

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES
Unapproved Minutes
January 17, 2014**

Board Members Present: James Eckhardt, Chair; Robert Wernecke, Secretary; Richard Murphy; and Franklin Davis. Absent: Anita Bobee, Vice-Chair.

Staff Present: Colin Benjamin, Board Counsel; Carla Preston, Case Manager; & Kara Shangraw, Licensing Board Specialist.

1. The meeting was called to order at 9:14 a.m. by the Board Chair, James Eckhardt.
2. The Board reviewed the Minutes of the November 15th meeting. Mr. Murphy made a motion, seconded by Mr. Davis, to accept the minutes of the November 15, 2013 meeting as written. Motion passed unanimously.

3. Case Manager Report/Concluded Investigations -

Ms. Preston gave her Case Manager's report. There are currently 18 pending cases.

2013-257 – The Board reviewed the Report of Concluded Investigation Mr. Wernecke made a motion, seconded by Mr. Murphy, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Mr. Eckhardt, Investigative team member abstained from the vote.

4. Hearings/Reports/Stipulations

5. Legislative Review -

Attorney Benjamin worked with the Board on their Rules revision.

6. Applications/Programs/Requests to review -

The Board reviewed the Qualifying Agent Application from Aaron Walker. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Wernecke, to approve Mr. Walker's application. Motion passed unanimously.

The Board reviewed the request for waiver of the 40 hour training from Timothy Burrows. Based on the information submitted, Mr. Murphy made a motion, seconded by Mr. Wernecke, to grant the request for the waiver. Motion passed unanimously.

The Board reviewed the 40 hour training program form Unity Surveillance & Investigations, LLC. Based on the information submitted, the Board found the information incomplete. Mr. Porter with Unity Surveillance & Investigations, LLC will be notified.

7. Follow Ups

8. Correspondence

9. Other Business

10. There being no further business, the meeting adjourned at 11:22 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist