

# **TOWN REPORT**

## **2003**

### **LEICESTER, VERMONT**

**TOWN 1/1/2003 - 12/31/2003    SCHOOL FY7/1/2002 - 6/30/2003**



**LAKES OF LEICESTER**

**SILVER LAKE - FERN LAKE - LAKE DUNMORE**

**Photo courtesy of William J. Powers, Jr. and US Forest Service, Middlebury, VT**

**TOWN MEETING - MONDAY**  
**MARCH 1, 2004    7:30 P.M.**

**PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING**

## LEICESTER HISTORICAL SOCIETY

If all goes according to the plan, when residents enter the 1826 Meeting House for Town Meeting, the interior should be freshly painted by Paul Francoeur. The Selectboard approved the painting of the interior of the building in the late fall. The members of the historical society are grateful for the show of support, and the townspeople should be proud of the "gem" that we have in this building.

Historical society members were busy this last year, hosting two Flea Markets and Bake Sales at the Four Corners. The October Flea Market was held in conjunction with an event sponsored by the Leicester Community Connections. Society members feel that working together to sponsor events is a benefit to both groups and we look forward to working together in the future. The dates of the 2004 Flea Markets have not yet been determined.

Society members are busy gathering information and copies of photos of older homes in town. If you have any photos you would allow us to copy for our archives, we would appreciate it. If you have any information or photos about the lime kiln in the Junction, the paint works at Fern Lake, or the railroad station, for example, we would be very interested in making copies of them. Please contact the following for more information: Diane Benware at 247-3786 or Peg Oliver at 247-8864.

Historical Society meetings are not held in January or February. We meet on the third Monday each month. We will meet again on March 15, at 7.00 pm at the Senior Center. Townspeople and those interested in town history are encouraged to attend.

### From the Leicester Town Report of 1903

DIRECTORS' SERVICES.	
Ned Barker, chairman, delivering supplies and postage,	\$10 00
I. S. Jenney, clerk,	7 00
G. W. Johnson,	5 00
	_____ 22 00

# 2003 TOWN REPORT OF LEICESTER, VERMONT

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**ELECTED TOWN OFFICIALS**  
TERM EXPIRES

**Moderator**  
Jeffrey Wallin March 2004

**Town Clerk & Treasurer**  
Donna Pidgeon March 2005

**Selectboard**  
Diane Benware March 2004  
Leslie Quelch March 2004  
Leon "Bucky" Shackett, Chair March 2005  
Cecile Todd March 2005  
Robert G. Oliver March 2006

**Delinquent Tax Collector**  
Thomas Barker March 2004

**Lister**  
Harold Smith, Chair March 2004  
Charles Johnson March 2005  
Gary Pfenning March 2006

**Auditors**  
Carol Morrison, Chair March 2004  
Dorothy D'Avignon March 2005  
Deb Miner March 2006

**First Constable**  
Justin Allen March 2004

**Second Constable**  
Leslie Quelch March 2004

**School Directors**  
Julie Delphia March 2004  
Donald Felion March 2004  
Cheryl Manns March 2005  
Dorothy Jerome, Chair March 2005  
Russell Nicklaw March 2006

**OVUHS Directors**  
Sid S. Glassner March 2004  
Connie Johnson Carroll March 2005

**Town Agent & Grand Juror**  
John Quelch March 2004

**Justices of the Peace**  
Thomas Barker February 2005  
Diane Benware, Chair February 2005  
Penny Eastman February 2005  
Bonnie Johnson February 2005  
Peg Oliver February 2005

**APPOINTED TOWN OFFICIALS**  
TERM EXPIRES

**Road Commissioner**  
Arlan Pidgeon July 1, 2004

**Zoning Administrator**  
Vacant November 2004

**Zoning Board of Adjustment & Planning Commission**  
Bruce Jerome November 2004  
Thomas Barker, Chair November 2004  
Audrey Scarborough November 2005  
John Hughes November 2005  
Vicki French November 2005  
vacant November 2006  
Donna Swington, Vice-Chair November 2006

**Fence Viewers**  
Michael Shackett March 2004  
Kenneth "Bucky" Scarborough March 2004  
William Dutton March 2004

**Cemetery Sexton**  
Leslie Quelch March 2004

**Inspector of Lumber**  
David Todd March 2004

**Tree Warden**  
Austin Johnson March 2004

**Energy Coordinator**  
John Quelch March 2004

**Solid Waste Representative**  
Vacant

**Town Services Manager**  
Kathy Eastwood March 2004

**Town Health Officer**  
Leon "Bucky" Shackett August 2005

**Deputy Health Officer**  
Kathy Eastwood June 2005

**Forest Fire Warden**  
Richard C Nicklaw June 30, 2006

**Emergency Management Coordinator**  
Raymond Lalumiere May 2004

LEICESTER TOWN SCHOOL DISTRICT  
WARNING

The legal voters of the Leicester Town School District are hereby notified and warned to meet at the Leicester Meeting House on March 1, 2004 at 7:30 p.m. to transact any business not involving voting by Australian ballot.

- Article 1. To act upon the reports of the Town School District Officers.
- Article 2. To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Leicester Town School District.
- Article 3. To do any other business proper to be done when met.

The meeting shall then be recessed to March 2, 2004. The polls will be open from 10:00 AM to 7:00 PM at the Leicester Town Hall to vote on the following articles by Australian Ballot.

- Article 4. a. To elect a Town School Director for a term of three (3) years.  
b. To elect a Town School Director for a term of two (2) years.  
c. To elect a Town School Director for Otter Valley Union High School District No. 8 for a term of two (2) years.
- Article 5. To see if the voters of the Leicester Town School District will appropriate the sum of Nine Hundred Fifty-Four Thousand Nine Hundred Ninety-Six Dollars and No Cents (\$954,996.00) for 2004-2005 school year. The amount of such sum to be raised by taxes to be offset by special education revenues, state aid and other incomes.

Dated at Leicester, Vermont, January 14, 2004.

LEICESTER BOARD OF SCHOOL DIRECTORS

Received and Recorded  
01/20, 2004  
*Donna Pidgeon*  
Donna Pidgeon, Clerk  
Leicester Town School Dist.

*Dorothy Jerome*  
Dorothy Jerome, Chair (2005)

*Russell Nicklaw*  
Russell Nicklaw, Clerk (2006)

*Donald Felion*  
Donald Felion (2004)

*Cheryl Mannis*  
Cheryl Mannis (2005)

*Julie Delphia*  
Julie Delphia (2004)

## LEICESTER TOWN WARNING 2004

The legal voters of the Town of Leicester, Vermont are hereby warned and notified to meet at the Leicester Meeting House in said Town on Monday, March 1, 2004 at 7:30 P.M. to transact the following business:

1. To act on the Auditor's Report.
2. To see if the Town will vote to authorize the selectmen to borrow money in anticipation of taxes to defray the necessary expenses and obligations of the Town.
3. To see if the Town will vote to raise the sum of \$199,638.31 (One hundred Ninety-Nine thousand , Six hundred Thirty-Eight dollars and Thirty-one cents) to defray the necessary expenses and liabilities of the Town to be divided as follows:

General Town expenses .....	\$110,638.31
Highway expenses .....	\$89,000.00

*Note: The amount to be raised will have to be increased by the total amount voted on Australian ballot.  
The Selectmen will set the tax rate at a later date.*

4. Discussion of articles to be voted by Australian ballot.
5. To do any further business that is proper to be done when met.

The Town Meeting shall adjourn until 10 A.M. Tuesday, March 2, 2004.

The legal voters of the Town of Leicester, Vermont are further warned and notified to meet at the **Leicester Town Hall** in said Town on **March 2, 2004** between the hours of **10 A.M.** and **7 P.M.** when the polls will be open to vote by Australian ballot on the following Articles:

Article 1. To elect Town Officers for the ensuing year.

A Moderator for a one (1) year term  
A Selectboard member for a three (3) year term  
A Selectboard member for a two (2) year term  
A Lister for a three (3) year term  
An Auditor for a three (3) year term  
A Tax Collector for a one (1) year term  
A First Constable for a one (1) year term  
A Second Constable for a one (1) year term  
A Town Grand Juror for a one (1) year term  
A Town Agent for a one (1) year term

Article 2. Will the Town vote an additional \$20,000.00 for road paving?

Article 3. Will the Town vote to put the \$20,000.00 of surplus money into a restricted fund to be used toward a future sand shed?

Article 4. Will the Town vote to authorize the Selectboard to retain an appraisal firm for the purpose of a town wide reappraisal not to exceed \$75,000, of which \$55,000 is provided by the State?

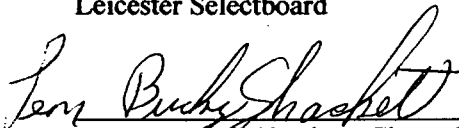
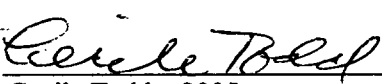


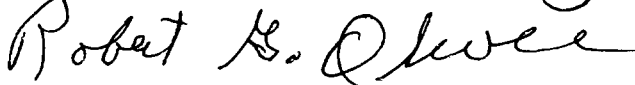
Article 5. Will the Town vote to transfer the balance remaining in the Town Office Addition Fund into the Building Repair Fund? (a sum of \$2,279.16 plus any interest)

Article 6. To approve or disapprove the following allocations from the General Fund.  
The total amount to be allocated is \$ 8,721.31.

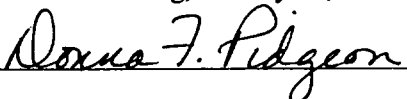
Addison County Community Action Group .....	1,150.00
Addison County Home Health Care.....	1,110.50
Addison County Parent/Child Center.....	1,200.00
Champlain Valley Agency on Aging .....	1,100.00
Counseling Service of Addison County .....	950.00
Elderly Services, Inc .....	500.00
Green Up Vermont.....	50.00
Hospice Volunteer Services .....	200.00
John W. Graham Emergency Shelter .....	725.00
Open Door Clinic .....	100.00
Otter Creek Natural Resources Conservation District .....	95.81
RSVP.....	125.00
Rutland West Neighborhood Housing Services.....	400.00
Vermont Adult Learning .....	300.00
Vermont Cares – Aids Resources .....	200.00
Vermont Center for Independent Living .....	140.00
Women in Crisis – WomenSafe .....	375.00

**Total \$8,721.31**

Leicester Selectboard

 Leon "Bucky" Shackett, Chm – 2005	 Cecile Todd – 2005	 Diane Benware – 2004
 Leslie Quelch – 2004	 Robert G. Oliver – 2006	

Received for recording, January 23, 2004

Attest:  , Donna F. Pidgeon, Clerk

### **TOWN SUMMARY FOR 2003**

#### **TOWN RECEIPTS**

Balance, Jan 1, 2003	6,072.60	
Current Taxes	1,369,540.82	
Del Taxes, Int & Penalties	89,384.68	
Zoning	6,109.00	
Dog Fees	3,146.00	
Other	39,661.65	
Total		<u>1,513,914.75</u>
Selectmen's Loans	84,000.00	
TOTAL FUNDS AVAILABLE		<u>1,597,914.75</u>

#### **TOWN DISBURSEMENTS**

Selectmen's Orders	167,723.72	
Highway Tax	104,000.00	
Schools	1,224,862.00	
Loan Repayment	84,000.00	
TOTAL DISBURSEMENTS		<u>1,580,585.72</u>

### **HIGHWAY SUMMARY FOR 2003**

#### **HIGHWAY RECEIPTS**

Balance, Jan 1, 2003	8,000.00	
State Aid - Highway	61,903.78	
Taxes	104,000.00	
Other	17,334.00	
Total Funds		<u>191,237.78</u>

#### **HIGHWAY DISBURSEMENTS**

Selectmen's Orders	179,999.16	
Total Disbursed		<u>179,999.16</u>

### **AUDITORS REPORT**

We the undersigned auditors for the Town of Leicester have examined the financial statements to the best of our ability for the Town highway and general funds. We conclude that a) there are no outstanding long or short term loans b) All accounts are current and in good standing. We want to thank everyone for their cooperation in submitting reports in a timely manner. We also want to thank the Town Treasurer for supplying the documentation needed to complete this report. The implementation of the computer program "Quick Books" will help to make auditing less complicated and more efficient in the future.

Carol E. Morrison, Chair  
Dorothy A. D'Avignon  
Deborah M Miner

### Statement of Cash Receipts and Disbursements

<b>To be raised by Taxes</b>	<b>129,754.83</b>	<b>110,638.31</b>
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	2003 BUDGET	2003 EXPENSES	VARIANCE	2004 BUDGET
Elected and Appointed Town Officers				
Selectmen	2,300.00		900.00	2,300.00
Leon Shackett		500.00		
Robert Oliver		450.00		
Joan Witterman		375.00		
Diane Benware		75.00		
Town Clerk	6,000.00	6,000.00	0.00	6,000.00
Treasurer	6,000.00	6,000.00	0.00	6,000.00
Clerk Expense/Hire	1,000.00	1,085.00	(85.00)	1,000.00
Selectmen's Secretaries	1,000.00	1,015.00	(15.00)	1,200.00
Tax Collector-Thomas Barker		6,383.65		
Auditors	1,500.00		(287.50)	1,500.00
Carol Morrison		370.00		
Harrie Nims		310.00		
Dot D'Avignon		667.50		
Deb Miner		440.00		
Listers' Budget	7,000.00		719.50	7,000.00
Harry Smith		5,148.00		
Gary Pfenning		885.00		
Charles Johnson		247.50		
Tax Map Update	2,200.00	1,610.00		2,200.00
Grant - Writing + Research	500.00			500.00

# **Town of Leicester**

## **Disbursements continued**

	<u>2003 BUDGET</u>	<u>2003 SPENT</u>	<u>VARIANCE</u>	<u>2004 BUDGET</u>
Zoning Expenses	500.00		(31.00)	500.00
Zoning Secretaries		531.00		
Zoning Admin. + CO's		1,393.50		
Zoning reimbursements		250.00		
Health Officers - Shackett/Eastwood	500.00	30.00	470.00	500.00
Town Moderator	100.00	100.00	0.00	100.00
Fire Warden-Richard C Nicklaw				
Town Agent				
Animal Control	2,400.00		1,810.00	2,400.00
1st Constable- Justin Allen				
Dog Fine		75.00		
Dog control		515.00		
2nd Constable - Leslie Quelch				
Social Security-Employer	4,900.00	4,738.69	161.31	5,000.00
Workshop/Training-Town Officers	500.00	660.00	(160.00)	500.00
Recycling-Solid Waste Facility	6,500.00	7,624.50	(1,212.00)	9,000.00
Recycling-Labor		87.50		
Recycling - Town Program	2,400.00	2,720.00	(320.00)	2,880.00
Office Supplies	3,000.00	2,588.69	411.31	3,000.00
Cleaning Services	550.00	600.08	(50.08)	600.00
Record Restoration -	700.00	576.00	124.00	700.00
Postage	2,000.00	2,377.41	(377.41)	2,000.00
Building Expenses-Town Hall	1,800.00		1,800.00	1,000.00
Building Expenses-Meeting House	3,000.00	2,988.66	11.34	2,500.00
Building Expenses-Office	1,200.00	306.66	893.34	1,000.00
Contract-Copier	1,300.00	1,225.21	74.79	1,500.00
Electricity	4,500.00	5,500.01	(1,000.01)	5,500.00
Telephone	2,500.00	1,991.75	508.25	2,000.00
Printing	3,000.00	3,430.60	(430.60)	3,000.00
Grounds Care-Cemetery	2,500.00	1,800.00	700.00	2,000.00
Grounds Care-Office & Town Green	1,500.00	1,530.00	(30.00)	1,500.00
Fuel-Town Hall	800.00	883.05	(83.05)	800.00
Fuel-Meeting House	1,500.00	1,651.75	(151.75)	1,600.00
Elections	700.00	621.88	78.12	1,000.00
Insurance	7,300.00		(61.00)	8,100.00
Public Officials		1,020.00		
Workman's Comp.		2,615.00		
Bond		201.00		
Fire & Liability		3,525.00		
Interest	1,500.00	480.19	1,019.81	1,000.00
Clerk Fees		983.00	(983.00)	
State Fees- Dog Licenses		334.00	(334.00)	
Legal Fees	6,000.00	5,020.24	979.76	5,000.00
Contingency Fund/Fire Expense	10,000.00	7,342.00	2,658.00	10,000.00
Water Rent- Town Office	5.00	5.00	0.00	5.00
Town Web Site				1,000.00
Computer Upgrade & Software	1,000.00	488.06	511.94	500.00
Computer Tech Support/License	1,600.00	1,095.00	505.00	1,100.00
Town Survey	2,500.00		2,500.00	2,500.00
Sheriff Patrol	3,000.00	10,703.67		2,000.00
Refund - Tax overpayment		924.98		
Transfer to Surplus Fund Escrow		20,000.00		
Miscellaneous	500.00	77.39	422.61	300.00
Loan Payments		84,000.00		

# **Town of Leicester**

## **Disbursements continued**

	<u>2003 BUDGET</u>	<u>2003 SPENT</u>	<u>VARIANCE</u>	<u>2004 BUDGET</u>
<b>Assessments &amp; Appropriations</b>				
Addison County Tax	7,500.00	7,379.13	120.87	8,500.00
Addison Count Humane Society	400.00	400.00	0.00	400.00
Addison County Regional Planning	907.12	907.12	0.00	927.00
Brandon Area Rescue Squad	2,450.00	2,450.00	0.00	2,817.00
Brandon Library	1,000.00	1,000.00	0.00	1,000.00
Leicester Little League	500.00	500.00	0.00	600.00
Leicester Swim Program	800.00	800.00	0.00	800.00
Vermont League of Cities & Towns	903.00	903.00	0.00	979.00
George D. Aiken Research	50.00	50.00	0.00	50.00
Insect Control District	8,500.00	8,500.00	0.00	8,500.00
Lake Dunmore/Fern Lake Assoc	1,456.00	1,456.00	0.00	1,977.00
<b>As Voted</b>				
Addison County Community Action	1,150.00	1,150.00	0.00	
Addison County Home Health Care	1,110.50	1,110.50	0.00	
Addison Co. Parent/Child Center	1,200.00	1,200.00	0.00	
Addison County RSVP	110.00	110.00	0.00	
Champlain Valley Agency on Aging	1,100.00	1,100.00	0.00	
Childrens Growth Company	500.00	500.00	0.00	
Counseling Service of Addison Co.	870.00	870.00	0.00	
Elderly Services, Inc	500.00	500.00	0.00	
Green-Up Vermont	50.00	50.00	0.00	
Hospice Volunteer Services	200.00	200.00	0.00	
John W. Graham Emergency Shelter	725.00	725.00	0.00	
Neshobe Family Network	1,500.00	1,500.00		
Rutland West Neighborhood Services				
Open Door Clinic	100.00	100.00	0.00	
Otter Creek Natural Resources	95.81	95.81	0.00	
Vermont Adult Learning	300.00	300.00	0.00	
Vermont CARES-Aids Research	200.00	200.00	0.00	
Vt Center for Independent Living	145.00	145.00	0.00	
Women in Crisis- Women Safe	350.00	350.00	0.00	
<b>TOTAL TOWN</b>	<b>143,927.43</b>	<b>251,724.68</b>		<b>136,335.00</b>
 Highway Account		104,000.00		
Leicester Town School District		1,224,862.00		
<b>TOTAL TOWN DISBURSEMENTS</b>		<b>1,580,586.68</b>		
 <b>Balance</b>		<b>17,358.07</b>		

# **HIGHWAY RECEIPTS and EXPENSES**

	<u>2003 BUDGET</u>	<u>2003 RECEIPTS</u>	<u>VARIANCE</u>	<u>2004 BUDGET</u>
<b>HIGHWAY RECEIPTS</b>				
Balance in Highway Fund	8,000.00	8,000.00	0.00	11,238.62
Taxes for Highway		104,000.00		89,000.00
As voted for extra paving				
Highway Aid	59,000.00	61,903.78	(2,903.78)	60,000.00
State Reimbursed -Culvert		5,664.00	(5,664.00)	
Road Permits		195.00	(195.00)	
For Repair Bridge #6		1,475.00		
Transfer from Surplus Fund		10,000.00		
<b>TOTAL HIGHWAY</b>	<b>67,000.00</b>	<b>191,237.78</b>		<b>160,238.62</b>

	<u>2003 BUDGET</u>	<u>2003 SPENT</u>	<u>VARIANCE</u>	<u>2004 BUDGET</u>
<b>HIGHWAY EXPENSES</b>				
General Expenses	15,000.00		1,298.01	15,000.00
Fuels, Oil, Antifreeze		235.94		
Furnace Oil		1,662.94		
Contracted Services		1,050.00		
Roadside Mowing		5,940.00		
Parts, Repairs, Signs		4,813.11		
Paving & cold patch	20,000.00	19,974.52	25.48	20,000.00
Extra Paving as voted	20,000.00	20,000.00	0.00	
State Culvert Program		7,080.00		
Salt	20,000.00	19,308.83	691.17	20,000.00
Chloride	3,500.00	3,327.36	172.64	3,500.00
Equipment Fund	2,000.00	0.00	2,000.00	2,000.00
Ditching Fund	3,000.00		692.50	3,000.00
Equipment Rental/Pidgeon		1,700.00		
Labor - all		607.50		
Culvert Fund	2,000.00	1,296.11	703.89	2,000.00
Bridge #6 Agreement	1,000.00	3,294.34	(2,294.34)	2,000.00
Bridge#6 Escrow	10,000.00		10,000.00	0.00
Bridge #6 Repair		1,475.00		
Materials	14,500.00	14,820.49	(320.49)	18,000.00
Equipment Rental/Pidgeon	35,000.00	33,888.00	1,112.00	37,000.00
Equipment Rental/Grader	10,000.00	13,300.00	(3,300.00)	10,000.00
Labor	25,000.00		(1,225.02)	26,500.00
Arlan Pidgeon		11,527.50		
Tom Barker		12,637.52		
Scott Pidgeon		710.00		
Justin Allen		1,350.00		
<b>TOTAL HIGHWAY</b>	<b>181,000.00</b>	<b>179,999.16</b>		<b>159,000.00</b>

**Balance in Highway Account**

**11,238.62**

**To be Raised by Taxes**

**89,000.00**

# STATEMENT OF TAXES RAISED 2003

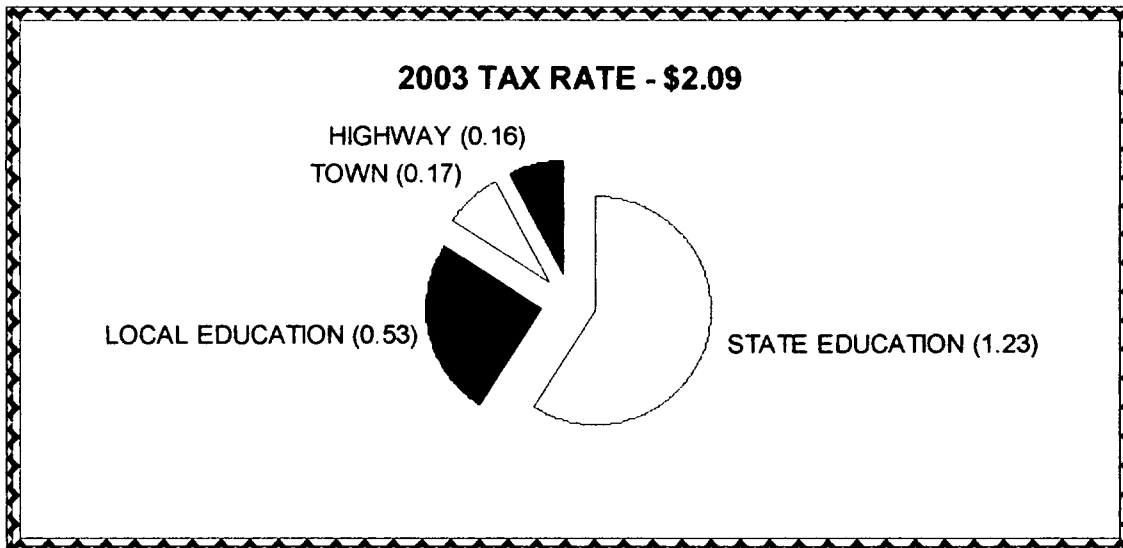
Tax Rate:	Town	0.17
	Town Highway	0.16
	State Education	1.23
	Local Education	0.53
		<u>2.09</u>

Municipal Grand List	696,195.30 x .33	\$229,744.44
Educational Grand List	696,761.30 x 1.76	\$1,226,299.88
Total Taxes Billed		<u>\$1,456,044.32</u>

## Taxes Accounted for as Follows:

Collected	\$1,369,540.82
Delinquents Collected	\$36,410.53
Delinquents	\$50,255.14
Abated	\$762.85
Refunds	(\$924.98)
Variance	<u>(\$0.04)</u>

Total \$1,456,044.32



## TAX COLLECTOR - DELINQUENT TAXES 2003

	Collected	Fee	Interest	Costs	Total
2000	917.25		155.89		1,073.14
2001	7,363.37	401.23	1,062.94		8,827.54
2002	30,786.93	2,878.52	2,969.86	14.00	36,649.31
2003	36,410.53	2,972.39	415.54		39,798.46
TOTAL	75,478.08	6,252.14	4,604.23	14.00	86,348.45
		Overpayment			0.90
		Checks from 2002			3,035.33
Total deposited 2003					<u>89,384.68</u>

### RESTRICTED FUNDS

	Balance 1/1/2003	Deposits 2003	Interest 2003	Withdrawn 2003	Balance 12/31/2003
<b>Savings:</b>					
Building Repair Fund	1,971.66	2,200.00	13.51		4,185.17
Ditching Fund	2,475.97		16.96		2,492.93
Record Restoration Fund	1,195.21		8.18		1,203.39
Solid Waste Fund	1,228.98		6.62	760.53	475.07
<b>Money Market:</b>					
Restoration-	4,627.53		21.34		4,648.87
Mtg House/Town Hall					
Cemetery Fund	7,461.82	5,000.00	82.31	2,399.21	10,144.92
Meeting House Repair	5,114.11		23.58		5,137.69
Road/Highway Fund	13,514.20		129.16		13,643.36
Culverts	8,651.56		39.88		8,691.44
Equipment Fund	8,055.31		37.14		8,092.45
Reappraisal Account	25,097.81	5,502.00	269.38		30,869.19
Town Office Addition	5,639.44		10.70	3,383.22	2,266.92
Surplus	50,002.10	20,000.00	205.82	50,207.71	20,000.21
Bridge#6 Repair Fund (A)	95,970.19		3,544.66	1,923.00	97,591.85
Zoning Update Grant		4,460.00	10.65	497.97	3,972.68
<b>Certificate of Deposit:</b>					
Bridge#6 Repair Fund (B)	66,922.46	26,923.00	1,696.97		95,542.43
Glebe Land Fund	4,978.75		179.33		5,158.08
<b>TOTALS</b>	<u>302,907.10</u>	<u>64,085.00</u>	<u>6,296.19</u>	<u>59,171.64</u>	<u>314,116.65</u>

### COMPARATIVE FINANCIAL STATEMENT

	<u>1/1/2003</u>	<u>12/31/2003</u>
<b>ASSETS:</b>		
Checking - Town	6,072.60	17,358.07
- Highway	8,000.00	11,238.62
Total Delinquent Taxes	51,302.79	63,002.30
Restricted Funds	302,907.10	314,116.65
Equipment-Highway*	21,189.00	16,099.00
Equipment-Office*	3,403.00	2,361.00
Town Owned Buildings	322,800.00	322,800.00
<b>TOTAL ASSETS</b>	<u>650,299.10</u>	<u>655,376.65</u>
<b>LIABILITIES:</b>		
Loan, short term	0.00	0.00
Loan, long term	0.00	0.00
<b>TOTAL LIABILITIES</b>	<u>0.00</u>	<u>0.00</u>
<b>BALANCE</b>	650,299.10	655,376.65

\* Depreciated values

**BRIDGE #6 REPAIR FUND 2003**

Balance in Bridge Repair CD	95,970.19	
Interest and div. '03 on MM	3,544.66	
Moved to First Brandon CD	<u>(1,923.00)</u>	
Balance Dec 31, 2003 in MM		97,591.85

Money Market -Bridge #6	66,922.46	
Deposit in Money Market	25,000.00	
Transferred	1,923.00	
Interest on Money Market	103.27	
Transfer to CD		
Interest on CD	<u>1,593.70</u>	
Balance Dec 31, 2003 in CD		95,542.43

<b>Total in Bridge #6 Funds 12/31/03</b>		<b>193,134.28</b>
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**CEMETERY FUND 2003**

Balance Jan 1, 2003	7,461.82	
Deposited - Town vote	5,000.00	
Interest	<u>82.31</u>	
		12,544.13
Expenses		
Tree removal	300.00	
Repair & clean stones	880.00	
Move gate posts	875.00	
Other	<u>344.21</u>	
		<u>2,399.21</u>
Balance Dec 31, 2003		10,144.92

**RECYCLE GRANT**

Nov 2002 received	781.80	
2003 received	<u>521.20</u>	
Total Grant		1,303.00
Expenses		
Barrels & signs	89.00	
Bins	<u>1214.00</u>	
		<u>1,303.00</u>
		0.00

**ZONING UPDATE GRANT**

Dec '02 received	4460.00	
Interest Dec '02 - Dec '03	<u>10.65</u>	
		4470.65
Expenses		
Legal notices	47.97	
To Regional Planning	<u>450.00</u>	
		<u>497.97</u>
Balance Dec 31, 2003		3972.68

**REAPPRAISAL ACCOUNT 2003**

Jan 1, 2003 Balance held in Money Mark	25,097.81
Receipts - Interest	269.38
- State of Vermont for Reappraisal	<u>5,502.00</u>
Balance Dec 31, 2002	30,869.19

**LAKE DUNMORE/FERN LAKE MILFOIL FUND 2003**

Balance Jan 1, 2003	0.00
Received :State Grants	22,602.00
Disbursed: L.Dunmore/Fern L. Assn.	<u>22,602.00</u>
Balance Dec 31, 2003	0.00

**TOWN OFFICE ADDITION**

Balance Jan 1, 2003	5,639.44
Interest	<u>10.70</u>
	5,650.14
Expenses	
Vinyl siding as voted	2,720.00
Air conditioner	489.00
Shelves	66.72
Install AC and shelves	<u>107.50</u>
	<u>3,383.22</u>
Balance Dec 31, 2003	2,266.92

**SURPLUS FUND**

Held Jan 1, 2003	50,002.10
Interest	205.82
Deposited	<u>20,000.00</u>
	70,207.92
Transfers	
To Cemetery Fund	5,000.00
To Bridge #6 Fund	25,000.00
To Town & Highway	<u>20,207.71</u>
	<u>50,207.71</u>
	20,000.21

# **LIST OF DELINQUENT TAXES**

## **DELINQUENT TAX COLLECTOR'S POLICY** Town of Leicester

	2001	2002	2003
Armona, Thomas			1,287.44
Bartosiewicz, Dennis		396.94	1,279.08
Blaise, Stephen			1,109.79
Bobrov, Nickolai			26.37
Bradish, Jeffrey			507.87
Britten, Michael			192.61
Bushey, Tim	286.65	296.94	307.23
Carroll, Veronica			1,231.01
Clodgo, Stephen & Shelley		1,192.65	1,473.45
Cole, Robert			930.05
Cole, Robert & Crystal			3,325.19
Corbett, Michael		949.65	1,270.72
Cram, Betty/Dwight & Stone, Thomas			1,310.43
Cumier, Scott			1,492.26
Dike, Stephen & Deborah			1,508.98
Disorda, Jesse & Johanna			976.18
Isabelle, Barbara		611.99	704.33
Lackard, Danny & Catherine		879.51	2,014.76
Lanpher, Larry	333.08	1,399.86	1,448.37
Lockwood, Roy Sr		614.08	635.36
Maloy, Peter & Tammy			1,550.78
Manns, Jonathon & Cheryl			2,817.32
Maranville, James J			125.53
Martin, Carol			1,387.76
McCoy, Mahlon			592.43
McKearin, Brian & Stephen			45.98
Merrill, Donald Sr & Claire			229.90
Morcombe, Pearl			800.47
Nicklaw, Russell & Lori			204.95
O'Neil/Gittens, Joan		1,468.20	3,195.61
Parker, Michael & Judith		224.05	2,719.09
Perry, Ronald & Melissa			1,093.07
Pitkin, William & Linda			2,347.07
Sneider, Dena et al			260.46
Stone, Denton/ Sherwood, Barbara			685.52
Stone, Denton			261.25
Strickholm, Norm		2,519.67	3,828.88
Therault, Nathan & Margaret	21.29	1,436.22	1,485.99
Trombley, John		116.38	911.24
Trudeau, Arnold & Ilene			1,379.40
Viens, William & Bernadette			300.96
Willard, Kenneth H & Joyce			1,000.00
<b>Totals</b>	<b>641.02</b>	<b>12,106.14</b>	<b>50,255.14</b>

**TOTAL DELINQUENT 63,002.30**

(1) All payments made on or before Nov. 4 will be timely. After Nov.4, they will be considered delinquent and subject to interest and fee.

(2) It is requested that all back taxes be paid before current taxes are paid.

(3) **Partial payments will be taken at the tax collector's discretion, and the payment must be large enough to pay off Delinquent tax before the next Current tax is due. Payments will be applied to interest and fee first and the remainder on the tax.**

(4) Bills will be sent on a monthly basis.

(5) No post dated checks will be accepted.

(6) All bad checks will be prosecuted, if not made good in ten days.

(7) **Accounts 6 months delinquent can be sold at a tax sale at the discretion of the delinquent tax collector.**

(8) All payments must be paid to the delinquent tax collector or the treasurer.

(9) All taxpayers must notify the town of a change of address, in-state or out-of-state, in a timely manner.

(10) No mobile home can be sold or moved unless all taxes are paid and a transfer filed at the town office. The owner and mover can be fined.

Thank you, Tom Barker

## **2003 Selectboard Report**

The year of 2003 brought changes to the Leicester Selectboard. Board membership was increased from the previous 3 members to the now 5 member board. This change was the result of a petition filed by a concerned resident and the subsequent approval of the voters.

In 2002, the Town Clerk's Office had a substantial addition installed. This year (2003), the original portion of the building had exterior siding installed which now complements the new addition.

The Leicester Cemetery has had work performed on the entrance gate, and the cleaning and repair of headstones (grave markers). The drainage system, previously installed, continues to function well.

The Leicester Speed Ordinance, in its second year, continues to function as anticipated. The costs associated with enforcement of the Ordinance continue to be offset by the revenues derived through citations issued.

The Selectboard has requested, received and reviewed bid quotations for the interior work planned for the meeting house. The work will include interior painting and the refinishing of the pews (benches). A contract has been awarded and the specified work is now underway.

Leicester Selectboard:

Diane Benware - Robert Oliver - Leslie Quelch - Leon Shackett, (Chairman) - Cecile Todd

## **2003 CLERK/TREASURER'S REPORT**

2003, There were six Australian ballot votes for this year. 2 School Bond votes, Town Meeting and 3 School Budget votes. Usually the summer months are very busy, setting the tax rate and preparing taxbills, but without a school budget none of that took place until September. The taxbills just made the 30 day deadline so the tax due date did not have to be changed. The office has been busy with many properties changing hands, especially around the lake area. The Auditors and I have been working monthly to get the Town finances in order and computerized.

As in the past I welcome all of you to call or stop by the office with any questions or suggestions you might have. Happy 2004!

Respectfully submitted, Donna Pidgeon

## LISTERS REPORT FOR 2003

### General

The sales report summary for the latest 3 years, ending April 2003, show a common level of appraisal (CLA) of 82.02 % and a coefficient of dispersion (COD ) of 15.94 %. This compares to a CLA of 88.54 % and a COD of 15.51 % for the three years ending April 2002 . Unless the town maintains a CLA above 80% and a COD of less than 20% the State will force the town to take action to ensure that the towns appraisals are adjusted to return these figures within the required limits. Recent property sales ensure that the CLA to be reported in Dec 2004 will show a figure well below 80%.

There were 105 changes of appraisal , 11 grievances, and zero appeals to the BCA. In the one State Board held over from 2002, the appraisal by the town was upheld by the State.

### Appraisal

Sales prices for certain types of property are running an average of twice the assessed value, others are selling for 50% above appraisal while there are the less desirable properties that are having a hard time selling at the appraised value. The State views the town from the sales figures while we collect taxes on the assessed values. **Consequently the State says Leicester is a rich town but we collect an unfair proportion of our taxes from the poorer side of town.** A reappraisal of the town would drastically reduce the tax rate and result in a more equitable distribution of the tax load. There is still a large backlog of towns waiting to be appraised and if Leicester approved an appraisal this year we would still have to wait until 2006 for the results to take effect in 2007. That is a long time to wait for resolution of a problem that is getting worse each year. The escrow account for a reappraisal should be \$36,500 by April 2004 and there will be 3 more payments of \$5,500 by April 2007, plus interest, resulting in an account of \$55,000 toward to required sum of \$75,000.

### Act 60

As you have already seen from the forms the State has been sending out , the Grand list is being split into residential and non residential properties. The large majority of properties will fall into a category with no change in appraisal though the tax rates will be different. There will be a few properties that have both residential and nonresidential sections and some of these may see an adjustment of appraisal due to the new rules. There is need for clarification of these rules that hopefully will be resolved by the time this report is published.

The listers feel that the town should seriously consider approving an appraisal this year in order to be able to have a contract to take effect in 2007.

Harold Smith, Charles Johnson, Gary Pfenning.

### 2003 ROAD COMMISSIONER'S REPORT

This year \$40,000 was spent for paving. We applied, but did not receive money from the State 2 for 1 paving program this year. The State did grant \$24,000 from the Bridge and Culvert program to replace the culvert on Ferson Road. We replaced 3 culverts on Lake Dunmore Road, 1 near Dunmore Acres, 2 on the south end and installed a new culvert on Stove Pipe Ave.

Respectfully submitted, Arlan Pidgeon

HIGHWAY ACCOUNT.		
Received from A. E. Stanley,	1 00	
General account,	51 72	
State highway tax,	198 39	
Ned Barker, collector,	583 81	
Paid highway orders, 1902,		51 72
Paid highway orders, 1903,		675 12
Balance in treasury,		108 08
	<hr/>	<hr/>
	\$834 92	\$834 92
From Leicester Town Report - 1903		

### DELINQUENT TAX COLLECTOR'S REPORT

I am still working with some delinquent taxpayers that are making regular monthly payments. Delinquent taxes are down somewhat from past years.

There are several taxpayers that are refinancing or selling property and some that will be getting tax sale notices. I am willing to talk to anyone, at any time, to work on their bill. **Please call me at 802-247-3160.**

Respectfully submitted, Tom Barker

### FIRE WARDEN'S REPORT

We've had another good year with no major fires. I have given out a lot of verbal and written permits. If you plan on burning, give me a call so that I know; because if it's a big fire, I can call the dispatcher and then we won't get any unnecessary fire responses. **Keep up the good work!**

#### STATE OF VERMONT for 2003

Cause	# Fires	# Acres
Lightning	1	2.5
Campfire	5	8
Smoking	2	0.6
Debris/Brush	58	60.46
Arson	0	0
Equipment Use	10	7.31
Railroads	1	0.01
Children	1	0.33
Misc (Grass)	23	16.26
Totals	101	95.47

Richard C Nicklaw, Fire Warden

**Brandon, Leicester, Salisbury, Goshen  
Insect control district  
Annual Report 2003**

This past year started off as a very normal Vermont spring, with of course the usual potholes and plenty of water in the swamps. We did two aerial applications of a Bacteria known as B.T.I. which kills most of the larvae. These were done in late April and mid May. These led to a very good spring with only a few areas requiring ground spraying. The next air application came in mid July; we treated one thousand acres, and upon surveying the treated areas, thought it went very well. Soon after, we were faced with a not usually seen mosquito which led to a lot of scratching residents; but oddly enough only in certain areas. We began truck spraying to try to control them into August. I would like to stress that without state funding mosquito control in our area would be very difficult.

An update on West Nile virus: there were a few birds that tested positive in our area, but no positives in mosquito samples. If you do find a dead bird, please call the Dept of Health in Middlebury to arrange a pick up. In closing, the board wishes to thank all our ground sprayers for their time and effort to make summer more enjoyable. We continue to need more drivers. If interested, send a letter to: Paul Doty attn BLS, 199 Town Farm Rd, Brandon, VT 05733.

The Brandon, Leicester, Salisbury, Goshen District requests 8,500.00 from Leicester for 2004.

Leicester	8,500.00	District manager	6,000.00
Salisbury	8,500.00	Office expense	500.00
Goshen	5,500.00	Labor/payroll	840.00
Donations	125.00	Payroll tax	523.26
Total from towns	39,265.00	Gas	399.45
		Truck maintenance	956.40
State of Vermont	67,599.93	Sprayer Maintenance	800.00
		Insurance - bldg,trucks,liab,eq	10,317.00
		Debt service on bldg	14,627.00
		Utilities- elec & tel	834.64
		Continuing education	420.00
		Total expenses towns	38,513.55
Unaudited account		State of VT-aerial/laricide	67,599.93

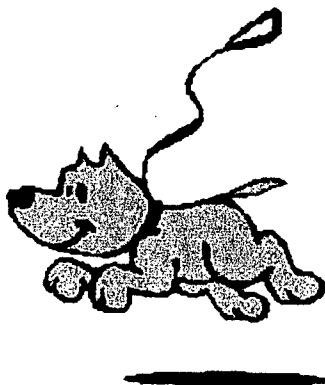
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**DOGS 2003**

130 @	\$7.00	910.00
88 @	\$10.00	880.00
23 @	\$11.00	253.00
29 @	\$16.00	464.00
270 Dogs		2507.00

2 Kennel Licenses	82.00
Fines	545.00
Income	2589.00

Animal Control	515.00
\$1 per dog/State fee	272.00
\$2 per dog/Clerk fee	544.00
Expenses	1331.00
Balance	1258.00



## 2003 VITAL STATISTICS

### BIRTHS

<u>Child</u>	<u>Birthdate</u>	<u>Father</u>	<u>Mother(Maiden Name)</u>
Alexa Lynn Harrington	Feb 7	Joseph Harrington	Sarita Lynn Bankston
Grace Margaret Cole	June 19	Robert Christopher Cole	Crystal Lynn Phillips
Eamon Leigh O'Connor Eastwood	July 1		Fiona Anne Vines
Benjamin David Atherton	Sept 10	David Joseph Atherton	Heather Kristen Norton
Fraser Donald Pierpont	Sept 13	Morton Daniel Pierpont	Michelle Hunt
Jeremiah Dominick Popp	Oct 21	Anthony Donovan Popp	Kady Lynn Flynn

### MARRIAGES

<u>Date</u>	<u>Groom</u>	<u>Bride</u>
Feb 9	Craig Steven Rochon	Kylee Jo Pope
Mar 11	Arthur James Donnelly	Georgianna Gilardi Borlin
Apr 5	Gary Luther Warner	Pearl Ann Morcombe
June 14	Anthony D. Popp	Kady Lynn Flynn
June 14	Douglas Samuel New	Deneen Marie Norris
July 12	Brendan Baker LaRock	Jennifer Jo Gardner
Aug 9	Michael Joseph Remington	Rebecca Elizabeth Eastwood
Aug 30	Armando Costa, Jr.	Brandy S. Baldwin
Sept 6	Roy J. Lockwood, Sr.	Jacqueline A. Smith
Sept 20	Michael Kevin Denis	Madeline Maria Searle
Sept 20	Steven Carl Suter	Katherine Gwen Odell

### DEATHS

<u>Name</u>	<u>Date</u>	<u>Age</u>
Kenneth W. Williams	Feb 8	68
David M. Douglas, Jr.	Feb 16	41
Dorothy Margaret Dutton	Apr 18	73
Daniel Dominick Bugnacki	May 31	61
Ursula Marie Lajeunesse	Oct 19	56
Francis Donald Foley	Nov 21	57

# Addison County Solid Waste Management District



*Teri Kuczynski, District Manager*

The District reached a milestone this year with the Resolution to hold a District-wide bond vote on Town Meeting Day, March 2, 2004. This decision concludes a two-year planning process reviewing potential improvements to the District's Transfer Station on Route 7 South, in Middlebury. The Transfer Station is the central conduit for the majority of solid waste collected in our member towns by the commercial waste haulers. For the past 10 years, this Transfer Station has allowed for competition to flourish in Addison County, thereby saving the residents and businesses money and providing a facility that all of the hauling companies can access.

By redesigning the Transfer Station, we intend to:

- Improve the traffic flow in and out of the Transfer Station;
- Make the Transfer Station a safer place for all staff and customers;
- Save the commercial haulers time and money by increasing the speed at which they drop off their waste and get back on the road;
- Expand the facility to keep up with continued growth for the next 20 years; and
- Comply with pending storm water runoff and other regulations in the State.

The District has just retired its original bond that paid for the construction of the existing facility, so bonding for these improvements is timely. As with the original bond, the District will pay for the costs of the bond **through the tipping fees charged at the District's Transfer Station, not through member town assessments.**

The District also completed its Solid Waste Implementation Plan, which was submitted to the Agency of Natural Resources for review and comment. The District will be soliciting public input on the essential elements of the Plan and holding public hearings in the near future. Please take advantage of the opportunity to comment by attending one of the hearings or by accessing the Executive Summary on our web page at [www.acswmd.org](http://www.acswmd.org). Your opinion counts with us!

On January 1, 2004, the District entered into a three-year contract with Casella Waste Management to haul and dispose of waste from the Transfer Station to an out-of-district landfill. Landfill fees have increased, but, once again, the rate we will receive is very competitive.

The 2004 tipping fee for waste and construction & demolition debris will be increased by \$3.50/ton in 2004. All other rates will remain the same. The rate increase will cover the higher landfill disposal fees and will begin to finance the capital improvements and replacement equipment necessary to continue transfer station operation. This amounts to an average increase of \$1.68/person per year, or about 4 cents per bag. Although the District does not control the price charged by local haulers, the above information can be used as a guide in determining what percentage of a hauler's increase, if any, is attributed to the District's rate increase.

# ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT TRANSFER STATION RATE SCHEDULE

Effective: January 1, 2004

## Hours

Monday – Friday -- 7:00 a.m. to 3:00 p.m.

Saturdays 8:00 a.m. to 12:00

Closed Sundays and Holidays

<b>Trash, Construction &amp; Demolition</b>	<b>\$100.50/ton</b>
<b>Minimum Fee</b> Minimum Load Size - 5 Cubic Yards or 1/2 ton for <b>regular trash only</b>	<b>\$50.25</b>
<b>Minimum Fee -- 100 lbs. or less -- all other material</b>	<b>\$5.00</b>
<b>Non-Friable Asbestos</b>	<b>\$125.00/ton</b>
<b>Clean Wood/ Raw Lumber</b>	<b>\$20.00/ton</b>
<b>Bulky Wastes</b> Full, queen, & king mattresses or boxsprings and couches	<b>\$5.00/ea.</b>
<b>Smaller Bulky Wastes</b> Mattress or box spring (twin or smaller), Chairs, Sinks or Toilets	<b>\$3.00/ea.</b>
<b>Appliances w/ Freon</b> Refrigerators, freezers, air conditioners, water fountains, etc.	<b>\$10.00/ea.</b>
<b>Appliances—no freon</b> , furnaces, Washers, dryers, hot water heaters, stoves, dish washers, microwaves, etc.	<b>\$5.00/ea.</b>
<b>Computers</b> (System consists of monitor, CPU and accessories)	<b>\$11.00 per system</b>
Per Pc.	<b>\$6.00 per pc.</b>
Per Lb.	<b>\$0.227/lb.</b>
<b>Televisions</b>	<b>\$0.257/lb</b>
Regular	<b>\$7.00/ea.</b>
Console	<b>\$15.00/ea.</b>
<b>Light Ballasts With PCB's</b>	<b>\$5.00/ea.</b>
<b>Scrap Metal - Friday and Saturdays Only</b> (includes electrical wire, all metals, etc.)	<b>\$1.00/cy</b>
<b>Tires</b>	<b>\$0.0565/lb.</b>
Passenger Tires	<b>\$2.00/ea.</b>
Large Truck Tires	<b>\$6.00/ea.</b>
Off-road Vehicle & Heavy Equip. Tires	<b>\$20.00/ea.</b>
<b>Fluorescent Light Bulbs</b>	
Smaller than 4'	<b>\$.25/ea.</b>
4' Bulbs	<b>\$.50/ea.</b>
8' Bulbs	<b>\$1.00/ea.</b>
<b>Lead Acid Batteries – (Auto, Motorcycle, etc. All sizes of wet cell)</b>	<b>\$1.00/ea.</b>
<b>Antifreeze</b>	<b>\$1.00/gal.</b>
<b>Corrugated Cardboard</b> (Minimum \$2.00)	<b>\$2.00/cy.</b>
<b>Used Motor Oil</b> (In containers of 5 gallons or less)	<b>No Charge</b>
<b>Oil Filters</b>	
3 or less	<b>No Charge</b>
4 or more	<b>\$.25/ea.</b>
55 gallon drum of filters	<b>\$35.00/drum</b>
<b>Propane Cylinders</b>	
1lb. Cylinder (small camping and torch size)	<b>No Charge</b>
20lb. Cylinder (Grill size)	<b>\$3.00/ea.</b>
<b>District Fee</b> (Charged On Waste Not Delivered To The Transfer Station)	<b>\$33.40/ton</b>

District surcharges for violations of the Waste Management Ordinance separation requirements:

**Recyclables, Metal, Yard Waste**      **10% Of Tipping Fee**

**Hazardous Waste**      **20% Of Tipping Fee** plus handling and disposal

Contact the District Office (388-2333) for disposal locations and times for items not listed here.

January 6, 2004



Town of Leicester, 44 School House Road, Leicester VT 05733

## **LEICESTER COMMUNITY CONNECTIONS**

"Improving the Community through Action, Education, and Fun!"

What an **AMAZING** year we've had! The turnout at our events has been terrific despite what Mother Nature has thrown at our way. If you weren't able to attend, here's a recap:

**EASTER EGG HUNT:** This free event brought families from Leicester and surrounding towns in for some holiday crafts followed by an Easter Egg Hunt. We had a great turn out.

**COMMUNITY CHICKEN B-B-Q:** Thanks to everyone who came out and joined us for the B-B-Q this year. It was a great time with great food.

**COMMUNITY HARVEST CARNIVAL:** Rain didn't dampen the spirit at the Harvest Carnival. We shared the day with the Leicester Historical Society's Flea Market and the turnout was fantastic.

**WINTER HOLIDAY CRAFT DAY:** a winter storm warning, slick roads, high winds and no heat in the Brick Building had us feeling pretty down as we opened the doors for a morning of Holiday crafts. It wasn't long though before Mr & Mrs Claus showed up and a steady stream of families braved the winter weather to enjoy some Holiday fun.

We would like to take this opportunity to publicly say

## **THANK YOU!!!!!!**

To everyone who has donated their time, money, talents, tents, food, etc. Leicester Community Connections receives ALL its funds through fundraising and donations.

**Thank you for all your support!**

LLC meets the 1<sup>st</sup> Friday of every month at 7:00 pm in the White Building.

