

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
March 21, 2016**

1. The meeting was called to order at 8:58 a.m.

Board Members Present: Randy Peace, Vice-Chair; Celeste Moulton; Judith Wernecke; and Erika Clayton, Ad-Hoc Board member. Absent: Jon Somes, Chair and Joan Kavanaugh.

OPR Staff Present: Rachel Allen, Prosecuting Attorney; Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Terry Gray, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Brittny Martinez and Ebony Nyoni.

2. The Chair called for approval of the Minutes of the November 16<sup>th</sup> meeting. Ms. Moulton made a motion, seconded by Ms. Wernecke, to approve the Minutes of the November 16, 2015 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston gave her Case Manager's report, there are currently 31 pending cases.

2014-377, 2014-378, & 2015-425 - The Board reviewed the report of concluded investigation. Ms. Moulton, made a motion, seconded by Ms. Clayton, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Mr. Peace, Investigative Team member abstained from the hearing and vote.

2014-769 - The Board reviewed the report of concluded investigation. Ms. Wernecke made a motion, seconded by Ms. Moulton, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Mr. Peace, Investigative Team member abstained from the hearing and vote.

2015-183, 2015-184, 2015-206 & 2015-207 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Moulton, Investigative Team member abstained from the hearing and vote.

2015-269 & 2015-270 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Moulton, Investigative Team member abstained from the hearing and vote.

2015-568 & 2015-569 - The Board reviewed the report of concluded investigation. Ms. Moulton, made a motion, seconded by Ms. Clayton, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Mr. Peace, Investigative Team member abstained from the hearing and vote.

**4. Reports/Guests:**

Brittmy Martinez and Ebony Nyoni attended the meeting to discuss changing the current curriculum for schools and natural hair braiding as it relates to cosmetologists' scope of practice.

**5. Hearings/Stipulations:**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2015-105 & 2015-208 (Nail Goddess & Associates and Julia Lucia-Ticehurst). Rachel Allen, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel was present for the Board. Based on the information submitted, Mr. Peace made a motion, seconded by Ms. Wernecke to go into deliberative session at 10:04 a.m. and out at 10:22 a.m. Ms. Wernecke made a motion, seconded by Mr. Peace, to reject the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Moulton, Investigative Team member, abstained from the hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2014-754 (Kimberly Lizotte). Rachel Allen, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel was present for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Ms. Clayton, to accept the *Stipulation and Consent Order* as presented. Motion passed unanimously.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2015-248 (Kimberly Bahr). Rachel Allen, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel was present for the Board. Based on the information submitted, Mr. Peace made a motion, seconded by Ms. Moulton, to accept the *Stipulation and Consent Order* as presented. Motion passed unanimously.

**6. Legislative Updates:**

The Board reviewed the proposed changes to the Rules with Attorney Gilman.

**7. Correspondence:**

The Board reviewed the translation of the esthetics training for Victoria Sanchez. Based on the information submitted, the Board found the information incomplete. Ms. Sanchez will be notified.

**8. Public Comment/ Other Business:**

**9.** There being no other business, the meeting adjourned at 12:29 p.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist