

TOWN OF JAY  
VERMONT  
ANNUAL REPORT  
2003



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**NOTE:** Please bring this report to the Town Meeting - March 2, 2004 at 10:00 A.M.

**POT LUCK LUNCH:** WILL BEGIN AT NOON, IF YOU PLAN TO ATTEND, A POT LUCK DISH, WOULD BE APPRECIATED!

**FOOD SHELF AND CLOTHING CENTER:**

If you would like to donate food to help the food shelf, please drop off at the Municipal Building, any Thursday or Friday.

**EMERGENCY NUMBERS**

- Ambulance, Fire, Police.....9-1-1  
(non-emergency: ambulance & police, 988-4315  
fire, 334-2166 sheriff, 334-3333)
- Poison Center.....1-802-658-3456
- North Country Hospital.....334-7331
- Jay Town Clerk.....988-2996
- Jay-Westfield School.....988-4042
- North Country Union High School..334-7921
- NCU Jr. High School.....1-802-766-2276
- Jay Town Garage.....988-4377

**WARNING**  
**Annual Meeting Town of Jay & Jay School District**  
**March 2, 2004**

The legal voters of the Town of Jay and the Town School District are hereby warned and notified to meet in the firehouse in Jay Village on Tuesday, March 2, 2004 at 10:00 A.M. to transact the following business:

**Article 1.** To elect a moderator for a one year term.

**Article 2.** To hear and act upon the reports of the town officers.

- a. Selectmen's Report.
- b. Road Commissioner's Report.
- c. School Director's Report.
- d. Treasurer's Report.

**Article 3.** To elect all necessary town officials required by law.

- a. Selectman for three years.
- b. School Director for three years.
- c. School Director for two years.
- d. Lister for three years.
- e. Auditor for three years.
- f. Auditor for one year.
- g. Tax Collector for one year.
- h. Town Agent for one year.
- i. Grand Juror for one year.
- j. North Country Union School Director for two years serving on Junior & Senior High boards.
- k. Any other officers necessary.

**Article 4.** Shall the town appropriate \$149,968 to meet the expenses and liabilities of the Highway Budget for year 2004?

**Article 5.** Shall the voters of the Jay Town School District vote to appropriate the sum of \$104,464 to meet the Local School Board expense?

**Article 6.** Shall the voters of the Jay Town School District authorize the Board of School Directors to borrow money in anticipation of revenue for the purpose of paying current expenses?

**Article 7.** Shall the town appropriate \$18,709 (2.9% of the 2003 Grand List \$645,167) to the Jay Volunteer Fire Department?

Article 8. Shall the town voters approve the following sums for appropriations:

- a. \$4,260 to Missisquoi Valley Ambulance Service.
- b. \$600 to Jay Athletic Association.
- c. \$50 to the Jay Area Food Shelf.
- d. \$300 to Rand Memorial Library.
- e. \$200 to Northeastern Vt Dev. Association.
- f. \$800 to Orleans Essex VNA & Hospice Inc.
- g. \$447 to NE Kingdom Human Services, Inc.
- h. \$100 to NE Vt Area Agency on Aging-St. J.
- i. \$250 to Vt Assoc. of Blind & Visually Impaired.
- j. \$150 to Step O.N.E. (NEKCA).
- k. \$200 to Orleans County Triad.
- l. \$200 to Northeast Kingdom Learning Services.
- m. \$300 to Orleans County Citizen Advocacy.
- n. \$50 to Orl Cty Court Diversion Program. (NEKCA)
- o. \$50 to Orleans County Historical Society.
- p. \$50 to Northern VT RC&D Council.
- q. \$50 to Vermont Green Up Inc.
- r. \$200 to Hazen's Notch Association.

Article 9. Shall the town collect taxes on real estate and personal property, payable to the town Treasurer on or before Friday October 15, 2004?

Article 10. Shall the town authorize the Board of Selectmen to borrow money in anticipation of revenue for the purpose of paying debts and current expenses, said money to be paid into the Treasury of the Town?

Article 11. To see if the voters of Jay will appropriate a sum of \$20,000 to add to the building fund for further improvements to the municipal buildings and to build a vault in the town office?

Article 12. Shall the Town of Jay appropriate \$5,250 to facilitate the construction of a playground Jay/Westfield Elementary School?

Article 13. To see if the Town of Jay will vote to appropriate the sum of \$250.00 to assist the Tri Town (Troy, Jay & Westfield) Natural Resources committee to carry out it's mission of restoring and enhancing the natural resources in our communities for the use of our citizens and the visitors to our area?

Article 14. Shall the Town of Jay appropriate \$180,000 for the Selectboard & Equipment Budget for 2004?

Australian ballot items are voted at Jay Firehouse during the day on March 2, 2004. The polls open at 10:00 A.M. and close at 7:00 P.M.

Article 15. Shall the Jay Town School District appropriate the sum of \$708,411 Dollars to defray the expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$457,076.

Article 16. To elect a joint school district treasurer (Australian Ballot).

Article 17.

Budget & other items of the North Country Union High School District. (Australian Ballot).

Budget & other items of the North Country Union Junior High School District. (Australian Ballot)

Budget of the North Country Career Center.  
(Australian Ballot).

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Article 18. To transact any other (non-binding) business which may legally come before this meeting.

Article 19. To adjourn.

Dated at Jay this 30TH day of January A.D., 2004.

Selectboard, Town of Jay  
Michael Pappalardo  
Todd Alix, Chair  
Christopher Young

School Directors, Town of Jay  
Sally Rivard, Chair  
Jeffrey Ward  
Jeffrey Morse

Jay Town Clerk's Office Received for Record this 30TH day of January A.D., 2004 at 2 O'Clock 30 minutes PM and recorded in Town Meeting Book of the Town of Jay, Vermont.

Attest:Emeline Harmon, Town Clerk

**ABSTRACT OF MINUTES**

**Annual Meeting Town of Jay & Jay School District**  
The legal voters of the Town of Jay and the Town School District met as warned in the Jay firehouse on Tuesday, March 4, 2003 at 10:00 A.M. to transact the following business:  
The meeting was called to order at 10:00 AM.

**Article 1.** Elect a moderator for a one year term. John Engler-elected.

**Article 2.** To hear and act upon the reports of the town officers.

- a. Selectmen's Report-was Accepted.
- b. Road Commissioner's Report was Accepted.
- c. School Director's Report was Accepted.
- d. Treasurer's Reports were Accepted.

**Article 3.** To elect all necessary town officials required by law. The officers elected were:

a. Town Clerk/Treasurer for 3 years. Emeline Harmon.

b. Selectman for three years. Christopher Young.

Result of third vote: Christopher Young 21  
Irene McDermut 21

Moderator cast 1 ballot for Christopher Young to break tie.

c. School Director for three years. Tracey Morse.

d. School Director for one year. Jeffrey Ward.

e. Lister for three years. Fred Cushing.

f. Lister for two years. Shirley Talbot.

g. Lister for one year. John Engler.

h. Auditor for three years. Roseanne Beaudry.

i. Tax Collector for one year. Delbert Cota.

j. Town Agent for one year. Richard Bilodeau.

k. Grand Juror for one year. Roger Morin.

l. Constable for two years. Delbert Cota.

**Article 4.** Shall the town appropriate \$133,300 to meet the expenses and liabilities of the Highway Budget for year 2003? Approved \$133,300.

**Article 5.** Shall the Jay Town School District appropriate the sum of \$681,518 Dollars to defray its expenses and liabilities for Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$462,269.

<u>Result:</u>	Jay	Westfield	Total
Yes	20	45	65
No	21	10	31

Article 6. Shall the Jay Town School District vote to amend the Joint School Agreement between the Jay and Westfield School Districts as follows:

(1). Delete the final sentence from Article 23.

(2). Insert at the end of the first sentence of Article 25: "if said report is requested by an individual town school board."

(3). Change "60 days" to "32 days" in Article 16b.

(4). Add Article #27. Since each town holds 50% interest in "the land and school constructed under this agreement," expenses over \$5,000.00 affecting that equal interest, shall be borne at that same 50%. Expenses under \$5,000.00 will be considered part of operating expenses.

Motion: To accept made by Delbert Cota & seconded by Christine Beerworth. Result of vote:

Jay	Yes	<u>32</u>	No	<u>7</u>	Total Votes	<u>39</u>
Westfield	Yes		No		Total Votes	

Motion: To vote by paper ballot made by Caroline McKinney & seconded by Michael Pappalardo. Approved by voice vote.

Article 7. Shall the Jay Town School District vote to adopt the Jay/Westfield Joint Elementary School budget by Australian Ballot?

Motion to accept by paper ballot: made by Harold Morse & seconded by Christine Engler.

Result of Vote: Yes 20 No 14 Approved.

Note: Westfield voted No.

Lunch break: The meeting reconvened at 12:30PM.

Article 8. Shall the voters of the Jay Town School District vote to appropriate the sum of \$99,530 to meet the Local School Board expense? Approved.

Article 9. Shall the voters of the Jay Town School District authorize the Board of School Directors to borrow money in anticipation of revenue for the purpose of paying current expense? Approved.

Article 10. Shall the town appropriate \$17,750 (2.9% of the 2002 Grand List \$612,054) to the Jay Volunteer Fire Department? Approved.

Article 11. Shall the town will appropriate the following sums for appropriations:

a. \$4,260 to Missisquoi Valley Ambulance Service.

Approved.

b. \$600 to Jay Athletic Association. Approved.

c. \$50 to the Jay Area Food Shelf. Approved.

d. \$300 to Rand Memorial Library. Approved.

e. \$200 to NVDA. Approved.

- f. \$225 to OE Home Health Agency. Approved.
- g. \$447 to NKMHS. Approved.
- h. \$100 to NE Area Agcy on Aging. Approved.
- i. \$250 to Vt Blind & Visually Impaired. Approved.
- j. \$125 to STEP O.N.E. Approved.
- k. \$200 to Orleans County Triad. Not approved.
- l. \$105 to Vt Ctr for Ind. Living Not Approved.
- m. \$200 to Adult Learning, Newport. Approved.
- n. \$300 to Orleans Cty Advocacy. Approved \$35.
- o. \$50 to Orleans Cty Court Div. Not Approved.
- p. \$50 to Orleans Historical. Approved.
- q. \$50 to N VT RC&D. Approved.
- r. \$50 Vermont Green Up Inc. Not Approved.
- s. \$400 Hazen's Notch Association. Approved \$200.

Article 12. Shall the town collect taxes on real estate, payable to the town Treas. on or before Fri. Oct. 17, 2003? Approved.

Article 13. Shall the town authorize the Board of Selectmen to borrow money in anticipation of revenue for the purpose of paying debts and current expenses, said money to be paid into the Treasury of the Town? Approved.

Article 14. To see if the voters of the town will authorize the Selectboard to enter into tax stabilization contracts pursuant to V.S.A. Title 24, Section 2741 and Title 32, Section 3834-3838, 3840, 3843 and 3847? Motion made to accept, voice vote taken, vote too close for Moderator to decide; a show of hands was called for, result was: Yes 10 NO 16.

Article 15. To see if the Town of Jay voters will appropriate a sum of \$20,000 for repairs and improvements to the municipal buildings? Approved.

Article 16. Shall the Town of Jay appropriate \$173,126 for the General Fund Budget for 2003? Approved \$173,126.

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Please note the following items were voted by Australian Ballot. Polls opened at Jay Firehouse at 10:00 A.M. and closed at 7:00 P.M.

Article 17. Shall the voters of Jay adopt the Revised Jay Zoning Bylaws?  
 Results: IN FAVOR: 41 Opposed

To elect a joint school district treasurer (Austrian Ballot). RESULT OF VOTE: Emeline Harmon 50  
Blank 2

Budget of the North Country Union High School District. Article IV: \$8,619,425

RESULTS: In Favor 23 Opposed 27 & 2 Blank

ARTICLE V. Buses \$47,250  
In Favor 27 Opposed 23 & 2 Blank

ARTICLE VI. Bleachers \$30,000  
In Favor 21 Opposed 28 & 3 Blank

ARTICLE VII. Gym \$17,692  
In Favor 22 Opposed 28 & 2 Blank

ARTICLE VIII. Sound \$10,000  
In Favor 18 Opposed 32 & 2 Blank

ARTICLE IX. Computer \$12,000  
In Favor 29 Opposed 21 & 2 Blank

ARTICLE X. Cameras \$ 3,000  
In Favor 24 Opposed 26 & 2 Blank

ARTICLE XI. Uniforms \$ 4,300  
In Favor 25 Opposed 25 & 2 Blank

ARTICLE XII. Career Center Budget \$1,643,053  
In Favor 25 Opposed 27

ARTICLE IV. Budget of the North Country Union Junior High School District. \$3,548,750

RESULTS: In Favor 24 Opposed 27 & 1 Blank

ARTICLE V. School Buses (6) \$15,750  
In Favor 30 Opposed 22

ARTICLE VI. Windows \$9,250  
In Favor 28 Opposed 22 & 2 Blank

Article 18. To transact any other (non-binding) business which may legally come before this meeting. Committee to study tax stabilization was formed; Motion made & seconded to form a committee with minimum of five people to set guidelines with a minimum of two Selectboard members & that the clarification & recommendations should be given to voters sometime in June.

Members selected: Roger Morin, Irene McDermut, Richard Talbot, Jude Smith & the three Selectboard members. Anyone should feel free to offer input. Shirley Talbot was asked to head up a committee. Shirley asked people who are interested to give their name to Town Clerk.

Flag in municipal yard.

Michael Pappalardo wants a flag in the municipal yard before another year, wants to set a deadline. Anyone wishing to submit a design should do so by April.

Article 19. To adjourn. Approved at 2:30 PM.

**TOWN OF JAY ELECTED OFFICIALS**

		Term	Home
		Exp.	Phone
Moderator	John Engler	2004	4444
Town Clerk/ Treasurer	Emeline Harmon	2006	4068
Selectmen	Michael Pappalardo	2004	9679
	Todd Alix	2005	2522
	Christopher Young	2006	4465
Listers	John Engler	2004	4444
	Shirley Talbot	2005	4013
	Fred Cushing	2006	9615
Auditors	Christine Beerworth	2004	2824
	Catherine Norton	2005	
	Roseanne Beaudry	2006	2857
Tax Collector	Delbert Cota	2004	4340
School Board	Jeffrey Ward	2004	2250
	Sally Rivard	2005	4786
	Tracey Morse	2006	Resign
	Jeffrey Morse	Appt'd	9947
NCUHS Director	Cynthia Cook	2006	Resign
	Harold Morse	Appt'd	2804
NCUJHS Director	Cynthia Cook	2006	Resign
	Harold Morse	Appt'd	2804
Grand Juror	Roger Morin	2004	4000
Town Agent	Richard Bilodeau	2004	2326
Constable	Delbert Cota	2005	4340

**APPOINTED TOWN OFFICIALS**

Ass't Town			
Clerk/Treas	Tara Morse	2004	9947
Road Commiss.	Harold Morse	2004	2804
Energy Coord.	Vacancy		
Health Officer	Delbert Cota (Jan)	2007	4340
Service Officer	Delbert Cota (Apr)	2004	4340
Fire Warden	William Leonard		2901
Civil Defense	Sandra Leonard		2901
Dog Control	Delbert Cota		4340

**2004 BONDS FOR TOWN OFFICERS**

Town Clerk	\$10,000	Selectman	\$ 2,500
Treas.		Chairman	
Tax Collector	10,000	Selectman (ea)	2,500
Constable	2,500	Road Commis.	2,500

**2004 BONDS FOR SCHOOL BOARD MEMBERS**

Clerk of the Board	\$ 2,500
Each School Board Member	2,500

TOWN OF JAY BOARDS AND COMMITTEES

Justices of the Peace	Arnold Cota, Jr. Frances Lucier Lawrence Harmon Richard Talbot Le-Ann Tetrault
Board of Civil Authority	Selectmen Town Clerk Justices of the Peace
Board of Abatement	Listers Treasurer Tax Collector Board of Civil Authority
Planning Commission & Zoning Board of Adjustment	Term Expires
	Delbert Cota 9/8/05
	Carol Loux 9/8/06
	James Loux 9/8/06
	Jude Smith, Chair 9/8/04
	Shirley Talbot 9/8/05
	Arlene Bosco 9/8/07
	David Sanders 9/8/07
Zoning Administrator	Fred Cushing 2/4/06 Telephone 988-9615
Solid Waste	Roger Morin
Revolving Loan Comm.	Selectboard Mike Marsh Fred Cushing Anne Turtur

TOWN OF JAY 2003 STATISTICS

Population .....	426
Billed Town Tax Rate (2003) ....	\$ .428
Statewide Education Tax ....	\$1.077
Local Share Tax.....	\$ .522
 Road Mileage	
State Aid	Class 2 .... 3.310 miles
	Class 3 .... 20.070 miles
	Class 4 .... 8.000 miles
	State Highways .... 13.468 miles
	TOTAL .... 44.848 miles
 Grand List	
Real Estate .....	\$64,516,711
State of Vermont .....	1,190,300

TOWN OF JAY 2003 VITAL STATISTICS

Deaths....3	Births....5	Marriages....9
	Dog Licenses....	89

**TOWN OF JAY**

**General Fund Balance Sheet  
(prepared on accrual basis)  
At December 31, 2003**

**ASSETS**

Current Assets:	
Checking	\$135,569
Cash on Hand	75
Escrow Account	139
Sub-total	<u>\$135,783</u>
Accounts Receivable:	
Delinquent Taxes	44,687
<b>TOTAL CURRENT ASSETS</b>	<b><u>\$180,470</u></b>
Fixed Assets	444,271
<b>TOTAL ASSETS</b>	<b><u>\$624,741</u></b>

**LIABILITIES**

State of Vermont-Education	\$134,139
Accounts Payable	2,564
Restricted Funds:	
Re-Appraisal Fund	11,896
Cemetery	86
Preservation of Records	6,876
Building Improvement Fund	24,421
Unanticipated State Tax Rev.	11,903
Withholding Tax	(7)
<b>TOTAL LIABILITIES</b>	<b><u>\$191,878</u></b>
Fund Balance Undesignated	(11,408)
Fixed Assets	444,271
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b><u>\$624,741</u></b>

**Assets:**

Town Garage & Land	\$ 98,656
Garage Contents	30,680
Town Clerk's Contents	10,386
2002 Sony Computer	1,500
Municipal Building	176,796
Building Improvements	19,578
1946 Austin Weston Grader	11,850
John Deere Loader 544D	39,000
1994 Mack	28,525
1987 Mack	20,000
1983 International Truck	7,300
<b>TOTAL FIXED ASSETS</b>	<b>\$444,271</b>

Note: All figures in the financial statements have been rounded to the nearest dollar.

**TOWN OF JAY ACCOUNT PAYABLE**

<b>Beginning Balance January 1, 2003</b>	\$ 852
<b>Town of Troy/Recycling</b>	2,350
<b>Credits</b>	214
Disbursements:    Prior Year Overpayments	(852)
<b>Ending Balance December 31, 2003</b>	<u>\$ 2,564</u>

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**TOWN OF JAY ESCROW ACCOUNT TAX SALE**  
Community National Account #712697218

<b>Beginning Balance: January 1, 2003</b>	\$ 138
Interest Earned	<u>1</u>
<b>Ending Balance December 31, 2003</b>	<u>\$ 139</u>

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**RESTRICTED-REAPPRAISAL FUNDS**

<b>Balance: January 1, 2003</b>	\$ 10,599
Receipts:	5,012
Disbursements: To Selectman Rev.	(3,714)
<b>Ending Balance December 31, 2003</b>	<u>\$ 11,897</u>

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**RESTRICTED-CEMETERY**

<b>Balance: January 1, 2003</b>	\$ 86
<b>Net Charge</b>	<u>0</u>
<b>Ending Balance December 31, 2003</b>	<u>\$ 86</u>

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**RESTRICTED-RECORD PRESERVATION FUND**

<b>Balance: January 1, 2003</b>	\$ 4915
Receipts:	1960
<b>Ending Balance December 31, 2003</b>	<u>\$ 6875</u>

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**TOWN OF JAY GENERAL FUND**  
**Cash Comparative Statement of Selectboard Expense/Revenue**  
**For the Year ended December 31, 2003**  
**and 2004 Proposed Budget**

<u>ADMINISTRATION:</u>	2003	2003	2004
	BUDGET	ACTUAL	PROPOSED
Town Clerk & Ass't	39,500	38,049	39,500
Listers	3,000	0*	0
Auditors	300	108	300
Selectmen's Salary	600	600	600
Selectmen's Meetings	1,200	1,100	1,200
Town Officer Mtg	600	435	600
Admin. Supplies	1,845	2,588	2,600
Lister Supplies	300	443	300
Town Clerk Telephone	800	768	800
Tax Appeals	100	0	100
Copier Supplies	200	0	0
Total	<u>\$48,445</u>	<u>\$44,091</u>	<u>\$46,000</u>
<u>CEMETERY:</u>			
Town Labor	\$ 200	\$ 30	\$ 200
Contracted Labor	1,400	1,080	1,400
Supplies	200	0	200
Total Cemetery	<u>\$ 1,800</u>	<u>\$ 1,110</u>	<u>\$ 1,800</u>
<u>ASSESSMENTS &amp; DUES</u>			
Waste/Recycle	<u>\$ 3,400</u>	<u>\$ 2,748</u>	<u>\$ 3,000**</u>
<u>INSURANCE:</u>			
Medical	\$28,750	\$28,843	\$35,600
Dental	1,760	1,839	1,900
Long Term Disability	700	0	0
Worker Comp	5,131	6,035	6,100
Pkg./Town	7,070	7,637	7,100
Total Insurance	<u>\$43,411</u>	<u>\$44,354</u>	<u>\$50,700</u>
<u>ELECTIONS:</u>			
Labor	\$ 1,000	\$ 286	\$ 1,000
Supplies	800	582	700
Total Elections	<u>\$ 1,800</u>	<u>\$ 868</u>	<u>\$ 1,700</u>
<u>SOCIAL SECURITY</u>			
	<u>\$10,900</u>	<u>\$10,720</u>	<u>\$10,900</u>
<u>BRIDGES</u>			
	<u>\$ 500</u>	<u>\$ 0</u>	<u>\$ 500</u>
<u>LEGAL</u>			
	<u>\$ 300</u>	<u>\$ 0</u>	<u>\$ 300</u>
<u>MISCELLANEOUS</u>			
	<u>\$ 1,000</u>	<u>\$ 3,140</u>	<u>\$ 3,000</u>
<u>DOG CONTROL</u>			
	<u>\$ 200</u>	<u>\$ 0</u>	<u>\$ 200</u>
<u>OFFICE EQUIPMENT:</u>			
Equipment Repairs/			
Replacement	\$ 1,000	\$ 147	\$ 1,900
Service Contracts	1,500	1,575	1,600
Total Equipment	<u>\$ 2,500</u>	<u>\$ 1,722</u>	<u>\$ 3,500</u>
<u>MUNICIPAL BUILDING:</u>			
	Budget	Actual	Proposed
Care of Grounds	\$ 700	\$ 531	\$ 600
Electricity	2,400	2,421	2,500
Heat	1,500	1,960	2,000
Supplies	100	0	50

Repair	400	277	400
Cleaning	150	80	150
Water	300	223	250
Sewer	150	152	150
Total Municipal Bldg	<u>\$ 5,700</u>	<u>\$ 5,644</u>	<u>\$ 6,100</u>
<b>SUBTOTAL</b>	<b>129,956</b>	<b>124,964</b>	<b>138,700</b>
<b>REIMBURSED EXPENSE:</b>			
Collector Fees	\$ 0	\$ 7,899	\$ 0
Grand List work	0	3,714*	0
<b>OTHER EXPENSE:</b>			
Bookkeeper/other	0	2,679	0
Mowing-Sch/Rec Field	0	1,360	0
<b>TOTAL SELECTBOARD</b>	<b>129,956</b>	<b>140,616</b>	<b>138,700+</b>

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>PROPOSED</u>
Current Taxes	\$ 0	1193,907	0
State Land Tax-Pr/Yr	11,903	11,903	11,903
Pilot Program	397	375	397
Delinquent Taxes	0	122,416	0
Current Use Tax	1,145	1,257	1,200
Liquor Licenses	900	1,010	1,000
Dog Licenses	400	462	400
Marriage Licenses	0	150	0
Interest Earn-CKG	1,900	1,156	1,100
Interest-Del Tax	3,800	5,038	3,800
Recording Fees	5,000	12,618	10,000
Copier Fees	623	1,324	1,000
Truck Permit Fee	60	75	60
Office Rental	2,400	2,000	0
Burials	0	105	0
Computer Fund/Rebate	0	100	0
Sewer Adm Service	0	1,500	0
T/J Insurance Reimb	0	567	0
Hazard Waste Grant	0	325**	0
Scrap Metal Grant	0	342**	0
Tax Fees/Costs	0	9,788	0
Bookkeeping Service	0	1,821	0
Miscellaneous	0	898	0
Grand List work	500	3,714*	0
<b>TOTAL REVENUE</b>	<b>\$ 29,028</b>	<b>1372,851</b>	<b>\$ 30,860</b>

<u>TAX DISTRIBUTION:</u>	<u>ACTUAL</u>
For: Schools	(761,931)
State Ed Fund	(268,278)
Highways	( 96,369)
Equipment	( 33,670)
Appropriations	( 24,842)
Tax \$ To Bldg Improve Fund	( 20,000)
<b>TOTAL SELECTBOARD REVENUE</b>	<b>\$167,761</b>

\*Listers & appraisal firm paid by reimbursed funds.  
 \*\*Includes Hazard Waste Events & Scrap Metal program reimbursed by grant funds.

**2003 RESTRICTED MUNICIPAL BLDG. FUND:**

<b>REVENUE:</b>	<b>2003 Budget</b>	<b>2003 Actual</b>	<b>2004 Proposed</b>
Prior Balance		\$ 2,079	\$24,422
Insurance Settlement		\$ 4,000	0
Tax Raised	<u>\$20,000</u>	<u>\$20,000</u>	<u>20,000+</u>
Total Bldg Fund	<u>\$20,000</u>	<u>\$26,079</u>	<u>\$44,422</u>

**EXPENSE:**

Materials	\$	377	0
Roof Job-Middlebury Slate		\$ 1,280***	0
New Vault/Paint repair	0	0	44,422
Total Expense		<u>\$ 1,657</u>	
<b>ENDING BALANCE RESTRICTED</b>		<u>\$24,422</u>	

\*\*\* Amount withheld \$1,280 paid from insurance.

**HIGHWAY DEPARTMENT**

<b>SUMMER/CLASS 3</b>	<b>2003 Budget</b>	<b>2003 Actual</b>	<b>2004 Budget</b>
Salary	\$24,000	\$34,422	\$34,500
Supply	4,400	3,519	3,500
Private Equipment	22,000	36,160	36,200

**WINTER/CLASS 3**

Salary	\$45,600	\$35,718	\$35,800
Supply	8,000	4,929	4,900
Private Equipment	24,000	18,930	19,000

**WINTER/SUMMER CLASS 2**

Salary	\$ 600	\$ 1,884	\$ 1,900
Supply	600	3,099	3,100
Private Equipment	0	2,300	2,300

**BROOKS**

Salary	\$ 300	\$ 136	\$ 200
Supply	300		0
Private Equipment	1,500	1,565	1,600

**SUMMER/CLASS 4**

Salary	\$ 1,000	\$ 368	\$ 400
Private Equipment	<u>\$ 1,000</u>	<u>\$ 240</u>	<u>\$ 300</u>
<b>TOTAL HIGHWAYS</b>	<b>133,300+</b>	<b>143,270</b>	<b>143,700+</b>

**REVENUE:**

	<b><u>BUDGET</u></b>	<b><u>ACTUAL</u></b>	<b><u>PROPOSED</u></b>
Taxes Raised	\$	\$96,369	
ST of VT-Aid CL2	12,265	12,818	12,800
ST of VT-Aid CL3	24,666	26,780	26,800
ST of VT-Aid-supp	0	1,010	0
Miscellaneous	0	25	0
<b>TOTAL HIGHWAY</b>	<b>\$ 36,931^</b>	<b>\$137,002</b>	<b>\$ 39,600^</b>
<b>DEFICIT</b>		<b>(\$ 6,268)</b>	<b>\$ 6,268+</b>

<u>EQUIPMENT ACCOUNT</u>	2003	2003	2004
<u>EQUIPMENT Expense:</u>	<u>Budget</u>	<u>Actual</u>	<u>Proposed</u>
Salary	\$ 4,500	\$ 6,458	\$ 6,500
Parts	8,000	9,515	9,500
Freight/Travel	800	276	300
Supply	300	498	500
Oil/Fluids	2,500	3,894	3,900
Oxygen	300	528	500
Diesel	7,200	6,795	7,200
Tools	500	1,310	500
Miscellaneous	200	99	200
Loan Interest	420	0	0
<u>TOTAL OPERATION</u>	<u>\$24,720</u>	<u>\$29,373</u>	<u>\$29,100</u>

<u>GARAGE EXPENSE:</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>PROPOSED</u>
Salary	\$ 5,000	\$ 7,399	\$ 7,100
Supply	1,000	1,312	1,300
Rubbish Removal	200	432	550
Ground Maintenance	100	0	0
Garage Improvement	2,100	39	500
Telephone	650	731	750
Wood	600	90	100
Electric	1,800	1,883	1,900
<u>TOTAL GARAGE</u>	<u>\$11,450</u>	<u>\$11,886</u>	<u>\$12,200</u>

Loan/Eqt Purchase	\$ 7,000	0	
Loan did not materialize			
<u>TOTAL EQUIP/GARAGE</u>	<u>\$43,170</u>	<u>\$41,259</u>	<u>\$41,300+</u>

<u>REVENUE:</u>			
Taxes Raised	\$ 0	\$33,670	\$
Misc/Insurance	9,500	9,524	0
<u>TOTAL REVENUE</u>	<u>\$ 9,500</u>	<u>\$43,194</u>	<u>\$ 0^</u>

<u>APPROPRIATIONS</u>	<u>\$ 25,712</u>	<u>\$24,842</u>	<u>\$27,321+</u>
<u>ARTICLE 12:PLAYGRD</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 5,250+</u>
<u>GRAND TOTAL EXPENSE</u>	<u>\$352,138+</u>	<u>351,644</u>	<u>382,539+</u>
Less Est. ^Proposed Revenue:			(^70,460)
Last Year Prop Rev.	( 75,459)		
<u>EST. TAX TO BE RAISED</u>	<u>\$276,679</u>		<u>\$312,079</u>

<u>ZONING RESTRICTED:</u>		2003	
<u>BEGINNING BALANCE</u>		<u>ACTUAL</u>	
<u>EXPENSE:Meetings</u>	0	865	0
Adm Labor	0	1,323	0
Mileage/Workshops	0	448	0
Advertising	0	0	0
Total Expense	0	\$ 2,636	0
<u>REVENUE:</u>		<u>\$ 3,300</u>	
<u>ENDING BALANCE</u>		<u>\$10,400</u>	

**APPROPRIATIONS**

**2003 Actual & 2004 Proposed Appropriations**

	ACTUAL	PROPOSED	REQUESTED
	2003	2003	2004
JAY FIRE DEPARTMENT	17,750	17,750	18,709*
MISSISQUOI AMBULANCE	4,260	4,260	4,260
JAY ATHLETIC ASSOCIATION	600	600	600
JAY AREA FOOD SHELF	50	50	50
RAND MEMORIAL LIBRARY	300	300	300
NVDA	200	200	200
ORLEANS ESSEX VNA & H	225	225	800
NEK HUMAN SERVICES	447	447	447
NEK, AREA AGENCY/AGING	100	100	100
VT ASSOCIATION OF BLIND	250	250	250
STEP O.N.E.	125	125	150
ORLEANS COUNTY TRIAD	0	200	200
VT CTR INDEPENDENT LIVING	0	105	0
NE KINGDOM LEARNING	200	200	200
ORLEANS CTY CITIZEN ADVOC	35	300	300
ORLEANS CTY COURT DIV.	0	50	50
ORLEANS CTY HISTORICAL	50	50	50
NORTHERN RC & D	50	50	50
VERMONT GREEN UP INC	0	50	50
TriTown Resources Comm.	0	0	250
HAZEN'S NOTCH ASSOCIATION	200	400	200
<b>TOTAL</b>	<b><u>\$24,842</u></b>	<b><u>\$25,712</u></b>	<b><u>\$27,321</u></b>

\*Taxation exemption at 100% expires Town Meeting 2009.

**ACT 60 MUNICIPALITY CASH FLOW, FY 2003**

**CASH IN:**

State Education Tax to be raised	\$695,035
Local Share Tax to be raised	<u>336,522</u>
<b>TOTAL CASH IN-TOTAL LIABILITY</b>	<b><u>\$1,031,557</u></b>

**CASH OUT:**

Payment to School-State Education Grant	\$425,409
Payment to School-Local Share	<u>336,522</u>
<b>TOTAL PAID TO JAY SCHOOL DISTRICT</b>	<b><u>\$761,931</u></b>
To State Education Fund for	
Tax raised in excess of Grant Spending	<u>\$268,278</u>
<b>TOTAL CASH OUT</b>	<b><u>\$1,030,209</u></b>

Retained by Town as part of current taxes:

.5% of excess State Education Tax	\$ 1,348
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**TOWN OF JAY**

**Three Year Cash Position**

	<b>Dec 2003</b>	<b>Dec 2002</b>	<b>Dec 2001</b>
General	273,495	274,525	181,013
Roads: Class 2	79,658	74,123	63,947
Class 3	(190,111)	(180,617)	(162,064)
Class 4	(5,318)	(4,710)	(3,673)
Brooks	(1,783)	(82)	1,815
Equipment Account	(30,697)	(32,632)	(12,102)
Zoning Account	10,401	9,736	10,215
<b>Totals</b>	<b><u>\$135,645</u></b>	<b><u>\$140,343</u></b>	<b><u>\$79,151</u></b>
Special Accounts:			
Tax Sale Account	139	138	136
Act 200/Checking	0	0	0
Act 200/Savings	0	0	0
Special Grant	0	0	0
<b>Totals</b>	<b><u>\$139</u></b>	<b><u>\$138</u></b>	<b><u>\$136</u></b>
<b>TOTAL ALL FUNDS</b>	<b><u>\$135,784<sup>^</sup></u></b>	<b><u>\$140,481</u></b>	<b><u>\$79,287</u></b>

<sup>^</sup> \$134,139 owed to State Ed. Taxes

Note: All figures in the financial statements have been rounded to the nearest dollar.

\* \* \* \*

**STATEMENT OF DEBT**

The Town of Jay is indebted to the Community National Bank for \$795,000 at 7.5% payable in 54 semi-annual installments, beginning November 15, 1995 through May 15, 2022 for the sewer construction. Balance as of 12/31/03 **\$685,710.**

**AUDITOR'S STATEMENT**

We have examined all the records and accounts of the Town of Jay, Jay Town School District and Jay/Westfield Joint School, at the close of the calendar and/or fiscal years, and we verified that the stated cash balance for each entity is correct in accordance with Vermont Statutes 24 VSA 1683-84. The financial accounts, as presented to us were in order and we trust this report presents to you a clear account of all receipts, disbursements, and financial conditions of the above entities.

January, 2004

Auditors: Christine Beerworth  
Roseanne Beaudry

## 2003 PERMITS ISSUED & FEES ASSESSED

Permit #	Date	Description	Description	Fees
03-01	4/4/2003	Addition Dormer	Leduc, Charles & Lorraine	\$95.00
02-07	4/3/2003	Extension	Mead, Lee & Shannon	\$30.00
03-02	4/18/2003	Town House #8	Jay Peak Inc	\$230.00
03-03	4/18/2003	Town House #14	Jay Peak Inc	\$230.00
03-04	4/18/2003	Condo #4	Jay Peak Inc	\$230.00
03-05	4/18/2003	Condo #5	Jay Peak Inc	\$230.00
03-06	4/10/2003	Garage	Arkley, Bob & Keli	\$70.00
03-07	5/17/2003	Addition	Morse, Wayne Sr	\$70.00
03-08	5/24/2003	New Home	Morse, Jeffrey & Tara	\$120.00
03-09	5/21/2003	New Sign	Alix, Todd	\$30.00
03-10	6/13/2003	Construct Camp	Tracy, Loren	\$70.00
03-11	6/6/2003	Addition Car Port/Deck above	Bosco, Paul & Arlene	\$55.00
03-12	7/18/2003	Shed	Rappold, Scott & Heidi	\$70.00
03-13	8/21/2003	Subdivision	Dingee, Richard & Gloria	\$160.00
03-14	8/21/2003	Subdivision	Desrochers, R & J	\$160.00
03-15	7/22/2003	New Home	O'Donnell, Wayne	\$120.00
03-16	7/15/2003	Addition/Decks,Fireplace,Chimney	Ellis, Grant	\$55.00
03-17	8/7/2003	Garage/Deck	Hueth, Allen	\$95.00
03-18	8/24/2003	New Home	Deagman, Christopher	\$145.00
03-19	8/12/2003	Camp/Vacation Home	Joyce, John	\$95.00
01-02	7/30/2003	Extension	Belida, Bob	\$30.00
03-20	9/3/2003	Addition	Paquette, James	\$70.00
03-21	8/30/2003	In-Ground Pool	Pappalardo, Michael	\$95.00
03-22	9/2/2003	In-Ground Pool	McKenzie, Robert	\$95.00
03-23	9/12/2003	Construct Shed	Valley, William	\$70.00
03-24	9/12/2003	Construct New Shelter	The Green Mtn. Club Inc	\$70.00
03-25	9/12/2003	Construct Barn	Josselin, Scott	\$95.00
03-26	10/1/2003	Construct 2 Car Garage w/Loft	Ogorzalek, Wayne	\$70.00
03-27	10/1/2003	Construct Garage/Storage Bldg	Bowser, Karen & Ted	\$70.00
03-28	10/1/2003	Construct House/Ext Replace 02-26	Desrochers, R & J	\$30.00
00-09	10/1/2003	Extension	Belida, Bob	\$30.00
02-43	10/7/2003	Extension	Clements, Martin & Amy	\$30.00
02-42	10/18/2003	Extension	Faul, Sandra	\$30.00
03-29	10/7/2003	Barn/Garage/Storage	Smith, Reginald	\$65.00
03-30	10/22/2003	Garage/Apartment	Brown, William	\$95.00
03-31	10/22/2003	Garage/Apartment/Breezeway	Bonnell, Art	\$95.00
03-32	11/28/2003	Construct Shed	Reidy, Michael	\$70.00

**REPORT OF THE TAX COLLECTOR - 2003**

**Delinquent Taxes Receivable**

**For Report Purposes**

Figures are rounded to nearest dollar

<u>Year</u>	<u>Reported to Collector</u>	<u>Amount Collected</u>	<u>Abated</u>	<u>Balance Due</u>
1997	321	0	0	321
1998	449	0	0	449
1999	450	0	0	450
2000	1,295	633	0	662
2001	5,808	3,897	0	1,911
2002	45,185	39,399	0	5,786
2003	<u>113,597</u>	<u>78,489</u>	<u>0</u>	<u>35,108</u>
TOTAL	\$167,105	\$122,418	0	\$44,687

\* Collected after 1/1/2004

\*p Partially paid after 1/1/2004

**Delinquent Taxes Receivable**

1997	Rompapas, Nichalous	214
	Simos, Alexander	107
1998	Rompapas, Nichalous	299
	Simos, Alexander	150
1999	Rompapas, Nichalous	300
	Simos, Alexander	150
2000	Hisman, Carroll	208
	Rompapas, Nichalous	302
	Simos, Alexander	152
2001	Gendron Enterprises	412
	Hisman, Carroll	542
	Longley Carrol	504*p
	Rompapas, Nichalous	302
	Simos, Alexander	152
2002	Arel, Kimberly	653
	Engler, John & Christine	959*p
	Goldsmith, Barrett	33
	Green Mountain Chipping	63
	Hisman, Carroll	589
	Longley, Carrol	809
	Macie, Rena	140*
	Paquette, James	194
	Paquette, James	564
	Rompapas, Nichalous	328
	Santaw, Michael Jr	496
	Sargent, Homer & Terry	190
	Simos, Alexander	165
	Wrede, Herbert	604
2003	Arel, Kimberly	730
	Bordeau, Malcolm	934
	Bready, Harmon	184*
	Brooks, John & Mittie	322
	Cote, Winston Jr	965
	Cote, Winston Jr	401
	Dagher, Bassel EID	21
	Dagher, Bassel EID	36
	Dagher, Bassel EID	36
	Deagman, Christopher	2503

2003	Deagman, Christopher	501
	Deligny, Valerie	380
	Desrochers, Roland	547
	Engler, John & Christine	363
	Engler, John & Christine	3711
	Garcia, Luis III	1437*p
	Goldsmith, Barrett	426
	Green Mountain Chipping	72
	Hisman, Carroll	659
	Kruse, Svein	97
	Levy, Maxine	809
	Longley, Carrol	904
	McDonald, James	363
	Mead, Neil	164
	Morse, Daniel	615
	Morse, Gregory	942
	Morse, Harold & JoAnn	349
	Morse, Harold & JoAnn	679
	Osnoe, Robert	237*
	Paquette, James	1461
	Reed, James	405*
	Rivard, Norman	20
	Rompapas, Nichalous	367
	Ruggles, Duane	75*
	Ruggles, Duane	81*
	Santaw, Michael Jr	1224
	Sargent, Homer & Terry	1360
	Schutte William & D'Agostino Roxsandria	1988
	Shenton, William	132*
	Shepard Mark & Dewitt, Dana	33
	Simos, Alexander	184
	Spring, John	328
	Spring, John	1772
	Thomas, John	4918*
	Trottier, Jeffrey	695
	Wrede, Herbert	675

**TOWN OF JAY 2003 STATEMENT OF TAXES**

Grand List		
Real Estate	\$65,005,511 @ 1%	\$650,055
Less: Exempt Contracts		( 1,426)
Less: State Current Use Exemption		<u>( 3,462)</u>
<b>TOTAL GRAND LIST</b>		<b><u>\$645,167</u></b>

Taxes Billed:		
Municipal Tax	\$645,167 @ \$.428	\$276,131
State School Tax	\$645,167 @ \$1.077	694,845
Local School Tax	\$645,167 @ \$.522	<u>336,777</u>
Sub Total		\$1,307,753
Less: Lease Rent		<u>(250)</u>
<b>TOTAL TAXES BILLED</b>		<b><u>\$1,307,503</u></b>

Taxes Accounted For As Follows:		
Collections by Treasurer		\$1,193,906
Delinquent Taxes to Tax Collector		<u>113,597</u>
<b>TOTAL TAXES ACCOUNTED FOR</b>		<b><u>\$1,307,503</u></b>

Tax Distribution Accounted For: 2003		
Jay School District		\$761,931
Education Fund Payment		268,278
Town retention fee allowed @(.5%)		1,348
Selectboard		100,928*
Highways		96,369
Equipment		33,670
Differential		137*
Building Improvements		20,000
Appropriations		<u>24,842</u>
<b>TOTAL TAX VOTED</b>		<b><u>\$1,307,503</u></b>

\*Differential effects Selectboard tax distribution.

10/30/2003  
03:15 pm

TOWN OF JAY Grand List  
Form 411

By Name For All Parcels Main District

REAL ESTATE	No. of Parcels	All Corporations	Town			State			Non-State		Municipal		Education	
			Residents	State Residents	Non-State	Totals	Totals	Totals	Totals					
Residential I	84	82,200	6,115,600	138,200	395,800	6,731,800	6,731,800							
Residential II	71	0	7,616,129	50,200	94,100	7,760,429	7,760,429							
Mobile Homes-U	5	0	45,400	0	0	45,400	45,400							
Mobile Homes-L	16	0	344,900	47,000	172,500	564,400	564,400							
Vacation I	70	249,300	200,500	495,900	4,038,500	4,984,200	4,984,200							
Vacation II	36	169,100	0	748,900	2,145,966	3,063,966	3,063,966							
Commercial	10	8,118,600	2,271,600	130,300	0	10,520,500	10,520,500							
Commercial Apts	6	0	162,100	0	1,453,600	1,615,700	1,615,700							
Industrial	0	0	0	0	0	0	0							
Utilities-E	2	2,648,900	0	0	0	2,648,900	2,648,900							
Utilities-O	1	275,000	0	0	0	275,000	275,000							
Farm	1	0	44,600	0	0	44,600	44,600							
Woodland	129	1,434,878	809,700	2,132,324	1,350,614	5,727,516	5,727,516							
Other	142	815,700	356,700	2,640,200	13,279,700	17,092,300	17,092,300							
Miscellaneous	162	375,700	247,900	893,000	1,925,400	3,442,000	3,442,000							
<b>TOTALS</b>	<b>735</b>	<b>14,169,378</b>	<b>18,215,129</b>	<b>7,276,024</b>	<b>24,856,180</b>	<b>64,516,711</b>	<b>64,516,711</b>							

TOTAL LISTED VALUE OF REAL ESTATE FOR TAXATION 64,516,711 64,516,711

**ANNUAL REPORT**  
**OF**  
**JAY TOWN SCHOOL DISTRICT**  
**AND**  
**JAY/WESTFIELD SCHOOL BOARD**  
**2003**

Jay School Board Report 2003-2004

This is the first year of voting for the Jay/Westfield School Budget by Australian Ballot, which means that the budget cannot be discussed during Town Meeting. If you missed the informational meeting on January 21, we encourage you to read through the budget and call us with any questions you may have.

In the Jay School District Budget, you will note the following:

1. There is no tuition to Richford budgeted. We have always had an agreement with OENSU to send our students to NCUJHS and NCUHS, and we need to abide by that agreement.
2. "West Jay Contract" is transportation for students living in the West Jay area. When students move into this area, we need to provide transportation to OENSU schools. The amount budgeted reflects one morning trip and one after school trip.
3. J/W Incremental Adjustment line has been increased to accurately show Jay's portion of Special Ed costs.

Thank you to Jeff Ward, Jeff Morse and Tracey Morse whose terms on the Jay Board have ended. Jeff Morse was appointed to replace Tracey Morse. The 3 year and 2 year Board positions need to be filled at Town Meeting. If you are interested, please secure a nomination from the floor, and be prepared to make a brief statement as to why you want to be on the Board.

Respectfully submitted,  
Sally Rivard, Chair  
Jeff Morse  
Jeff Ward

**JAY SCHOOL DISTRICT**  
**Combined Statement of Revenue & Expenditures & Changes**  
**in Fund Balances for the year Ended 6/30/03**

<b>EXPENDITURE:</b>	<b>General Fund</b>	<b>Debt Service</b>	<b>Total</b>
Special Program	\$ 14,507		
Board Expense	1,229		
Transportation	24,339		
Bond (Principal & Interest)	32,000		
Tuition-Richford	8,153		
Payment to Ed Fund	116,277		
Assessments	660,464		
J/W Incremental Adjust.	<u>11,642</u>		
<b>TOTAL</b>	<b><u>\$868,611</u></b>	<b><u>\$0</u></b>	<b><u>\$868,611</u></b>
<b>REVENUE:</b>			
State Support Grant	\$427,023		
Local Share	240,674		
Small Schools Grant	35,293		
Transportation Aid	36,441		
Extraordinary Transport	5,835		
Hold Harmless	18,034		
Mainstream Block Grant	21,851		
Special Ed Intensive	50,162		
Reimbursed Prior Yr. Adj.	593		
Early Essential Ed	2,978		
Tax Reduction	9,782		
Surplus Applied	9,727		
Interest Earned	<u>\$212</u>	<u>\$1,597</u>	<u>\$1,809</u>
<b>TOTAL</b>	<b><u>\$858,605</u></b>	<b><u>\$1,597</u></b>	<b><u>\$860,202</u></b>
Excess/(Deficit)	\$ (10,006)	\$ 1,597	\$ (8,409)
Fund Balance 7/1/02	\$ 9,727	\$ 99,394	\$ 109,121
Fund Balance Applied	\$ (9,727)		\$ (9,727)
Fund Balance As of 6/30/03	\$(10,006)	\$100,991	\$ 90,985

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**STATEMENT OF BOND DEBT**

The Jay Town School District is indebted to Community National Bank for School Construction. Payable in 20 annual installments of \$20,000 each plus interest.  
Balance as of 12/31/03 \$180,000.

**JAY SCHOOL DISTRICT**

	02-03 BUDGET	02-03 EXPENSES	03-04 BUDGET	04-05 PROPOSED BUDGET
<b>EXPENDITURES:</b>				
1212/301EEE ST	\$ 2,971	2,978	4,566	3,956
1212/300LOC.EEE	18,878	11,529	19,096	22,954
2311 Board of Ed Misc	0	45	0	0
110 Salaries	\$ 1,800	\$ 1,100	\$ 1,800	\$ 1,800
220 FICA	138	84	138	138
2526/370 Audit	0	0	1,000	0
2711 Transportation				
431 Contr.Serv.	18,954	18,954	20,000	21,474
431 W.Jay Contr'	9,000	1,485	9,000	9,000
431 Contr.Ser-K	3,900	3,900	4,100	3,900
Tuition-Richford	9,000	8,153	9,000	0
Bond Principal	20,000	20,000	20,000	20,000
5000 Bond Int.	12,000	12,000	10,830	9,600
J/W Incremental Adj	0	11,642	0	11,642
<b>JAY LOCAL TOTAL</b>	<b>96,641</b>	<b>91,870</b>	<b>\$99,530</b>	<b>104,464</b>
NC Career Ctr	4,621	1,330	479	5,362
NCUHS Assess.	185,707	186,520	180,987	188,980
NCUJHS Assess.	128,684	128,684	66,762	105,110
J/W Assessment	343,931	343,931	462,269	456,191
<b>TOTAL</b>	<b>759,584</b>	<b>752,335</b>	<b>810,027</b>	<b>860,107</b>
5200 Penalty	116,230	116,277	177,560	0
5220 NCCC Grt	0	0	0	\$23,477
<b>GRAND TOTAL EXP</b>	<b>875,814</b>	<b>868,612</b>	<b>987,587</b>	<b>883,584</b>
<b>REVENUE</b>				
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>
3110 STATE TAX		427,023	\$ 0	\$ 0
3115 LOCAL	0	240,674		
3145 SM SCH GRT	35,293	35,293	40,023	40,023
3150 TRANSP AID	36,441	36,441	43,125	33,277
3150 Adj. PR YR	5,835	5,835		0
3203 EXTRORDINARY	595	593	2,699	0
3201 MAIN GRANT	21,851	21,851	21,959	19,214
EEE	2,971	2,978	4,566	3,956
3202 Sp.Ed.Int.	59,944	48,866	61,610	55,306
Intens. PR YR	0	1,296	0	0
TAX RED.REVENUE	20,000	13,200	20,000	18,000
Int. Inc./Const	6,800	6,800	6,800	2,000
Interest Inc.	400	212	400	375
<b>LOCAL REVENUE</b>	<b>190,130</b>	<b>841,062</b>	<b>201,182</b>	<b>172,151</b>
+3160 Hld Harm	18,087	18,034	16,705	0
+3114 Tech Grt	0	0	0	\$23,477
<b>TOTAL REVENUE</b>	<b>208,217</b>	<b>859,096</b>	<b>217,887</b>	<b>195,628</b>
Prior Yr Adj		( 491)		
<b>EST. TAX ONLY</b>	<b>667,597</b>		<b>769,700</b>	<b>687,956</b>
Surplus/(Deficit)		(10,007)		

Est.-Gen'l State Support Grant	\$413,766	0
Est. Balance to raise by Local tax	355,934	
3109 Est. Homestead Revenue to school		197,409
3112 Est. Non-Residential Tax Revenue		490,547

The Jay/Westfield School is in the middle of another busy and productive year. Students are engaged in learning; our principal, teachers, and staff are working diligently; and the school board members struggle to understand the complexities of the current demands and responsibilities placed on our school, while being sensitive to cost containment.

There was a deficit in the budget for 2002/03 which was not foreseen. This has resulted in close scrutiny of the budget by the principal and the bookkeeper in consultation with the business manager during the current year. It is expected that the majority of the deficit will be absorbed by the end of this year.

Enrollment has been declining. In reaction to this the board eliminated the position of art teacher starting with the 2003/04 school year. Enrollment for 2004/05 is projected to rise by a least nine students. Fluctuations like this make staffing decisions difficult. The board understands there are concerns about student -to-teacher ratios. In the interest of maintaining educational quality, no changes are anticipated at this time.

The fact that both Jay and Westfield town lines extend west of the mountain ridge complicates the transportation needs for the school. It is not always known, until the beginning of school, whether there are students in need of transportation from those areas. If so, that extra mileage needs to be budgeted. Other budget areas needing attention and of concern are technology ( we need to continue to be current with updating computers, software, etc. ), legal services, the lunch program, heating fuel, electricity, and building/facilities maintenance.

Student test scores continue to improve although math problem solving is receiving extra attention by the principal and teachers to realize comparable gains in that area. Federal programs, i.e. No Child Left Behind, will continue to impact education decisions in the future and in ways that are not yet clear. Vermont standards for education have resulted in improvements that were not anticipated or considered at the federal level. This means it will be more difficult for Vermont students to continue to improve at the expected rate - our students are already starting at a higher level. The focus of education is also of concern. Testing, technology, an expanded curricula, early childhood education, etc. are all receiving attention. The Vermont legislature has a committee on cost containment in education. Rural areas do not have the numbers of students to reach a level of cost effectiveness while providing the quality programs required. Discussions will continue in these and other areas.

Residents from Jay, Westfield, Lowell, Troy, Newport Town, and Coventry have formed the Westside Research Committee. This group is discussing education needs currently and in the future. A main focus is the viability of a middle school to serve the area. During the discussions, there has been continued emphasis on the need for community involvement and cost effectiveness. The meetings are warned and interested residents are invited to attend.

Please take an interest in our school and ask about the Foundation for Excellent Schools, the Vermont History Project involving the Hitchcock Memorial Library and Museum and the Vermont Historical Society, the after-school program, the ski program at Jay Peak, the snowshoe program at Hazen's Notch, student servers at the senior meals site, the music program, etc., in addition to the many ways our students spend their time learning at Jay/Westfield school.

Michael Murphy, Chair  
Board of School Directors  
Jay/Westfield Joint School

**JAY/WESTFIELD SCHOOL ENROLLMENT  
AS OF THE 40<sup>TH</sup> DAY-10/22/03**

Alix, Dakota	J	Pappalardo, Casey	J
Alix, Phoenix	J	Pappalardo, Tori	J
Archambault, Kyle	W	Paxman, Tyler	W
Bartelson, Erica	J	Perry, Alana	W
Beliveau, Johnathan	W	Petzoldt, Frederick	W
Berthiaume, Justin	W	Petzoldt, Martha	W
Bonneau, Bethany	J	Petzoldt, Theresa	W
Bouchard, Kaitlynn	W	Richardson, Adam	W
Brewster, Evan	W	Rosenberger, Cody	W
Caffrey, Justin	J	Santaw, Brooklyn	J
Currie, Sebastien	J	Sargent, Jordan	J
Driver, Kortni	J	Sargent, Keenan	J
Dull, Avery	J	Scionti, Tristan	J
Elliot, Chloe	J	Sheltra, Aaron	J
Gerrow, Ricky	J	Sheltra, Ashley	J
Holmes, Haley	J	Sheltra, Alison	J
LeBlanc, Samara	J	Spring, Tyler	J
Mead, Anthony	J	Treadwell, Brianna	W
Mead, Joshua	J	Trombly, Brandi	W
Morse, Mikayla	J	Vincent, Jenna	J
Morse, Quintin	J	Vincent, Seth	J
Murphy, Kate	W	Warner, Samantha	W
Murphy, Steven	J	Wheeler, Rosemarie	W
O'Donnell, Kelsey	W	Wilson, Brandon	J
O'Donnell, Ryan	W	Woodmansee, Adele	W
Pappalardo, Alli	J	Woodmansee, Sylvia	W

Total Jay Students- 31

Total Westfield Students- 21

Total Enrollment 52

North Country Union Junior High School

Grade Seven-9

Bartelson, Allan  
DaGostino, Misha  
Dull, Ethan  
Engler, Zachary  
Kopec, Jonathan

Perry, Ethan  
Reynolds, Joshua  
Rivard, Taylor  
Thibodeau, Ashley

Grade Eight-1

Tabor, Amber

North Country Union High School

Freshman-4

Baraw, Heather  
Beldon, Courtney

Bosco, Andrew  
Murphy, Dawn

Sophomores-8

Desrochers, Jesse  
Girard, Justin  
Kopec, Candace  
Lakin, Jackie

Snay, Amber  
Temple, Deven  
Turtur, Jacquelin  
Ventura, Daniel

Juniors-3

Baraw, Shawn  
Sargent, Patrick

Chaput, Megan

Seniors-6

Belida, Nicole  
Carpenter, Justin  
Kopec, Kathryn

Bosco, Daniel  
Desrochers, Luke  
Sanville, Mandi

Jay/Westfield Elementary Faculty and Staff

Name	Title
Michelle Lussier	Principal 85%/Teacher 15%
Eve Mishou	Kindergarten/Reading Recovery
Jane Halbeisen	Grade 1/2 & Grade 5 Math
Donna Petit	Grade 1/2
Mark Emmons	Grade 3/4
Sue Pigeon-Vanier	Grade 5/6
Corinne Morey	Special Education
Lucy Cannon	Nurse 20%
Patricia DiPietro	Physical Education 20%
Cara Hill	Music 20%
Kathy Hill	Speech & Language 20%
Nancy Allen	Librarian 15%
Lynne Fortunati	Administrative Assistant
Eva Lemieux	Paraeducator
Rockie Dagostino	Paraeducator
Abbey Montgomery	Paraeducator
Angela Mead	Paraeducator
Shannon Mead	Cook/Agent
Austin Slayton	Custodian/Maintenance
Vivian Slayton	Assistant Custodian
Emeline Harmon	Jay Town Clerk/Treasurer
Tara Morse	Bookkeeper/Jay Ass't Clerk
Connie Laplume	Westfield Town Clerk
Rita Petzpldt	Westfield Town Clerk
Mike Murphy	School Board - W
Sally Rivard	School Board - J
Anne Lazor	School Board - W
Jeffrey Ward	School Board - J
Jeff Morse	School Board - J
Loren Petzoldt	School Board - W

**JAY/WESTFIELD HOT LUNCH  
INCOME & EXPENSE STATEMENT  
FISCAL 02/03**

	ACTUAL 02	ACTUAL 03	BUDGET 03/04	BUDGET 04/05
<b><u>REVENUES</u></b>				
Interest	24	12	24	25
Cash Sales	12,218	8,842	10,500	8,500
Cash Sales-Summer	750	0	0	0
Prior Yr. Adj.	6	0	0	0
Reimb HL Purchase	1,191	72	0	0
State Match	555	620	400	400
State-Lunch	10,280	7,051	14,500	12,500
State-Summer	0	540	0	0
State-Breakfast	4,063	3,632	3,361	4,853
State-Summer	0	293	0	0
Gen'l Fund Transfer	748	4,460	0	0
Est. Rev.-State	0	1,785	0	0
<b>Total Revenues</b>	<b><u>29,835</u></b>	<b><u>27,307</u></b>	<b><u>28,785</u></b>	<b><u>26,278</u></b>
<b><u>EXPENSES</u></b>				
Cook Salary	11,637	11,792	11,760	10,676
Substitutes	380	372	450	400
Medical Insurance	400	695	400	400
Fica Expense	949	984	935	817
Worker's Comp	190	249	200	615
Unemp. Comp	61	27	90	70
Repairs	0	0	100	100
Travel	0	73	0	0
Propane Gas	249	471	250	500
Food/Milk	14,457	12,159	14,500	12,500
Food/Milk-Summer	372	355	0	0
Storage	71	102	100	200
Misc. Expense	<u>230</u>	<u>28</u>	<u>0</u>	<u>0</u>
<b>Total Expenses</b>	<b><u>28,996</u></b>	<b><u>27,307</u></b>	<b><u>28,785</u></b>	<b><u>26,278</u></b>
<b>Surplus/(Deficit)</b>	<b>839</b>	<b>0</b>		

**HOT LUNCH PROGRAM BALANCE SHEET**

As of 6/30/02

<b>Assets:</b>	
Checking Account	2,210
Petty Cash	100
Accounts Receivable Pr/Yr.	124
Accounts Receivable State	1,786
Accounts Receivable Students	<u>957</u>
<b>Total</b>	<b>5,177</b>
<b>Liabilities:</b>	
Due to General Fund	<u>5,177</u>
<b>Total</b>	<b>5,177</b>

**JAY/WESTFIELD JOINT ELEMENTARY SCHOOL  
BALANCE SHEET AS OF 6/30/03**

**ASSETS:**

Checking Account	(28,686)	
Petty Cash	100	
A/R-Jay	11,642	
Due From HL Program	5,177	
Accounts Receivable	13,822	
Prepaid Expenses	<u>4,653</u>	
<b>Total Assets</b>		<b>\$6,708</b>

**LIABILITIES:**

Accounts Payable	17,756	
A/P-Westfield	18,875	
Fica W/H	(580)	
Medi W/H	(86)	
BC/BS W/H	1,009	
Fringe-Medical	239	
Restricted-Art	240	
Restricted-Para Training	402	
Restricted-Spec. ED	101	
Restricted-Nynex	150	
Restricted-FES	<u>220</u>	
<b>Total Liabilities</b>		<b>\$38,326</b>

**FUNDS:**

Building & Grounds	7,587	
Fund Balance(Undesignated)	<u>(39,205)</u>	
<b>Total Fund Balance</b>	<b>(31,618)</b>	
<b>Total Liabilities &amp; Funds</b>		<b>\$6,708</b>

NOTE: All figures in the financial statements have been rounded to the nearest dollar.

**Jay/Westfield Elementary School  
Revenue & Expense Statement**

Fiscal 02/03

03/04

04/05

**REVENUES**

Code	Name	Actual 02	Actual 03	BUDGET	BUDGET
61250	Titles Prog Reimbursement	\$ 32,740	\$ 15,623	\$ 14,935	\$ 19,935
61362	Reimbursement State	\$ -	\$ -	\$ -	\$ -
61510	Interest	\$ 3,305	\$ 1,482	\$ 1,500	\$ 1,500
61935	Assessment - Jay	\$ 368,322	\$ 343,931	\$ 462,269	\$ 457,076
61935	Add'l Assess Incremental	\$ (13,775)	\$ 11,642	\$ -	\$ -
61935	Assessment - Westfield	\$ 228,681	\$ 259,857	\$ 202,634	\$ 225,096
61935	Add'l Assess Increm West	\$ (5,783)	\$ (18,875)	\$ -	\$ -
61980	Refund - Pr Year Expenditure	\$ 580	\$ -	\$ -	\$ -
61990	Miscellaneous	\$ 775	\$ 1,966	\$ -	\$ -
62196	Classroom Reduction Funds	\$ 22,382	\$ 21,000	\$ -	\$ -
62420	VISMIT	\$ -	\$ -	\$ -	\$ -
62481	Reimbursement Afterschool	\$ 10,134	\$ 9,028	\$ -	\$ -
62790	Reimbursement OENSU	\$ 7,433	\$ 14,915	\$ -	\$ -
62790	Reimb OENSU Goals 2000	\$ -	\$ -	\$ -	\$ -
63205	State Placed Student Reimb	\$ 19,998	\$ 3,645	\$ -	\$ -
64242	Title II Teacher Development	\$ 10,661	\$ -	\$ 777	\$ 777
64247	Title II D (Formerly Title VI)	\$ 475	\$ 6,565	\$ 1,175	\$ 1,175
64260	Title V	\$ 4,233	\$ -	\$ 2,852	\$ 2,852
65230	Transfer Reserve Acct	\$ 2,369	\$ -	\$ -	\$ -
65290	Transfer Restricted Acct	\$ 2,385	\$ 4,686	\$ -	\$ -
65900	Surplus Funds Voted	\$ -	\$ -	\$ (4,624)	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ 694,915</b>	<b>\$ 675,465</b>	<b>\$ 681,518</b>	<b>\$ 708,411</b>

**EXPENDITURES**

Code	Name	Actual 02	Actual 03	BUDGET	BUDGET
71100	<b>Regual Education</b>				
110	Teacher Salaries	\$ 182,739	\$ 180,864	\$ 185,738	\$ 191,514
111	Classroom Aide	\$ -	\$ -	\$ -	\$ -
112	Art/Music Salaries	\$ 19,258	\$ 16,124	\$ 17,424	\$ 9,000
113	Physical Education	\$ 6,676	\$ 7,076	\$ 7,476	\$ 7,876
115	Salary-Aide	\$ 30	\$ -	\$ -	\$ -
119	After-School Program	\$ 8,713	\$ 15,258	\$ -	\$ -
120	Substitute Teachers	\$ 2,520	\$ 2,963	\$ 2,600	\$ 2,600
120	Long Term Substitutes	\$ 8,536	\$ -	\$ -	\$ -
130	OT Wages	\$ 8	\$ 453	\$ -	\$ -
210	BCBS Ins	\$ 27,314	\$ 29,482	\$ 30,825	\$ 37,381
220	FICA Expense	\$ 16,402	\$ 16,281	\$ 16,132	\$ 16,004
230	Life Insurance	\$ 374	\$ 363	\$ 416	\$ 371
250	Workmen's Comp	\$ 475	\$ 688	\$ 786	\$ 1,021
260	Unemployment Comp	\$ 434	\$ 176	\$ 600	\$ 1,375
270	Tuition Reimbursement	\$ 2,219	\$ 2,654	\$ 3,000	\$ 3,000
270	Tuition-Goals	\$ -	\$ -	\$ -	\$ -
280	Dental	\$ 1,533	\$ 1,673	\$ 1,600	\$ 1,713
290	Long Term Disability	\$ 699	\$ 613	\$ 729	\$ 744
320	Educational Support Services	\$ 25	\$ -	\$ -	\$ -
321	Testing Services	\$ 281	\$ 108	\$ -	\$ -
440	Copier Lease	\$ 3,789	\$ 3,361	\$ 3,800	\$ 3,361
580	Travel - Mileage	\$ 614	\$ 736	\$ 500	\$ 500
580	Travel Restricted FES	\$ 291	\$ -	\$ -	\$ -
610	Teacher Supplies	\$ 5,576	\$ 5,030	\$ 5,000	\$ 5,000

		Actual 02	Actual 03	Budget 03/04	Budget 04/05
610	Supplies Afterschool Prog	\$ 1,132	\$ 600	\$ -	\$ -
610	Supplies-Goals	\$ 30	\$ -	\$ -	\$ -
611	Copier Supplies	\$ 552	\$ -	\$ 600	\$ 600
640	Textbooks	\$ 908	\$ 1,796	\$ 1,000	\$ 1,000
640	Books-Goals	\$ -	\$ -	\$ -	\$ -
640	Books-Restricted	\$ -	\$ -	\$ -	\$ -
660	Instrctional Devices	\$ -	\$ 45	\$ -	\$ -
730	Equipment/Furniture	\$ 651	\$ 746	\$ 1,200	\$ 1,200
737	Technology Equipment	\$ -	\$ -	\$ -	\$ -
890	Misc.-Student Body	\$ 3,700	\$ 7,006	\$ -	\$ -
891	Ski/Gym Program	\$ -	\$ 2,754	\$ -	\$ -
	<b>TOTAL Regual Education</b>	<b>\$ 295,479</b>	<b>\$ 296,830</b>	<b>\$ 279,426</b>	<b>\$ 284,260</b>

71196		TITLE VI Class Size Reduction			
110	Salary (50% CSR teacher)	\$ 18,033	\$ 19,033	\$ -	\$ -
210	BCBS	\$ 2,740	\$ 2,914	\$ -	\$ -
220	FICA	\$ 1,257	\$ 1,380	\$ -	\$ -
230	Life Insurance	\$ 36	\$ 36	\$ -	\$ -
250	Workmans Comp	\$ 39	\$ 56	\$ -	\$ -
260	Unemployment	\$ 30	\$ 12	\$ -	\$ -
270	Tuition	\$ 65	\$ -	\$ -	\$ -
280	Dental	\$ 123	\$ 137	\$ -	\$ -
290	Disability	\$ 59	\$ 57	\$ -	\$ -
	<b>TOTAL Class Size Reduction</b>	<b>\$ 22,382</b>	<b>\$ 23,625</b>	<b>\$ -</b>	<b>\$ -</b>

71200		SPECIAL EDUCATION			
110	Salary	\$ 29,951	\$ 33,751	\$ 35,401	\$ 38,561
115	Spec Ed Para Salary	\$ 39,215	\$ 34,064	\$ 31,883	\$ 33,864
116	Ind, Bus Aide	\$ -	\$ -	\$ -	\$ -
120	Substitute Salary	\$ 1,500	\$ 1,043	\$ 1,300	\$ 1,300
210	BCBS	\$ 3,422	\$ 4,145	\$ 3,479	\$ 5,598
220	FICA	\$ 5,277	\$ 5,317	\$ 2,708	\$ 5,541
230	Life Insurance	\$ 72	\$ 72	\$ 72	\$ 72
260	Workmans Comp	\$ 148	\$ 218	\$ 131	\$ 355
260	Unemployment Comp	\$ 366	\$ 120	\$ 300	\$ 478
270	Tuition Reimbursement	\$ 1,103	\$ 3,047	\$ 1,200	\$ 2,400
280	Dental Ins	\$ 432	\$ 628	\$ 496	\$ 831
290	Long Term Disability	\$ 99	\$ 96	\$ 121	\$ 138
320	Education Support Service	\$ 25	\$ 400	\$ -	\$ -
330	Profession Serv-Evaluation	\$ -	\$ -	\$ 500	\$ 1,077
519	Transportation Individual	\$ -	\$ 222	\$ 1,000	\$ 1,000
561	Tuition Alternative Placement	\$ 14,980	\$ 16,935	\$ 22,150	\$ 23,040
580	Travel	\$ 182	\$ 259	\$ 75	\$ 75
610	Supplies	\$ 143	\$ 230	\$ 425	\$ 425
640	Spec Ed Books	\$ 426	\$ 348	\$ 300	\$ 300
650	Audio/Visual Equipment	\$ -	\$ -	\$ -	\$ -
730	Equipment	\$ 989	\$ 396	\$ 200	\$ 200
	<b>TOTAL Special Education</b>	<b>\$ 98,330</b>	<b>\$ 101,291</b>	<b>\$ 101,741</b>	<b>\$ 115,255</b>

71250		TITLES			
110	Salary Spec Prog RR	\$ 23,045	\$ 23,795	\$ 23,795	\$ 24,197
115	Aide (See Speech)	\$ 3,686	\$ 3,912	\$ -	\$ -
120	Substitute	\$ -	\$ -	\$ -	\$ -

		Actual 02	Actual 03	Budget 03/04	Budget 04/05
210	BCBS	\$ 1,392	\$ 1,873	\$ 1,940	\$ 2,700
220	FICA	\$ 1,955	\$ 2,118	\$ 1,820	\$ 1,858
230	Life Insurance	\$ 36	\$ 36	\$ 36	\$ 36
250	Workmans Comp	\$ 58	\$ 71	\$ 88	\$ 118
260	Unemployment	\$ 30	\$ 12	\$ 60	\$ 160
270	Tuition Reimbursement	\$ -	\$ 536	\$ -	\$ -
280	Dental	\$ 123	\$ 183	\$ 125	\$ 146
290	Long Term Disability	\$ 76	\$ 71	\$ 82	\$ 86
610	Supplies	\$ 1,968	\$ -	\$ 100	\$ -
640	Books	\$ 122	\$ 628	\$ -	\$ -
	<b>TOTAL Titles</b>	<b>\$ 32,491</b>	<b>\$ 33,235</b>	<b>\$ 28,046</b>	<b>\$ 29,301</b>

71292	TITLES II Teacher Development				
110	Wages-Teaching Staff	\$ 700	\$ 32	\$ -	\$ -
115	Para	\$ -	\$ -	\$ -	\$ -
220	FICA	\$ 54	\$ 1	\$ -	\$ -
325	In Service	\$ 6,720	\$ 650	\$ 1,236	\$ 1,236
610	Supplies	\$ 1,947	\$ -	\$ -	\$ -
640	Books	\$ 1,240	\$ -	\$ -	\$ -
	<b>TOTAL Titles II</b>	<b>\$ 10,661</b>	<b>\$ 683</b>	<b>\$ 1,236</b>	<b>\$ 1,236</b>

71294	TITLES IV				
270	Tuition Workshop	\$ 475	\$ 354	\$ -	\$ -
580	Travel	\$ -	\$ 435	\$ -	\$ -
610	Supplies	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL Titles IV</b>	<b>\$ 475</b>	<b>\$ 789</b>	<b>\$ -</b>	<b>\$ -</b>

71296	TITLE II D (previously TitleVI)				
220	Title VI Fica-In Service	\$ 19	\$ -	\$ 1,578	\$ 1,578
325	Title VI-In Service	\$ 250	\$ -	\$ -	\$ -
610	Supplies	\$ 3,850	\$ -	\$ -	\$ -
640	Books	\$ 114	\$ 1,415	\$ -	\$ -
	<b>TOTAL Titles II D</b>	<b>\$ 4,233</b>	<b>\$ 1,415</b>	<b>\$ 1,578</b>	<b>\$ 1,578</b>

72130	HEALTH SERVICES				
332	Physical Therapy	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL Health Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

72134	SCHOOL NURSE				
110	Salary	\$ 5,610	\$ 6,210	\$ 6,710	\$ 5,500
210	BCBS	\$ 200	\$ 200	\$ 200	\$ -
220	FICA	\$ 444	\$ 490	\$ 513	\$ 423
230	Life Insurance	\$ 72	\$ 72	\$ 72	\$ 72
250	Workmans Comp	\$ 12	\$ 17	\$ 25	\$ 27
260	Unemployment Comp	\$ 44	\$ 19	\$ 25	\$ 36
270	Workshop Tuition	\$ 176	\$ -	\$ -	\$ -
280	Dental	\$ -	\$ -	\$ 50	\$ -
290	Long Term Disability	\$ 19	\$ 16	\$ 69	\$ 20
430	Equipment Repairs	\$ 87	\$ 88	\$ 90	\$ 100
610	Supplies	\$ 301	\$ 379	\$ 250	\$ 350
739	Equipment	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL - Nurse</b>	<b>\$ 6,965</b>	<b>\$ 7,491</b>	<b>\$ 8,004</b>	<b>\$ 6,528</b>

		Actual 02	Actual 03	Budget 03/04	Budget 04/05
72139		<b>PSYCHOLOGICAL</b>			
330	Physical/Occupational Therapy	\$ 126	\$ -	\$ -	\$ -
	<b>TOTAL - Psychological</b>	<b>\$ 126</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
72140		<b>PSYCHOLOGICAL EVAL</b>			
323	Evaluations	\$ -	\$ -	\$ 1,800	\$ 1,800
330	Local Services-Psychology	\$ 1,982	\$ 622	\$ -	\$ -
	<b>TOTAL Psych Evaluations</b>	<b>\$ 1,982</b>	<b>\$ 622</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>
72150		<b>SPEECH</b>			
115	Speech Aide	\$ -	\$ -	\$ 5,535	\$ 5,182
220	FICA	\$ -	\$ -	\$ 423	\$ 398
250	Workmans Comp	\$ -	\$ -	\$ 21	\$ 25
260	Unemployment	\$ -	\$ -	\$ 40	\$ 34
323	Evaluations	\$ -	\$ -	\$ -	\$ -
332	Speech Services	\$ 8,870	\$ 9,563	\$ 9,563	\$ 11,996
	<b>TOTAL Speech</b>	<b>\$ 8,870</b>	<b>\$ 9,563</b>	<b>\$ 15,582</b>	<b>\$ 17,635</b>
72222		<b>EDUCATIONAL MEDIA/LIBRARY</b>			
110	Librarian	\$ 1,724	\$ 1,442	\$ 1,692	\$ 1,706
220	FICA	\$ 132	\$ 110	\$ 125	\$ 130
250	Workmans Comp	\$ 3	\$ 5	\$ 6	\$ 8
260	Unemployment	\$ 11	\$ 5	\$ 5	\$ 11
330	Contracted Services	\$ -	\$ -	\$ -	\$ -
610	Supplies	\$ -	\$ 104	\$ -	\$ -
640	Books	\$ 922	\$ 630	\$ 950	\$ 950
650	Audio Visual	\$ -	\$ 160	\$ -	\$ -
670	Equip.-Computer Software	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL Media/Library</b>	<b>\$ 2,792</b>	<b>\$ 2,456</b>	<b>\$ 2,778</b>	<b>\$ 2,805</b>
72225		<b>COMPUTER - ASST INSTRUC</b>			
431	Tech Services	\$ 5,466	\$ 6,030	\$ 5,500	\$ 5,500
610	Supplies	\$ -	\$ 538	\$ -	\$ -
612	Computer Supplies	\$ -	\$ 355	\$ 500	\$ 500
670	Computer Software	\$ -	\$ -	\$ 400	\$ 400
725	Internet Connection	\$ -	\$ 672	\$ 2,860	\$ 2,860
737	Computer Hardware	\$ 25	\$ 612	\$ 1,000	\$ 2,500
	<b>TOTAL Computer Instruction</b>	<b>\$ 5,491</b>	<b>\$ 8,207</b>	<b>\$ 10,260</b>	<b>\$ 11,760</b>
72311		<b>BOARD OF EDUCATION</b>			
810	Board Dues and Fees	\$ 700	\$ 700	\$ 750	\$ 750
890	Misc Expense - Board	\$ 19	\$ 30	\$ -	\$ -
	<b>TOTAL Board of Education</b>	<b>\$ 719</b>	<b>\$ 730</b>	<b>\$ 750</b>	<b>\$ 750</b>
72315		<b>LEGAL</b>			
360	Legal Services	\$ 1,264	\$ 245	\$ 1,000	\$ 2,500
	<b>TOTAL Legal Services</b>	<b>\$ 1,264</b>	<b>\$ 245</b>	<b>\$ 1,000</b>	<b>\$ 2,500</b>
72319		<b>OTHER BOARD EXPENSES</b>			
522	Liability Insurance	\$ 851	\$ 1,505	\$ 900	\$ 2,536
523	Bond	\$ -	\$ -	\$ -	\$ -
540	Advertising	\$ 498	\$ 408	\$ 500	\$ 600

		Actual 02	Actual 03	Budget 03/04	Budget 04/05
550	Printing	\$ 7	\$ -	\$ 50	\$ 50
890	Misc.	\$ -	\$ 149	\$ 450	\$ 450
890	Board Training	\$ -	\$ 70	\$ 500	\$ 500
	<b>TOTAL Board Training</b>	<b>\$ 1,356</b>	<b>\$ 2,132</b>	<b>\$ 2,400</b>	<b>\$ 4,136</b>
72321		<b>OENSU</b>			
327	Contracted Services	\$ -	\$ 7,175	\$ 3,940	\$ 8,600
331	OENSU Assessment	\$ 15,774	\$ 17,146	\$ 18,141	\$ 18,172
331	OENSU -Spec Ed Assess	\$ 3,908	\$ 90	\$ -	\$ -
	<b>TOTAL - OENSU</b>	<b>\$ 19,682</b>	<b>\$ 24,411</b>	<b>\$ 22,081</b>	<b>\$ 26,772</b>
72410		<b>OFFICE OF PRINCIPAL</b>			
111	Principal Salary	\$ 31,500	\$ 41,750	\$ 45,250	\$ 45,400
112	Asst Principal	\$ 400	\$ 500	\$ 400	\$ 400
114	Secretary	\$ 11,885	\$ 11,827	\$ 13,130	\$ 13,636
120	Sub-Secretary	\$ 124	\$ 191	\$ 200	\$ 200
210	BCBS	\$ 5,345	\$ 7,923	\$ 8,192	\$ 11,072
220	FICA	\$ 3,250	\$ 4,032	\$ 4,466	\$ 4,547
230	Life Ins	\$ 51	\$ 61	\$ 61	\$ 61
250	Workmans Comp	\$ 95	\$ 169	\$ 216	\$ 289
260	Unemployment	\$ 103	\$ 48	\$ 150	\$ 390
270	Tuition Reimbursement	\$ 273	\$ 914	\$ 300	\$ 300
280	Dental	\$ 614	\$ 463	\$ 500	\$ 255
290	Disability	\$ 78	\$ 124	\$ 155	\$ 162
530	Postage	\$ 576	\$ 519	\$ 550	\$ 550
580	Travel	\$ 370	\$ 857	\$ 500	\$ 500
610	Supplies	\$ 100	\$ 139	\$ 300	\$ 300
611	Supplies Copier Paper	\$ -	\$ -	\$ -	\$ -
730	Equipment	\$ -	\$ 207	\$ -	\$ -
810	Dues & Fees	\$ 639	\$ 275	\$ 300	\$ 250
890	Misc Expense	\$ 62	\$ 9	\$ 75	\$ 75
	<b>TOTAL Office of the Principal</b>	<b>\$ 55,463</b>	<b>\$ 70,008</b>	<b>\$ 74,745</b>	<b>\$ 78,387</b>
72520		<b>FISCAL SERVICES</b>			
113	Joint Treasurer	\$ 1,122	\$ 1,223	\$ 1,000	\$ 1,000
220	FICA	\$ 86	\$ 93	\$ 80	\$ 80
250	Workmans Comp	\$ -	\$ -	\$ -	\$ -
260	Unemployment	\$ -	\$ -	\$ -	\$ -
330	Bookkeeping Services	\$ 2,702	\$ 306	\$ 3,600	\$ 4,500
523	Bond (Treasurer)	\$ -	\$ -	\$ 41	\$ 41
530	Postage	\$ 272	\$ 296	\$ 300	\$ 300
610	Supplies	\$ 20	\$ 305	\$ 300	\$ 300
890	Misc Expense Sweep	\$ 818	\$ 427	\$ -	\$ -
	<b>TOTAL - Fiscal Services</b>	<b>\$ 6,020</b>	<b>\$ 2,650</b>	<b>\$ 5,321</b>	<b>\$ 6,221</b>
72526		<b>AUDIT</b>			
370	Audit Services	\$ -	\$ 700	\$ 2,500	\$ 2,500
	<b>TOTAL Audit Services</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
72600		<b>OPERATION</b>			
119	Custodial Salary	\$ 13,406	\$ 13,466	\$ 16,447	\$ 15,908
220	FICA	\$ 1,026	\$ 1,030	\$ 1,293	\$ 1,217
250	Workmans Comp	\$ 279	\$ 350	\$ 676	\$ 916

		Actual 02	Actual 03	Budget 03/04	Budget 04/05
260	Unemployment	\$ 84	\$ 34	\$ 124	\$ 105
411	Sewer	\$ 2,192	\$ 2,192	\$ 2,200	\$ 2,200
412	Water	\$ 459	\$ 404	\$ 400	\$ 400
413	Water Testing	\$ 96	\$ 840	\$ 940	\$ 940
421	Rubbish	\$ 775	\$ 851	\$ 900	\$ 900
430	Contr Services Bld Operations	\$ 280	\$ 165	\$ 500	\$ 500
521	Property Insurance	\$ 936	\$ 1,169	\$ 929	\$ 1,401
531	Telephone	\$ 2,078	\$ 3,257	\$ 2,000	\$ 2,000
610	Supplies	\$ 2,129	\$ 1,896	\$ 2,200	\$ 2,200
622	Electricity	\$ 8,909	\$ 10,478	\$ 10,100	\$ 10,500
624	Heat	\$ 3,151	\$ 5,862	\$ 4,500	\$ 5,500
725	Internet Access	\$ -	\$ -	\$ 2,650	\$ -
730	Non-Instructional Equipment	\$ -	\$ -	\$ 250	\$ 250
	<b>TOTAL Operation</b>	<b>\$ 38,450</b>	<b>\$ 41,994</b>	<b>\$ 43,459</b>	<b>\$ 44,937</b>

72621		<b>CARE &amp; UPKEEP BUILDING</b>			
430	Contract Services	\$ 3,258	\$ 3,088	\$ 3,500	\$ 3,500
610	Building Supplies	\$ 351	\$ 968	\$ 300	\$ 300
	<b>TOTAL Care &amp; Upkeep Bldg</b>	<b>\$ 3,609</b>	<b>\$ 4,056</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>

72630		<b>CARE &amp; UPKEEP OF GROUNDS</b>			
422	Snowplowing	\$ -	\$ -	\$ -	\$ -
424	Mowing	\$ 1,732	\$ -	\$ -	\$ -
450	Paving	\$ -	\$ -	\$ -	\$ -
610	Supplies	\$ 1,244	\$ 117	\$ 500	\$ 500
736	Playground	\$ 1,714	\$ -	\$ 500	\$ 500
	<b>TOTAL Care &amp; Upkeep of Grounds</b>	<b>\$ 4,690</b>	<b>\$ 117</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>

72640		<b>CARE &amp; UPKEEP OF EQUIP</b>			
430	Contract Services Equip Repairs	\$ 228	\$ 146	\$ 500	\$ 500
610	Supplies	\$ -	\$ 64	\$ -	\$ -
890	Misc Expense	\$ -	\$ 76	\$ -	\$ -
	<b>TOTAL Care &amp; Upkeep Equip</b>	<b>\$ 228</b>	<b>\$ 286</b>	<b>\$ 500</b>	<b>\$ 500</b>

72711		<b>TRANSPORTATION</b>			
431	Contracted Services	\$ 68,463	\$ 71,707	\$ 72,811	\$ 64,050
519	Transportation Individual	\$ -	\$ -	\$ -	\$ -
513	Field Trips	\$ 1,130	\$ 1,181	\$ 700	\$ 700
519	Contracted Serv Extra Curriculum	\$ 145	\$ -	\$ -	\$ -
890	Misc Expense Testing	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL Transportation</b>	<b>\$ 69,738</b>	<b>\$ 72,888</b>	<b>\$ 73,511</b>	<b>\$ 64,750</b>

75310		<b>FOOD SERVICE</b>			
930	Transfer to Food Service	\$ 748	\$ 3,621	\$ -	\$ -
	<b>TOTAL Food Service</b>	<b>\$ 748</b>	<b>\$ 3,621</b>	<b>\$ -</b>	<b>\$ -</b>

	Actual 02	Actual 03	Budget 03/04	Budget 04/05
<b>TOTAL EXPENDITURES FROM PREVIOUS PAGE:</b>	<b>\$ 691,244</b>	<b>\$ 710,045</b>	<b>\$ 681,518</b>	<b>\$ 708,411</b>

Less Revenues Applied	\$ (117,469)	\$ (78,909)	\$ (16,615)	\$ (26,239)
Surplus Funds	\$ -	\$ -	-	-
<b>TOTAL(to be) Raised by Assess.</b>	<b>\$ (597,002)</b>	<b>\$ (603,788)</b>	<b>\$ 664,903</b>	<b>\$ 682,172</b>
Net Increm.Assess. (Returned)	\$ 19,558	\$ 7,233		
Excess Of Expend. Over Rev.	\$ 3,669	\$ (34,581)		

Prior Yrs. Fund Balance	\$ (8,295)	\$ 2,963		
Fund Bal. applied to Rev.	\$ -			
Fund Bal. -(Current Yr. Deficit)	\$ 3,669	\$ (34,581)		
Fund Balance-Ending	\$ (4,624)	\$ (31,618)		

Jay Assessment FY04-05-(59.02% of general Ed-549,282=324,186;Spec.Ed=71,727  
 Spec. Ed. Increm.=61,163) TOTAL ASSESSMENT JAY=457,076

Jay Assessment FY03-04-(64.24% of general Ed-547,580=351,765;Spec.Ed=55,211  
 Spec. Ed. Increm.=55,293) TOTAL ASSESSMENT JAY=462,269

FY02-03-(58.28% of general Ed.-508,966=296625;Spec.Ed.=25,483  
 Spec. Ed. Increm.=21,823) TOTAL ASSESSMENT JAY=343,931

Westfield Assessment FY04-05-(40.98% of general Ed-549,282=225,096;Spec.Ed.=0  
 Spec. Ed. Increm.=0) TOTAL ASSESSMENT WESTFIELD=225,096

Westfield Assessment FY03-04-(34.76% of general Ed-547,580=195,815;Spec.Ed.=5,461  
 Spec. Ed. Increm.=1,358) TOTAL ASSESSMENT WESTFIELD=202,634

FY02-03-(41.72% of general Ed.-508,966=212,341;Spec.Ed.=25,483  
 Spec. Ed. Increm.=22,033) TOTAL ASSESSMENT WESTFIELD=259,857

## Jay/Westfield Principal's Report

It is with great pleasure that I write this report for the third year. There have been a few changes in staff at our school this year. Beth Brookes accepted a position at OENSU and Lynne Fortunati has taken her place as administrative assistant. Cara Hill replaced Wendell Hughes as our new music teacher and Shannon Mead works in the kitchen taking Judi Desrochers' position. Each person is a wonderful addition to our school community.

Some important initiatives are continuing at Jay/Westfield this year. Our partnership with the Foundation for Excellent Schools (FES) enables our school to access resources that allow students opportunities such as visiting college campuses, connecting with other schools and professional development for teachers. The FES plan includes serving lunch at the senior meal site in Westfield and establishing mentoring opportunities for students. Some of our older students peer mentor students in the younger grades. Our sixth grade students have mentors from North Country Union High School, thanks to the effort of Mark Emmons, and the Lyndon State College men's basketball team. Additionally, Donna Petit facilitates an FES student club that meets weekly after school. Students in the FES club choose a project to work on. One project has been writing a newspaper that is distributed to families and the School Board.

Thanks to Medicaid funding, our after school program continues. Assistance with homework completion, tutoring, dance and theater are presently happening. Jane Halbeisen provided the guidance to our theater group over the past two years and will continue for this year. In the future, a cooking club and Tae Kwon Do are being planned. Medicaid funds also cover the cost for snowshoeing and skiing on the five or six days throughout the winter that our school participates in these activities.

Some new initiatives that our school is focusing on include a community project for Vermont Historical Society, implementing a standards-based report card, working with a math consultant and fundraising for a new playground structure. Jay/Westfield Elementary School and the Hitchcock Memorial Library/Museum/Historical Society in Westfield will work together to create a collection of historical information that will be given to the Vermont Historical Society for publication in December 2005. The FES Club will complete the majority of this work. Our school receives a new IBM laptop computer and the Hitchcock Memorial Library/Museum receives a new IBM desktop computer to assist with our task.

A standards-based report card was implemented this year in grades 1-6. This new report card aligns with the Vermont Standards and is accompanied by a learning guide, which lists evidence that teachers may look for to show whether a student is meeting the standard. In order to offer more informed reports to parents our marking periods changed to trimesters. Conferences will still be held in the fall and spring.

The assessments given at the various grade levels show continued growth in all subject areas. One area of need, however, is math problem solving. We have a math consultant working with our staff to address this area of need. Consultant Beth Cobb has observed lessons and held discussions with our staff to discuss strategies that may be taught in conjunction with the Mathland and MathThematics programs.

Another new initiative is fundraising for a new playground structure. The Playground Committee, chaired by Donna Treadwell and Sally Rivard, have organized many events

to raise money and have devoted time to write a grant for extra funds. Thank you to everyone who has given pennies to the playground and participated in any of the fundraisers this year. Build date is July 2004.

At the end of last year, an evening performance of puppet shows created by our students and art residents from the No Strings Marionette company was huge success. The gym was full of students, staff, parents, community members and school board members. This is one example of the marvelous support that our school receives from the communities of Jay and Westfield. Thank you for the continued support of everyone connected to our school. Please feel free to stop by the school or to call with questions you may have at any time.

Sincerely,  
Michelle Lussier  
Teaching Principal

# Jay/Westfield Elementary School

## Student Assessment Report

December 2003



The Kindergarten class performing at the evening performance for the 2003 art residency with the No Strings Marionette Company.

Dear Members of the Jay/Westfield School Community,

I am pleased to present the school report for 2003-2004. Included in this report is information about the various assessments, the results over the past years, and goals that are stated in our school's action plan.

Various tests are given to our students from kindergarten through sixth grade to assist teachers in providing instruction that meets the needs of the children. Each test gives us information about how well our students are doing. With the passage of the federal law, No Child Left Behind, these formal assessments are used to determine if our school has made adequate yearly progress or AYP. Additionally, the law requires that 100% of our students meet or exceed the standards outlined in the Vermont Framework by 2014. This goal is very challenging and the members of our school community are very dedicated to continuous improvement to enable children to meet this expectation.

As you view the data on the next pages, you'll notice that the percentages of students who met or exceeded the standards are shown. These graphs show scores our school has received over the past years, instead of single years, due to our small number of students taking the assessments. Please remember that although formal assessments receive the most attention when measuring how well schools are doing and determining if AYP has been achieved, it is important to remember that the data you will see in this report is just one piece of the puzzle.

Now, more than ever, it is critical for parents and community members to form a positive relationship between home and school. I encourage you to be actively involved in the school. Volunteers and/or visitors are welcome.

Sincerely,

Michelle Lussier, Teaching Principal



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  4. The Vermont Writing Portfolio
- III. Mathematics
  1. New Standards Mathematics Reference Exam (NSRE)
  2. Vermont Mathematics Portfolio
- IV. Science
  1. Vermont PASS Exam
- V. The Stanford Achievement Test

*The Vermont Department of Education, Harcourt Brace Co. and the East Central Vermont Reading Recovery Consortium provided data for this report.*

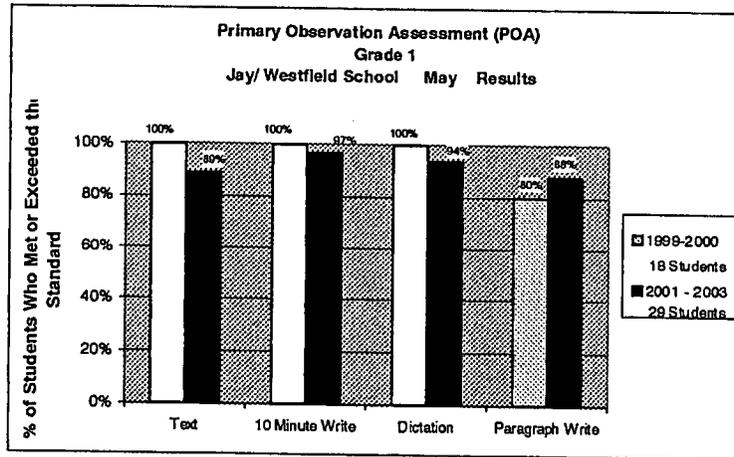
### *Reading and Writing*

#### **East Central Vermont Consortium Observation Survey (POA)**

Three different measures, which form an "observation survey", are used to measure the literacy skills of early readers. The survey is performed by a trained teacher and done three times a year for all kindergarten and first grade students (September, December and May) and twice a year for all second graders (September and December). In May, second grade text level is assessed using the Vermont Developmental Reading Assessment.

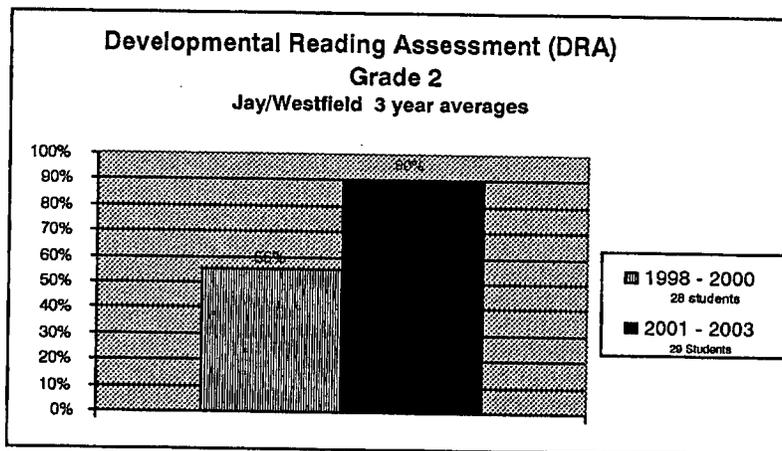
The components of the survey are:

- **Writing Vocabulary:**
- **Hearing and Recording Sounds in Words (dictation):**
- **Text Reading:**



### Vermont Developmental Reading Assessment

The Vermont Developmental Reading Assessment (VT-DRA) is an individually administered, standards-based reading assessment administered at the end of grade 2. It involves students reading and retelling selected short books. Teachers administer the assessment using uniform procedures; score students, oral reading for accuracy and retellings for comprehension (again using uniform guidelines). Teachers then determine the highest range of text difficulty at which students read with both acceptable accuracy and comprehension. Vermont Standards 1.2 and 1.3 are addressed with this assessment.



Conservation Agriculture Day at the O'Donnell Farm in  
Westfield, June 2003.

# Reading and Writing

## New Standards English Language Arts Reference Exam

The New Standards English Language Arts Reference exam is a standardized, standards-based test. It provides a snapshot of the kinds of work students can do in an on-demand situation. Students write an essay, complete multiple-choice questions about some short pieces they have read, and write short and long responses to questions about a long piece they have read. Scores are reported in five performance levels that show the extent to which a student has accomplished the standards for:

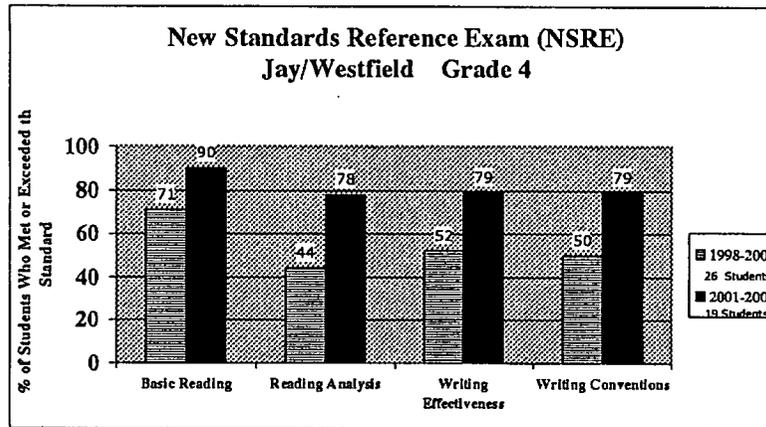
*Reading: Basic Understanding*

*Reading: Analysis & Interpretation*

*Writing Effectiveness*

*Conventions of Writing* (grammar, spelling, and mechanics)

The test is administered to all students in grades 4, 8, and 10 in three separate sittings that last at least 50 minutes, and longer for student who need more time.



Mrs. Allen assists students in the library.



The 3/4 class singing in the 2003 spring concert.

## Mathematics

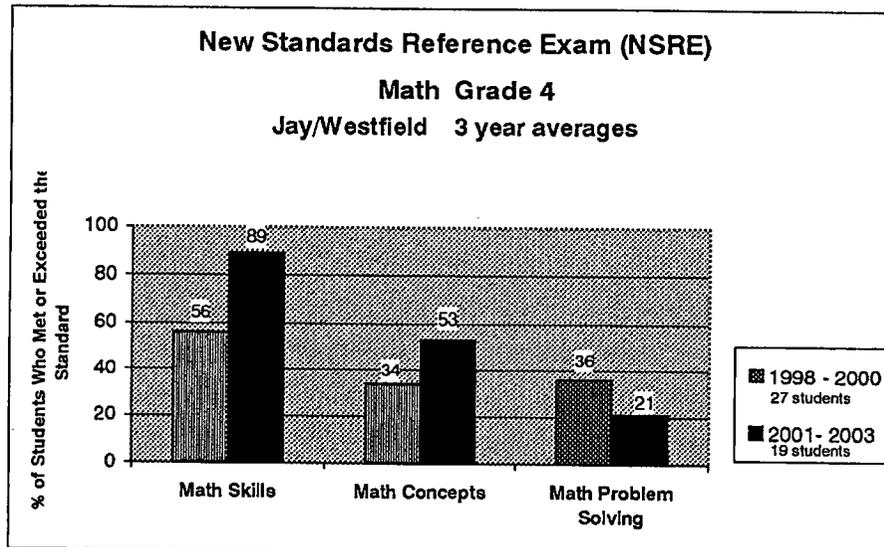
### New Standards Mathematics Reference Exam

The New Standards Mathematics Reference Exam is a standardized standards-based test that is given to all Vermont children at grades 4, 8, and 10. The assessment involves completing multiple choice questions, as well as questions that require students to work out solutions to problems. Although the assessment is administered at grades 4, 8 and 10, it measures a student's accumulated knowledge and understanding of mathematical skills and concepts and problem solving.

**Mathematical Skills:** refers to the student's ability to use mathematical skills effectively, including performance of mathematical routines, accurate computation, use of mathematical symbols and representation.

**Mathematical Concepts:** calls on students to demonstrate their understanding of mathematical processes (e.g. that adding is joining, increasing; that subtracting is taking away, finding a difference, comparing) and ideas (e.g. uses letters, boxes or other symbols to stand for any number, measured quantity or object).

**Problem Solving:** requires students to demonstrate their ability to use concepts and skills to formulate problems, implement solutions and justify conclusions and make generalizations to other areas of mathematics.





Students are participating in the Jump Rope for Heart activity during physical education.

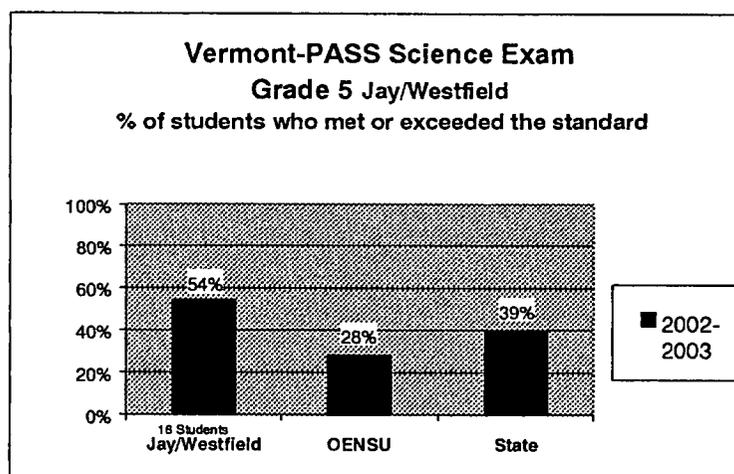
## Science

### The Vermont PASS Science Exam

The Vermont PASS Science Exam is a standards-based test that is given to all Vermont children in grade 5 and 11. The assessment is aligned to the science content recommendations of the National Science Education Standards and the Vermont Framework of Standards and Learning Opportunities.

The components of the assessment are:

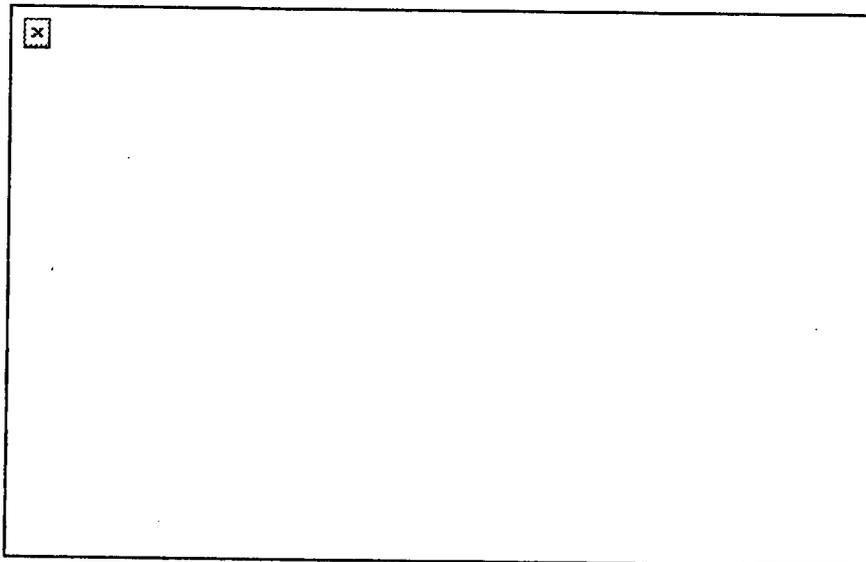
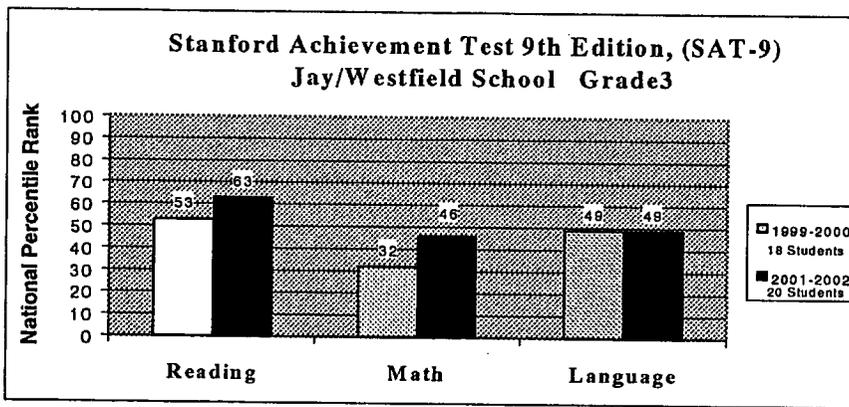
- Multiple-choice components of 40 test items on a broad range of concepts from the science standards.
- Open-ended task focused on the science concept areas Life Cycles of Organisms, Organisms and Environments, and abilities necessary to do scientific inquiry.
- Performance task focused on Properties of Objects and Materials and abilities necessary to do scientific inquiry.

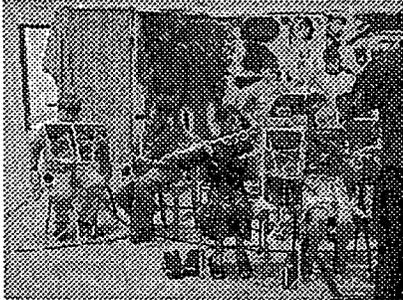


# The Stanford Achievement Test

This fall, all students in grades 3, 5, 7, 9 and 11 were given the Stanford Achievement Test. The Stanford is a norm-referenced test, which measures student achievement in those basic skills, which are currently being taught in schools throughout the nation. Students must work under tight time constraints, and do best when they have had practice with this type of test. The test is designed to provide information for schools and districts so that they can compare the achievement levels of their students to other students nationally. The information is reported for individual students and for an entire class or school and tells how the student or class performed in relation to other students who took the same test. Tests are given in reading, mathematics, language, science and social science.

The figures in the graphs below reflect the National Percentile Rank and Local Percentile Rank of the students in your school. The number is the *school average for that grade*. In considering these scores it is important to understand that the national average is the 50th percentile. For example, an NPR of 62 means that the group (or individual student) has done as well as or better than 62 percent of the national group tested.





Jay/Westfield student band performs at the 2003 Spring Concert



Mrs. Morey worked with a group of students after school last year on Japanese activities.



Beverly M. Priest  
July 1, 1935 - January 25, 2004

The Town of Jay dedicates this  
2003 Annual Report in memory  
of Beverly

The officials and residents  
appreciate her many years of  
devoted volunteer  
service to the area.

### AREA FOOD SHELF AND CLOTHING CENTER

Again thanks to the voters of each town who approved an appropriation at Town Meeting 2003. An amount of \$50 provides 500 pounds of food for those who need help. A very special thanks to the folks who donate time to fold & hang clothes, & helping move heavy boxes of food, & thanks to everyone who donates food or money. With continued support of voters & donations from area community members, the food shelf can continue to serve many people in the area when help is needed. The clothing is for anyone in the area or out of the area who wants or needs it.

For information on eligibility of the programs being offered (food shelf, commodities & CSFP boxes), please visit the food shelf site in the Jay Municipal Building, on Thursday or Friday during operation hours of 8 AM & 4 PM unless otherwise posted.

The present volunteers will continue to operate the programs that Beverly Priest worked so hard to provide to the area. She has served many families from each town & only she knows exactly what that number is. As many of you know Beverly fought and lost a courageous battle with cancer, & during that struggle, she continued to focus on & devote her every thought to the operation of her food shelf. She will be greatly missed at the food shelf, but she realized she had some very great volunteers who helped her on Thursday & Friday, & even more volunteers showed up when the big deliveries of food needed to be unloaded.

In honor of Beverly those who wish to make a donation of money, can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk's Office, 1036 VT Route 242, Jay, VT 05859. All donations of food, money or time are greatly accepted and appreciated.

Beverly was the force behind starting and running these programs. With a lot of hard work, and very little money, she gave generously of her own time. As people in the area lost jobs, she traveled far and wide in search of and received much extra free food in her endeavor to supply her programs. She was a very resourceful person. She made many trips to the legislature, to stick up for her beliefs and the beliefs of others. She was an asset to the area.

A comparative chart of people served which Beverly has provided in the past, is not available this year.

Thanks to all who helped make the programs a success and we respectfully request each town to appropriate \$50 at Town Meeting for the year 2004.

Respectfully submitted for Beverly Priest,  
Organizer & Operator of Jay Area Food Shelf

ANNUAL REPORTS  
OF  
AREA SERVICES & AGENCIES

FOR

JAY RESIDENTS

2003

## JAY ATHLETIC ASSOCIATION

JAA continues to provide the children of Jay & Westfield with the opportunity to play organized sports. We participate each season in Little League Baseball, Soccer, & Basketball.

JAA is an all volunteer organization of members of both communities whose sole purpose is to provide recreational opportunity for children. We work in close cooperation with Jay/Westfield School, but our programs are open to all children who live in the towns.

In 2003 we were able to provide scholarships to several young athletes from our towns to attend summer camps in Newport, Derby & Montgomery. This was possible because our coaches were able to run the sports programs at little expense to the JAA. We hope to be able to continue this in 2004.

Our newest endeavor is to promote & support a junior alpine racing program for our youngsters. We are working with Jay Peak & the NCUHS ski program to set up beginner timed race courses for the schools' ski days. This will be in addition to the lessons now provided. Details are being worked on, but our kids will definitely have a chance to race this winter, & we think the other area towns will join us & make this into fun inter town competitions in the coming years.

Anyone from our communities who may have ideas, or recommendations, or some time or energy to help improve our programs, please contact one of the directors. We always welcome new help.

Paul Bosco-President      June Rosenberg- V-President  
Bill Rivard- Treasurer      Dave Sanders- Secretary  
Rocky D'Agostino-School Liaison



# MISSISQUOI VALLEY AMBULANCE SERVICES INC.

3784 VT ROUTE 101 • P.O. BOX 131 • TROY, VERMONT 05868  
PHONE 802-988-9909 • FAX 802-988-9634

## ANNUAL REPORT

Missisquoi Valley Ambulance Service would like to thank everyone for their continued support in 2003. Community support and volunteers are the backbone of this organization.

2003 brought with it some crucial changes. Changes that will insure the longevity of our service to the area. We began by going to a full-time paid day crew. This transition has secured uninterrupted emergency care for our communities. With fewer and fewer daytime volunteers becoming available to respond, this became a necessity. MVAS has also been involved in planning and designing a new facility. This also has become a necessity. There is minimum standard that the State of Vermont Department of Health requires we meet with regards to Training, Squad facilities, Administrative practices, and Equipment. We can no longer meet these requirements without a new facility. As always, we will appreciate anyone's help with regards to grants or funding for this project.

The unimaginable events of September 11, 2001, have forced the Government to make grants available to Emergency Response Services for new equipment and training. MVAS has been awarded one of these grants. These funds have allowed us to purchase new defibrillators that we will station in our outlying communities.

Missisquoi Valley Ambulance Service is again asking for an appropriation to help defray some of the costs of operation. We are going to stay with \$10 per capita for this year. We are committed to our communities to provide them with the highest level of care at the most reasonable cost. We wish everyone a safe and happy 2004.

**Missisquoi Valley Ambulance Service**  
**Annual Report of Cash Receipts and Disbursements**  
For the year ending December 31, 2003

**Receipts:**

Appropriations	24930.00
Donations	0.00
Subscriptions	400.00
Interest	133.20
Billing	112587.89
Miscellaneous	246.00
	<hr/>
Total Receipts	138297.09

**Disbursements:**

Payroll & Taxes	54000.00
Purchases - Equipment	982.50
Purchases - Squad Supplies	822.67
Diesel Fuel	3673.99
Memberships & Subscriptions	118.45
Insurance	8680.37
Advertising	322.60
Tax penalties & interest	722.24
Legal Fees	175.00
Squad - Training expenses	3414.71
Squad - Functions / Meals	2427.79
Billing Services	9676.77
Ambulance Maintenance & Repair	16158.65
Building Maintenance & Repair	217.75
Equipment Maintenance & Repair	31.06
Utilities	1236.22
Office Expenses	2303.05
Medical Supplies	7254.54
Communications	1808.15
New Facility Expenses	2421.75
Fund Raising & Public Relations	1402.51
	<hr/>
Total Disbursements	117850.77

**Net Receipts over (under)**

Disbursements	<u>20446.32</u>
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**Fund Balances:**

General Fund	8178.53
Housing Fund	6133.90
Ambulance Fund	4089.27
Emergency Fund	817.86
Equipment Fund	817.86
Training Fund	408.90

## JAY VOLUNTEER FIRE DEPARTMENT

During the year 2003 the Jay Volunteer Fire Department responded to 16 emergency calls. The nature of the calls were as follows: 4 fire calls, 7 mutual aid calls, 4 rescue calls, & 1 miscellaneous call. This was a decrease of six calls from the year 2002.

