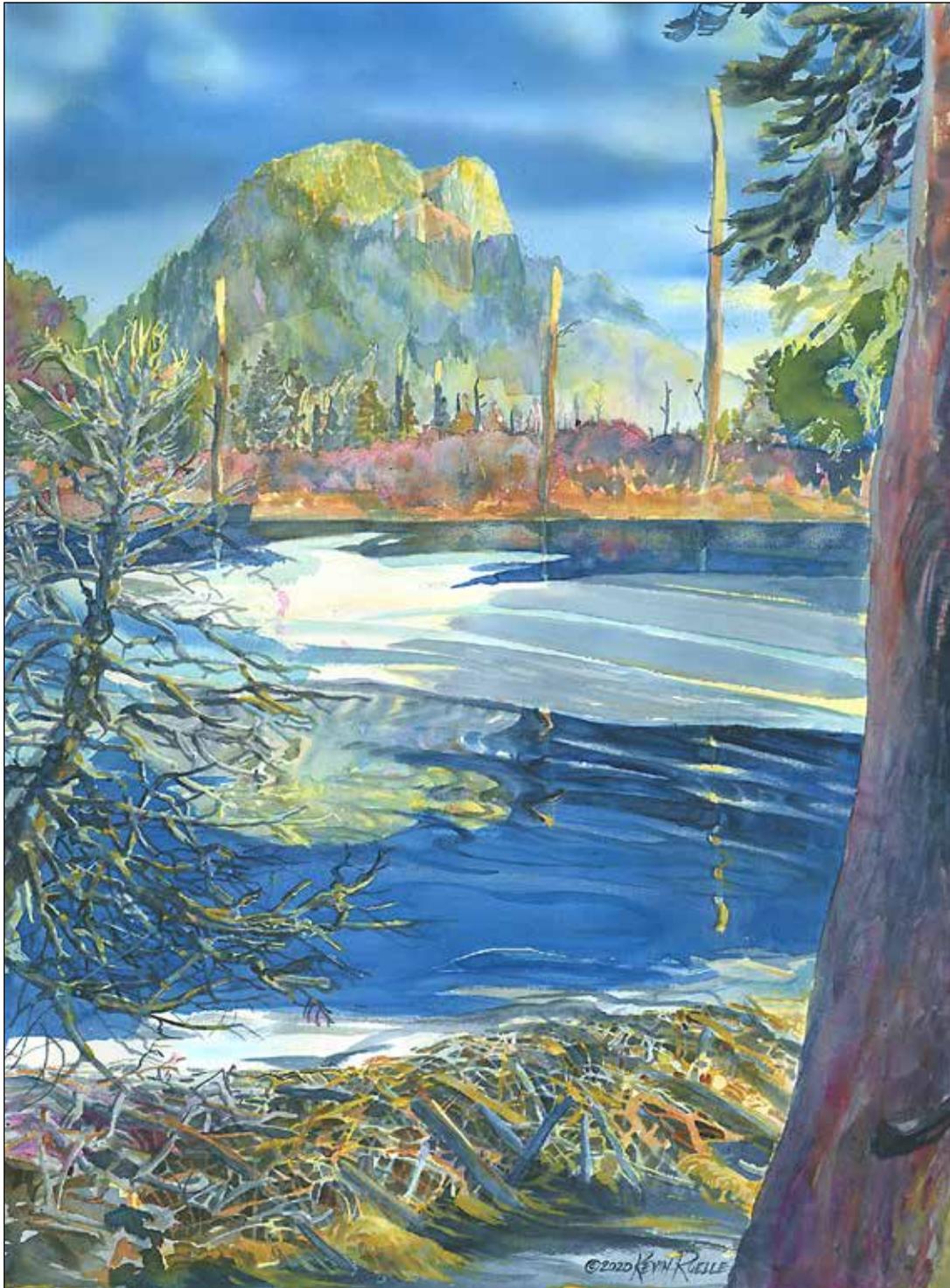


# ANNUAL REPORT

TOWN OF BOLTON, VERMONT

“LAND OF BOULDERS AND BEARS”

FOR THE YEAR JULY 1, 2019 - JUNE 30, 2020



## TOWN MEETINGS | OFFICE HOURS

As a courtesy, please call the clerk or chair of each board in advance to schedule your appointment.

### Select Board Meetings

First and Third Mondays, 6:00 pm

Chair, Mica Cassara

Clerk, Amy Grover

### Special Select Board Meetings

Public Hearings

All scheduled as needed and warned in Seven Days

### Planning Commission

Second Tuesday, 6:00 pm

Chair, Evan DesLauriers

Clerk, Paula Gervia

### Capital Planning Committee

Meet as Needed

Chair, Sharon Murray

Clerk, Amy Grover

### Conservation Commission

Fourth Monday, 6:00 pm

Chair, Amy Ludwin

Clerk, Paula Gervia

### Development Review Board

Fourth Thursday, 6:30 pm

Chair, Steve Diglio

Staff: Jonathan Ignatowski

### Economic Resource Committee

Third Wednesday, 5:30 pm

Chair, Deb Shelby

### Energy Committee

Second Thursday, alternate months, 6 pm

Chair, Juliette Juillerat

Clerk, Carol Devlin

### Mt. Mansfield Unified Union School District

Please see the website for meeting information: [www.mmuusd.org](http://www.mmuusd.org)

### Town Office Hours

Monday - Thursday: 8:00 am to 4:00 pm

Friday: closed

Town Office Phone: 434-3064 and 434-5075

Town Office Fax: 434-6404

### Zoning Hours

Planning and Zoning Administrator, Jonathan Ignatowski

Monday and Friday: 10:00 am to 4:00 pm

Zoning Phone: 434-5075 x225

### Assessor Hours

Assessor, Ted Nelson

Wednesday: 10:00 am to 2:00 pm

Assessor Phone: 434-5075 x223

## DEDICATION

This year's Town Report is dedicated to the entire Bolton community in recognition of all that our residents, volunteers, staff, school district, boards, and committees have done to support our Town and each other during the COVID-19 pandemic.

Your care, concern, and support of our community has been evident in a myriad of ways: making masks and stocking them in Bolton's Own Little Libraries (BOLLs) to be taken for free, making deliveries from the Richmond Food Shelf, being available as a volunteer to help in any way that a community member might need, supporting friends and neighbors through calls and virtual check ins, shifting to friendly outside waves and 6' apart conversations, helping to count the ballots from the Primary and Presidential/General Elections despite the risks of the pandemic, shifting to virtual meetings and finding "work arounds" to safely keep the Town, boards, and committees "up and running," picking up Town & VRC property after the multitude of folks who used all of Bolton's recreational areas in unprecedented numbers in 2020, and the neighborhoods and residents who endured that unprecedented use, supporting our pet owner community by acquiring and delivering donations of pet food and supplies, the resolve and donations that allowed the Crates of Cheer to continue in 2020, supporting and connecting our senior community by the home delivery of the monthly senior meals, innovative re-works by Bolton business owners and employees to address and meet new operating requirements, our MMUUSD administrators, teachers, support staff, parents, and students who adjusted to the new face of education in a pandemic, working together in unprecedented ways, IT support that created the opportunity for folks to volunteer and to request help on the Town website, and lastly by your kindness, patience, and understanding. As overused as the sentiment has been in the past year, our Town has truly demonstrated that we are all in this together, and that there's no place like home, right here in Bolton, Vermont. Thank you all.

Amy Grover

Town Clerk & Treasurer



*Town Meeting 2020. Little did we know this would be the last in-person gathering for our town in 2020.*

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## **NO IN-PERSON TOWN MEETING IN 2021**

### **VIRTUAL PUBLIC INFORMATIONAL HEARING FEBRUARY 22, 2021 AT 6 P.M.**

Town Meeting 2021 is going to be different, due to the COVID-19 pandemic and the uncertainty of knowing what guidelines and restrictions for public gatherings may be in place in early March 2021. Usually, we would be planning for our community to gather on Monday evening, March 1st for our traditional potluck dinner followed by Town Meeting, which includes voting on several warned articles “from the floor,” (voice vote/show of hands) including the town budget. Town Meeting on Monday night would be followed by “Australian ballot” (our usual paper ballot process) voting at Smilie School on Tuesday March 2nd, including the election of candidates and voting on the conservation fund.

This year, in response to the COVID-19 pandemic, the VT Legislature passed Act 162, which allows a legislative body (in Bolton, this is the Select Board) to vote to use Australian ballot for everything to be voted on at Town Meeting in 2021. In order to be proactive and not reactive, the Select Board unanimously voted to use this option at their November 16, 2020 meeting. This temporary law allows municipalities that normally “vote from the floor,” as we do in Bolton on Town Meeting Day, to instead use the Australian ballot voting FOR ALL WARNED ARTICLES.

What does this mean?

1. Due to COVID-19, there will NOT be an in-person Town Meeting or potluck dinner held on Monday, March 1, 2021.
2. There will be in-person voting for all warned articles by Australian Ballot (our usual paper ballot process) at Smilie School on Tuesday, March 2, 2021 from 7 a.m. – 7 p.m. Absentee/early voter ballots can be requested, as usual, either online through My Voter Page <https://mvp.vermont.gov/>, or by contacting the Town Office.
3. The Town of Bolton will hold a VIRTUAL PUBLIC INFORMATIONAL HEARING on all warned articles on Monday, February 22, 2021 at 6 p.m., as required by Vermont state law, 17 V.S.A. § 2680.
4. There will be NO VOTING at this VIRTUAL PUBLIC INFORMATIONAL HEARING.
5. To ensure we have sufficient virtual platform capacity for all that want to attend this VIRTUAL PUBLIC INFORMATIONAL HEARING, please let us know by February 15, 2021 at: [www.boltonvt.com/vpih](http://www.boltonvt.com/vpih)
6. A recorded version of this hearing will be available online February 23, 2021 at the above URL. A printed copy of the hearing minutes will be available in the Town Office Little Library (BOLL).
7. If you need any special accommodation in order to attend this VIRTUAL PUBLIC INFORMATIONAL HEARING, please call the Town Office at 434-5075.

## ELECTED TOWN OFFICERS

POSITION	OFFICER	TERM		TERM
		ELECTED	TERM	EXPIRES
Town Moderator	Leslie Pelch	2020	1 year	2021
Town Clerk	Amy Grover	2020	3 years	2023
Town Treasurer	Amy Grover	2020	3 years	2023
Select Board	Tony Barbagallo	2018	3 years	2021
	Michael "Mica" Cassara, Chair	2020	2 years	2022
	Lynda DesLauriers	2020	3 years	2023
	Wendy Hoffman	2019	2 years	2021
	Janet Metz	2019	3 years	2022
	Tony Barbagallo <sup>2</sup>			
	Michael "Mica" Cassara <sup>2</sup>			
Board of Civil Authority	Lynda DesLauriers <sup>2</sup>			
	John Devine, Justice	2020	2 years	2022
	Paula Gervia, Justice	2020	2 years	2022
	Amy Grover <sup>1</sup>			
	Wendy Hoffman <sup>2</sup>			
	Brenda McKeown, Justice	2020	2 years	2022
	Janet Metz <sup>2</sup>			
Town Agent	Richard Reid, Justice	2020	2 years	2022
Grand Juror	Amy Grover	2020	1 year	2021
Town Constable	Amy Grover	2020	1 year	2021
Cemetery Commissioners	Jonathan Dennis	2020	1 year	2021
	Cheryl Ann Mendicino <sup>*A</sup>	2020	3 years	2021
	Penny J. Tinker <sup>*B</sup>	2020	3 years	2022
Mt. Mansfield Unified Union School District	Betty Wheelock	2020	3 years	2023
	Andrew Pond	2018	3 years	2021

### 2020-21 Session State Representatives Chittenden-Washington 1

Representative Theresa Wood	Representative Tom Stevens
Email: <a href="mailto:twood@leg.state.vt.us">twood@leg.state.vt.us</a>	Email: <a href="mailto:tstevens@leg.state.vt.us">tstevens@leg.state.vt.us</a>

<sup>1</sup>BCA member, not Justice of the Peace, term of Clerk.  
<sup>2</sup>BCA member, not Justice of the Peace, term of Select Board seat.  
<sup>\*A</sup>1 year remaining on a 3 year term.  
<sup>\*B</sup>2 years remaining on a 3 year term.

**HIRED AND APPOINTED TOWN OFFICIALS**

<b>POSITION</b>	<b>OFFICIAL</b>	<b>DATE OF HIRE OR APPOINTMENT</b>	<b>TERM EXPIRES</b>	
<b>Assistant Town Clerk &amp; Treasurer</b>	Carol Devlin	Hired 2013		
<b>Delinquent Tax Collector</b>	Amy Grover	Appointed August 2017		
<b>Planning Commission</b>	Steve Barner	Appointed 1990	2021	
	Evan DesLauriers, Chair	Appointed 2017	2021	
	Paula Gervia, Clerk	Hired 2017		
	Kaelyn Modrak, Vice Chair	Appointed 2017	2020	
	Adam Beaudry	Appointed 2020	2021	
	<b>Conservation Commission</b>	Amy Ludwin, Chair	Appointed 2013	2022
	Steve McLeod	Appointed 2013	2022	
	Virginia Haviland	Appointed 2015	2021	
	Jerry Mullen	Appointed 2015	2021	
	Rob Mullen	Appointed 2019	2022	
	Pamela Gude	Appointed 2020	2025	
	Paula Gervia, Clerk	Hired 2017		
	Tucker Andrews	Appointed 2020	2022	
<b>Sara Holbrook Parcel Stewards</b>	Pamela Gude	Appointed 2019	2021	
	Sharon Murray	Appointed 2019	2021	
<b>Preston Pond Steward</b>	Rob Mullen	Appointed 2020	2022	
<b>Development Review Board</b>	John Devine, Secretary	Appointed 2014	2021	
	Steve Diglio, Chair	Appointed 2014	2023	
	Jonathan Ignatowski, Staff	Hired 2020		
	Rob Ricketson	Appointed 2015	2022	
	Adam Miller	Appointed 2015	2022	
	Adam Beaudry, Vice Chair	Appointed 2017	2021	
	Spencer Nowak, Alternate	Appointed 2020	2023	
	<b>Tree Warden</b>	Luke Ingram	Appointed 2014	Annual Re-Appt
	<b>Planning and Zoning Administrator</b>	Jonathan Ignatowski	Hired 2020	
	<b>Animal Control Officers</b>	Rob Mullen	Appointed 2017	Annual Re-Appt
<b>Assessor</b>	Ted Nelson	Hired 2020		
<b>Health Officer</b>	Jason Wolstenholme	Appointed 2019	2022	
<b>Fire Chief</b>	Mike Gervia	Appointed 1997	Annual Re-Appt	
<b>Fire Warden</b>	Mike Gervia	Appointed 2018	2023	
<b>Economic Resource Committee</b>	Curtis Hunter	Appointed 2016	2021	
	Ernest Levesque	Appointed 2016	2022	
	Deb Shelby, Chair	Appointed 2016	2022	
	Sue Ann Sinnamon	Appointed 2016	2022	
	Allison Smith	Appointed 2018	2022	
	<b>Road Commissioner</b>	Mica Cassara	Appointed 2019	2021
<b>Capital Planning Committee</b>	Select Board member: Tony Barbagallo Planning Commission member: Steve Barner Former Select Board members and residents: Sharon Murray, Chair; Jen Dudley-Gaillard, Vice Chair Resident: Joss Besse Annual re-appointments.			

<b>Emergency Management Director</b>	Mica Cassara	Appointed 2020	Annual ' Re-Appt. 2023
<b>Energy Committee</b>	Henry Corse	Appointed 2018	2023
	Juliette Juillerat,	Appointed 2018	2023
	Town Energy Coordinator & Energy Committee Chair		
	Lexi Haselton	Appointed 2018	2021
	Peter Schoen	Appointed 2018	2021
	Jeremy Knepper	Appointed 2020	2022
<b>Representatives to CCRPC</b>	Sharon Murray,	Appointed 2019	2021
	CCRPC representative		
	Joss Besse,	Alternate appointed 2019	2021
	CCRPC representative		
	Joss Besse "PAC"	Appointed 2020	2022
	Joss Besse "TAC"	Appointed 2019	2021
	Sharon Murray "TAC"	Alternate appointed 2019	2021
	Joss Besse "CWAC"	Appointed 2019	2021
	Sharon Murray "CWAC"	Alternate 2019	2021
<b>Chittenden Solid Waste District Representative</b>	Currently Vacant		
<b>Senior Meal Coordinator</b>	Doris Wheelock		
<b>Cemetery Caretakers</b>	Allan Sumner	Hired 2018	
	David Streeter	Hired 2014	
<b>Highway Department</b>	Larry St. Peter Jr., Foreman	Hired 2020 FT	
	Eric Andrews, Foreman	Hired 1999 FT	
	Dan Champney	Hired 2015 PT	
	Cody Quenneville	Hired 2019 FT	
<b>Area Principals</b>			
<b>Smilie Memorial School</b>	Barbara Tomasi-Gay		
<b>Camels Hump Middle School</b>	Mark Carbone		
<b>Mt. Mansfield Union High School</b>	Michael Weston		
<b>MMUUSD Superintendent</b>	John Alberghini		

*CCRPC – Chittenden County Regional Planning Commission*

*\*PAC – Planning Advisory Committee*

*\*TAC – Transportation Advisory Committee*

*\*CWAC – Clean Water Advisory Committee*

## TOWN SECTION

### Town Warnings and Ballots

Notice to Voters

Town Warning

Sample Town Ballots

Minutes of March 4, 2020 Town Meeting

### Financial

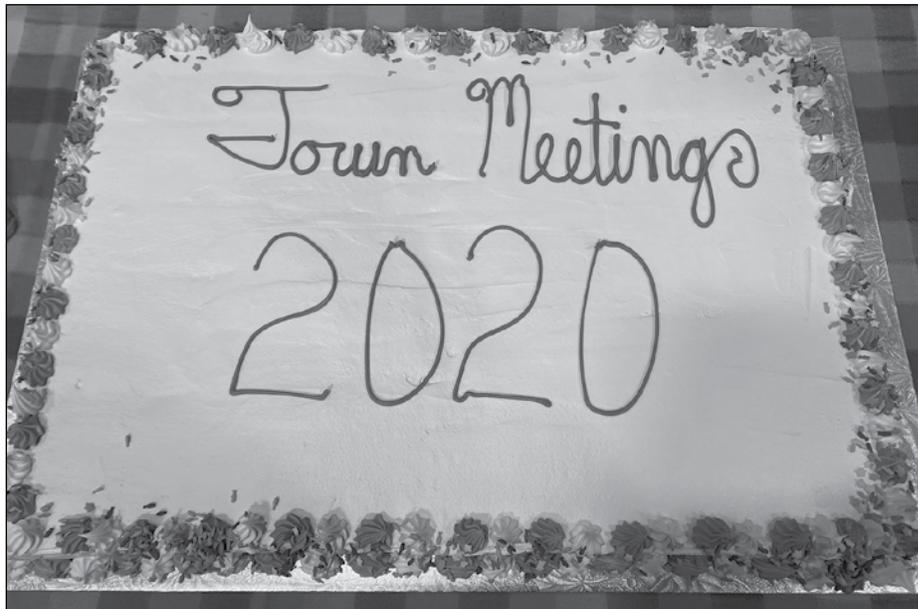
Auditor's Letter (report available to download [www.boltonvt.com](http://www.boltonvt.com))

Delinquent Tax Collector's Report

Proposed 2021-22 Budget

Reserve Fund

Tax Rate Information



*Traditional Town Meeting cake!*

**NOTICE TO VOTERS**  
**ANNUAL TOWN MEETING DAY**  
**TUESDAY, MARCH 2, 2021**

**BEFORE ELECTION DAY:**

**CHECKLIST POSTED** at the Town Office and Smilie Memorial Elementary School by January 31, 2021. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by February 20, 2021.

**HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register before the election by requesting a registration form from the Town Office or going online to My Voter Page: <https://mvp.vermont.gov/>

**REQUEST EARLY or ABSENTEE BALLOTS:** You or a family member can request early or absentee ballots at any time during the year of the election in writing, by telephone, email, or online at My Voter Page: <https://mvp.vermont.gov/>. The latest you can request ballots for the Local Election is the close of the Town Office on February 25, 2021. (Any other person authorized by you who is not a family member must apply in writing for a ballot for you.) The Town Office is closed the day prior to all elections.

- Please note: no person, except Justices of the Peace, may take any ballot from the Town Office on behalf of another person.
- Unless the registered voter arranges to come in person to the Town Office to take their ballot, early or absentee ballot requests are processed by mailing the ballot/s directly to the registered voter.

**WAYS TO VOTE YOUR EARLY or ABSENTEE BALLOT:**

- Voter may take his or her ballot(s) out of the Town Office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the Town Office before Election Day (use the secure drop box to the right of the Town Office door), or to the polling place (Smilie Memorial Elementary School) before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the Town Clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

**ON ELECTION DAY:**

If your name was dropped from the checklist in error or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form and be registered to vote.

If the Town Clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

**IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE WHILE VOTING, ASK YOUR TOWN CLERK OR ANY ELECTION OFFICIAL FOR HELP.**

**NO PERSON SHALL:**

- Vote more than once per election, either in the same town or in different towns.
- Mislead the Board of Civil Authority about your own or another person's true residency or other eligibility to vote.
- Hinder or impede a voter going into or from the polling place.
- Socialize in a manner that could disturb other voters in the polling place.
- Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

**FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-802-828-2363**

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (202) 514-4609.

Telephone Device for the Deaf (TTY) (202) 514-0716.

## **INSTRUCTIONS FOR VOTERS USING PAPER BALLOTS**

**CHECK-IN AND RECEIVE BALLOTS:**

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Go to a vacant voting booth.

**MARK YOUR BALLOT:** For each office listed on the ballot, you will see instructions to “Vote for not more than one, or Vote for not more than two, etc.”

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

**CHECK OUT:**

- Go to the exit checklist table and state your name in an audible voice.
- Wait until your name is repeated and checked off by the official.

**CAST YOUR VOTE** by depositing your voted ballot in "Voted Ballots" box.

**LEAVE** the voting area immediately.

WARNING  
TOWN OF BOLTON ANNUAL TOWN MEETING  
TUESDAY, MARCH 2, 2021

The legal voters of the Town of Bolton are hereby warned and notified to meet at Smilie Memorial Elementary School, 2712 Theodore Roosevelt Highway (Route 2), Bolton on Tuesday, March 2, 2021 between 7 a.m., at which time the polls will open, and 7 p.m., at which time the polls will close, to vote by Australian ballot upon the following Articles of business.

The Town will hold a Virtual Public Informational Hearing on Zoom on Monday, February 22, 2021 at 6 p.m. to discuss Articles 01 – 06 on the 2021 Town Meeting Warning. Access the Zoom Virtual Public Informational Hearing by the link below:

<https://us02web.zoom.us/j/87364208029?pwd=NUJFODYlck5OaGJKQkJudUdUa2g5dz09>

Passcode: 607274

Or iPhone one-tap :

US: +16465588656,,87364208029#,,,,\*607274# or +13017158592,,87364208029#,,,,\*607274#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 873 6420 8029

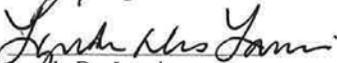
Passcode: 607274

International numbers available: <https://us02web.zoom.us/j/87364208029>

- ARTICLE 01. Shall the voters of the Town of Bolton vote a budget of \$1,110,774 to meet the expenses and liabilities of the town?
- ARTICLE 02. Shall the voters of the Town of Bolton vote to pay the real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2021; November 15, 2021; February 15, 2022; and May 16, 2022?
- ARTICLE 03. Shall the voters of the Town of Bolton authorize the Select Board to add a one quarter cent (1/4¢) addition to the tax rate to support the Conservation Fund?
- ARTICLE 04. Shall the voters of the Town of Bolton authorize the purchase or lease of a "Rescue Vehicle" (for the transport of rescue equipment) for the Bolton Fire Department, price not to exceed \$150,000 to be financed over a period not to exceed ten years?
- ARTICLE 05. Shall the voters of the Town of Bolton authorize the purchase or lease of a Tandem Dump Truck for the Bolton Highway Department, price not to exceed \$150,000, to be financed over a period not to exceed ten years?
- ARTICLE 06. To elect all town officers as required by law:  
 One Cemetery Commissioner for a term of three (3) years  
 One Select Board member for a term of two (2) years  
 One Select Board member for a term of three (3) years  
 One Town Moderator for a term of one (1) year  
 One Town Constable for a term of one (1) year  
 One School Board Director for a term of three (3) years

  
Tony Barbagallo

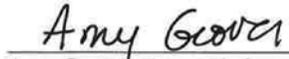
  
Mica Cassara, Chair

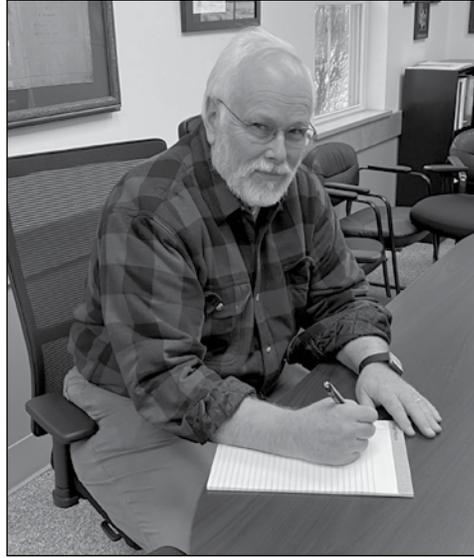
  
Lynda DesLauriers

  
Wendy Hoffman

  
Janet Metz

Received for record at Bolton this 20<sup>th</sup> day of January 2021.

  
Amy Grover, Town Clerk and Treasurer



*Ted Nelson, Assessor*



*Paula Gervia presents the 2020 Godd Citizens of the Year Award to Sue and Chuck Rooney.*

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 2, 2021**

**INSTRUCTIONS TO THE VOTERS**

Use BLACK PEN or PENCIL to fill in the oval .

To vote for a person whose name is printed on the ballot, fill in the oval  to the right of the name of that person.

To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval  to the right of the write-in line.

Do not vote for more candidates than the "Vote for not more than #" for an office.

If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

=====

**FOR TOWN MODERATOR**

For a one year term

Vote for not more than one person

LESLIE PELCH .....   
WRITE-IN ..... 

=====

**FOR CONSTABLE**

For a one year term

Vote for not more than one person

WRITE-IN ..... 

=====

**FOR CEMETERY COMMISSIONER**

For a three year term

Vote for not more than one

CHERYL MENDICINO .....   
WRITE-IN ..... 

=====

**FOR SELECT BOARD MEMBER**

For a three year term

Vote for not more than one person

DOMINIC C. AYER .....   
HENRY M. CORSE .....   
WRITE-IN ..... 

**FOR SELECT BOARD MEMBER**

For a two year term

Vote for not more than one person

KYLE GUYETTE .....   
WRITE-IN ..... 

Sample Ballots were printed before statutory deadlines. Actual ballots may differ.

**TOWN OF BOLTON  
ANNUAL TOWN MEETING  
MARCH 2, 2021**

INSTRUCTIONS TO THE VOTERS: If you are in favor of the following question, please make a mark in the box opposite the YES. If you are opposed to the following question, please make a mark in the box opposite the NO.

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE SELECT BOARD TO ADD A ONE QUARTER CENT (1/4¢) ADDITION TO THE TAX RATE TO SUPPORT THE CONSERVATION FUND?

YES ..... [ ]

NO ..... [ ]

=====

SHALL THE VOTERS OF THE TOWN OF BOLTON VOTE A BUDGET OF \$1,110,774 TO MEET THE EXPENSES AND LIABILITIES OF THE TOWN?

YES ..... [ ]

NO ..... [ ]

=====

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE PURCHASE OR LEASE OF A "RESCUE VEHICLE" (FOR THE TRANSPORT OF RESCUE EQUIPMENT) FOR THE BOLTON FIRE DEPARTMENT, PRICE NOT TO EXCEED \$150,000 TO BE FINANCED OVER A PERIOD NOT TO EXCEED TEN YEARS?

YES ..... [ ]

NO ..... [ ]

=====

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE PURCHASE OR LEASE OF A TANDEM DUMP TRUCK FOR THE BOLTON HIGHWAY DEPARTMENT, PRICE NOT TO EXCEED \$150,000, TO BE FINANCED OVER A PERIOD NOT TO EXCEED TEN YEARS?

YES ..... [ ]

NO ..... [ ]

Sample Ballots were printed before statutory deadlines. Actual ballots may differ.



Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton VT 05676

TOWN MEETING MINUTES  
Smilie Memorial School  
March 2, 2020  
7 p.m.

- Announcements prior to calling Town Meeting 2020 to order:
  1. Leslie Pelch, moderator welcomed all and introduced herself.
  2. Representatives Tom Stevens and Theresa Woods:

Tom Stevens:

    - We are wrapping up some things for last year – the paid family leave bill, we did not override the veto, we did override the minimum wage veto.
    - The House passed a reform of ACT 250, which has been in the works for several years; it's a compromise.
    - In the Global Warming Solution Act, we are joining MA and NY and are holding ourselves to a standard in climate change policies.
    - In the General Housing and Military Affairs Committee, we are addressing the Abenaki relations, and the dark period in our state's history; the eugenics survey in the 1920s and 30s which impacted the Abenaki. A joint resolution is being put forward to apologize for that. Has the state of VT ever apologized for anything it has done at this level? No. We are trying to implement restorative justice for actions that our forefathers had a part of. This is a difficult and important piece of legislation.
    - Our Town Meeting reports are available in the foyer.
    - As always, if you have any questions, please get in touch, our contact information is in our report. Thank you.

Theresa Woods:

    - Many thanks to all of the dinner cooks, it's a pleasure to join you for dinner.

We are addressing/working on:

    - A bill around supporting parent child centers, which are key components of our communities and support young families. We are working to codify their existence.
    - Addressing the Woodside Juvenile Detention Facility. The Governor submitted a proposal to close and repurpose Woodside as a secure residential facility. There has been no decision to date, and there is concern about the timeline for the implementation plan and the lack of replacement.
    - Researching Rural TIP Districts - trying to boost economic development.
    - Receivership laws for long term care facilities; strengthening protection for those with disabilities and our older residents.
    - Older Vermonters Act, a bill of rights for our older residents taking into account COLA and rates paid to support them in the community.
    - This is a busy time as we move things over to the Senate next week.
    - Thank you, it's nice to be here this evening.
  3. Good Citizen of the Year 2020 presentation by Paula Gervia, the 2019 Good Citizen of the Year, to Chuck and Sue Rooney.

Moderator Leslie Pelch reviewed the process for the meeting, Roberts Rules of Order, welcomed new residents, and those new to town or to town meeting, and requested that non-residents/non registered voters identified themselves, noting they were not allowed to speak unless permitted by the body, and could not vote.

The Moderator asked if there were any other questions, there were none.

Call to Order

- Moderator Leslie Pelch called Town Meeting to order at 7:18 p.m.

**Article 1 ~ Shall the voters of the Town of Bolton accept the FY 2018 – 2019 Town Report?**

**Motion: Andrew Pond**

**Second: Paula Gervia**

No further discussion. The moderator called for a vote. All were in favor. Article 1 passed unanimously.

**Article 2 ~ Shall the voters of the Town of Bolton establish expenses for the members of the Select Board?**

**Motion: Joss Besse made the motion to establish expenses for the Select Board \$30 per person per meeting**

**Second: Sharon Murray**

No further discussion. The moderator called for a vote. All were in favor. Article 2 passed unanimously.

**Article 3 ~ Shall the voters of the Town of Bolton vote a budget of \$1,075,855 to meet the expenses and liabilities of the town and authorize the Select Board to set a tax rate sufficient to provide the same?**

Amy Grover: An error in the excel spreadsheet, which did not correctly total four allocation request cells, and was noted in my report in the annual report, was identified after the warning was signed. Correcting this error increases the overall budget from \$1,075,855 to \$1,079,264.

**Motion: Craig Metz made the motion to vote a budget of \$1,079,264.**

**Second: Andrew Pond**

Ralph DesLauriers: What was the budget last year and how much is the increase?

Janet Metz: The budget is an increase of \$41,940 and 4%.

Ralph DesLauriers: I don't think that's right.

Tony Barbagallo: It's right, if Excel is right that is (laughter).

Ryan Farrell: I noticed a big increase on the Assessor line item, going from \$16K up to \$25K; could you explain that please.

Janet Metz: Bolton's assessor is retiring, and we will have to contract for Assessor services. That current rate is \$85/hour for 6 hours a week, 50 weeks per year.

Tony Barbagallo: We are in the process of drafting an RFP for an Assessor to replace Kermit Blaisdell, it will be a competitive process. That is what we are anticipating what the cost will be, but we will not know definitively until the process is complete. We are also drafting an RFP for a town re-appraisal.

John Devine: If we vote the \$150K in uncommitted funds, will we have to go back and amend the budget?

Tony Barbagallo: No, we do not need to amend the budget. These are excess uncommitted funds that we are moving from the previous fiscal year.

Adam Tuznik: I just moved to Bolton a year and a half ago and live on Wentworth Road. My understanding is that repaving has been in the works for some time. Wentworth Road should be looked at as a liability, it's like Dukes of Hazard on ice up there (laughter). Can we add 175K to the budget for paving?

Mica Cassara: The paving budget for this year is \$80K and that was for Wentworth and Thacher, we are planning to pave in the spring. It is budgeted.

Wendy Hoffman: I feel your pain as I also live on Wentworth Road. My understanding is that it may not be sufficient to simply pave over Wentworth and Thacher, it may be a reclamation project. The road condition has gone beyond simply laying another surface over it.

Adam Tuznik: I suggest working with the Bolton Valley water and sewer authority, it would be awesome to work with them instead of making the road nice and them tearing it right up again.

Katerina Lisaius: I was wondering what is going on with the parking arrangement for the Potholes.

Leslie Pelch: Was that something that was included in the budget?

Amy Grover: No that is not a budgeted item, and the parking arrangement is between VT Riverlands, LLC and the MMUUSD.

Amy Ludwin: I'm not sure that Katerina got the answer she was looking for.

Leslie Pelch: We can come back to this at the end of the meeting.

No further discussion. The moderator called for a vote on Article 3. The majority was in favor. Article 3 passed.

**Article 4 ~ Shall the voters of the Town of Bolton vote to pay real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2020, November 15, 2020, February 15, 2021, and May 15, 2021?**

**Motion: Judith Bergeron**

**Second: Chris Moore**

No further discussion. The moderator called for a vote. All were in favor. Article 4 passed unanimously.

**Article 5 ~ Shall the voters of the Town of Bolton authorize the Select Board to borrow money for the necessary needs of the Town as they arise?**

**Motion: Rod Wheelock**

**Second: Henry Corse**

No further discussion. The moderator called for a vote. All were in favor. Article 5 passed unanimously.

**Article 6 ~ Shall the voters of the Town of Bolton appropriate \$150,000 in uncommitted general funds to the following reserve fund, in addition to those reserve contributions included in the FY 2020 - 2021 Proposed Municipal Budget: Highway Reserve Fund: \$150,000.**

**Motion: Sharon Murray**  
**Second: Virginia Haviland**

William Donahue: Is this \$150K in addition to the budgeted \$74K for reserves?

Tony Barbagallo: Yes, this is in addition to the budgeted \$74K for reserves. It is excess in uncommitted funds from the last fiscal year.

Lynda DesLauriers: I'm not clear on this, does the \$150K get added to the budget?

Tony Barbagallo: No, it does not get added to the budget, this is a surplus from the last fiscal year. We are asking to move those funds from the general fund to the Highway Reserve fund to supplement our paving budget at the Select Board's discretion. We anticipate we will go beyond the \$80K budgeted for paving. Wentworth Road needs more than just paving; a sub-base. We will likely pull dollars from this reserve fund to subsidize that project.

Joss Bess: Could you clarify where that \$150K goes relative to the highway?

Tony Barbagallo: On page 35 of the Town Report, it is the combined resurfacing/guardrails re-named the Highway Project Fund. If approved, that \$150K will be transferred into that fund. The Capital Planning Committee is reviewing these types of capital expenses to save in advance for them, using these reserve funds to borrow less.

Lela McCaffery: What is the number of the uncommitted funds?

Amy Grover: It is noted in the full audit report on the website.

(While the Select Board was accessing that number, more questions were answered.)

Amy Ludwin: Is there any chance Highway Reserve Funds will be put to use in the Notch Road tunnel?

Mica Cassara: No town funds will be used in the Notch Road Tunnel, it will be all VTrans funds.

Kaelyn Modrak: How is the amount of debt and interest decided?

Tony Barbagallo: How much to borrow and how much to withdraw from reserves goes back to the Capital Planning Committee, with a general policy of a 50/50 split and their recommendation to the Select Board.

Wendy Hoffman: The uncommitted fund amount is \$521K.

Sharon Murray: As chair of the Capital Planning Committee, \$521K is the unassigned fund balance as of end of June 2019. The Select Board also adopted a policy of keeping 20% of the annual operating budget as a contingency fund, which stands at a little over \$200K. We also looked at anticipated engineering costs for the Notch Road damage; this is all considered by the committee on what amount of uncommitted funds should be transferred to reserves. The town policy is that any excess funds go to voters for approval, to be transferred to the reserve fund. This year given the needs of our highways, we felt it was best to allocate 100% of the uncommitted funds to the Highway Project reserve fund. This does not come out of your property taxes. We recommended that the Select Board do this and we are asking you, the voters, to re-allocate this amount to the Highway Project reserve fund.

Jen Dudley-Gaillard: As a member of the Capital Planning Committee, regarding loans and the 50/50 split, this takes into account vehicle trade in to provide equity to the tax payers; those who have paid in the past and those who will pay in the future.

No further discussion. The moderator called for a vote. All were in favor. Article 6 passed unanimously.

**Article 7 ~ To transact any other business thought proper when met.**

The Moderator noted this was the opportunity to bring up non-warned issues and that binding votes were not allowed.

Andrew Pond (MMUUSD Chair and Bolton Representative): The proposed school budget is a 2.7 % increase, and we do not expect an increase prior to the CLA being applied. At Smilie School we are going from 5 classes to 4 with 16.5 students per grade. We will complete the grade configuration after the Kindergarten registration is completed. Smilie School is in great shape with a new sidewalk. District-wide we have a district committee for Professional Development, and we are expanding the Spanish immersion program to Richmond Elementary School next year. With respect to Potholes parking in the Smilie School parking lot, MMUUSD does not have a MOU with VRC now; we are limited in what we can do here, we have no one to patrol the parking lot. We do have an agreement with the town in terms of towing vehicles that are blocking access in the fire lane, or access to the dry hydrant. There is not a MOU for this coming summer. I don't know that the district has an interest in signing that agreement. We encourage folks to come use school facilities and most are responsible, but some are not, and that has been a quandary for a number of years.

Wendy Hoffman: To all interested in the parking at Smilie School, keep an eye on the Select Board agenda, we will be meeting with Lydia Menendez of VRC/VT Riverlands this spring and reviewing issues.

Megan Fitzpatrick: I have a letter to read addressed to Sister and Brothers Investment Group, the company that purchased "Chuck's." Listen, and if you are so inclined to, sign on as a concerned resident. I think I will post it on Front Porch Forum, you can sign on and leave your name, and I will leave a copy at the Town Office. (The letter was read, applause.) I felt like this was a good place to present this letter. I'm happy to send it along. I don't know what type of response I will get, but the more that express their concerns the better. Maybe you have heard more than I have.

Allison Smith: This is an update from the Economic Resource Committee. We had a successful Community Fair in 2019, will not be holding the Fair in 2020, and are always looking for new members, there is a sign-up sheet on the table by the door.

Amy Ludwin: I'm with the Conservation Commission and just want to ask for your support of the 1/4cent on the ballot tomorrow toward the Conservation Fund. That works out to \$2.50 for 100K house, \$5.00 for a \$200K house. The Conservation Commission can always use a hand as "friends" working on specific projects, or by becoming a new member. Please see our report on page 44 of the Town Report. We welcome visitors at our meetings, and as part of the trail crew for trail work.

Joss Besse: I have two questions on Notch Road: the underpass repairs, is that going to happen this summer, and the north end slump, can you update everyone on the status of that. There is concern that with the frost coming out, we are going to lose more of the road.

Mica Cassara: VTrans is planning to do the work on the tunnel this summer, it was planned for last year but no contractor signed on. I don't know if repairs will require closure.

Phil Harrington: I work for VTrans and can speak to the tunnel project as I am the engineer in charge of that. Parent Construction will be doing the \$770K bid repairs. That includes the concrete repairs, painting the tunnel white, adding lighting and anticipating that there will be a gain of 1 – 2” of clearance. There will be daily night time closures.

A person in the audience asked what the night time closure meant and about detours.

Phil Harrington: The tunnel will be closed every night and re-opened every morning, and will have a full marked detour. \$770K buys you a lot of detour (laughter).

Mica Cassara: The storm on Halloween night caused significant washout on Notch Road. The town hired an engineer for repair estimates and design work both inside and outside of the town ROW and we have submitted those two proposals to FEMA. FEMA will only do work within the ROW, and that proposal will require steel piles and backfill at \$600K. Repairing as it was with filling in the slide and armoring is estimated at \$300K. We are working through the required process with FEMA and are waiting to see their response. We have had some contact with CCRPOC on this, we may be able to work with them to help secure funding. But we don't have clear answers as we have to wait for FEMA.

John Devine: The Development Review Board is one of the town's very important volunteer positions. Last week we couldn't muster a quorum, which is difficult when applicants arrive with their lawyers, engineers and technicians. We need two alternates and a clerk. If you are interested, see Amy to get the ball rolling.

Kim Kilpeck: We own the farm on Duxbury Road and this is on a fun note. We held the first annual Bolton Community Network picnic last year on a really hot day. We had 70 people come and we had a great time in the river, and with fun events - the corn pool, bubbles, floating picnic table, cornhole and the frying pan toss.

Leslie Pelch: Do you want me to demonstrate (holding up a frying pan – laughter)?

Kim Kilpeck: The frying pan toss was a really fun thing, and I ate my words because I said no-one could break the frying pan, and wouldn't you know the handle broke. We are hoping to host it again this year in an effort to bring the community together in a fun way, with neighbors, fun, and food. We had a really fun time and I want to invite you all to come, to float, relax and meet your neighbors, a good day all the way around: July 25<sup>th</sup>, noon – 5 p.m. We are looking for volunteers and there are save the date notices on the front table, please spread the word. Thanks.

Leslie Pelch: There is a sign up for Bolton Community Network volunteers in the entry way, including the picnic Kim just mentioned.

Willa Pelschoen: In the hallway is the BOLL table, Bolton's Own Little Libraries which are spread throughout Bolton. You can take a book and leave a book. Nothing to do on a Saturday? Grab a book! Amy Ludwin can answer any questions on the BOLLs.

Tony Barbagallo: In addition to the really fun time at the Kilpeck picnic we will be having a Bolton Valley Hometown Appreciation Day. As a token of appreciation for working on the \$1 million grant Bolton Valley agreed to start hosting appreciation day. It is scheduled for March 29<sup>th</sup> and includes free alpine and Nordic skiing, snowshoeing, the sports center, pool, skatepark, and bouncy house. Ralph do you have anything to say about that?

Ralph DesLauriers: Not much (laughter). My whole family is happy to be back (at Bolton Valley), and we never really left. We love to have the Smilie kids come up and appreciate the town and all of you folks for all that all that you do for us.

Steve Barner: I'm not on any Green Up Day Committee and just want to say some folks go out a week or two ahead, and you'll see full green up bags on the sides of the roads and think someone already picked up the road. Well, they haven't picked up the entire road. Some parts of town don't get picked up. Come on out and help, bags when available, are outside the town office.

Moderator Leslie Pelch: If there is no objection, Bryan Farnsworth would like to speak at this time (not a registered voter).

Bryan Farnsworth: The Bolton History Group is planning to hold the Green Up Day BBQ at Smilie School, like last year, hopefully with music again. Our cemetery restoration project will move on to the West Bolton Cemetery this year, and volunteers are greatly appreciated. The History Group is meeting this Saturday, right here from 11 – 12:30 p.m.

Moderator Leslie Pelch: Bryan Farnsworth co-ordinates both Green Up Day and the Bolton History Group. There is information in the Gazette and on the town website. If there is no objection, Jody Lavanway from the Waterbury Senior Center would like to speak (not a registered voter).

Jody Lavanway: I am the new director of the Waterbury Senior Center. We provide Meals on Wheels to the Bolton area and served at least eight residences. We also serve lunch in our center Monday – Friday from noon to 1 p.m. Our menu is on our website, and our report is in your annual report. Thank you for your wonderful and gracious support, and if you have any questions please call or stop in. Thank you for opportunity to speak and introduce myself,

Moderator Leslie Pelch: Tomorrow we will be voting on Article 8 and Article 9; the election of town officers and the ¼ cent to the Conservation Fund. Are there any questions?

There were no questions.

Moderator Leslie Pelch: Hearing none, is there any other business?

No further discussion.

**Motion to adjourn the meeting: Henry Corse**  
**Second: Kathy Costello**

All were in favor and the motion to close the meeting passed unanimously.

Moderator Leslie Pelch adjourned the meeting at 8:28 p.m.

Attest: Amy Grover  
Town Clerk & Treasurer

These minutes were accepted on March 9, 2020

Brenda McKeown, Justice of the Peace  
Paula Gervia, Justice of the Peace

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

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December 30, 2020

Selectboard  
Town of Bolton, Vermont  
3045 Theodore Roosevelt Highway  
Bolton, Vermont 05676

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bolton, Vermont as of and for the year ended June 30, 2020, and have issued our report dated December 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and “Government Auditing Standards”, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 9, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and “Government Auditing Standards”

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Town of Bolton, Vermont. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the Town of Bolton, Vermont’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Town of Bolton, Vermont

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December 30, 2020

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

#### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

#### Significant Audit Findings

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Bolton, Vermont are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed this year.

We noted no transactions entered into by the Town of Bolton, Vermont during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

##### *Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

##### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We proposed an adjustment that, in our judgement, either individually or in the aggregate, had a material effect on the financial reporting process. This audit adjustment related to cash and expenses. This audit adjustment was caused by holding a check until after the fiscal year end that was written prior to the fiscal year end. This correction was considered material in relation to the financial statements taken as a whole. This adjustment was posted by management.

##### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Town of Bolton, Vermont

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December 30, 2020

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated December 30, 2020.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Town of Bolton’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to our retention as the Town of Bolton, Vermont’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

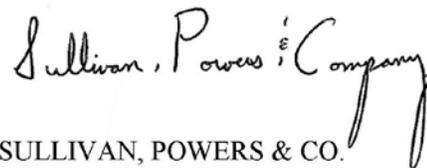
Other Matters

We were not engaged to report on the Statement of Cash Receipts, Cash Disbursements and Changes in Modified Cash Basis Fund Balance – Budget and Actual – Budgetary Basis – General Fund, which accompanies the financial statements. We did not audit or perform other procedures on this other information and we not express any opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Selectboard and management of the Town of Bolton, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully submitted,



SULLIVAN, POWERS & CO.  
Certified Public Accountants

**The full Auditor’s Report is available at [www.boltonvt.com](http://www.boltonvt.com)**

## DELINQUENT TAX COLLECTOR'S REPORT

Delinquent Taxes outstanding as of June 30, 2019	\$23,652.83
Delinquent Taxes assigned for collection as of May 20, 2020	+\$57,104.74
Delinquent Taxes collected from July 1, 2019 to June 30, 2020	-\$54,760.87
Adjustments, Errors, Omissions, and Abatements	-\$1,225.66
Outstanding Delinquent Taxes as of June 30, 2020	<u>\$24,771.04</u> =====

\*These numbers do not include collections of Delinquent Taxes from July 1, 2019 to the time of this annual report.

Delinquent Taxes collected from July 1, 2020 to December 31, 2020	\$14,714.37
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*Linda Baker's magnolias didn't seem to mind the May 12th snowstorm!*

Town of Bolton Expenditure Report and DRAFT FY 21/22 Budget

Town Administration	FY17/18		FY18/19		FY19/20		AVG 18-20	FY20/21 Budget	FY21/22 Draft Budget	FY21/22 Change (\$)	FY21/22 Change (%)
	Budget	Actual	Budget	Actual	Budget	Actual					
<b>Personnel</b>											
Clerk & Asst. Clerk/Treasurer Wages	\$78,753	\$78,769	\$80,313	\$80,326	\$82,772	\$82,994	\$ 80,622	\$84,844	\$87,168	\$2,324	2.7%
DRB/Planning Assistant	\$9,568	\$2,398	\$4,880	\$164	\$0	\$0	\$ 854	\$0	\$0	\$0	NA
Zoning Administrator/DRB Support Wa	\$9,568	\$8,073	\$9,759	\$21,401	\$25,085	\$23,572	\$ 17,682	\$25,709	\$23,587	(\$2,122)	-8.3%
Board Clerk/PC, CC	\$1,575	\$503	\$1,575	\$1,470	\$1,620	\$1,229	\$ 1,067	\$1,660	\$1,750	\$90	5.4%
Assessor Assistant Wages	\$750	\$331	\$630	\$177	\$550	\$0	\$ 169	\$560	\$570	\$10	1.8%
PTO Pay Out	\$2,316	\$0	\$3,349	\$1,545	\$3,447	\$2,223	\$ 1,256	\$3,531	\$3,619	\$88	2.5%
Social Security	\$8,849	\$7,961	\$8,454	\$9,070	\$9,446	\$9,705	\$ 8,912	\$9,662	\$10,265	\$603	6.2%
Retirement	\$4,094	\$4,565	\$4,715	\$4,920	\$4,963	\$5,161	\$ 4,882	\$5,320	\$5,701	\$381	7.2%
Health Insurance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$ 10,000	\$10,000	\$10,000	\$0	0.0%
Dental Coverage	\$1,400	\$1,238	\$1,246	\$1,222	\$1,286	\$1,273	\$ 1,244	\$1,325	\$1,416	\$91	6.9%
Worker's Comp Insurance	\$676	\$751	\$767	\$673	\$625	\$742	\$ 722	\$850	\$900	\$50	5.9%
Unemployment Insurance	\$645	\$125	\$350	\$144	\$375	\$104	\$ 124	\$175	\$428	\$253	144.6%
Disability Insurance	\$0	\$0	\$362	\$377	\$377	\$309	\$ 229	\$331	\$345	\$14	4.2%
Training	\$650	\$350	\$650	\$502	\$500	\$95	\$ 316	\$500	\$500	\$0	0.0%
Select Board Stipends	\$2,275	\$2,048	\$3,275	\$3,275	\$3,900	\$3,720	\$ 3,014	\$3,900	\$3,900	\$0	0.0%
Constable Stipend	\$500	\$500	\$250	\$250	\$250	\$250	\$ 333	\$250	\$250	\$0	0.0%
Animal Control Officer Stipend	\$250	\$250	\$500	\$500	\$500	\$500	\$ 333	\$500	\$500	\$0	0.0%
Health Officer Stipend	\$540	\$450	\$600	\$750	\$600	\$490	\$ 563	\$650	\$650	\$0	0.0%
BCA/BTA Stipend	\$2,100	\$1,400	\$2,040	\$1,170	\$1,800	\$1,100	\$ 1,223	\$1,800	\$2,040	\$240	13.3%
<b>Town Office</b>											
Heating Fuel	\$1,500	\$247	\$1,000	\$533	\$1,000	\$775	\$ 518	\$1,000	\$1,000	\$0	0.0%
Electricity	\$1,750	\$1,181	\$1,750	\$1,326	\$1,350	\$1,586	\$ 1,364	\$1,450	\$1,700	\$250	17.2%
Trash Removal	\$350	\$360	\$360	\$421	\$371	\$487	\$ 423	\$500	\$375	\$75	15.0%
Building Maintenance/Repairs	\$2,500	\$2,093	\$2,500	\$1,878	\$2,500	\$5,359	\$ 3,110	\$2,500	\$2,500	\$0	0.0%
Office Operating Expenses	\$6,900	\$6,620	\$6,900	\$6,860	\$6,900	\$6,749	\$ 6,743	\$6,900	\$6,900	\$0	0.0%
Telephone/Fax/Internet	\$3,500	\$3,081	\$3,500	\$3,416	\$3,500	\$3,541	\$ 3,346	\$3,500	\$3,900	\$400	11.4%
Copier Lease & Images	\$4,500	\$2,516	\$3,200	\$4,202	\$3,200	\$2,740	\$ 3,153	\$3,200	\$3,200	\$0	0.0%
Meeting Expenses	\$300	\$207	\$300	\$217	\$300	\$329	\$ 251	\$300	\$300	\$0	0.0%
Bolton Gazette	\$2,300	\$2,277	\$2,300	\$2,182	\$2,300	\$230	\$ 1,563	\$350	\$350	\$0	0.0%
Postage	\$3,800	\$2,880	\$4,100	\$2,815	\$3,500	\$2,809	\$ 2,835	\$3,500	\$3,500	\$0	0.0%
Printing/Advertising	\$4,000	\$4,232	\$5,000	\$3,513	\$5,000	\$4,649	\$ 4,131	\$3,750	\$4,300	\$550	14.7%
Land Record Archiving	\$2,000	\$1,999	\$3,000	\$3,005	\$3,000	\$2,954	\$ 2,653	\$3,000	\$3,000	\$0	0.0%
Property Maintenance	\$2,500	\$2,014	\$2,500	\$1,437	\$2,500	\$1,319	\$ 1,590	\$2,000	\$2,000	\$0	0.0%
Property & Casualty Insurance	\$8,900	\$7,688	\$6,778	\$6,466	\$6,350	\$5,890	\$ 6,681	\$6,150	\$6,488	\$338	5.5%
Cemetery Care	\$4,200	\$3,500	\$4,200	\$2,465	\$4,000	\$2,920	\$ 2,962	\$4,250	\$3,500	(\$750)	-17.6%
Office/Computer Equipment	\$2,000	\$2,000	\$2,000	\$1,147	\$2,400	\$7,341	\$ 3,496	\$3,500	\$2,000	(\$1,500)	-42.9%
Computer Tech Support	\$2,200	\$708	\$2,200	\$6,103	\$7,775	\$7,050	\$ 4,620	\$8,000	\$8,000	\$0	0.0%
NEMRC	\$2,000	\$2,110	\$2,100	\$2,174	\$2,100	\$2,239	\$ 2,174	\$5,725	\$5,875	\$150	2.6%
Web Page Expenses	\$250	\$0	\$250	\$249	\$100	\$156	\$ 135	\$100	\$250	\$150	150.0%
Election Expenses	\$1,750	\$1,147	\$3,500	\$3,593	\$1,500	\$1,839	\$ 2,193	\$3,500	\$1,600	(\$1,900)	-54.3%
Constable Expenses	\$250	\$274	\$250	\$55	\$250	\$0	\$ 110	\$200	\$200	\$0	0.0%
Assessor Expenses	\$900	\$297	\$900	\$396	\$700	\$478	\$ 390	\$500	\$500	\$0	0.0%
Zoning/Health Officer Expenses	\$200	\$0	\$200	\$199	\$200	\$184	\$ 128	\$200	\$200	\$0	0.0%

	\$500	\$333	\$500	\$180	\$750	\$571	\$361	\$750	\$500	(\$250)	-33.3%
Recreation Fund	\$500	\$333	\$500	\$180	\$750	\$571	\$361	\$750	\$500	(\$250)	-33.3%
Conservation Commission	\$600	\$665	\$600	\$600	\$600	\$400	\$555	\$700	\$700	\$0	0.0%
Planning Commission	\$3,000	\$1,418	\$3,000	\$3,050	\$3,000	\$3,000	2,489	\$3,000	\$3,000	\$0	0.0%
Development Review Board	\$250	\$250	\$1,150	\$1,150	\$250	\$70	490	\$400	\$200	(\$200)	-50.0%
<b>Taxes, Fees</b>											
Membership Fees	\$4,025	\$3,916	\$3,901	\$3,916	\$4,005	\$4,010	3,947	\$4,130	\$4,130	\$0	0.0%
County Tax	\$6,280	\$5,890	\$6,167	\$5,770	\$5,950	\$5,816	5,825	\$6,115	\$6,122	\$7	0.1%
Fees (bank & state)	\$1,300	\$735	\$1,400	\$1,536	\$1,250	\$1,008	1,093	\$1,250	\$1,250	\$0	0.0%
<b>Contracted Services</b>											
Legal Services	\$20,000	\$16,861	\$20,000	\$37,621	\$20,000	\$12,238	22,240	\$20,000	\$20,000	\$0	0.0%
Bookkeeping/Auditing Services	\$10,400	\$11,750	\$10,400	\$10,400	\$10,650	\$10,650	10,933	\$14,650	\$14,900	\$250	1.7%
Property Tax Maps	\$2,150	\$1,650	\$1,650	\$1,206	\$1,750	\$1,755	1,537	\$1,750	\$1,850	\$100	5.7%
Assessor Services	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	\$16,000	16,000	\$25,550	\$25,350	(\$200)	-0.8%
Richmond Rescue	\$18,120	\$18,120	\$18,660	\$18,660	\$19,220	\$19,220	18,667	\$19,604	\$19,996	\$392	2.0%
Speed Control Services	\$5,000	\$4,005	\$4,000	\$2,805	\$4,000	\$1,290	2,700	\$0	\$0	\$0	NA
<b>Service Organization Allocations</b>											
Chittenden Unit Special Investigations	\$2,187	\$2,187	\$2,169	\$2,169	\$2,159	\$2,159	2,172	\$2,209	\$2,204	(\$5)	-0.2%
Visiting Nurses Association	\$780	\$780	\$750	\$750	\$750	\$750	760	\$750	\$750	\$0	0.0%
Committee on Temporary Shelter	\$250	\$250	\$250	\$250	\$250	\$250	250	\$250	\$250	\$0	0.0%
Our Community Cares	\$250	\$250	\$250	\$250	\$275	\$275	258	\$275	\$500	\$225	81.8%
Steps to End Domestic Violence	\$200	\$200	\$275	\$275	\$275	\$275	250	\$350	\$500	\$150	42.9%
Front Porch Forum	\$50	\$50	\$50	\$50	\$50	\$50	50	\$50	\$50	\$0	0.0%
Waterbury Senior Center	\$200	\$200	\$0	\$0	\$1,000	\$1,000	400	\$1,000	\$1,000	\$0	0.0%
Library Card Reimbursement	\$0	\$0	\$0	\$0	\$815	\$650	217	\$800	\$800	\$0	0.0%
Vermont Family Network	\$0	\$0	\$0	\$0	\$0	\$0	-	\$250	\$250	\$0	0.0%
Age Well	\$0	\$0	\$0	\$0	\$0	\$0	-	\$200	\$200	\$0	0.0%
Bolton's Senior Meals	\$0	\$0	\$0	\$0	\$0	\$0	-	\$750	\$750	\$0	0.0%
<b>Town Administration Subtotal</b>	<b>\$284,601</b>	<b>\$252,653</b>	<b>\$283,925</b>	<b>\$299,476</b>	<b>\$302,141</b>	<b>\$286,778</b>	<b>\$279,636</b>	<b>\$320,675</b>	<b>\$320,929</b>	<b>\$254</b>	<b>0.1%</b>

Highway Department	FY 17/18		FY 18/19		FY 19/20		FY 20/21		FY 21/22		FY 21/22 CHANGE	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Draft Budget	Change (\$)	% Change	
<b>Personnel</b>												
Wages/FT	\$77,043	\$77,858	\$113,567	\$82,118	\$118,373.00	\$115,549	91,842	\$122,324.00	\$143,790.00	\$21,466	17.5%	
Wages/OT	\$12,479	\$12,416	\$9,827	\$14,791	\$10,244.00	\$15,756	14,321	\$10,586.00	\$18,666.00	\$8,080	76.3%	
Wages/PT	\$9,500	\$6,280	\$5,022	\$8,803	\$5,161.00	\$2,455	5,846	\$5,291.00	\$5,424.00	\$133	2.5%	
Road Commissioner Stipend	\$0	\$0	\$0	\$0	\$2,000.00	\$2,000	667	\$2,000.00	\$0.00	(\$2,000)	-100.0%	
PTO Pay Out	\$1,418	\$0	\$2,984	\$814	\$3,114.00	\$1,071	628	\$4,667.00	\$4,237.00	(\$430)	-9.2%	
Workers Comp	\$9,232	\$8,436	\$12,732	\$7,420	\$9,766.00	\$10,175	8,677	\$10,710.00	\$10,448.00	(\$262)	-2.4%	
Unemployment Insurance	\$645	\$125	\$600	\$97	\$600.00	\$74	99	\$225.00	\$608.00	\$383	170.2%	
Disability Insurance			\$543	\$469	\$630.00	\$489	319	\$518.00	\$530.00	\$12	2.3%	
Social Security	\$7,954	\$8,324	\$10,435	\$9,120	\$10,851.00	\$11,180	9,541	\$11,312.00	\$13,549.00	\$2,237	19.8%	
Retirement	\$4,744	\$4,623	\$6,208	\$5,103	\$6,631.00	\$6,710	5,479	\$7,258.00	\$9,050.00	\$1,792	24.7%	
Health Insurance	\$13,298	\$11,441	\$35,038	\$13,311	\$35,530.00	\$25,812	16,855	\$24,771.00	\$43,326.00	\$18,555	74.9%	
Dental Insurance	\$435	\$420	\$1,367	\$433	\$1,441.00	\$1,046	633	\$1,125.00	\$1,729.00	\$604	53.7%	
Uniforms	\$1,000	\$997	\$2,000	\$1,294	\$2,000.00	\$1,623	1,305	\$2,000.00	\$2,000.00	\$0	0.0%	
Training Fees and Mileage	\$500	\$502	\$1,000	\$1,130	\$1,000.00	\$191	608	\$1,000.00	\$600.00	(\$400)	-40.0%	
Contracted Services	\$8,000	\$9,260	\$8,000	\$4,332	\$8,000.00	\$2,400	5,331	\$14,000.00	\$14,000.00	\$0	0.0%	
<b>Town Garage</b>												
Garage Operating Expenses	\$7,000	\$8,728	\$7,000	\$11,175	\$7,000.00	\$8,522	9,475	\$9,000.00	\$9,000.00	\$0	0.0%	

Telephone	\$1,400	\$1,113	\$2,000	\$2,362	\$4,820.00	\$2,778	\$	2,084	\$3,250.00	\$3,000.00	(\$250)	-7.7%
Heating Fuel	\$6,200	\$3,244	\$3,000	\$3,865	\$3,100.00	\$3,330	\$	3,480	\$3,500.00	\$3,500.00	\$0	0.0%
Electricity	\$2,300	\$2,209	\$2,100	\$1,941	\$2,100.00	\$2,000	\$	2,050	\$2,100.00	\$2,100.00	\$0	0.0%
Building Maintenance	\$2,000	\$7,222	\$3,000	\$2,557	\$4,000.00	\$150	\$	3,310	\$4,000.00	\$4,000.00	\$0	0.0%
Property and Casualty Insurance	\$10,850	\$8,871	\$7,075	\$6,823	\$6,900.00	\$6,827	\$	7,507	\$6,800.00	\$7,324.00	\$524	7.7%
Municipal Roads General Permit	\$0	\$0	\$2,640	\$1,140	\$500.00	\$500	\$	547	\$740.00	\$740.00	\$0	0.0%
<b>Equipment</b>												
Tree Removal	\$0.00	\$0	\$0.00	\$0	\$1,000.00	\$0	\$	-	\$1,000.00	\$1,000.00	\$0	0.0%
Equip Rentals	\$1,000.00	\$110	\$1,000.00	\$1,642	\$2,500.00	\$1,876	\$	1,209	\$2,500.00	\$2,500.00	\$0	0.0%
Equip Repair	\$3,000.00	\$144	\$2,500.00	\$742	\$600.00	\$255	\$	380	\$600.00	\$1,000.00	\$400	66.7%
Small Equip Purchase	\$2,600.00	\$347	\$600.00	\$338	\$4,500.00	\$2,062	\$	916	\$4,500.00	\$4,000.00	(\$500)	-11.1%
Safety Equip	\$500.00	\$90	\$500.00	\$498	\$500.00	\$54	\$	214	\$500.00	\$800.00	\$300	60.0%
Tools	\$500.00	\$460	\$500.00	\$1,063	\$1,000.00	\$9	\$	511	\$1,200.00	\$1,200.00	\$0	0.0%
<b>Materials</b>												
Gravel	\$20,000.00	\$14,882	\$40,000.00	\$23,375	\$40,000.00	\$15,090	\$	17,782	\$40,000.00	\$20,000.00	(\$20,000)	-50.0%
Sand	\$9,800.00	\$9,689	\$9,800.00	\$10,238	\$10,500.00	\$13,956	\$	11,294	\$10,500.00	\$11,000.00	\$500	4.8%
Resurfacing	\$80,000.00	\$2,261	\$90,000.00	\$90,000	\$70,000.00	\$70,001	\$	54,087	\$80,000.00	\$80,000.00	\$0	0.0%
Cold Patch	\$500.00	\$656	\$800.00	\$1,125	\$800.00	\$346	\$	709	\$1,000.00	\$1,000.00	\$0	0.0%
Erosion Control	\$2,000.00	\$802	\$2,000.00	\$791	\$1,000.00	\$78	\$	557	\$1,000.00	\$1,000.00	\$0	0.0%
Stone Lining			\$10,000.00	\$0	\$10,000.00	\$0	\$	-	\$10,000.00	\$8,000.00	(\$2,000)	-20.0%
Culverts	\$9,000.00	\$5,880	\$9,000.00	\$1,148	\$6,000.00	\$0	\$	2,343	\$6,000.00	\$5,000.00	(\$1,000)	-16.7%
Road Signs	\$2,000.00	\$2,650	\$2,000.00	\$1,065	\$2,000.00	\$268	\$	1,328	\$2,000.00	\$2,500.00	\$500	25.0%
Chloride	\$500.00	\$0	\$500.00	\$0	\$1,000.00	\$0	\$	-	\$1,000.00	\$1,000.00	\$0	0.0%
Salt	\$40,000.00	\$42,655	\$42,000.00	\$61,152	\$48,000.00	\$55,290	\$	53,032	\$50,000.00	\$55,000.00	\$5,000	10.0%
Road Repair (Non FEMA, BV & Thacher)	\$0.00	\$14,005	\$0.00	\$0	\$0.00	\$0	\$	4,668	\$0.00	\$0.00	\$0	NA
<b>Vehicles</b>												
2005 International	\$4,000.00	\$0	\$0.00	\$0	\$0.00	\$0	\$	-	\$0.00	\$0.00	\$0	NA
2013 Dodge	\$2,500.00	\$6,593	\$3,500.00	\$19,349	\$4,000.00	\$2,045	\$	9,329	\$0.00	\$0.00	\$0	NA
2020 International #3					\$0.00				\$500.00	\$1,000.00	\$500	100.0%
2018 Loader	\$4,000.00	\$324	\$500.00	\$0	\$100.00	\$378	\$	234	\$400.00	\$800.00	\$400	100.0%
2017 International #1	\$1,000.00	\$1,380	\$1,000.00	\$3,540	\$1,500.00	\$9,344	\$	4,755	\$2,000.00	\$3,500.00	\$1,500	75.0%
2017 International #2	\$0.00	\$978	\$1,000.00	\$904	\$1,000.00	\$2,998	\$	1,627	\$1,500.00	\$3,500.00	\$2,000	133.3%
1999 Grader	\$3,000.00	\$12,249	\$3,000.00	\$680	\$5,000.00	\$72	\$	4,334	\$5,000.00	\$5,000.00	\$0	0.0%
IMT Roadside Mower	\$500.00	\$650	\$500.00	\$152	\$2,500.00	\$0	\$	267	\$0.00	\$0.00	\$0	NA
Fuel	\$25,000.00	\$23,026	\$25,000.00	\$23,433	\$25,000.00	\$19,442	\$	21,967	\$25,000.00	\$25,000.00	\$0	0.0%
Oil/Lube	\$1,500.00	\$1,142	\$2,000.00	\$652	\$3,000.00	\$1,998	\$	1,264	\$4,000.00	\$2,500.00	(\$1,500)	-37.5%
Tires	\$3,500.00	\$2,628	\$3,500.00	\$4,358	\$3,500.00	\$3,843	\$	3,610	\$3,500.00	\$4,000.00	\$500	14.3%
Cutting Edges	\$4,300.00	\$6,574	\$5,200.00	\$4,878	\$5,000.00	\$5,688	\$	5,713	\$5,000.00	\$6,000.00	\$1,000	20.0%
<b>Highway Dept Subtotal</b>	<b>\$396,698</b>	<b>\$322,244</b>	<b>\$492,538.00</b>	<b>\$430,221</b>	<b>\$493,761</b>	<b>\$425,731</b>	<b>\$</b>	<b>392,732</b>	<b>\$505,877</b>	<b>\$543,921</b>	<b>\$38,044</b>	<b>7.5%</b>

Fire Department	FY17/18		FY18/19		FY19/20		AVG 18-20	FY20/21		FY21/22		FY21/22 CHANGE	
	Budget	Actual	Budget	Actual	Budget	Actual		Budget	Actual	Budget	Actual	Change (\$)	% Change
<b>Personnel</b>													
Fire Chief Stipend	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$	2,000	\$2,000	\$2,500	\$500	25.0%	
Volunteer Training Stipends	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$	8,000	\$8,000	\$9,000	\$1,000	12.5%	
Training Fees and Mileage	\$1,500	\$1,109	\$1,500	\$1,162	\$1,500	\$1,132	\$	1,134	\$1,500	\$1,500	\$0	0.0%	
Social Security	\$0	\$0	\$0	\$0	\$0	\$0	\$	-	\$1,500	\$880	(\$620)	-41.3%	
Turnout Gear	\$4,000	\$4,403	\$4,500	\$4,167	\$4,500	\$5,874	\$	4,815	\$4,500	\$5,000	\$500	11.1%	
<b>General Operations</b>													

	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
General Operations	\$7,000	\$6,944	\$7,000	\$7,074	\$7,000	\$7,992	\$	7,337	\$7,000	\$7,500	\$500	7.1%	
Property and Casualty Insurance	\$11,000	\$11,495	\$11,500	\$13,634	\$14,150	\$13,337	\$	12,822	\$14,350	\$14,350	\$0	0.0%	
Workman's Comp/ Unemployment Ins	\$1,493	\$2,129	\$1,493	\$848	\$1,075	\$1,560	\$	1,512	\$1,550	\$1,600	\$50	3.2%	
Telephone/Internet	\$4,250	\$4,007	\$4,250	\$3,821	\$4,250	\$3,259	\$	3,696	\$3,900	\$3,500	(\$400)	-10.3%	
Mutual Aid Dues	\$300	\$0	\$300	\$350	\$150	\$250	\$	200	\$350	\$300	(\$50)	-14.3%	
Dispatch Services	\$4,500	\$3,891	\$4,000	\$3,670	\$4,000	\$3,890	\$	3,817	\$4,000	\$4,000	\$0	0.0%	
<b>Fire Station</b>													
Building Maintenance/Repair	\$1,500	\$3,459	\$2,000	\$3,062	\$2,000	\$2,765	\$	3,095	\$2,500	\$3,000	\$500	20.0%	
Heating Fuel	\$6,500	\$3,930	\$3,700	\$6,217	\$4,200	\$5,013	\$	5,053	\$5,500	\$5,500	\$0	0.0%	
Electricity	\$2,000	\$2,071	\$2,100	\$2,461	\$2,100	\$2,011	\$	2,181	\$2,100	\$2,200	\$100	4.8%	
<b>Equipment</b>													
Communications/Radio Equipment	\$500	\$153	\$500	\$680	\$650	\$1,478	\$	770	\$1,000	\$1,500	\$500	50.0%	
Small Equipment/Tools	\$6,000	\$5,258	\$6,000	\$5,953	\$6,000	\$7,548	\$	6,253	\$7,600	\$6,500	(\$1,100)	-14.5%	
Equipment Repair	\$1,300	\$1,717	\$1,300	\$1,298	\$1,300	\$0	\$	1,005	\$1,300	\$1,000	(\$300)	-23.1%	
Equipment Testing	\$2,000	\$0	\$2,000	\$1,013	\$3,000	\$1,640	\$	884	\$3,000	\$3,000	\$0	0.0%	
<b>Vehicles</b>													
Vehicle Maintenance/Repair	\$6,000	\$10,175	\$6,500	\$13,111	\$6,500	\$5,008	\$	9,431	\$7,000	\$7,000	\$0	0.0%	
Vehicle Operation	\$750	\$312	\$750	\$392	\$500	\$590	\$	431	\$500	\$500	\$0	0.0%	
<b>Fire Dept Subtotal</b>	<b>\$70,593</b>	<b>\$71,053</b>	<b>\$69,393</b>	<b>\$78,913</b>	<b>\$72,875</b>	<b>\$73,347</b>	<b>\$</b>	<b>74,438</b>	<b>\$ 79,150</b>	<b>\$ 80,330</b>	<b>\$ 1,180</b>	<b>1.5%</b>	

	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
<b>Debt Service Payments</b>													
Town Office Construction/Principal	\$19,242	\$0	\$0	\$0	\$0	\$0	\$	6,414	\$0	\$0	\$0	NA	
Town Office Construction/Interest	\$424	\$411	\$0	\$0	\$0	\$0	\$	137	\$0	\$0	\$0	NA	
Notch Road Reconstruction/Principal	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$	40,000	\$20,000	\$0	(\$20,000)	-100.0%	
Notch Road Reconstruction/Interest	\$3,250	\$3,154	\$2,240	\$2,148	\$1,095	\$1,088	\$	2,130	\$525	\$0	(\$525)	-100.0%	
Fire Truck/Principal	\$0	\$0	\$0	\$0	\$10,693	\$10,693	\$	3,564	\$10,693	\$10,693	\$0	0.0%	
Fire Truck/Interest	\$0	\$0	\$0	\$0	\$3,573	\$3,573	\$	1,191	\$3,233	\$2,866	(\$367)	-11.4%	
Fire Station Renovation/Principal	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$14,286	\$	14,286	\$14,286	\$14,286	\$0	0.0%	
Fire Station Renovation/Interest	\$6,251	\$6,237	\$5,834	\$5,810	\$5,417	\$5,388	\$	5,812	\$5,005	\$4,584	(\$421)	-8.4%	
2017 International #1 Lease Payment	\$14,425	\$14,425	\$14,425	\$14,425	\$14,425	\$14,425	\$	14,425	\$14,425	\$0	(\$14,425)	-100.0%	
2017 International #2 Principal	\$0	\$0	\$14,000	\$14,000	\$14,000	\$14,000	\$	9,333	\$14,000	\$28,000	\$14,000	100.0%	
2017 International #2 Interest	\$0	\$0	\$1,176	\$1,748	\$1,176	\$1,176	\$	975	\$885	\$825	(\$60)	-6.8%	
2018 Bucket Loader Principal	\$0	\$0	\$0	\$0	\$6,233	\$6,233	\$	2,078	\$6,233	\$6,233	\$0	0.0%	
2018 Bucket Loader Interest	\$0	\$0	\$0	\$0	\$2,206	\$2,206	\$	735	\$1,997	\$1,771	(\$226)	-11.3%	
2020 International #3 Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$	-	\$7,200	\$6,550	(\$650)	-9.0%	
2020 International #3 Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$	-	\$1,080	\$786	(\$294)	-27.2%	
<b>Debt Service Subtotal</b>	<b>\$97,878</b>	<b>\$97,755</b>	<b>\$113,104</b>	<b>\$92,417</b>	<b>\$113,104</b>	<b>\$113,068</b>	<b>\$</b>	<b>\$101,080</b>	<b>\$ 99,562</b>	<b>\$ 76,594</b>	<b>\$ (22,968)</b>	<b>-23.1%</b>	

	FY17/18	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
<b>Reserve Fund Contributions</b>													
Town Office Capital Reserve	\$0	\$0	\$1,000	\$1,000	\$2,500	\$2,500	\$	1,167	\$5,000	\$5,000	\$0	0.0%	
Planning Project Fund	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$	4,000	\$4,000	\$4,000	\$0	0.0%	
Highway Garage Reserve Fund	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$	8,000	\$0	\$0	\$0	NA	
Highway Equipment Reserve Fund	\$43,638	\$43,638	\$32,000	\$32,000	\$21,567	\$21,567	\$	32,402	\$14,000	\$29,000	\$15,000	107.1%	
Highway Projects	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$	2,500	\$25,000	\$25,000	\$0	0.0%	
Fire Station Reserve Fund	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$	2,500	\$2,500	\$2,500	\$0	0.0%	
Fire Equipment Reserve Fund	\$27,640	\$27,640	\$21,000	\$21,000	\$14,376	\$14,376	\$	21,005	\$23,500	\$23,500	\$0	0.0%	
<b>Reserve Fund Subtotal</b>	<b>\$88,278</b>	<b>\$88,278</b>	<b>\$71,000</b>	<b>\$71,000</b>	<b>\$55,443</b>	<b>\$55,443</b>	<b>\$</b>	<b>71,574</b>	<b>\$74,000</b>	<b>\$89,000</b>	<b>\$15,000</b>	<b>20.3%</b>	
<b>TOTAL</b>	<b>\$938,048</b>	<b>\$831,983</b>	<b>\$1,009,389</b>	<b>\$972,027</b>	<b>\$1,037,324</b>	<b>\$954,367</b>	<b>\$</b>	<b>\$919,459</b>	<b>\$ 1,079,264</b>	<b>\$ 1,110,774</b>	<b>\$ 31,510</b>	<b>2.9%</b>	

TOWN OF BOLTON RESERVE FUND ACCOUNT		D (1)	E (2)	I (3)	Description	June Recon
						FY 19-20
<b>HIGHWAY ACCOUNTS</b>						
Highway Equip	166,853.00	21,567.00				188,420.00
Highway Projects	80,375.00	152,500.00	3,592.91			236,467.91
Highway Buildings	56,800.00	8,000.00				64,800.00
Highway Resurf/Guard	21,958.97					21,958.97
Road Cut Deposit	1,000.00	2,000.00	5.80			3,005.80
						-
<b>FIRE ACCOUNTS</b>						
FD Equipment	123,945.00	14,376.00	3,244.00			135,077.00
FD Station	15,101.00	2,500.00				17,601.00
FD-Hose	1,515.00					1,515.00
<b>GENERAL ACCOUNTS</b>						
Town Office Reserve	1000	2,500.00				3,500.00
Restoration	6,900.00	5,710.00				12,610.00
Scholarship	-					-
Land Conservation	30,525.00	3,249.41				33,774.41
Firewood Sales for Com	280.00					280.00
Hardship Fund	-					-
Planning Reserve Fund	15,825.00	4,449.96	5,730.57			14,544.39
						-
						-
						-
Ytd Interest						733,554.48
						733,554.48
		216,852.37	8,974.57			
		19-20 Deposits	19-20 Expenses	19-20 Interest		733,554.48

## TOWN OF BOLTON TAX RATE INFORMATION

FY	Non-Resident Education Rate	Resident Education Rate	Municipal	MMU Accrual	Conservation	Library	Total	Town Budget	Annual Taxes per \$100,000 of Value
04-05	\$2.044	\$1.93	.79	.02	.01		\$2.864 (non) \$2.750 (resident)	\$608,950	\$2,864 \$2,750
05-06	\$2.0558	\$2.0025	.79		.01		\$2.8558 (non) \$2.8025 (resident)	\$610,050	\$2,855.80 \$2,8025
06-07*	\$1.15	\$1.14	.45		.01		\$1.61 (non) \$1.60 (resident)	\$652,900	\$1,610 \$1,600
07-08	\$1.2738	\$1.22	.48		.0025		\$1.7563 (non) \$1.7025 (resident)	\$672,900	\$1,756.30 \$1,702.50
08-09	\$1.3325	\$1.2454	.5382		.0025		\$1.8732 (non) \$1.7861 (resident)	\$700,845	\$1,873.20 \$1,786.10
09-10	\$1.4345	\$1.3571	.5262				\$1.9607 (non) \$1.8833 (resident)	\$716,750	\$1,960.70 \$1,883.30
10-11	\$1.4873	\$1.4758	.52				\$2.0073 (non) \$1.9958 (resident)	\$696,450	\$2,007.30 \$1,995.80
11-12*	\$1.3674	\$1.3487	.45				\$1.8174 (non) \$1.7987 (resident)	\$744,700	\$1,858.80 \$1,798.70
12-13	\$1.386	\$1.3906	.4730			.0012	\$1.8588 (non) \$1.8648 (resident)	\$772,500	\$1,860.20 \$1,864.80
13-14	\$1.4366	\$1.5501	.52		.0025		\$1.9566 (non) \$2.0701 (resident)	\$802,600	\$1,959.10 \$2,072.60
14-15	\$1.5048	\$1.7046	.53		.0025		\$2.0348 (non) \$2.2346 (resident)	\$847,900	\$2,037.30 \$2,237.10
15-16	\$1.4965	\$1.5895	.54				\$2.0365 (non) \$2.1295 (resident)	\$893,927	\$2,036.50 \$2,129.50
16-17*	\$1.5895	\$1.0639	.5979		.0025		\$2.1899 (non) \$2.2043 (resident)	\$927,490	\$2,189.90 \$2,204.30
17-18	\$1.5496	\$1.4922	.5905		.0025		\$2.1426 (non) \$2.200852 (resident)	\$936,048	\$2,142.60 \$2,085.20
18-19	\$1.5862	\$1.4950	.6469		.0025		\$2.2356 (non) \$2.1474 (resident)	\$1,009,389	\$2,2356 \$2,1474
19-20	\$1.6592	\$1.5463	.6571		.0025		\$2.3188 (non) \$2.2059 (resident)	\$1,037,324	\$2,318.80 \$2,295.90
20-21	\$1.7369	\$1.5698	.6861		.0025		\$2.4255 (Non) \$2.2584 (Resident)	\$1,079,264	\$2,425.50 \$2,258.40

\*Rappraisal completion year  
Revised: 08/07/2020

## TOWN OF BOLTON

### Reports • Letters

**Bolton Animal Control  
Bolton's Own Little Libraries  
Clerk and Treasurer  
Conservation Commission  
Development Review Board  
Economic Resource Committee  
Energy Committee  
Fire Warden (burning permits)  
Highway Foreman  
Planning Commission  
Planning & Zoning Administrator  
Select Board  
Vital Records  
Volunteer Fire Department**



*Volunteer election officials count Town Meeting ballots.*

## BOLTON ANIMAL CONTROL

While it has been a generally quiet fall (so far; one lost and found dog returned to her owner in Waterbury; State Police directed the people who rescued the pup off the Interstate to me rather than Waterbury officials; don't know why), the spring and summer were very busy. Dog bites human, dog bites dog, lost dogs, dogs out of doors without adequate protection, dogs chasing bicyclists and runners, dogs without tags, worry about horses without adequate care, and an abandoned kitten, left out outdoors in Fernwood Manor after her owners departed. Neighbor Terry Shultz and her daughter, Allie called me. I provided them with some live traps, and they were able to secure the little gray kitten. A home had been provisionally set up for her. However, it did not work out, so my wife and I took her in as a foster (we already have two cats and three dogs, so adopting was "off the table").