## **Vermont Department of Health Middlebury District Office 2003 Report**

### **Food and Lodging Inspections:**

National surveys show that more people are eating out more often. Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. The five greatest risks for food borne outbreaks are: keeping food too long at improper temperatures, inadequate cooking, contaminated equipment, food from an unsafe source, and poor personal hygiene among food handlers. Inspections include review of a 44-item check list to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. At the 2 establishments in Leicester, 2 inspections were completed by a sanitarian during 2002.

### **Special Supplemental Nutrition Program for Women, Infants and Children (WIC):**

One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. **WIC** improves the health of pregnant and postpartum women, infants, and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 38 women, infants, and children living in Leicester received foods as well as health screening and individualized nutrition education through this program. The average value of foods provided is \$35.00 per person per month.

### **Vaccine-Preventable Diseases:**

Proper vaccination protects children and adults against many diseases, saves health care dollars, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable disease in Vermont is \$2.6M, and each year 150 to 200 Vermonters die of pneumonia or influenza. during 2002, the Health department distributed 9206 doses of vaccine to health care providers in Addison County. This represents a value of \$119,335.80 to Addison County.

## Leicester Central School Principal's Report

This year, we were able to make significant progress towards our academic, social, and operational goals. Our primary focus was student writing and mathematics problem solving. The majority of our inservices were devoted to improving these two curricular areas. Experts in these fields modeled in the classrooms, and teachers attended workshops to improve their instruction and student learning. The results of our efforts were evident in this year's test scores. The New Standard Reference Exam (NSRE) results (grade 4 testing) show significant increases in these two sets of scores. Our Terra Nova scores (grades 3, 5, and 6) continue to increase steadily in all areas while the percent of children doing poorly decreases. Unfortunately, in spite of these increases, we are on the list of identified schools for the second year in a row, having missed being removed from the list by two points.

Our primary areas of weakness, as shown by these scores, are in reading comprehension and writing conventions. We will continue to work to improve instruction in these two areas. While not making excuses, we must recognize, as a community, that the lack of preschool for many of our children and inappropriate spaces for learning affect some students' ability to do as well as many of their counterparts throughout the State.

Technology was a secondary focus this past year. Thanks to Cerf funds over the years, an anonymous donation of 14 three-year old used computers, a \$10,000 competitive State grant awarded to us last year, and a \$23,000 Federal matching grant obtained this summer, we have all new computer wiring and the necessary hardware and software to implement our Information Technology Benchmarks. Last year, all students in grades K- 3 became familiar with word processing and KidPix software, and all students in grades 4 - 6 prepared a PowerPoint presentation related to the curriculum. This year, our emphasis is using Web-based resources as part of curriculum integration. In spite of our advances, we must continue to upgrade our hardware on a planned basis and purchase software to track and improve student learning.

This is the end of the third year of our discipline initiative. We are extremely pleased with the way children are behaving on a regular basis and their ability to solve their own problems. Our serious discipline issues in the school and on the playground decreased by 43% percent from the previous year. Our attendance rate is 92.4%.

Thanks to fund-raising and grants, many of our students have had increased environmental science, theater, art, and physical education experiences. Last year students in grades four and five attended Camp Keewaydin for a week in the spring. This year, all students have attended performances at the Flynn or Paramount theaters and skied at Breadloaf or the Snow Bowl. We also had our own entry in the "Pig Parade" last year in which every child in the school was involved.

This summer, the electrical project, as approved by the voters, was completed. Among other improvements that make the school safe from the possibility of fire are an increased service into the school and more circuits and outlets. \$45,000 was budgeted and the project came to slightly over \$50,000. The remaining funds came from the fund balance.

We have several new staff members whom you can read about under *New Faces in Leicester*. Leicester is fortunate to have a dedicated, committed staff and parents and community members who are supportive. Working together we can provide our children with a solid future.

Carol J. Eckels  
Principal

## **New Faces at Leicester Central School**

**Justine Farrow** is our new art teacher. She teaches for us one day a week and also teaches art at Currier Memorial School in Danby and Proctor Elementary School. Ms. Farrow has a degree in Studio Art and Education from the University of Vermont (UVM) and has taught both as a classroom teacher and an art teacher. She has also served as Education Director at the Chaffee Art Center in Rutland. This year, she is looking forward to having Leicester students participate in the Chaffee's Annual Student Art Show.

**Theresa Gleason** is our new school social worker/home school coordinator, working about 20 hours a week at Leicester. She has a Master's degree in Social Work from Ohio State University and has worked for Rutland Northeast Supervisory Union (RNESU) for 15 years. During those years, she has worked with all of the schools in RNESU, including the Early Childhood Programs. Her position is funded through RNESU Federal Title I funds.

**Tatiana Green** is our new school nurse, working in Leicester two days a week. She also is the school nurse for Sudbury, Whiting, and Essential Early Education (EEE). Ms. Green has been a nurse in the Rutland area for 12 years. Her experience includes Family Practice, Pediatrics, Oncology, and seven years as an Emergency Room nurse. Her position is and has been funded for several years by the Early, Periodic, Screening, Diagnosis, and Treatment (EPSDT) funds from the State of Vermont. These grant funds are no longer available, and the Leicester part of her position is included in the proposed Leicester budget for next year.

**Cassandra Hayes** began working as an individual aide in Ms. Carter's room beginning in January. Previously, she worked at Neshobe School. This is her third year as a paraeducator. She is currently taking classes at the Community College of Vermont in Rutland in pursuit of an Associate's Degree with a concentration in education. She is a resident of Goshen. Her position is paid for by RNESU.

**Marcia King** is our new secretary. She works three hours a day, normally in the mornings. Prior to coming to Leicester, Mrs. King worked as a Senior Administrative Assistant at Central Vermont Public Service Corporation. Mrs. King lives in Whiting.

**Pat Mraz** is our part-time librarian, working three and three-quarters hours per day. Mrs. Mraz obtained her B.A. from Wellesley College and her Master's Degree in Education from the University of Vermont (UVM). Prior to coming to Leicester, Mrs. Mraz was the Library Media Specialist at Champlain Valley Union High School. She taught library classes at UVM leading to a Library/Media certification.

Leicester Central School  
BOARD REPORT 2003/2004

The 2003/2004 school year has been an exciting time for the Leicester School Board. In July, we added two new members and embarked on a new vision. We developed new Board Goals with a major focus on communication and community involvement. The school staff and administration have continued to open the school to families and the community for events such as picnics, concerts, and end of school celebrations.

The budget for the 2004/2005 school year looks different than the budgets of the past. In addition to formatting for clarity, a comment section has been added to provide further budget information. This is an effort to better communicate what's changing and why.

The major increases in the budget from last year are:

1. **Nurse Funding** – (\$19,308 increase) In the past, the nursing staff at Leicester has been covered by Medicaid. This funding is no longer available and Leicester Central School is now responsible for this cost. The nurse is a full time position shared between three schools. The LCS nursing position is a 40% (2 day/week) position.
2. **Vocational Assessment** – (\$29,381 increase - \$23,531 grant) During the past year, a law was passed changing how vocational spending is handled for budget purposes. The vocational fees, although for high school students, are now required to be in the local school budget. We therefore see a \$29,381 increase in the vocational assessment line. This fee covers the cost of Leicester high school students who attend classes at either Stafford Technical Center or the Hannaford Career Center. LCS will however receive a technical grant that will cover \$23,531 of this cost. (See the revenue sheet)

In an effort to provide a strong, responsible budget, we have made the following changes:

1. In an effort to show the Board's commitment to the budget, the members of the Board agreed to reduce the honoraria (member pay) by over \$100 per member to allow for level funding of this line. The board also agreed to receive this decreased pay during the 2003/2004 school year to avoid an overspend on this line item.
2. We have chosen to reduce the teaching staff to 5.5 positions. Prior to making this decision, we evaluated the current student count, the increasing framework requirements, the effect of student/teacher ratios, and the strength of our teaching staff.
3. We have evaluated every budget line taking into account its affect on the students and building. We feel that this budget is the minimum required to sustain the current educational requirements of the students and the maintenance needs of the building.

The changes we have implemented have given us a budget 1.8% higher than the LCS budget (including electrical) that was the base for taxes last year.

Act 68 and pending legislation at the time of this report make it impossible to accurately determine a tax rate. Indications lead us to expect a tax rate decrease that will further aid taxpayers. Please note that this legislation also changes the layout of Revenue page of the budget.

We hope that the new format and comments will help you better evaluate the budget. If you have any questions, please feel free to contact us.

**Thank you for your support!**

**The Leicester School Board**

Dorothy Jerome  
Rusty Nicklaw  
Donald Felion

Julie Delphia  
Cheryl Manns

**LEICESTER CENTRAL SCHOOL  
2004-2005 BUDGET WORKSHEET - REVENUES**

**Due to Act 68, Revenue changes can NOT be directly compared with prior years.**

CODE NBR.	ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED	COMMENTS
				<b>ACT 60</b>	<b>ACT 68</b>	
10-000-FBFD	EST. FUND BALANCE FWD.	6,311	0	9,451	8,391	Closed books balance less electrical overage. See Principal's report.
10-000-1111	LOCAL EDUCATION PROPERTY TAX	308,900	361,741	324,887	0	
10-000-1510	INTEREST EARNED	714	4,345	700	700	
10-000-1311	TUITION INCOME	0	0	0	0	
10-000-1600	HOT LUNCH	0	0	0	0	
10-000-1910	RENTAL INCOME	0	0	0	0	
10-000-3109	HOMESTEAD REVENUE TO THE SCHOOL - <i>New per Act 68. See comments and tax rate note below.</i>			0	439,823	+\$327,922.44*\$1.413-TECH GRANT 23531 *See Note Below regarding Tax Rate* REMAINING PAYMENTS FOR EDUCATION
10-000-3110	GENERAL STATE SUPPORT GRANT	978,515	992,418	1,028,021	219,683	
10-000-1-3112	NON RESIDENTIAL PROPERTY TAX TO SCHOOL - <i>New per Act 68. See comments to right and tax rate note below.</i>			0	829,372	+\$521,617.56*\$1.59 *See Note Below regarding Tax Rate*
10-000-1-3114	GRANT FOR TECHNICAL CENTERS - <i>New Law moves Technical Grants and Vocational Costs to Local Budgets. See Vocational Section of Budget.</i>			0	23,531	
10-000-3115	REVENUE DUE TO EDUCATION FUND	(448)	(1,977)	24,418	0	
10-000-3145	SMALL SCHOOL GRANT	41,187	47,550	52,272	59,078	ESTIMATED GRANT
10-000-3150	TRANSPORTATION AID	20,451	22,887	23,606	27,787	
10-000-3160	DEBT SERVICE AID	1,527	1,347	501	0	
10-000-3200	STATE AID SPECIAL EDUCATION	195,160	214,168	218,774	240,216	
10-000-3300	STATE AID - CONSTRUCTION (30%)	0	0	13,500	0	
10-000-4247	DARE GRANT	0	0	0	0	
10-000-4810	FOREST REVENUE	2,783	2,804	2,700	2,700	
10-000-5400	PRIOR YEAR REFUNDS	5,679	9,592	0	0	
10-000-5200	BUS FUND TRANSFER	0	0	0	0	
	<b>TOTAL SCHOOL REVENUE</b>	<b>1,560,778</b>	<b>1,654,875.34</b>	<b>1,698,830</b>	<b>1,851,282</b>	

**NOTE:** Tax Rate for the 2003/2004 school year is \$1.76. Due to Act 68 and pending legislation at the time of this printing, the 2004/2005 tax rate cannot be accurately determined. Tax rates listed are a best-guess based on current information and are subject to change.

**LEICESTER CENTRAL SCHOOL  
2004-2005 BUDGET WORKSHEET**

CODE NBR.	ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED	COMMENTS
<b>BOARD OF EDUCATION</b>						
10-001-2011	BOARD HONORARIA	950	950	950	950	Board increased to 5 members. No increase in honoraria
10-001-2069	VSBA DUES & MISCELLANEOUS	2,389	3,030	2,600	1,300	
10-001-2036	LEGAL FEES	112	455	600	600	
10-001-2055	PRINTING/PUBLISHING & ADVERTISING	2,471	1,773	2,000	2,000	
10-001-2013	DIST TREASURER SALARY	646	671	698	719	+3% standard contract increase
10-001-2050	MANDATORY EMPLOYMENT TESTING	120	24	100	100	
10-001-2034	AUDIT FEES	0	1,500	0	0	
	<b>TOTAL BOARD OF EDUCATION</b>	<b>6,687</b>	<b>8,403</b>	<b>6,948</b>	<b>5,669</b>	<b>(1,279) -18%</b>
<b>ADMINISTRATION</b>						
10-001-2510	PRINCIPAL SALARY	47,498	49,931	51,875	51,875	
10-001-2568	ADMIN MISCELLANEOUS EXPENSE	725	750	750	850	Increased postage rate & more mailings
10-001-2517	SECRETARY/ORDER CLERK	5,945	6,362	4,528	4,664	+3% standard contract increase
	<b>TOTAL ADMINISTRATION</b>	<b>54,169</b>	<b>57,043</b>	<b>57,153</b>	<b>57,389</b>	<b>236 0%</b>
<b>INSTRUCTION</b>						
10-001-2511	TEACHER SALARIES	239,483	235,401	249,000	256,000	Decrease teaching staff to 5.5. Salary increases per teacher contract.
10-001-2528	TEACHER ASSISTANTS	23,148	18,573	7,479	7,703	+3% standard contract increase
10-001-2540	ART TEACHER	5,800	5,600	6,750	7,875	Previous budget was based on 33 weeks due to availability of teacher. Current budget is for full school year.
10-001-2512	SUBSTITUTE SALARIES	4,508	3,285	4,450	4,450	
10-001-2561	SUPPLIES & TEXTBOOKS	20,815	21,325	21,000	21,000	
10-001-2564	PERIODICALS	263	345	400	400	
10-001-4073	REPLACE INST EQUIPMENT	2,794	2,132	2,250	2,250	
10-001-2505	CO-CURRICULAR SALARY	224	248	400	400	
10-001-2545	BILLBACK/SPED	0	0	2,000	2,000	
10-001-2555	FIELD TRIPS	0	55	1,000	1,000	
10-001-2506	PHYSICAL EDUCATION SALARY & TRAVEL	10,978	11,991	11,010	13,200	Increase per RINESU contract
10-001-2558	ITINERANT TEACHER TRAVEL	0	18	0	100	Travel for Nurse (see Health Services)
10-001-2513	MUSIC TEACHER SALARY	5,347	4,554	5,190	5,760	Previous budget was underfunded. Current salary is \$5536. Increase per contract.
10-001-5558	TUITION		4,764	7,295	13,495	Tuition Includes: 1- tuition for special needs that cannot be met at Leicester. 2 - tuition for preschool children which will be reimbursed through the General State Support Grant (see Revenues Page). Net tuition cost after grant receipt is \$8055.
	<b>TOTAL INSTRUCTION</b>	<b>313,359</b>	<b>308,291</b>	<b>318,224</b>	<b>335,633</b>	<b>17,409 5%</b>

**LEICESTER CENTRAL SCHOOL  
2004-2005 BUDGET WORKSHEET**

CODE NBR.	ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED	COMMENTS
	<b>INSTRUCTION-SUPPORT</b>					
10-001-2530	SUMMER SCHOOL	3,322	3,365	3,500	3,605	
10-001-2509	GUIDANCE SALARY	4,470	5,129	5,264	5,400	+2.5% increase per contract
10-001-2532	IN-SERVICE/CURRICULUM DEVELOPMENT	1,235	1,583	1,550	1,550	
10-001-2508	LIBRARY SALARIES	6,329	4,302	4,574	6,160	Library currently at 3.75 hours per week. This budget is based on an increase to 5 hours per week. The State requirement is 1.5 days per week.
10-001-2567	TECHNOLOGY SALARIES	0	5,302	5,184	5,540	+3% standard contract increase
10-001-2566	LIBRARY BOOKS/SUPPLIES	1,052	1,781	1,800	1,800	
10-001-2535	COMPUTER REPAIR & SUPPLIES	458	1,357	1,000	1,000	
10-001-2565	AUDIO VISUAL/SOFTWARE	143	3,960	1,000	1,000	
10-001-2556	TECHNOLOGY - HARDWARE	279	7,382	2,000	2,000	
	<b>TOTAL INSTRUCTION-SUPPORT</b>	<b>17,289</b>	<b>34,161</b>	<b>25,872</b>	<b>28,055</b>	<b>2,183 8%</b>
	<b>HEALTH SERVICES</b>					
10-001-3060	NURSE	138	0	0	19,308	Nurse was previously covered by Medicaid. Medicaid funding is no longer available. A full time position is shared between three schools. The LCS portion is 40% (2 day a week) of the total cost.
10-001-3062	CONTRACTED OT/PT SERVICES	309	165	200	200	
10-001-3050	MANDATORY WATER & ASBESTOS	565	692	600	1,200	LCS is on a 'boil water' order from the state due to water contamination. Increase is for mandatory water sample testing and bottled water purchase.
10-001-3061	HEALTH SUPPLIES	439	189	300	300	
	<b>TOTAL HEALTH SERVICES</b>	<b>1,451</b>	<b>1,046</b>	<b>1,100</b>	<b>21,008</b>	<b>19,908 1810%</b>
	<b>PUPIL TRANSPORTATION</b>					
10-001-3511	BUS DRIVERS SALARY	9,571	9,613	9,255	0	LCS is currently part of the RNEU Transportation Pool. The pool contains all RNEU schools with the exception of Barstow. A RNEU savings of approx \$70,000 will be seen this school year. Although the LCS assessment doesn't show a savings, the Leicester portion of the Otter Valley Assessment does. The two assessments must be combined to see the overall cost to the Town. Due to past bus 'sharing' with OV the savings do not appear as significant for Leicester as for other towns. The LCS School Board is actively evaluating the current transportation needs and options with the Transportation Committee and the RNEU Board.
10-001-3512	BUS DRIVER SUBSTITUTES	404	576	300	0	
10-001-3540	DRIVER PHYSICAL/LICENSING	295	311	135	0	
10-001-3543	BUS MAINTENANCE & COMMUNICATIONS	1,959	2,378	2,250	0	
10-001-3552	BUS INSURANCE	776	744	800	0	
10-001-3562	GASOLINE	1,400	1,632	1,800	0	
10-001-3571	BUS LEASE	11,454	11,454	11,454	0	
10-001-3520	DRIVER'S BENEFITS	768	2,330	2,759	0	
	<b>TRANSPORTATION ASSESSMENT</b>		0	0	28,194	
10-001-3572	BUS DRIVER - FIELD TRIPS	0	507	1,200	1,200	
	<b>TOTAL TRANSPORTATION</b>	<b>26,627</b>	<b>29,546</b>	<b>29,953</b>	<b>29,394</b>	<b>(558) -2%</b>

**LEICESTER CENTRAL SCHOOL  
2004-2005 BUDGET WORKSHEET**

CODE NBR.	ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED	COMMENTS
	<b>OPERATIONS/MAINTENANCE</b>					
10-001-4552	PROPERTY INSURANCE	2,780	3,871	4,645	6,033	Cost for current year is actually \$5246. A 15% increase is expected.
10-001-4011	CUSTODIAL CONTRACT SVS	22,833	22,974	17,879	16,672	Per contract with outside service.
10-001-4043	BUILDING REPAIR & MAINTENANCE	9,376	9,100	6,500	7,113	Yearly maintenance, tile one room (labor only, tile is already owned by LCS), paint one room (paint cost only, labor to be volunteer)
10-001-4061	CUSTODIAL SUPPLIES	1,300	940	1,500	1,300	
10-001-4067	ELECTRICITY	9,103	15,226	10,000	11,100	Anticipated rate increase based on current projections.
10-001-4068	HEAT	2,458	2,414	2,500	2,500	
10-001-4042	CONTRACTED SERVICES	8,720	8,855	11,200	10,000	Pest Control, Copler Contract, Garbage Pick-up
10-001-4046	UPKEEP OF GROUNDS	1,402	2,344	2,000	2,500	Increase based on cost history.
10-001-4044	EQUIPMENT REPAIR	403	139	800	800	
10-001-4053	TELEPHONE	3,878	3,184	3,900	3,500	Based on 3 year average
10-001-4055	TELEPHONE TECHNOLOGY CHARGES	250	500	250	250	
10-001-4074	REPLACE NON-INSTRUC EQUIPMENT	130	2,087	1,725	1,725	
	<b>TOTAL OPER/MAINTENANCE</b>	<b>62,632</b>	<b>71,644</b>	<b>62,899</b>	<b>63,493</b>	<b>594 1%</b>
	<b>EMPLOYEE BENEFITS</b>					
10-001-4521	HEALTH INSURANCE	53,762	40,112	49,375	56,938	Rate increase from provider. Coverage per Teacher's Contract
10-001-4522	FICA	26,415	24,131	27,460	27,437	
10-001-4525	WORKMENS COMP	1,569	1,478	1,627	1,165	
10-001-4526	UNEMPLOYMENT	99	121	165	173	
10-001-4535	DENTAL INSURANCE	1,796	2,587	2,388	2,248	
10-001-4523	MUNICIPAL RETIREMENT	248	0	480	0	
10-001-2502	ADMINISTRATOR LIFE & DISABILITY INSURANCE	0	0	1,500	1,500	
10-001-2531	TUITION REIMBURSEMENT	11,690	7,076	10,000	9,000	Based on 3 year average
	<b>TOTAL FRINGE BENEFITS</b>	<b>95,580</b>	<b>75,504</b>	<b>92,995</b>	<b>98,462</b>	<b>5,467 6%</b>
	<b>FOOD SERVICES</b>					
10-001-5010	FOOD SERVICE CONTRACT	2,000	2,000	2,000	4,000	The Abbey Group requires a rate increase to provide the current hot lunch program. The \$2K rate was based on a 100+ lunch count. The high lunch count aids in decreasing the funds required for staffing. Due to changes in student population since the contract was established and students opting for home lunch, staffing is not adequately covered by the previous program fees. The increase to \$4000 is still considerably cheaper than the in-house program employed by LCS prior to the Abbey Group Contract.
10-001-5061	BOOKKEEPER SALARY	0	0	0	0	
	MISCELLANEOUS SUPPLIES/EQUIPMENT	550	0	500	500	
	<b>TOTAL FOOD SERVICES</b>	<b>2,550</b>	<b>2,000</b>	<b>2,500</b>	<b>4,500</b>	<b>2,000 80%</b>

**LEICESTER CENTRAL SCHOOL  
2004-2005 BUDGET WORKSHEET**

CODE NBR.	ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED	COMMENTS
	<b>SPECIAL EDUCATION</b>					
10-001-5556	SPECIAL ED ASSESSMENT	202,767	230,842	211,655	199,025	SPED Assessments are determined by RNESU
	<b>TOTAL SPECIAL EDUCATION</b>	<b>202,767</b>	<b>230,842</b>	<b>211,655</b>	<b>199,025</b>	<b>(12,630) -6%</b>
	<b>DEBT SERVICE</b>					
10-001-6083	INTEREST-SHORT TERM LOANS	981	512	1,000	1,000	
	<b>TOTAL DEBT SERVICE</b>	<b>981</b>	<b>512</b>	<b>1,000</b>	<b>1,000</b>	<b>0 0%</b>
	<b>VOCATIONAL EDUCATION</b>					
10-001-5555	VOCATIONAL EDUCATION	4,200	10,968	10,118	39,499	Due to a new law, all vocational expenditures for a town are now shown in the elementary budget rather than the high school budget. This fee covers Leicester students at OV who participate in programs at Stafford or Hannaford. \$23531 of this fee will be reimbursed to LCS through the Grant for Technical Centers (see Revenue Sheet)
	<b>TOTAL VOCATIONAL EDUCATION</b>	<b>4,200</b>	<b>10,968</b>	<b>10,118</b>	<b>39,499</b>	<b>29,381 290%</b>
	<b>RNESU ASSESSMENT</b>					
10-001-5557	RNESU ASSESSMENT	68,020	75,598	72,783	71,868	RNESU Assessments are determined by the District.
	<b>TOTAL ASSESSMENT</b>	<b>68,020</b>	<b>75,598</b>	<b>72,783</b>	<b>71,868</b>	<b>(914) -1%</b>
	<b>EMERGENCY ELECTRICAL ARTICLE</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>0</b>	
	<b>TOTAL LEICESTER ELEMENTARY SCHOOL</b>	<b>856,312</b>	<b>905,558</b>	<b>938,199</b>	<b>954,996</b>	<b>16,797 1.8%</b>
	<b>TOTAL OTTER VALLEY UNION HIGH SCHOOL</b>	<b>679,567</b>	<b>741,712</b>	<b>760,631</b>	<b>896,286</b>	Based on approval of OV Proposed Budget
	<b>TOTAL LEICESTER TOWN SCHOOL DISTRICT</b>	<b>1,535,878</b>	<b>1,647,271</b>	<b>1,698,830</b>	<b>1,851,282</b>	Based on approval of OV Proposed Budget

**ESTIMATES  
ONLY**

Act 68, as currently written, uses this tax rate to calculate the town's state tax liability and WILL NOT be the actual tax rate reflected on individual tax bills. See Notes in 2004-2005 Budget Worksheet - Revenues

## LEICESTER TOWN SCHOOL LEGAL NOTICES

**School Board** - The school board welcomes your input on all issues. The school board meets on the second Wednesday of each month at 7:00 PM at the school. Please call the school in advance in order to assure time for you on the agenda and to see if there have been any postponements or cancellations.

**Equal Opportunity** - The Rutland Northeast Supervisory Union insures equal employment and educational opportunities regardless of race, color, handicap, national origin, or sex.

**Students with Disabilities** - The Rutland Northeast Supervisory Union is required by federal laws IDEA-B (Formerly EHA-B) and Section 504 and state regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the town of Leicester who you suspect of having such needs, but who is not currently receiving them, please contact the special education coordinator, Michele LaRouche, at (802) 247-5757 or the school principal for your town.

**Records Review** - As provided under federal and state laws and regulations, all parents and legal guardians are hereby notified that the school records for their children are available for inspection. Please contact your school and set up an appointment if you wish to exercise this right.

**Asbestos** - The Asbestos Hazard Emergency Response Act [40 CFR 763.93 (g) (4)] requires that written notice be given that the following schools have Management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management Plans are available and accessible to the public at the administrative offices of each facility listed below. Please contact the building Principal if you wish to read this plan.

	<i>School Address</i>	<i>Designated Person</i>	<i>Telephone</i>
1.	Leicester School 68 Schoolhouse Road Leicester, VT 05733	Carol Eckels	247-8825
2.	Otter Valley Union H. S. 2997 Franklin Street Brandon, VT 05733	David Mitchell	247-6833
3.	Rutland Northeast Supervisory Union 49 Court Drive Brandon, VT 05733	Brenda Fleming	247-5757

**Audit Reports** - Certified Public Accountants audit reports are available for public inspection. Call the business office at (802) 247-5757.

**Leicester Central School District**  
Cash Receipts and Disbursements Fiscal 7/1/02-6/30/03

Balance on hand July 1, 2002		34,008.03
<b>Cash Receipts</b>		
Property Tax - Local Education	361,741.00	
General State Supp Grant from Prop Tax	761,079.00	
State Aid General Education	301,216.00	
State Aid to Special Education	218,903.59	
Interest	468.18	
Interest transfer - Cerf Funds '00-'02	3,311.51	
Forest Receipts	2,804.40	
Rent	10.00	
Reimbursements	18,161.48	
Transfer from Cerf Grants	10,733.53	
Other	76.00	
<b>Less: Gen State Supp</b>	<b>(1,976.00)</b>	
TOTAL CASH RECEIPTS		1,676,528.69
Loans		100,000.00
<b>Total Cash Available</b>		<b>1,810,536.72</b>
<b>Cash Disbursements</b>		
School Board Orders	1,674,051.55	
Voids	(1,160.97)	
Loan repayment	100,000.00	
TOTAL DISBURSED		1,772,890.58
Balance in account June 30, 2003		37,646.14

**LEICESTER TOWN SCHOOL DISTRICT**

Balance Sheet

	7/1/2002	6/30/2003
Cash	34,008.03	37,646.14
Accounts Receivable	10,932.74	10,503.13
Bus Fund	2,795.03	2,823.50
Early Education Fund	1,165.79	0.00
Cerf Grant 99-00	2,195.89	0.00
Cerf Grant 00-01	3,044.45	0.00
Cerf Grant 01-02	6,344.81	0.00
Cerf Grant 002-03		2,678.98
TOTAL ASSETS	60,486.74	53,651.75
Loans Outstanding - Short Term	0.00	0.00
Loans Outstanding - Long Term	0.00	0.00
Bus Lease Obligation	6,206.12	0.00
Accounts Payable	867.02	7,538.15
Accounts Payable - Cerf	5,243.24	0.00
TOTAL LIABILITIES	12,316.38	7,538.15

**LEICESTER TOWN SCHOOL  
EARLY ED FUND**

Balance July 1, 2002	1,165.79
Interest	<u>13.05</u>
Total	1,178.84
Expenses	<u>1,178.84</u>
Balance June 30, 2003	0.00

**SCHOOL BUS FUND**

Balance July 1, 2002	2,795.03
Interest	<u>28.47</u>
Balance June 30, 2003	2,823.50

**CERF GRANT 1999-2000**

Balance July 1, 2002	2,195.89
Interest	<u>23.07</u>
Total	2,218.96
Transfer to School Acc	<u>2,218.96</u>
Balance June 30, 2003	0.00

**CERF GRANT 2000-2001**

Balance July 1, 2002	3,044.45
Interest	<u>29.80</u>
Total	3,074.25
Transfer to School Acc	<u>3,074.25</u>
Balance June 30, 2003	0.00

**CERF GRANT 2001-2002**

Balance July 1, 2002	6,344.81
Interest	<u>62.11</u>
Total	6,406.92
Transfer to School Acc	<u>6,406.92</u>
Balance June 30, 2003	0.00

**CERF GRANT 2002-2003**

Received 12/10/02	5,000.00
Interest	<u>23.89</u>
Total	5,023.89
Expenses	<u>2,344.91</u>
Balance June 30, 2003	2,678.98

**Leicester Central School District  
Hot Lunch fiscal 2002/2003**

Balance July 1, 2002	7,108.18
Receipts:	
State & Fed Aid -prio	1,921.82
State & Federal Aid	13,085.14
State Grant for Equip	2,817.50
Lunches	12,317.15
Interest	<u>13.55</u>
Total Receipts	30,155.16
Total Available	<u>37,263.34</u>

**Disbursements:**

Caterer - prior year	4,318.98
Caterer	<u>25,402.29</u>
Equipment	5,635.00
Total Disbursements	<u>35,356.27</u>
Balance	1,907.07

**AUDITORS REPORT**

We, the undersigned auditors of the Town of Leicester have examined the financial statements, to the best of our abilities, for the Leicester Central School District. We conclude that a) there are no outstanding long or short term loans. b) The school Bus lease has been met, including interest and residual payments, also that the title is on file at the Town Clerk's Office. Further, we recommend that the Cerf accounts be closed out in a timely manner, and that copies of the requisitions be given to the Treasurer prior to the transfer of funds.

Carol E. Morrison, Chair  
Dorothy A. D'Avignon  
Deborah M Miner

### New Standards Reference Examination

The New Standards Reference Examination is required by the State of Vermont and is administered in reading and mathematics in grades 4, 8, and 10.

The test results indicating the percent of students who "mastered" the examinations are available on the state education department's site and are not reported here. State mastery levels are not consistent from grade to grade or from year to year due to changes in test forms.

The scores below show how local students scores in relation to national averages over the past four years. The national average is set at 50, a score of 60 is excellent and a score of 70 is exceptional.

**Cautions:** Remember that each fourth grade class is different. These tests do not compare the same students over time like the TerraNova tests. Thus, scores will not always show a consistent pattern. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

#### **New Standards Reference Exam- Grade 4 – MNCE**

	N*	Spring 2000	N*	Spring 2001	N*	Spring 2002	N*	Spring 2003
Reading	15	65	24	52	13	48	13	64
Math	16	80	24	59	13	57	13	73

\*N = Number of Students Tested

### Vermont Developmental Reading Assessment

The Vermont Developmental Reading Assessment is required by the State for students in Grade 2. It is a performance-based test that reports the percentage of students who met the state's second grade standard for reading. National norms are not provided for this test.

#### **Vermont Developmental Reading Assessment**

% Passing	
Leicester	State
74%	82%

#### **LEICESTER PROFESSIONAL SALARIES BY NEGOTIATED GROUPS 2003-2004 (AS OF JANUARY 1, 2004)**

Column A or Bachelor's + 0 Credits \$29,000 - \$33,150	Column B or Bachelor's +15 Credits \$29,750 - \$34,600	Column C/Bachelor's +30/Master's+0 \$30,500 - \$36,700
MELISSA FLINT KELSEY MACCABE	MONA ROGERS*	CHAD CHAMBERLAIN*
Column D or Master's+15 Credits \$31,250 - \$42,500	Column E/Bachelor's+60/Master's+30 \$32,000 - \$49,250	Column E or Master's+45 Credits \$32,750 - \$52,644
JUSTINE FARROW* LINDA HORN PATRICIA MRAZ*	PATRICIA CARTER LAURA CORO	DEBORAH ALLEN MARION BAUER*

\* less than 100% FTE

## 2003 Student Assessment Results

### Terra Nova Assessment

The *Terra Nova Multiple Assessment* is a norm-referenced, standardized test, in its fourth year of use in Rutland Northeast. A great advantage of this test is that it allows citizens to see how Rutland Northeast achievement test scores compare to the nation. Further, you can see whether a group of students is improving as compared to the nation.

In looking at the scores for your school, the national average is 50. If your grade level scores increase as you read across a line, that means that class of students improved, as compared to the national average, as they moved from one grade to the next. The **bold** printed number is the grade the students were in when tested in Spring, 2003. The regular print numbers are the grade levels for earlier year scores. A score of 60 for a grade level grouping is excellent and a score of 70 or above is exceptional.

**Cautions:** Standardized tests are important but they do not measure all the important things that we teach. They also do not test the various skills and talents of individual students. Further, attitudes, behaviors, school tone and the like are not well represented by standardized tests.

Also, year-to-year comparisons become less reliable as the number of children tested within a grade level goes down. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

### LEICESTER

#### TerraNova Scores - Total Reading MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
<b>3</b>	Class of 2012				52.6
3, <b>4</b>	Class of 2011			52.8	
3, 4, <b>5</b>	Class of 2010		49.3		50.4
3, 4, 5, <b>6</b>	Class of 2009	49.5		49.5	55.9

#### TerraNova Scores - Total Language MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
<b>3</b>	Class of 2012				48.1
3, <b>4</b>	Class of 2011			50.8	
3, 4, <b>5</b>	Class of 2010		45.1		50.0
3, 4, 5, <b>6</b>	Class of 2009	48		51.6	57.6

#### TerraNova Scores - Total Math MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
<b>3</b>	Class of 2012				60.1
3, <b>4</b>	Class of 2011			54.2	
3, 4, <b>5</b>	Class of 2010		50.5		53.3
3, 4, 5, <b>6</b>	Class of 2009	54.5		55.8	56.9

<b>Early Care and Educational Opportunities for Children</b>	
Addison County Community Child Care Support Services	388-4304
Addison County Family, Infant, Toddler Project	388-1437, 1-800-639-1577
Addison County Headstart	388-9881
Addison County Parent/Child Center	388-3171
Addison County WIC/Well-Child Clinic	388-4644
Addison Social Rehabilitative Services (SRS)	388-4660
Addison Children's Upstream Services (CUPS)	382-8893, 388-3171
Rutland County Family, Infant, Toddler Project	747-0539, 1-800-974-2034
Rutland County Headstart	775-8225
Rutland County Parent/Child Center	775-9711
Rutland County WIC/Well-Child Clinic	786-5811
Rutland Children's Upstream Services (CUPS)	775-2395
Rutland Social Rehabilitative Services (SRS)	786-5817
Barstow Preschool serves Chittenden and Mendon	773-3763
Brandon Early Essential Education serves Brandon, Leicester, Sudbury	247-4354
Pittsford Early Essential Education serves Pittsford, Chittenden, Mendon	483-2062
Whiting Preschool serves Leicester, Sudbury and Whiting	623-7991
Child Care Resource and Referral	775-9711
Child Development Clinic	1-800-660-4427
Kids on the Move	775-7612
Smart Moves	247-9500
Prevent Child Abuse Vermont	1-800-244-5373

### Early Reading Instruction

Reading services in our elementary schools continue to include professional and paraprofessional services to children in the area of literacy as well as consultation to teachers. The early education and kindergarten programs provide a variety of experiences with reading and writing that will enable all students to become emergent readers and writers. Concepts about print, phonological awareness, environmental print reading, name and letter recognition are the focus of instruction. Summer services are available for students at-risk. Parent training and informational sessions are offered throughout the school year. Home/School Coordination Services are available to all schools.

Most of our primary grade teachers and special educators have taken extensive training in early literacy instruction, including Guided Reading and Writing. The goal of this program is to provide professional development for teachers and to help students become stronger readers and writers. The focus of instruction for teachers is assessment of children's strengths and needs, matching book levels to student's needs, teaching for strategies, and organization and management of the classroom using Guided Reading and Writing. Throughout the school year, consultation to teachers and direct service to children is provided. Most of our teacher and special educators have also taken extensive training in phonological awareness and have experience with various multi-sensory, sequential, systematic phonics programs. Extended-year services are also available for older students who may be at-risk.

## COMMUNITY SUPPORT SERVICES

<b>AGENCY</b>	<b>PHONE</b>	<b>TYPES OF SERVICES</b>
<b>Addison Co Women in Crisis</b>	388-4205	Assistance to women and families
<b>Adult Education/Diploma</b>	775-0617	For students 21 or older interested in pursuing an adult diploma
<b>Boys &amp; Girls Club of Rutland Co</b>	773-1902	Teen drop-in center; mentoring
<b>Brattleboro Retreat</b>	800-345-5550	Support, treatment, counseling, respite services for teens
<b>Counseling Service of Addison County</b>	388-6751 388-7641	Individual, group, & family counseling, psychiatric evaluations,
<b>Evergreen Center</b>	775-4388	Drug & alcohol treatment
<b>HerStory House</b>	775-3232	Women's shelter, support for women & families dealing with domestic abuse
<b>Infoline</b>	747-9961	Listing of health and human services resources
<b>Northeastern Family Institute</b>	802-655-9013	Support, treatment, counseling, respite services for teens
<b>Outright VT</b>	800-452-2428	Support for gay, lesbian, and bisexual students
<b>Police (Brandon)Police (Pittsford)</b>	B: 247-5723 P: 773-9101	Law enforcement services
<b>Police (VT State Police)</b>	R: 773-9101 M: 388-4919	Law enforcement services
<b>PRIME</b>	773-4225 773-4365	Conflict mediation; respite for families. Some services provided at school.
<b>Public Defenders Office</b>	R: 773-5823 M: 388-4656	Support for students dealing with the legal system
<b>Rape Crisis (Rutland County)</b>	775-3232	Hot line & support for women dealing with issues related to sexual assault
<b>Rape Crisis Hot Line (Addison County)</b>	388-4205	Hot line & support for women dealing with issues related to sexual assault
<b>Rutland Area Community Services</b>	775-2381 775-1000	Individual, group, & family counseling, psychiatric evaluation & treatment
<b>Rutland Area Prevention Coalition</b>	775-4199x190	Countywide organization to coordinate substance abuse prevention programs
<b>Rutland County Victim's Advocate</b>	786-2531	Assistance to victims of crime
<b>Rutland Reg. Board for Family Svcs.</b>	776-4340 x116,117	Resources and Support for families
<b>SRS: Department of Social &amp; Rehabilitative Services</b>	R: 786-5817 M: 388-4660	Child protective services & foster care placement
<b>The Lund Family Center</b>	802-864-7467	Parent/child center; teen pregnancy preparation
<b>Vocational Rehabilitation</b>	R: 786-5866 M: 388-4671	Provides support for people with disabilities to prepare them for work
<b>VSAC</b>	800-642-3177	Preparation for college & financial assistance
<b>VT Department of Employment &amp; Training</b>	786-5837	Assistance with job finding and job finding skills
<b>VT Department of Health</b>	786-5876	Pregnant teens; HIV testing; other health services
<b>VT Parent Information Center</b>	773-2023	Provides support & information to parents regarding educational issues

## **Report of the Superintendent of Schools Leicester Town School District**

Next school year brings the beginning of Act 68, the new state aid formula. This law, passed with broad bipartisan support, is seen by most folks as a significant improvement to Act 60. While exact numbers are not available as this report goes to press, early estimates show significant decreases in your school property taxes. However, the law now places technical (vocational) education costs in your local town school budget. This makes your town school budget appear to increase more than it actually does. However, rest assured that we get other revenues from the state to offset these costs.

Across the state, school enrollments are going down and we are no exception. Consequently, your board is keeping a careful eye on staffing levels and is managing this decline. Rutland Northeast schools are very close to state averages on teacher to student ratios.

Blue Cross/ Blue Shield rates went up 9.75%. This is a lower level of increase than in earlier years but this is still a serious problem. Many of us are disappointed that the federal and state governments have not moved on this nationwide crisis. Comprehensive health care reform is beyond the scope of school districts, businesses and most citizens to solve. For your information, our employees must pay deductibles as well as co-pay 20% of their medical expenses.

This year, we implemented a new k-12 transportation system. After the start-up problems were sorted out, the system is working well. Bus behavior is generally better for all students. (This was a concern for many parents). We still have work to do and will continue to make refinements and improvements as time goes on.

As part of our goals, we have expanded our early education programs. Money spent in the early years is returned four-fold in later school and adult years. We now have solid options available to students throughout the supervisory union. Leicester has options through a contract with the Whiting School and through the Early Education program.

Another major goal is the implementation of the new federal education law. While the intentions were certainly noble, the law is drastically underfunded. What this means is an "unfunded mandate" where the costs are passed on to state and local governments. Despite Vermont's scoring an average of thirty percentile points higher than the nation (and our lead is increasing) every school in the state will ultimately be declared a "failure" due to flaws in the law. We continue to work with our state and federal governments on these issues. The Rutland Northeast board asked us to look at whether we should reject the federal money because the costs outweigh the benefits.

We can take justifiable pride in many of our stellar student performances. They match the best in the nation. At the same time, we are just as concerned with giving the best opportunities to all children. Thus, we have focused on alternative settings. Our goal is for every child to be a productive contributing member of society.

The Leicester board meets on the second Wednesday at 7:00pm in the school multi-purpose room. We welcome your participation. If you have any questions, please feel free to contact me or any of your board members.

**William J. Mathis**  
Superintendent of Schools

In District No. 4 the terms were divided differently, first term ten weeks, second term twelve weeks and this winter eight weeks.

Rutland Northeast Supervisory Union  
Summary of Discipline Policy  
(Annual Report required by Safe Schools Act, 16 VSA 165 (J))

The school is a community. It is responsible for education of those children who attend and, therefore, it must establish and enforce guidelines and procedures that provide for an orderly learning atmosphere. There must be a set of procedures for dealing with inappropriate student behavior; including ones for detention, suspension, and expulsion.

Principals and teachers shall have the authority to establish and enforce such rules and procedures as are consistent with state laws, regulations, local policies and board directives.

Among these actions are:

Immediate removal: A student may be summarily removed if there is an imminent danger to the student, other school personnel, or the school property. Due process rights will be accorded as soon as practical following the summary suspension.

Short Term Suspension: The Superintendent, principal, or a teacher (in the absence of the principal), may suspend a student from the school as a reasonable form of punishment, or for the purpose of securing or maintaining order in the school. Suspensions under this section shall not exceed 10 consecutive days. Due process rights are provided to the student.

Long Term Suspension: Long term suspension is defined as exclusion from school for ten days or more, but for a set period of time, not to exceed 90 days. Due process rights provided to the student are the same as those provided under expulsion.

Expulsion: The dismissal of a student for the remainder of the school year, or up to 90 days, (or in the case of a weapons violation, one year) shall occur only upon recommendation of the Superintendent of Schools and concurrence of a majority of the Board of School Directors. Due process rights shall be available to a student whose dismissal is under consideration.

**RUTLAND NORTHEAST SUPERVISORY UNION  
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
EST. FUND BALANCE FWD.	34,984.77	23,811.96	8,000.00	29,114.94
ASSESSMENTS	722,030.71	769,746.16	773,912.68	787,455.96
INTEREST INCOME	15,324.33	6,293.01	10,000.00	6,000.00
GRANT REIMBURSEMENTS (TITLE 1 & CSR)	8,015.00	8,015.00	37,531.00	35,215.00
PRIOR YEAR REFUNDS	0.00	1,434.63	0.00	0.00
<b>TOTAL REVENUES</b>	<b>780,354.81</b>	<b>809,300.76</b>	<b>829,443.68</b>	<b>857,785.90</b>

<b>EXPENDITURE RECAP</b>				
TOTAL PUPIL SUPPORT	23,395.97	17,802.30	28,400.00	28,400.00
TOTAL CURR & STAFF DEVEL	197,900.41	199,385.60	238,775.47	247,630.39
TOTAL BOARD EXPENSES	6,928.54	14,674.61	12,700.00	20,500.00
TOTAL SUPTS. OFFICE	156,421.44	161,390.25	166,717.87	171,407.42
TOTAL FRINGE BENEFITS	105,142.55	101,314.19	109,911.71	119,104.96
TOTAL BUSINESS OFFICE	182,375.83	184,240.74	192,227.03	198,618.85
TOTAL MAINT./REPAIRS	86,014.47	93,378.13	80,711.60	72,124.27
<b>GRAND TOTALS</b>	<b>758,179.21</b>	<b>772,185.82</b>	<b>829,443.68</b>	<b>857,785.90</b>

**From the Leicester Town Report of 1903**

<b>EXPENSE OF WATER CLOSET, DIS. NO. 4.</b>			
H. M. Gipson for lumber,	\$23	56	
F. J. St. Pierre and G. E. Fuller for			
33 hours' work each at 22 1-2			
cents,	14	84	
M. B. Ferson for material and work,	3	42	
			41 82

**RUTLAND NORTHEAST SUPERVISORY UNION  
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
<b>PUPIL SUPPORT</b>				
BB PATH ADVANCE	457.40	733.70	400.00	400.00
STANDARDIZED TESTING	22,938.57	17,068.60	28,000.00	28,000.00
<b>TOTAL PUPIL SUPPORT</b>	<b>23,395.97</b>	<b>17,802.30</b>	<b>28,400.00</b>	<b>28,400.00</b>
<b>CURR &amp; STAFF DEVEL.</b>				
SECRETARY	22,088.30	22,972.18	23,660.94	24,370.77
TECHNOLOGY	34,284.84	35,100.00	57,440.80	63,448.00
CURRICULUM FICA	10,334.81	10,829.61	12,643.14	13,360.16
CURRICULUM HEALTH	26,293.00	20,294.25	29,593.73	28,433.90
CURRICULUM DENTAL	658.13	1,045.08	1,478.68	1,605.78
CURRICULUM WORKERS COMP	0.00	0.00	743.71	506.08
CURRICULUM UNEMPLOYMENT	213.13	233.20	304.00	128.00
CURRICULUM RETIREMENT	3,290.73	3,533.83	4,599.61	4,961.79
DIRECTOR SALARIES	65,865.54	68,500.12	70,555.11	72,671.76
TUITION/WORKSHOP REIMBURSEMENT	4,656.42	3,675.38	7,500.00	7,500.00
TRAVEL - C & SD OFFICE	2,797.37	4,061.47	4,000.00	4,000.00
DUES	615.78	335.00	500.00	500.00
DISTRICT FESTIVALS	1,274.44	0.00	500.00	500.00
CURRICULUM DEVELOPMENT	218.13	0.00	250.00	250.00
IN-SERVICE - INSTRUCT STAFF	0.00	0.00	500.00	500.00
MEDIA CLERK	14,518.08	16,936.58	13,613.00	14,021.39
DISTRICT MULTI MEDIA SUPPLIES	10,791.71	11,868.90	10,892.75	10,892.75
<b>TOTAL CURR &amp; STAFF DEVEL</b>	<b>197,900.41</b>	<b>199,385.60</b>	<b>238,775.47</b>	<b>247,630.39</b>
<b>BOARD EXPENSES</b>				
EXECUTIVE COMMITTEE HONORARIA	700.00	2,400.00	3,600.00	3,600.00
MANDATORY EMPLOYMENT TESTING	648.00	552.00	900.00	900.00
EXECUTIVE COMMITTEE EXPENSE	1,567.90	837.35	1,100.00	1,100.00
LEGAL SERVICES	1,445.96	2,417.26	2,000.00	2,000.00
DUE PROCESS INSURANCE COVERAGE	0.00	0.00	0.00	0.00
EMPLOYEE ASSISTANCE PLAN	0.00	1,318.00	1,700.00	6,000.00
NEGOTIATING EXPENSES/PORTFOLIO TRAINING	330.11	0.00	500.00	4,000.00
COMMUNITY SURVEY/WEB DESIGN	236.57	0.00	0.00	0.00
DISTRICTS FIXED ASSET INVENTORY	0.00	5,050.00	0.00	0.00
AUDIT	2,000.00	2,100.00	2,900.00	2,900.00
<b>TOTAL BOARD EXPENSES</b>	<b>6,928.54</b>	<b>14,674.61</b>	<b>12,700.00</b>	<b>20,500.00</b>
<b>SUPERINTENDENT'S OFFICE</b>				
SUPERINTENDENT SALARY	91,324.74	94,977.74	97,827.18	100,762.00
PERSONNEL OFFICER	27,301.56	28,393.56	29,245.35	30,122.71
SUPERINTENDENT ADMIN ASS'T	27,301.56	27,655.29	29,245.35	30,122.71
SUPT OFFICE - SUBSTITUTES	0.00	1,436.00	500.00	500.00
SUPERINTENDENT PROFESSIONAL DEV.	746.50	1,387.95	1,200.00	1,200.00
SUPERINTENDENT - TRAVEL & WORKSHOPS	4,165.69	3,890.77	4,000.00	4,000.00
SUPERINTENDENT DUES	1,281.00	539.94	700.00	700.00
GRANT WRITING COSTS	0.00	0.00	0.00	0.00
VSA SERVICE FEE	3,104.00	3,109.00	3,100.00	3,100.00
PUBLICATIONS	1,196.39	0.00	900.00	900.00
<b>TOTAL SUPT'S. OFFICE</b>	<b>156,421.44</b>	<b>161,390.25</b>	<b>166,717.87</b>	<b>171,407.42</b>

**RUTLAND NORTHEAST SUPERVISORY UNION  
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
<b>FRINGE BENEFITS SUPT &amp; BUS OFFICES</b>				
HEALTH INSURANCE	67,997.11	64,079.70	66,851.32	<b>75,207.89</b>
SOCIAL SECURITY	20,759.59	22,244.51	23,506.15	<b>24,510.92</b>
ADMIN. INSURANCE	2,896.29	2,513.01	2,900.00	<b>2,800.00</b>
MUNICIPAL RETIREMENT	9,745.40	9,986.35	10,910.89	<b>11,418.21</b>
WORKMENS COMPENSATION	1,317.64	907.80	1,422.20	<b>954.47</b>
UNEMPLOYMENT COMPENSATION	428.91	418.70	486.40	<b>204.80</b>
DENTAL INSURANCE	1,652.56	1,004.56	2,334.75	<b>2,408.67</b>
CLERICAL IN-SERVICE/WORKSHOPS/CLASSES	345.05	159.56	1,500.00	<b>1,500.00</b>
<b>TOTAL FRINGE BENEFITS</b>	<b>105,142.55</b>	<b>101,314.19</b>	<b>109,911.71</b>	<b>119,104.96</b>
<b>BUSINESS OFFICE</b>				
POSTAGE	5,956.56	2,989.64	5,000.00	<b>4,000.00</b>
ADVERTISING	6,639.06	5,612.14	6,000.00	<b>6,000.00</b>
SUPPLIES	9,660.03	8,224.52	11,500.00	<b>10,500.00</b>
OFFICE EQUIPMENT PURCHASES	2,139.60	1,800.00	2,000.00	<b>2,000.00</b>
SOFTWARE/HARDWARE	4,415.20	5,998.98	4,000.00	<b>4,000.00</b>
BUSINESS MANAGERS SALARY	61,537.06	63,998.48	65,918.43	<b>67,895.98</b>
MANAGER SECRETARY SALARY	4,352.40	9,399.69	9,324.52	<b>9,604.27</b>
TUITION/DUES BUSINESS MGR.	887.19	895.58	1,000.00	<b>1,000.00</b>
ADMINISTRATIVE ASSISTANT	33,184.84	34,512.40	35,547.71	<b>36,614.14</b>
BOOKKEEPER SALARIES	26,837.44	21,817.52	22,242.51	<b>22,909.79</b>
BOOKKEEPER SALARIES	24,919.70	25,916.28	26,693.86	<b>31,094.68</b>
PRINTING	670.00	1,397.00	1,500.00	<b>1,500.00</b>
TRAVEL - OFFICE STAFF	1,176.75	1,678.51	1,500.00	<b>1,500.00</b>
<b>TOTAL BUSINESS OFFICE</b>	<b>182,375.83</b>	<b>184,240.74</b>	<b>192,227.03</b>	<b>198,618.85</b>
<b>MAINT./OPERATIONS</b>				
TELEPHONE	5,974.49	6,153.68	8,000.00	<b>7,000.00</b>
ELECTRICITY	8,532.52	8,861.60	9,000.00	<b>9,000.00</b>
LEASE/PURCHASE PAYMENT	32,100.00	32,100.00	1.00	<b>0.00</b>
PARKING LOT RESURFACING	0.00	0.00	0.00	<b>0.00</b>
HEAT	3,401.13	4,793.51	6,000.00	<b>6,000.00</b>
UPKEEP OF GROUND (PLOW/MOW)	2,970.60	3,511.00	2,500.00	<b>3,500.00</b>
WATER & SEWER	468.84	406.25	500.00	<b>500.00</b>
GARBAGE REMOVAL	1,097.40	1,172.16	1,100.00	<b>1,100.00</b>
CUSTODIAN SALARIES	6,476.04	7,744.50	7,438.50	<b>8,536.76</b>
CUSTODIAN FICA	495.27	592.43	569.05	<b>653.06</b>
CUSTODIAN HEALTH	0.00	0.00	1,569.41	<b>1,765.58</b>
CUSTODIAN DENTAL	0.00	0.00	102.76	<b>102.76</b>
CUSTODIAN UNEMPLOYMENT	0.00	54.80	56.53	<b>25.60</b>
CUSTODIAN WORKERS COMP	195.57	297.40	392.75	<b>293.66</b>
CUSTODIAN RETIREMENT	254.80	297.56	371.93	<b>426.84</b>
ASBESTOS MAINTENANCE	0.00	2,000.00	300.00	<b>300.00</b>
BUILDING REPAIRS	10,682.01	11,734.25	23,500.00	<b>15,000.00</b>
CUSTODIAL SUPPLIES	552.07	791.49	800.00	<b>800.00</b>
MAINT. CONTRACTS/EQUIP. REPAIR	11,600.05	11,229.21	16,500.00	<b>14,000.00</b>
INSURANCE - PROPERTY/LIABILITY	1,213.68	1,638.29	2,009.67	<b>3,120.00</b>
<b>TOTAL MAINT./REPAIRS</b>	<b>86,014.47</b>	<b>93,378.13</b>	<b>80,711.60</b>	<b>72,124.27</b>
<b>GRAND TOTALS</b>	<b>758,179.21</b>	<b>772,185.82</b>	<b>829,443.68</b>	<b>857,785.90</b>

**RUTLAND NORTHEAST SUPERVISORY UNION  
2004-2005 ASSESSMENT CALCULATION**

TOTAL ASSESSMENT TO BE CALCULATED FY 2005

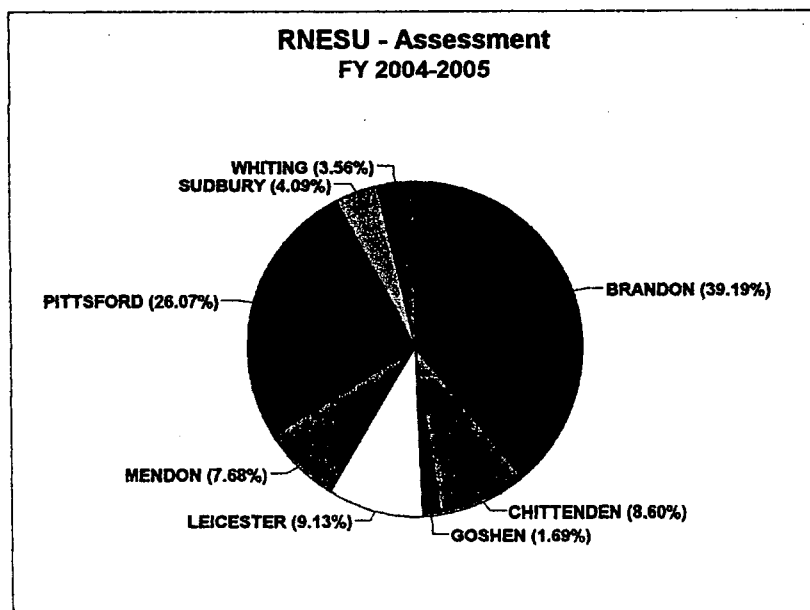
**\$787,455.96**

SCHOOL DISTRICT	40-DAY ADM-10/03	PERCENT	AMOUNT
BRANDON	708.51	39.19%	308,584.30
CHITTENDEN	155.46	8.60%	67,709.02
GOSHEN	30.47	1.69%	13,270.90
LEICESTER	165.01	9.13%	71,868.42
MENDON	138.86	7.68%	60,479.06
PITTSFORD	471.26	26.07%	205,252.49
SUDBURY	73.98	4.09%	32,221.23
WHITING	64.45	3.56%	28,070.54
	1808.00	100.00%	787,455.96

TOTAL ASSESSMENT CALCULATED FY 2004

**\$773,912.68**

SCHOOL DISTRICT	40-DAY ADM-10/02	PERCENT	AMOUNT	CHANGE	PERCENT
BRANDON	736.74	40.00%	309,554.99	(970.68)	-0.31%
CHITTENDEN	144.80	7.85%	60,758.37	6,952.64	11.44%
GOSHEN	33.91	1.84%	14,247.92	(977.02)	-6.86%
LEICESTER	173.22	9.40%	72,781.60	(913.18)	-1.25%
MENDON	134.80	7.32%	56,638.72	3,840.33	6.78%
PITTSFORD	475.55	25.82%	199,811.16	5,441.33	2.72%
SUDBURY	78.49	4.26%	32,979.03	(757.80)	-2.30%
WHITING	64.60	3.51%	27,142.89	927.65	3.42%
	1841.91	100.00%	773,912.68	13,543.28	1.75%

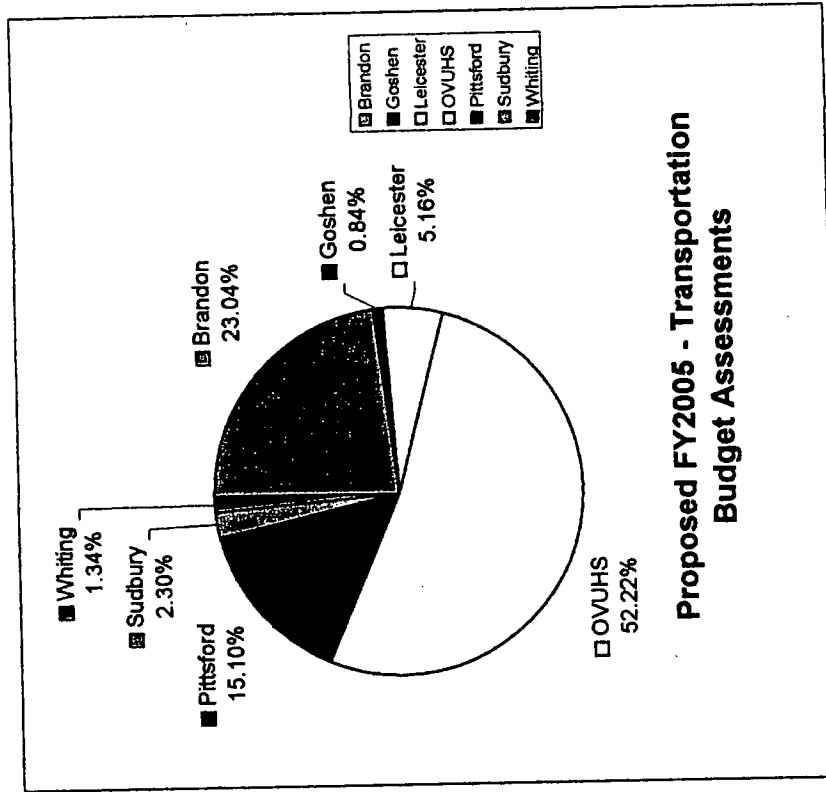


# FY2005 Rutland Northeast Supervisory Union District Wide Transportation Proposed Budget and Assessments

	Budget FY2004	Proposed FY2005
Driver Coordination	30,000.00	30,400.00
Drivers Salary	189,447.51	188,679.26
Drivers Subs	18,178.48	21,386.00
Drivers Health Insurance	37,271.44	30,786.71
Drivers FICA	18,648.39	18,395.59
Driver Retirement	5,112.24	6,043.64
Driver Workers Comp	16,713.67	20,314.51
Driver Unemployment	2,784.00	551.17
Driver Dental	1,447.55	1,262.14
Driver Physical/Licensing/Rx Testing	2,500.00	2,500.00
Bus Office Supplies	0.00	500.00
Bus Miscellaneous	2,000.00	2,000.00
Bus Maintenance 1-24	69,750.00	72,000.00
Insurance	28,738.00	21,840.00
Fuel Storage	1,000.00	1,000.00
Bus Fuel	35,000.00	35,000.00
Bus Leases	112,204.01	94,000.00
YR 1 Rounding Assessments	3,408.73	
	552,204.02	546,659.02

## Assessments -With ALL Lease Payments

	40 Day ADM	ADM Percentage	FY2004 Assessment	FY2005 Assessment
Brandon	328.95	23.04%	125,583.07	125,926.81
Goshen	12.00	0.84%	6,394.67	4,593.77
Leicester	73.65	5.16%	31,939.84	28,194.28
OVUHS	745.67	52.22%	283,575.51	285,453.24
Pittsford	215.63	15.10%	82,992.89	82,546.28
Sudbury	32.90	2.30%	13,519.74	12,594.60
Whiting	19.20	1.34%	8,198.30	7,350.04
	1428.00	100.00%	552,204.02	546,659.02



# **Rutland Northeast Supervisory Union**

## **Proposed FY2005**

### **Special Services Funding - Grant Revenues and Assessments**

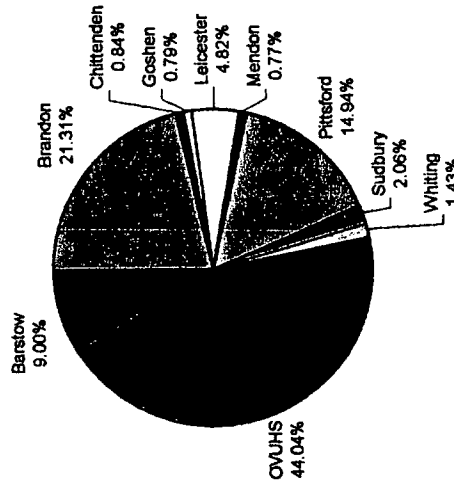
<b>Total Sped Assessments</b>	<b>FY2005 Proposed Total Assessments</b>
	<b>\$4,127,513.26</b>
Brandon	\$879,731.23
Chittenden	\$34,724.56
Goshen	\$32,467.98
Leicester	\$199,024.84
Mendon	\$31,864.17
Pittsford	\$616,769.81
Sudbury	\$85,070.02
Whiting	\$68,988.38
OVUHS	\$1,917,597.69
Barstow	\$371,274.60
	<b>\$4,127,513.26</b>

<b>Grant Revenues:</b>	
EEI	\$30,639.33
EEE-IDEA/B	\$20,876.00
Title I	\$646,807.48
IDEA/B	\$360,749.20
Medical	\$216,661.74
EPSDT	\$12,614.07
CSR	\$210,707.42
C&C	\$96,680.02
	<b>\$1,482,604.26</b>

<b>Total Special Services</b>	<b>\$5,610,117.53</b>
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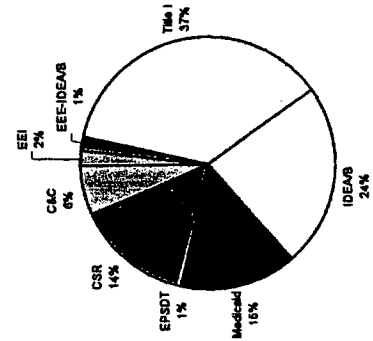
**Special Education Proposed Assessment**

**\$4,127,513.26**



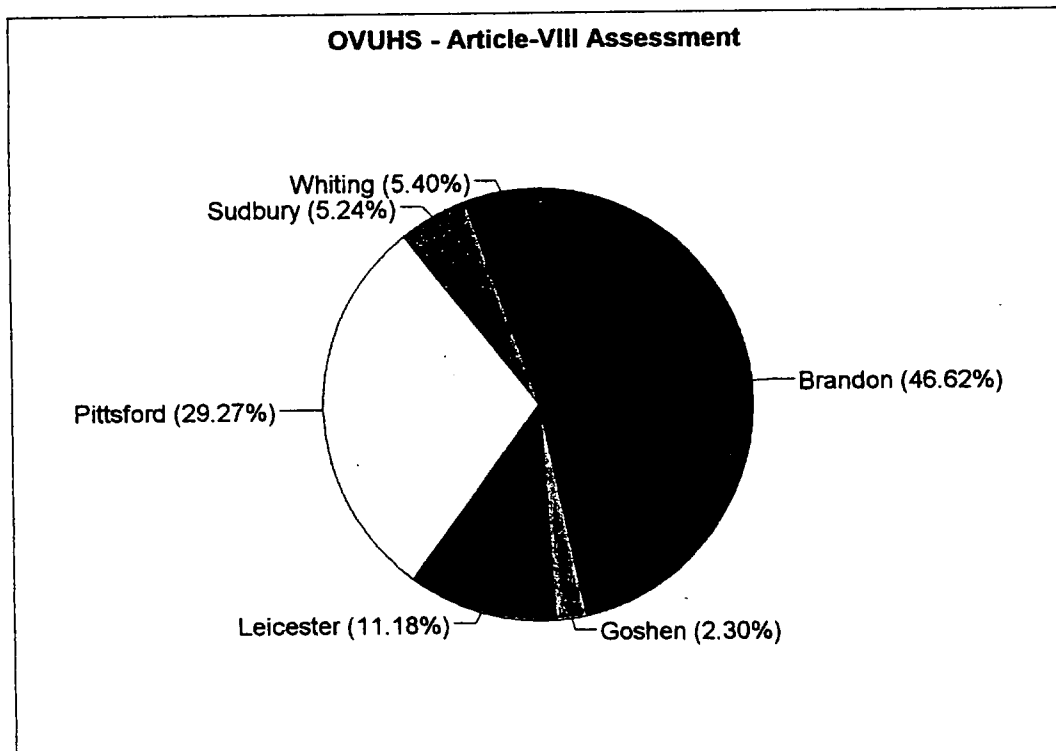
**Grant Revenues - Proposed FY2005**

**\$1,482,604.26**



OTTER VALLEY ASSESSMENT CALCULATION  
ARTICLE VIII - 2004-2005 SCHOOL YEAR

<u>TOWN</u>	<u>40 Day Average Daily Membership</u>	<u>Percent of Assessment</u>	<u>Town Assessment</u>
Brandon	347.6	46.62%	23,307.90
Goshen	17.15	2.30%	1,149.97
Leicester	83.36	11.18%	5,589.60
Pittsford	218.23	29.27%	14,633.15
Sudbury	39.08	5.24%	2,620.46
Whiting	40.25	5.40%	2,698.92
	745.67	100.00%	50,000.00



