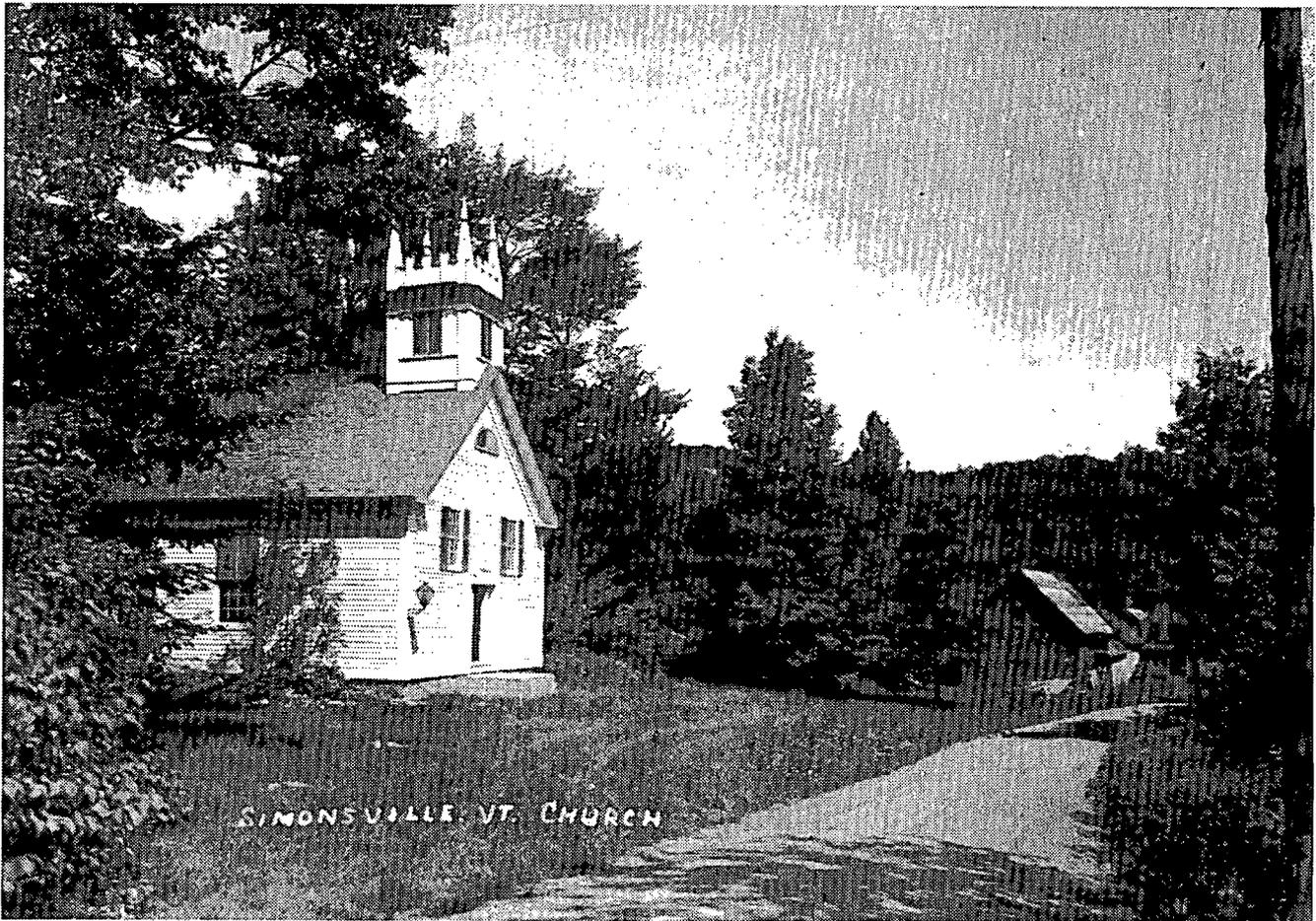


Annual Report
of the Town of
ANDOVER, VERMONT
2004



July 1, 2003 – June 30, 2004

The Simonsville Union Meeting House Society

The Simonsville Union Meeting House now known as Simonsville Congregational Church, is one the most historic landmarks in Andover. The meeting house was open not just to one denomination, but several of the town's religious societies, the Baptists, Congregationalists, Universalists, Spiritualists, and for a short time Free-Will Baptists. It was in essence the very heart of the town. The building would be open for all religious meetings or lectures on moral or benevolent subjects, this included talks on temperance, slavery, and education. The Simonsville Union Meeting House Society, from its formation in 1847 until the founding of the Congregational Church in 1893, left its indelible mark on the history of Simonsville and the town of Andover.

On April 6, 1847, many of the inhabitants of Simonsville and the vicinity, including a few from Londonderry and Windham joined together with the statement that they believed "*that God is the fountain of all good and the only proper object for men to worship.*" For this very reason "*the erection of a convenient and respectable house of worship in Simonsville in said Andover, we do hereby voluntarily associate and agree to form a society by the name of the Union Meeting House Society in Andover. For the purpose of building a meeting house to be located in said Simonsville in said Andover.*" The accompanying bylaws stated "*The meeting house that is in contemplation of being built in said Simonsville shall be built by the order and direction of said society.*" They also state, "*the Society denominated the Simonsville Union Meeting House Society shall have a president whose duty it shall be to preside over the meetings of said society. They shall have a secretary whose duty it shall be to keep fair and accurate records of the doings of said society and shall have a treasurer whose duty it shall be to receive moneys from the hands of the secretary giving his receipt for the same to pay out money when appropriated by the Society taking a proper voucher therefore. The forgoing officers shall be elected when the society is formed and they shall hold their office for the term of one year. Said meeting house shall be open for all religious meetings or lectures on moral or benevolent subjects such as temperance, slavery, education etc. Providing said meetings are conducted in a moral and civil manner otherwise the proprietors shall have power to shut up said house or prevent any improper conduct in the house.*"

The preamble and the society's by-laws of the society were signed by Eben Farnsworth, Daniel Peabody, Cyrus Bailey, Nathan Covey, Amaziah Howard, Jonathan Persons, Orison W. Leonard, Dan Hutchins, William Mansur, Thomas P. Rhoades, Francis P. Fuller, Bishop F. Howard, Aminadab Mansfield, Peter D. Marsh, Hibbard T. Chase, Joseph Stuart, George W. Davis, Jesse Andrews, Justin Burt, Sylvanus L. Marsh, Joel Stannard, Solomon Howard Jr., Thomas Smith, Cyrus Greeley, and Phineas Carlton.

The report of the building committee as presented by Solomon Howard Jr., details the costs of construction. The 30' x 40' building was contracted to Martin McIntyre and Henry Heald, two professional builders from Andover. Henry Heald was also Andover's town treasurer at the time and would also serve as a selectman. They were "*to build said house for eight hundred dollars.*" However, the total in the end would be slightly higher, owing to "*some alterations in the fashion of the house, and they made a table and some loose benches, which made the amount \$822.50.*" Then there were the additional costs of the heating. "*The stoves, stovepipe, and for zinc to put around stove totaled \$51.56.*" The "*underpinning of the house cost \$22.60 and the trimming for the desk cost \$4.02.*" There was "*one half for an extra sheet of zinc \$.42.*" Also mentioned was the "*sofa or settee*" that cost \$9. A couple of interesting statements were "*loss by mistake of giving the order to Jonas Hazeltine \$12.50,*" and "*for one half of slip sold to Nathan Covey not paid \$13.00.*" Also there was "*paid interest more than received \$3.93.*" This brought the total to \$939. 53. Amount of slips sold at auction amounted to \$ 893.00, two slips sold at private sale \$37.00, and \$10.00 was saved "*on the painting.*" The total amount raised was \$940.00.

Pew slips were sold to the proprietors, initially to finance the construction, of the meeting house. Also through the years, when repairs needed to be made, for fuel and keeping of the house, taxes were levied on the pew owners in order to raise money. Of the forty-two slips listed not all were sold at the initial auction and a couple were sold at private sale. The building costs total was just under the amount raised. The initial sale of slips was at an auction on February 14, 1848. They were as follows: Jesse Andrews No. 8, Luther Abbott No. 11, John Blanchard No. 25, Sally Barnes No. 37, Cyrus Bailey No. 14, Justin Burt No. 6, Horace Burton No. 17 (owned by Martin McIntire and Henry Heald in 1861), Ivers Cook No. 2 (owned Jesse Andrews and Joel Stannard in 1861), Phineas Carlton No. 21, Balis Chase No 9, Caleb Cram No. 33, Hobart K. Crain No. 38, Nehemiah B. Dwinell No. 5, Rufus E. Edson No. 24, Francis P. Fuller No. 10, Eben Farnsworth No. 30, Daniel French No. 36, Cyrus Greeley & George W. Davis No.13, Amaziah Howard No. 15, David Howard No. 7, Solomon Howard No. 41, Dan Hutchins & Nathan Covey No. 34, Jonas Hazeltine No. 22, Ebenezer Hutchins No. 31, Peter D. Marsh No. 18, William Mansur No. 19, John Mansur Jr. No. 12, Josiah Marshall No. 4, Sylvanus L. Marsh No. 39, Lyman Parker No. 28 (transferred to Thomas P. Rhoades in 1861), Daniel Peabody No. 32, Jonathan Persons No. 26 (transferred to Thomas P. Rhoades in 1860), Joel Stannard No. 16, Joseph Stuart No. 3, Thomas Smith No. 23, and Elijah Tarbell No. 40 (transferred to Bishop F. Howard in 1860). On July 19, 1850 Lyman Sheldon purchased slip No. 27. On January 21, 1851, slip No. 30 had been executed to Eben Farnsworth, of which one half belonged to Daniel French. French's share was taken back and sold to Aminadab Mansfield, with David Howard as surety, for payment. Secretary Sylvanus L. Marsh noted on February 15, 1851, that the tax on slips at one percent of the appraisal amounted to \$9.33.

Ebenezer Hutchins and his son Dan Hutchins deeded the land on which the meeting house is situated, on March 8, 1848, to the Union Meeting House Society. The complete description given in this historic deed is as follows "*Commencing at the northeast corner of the meeting house thence Northerly in a right line with the front end of the meeting house five rods & six links. Thence north 80° west five rods & ten links to stake and stones thence south 27° west 10 rods & 18 links to stake and stones. Thence south 67° east five rods & ten links to a line with the front of the meeting house with the privilege of land in front of said house for the convenience of said meeting house.*" It also stated that the meeting house be kept for public worship and all public meetings as provided in the by-laws of the society. The society also agreed "*to fence said land and keep the same in repair*" and "*not to obstruct the travel of the wood road north of the meeting house leading from the highway.*"

The first recorded meeting for the election of officers was held at the meeting house, on December 12, 1848. Solomon Howard Jr. was elected president, Sylvanus L. Marsh secretary, and Hobart K. Crain treasurer. Elder Crain, a local blacksmith, also served as a Free-Will Baptist preacher. Joel Stannard, Waldo Barton, William Mansur, Joseph Stuart, Amaziah Howard, Thomas Smith, John Mansur, and Horace Burton were chosen as moderators to "*keep order at meetings and in singing schools etc.*" Moses Hager was chosen to "*tend to the fire and take care of the house.*"

On December 12, 1849, Secretary Marsh posted the notice for the annual meeting, to be held ten days later. However the warning would pass with no effect, for on December 22, 1849, there was a bad snowstorm that evening. The meeting was

rescheduled to take place on January 1, 1850. At that evening's meeting, Joel Stannard was elected president for the ensuing year. Both Sylvanus L. Marsh and Hobart K. Crain kept their respective positions.

On January 9, 1850, Hobart K. Crain, Joel Stannard, and William Mansur presented a resolution to the society for a special meeting to be held addressing the subject that the ticket lectures with entrance fees were in direct violation of the society's by-laws. The resolution that was adopted on January 23, 1850 stated that the meeting house would be "closed against any ticket lectures being delivered or held in the house requiring money to be paid for entrance."

A superintending committee, of Jesse Andrews, Hibbard T. Chase and Joel Stannard, was chosen on January 22, 1851, to "build a temporary shed for fuel, to smooth the common ground in front of the house, and maintain order when present." It was also voted "to set off the furnishing of one cord of green fuel to the lowest bidder, to be split and fitted for the stoves." Cyrus G. Smith was the lowest bidder at \$2.00, and Jesse Andrews was paid \$1.00 for a half of a cord of dry fuel.

At the meeting on January 11, 1854, Jesse Andrews and William Mansur were the committee to sell the unsold pew slips. At the same time they were also to get wood for the next year. Shepard Leonard was paid \$ 3.50 for "making fires and taking care of the house for the year ensuing."

Andover's town clerk, from 1851-61, George W. Putnam, also served as the long time, clerk of the Andover Baptist Society. Taking over the office when Elder Joel Manning, resigned on May 7, 1836. He wrote in his diary that on Sunday, January 21, 1855, that he "went to Simonsville to meeting, Elder Alfred A. Constantine preached in the forenoon." He also mentioned that "Dr. Peterson, a colored man, from Wallingford, Vt., lectured on temperance in the afternoon. He gave us an interesting lecture." In the fall of that same year, David E. Howard painted the meeting house, for the sum of \$23.37.

At the annual meeting on January 1, 1858, the society "instructed the contractor to let the house for ticket lectures for rent not less than \$3 or over \$5." Also that the lecturer "shall pay for all damage that may occur of his performance". On January 15, 1859, it was decided to repair the front platform of the building. Sylvanus L. Marsh was paid \$2.50 for the wood to be used for the platform and fuel for the stove.

On September 10, 1859, the Baptist Society of Andover withdrew the hand of fellowship from Joel and Sophia (Burton) Stannard for "the crime of disregarding their covenant obligation with the Church and embracing the doctrine of modern Spiritualism and also discarding the Bible." Ten years after this, many of the members had taken up Spiritualism due to its popularity. At the meeting on January 2, 1869, it was voted that, members of the house form a committee to divide the time, so that each denomination may have an equal share in the house. Orrin Hubbard, represented the Congregationalists, George W. Davis the Baptists, Phineas R. Carlton the Universalists, and Bishop F. Howard the Spiritualists. On May 15th following, the Congregationalists were awarded the house for 16 days, the Universalists for 18 days, and the Spiritualists 18 days. The Baptist Society was not allotted any time, as they had recently built the church in Peaseville in 1868.

Phineas R. Carlton, wrote in his diary for the year 1869, that on March 21st "a blind man preached at Simonsville today", he also stated that on May 23rd that he "went to meeting in Simonsville, the missionary preached today." He wrote a few months later on August 29th "we went to Simonsville to the Sabbath School concert." Less than a month later, he noted that on Tuesday, September 14th "went up to Simonsville in the evening to hear Mr. Cary lecture on the life of Abraham Lincoln."

On March 10, 1877, "F. P. Fuller, A. Jaquith, and O. Stoddard" formed a committee "to repair the steps of the meeting house." The committee and the contractor sent the bill to the secretary, to make an appraisal that would be large enough to pay for the expense. On January 30, 1878, it was decided to raise a tax of two cents on the dollar, on the pew holders.

The final annual meeting was held on, December 10, 1889. Phineas R. Carlton was elected moderator and secretary, Alden Jaquith treasurer, and Platt T. Marsh collector. Francis P. Fuller was to "take care of the house." There was still a general interest in the upkeep of the house, as it was voted to take action on the repairs of the house. The meeting was "adjourned without date" and no future meeting was ever warned. However, it should be noted that on July 9, 1895 Rosalvo A. Howard, who had removed to Bellows Falls, Vt., sold the front body pew slip, No. 41, which was formerly owned by his grandfather Solomon Howard Jr. to Rufus E. Edson. Secretary Phineas R. Carlton entered this in the society's records, on February 6, 1897.

A few years after the meeting house society's last meeting, several individuals from Simonsville, and the surrounding area would join together, to form a new congregation. On October 19, 1893, an ecclesiastical council was held at the meeting house, and at this point the Simonsville Congregational Church was organized. The Articles of Association, signed by thirty-one members, were filed and acknowledged on March 29, 1894, by the Deputy Secretary of State of Vermont, Tenman C. Phinney.

J. W. Stevens

Below is a copy of the original scrip for slip No. 31, sold to Ebenezer Hutchins at auction, on February 14, 1848.

Know all Men by these presents that the Simonsville
Union Meeting House Society for (For Value received hereby
Convey unto Ebenezer Hutchins his heirs and assigns
for Ever Slip No. 31. in said Simonsville Meeting House
in said Simonsville in witness whereof I hereunto
set my hand and seal at Simonsville this 14th day
of Feb. 1848
Sylvanus L. Marsh
Secy

"LEST WE FORGET"

The preceding article is dedicated to the memory of Fanny (Pierce) Lilley (1877-1963). Mrs. Lilley gave a talk, entitled "In Memory of Other Days," at the centennial celebration, which took place on August 8, 1948. During this program, she discussed the history of the Simonsville Union Meeting House Society.

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Section I

***WARNINGS
TOWN MEETING REPORTS***

***REPORT OF
ANDOVER SELECTBOARD***

WARNING

ANDOVER TOWN SCHOOL DISTRICT ANNUAL MEETING 2005

To the inhabitants of the Town of Andover School District, in the County of Windsor and State of Vermont, qualified to vote in Town affairs:

You are hereby warned to meet in the Andover Town Hall on Monday February 28, 2005 at 7 o'clock in the evening to act on the following articles:

- 1) To elect a moderator for a term beginning on July 1, 2005 and ending on June 30, 2006. (Current moderator-Tom Wright)
- 2) To elect one school director for the Town School Board for a term of three(3) years. (Current director-J. Fromberger)
- 3) To see if the voters of Andover will approve the proposed Town School Budget and will vote to raise a sum of money or a rate on the Grand List to cover the expenses of the Town School District for the fiscal year beginning July 1, 2005 and if so, the amount.
- 4) To act on any other business proper to come before said meeting, not including previously considered articles or the expenditure of funds.

Town School Directors:

William Bourque	2007
Sherry Willumitis	2006
Joseph Fromberger	2005

WARNING
TOWN OF ANDOVER
ANNUAL TOWN MEETING
February 28, 2005

To the inhabitants of the Town of Andover, in the county of Windsor and the State of Vermont, qualified to vote in Town affairs:

You are hereby warned to meet at the Town Hall in Andover on Monday, February 28, 2005 at 7:15 P.M. in the evening to act on the following items viz:

1. To choose a Moderator for a term to end June 30, 2006
2. To hear and act on the Auditor's Report.
3. To elect the following Town Officers for these positions:

Town Clerk	(3 yr)	Tax Collector	(1 yr)
Town Treasurer	(1 yr)	Constable	(1 yr)
Select Board	(3 yr, 2yr, 1yr)	Agent to Prosecute	(1 yr)
Auditor	(3 yr)	Cemetery Commissioner	(3 yr)
Lister	(3 yr)	Sexton	(1 yr)
4. To see if the Town will have all taxes paid into the Treasury as provided by law; and if so, to authorize the Selectboard to establish a payment schedule.
5. To see when the Town will hold Town Meeting in 2006. (First Monday 03/06/2006).
6. Explanation of the Town Budget
7. To see if the Town will raise and appropriate a sum of money to meet the expenses and liabilities of the Town, including schools, and authorize the Selectboard to set a tax rate sufficient to provide the same.
8. To see if the Town will authorize the Selectboard to distribute the 2003/2004 surplus as described in the budget explanation in number 6 above.
9. To see if the town will authorize the Selectboard to borrow money on credit of the Town in anticipation of taxes
10. To do any other nonbinding business proper to be done at said meeting.

Dated at Andover, Vermont this 24th day of January, 2005

William Bourque, Chairman
Henry Chauncey
John Yake

Harold Johnson
Robin Trask
Andover Selectboard

2004 ANDOVER TOWN OFFICERS

<u>Office/Term</u>	<u>Elected Official</u>	<u>Term Expires</u>
Moderator:	Thomas Wright	06/30/2005
Town Clerk: (3 year)	Linda Bargfrede	2005
Treasurer: (1 year)	Linda Bargfrede	2005
Select Board:		
(3 year)	John Yake	2006
(3 year)	Henry Chauncey	2005
(2 year)	Harold Johnson	2005
(1 year)	William Bourque	2006
(1 year)	Robin Trask	2005
Listers:		
(3 year)	Leonidas Salazar	2007
(3 year)	Dorothy Clair	2006
(3 year)	Carlita Saunders	2005
Tax Collector: (1 year)	Linda Bargfrede	2005
Auditors:		
(3 year)	Cathy Bishop	2007
(3 year)	Mark Bodin	2006
(3 year)	Michael Noto	2005
Constable: (1 year)	Charles Lamson	2005
Agent to Prosecute & Defend Suits (1 year)	Thomas Wright	2005
Sexton: (1 year)	Reino Bergquist	2005
Cemetery Commissioners:		
(3 year)	Albert Williams	2007
(3 year)	Reino Bergquist	2006
(3 year)	Nicholas Baker	2005

2003 ANDOVER TOWN OFFICERS

<u>Office/Term</u>	<u>Elected Official</u>	<u>Term Expires</u>
Town School Board of Directors:		
(3 year)	William Bourque	2007
(3 year)	Shirley Willumitis	2006
(3 year)	H. Joseph Fromberger	2005
Justices of Peace: (elected at general election)		
(2 year terms)	Reino Bergquist	2007
	Jonathan Bliss	2007
	Alice Lindquist	2007
	Alan Plumb	2007
	Robert Sydorowich	2007
Union #29 School Director:		
(3 year)	Amanda Bourque	2006
Union #35 School Director:		
(3 year)	Sherry Willumitis	2006

TOWN OFFICERS APPOINTED BY SELECT BOARD & TOWN CLERK

<u>Office</u>	<u>Appointed Official</u>	<u>Term Expires</u>
Assistant Clerk:	Paul Disney	2005
Assistant Treasurer:	Paul Disney	2005
Civil Defense Coordinator:	Kenneth Hathaway	2005
Fence Viewers:	Gary Hale	2005
	Robert Sydorowich	2005
Weigher of Coal:	Edwin Bentley	2005
Tree Warden:	Alan Plumb	2005
Inspector of Lumber, Shingles & Wood:	Alan Plumb	2005
Select Board Clerk:	Linda Bargfrede	2005

TOWN OFFICERS APPOINTED BY SELECT BOARD & TOWN CLERK

<u>Office</u>	<u>Appointed Official</u>	<u>Term Expires</u>
Planning Commission:	Sharon Lefebvre	Dec. 2005
	Kevin Baker	Dec. 2005
	Robert Anderson	Dec. 2006
	James Harvey	Dec. 2006
	Reino Bergquist	Dec. 2007
	Gillian Pond	Dec. 2007
	Alan Plumb	Dec. 2008
	H. Joseph Fromberger	Dec. 2008
Regional Planning Rep.:	H. Joseph Fromberger	2005
Regional Planning Commission Agency of Transportation Rep.:	(vacant)	
NH/VT Solid Waste District Rep.:	H. Joseph Fromberger	2005
Zoning Administrator:	Michael Noto	2005
Health Officer:	Jeremy Brodney	2005
Environmental Officer:	Andover Board of Health	
Town Service Officer:	Frances Salazar	2005
Council on Aging Rep.:	Frances Salazar	2054
Green-Up Chairman:	Chairmen of the Project Committee	

SUMMARY OF THE ANDOVER SCHOOL DISTRICT MEETING
March 1, 2004

The meeting was called to order at 7:00 PM by Thomas Wright, Moderator

Article 1. Thomas Wright was elected to serve as Moderator for a one year term ending June 30, 2005.

Article 2. William Bourque was elected school director for the Town School Board for term of three years.

Article 3. The voters of the Town of Andover approved a Town School Budget of \$ 1,220,591.00. Mr. Fromberger gave a brief explanation of the new proposed tax rates and their derivation, resident \$1.47/hundred, non-resident \$1.70/hundred. He publicly expressed his appreciation for all those who participated in the Andover School Assistance Plan (ASAP).

Article 4. There being no other business proper to come before the meeting the Moderator upon motion and second, the meeting was adjourned.

Respectfully submitted,
Paul R. Disney, Town Clerk

Approved by,
Thomas Wright, Moderator

TOWN OF ANDOVER
SUMMARY OF ANNUAL TOWN MEETING
March 1, 2004

After the Andover School District Meeting the meeting was called to order at 7:16 PM by Thomas Wright, Moderator.

Article 1. Thomas Wright was elected to serve as moderator for a term of one year ending 6/30/05.

Article 2. Richard Dougherty read the Auditors report to the voters. Henry Chauncey moved to accept the Auditors report. So moved.

Article 3. Election of Town Officers

Town Clerk – Henry Chauncey nominated Linda Bargfrede, there being no further nominations, Joe Fromberger moved that the moderator cast one ballot for Linda Bargfrede. So voted.

Town Treasurer – Harold Johnson nominated Linda Bargfrede, there being no further nominations, Joe Fromberger moved that the clerk cast one ballot for Linda Bargfrede. So voted.

Tax Collector – Henry Chauncey nominated Linda Bargfrede, there being no further nominations, Joe Fromberger moved that the clerk cast one ballot for Linda Bargfrede. So voted.

Select Board (2yr) – Henry Chauncey nominated Harold Johnson; Lorle Adlerbert nominated David Hume, David Hume declined. There being no further nominations, Joe Fromberger moved that the clerk cast one ballot for Harold Johnson. So voted.

Select Board (1yr) – Henry Chauncey nominated Robin Trask, there being no further nominations, Joe Fromberger moved that the clerk cast one ballot for Robin Trask. So voted.

Select Board (1yr) – Harold Johnson nominated William Bourque, there being no further nominations, Joe Fromberger moved that the clerk cast one ballot for William Bourque. So voted.

Auditor (3yr) - Paul Disney nominated Kathy Bishop; Lorle Adlerbert nominated Richard Dougherty, Richard Dougherty declined. There being no further nominations Joe Fromberger moved that the clerk cast one ballot for Kathy Bishop. So voted.

Auditor (1yr) – Barry Williams nominated Michael Noto, there being no further nominations Henry Chauncey moved that the clerk cast one ballot

for Michael Noto. So voted.

Cemetery Commissioner (3yr) – Dorothy Clair nominated David Peters, David Peters declined. Since there were no other candidates, Joe Fromberger motioned the article be closed and the Select Board appoint an individual to fill the position. So voted.

Cemetery Commissioner (1yr) - there were no nominations, Nick Baker volunteered to fill the position. So voted.

Lister (3yr) - Henry Chauncey nominated Leo Salazar. There being no further nominations Joe Fromberger motioned the clerk cast one ballot for Leo Salazar. So voted.

Constable - Henry Chauncey nominated Charles Lamson. There being no further nominations Joe Fromberger motioned the Clerk cast one ballot for Charles Lamson. So voted.

Sexton - Henry Chauncey nominated Reino Bergquist. There being no further nominations Joe Fromberger motioned the Clerk cast one ballot for Reino Bergquist. So voted.

Prior to consideration of Article 4 meeting was recessed for a short refreshment break. Refreshments of coffee, cider, pastries were served with the proceeds to benefit the Andover Project Committee.

Before resuming the warned activities, State of Vermont House Representative Mrs. Erron Carey addressed the audience concerning her activities on behalf of her constituents. Topics such as Wind Turbines, Workmen's Compensation, Mrs. Carey's committee The Commerce Committee, Photo Licenses, GMO, Hand Held Cell Phones, and School Choice programs were discussed. Comments from the floor concerning these activities were addressed by Mrs. Carey on an informal basis.

Article 4. Joseph Fromberger motioned that the article as written be adopted, Robert Hale Second. So voted.

Article 5. Robert Hale motioned the next annual meeting to held on Monday March 7, 2005. Richard Dougherty second. So voted.

Article 6. Henry Chauncey, Selectman, presented the Town Municipal budget results for the year 2002-2003 indicating the Town ended its fiscal year with a surplus of \$ 11,680.62. He next presented the proposed warned budget for the fiscal year 2004-2005 in the amount of \$ 510,152.00.

Mr. Chauncey's presentation was interrupted to allow Mr. Matt Dunne of the Vermont Senate to introduce himself and apprise the taxpayers of his availability to respond to any and all needs of the individual taxpayers and the Town.

Mr. Chauncey continued

The proposed budget for 2004-05 when compared with the current year 2003-2004 indicated reductions in traffic control, bridge work and capital equipment totaling \$ 47,700.00 and higher expenses in salaries and benefits, vehicle fuel & oil and legal fees totaling \$ 27,000.00. Mr. Chauncey then discussed the impact of these changes to the Town. The current 2003-2004 fiscal year was reported as expenses are at or under budget, and coupled with aggressive collection of delinquent taxes, the select board anticipates a surplus. Comparison of the 04-05 proposed budget and the current 03-04 shows a decrease in over all amount, but the income for 04-05 will be lower as we do not have the benefit of the one time accumulated surplus of \$ 67,500.00; These determinations will result in a tax rate of \$.56.

The warning for these calculations was shown in the annual report. However, the Select board believed, after consideration, that this rate was too high and since the annual report was already at the printer it was now necessary to propose changes to what is displayed in the annual report and summarized in the meeting warning.

The following is proposed for the taxpayers consideration.

- a. delete the budgeted \$ 25,000.00 shown for the Capital Equipment Fund (lowering expenses)
- b. apply the \$ 11,680.62 surplus from 2002-2003 to the operating budget (increasing income)

The result of these changes would be \$.05 ,thereby, lowering the municipal tax to \$.51, an increase of \$.02 over the current year.

Henry Chauncey motioned acceptance of these changes, second by Richard Dougherty. So voted.

Henry Chauncey motioned for approval of the 2004-2005 budget so changed now in the amount of \$ 395,481.38, Dorothy Clair second. So voted.

Article 7. That the Town raise and appropriate the sum of \$ 1,561,529.48 to cover the expenses and liabilities of the Town including schools, and to authorize the Select Board to set a tax rate sufficient to provide same. Dave Howald motioned the article be approved , Leo Salazar second. So voted.

Article 8. Paul Disney stated the article was now moot as the taxpayers had already approved the expenditure of the surplus in article 6. Joseph Fromberger motioned that we pass over article 8, Barry Williams second. So voted.

Article 9. Joseph Fromberger motioned to authorize the Select Board to borrow money on credit of the Town in anticipation of taxes.

Article 10 There being no other nonbinding business proper to be done, the Moderator asked for a Motion for adjournment. So moved so voted.

Meeting was adjourned at 9:30 PM
Respectfully submitted
Paul R. Disney, Clerk

Approved by,
Thomas Wright, Moderator

Annual Report from the Select Board

With the retirement of Paul Disney, the Select Board appointed Jeremy Brodney as the new Health Officer. Jeremy has experience designing septic systems and is assisting the Board of Health with the review of new septic applications. Special thanks to Mr. Disney who, prior to retiring, finished the collection of delinquent taxes and did a tremendous job.

The vehicle replacement plan is still in place with the goal of keeping the vehicle fleet reliable and ready to go. The next vehicle to be replaced will be one of the dump trucks. The Board anticipates this will occur prior to next winter and will cost approximately \$120,000.

Andover's solid waste agreement with the joint VT/NH Solid Waste District will expire in 2007. The Board, along with Andover's solid waste representative Joe Fromberger, is discussing ways to comply with the State of Vermont's requirements regarding solid waste treatment in the future.

The Town of Andover as well as the Select Board became defendants in a law suit initiated by Bruce Meyer of Gates Road. Mr. Meyer claims that a portion of Gates Road is not a legal town road. The case will probably make it to trial sometime in 2005. The Board has also been following the statewide discussion of ancient roads and how it may impact Andover.

The Select Board implemented a forest management plan on town-owned land to promote a healthy forest. A selective timber harvest was recommended and will soon be complete yielding the town approximately \$120,000. The plan was created by Stuart Bevin, a forester with Plumb Lumber Co.

Recent zoning regulation changes at the state level mean that we will have to rewrite and amend our local regulations in order to remain in compliance. This project will require a significant amount of time and effort. The state is also taking over control of septic regulations and design parameters effective in 2007.

The federal government has established regulations for sand sheds (for our road sand) that are similar to those already in place for salt sheds. The road sand has a small amount of salt mixed in with it to keep it from freezing up. Because of the size of the shed required, this will be a significant expense but hopefully less than \$100,000. We have several years at least to prepare and will begin to set aside funds for this eventuality.

Act 68 (the update of Act 60) continues to have a significant adverse impact on Andover taxpayers. We are still only allowed to keep a fraction of the school tax we raise. The rest goes to fund schools in other towns. On the plus side, however, our school tax rate this coming year will probably go down due to a surplus in our school account and previous fundraising activity by the Andover School Assistance Plan (ASAP). This tax reduction will impact the 2005-6 school tax rate on a one-time basis and will not continue in future years. For this reason, the 2006-7 tax rate will probably be significantly higher.

One issue we will need to follow closely is the state's Common Level of Appraisal (CLA). The CLA is the state's method of determining how up to date and accurate a town's grand list is. The CLA formula is used by the state to help set school tax rates for Vermont's towns. When a town reappraises, as Andover did recently, the appraised values of all properties are theoretically established at or near the market price and a new grand list is adopted. When property sales prices rise quickly, the grand list becomes out of date. The state uses recent Andover sales information to adjust our tax rate accordingly. So, in other words, our appraised values were at 100% of market value two years ago and now, because of rising property prices, our appraised values are now at only 80% of market value according to the state. As our appraised values fall below 80% of market value in the near future, the state will push us to reappraise to make the grand list more fair and reflective of current conditions.

The Board decided to drop out of the Act 60 lawsuit that we had been participating in with Wilmington and Whitingham. Those towns decided to continue pursuing an appeal. We couldn't justify additional expense after the original case was dismissed.

The town office roof has been replaced and the interior painted. The restroom was also redone along with some new cabinetry and shelving. Work is planned to repair some of the slate tiles on the town hall roof and also to do some touch up painting on that building.

In the coming year we will need to begin updating our tax maps and have budgeted money to computerize them to save money and time in the long run.

A number of highway projects were completed including:

- 1) Repaving of the Weston-Andover Road from East Hill Road to the Ox Bow, Boynton Hill on East Hill Road and the Town Office drive and parking lot.
- 2) Repair to Gates Road which included re-grading and installation of a catch basin and a culvert.
- 3) Eight culverts were replaced.
- 4) Ongoing re-grading and repair as needed

The board would like to recognize and thank Ralph Wyman and Kevin Baker for their outstanding efforts to keep the town roads so well maintained. And thanks to Linda Bargfrede for her hard work in the office making sure everything is in order and running smoothly.

The Andover Select Board

William Bourque, Chairman

Henry Chauncey, Vice Chairman

Harold Johnson

John Yake

Robin Trask

Section II

TOWN FINANCES

TOWN OF ANDOVER PROPOSED BUDGET 2005-2006

ACCOUNT NUMBER/NAME	2003-04 BUDGET	2003-04 ACTUAL	2004-05 BUDGET	2005-06 BUDGET
ANTICIPATED INCOME				
4100-00 TAX/INTEREST	\$350,163.00	\$357,277.81	\$407,152.00	\$377,087.00
4200-00 STATE GAS TAX	80,440.00	82,486.90	80,000.00	80,000.00
4700-00 INTEREST	4,000.00	1,744.21	3,000.00	3,000.00
4800-00 TRAFFIC CONTROL	8,100.00			
4820-00 RECORDING FEES	12,600.00	28,535.95	20,000.00	25,000.00
4960-00 MISC REVENUES	8,500.00			
CASH SURPLUS	<u>67,500.00</u>	<u>67,500.00</u>		<u>39,962.00</u>
TOTAL ANTICIPATED INCOME	\$531,303.00	\$537,544.87	\$510,152.00	\$525,049.00
SALARIES/BENEFITS				
5001-01 OFFICE SALARIES	40,000.00	36,848.11	40,000.00	40,000.00
5001-02 HIGHWAY SALARIES	80,000.00	73,518.37	80,000.00	80,000.00
5002-01 STIPENDS OFFICE	500.00	0.00	500.00	1,000.00
5003-01 AUDITORS/LISTERS	3,000.00	3,112.50	3,000.00	4,000.00
5004-01 OFFICE SOCIAL SEC	4,000.00	3,491.70	3,200.00	3,700.00
5004-02 HIGHWAY SOCIAL SEC	5,000.00	6,481.50	6,200.00	6,600.00
5005-01 OFFICE HEALTH INS	0.00	11,898.89	13,000.00	13,650.00
5005-02 HWY HEALTH INS	27,000.00	24,844.75	27,000.00	28,350.00
5006-02 HWY UNEMPLOY INS	300.00	334.11	340.00	340.00
5007-01 OFFICE RETIRE	0.00	1,249.00	1,600.00	1,600.00
5007-02 HWY RETIRE	3,500.00	4,038.00	3,500.00	3,800.00
5008-01 OFFICE VAC/HOL	1,800.00	870.00	2,000.00	2,800.00
8008-02 HWY VAC/HOL	5,000.00	5,494.25	6,900.00	6,000.00
5009-01 OFFICE SICK PAY	500.00	0.00	500.00	500.00
5009-02 HWY SICK PAY	800.00	187.50	800.00	800.00
5017-01 OFF DISABILITY INS	800.00	888.96	1,100.00	1,100.00
5017-02 HWY DISABILITY INS	<u>1,200.00</u>	<u>1,095.52</u>	<u>1,200.00</u>	<u>1,300.00</u>
TOTAL SALARIES/BENEFITS	\$173,400.00	\$174,353.16	\$190,840.00	\$195,540.00
UTILITIES				
5011-01 OFF ELECTRICITY	1,500.00	1,071.50	2,200.00	1,750.00
5011-02 HWY ELECTRICITY	1,200.00	1,433.53	1,500.00	1,650.00
5011-03 T-HALL ELECT	600.00	564.10	600.00	600.00
5012-01 OFF TELEPHONE	2,000.00	1,568.61	2,100.00	1,800.00
5012-02 HWT TELEPHONE	750.00	605.84	900.00	750.00
5016-01 OFF HEAT	1,600.00	1,990.74	1,700.00	2,300.00
5016-02 HWY HEAT	5,000.00	4,659.10	5,800.00	5,800.00
5016-03 T-HALL HEAT	<u>1,000.00</u>	<u>1,643.07</u>	<u>1,400.00</u>	<u>1,600.00</u>
TOTAL UTILITIES	\$13,650.00	\$13,536.49	\$16,200.00	\$16,250.00

ACCOUNT NUMBER/NAME	2003-04 BUDGET	2003-04 ACTUAL	2004-05 BUDGET	2005-06 BUDGET
INSURANCE				
5051-00 VLCT PUBLIC LIAB	642.00	848.00	750.00	855.00
5052-00 VLCT CASUALTY	5,976.00	8,347.00	7,000.00	6,900.00
5053-00 WORKMAN'S COMP	4,335.00	7,916.70	6,000.00	6,487.00
5059-00 MISC INS	<u>294.00</u>	<u>930.00</u>	<u>300.00</u>	<u>600.00</u>
TOTAL INSURANCE	\$11,247.00	\$18,041.70	\$14,050.00	\$14,842.00
ASSESSMENTS/DUES				
5101-00 CEMETERIES	3,000.00	3,000.00	3,000.00	3,000.00
5103-00 CAES RECREATION	3,800.00	3,800.00		3,800.00
5104-00 COUNCIL ON AGING	500.00	500.00	500.00	500.00
5105-00 WINDSOR COUNTY TAX	8,000.00	7,458.98	8,500.00	8,000.00
5106-00 VISITING NURSES	1,170.00	1,170.00	1,170.00	1,800.00
5107-00 CHESTER FIRE DEPT.	8,280.00	8,280.00	8,500.00	8,500.00
5108-00 CHESTER AMBULANCE	14,000.00	14,100.00	14,000.00	14,100.00
5109-00 MENTAL HEALTH	373.00	373.00	373.00	373.00
5110-00 SWCRPC	350.00			496.00
5111-00 VLCT DUES	600.00	582.00	615.00	875.00
5113-00 WINDSOR CTY YOUTH			100.00	100.00
5114-00 BLK RIVER SR CTR	700.00	700.00	700.00	700.00
5115-00 VERMONT GREEN-UP	50.00	50.00	50.00	50.00
5116-00 CHESTER FAMILY CTR	500.00	500.00	500.00	500.00
5117-00 NH/VT SOLID WASTE				372.00
5118-00 SEVCA	400.00	400.00	495.00	495.00
5119-00 MISC ASSESSMENTS	200.00		100.00	100.00
5120-00 NEW BEGINNINGS	300.00	300.00	300.00	300.00
5121-00 VT. COALITION MUN	600.00	712.00	600.00	712.00
5122-00 COMMUNITY CARES	500.00	500.00	500.00	500.00
5123-00 VT CTR IND LIVING	55.00	55.00	55.00	55.00
5124-00 SCHOOL DIS LEASE LAND	103.00	58.70	59.00	59.00
5125-00 SCHOOL FUND INTEREST		44.72	45.00	45.00
5126-00 SPRINGFIELD HOSPICE	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>
TOTAL ASSESSMENTS/DUES	\$43,981.00	\$43,084.40	\$40,662.00	\$45,932.00
LAND/BUILDINGS				
5151-00 LAWN MOWING	1,000.00	760.00	1,200.00	1,200.00
5152-00 REPAIRS/MAINTENANCE	500.00	1,000.00	4,500.00	1,500.00
5153-00 TRASH REMOVAL	900.00	915.84	1,000.00	1,200.00
5154-00 TAX MAPS	500.00		1,500.00	8,000.00
5155-00 TRAFFIC CONTROL	18,000.00	8,115.00		
5156-00 BD. HEALTH EXPENSES	100.00		100.00	100.00
5157-00 DOG LICENSES	75.00	51.25	75.00	70.00
5171-00 ADMINISTRATION		41.61		75.00
5158-00 CAPITAL EXPENSE	500.00			

ACCOUNT NUMBER/NAME	2003-04 BUDGET	2003-04 ACTUAL	2004-05 BUDGET	2005-06 BUDGET
5180-00 TOWN HALL EXPENSE		340.00	500.00	650.00
5199-00 MISC EXPENSE	<u>250.00</u>	<u>173.14</u>	<u>250.00</u>	<u>250.00</u>
TOTAL LAND/BUILDINGS	\$21,825.00	\$11,396.84	\$9,125.00	\$13,045.00
SAFETY EQUIPMENT				
5409-02 MEDICAL HIGHWAY	100.00			100.00
5410-01 TOWN OFFICE	50.00	9.00	75.00	75.00
5410-02 HIGHWAY	150.00	499.75	200.00	500.00
5410-03 TOWN HALL	<u>50.00</u>	<u>9.00</u>	50.00	<u>50.00</u>
TOTAL SAFETY EQUIPMENT	\$350.00	\$517.75	\$325.00	\$725.00
HIGHWAY MATERIALS				
5601-02 CALCIUM CHLORIDE	14,000.00	15,130.88	15,000.00	15,000.00
5602-02 SODIUM CHLORIDE	24,000.00	18,280.63	23,000.00	23,000.00
5603-02 SAND	18,000.00	18,625.00	19,000.00	14,000.00
5604-02 CRUSHED GRAVEL	18,000.00	12,860.40	19,000.00	19,000.00
5606-02 STONE	2,000.00	1,572.00	1,500.00	1,500.00
5608-02 CULVERTS	2,500.00	2,191.60	2,500.00	2,500.00
5610-02 COLD PATCH	500.00	312.80	500.00	500.00
5612-02 SHUR PAC		2,262.00		
5613-02 RENTAL EQUIPMENT	3,000.00	217.50	3,000.00	1,000.00
5614-02 OUTSIDE CONTRACTING		4,302.50		
5615-02 HIGHWAY SIGNS	750.00	342.25	750.00	750.00
5616-02 ROADSIDE MOWING	5,800.00	5,800.00	5,800.00	5,800.00
5639-02 MISC. MATERIALS	250.00	235.90	250.00	250.00
5641-02 RETREATMENT	45,000.00	44,804.69	45,000.00	45,000.00
5642-02 BRIDGE REPAIR/REPLACE	10,000.00	4,820.00		
5643-02 HIGHWAY MILEAGE	150.00	36.08	100.00	100.00
5644-02 GARAGE SUPPLIES	2,000.00	2,821.43	2,000.00	2,000.00
5645-02 GARAGE PARTS		127.60	250.00	250.00
5646-02 GARAGE MISC.		19.48	500.00	500.00
5647-02 GARAGE MAINT/REPAIR	500.00	4,542.29	500.00	500.00
5649-02 OTHER CONST. PROJECTS	<u>5,000.00</u>	<u>807.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
TOTAL HIGHWAY MATERIALS	\$151,450.00	\$140,112.03	\$140,150.00	\$133,150.00
HIGHWAY EQUIPMENT COSTS				
ONE TON		730.12		
TRUCK 4		4,964.73		
TRUCK 5		7,072.91		
GRADER		927.40		
LOADER		627.31		
BACKHOE		3,080.41		
CHAINSAW		29.12		

ACCOUNT NUMBER/NAME	2003-04 BUDGET	2003-04 ACTUAL	2004-05 BUDGET	2005-06 BUDGET
TRIMMER		5.61		
MISC. EQUIP		1,426.86		
FREIGHT/DELIVERY		<u>129.85</u>		
TOTAL EQUIPMENTS COSTS	\$40,000.00	\$18,994.32	\$38,000.00	\$30,815.00
5675-02 FUEL & OIL	12,000.00	11,243.22	17,000.00	18,500.00
TOTAL HIGHWAY EXPENSES	\$203,450.00	\$170,349.57	\$195,150.00	\$181,965.00
OTHER EXPENSES				
6109-00 ELECTION EXPENSE	50.00	52.52	200.00	200.00
6110-00 OFFICE SUPPLIES	3,000.00	2,403.08	3,000.00	3,000.00
6111-00 TOWN REPORT	1,300.00	1,234.00	1,500.00	1,600.00
6112-00 POSTAGE	2,500.00	2,101.07	2,000.00	2,500.00
6113-00 SERVICE/REPAIR	2,500.00	8,193.51	2,000.00	2,400.00
6114-00 LEGAL NOTICES	500.00	65.00	500.00	500.00
6115-00 LEGAL FEES	1,000.00	931.25	6,250.00	15,000.00
6116-00 MEETINGS/MILEAGE	1,000.00	1,415.63	800.00	1,500.00
6117-00 COMPUTER SUPPORT	1,000.00	420.00	1,000.00	2,500.00
6118-00 BANK CHARGES	50.00	22.74	50.00	50.00
6120-00 CONSULT ACCOUNTING	500.00	1,005.00	500.00	1,000.00
6124-00 RECORD RESTORATION	1,000.00	2,771.00	1,000.00	1,000.00
6500-00 CAPITAL EQUIPMENT	50,000.00	50,000.00		25,000.00
6510-00 PROPERTY ASSESSMENT		<u>188.31</u>		
TOTAL OTHER EXPENSES	<u>\$64,400.00</u>	<u>\$70,803.11</u>	<u>\$18,800.00</u>	<u>\$56,250.00</u>
GRAND TOTALS	\$532,303.00	\$502,083.02	\$510,152.00	\$525,049.00

Town of Andover, Vermont
Statement of Revenue, Expenditures and Funds
For the Year Ended June 30, 2004

	Municipal Fund	School Fund	Capital Fund	Tax Stabilization Fund	Total
<u>Revenues:</u>					
Current Taxes	\$331,328	\$1,136,817			\$1,468,145
Delinquent Taxes	59,340				59,340
Interest on Taxes	34,110				34,110
Gas Tax	82,487				82,487
Income - Licenses and Fees	28,536				28,536
Interest from Banks	1,744	226	222	178	2,370
Budgeted Transfer to Capital Fund			50,000		50,000
ASAP Contribution		247,000			247,000
School Reimbursements		57,509			57,509
Land Lease		59			59
Total Revenue	\$537,545	\$1,441,611	\$50,222	\$178	\$2,029,556
<u>Expenditures:</u>					
Salaries and Benefits	\$174,353				\$174,353
Utilities	13,536				13,536
Insurance	18,042				18,042
Assessments and Dues	43,084				43,084
Town Land and Buildings	11,915				11,915
Highway Maintenance and Materials	170,350				170,350
Other Expenses	20,803				20,803
Capital Equipment	50,000		67,200		117,200
Schools		1,148,690			1,148,690
Total Expenditures	\$502,083	\$1,148,690	\$67,200	\$0	\$1,717,973
Surplus/(Deficit)	\$35,462	\$292,921	(\$16,978)	\$178	\$311,583
<u>Other Transactions:</u>					
Voted Distribution of Prior Year Surplus	(\$67,500)		\$67,500		\$0
Repay loan from Municipal Account to School Fund	135,000	(135,000)			0
Net Surplus/Increase in Fund Balances	\$102,962	\$157,921	\$50,522	\$178	\$311,583
Fund Balance - June 30, 2003	\$9,770	\$6,864	(\$10,757)	\$33,514	\$39,391
Fund Balance - June 30, 2004	\$112,732	\$164,785	\$39,765	\$33,692	\$350,974

See School Report for more details.

Town of Andover, Vermont
Balance Sheet
As of June 30, 2004

Assets:

Cash and Money Market Accounts:

Municipal Operating Accounts	\$139,547	
Capital Account	69,765	
Taxes Collected in Advance	5,096	
Tax Stabilization Account	33,692	
School Account	164,500	
Total Cash and Money Market Accounts	412,600	\$412,600

Receivables:

Delinquent Taxes	\$35,951	
Interest Receivable	6,262	
Allowance for Delinquencies	(42,213)	
Total Receivables	\$0	

Total Assets \$412,600

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$10,789	
Septic Permit Deposits	15,400	
Loan from State of VT for New Grader	30,000	
Taxes Collected in Advance	5,085	
Miscellaneous Other Liabilities	352	
Total Liabilities	\$61,626	

Fund Balances

School Fund	\$164,785	
Municipal Fund	112,732	
Capital Equipment Fund	39,765	
Tax Stabilization Fund	33,692	
Total Fund Balances	\$350,974	

Total Liabilities and Fund Balances \$412,600

Auditor's Report

We the Auditors, have examined the financial records of the Town of Andover to the best of our ability and find them in order. We did our own review with assistance from Robert Martel of Rutland who serves as the town's computer consultant.

We wish to thank Linda Bargfrede, Town Clerk/Treasurer for her assistance with our review of the financial records and the the preparation of this town report.

Cathy Bishop
Michael Noto
Mark Bodin

Capital Equipment Fund

Beginning Fund Balance - July 1, 2003	(\$10,757)
Receipts:	
Interest from Bank	\$222
Budgeted Transfer of Funds	50,000
Voted Distribution of Prior Year Surplus	<u>67,500</u>
Total Additions	\$117,722
Expenditures:	
Purchase of New Loader	(\$66,000)
Interest on Loan	<u>(1,200)</u>
Total Expenditures	<u>(\$67,200)</u>
Decrease in Fund Balance	<u>\$50,522</u>
Ending Fund Balance at June 30, 2004	<u><u>\$39,765</u></u>
Add: Balance of Loan to Finance Purchase of Grader (2001/2002)	<u>\$30,000</u>
Ending Bank Account Balance at June 30, 2004	<u><u>\$69,765</u></u>

Of the total \$127,000 cost of the new grader purchased in 2001/2002, \$37,000 was paid in 2001/2002 and \$90,000 was borrowed from the State of Vermont. \$30,000 of the loan (+ interest) was repaid in December 2002 and 2003 and \$30,000 (+ interest) is due in December 2004.

PAYROLL BREAKDOWN

July 1, 2003 – June 30, 2004

TOWN OFFICE:

Town Clerk/Treasurer	\$20,281.86
Ass't Clerk/Treasurer	17,436.25
Stipends	.00
Auditors/Listers	<u>3,112.50</u>

TOTAL OFFICE PAYROLL

\$ 40,830.61

HIGHWAY DEPARTMENT:

Man #1	\$39,647.00
Man #2	35,199.00
Man #3 (Extras Part Time)	<u>4,354.12</u>

TOTAL HIGHWAY PAYROLL

\$ 79,200.12

GRAND TOTAL PAYROLL

\$120,030.73

Section III

***COMMITTEE and BOARD
REPORTS***

**REPORT
ANDOVER PLANNING COMMISSION
and
ANDOVER BOARD OF ADJUSTMENT**

JANUARY 2005

The **PLANNING COMMISSION** meets regularly on the first Tuesday of each month and all meetings are open to the public. The members are appointed by the Selectmen for terms of four years. Michael Noto is the administrative Officer of the **PLANNING COMMISSION**.

In addition to preparing and administering the Town Plan, the **PLANNING COMMISSION** acts on all applications for subdivision permits. In 2004 the **COMMISSION** reviewed and acted on two subdivision applications; both were approved.

The members of the **PLANNING COMMISSION** also serve as the **BOARD OF ADJUSTMENT** which reviews and acts on conditional use applications, variance applications, non-conforming use issues and appeals from the decisions of the administrative Officer.

The **BOARD OF ADJUSTMENT** meets when necessary at the call of the chair and all meetings are warned and open to the public. During 2004 no issues were submitted to the board for a decision.

Respectfully submitted:

KEVIN BAKER	DEC. 2005
SHARON LEFEBVRE	DEC. 2005
ROBERT ANDERSON	DEC. 2006
JAMES HARVEY	DEC. 2006
GILLIAN POND	DEC. 2007
REINO BERGQUIST	DEC. 2007
ALAN PLUMB	DEC. 2008
JOSEPH FROMBERGER	DEC. 2008

ZONING ADMINISTRATOR'S REPORT – 2004

New residences, additions and other permits shown below:

<u>TYPE</u>	<u>NUMBER</u>	<u>EST. COST OF CONSTRUCTION</u>
Residences	16	\$3,500,000.00
Additions	4	43,200.00
Garages	5	76,000.00
Accessory Buildings	<u>5</u>	<u>95,700.00</u>
TOTAL	30	\$3,714,900.00

ANDOVER CONSTRUCTION ACTIVITY 1999 – 2004

<u>YEAR</u>	<u>RESIDENTIAL PERMITS</u>	<u>ESTIMATED COST RESIDENTIAL PERMITS</u>	<u>TOTAL ESTIMATED COST OF ALL PERMITS</u>
2004	16	\$3,500,000.00	\$3,714,900.00
2003	7	1,235,000.00	1,442,000.00
2002	19	3,280,000.00	3,513,300.00
2001	12	1,184,575.00	1,369,825.00
2000	5	715,000.00	798,300.00
1999	5	428,000.00	516,700.00

PERMITS

In order for a property owner to construct a residence or other building or addition he/she **must** obtain the following permits:

- 1] A **Driveway/Access Permit** to access your property from a Town Highway;
- 2] An **Individual On-Site Sewage Disposal Permit** from the Board of Health;
and
- 3] A **Building/Zoning Permit** from the Zoning Administrator, Michael A. Noto.

After construction is complete and before a residence can be occupied, a **Certificate of Occupancy** must be obtained from the Zoning Administrator. Information and application forms can be obtained by calling the Andover Town Office (802) 875-2765.

Michael A. Noto
Andover Zoning Administrator

Listers' Report 2004

Each year, Vermont Department of Property Valuation and Review (PVR) prepares a sales report for each Vermont town comparing property sales from the last three years to actual grand list values. The purpose of this report is to determine the equity within the town and to calculate the common level of appraisal which is a factor in determining an equalized education tax rate.

As you all know, property values have climbed steadily since the late 1990's and took a dramatic leap the last 2 years. This increase in home and property values is reflected in the most recent sales report prepared by PVR. The report shows a spread of 22.55% between sales and grand list values, this means sales during the past three years are running on average 22.55% higher than grand list values. This is an extraordinary amount considering the last reappraisal was completed in 2001 and the grand list was at par with sales. The outcome of a distorted grand list is the need to undertake a reappraisal sooner than the ten year schedule the town has been on. At this time, no action is being considered by the listers, however if the real estate market continues to accelerate, the State will notify us of the need to put a reappraisal plan in place and to begin a town-wide reappraisal within 2 years from the date we were notified.

With the inception of Act 60, the state created a reappraisal fund and returns to the town \$7.00 per parcel which is intended to offset the cost of reappraising. In 2004, Andover received \$3,836.00 and has a total of \$19,488.25 set aside. Keep in mind that appraisal firms which conduct town wide appraisals charge about \$90 per parcel.

On this same matter, a bill has been proposed in the state legislature to require towns to conduct a reappraisal every 5 years. This would be a significant cost to this town.

Homestead forms must be filed again in 2005. Please be sure to note any portion of your residence and/or outbuildings that are rented or used for business. The HS 131 form should be filed by April 15.

Listers' Report - continued

Informative numbers

18,179.34 acres in Andover

545 parcels in Andover

6,122.51 acres owned by Andover residents

1,718.57 acres owned by Vermont residents

8,196.37 acres owned by out-of-state residents

2,141.89 acres owned by corporations including state and town land

215 parcels owned by Andover residents

41 parcels owned by Vermont residents

269 parcels owned by out-of-state residents

20 parcels owned by corporations including state and town land

3,437.24 of acres enrolled in current use

26 parcels enrolled in current use

10 parcels totaling 1,591.62 acres owned by Andover residents

4 parcels totaling 286.24 acres owned by Vermont residents

12 parcels totaling 1,589.38 owned by non-residents

32 parcels are under review for new construction, outbuildings, and/or home
improvements

60 property transfers were recorded in 2004

Andover Town Listers

Carlita Saunders, Leo Salazar, and Dorothy Clair

CEMETERY COMMISSIONERS REPORT - 2004

The Cemetery Commissioners would like to thank all those who helped in cleaning up the cemeteries on Green Up Day also to Larry Nadeau for mowing this past year and his willingness to do the same in 2005. The Cemetery Commissioners met on April 21, 2004. Peter Farrar was asked to serve as the secretary for the Commission and we appreciate his being willing to do so. (Please note the amended Cemetery Policy in this book).

Loam has been purchased for Middletown Cemetery in order to fill in some of the rough spots. We hope to do this work on Green Up Day, May 7, 2005. The Commission discussed the old Simonsville Cemetery regarding the placement of corner markers and meeting with the property owners to ensure their best interests. There is still a great deal of restoration work to be done on the monuments. The Commission plans to bid this work out on a case by case basis. We are always looking for suggestions and help in improving the Town's cemeteries.

Respectfully submitted,
 Nick Baker
 Reino Bergquist
 Albert Williams
 Andover Cemetery Commission

CEMETERY FUND
 July 1, 2003 through June 30, 2004

BEGINNING BALANCE July 1, 2003 \$5,839.81

RECEIPTS:

Putnam Fund Interest	\$ 121.16
Town of Andover	3,000.00
Bank Interest	24.76
Contributions	100.00
Lot Sales	<u>200.00</u>

TOTAL RECEIPTS \$3,445.92

BALANCE **\$9,285.73**

DISBURSEMENTS:

Mowing	\$1,950.00
Legal Notices	75.00
Flags	<u>213.50</u>

TOTAL DISBURSEMENTS \$2,238.50

ENDING BALANCE June 30, 2004 **\$7,047.23**

* Value of Putnam fund June 30, 2004 **\$3,816.48**

Andover Project Committee Financial Report 2004

Project Committee Fund

January 1, 2004	\$ 2,620.41
Income	
Contributions, T-shirt and Hat sales	339.00
Interest	6.75
Expenses	- 140.06
December 31, 2004	<u>\$ 2,826.10</u>

Scholarship Fund

January 1, 2003	\$ 5,459.25
Income	
Donations	400.00
Interest	12.69
Expenses	
Scholarship Awards	-1,500.00
December 31, 2004	<u>\$ 4,371.94</u>

Green Up Day is Saturday, May 7, 2005. For information about Town events check the Town bulletin board, or call the Town Office.

PIONEER MEMORIAL SOCIETY/
CLARK WARNER HAZELTINE MEMORIAL FUND
2004 REPORT

Since the society's founding in 1933 in honor of the Rev. William Stevens Balch (1806-1887), progress continues to be made toward a greater understanding of Andover's history from the earliest days, forward. We continue to strive to know the truth, even though in many instances, it differs considerably, from what has been commonly accepted. We have seen once again throughout this year, that the past continues to play an active part in the situations of present day Andover.

Much to our dismay, many of the historic sites in town are quickly disappearing, at an increasing rate. As population centers shift, interest in areas that had long lain dormant, have arisen. Thus destroying what was there for generations, with one swift stroke. Of the cellar holes that continue to exist at present, we want thank Kevin Baker and Ralph Wyman, for bringing many of them to our attention. The help from Paul Disney is also greatly appreciated. Finally, many thanks must be given, to our good friend, Quentin Trombley, for his uncanny ability at locating many a site, throughout the town.

With great irony, many old roads have again come to the forefront of controversy. While hardly a subject unique to Andover, it does provoke much interest. At the same time drawing many parallels to situations of the past. Much evidence continues to remain visible on the ground, and this compounded with the well-documented information, that leads to much discussion.

With the recent renewed interest in Andover's district schools, there is one basic point that has been overlooked. In 1803, a ninth school district was formed out of the third school district. It was then dissolved with the twenty-second item at the 1809 town meeting. It was "*Voted to divide the Ninth School District betwixt the ninth and tenth Lots in the first, second, third, and fourth Ranges adjoining the south part to the Third School District and the north part to the Eighth District*". There would then be eight districts until a ninth district was again created in 1838, with the bounds set the following year. This district was however not in the same place as the original. This second ninth school district would be referred to as the "*Crossman District*". It was bounded from Sylvanus L. Marsh's to the Windham line, mostly along the stage road, where the schoolhouse was located. In 1862, it was "*left to the discretion of the selectmen*" to poll the remaining students to other districts. For this reason Frederick W. Beers' 1869 map of Andover, from the Windsor County Atlas, contains only eight school districts. It also should be noted that the brick schoolhouse on Howard Hill, at the junction of Stigers and Boone Roads, was in fact left off that particular map in error, and was in fact in operation until 1904. Andover's district schools were as follows: No. 1 Howard Hill, No. 2 Marsh Hill, later called Burt Hill, and Markham Manor, No. 3 Simonsville, No. 4 Middletown, No. 5 East Hill, No. 6 Puffer, No. 7 Boynton Hollow, No. 8 Peaseville, and No. 9 Crossman. The Boynton Hill School was built after the district system had been discontinued.

The annual marking of veterans' graves with flags was done, in time for Memorial Day. We visited the East Hill, Heald, Middletown, Old Simonsville, Pettengill, and Simonsville cemeteries. We would also like to thank Linda and Alyssa Bargfrede, for their assistance with the flags.

We are always on the lookout for any items relating to the town of Andover. Please think of us before donating Andover items to neighboring towns. We want to give a special thank you to Mildred Thayer of Chester, for her donation of three autograph books, to add to our collection. We would also like to thank Christopher Elders and Carl Hurd, for the pictures of Boynton Hollow.

TRUSTEES: Peter T. Farrar (-2005)
Jonathan W. Stevens (-2006)
Jeanette H. Haight (-2007)

CURATORS: Elizabeth W. Stevens
Jonathan W. Stevens

Andover January 31 1804
Received of Saml Burton Three Dollars & Seventy six
cents in full of the Ninth School Districts proportion
of Publick Money for this Date Edward Simons Trustee

PIONEER MEMORIAL SOCIETY/CLARK W. HAZELTINE MEMORIAL FUND

BEGINNING BALANCE July 1, 2003		\$3,374.38
Receipts:		
Rental	<u>\$ 75.00</u>	
TOTAL RECEIPTS	\$ 75.00	<u>75.00</u>
BALANCE		\$3,449.38
Disbursements:		
Archival Supplies	<u>\$278.00</u>	
TOTAL DISBURSEMENTS	\$278.00	<u>278.00</u>
ENDING BALANCE June 30, 2004		\$3,171.38

TOWN HALL FUND

July 1, 2003 through June 30, 2004

BEGINNING BALANCE July 1, 2003		\$806.81
Receipts:		
Rental	<u>\$75.00</u>	
TOTAL RECEIPTS	\$75.00	<u>\$ 75.00</u>
BALANCE		\$881.81
Disbursements:		
League Dues	<u>\$ 1.70</u>	
TOTAL DISBURSEMENTS	\$ 1.70	<u>\$ 1.70</u>
ENDING BALANCE June 30, 2004		\$880.11

ADELLA STANNARD POOR FUND

July 1, 2003 through June 30, 2004

BEGINNING BALANCE July 1, 2003		\$2,884.15
Receipts:		
Bank Interest	\$ 8.71	
Putnam Fund Dividends	<u>27.68</u>	
TOTAL RECEIPTS	\$36.39	<u>36.39</u>
BALANCE		\$2,920.54
Disbursements:		
None		
ENDING BALANCE June 30, 2004		\$2,920.54

*** Value of Putnam Fund June 30, 2003 \$891.80**

DOG LICENSES

State law requires all dogs to be licensed when they attain the age of 6 months. Owners renewing licenses and licensing wolf-hybrids must do so **ON** or **BEFORE** April 1st of each year.

A total of 91 dogs were licensed by June 30, 2004 which accounted for \$527.00 revenue for the town.

Fees are: \$4.00 each neutered dog or wolf-hybrid
 1.00 each license for the State Rabies Program
 \$5.00 TOTAL

 \$8.00 each unneutered dog or wolf-hybrid
 1.00 each license for the State Rabies Program
 \$9.00 TOTAL

AFTER April 1st the fees increase by 50% to \$6.00 and \$12.00 plus the \$1.00 for the State Rabies Program.

Please be sure to bring documentation of rabies vaccination and/or neutering or spaying certificate when renewing or applying for a new license. These must be signed by a certified, licensed veterinarian. We **CANNOT** issue a license without this proof.

FIRE WARDEN REPORT – 2004

There were about 100 permits issued to “kindle a fire”. There were two fires started accidentally, a downed power line and the other started by hot ashes in dry leaves. There were two fires kindled without permits resulting in a cost of more than \$8,000.00.

Acquiring a permit, as by law, allows us to give the *responsible* party instructions as to the necessary precautions to take. Call the Springfield dispatch number, 885-4546, when you are issued a permit. Calling this number will prevent unnecessary trips by the fire company when smoke is reported, as we will know where permits have been given.

Alan E. Plumb

ANDOVER COMMUNITY FUND

The Andover Community Fund is a local, non-profit organization established privately in 1987 to provide interim financial assistance to Andover residents who have encountered an unforeseen setback in their lives. Based on the concept of self-help, the Fund seeks to provide assistance that will act as a catalyst to facilitate the return to more normal circumstances. The Fund is managed by a five person Board of Directors.

In the year 2004, the Andover Community Fund made six grants totaling \$7,584.86 covering situations involving health care, home repair, and social support services. As in the past all assistance was provided in the spirit of assisting individuals or families return to a normal, productive way of life. Over the seventeen years the Fund has been in operation more than \$115,500 has been distributed to Andover residents in need.

The endowment, which is invested in a conservative, diverse array of six mutual funds and a local bank account, had a year-end value (unaudited) of \$407,732.25. Expenses of the Fund were limited to \$744.35 which was a composite of one annual town-wide mailing and the preparation of an annual non-profit tax return. No compensation was paid to any of the individuals responsible for overseeing the Fund's responsibilities and requirements.

We thank the Andover community at large for the continued support of our annual fall fund raising. The 2004 solicitation was highly successful raising \$10,588.35 with contributions from 112 participants, our largest number of participants since the fund raising began. We are delighted to have you share with us the opportunity to help one another in our small rural township and to be a part of the spirit of community togetherness we value.

As we have each year, we ask that you be mindful of a situation wherein targeted financial assistance could make a significant difference in helping an individual or family overcome an unexpected setback and return to a productive norm. Very often those in need are the least likely to seek aid, and therefore we ask you as friends and neighbors to bring to our attention an unnoticed need. No application is required. Simply bring the prospective situation to the attention of a Fund Director, the Town Clerk, the Town Service Officer, or the Community Church. Our interest continues to favor those situations where an individual or family is doing everything within their reach to correct the problem. We do not look favorably upon cases where an easy handout appears to be the objective of the prospective recipient.

At Town meeting, Fund Directors, Joanne Hale and Denis Lefebvre, will be up for election to a three year term, and William Bourque for a one year term. Dick Dougherty and Dorothy Clair will be nominated to serve another year as Andover Community Fund Auditors. Our thanks go to those who have served the Town through their respective roles with the Fund.

Once again the Andover Community Fund Board of Directors wants to thank the extended Andover community for its support of this unique, private, small rural town support system. It continues to be a vibrant component within the life we all share with one another.

Respectfully submitted,

William Bourque

Director 2005

Joanne Hale

Director 2005

Peter Huyler

Director 2007

Denis Lefebvre

Director 2005

Geraldine Williams

Director 2006

Lorle Adlerbert

Co-Founder, Director Ex-Officio

Section IV

GENERAL INFORMATION

**TOWN OF ANDOVER
POLICY FOR COLLECTION OF DELINQUENT TAXES**

The purpose of this policy is to establish clear guidelines so that all delinquent taxpayers will be treated fairly and will know what to expect concerning procedure for collecting delinquent taxes.

1. As soon as the warrant has been received, and each month thereafter, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty and interest owed.
2. Only payment arrangements that will pay the bill in full before the due date of next year's bill will be accepted.
3. Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent to the taxpayer and again prior to tax sale.
4. Partial payments will be applied first to the interest and 8% penalty portion of the amount due, and the remainder will be applied to the principal.
5. If the amount due is less than \$500.00 and no satisfactory payment arrangements have been made in one month from the date of the first notice, or if the prior payment agreement has not been met, the tax collector will file a complaint in small claims court.
6. If the amount due is \$500.00 or more and no satisfactory payment arrangements have been made in one month from the date of the first notice, or if the prior payment agreement has not been met, the tax collector will begin the following actions to conduct a tax sale of the property or as much of the property as is necessary to pay the tax, plus all costs and fees:
 - A. The collector will notify the taxpayer and all mortgage and lien holders of the tax sale decision, the date by which full payment must be received, and the costs to expect once the sale process begins.
 - B. If the deadline date has passed and full payment has not been received, the collector will proceed with a tax sale according to the procedures specified in 32 V.S.A. § 5252.
 - C. Costs of preparing and conducting the sale, including legal fees up to a maximum of 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.
7. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. § 1535.

8. In the event that no one purchases the property at tax sale, or, if in the judgment of the tax collector, proceeding with the tax sale is inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.

Linda L. Bargfrede
Collector of Delinquent Taxes
Town of Andover

PROPERTY TAX INFORMATION

NOTICE: Keep in mind that there are three tax payments per year. The **Municipal Tax** is due on July 1st, and the **Education Tax** is due in two payments – one on November 1st and the second on March 1st. Taxes become delinquent on the day after the due date and interest accrues at the rate of 1% per month. Whatever tax is unpaid the day after the March 1st due date will also be assessed an 8% late payment penalty plus the 1% interest which will continue to accrue until paid in full.

If you have a problem paying your tax, please contact the Tax Collector to make arrangements for payment. We would be happy to discuss a payment plan that might make it easier for you to keep your taxes current. The Town Office hours are 9:00 – 1:00 Mon., Tues., Thurs. and Fri., and 11:00 – 3:00 on Wednesday. There is an answering machine whereby you can leave a message and we'll return your call.

REMINDER

The third property tax payment

is due

MARCH 1, 2005.

TOWN OFFICE HOURS & MEETINGS

TOWN OFFICE: Mon., Tues., Thurs., Fri. 9:00 A.M. - 1:00 P.M.
Wednesday 11:00 A.M. - 3:00 P.M.

SELECT BOARD: 2nd & 4th Monday of each month at 6:30 P.M. at the Town Office

PLANNING COMMISSION: 1ST Tuesday of each month at 7:00 P.M. at the Town Office

SCHOOL BOARDS: Union #29: Chester-Andover Elementary School Board meets the 1st and 3rd Monday of each month at 7:00 P.M. at C.A.E.S.

Union #35: Green Mountain Union High School Board meets the 1st and 3rd Thursday of each month at 7:00 P.M. in the G.M.U.H.S. conference room.

VOTER REGISTRATION

Any person who is a citizen of the United States, is 18 years of age or more on election day, is a resident of the State of Vermont, and has taken the Freeman's Oath in the form provided in the constitution shall have the right to vote in any election for all the officers of the Town, County and District in which he resides, and for all state and national officers; and shall be entitled to vote on all the issues which are decided in the Town, County, District and State of his residence. No person shall be disqualified as a voter for failure to pay tax.

The application for a person's name to be placed on the checklist must be received by no later than 12:00 noon, on the 2nd Monday prior to the date of the election. This applies to all elections and to all town meetings.

PUBLIC USE OF THE TOWN OFFICE

In order to be sure that the Town Office has the widest possible use by legitimate Town Groups without conflict and that the building is safely maintained, the Select Board requests that the following rules be adhered to:

1. One person in the group assumes the responsibility for the use of the building.
2. No meeting be held without prior notification and clearance from the Town Clerk. This includes day use also.
3. All trash generated at meetings be removed from the building.
4. Thermostat be returned to 65° at the end of the meeting and all lights turned off (except the security light).
5. All chairs returned to proper places.

TOWN ORDINANCES

MOTOR VEHICLE ORDINANCE

It is hereby ordained and enacted as an ordinance of the Town of Andover, in the County of Windsor, State of Vermont, by the duly elected Selectmen of said Andover as follows:

No person shall operate a motor vehicle upon the Town Highway #1 at a speed in excess of thirty (30) miles per hour, commencing .2 miles west of the "Lamson Bridge" #7, on or near the premises of Reino and Dorothy Bergquist, thence running westerly along said highway to a point .4 miles east of the "School House" Bridge #8. The same being a thickly settled part of town. This regulation is pursuant to Title 19 § 304(7), and Title 24 § 1972, V.S.A. Any act, ordinance or by-law inconsistent with the foregoing act, ordinance or by-law, is hereby repealed.

It is further enacted and ordained that the Selectmen shall forthwith cause to be erected signs indicating the speed limits which shall be posted conspicuously within the limits of the highway.

Dated at Andover, Vermont this 10th day of October, 1988.

Signed by the Board of Selectmen.

**SUBJECT: TRAFFIC ORDINANCE
Town of Andover, Vermont**

Pursuant to the provisions of Title 22, V.S.A., section 1007 and 1008, and Title 24, V.S.A. sections 1971 and 2291(1)(4) and (5), and such other general enactments as may be material hereto, it is hereby ordained by the Board of Selectmen of the Town of Andover that the following Traffic Ordinance is adopted for the Town of Andover, Vermont.

ARTICLE I. DEFINITIONS

The definitions of Title 23, V.S.A. section 4 are incorporated by reference.

ARTICLE 11. SCOPE

This ordinance establishes special traffic regulations on public highways within the Town of Andover, Vermont.

ARTICLE 111. TRAFFIC CONTROL DEVICES

Not applicable.

ARTICLE IV. SPEED REGULATIONS

TH#1 - The Andover Motor Vehicle Ordinance dated October 10, 1998 remains in effect unchanged.

TH #2 - A maximum speed of 40 MPH from TH #2 southern terminus on TH #1 to MM 2.5 then 35 MPH through the northern terminus of TH #2 at MM 5.1.

TH #25 – A maximum speed of 35 MPH from its southern terminus at Vermont route 11 north to its northern terminus at TH #1.

TH #28 – A maximum speed of 35 MPH from its southern terminus at Vermont route 11 North to its northern terminus at TH #1.

ADOPTED BY THE ANDOVER BOARD OF SELECTMENT on DECEMBER 22, 1997.

TOWING ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont this 3rd day of January 1976.

It is hereby enacted and ordained by the Selectmen of Andover that parking of motor vehicles is prohibited on the plowed or traveled portion of any Town Highway within the geographical limits of the Town of Andover from January 1 to December 31 of any year. Motor vehicles parked contrary to this regulation are subject to be removed at the expense of the owner or the person in control of said motor vehicle. The Town or its officers, agents or servants shall not be liable for damages resulting in the removal of the motor vehicles under this regulation.

URANIUM ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont this 25th day of March, 1980 A.D.

It is hereby enacted and ordained by the Selectmen of Andover that the milling and mining of uranium or other fissionable materials is hereby prohibited within the geographical limits of the Town of Andover.

PUBLIC FESTIVALS ORDINANCE

Enacted and ordained by the Selectmen of Andover, Vermont August 22, 1981. A complete text is on file.

It is the purpose of the Selectmen of Andover to regulate the assemblage of 100 or more people, in order that the health, safety and welfare of all persons may be protected.

**TOWN OF ANDOVER, VERMONT
UNDER ROAD UTILITY LINE ORDINANCE**

It is hereby ordained and enacted as an ordinance at the Town of Andover, in the County of Windsor, State of Vermont, by the duly elected Selectmen of said Andover as follows:

“Excavation of any roadway in the Town of Andover for the purpose of installing underground utility lines may be done only by permit issued by the Town of Andover.

Once a permit is issued, written notice must be given to the town and a fee paid at least 15 days prior to the commencement of work. The notice must specify the date and time of the proposed work. All work must be witnessed by a town official or someone designated by the town to be an observer.

All buried utility lines must be enclosed in PVC Schedule 40 (or equivalent) conduit at a depth that is a minimum of 4ft. below the level of the lowest drainage ditch. (For example, if the bottom of the lowest drainage ditch on the roadside is 2 ft. below the road surface, the utility line will be buried 6 ft. below the road surface).

A minimum of 6” of sand must be placed above, below and on both sides of the conduit. In addition, replacement of the fill and road surface must follow the specifications as outlined in the Andover Highway Ordinance.

A yellow warning tape shall be buried above the conduit at a depth of 2 ft. below the road surface.

The conduit must extend a minimum of 15 ft. on either side of the roadway before surfacing vertically to an above ground weatherproof junction box. Any junction boxes located within town right-of-way land must be identified by an 8ft. steel pole with the top 2 ft. painted orange. The conduits may also surface at an existing utility pole as an alternative. In such cases, a steel marker pole is not required.

All work must be done so as not to impede the flow of traffic. If there is no reasonable alternate route as determined by the town authorized observer, one lane must remain open. Flagmen shall be utilized as necessary at the discretion of the town authorized observer”.

**CEMETERY POLICY
ANDOVER, VERMONT
Effective January 1, 2005**

The Andover Cemetery Policy of July 1, 2003 has been amended by decision of the Andover Cemetery Commission at its meeting held November 11, 2004.

The amended Policy was adopted with the following Rules, Regulations and Definitions:

(1) The town cemeteries are: East Hill, Heald, Middletown, and Old Simonsville. Old Simonsville is closed to burials. Only the burial of cremated remains is permitted in Middletown Cemetery.

(2) Lots of 4' x 10' may be reserved at any time by qualified persons – subject to the discretion of the Cemetery Commission. The cost is \$200.00 per lot exclusive of any fee for the Sexton. The cremated remains of up to four persons may be allowed in one lot. Half lots (4' x 5') may be reserved for the burial of cremated remains only – up to two per half lot.

(3) Upon reservation of a lot (or half lot), and before a deed is given, permanent corner markers are to be placed with the assistance of the Cemetery Commission. Any expense for corner markers or their setting is the responsibility of the party reserving the lot. Once the corners are properly set a deed to the lot will be given the purchaser and a copy will be filed with the Commission's records at the Town Office. In the event a party holding a deed to a cemetery lot or lots should decide not to use it, he/she/they may transfer the lot or lots to another qualified person(s) for burial purposes. Such transfer shall be recorded with the Cemetery Commission. Lots may also be returned to the Cemetery Commission for a refund of the original purchase price.

(4) No burial shall be permitted in any town cemetery without written authorization of the Cemetery Commission. The letter or authorization shall be filed with the Commission's records at the Town Office.

(5) For purposes of this Policy "qualified person(s)" shall be current or former residents of the Town of Andover and their immediate families; and nonresident house owners who have owned a house in Andover for at least five years, and their spouses. "Person" shall not include corporations or partnerships.

(5b) For purposes of this Policy "resident" shall be defined as it is by the State of Vermont for voting and other purposes; "immediate family" shall include those persons who fall within the categories of parent, spouse, sibling, or child – whether related by blood, legal adoption, or marriage/civil union.

(5c) In addition, any member of the immediate family of any person buried in a town cemetery as of the effective date of this policy may also reserve a lot or lots in the same cemetery, subject to the discretion of the Cemetery Commission.

(6) Anyone interested in donating a parcel of land, preferable cleared, for a town or public cemetery is encouraged to speak with the Cemetery Commission. A donor of one quarter acre or more may reserve four burial lots without charge.

Reino Bergquist
Nicholas Baker
Albert Williams
Andover Cemetery Commission

ANDOVER TOWN HALL USE REGULATIONS

The use of the Andover Town Hall and its facilities is intended, primarily, for Andover residents. Non-residents may use the Town Hall subject to the following regulations and those of the Andover Public Festival Ordinance (also contained in this Town Report).

A Town Hall Committee, appointed by the Andover Select Board, is responsible for overseeing the operation, use and inspection of the Town Hall for all Town Hall use.

Application for the resident or non-resident use of the Andover Town Hall shall be made to the Andover Town Clerk and processed as required by the Town Clerk.

Use Regulations:

1. All trash generated by a non-town sponsored function shall be removed from town property at the time of clean-up prior to inspection by the Town Hall Committee.
2. Floors shall be swept and cleaned as necessary.
3. All appliances shall be left in a clean, ready-to-use condition.
4. No alcoholic beverages are allowed in any part of the Town Hall.
5. Smoking is not allowed in any part of the Town Hall.
6. One person of the group permitted to use the Town Hall shall be identified to the Town Clerk and shall be responsible for assuring compliance with these requirements.
7. A list of town Hall heating, appliance, electrical, water, window and door requirements is posted on the Town Hall kitchen bulletin board or is available from the Town Clerk. Anyone using the Town Hall shall comply with those requirements.
8. Any damage occurring during the use of the Town Hall shall be reported to the Town Clerk with the user responsible for the necessary repair or replacement of the cost thereof.
9. A schedule of fees for Town Hall rental will be posted in the Town Office where applications, availability and reservations may be made.

VITAL STATISTICS FILED IN THE TOWN OF ANDOVER
July 1, 2003 through June 30, 2004

BIRTHS

<u>Name</u>	<u>Sex</u>	<u>DOB</u>	<u>Mother/Father</u>
Phife-Michael Philip Miller	M	07/15/03	Michelle Anne Bevis Philip James Miller
Evan Daniel Hayes	M	09/02/03	Crystal L. Hayes Christopher John Hayes
Nathan Joseph Godfrey	M	07/28/97	Vanessa Lynne Godfrey Arthur Farnsworth Godfrey

MARRIAGES

<u>Groom</u>	<u>Bride</u>	<u>Date</u>	<u>Place of Marriage</u>
Thomas John Needham	Gretchen Lynn Melancon	09/12/03	Andover
Ronald Gene Andersen	Mari-Jean Allen	09/20/03	Andover
Vincent A. Rambala	Jodi Lee Lambert	09/22/03	Andover
Jason Edward McClellan	Jennifer Rebecca McCabe	10/04/03	Cavendish
Steven Harold Lyles	Jennifer Erin McClellan	06/26/04	Cavendish

CIVIL UNIONS

<u>Party A</u>	<u>Party B</u>	<u>Date</u>	<u>Place of Union</u>
David Mohon Cook, Jr.	Russell Winslow	09/12/03	Andover

DEATHS/BURIALS

<u>Name</u>	<u>Sex</u>	<u>Residence</u>	<u>Date of Death</u>	<u>Cemetery</u>
Priscilla K. Foster	F	South Sutton, NH	06/28/03	Simonsville
Ralph S. Gamble	M	Florida	06/29/03	Simonsville
Charlotte Davison	F	Rockingham, VT	10/02/03	Heald
Jo-An Rose Griswold	F	Andover, VT	12/29/03	
Robert G. Sanders	M	Andover, VT	01/04/04	East Hill

Section V

SCHOOL OPERATIONS

**Report of the
Andover Town School Directors
January 2005**

Under the provisions of Act 68 all funds raised for education are considered State funds and are required to be remitted to the State Education Fund. In turn, the Fund will provide money to pay the budgeted local school expenditures. Due to some lower than expected assessments and a remaining balance from private fund-raising, the Andover School Account for 2003-2004 ended the year with a surplus of \$164,504.77. Since all funds from private donations should be used as soon as possible, this surplus has been applied to the 2005-2006 budget. Based on current estimates Andover's responsibility to the State Education Fund will be \$1,197,542.10. In turn the Fund will provide an estimated \$427,010.00 to help pay for budgeted local expenses.

The proposed local budget for 2005/2006 assumes an enrollment similar to that of the current year.

As of October 12, 2004 Andover's student count was:

33 students at Green Mountain Union High School.

25 students at Chester-Andover Elementary School.

This represents 8.353% and 9.071%, respectively, of the total enrollment at both schools. However, Andover's assessments will be based on the actual enrollments of October 12, 2005. In addition, the number of students who will require special education services will determine special education costs.

Your Town School directors meet when necessary at the call of the Chair and all such meetings are warned as required by law and are open to the public.

Respectfully submitted:

William Bourque	2007
Sherry Willumitis	2006
Joseph Fromberger	2005

Estimated Andover School Budget for 2005/2006

	2003/2004 BUDGET	2003/2004 ACTUAL	2004/2005 BUDGET	2004/2005 ACTUAL Jan. 4, 05	2005/2006 PROPOSED BUDGET
Beginning Balance:	\$0.00	\$6,581.59	\$0.00	\$176,357.50	\$164,505.00
Receipts:					
Lease Land	\$58.00	\$58.70	\$58.00	\$0.00	\$58.00
School Fund Interest	\$45.00	\$44.72	\$45.00	\$0.00	\$45.00
ASAP Donation	\$0.00	\$247,000.00	\$0.00	\$0.00	\$0.00
State Basic Grant	\$346,350.00	\$0.00	\$0.00	\$0.00	\$0.00
Mainstream (3201)	\$15,505.00	\$15,505.00	\$20,344.00	\$20,344.00	\$17,735.00
Sped.Reimb.(3202)	\$0.00	\$45,298.00	\$0.00	\$16,760.00	\$0.00
E E E (3204)	\$1,798.00	\$1,802.00	\$3,362.00	\$3,362.00	\$3,315.00
Spec. Ed. State Grants	\$78,009.00	\$0.00	\$50,340.00	\$0.00	\$36,960.00
State Aid-Trans.(3150)	\$15,388.00	\$0.00	\$12,220.00	\$0.00	\$14,694.00
Cap. Debt Reimb.(3160)	\$0.00	\$0.00	\$1,410.00	\$0.00	\$519.00
Interest Income	\$0.00	\$180.97	\$0.00	\$145.67	\$0.00
Misc. Income	\$0.00	\$0.00	\$0.00	\$66.74	\$0.00
Tech Center Aid	\$0.00	\$0.00	\$6,468.00	\$0.00	\$0.00
Total Revenue:					\$237,831.00
TOWN EDUCATION TAX	\$1,776,516.00	\$1,138,092.84	\$527,792.00	\$605,524.21	\$427,010.00
Available Funds:	\$2,233,669.00	\$1,454,563.82	\$622,039.00	\$822,560.12	\$664,841.00
Expenditures:					
Loan payment-02/03	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$0.00
Audit	\$2,500.00	\$2,000.00	\$0.00	\$0.00	\$0.00
GMUHS Assessment	\$323,546.00	\$240,352.83	\$241,749.00	\$144,589.14	\$385,898.00
CAES Assessment	\$238,827.00	\$215,773.22	\$219,041.00	\$95,355.54	\$248,108.00
Tech. Center Assmnt.	\$5,199.00	\$2,048.00	\$9,774.00	\$2,364.00	\$0.00
Tuition (VocEd.)	\$0.00	\$587.35	\$0.00	\$517.00	\$0.00
Spec. Ed. (Billback)	\$96,375.00	\$72,199.51	\$97,358.00	\$50,942.63	\$0.00
Mainstream(3201)	\$15,505.00	\$15,505.00	\$20,344.00	\$0.00	\$17,735.00
E E E (3204)	\$11,122.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00
SU Assessmnt.	\$22,438.00	\$18,617.05	\$20,673.00	\$10,000.00	\$0.00
Pymnt to Edu. Fnd. State	\$739,343.00	\$383,800.36	\$0.00	\$0.00	\$0.00
Pymnt to Edu. Fnd. Local	\$642,714.00	\$202,988.00	\$0.00	\$0.00	\$0.00
Misc.Town Expense	\$1,000.00	\$1,187.73	\$1,000.00	\$0.00	\$1,000.00
Bank Fees (CB)	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
Total Expenditures:	\$2,233,669.00	\$1,290,059.05	\$622,039.00	\$303,768.31	\$664,841.00
Surplus / (Deficit):		\$164,504.77			

PLEASE NOTE: The Town Education Expense in the proposed budget includes only local expenditures at GMUHS, CAES and some Special Ed Expenditures. It does not include any payments to the State Education Fund.
This year we will pay \$661,114.00

The Education Dept. has supplied the following estimates on which to base calculations for the amount to be raised for local needs and the amount to be sent to the State Education Fund:

State Tax Rate	Spending Adj.	CLA Adj.	=	Eff.Tax Rate
\$1.02	102.25%	80.60%		\$1.294

The Tax Dept. has determined an Equalized Education Grand List of: \$925,470.00

TO BE RAISED FOR 2005/2006 : (\$925,470 x \$1.294) = **\$1,197,542.10**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Voters of Andover:

SIZE OF THE WINDSOR SOUTHWEST SUPERVISORY UNION:

As of July 1, 2004 the Windsor Southwest Supervisory Union consisted of the following 11 school boards:

<u>SCHOOL BOARDS</u>	<u>DIRECTORS</u>	<u>VOTES</u>
Andover	3	1
Baltimore	3	1
Cavendish	5	3
Chester	3	1
Landgrove	3	1
Londonderry	3	1
Peru	3	1
Weston	3	1
Chester-Andover Elementary School	5	3
Flood Brook Union School	8	3
Green Mountain Union High School	7	3
	-----	-----
	46	19

The Andover Board has representation on the Supervisory Union Board in accordance with Vermont Statutes.

FEDERAL AND STATE FUNDS AND PROGRAMS:

Please see Chester-Andover and Green Mountain Annual Reports.

ENROLLMENT:

The following is the grade enrollment for your town school district of students attending Chester-Andover Elementary School and Green Mountain Union High School as of October 12, 2005:

<u>GRADE</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>TOTAL</u>
	1	4	5	7	2	3	3	6	4	3	6	4	3	51

Andover pupils transported: 51

Andover pupils tuitioned to grades 9 - 12 schools: 1

CONTINUED COMMUNICATION WITH THE PUBLIC:

During the past year, agendas of the school board meetings have been sent to the local papers prior to the meetings. The Chester-Andover Elementary School Board meets the first and third Mondays of each month. Green Mountain Union High School Board meets the first and third Thursday of each month. The public is invited to all meetings. Each month a list of activities which will take place in the school is publicized in the area newspapers.

SPECIAL EDUCATION:

Special Education Programs, supported in part by federal and state funds, provide essential instructional and related services to eligible students with special needs such as those with a specific learning disability, an orthopedic handicap, a speech or hearing impairment, or other handicapping condition. After a formal evaluation is completed and determines that a student is eligible for special education services under federal and state law, an individual education program (IEP) is developed for the student to address those special needs than cannot be met through the regular education program alone.

For further specific information related to curriculum programs, school finance, and other school items, please see the Chester-Andover Elementary School and Green Mountain Union High School Annual Reports.

We would like to take this opportunity to thank the citizens of Andover for their continued support and understanding of education.

Respectfully submitted,

Edward J. Brown, Superintendent

**SPECIAL EDUCATION CHILD FIND (SECTION 504) NOTICE
WINDSOR SOUTHWEST SUPERVISORY UNION**

The Windsor Southwest Supervisory Union is required by Federal laws 94-142 and Section 504 and State regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the towns of Andover, Baltimore, Cavendish, Chester, Landgrove, Londonderry, Peru and Weston whom you suspect of having such needs but who is not currently receiving them, please contact the Director of Special Services/504 Coordinator, Madelyn Crudo Burke at 875-3365 x 23 or Nancy Malette case Manager at 875-3365 x 21 or the school principals at Cavendish, Chester-Andover, Flood Brook or Green Mountain.

NON-DISCRIMINATION DISCLAIMER

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment and those conducting business with the district. The Board will comply will all applicable federal and state non-discrimination laws including Title VI, Title IX, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability or sexual orientation. A process of referral, evaluation and placement of handicapped students exists in accordance with Section 504.

Section VI

***REPORTS OF REGIONAL
COMMISSIONS, AGENCIES
and ORGANIZATIONS***

THE VERMONT CENTER FOR INDEPENDENT LIVING SUMMARY FOR THE TOWN OF ANDOVER ANNUAL REPORT

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private non-profit organization, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2003 through September 30, 2004, VCIL responded to over **2,000** requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to **355** individuals to help increase their independent living skills and life opportunities; provided **401** households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over **345** with personal assistance and/or assistive technology; provided communications equipment to **76** Deaf, hard-of-hearing or speech-impaired individuals through the Vermont Equipment Distribution Program, and delivered meals to almost **555** Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is located in Montpelier with three regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses a disability resource library and the toll-free information line, through which answers to disability-related questions are provided to callers from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2004, VCIL's direct services were available to residents of the Town of Andover and other Vermont residents statewide providing the following services/programs:

- Information & Referral
- Home and Community Access Program
- Meals on Wheels (for people with disabilities under 60)(MOW)
- Peer Advocacy Counseling (PAC)
- Sue Williams Freedom Fund (SWFF)
- VT Equipment Distribution Program (EDP)

To learn more about VCIL, call toll-free at 1-800-639-1522

Southeastern Vermont Community Action Andover Town Report

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to work collaboratively to alleviate hardships, foster sustainable self-sufficiency, strengthen our communities, and eliminate the root causes of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Services (i.e., fuel/utility assistance, food, shelter), Crisis Intervention, Parent Education, Micro-Business Development, Individual Development Accounts, and four thrift stores.

During the past fiscal year, in the community of Andover, we have provided \$222.00 in fuel assistance; and 3 outreach services to 1 family.

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allows us to not only maintain but to increase and improve service.

We thank the residents of Andover for their support.

Stephen Geller
Executive Director

SOUTHERN WINDSOR COUNTY REGIONAL PLANNING COMMISSION

The Southern Windsor County Regional Planning Commission is an organization that serves the ten towns in the southern Windsor County Region. Member towns are comprised of Andover, Baltimore, Cavendish, Chester, Ludlow, Reading, Springfield, Weathersfield, West Windsor, and Windsor. SWCRPC's mission includes two major activities: assisting member towns with their planning and other community related activities, and promoting cooperation and coordination among towns.

During FY 2004, member towns contributed 4% to the Regional Planning Commission's annual budget of \$616,365.00. Town dues assessment was based on \$1.00 per person using 2000 census data, which for the Town of Andover was \$496.00. The remaining revenues were derived from federal and state funding sources: Federal funding supported transportation planning activities and the administration of Community Development Block Grants; State funds were derived from the Agency of Natural Resources for environmental planning, and the Agency of Commerce and Community Development for land use planning and other related activities.

The Southern Windsor County Transportation Advisory Committee (SWCTAC) is an advisory committee of the Regional Planning Commission. The SWCTAC's primary responsibilities are to make recommendations on regional transportation policies, review and provide comment on VT Agency of Transportation projects, identify and rank town/regional transportation improvements for submission to VAOT, and provide input on regional transportation studies.

In addition to providing ongoing technical assistance to member towns, in the last year, the Regional Planning Commission has provided assistance to the Andover Planning Commission with emergency management planning, providing information to the town on wind energy issues, and amending its zoning bylaws.

Annually, the Board of Selectmen for the Town of Andover appoints a representative and an alternate to the Regional Planning Commission. The RPC board is responsible for developing regional policies, providing Act 200 review of town plans, and facilitating cooperation amongst member towns. In FY 2004, H. Joseph Fromberger represented the Town to the Regional Planning Commission and the town's representative to the Transportation Advisory Committee was left vacant.

Southern Windsor County Regional Planning Commission
Ascutey Professional Building
P.O. Box 320
Ascutey, VT 05030
web site: www.swcrpc.org

SOLID WASTE REPORT
January 2005

The Town of Andover is a member of the Southern Windsor/Windham Counties Solid Waste Management District. The Vermont District and a similar Waste Management District in New Hampshire constitute the NH/VT Solid Waste Project, which provides solid waste disposal services to this and 28 other towns. These services are provided at an electricity generating waste incinerator, located in Claremont, NH.

For Andover, the disposal cost of \$91.00 per ton of waste is paid by the haulers and, by extension, their customers. The Town budget makes no provision for the payment of these costs. The contract under which these services are provided is between the Vermont Solid Waste District and Waste Management, Inc. the owner and operator of the facility. This contract will terminate in July 2007.

In order to analyze and determine the District's and the Towns' future solid waste disposal options after 2007 the District representatives have adopted a budget that will provide funds to obtain legal advice and an economic review of the issues. Each Town in the district will be asked to provide a proportionate share of the budget. For Andover the required amount will be \$375.00 for the District's fiscal year.

Respectfully submitted
Joseph Fromberger
Andover Representative

Vermont Department of Health
Annual Report – Town of Andover, 2004

- **Bioterrorism and Emergency Preparedness:** The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health office activities include monitoring and early identification of disease; investigating disease sources; providing accurate and timely information to the public and health professionals; collaborating with other agencies during biological, environmental or weather events; training personnel; as well as planning and testing regional responses with hospitals and Local Emergency Planning Committee (LEPC) #3.
 - **Special Supplemental Food & Nutrition Program for Women, Infants, and Children (WIC):** WIC improves the health of eligible pregnant and postpartum women, infants and young children through access to health care, nutrition education and individually designed nutritious food packages. In 2003, 5 women, infants and young children living in Andover received health and nutrition screening, education and nutritious foods through this program. The average value of foods provided is \$40.00 per person each month.
 - **Reportable Disease Investigations:** Infectious diseases continue to be a major source of illness, disability and death in the U.S., accounting for 25% of all doctor visits each year. The Department of Health investigates all reportable disease cases, such as hepatitis, meningitis, pertussis (whooping cough), and infectious diarrhea. When these illnesses occur, we strive to determine their source and recommend measures to control and prevent further spread of disease. In 2003, Windsor County had 126 cases of disease investigated.
 - **Vaccine-Preventable Diseases:** Proper vaccination protects children and adults against many diseases, saves health care costs, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital costs from vaccine-preventable disease in Vermont are more than \$2.5 million. In 2003, the Vermont Department of Health distributed more than \$204,058 worth of vaccine to health care providers in the Springfield District.
 - **Food & Lodging Inspections:** Public health sanitarians inspect eating establishments (restaurants, schools and fairs) to decrease the risk of foodborne disease outbreak. The five greatest risks for foodborne outbreaks are storing food at improper temperatures, inadequate cooking, contaminated equipment, unsafe food sources, and poor personal hygiene among food handlers. Inspections include a 44-item review to evaluate food storage, preparation and handling, as well as to identify potential risks. Of the 3 establishments in your area, there was 1 inspection in 2003. For the most recent inspection scores and results in your area, please go to www.healthvermonters.info and select "Program List" then scroll down to "Division of Health Protection" and select "Restaurant Inspection Scores."
 - **Town Health Officer (THO) Program:** Every town in Vermont has a THO who is nominated by the Select Board and appointed by the Commissioner of Health. THOs work on a variety of environmental and health issues, and respond to calls on public health concerns as varied as animal bites, West Nile virus, rental code complaints and septic systems. The Department of Health supports THOs with training, information and technical assistance. From July 1, 2003 – June 30, 2004, the Health Department assisted your THO and Andover residents with 2 inquiries.
 - **West Nile Virus (WNV) Surveillance:** WNV first appeared in the U.S. in 1999. Birds and mammals (including people) can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity. As of September 20, 2004, there had been 19,639 mosquitoes collected, with one mosquito pool testing positive. In Windsor County from June – September 20, 2004, 80 dead birds were reported, 41 were tested, and none was found to be infected with WNV. There were no horses testing positive, or probable human cases of WNV reported in Vermont during this time period.
- The Vermont Department of Health works to protect and promote the public's health. Current challenges include emergency preparedness and response to disease threats, development of substance abuse treatment opportunities, and the reorganization of the Agency of Human Services, which shifted Vermont's mental health efforts to the Department of Health. This past year, the Department also increased its services to women age 40 and older to help access screening for conditions such as diabetes and cardiovascular disease in addition to breast and cervical cancer.
- If you would like to learn more about these or other efforts, or if you have a public health concern, please call the Health Department's Springfield District Office at (802) 885-5778. Please visit our website at www.healthvermonters.info for recent publications, news updates and other current information about public health.

GREEN UP VERMONT!

Green Up Day, May 7, 2005 – 35th Anniversary!

Thirty-four years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501(c)(3) organization that works to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter free environment.

Well over 15,000 Vermonters participated in Green Up Day 2004, using over 35,000 Green Up bags, collecting hundreds of tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible, and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appreciates funds that cover about 10 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

www.greenupvermont.org
greenup@greenupvermont.org

NEW BEGINNINGS, INC.

Annual Report to the Town of Andover

In our 24th year of service, New Beginnings, Inc. remains a non-profit agency providing crisis and post-crisis services to victims of domestic and sexual violence in Southern Windsor County. We are available in our office in Springfield weekdays and 24-hours a day via our hotline, in police stations – State Barracks, Ludlow, Windsor, and Springfield – and in Springfield and Mt. Ascutney Hospitals. We offer education and support for safety, financial and life planning, education and support through the relief from abuse legal process, safe housing, peer support groups, social service advocacy and referrals, and community and school prevention education, the latter audience receiving information on healthy relationships and positive self esteem, bullying or teen dating violence prevention. Our staff is certified to provide training regarding these difficult issues to police officers and others who serve your community members such as teachers, social workers, daycare providers, business owners, and religious leaders.

During the past fiscal year, our hotline volunteers provided 7060 hours of crisis coverage to residents of Andover and Southern Windsor County. During Fiscal Year 2004 (July 1, 2003 through June 30, 2004), our staff and volunteers supported and worked to empower 418 survivors throughout the area to seek safety, stability, and peace. Children of Andover were among the 306 children exposed to violence in those homes.

We wish to thank the people of Andover for their continued support and their recognition that only together can we meet the needs of survivors and their children and work toward ending domestic and sexual violence in the generations to come.

Respectfully submitted,

Terri A. Fisk
Executive Director

**VISITING NURSE ASSOCIATION AND HOSPICE OF VERMONT AND NEW HAMPSHIRE
Home Care, Hospice and Family Health Services -- Report to the Town of Andover**

The VNA and Hospice is like the local police and fire departments - a strategic part of the community's safety net - with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay. Regardless of ability to pay, we are committed to provide care those uninsured and under-insured individuals residing in the communities we serve to access needed and medically necessary, skilled-level home-health services

We value the continued partnership with the Town of Andover to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through Hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants and young children who have chronic illnesses requiring long-term support and care.

The VNA provided the following services this past year: (July 1, 2003 through June 30, 2004)

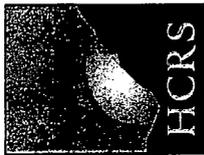
Home Care	
Skilled Nursing	33
Physical Therapy	24
Speech Therapy	104
Occupational Therapy	08
Home Health Aide	03
Total Visits	172

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,

Aileen Farman
Susan H. Larman, BSN, MBA
President and CEO

Visiting Nurse Association and Hospice of VT and NH, Inc.
46 S. Main Street, White River Junction, VT 05001-7911



**Health Care and Rehabilitation Services
of Southeastern Vermont**

09/09/02

One Hospital Court, Suite 410, Bellows Falls, Vermont 05101-1491
Telephone: (802) 463-3947 • Fax: (802) 463-1202 • www.hcrs.org • HCRS Connection: 1-888-888-5144

Request for support from the Town of Andover

Health Care and Rehabilitation Services of Southeastern Vermont requests an appropriation of \$373,000 from the Town of Andover at the 2005 Town Meeting to help defray the cost of services to its residents for the Mental Health Walk-In Clinic. In the year ending June 30, 2004, our agency provided a comprehensive range of community based services to 4,706 residents of Windsor and Windham counties. The services that are available to the residents of your community are as follows:

Outpatient Mental Health Services: The mission is to provide caring, high quality, cost-effective mental health care for our community at every level of need. Our highly trained staff of professional therapists, social workers, and psychiatrists help individuals and families cope with stress and anxiety, develop their full potential and maximize control of their lives. We make it our paramount goal to ensure that children, adolescents, and adults who come to us receive appropriate, timely care. We are now offering walk-in clinics to any resident who has an urgent need to see a mental health counselor for support and more effective coordination of services.

Alcohol & Drug Treatment Services: For adults and family members who are adversely affected by the use of alcohol or drugs, we offer a comprehensive program of assessment, inpatient referral, outreach, outpatient treatment and aftercare dedicated to aiding the recovery from chemical dependency and its effects.

Community Rehabilitation & Treatment Program: The CRT program provides comprehensive services to adults over the age of 18 who are suffering from a mental illness so serious that it interferes with that person's capacity to function in the community. We provide help and information to concerned family members and help clients regain stability and learn how to manage their mental illness, either in a hospital setting or as outpatients.

Community Services Division: The CSD provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs.

The Alternatives Program: A short-term alternative to hospitalization, the Alternatives Program provides crisis stabilization, respite and support to clients with psychiatric disabilities or to any adult experiencing an acute mental health crisis. We also provide a transitional residence for those stepping down from an inpatient setting. Our program provides a very desirable alternative to hospitalization in being less costly and less structured, while at the same time providing individualized attention in a more homelike, community based setting.

Emergency Services: The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis; hospitals and nursing homes; police; schools; clergy; businesses and other community agencies.

We thank the board and the citizens of Andover for your past support and for your continued interest in Health Care & Rehabilitation Services of Southeastern Vermont.

*Providing the information and assistance
necessary to enable seniors to achieve a
safe, healthy, rewarding and fulfilling life, in a
setting of their choice*

**Council
on Aging**
for SOUTHEASTERN
Vermont inc.
A UNITED WAY AGENCY

2004 ANNUAL REPORT

The Council on Aging for Southeastern Vermont, Inc. (COASEV, Inc.) fosters and supports successful aging of seniors in the Andover community and throughout Windham and Windsor Counties. COASEV staff, along with seniors and other community members, develop, advocate, coordinate and assure access to services which enhance the quality of their lives in Andover. To accomplish this mission in Andover we provide direct services as those listed below, as well as work collaboratively with other organizations in Andover.

- ◆ **Community Cares Network**, a program of COASEV, coordinates an array of services to Andover residents including transportation to doctor's appointments and the hospital, friendly visiting, banking and errands, and special service days to assist with house chores. Volunteers, local fund raising, and town and COASEV funding supports CCN's activities of enabling Andover residents to live independently at home.
- ◆ **Information and Assistance** – Through the Senior Helpline at 1-800-642-5119 – Providing resources, tips, applications for benefits, and assistance with health insurance information.
- ◆ **Senior Nutrition** – Home delivered meals are currently provided through a contract with Meals and Wheels of Greater Springfield. Congregate meals are served in Chester and Springfield.
- ◆ **Transportation** – Providing door to door accessible transportation with Community Cares Network. In addition, special arrangements are made for non-Medicaid seniors requiring medical transportation.
- ◆ **Case Management** – Providing one on one case management to those wishing to stay in their community and by managing the Medicaid Waiver program which provides nursinghome like care. With self-neglect referrals we assist the individual to become aware of and access services thus regaining control of their lives. Five clients are currently receiving these services at an annual cost of \$4,225.
- ◆ **Advocacy** – Assisting with accessing a wide array of benefits such as VHAP pharmacy, fuel assistance, food stamps, telephone lifeline, tax rebates, and Supplemental Security Income. These services are provided through home visits.
- ◆ **Care Giver Respite** – Through grants we are able to provide respite assistance for caregivers of those diagnosed with dementia and other chronic diseases.
- ◆ **Senior Companion Program** – Providing friendly visiting as well as a stipend employment opportunity for older, limited income workers.
- ◆ **Planning** – for seniors is accomplished by working with legislators, other agencies, and the communities we serve.
- ◆ **Successful Aging Initiatives** – Providing a series of small community grants for groups and organizations to create and expand their programs.

Your town contribution of \$1000 for CCN and COASEV generates \$5,667 in Federal matching funds to support all of these activities. Services are provided at no cost but participants are encouraged to make anonymous, voluntary contributions. The support of Andover citizens as well as that of the hundreds of volunteers and dedicated staff make these services possible.

Submitted by Marie Saunders, Executive Director
Suite 304 56 Main Street Springfield, VT 05156-2941
(800) 642-5119 (802) 885-2655 Fax (802) 885-2665

******* NOTICE *******

The following Town Officers will be elected at Town Meeting:

School District:

Moderator (1 yr)
 Town School Board Director (3 yr)

Town:

Moderator	(1 yr)	Cemetery Commissioner	(3 yr)
Town Clerk	(3 yr)	Lister	(3 yr)
Treasurer	(1 yr)	Constable	(1 yr)
Tax Collector	(1 yr)	Agent to Prosecute	(1 yr)
Selectboard	(3 yr, 2 yr, 1 yr)	Sexton	(1 yr)
Auditor	(1 yr)		

ATTENTION

Please be advised the hours of opening and closing of the Australian Ballot vote for the CAES and GMUHS budget on March 1, 2005 will be from 8:00 A.M. – 7:00 P.M. at the Town Hall.

EMERGENCY TELEPHONE NUMBERS

CHESTER FIRE & AMBULANCE	911
VERMONT STATE POLICE	875-2112
ANDOVER TOWN GARAGE	875-3247
TOWN FIRE WARDEN	875-3351
MOUNTAIN VALLEY MEDICAL CENTER	824-6901
SPRINGFIELD HOSPITAL	885-2151
ANDOVER TOWN CLERK	875-2765

NOTICE - TOWN OF ANDOVER RESIDENTS

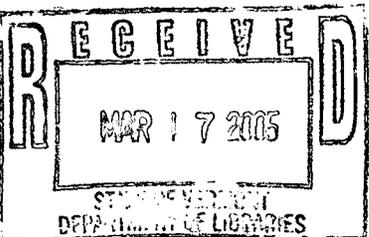
Through contributions from townspeople we are fortunate to have available for use to residents the following if needed:

Adjustable Cane	Reacher/Grabbers
Folding Walkers	Hospital Bed
Walker w/Seat	Commodes

Please call 875-2765 or stop at the Town Office for more information.

TOWN OF ANDOVER
953 WESTON-ANDOVER RD.
ANDOVER, VERMONT 05143

PRESORTED STANDARD
U.S. POSTAGE
PAID
ANDOVER, VT
PERMIT NO. 20



TOWN MEETING - MONDAY, FEBRUARY 28, 2005 - BRING THIS BOOK