

2017

Annual Report

Town of Richford

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USEFUL TOWN INFORMATION

TOWN CLERK AND TREASURER'S OFFICE

HOURS: Monday – Thursday, 8:00 AM to 5:00 PM Friday, 8:00 AM to 12:00 PM

PHONE: 802-848-7751 ext. 3
FAX: 802-848-7752
MAILING ADDRESS: PO Box 236, Richford, Vermont 05476
PHYSICAL ADDRESS: 94 Main Street, Richford, Vermont 05476

We will no longer accept post-dated checks.

There will be a 1.00 charge for duplicate tax bills effective 1/1/2015. Please keep your original bill for income tax purposes.

DOG LICENSES:

State law requires all dogs be licensed on or before April 1st each year. Late fees are assessed after that date. A current rabies certificate is required to be on file at the Town Clerk's office. The fee for licensing is \$9.00 for spayed or neutered dogs and \$13.00 for dogs who are not spayed or neutered. A rabies clinic will be held Monday, March 19, 2018 from 4:30-5:15 at the Emergency Services Building on Main Street in Richford.

GREEN MOUNTAIN PASSPORT

Richford residents over 62 may apply for a Green Mountain Passport card at the Town Clerk's Office for a fee of \$2.00.

HUNTING AND FISHING LICENSES:

Licenses can be purchased at the Town Clerk's Office.

LISTERS OFFICE:

The lister's office is open Monday, 8:00 AM to 12:00 PM. They can be contacted at 802-848-7751 ext. 5 or at listeners@richfordvt.org

ZONING OFFICE:

Zoning Administrator, John Libbey can be reached at 802-848-7751 ext. 4 or zoning@richfordvt.org. Office hours are Monday and Thursday, 3:00 PM to 5:00 PM

SELECTBOARD:

The Select board meets on the first and third Mondays of the month at 7:00 PM at the Richford Town Hall.

PLANNING COMMISSION:

The Planning Commission meets the second Monday of the month at 7:00 PM at the Richford Town Hall.

DEVELOPMENT REVIEW BOARD:

The Development Review Board meets on the second Tuesday of the month at 7:00 PM at the Richford Town Hall.

WEB SITE

www.xpress-pay.com

Available for paying municipal bills on line by credit card or debit card, for a small fee.



P.O. Box 639
2834 Shelburne Road
Shelburne, VT 05482-0639
Phone: 802-985-8992
Fax: 802-985-9442
www.angolanoandcompany.com

INDEPENDENT AUDITOR'S REPORT

To the Selectboard
Town of Richford, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, all major funds, and the aggregate remaining fund information of Town of Richford, Vermont, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the

circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Richford, Vermont, as of December 31, 2016, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements referred to above include only the primary government of the Town of Richford, Vermont, which consists of all funds, organizations, institutions, agencies, departments, and offices that comprise the Town's legal entity. These primary government financial statements do not include financial data for the Town's legally separate component units, which accounting principles general accepted in the United States of America require to be reported with the financial data of the Town's primary government. As a result, the primary government financial statements do not purport to, and do not represent fairly the financial position of the reporting entity of the Town of Richford, Vermont, as of December 31, 2016, the changes in its financial position or, where applicable, its cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pensions and other post-employment benefit information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of

preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Richford, Vermont's basic financial statements. The combining non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining non-major fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Angolano & Company

Angolano & Company
Shelburne, Vermont

Firm Registration Number 92-0000141

August 7, 2017

TOWN OFFICERS

MODERATOR – Town: Darlene Gregoire
 School: Darlene Gregoire
 TOWN CLERK: Alan Fletcher
 Term Expires March 2018

TREASURER & DELINQUENT TAX COLLECTOR:
 Alan Fletcher
 Term Expires March 2018
 SELECTBOARD:
 Wayne Hurtubise
 Tim Green
 Linda Collins
 Term Expires March 2020
 Norris Tillotson
 Term Expires March 2019
 Christopher Martel
 Pam Hazen
 Kevin Blaney
 Term Expires March 2020
 Mannette Guilmette
 Andrew Pond
 Wallace Steinhour
 Term Expires March 2018
 Renee Patterson
 Term Expires March 2019
 Karen Cangelosi
 Term Expires March 2020
 Sherry Paquette
 Susan Fletcher
 Term Expires March 2019

LISTERS:
 Kim Collins
 Term Expires March 2020
 Eric Collins
 Term Expires March 2018
 Eric Collins
 Term Expires March 2018
 Eric Collins
 Term Expires March 2018
 Eric Collins
 Term Expires March 2018
 Larry Carr
 Term Expires March 2018

DIRECTORS OF THE RICHFORD COMMUNITY FUND INC.
 Alan Fletcher 3/2019
 Sally Desautels 3/2019
 Connie Burns
 Suzanne Rhodes 3/2019

TOWN PLANNING COMMISSION:
 John Libbey 3/2018
 Michael Hranek 03/2019
 Jacques Desautels 03/2020
 Carolyn Gendron 03/2020
 JUSTICE OF THE PEACE:
 Mary Finola Courname
 Tim Green
 Dora Hurtubise
 M. Hayden Janes
 Daniel Newton

OTHER APPOINTED OFFICERS: (one year terms unless otherwise specified)
 Animal Control Officer
 Tracy Ovit

Assistant Town Clerk/Treasurer

Conservation commission:

Mary Robinson 4/2018

Greg Campbell 4/2019

Debbie Foote 4/2019

Development Review Board:

Rowena Brown 7/2019

Heather Skilling 7/2019

Jacques Desautels 7/2019

Kevin Blaney Alt 03/2018

E-911 Coordinator:

Emergency Management Chair:

Assistant

Fire Chief

Assistant Fire Chief

Health Officer

Housing Code Enforcement Officer:

Regional Planning Commission Rep:

Richford Revolving Loan Fund Committee:

Jean Jacobs 3/2018 (3 yr)

Rowena Brown 3/2020 (2 yr)

Alan Fletcher 3/2019 (3 yr)

Road Foreman:

Town Ambulance Manager:

Town Attorney:

Town Energy Coordinator:

Town Fire Warden:

Town Representative:

State Senators:

Town Solid Waste Coordinator

Town Tree Warden

Water/Sewer Operator

Zoning Administrator

Sheila Record 3/2018

Mirabella Orlen 3/2018

Joyce Wetherby 3/2018

Carrie Garrow 4/2018

Annette Goynes 4/2019

Guy Charbonneau 7/2020

Harold Foote 7/2018

Jane Lariviere 7/2020

Valerie Martel 03/2019

Kim Collins

Dale Pigeon

Andrew Pond

Paul Martin

Andrew Pond

Linda Collins 1/2019

Kim Collins 2/11/2018

Rowena Brown

Marianne Hall 3/2018 (2 yr)

John Libbey 3/2020 (2 yr)

John Nutting

Richford Health Center

Michael Gawne

Daniel Parsons

Paul Martin and Andrew Pond

Albert (Chuck) Pearce and Steven Beyor

John Rogers and Robert Starr

Tim Green

Daniel Parsons

Simon Operating Services

John Libbey 7/20/2019

WARNING

2018 ANNUAL TOWN MEETING

The legal voters of the Town of Richford, Vermont are hereby warned and notified to meet at the Richford Town Hall in said Town on Monday March 5, 2018 at 7:00 PM to transact the following business, viz:

All Articles pertaining to the election of officers and monetary issues relating to expenditures will be voted on by Australian Ballot at the Richford Town Hall on March 6, 2017 between the hours of 10:00 o'clock in the forenoon and 7:00 o'clock in the afternoon, at which time the polls will close.

ARTICLE 1. To hear and act upon the reports of the officers of the Town for the past year.

ARTICLE 2. To elect the following officers:

- a. A Moderator for the ensuing year
- b. Town Clerk for a term of three (3) years
- c. Town Treasurer/Delinquent Tax Collector for a term of three (3) years
- d. One Selectman for the term of three (3) years
- e. One Selectman for the term of two (2) years
- f. One Auditor for the term of three (3) years
- g. One Lister for a term of three (3) years
- h. A Town Grand Juror for a term of one (1) year
- i. A Town Agent for a term of one (1) year
- j. A first constable for a term of one (1) year
- k. Three Planning Commission members for the term of three (3) years

ARTICLE 3. Shall the Town authorize the elimination of the office of Town Auditor, with future audits to be provided by a public accountant licensed in this State in accordance with 17 V.S.A. 2651b. (a)?

ARTICLE 4. Shall the Town pay it's 2018 municipal taxes and it's 2018-2019 education taxes to the Town Treasurer in two equal installments with the first due on or before August 10, 2018 and the Second due on or before October 10, 2018?

ARTICLE 5. Shall the Town authorize and empower the Selectmen to borrow money on the credit of the Town by note, Town order, or otherwise in a sum sufficient to meet the current expenses of the Town prior to the collection of its taxes and to meet any deficit of the town if the expenditures shall exceed the estimated revenues?

ARTICLE 6. Shall the Town appropriate the following sums of money and if so voted, to raise money on the Grand List?

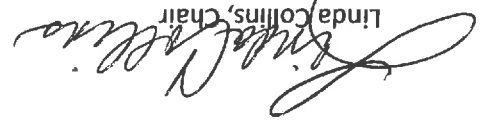
- a. \$3,500.00 to the Richford Health Center's Summer Day Camp Program?
- b. \$4,847.00 to the Franklin County Home Health Agency, Inc?
- c. \$150.00 to Green Up Vermont?
- d. \$2,000.00 to the Richford Beautification/Image Committee?
- e. \$1,000.00 to the Northwest Counseling and Support Service?
- f. \$500.00 to the Missisquoi River Basin Association?
- g. \$1,000.00 to Operation Happiness?
- h. \$500.00 to the Vermont Adult Learning?
- i. \$500.00 to the Richford Conservation Commission?
- j. \$2,500.00 to the Richford Economic Advancement Corporation (REAC)?
- k. \$1,905.00 to the Green Mountain Transportation Agency?
- l. \$100.00 to the Vermont Rural Fire Protection Task Force?
- m. \$500.00 to the VT Association for the Blind & Visually Impaired?
- n. \$500 to Samaritan House?

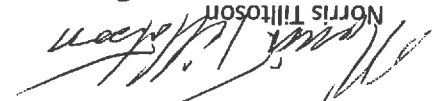
ARTICLE 6. Shall the Town vote the proposed 2018 budget in the amount of \$2,349,201.00 to meet the Expenses and liabilities of the Town and authorize the Selectmen to set a tax rate sufficient to provide for the same?

ARTICLE 7. To transact any other proper business.

Dated at Richford, Vermont this 15th day of January 2018.

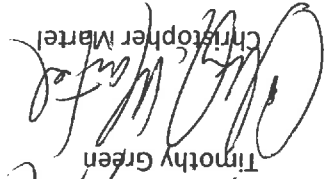
Town of Richford
Board of Selectmen


Linda Collins, chair


Norris Tillotson


Wayne Hurtubise


Timothy Green


Christopher Martel

TOWN OF RICHFORD
2017 SUMMARY OF REVENUE AND EXPENSES

REVENUE:	
Tax Revenue	1,551,926.01
Permits and Licenses	6,622.00
Clerk Fees	17,887.64
Rental Income	52,646.28
Ambulance Service	264,482.96
Fines	1,907.96
Miscellaneous	144,160.01
Highway Revenue	208,398.51
Trash Collection	122,426.76
TOTAL REVENUE	2,370,458.13

EXPENDITURES:	
General Administration	30,889.02
Election Expenses	1,707.55
Clerk and Treasurers Office	89,030.10
Main Office	17,938.53
Listers Office	26,679.77
Auditors Office	600.00
Town Hall	74,826.61
Ambulance Service	264,482.96
Fire Department	52,146.61
Police Department	140,054.56
Health Office	1,550.00
Emergency Services Building	19,552.86
Highway Department	994,304.73
Planning and Zoning	12,995.99
Cemeteries	16,949.61
Parks and Playgrounds	52,345.42
Animal Control	6,231.27
Trash Collection	122,059.30
Post Office	43,609.37
Library	94,187.28
Historical Society	9,160.34
General Employee Benefits	57,570.95

Dues and Assessments	27,932.52
Economic Development	1,262.02
Appropriations	19,501.80
Debts and Miscellaneous	26,015.86
TOTAL EXPENDITURES	2,203,585.03
NET GENERAL FUND	166,873.10

TOWN OF RICHFORD BALANCE SHEET
December 31, 2017

ASSETS:	
Cash in Bank	1,620,201.96
Due to other funds	-654,031.92
Total Cash	966,170.04
Delinquent Tax Receivables	183,155.42
Delinquent Tax Penalty & Interest	21,019.91
Ambulance Receivables	148,951.56
Trash Receivables	117,799.26
TOTAL ASSETS	1,437,096.19
LIABILITIES:	
Accounts Payable	112,535.57
Retirement	510.58
Paquette Escrow	52.59
Misc Employee Withholding	-9.06
Tax Overpayment or Early payment	10,848.05
Deferred Tax Revenue	183,155.42
Deferred Tax Penalty & Interest	21,019.91
Deferred Revenue Ambulance Service	148,951.56
Deferred Revenue Trash	117,799.26
Dog Licenses	20.00
Marriage Licenses	200.00
TOTAL LIABILITIES	595,083.88
PRIOR YEAR FUND BALANCE	675,139.21
CURRENT YEAR FUND BALANCE	166,873.10
TOTAL FUND BALANCE	842,012.31
TOTAL LIABILITIES AND FUND BALANCE	1,437,096.19

**Town of Richford, VT
Statement of 2017 Expenditures and 2018 Proposed Budget**

Account	2017 Budget	2017 Actual	(over)under	2018 Budget
General Administration Expense				
Selectboard Salaries	\$6,200.00	\$6,400.00	(\$200.00)	\$6,200.00
Administrative Salaries	\$6,300.00	\$6,439.50	(\$139.50)	\$6,300.00
Board of Civil Authority	\$1,000.00	\$2,025.00	(\$1,025.00)	\$2,100.00
Board Supplies	\$200.00	\$0.00	\$200.00	\$0.00
General Expenses	\$14,500.00	\$8,780.06	\$5,719.94	\$12,000.00
Surveys	\$4,000.00	\$6,039.10	(\$2,039.10)	\$4,000.00
Publishing and Printing	\$1,500.00	\$45.36	\$1,454.64	\$500.00
Training & mileage	\$200.00	\$0.00	\$200.00	\$200.00
Legal	\$2,000.00	\$660.00	\$1,340.00	\$2,000.00
Misc.	\$600.00	\$500.00	\$100.00	\$800.00
Total	\$36,500.00	\$30,889.02	\$5,610.98	\$34,100.00
Election Expenses				
Election Expenses	\$2,000.00	\$1,707.55	\$292.45	\$2,000.00
Total	\$2,000.00	\$1,707.55	\$292.45	\$2,000.00
Clerk & Treasurer's Office				
Clerk & Treasurers Salaries	\$37,100.00	\$36,851.54	\$248.46	\$43,000.00
Assistant Salaries	\$28,000.00	\$21,977.13	\$6,022.87	\$30,000.00
Delinquent Tax Collector	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Supplies	\$1,500.00	\$0.00	\$1,500.00	\$0.00
Audit	\$9,600.00	\$10,000.00	(\$400.00)	\$10,300.00
Recording Land Records	\$4,000.00	\$5,012.51	(\$1,012.51)	\$5,000.00
Property Purchase	\$0.00	\$0.00	\$0.00	
Tax Sales	\$2,500.00	\$14,188.92	(\$11,688.92)	\$30,000.00
Total	\$83,700.00	\$89,030.10	(\$5,330.10)	\$119,300.00
Main Office				
General Postage	\$5,000.00	\$4,478.85	\$521.15	\$5,000.00
General Supplies	\$2,000.00	\$1,540.72	\$459.28	\$2,000.00
Publishing and Printing	\$7,000.00	\$5,569.64	\$1,430.36	\$7,000.00
Training & mileage	\$1,000.00	\$97.80	\$902.20	\$500.00
Computer support	\$5,000.00	\$5,702.41	(\$702.41)	\$6,000.00
Equipment Purchased	\$1,000.00	\$549.11	\$450.89	\$2,000.00
Equipment repair	\$500.00	\$0.00	\$500.00	\$500.00
Total	\$21,500.00	\$17,938.53	\$3,561.47	\$23,000.00
Lister's Office				
Lister's Salaries	\$26,280.00	\$23,949.00	\$2,331.00	\$26,280.00
Lister's Supplies	\$1,000.00	\$1,035.82	(\$35.82)	\$1,000.00
Training & mileage	\$2,200.00	\$805.52	\$1,394.48	\$1,500.00
Contracted Appraisals	\$0.00	\$0.00	\$0.00	\$0.00
Computer Support	\$2,000.00	\$777.75	\$1,222.25	\$4,000.00
Equipment Purchased	\$2,000.00	\$55.97	\$1,944.03	\$2,000.00
Misc.	\$100.00	\$55.71	\$44.29	\$100.00
Total	\$33,580.00	\$26,679.77	\$6,900.23	\$34,880.00
Auditor's Office				
Auditor's Salaries	\$600.00	\$600.00	\$0.00	\$0.00
Total	\$600.00	\$600.00	\$0.00	\$0.00

**Town of Richford, VT
Statement of 2017 Expenditures and 2018 Proposed Budget**

Account	2017 Budget	2017 Actual	(over/under	2018 Budget
Town Hall				
Janitor Salaries	\$11,900.00	\$12,176.50	(\$276.50)	\$15,000.00
Utilities	\$15,000.00	\$15,000.56	(\$0.56)	\$15,000.00
Insurance on building	\$4,250.00	\$4,233.16	\$16.84	\$6,300.00
Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Purchased	\$1,000.00	\$0.00	\$1,000.00	\$0.00
Building Maintenance	\$78,000.00	\$43,416.39	\$34,583.61	\$120,000.00
Total	\$110,150.00	\$74,826.61	\$35,323.39	\$156,300.00
Ambulance Dept.				
Ambulance Salaries	\$153,300.00	\$148,385.80	\$4,914.20	\$151,400.00
Supplies	\$6,400.00	\$7,426.00	(\$1,026.00)	\$6,300.00
Communications	\$16,500.00	\$17,586.16	(\$1,086.16)	\$17,300.00
Tax Assessment	\$6,200.00	\$14,307.45		\$16,800.00
Equipment Purchased	\$0.00	\$0.00		\$0.00
Insurance	\$29,200.00	\$29,200.29	(\$0.29)	\$9,500.00
Training & Mileage	\$1,200.00	\$1,950.54	(\$750.54)	\$2,100.00
Contracted Services	\$20,000.00	\$22,876.92	(\$2,876.92)	\$21,600.00
Payment to Revolving Loan Fund	\$0.00	\$8,037.21	(\$8,037.21)	\$0.00
Gas & Oil	\$5,100.00	\$5,862.51	(\$762.51)	\$5,400.00
Equipment repairs	\$2,500.00	\$8,850.08	(\$6,350.08)	\$8,000.00
Total	\$240,400.00	\$264,482.96	(\$15,975.51)	\$238,400.00
Fire Dept.				
Firemen's Salaries	\$14,400.00	\$14,091.00	\$309.00	\$15,500.00
Supplies	\$1,300.00	\$42.52	\$1,257.48	\$1,200.00
Communications	\$10,500.00	\$9,923.01	\$576.99	\$11,000.00
Insurance	\$11,450.00	\$11,445.29	\$4.71	\$12,650.00
Training & Mileage	\$3,000.00	\$2,339.20	\$660.80	\$3,000.00
Equipment purchased	\$10,000.00	\$8,167.26	\$1,832.74	\$12,000.00
Grant	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Lease	\$0.00	\$0.00	\$0.00	\$0.00
Gas & Oil	\$3,000.00	\$3,063.28	(\$63.28)	\$3,100.00
Equipment repairs	\$6,200.00	\$3,075.05	\$3,124.95	\$6,500.00
Total	\$59,850.00	\$52,146.61	\$7,703.39	\$64,950.00
Police Dept.				
Sheriff's Contract	\$124,300.00	\$123,679.72	\$620.28	\$124,300.00
Police supplies	\$3,500.00	\$665.99	\$2,834.01	\$1,500.00
Printing & Publishing	\$0.00	\$0.00	\$0.00	\$0.00
Insurance	\$610.00	\$606.00	\$4.00	\$355.00
Contracted Services	\$15,000.00	\$15,102.85	(\$102.85)	\$15,000.00
Total	\$143,410.00	\$140,054.56	\$3,355.44	\$141,155.00
Civil Defense				
Civil Defense Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00
Health Office				
Health Officer Salaries	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
Supplies	\$100.00	\$0.00	\$100.00	\$100.00
Training & Mileage	\$100.00	\$50.00	\$50.00	\$100.00
Total	\$1,700.00	\$1,550.00	\$150.00	\$1,700.00
Emergency Services Bldg.				
Utilities	\$14,000.00	\$12,546.56	\$1,453.44	\$14,000.00
Equipment Purchase	\$0.00	\$0.00		\$1,500.00
Insurance	\$2,500.00	\$0.00	\$2,500.00	\$4,200.00
Building Maintenance	\$10,000.00	\$7,006.30	\$2,993.70	\$12,000.00
Total	\$26,500.00	\$19,552.86	\$6,947.14	\$31,700.00

Town of Richford, VT Statement of 2017 Expenditures and 2018 Proposed Budget

Account	2017 Budget	2017 Actual	(over)/under	2018 Budget
Highway Department				
Summer Maintenance				
Supplies	\$0.00	\$480.98	(\$480.98)	\$0.00
Contracted Services	\$5,000.00	\$5,415.89	(\$415.89)	\$5,500.00
Misc	\$1,500.00	\$0.00		\$1,500.00
Sand & Gravel	\$25,000.00	\$8,215.98	\$16,784.02	\$25,000.00
Chloride	\$15,000.00	\$8,169.95	\$6,830.05	\$15,000.00
Blacktopping	\$120,000.00	\$122,982.05	(\$2,982.05)	\$120,000.00
Patching resurfacing	\$10,000.00	\$7,314.69	\$2,685.31	\$10,000.00
Sidewalk Construction	\$8,000.00	\$10,819.03	(\$2,819.03)	\$11,000.00
Total	\$184,500.00	\$163,398.57	\$19,601.43	\$187,500.00
Winter Maintenance				
Supplies	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00
Sand & Gravel	\$5,000.00	\$4,496.18	\$503.82	\$5,000.00
Salt	\$30,000.00	\$37,097.18	(\$7,097.18)	\$35,000.00
Patching resurfacing	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
Grant Match	\$33,200.00	\$41,652.95	(\$8,452.95)	\$5,000.00
Total	\$71,200.00	\$83,246.31	-\$12,046.31	\$48,000.00
Road Signs				
Supplies	\$1,500.00	\$3,433.54	(\$1,933.54)	\$3,000.00
Total	\$1,500.00	\$3,433.54	-\$1,933.54	\$3,000.00
Bridges & Culverts				
Bridge & Culverts purchased	\$8,000.00	\$12,200.00	(\$4,200.00)	\$8,000.00
Bridge Repairs	\$5,000.00	\$0.00	(\$3,229.96)	\$5,000.00
Maintenance	\$5,000.00	\$20,583.33	(\$15,583.33)	\$5,000.00
Total	\$18,000.00	\$32,783.33	-\$23,013.29	\$18,000.00
Street Lights	\$52,000.00	\$54,038.46	(\$2,038.46)	\$55,000.00
Total	\$52,000.00	\$54,038.46	-\$2,038.46	\$55,000.00
Storm Drains				
Contracted Service	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
Storm drains purchased	\$2,000.00	\$1,080.80	\$919.20	\$2,000.00
Storm drains maintenance	\$2,000.00	\$1,178.34	\$821.66	\$2,000.00
Total	\$6,000.00	\$2,259.14	\$3,740.86	\$6,000.00
Equipment Maint. & Repair				
Equipment Insurance	\$14,100.00	\$14,138.04	(\$38.04)	\$13,600.00
Equipment Leased	\$112,000.00	\$101,886.70	\$10,113.30	\$112,000.00
Equipment Maintenance	\$25,000.00	\$32,119.48	(\$7,119.48)	\$25,000.00
Misc	\$6,000.00	\$4,590.61	(\$1,445.73)	\$6,000.00
Gas & Oil	\$49,000.00	\$29,793.21	\$19,206.79	\$39,000.00
Equipment Purchased	\$12,000.00	\$67,176.00	(\$55,176.00)	\$12,000.00
09 Int'l Truck	\$6,000.00	\$14,024.06	(\$8,024.06)	\$8,000.00
Pickup	\$2,500.00	\$1,278.49	\$1,221.51	\$2,500.00
Loader	\$6,000.00	\$879.43	\$5,120.57	\$6,000.00
Backhoe	\$2,500.00	\$2,675.30	(\$175.30)	\$2,500.00
Tractor	\$1,500.00	\$321.44	\$1,178.56	\$1,500.00
Excavator	\$6,000.00	\$3,116.44	\$2,883.56	\$6,000.00
14 Freightliner	\$4,000.00	\$7,108.87	(\$3,108.87)	\$4,000.00
'98 Mack Truck	\$0.00	\$0.00	\$0.00	\$0.00
'00 Int'l Truck	\$2,000.00	\$60.37	\$1,939.63	\$2,000.00
'02 Int'l Truck	\$6,000.00	\$9,808.59	(\$3,808.59)	\$8,000.00
2014 Pickup	\$2,000.00	\$1,707.43	\$292.57	\$2,000.00
07 Int'l Truck	\$8,000.00	\$2,602.86	\$5,397.14	\$8,000.00
Grader	\$4,000.00	\$1,152.17	\$2,847.83	\$4,000.00
New Tractor	\$0.00	\$0.00	\$0.00	\$15,000.00
Total	\$268,600.00	\$294,439.49	-\$28,694.61	\$277,100.00

**Town of Richford, VT
Statement of 2017 Expenditures and 2018 Proposed Budget**

Account	2017 Budget	2017 Actual	(over/under	2018 Budget
Highway Employee Benefits				
Highway Salaries	\$238,115.00	\$226,322.40	\$11,792.60	\$250,000.00
FICA	\$15,000.00	\$14,061.66	\$938.34	\$15,500.00
Medicare	\$4,000.00	\$3,288.52	\$711.48	\$4,000.00
Retirement	\$17,300.00	\$14,541.25	\$2,758.75	\$18,125.00
Unemployment	\$2,500.00	\$125.00	\$2,375.00	\$2,500.00
Worker's Comp.	\$15,700.00	\$15,635.00	\$65.00	\$21,650.00
Health Ins.	\$96,800.00	\$73,076.48	\$23,723.52	\$90,800.00
Other Ins. & Training	\$500.00	\$0.00	\$500.00	\$500.00
Total	\$389,915.00	\$347,050.31	\$42,864.69	\$403,075.00
Highway Buildings				
Supplies	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
Utilities	\$8,000.00	\$7,560.76	\$439.24	\$8,900.00
Insurance on building	\$3,600.00	\$3,515.53	\$84.47	\$6,900.00
Building Maintenance	\$8,000.00	\$2,579.29	\$5,420.71	\$20,000.00
Total	\$20,600.00	\$13,655.58	\$6,944.42	\$35,900.00
Total Highway Budget	\$1,012,315.00	\$994,304.73	\$5,425.19	\$1,033,575.00
Planning & Zoning				
Planning & Zoning Commission	\$1,500.00	\$1,060.00	\$440.00	\$1,500.00
Administrative Salaries	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00
Housing code enforcement	\$2,200.00	\$2,200.00	\$0.00	\$4,800.00
Planning & Zoning Supplies	\$100.00	\$0.00	\$100.00	\$100.00
Housing code enforcement	\$500.00	\$1,466.78	(\$966.78)	\$500.00
Printing & Publishing	\$1,000.00	\$566.71	\$433.29	\$1,000.00
Training & Mileage for PI	\$100.00	\$0.00	\$100.00	\$100.00
Training & Mileage for Ho	\$100.00	\$0.00	\$100.00	\$100.00
Legal	\$3,000.00	\$1,702.50	\$1,297.50	\$3,000.00
Misc.	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$14,500.00	\$12,995.99	\$1,504.01	\$17,100.00
Cemeteries				
Cemetery Mowing	\$14,400.00	\$14,277.36	\$122.64	\$14,400.00
Mapping	\$800.00	\$0.00	\$800.00	\$800.00
Contracted Services	\$4,000.00	\$2,672.25	\$1,327.75	\$4,000.00
Total	\$19,200.00	\$16,949.61	\$2,250.39	\$19,200.00
Parks & Playgrounds				
Playground Equipment	\$0.00	\$25,527.37	(\$25,527.37)	\$20,000.00
Mowing	\$16,000.00	\$15,235.88	\$764.12	\$16,000.00
Utilities	\$1,900.00	\$1,505.62	\$394.38	\$3,500.00
Insurance	\$1,000.00	\$974.19	\$25.81	\$100.00
Contracted Services	\$2,000.00	\$4,168.47	(\$2,168.47)	\$7,500.00
Grant Program	\$1,000.00	\$0.00	\$1,000.00	\$0.00
Equipment Purchased	\$500.00	\$1,186.31	(\$686.31)	\$500.00
Maintenance	\$2,000.00	\$3,747.58	(\$1,747.58)	\$2,000.00
Total	\$24,400.00	\$52,345.42	-\$27,945.42	\$49,600.00
Animal Control				
Animal Control Salaries	\$3,600.00	\$5,800.00	(\$2,200.00)	\$6,000.00
Supplies	\$200.00	\$181.27	\$18.73	\$700.00
Contracted Services	\$8,000.00	\$250.00	\$7,750.00	\$2,000.00
Misc.	\$200.00	\$0.00	\$200.00	\$0.00
Total	\$12,000.00	\$6,231.27	\$5,768.73	\$8,700.00

**Town of Richford, VT
Statement of 2017 Expenditures and 2018 Proposed Budget**

Account	2017 Budget	2017 Actual	(over)under	2018 Budget
Solid Waste				
Solid Waste Postage	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Contracted Services	\$128,000.00	\$119,743.30	\$8,256.70	\$128,000.00
Solid Waste District Dues	\$2,316.00	\$2,316.00	\$0.00	\$2,310.00
Total	\$130,316.00	\$122,059.30	\$8,256.70	\$130,310.00
Post Office				
Post Office Janitor Salaries	\$11,900.00	\$12,244.75	(\$344.75)	\$15,000.00
Utilities	\$23,000.00	\$21,083.80	\$1,916.20	\$23,000.00
Insurance on building	\$2,050.00	\$2,047.69	\$2.31	\$5,200.00
Equipment Purchased	\$0.00	\$0.00	\$0.00	\$600.00
Building Maintenance	\$12,000.00	\$8,233.13	\$3,766.87	\$12,000.00
Total	\$48,950.00	\$43,609.37	\$5,340.63	\$55,800.00
Library				
Library Utilities	\$1,500.00	\$1,373.01	\$126.99	\$1,500.00
Library Ins.	\$610.00	\$606.21	\$3.79	\$1,600.00
Contracted Services	\$500.00	\$0.00	\$500.00	\$500.00
Appropriations	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00
Maintenance	\$27,000.00	\$32,208.06	(\$5,208.06)	\$5,000.00
Total	\$89,610.00	\$94,187.28	-\$4,577.28	\$68,600.00
Historical Society				
Historical Society Mus. U	\$5,000.00	\$4,160.44	\$839.56	\$4,000.00
Historical Society Mus. I	\$3,800.00	\$4,001.40	(\$201.40)	\$3,000.00
Maintenance	\$1,000.00	\$998.50	\$1.50	\$1,000.00
Total	\$9,800.00	\$9,160.34	\$639.66	\$8,000.00
General Employee Benefits				
FICA	\$20,000.00	\$18,928.41	\$1,071.59	\$20,500.00
Medicare	\$5,000.00	\$4,426.80	\$573.20	\$5,000.00
Retirement	\$8,000.00	\$5,739.01	\$2,260.99	\$6,000.00
Unemployment	\$2,000.00	\$125.00	\$1,875.00	\$2,000.00
Worker's Comp.	\$2,000.00	\$1,999.00	\$1.00	\$2,200.00
Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00
Health Ins.	\$25,100.00	\$26,352.73	(\$1,252.73)	\$27,450.00
Total	\$62,100.00	\$57,570.95	\$4,529.05	\$63,150.00
Dues & Assessments				
County Tax	\$13,000.00	\$13,105.52	(\$105.52)	\$13,300.00
Holiday Celebrations	\$4,500.00	\$4,500.00	\$0.00	\$6,000.00
Senior Citizens	\$2,800.00	\$2,800.00	\$0.00	\$2,800.00
VLCT Dues	\$3,700.00	\$3,611.00	\$89.00	\$3,700.00
FCIDC Appropriation	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
NW Regional Planning Comm	\$2,416.00	\$2,416.00	\$0.00	\$2,481.00
Total	\$27,916.00	\$27,932.52	-\$16.52	\$29,781.00
Economic Development				
Business Park Utilities	\$1,500.00	\$1,262.02	\$237.98	\$1,500.00
Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00
Misc.	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$1,500.00	\$1,262.02	\$237.98	\$1,500.00

**Town of Richford, VT
Statement of 2017 Expenditures and 2018 Proposed Budget**

Account	2017 Budget	2017 Actual	(over)under	2018 Budget
Appropriations				
Franklin County Home Health	\$4,846.80	\$4,846.80	\$0.00	\$0.00
Franklin County Humane Society	\$1,056.00	\$0.00	\$1,056.00	\$0.00
Samaritan House	\$500.00	\$500.00	\$0.00	\$0.00
VT Assoc. for the Blind	\$500.00	\$500.00	\$0.00	\$0.00
Vermont Rural Fire Protection	\$100.00	\$100.00	\$0.00	\$0.00
REAC	\$2,500.00	\$2,500.00	\$0.00	\$0.00
Richford Conservation Commission	\$500.00	\$500.00	\$0.00	\$0.00
VT Green Up, Inc.	\$150.00	\$150.00	\$0.00	\$0.00
Green Mountain Transportation	\$1,905.00	\$1,905.00	\$0.00	\$0.00
Northwest Counseling	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Richford Beautification Committee	\$2,000.00	\$2,000.00	\$0.00	\$0.00
Summer Day Camp	\$3,500.00	\$3,500.00	\$0.00	\$0.00
VT Adult Learning	\$500.00	\$500.00	\$0.00	\$0.00
Missisquoi River Basin	\$500.00	\$500.00	\$0.00	\$0.00
Operation Happiness	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Total	\$20,557.80	\$19,501.80	\$1,056.00	\$0.00
Debt & Misc.				
School District Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$1,400.00	\$690.60	\$709.40	\$1,400.00
Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00
Public Liability Ins.	\$10,350.00	\$10,325.26	\$24.74	\$15,000.00
Long term debt payments	\$15,000.00	\$15,000.00	\$0.00	\$0.00
Total	\$26,750.00	\$26,015.86	\$734.14	\$16,400.00
Total General Government	\$1,247,489.80	\$1,209,280.30	\$46,316.95	\$1,315,626.00
Total Budget	\$2,259,804.80	\$2,203,585.03	\$51,742.14	\$2,349,201.00
Budget Requirements				
Proposed Budget	\$2,349,201.00	\$844,658.82	1,504,542.18	
Estimated Revenue				
Net Budget Requirement				
Prior Year Surplus/Deficit				152,111.30
Total to be funded by Taxes				1,352,430.88
Estimated Grandlist	\$1,624,123.00	\$0.8327	1,352,430.88	
Projected Surplus/Deficit				0.00

TOWN OF RICHFORD
SPECIAL FUNDS

Balance	Income	Payouts	Balance	12/31/2017
12/31/2016				
68,076.44	26,787.72		94,864.16	
REVOLVING LOAN FUND				
494.06			494.06	
HANCOCK TRUST				
758.96			758.96	
WILSON CEMETERY TRUST				
544.73			544.73	
JACOBS PARK FUND				
2,025.68			2,025.68	
PLAYGROUND FUND				
.04			.04	
AMBULANCE EQUIP FUND				
11,695.86	4,007.88		15,703.74	
RECORDS RESTORATION				
91,344.87	11,210.00		102,554.87	
LISTING FUND				
1,949.63			1,949.63	
MISSISSQUOI PARK FUND				
176,890.27	42,005.60		218,895.87	
TOTALS				

WATER DEPARTMENT BALANCE SHEET
December 31, 2017

ASSETS:	
Due from/to General Fund	197,552.48
Water Receivables	85,414.31
Water System Improvements	997,330.73
Total Assets	1,280,297.52
LIABILITIES:	
Bonds Payable	997,330.73
Total Liabilities	997,330.73
TOTAL FUND BALANCE	282,966.79
TOTAL LIABILITY, RESERVES, FUND BALANCE	1,280,297.52

Town of Richford, VT - Water Dept.			
Statement of 2017 Revenues and Estimated 2018 Budget			
Account	2017 Budget	2017 Actual	(Over) Under
Water Rents	\$360,000.00	\$398,414.55	(38,414.55)
Interest	\$0.00	\$0.00	0.00
Misc. Inc.	\$0.00	\$228.90	(228.90)
Total Water Revenue	\$360,000.00	\$398,643.45	(38,643.45)
Statement of 2017 Expenditures and 2018 Budget			
Water Dept.			
Supplies	\$2,000.00	\$2,223.78	(223.78)
Chemical Supplies	\$4,000.00	\$3,239.78	760.22
Electricity	\$4,500.00	\$3,652.64	847.36
Insurance	\$4,000.00	\$4,095.52	(95.52)
Training & Mileage	\$500.00	\$312.00	188.00
Contracted Services	\$115,000.00	\$108,814.02	6,185.98
Contracted Services - Operations	\$87,550.00	\$93,812.50	(6,262.50)
Utilities	\$1,000.00	\$989.84	10.16
Building Maintenance	\$1,500.00	\$0.00	1,500.00
Equipment Purchases	\$32,500.00	\$14,897.54	17,602.46
Maintenance	\$15,000.00	\$11,795.18	3,204.82
Propane	\$2,000.00	\$1,090.22	909.78
Interest	\$33,000.00	\$32,602.61	397.39
Bond Payments	\$46,800.00	\$46,854.68	(54.68)
Testing & Licenses	\$5,000.00	\$6,646.93	(1,646.93)
Sand Filters	\$0.00	\$0.00	0.00
Gas & Oil	\$2,500.00	\$1,989.92	510.08
Capital Improvement Fund	\$5,000.00	\$0.00	5,000.00
Total Water General Expenses	\$361,850.00	\$333,017.16	28,832.84
Employee Benefits			
Salaries	\$12,500.00	\$11,891.84	608.16
FICA	\$1,000.00	\$737.27	262.73
Medicare	\$200.00	\$172.11	27.89
Retirement	\$1,000.00	\$764.89	235.11
Unemployment	\$0.00	\$0.00	0.00
Worker's Comp.	\$0.00	\$0.00	0.00
Health Ins.	\$0.00	\$0.00	0.00
Total Employee Benefits	\$14,700.00	\$13,566.11	1,133.89
Total Water Dept.	\$376,550.00	\$346,583.27	29,966.73
			\$376,950.00

SEWER DEPARTMENT BALANCE SHEET
December 31, 2017

ASSETS:	
Due from/to General Fund	237,583.57
Sewer Receivables	51,191.48
Sewer System Improvements	38,690.76
Total Assets	327,465.81
LIABILITIES:	
Account Overpayments	1,111.33
Bond Payable	38,690.76
Total Liabilities	39,802.09
TOTAL FUND BALANCE	287,663.72
TOTAL LIABILITY, RESERVES, FUND BALANCE	327,465.81

Town of Richford, VT - Sewer Dept.	2017 Budget	2017 Actual	(Over)Under	2018 Budget
Account	\$230,000.00	\$242,266.10	(12,266.10)	\$250,000.00
Sewer Rents	\$0.00	\$0.00	0.00	\$0.00
Interest	\$0.00	\$0.00	0.00	\$0.00
Misc. Inc.	\$0.00	\$1,701.00	(1,701.00)	\$0.00
Total Sewer Revenue	\$230,000.00	\$243,967.10	(13,967.10)	\$250,000.00
Statement of 2017 Revenues and Estimated 2018 Budget				
Sewer Dept.				
Supplies	\$1,000.00	\$2,048.79	(1,048.79)	\$1,300.00
Chemical Supplies	\$32,000.00	\$30,924.93	1,075.07	\$32,000.00
Electricity	\$35,000.00	\$31,954.31	3,045.69	\$35,000.00
Insurance	\$2,100.00	\$1,376.70	723.30	\$3,100.00
Tax Sale	\$0.00	\$0.00	0.00	\$2,500.00
Contracted Services	\$15,000.00	\$16,819.92	(1,819.92)	\$15,000.00
Contracted Services - Operations	\$87,550.00	\$93,812.50	(6,262.50)	\$93,000.00
Utilities	\$1,500.00	\$1,425.66	74.34	\$1,500.00
Building Maintenance	\$1,000.00	\$89.98	910.02	\$1,000.00
Equipment Purchases	\$3,500.00	\$12,869.24	(9,369.24)	\$5,000.00
Maintenance	\$10,000.00	\$5,338.47	4,661.53	\$8,500.00
Sludge Removal	\$7,500.00	\$640.00	6,860.00	\$7,500.00
Gas & Oil	\$2,500.00	\$1,989.90	510.10	\$2,000.00
Bond Payment	\$18,000.00	\$17,551.54	448.46	\$18,000.00
Testing & Licenses	\$4,500.00	\$5,467.22	(967.22)	\$4,700.00
Capital Improvement Fund	\$2,500.00	\$0.00	2,500.00	\$2,500.00
Total Sewer General Expenditures	\$223,650.00	\$222,309.16	1,340.84	\$232,600.00
Employee Benefits				
Salaries	\$12,500.00	\$11,891.84	608.16	\$12,500.00
FICA	\$1,000.00	\$736.89	263.11	\$1,000.00
Medicare	\$200.00	\$172.87	27.13	\$200.00
Retirement	\$1,000.00	\$764.89	235.11	\$750.00
Unemployment	\$0.00	\$0.00	0.00	\$0.00
Workers Comp.	\$0.00	\$0.00	0.00	\$0.00
Health Ins.	\$0.00	\$0.00	0.00	\$0.00
Total Employee Benefits	\$14,700.00	\$13,566.49	1,133.51	\$14,450.00
Total Sewer Dept.	\$238,350.00	\$235,875.65	2,474.35	\$247,050.00

REAL ESTATE TAX COMPARISON

	Municipal Tax Rate	Education Tax Rate	Total Tax Rate
2017 Tax Rate			
Homestead	.8681	1.1274	1.9955
Non Homestead	.8681	1.3702	2.2383
2016 Tax Rate			
Homestead	.8268	1.1580	1.9848
Non Homestead	.8268	1.3740	2.2008
2015 Tax Rate			
Homestead	.8311	1.0804	1.9115
Non Homestead	.8311	1.3491	2.1802
2014 Tax Rate			
Homestead	.7348	1.0663	1.8011
Non Homestead	.7348	1.4143	2.1491
2013 Tax Rate			
Homestead	.8145	1.0462	1.8607
Non Homestead	.8145	1.3956	2.2101

VITAL STATISTICS

BIRTHS:	12 Females	17 Males
DEATHS:	25 Females	16 Males
MARRIAGES:	15 Couples	

DELINQUENT REAL ESTATE TAXES As Of January 24, 2018

2014	Carr, Larry	1,129.55
	Total	1,129.55
2015	Carr, Larry	1,900.75
	Total	1,900.75
2016	Carr, Larry	1,749.17
	Cash, Jack & Hoose, Helen	133.74
	Clark, Christine	111.33
	Johnson, Harold	0.85
	McAllister, Robert	10.65
	Worthen, Benjamin	1,427.42
	Total	3,433.16
2017	14 Elm Ave & Jack's Lower River Richford LLC	3,790.41
	14 Elm Ave & Jack's Lower River Richford LLC	4,409.67
	50 & 60 River St Richford LLC	1,649.50
	50 & 60 River St Richford LLC	1,759.83
	512 East Richford & 215 Main St Richford LLC	4,454.75
	512 East Richford & 215 Main St Richford LLC	1,642.01
	5-15 River Street Richford LLC	3,058.34
	5-15 River Street Richford LLC	3,524.73
	Audette, Joanne	188.04
	Bearden, Jane	859.79
	Bessette, Larry & Michelle	6,144.39
	Billado, Ricky	720.70
	Blouin, Sam & Charlotte	4,793.20
	Bolt, Patricia Ann & Martin, Jennifer	280.75
	Boyce, Deryl & Patricia	43.34
	Britch, Leah	141.21
	Brunton, Michael & Cameron, Lisa	3,421.94
	Cameron, Mamie & Carr, Shelly	2,414.16
	Carr, Larry	630.97
	Cash, Jack & Hoose, Helen	1,606.89
	Clark, Christine	122.86
	Coons, Scott Kenneth, Linda & Casey	1,789.92
	Corcoran, Mark	2,564.01
	Cross, Heather	127.85
	Derby, Andrew Charles	1,287.99
24		4,357.07

DELINQUENT REAL ESTATE TAXES As Of January 24, 2018

Desautels, Claude	3,070.96
Desautels, Claude	2,241.20
Desautels, Claude	1,995.51
Ducolon, Will	1,951.11
Firth, Richard & Hanvey, Brenda	2,291.54
Fletcher, Aaron	167.10
Fletcher, Aaron & Vicki	586.63
Fletcher, Stephen	1,240.73
Gervais, Charles & Jacobs, Jessica	3,137.90
Gross, Robert & Marcia	2,720.66
Hranek, Michael	2,173.44
Irons, Fred & Paquette, Melissa	111.91
Jacobs, Jessica	313.37
Johnson, Harold	234.71
KAJA Holdings 2 LLC	3,655.08
Kyle, NB & Helen	5,091.51
Lafromboise, Paul & Shirley	3,202.33
Lagasse, Richard, Lorraine, Jason & Shawn	1,953.33
Largey, Patrick	2,629.72
Lawyer, Michael & Peters, Kelli	3,028.39
Machia, David	2,236.13
Machia, David	2,286.31
Mallette, James	1,877.65
Marchessault, Guy & Prudence	998.45
McAllister, Daren	60.70
McAllister, Michael & Tamatha	3,038.64
McAllister, Robert	1,586.83
McAllister, Robert	1,952.90
Mousaw, Shawn	1,157.73
O'Brien Family Richford LLC & Patrick	1,161.93
Parent, Christopher	2,427.99
Patterson, Karleen	1,814.13
Peters, Kelli	2,717.46
Pigeon, Dale	2,409.40
Pothier, Benoit	1,654.58
Pothier, Benoit & Rita	1,371.25
Richards, Andrew & Hoey, Lorraine	181.96
Rickert, Deborah	607.20
Robarge, Michael & Susan	2,527.71
Ryea, Eugene & Holly	750.93
Ryea, Jessie	36.66
Ryea, Randall & Cindy	111.76
Sanborn, Jeremy	909.27
Seymour, Timothy & Kris	844.44
Sheltra, Ronnie & Rebecca	2,042.76
Sheperd, Stephen Jr, Randall & Eric	1,992.19
Shover, Jeffrey & Tammy	106.49

DELINQUENT REAL ESTATE TAXES As Of January 24, 2018

86.53	Smith, Dale, Herman & Owen
2,137.43	Snide, Heather & Alexander Dakota
3,421.94	Snider Farms Associates
3,487.99	Snider Farms Associates
2,259.33	Snider, Felix & Valerie
922.20	Spicer, Matthew
1,491.78	Stanhope, Donald & Cindy & Jeremy
3,116.07	Stanley, Patrick
2,024.70	Stephens, Patrick & Dylan
745.48	Stephens, Patrick & Dylan
521.47	Stetson, Roland
1,182.16	Stoddard, John
1,181.80	Stryker, Susan
147.56	Sylvester, Stacey & Garrow, Alan
1,464.07	Tatro, Jeffrey F & Jeffrey N
2,043.11	Telephone Operating Co of VT LLC
729.53	Thompson, Richard Jr
1,169.07	Walker, Herbert & Rose
938.51	Whitfield, Adriane
1,754.11	Willequer, Paul
947.60	Wilson, Asa Jr
3,547.29	Wilson, Asa Jr
526.44	Wilson, Asa Jr
1,105.57	Wilson, Asa Jr & Bonnie
2,628.41	Wilson, Asa Jr
2,416.65	Wilson, Asa Jr & Bonnie
308.71	Winston Jennison Investments
890.17	Woods, David & Ardith
1,311.08	Worthen, Benjamin & Doris
1,478.91	Zarzuela, Amable & Worthen, Ruth
182,430.57	Total

DELINQUENT WATER AND SEWER

As of January 24, 2018

14 Elm Ave & Jacks Lower River Richford LLC	977.28
14 Elm Ave & Jacks Lower River Richford LLC	3,198.65
14 Elm Ave & Jacks Lower River Richford LLC	2,476.53
50 & 60 River St Richford LLC	2,656.71
50 & 60 River St Richford LLC	1,750.19
5-15 River St Richford LLC	3,905.47
5-15 River St Richford LLC	1,881.65
Adrianace, Theodore III & Nancy	440.45
Audette, Joanne	447.88
Bank of America	1,308.97
Bergeron, Jeffrey	197.88
Billado, Ricky A	1,872.71
Bogaty LLC	65.21
Bosley, Larry & Etta	333.41
Brink, Ryan J & Mashteare, Allison A	1,270.49
Brunton, Michael & Cameron, Lisa	1,673.85
Cameron, Mammie R & Carr, Shelly	899.25
Carr, Larry	5,285.55
Carroll, Raymond & Jacqueline	3,043.10
Carruth, Rose	394.52
Cash, Jack & Hoose, Helen	1,856.25
Chiaravalle, Francis J	339.56
Clark, Christine	952.37
Clark, Jerry	1,288.04
Consejo, Josiane	222.80
Corcoran, Mark	2,124.05
Cox, John & Sylvia	396.77
DeIisle, John & Melissa	426.28
Desautels, Claude	2,737.19
Desautels, Claude	1,423.01
Desautels, Claude & Fuller, Michael	2,736.55
Desmarais, Timothy	1,014.76
Desmarais, Timothy	899.95
Desmarais, Timothy	500.88
Doctors House LLC	1,593.53
Donna, Kevin & Robitaille, Annie	1,119.96
Driver, Ethan & Elliott, Chelsea	2,041.98
Elendal Mar LLC	382.00
Espiscopal Diocese of Vermont	39.98
Fletcher, Aaron	1,110.58
Fletcher, Aaron, Jewett, Hailey & Peters, Kelli	322.80
Fuller, Nathan & Stephanie	931.62
Fusco, Jason	1,436.13

DELINQUENT WATER AND SEWER **As of January 24, 2018**

Gibney, Lisa	547.95
Giguere, Ashley & Ryan	514.59
Gilpin, Matthew	347.91
Hartman, Randy & Susan J	459.38
Hebert, Duane & Debra	406.19
Hranek, Michael F	645.60
Janko, Dani	1,165.04
Janes, M Hayden	406.19
Johnson, Brenda	302.02
Johnson, Christine A	1,006.70
Knox, Eldridge & Raymond, Heather	2,284.76
Ladeau, Helen estate of & Brian R	339.48
Latromboise, Paul & Shirley	1,536.36
Latromboise, Paul & Shirley	1,456.00
Lagasse, Richard, Lorraine, Jason & Shawn	581.33
Largey, Patrick	1,705.51
Leach, Howard	42.49
Letourneau, Travis J	781.31
Loiselle, Charles & Ann	406.34
Longe, Christopher & Sherry A	1,481.06
Lothian, Alton & Margaret	28.03
Lumbra, Dale	439.54
Machia, David	1,308.98
Machia, David	6,629.86
Maillette, James	1,860.48
McAllister, Michael & Tamatha L	256.28
McAllister, Robert	406.19
Morse, Jennifer	1,636.25
Muir, Andrew	889.44
Murphy, Sandra	26.65
Murphy, Sandra	27.34
Ovitt, Kayla	1,011.55
Ovitt, Scott H & Tracy A	666.10
Paquette, Lisa M	943.18
Paradis, Dennise	506.25
Patterson, Karleen R	967.07
Peddle, Dale & Linda	401.72
Peters, Kelli	343.56
Pigeon, Dale	1,186.21
Ranger, Pascal & Kathleen	29.41
Redd, Donna L	929.58
Rickert, Deborah	192.78
Robarge, Michael & Susan	581.29
Ryan, Thomas	131.26

DELINQUENT WATER AND SEWER As of January 24, 2018

Ryea, Amanda	1,092.73
Ryea, Jessie	992.05
Ryea, Randall & Cindy	462.65
Schiller, Richard & Patricia	539.60
Seymour, Timothy & Kris	447.88
Shea, Ryan & Guilmette, Lindsey	347.82
Sheehan, Colin estate of	322.80
Sheltra, Ronnie & Rebecca	739.73
Sherer, Lynwood	1,283.90
Sherer, Ricky & Carole M	337.79
Shover, Jeffrey & Tammy	639.01
Snide, Heather & Alexander Dakota	973.01
St Hilaire, Zachary & Bushey, Toni M	1,308.98
Stanhope, Donald, Cindy & Jeremy	414.65
Stanley, Patrick	576.19
Stryker, Susan	713.45
Tatro, Jeffrey F	31.26
Tatro, Jeffrey F & Jeffrey N	472.90
Thompson, Richard Jr	322.80
US Bank National Association	1,258.48
US Bank Trust NA	1,111.32
Viens, Jean Guy	27.34
Walker, Herbert & Rose	1,650.71
Whitfield, Adriane	527.50
Williequer, Paul	1,193.91
Wilmington Savings Fund Society	660.02
Winston Jenson Investments	389.51
Woods, David & Ardith	5,316.21
Worthen, Benjamin & Doris	570.33
Wright, William Jr estate of	749.55
Young, Arthur Jr	2,421.88
Total	125,687.96

2017 Richford Fire Department Report

Greetings Fellow Townspeople,

I would like to start by recognizing the loss of a fellow firefighter this past year, Ken Lavalla. Ken was more than a member of our fire department, he was part of the foundation that makes up our department. He is greatly missed by all of us.

I would like to thank Paul Martin for stepping in as Chief during a recent restructuring at the department. Paul's commitment to the Richford Fire Department has always been a top priority to him. Richford is fortunate to have a Chief with so much devotion.

During the year we have responded to 109 calls, most of the calls range from small fires to assisting the Richford Ambulance. Some of the calls that stand out in my mind are, lightning hitting a tree down on the Marvin Rd, a mutual aid call 3 miles in on the Long Trail to help rescue a hiker that had broken their leg, actually rescuing a cat out of a tree on South Main St. The most recent was the wind storm on October 30th. The wind had blown the trees onto the power lines on 105 near the Elementary School and we were called out for traffic detail. I can remember it was about 2 am and I tried to respond but found myself unable to because everywhere I drove there were trees across the road. I informed the rest of the crew that I could not get into town, about ½ hour later I saw head lights coming up the road and behold there were my fellow fire fighters cutting up trees to clear the road. We spent the rest of the night clearing trees and responding to fire alarms going off due to the power outages.

We have new members I would like to recognize, Sarah Guyette, Breana Paquette, Travis Ryea, Brian Griffiths and Rebecca Russin.

We also have new cadets, Colby Carpenter, Devon Rotunno, and Destiny Holmes.

The Richford Fire Fighter's Auxiliary has started back up and had a successful Harvest Festival. Thank you Sherry, Doni, Carrie and Ashley.

In December we had our annual Breakfast with Santa. We gave out stockings to 247 children and fed roughly 500 people. The Richford Lions Club sponsored the horse drawn rides again this year, and we had handmade hats, mittens and scarves donated to us. I speak for the whole department when I say THANK YOU to Knight of Columbus, NOTCH, Richford Lions Club, Blue Seal Feeds and all the kind people who donated to this fun filled day. Breakfast with Santa could not have happened without the devotion from the members of both the Auxiliary and the Fire Department.

I would like to thank our community members for supporting the Richford Fire Department.

Kind Regards,

Andy Pond

Assistant Chief

Paul Martin, Chief

Andy Pond, 1st Assistant Chief

Stewart Guyette, 2nd Assistant Chief

**A A Brown Library
Profit & Loss
January through December 2017**

Ordinary Income/Expense	
Income	
Direct Public Support	7,423
Individ, Business Contributions	60,000
Town Appropriation	67,423
Total Direct Public Support	134,846
Other Types of Income	462
Revenue - Government Grants	895
Total Income	136,203
Gross Profit	68,780
Expense	
Books and Other Materials	
Adult Materials	4,392
Adult Books	281
Adult DVD	4,673
Total Adult Materials	9,346
Juv Materials	1,780
Juvenile Books	106
Juvenile DVD	22
Juv Materials - Other	407
Total Juv Materials	1,908
Magazines	36
Other Materials	7,024
Total Books and Other Materials	11,314
Contract Services	585
Facilities and Equipment	4,808
Mileage and Meetings	858 (1)
Operations	
Courier Service	795
Fundraising Expense	734
Miscellaneous & Emergencies	111
Payroll Expenses	47,805
Postage, Mailing Service	194
Professional Development	270
Program	1,958
Supplies	1,014
Technology, Software, Online	1,468
Utilities	3,520
Total Operations	57,868
Other Types of Expenses	20
Total Expense	71,163
Net Ordinary Income	(2,383)
Other Income/Expense	
Other Income	
Investment Dividends	866

Accrual Basis

January through December 2017

A A Brown Library
Profit & Loss

Investment Interest Income	1,606
TD Ameritrade Investment	6,053
Unrealized Gains and Losses	6,053
Total TD Ameritrade Investment	12,106
Total Other Income	8,525
Net Other Income	8,525
Net Income	6,142

(1) \$220 paid by grant money.

Accrual Basis

A A Brown Library
Balance Sheet
As of December 31, 2017

ASSETS	
Current Assets	
Checking/Savings	8,687
Bank North Operating Account	621
Grant Account	120
Petty Cash	9,428
Total Checking/Savings	9,428
Total Current Assets	9,428
Fixed Assets	6,133
Investments from Request (Stocks & Bonds)	61,918
TOTAL ASSETS	77,478
LIABILITIES & EQUITY	
Liabilities	72
Equity	71,264
Unrestricted Net Assets	6,142
Net Income	77,406
Total Equity	77,478
TOTAL LIABILITIES & EQUITY	77,478

In 2017 the Richford Community lost a very special resident. Dean Howarth was a pillar of the Richford Community and long time supporter of the Arvin A. Brown Public Library. There are many stories about his kindness and love for the people who live here and for the history of the town. Dean had strong links to the library, serving as a trustee, financial advisor, and ardent supporter of everything the library does for the community. He was one of the trustees who oversaw the purchasing, renovation and opening of the library at its present location. Many of Dean's friends made donations to the library in his name. The library trustees decided to use those gifts to make digitized copies of the Richford Junior Senior High School yearbooks available online. You can find them in our digital archive on our website. Also in our digital archive you will find all the Richford Journal and Richford Gazette newspapers which we hold on microfilm. Now all these historical documents can be easily searched and accessed from anywhere.

We continued to partner with the Richford Health Center at their free summer day camp. For 6 weeks we provide a library program each day and offer a library of books and a shady, quiet spot for reading during the camp day. We hosted an assortment of special guests including a visit from the Southern Vermont Natural History Museum with live animals, Summer Encore, Modern Times Theater and a hula hooping demonstration. We offered children's programs on weekends and during school vacations. We took our "act" on the road and offered programs at the Elementary school as a part of the afterschool program, at the Farmer's Market, Fall Festival and Trunk or Treat. Programs for adults included backyard composting, the solar eclipse and a Paint & Tea. This year we hosted an "Elves Workshop" at the same time the Richford Fire Dept. hosted their "Breakfast with Santa", inviting folks to follow a Story Walk over to the library and take part in several activities for all ages. We partnered with other Franklin County Libraries to be a part of "Art Bop" by offering different art classes and live music throughout the day.

We are a meeting place for various groups and activities including a free weekly art class, Summer Humanities Campers, the PTO, Alcoholics Anonymous, DCF meetings, Farmer's Market planning committee and the Richford Conservation Committee. The Restorative Justice Board meets here monthly. Homeschoolers meet at the library regularly. The library is an active part of Promise Community Early Literacy Grant planning. So far we have just had meetings, but we look forward to the many new and exciting ways we will be providing materials and services for our community. Northwest Access Cable TV started a program using the library as a studio location, filming "Richford Tonight" and inviting any resident to come and speak their mind about ideas and vision for the town's future or to share news of activities around town. You can find the 2 episodes that have been filmed so far on Northwest Access TV's YouTube channel.

As always we would like to thank the the Richford Beautification Committee for keeping our grounds so beautiful through all the seasons, including the beautiful wreaths at holiday time. Thanks to the town for the fresh coat of paint. We have had many compliments on how beautiful the building looks. The town also replaced the porch decking and repaired our sidewalk.

Many of our services are available over the internet. You can download audiobooks to burn to CD or use on your MP3 device. You can also borrow FREE eBooks for your iPad, Kindle, Nook or other device. Our library catalog can be searched from home. You can log into your own account and place a hold on the book or books you'd like to borrow. Other useful resources available online are included in the Vermont Online Library. You can get help writing your resume, start your own business, learn to speak a foreign language, read the New York Times (or thousands of other newspapers or magazines), refer to a Chilton's Car Repair Guide or help your children with their homework. Heritage Quest is a free genealogical database. Universal Class is an educational service providing high quality FREE online

courses for patrons interested in the lifelong pursuit of knowledge for either personal or professional reasons. There are more than 500 online courses to choose from – all classes come with continuing education credit.

Don't forget – we have State Park and Historical Site passes and an ECHO Museum pass which will give you free or reduced admission. We are always interested in suggestions for new materials and program topics. Keep up with our latest news and links to the audiobooks and databases at our website <http://www.aabrown.org>. Sign up for our newsletter. Find us on Facebook too.

Hours: Monday and Friday 10 – 5, Wednesday 10 – 8, Saturday 9 – 1

Phone: 848-3313

Email: arvinabrown@gmail.com

Statistics

Circulation	9,019
Online activity (Website, ListenUp, Vermont Online Library, Digital Archive, HeritageQuest)	7,147
Patron visits	6,133
Average number of patrons per week	118
Registered patron - Adult	984
Registered patron - Child	334
New patrons in 2017	80
Accessions to the Collection	517
ILL Borrowed from other libraries	248
ILL lent to other libraries	232
Average hours of computer users per week	3
Average number of computer users each week	4
Programs offered	79
Total program attendance	1,341
Number of items donated to the book sale	1,600

Holdings

Adult Audio	220
Adult print material	6,963
Adult Video	1,268
Child Audio	48
Child Print Material	4,530
Child Video	302
Young Adult Print Material	577
Other (Snowshoes, games, puzzles, kits)	38
Magazine Subscriptions - Purchased	30
Magazine Subscriptions - Donated	17
Available through Listen Up Vermont	
Downloadable Audio	8,515
Electronic Books	4,658

SELECTBOARD CHAIR REPORT

Another good year in Richford thanks to staff and a great road crew who keep everything running smoothly. Our tax rate has remained stable, we have a very low crime rate and we finished several projects this year. The tax rate came in at .8325 without appropriations. If all appropriations are passed the rate will be .845. Last year the tax rate was .86

Our website improves every day thanks to the efforts of Selectman Chris Martel and minutes of meetings are available online. Kim Collins has contributed the pictures we use on the site as well as the cover for our annual report.

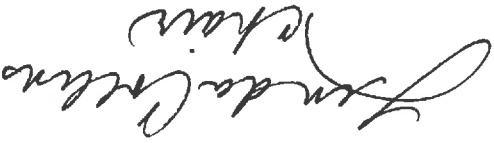
One project worked on by the chair last year was the expansion of the playground equipment. In addition to the \$20,000 grant received by the Richford Community Fund, which purchased three pieces of equipment last year, we have now received a \$20,000 from the state recreation fund, \$10,000 from RISE Vermont and \$60,000 from a Promise Grant. The money will be used this year for more playground equipment, not only at the ball field, but at Davis Park and the library as well. We also received several bike racks which will be installed in the parks. The plan is to place protective netting over the ball park playground to make it safe from stray balls. The grant will also allow us to purchase strollers and bicycles which we can lend out to community members. The Promise Grant is a community grant given to towns to target pre-school learning. Richford received the maximum grant of \$150,000. The rest of the grant money will be used for literacy projects.

In addition to the cameras on Main St. we have installed cameras at the playground for the safety of the children and as a deterrent to vandalism. The cameras can be monitored by police from their vehicles. This was a very good year for our finances through grants and cost savings in various departments. The trash collection account was self-sufficient and broke even. The Richford Ambulance was also self-sufficient with money left over for the equipment fund. A special thank you goes to Kathy Benoit who ably manages the finances for the ambulance and to Donna Silva and her crew who operate one of the best ambulance services in the county.

Another benefit we have is the fire department which is headed once again, by Paul Martin as chief and Andy Pond as assistant chief. This year the annual Breakfast with Santa, sponsored by the Fire Department, was a huge success.

Again, we can't thank our many volunteers for their service. This year the holiday celebrations were outstanding, starting with the Fourth of July Parade, fireworks and activities sponsored by the Lions' Club and Marianne Hall. This was followed by an expanded Harvest Fest coordinated by Shelly Paquette and the fire auxiliary. We ended the year with a beautiful tree lighting and activities overseen by Tracy Hemond and the Lions' Club followed the next day by a community Christmas Concert conducted by Lynn Raymond.

Anyone who has questions for the select board may call or drop in at the Select Board Office at the Town Hall during the morning hours.



Public Buildings Report

2017 was a very busy year related to all of the Public Buildings along Main Street in Richford. General maintenance was performed during the year, as well as, the following larger scale projects:

Town Hall – a replacement elevator project was completed at this location. A contract for a new standing seam roof, to be installed in Spring of 2018 was awarded.

Arvin A Library – The building was resided, painted, and received porch repairs and reinforcement. Additionally, concrete repairs were made to the buildings foundation, as well as, sidewalks leading into the building. Modern composite materials were used for the front decking which should last for a very long time.

Emergency Services Building – Numerous windows and doors were replaced at this location. The entire building was also rekeyed to allow restricted access by the appropriate Departments (Fire, Ambulance, etc.).

Post Office Building – Routine maintenance was conducted at this building throughout the year. Additionally, the exterior building soffit was repaired, and a few windows were replaced. A leak in the roof was also repaired. On the tenant side an extension with the Supervisory Union will extend their contract through 2019. Currently, negotiations are taking place with the USPS for a new lease which expires in May of 2018.

During 2017 we hired a new custodian to maintain the Town Hall and Post Office Buildings. Our Thanks go out to Connie Sheltra for a job well done.

Additionally, a large thank you goes out to all of the building tenants for their care and monitoring of their individual buildings.

Respectfully Submitted

Tim Green

WASTEWATER

The Wastewater Plant upgrades have worked out well. We also have cut down on the amount of storm water infiltration into the system, with plans to eliminate more.

We followed up with the Department of Energy Conservation and corrected the overflow systems at the Pump Stations.

Again we disposed of some sludge with plans to do more this year.

WATER

This past year has been pretty much a normal one overall for the Water Department.

We repaired six leaks and replaced four mainline valves and two hydrants; finished the Liberty St mainline replacement; replaced a section of mainline and added a hydrant on Intervale Ave.

The Water Department replaced or upgraded fifty five water meters.

Have plans and budgeted work for 2018.

Respectfully submitted,

Norris Tillotson

HIGHWAY DEPARTMENT

In 2017 the road crew completed several projects including replacing 1000' of sidewalks with plans to do more in 2018. Much of the sidewalk work was done by Scott Coons and Jason Wetherby at a significant savings to the town. The price would be double if hired out as many other towns do.

There were also several grant projects completed and funded through the Better Back Roads Grants. We received \$40,000 to change a culvert on the Corliss Road, \$19,000 for erosion control on the Berry Road and \$33,000 for river bank stabilization on North Branch. The road crew also worked on these projects.

There was new gravel spread on several roads with plans to continue this summer to bring roads up to state standards. The town also did significant paving in the village and Road Foreman John Nutting has applied for State funds to pave the South Richford Road this summer.

The Highway Department is continuing their part in erosion protection standards and will stay focused on erosion prevention.

The Town now has insurance coverage with Vermont League of Cities and Towns and through them many extra training sessions in highway safety are available to employees who will take advantage of them in the upcoming year.

We want to thank the highway department for another job well done. The Department is headed by John Nutting and includes Scott Coons, Jason Wetherby, Norman Godin, Jeff Royea and Matt Irons.

Respectfully submitted,

Wayne Hurtubise

Road Commissioner

PLAYGROUND REPORT

The playground was the site of numerous activities during the spring and summer months. Family parties and reunions were scheduled, and the regular high school and little league baseball games took place as well as softball games and tournaments. Upgrades to the softball infield were provided by Coach Jim Bose, enthusiastic volunteers and the Richford Highway Department. Several surveillance cameras were installed at the playground to deter vandalism and assist in identifying any offenders. Improvements to the main building included a new water heater, toilet and drinking fountain.

Camp Hope operated their second season throughout the summer based on the volunteer services of Bob Simmons and Mike McAllister who provided sports and recreation activities for the children. The project proved successful with plans to continue for the upcoming year.

The town thanks the Jewett family for their continued contributions and support to the playground fund over the past years.

2017 NOTCH Day Camp:

by Lianne Trombley
NOTCH Camp Director

Richford NOTCH Day Camp started on July 3, 2017 and ended on August 11, 2017. On average the day camp saw 150 children. We served breakfast and lunch and offered a variety of daily activities that incorporated games, cooking, garden, water activities, library, nature, and sports.

This summer had some exciting special activities that the children enjoyed. NOTCH offered one week of STEAM class, taught by 45 Latitude Labs. Twice a week the children had the opportunity to take conservation class. The children mapped the habitat around the Playground and studied the plants and animals and documented their discoveries in a field journal. This was taught by Franklin County Conservation District, Jeannie Bartlett, joined day camp thru a grant. Pleasant Valley Farms Mobil Dairy Camp launched a joint dairy education camp and brought calves and instructors to the playground to give children the experience in farming, care of the animals, and exposure to agriculture. Children washed, fed, and cared for 3 calves, and ended the camp with a show for the entire day camp. Hunter Safety Education was offered to eligible children that participated in the on-line course prior to the class. 12 out of 12 children successfully passed the course and received their Hunting License. The US Border Patrol, Richford Fire Department, Sheriff Department, State Police, Vermont Fish and Game, and the Department of Motor Vehicles all came together for a day of exploration and education. The day was highlighted by a helicopter landing from the Border Patrol.

The summer was challenging with the weather, and although it was a particularly cold and wet start to the first three weeks of camp, we continued to see big numbers of children. Kerrie Ross, who runs the Richford LEAPS program at the Richford Elementary School was the camp's manager. The close working relationship with the school and NOTCH proves to be a successful collaboration in ensuring our

most vulnerable children has access to our program. The town and library continue to be an integral part of the NOTCH day camp. Arvin A. Brown offers a daily library program during day camp in addition to sponsoring unique, and exciting presentations that the children look forward to each year! Some of the highlights of programming the library brought to day camp were, a hula hoop performer, Southern Vermont Wildlife Museum, and the Encore Children's Theater. The Town of Richford did an extensive make-over to the playground's equipment and even though the installation happened after day camp was over, the excitement and anticipation was well received by the children and will be thoroughly enjoyed for years to come!

Respectfully submitted,

Christopher Martel

Playground Commissioner

Headstone cleaning was completed at the East Richford, South Richford and Corliss Road Cemeteries. Headstone maintenance and cleaning in the town's portion of the Hillside Cemetery and removal of large trees at the Troy Street Cemetery will be evaluated in 2018 for future action.

Mapping of the plots in the Richford Center and South Richford Cemeteries continues by Lister Kim Collins to provide accurate plot identification information. Many thanks to Kim for her hours of time in completing this project.

The town wishes to thank Matt Irons for his great work in mowing and maintaining the various cemetery properties.

Respectfully submitted,

Christopher Martel

Cemeteries Commissioner

REPORT FROM THE TOWN LISTERS

Remember to file your Homestead Declaration with the State of Vermont. It must be in your name, and be your primary residence as of April 1st, 2018. By filing, your eligibility is acknowledged for any possible tax incentives and ensures the homestead rate is applied.

The duties of Listers are complex, highly impactful, and increasingly time consuming. The Listers' Office that ensures fair and equitable property assessments, tracks property change, and maintains the Grand List for town and state. The Listers have become a quasi-extension of the state's tax Property Value & Review. Constant changes in Current Use further impact our workload and mapping.

Change is in the air. One of us is retiring in August and we are looking for a good candidate! Note the first line of the above paragraph.

Our mapping services will be provided by NEMRC this year.

The office had a busy year to say the least. And like every year, again we will be out and about in the Fall and Spring viewing properties.

Respectfully submitted,
Kim Collins, Susan Fletcher, Eric Collins



Richford Municipal

Housing Code Compliance Office

It's been a strong year for the office with inspection requests up on the part of many special district tenants. Regardless of why I am asked into ones dwelling the reason often boils down to the same overall reminders.

Be reminded that all rentals require hardwired photo electric/CO detectors must be in every rental. On the back on the unit is the mfg. date and the unit is considered expired ten years from that date. The tenant is equally responsible that the unit be working once they are living in an apartment and may be fined if the unit is missing/tampered with.

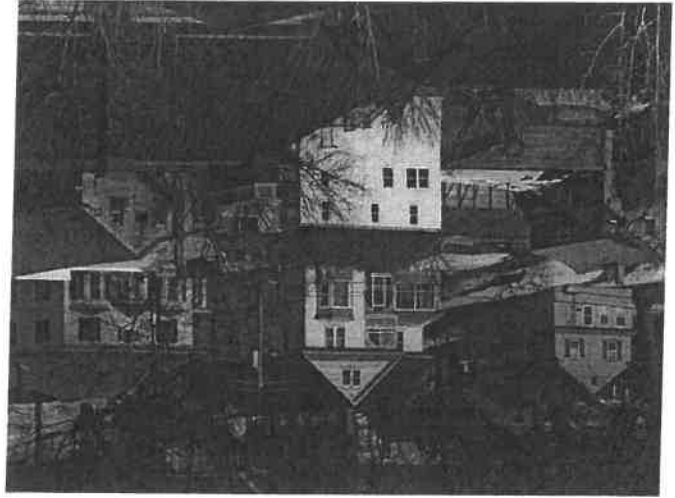
Heating units are another biggie. A property owner must provide a working, vented heating unit. Units must be inspected, and visibly tagged annually by a state registered technician.

The Select Board is considering an amendment to our minimum housing code that would expand this office's authority into the entire town (not just the special district).

My office has a required contact form to be completed in advance of inspections. I schedule a state fire marshal for monthly inspections. My office has moved downstairs in Town Hall, first door on the left past the Asst. Clerk's office. I may be contacted at town hall on Ext. 7

Respectfully submitted,

Kim L Collins, FLSI



E-9-1-1 Coordinator

Having inherited an E-9-1-1 system "not state compliant" has been a challenge. I have spent the past year working closely with the state coordinator and listers to clean up the mislabeled, destroyed, or new erected structures to better align our town's map with what it really out there.

The groundwork is now in place to start actual change towards proper E-9-1-1 addressing. When changes start, residents will receive a letter regarding their upcoming address change. The letter will outline the process providing ample time for address changes to occur and for the post office to get on-board as well.

Points to keep in mind...

- Per state statute municipalities must identify all building locations, and other public and private locations.

- Every building gets ONE 911 number. Multi-unit buildings must be assigned by the one number followed by a dash and another number such as (Bldg. 3- Apt. 1).

- Avoid incorrect addressing... if a dispatcher is unable to identify the correct location emergency services may be delayed unnecessarily.

- 911 addressing is standardized throughout Vermont so that every building is identified by its 911 number, street and town.

Respectfully submitted,

Kim Collins



RICHFORD HEALTH OFFICER REPORT

The duties of the health officer follow under the provisions of State Statute Title 18: to investigate and mitigate potential and existing conditions that may be a public health hazard. The health officer works closely with animal control, zoning and housing officials.

In 2017 the office received 8 reports of dog bites. Two bites were received by the owners of the dogs. The bites are reported by individuals and emergency room physicians. All health care providers are required to report bites to the health officer within 24 hours in case the animal has rabies. Rabies is a fatal disease that affects humans and other mammals. Rabies can be transmitted through a bite or scratch and the saliva of an infected animal.

Of the bites reported only half were registered and had rabies shots. Animals without vaccinations, who bite a person, must be quarantined and are required by law to be immediately vaccinated and registered with the town. All domestic dogs and wolf hybrids six months or older must be registered and all cats, dogs and ferrets must receive rabies shots. Fines associated with failure to comply can be as high as \$200. The animal ordinances are available at the town hall.

The health officer also dealt with issues in the town regarding a rental unit which lacked proper water and sewer facilities. The state requires that renters have safe drinking water and proper sewage. Drinking water from brooks and streams as the main source of water is dangerous because they may contain high levels of coliform and ecoli.

Respectfully submitted,

Linda Collins

Richford Health Officer

State of Vermont
Department of Health
St. Albans District Office
27 Federal Street, Suite 201
St. Albans, VT 05478
HealthVermont.gov

[phone] 802-524-7970
[fax] 802-527-5405
[toll free] 888-253-8801

Agency of Human Services

Vermont Department of Health Report for Richford

Your local health district office is in St. Albans at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, in 2017 the Health Department:

Supported healthy communities: The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes and lung disease that result in more than 50% of death in Franklin county. The local office is working to get these sector partners to sign-on to 3-4-50 and make a commitment to take action that will help to reduce the chronic disease in our state.

Provided WIC nutrition services and healthy foods to families: We served 109 pregnant women and children to age five in Richford with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month. Worked to prevent and control the spread of disease: In 2017 we responded to 33 cases of infectious disease in Franklin & Grand Isle Counties. In 2017, \$15,014, 203 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide, \$1,081,504.22 was distributed in Franklin county.

Aided communities in addressing substance abuse and misuse: Regional Prevention Partnerships statewide worked to increase state and community capacity to prevent underage and binge drinking, and reduce prescription drug misuse and marijuana use. We are in the process of adding three new prescription drugs drop off sites in addition to the St. Albans Police Dept. and Grand Isle Sheriff Dept. The new sites will be located at Northwest Medical Center, the South Hero Pharmacy and in Richford at the Notch Health Center. The new sites are expected to be up and running early in 2018. The boxes can accept all medications except liquid medications.



PUBLIC SAFETY REPORT

The Vermont State Police and Franklin County Sheriff's Office are the principal agencies providing law enforcement coverage to the Town of Richford. The current contract with the Sheriff's Office provides coverage from 5:30PM to 2:00AM seven days a week but hours can vary depending on current demands. Additional day time coverage commenced from late April to early September assisting in deterring unlawful activity. The Vermont State Police is available daily for enforcement from 2AM to 5:30PM. The Town Report contains information provided from these departments detailing their activities in Richford over the past year.

The Richford Border Patrol Station continues to support the local law enforcement departments serving the community. Patrol Agents are many times the first responders to police calls when requested even though their responsibility is to border enforcement. Our thanks to Patrol Agent in Charge Richard Parker and the entire Richford station for their fine work.

Law enforcement agencies continue to have access and utilize imagery from the town's surveillance cameras to support investigations of criminal activity. Two additional cameras and transmitters/receivers were installed to expand coverage in the Main Street business area. In early 2017, surveillance video was requested by the investigative unit at the Office of the Franklin County State's Attorney to assist in an aggravated domestic assault case. The footage provided necessary imagery to aid in the suspect's conviction on two counts of domestic assault and one count of a motor vehicle violation.

- The winter Parking Ban is in effect daily on all streets from December 1st to April 15th - 2AM to 6AM. Vehicles found in violation are subject to being ticketed, towed and impounded at the owner's expense.

Contacts:

All Emergencies 911
Franklin County Sheriff 524-2121
Vermont State Police 524-5993
U.S. Border Patrol 848-3434

Respectfully submitted,

Christopher Martel
Public Safety Commissioner

ANIMAL CONTROL REPORT

most of these animals have not been licensed, it is usually unknown who the animal belongs to. This year has seen several dog bite incidents where individuals had to be treated by a physician. Most owners state that the dog has been vaccinated for rabies but, no record of vaccination or licensing exists.

In March, the Franklin County Animal Rescue (FCAR) closed due to financial issues. Thanks to caring residents and the Animal Control Officer, located stray and abandoned animals were either returned to their owners or provided new homes. FCAR reopened in October but only to accept a limited number of cats with dogs to be taken later under restricted conditions.

The town currently boards animals at Lamoille Kennels in Morrisville. If the owner is not located within five days, North Country Animal League, also in Morrisville, evaluates the animal and takes it for adoption. Lamoille Kennels charges the town \$10.00 per day for boarding and there is no cost for North Country Animal League's services. Most animal rescue organizations continue to be at capacity level with cats which presents constant problems for placing unwanted animals.

Please remember that all dogs six months of age and older are required by state law to be licensed yearly by April 1. Each dog shall wear a collar or harness with the current license attached.

Animal Control Officer – Tracy Ovit 848-3301 / 582-9215 (cell)

Respectfully submitted,

Christopher Martel
Public Safety Commissioner



St. Albans Field Station
140 Fisher Pond Road
St. Albans, VT 05478

January 3, 2018

On behalf of the Vermont State Police, St. Albans Field Station, we are providing our 2017 Annual Report. This report will provide you information in regards to current staffing, specialty services and statistical information.

St. Albans Barracks Mission Statement:

The mission of the Vermont State Police St. Albans Field Station is to protect the citizens of Franklin and Grand Isle Counties. We will strive to reduce crime and crashes with thorough criminal investigations and aggressive highway safety enforcement.

- **Criminal Investigation** – The St. Albans Station will make every attempt to prevent crime before it makes its way into our jurisdiction. We will accomplish this goal through an extensive intelligence network that will allow us to engage problems in the communities that we serve and by sharing investigative information with our local, county, state and federal law enforcement partners. Our priority remains to pursue those that distribute drugs and cause social harms against persons and property in our communities.

- **Highway Safety Enforcement** – Through aggressive high visibility motor vehicle enforcement programs, our Troopers will seek out and arrest those individuals that choose to drive impaired by alcohol and/or drugs on our highways. We will continue to use timely data to locate specific areas to prevent and reduce crashes. Our Troopers will use every motor vehicle contact as an educational opportunity as well as looking beyond the traffic stop in an effort to identify criminal activity as it filters into our communities. Collaborating with local, county and federal agencies is essential to any success.

Specialty Services provided by the St. Albans Field Station:

In addition to their field primary responsibilities, many of the Troopers assigned to the St. Albans Station are members of special response teams that provide expert response

"Your Safety Is Our Business"

capabilities in a variety of areas to address critical needs throughout Vermont. The allocation of these resources is as follows:

- 4 - Troopers on the Tactical Services Unit (SWAT Team)
- 0 - Troopers on the SCUBA Team
- 2 - Trooper assigned a K-9
- 2-Troopers trained as Drug Recognition Experts
- 1 - Trooper on the Crime Scene Search Team
- 4 - Troopers on the Clandestine Laboratory Team
- 2-Troopers on the Crisis Negotiation Unit
- 1-Trooper on the EVOG Instructor
- 1-Trooper on the Honor Guard
- 2 - Member's Assistance

2017 Total Annual Figures & Comparison:

Total cases investigated: 6452

Total arrests: 530

Total tickets issued: 2004

Total warnings issued: 2375

Fatal Accidents Investigated: 6

Burglaries Investigated: 56

Impaired Driving Arrests 101


	Total Crashes	Total Burglaries	Total Thefts
Average of 2015-2016	560	93	175
2017	532	56	172

Local Community Report: Richford

Total Cases:	315
Total Arrests:	17
DUI Arrests	0
Collisions w/ Damage	9
Collisions w/ Injury	2
Vandalisms:	9
Alarms	15
Burglary:	2

We will continue to make our communities safer through enforcement, directed patrols, outreach and community programs. It is our privilege to serve the citizens of your community.

Respectfully,


Lieutenant Maurice Lamothe
Station Commander



Robert W. Norris
Sheriff

I would first like to thank all the townships and those residents throughout Franklin County who have continued to support this office. With your support and interaction with this office, we have been able to address many of your concerns and we look forward to working with you in this upcoming year. The men and women of the Franklin County Sheriff's Office look forward to offering continued professional law enforcement services to all residents of your community.

The following is a report of the activity of the Franklin County Sheriff's Office for the period of January 1, 2017 through December 31, 2017.

The deputies of this office handled approximately 5,648 complaints throughout the county.

This office made 1,803 traffic stops resulting in 2,149 tickets and warnings being issued. We made 273 arrests in 2017.

The following are the totals for your community:

Incidents:	950
Arrests:	68
Tickets/Warnings:	295

This Office has the ability to respond throughout Franklin County for any active shooter and other unusual incidents that may require a special response team and we have the ability to respond to marine search and rescue calls and patrols.

We will continue to work with all the residents of Richford and ask that you visit us on Facebook @ facebook.com/fcsovt.

Thank you,

Robert W. Norris
Franklin County Sheriff

The Richford Beautification/Image Committee

The Richford Beautification/Image Committee is a volunteer civic group working to improve the appearance and image of the town. With your support, the committee has been able to carry out many projects.

The committee in May contracted with Larry Patterson of Stairs Unlimited to construct a steel cage to hold trash and recycling cans in the Main Street Park. Even though this took over a quarter of our budget, it approved the appearance of the Main Street Park greatly. Trash and recycling items were placed in the cans and was emptied weekly by committee members.

In the spring, at Memorial Park, Davis Park, town Hall, library, post office and at other locations on Main Street, planters were filled with flowers that bloomed all summer. In the fall, mums were placed along Main Street. The committee also maintained the flowers beds at the library.

The holiday season found us hanging wreaths and decorating the gazebo at Davis Park. We wish to thank the town crew for hanging the lighted wreaths on the poles along Main Street and Troy Street. We also wish to thank Tracy Hemond and helpers for decorating the Main Street Park. We purchased the trees for the planters.

The Golden Service Award for 2017 was awarded at the committee's annual Christmas Gathering to Valerie Allen for her many years of service to the town of Richford. Also at the annual gathering Paul Johnston was presented with a token of appreciation for his daily effort in picking up trash around the village.

The committee looks forward to your continued support of our annual budget request.

New members are always welcome.

Respectfully submitted,

John Libbey, Chairman

Richford Conservation Commission Town Report 2017

The Richford Conservation Commission continued efforts to monitor natural areas and wildlife populations in our township in 2017. There are currently no signs of the Emerald Ash Borer present in the state of Vermont. We continue to be vigilant against this invasive species which could decimate local ash tree population. Currently this Asian immigrant has been found as close as Granby, QC. Border crossing inspections hopefully deter infected wood from entering our region from the north, but please spread the word to only use local wood, and to not bring any wood back from other states when camping.

Bat populations in VT have suffered dramatically in recent years. Hibernating bats wake up prematurely in winter because of a fungus which irritates their skin. Most of these bats starve to death due to lack of food when this hibernation cycle is disrupted. Some of Vermont's nine bat species have lost 90% of their previous population numbers. As bats help control mosquito and insect populations, the RCC focused on raising awareness of their plight this past year. We purchased wood to make bat nesting boxes, installed one at Richford Elementary School, and another at Richford Jr. Sr. High School. Others were distributed to local families who attended a program about bats in the fall of 2016, and we are currently selling tickets for one to be raffled off in the spring. We would like to sincerely thank Kenneth Martin, a 2017 graduate of Richford High School for his enthusiasm and dedication in building the bat boxes and installing the ones at our schools. Industrial Arts teacher, John Engler, was also instrumental in guiding this project. Once the nest boxes were installed, wildlife biologist, Lindsey White gave presentations to students at both schools. Some of the middle school students learned so much from her, they were able to give tours of the bat box and inform the public at an evening program celebrating science, technology, engineering, and math at RJSHS. We are happy to report that both nest boxes were active shortly after installation, even though we had been warned that it might take 4-5 years for this to happen.

Green-Up efforts continue to be something we spearhead each year. We are grateful for the many dedicated citizens and students who helped with this cause throughout our town. We held a bird walk in the spring with Bridget Butler, which highlighted the possibility of seeing or hearing 22 species of birds in Richford on a morning in May, given a mix of habitats, good binoculars, and an expert by your side!

The RCC teamed up with the Northern Forest Canoe Trail to once again host the Richford River Fest in June. This has become an annual event to celebrate our Wild and Scenic Missisquoi River and remind everyone of the valuable recreational and ecological resource it offers us. This event draws in many river pleasure and racing enthusiasts from distant areas to our town, and we hope it has created some sustainable measure of eco-tourism for local businesses when these people discover our town and the easy access to the Missisquoi River at Davis Park. Some of our members continue to monitor specific Richford roads for wildlife crossings and roadkill, reporting data to WildPaths, a citizen science project organized by Cold Hollow to Canada. Please let us know if you are interested in taking on a specific stretch of road in Richford from April to September and reporting any wildlife that you either see crossing it, or that is struck by a vehicle.

This past year, Cold Hollow to Canada invited several Richford landowners who own more than 50 acres to join a "Woodlots Group". Members will learn about best practices for woodlot management in order to create healthy habitats and corridors for a diversity of wildlife. CHC will

provide information, expertise, and grant funds to help members develop management plans with certified foresters. Contact CHC if interested in more information.
We ended the year on Dec. 30th with participation in the fifth annual East Franklin County Christmas Bird Count. Franklin/Grand Isle birders tied Addison County this year for the county with the second most species of birds reported for the year (242 species). With one day left in the calendar year, this feat was accomplished because of some relatively rare white-winged crossbills seen during the Christmas Bird Count on our very own McAllister Rd!
As always, we welcome your questions, comments, concerns, wildlife sightings, and reports of any invasive species.

Respectfully submitted,
Annette Goynes, Chair

The Planning Commission

The Planning Commission met throughout the year with Taylor Newton, Senior Planner from Northwest Regional Planning Commission. Each chapter of the town plan was reviewed and updated and a new Energy Plan was added. Richford is one the first town's to add an Energy Plan to their town plan. By adopting a Town Energy Plan the town would receive "substantial deference" by the Public Service Board of any large scale energy project proposed for the town.

The Planning Commission also discussed various zoning bylaws but no action was taken.

Property owners in the village are reminded of the Designated Village Center which Richford is part of. This program offered benefits to business owners in the designated area, such as 10% Historic Tax Credits, 25% Facade Improvement Credits, 50% Code Improvement Tax Credits and 50% Technology Tax Credits.

The Planning Commission also met with Taylor Newton, Senior Planner for Northwest Regional Planning Commission, members of the selectboard and with Kim Collins, Housing Code Compliance Officer to update the housing code standards.

Members of the community are welcome to the monthly meetings, on the second Monday of every month.

Respectfully Submitted,

John Libbey, Chair

Richford Zoning Administrator Report

The Zoning Office continued to be busy place during 2017. We would like to express our gratitude to the community members who made significant efforts to comply with the current regulations set forth in the Town of Richford Zoning Bylaws. All property owners should be aware that zoning permits are required for all land development which includes; new construction, structural alteration, replacement, or relocation of any sign, any new use or change of use of any structure, or land or extension of use of land. Please call the office if you have any questions.

A copy of our Bylaws along with all of the applications and the fee schedule can be obtained at the Town Hall or on the Town's Website at <http://www.richfordvt.org>.

During 2017, there were 63 applications/building permits processed. Of these applications, 18 were related to the village area and 45 were related to the town area.

	Village	Town	Total
New or Replacement Homes		3	3
Additions to Properties	5	11	16
Accessory Structures	4	24	28
New or Replacement Garages	1	3	4
Other (fences, decks, etc)	1		1
Commercial	4	1	5
Subdivisions		3	3
Change of Use	3		3

The Zoning Office also issues Certificates of Zoning Compliance/Occupancy whenever a new project is completed and ready to be occupied or a property is changing ownership or going through refinancing process. Compliance letters indicate that a property is free of any potential zoning violations.

The Zoning Office is located in the Richford Town Hall with office hours from 3:00 p.m. to 5:00 p.m. on Monday and Thursday or by appointment. The Zoning Administrator can be reached by calling the Zoning Office at (802)848-7751 (Extension 4) during regular hours, leaving a voicemail or by emailing at zoning@richfordvt.org.

Respectfully submitted,

John Libbey

Zoning Administrator

The Northwest Solid Waste District's (NWSWD) mission is to provide for the efficient, economical, and environmentally-sound reduction and recycling, and finally disposal of solid waste. 2017 was a great year for waste reduction and recycling in the NWSWD -- our efforts resulted in the District successfully diverting more waste from the landfill than any year before! Waste diverted was recycled or reused and helped conserve resources and keep toxic materials out of Vermont landfills.

The District was able to increase our programs and services like composting, hazardous waste, and reuse. We also offered more workshops and increased our ability to pass on useful information through channels like farmer's markets and fairs, and the internet. These efforts helped Franklin and Grand Isle counties reduce the waste they sent to the landfill. We measure our success by looking at the weight of waste that we sent to the landfill and what we were able to divert through reuse and recycling. All this work showed in the amount of waste we diverted from the landfill this year. Some of this year's highlights include:

- All District communities diverted 31% of our waste from the landfill.
- District operations diverted 1,384 tons of waste from the landfill in 2017! This is a 6% increase from 2016!!
- Recycled 134 tons of e-waste
- Held eight "Backyard Composting" classes for residents
- Began a successful pilot program to collect food waste from resident's homes to turn into compost.
- Launched a new community and business outreach program that has already made contact with 215 businesses in our region.
- Collected 57 tons of hazardous material from 1237 Households through our Household Hazardous Waste program. That's over 12 tons more of household chemicals collected than last year!
- This year our Close the Loop Compost program grew 28% and we collected 211 tons of food scraps from 22 businesses and institutions and 6 residential drop-off points to be turned into compost.

NWSWD by the Numbers

In the NWSWD, five District run recycling drop-off sites in Georgia, Montgomery, Bakersfield, St. Albans and North Hero, 2 member town run sites (Alburgh and Grand Isle), and mandatory curbside recycling by registered waste haulers allows easy access to recycling for all residents. Overall in 2017, through recycling, reuse and composting, District residents were able to divert 31% of waste created from the landfill! After all of this work the average NWSWD resident sent just 3 pounds of waste to the landfill per day. That's almost 25% less than last year. Way to go!

Through our District-operated sites and programs, this year we disposed of 811 tons of trash and recycled or diverted 1,384 tons of material, including 417 tons of blue-bin recyclables setting the diversion rate for District Services at 59%.

All District Staff are available through the District office at (802)524-5986 or info@nwswd.org. For more information about the District and our services, how to reduce and recycle your waste, or how to get involved call District staff at the above number or come visit at 158 Morse Drive in Georgia (we even give tours of our Recycling Center.) You can also visit us on the web at www.nwswd.org, find us on Facebook, and sign-up for our e-mail updates. More information can also be found in our newsletter available at your Town Meeting.

John Luddy

NWSWD Executive Director

Jim Richards

North Hero's NWSWD Board Supervisor



ANNUAL REPORT

When reviewing the past two decades it was obvious Calendar Year 2017 was probably the busiest year for FIDC. Activities included a three million dollar, 17,000 sq. ft. expansion for Vermont Precision Tools (VPT) at the FIDC Multi-tenant facility located in Swanton. We broke ground in July and completed construction in mid October. This expansion will allow for the creation of 50 new VPT jobs over the next few years.

In the St. Albans Town Industrial Park the Peerless facility (owned by FIDC) embarked on one more expansion. The project consists of tearing down a 22 ft high 85,000 square foot pre engineered building and replacing it with a 60 ft high 90,000 square foot efficient facility. The total project cost will be 25 million dollars.

As we have stated many times this last year, between 2017 and 2018 Franklin County will experience in excess of 150 million dollars in construction and capital investment. Ben & Jerry's are currently wrapping up a major expansion and Barry Callebaut just broke ground in December on a 22 million dollar project. FIDC continues to reinforce that \$150 million investment is not bad for a county of 50,000 people. There are a number of counties that would love to trade places with us. Both the Ben & Jerry's and Barry Callebaut will also be creating additional jobs for our region; all towns benefit from the new job creations.

Great things are happening throughout Franklin County:

- Runamok Maple just purchased the former Amoskeag Woodworking facility in order to expand their business and to create jobs.
- Swanton Village and Town worked with Ace Hardware, BMTM, David Fosgate and FIDC to develop a plan to improve downtown and to create and retain jobs in their community.
- There is continued energy on behalf of the Richford Economic Advancement Corporation to create access and develop an overlook to the Missisquoi River in hopes of growing tourism.
- In Enosburg there is renewed energy by residents to recreate a vibrant business community and downtown.
- The Georgia Dairy Industrial Park has operated their 2 million dollar water plant upgrade for one full year. The new plant provides significantly better water quality for the companies in the Park: Perrigo, Bariatrix and Med Associates.
- Montgometry has been chosen by The Vermont Council on Rural Development (VCRD) to be the host for one of their community visits in 2018. The outcome of a visit such as this is to create a plan for the community to address citizens concerns.

As we look back to 2017 it is evident that one of the few negatives Franklin County has experienced is the continued struggles of our dairy farmers. Milk prices continue to remain at consistent low prices with no major changes on the horizon. The dairy industry plays a huge roll in our local economy; feed and equipment dealers, retail stores, car dealers and hardware stores are all feeling the impact.

Please do your best to support your local businesses, farmers and producers. We can make our County economy that much stronger by buying local. Here's hoping to a strong 2018 County economy.

P.O. Box 1099
St. Albans, Vermont
05478-1099
E-mail: info@fidc.com
info@fidc.com
Web Site: fidc.com
Fax: (802) 524-6793
(802) 524-2194

Upper Missisquoi and Trout Rivers Wild & Scenic Committee

2839 VT Route 105 East Berkshire, VT 05447
Tel: (802) 393.0076 E-mail: info@vtwsr.com Website: www.vtwsr.org



As you know, in December 2014, the Upper Missisquoi and Trout Rivers were designated by congress as Wild and Scenic. 46.1 miles of our beautiful rivers joined this national network that celebrates and protects some of our most pristine, historical, and recreational waterways. Only 12,734 miles of rivers are protected by the Wild and Scenic Act – just 0.35% of all US rivers; we are indeed among prestigious company.

Our Wild & Scenic Committee is made up of your friends and neighbors – representatives of each of the towns that our rivers flow through – and has been working to encourage residents and visitors to protect and enjoy the Missisquoi and Trout. We hope you were able to join us for some of the fun events in 2017, such as our Full Moon Paddle or one of our Wildlife Talks, and we would like to invite you to join us in celebrating our rivers during the coming year (and beyond). The Wild and Scenic Act celebrates its 50th anniversary in 2018, and we will be taking part in that celebration with a full year of activities that will highlight the Missisquoi and Trout Rivers. Please plan to mark your calendars and join us at these events, and visit our website (www.vtwsr.org) for more details!

January – Saving Our Waters screening; **February** – guided Snowshoe Along The River (offered in both Franklin and Orleans County); **March** – Wild and Scenic Film Festival; **April** – Bat Box Building Workshop; **May** – Let's Go Fishing; **June** – Paddle and Picnic in Orleans County; **July** – Paddle and Picnic in Franklin County; **August** – Wild and Scenic Gathering; **September** – River Clean-Up; **October** – Plein Air painting; **November** – Fire Along the River; **December** – Solstice potluck.

Respectfully submitted by your representatives to the W&S Committee: Susan Staples & Annette Goyne, and the Committee coordinator, Lindsey Wight. Please contact us with any questions or comments.



Green Mountain Transit Richford FY17 Annual Report

WHO WE ARE

GMT is the public transportation provider for northwest and central Vermont, offering a variety of services to the communities which we serve. GMT is proud to offer traditional public transportation services like commuter, deviated fixed route and demand response shuttles, while also providing essential Elderly, Disabled and Medicaid services designed around special individual needs.

OUR SERVICES

Elderly/Disabled/Medicaid Individual Service

GMT, in partnership with Champlain Valley Agency on Aging and CIDER, provides ongoing individual medical and non-medical transportation service to those who qualify for Medicaid, Elderly and Disabled funds and/or both. GMT offers the scheduling and payment of rides provided through volunteer drivers, special shuttle, bus and/or cab service. GMT also provides transportation for critical care such as radiation and dialysis treatments regardless of age or disability. Individual service offers access to:

- Medical appointments
- Meal site programs
- Senior Center/Adult Day Care
- Substance Abuse Treatment
- Prescription and Shopping
- Mental Health and Human Services
- Radiation and Dialysis Treatment
- Physical Therapy

General Public Transportation Service

For the Town of Richford, GMT offers traditional public transportation services through the Richford/St. Albans Commuter, providing affordable commuter transportation to key employment locations. GMT also provides connecting service to the St. Albans LINK and St. Albans Downtown Shuttle for additional work and daily needs. These services directly support economic development, individual personal savings, daily service accessibility and environmental stewardship.

Richford/St. Albans Commuter

The Richford/St. Albans Commuter offers weekday shuttle service from Richford to St. Albans, providing residents with affordable transportation options to the St. Albans Industrial Park and downtown St. Albans. This route also offers connections to the St. Albans LINK Express and St. Albans Downtown Shuttle and will deviate off route up to ¼ mile for greater accessibility.

FY17 Ridership: 6,747



St. Albans Downtown Shuttle
The Downtown Shuttle offers hourly service Monday-Saturday through St Albans City and Town, providing key access to employment, education, shopping, medical and daily needs services. On board and deviation service options are available by request up to ¾ mile for added accessibility. Connecting service through GMT local commuter service from Richford is available each weekday.

FY17 Ridership: 21,969

St. Albans LINK Express
The St. Albans LINK Express offers weekday service during peak commute hours from St. Albans to key locations in and around Burlington. Connecting service to the LINK from Richford is available through the Richford/St. Albans Commuter. The LINK also offers connecting service to CCTA's transit system offering extensive access to employment, education, shopping and medical locations.

FY16 Ridership: 16,632

Volunteer Driver Program
In addition to shuttle vehicles, GMT uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our special services. Drivers are reimbursed for the miles they drive and provide services under the management of GMT.

GMT would like to thank all those who volunteer their time to support the transportation needs of their friends, family and neighbors. If you are interested in becoming a GMT Volunteer Driver, please contact us at 802-527-2181 or info@RideGMT.com.

Thank You

Thank you to the residents and officials of St. Albans Town for your continued financial support of GMT's public transportation service and for your commitment to efficient transportation solutions.

Information

Please feel free to contact Chris Loyer, Public Affairs Coordinator with questions or to request additional information on GMT services at 802.540.2451 or cloyer@RideGMT.com.

Richford Economic Advancement Corporation (REAC) 2017 Annual Report

The Richford Economic Advancement Corporation (REAC) participated in a number of activities last year to support local economy and partner projects. We were pleased to start out the year by extending a small loan to a local business for start-up costs. The loan was paid in full by the end of the year.

In July, REAC partnered with the Vermont River Conservancy to secure a deeded easement at 109 Main Street, which is a parcel adjacent to the property owned by REAC at 111-113 Main Street. The easement is part of a public access and river corridor conservation project along the Missisquoi River in downtown Richford to allow the Northern Forest Canoe Trail to complete development of a critical portage trail that also creates a new community gathering space along the river. In addition to a number of other important objectives, the conservation easement protects the scenic vista from REAC's Missisquoi Overlook and links public access from the river to Main Street through REAC property.

The Town of Richford and REAC simultaneously submitted Municipal Planning Grant and Brownfield Technical Assistance applications. These applications, to complete the Corrective Action Plan (CAP) at 113 Main Street and identify potential public uses for this section of REAC's downtown property, were both funded.

REAC became involved in the Town's renewed project to extend the Missisquoi Valley Rail Trail from where it currently ends on Troy Street to an outlet on Main Street. Grant money was awarded to the Town years ago for this "legacy" project, but implementation was held up by the Railroad for more than a decade. Kudos to the current Selectboard for pulling this project off the shelf! It's exciting to see the synergy created from all of these independent initiatives – one going back 20 years – now coming together to embrace our community's natural resources to achieve different goals in the Village Center.

REAC Directors thank Deer Run Property Management (Judy and Donald Noyes), the Richford Selectboard, our 2017 golf sponsors, and all Richford residents who vote "yes" to our annual request for a town appropriation.

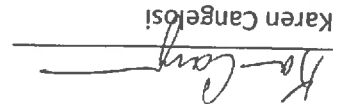
2017-2018 REAC Directors are Connie Burns, Darlene Gregoire, Bill McGroarty, Beth O'Brien, Laura Ovit, Sherry Paquette, Albert Perry, Joe Pollender, Jenna Purdell, and Andrew Richards.

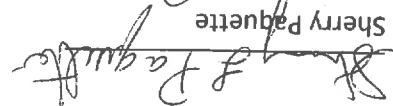
Darlene Gregoire
REAC President

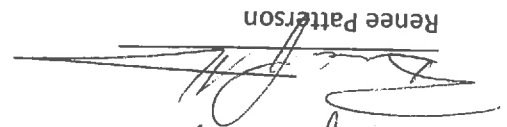
AUDITORS REPORT

The auditors have examined the 2017 Town Report and determined that the professional audit to be done in Spring of 2018 will satisfy the auditing requirements for this report.

Respectfully submitted,


Karen Cangelosi


Sherry Paquette


Renee Patterson

RICHFORD TOWN MEETING
March 6th and March 7th, 2017

The moderator opened the meeting at approximately 7:00 P.M. Pursuant to the Annual Town Meeting Warning dated January 16, 2017 as hereinbefore recorded and the following business was transacted as specified in said warning:

It was moved by Sheila Record to dispense with the reading of warning, and voted unanimously.

Article 1. It was moved by Sheila Record to accept as printed the reports of the officers of the Town for the past year. It was voted unanimously.

Article 2. This was read and all candidates for the various offices were announced. Darlene Gregoire indicated that she was on the ballot to run for the Moderator position. For the 3 year select board position Linda Collins spoke and indicated that as the incumbent she has worked hard as Chairwoman of the select board. Linda addressed comments made in the St. Albans Messenger by her opponent saying that she has addressed many of the Main Street issues referenced in this article. She also indicated that she has written several grants including one for playground equipment and has worked to get a liquor license for the new grocery store coming to Richford. Harold Foote Jr. then spoke saying he would appreciate support for his candidacy. He wants to get elected to the select board to stir things up a bit. For the 2 year select board position Norris Tillotson spoke saying that he was running for this position mainly because no one else was running. For the Auditor position Karen Cangelosi spoke saying that she was running mainly because she wanted to remain part of the local government after having served as Zoning Administrator. Sherry Paquette then spoke about running for one of the Planning Commission positions. She indicated that she wanted to help the Planning Commission finish what it has started. Carolyn Gendron then spoke indicating that she was running a write in candidacy for one the Planning Commission positions because she wants to get her feet wet in local government and said she would appreciate everyone's vote. No one was there to speak about the Lister position. No one spoke about the Constable position. There were no comments about the Town Grand Juror position. There were also no comments about the Town Agent position.

Article 3. Sheila Record made a motion to accept this article and motion carried.

Article 4. Sheila Record made a motion to accept this article and motion carried.

Article 5. Pam Parsons spoke regarding the Health Center Summer Day Camp appropriation request. She indicated that it continues to grow and they work hard to keep costs down and appreciate everyone's support. Mandy Guilmette then spoke about regarding the Franklin Home Health Agency appropriation request. She indicated that they do many visits in Richford and provide a great service. Debbie Foote then spoke regarding the Green Up Vermont appropriation request. She indicated that they try to do one road a year and that they have bags available. Rowena Brown then spoke about the Beautification Committee appropriation request. She said they put up wreaths at Christmas as well as

trying to do as much decorating as possible to try and make Richford look as good as possible. Levi Irish then spoke regarding the appropriation request from Operation Happiness. She indicated that if approved all the money would stay in the community. Larry Carr then asked why they needed the money since they received donations from United Way as well as the U.S. Marines. Levi responded by saying the donations were not enough. Larry Carr then said he did not agree with this request. Valerie Allen then spoke regarding the Vermont Adult Learning appropriation request. She said this group provides a valuable service by helping people obtain their GED. Debbie Foote then spoke about the Richford Conservation Commission appropriation request. She indicated that the money is put to good use by paying for services for birds, bats, etc including the Christmas bird count. Connie Burns then spoke regarding the appropriate request for the Richford Economic Advancement Corporation. She indicated that she is proud of what they have accomplished and what they are currently doing. She said they are working on the next phase of the Overlook Park project. They have received a grant for fencing, landscaping, benches and lighting. They also had 14 pallets of bricks donated to them to use for a memorial structure. She also indicated that they also hold a golf tournament every year. She thanked the select board, Donald and Judy Noyes and Jeremy and Sherry Paquette for their support.

Article 6. There was no comment.

Article 7. Chris Martel wanted to thank everyone who works for the Town. He thanked the highway crew for their hard work. He thanked Alan Fletcher for postponing his retirement and Sheila Record for remaining with the Town. He also indicated that he serves on a transportation committee for the State of Vermont and he is trying to Route 105A paved as soon as possible as it is in need of much repair. He said it appears that the paving will not happen until 2018. Joanne Daignault then told everyone about her experience riding in an ambulance on this road and how extremely rough it was. She it was not right for the State of Vermont to allow roads to fall into this state of disrepair.

Michael Hranek then spoke about running a write in candidacy for a position on the Planning Commission. He indicated that he would appreciate everyone's support.

Karen Cangelosi then had a question about why it took so long for the Town to budget money to replace the roof on the Town Hall. Tim Green responded by saying that the Town has tried to keep taxes as low as possible. He also indicated that no matter when the work was done it was going to impact the tax rate. He said the roof was going to be corrugated steel and not a standing seam roof. He said money was also budgeted to replace the elevator in the Town Hall. Tim also indicated that as much as the select board tries to keep tax rates down, maintenance has to be done. Dale Guertin then asked if the old shingles were going to be removed. Tim responded that yes they were.

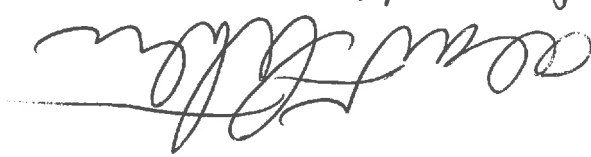
Joanne Daignault then asked why the General Expense line in the budget was so much higher in 2017 than it was in 2016. Alan Fletcher responded that this was because repairs and maintenance on the Town's generators was higher than had been budgeted for and was higher than expected.

Karen Cangelosi then had a question about the siding on the library. She said the siding has appeared to need repair for many years and why did the Town wait so long to address this issue and why was money not set aside to do this work. Tim Green responded by saying the work was being done when it needed to be done. Karen then said that the Library was being forced to cut programs because their appropriation request was reduced because the Town had to do this work to the building. Tim responded saying it needed to be done.

Beth O'Brien then spoke to thank the select board. She said they are always willing to listen to their concerns.

Chuck Pearce then spoke and indicated that not much was happening with the legislature in Montpelier. He said that it appears Governor Phil Scott will not support anything that raises taxes so legislature is looking to raise money from other sources. Act 46 was also being worked on but was still in committee. Steve Beyor then indicated that he was discouraged with the lack of progress by the legislature. He said that there is a water bill coming and a revision to Act 250 coming that will have negative impacts on all Vermonters. Joanne Daignault asked what the representatives could do to help with paving Route 105. Chuck Pearce agreed the road was terrible. Harold Foote wanted to know why Chuck and Steve are unable to bring money to Franklin County. Chuck indicated they were trying. Steve spoke about the Town of Highgate having similar issues. Tom West asked who was responsible when a car is damaged because of lack of repair to a road. Steve Beyor responded by saying the State was responsible, but, he also said Route 105 was not safe. Linda Collins asked about when the bridge was being replaced in East Richford. The representatives did not know.

A motion was made to adjourn until 10:00 A.M. the next day. It was so voted.


Robert Allen
Doreen Gregoire

TOWN OF RICHFORD ANNUAL MEETING RESULTS

March 7, 2017

Article 2a: Moderator

Darlene Gregoire - 249

Write Ins: Marianne Hall – 7, Eric Collins – 1, Carolyn Gendron – 2, Dan Deuso – 1, Blank – 1,
Spoiled - 33

Article 2b: Select Board for 3 years

Linda Collins – 156

Harold Foote Jr. – 127

Write Ins: Blank – 1

Blank - 10

Article 2c: Select Board 2 years

Norris Tillotson – 224

Write Ins: Jacques Desautels – 4, Linda Collins – 1, Ben Dauer – 1, Harold Foote – 6, Paul Martin – 1,
John Libbey – 2, None – 1, Blank – 1, Roy Rivers – 1, Clint Holmes – 1, Joe Pollender – 2,
Francis Whitney – 1, John Nutting – 1

Spoiled – 1

Blank - 46

Article 2d: Auditor for 3 years

Karen Cangelosi – 238

Write Ins: Francis Whitney – 1, Dan Deuso – 1, Eric Chagnon – 1, None – 1, Blank – 1,

Debra Steinhour – 1, Carolyn Gendron – 1, Sue Martel – 1, Kim Collins – 1, Marianne Hall – 1,
Roy Rivers – 1

Blank - 45

Article 2e: Lister for 3 years

Kim L. Collins – 228

Write Ins: Dan Newton – 1, Kevin Tessier – 1, Eric Chagnon – 1, Blank – 2, Harold Foote – 1,

Laura Ovitt – 1, Karen Cangelosi – 1

Blank - 58

Article 2f: Town Grand Juror for 1 year

Eric Collins – 231

Write Ins: Harold Foote – 1, Blank – 1, Kim Collins – 1, Dan Newton – 1, Carol Tessier – 1

Blank – 58

Article 2g: Town Agent for 1 year

Eric Collins – 229

Write Ins: Dan Newton – 1, John Nutting – 1, Karen Chagnon – 1, Blank – 1, Harold Foote – 1
Blank – 60

Article 2h: First Constable for 1 year

Larry J. Carr – 181

Write Ins: David Steinhour – 2, Ola Wetherby – 1, Jeff Goynes – 2, Dan Deuso – 1,

Mark Waterhouse – 1, Roy Rivers – 3, Larry Bessette – 1, Any Other – 1, Dan Parsons – 1,

Stan Guilmette – 1, Jeremy Paquette – 1, Lance Carr – 1, Norris Tillotson – 1, Ken Pigeon – 1,

Brian Grandchamp – 2, None – 1, Blank – 2, Norman Fecteau – 1, Eric Collins – 1, Asa Willson – 1,

Marianne Cartier – 1, Scott Billows – 1, Linda Collins – 1

Blank – 84

Article 2i: Planning Commission for 3 years (Four Positions)

Sherry Paquette – 223

Write Ins: Carolyn Gendron – 62, Guy Charbonneau – 1, Michael Hranek – 16, Wayne Hurtubise – 1,
Clint Holmes – 1, Linda Pigeon – 1, Sonia Holmes – 1, Marianne Hall – 1, Jacques Desautels – 21,
Alfred Gendron – 1, David Steinhour – 1, Larry Carr – 1, David West – 1, Tom West – 2,
Norris Tillotson – 1, Linda Collins – 1, Joe Pollender – 1, Albert Perry – 1, Tim Green – 1,
Blank – 3, Mary Robinson – 3, Trevor Gross – 2, Ann Lavery – 1, Jeremy Paquette – 1,
Joshua Jacobs – 1, Rich Hazen – 1, Mort Greenwood – 1, Madeline Wetherby – 1, Ed Doyle – 1,
Lynn Raymond – 1, Jason Croteau – 1, Ralph – 1, Eric Collins – 1, John Ramsey – 1, Sue Martel – 1,
Teresa Billow – 1, Connie Burns – 1, Mark Waterhouse – 1, Dawn Juckett – 1

Spoiled – 4

Blank – 808

Article 4: Authorize Selectmen to Borrow

Yes – 173

No – 84

Blank – 37

Article 5a: Appropriate \$3,500 to the Richford Health Center's Summer Day Camp Program

Yes – 220

No – 69

Blank – 5

Article 5b: Appropriate \$4,846.80 to the Franklin County Home Health Agency, Inc.

Yes: 223

No – 68

Blank – 3

Article 5c: Appropriate \$1,056 to the Franklin County Humane Society
Yes – 194
No – 93
Blank – 7

Article 5d: Appropriate \$150 to Green Up Vermont
Yes – 214
No – 75
Blank – 5

Article 5e: Appropriate \$2000 to the Richford Beautification Committee
Yes – 204
No – 85
Blank – 5

Article 5f: Appropriate \$1,000 to the Northwest Counseling and Support Service
Yes – 160
No – 122
Blank – 12

Article 5g: Appropriate \$500 to the Missisquoi River Basin Association
Yes – 156
No – 123
Blank – 15

Article 5h: Appropriate \$1,000 to Operation Happiness
Yes – 141
No – 136
Blank – 17

Article 5i: Appropriate \$500 to Vermont Adult Learning
Yes – 173
No – 108
Blank – 13

Article 5j: Appropriate \$500 to the Richford Conservation Commission
Yes – 161
No – 119
Blank – 14

Article 5k: Appropriate \$2,500 to Richford Economic Advancement Corporation
Yes – 152
No – 135
Blank – 7

Article 5l: Appropriate \$1,905 to the Green Mountain Transportation Agency
Yes – 186
No – 96
Blank – 12

Article 5m: Appropriate \$100 to the Vermont Rural Fire Protection Task Force
Yes – 197
No – 90
Blank – 7

Article 5n: Appropriate \$500 to Vermont Association for the Blind & Visually Impaired
Yes – 194
No – 91
Blank – 9

Article 5o: Appropriate \$500 to Samaritan House
Yes – 154
No – 126
Blank – 14

Article 6: Shall the Town Approve the 2017 Proposed Budget in the amount of \$2,239,247
Yes – 176
No – 102
Blank – 16

RICHFORD TOWN SCHOOL DISTRICT ANNUAL MEETING
March 6th and March 7th, 2017

Meeting opened pursuant to the Annual School District Meeting Warning dated January 3, 2017 at 8:00 P.M. as hereinbefore recorded and the following business was transacted as specified in said warning.

It was moved by Sheila Record to dispense with the reading of the warning. It was so voted.

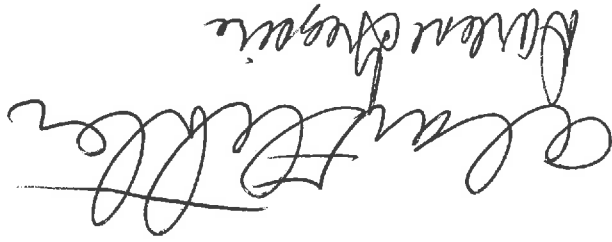
Article 1. There is no name on the School ballot however Darlene Gregoire indicated that she would accept the position if elected.

Article 3. Kevin Blaney spoke and indicated that he enjoyed working on the school board and enjoyed seeing it grow.

Article 4. Pam Hazen spoke and said that she has been on the current board for 1 ½ years and that she grew up in Richford and was a retired teacher and therefore and wanted to remain part of the school board.

Article 5. No one spoke.

Dale Guertin made a motion to adjourn until 10:00 A.M. the next day. It was so voted.



RICHFORD TOWN SCHOOL DISTRICT ANNUAL MEETING RESULTS

March 7, 2017

Article 1: Moderator for 1 year

Write Ins: Marianne Hall – 22, Linda Collins – 1, Kevin Blaney – 2, Harold Foote – 1,
Donni Longley – 1, Chester Parsons – 1, Guy Charbonneau – 1, Albert Perry – 1,
Francis Whitney – 1, Darlene Gregoire – 53, Michael Hranek – 1, Tim Green – 1,
Wally Steinhour – 2, Carolyn Gendron – 1, Jamie Jacobs – 1, Gary Royea – 1, Trevor Gross – 1,
Dan Parsons – 1, Blank – 1, Paul Martin – 1, Kevin Tessier – 1, Chet Parsons – 1,
Marianne Martin – 1, Jane Fletcher – 1,

Blank – 195

Article 2: School Director for 3 years

Kevin Blaney – 140

Morton Greenwood – 137

Spoiled – 3

Blank – 14

Article 3: School Director for 2 years

Pamela Hazen – 266

Write Ins: Blank – 1, Wally Steinhour – 1, Evan Mercy – 1, Gary Shover – 1, Kevin Blaney – 1

Blank – 23

Article 4: Shall the Approve the Proposed budged in the amount of \$6,069,507

Yes – 116

No – 107

Blank - 71

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ANNUAL REPORT

FROM THE OFFICERS

OF THE

**RICHFORD TOWN
SCHOOL DISTRICT**

2017

RICHFORD TOWN SCHOOL DISTRICT OFFICERS

Moderator

School Directors

Andrew Pond	Term Expires 2018
Wallace Steinhour	Term Expires 2018
Mannette Guilmette	Term Expires 2019
Pam Hazen	Term Expires 2019
Kevin Blaney	Term Expires 2020

AUDITORS' REPORT

The auditors have examined the various reports and the student activity accounts for the 2016-2017 school year for the Richford Town School District. To the best of our knowledge, they are true and accurate, and in accordance with generally accepted accounting practices.

Respectfully submitted,

Karen Cangelosi
Sherry Paquette
Renee Patterson

**WARNING
RICHFORD TOWN SCHOOL DISTRICT
ANNUAL MEETING**

Monday, March 5, 2018, and Tuesday, March 6, 2018

The legally qualified voters of the Richford Town School District, Richford, Vermont, are hereby warned and notified to meet at the Richford Town Hall in Richford, Vermont, on Monday, March 5, 2018, at 7:00 p.m., to transact the following business, viz:

Articles 1 through 5 will be voted on by Australian ballot at the Richford Town Hall on Tuesday, March 6, 2018, between 10:00 o'clock in the forenoon, at which time the polls will open, and 7:00 o'clock in the afternoon, at which time the polls will close.

ARTICLE 1. To elect a Moderator.

ARTICLE 2. To elect a School Director for a term of three (3) years.

ARTICLE 3. To elect a School Director for a term of two (2) years.

ARTICLE 4. Shall the voters authorize the school directors to transfer \$100,000 of the undesignated fund balance from the 2016-2017 fiscal year into the Capital Project Fund?

ARTICLE 5. Shall the voters of the school district approve the school board to expend \$5,978,592, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$12,147 per equalized pupil. This projected spending per equalized pupil is 5.34% lower than spending for the current year.

ARTICLE 6. To transact any other nonbinding business thought proper.

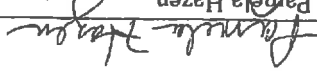
Adopted and approved at a special meeting of the Board of School Directors duly noticed, called, and held for that purpose on January 3, 2018.



Kevin Blaney



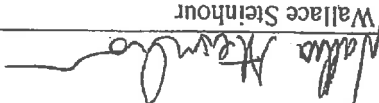
Manette Guilmette



Pamela Hazen



Andrew Pond



Wallace Steinhour

RICHFORD TOWN SCHOOL DISTRICT

Joint Report of School Directors and Office of Superintendent of Schools

2017-2018

Enrollment as of October 1, 2017

Grade	PK- 4	PK- 3	Elementary	High School	Total
	1	2	3	4	5
	2	3	4	5	6
	3	4	5	6	7
	4	5	6	7	8
	5	6	7	8	9
	6	7	8	9	10
	7	8	9	10	11
	8	9	10	11	12
	9	10	11	12	Total
	10	11	12	201	
	11	12	201	227	
	12	201	227	37	
	201	227	37	28	
	201	227	37	28	Total
	201	227	37	28	428

Enrollment as of October 1, 2016

Grade	PK- 4	PK- 3	Elementary	High School	Total
	1	2	3	4	5
	2	3	4	5	6
	3	4	5	6	7
	4	5	6	7	8
	5	6	7	8	9
	6	7	8	9	10
	7	8	9	10	11
	8	9	10	11	12
	9	10	11	12	Total
	10	11	12	192	
	11	12	192	232	
	12	192	232	34	
	192	232	34	30	
	192	232	34	30	Total
	192	232	34	30	424

Blueprint for Learning

Mission

The mission of the Franklin Northeast Supervisory Union (FNESTU) Learning Community is to adopt, promote, and support high expectations for all its members. FNESTU will use data and research-based best practices to make informed decisions so that all children learn and succeed in each area of development.

Vision

FNESTU believes that working as a Professional Learning Community will lead to achievement of our mission. FNESTU members will:

- Unite to achieve a common purpose and clear goals;
- Work together in collaborative teams to build capacity and promote ongoing professional learning;
- Seek and implement promising strategies for improving student achievement on a continuing basis;
- Monitor each school's progress; and
- Demonstrate a personal commitment to the academic success and general well-being of all students.

Targets

Target Goal #1 Literacy (Reading and Writing) – Improve student performance in Reading and Writing on New England Common Assessment Program (NECAP) Assessments as evidenced by

School Governance
 School governance has been a primary focus throughout my first six months in this role. In November, the boards of our five towns (Bakersfield, Berkshire, Enosburg, Montgomery, and Richford) presented voters with a side-by-side merger proposal. The merger passed in three of the five towns, which led to a merge on one side between Bakersfield and Berkshire and a narrow defeat on the other side between Enosburg and Richford. Berkshire and Bakersfield School Districts have begun the preliminary work to begin the unification process. The new Unified Union District will become operational on July 1, 2019. Montgomery School Board members

In July, I began my first year as the Superintendent of Schools, and my 23rd year serving students, in the Franklin Northeast Supervisory Union (FNE SU). It is my honor to present my first Superintendent's Annual Report.

"Education is the most powerful weapon which you can use to change the world."
 ~ Nelson Mandela

Superintendent's Report Lynn Cota, Superintendent

Target Goal #6 – Preparing, training, recruiting, hiring, and retaining high quality and effective educators – Increase student academic achievement by improving educator and administrator quality and increasing the instructional abilities of educators in classrooms and administrators to provide effective feedback to educators.

Target Goal #5 – Improve school climate, student well-being, and communication as evidenced by survey data collected from students, parents, and community members.

Target Goal #4 Technology – Increase students' ability to utilize technological skills necessary to assist them in accessing digital tools to enhance learning experiences.

Target Goal #3 Science – Improve student performance in Science on the New England Common Assessment Program (NECAP) Assessments. The number of students who reach proficient and/or higher on the Science assessments will increase by 5% over the previous class.

Target Goal #2 Mathematics – Improve student performance in Mathematics on the New England Common Assessment Program (NECAP) Assessments as evidenced by:

- The number of students who reach proficient and/or higher on the Mathematics assessments will increase by 5% each testing year.
- The percentage of students who move up proficiency levels with the NECAP Mathematics assessments will increase by 5% each testing year.
- The number of students who demonstrate minimum of one year's growth in one teaching year's time in Mathematics as demonstrated by NECAP assessment results will increase by 5%. (As measured by Scaled Scores)

any or all of the following:

- The number of students who reach proficient and/or higher on the Reading and Writing assessments will increase by 5% each year.
- The number of students who move up proficiency levels with the NECAP Reading and Writing assessments will increase by 5% each year.
- The number of students who demonstrate minimum of one year's growth in one teaching year's time will increase by 5%. (As measured by Scaled Scores NECAP in Reading Only)

submitted a Section 9 proposal requesting that they remain a single district. Similarly, the Enosburg and Richford School Boards submitted a joint proposal requesting that they each maintain their current single district governance structure. Proposals are available on the FNESTU website: www.fnesu.net. These Section 9 proposals will be considered by the Secretary of Education as she develops her recommendation for the final Statewide Plan.

No matter the outcome of the final plan, it is in the best interest of our students for us all to move these, sometimes divisive, conversations about unification into productive and respectful opportunities for civil discourse. Whether school governance structures are merged or not, we will best meet the needs of our school communities by moving forward productively and collaboratively.

Timeline – Act 46 & Act 49

By June 1, 2018, the Vermont Secretary of Education will present her recommendations for school governance of the non-merged districts to the State Board of Education.

By November 30, 2018, the State Board of Education will issue the order of the final Statewide Plan requiring school governance consolidation, which will include some or all of the non-merged districts in Vermont.

By July 1, 2019, all new merged districts will become fully operational.

Education Funding in Vermont

The statewide education funding system in Vermont is quite complex. The Vermont School Board's Association released a video that helps break it down in an understandable manner. If you haven't already watched this video, please take the time to do so: <http://bit.ly/VTFdFunding>. Over the past several months, there has been a lot of conversation about the anticipated gap in the State Education Fund. It's important to understand that the State Education Fund pays for budgets approved locally by taxpayers. The amount of money Vermonters are required to raise in the Education Fund is based upon the sum total of all the local decisions that get made about school budgets throughout Vermont.

Governor Scott has recommended capping the increase in per-pupil spending at 2.5%. Within the Supervisory Union, 4 of the 5 towns exceeded the recommendation, and actually decreased their per-pupil spending. Enosburg was not able to meet the target, given a substantial deficit at the end of the 2016-2017 school year, in part due to a loss of tuition students from Fairfield as a result of Maple Run's merger. As a Supervisory Union, our per pupil spending is decreasing by over 2%. Our spending continues to be among the lowest in the state and falls below the county and state averages in all five of our towns. It's also important to note at the state level, we used one time money to cover a deficit in the Education Fund in 2017 in order to prevent a tax increase. That being said, we are now faced with two years of growth in one year.

Student/Staff Ratios

One of the contributing factors to increased spending in Vermont is a relatively low student/staff ratio, compared to the national norm. In an effort to control spending in Vermont's public schools, Secretary Holcombe has set a *Student/Staff Ratio* recommendation of 5:1. We are meeting, or very nearly meeting, this target in all our schools.

School	Student/Teacher Ratio	Student/Staff Ratio
Bakersfield Elementary	9.07	5.05
Berkshire Elementary	13.43	6.28
Enosburgh Elementary	10.72	5.40
Enosburgh Middle & High	10.28	4.95
Montgomery Elementary	12.35	5.59
Richford Elementary	9.94	4.93
Richford Jr.-Sr. High	12.88	6.15

Student Learning

Improving learning opportunities and outcomes for the students in Franklin Northeast continues to be the primary goal of our professional work. Annually, each school analyzes data from a variety of sources to complete a Comprehensive Needs Assessment. Based upon the needs identified within each school, and in consideration of the FNESU Continuous Improvement Plan, each school develops their own semi-annual Continuous Improvement Plan. Please visit your school's website, or the FNESU website, to review our current plans.

Overall, we have seen growth in the majority of standardized measures from the Smarter Balanced Assessment Consortium (SBAC).

Grade	Vermont ELA	FNESU ELA	Student Growth Over Time	Vermont Math	FNESU Math	Student Growth Over Time
3	49%	52%	N/A	52%	50%	N/A
4	49%	50%	-12%	47%	55%	+6%
5	55%	49%	-2%	42%	43%	+7%
6	52%	56%	+8%	39%	48%	-1%
7	55%	51%	-----	44%	46%	-4%
8	55%	50%	-1%	41%	41%	-3%
11	59%	51%	(+33%)	37%	27%	(+7%)

FNESU students scored at or above state average on 8 of 14 measures.
FNESU students scored below state average on 6 of 14 measures.

We are proud of the progress we are making, and recognize the areas we need to focus on for continued growth.

Community Support

Your support of our school communities is greatly appreciated. Without this support, we would not be able to provide our students with the variety of opportunities and experiences we do. On behalf of our School Boards and administrators, thank you for allowing us the privilege of educating your children. We will continue to work hard to provide all students with a high quality public education at a cost our taxpayers can value.

Curriculum

Jody Vaillancourt/Jennifer Kennison, Co-Directors of Instruction & Learning

The schools of Franklin Northeast Supervisory Union (FNESU) and the rest of Vermont continue to navigate significant change in order to prepare students for a variety of opportunities after high school and prepare them to thrive in a new economy. As with any major change, we have

experienced success and encountered challenges. Fortunately, the strong culture of collaboration among our schools allows us to work together to build on our strengths and address our struggles as we work toward continual improvement.

The implementation of Proficiency-Based Learning (Act 77) represents a success from the past year of which we can all be proud. To quote Vermont Secretary of Education Holcombe, "Proficiency-Based approaches are driven by three basic principles. First, when we can tell students clearly and specifically what we expect them to learn, they are more likely to learn it. Second, practice helps us get better. Third, giving students the specific feedback they need and the opportunity for additional practice helps them to develop and demonstrate those same skills."

All schools in FNESU have been striving to teach students how to be self-directed learners, and all students in grades K-9 now have standards-based reporting systems that include information for parents about standards and feedback on student performance toward meeting these standards. Many of our schools conduct student-led conferences and Personalized Learning Plan (PLP) meetings as well. Students who are currently freshmen at Richford and Enosburg High Schools will graduate based on evidence of proficiency, rather than traditional grading systems that offer learners little information about how to improve. For more information on Proficiency-Based Learning in Vermont, visit the FNESU Website at <http://www.fnesu.net/proficiency-based-learning.html> and/or the Vermont Agency of Education website at <http://education.vermont.gov/student-learning>.

The continued improvement of our students' achievement on the statewide assessment known as SBAC (Smarter Balanced Assessment Consortium) is certainly another bright spot from the past year. Students in FNESU showed growth in the majority of the 14 measures on the SBAC for literacy and math. We expect to see more growth from our testing this spring.

The 2017-2018 school year represents the transition year to implementation of changes required by the Vermont State Plan to address the federal Every Student Succeeds Act (ESSA). Under ESSA, teachers and students in Vermont schools will face changes in the statewide assessments beginning in the spring of 2018. New this spring, Vermont students will participate in the field test of a new science assessment for students in grades 5, 8 and 11. This assessment is in the design process and focuses on the Next Generation Science Standards (NGSS). Also new, students in grades 4, 7 & 10 will participate in the field test of the FitnessGram assessment. This tool is intended to help our students learn to value a physically active lifestyle. Another significant change is the shift from administering the SBAC Literacy and Math assessment in grade 11 to grade 9. These changes can be viewed as both a challenge and an opportunity. For instance, by moving the high school assessment to grade 9, FNESU will be able to track year-to-year growth from grades 3 through grade 9.

Ultimately, continuous improvement is the goal of every school in FNESU. Just as with each of our students, we recognize that each school has individual strengths and needs. FNESU strives to celebrate school success and support improvement where there is need.

Continuum of Supportive Services Shirley Carlson, Director of Special Programs

Children experiencing significant challenges in basic skill development are often referred to individual schools' Educational Support Team (EST) for an informal discussion regarding what basic skills are impacted, what interventions are needed, and the severity of academic achievement. Parents are also invited to the EST meetings to express their concerns and/or hear the concerns of their child's teacher(s).

There are various outcomes as a result of the EST meeting - additional interventions might be proposed over a period of time and reassessed at the conclusion of this timeframe, or the team may recommend that a referral to special education is warranted given the data collected regarding a student's individual progress.

Once a special education referral is made, an Evaluation and Planning Team (EPT) meeting is convened by a special education teacher to develop a plan for testing purposes. The EPT meeting will include the child's general education teachers, interventionists, the school's Local Education Agent (LEA), and the parent. Once the child's parent gives consent to the evaluation plan, the school has 60 days to complete this assessment.

Please find below the percentages of identified special education students in each of our 5 towns with the exception of Montgomery.

Bakersfield	12%
Berkshire	12%
Ensbury Elementary	15%
Ensbury Middle & High	15%
Montgomery Elementary	N/A
Richford Elementary	20%
Richford Jr.-Sr. High	18%

These numbers were based on the 2016/2017 School Report data. It should be noted that the statewide average of identified special education students is 15% while the national average is 14.8%.

During the 2016/2017 school year, Franklin Northeast Supervisory Union participated in an intensive study performed by the District Management Group (DMG), a consultant firm from Cambridge, Massachusetts. DMG was contracted by the State of Vermont, to conduct an in-depth study of special education systems in 10 participating supervisory unions in Vermont. Results of this study became available in late June 2017. DMG will present their consolidated findings to the State Legislature in January 2018. Franklin Northeast Supervisory Union has done preliminary work in addressing recommendations presented in this study and will continue to consider next steps in improving special education services and how our schools can intervene earlier when students struggle academically.

Technology Report Dominic DeKosia, Technology Director

In Franklin Northeast Supervisory Union (FNESU), we strive to prepare students for the technological future that awaits them. The use of technology in schools creates more educational opportunities for students, as well as providing the connectivity to become global learners.

With 1:1 computing, many students are given their "own" device to use by their school. 1:1 computing is a broad term based around the idea of having one device per student. As the cost of mobile devices has continued to decrease, FNESU schools have been able to continue to grow our 1:1 programs. We regularly evaluate devices as new ones become available providing our students with the best learning experience possible, while at the same time keeping our budgets and local taxpayers in mind.

While we have a variety of devices available to students, including laptops, iPads and Chromebooks, it's the Chromebooks that have emerged as the main computing device within

FNESU. At this point, all of our schools are either already using Chromebooks as their main student device, or are in the process of transitioning from iPads to Chromebooks. The lower price of Chromebooks compared to iPads, along with the ease of maintenance, larger screen and physical keyboard have made them a very attractive option. FNESU is far from alone in this thinking, as Chromebooks have become the most popular device in schools nationwide in recent years.

Having a large number of computing devices in schools has also become a necessity when it comes to testing. Our students are required to take the Smarter Balanced Assessment Consortium (SBAC) assessments. While students would take traditional paper and pencil style tests in the past, the SBAC tests are electronic and require compatible devices for testing.

While technology has great benefits in its role as a learning tool, we must also keep in mind that technology itself can lead to many potential career paths for students. With the creation of many new jobs, which require Computer Science degrees being projected for the near future, it is our responsibility to show our students that these potential career paths exist. Many classrooms across FNESU have participated in the Hour of Code over the past few years, which is an annual event designed to introduce and promote coding to students. We have also seen an increase in Maker (learn by creating) projects, including the use of 3D Printing in several of our schools.

Many technological tools other than student devices are used throughout FNESU as well. We use a teacher observation system called TeachPoint, which allows administrators to leave detailed real-time feedback for teachers about what they observed while visiting classrooms. Teacher-created websites and the use of classroom management tools like Google Classroom and Edmodo improve the communication between teachers and students and continue to grow in popularity. All teachers use our online curriculum database, Rubicon Atlas, to develop and map curriculum. The use of G Suite (formerly Google Apps for Education) has become commonplace for FNESU schools, enabling collaborative document creation and sharing, website design and blogging, among other useful tools. We also continue to use PowerSchool as our Student Management System. Another beneficial system is SchoolMessenger, which allows schools to make automated calls home to share information about upcoming events, or with important messages such as school closings.

As the use of technology continues to grow, safety must be kept as a focus. Both teachers and students need to be educated in safe and appropriate use of technology. The first link in the list below is a good resource for anyone looking for tips on Internet safety.

Technology Education Resources:

- <https://www.common SenseMedia.org/> (Internet safety/digital citizenship resource)
- <https://www.google.com/edu/products/productivity-tools/> (G Suite for Education)
- <http://www.smarterbalanced.org/> (Smarter Balanced Assessment Consortium)
- <http://hourofcode.com/us> (The Hour of Code)

Please feel free to contact me via email with any questions pertaining to technology in FNESU schools at dderosia@fnesu.net or by phone at 848-7661 x21.

LEAPS (Learning and Enrichment Activities that build Positive relationships and Self-esteem) A 21st Century Community Learning Center (CCLC) Maria Gleason, 21st CCLC Project Director

LEAPS continues to connect after-school programming, supplemental instruction, and skill development with the local school system and community. The mission of LEAPS is to improve student achievement in math, science, and reading/language arts, to improve self-esteem and social skills, and to reduce high-risk behaviors and attitudes.

For the fourteenth year, we are serving grades 5-12 at Enosburg Falls Middle & High School and grades K-6 in Richford. Three other sites are in their eighth year and are serving grades K-8 in Bakersfield, grades K-8 in Berkshire, and grades K-4 at Enosburg Elementary. Montgomery Elementary is in their fourth year and serves grades K-8. This grant funds all sites at fifty percent through June 2019. Other funding sources include Consolidated Federal Program Funds, private grants, tuition paid by parents, donations, and in-kind services. After this school year, every LEAPS program will have some funds allocated to their programming from each individual school board.

Each site varies in scope; however, they each work towards achieving common goals with the intent to strengthen student learning during the school day. The goals parallel those of the Franklin Northeast Supervisory Union (FNESTU). This mission is promoted through offering a variety of enrichment activities, homework assistance, tutoring services, volunteer opportunities, career readiness and clear expectations that will foster a positive school and community atmosphere.

Staff for these programs primarily consists of school-day staff and some recruited community members that lead other activities in which students have expressed an interest. All of our sites provide a variety of high-quality enrichment activities, such as physical activities, the arts, science, literacy, and math. LEAPS has access to classrooms, gyms, cafeterias, libraries, and outdoor sports fields. All of these sites follow school rules, policies, procedures, and practice fire drills and lockdowns during the after-school hours.

During the 2016-2017 school year, our project served 915 students in all six sites, 691 of these students were regular attendees defined by attending 30 or more program days. The amount of regular attendees is up by 20 students from last year! Research shows that in order for after-school programming to positively impact student learning, they must attend more than 30 days per year. Overall, 77% of eligible students have attended our programs. 76% of those attendees are considered regular attendees by the federal definition. Specifically, at Richford Elementary, of the 152 students in Kindergarten through sixth grade, 138 students attended the program of which 108 were regular attendees. This means that 78% of those students who attended the program were regular attendees. Richford LEAPS also received \$3,000 this year from the local school board to help support the program.

Our programs would not have been as successful without the continued and growing support of our Community Partners: Arvin A. Brown Library, Cornerstone Youth Center, Local Motion, LJW Memorial Fund, VT National Guard, Enosburg Art Gallery, Berkshire Recreational Department, Green Heron Farm, UVM Extension Service, RISBEVT, Phineas Swann, Berkshire PTO, Snyder's Academy of TKD, Hannaford, Montgomery Adventures, the VT Campaign to End Childhood Hunger, VT Department of Fish/Wildlife, and the NOTCH Program. Thank you for all of your support.

Reflection and Goal Setting is our PreK-12 theme for the 2017-2018 school year, which is a continuation of our work over the past few years, in an effort to make students leaders of their own learning. Since our current freshmen class will be the first to graduate from Richford High School with the new Proficiency Based Graduation Requirements mandated by Act 77, they need to be active participants in the learning process. Students annually revise their Personalized Learning Plans (PLP's) based upon feedback from parents, peers and teachers, in order to cultivate a better understanding of themselves as learners and to develop a continual improvement mindset. These skill sets are essential to effectively personalize learning and to choose an educational pathway to help themselves become college and career ready.

We realize that these changes at the high school level require strong foundational knowledge. Therefore, last year at the elementary level, we adopted new programs for literacy and math instruction. We began using Lucy Calkins Units of Study for Reading instruction in grades K-5, and Writing instruction in K-8. Clear instruction, as well as a variety of opportunities for practice with high quality literature, encourages students' growth in literacy proficiency. We supplement this program with vocabulary and word study in order to provide systematic instruction on the five components required of a literate adult: vocabulary, comprehension, phonics, phonemic awareness and fluency.

We are also in the implementation phase of a new math program called Bridges in Mathematics for grades K – 5. The Bridges in Mathematics Curriculum features a combination of whole group, small group, and independent activities. The program develops students' logical thinking by encouraging them to explore, test, and justify their own thought processes, and incorporates a variety of learning modalities including manipulatives, mathematical drawings, and equations. The Bridges lessons also focus on the development of mathematical concepts with an emphasis on problem solving, which helps students transfer their knowledge to multiple settings; this becomes important as they grow to use math in their careers and every day experiences.

Any school is only as strong as the teachers who provide the instruction. We are very fortunate here in Richford to have a quality teaching staff that has high standards for themselves and their students. This year, Marty Vallerder, our middle school Humanities teacher, was recognized by Franklin Northeast Supervisory Union as the Secondary Teacher of the Year and as a UVM Outstanding Teacher. He is extremely dedicated to our students and school system and is well deserving of this recognition. Another dedicated teacher, John Engler, is retiring at the end of June. John coordinated the Jay Peak Ski Program for many years and instilled quality craftsmanship in his students. We would like to thank him for his many years of service to our community.

As you know, the first official administration of the Smarter Balanced Assessment in literacy and math occurred in 2015. The rigor of these assessments increased to the level of the Common Core and students were tested in a new way using a computer based format, which presented many new challenges. We know that the number one indicator of success on a test like this is the socioeconomic status of the child, so our results are not surprising given the fact that over seventy percent of our students are eligible for free and reduced hot lunch. This is why we receive free school meals for every student in the school system. We do not view this as an excuse for our low scores, but rather a challenge and an opportunity to close this achievement gap. This has been the focus of our work in the recent past, and we know we will take sustained effort to achieve.

We have made some changes that we know are working. For example, we have increased instructional time in Math and implemented new intervention programs at the middle school level, which resulted in an increase in Math scores for grades 6, 7, 8, and 11, and for the first time our 11th grade BIA SBAC scores are the highest in the Franklin Northeast Supervisory Union. These improved test scores at the middle high level have increased our school ranking, according to VTDTigger, from 59 to 30, which is the most growth for any high school in the state. We also have the second highest poverty level of any high school in Vermont. So the news of this success is a true cause for celebration.

We recognize that some of our scores are not a cause for celebration. Our literacy scores at the middle school level dropped, which we believe is due to a decrease in the amount of time allocated to reading and writing instruction for grades 6, 7, and 8, since social studies and science were given an equal amount of time on a daily basis. We have made some adjustments in the current schedule to help alleviate this problem. We attribute many of the low scores at Richford Elementary School to it being a "Year of Firsts;" the first year with new curricula, and the first year for many teachers or teaching teams, which is also true this year. Last year, as a result of Act 166, we expanded our Early Education program from one classroom to two. This increased opportunity resulted in our highest Kindergarten Readiness Scores in recent history. We believe that this investment will result in higher test scores, and more importantly, higher levels of student learning, as these children grow into elementary school and beyond.

2017 SBAC ELA (Percent Proficient and Above)		3 rd	4 th	5 th	6 th	7 th	8 th	11 th
Bakersfield Elementary	58	88	78	44	33	50		
Berkshire Elementary	28	30	48	73	53	56		
Enosburg Elementary	59	64	50					
Montgomery Elementary	77	60	62	93	67	88		
Richford Elementary	39	25	35					
Enosburg Middle & High				61	56	41		49
Richford Jr.-Sr. High				30	36	47		57

2017 SBAC Math (Percent Proficient and Above)		3rd	4th	5th	6th	7th	8th	11th
Bakersfield Elementary	83	76	44	17	13	43		
Berkshire Elementary	33	39	52	58	57	44		
Ensbουργ Elementary	45	70	44					
Montgomery Elementary	62	67	62	86	67	63		
Richford Elementary	48	34	28					
Ensbουργ Middle & High				63	51	44		28
Richford Jr.-Sr. High				30	36	21		25

Test scores are important, but it is important to remember that they are only one measure of school success. We know that by focusing on rigor, relevance, and relationships, and we can expect to achieve both excellence and equity. According to the CCSS, the ultimate goal of school is to

create graduating seniors who are college and career ready. The following is some data from the Richford High School Class of 2017, our 100th graduating class:

*Forty percent of seniors took at least one college class; some took 2, 3, or 4 classes, for a collective total of 28 college classes, which came at no cost to the students or their families. The average Grade Point Average for these classes was a 3.0.

*This group included our first Upward Bound cohort. They each lived on the Johnson State College campus for a total of 18 weeks, 6 weeks each summer, during their high school career. They each toured approximately 25 colleges all over the northeast during their time with Upward Bound. They each took two Johnson State College classes, receiving nothing less than a B.

*Five seniors took Career Development Courses through Northwest Technical Center, in disciplines such as Advanced Welding and Licensed Nursing Assistant. Two of those seniors went back to Northwest Technical Center last summer to complete a TIG Welding Certification class through the Advanced Welding Institute.

*Fifty-eight percent of seniors participated in a work-based learning experience, including job shadows, long-term internships, as well as co-ops through CHCC. Some of the placements included: the Birthing Center at Northwestern Medical Center, NOTCH, Jay Peak IT Department, UVM Medical Center in the Radiation Therapy Department, Richford High School, Richford Elementary School, Bed and Biscuit, Pleasant Valley Farms, Greens Ace Hardware, Handy Toyota, Mercy Automotive, and Jacobs Maple.

*These students graduated with a total of 31 Industry Recognized Credentials / Certifications. Some of these certifications include: VT State Inspection, OSHA, Licensed Nursing Assistance, and Maintenance and Lighting Repair.

The quote below was the defined purpose for a high school education at Richford 100 years ago, which was discovered in one of the Searchlights, the high school's newspaper at the time. Ironically, I think the purpose has remained virtually unchanged over the century. I have every confidence that our graduating students are prepared to do just that.

"The avowed aim of the school is to do all that it can to prepare its pupils to be upright useful members of society, to follow the line of activity for which they are best suited and to realize the best values in life."

Business Manager's Update Morgan Daybell, Business Manager

FY19 School Budget Highlights

Richford's proposed school budget is down \$90,915 from the budget approved last year, a 1.5% decrease. The reductions were found primarily in anticipated benefits costs and reduced supervisory union assessments.

The district is anticipating a large increase in revenue compared to last year, primarily as the result of a fund balance from FY17, combined with higher expected tuition payments and special education revenue.

Residential Tax Rates

Four factors go into setting the *equalized residential tax rate*, the rate you see on your property tax bill for homesteads.

- **Education Spending** is the budget approved by voters each year, lowered by any expected revenues (like grants, and interest). *As Education Spending increases, the tax rate increases.* This is the only part of the formula impacted by local boards and voters.
- **The Equalized Pupil Count** is a weighted count of the number of students in a district. *As the Equalized Pupil Count increases, the tax rate decreases.*
- **The Property Dollar Equivalent Yield** is an amount set by statute and revised annually by the Legislature. *As the dollar yield increases, the tax rate decreases.* This budget uses \$9,842, the amount recommended by the tax commissioner on November 30. The final figure will be set by the Legislature.
- **The Common Level of Appraisal (CLA)** measures the difference between listed property values and market value. A CLA below 100% means that on average, properties are selling above their assessed value. *As the CLA increases, the tax rate decreases.*

The lower yield amount proposed by the administration is increasing projected tax rates statewide by around 9 cents. That increase is smaller in towns that spend below the state average, but is still pushing tax rates up in this community.

In Richford, the drop in the CLA is the biggest factor contributing to the residential tax rate increase. If the CLA has stayed level, the budget presented would have resulted in a tax rate decrease.

Households with income below \$137,500 may be eligible for a reduction in their residential property tax bill. In Tax Year 2016, 355 Richford property owners had their school taxes reduced based on income. All Vermont residents who own and occupy a Vermont homestead must file a Homestead Declaration and Property Tax Adjustment Claim (HS-122) with the VT Department of Taxes by April 15.

Non-Residential Tax Rates

Non-residential tax rates are set by the legislature and change based on the CLA. *Local budget decisions do not change the non-residential tax rate assessed by the state.* The non-residential rate increase clearly shows the 9-cent impact from the figures proposed by the State administration.

Audit

The District was audited by RHR Smith & Company for the fiscal year ending June 30, 2017. A copy of the audit can be obtained by calling the Supervisory Union office at 802-848-7661.

**WAGES FOR EMPLOYEES OF AND FOR THE
RICHFORD TOWN SCHOOL DISTRICT
JULY 1, 2016 - JUNE 30, 2017**

SCHOOL BOARD ADMINISTRATION	Directors	
	Treasurer/Asst. Treasurer	
	Payroll Clerk	
ELEMENTARY ADMINISTRATION	Principal	\$154,685.95
	Guidance Counselor	
	Administrative Assistant	
ELEMENTARY STAFF	Teachers	\$1,066,963.36
	Nurse	
	Special Education Teachers	
	Paraeeducators	
	Custodians	
	Technology Coordinator	
	Facilities Manager	
SECONDARY ADMINISTRATION	Principal	\$317,655.20
	Assistant Principal	
	Guidance Counselor	
	Administrative Assistant	
	Receptionist	
	Guidance Secretary	
	SAP Counselor	
SECONDARY STAFF	Teachers	\$1,444,589.73
	Nurse	
	Special Education Teachers	
	Paraeeducators	
	Custodians	
	Technology Coordinator	
	Athletic Director	
	Facilities Manager	
MISC.	Subs	\$88,795.83
	Co-Curricular	
	Misc. Pay	
HOT LUNCH PROGRAM		\$99,977.27

EMPLOYEES FOR THE RICHFORD TOWN SCHOOL DISTRICT 2016-2017

Elementary School

Paraeeducator	Bennings, Selina
Paraeeducator	Billado, Ruth
Grade 4	Braim, Zachary
Paraeeducator	Cangelosi, Karen
Paraeeducator	Charron, Katie
Grade 5	D'Elia, Rosemary
Art	Duma, Leslie
Kindergarten	Fleury, Emily
Early Ed	Forand, Katie
Grade 5	Foss, Katelyn
Grade 2	Gesser, Wendy
Paraeeducator/Planning Room	Goyne, Annalise
Paraeeducator	Kane, Amy
Paraeeducator	Kane, Douglas
Nurse	King, Sarah
Grade 3	King, Suzanne
Custodian	LaDue, Kerry
Grade 1	Lahue, Jessica
Paraeeducator	Liguori, Amanda
Grade 1	Lindberg, Emily
Grade 2	Longley, Doni
Paraeeducator	Marcy, Linda
Paraeeducator	Marlow, Vivian
Grade 3	Martin, Chad
Physical Education	McGraw, Eric
Technology Coordinator	McMillan, Kaelyn
Grade 4	Muir, Trish
Administrative Assistant	Patnaude, Rian
Kindergarten	Pogharian, Katherine
Assistant Principal	Raymond, Lynn
Paraeeducator	Ross, Kerrie
Paraeeducator	Sheperd, Elizabeth
Music	Shover, Garry
Facilities Manager	Tillotson, Sara
Paraeeducator	Weed, Michelle
Guidance Counselor	Weld, John
Custodian	Wetherby, Madeline
Paraeeducator	Wetherby, Marie
Paraeeducator	Willey, Lyle
Library/Media Specialist	

EMPLOYEES FOR THE RICHFORD TOWN SCHOOL DISTRICT 2016-2017

Secondary School

Atherton, Debra	Consumer Ec
Baier, Christopher	Custodian
Baker, Kristen	Grade 6
Blaney, Casey	Paraeducator
Bockus, Emily	Paraeducator
Bordo, Liza	Math
Courname, Mary Finola	Paraeducator
Engler, John	Industrial Arts
Erwin, Corbin	Behavior Specialist
Farnham, Jay	Physical Education
Fehr, Robert	Assistant Principal
Fletcher, Jane	Administrative Assistant
Flint, Richard	Custodian
Frangipane, Laura	History 9/10
Fuller, Erika	Math
Garvey, Brian	English/Spanish
Gesser, Robert	Custodian
Goyne, Annette	Librarian/Media Specialist
Guerin, Heather	Science 7/8
Hardy, Emma	Nurse
Hathaway, Andrew	History 11/12
Hess, Charles	Driver's Education
Hoadley, Patrick	Paraeducator
Howard, Yvonne	Paraeducator
Hoyt, Kris	Technology
Ingersoll, Daniel	Science 11/12
Jacobs, Karen	Paraeducator
Jewett, Sarah	Receptionist/Paraeducator
Kimball, Emily	Grade 6
Kramer, Kyle	English 7/8
Lague-Greco, Lisa	SAP Counselor
Lariviere, Jane	Administrative Assistant-Guidance
MacDonald, Douglas	Math 11/12
Marcil, Joseph Jr	French
Marlow, Todd	Science 9/10
Matthews, Peter	Music
Mayhew, Nelson	Athletic Director
McGraw, Eric	Technology Coordinator
O'Brien, Beth	Principal
Pappano, Amanda	Paraeducator
Purrier, Annie	Paraeducator
Rainville, Lesley	Paraeducator
Rainville, Virginia	Art/Photography/Yearbook
Rippon, Irene	Paraeducator
Rodriguez, Richard	Paraeducator
Shover, Garry	Facilities Manager
Snide, Heather	Paraeducator
Vallender, Alysa	Paraeducator
Vallender, Martin	History 7/8
VanBitten, Kylie	Math 7/8
Witherspoon, Allison	Guidance Director

**EMPLOYEES FOR THE
RICHFORD TOWN SCHOOL DISTRICT
2016-2017**

Hot Lunch

Bray, Connie	Kitchen Assistant
Donna, Pamela	Kitchen Assistant
Fiebig, Jay	Food Service Manager
Kinney-Harness, MaryJane	Cook
Thompson, Donna	Cook
Young, Joann	Kitchen Assistant

School Board

Blaney, Casey	Board Member
Blaney, Kevin	Board Member
Guilmette, Mandy	Board Member
Fletcher, Alan	School Treasurer
Hazen, Pam	Board Member
Pond, Andrew	Board Member
Steinhour, Wallace	Board Member

Richford Town School District **FY19 General Fund** **Budget Recap**

	FY17	FY18	FY18 to Dec 31	FY19 Proposed	FY18-19 Change
Richford Schools					
Salaries	\$3,005,001	\$3,121,440	\$1,261,430	\$3,226,441	\$105,001
Health & Dental Insurance	\$790,307	\$779,157	\$331,425	\$674,476	(\$104,681)
Other Benefits	\$356,276	\$413,103	\$172,486	\$364,608	(\$48,495)
Contracted Services	\$245,731	\$209,435	\$152,464	\$271,493	\$62,058
Transportation	\$37,641	\$40,350	\$12,249	\$39,800	(\$550)
Supplies and Materials	\$364,699	\$430,055	\$185,791	\$393,502	(\$36,553)
Other	\$63,542	\$80,055	\$49,058	\$86,400	\$6,345
Total Richford Schools	\$4,863,197	\$5,073,595	\$2,164,903	\$5,056,720	(\$16,875)
Long-Term Debt					
Bond Interest	(\$6,200)	\$0	\$0	\$0	\$0
Bond Principal	\$180,000	\$0	\$0	\$0	\$0
Total Long-Term Debt	\$173,800	\$0	\$0	\$0	\$0
Other Districts & Services					
Superintendent's Office	\$238,806	\$294,242	\$147,121	\$293,282	(\$960)
SPED Assessment	\$987,074	\$395,859	\$201,992	\$371,845	(\$24,014)
Early Ed Assessment	\$35,896	\$34,580	\$0	\$0	(\$34,580)
Transportation Assessment	\$182,531	\$95,561	\$52,462	\$81,075	(\$14,486)
Payments to Other Districts	\$172,960	\$175,670	\$50,433	\$175,670	\$0
Total Other Districts & Services	\$1,617,267	\$995,912	\$452,008	\$921,872	(\$74,040)
Total Budget	\$6,654,264	\$6,069,507	\$2,616,911	\$5,978,592	(\$90,915)

Richford Town School District FY19 General Fund Anticipated Revenue and Tax Rates

1	Private and Local Revenue	As Reported	FY18	Proposed	FY19	Change	FY18-19
2	Use of Unreserved Fund Balance	\$5,400		\$110,721		\$105,321	
3	Tuition	\$292,000		\$336,000		\$44,000	
4	Anticipated Interest	\$500		\$500		\$0	
5	Medical	\$59,750		\$43,037		(\$16,713)	
6	E-Rate Reimbursement	\$9,500		\$9,500		\$0	
7	Miscellaneous	\$6,500		\$7,000		\$500	
8	Total Private and Local Revenue:	\$373,650		\$506,758		\$133,108	
9							
10	State Aid						
11	Special Education Intensive Reimbursement	\$256,565		\$276,076		\$19,511	
12	Driver's Education Aid	\$2,200		\$1,800		(\$400)	
13	High School Completion Grant	\$2,000		\$2,500		\$500	
14	Total State Aid:	\$260,765		\$280,376		\$19,611	
15							
16	Projected Tax Rates						
17		FY18	FY19	Change			
18	Budgeted Expenditures	\$6,069,507	\$5,978,592	(\$90,915)			
19	less Local and Grant Revenue	\$634,415	\$787,134	\$152,719			
20	equals Education Spending	\$5,435,092	\$5,191,458	(\$243,634)			
21	divided by Equalized Pupils	423.55	427.40	3.85			
22	equals Per Pupil Education Spending	\$12,832	\$12,147	(\$686)			
23	divided by Dollar Yield	\$10,160	\$9,842	(\$318)			
24	equals Equalized residential school tax rate	\$1,2630	\$1,2342	(\$0,0288)			
25	divided by Common Level of Appraisal	112.03%	103.56%	-8.47%			
26	Local Residential Education Tax Rate:	\$1.1274	\$1.1918	\$0.0644			
27							
28	Non-Residential School Tax Rate	\$1.5350	\$1.6290	\$0.0940			
29	divided by Common Level of Appraisal	112.03%	103.56%	-8.47%			
30	Local Non-Residential Education Tax Rate:	\$1.3702	\$1.5730	\$0.2028			

FY19 General Fund Budget

	FY17	FY18	FY18 to Dec 31	FY19 Proposed	FY18-19 Change
1 RICHFORD ELEMENTARY SCHOOL					
2 Instruction					
3 Personnel	\$723,658	\$749,614	\$277,123	\$752,420	\$2,806
4 Benefits	\$207,573	\$238,278	\$103,123	\$215,584	(\$22,694)
5 Contracted Services	\$2,063	\$2,500	\$963	\$2,500	\$0
6 Transportation/Mileage	\$2,115	\$9,200	\$119	\$5,200	(\$4,000)
7 Supplies/Equipment/Other	\$29,001	\$42,000	\$12,757	\$33,000	(\$9,000)
8 Total Instruction	\$964,410	\$1,041,592	\$394,085	\$1,008,704	(\$32,888)
9					
10 Co-Curricular					
11 Personnel	\$1,200	\$2,860	\$730	\$1,200	(\$1,660)
12 Benefits	\$119	\$96	\$113	\$112	\$16
13 Contracted Services	\$160	\$0	\$30	\$500	\$500
14 Transportation/Mileage	\$2,623	\$0	\$0	\$2,600	\$2,600
15 Supplies/Equipment/Other	\$0	\$500	\$0	\$500	\$0
16 After School Program	\$0	\$0	\$0	\$10,000	\$10,000
17 Total Co-Curricular	\$4,102	\$3,456	\$873	\$14,912	\$11,456
18					
19 Guidance					
20 Personnel	\$61,412	\$61,651	\$22,905	\$86,614	\$24,963
21 Benefits	\$30,651	\$50,948	\$13,119	\$33,820	(\$17,128)
22 Contracted Services	\$317	\$0	\$0	\$150	\$150
23 Transportation/Mileage	\$0	\$300	\$0	\$150	(\$150)
24 Supplies/Equipment/Other	\$0	\$2,000	\$272	\$2,000	\$0
25 Total Guidance	\$92,380	\$114,899	\$36,296	\$122,734	\$7,835
26					
27 Health Services					
28 Personnel	\$47,407	\$48,647	\$18,834	\$48,857	\$210
29 Benefits	\$5,901	\$7,478	\$3,212	\$6,014	(\$1,464)
30 Contracted Services	\$1,325	\$0	\$0	\$300	\$300
31 Supplies/Equipment/Other	\$1,262	\$1,500	\$0	\$1,500	\$0
32 Total Health Services	\$55,895	\$57,625	\$22,046	\$56,671	(\$954)
33					
34 Paraeducators					
35 Personnel	\$76,902	\$48,155	\$28,146	\$61,124	\$12,969
36 Benefits	\$43,240	\$18,793	\$6,703	\$16,271	(\$2,522)
37 Total Paraeducators	\$120,142	\$66,948	\$34,849	\$77,395	\$10,447
38					
39 Library					
40 Personnel	\$35,363	\$34,569	\$13,752	\$36,615	\$2,046
41 Benefits	\$11,890	\$13,208	\$5,489	\$11,772	(\$1,436)
42 Supplies/Equipment/Other	\$6,279	\$6,500	\$3,221	\$6,000	(\$500)

Richford Town School District FY19 General Fund Budget

43	Total Library	FY17	FY18	FY18	FY19	FY18-19
44		Actual	Budget	to Dec 31	Proposed	Change
45	Technology					
46	Personnel	\$10,100	\$10,403	\$5,250	\$10,900	\$497
47	Benefits	\$1,508	\$1,689	\$2,638	\$6,246	\$4,557
48	Contracted Services	\$274	\$500	\$0	\$0	(\$500)
49	Facilities/Rent	\$2,705	\$6,500	\$1,445	\$5,000	(\$1,500)
50	Supplies/Equipment/Other	\$25,728	\$31,800	\$23,698	\$25,800	(\$6,000)
51	Total Technology	\$40,315	\$50,892	\$33,031	\$47,946	(\$2,946)
52	Principal's Office					
53	Personnel	\$94,260	\$95,270	\$15,008	\$62,058	(\$33,212)
54	Benefits	\$18,628	\$21,589	\$2,047	\$14,338	(\$7,251)
55	Contracted Services	\$485	\$2,000	\$120	\$2,000	\$0
56	Transportation/Mileage	\$15	\$1,500	\$473	\$1,000	(\$500)
57	Supplies/Equipment/Other	\$83	\$1,750	\$1,210	\$1,700	(\$50)
58	Total Principal's Office	\$113,471	\$122,109	\$18,858	\$81,096	(\$41,013)
59	Operation of Plant					
60	Personnel	\$91,245	\$93,121	\$40,469	\$90,275	(\$2,846)
61	Benefits	\$43,864	\$44,405	\$14,330	\$15,508	(\$28,897)
62	Facilities/Rent	\$77,846	\$70,300	\$56,180	\$71,500	\$1,200
63	Other Services	\$13,747	\$15,300	\$13,079	\$15,300	\$0
64	Supplies/Equipment/Other	\$59,331	\$74,900	\$20,281	\$70,300	(\$4,600)
65	Total Plant	\$286,033	\$298,026	\$144,339	\$262,883	(\$35,143)
66	Special Education					
67	Personnel	\$95,493	\$114,530	\$43,840	\$95,301	(\$19,229)
68	Benefits	\$36,591	\$37,287	\$11,368	\$28,233	(\$9,054)
69	FNESU Assessment	\$0	\$195,728	\$98,795	\$185,922	(\$9,806)
70	Supplies/Equipment/Other	\$0	\$1,500	\$0	\$0	(\$1,500)
71	Total Special Education	\$132,084	\$349,045	\$154,003	\$309,456	(\$39,589)
72	Early Education					
73	Personnel	\$78,159	\$57,446	\$47,244	\$114,556	\$57,110
74	Benefits	\$20,001	\$14,034	\$18,682	\$51,435	\$37,401
75	Contracted Services	\$35,896	\$34,580	\$0	\$0	(\$34,580)
76	Supplies/Equipment/Other	\$2,842	\$3,000	\$2,678	\$3,000	\$0
77	Total Early Education	\$136,898	\$109,060	\$68,604	\$168,991	\$59,931
78						
79						
80						
81						
82						

Richford Town School District FY19 General Fund Budget

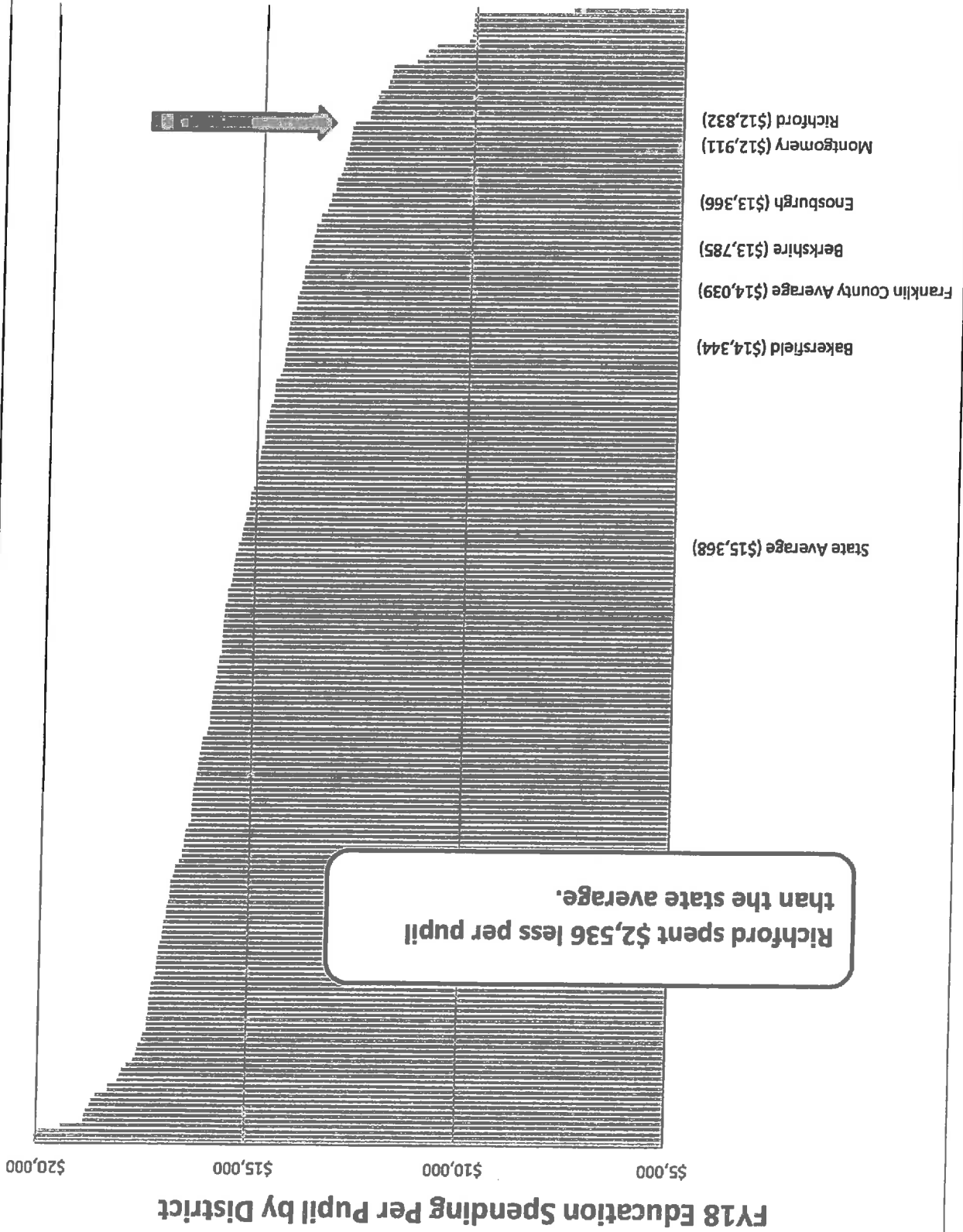
83	Early Education SPED	FY17	FY18	FY18	FY19	FY18-19
84	Personnel	\$9,782	\$7,675	\$14,231	\$34,103	\$26,428
85	Benefits	\$2,436	\$1,112	\$2,529	\$5,994	\$4,882
86	Contracted Services	\$46,699	\$4,403	\$4,403	\$0	(\$4,403)
87	Total Early Education SPED	\$58,917	\$13,190	\$21,163	\$40,097	\$26,907
88						
89	TOTAL RES	\$2,058,179	\$2,281,119	\$950,609	\$2,245,272	(\$35,847)
90						
91	RICHFORD JR SR HIGH SCHOOL					
92	Secondary Instruction					
93	Personnel	\$886,687	\$972,564	\$343,527	\$922,608	(\$49,956)
94	Benefits	\$325,344	\$347,475	\$153,322	\$287,392	(\$60,083)
95	Contracted Services	\$10,733	\$2,000	\$1,484	\$38,000	\$36,000
96	Facilities/Rent	\$1,573	\$3,800	\$551	\$3,000	(\$800)
97	Transportation/Mileage	\$524	\$500	\$2,105	\$3,500	\$3,000
98	Tuition	\$172,960	\$175,670	\$50,433	\$175,670	\$0
99	Gifted and Talented	\$1,803	\$4,000	\$1,378	\$4,000	\$0
100	Supplies/Equipment/Other	\$54,069	\$66,400	\$15,317	\$67,202	\$802
101	Total Secondary Instruction	\$1,453,693	\$1,572,409	\$568,117	\$1,501,372	(\$71,037)
102						
103	Co-Curricular					
104	Personnel	\$35,385	\$43,060	\$11,158	\$45,950	\$2,890
105	Benefits	\$11,712	\$9,169	\$5,088	\$10,641	\$1,472
106	Contracted Services	\$10,820	\$14,500	\$3,535	\$14,500	\$0
107	Facilities/Rent	\$0	\$1,000	\$0	\$0	(\$1,000)
108	Transportation/Mileage	\$33,484	\$35,850	\$10,840	\$35,850	\$0
109	Supplies/Equipment/Other	\$14,182	\$17,000	\$8,320	\$18,000	\$1,000
110	Total Co-Curricular	\$105,583	\$120,579	\$38,941	\$124,941	\$4,362
111						
112	Guidance					
113	Personnel	\$97,242	\$135,629	\$51,545	\$159,559	\$23,930
114	Benefits	\$46,541	\$63,290	\$21,049	\$57,611	(\$5,679)
115	Contracted Services	\$2,837	\$2,300	\$1,398	\$3,700	\$1,400
116	Transportation/Mileage	\$173	\$0	\$0	\$0	\$0
117	Supplies/Equipment/Other	\$2,117	\$7,635	\$575	\$2,850	(\$4,785)
118	Total Guidance	\$148,910	\$208,854	\$74,567	\$223,720	\$14,866
119						
120	Health Services					
121	Personnel	\$46,801	\$46,801	\$18,529	\$49,825	\$3,024
122	Benefits	\$24,210	\$26,056	\$11,518	\$24,265	(\$1,791)
123	Supplies/Equipment/Other	\$1,231	\$2,815	\$838	\$2,320	(\$495)
124	Total Health Services	\$72,242	\$75,672	\$30,885	\$76,410	\$738

Richford Town School District FY19 General Fund Budget

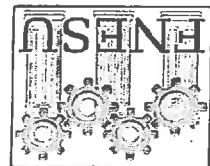
125	FY17	FY18	FY18	FY19	FY18-19
126	Actual	Budget	to Dec 31	Proposed	Change
Paradeaducators					
127	\$50,187	\$39,596	\$27,293	\$43,660	\$4,064
128				\$16,398	(\$8,942)
Total Paradeaducators	\$92,558	\$64,936	\$34,602	\$60,058	(\$4,878)
130					
Library					
131					
132	\$49,096	\$48,751	\$19,240	\$51,750	\$2,999
133				\$24,434	(\$1,815)
134	\$400	\$0	\$0	\$0	\$0
135	\$7,603	\$7,755	\$1,295	\$7,675	(\$80)
Total Library	\$81,519	\$82,755	\$32,119	\$83,859	\$1,104
137					
Technology					
138					
139	\$40,400	\$41,612	\$21,000	\$43,600	\$1,988
140	\$5,894	\$7,495	\$10,551	\$24,982	\$17,487
141	\$0	\$0	\$655	\$0	\$0
142	\$6,198	\$10,000	\$3,099	\$10,000	\$0
143	\$62,550	\$45,755	\$41,764	\$36,255	(\$9,500)
Total Technology	\$115,042	\$104,862	\$77,069	\$114,837	\$9,975
145					
Principal's Office					
146					
147	\$194,087	\$208,559	\$97,688	\$203,328	(\$5,231)
148	\$93,333	\$101,258	\$45,172	\$65,477	(\$35,781)
149	\$1,765	\$1,000	\$295	\$2,000	\$1,000
150	\$3,089	\$3,000	\$2,203	\$3,000	\$0
151	\$3,734	\$7,300	\$3,182	\$5,300	(\$2,000)
Total Principal's Office	\$296,008	\$321,117	\$148,540	\$279,105	(\$42,012)
152					
Operation of Plant					
153					
154					
155	\$111,698	\$117,440	\$55,314	\$115,351	(\$2,089)
156	\$66,498	\$67,559	\$32,420	\$66,580	(\$979)
157	\$1,990	\$200	\$0	\$0	(\$200)
158	\$103,990	\$63,000	\$69,109	\$65,000	\$2,000
159	\$15,957	\$15,700	\$13,600	\$17,000	\$1,300
160	\$108,295	\$129,900	\$60,992	\$125,800	(\$4,100)
Total Plant	\$408,428	\$393,799	\$231,435	\$389,731	(\$4,068)
161					
School Resource Officer					
162					
163					
SRO Contract	\$18,335	\$18,335	\$12,223	\$44,343	\$26,008
164					
Total SRO	\$18,335	\$18,335	\$12,223	\$44,343	\$26,008
165					
166					

Richford Town School District FY19 General Fund Budget

167	Debt Service	FY17 Actual	FY18 Budget	FY18 to Dec 31	FY19 Proposed	FY18-19 Change
168	Interest	(\$6,200)	\$0	\$0	\$0	\$0
169	Principal	\$180,000	\$0	\$0	\$0	\$0
170	Total Debt Service	\$173,800	\$0	\$0	\$0	\$0
171						
172	Special Education					
173	Personnel	\$162,750	\$137,799	\$82,918	\$191,099	\$53,300
174	Benefits	\$83,423	\$69,016	\$22,110	\$55,542	(\$13,474)
175	Contracted Services	\$0	\$0	\$0	\$0	\$0
176	FNESU Assessment	\$940,375	\$195,728	\$98,795	\$185,923	(\$9,805)
177	Total Special Education	\$1,186,548	\$402,543	\$203,823	\$432,564	\$30,021
178						
179	TOTAL RJSHS	\$4,152,666	\$3,365,861	\$1,452,321	\$3,330,940	(\$34,921)
180						
181	DISTRICT-WIDE EXPENSES					
182	School Directors					
183	Personnel	\$5,688	\$5,688	\$5,688	\$5,688	\$0
184	Benefits	\$435	\$435	\$435	\$435	(\$1)
185	Contracted Services	\$113	\$7,500	\$0	\$5,000	(\$2,500)
186	Other Services	\$10,577	\$11,825	\$6,381	\$9,625	(\$2,200)
187	Supplies/Equipment/Other	\$5,026	\$7,275	\$1,897	\$7,275	\$0
188	Total School Directors	\$21,839	\$32,724	\$14,401	\$28,023	(\$4,701)
189						
190	Superintendent's Office					
191	Assessment	\$238,806	\$294,242	\$147,121	\$293,282	(\$960)
192	Total Superintendent's Office	\$238,806	\$294,242	\$147,121	\$293,282	(\$960)
193						
194	Transportation					
195	Transportation To/From School	\$182,778	\$95,561	\$52,462	\$81,075	(\$14,486)
196	Total Transportation	\$182,778	\$95,561	\$52,462	\$81,075	(\$14,486)
197						
198	TOTAL DISTRICT-WIDE	\$443,423	\$422,527	\$213,984	\$402,380	(\$20,147)
199						
200	TOTAL EXPENSES	\$6,654,268	\$6,069,507	\$2,616,914	\$5,978,592	(\$90,915)



District: Richford County: Franklin									
1165 Franklin Northeast									
Homestead tax rate per \$50.00 of equalized property value									
1.00									
2.0% of homestead yield per									
11.862									
FY2019									
FY2018									
FY2017									
FY2016									
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470
2.	Sum of separately warned articles passed at town meeting	-	-	-	-	-	-	-	-
3.	Act 144 Expenditures, to be excluded from Education Spending (please enter a "0" if no Act 144 expenditures)	-	-	-	-	-	-	-	-
4.	Locally adopted or warned budget	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470
5.	Offset to a Regional Technical Center School District if any	-	-	-	-	-	-	-	-
6.	Prior year deficit repayment or deficit	-	-	-	-	-	-	-	-
7.	Total Budget	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470	\$0,772,470
8.		-	-	-	-	-	-	-	-
9.	S.U. assessment (included in local budget) - informational data	-	-	-	-	-	-	-	-
10.	Revenue								
11.	Capital debt aid for eligible projects pre-existing Act 60	\$787,134	\$787,134	\$787,134	\$787,134	\$787,134	\$787,134	\$787,134	\$787,134
12.	Act 144 revenues, including local Act 144 tax revenues (please enter a "0" if no Act 144 revenues)	-	-	-	-	-	-	-	-
13.	Offsetting revenues	\$1,484,731	\$1,484,731	\$1,484,731	\$1,484,731	\$1,484,731	\$1,484,731	\$1,484,731	\$1,484,731
14.	Education Spending	\$5,287,738	\$5,508,576	\$5,508,576	\$5,508,576	\$5,508,576	\$5,508,576	\$5,508,576	\$5,508,576
15.	Equalized Pupils	450.19	438.91	429.55	429.55	429.55	429.55	429.55	429.55
16.	Education Spending per Equalized Pupil	\$11,745.57	\$12,550.13	\$12,832.23	\$12,832.23	\$12,832.23	\$12,832.23	\$12,832.23	\$12,832.23
17.	Less: All not eligible construction costs (or P&L) per equalized pupil	\$384.84	\$381.48	\$384.84	\$384.84	\$384.84	\$384.84	\$384.84	\$384.84
18.	Less: Share of Special costs in excess of \$50,000 for non-individual (per equip)	\$12.24	\$24.47	\$9.23	\$9.23	\$9.23	\$9.23	\$9.23	\$9.23
19.	Less: amount of deficit if deficit is SOLELY attributable to unions who moved to the district after the budget was passed (per equip)	-	-	-	-	-	-	-	-
20.	Less: Special costs if excess is solely attributable to new Special spending if district has 20 or fewer equalized pupils (per equip)	-	-	-	-	-	-	-	-
21.	Estimated costs of new students after census period (per equip)	-	-	-	-	-	-	-	-
22.	Total budgeted ALL K-12 unless otherwise has approved budget	-	-	-	-	-	-	-	-
23.	Less: planning costs for merger of small schools (per equip)	-	-	-	-	-	-	-	-
24.	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equip)	-	-	-	-	-	-	-	-
25.	Excess spending threshold	\$17,103.00	\$12,178.81	\$17,386.00	\$17,386.00	\$17,386.00	\$17,386.00	\$17,386.00	\$17,386.00
26.	Per pupil figure used for calculating District Equalized Tax Rate	\$11,745	\$12,550	\$12,832	\$12,832	\$12,832	\$12,832	\$12,832	\$12,832
27.	Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	-	-	-	-
28.	District spending adjustment (minimum of 100%)	124.173%	129.389%	129.301%	129.301%	129.301%	129.301%	129.301%	129.301%
29.	Anticipated district equalized homestead tax rate (to be provided by line 30) [(12,146.50 + (\$9,842.00 / \$1,000))	\$1,2293	\$1,2837	\$1,2830	\$1,2830	\$1,2830	\$1,2830	\$1,2830	\$1,2830
30.	Percent of Richford equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
31.	Portion of district equalized rate to be assessed by town	\$1,2293	\$1,2837	\$1,2830	\$1,2830	\$1,2830	\$1,2830	\$1,2830	\$1,2830
32.	Common Level of Appraisal (CLA)	113.78%	111.72%	112.03%	112.03%	112.03%	112.03%	112.03%	112.03%
33.	Portion of actual district homestead rate to be assessed by town	\$1,0804	\$1,1580	\$1,1274	\$1,1274	\$1,1274	\$1,1274	\$1,1274	\$1,1274
34.	Anticipated income cap percent (to be provided by line 35) [(12,146.50 + \$11,862) x 2.00%]	2.24%	2.31%	2.14%	2.14%	2.14%	2.14%	2.14%	2.14%
35.	Portion of district income cap percent applied by State	2.24%	2.31%	2.14%	2.14%	2.14%	2.14%	2.14%	2.14%
36.		-	-	-	-	-	-	-	-
37.		-	-	-	-	-	-	-	-



	FY17	FY18	FY18	FY19	FY19-18	Richard Share
EXPENSES						
ELL						
Personnel	\$0	\$43,000	\$3,378	\$22,463		\$5,726
Benefits	\$0	\$26,575	\$813	\$6,644		\$1,694
Other	\$0	\$0	\$393	\$500		\$128
Total ELL	\$0	\$69,575	\$4,584	\$29,597		\$7,547
Curriculum and Instruction						
Personnel	\$32,763	\$50,762	\$25,700	\$70,890		\$18,077
Benefits	\$12,513	\$19,288	\$9,285	\$25,077		\$6,395
Other	\$696	\$0	\$571	\$500		\$128
Total Curriculum	\$45,972	\$70,050	\$35,566	\$96,467		\$24,599
New Teacher Mentoring						
Personnel	\$0	\$0	\$0	\$26,250		\$6,694
Benefits	\$0	\$0	\$0	\$2,625		\$669
Other	\$0	\$0	\$0	\$0		\$0
Total Mentoring	\$0	\$0	\$0	\$28,875		\$7,363
Administration						
Personnel	\$334,934	\$332,588	\$132,169	\$322,213		\$82,164
Benefits	\$122,887	\$124,210	\$55,679	\$139,733		\$35,632
Contracted Services	\$54,827	\$47,843	\$25,425	\$48,843		\$11,945
Facilities/Rent	\$23,297	\$23,998	\$11,998	\$24,000		\$6,120
Other Services	\$23,006	\$27,700	\$20,494	\$24,400		\$6,222
Supplies/Equipment	\$56,575	\$61,200	\$31,288	\$56,900		\$14,510
Other	\$7,720	\$9,000	\$8,315	\$10,000		\$2,550
Total Administration	\$623,246	\$626,537	\$285,366	\$624,089		\$159,143
Business Services						
Personnel	\$191,874	\$261,699	\$126,753	\$267,860		\$68,304
Benefits	\$91,015	\$125,200	\$61,359	\$126,237		\$32,190
Other	\$160	\$0	\$1,414	\$0		\$0
Total Business Services	\$283,039	\$386,799	\$189,526	\$394,097		\$100,495
Food Service						
Personnel	\$0	\$0	\$0	\$505,476		\$128,896
Benefits	\$0	\$0	\$0	\$122,015		\$31,114
Other	\$0	\$0	\$0	\$642,000		\$163,710
Total Food Service	\$0	\$0	\$0	\$1,269,491		\$323,720
Transportation To/From School						
Contracted Services	\$1,023,118	\$1,053,000	\$526,390	\$1,015,580		\$201,880
Total Transportation	\$1,023,118	\$1,053,000	\$526,390	\$1,015,580		\$201,880
TOTAL EXPENSES	\$1,975,375	\$2,205,961	\$1,041,432	\$3,458,186		\$824,747
REVENUES						
Transportation Aid	\$38,287	\$465,000	\$308,926	\$471,000		\$120,805
Medical	\$23,224	\$22,000	\$0	\$22,000		\$5,610
Grate	\$2,159	\$0	\$0	\$0		\$0
Food Service Revenue	\$0	\$0	\$0	\$1,269,491		\$323,720
Miscellaneous	\$1,017	\$1,000	\$1,667	\$1,000		\$25
TOTAL REVENUES	\$64,687	\$488,000	\$310,593	\$1,763,491		\$450,390
DISTRICT ASSESSMENTS						
Bakersfield	\$211,144	\$182,102	\$91,051	\$189,234		\$7,132
Berkelee	\$289,287	\$266,383	\$133,192	\$267,278		\$895
Enosburgh	\$769,715	\$675,522	\$329,310	\$677,338		\$1,816
Montgomery	\$216,666	\$207,513	\$103,966	\$186,499		(\$21,014)
Richford	\$421,584	\$386,442	\$199,266	\$374,357		(\$12,085)
TOTAL ASSESSMENTS	\$1,908,396	\$1,717,962	\$856,765	\$1,694,706		(\$23,256)

Respectfully submitted,

Richford School Directors
Andrew Pond, Chair
Wallace Steinhour, Vice Chair
Mannette Guilmette, Clerk
Pam Hazen
Kevin Blaney

Administration
Lynn Cota, Superintendent
Jody Vaillancourt/Jennifer Kennison
Co-Directors of Instruction & Learning
Shirley Carlson, Director of Special Programs
Dominic DeRosa, Technology Director
Maria Gleason, 21st CCLC Project Director
Beth O'Brien, Principal (RES, RJSHS)
Morgan Daybell, Business Manager