



Town of Duxbury

Annual Report

**For the fiscal year ending
June 30, 2022**

Town Meeting March 7, 2023

**Voted by Australian Ballot at Town office
From 7AM to 7 PM**

Announcements

Town Report If anyone would like additional copies of the Town Report please contact us at dux.townclerk@gmail.com or 244-6660 and we will mail them to you. There are also copies available in the mailbox by the town office door.

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WARNING OF THE TOWN MEETING OF THE TOWN OF DUXBURY

AS A TOWN, MARCH 7, 2023

The legal voters of the Town of Duxbury are hereby warned and notified to meet at the Town Offices located at 5421 VT Route 100 in said Town on March 7, 2023, between the hours of 7AM and 7PM to vote on the articles listed and election of officers by Australian Ballot.

The Selectboard for the Town of Duxbury will hold a public informational meeting in person on February 27, 2023, at 7:30 in the town meeting room to discuss the articles listed below.

The informational meeting will be available by electronic means by telephone: Dial 1-929-205-6099 entering the meeting number 242 764 3402 and password 456789. Using the Zoom application entering the meeting number and password.

Article 1: Shall the voters appropriate \$1,086,960 to fund the 2023-2024 Town Highway & General fund budget to pay the debts and current expenses of the Town and to pay county taxes with same and have the Selectboard set the necessary tax rate after the Grand List book has been completed and lodged in the office of the Town Clerk?

Article 2: Shall the voters appropriate \$30,000 to fund the Pavement escrow?

Article 3: Shall the voters appropriate \$113,000 to fund the Capital Reserve?

Article 4: Shall the voters of the Town of Duxbury set the due date for the issuance of the tax warrant for real and personal property and the date taxes on such property shall become due and payable without discount as October 13, 2023 (second Friday in October) and also assess an 8% penalty as prescribed by the state statute and a 1% interest charge per month on such taxes not paid when due. Postmarks will not qualify as date of receipt.

Article 5: Shall the Town have its current taxes paid to the Town Treasurer and its delinquent taxes paid to the Collector of Delinquent Taxes.

Article 6: Shall the voters of the Town of Duxbury change the term of constable from one year to two years pursuant to 17 V.S.A. § 2646(7).

Article 7: Shall the voters of the Town of Duxbury change the term of second constable from one year to two years pursuant to 17 V.S.A. § 2646(7).

Article 8: Shall the voters of the Town of Duxbury change the term of delinquent tax collector from one year to three years pursuant to 17 V.S.A. § 2646(9).

For Moderator

Vote for not more than one Term of One year

Daniel Senning

Write In _____

For Selectboard

Vote for not more than two Term of One year

Ann Harvey

Write In _____

Write In _____

For Selectboard

Vote for not more than one Term of Three years

Jamison Ervin

Write In _____

For Lister

Vote for not more than one Term of Three years

Alan Quackenbush

Write In _____

For Budget Committee

Vote for not more than one Term of Five years

Write In _____

For Cemetery Commission

Vote for not more than one Term of Three years

Jessica Engels

Write In _____

For Cemetery Commission

Vote for not more than one

Remaining two years of a three-year term

Elliott McElroy

Write In _____

For Cemetery Commission

Vote for not more than one

Remaining one year of a three-year term

Dwight Day

Write In _____

Delinquent Tax Collector

Vote for not more than one Term of One year

Maureen Harvey

Write In _____

For 1st Constable

Vote for not more than one Term of One year

Nathan Isham

Write In _____

2nd Constable

Vote for not more than one Term of One year

Write In _____

School Board Rep for

Harwood Unified Union School District

Vote for not more than one

Remaining two years of a three-year term

Life LeGeros

Write In _____

School Board Rep for

Harwood Unified Union School District

Vote for not more than one

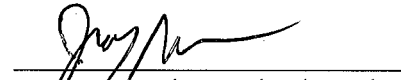
Term of Three year

Cindy Senning

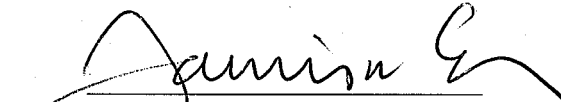
Write In _____

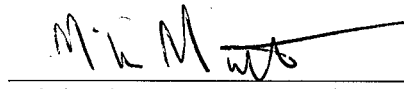
Approved and signed at Duxbury this 2nd day of February, 2023.


Mari Pratt, Selectboard


Jerry McMahan Selectboard

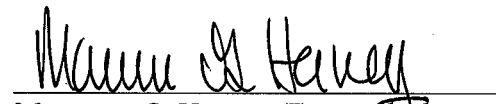

Richard Charland, Selectboard


Jamieson Ervin, Selectboard


Michael Marotto, Selectboard

Received for recording and recorded this 2nd day of February 2023 in Town Records II Book
Pages 475-477

ATTEST


Maureen G. Harvey, Town Clerk

Town of Duxbury -Town Meeting March 1, 2022
 Due to Covid-19 all voting done by Australian Ballot
 Number of Registered Voters - 1169
 Ballots Cast - 348

	YES	NO	BLANK	SPOILED
Article 1: Shall the voters appropriate \$1,145,499 to fund the 2022-2023 Town Highway & General fund budget to pay the debts and current expenses of the Town and to pay county taxes with same and have the Selectboard set the necessary tax rate after the Grand List book has been completed and lodged in the office of the Town Clerk?	265	65	17	1
Article 2: Shall the voters appropriate \$30,000 to fund the Pavement escrow?	266	67	15	0
Article 3: Shall the voters appropriate \$111,000 to fund the Capital Reserve?	250	72	26	0
Article 4: Shall the voters of the Town of Duxbury set the due date for the issuance of the tax warrant for real and personal property and the date taxes on such property shall become due and payable without discount as October 14, 2021 (second Friday in October) and also assess an 8% penalty as prescribed by the state statute and a 1% interest charge per month on such taxes not paid when due. Postmarks will not qualify as date of receipt.	290	36	22	0
Article 5: Shall the voters of the Town of Duxbury approve the expenditure from the Capital Reserve fund to purchase a Tandem Truck not to exceed \$145,000.	231	96	21	0
Article 6: Shall the Town have its current taxes paid to the Town Treasurer and its delinquent taxes paid to the Collector of Delinquent Taxes.	308	18	22	0
Article 7: Shall the voters of the town of Duxbury authorize the Selectboard to pursue a Solar Power installation on approximately 3.5 acres of currently unused town owned land, located in the old gravel pit location?	224	113	11	0
Article 8: Shall the voters approve comprehensive amendments to the Duxbury Zoning Ordinance (A/K/A the "Town of Duxbury, Vermont, Zoning Regulations") as last amended January 31, 2011?	254	66	28	0

Moderator - Daniel Senning
 Town Clerk - Maureen Harvey
 Treasurer - Maureen Harvey
 Selectboard - One Year - Mari Pratt
 Selectboard - One Year - Jamison Ervin
 Selectboard - Remaining Year of Three year term Mike Marotto
 Selectboard - Three Year - Richard Charland
 Lister - Three Year - Nathan Isham
 Budget Committee - Five years - Ann Harvey
 Cemetery Commission - Remaining Two Years of Three year term - No winning Candidate
 Cemetery Commission - Three year - No winning Candidate
 First Constable -One Year - Nathan Isham
 Deliquent Tax Collector - One Year - Maureen Harvey
 Second Constable - One Year - Maureen Harvey
 HUUSD Representative - Remaining Year of Three year term - Cindy Senning
 HUUSD Representative - Three year term - No winning Candidate

ANNUAL SCHOOL BUDGET BALLOT RESULTS FOR TOWN MEETING,

MARCH 1, 2022 Harwood Union Unified School District of: Duxbury, Fayston, Moretown,
Waitsfield, Warren, Waterbury

	165	180	3	0
ARTICLE I. Shall the voters of the Harwood Unified Union School District authorize the Board of School Directors to expend \$42,655,858, which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2022? It is estimated that this proposed budget, if approved, will result in education spending of \$20,238 per equalized pupil. This projected spending per equalized pupil is 7% higher than spending for the current year.				
ARTICLE II. Shall the voters of the Harwood Unified Union School District authorize the Board of School Directors to allocate its FY2021 unassigned audited fund balance as follows: assign \$1,524,424 to the school district's Maintenance Reserve Fund per 24 VSA §2804.				
	221	120	7	0

**MINUTES OF THE SPECIAL TOWN MEETING
OF THE TOWN OF DUXBURY
AS A TOWN, November 16, 2022**

The inhabitants of the Town of Duxbury who are legal voters in said Town are hereby notified and warned to meet at the Crossett Brook Middle School in the Town of Duxbury, Vermont on Wednesday, November 16, 2022, at 7 PM to act upon the articles listed below.

Called to order at 7:05 PM. The pledge of allegiance was recited. Carol Collins recited a poem.

Article 1: Shall the Town of Duxbury elect its town officers by Australian ballot pursuant to 17 V.S.A. § 2680(b)?

Motion made and seconded to move article one. The Selectboard relayed the reason for the presenting this article was the increase in attendance in the Australian ballot turnout during COVID.

The question was called with a second. The discussion was not ceased by voice vote. Discussion of the article continued. The question was called and seconded. The discussion ceased on Article 1.

The article passed by a show of hands 73 to 30.

Article 2: Shall the Town of Duxbury adopt all budget articles by Australian ballot pursuant to 17 V.S.A. § 2680(c)?

Motion made and seconded to move article one. The question was called and seconded. The discussion ceased on Article 2 by voice vote.

The article passed by a show of hands 70 to 31.

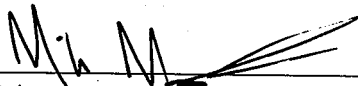
Article 3: Shall the Town of Duxbury vote on all public questions by Australian ballot pursuant to 17 V.S.A. § 2680(d)?


Motion made and seconded to move article three. The question was called and seconded. The discussion ceased on Article 3.

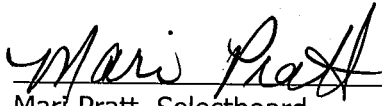
The article passed by a show of hands 65 to 40. The motion was passed

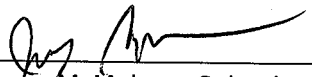
Motion was made a seconded to adjourn with majority of voice vote.

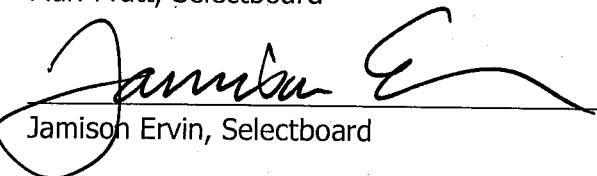
Approved and signed at Duxbury this 29th day of November, 2022

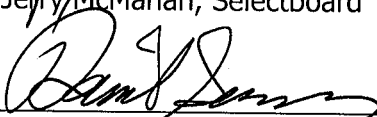

Michael Marotto, Selectboard


Richard Charland, Selectboard

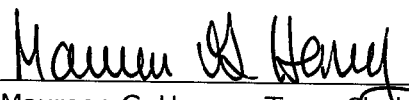

Mari Pratt, Selectboard


Jerry McMahan, Selectboard


Jamison Ervin, Selectboard


Daniel Senning, Moderator

Received for recording and recorded this 29th day of November, 2020 in Town
Records Book II pages 467 - 468.

ATTEST: 
Maureen G. Harvey, Town Clerk

Selectboard Informational Meeting

The Selectboard for the Town of Duxbury will hold a public informational meeting in person at the town meeting room on Monday February 17, 2023 at 7:30 PM to discuss the articles. The meeting will be available by electronic means using the Zoom information below.

By telephone: Dial 1-929-205-6099

Entering meeting number 242 764 3402

Enter password 456789.

Using the Zoom application www.zoom.com

When it requests the meeting number and password Entering meeting number 242 764 3402

Enter password 456789

Elected Offices

Positions underlined will be on the March 2023 ballot

Moderator	<u>Dan Senning</u>	1 year	2023
Town Clerk	Maureen Harvey	3 year	2025
Town Treasurer	Maureen Harvey	3 year	2025
Selectboard	<u>Mari Pratt</u>	1 year	2023
	<u>Jamison Ervin</u>	1 year	2023
	<u>Mike Marotto – Elected</u>	3 year	2023
	Craig Gibbs – Appointed		
	Dan Schillhammer - Resigned		
	Jerry McMahon	3 year	2024
	Richard Charland	3 year	2025
Listers	<u>Maurice LaVanaway</u>	3 year	2023
	Max Popowicz		2024
	Nate Isham		2025
Budget Committee	<u>Lars Dickson</u>	5 year	2023
	Mark Morse		2024
	Gary Winnie		2025
	Ben MacKinney		2026
	Ann Harvey		2027
Cemetery Commission	<u>Gloria Rapalee</u>	3 year	2023
	<u>Vacant - Stacy Misenko – Resigned</u>		2024
	<u>Elliott McElroy - Appointed</u>		2025
1 st Constable	<u>Nathan Isham</u>	1 year	2023
Delinquent Tax Collector	<u>Maureen Harvey</u>	1 year	2023
2 nd Constable	<u>Maureen Harvey</u>	1 year	2023

Elected by Ballot – November 8, 2022 - Term expires Feb 2025

Justice of the Peace Dan Cardozo
 Mark Morse
 Jill Smith
 Shawn Perry
 Bonnie Morse
 Maurice LaVanway
 Greg Trulson

Voted by Australian ballot per articles of the HUUSD

Harwood Unified Union SD	<u>Cindy Senning</u>	<u>3 year</u>	<u>2023</u>
	Brian DallaMura - Resigned		
	Alec Adams - Resigned		
	<u>Life LeGeros – Appointed</u>		<u>2025</u>

The positions listed above that are underlined will be on the March 2023 ballot. The term has expired or the person filling the position was appointed. People who are appointed by the Selectboard, only serve until the next election so that the voters may fill the vacancy by election.

Appointed Offices

Health Officer	Richard Valentinetti	3 year	2024
Zoning Administrator	David Specht	3 year	2024
Development Review Bd	Pat Zachary	5 year	2023
	Eric Ladensack - resigned		
	Tim Marceau		2024
	Will Senning, Chair - resigned		
	Zeb Towne		2025
	Ben MacKinney, Chair		2026
	Maurice LaVanway		2027
	Randy Berno - resigned		
Planning Commission	Henry Amistadi	3 year	2023
	David Wendt		2024
	Vacant		2024
	Alan Quackenbush		2025
	Bill Whitehair, Chair		2025
Regional Planning Commission	Alan Quackenbush		2023
	Alternate – David Wendt		
Transportation Advisory Comm	Alan Quackenbush		2023
	Alternate – Bill Whitehair		
State Police Advisory Board	Vacant	1 year	2023
Central VT Solid Waste Rep	Vacant		2023
Fence Viewer	Maurice LaVanway	1 year	2023
Fire Warden	Kyle Guyette	Until Resigned	
Tree Warden	Eric Potter	1 year	2023
Emergency Mgmt Officer	Vacant	1 year	2023
E-911 Coordinator	Dan Cardozo	1 year	2023
Animal Control Officer	Andrea McMahan	1 year	2023

	D	E	F	G	H
2	Description	FY 22 Actual	FY 22 Budget	FY 23 Budget	Proposed FY 24 Budget
3					
4	AOT HIGHWAY REIMBURSEMENT	\$72,031	\$64,856	\$64,800	\$66,200
5	APPRAISAL PAYMENT	\$746	\$740	\$740	\$740
6	CENT. VT. RAILROAD TAX	\$716	\$1,400	\$1,400	\$750
7	CIVIL FINES	\$265			\$250
8	DELINQUENT TAXES - INTEREST	\$9,941	\$3,200	\$10,824	\$6,700
9	DELINQUENT TAXES - PENALTY	\$8,545	\$9,000	\$9,000	\$7,500
10	DOG LICENSES	\$954	\$400	\$550	\$550
11	GREEN UP DAY	\$400	\$400	\$400	\$400
12	HOLD HARMLESS/CURRENT USE	\$60,721	\$41,200	\$41,000	\$54,000
13	INTEREST INCOME	\$323	\$1,600	\$500	\$450
14	MARRIAGE LICENSE FEES	\$170	\$150	\$100	\$150
15	MISCELLANEOUS	\$1,195			\$200
16	PILOT PAYMENTS	\$53,278	\$53,300	\$53,000	\$53,000
17	RECORDING/COPY FEES	\$19,498	\$15,000	\$16,000	\$17,000
18	SPECIAL ROADS	\$806,289			
19	TAXES	\$1,204,127			
20	ZONING/DRB APPLIC FEES	\$7,806	\$3,000	\$3,000	\$6,500
21					
22	TOTAL REVENUE	\$2,247,004	\$194,246	\$201,314	\$214,390
23					
24	HIGHWAY DEPARTMENT				
25	ROADS MATERIALS				
26	CHLORIDE	\$4,023	\$18,000	\$18,000	\$18,000
27	CULVERTS	\$8,883	\$9,000	\$10,000	\$12,000
28	DITCHING STONE	\$15,189	\$15,000	\$15,000	\$10,000
29	FLAGGERS	\$0	\$1,000	\$1,000	\$500
30	GRAVEL DELIVERED	\$76,812	\$72,000	\$80,000	\$100,000
31	MAINTENANCE STONE	\$5,232	\$5,000	\$5,000	\$10,000
32	MUNICIPAL ROAD PERMITTING	\$1,350	\$1,350	\$1,590	\$1,990
33	RAILS		\$5,000	\$5,000	\$7,500
34	RENTALS	\$673	\$3,000	\$3,000	\$10,000
35	ROAD RECONSTRUCTION	\$20,535	\$20,000	\$20,000	\$25,000
36	ROADSIDE MOWING	\$4,000	\$8,000	\$8,000	\$11,000
37	SALT	\$6,112	\$13,000	\$8,000	\$10,000
38	SAND	\$42,602	\$42,500	\$43,750	\$43,750
39	SAND TRUCKING	\$21,501	\$23,000	\$23,000	\$25,000
40	SIGNS	\$1,296	\$3,000	\$3,000	\$1,300
41	SUBCONTRACTS	\$0	\$7,000	\$7,000	\$5,000

	D	E	F	G	H
42	ENGINEERING - DELETE IN FY24	\$0	\$2,000	\$2,000	
43	LINE PAINTING - DELETE IN FY24	\$0	\$2,000	\$1,300	
44	GRAVEL TRUCKING - DELETE IN FY24	\$0	\$8,000	\$8,000	
45					
46	ROAD MATERIALS	\$208,206	\$257,850	\$262,640	\$291,040
47					
48	EQUIPMENT				
49	BLADES	\$4,323	\$7,000	\$9,000	\$9,000
50	CHAINS	\$5,000	\$5,000	\$5,000	\$5,000
51	CHLORIDE TRAILER	\$383	\$700	\$7,000	\$500
52	EXCAVATOR	\$1,761	\$4,000	\$5,000	\$15,000
53	FUEL	\$37,225	\$32,500	\$35,000	\$45,000
54	GRADER	\$8,661	\$5,000	\$6,000	\$8,000
55	LOADER	\$663	\$5,000	\$6,000	\$4,000
56	LUBE	\$1,505	\$4,800	\$4,800	\$5,000
57	MAINTENANCE PARTS	\$5,101	\$6,000	\$6,000	\$7,000
58	MULCHER	\$0	\$0	\$500	
59	PICKUP TRUCK	\$585	\$2,000	\$2,000	\$3,500
60	PROTECTIVE GEAR	\$672	\$1,600	\$1,600	\$1,600
61	RADIOS	\$25,533	\$1,300	\$1,300	\$2,500
62	SANDER	\$0	\$0	\$1,000	\$0
63	Tandem 2014	\$3,079	\$6,500	\$0	\$0
64	Tandem 2016	\$6,346	\$8,000	\$8,000	\$0
65	Tandem 2019	\$2,747	\$3,500	\$4,000	\$5,000
66	Tandem 2022	\$0	\$0	\$2,500	\$3,500
67	Tandem 2023	\$0	\$0	\$0	\$2,500
68	TIRES - GRADER	\$0	\$0	\$0	\$3,000
69	TIRES - LOADER	\$0	\$0	\$0	\$0
70	TIRES - SUMMER	\$4,873	\$5,000	\$1,000	\$5,000
71	TIRES - WINTER	\$7,885	\$6,000	\$7,500	\$7,500
72	TOOLS	\$2,356	\$3,000	\$6,000	\$6,000
73	SUBCONTRACT - DELETE FY 24			\$1,000	
74					
75	EQUIPMENT	\$118,698	\$106,900	\$120,200	\$138,600
76					
77	GARAGE				
78	ELECTRICITY	\$2,424	\$3,000	\$3,000	\$3,000
79	COMPUTER SUPPORT	\$0	\$400	\$400	\$1,000
80	ENVIRONMENTAL DISPOSAL	\$0	\$1,000	\$1,000	\$1,000
81	FABRICATION	\$834	\$2,500	\$4,500	\$11,000
82	GARAGE BOND REPAIRS	\$1,298			
83	GARAGE WATER	\$766	\$500	\$500	\$500
84	GENERATOR	\$0	\$491	\$400	\$650

