

# **TOWN OF CHARLESTON VERMONT**



## **Annual Town & School Report**

**For Year Ending December 31,  
2004**

**Dedication:**

Floyd Brown, Selectman, colleague and friend, passed away on January 6, 2005 at the age of 77 after a long and courageous battle with cancer. His many duties for the Town of Charleston include a total of 31 years as a Cemetery Commissioner, 27 years as Moderator, 15 years as Selectman, First Constable for 1 year, 2<sup>nd</sup> Constable for 20 years, and Truant Officer for 12 years. Floyd faithfully served community, church and fraternal organizations; such as the American Legion, Masons and the Eastern Star. His musical talent was shared with many; from local school children to Nursing Home Residents. He was also an avid devotee of baseball. Floyd's caring presence will be missed by many.

**Annual Town  
&  
School Report**

**Town of  
Charleston  
Vermont**

For the year ending  
December 31, 2004

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## ***Warning***

The legal voters in the Annual Town Meeting and Town School District Meeting are hereby warned to meet at the Elementary School Building on Tuesday, March 1, 2005 at 10:00 in the morning until all business is completed to transact the following business.

- Article 1.** To elect Moderators for the ensuing year for the Town and Town School District.
- Article 2.** To hear and dispose of the reports of the several Town Officers.
- Article 3.** To elect all officers as required by law. (\*\*see Article 7)
- Article 4.** Shall the Town authorize and empower the Selectmen to borrow in anticipation of tax revenues for the purpose of paying current expenses?
- Article 5.** Shall the Town and Town School District vote to receive its taxes by the Town Treasurer?
- Article 6.** Shall the Town vote to collect its taxes with a final due date of October 21, 2005 with the policy of turning over to the Delinquent Tax Collector taxes not received by the Treasurer in the Town Clerk's Office by October 21, 2005 at 5:00 p.m., with postmarks not accepted as timely payment?
- Article 7.** Shall the voters of the Charleston Town School District elect a school treasurer and compensate said treasurer in the amount of \$3,500.00 for the school year July 1, 2005 through June 30, 2006?
- Article 8.** Shall the voters of the Charleston Town School District appropriate the sum of \$ 1,383,870.00 necessary for the support of its school for the year beginning July 1, 2005.
- Article 9.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to borrow money in anticipation of revenues for the purpose of paying current expenses?
- Article 10.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to direct any 2003-2004 surplus funds to retire any unanticipated deficit, if any, incurred during the current fiscal year (2004-2005)?
- Article 11.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to direct up to \$4,000.00 from the 2003-2004 surplus funds to the Bus Replacement Fund?

- Article 12.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to direct \$20,000.00 from the 2003-2004 surplus funds to the Asset Fund?
- Article 13.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to direct any remaining 2003-2004 surplus funds to the Asset Fund?
- Article 14.** Shall the voters of the Charleston Town School District appropriate a matching sum not to exceed \$3,500.00 to the Charleston Home & School Association for continuing improvements to the school's playground area, court and ball fields for the use of the whole community?
- Article 15.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to direct up to \$2,000.00 to the Cultural Enrichment Fund?
- Article 16.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to schedule the 2006 Annual School District Meeting to be held the first Tuesday of May @6:30 p.m.?
- Article 17:** Shall the North Country Union High School District appropriate the sum of \$9,295,064.00 Dollars to defray its expenses and liabilities for North Country Union High School for the ensuing year and to pay any balance left unpaid from the preceding year, with a net assessment to the member towns and city of \$8,951,997.00 Dollars?
- Article 18.** Shall the North Country Union High School District appropriate a sum not to exceed \$76,000.00 to be placed in a reserve fund for the replacement of outdoor bleachers at the athletic field?
- Article 19.** Shall the North Country Union High School District appropriate the sum of \$2,087,111.00 Dollars to defray its expenses and liabilities for North Country Career Center for the ensuing year and to pay any balance left unpaid from the preceding year with a net assessment to the member towns and city of \$103,381.00?

\*\*The aforementioned articles, 17,18,19 will be voted by Australian Ballot.

**Article 20.** To See how much of the Grand List the town will vote to raise for expenses for the Town, it is necessary to raise the following money:

Officers.....	\$ 36,500.00	
General.....	37,000.00	
<b>Roads:</b>		
Winter/Summer Maintenance.....	238,000.00	
Class IV.....	4,300.00	
Bridge #16.....	<u>16,000.00</u>	
		\$ 330,800.00

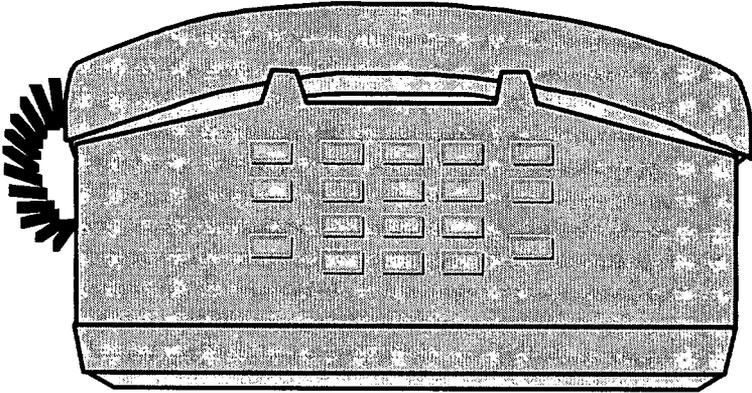
- Article 21:** Shall the voters of the Town of Charleston appropriate the sum of \$20,000.00 per year for three years to purchase a new loader to replace a 20 year old loader, with the balance coming from the Equipment Fund?
- Article 22.** Shall the voters of the Town of Charleston appropriate the sum of \$20,000.00 to continue work on the Town-wide reappraisal, and direct the Selectmen to assess a tax, over and above the budget to meet the same?
- Article 23.** Shall the voters of the Town of Charleston appropriate the sum of \$3,200.00 to the Charleston Town Constable to patrol all town and village roads in the Town of Charleston, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 24.** Shall the voters of the Town of Charleston appropriate the sum of \$28,000.00 to be used for operating costs of the Charleston Volunteer Fire Department, Inc., and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 25.** Shall the voters of the Town of Charleston appropriate the sum of \$300.00 for the Dailey memorial Library, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 26.** Shall the voters of the Town of Charleston appropriate a sum of \$300.00 for the North Country Coalition of Libraries for the purpose of providing Big Read Wagon Bookmobile services to all residents of Charleston, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 27.** Shall the voters of the Town of Charleston appropriate a sum of \$200.00 for the Northeast Kingdom Adult Education and literacy Program, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 28.** Shall the voters of the Town of Charleston appropriate a sum of \$900.00 as requested by the NorthWoods Stewardship Center, formerly the Vermont Leadership, for the purpose of providing summer employment, job skills, training, and conservation education to area youth through the Northeast Kingdom Conservation Corps program, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 29.** Shall the voters of the Town of Charleston appropriate the sum of \$250.00 to the Orleans County Historical Society to assist in maintaining the Old Stone House Museum and its educational programs, and direct the Selectmen to assess and tax, over and above the budget, sufficient to meet the same?

- Article 30.** Shall the voters of the Town of Charleston appropriate the sum of \$400.00 to Step O.N.E. for the purpose of serving victims/survivors of domestic and sexual violence in Orleans & Essex counties and to direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 31.** Shall the voters of the Town of Charleston appropriate the sum of \$300.00 to the Orleans County Citizen Advocacy for the purpose of creating and supporting one-to-one relationships between people with disabilities and community volunteers, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 32.** Shall the voters of the Town of Charleston appropriate the sum of \$375.90 to the Northeastern Vermont Development Association for planning, development and publicizing the resources of Caledonia, Essex and Orleans counties with other towns in the three counties, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 33.** Shall the voters of the Town of Charleston appropriate the sum of \$200.00 to the American Red Cross Swim Project at Seymour Lake, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 34.** Shall the voters of the Town of Charleston appropriate the sum of \$150.00 to assist the Northeastern Vermont Area Agency on Aging in providing services to senior citizens in the ensuing year, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?
- Article 35.** To transact any other business that may legally come before this meeting.

DATED AT CHARLESTON, VERMONT THIS 25th DAY OF JANUARY, 2005

/s/ Carole Pouliot-Piper  
/s/ Wanda Morse  
/s/ William McMaster

/s/ Rudolph Gratton  
/s/ Sherman Allen, Jr.



**TELEPHONES**

Town Clerk's Office, Route 105 .....	895-2814
Town Garage, Route 105 .....	895-2932
Elementary School.....	895-2915
Town Fire Warden.....	723-6024
Fire, Ambulance, Police .....	- 911 -
State Police Barracks, Derby .....	334-8881
Orleans County Sheriff's Dept. ....	334-3333

**TOWN CLERK'S OFFICE HOURS**

Monday, Tuesday, Thursday & Friday: 8:00 a.m. to 3:00 p.m.  
**Closed Wednesdays**  
 Other Hours by appointment only

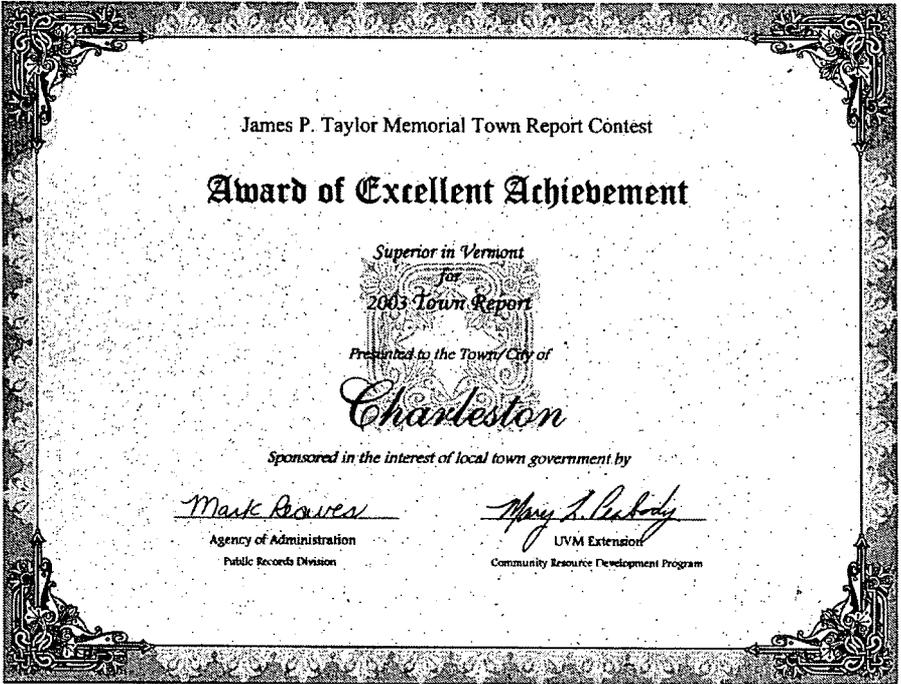
**SELECTMEN'S MEETINGS**

Second and fourth Thursday of the month at 7:30 p.m.  
 June, July August, second Thursday of the month only.

**Your Government**

Senator Patrick Leahy, United States Senate, Washington, D.C. 20501 phone # 1-800-642-3193  
 Senator James Jeffords, United States Senate, Washington, D.C. 20501 phone # 1-800-835-5500  
 Representative Bernard Sanders, U.S. House of Representatives, 2135 Rayburn House Office Bldg.  
 Washington, D.C. 20515-4501 phone # 1-800-339-9834  
 State Senators:  
 Robert Starr, RFD North Troy, VT 05859 Phone # 988-2877  
 Vincent Illuzzi, 527 Ridgehill Drive, Newport, VT 05855 phone #334-2807  
 State Representatives:  
 Loren Shaw, 320 Foxwood Lane, Derby, Vt 05829 phone #766-5022  
 Winston Dowland, 1461 Whittier Rd., Derby Line, VT 05830 Phone# 895-4680

Charleston was pleased to be awarded with an Award of Excellent Achievement, Superior in Vermont from the James P. Taylor Memorial Town Report Contest. This is the first such award that the Town has received. Thank you to all who contributed to the report. It was a great way to conclude the Bicentennial year.



## CHARLESTON TOWN OFFICERS

ELECTED POSITION	TERM OF OFFICE		TERM EXPIRES
Moderator	1 Year	Don Griffes .....	2005
Town Clerk & Treasurer	1 Year	Jeannine Bennett.....	2005
Selectboard	3 Years	Rudolph Gratton .....	2005
		Sherman Allen, Jr. ....	2006
		Floyd Brown.....	2007
Listers	3 Years	James Hill .....	2005
		Jean Wilson .....	2006
		Larry Hosford .....	2007
Auditors	3 Years	Richard Colburn, Sr.....	2005
		Nancy Tessier, appointed .....	2005
		Audrey Frizzell.....	2006
		Teri Gray, resigned.....	2007
Delinquent Tax Collector	1 Year	Allen Carpenter .....	2005
First Constable	1 Year	Martin Davis.....	2005
Second Constable	1 Year	Floyd Brown.....	2005
Cemetery Commissioners	5 Years	Sherman Allen, Jr. ....	2005
		Floyd Brown.....	2006
		Dexter Bennett.....	2007
		Dean Bennett .....	2008
		Dale Carpenter, Sr. ....	2009
School Directors	3 Years	Wanda Morse.....	2005
		Carole Pouliot-Piper .....	2006
		William McMaster.....	2007
Town Agent	1 Year	Dale Carpenter.....	2005
Town Grand Juror	1 Year	Dale Carpenter.....	2005
N.C.U.H.S Director	3 Years	Tom Jensen.....	2005

### Appointed Officers:

Truant Officer	..... Orleans County Sheriff
Welfare Officer	..... Julie Lamoureux
Town Fire Warden	..... Kenneth Frizzell
Tree Warden	..... Richard Colburn, Sr.
Fence Viewers	..... Richard Colburn, Jr.
	..... Darald Moulton
	..... Dexter Bennett
Poundkeeper	..... Maxwell's Animal Kennels
Surveyor of Wood & Coal	..... Michael Currie
Health Officer	..... Martin Davis
Road Foreman	..... Allen Carpenter
Assistant Clerk & Treasurer	..... Corrinne Moulton

**Planning Committee:**

.....Tom Jensen, Chair  
.....Carole Pouliot-Piper, Vice Chair  
.....Roger Ashman  
.....Rosalie Bowen  
.....Peter Engels  
.....Peter Moskovites  
.....Spencer Phillips  
.....Jean Wilson  
.....Ernest Wright  
.....Larry Young

**Elected at General Election:**

Justices of the Peace

Dexter Bennett	2006
Wayne Bowen	2006
Richard Colburn, Sr.	2006
Albert Ford	2006
Willard Taft	2006

**Statement of Surety Bonds – 2004  
Town and School District Officers**

Town Clerk & Treasurer .....	\$ 25,000.00
Ass't. Clerk & Treasurer .....	5,000.00
Delinquent Tax Collector .....	15,000.00
Selectmen, three .....	9,000.00
Road Foreman .....	1,000.00
Chairman of Cemeteries .....	1,000.00
Constable .....	1,000.00

Taylor-Moore Agency, premium \$215.00

# Charleston Town School District

## Proposed Budget FY2006

		FY03-04	FY03-04	FY04-05	Proposed
		Budget	Actual	Budget	FY05-06
				Budget	Budget
<b>REVENUES</b>					
<b>1000</b>	<b>Local</b>				
1110	Local Property Taxes	161,875	141,510.00	-	-
1510	Interest	6,000	2,766.29	5,000	2,800
1311	Tuition	-	2,591.00	-	-
1990	Misc	-	1,929.23	-	-
1995	Misc Prior Year	-	-	-	-
XXXX	Fund Balance	47,392	-	-	-
	<b>Total 1000</b>	<b>215,267</b>	<b>148,796.52</b>	<b>5,000</b>	<b>2,800</b>
<b>3000</b>	<b>State</b>				
3109	Homestead Revenue to School	575,454	569,985.00	302,432	348,222
3110	Education Spending Revenue From State	340,743	371,990.00	466,717	455,368
3111	GSSG Poverty Element	-	-	-	-
3112	Non-Residential Property Tax To School	-	-	458,574	535,727
3114	Grant For Technical Centers	-	-	47,340	44,055
3115	Local Share Support Grant	56,336	51,077.00	-	-
3145	Small Schools Support Grant	62,684	64,201.00	62,000	82,267
3150	Transportation Reimbursement	25,000	25,600.00	22,500	22,500
3160	Capital Debt Service Aid	642	489.00	-	-
3201	Mainstream Block Grant	48,253	48,253.00	46,916	45,623
3202	Expenditure Reimbursement	119,020	101,290.00	105,551	107,365
3202	Intensive Reimb - Prior Year	-	(4,247.00)	-	-
3203	Extraordinary	2,050	1,883.78	-	31,707
3204	Essential Early Education	9,352	8,423.00	8,156	7,163
3540	Transportation Reimb. Prior Yr.	-	-	-	-
3790	Foundation for Excellent Schools	-	1,300.00	-	-
3790	Children's Trust Fund Grant	-	7,250.00	-	-
	<b>Total 3000</b>	<b>1,239,534</b>	<b>1,247,494.78</b>	<b>1,520,185</b>	<b>1,679,997</b>
<b>2000</b>	<b>Sub Grants from OENSU</b>				
2263	Title II Tech	-	3,827.04	-	-
2247	Title IV-Safe & Drug Free	2,237	3,128.50	2,237	2,237
2240	Best Grant	-	120.75	-	-
2250	Title I-Compensatory	29,355	35,998.87	29,355	29,355
	SAP Coordinator	16,800	19,611.93	15,571	-
2260	Title V	3,109	2,231.95	3,109	3,109
2281	Medicaid Reinvestment	17,889	6,548.01	19,825	19,825
2299	OENSU/Healthy Choices	-	824.61	-	-
2651	Title IIA PD	-	1,937.01	-	-
2651	Title II A, Teacher Quality	21,000	23,588.59	21,000	21,000
2790	Miscellaneous Sub Grants	1,478	-	-	-
	<b>Total 2000</b>	<b>91,868</b>	<b>97,817.26</b>	<b>91,097</b>	<b>75,526</b>
<b>5200</b>	<b>Fund Transfers</b>				
5290	Transfer from Fund Balance	-	47,392.00	-	-
5290	Transfer from Technology Fund	-	3,005.64	-	-
5290	Transfer from Library Fund	-	60.19	-	-
5290	Transfer from Asset Fund	-	10,033.48	-	-
5290	Transfer from Bus Fund	-	1,781.97	-	-
5290	Transfer from Water Project	-	-	-	-

**Charleston Town School District**

**Proposed Budget FY2006**

	FY03-04	FY03-04	FY04-05	Proposed FY05-06
	Budget	Actual	Budget	Budget
<b>Total 5200</b>	-	62,273.28	-	-
<b>Total Revenues</b>	<b>1,546,669</b>	<b>1,556,381.84</b>	<b>1,616,283</b>	<b>1,758,323</b>
<b>Total Revenues Includes Receivables of:</b>				
Title I		6,862.46		
Other Titles		7,554.83		
Due from Brighton School		140.50		
<b>Total Receivables</b>		<b>14,557.79</b>		
<b>And Transfers from Fund Balances for compliance with bookkeeping requirements of Handbook II</b>				
Transfer from Fund Balance	-	47,392.00		
Transfer from Technology Fund	-	3,005.64		
Transfer from Library Fund	-	60.19		
Transfer from Asset Fund	-	10,033.48		
Transfer from Bus Fund	-	1,781.97		
<b>Total Transfers</b>		<b>62,273.28</b>		
<b>And Prior Year Adjustments</b>				
Intensive Reimb - Prior Year	-	(4,247.00)		
<b>Total Prior Year Adjustments</b>		<b>(4,247.00)</b>		
<b>Town Auditor Receipts</b>		<b>1,483,797.77</b>		
<b>EXPENDITURES</b>				
<b>1100 Regular Programs</b>				
110 Teacher Salaries	397,043	380,246.20	420,800	428,029
115 Aide Salary (Preschool)	-	150.00	6,540	-
118 Aide Salary (Medicaid)	700	11,451.70	10,203	10,855
120 Substitute Salaries	9,000	7,560.85	9,000	9,270
210 Health Insurance	71,082	64,949.31	81,647	91,445
220 FICA	31,116	28,707.89	34,161	34,798
230 Life Insurance	350	266.76	323	360
250 Worker's Compensation	1,465	1,436.53	2,221	3,094
260 Unemployment Insurance	260	668.00	3,293	1,370
270 Tuition Reimbursement	5,000	999.00	5,000	5,000
280 Dental Insurance	2,550	1,638.35	2,427	2,227
290 Long Term Disability	1,128	1,014.78	1,274	1,364
323 Testing Services	800	1,152.34	800	800
330 Professional Development	500	140.00	500	500
561 Tuition	29,000	23,040.00	-	-
580 Travel	150	59.80	150	150
610 Teaching Supplies	10,000	5,693.46	10,000	12,500
640 Textbooks & Periodicals	5,500	5,386.48	5,500	5,500
730 Equipment	1,600	1,393.58	1,600	1,600
810 Dues & Fees / Workshops	2,500	497.23	2,500	2,500
840 Contingency	-	-	17,000	17,000
891 Student Activities Grant Funded	-	960.95	-	-

# Charleston Town School District

## Proposed Budget FY2006

		FY03-04	FY03-04	FY04-05	Proposed FY05-06
		Budget	Actual	Budget	Budget
891	Student Activities	1,500	-	1,500	1,500
899	Children's Trust Fund Programs	-	8,135.81	-	-
899	FES Programs	-	389.80	-	-
	<b>Total</b>	<b>571,244</b>	<b>545,938.82</b>	<b>616,439</b>	<b>629,862</b>
<b>1112</b>	<b>Pre-School</b>				
110	Teacher Salaries	-	14,373.49	-	17,510
115	Para Wages	-	5,915.08	-	6,722
220	FICA	-	1,552.34	-	1,854
230	Life Insurance	-	-	-	11
250	Workers Compensation	-	55.74	-	165
260	Unemployment Insurance	-	-	-	127
280	Dental Insurance	-	-	-	-
290	Long Term Disability	-	-	-	55
	<b>Total</b>	<b>-</b>	<b>21,896.65</b>	<b>-</b>	<b>26,443</b>
<b>1150</b>	<b>Title 1-Compensatory Education</b>				
110	Teacher Salaries	19,647	19,715.38	21,000	21,630
120	Substitute Salaries	-	-	-	-
210	Health Insurance	3,838	5,416.08	4,482	3,696
220	FICA	1,652	1,419.93	1,607	1,655
230	Life Insurance	25	21.60	11	11
250	Worker's Compensation	146	144.59	103	147
260	Unemployment Insurance	20	40.00	118	85
270	Tuition	-	960.00	-	-
280	Dental Insurance	300	308.05	150	153
290	Long Term Disability	110	100.24	61	67
324	Testing	-	-	-	-
540	Advertising	-	-	-	-
610	Teaching Supplies	3,617	2,788.38	3,617	1,411
640	Books	-	10,668.83	-	-
670	Software	-	-	-	-
810	Dues & Fees / Workshops	-	421.23	-	500
	<b>Total</b>	<b>29,355</b>	<b>42,004.31</b>	<b>31,148</b>	<b>29,355</b>
<b>1151</b>	<b>Title II A Teacher Quality</b>				
110	Salaries	19,647	19,832.66	21,000	21,630
120	Substitutes	-	20.57	-	-
210	Health Insurance	3,838	4,421.04	4,482	3,696
220	FICA	1,503	1,674.95	1,607	1,655
230	Life Insurance	-	-	11	11
250	Worker's Compensation	-	-	103	147
260	Unemployment Insurance	-	-	118	85
280	Dental Insurance	-	-	150	153
290	Long Term Disability	-	-	61	67
610	Supplies	-	593.89	-	-
810	Dues & Fees / Workshops	-	-	-	-
	<b>Total</b>	<b>24,988</b>	<b>26,543.11</b>	<b>27,531</b>	<b>27,444</b>

# Charleston Town School District

## Proposed Budget FY2006

		FY03-04	FY03-04	FY04-05	Proposed
		Budget	Actual	Budget	FY05-06
		Budget	Actual	Budget	Budget
<b>1147</b>	<b>Title IV - Safe &amp; Drug Free Schools</b>				
610	Supplies	2,237	2,036.50	2,237	2,237
	<b>Total</b>	<b>2,237</b>	<b>2,036.50</b>	<b>2,237</b>	<b>2,237</b>
<b>1160</b>	<b>Title V - Innovative Education</b>				
110	Salaries	-	-	-	-
220	Fica	-	-	-	-
325	In-Service	-	-	-	-
610	Supplies	-	1,463.84	-	-
891	Student Activities	3,109	1,700.00	3,109	3,109
	<b>Total</b>	<b>3,109</b>	<b>3,163.84</b>	<b>3,109</b>	<b>3,109</b>
<b>1163</b>	<b>Title II A PD- Teacher Development</b>				
110	Teacher Salaries	-	827.99	-	-
220	Fica	-	56.08	-	-
325	In-Service	1,478	-	-	-
610	Teaching Supplies	-	-	-	-
730	Equipment	-	-	-	-
	<b>Total</b>	<b>1,478</b>	<b>884.07</b>	<b>-</b>	<b>-</b>
<b>1165</b>	<b>Summer Recreation Medicaid</b>				
300	Program Aides	-	3,612.00	-	-
	<b>Total</b>	<b>-</b>	<b>3,612.00</b>	<b>-</b>	<b>-</b>
	<b>Total 1100</b>	<b>632,411</b>	<b>646,079.30</b>	<b>680,465</b>	<b>718,449</b>
<b>1211</b>	<b>Special Programs</b>				
110	Teacher Salaries	75,286	30,292.99	33,000	33,990
115	Aide Salaries	70,370	41,785.25	31,567	43,001
120	Substitutes Salaries	2,725	830.00	2,725	2,725
130	Summer Services	1,300	123.50	1,300	1,300
210	Health Insurance	27,361	16,590.08	21,046	19,852
220	FICA	11,451	5,369.24	4,939	5,890
230	Life Insurance	50	21.60	22	22
250	Worker's Compensation	540	528.39	320	526
260	Unemployment Insurance	200	208.00	1,485	451
270	Tuition Reimbursement	1,500	310.00	1,500	1,500
280	Dental Insurance	600	284.62	301	305
290	Long Term Disability	211	94.25	96	106
327	Stepping Stones Program	-	56,400.00	59,000	63,000
330	Contract Services	-	-	-	-
340	Advertising	300	-	300	300
440	Contract Services, copier	465	594.00	465	465
560	Turning Points Program	830	-	-	-
580	Travel	-	-	830	830
610	Teaching Supplies	2,500	734.73	2,500	2,500
730	Equipment	2,500	882.27	2,500	2,500
810	Dues & Fees / Workshops	1,000	690.32	1,000	1,000
	<b>Total</b>	<b>199,189</b>	<b>155,739.24</b>	<b>164,896</b>	<b>180,262</b>

# Charleston Town School District

## Proposed Budget FY2006

		FY03-04	FY03-04	FY04-05	Proposed
		Budget	Actual	Budget	FY05-06
		Budget	Actual	Budget	Budget
<b>1212</b>	<b>Special Programs</b>				
300	EEE Local	1,416	582.00	5,676	6,833
301	EEE State/Federal	8,406	8,423.00	8,156	7,163
	<b>Total</b>	<b>9,822</b>	<b>9,005.00</b>	<b>13,832</b>	<b>13,996</b>
	<b>Total 1200</b>	<b>209,011</b>	<b>164,744.24</b>	<b>178,728</b>	<b>194,258</b>
<b>1400</b>	<b>Co-Curricular</b>				
110	Salaries	2,000	1,190.00	2,000	2,000
220	FICA	153	90.03	153	153
338	Referees	-	285.00	-	-
610	Supplies	200	39.99	200	200
	<b>Total</b>	<b>2,353</b>	<b>1,605.02</b>	<b>2,353</b>	<b>2,353</b>
	<b>Total 1400</b>	<b>2,353</b>	<b>1,605.02</b>	<b>2,353</b>	<b>2,353</b>
<b>2110</b>	<b>Student Assistance Program</b>				
110	Salaries	11,900	11,547.95	12,400	-
210	Health Insurance	-	2,702.94	-	-
220	FICA	910	845.08	949	-
230	Life Insurance	-	10.80	-	-
250	Worker's Compensation	45	41.64	61	-
260	Unemployment Insurance	5	40.00	235	-
270	Tuition Reimbursement	225	3,178.00	225	-
290	LTD Insurance	30	68.30	36	-
330	Contract Services	-	1,000.00	1,000	-
580	Travel	-	154.50	-	-
810	Dues & Fees / Workshops	-	333.00	665	-
	<b>Total</b>	<b>13,115</b>	<b>19,922.21</b>	<b>15,571</b>	<b>-</b>
<b>2120</b>	<b>Guidance</b>				
110	Salaries	11,735	11,317.28	12,400	35,020
112	Guidance Medicaid Funded	5,658	5,658.41	6,200	-
210	Health Insurance	-	4,054.38	-	10,232
220	FICA	1,331	1,241.07	1,423	2,679
230	Life Insurance	25	10.80	22	22
250	Worker's Compensation	60	122.47	91	238
260	Unemployment Insurance	15	-	-	85
270	Tuition Reimbursement	1,275	900.00	1,500	1,500
280	Dental Insurance	300	323.23	-	300
290	LTD Insurance	67	-	54	109
610	Supplies	100	18.20	100	100
810	Dues & Fees / Workshops	240	-	240	240
891	Student Activities	-	-	-	-
	<b>Total</b>	<b>20,806</b>	<b>23,645.84</b>	<b>22,030</b>	<b>50,525</b>
<b>2134</b>	<b>Nurse</b>				
110	Salaries	-	-	-	35,020
120	Substitute Nurse	-	-	-	-
210	Health Insurance	-	-	-	3,951
220	FICA	-	-	-	2,679
230	Life Insurance	-	-	-	22
250	Worker's Compensation	-	-	-	238
260	Unemployment Insurance	-	-	-	85

Charleston Town School District  
Proposed Budget FY2006

		FY03-04	FY03-04	FY04-05	Proposed FY05-06
		Budget	Actual	Budget	Budget
270	Tuition Reimbursement	-	-	-	1,500
280	Dental Insurance	-	-	-	305
290	LTD Insurance	-	-	-	109
324	Contract Nurse	20,671	19,523.81	22,237	-
330	Contract Physical Therapy	3,780	-	3,780	-
340	Contract Services	500	-	500	-
610	Supplies	350	397.68	400	400
670	Software	-	-	-	100
730	Equipment	150	78.31	200	300
	<b>Total</b>	<b>25,451</b>	<b>19,999.80</b>	<b>27,117</b>	<b>44,709</b>
<b>2140</b>	<b>Psychological Services</b>				
323	Testing Services	1,500	-	1,500	1,500
330	Contract Services	6,800	-	6,000	6,000
332	Behavioral Services	1,320	1,148.66	1,296	1,296
	<b>Total</b>	<b>9,620</b>	<b>1,148.66</b>	<b>8,796</b>	<b>8,796</b>
<b>2150</b>	<b>Speech &amp; Audiology</b>				
110	Teacher Salaries	22,497	22,496.50	23,500	25,235
115	Aide Salaries	10,009	-	-	-
210	Health Insurance	-	3,151.44	-	4,349
220	FICA	2,487	1,721.20	1,798	1,930
230	Life Insurance	-	10.80	11	11
250	Worker's Compensation	84	154.78	115	172
260	Unemployment Insurance	20	40.00	235	85
280	Dental Insurance	273	284.62	301	153
290	Long Term Disability	63	60.46	69	79
330	Contract Services	500	-	500	500
332	Contract Speech	-	-	-	-
430	Equipment Repair/Rental	1,500	-	1,500	-
580	Travel, Communications & Excess Costs	2,000	177.50	2,000	500
610	Supplies	1,500	276.27	1,500	1,500
640	Textbooks & Periodicals	200	433.79	200	200
730	Equipment	2,500	938.52	2,500	2,500
810	Dues, Fees & Workshops	-	125.00	200	200
	<b>Total</b>	<b>43,633</b>	<b>29,870.88</b>	<b>34,428</b>	<b>37,413</b>
	<b>Total 2100</b>	<b>112,624</b>	<b>94,587.39</b>	<b>107,942</b>	<b>141,442</b>
<b>2200</b>	<b>Teacher Aides</b>				
115	Aide Salaries	17,510	17,734.99	20,000	20,197
210	Health Insurance	450	450.00	-	450
220	FICA	1,340	1,391.20	1,530	1,545
230	Life Insurance	25	21.60	17	17
250	Worker's Compensation	65	104.43	100	138
260	Unemployment Insurance	20	40.00	235	85
280	Dental Insurance	273	284.62	301	301
290	Long Term Disability	-	-	51	51
580	Travel	50	-	50	50
	<b>Total</b>	<b>19,733</b>	<b>20,026.84</b>	<b>22,284</b>	<b>22,835</b>
<b>2213</b>	<b>Support Instructional Staff</b>				
325	In-Service	200	120.75	200	200

# Charleston Town School District

## Proposed Budget FY2006

	FY03-04	FY03-04	FY04-05	Proposed FY05-06
	Budget	Actual	Budget	Budget
328 In-Service - SpEd	800	-	800	800
<b>Total</b>	<b>1,000</b>	<b>120.75</b>	<b>1,000</b>	<b>1,000</b>
<b>2222 Educational Media/Library</b>				
330 Contract Services	-	-	-	-
610 Supplies	600	42.69	600	600
640 Textbooks & Periodicals	2,500	1,996.11	3,000	3,000
640 Library Fund Expense	-	49.52	-	-
650 Audio Visual Materials	450	300.39	450	450
670 Computer Software	200	-	200	200
730 Equipment	200	102.93	200	200
<b>Total</b>	<b>3,950</b>	<b>2,491.64</b>	<b>4,450</b>	<b>4,450</b>
<b>2225 Computer-Assisted Instruction</b>				
110 Salaries	-	-	-	-
112 Technology Aide Wages	4,800	10,089.22	10,408	12,043
210 Health Insurance	-	2,764.57	-	-
220 FICA	367	732.99	796	921
250 Worker's Compensation	-	36.47	52	82
260 Unemployment Insurance	-	41.00	161	58
430 Contracted Services-Technology	1,000	-	1,000	1,000
610 Supplies	600	629.52	600	600
670 Computer Software	250	857.12	250	500
730 Equipment funded from Tech Fund	-	3,070.00	-	-
730 Equipment	800	752.49	800	1,000
735 Internet Connection	1,258	5,310.80	1,258	2,500
<b>Total</b>	<b>9,075</b>	<b>24,284.18</b>	<b>15,325</b>	<b>18,704</b>
<b>Total 2200</b>	<b>33,758</b>	<b>46,923.41</b>	<b>43,059</b>	<b>46,989</b>
<b>2311 Board of Education</b>				
110 Salaries	1,750	1,750.00	1,750	1,750
220 FICA	134	133.88	134	134
810 Dues & Fees	950	1,050.00	1,100	1,100
<b>Total</b>	<b>2,834</b>	<b>2,933.88</b>	<b>2,984</b>	<b>2,984</b>
<b>2315 Legal</b>				
360 Legal Services	1,500	59.16	1,500	1,500
<b>Total</b>	<b>1,500</b>	<b>59.16</b>	<b>1,500</b>	<b>1,500</b>
<b>2319 Other Board Expenses</b>				
330 Principal Search Services	-	443.63	-	-
522 Liability Insurance	3,685	4,328.80	4,800	4,991
540 Advertising	700	1,314.72	700	700
890 Misc	250	2,121.65	250	250
<b>Total</b>	<b>4,635</b>	<b>8,208.80</b>	<b>5,750</b>	<b>5,941</b>
<b>2321 Office of Superintendent</b>				
331 Assessment	26,849	26,847.00	27,959	28,330
332 Contracted Service NKHS	6,385	5,744.00	7,400	7,400
334 SpEd Assessment	-	-	-	-
<b>Total</b>	<b>33,234</b>	<b>32,591.00</b>	<b>35,359</b>	<b>35,730</b>
<b>Total 2300</b>	<b>42,203</b>	<b>43,792.84</b>	<b>45,593</b>	<b>46,155</b>
<b>2410 Office of Principal</b>				
111 Principal Salary	56,302	56,302.01	50,000	53,560
112 Asst Principal Salary	600	600.00	700	700

# Charleston Town School District

## Proposed Budget FY2006

				Proposed	
		FY03-04	FY03-04	FY04-05	FY05-06
		Budget	Actual	Budget	Budget
114	Clerical Support	-	-	8,000	7,470
210	Health Insurance	7,075	7,984.72	8,964	8,697
220	FICA	4,353	4,201.99	4,483	4,724
230	Life Insurance	25	21.60	22	22
250	Worker's Compensation	208	209.38	288	406
260	Unemployment Insurance	20	40.00	470	170
270	Tuition Reimbursement	400	-	1,500	1,500
280	Dental Insurance	300	261.18	301	305
290	Long Term Disability	193	143.73	148	169
330	Contracted Services	1,000	694.89	1,000	1,000
530	Postage	800	648.70	800	800
580	Travel	600	425.96	600	600
610	Supplies	700	680.96	700	700
730	Equipment	-	-	-	300
810	Dues & Fees / Workshops	600	484.00	1,200	1,200
	<b>Total</b>	<b>73,176</b>	<b>72,699.12</b>	<b>79,175</b>	<b>82,324</b>
	<b>Total 2400</b>	<b>73,176</b>	<b>72,699.12</b>	<b>79,175</b>	<b>82,324</b>
<b>2520</b>	<b>Fiscal Services</b>				
330	Contract Services-Treasurer	4,500	3,500.00	3,500	3,500
332	Contract Services-Bookkeeping	5,500	9,500.00	9,500	12,000
523	Crime Insurance	-	-	-	-
610	Supplies	400	378.18	400	400
890	Misc	-	-	-	-
	<b>Total</b>	<b>10,400</b>	<b>13,378.18</b>	<b>13,400</b>	<b>15,900</b>
<b>2526</b>	<b>Audit</b>				
110	Salaries	600	709.20	600	600
220	FICA	46	54.25	46	46
370	Audit Services	-	-	2,500	1,000
	<b>Total</b>	<b>646</b>	<b>763.45</b>	<b>3,146</b>	<b>1,646</b>
	<b>Total 2500</b>	<b>11,046</b>	<b>14,141.63</b>	<b>16,546</b>	<b>17,546</b>
<b>2600</b>	<b>Operations and Maintenance</b>				
250	Worker's Compensation	1,300	1,262.37	1,327	-
412	Water Services	400	63.00	400	400
413	Water Testing	108	420.03	108	108
421	Trash Disposal	500	520.00	525	525
423	Purchased Services	23,000	24,202.72	23,000	32,136
431	Contracted Services	-	249.64	-	-
521	Property Insurance	1,893	1,558.16	1,750	2,716
531	Telephone	4,600	6,574.98	4,000	6,500
580	Travel	-	-	-	-
610	Supplies	3,200	3,734.91	3,200	3,500
622	Electricity	13,000	10,304.62	13,000	13,000
624	Heating Oil	9,000	10,127.85	12,000	12,000
730	Equipment	900	3,016.00	900	1,000
	<b>Total</b>	<b>57,901</b>	<b>62,034.28</b>	<b>60,210</b>	<b>71,885</b>
<b>2620</b>	<b>Care and Upkeep Buildings</b>				
431	Contract Services	5,000	5,648.97	5,000	5,000
452	Asset Replacement Expenses	-	8,950.04	-	-
610	Supplies	500	879.40	500	500

# Charleston Town School District

## Proposed Budget FY2006

	FY03-04	FY03-04	FY04-05	Proposed FY05-06
	Budget	Actual	Budget	Budget
<b>Total</b>	<b>5,500</b>	<b>15,478.41</b>	<b>5,500</b>	<b>5,500</b>
<b>2630 Care and Upkeep Grounds</b>				
431 Contract Services	200	1,320.75	200	200
432 Playground Maintenance	-	-	-	2,000
610 Supplies	300	2,860.97	300	300
<b>Total</b>	<b>500</b>	<b>4,181.72</b>	<b>500</b>	<b>2,500</b>
<b>2640 Care and Upkeep Equipment</b>				
423 Contract Services	-	2,869.34	-	-
440 Copier Lease	5,200	3,335.94	5,200	4,000
610 Supplies & Materials	400	124.70	400	400
<b>Total</b>	<b>5,600</b>	<b>6,329.98</b>	<b>5,600</b>	<b>4,400</b>
<b>Total 2600</b>	<b>69,501</b>	<b>88,024.39</b>	<b>71,810</b>	<b>84,285</b>
<b>2711 Transportation to &amp; from School</b>				
110 Salaries	19,000	18,053.70	18,850	19,151
120 Substitute Salaries	400	906.25	400	400
220 FICA	1,484	1,573.03	1,442	1,465
250 Worker's Compensation	1,185	1,284.62	1,508	1,532
260 Unemployment Insurance	40	109.00	470	170
330 Contract Services	-	-	-	-
510 SpEd Transportation	250	-	250	5,000
524 Business Auto Insurance	1,621	1,435.25	1,610	1,500
732 Bus Purchase	-	3,800.00	-	-
890 Misc	500	518.68	500	500
<b>Total</b>	<b>24,480</b>	<b>27,680.53</b>	<b>25,030</b>	<b>29,718</b>
<b>2720 Transportation Co-Curricular</b>				
513 Field Trips	1,500	2,533.41	1,500	1,800
514 Athletic Trips	250	44.00	250	250
<b>Total</b>	<b>1,750</b>	<b>2,577.41</b>	<b>1,750</b>	<b>2,050</b>
<b>2740 Vehicle Maintenance</b>				
431 Contract Services	5,000	7,429.81	5,000	5,000
432 Repair Parts	-	90.85	-	-
610 Supplies	200	488.47	200	200
618 Tires	300	-	300	600
627 Diesel Fuel	5,000	2,833.96	5,000	5,000
<b>Total</b>	<b>10,500</b>	<b>10,843.09</b>	<b>10,500</b>	<b>10,800</b>
<b>Total 2700</b>	<b>36,730</b>	<b>41,101.03</b>	<b>37,280</b>	<b>42,568</b>
<b>5100 Debt Service</b>				
830 Interest	-	-	-	-
910 Principal	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>5300 Transfer to Enterprise Funds</b>				
930 Transfer to Food Service	-	9,500.00	-	7,500
<b>Total</b>	<b>-</b>	<b>9,500.00</b>	<b>-</b>	<b>7,500</b>
<b>Total 5300</b>	<b>-</b>	<b>9,500.00</b>	<b>-</b>	<b>7,500</b>

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<b>Elementary Expenditures</b>	<b>1,222,813</b>	<b>1,223,198.37</b>	<b>1,262,951</b>	<b>1,383,870</b>
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**Secondary Expenditures**

**1100 NCUHS Assessment**

Charleston Town School District

Proposed Budget FY2006

	FY03-04	FY03-04	FY04-05	Proposed FY05-06
	Budget	Actual	Budget	Budget
562 NCUHS Regular Ed. Assess.	322,671	322,671.00	294,862	329,214
569 Technical Center Tuition	1,185	1,185.00	11,130	1,185
<b>Total Assessment</b>	<b>323,856</b>	<b>323,856.00</b>	<b>305,992</b>	<b>330,399</b>
<b>5220 Payments to the Education Fund</b>				
Technical Center Grant	-		47,340	44,055
<b>Total 5220</b>	<b>-</b>		<b>47,340</b>	<b>44,055</b>
<b>Total Secondary Expenditures</b>	<b>323,856</b>	<b>323,856.00</b>	<b>353,332</b>	<b>374,454</b>
<b>Total Expenditures</b>	<b>1,546,669</b>	<b>1,547,054.37</b>	<b>1,616,283</b>	<b>1,758,324</b>
<b>Total Expenditures includes Payables of:</b>				
Payroll Transfer		60.60		
IRS Penalty		598.55		
Turning Points Tuition		2,304.00		
Miscellaneous		11,647.25		
<b>Total Payables</b>		<b>14,610.40</b>		
<b>And Prior Year Expense</b>				
Miscellaneous Prior Year Expense		789.33		
<b>Total Prior Year Expenses</b>		<b>789.33</b>		
<b>Town Auditors Disbursements</b>		<b>1,531,654.64</b>		

**Statement of Receipts and Disbursements**  
**July 1, 2003 to June 30, 2004**

**Receipts Received:**

2003 Taxes as voted for Education.....	\$ 711,495.00
State of Vermont, Aid to Education, regular FY04.....	513,357.00
State of Vermont, Early Essential Education.....	8,423.00
State of Vermont, Block Grant.....	48,253.00
State of Vermont, Intensive Reimbursement, FY04.....	101,290.00
State of Vermont, Extraordinary Reimbursement FY02.....	1,883.78
OENSU, Title I.....	29,136.41
OENSU, Title II.....	4,595.88
OENSU, Title IIA.....	12,593.92
OENSU, Title IV.....	2,036.50
OENSU, Title V.....	1,700.00
OENSU, Best Grant.....	120.75
OENSU, Healthy Choices.....	824.61
OENSU, SAP.....	19,611.93
OENSU, Medicaid Reinvestment.....	6,548.01
OENSU, Class Size Reduction.....	6,231.96
Foundation for Excellent Schools Grant.....	1,300.00
Human Services Grant.....	7,250.00
Morgan School, tuition.....	2,591.00
Derby School, testing supplies.....	95.00
Rick Billadeau, jury duty pay.....	15.00
Marlene Moulton, use of gym.....	50.00
From students for recorders.....	79.75
Use of copier & laminator.....	25.88
Use of telephone.....	10.44
From students for skiing.....	692.00
For replacement of chair.....	46.53
Refund from Houghton Mifflin Co.....	271.42
Petty cash.....	5.60
Refund of sales tax paid to Clark's Truck Center.....	139.61
Vt. Institute, Vicky O'keefe.....	357.50
Community National Bank, NOW account interest.....	1,996.03
Community National Bank, Technology Fund interest.....	64.36
Community National Bank, Bus Fund interest.....	544.91
Community National Bank, Library Fund interest.....	.17
Community National Bank, Human Services Grant interest.....	.04
Community National Bank, Asset Fund interest.....	<u>160.78</u>
	\$ 1,483,797.77
 Encumbered from Prior Year.....	 - 4,247.00
	\$ 1,479,550.77
Plus balance June 30, 2003.....	<u>161,628.26</u>
	1,641,179.03
 Deduct Disbursements.....	 <u>1,531,654.64</u>
Balance June 30, 2004.....	\$ 109,524.39

**Accounted for as follows:**

Community National Bank checking account.....	\$ 24,285.42
Community National Bank Asset Replacement Fund.....	32,572.51
Community National Bank Bus Replacement Fund.....	41,019.21
Community National Bank Technology Fund.....	<u>11,647.25</u>

**Asset Replacement Fund**

Balance July 1, 2003 .....		\$ 42,605.99
Interest Received .....		<u>160.78</u>
		\$ 42,766.77
Disbursements:		
Gene's Electric .....	\$ 1,243.77	
Northeast Communication .....	1,508.00	
HCI Craftsman (new locks) .....	7,092.00	
GWR Engineering .....	<u>350.00</u>	
		\$ <u>10,194.26</u>
Balance, June 30, 2004 .....		\$ 32,572.51

**Bus Replacement Fund**

Balance July 1, 2003 .....		\$ 42,801.18
Refund of Sales Tax Paid .....	\$ 139.61	
Interest Received .....	<u>544.91</u>	
		<u>684.52</u>
		\$ 43,485.70
Disbursements:		
Clark's Truck Center, transmission repair .....		\$ <u>2,466.49</u>
Balance June 30, 2004 .....		\$ 41,019.21

### Technology Fund

Balance July 1, 2003.....	\$ 14,652.89
Interest Received.....	<u>64.36</u>
	\$ 14,717.25
Disbursements:	
Dell, Inc. ....	<u>3,070.00</u>
Balance June 30, 2004 .....	\$ 11,647.25

### Library Funds

Balance, July 1, 2003.....	\$ 60.19
Interest Received.....	<u>.17</u>
	60.36
Deduct Disbursements:	
Publishers Quality.....	\$ 49.52
Service Charge.....	1.00
	<u>50.52</u>
	<u>9.84</u>
Applied to American Kids Bill.....	- 9.84
Balance June 31, 2004.....	\$ 0.0

### Parking Lot Fund

Balance July 1, 2004.....	\$ 1,000.00
Held in General Checking Account.....	

### Human Services Grant

Balance, July 1, 2003.....		\$ 0.0
Grant Received.....	\$ 7,250.00	
Interest Received.....	<u>.04</u>	
		<u>7,250.04</u>

#### Deduct Disbursements:

Sharon Gonyaw, director.....	\$ 2,836.06	
Robert Decker, Taekwando Instructor .....	1,850.00	
Vt. Leadership Center .....	3,120.00	
Maryanne Beaupre .....	787.95	
Gail Scelza .....	830.60	
Rick Ricciardi.....	<u>800.00</u>	
		<u>\$ 10,224.61</u>
		- 2,974.57
Amount paid by OENSU.....		2,974.61

**School Fund**  
**Comparative Financial Statement**  
**Two-year period ending June 30, 2004**

<b>Current Assets</b>	<b>June 30, 2003</b>	<b>June 30, 2004</b>
Cash Account .....	\$ 161,628.26	109,524.39
Due from Brighton Elementary .....	-	140.50
Due from OENSU, Title I .....	-	6,862.46
Due from OENSU, Titles .....	-	7,554.83
	\$ 161,628.26	\$ 124,082.18
 <b>Liabilities:</b>		
State of Vermont, Intensive Reimbursement overpaid .....	\$ 1,143.00	-
Lyndon State College, teachers' tuition .....	420.00	-
Cindy Lyon, contract Secretarial Services .....	568.29	-
Derby Elementary School, insurance for Westin .....	2,648.25	-
Northeast Communications .....	2,243.50	-
HCI Craftsman .....	7,092.49	-
Community National Bank, payroll transfer .....	-	\$ 60.60
IRS, penalty for late tax return .....	-	598.55
Turning Points Program .....	-	2,304.00
Misc. supplies from order 1A .....	-	11,595.58
 <b>Encumbrances:</b>		
Voted March 2003 to lower taxes .....	\$ 47,392.48	-
Asset Replacement Fund .....	42,605.99	32,575.51
Bus Replacement Fund .....	42,801.18	41,019.21
Technology Fund .....	14,652.89	11,647.25
Library Fund .....	60.19	-
	\$ 161,628.26	\$ 99,797.70
 <b>Total Assets Minus Liabilities and Encumbrances .....</b>	 <b>\$ -0-</b>	 <b>\$ 24,284.48</b>
 Surplus: \$ 24,284.48		

**\*\*Charleston Elementary School has no short or long term debt.**

**Town of Charleston School District  
Hot Lunch Program  
June 30, 2004**

Fund Balance, beginning July 1, 2003 ..... \$ (575.54)

**Operating Revenues:**

Fed & State Lunch Reimbursement .....	\$ 16,523.54	
Fed & State Breakfast Reimbursement .....	4,553.72	
Meals Served and food sales .....	15,848.52	
Interest Income .....	2.30	
Miscellaneous .....	2,250.00	
From General School Account .....	9,500.00	
Fed & State After School Program Reimbursement.....	1,358.97	
		<u>50,037.05</u>
		49,461.51

**Operating Expenditures:**

Salaries & benefits .....	\$ 27,376.83	
Food & Milk.....	17,542.25	
Propane.....	622.76	
Supplies .....	357.11	
Professional Services.....	1,096.05	
Equipment repairs .....	259.67	
Miscellaneous.....	<u>89.00</u>	
		<u>\$ 47,343.67</u>

Fund Balance ending June 30, 2004..... \$ 2,117.84

## GROSS WAGES FOR SCHOOL EMPLOYEES

Calendar year 2004

Beaupre, Andrew.....	Substitute Teacher	32.50
Beaupre, MaryAnn.....	Special Education Aide	13,210.55
Besaw, Maurice.....	Bus Driver	11,191.67
Blais, Richard.....	Teacher	40,122.44
Winston Bowen.....	Substitute Bus Driver	49.50
Card, Stephen.....	Instrumental Music Teacher	9,124.59
Colburn, Richard, Sr.....	Auditor	212.40
Cubit, Becky.....	Substitute Teacher	1,592.50
Farrell, Patti.....	Special Education Teacher	31,229.96
Frizzell, Audrey.....	Auditor	205.20
Gentler, Vicki.....	Teacher	47,191.25
Glover, Leona.....	Substitute Aide	150.00
Gonyaw, Sharon.....	Home/School Coord., Guidance	27,862.68
Gonyaw, Michael.....	Basketball Coach	600.00
Gray, James.....	Substitute Bus Driver	350.00
Gray, Teri.....	Auditor	147.60
Guillette, Louis, Jr.....	Referee	90.00
Hauver, Albert.....	Substitute Teacher	65.00
Hillriegel, Carolyn.....	Vocal Music Teacher	11,153.58
Kelsh, Christina.....	Substitute Teacher	32.50
Lahar, Mary.....	Teacher	37,298.96
Lamoureux, Vicki.....	Substitute Teacher/Aide	122.50
Lefevre, Craig.....	Substitute Phys. Ed. Teacher	8,433.19
Locke, Deborah.....	Nurse	569.00
Lyon, Cindy.....	Special Education Aide	14,471.93
Major, Amy.....	Art Teacher	2,907.81
Martin, David.....	Substitute Teacher	552.50
Maxwell, Laurinda.....	Teacher	42,287.77
Maxwell, Margaret.....	Teacher	6,530.55
McGranaghan, Norma.....	Substitute Teacher	2,360.00
McMaster, William.....	School Board	500.00
Mengel, Diana.....	Administrative Assistant	2,320.00
Middleton, Kendal.....	Substitute Teacher	292.50
Morse, Wanda.....	School Board	500.00
Moulton, Carlotta.....	Librarian/Aide	19,654.02
Moyer, Patricia.....	Teacher	41,762.52
Nelson, Mary.....	Substitute Aide	625.00
O'Keefe, Vicky.....	Teacher	35,987.45
Piette, Donna.....	Teacher	41,687.77
Pouliot-Piper, Carole.....	School Board Chair	750.00
Rastonis, Audrone.....	Principal	22,107.98
Ricciardi, Richard.....	Special Education Aide, Tech.	15,688.55
Risinger, Frances.....	Title I Teacher/Class Size Red.	40,229.96
Ryea, Billy Jo.....	Bus Driver	7,219.84
Scelza, Norma Gail.....	Special Education Aide	12,232.58
Schnopp, Helene.....	Special Education Aide	11,946.06
Sicotte, Corey.....	Physical Education Teacher	3,638.25
Sirois, Jennifer.....	Basketball Coach	600.00
Stelter, Cheryl.....	Teacher	41,687.77
Stelter, Leischen.....	Substitute Teacher	65.00
Studer, Linda.....	Principal	28,150.98
Krystal Tardif.....	Substitute Teacher	977.50
Linda Thomas.....	Administrative Assistant	2,475.25
Turcotte, Pauline.....	Special Education Aide	9,376.77
Westin, Lynn.....	Speech/Language Teacher	23,290.51
Wilkie, Amy.....	Teacher	<u>32,208.04</u>

\$ 706,122.43

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: Cultural Enrichment  
 BANK: Community National Bank  
 SIGNATORIES: Vicky O'Keefe, Linda Studer

Opening Balance 7/1/03 .....	\$ 544.60
<b>Deposits:</b> .....	<u>-0-</u>
	\$ 544.60
<b>Debits:</b>	
V.S.O.-Drumstick.....	\$125.00
	<u>\$125.00</u>
<b>Closing Balance 6/30/04</b>	<b>\$419.60</b>

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: Student Council / SADD Account  
 BANK: Community National Bank  
 SIGNATORIES: Sharon Gonyaw, Linda Studer

Opening Balance July 1, 2003.....	\$ 1,152.89
<b>Deposits:</b>	
<b>Fundraisers:</b> .....	
Turkey Raffle & Dinner Dance.....	\$ 321.00
VNA Substance Abuse Grant .....	803.30
Community Dinner from NCH.....	500.00
Kids on the Block from NCH.....	325.00
From FES.....	100.00
	<u>\$ 2,049.30</u>
	\$ 3,202.19
<b>Debits:</b>	
Kids on the Block .....	\$325.00
Halloween Party.....	397.93
Dinner Dance .....	559.49
Italian Community Dinner (chef, prizes & giveaways).....	450.00
VT Campaign to End Childhood Hunger.....	150.00
SADD Celebration.....	50.00
	<u>\$ 1,932.42</u>
<b>Closing balance June 30, 2004</b> .....	<b>\$ 1, 269.77</b>

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: Charleston Co-Ed Basketball Teams  
 BANK: Community National Bank  
 SIGNATORIES: Carlotta Moulton, Linda Studer

Opening Balance July 1, 2003.....		\$ 337.39
<b>Deposits:</b>		
Proceeds from Hoop Shoot.....	\$415.00	
		<u>\$415.00</u>
		\$752.39
<b>Debits:</b>		
Reimbursement for final event.....	\$153.62	
		<u>\$153.62</u>
Closing Balance June 30, 2004 .....		<b>\$ 598.77</b>

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: 3<sup>rd</sup> & 4<sup>th</sup> Grade  
 BANK: Community National Bank  
 SIGNATORIES: Patricia Moyer, Linda Studer

Opening Balance July 1, 2003.....		\$ 3,592.32
<b>Deposits</b>		
Sales (ice cream, stools, Easter orders ).....	\$ 8,182.23	
Bingo.....	1,943.50	
Bottle Drive.....	454.70	
Donations.....	3,940.00	
Total Deposits: .....		<u>\$ 14,520.43</u>
		\$ 18,112.75
<b>Debits</b>		
Ice Cream, stools, Easter Orders.....	\$ 3,226.92	
Notch Above Tours.....	10,338.00	
Food, souvenirs, spending, film, etc.....	2,326.58	
Charleston Hot Lunch.....	38.50	
Total Debits: .....		<u>\$ 15,930.00</u>
Closing Balance June 30, 2004 .....		<b>\$2,182.75</b>

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: 8<sup>th</sup> Grade  
 BANK: Community National Bank  
 SIGNATORIES: Rick Blais, Linda Studer

Opening Balance July 1, 2003.....	\$ 60.11
<b>Deposits:</b>	
Sales (candles, beef jerky, ham raffle & dances).....	\$ 3,901.73
Cookie/Pie Sale.....	937.50
Yard Sale.....	480.00
Total Deposits: .....	<u>\$ 5,319.23</u>
	\$ 5,379.34
<b>Debits:</b>	
Advertising for Yard Sale.....	\$ 10.00
American Fundraising.....	1,176.00
Ray Perkins (Beef Jerky).....	1,080.00
Notch Above Tours.....	2,646.00
Gratuity for Bus Driver.....	100.00
Decorations for Graduation.....	62.50
Flowers for Graduation.....	60.00
Returned check.....	44.00
Total Debits.....	<u>\$ 5,178.50</u>
<b>Closing Balance June 30, 2004 .....</b>	<b>\$ 200.84</b>

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: Memorial Account  
 BANK: Community National Bank  
 SIGNATORIES: Linda Studer

Opening Balance July 1, 2003:.....	\$749.00
Deposits:.....	<u>-0-</u>
	\$749.00
Total Debits:.....	<u>- 0 -</u>
<b>Closing Balance June 30, 2004 .....</b>	<b>\$749.00</b>

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: Charleston Elementary Grade 5 & 6  
 BANK: Community National Bank  
 SIGNATORIES: Laurinda Maxwell; Vicky O'Keefe

Opening Balance July 1, 2003: .....	\$ 306.23
<b>Deposits:</b>	
Fundraiser (Flower Sales): .....	\$ 425.75
Trip Fee.....	280.00
Total Deposits: .....	<u>\$ 705.75</u> \$ 1011.98
<b>Debits:</b>	
Sewing Supplies.....	\$ 13.61
Spates.....	244.25
Snacks for Trip.....	40.79
Fort Ticonderoga.....	160.00
ECHO.....	166.00
Trip Expenses.....	300.00
Maritime Museum.....	40.00
Total Debits: .....	<u>\$ 964.65</u>
Closing Balance June 30, 2004 .....	\$ 47.33

**Charleston Elementary School  
Student Activity Account Report**

ACCOUNT: Instrumental Music  
 BANK: Community National Bank  
 SIGNATORIES: Laurinda Maxwell; Linda Studer

Opening Balance July 1, 2003: .....	\$ 705.93
<b>Deposits:</b>	
<b>Fundraisers:</b>	
Food Sale.....	\$ 203.38
Luncheon Sale.....	904.41
<b>Donations:</b>	
3 Contributions.....	\$ 329.46
Student Rentals.....	575.00
Total Deposits: .....	<u>\$ 2,012.25</u> \$ 2,718.18
<b>Debits:</b>	
Purchased Band Instruments.....	\$ 1,311.25
Instrument Repairs.....	378.15
Total Debit: .....	<u>\$ 1,689.40</u>
Closing Balance June 30, 2004 .....	\$ 1,028.78

## Principal's Report

As the new principal at the Charleston Elementary School, I am honored to be working with such dedicated staff members, parents and community members. I have found the students at the Charleston Elementary School to be exceptionally polite and hardworking. As I have only been on staff since August, I will do my best to provide you with the highlights of the past year.

Assessment data indicates that the Charleston Elementary School attained Acceptable Yearly Progress in 2004. The following information represents the percentage of students who met or exceeded the standard.

• Primary Observation Assessment – Literacy Grade K	54%
Grades 1 and 2	100%
• Developmental Reading Assessment – Grade 2	100%
• VT-PASS – Science Grade 5	67%
• New Standards Reference Exam	
Grade 4-	
Basic Reading	100%
Analysis and Interpretation	67%
Writing Conventions	75%
Writing Effectiveness	91%
Math Skills	83%
Math Concepts	58%
Problem Solving	84%
Grade 8-	
Basic Reading	91%
Analysis and Interpretation	67%
Writing Conventions	83%
Writing Effectiveness	91%
Math Skills	92%
Math Concepts	66%
Problem Solving	83%

Our school is comprised of so many factors that contribute to its successes. The students are working towards accomplishing their personal and educational goals. Parent and community support is strong and supportive. Staff members are dedicated to their students and continue to strive for excellence in education. These are indicators of a great team working together!

We would like to mention some of the highlights of the year 2004.

- Fall Harvest Festival – Children were placed in teams to work together through activities such as pumpkin carving, straw doll making, mask making and cooking. It was a relaxed and positive time. Older students worked with

younger students within teams. 20 parent volunteers joined in the fun.

- Buddy Reading – This has been a practice between older and younger students. Students buddy up and read to each other. This activity promotes enjoyment of reading activities and peer mentoring. Students look forward to reading with their buddies.
- Band Day – 30 students in grades 4-8 hosted this event for 30 visiting students from the Coventry School. It was a day filled with rehearsals, a luncheon, and a concert combining both bands.
- Career Fair at Lyndon State College – The eighth grade students visited Lyndon State College to learn about careers. Students were able to speak to presenters and view numerous displays. This was a wonderful opportunity for students to ask their preliminary questions concerning their future possibilities.
- Summer Recreation Program – This was a three week program that provided recreational and academic activities for Charleston students. The recreational program was directed by Jan Hogan and included activities such as swimming, outdoor games, and crafts. Students were given instruction and support in literacy by qualified teachers.
- Home and School Association submitted a Community Assistance Grant requesting funds for the improvement of the playground. Some improvements were made to the ball field and playground structures over the summer and equipment will be purchased in the spring of 2005.

These are just some of the highlights glancing over the year 2004. We look forward to an even better year in 2005 and will continue to work together to provide the best for our community.

Respectfully submitted,

Audra Rastonis - Principal

**Charleston Elementary School Staff**

<u>Employee</u>	<u>Assignment</u>	<u>FTE</u>
Linda Studer	Principal	1.0
Amy Wilkie	Pre-school & Kdgn.	1.0
Cheryl Stelter	Grade 1	1.0
Donna Piette	Grade 2	1.0
Patricia Moyer	Grade 3	1.0
Mary Lahar	Grade 4	1.0
Laurinda Maxwell	Grade 5	1.0
Vicky O'Keefe	Grade 6	1.0
Vicki Gentler	Grade 7	1.0
Richard Blais	Grade 8	1.0
Patti Farrell	Special Educator	1.0
Fran Risinger	TitleI/ CSRA	1.0
Carolyn Hillriegal	Music	0.4
Steven Card	Instrumental Music	0.2
Corey Sicotte	Physical Education	0.4
Amy Major	Art	0.3
Lynne Westin	Speech/Language Pathologist	0.5
Sharon Gonyaw	Guidance Counselor	0.4
Unfilled	Student Assistance Professional	0.4
Brenda Machado	Nurse	0.4
Deborah Locke	LPN	0.6
Carlotta Moulton	Librarian/Teachers' Aide	1.0
Gail Scelza	Special Education Aide	0.5
	Language Aide (Medicaid)	0.5
Cindy Lyon	Special Education Aide	0.5
	Pre-school Aide	0.5
Richard Ricciardi	Technology Aide	0.8
	Special Education Aide	0.2
Helene Schnopp	Special Education Aide	1.0
Pauline Turcotte	Special Education Aide	0.5
	Language Aide (Medicaid)	0.5
Maryann Beaupre	Special Education Aide	1.0
Linda Thomas	Bus Driver	0.4
Maurice Besaw	Bus Driver	0.4
Douglas Jones	Food Service Manager/Cook	.8
Carole Edgerley	Food Service Assistant	.75
Martin Davis	Contracted Custodial Service	
Dianna Mengel	Secretary	0.5

**August 2004 - Opening Enrollment**

<u>Pre-K</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>Total</u>
12	13	10	11	9	14	17	14	9	12	121

## **School Board Report - 2004**

The school community's biggest challenge this year has been the quest to fill the principal's position. The principal search committee comprised of community members, faculty and board members found their top candidate in Colebrook, NH. We welcome Audra Rastonis as the new principal of Charleston Elementary. We also wish to extend our gratitude to Laurinda Maxwell and Carlotta Moulton for stepping in to assist while the position was vacant and for making the transition as smooth as possible. We say goodbye to another long time faculty member, Peg Maxwell has retired with the end of the 2004 school year. We will miss her great contributions of inspiration with which she brought into her students and their creations. Best wishes to Craig Lefevre who has returned to retirement after finding new instructor Corey Sicotte for us. We welcome Corey as the physical education instructor, as well as the following new personnel: Amy Major takes over the art courses, Diana Mengel in clerical services, Deborah Locke, LPN and Linda Thomas driving the west bus route.

As timing would have it this summer became a focus for construction projects. Both the water storage system project and underground fuel tank project were completed after putting them out to bid twice. The first round received only one bid which the board chose to reject. We believed the bid to be much higher than necessary. The second bid process received three bids with SCI Group as the low bidder. The cost of the water system was paid from the State's coffers with a repayment scheduled to begin August 2006. The state loan has a hefty administrative fee schedule attached to its repayment plan. During 2006 we will investigate other loan options and should have a response from the state concerning our application for construction aid. The water system passed its tests just in

time for the re-opening of school. The cost to replace the fuel tank is ours to bear in its entirety and has been paid from the asset fund. The old tank was found to have some small holes which allowed some fuel to leak requiring contaminated soils be cleaned out and hauled away to a licensed facility. Some follow up monitoring may be required. There were no indications that the soils had leached to affect the water supply. We have been inspected by the state and received approval for our water supply licensure.

We were able to enlist the services of the Caledonia County Work Camp crew. They provided the labor and we provided the materials to give the gym a facelift and maintenance on the playground equipment. Thanks to the efforts of the Charleston Home & School Association members led by Jan Hogan an application was submitted to the State of Vermont Community Assistance Grant and we were awarded \$15,000. Some of these funds have covered the materials expense of the new dug outs and repairs the crew performed.

You may have also noticed the two sides of the fencing installed. The lower court receiving new pavement has been great for the students and community to utilize more frequently. It also brought with it a very immediate safety issue with students chasing balls out into the road. The board felt it prudent to install part now to prevent a tragedy. The roadside is also the section requiring the gate to be able to plow for ice skating. Hence the gate was installed prior to funding the other sides of the fence. Once again the Charleston Home & School Association shared in paying the cost of the fence with the school.

While it seems everything we are addressing is about costs, the real reason we serve on this board is for the students and their development. Our first year book produced by the students under the supervision of Wanda Morse & Tammy Aldrich was a great success. The students did an excellent job putting the project together to create a terrific product. They also sold ads to keep the cost of the

book down for students to afford and cover the costs of production. We look forward to their second production.

We also wish to thank our staff for the dedication and efforts they provide in teaching our students. You can see some of the terrific results from our school's assessments and scores under the principal's report.

Respectfully submitted by,  
Charleston School Board

## Report of the North Country Union High School Principal 2004

This year, a new discipline model has clarified behavior expectations for all students and staff at North Country Union High School. It is expected that all students be in class on time, be prepared to work, keep hands and objects to themselves, and follow instructions. The restructuring of our internal suspension room has given the administration the opportunity to assist students in making better choices which in turn improve behaviors. As a result of this new system, there has been a decrease in the number of discipline referrals from teachers and a decrease in the number of external suspensions. The new system generates consistency throughout the building due to clear expectations for our students.

The new academic success block is a strategy designed to provide extra support for students. The academic success block is a time during the day during which all students are assigned to a study hall, extra help or tutoring based on the students' grades. Any student earning a grade below a 70% is required to receive extra help. Students needing more support are assigned to work in small groups with a teacher. The academic success block provides time during the day for our staff to work with all students. This time not only gives our students an opportunity to improve his or her grades; it is an opportunity for our staff to develop positive working relationships with students. Our goal for this program is to decrease the number of students earning D's and F's and to create a culture which has high expectations and a high level of support for all students' learning

Our students' state test scores continue to improve. The freshmen and sophomore English classes have been restructured to provide more direct instruction in the use of reading strategies to improve comprehension and in the skills required to effectively analyze and interpret a wide variety of written material. There is also an emphasis on writing responses to texts. Even though our overall test scores have shown improvement, we did not meet the AYP (average yearly progress) in the areas of English and math for our special needs students and students on free and reduced lunch. Given this feedback, we will target these two groups so that the AYP will be reached, thereby helping all students to meet and/or exceed the Vermont Standards for Learning.

North Country Union High School has three National Board Certified Teachers (NBCTs). Helen Poulin recently earned this honor and joins Renee' Berthiaume and Susan Gustafson-Byrne as NBCTs. The NBCT program benefits our school community in many ways: improved instruction, professional development and higher expectations for all teaching professionals.

The NCUHS falcon football program had a banner year playing in the division finals. Even though our team did not win the state title, the players showed the true meaning of teamwork on and off the field. The players worked with local elementary schools educating youngsters on bicycle safety and providing free bicycle helmets to the students. Ben Bouffard was named the Vermont State Gatorade player of the year. Coach Bob Davis was named the coach of the year by the Vermont Principals' Association and has been named the coach of the Vermont Shrine Football team. We have a new athletic

director, Brian Cain. He replaces Gary Girard who retired after serving the North Country community for over 24 years. Since the beginning of the school year we have focused our efforts on improving school spirit. These efforts include "Falcon Friday's", pep rallies, tailgate gatherings and a bonfire. Falcon Friday is designed to improve school spirit by encouraging students and staff to wear the school colors on Fridays.

This year we are once again asking the voters to support replacing the bleachers located at the football field. The bleachers had to be taken down last spring because they were unsafe. The bleachers are not only used during football season, but are also used for outdoor graduations, night soccer and field hockey games, and many community activities. The replacement cost of the bleachers is estimated at Seventy-six thousand dollars (\$ 76,000.00).

As the principal of North Country Union High School and a life-long resident of our community, I am very proud of the students and staff with whom I work. North Country provides many and varied opportunities for the students it serves: an excellent educational foundation for higher education, for service in the military and for rewarding careers, as well as exposure to life-long wellness activities, other cultures and the arts. On behalf of the North Country Union High School community I thank the voters for their continued support of the school, and of our efforts to provide programs our students need to be successful.

Sincerely,

William J. Rivard  
Principal

**2005-2006 North Country Union High School Budget  
A Message from the Board of Directors**

The board and the Administration have put together a 05/06 budget that reflects a 3.96% increase over last year's budget of \$ 354,341.00. The basic student block grant from the education fund to the towns is expected to increase from \$6,800.00 in 04/05 to \$6,975.00 in 05/06.

We did complete a three year contract with the teachers and support staff and 05/06 will be the second year of this contract. We went to a Blue Cross/Blue Shield plan with a \$1,000.00 deductible on a single plan, and \$2,000.00 deductible on the two-person and family plan. We budgeted \$150,000.00 to cover our deductible liability and \$25,000.00 for the plan's administration in 04/05 and it's expected that this will be sufficient for the 05/06 year. We are told by Blue Cross/Blue Shield that there will be a 12% increase in general rates for 05/06.

(Refer to the pie chart on the next page for budget percentages of spending by specific areas.)

The board will continue to provide a comprehensive educational experience while respecting the generosity of the taxpayer.

North Country Union High School Board of Directors

January 15, 2005

Dear Community Members,

The North Country Schools (OENSU) and the students they serve are performing well. One good comparison of the performance of our students versus those across the country can be created by utilizing the National Assessment of Educational Progress (NAEP) and Vermont's New Standards Reference Exam (NSRE). In comparison with students in the other 49 states, Vermont fourth graders had the second highest level of achievement in math and the fifth highest level of achievement in reading. How do our fourth graders compare to all Vermont fourth graders? This comparison is based on the percentage of students who met or exceeded the standard on the NSRE examination.

**Literacy** - Fourth grade students in the North Country Schools outscored Vermont fourth grade students in the basic understanding of reading, the analysis and interpretation of reading, the effectiveness of their writing, and the use of conventions in their writing. In every category of literacy, our students outscored Vermont students as a whole.

**Math** - The math scores for fourth graders is a repeat of the literacy scores with our students outscoring Vermont students in basic skills, math concepts, and problem solving.

What about eighth grade? Vermont students rank 3<sup>rd</sup> in reading and 4<sup>th</sup> in math when compared with students from every state in the nation. NCS eighth graders lag a bit behind the Vermont students in literacy and math. For about eight years, our focus has been on the early grades. It is time to expand that focus to the upper grades.

**Literacy** - To address this deficiency, there is a new initiative in place, Literacy: 3 Through 6 and Beyond. This includes a full-time literacy coach who works with teachers in grades three through eight.

**Math** - These scores are more competitive than the literacy scores, but still slightly below the statewide scores. To help bring these scores up, the supervisory union has hired a master teacher with National Board Certification to coach math teachers in grades K through 8. This teacher was previously sponsored by the North Country Schools as she completed the Vermont Math Initiative, a UVM masters degree program. In addition to coaching, she helps to provide graduate level math courses to our staff. By 2007, virtually every elementary teacher will have taken at least one graduate level math course that focuses on challenging content information.

The tenth grade scores are all within three percentage points, plus or minus, of the Vermont scores. NCUHS is involved in a major school improvement effort that is affiliated with the High Schools That Work organization. This work is funded through a federal grant.

One final note on test scores, this is the first year since the inception of the New Standards Reference Exams in 1998 that our scores in every category (4<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> grades) have improved when compared to the average scores in previous years. With continuous improvement as the overall goal, the North Country Schools are on the right track.

As superintendent, I would like to thank you, the community members in the various municipalities, for your support of public education. With the foundation you provide, the school staffs are hard at work preparing our children for the challenges of a

global economy in this new century. My favorite aspect of public education is that it is about quality for all children, not just the wealthiest or brightest or the children of the most powerful. Public education is about community and raising the level of opportunity for the whole community. Who really knows the capabilities of a child until we teach them to open that envelope of hope and opportunity that is the future?

Horace Mann (1796-1859) is known as the father of American public education. Two of his quotes seem particularly appropriate for a New England Town Meeting Day. In one of the last public speeches of his life, Mann said, "Be ashamed to die before you have won some battle for humanity." Horace Mann also said, "The public school is the greatest discovery made by man." Following Horace Mann's thinking, we can see that supporting the education of all children through the local public schools represents one small battle for humanity in which each of us plays a role. Thank you for your support, your commitment to a brighter tomorrow, and your belief in the children of our community.

Respectfully,

Rod Weston, Ed.D.

**NORTH COUNTRY SCHOOLS  
ORLEANS-ESSEX NORTH SUPERVISORY UNION  
SUMMARY REPORT OF REVENUES AND EXPENDITURES  
YEAR ENDED @ JUNE 30, 2004**

	<b>General Fund</b>	<b>Special Revenue Fund</b>
<b>Revenues:</b>		
Investment Income	\$ 11,013	\$ -
Assessments	\$ 515,747	\$ 120,999
Overhead Costs	\$ 238,105	\$ -
Bookkeeping Services	\$ 8,705	\$ -
Reimbursements	\$ 2,241	\$ -
Private / Local	\$ -	
Restricted Funds - Local	\$ -	\$ 3,269,471
Restricted Funds - State	\$ -	\$ 281,181
Restricted Funds - Federal	\$ -	\$ 3,312,970
<b>Total Revenues</b>	<b>\$ 775,810</b>	<b>\$ 6,984,621</b>
<b>Expenditures</b>		
Operations - OENSU	\$ 777,267	\$ 567,955
Direct Services to Students		\$ 1,080,451
Support Services to Students		\$ 1,148,244
Support Services		\$ 1,915,528
Restricted Funds - Distributed		
Brighton	\$ -	\$ 127,482
Charleston	\$ -	\$ 99,885
Coventry	\$ -	\$ 66,011
Derby	\$ -	\$ 229,584
Holland	\$ -	\$ 130,627
Jay/Westfield	\$ -	\$ 68,392
Lowell	\$ -	\$ 109,141
Morgan	\$ -	\$ 35,584
Newport City	\$ -	\$ 221,412
Newport Town	\$ -	\$ 78,508
North Country Union Junior High School & North Country Union High School	\$ -	\$ 500,273
Sacred Heart	\$ -	\$ 1,127
Troy	\$ -	\$ 139,321
Early Childhood Program	\$ -	\$ 355,258
EPSDT	\$ -	\$ 61,267
Miscellaneous (District-Wide)	\$ -	\$ 44,611
Total Distributed	\$ -	\$ 2,268,483
<b>Total Expenditures</b>	<b>\$ 777,267</b>	<b>\$ 6,980,661</b>
<b>Excess of Expenditures over Revenues</b>	<b>\$ 1,457</b>	<b>\$ (3,960)</b>
<b>Fund Balances - Beginning of Year</b>	<b>\$ 249,665</b>	<b>\$ 839,645</b>
<b>Fund Balances - End of Year</b>	<b>\$ 248,208</b>	<b>\$ 843,605</b>

**TOWN OF CHARLESTON**

**2005 Proposed Budget**

	<b>FY04 Budget</b>	<b>FY04 Actual</b>	<b>FY05 Budget</b>
<b>Taxes</b>			
Taxes for General/Appropriation	125,634.90	29,582.25	115,700.00
Land Use/Hold Harmless	24,000.00	27,155.00	28,000.00
Delinquent Taxes	-	101,362.27	-
Delinquent Tax Interest	-	9,048.80	-
Collector's Fees	-	7,503.09	-
<b>Permits</b>			
Liquor Licenses	150.00	150.00	150.00
Marriage Licenses	195.00	165.00	195.00
Marriage License Fees	104.00	88.00	104.00
Dog Licenses	1,700.00	1,617.00	1,700.00
Dog License Fees	250.00	284.00	300.00
<b>Fees &amp; Charge for Service</b>			
School District	3,000.00	3,500.00	3,500.00
Town Clerk's Fees	10,000.00	11,010.10	11,000.00
Recording Preservation Fee	1,400.00	1,405.00	1,400.00
Interest, Checking Account	600.00	727.98	700.00
Operating Loan	-	30,000.00	-
Fines	200.00	157.50	200.00
DMV Renewals	650.00	744.00	725.00
Reappraisal Fund Balance	25,460.95	-	63,366.87
Reappraisal Funds	5,500.00	5,320.00	5,500.00
Water Quality Grant	-	938.00	-
Planning Fund Balance	1,413.56	-	1,243.81
Miscellaneous	1,000.00	-	-
<b>Total General Fund</b>	<b>201,258.41</b>	<b>230,757.99</b>	<b>233,784.68</b>
<b>Road Department Receipts</b>			
State Aid	82,000.00	83,976.68	85,500.00
State Grant for Bridges	-	-	-
State Grant for Gravel	-	-	19,221.20
Grader Use	-	1,320.00	-
From Road Equipment C.D.	-	-	78,019.07
Misc. Road Receipts	-	235.83	100.00
Taxes for Roads	238,000.00	238,000.00	257,900.00
<b>Total Road Receipts</b>	<b>320,000.00</b>	<b>323,532.51</b>	<b>440,740.27</b>
<b>Cemetery Receipts</b>			
Sale of Lots	400.00	1,170.00	1,200.00
Interest	1,000.00	563.26	550.00
Dividends	25.00	17.43	20.00
Perpetual Care	715.00	3,105.00	2,000.00
Posts	360.00	1,350.00	525.00
Misc., voted at Town Meeting	1,500.00	1,500.00	1,500.00
<b>Total Cemetery Account</b>	<b>4,000.00</b>	<b>7,705.69</b>	<b>5,795.00</b>
<b>Total Revenues</b>	<b>525,258.41</b>	<b>561,996.19</b>	<b>680,319.95</b>
<b>Fund Balance</b>	<b>93,379.95</b>	<b>93,379.95</b>	<b>25,506.68</b>
<b>REVENUES &amp; FUND BALANCE</b>	<b>618,638.36</b>	<b>655,376.14</b>	<b>705,826.63</b>

## EXPENDITURES

### Selectboard

Salaries	1,915.00	1,916.39	1,915.00
Social Security Expense	125.00	118.81	125.00
Medicaid Expense	30.00	27.78	30.00
Selectboard mileage	200.00	141.40	200.00
Training/workshops	-	-	-
Advertising & Printing	3,600.00	3,414.90	1,000.00
Legal Services	1,000.00	2,868.01	1,000.00
Loan Repayment	-	30,000.00	-
Loan repayment, interest	500.00	117.00	300.00
BCA, Tax Appeals, Abatement	50.00	-	50.00
Overpayment of Tax, refunds	500.00	1,306.28	500.00
Planning	1,413.56	169.75	1,243.11
Misc. Expense	2,000.00	2,292.50	2,000.00
Due to Other Funds	-	4,934.65	-
<b>Total Selectboard</b>	<b>11,333.56</b>	<b>47,307.47</b>	<b>8,363.11</b>

### Election Unit

Officers Salaries	500.00	439.31	200.00
Training/workshops	75.00	-	-
Election Supplies	50.00	218.06	-
<b>Total Election</b>	<b>625.00</b>	<b>657.37</b>	<b>200.00</b>

### Finance Department

Clerk/Treasurer Salary	18,174.00	18,407.11	19,000.00
Ass't. Clerk/Treas Salary	2,000.00	3,774.39	6,000.00
Auditors & Expenses	1,200.00	1,286.64	1,300.00
Constable & Expenses	25.00	16.10	25.00
Health Officer	100.00	-	100.00
Fire Warden	50.00	-	50.00
Social Security Expense	1,500.00	1,377.95	1,640.00
Medicaid Expense	400.00	322.26	382.00
Retirement Expense	1,900.00	1,840.72	1,900.00
Mileage, Clerk & Assistant	250.00	252.60	250.00
Health Insurance Expense	9,300.00	9,276.72	9,920.00
Training/workshops	463.00	560.00	500.00
Office Supplies	1,600.00	1,506.38	1,667.17
Postage	1,600.00	836.36	1,200.00
Telephone	800.00	735.59	800.00
Office Equipment & Repairs	1,500.00	625.61	800.00
Miscellaneous Expense	-	496.12	300.00
Records Preservation	1,400.00	-	1,400.00
Marriage License Fees to State	195.00	165.00	104.00
Dog License Fees to State	240.00	284.00	300.00
Workers Compensation Ins.	9,112.00	11,278.66	10,000.00
Computer Support	1,500.00	1,236.38	1,500.00
Public Officials Policy	1,230.00	1,748.00	1,215.00
Bond/Liability Insurance	518.00	215.00	215.00
Commercial Insurance Pkg.	5,381.00	5,381.00	6,060.00
<b>Total Finance</b>	<b>60,438.00</b>	<b>61,622.59</b>	<b>66,628.17</b>

### Listers

Listers' Salaries	11,000.00	10,540.90	12,000.00
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Social Security Expense	683.00	663.33	750.00
Medicaid Expense	160.00	155.13	175.00
Training/workshops	125.00	375.00	350.00
Mileage, Listers	250.00	176.00	175.00
Supplies	300.00	253.82	200.00
Computer Support	-	774.00	800.00
Miscellaneous Expense	-	190.50	200.00
BCA, Tax Appeals, Abatement	-	-	-
Listers' Equipment	-	-	-
Reappraisal Expenses	56,104.95	12,594.08	20,000.00
<b>Total Listers</b>	<b>68,622.95</b>	<b>25,722.76</b>	<b>34,650.00</b>
<b>Delinquent Tax Collector</b>			
Tax Collector Penalties	-	-	-
Social Security Expense	500.00	7,503.09	20,000.00
Medicaid Expense	200.00	465.20	1,240.00
Mileage/ other expenses	50.00	178.00	290.00
<b>Total Delinquent Tax Col.</b>	<b>750.00</b>	<b>8,146.29</b>	<b>21,530.00</b>
<b>Plant</b>			
Janitor & Supplies	50.00	60.00	70.00
Repairs & Upkeep	600.00	534.22	600.00
Electricity	1,850.50	1,450.43	1,700.00
Miscellaneous Expense	50.00	32.29	50.00
<b>Total Plant</b>	<b>2,550.50</b>	<b>2,076.94</b>	<b>45,480.00</b>
<b>Public Safety</b>			
Law Enforcement Salary	2,950.00	2,955.00	2,950.00
Law Enforcement Soc. Sec.	180.00	183.21	180.00
Law Enforcement Med.	70.00	42.89	70.00
"911"	200.00	-	100.00
Street Lights	2,700.00	2,563.71	2,770.00
Ambulance Service	2,953.50	2,953.50	4,922.50
Solid Waste/Recycling	4,000.00	3,050.89	4,000.00
Stray Dogs, Rabies Control	200.00	439.47	400.00
<b>Total Public Safety</b>	<b>13,253.50</b>	<b>12,188.67</b>	<b>15,392.50</b>
<b>Assessments</b>			
County Tax	8,500.00	8,226.54	8,500.00
Westmore (Town Farm) Tax	400.00	464.12	500.00
VLCT Dues	850.00	897.00	1,165.00
<b>Total Assessments</b>	<b>9,750.00</b>	<b>9,587.66</b>	<b>10,165.00</b>
<b>Appropriations</b>			
Volunteer Fire Department	25,000.00	25,000.00	28,000.00
Fire Department, Special	3,000.00	3,000.00	-
Orleans Country Citizens Advocacy	300.00	300.00	300.00
O.N.E. Home Health & Hospice	2,800.00	2,800.00	-
Area Agency on Aging	150.00	150.00	150.00
NEK Adult Education & Literacy	200.00	200.00	200.00
Orleans County Historical Society	200.00	200.00	250.00
Step O.N.E.	350.00	350.00	400.00
Red Cross Swim Project	200.00	200.00	200.00
Daily Memorial Library	300.00	300.00	300.00
North Country Coalition of Libraries (Bookmobile)	-	-	300.00
NVDA	375.90	375.90	375.90

Rural Community Transportation	259.00	259.00	-
NorthWoods Stewardship Center	800.00	800.00	900.00
<b>Total Appropriations</b>	<b>33,934.90</b>	<b>33,934.90</b>	<b>31,375.90</b>

**Winter/Summer Highway**

Wages	96,000.00	95,760.41	105,000.00
Social Security & Medicaid Expense	7,600.00	7,690.93	8,000.00
Retirement Expense	8,400.00	7,894.78	8,100.00
Supplies	2,750.00	1,526.65	2,750.00
Telephone	600.00	616.15	650.00
Parts & Repairs	16,000.00	11,129.59	16,000.00
Hired Trucks & Equipment (AC)	122,650.00	113,215.28	110,000.00
Hired Services	4,500.00	6,890.00	7,000.00
Electricity	1,000.00	1,210.39	1,200.00
Diesel & Oil	8,500.00	10,238.31	10,000.00
Blades & Shoes	3,000.00	3,501.39	3,500.00
Sand & Gravel	15,000.00	15,660.20	15,000.00
Crusher/Screen	8,000.00	6,091.00	8,000.00
Chloride	14,000.00	7,216.00	15,000.00
Salt	1,500.00	1,311.02	1,500.00
Road Supplies	1,000.00	2,768.33	2,500.00
Road Equipment	-	-	98,019.07
VLCT Unemployment Trust	2,200.00	2,410.00	2,500.00
Misc. Road Expenses	2,000.00	1,211.16	2,000.00
<b>Total Winter/Summer Highway</b>	<b>314,700.00</b>	<b>296,341.59</b>	<b>416,719.07</b>

**Class IV Highway**

Wages	1,000.00	959.85	1,000.00
Hired Equipment (AC)	2,000.00	3,174.00	2,000.00
Sand & Gravel	500.00	260.00	500.00
Road Supplies	800.00	-	800.00
Due to Other Funds	-	1,320.00	-
<b>Total Class IV</b>	<b>4,300.00</b>	<b>5,713.85</b>	<b>4,300.00</b>

**Bridge #16**

Payable to State	1,000.00	397.76	500.00
<b>Total Bridge #16</b>	<b>1,000.00</b>	<b>397.76</b>	<b>500.00</b>

**Fountain Rd. Bridge Repair**

Contracted Services	-	56,740.00	-
Guard Rails	-	3,467.00	-
Excavator	-	990.00	-
Trucks	-	34.25	-
Gravel	-	74.90	-
Grader	-	43.00	-
Loader	-	330.00	-
Labor	-	360.00	-
<b>Total Fountain Rd. Bridge</b>	<b>-</b>	<b>62,039.15</b>	<b>-</b>

**School Road Bridge Repair**

Contracted Services	-	26,317.00	-
Guard Rails	-	3,667.40	-
Gravel	-	74.90	-
Grader	-	43.00	-
Loader	-	165.00	-
Labor	-	72.00	-

<b>Total School Road Bridge Repair</b>	-	<b>30,339.30</b>	-
<b>Class 2 Roadway Grant</b>			
Gravel	-	12,947.00	19,221.20
Grader	-	2,451.00	-
10 Wheeler Truck	-	5,274.50	-
6 Wheeler Trucks	-	1,917.00	-
Labor	-	3,384.00	-
<b>Total Class 2 Roadway Grant</b>	-	<b>25,973.50</b>	<b>19,221.20</b>
<b>Cemetery Account</b>			
Wages	2,500.00	2,736.00	2,737.00
Social Security Expense	150.00	169.63	168.00
Medicaid Expense	35.00	39.67	40.00
Flags	-	144.00	-
Repairs & Supplies	200.00	87.45	100.00
Perpetual Care	600.00	3,520.00	2,000.00
Corner Posts	360.00	935.00	525.00
Gasoline & Oil	130.00	187.91	200.00
Misc. Cemetery Expense	25.00	-	25.00
<b>Total Cemetery Account</b>	<b>4,000.00</b>	<b>7,819.66</b>	<b>5,795.00</b>
<b>Total Expenditures</b>	<b>525,258.41</b>	<b>629,869.46</b>	<b>680,319.95</b>

## Road Foreman's Report

### Summer/ Winter Maintenance:

Total Net Wages paid for labor.....	\$ 81,162.76
Federal Tax withheld .....	8,161.52
State Tax withheld .....	2,501.50
Social Security withheld and matched.....	12,466.42
Medicare withheld and matched .....	2,915.44
Vt. Municipal Employees Retirement for Allen Carpenter ...	3,008.88
Vt. Municipal Employees Retirement for David Royston.....	2,823.43
Vt. Municipal Employees Retirement for Gregory Ellam.....	2,062.49
Allen Carpenter, Trucks.....	107,637.53
Allen Carpenter, excavator .....	16,967.50
Allen Carpenter, screen rental.....	6,091.00
Verizon.....	616.15
Citizens Energy Services/VEC .....	1,210.39
Fred's Plumbing & Heating, Diesel.....	10,238.31
Clark Communications, supplies .....	52.00
The Pick & Shovel, supplies.....	128.91
South Bay Supply .....	277.63
Dennis R. Kelley, light bulbs.....	256.50
Merriam-Graves, supplies.....	40.36
Wayne's Sales & Service, supplies.....	220.55
Robert N. Taplin .....	543.00
Poulin Lumber Inc .....	4.00
Fred's Plumbing & Heating, Inc., supplies.....	3.70
Pepin's Truck Repair, Parts and repairs.....	199.10
South Bay Supply, supplies .....	4,207.19
Duane's Auto Clinic .....	13.56
Fred's Plumbing & Heating, Inc. parts & repairs .....	204.73
Woods CRW Corp, parts & repairs .....	806.69
Vt. Municipal Truck Equipment, parts & repairs .....	17.42
Bond Auto Parts, parts & repairs .....	149.94
Southworth-Milton, Inc., parts & repairs.....	3,004.17
R.C. Hazelton Co., parts & repairs .....	88.70
Roger's Tire Clinic, parts & repairs.....	45.00
Green Mt. Electric, parts & repairs.....	73.32
Grenier's Truck Shop, parts & repairs.....	2,023.17
Ron Morse, electrical work.....	137.62
C & D Starter shop, parts & repairs .....	52.00
Bernie's Tire & Auto, parts & repairs .....	15.00
Wayne's Sales & Service, parts & repairs .....	82.50
Poulin Lumber, Inc., part & repairs .....	9.48
VLCT Unemployment Insurance Trust .....	2,410.00
DeLaBruere & Son, sand & gravel .....	6,240.80
Northeast Sand & Gravel, gravel.....	382.20

Dale Nadeau, gravel.....	12,947.00
Erma Worth, gravel.....	9,187.00
United Bag Corp., chloride.....	7,216.00
North American Salt Co., salt.....	1,311.02
Robert N. Taplin, Inc., road supplies.....	2,384.59
Pike Industries, hot patch.....	383.74
Allen Carpenter, reimbursement for gas & utility knife.....	27.00
The Pick & Shovel, electric heater, misc. supplies.....	206.02
F.R. Lafayette, Inc. ....	7,134.40
Tenco New England, blades & shoes.....	2,612.66
Woods CRW Corp., blades & shoes.....	888.73
VLCT Unemployment Insurance Trust, management fee....	150.00
Merriam-Graves.....	215.01
Jack Taylor, PTO shaft.....	515.00
Russell Guyer, roadside mowing.....	6,890.00
Vermont Offender Work Program, street signs.....	<u>15.83</u>
	\$ 331,723.92

R.C. Contrctors, Inc. Fountain Rd. & Center School Rd. Bridges 83,057.00  
\$ 414,780.92

**Class IV**

Total Net Wages paid for labor.....	\$ 959.85
Allen Carpenter, trucks.....	2,187.00
Town of Charleston, grader use.....	1,320.00
Allen Carpenter, excavator.....	330.00
Allen Carpenter, screen.....	657.00
Erma Worth, gravel.....	<u>260.00</u>
	\$ 5,713.85

***Road Summary***

**Receipts:**

State of Vermont, highway aid.....	\$ 83,976.68
Richard Lantagne, use of grader.....	137.50
Town of Charleston, use of grader Class 4.....	1,320.00
Deborah Crowe, use of grader.....	82.50
Ken McDonald, for road sign.....	<u>15.83</u>

	\$ 85,532.51
Voted for 2004 Roads.....	<u>238,000.00</u>
	323,532.51
To be reimbursed from State of Vermont	<u>101,778.80</u>
	\$425,311.31

**Deduct Disbursements:**

Summer/Winter Maintenance.....	\$ 414,780.92
Class IV.....	5,713.85

Bridge #16, State of Vermont Engineering..... 397.76

Balance unspent \$ 420,892.53  
\$ 4,418.78

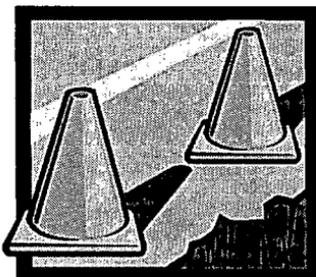
Respectfully Submitted,  
Allen Carpenter  
Road Foreman

**\*\*Culvert Policy**

All private roads or driveways entering Town Highways require prior approval from the Road Foreman. Approved culverts must be purchased by the landowner, but may be installed by the Town road workers. All expenses for culvert pipes, other drainage, and private road construction are the responsibility of the landowner.

***Gross Wages of Road Foreman's Employees***

William Archer .....	\$ 4,153.16
Allen Carpenter .....	29,507.53
Theresa Carpenter .....	700.00
Ronald Chesney .....	180.00
Wayne Cole.....	8,247.63
Gregory Ellam.....	21,710.07
David Royston .....	29,719.87
Adelord Taylor.....	<u>6,318.00</u>
	\$ 100,536.26



## Cemetery Commissioners' Report

Receipts	Hillside	W. Village	Total
Dividend from Dominion Resources	\$ 23.42	\$ -	23.42
Chittenden Trust, interest.....	359.11	198.16	557.27
 <b>Lots Sold</b>			
John Hunter, ½ lot, resident.....	-	325.00	325.00
Patricia Barrup, cremation lot, non-resident -	-	500.00	500.00
Ray & Vida Powers, ½ lot, resident	-	600.00	600.00
Richard Davio, full lot, resident.....	-	800.00	800.00
Lynwood Crown, ½ lot, resident ....	600.00	-	600.00
Bruno & Linda Studer, full lot, res.	800.00	-	800.00
Randall & Marguerite Cross, ½ lot, res	600.00	-	600.00
Owen & Carol Reilly, ½ lot, res .....	600.00	-	600.00
John Rouse, ½ lot, non-resident.....	800.00	-	800.00
	\$ 3,782.53	2,423.16	6,205.69
 Voted March 2, 2004 for operating costs			<u>1,500.00</u>
<b>Total Receipts:</b>			7,705.69
 <b>Disbursements: West Village</b>			
Net Wages paid for labor .....	\$ 1,521.94		
Social Security withheld & matched	204.34		
Medicare withheld & matched	<u>47.78</u>		
			\$ 1,774.06
 <b>Disbursements: Hillside</b>			
Net Wages paid for labor .....	\$ 689.22		
Social Security withheld & matched	98.20		
Medicare withheld & matched.....	22.98		
Federal Tax withheld .....	36.32		
State Tax withheld .....	<u>5.87</u>		
			\$ 852.59
 <b>Disbursements: Buck, Bly, Crawford, Morrill</b>			
Net Wages paid for labor .....	\$ 273.35		
Social Security withheld & matched	36.72		
Medicare withheld & matched.....	<u>8.58</u>		
			\$ 318.65
 <b>Other Expenses:</b>			
Chittenden Trust Co., funds transferred			\$ 3,520.00
Garon-St. Sauver, corner posts .....			935.00
Walt's Sales & Service, repairs.....			66.00
Wayne's Sales & Service, parts.....			21.45
W. Charleston Country Store, gas...			56.04
American Legion #23, flags.....			144.00
Richard Colburn Sr., reimbursement for gas			<u>131.87</u>
<b>Total Disbursements</b> .....			\$ 7,819.66
Disbursements over receipts .....	\$ 113.97		

**Gross Wages of Cemetery Employees**

Richard Colburn Sr. ....	\$ 2,352.00	
Richard Colburn, Jr. ....	<u>384.00</u>	
		\$ 2736.00

**Policies of the Cemetery Commissioners**

- \*\* No graves are to be opened after November 15th or before April 15th
- \*\*No shrubs or bushes will be planted on lots in all cemeteries
- \*\*All flowers will be removed before the first cutting in the spring

\*\*Prices are as follows:

Resident Full Lot	\$ 800.00	Non-Resident Full Lot	\$1,000.00
Resident 1/2 lot	600.00	Non-Resident 1/2 Lot	800.00
Resident Cremation Lot	400.00	Non Resident Cremation lot	500.00

Respectfully Submitted,  
Floyd Brown, Chairman

**Cemetery Trust Funds**

Total Trust Funds, January 1, 2004		\$ 57,013.62
Add those received in 2004		
Hillside:		
Lynwood Crown .....	400.00	
Bruno & Linda Studer.....	520.00	
Randall & Marguerite Cross .....	400.00	
Owen & Carol Reilly .....	400.00	
John Rouse.....	<u>450.00</u>	
		2,170.00
West Village		
John Hunter.....	180.00	
Patricia Barrup .....	250.00	
Ray & Vida Powers .....	400.00	
Richard Davio.....	<u>520.00</u>	
		<u>1,350.00</u>
Total Trust Funds December 31, 2004.....		\$ 60,533.62

**Cemetery Investments**

<b>Hillside Cemetery:</b>		
Chittenden Bank, CD @ 2.96%, matures 12/02/06 .....	38,927.93	
Interest retained in CD .....	<u>164.76</u>	
		\$ 39,092.69
<b>Bly Cemetery</b>		
Chittenden Bank CD @ 2.96% matures 12/02/06 .....		50.00
<b>West Village Cemetery:</b>		
Chittenden Bank CD @ 2.96%, matures 12/02/06 .....	21,555.69	
Interest retained in CD .....	<u>91.17</u>	
		<u>\$ 21,646.86</u>
Total .....		\$ 60,789.55

## *Selectmen's Report*

### **Town Officers:**

Total Net Wages paid to Employees.....	\$ 42,438.52
Social Security withheld & matched.....	5,900.02
Medicare withheld & matched.....	1,379.96
Federal Tax withheld .....	1,226.16
State Tax withheld .....	<u>275.04</u>

\$ 51,219.70

### **Insurance:**

BCBS of Vermont for Jeannine Bennett.....	9,276.72
VMERS Retirement for Jeannine Bennett.....	1,840.72
Taylor-Moore Agency, Bond.....	215.00
VLCT, Public Officials Policy.....	1,748.00
VLCT/PACIF, Commercial Package.....	5,381.00
VLCT, Workers Comp. Insurance .....	<u>11,278.66</u>

\$ 29,740.10

### **Postage, Printing & Supplies:**

Derby Port Press, 450 Town Reports.....	\$ 3,301.50
Printing & Advertising.....	113.40
Office Supplies.....	1,740.54
Listers' Expenses .....	1,402.82
Postage .....	836.36
Listers' Mileage .....	134.00
Tax Collector's Expenses. ....	<u>178.00</u>

\$ 7,706.62

### **Utilities & Upkeep:**

Verizon .....	\$ 735.59
Citizens Utilities/VEC .....	1,450.43
Citizens Utilities/VEC, street lights.....	2,563.71
Darald Moulton, recycling .....	1,805.13
NEWS of Vt., Inc., hazardous waste days .....	1,190.76
Ted Aldrich, rubbish removal .....	55.00
Perk's Electric .....	99.22
Fred's Plumbing & Heating Oil, Inc., .....	129.26
Lyndonville Office Products.....	416.36
Quill .....	79.99
The Pick & Shovel.....	32.29
Diane Bennett, cleaning office.....	30.00
Pauline Bennett, cleaning office .....	30.00
Bucky's Lawn Mowing & Yard Care, mowing lawn.....	<u>435.00</u>

\$ 9,052.74

**Taxes Paid Out:**

Orleans County Treasurer, County Tax .....	\$ 8,226.54	
Town of Westmore, Town Farm Tax .....	<u>464.12</u>	
		\$ 8,690.66

**Town Plan:**

The Front Desk .....	9.75	
Vt. Center for Geographic Information .....	90.00	
Peter Engels, supplies .....	45.00	
Tom Jensen, supplies .....	<u>25.00</u>	
		\$ 169.75

**Town-wide Reappraisal:**

Russell Graphics – property map project.....	\$ 12,082.50	
Viking Office Products .....	<u>82.80</u>	
		\$ 12,165.30

**Miscellaneous:**

Jeannine Bennett, mileage .....	\$ 243.80
Corrinne Moulton, mileage.....	8.80
Larry Hosford, mileage.....	10.80
James Hill, mileage.....	61.58
Floyd Brown, mileage.....	36.20
Rudolph Gratton, mileage.....	70.00
Sherman Allen, Jr., mileage.....	35.20
Vt. State Treasurer, marriage licenses .....	165.00
Vt. State Treasurer, don licenses.....	284.00
Jeannine Gratton, election.....	67.50
Wayne Bowen, election .....	30.38
Margaret Gray, election .....	13.50
Nancy Tessier, election.....	13.50
Global Net, internet service .....	155.40
NEMRC, computer support .....	975.00
Robert Wilson, computer support.....	105.98
David Massey, tax refund .....	80.19
Alex Hallas, tax refund .....	80.79
Mark Heath, tax refund.....	8.15
David Royston, overpayment of tax to treasurer	22.04
Bernard Crownson, overpayment of tax to treasurer	221.93
Lorena Buck, overpayment of tax to treasurer	5.68
Russell Dodge, overpayment of tax to treasurer	224.59
Arnold Golodets, overpayment of tax to treasurer	464.38
William White, overpayment of tax to treasurer	188.48
William Whitlock, overpayment of tax .....	7.98
Beth Crowe, overpayment of tax .....	2.07
IIMC, annual meeting & training.....	50.00

Vt. Institute for Government.....	40.00
VLCT, training & Dues .....	1,022.00
VTGFOA, membership, Town Clerk .....	25.00
NEMRC, training.....	95.00
NEACT, dues, Town Clerk.....	25.00
VMCTA, training & dues .....	20.00
UVM Extension System, listers' training.....	80.00
IIMC, dues, Town Clerk (FY05) .....	100.00
Derby Line Ambulance.....	2,953.50
May & Davies, legal expenses.....	2,868.01

Road Equipment Fund, '03 refund.....	4,934.65
Orleans Superior Court, filing fees .....	25.00
Vt. Department of Taxes, Current Use penalty	391.50
Northwoods Stewardship Center, Grant expenses	1,876.00
Maxwell's Kennel, dog control.....	350.00
Martin Davis, dog control.....	16.10
Orleans County Sheriff Dept., service fee	<u>73.37</u>

\$ 18,552.05

**Voted at Town Meeting:**

Seymour Lake Association, Am. Red Cross..	\$ 200.00
Northeastern Vt. Area Agency on Aging.....	150.00
Charleston Volunteer Fire Dept. Inc.....	25,000.00
CVFD, Inc., truck payment.....	3,000.00
Dailey Memorial Library .....	300.00
Northeast Kingdom Adult Ed & Literacy.....	200.00
Northern Vermont Development Association	375.90
NorthWoods Stewardship Center .....	800.00
Orleans County Historical Society.....	200.00
OEVNA & Hospice .....	2,800.00
Orleans County Citizens Advocacy.....	300.00
Rural Community Transportation .....	259.00
Step O.N.E. ....	<u>350.00</u>

\$ 33,934.80

CNB, repayment, line-of-credit .....	30,000.00
Community National Bank, interest .....	<u>117.00</u>

30,117.00

Total Disbursements: .....

\$ 201,348.82

Respectfully Submitted,  
Rudolph Gratton  
Sherman Allen, Jr.  
Floyd Brown

*Gross Wages of Selectmen's Employees*

Jeannine Bennett, Town Clerk/Treasurer .....	\$ 18,407.11
Corrinne Moulton, Ass't. Town Clerk/Treasurer .....	2,437.50
James Hill, Lister .....	2,259.00
Jean Wilson, Lister.....	2,754.00
Larry Hosford, Lister .....	5,950.94
Allen Carpenter, Delinquent Tax Collector .....	552.78
Kenneth Frizzell, Delinquent Tax Collector .....	7,503.09
Martin Davis, Constable & Health Officer .....	2,955.00
Sherman Allen, Jr., Selectboard, Elections .....	708.63
Floyd Brown, Selectman, Elections .....	640.50
Rudolph Gratton, Selectman, Elections .....	673.63
Richard Colburn, Sr., Auditor, Elections .....	602.26
Audrey Frizzell, Auditor, Elections .....	457.13
Teri Gray, Auditor, Ass't. Town Clerk/Treasurer .....	<u>1,678.14</u>
	\$ 47,579.71



Ira Moulton, who served the town faithfully as lister from 1979 through 1990 passed away on December 4, 2004. This report is dedicated to him.

### Lister's Report

It took over a year, but we now have a set of preliminary Tax Maps for the entire town. All property owners are urged to review the information for accuracy before April 1, 2005. These maps will be available during Town Meeting for review, or other times at the Town Clerk's Office. This has been the first critical step for the **town wide reappraisal**. The Listers have been trained on the new computerized valuation system required by the State, and have been doing some on-site training. Every property in town will require a site visit, and your cooperation will be greatly appreciated. We plan to make appointments for visits and to keep an open line of communication with the public. The reappraisal should be completed for the 2006 Grand List.

The VT League of Cities and Towns has voted the Listers as the "Municipal Employee of the Year" for 2004. The Listers work continues to become more complex and time consuming due to changes in legislation. The Grand List is now split between Residential and Non Residential Property. Act 68 has set two school tax rates (\$1.05 and \$1.59) which are adjusted by the CLA. The residential rate is also adjusted by any amount exceeding the per student block grant. Our Common Level of Appraisal (CLA) for 2005 is 77.85%. This means that on average, properties in Charleston are valued too low according to sales for the past 3 years. We are appealing this report, which may result in a more advantageous rate.

The following statistics are for your information and review.

#### PROPERTIES

Property Type	# of Parcels	% of Total	Listed Value	% of Total
Residential	308	41.8	23,426,092	50.24
Mobile Homes	84	11.4	2,816,100	6.04
Vacation	143	19.4	9,735,820	20.88
Commercial	13	1.76	1,073,800	2.30
Utilities	2	.27	2,201,600	4.72
Farms	27	3.66	3,539,159	7.59
Open Land/ Woodland	160	21.71	3,833,710	8.22
Total	737	100.00	46,626,281	100.00

#### SPLIT GRAND LIST

Type	Listed Value	% of Total
Residential	24,116,698	51.72
Non Residential	22,509,583	48.28
Total	46,626,281	100.00

We would once again urge residents to file the HS-131 before April 15, 2005 to take advantage of the Residential Tax Rate.

Respectfully Submitted,  
Larry Hosford  
James Hill  
Jean Wilson

## *Planning Committee Report*

The planning committee has continued to work on developing our Town Plan this year. We have completed this process and will present a draft of the plan in printed form at this upcoming Town Meeting. Copies of this proposed plan will be mailed, by request, to those who do not attend the Town Meeting . The information meetings will be held this spring and will be warned in the required manner, as well as by a mailing to all residents.

Of the balance of \$1413.56, we have made further disbursements of \$169.75, leaving a balance of \$1,243.81.

Respectfully submitted,  
Tom Jensen, Chair

## Constable's Report for 2004

### TRAFFIC

#### Warnings:

Speeding .....	40
No Parking .....	4
Stop Sign.....	2
ATV .....	4
Expired inspection .....	1

#### Tickets:

Speeding .....	8
Total number of incidents .....	59
Total amount of fines.....	\$1,137.00

#### Miscellaneous:

VIN-certification.....	5
Traffic Control.....	2
Motorist Assist.....	6
Court cases.....	4
Trustee Process .....	1

#### Traffic Complaints

Speeding cars .....	2
Snowmobile racing on road .....	1
ATV on Road.....	4
Cars Parked in road.....	2

#### Municipal Complaints:

Dogs on others property.....	6
Dog chasing children .....	1
Dogs barking.....	6
Lost dog .....	1

#### Warnings:

No dog license .....	17
Barking dogs .....	6

#### Tickets

No dog license .....	2
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#### Miscellaneous .....

Total incidents .....	39
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Total fines:.....\$ 100.00

### HEALTH OFFICER'S REPORT

Rental House Inspections .....	2
Dog bites .....	3

Respectfully Submitted,  
Martin Davis  
Constable/Health Officer

**Amount To Be Raised by Taxes – Municipal – 2004**

Officers .....	\$ 32,000.00	
General.....	<u>31,500.00</u>	\$ 63,500.00

**Roads:**

Summer/Winter.....	\$ 232,700.00	
Class IV.....	4,300.00	
Bridge #16.....	<u>1,000.00</u>	\$ 238,000.00

Reappraisal.....	25,000.00	
Constable.....	3,200.00	
Cemetery.....	<u>1,500.00</u>	\$ 29,700.00

Charleston Volunteer Fire Dept. Inc.....	\$ 25,000.00	
Charleston Volunteer Fire Dept., Inc. for tanker payment	3,000.00	
Orleans Essex VNA & Hospice.....	2,800.00	
Dailey Memorial Library.....	300.00	
Area Agency on Aging.....	150.00	
Orleans County Citizens Advocacy.....	300.00	
Rural Community Transport.....	259.00	
Northwoods Stewardship Center (formerly VLC).....	800.00	
NVDA.....	375.90	
Step O.N.E. ....	350.00	
Orleans County Historical Society.....	200.00	
American Red Cross, Seymour Lake Swim Project..	200.00	
Northeast Kingdom Adult Education & Literacy Program	<u>200.00</u>	
		<u>\$ 33,934.90</u>
		\$ 365,134.90

Current Use Hold Harmless from State of Vermont.. - 26,669.00

Total Municipal Budget to be raised..... \$ 338,465.90

Tax Rate for Municipal \$ .7257

Municipal Grand List ..... \$ 466,262.80

Total Property Evaluation for tax purposes \$46,626,280.00

**Exemptions**

	<b>No.</b>	<b>Exempt Value</b>	<b>Tax Value</b>
Disabled Veterans	8	\$ 180,000.00	\$ 3,697.56
Current Use	45	<u>3,924,919.00</u>	<u>92,641.07</u>
Total		\$4,104,919.00	\$ 96,338.63

Total Property Valuation before Exemptions: \$ 49,916,400.00

Total Property Valuation after Exemptions: 45,811,481.00

**Exemptions****Veterans:**

	<b>Exempt Value</b>
Edward Boncek	\$ 20,000.00
Victor Brunelle	20,000.00
Cindy Dukett	20,000.00
Richard Pidgeon	20,000.00
Jose Pina	20,000.00
Larry Plankey	20,000.00
John Salesky	20,000.00
Leola Topshe	20,000.00
William Whitlock	<u>20,000.00</u>

\$180,000.00

**Current Use:**

Esther Allen	\$ 63,783.00
Esther Allen	7,483.00
Jayson Benoit	53,330.00
Rick Billadeau	62,277.00
Charles Ciliwik	20,325.00
Margaret Colburn, et al	8,683.00
Lynwood Crown	54,478.00
Lynwood Crown	87,684.00
Brian Dane	186,526.00
Alan Davis	152,417.00
Alan Davis	31,214.00
Alice Davis	10,987.00
Robert Devaney, Jr.	47,174.00
John Durinick	31,899.00
Peter Earle	59,629.00
Brian Edwards	17,144.00
Armand Gagner, Estate	23,085.00
Rudolph Gratton	144,465.00
Rudolph Gratton	32,388.00
James Gray	107,226.00
William Kratt	64,621.00
Regis Lamoureux	87,203.00
Mark Lawson	264,354.00
William Lenz	7,959.00
Mad Brook Farm, Inc.	57,915.00
William Manning	67,507.00
Timothy Maple	88,458.00
Neil Mead	105,265.00
Earl Moulton	20,737.00
Earl Moulton	157,735.00
Nadeline Moulton	58,039.00
Phillips Family Trust	44,005.00

Dennis Sample	31,910.00
Lydia Spitzer	86,019.00
Lydia Spitzer	450,234.00
Theodore Taft	56,630.00
Willard Taft	207,348.00
Willard & Theodore Taft	484,031.00
Jack Taylor	54,272.00
Berek Tendler	55,608.00
Vt. Land Trust Inc.	148,642.00
Jean N. Wilson	53,350.00
Larry & Rodney Young	40,200.00
Larry & Rodney Young	15,141.00
Larry & Rodney Young	<u>15,539.00</u>

\$3,924,919.00

## *Statement of Taxes Raised - Municipal*

**Taxes Levied:**

\$46,626.28 x 1% \$ 466,262.80

**Taxes Billed:**

Residential: 241,166.98 x 2.0542 \$ 495,405.21

Non-Residential 225,095.83 x 2.4475 550,922.04

\$ 1,046,327.25

Less UVM Lease Land Tax - 6.14

\$ 1,046,321.11

Reductions due to HS131 - 167.77

\$ 1,046,488.88

**Taxes accounted for as follows:**

Collection of Property Taxes by Treasurer \$ 975,704.55

Delinquent Taxes to Collector 70,784.33

\$ 1,046,488.88

**Distribution of Treasurer's Collections:**

General Fund \$ 265,537.55

School Fund 710,167.00

\$ 975,704.55

**Delinquent Tax Collector's Report – Jan.1 – March 8, 2004**

Tax Year	Uncollected	Collected	Uncollected
	12/31/03		3/8/04
1997.....	\$ 209.22	-	209.22
1998.....	235.37	-	235.37
1999.....	644.56	-	644.56
2000.....	2,922.71	-	2,922.71
2001.....	5,631.18	-	5,631.18
2002.....	14,267.87	1,206.50	13,061.37
2003.....	<u>42,397.72</u>	<u>6,149.33</u>	<u>36,248.39</u>
		\$ 7,355.83	58,952.80
Total interest on Delinquent Taxes:.....			\$ 387.44
Total Delinquent Taxes Collected.....			7,355.83
Total Delinquent Taxes 3/8/04.....			58,952.80

Respectfully Submitted,  
Allen Carpenter  
Tax Collector

**Delinquent Tax Collector's Report – March 8 – December 31, 2004**

Tax Year	Uncollected	Collected	Abated	State of VT	Uncollected
	3/8/04			Dismissed	12/31/04
1997	\$ 209.22	209.22	-	-	-
1998	235.37	235.37	-	-	-
1999	644.56	644.56	-	-	-
2000	2,922.71	2,828.06	94.65	-	-
2001	5,631.18	5,557.27	73.91	-	-
2002	13,061.37	12,981.79	79.58	-	-
2003	36,248.39	32,617.56	156.95	3,316.45	157.43
2004 to collector	<u>70,784.33</u>	<u>38,932.61</u>	-	-	<u>31,851.72</u>
		94,006.44	405.09	3,316.45	32,009.15

Total Interest on Delinquent taxes:	\$ 8,661.36
Total Delinquent Taxes collected by Ken Frizzell	94,006.44
Total Delinquent Taxes 12/31/04	32,009.15

Respectfully Submitted  
Kenneth Frizzell  
Tax Collector

## 2003 Delinquent taxes

Abbott, Gregory & Angeline ..... \$ 157.43

## 2004 Delinquent Taxes

Ashley, Kimberly S.....	1,271.51
Auston, Burton, Gordon, et al .....	63.64
Bemis, David.....	1,157.67
Burnett, Glenn & Debra.....	630.64
Carpenter, Dale & Sandra.....	1,846.72
Chandler, John & June.....	515.60
Davis, Christine.....	199.25
Davis, Debra .....	330.41
Davis, Douglas, Sr. ....	401.39
Heath, Mark & Elaine.....	416.08
Hickock, William.....	685.30
Higley, Carroll & Donna.....	611.88
Hollenbeck, Kevin, Merryweather, Melissa .....	638.80
Holmes, Chester D., Estate .....	937.39
Jeness, Steve .....	881.10
Jensen, Thomas.....	1,090.04
Judd, Robert A .....	1,031.21
Kalmbach, Ferdinand Sr. and Ferdinand Jr. ....	271.67
Langmaid, Keith .....	bal 1,360.69
Larose, Joseph & Detoma, Kjya .....	189.15
Lemieux, Elisa Ann Hauck.....	394.05
Lemieux, Elisa Ann hauck.....	3,945.37
Lorden, Dennis & Rose.....	381.81
Marckwardt, Diana .....	bal 341.71
Martin, Gail D.....	1,474.91
Maskell, Calvin & Patricia, Pearce, William & Meredith .....	68.53
Murray, David & Betty.....	408.78
Parker, Charlene.....	334.84
Peckham, William.....	878.66
Plankey, Larry & Frances .....	1,182.60
Shafer, Glenn & Painter, Nell Irvin .....	4,295.36
Smith, Scott & Graffunder, Anne .....	203.14
Tarbox, Jeffrey W .....	927.60
Taylor, Rickie .....	324.56
Valenti, Michael & Susan.....	1,070.46
Vought, William J.....	220.27
Young, Lewis.....	868.93
	\$ 31,851.72



***Dog Licenses***

**On or Before April 1, 2004**

1 Neutered male – seeing eye dog .....	\$	0.00
35 Neutered males @ \$5.00.....		175.00
54 Spayed females @ \$5.00.....		270.00
22 Males @ \$9.00.....		198.00
28 Females @ \$9.00.....		252.00
2 Special License @ \$31.00 .....		62.00
plus 21 dogs @ \$3.00.....		63.00
32 Kennel Permit @ \$10.00.....		<u>20.00</u>
	\$	1,040.00

**After April 1, 2004**

15 Neutered males @ \$7.00.....	\$	105.00
28 Spayed Females @ \$7.00.....		196.00
17 Males @ \$13.00.....		221.00
5 Females @ \$13.00.....		65.00
1 Spayed Female @ \$5.00 .....		5.00
2 Neutered Males @ \$5.00 .....		<u>10.00</u>
	\$	602.00

**After July 1, 2004**

4 Neutered males @ \$9.00.....	\$	36.00
7 Spayed females @ \$9.00.....		63.00
1 Male @ \$15.00.....		15.00
1 Male @ \$9.00.....		<u>9.00</u>
	\$	123.00

**After Sept. 30, 2004**

2 Spayed females @ \$5.00.....		10.00
1 Spayed female @ \$9.00 .....		9.00
3 Neutered males @ 9.00.....		27.00
6 Males @ \$15.00 .....		<u>90.00</u>
	\$	136.00

Licenses Sold .....		\$1,617.00
State Fees – 209 dogs @ \$1.00.....		209.00
State Fees 25 dogs @ \$3.00.....		<u>75.00</u>
Total Dog Fees Collected.....		\$1,901.00

# Town of Charleston

## Recycling Program

The Town of Charleston has recently changed the recycling program for town residents. Recycling will be done twice a month, the first and second Mondays, and the Fee will be paid by the town.

All recyclables must be clean, sorted, and in clear plastic bags.

Any further information may be obtained by calling Darald Moulton at 895-2901.

### RECYCLABLES ACCEPTED

*IMPORTANT: Please follow these guidelines:*

**Magazines, Catalogs and Glossy Inserts, Telephone Books:** Stapled and glued can be mixed.

**Newspapers:** No string or twine, only non-glossy inserts.

**Brown Paper Bags and Boxboard:** Brown paper grocery bags and box board. Can be used to store materials. Cereal or cracker boxes, paper towel rolls. Rip an edge, and if the inside is gray or brown, it is boxboard. NO WAXED or plastic coated paperboard, such as frozen food boxes. Please remove plastic windows from pasta boxes. Grain bags OK.

**Corrugated Cardboard:** No Asian cardboard (light yellow, tears easily), no waxed (coated) cardboard. Remove excess tape. Staples are OK. Note: flattened boxes are more easily processed.

**Mixed Paper:** White paper, color copier paper, laser and computer paper, manila folders and envelopes, index cards and envelopes with and without windows. No carbon paper, rubber bands, paper clips or wire binding or metal.

**Junk Mail:** Please open and separate into other categories, such as white and colored paper, if possible. Glossy inserts go with magazines. Junk mail includes window and manila envelopes and folders. No fax paper or carbon paper.

**Tin Cans:** All tin cans including vegetable and soup cans. Labels OK, rinse cans well. Separate from aluminum. A magnet will stick to tin.

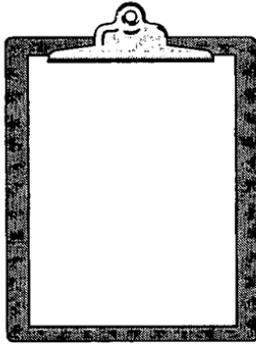
**Aluminum Cans:** Soda and beer cans, aluminum foil and food trays. No construction debris (siding, etc.) Rinse cans.

**Glass:** Separate by color (clear, green, amber). No glass plates, windows, mirrors, crystal, ceramic, light bulbs, Pyrex, drinking glasses or mason jars. Blue and yellow tinted glass can be mixed with green. No caps or corks.

**#1 PETE:** Colored or clear water, soda and juice bottles only. Rinse and remove lids. Look for #1 stamped on bottom.

**#2 HPDE Natural Plastic:** Clear milk jugs, water jugs, No white milk jugs (i.e. Hoods). Rinse and remove lids. Look for #2 stamped near or on the bottom.

**#2 HPDE Colored Plastic:** White milk jugs (Hood), detergent and household product bottles regardless of color or shape. No bottles that contained automotive fluids. Rinse and remove lids. No plastic grocery bags.



## **TOWN CLERK REMINDERS**

### **Dog Licenses**

Dog licenses expire April 1 of each year. Please make sure your dog has a current rabies vaccination and certificate which a licensed veterinarian has signed. Fees are the same as in the past years: **Spayed/Neutered dogs \$7.00** on or before April 1st, dogs **not spayed or neutered are \$11.00** for licenses on or before April 1<sup>st</sup>. Avoid late fees by licensing your dog on or before April 1<sup>st</sup>. **IT'S THE LAW!**

### **ORDINANCE REGULATING THE KEEPING OF DOGS AND WOLF HYBRIDS**

In June of 1996, an ordinance was enacted which states:

No person shall permit a dog or wolf-hybrid owned by, or under the keeping or control of, such person to be at large on any street, sidewalk, park, playground, school property, or on any land owned, used or occupied by another, nor shall such person allow such dog or wolf-hybrid to disturb the peace and quiet of any person by barking, biting, howling or in any other matter.

A violation of this ordinance shall be a civil matter enforced in accordance with the provisions of 24 V.S.A. section 1974a and 1997 et seq. A civil penalty of \$500.00 may be imposed for a violation of this civil ordinance, and the waiver fee shall be set at \$50.00 for the first offense, \$150.00 for the second offense within a one-year period, and \$250.00 for all subsequent offenses within a one-year period.

### **OFFICE HOURS:**

The office is open Monday, Tuesday, Thursday, and Friday from 8:00 a.m. to 3:00 p.m. The week commencing October 17, 2005 the office will be open the usual aforementioned hours, plus Wednesday. The office will be open on October 21, 2004 (the last day for on-time payment of taxes) from 8:00 a.m. to 5:00 p.m.

Regarding tax bills, please be certain to note that post markings are not acceptable as payable dates. The tax payment must be in my office no later than October 21, 2005 at 5:00 p.m. At that time, unpaid taxes are placed in the hands of the delinquent tax collector, subject to penalties.

If office hours are inconvenient for you for a specific need (marriage license application, etc.) please contact me and I will be glad to arrange a convenient time for you.

**GREEN MOUNTAIN PASSPORTS:**

Persons 62 or older are eligible to apply for a Green Mountain Passport, which may be used to receive discounts at participating businesses and State sponsored events. Contact the office for further information if you are interested in obtaining one.

**REGISTRATION RENEWALS:**

The Town Clerk's Office is able to renew selected registrations and give out temporary "R" stickers. If your registration is up for renewal and there are no changes other than address change, you may renew at the Town Clerk's Office during regular hours. Payment by check to the Vt. Department of Motor Vehicles for renewal fee, as well as a \$3.00 payment to the Town is all that is required.

**VOTER REGISTRATION:**

Residents of Charleston may register to vote for Town Meeting any time up to 10 days before town meeting. The deadline this year is noon on Monday, February 21, 2005.

**LAND POSTINGS**

If you wish to post your land you must file a form at the Town Clerk's office each year for an annual cost of \$5.00. If you post your land for the first time in March, your posting expires the following March and you must fill out a new form. Guidelines are also available with size of signs and where they must be placed for your land to be legally posted.

Jeannine Bennett, CVC/T, CMC  
Town Clerk/Treasurer

**SELECTMEN'S REMINDERS**

Meetings of the Board of Selectmen are held every 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month at 7:30 p.m. at the Town Clerk's Office. During the months of June, July, and August, meetings will be held on the 2<sup>nd</sup> Thursday of the month only.

If you wish to be placed on the agenda of a meeting, contact the Town Clerk in advance of the meeting.

SELECTMEN  
Town of Charleston

## **Abstract of Select Board Minutes**

### **JANUARY**

Budget figures were discussed and compared to last year's spending. Articles were prepared for the Town Meeting Warning. It was noted that there was a surplus in the Road Fund, which will be added to the Equipment Fund.

### **FEBRUARY**

Carole Pouliot-Piper met with Selectmen to discuss the school district budget and their articles in the Warning. Problems with the Town's loader were discussed.

### **MARCH**

Rudolph Gratton was elected Chairman for the ensuing year. Ross Stevens of the VLC asked for the support of the Town in obtaining a Grant to eradicate purple loosestrife from the Clyde River. Town students will be doing the work. Kenneth Frizzell, newly elected Delinquent Tax Collector was present to discuss tax collection procedures.

### **APRIL**

Selectmen appointed Tom Jensen & Carole Pouliot-Piper to the NVDA Board. Allen Carpenter, road foreman, reported that the price of chloride was up about \$80.00 a ton.

### **MAY**

It was noted that the first Household Hazardous Waste Day would be held on May 8<sup>th</sup> at the Coventry landfill. Selectmen met with Dale Perron at the State Highway Office who noted that money was available for paving and replacement of large culverts.

### **JUNE**

Selectmen gave Ken Frizzell permission to use the services of the Town Attorney, Bill Davies. Chloride was delivered for a cost of \$330.00 a ton. Grading will begin as soon as there is decent weather. The Benefits policy was tightened up to state that vacation days must be used up within the calendar year, and may not accumulate.

### **JULY**

Barbara Farr from the Health Department helped fill out a Pre-disaster Mitigation Plan. Fire Chief Duane Moulton reported that a grant had come through to upgrade the tower and antenna on the roof of the Town Garage.

### **AUGUST**

Jeannine Bennett requested board approval to hire Teri Gray as Assistant Town Clerk/Treasurer. Allen Carpenter was not present as there was a washed out culvert on the Cole Road next to the Westmore line. Crushing of gravel at Nadeau's pit was completed.

## SEPTEMBER

Selectmen awarded the contract for the Fountain Rd. Bridge and the School Rd. Bridge to R.C. Contractors. Tom Jensen brought a Grant Application for a Clyde River Recreation Train Planning & Development Phase. Selectmen signed the application. Selectmen signed an agreement with the Vt. Agency of Transportation for funding of the above mentioned bridges.

## OCTOBER

Household Hazardous Waste Day will be on October 16<sup>th</sup>. Work on Bridge #8 is complete, and on Bridge #20 the guardrails will be raised. Winter sand has been put up.

## NOVEMBER

It was brought to the attention of the Selectmen that the road signs on Route 105 were not in place. This is the responsibility of the State Highway Dept. They will check with Dale Perron.

## DECEMBER

Nancy Tessier was appointed as Town Auditor to fill the vacancy created when Teri Gray became Assistant Clerk/Treasurer. Selectmen appointed Martin Davis as Health Officer for 3 years. Road signs for State Highway are on back-order.

**Treasurer's Report**  
**Statement of Receipts and Disbursements**  
**January 1, 2004 - December 31, 2004**

**Receipts:**

2004 Property Taxes from Treasurer.....		\$ 975,704.55
Delinquent taxes from Allen Carpenter.....		7,355.83
Delinquent taxes from Kenneth Frizzell.....		84,691.83
Delinquent taxes from Tax Sale.....		9,314.61
Current Use Hold Harmless from State of Vermont..		27,155.00

**Highways:**

State of Vermont, Highway Aid.....	\$ 83,976.68	
Richard Lantagne, use of grader.....	137.50	
Deborah Crowe, use of grader.....	82.50	
Town of Charleston, use of grader, Class IV.....	1,320.00	
Ken McDonald, for road sign.....	<u>15.83</u>	
		\$ 85,532.51

**Licenses:**

Richard Hauck, liquor license .....	\$ 50.00	
Ernest Wright, liquor license .....	50.00	
W. Charleston Corner Store, liquor license .....	50.00	
Dog licenses .....	1,617.00	
11 Marriage licenses.....	<u>165.00</u>	
		\$ 1,932.00

Cemetery Commissioner's Receipts.....		\$ 6,205.69
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**Fees Received:**

Recording, etc.....	\$ 11,010.10	
Motor Vehicle Renewals .....	744.00	
Fees for Records Preservation .....	<u>1,405.00</u>	
		\$ 13,159.10

**Transfer to State of Vermont:**

Fees for Dog licenses .....	\$ 284.00	
Fees for Marriage licenses.....	<u>88.00</u>	
		\$ 372.00

**Delinquent Tax Collector:**

Interest on delinquent taxes, Allen Carpenter	\$ 387.44	
Interest on delinquent taxes, Kenneth Frizzell	5,928.07	
Interest from Tax Sale	<u>2,733.29</u>	
		\$ 9,048.80
8% Penalty on delinquent taxes, Allen Carpenter	\$ 552.78	
8% Penalty on delinquent taxes, Kenneth Frizzell	<u>7,503.09</u>	
		\$ 8,055.87
Allen Carpenter, penalty received 2003	\$ 26.24	
Kenneth Frizzell, tax collector overpayments	<u>90.84</u>	
		\$ 117.08

**Miscellaneous:**

State of Vermont, Hazardous Waste Grant (03).....	\$ 224.30
State of Vermont, Hazardous Waste Grant (04).....	143.73
Charleston Elementary School, Fiscal Services .....	3,750.00
Larry Hosford, reimbursement for supplies.....	47.26

State of Vermont, Reappraisal money.....	5,320.00	
Taylor-Moore Agency, refund.....	105.99	
State of Vermont, Water Quality Grant.....	938.00	
Gilberte Gagner, current use penalty.....	398.50	
Global Networks, refund.....	35.75	
State of Vermont, Fish & Wildlife.....	76.00	
State of Vermont, fines.....	157.50	
Voided check #16756.....	102.12	
Rachel Gray, Tax Sale redemption.....	370.75	
Community National Bank, NOW interest.....	<u>727.98</u>	
		\$ 12,397.88

<b>Tax Overpayments to Treasurer</b>		
Lorena Buck.....	5.68	
Bernard Crownson.....	221.93	
David Royston.....	22.04	
Russell Dodge.....	224.59	
Arnold Golodetz.....	464.38	
William White.....	<u>188.48</u>	
		\$ 1,127.10
		\$ 1,242,169.85

Community National Bank, line of Credit.....		\$ 30,000.00
		\$ 1,272,169.85

Transfer to School Account.....		\$ -710,167.00
		\$ 562,002.85

Balance, Jan. 1, 2004.....		\$ 93,379.95
Miscellaneous adjustments.....		\$ 655,382.80
Net Receipts.....		<u>-6.66</u>
		\$ 655,376.14

<b>Deduct Disbursements:</b>		
Cemetery Commissioner's Orders.....	\$ 7,819.66	
Road Foreman's Orders.....	420,805.17	
Selectmen's Orders.....	<u>201,244.63</u>	
		\$ 629,869.46

Balance December 31, 2004.....		\$ 25,506.68
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<b>Accounted for as follows:</b>		
Community National Bank NOW account.....	\$ 25,429.08	
Cash on hand.....	<u>77.60</u>	
	\$ 25,506.68	

**Road Equipment Fund**

Balance January 1, 2004 .....	\$ 72,336.01
<b>Add Receipts Received:</b>	
Interest .....	\$ 748.41
Road Foreman's Surplus 2003.....	<u>4,934.65</u>
	<u>\$ 5,683.06</u>
Balance December 31, 2004	78,019.07
Accounted for as follows:	
Community National Bank CD .....	\$ 78,019.07

**Town Plan Fund**

Balance December 31, 2003 .....	\$1,413.56
Deduct Disbursements: .....	<u>169.75</u>
Balance December 31, 2004 .....	1,243.81

**Town-Wide Reappraisal Fund**

Balance December 31, 2003 .....	\$ 25,640.95
Voted March 2, 2004 .....	25,000.00
Add Receipts, State of Vermont .....	<u>5,320.00</u>
	55,960.95
Deduct Disbursements:	
Russell Graphics, mapping .....	\$ 12,082.50
Supplies.....	82.80
Listers' labor.....	<u>428.78</u>
	<u>12,594.08</u>
Balance December 31, 2004	\$ 43,366.87

**General Fund**  
**Comparative Financial Statement**  
**Two-Year Period ending December 31, 2004**

<b>Current Assets:</b>	<b>Dec. 31, 2003</b>	<b>Dec. 31, 2004</b>
General Cash Account .....	\$ 93,379.95	\$25,506.68
<b>Receivables:</b>		
Delinquent Taxes .....	\$ 66,308.63	32,009.15
Lynwood Crown, use of grader .....	61.24	61.24
Waste Grant .....	224.30	359.33
Taylor-Moore Agency, refund .....	701.00	1,411.37
From Allen Carpenter, 8% penalty on bad check .....	26.24	-
State of Vermont, Fountain Rd, Center School Rd, Gravel	-	<u>101,778.80</u>
	\$ 160,701.36	161,126.57
<b>Liabilities:</b>		
Kenneth Frizzell, fire warden	\$ -	50.00
NEMRC, computer support	-	607.50
May & Davies, legal fees	-	36.00
<b>Encumbered:</b>		
Encumbered for Records Preservation .....	\$ -	729.00 -
Encumbered for Town Plan .....	1,413.56	1,243.81
Encumbered for Reappraisal .....	25,640.95	43,366.87
Encumbered for Rd. Equipment Fund .....	4,934.65	4,506.14
Total Road Equipment Fund .....	<u>72,336.01</u>	<u>78,019.07</u>
Net Surplus	\$ 104,325.17	128,558.39

Increase in surplus: \$ 24,233.22

\*NOTE - The surplus is used by the General Fund for operating expenses until the 2005 taxes come in. The Road Equipment Fund, the School District Fund, and the Cemetery Trust Funds are not included in this report but are listed elsewhere in the Town Report.

\*\*The Town of Charleston has no long or short term debt

## ***Auditors' Report***

We have audited all Town Officers' books and find them correct as reported herein. We believe this to be a correct statement of the condition of the Town and Town School District of Charleston as of December 31, 2004. The reports may be picked up at the Town Clerk's Office or at other designated places in Town.

Respectfully Submitted,

Richard Colburn, Sr.  
Audrey Frizzell  
Teri Gray (School)  
Nancy Tessier  
**Auditors**

### *Assets*

The Selectmen report the following assets of the Town of Charleston in addition to those reported elsewhere in the Financial Statements:

	<b>Dec. 31, 2003</b>	<b>Dec. 31, 2004</b>
(2) Road Machine .....	\$ 100.00	100.00
Old Town Garage.....	1,450.00	1,450.00
New Town Garage .....	129,000.00	160,000.00
Grader .....	90,000.00	90,000.00
Loader .....	40,000.00	40,000.00
Loader .....	25,000.00	25,000.00
2 Sand Spreaders.....	1,500.00	600.00
4 Sand Spreaders.....	4,950.00	10,000.00
4 Snow Plows.....	8,000.00	8,000.00
Town Clerk's Office & Equipment.....	105,000.00	120,000.00
Town Farm.....	30,000.00	30,000.00
Blake Lot.....	750.00	750.00
Communication Equipment .....	3,000.00	3,000.00

## Births

Name	Date of Birth	Parents
Austin, Bria Rose	December 15, 2004	Chasity Fletcher & Patrick Austin
Beaumont, Austin Paul	November 13, 2004	Janelle Green & Paul Beaumont
Bowen, Natasha Jess	January 17, 2004	Rosalie & Gary Bowen
Button, Jesse Allan	March 9, 2004	August & Thomas Button
Colburn, Tristin Rae	June 14, 2004	Amanda Wright & Jason Colburn
Falconer, Taylor Ryan	September 16, 2004	Dawn Martin & Chad Falconer
Gervais, Aryonna Michelle	December 26, 2004	Angela Crown & Michael Gervais
Gonyaw, Samuel James	February 25, 2004	Tina & Michael Gonyaw
Green, Ayshton-Landon Bryce	December 3, 2004	Norma Jean Blodgett & Kevin Green
Guertin, Sasha Marie	August 30, 2004	Serena Gilman & Philip Gilman, Jr.
Lewis, Leah Marie	August 12, 2004	Denice & H. Eric Lewis
McCarthy, Baylin Cole	January 12, 2004	Dayna Cole & Christopher McCarthy
Merrill, Lila Jayne	July 28, 2004	Sara & Randy Merrill
Mosher, Marelle St. John	November 3, 2004	Kristy & Wade Mosher
Moulton, Dylan Timothy	April 2, 2004	Amber Fletcher & Corydon Moulton
Ortiz, Xavier Peter	February 9, 2004	Jolyne Ouellet & Orlando Ortiz
Ward, Emma Anne	August 12, 2004	Jessica & Ethan Ward
Weber, Elizabeth Mary	February 19, 2004	Amy Glover & George Weber, Jr.

## Deaths

Name	Residence	Date of Death	Age
Blacha, Michael P.	Newark	July 16, 2004	55
Brown, Christine J.	W Charleston	March 10, 2004	37
Holmes, Richard P.	W Charleston	September 5, 2004	71
Leighton, Mona	E Charleston	April 7, 2004	74
Martin, John K.	W Charleston	February 7, 2004	46
Morin, Armand L.	W Charleston	September 29, 2004	84
Moulton, Harley A.	E Charleston	March 25, 2004	97
Nielsen, Christian H.	E Charleston	October 15, 2004	86
Reno, Andre F.	W Charleston	November 13, 2004	87

## Marriages

Groom	Bride	Date of Marriage
Carter, James Kevin	Gray, Rachel Louise	July 3, 2004
Baker, Joshua Samuel	Lanoué, Jessica Barbara	September 25, 2004
DeLong, Shane Richard	Rice, Liza Marie	August 28, 2004
Effrig, Mark Anthony	Mayhew, Amanda	September 18, 2004
Fitzpatrick, Brian Martin	Cleverly, Dawn Marie	September 2, 2004
Graves, Thomas L.	Perkins, Angel M	July 17, 2004
LePage, Robert Lewis, Jr.	Clapper, Lorri Lynn	September 18, 2004
Randall, Michael David, Jr.	Choquette, Kelly Rae	August 28, 2004
Santaw, Raymond E Sr.	Hackett, Carol Lynn	December 25, 2004
Shover, Sky William	Chaput, Melissa Erin	September 25, 2004
Scotte, Corey Daniel	Tetreault, Jessica Lynn	September 25, 2004
Tarbox, Jeff	Johnston, Sheila	June 27, 2004

*Charleston Volunteer Fire Department, Inc.*

**Disbursements – 2004**

Building Repair	\$ 698.10
New Addition	5,256.94
Personnel Supplies	138.52
UI Insurance	8,612.00
Vt. Electric Cooperative	580.50
Verizon	479.44
Fundraiser Expenses	221.87
Heating Oil	1,456.90
Equipment Maintenance	3,671.81
Community National Bank Payments	
Tanker	2,580.55
Building	1,958.91
Secretarial Supplies	672.30
Vehicle Fuel	767.04
Fire School	565.95
Oyster Supper Expenses	1,389.45
Pig Roast Expenses	1,629.48
Workers Compensation Insurance	1,980.00
VSFA	230.00
Mutual Aid Dues	200.00
Fire Prevention Week	498.51
Oyster Supper Prizes	300.00
Dry Hydrant	1,233.40
Tax Preparation	1,400.00
Tents for Pig Roast	476.12
Diesel Tank	500.00
501C Application	933.00
Spates	100.00
FCC License	50.00
Bylaw Cost	50.00
DMV	25.00
Garbage Donation	100.00
<b>Equipment Purchases</b>	
Air Packs	38,054.63
New Truck	173,525.00
Air Compressor	798.11
Radio Tower	3,455.25
Traffic Control Equipment	333.57
Cascade Compressor	9,818.38
Portable Radio	367.50
Radio in New Truck	1,204.45
New Tires on Tanker	<u>596.83</u>
	\$ 266,909.51

**Charleston Volunteer Fire Department, Inc.**  
**Financial Report – 01/01/04 – 12/31/04**

**Revenues:**

Town of Charleston	\$ 28,000.00
Homeland Security Grants	54,001.45
Harley Moulton memorial	740.00
Ira Moulton memorial	540.50
2004 interest	99.60
Out of Town donations	4,063.00
Donations	925.00
Pancake Breakfast	391.00
Rural Vermont Grant	1,732.00
Town of Morgan	1,203.00
FEMA Grant	135,900.00
Workers Compensation Rebate	205.00
Donations for services	950.00
Pig Roast	2,583.50
Oyster Supper	4,056.00
Mutual Aid refund	100.00
Bank Loan for New Truck	<u>41,000.00</u>
Total 2004 Receipts	276,490.05
Add 2003 Cash Balance	<u>21,150.98</u>
Balance:	\$ 297,641.03
Less Disbursements	<u>266,909.51</u>
	\$ 30,731.52

Checkbook	\$ 2,311.31
Savings	<u>28,420.21</u>
	30,731.52

**2004 Charleston Fire Dept. Calls**

Structure Fires	3
Chimney Fires	3
Brush Fires	6
Motor Vehicle Accidents	6
Ambulance Assists	5
Good Intent	<u>3</u>
Total runs	26

12/31/04

Blair T. Moulton, Treasurer

## **MINUTES OF 2004 TOWN MEETING**

The Annual Town Meeting and Town School District meeting was called to order at 10:00 a.m. on March 2, 2004 with the Pledge of Allegiance to the Flag, led by local Girl Scouts then an Invocation was given by Moderator Donald Griffes.

Moderator Griffes explained the procedure for the meeting. Each article would be read in turn. Articles would be moved and seconded prior to any discussion of any article.

**Article 1.** To elect a Moderator for the current year. Don Griffes was nominated by Floyd Brown and seconded. Don Griffes was elected as Moderator.

**Article 2.** To hear and dispose of the reports of the several Town Officers. Motion made by Tom Jensen and seconded by Dan Whipple to accept the article as written. Voted on motion. "Ayes" have it, motion carried.

**Article 3.** To elect all officers as required by law. Jeannine Bennett was nominated by Rudy Gratton and seconded by Floyd Brown. Selectboard cast one ballot for Jeannine Bennett as Town & School Clerk, and Town Treasurer for 1 year. The rules were suspended to vote on the position of School Treasurer under Article 7.

Floyd Brown was nominated as Selectmen for 3 years by Rudy Gratton, seconded by Dale Carpenter. Vote on motion. "Ayes" have it. Motion carried. Clerk cast one ballot for Floyd Brown.

Larry Hosford was nominated as Lister for 3 years by Jean Wilson, seconded by Jim Hill. Vote on motion. "Ayes" have it. motion carried. Clerk cast on ballot for Larry Hosford. Teri Gray was nominated by Larry Hosford and seconded by Tom Jensen. Vote on motion. "Ayes have it, motion carried.

Clerk cast one ballot for Teri Gray.

Allen Carpenter was nominated by Sherman Allen and seconded by Rudy Gratton as delinquent tax collector. Kenneth Frizzell was nominated by Bob Frizzell as delinquent tax collector. A paper ballot was held with the following results:

Allen Carpenter 35, Kenneth Frizzell 45. Kenneth Frizzell elected as delinquent tax collector for 1 year.

Martin Davis was nominated by Dan Whipple as First Constable for 1 year. Vote on Motion. "Ayes" have it. Motion carried.

Clerk cast one ballot for Martin Davis.

Floyd Brown was nominated as Second Constable for 1 year. Vote on Motion. "Ayes" have it. Motion carried. Clerk cast one ballot for Floyd Brown.

Dale Carpenter was nominated by Floyd Brown as Cemetery Commissioner for 5 years. Vote on Motion. "Ayes" have it Motion carried. Clerk cast one ballot for Dale Carpenter.

Tammy Moulton was nominated for School Director and declined the nomination.

William McMaster was nominated by Dan Whipple for School Director for 3 years.

Cheryl Bowen was nominated by Dan Whipple for School Director for 3 years. A paper ballot was held with the following results; Cheryl Bowen 28, William McMaster 41.

William McMaster elected for School Director for 3 years.

Dale Carpenter was nominated for Town Agent for 1 year by Rudolph Gratton. Vote on Motion. "Ayes" have it. Clerk cast one ballot for Dale Carpenter.

Dale Carpenter was nominated for Grand Juror for 1 year by Floyd Brown. Vote on Motion. "Ayes" have it. Clerk cast one ballot for Dale Carpenter.

**Article 4.** Shall the Town authorize and empower the Selectmen to borrow in anticipation of revenues for the purpose of paying current expenses? Motion made by Tom Jensen, Motion seconded. Vote on motion. "Ayes" have it. Motion carried

**Article 5** Shall the Town and Town School District vote to receive its taxes by its Treasurer? Motion made by Tom Jensen, seconded by Sherman Allen, Jr. to accept the article as written. Vote on motion. "Ayes" have it. Motion carried.

**Article 6.** Shall the Town vote to collect its taxes with a final due date of October 22, 2004 with the policy of turning over to the Delinquent Tax Collector all taxes not received by the Treasurer in the Town Clerk's Office by October 22, 2004 at 5:00 p.m.? Motion made by Floyd Brown to accept the article, seconded. Tom Jensen asked why the change in date. Clerk responded that it was too difficult to have the elections and tax collection during the same week. Vote on motion. "Ayes" have it. Motion carried.

**Article 7.** Shall the voters of the Charleston Town School District elect a school treasurer and compensate said treasurer in the amount of \$3,500.00 for the school year July 1, 2004 through June 30, 2005.? After much discussion of the reasoning behind the article, Linda Studer asked to amend the article to read " Shall the Town School District elect Jeannine Bennett as School Treasurer and compensate the Town for \$3,500.00 for the 2004-2005 school year." Vote on the amendment was held. "Ayes" have it. Vote on the amended article was held, "Ayes" have it. Amended motion carried

**Article 8.** Shall the voters of the Charleston School District appropriate the sum of \$1,263,951.00 necessary for support of its school the year beginning July 1, 2004? Motion made by Tom Jensen and seconded. A paper ballot was held with the following results: yes 58, no 31. Article 8 carried.

**Article 9.** Shall the voters of the Charleston Town School District authorize the Board of School Directors to borrow money in anticipation of revenues for the purpose of paying current expenses? Motion made by Floyd Brown to accept the article, seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 10.** Shall the voters of the Charleston Town School District appropriate the sum of \$18,000.00 and associated closing costs for the purchase of a 3.17 +/- acres of the adjacent Davis property? This is requested in honor of the school's right of first refusal for said property.

Motion made to accept the article. Seconded. Dan Whipple stated that this seemed a little extraordinary for the amount of land. The property has been appraised for \$9,000.00. Larry Hosford asked what the terms of the agreement were. School Board

did not know. The 3.17 acres is below the parking lot and would be used for recreational purposes, such as nature walk. Floyd asked how much is in wetlands. The answer was most of it. Tom Jensen advised that the motion be voted down.

A paper ballot was held with the following results: Yes 1, No 86. Motion failed.

**Article 11.** Shall the voters of the Charleston School District support the application to Vermont's Land & Conservation Fund Grant Program in the amount of \$70,000.00 and shall they appropriate matching funds of cash support and in-kind services in an amount not to exceed \$35,000.00? Motion made by Nancy Engels, seconded by Dan Whipple to accept the article. It was noted that it was the hope of the Board that much of the matching funds could be in-kind services.

Vote on Motion, "Ayes" have it. Motion carried.

**Article 12.** Shall the voters of the Charleston School District appropriate a sum not to exceed \$5,000.00 for the installation of fencing beginning along the road side of the lower lot for basketball court surrounding it on three sides?

Tom Jensen asked if this money was already in the budget, and was told no. If the Article failed, the fencing would not be built. The Home & School has contributed to other improvements in the past. Wanda Morse explained that this was a safety issue when children were playing ball, for instance, and the ball goes into the road. Questions were asked about whether the fencing expense could come under the Grant money in Article 11. The Board was unsure. A paper ballot was held with the following results: Yes 35, No 49. Motion failed.

**Article 13.** Shall the voters of the North Country Union High School District appropriate the sum of \$8,940,723.00 dollars to defray expenses and liabilities for the North Country Union High School for the ensuing year and to pay any balance left unpaid from the preceding year with a net assessment to town and city of \$8,497,204. dollars?

This was an Australian Ballot. Yes 54, No 44.

**Article 13A** Shall the North Country Union High School District appropriate a sum not to exceed \$20,000.00 to be placed in a reserve fund for the purchase of the Ross Ann Lyon property on Duchess Street, the property to be used as an adjunct classroom for Career Center classes? (This article was omitted in error in the printed warning). Australian Ballot. Yes 45, No 53

**Article 14.** Shall the North Country Union High School District appropriate a sum not to exceed \$60,000.00 to be placed in a reserve fund for the replacement of outdoor bleachers at the football athletic field?

Australian Ballot. Yes 33, No 65

**Article 15.** Shall the North Country Union High School District appropriate a sum not to exceed \$10,000.00 to be placed in a reserve fund for auditorium improvements?

Australian Ballot: Yes 55, No 43

**Article 16.** Shall the North Country Union High School District appropriate the sum of \$1,933,046.00 dollars to defray its expenses and liabilities for North Country Career Center for the ensuing year and to pay any balance left unpaid from the preceding year with a net assessment to the member towns and city of \$226,266.00 dollars?

Australian Ballot: Yes 54, No 42

The meeting adjourned at 12:20 p.m. for a delicious lunch provided by the Home & School Association, and reconvened at 1:30 p.m.

**Article 17.** To see how much of the Grand List the Town will vote to raise for expenses for the Town. It is necessary to raise the following money: Officers, \$32,000.00, General \$31,500.00, Winter/Summer Road Maintenance \$232,700.00, Class IV Roads \$4,300.00, Bridge #16 for a total of \$301,500.00. Motion made by Sherman Allen Jr., and Seconded by Rudy Gratton to accept the article as printed.. Tom Jensen made reference to the washboard condition of the roads this year. Rudy Gratton explained that a lot of it was the result of a dry summer last year. He also asked if there was any 5 year plan and was told that the town just worked day to day. If the town wished to put in more money, the roads would be in better condition. Dan Whipple noted that the Town budget was up 4%. Jeannine Bennett explained that the Town's budget itself remained the same as last year, but that the appropriation requests were up from last year. The extra expense spent on Class IV roads was the result of last summer's flooding.

A paper ballot was held with the following results: Yes 45, No 19. Motion Carried.

At this time Representatives Nancy Sheltra and Loren Shaw arrived, evoking laughter when Ms. Sheltra commented that Echo Lake Road was in horrible condition. They spoke on what was happening in Montpelier; Ms. Sheltra noted that Charleston's school rate should go down this year. She is also working on getting a dialysis machine in the North Country area. There will be Fish & Wildlife Committee meetings held in various parts in the State in regards to the Bow and Muzzleloader seasons. Mr. Shaw noted that the block grant per student had increased this year. He said that there was a lot going on in regards to Workers Compensation insurance. The IROC building in Derby will be opening in Sept. with 27 jobs. expected.

**Article 18.** Shall the voters of the Town of Charleston appropriate the sum of \$25,000.00 to continue work on the Town-wide reappraisal, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?

Motion made by Tom Jensen to approve the article as written. Seconded. Spencer Phillips questioned the amount of the budget in regards to where the figure in the actual budget comes from. Mrs. Bennett explained that there was money left over from last year's appropriation, plus additional money from the State. The listers will be doing the reappraisal themselves, with some part-time hired help. The job was put out to bid, with no success. Tax maps are in the process of being made by Russell Graphics. Sherman Allen, Jr. expressed his confidence in the listers' ability to do the job. A paper ballot was held with the following results: Yes 48, No 14. Motion carried.

**Article 19.** Shall the voters of the Town of Charleston appropriate the sum of \$3,200.00 to the Charleston Town Constable to patrol all town and village roads in the Town of Charleston, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Jake Marran said he would like to see more patrolling on the Jordan Road.

Question asked about the problem of ATV's traveling on town roads, to which the Constable answered "they're hard to catch"

It was also expressed that less warnings and more tickets should be issued. A paper ballot was held with the following results with the results as follows: Yes 35, No 32. Motion carried.

**Article 20.** Shall the Town of Charleston appropriate the sum of \$1,500.00 to be used for operating costs by the Cemetery Commission and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?

Motion made by Tom Jensen to accept the article. Seconded. Vote on Motion. "Ayes" have it. Motion carried.

**Article 21.** Shall the Town appropriate the sum of \$25,000.00 to be used for operating costs, by request of the Charleston Volunteer Fire Department, Inc. and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? At this time Dan Whipple, Chief Duane Moulton and Asst. chief Blair Moulton explained the many grants that had been obtained in the past two years. They are a totally volunteer department and fundraisers were also done to aid their efforts in providing fire protection to the town. A new pumper truck has been custom ordered with money received by Grant.

It was also noted that the Town's ISO rating is 9. Vote on motion. "Ayes" have it. Motion carried. Applause then followed to show appreciation for the Firefighters.

**Article 22.** Shall the Town appropriate the sum of \$3,000.00 by request of the Charleston Volunteer Fire Department Inc. to be used to make a payment on the tanker truck, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made by Sherman Allen, Jr., Seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 23.** Shall the Town appropriate the sum of \$2,800.00 to the Orleans Essex VNA & Hospice Inc., for the services of Skilled Nursing, Physical Therapy, Speech Therapy, Occupational Therapy, Medical Social Work, Licensed Nurses Aide, Homemaker, Personal Care Attendant, Hospice and Maternal Child Health Programs, and other community health programs provided by the Agency, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?

Tom Jensen made the motion to accept the article. Seconded by Dan Whipple. Polly Bennett commented that she was not sure that the money was always spent wisely, spent on advertising and such. It was suggested that these ads were more as a public service announcement and were not paid ads. Rebecca Laughlin stated that she has had experience with Hospice workers and was very pleased with everything that they did. Vote on motion. "Ayes" have it. Motion carried.

**Article 24.** Shall the Town appropriate the sum of \$300.00 to the Daily Memorial Library, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made by Nancy Engels to accept the article.. Seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 25.** Shall the Town appropriate the sum of \$150.00 to assist the Northeast Vermont Area Agency on Aging in providing services to senior citizens in the ensuing year, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same. Motion made by Nancy Engels to accept the article. Seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 26.** Shall the Town appropriate the sum of \$300.00 to the Orleans County Citizens Advocacy for the purpose of creating and supporting one-to-one relationships between people with disabilities and community volunteers, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same" Motion made and seconded to accept the article. Vote on motion. "Ayes" have it. Motion carried.

**Article 27.** Shall the Town appropriate the sum of \$259.00 to the Rural Community Transportation services, a non-profit organization providing transportation to the elderly, handicapped and disabled in the communities through a volunteer service, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made and seconded to accept the article. Vote on motion. "Ayes" have it. Motion carried.

**Article 28.** Shall the Town appropriate a sum of \$800.00 to the Vermont Leadership Center for the purpose of providing summer employment, job training, and conservation education to area youth through the Northeast Kingdom Conservation Service Corps program, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made and seconded to accept the article. Jayson Benoit spoke about the program and explained that there were 9 workers from Charleston last year. \$800.00 covers the cost of one worker. Dan Whipple expressed his support for the program. Vote on motion. "Ayes" have it. Motion carried.

**Article 29.** Shall the Town appropriate a sum of \$375.90 to the Northeastern Vermont Development Association, for planning development, promoting and publicizing the resources of Caledonia, Essex and Orleans counties with other area towns in the three counties, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made by Tom Jensen and seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 30.** Shall the Town of Charleston appropriate a sum of \$350.00 to Step O.N.E. for the purpose of serving victim/survivors of domestic and sexual violence in

Orleans and northern Essex counties and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same?

Motion made and seconded. Vote on motion. "Ayes" have it Motion carried.

**Article 31.** Shall the Town of Charleston appropriate the sum of \$200.00 to the Orleans County Historical Society to assist in maintaining the Old Stone House Museum and its educational programs, and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made Floyd Brown to accept the article. Seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 32.** Shall the Town of Charleston appropriate the sum of \$200.00 to the American Red Cross Swim Project at Seymour Lake and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made by Floyd Brown to accept the article. Seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 33.** Shall the Town of Charleston appropriate the sum of \$200.00 to the Northeast Kingdom Adult Education and Literacy Program (formerly NE Kingdom Adult Basic Ed) and direct the Selectmen to assess a tax, over and above the budget, sufficient to meet the same? Motion made by Sherman Allen Jr., to accept the article. Seconded. Vote on motion. "Ayes" have it. Motion carried.

**Article 34.** To transact any other business that may legally come before this meeting. There being no further business, Sherman Allen Jr. moved to adjourned the meeting at 2:50 p.m. Vote on motion, "Ayes" have it. Motion carried.

DATED AT CHARLESTON, VERMONT THIS 5<sup>TH</sup> DAY OF MARCH, 2004

Respectfully submitted:

Board of Civil Authority

School Board

Jeannine Bennett  
Town Clerk

# Dailey Memorial Library

Statement for Year Ending Dec. 31 2004

## Revenues:

Town Appropriations: Derby	\$20,000.00
Village of Derby Center	2,000.00
Town of Charleston	300.00
Town of Morgan	300.00
Grants	13,097.04
Arts and Crafts Fair	3,497.20
Derby Line Day Booth	97.00
Coin Drop	1,916.97
Cow-Patty Bingo & Fourth of July Events	1,461.60
Book Sales	1,141.76
Bottle Drive	211.82
Walkathon	762.00
Fundraising Letters	3,095.00
Donations	766.00
Printer/Copier Fees/Overdue Books	1,079.35
Interest & Dividends	12.33
Memorial Gifts	570.00
Misc. Income	821.34
<b>Total Income</b>	<b>51,129.39</b>

## Expenses:

Salaries: Librarian & Assistant, Part-time employee	30,407.54
Books and library materials	7,493.57
Office Supplies/General Supplies	785.71
Programming	2,259.79
Fundraising Expenses	1,134.49
Postage	1,156.37
Fees/Dues	904.80
Utilities	1,722.28
Insurance	1,016.00
Cleaning service/Building Maintenance	4,093.01
Misc. Expenses	155.83
<b>Total Expenses</b>	<b>51,129.39</b>

**Dailey Memorial Library**  
**Annual Report - 2004**

Approximately 12,919 (an increase of 945 more than last year) adults and children visited the library and borrowed a total of 20,739 (10,430 for adults and 10,309 for children) books, videos, DVDs, audios, and magazines. The library loaned 483 books to and borrowed 298 from other libraries via the Vermont Automated Library System (VALS.) This year over 300 new patrons joined the library. An average of 49 adults and children used the public access computers each week. This year the library staff answered over 3,965 reference questions.

Over 900 donated and purchased books and 199 videos/ audios were added to the library collection in 2004.

The library sponsored a total of 100 adult and children's programs (8 for adults and 92 for children) with a total of 1666 attendees. The weekly preschool story hour (funded by Success by Six) continued in 2004 with Anne Allen as facilitator.

Over fifty children participated in the "Telling Tales" summer reading program and read a total of 1,039 books during the six-week program. This year the Library sponsored performances by Tom Joyce, Magician, a slide show from the Fleming Museum, Veterinarian Dr. Susan Nelson, and the Traveling Storyteller and Company puppet show. The program ended with a picnic on the lawn with music by Ben Batchelder of Derby, and the awarding of prizes. Our summer program "Stories on the Lawn" (co-sponsored by Success by Six) for all young children was very well attended in spite of the rainy summer and we plan to repeat it in 2005.

Two Vermont Humanities Council book discussions were held in 2004. The themes were The Tie That Binds and Pulitzers II and were sponsored by Community National Bank and the Dailey Memorial Library. An average of seventeen people attended each discussion.

The North Country Coalition of Libraries' (of which the Dailey Memorial Library is a member) Big Read Wagon bookmobile has increased its membership and continues to visit sites in all of northern Orleans and Essex County towns.

The trustees and staff of the Dailey thank you for supporting the library during 2004 and ask your help to continue offering high-quality service to all area residents who choose to use the library. On behalf of the trustees and staff, I extend an invitation to you to stop in and get a library card (a passport to fun, knowledge, education, and research.)

Respectfully submitted,  
Barbara J. Whitehill, Director

**Area Agency on Aging for Northeastern Vermont Budget Summary**

Revenue	Fiscal 2005 Budget	Fiscal 2004 Actual
Title III B	\$ 298,900	\$ 248,606
Title III C1	\$ 224,649	\$ 183,159
Title III C2	\$ 137,228	\$ 144,258
Title III D	\$ 26,294	\$ 16,807
Title III E	\$ 77,077	\$ 128,546
Title III G	\$ 3,970	\$ 4,588
Senior Companion	\$ 10,000	\$ 10,000
USDA	\$ 77,591	\$ 77,153
DSW Energy	\$ 15,000	\$ 15,000
Fd Stmp Outreach	\$ 30,709	\$ 29,288
Beneficiary Services	\$ 167,867	\$ 169,581
Medicaid Waiver	\$ 134,219	\$ 136,700
Coalition	\$ 15,185	\$ 12,953
Dementia Resptie	\$ 56,101	\$ 51,696
HASS		\$ 18,545
Americorp	\$ 14,500	\$ 14,500
General Fund	\$ 214,817	\$ 202,000
Special Services	\$ 3,701	\$ 2,467
Transportation	\$ 47,829	\$ 59,362
Participant Contributions	\$ 25,200	\$ 29,287
Town Funds	\$ 46,000	\$ 41,107
United Way	\$ 1,500	\$ 1,650
Community Donations	\$ 12,000	\$ 11,572
Other Revenue	\$ 14,000	\$ 13,896
<b>Total Revenue</b>	<b>\$ 1,654,338</b>	<b>\$ 1,622,721</b>
Expenses		
Personnel	\$ 590,449	\$ 571,103
Fringe	\$ 219,697	\$ 200,487
Travel	\$ 67,200	\$ 69,747
Consumables	\$ 18,500	\$ 27,818
Rent/Util.	\$ 54,874	\$ 52,146
Telephone and Postage	\$ 32,828	\$ 35,672
Equipment	\$ 10,000	\$ 16,198
Insurance	\$ 7,626	\$ 7,016
Audit	\$ 5,000	\$ 5,000
Raw Food	\$ 10,000	\$ 9,649
Training	\$ 12,000	\$ 11,868
Other	\$ 106,618	\$ 120,348
Grants/Contracts	\$ 514,546	\$ 489,162
<b>Total Expenses</b>	<b>\$ 1,649,338</b>	<b>\$ 1,616,214</b>
<b>Change in Net Assets</b>	<b>\$ 5,000</b>	<b>\$ 6,507</b>

**SAMS2000 Agency Summary Report**

**- SERVICES FOR THE TOWN OF CHARLESTON**

	Consumers/ Consumer Groups	Hours
Agency: <b>Northeastern Vermont Area Agency on Aging</b>		
Agency: <b>Northeastern Vermont Area Agency on Aging</b>		
Service: <b>Case Management</b>		
<b>Subtotal for Service:</b>	<b>13 / 0</b>	<b>55.25</b>
Service: <b>Congregate Meals</b>		
<b>Subtotal for Service:</b>	<b>1 / 0</b>	<b>1.00</b>
Service: <b>Home Delivered Meals</b>		
<b>Subtotal for Service:</b>	<b>2 / 0</b>	<b>2.00</b>
<b>Subtotal:</b>	<b>15 / 0</b>	<b>58.25</b>
<b>Total:</b>	<b>15 / 0</b>	<b>58.25</b>
<b>Grand Total:</b>	<b>15 / 0</b>	<b>58.25</b>

## ORLEANS COUNTY HISTORICAL SOCIETY

The Orleans County Historical Society owns and operates the Old Stone House Museum, a regional history museum located in the Brownington Village Historic District. The Stone House and the Lawrence Barn are open for guided tours from May 15 through October 15. Orleans County residents receive a discount on Museum admissions. The Museum Visitors' Center, located in the historic home of Alexander Twilight, our nation's first African-American college graduate, is open year-round. The Prospect Hill Observatory, offering a spectacular view of the surrounding countryside, is open from May 1 to November 1. The Historical Society's research library and archives are available for use by appointment on a year-round basis.

This year, the Historical Society is pleased to announce a new "Town Days" program. Residents from every town in Orleans County will receive free admission to the Old Stone House Museum on their town's special days. **Charleston's "Town Days" will be Saturday and Sunday, August 20 and 21.**

Museum events and activities for 2005 include: the Annual Collectors' Fair, the Antique Gas & Steam Engine Show, Heritage Craft Classes, concerts and traditional craft circles. In addition, more than 1200 schoolchildren will participate in educational programs offered by the Museum, such as: the Northeast Kingdom History Fair; planting, cultivation and seed saving in an heirloom vegetable garden; a history-based day camp; and two field days.

The Museum's largest annual event, Old Stone House Day, is scheduled this year for August 14. Among the day's highlights will be demonstrations of old-time skills, a farmers' market, live music, children's activities and the Museum's open house. As always, the event will be free and open to the public. For more information, please call 754-2022, visit our website at [www.oldstonehousemuseum.org](http://www.oldstonehousemuseum.org), or write: Old Stone House Museum, 109 Old Stone House Road, Brownington, VT 05860



# NEKCA

Northeast Kingdom Community Action, Inc.

Step O.N.E.

P.O. Box 1004

Newport, VT 05855

Ph: 802-534-0148

Fax: 802-534-4075

NEKCA, INC.  
STEP O.N.E.  
AUDITED FINANCIALS  
SEPTEMBER 30, 2003

REVENUES

Grant	\$258,720
Donations	\$618
In-kind donations	\$1,276
Other	<u>\$3,057</u>
Total Revenues	\$263,671

EXPENDITURES

Salaries	\$165,999
Fringe benefits	\$48,054
Travel	\$5,249
Supplies	\$8,539
Training	\$1,071
Admin	\$3,425
Occupancy	\$11,010
Direct support	\$1,030
Grants & Contracts	\$4,276
Insurance	\$1,061
Inkind Expenses	\$1,276
Other costs	<u>\$13,047</u>
Total Expenses	\$264,037

CHANGE IN NET ASSETS (\$366)

NET ASSETS - 10/01/02 \$0

NET ASSETS - 9/30/03 \$ (366)

NEKCA Administrative Office

P.O. Box 306, 70 Main Street, Newport, VT 05855

## NORTHERN VERMONT DEVELOPMENT ASSOCIATION

### Report to the Voters of Charleston:

In 2004 Northeastern Vermont Development Association (NVDA) continued to serve as both the regional planning commission *and* the economic development corporation of the Northeast Kingdom. For 54 years, we've been carrying out our mission of putting planning into practice, while creating economic opportunities that complement the quality of life in Caledonia, Essex and Orleans counties.

NVDA provides planning assistance to each of our member communities. Assistance often takes the form of transportation planning, traffic counts - including recent traffic counts in Charleston - GIS mapping, bridge and culvert inventories, confirmation of town plans, and interpretation of planning and zoning issues and state laws. In 2004, our staff assisted the Town of Charleston with town planning issues. NVDA also has highly capable grant writers and administrators on staff, giving each community greater access to funds for infrastructural and facility improvements.

FEMA recently announced that all communities would have to have a Pre-Disaster Mitigation Plan in place in order to remain eligible for funding. In response, NVDA sent representatives to all 55 Northeast Kingdom towns to work with local first responders to ensure that each community would remain eligible for FEMA relief funds in the face of a natural or man-made disaster. That work included preparing data collection maps for the Town of Charleston.

In 2004, NVDA saw several significant economic developments. The first was the opening of Dirigo Paper Company, which opened in Gilman - the location of the now-defunct American Paper Mills of Vermont. NVDA helped put together a multi-million-dollar financing package that would allow the specialty paper producer to open and put more than 90 individuals back to work.

Another highlight was the completion of the Charles E. Carter Business Resource Center in the St. Johnsbury-Lyndon Industrial Park. This facility now has a number of tenants, pushing the employee count in the industrial park to nearly 600.

There are several pieces of land pending sale in the St. Johnsbury-Lyndon Industrial Park. These sales will mean the establishment of new businesses in the area, with employees coming from throughout the Northeast Kingdom. There is also activity in the Hardwick Industrial Park, with one business planning an expansion and a new business that is scheduled to start up next spring.

NVDA has become more aggressive in recruiting Canadian companies to the area. Ongoing negotiations have yielded some very strong prospects from some Quebec-based companies. Our staff has also worked with a number of local businesses, either by providing capital from our revolving loan fund or coordinating specialized, confidential technical assistance. Our dynamic partnership with the Small Business Development Center allows us to provide continuous service to entrepreneurs. We've made more than 150 referrals to the SBDC in 2004.

We look forward to working with your community in 2005 and appreciate your much-needed support.

Sincerely,  
Steve Patterson, Executive Director

ORLEANS COUNTY CITIZENS ADVOCACY  
 FINANCIAL REPORT  
 10/1/03 - 9/30/04

Cash on Hand - Checking Account \$21,086.14

RECEIPTS:

Barn Sale	-	\$ 1,431.04
Echo	-	\$ 6,732.20
Century	-	\$ 6,945.00
Town Appropriations	-	\$ 5,235.00
Donations	-	\$ 235.00
Letter Drive	-	\$ 1,915.00
Interest Income	-	\$ 243.71
Grants (Phish)	-	\$ 1,000.00
TOTAL INCOME		-
		\$23,736.95

Total Cash on Hand \$44,823.09

EXPENSES

Ellen Bowen's Wages (net of withholding taxes)	-	\$11,817.00
Mileage	-	\$ 1,689.61
Echo Expense	-	\$ 2,332.58
Century Expense	-	\$ 3,080.55
Vt. Dept. Of Employment & Training	-	\$ 727.38
IRS	-	\$ 2,932.91
Vt. Dept. Of Taxes	-	\$ 161.00
Advertizing	-	\$ 76.21
Supplies & Expenses	-	\$ 335.98
Phone	-	\$ 23.06
Postage	-	\$ 457.38
Letterhead	-	\$ 60.00
Connie's Gift	-	\$ 50.00
Bank One (Barb)	-	\$ 931.43
Newsletter	-	\$ 261.47
Biennial Report	-	\$ 15.00
P.O. Box Renewal	-	\$ 24.00
Training	-	\$ 674.70
TOTAL EXPENSES		-
		\$25,650.26

Net Cash on Hand - Checking \$19,172.83

## SERVICE REPORT FY 2004 ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs, and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As a not-for-profit agency, we are locally controlled by a Board of Directors selected from the towns we serve. Our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

### SUMMARY OF SERVICES:

Total Agency Visits FY 2004 .....	41,027
Total Visits FY 2004 - Town of Charleston.....	976
Total Visit Hours - Town of Charleston.....	1,328
Total Agency Hours FY 2004 .....	48,130

During Fiscal Year 2004, individuals served without reimbursement amounted to \$179,141 of uncompensated care provided throughout the 24 communities. In Charleston, home based services were provided to 21 individuals for a total 976 multi-disciplinary visits. 8 residents also received services through Agency-sponsored wellness programs. Service to individuals without a payment source, or under a sliding fee or reduced fee arrangement translated to a total of \$4358.00 in uncompensated services.

Appropriation Request for 2005.....\$2800.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,  
Nancy Warner  
Executive Director



# Rural Community Transportation, Inc.



492 Bay Street - Suite 1  
Saint Johnsbury, Vt. 05819  
Ph (802) 748-8170 Fax: (802) 748-5275

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**“The Ruby in the Kingdom”**

November 8, 2004

## TOWN OF CHARLESTON STATISTICS

People served in the past year: 43

Volunteer Driver Trips: 1,480

Taxi Trips: 2

Total Trips Provided: 1,482

Miles Traveled (approx): 60,371

RCT Charges: \$20,462.28

Amount RCT is requesting: \$555.75



# NORTHWOODS STEWARDSHIP CENTER

*(Formerly the Vermont Leadership Center)*

*Fostering long-term stewardship of human and natural communities*

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January 19, 2005

Thanks in part to the Town of Charleston's appropriation of \$800 in support of the Kingdom Corps, 44 young people from the Northeast Kingdom were employed on a variety of conservation projects throughout the communities of Northern Vermont and New Hampshire during 2004. Besides completing meaningful conservation work, participants gained valuable employment, teamwork, and leadership skills, along with the added benefit of learning about the natural environment. On behalf of the Center staff, Corps participants, and myself I wish to convey our sincere appreciation to the Town of Charleston for its support.

2004 was a year of significant transition at the Center. We changed our name from the Vermont Leadership Center to the NorthWoods Stewardship Center in an effort to reflect our mission more clearly. There was also a change in leadership with Dr. Charles Woods, a long time member of the Board of Directors, taking on the role of Executive Director. The Center also purchased the land on which our facilities are located, and we were given over 1,400 acres of surrounding land. These changes will lead to a strengthened organization that will continue to serve the community.

In 2004 six young people from the Town of Charleston were selected as crewmembers, each earned \$150 per week or a total of \$750 over the summer. Two additional young people were selected to be part of the Corps Leadership team and another was selected as a member on the Back Country Crew. A total of \$7,750 was paid directly in wages to nine young people from the Town of Charleston making a significant contribution to the community. Projects included trail maintenance projects on Burke, Pisgah and Bluff Mountains, stream bank restoration work on the Sleepers and Clyde Rivers, and wildlife habitat projects on the Silvio O. Conte National Fish & Wildlife Refuge, Nulhegan Basin Division. A specific effort was made in the Town of Charleston to control and remove the invasive plant species Purple Loosestrife along the Clyde River. Participants contributed a total of 7,000 hours of labor to the enhancement of the region's natural resources and development of its recreational opportunities and they were provided a total of 1,400 hours of employment training and natural resource education.

The Town's generous support is sincerely appreciated and I hope the voters will consider the many benefits of the program and the Center as a whole and will support this year's request of \$800 to fund the Kingdom Corps.

Sincerely

Ross Stevens  
Program Director

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154 Leadership Drive, PO Box 220, East Charleston, VT 05833  
Phone: 802-723-6551 Fax: 802-723-4705 <http://www.vtlc.org>

Northeast Kingdom Conservation Service Corps  
**Profit and Loss**  
 January through December 2004

	Jan - Dec '04
Ordinary Income/Expense	
Income	
Grants/Contributions	108,371.63
Program Services	67,896.25
Total Income	176,267.88
Expense	
Payroll	
Salaries and Wages	121,493.04
Health Insurance	3,952.38
Payroll Taxes	9,294.57
Workers Comp Insurance	5,552.66
Total Payroll	140,292.65
Occupancy	
Rent	900.00
Insurance	158.35
Maintenance	407.08
Taxes	1,025.01
Utilities	1,874.12
Total Occupancy	4,364.56
Americorps Match	350.00
Depreciation Expense	2,642.51
Dues & Subscriptions	50.00
Equipment Rental & Maintenance	10,505.22
Liability Insurance	850.42
Mileage & Travel	1,519.24
Payroll Services	348.75
Permits & Licenses	63.00
Postage & Delivery	1,102.52
Printing & Publication	920.11
Publicity/Advertising	262.47
Staff Training	150.00
Supplies & Materials	11,321.98
Telephone	801.86
Vehicle Expense	3,076.45
Total Expense	178,621.74
Net Ordinary Income	-2,353.86
Net Income	-2,353.86

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