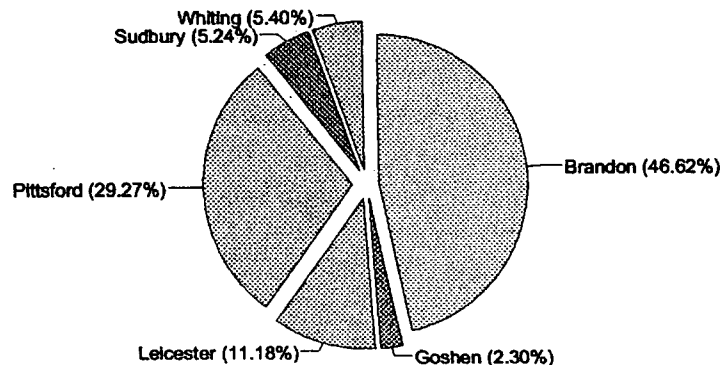
**OTTER VALLEY ASSESSMENT CALCULATION  
2004-2005 SCHOOL YEAR**

TOWN	40 Day Average Daily Membership			PERCENT OF ASSESSMENT		
	2002	2003	CHANGE	2002	2003	CHANGE
Brandon	362	347.6	-14.4	47.95%	46.62%	-1.33%
Goshen	16	17.15	1.15	2.12%	2.30%	0.18%
Leicester	77	83.36	6.36	10.20%	11.18%	0.98%
Pittsford	223	218.23	-4.77	29.54%	29.27%	-0.27%
Sudbury	39	39.08	0.08	5.17%	5.24%	0.08%
Whiting	38	40.25	2.25	5.03%	5.40%	0.36%
	755	745.67	-9.33	100.00%	100.00%	-0.00%

TOWN	2003-2004	2004-2005	CHANGE	%
Brandon	3,575,951.18	3,737,391.89	161,440.71	4.51%
Goshen	158,053.09	184,396.64	26,343.55	16.67%
Leicester	760,630.50	896,285.93	135,655.43	17.83%
Pittsford	2,202,864.95	2,346,406.88	143,541.93	6.52%
Sudbury	385,254.41	420,187.79	34,933.38	9.07%
Whiting	375,376.09	432,767.62	57,391.53	15.29%
	7,458,130.22	8,017,436.73	559,306.51	7.50%

TOWN	2004-2005 DEBT SERVICE	2004-2005 REGULAR	2004-2005 TOTAL ASSMT
Brandon	52,338.59	3,685,053.30	3,737,391.89
Goshen	2,582.30	181,814.34	184,396.64
Leicester	12,551.62	883,734.30	896,285.93
Pittsford	32,859.18	2,313,547.70	2,346,406.88
Sudbury	5,884.33	414,303.46	420,187.79
Whiting	6,060.50	426,707.12	432,767.62
	112,276.51	7,905,160.22	8,017,436.73

**OTTER VALLEY ASSESSMENT  
2004-2005 SCHOOL YEAR**



## **SUMMARY OF COMMUNITY GROUPS REQUESTING CONTRIBUTIONS**

### **GRANTS INCLUDED IN THE PROPOSED BUDGET**

Brandon Area Rescue Squad requests \$2817.

Brandon Library - The town will contribute \$1000 for Leicester residents to use the Brandon Library.

Vermont League of Cities and Towns has set the dues for the year 2004 at \$0.72 per capita. Leicester's dues are \$979.

The Addison County Regional Planning Commission assessment for Leicester is \$926.84

The George D Aiken Resource Conservation & Development Council Inc requests \$50 to help communities conserve and develop their human and natural resources.

Leicester Swim Program - The town will contribute \$800 to the swim program.

Leicester Little League - The town will contribute \$600 to the little league program.

B/L/S/G Insect Control District requests \$8500 for the control of insects in 2004

Lake Dunmore/Fern Lake Association requests \$1997 in support of the milfoil control program.

### **REQUESTS TO BE VOTED ON BY BALLOT ON MARCH 2, 2004**

Addison County Community Action Group requests \$1150 to help provide food, clothing, shelter and medical care to needy persons. 151 Leicester residents in 51 families were served last year.

Addison County Home Health & Hospice requests \$1110.50.

Addison County Parent/Child Center requests \$1200. Their services include parenting, vocational and academic classes for young parents and child care for infants and toddlers.

Addison County Retired and Senior Volunteer Program (RSVP) requests \$125. RSVP added programs such as RSVP Bon Builders (free strength and balance exercise classes) . Five of the volunteers are from Leicester.

The Champlain Valley Agency on Aging requests \$1100. This agency's mission is to help older citizens so they can remain healthy, independent and in control of their lives. They support Leicester residents through their Case Management, Meals on Wheels, Senior Community Meals and Transportation Programs.

**Requests to be voted on continued:**

Counseling Service of Addison County requests \$950. In 2003, they provided 47,180 hours of service to Leicester residents who had mental health, substance abuse or development disability needs. CSAC's emergency number is (802)-388-7641 available 24 hours/day, 7 days/week.

Elderly Services, Inc asks for \$500 to help them continue to operate their Elderly Day Care Center, Alzheimer's Program, Family Care Giver Support Group and Aging Education Center. Served 4 Leicester residents. They invite you to call or visit anytime.

Green Up Vermont seeks \$50.

Hospice Volunteer Services requests \$200. Their trained volunteers provide practical and emotional support to people with terminal illnesses and to their families.

John W Graham Emergency Shelter Service requests \$725. The Shelter provides emergency housing. They provided housing for 28 Leicester residents last year.

Otter Creek Natural Resources Conservation District requests \$95.81 (or .11 per resident) to provide free technical assistance to landowners to bring about proper land use.

Open Door Clinic requests \$100. The Open Door Clinic provides health care to Addison County residents who have low income and are uninsured or underinsured. 17 patient visits for Leicester residents.

Rutland West Neighborhood Services Inc works in Rutland and Addison counties. They request \$400. They provide housing services including: budget and financial assistance, home buyer training, rehabilitation, as well as emergency housing. "NEW"

Vermont Adult Learning seeks \$300 to help offer basic education to adults who do not have a high school diploma or who lack essential basic skills. 247 students were served in Addison County.

Vermont CARES (Vermont Committee for AIDS Resources, Education and Services) requests \$200. Their mission is to improve the quality of life, create compassionate communities and to prevent the spread of HIV by working with people affected by HIV/AIDS.

Vermont Center for Independent Living requests \$145. They provide service to people with disabilities and offer a peer advocacy program.

Women Safe, Inc. requests \$375. Women Safe works toward the elimination of physical, sexual and emotional violence against women and their children through direct service, education and social change. They served at least 7 Leicester residents in 2003.

## OVERVIEW OF LEICESTER TOWN SCHOOL MINUTES 2003

### **January 27, 2003**

To vote on a bond of \$ 1,870.00 for renovation and improvements of the school. This amount to be offset by Federal School Renovation Grant money and State Aid. The building committee presented the plans.

Voting on January 28, 2003    **Yes - 174   No - 140.**

The annual meeting of the Leicester Town School District was held on **March 3, 2003**

**Article 1. To act on the reports of the Town School District Officers. Adopted.**

**Article 2. To authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the Leicester Town School District. Adopted.**

**Article 3. to do any other business proper to be done when met. No discussion.**

**Voted on March 4, 2003:**

**Article 4. To elect a Town School Director for a term of 3 years.**

**Article 5. To see if the voters of the Leicester Town School District will appropriate the sum of \$980,650.00 for the 2003-2004 school year. The amount to be raised by taxes to be offset by special education revenues, state aid and other incomes.**

**Voted Yes - 138   No - 178**

**Article 6.** This article changed the method of counting student enrollment into conformity with current State Law.

**On March 12, 2003 by petition.**

Another vote on a bond of \$1,810,000. (Australian ballot)    **Yes - 133   No - 199**

Shall the Leicester School District increase the School Directors from 3 to 5. At the meeting, by paper ballot, the vote was    **Yes - 19   No - 6**

**On May 13, 2003 voting by Australian ballot:**

Leicester Central School budget of \$952,989.00 for the 2003-2004 school year. 319 voters

**Yes - 120   No - 192   and 1 blank.**

Otter Valley budget of \$7,927,695.65    The district vote was    **Yes - 728   No - 681**

**On June 10, 2003 voting by Australian ballot.**

**Article 3.** A Leicester Central budget of \$901,694.00    **Yes - 114   No - 125**

**Article 4.** \$45,000.00 for required electrical and electronic system repairs.    **Yes - 153   No - 86**

### **July 29, 2003**

**Article 3.** To vote on a school budget of \$893,199.    **Yes - 116   No - 111**

At this election, two additional School Directors were elected.

## OVERVIEW OF LEICESTER TOWN MEETING MARCH 3, 2003

Jeff Wallin called the 241st Leicester Annual Town Meeting to order at 7:30 pm.

**Article 1. To act on the Auditor's Report.**

Approved by voice vote.

**Article 2. To see if the Town will vote to authorize the selectmen to borrow money in anticipation of taxes to defray the necessary expenses and obligations of the Town.**

Motion made and seconded. The article was adopted.

**Article 3. "Be it resolved that the citizens of the Town of Leicester urgently call upon our municipal leaders, state legislators, governor and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings and transportation systems; and to encourage expansion of the renewable energy industry in the State of Vermont."**

Motion made and seconded. With no discussion, the article was adopted.

**Article 4. Shall the Town of Leicester increase the number of selectboard members from three (3) to five (5) with the terms of the two new members to be for two (2) years each (but at the first election one shall be elected for one (1) year and one (1) for two years so that the two terms will be staggered)?**

The article was discussed. Some areas of town feel they are not represented. Any selectperson should represent the whole town. A similar article was voted down last year. Five members would be an added expense, and more difficult to get together.

The motion to have paper ballots was approved.

74 paper ballots were cast. Yes - 47 No - 27 Article 4 was approved.

**Article 5. If #3 passes, shall the Town of Leicester hold a special election as soon as possible to elect the new Selectboard members?**

Question raised about cost of election. Donna Pidgeon estimated \$500 if did not have to send mail to voters. Motion to cut debate was passed. A standing tally showed Yes -38 No - 20. Article 5 adopted.

**Article 6. Shall the Town of Leicester vote on all public questions by Australian Ballot?**

This article was defeated by voice vote.

**Article 7. Shall the Town of Leicester adopt its budget by Australian Ballot?**

Discussion; townspeople would lose the democratic privilege of adjusting the budget from the floor. This article was defeated also, by voice vote.

**Article 8. To see if the Town will vote to raise the sum of \$212,648.52 to defray the necessary expenses and liabilities of the Town to be divided as follows:**

**General Town expenses..... \$118,648.52**

**Highway expense.....\$ 94,000.00**

*Note: The amount to be raised will have to be increased by the total amount voted on Australian ballot. The Selectmen will set the tax rate at a later date.*

Because Article 5 passed, a motion was made to increase the Town share by \$900 to cover the new selectboard members. This passed by voice vote. Discussion of restricted funds. Motion to move the question was adopted. Article 8 was adopted

**Article 9. Discussion of articles to be voted by Australian ballot.**

Article 1. To elect Town Officers for the ensuing year. No discussion.

Article 2. Road paving, an additional \$20,000.00. **Yes - 195 No - 122**

Article 3. \$5,000.00 of the surplus money for Cemetery repairs. **Yes - 236 No - 78**

Article 4. \$25,000.00 of the surplus into the Bridge #6 Fund. **Yes - 216 No - 94**

Article 5. \$20,000.00 of the surplus into the Reappraisal Fund. **Yes - 140 No - 163**

Article 6. Retain an appraisal firm for reappraisal. **Yes - 154 No - 158**

Article 7. Use Town Office Addition money for vinyl siding on old part. **Y 178 N 136**

Article 8. 3% wage increase for all Town officials in 2003. **Yes - 137 No - 176**

Article 9. To vote on requests from Community Groups The total amount to be allocated is \$10,206.31 All were approved.

**10. To do any further business that is proper to be done when met**

**On March 12 , 2003** An informational meeting was held.

Two new selectboard members were elected -- for a 1 year and a 2 year term.

**Shall the Town disapprove the ordinance for the "Reserved Road"**

After an explanation of the area covered in the ordinance, a paper ballot was taken. **Yes - 48 No - 4**

## NOTICE TO VOTERS

### **BEFORE ELECTION DAY**

#### **CHECKLIST POSTED:**

By Sunday February 1, 2004 (or 30 days before your town meeting). The Town Clerk must post the checklist. Make sure your name is on it. If your name is not on it, you must complete an application to the checklist. (Available online at <http://www.sec.state.vt.us>, click on Elections or from your town clerk.)

#### **REGISTER TO VOTE:**

Deliver your application to the checklist to your Town Clerk's Office no later than 12:00 noon on Monday, February 23, 2004 (or the second Monday before your town meeting), or mail to the Department of Motor Vehicles with a postmark before the deadline.

#### **EARLY OR ABSENTEE BALLOTS:**

You, or a family member on your behalf, may request an early or absentee ballot from your Town Clerk by telephone, mail or e-mail at any time up until 5 p.m. or closing of the Town Clerk's office on the day before the election, March 1, 2004. An authorized person can apply for you to get a ballot only in person or in writing.

You can also go to the Town Clerk's office and vote your ballot while at the office. Or, you can pick up your ballot at the Town Clerk's Office and take it home to vote. (You cannot pick up a ballot for your spouse or anyone else.)

If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's office or to the polling place not later than 7p.m. on the day of the election.

If you are ill or disabled, you can request that a pair of justices of the peace deliver a ballot to you. You can request assistance in reading or marking your ballot from the justices. They must return the ballot to the Town Clerk for you.

**SAMPLE BALLOTS POSTED: Saturday, February 21, 2004**

### **ON ELECTION DAY**

- \* If your name was dropped from the checklist in error, explain the situation to your town clerk and ask that it be put back on.
- \* If the problem isn't cleared up to your satisfaction, have the town clerk, a selectman or other members of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- \* If you are still not satisfied, you may take a brief written request to a superior court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE for more information.
- \* If you have physical disabilities, are visually impaired or can't read, you may bring the person of your choice to assist you or you can request assistance from two election officials.
- \* If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

### **THE FOLLOWING ARE PROHIBITED BY LAW**

- \* Do Not knowingly vote more than once, either in the same town or in different towns.
- \* Do Not mislead the board of civil authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.
- \* Do Not display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- \* Do Not solicit votes or otherwise campaign within the building containing a polling place.
- \* Do Not interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

**FOR HELP OR INFORMATION**  
Call the Secretary of State's Office  
1-800-439-VOTE (-8883) (Accessible by TOD)

## REGULAR MEETINGS

All meetings are posted in advance on the calendar outside the Town Office. Check the bulletin board for other information as well.

### SELECT BOARD

First Monday each month at 7:30 PM at the Town Office

### SCHOOL BOARD

Second Wednesday each month at 7:00 PM at the school

### ZONING BOARD/PLANNING COMMISSION

Hearings are held to accommodate the applicant or when there is planning to be done. Regular monthly meetings are the last Tuesday of each month at 7:00 PM at The Town Hall. Committee meetings are posted on the calendar outside the Town Office.

### TOWN CLERK'S OFFICE HOURS:

Mon . Tues . Wed 1:00 PM to 4:00 PM

Thurs . Fri 9:00 AM to 1:00 PM or by appointment

### RECYCLING: 10:00 AM to 1:00 PM

1st and 3rd Saturday of each month at the trailer near the Town Garage.

## TOWN TELEPHONE NUMBERS

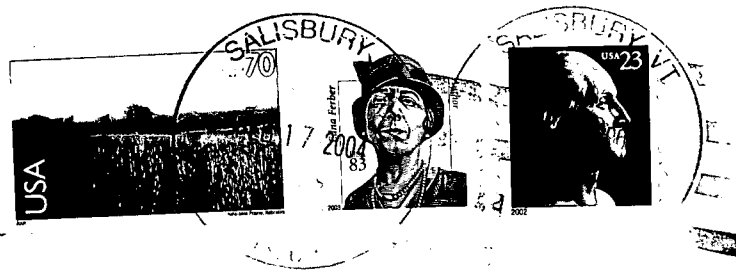
Town Office	247-5961	Listers:	
Town Clerk's Home (D Pidgeon)	247-6361	Harold Smith, Chair	247-8438
Selectmen:		Gary Phenning	247-8435
Leon "Bucky" Shackett, Chair	247-6777	Charles Johnson	247-6102
Bob Oliver	247-8864	Animal Control (Justin Allen)	247-8716
Diane Benware	247-3786	First Constable (Justin Allen)	247-8716
Leslie Quelch	247-5902		
Cecile Todd	247-6897	Fire Warden (Richard C Nicklaw)	
Road Commissioner			247-8357
Arlan Pidgeon	247-6361		
Zoning Administrator		Leicester Central School	247-8825

**Notice:** A drop box is located in the door of the Town Office for your convenience. Payments and correspondence may be placed in the drop box after office hours.

You may obtain information on Town ordinances and zoning regulations at the Town Office.

Reports for all organizations requesting funds from the Town of Leicester are on file and are available for examination. They contain such information as: purpose, activities, services, expenditures, etc. Also, see a brief report of these requests near the back of this report.

TOWN OF LEICESTER  
44 SCHOOLHOUSE ROAD  
LEICESTER, VT 05733



FIRST CLASS

Vermont Dept of Libraries  
Montpelier  
Vermont 05602



SILVER LAKE HOTEL - EARLY 1900'S  
PHOTO COURTESY OF WILLIAM J. POWERS, JR.

TOWN MEETING - MONDAY  
MARCH 1, 2004 7:30 P.M.