

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>RD</sup> FLOOR, MONTPELIER, VT  
APPROVED MINUTES  
May 12, 2014**

**1. Call to Order:**

The meeting was called to order at 9:00 a.m. by Jeanine Carr - Chair at 89 Main St., Montpelier; Board members present: Ellen Watson, Alan Weiss, Douglas Sutton, Sheila Davis, Deborah Swartz, Virginia Hudson, Luana Tredwell; Board Members Absent: William White. Staff members present: Linda Davidson - Executive Director, Michael Saint Joseph – Nursing Program Manager, Nancy Morin - Administrative Assistant, Jennifer Silverwood – Administrative Assistant, Ellen Leff - Nursing Case Manager, Larry Novins - Board Attorney, Annika Green, Lauren Hibbert, Gabriel Gilman - Prosecuting Attorneys; Dennis Menard – Investigator; Others present: North Country Career Center LNA Students, Tara Starzec, Rebecca Williams, and Karen McBride.

**2. Changes and Additions to the Agenda:**

- J. Carr welcomed the North Country LNA students.
- J. Carr welcomed Jennifer Laurent, new APRN Board member and Jennifer Silverwood, the new administrative assistant.

**3. Approval of Minutes:**

A. Weiss moved to approve the minutes of the April 14, 2014 meeting with corrections as noted. **Pass**

**4. Disciplinary Proceedings:**

- 2014-111 Rebecca Williams was present. The Board went into deliberative session at 9:45 a.m. The meeting resumed at 9:55 a.m. While in deliberative session the Board voted to **SUMMARILY SUSPEND** the license of Registered Nurse **Rebecca Williams**. The Board will issue a written decision.
- 2014-123 Patricia McCann was not present. The Board went into deliberative session at 10:15 a.m. The meeting resumed at 10:20 a.m. While in deliberative session the Board voted to **SUMMARILY SUSPEND** the license of Registered Nurse **Patricia McCann**. The Board will issue a written decision.
- 2013-700 Christopher Stewart's hearing was continued.
- 2012-351 Mary Cook Lunge was not present. D. Swartz moved to find Mary Cook Lunge in **DEFAULT**. J. Carr moved to **INDEFINITELY SUSPEND THE RIGHT TO RENEW** the license of Licensed Practical Nurse **Mary Cook Lunge**. **Pass**
- 2013-412 Amanda Wedin was not present. D. Swartz moved to find Amanda Wedin in **DEFAULT**. S. Davis moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Amanda Wedin**. **Pass**
- 2013-246 Danielle Currier was not present. The charges against Licensed Practical Nurse Danielle Currier were **DISMISSED**.

- 2013-443 Kimberlee Moyer was not present. The Board went into deliberative session at 11:30 a.m. The meeting resumed at 12:00. The Board will issue a written decision on motions that were filed.
- 2014-142 Kristina Clifford was not present. V. Hudson moved to approve the Stipulation and Consent Order and **IMPOSE AN ADMINISTRATIVE PENALTY** on the license on Registered Nurse **Kristina Clifford**. **Pass**
- 2014-108 Dayle Young-Wheeler was not present. S. Davis moved to approve the Stipulation and Consent Order and **IMPOSE AN ADMINISTRATIVE PENALTY** on the license on Registered Nurse **Dayle Young-Wheeler**. **Pass**
- 2013-694 Mary Rooney was not present. E. Watson moved to approve the Stipulation and Consent Order and **IMPOSE AN ADMINISTRATIVE PENALTY** on the license of Registered Nurse **Mary Rooney**. **Pass**
- 2013-650 Jessica Bird was not present. S. Davis moved to approve the Stipulation and Consent Order and **IMPOSE AN ADMINISTRATIVE PENALTY** on the license of Registered Nurse **Jessica Bird**. **Pass**

#### **CLOSING REPORTS:**

E. Watson moved to recommend that the following complaints be concluded without charges.

- 2013-568 – S. Davis recused
- 2013-592 – S. Davis recused
- 2014-194 – S. Davis recused
- 2014-217 – J. Carr recused
- 2013-585 – D. Sutton recused

**Pass**

#### **OTHER DISCIPLINARY ITEMS:**

- A. Current Discipline Cases – April 30, 2014** – The Board received and reviewed the current discipline cases with E. Leff.
- B. NCSBN Regulatory Decision Pathway** – The Board received and reviewed the current NCSBN regulatory pathway with E. Leff. E. Leff will write an article for VT Nurse Connection on Just Culture. **Pass**

#### **ADMINISTRATION, EDUCATION, PRACTICE, LICENSURE:**

- A. Executive Director's Report:** The Board received the written Executive Director's Report and related documents provided in the Board meeting packet. L. Davidson advised the Board that the announcement of the LNA opening on the Board was sent to Directors of Nursing at Nursing Homes and Administrators at the Visiting Nurse Associations. **Pass**

#### **Administration**

- Board Member Changes: Jennifer Laurent, APRN has been appointed to the Board of Nursing. She fills the vacant seat left by Sheri Brown's resignation. Jennifer will continue on the APRN Sub-committee.

- **Staff Retirement:** This is Nancy Morin's last Board meeting before her retirement. Her last day will be May 30, 2014. We wish Nancy the best – her service to the Vermont Board of Nursing will not be forgotten.
- **Staff Changes:** Interviews for the Nursing Licensing Board Specialist position were held on Wednesday April 23, 2014. Jennifer Silverwood has been hired to take the Licensing Board Specialist position vacated by Nancy Morin's retirement. Jennifer started training on May 5, 2014.
- **Website:** The new OPR website is now active. Changes are still being made to reflect the most current information and make the site as user friendly as possible.
- **NCSBN Policy Call:** On Wednesday, April 16, 2014 I participated in the NCSBN Policy Call. Topics included "Federal Legislative Updates, State Legislative Updates, and a discussion of Policy Efforts to Address Prescription Drug Abuse." The latter discussion focused on Prescription Monitoring Services.
- **School Health Nurse Liaison Meeting:** On Thursday, April 17, 2014 Ellen Leff and I participated by phone with Sharonlee Trefry, School Health Nurse Liaison and Nathaniel Waite for our quarterly meeting. Topics addressed were "Position Statement Updates, Mandatory Reporting, OPR Website, School Health Nurse Advisory Committee, Medication Dispensing/Administration, Diabetes, Palliative Care and Seizure Management."
- **NCSBN Executive Officer Leadership Call:** On Monday, April 21, 2014, I participated in the NCSBN Executive Office Leadership Call. Topics discussed were "Borderless Licensing, Agenda Topics for the Executive Officer Retreat," feedback on a "Remote State Practice Approval Form," and "CORE Reports."

## Licensure

- **The LPN renewal cycle:** The audit for the active practice requirement for the recent LPN renewal cycles is complete. A total of 140 LPNs were audited. There were 125 LPNs who have passed the audit. There are 14 audits still pending. One LPN license has been rescinded.

## Discipline

- As of April 30, 2014 there are 149 open cases, 45 follow-up cases and 16 Alternative Program participants (10 Traditional participants and 6 Practice Remediation Program participants.)
- B. Margaret Terrien was not present. V. Hudson moved to **APPROVE Margaret Terrien's** clinical sites for the APRN refresher program. **Pass****
- C. Education Committee Report:** The Education Committee has not met since April 25, 2014.
- A. Weiss moved to **APPROVE** Castleton State College's Baccalaureate Degree Nursing Program – Step IV. **Pass**
- D. Nursing Assistant Education Report:** M. Saint Joseph reports that the Nursing Assistant Education & Practice Committee met on Friday, April 11, 2014. The Committee reviewed the Nursing Assistant Program Annual Reports.

- Green Mountain Technology & Career Center interim site survey: Interim site survey was completed by M. Saint Joseph. Accepted by the Board.
- M. Saint Joseph **RECOMMENDED INVOLUNTARY CLOSURE** of St. Albans Health Rehabilitation Licensed Nursing Assistant Program. D. Sutton moved to accept this recommendation. **Pass**

**E. Nursing Assistant Education Program Statistics:** The Board received and reviewed the Nursing Assistant Education Program Statistics for 2013 with M. Saint Joseph.

**F. Practice Committee Report:** The Practice Committee has not met since the last Board Meeting.

**G. Other Business:** The Board requests that M. Saint Joseph draft a guide on Board procedure for LNA and Nursing students who plan on attending meetings of the Board of Nursing.

**H. Board self survey:** L. Davidson requested all Board members complete and return the Board self survey to her.

**5. Adjournment:** D. Swartz moved to adjourn the meeting at 1:20 p.m. **Pass**

Minutes recorded by: Jennifer Silverwood, Administrative Assistant  
 Draft minutes reviewed by: Linda Davidson, Executive Director  
 Draft minutes approved by Vermont Board of Nursing: