

ANNUAL REPORT

TOWN OF BOLTON, VERMONT

“LAND OF BOULDERS AND BEARS”

FOR THE YEAR JULY 1, 2020 - JUNE 30, 2021



TOWN MEETINGS | OFFICE HOURS

As a courtesy, please call the clerk or chair of each board in advance to schedule your appointment.

Select Board Meetings

First and Third Mondays, 6:00 pm

Chair, Mica Cassara

Clerk, Amy Grover

Special Select Board Meetings

Public Hearings

All scheduled as needed and warned in Seven Days

Planning Commission

Second Tuesday, 6:00 pm

Chair, Evan DesLauriers

Clerk, Carol Devlin

Capital Planning Committee

Meet as Needed

Chair, Joss Besse

Clerk, Amy Grover

Conservation Commission

Fourth Monday, 6:00 pm

Chair, Virginia Haviland

Clerk, Amy Grover

Development Review Board

Fourth Thursday, 6:30 pm

Chair, Steve Diglio

Staff: Jonathan Ignatowski

Economic Resource Committee

Third Wednesday, 6:00 pm

Chair, Allison Smith

Energy Committee

Second Wednesday, alternate months, 6 pm

Chair, Jeremy Knepper

Clerk, Carol Devlin

Mt. Mansfield Unified Union School District

Please see the website for meeting information: www.mmuusd.org

Town Office Hours

Monday - Thursday: 8:00 am to 4:00 pm

Friday: closed

Town Office Phone: 434-3064 and 434-5075

Town Office Fax: 434-6404

Zoning Hours

Planning and Zoning Administrator, Jonathan Ignatowski

Working Remotely

Contact via email: zoningbolton@gmavt.net

Assessor Hours

Assessor, Ted Nelson

Wednesday: 10:00 am to 2:00 pm

Assessor Phone: 434-5075 x223

DEDICATION

This 2022 Bolton Town Report is dedicated to the memory of the members of our community whom we lost in 2021.

Many were longtime residents, and all were an integral part of the fabric of our community contributing to, enhancing, and supporting our town in a myriad of their own unique ways. Our heartfelt sympathy and condolences continue to go out to their families and friends. You are missed.

Rest in peace.

Rosalie Palermo

George Champney

Chris May, Sr.

Linda Streeter

Roberta “Bobbie” Summers

William “Willy D.” Donahue

Michael “Mike” McKeown

Amy Grover

Town Clerk & Treasurer



TABLE OF CONTENTS

Dedication.....	1
Virtual Public Informational Hearing Notice.....	3
Elected Town Officers and Hired/Appointed Officials.....	4-6

Town Section

Town Warnings and Ballots

Notice to Voters.....	8-9
Town Warning.....	10
Sample Town Ballots.....	11-13
Minutes of February 22, 2021 Virtual Public Informational Meeting.....	14-16

Financial

Auditor’s Letter (report available to download www.boltonvt.com).....	17-19
Delinquent Tax Collector’s Report.....	20
Proposed 2022-2023 Budget.....	21-24
Reserve Fund.....	25
Tax Rate Information.....	26

Town of Bolton Reports • Letters

Bolton’s Own Little Libraries.....	28
Capital Planning Committee.....	29
Clerk and Treasurer.....	30-33
Conservation Commission.....	34
Development Review Board.....	35-36
Economic Resource Committee.....	37
Energy Committee.....	38
Fire Warden (burning permits).....	39
Highway Superintendent.....	40-41
Planning Commission.....	42-43
Planning & Zoning Administrator.....	44
Select Board.....	45-47
Vital Records.....	48
Volunteer Fire Department.....	49

Outside Organizations

Chittenden County Regional Planning Commission (CCRPC).....	51-53
Chittenden Solid Waste District (CSWD).....	54-55
Chittenden Unit for Special Investigations (CUSI).....	56
Community Senior Center.....	57-59
Green Up Day.....	60
Home Health & Hospice (HHH).....	61-62
Legislative Report.....	63-65
Our Community Cares Camp (OCCC).....	66
Richmond Rescue.....	67-68
Vermont Department of Health.....	69
Vermont League of Cities and Towns (VLCT).....	70
Waterbury Senior Center.....	71

School Section

Mount Mansfield Unified Union School District Cover Sheet.....	73
Mount Mansfield Unified Union School District Our Schools' Reports.....	74-80
Official Warning of Mount Mansfield Unified Union School District.....	81-82
Mount Mansfield Unified Union School District Budget Summary.....	83

**NO IN-PERSON TOWN MEETING IN 2022
VIRTUAL PUBLIC INFORMATIONAL HEARING MONDAY,
FEBRUARY 28, 2022, 6:30 P.M.**

For the second year in a row, Town Meeting 2022 is going to be “different” due to COVID-19 safety concerns.

In response to the COVID-19 pandemic, the VT Legislature passed S.172, which allows a legislative body (in Bolton, this is the Select Board) to vote to use Australian ballot for everything to be voted on at Town Meeting in 2022. The Select Board voted to use this option at their January 18, 2022, meeting. This temporary law allows municipalities that normally “vote from the floor,” as we do in Bolton on Town Meeting Day, to instead use the Australian ballot voting FOR ALL WARNED ARTICLES.

What does this mean?

1. Due to COVID-19, there will NOT be an in-person Town Meeting or potluck dinner held on Monday, February 28, 2022.
2. There will be in-person voting for all warned articles by Australian Ballot (our usual paper ballot process) at Smilie School on Tuesday, March 1, 2022 from 7 a.m. – 7 p.m. Absentee/early voter ballots can be requested, as usual, either online through My Voter Page <https://mvp.vermont.gov/>, or by contacting the Town Office.
3. The Town of Bolton will hold a VIRTUAL PUBLIC INFORMATIONAL HEARING on all warned articles on Monday, February 28, 2022, at 6:30 p.m., as required by Vermont state law, 17 V.S.A. § 2680.
4. There will be NO VOTING at this VIRTUAL PUBLIC INFORMATIONAL HEARING.
5. A recorded version of the hearing will be available on the Town Website: <https://boltonvt.com/about/town-reports-and-town-meetings/>
6. VIRTUAL PUBLIC INFORMATIONAL HEARING access information will be available on the Town Website: <https://boltonvt.com/about/town-reports-and-town-meetings/>
7. If you need any special accommodation to attend this VIRTUAL PUBLIC INFORMATIONAL HEARING, please call the Town Office at 802-434-5075.

ELECTED TOWN OFFICERS

POSITION	OFFICER	TERM		TERM
		ELECTED	TERM	EXPIRES
Town Moderator	Leslie Pelch	2021	1 year	2022
Town Clerk	Amy Grover	2020	3 years	2023
Town Treasurer	Amy Grover	2020	3 years	2023
Select Board	Michael "Mica" Cassara, Chair	2020	2 years	2022
	Henry Corse*	2021	3 years	2024
	Lynda DesLauriers	2020	3 years	2023
	Kyle Guyette**	2021	2 years	2023
	Janet Metz	2019	3 years	2022
	Henry Corse* ²			
Board of Civil Authority	Michael "Mica" Cassara ²			
	Lynda DesLauriers ²			
	John Devine, Justice	2020	2 years	2022
	Paula Gervia, Justice	2020	2 years	2022
	Amy Grover ¹			
	Kyle Guyette** ²			
	Brenda McKeown, Justice	2020	2 years	2022
	Janet Metz ²			
Town Constable	Richard Reid, Justice	2020	2 years	2022
	Jonathan Dennis (Appointed)	2021	1 year	2022
Cemetery Commissioners	Cheryl Ann Mendicino	2021	3 years	2024
	Penny J. Tinker* ^A	2020	3 years	2022
	Betty Wheelock	2020	3 years	2023
Mt. Mansfield Unified Union School District	Andrew Pond	2021	3 years	2024

2021-22 Session State Representatives Chittenden-Washington 1

Representative Theresa Wood	Representative Tom Stevens
Email: twood@leg.state.vt.us	Email: tstevens@leg.state.vt.us

¹BCA member, not Justice of the Peace, term of Clerk.

²BCA member, not Justice of the Peace, term of Select Board seat.

*^A2 years remaining on a 3 year term.

*Henry Corse resigned September 2021. Paula Gervia was appointed to his seat to serve until Town Meeting 2022.

**Kyle Guyette resigned June 2021. Andrew Pond was appointed to his seat to serve until Town Meeting 2022.

HIRED AND APPOINTED TOWN OFFICIALS

POSITION	OFFICIAL	DATE OF HIRE OR APPOINTMENT	TERM EXPIRES
Assistant Town Clerk & Treasurer	Carol Devlin	Hired 2013	
Delinquent Tax Collector	Amy Grover	Appointed 2017	
Planning Commission	Steve Barner	Appointed 1990	2024
	Evan DesLauriers, Chair	Appointed 2017	2024
	Kaelyn Modrak, Vice Chair	Appointed 2017	2023
	Adam Beaudry	Appointed 2020	2023
Conservation Commission	Amy Ludwin	Appointed 2013	2022
	Steve McLeod	Appointed 2013	2022
	Virginia Haviland, Chair	Appointed 2015	2025
	Jerry Mullen	Appointed 2015	2025
	Rob Mullen	Appointed 2019	2022
	Pamela Gude, Vice Chair	Appointed 2020	2025
	Tucker Andrews	Appointed 2020	2022
Sara Holbrook Parcel Steward	Pamela Gude	Appointed 2019	2023
Preston Pond Steward	Rob Mullen	Appointed 2020	2022
Development Review Board	John Devine, Secretary	Appointed 2014	2024
	Steve Diglio, Chair	Appointed 2014	2023
	Jonathan Ignatowski, Staff	Hired 2020	
	Rob Ricketson	Appointed 2015	2022
	Adam Miller	Appointed 2015	2022
	Adam Beaudry, Vice Chair	Appointed 2017	2024
	Spencer Nowak, Alternate	Appointed 2020	2023
Tree Warden	Luke Ingram	Appointed 2014	Annual Re-Appt
Planning and Zoning Administrator	Jonathan Ignatowski	Hired 2020	
Animal Control Officers	Rob Mullen	Appointed 2017	Annual Re-Appt
Assessor	Ted Nelson	Hired 2020	
Health Officer	Jason Wolstenholme	Appointed 2019	2022
Fire Chief	Mike Gervia	Appointed 1997	Annual Re-Appt
Fire Warden	Mike Gervia	Appointed 2018	2023
Economic Resource Committee	Zachary Maia	Appointed 2021	2024
	Ernest Levesque, Vice Chair	Appointed 2016	2022
	Sue Ann Sinnamon	Appointed 2016	2022
	Allison Smith, Chair	Appointed 2018	2022
	Tammy McGuriman	Appointed 2021	2023
Road Commissioner	Craig Deyo	Appointed 2021	2022
Capital Planning Committee	Planning Commission member: Steve Barner		
	Former Select Board member and resident: Jen Dudley-Gaillard, Vice Chair		
	Residents: Joss Besse, Chair; Tony Barbagallo		
	Annual re-appointments.		
Emergency Management Director	Mica Cassara	Appointed 2020	Annual ' Re-Appt.
Energy Committee	Juliette Juillerat, Town Energy Coordinator	Appointed 2018	2023
	Lexi Haselton	Appointed 2018	2021
	Peter Schoen	Appointed 2018	2021
	Jeremy Knepper, Chair	Appointed 2020	2022

Representatives to CCRPC	Joss Besse, CCRPC Alternate	Appointed 2021	2023
	Joss Besse "PAC" Representative	Appointed 2020	2022
	Joss Besse "TAC" Representative	Appointed 2021	2023
	Joss Besse "CWAC" Representative	Appointed 2021	2023
	"CWAC" Alternate	Currently Vacant	
	CCRPC Representative	Currently Vacant	
	"PAC" Alternate	Currently Vacant	
	"TAC" Alternate	Currently Vacant	
Chittenden Solid Waste District Representative	Currently Vacant		
Senior Meal Coordinator	Doris Wheelock		
Cemetery Caretakers	Allan Sumner	Hired 2018	
	David Streeter	Hired 2014	
Highway Department	Craig Deyo, Highway Superintendent	Hired 2021 FT	
	Eric Andrews, Foreman	Hired 1999 FT	
	Dan Champney	Hired 2015 PT	
	William "Billy" Atwood	Hired 2021 FT	
Area Principals			
Smilie Memorial School	Barbara Tomasi-Gay		
Camels Hump Middle School	Gretchen Muller		
Mt. Mansfield Union High School	Michael Weston		
MMUUSD Superintendent	John Alberghini		

CCRPC – Chittenden County Regional Planning Commission
**PAC – Planning Advisory Committee*
**TAC – Transportation Advisory Committee*
**CWAC – Clean Water Advisory Committee*

TOWN SECTION

Town Warnings and Ballots

Notice to Voters

Town Warning

Sample Town Ballots

Minutes of February 22, 2021 Virtual Public Informational Hearing

Financial

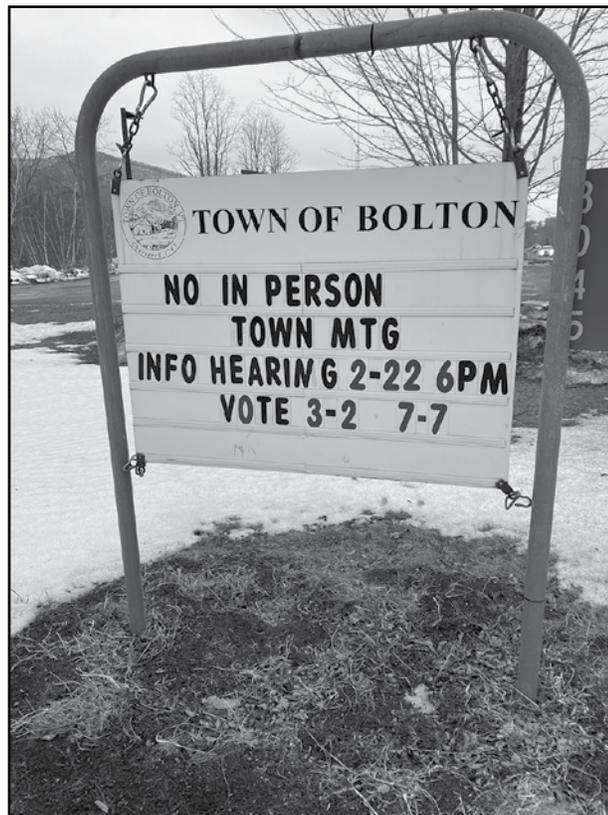
Auditor's Letter (report available to download www.boltonvt.com)

Delinquent Tax Collector's Report

Proposed 2022-23 Budget

Reserve Fund

Tax Rate Information



Town Meeting 2021 – different for us all.

NOTICE TO VOTERS
ANNUAL TOWN MEETING DAY
TUESDAY, MARCH 1, 2022

BEFORE ELECTION DAY:

CHECKLIST POSTED at the Town Office and Smilie Memorial Elementary School by January 30, 2022. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by February 19, 2022.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register before the election by requesting a registration form from the Town Office or going online to My Voter Page: <https://mvp.vermont.gov/>

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in writing, by telephone, email, or online at My Voter Page: <https://mvp.vermont.gov/> . The latest you can request ballots for the Local Election is the close of the Town Office on February 24, 2022. (Any other person authorized by you who is not a family member must apply in writing for a ballot for you.) The Town Office is closed the day prior to all elections.

- Please note: no person, except Justices of the Peace, may take any ballot from the Town Office on behalf of another person.
- Unless the registered voter arranges to come in person to the Town Office to take their ballot, early or absentee ballot requests are processed by mailing the ballot/s directly to the registered voter.

WAYS TO VOTE YOUR EARLY or ABSENTEE BALLOT:

- Voter may take his or her ballot(s) out of the Town Office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the Town Office before Election Day (use the secure drop box to the right of the Town Office door), or to the polling place (Smilie Memorial Elementary School) before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the Town Clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

ON ELECTION DAY:

If your name was dropped from the checklist in error or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form and be registered to vote.

If the Town Clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (802-439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

IF YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE WHILE VOTING, ASK YOUR TOWN CLERK OR ANY ELECTION OFFICIAL FOR HELP.

NO PERSON SHALL:

- Vote more than once per election, either in the same town or in different towns.
- Mislead the Board of Civil Authority about your own or another person's true residency or other eligibility to vote.
- Hinder or impede a voter going into or from the polling place.
- Socialize in a manner that could disturb other voters in the polling place.
- Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-802-828-2363

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (202) 514-4609.

Telephone Device for the Deaf (TTY) (202) 514-0716.

INSTRUCTIONS FOR VOTERS USING PAPER BALLOTS

CHECK-IN AND RECEIVE BALLOTS:

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

CHECK OUT:

- Go to the exit checklist table and state your name in an audible voice.
- Wait until your name is repeated and checked off by the official.

CAST YOUR VOTE by depositing your voted ballot in "Voted Ballots" box.

LEAVE the voting area immediately.

WARNING
TOWN OF BOLTON ANNUAL TOWN MEETING
TUESDAY, MARCH 1, 2022

The legal voters of the Town of Bolton are hereby warned and notified to meet at Smilie Memorial Elementary School, 2712 Theodore Roosevelt Highway (Route 2), Bolton on Tuesday, March 1, 2022, between 7 a.m., at which time the polls will open, and 7 p.m., at which time the polls will close, to vote by Australian ballot upon the following Articles of business.

The Town will hold a Virtual Public Informational Hearing on Zoom on Monday, February 28, 2022, at 6:30 p.m. to discuss Articles 01 – 06 on the 2022 Town Meeting Warning. Access the Zoom Virtual Public Informational Hearing by the link below:

Topic: Virtual Public Informational Hearing

Time: Feb 28, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83892518900?pwd=RSStJOXR0QmpHTkZCK1FQeWxKUFdIQT09>

Meeting ID: 838 9251 8900

Passcode: 826442

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 838 9251 8900

Passcode: 826442

ARTICLE 01. Shall the voters of the Town of Bolton vote a budget of \$1,165,162 to meet the expenses and liabilities of the town?

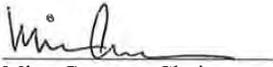
ARTICLE 02. Shall the voters of the Town of Bolton vote to pay the real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2022; November 15, 2022; February 15, 2023; and May 16, 2023?

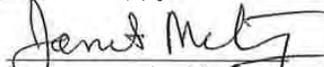
ARTICLE 03. Shall the voters of the Town of Bolton authorize the Select Board to add a one quarter cent (1/4¢) addition to the tax rate to support the Conservation Fund?

ARTICLE 04. Shall the voters of the Town of Bolton authorize cannabis retailers and cannabis integrated licensee operations in the Town of Bolton pursuant to 7 V.S.A. § 863?

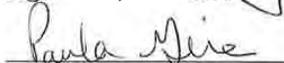
ARTICLE 05. Shall the voters of the Town of Bolton authorize the purchase or lease of an Excavator for the Bolton Highway Department, price not to exceed \$110,000, to be financed over a period not to exceed ten years?

ARTICLE 06. To elect all Town Officers as required by law:
One Cemetery Commissioner for a term of three (3) years
One Select Board member for a term of two (2) years
One Select Board member for a term of three (3) years
One Select Board member for a term of one year remaining on a two (2) year term
One Select Board member for a term of two years remaining on a three (3) year term
One Town Moderator for a term of one (1) year
One Town Constable for a term of one (1) year


Mica Cassara, Chair


Janet Metz, Vice Chair


Lynda DesLauriers


Paula Gervia


Andrew Pond

Received for record at Bolton this 18th day of January, 2022.


Amy Grover, Town Clerk and Treasurer

TOWN OF BOLTON ANNUAL TOWN MEETING MARCH 01, 2022

INSTRUCTIONS TO THE VOTERS

- Use BLACK PEN or PENCIL to fill in the oval ●.
- To vote for a person whose name is printed on the ballot, fill in the oval ● to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval ● to the right of the write-in line.
- Do not vote for more candidates than the "Vote for not more than #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

=====

FOR TOWN MODERATOR

For a one year term

Vote for not more than one person

LESLIE PELCH..... ○

WRITE-IN ○

=====

FOR CEMETERY COMMISSIONER

For a three year term

Vote for not more than one person

PENNY TINKER..... ○

WRITE-IN..... ○

=====

FOR CONSTABLE

For a one year term

Vote for not more than one person

JONATHAN DENNIS ○

WRITE-IN..... ○

=====

**SAMPLE BALLOTS WERE GENERATED BEFORE STATUTORY DEADLINES.
ACTUAL BALLOTS MAY DIFFER.**

TOWN OF BOLTON ANNUAL TOWN MEETING MARCH 01, 2022

INSTRUCTIONS TO THE VOTERS

- Use BLACK PEN or PENCIL to fill in the oval ●.
- To vote for a person whose name is printed on the ballot, fill in the oval ● to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval ● to the right of the write-in line.
- Do not vote for more candidates than the "Vote for not more than #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

=====

FOR SELECT BOARD MEMBER

For a three year term

Vote for not more than one person

STEVEN GOLDFIELD.....



WRITE-IN

=====

FOR SELECT BOARD MEMBER

For a two year term

Vote for not more than one person

JANET METZ.....



WRITE-IN.....

=====

FOR SELECT BOARD MEMBER

For one year remaining on a two year term

Vote for not more than one person

ANDREW POND



WRITE-IN.....

=====

FOR SELECT BOARD MEMBER

For two years remaining on a three year term

Vote for not more than one person

PAULA GERVIA



WRITE-IN.....

=====

**SAMPLE BALLOTS WERE GENERATED BEFORE STATUTORY DEADLINES.
ACTUAL BALLOTS MAY DIFFER.**

**TOWN OF BOLTON
ANNUAL TOWN MEETING
MARCH 01, 2022**

INSTRUCTIONS TO THE VOTERS: If you are in favor of the following question, please make a mark in the box opposite the YES. If you are opposed to the following question, please make a mark in the box opposite the NO.

SHALL THE VOTERS OF THE TOWN OF BOLTON AUTHORIZE THE SELECT BOARD TO ADD A ONE QUARTER CENT (¼¢) ADDITION TO THE TAX RATE TO SUPPORT THE CONSERVATION FUND?

YES []

NO []

=====

SHALL THE VOTERS OF THE TOWN OF BOLTON VOTE TO PAY THE REAL AND PERSONAL PROPERTY TAXES TO THE TOWN TREASURER IN FOUR (4) INSTALLMENTS WITH DUE DATES OF SEPTEMBER 15, 2022; NOVEMBER 15, 2022; FEBRUARY 15, 2023; AND MAY 16, 2023?

YES []

NO []

=====

SHALL THE VOTERS OF THE TOWN OF BOLTON VOTE A BUDGET OF \$1,165,162 TO MEET THE EXPENSES AND LIABILITIES OF THE TOWN?

YES []

NO []

=====

Shall the voters of the Town of Bolton authorize the purchase or lease of an Excavator for the Bolton Highway Department, price not to exceed \$110,000, to be financed over a period not to exceed ten years?

YES []

NO []

=====

Shall the voters of the Town of Bolton authorize cannabis retailers and cannabis integrated licensee operations in the Town of Bolton pursuant to 7 V.S.A. § 863?

YES []

NO []

**SAMPLE BALLOTS WERE GENERATED BEFORE STATUTORY DEADLINES.
ACTUAL BALLOTS MAY DIFFER.**



Town of Bolton
3045 Theodore Roosevelt Highway
Bolton VT 05676
Virtual
Virtual Public Informational Hearing Minutes
Categorized as a Select Board Meeting
February 22, 2021

All participants were present virtually.

Board members present: Tony Barbagallo, Mica Cassara, Lynda DesLauriers, Wendy Hoffman, Janet Metz

Board members absent: none

Also present: Leslie Pelch, Allison & Doug Smith, Amy Ludwin, Henry & Allie Corse, Carol Devlin, Deb Shelby, Ed & Sue Sinnamon, Andrew Pond, Brenda McKeown, Josh Coffee, Larry St. Peter, Paula & Mike Gervia, Steve Barner, Virginia Haviland, "Styer," Lela McCaffrey, Katie Queen, Jonathan Herbst, Jen Dudley-Gaillard, Loree Silvis, Vicky Congdon, Spencer Nowak, Paul Hayes, Kat Lisaius, Ali Kosiba, Luke Ingram

Clerk: Amy Grover

1. **Call to order:** The meeting was called to order at 6:10 p.m. by the Chair, Mica Cassara with a quorum of 5 members present. The start was delayed allowing additional time for attendees to log in to the hearing. The process and instructions for the webinar were explained by the Host, Leslie Pelch.
2. **Additions or Deletions to the Agenda:**
Additions: None.
Deletions: None.
3. **Public Comment:** (Not related to agenda items) None.
4. **Presentation of the Good Citizen of the Year Award:** Amy Grover presented the 2021 Good Citizen of the Year Award to Leslie Pelch, with thanks and appreciation to Leslie for her many years of volunteerism, service to, and support of, our community.
5. **Select Board Presentation on Articles 01-06:** Mica Cassara presented the PowerPoint presentation on behalf of the BSB. PowerPoint slides are included with these minutes in the Town Office and posted along with these minutes on the town website.
 - Review and Discuss Article 01: Shall the voters of the Town of Bolton vote a budget of \$1,110,774 to meet the expenses and liabilities of the town?
 - Thanks expressed by Jen Dudley-Gaillard to town officers and staff for their hard work drafting the FY 21-22 budget.
 - Review and Discuss Article 02: Shall the voters of the Town of Bolton vote to pay the real and personal property taxes to the Town Treasurer in four (4) installments with due dates of September 15, 2021; November 15, 2021; February 15, 2022; and May 16, 2022?
 - No comments/questions.
 - Review and Discuss Article 03: Shall the voters of the Town of Bolton authorize the Select Board to add a one quarter cent (1/4¢) addition to the tax rate to support the

Conservation Fund?

- Leslie Pelch noted information provided by Amy Ludwin, Conservation Commission Chair, on how funds have been used in the past, (a Winooski River Floodplain Forest Inventory, town match contribution for a Winooski River canoe access on Duxbury Road, expansion of the PPCS Notch Road parking lot, a boundary survey of the PPCA), and that the Conservation Commission stretches project funding dollars with grants, the use of volunteers and partnerships, and that possible upcoming projects that may leverage Conservation Fund money include a reroute of the Libby's Look trail, increased parking at the Stage Road PPCA access, and the preservation of Wheeler Field in West Bolton.
- Amy Ludwin encouraged voters to support this article.
- Jen Dudley-Gaillard encouraged voters to support this article noting that it had a small impact individually, and a large impact together.
- Review and Discuss Article 04: Shall the voters of the Town of Bolton authorize the purchase or lease of a "Rescue Vehicle" (for the transport of rescue equipment) for the Bolton Fire Department, price not to exceed \$150,000 to be financed over a period not to exceed ten years?
 - No comments/questions.
- Review and Discuss Article 05: Shall the voters of the Town of Bolton authorize the purchase or lease of a Tandem Dump Truck for the Bolton Highway Department, price not to exceed \$150,000, to be financed over a period not to exceed ten years?
 - Mica Cassara noted the tandem is a larger vehicle capable of carrying a larger winter sand load than the current truck. The current truck does not have the carrying capacity to sand the Notch/Stage/Mill Brook Road plow route in one trip and requires two trips to complete the route. The tandem would reduce that to one trip to complete the entire route and addressed safety concerns and reduction of labor costs.
- Review and Discuss Article 06: To elect all town officers as required by law.
 - Henry Corse introduced himself as running for the three-year BSB seat, and noted his profile was available in the February Bolton Gazette and on Front Porch Forum, and that he welcomed questions/conversation via email.
 - Jen Dudley Gaillard asked if the other 2 BSB candidates were present and wished to speak, and thanked Henry Corse for introducing himself.
 - Leslie Pelch noted that Kyle Guyette and Dominic Ayer were not present.

Final comments:

- Josh Coffee noted his thanks and that he looked forward to voting.
- Mica Cassara noted that voting on all warned articles would take place on March 2, 2021, at Smilie School from 7 a.m. – 7 p.m.
- Leslie Pelch noted that voting 100% by Australian ballot was a temporary, it was a one year accommodation made by the state due to COVID-19 and was not permanent.
- Amy Grover confirmed Leslie Pelch's comments on Australian ballot voting and added that the voters would need to vote/approve shifting to Australian ballot permanently; this was a COVID-19 accommodation for 2021 Town Meeting only.
- Leslie Pelch asked if any other candidate wished to speak. There were no additional speakers.
- Amy Grover noted that there was no candidate for Town Constable on the ballot, that someone could win via write in votes, that if no one was elected, the BSB would

probably need to appoint a Constable, and that she would need to check the statute with respect to those requirements.

6. **Motion to Adjourn Hearing:** Lynda DesLauriers made the motion "to adjourn the hearing." Wendy Hoffman seconded. There was no further discussion. All were in favor and the motion passed (5-0) at 6:45 p.m.

Attest: Amy Grover, Clerk

Minutes are unofficial until approved. These minutes were read and approved by the Bolton Select Board on March 1, 2021.



Leslie Pelch Good Citizen of the Year 2021.

Sullivan, Powers & Co., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
www.sullivanpowers.com

Fred Duplessis, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Wendy C. Gilwee, CPA
VT Lic. #92-000180

November 18, 2021

Selectboard
Town of Bolton, Vermont
3045 Theodore Roosevelt Highway
Bolton, Vermont 05676

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bolton, Vermont as of and for the year ended June 30, 2021, and have issued our report dated November 18, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and “Government Auditing Standards”, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 4, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and “Government Auditing Standards”

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with the modified cash basis of accounting. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Town of Bolton, Vermont. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the Town of Bolton, Vermont’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Bolton, Vermont are described in Note I to the financial statements. The Town of Bolton, Vermont adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 84 "Fiduciary Activities". No other new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Town of Bolton, Vermont during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Town of Bolton, Vermont

-3-

November 18, 2021

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 18, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Town of Bolton’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to our retention as the Town of Bolton, Vermont’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were not engaged to report on the Statement of Cash Receipts, Cash Disbursements and Changes in Modified Cash Basis Fund Balance – Budget and Actual – Budgetary Basis – General Fund and the combining fund financial statements which accompanies the financial statements. We did not audit or perform other procedures on this other information and we not express any opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Selectboard and management of the Town of Bolton, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully submitted,



SULLIVAN, POWERS & CO.
Certified Public Accountants

The full Auditor’s Report is available at www.boltonvt.com

DELINQUENT TAX COLLECTOR'S REPORT

Delinquent Taxes outstanding as of June 30, 2020	\$24,456.13
Delinquent Taxes assigned for collection as of May 20, 2021	+\$51,776.96
Total Delinquent Taxes assigned for collection	\$76,233.09
Delinquent Taxes collected from July 1, 2020 to June 30, 2021	-\$41,571.09
Adjustments, Errors, Omissions, and Abatements	-\$474.99
Outstanding Delinquent Taxes as of June 30, 2021	<u>\$34,187.01</u> =====

*These numbers do not include collections of Delinquent Taxes from July 1, 2021 to the time of this annual report.

Delinquent Taxes collected from July 1, 2020 to December 31, 2020	\$24,388.84
---	-------------



Remembering and honoring those who served on Memorial Day.

Town of Bolton Expenditure Report and Draft FY 22/23 Budget FINAL

	FY18/19		FY19/20		FY20/21		AVG 18-20	FY21/22		FY22/23		FY22/23 Change	
	Budget	Actual	Budget	Actual	Budget	Actual		Budget	Budget	Budget	(\$)	(%)	
Town Administration													
Personnel													
Clerk & Asst. Clerk/Treasurer Wages	\$80,313	\$80,326	\$82,772	\$82,994	\$84,844	\$85,197	\$ 82,721	\$87,168	\$91,046	\$3,878	4.4%		
DRB/Planning Assistant	\$4,880	\$164	\$0	\$0	\$0	\$0	\$ 55	\$0	\$0	\$0	NA		
Zoning Officer Wages	\$9,759	\$21,401	\$25,085	\$23,572	\$25,709	\$19,775	\$ 21,583	\$23,587	\$24,523	\$936	4.0%		
Board Clerk/PC, CC, EC, CPC	\$1,575	\$1,470	\$1,620	\$1,229	\$1,660	\$1,278	\$ 1,326	\$1,750	\$1,770	\$20	1.1%		
Assessor Assistant Wages	\$630	\$177	\$550	\$0	\$560	\$0	\$ 59	\$570	\$0	(\$570)	-100.0%		
PTO Pay Out	\$3,349	\$1,545	\$3,447	\$2,223	\$3,531	\$2,772	\$ 2,180	\$3,619	\$3,716	\$97	2.7%		
Social Security	\$8,454	\$9,070	\$9,446	\$9,705	\$9,662	\$9,726	\$ 9,500	\$10,265	\$10,675	\$410	4.0%		
Retirement	\$4,715	\$4,920	\$4,963	\$5,161	\$5,320	\$5,497	\$ 5,193	\$5,701	\$6,534	\$833	14.6%		
Health Insurance	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$ 10,000	\$10,000	\$10,000	\$0	0.0%		
Dental Coverage	\$1,246	\$1,222	\$1,286	\$1,273	\$1,325	\$1,206	\$ 1,234	\$1,416	\$1,320	(\$96)	-6.8%		
Worker's Comp Insurance	\$767	\$673	\$625	\$742	\$850	\$621	\$ 679	\$900	\$875	(\$25)	-2.8%		
Unemployment Insurance	\$350	\$144	\$375	\$104	\$175	\$321	\$ 190	\$428	\$441	\$13	3.0%		
Disability Insurance	\$362	\$377	\$377	\$309	\$331	\$317	\$ 334	\$345	\$334	(\$11)	-3.2%		
Training	\$650	\$502	\$500	\$95	\$500	\$126	\$ 241	\$500	\$250	(\$250)	-50.0%		
Select Board Stipends	\$3,275	\$3,275	\$3,900	\$3,720	\$3,900	\$3,900	\$ 3,632	\$3,900	\$3,900	\$0	0.0%		
Constable Stipend	\$250	\$250	\$250	\$250	\$250	\$1,000	\$ 500	\$250	\$500	\$250	100.0%		
Animal Control Officer Stipend	\$500	\$500	\$500	\$500	\$500	\$500	\$ 500	\$500	\$500	\$0	0.0%		
Health Officer Stipend	\$250	\$250	\$250	\$250	\$250	\$250	\$ 250	\$250	\$250	\$0	0.0%		
BCA/BTA Stipend	\$600	\$750	\$600	\$490	\$650	\$240	\$ 493	\$650	\$600	(\$50)	-7.7%		
Board Stipends	\$2,040	\$1,170	\$1,800	\$1,100	\$1,800	\$1,780	\$ 1,350	\$2,040	\$2,040	\$0	0.0%		
Town Office													
Heating Fuel	\$1,000	\$553	\$1,000	\$775	\$1,000	\$604	\$ 637	\$1,000	\$1,200	\$200	20.0%		
Electricity	\$1,750	\$1,326	\$1,350	\$1,586	\$1,450	\$1,419	\$ 1,444	\$1,700	\$1,700	\$0	0.0%		
Trash Removal	\$360	\$421	\$371	\$487	\$500	\$1,776	\$ 895	\$575	\$1,850	\$1,275	221.7%		
Building Maintenance/Repairs	\$2,500	\$1,878	\$2,500	\$5,359	\$2,500	\$3,785	\$ 3,674	\$2,500	\$2,500	\$0	0.0%		
Office Operating Expenses	\$6,900	\$6,860	\$6,900	\$6,749	\$6,900	\$6,970	\$ 6,860	\$6,900	\$7,200	\$300	4.3%		
Telephone/Fax/Internet	\$3,500	\$3,416	\$3,500	\$3,541	\$3,500	\$3,973	\$ 3,643	\$3,900	\$4,100	\$200	5.1%		
Copier Lease & Images	\$3,200	\$4,202	\$3,200	\$2,740	\$3,200	\$2,644	\$ 3,195	\$3,200	\$3,500	\$300	9.4%		
Meeting Expenses	\$300	\$217	\$300	\$329	\$300	\$67	\$ 204	\$300	\$0	(\$300)	-100.0%		
Bolton Gazette	\$2,300	\$2,182	\$2,300	\$230	\$350	\$318	\$ 910	\$350	\$350	\$0	0.0%		
Postage	\$4,100	\$2,815	\$3,500	\$2,809	\$3,500	\$2,814	\$ 2,813	\$3,500	\$3,500	\$0	0.0%		
Printing/Advertising	\$5,000	\$3,513	\$5,000	\$4,649	\$3,750	\$4,299	\$ 4,154	\$4,300	\$4,300	\$0	0.0%		
Land Record Archiving	\$3,000	\$3,005	\$3,000	\$2,954	\$3,000	\$3,241	\$ 3,067	\$3,000	\$2,000	(\$1,000)	-33.3%		
Property Maintenance	\$2,500	\$1,437	\$2,500	\$1,319	\$2,000	\$1,642	\$ 1,466	\$2,000	\$0	(\$2,000)	-100.0%		
Property & Casualty Insurance	\$6,778	\$6,466	\$6,350	\$5,890	\$6,150	\$5,970	\$ 6,109	\$6,488	\$7,550	\$1,062	16.4%		
Cemetery Care	\$4,200	\$2,465	\$4,000	\$2,920	\$4,250	\$2,965	\$ 2,783	\$3,500	\$3,500	\$0	0.0%		
Office/Computer Equipment	\$2,000	\$1,147	\$2,400	\$7,341	\$3,500	\$3,501	\$ 3,996	\$2,000	\$2,000	\$0	0.0%		
Computer Tech Support	\$2,200	\$6,103	\$7,775	\$7,050	\$8,000	\$5,799	\$ 6,317	\$8,000	\$8,000	\$0	0.0%		
NEMRC	\$2,100	\$2,174	\$2,100	\$2,239	\$5,725	\$5,756	\$ 3,390	\$5,875	\$5,900	\$25	0.4%		
Web Page Expenses	\$250	\$249	\$100	\$156	\$100	\$136	\$ 180	\$250	\$250	\$0	0.0%		
Election Expenses	\$3,500	\$3,593	\$1,500	\$1,839	\$3,500	\$2,816	\$ 2,749	\$1,600	\$3,500	\$1,900	118.8%		
Constable Expenses	\$250	\$55	\$250	\$0	\$200	\$253	\$ 103	\$200	\$200	\$0	0.0%		
Assessor Expenses	\$900	\$396	\$700	\$478	\$500	\$642	\$ 505	\$500	\$500	\$0	0.0%		
Zoning/Health Officer Expenses	\$200	\$199	\$200	\$184	\$200	\$163	\$ 182	\$200	\$200	\$0	0.0%		
Recreation Fund	\$500	\$180	\$750	\$571	\$750	\$0	\$ 250	\$500	\$200	(\$300)	-60.0%		

	\$600	\$600	\$600	\$600	\$600	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700	% Change	
Conservation Commission																					
Planning Commission	\$3,000	\$3,050	\$3,000	\$3,000	\$3,000	\$1,375	\$3,000	\$3,000	\$3,000	\$3,000	\$2,475	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	0.0%	0.0%
Development Review Board	\$1,150	\$1,150	\$250	\$70	\$400	\$0	\$400	\$200	\$100	\$100	\$407	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	-50.0%	0.0%
Taxes, Fees																					
Membership Fees	\$3,901	\$3,916	\$4,005	\$4,010	\$4,130	\$4,065	\$4,130	\$4,130	\$4,140	\$4,130	\$3,997	\$4,130	\$4,140	\$4,140	\$4,140	\$4,140	\$4,140	\$4,140	\$4,140	0.2%	0.2%
County Tax	\$6,167	\$5,770	\$5,950	\$5,816	\$6,115	\$5,830	\$6,122	\$6,200	\$6,200	\$6,122	\$5,805	\$6,200	\$6,200	\$6,200	\$6,200	\$6,200	\$6,200	\$6,200	\$6,200	1.3%	1.3%
Fees (bank & state)	\$1,400	\$1,536	\$1,250	\$1,008	\$1,250	\$1,115	\$1,250	\$1,250	\$1,250	\$1,250	1,220	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	0.0%	0.0%
Contracted Services																					
Legal Services	\$70,000	\$37,621	\$20,000	\$12,238	\$20,000	\$23,554	\$20,000	\$20,000	\$14,000	\$20,000	24,471	\$20,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	-30.0%	-30.0%
Bookkeeping/Auditing Services	\$10,400	\$10,400	\$10,650	\$10,650	\$14,650	\$14,650	\$11,900	\$14,900	\$15,230	\$14,900	11,900	\$15,230	\$15,230	\$15,230	\$15,230	\$15,230	\$15,230	\$15,230	\$15,230	2.2%	2.2%
Property Tax Maps	\$1,650	\$1,206	\$1,750	\$1,755	\$1,750	\$1,750	\$1,570	\$1,850	\$2,000	\$1,850	1,570	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	8.1%	8.1%
Assessor Services	\$16,000	\$16,000	\$16,000	\$16,000	\$25,550	\$17,496	\$25,350	\$18,500	\$18,500	\$25,350	16,499	\$18,500	\$18,500	\$18,500	\$18,500	\$18,500	\$18,500	\$18,500	\$18,500	-27.0%	-27.0%
Richmond Rescue	\$18,660	\$18,660	\$19,220	\$19,220	\$19,604	\$19,604	\$19,161	\$19,996	\$19,996	\$19,604	19,161	\$19,996	\$19,996	\$19,996	\$19,996	\$19,996	\$19,996	\$19,996	\$19,996	0.0%	0.0%
Speed Control Services	\$4,000	\$2,805	\$4,000	\$1,290	\$0	\$0	\$1,365	\$0	\$0	\$0	\$1,365	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA	NA
RE-Appraisal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	NA	NA
Service Organization Allocations																					
Chittenden Unit Special Investigations	\$2,169	\$2,169	\$2,159	\$2,159	\$2,209	\$2,209	\$2,179	\$2,204	\$1,822	\$2,204	2,179	\$2,204	\$1,822	\$1,822	\$1,822	\$1,822	\$1,822	\$1,822	\$1,822	-17.3%	-17.3%
Visiting Nurses Association	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$1,000	\$750	750	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	33.3%	33.3%
Committee on Temporary Shelter	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$0	\$250	250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-100.0%	-100.0%
Our Community Cares	\$250	\$250	\$275	\$275	\$275	\$275	\$267	\$500	\$0	\$500	267	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	0.0%	0.0%
Steps to End Domestic Violence	\$275	\$275	\$275	\$275	\$350	\$350	\$300	\$500	\$0	\$500	300	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	-100.0%	-100.0%
Front Porch Forum	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$0	\$50	50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-100.0%	-100.0%
Waterbury Senior Center	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$667	\$1,000	\$1,000	\$1,000	667	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.0%	0.0%
Age Well	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-100.0%	-100.0%
Library Card Reimbursement	\$0	\$0	\$815	\$850	\$800	\$930	\$327	\$800	\$425	\$800	327	\$425	\$425	\$425	\$425	\$425	\$425	\$425	\$425	-46.9%	-46.9%
Vermont Family Network	\$0	\$0	\$0	\$0	\$250	\$250	\$83	\$250	\$0	\$250	83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-100.0%	-100.0%
VT Adult Learning	\$0	\$0	\$0	\$0	\$200	\$200	\$67	\$0	\$0	\$0	67	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA	NA
Bolton's Senior Meals	\$0	\$0	\$0	\$0	\$750	\$750	\$250	\$750	\$250	\$750	250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	-66.7%	-66.7%
Town Administration Subtotal	\$283,925	\$299,476	\$302,141	\$286,778	\$320,675	\$302,612	\$296,289	\$320,929	\$320,887	\$320,929	\$320,929	\$320,887	0.0%	0.0%							

	FY18/19		FY19/20		FY20/21		FY21/22		FY22/23		FY 22/23 CHANGE	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Change (\$)	% Change
Highway Department												
Personnel												
Wages/FT	\$113,567	\$82,118	\$118,373.00	\$115,549	\$122,324.00	\$116,732	\$104,800	\$143,790.00	\$158,580.00	\$14,790	\$14,790	10.3%
Wages/OT	\$9,827	\$14,791	\$10,244.00	\$15,756	\$10,586.00	\$19,397	\$16,648	\$18,666.00	\$20,583.00	\$1,917	\$1,917	10.3%
Wages/PT	\$5,022	\$8,803	\$5,161.00	\$2,455	\$5,291.00	\$5,774	\$5,677	\$5,424.00	\$6,182.00	\$758	\$758	14.0%
Road Commissioner Stipend	\$0	\$0	\$2,000.00	\$2,000	\$2,000.00	\$0	\$667	\$0.00	\$0.00	\$0	\$0	0.0%
PTO Pay Out	\$2,984	\$814	\$3,114.00	\$1,071	\$4,667.00	\$1,400	\$1,095	\$4,237.00	\$5,991.00	\$1,754	\$1,754	41.4%
Workers Comp	\$12,732	\$7,420	\$9,766.00	\$10,175	\$10,710.00	\$9,269	\$8,955	\$10,448.00	\$11,286.00	\$838	\$838	8.0%
Unemployment Insurance	\$600	\$97	\$600.00	\$74	\$225.00	\$233	\$135	\$608.00	\$654.00	\$46	\$46	7.6%
Disability Insurance	\$43	\$469	\$630.00	\$489	\$518.00	\$326	\$428	\$530.00	\$611.00	\$81	\$81	15.3%
Social Security	\$10,435	\$9,120	\$10,851.00	\$11,180	\$11,312.00	\$11,815	\$10,705	\$13,549.00	\$15,020.00	\$1,471	\$1,471	10.9%
Retirement	\$6,208	\$5,103	\$6,631.00	\$6,710	\$7,258.00	\$7,346	\$6,386	\$9,050.00	\$10,917.00	\$1,867	\$1,867	20.6%
Health Insurance	\$35,038	\$13,311	\$35,530.00	\$25,812	\$24,771.00	\$29,473	\$22,865	\$43,326.00	\$30,829.00	\$12,497	\$12,497	-28.8%
Dental Insurance	\$1,367	\$433	\$1,441.00	\$1,046	\$1,125.00	\$1,296	\$925	\$1,729.00	\$1,320.00	(\$409)	(\$409)	-23.7%
Uniforms	\$2,000	\$1,294	\$2,000.00	\$1,623	\$2,000.00	\$1,847	\$1,588	\$2,000.00	\$4,000.00	\$2,000	\$2,000	100.0%
Training Fees and Mileage	\$1,000	\$1,130	\$1,000.00	\$191	\$1,000.00	\$0	\$440	\$600.00	\$600.00	\$0	\$0	0.0%
Contracted Services	\$8,000	\$4,332	\$8,000.00	\$2,400	\$14,000.00	\$20,910	\$9,214	\$14,000.00	\$4,000.00	\$10,000	\$10,000	-71.4%
Town Garage												
Garage Operating Expenses	\$7,000	\$11,175	\$7,000.00	\$8,522	\$9,000.00	\$9,180	\$9,626	\$9,000.00	\$9,000.00	\$0	\$0	0.0%

Telephone	\$2,000	\$2,362	\$4,820.00	\$2,778	\$3,250.00	\$2,951	\$ 2,697	\$3,000.00	\$3,500.00	\$500	16.7%
Heating Fuel	\$3,000	\$3,865	\$3,100.00	\$3,330	\$3,500.00	\$2,787	\$ 3,327	\$3,500.00	\$3,500.00	\$0	0.0%
Electricity	\$2,100	\$1,941	\$2,100.00	\$2,000	\$2,100.00	\$2,194	\$ 2,045	\$2,100.00	\$2,100.00	\$0	0.0%
Building Maintenance	\$3,000	\$2,557	\$4,000.00	\$150	\$4,000.00	\$3,637	\$ 2,115	\$4,000.00	\$4,500.00	\$500	12.5%
Property and Casualty Insurance	\$7,075	\$6,823	\$6,900.00	\$6,827	\$6,800.00	\$6,452	\$ 6,701	\$7,324.00	\$8,595.00	\$1,271	17.4%
Municipal Roads General Permit	\$2,640	\$1,140	\$5,000.00	\$500	\$740.00	\$740	\$ 793	\$740.00	\$740.00	\$0	0.0%
Equipment											
Tree Removal	\$0.00	\$0	\$1,000.00	\$0	\$1,000.00	\$600	\$ 200	\$1,000.00	\$1,000.00	\$0	0.0%
Equip Rentals	\$1,000.00	\$1,642	\$2,500.00	\$1,876	\$2,500.00	\$1,759	\$ 1,759	\$2,500.00	\$16,500.00	\$14,000	560.0%
Equip Repair	\$2,500.00	\$742	\$6,000.00	\$255	\$6,000.00	\$933	\$ 443	\$1,000.00	\$2,000.00	\$1,000	100.0%
Small Equip Purchase	\$600.00	\$338	\$4,500.00	\$2,062	\$4,500.00	\$13,464	\$ 5,288	\$4,000.00	\$4,000.00	\$0	0.0%
Safety Equip	\$500.00	\$498	\$500.00	\$54	\$500.00	\$1,048	\$ 533	\$800.00	\$1,000.00	\$200	25.0%
Tools	\$500.00	\$1,063	\$1,000.00	\$9	\$1,200.00	\$1,328	\$ 800	\$1,200.00	\$2,000.00	\$800	66.7%
Materials											
Gravel	\$40,000.00	\$23,375	\$40,000.00	\$15,090	\$40,000.00	\$35,464	\$ 24,643	\$20,000.00	\$40,000.00	\$20,000	100.0%
Sand	\$9,800.00	\$10,238	\$10,500.00	\$13,956	\$10,500.00	\$9,400	\$ 80,000	\$11,000.00	\$11,000.00	\$0	0.0%
Resurfacing	\$90,000.00	\$90,000	\$70,000.00	\$70,001	\$80,000.00	\$80,000	\$ 80,000	\$80,000.00	\$80,000.00	\$0	0.0%
Cold Patch	\$800.00	\$1,125	\$800.00	\$346	\$1,000.00	\$794	\$ 588	\$1,000.00	\$1,000.00	\$0	0.0%
Erosion Control	\$2,000.00	\$791	\$1,000.00	\$78	\$1,000.00	\$1,018	\$ 629	\$1,000.00	\$1,000.00	\$0	0.0%
Stone Lining	\$10,000.00	\$0	\$10,000.00	\$0	\$10,000.00	\$780	\$ 260	\$8,000.00	\$8,000.00	\$0	0.0%
Culverts	\$9,000.00	\$1,148	\$6,000.00	\$0	\$6,000.00	\$5,341	\$ 2,163	\$5,000.00	\$6,000.00	\$1,000	20.0%
Road Signs	\$2,000.00	\$1,065	\$2,000.00	\$268	\$2,000.00	\$4,620	\$ 1,984	\$2,500.00	\$2,500.00	\$0	0.0%
Chloride	\$500.00	\$0	\$1,000.00	\$0	\$1,000.00	\$0	\$ -	\$1,000.00	\$500.00	(\$500)	-50.0%
Salt	\$42,000.00	\$61,152	\$48,000.00	\$55,290	\$50,000.00	\$50,059	\$ 55,500	\$55,000.00	\$55,000.00	\$0	0.0%
Vehicles											
2005 International	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$ -	\$0.00	\$0.00	\$0	0.0%
2013 Dodge	\$3,500.00	\$19,349	\$4,000.00	\$2,045	\$0.00	\$0	\$ 7,131	\$0.00	\$0.00	\$0	0.0%
2020 International #3 Landscape			\$0.00		\$500.00	\$685		\$1,000.00	\$1,000.00	\$0	0.0%
2021 International Tandem #1									\$3,500	\$3,500	100.0%
2018 Loader			\$100.00	\$378	\$400.00	\$6,074	\$ 2,151	\$800.00	\$800.00	\$0	0.0%
2017 International #1			\$1,500.00	\$9,344	\$2,000.00	\$7,104	\$ 5,483	\$3,500.00	\$0.00	(\$3,500)	-100.0%
2017 International #2			\$1,000.00	\$2,998	\$1,500.00	\$4,734	\$ 2,577	\$3,500.00	\$3,500.00	\$0	0.0%
2021 Grader									\$1,500.00	\$1,500	NA
1999 Grader			\$5,000.00	\$72	\$5,000.00	\$660	\$ 244	\$5,000.00	\$0.00	\$0	-100.0%
IMT Roadside Mower			\$2,500.00	\$0	\$0.00	\$0	\$ -	\$0.00	\$0.00	\$0	0.0%
Fuel			\$25,000.00	\$19,442	\$25,000.00	\$15,993	\$ 11,812	\$25,000.00	\$25,000.00	\$0	0.0%
Oil/Lube			\$3,000.00	\$1,998	\$4,000.00	\$670	\$ 889	\$2,500.00	\$2,500.00	\$0	0.0%
Tires			\$3,500.00	\$3,843	\$3,500.00	\$2,443	\$ 2,095	\$4,000.00	\$5,000.00	\$1,000	25.0%
Cutting Edges			\$5,000.00	\$5,688	\$5,000.00	\$4,950	\$ 3,546	\$6,000.00	\$6,000.00	\$0	0.0%
Highway Dept Subtotal			\$493,761	\$425,731	\$505,877	\$502,580	\$ 309,437	\$543,921	\$582,808	\$38,887	7.1%

Fire Department	FY18/19		FY19/20		FY20/21		AVG 18-20	FY21/22		FY22/23		FY22/23 CHANGE	
	Budget	Actual	Budget	Actual	Budget	Actual		Budget	Budget	Budget	Change (\$)	% Change	
Personnel													
Fire Chief Stipend	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$ 2,000	\$2,500	\$3,000	\$500	20.0%		
Volunteer Training Stipends	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$ 8,000	\$9,000	\$10,000	\$1,000	11.1%		
Training Fees and Mileage	\$1,500	\$1,162	\$1,500	\$1,132	\$1,500	\$1,500	\$ 1,265	\$1,500	\$1,500	\$0	0.0%		
Social Security	\$0	\$0	\$0	\$0	\$1,500	\$765	\$ -	\$880	\$995	\$115	13.1%		
Turnout Gear	\$4,500	\$4,167	\$4,500	\$5,874	\$4,500	\$4,649	\$ 4,897	\$5,000	\$5,500	\$500	10.0%		
General Operations													

	FY18/19	FY19/20	FY20/21	AVG	FY21/22	FY22/23	FY22/23 CHANGE
	Budget	Actual	Budget	16-19	Budget	Budget	Change (\$)
General Operations	\$7,000	\$7,074	\$7,000	\$ 7,326	\$7,500	\$7,500	\$0
Property and Casualty Insurance	\$11,500	\$13,634	\$14,350	\$ 13,338	\$14,350	\$14,500	\$150
Workman's Comp/ Unemployment Insurance	\$1,493	\$848	\$1,075	\$ 1,350	\$1,600	\$1,700	\$100
Telephone/Internet	\$4,250	\$3,821	\$4,250	\$ 3,495	\$3,500	\$3,500	\$0
Mutual Aid Dues	\$300	\$350	\$150	\$ 200	\$300	\$300	\$0
Dispatch Services	\$4,000	\$3,670	\$4,000	\$ 3,576	\$4,000	\$4,000	\$0
Fire Station							
Building Maintenance/Repair	\$2,000	\$3,062	\$2,500	\$ 3,460	\$3,000	\$4,000	\$1,000
Heating Fuel	\$3,700	\$6,217	\$5,500	\$ 5,120	\$5,500	\$5,500	\$0
Electricity	\$2,100	\$2,461	\$2,100	\$ 2,444	\$2,200	\$2,400	\$200
Equipment							
Communications/Radio Equipment	\$500	\$680	\$1,000	\$ 1,029	\$1,500	\$1,800	\$300
Small Equipment/Tools	\$6,000	\$5,953	\$7,600	\$ 7,084	\$6,500	\$6,500	\$0
Equipment Repair	\$1,300	\$1,298	\$1,300	\$ 1,294	\$1,000	\$1,000	\$0
Equipment Testing	\$2,000	\$1,013	\$3,000	\$ 1,892	\$3,000	\$3,000	\$0
Vehicles							
Vehicle Maintenance/Repair	\$6,500	\$13,111	\$6,500	\$ 8,310	\$7,000	\$7,000	\$0
Vehicle Operation	\$750	\$392	\$500	\$ 480	\$500	\$500	\$0
Fire Dept Subtotal	\$69,393	\$78,913	\$73,347	\$ 76,819	\$ 80,330	\$ 84,195	\$ 3,865

	FY18/19	FY19/20	FY20/21	AVG	FY21/22	FY22/23	FY22/23 CHANGE
	Budget	Actual	Budget	16-19	Budget	Budget	Change (\$)
Debt Service Payments							
Notch Road Reconstruction/Principal	\$40,000	\$40,000	\$20,000	\$ 33,333	\$0	\$0	\$0
Notch Road Reconstruction/Interest	\$2,240	\$2,148	\$525	\$ 1,170	\$0	\$0	\$0
Fire Truck/Principal	\$0	\$0	\$10,693	\$ 7,129	\$10,693	\$10,693	\$0
Fire Truck/Interest	\$0	\$0	\$3,233	\$ 2,259	\$2,866	\$2,508	(\$358)
Fire Truck Principal Rescue Van						\$7,500	\$7,500
Fire Truck Interest Rescue Van						\$2,625	\$2,625
Fire Station Renovation/Principal	\$14,286	\$14,286	\$14,286	\$ 14,286	\$14,286	\$14,286	\$0
Fire Station Renovation/Interest	\$5,834	\$5,810	\$5,005	\$ 5,393	\$4,584	\$4,167	(\$417)
2017 International #1 Lease Payment	\$14,425	\$14,425	\$14,425	\$ 14,425	\$0	\$0	\$0
2017 International #2 Principal	\$14,000	\$14,000	\$14,000	\$ 14,000	\$28,000	\$0	(\$28,000)
2017 International #2 Interest	\$1,748	\$1,748	\$885	\$ 1,270	\$825	\$0	(\$825)
2018 Bucket Loader Principal	\$0	\$0	\$6,233	\$ 4,155	\$6,233	\$0	\$0
2018 Bucket Loader Interest	\$0	\$0	\$1,997	\$ 1,396	\$1,771	\$1,549	(\$222)
2020 International #3 Principal	\$0	\$0	\$7,200	\$ 2,183	\$6,550	\$6,550	\$0
2020 International #3 Interest	\$0	\$0	\$1,080	\$ 323	\$786	\$590	(\$196)
2021 International Tandem Principal						\$14,570	\$14,570
2021 International Tandem Interest						\$1,341	\$1,341
2021 Caterpillar Grader						\$15,660	\$15,660
Debt Service Subtotal	\$92,533	\$92,417	\$113,104	\$101,323	\$ 76,594	\$ 88,272	\$ 11,678

	FY18/19	FY19/20	FY20/21	AVG	FY21/22	FY22/23	FY22/23 CHANGE
	Budget	Actual	Budget	18-20	Budget	Budget	Change (\$)
Reserve Fund Contributions							
Town Office Capital Reserve	\$1,000	\$1,000	\$5,000	\$ 2,833	\$5,000	\$5,000	\$0
Planning Project Fund	\$4,000	\$4,000	\$4,000	\$ 4,000	\$4,000	\$4,000	\$0
Highway Garage Reserve Fund	\$8,000	\$8,000	\$0	\$ 5,333	\$0	\$0	\$0
Highway Equipment Reserve Fund	\$32,000	\$32,000	\$21,567	\$ 22,572	\$29,000	\$31,500	\$2,500
Highway Projects	\$2,500	\$2,500	\$25,000	\$ 10,000	\$25,000	\$25,000	\$0
Fire Station Reserve Fund	\$2,500	\$2,500	\$2,500	\$ 2,500	\$2,500	\$2,500	\$0
Fire Equipment Reserve Fund	\$21,000	\$14,376	\$23,500	\$ 19,625	\$23,500	\$21,000	(\$2,500)
Reserve Fund Subtotal	\$70,000	\$70,000	\$74,000	\$ 66,481	\$89,000	\$89,000	\$0
TOTAL	\$515,851	\$540,806	\$1,037,324	\$850,348	\$ 1,110,774	\$ 1,165,162	\$ 54,388

TOWN OF BOLTON RESERVE FUND SPREADSHEET

ACCOUNT		D (1)	E (2)	I (3)	Description	Accumulative FY 20-21
HIGHWAY ACCOUNTS						
Highway Equip	188,420.00	14,000.00	72,831.00	878.52		130,467.52
Highway Projects	236,467.91	25,000.00	106,300.00			155,167.91
Highway Buildings	64,800.00					64,800.00
Highway Resurf/Guard	21,958.97					21,958.97
Road Cut Deposit	3,005.80		1,005.80			2,000.00
						-
FIRE ACCOUNTS						
FD Equipment	135,077.00	23,500.00				158,577.00
FD Station	17,601.00	2,500.00				20,101.00
FD-Hose	1,515.00					1,515.00
						-
GENERAL ACCOUNTS						
Town Office Reserve	3500	5,000.00		-		8,500.00
Restoration	12,610.00	9,353.00				21,963.00
Land Conservation	33,774.41	3,263.90				37,038.31
Firewood Sales for Co	280.00					280.00
Planning Reserve Fund	14,544.39	4,000.00				18,544.39
						-
						-
						-
			86,616.90	180,136.80		
		20-21 Deposits	20-21 Expenses	20-21 Interest		640,913.10

TOWN OF BOLTON TAX RATE INFORMATION

FY	Non-Resident Education Rate	Resident Education Rate	Municipal	MMU Accrual	Conservation	Library	Total	Town Budget	Annual Taxes per \$100,000 of Value
12-13	\$1.386	\$1.3906	.4730			.0012	\$1.8588 (non) \$1.8648 (resident)	\$772,500	\$1,860.20 \$1,864.80
13-14	\$1.4366	\$1.5501	.52		.0025		\$1.9566 (non) \$2.0701 (resident)	\$802,600	\$1,959.10 \$2,072.60
14-15	\$1.5048	\$1.7046	.53		.0025		\$2.0348 (non) \$2.2346 (resident)	\$847,900	\$2,037.30 \$2,237.10
15-16	\$1.4965	\$1.5895	.54				\$2.0365 (non) \$2.1295 (resident)	\$893,927	\$2,036.50 \$2,129.50
16-17*	\$1.5895	\$1.0639	.5979		.0025		\$2.1899 (non) \$2.2043 (resident)	\$927,490	\$2,189.90 \$2,204.30
17-18	\$1.5496	\$1.4922	.5905		.0025		\$2.1426 (non) \$2.200852 (resident)	\$936,048	\$2,142.60 \$2,085.20
18-19	\$1.5862	\$1.4950	.6469		.0025		\$2.2356 (non) \$2.1474 (resident)	\$1,009,389	\$2,2356 \$2,1474
19-20	\$1.6592	\$1.5463	.6571		.0025		\$2.3188 (non) \$2.2059 (resident)	\$1,037,324	\$2,318.80 \$2,295.90
20-21	\$1.7369	\$1.5698	.6861		.0025		\$2.4255 (Non) \$2.2584 (Resident)	\$1,079,264	\$2,425.50 \$2,258.40
21-22	\$1.7989	\$1.6498	.6778		.0025		\$2.4792 (Non) \$2.3301 (Resident)	\$1,110,774	\$2,479.20 \$2,330.10

TOWN OF BOLTON

Reports • Letters

**Bolton's Own Little Libraries
Clerk and Treasurer
Capital Planning Committee
Conservation Commission
Development Review Board
Economic Resource Committee
Energy Committee
Fire Warden (burning permits)
Highway Superintendent
Planning Commission
Planning & Zoning Administrator
Select Board
Vital Records
Volunteer Fire Department**



April Fool!

BOLTON'S OWN LITTLE LIBRARY GROUP



It's been another year of reading and book exchanges at our Bolton's Own Little Libraries (BOLL). The BOLLs have gotten good use in 2021 as so many of us are home off and on due to Covid-19 and in need of a good read! And our early readers are clearly reading up a storm as those are some of the most popular books to disappear from a BOLL box. Our fabulous volunteers have been stocking and caretaking our seven small, self-service libraries in neighborhoods throughout Bolton. Each library houses two to four dozen books and operates under the "Take a Book, Leave a Book" policy. BOLLs are open 24 /7 and have a wide array of books for all ages. Inventory is constantly changing as people exchange books, so stop by one today to see what's available.

How do you find the BOLL nearest you? The BOLLs are the brightly painted little boxes that are located at: Fernwood Manor, 445 Duxbury Road, on the Bolton Valley Access Road outside the building of the former business of Lotus Lodge, half way down Notch Road on the West side of the road, Stage Road about across from the Condos, where the Long Trail crosses Rt. 2 and the Town Office. Leslie Pelch's map of all the locations can be seen on the BOLLs Facebook page: <https://www.facebook.com/groups/217540608350423/> or on the Bolton Town Website <http://boltonvt.com/maps-orthophotos/> There's no due date or late fees ever-- just pop it back in any BOLL box when you're finished or pass it along to a friend. We could not do it without the help of all our BOLL caretakers and BOLL friends!

The BOLL on RT 2 was patched up by Steve Madden with a significant door repair and is back in place. A team of us, Jen, Rob Rickertson, Steve Peery and Amy made a few more tiny repairs to secure the door from the winds along the flats there that were blowing the door of the little BOLL wide open. Boy it's windy in that spot!

Bolton residents Leslie Pelch and Katarina Lisaius volunteered to stock their homemade face masks at some of our BOLL boxes in 2020 to help make masks accessible to anyone who might want one, their mask making slowed and mask availability at the BOLL boxes tapered out in early 2021. Thanks for your care for our health and wellness Katarina and Leslie.

Thank you to the Richmond Free Library, and Librarians Wendy and Rebecca for their on-going donations and to Steve Madden, former Librarian at Camel's Hump Middle School, for inspiring our BOLLs back in 2012!

The BOLLs exist and thrive with our readers and our volunteers who look after the BOLLs. We always welcome new volunteers to help rotate the books between the libraries. If you are interested in helping to look after the BOLLs, please be in touch with us at amy@mymountain.com or jendudleygaillard@gmail.com.

Submitted by Amy Ludwin & Jen Dudley-Gaillard on behalf of The Bolton's Own Little Library Group

CAPITAL PLANNING COMMITTEE (CPC) REPORT

Bolton's Capital Planning Committee (CPC) was created by the Select Board several years ago to plan for the irregular and large capital equipment purchases (like trucks, loader, FD pumper, etc.) necessary for the Highway and Fire Departments to do their work. The goal of the Capital Planning Committee is to advise the Select Board on scheduling future Highway and Fire purchases, and the annual contributions to the reserve funds, in a way that ensures the Town has the funding to buy the necessary equipment without creating large swings in the tax rate.

In the past, we tried to stretch out purchases until other loans were paid off to keep the debt load even, but sometimes that meant keeping old equipment that wasn't getting the job done.

When we couldn't put off a new purchase, we sometimes had higher debt loads than banking and municipal standards recommend – necessary, but not desirable. Finally, we sometimes had significant increases and decreases in our tax rates depending on whether we had recently taken on a loan or paid off an old one.

How do we ensure we have the equipment we need while evening out our tax rate? We established a process that balances the Town's debt payments with our Highway and Fire Department Reserve Fund contributions. We looked at recent history and saw that the Town has generally budgeted about \$165,000 for debt and reserve fund contributions combined (adjusting for inflation). Using that as a baseline, when each year's budget is developed we look at the debt payments we need to make, and recommend that the balance of that \$165,000 be added to the Highway and Fire Department Reserve funds. The accumulated reserve funds then are used to pay @ 50% of new purchases to help keep our debt lower. We used a spreadsheet to look forward for 10 years to be sure that this (inflation adjusted) \$165,000 target will continue to meet our needs for future capital purchases. In addition, proposed a set of capital improvement plan and procurement policies that were adopted by the Select Board. They include a replacement schedule for all of our capital equipment for both the Highway and Fire Departments, as well as a recommendation for the maximum debt load that the Town should incur.

Few things work out as perfectly as planned, and planning for our future capital purchases is no exception. For example, we can only make estimates as to how expensive a truck will be five years from now. And sometimes our equipment doesn't always last as long as expected – this summer, the Highway Department found they needed to replace the grader several years earlier than anticipated. But the Capital Improvement Plan at least sets a framework for the Select Board's decision-making, and we adjust and update it annually so the Town has a good guide in making these purchases.

For this upcoming year, the committee is not recommending the purchase or replacement of any major equipment - given the substantial investments made in the past several years – and that the Town contribute to the reserve funds as suggested in the Plan.

Bolton Capital Planning Committee

Steve Barner

Tony Barbagallo

Joss Besse (Chair)

Jen Dudley-Gaillard (Vice Chair)

Amy Grover (Secretary)

Sharon Murray (resigned mid-year)

Henry Corse (resigned mid-year)



CPC - Joss Besse, Tony Barbagallo, Jen Dudley-Gaillard, Steve Barner

2021 TOWN CLERK & TREASURER LETTER

Town Meeting 2022

Town Meeting 2022 is going to be “different” for the second year, due to the ongoing COVID-19 pandemic and the connected challenges and safety concerns. Once again, we will NOT be holding our traditional potluck dinner followed by an in-person Town Meeting, in which we vote several Articles from the floor (voice vote/show of hands) including the town budget.

In response to the COVID-19 pandemic, the VT Legislature passed **S. 172** which allows a legislative body (in Bolton, this is the Select Board) to vote to use Australian ballot for everything to be voted on at Town Meeting in 2022. This **temporary law** allows municipalities that normally “vote from the floor,” as we do in Bolton on Town Meeting Day, to instead use the Australian ballot voting FOR ALL WARNED ARTICLES.



Amy Grover, Town Clerk and Treasurer and Carol Devlin, Assistant Town Clerk and Treasurer

What does this mean?

1. Due to COVID-19, there will NOT be an in-person Town Meeting or potluck dinner held on Monday, February 28, 2022.
2. There will be in-person voting for all warned articles by Australian Ballot (our usual paper ballot process) at Smilie School on Tuesday, March 1, 2022 from 7 a.m. – 7 p.m. Absentee/early voter ballots can be requested, as usual, either online through My Voter Page <https://mvp.vermont.gov/>, or by contacting the Town Office.
3. The Town of Bolton will hold a VIRTUAL PUBLIC INFORMATIONAL HEARING on all warned articles on Monday, February 28, 2022, at
4.6:30 p.m., as required by Vermont state law, 17 V.S.A. § 2680.
5. There will be NO VOTING at this VIRTUAL PUBLIC INFORMATIONAL HEARING.
6. A recorded version of the hearing will be available on the Town Website: <https://boltonvt.com/about/town-reports-and-town-meetings/>
7. VIRTUAL PUBLIC INFORMATIONAL HEARING access information will be available on the Town Website: <https://boltonvt.com/about/town-reports-and-town-meetings/>
8. If you need any special accommodation to attend this VIRTUAL PUBLIC INFORMATIONAL HEARING, please call the Town Office at 802-434-5075

Finances:

Audit: The FY 20-21 was completed in mid-December 2021. No significant deficiencies nor material weaknesses were identified. The complete audit report is posted on the town's website: <http://boltonvt.com/documents/>

Budget: Drafting the FY 22-23 budget has been a challenge. Select Board members, town staff and Capital Planning Committee members reviewed past and anticipated expenditures while trying to carefully balance the realistic costs of running the town with the impact of increased taxes to our community. The Bolton community will have an opportunity to address budget concerns or questions with the Select Board at the Virtual Public Informational Meeting on Monday, February 28, 2022, at 6:30 p.m. Please see the town website for access information.

Debt: The town's current debt service of \$88,272 accounts for approximately 7.57% of the proposed municipal budget of \$1,165,162. This is an increase from 6.59% in FY 21-22.

Reserve Fund: As of June 30, 2021, the Reserve Fund balance stood at \$640,913.10 and does not include the \$89,000 in Reserve Fund contributions which were voter approved as budgeted in FY 21-22. A copy of the Reserve Fund spreadsheet is included in the Town Report. Please refer to the spreadsheet for specific amounts within the fund.

Voter Checklist and Elections:

The town registered 59 new/transferred voters in 2021, and the checklist (as of 1/18/22) stands at 973 voters, with 137 challenged voters.

Many thanks to the Board of Civil Authority (BCA) and the many volunteers who assisted with running the Town Meeting 2021 election. We have now held four elections during the COVID-19 pandemic, and I continue to so appreciate all the folks who masked up, washed their hands, and committed to supporting their community and our democratic election process. Thank you.

Town Meeting 2021 saw 187 voters out of 958 registered voters participate, 19.5%.

Town Records:

During the 2021 calendar year, 596 documents totaling 2,033 pages were recorded in the Land Records.

We continue to work on implementing best practice procedures and identifying areas for improvement with respect to all the records under the care of the town. Records which were previously stored off site have been integrated into the vault as their condition permitted.

Review of Lister, DRB and zoning files for Bolton properties is ongoing (as is organization in general to enable easier record access and location), which is continuing to address the removal of private information such as social security and bank account numbers, removal of multiple copies, and replacing rusting paper clips with steel paper clips as recommended by VSARA.

Dog Licensing:

There were 137 dogs registered in 2021 (one less than in 2020).

Reminder: all dogs and wolf hybrids are required by state statute 20 V.S.A. § 3581 to be licensed on or before April 1st of each year. A current rabies certificate is required for a license, and we are happy to issue licenses by mail. Please note: license fees for 2022 are per VT statute and include a late fee for dogs licensed after April 1st. The fees are as follows:

Prior to April 1st: neutered/spayed \$9, un-neutered/un-spayed \$13.

After April 1st: neutered/spayed \$11, un-neutered/un-spayed \$17.

The town's Animal Control Officer is Rob Mullen. Rob should be contacted for any domestic animal complaints. Please see the website for contact information: <http://boltonvt.com/contact-us/>

Grand List:

The 2021 Grand List shows a total of 782 taxable parcels, with 311 homesteads declared, and a total municipal value of \$1,396,426. This is an increase in value of 92,326 from 2020.

2021 Equalization Study Results: Common Level of Appraisal (CLA) 85.45% or 0.8545, Coefficient of Dispersion (COD) 13.87%.

CLA definition: This is a term used by the VT Department of Taxes and it affects every VT property owner's school tax calculation. The CLA is an adjustment to listed property values, calculated annually for each town to adjust the listed value of properties to reflect fair market value as closely as possible. A number over 100% indicates that the property is generally listed for more than its fair market value. A number less than 100% indicates that property is generally listed for less than its fair market value. A CLA below 85% or over 115% necessitates a reappraisal (932 V.S.A. § 4041a).

COD definition: This is a measure of the average deviation between selling prices of recently sold properties from the average town-wide level of appraisal. A COD of 10% or less is considered to reflect a relatively high level of equity across taxpayers' assessments. By statute, if a town's COD is greater than 20%, the state is required to withhold education, transportation, and other funds from the offending town.

Services Provided to our Residents:

DMV renewals (\$3)

Dog Licensing (see above for fees)

Faxing, copying (no charge)

Notary (no charge), Town Clerk only. Please note, the town has a "Notarial Services Policy." The town does not notarize wills, mortgages, deeds, divorce documents or any document pertaining to child custody/support, nor copies of documents such as driver licenses, passports, diplomas, etc.

Sale of Green Mountain Passports (\$2)

Voter registration (no charge)

A Challenging 2021:

2021 and the continuing COVID-19 pandemic continues to provide challenges to us all. We have continued to adjust our "standard operating procedures" in order to provide requested information, keep our staff and volunteers safe, and to keep the Town of Bolton "up and running."

Thank you:

As always, I want to recognize and thank all our town employees, town boards and committees, representatives to county boards, volunteer groups, and volunteers who all contribute enormously to our community, especially in this second year of the COVID-19 pandemic. We simply couldn't "do it" without you. Our small town depends on all of you to help keep our town operating smoothly and efficiently. I especially want to recognize and thank:

Brenda McKeown, BCA Chair, Paula Gervia, BCA Vice Chair, and Carol Devlin, Assistant Town Clerk & Treasurer, for their tremendous support and help in navigating and continuing to successfully run elections amid the COVID-19 pandemic.

Wendy Hoffman for her service to our community as a member of the Select Board, and especially for sharing her legal expertise during her tenure from 2018 – 2021.

Tony Barbagallo for his service to our community as a member and Vice Chair of the Select Board, serving from 2018 – 2021, and his willingness to take on "outside projects," such representing the town as we navigated the Community Development Block Grant.

Henry Corse for his service to our community as a member of the Select Board, Energy Committee, ad hoc Recreation Committee, and the wealth of IT/cyber security knowledge he shared. We wish Henry well in his graduate studies.

Kyle Guyette for his service to our community as a member of the Select Board. Although his tenure was short, we appreciated the wealth of knowledge and expertise Kyle shared.

Jonathan Dennis, Town Constable, for the time and energy he continues to spend addressing multiple issues stemming from the, at times, overwhelming use of Bolton's recreational assets, and his friendly, calm manner in doing so.

Sharon Murray for her years of service as a Capital Planning Committee member, Sara Holbrook Parcel Steward, and representative to the CCRPC.

Deb Shelby for her service to our community as a go-to IT guru, 6 year member and then Chair of the Economic Resource Committee, and her staggering personal commitment to expanding broadband in Bolton.

Carol Devlin, Assistant Town Clerk & Treasurer, for her ongoing help and support meeting the challenges of overall town operations as the COVID-19 pandemic continues.

Each year, our staff and volunteers spend countless hours taking on a significant variety of projects and assignments, all with the goal of making our town and community a better place to live, work, and play. Please take the time to read their reports included in this Town Report. I hope that their efforts may entice you to step forward to also volunteer - there are several volunteer opportunities available, please see the town website for more information.

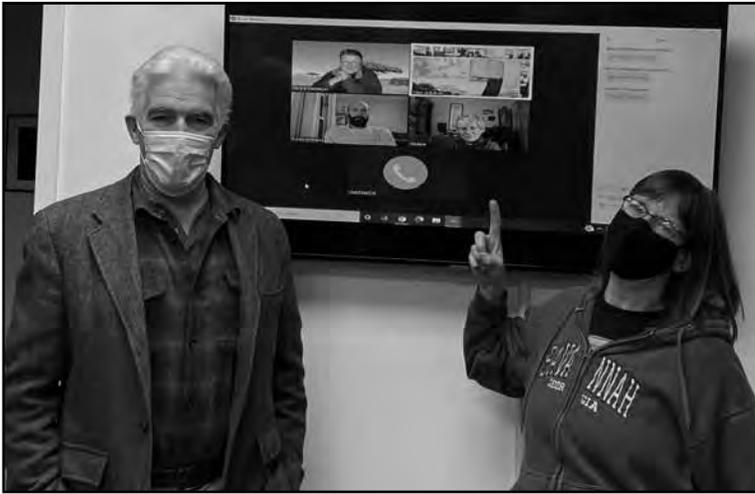
With appreciation to the residents of Bolton for providing this opportunity to serve our town,

Amy Grover, Town Clerk & Treasurer



Ted Nelson, Assessor

CONSERVATION COMMISSION



Conservation Commission - Rob Mullen, Virginia Haviland, (in person) Jerry Mullen, Pamela Gude, Tucker Andrews, Amy Ludwin, Steve McLeod (virtual)

As of the 2017 Town Plan, 61% of the acreage in Bolton was formally conserved land.

The role of the Bolton Conservation Commission (CC) is to promote stewardship of natural and cultural resources in Bolton and to advise the Select Board (SB), Planning Commission (PC), Development Review Board (DRB) and other town groups as needed on matters relating to the environment. The CC typically convenes on the fourth Monday of every month at 6:00 in the Town Office. You can also attend virtually online or by telephone. We welcome interested citizens at our meetings.

2021 found summer a little quieter around the Bolton recreation scene than 2020, with folks

able to travel more freely. There is ongoing work addressing issues of signage and access at the Sara Holbrook (SH) parcel specifically and recreation in town generally. Thanks to County Forester Ethan Tapper for some PPCA map updates to help keep hikers on track. There is also a search underway for a new, more meaningful name for the SH parcel.

Former CC Chair Amy Ludwin stepped down from this role in March and was succeeded by Virginia Haviland. Many thanks to Amy for her dedicated leadership and to Virginia for stepping up! The CC welcomed a new member, Pamela Gude, in January. Welcome Pamela! Several CC terms expire in 2022, so if you want to get involved don't be a stranger!

2021 also saw CC clerk Paula Gervia step down to assume an empty seat on the SB. Thanks Paula for your years of minute taking and support at our meetings and for your service on the SB. Amy Grover gracefully took on the CC clerk and support role, many thanks to Amy! Sharon Murray stepped down from her official town duties including co-steward of the Sara Holbrook parcel, and we appreciate all her support and leadership in the many roles she has played in Bolton. Thanks to Deb Shelby, who set up and managed the PPCA volunteer listserve, as she takes time to pursue other interests. You have been a great friend of the CC and the PPCA!

Much work has been completed on an ongoing reroute of the Libby's Look Trail in the Preston Pond Conservation Area (PPCA) that will remedy many erosion issues. Will Peery worked diligently and led volunteer trail crews to build new trail including bridges and steps. Volunteers included Boy Scouts, REI employees, CC members and other Bolton residents. The VYCC also completed sections of trail during 2 workdays in June. The trail is likely to open next summer, when all work is complete. Thanks to all!

We continue to improve both access signage and on-trail signage in the PPCA and the Sara Holbrook parcel. Quinn Keating, along with some of his students at CHMS, has plans to make signs for the new LL trail as they have done in the past. Thanks Quinn!

The CC was pleased to recommend the SB approve \$20,000 of the Conservation Fund for two land conservation projects in 2021. A private 176 acre parcel that will predominantly remain publicly accessible, managed forest and a 2.5 acre parcel at the center of West Bolton known as Wheeler Field that will become again a public recreation area.

Submitted for the Bolton Conservation Commission,
Tucker Andrews

DEVELOPMENT REVIEW BOARD

Bolton's Development Review Board (DRB) is a five-member volunteer board appointed by the Select Board to administer the town's adopted zoning, subdivision and flood hazard regulations. The DRB is a "quasi-judicial" board – we hold warned public hearings, conduct site visits, and issue written decisions on subdivision and development applications, site plan amendments, conditional uses, zoning appeals, waiver and variance requests. It also hears appeals of decisions of the Zoning Administrator. The Town's development ordinance and state statutes set criteria upon which the DRB makes its decisions.



DRB - Adam Beaudry, John Devine, Jon Ignatowski (staff) Steve Diglio, missing from picture Adam Miller, Spencer Nowak, Rob Ricketson

Our regular monthly meetings, held on the fourth Thursday of the month, are open to the public. If needed (rarely), special meetings are held on the second Thursday. Public hearings on specific applications under review are warned in Seven Days, and by mail to abutting property owners. DRB meeting agendas are posted in advance on the DRB page of the town website, and in 3 locations in the town (Town Office, Fire Station and Smilie School). The DRB also meets in deliberative sessions as needed to review application information and hearing materials, and to draft its findings and decisions. All DRB meeting minutes and decisions are available for review at the Town Office, and on DRB page of the town's website (at: <http://boltonvt.com/boards-minutes/development-review-board/>).

The DRB met nine times and held six public hearings in 2021. The following applications were reviewed this past year:

- **Application 2021-08-DRB:** Applicant: Richard J. Weston, Property Owner: (same) – Request Conditional Use approval to build 1,844 sq. ft. single family dwelling at 1811 Happy Hollow Rd. The property is located in the Forest Zoning District. (Tax Map # 12-4101901).
- **Application 2021-09-DRB:** Applicant: Bolton Valley Resort, Property Owner: (same) – Request Conditional Use approval to build a 3,360 sq. ft. maintenance garage at 4302 Bolton Valley Access Rd. The property is located in the Resort Village Zoning District (Tax Map #7-3004250).
- **Application 2021-10-DRB:** Applicant: John Choate, Property Owner: (same) – Request Conditional Use approval to build 720 sq. ft. accessory structure at 223 Thatcher Rd. The accessory structure will be developed on slopes between 15 – 25%. The property is located in the Resort Residential District. (Tax Map # 4-0090233).
- **Application 2021-11-DRB:** Applicant: John Choate, Property Owner: (same) – Request Setback Waiver to build 720 sq. ft. accessory structure at 223 Thatcher Rd. Applicant requests a reduction of the 25 ft. minimum setback. The property is located in the Resort Residential District. (Tax Map # 4-0090233).
- **Application 2021-24-DRB:** Applicant: Kyle and Amanda Guyette, Property Owner: (same) – Appealing Zoning Administrator's denial of application #2021-23-ZP to build a 30' x 30' garage at 175 Champ Ln. Applicants are requesting a setback waiver to reduce 35 ft. minimum setbacks for north and east property lines. The property is located in the Rural I District. (Tax Map #15A-4060175).
- **Application 2021-25-DRB:** Applicant: Kyle and Amanda Guyette, Property Owner: (same) – Request a Variance Hearing to build a 30' x 30' garage 17' away from eastern property line. The property is located in the Rural I District at 175 Champ Ln. (Tax Map #15A-4060175).

- Application 2021-27-DRB: Applicant: Samantha Avant, Property Owner: Samantha Avant and Daniel Jones – Appealing Zoning Administrator’s denial of application #2021-26-ZP to build an 8’ x 8’ & 16’ x 16’ deck at 3477 Stage Rd. Applicants are requesting a setback waiver to reduce 50 ft. minimum setbacks for side property lines. The property is located in the Rural II District. (Tax Map #11-0033477).
- Application 2021-33-DRB: Applicant: Lynda DesLauriers, Property Owner: Same – Seeking conditional use approval to build a 20’ x 24’ garage / addition to existing dwelling on 26 Wentworth Rd. The property is located in the Resort Residential District. (Tax Map # 4-9000026).
- Application 2021-34-DRB: Applicant: Larry Stevens, Property Owner: Same – Seeking site plan approval to build a 24’ x 24’ camp on 0 Mill Brook Rd. The camp will be located in the Rural II District. (Tax Map #2-0060600).
- **Application 2021-36-DRB:** Applicant: Richard Blais, Property Owner: Same – Appealing Zoning Administrator’s denial of application #2021-31-ZP to build a 14’ x 25’ addition to an existing dwelling on 493 Sharkeyville Rd. Applicant is requesting a setback waiver to reduce the 35 ft. minimum setback from the road. The property is located in the Rural II District. (Tax Map #14-4160493).
- **Application 2021-45-DRB:** Applicant: Craig Deyo, Property Owner: Town of Bolton. Seeking site plan approval to build a 12’ x 17’ shed attached to an existing structure on 3530 Theodore Roosevelt Hwy. The property is located in the Village District. (Tax Map #15-2003530)

Current DRB members include Stephen Diglio (Chair), Adam Beaudry (Vice Chair), Rob Ricketson, John Devine, and Adam Miller. Spencer Nowak currently serves as an alternate. The DRB also received much appreciated staff support this year from Planning & Zoning Administrator and DRB Clerk Jon Ignatowski.



FEMA repairs to the Notch Road slide were extensive and are complete.



Massive boulders stabilized the FEMA Notch Road slide project.

ECONOMIC RESOURCE COMMITTEE

The past year, the ERC has continued to work with the community and local service providers to address broadband needs in Bolton. In the 2017 Town Plan, Bolton set out on its goal to have broadband throughout town for its residents, stating the following action item:

“Work with service providers to increase wired high-speed internet infrastructure on Bolton’s currently underserved roads. Increase connectivity and quality of telecom services locally, focusing on underserved areas of town and technology adapted for use within mountainous terrain.”



ERC - Allison Smith, Ernest Levesque, Ed Sinnamon, Tammy McGuriman, Sue Ann Sinnamon, missing from photo Zachary Maia

In 2020-2021 we saw the sustained need from residents to access high speed internet for important services like remote work, education, and telemedicine. Therefore, the focus of the Bolton Economic Resource Committee (ERC) since May 2020 has been on securing funding to install broadband in Bolton. Focusing on those who have the poorest service first, the ERC and Waitsfield and Champlain Valley Telecom (WCVT) will have secured over \$270,000 in funding for the installation of fiber to more than 90 homes in Bolton. With the assistance of the Bolton Economic Resource Committee and all the neighbors who filled out the fiber line extension form in October 2021, we were able to secure \$126,000 of Federal CARES Act funding to provide fiber to 42 neighbors in West Bolton before the end of 2021. With the State focused primarily on Communications Union Districts (CUDs), this is a monumental accomplishment and is one of the few funded projects in 2021 that resulted in fiber installations.

We would also like to acknowledge Deb Shelby, a dedicated community volunteer who was instrumental in the ERC’s broadband efforts. Deb was a consistent force who helped guide the ERC in navigating the intricacies of local broadband coverage, the various telecom service providers, and State and Federal funding opportunities. She also spent many hours reaching out to neighbors when the opportunity arose to take advantage of funding for expanding fiber in the Stage Road area. Her contributions have been monumental to the ERC.

The ERC is also thankful for WCVT, an accessible and responsive local telecom service provider, that we have been fortunate to work closely with on this goal. WCVT and the ERC have developed a town-wide plan for completing fiber to all underserved and unserved homes in Bolton to be submitted to the Vermont Communications Broadband Board (VCBB) in mid-January of 2022. This plan was presented to the Bolton Select Board and \$200,000 of the American Rescue Plan Act funds will be dedicated to helping expand broadband to the unserved and underserved residents of Bolton. The ERC, alongside WCVT, will anxiously await a response from VCBB which will specify the state funding to be awarded towards broadband expansion in Bolton.

The ERC believes that when the installation of broadband nears completion in Bolton, it will provide a positive economic impact enabling residents the ability to access work, education, and medical services from home. It will also complete the goal of providing broadband throughout Bolton, as stated above in the excerpt from the 2017 Bolton Town Plan. The ERC and WCVT have worked together to turn the challenges of COVID-19 and the federal and state funding issued in response to the pandemic into a positive momentum for broadband in Bolton. If you are interested in being a part of the ERC’s work on broadband or would like to learn more, please feel free to email the committee at erc@boltonvt.com.

ENERGY COMMITTEE



Energy Committee - Juliette Juillerat, Carol Devlin (Clerk), Peter Schoen, missing from picture Jeremy Knepper, Lexi Haselton

The Bolton Energy Committee currently consists of four volunteer committee members who work on a variety of projects relating to energy education, reducing energy consumption in Town, and promoting a switch to renewable energy. In the past we've organized an energy fair, have lined up energy walkthroughs for the town buildings, worked with the Chittenden County Regional Planning Commission to develop the Town Energy Plan, and worked with the Town to replace the lighting in the Town office with energy efficient LED lighting, saving energy and saving the Town money on the electric bill.

We typically meet every other month and in 2021, we focused on exploring and pursuing solar energy to cover the Town buildings' electric consumption.

We worked with the Select Board to develop and issue a Request for Proposal (RFP), that will help us understand what it would mean for the Town to install solar panels that cover the Town's electric consumption. We will be working with the Select Board to pursue the solar option if the proposals show it would be financially beneficial to the Town.

In 2021, Juliette Juillerat's term as Chair of the Energy Committee ended and the Committee elected Jeremy Knepper as the new Energy Committee Chair.

We are always looking for more Town residents to join our Committee so please reach out if you are interested.

Happy New Year!

Juliette and Jeremy on behalf of the Energy Committee

LETTER FROM FIRE WARDEN

For burning permits, please contact me directly on my cell phone at 399-1412. Messages left at the fire station may not be checked or returned in time. A separate permit is needed for each burn. Any burning without a permit is subject to being put out by the fire department.

Respectfully Submitted,

Mike Gervia,
Fire Warden



Winter has arrived!

HIGHWAY SUPERINTENDENT'S REPORT



What's big and yellow? The new highway Department grader!

2021 brought challenges to Bolton's Highway Department. We continued to face the challenges and concerns we all are experiencing with respect to the COVID-19 pandemic, along with doing our best to keep the department operating safely.

Our Highway Department staffing had a bit of revolving door for much of 2021 which also brought challenges. Larry St. Peter joined the department in September 2020 in the newly created position of Highway Superintendent and resigned in April of 2021 due to an unexpected family opportunity. Cody Quenneville, our third staff member, joined the department in May 2020 and resigned in February 2021 for another employment opportunity. Dan O'Shaughnessy replaced Cody in the third staff member position in May 2021 and left the position under a mutual agreement in July 2021. We were incredibly grateful to welcome Craig Deyo to

the team as Highway Superintendent in May 2021, and William "Billy" Atwood in November 2021 as the third team member. Both Craig and Billy are great additions to the team, and we are glad to have them aboard. Our thanks and kudos to our Highway Foreman, Eric Andrews, for navigating the revolving door challenges, sometimes working as a team of only one person. Our thanks as well to Danny Champney, our part-time team member for his continued assistance during the year, filling in when needed.

And now, I'll turn this report over to Highway Superintendent Craig Deyo to complete!

Amy Grover, Town Clerk

Winter:

- Winter saw our usual challenges of keeping culverts thawed and the town roads plowed and open. Although we never had a single huge storm (like "Harper" in 2019!), we seemed to continually be getting snow, 2, 3, and 4" at a time which meant for a seemingly endless plowing season. Please see the Winter Operations Plan on the town website for more information about winter plowing. Three reminders:



The new Highway Department tandem truck.

- ♦ Please keep your parked vehicles, trash cans and recycling out of the town right of way, especially in the winter. We cannot safely stop our trucks while plowing to move trash cans out of our way and having to navigate around parked vehicles can be dangerous.
- ♦ When a lot of snow accumulates, it is necessary to push snowbanks in the right of way back to make room for more plowed snow. While we don't intentionally damage lawns, trees, fences, etc., we need to move the snow to keep the roads open and safe.
- ♦ There is a statutory rule, which carries a \$1,500 fine, for plowing snow into and/or across any town road.

Spring, Summer, and Fall:

- Construction season saw the completion of the final FEMA repairs to the Notch Road slide area by contractor G.W. Tatro. This project has been fully closed out and we are waiting for the reimbursement funds from FEMA. You may recall this damage was the result of the Halloween 2019 rain event.

- We replaced a culvert and repaired its header wall on Stage Road.
- We replaced seven culverts on Duxbury Road prior to paving which was completed with funding assistance from an approved VTrans paving grant. Unfortunately, Bolton only seems to be eligible for these grants about every three to four years. This year we received \$139,176 for the project which had a total cost of \$198,822 for approximately 1.5 miles of paving.
- We applied for and were approved for a \$20K Better Roads Grant to address eroded ditches, drainage issues, and culverts on the upper areas of the Bolton Valley Access Road identified as high priority segments under the MRGP. We anticipate doing this work in the spring of 2022.



The Highway Department's new Hydroseeder 75% funded with Grant in Aid Funds

- We completed a project partially funded by an approved FY 21 Grant in Aid grant of \$10,920, completing ditching and installation of stone on the upper Bolton Valley Access Road.
- We applied for and were approved for a FY 22 Grant in Aid grant in the amount of \$9,400, project area to be determined.
- We completed necessary repairs and minor renovations to the Town Highway Garage to make better use of space and to provide for a safer and more accommodating working environment.
- We completed annual spring and summer tasks as time and staffing allowed; ditch and culvert cleaning, grading, hauling and putting up gravel and winter sand, and patching pavement.
- The Highway Department took over the mowing of the three town buildings, which will save taxpayers \$2K - \$3K annually in outside contractor costs.

Equipment:

- Thanks to the Bolton voters and taxpayers, we took delivery of the voter approved International Tandem Dump Truck in early spring. The tandem is already saving the town money by allowing us to transport materials, so we don't have to hire an outside contractor to do so. We are also able to load sufficient materials for safely performing winter plowing and sanding on Notch Road.
- Unfortunately, we found that the 1999 John Deere grader needed \$30K- \$40K in repairs for a machine that would only be worth \$40- \$50K once repaired. The Select Board decided that the town would never see a return on that amount of money for repairs and voted to acquire a 2021 Caterpillar grader through a 10-year lease to own option. The grader arrived in early July and is a huge step up from the John Deere machine and is being put to good use.

Budget:

Much effort went into drafting the Highway Department budget for FY 22-23 with the Select Board to reflect realistic costs, while trying to keep increases at a minimum.

Please feel free to contact the Highway Department at any time at the Town Garage (802-434-3930) if you have questions or concerns.

Respectfully submitted,
Craig Deyo, Highway Superintendent

PLANNING COMMISSION



Planning Commission members Carol Devlin (Clerk), Steve Barner, and virtually Jon Ignatowski (ZA), Kaelyn Modrak, Adam Beaudry, Taylor Newton, CCRPC, and Evan DesLauriers.

Bolton’s Planning Commission (PC) consists of four volunteers appointed by the Select Board. Current members (in 2021) are Evan DesLauriers (Chair), Kaelyn Modrak (vice-chair), Steve Barner, and Adam Beaudry. Paula Gervia clerked for the Commission through September and was replaced by Assistant Town clerk Carol Devlin. The PC would like to thank Paula for her excellent service and is grateful to Carol for stepping into this important role. Planning & Zoning Administrator Jon Ignatowski provides staff support to our work. The PC continues to seek at least one additional member, so if you have an interest in the town’s future, please attend one of our regular meetings, see what it is like, and let us know of your interest. All PC meetings can be attended by the public via videoconference, so you don’t even need to come down to the town office. Connection information may be found with the agenda on the town’s

website, <https://boltonvt.com>

The PC typically meets on the second Tuesday of the month. As always, interested residents are invited to attend PC meetings and provide their feedback. The PC is responsible for drafting and amending the Bolton Town Plan, and our zoning regulations (The Bolton Land Use and Development Regulations, or BLUDRs). It also participates in the regional planning process and engages in comprehensive planning. The PC is strictly a planning body with no authority over development projects and, as such, does not issue permits, or review specific proposals for development. These town functions fall under the jurisdiction of the Development Review Board and Planning & Zoning Administrator.

Early in 2021, the updated BLUDRs were sent to the Selectboard for final approval, wrapping up the project that took up most of 2020. The Selectboard rejected this draft, leading to revisions made by the Planning Commission, followed by another public hearing and resubmission to the Selectboard, which approved the updates. Moving forward, the PC believes changes should reflect the following:

- **Accessory Dwelling Units:** This includes habitable structures that are not part of the primary residence and can include tiny houses and campers. The PC seeks to encourage innovative and flexible proposals, while ensuring that health requirements are met and neighbors are not adversely affected.
- **Energy:** The town has an Energy Committee that has worked with the CCRPC to develop a comprehensive Energy Plan for the town. The PC supports the energy and efficiency goals of this plan, which it believes should be reached through incentives rather than enforcement.
- **Surface water buffer zones:** The PC believes that landowners should be able to create limited access to waterways on their properties and to perform some maintenance to buffer zones without onerous permitting requirements.
- **Accessory On-Farm Businesses:** Retail and other direct-to-consumer services should be supported by the town in a cooperative manner as a means to improve financial viability of agriculture.
- **Automotive Salvage Yards** are no longer a permissible land use in Bolton.

- **Zoning Map Changes:** Adjustments were made in the zoning maps to more closely reflect existing property lines, rather than elevations; to reflect changes in land ownership, including recent land purchases by the state; and to provide migratory corridors for wildlife. This is especially important in Bolton, as it sits as a strategic north-south connector between large, conserved areas. Most of the map alterations were in boundaries between the Conservation and Forest Districts. The PC has worked to be responsive to input from affected landowners to reduce impacts related to increased property values and changes in permitted use.

The second half of 2021 has been largely taken up with an ongoing project to adjust regulations in the Village Resort District in response to the work that was done in 2019-2020 on the Bolton Valley Master Plan. We have been working with Taylor Newton of the Chittenden County Regional Planning Commission on this major project. The PC believes that the financial health of Bolton Valley Resort is of critical importance to the economic health of the town and that it is in the town's best interests to work with the Resort to develop innovative services and products while ensuring that development does not negatively impact other town residents. The location of the resort and its potential impact on the Joiner Brook watershed make this a daunting task, but the PC believes that a cooperative approach will be much better for everyone in the long run than an adversarial one.

Many thanks to the staff at the Chittenden County Regional Planning Commission (CCRPC) for their assistance and ongoing support for Bolton's planning efforts. The PC would also like to thank our Planning & Zoning Officer, Jon Ignatowski, for the experience and impressive competence he brings to this important position. We would also like to thank Paula Gervia again for her exceptional service as our former PC clerk.

For more information about the PC, see the Bolton website at <http://www.boltonvt.com>, or contact the Town Office.



Stephanie and Louie Lafreniere upheld the long Lafreniere family tradition of Greening Up Duxbury Road with huge results...a truck load of roadside trash!

PLANNING & ZONING ADMINISTRATOR’S REPORT



Jon Ignatowski, Planning & Zoning Administrator

The Town of Bolton Land Use and Development Regulations require a zoning permit for all building projects, boundary adjustments and land development. Under the Regulations, land development is broadly defined as ‘the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any building or other structure, or of any mining, excavation or landfill, and any change in the use of any building or other structure, or land, or extension of use of land [117 VSA §4303(10)].’

A zoning permit is required prior to the start of excavation and construction with almost every type of building project. While most people associate zoning permits with home construction, Bolton generally requires a building permit for all structures, including sheds, pools, and decks. Additionally, zoning permits are required if renovation work results in a change (larger or smaller) of exterior dimensions.

Bolton’s zoning regulations affect every property in the Town of Bolton, and they are concerned with more than just construction. For instance, our regulations require that a 50-foot vegetative buffer must be maintained along Joiner Brook, Duck Brook, Goose Pond Brook, Gleason Brook, Honey Hollow Stream, Preston Brook, Mill Brook, Pinneo Brook, and the South Branch of Mill Brook. The regulations also require that all development on slopes between 15% - 25% require special review, while development on slopes greater than 25% is generally prohibited. Regulations like these have been instituted to protect Bolton’s natural resources in addition to ensuring the safety of all residents.

If you are planning on developing your property in any way, from patios to homes to everything in between, I encourage you to contact me for information and guidance. I can help you determine how the town’s regulations apply to your plans, which applications are needed, and the required fees. You can reach me by email at zoningbolton@gmavt.net. (Note: Because this is a part-time position, please allow up to 3 business days to return your call, or respond to your email.)

Also, if you received a zoning permit and have completed your project, contact me to see if you need a Certificate of Occupancy (CO). In many cases, a CO is required to close out the zoning permit prior to the use or occupancy of a primary residence or other insulated structure. A missing (but needed) CO is considered a cloud on the title of a property, which may prevent you from closing on the sale of your property down the road. If you’re unsure if you (or a prior owner) obtained a CO on a prior zoning permit, I can look it up and confirm if this is an issue for your property.

Copies of the Bolton Land Use and Development Regulations and the town Zoning District Map are available online at our town website. Zoning permit applications can be obtained at the town office, or downloaded from our website.

Respectfully submitted,

Jon Ignatowski

Planning & Zoning Administrator

2021 Zoning Permits – At a Glance	
Single-family dwellings	6
Two-family dwellings	0
Accessory dwellings	2
Mobile home replacements	1
Additions/Decks/Porches	10
Accessory outbuildings/structures	7
Exempt agricultural outbuildings	0
Boundary-line adjustments	2
Ponds	0
Conditional Use/Change of Use	4
Home Occupations	0
Signs	0
Commercial Structures	2
Permit Revisions	0
Renewals of permit	1
Certificates of Occupancy	7
Notices of Violation	0
Zoning Certifications	17
Applications referred to the Development Review Board	14
Subdivisions & Planned Unit Developments	0
Subdivision & Site Plan Amendments	0
TOTAL PERMIT APPLICATIONS	42

SELECT BOARD

Here is a summary of the primary activities and accomplishments here in town over the past year from the perspective of the Chair of the Bolton Select Board.

Following last year's Town Meeting, and as a result of Governor Scott's COVID-19 state of emergency, the Bolton Select Board (BSB) began holding its meetings virtually. Then on June 24, 2021, after the governor's state of emergency was lifted, the BSB determined that all the town's boards, committees, and commissions could return to in-person meetings, starting July 1, 2021. The BSB encouraged these groups to maintain a virtual component to allow for increased community access. And beginning on July 5, 2021, the BSB has been holding these hybrid meetings. In September, Amy Grover suggested we investigate getting an OWL for the hybrid meetings. The OWL is a combination camera, microphone, and speaker device that functions in a circumference around itself and makes it easy for remote folks to see and hear what is going on at the meeting. An OWL was acquired by the town on a trial basis, and it has worked well. The BSB and other town organizations have been using it regularly at their meetings.



Bolton's "Meeting Owl" (360 degree view camera and microphone used for our hybrid meetings) is all masked up and ready for the Select Board meeting!

After our last Town Meeting (more specifically, a Virtual Public Informational Hearing), two new members were elected to the BSB to replace Wendy Hoffman and Tony Barbagallo, who had both decided to step down from the Board. They were replaced by two individuals with strong talents, Henry Corse and Kyle Guyette. Henry is a professional IT person and Kyle works for the Jericho Highway Department. Kyle requested to be, and was appointed, Bolton's Road Commissioner. However, it has been a year of changes on the BSB. First Kyle submitted his resignation from the BSB and as Road Commissioner effective June 29, 2021, because of personal time conflicts. Andrew Pond stepped forward and was appointed to Kyle's vacant SB seat. Andrew has been Bolton's District School Representative for many years and is very familiar with town issues. He was sworn in August 2. Then Henry Corse stepped down, effective September 10, 2021. Henry had begun a course of study to advance his professional career. At first, he thought he could continue serving on the Board as well, but he quickly found that he did not have the time. Fortunately for the Town, Paula Gervia expressed her interest in being appointed to the BSB to fill Henry's vacancy. Paula's depth of experience from her many years serving the town in different positions makes her very well suited to a seat on the Board.

The Select Board, on the town's behalf, would once again like to thank the Highway Department for its hard work keeping the town's roads open in the winter and in good repair throughout the year. The Highway Department has also seen its share of turnover this past year. Larry St. Peter submitted his resignation, effective April 16, 2021, due to an unexpected, and fortunate, family opportunity. This again left Eric Andrews as the lone worker in the Department. But the Town was able to hire two new employees, Dan O'Shaughnessy and Craig Deyo. They both started on May 10, 2021. Craig was hired as the Highway Superintendent, and he expressed his willingness to also be appointed as Road Commissioner. Unfortunately, Dan O'Shaughnessy did not work out and was let go. However, the Town advertised for his position and was able to hire a Bolton resident, Billy Atwood, to replace him. Our thanks also to our faithful part-timer Dan Champney, who has filled in when he could. As always, these dedicated town employees put in long days clearing the roads of snow, often working in the pre-dawn hours.

Our new Tandem Truck, approved at last year's Town Meeting, has been put through its paces and has gotten a good review from Craig. But once again the BSB had to make an emergency equipment purchase. This time it was the 1999 John Deere grader that had to be replaced. It had been determined that it needed multiple

repairs that would cost in the \$30,000 to \$40,000 range. A John Deere service technician performed a site visit and suggested the grader should not be used. It was valued at \$50,000 if the needed repairs were made. It was determined by the BSB that putting thousands of repair dollars into the John Deere and probably never seeing a return on that investment was not financially sound. Furthermore, a road grader is a staple of the Town Highway Department, and it is a necessity, not an option. The BSB exercised its statutory authority to enter into a lease-to-own option provided by Milton Cat in Richmond, who was able to deliver a 2021 Caterpillar 140A WD for \$299,900 within 10 days. At the time it was the only grader available in New England. It was delivered on Friday, July 2, 2021, and the old John Deere grader was taken in trade for \$25,000.

In other highway news, in June contractor GW Tatro completed the Notch Road slide FEMA repairs, as designed by Tyler Billingsley of East Engineering. The work for this project was well executed and the road is fully open again.

Other town happenings during the past year included:

Jeremy Knepper of the Energy Committee was approved to study ways to generate renewable energy sources to offset the electrical consumption in town buildings. The Highway Garage's south-facing roof has been identified as a location for solar. The BSB gave permission to the Energy Committee to develop an RFP for the project with the objective of giving the Board an estimate of the costs involved in such a project.

John Westie and the Friends of Wheeler Field have been diligently raising funds to purchase a lot in Wheeler Field in West Bolton to be preserved as a park/open land area for the town. Having made substantial progress in their endeavors, the Friends requested a \$15,000 donation from the Conservation Commission fund, which was approved. In September, a grant was received from Vermont Housing and Conservation Board, and the process of acquiring the lot is nearing completion.

Deb Shelby and the Economic Resource Committee have been continuing their efforts to bring broadband access to the currently underserved sections of Bolton. Kudos to Deb in particular for her tireless work in this ongoing project.

The town received a resignation letter from Sharon Murray. She stepped away from all her town positions, effective August 1, 2021. I don't know how to thank Sharon for her years of service to the town on boards, committees, and in other capacities. Her knowledge and hard work will be missed.

Amy Grover noted that the town will receive a total of \$352,776.11 in American Rescue Plan funds within the next twelve months. Half of that total has already been received. The town has until December 31, 2024, to spend the funds. Expansion of broadband service and digitization of land records have been preliminarily identified as possible expenditures of these funds.

In Bolton Volunteer Fire Department news, in June the BSB approved the purchase of a Quick Response Rescue Truck. And my sincere thanks are extended to the members of the Fire Department for their ongoing service to Bolton.

As always, I must give my utmost thanks to our indefatigable, diligent, and supremely talented Town staff for all its work on the regular duties, plus the additional tasks that always seem to turn up. Town Clerk Amy Grover and Assistant Town Clerk Carol Devlin continued to cope with pandemic-related requirements, such as running BSB meetings via Zoom. Additionally, this year Amy continued to keep tabs on a FEMA-related property buyout, along with the O'Briens' request for a renewal of a temporary right of way for their land off Stage Road. I am sure I'm forgetting a dozen or more balls that Amy and Carol are keeping in the air, but they keep the town running smoothly, and we cannot thank you enough.

Also, thanks to the other Select Board members, Zoning Administrator Jon Ignatowski, Assessor Ted Nelson, Health Office Jason Wolstenholme, Animal Control Officer Rob Mullen, and the many volunteers who staff Bolton's other positions, as well as the members of the Capital Planning Committee, Conservation Commission, Development Review Board, Economic Resource Committee, Energy Committee, and Planning Commission. If I've missed anyone, I offer my sincerest apologies.

Lastly, after four years on the BSB, including roughly three and a half years as Chair, the time has come for me to pass the baton. My term ends in March 2022, and I have decided not to run for re-election. With Janet, Lynda, Andrew, and Paula on the Board, I am confident that (even if my dog Mr. Davis were elected to fill my seat) the town will be in good hands. It has been my great honor to have served the people and the town of Bolton.

Respectfully submitted on behalf of the Select Board,
Mica Cassara, Bolton Select Board Chair



Our thanks to CRAGVT for mobilizing a whole team of CRAGVT members and volunteers to Green Up Bolton!

VITAL RECORDS

Between January 1, 2021 and December 31, 2021, the Town of Bolton recorded nine births, 5 females and 4 males.

In the same period, ten Civil Marriages were performed.

Eight deaths were recorded during the 2021 calendar year.



Memorial Day - Smilie School students honor and remember Bolton's veterans who are buried in the East Bolton Cemetery.

VOLUNTEER FIRE DEPARTMENT

In 2021, the Fire Department responded to 99 calls. As firefighters, we respond to many different types of emergency calls including fires, accidents, powerline obstructions, alarms, and assists to other rescue, highway or police responses. Our town is geographically distinct covering Duxbury Rd, Route 2/189, Bolton Valley, and West Bolton. 911 calls in our area will be directed to us as well as neighboring towns as needed.

As in any emergency situation, please give all responders room to do their jobs. Emergencies happen at all hours of the day or night, and across all weather conditions. There may be trucks, equipment or members in the roads or across parking areas. If the roads are blocked, please wait for the signal to proceed. Responders need the space to do their job and clean up as easily as they can in all situations.

Despite the pandemic challenges we are facing, the fire department is still meeting and training weekly and will respond to all emergency calls. They spend hours each week preparing and practicing techniques to use in any emergency. There are many different jobs done as firefighters. If you are interested in joining, please stop by on Tuesday nights at the station.

Thank you to everyone who supports the fire department. Thank you also to the following members who volunteer their time for training and responding to emergencies.

Brian Nadeau	Jason Robert	Shane Roberts	Keaton Bennett-McCormick
Brittany Spence	Kaylee Lacaillade	Michael Blanchard	Taylor Fletcher
Matt Mead	Jon Dennis	Andrew Gervia	Oliver Cohen

Respectfully Submitted,

Mike Gervia,
Fire Chief



Our Fire Department honors and remembers on 9/11.

OUTSIDE ORGANIZATIONS

Chittenden County Regional Planning Commission (CCRPC)

Chittenden Solid Waste District (CSWD)

Chittenden Unit for Special Investigations (CUSI)

Community Senior Center

Green Up Day

Home Health & Hospice (HHH)

Legislative Report

Our Community Cares Camp (OCCC)

Richmond Rescue

Vermont Department of Health

Vermont League of Cities and Towns

Waterbury Senior Center



Thanks to our wonderful 2021 Crates of Cheer volunteers for delivering cheery crates to our community in December.



110 West Canal Street, Suite 202
 Winooski, Vermont 05404-2109
 802-846-4490
www.ccrpcvt.org

FY2021 ANNUAL REPORT Bolton

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible for comprehensive and collaborative transportation planning involving municipalities, state and federal agencies and other key stakeholders in Chittenden County. The CCRPC works to ensure implementation of the regional transportation plan and provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC is governed by a 29-member board consisting of one representative from each of the County's 19 municipalities; transportation representatives from VTrans, Green Mountain Transit (GMT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Burlington International Airport (BIA), and a rail industry representative; and, at-large members representing the interests of agriculture, environmental conservation, business, and housing/socio-economic. The legislative body of each Chittenden County municipality selects its own representative and alternate. The full CCRPC selects the at-large representatives.

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY21, the CCRPC invested more than \$4.8 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, training, and technical assistance. The program leverages more than \$4.3 million in Federal and State investment with \$250,400 in municipal dues and another \$242,500 in local match for specific projects—a 10:1 return on local investment.

Bolton representatives to the CCRPC Board and other committees in FY21 were:

- CCRPC Representative – Sharon Murray (vacant for FY22) | CCRPC Alternate – Joss Besse
- Transportation Advisory Committee (TAC) – Joss Besse
- Planning Advisory Committee (PAC) – Joss Besse
- Clean Water Advisory Committee (CWAC) – Joss Besse

Specific activities the CCRPC is engaged in with Bolton, as well as CCRPC's regional activities, are discussed in the following sections.

Bolton Activities

In FY2021, the CCRPC provided assistance to Bolton on the following projects and initiatives:

- **Bolton Community Development Block Grant (CDBG):** The CCRPC has continued to assist Bolton with the administration of a Community Development Block Grant (CDBG) for community water and sewer system improvements (grant), and resort facility upgrades (loan) at Bolton Valley. Assistance with this grant will continue into FY22.
- **Bolton Municipal Planning/Zoning Assistance:** CCRPC staff worked with the Bolton Planning Commission to provide expertise and technical support to update the Municipal Plan and Bolton's Land Development Regulations. This work will continue into FY22.
- **Water Quality Planning Assistance:** The CCRPC continued to provide assistance with Municipal Roads General Permit (MRGP) compliance and the Grants-In-Aid Program. Staff assisted in the development of a FY22 Better Roads application for the Upper Bolton Valley Access Road which was funded by VTrans. CCRPC staff worked with Selectboard members to address roadway erosion issues at high priority locations and provided general MRGP planning assistance. Staff facilitated the use of Grants-In-Aid funding to upgrade one very high priority segment on Bolton Valley Access Road and is planning on future work using this program for FY22.
- **Emergency Management – LEMP:** CCRPC staff offered assistance in preparation of the annual Local Emergency Management Plan (LEMP), to ensure that Bolton identified a chain of command for efficient response in the event of an emergency.
- **Chittenden County Brownfields Program:** The CCRPC manages this program to help properties that are vacant or underutilized because of potential petroleum or hazardous substance contamination become productive again. Since the fall of 2016, using EPA grant funds, the program has provided \$8,608 to help the Town and Bolton Valley Resort assess potential contamination issues as it upgrades its water/wastewater infrastructure. For more information, visit <https://www.ccrpcvt.org/our-work/economic-development/brownfields/>.
- **Geographic Information Systems:** At the request of the Bolton Selectboard, CCRPC staff recreated the online zoning map which allows users to view current and proposed zoning in the Town. CCRPC staff also made modifications to Bolton's Future Land Use Map, created and printed zoning, land use and natural resources wall maps, and updated the Bolton Map Viewer (<https://map.ccrpcvt.org/boltonplanviewer/>).
- **Traffic Counts:** Due to COVID-19, the CCRPC's ability to conduct traffic counts in FY21 was limited. Traffic counts conducted in previous years in support of Bolton's transportation projects and studies can be found here: (<http://vtrans.ms2soft.com/>).
- **Elders and Persons with Disabilities (E&D) Transportation Program:** The E&D transportation program in Chittenden County has continued to adapt under the changing conditions of the COVID-19 pandemic. Throughout much of the fiscal year, the E&D program had been operating at around 50% of the original ride capacity due to COVID-19 restrictions. However, despite these challenges, the E&D program still delivered vital transportation assistance to older adults and persons with disabilities in Bolton. In FY21, 16 trips were provided to Bolton residents as part of this program.

- **Technical Assistance:** CCRPC staff provided a variety of technical assistance to the Town, including:
 - Worked in partnership with the Vermont Clean Cities Coalition and VEIC to address questions related to potential public EV charging stations in Bolton.
 - Provided information and data to the Bolton Energy Committee to support discussions related to the potential to develop a park and ride near Bolton Valley Access Road.
 - Reviewed the VTrans Rt 2 paving plans on behalf of the Town.

Bolton Projects in the Transportation Improvement Program (TIP)

The TIP (<http://www.ccrpcvt.org/our-work/our-plans/transportation-improvement-program/>) is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal funds, each transportation project, program or operation must be authorized through the TIP. Bolton projects included in the TIP are listed below. These projects are also identified in the FY21 Vermont Agency of Transportation Capital Program for design or construction.

- **Notch Road Culvert Repairs:** \$696,000 for repairs to the culvert carrying Notch Road under I-89. Project constructed in 2020. The project includes painting the walls and ceiling inside the culvert white, adding lighting inside the culvert that will be activated when the pedestrian buttons are pushed, and updating the pedestrian flashers to a solid round red light to meet MUTCD.
- **US2 Resurfacing, Bolton-Richmond:** \$21.2 million for resurfacing US2 in Bolton and Richmond. Construction scheduled for 2022.

FY2022 CCRPC Work Program

Project Name	Brief Description	Total Budget
Bolton Municipal Planning & Zoning Assistance	1. Amending steep slope regulations to allow for limited development that does not increase erosion risk or affect slope integrity. 2. Technical assistance and develop language that will enable issuing tickets for zoning violations. 3. Continue Bolton Valley Master Plan zoning amendments (will start in FY21).	CCRPC staff will provide the Town with zoning assistance and requested Plan updates as a fee for service project for \$1,800 from the Town.
I-89 Interchange Review	The municipalities of Bolton and Milton have expressed interest in reviewing previously developed I-89 plans for new interchanges within their communities. CCRPC staff have been in contact with municipal representatives about these studies as part of the current I-89 2050 study. Even though evaluation of these interchanges did not progress as part of the I-89 2050 Study, the Project Advisory Committee has recommended a review of the existing interchange plans in relation to current environmental requirements and design standards.	\$30,000 budget which includes no local match required from the municipalities.



ADMINISTRATIVE OFFICE
1021 Redmond Road
Williston, VT 05495
EMAIL info@cswd.net
TEL (802) 872-8100
www.cswd.net

Summary Report of FY21 Activities

July 1, 2020 – June 30, 2021

Governance

The Chittenden Solid Waste District is a municipality created by our member cities and towns in 1987 to implement on their behalf the solid waste management mandates legislated by the State of Vermont. The District is governed by a Board of Commissioners representing our member communities.

Our Mission

To reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective, and economical manner.

How We Are Funded



Our revenue comes from three primary sources:

User Fees on materials we accept at our facilities.

The **Solid Waste Management Fee (SWMF)**, a per-ton fee on trash sent to the landfill.

Sales of recyclables and products.

We do not receive any funding from state or local taxes.

FY21 Financial and Operations Summary

General Fund FY21 expenditures totaled \$11.9 million and revenues \$15.1 million, representing an increase overall with a significant increase in revenue from FY20 (figures are unaudited). Revenue exceeding expenses goes to the CSWD General Fund for capital improvements and reserves.

In Fiscal Year 2021, the District continued to adapt to the changing nature of the COVID-19 pandemic. Operations in all facilities responded to these changes with several innovations and process improvements.

- Drop-Off Centers (DOCs) moved from COVID-19 restrictions to current operating conditions including expanded days of operation at our Essex, Milton, and South Burlington locations and reinstating the acceptance of the most commonly generated materials at all DOCs except Burlington. Less frequently generated, more space-intensive materials remained consolidated at the Williston location for most efficient management. CSWD's Burlington DOC reopened as a food scrap-only facility to improve safety for staff and customers.
- The Environmental Depot, CSWD's hazardous waste facility in South Burlington, implemented an appointment system that streamlined Depot traffic and allowed more time for staff to handle material safely. In FY21, the Depot collected 476,114 pounds of hazardous waste and handled 8,041 customer drop offs. These numbers show a decrease in customer visits from previous years but a significant increase in the pounds received. This trip consolidation means less potential greenhouse gas emissions by customers and improved operational efficiencies.
- The Organics Diversion Facility, where food scraps are processed into soil amendments, saw a blockbuster year with sales 52.5% over budgeted amounts. The pandemic continued to keep most residents at home, and increased gardening and landscaping investments boosted demand for soil and compost products.
- CSWD's Materials Recovery Facility (MRF) in Williston processed approximately 45,763 tons of blue-bin recyclables, which were marketed for \$3,360,630. The overall average value of these recycled commodities increased by 105% over FY20.

CSWD's full Fiscal Year 2021 Annual Report will be distributed to the governing bodies of our member towns and cities and posted on www.cswd.net no later than February 1, 2022.



CUSI

Chittenden Unit for Special Investigations

50 Cherry Street, Suite 102
Burlington, VT 05401
Phone: (802) 652-6800
Fax: (802) 652-4167

December 10, 2021

Amy Grover and Bolton Select Board
Town of Bolton
3045 Theodore Roosevelt Highway
Waterbury, VT 05676

Dear Amy and Bolton Select Board,

The Chittenden Unit for Special Investigations (CUSI) is responsible for the investigation of sexual abuse, severe physical abuse and child fatalities in Chittenden County. If you have seen the news these past months you will understand that the battle is becoming more multifaceted including the opiate scourge and mental health issues though the resources remain stretched.

In order to sustain the success of our investigative work and support to victims and families, CUSI relies on two types of contributions from towns/municipalities in Chittenden County as detailed below:

- *Financial contributions:* CUSI's projected operating budget for FY23 is \$102,620 which is fully funded via non-officer/personnel contributing towns/municipalities. The amount of financial support required per town/municipality is based upon overall population of Chittenden County.
- *In-kind/personnel contributions:* CUSI receives close to \$1,109,234 annually including personnel, benefits, vehicles, overtime, etc. which is funded via officer contributing towns/municipalities. These officer contributing towns/municipalities include: *Burlington, Essex, Colchester, South Burlington, and the Vermont State Police.* In addition, other agencies contributing in-kind personnel include Winooski, the Department of Children and Families and the Chittenden County States Attorney's office.

Currently our funding formula is based on population. It is critical that non-officer contributing towns provide the required financial contribution to sustain the important work we do daily. The investigations are becoming more challenging and the aftermath has proven to be devastating in severe child abuse cases, hence...the funding is even more critical! When CUSI does not receive full payment from the non-officer contributing towns in the county; there is a direct impact on the work we do.

*The assessment for the Town of Bolton is: **\$1,786 for fiscal year 2023.***

As always we are very grateful for your investment and we thank you very much.

Sincerely,

Veronica Rathgeb
Executive Director
CUSI/Chittenden Children's Advocacy Center



Annual Report to our Towns 2021-2022

Keeping Seniors Connected and Active

After some very challenging times for everyone, we're pleased we can return to a number of our in-person activities. Outdoor sessions re-started with enthusiastic – and socially-distanced – participation, and many masked seniors are re-engaging in the indoor activities we can offer. In all cases, we monitor and follow all health guidelines for the safety of our seniors.

If there's a silver lining from the era of rigid COVID restrictions, it's our success in keeping seniors connected and active with the CSC's on-line programs and activities. It was a great resource – and a challenge. But the effort paid off with clear benefits to seniors, and we plan to keep on-line access to several programs and activities where it works best.

We owe our thanks to our activity leaders and program coordinators who stepped up to the tasks involved with on-line sessions, and to the volunteers for coaching participants by phone on how to connect. CSC board member George Lam of Huntington merits special thanks for his patience and expertise that made on-line sessions and participation possible - and pretty easy!

On-line programs and activities

The CSC routinely hosted two on-line program presentations weekly. Subjects included history, art, and topics useful in daily life. Several seniors presented travelogues with photos and descriptions of their interesting journeys. It isn't unusual to have 25 or more seniors join us on-line for these enlightening and often inspiring programs. Until health guidelines indicate we can return to larger in-person gatherings, we'll stay with our on-line format for programs.

Meditation, Bone Builders, art, memoir writing, and Spanish and French are only some of the opportunities we provided for seniors on-line. Coffee-time chats, recipe exchanges and State of the World discussions also kept friends connected. Today, we're back to thirty-three different activities. They vary seasonally; typically we host 15 or more each week. Some are both on-line and in-person, to allow as many seniors as possible to participate.

Providing seniors laptops to connect with the CSC, friends and family

The CSC's mission emphasizes our commitment to bring what we do to all seniors. When we switched entirely to on-line sessions, we realized many seniors don't have access to computers and could not participate. Thanks to the help of Rise VT! we were awarded a grant to purchase Chromebooks we would provide to seniors without access to a computer. We continue to



Seniors Hiking.



Kayaking Seniors.

-2-

provide these laptops free of charge to seniors who would like to stay connected, and our CSC volunteers continue to offer coaching to participants on how to get the most from them.

One of our seniors told us how her Chromebook made a difference in her daily life. In addition to accessing CSC programs and activities, she stays in touch by email with her grandchildren, connects to her church's on-line services, and keeps up with a close friend in Florida.

Phone friends: extending connections

The CSC started Phone Friends during COVID so that seniors could brighten their day with a friendly chat. It's become very popular, and we'll keep it going with winter and its travel difficulties. Jeanne Desilets of Richmond leads Phone Friends. An example of its impact: Jeanne was approached by a resident asking if she was the CSC Phone Friends coordinator. When Jeanne confirmed it, the woman thanked her enthusiastically for the happiness the phone calls bring her. Our volunteers also enjoy the bonds they're forming with call recipients. Some just appreciate a regular "hello, how are you today?" It's also a great way to simply check in and see how our neighbors are doing.

Newsletter, Website: Gateways to staying connected and active

Our weekly email newsletter now brings our activities and programs schedule, photos of friends and neighbors, and some content that's just a lot of fun to read, to over 720 recipients. Each week's newsletter and calendar are also posted on our website.

Many thanks; next steps:

Our thanks to the Town of Richmond for our administrative office space. Big help! We also thank our towns, churches and schools for spaces to resume our limited in-person activities. And thanks to our diligent program coordinators, activity leaders, participants, and donors for enabling us to fulfill our mission in these times!

Looking ahead, the CSC Board of Directors met recently to define progress against our original goals and additional steps we should take to make a difference in seniors' lives. We'll update progress via our newsletter, and again in our 2022 Town Report.



GREEN UP VERMONT
www.greenupvermont.org

Green Up Day
May 7, 2022



Green Up Day on May 1, 2021 was a huge success thanks to nearly 22,000 volunteers statewide who Greened Up. The infographic shows that all your hard work to beautify Vermont is needed and that it makes where we get to live, work, and play a very special place. As one of Vermont's favorite holidays, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont environment.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship.

Along with Green Up Day, we work year-round to further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. Thank you for your support of this crucial program that takes care of all our cities and towns.

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). greenup@greenupvermont.org 229-4586

THE
University of Vermont
HEALTH NETWORK

Home Health & Hospice

Home Health Services for
Adults and Children

Town of Bolton
Ms. Amy Grover
3045 Theodore Roosevelt Highway
Bolton, Vermont 05676

Long-Term Care

Adult Day Program

Dear Ms. Grover,

Palliative Care

The University of Vermont Health Network Home Health & Hospice, with the support of Bolton, provides innovative, high-value, compassionate care to Vermonters, regardless of their ability to pay. Together we make a difference in the lives of our neighbors.

Hospice Care

McClure Miller Respite House

Last year, Home Health & Hospice cared for 4,208 individuals and families and provided \$2.2 million in charitable care to people throughout Chittenden & Grand Isle Counties, including important end-of-life care at the McClure Miller Respite House. Annual contributions from the 22 cities and towns we serve are vital to ensure we can continue to meet the needs in your community.

Attached you will find a report on Home Health & Hospice services provided in Bolton during our most recent reporting period (July 1, 2020 – June 30, 2021) and our request for funding in FY2023. **This request is the first time in several years that we have requested an increase from your last contribution. Our costs to provide high quality care in your community have continued to rise, further compounded by the Covid-19 pandemic. We ask for each town in our service area to help us meet the needs of our community.**

I welcome an opportunity to meet with your Selectboard or committee members to discuss our services and request and to answer any questions.

Our talented and compassionate front line caregivers work to provide the highest level of care where patients want to be – at home. Empowering people to receive care where they are most comfortable leads to better patient outcomes and lower costs for all. **Thank you for your continued partnership.**

Sincerely,


Maya Fehrs
Director of Development

University of Vermont Health Network Home Health & Hospice Request for Funding Town of Bolton

For FY2023, Home Health & Hospice (HH&H) is requesting a contribution of \$1,000.

HH&H cared for 6 people in Bolton during our past fiscal year (July 2020-June 2021) with the following services:

HH&H	Visits
Nursing	20
Physical Therapy	26
Social Work	6
Total	52

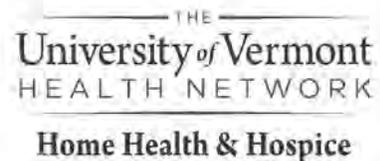
HH&H	Hours
Licensed Nursing Assistant	34.97
Total	34.97

Cost of Care	Amount
Total cost of HHH Care	\$15,977.16
Amount reimbursed to HHH*	\$14,329.00
Unreimbursed Care	\$1,648.43

*reimbursed through Medicare, Medicaid, private insurance, contracts and patient fees

HH&H requests annual contributions from each town and city in our two-county service area. Your contribution is critical to supporting the **\$2.2 million** in unreimbursed care that we provided this year.

Last year, HH&H cared for over **4,000** people of all ages, regardless of their ability to pay. Your contribution helps ensure Bolton residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active members of your community.



MM/YYYY

Town Meeting Report

Rep. Theresa Wood & Rep. Tom Stevens

Highlights of the 2021 Session –



The 2021 session was certainly one for the record books, both in terms of legislator time spent on Zoom and the vast infusion of federal aid that has come to our Green Mountain State due to the global pandemic. Of course, we will never forget the hundreds of Vermonters who lost their lives, nor those of us still navigating grief or diminished health. We worked diligently last session to ensure that the billions of dollars coming into the state were put to immediate and effective use in response to the crisis. In addition, we advocated for numerous high-impact, once-in-a-lifetime investments that will accelerate recovery with the aim of leaving no Vermonter behind.

Budget

The Legislature passed a \$7.35 billion budget that strengthens systems and services to increase the health and well-being of Vermonters. This work is supported by substantial federal ARPA (American Rescue Plan Act) dollars. The work we did in the 2021 session was about the creation of an equitable recovery plan that invests in people, small business and important services, while rebuilding the pandemic economy. The budget positions the state and our community partners to effect transformational change as we recover from the pandemic and beyond. Highlights of these investments include:

Other COVID Relief Related Actions

Investments by the Legislature using federal and state funds:

- \$109.2M targeted to the Economy, Workforce and Communities;
- \$99M targeted to creating new affordable housing and getting Vermonters experiencing homelessness into homes;
- \$110M for Rental Assistance, as well as upwards of \$50M for continued assistance and mortgage assistance;
- \$150M for Broadband Investments;
- \$52M for Technology Modernization;
- \$50M for Climate Action;
- \$115 for Clean Water Investments;
- Action to insure that VT’s Unemployment Trust Fund is replenished without increasing premiums due to COVID related layoffs;
- Increases to the Earned Income Tax Credit to provide tax relief to working families. This is one of our most effective anti-poverty programs;
- Increases to the child and dependent care benefit that helps families making up to \$120,000 per year

Of the remaining funds received by Vermont through the American Rescue Plan Act (ARPA) and the Emergency Recovery Act (ERA), there are different deadlines for their use, and the flexibility of how these funds can be used. Some needed to be spent by the end of 2021 and some have a deadline of 2025. During the 2022 session we will return to the work of making targeted investments to increase Vermonters’ well-being utilizing these one-time federal funds.

- Strengthening systems and services that increase mental/physical health and social well-being.
- Expanding broadband and connectivity to facilitate remote work, telehealth, online learning, and small business creation.
- Investing in child care to increase access, affordability and quality for working families, and wages for early learning professionals.
- Increasing affordable housing stock for low- and middle-income Vermonters; transitioning homeless Vermonters to permanent housing with services.
- Addressing climate change by curbing emissions, electrifying transportation, and weatherizing more homes.
- Investing in higher education through support of the Vermont State Colleges and UVM and workforce development to prepare Vermonters for 21st century jobs within the state.
- Advancing clean water and the health of our lakes, rivers, wetlands, groundwater, and drinking water systems; ensuring a toxics-free environment that protects our natural resources.
- Centering racial and social equity in our investments; dismantling structural inequities impacting BIPOC, LGBTQIA+, women, people with disabilities, New Americans, and vulnerable Vermonters that limit economic opportunity and mobility.

The Housing Crisis

There is not enough housing in Vermont. Period. This is clear in all of the communities in our district, and it has become crystal clear during the pandemic. As the 2021 session came to a close, the Legislature passed S.79, which proposed four policies that would work to provide a base from which the state, as well as private property owners and landlords, can move toward providing more housing that is affordable at a time when the financial pressures are growing in a way as to make it nearly impossible to find or build affordable housing. The bill was vetoed by the Governor.

S.79 would have created a rental housing health and safety registry for both long term and short term rentals, and would have charged a \$35/unit fee in those municipalities that do not already charge such a fee. These fees would fund a health and safety enforcement system out of our Division of Fire Safety, which would provide complaint driven inspections of rental units for safety violations. Currently the responsibility of our volunteer town health officers, research and testimony has shown that they are not trained nor prepared to make these inspections.

Also, the bill would have provided funds to help property owners bring non-code compliant units back on line with grants or loans, as well as a revolving loan fund that would provide first-time homebuyers who qualify with a 0% loan of up to \$50,000, payable when they move or refinance, to rehabilitate their new or existing home up to code. We will continue to work on these forward-thinking policies in the 2022 session.

Improving Our Child Care

We know that child care is essential to supporting Vermont's children, families, communities, and economy. We passed H.171 which takes monumental steps towards reforming our childcare system, investing in our future, and supporting the next generation of Vermont's citizens. Not only does H.171 make childcare more affordable, it removes barriers to access, ensures fair wages for providers, establishes workforce development programs, and creates a study to identify future revenue sources for a more deeply subsidized universal childcare system.

By increasing access and affordability for Vermont's families, we help parents stay employed and contribute to their local economies. By increasing childcare worker wages, we can support and grow our workforce of early care and learning professionals. By prioritizing the well-being and development of our children, we are giving our youngest Vermonters a head start to success. There is a widespread recognition that Vermont's childcare system holds immense opportunities. H.171 delivers both the resources and commitments necessary to realize that great potential.

Banning "Forever" Chemicals

Vermonters know that PFAS chemicals were found to contaminate drinking water in Bennington and North Bennington in 2016. PFAS are known as "forever chemicals" because they accumulate within our bodies over time and do not biodegrade in the environment. This exposure leads to a number of adverse health effects, including an increased risk of cancer. Research is showing that you don't need to live in a contaminated area to be exposed to PFAS, because these chemicals are used in many consumer products.

Rather than limiting our solutions to downstream clean-up, S.20 addressed this issue upstream by preventing these toxic substances from entering our state. S.20 prohibits manufacture and sale of PFAS from four products that pose the highest risks to Vermonters' well-being, including food packaging, fire extinguisher foam and firefighting PPE, rugs and carpets, and ski wax. S.20 takes comprehensive steps to protect Vermonters from toxic chemicals and prevent future harm to the environment and public health.

J.R.H. 2: Apologizing for Our Eugenics Policies

In J.R.H.2, the Vermont General Assembly acknowledged and apologized for sanctioning and supporting eugenics policies and practices through legislation that led to forced family separation, sterilization, incarceration, and institutionalization for hundreds of Vermonters. These policies targeted the poor and persons with mental and physical disabilities, as well as individuals, families, and communities whose heritage was documented as French Canadian, French-Indian, or of other mixed ethnic or racial composition, and persons whose extended families' successor generations now identify as Abenaki or as members of other indigenous bands or tribes.

The traumatic ripple effect of state-led actions has been felt through the generations and has had real and tangible effects on the lives of Vermonters today. The resolution does not undo the harms of the past, but it marks an essential step towards a future of accountability and reconciliation for the generations of Vermonters who were harmed by state-sanctioned violence.

The resolution recognizes further legislative action should be taken to address the continuing impacts of eugenics policies and the related practices of disenfranchisement, ethnocide and genocide.

J.R.H. 6: Racism as a Public Health Emergency

The COVID-19 pandemic has magnified the severe inequities in our public health systems. For example, while black residents comprise only 1 percent of Vermont's population, they accounted for almost 5 percent of the state's COVID-19 cases in 2020.

Highlighting a strong body of evidence, J.R.H.6 acknowledges systemic racism as a direct cause of the adverse health outcomes experienced by BIPOC communities in Vermont. It also commits our state to the "sustained and deep work of eradicating systemic racism throughout the State, actively fighting racist practices, and participating in the creation of more just and equitable systems." J.R.H.6 was drafted through the collaboration of impacted communities, and gained the broad support of the legislature and the Vermont Department of Health. As with so much of our work, J.R.H.6 is just one important step in an ongoing effort to create equitable systems that promote justice, dignity and health for all Vermonters.

What's Ahead for the 2022 Session –

Budget Priorities and Federal Relief Funds

Recognizing the unprecedented opportunity beyond FY2022 provided by the influx of federal relief dollars, the state budget included language describing a statewide, community-based engagement process to solicit thoughts from Vermonters for investing in the future of our state. During the summer and fall of 2021, the Speaker of the House and the Senate President Pro-Tem conducted public outreach events all across the state. Vermonters' recommendations from these sessions are being reported to the requisite legislative committees for budget and policy development during the 2022 session.

Each of the towns and cities in Vermont received direct federal pandemic financial assistance. To aid in understanding the rules, intended uses, and limitations of this funding, the Legislature provided funding to the Vermont League of Cities and Towns to assist local municipalities in developing plans for the use of these one-time resources.

Teachers' and State Employees' Pensions

As we reported during the 2021 session, a continuing priority for the Legislature is to find an equitable solution to the issues facing the teachers' and state employees' public retirement system. A summer study committee took many hours of testimony and issued its recommendations which will be reviewed by the relevant committees. Substantial funding has been set aside to help address this issue, but it is also likely the other changes will need to be made as well.

Redistricting

Every ten years, after the results of the federal census are shared with the state, legislative districts are redrawn. An independent Legislative Apportionment Board prepares initial recommendations through a public process taking into consideration a number of factors as well as recommendations from the local Boards of Civil Authority. The Apportionment Board has issued its final recommendations and those recommendations are provided to the House and to the Senate. The current House district is called the Washington-Chittenden District and is comprised of the Washington County town of Waterbury and the Chittenden County communities of Bolton, Buel's Gore and Huntington. The House makes the final decisions regarding House districts and the Senate makes the final decisions regarding Senate districts. More information is available on the Apportionment Board's webpage which can be found here: <https://sos.vermont.gov/apportionment-board/map-drafts/>

We continue to be honored to serve our communities and constituents and remain available for questions, comments and conversation about this report or any other issues or topics of interest to you. A wealth of information can also be found on our legislative webpage: <https://legislature.vermont.gov/>

Respectfully submitted,

Rep. Theresa Wood, Vice-Chair
Human Services Committee

Rep. Tom Stevens, Chair
General, Housing and Military Affairs Committee



Our Community Cares Camp, Inc.

PO Box 503
Richmond, VT 05477
Email: occcvermont@gmail.com
802-434-6006



Jana Brown~Asher Carfaro~Connie van Eeghan~Samuel Empie~Jessica Johnson~Tim Kane~Alicia Mead~Kyle Silliman-Smith

ATTN: Amy Grover, Town Clerk & Treasurer

October 14, 2021

Dear Bolton Selectboard,

Our Community Cares Camp, Inc. (OCCC) successfully completed its 12th year of operation! We serve at-risk and underserved children and youth for the five towns in the Mount Mansfield Unified Union School District including Bolton. As laid out in the Bolton Town Plan of 2017, Bolton's vision is to foster community connections and vibrant neighborhoods. Our Mission is to create a caring, nourishing community where every child can find success. OCCC supports your vision and believes it is our responsibility as members of the greater community to provide beneficial experiences for students during the summer. Over the years, OCCC has proven to be a staple of the community providing summer enrichment and healthy meals to children, internship opportunities for older children, and job training and development for young adults.

Our primary goal is to keep OCCC operational to provide essential summer programming services and a summer meals program to children and youth. We are requesting \$500 from the town of Bolton to support the necessary community program that has clear benefits for youth and families. We provide healthy meals, enriching activities, and have highly qualified staff working alongside our campers. We pride ourselves on the amount of returning campers we have each year, and many come back as older youth to be counselors and staff. This year OCCC had a 42% increase in enrollment from last summer and supported 78 campers. OCCC hosted 20 Bolton campers or 26% of our total enrollment. Additionally, there was an increase in our junior counselor program from Bolton youth. We had three young teens receive work experience and job training. One of our senior and mentor counselors also resides in Bolton. She is excellent at working with children and learns new skills as she mentors and provides leadership to new counselors.

Despite any challenges and unpredictable changes that came with COVID-19 and 2021 in general, we stayed true to our mission and provided the quality, enriching, and caring camp that we do each year! Last summer OCCC served 2272 healthy meals. These meals consisted of minimally processed food, whole grains, "made from scratch muffins," fresh fruit and vegetables with breakfast and lunch, organic yogurt, and parfaits. OCCC fed all campers, junior counselors, counselors, and OCCC staff. Meals were also available free to all students who attended Part2 Extended School Year program, Covid recovery, and pre-school at Richmond Elementary School. OCCC also hosted our highest number of homeless children and families this summer. We had four campers attend and find success at our camp who cannot attend a mainstream classroom during the school year and had five children attend with the assistance of their district-provided support staff. Additionally, 35 (17%) of MMU's 199 graduating Seniors in June 2021 were associated with OCCC.

All in all, 24 children, youth, and adults from Bolton benefited from OCCC in the summer of 2021. We are a staple in the summer for families who struggle to find affordable options to feed their families and positive, nurturing, safe, enriching environments for their children and youth. We provide stability and another layer of prevention and positive outcomes for our communities. We keep our budget low through fundraising, grants, and support from local businesses and in-kind donations. In addition, we receive support from the MMU school district, the Summer Foods Service Program, and private donations. We understand budgets are thin due to the hardships of Covid-19. That is why we are asking for level funding of \$500, the same as last year, with no increase for this year. Bolton's financial support for OCCC is an investment in the community's future and for the health and well-being of Bolton children.

Thank you for your consideration and all that you do to make Bolton so great! We look forward to connecting with you on the support for OCCC.

Sincerely,

Susanne Parent
Executive Director,
Our Community Cares Camp

Our Community Cares Camp, Inc. is a registered 501(c) (3) non-profit corporation.

www.ourcommunitycarescamp.org

<https://www.facebook.com/OCCCVT>

Building a caring community - where every child can find success.



RICHMOND RESCUE, INC.

216 RAILROAD STREET
P.O. BOX 404
RICHMOND, VT 05477
PHONE: (802) 434-2394
DIRECTOR@RICHMONDRESCUE.ORG

September 22, 2021

Dear Bolton Selectboard,

This past year was a year dominated by COVID. We continued to respond to COVID-positive patients in our community as well as provide vaccination and testing at regional clinics. We expect the coming year to involve more of the same as we continue to make our way through this pandemic.

Even during COVID, we are hard at work advancing EMS in Vermont and keeping the residents we serve safe. Here are a few of the highlights of the last fiscal year:

- We administered more than 3500 COVID vaccinations.
- The Camels Hump Backcountry Rescue Team responded to many backcountry emergencies on Camels Hump and Mount Mansfield.
- Rich Dana was awarded the Vermont ALS Provider of the Year
- We purchased new handheld radios, IV pumps, and video laryngoscopes per our capital plan. These items will enhance the care that our paramedics provide as well as replace outdated communication equipment.
- We purchased three new AEDs to continue to upgrade our fleet. These new AEDs will replace older models in our public access defibrillator program. The older units will either be retired or moved into our first responder AED program.

By the numbers 2020-2021:

- Richmond Rescue responded to 661 calls
- Total calls in Bolton: 60
 - I-89 Bolton: 13
- Average response time to calls in Bolton: 16:20

Our volunteer workforce remains strong with 37 active volunteers donating more than 20,000 hours each year.

For the 2022-2023 fiscal year, Richmond Rescue is requesting \$19,996. This is level-funded from the previous budget year. We were able to level fund due to the income generated by our COVID vaccination and testing programs in FY20-21.

As always, we are committed to financial and operational transparency. We have attached a copy of our proposed budget and statistics from last year. Please contact us if you have any questions or would like to have us meet with the Selectboard.

Sincerely,

Michael Chiarella
Director of Operations

RICHMOND RESCUE ANNUAL REPORT

As we continue to deal with the COVID pandemic, Richmond Rescue has expanded our service area, recruited additional volunteers and worked extensively with the state to provide vaccination and testing services. We are thankful to our members and our communities for making this work possible.

The pandemic has necessitated constant vigilance and adaptation. Thus far, we have not had issues securing adequate PPE or other supplies. While COVID cases were initially low in our service area, the recent Delta and Omicron waves have increased the number of likely COVID patients we've treated. All Richmond Rescue members have been vaccinated and presently, N95s and eye protection are worn on every call.

Excitingly, Richmond Rescue has been able to play an integral role in preventive medicine. Members have provided 15,000 vaccines and 6,000 COVID tests. Members have worked throughout Vermont, as far north as Richford and as far south as Manchester, providing initial, second, and booster doses of the COVID vaccine.

On October 1st, Richmond Rescue began covering the towns of Hinesburg and Saint George. As Hinesburg prepares to staff their own ambulance, estimated to start in July, 2022, Richmond Rescue has been contracted to provide interim service. This expansion has brought additional calls, allowing our members to utilize their skills more frequently. While call volume has increased, we have continued to respond to 95.4% of calls for service, making minimal use of mutual aid.

Statistics from 2021:

Total requests for service: 845

Calls for service in Bolton: 61

Requests to Interstate 89: 49

Average ambulance response time in Bolton: 17:24

Number of active volunteers in 2021: 35

Total volunteer hours: 24,448

People taught CPR or First Aid: 116

Address signs made in 2021: 66

Total address signs made since start of program: 946

Patients with possible COVID symptoms: 70

We continue to be leaders in High Performance CPR (HP-CPR). This fall, Paramedic Sarah Lamb spoke at the Cardiac Arrest Survival Summit in San Diego, where Richmond Rescue was also recognized as a global leader in prehospital HP-CPR, listed alongside other groundbreaking services. We were awarded the American Heart Association Mission LifeLine - EMS Silver award in recognition of prehospital cardiac care. Additionally, Richmond Rescue members have been a part of the state EMS protocol committee, aiding in the development of this year's EMS protocol update.

Beyond responding to 911 calls, we are proud to offer a number of other public health services. We continue to offer affordable E911 address signage, courses and bystander trainings through our CPR training center and car seat fitting. As a public health organization, we consider these initiatives central to our mission.

Our Camel's Hump Backcountry Rescue (CHBR) team continues to grow, with a total of 34 members. 80% hold medical training with 3 MDs, 2 PAs, 2 Paramedics, 13 AEMTs, and 7 EMTs. Members have completed a newly developed online state Search and Rescue course, designed as a common curriculum for all teams operating in Vermont. The team has responded to fourteen incidents in the past year, including a remarkable rescue on July 4th on the Northern slopes of Camel's Hump. The rescue involved multiple local teams, five CHBR members and an extrication that went from dusk until dawn.

We are grateful for the privilege of serving our communities and look forward to the coming year.

Sincerely,

The Board of Directors and Members of Richmond Rescue



State of Vermont
Department of Health
 Burlington Local Health Office
 108 Cherry St, Suite 102
 Burlington, VT 05402

[phone] 802-863-7323
 [toll free] 888-253-8803
HealthVermont.gov

2021 Local Health Annual Report

Twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. Additional information about your local health office and related programs can be found at <https://www.healthvermont.gov/local>.

COVID-19

It has been almost two years since the COVID-19 pandemic began, and in response, our families, schools, businesses, first responders, and countless other groups have worked to better protect the health of our communities. Together we ensured towns had access to the vaccine, testing, and other services needed to make more informed decisions about their health. As of December 1, 2021, approximately

- 494,000 Vermonters received at least one dose of COVID-19 vaccine.
- 546,055 people have been tested and a total of 2,570,835 tests completed.
- Many COVID-19 resources are now provided in over 20 different languages.
- Up-to-date information, including town-level data can be found on the Health Department's website: <https://www.healthvermont.gov/covid-19/current-activity>.

Public Health Programs

In addition to COVID-19 response efforts, Local Health offices continue to provide health services and programs to Vermont communities, including but not limited to

- In collaboration with Town Health Officers and other local partners, we help Vermonters better understand the relationship between their environment and their health at a time when more of us are spending time at home with our families. Find information about environmental health and lead, asbestos, toxic chemicals, child safety, food safety, climate change, drinking water, and more at <https://www.healthvermont.gov/environment>.
- The WIC nutrition program continues to provide primarily remote access to services with phone appointments. In 2021, an average of approximately 11,300 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont each month.
- As of November 23, 2021, 193,000 flu vaccine doses have been administered. Protecting people from influenza continues to be particularly important as the flu may complicate recovery from COVID-19.

Thank you to everyone involved in supporting these efforts. We look forward to what 2022 brings, to seeing you in the community, and encourage you to stay in touch with us.

Vermont League of Cities and Towns
Serving and Strengthening Vermont Local Government

About the League. The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, vlct.org/about/audit-reports.

Member Benefits. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. During the past year, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature, state agencies, and the federal government**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to respond to the pandemic, address road and bridge repair, tackle cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and ensure the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities. This federal partnership was instrumental in securing more than \$200 million in local pandemic aid through the American Rescue Plan Act, and ensuring it reached every city, town, and village in Vermont.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help them carry out the important work of local government. For a comprehensive list of member benefits and services, please visit vlct.org/memberguide.

To learn more about the Vermont League of Cities and Towns, visit the VLCT website at vlct.org.

WATERBURY AREA SENIOR CITIZENS ASSOCIATION

14 Stowe St.
Waterbury, Vt. 05676
802.244.1234

To the voters of the town of Bolton:

Despite Covid and all the challenges it presented; we've had an exciting year at the Waterbury Area Senior Center. The high point, of course, was the day in June when we were able to reopen our doors to the seniors in our community and begin serving congregate lunches again. The joy in the dining room was palpable as old friends were able to come together again to share a tasty and nutritious meal in person!

We've resumed our partnership with Central VT Home Health to offer monthly foot care clinics, and we teamed up with the Waterbury Historical Society to take community members on a fall foliage ride through the historic backroads of Waterbury. We've even started offering free Sunday matinees once a month! In October, we held our first in-person fundraiser since Covid, an event that brought together Board members, staff, and volunteers.

WASCA delivered a total of 17,264 Meals on Wheels to the residents of Waterbury, Duxbury, Bolton, Moretown and Middlesex in FY21. We prepared and served 893 congregate lunches in our dining room. The average cost to provide a meal is \$11.47. We receive \$3.80 per meal in Federal funding through the Older Americans Act, leaving a shortfall of \$7.67/meal. Providing tasty and nutritious meals to our seniors and offering events and programs to keep them active and engaged is such an important part of our community.

WASCA served 3 residents of Bolton in FY21, delivering a total of 738 Meals on Wheels.

We are asking you to once again help us fund the vital work we do in our community.

Contacts:

Vicki Brooker, Director
Maureen White, Treasurer
Justin Blackman, Board Chair

Funding Request: \$1000

SCHOOL SECTION

Mount Mansfield Unified Union School District Cover Sheet
Mount Mansfield Unified Union School District Our Schools' Reports
Official Warning Mount Mansfield Unified Union School District
Mount Mansfield Unified Union School District Budget Summary





Mount Mansfield Unified Union School District

10 River Road Jericho, VT 05465

P:802-434-2128 F:802-899-4001

mmuusd.office@mmuusd.org

www.mmuusd.org

January 20, 2022

Mount Mansfield Unified Union School District Annual Report

The Mount Mansfield Unified Union School District (MMUUSD) Annual Report will be available February 14, 2022. The report will include a proposed 2022-23 school district budget, tax rate information and a review of operations, activities and assessment results for Mount Mansfield Unified Union's nine schools:

- Smilie Memorial School (PK-4)
- Brewster Pierce Memorial School (PK-4)
- Jericho Elementary School (K-4)
- Richmond Elementary School (PK-4)
- Underhill ID School (Preschools)
- Underhill Central School (K-4)
- Browns River Middle School (Grades 5-8)
- Camels Hump Middle School (Grades 5-8)
- Mt. Mansfield Union High School (Grades 9-12)

The Annual Report can be found at your local town office, public school, MMUUSD Central Office or online at <https://www.mmuusd.org/>. Upon request, a printed copy will be mailed to you by calling 434-2128.

If you have questions, please contact the Central Office at 434-2128 or by email at mmuusd.office@mmuusd.org.

Mount Mansfield Unified Union School District Our Schools

Smilie Memorial School

Barbara Tomasi-Gay, Principal

Enrollment: Prek-4 82



At Smilie Memorial School, we eagerly welcomed back our students and educators for full, in-person instruction for the 2021-2022 school year. We were excited to have all of our students back in school with us. New faces to Smilie include: Ms. Emma Parent, as our Preschool teacher; Ms. Connie Guyette, as our Academic Interventionist; Ms. Heather Carpenter, as our Food Service Manager; Ms. Maya Parry, as our Preschool Assistant; Ms. Alyson McCarthy, as our Howard Center School Services Clinician and the return of Kyle Dubois as a grade 3 & 4 teacher. We also have a student intern, Chris Wood, from Northern Vermont University, who is doing his teaching internship, with Mr. Dubois.

Fully masked, we continue to practice our successful mitigation strategies of handwashing, distancing and keeping masks on our faces. We also expanded our use of outdoor areas for learning. We now have 8 picnic tables, in a variety of spaces around the school. Our sun sails, tents and large donated tent helped us all stay outside, for longer periods of time. Our neighbor, just south of us, has given permission for us to use his land to hike and explore. Classes have been challenged by these new hiking areas. We also fenced in a section of forest area near the school so that students could be closer to nature and have a sliding hill when the snow came.



We continue to emphasize social-emotional learning (SEL) in all of our classes. Teachers are using stress reducing strategies to help students relax and focus on the task at hand. Restorative practices are used to help students solve problems at the class and individual levels. Our guidance counselor uses a social-emotional learning curriculum with all grades that helps students in areas of conflict and problem solving. Students are greeted individually, every day, by at least two individuals. Classrooms are focusing on making sure students feel welcome and have a sense of belonging. To that end, we are working with our school-based equity committee to explore implicit bias and to create environments where all students are supported, valued and challenged.

Academically, we are grateful to be working with our coaches in the areas of math reading, writing, social studies and science. Teachers have begun using our new Word Study program, which includes phonics, spelling and decoding skill development. Students are making progress as we meet them where they are and guide them forward.

At the end of this school year, I will be retiring as Principal of Smilie Memorial School. It has been 9 incredible years in Bolton and 46 total years in education for me. I am proud of all that we have accomplished during my time at Smilie. We built a preschool playground, developed a Learning Kiva on that playground and instituted Conscious Discipline as part of our SEL curriculum. We added a forest area to our playground and provided a variety of outdoor learning environments for our students. Together with strong community involvement, we have built robust and rich educational environments for our students. I am grateful to the community, staff and students for working together to make Smilie such an incredible school.



Brewster-Pierce Memorial School**Sally Hayes, Principal****Enrollment: PreK-4 123**

Brewster-Pierce students continued to learn and grow despite the many obstacles presented by the pandemic. Staff, students and families had to adjust multiple times throughout this school year and we met each new challenge as a team, with collaboration, hard work and perseverance. We continue to be grateful for our incredible families and their ongoing support during this unique year. The BPMS learning community remains strong, vibrant and cohesive even through tough times.

BPMS staff continue to focus on integrating themes of equity, diversity and inclusion throughout our teaching practices and school culture. A necessary piece of this ongoing work has been continually examining our own biases and assumptions. Last academic year, we engaged in monthly professional development topics which focused on identity, diverse perspectives, hidden curriculum, and assumptions within our current school culture. Through our school-based and district ABAR (anti-bias/anti-racist) committees, we continue to develop a deeper understanding of inclusive practices using the auditing tools provided by Rebecca Haslam and the teachings of Dr. Luvelle Brown. As a school, we have been navigating how to balance the findings of our audits with meaningful, tangible actions. We are learning that while the progress is not linear and time is always a limiting factor, the collaborative examination of our practices gives us perspective to continue to move forward. The work we are engaged in thus far continues to serve as a springboard for updating lessons. We have added new, culturally responsive texts to our school and classroom libraries which enrich our learning by presenting multiple perspectives and diverse representations. Our understanding of how to have our own professional learning inform our work with students is a work in progress, and an active area of growth in our teaching community. As educators, we realize that our success in this essential work will in part be measured by how successfully we can engage our students in these dialogues in compassionate, developmentally appropriate ways.

We also prioritize math, literacy and social emotional learning for all students. While core content for reading and writing continues to be taught through a workshop model, we are also focusing on phonemic awareness beginning in preschool and kindergarten. Phonemic awareness is the skill of hearing and identifying sounds as a foundation for overall reading readiness. Teachers continue to integrate the practice of word study skills in reading, writing, science and social studies on a daily basis. During math practice we focus on problem solving and applying math to real life situations. Social and emotional learning has been a critical area of learning especially as children work through strong feelings living through 21 months of a pandemic. We teach critical skills and strategies to manage peer relations and self management including: mindfulness, emotional regulation and restorative practices.

Outdoor Learning continues to be a cornerstone of our school's mission and guides much of our science learning. Students have opportunities to explore the outdoors in the Huntington Community Forest, Brush Brook and the Huntington River. This year BPMS staff engaged in professional development to better understand local plant species. This learning translated into lessons and learning for all students in pre-K through fourth grade. Outdoor learning experiences challenge our young thinkers to use problem solving and inquiry as a foundation for understanding the world around them. In mid July the Huntington Community Forest officially opened to the public. This rich 245 acre outdoor learning space provides multiple habitats for student investigation and learning right in our school's backyard.



Jericho Elementary School

Darik Williams, Principal

Enrollment: K-4 325

We opened the 2021-22 school year with the school-wide theme of "One Step at a Time," and it has been our mantra as we move forward with the year. As we continue to implement COVID-mitigation protocols and educate JES students, our staff are finding creative and innovative ways to engage our students and build a culture of community in our school. We began the year with rebranding our school mascot, Charlie the Cheetah. Charlie helps motivate students and staff alike with a friendly smile and a supportive air high five!

We love all of our Unified Arts Team, and our P.E. Department has certainly kept our students physically active while also having fun in the process. We began the school year with an exciting unit on disc golf. Professional disc golfers came to our school from around the country and taught our students a range of techniques and skills. Following that unit, we transitioned to Bike Week, a school-wide event in which some students learned to ride a bike without training wheels for the very first time! Now, we are preparing for cross-country skiing and Snow Motion. So many exciting physical adventures are awaiting us!

We continue to put a lot of energy into meeting the social and emotional needs of our students. Each of our classrooms continues the practice of beginning each school day with "morning meeting." We have found this practice to be a great way to set the tone for the day, and it continues to build a sense of community throughout the building. Beyond these meetings, our counselor collaborates with teachers to support snack/lunch bunch meetings with students as well. Building relationships with our students continues to be foundational to all that we do.



The workshop model is the basis for both our literacy and math instruction. Blending individual, small-group, and whole-class instructional times is the centerpiece of the workshop. Students learn to be accountable to themselves and others. They love having the opportunity to share their thoughts and products with their classmates. Workshop is yet another way we build a community of learning in the school.

Lastly, we are working very intentionally to cultivate our relationship with JES' Partners in Education (PIE) group. We have found PIE to be tremendously supportive of our students and staff. Their monthly "Wellness Wednesdays" lunches have been very appreciated by staff! They are currently in the process of supplying our outdoor learning space with materials to make that space even more conducive to student learning. PIE's partnership adds so much to making JES a vibrant and supportive community for all.

Richmond Elementary School

Jeremy Rector, Principal

Enrollment: PreK-4 323

At Richmond Elementary School, we come together this 2021-2022 school year to continuously celebrate the growth and development of our young learners. With courage, understanding, and dedication the students, families, and staff of RES persevere and find joy despite any challenges that arise. The focus this year has been on adaptability, access, and core values. From PreK all the way up through the 4th grade program, we continue to adapt and adjust what we are doing and how we are doing it to best meet the needs of the individual students and their families.

In order to align with and support our RES core values, community members, students, and staff came together this summer to expand the outdoor classroom spaces directly behind the school building. We now have

a redefined and dynamic learning space that is now known as the "Neighborhood Forest". This work was essential to increasing the access of an outdoor learning environment to our youngest learners; particularly PreK-1st grade. Students and staff have also greatly enjoyed the newly built roof structure down in the lower outdoor classrooms, which offers additional shelter and promotes outdoor learning opportunities regardless of the weather. Beyond the physical grounds work, staff also engaged in learning opportunities such as our August in-service training presented by Project Wild, which allowed us to build off our commitment to ensuring all students have access to a safe, healthy, and engaging learning environment - whether that is inside the building or somewhere beyond the four walls of the classroom.



As we continue to develop a robust Multi-Tiered System of Supports (MTSS), RES has reimagined its master schedule; prioritizing core academic blocks and aligning resources to provide additional support to all students. Every student is guaranteed core instructional time in both reading and math as well as an

"intervention" block in both subjects. This strategy is allowing us to better meet the individual and diverse needs of students while providing more intervention opportunities and improved opportunities for students to practice for mastery and extend their learning in a personalized way. We have also added a new position in the building, the Coordinator of Special Education and Social Emotional Learning. By adding this position, we are able to provide classroom teachers additional support with implementing Universal Design within the classroom, as well as additional planning and support for individual student needs. As a direct result of this new position, we are also looking forward to expanding our social skills programming, and to increasing our ability to offer small group opportunities within the appropriate health and safety guidelines.

With adjusting our schedule to better align supports and adding a Special Ed. and SEL position, these are two of the concrete ways RES is working to close the opportunity gap between students and to support the diversity of all learners as we collectively persevere through this global pandemic. These examples demonstrate our core value and commitment toward an educational system that is responsive to student needs, and that ensures all students can learn and grow.

Underhill Central School

Jennifer Cote, Principal

Enrollment: K-4 147



Underhill Central School is an inclusive community where everyone is challenged to realize their fullest potential academically, socially, and emotionally in order to thrive in an ever-changing global community. Words and feelings shared by students and staff when revamping our mission statement included love, nature, peace, teamwork, happy, safe and earth keepers. All of our community members believe and strive to follow our vision and core values.

Literacy is always a priority at UCS and in our district. We continue to implement our new word study curriculum which integrates phonics, spelling and decoding skills. Multiage teachers are working closely with the district literacy coaches to imbed skills and strategies in an aligned scope and sequence for implementing the multi-age word study program. In addition, teachers are discussing equity through character traits. Each month focuses on a different trait, such as gratitude, empathy, and acceptance. Teachers continue to expand their classroom libraries and resources so students can read and connect with books that affirm their cultural identity and develop positive insights about others.

Outdoor spaces for each classroom have been established and a committee has been created to support outdoor learning. All of our classes enjoy the outdoor spaces and trails at UCS. Our kindergarten

classes have instituted Woodsy Wednesdays where they go out onto the trails and enjoy math activities. Teachers are encouraged to spend more time outdoors for learning and have students enjoy the world around them.



With the support of a very generous donation from an alumni of UCS, students worked to create a beautiful mural on our school with the creativity and support of local artist Mary Lacy. Our multipurpose room was also painted and a new seamless floor was poured. The hallways are cohesive, modern, and student focused, adding bright colors and eye-catching artwork. The building is a welcoming and engaging learning environment.



Teachers and students continue to be brave, fearless and resilient and have stood up to the challenges that COVID-19 has presented us. We have a staff that cares deeply about the students at UCS. We have students that are engaged in their learning environments and enjoy the relationships they are building with peers and staff. Here at UCS everyone is connected, loved and met where they are at.

Browns River Middle School

Kevin Hamilton, Principal
Rebecca Marsh, Assistant Principal

Enrollment: 5-8 358

Over the past school year the staff and students of Browns River Middle School demonstrated a tremendous amount of flexibility and creativity as they continued to navigate the challenges of COVID 19. BRMS staff members focused on meeting students where they were at both academically and emotionally. This year we were able to return to many of our normal routines with some small modifications. Students were able to return to our cafeteria for lunch with their entire grade level community, after school clubs returned with larger participation numbers than in past years, the music program increased opportunities for students as COVID restrictions were reduced, and our athletic programs returned to full competition schedules with other schools for the first time since the winter of 2020. Students were also able to participate in field trips that helped to enhance their academic and social emotional learning skills.



Our teaching staff at BRMS continued to work closely with the teachers of Camels Hump Middle School with the support of our academic coaches as we aligned our middle school curriculum and instructional practices. Teachers also worked on looking at our entire curriculum through an equity lense to ensure that all of our students feel included and valued in our community. Staff also worked over the summer to develop a multi grade



level advisory system that was put on hold as precaution due to contact tracing concerns. We plan to introduce this system as soon as it is deemed safe to mix our grade levels. Our focus will be to develop a more cohesive, caring and supportive community for all of our students. We are excited at the opportunities that this will bring to all of our students.

Although this was another challenging year, spring is not far in the future and we are hopeful that the increased number of vaccinated students within our community and the warmer weather will bring more opportunities for our students and teachers to return to more normal activities.

Camels Hump Middle School

Gretchen Muller, Principal
Wilhelmina Picard, Assistant Principal

Enrollment: 5-8 296

The start of the 2021-2022 school year has been a busy one and also incredibly positive. The school community not only welcomed all our students back to school full time, but also welcomed new teachers and a new principal. CHMS continues to be a strong, effective and caring learning environment for all their students. This year CHMS teams were able to again engage with community members and organizations through various field trips to support curriculum in the areas such as science and social studies, as well as supporting teams to build relationships with each other. Students have been excited to be back in spaces such as the art and music rooms, design tech room, cafeteria and the library. The number of books that are being read by students has been incredible to see.



Students have been working collaboratively in book groups, science labs, math number talks, health projects, and more. Our teachers have been presented with another challenging year teaching during a pandemic, yet every day they are giving 110% to every student, differentiating instruction, adjusting their pace and curriculum and focusing on not only academic support but social emotional support as well.

CHMS also adjusted its schedule this year to incorporate advisory several times a week along with a reteach/intervention/extension block. The advisory times provide teams to connect with students in a different way and to create a smaller community within our larger school community. Advisory provides students with time to meet with peers as well as a trusted adult in the building. The school has used advisory to carry out whole-school projects such as focusing on gratitude and appreciation and creating a winter wonderland around the school.



This year has also been positive in the area of school athletics and after-school programs. Our students are thrilled to be able to participate on athletic teams and matches and to be able to choose different clubs to participate in. Once again, it is the motivation and dedication of our faculty and staff that have created these opportunities for our students. Each day we are impressed with the level of responsibility that every student and adult takes on to ensure we maintain a safe and healthy learning environment as we continue to navigate teaching and learning during a pandemic. We look forward to bringing back more opportunities for our students including band and chorus performances, outdoor whole-school events, and end-of-year celebrations.

Mt. Mansfield Union High School

Michael Weston, Principal
Krystina Fernandez, Assistant Principal

David Marlow, Activities Director
Enrollment: 9-12 786

The 2020-2021 school year was one unlike any previous year. Mt. Mansfield Union High School ran a Hybrid schedule from our first day (September 8, 2020) to our last day (June 14, 2021). In this schedule students were in school two days a week and remote for three. This was a style of learning that was new to teachers, students, and families and it required adjustment from all parties. With the support of all



members of our Community students developed academic and personal skills that will serve them well in the future. We saw students succeed: 82% of AP Exams were at a Proficient or higher score, SAT scores were markedly higher than state and national averages, and our students earned 93.3% of their Proficiency Based Graduation Requirements. We also demonstrated excellence outside of the classroom with state titles in Boys Nordic Skiing, Dance, and Girls Track & Field. Another data point that is noteworthy is over 70% of our student body was involved in at least one extracurricular event. The focus on in and out classroom activities is one that is a hallmark of our program and we believe one that creates an environment that better supports everyone.



The culmination of the year was the 54th Graduation Ceremony held at MMU on our soccer/lacrosse field. The Class of 2021, 192 strong, graduated on a beautiful Saturday morning in front of family and friends. This class led us through a difficult year with grace and understanding. They moved onto pursuits that have led them to all corners of the United States and to many foreign countries. These graduates will make all of CougarNation proud and I believe they will be Effective Engaged Citizens wherever they go. I want to make sure

to end this write-up with "THANK YOU". Your support and care has assisted all of us during the past 20 months. This is an incredible community and I know our students are better prepared for life because of it.

OFFICIAL WARNING
MOUNT MANSFIELD UNIFIED UNION SCHOOL DISTRICT

March 1, 2022

The legal voters of the Mount Mansfield Unified Union School District comprising the voters of Bolton, Huntington, Jericho, Richmond, and Underhill, (all Grades PK-12) are hereby notified and warned to meet in the respective polling places hereinafter named for each of the above-referenced towns on **Tuesday, March 1, 2022** at 7:00 a.m. (Huntington at 6:30 am) at which time the polls will open until 7:00 p.m. at which time the polls will close, to transact any business involving voting by Australian ballot.

Article 1: To elect the following officers
 a. Moderator for one year
 b. Clerk for one year
 c. Treasurer for one year

Article 2: Shall the voters of the Mount Mansfield Unified Union School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?

Article 3: Shall the voters of the Mount Mansfield School District authorize the Board of School Directors to allocate its current fund balance (surplus), without effect upon the District tax rate, as follows: assign \$1,675,000 of the school district's current fund balance as revenue for the 2022-2023 operating budget, and assign the remaining balance of \$875,011 as revenue for future budgets?

Article 4: Shall the voters of the Mount Mansfield Unified Union School District approve the School Board to expend **\$52,410,895**, which is the amount the School Board has determined to be necessary for the 2022-23 fiscal year?

It is estimated that this proposed budget, if approved, will result in education spending of **\$17,271** per equalized pupil. This projected spending per equalized pupil is **3.23%** higher than spending for the current year.

Ballots will be counted by member towns on the night of the vote and reported to the MMUUSD District Clerk to determine final results.

The legal voters of Mount Mansfield Unified Union School District are further notified that voter qualification and registration relative to said Annual Meeting shall be as provided in Sections 706u of Title 16 and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

The legal voters of Mount Mansfield Unified Union School District are further warned and notified that the District shall conduct two virtual informational meetings. The first meeting will be held at 6:00 pm on **February 17, 2022** and is an informal informational meeting on the proposed 2022-23 budget. The second meeting on **February 24, 2022** at 6:00 pm is held pursuant to 17 VSA Section 2680(h) and is a hearing on all Articles to be voted by Australian ballot. To find information on how to attend and participate in these meetings, please go <https://www.mmuusd.org/> or call 802-434-2128.

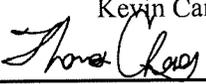
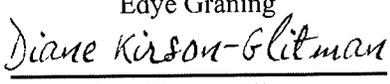
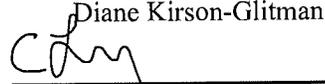
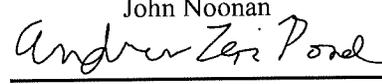
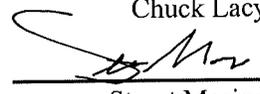
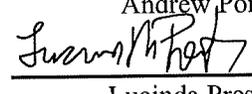
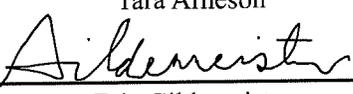
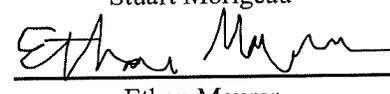
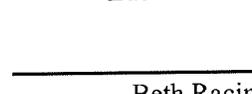
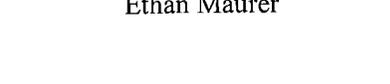
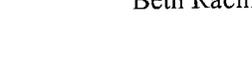
Polling Places

The voters residing in each member district will cast their ballots in the polling places designated for their town as follows:

Bolton	*	Smilie Memorial School	*	7 am - 7 pm
Huntington	*	Brewster-Pierce Memorial School	*	6:30 am - 7 pm
Jericho	*	Mt. Mansfield Union High School	*	7 am - 7 pm
Richmond	*	Camels Hump Middle School	*	7 am - 7 pm
Underhill	*	Browns River Middle School	*	7 am - 7 pm

Dated this 18th day of January, 2022 and unanimously approved by the MMUUSD Board of Directors.

SCHOOL DIRECTORS

 _____ Kevin Campbell	 _____ Edye Graning	 _____ Katie Nelson
 _____ Thomas Cheney	 _____ Diane Kirson-Glitman	 _____ John Noonan
 _____ Neil Conley	 _____ Diane Kirson-Glitman	 _____ Andrew Zeri Pond
 _____ Tara Arneson	 _____ Chuck Lacy	 _____ Andrew Pond
 _____ Eric Gildemeister	 _____ Stuart Morigeau	 _____ Lucinda Preston
	 _____ Ethan Maurer	 _____ Beth Racine

Received for record this 18th day of January 2022, A.D.


_____, Clerk, Mount Mansfield Unified Union School District

Mount Mansfield Unified Union School District
 FY23 Proposed Summary Budget

	Budget FY21	Actual FY21	Budget FY22	Proposed FY23	\$ Variance	% Change
General Instructional Programs (PK-12)	20,595,576	19,445,733	20,980,986	22,018,512	1,037,526	4.95%
Special Education Programs (PK-12)	10,935,892	10,120,732	11,042,759	10,784,084	(258,675)	-2.34%
Career and Technical Education	965,365	944,320	1,134,477	1,159,032	24,555	2.16%
Co-Curricular Activities	708,372	685,486	750,024	741,137	(8,887)	-1.18%
Social Work, Guidance & Other Student Support	1,410,657	1,241,847	1,515,696	1,658,563	142,867	9.43%
Health Services	496,647	555,723	573,751	579,226	5,475	0.95%
Curriculum & Professional Development	558,304	470,077	495,202	546,623	51,421	10.38%
Technology & Library Services	1,863,121	1,919,828	2,187,751	2,355,409	167,658	7.66%
Board of Education, Legal & Negotiations	75,311	88,998	79,995	129,512	49,517	61.90%
Superintendent's Office	715,044	782,796	790,672	792,593	1,921	0.24%
School Administration & Support	2,723,691	2,588,140	2,682,335	2,638,111	(44,224)	-1.65%
Fiscal Services	757,091	744,029	715,579	722,582	7,003	0.98%
Operations and Maintenance of Plant	4,240,851	3,628,590	4,302,752	4,374,157	71,405	1.66%
Transportation Services	2,602,961	1,980,398	2,391,820	2,539,647	147,827	6.18%
Capital Projects	325,000	169,606	325,000	325,000	-	0.00%
Other Fiscal Services	282,000	270,000	282,000	182,000	(100,000)	-35.46%
Debt Service	870,675	882,537	873,076	864,709	(8,367)	-0.96%
Total Expenditures	50,126,558	46,518,840	51,123,876	52,410,895	1,287,019	2.52%
Education Spending Revenue	40,530,497	40,085,960	41,694,352	42,901,987	1,207,635	2.90%
Career & Tech Ed Transfer	503,491	492,163	550,440	638,765	88,325	16.05%
Small School Grant	42,632	42,632	42,632	42,632	-	0.00%
Drivers Education	10,000	10,332	10,000	10,000	-	0.00%
High School Completion	30,000	30,767	30,000	30,000	-	0.00%
Tuition Income	117,000	160,992	70,000	80,000	10,000	14.29%
Interest Income	170,000	157,672	190,000	110,000	(80,000)	-42.11%
Transportation State Revenue	940,000	900,336	925,000	905,000	(20,000)	-2.16%
Special Education State Revenue	6,600,237	5,816,593	6,696,120	5,937,511	(758,609)	-11.33%
Other Income	47,500	95,866	125,000	80,000	(45,000)	-36.00%
Prior Year Surplus/(Deficit)	1,135,201	-	790,332	1,675,000	884,668	111.94%
Total Revenue	50,126,558	47,793,313	51,123,876	52,410,895	1,287,019	2.52%

Town of Bolton
3045 Theodore Roosevelt Highway
Bolton, VT 05676