

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
March 21, 2016**

1. The meeting was called to order at 8:58 a.m.

Board Members Present: Randy Peace, Vice-Chair; Celeste Moulton; Judith Wernecke; and Erika Clayton, Ad-Hoc Board member. Absent: Jon Somes, Chair and Joan Kavanaugh.

OPR Staff Present: Rachel Allen, Prosecuting Attorney; Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Terry Gray, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Brittmy Martinez and Ebony Nyoni.

2. The Chair called for approval of the Minutes of the November 16th meeting. Ms. Moulton made a motion, seconded by Ms. Wernecke, to approve the Minutes of the November 16, 2015 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up:**

Ms. Preston gave her Case Manager's report, there are currently 31 pending cases.

2014-377, 2014-378, & 2015-425 - The Board reviewed the report of concluded investigation. Ms. Moulton, made a motion, seconded by Ms. Clayton, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Mr. Peace, Investigative Team member abstained from the hearing and vote.

2014-769 - The Board reviewed the report of concluded investigation. Ms. Wernecke made a motion, seconded by Ms. Moulton, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Mr. Peace, Investigative Team member abstained from the hearing and vote.

2015-183, 2015-184, 2015-206 & 2015-207 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Moulton, Investigative Team member abstained from the hearing and vote.

2015-269 & 2015-270 - The Board reviewed the report of concluded investigation. Mr. Peace, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Ms. Moulton, Investigative Team member abstained from the hearing and vote.

2015-568 & 2015-569 - The Board reviewed the report of concluded investigation. Ms. Moulton, made a motion, seconded by Ms. Clayton, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 3-0. Mr. Peace, Investigative Team member abstained from the hearing and vote.

4. Reports/Guests:

Brittmy Martinez and Ebony Nyoni attended the meeting to discuss changing the current curriculum for schools and natural hair braiding as it relates to cosmetologists' scope of practice.

5. Hearings/Stipulations:

The Board reviewed the *Stipulation and Consent Order* in the matters of 2015-105 & 2015-208 (Nail Goddess & Associates and Julia Lucia-Ticehurst). Rachel Allen, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel was present for the Board. Based on the information submitted, Mr. Peace made a motion, seconded by Ms. Wernecke to go into deliberative session at 10:04 a.m. and out at 10:22 a.m. Ms. Wernecke made a motion, seconded by Mr. Peace, to reject the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Moulton, Investigative Team member, abstained from the hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2014-754 (Kimberly Lizotte). Rachel Allen, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel was present for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Ms. Clayton, to accept the *Stipulation and Consent Order* as presented. Motion passed unanimously.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2015-248 (Kimberly Bahr). Rachel Allen, Prosecuting Attorney was present for the State. Gabriel Gilman, General Counsel was present for the Board. Based on the information submitted, Mr. Peace made a motion, seconded by Ms. Moulton, to accept the *Stipulation and Consent Order* as presented. Motion passed unanimously.

6. Legislative Updates:

The Board reviewed the proposed changes to the Rules with Attorney Gilman.

7. Correspondence:

The Board reviewed the translation of the esthetics training for Victoria Sanchez. Based on the information submitted, the Board found the information incomplete. Ms. Sanchez will be notified.

8. Public Comment/ Other Business:

9. There being no other business, the meeting adjourned at 12:29 p.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist