

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
October 7, 2019

Members present: Keith Robinson & Beth Chenette

Members present via phone: Eileen Hee, Kirk Moore and Rebecca Campbell

Member(s) absent: Matt Lutz & Liz Merrill

Staff present: Danielle Rubalcaba, Licensing Administrator II, Lauren Hibbert, Director and Kelsi Alger, Licensing Administrator I

1. 10:07 am Called to order by the board Chair Keith Robinson
2. **Approval of the Minutes of the August 5, 2019 meeting.** Beth Chenette made a motion to accept the minutes. Rebecca Campbell seconded the motion. Motion passed unanimously.
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE’s or applicants substantially equivalent by endorsement/reciprocity.** Motion to approve the following applications made by Kirk Moore. Motion seconded by Eileen Hee. Motion Carried.

Completed ARE’s

Kenneth Workings
Casey Gecha

Approved to sit for the ARE

Tony Austin
Scott Woodward Jr.
Jose Laguarta
Zachary Rochman

Follow up: NONE

5. **Discussion Items:**
 - o Upcoming NCARB and NECARB Meetings
 - o Josh Batkin and CEO Mike Armstrong are visiting December 2nd 2019’s board meeting.
 - o Director Lauren Hibbert reviewed the OPR annual budget for the board of architects. There will be no fee increase this session for the board of architects.
6. **Adjourn.** There being no further business to attend to board Chair Keith Robinson adjourned the meeting at 10:58 am

Upcoming Meeting Dates

December 2, 2019