	D	E	F	G	H
85	HEAT	\$15,074	\$13,925	\$14,000	\$15,000
86	HEAT SALT SHED	\$4,945	\$3,850	\$3,850	\$5,000
87	MAINTENANCE	\$6,507	\$5,000	\$5,000	\$5,500
88	MISCELLANEOUS	\$71	\$1,000	\$1,000	\$1,000
89	OFFICE EQUIPMENT	\$997	\$1,000	\$1,200	\$1,200
90	TELEPHONE & INTERNET	\$2,101	\$1,625	\$2,225	\$2,820
91	WASTE DISPOSAL	\$3,193	\$3,000	\$3,000	\$2,300
92	WASTE DISPOSAL - GREEN UP				\$1,200
93					
94	GARAGE	\$38,210	\$37,291	\$40,075	\$51,170
95					
96	ROAD CREW				
97	FICA	\$12,745	\$13,655	\$15,447	\$17,020
98	HEALTH/ DENTAL	\$41,796	\$59,487	\$44,985	\$51,800
99	OVERTIME	\$21,867	\$23,000	\$23,000	\$24,840
100	RETIRE EXP	\$7,723	\$8,479	\$10,096	\$11,680
101	Road Crew - Foreman	\$54,080	\$54,080	\$58,760	\$63,373
102	ROAD CREW - FT 1	\$41,331	\$47,840	\$50,232	\$58,406
103	ROAD CREW - FT 2	\$45,320	\$45,575	\$47,861	\$52,024
104	ROAD CREW - SEASONAL	\$10,490	\$8,000	\$22,080	\$23,846
105	UNIFORMS	\$4,893	\$5,200	\$5,200	\$5,200
106					
107	ROAD CREW	\$240,246	\$265,315	\$277,661	\$308,190
108					
109	FINANCIAL				
110	BOND PAYMENTS				\$34,505
111	PROPERTY & LIABILITY INSURANCE	\$12,134	\$17,000	\$16,500	\$17,055
112	SHORT TERM NOTE PAYMENT	\$400,000			
113	SHORT TERM NOTE INTEREST	\$1,135			
114	UNEMPLOYMENT	\$668	\$500	\$600	\$775
115	WORKMAN'S COMP	\$6,554	\$17,000	\$16,500	\$13,000
116					
117	FINANCIAL	\$420,491	\$34,500	\$33,600	\$65,335
118					
119	TOTAL HIGHWAY	\$1,025,851	\$701,856	\$734,176	\$854,335
120					
121	TOWN OFFICERS & STAFF				
122	ANIMAL CONTROL OFFICER	\$564	\$564	\$564	\$750
123	ASSISTANT CLERK	\$9,059	\$10,943	\$11,490	\$16,640
124	ASSISTANT TREASURER	\$0	\$1,823	\$1,000	\$1,000
125	BALLOT CLERKS	\$1,439	\$1,200	\$1,800	\$900
126	DELINQUENT TAX COLLECTOR	\$3,384	\$3,384	\$3,553	\$3,800
127	DEVELOPMENT REVIEW BOARD	\$43	\$300	\$300	\$750

	D	E	F	G	H
128	DRB ADMIN ASSISTANT	\$519	\$2,500	\$2,235	\$1,500
129	E911 COORDINATOR	\$20	\$250		\$150
130	FICA	\$7,465	\$9,214	\$9,331	\$8,550
131	HEALTH OFFICER	\$305	\$305	\$305	\$500
132	HEALTH/DENTAL	\$10,776	\$9,940	\$8,997	\$10,539
133	LISTERS	\$508	\$508	\$508	\$450
134	MODERATOR	\$141	\$141	\$150	\$150
135	PLANNING COMMISSION	\$0	\$3,000	\$3,000	\$750
136	RETIRE EXP	\$2,895	\$2,896	\$3,201	\$3,629
137	SELECTBOARD	\$4,375	\$4,500	\$4,500	\$5,500
138	TOWN CLERK	\$32,360	\$32,377	\$33,966	\$36,683
139	TOWN TREASURER	\$28,586	\$28,600	\$30,030	\$32,432
140	ZONING ADMINISTRATOR	\$11,539	\$12,000	\$12,000	\$12,960
141	BOARD OF CIVIL AUTH - DELETE FY24		\$100		
142					
143	TOWN OFFICERS & STAFF	\$113,978	\$124,546	\$126,930	\$137,633
144					
145	TOWN BUILDINGS/GROUNDS				
146	ELECTRICITY	\$1,227	\$1,400	\$1,200	\$1,500
147	EQUIPMENT LEASE	\$1,453	\$1,800	\$1,800	\$1,800
148	HEAT	\$710	\$1,000	\$800	\$800
149	MAINTENANCE	\$1,175	\$2,000	\$3,000	\$3,000
150	TELEPHONE	\$1,330	\$1,450	\$1,450	\$1,600
151	WATER - TOWN OFFICE	\$357	\$400	\$400	\$400
152					
153	TOWN BUILDINGS/GROUNDS	\$6,253	\$8,050	\$8,650	\$9,100
154					
155	GENERAL ADMINISTRATION				
156	BANK FEES	\$214	\$175	\$225	\$250
157	COMPUTER HARD/SOFTWARE	\$296	\$1,200	\$1,995	\$4,000
158	COMPUTER SUPPORT SERV.	\$6,773	\$5,800	\$7,821	\$6,825
159	ELECTIONS	\$130	\$1,500	\$3,000	\$3,000
160	LAND RECORDS SYSTEM	\$4,220	\$4,200	\$4,200	\$4,200
161	NOTICES	\$839	\$1,250	\$1,250	\$1,500
162	OFFICE EQUIPMENT	\$38	\$200	\$250	\$500
163	POSTAGE	\$1,782	\$2,000	\$2,100	\$2,500
164	SEMINARS & MEMBERSHIPS	\$348	\$1,000	\$1,000	\$1,000
165	SUPPLIES	\$2,046	\$3,000	\$3,000	\$3,000
166					
167	GENERAL ADMINISTRATION	\$16,687	\$20,325	\$24,841	\$26,775
168					

	D	E	F	G	H
169	PROFESSIONAL SERVICES & EXPENSES				
170	APPRAISAL SERVICES	\$10,000	\$10,000	\$10,000	\$15,000
171	AUDITORS - DELETE FY24	\$0	\$170		
172	LEGAL SERVICES	\$1,758	\$15,000	\$15,000	\$10,000
173	MISCELLANEOUS EXPENSES	\$89	\$2,350	\$2,600	\$3,100
174	PAYROLL SERVICES	\$1,847	\$2,000	\$2,000	\$2,000
175	RECORDS AUDIT	\$12,360	\$12,000	\$12,000	\$18,000
176	SELECTBOARD ASSISTANCE	\$11,965	\$22,000	\$22,000	\$22,000
177	TAX MAPPING	\$0	\$500	\$500	\$2,200
178	TOWN REPORTS	\$148	\$300	\$1,450	\$2,150
179	WEB SUPPORT	\$1,300	\$1,300	\$1,300	\$400
180					
181	PROFESSIONAL SERVICES & EXPENSES	\$39,466	\$65,620	\$66,850	\$74,850
182					
183	REGIONAL SERVICES				
184	AMBULANCE - WASI	\$24,950	\$24,950	\$28,487	\$36,738
185	ANIMAL CONTROL SHELTER	\$0	\$500	\$500	\$500
186	CEMETERY COMMISSION	\$2,700	\$2,700	\$2,700	\$2,700
187	CENTRAL VT REGIONAL PLANNING	\$1,670	\$1,670	\$1,879	\$1,880
188	CENTRAL VT SOLID WASTE	\$1,305	\$1,305	\$1,400	\$1,413
189	COUNTY TAX	\$21,305	\$14,041	\$14,528	\$15,624
190	EMERGENCY MANAGEMENT	\$0	\$1,000	\$1,000	\$1,000
191	FIRE CONTRACT - MORETOWN	\$0	\$7,000	\$7,000	\$7,000
192	FIRE CONTRACT - WATERBURY	\$113,926	\$115,782	\$120,570	\$114,900
193	LIBRARY SERVICES	\$1,765	\$1,500	\$1,500	\$2,000
194	TOWN FOREST	\$0	\$200		\$1,000
195	VLCT	\$2,731	\$2,731	\$2,865	\$2,960
196					
197	REGIONAL SERVICES	\$170,352	\$173,379	\$182,429	\$187,715
198					
199	CONTRIBUTIONS				
200	CENT VT. COUN ON AGING			\$100	\$100
201	AMERICAN LEGION	\$150	\$150	\$150	\$150
202	CENT VT. CTR. FOR IND.	\$150	\$150	\$150	\$150
203	CENT VT. HOME HEALTH	\$2,650	\$2,650	\$3,550	\$3,550
204	CENTRAL VT ADULT BASIC ED	\$300	\$300	\$300	\$300
205	CHILDRENS ROOM	\$500	\$500	\$500	\$500
206	CIRCLE	\$200	\$200	\$200	\$200
207	DUXBURY FOOD SHELF	\$650	\$650	\$650	\$650
208	FAMILY CENTER/WASH. CTY	\$100	\$100	\$100	\$100
209	FRONT PORCH FORUM	\$100	\$100	\$100	\$150
210	GMT TRANSIT	\$250	\$250	\$755	\$792
211	GOOD BEGINNINGS	\$200	\$200	\$300	\$300

	D	E	F	G	H
212	GREEN UP VERMONT	\$100	\$100	\$100	\$100
213	MOSAIC - SEX ASSAULT CENTER	\$150	\$150	\$150	
214	OUR HOUSE	\$100	\$100	\$100	\$100
215	PEOPLE'S HEALTH & WELLNESS	\$250	\$250	\$250	\$500
216	PREVENT CHILD ABUSE	\$100	\$100		
217	RED CROSS	\$250	\$250	\$250	\$250
218	VERMONT FAMILY NETWORK	\$100	\$100	\$100	\$250
219	WASH CTY MENTAL HEALTH	\$250	\$250		
220	WATERBURY ROUNDABOUT				\$150
221	WATERBURY SENIOR CENTER	\$2,500	\$2,500	\$2,500	\$2,500
222	YOUTH SERVICES BUREAU	\$250	\$250		\$250
223					
224	CONTRIBUTIONS	\$9,300	\$9,300	\$10,205	\$10,942
225					
226					
227	TOTAL GEN ADMIN EXPENSE	\$356,036	\$401,220	\$419,905	\$447,015
228	TOTAL HIGHWAY EXPENSE	\$1,025,851	\$701,856	\$734,176	\$854,335
229	SPEC RDS MOVED TO GRANT FUND*	\$478,760	\$142,500	\$192,000	
230	TOTAL EXPENSES	\$1,860,646	\$1,245,577	\$1,346,081	\$1,301,350
231	TOTAL REVENUES	\$2,247,004	\$194,246	\$201,314	\$214,390
232					
233	GEN FUND REQUEST TO TAXPAYERS	\$386,358	\$1,051,331	\$1,144,767	\$1,086,960
234					
235	TRANSFER FOR STORM ESCROW	\$20,000			
236	TRANSFER FOR PAVEMENT ESCROW	\$3,000		\$30,000	\$30,000
237	TRANSFER FOR CAPITAL RESERVE	\$107,000		\$111,000	\$113,000
238					
239	PROJECTED SURPLUS FOR FY 22	\$256,358			
240					
241	TOTAL REQUEST OF TAXPAYERS			\$1,285,767	\$1,229,960
242					
243					
244	Estimated 2024 Municipal Tax Rate			Tax Rate History	
245	FY2024 General Fund Budget Request		\$1,086,960	FY2023	\$ 0.7714
246	Amt raised per \$.01 tax (based on 2022 Grand List)		\$ 16,719.42	FY2022	\$ 0.7101
247	General Fund Estimated Municipal Tax Rate		\$ 0.6501	FY2021	\$ 0.7971
248	Capital Reserve Est. Muni Tax Rate		\$ 0.0676	FY2020	\$ 0.5735
249	Paving Escrow Est. Municipal Tax Rate		\$ 0.0179	FY2019	\$ 0.5479
250	Estimated Veteran's Relief Local Tax		\$ 0.0018	FY2018	\$ 0.5082
251	Total ESTIMATED MUNI & LOCAL TAX RATE		\$ 0.7374	FY2017	\$ 0.5108
252					
253	Special roads has been summarized in FY22 and moved to the newly created Grant Fund				
254	This allows the money to be utilized in multiple years not used for general expenses.				

	<u>Capital Reserve and Escrows FY2022</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
FUND 2	Sand & Gravel July 1, 2021			\$13,419.62
				\$13,419.62
	TOTAL			\$13,419.62
FUND 3	Capital Reserve July 1, 2021			\$183,336.03
8/21/2020	Tandem Payment		\$70,007.00	\$113,329.03
10/8/2021	Viking Truck Body		\$70,450.00	\$42,879.03
10/15/2021	Burlington Comm - Truck Radio		\$1,216.00	\$41,663.03
12/8/2021	Town Meeting 2021	\$107,000.00		\$148,663.03
	Interest Income	\$125.16		\$148,788.19
	TOTAL			\$148,788.19
Fund 4	Tire Escrow July 1, 2021			\$1,713.60
	TOTAL			\$1,713.60
Fund 5	Reappraisal Escrow July 1, 2021			\$76,862.36
3/25/2022	State Reappraisal Payment	\$6,341.00		\$83,203.36
	TOTAL			\$83,203.36
Fund 6	Pavement Escrow July 1, 2021			\$16,350.59
	Town Meeting 2021	\$3,000.00		\$19,350.59
	TOTAL			\$19,350.59
Fund 7	Preservation Escrow July 1, 2021			\$9,622.56
	Clerk & Kofile Recording Deposits	\$5,964.00		\$15,586.56
	Recording Expenses		\$17.25	\$15,569.31
	TOTAL			\$15,569.31
Fund 8	Storm Escrow July 1, 2021			\$30,000.00
	Town Meeting 2020	\$20,000.00		\$50,000.00
	TOTAL			\$50,000.00
Fund 9	Tax Mapping July 1, 2021			\$1,078.64
				\$1,078.64
				\$1,078.64
	TOTAL			\$1,078.64
Fund A	Forest Escrow July 1, 2021			\$1,500.00
				\$1,500.00

TOTAL	\$1,500.00
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Fund B	River Rd Mitigation July 1, 2021	\$145,038.63
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TOTAL	\$145,038.63
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Fund C	ARPA Funds July 1, 2021	\$0.00
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8/9/2021	First Payment	\$68,308.76	\$68,308.76
9/3/2021	County Payment	\$126,740.48	\$195,049.24
10/25/2021	Annual Zoom Renewal	\$158.89	\$194,890.35
11/5/2021	OWL Equipment	\$1,058.94	\$193,831.41
11/19/2021	Drive Thru Election Booth	\$1,482.53	\$192,348.88
1/31/2022	NEMRC Lister Card Hosting	\$232.88	\$192,116.00
3/9/2022	LHS Ballot Preparation	\$1,111.40	\$191,004.60
4/26/2022	Zoom Monitot	\$131.91	\$190,872.69
4/26/2022	Lister Cards and Tax Bills Online	\$1,500.00	\$189,372.69

TOTAL	\$189,372.69
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Balance of Reserve and Escrow Accounts	\$669,034.63
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Capital Reserve Plan

BUDGET YEAR	DESCRIPTION	DEPOSIT (+)	EXPENDITURE (-)	BALANCE
				\$114,788
2024	Deposit Request	\$113,000		\$227,788
2025	Deposit Request	\$110,000		\$337,788
	Loader\$208,000 trade in\$30,000(?)		\$178,000	\$159,788
2026	Deposit Request	\$110,000		\$269,788
	Tandem 3(replace2019) - trade in \$50,000		\$155,000	\$114,788
2027	Deposit Request	\$115,000		\$229,788
2028	Deposit Request	\$115,000		\$344,788
	Tandem 1 (Replace (2022) trade in \$50,000		\$151,000	\$193,788
2029	Deposit Request	\$115,000		\$308,788
	Tandem 2 (Replace 2023) trade in \$50,000		\$164,000	\$144,788
2030	Deposit Request	\$116,000		\$260,788
	Pick up\$57,000 Trade in \$5,000		\$52,000	\$208,788
2031	Deposit Request	\$116,000		\$324,788
2032	Deposit Request	\$123,000		\$447,788
	Tandem 3 replace 2026 trade in \$50,000		\$164,000	\$283,788
2033	Deposit Request	\$124,000		\$407,788
	Grader \$315,000 trade in \$40,000		\$275,000	\$132,788
2034	Deposit Request	\$125,000		\$257,788
	Tandem 1 (Replace 2028) trade-in \$50,000		\$170,000	\$87,788
2035	Deposit Request	\$125,000		\$212,788
	Tandem 2 (Replace 2029)trade-in \$ 50,000		\$170,000	\$42,788
2036	Deposit Request	\$125,000		\$167,788
2037	Deposit Request	\$125,000		\$292,788
	Excavator \$275,000 trade in \$30,000		\$245,000	\$47,788
2038	Deposit Request	\$125,000		\$172,788
	Tandem 3 replace 2032 trade in \$50,000		\$170,000	\$2,788
2039	Deposit Request	\$100,000		\$102,788
2040	Deposit Request	\$109,000		\$211,788
2041	Deposit Request	\$110,000		\$321,788
	THIS IS ONLY A PLAN IT WILL CHANGE ANNUALLY			

Delinquent Taxes

NAME	2019/20	2020/21	2021/22	2022/23
Woodard, Sharon				\$5,804.15
Marshall, Donna				\$365.55
Piazza, Frank				\$5,618.59
Desiderio, Robert				\$1,537.55
Blake, Juanita			\$2,496.02	\$4,708.58
Hurd-Burnell, Robert	\$3,856.61	\$5,127.05		
Haskins, Bonnie				\$615.86
Lussier, Karen				\$167.12
Andrews, Kurt & Taber		\$2,432.10		\$1,159.49
Farnham, Robert			\$815.76	\$666.18
Baker, Timothy & Manda				\$391.64
White, William A.				\$1,878.48
Stromme, Michael J.				\$2,620.86
Community Ventures			\$6,663.04	\$7,994.78
Commo, Theresa				\$2,587.14
Guyette, Tom				\$402.12
Siegel, David				\$4,021.28
O'Brien/Nelson				\$1,796.36
Magee, Kellie			\$346.84	\$1,921.51

Total as of: 2/1/2023

Selectboard Letter

Dear Duxbury Neighbors –

2022 was a busy year for the Duxbury Selectboard. Road and infrastructure issues continue to dominate the bi-weekly meetings. We have implemented some key changes in staffing assistance, which has streamlined our approach to managing state grants and major projects, and we are moving toward a strategic road plan to tackle some of the many urgent priorities on our gravel roads. All Selectboard meetings are accessible online, and all residents are invited to attend. Minutes of the meetings are available on our town website, as are recordings of the meetings.

STAFFING AND FUNDING

Selectboard assistance – This year we continued to work with Stephanie Magnan, of SEAM Solutions Vermont, as a contractor to help the Selectboard manage grants and major projects. Stephanie provides bi-weekly updates on the status of each of the major projects in Duxbury, ensures that we stay on deadline and meet state requirements for grants, and liaises with various contractors. For most of the year, we also had the benefit of Katie Lyford, who took meticulous minutes of Selectboard meetings. We are still in need of help with the minutes if anyone is interested.

ARPA funds – The Town of Duxbury received \$390,098 in funds from the American Rescue Plan Act (ARPA). To date, \$157,584 of the funds have been spent or committed for the town garage, online access for public meetings, online records, attorney fees, the Waterbury Ambulance Service Inc. (WASI), CV Fiber access, election costs and other items. The remaining balance is about \$232,000.

ROADS AND BRIDGES

Road crew – The road crew this year includes Brian Gibbs, who continues to serve as Road Foreman, along with Randy Fisk. We were also pleased to welcome Eric Austin in 2022, the newest addition to our road crew. You can read more about the road crew, and the status of road maintenance, in the road foreman's report.

Scrabble Hill – There is a significant area of erosion on Scrabble Hill, creating a potentially dangerous situation, especially after heavy rain events. This area is

slated for reconstruction for about 900 feet along the road. The estimated cost of the entire project is about a million dollars, with about 80% of the funds coming from federal grants. The project has been put to bid, and several companies are in the process of preparing their bids.

Camel's Hump Road Scoping Study – Duxbury received a grant to develop a scoping study of major issues along Camel's Hump Road. As part of this effort, the Selectboard developed and launched a survey for residents who live in the Camel's Hump neighborhood. The next step is to convert the priorities identified in the study into concrete actions, to be included in the Duxbury Town Highway Improvement Plan.

River road paving – the repair of a section of River Road is now complete, including paving and painting the center line. This was funded through a federal grant of \$175,000, and a town matching grant of \$43,750.

Bridge status – There are several bridge issues in Duxbury. Bridge 37 on Camel's Hump Road needs major repairs, including repairing the concrete bridge deck overhang, replacing the rail post anchor bolts, replacing or resetting the posts, and repairing concrete in the wingwalls and abutment, among other repairs. Duxbury received a grant of \$200,000 in May of 2022, and the project is ongoing. We also successfully repaired Bridge 7 by replacing the timber deck and bridge rail posts, with a grant from VTrans.

Road plan – The Selectboard has drafted a first iteration of a Highway Improvement Plan for Duxbury. The plan considers urgent priorities based on a 2016 culvert analysis and 2020 road erosion analysis by the Central Vermont Regional Planning Commission, and as identified by Camel's Hump Road Survey and from detailed notes by the road crew. The full version is available at: https://drive.google.com/file/d/14avs5w3ffqF8sj_Q2uffQMgCj7_pkHP5/view?usp=share_link. A 2-page version is also available at the Town Clerk's office. The next step will be to solicit input from Duxbury residents about the priorities identified, and to provide some detailed cost estimates.

INFRASTRUCTURE

Town Garage – The town garage structural modifications and roof repairs were completed in the fall. Funding for this project was primarily through a bond, with the overage covered by the ARPA funds awarded to the Town of Duxbury.

Salt shed – The salt shed, located in the old gravel pit off of Route 100, has been a long-standing project for the town. The Selectboard has scaled down the original project significantly, from about \$360,000 to less than \$160,000. We have a grant from the State of Vermont (VTrans), and we are working with Dubois and King to complete the construction estimates and plans, aiming for a 2023 build.

Solar array – The Energy Committee worked with the Selectboard to develop and advertise a Request for Proposal (RFP) for constructing a solar array on a portion of the old gravel pit. There were several bids, but the winning bid was from Norwich Solar, a company based in Waterbury, Vermont. The benefits to the town include a reduced electric bill, as well as annual income from the solar company as a land lease. Pending all necessary contracts, permitting, etc. the project will commence, scheduled for 2023.

TOWN MEETING

Move to Australian Ballot: In March of 2022, Town Meeting was once again a drive-by affair. Numerous citizens expressed a strong interest in retaining an option for Australian ballot for future votes pertaining to the town. In November, the Selectboard convened an all-town in-person meeting to vote on whether to continue Town Meeting, or move to Australian ballot. More than 120 voters attended, and voted overwhelmingly to elect town officers, to vote on all budget articles, and to conduct all other business by Australian ballot. More information about Duxbury's decision to move its Town Meeting to an Australian ballot is available at <https://www.waterburyroundabout.org/news-archive/duxbury>.

First town-wide Citizens Have your Say Day: In order to provide voters with a chance to give their input into matters before the town, the Selectboard, with support from numerous volunteers and the Duxbury Historical Society, organized the first 'Citizens Have Your Say Day' in January 2023. The meeting, which was preceded by a pie social, and was attended by more than 110 people, focused on three agenda items: the town budget, candidates for election, and the town road

plan. Should voters continue to choose Australian ballot procedures instead of town meeting, the Selectboard will continue to organize a Citizens Have your Say Day in early January.

TOWN POLICIES

Herbicide policy – The Selectboard developed a roadside herbicide policy, based on best practices from Vermont State. Duxbury has a major problem with Japanese knotweed along large stretches of River Road, as well as other areas in town. The policy calls for mechanical remediation first, and requires adherence to all state laws pertaining to herbicide use.

Beaver policy – In response to a beaver-road conflict this year, the Selectboard developed a policy that encourages no-kill options. The Town of Duxbury received a grant to cover most of the cost of installing a ‘beaver deceiver’ on Marshall Road. This can serve as a trial for other sites – there are five active areas of beaver-road conflicts in town.

Respectfully submitted,

Mari Pratt, Mike Marotto, Richard Charland, Jerry McMahan, Jamison Ervin

Clerk Treasurer Report

It has been a very busy year with a multitude of projects in the works and near completion. The ARPA funding has enabled the parcel maps to be redone and we are in the final edit stage with the maps. Incorrect information has made it difficult for researchers to get a clear picture of parcel information and ownership. Going forward we will have it maintained annually to keep them updated. In addition to the maps we are able to utilize ARPA funding to bring more land records online allowing for a 100 year search. That project should be completed soon as well.

The last couple years the election process has changed to reduce the exposure to COVID to make voting safer for residents. The turnout utilizing the Australian ballot showed an increase in participation of 300%. Because of that the Selectboard held a special town meeting on November 16th to have the voters decide how they would like to proceed. The voters changed our elections to Australian ballot for the articles, budget and election of candidates. The BCA also voted to have the election remain as a drive thru election. Indications are that the voters find that more convenient.

You will notice on the budget sheet that the accounts have been reorganized and consolidated. The regional expenses and charitable contributions are now separated, and numerous accounts have been deleted to get rid of obsolete and redundant numbers. We also created an escrow for the grant funds. This will eliminate wide swings in financial deposits and payments out of the general fund. The general fund will be utilized for the general operating expenses for the administration and highway departments. It also separates grant funds from being utilized for general expenses and also enables them to be

carried over multiple years. The tax mapping and tire escrow balances have been rolled into the general fund and those expenses will be maintain annually through the budget.

Please participate in the town meeting election. Ballots should be available for voting on February 15th. You can vote absentee any time after that in the office, request a ballot be sent or come by and pick it up. We will be at the town office from 7AM to 7PM for drive thru voting on March 7th.

I want to thank Bonnie for all her work as the assistant clerk and all the residents that volunteer a tremendous amount of time to run the town. Make sure you participate with your vote and if the time is right for you consider working on a town committee.

Maureen Harvey

Clerk/Treasurer

Zoning Administrator Yearly Report 2022

Total applications	52	Applications denied	0
Accessory Dwelling	3	Pending DRB Review	3
Additions	7	Seasonal Dwelling	2
Apartments	1	Sign	1
Boundary Move	4	Storage Units	1
Certificate of Occupancy	1	Sub-Divisions	7
		Including 2 pending state permits	
Change of Use	1	Variances	1
Garage/Deck/Accessory	17	Tear Down	1
Houses	13	Tear Down and build	2

You may notice that the total of the Total Applications number and Applications Denied does not equal the total of the numbers listed in Permit Activity and Status. That is because there may be multiple activities articulated in a single application. If you are building a house and a detached garage, both structures can be included in a single permit application with a single fee.

On March 1, 2022, the voters of Duxbury approved amendments to the Duxbury Zoning Regulations. Many changes that are beneficial to reasonable land development were approved. The new regulations are available on the town website. As always, I encourage residents to become familiar with the zoning regulations, especially so with the approved changes. As both Zoning administrator and town resident I support the changes the Planning Commission proposed, and the voters approved.

On January 9, 2023, The Duxbury Select Board approved changes to the Zoning and DRB fee schedules. Included in these changes recommended by the planning Commission and myself is a penalty for beginning construction before a permit is obtained, the penalty is equal to the normal fee, doubling the total fee amount. This fee is to encourage residents to obtain permit approval before beginning their projects, which is required by the Duxbury Zoning Regulations and is used by other towns. This new fee schedule will not go into effect until July 1, 2023, giving residents ample warning of the impending change and additional financial cost of

not complying with the regulations. Please be aware that zoning enforcement is available for 15 years from the date of an infraction, regardless of the owner at the time of the infraction, the current landowner is responsible to correct any infraction. If you have any question as to whether or not you have a structure or condition that may be in violation, please contact me so that I may help you sort it out before this penalty goes into effect. Very often these infractions are discovered by banks and mortgage companies at the time of impending sale or refinance and have delayed these transactions until the required permits were obtained. The new fee schedule can be viewed on the town website, or at this address.

https://drive.google.com/file/d/1CFZX__c7rjtblW-1GyeGyyBsO4lxFnVt/view?usp=share_link

If you are planning a project and have questions about the application process, please feel free to contact me for assistance. Za.duxbury.vt@gmail.com or call 802-839-0591. I am generally free any day of the week from 11:00AM to 11:00PM. I am happy to help work with applicants and am glad that this approach has resulted in ZERO permit applications being rejected during the entire year.

Respectfully,

David John Specht
Duxbury Zoning Administrator

Duxbury Planning Commission

Over the past year, the Duxbury Planning Commission (DPC) completed a major revision of the zoning application and compiled a new zoning application fee structure. The revision of zoning application now provides the zoning administrator with all the information needed to approve or deny a permit. The zoning application fee schedule (effective July 1, 2023) is simplified, eliminates unexpected costs and includes an application for unpermitted structures. Finally, the DPC is beginning an exploration into affordable housing as this was an almost universal concern at the public input meetings leading during the drafting phase of the last town plan.

The revision of the zoning application was largely driven by Zoning Administrator David Specht. The previous application did not collect all the information a zoning administrator would need to approve or deny an application. Users will find the new application considerably more involved, however, ZA Specht is happy to invest the time helping applicants up front making sure the work conforms to zoning regulations.

The revision of the zoning application fees was necessary because the previous fees were often unclear, and applicants were often frustrated when normal construction issues required refiling permits. The new fees are all inclusive meaning filing fees etc. are included in the cost of the application.

The major addition to the zoning application fees is an application and fee for unpermitted additions/structures – which will go into effect on July 1, 2023. The fee for unpermitted structures will be double the cost of the required permit. It is the hope of the DPC this increase in permit fees will incentivize property owners to bring their properties into compliance with zoning regulations thereby eliminating future issues.

This application and fee were driven by the mortgage lending industry tightening their standards on title searches. There have been several real estate transactions in Duxbury held up in the final stages because properties are found to have unpermitted additions and structures. Mortgage lenders are largely unwilling to provide loans until the title is completely clear. There are a variety of reasons property owners may have unpermitted additions/structures beyond simply

ignoring zoning regulations. They may not have known they needed a permit, they may have received bad advice, or they may have built a structure for agricultural purposes and now use it for purposes requiring a permit.

At this time, if you have unpermitted structures on your property, you can work with the zoning administrator to bring your property into compliance for the cost of the permit you should have obtained prior to completing the work. Waiting until any time after July 1, 2023 will result in a doubling of the application fee. The following clarifications will be useful for property owners who may have unpermitted work on their property:

- Unpermitted structures, additions, or renovations that have been in place for 15 years are exempt from town zoning regulations.
- When a permit is issued, the permit holder has two years to begin the project.
- The permit does not expire, provided some work was completed within two years of issuance.

Finally, the DPC is exploring options for bringing affordable housing to Duxbury. This is proving challenging because most agencies that work with cities and towns require affordable housing be built in areas with municipal water and sewer - and be within walking distance of essential services. This requirement effectively rules out Duxbury. The Village District is the only area with municipal water. Connection to municipal sewer, though likely available, is cost prohibitive.

Other options include cluster development under Planned Use Development regulations (PUDs). It is not known if clustering development in order to share services to save money would be enough to create housing that is actually “affordable” to median income residents.

Finally, DPC members Henry Amistadi and David Wendt continued working with CV Fiber advancing the mission of bring high-speed internet to underserved and unserved areas of our town.

Commissioners: Henry Amistadi, Alan Quackenbush, David Wendt, and Bill Whitehair

Highway Department - Foreman's Report

As the calendar turns to another year, I reflect on this past construction season. We had a very busy season that came with lot of changes for the crew and the town as a whole. We definitely ran into a few hiccups but nothing that we didn't get past.

We spent a lot of the summer doing ditching on Crossett hill, river road, Camels Hump, and Dowsville road. We are aware there is a lot more to get done and that is our plan. We were short a guy all summer but we did what we could. We also built up the road in a few places for better water run off on Crossett Hill road. There are a lot of places in town that need material, and we are very aware of that. The problem is the amount of gravel that we get doesn't allow us to tackle as much as we would like to. The plan for the 2024/2025 season after our wonderful 5th season "mud" is to start ditching on the Bolton end of river road "weather permitting". Anyone interested in a lot of fill on the north end of Duxbury, please feel free to contact the road foreman **Brian Gibbs** and set up a time to meet and go over the location.

I would like to take a minute and thank the crew/crews for all there dedicated work for the town. **Dan O'Shaughnessy** thank you for all your help especially through one of the worst mud seasons this state has encountered in several years. **Randy Fisk** thank you for your 5 years on continuous dedication in this town. We know this town can be tough sometimes, but thank you for sticking with it. Like to also send a big thanks to **Ron Kerin** for all the fantastic work you did in the town this past season. It is a big help having some past knowledge and experience around to get us through some of the head scratching moments.

Now as for the budget side of things last year there was not a drastic change in much up or down. That being said I really believe this town is in desperate need of a lot of gravel. Years back the town crushed 10k yards a year and the roads were in a lot better shape. Over several years we have been at 3k to 4k yards a year, and I think it is finally catching up with us. We need to start building the roads back up to where they belong for the run off. This will also help on grading and making it last. Also will help with mud season because this will help create ditches. The deeper your ditches the better the roads can drain out during the

mud season, and help cut back how long mud season last. No it will never go away but it will definitely help.

I would like to close by saying this. If anyone has an issue with myself, the crew or something we are doing or not doing. Please come to the shop, the job site or just give myself a call. Please also note that there is a lot of roads in this town and some are definitely worse than others, but we can't make it to everywhere at the same time or even in a year. I feel that not bouncing around too much you get more done in a season. " if you can help it" sometimes you have to.

Thank you for all your support and sticking with us in these years of getting these roads back together. It doesn't happen overnight. We look forward to the years to come and making Duxbury a pleasurable place to live and visit. It is beautiful.

Brian Gibbs (Road Foreman)

2022 CEMETERY COMMISSION REPORT

It was an inactive year for our Cemetery Commission. We received a few inquiries. We had one burial (double urn with one occupant) early in the season. We again had to avoid group work projects and meetings.

Cemetery maintenance was in the first year as a two-year contracted position (Spring 2022 through Fall 2023).

Leo Corbeil of Leo's Home Town Property Management again provided excellent maintenance at all four of our cemeteries – Phillips (Route 100), Landon-Hayden (Scrabble Hill), Crossett Hill (Devlin Road), and Sprague (Crossett Hill Road). We thank Leo for keeping our hallowed cemetery grounds in good shape.

In the Spring of 2022, the daffodils bloomed again. It was a beautiful sight to see the rows flowing down the hillside of the Landon-Hayden Cemetery. We thank Lois Haslam for her inspiration and getting this project going and our Scrabble Hill neighbors who planted daffodil bulbs in the Fall of 2015.

Our 3-year Social Investment Term Account with the Vermont Community Loan Fund (VCLF) for the Phillips Cemetery Perpetual Care Account reached maturity on June 14, 2022. We renewed our account for another 3-year term (June 14, 2022), with maturity on June 14, 2025. Our investment yields a little more interest than from the bank and, most importantly, benefits the many VCLF borrowers and the community at large.

In 2020 we sold a burial lot at Phillips Cemetery to the Clark family. This year we transferred the base sale proceeds (\$400) from that sale to our Perpetual Care Account as is customary.

Elliott McElroy joined the Cemetery Commission this summer, serving until Town Meeting, March 2023.

Thanks to Wayne Langlais for his dedicated service on the Commission, which ended March 2022.

As always, our Commission welcomes your input about any of our four cemeteries.

2023 Planned Activity:

Non-routine maintenance needs to be done at our sites for which we budgeted \$1,000 this year.

Our budget request of \$2,700 remains unchanged.

As always, our Commission welcomes your input about any of our four cemeteries.

Respectfully submitted,

Elliott McElroy

Gloria Rapalee, Treasurer

CEMETERY COMMISSION FINANCIAL REPORT

Phillips Cemetery Perpetual Care Account

BALANCE, JANUARY 1, 2022	\$ 2,220.83
Interest Earned, June 14, 2021 – June 14, 2022 (Vermont Community Loan Fund, 3-year Social Investment Term Account)*	\$ 33.32
Receipts – Purchase of Clark Lot	\$ 400.00
Disbursement (Annual interest at Maturity – June 14, 2022)**	\$ <u>(33.32)</u>
BALANCE, DECEMBER 31, 2022	\$ 2,620.83

2022 Checking Account

BALANCE, JANUARY 1, 2022	\$ 5,257.04
Receipts (January 1, 2022 – December 31, 2022)	-
Interest from Perpetual Care Account**	\$ 33.32
Interest from Checking Account	\$ <u>1.33</u>
Total Receipts	\$ 34.65

Expenses (January 1, 2022 - December 31, 2022)

Mowing, trimming, maintenance	\$ 2,400.00
Advertisements (RFP to renew 2-year Maintenance Contract)	\$ 312.48
Clark Lot purchase transfer to Perpetual Care Account	\$ 400.00
Postage	\$ 0.32
Copies	\$ 3.08
Total Expenses	\$ <u>(3,115.88)</u>
BALANCE, DECEMBER 31, 2022	\$ 2,175.81

DCC 2023 BUDGET

Year-End Balance 2022	\$ 2,175.81
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Estimated Expenses for FY 2023 (January 1 thru December 31, 2023)

Mowing, trimming, maintenance	\$ 2,400.00
Vermont Cemetery Association (VCA) annual membership & meetings	\$ 150.00
Unanticipated cemetery maintenance	\$ 1,000.00
Equipment purchase – Cemetery Probe	\$ 75.00
Equipment purchase – Metal Detector	\$ <u>300.00</u>
Total 2023 Estimated Expenses	\$ 3,925.00

2022 year-end balance (\$2,175.81) minus FY 2023 estimated expenses (\$3,925.00)	\$ (1,749.19)
FY2023 Budget Request (January 1, 2023 – December 31, 2023)	\$ 2,700.00

* Interest only will be moved from 3-year Perpetual Care account, opened on June 14, 2019, with 3 annual payments on June 14, 2020, 2021, and 2022.

** Interest only was moved to checking from Perpetual Care account of which only the interest of \$33.32 can be spent.



FY22 ANNUAL REPORT -- TOWN OF DUXBURY

The Central Vermont Regional Planning Commission (CVRPC) provides planning, development, and project implementation services to its 23 municipalities in Washington and western Orange Counties. Municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners. CVRPC has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding. Your continued support for local and regional planning is appreciated! CVRPC is your resource – please contact us at 802-229-0389 or cvrpc@cvregion.com for assistance.

FY22 Duxbury Activities

- ❖ Researched funding for a buffalo turbine blower for municipal use.
- ❖ Updated Duxbury Parcel data and maps.
- ❖ Provided data and resources to project consultant for Camel's Hump Road Erosion Study.
- ❖ Reviewed and submitted 2022 Local Emergency Management Plan to Vermont Emergency Management.
- ❖ Hosted call with representatives from Duxbury to discuss the inclusion of a Camels Hump Road Bridge in the asset driven projects in the VTRANS capital planning selection process.
- ❖ Identified eligible roads for Grants in Aid construction funds and helped Town obtain Grants in Aid funds to get new equipment. Assisted in management of those funds.
- ❖ Discussed funding alternatives for Duxbury erosion issues on Ward Hill Road with Selectboard assistant.
- ❖ Provided guidance to support Regional Emergency Management Committee (REMC) appointment process.
- ❖ Provided information and guidance on ARPA project eligibility and prioritization process

Regional Commissioner
Alan Quackenbush
**Transportation Advisory
Committee**
Alan Quackenbush

CVRPC Projects & Programs

- ❖ **Municipal Plan and Bylaw Updates:** Focus on predictable and effective local permitting through educational initiatives, bylaw modernization and municipal plan updates.
- ❖ **Brownfields:** Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the economy, create/protect jobs and increase housing opportunities.
- ❖ **Transportation Planning:** Provide studies, plans, data collection, and traffic counts. Coordinate local involvement in transportation planning through the Transportation Advisory Committee.
- ❖ **Emergency Planning:** Prepare the region for natural disasters and other emergencies by coordinating with local volunteers and the State on emergency planning, exercises, and training.
- ❖ **Climate and Energy Planning:** Support projects to reduce municipal and residential energy burdens, reduce total energy consumption, expand renewable energy resources, and build climate and energy resilience.
- ❖ **Natural Resource Planning:** Protect water resources, improve water quality, promote ecological function, preserve forest blocks and habitat connectors, enhance recreational opportunities and support the agricultural and forest products industries.
- ❖ **Regional Plans:** Coordinate infrastructure, community development, and growth at the regional level through the preparation, adoption, and implementation of a regional plan.
- ❖ **Geographic Information System Services:** Collect, analyze, store and distribute data for regional projects and programs. Offer fee-for service GIS support to municipalities and non-governmental organizations.
- ❖ **Clean Water Service Provider:** Engage watershed and land conservation organizations, Regional Planning Commissions, Natural Resources Conservation Districts and municipalities to identify and fund water quality projects to achieve phosphorous reduction targets
- ❖ **Special Projects:** Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ **Grants:** Identify appropriate grant sources, define project scopes, and write grant applications.



2023 Annual Report, December 2022

The Central Vermont Solid Waste Management District (CVSWMD) serves 19-member cities and towns and approximately 52,000 residents. CVSWMD's mission is to provide education, advocacy, and services for residents and businesses in reducing and managing their solid waste in order to protect public health and the environment. CVSWMD is committed to providing quality programming, meeting state mandates, and providing information and resources to our member communities. The per capita assessment has been established at \$1.00 for fiscal year 2024.

Duxbury currently does not have an appointed representative to CVSWMD's Board of Supervisors. Please contact administration@cvswwmd.org for more information.

CVSWMD continues to provide valuable programs and services to its residents, including:

- **Additional Recyclables Collection Center (ARCC):** The ARCC is located in Barre City, Vermont. We work with the State of Vermont to recycle TVs, computers and computer peripherals, architectural paint, household batteries, mercury bulbs and thermostats for free for Vermont residents. We also accept dozens of hard-to-recycle items that cannot be recycled in curbside recycling. In FY22, 403,896 lbs. of materials were collected and diverted from the landfill.
- **Grants:** In FY22, CVSWMD awarded \$33,218 in grant funding to towns, businesses, organizations and schools in our District. Through our Municipal Services Program (MSP), the city of Barre received \$5,000 and the town of Chelsea received \$2,764 for solid waste management projects. Samuel Morey Elementary School and Walden School were granted \$2,000 and \$2,500 respectively through our School Zero Waste (SZW) program to reduce solid waste and achieve sustainability goals. And, finally, the Green Mountain Returned Peace Corp Volunteers received \$285 from our Organizational Waste Reduction and Reuse Program (OWRRP) for their Pedals for Progress collection event in Montpelier. Green-Up Day grants of \$400 are available to each of CVSWMD's member municipalities.
- **Outreach and Education:** CVSWMD maintains its website with useful information on what can (and can't) be recycled, what is landfill banned (and how to dispose of those), what can be recycled at our Additional Recyclables Collection Center (ARCC), what can be composted, how to safely store and dispose of household hazardous waste, leaf and yard waste disposal, and an A-Z Guide providing guidance to dispose of all types of waste. CVSWMD provides monthly newsletters and is active on social media, communicating waste management information and program updates to residents. Our knowledgeable staff provides guidance to residents and local businesses regarding all their waste management questions and concerns.
- **Household Hazardous Waste:** In FY22, CVSWMD held five one-day collections throughout the District and helped 637 resident households dispose of their hazardous waste. CVSWMD continues to work to acquire land and site a year-round collection facility within the District that will be conveniently accessible to all residents, and small business generators of waste.
- **School Program:** The School Zero Waste Program continued to deliver services to CVSWMD member schools in FY22. A total of 941 students in grades K-12 were reached through the delivery of 97 programs and initiatives that included: programs on living sustainably, recycling, and composting; support of student Farm-to-School groups, recognition of student leadership efforts in on-campus food scrap disposal, school community zero-waste events, field trips to the Additional Recyclables Collection Center (ARCC), and support for the 2022 VT Youth Climate Rally. Informational take-home packets were provided for primary grade students, which reached upwards of 350 households. School food

services departments continued to be supported in reducing cafeteria waste, and school custodial and facilities staff were supported in proper disposal of books, batteries, mercury-containing bulbs, and electronic waste through the ARCC, as well as the management and proper disposal of school-generated hazardous waste via District collection events. Our School Zero Waste Coordinator also tabled at 3 farmers markets and one community event.

- **Compost and Zero Waste:** CVSWMD sells Green Cone food digesters, Soil Saver composting bins, recycling bins, and kitchen compost buckets to district residents at discounted rates. We also continue to offer our Event Kit and Bin Loan programs on a first-come, first-serve basis to help reduce and manage waste at events held within the District.



Waterbury Ambulance Service & Waterbury Backcountry Rescue Team 2022 Summary

Waterbury Ambulance Service Inc is a 501c3 non-profit organization that provides pre-hospital emergency medical care and transport, the advanced life support level, for the towns of Waterbury, Duxbury, and a portion of Moretown. Waterbury Ambulance also provides mutual aid for neighboring agencies such as Stowe Rescue and Mad River Valley Ambulance Service.

Waterbury Ambulance provides 24 hour a day, 7 day a week, 365 days a year coverage with a scheduled duty crew on every 12-hour shift. Waterbury Ambulance Service is driven by a dedicated group of over 30 volunteers with the support of two full-time paid staff members and ten per diem employees. It is important to note that Waterbury Ambulance Service is a stand-alone nonprofit and not a part of any municipality.

For calendar year 2022, Waterbury Ambulance Service responded to 800 calls for EMS service, up from 781 last year, 516 of those calls were transported, an increase from 417 the year prior. It is important to note, in most cases, EMS agencies only receive compensation for calls which result in a transport.

Waterbury Ambulance Service continued our partnership with The Vermont Department of Health to provide both COVID-19 PCR and take-home testing, which ended in July 2022 as well as Covid-19 Vaccinations. Over the last three years Waterbury Ambulance Service provided over 250,000 tests and 75,000 vaccinations. Flu vaccines were added this past Fall as an additional service to the community.

Waterbury Ambulance is not immune to the national shortage of emergency medical professionals and the inability of folks to volunteer their time as they have in the past. With that said, Waterbury Ambulance has been forced to increase its paid medical provider ranks. Additionally, the rising costs of medical supplies, fuel and the fact that Insurance payments often only cover a third of EMS costs has required Waterbury Ambulance Service to request an increase in appropriation funds requests to the towns for 2023. With its paid medical providers Waterbury Ambulance has been able to improve both our response times and the quality of care we are providing to our neighbors.

In October, Waterbury Ambulance Service experienced a tremendous heartbreak with the sudden passing of our Executive Director, Mark Podgwaite, Sr. Waterbury Ambulance was grateful to have the aid of our neighbors in Mad River Valley Ambulance, Morristown Rescue and Richmond Rescue cover us the day that we found out of Mark's passing as well as the day of his funeral. This has been a devastating loss for Waterbury Ambulance Service, but the crew has been committed to continue in a way Mark would be proud of.

Waterbury Backcountry Rescue Team

The Waterbury Backcountry Rescue Team (WBRT) was formed in April of 2001 by Waterbury Ambulance after a series of rescues on Camels Hump took Waterbury fire fighters out of service for several long nights. The ambulance squad felt it was important to support the Fire Department by taking on the responsibility of rescues in the back country. Over the past 22 years WBRT has conducted a total of 252 rescues in the back country and is currently staffed with 23 volunteers.

During 2022, the team responded to 12 calls made up of 5 searches for missing persons, 1 ill and 3 injured hikers, 2 injured mountain bikers and 1 injured back country skier. Of these calls, 3 were conducted in hours of darkness.

Some specific rescues of interest included one on January 24th where a highly experienced hiker in training for an attempt on Mt. Everest accidentally tripped his emergency beacon while hiking near the summit of Camels Hump. He was located as he descended from the summit. On April 23rd a poorly equipped and dressed hiker called to state he was too exhausted to continue but was eventually able to come out under his own power. On June 25th a lone hiker went up Hunger Mountain in Waterbury but then descended into Worcester and needed transport back to her car.

The largest rescue of the year was on August 9th when a 69-year-old male with a known cardiac condition came from California to hike Camels Hump. He chose to go up the most difficult route and once into the worst terrain suffered severe chest pains. His rescue involved 3 teams and took 8 hours. He survived.

Sally Dillon
Trustee President

Thomas Leeman
Board President

Maggie Burke
Interim Executive Director

Brian Lindner
Waterbury Backcountry Rescue Team President

2022 Dog Licenses

No. of Dogs		Local Fee	State Fee	Late Fee	Total Fees
59	Neutered Males	\$236.00	\$295.00		\$531.00
55	Spayed Females	\$220.00	\$275.00		\$495.00
8	Non-Neutered Males	\$64.00	\$40.00		\$104.00
5	Non-Neutered Females	\$40.00	\$25.00		\$65.00
Fees forwarded to the state			\$635.00		
Fees Received by Town		\$560.00		\$0.00	\$560.00

License Fee

Neutered/Spayed	\$9.00	After April 2nd	\$12.00
Non-Neutered/Spayed	\$13.00		\$16.00

All dogs need to be licensed by April 1st of each year to avoid late fees. We will have additional office hours which will be announced on Front Porch Forum in March. You can renew by mail if that is more convenient.

Rabies vaccinations are required for dogs two or more years of age or within the preceding 12 months for dogs less than two years of age. If you do not have a current rabies certificate on file you will need to provide one and, if necessary, proof of your dog being spayed or neutered.

Vital Statistics 2022

BIRTHS

Wheaton, John Hadley	02/07/2022	Jennifer (Gray) & Jesse Wheaton
Senning, William Sahai	02/20/2022	Puja (Gupta) & Daniel Senning
Gibbs, Jacob Lee	02/27/2022	Danielle (Morgan) & Brian Gibbs
Gibbs, Josephine Grace	03/26/2022	Sophia (Pitt) & Craig Gibbs
McGrath, Elena Jane	04/20/2022	Karina (Alvarez) & Ryan McGrath
Scribner, Wynslet Mae	05/06/2022	Halle (Robinson) & Benjamin Scribner
Edwards, Sears Griffith	09/03/2022	Sydnor (Hopkins) & Benjamin Edwards Jr.

DEATHS

Robert Charles Austin	04/28/2022	Marion (Aldrich) & Almon Austin
Brenda Ann Friend	05/27/2022	Alice (Northrup) & Raymond Hayden
Bernard Louis Sweet	06/02/2022	Rheagene (Campbell) & Louis Monat Sweet
Arthur Edward Chamberlin	06/22/2022	Cora (Shonio) & Frank Chamberlin
Mary H. Carey	08/09/2022	Maxine (Long) & Gilbert Tallman
David B. Ruggiero	08/15/2022	Betty (Ohlson) & Angelo Ruggiero
Joseph Sarafine	09/15/2022	Anna (Mirowski) & Peter Sarafine
Charles E. Mason	10/10/2022	Gertrude (Lilley) & Charles F. Mason
Helen Kilkenny	10/11/2022	Jean (Sayers) & John McDuff
Dora Louisa Lane	10/29/2022	Francis (Ritchie) & Chester Clayton
Wade Thompson Morse	11/13/2022	Sylvia (Goad) & Ralph C. Morse

Vital Statistics 2022

Marriages

Rodney Farnham	04/15/2022	Robert Farnham & Esther Morris
Tammy Cutting		Carroll Draper & Shirley Bobar
Shannon Morton	06/18/2022	Robert Scheffert & Brigid Scriber
Kevin Clark		Stephen Clark & Lola Davies
Kelsey Shea	06/25/2022	Jonathon Shea & Barbara Morrison
Kyle Brown		Richard Brown & Patti Plastridge
Brian Martin	07/03/2022	Edward Martin & Virginia Drew
Kirsten Timrud		William Timrud & Jeanne Bacon
Danielle Atkinson	07/09/2022	Stephen Atkinson & Donna Griffin
Gregory Domina		Bradford Domina & Maura Daugherty
Ellen Ross	07/11/2022	Gary Ross & Jeanne Whiting
William McDonald		Matthew McDonald & Deanna Burgard
Elizabeth King	07/22/2022	Richard King & Linda Marino
James Harlow		Paul Harlow & Victoria Rae
Katherine Harbaugh	08/13/2022	Robert Harbaugh & Rita Berube
Colin Reid		Peter Reid & Barbara Torchia

Vital Statistics 2022

Jenny Berschling	09/03/2022	Chester Berschling & Ruth Elder
Harold Strand		Harold Strand, Sr. & May DeLorenzo
Chelsea Brochu	09/16/2022	Thomas Brochu & Patricia Judkins
Elizabeth Wallace		Michael Wallace & Lynn Neils
Grout, Shelby	10/22/2022	Kris Grout & Nancy Zeno
Ethan Dunster		Daniel Dunster & Valerie Richard
Nicole Brownstein	10/29/2022	Richard Brownstein & Laurie Sussman
Samuel Franco		David Franco & Pamela Stoddard

ANNUAL MEETING WARNING
HARWOOD UNIFIED UNION SCHOOL DISTRICT
March 6, 2023 and March 7, 2023

The inhabitants and legal voters of the Towns of Warren, Waitsfield, Fayston, Moretown, Waterbury and Duxbury, being the inhabitants and legal voters of Harwood Unified Union School District, are notified and warned to meet at Harwood Union High School in the Town of Duxbury on Monday, March 6, at 6:00PM or via Zoom to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 7, 2023.

To participate remotely via Zoom, use this link: <https://us02web.zoom.us/j/386460007>

To view live broadcast, use this link: tinyurl.com/huwebapp-youtube-live.

ARTICLE I: To elect the following officers:

A Moderator for a term of one (1) year commencing immediately
A Clerk for a term of one (1) year commencing July 1, 2023
A Treasurer for a term of one (1) year commencing July 1, 2023

ARTICLE II: To receive and act upon the reports of the District officers.

ARTICLE III: To fix the compensation to be paid to the District officers for the ensuing year.

ARTICLE IV: To authorize the Board of School Directors to retain a licensed public accountant to examine the accounts of the District Treasurer and Board of School Directors as of June 30, 2023.

ARTICLE V: To authorize the Board of School Directors to borrow in anticipation of the receipt of taxes and other revenue.

ARTICLE VI: To act by Australian ballot on the following proposition "Shall the voters of the school district approve the school board to expend \$45,422,241 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$22,322 per equalized pupil."

Article VII: To act by Australian ballot on the following proposition: "Shall the voters of the Harwood Unified Union School District authorize the Board of School Directors to allocate its FY2022 unassigned audited fund balance as follows: assign \$696,931 to the school district's Maintenance Reserve Fund per 24 VSA §2804.

The annual meeting shall be recessed until Tuesday, March 7, 2023, at which time Articles to be considered by Australian ballot shall be voted at the usual polling places and during usual polling hours (7:00am -7:00pm) in the Towns located within the District.

Polling Places:

Duxbury	-	Duxbury Town Clerk's Office
Fayston	-	Fayston Elementary School
Moretown	-	Moretown Town Hall
Waitsfield	-	Waitsfield Elementary School
Warren	-	Warren Elementary School
Waterbury	-	Brookside Primary School

ABSENTEE AND EARLY BALLOTS CAN BE OBTAINED FROM THEIR RESPECTIVE TOWN CLERKS ON AND AFTER FEBRUARY 6, 2023.

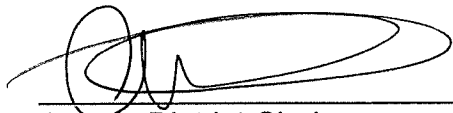
The legal voters of the Harwood Unified Union School District are further notified that voter registration, and absentee/early voting shall be as provided in Section 706u of Title 16 and Chapters 43, 51, and 55 of Title 17, Vermont Statutes Annotated.

Approved at a regular meeting of the Board of School Directors of the Harwood Unified Union School District held on February 1, 2023.

Harwood Unified Union School District '



Kristen Rodgers, Chair, Board of School Directors Harwood Unified Union School District



Attest: District Clerk

2/6/2023

Date

OFFICIAL BALLOT

HARWOOD UNIFIED UNION SCHOOL DISTRICT

SPECIAL MEETING MARCH 7, 2023

ARTICLE VI

Shall the voters of the school district approve the school board to expend \$45,422,241 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$22,322 per equalized pupil.

If in favor of the proposition issue,
make a cross (x) in this square:

☐

If opposed to the proposition issue,
make a cross (x) in this square:

☐

ARTICLE VII

Shall the voters of the Harwood Unified Union School District authorize the Board of School Directors to allocate its FY2022 unassigned audited fund balance as follows: assign \$696,931 to the school district's Maintenance Reserve Fund per 24 VSA §2804?

If in favor of the proposition issue,
make a cross (x) in this square:

☐

If opposed to the proposition issue,
make a cross (x) in this square:

☐

Town of Duxbury Policy & Ordinances

Copies are available at the Town Clerk's Office and online at DuxburyVermont.org

Account Auditing and Financial Reporting Procedures Policy

Beaver Policy

Class IV Road & Trail

Conflict of Interest

Delinquent Tax Collection Policy

Digital Recording & Archiving Selectboard Meetings

Dog Hybrid Policy

Driveway Culvert Policy

Highway Department Winter Maintenance Policy

Highway Ordinance

Inclusion Policy

Personnel Policy

Pesticide/Herbicide Policy

Public Records Inspection

Purchasing Policy

Social Service Policy

Solid Waste Ordinance

Speed Limits on Unpaved Roads

Street Name Policy

Town Highway Traffic Regulation Ordinance

Wireless Telecommunications

Zoning Ordinance

Town of Duxbury Inclusion Statement

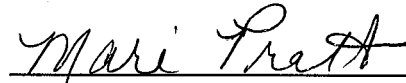
The Town of Duxbury wants it to be known that it denounces racism.

We welcome and invite all people, regardless of race, color, national origin, religion, sex, gender identity or expression, age, disability and strive to protect all from injustice. As a community, we will not accept any form of racism and will protect the rights of our townspeople. We are proud to be a place where everyone can live in harmony and share their thoughts and opinions.

Adopted: January 23, 2023

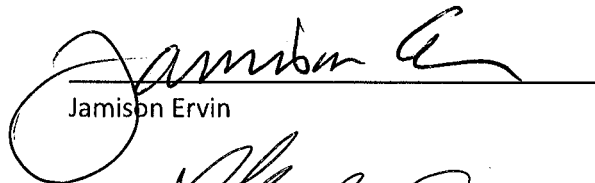
By the Duxbury Selectboard

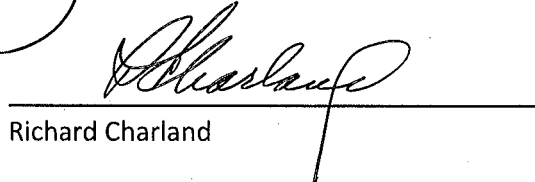
Select Board:


Mari Pratt


Jerry McMahon


Mike Marotto


Jamison Ervin


Richard Charland

Received and Recorded
On Jan 26, 2023
At 2pm
Book TR II Page 474
Attest: msk
Town Clerk, Duxbury

Notes

Notes

Town of Duxbury
5421 Vermont Route 100
Duxbury, Vermont 05676
802-244-6660
email: dux.townclerk@gmail.com
Web site: www.duxburyvermont.org

TOWN OFFICE HOURS Monday – Thursday 7:30–3:30

Duxbury Town Clerk	Maureen Harvey
Assistant Town Clerk	Bonnie Morse
Town Treasurer	Maureen Harvey
Assistant Town Treasurer	David Specht

TOWN GARAGE	5419 Vermont Route 100 802-244-6135
Road Foreman	Brian Gibbs
Road Crew	Eric Austin
Road Crew	Randy Fiske

BROOKSIDE BROOK PRIMARY SCHOOL	802-244-7195
47 Stowe Street, Waterbury, VT 05676	

CROSSETT BROOK MIDDLE SCHOOL	802-244-6100
5672 VT Route 100, Duxbury, VT 05676	

HARWOOD UNION HIGH SCHOOL	802-244-5186
458 VT Route 100, South Duxbury, VT 05660	

Vermont State Police & Game Warden	802-229-9191
Waterbury Fire Department	802-244-8856
Washington Electric Coop	802-223-5245
Green Mountain Power	888-835-4672
Central VT Solid Waste	802-229-9383
Animal Control	802-244-8556

Duxbury Town Office
5421 VT Route 100
Duxbury, VT 05676