



# **Board of Professional Engineering**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Unapproved Minutes Thursday December 2, 2021 Via Microsoft Teams**

1. The meeting was called to order at 8:32 a.m.

Members present via Microsoft Teams: Scott Sabol P.E., Chair; Claus Bartenstein, P.E., Vice-Chair; Nathan Mascolino, P.E.; Brad Aldrich, P.E., and John Pitrowski, P.E. Absent: Bonnie Giuliani, Public member.

OPR Personnel present via Microsoft Teams: Kassandra Diederich, Staff Attorney and Kara Shangraw, Licensing Administrator II.

2. The Chair called for the approval of the minutes from the October 7<sup>th</sup> meeting. Mr. Bartenstein, made a motion, seconded by Mr. Mascolino, to approve the minutes of the October 7, 2021 meeting as presented. Motion passed unanimously.

3. **Disciplinary Matters**

4. **Application Review**

The following applicant(s) for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying Record indicating "Model Law Engineer" was found incomplete:

**Decheck, Jason (Electrical)** – The Board determined, on the basis of the application papers only, that his application was incomplete. Mr. Decheck will be notified.

Mr. Aldrich made a motion, seconded by Mr. Mascolino, to approve the following applicant(s) for licensure based on his proof of sitting for Principles and Practice examination and documented experience. Motion passed unanimously.

Barnes, Michael (Civil)

5. **Topics for Discussion**

6. **Administrative Updates**

Ms. Shangraw discussed with the Board the number of applications that have been processed and approved since the last meeting. There have been 37 applications approved since their last meeting.

Attorney Diederich discussed with the Board the specialty licensing and Architectural engineering licensing.

**7. Other Business**

The Board discussed reaching out to the public for a public member for the Board. Ms. Shangraw told the Board that the office is working on an outreach right now for public members across all the professions. Ms. Shangraw discussed with the Board about the current platform in NGLP regarding continuing education. The Board members are interested in talking with the investigators regarding the complaint process. Ms. Shangraw will contact the chief investigator to set up a time.

**8. Correspondence**

The Board reviewed the November 29, 2021 e-mail from Sergio Guindon regarding the civil vs structural designation. After the discussion the Board advised Ms. Shangraw to respond to Mr. Guindon's e-mail with the Rules link, the guidance document, and welcome him to the next meeting to discuss further if he needs additional clarification.

**9. Public Comment**

10. There being no further business, the meeting adjourned at 9:33 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I

Next Scheduled Meeting – Thursday, February 3, 2022.  
Please check the office [website](#) for updates