*Luci.*

The little devil was still here when I left for my Long Trail hike in September. She was getting along great with our menagerie, but adoption was still "off the table." One evening as I was checking in from the hike, Bonnie told me that Luci (short for Luci-fur) was officially part of the family. One of the hazards of being the ACO. Luci sent Allie a Christmas card thanking Allie for rescuing her along with some pictures of herself.

As ACO, I want to thank the Shultz family and all others who keep their eyes open for animals in need and do something kind about it. Allie and her mom also made my job extremely easy by carefully and safely rescuing Luci.

### Some legal stuff:

**All dogs must be registered with the town. The fee is \$9. They must have a current rabies vaccination certificate. Non-registration is a violation of both town ordinance and state law. Failure to comply can turn a minor fee into a major expense and even worse. No one wants to go there. Please register your dog or dogs (we have three)!**

Bolton does not have a leash law; HOWEVER, you must always maintain control of your dog. Dog owners that allow their animals to run loose unaccompanied by a responsible person who has them under at least voice control, are also in violation of town ordinance and state law (exceptions for herding dogs/livestock guardians etc.).

I look forward to seeing all of you out and about, but not in my capacity as ACO. Register your dog and keep it under control.

Rob Mullen



*Phoebe celebrates July 4th!*

## BOLTON'S OWN LITTLE LIBRARY GROUP

It's been another year of reading and book exchanges at our Bolton's Own Little Libraries (BOLL). The BOLLs have gotten some extra use in 2020 as so many of us are home due to Covid-19 and in need of a good read! As usual, our fabulous volunteers have been stocking and caretaking our seven small, self-service libraries in neighborhoods throughout Bolton. Each library houses two to four dozen books and operates under the "Take a Book, Leave a Book" policy. BOLLs are open 24 hour/day and have a wide array of books for all ages. Inventory is constantly changing as people exchange books, so stop by one today to see what's available. How do you find the BOLL nearest you? The BOLLs are the brightly painted little boxes that are located at: Fernwood Manor, 445 Duxbury Road, on the Bolton Valley Access Road outside the building of the former business of Lotus Lodge, half way down Notch Road on the West side of the road, Stage Road across from the Condos, where the Long Trail crosses Rt. 2 (temporarily down for repairs), and the Town Office. Leslie Pelch's map of all the locations can be seen on the BOLLs Facebook page: <https://www.facebook.com/groups/217540608350423/> or on the Bolton Town Website <http://boltonvt.com/maps-orthophotos/> There's no due date or late fees ever-- just pop it back in any BOLL box when you're finished or pass it along to a friend.



*Bolton's Own Little Library*

We could not do it without the help of all our BOLL caretakers and BOLL friends! A special thank you to Linda Schindler who moved away from Bolton and was the long-time host of the BOLL in Fernwood Manor. Linda left a parting gift of a lovely new sign for the BOLL there that says: "Fernwood Community Library: 'Take a book, love a book. Please leave library tidy for others. 'Alone we can do so little: Together we can do so much' Helen Keller." The new Fernwood caretaker, Weaver Willow, gave that BOLL an entirely new and very beautiful painting refresh, and moved the BOLL to a more centralized location with the help of Jack Lazarowski.

We were also happy to be contacted by Bolton residents Leslie Pelch and Katarina Lisaius who volunteered to stock their homemade face masks at some of our BOLL boxes. They have contributed over 160 masks so far, and Katarina let us know that she will continue to make and deliver masks as long as the pandemic continues. Her email is [klisaius@gmail.com](mailto:klisaius@gmail.com) should people want to reach out for some masks; they are available to all by donation (regardless of if you are able to make a donation). The BOLL on RT 2 is currently at CHMS being patched up by Steve Madden after the door was broken.

Meanwhile in West Bolton Stage Road caretaker, Emmy Woods, tells us her BOLL made a comeback this year. She re-painted the roof, fixed up the post, put up a little library sign, and has had many readers stop by! Notch Rd.'s BOLL ridge cap blew off in a storm and was repaired by skillful Will Peery of Notch Rd. As you can tell, the BOLLs would not exist and thrive without our readers and our volunteers who look after the BOLLs. We always welcome new volunteers to help rotate the books between the libraries. If you are interested in helping to look after the BOLLs, please be in touch with us at [amy@mymountain.com](mailto:amy@mymountain.com) or [jendudleygaillard@gmail.com](mailto:jendudleygaillard@gmail.com).

Thank you to the Richmond Free Library for their on-going donations and to Steve Madden, Librarian at Camel's Hump Middle School, for inspiring our BOLL's all the back in 2012!

-Submitted by Amy Ludwin & Jen Dudley-Gaillard on behalf of The Bolton's Own Little Library Group

## CLERK AND TREASURER

### Town Meeting – Completely Different in 2021

Town Meeting 2021 is going to be different, due to the COVID-19 pandemic and the uncertainty of knowing what guidelines and restrictions for public gatherings may be in place in early March 2021. Usually, we would be planning for our community to gather on Monday evening, March 1st for our traditional potluck dinner followed by Town Meeting, which includes voting on several warned articles “from the floor,” (voice vote/show of hands) including the town budget. Town Meeting on Monday night would be followed by “Australian ballot” (our usual paper ballot process) voting at Smilie School on Tuesday March 2nd, including the election of candidates, and voting on the conservation fund.

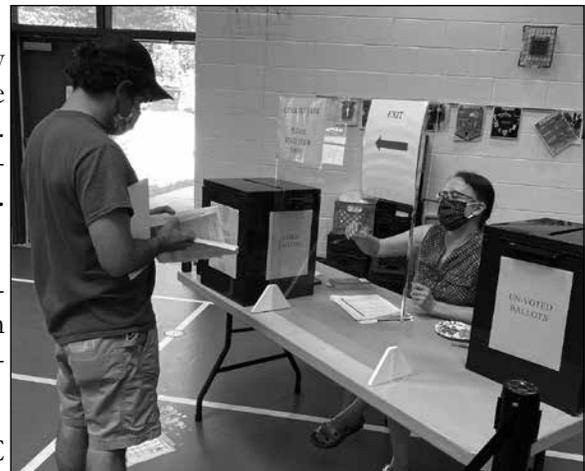
In response to the COVID-19 pandemic, the VT Legislature passed **Act 162**, which allows a legislative body (in Bolton, this is the Select Board) to vote to use Australian ballot for everything to be voted on at Town Meeting in 2021. To be proactive and not reactive, the Select Board unanimously voted to use this option at their November 16, 2020 meeting. This **temporary law** allows municipalities that normally “vote from the floor,” as we do in Bolton on Town Meeting Day, to instead use the Australian ballot voting FOR ALL WARNED ARTICLES.



*Amy Grover, Town Clerk, is masked and ready to assist voters during the August 2020 Primary Election.*

### What does this mean?

1. Due to COVID-19, there will NOT be an in-person Town Meeting or potluck dinner held on Monday, March 1, 2021.
2. There will be in-person voting for all warned articles by Australian Ballot (our usual paper ballot process) at Smilie School on Tuesday, March 2, 2021 from 7 a.m. – 7 p.m. Absentee/early voter ballots can be requested, as usual, either online through My Voter Page <https://mvp.vermont.gov/>, or by contacting the Town Office.
3. The Town of Bolton will hold a VIRTUAL PUBLIC INFORMATIONAL HEARING on all warned articles on Monday, February 22, 2021 at 6 p.m., as required by Vermont state law, 17 V.S.A. § 2680.
4. There will be NO VOTING at this VIRTUAL PUBLIC INFORMATIONAL HEARING.
5. To ensure we have sufficient virtual platform capacity for all that want to attend this VIRTUAL PUBLIC INFORMATIONAL HEARING, please let us know by February 15, 2021 at: [www.boltonvt.com/vpih](http://www.boltonvt.com/vpih)
6. A recorded version of this hearing will be available online February 23, 2021 at the above URL. A printed copy of the hearing minutes will be available in the Town Office Little Library (BOLL).
7. If you need any special accommodation to attend this VIRTUAL PUBLIC INFORMATIONAL HEARING, please call the Town Office at 434-5075.
- 8.



*The COVID-19 pandemic impacted everything in 2020, including elections. Carol Devlin, Assistant Town Clerk assists a voter at check out.*

## Finances:

- **Audit:** The FY 19-20 audit was still in process as of this writing. The complete audit report will be posted on the town's website as soon as it is available: <http://boltonvt.com/documents/>
- **Budget:** In the budget process for FY 21-22, the Select Board, members of the Capital Planning Committee & town staff carefully reviewed expenditures, averages, and identified outliers to accurately reflect the realistic costs of running the Town of Bolton. The Bolton community will have an opportunity to address budget concerns or questions with the Select Board at the Virtual Public Informational Meeting on Monday, February 22, 2021 at 6 p.m. Please see the Town Warning or the town website for access information.
- **Debt:** The town's debt service of \$76,594 accounts for approximately 6.89% of the proposed municipal budget. This is a reduction from \$99,562 / 9.22% in FY 20-21.
- **Reserve Fund:** As of June 30, 2020, the Reserve Fund balance stood at \$733,554.48 and does include the voter approved appropriation of \$150,00 in uncommitted general funds to the Highway Project Reserve fund (deposited June 2020), and does not include the \$74,000 Reserve Fund contributions which were voter approved as budgeted in FY 20-21. A copy of the Reserve Fund spreadsheet is included in the Town Report. Please refer to the spreadsheet for specific amounts within the fund.

## Grants:

- A VLCT PACIF Grant was successfully submitted and approved, providing 50% of the funding to purchase two new ergonomic office chairs for the Assessor and Zoning Administrator's office.

## Voter Checklist and Elections:

- The town registered 131 new/transferred voters in 2020, and the checklist (as of 1/6/2020) stands at 954 voters, with 122 challenged voters.
- Many thanks to the Board of Civil Authority (BCA) and volunteers who assist with running elections. In 2020 this included Town Meeting and the Presidential Primary in March, the August State Primary, and the November General Election. As you know, the August State Primary and November General Election (which both had unprecedented voter participation) were held amid the global COVID-19 pandemic. Successfully running these elections would have been impossible without the help of the BCA and volunteers. I so appreciate all the folks who masked up, washed their hands, and committed to supporting their community and our democratic election process. Thank you.
- Town Meeting and the Presidential Primary saw 452 voters out of 1003 registered voters participate, about 45%. The August Primary saw 393 registered voters participate, about 39.2%, an all-time record turnout for a Primary. The November General Election saw 797 registered voters participate, about 77.75%, another all-time record. If we look at that percentage in relation to ACTIVE registered voters (not including challenged voters) that percentage climbs to 90.7%.

## Town Records:

- During the 2020 calendar year, 474 documents totaling 1,579 pages were recorded in the Land Records.
- We continue to work on implementing best practice procedures and identifying areas for improvement with respect to all of the records under the care of the town. We will continue to examine records which were previously stored off site with potential to integrate them into the records in the vault as conservation funding and staff time allows.
- Review of Lister, DRB and zoning files for Bolton properties is ongoing (as is organization in general to enable easier record access and location), which is addressing removal of private information such as social security and bank account numbers, and removal of multiple copies.

## Dog Licensing:

- There were 138 dogs registered in 2020 (exactly the same number as 2019).
- Reminder: all dogs and wolf hybrids are required by state statute 20 V.S.A. § 3581 to be licensed on or before April 1st of each year. A current rabies certificate is required for a license, and we are happy to issue licenses by mail. Please note: license fees for 2021 are per VT statute and include a late fee for dogs licensed after April 1st. The fees are as follows:
- Prior to April 1st: neutered/spayed \$9, un-neutered/un-spayed \$13.
- After April 1st: neutered/spayed \$11, un-neutered/un-spayed \$17.
- The town's Animal Control Officer is Rob Mullen. Rob should be contacted for any domestic animal complaints. Please see the website for contact information: <http://boltonvt.com/contact-us/>

## Grand List:

- The 2020 Grand List shows a total of 774 taxable parcels, with 337 homesteads declared, and a total municipal value of \$1,304,100.
- 2020 Equalization Study Results: Common Level of Appraisal (CLA) 89.61% or 0.8961, Coefficient of Dispersion (COD) 10.7%.
- CLA definition: This is a term used by the VT Department of Taxes and it affects every VT property owner's school tax calculation. The CLA is an adjustment to listed property values, calculated annually for each town to adjust the listed value of properties to reflect fair market value as closely as possible.
- COD definition: This is a measure of the average deviation between selling prices of recently sold properties from the average town-wide level of appraisal. A COD of 10% or less is considered to reflect a relatively high level of equity across taxpayers' assessments. By statute, if a town's COD is greater than 20%, the state is required to withhold education, transportation and other funds from the offending town.

## Services provided to our residents:

- DMV renewals (\$3)
- Dog Licensing (see above for fees)
- Faxing, copying (no charge)
- Notary (no charge), Town Clerk only. Please note, the town has a "Notarial Services Policy." The town does not notarize wills, mortgages, deeds, divorce documents or any document pertaining to child custody/support, nor copies of documents such as driver licenses, passports, diplomas, etc.
- Sale of Green Mountain Passports (\$2)
- Voter registration (no charge)

## A Challenging 2020:

2020 and the global COVID-19 pandemic came with challenges of all types for us all, including the Town of Bolton as a whole. We had to devise new ways to accomplish daily business tasks, provide requested information, keep our staff safe, and to keep the Town of Bolton "up and running," all while complying with state and CDC mandates and guidelines. As noted in the dedication in this Town Report, our community came together and supported our Town and each other in a myriad of ways, for which I am so incredibly grateful.

## Thank you:

As always, I want to recognize and thank all our town employees, town boards and committees, representatives to county boards, volunteer groups, and volunteers who all contribute enormously to our community, especially in this pandemic year of 2020. We simply couldn't "do it" without you. Our small town depends on all of you to help keep our town operating smoothly and efficiently. I especially want to recognize and thank:

- Brenda McKeown, BCA Chair, Paula Gervia, BCA Vice Chair, and Carol Devlin, Assistant Town Clerk & Treasurer, for their incredible support and help in navigating and successfully running two elections amid the global COVID-19 pandemic.
- John Choate for his service to the town serving as a member of the Select Board and Vice Chair for 2 years and for sharing his wealth of municipal knowledge and experience.
- Jonathan Dennis, Town Constable, for his time and energy spent addressing multiple issues stemming from the unprecedented use of Bolton's recreational areas in 2020, his innovative and low costs solutions, his educational approach to recreational users, and his calm, composed manner.
- Kermit Blaisdell, Bolton's Assessor, who retired in June 2020 after 32+ years of service to our town and our community.
- Carol Devlin, Assistant Town Clerk & Treasurer, for her ongoing help and support, especially in 2020 with all of its challenges.

Each year, our staff and volunteers spend numerous hours taking on a significant variety of projects and assignments, all with the goal of making our town and community a better place to live, work, and play. Please take the time to read their reports included in this Town Report. I hope that their efforts may entice you to step forward to also volunteer - there are several volunteer opportunities available, please see the town website for more information.

I am looking forward to the day when I can once again say "Please feel free to stop in, we enjoy visiting with you."

With appreciation to the residents of Bolton for providing this opportunity to serve our town,

Amy Grover, Town Clerk & Treasurer

## CONSERVATION COMMISSION

The role of the Bolton Conservation Commission (BCC) is to promote stewardship of natural and cultural resources in Bolton and to advise the Select Board (SB), Planning Commission (PC), Development Review Board (DRB) and other town groups as needed on matters relating to the environment. As of the 2017 Town Plan, 61% of acreage in Bolton was formally conserved land. The BCC typically convenes on the fourth Monday of every month except August, at 6:00 at the Town Office. Due to Covid-19 restrictions we are currently meeting remotely. We welcome interested citizens at our meetings.

Due in part to the global pandemic, 2020 saw an unprecedented demand for use of outdoor recreational areas across the country and Bolton was no exception. Many new and returning visitors enjoyed our publicly accessible trails and riverfront areas. With increased use came increased vehicle traffic and threat of degradation from overuse. The BCC is working with the Select Board and the Stewards of the Preston Pond Conservation Area (PPCA) and the Sara Holbrook (SH) parcel, as well as impacted landowners, in addressing overuse problems while trying to assure that public areas remain both accessible and ecologically sound for residents of Bolton and visitors alike. Proposed additional parking was laid out at the PPCA Stage Road access and is under consideration. The Vermont Youth Conservation Corps (VYCC) held a series of youth trail building workshops to work on a new trail that would replace the popular and erosion prone route up to Libby's Look. Updates to PPCA maps were finalized and posted on the Town's webpage and new boundary lines painted and pins reset after the 2019 survey of the area.



*This way to the Long Trail..*



*VYCC completed work on a PPCA trail re-route.*

In the early 1940's the Town of Bolton was deeded a 13.5-acre wood lot by the Cunningham family that is contiguous with 31 acres in the Town of Richmond, similarly deeded to the Town of Richmond. In 2019, the Town of Bolton and the abutting landowner, Wright Preston of Richmond, entered into discussion with the Richmond Land Trust about a potential conservation easement on the property in conjunction with a similar easement of the adjoining Richmond parcel. The Select Board accepted Wright's generous offer to have him cover the Town's out of pocket legal expenses related to the conservation of this small town forest. The conservation easement was put in place in August 2020. The parcel is entirely surrounded by conserved land, is largely inaccessible, and conservation will preserve an area of core habitat and assure core habitat connectivity for wildlife.

As of November, the BCC participated in a training by the Winooski Natural Resources Conservation District that focused on identifying opportunities to reduce pollution in the watershed. We will consider how to put these ideas to work safeguarding our many rivers, brooks, and ponds. Please reach out to the BCC with any questions or concerns you may have about water quality.

PPCA Steward and SH Parcel Stewards' reports follow.

Respectfully Submitted,

Tucker Andrews for the Bolton Conservation Commission

Members: Amy Ludwin, Chair, Virginia Haviland, Vice Chair, Jerry Mullen, Steve McLeod, Rob Mullen, Tucker Andrew

## DEVELOPMENT REVIEW BOARD

Bolton's Development Review Board (DRB) is a five-member volunteer board appointed by the Select Board to administer the town's adopted zoning, subdivision and flood hazard regulations. The DRB is a "quasi-judicial" board – we hold warned public hearings, conduct site visits, and issue written decisions on subdivision and development applications, site plan amendments, conditional uses, zoning appeals, waiver and variance requests. It also hears appeals from decisions of the Zoning Administrator. The town's development ordinance and state statutes set criteria upon which the DRB makes its decisions.

Our regular monthly meetings, held on the fourth Thursday of the month, are open to the public. If needed (rarely), special meetings are held on the second Thursday. Public hearings on specific applications under review are warned in Seven Days, and by mail to abutting property owners. DRB meeting agendas are posted in advance at the DRB page on our town website, and in 3 locations in the village (town office, fire station and Smilie School). The DRB also meets in deliberative sessions as needed to review application information and hearing materials, and to draft its findings and decisions. All Board meeting minutes and decisions are available for review at the Town Office, and on DRB page of the town's website (at: <http://boltonvt.com/boards-minutes/development-review-board/>).

The DRB met nine times and held eight public hearings in 2020. The following applications were reviewed this past year:

- Application 2020-06-CU: Applicant: Richard J. Weston, applicant & owner. Request Conditional Use approval to build 1,290 sq. ft. single family dwelling at 1811 Happy Hollow Road. The property is located in the Forest Zoning District. Approved with conditions.
- Application 2020-05-CU: Sharon Murray and Robert Fett, applicants and owners. Request Conditional Use approval to remove hazardous trees within Gleason Brook buffer and stabilize streambank at 3249 Duxbury /road. This property is located within the Rural I Zoning District and Flood Hazard Overlay District. Approved.
- Application 2020-08-CU: Bolton Valley Resort, applicant & owner. Request Conditional Use approval to build 1,696 sq. ft. outdoor pool & associated pool deck & dining patio adjacent to Sports Center building at 4302 Bolton Valley Access Rd. The property is located in the Resort Village district. Approved with conditions.
- Application 2020-28-CU: Bolton Valley Resort, applicant and owner. Request Conditional Use approval to add a 2-story addition to Timberline base lodge at 3220 Bolton Valley Access Rd. This property is located within the Resort Village district. Approved with conditions.

DRB members also provided feedback on several proposed revisions of the town's 2017 Municipal Plan, and to our current Bolton Land Use and Development Regulations, as drafted this year by the town's Planning Commission. Amendments under consideration at this writing include:

- Revised zoning district boundaries to expand the Village district and Forest district.
- Enhanced Energy Plan section and goals for revising the 2017 Bolton Town Plan.
- Improve the protection of natural resources identified in the 2017 Bolton Town Plan.
- Lessen the need for DRB review of certain projects by:
  - allowing administrative approval of boundary line adjustments
  - allowing administrative approval of unpaved recreation paths, and tree removal within stream buffers
- Defining and regulating accessory on-farm businesses.
- Disallowing salvage yards as a possible conditional use.

- Encourage energy efficiency in building design and construction.
- Allow for larger accessory dwelling units associated with primary dwelling units of 1,400 sq. ft. or less, and clarify the treatment of accessory dwelling units (“tiny houses”) on wheels.
- Revise steep slope regulations to allow development on certain slopes where disturbance would not disturb the integrity of the slope, violate the spirit of the Town Plan, and create a hazard risk.
- Revise the land use development regulations to allow the DRB to make minor amendments to decisions
- Revise the land use development regulations to allow the DRB to conduct informal, pre-hearing evaluations of applications

Current DRB members include Stephen Diglio (Chair), Adam Beaudry (Vice Chair), Rob Ricketson, John Devine, and Adam Miller. Spencer Nowak currently serves as an alternate. The DRB also received much appreciated staff support this year from former Planning & Zoning Administrator and DRB Clerk Larry Lewack, and current Planning & Zoning Administrator and DRB Clerk Jon Ignatowski.



*Development Review Board*

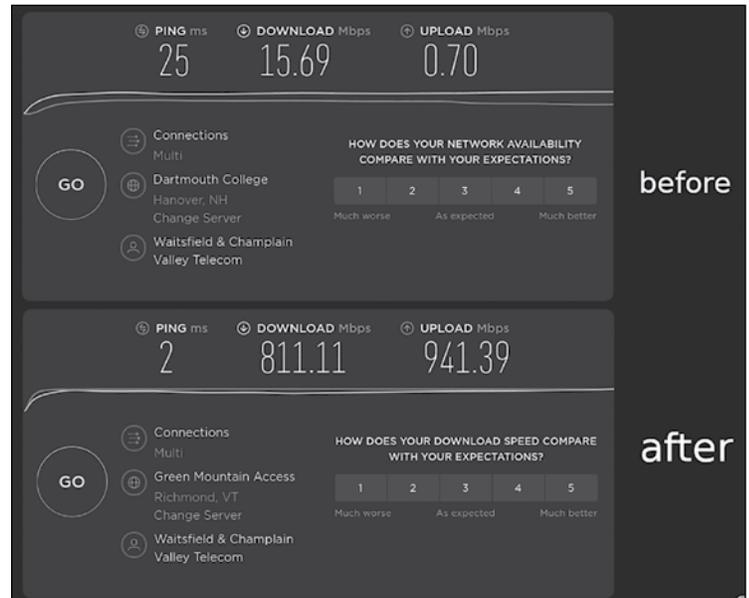
## ECONOMIC RESOURCE COMMITTEE

For the last 4 years, our team hosted the Bolton Community Fair and raised money for the Fire Department and the Senior Dinners. Our plan this year was to host several smaller gatherings to network with the business community, but it is 2020 and as most things this year, that plan was impossible due to COVID.

In May, the ERC decided to look into an issue that was raised in the Town Plan and further exaggerated by the pandemic. Limited access to internet was negatively impacting residents of Bolton in crushing ways. We learned through an initial survey that more than 185 residents in our community were suffering from poor service affecting remote access to learning, work, and health care.

Looking for guidance and funding, we reached out to our local representatives Theresa Wood, Tom Stevens, and Regina Mahoney at CCRPC. This prompted a second survey to collect more information that would help us map areas in Bolton with the greatest need for improved access. Joseph Gossman of NHS created maps that we shared with Roger Nishi of Waitsfield and Champlain Valley Telecom (WCVT).

In July, the funding requirements were released and we needed yet more details. A third survey was collected data on household use of internet for remote access to learning, work, and health care. 171 people responses were collected. Finally, we had the data needed for WCTV to request funding. However, the Federal Government required all implementation to be completed by December 31, 2020 deadline creating a swift and ambitious timeline.



Speed-test-results

The state awarded WCTV funding to add fiber for all residents on Duxbury road. We then learned about another type of funding referred to as a \$3,000 line extension. WCTV helped the ERC coordinate more service expansion at the base of Bolton Valley Access Road. This effort expanded our fiber to another possible 20 residents with this second round of funding.

VTel Wireless was awarded \$1,000,000 to upgrade their towers in the Bolton area. At the writing of this report, we do not have conclusive numbers for how many residents will be able to improve services with this technology, but we are hopeful this will help many residents not included in the fiber updates.

Updates from residents who have had their fiber installed show the value of these improvements. As shown in the graphic, the before and after speeds are astonishing. Now multiple people in a home can be on a zoom call at the same time or files can be uploaded with ease!

The state has a draft report: Covid-19 Response Telecommunications Recovery Plan <https://publicservice.vermont.gov/sites/dps/files/documents/DRAFT%20Vermont%20Covid-19%20Telecommunications%20Recovery%20Plan%20-%20rev%2015%20-%202020201116.pdf>

The ERC will continue to work with our community, the companies, and monitor the plans that the State is developing to address broadband needs. Our goal is to have fiber throughout town for our residents and home based businesses in Bolton.

For more information, please check out the town web site and the pages under the ERC for links to the maps and other resources we created this summer.

<http://boltonvt.com/boards-minutes/economic-resource-committee/>

## Acknowledgments

The ERC would like to thank the following people for their assistance in our efforts to increase broadband services in Bolton.

Bolton residents for their multiple responses to 3 surveys, many email communications, and follow ups from our team.

Soon to be Bolton resident, Joseph Gossman for his awesome mapping skills bringing our needs to a visual display creating a map of the results of our surveys and his boss David Saladino of NHS for allowing him to use the mapping tools to help us.

Roger Nishi and Jim Urquarht of Waitsfield and Champlain Valley Telecom for the many phone calls and emails guiding our team through the COVID requirements for funding and helping to get fiber to more than 75 homes in Bolton.

Andrea Spaans of Wireless Supervisor & Marketing & Media Specialist Vermont Telephone Co., Inc. / VTel Wireless, Inc. for her guidance in helping Bolton residents participate in wireless service.

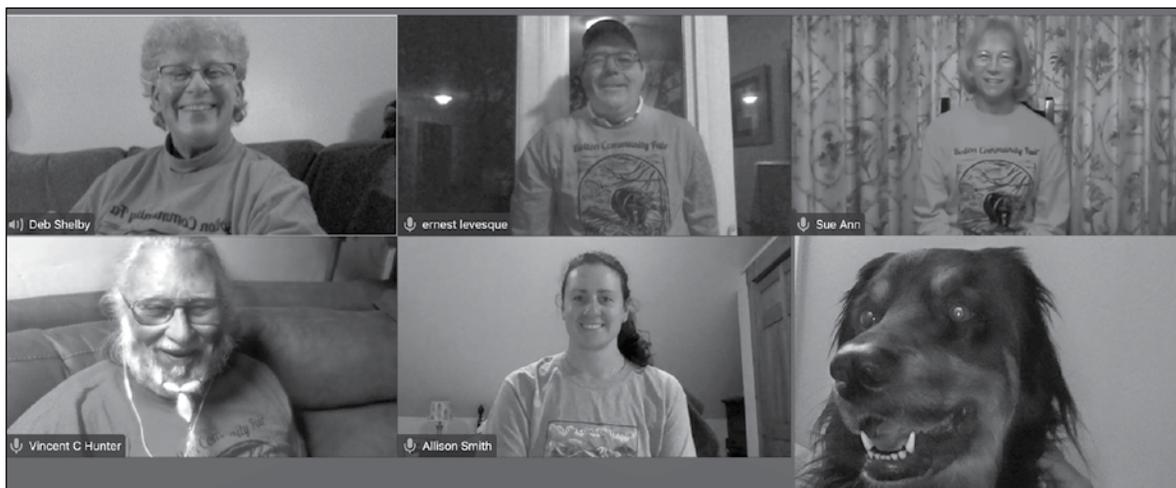
Representatives Theresa Wood and Tom Stevens and Senator Tim Ashe for providing guidance on who to contact at the state for support in our efforts to increase broadband services in Bolton.

Clay Pervis, Director of public service Vermont and Elizabeth Aiken, Consumer Affairs & Public Information Division Vermont Department of Public Service for their assistance in securing COVID funding for broadband in Bolton.

Regina Mahoney and Charles Baker of the Chittenden County Regional Planning Commission for their letter of support to the State for our request for COVID funding for broadband in Bolton.

Lastly, the members of the ERC want to thank Deb Shelby, our team leader, for her tireless work and continued efforts to bring increased broadband to Bolton. Thank you Deb!

Members: Deb Shelby, Chair, Curt Hunter, Ernest Levesque, Sue Ann Sinnamon, Allison Smith



*Economic Resource Committee with Sadie.*

## ENERGY COMMITTEE

Early in 2020, the Bolton Energy Committee explored ways the Town could:

- Save energy at the Town office,
- Support the installation of more solar panels in Town, and
- Help residents and businesses in Town save energy and use more renewable energy.

The Energy Committee's work was then put on hold for about half of the year, due to COVID and our committee members having less time to dedicate to the Committee. The Committee restarted in the Fall with the addition of a new member, Jeremy Knepper, and a continued focus on increasing renewable energy production in Town, and reducing energy consumption in all activities taking place in Bolton, including transportation. Some of the projects the Committee will focus on in 2021 include:

- Solar energy for the Town of Bolton
- Park and Ride options
- Updated energy information on the Town website
- Reducing fossil fuel consumption at the Town buildings

Members: Juliette Juillerat (Chair), Henry Corse, Jeremy Knepper, Lexie Haselton, Peter Schoen



*Energy Committee*

## LETTER FROM THE FIRE WARDEN

For burning permits, please contact me directly on my cell phone at 802-399-1412. Messages left at the fire station may not be checked or returned in time. A separate permit is needed for each burn. Any burning without a permit is subject to being put out by the fire department.

Respectfully Submitted,

Mike Gervia,  
Fire Warden



*BVFD Honors September 11, 2020.*

## HIGHWAY FOREMAN'S REPORT

The Bolton Highway Department would like to thank the taxpayers for their continued support in this very trying year of 2020.

As with other staff, boards, and committees, COVID-19 played a large role in the highway crew's availability. We would like to give a huge thank you to Eric Andrews, Road Foreman, for working many weeks during spring 2020 with little or no staff.

Overall in 2020, winter was a bit icier and we able to get through it safely. Late summer (with COVID-19 guidelines in place), the highway crew completed the installation of several failing cross culverts on Stage Road, and completed FEMA grant work on Honey Hollow Road and on Duxbury Road at Gleason Brook. With the financial help of a Better Roads grant, we were able to ditch and rock armor the lower part of Bolton Valley Access Road. The town has received approval for FEMA funding for the Notch Road slide area, and work is scheduled to start in May 2021.

Please Stay Safe

Larry St Peter Jr

Bolton Highway Superintendent



*Eric Andrews*

*Cody Quenneville*

*Larry St. Peter*

## PLANNING COMMISSION REPORT 2020

Happy Town Meeting Day from the Bolton Planning Commission!

The Planning Commission (PC) consists of four volunteers appointed by the Select Board. Current members (in 2020) are Evan DesLauriers (Chair), Kaelyn Modrak (vice-chair), Steve Barner, and Adam Beaudry. Paula Gervia clerks for the Commission. Planning & Zoning Administrator Jon Ignatowski provides staff support to our work.

This December, we welcomed Adam Beaudry to the Planning Commission. Adam comes with experience from the Development Review Board, dedication to Bolton's community, and many years working as an engineer.



*NEEDS CAPTION*

The PC usually meets on the second Tuesday of the month. As always, interested residents are invited to attend PC meetings and provide their feedback.

The PC is responsible for drafting and amending the Bolton Town Plan, and our zoning regulations (The Bolton Land Use and Development Regulations, or BLUDRs). It also participates in the regional planning process, and engages in comprehensive planning. The PC is strictly a planning body with no authority over development projects and, as such, does not issue permits, or review specific proposals for development. These town functions fall under the jurisdiction of the Development Review Board and Planning & Zoning Administrator.

In 2020, we focused on completing another round of updates to the BLUDRs, wrapping up the Bolton Valley Master Plan, welcoming the new PZA Jon Ignatowski, and transitioned into a new generation of Planning Commission leadership.

Updates to the BLDRS are made to meet the changing needs of residents. Completing high priority revisions to the BLUDRs was one of the PC's main goals this year. We plan to continue our efforts to update the BLUDRs in 2021, most notably the PC will be reviewing steep slope regulations with specific feedback given by the DRB.

Many thanks to Regina Mahony and other staff at the Chittenden County Regional Planning Commission (CCRPC) for their assistance with the BLUDRs revisions.

The other major focus of the past year was to support public outreach and engagement for the Bolton Valley Village master plan project. The town received a \$21,000 Municipal Planning Grant awarded in late 2018 by the VT Department of Housing & Community Development, with a match of \$10,800 from the town. The project was spearheaded by PlaceSense, a consulting firm based in Windsor, VT. The project's goal was to produce a vision and written plan for the community at the top of the Bolton Valley Access Road, inclusive of the Bolton Valley Resort, Bolton Valley Resort employees, other businesses, residents, and recreational stakeholders. The plan included recommended zoning changes, municipal plan updates, and a priority list of needs for improving community services and facilities in that area of town. This project wrapped up in June 2020 and the plan is viewable on the Town website.

For more information about the PC, see the Bolton website at <http://www.boltonvt.com>, or contact the Town Office. At this writing, we are recruiting for new members on the PC. This is a volunteer role which helps to shape Bolton's future. We welcome your ideas and your participation in guiding Bolton's evolution to meet the challenges of today & tomorrow. If you are or know someone who is interested, please talk to Amy for more information.

We wish to thank Paula Gervia for always keeping the PC focused and on point with firmness and humor, and we are grateful and appreciative of Jon Ignatowski, our new PZA, for the experience and impressive enthusiasm he brings.

Saving the best for last, from all of us still on the PC, we wish former members Linda Baker and Deb Shelby all the best. We are indebted to your tireless efforts to make the Town the Bolton a better place.

Evan DesLauriers, Planning Commission Chair

Members:

Kaelyn Modrak, Vice Chair

Steve Barner

Adam Beaudry



*Kernit Balisdell, Bolton's Assessor for 32+ years retires, and is honored with a Gardiner Lane painting.*

## ZONING ADMINISTRATOR’S REPORT

The Town of Bolton Land Use and Development Regulations require a zoning permit for all building projects, land development and boundary adjustments. Under the Regulations, land development is broadly defined as *‘the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or other structure, or of any mining, excavation or landfill, and any change in the use of any building or other structure, or land, or extension of use of land [117 VSA §4303(10)].’*

45 zoning permit applications were received and processed during 2020, as well as 31 requests for verification of compliance with the Town’s zoning and subdivision regulations. 41 zoning permits (including 9 Certificates of Occupancy) were issued from January 1 to December 15, 2020. 5 zoning applications were referred to the town’s Development Review Board.

Unless a project is exempt under Section 9.2, a zoning permit is required prior to starting construction (including site work). Permits are required for all new construction (including additions, most decks & sheds, etc.), site alterations, home occupations, signs, changes of use, etc. (**Note:** permit fees are doubled if you start construction without first applying for a needed permit.)

So if you’re planning to build anything, I encourage you to contact me early for information and guidance. I can help you determine how the town’s regulations apply to your plans, which zoning application is needed, and required fees. I have office hours on Mondays and Fridays 10-4. You can also reach me by email at [zoningbolton@gmavt.net](mailto:zoningbolton@gmavt.net), or by phone at (802) 434-5075 ext. 225. Please do not hesitate to reach out regarding any permit-related questions. (**Note:** Because this is a part-time position, please allow up to 3 business days to return your call, or respond to your email.)

2020 Zoning Permits – At a Glance	
Single-family dwellings	6
Two-family dwellings	1
Accessory dwellings	1
Mobile home replacements	0
Additions/Decks/Porches	10
Accessory outbuildings/structures	6
Exempt agricultural outbuildings	1
Boundary-line adjustments	2
Ponds	0
Conditional Use/ Change of Use	4
Home Occupations	1
Signs	2
Commercial Structures	0
Permit Revisions	0
Renewals of permit	2
Certificates of Occupancy	9
Notices of Violation	
Zoning Certifications	31
Applications referred to the Development Review Board	5
Subdivisions & Planned Unit Developments	0
Subdivision & Site Plan Amendments	0

If you are planning a project, please be aware that certain time frames apply. Once your application is received, the Zoning Administrator has 30 days to review the application and make a decision [17 VSA §4448(d)]. (If the application is incomplete, or revised by the applicant after submittal, or submitted without required permit fees, the 30 day review period is extended until the application is deemed complete by the Zoning Administrator.) If an application requires conditional use, subdivision or site plan approval by the Development Review Board, it will take up to several more weeks to warn & schedule a required public hearing, and to obtain a decision following the hearing. Zoning permits are conditional on DRB approval of a project, when required, and must be obtained separately. After a zoning permit is approved, there is an additional 15-day appeal period where any “interested person” (i.e. your neighbor

or other affected residents) may appeal the Zoning Administrator’s decision to grant a permit. No work may commence until this appeal period has expired [117 VSA §4465(a)]. Please keep these time frames in mind when planning your project, and preparing your permit applications.

Also, if you received a zoning permit and have now completed your project, contact me to see if your project needs a Certificate of Occupancy (CO). In many cases, a CO is required to close out the zoning permit prior to the use or occupancy of a primary residence or other insulated structure. A missing (but needed) CO is considered a cloud on the title of a property, which may prevent you from closing on the sale of your property down the road. If you’re unsure if you (or a prior owner) obtained a CO on a prior zoning permit, I can look it up & I’ll confirm if this is an issue for your property.

Copies of the Bolton Land Use and Development Regulations and the town Zoning District Map are available online at our town website. Zoning permit applications can be obtained at the town office, or downloaded from our website, at: <http://boltonvt.com/documents/>.

Respectfully submitted,

Jon Ignatowski  
Planning & Zoning Administrator



*Jon Ignatowski, Planning & Zoning Administrator*

## SELECT BOARD REPORT



*The Select Board readies for Town Meeting 2020.*

As you are all aware, shortly after last year's Town Meeting, Governor Scott declared a state of emergency due to COVID-19. Since then, along with the many other disruptions to daily life that we have all experienced, the Select Board has been meeting virtually. In spite of that, we have managed to keep the Town running. It is with sadness, however, that I bid adieu to two of our esteemed members. Wendy Hoffman and Tony Barbagallo have decided to step down from the Board upon the expiration of their terms on Town Meeting Day. It has been my great pleasure to have worked with these two talented individuals for the past several years. Tony is an adept negotiator and has been a financial watchdog during his time on the Board. His many years of

experience in the private sector, as well as his service on other boards, have been of great benefit to us. Wendy is always thoughtful and articulate and, as a lawyer, has been very helpful when we have had to navigate through legal documents. She has been a calming influence on the Board and has the valuable ability to see both sides of an issue. The Town of Bolton thanks you both for your service. Janet Metz, Lynda DesLauriers, our new Board members, and I will soldier on without Wendy and Tony; however, the trenches will be all the muddier without them.

The Select Board would again like to thank the Highway Department for its efforts in keeping the town's roads open and in good repair during the past year. I would like to give a special shoutout to Eric Andrews, who was often the lone worker in the Department when the Governor shut down the state, as Cody Quenneville had to care for his young child whose daycare center had closed. Not only was Eric by himself, but he also had to deal with one of the worst mud seasons in recent memory. Eric managed through the spring and summer with some help from Cody and part-timer Dan Champney, and we were very pleased to welcome our new Highway Superintendent, Larry St. Peter, who joined us in mid-September. Larry brings years of highway experience with him, most recently with the Town of Colchester. Larry rolled up his sleeves and got right to work with Eric and Cody to learn the condition of our roads and the status of ongoing maintenance projects. Also, Cody received his CDL after an extra-long wait that was COVID-driven. As always, these dedicated employees are often putting in long days clearing the roads of snow and working in the pre-dawn hours so that we can all get where we need to go safely.

Our new heavy-duty International pickup truck has replaced the problem-plagued Dodge one-ton. But in January 2020, the town had to make an emergency purchase of a 2016 Ford F-550 to fill in while the International was being built. This was necessitated when the cursed Dodge called it quits and burst into flames while plowing the Bolton Valley Access Road. Fortunately no one was injured in the incident. The Ford F-550 was put through its paces but was ultimately determined not to be adequate for the needs of the town. It was traded in with the purchase of the International, and that vehicle has worked out well for the town.

You may recall that a significant slide on the Notch Road was caused by the 2019 Halloween Storm. An engineered solution for the Notch Road slide repairs was provided by Tyler Billingsley of East Engineering in Hinesburg. Tyler has done a magnificent job with the design, soliciting bids for the project, and acquiring the easements and permits needed. He will oversee the repair work, which will happen in the spring. In the meantime, the Highway Department has made temporary repairs and added some barriers to hold us over until the work can begin, but please continue to use caution if you drive along this section of Notch Rd.

Other developments during the past year included the adoption of Traffic Ordinance Amendments to address parking issues on Duxbury and Stage Roads. Parking issues have become a perennial problem in Bolton, and this year they were compounded by the COVID crisis. With people being urged to seek outdoor entertainment, the town saw significant increases in the numbers of people swimming in Bolton's waters and hiking

our trails. Also, a Preferred Solar Siting designation for the Eastcote Holding parcel at 1320 Theodore Roosevelt Highway (Route 2) was approved by the Board, which will allow a solar array to be built on the site. The Board approved a new permitting process (with associated fee) to apply for a Right of Way (Road Cut). We hired Ted Nelson as our new town Assessor and awarded a reappraisal bid to Ted's Vermont Appraisal Company. We approved a Grant of Development Rights and Restrictions of the West Bolton Stage Road Wood Lot/Cunningham Farm property to the Richmond Land Trust. And last but not least, we hired Jon Ignatowski as Planning and Zoning Administrator.

In other news, the town applied for and received a Community Development Block Grant that was then loaned to the Bolton Valley Resort. The Resort will use the funds to upgrade its water supply system and to modernize its hotel. At this writing, the hotel work is nearing completion and additional water supply options are being explored.

Of course, I must give my utmost thanks to our unflinching, resourceful, and supremely dedicated Town staff for all its work. This year, in addition to their regular duties (seems as if I say this every year), Town Clerk Amy Grover and Assistant Town Clerk Carol Devlin had to cope with a pandemic that had them juggling hours to meet spacing and capacity requirements, adding Plexiglas barriers, and scheduling clients who needed to search for or acquire documents. In addition, this year Amy had to fill out reams of paperwork for several FEMA-funded road repair projects. Personally, I would be having nightmares of being chased by giant forms (in triplicate!), but Amy and Carol keep on keeping on, and the town cannot thank you enough.

And my sincere thanks are also extended to the members of the Bolton Volunteer Fire Department for their service to Bolton. Also, thanks to the other Select Board members, Zoning Administrator Jon Ignatowski, and the many volunteers who staff Bolton's Capital Planning Committee, Conservation Commission, Development Review Board, Economic Resource Committee, Energy Committee, and Planning Commission. If I've missed anyone, I offer my sincerest apologies.

Respectfully submitted on behalf of the Select Board,

Mica Cassara, Bolton Select Board Chair

Members: Tony Barbagallo, Vice Chair, Janet Metz, Wendy Hoffman, Lynda DesLauriers



## VITAL RECORDS

Between January 1, 2020 and December 31, 2020, the Town of Bolton recorded two births\*, both females.

In the same period, three Civil Marriages were performed.

Five deaths were recorded during the 2020 calendar year.

\*The low number of births is at least partially due to a new state-wide vital statistics database. If parents use their mailing address (Jericho, Richmond or Waterbury) on the birth certificate, the Town Office will not receive notification of a birth in Bolton.



*Pamela Gude honors Bolton's Veterans by playing "Taps," Veteran's Day 2020.*

## BOLTON VOLUNTEER FIRE DEPARTMENT 2020 REPORT

In 2020, the Fire Department responded to 100 calls. As firefighters, we respond to many different types of emergency calls. We respond to fires, accidents, power lines obstructions, alarms, and assists to other rescue, highway or police responses. Our town is geographically distinct covering Duxbury Rd, Route 2/I89, Bolton Valley, and West Bolton. 911 calls in our area will be directed to us as well as neighboring towns as needed.

Despite the pandemic challenges we are facing, the Fire Department will still respond to all emergency calls.

As in any emergency situation, please give all responders room to do their jobs. Emergencies happen at all hours of the day or night, and across all weather conditions. There may be trucks, equipment or members in the roads or across parking areas. Responders need the space to do their job and clean up as easily as they can in all situations.

The firefighters meet weekly for training and maintenance work. They spend hours each week preparing and practicing techniques to use in any emergency. There are many different jobs done as firefighters. If you are interested in joining, please stop by on Tuesday nights at the fire station.

Thank you to everyone who supports the Fire Department. Thank you also to the members who volunteer their time for training and responding to emergencies.

Respectfully Submitted,

Mike Gervia,  
Fire Chief



*BVFD - Back at the Station.*



*BVFD Rolling Hoses!*

## OUTSIDE ORGANIZATIONS

Age Well

Chittenden County Regional Planning Commission (CCRPC)

Chittenden Solid Waste District (CSWD)

Chittenden Unit for Special Investigations (CUSI)

Committee on Temporary Shelter (COTS)

Community Senior Center

Home Health & Hospice (HHH)

Legislative Report

Our Community Cares Camp (OCCC)

Richmond Rescue

Steps to End Domestic Violence

Vermont Department of Health

Vermont League of Cities and Towns

Waterbury Senior Center



*Moose on the loose!*



agewellvt.org  
 Helpline: 1-800-642-5119  
 P 802-865-0360  
 F 802-865-0363  
 875 Roosevelt Hwy, Ste. 210  
 Colchester, VT 05446

September 30, 2020

- BOARD OF DIRECTORS:
- Joan Lanes (Board President)
  - George Beato
  - Susie Brooks
  - Meagan Buckley
  - John Davis
  - Joey Donovan
  - Liz Gamache
  - John Hammer
  - Annemarie Plant
  - Dr. Allan Ramsay
  - Sarah Russell
  - Sarah Gentry Tischler
  - Susan Thompson
  - Dr. Lynda Ulrich
  - Ruth Wallman
  - Carolyn Weaver

Town of Bolton  
 3045 Theodore Roosevelt Highway  
 Bolton, VT 05676

For more than 40 years, Age Well (formerly CVAA) has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be. We excel at integrating community resources, health services, and wellness programs to enhance and improve the quality of life for older adults. We have continued to support older Vermonters during COVID-19, with over 500 individuals signing up for meal deliveries as they self-isolate. Our continued daily meal deliveries have become a key lifeline.

We continue to offer care & service coordination, Meals on Wheels; community meals; wellness programs; social activities; transportation services; expertise on Medicare, insurance, and long and short-term care options; and a Helpline to Bolton residents.

Vermont is ranked as the second "oldest" state in the country and the population of seniors is only expected to grow. The state's senior population is expected to nearly double in the next fifteen years. Older adults living in rural areas have less access to healthcare, including specialized healthcare, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes, Age Well provides the services and support to ensure that is a possibility.

We are writing to request support from the Town of Bolton in the amount of \$750.00. As a non-profit, most of our services are provided at no charge and we rely on donations and town funding to continue to help our aging population access services and receive the support they deserve. Your support this year ensures that we are able to continue to provide life-changing services to all those in need during this pandemic.

If there are any questions regarding our programs or services, please do not hesitate to contact me. Thank you for your time and consideration.

Sincerely,

Sara Wool, Director of Development & Planned Giving





agewellvt.org  
Helpline: 1-800-642-5119  
P 802-865-0360  
F 802-865-0363  
875 Roosevelt Hwy, Ste. 210  
Colchester, VT 05446

## TOWN OF BOLTON REPORT FY 2020 (10/1/2019 - 9/30/20)

Last year, Age Well served 5 people from Bolton, services included:



157 hours of Dementia Respite Care



2.75 hours of Care & Service Coordination



3 calls to the Helpline

## ABOUT AGE WELL

Age Well, formerly CVAA, are the leading experts and advocates for the aging population of Northwestern Vermont. We believe that health happens at home and focus on lifestyle, happiness and wellness—not on age. Since 1974, we have been part of Vermont's Area Agencies on Aging, coordinating services and care for Addison, Chittenden, Franklin and Grand Isle Counties.

Committed to helping individuals age well, we reduce barriers by providing access to healthy meals, in-home care and community resources. Delivered by staff members and over 1,000 incredible volunteers, our sought-after services are designed to meet the diverse needs of our clients, their families and caregivers.

We do not charge for services provided. As a nonprofit, we rely on donations and encourage clients to contribute if they are able to do so.

**MISSION: TO PROVIDE THE SUPPORT AND GUIDANCE THAT  
INSPIRES OUR COMMUNITY TO EMBRACE AGING WITH  
CONFIDENCE.**



110 West Canal Street, Suite 202  
 Winooski, Vermont 05404-2109  
 802-846-4490  
 www.ccrpcvt.org

## FY2020 ANNUAL REPORT Bolton

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible for comprehensive and collaborative transportation planning involving municipalities, state and federal agencies and other key stakeholders in Chittenden County. The CCRPC works to ensure implementation of the regional transportation plan and provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY20, the CCRPC invested just under \$4.5 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$4.1 million in Federal and State investment with \$245,000 in municipal dues and another \$146,000 in local match for specific projects— an estimated 11:1 return on local investment.

Bolton representatives to the CCRPC Board and other committees in FY20 were:

- CCRPC Representative – Sharon Murray | CCRPC Alternate – Joss Besse
- Transportation Advisory Committee (TAC) – Joss Besse
- Planning Advisory Committee (PAC) – Joss Besse and Larry Lewack
- Clean Water Advisory Committee (CWAC) – Joss Besse

Specific activities the CCRPC is engaged in with Bolton, as well as CCRPC's regional activities, are discussed in the following sections.

## Bolton Activities

In FY2020, the CCRPC provided assistance to Bolton on the following projects and initiatives:

- **Bolton Community Development Block Grant (CDBG):** The CCRPC provided assistance with the administration of the CDBG grant for hotel, water, and wastewater improvements at Bolton Valley. After the grant agreement between the State and the Town was finalized, the CCRPC continued to coordinate with project stakeholders on grant award conditions, sub-grant agreements, and project documentation.
- **Municipal Energy Planning:** CCRPC staff participated in numerous Bolton Energy Committee meetings to provide the Town with assistance related to the Act 174 municipal energy planning standards. Bolton's Energy Plan was also reviewed for consistency with Department of Public Service standards.
- **Municipal Plan Implementation Assistance:** CCRPC staff worked with the Bolton Planning Commission members and Agency of Natural Resources Fish and Wildlife staff on zoning amendments to better protect wildlife in the Forest and Conservation districts. CCRPC staff also participated in focus group meetings for the Bolton Valley Master Plan.
- **Geographic Information Systems:** CCRPC staff updated Bolton's GIS zoning data and provided acreage calculations to help understand proposed zoning changes as mentioned above. Staff also reproduced Bolton's 2005 Official Zoning Map and updated the Ecological Wildlife Map. The Bolton map viewer was updated: <https://map.ccrpcvt.org/boltonplanviewer/>
- **Emergency Management – LEMP:** CCRPC staff offered assistance in preparation of the annual Local Emergency Management Plan (LEMP), formerly known as the Local Emergency Operations Plan (LEOP), to ensure that Bolton is prepared in the event of a disaster. In addition to LEMP assistance, the CCRPC also developed a map for emergency responders that highlights driveways, addresses, rivers/streams, bridges and culverts, hydrant locations, cell towers, and flood zones.
- **Vermont Transportation Flood Resilience Planning Tool:** CCRPC staff worked with VTrans, UVM Transportation Research Center, and Town staff to compile historical roadway flooding damage data for the Huntington River, Snipe Island Brook, and Joiner Brook watersheds. The data is being used to calculate a given roadway's overall risk and suggest potential mitigation strategies. The resulting asset risk scores have been added to [VTrans' interactive online map](#) to be used by municipalities as a planning tool.
- **Water Quality Planning Assistance:** The CCRPC continued to provide assistance with Municipal Roads General Permit (MRGP) compliance and the Grants-In-Aid Program. Staff assisted in the development of a FY21 Better Roads application for the Lower Bolton Valley Access Road which was funded by VTrans. CCRPC staff worked with Selectboard members to address roadway erosion issues on Mill Brook and provided general MRGP planning assistance, provided guidance to Bolton Valley regarding 3-acre water quality permit compliance, and prepared draft River Corridor bylaws for consideration of adoption by the Town. Staff also assisted in updated the Culvert inventory database with new work completed.
- **Chittenden County Brownfields Program:** The CCRPC manages this program to help properties that are vacant or underutilized because of potential petroleum or hazardous substance

contamination become productive again. Since the fall of 2016, using EPA grant funds, the program has provided \$10,608 to help the Town and Bolton Valley Resort assess potential contamination issues as it upgrades the water/wastewater infrastructure and hotel space. For more information, visit <https://www.ccrpcvt.org/our-work/economic-development/brownfields/>.

- **Municipal Infrastructure Inventories:** A bridge inventory was conducted by CCRPC interns.
- **Technical Assistance:** CCRPC staff provided a variety of technical assistance to the Town, including:
  - Provided a presentation on the I-89 Study and the results of the first round of interchange evaluations to the Bolton Selectboard;
  - Coordinated with Bolton Valley staff and other transportation demand management (TDM) partners on plans to evaluate transit shuttle service in the future.

**Bolton Projects in the Transportation Improvement Program (TIP)**

The TIP (<http://www.ccrpcvt.org/our-work/our-plans/transportation-improvement-program/>) is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal funds, each transportation project, program or operation must be authorized through the TIP. Bolton projects included in the TIP are listed below. These projects are also identified in the FY20 Vermont Agency of Transportation Capital Program for design or construction.

- **Notch Road Culvert Repairs:** \$696,000 for repairs to the culvert carrying Notch Road under I-89. Project constructed in 2020. The project includes painting the walls and ceiling inside the culvert white, adding lighting inside the culvert that will be activated when the pedestrian buttons are pushed, and updating the pedestrian flashers to a solid round red light to meet MUTCD.
- **US2 Resurfacing, Bolton-Richmond:** \$21.2 million for resurfacing US2 in Bolton and Richmond. Construction scheduled for 2022.

**FY2021 CCRPC Work Program**

Project Name	Brief Description	Total Budget
Bolton Municipal Planning/Zoning Assistance	Assist Bolton with zoning amendments, and Plan updates as requested. Note the capital infrastructure data described here will be covered through transportation technical assistance.	CCRPC staff will provide the Town with zoning assistance and requested Plan updates as a fee for service project for \$2,500 from the Town.

## Regional Activities

- **ECOS Plan Implementation:** Throughout the past fiscal year, the CCRPC has been working to implement the planning principles of the [2018 Chittenden County ECOS Plan](#). The ECOS Plan (Environment; Community; Opportunity; Sustainability) is the regional plan for Chittenden County and combines three plans into one: The Regional Plan, the Metropolitan Transportation Plan, and the Comprehensive Economic Development Strategy. The 2019 ECOS Annual Report is a summary that highlights a number of regional accomplishments, trends, and high priority actions (<http://www.ecosproject.com/2019-ecos-annual-report>). In addition, the ECOS Scorecard hosts the ECOS Partners' shared measurement and indicator system that monitors how Chittenden County is doing relative to achieving our shared ECOS goals (<https://app.resultsscorecard.com/Scorecard/Embed/8502>).
- **Legislative Forum:** The CCRPC hosted the Legislative Breakfast to serve as a forum for municipal representatives and legislators to connect on a few important topics for the upcoming legislative session, including: Smart Growth, housing, Act 250, water quality funding, transportation investments, transportation climate initiative, population health, workforce, mental health and substance use disorders, and regional and municipal planning investments (<http://www.ccrpcvt.org/about-us/commission/policies-positions/>).
- **Racial Equity & Public Engagement:** Addressing inequity in our region is one of the eight key strategies in the Chittenden County ECOS Plan. CCRPC staff have started to plan for the update of the **2014 Public Participation Plan (PPP)**: <http://www.ccrpcvt.org/our-work/our-plans/public-participation-plan/>) with a renewed focus on analyzing inequities in all sectors of our work to ensure that we actively eliminate barriers and foster an inclusive and meaningful public engagement for all planning and policy work we do – this meaningful engagement is the foundation that leads to actions that meet the needs of our diverse community. This past year, the CCRPC continued to participate in Refugee and Immigrant Service Provider Network meetings, completed the 2019 Title VI Report for VTrans/FHWA, and worked towards the completion of the FTA Title VI Program. The CCRPC has made a public commitment to address issues related to racial and economic disparities through the following actions:
  - Facilitating, providing, and/or taking advantage of educational opportunities for our staff, partner municipalities, and other local and regional partners that address inequities and advance anti-racism efforts.
  - Examining our organization's policies, practices, culture, and services through the lens of anti-racism and white privilege to ensure they reflect our commitment to racial justice.
  - Furthering our understanding of the significant historical role land use policies and transportation investments have had in systemic racism and inequity, while making sure that future zoning and transportation investments in Chittenden County encourage equity and provide increased opportunities for Black, Indigenous, people of color (BIPOC), and low income residents. More specifically, we will update our Equity Impact Worksheet that is part of our Public Participation Plan based on best practices around the country and will have this reviewed locally by a diverse audience.
  - Encouraging municipal appointments on our Board and Committees that reflect the

- diversity of our community.
- Strengthening existing relationships and partnerships and forging new ones with Vermont organizations working to advance anti-racism efforts.
- Committing to advance Strategy 8 of the Chittenden County ECOS Plan (page 48), which includes specific tasks related to tracking and analyzing inequities in all sectors of our work, prioritizing positive programs and investments to low opportunity places, and more.
- **Building Homes Together:** Following the first three years of the Building Homes Together campaign, more progress on housing production in Chittenden County was achieved in 2018 – please note that 2019 data is not available at this time. The campaign was initiated by the CCRPC, Champlain Housing Trust, and Housing Vermont in 2016. There were 620 homes developed and ready for occupancy in 2018. Over the first three years of the campaign, an average of 758 homes were built each year ahead of the pace needed to meet the campaign’s goal of 3,500 homes over five years. With over 2,200 homes built in the county in the last three years, only 280, or 13%, became permanently affordable. That’s shy of the campaign’s goal of 20%. (<http://www.ecosproject.com/building-homes-together>).
- **Public Health:** The CCRPC served on the Chittenden County Opioid Alliance (CCOA, <http://www.ccoavt.org>) together with other dedicated stakeholders including local non-profit agencies, state and local government, United Way of Northwest Vermont, UVM Medical Center, Vermont Department of Health, business leaders, and community members in Chittenden County. In FY20, we helped the CCOA transition to the Chittenden County Public Health Alliance to broaden the focus on social determinants of health, with racial justice and mental health the current focus areas. The CCRPC also served as the lead agency for the Chittenden Prevention Network’s Regional Prevention Partnership grant (<http://www.healthvermont.gov/alcohol-drug-abuse/programs-services/prevention-programs>). Accomplishments include a sharps disposal kiosk at the Williston Fire Department, expansion of Rx drug take-back locations, promoting Rx drug takeback events, fake ID enforcement to discourage underage drinking, and community education about substance use prevention for youth.
- **Regional Energy Planning:** In coordination with the adoption of the 2018 ECOS Plan, the CCRPC has been moving forward with initiatives to support the Region’s Enhanced Energy Plan (<http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/>). In order to advance the climate and energy goals within the State’s Comprehensive Energy Plan, the CCRPC has continued to conduct outreach with municipal energy committees/planning commissions, municipal legislative bodies, and state agencies to assist with the development of local energy plans. Nine municipalities have adopted enhanced energy plans and five municipalities have plans in development. The CCRPC also participated in Transportation and Climate Initiative (TCI) stakeholder meetings, organized a regional Button Up Vermont event with 400 participants, participated in Drive Electric Vermont meetings, worked with VEIC on a resource guide to support EV charging at multi-unit properties (<https://studiesandreports.ccrpcvt.org/wp-content/uploads/2020/08/CCRPC-MUD-EV-Charging-Survey-Report-Final-20200807.pdf>), reviewed Public Utility Commission proceedings, and provided municipal assistance to move forward with the energy planning recommendations established in Act 174.

- Emergency Management:** During the unprecedented time of global response to the COVID-19 pandemic, CCRPC staff worked extensively with municipalities, state health officials, and the public to relay important updates, resources, and general information about the pandemic. A COVID-19 Municipal Response webpage was developed and maintained (<https://www.ccrpcvt.org/covid-19/>), and staff developed community guides for seven municipalities that were mailed to residents. In addition to focusing resources on addressing the pandemic in our region, the CCRPC continued to host Local Emergency Planning Committee meetings (LEPC 1, <http://www.ccrpcvt.org/about-us/committees/local-emergency-planning-committee/>) and participate in a wide array of emergency management-related workshops and exercises to enhance resilience to disasters in our region. The CCRPC also served as the local liaison between municipalities and the state to collect damage assessment information after significant storm events, helped with emergency preparedness for hazardous materials incidents, collected information from each municipality on annual implementation of hazard mitigation activities, and worked with municipalities to complete Local Emergency Management Plans.
- Chittenden County I-89 2050 Study:** The CCRPC in collaboration with VTrans, municipalities, and other stakeholders continues to move forward with this multi-year study to assess safety, capacity, multimodal access, resilience, and other transportation and land use issues along the I-89 corridor and its interchanges within Chittenden County. The 2050 Vision for the I-89 Corridor through Chittenden County is an interstate system (mainline and interchanges) that is safe, resilient, and provides for reliable and efficient movement of people and goods in support of state, regional, and municipal plans and goals. As the study progresses, the project team continues to evaluate transportation alternatives that best achieve the study goals related to safety, livability and sustainability, mobility and efficiency, environmental stewardship and resilience, economic access and vitality, and system preservation. For more information, please visit the project website at <https://envision89.com/>.
- Transportation Demand Management:** In partnership with VTrans, CCRPC staff continued the **Way to Go! Challenge** ([www.waytogovt.org](http://www.waytogovt.org)) as a school-focused K-12 program to encourage sustainable transportation and demonstrate the environmental and financial benefits of non-single occupant vehicle travel. In 2019/2020, 33,138 Vermont students and staff from 83 schools participated in program. The CCRPC also continued to collaborate with regional TDM partners to evaluate strategies and policies to encourage sustainable modes of transportation such as walking, biking, ridesharing, vanpooling, transit, bikesharing and carsharing. TDM partners include: the Chittenden Area Transportation Management Association (CATMA), CarShare VT, the University of Vermont, Green Mountain Transit (GMT), Local Motion, Greenride Bikeshare, Go! Vermont/VTrans, and United Way.
- Public Transportation Planning:** An integral component of our region's transportation system is the public transit service provided by Green Mountain Transit (GMT). Throughout the past year, the CCRPC has been engaged in a wide variety of public transit planning projects and initiatives to support the continued development of a transportation system that is efficient, equitable, and environmentally sustainable. The CCRPC hosted a series of Rural Transit Roundtable meetings to bring together state agencies, municipal staff, legislative representatives, TDM partners, and members of the public to evaluate opportunities to enhance transit services in rural areas of our county. CCRPC staff also hosted Tilley Drive transit meetings, participated in

ADA Advisory Committee meetings, worked with municipalities to coordinate FY21 transit-related UPWP requests, and worked with UVM and GMT to conduct the Commuter Bus Ridership Pilot Project (<https://studiesandreports.ccrpcvt.org/wp-content/uploads/2020/07/CCRPC-Final-Report-3.pdf>).

- **Elderly and Disabled (E&D) Transportation Program:** Beginning in FY19, the CCRPC embarked on a plan with GMT and United Way of Northwest VT to evaluate program improvements for E&D transportation in Chittenden County. The program evaluation included goals to enhance collaboration between program stakeholders, develop better public-facing information for riders, and prioritize opportunities to create a more equitable program for all Chittenden County residents. After program recommendations were made in fall 2019, CCRPC staff worked with VTrans to update the statewide E&D Program Guidance and prepare for the first annual E&D Transportation Summit. The CCRPC now also hosts the quarterly E&D partner meetings, which were previously hosted by GMT.
- **Neighbor Rides:** Since 2013, the CCRPC has been investing in the United Way Neighbor Rides program to improve the integration of volunteer drivers into SSTA's services and increase access to transportation for seniors and persons with disabilities by offering a lower-cost mode of transportation (<http://www.unitedwaynwvt.org/Neighbor-Rides>). Throughout the past year, CCRPC staff have continued to work with United Way and other Neighbor Rides stakeholders in an effort to identify opportunities to increase the number of volunteer drivers in the program. The COVID-19 pandemic has undoubtedly had an adverse impact on the Neighbor Rides program. Beginning in FY21, the program stakeholders will be working to address existing COVID-related barriers to the volunteer driver program.
- **Active Transportation Planning:** The CCRPC has remained committed to supporting active transportation initiatives in our communities. CCRPC staff continue to collaborate with TDM partners and local municipalities on planning efforts to expand the Greenride Bikeshare system and move toward a fleet conversion to electric assist bicycles ([www.greenridebikeshare.com](http://www.greenridebikeshare.com)). The CCRPC also assisted with planning efforts for the 2020 Vermont Walk/Bike Summit, provided VTrans with support on the development of the State's Bike Ped Strategic Plan, promoted TDM strategies and provided bike/ped-related technical assistance to municipalities and businesses, assisted municipalities with grant and UPWP applications, managed UPWP projects, and conducted bike/ped counts on paths, designated bike lanes, and other roadways. The CCRPC also continued to host the webinar series from the Association of Pedestrian and Bicycling Professionals for municipalities and regional partners.
- **Clean Water:** Water quality projects have become an integral part of our regional planning efforts. The CCRPC's water quality initiatives help to safeguard our clean drinking water, support our recreation and tourism industry, and make our municipalities more resilient to flood events. The CCRPC has continued to assist our member municipalities to achieve these goals. The CCRPC continues to host the Clean Water Advisory Committee and the MS-4 Sub-Committee (<https://www.ccrpcvt.org/about-us/committees/clean-water-advisory-committee/>) and provide guidance for the Vermont Clean Water Fund. CCRPC staff also joined the Lake Champlain Sea Grant Program Advisory Committee, participated in Vermont Clean Water Network meetings, assisted municipalities with developing stormwater master plans and implementing Clean Water Block Grant projects, supported education programs such as the

Rethink Runoff (<http://www.rethinkrunoff.org>), assisted with watershed resiliency mapping, participated in water quality-focused policy discussions, and submitted an application to become the Clean Water Service Provider for the Northern Lake Champlain Direct Drainages Basin (Basin 5).

- Municipal Roads General Permit (MRGP) Compliance and Water Quality Planning Assistance:** The CCRPC continues to work with a team of consultants to develop Road Erosion Inventory (REI) concept plans and REI datasets for member municipalities in order to address road erosion issues on municipal roads to meet MRGP requirements. For an interactive dashboard of the REI progress in our communities visit <https://map.ccrpcvt.org/reidashboard/>. CCRPC staff assisted municipalities with FY21 **Better Roads** grants to secure funding for erosion control and maintenance techniques that protect and enhance water quality around our region. The CCRPC also provided funding to municipalities through the annual Unified Planning Work Program (UPWP) for inspection and inventory of their stormwater system, development of Phosphorus Control Plans (PCPs) for MS4 communities and conceptual plans for transportation-related water quality projects on local roads.
- Intelligent Transportation Systems (ITS) and Bluetooth Technology:** Intelligent Transportation Systems (ITS) technologies are aimed at enhancing transportation safety and increasing mobility through the integration of advanced communications technologies into transportation infrastructure. The CCRPC has been involved in a variety of ITS-related projects, initiatives, and trainings that encompass a broad range of wireless and traditional communications-based technologies for transportation systems. The CCRPC has continued to monitor deployed corridor-level Bluetooth (BT) devices along five corridors in Chittenden County. The data from this system will also be utilized by the VTrans Advanced Transportation Management System (ATMS) and Traveler Information System (TIS) for 511.
- Regional Technical Assistance:** This includes, but is not limited to, municipal technical assistance for various transportation issues, GIS mapping, bylaw and ordinance revisions, Act 250/Section 248 application reviews, grant administration and grant application assistance, build-out analyses, Congestion Policy development for urban areas to replace the current LOS Policy, Transportation Resilience Planning Tool development for sub-watersheds in the county (<https://roadfloodresilience.vermont.gov/#/map>) and improving the VT Online Bridge and Culvert Inventory Tool (<http://www.vtculverts.org/>). In addition, we have created an online, searchable database of funding opportunities across a variety of planning sectors (<https://www.ccrpcvt.org/funding-opportunities/>).
- Lake Champlain Byway:** Chittenden County includes eight of the Byway's 22 communities: Milton, Colchester, Winooski, Essex Junction, Burlington, South Burlington, Shelburne, and Charlotte. CCRPC staff maintained the Byway website (<https://lakechamplainbyway.com/>) including a helpful Interactive Map (<http://map.ccrpcvt.org/lcbyway/>).

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For further information about the CCRPC, please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker: [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org).



ADMINISTRATIVE OFFICE  
1021 Redmond Road  
Williston, VT 05495

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TEL (802) 872-8100

[www.cswd.net](http://www.cswd.net)

## Summary Report of FY20 Activities

*July 1, 2019 – June 30, 2020*

### Governance

The Chittenden Solid Waste District is a municipality created by our member cities and towns in 1987 to plan and implement on their behalf the solid waste management mandates legislated by the State of Vermont. The District is governed by a Board of Commissioners representing our member communities.

### Our Mission

To reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective and economical manner.

### FY20 Financial and Operations Summary

General Fund FY20 expenditures totaled \$11.7 million and revenues \$12.6 million, representing a slight increase overall from FY19 (figures are unaudited).

The COVID-19 global pandemic impacted all aspects of CSWD operations during the fourth quarter.

When the pandemic hit, CSWD immediately assessed the best ways to continue serving the public during the State of Emergency and beyond. After a brief shutdown to deep-clean and assess operations, the District reopened its Environmental Depot hazardous waste facility in South Burlington as well as Drop-Off Centers in Williston, Essex, Milton, and South Burlington to quickly serve the most concentrated population areas. We instituted new configurations and policies at all public-facing facilities to ensure the safety of our staff and customers and to enhance the efficiency of operations during and beyond COVID-19 conditions.

The CSWD Materials Recovery Facility (MRF) in Williston continued receiving, sorting, and marketing mandated "blue-bin" recyclables uninterrupted. The Organics Diversion Facility in Williston likewise continued processing leaves and food scraps into Green Mountain Compost soil amendment products.

CSWD Outreach & Communications efforts emphasized the July 1, 2020 statewide ban on disposing of food scraps in the trash leading up to the State of Emergency and helped the public navigate CSWD operational changes via the District Hotline, website, social media, and virtual presentations.

*CSWD does not receive tax or "per capita" funding from the State or member municipalities.*

*The full CSWD FY20 Annual Report will be issued and posted at [www.cswd.net](http://www.cswd.net) by 2/1/21.*

### Board of Commissioners

*As of July 1, 2019*

**BOLTON** Duncan Galbraith

**BURLINGTON** Lee Perry  
Alt: Jennifer Green

**CHARLOTTE** Abby Foulk  
Alt: Rachel Stein

**COLCHESTER** Tim Moran  
Alt: Jeffrey Bartley

**ESSEX** Alan Nye  
Alt: Max Levy

**ESSEX JUNCTION** Alan Nye  
Alt: George Tyler

**HINESBURG** Lynn Gardner  
Alt: Doug Taff

**HUNTINGTON** Roman Livak  
Alt: Landel Cochran

**JERICO** Leslie Nulty  
Alt: Bert Lindholm

**MILTON** Ken Nolan

**RICHMOND** Logan Hegg  
Alt: Caleb Manna

**ST. GEORGE** Harry Bowen  
Alt: Sarah Tischler

**SHELBURNE** Timothy Loucks  
Alt: Lee Krohn

**SOUTH BURLINGTON** Paul Stabler

**UNDERHILL** Paul Ruess  
Alt: Dan Steinbauer

**WESTFORD** Michelle DaVia

**WILLISTON** Jeremy Hulsey  
Alt: Caylin McCamp

**WINOOSKI** Bryn Oakleaf  
Alt: Candice Holbrook



## CUSI

### *Chittenden Unit for Special Investigations*

50 Cherry Street, Suite 102  
Burlington, VT 05401  
Phone: (802) 652-6800  
Fax: (802) 652-4167

November 23, 2020

Amy Grover and Bolton Select Board  
Town of Bolton  
3045 Theodore Roosevelt Highway  
Waterbury, VT 05676

Dear Amy and Bolton Select Board,

**The Chittenden Unit for Special Investigations (CUSI)** is responsible for the investigation of sexual abuse, severe physical abuse and child fatalities in Chittenden County. If you have seen the news these past months you will understand that the battle is becoming more multifaceted including the opiate scourge and mental health issues though the resources remain stretched.

In order to sustain the success of our investigative work and support to victims and families, CUSI relies on two types of contributions from towns/municipalities in Chittenden County as detailed below:

- *Financial contributions:* CUSI's projected operating budget for FY22 is \$102,620 which is fully funded via non-officer/personnel contributing towns/municipalities. The amount of financial support required per town/municipality is based upon overall population of Chittenden County.
- *In-kind/personnel contributions:* CUSI receives close to \$1,109,234 annually including personnel, benefits, vehicles, overtime, etc. which is funded via officer contributing towns/municipalities. These officer contributing towns/municipalities include: *Burlington, Essex, Colchester, South Burlington, the University of Vermont, and the Vermont State Police.* In addition, other agencies contributing in-kind personnel include Winooski, the Department of Children and Families and the Chittenden County States Attorney's office.

Currently our funding formula is based on population. It is critical that non-officer contributing towns provide the required financial contribution to sustain the important work we do daily. The investigations are becoming more challenging and the aftermath has proven to be devastating in severe child abuse cases, hence...the funding is even more critical! When CUSI does not receive full payment from the non-officer contributing towns in the county; there is a direct impact on the work we do.

*The assessment for the Town of Bolton is: **\$2,204.00 for fiscal year 2022.***

As always we are very grateful for your investment and we thank you very much.

Sincerely,

Veronica Rathgeb  
Executive Director  
CUSI/Chittenden Children's Advocacy Center

October 5, 2020

Ms. Amy Grover, Town Clerk  
 Town of Bolton  
 3045 Theodore Roosevelt Hwy  
 Bolton, VT 05676

Dear Ms. Grover:

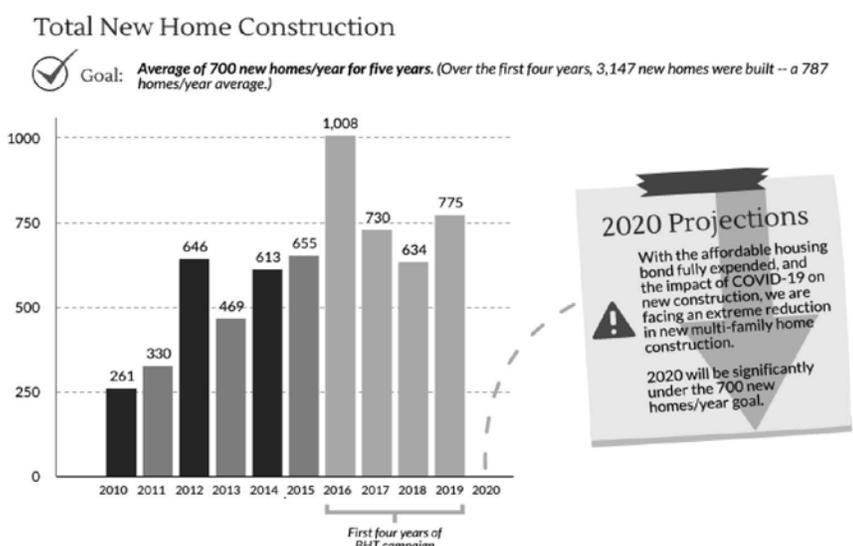
The Committee on Temporary Shelter (COTS) would like to submit a request for \$250 from the Town of Bolton for fiscal year 2021-2022.

In the 2020 Out of Reach report, it has become clear that there are no states within the US where an individual can work 40 hours per week at the minimum wage and afford a modest 1-bedroom apartment. In the greater Burlington area, renters must work an average of 54 hours per week at Vermont’s current minimum wage to afford a one-bedroom apartment.

This year’s report, also states that a Vermont worker would need to earn \$23.36 per hour to afford a two-bedroom apartment. This figure is known as the Housing Wage, the hourly wage a household must earn while working full time to afford a decent apartment at fair market rent, while spending no more than 30% of their income on housing expenses. This data from 2019 highlights the already challenging environment for low income families trying to maintain safe and affordable housing.

The rise of COVID-19 and its economic instability have only intensified pre-existing financial issues. 54% of the US renter population are employed in the 5 industries hit hardest by COVID-19—restaurants, retail, personal services, service workers and entertainment. Within the northeast, specifically, low-income renters have been 15-80% more cost burdened by rent since March 2020.

In addition to the problems surrounding employment or underemployment as a result of the pandemic the number of new multi-family units scheduled to come online this year and next in the greater Burlington market has been severely impacted.



Source: Building Homes Together

The lack of supply in our area increases monthly rents creating a crisis of unsustainability where previously secure renters and homeowners alike teeter on the verge of homelessness. Each year, through private and public funding, COTS is able to help hundreds of households avert the crisis of homelessness through prevention. Last year, we helped 301 households (including 274 children) avoid homelessness by providing financial assistance and services. Private support, like that requested through the Town of Bolton is a critical and much-needed resource, as it specifically helps those at-risk, households who are often not eligible for homelessness prevention and rehousing assistance made possible through state and/or federal programs.

Over the last three years the HRC has served an average of 250 to 300 households per year that are at-risk of becoming homeless. With the mid- and long-term impacts on the economy of the COVID-19 pandemic yet unknown the number of households who become at risk of homelessness and seek COTS' support could increase dramatically over the next 12 to 18 months. They could return to or exceed 2008 recession-era levels where COTS Housing Resource Center served approximately 500+ households annually. At this time we have no way of predicting the number of households that will ultimately need assistance.

We know that the key to ending homelessness is intervening with people experiencing crises before they show up at the shelter door. For more than decade, COTS HRC has demonstrated the impact and benefits of homelessness prevention and rapid re-housing services. Interventions through this program are truly making a difference, as the following client experience demonstrates:

"Maggie" was working as a nurse at a large private medical practice when her hours were cut. Shortly after that, the entire practice where she had worked for three years closed. As a military veteran and single mother of three young girls, "Maggie" began feverishly applying for other nursing positions as well as accessing local resources for veterans. She was given small amounts of assistance here and there to keep her afloat until her unemployment insurance began, but she soon found her unemployment benefits were not enough to cover the monthly expenses for herself and her three girls. A HRC housing specialist met with "Maggie" to assess her situation and determined that she was eligible for assistance through COTS HRC. COTS would subsidize half of "Maggie's" mortgage payment for the next three months while she secured new employment and developed a plan to get back on her feet. "Maggie" came in to meet with a HRC housing specialist on a monthly basis to help her set goals and improve her budgeting skills. "Maggie" applied for dozens of jobs every week, but initially found it challenging to secure a new nursing position. By the end of the three months, "Maggie" had achieved all of her goals, including enrolling in a training program to fulfill a lifelong ambition to become a paralegal. Toward the very end of her subsidy period, "Maggie" found employment as a nurse. She is also on her way to becoming a paralegal. She and her three children continue to live comfortably in their home.

In addition to our prevention programs COTS provides emergency shelter, outreach, and transitional and permanent housing to people in need. During the most recent state fiscal year COTS provided help and hope to one household living in Bolton. Across all of our programs and services, we assisted 1,339\* individuals, including 546 children and had the following outputs:

- COTS provided a safe, warm place for 39 families (including 64 children) at our emergency family shelters;
- Our Housing Resource Center helped 301 low-income households (274 of whom were children) experiencing financial crisis avert homelessness and stay in their housing or become rapidly rehoused;
- Our housing navigation team provided housing search assistance for 265 individuals and 42 families in shelter and the community;
- We served approximately 388 unduplicated individuals at our Daystation, a daytime shelter offering a free daily meal and access to additional support services;
- COTS provided overnight emergency shelter and a refuge from the streets for 221 men and women;
- COTS provided overnight 98 units of affordable housing to meet the needs of individuals and families, as well as special populations such as senior, veterans and those with disabilities.

*\*Please note that the number of individuals served by COTS during the state fiscal year was artificially constrained by health and safety protocols we implemented as a result of the State of Vermont's required recommendations in response to the COVID-19 pandemic.*

We greatly appreciate the support we received from the Town of Bolton last year and in years past, which helps ensure that our programs remain open and available to everyone who needs help. We respectfully request your support once again as we continue to serve those in our community who are homeless or who are at great risk of becoming homeless.

Thank you for your consideration.

Sincerely,

*Tamira*

Tamira Martel  
Corporate and Foundations Relationship Manager



*Looking up Sherman's Pass at Bolton Valley on May 12, 2020.*

## COMMUNITY SENIOR CENTER

### Keeping Seniors Active in the Stay-At-Home World

How would we shift from over 25 in-person weekly activities to the stay-at-home era and still fulfill our mission to help seniors have fun, learn new things and connect with others?



*The CSC shifted to weekly online activities like book discussions, morning coffee and chat, memoir writing class, French, card games, art and needlecrafts, cooking and a state of the world discussions.*

Fortunately, the combination of online technology plus the creativity and energy of our activity leaders and participants paved the way.

### The Shift to On-Line Speaker Programs

Initially we were concerned about losing the personal exchange between live audiences and speakers in a physical venue. But the online format for slide presentations worked very well. To draw as many seniors as possible, we spread the word on programs through our email newsletter, special announcements and local media. And for those unfamiliar with joining on-line sessions, CSC volunteers coach them by phone. The result: 30 - 45 viewers join each of our weekly online programs.

We went from two programs per month to twelve online, giving seniors more to enjoy at home. They include travelogues by our world-travelers who share interesting and historically important destinations they've documented in slide presentations. Paris, Brazil, China, and pre-historic sites in Europe are a few locations we've visited together.

Often in concert with the Vermont Humanities Council and the Richmond Historical Society, we also host enlightening and entertaining on-line presentations by notable experts in their fields. Examples: The U-2 Spy Plane's Role in the Cuban Missile Crisis; Suffragettes' Demands for Women's Voting Rights; and Vermont Institute of Natural Sciences' work to return injured raptors to their habitats.

We also offer programs from other organizations like the Senior Learning Network's bi-weekly presentations on major events, history-makers and fascinating locations. Among them: The Flight from Kitty Hawk; a series on Eleanor Roosevelt; and even a visit to the Spam Museum (yes, that Spam).



*Online programs replaced the CSC's in-person slide presentations and included...raptor rehabilitation at Vermont Institute of Natural Sciences.*

### Engaging Seniors in Activities: A Tougher Challenge

The stay-at-home protocol, compounded by the risk of social isolation in winter, made it even more essential to help seniors stay active. And our activities leaders really came through.

Participants meet weekly for Coffee Time and a friendly chat, and Story Circle, where they share memorable stories from their lives. The online format also works well for weekly get-togethers around activities that include card games, a State of the World discussion, memoir writing, reading scripts from plays, French conversation, cooking, and reading and reflecting on books. For health and wellness, options include meditation, yoga, strength training and a Bone Builders chat. We've also added workshops on needlecrafts and artwork, thanks to our creative activity leaders.

Our seniors are also finding surprising benefits in meeting online. One example: For Bruce and Donna Du-

melin, our activities listed in the weekly newsletter became their opportunity to make the most of self-isolation. As Bruce said, “It’s been a real blessing. Through weekly Coffee Time and Story Circle, we’ve met great people with whom we share concerns, events and stories from our past. Donna also enjoys the recipe and cooking group. In non-COVID times we may never have met these wonderful folks. But the CSC’s online programs helped us make new friends with common interests, and we look forward to meeting them in person. My advice: check into these activities. CSC volunteers will even coach you on by phone on how to link up. Why miss out on the chance to have fun, learn and meet new friends?”



*Suffragettes’ cross-country drive to secure women’s voting rights.*

### Newsletter, Website: Gateways to staying active and informed



*Travelogues by local seniors on destinations like this 6000-year-old necropolis in Malta.*

Our email newsletter brings the latest activities, programs, schedules, photos of seniors engaged in their hobbies and information on community activities and health and support resources to over 600 recipients every week. Seniors can also find the newsletter on our website at [cscvt.org](http://cscvt.org), where they can also join our email list and receive it weekly.

### Next steps, great news

With the help of Rise VT, we were awarded a grant to buy computer tablets for a lending program that will let more seniors engage not only in our online activities, but also in virtual community events, telehealth services, and video conversations with friends and family.

Also, while we will continue to use facilities that our towns and local organizations generously make available for in-person activities when times permit, we’ve been seeking a small office for administrative and project work. We’re pleased that the Town of Richmond has allocated space we’ll share with the Richmond Historical Society in the Town Center to meet those needs. Thank you!

And thanks to our activity leaders, participants and generous donors for enabling us to fulfill our mission despite the times!



*Declassified facts about U-2 spy plane’s role in the Cuba missile crisis and the sole casualty, U-2 pilot Major Rudy Anderson.*

THE  
University of Vermont  
HEALTH NETWORK

Home Health & Hospice

November 23, 2020

Home Health Services for Adults  
and Children

Long-Term Care

Adult Day Program

Palliative Care

Hospice Care

McClure Miller Respite House

Ms. Amy Grover  
Town of Bolton  
3045 Theodore Roosevelt Highway  
Bolton, Vermont 05676

Dear Ms. Grover,

The University of Vermont Health Network Home Health & Hospice, with the support of Bolton, provides innovative, high-value, compassionate care to Vermonters, regardless of their ability to pay. Together we make a difference in the lives of our neighbors.

Last year, Home Health & Hospice cared for 4,325 individuals and families and provided \$3.3 million in charitable care to people throughout Chittenden & Grand Isle Counties, including important end-of-life care at the McClure Miller Respite House. Annual contributions from the 22 cities and towns we serve help cover a portion of the cost of the services that Home Health & Hospice provides.

Attached you will find a report on Home Health & Hospice services provided in Bolton during fiscal year 2020 (July 1, 2019 – June 30, 2020) and our request for funding in FY2022. Also enclosed is information on our programs and financials. **We are respectfully requesting \$750 which represents level funding with your last contribution.**

**We welcome an opportunity to meet with your Selectboard or committee members to discuss our services and request.**

Home Health & Hospice is committed to providing expert clinical and personal care to the residents of Bolton. **Thank you for your continued partnership.**

Sincerely,



Judy Peterson, RN  
President and CEO

## University of Vermont Health Network Home Health & Hospice Request for Funding Town of Bolton

For FY2022, Home Health & Hospice (HH&H) is requesting a contribution of \$750.

HH&H cared for 3 people in Bolton during our past fiscal year (July 2019-June 2020) with the following services:

HH&H	Visits
Nursing	12
Physical Therapy	19
Occupational Therapy	1
Social Work	6
<b>Total</b>	<b>38</b>

Cost of Care	Amount
Total cost of HHH Care	\$10,870.56
Amount reimbursed to HHH*	\$9,858.42
<b>Unreimbursed Care</b>	<b>\$1,012.14</b>

\*reimbursed through Medicare, Medicaid, private insurance, contracts and patient fees

HH&H requests annual contributions from each town and city in our two-county service area. Your contribution is critical to supporting the **\$3.3 million** in unreimbursed care that we provided this year.

Last year, HH&H cared for over **4,325** people of all ages, regardless of their ability to pay. Your contribution helps ensure Bolton residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active members of your community.

Our goal is to have each town and city help alleviate some of the debt Home Health & Hospice incurs.



[UVMHomeHealth.org](http://UVMHomeHealth.org)

THE  
**University of Vermont**  
HEALTH NETWORK

**Home Health & Hospice**

## LEGISLATIVE TOWN REPORT 2019

### STATE REPRESENTATIVES' REPORT

Normally we take this opportunity to summarize the legislative session of the previous year, and provide some insight into what the Legislature will tackle during the coming months. However, there was nothing normal about the last legislative session or the events of the first week of the session in 2021.

In Washington, we witnessed an attempted attack on the democracy on which this country was founded. We saw people who call themselves the current leaders in our country, incite rioters to storm the capitol building. Instead of a peaceful transfer of power, we saw people threatening lives, and in fact, 5 lives were lost. We saw people pillage the very symbol of governance in our country, and threaten those who worked within its walls. Whatever your politics are, it was a tumultuous day in history – a day that will have implications for a long time.

In stark contrast, here in Vermont on the very same day, we elected a Speaker of the House from the Democratic Party who was nominated for the position by 2 fellow legislators – a Democrat and a Republican. We saw our new leadership work across party lines to provide for the safe opening of the legislative session to concentrate on the important work of continuing to address the fallout from the COVID-19 pandemic and to begin our recovery. We saw the Governor, the Speaker of the House, and the Senate President all vow to work together to address the issues facing Vermonters during these tough times. This is the sentiment and attitude with which all 180 legislators strive to approach our work.

#### Review of the 2020 Legislative Session

While there were a number of bills that both of your representatives worked on, including increasing the minimum wage, paid family leave, improving access to affordable childcare and securing support for older Vermonters – much of that took a backseat on March 13th, 2020 as we left the State House and began working remotely. The rest of the State shortly followed after Governor Scott issued a “stay at home” order a few days later. The remainder of the session that lasted until the end of September, was spent allocating over \$1.25 billion of federal relief. Thanks to the work of our Congressional delegation, Vermont received what is called a “small state minimum”. This insures that despite a smaller population, there would be considerable funds flowing to small states. In total, as of December 2020, \$4.8 billion has made its way to Vermont. This includes funds from the CARES Act, the Payroll Protection Program, Pandemic Unemployment Assistance, FEMA disaster relief funds, and others. Vermont had the 2nd highest per capita rate of federal financial assistance to date at \$7,618, second only to Washington DC.

A full summary of how Vermont allocated these funds can be found here: [https://ljfo.vermont.gov/custom\\_reports/crf\\_allocations/default.html](https://ljfo.vermont.gov/custom_reports/crf_allocations/default.html)

Examples of the areas that received financial assistance include, but are not limited to:

- Business grants, including focused grants for the hospitality industry
- Housing programs; renter and landlord relief
- Child care providers including stabilization payments and essential worker payments
- Afterschool and summer camp providers
- Designated mental health and developmental services agencies
- Hospitals and other health care providers
- COVID testing partners
- Law enforcement
- Front line worker hazard pay

- Farmers, loggers and other working lands businesses
- Broadband connectivity
- Foreclosure and homelessness prevention
- Public schools and secondary education
- Programs to address food insecurity

The Vermont Department of Labor experienced unprecedented number of unemployment claims from Vermonters. For many, this was the first time in their lives they had filed for unemployment. The surge in people filing and the initiation of a new program for self-employed business owners caused significant back-up in processing payments. Unfortunately, some people waited weeks and months for payments to come. Legislators actively helped people access their benefits, and continue to do so.

### **What's Ahead for 2021?**

When we left the State House in March 2020 we had no idea that the pandemic would force the 2021 session to begin remotely. The pomp and circumstance of the beginning of a biennium including taking the oath of office, swearing in of the Governor and other constitutional officers, and election of a Speaker of the House all took place remotely from our living rooms, kitchen tables, spare bedrooms and if you were lucky, your home office.

As we embark on the next few months we are in the midst of enormous loss of life and infections across the country. We are also seeing a rise in cases and deaths here in Vermont. But, as we enter winter and move into spring, people are now receiving vaccinations. And much as Vermont has done since the beginning of the pandemic, we are leading the country in a number of areas including vaccination distribution/capita.

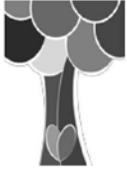
Congress approved another relief bill and it is expected that further federal legislation will also be forthcoming to help states through this crisis and begin recovery. We will concentrate on allocating those resources and addressing a budget shortfall estimated at nearly \$200 million. We will focus efforts on areas critical to our state's recovery from the pandemic. It will be challenging, but often times out of these challenges come opportunities. We will look for those opportunities to help make Vermont a place that works for all of us.

Respectfully submitted,

Rep. Tom Stevens, Chair

Rep. Theresa Wood, Vice Chair

House General, Housing and Military Affairs House Human Services



**Our Community Cares Camp, Inc.**

PO Box 503  
Richmond, VT 05477  
Email: [occcvermont@gmail.com](mailto:occcvermont@gmail.com)  
802-434-6006



November 9, 2020

Town of Bolton Selectboard  
Bolton Town Office  
3045 Theodore Roosevelt Highway  
Bolton, VT 05676

ATTN: Amy Grover, Town Clerk & Treasurer

Dear Bolton Selectboard,

Our Community Cares Camp is submitting a revised and corrected budget for FY2020-21. The OCCC Board met on October 28, 2020, and revised and approved a final budget for FY 2021. This budget is revised because the Board approved a plan based on a full-service food and enrichment camp next summer, rather than the covid-19 restrictions and MMUUSD school district support of the past year.

OCCC has transitioned leadership, funding support, awareness of social injustice, and in many other ways over the past year. We held a highly successful summer camp amid a global pandemic. Our Camp, as stated by Mark Carbone and John Alberghini, helped lay the foundation for our MMUUSD school district to show that reopening our schools was possible with clear planning and fidelity in adherence to the Vermont Department of Health, CDC, and District protocols. We thank the town of Bolton for contributing \$275.00 to our camp last year. We know you share the belief that our camp is essential to the health, resilience, and vitality of our community.

This revision does not affect our FY21-22 request from the Town of Bolton, which remains the same at \$500.00, and reflects a reduced percent of our total budget (\$159,062) at 0.31%. We are requesting funding from all of the other towns in our district to share town commitments equitably.

Our Community Cares Camp demonstrates the value in serving the children and families of our district. Please continue to support us.

Thank you for your consideration,

Susanne B. Parent  
Executive Director  
Our Community Cares Camp

**Our Community Cares Camp, Inc. is a registered 501(c) (3) non-profit corporation.**

[www.ourcommunitycarescamp.org](http://www.ourcommunitycarescamp.org)  
<https://www.facebook.com/OCCCVT>

*Building a caring community - where every child can find success.*

## **Our Community Cares Camp in 2020**

Summer enrichment camp serving Richmond, Huntington, Bolton, Jericho, Underhill

In its 12th year of service, Our Community Cares Camp was able to significantly impact our community by adapting to the challenges posed by the COVID-19 pandemic and continuing to provide engaging summer programming safely.

### **Summer Camp in a Pandemic**

In a year marked by uncertainty, OCCC felt it was essential to provide an option for children coming off months of virtual learning to socialize with their peers in person. In order to make this a reality, months of careful planning, new procedures, and the implantation of an adapted camp format ensured the safety of our campers and staff. Due to all MMUUSD services held remotely this summer, OCCC could not provide transportation to camp families via buses. To make our camp more accessible for families, we extended our hours from our usual half-day format to 7:30 am to 3:00 pm to prevent guardians from needing to arrange for transportation midday. Our in-person camp was limited to 60 campers, and we implemented a virtual component, which any family could opt for. All campers and staff wore masks, and our counselors sanitized surfaces and took handwashing breaks frequently. All camp spaces were cleaned daily, with a deep clean of the building taking place every Friday. Meals were provided for all campers by MMUUSD in individual servings. In order to create an environment that had all the fun of camp while prioritizing safety, we adapted a schedule where the majority of the day was outdoors. Art projects, music lessons, picnic-style lunches, and of course, all types of games, sports, and water play were all set up outdoors. We found that our campers quickly adopted and embraced this new style of camp. We're happy to report that the joy of camp was not diminished in the slightest by the new protocol meant to ensure the health and wellbeing of our campers, staff, families, and community.

### **Successful Leadership Changes**

At the end of April, in the midst of Vermont's Stay at Home Order, Susanne Parent officially became the new Executive Director of OCCC. Despite the uncertainty at the time of this transition, Susanne immediately dedicated herself to creating an action plan that closely followed all Vermont state safety guidelines. This summer, OCCC also welcomed a new Program Director, Hollister Rosen, to our LAC program, which serves older campers' grades 6-9. Our committed staff and volunteers are crucial to the functioning of OCCC, and we are grateful for our amazing team.

### **New and Continued Partnerships**

Our numerous community partnerships play a large role in the success of OCCC. We were excited to partner with Kids on the Ball, an organization that provides tennis lessons, for the first time this summer. Our campers were thrilled to have the opportunity to learn a new skill as the blacktop behind CHMS was transformed into a working tennis court for an afternoon each week.

Another camp highlight was a day of outdoor storytelling and the accompanying book giveaway provided by CLiF. Exposing our campers to the joy of reading and the power of stories is something that CLiF continues to allow us to do. Additionally, we want to extend our thanks to MMUUSD, who worked closely with us to provide a safe and sanitary venue for camp.

OCCC would not be what it is today without the continuous support of private donors, businesses, and municipal funding. We are an important asset to our district's five towns. Offering a camp experience, providing nutritious, locally sourced meals, establishing bridge employment for MMUUSD employees, creating employment opportunities, and job training for high school students and young adults.



*A surprise May 2020 snowstorm!*



## RICHMOND RESCUE, INC.

216 RAILROAD STREET  
P.O. BOX 404  
RICHMOND, VT 05477  
PHONE: (802) 434-2394  
DIRECTOR@RICHMONDRESCUE.ORG

October 7, 2020

Dear Bolton Selectboard,

This past year was another busy year for us. While our call volume fell during the early months of COVID we were still kept busy procuring personal protective equipment and ensuring that our crews could do their jobs safely. Our call volume rebounded over the summer leaving yearly call volume close to our average.

Prior to COVID, we were hard at work advancing EMS in Vermont and keeping the residents we serve safe. Here are a few of the highlights of the last fiscal year:

- We had three cardiac arrest saves in 2019-2020. Two of these incidents occurred on back to back days and a third occurred during the COVID lock-down. Numerous other local departments, including Richmond Police and Fire Departments, co-responded to these incidents.
- Our network of Public Access Defibrillators continues to grow. Most recently, we added a unit at the Jericho Country Store. We have now helped place a total of ten AEDs.
- Our backcountry rescue team had a quiet winter but remains ready to respond to backcountry emergencies through the county. In addition to many EMTs, we also have two physicians on the team.
- In the spring, we were one of the first services in the state to begin using the new 2020 Vermont EMS protocols. Within a few days of coming online, one of our paramedics was able to administer a medication that would not have been possible prior to the protocol update.
- In collaboration with Williston Rescue and UVM Medical Center, we set up a multi-agency "mock-crash" training that involved the UVM HealthNet helicopter responding. Providers were able to practice responding to a high acuity incident in a highly realistic simulation, followed by intensive debriefing.

By the numbers 2019-2020:

- Richmond Rescue responded to 659 calls
- Total calls in Bolton: 83
  - I-89 Bolton: 19
- Average response time to calls in Bolton: 16:46

Our volunteer workforce remains strong with 37 active volunteers donating more than 20,000 hours each year.

For the 2021-2022 fiscal year, Richmond Rescue is requesting \$19,996. This is a 2% increase from the previous budget year. The increase will help to cover cost of living increases for employees, increasing health insurance premiums, and the rising cost of medical equipment.

As always, we are committed to financial and operational transparency. We have attached a copy of our proposed budget and statistics from last year. Please contact us if you have any questions or would like to have us meet with the Selectboard.

Sincerely,

Michael Chiarella  
Director of Operations

		19-20 Actual	20-21 Budget	21-22 Budget
<b>Income</b>				
<b>Receipts</b>				
	<b>Billing</b>	218,582.48	225,000.00	235,000.00
	Commercial	114,703.51	123,750.00	126,900.00
	HHS COVID Relief 2020	5,863.53	0.00	0.00
	Medicare	60,658.24	62,550.00	67,210.00
	Medicare Advantage	15,662.97	13,275.00	16,450.00
	Medicaid	12,929.93	16,200.00	14,100.00
	Patient Payments	7,708.24	8,325.00	9,400.00
	Other (copying fees)	45	0.00	0.00
	Tricare	1,011.06	900.00	940.00
	<b>Donations</b>	21,974.94	17,000.00	18,000.00
	<b>Event Standby / Agency Assist</b>	2,150.00	600.00	600.00
	<b>Fund Drive</b>	25,357.16	18,000.00	20,000.00
	<b>Interest Income</b>	7.83	75.00	75.00
	<b>Paramedic Intercepts</b>	1,500.00	3,500.00	3,500.00
	<b>Sale of Assets</b>	800		
	<b>Subscriptions</b>	32,001.78	32,000.00	32,000.00
	<b>Town Contrib</b>	144,490.00	152,499.00	158,160.00
	Bolton	19,220.00	19,604.00	19,996.00
	Huntington	36,286.00	37,012.00	37,752.00
	Jericho	14,000.00	16,000.00	18,000.00
	Richmond	74,984.00	76,483.00	78,012.00
	Starksboro	0.00	3,400.00	4,400.00
	<b>Unrealized Investment Gain/Loss</b>	6,957.04	6,930.00	6,500.00
<b>Total Receipts</b>		453,821.23	455,604.00	473,835.00
<b>Total Income</b>		453,821.23	455,604.00	473,835.00
<b>Expense</b>				
<b>Ambulance</b>				
	Diesel Fuel	4,721.34	5,100.00	5,100.00
	Equipment / Supplies	1,209.04	1,200.00	1,200.00
	Maint Chevy G4500 (A1)	5,887.99	5,000.00	5,000.00
	Maint Ford E450 (A2)	0	3,000.00	4,000.00
<b>Total Ambulance</b>		17,035.50	14,300.00	15,300.00
<b>Bank Charge</b>		20.00	0.00	0.00
<b>Building</b>				
	Equipment Maint Expense	2,313.24	1,700.00	2,400.00
	Furniture	951.18	500.00	500.00
	Grounds	872.24	1,100.00	1,100.00
	Loan Interest - Building Renovation	6,699.76	5,944.91	5,317.30

		19-20 Actual	20-21 Budget	21-22 Budget
	Maintenance	4,482.63	4,000.00	4,200.00
<b>Total Building</b>		<b>15,319.05</b>	<b>13,244.91</b>	<b>13,517.30</b>
<b>CHBR Operations</b>		<b>139.97</b>	<b>300.00</b>	<b>300.00</b>
<b>Communications</b>				
	Cell Phones	742.98	500.00	500.00
	Dispatch Service	21,135.89	23,000.00	24,600.00
	Equip-Maint	1,533.78	500.00	800.00
	Equip-new	164.97	700.00	700.00
<b>Total Communications</b>		<b>23,577.62</b>	<b>24,700.00</b>	<b>26,600.00</b>
<b>Depreciation Expense</b>				
	Equipment		10,254.00	11,214.00
	Communications		806.16	1,506.00
	Building		13,207.08	13,840.00
	A1 (2014 - G4500)		17,287.08	17,287.08
	A2 (2019-F450)		25,559.16	25,559.16
		64,769.23	67,113.48	69,406.24
<b>Insurance</b>				
	Commercial Package (Auto & Liability)	8,614.15	7,300.00	7,300.00
	Package Policy (Equipment & Cyber)	3,875.86	4,500.00	4,500.00
	Workers Comp	12,205.00	10,800.00	11,400.00
<b>Total Insurance</b>		<b>24,695.01</b>	<b>22,600.00</b>	<b>23,200.00</b>
<b>Medical</b>				
	Equip-maint	210.00	600.00	600.00
	Nitrous Oxide	47.61	80.00	80.00
	Oxygen	515.56	600.00	600.00
	Supplies / Equipment	18,579.20	17,000.00	19,000.00
<b>Total Medical</b>		<b>19,352.37</b>	<b>18,280.00</b>	<b>20,280.00</b>
<b>Membership</b>				
	Awards Banq/Summer Picnic	883.08	800.00	800.00
	Dues / Subscriptions	220.00	275.00	275.00
	Membership Retention	3,930.50	3,500.00	4,000.00
	Personal Gear / Uniforms	1,004.95	1,800.00	1,800.00
	Personal Protection	784.84	1,000.00	800.00
	Public Outreach	3,437.02	1,200.00	1,200.00
<b>Total Misc</b>		<b>10,260.39</b>	<b>8,575.00</b>	<b>8,875.00</b>

		19-20 Actual	20-21 Budget	21-22 Budget
<b>Office</b>				
	Billing Fees	14,775.04	15,750.00	16,450.00
	Equipment	860.00	1,200.00	1,200.00
	Fund Raising Letter	2,285.10	2,300.00	2,360.00
	Legal & Accounting	395.00	3,400.00	3,400.00
	Postage / PO Box	183.61	170.00	170.00
	Subscription Letter	4,295.43	2,300.00	2,500.00
<b>Total Office</b>		<b>22,794.18</b>	<b>25,120.00</b>	<b>26,080.00</b>
<b>Paramedic Intercepts Received</b>		<b>3,250.00</b>	<b>2,500.00</b>	<b>2,500.00</b>
<b>Payroll</b>				
	Fees	1,590.94	1,500.00	1,500.00
	Insurance - Health	5,157.59	5,500.00	6,050.00
	Medicare	2,145.64	2,567.54	2,643.89
	Soc. Sec.	10,289.55	10,612.51	11,083.09
	State Unemp.	573.69	800.00	800.00
	Wages - Bonus	0.00	1,500.00	1,500.00
	Wages (health insurance buyout)	4,000.00	4,000.00	4,000.00
	Wages - Tax Exempt (health ins.)	3,656.76	4,200.00	4,620.00
	Wages	161,959.61	169,669.51	174,759.60
<b>Total Payroll</b>		<b>189,373.78</b>	<b>200,349.56</b>	<b>206,956.58</b>
<b>Taxes</b>				
	Vermont Provider Tax	6,727.65	7,260.00	7,425.00
<b>Training</b>				
	Conference/ Outside classes	310.00	300.00	300.00
	EMT Class	3,400.00	2,300.00	3,000.00
	Supplies	771.93	500.00	700.00
<b>Total Training</b>		<b>4,481.93</b>	<b>3,100.00</b>	<b>4,000.00</b>
<b>Utilities</b>				
	Electricity	4,072.36	3,800.00	4,000.00
	Gas	1,169.95	1,100.00	1,100.00
	Telephone	1,608.74	1,550.00	1,600.00
	Water	2,391.33	2,200.00	2,400.00
<b>Total Utilities</b>		<b>9,242.38</b>	<b>8,650.00</b>	<b>9,100.00</b>
<b>Total Expense</b>		<b>411,039.06</b>	<b>416,092.95</b>	<b>433,540.12</b>
<b>Net Ordinary Income</b>		<b>42,782.17</b>	<b>39,511.05</b>	<b>40,294.88</b>

		19-20 Actual	20-21 Budget	21-22 Budget
Training Center Income		7,724.30	8,000.00	8,000.00
Donor Directed Donations		610.00	0.00	0.00
E911 Sign Income		509.58	600.00	600.00
Training Center Expense				
	Books/cards	2,016.97	2,560.00	2,560.00
	Depreciations (Zoll AEDs)	583.33	893.04	893.04
	Supplies	2,338.77	2,746.96	2,746.96
	Wages	1,388.69	1,800.00	1,800.00
Total Training Center Expense		6,327.76	8,000.00	8,000.00
Donor Directed Expenses				
	Backcountry Equipment	344.43	0.00	0.00
	Building Renovations	0.00	0.00	0.00
	MMU School Safety	0.00	0.00	0.00
Total Donor Directed Expenses		344.43	0.00	0.00
E911 Sign Expenses		589.02	450.00	450.00
Net Income		44,364.84	39,661.05	40,444.88
Building Renovation Principal		10,627.63	11,023.85	11,651.49
Capital Reserve				
	Ambulance-New	3,000.00	4,000.00	5,000.00
	Building	1,900.00	1,900.00	2,000.00
	Communications	4,500.00	4,500.00	4,500.00
	Medical Equipment	6,600.00	6,600.00	6,600.00
	Staffing Reserve Fund	12,390.44	11,637.20	10,693.39
Total Capital Reserve		28,390.44	28,637.20	28,793.39
Surplus / Deficit		5,346.77	0.00	0.00
Cash Flow (depreciation + Capital saving - deficit/surplus)		98,506.44	95,750.68	98,199.63

# Richmond Rescue Call Data 2019-2020

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Calls	66	64	50	50	59	50	61	73	72	38	36	34	659
Patients Transported	42	39	32	32	38	32	37	48	52	21	19	19	420
% Transported	64%	61%	64%	64%	64%	61%	61%	66%	72%	55%	53%	56%	64%
Daytime Calls	49	38	36	36	40	31	44	42	40	27	26	21	430
Night-time Calls	17	26	14	14	19	19	17	31	32	11	10	13	229

Day of the Week	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Monday	12	12	8	8	10	3	14	7	15	9	6	4	109
Tuesday	13	4	4	4	8	6	16	11	8	6	5	8	99
Wednesday	14	6	5	5	8	9	4	11	11	2	4	4	84
Thursday	5	9	15	4	4	8	5	8	11	3	11	6	92
Friday	7	14	2	13	13	9	8	17	8	6	2	5	100
Saturday	8	11	8	8	11	8	6	8	12	4	4	3	93
Sunday	7	8	8	8	5	7	8	11	7	8	4	4	83

COVID

Paramedic Intercepts Received	1	2	1	1	2	0	0	2	1	1	0	0	12
Paramedic Intercepts Provided	2	1	1	1	0	1	1	1	0	0	0	0	8
% calls with paramedic	45%	32%	25%	25%	31%	41%	31%	32%	41%	43%	61%	59%	57%
Volunteer Hours	2117.0	2019.5	2078.5	2008.5	2089.5	2083.5	2014.8	1904.8	1639.3	1209.5	1426.3	1661.0	22,251.7
Paid Staff Hours	466	522.8	518	537.5	490.8	557.5	582	547.5	579.5	570.3	579.5	520.5	6471.4
Active Volunteers	35	33	33	33	37	38	38	31	35	33	22	27	28

Type of Call	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
MVC	10	12	12	7	7	7	17	10	12	3	2	2	92
No Lights & Sirens Transports	34	28	26	30	28	28	27	42	39	19	14	16	340
Lights & Sirens Transports	8	11	6	6	8	4	10	6	13	2	5	3	80
% Lights & Sirens	19%	28%	19%	21%	13%	27%	27%	13%	25%	10%	26%	16%	19%
Mutual Aid Given	11	13	9	9	9	9	15	10	13	5	4	11	121
Mutual Aid Received	5	3	1	1	3	2	4	7	4	0	2	0	32
Male	17	21	14	20	18	18	20	24	31	10	10	8	215
Female	27	18	19	19	18	14	17	24	21	11	9	11	208
Average Age of transports	57.3	51.1	61.6	59.1	55.5	54.0	49.8	53.4	52.2	58.0	52.2	56.6	
Oldest Patient	89	95	96	96	93	92	97	92	93	86	87	87	
Youngest Patient	15	3	3	11	2	5	16	1	14	10	16	19	1

Times	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Avg Miles to Call	5.5	6.2	4.4	4.4	4.6	5.0	6.0	6.1	6.9	5.6	5.4	5.9	5.6
Avg. Enroute Time	1:27	1:49	1:45	1:45	1:58	2:03	1:48	2:05	2:08	1:49	2:02	2:04	2:29
Avg . Response time by town													
Richmond	7	7	8	8	8	6	7	8	7	6	9	5	8
Bolton	15	15	17	17	15	17	13	19	22	16	17	19	20
Huntington	29	17	18	18	16	20	18	20	22	20	15	20	18
Jericho	10	12	16	16	10	10	11	15	12	11	N/A	20	14
Median Scene Time (min)	21	19	22	22	18	21	19	14	18	11	19	17	18
Time Out Of Service (OOS) (hrs)	0.5	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.5
% OOS	0.07%	0.13%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.02%
Calls Missed due to OOS	0	0	0	0	0	0	0	0	0	0	0	0	0
2nd Calls taken by RR	0	1	3	0	0	1	4	2	2	1	1	1	2
2nd Calls missed	2	2	0	0	1	1	2	4	3	0	1	0	1

Time statistics do not include I-89

Location of Calls (911)	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Bolton	6	8	5	5	3	6	5	17	16	8	4	2	83
Burlington	0	0	0	1	1	0	0	0	0	0	0	0	1
Essex	2	2	1	2	2	2	2	0	0	0	0	4	16
Hinesburg	2	3	1	1	1	0	1	4	3	1	0	2	23
Huntington	6	12	4	6	4	4	9	9	11	4	3	5	79
I-89	7	7	1	1	4	4	3	5	5	1	2	0	40
Bolton	6	3	1	3	0	0	0	2	2	1	1	0	19
Richmond	1	4	0	1	4	4	3	3	3	0	1	0	21
Waterbury	0	0	0	0	0	0	0	0	0	0	0	0	0
Williston	0	0	0	0	0	0	0	0	0	0	0	0	0
Jericho (Primary)	3	3	2	2	2	2	2	4	2	2	0	0	26
Jericho (Back Up)	3	4	1	1	1	4	4	3	4	1	0	3	30
Richmond	25	17	26	31	23	24	26	26	22	14	20	13	266
Starksboro	4	1	0	1	1	2	1	1	3	4	3	2	25
Underhill	1	1	2	1	1	0	2	2	1	0	2	0	13
Westford	0	0	1	0	0	0	0	0	0	0	0	0	1
Williston	3	3	3	3	3	6	1	1	5	2	2	2	36

Location of Calls  
(paramedic intercepts)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Addison	0	0	0	0	0	0	0	0	0	0	0	0
Bristol	0	0	0	0	0	0	0	0	0	0	0	0
Cambridge	0	0	0	1	0	0	0	0	0	0	0	1
Charlotte	0	0	1	0	0	0	0	0	0	0	0	1
Colchester	0	0	0	0	0	0	0	0	0	0	0	0
Essex	0	0	0	0	0	0	0	0	0	0	0	0
Hinesburg	0	0	0	0	0	0	0	0	0	0	0	0
Jericho	0	0	0	0	0	0	0	0	0	0	0	0
Milton	0	0	0	0	0	0	0	0	1	0	0	1
Monkton	0	0	0	0	0	0	1	0	0	0	0	1
Shelburne	0	0	0	0	0	0	0	0	0	0	0	0
Starksboro	1	0	0	0	0	0	0	0	0	0	0	1
Underhill	1	1	0	0	0	0	0	0	0	0	0	2
Vergennes	0	0	0	0	0	0	0	0	0	0	0	0
Williston	0	0	0	0	0	1	0	0	0	0	0	1
Winooski	0	0	0	0	0	0	1	0	0	0	0	1

Location of Calls (Backcountry)

Bolton	0	0	0	0	0	0	0	0	0	1	0	0	2
Cambridge	0	1	0	0	0	0	0	0	0	0	0	0	1
Duxbury	0	1	1	0	0	0	0	0	0	0	0	0	2
Huntington	0	0	1	0	0	0	0	0	0	0	0	1	2
Jericho	0	0	0	0	0	0	0	0	0	0	0	0	0
Morrisville	0	0	0	0	0	0	0	0	0	0	0	0	0
Richmond	1	0	0	0	0	0	0	0	0	0	0	0	1
Stowe	0	0	0	0	0	0	0	0	0	0	0	0	0
Underhill	1	0	0	0	0	0	0	0	0	0	0	0	1
Waitsfield	0	0	0	0	0	0	0	0	0	0	0	0	0
Warren	0	0	0	0	1	0	0	0	0	0	0	0	1
Waterbury	0	0	0	0	0	0	0	0	0	0	0	0	0

**Location of Calls  
(paramedic intercepts)**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Addison	0	0	0	0	0	0	0	0	0	0	0	0
Bristol	0	0	0	0	0	0	0	0	0	0	0	0
Cambridge	0	0	0	1	0	0	0	0	0	0	0	1
Charlotte	0	0	1	0	0	0	0	0	0	0	0	1
Colchester	0	0	0	0	0	0	0	0	0	0	0	0
Essex	0	0	0	0	0	0	0	0	0	0	0	0
Hinesburg	0	0	0	0	0	0	0	0	0	0	0	0
Jericho	0	0	0	0	0	0	0	0	0	0	0	0
Milton	0	0	0	0	0	0	0	0	1	0	0	1
Monkton	0	0	0	0	0	0	1	0	0	0	0	1
Shelburne	0	0	0	0	0	0	0	0	0	0	0	0
Starksboro	1	0	0	0	0	0	0	0	0	0	0	2
Underhill	1	1	0	0	0	0	0	0	0	0	0	2
Vergennes	0	0	0	0	0	0	0	0	0	0	0	0
Williston	0	0	0	0	0	1	0	0	0	0	0	1
Winooski	0	0	0	0	0	0	1	0	0	0	0	1

**Location of Calls (Backcountry)**

Bolton	0	0	0	0	0	0	0	0	0	1	0	0	2
Cambridge	0	1	0	0	0	0	0	0	0	0	0	0	1
Duxbury	0	1	1	0	0	0	0	0	0	0	0	0	2
Huntington	0	0	1	0	0	0	0	0	0	0	0	1	2
Jericho	0	0	0	0	0	0	0	0	0	0	0	0	0
Morrisville	0	0	0	0	0	0	0	0	0	0	0	0	0
Richmond	1	0	0	0	0	0	0	0	0	0	0	0	1
Stowe	0	0	0	0	0	0	0	0	0	0	0	0	0
Underhill	1	0	0	0	0	0	0	0	0	0	0	0	1
Waitsfield	0	0	0	0	0	0	0	0	0	0	0	0	0
Warren	0	0	0	0	1	0	0	0	0	0	0	0	1
Waterbury	0	0	0	0	0	0	0	0	0	0	0	0	0

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	
Bolton Valley	0	0	0	0	0	1	0	8	9	5	0	0	1	24
Cochrans Ski Area	0	0	0	0	1	0	2	2	0	0	0	0	0	5
Potholes / Gorge	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Richmond Family Med	3	0	3	2	2	2	1	1	3	0	0	0	1	17
Richmond Terrace	1	3	1	0	2	3	2	2	0	3	1	1	1	18
Schools	0	0	0	0	0	0	0	0	1	1	0	0	0	2
Sterling House	3	2	3	3	1	2	3	3	3	0	4	1	2	24
Walk-Ins	0	0	0	0	1	2	0	0	0	0	0	1	0	4

**Meds/ALS**

12- Lead EKG	24	15	17	24	19	15	23	27	10	15	7	25	221
Medications Administered	30	19	15	13	15	14	22	28	7	6	6	11	186
Advanced Airways Inserted	0	1	0	1	1	1	2	0	0	1	0	1	7
Intravenous Fluid Given	6	5	4	5	2	3	9	12	5	0	0	0	53
IV Started	20	11	11	10	8	12	14	13	8	4	2	8	121

**STEPS  
TO END  
DOMESTIC  
VIOLENCE**

October 26, 2020

Amy Grover  
Bolton Town Clerk & Treasurer  
3045 Theodore Roosevelt Highway  
Bolton, VT 05676

Dear Ms. Grover,

Thank you for this opportunity for Steps to End Domestic Violence to submit a FY 2022 funding request from the Town of Bolton. On behalf of the staff, our board of directors and all those we serve, I would like to extend our deep appreciation for the Town's financial support to Steps in recent years.

As the Executive Director of Steps, I know the toll that the current pandemic has wreaked on communities throughout Chittenden County. These times of uncertainty and anxiety have been difficult for the most vulnerable among us, including those experiencing domestic violence. An increasing body of evidence demonstrates a disturbing rise in the number of incidents involving domestic violence over the past several months.

Steps to End Domestic Violence - Who We Are

Our work at Steps is to assist those who have been affected physically, sexually, emotionally or economically by domestic abuse. In short, to restore shattered lives. We do this through our critical partnerships with State and local governments and agencies.

Our services provide the short and longer term assistance which otherwise would fall on public coffers and the budgets of public safety departments.

Our emergency shelter and housing program is part of the continuum of services we provide, from initial intake through our hotline, to emergency shelter, transitional housing and finally to help finding permanent housing.

Steps' hotline is available 24 hours a day, 7 days a week. Our transitional housing program, which includes supportive services, can offer rental assistance for between 6 to 24 months. During this time, our clients work on career development and educational opportunities, child care, self care, personal finances and legal matters. The economic justice program works with survivors to help them regain confidence in their personal finances and build employment readiness.

Our legal advocates provide education and support to service users in family court, including help obtaining relief from abuse orders and navigating divorce, parentage, child custody and child support cases.

Finally, but equally important, is our education and prevention program, which raises public awareness about the effects of domestic violence on individuals, their families and their communities and teaches youth about healthy relationships.

Steps to End Domestic Violence is a 501(c)(3) non-profit organization in good standing with the Internal Revenue Service.

In our Fiscal Year 2020 (July 1 2019-June 30<sup>th</sup> 2020), Steps to End Domestic Violence served a total of 1,274 adults and 1,784 children. We provided emergency shelter to 247 individuals and 101 children for a total of 18,334 bednights. Our hotline responded to 3,956 calls, emails, and webchats, assisting individuals in crisis and offering access to emergency services along with support and referrals. Our Economic Justice program helped advocate for and support 243 adults, and 102 children, for a combined total of 10,551 bednights. Our Legal Advocacy program provided services to 365 individuals seeking support in family and criminal court.

**STEPS  
TO END  
DOMESTIC  
VIOLENCE**

Services were provided to 415 children and 153 adults at Steps in the form of playgroups, individual support, advocacy and parenting support, emergency housing services, and resources. Steps provided Support Groups to 46 adults for a total of 294 hours.

Steps and the Town of Bolton

1. Last year, two (2) adults from Bolton and their accompanying children received **direct assistance** from our organization. In addition, Steps served a number of adults and their children who chose to not provide us with their place of residence. That being noted, you will understand that Steps serves **all** residents of Bolton by remaining available to each of them at a time when they might need us.
2. Our data shows that a vast majority of our program participants are extremely low-income or low-income. For these residents, we offer all of the services and programs we highlight above. In terms of measurable outcomes, our empowerment model allows clients to establish their own goals within the framework of our services, so outcomes are generally very individual. We do however collect and analyze data as part of robust program planning and development. We also measure whether our clients become more self-sufficient as a result of our services using a self-sufficiency matrix or SSM. This includes a list of domains (shelter/housing; employment; income; food; etc) and five levels ranging from in-crisis to empowered. The SSM results consistently demonstrate statistically significant self-reported progress or self-sufficiency among our service users.
3. Our organization is requesting funding from towns throughout Chittenden County. These monies will go a long way to offset the cost of our direct and longer term services to Bolton - which would otherwise be borne by the Town's coffers.

Our request

For these reasons, we are asking the Town to consider a direct contribution of \$500.00. We would be pleased to present this request and to answer any questions the Town may have at a time and venue required by your budget calendar.

Sincerely,



Nicole Kubon MSW (she/her)

Executive Director

Steps to End Domestic Violence

[nicolek@stepsvt.org](mailto:nicolek@stepsvt.org)

PH 802-658-3131 ext 1062

P.O. Box 1535 Burlington VT 05402



State of Vermont  
 Department of Health  
 Burlington District Office  
 108 Cherry St., Suite 102  
 Burlington, VT 05402

[phone] 802-863-7323  
 [toll free] 888-253-8803  
 HealthVermont.gov

## Vermont Department of Health Local Report

Burlington District, 2021

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office can be found here: <https://www.healthvermont.gov/local>

### COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
  - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
  - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
  - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
  - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website: <https://www.healthvermont.gov/currentactivity>

### Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
  - Approximately 213,000\* Vermonters have been vaccinated against the flu this season \*(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
  - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)  
 Join us on [www.facebook.com/healthvermont](https://www.facebook.com/healthvermont)  
 Follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)



**Vermont League of Cities and Towns**  
*Serving and Strengthening Vermont Local Government*

**About the League.** The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.

**Member Benefits.** All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. In 2020, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to adapt town operations, hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as responding to the COVID-19 pandemic, road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, equity and inclusion, and ensuring the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help each official and employee carry out the important work of local government. For a comprehensive list of member benefits and services, please visit [vlct.org/membersguide](http://vlct.org/membersguide) to download the VLCT Member Guide.

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).**

**WATERBURY AREA SENIOR CITIZENS ASSOCIATION**

14 Stowe St.  
Waterbury, Vt. 05676  
802.244.1234

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The Waterbury Area Senior Citizens Association's mission is to enrich the lives of older people by providing services and activities that sharpen the minds and improve the physical and emotional health of its members and keep them active and involved in the life of the community.

During regular, non-COVID-19 times, The Center offers weekday Meals on Wheels deliveries and congregate meals, low impact exercise classes, Bingo, Mexican train dominoes, movie nights, and sing-alongs with local school and daycare groups. We provide monthly foot care clinics, yearly AARP safe driving classes and AARP tax return assistance, as well as presentations and events with the Waterbury Historical Society. We have an annual Fall Dinner, a Mother's Day Brunch, and a Stew Supper while our community parades by in the River of Light Parade. We provide catering for occasions and a space to hold family or business gatherings.

Meals on Wheels are delivered daily Monday through Friday to homebound seniors or physically challenged residents by volunteer drivers. More than 90% of our clients are physically challenged or live in low to moderate income households in Waterbury, Duxbury, Moretown, Middlesex and Bolton. We are on track to deliver 20,000 meals this year, or an average of 385 meals per week. The government reimburses us at \$3.76 per meal, and our Meals on Wheels clients contribute an average donation of \$1.12 per meal. (Although we can accept donations, we are prohibited by Federal regulations from charging those over 60 years of age for meals, and we would never discourage any senior from enjoying a hot, home-cooked meal.) Our total cost per meal is \$11.35, which means that we need to raise the remaining \$6.37 per meal, or \$127,400. WASCA has delivered meals to 4 Bolton residents during the past year and has served 6 residents of Bolton in other ways.

The Center has been closed to the public since Covid hit Vermont in March. We've continued to deliver Meals on Wheels, and the demand for those meals has increased as seniors remain isolated at home to stay safe. Covid has severely curtailed our ability to do the fundraising we need to continue our work in the community. Additionally, our expenses have gone up by an average of \$1000 per month, as we are unable to serve meals in our reusable containers and have been forced to purchase disposable containers for all meals.

Historically, the town of Bolton has blessed us with an annual donation of \$1000. Your support means so much to us, and we ask that once again you consider putting our request out to your community members to ask if they will contribute \$1000 or more to support the vital services we offer.

We are so looking forward to the time when we can fill the Center with friends and food and laughter again! In the meantime, we remain committed to deliver good food and good cheer to our cherished seniors. We know that we are blessed to be part of a community that supports the vital work we do. Thank you.

With such gratitude,

Vicki Brooker  
Executive Director, WASCA

**14 Stowe Street  
Waterbury, VT 05676**

**(802) 244-1234  
www.wasca.org**

## Waterbury Area Senior

# 2020 Annual Campaign

**We are Meals on Wheels so no older Vermonter goes Hungry**

### WASCA Mission Statement

*The purpose of the Waterbury Area Senior Center is to enrich the lives of older persons by providing services and activities that sharpen their minds, improve their physical and emotional health and help keep them active, independent and involved in life.*



**MEALS ON WHEELS  
AMERICA**

TOGETHER, WE CAN DELIVER.

After a busy and fun-filled beginning of the year, including a Valentine's Day party and a presentation by the Waterbury Historical Society, we, like so many other organizations, sadly closed our doors to the public when COVID-19 hit Vermont in March. The rhythm of our days changed, but our commitment to serving the seniors in our community did not.

We continued and increased our Meals on Wheels services, as many seniors who were isolating at home elected to begin receiving Meals on Wheels. This helped ensure that they could remain safely at home, while receiving a nutritious, home-cooked meal and a friendly "hello" and wellness check each day. All this was made possible by our dedicated team of volunteer drivers who deliver meals and good cheer. Here's a huge shout-out of appreciation to them! We instituted a remote Bingo game to add a little fun to these hard times, and The VT Disaster Animal Response Team began delivering supplies of pet food and treats to us, which meant that we could see that our seniors' furry friends got a good meal, too!

We are so looking forward to the time when we can once more fill the Center with seniors and laughter and food and fun! In the meantime, we remain committed to doing everything we can to deliver good food and good cheer, and to seek out innovative ways to help combat the isolation that is an ongoing issue for so many seniors, and that has been exacerbated by the pandemic.

So many people have remarked that these hard times have opened their eyes to their blessings. We know that we are blessed to be part of a community that supports the vital services we provide to our cherished seniors. Thank you.



### Who Do We Serve?

Meals were delivered to **114 individuals** across five different towns. We also served meals at the Center to approximately **80 distinct individuals** prior to the pandemic shutdown. Additionally, older Vermonters also took advantage of our monthly foot clinic, and various other activities made available prior to the shutdown.

Town	Individuals
Bolton	4
Duxbury	8
Middlesex	8
Moretown	14
Waterbury	53
Waterbury Ctr.	27
<b>Total</b>	<b>114</b>

**WE NEED YOU TO HELP FILL THE GAPS!**

The Senior Center prepares approximately 520 meals each week for delivery. We are struggling to cover the increasing costs to the Center. Please review the financial breakdown for our Meals on Wheels program shown on the back of this letter. The Center has only 3 paid employees. We depend very strongly on volunteers to help us fill human capital gaps and on your generous monetary donations.



Town of Residence	Delivered Meals	Congregate Meals	Average Cost	Federal Reimbursement	Town Appropriation	Amount to be raised by Center
Waterbury/Waterbury Ctr.	14,296	675	\$134,739	\$53,843	\$30,000	\$50,896
Duxbury	1,612	80	\$15,228	\$6,204	\$2,500	\$6,524
Middlesex	1,820	100	\$17,280	\$7,144	\$10,000	\$136
Bolton	624	40	\$5,976	\$2,369	\$1,000	\$2,607
Moretown	3,432	150	\$32,238	\$13,160	\$4,999	\$14,079
<b>TOTALS</b>	<b>21,784</b>	<b>1,045</b>	<b>\$205,461</b>	<b>\$82,720</b>	<b>\$48,499</b>	<b>\$74,242</b>

**\$74,242**



Ongoing Fundraising Efforts:

- Our fundraising efforts have been limited this year. We will be counting on the communities we serve for financial and fundraising ideas and support!



**Help us Help Older Vermonters!!!**

**YES!** I want to be counted as a supporter of the Waterbury Senior Center!

Please mail your donation in the enclosed envelope or visit our website at [www.wasca.org](http://www.wasca.org) to make your donation.

2020 Delivered Meals	21,784
2020 Congregate Meals	1,045
<b>Total Meals</b>	<b>22,829</b>



## SCHOOL SECTION

### Mount Mansfield Unified Union School District Annual Report Official Warning Mount Mansfield Unified Union School District





## Mount Mansfield Unified Union School District

10 River Road Jericho, VT 05465

P:802-434-2128 F:802-899-4001

[mmuUSD.office@mmuUSD.org](mailto:mmuUSD.office@mmuUSD.org)

[www.mmuUSD.org](http://www.mmuUSD.org)

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January 12, 2021

### **Mount Mansfield Unified Union School District Annual Report**

The Mount Mansfield Unified Union School District (MMUUSD) Annual Report will be available February 12, 2021. The report will include a proposed 2021-22 school district budget, tax rate information and a review of operations, activities and assessment results for Mount Mansfield Unified Union's nine schools:

- Smilie Memorial School (PK-4)
- Brewster Pierce Memorial School (PK-4)
- Jericho Elementary School (K-4)
- Richmond Elementary School (PK-4)
- Underhill ID School (Preschool)
- Underhill Central School (K-4)
- Browns River Middle School (Grades 5-8)
- Camels Hump Middle School (Grades 5-8)
- Mt. Mansfield Union High School (Grades 9-12)

The Annual Report can be found at your local town office, public schools, MMUUSD Central Office or online at <https://www.mmuUSD.org/>. Upon request, a printed copy will be mailed to you by calling 434-2128.

If you have questions, please contact the Central Office at 434-2128 or by email at [mmuUSD.office@mmuUSD.org](mailto:mmuUSD.office@mmuUSD.org).

Mt. Mansfield Unified Union School District Audits can be viewed by going to: <https://www.mmuUSD.org/>

**OFFICIAL WARNING  
MOUNT MANSFIELD UNIFIED UNION SCHOOL DISTRICT**

**March 2, 2021**

The legal voters of the Mount Mansfield Unified Union School District comprising the voters of Bolton, Huntington, Jericho, Richmond, and Underhill, (all Grades PK-12) are hereby notified and warned to meet in the respective polling places hereinafter named for each of the above-referenced town school districts on **Tuesday, March 2, 2021** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian Ballot.

Article 1: To elect the following officers  
a. Moderator for one year  
b. Clerk for one year  
c. Treasurer for one year

Article 2: Shall the voters of the Mount Mansfield Unified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?

Article 3: Shall the voters of the Mount Mansfield Unified Union School District approve the School Board to expend **\$51,123,876**, which is the amount the School Board has determined to be necessary for the 2021-22 fiscal year?

It is estimated that this proposed budget, if approved, will result in education spending of **\$16,660** per equalized pupil. This projected spending per equalized pupil is **2.95%** higher than spending for the current year.

Upon closing of the polls, the ballot boxes will be sealed, re-opened at Camels Hump Middle School in the Town of Richmond, the ballots commingled and publicly counted by representatives of the Boards of Civil Authority of the Towns of Bolton, Huntington, Jericho, Richmond, and Underhill under the supervision of the Clerk of the Mount Mansfield Unified Union School District.

The legal voters of Mount Mansfield Unified Union School District are further warned and notified that virtual informational meetings will be offered at 6:00 pm on February 18, 2021 and February 25, 2021 for the purpose of explaining the 2021-22 proposed budget. To find information on how to attend and participate in these meetings, please go <https://www.mmuusd.org/> or call 802-434-2128.

**Polling Places**

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Underhill Town Hall	*	7 am - 7 pm

Dated this 15th day of January, 2021 and unanimously approved by the MMUUSD Board of Directors.

SCHOOL DIRECTORS

DocuSigned by:  
*Kevin T Campbell*  
Kevin Campbell

DocuSigned by:  
*Thomas Cheney*  
Thomas Cheney

DocuSigned by:  
*Gail Conley*  
Gail Conley

DocuSigned by:  
*Tara Arneson*  
Tara Arneson

Eric Gildemeister

DocuSigned by:  
*Edye Graning*  
Edye Graning

DocuSigned by:  
*Diane Kirson-Glitman*  
Diane Kirson-Glitman

DocuSigned by:  
*Chuck Lacy*  
Chuck Lacy

DocuSigned by:  
*Stuart Morigeau*  
Stuart Morigeau

DocuSigned by:  
*Ethan Maurer*  
Ethan Maurer

DocuSigned by:  
*Derek Miodownik*  
Derek Miodownik

DocuSigned by:  
*John Noonan*  
John Noonan

DocuSigned by:  
*Andrew Pond*  
Andrew Pond

DocuSigned by:  
*Lucinda M Preston*  
Lucinda Preston

Beth Racine

Received for record this 15th day of January 2021, A.D.

DocuSigned by:  
*Pat Straughan*  
Pat Straughan, Clerk, Mount Mansfield Unified Union School District



*Anne and Don Whitman greet voters at the November 3, 2020 General Election.*



*John Devlin ready to issue ballots on November 3, 2020.*



*Paula Gervia checks voters in on November 3, 2020.*

**Town of Bolton**  
**3045 Theodore Roosevelt Highway**  
**Bolton, VT 05676**