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Director, Professional Regulation

**State of Vermont**  
**Office of the Secretary of State**  
**VERMONT BOARD OF NURSING**  
**MINUTES**  
**January 11, 1999**

1. The meeting was held January 11, 1999 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Marjorie Allard, Chair. Members present were: Raymond Phillips, Sue Farrell, Louise Lamphere, Margaret Luce, Cathy McGee, Susan Cota, Lynda Connaughton, and Louise Hamilton. Staff present were: Anita Ristau, Muriel Morse, and Chris Winters. Also present were Bob Gagnon, Senior Assistant Attorney General and Bill Ahlers, Assistant Attorney General. Others present were: Maureen Bertrand, Melissa Rourke, Grace Bagley, Louis Catlani, Lorie Brodien, and Michele Howland.
2. Moved by Cathy McGee and seconded by Louise Lamphere to approve the minutes of the December 14th, 1998 meeting as amended. **Passed**
3. **ADMINISTRATION:**
  - A. Executive Director's Report - Monthly Report given by Anita Ristau.
  - B. Budget - no budget available.
  - C. RN Newsletter - The Board stated the RN Newsletter was very well written and very informative.
4. **LICENSURE:**
  - A. Practice Guidelines:
    - 1) Moved by Marjorie Allard and seconded by Louise Lamphere to accept the practice guidelines submitted by Iris McDonald - text by *Fenstermacher & Hudson: Practice Guides for FNP's*. **Passed**
5. **EDUCATION:**
  - A. Annual Reports
    - 1) Moved by Marjorie Allard and seconded by Cathy McGee to approve Southern Vermont's Associate Degree Program annual report pending receipt of the information requested by the board regarding high attrition and the credentials for clinical adjuncts. **Passed**
    - 2) Southern Vermont - BSN - Marjorie Allard -- Tabled
    - 3) Norwich University - AD/BSN - Susan Farrell -- Tabled
  - B. Letter from Sandra W. Pepicello, PhD, RN, Dean, University of Phoenix, Department of Health Care Professions dated September 15, 1998. Tabled.
  - C. Letter dated November 30, 1998 from Dr. Hubert Maultsby Dean of Norwich University.
  - D. Letters from Linda Ellis dated January 5, 1999 regarding Norwich University's Nursing Programs.
6. **PRACTICE:**
  - A. Rules Proposed by the Department of Developmental and Mental Health Services for the Administration of Involuntary Medication. Tabled.

7. **COMPLAINTS:**

- A. **NU37-0593,** Moved by Susan Cota and seconded by Susan Farrell to accept the Modification of Stipulation and Consent Order as written for Julia Chackel **Passed**
- B. **NA09-0898,** Moved by Louise Lamphere and seconded by Susan Cota to grant Motion for Default Judgement in the matter of Dawn Clements Ogden. **Passed**  
Moved by Louise Lamphere and seconded by Susan Farrell to revoke the license of Dawn Clements Ogden. **Passed**
- C. **NU13-0996,** Moved by Susan Farrell and seconded by Louise Lamphere to accept the Stipulation and Consent Order to revoke the license of Linda Heinz **Passed**
- D. **NU17-0998,** Moved by Susan Farrell and seconded by Louise Lamphere to accept the Stipulation and Consent Order as written to suspend the license of Arianna O'Byrne **Passed**
- E. **NA12-0998,** Moved by Susan Farrell and seconded by Louise Lamphere to accept Stipulation & Consent Order as written to reprimand the license of Angela Gazaille **Passed**
- F. **NU25-1297,** Moved by Louise Lamphere and seconded by Cathy McGee to enter into deliberative session at 3:07 p.m. **Passed**  
The Board made a decision to issue a reprimand to Lorie Brodien.
- G. **NU18-1098,** Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- H. **APP-NA26-1198,** Moved by Louise Lamphere and seconded by Susan Farrell to accept the I-team recommendation as written to preliminarily deny the application for licensure of Corinne Mickevichbanks **Passed**
- I. **APP-NA23-1198,** Moved by Susan Farrell and seconded by Louise Lamphere to accept the I-team recommendation as written to preliminarily deny the application for licensure of Tina Martin **Passed**
- J. **APP-NA21-1198,** Moved by Susan Cota and seconded by Louise Lamphere to accept the I-team recommendation as written to preliminarily deny the application for licensure of Iona Grant **Passed**
- K. **NA18-1098,** Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- L. **NU33-1198,** Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- M. **NA15-0998,** Louise Lamphere presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- N. **NU39-0394,** Moved by Margaret Luce and seconded by Susan Farrell to accept the request for reinstatement for full licensure of Margie Yoder **Passed**
- O. **NU05-0897,** Moved by Louise Hamilton and seconded by Cathy McGee to deny Request for Stay in the matter of Betty Jane Hutchins **Passed**  
**Louise Hamilton - Recused herself**

7. **COMPLAINTS:**

- A. Chris NA39-0496, Archambault, Nicole Discussion of a Motion to Set Aside a Default, Winters
- B. Virga, Christine, scheduling matter, Chris Winters
- C. 9:30 a.m. NU07-0898, Alexander, Heather, Stipulation & Consent Order (Lamphere/Ahlers)
- D. 9:45 a.m. NA43-0198, Vartuli, Jeffrey, Default Hearing (Luce/Ahlers)
- E. 10:15 a.m. NA64-0398, O'Malley, Susan, Stipulation & Consent Order (Dowgiewicz/Gagnon)
- F. 10:20 a.m. NA14-0998, Loomis, Sheri, Stipulation & Consent Order (McGee/Gagnon)
- G. 10:30 a.m. NU04-0897, Bickford, Ellen, Stipulation & Modification of Consent Order (Allard/Gagnon)

**ADDENDUM:**

- 11:00 a.m. NU36-1298, **Pinan, Roque, Summary Suspension (McGee/Ahlers)**
- H. NU17-0995, Bourne, Carrie, I-team recommendation (Smith/Gagnon)
- I. NA27-1198, Report of Concluded Investigation (McGee/NAG)
- J. NU32-1198, Report of Concluded Investigation (Phillips/NAG)
- K. NU31-1198, Report of Concluded Investigation (Allard/Ahlers)
- L. NU26-1098, Report of Concluded Investigation (Connaughton/NAG)

Follow-up Report by Janice Hatch.

8. **EXAM:**

- A. NCLEX Examinee Evaluation Summary Report for the period October 1, 1998 - December 31, 1998
- B. National Council Licensure Examination for Registered Nurses dated 10/1/98 to 12/31/98

9. **OTHER:**

- A. National Council 1999 Area Meetings and Regulatory Day
- B. The Regan Report on Nursing Law, Volume 39, No. 7, December, 1998
- C. Two newspaper articles "Faulty systems, not faulty people" and "State licensing board may need a check up." FYI.
- D. National Council Newsletter, Volume 19, Number 1, January 8, 1999
- E. National Council Newsletter, Volume 19, Number 2, January 22, 1999

10. **ADJOURNMENT**

8. **OTHER:**

- A. Volume 18, Number 25, dated December 11, 1998, National Council Newsletter to the Member Boards, National Council of State Boards of Nursing, Inc. FYI.

- 9. Adjourned at 4:35 p.m.

Respectfully submitted,

Muriel Morse  
SCSS Coordinator



**VERMONT BOARD OF NURSING  
MINUTES  
February 8, 1999**

1. The meeting was held February 8, 1999 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Marjorie Allard, Chair. Members present were: Diane Dowgiewicz, Raymond Phillips, Sue Farrell, Louise Lamphere, Margaret Luce, Cathy McGee, Susan Cota, Lynda Connaughton, and Louise Hamilton. Staff present were: Anita Ristau, Muriel Morse, Merrill Cray and Chris Winters. Also present were Bob Gagnon, Senior Assistant Attorney General and Bill Ahlers, Assistant Attorney General. Others present were: Susan O'Malley, Caroline Earle, Ellen Bickford, Robert Sterling, Betty Rhoades, Joan Bombard, Peter Cobb, Nichole Sanborn, Jody Ralabate, and Linda Cullen.
2. Moved by Louise Lamphere and seconded by Susan Farrell to approve the minutes of the February 8th, 1999 meeting as amended. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch.  
Moved by Diane Dowgiewicz and seconded by Louise Lamphere to accept annual reports for Eden Park Nursing Home of Rutland, Gill Odd Fellows Home of Ludlow, Genesis Elder Care of Rutland, and Mayo Nursing Home of Northfield. **Passed**
  - B. Executive Director's Report - Monthly Report given by Anita Ristau.
  - C. Budget - no budget available.
  - D. Lynn Dapice, Executive Director, VSNA, gave a presentation on Mutual Recognition for Nursing Licensure/Interstate Model.
  - E. Marilyn Rinker discussed the Norwich University Annual Report and the steps taken to correct any discrepancies.
5. **PRACTICE:**
  - A. Peter Cobb and Linda Cullen discussed the letter from Peter Cobb, Vermont Assembly of Home Health Agencies, Inc. dated December 1, 1998 regarding JCAHO requirements for nurses carrying legend drugs. A letter of response regarding this issue rectifying the deficiencies that agencies have been cited for from JCAHO will be drafted by Chris Winters and signed by Marjorie Allard, Chair of the Vermont State Board of Nursing and John Vincent, Chair of the Pharmacy Board.
6. **LICENSURE:**
  - A. Discussed letter from Mary Reich dated January 10, 1999 requesting extension to fulfill requirements necessary to renew her RN license due to hardship. It was the Board's decision that more information be requested regarding the post traumatic stress issue and additional information from the Dr. Bullock regarding Ms. Reich's medical condition. Once this information has been obtained, Ms. Reich's request is to be brought back to the Board for review.
  - B. Reviewed nursing assistant application for NS.  
Moved by Susan Cota and seconded by Diane Dowgiewicz to refer application for licensure as a nursing assistant for NS to an I-team. **Passed**
  - C. Moved by Louise Lamphere and seconded by Louise Hamilton to refer nursing assistant application for JP to an I-team. **Passed**

- D. Moved by Susan Cota and seconded by Margaret Luce to approve nursing assistant renewal application for Donalda Randall. **Passed**
- E. Moved by Louise Lamphere and seconded by Louise Hamilton to approve nursing assistant renewal application for Jody Ralabate. **Passed**
- F. Moved by Louise Lamphere and seconded by Susan Farrell to refer nursing assistant renewal application for PH to an I-team. **Passed**
- G. Moved by Lynda Connaughton and seconded by Susan Cota to grant a waiver of experience necessary to renew the LNA licenses of Deborah Gundry and Linda Gingras who worked at Central Vermont Home Health and Hospice. **Passed**  
**Margaret Luce recused herself**
- H. Moved by Marjorie Allard and seconded by Louise Hamilton to refer nursing assistant application for MR to an I-team. **Passed**
- I. Moved by Louise Lamphere and seconded by Louise Hamilton to approve nursing assistant application for Julie Ryan. **Passed**
- J. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve renewal application for licensure as a nursing assistant for Daniel Gray. **Passed**

7. **COMPLAINTS:**

- A. **NA39-0496,** Moved by Susan Cota and seconded by Louise Lamphere to the deny Motion to Set Aside Default in the matter of Nichole Archambault **Passed**
- B. **NU07-0898,** Moved by Susan Farrell and seconded by Cathy McGee to accept the Stipulation and Consent Order as written to reprimand the license of Heather Alexander **Passed**  
**Lynda Connaughton recused herself**  
**Louise Lamphere recused herself**
- C. **NA43-0198,** Moved by Louise Lamphere and seconded by Marjorie Allard to accept Request for Entry of Default and Motion for Default Judgement for Jeffrey Vartuli **Passed**  
  
Moved by Susan Farrell and seconded by Diane Dowgiewicz to revoke the license of Jeffrey Vartuli **Passed**
- D. **NA64-0398,** Moved by Susan Cota and seconded by Louise Lamphere to approve Stipulation and Consent Order to reprimand the license of Susan O'Malley **Passed**
- E. **NA14-0998,** Moved by Margaret Luce and seconded by Susan Farrell to accept Stipulation and Consent Order to suspend the license of Sheri Loomis **Passed**
- F. **NU04-0897,** Moved by Susan Farrell and seconded by Louise Lamphere to accept modification of Stipulation and Modification of Consent Order for Ellen Bickford **Passed**
- G. **NU36-1298,** Moved by Louise Lamphere and seconded by Diane Dowgiewicz to enter into deliberative session at 12:10 p.m. in re Roque Pinan, Case File No. NU36-1298 **Passed**  
It was the Board's decision to summarily suspend the license of Roque Pinan.
- H. **NU17-0995,** Moved by Diane Dowgiewicz and seconded by Susan Farrell to accept the I-team's recommendation to remove all conditions from Carrie Bourne's LPN license **Passed**

- M. NA22-1198, Moved by Margaret Luce and seconded by Susan Farrell to accept Stipulation and Consent Order as written to revoke the license of Lee Ann Taylor **Passed**

Follow-up Report by Janice Hatch.

8. **EXAM:**

- B. National Council Licensure Examination for Registered Nurses dated October 1, 1998 to December 31, 1998. A letter will be sent to Southern Vermont College regarding the NCLEX score results.

9. OTHER:

- E. National Council Newsletter, Volume 19, Number 2, January 22, 1999. FYI.

10. Adjourned at 4:16 p.m.

Respectfully submitted,

SCSS Coordinator



VERMONT STATE BOARD OF NURSING  
MINUTES  
March 8, 1999

1. The meeting was held March 8, 1999 at 133 State Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Marjorie Allard, Chair. Members present were: Diane Dowgiewicz, Raymond Phillips, Sue Farrell, Louise Lamphere, Susan Cota, Lynda Connaughton, and Louise Hamilton. Staff present were: Deborah Markowitz, Anita Ristau, Muriel Morse, Steve Kennedy and Chris Winters. Also present were Bob Gagnon, Senior Assistant Attorney General, Bill Ahlers, Assistant Attorney General, and Alan Rome, Special Counsel. Others present were: Ingrid Halvorsen and students from Castleton State College.
2. Moved by Susan Farrell and seconded by Louise Lamphere to approve the minutes of the February 8th, 1999 meeting as amended. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Anita Ristau.  
Moved by Diane Dowgiewicz and seconded by Louise Lamphere to accept annual reports for Eden Park Nursing Home of Brattleboro, Thompson House of Brattleboro, Central Vermont/NH American Red Cross of Rutland and Holiday House of St. Albans. **Passed**
  - B. Executive Director's Report - Monthly Report given by Anita Ristau.
  - C. Budget - discussed. The Board made reference to the fact only expenses were indicated with no income being shown. They also felt this budget statement was difficult to interpret on their own.
  - D. Sue Cota was appointed as Interboard Advisory Committee Member for the board.
5. **LICENSURE:**
  - A. Reviewed the request of Stephanie S. Audette to re-take the RN Exam. This matter was **TABLED** until the April meeting.
  - B. Moved by Lynda Connaughton and seconded by Louise Lamphere to approve the renewal application as a nursing assistant for Nancy Everard. **Passed**
  - C. Moved by Diane Dowgiewicz and seconded by Susan Farrell to approve the renewal application as a nursing assistant for Mary Garland. **Passed**
  - D. Moved by Lynda Connaughton and seconded by Susan Farrell to table renewal application as a nursing assistant for LB until further information has been obtained. **Passed**
  - E. Moved by Diane Dowgiewicz and seconded by Louise Hamilton to approve application for licensure as a nursing assistant for Karen Flagg. **Passed**
6. **COMPLAINTS:**
  - A. **NU54-0497**, Moved by Diane Dowgiewicz and seconded by Louise Lamphere to enter into deliberative session at 10:02 a.m. in re Ingrid Halvorsen. **Passed**

The Board's decision will be mailed to the respondent.



- B.     **NU61-0597,**     Moved by Louise Lamphere and seconded by Susan Farrell to accept the Stipulation and Consent Order as written to suspend the license of Kathie Charron     **Passed**
- C.     **NU19-1098,**     Moved by Louise Lamphere and seconded by Susan Cota to enter into deliberative session at 10:58 a.m. in matter re Brenda Thomas.     **Passed**
- The Board's decision will be mailed to the respondent.
- D.     **NA02-0896,**     Moved by Susan Farrell and seconded by Diane Dowgiewicz to enter into deliberative session at 11:38 a.m.     **Passed**
- Moved by Louise Lamphere and seconded by Susan Farrell to grant the State's request to summarily suspend the license of Penny Merrow Harrington     **Passed**
- E.     **NU56-0498,**     Moved by Marjorie Allard and seconded by Diane Dowgiewicz to accept the Stipulation and Consent Order to continue to suspend the license of Christine Virga     **Passed**
- F.     **NU57-0496,**     Moved by Diane Dowgiewicz and seconded by Louise Lamphere to enter into deliberative session at 1:37 p.m. in matter re Kelly Rounds     **Passed**
- The Board's decision will be mailed to the respondent.
- G.     **NA60-0398,**     Moved by Louise Lamphere and seconded by Susan Farrell to grant motion for default and revoke license of Barbara Lathe     **Passed**
- H.     **NU10-0998,**     Moved by Louise Lamphere and seconded by Susan Farrell to accept Stipulation and Consent Order as written to condition the license of Margaret Corey     **Passed**
- I.     **NA37-0299,**     Moved by Susan Farrell and seconded by Louise Lamphere to suspend the license of Christine Kirkpatrick (Brissette)     **Passed**
- J.     **NU28-1198,**     Susan Cota presented Report of Concluded Investigation and recommended the case be closed     **Passed**
- K.     **NA17-1098,**     Susan Farrell presented Report of Concluded Investigation and recommended the case be closed     **Passed**
- L.     **NU48-0296,**     Moved by Louise Lamphere and seconded by Diane Dowgiewicz to accept the I-team's recommendation to reinstate the license of Rose Brady Barrett     **Passed**
- M. **APP-NA42-0299,**     Marjorie Allard presented Report of Concluded Investigation and recommended the case be closed     **Passed**
- N. **APP-NA30-1298,**     Diane Dowgiewicz presented Report of Concluded Investigation and recommended the case be closed     **Passed**
- O.     **NU11-0998,**     Marjorie Allard presented Report of Concluded Investigation and recommended the case be closed     **Passed**
- P. **APP-NU44-0199,**     Marjorie Allard presented Report of Concluded Investigation and recommended the case be closed     **Passed**

Follow-up Report by Anita Ristau.

7. **EDUCATION:**

- A. Letter dated January 20, 1999 from Albertta V. David, EdD, RN Dean of Nursing and Allied Health, University of St. Francis regarding BSN Fast Track Program, and letter dated September 15, 1998 from Sandra W. Pepicello, PhD, RN, University of Phoenix, re education nursing programs offered through distance education campus located in Phoenix, AZ. FYI.
- B. Castleton College - survey visit March 29-30 - Margaret Luce and Louise Lamphere. FYI.
- C. VTC - LPN Programs - June 1-2 - Anita Ristau and Sue Farrell. FYI.

8. **PRACTICE:**

- A. Letter dated February 14, 1999 from Sandra True, Nurse Manager on the Clinical Research Unit at Fletcher Allen Health Care regarding research volunteers and the utilization of technicians on the night and possibly on the evening shift. Anita Ristau will respond to Ms. True (see attached).
- B. Fax dated March 5, 1999 from Maureen Rappeno regarding administration of Ventolin Rotacaps inhaler by an unlicensed person. Anita Ristau is to write a letter to Ms. Rappeno indicating that this procedure is acceptable in the situation described providing parameters are adhered to (see attached).

9. **OTHER:**

- A. National Council Newsletter dated February 19, 1999, Volume 19, Number 4. FYI.
- B. The Regan Report on Nursing Law, Volume 39, No. 8, dated January, 1999. FYI.
- C. "What Five Regulatory Trends Mean to Nursing Practice" by Carolyn Hutcherson, RN,MS; Vickie Sheets, RN, JD; and Susan H. Williamson, RN, MPH. FYI.

10. Adjourned at 4:06 p.m.

Respectfully submitted,

Muriel Morse  
SCSS Coordinator



**VERMONT STATE BOARD OF NURSING**  
**MINUTES**  
**April 12, 1999**

1. The meeting was held April 12, 1999 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Marjorie Allard, Chair. Board members present were: Diane Dowgiewicz, Raymond Phillips, Sue Farrell, Louise Lamphere, Cathy McGee, Susan Cota, Lynda Connaughton, and Louise Hamilton. Staff present were: Anita Ristau, Muriel Morse, Steve Kennedy and Chris Winters. Also present were Assistant Attorney General Mike McShane, Conrad Smith, and Bill Ahlers. Others present were: Heidi Martin and Robert Carlson by telephone.
2. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the minutes of the March 8th, 1999 meeting.

**Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch.  
Moved by Diane Dowgiewicz and seconded by Susan Farrell to accept annual reports for: Lamoille Valley Vocational Center in Morrisville; Helen Porter Nursing Home in Middlebury; The Arbors in Shelburne; Barre Vocational Center Day Program; Barre Vocational Center Evening Program; The Pines Health and Rehabilitation Center in Lyndonville; Randolph Vocational Center Day Program; Randolph Vocational Evening Program; Starr Farm Nursing Home in Burlington; Berlin Health and Rehabilitation Center; Maple Lane Nursing Home in Barton; Pleasant Manor Nursing Home in Rutland; Professional Nurses in Winooski; and Bennington Health and Rehabilitation Center in Bennington.

**Passed**
  - B. Executive Director's Report - Monthly Report given by Anita Ristau.
  - C. NCSBN Area Meeting Report was given by Marjorie Allard and Diane Dowgiewicz.
4. **LICENSURE:**
  - A. Moved by Susan Farrell and seconded by Diane Dowgiewicz to approve Heidi Martin's request to take the NCLEX Exam for the fourth time.

**Passed**
  - B. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to approve Laurie Foster's, Certified Nurse Midwife, Long River Midwives practice guidelines.

**Passed**
  - C. Moved by Louise Lamphere and seconded by Susan Farrell to accept recommendation to approve Fletcher Allen Health Care, Women's Health Care Service Updated Guidelines.

**Passed**
  - D. Moved by Marjorie Allard and seconded by Louise Lamphere to accept recommendation to approve practice guidelines for Ruth Loomis "Principles of Ambulatory Medicine, Third Edition" for her practice as an Adult Nurse Practitioner.

**Passed**
  - E. Moved by Diane Dowgiewicz and seconded by Susan Farrell to submit to I-team the application for licensure as a nursing assistant for MB.

**Passed**
  - F. Moved by Margaret Luce and seconded by Louise Lamphere to submit to I-team the renewal application as an RN for MD.

**Passed**
  - G. Moved by Diane Dowgiewicz and seconded by Susan Farrell to submit to I-team the renewal application as an RN for JK.

**Passed**

- H. Moved by Louise Lamphere and seconded by Marjorie Allard to table application as an RN for Lydia Faesy until the Ms. Faesy comes before the Board and differentiates the job description for her nursing practice and naturopathic physician practice. **Passed**
  - I. Moved by Susan Farrell and seconded by Susan Cota that Roberta Wiggins take a refresher course in order to obtain her Vermont RN license because she does not meet the practice requirement. **Passed**
  - J. Moved by Marjorie Allard and seconded by Margaret Luce to accept application for licensure by endorsement for George Weshe. **Passed**
6. EXAM:
- A. NCLEX Examinee Evaluation Summary Report for the period October 1, 1998-December 31, 1998, State Summary was discussed with no action taken.
  - B. Susan Farrell and Diane Dowgiewicz will review NCLEX Questions on April 27, 1999.
7. COMPLAINTS:
- A. **NU04-0798,** Carlson, Robert, Hearing  
**NA30-1297,** The Board's decision will be mailed to the respondent.
  - B. **NU39-0199,** Moved by Margaret Luce and seconded by Susan Farrell to accept the Stipulation and Consent Order to reprimand the license of Ann Tempesta **Passed**
  - C. **NA04-0898,** Moved by Susan Cota and seconded by Susan Farrell to approve Motion for Default in matter re Crista McSweeney **Passed**  
  
Moved by Margaret Luce and seconded by Louise Lamphere to enter into deliberative session at 1:37 in matter re Crista McSweeney. **Passed**  
  
The Board's decision will be mailed to the respondent.
  - D. **NU44-0298,** Moved by Louise Lamphere and seconded by Susan Farrell to accept Stipulation and Consent Order as written to condition the license of Janice Raggio **Passed**
  - E. **NU32-0198,** Moved Susan Farrell and seconded by Diane Dowgiewicz to approve Stipulation and Consent Order to condition the license of Stephanie Patterson **Passed**
  - F. **NA44-0299,** Moved by Susan Cota and seconded by Louise Lamphere to approve the Interim Stipulation and Consent Order to summarily suspend the license of Denise Bates **Passed**
  - G. **NU29-1198,** Moved by Margaret Luce and seconded by Louise Lamphere to approve the Stipulation and Consent Order as written to condition the license of Anne Simone **Passed**
  - H. **APP-NA25-1198,** Moved by Louise Lamphere and seconded by Diane Dowgiewicz to accept the Stipulation and Consent Order as written to condition the license of Jennifer Miner **Passed**
  - I. **NA35-1298,** Moved by Susan Farrell and seconded by Louise Connaughton to accept the Stipulation and Consent Order as written to reprimand the license of Teresa Driscoll **Passed**
  - J. **NA17-1098,** Cathy McGee presented Report of Concluded Investigation and recommended this case be closed **Passed**

- K.     **NU38-1298,**     Marjorie Allard presented Report of Concluded Investigation and recommended this case be closed **Passed**
- L.     **NA33-1298,**     Lynda Connaughton presented Report of Concluded Investigation and recommended this case be closed **Passed**
- M.     **NA34-1298,**     Lynda Connaughton presented Report of Concluded Investigation and recommended this case be closed **Passed**
- N.     **NU23-1098,**     Susan Farrell presented Report of Concluded Investigation and recommended this case be closed **Passed**
- O.     **NA03-0798,**     Cathy McGee presented Report of Concluded Investigation and recommended this case be closed **Passed**
- P.     **NU41-0199,**     Susan Cota presented Report of Concluded Investigation and recommended this case be closed **Passed**
- Q. **APP-NA02-0798,**     Moved by Diane Dowgiewicz and seconded by Susan Farrell to accept Cheryl Newton's request for Modification of Order as written **Passed**
- R. **APP-NU11-1295,**     Moved by Susan Cota and seconded by Marjorie Allard to reinstate, the license of Maria Coffey with no conditions **Passed**

Follow-up Report by Janice Hatch.

8.     **EDUCATION:**
- A.     Margaret Luce and Louise Lamphere gave Castleton State College Survey Report.  
            Moved by Margaret Luce and seconded by Louise Lamphere to approve Castleton State College Program for 8 years. **Passed**
9.     Adjourned at 4:06 p.m.

Respectfully submitted,

Muriel Morse  
SCSS Coordinator



OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING

MINUTES  
May 10, 1999

Deborah L. Markowitz  
Secretary of State

David L. Grayck  
Deputy Secretary

Thomas J. Lehner  
Director, Professional Regulation

1. The meeting was held May 10, 1999 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:02 a.m. by Marjorie Allard, Chair. Members present were: Cathy McGee, Raymond Phillips, Louise Lamphere, Diane Dowgiewicz, Louise Hamilton, Susan Cota, Susan Farrell, Linda Connaughton, and Margaret Luce. Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Chris Winters, Robert Gagnon, Senior Assistant Attorney General and Bill Ahlers, Assistant Attorney General. Others present were: Lydia Faesy and Wendy LaFage.
2. Moved by Susan Farrell and Louise Lamphere to accept the minutes of April 12, 1999 with corrections as written.  
**Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached.  
Moved by Diane Dowgiewicz and seconded by Susan Farrell to accept annual reports for the following programs: Springfield Health and Rehabilitation Center-Springfield, Crescent Manor Nursing Home-Bennington, Burlington Health and Rehabilitation Center-Burlington, Stafford Day and Evening Programs-Rutland and Fletcher Allen Health Care-Burlington.  
**Passed**  
Moved by Diane Dowgiewicz and seconded by Susan Cota to accept the recommendations for approval of biennial reviews for Berlin Health and Rehabilitation Center and Holiday House Nursing Home.  
**Passed**
  - B. Executive Director's Report - Monthly Report given by A. Ristau. Report attached.
  - C. The Board Budget was not available for review.
  - D. The topics for legislative drafting were discussed. The Board was advised that any issues they felt should go before Legislature needed to be in the Board office as soon as possible.
  - E. National Council of State Boards of Nursing, Inc.'s 1999 Annual Meeting will be held July 27-31st, 1999 in Atlanta, GA. Anita Ristau and one board member will attend this meeting.
  - F. Moved by Margaret Luce and seconded by Susan Cota to nominate Susan Farrell as chair. Decision was unanimous. Diane Dowgiewicz will remain as Vice Chair and Louise Lamphere will remain as Secretary.  
**Passed**
4. **LICENSURE:**
  - A. Dr. Lydia Faesy addressed the board and clarified how she uses her nursing skills in her practice as a naturopathic physician.  
Moved by Susan Farrell and seconded by Marjorie Allard to accept application for renewal as an RN for Lydia Faesy.  
**Passed**
  - B. Moved by Susan Cota and seconded by Diane Dowgiewicz to approve application for licensure as a nursing assistant for Carolyn Guyette.  
**Passed**
  - C. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to send application as a nursing assistant for JF to an I-team unless proof is obtained that the applicant completed a CRASH course.

- D. Moved by Louise Lamphere and seconded by Susan Farrell to approve application for licensure as a nursing assistant for Andrea Cody. **Passed**

**Passed**

5. EXAM:

- A. National Council Licensure Examination - Jurisdiction Program Summary of All First Time Candidates Educated in Member Board Jurisdiction reviewed with no action taken.
- B. Letter from Jack Yensen, PhD., a foreign educated nurse who is serving as a virtual professor at UVM, dated April 28, 1999 requesting a waiver of the need to write the NCLEX Exam to become a nurse in Vermont.

Moved by Margaret Luce and seconded by Susan Farrell to approve waiver. **Passed**

- C. A report on the NCLEX test review questions was given by Diane Dowgiewicz and Susan Farrell.
- D. Telephone access to NCLEX Results offered through NCSBN. The board through consensus agreed to offer this service to Vermont graduates.

6. PRACTICE:

- A. Letter dated April 22<sup>nd</sup>, 1999 from Julie Bushey regarding femoral arterial and venous cannulation, sheath insertion and manipulation of intra-cardiac catheters. The Board's decision was that Anita Ristau write a letter to Ms. Bushey explaining that these procedures were not in the scope of practice of an RN.
- B. Letter dated May 3<sup>rd</sup>, 1999 from Jane Kimerley requesting clarification of practice issues, and competencies, regarding LPNs - venipuncture for labs, TPN/PPN tubing and dressing changes, and the administration of Lovenox SQ, Heparin SQ, Coumadin PO.

The Board agreed that these procedures fall within the scope of practice of an LPN if the doctor adjusts the dosage of the medication.

7. EDUCATION:

- A. Wendy LaFage addressed the board regarding the annual report for the Baccalaureate Degree Nursing Program. The Board asked Anita Ristau to send a letter to Ms. LaFage stating the Board's continued concerns regarding clinical to credit hours and clinical experience for LPNs. **Passed**

8. COMPLAINTS:

- A. NA28-1197, Moved by Louise Lamphere and seconded by Susan Farrell to accept as written Stipulation & Consent Order to revoke the license of Renee Miner **Passed**
- B. NU20-1098, Moved by Marjorie Allard and seconded by Cathy McKee to postpone the hearing for Ms. Corrow for one more month and the Board asks that they be given an explanation as to why the hearing had to be postponed. **Passed**
- C. NU66-0698, Moved by Louise Lamphere and seconded by Susan Cota to accept Stipulation and Consent Order as written to reprimand the license of Carmen Stevenson **Passed**
- D. NA44-0299, Moved by Susan Farrell and seconded by Diane Dowgiewicz to accept Stipulation and Consent Order to revoke the license of Denise Bates **Passed**
- E. NA47-0399, Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed **Passed**

- H. **NU54-0595**, Moved by Louise Lamphere and seconded by Susan Farrell to accept Modification of Stipulation and Consent Order for Alice Kilpatrick **Passed**

Follow-up Report by Janice Hatch.

6. **OTHER:**

7. Adjourned at 4:04 p.m.

Respectfully submitted,

Muriel Morse  
Staff Assistant





OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING  
MINUTES

June 14, 1999

1. The meeting was held June 14, 1999 at 81 River St., Montpelier, Vt. The meeting was called to order at 9:05 a.m. by Susan Farrell, Chair. Members present were: Raymond Phillips, Louise Lamphere, Diane Dowgiewicz, Catherine McGee, Louise Hamilton and Margaret Luce. Staff present were: Anita Ristau, Executive Director, Janice Hatch, NA Coordinator, Patricia Sartelle, Staff Assistant, Phil Cykon, Legal council, Merrill Cray, Investigator, and Attorneys General, Bill Ahlers, Bob Gagnon, and Conrad Smith. Others present were: Kathleen Scott and Michelle Marsh.
2. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to accept the minutes of May 10, 1999 as written. **PASSED**
3. Susan Farrell, Board Chair welcomed Linda Rice, APRN, to the Board.
4. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Louise Lamphere and seconded by Cathy McGee to accept annual reports for the following programs: Union House, Visiting Nurse of NH/VT. Riverbend Vocational Career Center, Green Mountain Chapter of ARC, Brookside Nursing Home, Verdelle Village, Morrisville Genesis Elder Care, Hartford Vocational Day/Evening Program. **PASSED**  
  
Moved by Louise Lamphere seconded by Cathy McGee to approve the following biennial reviews with recommendations for: Cedar Hill Health Care Facility, and Springfield Health and Rehabilitation Center. **PASSED**
  - B. Executive Director's Report - Monthly Report given by A. Ristau. Report Attached.
  - C. Budget reviewed.
  - D. A questionnaire that will be used for those asking for an advisory opinion on nursing practice was discussed and revised.
5. **LICENSURE:**
  - A. Moved by Louise Lamphere and seconded by Louise Hamilton to approve the application for Nursing Assistant licensure for Kelli Bernard. **PASSED**
  - B. Moved by Margaret Luce and seconded by Louise Lamphere to approve the application for Nursing Assistant licensure for Stacy Podkowka. **PASSED**

- C. Moved by Margaret Luce and seconded by Diane Dowgiewicz to approve the application for Nursing Assistant licensure for Sondra Hunt. **PASSED**
- D. Moved by Louise Lamphere and seconded by Cathy McGee to approve the application for Nursing Assistant licensure for Timothy Kraft. **PASSED**

6. **PRACTICE:**

- A. The Board discussed the different issues involving the ages of clients cared for by Clinical Specialists in Adult Psychiatric/Mental Health. Lorraine Impey has asked to address the Board on this issue. A. Ristau will invite Ms. Impey to the next Board meeting.
- B. Letter, dated May 13, 1999, from Gary Marcotte, RN, Administrator at Maple Lane Nursing and Retirement Home who is seeking the Board's comments on developing a training program for Medication Technicians. The Board suggested that Mr. Marcotte and a member from Adult Protective Service be invited to a board meeting for further discussion.
- C. Letter dated May 21, 1999 from Melvin A. Shiffman, M.D. requesting the Boards opinion on hair transplant. Anita Ristau will write a letter requesting more information such as protocols, infection rates, guidelines and what would be adequate training.

7. **COMPLAINTS:**

- A. NU36-1298, Moved by Margaret Luce and seconded by Louise Lamphere to **Revoke** the license of Rocque Pinan. **PASSED**
- B. NA19-1098, Moved by Diane Dowgiewicz and seconded by Louise Lamphere to grant motion for default and Revoke the license of nursing assistant Michelle Marsh.

Ms. Marsh arrived for the hearing at 10:20 a.m. A motion was made by Louise Lamphere and seconded by Susan Farrell to set aside the default motion of revocation. A stipulation and consent order was presented to the Board. Diane Dowgiewicz moved and Louise Lamphere seconded to go into deliberative session. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to deny the stipulation, as written, and proceed with a hearing. **PASSED**

- C. NU36-0298, Moved by Louise Lamphere and seconded by Louise Hamilton to approve the **Modification of Stipulation & Consent**

**Order for Patricia Phelps Knight. PASSED**

- D. NA36-0299, Moved by Margaret Luce and seconded by Louise Lamphere to approve the Stipulation & Consent Order to **Suspend** the nursing assistant license of Merryann Bujaucius.
- E. NA24-1198, Moved by Louise Lamphere and seconded by Louise hamilton to **Revoke** the nursing assistant license of Charles Durrell.  
**PASSED**
- F. NU27-1098, Moved by Susan Farrell and seconded by Diane Dowgiewicz to accept the **Stipulation & Consent Order** as written to condition the license for Mary Dinallo.  
**PASSED**
- G. NA66-0498, Moved by Louise Lamphere and seconded by Diane Dowgiewicz to accept the **Stipulation & Consent Order** for nursing assistant Kathleen Scott.  
**PASSED**
- H. NU21-1098, Moved by Diane Dowgiewicz and seconded by Susan Farrell to approve the **Stipulation & Consent Order to Reprimand** the license of Louise M. Hoague.  
**PASSED**
- I. NU01-0798, Moved by Diane Dowgiewicz and seconded by Susan Farrell to approve the **Stipulation & Consent Order to Reprimand** the license of Michelle Devereux.  
**PASSED**
- J. NA02-0896, Moved by Diane Dowgiewicz and seconded by Louise Lamphere to approve the **Specification of Charges and Suspend** the license of nursing assistant Penny (Merrow) Harrington.  
**PASSED**
- K. NU20-1098, Moved by Louise Lamphere and seconded by Diane Dowgiewicz to an **Indefinite Suspension** for Christine Corrow.  
**PASSED**
- L. NU51-0399, Louise Lamphere presented the Report of Concluded Investigation and recommended the case be closed.  
**PASSED**
- M. NU55-0499, Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed.  
**PASSED**
- N. NU57-0599, Susan Farrell presented the Report of Concluded Investigation and recommended the case be closed.  
**PASSED**
- O. NU16-1096, Moved by Louise Lamphere and seconded by Cathy McGee to **Reinstate** the license of Linda Vining with no conditions. **PASSED**

P. NU17-0998, Moved by Louise Lamphere and seconded by Susan Farrell to approve the **Stipulation & Consent Order** for the license of Arrianna O'Byrne. **PASSED**

Q. APP NA51-0499, Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**

Follow-up Report by Janice Hatch-

The Board discussed a change in language for Stipulations regarding respondents who have conditions regarding substance abuse and who are prescribed controlled drugs.

8. **EXAM:**

A. Summary Report for the period January 1, 1999-March 31, 1999. Noted with no action taken.

9. **OTHER:**

A. National Council Newsletter, Volume 19, No. 10, May, 1999. Noted with no action taken.

B. The Regan Report on Nursing Law, Vol.39, No.12, May, 1999. Noted with no action taken.

10. Adjourned at 3:30 p.m.

Respectfully submitted,

Patricia Sartelle  
Staff Assistant



OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING

MINUTES

July 12, 1999

1. The meeting was held July 12, 1999 at 81 River St., Montpelier, Vt. The meeting was called to order at 9:00 a.m. by Diane Dowgiewicz, Vice Chair. Members present were: Raymond Phillips, Louise Lamphere, Catherine McGee, Louise Hamilton, Susan Cota, Linda Rice and Margaret Luce. Staff present were: Anita Ristau, Executive Director, Janice Hatch, NA Coordinator, Patricia Sartelle, Staff Assistant, Chris Winters, Legal council, Ron West, Investigator, and Attorneys General Bill Ahlers, Bob Gagnon, and Conrad Smith. Others present were: Susan Simone and Monica King.

2. Moved by Louise Lamphere and seconded by Linda Rice to accept the minutes of June 14, 1999 as written. **PASSED**

3. **ADMINISTRATION:**

- A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to accept annual reports for the following programs: Brookside Nursing Home in Bradford, Cedar Hill Nursing Home, Northlands Job Corp, Birchwood Terrace and Essex Technical Center.

**PASSED**

Moved by Louise Lamphere seconded by Cathy McGee to accept the recommendation to approve the following biennial reviews: Randolph Vocational Center-Day Program, Mountain View Center-Genesis Elder Care in Rutland and Brookside Nursing Home in Bradford.

**PASSED**

- B. Executive Director's Report - Monthly Report given by A. Ristau. The VSNA has invited the Board to submit articles to a Newsletter they will be publishing. Discussion took place and Anita will discuss with the VSNA the Board's concerns.

- C. Budget reviewed.

4. **EDUCATION:**

- A. Southern Vt. College- A. Ristau announced the resignation of Wendy Lafage as Director of the nursing program and the vacancies on faculty. The Board would like periodic reports on the Southern Vermont program.

- B. Moved by Louise Lamphere and seconded by Louise Hamilton to accept the recommendations of the survey team (A. Ristau and S. Farrell) for Vermont Technical College and approved the Vermont Technical College LPN program for 8 years. **PASSED**

5. **LICENSURE:**

- A. Moved by Susan Cota and seconded by Cathy McGee to approve the application for LPN examination for Ida Alford. **PASSED**

6. **PRACTICE:**

- A. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the revised advisory opinion on Delegation. (see attached)

**PASSED**

7. **DISCIPLINE:**

- A. **NA20-1098** Moved by Louise Lamphere and seconded by Diane Dowgiewicz to **Revoke** the Nursing Assistant license of Carrie Critchfield. **PASSED**
- B. **NA18-0997** Moved by Margaret Luce and seconded by Louise Lamphere to **Revoke** the Nursing Assistant license of Linda Baslow. **PASSED**
- C. **NU16-1197** Moved by Diane Dowgiewicz and seconded by Cathy McGee to enter into deliberative session at 10:40 a.m. The meeting resumed at 10:45 a.m. Susan Cota moved and Louise Lamphere seconded to approve the **Modification of Stipulation** for Registered Nurse Monica King. **PASSED**
- D. **APP NU50-0299**  
Moved by Susan Cota and seconded by Diane Dowgiewicz to approve the **Stipulation and Consent Order** for Registered Nurse Bernard Walzak. **PASSED**
- E. **NU64-0699** Louise Lamphere recused herself. Moved by Susan Cota and seconded by Margaret Luce to enter into deliberative session at 11:45 a.m. The meeting resumed at 11:55 a.m. Linda Rice moved and Diane Dowgiewicz seconded to approve to **Summarily Suspend** the Registered Nurse license of Elizabeth Denton. **PASSED**
- F. **NU10-0588** Moved by Susan Cota and seconded by Louise Lamphere to approve the **Stipulation and Modification of Consent order** for Licensed Practical Nurse Sherry Sylvain. **PASSED**
- G. **NU66-0699** Louise Lamphere recused herself. Moved by Louise Hamilton and seconded by Linda Rice to enter into deliberative session at 1:50 p.m. The meeting resumed at 2:10 p.m. Diane Dowgiewicz moved and Linda Rice seconded to **Summarily Suspend** the Registered Nurse license of Susan Simone. **PASSED**
- H. **NU71-0695** Louise Lamphere moved and Linda Rice seconded to **Reinstate** the Licensed Practical

Nurse license of Linda Hoisington. **PASSED**

- I. NU04-0897 Louise Hamilton moved and Louise Lamphere seconded to **Reinstate** the Registered Nurse license of Ellen Bickford. **PASSED**
- J. NU58-0497 Louise Lamphere moved and Louise Hamilton seconded to **Reinstate** the license of Registered Nurse Patricia Featherstonehaugh. **PASSED**
- K. NU58-0599 Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**
- L. NU52-0499 Susan Cota presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**
- M. NA56-0599 Louise Hamilton presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**
- N. NA48-0499 Catherine McGee presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**

8. **OTHER:**

- A. Anita Ristau will write a letter to Fletcher Allen regarding quality assurance protocols for controlled substances.

9. Adjourned at 3:30 p.m.

Respectfully submitted,

Patricia Sartelle  
Staff Assistant



OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING  
MINUTES

August 9, 1999

1. The meeting was held August 9, 1999 at 81 River St., Montpelier, Vt. The meeting was called to order at 9:01 a.m. by Susan Farrell, Chair. Members present were: Raymond Phillips, Louise Lamphere, Susan Cota, Linda Rice and Margaret Luce. Staff present were: Anita Ristau, Executive Director, Janice Hatch, NA Coordinator, Patricia Sartelle, Staff Assistant, Chris Winters, Legal council, Ron West, Investigator, and Attorneys General Bill Ahlers, and Bob Gagnon. Others present were: Richard Watters.

2. Moved by Louise Lamphere and seconded by Linda Rice to accept the minutes of July 12, 1999 with corrections. **PASSED**

3. **ADMINISTRATION:**

- A. Executive Directors report presented by A.Ristau. Report attached.

- B. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to approve the following program with recommendations:

Maple Lane Nursing Home in Barton, VT.

**PASSED**

Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the following program with recommendations:

Gill Odd Fellows Home in Ludlow, VT.

**PASSED**

Moved by Louise Lamphere and seconded by Susan Cota to approve the following program with recommendation:

Brookside Nursing Home in White River Jct., VT

**PASSED**

- C. Notification of the scheduled Preliminary Sunrise Review Assessment for Certified Professional Midwives. Discussion was held. A. Ristau will attend the review. The board is not opposed to regulation but has concerns about the title.
- D. NCSBN Delegate Assembly meeting in Atlanta Georgia- Margaret Luce and Anita Ristau reported on multi-state licensure, clinical simulated testing and a new contract for a vendor for NCLEX testing.

Discussion was held on the Disciplinary forum attended by A. Ristau and M. Luce, and whether the nurse or the system should be accountable for medication errors. The board felt that if a nurse makes multiple drug errors or diverts drugs a letter should be sent to the



agency/facility regarding their policy and procedure and quality assurance methods. A.Ristau will write a letter to Fletcher Allen.

4. **EDUCATION:**

- A. The Board agreed to schedule a meeting/forum in October for all nursing educators to discuss educational issues.
- B. Moved by Linda Rice and seconded by Raymond Phillips to **DENY** the request of Richard Watters, a foreign educated nurse, to waive the NCLEX-RN examination.
- C. Recommendation from Norwich University- Regarding the survey visits, the Board agreed to appoint Dr. Jeanine Carr and Susan Farrell to survey the school.

- 5. A. **NA28-1298** The Default Hearing was withdrawn for **T.Ross**.
- B. **NU56-0499** Moved by Linda Rice and seconded by Susan Cota to approve the **Stipulation and Consent Order** to condition the license of **James Kreis**. **PASSED**
- C. **NU20-1098** Moved by Louise Lamphere and seconded by Linda Rice to enter into deliberative session at 10:40 a.m. The meeting resumed at 11:00 a.m. Louise Lamphere moved and Linda Rice seconded to **DENY** the request **Motion for Stay of Order** for registered nurse **Christine Corrow**. Attorney Winters will draft the order. **PASSED**
- D. **NA54-0499** Susan Farrell presented the Report of concluded Investigation and recommended the case be closed. **PASSED**
- E. **NU63-0699** Margaret Luce presented the Report of concluded Investigation and recommended the case be closed. **PASSED**
- F. **NA60-0699** Ray Phillips presented the Report of concluded Investigation and recommended the case be closed. **PASSED**

Adjourned at 2:00 p.m.

Respectfully submitted,

*Patricia Sartelle*

Patricia Sartelle  
Staff Assistant



OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING  
MINUTES

September 13, 1999

1. The meeting was held September 13, 1999 at 81 River St., Montpelier, Vt. The meeting was called to order at 9:03 a.m. by Susan Farrell, Chair. Members present were: Raymond Phillips, Louise Lamphere, Diane Dowgiewicz, Linda Rice, Catherine McGee, Louise Hamilton and Margaret Luce. Staff present were: Anita Ristau, Executive Director, Janice Hatch, NA Coordinator, Patricia Sartelle, Staff Assistant, Chris Winters, Legal Council, Ron West, Investigator, and Attorneys General Bill Ahlers, Conrad Smith, and Bob Gagnon. Others present were: Sally Gagnon.
2. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to accept the minutes of August 9, 1999 with corrections.  
**PASSED**
3. **ADMINISTRATION:**
  - A. Executive Directors report presented by A.Ristau. Report attached.
  - B. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to approve the following programs with recommendations:  

Northland Job Corps. of Vergennes, VT.  
Union House Nursing Home of Glover, VT.  
Eden Park Nursing Home of Rutland, VT.

**PASSED**
  - C. Follow-up report given by Janice Hatch.
  - D. Budget reviewed. No action taken.
4. **LEGISLATION:**
  - A. Ristau attended the Sunrise Review for Lay Midwives who are seeking regulation through certification. A.Ristau recommended that the Board follow this potential legislation and be prepared to testify before the legislative committee.
5. **EDUCATION:**
  - A. The Board reviewed the NCLEX examination reports which are extremely low. Several schools have very low scores and may need to be revisited.
  - B. The Forum for nursing educators is to be held on November 1, 1999 at 1:00 p.m. Location will be decided at a later date.
6. **LICENSURE:**
  - A. Board approved the application of Barry MacDonald for Nursing Assistant.  
**PASSED**
7. **COMPLAINTS:**
  - A. **NU40-0199** Moved by Linda Rice to enter into deliberative session at 11:00 a.m. The meeting resumed at 11:15 a.m. Louise Lamphere moved and it was seconded to grant a **Continuance of the Default Hearing** for Licensed Practical Nurse Richard Daigle.  
**PASSED**
  - B. **NA19-1098** Louise Hamilton recused herself. Moved by Margaret Luce to enter into deliberative session at 11:35 a.m. The meeting resumed at 11:45 a.m. Louise Lamphere moved to **Suspend Indefinitely** the license of Nursing Assistant Michelle Marsh.  
**PASSED**



C. NA28-1298

Louise Lamphere moved to approve the **Motion for a Default Judgement.**

**PASSED**

Margaret Luce moved to **REVOKE** the license of Nursing Assistant Tonya Ross.

D. NA26-1097

Moved by Margaret Luce to grant the **Motion for Default.**

**PASSED**

Moved by Louise Lamphere to enter into deliberative session at 1:20 p.m. The meeting resumed at 1:30 p.m. Louise Lamphere moved to **Suspend** the license of Nursing Assistant **Henry Allen.**

**PASSED**

E. NA70-0598

Moved by Louise Lamphere to grant a **Continuance for a Motion of Default** for Nursing Assistant **Jacqueline Richards.**

**PASSED**

F. NU67-0699

Louise Lamphere recused herself. Moved by Diane Dowgiewicz to enter into deliberative session at 2:15 p.m. The meeting resumed at 2:20 p.m. Diane Dowgiewicz moved to accept to **Summary Suspend** the license of **Wendy Critchlow.**

**PASSED**

G. NU08-0795

**Rheanne Fiske** hearing was tabled to the October meeting.

H. NU33-0197

Moved by Margaret Luce to approve the **Motion for Default.**

**PASSED**

Moved by Louise Lamphere to enter into deliberative session at 1:50 p.m. The meeting resumed at 1:53 p.m. Linda Rice moved to **Suspend Indefinitely** the license of Registered Nurse **Elizabeth Sullivan.**

**PASSED**

I. NU66-0597

Moved by Louise Lamphere to **Reinstate** the Registered Nurse license of **Denise Spinelli.**

**PASSED**

J. NU20-1096

Moved by Diane Dowgiewicz to **Reinstate** the Registered Nurse license of **Robert Demarco.**

**PASSED**

K. NU60-0599

Moved by Linda Rice to enter into deliberative session at 3:00 p.m. The meeting resumed at 3:10 p.m. Moved by Margaret Luce to approve the motion to **Summary Suspend** the Registered Nurse license of **Leslie Lucier.**

**PASSED**

#### CONCLUDED REPORTS:

NU65-0699

Louise Lamphere presented the Report of Concluded Investigation and recommended the case be closed.

**PASSED**

NA02-0799

Catherine McGee presented the Report of Concluded Investigation and recommended the case be closed.

**PASSED**

NA62-0699

Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed.

**PASSED**

NA05-0799

Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed.

**PASSED**

NA01-0799

Louise Lamphere presented the Report of Concluded Investigation and recommended the case be closed.

**PASSED**

Adjourned at 3:35 p.m.

Respectfully submitted,  
Patricia Sartelle



**OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING  
MINUTES  
October 11, 1999**

1. The meeting was held at 81 River St., Montpelier, Vt. The meeting was called to order at 9:05 a.m. by Susan Farrell, Chair. Members present were: Raymond Phillips, Louise Lamphere, Diane Dowgiewicz, Linda Rice, Louise Hamilton, Susan Cota and Margaret Luce. Staff present were: Anita Ristau, Executive Director, Janice Hatch, NA Coordinator, Patricia Sartelle, Staff Assistant, Chris Winters, Legal Council, Investigators Ron West and Steve Kennedy, Attorneys General Bill Ahlers, Conrad Smith, and Bob Gagnon. Others present were: Char Cutforth, Dr. Jackson Beechum, Dr. Van Tuinen, and Attorney Steven Adler.
2. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to accept the minutes of September 13, 1999 with corrections.  
**PASSED**
3. **ADMINISTRATION:**
  - A. Executive Directors report presented by A.Ristau. Report attached.  
A. Ristua informed the Board that the numerical revisions made for the Administrative Rules will have to be presented to the Legislation Rules committee for approval. She asked that Board members review the Administrative Rules for content revisions.
  - B. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Susan Cota and seconded by Louise Lamphere to approve the following program with recommendations:  

American Red Cross Green Mt. Chapter, Bennington, VT **PASSED**

J. Hatch attended the UAP/NA conference in Chicago, IL. She provided the Board members with information from the meeting.
4. **EDUCATION:**

The Forum for nursing educators is to be held on November 1, 1999 at 1:30 p.m. It will be held at the New England Culinary Institute 1:30-4:00. The main topic will be NCLEX testing and will be presented by a member of NCSBN. Other topics suggested were expectations regarding recommendations made on survey visits and annual reports.
5. **LICENSURE:**
  - A. The Board denied the request for an extension of licensure for Deborah B. Lang, LPN because she does not meet the practice hours required.  
**PASSED**
  - B. Moved by Louise Lamphere to approve the application for Nursing Assistant Wendy Parker.  
**PASSED**
  - C. Moved by Louise Lamphere to approve the application for Nursing Assistant Sabrina Frances.  
**PASSED**
6. **PRACTICE:**
  - A. The Board met with Lorraine Impey Clinical Nurse Specialist in Adult Psych/ Mental Health and Amy Miller Family Nurse Practitioner to discuss age parameters for practice with psychiatric/mental health clients. Ms. Miller reported to the Board that the certifying exam test for the Adult and Child/Adolescent were very similar. Ms. Impey feels that if content was presented in the Clinical Specialist program that Clinical Specialist should be able to care for clients across the age span. A. Ristau will convene the Ad Hoc Advanced practice committee to study this issue.
  - B. Discussion Re: Medication Techs/aides that is being purposed by Maple Lane Nursing

Home. A. Ristua will keep the Board informed about this proposal.

7. **DISCIPLINE:**

Act 250 Mandatory Report Law Interpretation - Chris Winters - **TABLED**

- A. **NA28-1298** Moved by Louise Lamphere to approve the **Stipulation and Consent order to Condition** the license of Nursing Assistant **Jeremy Ayotte**. **PASSED**
- B. **NA41-0299** Moved by Linda Rice to enter into deliberative session at 10:35 a.m. The meeting resumed at 10:55 a.m. Linda Rice moved to **Suspend Indefinitely** the license of Nursing Assistant **Joel Pennuci**. **PASSED**
- C. **NA70-0598** Louise Lamphere moved to **Postpone** the Default Hearing for Jacqueline Richards. **PASSED**
- D. **NU14-0996** Louise Lamphere moved to approve the **Stipulation and Consent order to Suspend** the license of Licensed Practical Nurse **Rita Blais**. **PASSED**
- E. **NU08-0795** Hearing for Rheanne Fisk canceled.
- F. **NU70-0697** Louise Lamphere moved and Susan Cota seconded to enter into deliberative session at 5:50 p.m. in matter of Charlene Cutforth.  
  
The Board's decision will be mailed to the respondent.
- G. **NU22-1098** Moved by Susan Cota to grant the **Motion to Default**. **PASSED**  
Louise Lamphere moved to **Reprimand** Registered Nurse **Nancy McDonald**. **PASSED**
- H. **NU40-0199** Linda Rice moved to approve **Stipulation and Consent order to Suspend** the license of Licensed Practical nurse **Richard Daigle for 3 months** and then **Condition the license**. **PASSED**
- I. **NA65-0498** Susan Cota moved to approve the **Stipulation and Consent order to Reprimand** Nursing Assistant **Patricia Patch**. **PASSED**
- J. **NA78-0698** Linda Rice moved to **Reject the Stipulation** for Nursing Assistant **Jean Julius**. **PASSED**
- K. **NU42-0199** Susan Cota presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**
- L. **NA07-0899** Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**

Disciplinary Follow-up report given by Janice Hatch.

8. **ADJOURNMENT: 6:30 P.M.**

Respectfully submitted,

Patricia Sartelle  
Administrative Assistant



**OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING  
MINUTES**

**November 8, 1999**

Deborah L. Markowitz  
Secretary of State

David L. Grayck  
Deputy Secretary

Thomas J. Lehner  
Director, Professional Regulation

1. The meeting was held at 81 River St., Montpelier, Vt. The meeting was called to order at 9:07 a.m. by Susan Farrell, Chair. Members present were: Raymond Phillips, Louise Lamphere, Diane Dowgiewicz, Linda Rice, Louise Hamilton, Margaret Luce and Larry Kingsbury. Staff present were: Anita Ristau, Executive Director, Janice Hatch, NA Coordinator, Patricia Sartelle, Staff Assistant, Chris Winters, Legal Council, Investigators Ron West and Steve Kennedy, Attorneys General Bill Ahlers, and Bob Gagnon. Others present were: Christine Chapman, Elizabeth Denton and Nancy Waples, Attorney and Susan Linden.
2. Moved by Diane Dowgiewicz and seconded by Louise Hamilton to accept the minutes of October 11, 1999.  
**PASSED**
3. **ADMINISTRATION:**
  - A. Executive Directors report presented by A. Ristau. Report attached.
  - B. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Diane Dowgiewicz to approve the following programs with recommendations:

Rowan Court Nurse Aid Training Program in Barre, VT  
Biennial Review at Lamoille Valley Vocational Center in Hyde Park, VT **PASSED**
  - C. Follow-up report given by Janice Hatch.
  - D. Budget- No action taken.
4. **EDUCATION:**
  - A. Guidelines for agenda for Survey Visits was accepted with additions.
  - B. S. Farrell and A. Ristau reported that the Nursing Education Forum was a success and that the participants found it very helpful.
  - C. Annual reports -  
Moved by Diane Dowgiewicz and seconded by Louise Lamphere to accept the annual report for University of Vermont - BSN **PASSED**

University of Vermont- MSN needs more information.  
Norwich University- AD, RN to BSN - needs more information.  
Vermont Technical College - AD and LPN - needs more information.  
Castleton State College- AD - tabled.  
Southern Vermont College - AD and RN to BSN - needs more information.
5. **PRACTICE:**
  - A. Susan Linden from Putney Central School requested clarification on administering naturopathic substances, homeopathic remedies and food supplements. Discussion was held. A. Ristau will draft an advisory opinion and a letter to Putney School. The Board believes that in administering any substance the nurse must be aware of any actions, dosage side/toxic effects and chemical and drug interactions with other substances. The Board recommends that the medical physicians indicate in writing that the substances are not contraindicated for their client. If no information is in print the nurse could request a monograph from the physician or naturopath.
6. **LICENSURE:**
  - A. Moved by Louise Lamphere to approve the application for Nursing Assistant Dawn Willey.  
**PASSED**

7. **COMPLAINTS:**

- A. **NU37-1298** Louise Lamphere recuse herself from the hearing. Moved by Linda Rice to enter into deliberative session at 10:07 a.m. The meeting resumed at 10:23 a.m. Linda Rice moved to approve the **Stipulation and Consent for Margaret Terrien** with a change in language to read "non-controlled substance". **PASSED**
- B. **NU61-0699** Moved by Louise Lamphere to grant the **Motion to Default**. **PASSED**
- Diane Dowgiewicz moved to **Suspend Indefinitely** the license of Licensed Practical Nurse **Mildred Stone**. **PASSED**
- C. **NU01-0799** Simone, S.- Hearing continued to later date pending criminal case.
- D. **NU448-0299** Moved by Diane Dowgiewicz to enter into deliberative session at 11:52 a.m. The meeting resumed at 12:15 p.m. Written order to be issued to **Christine Chapman**.
- E. **NA40-0299** Moved by Diane Dowgiewicz to grant the **Motion to Default**. **PASSED**
- Moved by Louise Lamphere to enter into deliberative session at 1:48 p.m. The meeting resumed at 2:05 p.m. Louise Lamphere moved to **Suspend** the license of Nursing Assistant **Patricia Hubbard**. **PASSED**
- F. **NU67-0699** Moved by Diane Dowgiewicz to grant the **Motion to Default**. **PASSED**
- Moved by Larry Kingsbury to enter into deliberative session at 2:10 p.m. The meeting resumed at 2:17 p.m. Linda Rice moved to **Revoke** the license of Licensed Practical Nurse **Wendy Critchlow**. **PASSED**
- G. **NU64-0699** Moved by Diane Dowgiewicz to approve the **Stipulation and Consent** order for the license of Registered Nurse **Elizabeth Denton**. **PASSED**
- H. **NU03-0899** Moved by Linda Rice to **Summarily Suspend** the license of Licensed Practical Nurse **Jill Deaett**. **PASSED**
- I. **NA37-0299** Moved by Louise Lamphere to approve the **Modification** of the license of Nursing Assistant **Christine Brissette Kirkpatrick**. **PASSED**
- J. **NU53-0399** Susan Farrell presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**
- K. **NU05-0899** Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**
- L. **NU07-0899** Susan Farrell presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**

8. **OTHER:**

- A. Chris Winters presented a guideline for Mandatory Reporting. Diane Dowgiewicz moved to approve the adoption of the document. **PASSED**
- B. Regan Report on Nursing Law vol. 40, No. 4 - information only.
- C. NCSBN- Ann Beauregard member of the NCLEX RN exam- information only.
- D. Regan Report on Nursing Law Vol. 40, No.5 - information only.

- E. VSNA Convention - Louise Lamphere reported that there was a resolution accepted at the convention regarding lay midwives. A survey was conducted on mandatory continuing education but no action was taken.
- F. VSNA Newsletter - Nursing Connection- information only.

Adjourned at 5:30 p.m.

Respectfully submitted,

Patricia Sartelle  
Administrative Assistant





OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING  
MINUTES

December 13, 1999

1. The meeting was held at 81 River St., Montpelier, Vt. The meeting was called to order at 9:02 a.m. by Susan Farrell, Chair. Members present were: Raymond Phillips, Louise Lamphere, Diane Dowgiewicz, Linda Rice, Louise Hamilton, Susan Cota, Elayne Clift. Staff present were: Anita Ristau, Executive Director, Janice Hatch, NA Coordinator, Patricia Sartelle, Staff Assistant, Chris Winters, Legal Council, Investigators Ron West and Steve Kennedy, Attorneys General Bill Ahlers, and Robert Gagnon. Others present were Marilyn Rinker.
2. Moved by Louise Lamphere and seconded by Louise Hamilton to accept the minutes of November 8, 1999.  
**PASSED**
3. **ADMINISTRATION:**
  - A. Executive Directors report presented by A. Ristau. Report attached.  
A. Ristau asked the Board members for suggestions for news items for the Nursing Connection a quarterly newsletter published for the VSNA.  
  
Discussion was held on the Ethic's forum which was held November 30. It was emphasized that I-Team members should not be seated at the table during a hearing and that care should be taken to formalize the process of the hearing.
  - B. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Louise Lamphere and seconded by Louise Hamilton to approve the following programs with recommendations:  
  
Stafford Technical Center Day and Evening Program  
Crescent Manor Nursing Home  
Essex Technical Center  
Vernon Green Nursing Home  
  
**PASSED**
  - C. Follow-up report given by Janice Hatch.
4. **EXAMINATION:**
  - A. Louise Lamphere and Susan Cota will review the NCLEX Examination on April 17, 2000.
5. **EDUCATION:**
  - A. Moved by Diane Dowgiewicz and seconded by Elayne Clift to approve the Survey report for the BSN Program at Norwich University.  
**PASSED**
  - B. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to approve the Annual report for Castleton State College.  
**PASSED**
6. **LICENSURE:**

Moved by Linda Rice to enter into deliberative session at 10:12 a.m. The meeting resumed at 10:20 a.m. Linda Rice moved to **DENY** the application of **Elizabeth Cancio-Bello** based on the lack of practice hours. The Board recommends Cancio-Bello take a re-entry course. The Board agreed to waive the theory portion of the re-entry program  
**PASSED**
7. **PRACTICE:**
  - A. The Board reviewed the request for an advisory opinion on fetal pulse oximetry sensor placement by an RN in the labor and delivery environment. The Board concurred that this procedure is within the

scope of practice of an RN provided the RN has received appropriate education. A. Ristau will respond to Martina Letko Porter of Americas Nellcor Perinatal Business.

- B. The Board discussed the request for an advisory opinion from Lorraine Reinhardt regarding telephone triage in the physician office setting. A. Ristau will draft an advisory opinion for telephone triage for LPN's for the January 10<sup>th</sup> Board meeting.

8. **COMPLAINTS:**

**NU51-0398** Moved by Louise Lamphere to approve the **Stipulation for DISMISSAL of Charges** for Registered Nurse **Dawnaly Mae Dax**. **PASSED**

**AO-NU02-1298** The recommendations from Appellate Officer, Dinah Yessne was reviewed and discussed. Moved by Susan Cota to **CONDITION** the license of Nursing Assistant **Delores Massey** for 1 year and to eliminate all references to drugs in the stipulation. **PASSED**

**NA11-0999** Moved by Diane Dowgiewicz to enter into deliberative session at 11:15. The meeting resumed at 11:20 a.m. Diane Dowgiewicz moved to **Summarily Suspend** the Nursing Assistant license of **Robin Strickland**. **PASSED**

**NU43-0199** Moved by Diane Dowgiewicz to grant the **Motion to Default** for LPN **Beth Ann Willis**. **PASSED**

Moved by Linda Rice to enter into deliberative session at 11:50 a.m. The meeting resumed at 12:04 p.m. Diane Dowgiewicz moved to **Indefinitely Suspend** the license of Licensed Practical nurse **Beth-Ann Willis**. **PASSED**

**NU37-1298** Moved by Diane Dowgiewicz to approve the amended stipulation and consent form and **CONDITION** the license of APRN **Margaret Terrien**. **PASSED**

**APPNU09-1095** Moved by Diane Dowgiewicz to enter into deliberative session at 2:02 p.m. The meeting resumed at 2:28 p.m. Linda Rice moved to **DENY** the request for modification for Licensed Practical nurse **Erin Kennedy**. **PASSED**

**NU57-0497** Request for Modification of Stipulation and Consent form for Tonya Riveria - Tabled. **PASSED**

**NU08-0994** Moved by Diane Dowgiewicz to approve the removal of conditions for Registered Nurse George Murdoch. **PASSED**

**NA17-1199** Moved by Louise Lamphere to **Summarily Suspend** the license of Nursing Assistant **Phyllis Monick**. **PASSED**

**NA02-0896** Moved by Louise Lamphere to approve the **Stipulation and Consent order and CONDITION** the license of Nursing Assistant **Penny Harrington**. **PASSED**

**CONCLUDED REPORTS:**

**NA16-1099** Louise Lamphere presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**

**NU08-0999** Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed. **PASSED**

Adjourned at 3:30 p.m.

Respectfully submitted,

Patricia Sartelle

**APPROVED 01/10/2000**