



Board of Pharmacy

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

Approved Meeting Minutes

Remote Meeting

Wednesday, April 27th, 2022 at 9:00 a.m.

1. Call to Order

The meeting was called to order at 9:03 A.M., by Michael Carroll, RPh, Vice Chair

Members Present: Stephanie Ibey, RPh (via web); James Arisman, Esq. public member, Secretary (via web); Robert Carpenter, RPh (via web); Linda Retchin, AD-HOC (via web); Catherine Haraden, CPhT (via web); Corey Duteau, RPh (via web-left prior to adjournment); and Michael Carroll, RPh, Vice Chair (via web).

OPR Personnel Present: Carrie Phillips, Executive Officer (via web); Gabriel Gilman, General Counsel (via web); Agatha Kessler, Assistant Director of OPR (via web); Kassandra Diederich, Staff Attorney (via web); Lauren Layman, Staff Attorney (via web); and Corey Young, Licensing Administrator I (via web).

Guests: Savannah Cheeseman (via web); Julie Macdougall (via web); Amy Yanicak (via web); Misa Heysler (via web); Stephanie Winters (via web); Jessica Adams (via web); Lisa Hurteau (via web); Emma Shouldice (via web); and Jeenu Philip (via web).

2. Changes to the Agenda:

- Officer elections

Mr. Carpenter motioned to change the agenda layout, putting officer elections prior to approval of last meetings minutes. Ms. Retchin seconded the motion, motion passed unanimously.

3. Officer Election

- **Chair:**

Mr. Carpenter moved to nominate Mr. Carroll for chair of the Vermont Board of Pharmacy. Mr. Carroll accepted the nomination, Mr. Arisman seconded the motion. Motion passes unanimously.

- **Vice Chair:**

Mr. Carroll moved to nominate Mr. Carpenter for vice chair of the Vermont Board of Pharmacy. Mr. Carpenter accepted the nomination, Mr. Arisman seconded the motion. Motion passes unanimously.

- **Secretary:**

Mr. Carpenter moved to nominate Ms. Ibey for secretary of the Vermont Board of Pharmacy. Ms. Ibey accepted the nomination, Mr. Arisman seconded the motion. Motion passes unanimously.

4. Approval of previous minutes:

Mr. Carroll approved the minutes for the March 23rd meeting as provided.

5. Discipline: None

6. Topics for discussion:

- **Executive Officer Report:**

- Ms. Phillips presented to the board her Executive Officer report, the recent pharmacy license approvals, and legislative updates.

- **Rule Revision**

Ms. Philips presented to the Board the progress of the pending Pharmacy Rule. Attorney Layman spoke to the Board about the process in which the rules go through to become law.

- **NABP Correspondence**

Ms. Philips and Mr. Carpenter went over the documents for the upcoming annual meeting.

7. Public Comment:

8. Next Meeting topics:

- Opening Meeting Laws/requirements
- Inspector Everett's quarterly report
- Investigative and Research Project discussion
- Request from VPA to waive rule 10.35e
- USP 800 Discussion
- National meeting review
- WBI

9. Adjournment:

With the lack of further business, Mr. Carpenter moved to adjourn the meeting at 11:17am. Ms. Retchin seconded the motion, motion passed unanimously.

Next Scheduled Meeting –Wednesday May 25th, 2022
Please check the [OPR Meeting Calendar](#) for updates