

**OFFICE OF PROFESSIONAL REGULATION  
NATIONAL LIFE BUILDING, MONTPELIER, VT  
BOARD OF NURSING  
JUNE 8, 2009**

**APPROVED MINUTES**

**1. Call to Order:**

The meeting was called to order at 9:00 AM by Ellen Leff, Chair. Board Members present: Alan Weiss, Sandra Norton, William White, Deborah Robinson, Ken Bush, De-Ann Welch, Susan Dumas, Donarae Metcalf. Board members absent: Jeanine Carr. Staff members present: Mary Botter - Executive Director, Nancy Morin – Administrative Assistant, Elizabeth Hansen - LNA Program Coordinator, Christopher Winters – Director of the Office of Professional Regulation, Larry Novins - Board Attorney, Betsy Wrask - Prosecuting Attorney. Others present: Eva Spera, Todd Perry, Jesse Corum IV, Esq., Jessica Hunsdon.

**2. Changes and Additions to the Agenda:**

The revised agenda provided at the meeting today was accepted without changes or additions.

**3. Approval of Minutes:**

A. Weiss moved to approve the corrected minutes of the May 11, 2009 meeting.  
D. Metcalf recused. **Pass**

**4. Administration, Education, Practice, Licensure**

- A. Executive Director's Report** – Attached. M. Botter provided a brief overview of the attached report. The Hearing Officer conducted 10 application denial hearings on June 5<sup>th</sup> and will be conducting 10 more on June 9<sup>th</sup>. The outcomes of these hearings will be included in the July Board packet for review and approval.
- B. Registered Nursing Staff** – Ellen Hagman has started working with the staff on international applications, follow-up cases and the Practice Committee. She is also developing a Board of Nursing newsletter which will be sent later this month or in early July to be sent to all licensees.
- C. FY2009 Third Quarter Budget Report** – C. Winters answered questions about the budget. A. Weiss requested that C. Winters have a line-item budget prepared for the July or August Board meeting.
- D. NCSBN Annual Meeting – Philadelphia, PA – August 12-14, 2009** – The NCSBN Annual meeting is scheduled for August 12-14, 2009 in

Philadelphia. E. Leff, D. Robinson, A. Weiss and W. White will be attending the meeting. All expenses are paid by the NCSBN.

- E. Board Retreat** – The Board retreat will be held on June 22, 2009 from 5-8:30 p.m. The focus of the retreat is on the history and future trends of APRN roles, education, practice and regulation.
- F. Legislative Update** – C. Winters provided an update on the OPR bill that was passed by the legislature. C. Winters will provide a document outlining the parts of the bill that affect the Nursing Board.
- G. Review of Draft Administrative Rules** – The next draft of the proposed Administrative Rules incorporates changes discussed at previous Board meetings. This draft will be discussed at the July Board meeting.
- H. Discipline Follow-Up Report** – The Board accepted the Discipline Follow-Up Report.
- I. Licensure Report** – The Board accepted the Licensure Report.
- J. Nursing Education Committee – Recommendation regarding Summer Study: Nurses and the Military** – D. Robinson moved to accept the recommendations of the Education Committee and not change the Administrative rules to allow individuals who have served in the military to receive a waiver of the nursing education requirements. **Pass**

The Committee is scheduled to meet in June. This meeting will focus on the criteria used to evaluate and approve practical nursing programs. Additionally, issues related to the requirements for educational preparation of faculty will be discussed. The criteria used for evaluation and approval of registered nursing programs were reviewed at a previous meeting. Recommendations will be presented to the Board at a future meeting.

- K. Nursing Assistant Annual Reports –**
  - Barre Technical Center (Adult Technical Education) – K. Bush moved to accept the annual report from Barre Technical Center (Adult Technical Education) with recommendations. **Pass**
  - Barre Technical Center (Day Program) – K. Bush moved to accept the annual report from Barre Technical Center (Day Program) with recommendations. **Pass**
  - Genesis Health Care/Mountain View Center – D. Robinson moved to accept the annual report from Genesis Health Care/Mountain View Center with recommendations. **Pass**
  - Green Mountain Nursing Home – D. Welch moved to accept the annual report from Green Mountain Nursing Home. **Pass**
  - The Manor – D. Welch moved to accept the annual report from The Manor with recommendations. **Pass**
  - Northlands Job Corps – K. Bush moved to accept the annual report from Northlands Job Corps with recommendations. **Pass**
  - Northwest Technical Center (Adult & Day Programs)– D. Metcalf moved to accept the annual report from the Northwest Technical Center (Adult & Day Programs) with recommendations.

- Pine Heights – S. Dumas moved to accept the annual report from Pine Heights. A. Weiss amended the motion to include with recommendations. **Pass**
- Pines Rehabilitation and Health Center – S. Norton moved to accept the Pines Rehabilitation and Health Center's annual report with recommendations. **Pass**
- Randolph Technical Career Center (Evening Program) - D. Robinson moved to accept the annual report from Randolph Technical Career Center (Evening Program) with recommendations. **Pass**
- River Valley Technical Center (Day) – K. Bush moved to accept the annual report from River Valley Technical Center (Day) with recommendations. **Pass**
- Springfield Health & Rehabilitation Center – K. Bush moved to accept the annual report from Springfield Health & Rehabilitation Center with recommendations. **Pass**
- Stafford Technical Center (Adult Program) – D. Robinson moved to accept the annual report from Stafford Technical Center (Adult Program) with recommendations. **Pass**
- Stafford Technical Center (Day Program) – K. Bush moved to accept the annual report from Stafford Technical Center (Day Program) with recommendations. **Pass**
- Vermont Veterans' Home – S. Norton moved to accept the annual report from the Vermont Veterans' Home with recommendations. **Pass**
- Visiting Nurse Association of Chittenden & Grand Isle Counties – D. Metcalf moved to accept the annual report from Visiting Nurse Association of Chittenden & Grand Isle Counties. E. Leff recused. **Pass**

**L. Nursing Practice Committee Update** – E. Leff reported that the Committee met in June and will continue to meet every other month. Process and forms for position statement review, approval, publication and dissemination will be presented at a future Board meeting. The Committee has openings for one RN, LPN and LNA. Please let M. Botter or E. Leff know if you have suggestions for committee appointments.

**M. APRN Advisory Committee: Update** – The APRN Advisory Committee met in May and completed their review of the 4/13/09 draft of the Administrative Rules. The majority of the meeting was focused on planning the presentations for the Board educational retreat.

5. **Public Comment:** A. Weiss, as a member of the public, passed out a brochure on how to recognize a nurse from Vermont. There were no other public comments.

#### 6. **Disciplinary Proceedings:**

NA24-1008 Laura Slade was not present. K. Bush moved to find Laura Slade in **DEFAULT.** **Pass**

- D. Metcalf moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Laura Slade**. **Pass**
- NU48-1108 Anita Richins was not present. A. Weiss moved to find Anita Richins in **DEFAULT**. **Pass**
- A. Weiss moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Anita Richins**. **Pass**
- NU21-0908 Sandra King was not present. D. Metcalf moved to find Sandra King in **DEFAULT**. **Pass**
- D. Robinson moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Sandra King**. **Pass**
- NA12-0908 Sherry Hardy was not present. E. Leff moved to find Sherry Hardy in **DEFAULT**. **Pass**
- K. Bush moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Sherry Hardy**. **Pass**
- NU60-1108 Regina Lamare was not present. D. Robinson moved to find Regina Lamare in **DEFAULT**. **Pass**
- D. Metcalf moved to **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Regina Lamare**. **Pass**
- NA49-0109 Miranda Monell was not present. K. Bush moved to approve the Stipulation and Consent Order and **REPRIMAND AND IMPOSE A \$50.00 ADMINISTRATIVE PENALTY** on the license of Licensed Nursing Assistant **Miranda Monell**. **Pass**
- NA51-0109 Katelynn Waters was not present. K. Bush moved to approve the Stipulation and Consent Order and **REPRIMAND AND IMPOSE A \$50.00 ADMINISTRATIVE PENALTY** on the license of Licensed Nursing Assistant **Katelynn Waters**. D. Metcalf recused **Pass**
- NU27-0908 Pamela Goodrich was not present. E. Leff moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Pamela Goodrich**. **Pass**
- NU72-1208 Susan Rutherford was not present. W. White moved to approve the Stipulation and Consent Order and **IMPOSE A \$100.00 ADMINISTRATIVE PENALTY** on the license of Registered Nurse **Susan Rutherford**. D. Robinson voted No. **Pass**  
The Board requested that M. Botter write a letter to the Nurse Executive at

the facility (Fletcher Allen Health Care) that Susan Rutherford worked advising them of the necessity to check the licenses of all nurses working at the facility whether or not fully licensed or completing a re-entry program.

2009-120 Bradley Winslow was not present. K. Bush moved to approve the Stipulation and Consent Order and **GRANT AND CONDITION** the license of Registered Nurse **Bradley Winslow**. **Pass**

NU19-0908 Daniel Drish was not present. D. Welch moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse Daniel Drish. E. Leff requested deliberative session at 11:37 am. The meeting resumed at 11:50 a.m. While in deliberative session the Board voted to reject the Stipulation and Consent Order.

NU56-1108 Kathleen Ullmeyer was not present. E. Leff moved to approve the Stipulation and Consent Order and **REPRIMAND AND REINSTATE** the license of **Kathleen Ullmeyer**. **Pass**

NA46-0408 Eva Spera was present. The Board requested deliberative session at 1:10 p.m. The meeting resumed at 1:30. The Board voted while in deliberative session to approve the Stipulation and Consent order **with standard provisions and CONDITION** the license of Licensed Nursing Assistant **Eva Spera**. **Pass**

NA46-0109 Todd Perry was present and represented by Jesse Corum IV., Esq. D. Robinson requested deliberative session at 2:13 p.m. The meeting resumed at 2:35 p.m. The Board will issue a written decision.

NA04-0708 Linda Bruyette was not present. E. Leff moved to approve the Stipulation and Consent Order and **REPRIMAND** the license of Licensed Nursing Assistant **Linda Bruyette**. **Pass**

APPNA62-0109 Lisa Lavalley was not present. The hearing was tabled.

NA41-1208 Jessica Hunsdon was present. The Board requested deliberative session at 3:00 p.m. The meeting resumed at 3:10 p.m. The Board will issue a written decision.

S. Norton moved to recommend that the following complaints be concluded without charges:

- NU88-0408
- APPNA41-0308
- NU83-0109

**Pass**

D. Metcalf moved to recommend that the following complaint be concluded without

charges:

- NU68-1208 – S. Dumas recused.

**Pass**

D. Welch moved to recommend that the following complaint be concluded without charges:

- NA27-1108 – K. Bush recused.

**Pass**

7. The Board received the Nursing Law's Regan Report.

8. A. Weiss moved to adjourn the meeting at 4:42 p.m.

**Pass**

Minutes recorded by: Nancy Morin, Administrative Assistant  
Draft minutes reviewed by: Mary L. Botter, Executive Director  
Minutes approved by Vermont Board of Nursing: