

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
Unapproved Minutes  
January 14, 2008**

1. The meeting was called to order at 9:00 a.m.

Members Present: Josephine Thomas, Chair; Janice Crossan, Vice Chair; Madeline Roy; and Dolores Martineau. Absent: Gregory Josselyn.

OPR Staff Present: Larry Novins, Board Counsel; Carla Preston, Unit Administrator; Judith Cutler, Esq., Prosecuting Attorney; & Kara Shangraw, Administrative Assistant.

Others Present: Sara Fantoni.

2. The Chair called for approval of the Minutes of the November 19<sup>th</sup> meeting. Ms. Roy made a motion, seconded by Ms. Crossan, to approve the Minutes of the November 19, 2007 meeting as presented. Motion passed unanimously.

3. **Hearings/Stipulations**

a. The Board reviewed the *Stipulation and Consent Order* in the matter of Docket numbers CO08-1105/CO10-1105/CO11-1105 (Walter D. Wood and Metropolitan Hair). The Respondent was not present. Judith Cutler, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, the Board voted to accept the *Stipulation and Consent Order* as submitted. Ms. Crossan, Investigating member, did not participate in the vote.

b. The Board reviewed the *Stipulation and Consent Order* in the matter of Docket number CO05-0707 (Lindsey Costello). The Respondent was not present. Judith Cutler, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. The Board voted to reject the Stipulation as submitted. Ms. Roy made a motion, seconded by Ms. Crossan to accept the *Stipulation and Consent Order* as amended. Ms. Thomas, Investigating member, did not participate in the vote.

c. The hearings scheduled in the matters of CO07-1106/BB03-1106 (Diversity Hair and Nails and James McMillan) was continued to the March meeting.

d. Kim LeBlanc requested a hearing regarding her preliminary denial of a license, Docket number APP-CO16-1007. Ms. LeBlanc did not attend. Ms. Roy made a motion, seconded by Ms. Crossan to dismiss the appeal. Motion passed 3-0. Ms. Thomas, did not participate in the vote.

- e. The Board held a hearing regarding Sara Fantoni's request to modify her Stipulation and Consent Order to waive or reduce the \$750 Administrative Penalty imposed pursuant to an Order dated May 21, 2007, Docket Number CO-04-0906. The Respondent was present. Attorney Novins presided for the Board. Ms. Fantoni mentioned her financial difficulties and asked the Board to waive the penalty or at least allow more time in which to pay it. The Board went into deliberative session at 10:35 am and a mandatory out at 10:40 am. The Board asked Ms. Fantoni additional questions and she answered them. Ms. Fantoni added that she had a mandatory out at 10:55 am and that she had a mandatory out at 10:55 am. Based on the testimony heard, the Board decided not to waive the penalty, but did grant Ms. Fantoni additional time in which to pay the penalty fee. Payments must be not less than \$50 and shall begin in February, 2008.

**4. Reports/Guests**

**5. Complaints/Followups**

**6. Legislation & Draft Rules**

**7. Applications for Discussion**

**8. Correspondence**

- a. The Board reviewed the December 28, 2007 letter from Richard Coutant regarding ADA accommodations for a Cosmetology student. The Board stated that it cannot waive its Rule and grant a partial license.
- b. The Board reviewed and noted the miscellaneous correspondence.

**9. National Accrediting Commission of Cosmetology Arts & Sciences Correspondence**

**10. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence**

**11. National Coalition of Esthetic & Related Associations' Correspondence**

The Board reviewed and noted the "NCEA Advance" newsletter.

**12. National Association of Barber Boards of America**

**13. Public Comment**

**14. Other Business Introduced by the Board**

**15. The meeting adjourned at 11:15 a.m.**

Respectfully submitted,

Kara Shangraw  
Administrative Assistant