 (Voice/TTY) during business hours.

---

## **CHILD CARE RESOURCE**

**181 Commerce St., Williston, VT 05495 (802) 863-3367 [www.childcareresource.org](http://www.childcareresource.org)**

Child Care Resource was established in 1984. Our mission is to strengthen the well-being, development, and education of children. We do this by providing consultation, education, and resources to families, professionals who care for and educate our children, businesses, and communities. We work towards the day when: (a) every child in Chittenden County has quality child care to fully support their needs; (b) every parent and professional who cares for and educates our children has the knowledge, skills, and resources to do their best; and (c) every community fully embraces caring for children and the child care profession as an integral part of our economy and society.

Through our daily work we seek to: (a) increase children's success in their child care settings; (b) increase families' knowledge, skills, and opportunities to find, choose, and pay for child care that meets their needs and to raise healthy children; (c) ensure dependable child care choices; and (d) increase the community's embrace of child care. Our Child Care Referral Service is the only place in Chittenden County where families can get comprehensive child care consultation and referral services. The service is available to all families in Chittenden County by phone five days per week from 8:30 to 4:30. Basic child care searches are available through our website.

Through the service, we help families become knowledgeable about child care considerations, work through the emotional and practical aspects of choosing care, and make the best child care choices available. By helping families find child care, we assure their ability to go to work and be productive. By helping them choose wisely, we contribute to the quality of children's daily lives and ultimately, to the quality of their childhood. Children who spend their preschool years in quality child care will be ready to learn when they enter school.

In the last year, Child Care Resource helped 1299 families find child care. Of these 22 (1.7%) resided in Jericho. In our most recent survey of service users we found that:

- 96% said the Referral Service was helpful.
- 98% said the referrals provided met their needs.
- 54% found care directly through the referrals and another five percent found care indirectly through the referrals that were provided.
- 90% said they would use the service again if there was a need.

We greatly appreciate Jericho's continuing support. For more information about any of our services call or visit our website.

---

**CHITTENDEN COUNTY METROPOLITAN PLANNING ORGANIZATION**

**30 Kimball Ave., Ste. 206, So. Burlington, VT 05403 (802) 660-4071**

The CCMPO serves as a cooperative regional forum for the development of transportation system plans and programs that address transportation related issues.

The CCMPO is responsible to all citizens of the region to ensure the implementation of the best transportation plan for the region. Therefore, the CCMPO is composed of appointed officials from each of the 18 county municipalities, the Vermont Agency of Transportation (VTrans), the Chittenden County Transit Authority (CCTA), the Chittenden County Regional Planning Commission (CCRPC), the Federal Highway Administration (FHWA), Vermont Transportation Authority (VTA) and air and rail representatives. These officials are accountable to their respective constituencies. The implementation of the transportation plan is primarily carried out by VTrans.

In 2003 we completed the draft 2025 Metropolitan Transportation Plan and presented it to our member municipalities and hope to adopt it in early 2004.

During the next three federal fiscal years, more than \$174 million in federal dollars are slated for transportation projects throughout Chittenden County in the FY2004-2006 Transportation Improvement Program (TIP). It is the largest TIP in Chittenden County history. The TIP is a multi-year list of transportation projects in Chittenden County. To receive federal funds, each transportation project, program or operation must be authorized through the CCMPO's Transportation Improvement Program.

James C. Condos, Chair

---

**CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION**

**30 Kimball Ave., Ste. 206, So. Burlington, VT 05403 (802) 846-4490 [www.ccrpcvt.org](http://www.ccrpcvt.org)**

The Chittenden County Regional Planning Commission (CCRPC) was founded by an act of the Vermont legislature in 1966. CCRPC is a 24-member board consisting of one delegate from each of Chittenden County's 19 municipalities and five at-large members representing the interests of agriculture, conservation/environmental, industrial/business, socio-economic/housing and transportation.

CCRPC's mission is to "serve Chittenden County and its communities through an effective regional planning process characterized by communication, facilitation, collaboration and technical assistance." CCRPC provides planning leadership in both policy guidance and technical analysis. Member communities benefit from the expertise of staff through its professional and technical assistance services.

Watershed planning is an integrated ecosystem approach to land use planning that is governed by the limits of the watershed. CCRPC is actively involved in the watershed plans currently being undertaken by the Agency of Natural Resources. CCRPC is working with municipalities and local emergency managers to develop multi-jurisdictional Hazard Mitigation Plans. Staff also worked with a diverse group of local representatives and technical experts to identify areas best suited for Open Space functions throughout the County. CCRPC is collaborating with GBIC to develop a regional strategic economic development plan.

CCRPC offers technical assistance in the form of Geographic Information System (GIS) maps, training and GIS analysis. In 2003, 14 municipalities took advantage these services. CCRPC staff visited with each town's

planning commission and/or select board to present the findings from the Regional Build-out Analysis (RBA). The RBA provides each municipality with a visual and narrative depiction of the maximum build-out potential allowed under each municipality's current zoning policies. Each town was provided with a narrative report, showing the tabular results for each of its zoning districts, as well as a GIS file that could be used within local planning processes. In collaboration with the Chittenden County Metropolitan Planning Organization, CCRPC completed the development of the Land Use-Transportation Decision Support System (DSS). This GIS-embedded modeling software will allow regional planners to visualize and examine the interactions between natural resources, transportation and municipal infrastructure, and development patterns

CCRPC reviews municipal plans as part of the statutory requirement to confirm municipal planning processes. In addition, the CCRPC regularly reviewed development applications governed by *Act 250* for compliance with the *2001 Chittenden County Regional Plan*.

Maintaining a balanced built and natural environment involves continued cooperation. CCRPC appreciates the opportunity to work with its members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County.

---

### **THE CHITTENDEN EMERGENCY FOOD SHELF**

228 N. Winooski Avenue Burlington, VT 05401 (802) 658-7939

The Chittenden Emergency Food Shelf is the largest Food Shelf in Vermont serving all of Chittenden County. One quarter of Vermont's population lives in Chittenden County. With the assistance of 493 volunteers contributing 17,138 hours, the Food Shelf distributed over 2,300,000 pounds of food last year. The Food Shelf serves approximately 5,500 hot meals monthly and provides approximately 1789 households with a five-day supply of emergency staples each month – a 19% increase from last year. The Food Shelf also offers the Homebound Grocery Delivery Program, a deliver service of emergency staples, to 120 low-income seniors and disabled adults.

Residents of your town utilize each of these programs. During the past year, 56 people from 25 households in Jericho received groceries from the Food Shelf. 2 people receive delivery services from the Homebound Grocery Delivery Program.

Thank you for the opportunity to apply for financial support from your town.

Sarah Barnett, Site Operations Coordinator

---

### **CHITTENDEN SOLID WASTE DISTRICT**

1021 Redmond Rd., Williston, VT 05495 (802) 872-8100 [www.cswd.net](http://www.cswd.net)

**ADMINISTRATION:** CSWD owns and oversees 12 solid waste or recycling facilities in Chittenden County for its 17 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community. Monthly meetings are held on the 4<sup>th</sup> Wednesday of each month, typically at the South Burlington City Hall. The audited FY '03 General Fund expenses were \$5,926,456 which is an 8% increase from the FY '02 General Fund expenditures.

**SIGNIFICANT CHANGES/BENEFITS:** All-In-One Recycling started in July 2003 allowing people to recycle bottles and cans together with mixed paper. CSWD invested about \$2 million in equipment and renovations at the MRF aimed at making recycling easier, more convenient, and more economical. A new Drop-Off Center opened in March at 339 Pine Street in Burlington. Trash fees are based on weight (11 cents/pound). In June, the Environmental Depot (formerly the Hazardous Waste Depot) closed its Burlington location and moved to 1011 Airport Parkway in South Burlington.

**ONGOING OPERATIONS:** The Board of Commissioners include: Chairman, William Leach of Westford; Vice Chair, Bert Lindholm of Jericho, and Secretary/Treasurer, George Gerecke of Williston.

Executive Board Members include: Leach, Lindholm, Ken Nolan of Milton, Paul Stabler of South Burlington, and Steve Goodkind of Burlington. CSWD General Manager is Thomas Moreau.

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, Colchester and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,099 tons of recyclables, an increase of 1% from FY '02, and 6,580 tons of household trash during FY '03, a 3% increase from FY '02.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and is privately operated by Casella Waste Management, Inc. In FY '03, 20,956 tons of commingled recyclables were collected, sorted, baled and shipped to markets. This represents a 9.5% decrease from the previous year. The average sale price for materials was \$70, a 69% increase from the previous year's average.

The WOOD & YARD WASTE Program, processed 6,088 tons of clean wood waste and brush in FY '03. This amount is up 25% from the previous year. Wood chips are sold to the McNeil Generating Station, and other facilities, where the chips are used to generate electricity. Chips are also sold for use in wood kilns and in creating a colored mulch product.

Member participation increased at the HAZARDOUS WASTE DEPOT and THE ROVER. These facilities, which collect household and small business-generated hazardous waste, received 9,268 visits with 185 tons of hazardous waste from residents, a 2% decrease from FY '02, and 386 visits with 65 tons from businesses in FY '03, which is a 3% decrease from FY '02.

CSWD brokered 14,492 wet tons of BIOSOLIDS for our member communities in FY '03, down 5% from the previous year.

The focus of CSWD's MARKETING CAMPAIGN in FY '03 was informing people of the changes in CSWD facilities, including the new Burlington Drop-Off Center, the new location of the Environmental Depot, and new hours at Drop-Off Centers.

A variety of EDUCATIONAL PROGRAMS are available to assist residents and businesses to reduce and properly manage their wastes. The CSWD HOTLINE (872-8111), WEBSITE: ([www.cswd.net](http://www.cswd.net)), school programs, workshops, informational pamphlets, and waste assessments for businesses are part of this positive community outreach.

Two hundred twenty-four businesses and institutions representing 3,966 employees, approximately 1,685 residents of residential complexes, and over 7,320 students, volunteers, and parishioners were impacted by the BUSINESS OUTREACH PROGRAM. Compared to FY '02, contacts in FY '03 increased by 13%. Eighty school presentations, equipment loans, facility tours, and waste assessments reached over 3,800 students in the 2002-2003 school year through the SCHOOL OUTREACH PROGRAM.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused in FY '03 on drop-off food composting, construction and demolition waste reduction, and computer reuse and recycling.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In April 2003, 56 tons of litter were collected, including 1,421 tires and 62 cubic yards of scrap metal. CSWD also contributed \$3,650 to Green Up Vermont on behalf of its member municipalities.

The fall and spring TIRE AND APPLIANCE ROUND UPS brought in 969 major appliances and 4,792 tires at no charge from 1,724 households.

The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. In FY '03, over \$8,400 was distributed to 12 of our 17 member municipalities through this program.

---

**THE COMMUNITY CENTER IN JERICHO**  
**PO Box 1018, Jericho, VT 05465**

*Our Mission:* The Community Center in Jericho provides a central location in which residents of Jericho and its neighboring towns can gather, learn, play and be entertained. The Community Center is a space to hold special events, offer or take a variety of classes, or meet for planning civic or nonprofit activities. We sponsor local concerts, artisans' markets, and craft fairs. You might take a class in yoga, dog obedience, or water coloring, attend a blood drive, or participate in the annual plant swap, all in the wonderful atmosphere of our historic building. More than 150 people play, talk, sing, dance or jump around at the Community Center *every week*.

*Our Location:* The Community Center building has been a member of the community for over one hundred and fifty years -- first as a Universalist Church, then as a community hall, a woodworking shop, a school gym, and now again a community center. We have recently improved the building with a new furnace, restored tin ceilings and a start to the necessary window replacements. We have also spruced up the interior, making this space even more inviting for meetings, classes, concerts and parties. In 2004, we have work to do to improve access for wheelchairs and others who cannot use the stairs.

*Fundraising and Volunteer Opportunities!* We want to continue making the Community Center a lively place, and we welcome your ideas, your talents and a small amount of your time to help us accomplish that goal. In 2003, we held the first annual Barn Tour, connecting people with their landscape, their community and each other, and winning the Vermont Chamber of Commerce Award for Top Ten Community Events. Join us as we plan Barn Tour 2004!

*Thank you:* to the many people who contributed their time, and their talents, to the Community Center in 2003 and thank you to the people who donated their funds -- these generous contributions keep the Community Center alive and lively.

*Contact us:* To schedule use of the Center or to find out about up-coming meetings of the Community Center Board, call Andrea Hook at 899 2236.

*The Community Center Operating Committee -Deb Kalkstein-Lamb, Chair*  
Emilie Alexander, Julia Blake, Joan Chase, Helen Downey, Andrea Hook, Bartlett Leber, Laurel Shelmandine, Diane Shullenberger, Gaye Symington, Jean White, Delight Wing

---

**C.O.T.S THE COMMITTEE ON TEMPORARY SHELTER**

**P.O. BOX 1616 Burlington, VT 05402 (802) 864-7402 reichelt@cotsonline.org - www.cotsonline.org**

**2003 Fact Sheet**

During the past year, with your help, COTS provided the following services to homeless Vermonters Emergency Shelter:

**COTS Waystation:** COTS Waystation is a 36-bed shelter for men and women, aged 18 and older, who have no other place to sleep at night except for the streets. The shelter is open from 6:15 p.m. to 8:00 a.m. 365 days a year. 452 different people stayed at the shelter in 2003, for a total of 11,884 bed nights. COTS 8-bed Women's Dorm at the Waystation was full almost every night.

**COTS Family Shelters:** The **Firehouse Family Shelter** and **278 Main Street** are open 365 days a year, 24 hours a day. They are the only shelters for families in all of Chittenden County. The shelters provide families and children a safe refuge and an opportunity to get help finding affordable housing. Last year 264 people from 110 different families stayed at our Family Shelters, for a total of 10,811 bed-nights. (COTS served four Jericho residents at the family shelter in 2003.)

**COTS Daystation:** This drop-in shelter is open seven days a week from 9:00 a.m. to 5:00 p.m. It offers a refuge from the streets and access to an array of services and medical care. Last year, 802 individuals used the Daystation—an average of 53 people a day.

Social Services provided: **COTS Streetwork Program** provided outreach and support services to 802 people.

The Streetwork Program helps people access medical care, mental health counseling and substance abuse treatment.

COTS Family Services Program served 378 persons in families with children last year. The program provides budgeting assistance and help with child care, groceries, and other basic needs. We also provide activities for children, including weekly arts classes and story time with local librarians.

COTS Rental Opportunity Center provides housing search assistance to homeless and low-income persons. The program has developed a strong landlord network and maintains a comprehensive listing of apartments that are affordable to persons with very low incomes. Last year COTS achieved some remarkable outcomes:

- we helped 61 families and 123 individuals find housing;
- we maintained a network of 187 landlords who participate in the program.

**Permanent Affordable Housing:** The Wilson Hotel and St. John's Hall provide 40 single-room occupancy (SRO) units and four apartments--permanent housing for people who are moving out of shelter as well as individuals who are disabled. Our newest housing program, Smith House, has two two-bedrooms and seven single room occupancy units.

---

### **ENHANCED 9-1-1 REPORT - STATEWIDE SYSTEM OPERATIONS**

**94 State Street, Drawer 20, Montpelier, VT 05620-6501 (802) 828-4911/800-342-4911**

**[www.state.vt.us/e911](http://www.state.vt.us/e911) [info@e911.psd.state.vt.us](mailto:info@e911.psd.state.vt.us)**

Statewide System Operations – Jan. 1, 2003 to Nov. 30, 2003  
(System-wide Statistics)

Total Calls Handled	Wireline 113,763	Wireless 60,374
Total Abandoned Calls	Wireline 15,464	Wireless 3,656
Average Call Answer Time	5 seconds	Average Call Duration 1 Minute 54 Seconds

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan 2004.

**E 9-1-1 Address Confidentiality** - In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet @ [www.state.vt.gov/e911](http://www.state.vt.gov/e911). Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

---

### **ESSEX RESCUE**

**1 Educational Drive, Essex Jct., VT 05452 Non-Emergency (802) 878-4859 [www.essexrescue.org](http://www.essexrescue.org)**

#### **Mission Statement**

Essex Rescue is committed to being a leader in EMS and to providing our community with excellence in pre-hospital and out of hospital care by maintaining the highest standards of our profession; caring for our patients, their families and the community; and preventing illness and injury through public education.

Since 1971, Essex Rescue has been providing the Jericho community with prompt excellent medical response 24 hours a day, 7 days a week, and 365 days a year. Each year our program gains strength that helps us offer

better service to you. Essex Rescue serves the communities of Essex, Essex Junction, Underhill, Jericho and Westford with advanced life support services and outreach through community education. With over 50 volunteer members this year certified at the CPR through paramedic level we too are growing to meet the needs of our expanding communities. Essex Rescue has embarked on some significant changes this year to help us respond to the increasing needs of the communities we serve. This is evident in the creation of the Executive Director position. After a long and thoughtful search process we filled this position in late August of this year to aid us in serving you with the highest quality care and manage the daily activities of our once small organization. We have also worked with the Essex Police Department and Racquet's Edge Health Club to place 10 defibrillators in the community for rapid access.

In the last year, Essex Rescue volunteers have donated over 61,000 hours in your community in addition to continuing education through courses and conferences year round. Below you will find statistics related to calls in your area in the past four years.

<u>Total Calls</u>		<u>Response to Jericho</u>		
2003	1392	2003	131	-12%
2002	1472	2002	150	+2.7%
2001	1414	2001	146	+7.4%
2000	1292	2000	136	+24.7%

We continue to offer our subscription plan to offset the cost of Emergency Services. Essex Rescue will waive any co pay or balance not covered by insurance to our subscribers and all members of their household. If you would like more information on our subscription plan or other aspects of Essex Rescue please call our non-emergency number.

Sincerely, Deanna L. Nelson, President

---

**THE HOWARD CENTER FOR HUMAN SERVICES**

208 Flynn Ave., Burlington, VT 05401 (802) 660-3678 [www.howardcenter.org](http://www.howardcenter.org)

The Howard Center's mission is to improve the health and well-being of individuals, families, and our communities. During Fiscal Year 2003 (July 1, 2002 – June 30, 2003) we served 133 individuals from Jericho in these program areas:

<u>Program</u>	<u># of Clients</u>	<u>Program</u>	<u># of Clients</u>
Child and Family Services	46	Substance Abuse	48
Adult Mental Health and Employee Assistance	14	Emergency	13
Developmental Disability Services	12		

The following are a few fiscal year 2003 highlights from our three service divisions: the Baird Center for Children and Families, Adult Behavioral Health Services, and Howard Community Services (serving people with developmental disabilities):

- The Howard Center's mental health, developmental disabilities, and child and family treatment programs were re-designated by the State of Vermont to provide these services for a period of three years. The agency also received a three-year accreditation from CARF for 21 of its substance abuse and child and adult mental health programs.
- Constructed a new Baird Center facility, which we expect to occupy in December.
- Opened the state's first and only methadone treatment program in affiliation with the UVM College of Medicine and Fletcher Allen Health Care.
- Expanded our mental health outreach project in nursing homes in partnership with FAHC.
- Developed a short-term sober housing alternative for women in the care of the Department of Corrections.

- Implemented an Outdoor Adventure program for children with developmental disabilities to create opportunities for peer connection and support.
- Created opportunities for members of the refugee community to learn about developmental services through volunteer experiences and a skills group.
- Completed the second full year of operation of a school-based health clinic with exceptional improvements in school climate and student achievement.
- Entered into a community partnership to create a Juvenile Drug Court.

We also continue to provide school social work services at Brown's River Middle School and Mount Mansfield Union High School. If you would like to learn more about our services, please call or visit our web site. We are very grateful for the continuing support that we receive from the Town of Jericho.

Todd Centybear, Executive Director

---

**JERICO CENTER CEMETERY ASSOCIATION**  
**P. O. Box 1106, Jericho Center, VT 05465 (802) 899-3879**

**Land Purchase Completed**

The major accomplishment this year was funding the final purchase of three acres adjoining the cemetery parcel. Now the Directors look to planning new fencing, a survey to establish a ground layout for plots and roadway, and other details that will provide for the future.

During two and one-half years, 80% of the funds were provided by private individual donations without a request for Town tax support. The balance was gifted from the lot owners. The Jericho Center Cemetery Association gratefully acknowledges these sincere & generous gifts.

The Association continues to address other improvement projects throughout the cemetery.

**Grounds, Tree & Site Work:** The cemetery is again thankful to the volunteers that spent time helping to clear and clean up over-growth along fence lines and trees. This work opened a number of areas where the overhanging limbs might have damaged monuments and memorials. Two large 135-150 year old maple trees were removed at considerable expense. The local forester indicated they were dying out. Without removal the limbs and trunk could have fallen and broken a large number of monuments. The trees were so large a professional tree firm was hired to remove them with a crane & crew. Removal of a dozen more trees will be a future problem.

**New Cremation Site Initiated:** A specific area proposed for families requesting cremation rather than a full plot was started. Iris & day lily bulbs were planted along the border area. The design and layout work for individual plots and walkways can continue next year.

**Lawn Mowing:** The contract coordinated between the cemetery and the Town has continued with good workmanship. The contractor provides a fine job from Memorial Day throughout the summer and early fall. This work is always the major annual expense for the Town cemetery.

**Hillside Roadway:** Wash out at the bottom and water ponding on the upper area remains an annual problem of repair and concern. The Town provided fill to help improve the roadway and fill the water holes.

**Monument Cleaning & Repairs:** The whole cemetery clean is complete. This year four monuments that became broken due to age cracking were repaired. This will be a continual problem. Many old lime and slate stones are weak and break easily with weathering. Take time to visit and search for many original settlers who established the Town of Jericho and families that are listed in the History of Jericho.

At the fall meeting, three new Directors were appointed to fill vacancies of those who had resigned. They were: Stuart Alexander, Mary Jane Dickerson, and Terry Hook. We appreciate and thank Lillian Gregory, Charlie & Ruth Labrie, and Bob Cochran for their years of service to the cemetery. **Many, many thanks go out to everyone** for their continued interest, support and participation in the cemetery. Please let us know of your suggestions or comments.

Arnold Henry, Bert Lindholm, Isabella Martin, Stuart Alexander, Mary Jane Dickerson, Terry Hook

---

## JERICHO HISTORICAL SOCIETY

899-3225

The Jericho Historical Society is grateful for the support it receives from the community which enables it to maintain three buildings, conserve the archives that they house, and sponsor programs. In spite of the poor economic conditions the gift shop has continued to raise the much needed revenue required to restore and make repairs to these properties. This coming year we need to solve the drainage problem at the Mill house, repair a leak that has developed in the roof of the Mill, and support conservation procedures on Bentley's original negatives. The craft shop that raises the revenues for these projects is manned by volunteers. The volunteers work four hours once a month and if you are willing to help please call Gail Prior at 899-3225. Each year the Town has further supported our work with a \$4000 grant. The 2003 grant has been set aside to help fund the town's share of a \$400,000 Federal Grant that Jericho was recommended for to promote traffic calming along Route 15. This would involve the planting of trees and construction of crosswalks. Jericho was one of three towns recommended for this grant; however Governor Douglas put a moratorium on the funding of the grants after he came into office. The society will hold the 2003 grant of \$4000 in a special fund, in hopes that the project will eventually be funded. This Society is requesting the 2004 grant of \$4000 to digitally archive the historic materials that the Jericho Historical Society has acquired over the years. This decreases the need to handle original photographs and documents and allows archivists to safely preserve collections for future generations. The entire collection could be published on a CD-ROM or DVD for storage and presentation. Many documents can be digitally enhanced and restored to improve the quality of the reproduction. The project would also be categorized by date, geographical location, events etc., improving its accessibility to the public as the material would be retrievable through predefined keywords.

Ann Squires, President

---

## JERICHO TOWN LIBRARY

899-4686

Jericho Town Library, entering its 105<sup>th</sup> year as an established library, is located on the Green in Jericho Center directly across from the Jericho Center Country Store. The library is housed in the old academy building, built in 1827. Jericho Center is a geographic hub of the Town of Jericho and from this central location, the library provides library services for all the citizens of Jericho, serves as a convenient regular meeting place for several community groups, and hosts other meetings throughout the year. The library cooperates with the Deborah Rawson Memorial Library to serve the Jericho community.

All citizens of Jericho are eligible to receive a free library card from either Library. This card allows a patron to participate in the Homecard System of Chittenden County, which means a patron has access to any public library in Chittenden County except the Fletcher Free in Burlington. In return, the home library assumes responsibility for a patron. A home library can also find materials requested by a patron through interlibrary loan.

In accordance with its mission the JTL strives to assemble, preserve, organize, and make freely available, books and other resources to promote and stimulate knowledge, culture, community and enjoyment for all people in the area it serves. The Jericho Town Library is open 17 hours a week. This year over 3290 people visited the library. Most came for programs and /or borrowed over 3000 pieces of library materials, including books, magazines, puzzles, audio tapes, and videos. Some, however, came looking for their ancestors, or Snowflake Bentley, or directions to the interstate or for a street address. The library is an integral part of the Green's culture.

Programs for youth and adults are planned by both the librarian and patrons and with collaboration this year from the Jericho Historical Society, the Village Cup, the local artisans group and the Jericho Summer Recreation program. Story time is scheduled at 10:00 am on Wednesdays for preschoolers. Our very successful Hobbit Night, sponsored by the Mendicino family, was held for the third year. After school chess was established in response to an expressed interest. We have sponsored programs with DRML from the Vermont Council on the Humanities and for the summer reading program. The Young Adult Services

Advisory Council continues to meet and the circulation of the young adult collection has tripled. These are a few of the 75 programs held this year.

This year the by laws were changed to expand the board from five members to seven. Each member serves a five year term and is elected in rotation at the annual meeting of the Town of Jericho. The board meets monthly and is responsible for the policies and procedures of the library, the maintenance of the site and seeking sufficient funds from the town and other sources to carry out the programs of the library. Current board members are Linda Campbell, Ann Doremus, Shad Emerson, Linda Porter and Joe Erdeyli.

The second round of the Freeman money from the Library Foundation Grant will be used primarily to enhance the building's facilities. We are currently working on establishing a year round water supply. Any additional funds will enhance the library collection.

If you would like to be a Friend of the Library, please call Trustee Linda Campbell at 899-2798 or the library. Friends help with programming, fundraising and odd jobs. The library hours are Monday 1 p.m.-5 p.m., Wednesday 10 a.m.-Noon and 2 p.m.-6 p.m., Friday 1 p.m.-5 p.m. and Saturday 10 a.m.-1 p.m.

---

**JERICHO YOUTH LEAGUE**  
**P.O.B. 350, Jericho, VT 05465**

*The primary mission of the Jericho Youth League (JYL) is provide baseball and softball activities to the youth of Jericho, ages 5-15, in a healthy, safe, enjoyable and organized manner. A second, but equally important goal, is to contribute to our community in all other ways that directly serve their best interests.*

All levels of the chartered organization play, for players 5-15, are organized and conducted under the required guidelines of nationally recognized organizations to which we are chartered members- Little League Baseball, Little League Softball. These programs are primarily funded through player registration fees and annual, multiple JYL fundraising events. In addition, we provided "Little League Softball" for Underhill residents, since they are no longer able to sustain this program in the Underhill League (ULL). The Town of Jericho annually provides general expense subsidies for JYL; these subsidies account for about 12% of annual JYL expenditures. JYL has always maintained the ball fields, all of which reside on the Jericho Elementary School property.

A very successful OPENING DAY was held on May 3, 2003. The children enjoyed our special guest, "Champ" from the Vt Expos. At the CLOSING DAY Activity, our SENIOR CLASS of 12 year olds was recognized. These are the children who have gone through the many years of Little League and are now ready to graduate to higher levels of play. It is wonderful to see our young people not only learn the difficult skills needed to play ball, but also learning how to be a teammate and a "good sport". A fund raising golf tourney was held at West Bolton Country Club in late June.

Much needed maintenance of the fields continued at a high level. Much of the work is done on ground level, which keeps the surfaces safe to play on, but is not very visible. A major rebuilding of the softball infield was done this year, despite the poor weather early in the season. Dugouts for the fields are still in the planning stages.

No child is ever denied the right to participate in any Little League program due to financial reason or lack of certain skill level. We provide accident insurance, within define policy limits, to all players participating at all levels of chartered organizational play. We also completed background checks on the various coaches, in accordance with the new Little League Policy. The checks were completed with the assistance of the state of Vermont.

We had 19 teams in the field for the spring session from April-June. During July and early August we had 6 additional teams playing in various towns in NW Vermont, as well as at our home fields in Jericho. The Baseball Minor League team won 4th place at the District Level and the Softball team took 3rd place. The Major League team defeated Essex for the District 3 Championship. They participated in the state tourney in Barre.

---

Jerome Lindberg, President JYL

## JERI-HILL XYZ SENIORS

(802) 899-4438

The Jeri-Hill XYZ Seniors meet on the first and third Wednesday of each month. We had an average of 34 members and guests present this past year. Our election officers for 2003-2004 were: President – Bernice Weston, Vice-President – Lenore Whitten, Secretary – Marie Salter, Treasurer – Loreen Teer, Member-at-Large – Dorothy Blodgett, Cook – Esther J. McLaughlin and helpers. Our delicious dinners are served at 11:30 a.m. by “E.J.” and her helpers, whom we wish to thank very much.

During the year, we have purchased a utility cart and some soup bowls which were greatly needed. Our activities included:

*July 16<sup>th</sup>* - Bus trip to Shoreham, where we boarded the Clarion and had a lovely trip down Lake Champlain through the locks to Whitehall, NY. There we had a wonderful dinner, then returned on the bus.

*October 8<sup>th</sup>* – Bus trip to Lincoln, NH to ride the Hobo railway and have dinner in Littleton.

*December 3<sup>rd</sup>* – A visit from the children at Poker Hill School, who sang songs to us and gave us each a bag of goodies. We greatly appreciated their time with us and look forward to their return next year.

At our *Christmas Party*, we enjoyed a roast pork dinner, plus an exchange of gifts. Our meeting came to an early close due to inclement weather.

We again want to thank the town of Jericho for the wonderful support we receive.

Bernice Weston, President

---

## RICHMOND RESCUE

Non-emergency (802) 434-2394 or 434-3361

### **CALL 911**

Richmond Rescue is a volunteer, nonprofit organization in its 32<sup>nd</sup> year of service. Our primary response area includes Richmond, Huntington, Bolton, and South Jericho and I-89 from Exit 12 south to the Washington County line (mile marker 68). We also respond to surrounding communities, when requested, as part of the emergency medical services mutual aid system. The number of calls between July 1 and June 30, by year, were: 1998-99 = 400, 1999-2000 = 495, 2000-01 = 481, 2001-02 = 547, 2002-03 = 553. (2003 Jericho - 57)

We expect the annual response rate to increase over the next few years. This is a result of increased population within our response area which affects number of medical calls, and increased vehicle travel through the area which affects, for the most part, trauma (injury) calls. More responses increases expenses for supplies and equipment. Further, in the past we often responded with 2-person crews especially during the days. In many cases, the emergency was difficult for personnel to provide the best service. We now respond with 3-person crews to provide necessary personnel for even the most difficult emergencies. This allows for a driver and two medical personnel in the back providing patient care. To ensure quality service 24/7, we have hired part-time emergency medical technicians (EMTs) to cover three or four 12-hour shifts per week. We hope to minimize this expense by continuing to attract new members. However, history shows that membership has been cyclic so we need to be prepared to hire a few more part-time EMTs.

To help pay for increased expenses, we began billing patients in May 2001. Most of this cost is covered by insurance or Medicare/Medicaid. However, we have found that deductibles, co-payments and other insurance charges often exceed \$300. As an alternative to billing, we offer a subscription program. For one annual fee of \$50, each member of a household is covered for emergency medical transport services even if he or she does not have insurance. Call for details. Both programs have been beneficial. Two years ago we decreased our request for financial support from each of the towns by 10% and last year by another 20%. This year we are asking for level funding. This will allow us to further evaluate our operating financial situation after experiencing numerous changes in our income and expense sources.

In late 2002, we were informed that our dispatch service would close in early 2003. UVM Rescue (DELTA for those of you in scanner-land) dispatched Richmond Rescue for many years at a cost of \$1,000 per year, which did not begin to cover their expenses even with volunteer dispatchers. A survey of numerous dispatch

units around the northern part of Vermont indicates charges exceeding \$36.00 per call (response). We are now being dispatched by a new service provided by CONTACT. We are pleased with the service after start-up problems were corrected and we became comfortable with new the procedures. Our dispatch expense increased by more than \$20,000 per year, but benefits are numerous and alternatives few.

We have applied for numerous grant monies and have received \$49,100 from federal Homeland Security funds. This has helped us improve our communications, an important part of our service and one that has always been a problem. New portable and mobile VHF radios, and repeaters and satellite phones assure that we can communicate with other emergency responders and medical control at the hospital from any place in our service area.. We can also now communicate with police with our two new mobile UHF radios. Other equipment purchases have provided us with safer and more efficient equipment.

We have a new Cadet program for students to learn about emergency medical care. At this time, we have four excellent young people who participate in our training and help with equipment and lifting on the ambulance. They are taking the Emergency Care Attendant (ECA) course and will be able to do patient care when they complete the course/certification test. Some of our Intermediate Emergency Medical Technicians (EMT-I) have taken the new EMT-I course that that provides advanced skills for improved patient care. This year we expect most, if not all, of our EMT-I members will gain these skills so that we can provide the best service possible to all of our patients.

We are always in need of new members. If we can increase our membership by six to ten members over the next year, we should be able to substantially decrease our need to hire part-time EMTs. If you have an interest in becoming a member, and that includes those who may only want to learn to drive the ambulance, please call. We will pay for your training and necessary supplies and equipment. New members immediately become active as MITs and part of an energetic and dedicated emergency medical service.

We again extend our sincere appreciation to the Friends of Richmond Rescue for all of their efforts. They put on various fundraising events throughout the year, such as the Fourth of July Raffle and the Memory Tree. The added income of more than \$3,500 this year allows us to benefit our members by providing personal clothing and equipment that would not be possible otherwise. The Friends welcome members including those who would like to simply "help out". If you're interested, please call 434-3361.

To everyone, thank you for your continued support and interest in Richmond Rescue. Remember the importance of CPR. Watch your local paper for CPR classes or call us to arrange a CPR class for your group or organization.

Respectfully submitted, Ed Wildman, President

***IF WE CAN'T FIND YOU, WE CAN'T HELP YOU! Place your house number where it can be seen from the road.***

---

**UNDERHILL-JERICHO FIRE DEPARTMENT, INC.**

**Non-emergency 899-4025    <http://ujfd.org>**

It was amazing, as 2003 came to a close and I put my notes together, as to what has been accomplished and how we have grown over the last year. At the end of 2002, the Ladies Auxiliary ended after thirty years with two charter members still on the roster, Kitty Clark and Cis Dumas. Even as it sounds like a sad event it was really the turning page with the formation of the Auxiliary coming under the Fire Departments direction now allowing male and female members and giving the Auxiliary a new direction and purpose.

This was our 38<sup>th</sup> year sponsoring Boy Scout Troop 627 and it was a busy year with the Boys. On the first Tuesday of each month a group of Boys helps with station maintenance. On February 8<sup>th</sup>, one of the coldest days of the year we worked at the Boy Scout Klondik Derby at Mills Riverside Park with an auto extrication demonstration. In April we held a Fire Merit Safety Badge training for the Boys and in July we sponsored Boy Scouts Matt Newton and Tom Malinoski along with Alex Spencer to attend the Vermont Fire Cadet Training Academy for a week in Pittsford.

This year two of our members left on military leave after being activated with their guard units, Lieutenant Scott Carroll and Captain Dwight DeCoster. Scott has returned state side and we await Dwight's safe return.

This past spring Utility 3 was given a new assignment as our wild land firefighting truck and was outfitted with a refurbished skid tank and pump that was donated by General Dynamics.

Our fire prevention program, headed by Kitty Clark, continues on a strong pace with the help of a few others and Freddie the Fire Truck. They send a strong fire prevention message to hundreds of children each year.

In May we worked with Essex Rescue and the Vermont State Police to stage a mock car crash at Mt. Mansfield Union High School. It turned out very realistic and we hope that it left a lasting impression with the students. We were specially honored in July with the Mountain Gazette by putting together a special feature addition about the fire department and its members. With the help of the Underhill road crew, we installed another dry hydrant at the Burgess' Pond on Irish Settlement Road. This hydrant, along with the other two around the towns, make it much easier to obtain water for fire protection.

It was another successful year with grants, under the direction of Les Kanat. We received a John Deere 6x4 Trail Gator for grass fires and technical rescue operations from the U.S. Smokeless Tobacco company. We also received grants from Homeland Security and FEMA Fire Act for the purchase of self-contained breathing apparatus, thermo-imaging cameras, hydraulic rescue tools, portable and mobile radios and other essential equipment that would have taken years to save enough money to purchase otherwise.

We proudly participated in the Memorial Day parade and Memorial service at the cemetery as well as the Cambridge and Richmond 4<sup>th</sup> of July parades and the Vermont Firefighters annual conference, muster games and parade held this year in Newport.

As you can see the fire department is very busy and we haven't even gotten to the training and emergency calls. We meet every Tuesday night and other nights and weekends for committee work. We had the highest number of emergency calls ever this year totaling 191 with a breakdown as listed below:

Accidents	60	Furnace Problems	1
Car Fires	2	Grass/Brush Fires	8
Chimney Fires	9	Oven Fires	0
Carbon Monoxide Alarms	16	Propane Gas Leaks	2
Controlled Burn Investigations	7	Smoke Problems	2
Electrical Fires	3	Wires Down	15
Automatic Fire Alarms	26	Other	11
Flooding	1	Mutual Aid To Other Towns	14
Structure	9	Technical Rescues	5

Total Emergency Calls: 191    Jericho: 104    Underhill: 73    Out of town mutual aid: 14

The members of the Underhill-Jericho Fire Department are a dedicated, highly trained, professional group of men and women working to keep our communities fire safe. At our annual banquet this December, we presented the following awards: Ed Moore was given Honorary Membership in appreciation for all of his work helping us with our homeowners reports and mapping system. 35 Years of Service award was given to Lee Dumas, 15 Years of Service awards were given to Dale Bishop and Russ Clark, 5 Years of Service award was given to Shawn Martell. Buel Metcalf was presented an award for 32 years of service with perfect attendance at meetings and drills. All of Buel's previous awards were lost when his house burned this past year. Buel is doing well and lives in New York with his daughters. Firefighter of the Year was awarded to Les Kanat, Fire Police of the Year was awarded to Mike Charter and Fire Officer of the Year was awarded to Chief Randy E. Clark.

I would like to send out a big thank you to all of our members and their families for their sacrifices they make that allow this department to be what it is today. Please check out our web site for more information about the UJFD and for information on joining our professional group.

Respectfully Submitted: Chief Randy E. Clark

~ Dedicated To The Preservation Of Life & Property Through Fire Suppression, Education & Prevention ~

**UNDERHILL-JERICO FIRE DEPARTMENT  
MEMBERS**

<b>MEMBER'S NAME</b>	<b>RESIDING TOWN</b>	<b>FIREFIGHTING RANK</b>	<b>YEARS OF SERVICE</b>	<b>OCCUPATION/COMPANY</b>
Dale Bishop	Jericho	Firefighter	15	Johnson Controls
Bryan Bourgeois	Underhill	Apprentice Member	1	Lightship Technologies Consulting
Lisa Carroll	Underhill	Auxiliary	First Year	Office Assistant
Scott Carroll	Underhill	Lieutenant	8	Senior Service Tech-Simplex/Grinnell E6 Tech Sergeant U.S. Air Guard
Mike Charter	Jericho	Fire Police	6	Assistant Sales Manager – Sears 1st Sergeant Armored Crewman U.S. Army, Retired
Brian Clark	Underhill	Firefighter	21	Assistant Service Mgr. - Clark's Truck Ctr.
Cathy Clark	Underhill	Auxiliary	2	Mother of 2
Christal Clark	Jericho	Auxiliary	First Year	Office Manager, K J Construction, Inc.
Kitty Clark	Underhill	Dispatcher	17	Domestic Engineer
Randy E. Clark	Jericho	Chief	22	Truck Sales Manager - Clark's Truck Ctr.
Randy H. Clark	Underhill	Honorary Chief/Treas.	46	President - Clark's Truck Center
Russ Clark	Underhill	Firefighter	15	Sales - Clark's Truck Center
Tim Clark	Underhill	2nd Assistant Chief	18	Service Manager - Clark's Truck Center
Colleen Danaher	Underhill	Firefighter	3	Emerg. Tech.-FAHC, EMT Essex Rescue
Karen Danaher	Underhill	Firefighter	4	Senior Manager (CPAPFSRIA), KPMG EMT, Essex Rescue
Shawn Danaher, Jr.	Underhill	Firefighter	4	Student, St. Michael's College E3, 131st Engineer Vt. National Guard
Shawn Danaher, Sr.	Underhill	Captain	6	Truck Technician - Clark's Truck Center
Dwight DeCoster	Underhill	Captain	9	Asst. Dir. Weatherization - State of VT Captain 1st/86th Battalion Logistics Officer – Vermont National Guard Adjutant Professor ROTC-JSC
Cis Dumas	Underhill	Auxiliary	First Year	Clinical Education Coordinator-UVM
Lee Dumas	Underhill	1st Assistant Chief	35	Gun Tester - General Dynamics
Todd Fischer	Jericho	Lieutenant	3	Technician-Bundy's Sewer & Drain
Frank Fleming	Jericho	Firefighter	24	Property Admin. - General Dynamics
Mike Forsberg	Underhill	Firefighter	9	Software Engineer - JMAR / SAL
Nathan Goldman	Underhill	Firefighter	6	Project Manager - Birds Eye Builders
Mike Greenia	Underhill	Firefighter	18	Assist. State Fire Marshall - State of Vt.
Amy Greenough	Jericho	Apprentice Member	1	Student, Mt. Mansfield Union
Joe Greenough	Jericho	Firefighter	3	Firefighter - Vermont Air National Guard
Kay Greenough	Jericho	Auxiliary	First Year	Teller, Merchants Bank
Mike Greenough	Jericho	Lieutenant	6	Maintenance Technician – IBM Chief Petty Officer Retired U.S. Navy
Johannes Jobst	Jericho	Firefighter	6	Co-Owner - Summit Technologies
Les Kanat	Jericho	Fire Specialist	3	Professor - Johnson State College
Jacki Lavanway	Jericho	Apprentice Member	1	Student, Mt. Mansfield Union/Hannafords
Shawn Martell	Underhill	Firefighter	5	Journeyman Electrician - Peck Electric
Loni Morse	Jericho	Captain	14	Project Supervisor - S.D. Ireland Bros.
Mike Neill	Jericho	Firefighter	2	Journeyman Electrician - Stubbs Electrical
Parker Ripley	Underhill	Firefighter	First Year	Apprentice Mechanic, Clark's Truck Ctr.
Alex Spencer	Jericho	Auxiliary	First Year	Student, Mt. Mansfield Union High School

Jeff Spencer	Jericho	Firefighter	3	Att'y - J.D. - CPCU Workers Risk Services
David Sullivan	Underhill	Life Member	37	Ret'd Maint. Supervisor - S.T. Griswold
Lorrie Sulva	Jericho	Specialist	2	Child Passenger Safety Instructor
Paul Sulva	Jericho	Firefighter	8	Electrical Engineer - IBM
Phil Surks	Underhill	Firefighter	2	Teacher, Champlain Valley Union
David Tillotson	Jericho	Honorary Chief	32	Dispatcher - Pike Industries

	ACTUAL 2002-03	BUDGET 2003-04	ANTICIPATED 2003-04	BUDGET 2004-05
<b>INCOME:</b>				
UNDERHILL	\$97,558	\$102,409	\$102,409	\$107,112
JERICO	\$146,336	\$153,613	\$153,613	\$160,669
<b>OTHER:</b>				
Refunds	\$1,186		\$0	
Donations	\$350		\$300	
Insurance Claims	\$0		\$1,242	
State Grants	\$4,223		\$89,753	
Building Reserve	\$2,000		\$0	
Equipment Reserve	\$10,810		\$9,608	
Federal Grant	\$22,145		\$183,685	
Used Truck Sale	\$0		\$15,000	
<b>TOTAL INCOME</b>	<b>\$284,608</b>	<b>\$256,022</b>	<b>\$555,610</b>	<b>\$267,781</b>
<b>EXPENSES:</b>				
STIPEND & SALARIES	\$38,632	\$41,200	\$43,480	\$45,300
LEGAL & ACCOUNTING	\$2,070	\$3,100	\$2,830	\$3,100
INSURANCE	\$27,296	\$24,000	\$24,063	\$26,400
UTILITIES	\$15,230	\$16,500	\$16,804	\$17,000
VEHICLE MAINTENANCE	\$16,703	\$16,000	\$15,272	\$16,000
EQUIPMENT MAINTENANCE	\$605	\$1,100	\$1,055	\$1,100
EDUCATION/PREVENTION/TRAINING	\$3,005	\$3,700	\$3,617	\$3,850
BUILDING MAINTENANCE	\$12,735	\$7,500	\$9,092	\$7,500
FIREFIGHTER SAFETY EQUIPMENT	\$13,378	\$15,500	\$17,437	\$17,050
COMMUNICATIONS	\$8,440	\$8,500	\$7,989	\$8,500
NEW EQUIPMENT	\$4,463	\$8,150	\$8,151	\$8,550
EXTRICATION/HAZMAT	\$2,959	\$3,250	\$3,200	\$3,400
FIREFIGHTER PERSONAL SAFETY	\$2,717	\$2,800	\$2,727	\$3,000
MISCELLANEOUS	\$143	\$300	\$256	\$300
OFFICE EXPENSE	\$3,807	\$7,500	\$7,026	\$7,500
TAXES-REAL ESTATE	\$9,092	\$9,400	\$9,957	\$10,100
<b>CAPITAL EXPENDITURES</b>				
Building	\$45,378	\$45,378	\$45,378	\$45,378
Trucks	\$35,566	\$37,144	\$37,144	\$38,753
Truck Reserve	\$0	\$0	\$15,000	\$0
Improvements	\$5,000	\$5,000	\$5,000	\$5,000
INSURANCE REINBURSED ITEMS	\$2,000	\$0	\$1,242	\$0
GRANT REINBURSED ITEMS	\$24,291	\$0	\$273,438	\$0
RESERVE ITEMS	\$10,810	\$0	\$9,608	\$0
<b>TOTALS</b>	<b>\$284,320</b>	<b>\$256,022</b>	<b>\$559,766</b>	<b>\$267,781</b>
<b>RESERVE BALANCES 6/30/03</b>				
Truck Replacement	\$43,704			
Building	\$23,324			
Equipment	\$9,608			
Capital Improvements	\$7,541			
Training Center	\$5,000			
Audit	\$387			

## VERMONT CARES

POB 5248, Burlington, VT 05402 (802)863-2437 [www.vtcares.org](http://www.vtcares.org)

For close to two decades of the AIDS epidemic Vermont CARES has been providing support services to Vermonters living with HIV/AIDS and their family members. In addition, Vermont CARES has provided education and training to Vermonters of all ages on how to prevent the further spread of HIV infections to themselves and loved ones. In 1997 Vermont CARES help to develop and opened 600 Dalton Drive, Vermont's only residential facility for people living with HIV in Colchester.

The support of The Town of Jericho in Vermont CARES' effort continues to be absolutely essential. Evidence of support from the Town of Jericho has included individual financial contributions from community members, volunteer work and forums for HIV education presentations. In addition, many volunteers and/or former employees are residents of the Town of Jericho and surrounding areas.

In 2003, the number of HIV + people accessing services from Vermont CARES increased by over 150% from the previous year. In the past year, we have provided support services to over 150 Vermonters living with HIV/AIDS and close to 500 their family members, some of whom are from the Town of Jericho. These services include service coordination, advocacy, support, transportation, and emergency financial assistance. We have also assisted dozens of HIV+ people locate and access safe and affordable housing using federal rental assistance programs through scattered site apartments in and around the Town of Jericho.

Vermont CARES' Prevention Programs are designed to help individuals at risk for HIV develop knowledge and skills that they can use to protect themselves from contracting the virus that causes AIDS, and to encourage HIV testing and treatment. Vermont CARES offers prevention programs on many different levels for individuals at risk of HIV including peer outreach, needle exchange and oral HIV testing. During the past year, 25 individuals living with and at risk of HIV have been involved in community outreach and education. That work included one-on-one outreach to individuals at risk, presentations at schools as well as public information tables at community events in the Town of Jericho and other communities in Chittenden County. Over the course of the past twelve months, we have reached well over 5,000 Vermonters directly with HIV prevention education information. In addition, Vermont CARES collaborates with other social service agencies that serve individuals at high risk of HIV infection to ensure access to resources to help them with a myriad of issues including domestic violence, substance use, mental health, and homelessness.

With continued support from the Town of Jericho, Vermont CARES will be able to take on the new challenges facing us as more and more people believe that "AIDS is over" or there is a cure for AIDS. The fact remains that there is no cure for AIDS... current treatments are exceedingly expensive, toxic and often have limited effect. The growing media hype about the "end of AIDS" has led to an alarming increase in the number of people, particularly young people, who report that they have stopped protecting themselves against HIV infection. We have a lot of work to do to actually bring this epidemic to its end.

Thank you for your continued support. If you are in need of any additional information, documentation or have any questions, please call.

Kendall Farrell, Executive Director

---

## VERMONT DEPARTMENT OF HEALTH

1193 North Ave., Ste. #1, Burlington, VT 05401-2749 (802) 863-7323

<http://www.healthyvermonters.info>

The Vermont Department of Health works to protect and promote the health of all citizens. The following are some of the essential services available to residents of Jericho.

- **Bioterrorism – Emergency Preparedness:** The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include identifying disease and investigating the source; providing information to the general public and to health professionals; collaborating with other agencies during biological, environmental or weather events; planning local and

regional responses with hospitals and other partners; and participation in joint exercises. The Burlington District Office has been actively involved in community-wide planning efforts through its representation on Chittenden County's Local Emergency Planning Commission (LEPC), as well as other local, regional and statewide planning groups.

- **Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care dollars and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable disease in Vermont are \$2.6 million, and each year 150 to 200 Vermonters die of pneumonia and influenza. **During 2002, the Vermont Department of Health distributed 45,815 doses of vaccine to health care providers in Chittenden County. This represents a value of \$566,763 to these communities, including Jericho.**
- **West Nile Virus Surveillance:** West Nile Virus (WNV) first appeared in the United States in New York City in 1999 and has since become well established throughout the United States. Birds, mammals and humans can get WNV from the bite of an infected mosquito. The Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. In 2003, 5 Town Health Officers throughout the state also participated in this program, assisting primarily with mosquito trapping. **In Chittenden County, from June 1 through September 19, 2003, 417 dead birds were reported, 140 were tested, and 9 were found to be infected with WNV.** There were no reported human or equine cases reported during this period.
- **Reportable Disease Case Investigations:** Infectious diseases continue to be a major source of illness, disability and death in the U.S. and in Vermont, and account for 25% of all doctor visits each year. The Health Department investigates all cases of disease such as meningitis, hepatitis, pertussis (whooping cough), and infectious diarrhea to determine their source, to recommend control measures and to prevent further spread of the disease. **In 2002, the Department of Health investigated 529 cases of infectious disease in Chittenden County.**
- **The Special Supplemental Nutrition Program for Women, Infants and Children (WIC):** One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. **During 2002, 3,710 women, infants and children in Chittenden County, including 59 living in Jericho, received foods as well as health screening and individualized nutrition education through WIC.** The average value of foods provided is \$35.00 per person per month.

New public health issues emerge every year. Some challenges being addressed by the Vermont Department of Health include emergency preparedness and response to disease threats like SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma and cardiovascular disease.

If you would like more information about these efforts, or if you have a public health concern, please call the Vermont Department of Health Burlington District Office. Visit our website for information on health topics, public health emergency preparedness and response, news, publications, and reports.

---

**VERMONT LEAGUE OF CITIES AND TOWNS**  
89 Main St., Ste. 4, Montpelier, VT 05602-2948 [www.vlct.org](http://www.vlct.org)

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns, to strengthen the ability of these officials to provide quality services at affordable levels of taxation:

· Advocacy representation before the State Legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.

· Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.

· Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

### **VISITING NURSE ASSOCIATION**

**1110 Prim Rd., Ste. 1, Colchester, VT 05446 (802) 658-1900**

Jericho's visit statistics listed below are for the VNA's fiscal year 2003 (July 2002 – June 2003).

<i>Breakdown of Visits in Jericho</i>	<i>Visits</i>	<i>Hours</i>		
Nursing	1,119		Total cost of services	\$343,440.33
Physical Therapy	376		Total cost of serv. reimbursed by Medicare, Medicaid, private insurance, contract, patient fee	324,774.60
Speech Therapy	8		Balance	18,665.73
Occupational Therapy	42		FY02 Town Contribution	8,281.00
Social Service	24		Gain (Loss) FY02	(10,384.73)
Licensed Nursing Assist	713	597		
Homemaker	147	409		
Family Educator	0	0		
Waiver Attendant	1151	7,323		
Home Care Provider	37	162		
Continuous Care		0		
<b>Totals</b>	<b>3,617</b>	<b>8,490</b>		

Number of **Jericho** residents served - **87**

#### VNA General Information

During Fiscal Year 2003 the VNA...

- cared for 139 people at the Adult Day Program
- provided hospice services to 476 individuals at Vermont Respite House and through Hospice of the Champlain Valley
- helped 250 people remain in their own homes instead of an extended care facility through the Medicaid Waiver program

- served 1,123 families through the Maternal and Child Health Division (Family Partnership, Family Room and home visiting)
- caregivers made 198,274 visits while serving 5,359 clients in FY 2003
- Revenues Fiscal Year 2003: 3.7% Contributions; 1.2% Cities/Towns; 1.1% United Way; 31.6% Medicare; 44.6% Medicaid; 12.9% Insurance/Private Pay; 3.8% Grants; 1.1% Other

---

### **WINOOSKI VALLEY PARK DISTRICT**

**Ethan Allen Homestead, Burlington, VT 05401 (802) 863-5744**

The Winooski Valley Park District's mission is to preserve natural areas that are a short walk from where people live. Our 17 parks offer 28 miles of trails, picnic and gardening spots, canoe and fishing access, and more than 12 miles of shoreline. Visit our website [WVPD.org](http://WVPD.org) to learn more. Meg Pennypacker is your representative on our Board of Trustees. Highlights of the fiscal year follow:

- **Court Case Won—Public Access to Publicly-Owned Shoreline Defended** - Two neighbors have been trying to prevent a footpath along 1400' of publicly-owned shoreline. Thanks to the free legal services of Scott Kline of Eggleston and Cramer, you can now walk the 2 ½ mile loop around Colchester Pond.
- **No Hunting Allowed at the Parks** - For safety reasons, hunting has never been allowed at our parks which are used extensively by school groups, walkers, anglers and naturalists. Earlier this year a hunting group, H.A.T., sued for the right to hunt at our parks. We won in Superior Court, thanks to attorney Joe McLean of Stitzel, Page & Fletcher who defended us pro bono.
- **New Bikepaths and Other Improvements At The Parks** - New paved paths will soon cross the Ethan Allen Homestead and Delta Park. Improvements at Old Mill Park behind the Red Mill include trail markers, a refurbished entrance sign, and a new rock/wood stairway complete with railing.
- **Hands On Fun = Learning at the Parks** - This year Jericho students visited the Homestead to plant a tree, touch a live sea lamprey, pet a baby lamb, and to learn about forest succession, river ecology and soil erosion. "Your workshops are outstanding," said one Jericho teacher. Also this year, twenty-five enthusiastic children from Jericho had their first exposure to paddling the Winooski River, through one of our programs at the Homestead. Children throughout the county helped us launch a Reptiles and Amphibian Survey of the parks, thanks to funds from a private foundation.
- **More than 300 Volunteers Helped Steward the Parks** - Our thanks go to each and every Jericho resident who helped us maintain our trails, post park boundaries, monitor turtles at Delta Park, remove purple loosestrife from the Ethan Allen Homestead, collect water samples from Colchester Pond, or look for amphibians, reptiles and other signs of wildlife in and around the parks. We could not have done this important work without you!
- **New Parkland to be Acquired** - We hope to acquire additional parkland soon and will keep you posted!

Respectfully submitted, Jennifer Ely, Executive Director



Jericho students experiment with soils,  
Conservation Field Day, 2003.

A Jericho student wraps a  
newly planted tree, CFD, 2003.



## **WOMEN HELPING BATTERED WOMEN**

**POB 1535, Burlington, VT 05402 (802)658-3131 HOT LINE (802)658-1996 [www.whbw.org](http://www.whbw.org)**

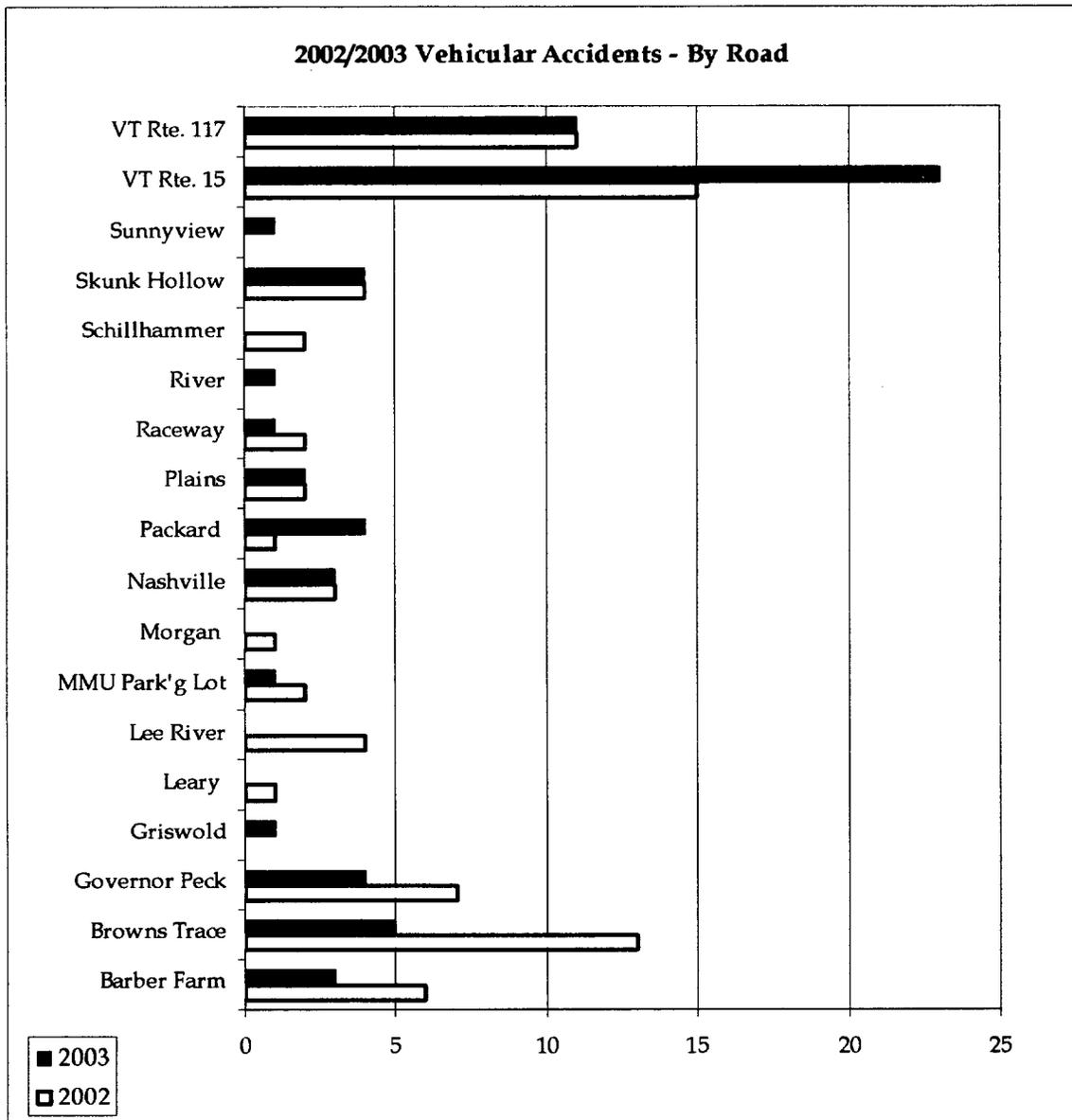
Women Helping Battered Women (WHBW), a United Way Agency, provides safety and support to individuals who have experienced domestic violence. Families who contact WHBW find comprehensive resources for dealing with domestic violence and a safe haven if needed. We offer options counseling, emergency shelter and housing advocacy, education, safety planning, weekly support groups, legal advocacy, and educational playgroups. Our hotline is a 24-hour service and our temporary, emergency shelter is confidentially located to ensure safety. Twelve full-time and 9 part-time staff joined by over 100 volunteers served 4,285 individuals last year. WHBW is funded by the United Way, and through federal and state grants, town allocations, private foundations and individual donors.

In fiscal year 2003, 17 women with 20 children from Jericho sought help from WHBW, receiving 120 hours of service (a 36% increase over the previous year). We are the only agency in Chittenden County that offers emergency shelter and 24 hour crisis support to victims of domestic violence, as well as outreach and education about domestic violence to professionals and volunteers who wish to address the problems of domestic violence with populations they serve.

WHBW is committed to ending domestic violence against women and children. We believe that all women and children have the right to live without fear of abuse - physical, emotional, sexual, and financial. We support women as individuals and as mothers, and their right to make decisions for themselves. We believe family violence is a reflection of the greater violence against women and all underserved populations in our society and we affirm the necessity of creating a community free of discrimination against any of its members.

Laura Subin, Agency Coordinator

# Reports of District Representatives



**REP. MARGARET P. HUMMEL**  
**38 Poker Hill, Underhill VT 05489**  
899-3346    [mhummel@together.net](mailto:mhummel@together.net) -or- [mhummel@leg.state.vt.us](mailto:mhummel@leg.state.vt.us)

Dear Friends and Neighbors,

It is a privilege to represent you in the Vermont House for the eighth year in a row. I enjoy the opportunity to assist when you call with questions or problems with state government. I also appreciate hearing your views on issues under discussion in Montpelier.

As we navigate the winter and spring of 2004 in the capitol, I confess to some concern about the big issues that always dominate our discussion—health care, the environment, the economy and education. I worry about losing some of the gains that we have made in doing the job that state government is supposed to do.

The federal “Medicare reform” bill is a case in point. Though this bill is touted as providing new drug benefits for senior citizens, there is the possibility that the new federal program could adversely impact the progress we have made over the past decade in providing pharmacy assistance in the VHAP and Vscript programs. We will have to watch that situation carefully and hold the governor to his promise that no one will get lesser benefits as a result of federal “reform.” Another disturbing trend is that the number of uninsured Vermonters is again on the rise.

On the environmental front, the situation is worrisome. “Permit reform,” unless it addresses the real issue of overlapping, delayed and multiplied permits, could do more harm than good by depriving citizens of the voice they have come to expect when development is proposed. Energy supply is another area where we have an opportunity, which could be lost—that of purchasing the hydroelectric dams on the Connecticut River, the power from which now goes out of state. This could be a very good investment.

Job creation is much on people’s minds. Indeed, we are encouraged to think of the issues as “jobs, jobs, jobs.” Let’s be clear about what government can do. I believe the state’s role is to do what is in their power to create and maintain the conditions that make businesspeople want to establish or enlarge businesses here. A smoothly flowing and reasonable permit process, such economic incentives as we can muster in this relatively poor state and the preservation of the “quality of life” that is such a joy to us and a beacon to others are all things that state government can do. Vermont is making efforts in all these areas, but we can do a better job.

By Town Meeting day, we have a lot of winter driving behind us. The condition of the roads is necessarily a daily concern. Citizens have spoken clearly in local road forums and larger gatherings about the need to maintain our present infrastructure. There are many big projects on the drawing board, and the tug of war between the need to do those and having the necessary money to “keep up” what we now have will play itself out once more again this year.

Please contact me if I can assist you in any way, or you want to talk about issues under discussion.

Sincerely, Margaret

Representative Gaye Symington  
324 Browns Trace, Jericho, VT 05465  
899-3324 gsym@together.net

Dear friends and neighbors,

As the 2004 legislative session begins, many of the issues we face represent unfinished business from last winter. In particular, the legislature must do more to help Vermonters who lack health care insurance and to make health care coverage more affordable.

Permit reform stalled late last winter. I hope that this summer's work between legislators, the business community, and environmental groups will allow us to get back on track with making the permit process more manageable without compromising our commitment to a healthy environment. I am concerned that the changes not bog our system down in more costly court proceedings or reduce citizen participation in decisions that affect them.

Last session the legislature approved changes to Act 60, the school funding law. The changes create a more direct correlation between what voters choose to spend per pupil and their state tax rate. There is no longer a "sharing pool" component to the system. **Residents should be sure to file the Declaration of Vermont Homestead form with the Department of Taxes on or before April 15, 2004.** The form's purpose is to divide the grand list between homestead and non-residential properties because under Act 68 they will be taxed differently. You need to file a form even if you have declared the value of your homestead in prior years in filing for the prebate.

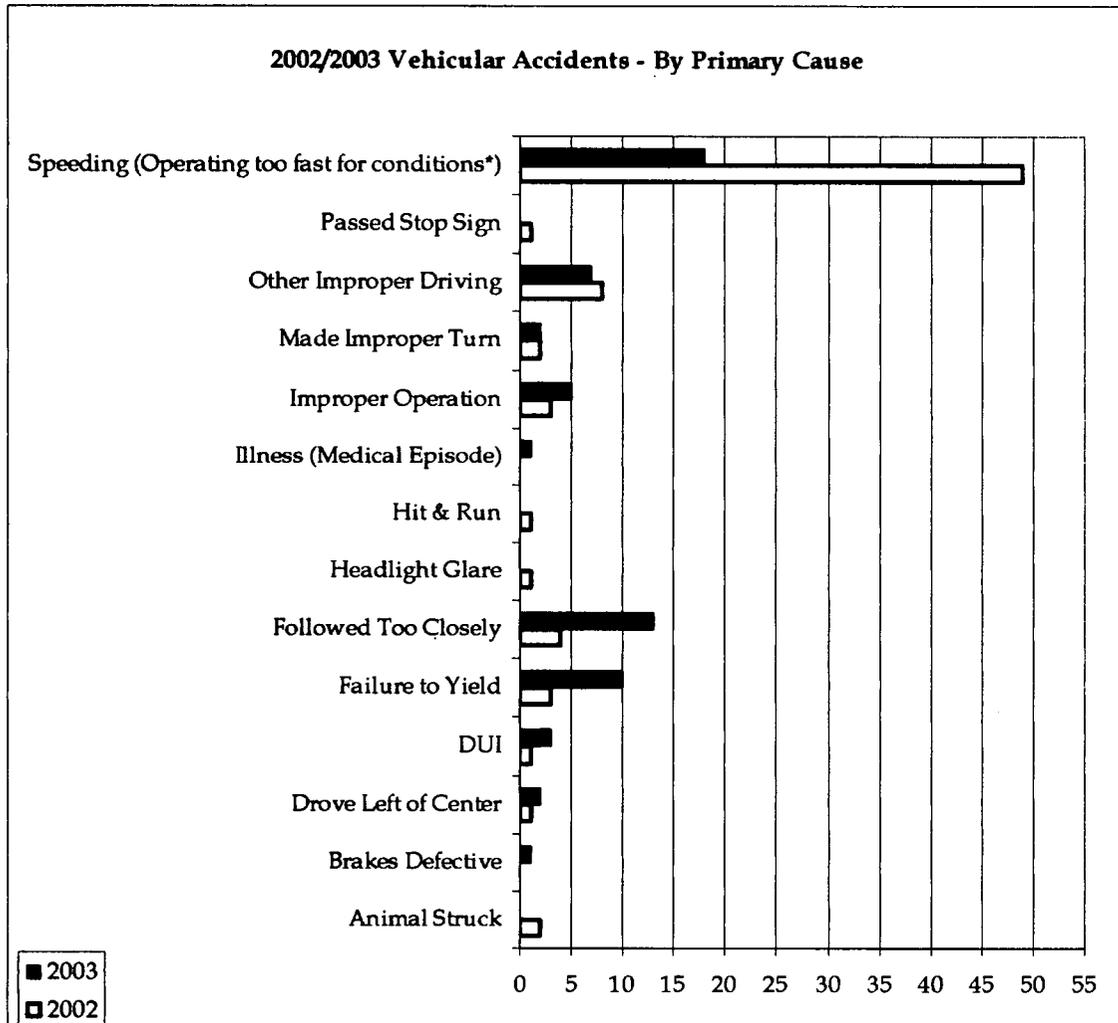
Along with these changes, Vermont has increased the sales tax in order to provide less reliance on the property tax. However, if per pupil spending increases at the pace it has in the last few years, school tax rates will climb back to their recent levels. As we discuss school cost containment we must keep in mind that we as a society are asking our schools to provide services that were once provided by the health care system, families, institutions, or not provided at all. We should work in partnership with schools, not blame them, as we consider ways to provide cost effective public education.

Representative Hummel and I occasionally distribute a legislative update by email. If you would like to receive an occasional update, please let me know (gsym@together.net). We look forward to seeing you prior to Town Meeting. And, please join us for coffee at the Village Cup on Route 15, either January 26th or April 5th, any time from 7 to 9am.

Thank you for the privilege of serving as one of your two legislators in Montpelier. Please contact me if you have questions or would like more information.

Sincerely, Rep. Gaye Symington

# Vital Statistics



(\*This is not exclusive to exceeding posted speed limit. Driver is responsible for considering other factors in maintaining a safe speed, including but not limited to, time of day, type of road surface, weather conditions, horizontal/vertical alignment of road.)

## BIRTHS

NAME OF CHILD Parent(s)	SEX	DATE OF BIRTH Residence
MILES JACKSON WAUCHOPE Erin Postl & Edward Wauchope	M	JANUARY 23 Sunset Ridge
CHRISTOPHER ANDREW BARBER Sandra & Travis Barber	M	JANUARY 31 Browns Trace
MALINA JANE GRIFFITHS Shana & Hugh Griffiths	F	FEBRUARY 27 Jericho
MAIA EVE CARLSON Amy & Thomas Carlson	F	MARCH 18 Skunk Hollow Road
LOGAN MICHAEL STURGEON Mary & Shawn Sturgeon	M	MARCH 23 Vermont Route 15
AMANDA MARIE RACINE Ronda & Carl Racine	F	APRIL 1 Orr Road
SAMUEL ROBERT YAGER Christy & Bryan Yager	M	APRIL 29 Kriste Lane
BRENNA WALLACE REDMOND Jennifer & Mark Redmond	F	MAY 15 Milo White Road
NICHOLAS ARSENE PARKER Julie & Douglas Parker	M	MAY 22 Raceway Road
BENJAMIN CARL CUMMINGS Kathleen & Tomas Cummings	M	MAY 22 Vermont Route 15
KRISTINA KAREN DAY Karen & Douglas Day	F	MAY 25 South Main Street
DELANEY ANN HALSTED Angela & Robert Halsted	F	MAY 28 Kriste Lane
ALYSSA JADE DAVIDSON Joanna & Andrew Davidson	F	MAY 31 Griswold Street
FINNIGAN JOSEPH LEARY Adele & Brent Leary	M	JUNE 7 Vermont Route 15
JORDAN MALIA PARENTEAU Diane & John Parenteau	F	JUNE 13 Browns Trace
NOAH JOHNATHAN LAMONDA Kelly & Christopher LaMonda	M	JUNE 30 Old Pump Road
ANNA FRANCES BETZ Janice Shade & Charles Betz	F	JULY 9 Kettle Creek Road
RYAN MATTHEW DUCHARME Amber Ducharme	M	JULY 5 Plains Road
KAYLA NICOLE HAMMOND DeAnn & Michael Hammond	F	JULY 10 Buttercup Lane
MASON ANDREW BIANCA Wendy & Andrew Bianca	M	AUGUST 1 Orr Road

PIPER ELIZABETH FINE Amy & Justin Fine	F	AUGUST 6 Leary Road
KAMERYN DENISE BEST Kristine & Michael Best	F	SEPTEMBER 3 Browns Trace
RICHARD WALTER PRETTY Tina & Walter Pretty	M	OCTOBER 1 Lafayette Drive
CAITLYN ELIZABETH MOREY Mary & Mark Morey	F	OCTOBER 7 Sunnyview Drive
DOMINIC CORDE ORION DOUGLASS Nicole Begnoche	M	OCTOBER 8 Woodland Drive
SARAH DOROTHY BARTLETT Lauren & Donald Bartlett	F	NOVEMBER 14 Sunnyview Drive
JUSTIN THOMAS PRIM Michelle & Scott Prim	M	NOVEMBER 15 Tyler Place
NATHAN CHARLES WARREN Jennifer & Michael Warren	M	NOVEMBER 15 Varney Road
AMELIA JOCELYN WORTH Sonya & Brian Worth	F	NOVEMBER 17 Bradley Bow Road
ABIGAIL ALICE FOOTE Lindsay & Donald Foote	F	NOVEMBER 19 Packard Road
EMMA MARY RIPPIE Mariah & Brian Rippie	F	NOVEMBER 25 Griswold Street
KYLE JEREMIAH KINNEY Janet & Tyler Kinney	M	NOVEMBER 28 Cilley Hill Road
DANTE FINN EATON SAMUELSEN Cheryl Eaton & Eric Samuelson	M	NOVEMBER 29 Tarbox Road
WILLIAM JOSEPH MCPHERSON II Mary & William McPherson	M	DECEMBER 5 Lafayette Drive
ELIZABETH ANN WALKO Audrey & Joseph Walko (III)	F	DECEMBER 22 Fields Lane

---

#### DEATHS

NAME	DATE OF DEATH	RESIDENCE	PLACE OF DEATH	AGE
PHYLLIS OAKES DOUGLASS	January 9	Jericho	Morrisville	94
ELIZABETH S. DIMARIA	January 12	Jericho	Jericho	3
FRANCIS MARION STRATTON	January 15	Jericho	Burlington	73
JAMES D. CAREW	January 18	Jericho	Burlington	64
MELLISSA B. WHITING	February 10	Jericho	Essex	33
RUTH (ALICE) DOUGLASS	March 2	Jericho	Burlington	95

JEFFREY LEO BARTON	March 25	Jericho	Jericho	35
ANN EVANCIK SOKOLIK	April 29	Jericho	Burlington	92
WILLIAM ROBERT HALL, JR.	May 4	Jericho	Jericho	86
WILLIAM R. CARLIN	May 9	Jericho	Jericho	63
IRENE DIANA POTVIN	May 18	Jericho	Colchester	91
DORTHY M. ARMBRUSTER	June 4	Jericho	Burlington	91
SANDRA GAIL BEGINS	June 21	Jericho	Burlington	61
ALAN S. CHITTENDEN	June 25	Jericho	Williston	43
ALICE M. PAYA	July 6	Jericho	Burlington	66
DR. STEPHEN DAVID BERKOWITZ	October 9	Jericho	Burlington	59
ANDREW WILLIAM CHICOINE	October 19	Jericho	Jericho	24
CHARLES ROSS JAMESON	October 21	Jericho	Jericho	42
ANNA MAY HENDEE	October 29	Jericho	Jericho	90
ELWOOD LENN DUNKLING	November 21	Jericho	Burlington	77
VIVIANE LINSSEN	December 18	Jericho	Shelburne	67
RUTH MADELINE MACIAG	December 22	Jericho	Burlington	89

---

#### MARRIAGES

DWIGHT CHARLES RICHARDSON & AMY LEE DAVIS March 15	DONALD L BARTLETT & LAUREN ROYCE GROFF June 21
ANDREW BURNS DAVIDSON JR & JOANNA JOY PINKHAM March 21	BRYAN HALE ROONEY & JOANN BANDY June 21
MICHAEL DANA TAMLYN & YANA ALEKSEYEVNA SHMIT April 27	EDWARD CIBULSKY & NATALIE BARBARA FEILCHENFELD June 28
JOHN E PIKE & KRISTIN ELIZABETH B DYKEMA May 24	MARC WAYNE LEO & JESSICA KAREN METTIVIER June 28
SCOTT WILLIAM HENK & ALLISON DAY PHILBRICK May 31	CHAD ERIC LANG & AMY LAUREN SIEGEL June 28
BRIAN RICHARD FERSON HILL & HEATHER DAWN MCPHEE May 31	HENRY SCOTT SCHEKTER & PATRICIA JOY LIDSTON June 29
CHARLES JEFFREY ALEXANDER & ASHLEY ROSS VARNEY June 7	MATTHEW JOHN FARRINGTON & ANDREA HEIDER July 4
PHILIP GERARD GULIZIO & DEIRDRE ANNE LIGUORI June 7	EDWARD MICHAEL SOUZA & JULIE DEE RACINE July 26

JOHNATHAN JAMES ST. AMOUR &  
CAROLYN ROSE THOMPSON  
July 27

TIMOTHY ALAN COLE &  
TINA LYNN EDSON  
August 2

VINCENT J MULAC JR &  
ELIZABETH ANN BARNDT  
August 7

BRYN DAVIS GILLETTE &  
KIRSTEN SYLVAIG ANDERSON  
August 9

DONALD AUGUSTINE LANGLOIS &  
MARY FRANCES MCNULTY  
August 15

GARY WILLIAM MILLER II &  
ROBIN JOANNE LANPHEAR  
August 16

MATTHEW LESLIE PROCTOR &  
MEGAN ELIZABETH EISS  
August 16

ERIC WILLIAM TREMBLE &  
ANNALIESE MARIE BAUMER  
August 22

CHRISTOPHER ALLEN KUHR &  
MARY JO MASTRO  
August 31

JUSTIN JOHN HAYES &  
KARA RENEE LANTAGNE  
September 6

PETER ANTHONY WOLF &  
SARAH ADELE STRANG  
October 18

CLYDE MILTON BURDICK JR &  
LUCY KAREN URIE  
December 21

PAUL EDWARD STOUGH III &  
JULIE ANN GROLL  
December 29

---

#### CIVIL UNIONS

DANIEL ALAN PLOURD &  
DANIEL ROBERT FREDRICK  
March 14

RANDI ELIZABETH BREVIK &  
MICHELE JEAN MORRIS  
May 24

SANDRA SUZANNE FARY &  
MICHELLE ANNETTE PINAUD  
July 12

MARJORIE ANN ULIN &  
MARTHA ANN O'KEEFE  
September 23

LESLIE J. DUNN &  
KATHLEEN MARX  
September 23

**Birth Omissions From Previous Town Reports**

<b>NAME OF CHILD Parent(s)</b>	<b>SEX</b>	<b>DATE OF BIRTH Residence</b>
AUSTIN MICHAEL MAYVILLE Lori & Robert Mayville	M	JULY 26, 1999 Nashville Road
CHRISTIANA SHIRLEY DAVIS Tammy & Gary Davis	F	DECEMBER 24, 2002 Cilley Hill Road
KAIDEN RODRIGUEZ REYEZ Lucy & Ted Reyez	M	DECEMBER 24, 2002 Buttercup Lane
HAILEY JULIA HUNT Emily & Bradley Hunt	F	DECEMBER 27, 2002 Elm Circle

**Death Omissions From Previous Town Reports**

<b>NAME</b>	<b>DATE OF DEATH</b>	<b>RESIDENCE</b>	<b>PLACE OF DEATH</b>	<b>AGE</b>
KENNETH E. VARNEY	December 29, 2002	Jericho	Burlington	91

From the Town Clerk: Due to privacy & identity issues, it has been recommended *not* to publish detailed vital statistics in the Town Report. Traditionally, these detailed statistics have been provided for general interest and have also fostered a sense of community within the Town. Unless I hear overwhelming support to continue this tradition, only numerical statistics will be provided next year.

# **School Section**

**Jericho Town School District**

**Chittenden East School Supervisory  
Union District**

**Mount Mansfield Union School  
District**

**OFFICIAL WARNING**  
**Jericho Town School District Annual Meeting**

---

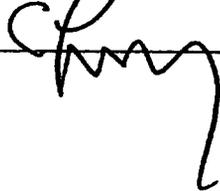
The legal voters of the Town School District of Jericho, Vermont, are hereby notified and warned to meet at the Jericho Elementary School, in said Town of Jericho, Vermont, on **Tuesday, March 2, 2004**, at 1:00 o'clock in the afternoon to transact the following business.

The voting for Australian Ballot questions: polls to be open at seven o'clock in the forenoon, and to close at seven o'clock in the afternoon, on **Tuesday, March 2, 2004**.

- Article 1            To hear and act upon the reports of the Officers.
- Article 2            To establish expenses for School Directors.
- Article 3            To see if the Town School District will authorize the School Directors to borrow money when needed to meet the current expenses and indebtedness of said District.
- Article 4            To vote a budget of \$3,144,479 to meet the expenses and liabilities of the Town School District and to authorize the Selectmen to set a tax rate sufficient to provide the same.
- Article 5            To transact any other business thought proper when met.

**Australian Ballot Questions**

- Article 6            To elect a Moderator for a period of one year.
- Article 7            To elect a School Director for a period of three years.
- Article 8            To elect a School Director for a period of two years.
- Article 9            To elect a School Director for a period of three years, term to begin day of election, for Mt. Mansfield Union School District #17.
- Article 10           Shall the voters of the Jericho School District vote to establish the Lake Champlain Regional Technical School District as described in the Governance Planning Committee Report approved by the State Board of Education, a copy of which is on file in the Jericho Town Clerk's office?

  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
SCHOOL DIRECTORS

  
\_\_\_\_\_

Received for record this 16<sup>th</sup> day of January, A.D., 2004.

  
\_\_\_\_\_, Town Clerk

**A public information hearing for public review of the establishment of the Lake Champlain Regional Technical School District will be held on Tuesday, February 24, 2004, 7:00 p.m. at Jericho Elementary School.**

## JERICHO ELEMENTARY SCHOOL BOARD OF DIRECTORS

Developing a love of learning, building a place of acceptance and providing opportunities to play an active role in the strengthening of the Jericho community are our hopes for all students attending Jericho Elementary School (JES). JES staff and administration share this vision and have worked hard this year to meet the needs of all children, both academically and socially. Academic and community building opportunities were many this year with students and staff motivated to learn and challenge each other.

In preparation for this year's Author/Artist in Residence program, the students and staff began studying the culture, language, music and art of Africa. Students and faculty enthusiastically embraced this unique educational and cultural experience which was evident to see as the school hallways became alive with African artwork, stories and language of Africa.

March 5<sup>th</sup> began the weeklong Author/Artist in residency program, as the JES community welcomed Tolowa Mollel, a Masai storyteller, dramatist and author from Tanzania. Tolo shared his talents, culture and enthusiasm with students and staff. The week of learning, sharing and storytelling culminated in a family celebration, the *African Market Place*. The evening transported students, staff and parents to an African Market Place with games, crafts, storytelling, and student programs, complete with the New England Culinary Institute serving "A Taste of Africa" in the cafeteria. As one example of the sense of community this cultural exchange created, a coin drive was spearheaded by two third grade students to ease the hunger of starving Ethiopian children. Over \$900 was raised by the JES community and a lifelong lesson of philanthropy and compassion for others was learned.

This year's Science Fair, organized under the leadership of our enrichment teacher Joyce Siller and parent coordinator, Ann Clift, saw participation from 56% of our student body. Every student at JES is invited and encouraged to prepare a science or math project to display at the fair, either working alone or with a partner. The student's enthusiasm for hands-on science and math experiments was palpable as you walked about the school and viewed the simple to the complex projects.

This year two parent workshops were offered which provided parents with hands-on experience working with the 10 Math Problem Solving strategies their children actively use in their math studies. Math Problem Solving continues to be an area that JES is targeting for gains in student performance. Each workshop presented 5 of the strategies, opportunities for parents to practice these new skills and ask many questions about how they could be more helpful to their child(ren) in cultivating interest and excellence in math. The Board continues to monitor the standardized test scores at JES and fully supports the school's sustained focus on mathematics through continued parent education and teacher training.

Educating students today is an exciting challenge. As the list of state and federal demands on teachers and administrators continues to grow, the job of teaching also can become increasingly complex and demanding. As all local school boards strive to comprehend the full impact of the new federal education law, "No Child Left Behind," the Chittenden East Supervisory Union (CESU) Professional Development focus this year and next is "Reaching All Learners." This initiative provides training and education for teachers on how to educate learners in the classroom who learn differently. Training opportunities for teachers include academic courses on best practices for teaching writing, math, science, reading and Differentiated Instruction. Differentiated Instruction identifies ways to differentiate content, process and products to meet the needs, interests and learning styles of all students.

While all of the activities detailed above indicate a commitment to continuous improvement, the Board continues to be concerned about JES's low ranking for reading, math and English scores in Chittenden County as measured by the standardized test scores. In 2003, JES 2<sup>nd</sup> grade reading scores ranked 27<sup>th</sup> out of 27 schools on the VT Development Reading Assessment. While 71% of JES children achieved the standard, we had the lowest percentage in the county and ranked 11% below the state average. The math test scores ranked JES 4<sup>th</sup> grade 21<sup>st</sup> out of 25 schools in math concepts (10% below the state average), 13<sup>th</sup> in math skills (6% above the state average), and 21<sup>st</sup> on math problem solving (14% below the state average). The results of the New Standards Reference exam ranked JES 4<sup>th</sup> grade at 14<sup>th</sup> out of 25 schools, 13<sup>th</sup> for reading analysis and interpretation, 17<sup>th</sup> for writing effectiveness, 19<sup>th</sup> for writing conventions. In each case JES ranked near the state average. The Board acknowledges that standardized tests are only one way to evaluate a

school but after several years of low scores at JES, the board is more closely monitoring test results. The Board fully supports the schools continued emphasis on mathematics training and teaching, review of teaching practices in all classrooms and the desire to increase parent involvement in academic and community activities.

The enrollment at JES increased steadily to 350 students in the 1994-95 year and reached 359 students before year-end. Enrollment declined each succeeding year and reached 280 students in the 2002-03 school year, representing a decline of 22%. The beginning of the 2003-04 school year saw that enrollment number drop to 264. Based on current projections of the number of 5-year olds in Jericho, this trend of dropping enrollment at JES continues. The reduction in the number of students attending JES translates to difficult decisions by the Board and taxpayers of Jericho. As the number of students goes down, the cost of qualified staff goes up along with the costs associated with running and maintaining the school building. Due to the removal of a federally funded position, the proposed 2004-05 JES budget calls for a 5.21% increase over the prior year. As was the case last year the cost drivers are primarily health insurance up 12.5% and dental up 10% and Special Education up 17.6%. The increase in the Special Education budget is partially due to the carry forward of a \$50,000 deficit and reimbursing the state \$99,000 which was the result of a rigorous statewide audit of special education conducted in 2001 that resulted in changes in the formula for reimbursement of services. Another factor in this year's budget increase for special education was an increase in the number of students with intensive needs moving into CESU. The majority of the JES Board supported the passing of the special education budget by the CESU Executive Committee, as we are required by law to serve all children attending our school. Consistent with our obligations, the Board continues to actively seek reasonable ways to actualize cost savings. The federal share of special education funding remains at 17% despite Congress' original promise to provide 40% of the funding for special education programs. These increases were offset by a 50% reduction of the enrichment teacher position, a 10% reduction of the position of librarian, and many line items in the budget cut to the lowest amount possible to maintain a functioning building. Our cost per student ultimately determines our tax rate and has increased 7.6% to \$11,646.

The Board wishes to acknowledge the years of service and commitment of Bob Coburn, who retired in 2003 after 6 years of service. Bob set a very high standard for building maintenance and contributed to the schools overall atmosphere of caring and concern for the students. Thank you Bob for a job well done!

The Board members welcome and encourage all citizens to attend our monthly school board meetings held on the second Wednesday of each month at 7 pm in the JES library. We take very seriously our responsibility to serve our children and together, as a community, set and maintain a high standard of education for all children. Thank you for your support and we hope to see you at the next school board meeting.

Respectfully submitted by JES Board of Directors

Jericho Elementary School Directors - Elected

Term Expires 2004	.....	John Coon
Term Expires 2004	.....	Steve Diffenderfer
Term Expires 2005	.....	Susan Harritt
Term Expires 2005	.....	Lori Tatsapaugh
Term Expires 2006	.....	Chuck Lacy

## 2004 BUDGET REPORTING CHANGES

Throughout this annual report there are several format changes, new reports and/or new procedures. Most of these changes are required by Act 68. Act 68 is the new law that improves and/or replaces Act 60.

### Historical Budget Data

The Vermont Department of Education created a three-year budget comparison by “translating” previous budget information into the new language of Act 68. This analysis is presented in this report following the district budget.

### Tax Rate Estimates

Act 68 has changed the property tax procedures. At the end of the 2004-05 budget analysis, this new tax rate data is reported. The local and state tax rates have been eliminated as categories. There is one education property tax rate for residential property in this new format and there is one education tax rate for non-residential property. These new tax rates provide the property taxes that are necessary for the Education Fund to provide resources for all of our K-12 schools.

Governor Douglas has reported a surplus in the Education Fund and is recommending a drop in our tax rates. This proposal is included for your information.

### Transportation Budget

A budget accounting change has transferred the CESU transportation budget from the Mt. Mansfield Union School District budget to the CESU shared programs budget. In previous years, the cost of transportation for our elementary schools was included in the MMUSD budget. This accounting change to CESU was made to eliminate the duplication of the budget information. There was no duplication of costs in previous years but there was a budget reporting duplication. This accounting change has no financial costs or increases. With this change, the Mt. Mansfield Union School District budget reflects only the expenses associated with MMU students.

### Technical Education

When Act 60 was passed, one mandated change required the state block grant to be sent directly to the technical education centers. These funds were paid by the state for our MMU students who were enrolled in these programs. These funds did not appear in our budget. Act 68 has changed this procedure and now requires the MMU budget to report these expenses. This accounting change continues to be cost neutral to our local budget. The 2004-05 MMU budget reflects this increase in expenses for technical education and the state will continue to make these direct payments to the technical centers.

### Budget Revenue Estimates

The new language for revenue in our budgets includes the term “Education Spending Revenue”. This category of Education Spending Revenue replaces the previous categories of Education Fund Grant, General State Support Grant and the Amount to be Raised in Local Taxes.

**Jericho School District  
Budget Report**

Code	Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
<b>1100 INSTRUCTIONAL PROGRAMS</b>							
This section of the budget contains all items relating to general instruction including teacher salaries, insurance and other benefits. Classroom supplies, equipment, textbooks, and computer technology are also included. A federally funded position has been removed from this budget.							
110.00	Teacher Salaries	1,010,512	1,033,691	1,010,542	979,758	-30,784	-3.05%
110.07	Kindergarten Orientation	0	400	300	300	0	0.00%
110.08	Mentoring	2,137	2,000	0	0	0	
110.09	Guidance	40,599	0	0	0	0	
115.00	Aides	47,875	47,625	71,997	79,617	7,620	10.58%
120.00	Substitutes	20,373	19,741	19,897	20,164	268	1.35%
		<u>1,121,497</u>	<u>1,103,457</u>	<u>1,102,736</u>	<u>1,079,839</u>	<u>-22,897</u>	<u>-2.08%</u>
210.00	Health Insurance	127,907	132,819	164,657	205,467	40,810	24.79%
210.01	Dental Insurance	21,359	16,670	20,860	22,021	1,161	5.57%
210.02	EAP	593	600	585	600	15	2.56%
210.03	Group Life Insurance	2,099	2,040	1,972	1,877	-95	-4.83%
210.08	Cafeteria Plan	104	0	130	100	-30	-23.08%
		<u>152,062</u>	<u>152,129</u>	<u>188,204</u>	<u>230,065</u>	<u>41,861</u>	<u>22.24%</u>
220.00	Social Security - Teachers	77,091	79,077	77,112	74,952	-2,160	-2.80%
220.05	Social Security - Subs	1,559	1,510	1,522	1,543	20	1.35%
220.07	Social Security - Kind Orient	0	0	30	23	-7	-23.50%
220.08	Social Security - Aides	3,668	3,644	5,509	6,092	583	10.58%
220.09	Social Security - Guidance	2,921	0	0	0	0	
		<u>85,238</u>	<u>84,232</u>	<u>84,173</u>	<u>82,610</u>	<u>-1,563</u>	<u>-1.86%</u>
240.00	Municipal Retirement	1,780	764	754	3,160	2,406	319.10%
250.00	Worker's Compensation	4,287	2,491	2,854	3,235	381	13.35%
260.00	Unemployment Compensation	2,945	1,856	2,788	1,763	-1,025	-36.76%
270.00	Tuition Reimbursement	18,704	11,495	11,913	11,300	-613	-5.15%
271.00	Professional Development	443	0	0	200	200	
		<u>28,158</u>	<u>16,606</u>	<u>18,309</u>	<u>19,658</u>	<u>1,349</u>	<u>7.37%</u>
320.01	Computer Tech	21,681	25,484	26,544	28,659	2,115	7.97%
320.02	Art	32,310	31,202	35,401	38,098	2,697	7.62%
320.03	PE	10,989	10,427	11,670	12,491	822	7.04%
420.00	Contracted Services	50	0	0	0	0	
		<u>65,030</u>	<u>67,113</u>	<u>73,614</u>	<u>79,248</u>	<u>5,633</u>	<u>7.65%</u>
430.00	Repair & Maintenance	8,668	10,129	9,569	8,700	-869	-9.08%
560.00	Tuition - Summer School	3,344	1,600	3,600	0	-3,600	-100.00%
580.00	Travel/Conference	4,829	6,000	6,000	4,000	-2,000	-33.33%
610.00	Supplies	24,167	26,829	24,890	19,750	-5,140	-20.65%
640.00	Textbooks	4,041	12,000	4,300	1,500	-2,800	-65.12%
660.00	Manipulatives	449	553	859	100	-759	-88.36%
670.00	Software	756	3,000	4,300	2,130	-2,170	-50.47%
		<u>46,254</u>	<u>60,112</u>	<u>53,518</u>	<u>36,180</u>	<u>-17,338</u>	<u>-32.40%</u>
730.00	Equipment	3,951	3,750	3,750	500	-3,250	-86.67%
730.01	Computer Network	19,110	20,289	24,000	14,892	-9,108	-37.95%
	Subtotal	<u>23,061</u>	<u>24,039</u>	<u>27,750</u>	<u>15,392</u>	<u>-12,358</u>	<u>-44.53%</u>
	Subtotal	<u>1,521,300</u>	<u>1,507,687</u>	<u>1,548,305</u>	<u>1,542,992</u>	<u>-5,313</u>	<u>-0.34%</u>

**Jericho School District  
Budget Report**

Code	Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
------	-------------	-------------------	-------------------	-------------------	-------------------------------	-----------	----------

**1210 SPECIAL EDUCATION**

This section of the budget contains the expenditures for special education. These services are organized at the supervisory union level. These funds are paid to Chittenden East for all the legally required services for our students.

320.00	Special Ed Assessment	232,104	232,105	260,704	323,482	62,778	24.08%
321.01	Purchased Serv CESU (Fed)	66,962	62,959	82,938	81,864	-1,074	-1.29%
321.02	Purchased Serv CESU (State)	384,263	341,556	360,063	422,179	62,116	17.25%
	Subtotal	683,329	636,620	703,705	827,525	123,820	17.60%

**1410 STUDENT ACTIVITIES**

This section of the budget contains the funds for student activities that are not part of classroom instruction.

890.00	Student Activities	1,200	3,050	4,700	1,100	-3,600	-76.60%
890.01	Destination Imagination	1,450	500	1,757	900	-857	-48.77%
	Subtotal	2,650	3,550	6,457	2,000	-4,457	-69.02%

**2130 HEALTH SERVICES**

This section of the budget includes the costs of the school nurse and a share of district nursing services.

110.00	Salaries	35,401	35,592	37,025	38,705	1,680	4.54%
210.00	Insurance - Medical	8,441	8,518	8,035	9,040	1,004	12.50%
210.01	Insurance - Dental	0	918	858	917	59	6.90%
220.00	Social Security	2,636	2,723	2,832	2,961	129	4.56%
230.00	Life Insurance	68	68	54	54	0	0.00%
250.00	Worker's Comp	82	82	98	119	21	21.43%
260.00	Unemployment Comp	94	61	94	61	-33	-35.11%
330.00	Prof Nurse Services	1,032	1,033	1,093	1,173	80	7.35%
610.00	Nursing Supplies	447	340	340	340	0	0.00%
	Subtotal	48,201	49,335	50,429	53,370	2,941	5.83%

**2220 EDUCATION MEDIA SERVICES**

This section of the budget includes the costs for the school library, including books, periodicals, and AV materials. The salary and benefits of the librarian are included in section 1100 Instructional Programs.

330.01	Computer Services	775	750	814	814	0	0.00%
640.01	Library Books	5,971	7,000	7,000	7,000	0	0.00%
-640.02	Periodicals	2,067	1,000	1,100	1,100	0	0.00%
640.03	Software	0	5,450	4,077	500	-3,577	-87.74%
650.00	AV Materials	2,814	2,500	2,500	500	-2,000	-80.00%
730.00	Computers	0	0	0	0	0	
890.00	Operating Expenses	338	500	500	500	0	0.00%
	Subtotal	11,965	17,200	15,991	10,414	-5,577	-34.88%

**2310 BOARD OF EDUCATION**

This section of the budget contains all items for board expenditures including legal notices and fees, clerk services, etc.

330.00	Professional Services	480	714	700	500	-200	-28.57%
540.00	Advertising	252	1,000	200	200	0	0.00%
550.00	Annual Report	2,275	2,446	1,789	2,000	211	11.79%
580.00	Expenses	1,662	2,500	2,500	0	-2,500	-100.00%
810.00	Dues and Fees	1,200	1,272	1,200	1,200	0	0.00%
	Subtotal	5,869	7,931	6,389	3,900	-2,489	-38.96%

**Jericho School District  
Budget Report**

Code	Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
------	-------------	-------------------	-------------------	-------------------	-------------------------------	-----------	----------

**2320 CHITTENDEN EAST OFFICE**

This section of the budget contains the funds for our share of the Chittenden East Central Office. These items include central administrative staff, and payroll and bookkeeping services. These costs are allocated on a percent of licensed personnel in each school.

110.00	Salaries - CESD	63,144	63,145	65,368	64,591	-777	-1.19%
890.00	Operating Expenses	14,152	14,152	14,373	13,996	-377	-2.62%
	Subtotal	77,296	77,297	79,741	78,587	-1,154	-1.45%

**2410 SCHOOL ADMINISTRATION**

This section of the budget includes the salary, benefits, and other expenditures for the building principal.

110.00	Salaries-Administration	71,189	71,189	74,748	76,990	2,242	3.00%
210.00	Insurances	1,114	2,114	2,114	2,114	0	0.00%
220.00	Social Security	5,522	5,446	5,718	5,890	172	3.01%
250.00	Worker's Comp	164	164	198	236	38	19.19%
260.00	Unemployment Comp	94	61	94	61	-33	-35.11%
270.00	Tuition Reimbursement	1,041	2,090	2,166	2,260	94	4.34%
580.00	Conference/Travel	575	875	1,000	200	-800	-80.00%
610.00	Supplies	278	90	225	225	0	0.00%
810.00	Dues and Fees	0	0	0	445	445	
	Subtotal	79,977	82,029	86,263	88,421	2,158	2.50%

**2490 SECRETARIAL SERVICES**

This section of the budget includes the costs for school secretarial support.

110.00	Salaries - Secretary	23,841	22,450	23,716	24,902	1,186	5.00%
210.00	Health Insurance	1,000	3,376	1,000	4,479	3,479	347.91%
210.01	Dental Insurance	0	316	350	378	28	8.00%
210.03	Life Insurance	68	68	68	68	0	0.00%
220.00	Social Security	1,900	1,717	1,814	1,905	91	5.02%
240.00	Municipal Retirement	1,168	1,123	1,186	1,245	59	4.97%
250.00	Worker's Compensation	52	52	63	76	13	20.63%
260.00	Unemployment Compensation	94	61	94	61	-33	-35.11%
	Subtotal	28,123	29,163	28,291	33,114	4,823	17.05%

**2520 FISCAL SERVICES**

This section of the budget includes audit and other fiscal services.

330.02	Prof Services - Other	0	0	930	0	-930	-100.00%
340.00	Technical Services	4,024	4,447	1,649	1,950	301	18.25%
370.00	Prof. (Audit) Services	4,800	4,500	3,640	5,950	2,310	63.46%
830.00	Interest-Money Management	37,192	56,000	40,000	39,000	-1,000	-2.50%
	Subtotal	46,017	64,947	46,219	46,900	681	1.47%

**2540 OPERATION & MAINTENANCE OF PLANT**

This section of the budget includes line items for building maintenance. These items include custodial salaries and benefits, building insurance, utilities, building equipment, supplies and repairs.

110.01	Salaries - Custodial	65,164	59,746	63,120	63,809	689	1.09%
110.02	Salaries - Summer	4,182	5,200	3,675	3,803	128	3.48%
210.00	Health Insurance	9,921	10,012	11,806	8,958	-2,848	-24.12%
210.01	Dental Insurance	488	632	700	1,134	434	62.00%
220.01	Social Security	5,272	4,968	5,110	5,172	62	1.21%

**Jericho School District  
Budget Report**

Code	Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
230.00	Life Insurance	205	204	204	204	0	0.00%
240.00	Municipal Retirement	2,768	2,757	2,794	2,824	30	1.06%
250.00	Worker's Compensation	1,644	1,714	2,028	4,074	2,046	100.89%
260.00	Unemployment Compensation	281	183	325	212	-113	-34.77%
411.00	Water/Sewer	1,268	2,000	1,800	1,400	-400	-22.22%
420.01	Contracted Sv - Rubbish	1,676	2,000	2,000	1,800	-200	-10.00%
420.02	Snow Removal	5,600	6,278	6,824	7,111	287	4.21%
420.03	Mowing	3,670	2,500	4,300	4,300	0	0.00%
430.00	Repair & Maintenance	13,471	9,400	17,900	13,400	-4,500	-25.14%
521.00	Property Insurance	6,565	3,794	7,066	11,438	4,372	61.88%
522.00	Liability Ins - Umbrella	1,629	1,527	1,873	1,640	-233	-12.45%
522.01	Treasurer's Bond	244	250	282	282	0	0.09%
530.00	Telephone/Postage	5,048	5,200	5,800	4,688	-1,112	-19.18%
580.00	Travel	577	358	453	453	0	0.11%
610.00	Supplies	9,903	11,679	10,100	10,100	0	0.00%
622.00	Electricity	31,228	33,321	33,817	31,928	-1,889	-5.59%
624.00	Oil	24,092	20,803	20,000	22,048	2,048	10.24%
710.00	Grounds	983	950	950	950	0	0.00%
720.00	Buildings	9,844	10,975	11,064	1,420	-9,644	-87.17%
730.01	Equipment	187	630	150	0	-150	-100.00%
	Subtotal	205,909	197,081	214,141	203,148	-10,993	-5.13%

**2550 TRANSPORTATION SERVICES**

This section of the budget includes our share of school bus services. Transportation services are organized by the Chittenden East Supervisory Union.

510.00	Transportation	76,712	76,712	83,150	86,447	3,297	3.97%
	Subtotal	76,712	76,712	83,150	86,447	3,297	3.97%

**2560 FOOD SERVICES**

This section of the budget contains any necessary financial support for the school cafeteria. When the revenue from meals meet the expenses then no district funding is required for this program.

930.00	Food Services	0	0	0	0	0	
	Subtotal	0	0	0	0	0	

**2900 OTHER SUPPORT SERVICES**

This section of the budget includes the costs of the school treasurer services and general contingency.

330.00	Professional Service - Treas	0	3,000	2,302	2,600	298	12.94%
840.00	Contingency	0	20,000	20,000	10,000	-10,000	-50.00%
840.01	Contingency - Treasurer	0	2,500	2,500	500	-2,000	-80.00%
	Subtotal	0	25,500	24,802	13,100	-11,702	-47.18%

**5000 DEBT SERVICE**

This section of the budget includes the bond payments.

830.00	Debt Service Interest	59,915	59,915	52,272	44,561	-7,710	-14.75%
910.00	Debt Service Principal	110,000	110,000	110,000	110,000	0	0.00%
	Subtotal	169,915	169,915	162,272	154,561	-7,710	-4.75%

	TOTAL K-4 EXPENDITURES	2,957,263	2,944,967	3,056,154	3,144,479	88,325	2.89%
	Total K-4 without Federal Grant	2,891,090	2,884,967	2,988,654	3,144,479	155,825	5.21%

**Jericho Town School District  
Budget Summary & Comparison**

Code	Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	Dollar Increase	Percent Increase
<b>Expenditures</b>							
1100	Instructional Programs	\$1,521,300	\$1,507,687	\$1,548,305	\$1,542,992	-\$5,313	-0.34%
1210	Special Education	683,329	636,620	703,705	827,525	123,820	17.60%
1410	Co-Curricular Activities	2,650	3,550	6,457	2,000	-4,457	-69.02%
2130	Health Services	48,201	49,335	50,429	53,370	2,941	5.83%
2220	Media Services	11,965	17,200	15,991	10,414	-5,577	-34.88%
2310	Board of Education	5,869	7,931	6,389	3,900	-2,489	-38.96%
2320	Chittenden East Office	77,296	77,297	79,741	78,587	-1,154	-1.45%
2410	School Administration	79,977	82,029	86,263	88,421	2,158	2.50%
2490	Secretarial Services	28,123	29,163	28,291	33,114	4,823	17.05%
2520	Fiscal Services	46,017	64,947	46,219	46,900	681	1.47%
2540	Op/Maint of Plant	205,909	197,081	214,141	203,148	-10,993	-5.13%
2550	Transportation Services	76,712	76,712	83,150	86,447	3,297	3.97%
2560	Food Services	0	0	0	0	0	
2900	Other Fiscal Services	0	25,500	24,802	13,100	-11,702	-47.18%
5000	Debt Services	169,915	169,915	162,272	154,561	-7,710	-4.75%
5200	Prior Year Adjustments	0	0	0	0	0	
	<b>K - 4 Elementary Subtotal</b>	<b>2,957,263</b>	<b>2,944,967</b>	<b>3,056,154</b>	<b>3,144,479</b>	<b>88,325</b>	<b>2.89%</b>
	<b>K-4 without Federal Grant</b>	<b>2,891,091</b>	<b>2,884,967</b>	<b>2,988,654</b>	<b>3,144,479</b>	<b>155,825</b>	<b>5.21%</b>
	MMU Assessment	3,884,112	3,884,106	3,961,657	4,170,163	208,506	5.26%
	MMU Technical Education Transfer	0	0	0	64,068	64,068	
	MMU Special Education Transfer	400,338	368,167	402,255	465,851	63,596	15.81%
	<b>5 -12 MMUSD Subtotal</b>	<b>4,284,450</b>	<b>4,252,273</b>	<b>4,363,912</b>	<b>4,700,082</b>	<b>336,170</b>	<b>7.70%</b>
	Jericho Accrual Payment	0	0	31,845	0	-31,845	-100.00%
	MMU Assessment-Accrual	57,308	57,307	53,640	51,370	-2,270	-4.23%
	<b>Additional Accrual Tax</b>	<b>57,308</b>	<b>57,307</b>	<b>85,485</b>	<b>51,370</b>	<b>-34,115</b>	<b>-39.91%</b>
	<b>Total K - 12 Expenditures</b>	<b>\$7,299,021</b>	<b>\$7,254,547</b>	<b>\$7,505,551</b>	<b>\$7,895,931</b>	<b>\$390,380</b>	<b>5.20%</b>
<b>Estimated Revenues</b>							
5999	Surplus/(Deficit) - Beginning	-\$40,841	\$0	-\$9,000	\$25,000	\$34,000	-377.78%
	Amount Raised in Local Taxes	1,333,174	1,341,903	1,571,015	51,370	-1,519,645	-96.73%
	State Aid						
3110	General State Support Grant (net)	4,371,315	4,359,192	4,413,915	0	-4,413,915	-100.00%
3115	Education Fund Grant (Est)	495,077	498,470	431,864	0	-431,864	-100.00%
	<b>Education Spending Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,581,182</b>	<b>6,581,182</b>	
	<b>Technical Education Transfer</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,068</b>	<b>64,068</b>	
	State Grants						
3150	Transportation	105,108	90,000	112,000	115,805	3,805	3.40%
3160	Hold Harmless	0	0	0	0	0	
	Federal Grants						
4261	Grants	66,173	60,000	67,500	0	-67,500	-100.00%
	Special Education						
	State	736,072	653,255	688,583	812,442	123,859	17.99%
	Federal	118,828	119,427	156,674	157,453	779	0.50%
	Local						
1105	Impact Fees	19,000	19,000	20,000	26,611	6,611	33.06%
1300	Tuition	0	0	0	0	0	
1510	Interest	16,896	50,000	20,000	20,000	0	0.00%
1990	Miscellaneous	2,571	3,300	3,000	2,000	-1,000	-33.33%
5100	Transfer from Construction Account	60,000	60,000	30,000	40,000	10,000	33.33%
	<b>Total Estimated Revenues</b>	<b>\$7,283,373</b>	<b>\$7,254,547</b>	<b>\$7,505,551</b>	<b>\$7,895,931</b>	<b>\$390,380</b>	<b>5.20%</b>

Note: The Estimated Revenues and MMU Assessment under the 2003-04 Budget have been adjusted to reflect the MMU adopted budget and deficit estimates as of June 2003.

The new language for revenue in our budgets includes the term "Education Spending Revenue". This category of Education Spending Revenue replaces the previous categories of Education Fund Grant, General State Support Grant and the Amount to be Raised in Local Taxes.

**Cost Per Student - Jericho Elementary School  
without Federal Grant**

	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	Percent Change
Total Budget per Student Cost	\$10,400	\$10,453	\$10,828	\$11,646	7.6%
Per Student Cost w/o Special Education	\$7,942	\$8,146	\$8,278	\$8,581	3.7%
Per Student Cost w/o Special Education and Transportation	\$7,666	\$7,868	\$7,977	\$8,261	3.6%
Per Student Cost w/o Special Education Transportation, and Capital Debt Payments	\$7,054	\$7,253	\$7,389	\$7,689	4.1%
September Enrollment	278	276	276	270	-2.2%

**FY 2005 Tax Summary Estimates**

	2002 - 03 Actual	2003 - 04 Actual	2004 - 05 Proposed Estimate	Dollar Change	Percent Change
Homestead Equalized Education Grand List			\$2,279,912		
Non-Residential Equalized Education Grand List			\$465,978		
Equalized Education Grand List	\$2,189,070	\$2,455,970	\$2,745,890	\$289,920	11.80%

**Act 68**

Homestead: (\$1.10)					
Statewide Tax Rate	\$1.2917	\$1.4093			
Local Tax Rate	\$0.6844	\$0.7750			
Estimated Homestead Tax Rate			\$2.0479		
Accrual Tax Rate	\$0.0308	\$0.0451	\$0.0267	-\$0.0184	-40.80%
Total Homestead Tax Rate	\$2.0069	\$2.2294	\$2.0746	-\$0.1548	-6.95%

Non-Residential: (\$1.59)					
Statewide Tax Rate	\$1.2917	\$1.4093			
Local Tax Rate	\$0.6844	\$0.7750			
Estimated Non-Residential Tax Rate			\$2.2711		
Accrual Tax Rate	\$0.0308	\$0.0451	\$0.0267	-\$0.0184	-40.80%
Total Non-Residential Tax Rate	\$2.0069	\$2.2294	\$2.2978	\$0.0684	3.07%
Percentage for Income Sensitivity			2.61%		

**Governor's Recommendation and Pending Legislation**

Homestead: (\$1.05)					
Statewide Tax Rate	\$1.2917	\$1.4093			
Local Tax Rate	\$0.6844	\$0.7750			
Estimated Homestead Tax Rate			\$1.9548		
Accrual Tax Rate	\$0.0308	\$0.0451	\$0.0267	-\$0.0184	-40.80%
Total Homestead Tax Rate	\$2.0069	\$2.2294	\$1.9815	-\$0.2479	-11.12%

Non-Residential: (\$1.54)					
Statewide Tax Rate	\$1.2917	\$1.4093			
Local Tax Rate	\$0.6844	\$0.7750			
Estimated Non-Residential Tax Rate			\$2.1997		
Accrual Tax Rate	\$0.0308	\$0.0451	\$0.0267	-\$0.0184	-40.80%
Total Non-Residential Tax Rate	\$2.0069	\$2.2294	\$2.2264	-\$0.0030	-0.14%
Percentage for Income Sensitivity			2.48%		

Act 68 has changed the property tax procedures. The local and state tax rates have been eliminated as categories. There is one education property tax rate for residential property in this new format and there is one education tax rate for non-residential property. These new tax rates provide the property taxes that are necessary for the Education Fund to provide resources for all of our K-12 schools. Governor Douglas has reported a surplus in the Education Fund and is recommending a drop in our tax rates.



**Town of Jericho School District Funds**  
Statement of Fund Activity  
For Fiscal Year Ended June 30, 2003

**Harry and Margaret Grant Fund**

Citizenship award for Jericho students.

Beginning Balance - July 1, 2002	\$2,034
Interest Income	6
Withdrawals	-
Ending Balance - June 30, 2003	\$2,040

**Browns River Study Club**

Beginning Balance - July 1, 2002	\$3,859
Interest Income	58
Awards	-
Ending Balance - June 30, 2003	\$3,917

**Tennis Fund**

Beginning Balance - July 1, 2002	\$1,912
Interest Income	15
Withdrawals	-
Ending Balance - June 30, 2003	\$1,927

## REPORT OF THE SUPERINTENDENT OF SCHOOLS CHITTENDEN EAST SUPERVISORY UNION #12

The 2002-03 school year was a typical positive year for the students in the Chittenden East Supervisory Union. The hard work and commitment of the dedicated teachers, administrators and support staff creates the necessary foundation for the success of our students. The citizens and taxpayers continue to provide excellent support for our students and our schools.

The leadership of our forty-four board members led to citizen approval of our seven budgets. The responsible accounting of every school expense continues to be a top priority for every administrator and every board member. The developments of the 2004-05 budgets are being impacted by ACT 68 which the Vermont Legislature passed as an improvement to ACT 60. Several technical changes appear on the budget pages for each town.

One major theme that developed as the Legislature completed its work on ACT 68 was the question of cost containment in Vermont public schools. A task force was created to study and report on future containment issues. For many years the schools in CESU have been concerned and cautious with all expenses. The following list includes the numerous activities we have pursued to control our costs:

1. Wood chip boilers were installed at Browns River and Camels Hump Middle Schools as well as Mt. Mansfield Union High School.
2. In 1998 and 2003, an early retirement incentive for teachers was negotiated. A total of thirteen teachers participated in this plan and were replaced by teachers at the lower end of the salary schedule.
3. All nine schools were renovated and expanded in the 1990's. Energy saving audits and improved efficiencies were included.
4. In 2001, all staff members started paying part of the premium for health insurance. Teachers are paying 10% of the health insurance premium.
5. Several special education service options have been revised:
  - a. Part-time or full-time staff have been employed for evaluations and for occupational and physical therapy to reduce the cost of more expensive consultant services
  - b. As students meet their goals, some students no longer need special services. Since September of 2002, fifty students have been transferred out of special education.
  - c. In 2003, small busses have been acquired to reduce the costs of large buses and/or taxicabs for specialized student transportation.
  - d. Small groups of students are assigned to teaching assistants for additional instruction in our efforts to replace more expensive individual one-on-one assistants whenever possible.
6. All major purchases are made after a careful bidding process. The state approved bids for some items are used when a better price is available. Bulk purchases for several schools are made when feasible.
7. A building maintenance coordinator was employed to assist with maintenance in six buildings in 2003. This shared position will reduce the costs of repairs by private contractors.
8. One coordinated bus system provides integrated K-12 service to all nine schools.
9. In 1996, a part-time position for a grant writer was created. A total of \$476,811 grants will be received from state and federal sources in the 2003-04 year under this coordinated plan. Some of these grants are very competitive and others require only a detailed application.
10. Browns River Middle School closed and eliminated all electrical costs for a three week period in the summer of 2003. All summer activities were moved to Camels Hump Middle School and Mt. Mansfield Union High School.
11. The approval of the varsity football program at Mt. Mansfield Union High School requires all annual expenses be paid by private funds.
12. In 2003-04, \$25,000 of the total activity budget for Browns River Middle School, Camels Hump Middle School and Mt. Mansfield Union High School was funded by private sources. This reduction may not be sustainable.

13. In the 2003-04 year, registration and workshop costs for teachers in the MMU School District were paid by individual teachers. This may be a one-time savings.
14. Staff reductions have been completed in our efforts to match the staff with the declining enrollment over the past few years. A total of 8.40 teaching positions have been reduced over the past two years.

Most of these "efficiency measures" do reduce our expenses year after year. We cannot state the exact level of the savings for the wood chip heat, for example, but we do know that we have permanently avoided the higher costs of oil heat. In 2003-04 annual costs of teacher salaries, were reduced by more than a \$100,000 savings from the early retirement options. These savings were calculated after the incentives were paid. On a long-term basis, the salaries for new staff will average in the total K-12 budget a reduced level of nearly \$200,000 annually for several years.

At the central office and building principal level, efficiencies and cost-containment/ reductions are a routine part of the job responsibilities. When monthly bills are approved for payment by the school boards, there is an automatic reminder to be cost conscious and efficient. No small savings is too small for active consideration, especially with the recurring monthly expenses.

The best possible education for each student every day within the financial resources provided by our citizens continues to be our practical goal.

The opportunity to serve the CESU schools and boards at this dynamic time continues to be positive and challenging for all of us in the central office. Jim's leadership in curriculum; Laura's work in the business manager role; Beth and Blythe's positive coordination are three of the positive examples of CESU central office support and dedication for our schools. I believe that we can meet these large challenges only by the strength of our total team of CESU teachers, administrators, support staff and board members while working as a focused team for all of our students.

Dr. Gail B. Conley

**Chittenden East Supervisory Union #12**

**Proposed Budget**

**Central Office**

<u>Expenses</u>	<b>2002-2003 Actual</b>	<b>2002-2003 Budget</b>	<b>2003-2004 Budget</b>	<b>2004-2005 Budget</b>	<b>Dollar Change</b>	<b>Percent Change</b>
Salaries	\$ 517,593	\$ 519,790	\$ 534,100	\$ 550,585	\$ 16,485	3.09%
Insurance	76,519	74,673	93,739	98,427	4,688	5.00%
Insurance (Cobra)	3,779	15,872	5,700	5,000	(700)	-12.28%
Social Security	38,557	40,146	40,859	42,120	1,261	3.09%
Group Life Insurance	1,556	893	1,205	1,581	376	31.21%
Retirement	13,752	13,698	14,420	15,370	950	6.59%
Workman's Compensation	485	1,207	1,409	1,686	277	19.66%
Unemployment	750	726	696	729	33	4.73%
Tuition Reimbursement	2,847	2,700	1,083	2,260	1,177	108.68%
Professional Reimbursement	117	0	0	120	120	
Professional Development	12,689	11,485	12,850	8,350	(4,500)	-35.02%
Curriculum Coordination	20,784	28,175	25,200	28,675	3,475	13.79%
Professional & Technical Services	14,863	11,450	6,700	13,495	6,795	101.42%
Contract Negotiations	1,747	0	0	2,000	2,000	
Cleaning Services	3,115	2,800	4,180	3,480	(700)	-16.75%
Repair & Maintenance	7,656	16,600	10,066	8,000	(2,066)	-20.52%
Rent	27,500	27,500	35,000	35,700	700	2.00%
Prop/Liab Insurance	269	124	214	244	30	13.93%
Fidelity Bond	244	250	288	279	(9)	-2.97%
Postage & Telephone	9,357	11,550	11,595	9,600	(1,995)	-17.21%
Printing	299	0	0	300	300	
Advertising	3,220	2,300	4,800	7,000	2,200	45.83%
Travel/Conferences	12,438	10,300	10,300	10,800	500	4.85%
Supplies	14,032	14,500	15,548	14,500	(1,048)	-6.74%
Electricity	2,478	2,250	2,932	2,700	(232)	-7.91%
Books/Periodicals	861	900	750	875	125	16.67%
Computer Software	500	1,000	4,650	750	(3,900)	-83.87%
Equipment	1,177	1,750	2,500	4,000	1,500	60.00%
Due & Fees	3,761	3,600	3,600	3,700	100	2.78%
Funds to Other LEAs	20,867	0	0	0	0	
<b>Total</b>	<b>\$ 813,811</b>	<b>\$ 816,239</b>	<b>\$ 844,384</b>	<b>\$ 872,326</b>	<b>\$ 27,942</b>	<b>3.31%</b>
Total without Cobra	810,032	800,367	838,684	867,326	28,642	3.42%
<b><u>Estimated Revenues</u></b>						
District Assessments	\$ 775,359	\$ 775,367	\$ 810,684	\$ 848,326	\$ 37,642	4.64%
Interest Earned	1,489	4,000	3,000	3,000	0	0.00%
Services Provided other LEAs	2,099	0	0	0	0	
Funds for Other LEAs	20,867	0	0	0	0	
Misc Other Income	4,574	0	0	0	0	
LSB Grant	517	1,000	1,000	1,000	0	0.00%
Cobra Payments	4,557	15,872	5,700	5,000	(700)	-12.28%
Prior Year Refund	23	0	0	0	0	
Surplus/(Deficit)	44,725	20,000	24,000	15,000	(9,000)	-37.50%
<b>Total</b>	<b>\$ 854,210</b>	<b>\$ 816,239</b>	<b>\$ 844,384</b>	<b>\$ 872,326</b>	<b>\$ 27,942</b>	<b>3.31%</b>
Total without Cobra	849,652	800,367	838,684	867,326	28,642	3.42%

Note: Expenses and revenues for Grant supported positions formerly presented in Central Office budget have been removed to Grants Supported Activities.

**District Assessment**

	<b>2003-2004 Percentage</b>	<b>2003-2004 Assess</b>	<b>2004-2005 Percentage</b>	<b>2004-2005 Proposed Assess</b>	<b>Dollar Change</b>	<b>Percent Change</b>
Bolton	3.30%	\$ 26,735	3.36%	\$ 28,524	\$ 1,789	6.69%
Huntington	4.80%	38,900	4.89%	41,503	2,603	6.69%
Jericho	9.84%	79,741	9.26%	78,587	(1,154)	-1.45%
Richmond	9.51%	77,134	9.34%	79,205	2,071	2.69%
Underhill I. D.	5.44%	44,114	4.75%	40,267	(3,847)	-8.72%
Underhill Town	5.64%	45,736	5.13%	43,543	(2,193)	-4.80%
Browns River	16.03%	129,967	16.09%	136,500	6,533	5.03%
Camels Hump	16.46%	133,442	16.78%	142,371	8,929	6.69%
Mount Mansfield	28.98%	234,915	30.39%	257,826	22,911	9.75%
	100.00%	810,684	100.00%	848,326	37,642	4.64%

**Grant Supported Activities**

**Expenses**

	<b>2002-2003 Actual</b>	<b>2002-2003 Budget</b>	<b>2003-2004 Budget</b>	<b>2004-2005 Budget</b>	<b>Dollar Change</b>	<b>Percent Change</b>
Salaries & Benefits	\$ 266,193	\$ 332,300	\$ 340,655	\$ 369,466	\$ 28,811	8.46%
Tuition Reimbursement	4,415	0	1,905	0	(1,905)	-100.00%
Professional Services	144,367	83,000	66,298	33,000	(33,298)	-50.22%
Fiscal Services	499	0	0	0	0	
Postage/Telephone	423	2,500	6,416	2,500	(3,916)	-61.03%
Travel/Conferences	40,407	2,500	27,412	1,000	(26,412)	-96.35%
Supplies	49,007	53,000	34,025	20,000	(14,025)	-41.22%
Equipment	14,000	20,000	7,500	4,000	(3,500)	-46.67%
Miscellaneous	4,890	2,144	0	599	599	
<b>Total</b>	<b>\$ 524,201</b>	<b>\$ 495,444</b>	<b>\$ 484,211</b>	<b>\$ 430,565</b>	<b>\$ (53,646)</b>	<b>-11.08%</b>

**Estimated Revenues**

National Writing Project	\$ 37,168	\$ -	\$ -	\$ 39,466	\$ 39,466	
Spencer Foundation	22,033	25,000	0	0	0	
SAP	20,938	21,280	48,740	40,000	(8,740)	-17.93%
New Directions	48,593	0	29,758	0	(29,758)	-100.00%
Title IIA	191,204	262,022	198,242	198,242	0	0.00%
Title IID	12,429	12,429	10,438	10,438	0	0.00%
Title IV (Safe Schools)	12,941	29,054	27,214	27,214	0	0.00%
Title VA	37,080	37,080	37,205	37,205	0	0.00%
Tobacco Funds	39,133	18,738	56,214	18,000	(38,214)	-67.98%
Life Skills (OJJDP)	72,506	62,841	50,000	50,000	0	0.00%
VKAT/OVX/Migrant	5,760	7,000	6,400	0	(6,400)	-100.00%
EPSDT	24,416	20,000	20,000	10,000	(10,000)	-50.00%
<b>Total</b>	<b>\$ 524,201</b>	<b>\$ 495,444</b>	<b>\$ 484,211</b>	<b>\$ 430,565</b>	<b>\$ (53,646)</b>	<b>-11.08%</b>

## GRANTS ACTIVITIES

In 2003-2004, the Chittenden East School District received nearly \$500,000 through various grants including the comprehensive Federal Programs. These programs commonly referred to as Title Programs provide federal money, which is distributed through the state. Title I provides funding for academic assistance to students in eligible schools (Brewster-Pierce, Camels Hump and Smilie) who are not meeting or are at risk for not meeting the state's content and performance standards. Title II provides funding for the addition of staff to support innovation, professional development and improving classroom instruction. Title IV provides funding to establish programs that contribute to safe and substance-free schools. Title V funding provides professional development for teachers and staff.

Some examples of the district use of Title funding are professional development programs for teachers, state of the art materials for math and science, funding of the District Drug and Alcohol Program position and training programs for district youth. Two positions are funded as district teacher leaders in grades 1-3. All projects are carefully monitored and evaluated.

Grants continue to provide funding for Student Assistance Counselors (SAP) in the district's middle and high schools, programs for youth mentoring and leadership training programs and a director responsible for program development and coordination.

The district is in year four of a \$50,000 grant from the Office of Juvenile Justice & Delinquency Prevention (OJJDP) which provides Life Skills Educators in the middle schools and some funding for coordination.

The district participates in the Federal Medicaid Program – Early, Periodic, Screening, Diagnosis and Treatment (EPSDT) that provides funding for expanded health and guidance services. In the current year funding has been used to provide for an additional nursing position. This position provides expanded nursing services in the district schools. Additional funding, available in the form of mini grants, provided for equipment and programs.

**Chittenden East Supervisory Union  
Transportation Budget**

The Transportation budget has been transferred from the Mt Mansfield Union School District to Chittenden East.

Item	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed	\$ Change	% Change
Salary	\$ 572,274	\$ 496,455	\$ 518,000	\$ 606,853	\$ 88,853	17.15%
Insurance	141,803	154,963	200,981	191,588	(9,393)	-4.67%
Social Security	43,659	37,978	39,627	46,424	6,797	17.15%
Retire/Work Comp/Unemp	34,363	39,443	45,483	52,688	7,205	15.84%
Busing Contracts	4,294	6,000	4,500	4,500	0	0.00%
Fleet Insurance	14,909	12,000	16,000	25,260	9,260	57.88%
Supervisor's Travel	2,500	2,500	2,500	2,500	0	0.00%
Supplies/Parts	87,455	85,500	86,500	89,500	3,000	3.47%
Fuels	70,077	70,000	81,000	75,000	(6,000)	-7.41%
Equipment	487	3,000	3,000	1,000	(2,000)	-66.67%
Bus Replacement	217,174	235,000	177,000	177,000	0	0.00%
Contingency	14,519	16,000	18,500	15,000	(3,500)	-18.92%
<b>Total Transportation</b>	<b>\$ 1,203,514</b>	<b>\$ 1,158,839</b>	<b>\$ 1,193,091</b>	<b>\$ 1,287,313</b>	<b>\$ 94,222</b>	<b>7.90%</b>

**Estimated Transportation Assessment**

Town	2003-04 Assessment	2003-04 Percentage	2003-04 K - 4 Enrollment	2004-05 Percentage	2004-05 Estimated Assessment	% Increase
Bolton	\$ 23,139	7.76%	71	7.14%	\$ 22,988	-0.65%
Huntington	34,991	11.73%	113	11.37%	36,586	4.56%
Jericho	79,295	26.58%	267	26.86%	86,447	9.02%
Richmond	83,245	27.91%	280	28.17%	90,656	8.90%
Underhill ID	36,968	12.39%	127	12.78%	41,118	11.23%
Underhill Town	40,635	13.62%	136	13.68%	44,033	8.36%
MMUSD	894,818		N/A		965,485	7.90%
	<b>\$ 1,193,091</b>	<b>100.00%</b>	<b>994</b>	<b>100.00%</b>	<b>\$ 1,287,313</b>	<b>7.90%</b>
<b>Elementary (25%)</b>	<b>298,273</b>				<b>321,828</b>	
<b>MMUSD (75%)</b>	<b>894,818</b>				<b>965,485</b>	
	<b>1,193,091</b>				<b>1,287,313</b>	

Note: The 2003-04 Budget and Assessment have been adjusted to reflect the final adopted budget as of June 2003.

\* Assessments in local budgets may differ as boards adopted budgets prior to insurance adjustment to the transportation budget.

A budget accounting change has transferred the CESU transportation budget from Mt. Mansfield School District budget to the CESU shared programs budget. In previous years, the cost of transportation for our elementary schools was included in the MMUSD budget. This accounting change to CESU was made to eliminate the duplication of the budget information. There was no duplication of costs in previous years but there was a budget reporting duplication. This accounting change has no financial costs or increases. With this change, the Mt. Mansfield Union School District budget reflects only the expenses associated with MMU students.

**Chittenden East Supervisory Union # 12  
Special Education Budget**

	<b>2002-2003 Actual</b>	<b>2002-2003 Budget</b>	<b>2003-2004 Budget</b>	<b>2004-2005 Proposed Budget</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b>Revenue</b>						
Surplus/(Deficit)	\$ 65,890	\$ 150,000	\$ -	\$ (150,000)	\$(150,000)	
Title I	145,642	150,000	140,000	286,121	146,121	104.37%
Essential Early Ed (EEE)	128,613	120,000	120,000	120,000	0	0.00%
Federal	415,433	310,000	380,000	472,000	92,000	24.21%
State Block	813,900	782,040	838,318	838,000	(318)	-0.04%
State Extraordinary	19,233	0	8,000	107,000	99,000	1237.50%
State Exceptional	54,558	0	275,200	141,280	(133,920)	-48.66%
State Expenditure Reimbursement	1,822,393	1,619,120	1,377,868	1,848,399	470,531	34.15%
Other State	62,860	30,000	48,000	0	(48,000)	-100.00%
FIIP Grant (EEE)	16,193	0	16,000	0	(16,000)	-100.00%
Prior Year Payments	0	0	0	0	0	
Miscellaneous Local	66,515	25,000	20,000	10,004	(9,996)	-49.98%
Local Assessment	1,788,010	1,788,008	1,983,451	2,432,505	449,054	22.64%
Medicaid	203,745	150,000	200,000	120,000	(80,000)	-40.00%
<b>Total</b>	<b>\$ 5,602,985</b>	<b>\$ 5,124,168</b>	<b>\$ 5,406,837</b>	<b>\$ 6,225,309</b>	<b>\$ 818,472</b>	<b>15.14%</b>
<b>Expenditures</b>						
Instructional Services	3,811,391	3,496,029	3,853,186	4,486,501	633,315	16.44%
Salaries	2,431,323	2,238,384	2,238,784	2,638,854	400,070	17.87%
Benefits	861,349	756,395	936,802	1,094,637	157,835	16.85%
Professional Services	0	8,000	0	0	0	
Other Purchased Services	15,143	0	0	10,660	10,660	
Tuition	467,321	457,000	630,000	702,600	72,600	11.52%
Supplies	27,048	28,750	35,500	27,950	(7,550)	-21.27%
Equipment	9,207	7,500	12,100	11,800	(300)	-2.48%
Professional Services	27,899	26,000	8,000	10,000	2,000	25.00%
Health Services	63,683	67,600	82,200	69,349	(12,851)	-15.63%
Psychological Services	202,786	123,000	160,000	178,400	18,400	11.50%
Speech & Lang Services	529,870	557,321	369,358	502,819	133,461	36.13%
Other Support Services	103,285	144,500	61,200	0	(61,200)	-100.00%
Administration Services	153,308	207,031	151,766	166,278	14,512	9.56%
Admin Support Services	33,643	25,027	60,590	56,521	(4,069)	-6.71%
Fiscal Services	39,164	25,262	35,772	38,374	2,602	7.27%
Facilities	24,249	0	18,000	20,000	2,000	11.11%
Transportation	92,935	90,000	100,000	95,000	(5,000)	-5.00%
<b>Total Special Ed</b>	<b>\$ 5,082,213</b>	<b>\$ 4,761,770</b>	<b>\$ 4,900,072</b>	<b>\$ 5,623,242</b>	<b>\$ 723,170</b>	<b>14.76%</b>
Essential Early Education (EEE)	315,623	212,398	316,966	315,946	(1,020)	-0.32%
Title 1 Programs	177,248	150,000	189,799	286,121	96,322	50.75%
PreSchool Programs	83,685	0	0	0	0	
<b>Total</b>	<b>\$ 5,658,769</b>	<b>\$ 5,124,168</b>	<b>\$ 5,406,837</b>	<b>\$ 6,225,309</b>	<b>\$ 818,472</b>	<b>15.14%</b>

**Note: The Expenditures budget has been reorganized to coincide with the State account categories. Prior year budgets have been restated in this new format.**

**2004-2005 Special Education Assessment**

Represents 50 - 50 share of costs between MMUSD and town school districts assessed per students.

<b>District Assessment</b>	<b>2003-04 Budget</b>	<b>2004-05 Budget</b>	<b>Dollar Change</b>	<b>Percent Change</b>	<b>% Share K-4 Pop</b>
<b>Bolton</b>	76,614	86,545	9,931	12.96%	7.12%
<b>Huntington</b>	115,996	140,056	24,060	20.74%	11.52%
<b>Jericho</b>	260,704	323,482	62,779	24.08%	26.60%
<b>Richmond</b>	277,026	340,342	63,315	22.86%	27.98%
<b>Underhill I. D.</b>	125,834	161,496	35,662	28.34%	13.28%
<b>Underhill Town</b>	135,551	164,331	28,780	21.23%	13.51%
<b>MMUSD</b>	991,726	1,216,253	224,527	22.64%	
	1,983,451	2,432,505	449,054	22.64%	100.00%

The increase in the special education assessment is due to a combination of events resulting in an increase in needed services and a decrease in revenue. Fifteen students with a variety of intensive special needs moved into the towns of the CESU during the past six months, resulting in additional costs projected for this year and anticipated for next year. These costs include a residential placement, tuitions to out-of-district day programs, and individual assistants. Reductions have been made in current staffing, and approximately 40 out of 50 individual assistants actually work with several students during the course of a day. Students are taught in small groups whenever appropriate, and we have emphasized the use of professional staff while containing the use of support staff. We have transferred 48 students out of special education in the last fifteen months because they no longer meet the criteria for eligibility, but we have an increase in the number of students with more intensive needs. These transferred students can now learn successfully in the regular classroom without special education supports.

At the same time, we received the results of the state audit of special education expenditures for the 2000-2001 school year, which resulted in their claiming that they had over-reimbursed the district by \$99,000 for that school year. That money will be withheld from our reimbursement this year, leading to a \$99,000 deficit to be carried into the next year.

During the past year, the federal Medicaid auditors have been reviewing the Vermont practices for billing Medicaid for special education services. It is anticipated that this review will result in a reduction of the number of services for which the district can be reimbursed by Medicaid. It is also anticipated that there will be a reduction in the number of eligible families as a result of changes in the state Medicaid system. For this reason, we have projected decreased Medicaid revenue.

**COMPARISON OF CESU AND STATE-WIDE SPECIAL EDUCATION POPULATIONS K - 12\***

<b>YEAR</b>	<b># of CESU SpEd Students</b>	<b>SpEd Students as % of CESU Students</b>	<b>SpEd Students as % of VT Students</b>
2002	349	11.40%	13.00%
2003	331	11.00%	13.00%
2004	327	10.80%	13.00%

\*These numbers do not include children ages 3-5, as statewide numbers are not available for that population. For FY2004, that is 40 additional students.

## REPORT OF THE MT. MANSFIELD UNION SCHOOL DISTRICT ADMINISTRATORS

The Mount Mansfield School District which includes Browns River Middle School, Camels Hump Middle School and Mount Mansfield Union High School continues to provide students an academically challenging environment. These learning communities continue to review and revise their offerings so the needs of all students are met and that local, state and national standards are achieved. Our students continue to perform well on state and local assessments covering a variety of content areas.

Our staff professional development during the course of this year has focused on improving success for students across the curriculum. Each school is working with improvement plans outlined in their action plans which grew out of reviewing student performance across a wide range of assessments. Staff members are encouraged to share best practices in order to achieve school wide goals.

Focus areas in each of the schools this year include:

### Mount Mansfield Union High School

- Working on the development of alternative educational programs for students and the enhancement of curriculum delivery for all staff
- Review of curriculum for academic rigor and coordination across content areas
- Ninth Grade Teaming
- Advisory Programs

### Browns River Middle School

- Working on improving reading comprehension across curriculum areas
- Literacy skills in analyzing and interpreting challenging material
- Problem solving within the Mathematics Curriculum
- Integration of Technology across the curriculum

### Camels Hump Middle School

- Working on improving reading comprehension across curriculum areas
- Problem solving within the Mathematics Curriculum
- Healthy Kids Program - reviewing exercise and nutrition needs for students

Considerable time has been allocated to review the national legislation in the No Child Left Behind Act. Schools have been working on the implications of this new law primarily in the curriculum and assessment areas. Interpretation of this legislation is ongoing and will continue to deserve our attention.

Parent and community support for our schools continues to be great. We wish to take this opportunity to thank the many volunteers who support our programs and help with fundraising. Without this effort many activities would not be available for our students. Thank you for your generosity.

Nancy Guyette, Sandra Gillim – BRMS

Robert Goudreau, Mark Carbone – CHMS

Robert Stevens, James Courmoyer, John Pennypacker - MMU

### Mt. Mansfield Union School Directors - Elected

Term Expires 2004	.....	Ann Gnagey
Term Expires 2005	.....	Linda Wilmott
Term Expires 2005	.....	Leanne Whirley
Term Expires 2006	.....	Judie Jones

**Mount Mansfield Union School District # 17**  
**2004-05 Proposed Budget Summary & Comparison**

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
<b>Expenditures</b>						
Instructional Programs	\$ 9,311,519	\$ 9,155,714	\$ 9,550,136	\$ 10,128,182	\$ 578,046	6.05%
Special Education	2,583,811	2,388,384	2,591,918	3,110,856	518,938	20.02%
Vocational Education	242,369	275,000	300,000	614,654	314,654	104.88%
Co-Curricular Activities	102,030	99,390	81,674	98,473	16,799	20.57%
Health Services	146,999	164,154	173,126	195,234	22,108	12.77%
Media Services	131,279	137,990	140,071	129,647	(10,424)	-7.44%
Board of Education	56,847	61,870	49,385	46,185	(3,200)	-6.48%
Chitt East Supervisory Union	474,208	474,210	498,322	536,696	38,374	7.70%
School Administration	691,920	683,048	712,433	745,213	32,779	4.60%
Secretarial Services	300,166	275,920	318,120	349,537	31,416	9.88%
Fiscal Services	51,093	50,975	48,711	49,000	289	0.59%
Op/Maint of Plant	1,551,187	1,382,906	1,425,019	1,442,469	17,451	1.22%
Transportation Services	1,203,513	1,158,839	1,193,091	965,485	(227,606)	-19.08%
Other Fiscal Services	-	95,000	55,000	55,000	-	0.00%
Debt Services	814,674	593,428	521,200	503,893	(17,306)	-3.32%
<b>Total Expenditures</b>	<b>\$ 17,661,615</b>	<b>\$ 16,996,827</b>	<b>\$ 17,658,206</b>	<b>\$ 18,970,524</b>	<b>1,312,318</b>	<b>7.43%</b>
<b>Total w/o Elementary Transportation and Tech Ed Accounting Changes</b>			<b>\$ 17,658,206</b>	<b>\$ 18,985,114</b>	<b>1,326,908</b>	<b>7.51%</b>
<b>Estimated Revenue</b>						
<b>State and Federal</b>						
Drivers Education	18,073	15,000	15,000	15,000	-	0.00%
Voc-Ed Transport Reimbrsmnt	32,069	17,500	30,000	28,000	(2,000)	-6.67%
Vocational Ed Transfer	-	-	-	307,238	307,238	
<b>Special Education</b>						
Block Grant	406,950	391,020	419,159	419,000	(159)	-0.04%
Intensive	938,476	815,859	688,934	924,200	235,266	34.15%
Extraordinary	10,024	-	4,000	53,500	49,500	1237.50%
Exceptional	-	-	137,600	70,640	(66,960)	-48.66%
IDEA-B	186,939	142,500	180,500	224,200	43,700	24.21%
Medicaid	84,451	75,000	100,000	60,000	(40,000)	-40.00%
Title 1	73,805	70,000	70,000	143,063	73,063	104.38%
<b>Local</b>						
MMU Assessment	14,995,244	14,995,238	15,723,740	16,587,683	863,943	5.49%
Tuition	78,000	40,000	75,000	78,000	3,000	4.00%
Elementary Transportation	289,711	289,710	298,273	-	(298,273)	-100.00%
Special Ed Transportation	21,528	-	6,000	-	(6,000)	-100.00%
Interest	82,865	55,000	40,000	60,000	20,000	50.00%
Other	9,073	-	-	-	-	
Prior Year Adjustments	(10,840)	-	-	-	-	
Surplus/(Deficit)	31,822	90,000	(130,000)	-	130,000	-100.00%
<b>Total Estimated Revenue</b>	<b>\$ 17,248,189</b>	<b>\$ 16,996,827</b>	<b>\$ 17,658,206</b>	<b>\$ 18,970,524</b>	<b>\$ 1,312,318</b>	<b>7.43%</b>
<b>Total w/o Elementary Transportation and Tech Ed Accounting Changes</b>			<b>\$ 17,658,206</b>	<b>\$ 18,985,114</b>	<b>\$ 1,326,908</b>	<b>7.51%</b>
MMU Accrual Reimbursement	221,244	221,245	212,895	204,335	(8,560)	-4.02%
<b>Total Assmnt &amp; Reimburse</b>	<b>\$ 17,469,433</b>	<b>\$ 17,218,072</b>	<b>\$ 17,871,101</b>	<b>\$ 19,174,859</b>	<b>\$ 1,303,758</b>	<b>7.30%</b>

Note: The MMU Assessment and carry forward deficit under the FY 04 Budget were adjusted to reflect new estimates as of June 2003. Also, the FY 05 budget includes two accounting changes. State funding for technical education is now reported in the budget but is sent directly to the technical center. Funds for elementary school busing contracts have been transferred to CESU and no longer appear in the MMU budget. A valid comparison of the MMU budget is shown above when these two items are adjusted out. The new language for revenue in our budgets includes the term "Education Spending Revenue". This category of Education Spending Revenue replaces the previous categories of Education Fund Grant, General State Support Grant and the Amount to be Raised in Local Taxes.

**Mount Mansfield Union School District # 17  
District Assessment**

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
MMU Assessment	\$ 14,995,244	\$ 14,995,238	\$ 15,723,740	\$ 16,587,683	\$ 863,943	5.49%
MMU Accrual Reimbursement	221,244	221,245	212,895	204,335	(8,560)	-4.02%
Total Assessment & Reimbursement	\$ 15,216,488	\$ 15,216,483	\$ 15,936,635	\$ 16,792,018	\$ 855,383	5.37%

District	40-Day Grade 5-12 ADM	Assessment Percent	2004-05 Estimated Assessment	2004-05 Estimated Accrual Assessment	2004-05 Total Estimated Assessment	% Change
Bolton	119.25	6.10%	\$ 1,011,537	\$ 12,461	\$ 1,023,998	11.05%
Huntington	202.56	10.36%	\$ 1,718,214	21,166	1,739,379	-0.60%
Jericho	491.62	25.14%	\$ 4,170,163	51,370	4,221,533	5.14%
Richmond	540.42	27.64%	\$ 4,584,108	56,469	4,640,578	5.54%
Underhill I. D.	266.64	13.64%	\$ 2,261,772	27,861	2,289,633	11.97%
Underhill Town	335.03	17.13%	\$ 2,841,889	35,008	2,876,897	2.47%
	1,955.52	100.00%	\$ 16,587,683	\$ 204,335	\$ 16,792,018	5.37%

**District Assessment and Accrual Reimbursement History**

Description	2002-03 Actual	2002-03 Budget	2003-04 Budget	2004-05 Proposed Budget	\$ Change	% Change
Bolton	\$ 821,812	\$ 821,810	\$ 922,095	\$ 1,023,998	\$ 101,903	11.05%
Huntington	1,657,108	1,657,108	1,749,902	1,739,379	(10,523)	-0.60%
Jericho	3,941,420	3,941,413	4,015,297	4,221,533	206,236	5.14%
Richmond	4,131,536	4,131,531	4,396,777	4,640,578	243,801	5.54%
Underhill I. D.	1,826,800	1,826,804	2,044,924	2,289,633	244,709	11.97%
Underhill Town	2,837,812	2,837,817	2,807,641	2,876,897	69,256	2.47%
	\$ 15,216,488	\$ 15,216,483	\$ 15,936,636	\$ 16,792,018	\$ 855,382	5.37%

Note: The MMU Assessment under the FY 04 Budget was adjusted to reflect new revenue estimates as of June 2003.

**OVERVIEW OF THE REGIONAL TECHNICAL ACADEMY**  
**www.techedworks.org**

The Regional Technical Academy initiative began in 1998 with a grant from the Vermont Department of Education with the purpose of reforming technical education in our region. The application was submitted on behalf of the Burlington Board of School Commissioners and the Essex Union 46 High School District Board, with the intent to consolidate the technical centers in Burlington and Essex into a single, expanded technical education facility.

Once the grant was received, an independent planning committee comprised of educators, school board members, employers and community members at large was formed, and formal recommendations were made to the Vermont Legislature in a series of reports.

The vision of the proposed consolidation includes expanded access to technical education for secondary students in primarily grades 11 and 12 (with a limited number of 10<sup>th</sup> graders). Students will be able to attend either part-time or full-time over two years. Full-time students who attend this school will be taught academic and technical skills within an integrated, contextual and applied system, and will earn a high school diploma. Adult learners with or without diplomas will also be enrolled in programs at this school.

It is anticipated that this school will serve approximately 960 students (at any given time) in its first year. The facility will also accommodate students in the evenings, on weekends and in the summer. This will significantly increase access to technical education in our program.

Additionally, this school will operate within a regional school district with a regional governance board. Currently the communities of Essex and Burlington host the two technical centers. A regional board, comprised of representatives from each sending high school district board and lower Grand Isle County, will govern the Regional Academy. Your community will be represented, and have a voice, on this regional board.

In November 2003, the State Board of Education granted approval of the Regional Technical Academy Planning Committee's proposal to move from local to regional governance. On March 2<sup>nd</sup>, Town Meeting Day, you will be asked to cast your ballot to accept or deny the formation of a regional technical school district with its own regional governance board. A second vote to approve the project itself is planned for the fall, 2004.

**Jericho School District  
Summary of Annual School District Meeting  
March 4, 2003**

Moderator David Barrington called the meeting to order. He read the duly published warning and reviewed the rules/procedures of the meeting called the Annual School District meeting.

- Article I - V                    Voted by Australian Ballot.
- Article VI                    Voted to accept the reports of the school officers.
- Article VII                   Voted to establish expenses for the school directors at \$500 each per year.
- Article VIII                 Voted to authorize the school directors to borrow money when needed to meet the current expenses and indebtedness of said District.
- Article IX                    Voted to approve the budget of \$3,056,154 to meet the expenses and liabilities of the town school district and to authorize the selectmen to set a tax rate sufficient to provide the same.
- Article X                    Voted against the Town School District of Jericho to hold its annual meeting on the first Monday in March at 7:00 p.m. commencing in 2004 as authorized in VSA Title 16, Sec 422.
- Article XI                    Other business.

Meeting adjourned.

John Coon  
Steve Diffenderfer  
Susan Harritt  
Charles Lacy  
Lori Tatsapaugh Uerz

---

Jericho School Directors

## OFFICE HOURS

Listers' Office	899-2640	Monday – Friday	9:00 A.M. – Noon
Planning & Zoning Office <i>tjericho@adelphia.net</i>	899-2287	Monday – Thursday Friday	9:00 A.M. – 4:00 P.M. 9:00 A.M. – 3:00 P.M.
Town Administrator <i>CyndiJerSB@adelphia.net</i>	899-9970	Monday – Thursday Friday	8:00 A.M. – 3:00 P.M. 8:00 A.M. – 3:00 P.M.
Town Clerks Office <i>jerichovermont@yahoo.com</i>	899-4936	Monday – Thursday Friday	8:00 A.M. – 5:00 P.M. 8:00 A.M. – 3:00 P.M.

(subject to change; please call to verify)

## MUNICIPAL MEETINGS AT THE TOWN OFFICE

Selectboard	Monday	7:00 P.M.
Planning Commission	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday	7:30 P.M.
Development Review Board*	2 <sup>nd</sup> and 4 <sup>th</sup> Thursday (as needed)	7:00 P.M.
Conservation Commission	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesday	7:30 P.M.

## COMMUNITY MEETINGS

M.M.U. School Board	2 <sup>nd</sup> & 4 <sup>th</sup> Thurs	(Rotation	899-4690
Browns River Middle School	7:30 P.M.	Among	899-3711
Camels Hump Middle School		3 Schools)	434-2188
Jericho School Board	2 <sup>nd</sup> Wed - 7:00 P.M.	Jericho Elem.	899-2272
Underhill I.D. Board	4 <sup>th</sup> Tues - 7:00 P.M.	I.D. School	899-4680
Jericho Center Library Board	1 <sup>st</sup> Fri - 4:00 P.M.	Library	899-4686
Deborah Rawson Memorial Library	2 <sup>nd</sup> Thurs - 7:00 P.M.	Library	899-4962
Jericho Underhill Park District	1 <sup>st</sup> & 3 <sup>rd</sup> Wed 7:00 P.M.	Rawson Library	899-2693

## IMPORTANT DATES

Town Meeting:	First Tuesday in March
2004 Property Tax Installments:	Due Aug. 16, Nov. 15 and March 15
Annual Dog Licenses:	Due by April 1 <sup>st</sup>

**TOWN OF JERICHO - ANNUAL TOWN MEETING  
MARCH 2, 2004    BALLOT ITEMS**

MODERATOR - For One Year  
David Barrington

TOWN CLERK - For One Year  
Jessica R. Alexander

TOWN TREASURER - For One Year  
John C. Stewart

SELECTBOARD- For Three Years  
Robert H. Penniman

LISTER - For Three Years  
Robert T. Smith

AUDITOR- For One Year  
(no candidate)

AUDITOR - For Three Years  
Kristopher Boushie

GRAND JUROR - For One Year  
Deborah Fitzgerald  
Martha Hunt Prince

TOWN AGENT - For One Year  
Deborah Fitzgerald  
Martha Hunt Prince

TOWN LIBRARY TRUSTEE - For Five Years  
(Vote for not more than three)

Joe Erdelyi  
Marjorie C. Minot  
Karen Sperry

JER.-UND. LIBRARY DISTRICT TRUSTEE -  
For Four Years (Vote for not more than two)  
Nancy Craig  
(write-in)

JER.- UND. PARK DISTRICT TRUSTEE -  
For Three Years  
Olivia Strong

***Official Ballot Chittenden County Bond Vote - Article 1***

Shall general obligation bonds of Chittenden County in an amount not to exceed One Million Eight Hundred Thousand Dollars (\$1,800,000), subject to reduction from available state and federal construction grants-in-aid, be issued for the purpose of financing the cost of certain public improvements, namely: Chittenden County Court House exterior and structural repairs, heating and ventilation system replacements and grounds reconstruction, all at an aggregate estimated cost of One Million Eight Hundred Thousand Dollars (1,800,000)?

**TOWN OF JERICHO - ANNUAL TOWN SCHOOL DISTRICT MEETING  
MARCH 2, 2004    BALLOT ITEMS**

SCHOOL MODERATOR - For One Year  
David Barrington

SCHOOL DIRECTOR - For Two Years  
Patti Spear  
Marion Surprenant  
Anna Vaserstein

SCHOOL DIRECTOR - For Three Years  
Diane DeRuyck

MT MANSFIELD UNION SCHOOL DIRECTOR  
- For Three Years  
Kathleen Miglorie

**Article 10.** Shall the voters of Jericho School District vote to establish the Lake Champlain Regional Technical School District as described in the Governance Planning Committee Report approved by the State Board of Education, a copy of which is on file in the Jericho Town Clerk's office?

JERICHO TAX RATES - HISTORY

	Town	School	Combined T & S	I.D. School	Combined T & I.D.
1982	.35	2.58	2.93	2.25	2.60
1983	.29	1.38	1.67	1.50	1.79
1984	.43	1.58	2.01	1.60	2.03
1985	.41	1.80	2.21	1.58	1.99
1986	.38	1.90	2.28	1.71	2.09
1987	.36	1.57	1.93	1.26	1.62
1988	.43	1.72	2.15	1.51	1.94
1989	.43	1.89	2.32	1.64	2.07
1990	.49	2.07	2.56	1.70	2.19
1991	.54	2.21	2.75	1.78	2.32
1992	.53	2.14	2.67	1.72	2.25
1993	.56	2.26	2.82	1.75	2.31
1994	.56	2.33	2.89	2.00	2.56
1995	.58	2.610	3.19	2.11	2.69
1996	.58	2.61	3.19	2.11	2.69
1997	.60	2.520	3.12	2.15	2.75
(Inception of Act 60)					
1998	(St) 1.1500	(Loc) .3000	1.9800	(St) 1.1700	(Loc) .1900
1999	(St) 1.1615	(Loc) .4229	2.1616	(St) 1.12014	(Loc) .41573
	(Accr) .0253	(Accr) .01888		(Accr) .01888	
	.5519	1.6097		1.55475	2.1067
2000	(St) 1.1500	(Loc) .5600		(St) 1.1610	
	(Accr) .0544	(Accr) .0300		(Accr) .0300	
	.5586	1.7644	2.3230	1.7540	2.3126
2001	(St) 1.2167	(Loc) .6023	2.6098	(St) 1.1830	
	(Accr) .0337	(Accr) .0290		(Accr) .0290	
	*.7571	1.8527		1.805	2.5621
2002	(St) 1.2917	(Loc) .6844		(St) 1.3013	
	(Accr) .0308	(Accr) .0308		(Accr) .0308	
	.5393	2.0069	2.5462	2.0106	2.5500
2003	(St) 1.4093	(Loc) .7750		(St) 1.4058	
	(Accr) .0451	(Accr) .0290		(Accr) .0290	
	.5588	2.2294	2.7882	2.1762	2.7350

\*Town 18-month tax rate for transition to July 1 fiscal year.  
 (St) = Statewide Education Tax  
 (Loc) = Local Share Education Tax  
 (Accr) = Schools' adjustment to accrual acctg

PSTSTD

U.S. Post Paid

PERMIT No. 3

JERICHO, VERMONT