2003 saw the purchase of fire fighting equipment & personal protective equipment using the Federal funds received in December of 2002. This equipment is in use by the Department. In May of 2003 a Federal Homeland Security grant for \$8,287 was received. These funds were used to purchase two radios & rescue air bags, which have been placed in service on our Rescue Truck. In September of 2003 a second Federal Homeland Security grant for \$22,610 was received. These funds were used to purchase more rescue equipment. This equipment is being put in service as it arrives & the Department can be trained on this equipment. These funds, a total of \$72,380, can be used only for the purchase of equipment. This new equipment has greatly increased the type of rescue operations the Jay Volunteer Fire Department can handle as training is received.

The department is continuing the education grant for any member who wishes to further their education. This grant is for a maximum of \$500 per year for a maximum of four years. Conditions for the grant are that the person be an active member of the department for a year and continue as an active member during the time the grant is for. Jennifer Mattson is the current member receiving this grant. If you would like further information on this program please contact a member of the department.

The Jay Volunteer Fire Department is in need of new members. There are a lot of jobs other than fighting the fire that need to be done at any fire scene. If you are interested in helping your community, contact a fire department member or come to the fire station on a Wednesday night and talk with us. If you are interested in the education grant program and are fifteen or older now is the time to join us.

Our Fire Meeting is the Second Wednesday of each month and anyone is welcome to attend.

Douglas James, Fire Chief

**JAY VOLUNTEER FIRE DEPARTMENT**  
**Statement of Income & Expenditures 2003**

	2003	2004
<u>Revenue:</u>	Actual	Proposed
Town appropriation	\$17,750	\$18,709
Grant Funds	<u>\$63,372</u>	<u>\$50,000</u>
Total	<u>\$81,122</u>	<u>\$68,709</u>
<b>General Expenses:</b>		
Dues & Subscriptions	\$ 410	\$ 500
Telephone	485	500
Insurance	8,826	10,000
Electric	1,002	1,200
Gas & Oil	501	600
Truck Repairs	2,876	5,000
Equipment Repairs	1,341	2,000
Building Repairs	691	1,000
Training Expense	60	250
Administrative Expense	167	250
Heat	3,024	5,000
Satellite	562	700
Interest Expense	1,360	1,500
Miscellaneous Expense	0	500
Turnout gear & Uniforms	22,497	2,000
Other Equipment Expense	46,985	40,000
Fireman's Benefit	<u>2,323</u>	<u>2,500</u>
Total General Expenses	<u>\$93,110</u>	<u>\$73,500</u>
Expenses exceeds Revenue	\$11,988	\$ 4,791

**Northeast Kingdom Community Action, Inc.**  
**ORLEANS COUNTY COURT DIVERSION PROGRAM**

Court Diversion is a community response to first-time juvenile & adult offenders. A Review Board comprised of community residents review cases after the offender has met certain program criteria. The Board designs a contract which specifies the conditions of the offender's participation. If the offender satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology & restitution to the victim, community service & other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, & the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

One (1) Jay resident made donations to community non-profit organizations in the amount of \$100.00.

Your support at Town Meeting is vital to the continuation of the program.

/s/Stephanie Bowen, Diversion Coordinator

### NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION

True to our mission, NVDA worked hard to meet economic development & planning needs of the region's municipalities & businesses. 2003 was our 53rd year of dedicated service to the people of the Northeast Kingdom. On the economic development front, the Charles E. Carter Business Resource Ctr in NVDA's St. Johnsbury-Lyndon Industrial Park was near completion at the end of the past year.

Many projects were regional in nature & therefore benefit every community in this region. A good example, is the unmet transportation needs survey, which gauged the gap between availability & need for transportation services in the N.E. Kingdom.

We continue to provide essential technical services to town/city officials. Work included conducting transportation studies & traffic counts, including counts in the Town of Jay; prepare, review & comment on municipal planning documents; certifying Municipal Plans; interpret & explain planning law to planning/zoning officials; & prepare GIS maps. In Jay, NVDA provided technical assistance with town plan & zoning bylaw adoption & approved the town plan. NVDA offers reliable & knowledgeable grant writing & administration service to towns, including continued grant administration of the Jay Peak implementation grant.

In 2003 we continued to work closely with Small Business Development Ctr to create & retain jobs throughout the N.E Kingdom. To cite a few examples: We assisted Easton Hockey/EHM Production in Newport with a tax credit application, which will result in 60 jobs within a few years; helped WT Solutions in St. Johnsbury purchase industrial sewing equipment & find a facility, thereby creating 50+ jobs & help Chebe, a bread manufacturer in Orleans locate a production facility. NVDA continues to work with Ethan Allen on the company's long-term needs. Also assisted in the recent past include MSA Gallet in Newport, continue to grow & receive contracts for its high quality helmets from the US Army; & Bogner of America, also in Newport, which has diversified from being a garment manufacturer to a warehouse & distribution center for large clothing companies.

Four businesses loans were approved from our revolving loan funds. NVDA also added a technical assistance grant program in order to help small businesses with projects, approved 12 grants for small businesses in 8 communities. Projects included marketing plans, patent applications, Act 250 application assistance & an architectural design.

We look forward to serving you in 2004, & we appreciate your much needed support.

Steve Patterson, Executive Director

#### AREA AGENCY ON AGING FOR NORTHEASTERN VERMONT

In the coming year, we will continue to serve senior citizens in Jay. We are a private nonprofit agency. While principal funding is through the Older Americans Act, we depend on Jay's annual appropriation to help us achieve our goals.

The mission of the Area Agency on Aging is to help any person 60 & over to maintain a healthy, active life & to remain independent in their own homes & communities for as long as possible. Professional advocates & case managers work closely with seniors to determine how to best meet their individual needs, which may include; assistance with Social Security, Medicaid, Food Stamps, fuel assistance, in-home services & many others. There is no charge for services provided by the Agency.

Past funding allowed us to provide important services to Jay seniors, such as support of senior meal sites, delivery of meals to the home-bound, health insurance counseling, transportation for medical & other appointments, legal services & companionship through the Senior Companion program.

Despite cost increases, we feel we can maintain current services in the coming year with a level funding request of \$100 from Jay.

For additional information please call me at (800) 642-5119. Jay's continued commitment to the Area Agency on Aging is most welcome!  
Kenneth E Gordon, MSW, Executive Director

#### VERMONT ASSOCIATION OF THE BLIND

The (VABVI) greatly appreciates the Town of Jay for including a contribution in their 2003 budget.

Our mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve & maintain independence. We were established with assistance from Helen Keller & the American Foundation for the Blind in 1926. Since then, our agency provided services to any visually impaired Vermonter who needs them, at no cost to the client, due to financial support we receive from individuals, businesses, civic organizations, & towns, as well as state & federal grants. Last year we served 1,413 people statewide 1,128 adults & 285 children.

Services for children include teaching & support at home & classroom. Teachers of the Visually Impaired (TVI) instruct in Braille, & acquire materials such as textbooks in alternative formats appropriate for each child's visual impairment, whether it's Braille, large print & audiotape. They assist classroom teachers in instructing with less emphasis on visual learning, such as writing on the blackboard. We plan educational overnight camps each year, so students can exercise their independ-

ent & daily living skills in a supportive environment. In addition, we also provide transitional services for teens looking beyond high school to higher learning or independent living. We served 14 children in Orleans County last year.

For adults, we make home visits to help adapt the home for safety & ease of mobility. We mark stoves, microwaves, thermostats & other appliances for ease of use & help organize pantries & closets to make cooking & other daily living tasks manageable & reasonably efficient. We provide orientation & mobility lessons, including white cane instruction, so that people can get around on their own. We sponsor Peer Assisted Learning & Support (PALS) groups, bi-monthly meetings for peer education & group support, which meet in 11 locations around the state, including Newport. We served 41 adults in Orleans County last year.

Volunteers are an important part of our organization. Last year 204 VABVI volunteers drove 181,206 miles & donated 14,631 hours of service, the equivalent of 7 1/2 full time employees - either by driving, reading, shopping, brailleing, working in our offices or other capacities. It is in large part because of these volunteers that we spent 87 cents out of every dollar on direct services in your community last year. To become a volunteer or to learn more about our services, contact us at 1-877-350-8838 or [general@vabvi.org](mailto:general@vabvi.org) or visit our website at [www.vabvi.org](http://www.vabvi.org). \* \* \* \* \*

#### VERMONT LEAGUE OF CITIES & TOWNS

The VLCTs' mission is to serve & strengthen VT local government. Most gov't services used by Vermonters on a daily basis are those provided by its cities & towns. These include highway, police, fire, recreation, sewer & water. VT municipal officials are responsible for raising & expending nearly 1/2 of the non-federal taxes raised in state.

In large part, volunteer, elected & appointed officials lead these gov'ts. VLCT provides the following services to its member cities & towns to serve & strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- Advocacy representation before the State legislature, administration & judiciary, ensuring that municipalities have the resources & authority to serve their citizens. VLCT is a leader in the education finance debate & in securing revenues for town highway & bridge maintenance programs.

- Training, technical assistance & publications to strengthen the ability of officials to serve their communities. In the past year, we responded to al-

most 50,000 calls, 21,200 calls on the toll-free telephone line available to officials. Municipal Assistance Center & Group Services staff provided over 750 workshops & small group training sessions attended by over 4,000 officials & answered over 2,300 legal questions posed by officials. VLCT distributed over 575 copies of local gov't publications & distributed over 3200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to officials each week during the legislative session.

■ Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves taxpayers dollars are securing of municipal employee health insurance & liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to members was made painfully clear this year when the major re-insurer for the largest private sector option available for municipal property & casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities & towns are members of VLCT, along with 140 other municipal entities including villages & fire districts. Membership dues are \$.72 per capita per year plus a \$250 service fee per year. VLCT maintains its offices in Montpelier & employs 42 staff members. It has an annual operating budget, of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities & Towns, including reviewing its audited financial statements, can visit its website at [www.vlct.org](http://www.vlct.org).

\* \* \* \*

#### STEP O.N.E.

Step O.N.E. provides free services to victim/survivors of domestic & sexual violence in Orleans & northern Essex counties, 24 hours a day, 7 days a week.

People who have been battered, abused, or raped may call the hotline to speak with a trained advocate. Advocates are available to meet with individuals at the hospital or at a law enforcement agency to discuss safety options. Victim/survivors may also call to make an appointment to meet with an advocate in our Newport, Island Pond & Canaan offices. Guidance is offered in accessing emergency safe housing, social services & other community resources. Support may be provided for

victim/survivors during court appearances. Follow up, supportive listening, support groups, educational materials, & information is also offered. For more information call (802) 334-0148 or 1-800-224-7837.

In 2003 Step O.N.E. provided thousands of units of service to victim/survivors of domestic & sexual violence in Orleans & northern Essex counties. Each new incident of violence requires a minimum of 6 hours of staff time to aid the victim/survivor.

We depend upon local support to provide the immediate help that victims & survivors need. It would be greatly appreciated if Jay residents would please appropriate \$150 to help with the costs that Step O.N.E. is facing. On behalf of the victim/survivors of domestic & sexual violence, Step O.N.E. staff & volunteers thank you for your past contributions. We ask for your consideration of this year's request; please help us continue to provide free services.

/s/Debra Zimmerman, Program Director

NORTHEAST KINGDOM LEARNING SERVICES, INC.

We are the Northeast Kingdom Adult Education & Literacy Program (formerly Adult Basic Education). We provide on-demand home & learning center educational services to Jay residents as well as to almost anyone in Caledonia, Essex or Orleans counties over the age of sixteen who wants to improve basic education skills. The program has full service learning centers in Newport & St. Johnsbury, part-time centers in North Troy, Island Pond, Hardwick & Lyndonville & home tutors who travel everywhere in the three counties. As always, demand for adult basic education services remains very high. In 2003, we provided over 19,000 hours of direct instruction to 948 students. We are currently serving 213 adults who are working on a GED or high school diploma. Some of our other students are studying for the Commercial Driver's License or working to improve job readiness or job skills. Our Drop-Out Recovery program which allows adults to earn a competency based high school diploma at no additional cost to the high school continues to grow in popularity. We now have 7 people in the program & last year 3 earned their diploma. We also have seen an increase in G.E.D. testing.

Your support of the Northeast Kingdom Adult Education & Literacy program will be helpful to us during the coming year. Our town monies are vital. Town funds are used for a variety of program purposes. They help us pay the rent for our learning centers & offer our students higher quality & more comprehensive instructional

resources. Over the years, town funds have helped us purchase workbooks, instructional supplies, reference materials & instructional software. We hope you will continue your support of the Northeast Kingdom Adult Education & Literacy program.

We respectfully request an appropriation of \$200.00 for the coming year. Thank you for your consideration.

/s/William V Crenshaw, Executive Director

**NORTHERN VERMONT RESOURCE CONSERVATION  
& DEVELOPMENT COUNCIL 2003**

The (RC&D) Council, is a 29 year old network of volunteers dedicated to identifying problems & designing solutions which fit the needs of its own communities. RC&D is a unique program that helps people care for & protect natural resources in a way that will improve the area's economy, environment & living standards. We serve clients by coordinating & facilitating technical & financial assistance to local communities & others who initiate, sponsor, plan & implement projects.

Technical assistance through the RC&D is available, at no cost to the community. We would be happy to work with you on problems & challenges your community is facing & work together to find solutions. We are glad to be a part of the Rural Fire Protection Dry Hydrant Grant Program, Agritourism, Better Backroads & Natural Resources Education initiatives which have had significant impact on communities in Northern Vt this past year. Eligible projects cover many different areas including: community development; improvements to infrastructure & water quality; parks & recreation; & development of a diversified forest & agriculture industry. The RC&D can also assist with finding financial resources & grant requests to carry out planned projects.

By working together we can arrive at solutions which will improve our communities! For more information call Beth Ann Finlay, Coordinator(802) 828-4595 or email:beth\_ann.finlay@vt.usda.gov.

Request for continued support of \$50 appropriation.

Christine Kaiser, Chairperson

\* \* \* \*

**THE OLD STONE HOUSE MUSEUM  
ORLEANS COUNTY HISTORICAL SOCIETY INC**

The Orleans County Historical Society owns & operates the Old Stone House Museum, a regional history museum in the Brownington Historic District. The Museum & Lawrence Barn are open for guided tours from May 15 to October 15, Wednesday

through Sunday. Orleans County residents receive an admission discount at the Museum. The Museum's Visitors' Center & administrative office is open year-round & was the home of Alexander Twilight, the nation's first college graduate of African American descent. The Prospect Hill Observatory is open to the public from May 1 to November 1. The Society's research library & archives are open year-round & are available by appointment.

Each year the Museum sponsors a series of public events, including the Collectors' Fair, the Northeast Kingdom History Fair, the Antique Gas & Steam Engine Show, Time Travelers' Day Camp, Heritage Craft Classes, as well as lectures, concerts & school-related programs. This year's Old Stone House Day, on August 15, 2004, will feature craft demonstrations, children's activities, a farmers' market, live music, & the Museum's open house. The event is free & open to the public.

Students from around Orleans County will be involved in a variety of the Museum's educational programs this year, including a history fair, the cultivation of an heirloom vegetable garden, classroom presentation & re-enactments, two field days, which include craft demonstrations & old-time activities, & a history-based day camp. For more information, please call 754-2022, visit our website at [www.oldstonehousemuseum.org](http://www.oldstonehousemuseum.org), or write Old Stone House Museum, 28 Old Stone House Road, Brownington, VT 05860.

\* \* \* \*

NORTHEAST KINGDOM HUMAN SERVICE, INC  
2003 Annual Report Summary

NKHS, is a private, not-for-profit organization serving Essex, Caledonia & Orleans Counties. It is organized & directed by local citizens who believe human services should be cost effective & responsive to the needs of local communities.

The State of VT contracts with NKHS to provide a broad range of services to individuals with severe & persistent mental illness, children with severe emotional disturbance & their families & individuals with developmental disabilities including mental retardation & autism. Services are also offered to individuals with alcohol & drug problems by the Tri-County Substance Abuse Program, a division of NKHS.

NKHS provides emergency & out-patient services to individuals with various, less severe social, emotional & psychological problems. To the extent these services are subsidized by state & local \$, NKHS provides the services on a sliding fee scale based on the person's ability to pay.

Our Annual Report details services we provide,

& is available free of charge by calling (802)334-6744, or writing to NKHS, PO Box 724, Newport, VT 05855.

Your appropriation is especially important to the delivery of our programs & services because it demonstrates community support & financial assistance. We greatly appreciate your support.

FY 2003 Summary of Services to RESIDENTS OF JAY

2000 Census Count for your town: 426

Persons served 27

Our request for support is \$1.05 per capita \$447.

Thank you for your support.

/s/Kathleen Hemmens, MSW Executive Director

/s/William Gardyne, President, Board of Directors

WM H AND LUCY F RAND MEMORIAL LIBRARY

160 Railroad St, North Troy, VT

Since opening our new location we are pleased to say more patrons from the Town of Jay are using our library. We offer many free services & provide two children's programs & a book discussion weekly.

Jay/Westfield Joint School is able to receive inter-library loans through the library & a summer reading program.

We Offer: Inter-library Loan, Book Deliveries, Craft Work-shops, Story Hour, Home School Resources, Internet Access, Reference, Research, Book Discussion & Audio/Video. Library hours: M-T-W 3pm-6pm, Thursday 9am-12pm, Friday 12:30pm-5:30pm and Saturday 11am-2pm. For information, please call 802-988-4741. Come & visit us soon. Thank you in advance for your support.

Denise Grahn, Trustee Chair

ORLEANS COUNTY CITIZEN ADVOCACY

Our Program was started in 1989 & our goal is for people with disabilities to be protected, heard, empowered, accepted & valued in our communities. Our non-profit organization operates with money raised at local fundraisers, like The Echo Lake Road Race, The Northeast Kingdom Lakes Century Bike Tour, & the Glover Day Barn sale, donations from businesses and individuals, & from Town donations. We no longer receive any federal or state grant money.

Without continued community support, we could not exist. "Request for \$300 appropriation for the purpose of creating & supporting one-to-one relationships between people with disabilities & community volunteers."

Barbara Delzio, President, Board of Directors

ORLEANS ESSEX V.N.A. AND HOSPICE, INC.  
SERVICE REPORT FY 2003

Orleans Essex Visiting Nurse Association (VNA) & Hospice, Inc. has served your community since 1969. We are a non-profit home care agency whose mission is to provide services to every individual in need. Our dedicated staff works with clients, their families, physicians, & other area providers to ensure people receive the care they need while maintaining their independence & ability to remain in the comfort of home. Continued support enables us to fulfill our commitment to the communities.

Thank you for the past financial support, it has been greatly appreciated. Last year we were able to reduce the amount of our request due to a positive performance for the previous two fiscal years. However, as we predicted last year, the reductions in reimbursement imposed by Medicare have caused us to fall back to a less optimistic bottom line. Some of this can be attributed to the \$192,436 in free services we provided last year. We are asking the voters for an appropriation to help defray some of this cost & allow us to continue to provide all of the services required in your community.

Appropriations to Orleans Essex VNA & Hospice, Inc are for the services of Skilled Nursing, Physical Therapy, Speech Therapy, Occupational Therapy, Medical Social Work, Licensed Nurses Aide, Homemaker, Personal Care Attendant, Hospice, & Maternal Child Health Programs, & other community health programs provided by the Agency.

It is important to remember that OEVNA&H is unlike other non-profit organizations who work with a fixed budget - they are aware of how much money they have to spend before they provide services. Our budget is based on actual payment for services rendered & we are not compensated if there is no payment source. In fact, since we began providing services we have provided over \$825,000 worth of free care. Our budget for the upcoming year is based on projections from prior years, but if our projections fall short, so do our revenues.

Again, we thank you for your generous support & look forward to serving your community in 2004.  
/s/ Nancy L Warner, Executive Director

GREEN UP VERMONT

Green Up Day, May 1, 2004

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean & spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vt is the not-for-profit 501 (c)(3) organization promoting litter-free communities by supporting Green Up Day, civic pride & education.

Over 13,000 Vermonters participated in Green Up Day 2003, using some 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals & tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for VT depends upon two essential ingredients. One is the combined efforts of individuals & civic groups who volunteer to make it all possible; & two, the financial support given by the public & private sectors throughout VT.

With your town's help, we can continue our unique Vermont tradition of annually, taking care of our beautiful landscape & promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds to cover about 15% of our budget. The rest comes from towns, individual & business gifts. These funds pay for supplies, promotion & services of two part-time employees. We ask communities to contribute, according to population, to help keep Green Up growing for Vermont.

We respectfully ask you to appropriate for towns under 1,000 population.....\$50.

Thank you in advance for your contribution.

/s/F. Sheldon Prentice, President

#### ORLEANS COUNTY TRIAD

In regards to TRIAD we are asking for help for senior citizens, disabled & homebound people for special needs. We request a \$200 appropriation.

Triad Representative, Donna Labbee

#### HAZEN'S NOTCH ASSOCIATION

We are writing to ask the voters of the Town of Jay to approve a request for a contribution of \$200 to the Hazen's Notch Association Campership Fund in 2004.

Each summer 150 children ages of 6-15 attend 1-week camp sessions at HNA in Montgomery. Last year the HNA campership Fund raised \$4,000 enabling 25 children from 17 towns to receive financial assistance from the HNA campership Fund.

If voters approve this request for \$200, school administrators in the Jay/Westfield School may then recommend one or more students from Jay who wish to attend the HNA Summer Camp to receive partial or full financial assistance towards the camp fee. Camp fees are \$100 for the Day Camp, \$200 or \$250 for the Overnight Camp, depending upon age group.

Thank you so much for your support.

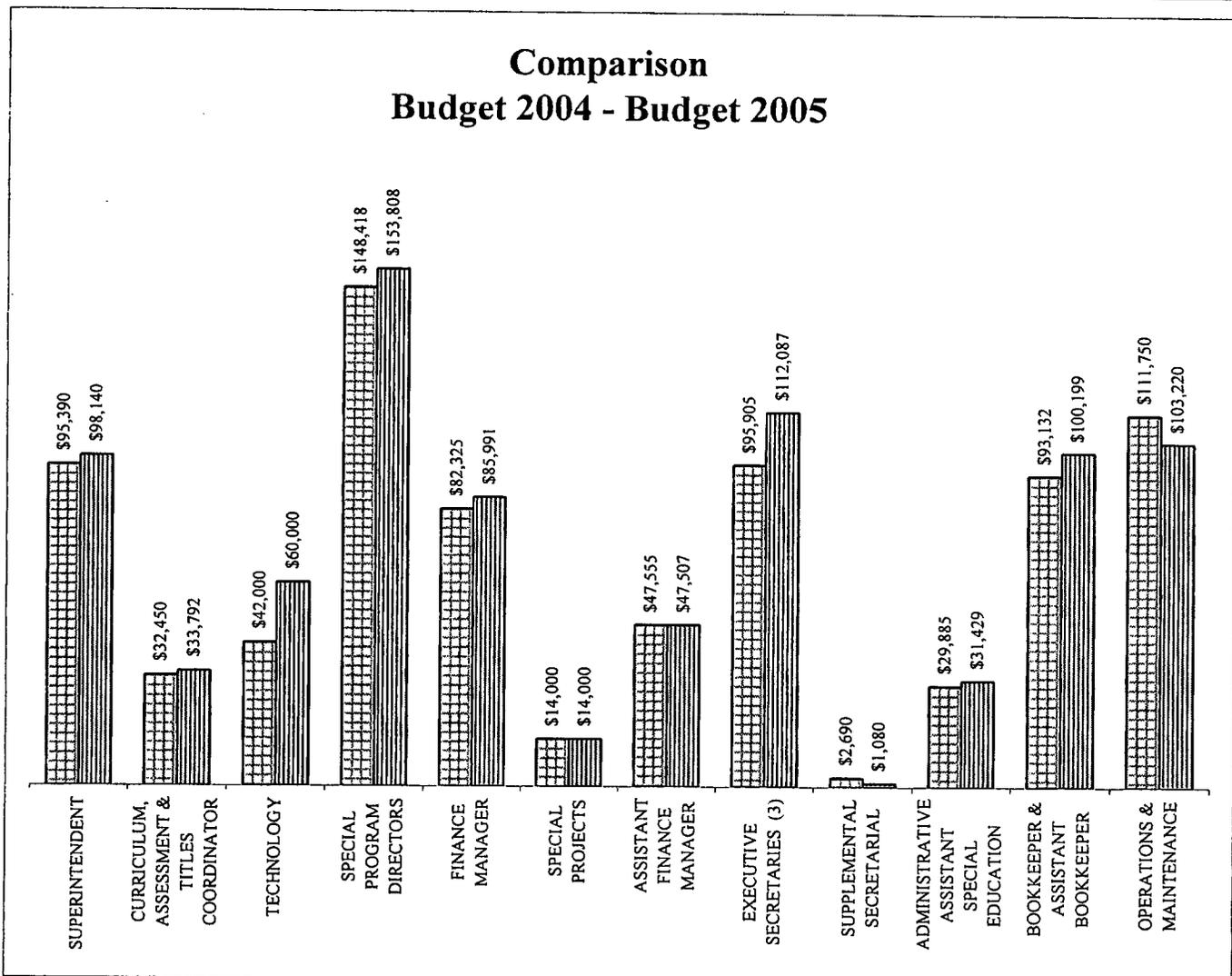
NORTH COUNTRY SCHOOLS  
 ORLEANS-ESSEX NORTH SUPERVISORY UNION  
 SUMMARY REPORT OF REVENUES AND EXPENDITURES  
 YEAR ENDED @ JUNE 30, 2003

	General Fund	Special Revenue Fund
<b>Revenues:</b>		
Investment Income	\$ 10,271	\$ -
Assessments	\$ 487,222	\$ 126,134
Overhead Costs	\$ 54,703	\$ -
Bookkeeping Services	\$ 176,140	\$ -
Reimbursements	\$ 5,580	\$ -
Private / Local	\$ -	\$ 2,333,049
Restricted Funds - Local	\$ -	\$ 271,755
Restricted Funds - State	\$ -	\$ 2,701,300
Restricted Funds - Federal	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 733,916</b>	<b>\$ 5,432,238</b>
<b>Expenditures</b>		
Operations - OENSU	\$ 58,122	\$ 423,701
Direct Services to Students	\$ 75,024	\$ 797,301
Support Services to Students	\$ -	\$ 689,292
Support Services	\$ 593,470	\$ 1,348,007
Restricted Funds - Distributed		
Brighton	\$ -	\$ 101,575
Charleston	\$ -	\$ 91,028
Coventry	\$ -	\$ 117,007
Derby	\$ -	\$ 236,181
Holland	\$ -	\$ 71,648
Jay/Westfield	\$ -	\$ 67,062
Lowell	\$ -	\$ 104,373
Morgan	\$ -	\$ 39,024
Newport City	\$ -	\$ 168,556
Newport Town	\$ -	\$ 108,983
North Country Union Junior High School	\$ -	\$ -
North Country Union High School	\$ -	\$ 424,064
Sacred Heart	\$ -	\$ 861
Troy	\$ -	\$ 142,180
Early Childhood Program	\$ -	\$ 319,311
EPSDT	\$ -	\$ 42,052
Miscellaneous (District-Wide)	\$ -	\$ 3,001
Total Distributed	\$ -	\$ 2,036,906
<b>Total Expenditures</b>	<b>\$ 726,616</b>	<b>\$ 5,295,207</b>
<b>Excess of Expenditures over Revenues</b>	<b>\$ (7,300)</b>	<b>\$ (137,031)</b>
<b>Fund Balances - Beginning of Year</b>	<b>\$ 242,365</b>	<b>\$ 702,614</b>
<b>Fund Balances - End of Year</b>	<b>\$ 249,665</b>	<b>\$ 839,645</b>

NORTH COUNTRY SCHOOLS/OENSU  
GENERAL FUND  
APPROVED BUDGET FY2005

	BUDGET FY2004	BUDGET FY2005	DOLLAR VARIANCE	% VARI
SUPERINTENDENT	\$ 95,390	\$ 98,140	\$ 2,750	2.9%
CURRICULUM, ASSESSMENT & TITLES COORDINATOR	\$ 32,450	\$ 33,792	\$ 1,342	4.1%
TECHNOLOGY	\$ 42,000	\$ 60,000	\$ 18,000	42.9%
SPECIAL PROGRAM DIRECTORS	\$ 148,418	\$ 153,808	\$ 5,390	3.6%
FINANCE MANAGER	\$ 82,325	\$ 85,991	\$ 3,666	4.5%
SPECIAL PROJECTS	\$ 14,000	\$ 14,000	\$ -	0.0%
ASSISTANT FINANCE MANAGER	\$ 47,555	\$ 47,507	\$ (48)	-0.1%
EXECUTIVE SECRETARIES (3)	\$ 95,905	\$ 112,087	\$ 16,182	16.9%
SUPPLEMENTAL SECRETARIAL	\$ 2,690	\$ 1,080	\$ (1,610)	-59.9%
ADMINISTRATIVE ASSISTANT SPECIAL EDUCATION PROGRAMS	\$ 29,885	\$ 31,429	\$ 1,544	5.2%
BOOKKEEPER & ASSISTANT BOOKKEEPER	\$ 93,132	\$ 100,199	\$ 7,067	7.6%
OPERATIONS & MAINTENANCE	\$ 111,750	\$ 103,220	\$ (8,530)	-7.6%
<b>GROSS GENERAL FUND BUDGET</b>	<b>\$ 795,500</b>	<b>\$ 841,252</b>	<b>\$ 45,752</b>	<b>5.8%</b>
<b>ASSESSED TO TOWNS</b>	<b>\$ 515,747</b>	<b>\$ 547,566</b>	<b>\$ 31,819</b>	<b>6.2%</b>

**Comparison  
Budget 2004 - Budget 2005**



\*\*\*\*\*

**RECYCLING:**

Located at the Troy Jay Sewer Plant on Starr's Drive off Route 101, approximately 1500 feet south of Route 242. Drive to the end of the road, through the gate enclosure and stay left and proceed past the Treatment plant building to the parking lot. Bernard Bonneau, our attendant will be there to help you

**HOURS: Friday, 1:00 to 4:00 PM & Saturday, 9:00 AM to 12 NOON**

ONLY the following material is accepted

Group A.1. cardboard, including corrugated and boxboard

Please Break down your boxes, to allow for more room in our canister

- 2. newspapers, magazines, dog food bags, NO NOT Tie in Bundles
- 3. computer paper, miscellaneous mail

Group B. **ALL MUST BE CLEAN**

- 1. Glass containers (clear, brown, green)
- 2. metal food & beverage containers (tin and aluminum)
- 3. plastic containers: **Type 1, Type 2** (These are identified on the bottom of the container, ie. Milk jugs are Type 1, laundry detergent Type 2) **DO NOT TIE JUGS TOGETHER**

\*\*\*\*\*

**SCRAP METAL CONTAINER: Located at Town Garage, 562 East Main Street, North Troy\*\*Starting May 11, 2001 7:00 AM to 3:00 PM Monday-Friday**

This service is being offered to you on the honor system. If it is abused, it will not be provided. We would appreciate reporting of any violators to 988-2663 so that you can continue enjoying this privilege.

**Materials accepted:**

Appliances	Grills	Metal Furniture
Hot water heaters	Furnaces	Steel Drums
Lawn Mowers(fuel removed)	Bicycles, tires removed	Rims
All other light iron		

**Items Not Accepted:**

Televisions	Wood Furniture	Wire fence	Tires
Chicken wire	Cars	Propane tanks	Batteries
Computers & parts	Toilets/lavatories	Paint cans	

We want your suggestions to better serve you

**MARK YOUR CALENDARS!**

# Year 2004 Household Hazardous Waste



## Collection Days



This is a great opportunity to dispose of those old paints, pesticides, and cleaning products you have in your basement or garage.

**Saturday, May 8, 2004 &  
Saturday, October 16, 2004**

**8:30 am to 11:30 am**

**New England Waste Services of Vermont, Inc. Landfill  
on Airport Road in Coventry**

These event are FREE through an agreement with your municipality

**A Business may bring waste to the event for a fee, provided you have  
contacted NEWSVT to make prior arrangements for drop-off time.**

No pre-registration is necessary unless you are a business, but proof of residency will be required.

### **What is a household hazardous waste?**

A household hazardous waste is any discarded household material that can be classified as toxic, corrosive, flammable or reactive.

### **Materials Accepted at the Event:**

Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Latex Paints, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, Fluorescent Light tubes, Mercury containing products.

### **Materials NOT Accepted at the Event:**

Automotive and Marine Batteries, Tires, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, PCB containing light ballasts, PCB containing smoke detectors, electronic equipment, fire extinguishers, propane/torch cylinders, TV's, computers, electronics.

If you have any questions about the event or acceptable materials please call Janet at **(802) 223-7221**.  
Sponsored by New England Waste Services of Vermont, Inc. - Hope To See You There!

Fellow Citizens  
North Country Schools/OENSU  
Orleans and Northern Essex Counties  
Vermont, USA

Dear Fellow Citizens,

The North Country Schools/OENSU have met the annual yearly progress (AYP) expectations of the No Child Left Behind Act (NCLB). This is no small feat, given the exceptionally high standards adopted in Vermont and the underlying basis of the law that is predicted to identify virtually all Vermont schools and supervisory unions as being in need of improvement within a decade. Even as the Texas miracle is being exposed as the Texas fraud, the North Country Schools continue to embrace the spirit of NCLB, as has been the case for the past decade. The North Country Schools/OENSU is dedicated to reaching a level of service where supports are in place to help every student attain his or her absolute potential.

Some people still ask, "Why refer to the supervisory union as the North Country Schools?" That is simple. Supervisory unions, like OENSU, were created to provide administrative support, basically to take care of the paperwork. Today, this supervisory union is a community of schools dedicated to working together to improve the learning opportunities for all of our students. The North Country Schools organization is about education, not bureaucracy.

The supervisory union supports the schools through a wide range of professional development. This includes developing authentic assessments for the social sciences, updating and improving curriculum, and implementing a six-year professional development cycle. The latter is designed to improve the knowledge base of every teacher and build a professional learning community in each school and across the supervisory union.

Working together and in collaboration with two other supervisory unions, the North Country Schools are implementing a new wide area network (WAN). This WAN allows data to be collected more efficiently, taking less teacher time. The WAN provides fast access to the Internet and the wealth of resources available there. Ultimately, the goal is to have every school be able to utilize interactive teleconferencing across the supervisory union. This will allow teachers and students to learn with those in other schools. Specific areas of strength for one teacher can be shared with classrooms across the district. On January 15<sup>th</sup>, a group of students from North Country Union Junior High School will be talking with NASA scientists, with special emphasis on the Mars expedition. In the very near future, such a special opportunity could reach into every one of our schools by way of the WAN and the Vermont Interactive Learning Network.

The North Country Schools' central office has been directly involved in the two major projects under way at the high school and career center. North Country Union High School is utilizing a federal grant to partner with a national organization called High Schools That Work. The goal of the project is to develop a stronger educational program that will be more motivating, relevant, and challenging. Through higher expectations and practical supports at the individual level, the goal is to help every student to achieve the Vermont standards. The North Country Career Center is involved in a workforce development center project that holds the promise of providing far better services to students at Lake Region Union High School, a broader and more challenging array of opportunities for North Country students, and similar opportunities for adults in the region. These projects hold the potential to increase the secondary and post-secondary infrastructure in the county and maintain a cost/benefit ratio that can be supported into the future. All of the North Country Schools have a stake in these efforts.

A major issue that is under consideration by the Legislature is governance. This consideration is progressing on two fronts. First, there is discussion around the number of elected school boards that are really needed. Second, there is a major effort, funded by tax dollars, to move away from the control of public education by publicly elected boards and move toward public education designed for and partially controlled by business and industry. These are serious issues that may not be fully appreciated by voters because they are discussions that can easily be overlooked with the array of louder and more immediate issues that capture the focus of today's media.

The first governance discussion has implications for cost containment, organizational efficiency, and local control. Could each supervisory union be operated by one board with representation from each town? Consideration of this issue will produce interesting discussions, but really seems to be on the back burner. There is limited political benefit to decision makers to pursue this option.

The second option is a component of the workforce development center movement across the state. The Chittendon County center has the funding to run advertisements in major newspapers and on television touting the benefits of their project. The governance portion of the movement calls for transferring 40% of the votes on the center's board from publicly elected members to business and industry appointed members. This is a first step in transferring some control of public secondary education from the general electorate to business interests. In a state and nation where public education has been a cornerstone of equal opportunity and a unity of community, this kind of a change should be made thoughtfully, not as a little noticed sidelight of a major construction project. If you have taken the time to read this far in this letter, then you are the citizen who needs to understand this issue and bring it to the attention of your fellow voters for vigorous debate and serious reflection.

With the Vermont State Board of Education voting to support school choice and the Governor's calls for choice, this is another decision that needs to be made carefully. What are the implications for efficiency, a.k.a. cost containment? What impact will school choice have on small community schools? Will all schools available under a choice plan be expected to hire licensed teachers, provide the mandated curricular offerings, and generally operate under the same rules? Will all schools available under a choice plan be expected to maintain an open enrollment policy, including students with special needs? Again, this is an issue that needs thorough examination and consideration prior to adopting the idea.

Overall, our schools continue to provide excellent educational opportunities to those students who are willing to reach for them. Beyond that, today's educators are moving to the next level where the expectation is that every student will make that personal investment in the future and schools will put systems in place to promote that level of achievement. Our schools are almost at that higher level of expectations and moving there steadily.

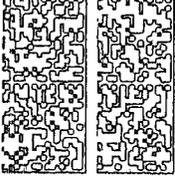
Finally, thank you for the support you have shown in the past that has made the current level of student achievement possible. I hope that we, the teachers, para-educators, administrators, and other staff, have earned that level of confidence and support. We are dedicated to continuing improvement in the educational services that we deliver and to each and every child in this supervisory union.

Sincerely,

  
Rod Weston, Ed.D.  
Superintendent



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