

ANNUAL REPORT
TOWN OF
KIRBY
VERMONT



2003
For Year Ending December 31
BRING THIS COPY TO TOWN MEETING

In 2002 Kirby lost two of its most senior citizens, Maurice and Minnie Wood, who had given much to the town over a period of seventy years. In 2003 the town tragically lost another wonderful citizen, a much younger man who lived in Kirby only five years, but who had won the respect and friendship of many of his fellow townspeople.

Timothy Leary was born in Illinois in 1949. While attending Franconia College, he fell in love with the New England outdoors. He was an accomplished photographer and carpenter when he came to town in 1998, along with his fiancé, Donna Whitehill, a Kirby native.

An enthusiastic outdoorsman, Tim became an active writer and photographer for many outdoor publications, including *Sports Afield*, *American Angler*, *Wing and Shot*, *Shooting Sportsman*, and *Outdoor Life*. He did photography for the L.L. Bean and Orvis catalogs, and hosted forty episodes on the cable channel program New England Outdoors. He was a member of the Outdoor Writer's Association, The Ruffed Grouse Society, and Ducks Unlimited.

Soon after coming to Kirby and building a home, Tim accepted the sometimes thankless task of Zoning Administrator, a post he held for two years. He was also a leader of the annual GreenUp program to keep Kirby clean and beautiful. He loved long days hunting in the fall woods, quiet fishing in the brooks, sitting all day in a duck blind, checking the bluebirds in the orchard, growing pumpkins, and watching Kirby sunsets with Donna from their porch.

Tim was a fine carpenter and home builder. He died at Dartmouth Hitchcock after a construction accident on a job in Littleton on July 3.

Tim Leary's most untimely passing broke the hearts of his loved ones and all who knew him, and deprived the town of a man who held great promise as a future town leader. We mourn his loss, and wish him peace.

John McClaughry
Moderator

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TOWN OFFICERS

Moderator	John McClaughry	
Town Clerk	Wanda Grant	
Town Treasurer	Wanda Grant	
Selectmen	Kenneth Hayes, Sr.	2004
	Reginald Lussier	2005
	Brian Burrington	2006
Road Commissioner	Robert Wood	
Auditors	Carla Occaso	2004
	Territa Eaton	2005
	Deborah Gorham	2006
First Constable	Edward DeMaio	
Second Constable	Steven Baker	
Tax Collector	Wanda Grant	
Town Grand Juror	Donald Wood	
Town Agent	Clarke Atwell	
Agent to Convey Town & School Real Estate	Selectmen	
Trustee of Cemetery Funds	Wanda Grant	
Listers	Michael Wood appointed 7/7/03	2004
	Gisele Burrington	2005
	Robert Van Vliet	2006
School Directors	Cheryl McMahon	2004
	Cynthia Burrington	2005
	Lloyd Thompson	2006
Sexton	Selectmen	
Planning Commission	Victor Michael Sherbrook	2004
	Bartow Wilder	2004
	Elba Willey	2004
	Tracy Sherbrook	2005
	Donald Wood	2005
	Kimberly Butler	2006
	Catherine Sargent	2006
Justices of the Peace	Dana Leavitt	
	Anne McClaughry	
	Lloyd Thompson	
	Donald Wood	
	Mary Kay Wood	
Board of Civil Authority	Selectmen, Justices of the Peace & Town Clerk	

APPOINTED OFFICERS

Assistant Town Clerk & Treasurer	Catherine Sargent & Gisele Burrington
Notaries Public	Wanda Grant, Catherine Sargent, & Gisele Burrington
Health Officer & Environmental Officer	Lloyd Thompson
Town Fire Warden	James Wood
Zoning Board of Adjustment	Victor Michael Sherbrook 2004 Bartow Wilder 2004 Elba Willey 2004 Tracy Sherbrook 2005 Donald Wood 2005 Kimberly Butler 2006 Catherine Sargent 2006
Administrative Officer	Timothy Leary passed away 7/3/03 Robert Van Vliet appointed 8/4/03

DATES TO REMEMBER

Town Meeting	First Tuesday of March
Dog Licenses	On or before April 1"
Town Listers	Start on April 1"
Selectmen's Meetings	First Monday of the month at 7:00 p.m.
School Board Meetings	Third Tuesday of March, May, July, September, November 2004 & January 2005 and at the discretion of the School Board - 7:00 p.m.
Planning Commission & Zoning Board of Adjustment Meetings	First Thursday of the month at 7:00 p.m.
Town Clerk's Office	Tuesdays & Thursdays - 8:00 a.m. to 3:00 p.m. Telephone number 802-626-9386
Presidential Primary	March 2, 2004
Northeast Kingdom Waste Management District Budget Vote	March 2, 2004
Primary Election	September 14, 2004
General Election-Presidential Election	November 2, 2004

IMPORTANT FACTS

Town Chartered	October 1790
Area of Town	15,330.35 acres
Population of Town (2000 Census)	456
Representative District	Essex-Caledonia 1
State Governor	James Douglas
U.S. Representative	Bernie Sanders
State Representative	Janice Peaslee
U.S. Senators	James Jeffords & Patrick Leahy
State Senators	Julius Canns & Bernier Mayo

WARNING FOR PRESIDENTIAL PRIMARY ON MARCH 2, 2004

There will be a statewide Presidential Primary on TUESDAY, MARCH 2, 2004 to vote for the following candidates in the Democratic and Republican parties:

PRESIDENT OF THE UNITED STATES

The polls will open at 10:00 a.m. and will close at 7:00 p.m. The polling place is located at the Kirby Town Hall.

WANDA GRANT, Town Clerk

NOTICE TO VOTERS FOR PRESIDENTIAL PRIMARY ELECTION

BEFORE ELECTION DAY

CHECKLIST POSTED at Clerk's Office by February 1, 2004. If your name is not on the checklist, then you must register to vote.

REGISTER TO VOTE no later than 12:00 noon, Monday, February 23 at Town Clerk's Office. All Clerk's offices will be open from 10:00 a.m. until 12:00 noon on Monday, February 23, 2004.

PARTY CHOICE: In the Presidential Primary, you must declare which major party ballot (Democratic or Republican) you want to vote, and your choice will be recorded on the checklist and be part of a public record. 17 V.S.A. 2704

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at anytime during the year of the election in person, in writing, by telephone or email. The latest you can request ballots for the Presidential Primary Election is the close of the Town Clerk's office on March 1, 2004. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

WAYS TO VOTE YOUR EARLY BALLOT:

- You may vote in the town clerk's office before the deadline.
- Voter may take his or her ballots out of the clerk's office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

CANIDATES

DEMOCRATIC PARTY

Wesley K. Clark of Arkansas
Howard Dean of Vermont
John F. Kerry of Massachusetts
Dennis J. Kucinich of Ohio
Lyndon H. Larouche, Jr., of Virginia

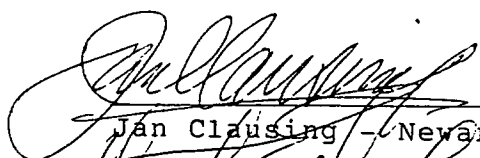
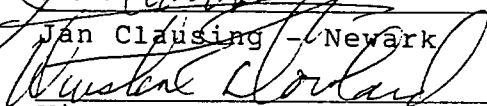
REPUBLICAN PARTY

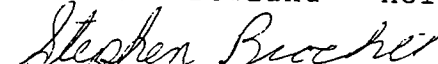
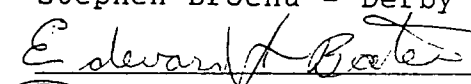
George W. Bush of Texas

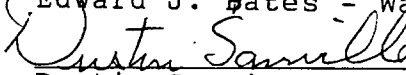
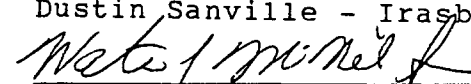
WARNING
NEK WASTE MANAGEMENT DISTRICT BUDGET VOTE
MARCH 2, 2004

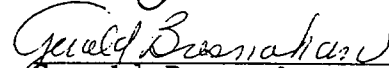
The legal voters of the Northeast Kingdom Waste Management District are hereby notified and warned to vote, by Australian Ballot, at the polling place and between the hours specified by their municipality on Tuesday, March 2, 2004 to act on the following article.

ARTICLE 1: Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$ 464,608.39?


Jan Clausung - Newark

Winston Dowland - Holland



Stephen Brochu - Derby

Edward J. Bates - Waterford

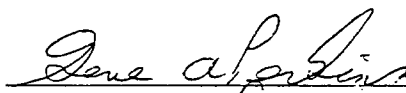

Dustin Sanville - Irasburg

Walter J. McNeil, Jr. - Danville

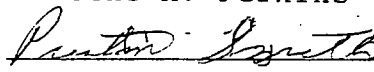

Gerald Bresnahan - Lunenburg

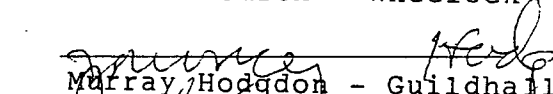

Ralph J. Vincent - Sutton

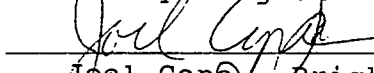

Philip Sorrell - Concord

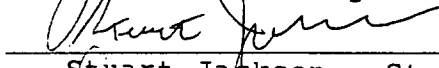

Libre Sheperd - Lyndon


Gene A. Perkins - Ryegate



Preston Smith - Wheelock

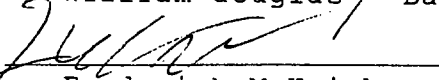

Murray Hodgdon - Guildhall

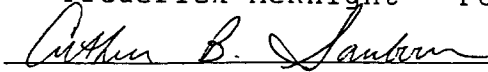

Joel Cope - Brighton


Stuart Jackson - Stannard


Donald Wood - Kirby


William Douglas - Barnet


Frederick McKnight - Peacham


Arthur B. Sanborn - Lyndon

SEE PAGES 80-81 FOR BUDGET

Inventory

Schoolhouse, South	\$ 10,000
Town House & Well	50,000
Town Garage	50,000
1 Safe	300
2 Typewriter	75
1 Steel Cabinet	50
1 Adding Machine	50
1 Typing Table	10
2 Filing Cabinets	125
Chairs	350
2 Telephones	50
1 Copier	500
Map Holder	200
2 Computers & Stands	2,000
Laser Printer	800
Map Table	60
Desk & Chair	175
Fax Machine	50
2 Fireproof Filing Cabinets	250
Dog Cage & Snare	100
Digital Camera & Printers	400
TOTAL INVENTORY	\$115,545

Road Equipment and Supplies

Road Grader, Snowplow & Wing	\$ 75,000
2 Sanders	1,000
Grader Chains	900
Grader Bit system	3,000
Shovels & Bars	90
Snowfence & Snowfence Posts	90
Truck, Body, Plow & Wing	50,000
Truck Chains	200
Tow Chains	50
Mower	6,000
Thaw Rig	1,350
Chainsaw	250
Grinder	50
Brush Cutter & Weed Whip	250
Shop Tools & Supplies	2,000
Lawn Mower	90
Lumber	90
1 Sand Screen for Truck	450
2 Radios & Base	720
Fuel Tank	900
Compressor	450
Liquid Chloride Tank	1,350
Fire Equipment	180
Post Hole Digger	600
TOTAL ROAD EQUIPMENT & SUPPLIES	\$145,060

WARNING
KIRBY TOWN SCHOOL DISTRICT
ANNUAL MEETING

The inhabitants of the Town of Kirby, who are legal voters in the Town School District are hereby notified and warned to meet at the Town House in said Kirby, on Tuesday, March 2, 2004 at 10:00 a.m. to act upon the following:

- Article I: To elect a Moderator.
- Article II: To see what sum of money the voters will approve for the school year, 2004-2005.
- Article III: To see if the voters will authorize the School Directors to borrow money if necessary.
- Article IV: To elect all officers required by law for the ensuing year and to fill all vacancies.
- Article V: To see if the voters will authorize the School Directors to place all unencumbered funds into a Reserve Fund for purpose of unanticipated tuition costs.
- Article VII: To transact any other business that may legally come before said meeting.

KIRBY SCHOOL DIRECTORS:

Cynthia Burrington, Chairperson

Cheryl McMahon

Cheryl McMahon

Lloyd Thompson

Lloyd Thompson

Received for record:

Date: February 1, 2004

Wanda L Grant
Wanda Grant, Town Clerk

WARNING
KIRBY TOWN DISTRICT MEETING
TUESDAY, MARCH 2, 2004

The inhabitants of the Town of Kirby, who are legal voters in the Town are hereby notified and warned to meet at the Town House in said Kirby, on Tuesday, March 2, 2004 following the Annual Meeting of the Town School District to act upon the following:

ARTICLE

1. To elect a Moderator for the year ensuing.
2. To elect a Town Clerk.
3. To consider the Town Report and hear the report of the Auditors.
4. To elect the following:

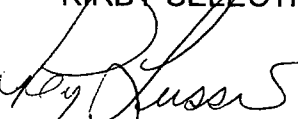
Town Treasurer	Town Grand Juror
Delinquent Tax Collector	Town Agent
Selectman (3 yrs.)	Agent to Convey Town & School Real Estate
Auditor (3 yrs.)	Trustee of Cemetery Funds
Road Commissioner	Lister (3 yrs.)
First Constable	Sexton
Second Constable	3 Planning Commission Members (terms of 3 yrs. each)


All other necessary Town Officers to fill any vacancies
5. To see what sum the Town will vote to meet current expenses for the year ensuing, and shall the Town vote to authorize the Selectmen to set the rate necessary to raise said assessment based on the 2004 Grand List.
6. To see if the voters will authorize the Selectmen to apply to 2004 current expenses all monies received from 2003 delinquent taxes, interest, and collector's fees.
7. To see what method the Town will take to collect taxes, also setting date or dates when taxes are due, and rate of discount, if any.
8. Will the Town levy an interest charge on all delinquent taxes on real and personal property of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of taxes, as provided in 32 V.S.A., Section 5136?
9. Will the Town authorize its Selectmen to hire money in anticipation of taxes to meet current expenses, if necessary?
10. To see if the Town will appropriate the sum of \$3,350.00 for Lyndon Rescue Inc.

11. Shall the Town of Kirby vote to appropriate \$300.00 to Caledonia Home Health Care and Hospice to be used in providing health care services.
12. Shall the Town of Kirby vote to raise, appropriate and expend the sum of \$210.00 for the support of the Fairbanks Museum and Planetarium to provide free unlimited general admission to the Museum to residents of the Town.
13. Shall the Town vote to appropriate the sum of \$100.00 to assist the Area Agency on Aging for Northeastern Vermont in providing services to senior citizens in the ensuing year.
14. To see if the Town of Kirby will vote to appropriate the sum of \$479.00 to Northeast Kingdom Human Service, Inc., to assist in providing mental health and developmental services to adults and children; substance abuse services to adolescents and adults; and 24-hour crisis intervention to the general public.
15. To see if the Town will appropriate the sum of \$100.00 to Lyndonville Youth Baseball/Softball.
16. Shall the Town of Kirby appropriate the sum of \$142.00 for the cost of CALEX Ambulance for the ensuing year?
17. Shall the Town of Kirby appropriate the sum of \$250.00 to Northeast Kingdom Youth Services to be used to support their work with youth and families in the community?
18. Shall the Town of Kirby appropriate the sum of \$191.52 to Northeastern Vermont Development Association?
19. To see if the Town of Kirby will vote to appropriate a sum not to exceed \$100.00 to the Northeast Kingdom Adult Education and Literacy Program.
20. To transact any other business that may legally come before said meeting.

KIRBY SELECTMEN


KENNETH HAYES, SR.


REGINALD P. LUSSIER


BRIAN A. BURRINGTON

Attest: 
Town Clerk

Dated: February 1, 2004

TOWN AND HIGHWAY BUDGETS

	Proposed	Actual	Proposed
	2003	2003	2004
TOWN			
Auditors	\$ 600.00	\$ 520.35	\$ 600.00
Selectmen	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Town Clerk & Treasurer	\$ 10,000.00	\$ 9,267.76	\$ 10,000.00
Listers	\$ 12,000.00	\$ 7,963.10	\$ 28,000.00
Elections	\$ -	\$ 230.26	\$ 750.00
Legal Expenses	\$ 500.00	\$ 175.00	\$ 500.00
Town Hall Expenses	\$ 1,000.00	\$ 1,237.22	\$ 2,000.00
Fixed Charges-Town	\$ 6,500.00	\$ 6,865.84	\$ 7,000.00
Town Officials Supplies	\$ 1,500.00	\$ 2,439.45	\$ 2,500.00
Printing	\$ 400.00	\$ 434.25	\$ 400.00
Insurances-Town*	\$ 6,000.00	\$ 4,430.86	\$ 6,000.00
Miscellaneous-Town	\$ 8,500.00	\$ 11,868.62	\$ 8,500.00
Landfill*	\$ 10,000.00	\$ 7,732.21	\$ 10,000.00
Planning Commission & Zoning Board	\$ 1,200.00	\$ 1,385.59	\$ 1,500.00
Records Preservation*	\$ 2,000.00	\$ -	\$ 2,000.00
Updating Tax Maps	\$ 1,800.00	\$ 1,800.00	\$ -
Donations	\$ -	\$ 4,381.04	\$ 5,500.00
New Equipment-Town	\$ -	\$ -	\$ 2,000.00
Sheriff's Department	\$ 2,000.00	\$ -	\$ -
Total Town Budget	\$ 65,500.00	\$ 62,231.55	\$ 88,750.00
HIGHWAYS			
Snow Removal*	\$ 35,000.00	\$ 32,524.95	\$ 35,000.00
Town Highways (Summer Maintenance)*	\$ 35,000.00	\$ 29,273.69	\$ 35,000.00
Resurfacing & Construction*	\$ 35,000.00	\$ 49,671.92	\$ 35,000.00
Diesel Fuel & Oil	\$ 6,000.00	\$ 4,907.56	\$ 6,000.00
Salaries	\$ 2,500.00	\$ 2,470.00	\$ 2,500.00
Fixed Charges-Highways	\$ 3,000.00	\$ 3,317.88	\$ 3,000.00
Insurances-Highways	\$ 16,000.00	\$ 15,994.63	\$ 17,000.00
Garage Expenses	\$ 800.00	\$ 1,043.71	\$ 800.00
Shop Supplies	\$ 700.00	\$ 675.00	\$ 700.00
Truck Expenses	\$ 1,500.00	\$ 1,531.86	\$ 1,500.00
Plow, Wing, & Sander Expenses	\$ 500.00	\$ 281.67	\$ 500.00
Truck & Grader Chains	\$ 1,500.00	\$ 1,213.92	\$ 1,200.00
Grader Expenses	\$ 500.00	\$ 1,625.99	\$ 1,000.00
Chainsaw Expenses	\$ 50.00	\$ -	\$ 50.00
Road Supplies	\$ 8,000.00	\$ 8,156.00	\$ 8,000.00
Miscellaneous-Highways	\$ 2,000.00	\$ 1,962.96	\$ 2,000.00
Cutting Edges	\$ 1,500.00	\$ 584.12	\$ 1,500.00
Road Signs for 9-1-1	\$ 250.00	\$ 256.45	\$ 250.00
New Equipment-Roads	\$ -	\$ 6,448.54	\$ -
Deposit to Equipment Fund	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Total Highway Budget	\$ 159,800.00	\$ 171,940.85	\$ 161,000.00
TOTAL TOWN & HIGHWAY BUDGETS	\$ 225,300.00	\$ 234,172.40	\$ 249,750.00

TOWN AND HIGHWAY BUDGETS

TOTAL TOWN & HIGHWAY BUDGETS	\$ 225,300.00	\$ 234,172.40	\$ 249,750.00
*LESS REVENUES			
State Aide To Highways	\$ 40,000.00	\$ 43,711.74	\$ 40,000.00
Paving Project	\$ 10,800.00	\$ 10,836.56	\$ -
Bridge #15	\$ -	\$ 8,000.00	\$ -
Amount Received from Trash Stickers	\$ 9,000.00	\$ 7,625.28	\$ 7,500.00
Estimated Zoning Permits	\$ 500.00	\$ 650.00	\$ 500.00
State Hold Harmless Payment	\$ 12,000.00	\$ 16,427.00	\$ 12,000.00
From Records Preservation Fund	\$ 2,000.00	\$ -	\$ 2,000.00
From Appraisal Fund	\$ -	\$ 2,000.00	\$ -
From Equipment Fund	\$ -	\$ 6,148.00	\$ -
Insurance Refund	\$ 3,000.00	\$ 1,756.00	\$ -
From Surplus	\$ -	\$ -	\$ 8,000.00
Total Revenues	\$ 77,300.00	\$ 97,154.58	\$ 70,000.00
AMOUNT TO BE RAISED BY TAXES	\$ 148,000.00	\$ 137,017.82	\$ 179,750.00

SELECTMEN'S REPORT

The Selectmen meet the first Monday of each month at 7:00 p.m. at the Town Clerk's Office, all meetings are opened to the public.

As usual, we had a very emotional year as we faced many different issues. We put together a budget that would keep our taxes as low as possible and still provide the Town with the essential services and satisfy State mandates.

This year one of the big issues was the proposed Wind Power Turbines. During the negotiations the Selectmen passed a new by-law that will protect key scenic areas within the Town. With the help of Cathy Sargent, Gisele Burrington and Wanda, we developed a survey that would give us a "pulse" on the feelings of town residents and landowners. The following are the results of the survey:

32% of surveys were returned
of those:
23% - in favor of Wind Turbines in Kirby
70% - opposed to Wind Turbines in Kirby
7% - undecided
of those responding:
58% were Kirby Residents
17% were Kirby landowners living in Vermont
25% were Kirby landowners living Out of State

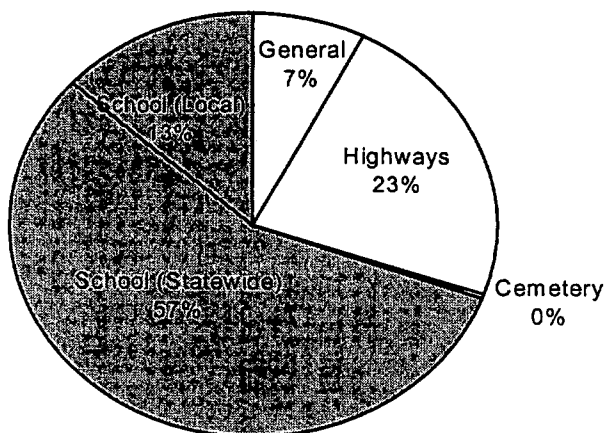
On November 3, 2003 we concluded with a Town meeting that directly reflected the survey.

We are all deeply saddened by the death of Tim Leary, who was a remarkable man, full of love, understanding and kindness. We will all miss him as a Zoning Administrator and just a great man.

We thank Bob Van Vliet for accepting the Zoning Administrator's position. We would like to thank all members of the Zoning Board and Listers for their hard work and devotion. It wouldn't be a Selectmen's Report without thanking the people who really are responsible for running the Town, Wanda Grant and Bob Wood. We are indebted to them for their hard work and appreciate everything they do.

We the Selectmen would like to thank the Kirby residents for all their support.

Respectfully submitted,
Kirby Selectmen



TAX RATE

2000 Tax Rate	\$2.205	2002 Tax Rate	\$1.94
2001 Tax Rate	\$2.28	2003 Tax Rate	\$2.19

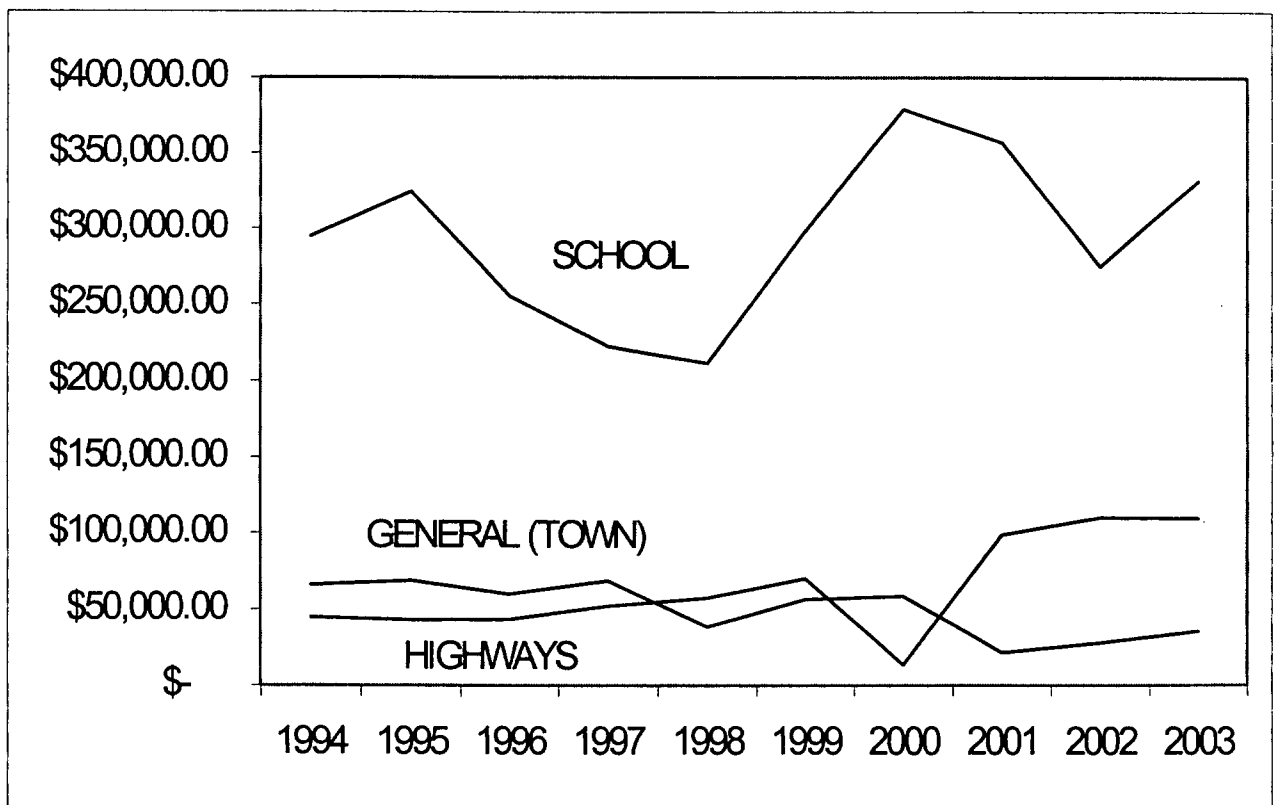
STATEMENT OF TAXES

Municipal Grand List	\$217,732.09	
Municipal Tax Rate	x .67	
Total Municipal Taxes		\$145,880.50
Education Grand List (includes cable company)	\$217,928.09	
Education Tax Rate	x 1.52	
Total Education Taxes		\$331,250.70
Total Taxes		\$477,131.20
Total to be Distributed:		
General \$.1625		\$ 35,381.46
Highways5025		109,410.38
Cemetery005		1,088.66
School (Statewide) 1.225	\$266,961.91	
(Local Share)295	<u>64,288.79</u>	
		<u>331,250.70</u>
		\$477,131.20
Accounted for as follows:		
Collected by Treasurer		\$443,026.20
Delinquent Taxes to Collector		<u>34,105.26</u>
		\$477,131.46
(An extra \$.26 was received)		

GRAND LIST FOR PAST FOUR YEARS

2000 Grand List		\$	204,636.23
2000 Education Grand List (includes cable company)			204,857.23
2001 Grand List			209,351.96
2001 Education Grand List (includes cable company)			209,572.96
2002 Grand List			212,875.62
2002 Education Grant List (includes cable company)			213,096.62
2003 Grand List			217,732.09
2003 Education Grant List (includes cable company)			217,928.09

AMOUNT RAISED IN TAXES FOR PAST TEN YEARS



AUDITOR'S REPORT

We, the Auditors, have this day, January 20, 2004, completed an audit of the books of the various Town Officers and find all books accurate and correct.

Terry Eaton

TERRY EATON

Deborah Gorham

DEBORAH GORHAM

Carla Occaso

CARLA OCCASO

FINANCIAL STATEMENT

(Expenses of the Town for the Past Four Years)

YEAR ENDING DECEMBER 31, 2000

Town Expenses	
General Expenses	\$ 85,547.48
Winter Maintenance	25,380.89
Summer Maintenance	34,582.43
Summer Construction	34,586.00
Bridge #23, Wood Lane	54,463.24
Other Expenses – See Report of Selectmen 2000 Town Report, Page 26	4,977.58
School Expenses	
For School Year July 1, 1999 – June 30, 2000	\$ 635,975.67
For 1 st half School Year July 1, 2000 – December 31, 2000	240,594.03
For 2 nd half School Year January 1, 2001 – June 30, 2001	466,578.06

YEAR ENDING DECEMBER 31, 2001

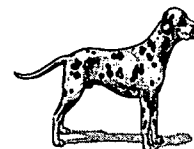
Town Expenses	
General Expenses	\$ 82,174.51
Winter Maintenance	29,753.12
Summer Maintenance	28,467.12
Summer Construction	44,013.74
Other Expenses – See Report of Selectmen 2001 Town Report, Page 25	73,849.82
School Expenses	
For School Year July 1, 2000 – June 30, 2001	\$707,172.09
For 1 st half School Year July 1, 2001 – December 31, 2001	355,325.15
For 2 nd half School Year January 1, 2002 – June 30, 2002	253,404.01

YEAR ENDING DECEMBER 31, 2002

Town Expenses	
General Expenses	\$ 96,849.63
Winter Maintenance	34,349.29
Summer Maintenance	32,039.54
Summer Construction	14,726.25
Summer Construction – Paving Project	53,292.29
Other Expenses – See Report of Selectmen 2002 Town Report, Page 25	53,293.66
School Expenses	
For School Year July 1, 2001 – June 30, 2002	\$608,729.16
For 1 st half School Year July 1, 2002 – December 31, 2002	\$383,442.77
For 2 nd half School Year January 1, 2003 – June 30, 2003	\$239,304.71

YEAR ENDING DECEMBER 31, 2003

Town Expenses	
General Expenses	\$104,453.30
Winter Maintenance	32,524.95
Summer Maintenance	29,273.69
Summer Construction	49,671.92
Other Expenses – See Report of Selectmen 2003 Town Report, Page 27	76,403.17
School Expenses	
For School Year July 1, 2002 – June 30, 2003	622,747.48
For 1 st half of School Year July 1, 2003 – December 31, 2003	418,749.16
For 2 nd half of School Year January 1, 2004 – June 30, 2004	UNKNOWN



DOG REVENUE

21 Males & Females @ \$9.00	\$ 189.00
77 Spayed Females & Neutered Males @ \$5.00	385.00
1 Special Licenses (10 dogs for breeding) @ \$30.00 And 17 dogs over 10 dog limit @ \$3.00	81.00
15 Late Males & Females @ \$13.00	195.00
22 Late Spayed Females & Neutered Males @ \$7.00	154.00
1 ½ Year Spayed Females & Neutered Males @ \$3.00	3.00
1 Kennel Permit @ \$11.00	11.00
	\$ 1,018.00
Town Treasurer's Fee	- 276.00
State Treasurer's Fee (\$1.00 per license)	- 138.00
<i>Town Received</i>	\$ 604.00

CEMETERY REPORT

Balance on Hand 1/1/03	\$1,991.87
Receipts	
Lyndonville Savings Bank, Interest from Certificate of Deposit Account	\$ 68.06
Town of Kirby, Share of Taxes	<u>1,088.66</u>
Total Receipts	\$1,156.72
Disbursements	
Zollie Altman, Mowing	\$ 920.00
Lyndonville Hardware, Cement for Markers	14.97
Broome Power Equipment, Parts for Mower	22.50
Zollie Altman, Gas	18.75
Lyndonville Savings Bank, Social Security Withholdings	57.04
Lyndonville Savings Bank, Medicare Withholding	<u>13.32</u>
Total Disbursements	\$1,046.58

CEMETERY CASH UP, DECEMBER 31, 2003

Balance on Hand January 1, 2003	\$1,991.87
Total Receipts	<u>1,156.72</u>
Total Receipts and Cash on Hand	\$3,148.59
Total Disbursements	<u>1,046.58</u>
Checkbook Balance, December 31, 2003	\$2,102.01

TOWN OF KIRBY CEMETERY FUNDS

Account #50 0030 6		
Balance as of January 1, 2003		\$ 306.60
2003 Interest Credited	\$ <u>2.03</u>	
Total Deposits		<u>2.03</u>
Balance as of December 31, 2003		\$ 308.63

Account #600553 73		
Balance as of January 1, 2003		\$ 4,830.05
Interest earned 2003	\$ <u>61.68</u>	
Total Deposits		\$ 61.68
Withdrawals		
Interest deposited into Cemetery Checking Account	\$ <u>68.06</u>	
Total Withdrawals		<u>- 68.06</u>
Balance as of December 31, 2003		\$ 4,823.67

CASH ASSETS

Town Department, on Checkbook 1/1/2004	\$ 89,779.45
Town Department, Cash on Hand 1/1/2004	0.00
Lyndonville Savings Bank, Certificate of Deposit, Equipment Fund #60050323	54,525.58
Union Bank, Town, Certificate of Deposit, Account #6132014	55,000.00
Lyndonville Savings Bank, Records Preservation #54 2919 4	4,042.64
Lyndonville Savings Bank, Certificate of Deposit, Reappraisal Funds (Act 60) #60015211	3,810.52
School Department, on Checkbook 1/1/2004 Lyndonville Savings Bank-To cover expenses until 2004 tax revenues are received	88,202.70
School Department, on Checkbook 1/1/2004 Passumpsic Savings Bank-To cover expenses until 2004 tax revenues are received	92,819.23
Union Bank, Savings, Account #261955	696.39
Lyndonville Savings Bank, School #500018-6	807.38
Unpaid Taxes	27,169.86
Estimated Amounts due from State Treasurer, Class II & III	40,000.00
Estimated Town Inventory	115,545.00
Estimated Road Equipment & Supplies	145,060.00
	\$717,458.75

LIABILITIES

NONE

NET WORTH

Net Worth 12/31/2002	\$ 739,272.00
Net Worth 12/31/2003	\$ 717,458.75
Net Decrease	\$ 21,813.25

AMOUNT PAID ON DELINQUENT TAXES

	1/1/03 Balance Due	Amount Paid	1/1/04 Balance Due
2001	\$ 10,136.52	\$ 10,136.52	\$ 0.00
2002	20,216.66	20,216.66	0.00
2003, November 2	<u>34,105.26</u>	<u>6,935.40</u>	<u>27,169.86</u>
	\$ 64,458.44	\$ 36,195.77	\$ 27,169.86

DELINQUENT TAXES

2003 Taxes		
Ainsworth, Marvin John & Kathy A.	Real Estate	\$ 1,660.02
Austin, David & Crystal McHarg	Real Estate	176.11
Bandy, Douglas	Real Estate	593.49
Bartlett, Stanley W.	Real Estate	2,730.93
Bassett, Bonnie	Real Estate	622.70
Borderline Development Corp.	Real Estate	1,319.21
Chapin, David A.	Real Estate	1,254.87
Cushman, Helena, Betty Jean Switser & Robert Beer, Jr.	Real Estate	433.62
Faufaw, Barbara	Real Estate	347.00
Gochie, Dwayne & Linda	Real Estate	895.71
Moore, Jeffrey & Herbert Rainey	Real Estate	6,482.40
Mozdzierz, Michael Sr. & Helen Hill	Real Estate	687.66
Perkins, Ruth A.	Real Estate	2,960.88
Perkins/Lake Estate	Real Estate	124.83
Powers, Kenneth & Jean	Real Estate	239.89
Radebaugh Estate	Real Estate	589.11
Ranney, Richard & Susan	Real Estate	1,885.16
Ranney, Richard & Susan	Real Estate	482.74
Senkel, William	Real Estate	1,598.70
Shipman, Jeffrey & Katherine	Real Estate	797.16
Wellman, Leroy & Penny	Real Estate	946.03
Young, Armand Jr.	Real Estate	<u>341.64</u>
Total 2003 Delinquent Taxes		
		\$ 27,169.86

2003 TREASURER'S REPORT

Balance on Hand, January 1, 2003		\$ 79,709.45
TAXES:		
2003 Taxes	\$ 443,026.20	
Wanda Grant, Tax Collector		
Delinquent 2001 Taxes	\$10,136.52	
Interest-2001 Taxes	2,078.65	
Fees-2001 Taxes	810.91	
Delinquent 2002 Taxes	20,216.66	
Interest-2002 Taxes	2,091.01	
Fees-2002 Taxes	1,617.32	
Delinquent 2003 Taxes	6,935.40	
Interest-2003 Taxes	83.27	
Fees-2003 Taxes	<u>554.83</u>	
	\$ 44,524.57	
Total Taxes, Interest & Fees		\$ 487,550.77
FUNDS RECEIVED FROM STATE:		
State of Vermont, Act 60 (Homesteads)	\$ 326.00	
State of Vermont, Act 60 (Reappraisal)	\$ 1,956.00	
State of Vermont, Holdharmless Payment-2003	\$ 16,427.00	
State Aid to Highways, Class II	\$ 15,528.50	
Class III	28,183.24	
Paving Project	10,836.56	
Bridge #15	<u>8,000.00</u>	
	\$ 62,548.30	
State of Vermont, Pilot Program 2002, Darling State Park	\$ 562.80	
Total Funds Received From State		\$ 81,820.10
ZONING PERMITS:		
David Austin	\$ 25.00	
William & Karen Brown	\$ 25.00	
Jim & Dianne Chamberlin	\$ 25.00	
David Chapin	\$ 25.00	
Melvin Dopp	\$ 50.00	
George Fay	\$ 25.00	
Marcia Glashagel	\$ 25.00	
Carole Goldsworthy	\$ 50.00	
Dorothy Gorham	\$ 25.00	
Richard & Michelle Grimes and Alison Lathrop	\$ 25.00	
Jeffrey Hastings	\$ 25.00	
George LaCoss	\$ 50.00	
Thomas Leslie	\$ 25.00	
Evelyn Lussier	\$ 25.00	
Daniel Patterson	\$ 50.00	
Jennifer Ranz	\$ 25.00	
Cheryl Robinson	\$ 25.00	
Thomas Smith	\$ 25.00	
Marc Tamiso	\$ 25.00	
David Tanych	\$ 25.00	

2003 TREASURER'S REPORT

ZONING PERMITS (continued)		
Robert Van Vliet	\$	25.00
Robert Wood	\$	25.00
Total Zoning Permits		\$ 650.00
MISCELLANEOUS INCOME:		
Copies	\$	300.38
Lyndonville Savings Bank, NOW Interest	\$	312.07
Trash Stickers	\$	7,625.28
Vault Fees	\$	75.00
Records Preservation	\$	868.00
Wanda Grant, Personal Phone Call	\$	1.88
Mark Bertolini, Current Use Penalty	\$	524.40
Echo Ledge Farm Inn, Liquor License	\$	100.00
R. Chase, Sale of Old Gates	\$	75.00
Tina Stowell, Use of Town Hall	\$	210.00
E. Robillard, Escrow Account (Tax Sale)	\$	2,286.63
E. Robillard, Tax Sale Expenses	\$	254.50
Hopkins & Reynolds, Insurance Refund on Grader	\$	1,756.00
A. Young, Restitution for Bridge Damage	\$	41.97
Dog Fees	\$	604.00
Total Miscellaneous Income		\$ 15,035.11
HIGHWAY RELATED INCOME:		
Overload Permits		
Larry Brown	\$	10.00
Calkins		10.00
Cardinal Freight Carriers		10.00
Carroll Concrete		10.00
W. D. Fearon		10.00
Gil's Construction		10.00
Gould's Well Drilling		10.00
Harold's Concrete Construction		5.00
Acklin Humphrey		10.00
Darcy Nelson		5.00
Kermit Weed		5.00
Whitcomb & Bickford Trucking		10.00
	\$	105.00
A. MacNaughton, Mowing	\$	20.00
A. MacNaughton, Use of Town Grader	\$	80.00
F. Swaha, Mowing	\$	10.00
F. Swaha, Use of Town Grader	\$	40.00
Wagner's Construction, Use of Town Grader	\$	100.00
R. Corriveau, Use of Town Truck	\$	40.00
R. Corriveau, Chloride	\$	240.00
K. Moore, Use of Town Truck	\$	30.00
K. Moore, Stone	\$	90.00
P. Taylor, Use of Truck	\$	80.00
Gingue Construction, Chloride	\$	574.00
Total Highway Related Income		\$ 1,409.00

2003 TREASURER'S REPORT

FROM SAVINGS:		
Citizens Savings Bank, From Certificate of Deposit	\$	40,123.41
Lyndonville Savings Bank, From Equipment Fund	\$	6,148.00
Lyndonville Savings Bank, From Reappraisal Fund	\$	2,000.00
Total From Savings		\$ 48,271.41
Total Receipts		\$ 634,736.39
TOTAL RECEIPTS & BEGINNING BALANCE		\$ 714,445.84
DISBURSEMENTS		
General Account	\$	104,453.30
Other Expenses - See Report of Selectmen	\$	8,248.54
School Department, 2003 Taxes	\$	331,250.70
Cemetery Funds, 2003 Taxes	\$	1,088.66
Winter Maintenance, Class II & III	\$	32,524.95
Summer Maintenance, Class II, III, & IV	\$	29,273.69
Summer Construction, Class II & III	\$	49,671.92
Savings	\$	68,154.63
TOTAL DISBURSEMENTS	\$	624,666.39
TOWN CASH UP		
Balance on Hand January 1, 2003	\$	79,709.45
Cash Received	\$	634,736.39
	\$	714,445.84
Total Disbursements	\$	624,666.39
Checkbook Balance December 31, 2003	\$	89,779.45
PETTY CASH		
Balance January 1, 2003		\$3.23
No Deposits or Monies Spent in 2003		
Balance December 31, 2003	\$	3.23

REPORT OF SELECTMEN

TOWN OFFICERS:			
Town Clerk & Treasurer			
Wanda Grant	\$ 8,926.50		
Gisele Burrington, Assistant	325.01		
Catherine Sargent-Assistant	<u>16.25</u>		
		\$ 9,267.76	
Auditors			
Territa Eaton	181.26		
Deborah Gorham	214.07		
Carla Occaso	<u>125.02</u>		
		520.35	
Listers			
Gisele Burrington	2,915.50		
Gisele Burrington, Mileage	80.00		
Robert Van Vliet	2,887.50		
Robert Van Vliet, Mileage	288.00		
Marshall & Swift, Listers CD	719.80		
Property Valuation & Review, Reappraisal Course	810.00		
North Country Environmental & Forestry, Maps	<u>262.30</u>		
		7,963.10	
Road Commissioner			
Robert Wood			
Vacation Pay	1,235.00		
Sick Pay	<u>1,235.00</u>		
		2,470.00	
Selectmen			
Kenneth Hayes, Sr.	500.00		
Reginald Lussier	500.00		
Brian Burrington	375.02		
Douglas Burrington	<u>124.98</u>		
		1,500.00	
Total Town Officers			\$ 21,721.21
TOWN EXPENSES:			
Election Expenses			
Catherine Sargent, Ballot Clerk	\$ 60.13		
Gisele Burrington, Ballot Clerk	60.13		
Wanda Grant, Presiding Officer	<u>110.00</u>		
		\$ 230.26	

Fixed Charges-Town			
Central Vermont Public Service, South Kirby School	\$ 167.73		
Verizon	552.84		
AT & T	278.30		
Lyndonville Electric, Town Hall	440.68		
Lyndonville Savings Bank-Town Share			
Social Security	1,444.85		
Medicare	337.81		
Vermont League of Cities & Towns, Annual Dues	556.00		
E.F. Senecal, Treasurer, County Tax	<u>3,087.63</u>		
		\$ 6,865.84	
Insurances-Town Share			
Vermont League of Cities & Towns Unemployment Trust	258.56		
Hopkins & Reynolds Insurance, Bond	353.00		
Hopkins & Reynolds Insurance, Public Officials Liability	1,823.00		
Hopkins & Reynolds Insurance, Workers Compensation	636.72		
Hopkins & Reynolds Insurance, Property	823.38		
Hopkins & Reynolds Insurance, General Liability	<u>536.20</u>		
		4,430.86	
Town Hall Expenses			
Hopkins & Sons, Inc., Heating Oil	531.34		
Zollie Altman, Mowing	390.00		
Zollie Altman, Gas	18.75		
Lyndonville Hardware	60.31		
Wanda Grant, Supplies	76.82		
Doug's Service Plus, Painting Door	<u>160.00</u>		
		1,237.22	
Printing			
The Caledonian-Record			
Taxes Due	43.20		
Tax Sale	174.15		
Dog Licenses	51.60		
Office Closing	28.80		
Grievance Hearings	51.60		
North Kirby Road Hearing	28.80		
Town Reports	12.90		
Wind Informational Meeting	<u>43.20</u>		
		434.25	

Town Official Supplies			
Viking Office Products	\$ 170.68		
Joseph J. Marotti Co., 2 Land Record Books	805.60		
Joseph J. Marotti Co., Index Cards & Receipt Book	62.10		
NEBS, Inc., Checks	126.28		
Postmaster, Postage	596.83		
Postmaster, Mailing Town Reports	62.90		
Wanda Grant, Supplies	94.57		
Postmaster, Certified Letters	28.50		
Robert Van Vliet, Postage	37.00		
Silver Mt. Graphics, Town Report Covers	140.55		
Lyndonville Office Equipment	<u>314.44</u>		
		\$ 2,439.45	
Town Miscellaneous			
Wendy Bora, Impounding Dogs	240.00		
Vermont Institute for Government, Registration For Gisele Burrington & Robert Van Vliet To Town Officers Conference	70.00		
IDS, Dog Tags & License Book	64.91		
Northern Petroleum, Gas for South Kirby Schoolhouse	152.74		
Concord Fire Dept. Equipment Fund, Lemieux Fire	100.00		
East Burke Fire Brigade, Rosenbloom Chimney Fire	515.00		
Wanda Grant, Flowers for Tim Leary	73.50		
Town of Kirby, Credit For Rustique Brik Taxes	7,570.83		
Lyndonville Office Equipment, Copier Repairs	244.40		
Kingdom Connection, Internet Services	150.00		
North Country Environmental & Forestry, Survey for North Kirby Road	2,500.00		
Vermont Coalition of Municipalities, Annual Dues	100.00		
Postmaster, Certified Letter for Tax Sale	23.57		
VLCT-Selectmen's Handbook	45.00		
Edward DeMaio, Mileage	13.12		
Edward DeMaio, Postage	<u>5.55</u>		
		11,868.62	
Legal Expenses			
Gensburg, Atwell & Broderick, Whitehill Agreement	<u>175.00</u>		
		175.00	
Total Town Expenses			\$27,681.50

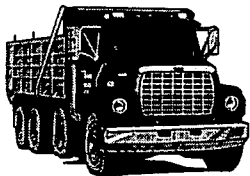
LANDFILL:			
Rhonda Altman-Attendant	\$ 1,562.50		
Zollie Altman, Cleaning Up Trash	30.00		
Zollie Altman, Mileage	10.56		
Wanda Grant, Attendant	31.25		
Northeast Kingdom Waste Management District, Surcharge	918.14		
WSI of Vermont, Inc.	4,887.12		
Vermont Dept. of Taxes, Franchise Tax	<u>292.64</u>		
Total Landfill Expenses			\$ 7,732.21
DONATIONS:			
Lyndon Rescue, Inc.	\$ 2,700.04		
CALEX	142.00		
Caledonia Home Health	300.00		
Northeastern Vermont Agency on Aging	100.00		
Fairbanks Museum & Planetarium	210.00		
Northeast Kingdom Human Services	479.00		
Lyndonville Area Youth Baseball/Softball	100.00		
Northeast Kingdom Youth Services	250.00		
Northeast Kingdom Adult Education & Literacy Program	<u>100.00</u>		
Total Donations			4,381.04
PLANNING COMMISSION:			
Tracy Sherbrook, Certified Letters & Postage	\$ 60.79		
The Caledonian-Record, Hearings Notices	145.20		
Gensburg, Atwell & Broderick, Legal Advise on Appeal	575.00		
Secretary of State, Class for Robert Wood	40.00		
Robert Wood, Zoning Administrator	461.47		
Tim Leary, Zoning Administrator	<u>103.13</u>		
Total Planning Commission			1,385.59
ROAD RELATED EXPENSES:			
Cutting Edges			
Howard P. Fairfield, Inc.	\$ 584.12		
		\$ 584.12	
Diesel Fuel & Oil			
Maine Lubrication Service, Oil	64.78		
Northern Petroleum, Diesel Fuel	<u>4,842.78</u>		
		4,907.56	
Garage Expenses			
Hopkins & Sons, Inc., Heating Oil	<u>1,043.71</u>		
		1,043.71	

Road Supplies			
Gorman Brothers-Chloride	\$ 8,156.00		
		\$ 8,156.00	
911 Signs			
Giddings Manufacturing	256.45		
		256.45	
Plow, Sander & Wing Expenses			
Reed Supply	15.36		
Howard P. Fairfield, Inc., Sander	43.53		
Howard P. Fairfield, Inc., Plow Wing	222.78		
		281.67	
Shop Supplies			
Merriam-Graves Corp.	146.22		
Reed Supply Co.	8.04		
Broome Power Equipment	30.70		
Arnold's Automotive	366.34		
Sullivans Auto Supply	14.54		
Lyndonville Hardware	109.16		
		675.00	
Truck Expenses			
Dads 4 By Tool & Supply	29.99		
Arnold's Automotive	296.41		
New England Truck Maintenance, Inspection	20.00		
Stratham Tire, Tires	787.28		
Bob's Mobile Truck Repair	130.50		
Vermont Municipal Truck Equipment & Supplies	150.30		
Howard P. Fairfield, Inc.	117.38		
		1,531.86	
Truck & Grader Chains			
Arnold's Automotive	1,213.92		
		1,213.92	
Grader Expense			
Arnold's Automotive	5.18		
Southworth-Milton	1,620.81		
		1,625.99	
Highway Related Miscellaneous			
VLCT PACIF, Drug & Alcohol Testing Program	75.00		
Arnold's Automotive, Mower Repair	87.96		
Bob's Maintenance-Use of Pickup	1,800.00		
		1,962.96	
Fixed Charges-Highways			
Cellular One	96.18		
Unicel	83.09		
Lyndonville Electric, Garage	549.05		
Lyndonville Savings Bank-Town Share			
Social Security	2,089.65		
Medicare	490.91		
		3,317.88	

Insurances-Roads			
VLCT-Blue Cross & Blue Shield, Health -Robert Wood	\$ 9,227.57		
Horace Mann Life Insurance, Disability-Robert Wood	749.84		
Hopkins & Reynolds Insurance, Auto Insurance	1,097.00		
Hopkins & Reynolds Insurance, Workers Compensation	2,395.28		
Hopkins & Reynolds Insurance, General Liability	995.80		
Hopkins & Reynolds Insurance, Property	<u>1,529.14</u>		
		\$15,994.63	
Total Highway Related Expenses			\$ 41,551.75
TOTAL GENERAL			\$104,453.30

REPORT OF SELECTMEN

GENERAL EXPENSES			\$ 104,453.30
TO SAVINGS ACCOUNTS:			
Lyndonville Savings Bank			
To Escrow Account-Tax Sale	\$ 2,286.63		
To Equipment Fund	10,000.00		
Record Preservation Fund	868.00		
Union Bank, To Certificate of Deposit	<u>55,000.00</u>		
Total Savings Deposits			68,154.63
TO OTHER DEPARTMENTS:			
Kirby School District, Share of Taxes	\$ 331,250.70		
Kirby Cemetery Fund, Share of Taxes	<u>1,088.66</u>		
Total Other Departments			332,339.36
UPDATING TAX MAPS:			
North Country Environmental & Forestry	\$ 1,800.00		
Total Updating Tax Maps			1,800.00
NEW EQUIPMENT-HIGHWAYS:			
Snap-On Tools, Air Wrench	\$ 250.00		
Giddings Manufacturing, Mower	6,148.00		
Arnold's Automotive, Inc., Tools	<u>50.54</u>		
Total New Equipment-Highways			6,448.54
HIGHWAY EXPENSES:			
Snow Removal	\$ 32,524.95		
Summer Maintenance	29,273.69		
Summer Construction	<u>49,671.92</u>		
Total Highway Expenses			<u>111,470.56</u>
GRAND TOTAL			\$ 624,666.39



ROAD COMMISSIONER'S REPORT

What happened to the narrow bridge and the blind corner by the Whitehill house on North Kirby Road? Well it's gone! The bridge was widened, the road moved, and the old road is now a lawn. This long awaited project was completed in July of 2003.

As every year, crusher run gravel was placed on several roads. This last year Ridge Road, parts of Kirby Mountain Road, Mud Hollow Road, the Old Concord Road, and sections in other areas were graveled.

Yours truly,
Bob Wood

WINTER MAINTENANCE

Class II

Robert Wood, Labor	\$ 3,075.00	
Town Grader	150.00	
Town Truck	1,060.00	
Vermont Agency of Transportation, Salt	1,778.56	
Bob's Maintenance, Use of Loader	625.00	
David Skinner, Trucking Sand	140.00	
Fenoff Sand & Gravel, Trucking Sand	150.00	
Kirk Fenoff & Son Excavating, Trucking, and Sand	1,200.00	
		\$ 8,178.56

Class III

Robert Wood, Labor	\$ 10,261.00	
Brian Fenoff, Labor	88.00	
Steve Baker, Labor	60.00	
Eric Waring, Plowing Hayes Road	250.00	
Town Grader	450.00	
Town Truck	3,700.00	
Bob's Maintenance, Use of Loader	1,975.00	
Kirk Fenoff & Son Excavating, Trucking and Sand	4,563.50	
Lyndonville Agway, Posts	19.80	
Russell Riendeau & Sons, Sand	269.10	
David Skinner, Trucking Sand	400.00	
Fenoff Sand & Gravel, Trucking Sand	455.00	
Gingue Construction, Sand	1,738.00	
Dad's 4 by Tool & Supply -Tarp for Sandpile	116.99	
		\$ 24,346.39
Total Winter Maintenance		\$ 32,524.95

TOWN HIGHWAY MAINTENANCE

Class II

Robert Wood , Labor	\$ 2,386.00	
Gingue Construction, Excavator & Gravel	846.30	
Newport Rental Center, Woodchipper	140.00	
Kirk Fenoff & Son Excavating, Excavating and Gravel	153.00	
Town Grader	530.00	
Town Truck	90.00	
Robert Van Vliet, Labor	50.00	
Brian Fenoff, Labor	82.00	
Bob's Maintenance, Use of Loader	120.00	
Bob's Maintenance, Mowing and Use of Loader	600.00	
		\$ 4,997.30

Class III

Robert Wood, Labor	\$ 12,634.00	
Gingue Construction-Gravel, Trucking, & Excavating	2,920.30	
Robert Van Vliet, Labor	40.00	
Brian Fenoff, Labor	40.00	
Town Grader	3,470.00	
Town Truck	580.00	
Newport Rental Center, Woodchipper	115.00	
Calkins, Inc., Stone	180.09	
H S Supplies, Pipe	36.00	
Bob's Maintenance, Use of Loader	570.00	
Bob's Maintenance, Backhoe & Mowing	1,600.00	
		\$ 22,185.39

Class IV

Robert Wood, Labor	\$ 201.00	
Gingue Construction-Gravel , Trucking, and Excavating	1,700.00	
Town Truck	70.00	
Town Grader	80.00	
Bob's Maintenance, Mowing	40.00	
		\$ 2,091.00
Total Town Highway Maintenance		\$ 29,273.69

SUMMER CONSTRUCTION, RESURFACING & BRIDGE

Class III – Construction – North Kirby Road (By Whitehill)

Robert Wood, Labor	\$ 617.50	
Town Truck	120.00	
Town Grader	160.00	
Calco, Inc., Culvert	493.87	
Lyndonville Hardware, Supplies	104.57	
Calkins Rock Products, Stone	490.76	
Agway, Seed	215.97	
Gingue Construction, Excavating and Material	\$ 12,769.30	
		\$ 14,971.97

SUMMER CONSTRUCTION, RESURFACING & BRIDGE

Class III – Culvert Work

Robert Wood, Labor	\$	634.00	
Erik Waring, Labor		80.00	
Bob's Maintenance, Backhoe		718.00	
Brian Fenoff, Labor		60.00	
Calco, Inc., Block for Culvert End		64.92	
Town Truck		70.00	
H S Supplies		154.00	
Gidding Manufacturing, Culverts and Collars		1,239.00	
Gingue Construction-Excavator, Trucking and Gravel		<u>2,045.50</u>	
			\$ 5,065.42

Class III - Resurfacing

Robert Wood, Labor	\$	265.50	
Town Grader		120.00	
Gingue Construction-Gravel, Trucking, and Excavating		6,555.50	
Calco, Inc., Pipe		44.64	
Bob's Maintenance, Backhoe		<u>60.00</u>	
			\$ 7,045.64

Class III – Resurfacing – Kirby Mountain Road

Robert Wood, Labor	\$	50.00	
Town Grader		30.00	
Gingue Construction-Gravel, Trucking, and Excavator		5,082.00	
Town Truck		<u>60.00</u>	
			\$ 5,222.00

Class III – Resurfacing – Mud Hollow Road

Robert Wood, Labor	\$	100.00	
Town Grader		70.00	
Gingue Construction-Gravel, Trucking and Excavator		<u>3,756.80</u>	
			\$ 3,926.80

Bridge #15 (By Whitehill)

Robert Wood, Labor	\$	656.50	
Highway Steel, Guardrail		1,221.70	
Agway, Seed		59.59	
Farmer John Trucking, Rototilling and Hay Mulch		195.00	
Gingue Construction		9,222.58	
Lyndonville Hardware, Supplies		148.40	
H S Supplies, Rebar		66.75	
Bob's Maintenance, Backhoe and Excavating		410.00	
Calkins Rock Products, Stone		838.57	
G & P Construction, Installing Guardrail		<u>621.00</u>	
			\$ 13,440.09

Total Summer Construction, Resurfacing, & Bridge			\$ 49,671.92
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SAVINGS

REAPPRAISAL FUND (ACT 60) CERTIFICATE OF DEPOSIT

Lyndonville Savings Bank - #60015211

Balance as of January 1, 2003		\$ 5,742.86
Interest Earned 2003	\$ 67.66	
Total Deposits		5,810.52
Withdrawals, For Computer	\$ 2,000.00	
Total Withdrawals		- 2,000.00
Balance as of December 31, 2003		\$ 3,810.52
(\$1,956.00 deposited after January 1, 2004 bringing balance to \$5,766.52)		

TOWN EQUIPMENT FUND CERTIFICATE OF DEPOSIT

Lyndonville Savings Bank - #60050323

Balance as of January 1, 2003		\$ 39,326.14
Deposits From Highways	\$ 10,810.00	
Deposit From Budget	10,000.00	
Interest Earned 2003	537.44	
Total Deposits		21,347.44
Withdrawal, for Mower	\$ 6,148.00	
Total Withdrawals		- 6,148.00
Balance as of December 31, 2003		\$ 54,525.58

TOWN RECORDS PRESERVATION FUND SAVINGS

Lyndonville Savings Bank - #54 2919 4

Balance as of January 1, 2003		\$ 3,153.70
Deposits	\$ 868.00	
Interest Earned 2003	20.94	
		888.94
Balance as of December 31, 2002		\$ 4,042.64

SAVINGS

ESCROW ACCOUNT - TAX SALE

CERTIFICATE OF DEPOSIT

Lyndonville Savings Bank #60066339

Balance (Opened October 23, 2003)		\$ 2,286.63
Interest earned 2003	\$ 5.58	
Total Deposits		5.58
Balance as of December 31, 2003		\$ 2,292.21

REGULAR FUNDS

CERTIFICATE OF DEPOSIT

Citizens Savings Bank - #6131026

Balance as of January 1, 2003		\$ 40,000.00
Interest earned 2003	\$ 123.41	
Total Deposits		123.41
Withdrawal to Checking Account	\$ 40,123.41	
Total Deposits		\$ - 40,123.41
Balance as of December 31, 2002		\$ 0.00

CERTIFICATE OF DEPOSIT

Citizens Savings Bank - #6132014

Beginning Balance (opened December 31, 2003)		\$ 55,000.00
Balance as of December 31, 2003		55,000.00

Report of the Kirby School Board
2004

School choice is alive and well in Kirby. We currently have 84 K-12 students in thirteen different schools. In addition to Concord, Waterford, Lyndon Town, Burke, Riverside and St. Johnsbury elementary schools, we also have the newly accredited Highland School. For high school students, we have Lyndon Institute, St. Johnsbury Academy, Concord High, Caledonia School and the new East Burke School. One of the main tasks the school board faces is keeping up with the changes and knowing which children are where. Fortunately, we have Wanda Grant to keep up with it all and she does a fantastic job of keeping track of everything and making sure that all bills and information are correct.

School budgets are presenting a confusing situation where enrollments are dropping, yet costs are increasing. There are many reasons for this: increasing insurance costs, salary increases, and increases in the costs of keeping many small schools open rather than consolidating. As one principal put it "You can have only one student on a road where there used to be 20, but you still have to send a bus up it." Also fueling the increases is the federal No Child Left Behind Act. This act dictates staffing, training and standardized testing without supplying the funds promised to make it all happen. NCLB is underfunded by \$6 billion in the current federal budget.

There is a clause in the act which states "Nothing in this act [requires states] to spend any funds or incur any costs not paid for under this act. However, the reality is schools not in compliance or underperforming on the hotly disputed standardized tests will lose federal funds. Many states are considering not taking federal funds so they can get out from under the unfunded mandates. This Act is certainly driving some of the increases that will be felt in local budgets.

At the state level, Act 68 (formerly Act 60) continues to undergo constant tinkering to make it something everyone can live with. There is a list of changes too numerous to mention here, but there is a good synopsis of the basics on the Vermont School Boards Association website (<http://www.vtsba.org>). The changes made to this law are supposed to keep equity in education, simplify the formulas, help contain costs at local levels, and address common level of appraisal issues. Whether or not this law can accomplish all this remains to be seen as a new wave of changes is due to occur in 2005.

The School Board would like to thank Craig Colby for many years of safe bus transport of Kirby children. His regular driver, Bruce Quimby, has done a fantastic job. Craig has opted not to bid on the Kirby route, which has been awarded to First Student Inc.

The Kirby School Board meets on the third Thursday of each month. Our meetings will be in March, May, July, September and November. Residents with questions or concerns are always welcome.

Respectfully submitted,
Cheryl McMahon

THREE YEAR BUDGET COMPARISON - KIRBY

	FY 2002	FY 2003	FY 2004	FY 2005
1. EXPENDITURES				
2. BUDGET (Local budget approved in prior years)				\$683,267
3. SU assessment (included in local budget)	\$681,805	\$591,428	\$626,488	\$11,209
4. Deficit (if included in local budget)	\$0	\$0	\$0	\$0
5. Block Grant paid by State to tech center in prior years	\$490	\$0	\$0	\$0
6. 1. Separately warned article passed at town meeting	\$0	\$0	\$0	\$0
7. 2. Separately warned article passed at town meeting	\$0	\$0	\$0	\$0
8. 3. Separately warned article passed at town meeting	\$0	\$0	\$0	\$0
9. Act 144 Expenditures (excluded from education spending)	\$0	\$0	\$0	\$0
10. Act 68 adopted budget	\$682,295	\$591,428	\$626,488	\$683,267
11. Union School or joint school district assessment	\$0	\$0	\$0	\$0
12. Deficit if not included in budget or revenues	\$0	\$0	\$0	\$0
13. Special programs expenditures (if not included in local budget)	\$0	\$0	\$0	\$0
14. Gross Act 68 Budget	\$682,295	\$591,428	\$626,488	\$683,267
15. Act 144 expenditures(if any-excluded from "education Spending")	\$0	\$0	\$0	\$0
16.REVENUES				
17. Local revenues(categorical grants, donations, tuition, surplus, Act 144 etc	\$36,514	\$90,775	\$56,108	\$45,127
18. Capital debt aid	\$0	\$0	\$0	\$0
19. Special program revenues (if not included in local budget)	\$0	\$0	\$0	\$0
20. Deficit if not included in budget or expenditures	\$0	\$0	\$0	\$0
21. Act 144 revenues	\$0	\$0	\$0	\$0
22. Total revenues	\$36,514	\$90,775	\$56,108	\$45,127
23. Fund raising (if any)	\$0	\$0	\$0	\$0
24. Adjusted local revenues	\$36,514	\$90,775	\$56,108	\$45,127
25. Education Spending (Act 68 definition)	\$645,781	\$500,653	\$570,380	\$638,140
26. Equalized Pupils	83.53	85.10	82.67	85.25
27. Education Spending per Equalized Pupil	\$7,731	\$5,883	\$6,899	\$7,486

TUITION & ENROLLMENT STUDY

School Years 2003-2004 and 2004-2005

	2003-2004 Projected Cost			2003-2004 Actual Cost *			2004-2005 Projected Cost		
	Rate	#Students	Total	Rate	#Students	Total	Rate	#Students	Total
KINDERGARTEN:									
Burke School District	\$3475	1	\$ 3475	\$3475	1	\$ 3475	\$3229	1	\$ 3229
Concord School District	6500	1	6500		0		7256	1	7256
Lyndon Town School	5600	1	5600	2800	4	11200	3097	1	3097
Waterford School District	3250	2	6500	3250	2	6500	3218	1	3218
Total Kindergarten Tuition:			\$22075			\$21175			Total Kindergarten Tuition: \$16800
GRADES 1-6:									
Burke School District	6950	5	34750	6950	3	20850	6457	5	32285
Concord School District	6500	3	19500	6500	3	19500	7256	2	14512
Highland School ****		0		3744**	4	14976	6194	3	18582
Lyndon Town School	5600	15	84000	5600	13	72800	6194	18	111492
Riverside School ****	5600	4	22400	5600	1	5600	6194	0	0
St. Johnsbury School District	6200	3	18600	6200	3	**13321	6500	2	13000
Waterford School District	6500	7	45500	6500	7	45500	6436	8	51488
Total Grades 1-6 Tuition:			\$224750			\$192547			Total Grades 1-6 Tuition: \$241359
GRADES 7-8:									
Concord School District	6500	2	13000	6500	2	13000	10679	2	21358
Highland School ****		0		5015**	2	10030	8054	3	24162
Lyndon School District	5600	7	39200	5600	5	28000	6194	3	18582
Riverside School****	7387	9	66474	7500	6	45000	8054	2	16108
Waterford School District	4588	1	4588	4588	1	4588	8145	1	8145
St. Johnsbury School District	8000	1	8000	6200	1	6200	8000	1	8000
Total Grades 7-8 Tuition:			\$131262			\$106818			Total Grades 7-8 Tuition: \$96355
GRADES 9-12:									
Concord High School	8200	2	16400	8200	1	8200	9411	1	9411
East Burke School ****		0		8234	2	16468	8415	2	16830
Holderness School ****		0		8234	1	8234	8415	1	8415
Lyndon Institute	8885	11	97735	8885	9	79965	9374	12	112488
Caledonia School (NFI)****		0		8234	2	**9974	8415	0	0
St. Johnsbury Academy	8995	10	89950	8995	12	107940	9760	12	117120
Total Grades 9-12 Tuition:			\$204085			\$230781			Total Grades 9-12 Tuition: \$264264
TOTALS		85	\$582172	TOTAL	85***	\$551321	TOTALS	82***	\$618778

* As of December 31, 2003. Is subject to change due to students moving in or out of Town.

** Overlapping students and tuition adjustments

*** An additional 13 students are either taught at home or attended religious schools.

**** Private school rates show only the amount the Town is allowed to pay by law. Private school tuition rates may be higher than what is shown above.

Kirby School District		2004-05	2003-04	2002-03
		PROPOSED		ACTUAL
		BUDGET	BUDGET	EXPENSES
1100	REGULAR INSTRUCTIONAL PROGRAMS:			
561.1	Elementary Tuition	\$0	\$246,825	\$283,712.50
561.01	Concord Tuition Gr. K-6	\$21,768		
561.02	Waterford Tuition Gr. K-6	\$54,706		
561.03	St. Johnsbury Gr. K-6	\$13,000		
561.04	Lyndon Town Gr. K-6	\$114,589		
561.05	Burke Gr. K-6	\$35,514		
561.07	Riverside Gr. K-6	\$0		
561.1	Concord Tuition Gr. 7-8	\$21,358		
561.12	Waterford Tuition Gr. 7-8	\$8,145		
561.13	St. Johnsbury Gr. 7-8	\$8,000		
561.15	Lyndon Town Gr. 7-8	\$18,582		
561.18	Riverside Gr. 7-8	\$16,108		
561.2	Secondary Tuition	\$0	\$335,347	\$288,875.57
561.21	Concord Tuition Gr. 9-12	\$9,411	\$0	\$0.00
561.23	NFI Gr 9-12	\$0		
561.24	Lyndon Institute Gr. 9-12	\$112,488		
561.25	St. Johnsbury Academy Gr. 9-12	\$117,120		
561.27	East Burke School Gr. 9-12	\$16,830		
561.89	Highland School Gr. K-6	\$18,582		
561.9	Highland School Gr. 7-8	\$24,162		
564.24	Holderness School Gr. 9-12	\$8,415		
	TOTAL:	\$618,778	\$582,172	\$572,588.07
1211	SPECIAL EDUCATION PROGRAMS:			
300	Professional services	\$17,000		\$16,957.50
561.1	Elementary Tuition	\$0	\$0	\$0.00
561.2	Secondary Tuition	\$3,628	\$3,150	\$0.00
610	General Supplies	\$0	\$0	\$0.00
	TOTAL:	\$20,628	\$3,150	\$16,957.50
1300	Vocational Education			
560	Tuition			\$5,294.38
	TOTAL:			\$5,294.38
2142	PSYCHOLOGICAL TESTING SERVICE:			
330	Other Professional Services	\$720	\$1,440	\$2,500.00
	TOTAL:	\$720	\$1,440	\$2,500.00
2136	OCCUPATIONAL THERAPY SERVICES			
330	Professional Services	\$0	\$0	\$900.84
	TOTAL	\$0	\$0	\$900.84
2310	BOARD OF EDUCATION SERVICES:			
330.1	Reimb.Criminal Record Check	\$39	\$0	\$0.00
522	Liability Insurance			\$149.43
540	Advertising	\$25	\$0	\$0.00
610	General Supplies	\$75	\$0	\$0.00
810	Dues & Fees	\$250	\$250	\$250.00
	TOTAL:	\$389	\$250	\$399.43

		2004-05	2003-04	2002-03
		PROPOSED		ACTUAL
		BUDGET	BUDGET	EXPENSES
2313	TREASURER SERVICES:			
100	Treasurer/Clerk Salary	\$624	\$624	\$540.00
220	Social Security	\$39	\$39	\$33.48
220.1	Medicare	\$9	\$9	\$7.92
250	Worker's Compensation	\$8	\$8	\$3.18
260	Unemployment Compensation	\$0	\$0	\$0.00
610	General Supplies	\$0	\$0	\$0.00
	TOTAL:	\$680	\$680	\$584.58
2321	OFFICE OF THE SUPERINTENDENT:			
331	Assessment of S.U. Services	\$11,209	\$11,309	\$11,429.50
	TOTAL:	\$11,209	\$11,309	\$11,429.50
2520	FISCAL SERVICES:			
370	Audit FY 05	\$0	\$0	\$700.00
	TOTAL:	\$0	\$0	\$700.00
2700.1	STUDENT TRANSPORTATION SERVICES:			
510.4	Special Education transportation	\$2,000	\$0	\$0.00
519	Transportation Regular Education	\$28,863	\$27,487	\$28,085.00
	TOTAL:	\$30,863	\$27,487	\$28,085.00
	TOTAL GENERAL FUND:	\$683,267	\$626,488	\$639,439.30
2002-2003 Actual Expenses reflects \$12,400. Elementary Tuition paid in FY 2004, Elementary Tuition reimbursement of \$1,447.80, Workers Compensation Insurance Refund of \$23.88, Occupational Therapy Services of \$48.75 paid in FY 2004, and Assessment of Supervisory Union Services of \$5,714.75 paid in FY 2004.				
PROJECTED REVENUES FISCAL YEAR 2005 - KIRBY SCHOOL DISTRICT				
3201	Mainstream Block Grant	\$26,666		
3202	Intensive	\$0		
3204	EEE	\$4,419		
2000	EEI	\$0		
2000	IDEA-B	\$0		
1400	Transportation	\$14,042		
1510	Interest	\$0		
1990	Misc	\$0		
	Worksheet A	\$0		
	From Surplus	\$0		
		\$45,127		
	General State Support Grant 85.25 x \$6,800	\$579,700.00		
	TOTAL	\$624,827.00		

REPORT OF SCHOOL DEPARTMENT
TREASURER'S REPORT
Wanda Grant, Treasurer, July 1, 2002 – June 30, 2003

RECEIPTS

Beginning Balance July 1, 2002

\$ 50,139.40

INCOME		
Lyndonville Savings Bank, NOW Interest	\$ 138.93	
Passumpsic Savings Bank, NOW Interest	347.23	
Passumpsic Savings Bank, Interest from Certificate of Deposit	697.37	
Citizens Savings Bank, Interest from Certificate of Deposit	1,399.49	
State of Vermont		
Act 60 Block Grant	218,544.00	
Act 60 Local Share	7,724.00	
Act 60 Transportation Aid	13,969.00	
Act 60 Transportation Aid, Reconciliation FY 2001	285.00	
Act 60 Transportation Aid, Reconciliation	570.00	
Early Essential Education	1,620.13	
Mainstream Block Grant	18,401.82	
State Wards	7,347.00	
Town of Kirby, Taxes	274,894.64	
Essex-Caledonia Supervisory Union Reimbursement of Workers Compensation Insurance	23.88	
Riverside School, Reimbursement of Tuition	1,447.80	
McGraw-Hill, Reimbursement of Special Education Supplies	52.32	
TOTAL INCOME		\$ 547,462.61
TRANSFER OF FUNDS FROM OTHER ACCOUNTS		
Passumpsic Savings Bank, From Certificate of Deposit	\$ 60,000.00	
Citizens Savings Bank, From Certificate of Deposit	60,000.00	
TOTAL TRANSFERS		120,000.00
TOTAL INCOME, TRANSFERS & BEGINNING BALANCE		\$ 717,602.01

DISBURSEMENTS

EXPENSES		
TRANSPORTATION		
Craig Colby, North Kirby & Mud Hollow Route	\$ 28,085.00	
		\$ 28,085.00

ADMINISTRATION		
Essex-Caledonia Supervisory Union,		
Superintendent's Office Assessment	\$ 5,714.75	
Workers Compensation Insurance (Bookkeeper)	3.18	
Errors & Omission Policy	140.55	
Liability Insurance	8.88	
VSBA, Dues	250.00	
Angolano & Company, Audit	700.00	
Wanda Grant, Bookkeeper	540.00	
Lyndonville Savings Bank, (School Share for Bookkeeper)		
Social Security	33.48	
Medicare	7.92	
		\$ 7,398.76
SPECIAL EDUCATION		
Burke School District		
Salary-Aide	\$ 13,653.50	
Social Security-School Share for Aide	1,044.49	
Medicare-School Share for Aide	546.14	
Psychological Testing	1,105.00	
Occupational Therapy	608.37	
Essex-Caledonia Supervisory Union, Workers Compensation Insurance (for Aides)	23.88	
Paul Donahue, Psychological Testing	1,365.00	
James Lapaglia, Ph.D., Psychological Testing	1,135.00	
Caledonia Home Health, Occupational Therapy	852.09	
		\$ 20,333.47
TUITION		
Kindergarten:		
Burke School District	\$ 4,397.06	
Concord School District	11,670.00	
Lyndon School District	2,815.00	
Waterford School District	3,213.00	
		\$ 22,095.06
Elementary Grades 1-6:		
Burke School District	\$ 36,306.64	
Concord School District	17,505.00	
Lyndon School District	95,710.00	
Riverside School	50,187.60	
St. Johnsbury School District	12,400.00	
Waterford School District	38,556.00	
		\$ 250,665.24

Junior High Grades 7-8:		
Burke School District	\$ 7,550.00	
Lyndon School District	28,500.00	
Riverside School	27,200.00	
Waterford School District	<u>12,000.00</u>	
		\$ 75,250.00
Senior High Grades 9-12:		
Concord School District	\$ 15,400.58	
Lyndon Institute	103,092.91	
Lyndon Institute, 504 Billing	447.58	
St. Johnsbury Academy	90,877.50	
St. Johnsbury Academy, Sharetime	5,294.38	
NFI of Vermont, Inc.	<u>3,807.00</u>	
		\$ 218,919.95
TOTAL EXPENSES		\$ 622,747.48
TRANSFER OF FUNDS TO OTHER ACCOUNTS		
Union Bank, Certificate of Deposit	\$ <u>60,000.00</u>	
TOTAL TRANSFERS		\$ <u>60,000.00</u>
TOTAL SCHOOL EXPENSES & TRANSFERS		\$ 682,747.48

(Total Tuitions were \$566,930.25)

SCHOOL CASH UP

July 1, 2002 – June 30, 2003

Beginning Balance	\$ 50,139.40
Receipts	<u>667,462.61</u>
	\$ 717,602.01
Disbursements	<u>682,747.48</u>
BALANCE ON HAND JULY 1, 2003	\$ 34,854.53
Checkbook Balance – July 1, 2003	
Passumpsic Savings Bank \$33,066.77	
Lyndonville Savings Bank \$ 1,787.76	

REPORT OF SCHOOL DEPARTMENT

TREASURER'S REPORT

Wanda Grant, Treasurer July 1, 2003 – December 31, 2003

RECEIPTS

Beginning Balance July 1, 2003

\$ 34,854.53

INCOME		
Lyndonville Savings Bank, NOW Interest	\$ 1.19	
Passumpsic Savings Bank, NOW Interest	91.07	
State of Vermont		
Act 60 Block Grant Funds	142,449.00	
Act 60 Local Share Funds	17,198.00	
Act 60 Transportation Funds	9,448.00	
Lyndon School District, Reimbursement of Tuition	4,478.60	
Town of Kirby, Taxes	<u>331,250.70</u>	
TOTAL INCOME		\$ 504,916.56
TRANSFER OF FUNDS TO OTHER ACCOUNTS		
Passumpsic Savings Bank, Transfer to Lyndonville Savings Bank	\$ 27,500.00	
Union Bank, From Savings	<u>60,000.00</u>	
TOTAL TRANSFERS		\$ 87,500.00
Total Income, Transfers & Beginning Balance		\$ 627,271.09

DISBURSEMENTS

EXPENSES		
ADMINISTRATION		
Essex-Caledonia Supervisory Union		
Superintendent's Office Assessment, FY 2003	\$ 5,714.75	
Superintendent's Office Assessment, FY 2004	5,654.56	
VSBA, Dues	250.00	
New England Business Service, Checks for Computer	116.47	
Wanda Grant, Bookkeeper	270.00	
Lyndonville Savings Bank, (School Share for Bookkeeper)		
Social Security	16.74	
Medicare	<u>3.96</u>	
		\$ 12,026.48

TRANSPORATION		
Rural Community Transportation	\$ 464.20	
Craig Colby, North Kirby Route	<u>\$ 10,994.80</u>	
		\$ 11,459.00

SPECIAL EDUCATION		
Rural Community Transportation, Transportation for Special Education Student	\$ 475.40	
Dawn Felsing, Aide (Salary)	675.00	
Lyndonville Savings Bank, (School Share for Aide)		
Social Security	41.85	
Medicare	9.79	
Caledonia Home Health, Occupational Therapy	<u>536.27</u>	
		\$ 1,738.31
TUITION		
Kindergarten:		
Burke School District	\$ 3,475.00	
Lyndon School District	11,200.00	
Waterford School District	<u>3,250.00</u>	
		\$ 17,925.00
Elementary Grades 1-6:		
Burke School District	\$ 20,850.00	
Concord School District	9,750.00	
Highland School	11,232.00	
Lyndon School District	72,800.00	
Riverside School	5,600.00	
St. Johnsbury School District	19,521.00	
Waterford School District	<u>22,750.00</u>	
		\$ 162,503.00
Junior High Grades 7-8:		
Concord School District	\$ 6,500.00	
Highland School	5,014.62	
Lyndon School District	28,000.00	
Riverside School	45,000.00	
St. Johnsbury School District	3,100.00	
Waterford School District	<u>2,294.00</u>	
		\$ 89,908.62
Senior High Grades 9-12:		
Concord High School	\$ 4,100.00	
East Burke School	16,468.00	
Holderness School	8,234.00	
Lyndon Institute	35,540.00	
NFI of Vermont, Inc.	2,610.00	
St. Johnsbury Academy	56,218.75	
St. Johnsbury Academy, Tech Uniforms	<u>18.00</u>	
		\$ 123,188.75
<i>Total Expenses</i>		\$ 418,749.16
TRANSFER OF FUNDS TO OTHER ACCOUNTS		
Lyndonville Savings Bank, From Passumpsic Savings Bank	\$ 27,500.00	
<i>TOTAL TRANSFERS</i>		\$ 27,500.00
TOTAL SCHOOL EXPENSES & TRANSFERS		\$ 446,249.16

(Total Tuitions were \$393,525.37)

SCHOOL CASH UP

July 1, 2003 - December 31, 2003

Beginning Balance	\$	34,854.53
Receipts		<u>592,416.56</u>
	\$	627,271.09
Disbursements		<u>446,249.16</u>
Balance on hand January 1, 2004	\$	181,021.93
Checkbook Balances - 1/1/2004		
Lyndonville Savings Bank \$88,202.70		
Passumpsic Savings Bank \$92,819.23		

EXPENSES OF SCHOOL FOR PAST FOUR YEARS

School Year July 1, 2000 – June 30, 2001*		
July 1, 2000 – December 31, 2000	\$	240,594.03
January 1, 2001 – June 30, 2001	\$	<u>466,578.06</u>
		\$ 707,172.09
School Year July 1, 2001 – June 30, 2002*		
July 1, 2001 – December 31, 2001	\$	359,314.65
January 1, 2002 – June 30, 2002	\$	<u>249,414.51</u>
		\$ 608,729.16
School Year July 1, 2002 – June 30, 2003*		
July 1, 2002 – December 31, 2002	\$	383,442.77
January 1, 2003 – June 30, 2003		<u>239,304.71</u>
		\$ 622,747.48
School Year July 1, 2003 – June 30, 2004*		
July 1, 2003 – December 31, 2003	\$	418,749.16
January 1, 2004 – June 30, 2004		<u>UNKNOWN</u>
		\$ 418,749.16
*Amounts now show actual expenditures and do not include transfers between accounts.		

SCHOOL SAVING ACCOUNTS

CERTIFICATE OF DEPOSIT

Citizens Savings Bank - Account #6127533

Balance as of January 1, 2003		\$ 61,210.63
Interest Earned 2003	\$ 188.86	
		188.86
Withdrawals	\$ 61,399.49	
		- 61,399.49
Balance as of December 31, 2003		\$ 0.00

CERTIFICATE OF DEPOSIT

Union Bank - Account #6131883

Opening Balance July 26, 2003		\$ 60,000.00
Interest Earned 2003	\$ 189.24	
		189.24
Withdrawals (To Savings Account #261955)	\$ 60,189.24	
		- 60,189.24
Balance as of December 31, 2003		\$ 0.00

SAVINGS

Citizens Savings Bank (Union Bank) - Account #261955

Balance as of January 1, 2003		\$ 391.13
Deposited From Certificate of Deposit #6131883	\$ 60,189.24	
Interest Earned 2003	116.02	
		60,305.26
Withdrawals	\$ 60,000.00	
		- 60,000.00
Balance as of December 31, 2003		\$ 696.39

SAVINGS

Lyndonville Savings Bank - Account #500018-6

Balance as of January 1, 2003		\$ 802.06
Interest Earned 2003	\$ 5.32	
		9.86
Balance as December 31, 2003		\$ 807.38

Superintendent's Report

2003 Year In Review

Throughout the Supervisory Union

During the past year, we have continued to improve instruction in a variety of ways. As a result, the student assessment scores continue to improve. We have strived to focus on sustained imbedded professional development. In this model, teacher-leaders in each school work intensely with colleagues as mentors, and instructional coaches who model best practice in pedagogy. This system emphasizes analysis of student assessment scores, and the recording of each student's acquisition of specific skills.

In just a few years, classroom instruction has changed significantly and rapidly. We are learning constantly from research about how children learn (brain research), learning styles, and multiple intelligences. This means that teachers must be learning about how to teach better. Accordingly, they must have continued professional development to keep them apprised of current best practices, methods and materials.

The children in today's classrooms are very different from those of a decade ago, as we live in a complex and ever changing technological world. Our children are technologically savvy, however, teaching now also requires bridging gaps between our children in rural Vermont and this multifaceted planet.

The schools of ECSU have experienced phenomenal success in early literacy. We will continue to prioritize this fundamental building block of learning. Concomitantly, in the immediate future, with the assistance of our teacher leaders, we will concentrate on supporting literacy in grades 3-8. Additionally, we are working on similar initiatives designed to support math and, during the 2004-05 school year, science.

American education has experienced a whirlwind of change and the era of transition continues. All schools in the United States are concerned with the mandates of the No Child Left Behind Legislation. This will redefine teacher licensure and training; it poses sanctions on schools that do not meet annual progress goals, and it clearly defines student success via assessments. Meeting these goals will prove challenging, but I believe our schools will meet the challenge.

The new educational funding legislation Act 68, the replacement to Act 60, comes into effect this year. The budget and proposed tax information you review will be based upon this new system. We have been told that once this system is in effect, it will provide greater predictability in preparing budgets. This system also encourages school boards to curtail spending by assessing penalties for overspending. One of the ways in which districts are encouraged to limit raising costs in education is to consolidate schools, districts, and even supervisory unions. In this rural part of Vermont, consolidation is much more difficult than in more populated areas. This is a topic the boards of ECSU will continue to discuss.

On a personal note, I have served this supervisory union as a central office administrator for 12 years as Director of Special Services, Assistant Superintendent and now as Superintendent. However, being a superintendent of a rural, geographically large supervisory union (ECSU is comprised of 8 school districts) is difficult. I spend, on average, over 100 evenings a year devoted to board meetings.

Being a superintendent of a multi-district supervisory union is not just a job but it becomes a lifestyle. After many years keeping this schedule, I have decided to pursue other interests. I resigned as superintendent effective June 30th. After some discussion with the boards of the ECSU, I may share this position with another superintendent through next year, to allow time for the ECSU boards to search for a new superintendent.

Of my 26 years as an educator, I have enjoyed 19 years in this supervisory union. Many of the children in our schools are my second-generation students. It has been gratifying and heartwarming to serve the children of Essex-Caledonia Supervisory Union. My tenure as Superintendent has been rewarding and challenging. I am pleased by the success of our school reform initiatives, and hope that we have built a strong foundation on which to continue to build. I wish the greater school community the best as they continue the journey ahead.

In Kirby

Since Kirby does not operate a school of its own, your students attend many area schools, both public and independent. We encourage all Kirby residents to visit area schools and explore the changes in instruction and programs. We encourage you to investigate school reform initiatives and the variety of schools attended by Kirby students.

Mariann Wall Bertolini, Ed. D.
Superintendent of Schools

Essex-Caledonia Supervisory Union

		Approved Budget 2003-2004	Budget Expended To Date 12/31/03	Balance
1100				
1100-115	Early Literacy/M. Bratko/Flow Through	\$0	\$1,560.52	-\$1,560.52
1100-115.10	Migrant Ed. Grant Salary	\$0	\$1,720.00	\$0.00
1100-220	Social Security	\$0	\$203.41	-\$203.41
1100-220.1	Medicare	\$0	\$47.58	-\$47.58
1100-250	Worker's Compensation	\$0	\$56.03	-\$56.03
1100-270	Unemployment Compensation	\$0	\$2.00	-\$2.00
	TOTAL:	\$0	\$3,589.54	-\$3,589.54
2150	Speech Pathology Services:			
2150-330	Other Professional Services	\$26,458	\$12,000.00	14,458.00
	TOTAL:	\$26,458	\$12,000.00	14,458.00
2200	Support Services:			
2200-330	Contracted Computer Ed.Services	\$2,000	\$110.00	1,890.00
	TOTAL:	\$2,000	\$110.00	1,890.00
2321	Office of the Superintendent:			
2321-110	Superintendent's Salary	\$72,000	\$36,000.01	35,999.99
2321-110.1	Admin. Assistant	\$24,805	\$12,400.56	12,404.44
2321-110.2	Executive Secretary	\$21,632	\$10,816.00	10,816.00
2321-110.3	Stipends	\$0	\$98.00	-98.00
2321-210	Health Benefits	\$20,880	\$13,709.50	7,170.50
2321-210.1	Dental Benefits	\$730	\$418.46	311.54
2321-220	Social Security	\$7,343	\$3,677.42	3,665.58
2321-220.1	Medicare	\$1,718	\$859.94	858.06
2321-240	Municipal Retirement	\$1,857	\$932.64	924.36
2321-250	Worker's Compensation	\$379	\$554.21	-175.21
2321-260	Unemployment Comp.	\$14	\$8.00	6.00
2321-270	Tuition Reimbursement	\$500	\$297.50	202.50
2321-522	Liability Insurance	\$9,900	\$0.00	9,900.00
2321-580	Travel	\$4,000	\$2,000.00	2,000.00
2321-810	Dues & Fees	\$3,000	\$3,173.00	-173.00
	TOTAL:	\$168,758	\$84,945.24	83,812.76
2420	Special Programs:			
2420-110	Special Education Co-ordinator(s)	\$61,585	\$30,920.50	30,664.50
2420-210	Health Benefits	\$11,976	\$7,353.36	4,622.64
2420-210.1	Dental Benefits	\$365	\$209.23	155.77
2420-220	Social Security	\$3,835	\$1,916.98	1,918.02
2420-220.1	Medicare	\$897	\$448.24	448.76

Essex-Caledonia Supervisory Union

	Approved	Budget	Balance
2420-250 Worker's Compensation	\$198	\$248.06	-50.06
2420-260 Unemployment Comp.	\$24	\$18.00	6.00
2420-270 Tuition Reimbursement	\$600	\$225.00	375.00
2420-580 Travel	\$1,650	\$825.00	825.00
2420-610 General Supplies	\$300	\$0.00	300.00
2420-640 Books & Periodicals	\$100	\$0.00	100.00
2420-810 Dues & Fees	\$1,000	\$761.21	238.79
2420-810.1 Fees/Flow-Through	\$0	\$1,441.89	-1,441.89
TOTAL:	\$82,530	\$44,367.47	38,162.53
2520 Fiscal Services:			
2520-110 Fiscal Manager Salary	\$35,994	\$17,997.06	17,996.94
2520-110.10 Overtime Fiscal Services	\$2,500	\$0.00	2,500.00
2520-210 Health Benefits	\$4,516	\$2,773.40	1,742.60
2520-210.1 Dental Benefits	\$365	\$209.23	155.77
2520-220 Social Security	\$2,356	\$1,115.80	1,240.20
2520-220.1 Medicare	\$551	\$260.92	290.08
2520-240 Municipal Retirement	\$1,520	\$719.94	800.06
2520-250 Worker's Compensation	\$126	\$176.06	-50.06
2520-260 Unemployment Comp.	\$5	\$3.00	2.00
2520-270 Tuition Reimbursement	\$400	\$0.00	400.00
2520-330 NEMRC	\$350	\$320.00	30.00
2520-580 Travel	\$200	\$0.00	200.00
2520-610 Supplies	\$0	\$0.00	0.00
2520-810 Dues & Fees	\$0	\$125.00	-125.00
TOTAL:	\$48,883	\$23,700.41	25,182.59
2526 Auditing Services:			
2526-330 Purchased Prof. Services	\$2,000	\$1,000.00	1,000.00
TOTAL:	\$2,000	\$1,000.00	1,000.00
2600 Operation/Maintenance of Plant:			
2600-110 Custodial Salary	\$1,090	\$545.04	544.96
2600-220 Social Security	\$68	\$33.80	34.20
2600-220.1 Medicare	\$16	\$7.93	8.07
2600-250 Worker's Compensation	\$120	\$170.06	-50.06
2600-250.11 Work.Comp./ECSU-Wide/Flow Through	\$0	\$12,560.38	-12,560.38
2600-250.20 Worker's Comp. Audit ECSU-Wide	\$0	\$2,610.00	-2,610.00
2600-260 Unemployment Comp.	\$5	\$3.00	2.00
2600-430 Equipment Repair	\$450	\$271.30	178.70
2600-441 Office Rental	\$9,600	\$5,250.00	4,350.00
2600-521 Office Contents Ins.	\$350	\$433.00	-83.00
2600-521.1 Computer Insurance	\$250	\$259.00	-9.00
2600-530 Telephone Service	\$3,450	\$1,794.79	1,655.21

Essex-Caledonia Supervisory Union

	Approved	Budget	Balance
2600-530.1 Postage	\$2,000	\$876.36	1,123.64
2600-530.2 Internet Access	\$287	\$251.45	35.55
2600-540 Advertising	\$150	\$100.00	50.00
2600-610 Custodial Supplies	\$100	\$23.28	76.72
2600-610.1 Office Supplies	\$3,000	\$1,040.92	1,959.08
2600-622 Electricity	\$0	\$582.49	-582.49
2600-730 Office Equipment	\$500	\$0.00	500.00
2600-733 Furniture & Fixtures	\$350	\$0.00	350.00
2600-800.2 Equipment Fund	\$2,000	\$3,842.14	-1,842.14
TOTAL:	\$23,786	\$30,654.94	-6,868.94
 5300-900 Medicaid Flow-Through	 \$0	 \$1,438.68	 -1,438.68
TOTAL:	\$0	\$1,438.68	-1,438.68
	\$354,415	\$201,806.28	\$152,608.72

Essex-Caledonia Supervisory Union		2004-05	2003-04	2002-03
		PROPOSED BUDGET:	BUDGET	ACTUAL EXPENDITURES:
2150	SPEECH PATHOLOGY SERVICES:			
330	Other Professional Services	\$26,458	\$26,458	\$25,200.00
	TOTAL:	\$26,458	\$26,458	\$25,200.00
2200	SUPPORT SERVICES:			
330	Contracted Computer Ed. Services	\$2,000	\$2,000	\$1,887.00
	TOTAL:	\$2,000	\$2,000	\$1,887.00
2321	OFFICE OF THE SUPERINTENDENT:			
110	Superintendent's Salary	\$75,000	\$72,000	\$70,000.00
110.1	Administrative Assistant	\$21,320	\$24,805	\$23,283.00
110.2	Executive Secretary	\$22,930	\$21,632	\$20,800.00
210	Health Benefits	\$37,119	\$20,880	\$17,831.58
210.1	Group Dental Benefit	\$1,375	\$730	\$696.48
220	Social Security	\$8,649	\$7,343	\$7,073.06
220.1	Medicare	\$2,028	\$1,718	\$1,654.12
240	Retirement Contributions/Municipal	\$1,980	\$1,857	\$1,763.32
250	Worker's Compensation	\$565	\$379	\$380.00
260	Unemployment Compensation	\$20	\$14	\$11.75
270	Tuition Reimbursement	\$500	\$500	\$220.00
330	Purchased Professional Services/Superintendent Search	\$0	\$0	\$0.00
522	Liability Insurance	\$13,000	\$9,900	\$12,711.00
580	Travel	\$4,000	\$4,000	\$4,032.85
610	General Supplies	\$0	\$0	\$0.00
730	Equipment	\$0	\$0	\$0.00
810	Dues & Fees	\$6,000	\$3,000	\$3,004.86
	TOTAL:	\$194,486	\$168,758	\$163,462.02
2420	ADMINISTRATION SUPPORT SERVICES:			
110	Special Education Coordinator/EEE	\$55,000	\$50,609	\$48,662.00
110.1 .2	Special Education Coordinator	\$11,924	\$11,249	\$10,816.00
210	Health Benefits	\$13,413	\$11,976	\$10,593.12
210.1	Group Dental Benefit	\$396	\$365	\$348.24
220	Social Security	\$3,808	\$3,835	\$3,687.59
220.1	Medicare	\$891	\$897	\$862.42
250	Worker's Compensation	\$275	\$198	\$190.00
260	Unemployment Compensation	\$10	\$24	\$12.75
270	Tuition Reimbursement	\$600	\$600	\$705.00
580	Travel	\$1,650	\$1,650	\$1,650.00
610	General Supplies	\$250	\$300	\$196.93
640	Books and Periodicals	\$100	\$100	\$42.97
810	Dues & Fees	\$1,250	\$1,000	\$1,239.33

2520	TOTAL:		\$89,567	\$82,803	\$79,006.35
	FISCAL SERVICES:				
100	Fiscal Manager		\$37,390	\$35,274	\$33,594.00
100.1	Fiscal Services Overtime		\$0	\$3,220	\$0.00
210	Health Benefits		\$5,058	\$4,516	\$3,995.28
210.1	Group Dental Benefit		\$396	\$365	\$348.24
220	Social Security		\$2,318	\$2,356	\$2,082.87
220.1	Medicare		\$542	\$551	\$487.24
240	Retirement Contributions		\$1,496	\$1,520	\$1,343.69
250	Worker's Compensation		\$157	\$126	\$108.00
260	Unemployment Compensation		\$5	\$5	\$3.75
270	Tuition Reimbursement		\$1,000	\$400	\$125.00
330	NEMRC		\$350	\$350	\$568.75
580	Travel		\$150	\$200	\$70.81
	TOTAL:		\$48,862	\$48,883	\$42,727.63
2526	AUDITING SERVICES:				
330	Audit		\$2,000	\$2,000	\$2,000.00
	TOTAL:		\$2,000	\$2,000	\$2,000.00
2600	OPERATION AND MAINTENANCE OF THE OFFICE:				
100	Custodial Salaries		\$1,111	\$1,090	\$1,078.00
220	Social Security		\$69	\$68	\$65.01
220.1	Medicare		\$16	\$16	\$15.09
250	Worker's Compensation		\$55	\$120	\$120.00
260	Unemployment Compensation		\$1	\$5	\$0.75
421	Rubbish Removal		\$1,800	\$0	\$0.00
430	Equipment Repair		\$450	\$450	\$253.98
441	Office Rental		\$9,300	\$9,600	\$8,400.00
521	Office Contents Insurance		\$400	\$350	\$350.00
521.1	Computer Insurance		\$250	\$250	\$250.00
530	Telephone Service		\$3,520	\$3,450	\$3,519.14
530.1	Postage		\$2,100	\$2,000	\$1,928.14
530.2	Internet Access		\$287	\$287	\$262.40
532	Fidelity Bond FY 05		\$700	\$0	\$0.00
540	Advertising		\$125	\$150	\$68.70
610	Custodial Supplies		\$150	\$100	\$143.76
610.1	Office Supplies		\$2,600	\$3,000	\$1,952.10
622	Electricity		\$1,200	\$0	\$0.00
730	Office Equipment		\$800	\$500	\$703.00
733	Furniture & Fixtures		\$350	\$350	\$58.65
800.2	Equipment Fund		\$2,000	\$2,000	\$6,335.00
	TOTAL		\$27,284	\$23,786	\$25,503.72
	TOTAL GENERAL FUND:		\$390,657	\$354,688	\$339,786.72

RESIDENCY POLICY KIRBY SCHOOL DISTRICT

The Kirby School District shall pay tuition to a public school approved by the Vermont State Board of Education, or to an independent school approved for payments by the Vermont Board of Education for any student who meets the definition of legal resident as defined in V.S.A. Title 16: Section: 1075.

This policy defines a student resident of Kirby as a child living with his/her parent- either custodial, or joint-custodial, or a student who is living with a court appointed guardian, or a state placed foster parent. No student will be considered a Kirby resident if the parent with sole custody resides outside of the State of Vermont: additionally, no student under guardianship will be considered a resident of Kirby unless legal guardianship by a Vermont court, or another court of competent jurisdiction in another state, territory or country has been granted to the parent/guardian claiming residency in Kirby.

Any student claiming independent status or "emancipated minor" must offer documentation to the Superintendent of Schools/School Board that he/she is living separate and apart from his/her parents or legal guardian, is independent of the authority of his/her parents or legal guardian and is not economically dependent upon his/her parents or legal guardian, or documentation that he/she has been found by the Vermont court to be emancipated.

For the purposed of this policy, a Kirby student is a minor son/daughter/foster or guardian child of a person claiming to be a Kirby resident, or a student who has reached the age of 18 and resides in Kirby. Residence shall be a person's true, fixed and permanent home. For the purposes of tuition approval, the parent must be living in Kirby in a permanent, true and fixed home. The Board acknowledges that under VSA: 16 S:1075, a person may have only one residence at a given time.

The Kirby School Board will make a residency determination of Kirby students and retains the right to revoke payment if evidence is not met. The Kirby School Board grants reasonable tuition requests to Kirby residents.

In situations where new construction is not occupied or there is a question of residency as of August 20 of the given school year, parents or legal guardians must, by written request, receive a waiver from the Kirby School Board for tuition costs. The waiver will be at the discretion of the School Board and may be reviewed at any point. The waiver will be reviewed 30 days from it issue date.

In all instances, the burden of proving residence shall lie with the person claiming residence. That burden must be met upon showing clear and convincing evidence.

Any person who is dissatisfied with the decision of the Board as to the pupil's residency may appeal to the Commissioner of Education who shall determine the pupil's residence. The Commissioner's decision shall be final.

TOWN OF KIRBY

Founded 1790

346 Town Hall Road
Lyndonville VT 05851
802-626-9386

March 2004

To All Residents and Property Owners

We have had a busy year! We have spent time reviewing our new Tax Maps, preparing for the changes made by the State Legislature concerning the State Education Tax (Act 68), attending courses offered by the State so we will be better equipped to carry out our reappraisal this year, and even welcoming a new Lister aboard.

In July we received our new up-to-date Tax Maps from Jim Wood with only a few minor adjustments being necessary. Thank you, Jim. They will be very valuable to us in our reappraisal work.

In April and October Gisele and Bob attended the Town Officers' Conferences in Fairlee, Vermont. We attended classes concerning our computer program, Land Use, Property Equalization Study procedures, and Act 68. In September we attended the week-long IAAO (International Association of Assessing Officers) Course 300 Fundamentals of Mass Appraisal in White River Junction. It was very intense but we both passed and received certificates.

This summer we actually had someone express an interest in serving on the Board of Listers! He is Mike Wood, originally from South Kirby. He was appointed by the Selectboard at their July meeting. He is a welcomed addition to our Board as he has worked in surveying and knows South Kirby well. We feel our Board now represents most areas of the Town.

In December we received the results of our Equalization Study – it was as we thought it would be. Our Common Level of Appraisal (CLA) is presently 75.98%. The CLA is a gauge telling us how close we are to 100% of Fair Market Value. This figure must remain above 80% or we are required by the State to do a reappraisal. Our Coefficient of Dispersion (COD) is at 25.15%. The COD is a measure of fairness or equity within a given town. This figure must remain below 20% or we, once again, are required to reappraise. We have challenged a couple of the sales that were included in the study and feel we will probably gain a little ground from this but not enough to save us from having to reappraise. We will be contacting you as we work throughout the Town to reappraise each property and look forward to seeing and talking to all of you. The final changes will be put into place in 2005.

We purchased a new computer with some of our reappraisal funds provided by the State. It is absolutely a necessary tool in this reappraisal. It will save us much time particularly with the high level of organization we must achieve.

Don't hesitate to contact us if you have any questions about how we assess properties and please know that we appreciate your cooperation and friendliness as we carry out the duties you have elected us to do!

Respectfully submitted,

Gisele A. Burrington

Robert W. Van Vliet

Michael P. Wood

Planning Commission Report 2003-2004

There is nothing so constant as change. Several things have happened this past year that have given us all reason to pause and re-prioritize. Most notably, our Zoning Administrator and dear neighbor, Tim Leary, died tragically in an accident on July 3, 2003. Tim held the standard in his honest stewardship of this town. As Zoning Administrator, he approached delicate issues forthrightly and with an eye to fairness. Tim heartily made Kirby his home and put his shoulder to the task of making it an even better place to live. He faithfully cleared trash from the roadsides. He told dreadful jokes that made us all belly laugh. Some folks in town even have the distinct honor of living in homes that Tim helped to craft. Despite all of his accomplishments in life, he never self-aggrandized. He became as good a neighbor as those who have lived here all their lives. Our hearts go out to his soul mate, Donna Whitehill, as we, too, feel the pain of his loss so deeply. We miss you, Tim.

Another challenge that came to bear this year involved a property dispute between neighbors. We listened to both sides of this issue and took all evidence into consideration, and also solicited the advice of our Town Agent. In all honesty, the planning commission struggled with the difficulty of resolving this issue. In the end, the parties sat down with each other and worked their dispute out to their mutual satisfaction. We congratulate them on taking an honorable route in this matter and reaching compromise in a neighborly and good-faith fashion. It sets a good example for everyone.

Then there is the hot topic of green energy and wind power. In light of the impending possibility of wind turbines being placed on our Kirby ridge line, we are implementing language into the Town Plan and By Laws that pertains to "view sheds." We are acutely aware that this is a highly controversial issue, even more so than cell towers. The current and long-term impact of having such large structures on our pristine mountaintops is one of much debate. It would benefit us greatly to have as much input as possible on the pending revision of our Town Plan and By Laws by the people of Kirby. Feel free to join us on the first Thursday of the month at 7:00 p.m. at the Town Hall when you have time to discuss what is important to us all - the future of Kirby.

As the need for a replacement came to be, we are very pleased to have recruited Robert Van Vliet as our new Zoning Administrator. Despite our fears that we strong-armed him into taking this position, he has been meticulous in his duties, conscientious, good-humored, and a hard-working Zoning Administrator. Thank you, Bob!

Respectfully submitted,

Your Planning Commission:

Donald Wood, Chairman

Tracy Sherbrook, Secretary

Kim Butler

Cathy Sargent

Victor Sherbrook

Bart Wilder

Elby Willey

Robert Van Vliet, Zoning Administrator

2003 Zoning Administrator Report

In 2003 we had a total of 24 permits submitted to the Town. These permits were for a singular item or in some cases multiple items. The breakdown of these was 1 for a Camp, 7 for Septic System repairs or installations, 2 for Decks, 2 for Porches, 1 for a Well, 3 for Garages, 3 for Additions, 2 for Sheds, 2 for Barns, 4 for Houses, and 4 for Sub-Divisions. All in all, this shows a substantial growth for our Town.

As a reminder to the residents of Kirby, you should obtain a copy of the Zoning Bylaws and follow them when you want a permit. You need to do a lot of things when you submit a permit and it is my job to help you.

A few things to remember are:

You need a drawing for what you want to do, showing the location of where it will be, the setback distances from adjoining properties, and the names of all adjoining landowners.

If you are doing a septic system I need to inspect it before it is covered up.

If you are doing a subdivision, you need to go through the State, as well as the Town, and this may require an access designation, and septic system approval, prior to final approval.

A permit is required for all construction over 100 square feet.

Access from a State highway requires State approval.

These are just a few things that may help you with your permits and these are not all encompassing of all the rules, both State and Local. As I said earlier, a copy of the Town Zoning Bylaws will help you, and I am here to help you with any of your permits. Feel free to contact me through the Town Office or call me at home (626-3696).

Respectfully

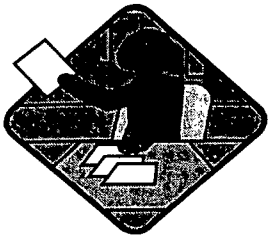
Robert Van Vliet
Zoning Administrator

2003 FIRE WARDEN'S REPORT

This year 34 permits were issued. Thank you for calling for permits.

Just a reminder, permits are needed whenever there is no snow or if the fire is within 200 feet of woodland or grassland leading to woodland. It would be a good idea to contact the Fire Warden whenever burning. I may be reached at 695-8182 (home) or 695-8897 (work/answering machine).

James Wood, Fire Warden
Town of Kirby



KIRBY TOWN CLERK'S REPORT

Another busy year has gone by. With interest rates being so low, a lot of refinancing was done. Because mortgages averaged 15 pages, we filled two land records books in 2003. This is double the recording that we normally do. The Town is quickly running out of room in our safe and in our office.

In July 2003 we lost one of our special town officials, Zoning Administrator Tim Leary. It was always fun to have Tim in the office, as he knew how to liven things up. Although Tim did not live in Town long, he made a big impact on everyone he met. It is still sad to know that Tim will not be stopping by the office anymore. He was always willing to help out and showed by his actions that he really loved living here. We miss you Tim.

I would like to thank Gisele, Bob Van Vliet, and Bob Wood for helping out around the office. I would also like to thank everyone else for his or her help over the last year. You make my job so much easier. The generosity of the residents of Kirby is why Kirby is such a special place to live. Thank you.

I would like to give a special thanks to Sparkie and Rhonda Altman for their many years of taking care of the Transfer Station. You did a great job and we miss seeing you on Saturdays. At the same time we wish to welcome Brian and Dawn Fenoff. Thank you for being willing to do the job.

As in the past, I would like to remind everyone that office hours are Tuesdays and Thursdays from 8:00 a.m. to 3:00 p.m., however, I am always willing to meet anyone at his or her convenience. You can call me at 626-9386 (office) or 626-3646 (home) to set up a time.

Respectfully submitted,
Wanda Grant
Town Clerk & Treasurer

Kirby Quilters

In spite of very busy schedules, the Kirby Quilters group is going strong and has renewed interest from new folks who have moved to town. In 2003, we completed three wedding quilts and four baby quilts.

In July, several quilters volunteered at the Vermont Quilt Festival in Northfield, Vermont. The VQF is the oldest annual quilt show in New England, and is in its 27th year. Kirby Quilter Nola Forbes has been involved with the VQF for 25 of those years. Even though it was blisteringly hot this year, approximately 10,000 avid quilt fans toured and enjoyed the displays, lessons and vendors at this three day event.

Also in July, Nola, Carolyn and Peggy helped Anne Brown with the Elderhostel group that is at Lyndon State College for a week in the summer. These folks come from all over and really enjoy their time in Vermont.

This year at the Caledonia County Fair in addition to setting up and manning the Caledonia County Store in Pandora's box, quilters worked with children to make blocks for two quilts that will be displayed at the fair this coming August. The colorful tops are very bright and artistic and were put together by Karen Moore. The kids did a great job and it is always nice to have children involved.

In November, Sue Willey somehow put in a good word with someone and got great weather to celebrate "Kirby Day" at the Town Hall. This fun day included a pet parade, hayrides, shared stories by longtime Kirby residents and a "Memory Garden" at the town hall to honor our beloved old friends who are no longer with us but who are always in our hearts. We ended the day with a delicious pot luck supper and great music by Cathy Sargent and Mark Breen. Bulbs were also planted at the foot of Brookside Lane and Kirby Mt. Road and it will be wonderful to see what comes up! We'd like to make Kirby Day an annual happening, please let us know if you'd like to be involved with this fun opportunity to get to know your neighbors.

The Saturday after Thanksgiving in November was the annual Kirby Quilters Christmas Craft Fair at Lyndon State College. Hundreds of shoppers came out for this fun event and found lots of unique items made by more than 100 crafters. Many took a chance on our Christmas Critters raffle quilt. The quilt was won by Fran Duling.

Kirby Quilter Peg Voakes is still the local coordinator for the ABC Quilt program which collects quilts for children who are born drug or alcohol addicted or HIV positive. The program has expanded and quilts are being made for local hospitals such as Dartmouth Hitchcock. If you would like more information, please call Peg at 748-8717.

As of our January meeting, the Kirby Quilters will meet on the first Sunday of each month. The meeting times and places will be posted on our website: www.kirbyquilters.org, or you can contact a Kirby Quilter, names and phone numbers are also listed on the website or you can get the information from Town Clerk Wanda Grant. As always, we welcome anyone who likes to sew and enjoys community involvement.

VITAL STATISTICS



BIRTHS

February 25, 2003

Morgan Lee Darrell

Parents: Kevin W. Darrell - Patricia M. Matte

March 12, 2003

Austin Kapoukranidis

Parents: George Kapoukranidis - Lynnelle A. LaCourse

April 6, 2001

(arrived at the Flachbart's home on
January 17, 2003)

Lillian Jennifer Xiao Flachbart

Parents: Eric Flachbart - Suzanne Bartlett



DEATHS



<u>Date</u>	<u>Name</u>	<u>Age</u>	<u>Residence</u>
June 13, 2003	Ruth Wennerstrand Gallagher	86	Northford, CT
July 3, 2003	Timothy B. Leary	53	Kirby, VT
July 21, 2003	Frank M. Metzke	72	Kirby, VT
September 12, 2003	Gary Ray Kelley, Jr.	32	Kirby, VT



MARRIAGES

<u>Date:</u>	<u>Groom/Bride:</u>	<u>Residence:</u>
February 15, 2003	Charles William Bruno	Kirby, VT
	Nicole Anne Stone	Kirby, VT
July 4, 2003	Brian Randall Fenoff	Kirby, VT
	Dawn Marie Austin Elliott	Kirby, VT



All births, deaths, or marriages that occur outside the State of Vermont are not registered at the Town Clerk's Office, so please inform the Town Clerk, or furnish her with a certificate of the event, if you wish it to appear in the Town Report.



PROPERTY TRANSFERS - 2003

SELLER	BUYER	DESCRIPTION
Austin, David & Crystal McHarg Kirby, VT	Randall, Troy & Teresa Lyndonville, VT	10.6 acres
Bertolini, Mark & Mariann W. Kirby, VT	Dege, Jay & Dominique Seal Harbor, ME	7.09 & house
Bertolini, Mark, Trustee of the Mariann Wall Bertolini Revocable Trust Kirby, VT	Grimes, Richard C. & Michelle Marshfield, MA	10.83 acres
Bertolini, Mark, Trustee of the Mariann Wall Bertolini Revocable Trust Kirby, VT	Lathrop, Alison Southworth, Richard C. & Michelle Grimes Kirby, VT & Marshfield, MA	16.93 acres
Boyer, Michael R., Francoise I, Roland E. & Carol A. Raymond, NH	Romano, Dianne West Newbury, MA	27 acres
Cadorette, Gerald F. & Blanche Y. Kirby, VT	Chase, Ronald F. & Carol E. Kirby, VT	.78 acre
Carmichael, Ruel D. Groton, VT	Meyer, Beverly Harris Kirby, VT	2.2 acres & house
Clark, William R., Sr. & Joy Ann Kirby, VT	Friedman, Rachel B. & Brian A. Harbaugh St. Johnsbury, VT	7.3 acres & house
Gabrault, Steven & Paula Platte City, MO	Szymansky, William M. & Judee M. Oxford, CT	61 acres – 2 acres in Kirby, 59 in Burke
Germain, Troy J. & Kimberly H. Kirby, VT	Storz, William & Thea A. Franconia, NH	2.1 acres & house
Grimes, Richard & Michelle- Alison Southworth Lathrop Marshfield, MA & Kirby, VT	Lathrop, Alison Southworth Kirby, VT	11.29 acres
Grimes, Richard & Michelle- Alison Southworth Lathrop Marshfield, MA & Kirby, VT	Grimes, Richard C. & Michelle Marshfield, MA	5.64 acres

PROPERTY TRANSFERS - 2003

SELLER	BUYER	DESCRIPTION
Grimes, Richard & Michelle Marshfield, MA	Grimes, Richard & Michelle Marshfield, MA	16.47 acres
Hayes, John F. & Wendy Goldsworthy Kirby, VT	Goldsworthy, Carole Ann Waterford, VT	1.75 acres
Jaborek, Conrad & Elizabeth Kirby, VT	Gagliardi, Thomas & Gwendolyn Butler Malden, MA	15.81 acres
LaCoss, George P. & Donna J. Kirby, VT	LaCoss, George P. & Donna J. Kirby, VT	18.7 acres & house
Lesperance, Theresa Kirby, VT	Surridge, Lida Kirby, VT	1.5 acres & house
Lewis, Ava Hardman Portland, ME	Hardman, David B. Lyman, ME	30 acres & house
Lewis, Ava Hardman Portland, ME	Hardman, David B. Lyman, ME	52.5 acres & camp
Luck, Philip A. Kirby, VT	Hill, Stephen & Jacqueline Hinsdale, NH	5 acres & house
Lussier, Evelyn M. Lyndonville, VT	Moffatt, Lawrence R. West Burke, VT	150 acres
Lussier, Evelyn M. Lyndonville, VT	Hastings, Jeffrey P. Hanover, NH	110 acres
Lussier, Reginald P. Kirby, VT	Moffatt, Lawrence R. West Burke, VT	16.94 acres
McGraft, Robert Newbury, NH	McGraft, John F. Jr. & John D. O'Leary, Jr. Sandwich, MA & Plympton, MA	29 acre & camp
Moffatt, Lawrence R. West Burke, VT	Dodson, Daryl T. & Daniel M. Girardin Haverhill, NH	51 acres
Moffatt, Lawrence R. West Burke, VT	Sargent, William A. & Catherine M. Kirby, VT	166 acres
Moritz, Joseph J. St. Johnsbury, VT	Moritz, Annamarie Sloss Kirby, VT	20.7 acres & house

PROPERTY TRANSFERS - 2003

SELLER	BUYER	DESCRIPTION
Randall, David Kirby, VT	Randall, David Mc Mann & Chantel Amey Randall Kirby, VT	60 acres & house (46 acres in Kirby & house -14 acres in Concord)
Robinson, Cheryl Kirby, VT	Olstad, Joseph E. & Tobie Ann St. Johnsbury, VT	3.5 acres & house
Rowell, Chad A. Kirby, VT	Rowell, Chad A. & Kimberly M. Kirby, VT	1 acre & house
Rustique Brik, Inc. St. Johnsbury, VT	Poulin, Daniel P. Kirby, VT	16.1 acres & house
Surridge, Lida Kirby, VT	Lesperance, Theresa Kirby, VT	Right-of-way
Surridge, Lida Kirby, VT	Surridge, Paul, Isabelle Noyes, Ethel Knapp, Helen Gilman, & Diane Surridge Kirby, VT-Lyndonville, VT-Milford, CT-Lyndonville, VT-Oklawaha, FL	1.5 acres & house
Temple, Franklin E., Dorothea B., Ralph R. & Shirley M. St. Johnsbury, VT & East Burke, VT	Lussier, Evelyn M. Lyndonville, VT	Right-of-way
Wilkins, Steven H. & Pamela A. Kirby, VT	Dopp, Melvin L. & Jean M. Kirby, VT	36 acres & farm

TOWN OF KIRBY, VERMONT DOG CONTROL ORDINANCE

The Board of the Selectmen of the Town of Kirby hereby establish the following ordinance regarding the Control of Dogs and Wolf-hybrids, for the health, safety, and welfare of the citizens of, and visitors to, the Town of Kirby in accordance with 24 V.S.A. 2291 (10,15), 20 V.S.A. 3549, and 24 V.S.A. 1971, et seq.

Section 1: Definitions:

1. "Dog" shall mean dogs, wolf-hybrids, or any animal of the canine species.
2. "Excessive noise" shall mean noise created by a dog that interferes with neighbors' enjoyment of their property, or that continues for more than 15 minutes duration between the hours of 9:00 PM and 6:00 AM.
3. "Running at large" shall mean any activity of a dog when such dog is (i) off premises of the owner and (ii) not under control of the owner or some other person designated by the owner.
4. "Owner" shall mean any person who owns or who has actual or constructive possession of a dog.
5. "Pound keeper" shall mean a person or persons appointed by the selectmen to enforce this dog control ordinance and to hold or destroy stray and other dogs as required by this ordinance.
6. "Vicious act" shall mean any action by an unrestrained dog, not within an enclosure, which causes any person to reasonably fear a bodily injury by threatening to immediately attack or by attacking any person, other than persons who are entering upon the premises of the owner.

Section 2: Vaccinations and Licensing

7. Owners of dogs in the Town of Kirby shall cause their dogs to be inoculated against rabies by a licensed veterinarian in accordance with title 20 of Vermont Statutes Annotated, sections 3581, 3581a and any other applicable state laws.
8. Owners of dogs in the Town of Kirby shall cause their dogs to be licensed by the Town and shall attach the license to the animal's collar in accordance with title 20 of Vermont Statutes Annotated, sections 3581 and 3582.
9. The Selectmen may ask the Town clerk to notify owners who fail to license their dogs by April 1, by certified mail, by telephone or by hand delivery that they have two weeks to license their dog or they will be fined.
10. The Selectmen may, at any time, issue a warrant for the pound keeper, constable or police officer to seize, impound and destroy dogs that have not been licensed according to state law and this ordinance. The owner shall pay the Town's costs of seizing the dog, keeping it and/or humanely destroying it.
11. Owners shall keep any unvaccinated dogs over 6 months of age confined in a secure location (i.e. indoors or in a completely enclosed cage) until vaccinated and licensed.
12. The Pound Keeper may impound and have vaccinated any unlicensed dogs 6 months old or older that he or she reasonably suspects are not properly vaccinated for rabies, and may require the owner to pay a \$20 impounding fee and the costs of vaccination, care and keeping the dog prior to releasing the dog, subject to the requirements of Section 7, below.

Section 3: Disturbances and Nuisances

13. Owners of dogs in the Town of Kirby shall not allow their dogs to make excessive noise or to create a public nuisance, including but not limited to:
 - A. Damaging personal property, other than the owner's.
 - B. Scattering garbage on property other than the owner's.
 - C. Harassing any person, including pedestrians, bicyclists or other passersby.
 - D. Obstructing traffic.
14. An owner or keeper shall not permit a female dog in heat to be outside a building or secured enclosure.
15. Persons who are injured by disturbances or nuisances created by dogs, shall notify the selectboard by written complaint. The complaint shall describe the incident, date, identity of the owner, description of the dog and shall list any injuries the person suffered.
16. Penalties for violations of these provisions are as follows:
 - A. First offense - written warning by the pound keeper or constable.
 - B. Second offense within a year of the first - a penalty of not more than \$50.
 - C. Third offense within a year of the first - a penalty of not more than \$100 and selectboard shall, upon notice and hearing, determine whether the dog should be removed from its owner and disposed of in a humane way, either by giving it to an animal shelter or a new owner or by destroying the animal. The owner shall pay the Town's costs of impounding or humanely destroying it.
17. The Pound Keeper may impose a fine or impound a dog where the dog has created a public nuisance in his or her presence, or which the owner admits to the pound keeper the dog created.

Section 4: Vicious Dogs:

18. Owners shall not allow their dogs to commit vicious acts or destroy or damage property or domestic animals or fowl not belonging to the owner.
19. Any person may kill or capture any dog acting viciously or to prevent the dog from injuring domestic animals or fowl, pursuant to 20 V.S.A. section 3545. If a person captures a dog, he or she shall give the dog to the pound keeper as soon as possible. The dog will be impounded and the injured party may notify the selectboard in writing of the incident.
20. Any person who has been bitten, such that they required medical attention, may notify the selectboard by written complaint. The complaint shall include a description of the incident, date, identity of the owner, the dog, any injuries the person suffered and the medical attention required. Upon receiving a written complaint the Selectboard shall within 7 days conduct an investigation, and thereafter impose fines and dispose of the dog in accordance with 20 V.S.A. sections 3546 and 3550.
21. The Pound Keeper may impound a dog for committing a vicious act or for committing property destruction in the Pound Keeper's presence, or which the owner admits the dog committed.

Section 5: Running at Large

22. The pound keeper shall immediately impound any dog found running at large and if the owner is known, shall notify the owner of the impoundment by certified mail. If the owner cannot be determined, the pound keeper shall post a notice providing a description of said dog, the date and location where the dog was found, the telephone number and address of the pound keeper, and that the owner should reclaim their dog within 7 days, in the Kirby Town Clerk's office and in two public locations in town. If a local newspaper and/or radio station advertises lost animals, they shall be provided with a copy of the notice and other information they require to advertise the animal.
23. Any dog impounded under the provisions of this ordinance, shall be released only upon the payment of an impounding fee of twenty dollars (\$20.00), a boarding fee of \$7.00 per day payable to the impoundment officer, together with any and all previous dog fines the owner owes to the Town of Kirby. If the impounded dog is unlicensed, it shall be licensed before it is released. No dog shall be released from impoundment until all applicable fees and fines are paid in full.
24. Any dog not reclaimed by its owner within 7 days after receipt of certified letter is returned to the Town, or after posting of public notice, shall be disposed of by the pound keeper in a humane way, either by giving it to a family, a humane society or by humanely destroying it.
25. Owners who notify the Town they want to reclaim their dog within 10 days after the animal is first impounded, shall be entitled to reclaim their animal, if living, from the family or humane society in as is condition, after paying the Town the required amounts, and after reimbursing the family or humane society their out of pocket costs for care and keeping the animal.
26. The Town shall not be liable to any owner or any person in any way for its actions relative to this ordinance or State Law, including for changes in the condition of any animal, whether dead or alive, spayed or neutered, or any other change in the animal's condition while in the care of the Town or of any family or humane society.
27. The Pound Keeper may require the owner to pay the impounding and boarding fees, or to offer proof that the same have been paid (i.e. to the Town Clerk), prior to releasing the dog from impoundment.

Section 6: Action of Selectboard:

28. The selectboard or an officer appointed pursuant to 20 V.S.A. section 3550 by the commissioner of Agriculture may fine owners who violate any of the above provisions a civil penalty of up to \$500 per violation in accordance with the provisions of 20 V.S.A. section 3550. Provided, however, that where a specific penalty is provided for a particular violation of this ordinance, the selectboard or officer shall not impose a higher fine or a penalty that is inconsistent with the specific penalty.
29. Any action by the selectboard may be appealed to the Caledonia Superior Court by providing a written notice of appeal specifying i) a description of what action is being appealed from (i.e. impoundment or a fine); ii) the date impoundment commenced, or fine was imposed; iii) a brief statement why the impoundment or fine should not be continued or imposed ("Notice of Appeal"), to the Town clerk and by filing a complaint in the Caledonia Superior Court within 30 days from the selectboard issuing a written decision or providing notice of its intended action.

Section 7: Action by the Pound Keeper:

30. An owner may appeal fines or impoundment by the Pound Keeper to the selectboard by, within 7 days of commencement of impoundment or the fine being imposed, providing to the the Kirby Town Clerk, a Notice of Appeal.
31. Except for dogs running at large who are unclaimed within the allowed period, the Pound Keeper may not dispose of a dog by killing it, until authorized to do so by the selectboard.

Section 8: Civil Ordinance:

This is a civil and not a criminal ordinance. Liability for violating provisions of this ordinance shall be limited to those provided in the ordinance.

Section 9: Severability:

If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

Section 10: Effective Date:

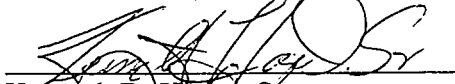
This ordinance shall become effective (60) days after it adoption by the Kirby Selectboard. If a petition if filed under 24 V.S.A. section 1973, that statute shall govern the taking effect of this ordinance.

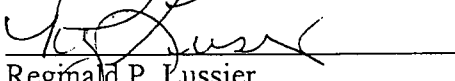
Section 11: Notice:

This ordinance shall be entered into the minutes of the town records and shall be posted in at least five conspicuous places in town. A concise summary accompanied by information as to where the full text may be examined, the right of voters to petition for a vote, and the name, address and telephone number of a person who is available to answer questions about the ordinance shall be published in The Caledonian Record within fourteen days of its adoption.


This ordinance shall become effective sixty days after its adoption unless a petition signed by five percent of the qualified voters in the Town of Kirby asking for a vote on the question of disapproving the ordinance is filed with the Town Clerk or Selectboard within forty-four days after the adoption of the ordinance. If such a petition is filed, the Selectboard shall call a special meeting to vote on that question and the ordinance shall become effective at the end of that meeting unless a majority of those voting on the question disapproves the ordinance or sixty days after its adoption.

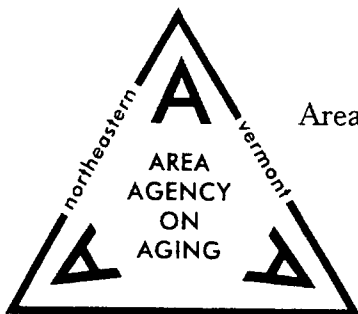
SELECTMEN, TOWN OF KIRBY


Kenneth D. Hayes, Sr.


Reginald P. Lussier

Dated: October 2, 2002


William St. Peter



Area Agency on Aging for Northeastern Vermont

1161 Portland Street
St. Johnsbury, Vermont 05819-2064



Advocacy. Action. Answers on Aging.

November 4, 2003

Board of Selectmen
Town of Kirby
346 Town Hall Road
Lyndonville, VT 05851

Dear Members of the Board:

I would like to thank you for your past financial support; it has been greatly appreciated.

In the coming year we will continue to serve senior citizens in Kirby in many ways. We are a private nonprofit agency. While our principal funding is through the Older Americans Act, we depend on Kirby's annual appropriation to help us achieve our goals.

The mission of the Area Agency on Aging is to help any person 60 and over to maintain a healthy, active life and to remain independent in their own homes and communities for as long as possible. Our professional advocates and case managers work closely with seniors to determine how to best meet their individual needs, which may include; offering assistance with Social Security, Medicaid, Food Stamps, fuel assistance, in-home services and many others. There is no charge for services provided by the Agency.

Your past funding has allowed us to provide important services to Kirby seniors such as support of senior meal sites, delivery of meals to the homebound, health insurance counseling, transportation for medical and other appointments, legal services and companionship through the Senior Companion Program.

Despite cost increases, we feel we can maintain our current services in the coming year with a level-funding request, which would be \$100.00 from Kirby.

Wording for the warning article for the town meeting might be:
Shall the town vote to appropriate the sum of \$100.00 to assist the Area Agency on Aging for Northeastern Vermont in providing services to senior citizens in the ensuing year.

If you would like any additional information, please call me at (800) 642-5119.

Kirby's continued commitment to the Area Agency on Aging is most welcome!

Sincerely,

Kenneth E. Gordon, MSW
Executive Director

A program of the North East Kingdom Council of Aging, Inc.
Tel: (802) 748-5182 FAX: (802) 748-6622 Email: info@nevaaa.org



MICHAEL H. BERGERON
SHERIFF
CALEDONIA COUNTY SHERIFF'S DEPARTMENT
1126 MAIN STREET SUITE 2
ST. JOHNSBURY, VT. 05819
802-748-6666 FAX 802-748-1684
E-MAIL: calcoso@sas.state.vt.us


ANNUAL REPORT

(For 2003)

Another year has passed and the Sheriff's Department is running smoothly due to the excellent staff that I enjoy. We were able to add a 2004 Chevy Impala this past year, to our fleet. We currently have a transport van, four Impala's, one Ford Crown Vic, which are all marked units, and an older Chevy Caprice that we use to serve civil process. We continue to do town patrols and we feel that the towns that we patrol are a safer place to drive in because of our presence. The sheriff's department has seventeen Law Enforcement Officers, one civil process server, and two clerical staff. The dept. serves between 100 and 150 pieces of civil process a month. We daily do security for the courthouse and the hearings that go on there. We also transport prisoners from the Correctional Center here in St. Johnsbury all over the state daily. We have contracts with Mental Health and SRS to do transports for both of these agencies at all times of the night and day. We are presently doing snowmobile patrols in the county and answer snowmobile related complaints.

Through grants from Homeland Security, we were able to replace all our vehicle radios with dual band radios. This now allows us to communicate with all the different emergency agencies that may respond to any given situation. We have recently upgraded our base radio to the same standards as well. We are also now on a statewide computer based system (CAD, computer aided dispatch) that shares information with many of the other Law Enforcement Agencies in the state. This will greatly enhance the ability of our office staff to retrieve, document, and share information with other Law Enforcement Agencies. With the help of my dedicated staff, we continue to make the Sheriff's Department a 21st century agency.

This past fall we held snowmobile education courses so that young people could get a certificate to drive a snow machine. Deputy Dean Shatney was the instructor for those classes. We also had our bicycle safety day and helmet give away in Lyndonville for the Lyndon area young people. Deputy W. Bruce Pratt is our child safety seat technician and seat belt enforcement officer. He has been busy educating the public to the new laws that have just come into effect since January 1, 2004. We also have a deputy that completed the brand new and updated DARE training. Training that we have not been able to offer for a few years now. Deputy James Courchesne will be teaching at Millers Run School and maybe an after school program for Lyndon. We are supportive of our young people and feel that the vast majorities constantly do the right thing. Please call if you think the Sheriff's Dept. can be of some assistance to you.

Sincerely,

Michael H. Bergeron
Sheriff

REPORT OF CALEDONIA HOME HEALTH CARE AND HOSPICE

Fiscal Year 2003 was our second full year under the Medicare's Prospective Payment System. We were able to successfully provide our clients with qualified home care services and adjust to a new payment system. We were able to end the year in a financially sound position secondary to the financial support we received from towns, donated memorial contributions and providing fundraising events.

Our mission continues to be to provide necessary services to individuals and their families regardless of an individual's ability to pay. We are very committed to this philosophy. We feel strongly that each resident of our service area is entitled to home care services if they meet the criteria for such services. To assure that this can continue to happen, your support to us is crucial. Town monies are used to counter losses we experience when we provide free care. It is also used to support program growth and the development of necessary services to assure an individual's ability to remain independent.

Last year we made over 60,000 visits to your neighbors and relatives. In addition to our home care and hospice programs, we offered a variety of screenings and community clinics for flu shots, blood pressure evaluations, foot care and health education. In collaboration with NVRH we conducted a Cancer Support Group. Our Private Duty program grew and our Healthy Baby program experienced growth.

Caledonia Home Health Care (CHHC), as all of the non-profit home health agencies in Vermont, is certified by Medicare and Medicaid to provide home care and hospice services to Caledonia County, seven towns in Essex County and one town in Orleans County. The State of Vermont is dedicated to the non-profit concept of providing home care services in Vermont. As part of this support, it is expected that we will provide services regardless of an individual's ability to pay.

This guideline creates universal access to home health care for all Vermonters. However, it places the responsibility on the home care agency to raise the necessary funds to supply the needed services. The agencies do not receive any direct subsidies or grants from either the state or federal government. Our certification as licensed home health agencies allows us to bill clients, Medicaid, Medicare and private insurance companies for services rendered. In some instances the reimbursement amount is less than the actual cost of providing the service. Therefore, the financial support of the communities served by CHHC is essential in maintaining these services.

Vermont's tradition of "caring for its own" is strikingly evident in the generous response we have received from our annual appropriation request, throughout our history. We have always strived to keep this request as reasonable and equitable as possible while seeking to cover a portion of the shortfall encountered in serving all in need. This year is no different. Individual town requests are based on a combination of factors including population, history of CHHC use, the number of visits in the past year, and the free care provided in each community. We have appreciated your support in the past and hope it will continue. Our annual report, including an audited financial statement, is available at our office for public inspection.

All of us at Caledonia Home Health Care and Hospice remain committed to helping you, your family and your neighbors to lead healthy and independent lives. All town appropriation money will go directly to preserve the health care you and your neighbors deserve. Thank you for your continued support.

TOWN OF Kirby

VISIT STATISTICS FOR FISCAL YEAR 2003

	<u>2003</u>		<u>2003</u>
Nursing Visits	33	Social Services	0
Home Health Aide	344	Homemaking	3
Therapy Visits (Physical, Occupational, Speech)	3	Hospice	<u>0</u>
		Total	383

Other Services Provided: Bereavement Program, Maternal Child Health, Adult Health Screening & Education, Flu Clinic, Long Term Care, Support Groups, Private Duty



CALEX Ambulance Service, Inc.

2003-2004 Town Report

Looking back on 2003, CALEX has undergone upgrades in full-time staffing and major equipment, all the while keeping the cost to our towns at the same per capita rate seen since the year 2000. CALEX responded to 1,733 calls for calendar year 2003, the second highest volume year in the history of the service.

Of these calls, 73% were emergency (911) in nature, and 37% were non-emergent transports. Our staff provided some form of advanced life support in 30% of our emergencies, close to the national average. We also provided 40 paramedic intercepts to several surrounding ambulance services.

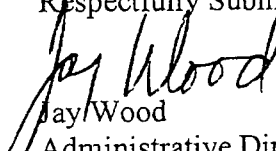
As a result, CALEX has added two full-time positions, as demands of daytime responses continue to increase throughout our service area. One full-time slot is a paramedic position, designed to ensure that CALEX can continue to provide consistent paramedic coverage for all of our towns. This new position also coordinates our growing public education responsibilities, including new demand for workplace first aid; specialty CPR programs that include automated external defibrillation (AED) education for businesses and law enforcement, among others. In addition, have won a Healthy Homes grant, awarding funds for education and limited home inspection for a wide range of home based risks specifically affecting children.

We have applied for and secured over \$40,000 worth of Homeland Security grants, giving us the ability to purchase radios that allow for interagency communication for both of our ambulances, two automatic ventilators, suits to protect us if we are involved in chemical decontamination of patients, two state-of-the-art cardiac monitors complete with additional advanced cardiac assessment features never before available to this area. We continue to apply for grants for relevant equipment, to keep capital equipment and replacement costs down for future years.

CALEX CELEBRATES 20TH ANNIVERSARY IN 2004!

July of 2004 marks the 20th year of operation of CALEX Ambulance! We will be celebrating throughout the year with special events and will keep all of our member towns informed. A few of the highlights include the addition of a program designed to limit the out of pocket expense incurred by those transported by CALEX. We also will feature an open house at CALEX Ambulance on July 31st, 2004, and the public is welcome. Come see just how far our organization has come, and meet special guests!

Respectfully Submitted,


Jay Wood
Administrative Director



911 For Everyone...



ENHANCED 911 BOARD REPORT

Statewide System Operations - Jan 1 2003 to Dec 31 2003

Total Calls Handled System-wide	Wire-Line	126,201	Wireless	68,488
Total Abandoned Calls System-wide	Wire-Line	17,063	Wireless	3,997
Average Call Answer Time System-wide	5 Seconds			
Average Call Duration System-wide	1 Minute 51 Seconds			

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan 2004.

E 9-1-1 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet @ www.state.vt.gov/e911. Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

STATE OF VERMONT ENHANCED 9-1-1 BOARD
94 STATE STREET, DRAWER 20, MONTPELIER, VT 05620-6501
TEL: (802)828-4911 FAX: (802)828-4109 TTY (802)828-5779
TOLL FREE: 1-800-342-4911

Municipal Appropriations and the Fairbanks Museum and Planetarium

Thank you so much for supporting the Museum's municipal appropriation request.
For your information, here is some background on this request.

History

For 90 years, the Fairbanks Museum was open without charge to all. In 1981, in response to dire financial straits, the Museum began charging general admission. Residents of the Town of St. Johnsberry were exempt from general admission fees in recognition of the Town's long-time support of the Museum through annual special appropriations.

Admissions fees changed the way local residents used the Museum in unexpected ways. No longer did residents of nearby towns drop in to check the week's new flowers or pause for a respite from their shopping. More important, the Museum was suddenly accessible only to those who could afford it.

In response, the Museum conceived of a way to encourage all residents of nearby communities to use the Museum as Franklin Fairbanks had envisioned, as a vital and available resource for their education and entertainment. **For a small per capita special appropriation, all residents of nearby towns would receive unlimited free general admission. Today 14 towns participate in this program.**

From the inception of this program more than 17 years ago, the per capita rate was 50 cents. In 2001, the Museum raised the per capita rate to 60 cents and has held its request at that level since. During the same time, the Museum's admission rates have increased 250%!

Why Should My Town Support the Museum? Doesn't Our School District Pay?

School districts do pay a percentage of the costs for the Museum's educational services such as science and history lessons. The Museum subsidizes these programs with other revenues. **The Municipal Appropriation provides unlimited free access to the Museum for residents of all ages and all economic circumstances.**

Do the Residents of My Town Use the Museum?

Though the Museum does not keep "community-specific" attendance records, we do know that over 10,000 visitors from the region use the Museum without charge each year (plus 27,000 school children!) We estimate that **over 265,000 visitors have used the Museum without charge since we began charging admission fees.** We have heard from residents of all "free admission towns" that this policy has encouraged them to visit more frequently.

Shouldn't Users Be the Ones Who Pay?

Franklin Fairbanks envisioned his Museum being an integral part of the region's educational fabric – accessible to all. Visitors from away do, indeed, pay admission fees, but **we believe none of the Museum's neighbors should be excluded from using the Museum's resources because of those fees.**

Do Our Residents Get A Card or Pass?

No, the receptionists at the Museum are trained to simply ask your place of residence. Your residents need merely tell them that you are from your town and no further identification is necessary.

If This Is Such a Great Deal, How Does the Museum Benefit?

The Museum's mission is to serve the people of the Northeast Kingdom and the region's visitors. Municipal Appropriations provide the Museum a **modest but predictable revenue stream that encourages and supports the full utilization of the Museum by the region.** **Municipal Appropriations support exhibit production, the preservation of one of the Northeast Kingdom's historic buildings, and the care of the region's foremost collections.** These, in turn, promote regional tourism and are part of the regional quality of life that attracts new businesses.

Lyndon Rescue, Inc.
114 Vail Drive
P O Box 401
Lyndonville VT 05851-0401



Office: 802.626.1101
Crew: 802.626.4337
FAX: 802.626.8637
www.lyndonrescue.org
In an emergency, Dial 9-1-1

12 December 2003

To the Residents of Kirby:

The Crewmembers of Lyndon Rescue wish to thank our member towns for their continued support and the opportunity to serve. We responded to over 920 calls, including over 150 transfers (hospital to hospital, hospital to home, etc), completed our first year as a fully paid service and stayed within budget despite the challenges of dealing with slow-paying insurance companies and compliance with new government regulations. Our roster includes one Director, five Advanced Life Support (ALS) EMTs and four Basic Life Support EMTs and a handful of Lyndon State College student and other local volunteers.

The transfer ambulance we purchased last year has been on the road to Dartmouth and other area hospitals regularly, providing a comfortable and safe ride for our patients. We also received a grant from the USDA to help pay down the loan for this vehicle. Through the generosity of a federal grant, we now have several new Automatic External Defibrillators in the community. All the evidence on cardiac arrest points to early defibrillation as the number one factor in saving a life. Additional grant money from the Department of Homeland Security will give us the ability to better respond to a large-scale disaster.

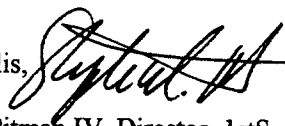
The biggest challenge we face is the shortage of care providers. We can report that the EMT-Basic course returned to the Lyndon State College curriculum and will be offered again in the Spring semester. This course is open to both LSC students, who will earn three credits, and community members who may take the course at a significantly reduced cost. We continue to work with the college on a new two-year degree, **Associate of Science in Emergency Medical Services - Paramedic**. The addition of this degree would bring experienced EMTs to our area for training, and while here, they would join our crew. The more responders we have in the community, the faster help gets to those who need it.

A continuing problem remains the lack of 9-1-1 numbers on buildings. In an emergency, it is critical that your property be correctly identified for emergency services. We can produce your 9-1-1 sign for only \$10.00 - very cheap insurance! Remember - *if we can't find you, we can't help you!*

We are also working with the College on plans to expand our building. Our sleeping quarters and garage spaces need to be brought up to code - one ambulance has lived outside for over a year. We are looking for funding for this project both from the State and other sources. Finally, you should know that it costs about \$600 per ambulance run. With government regulations forcing us to accept reimbursements as little as 40%, higher costs for fuel, maintenance, insurance, medical supplies, as well as compliance with state and federal regulations, we must depend on the citizens we serve to bridge the gap between revenue and expenses. Some of this comes from direct or "In Memory Of" donations for which we are grateful. The remainder must come from you. Consequently, Lyndon Rescue requests the sum of \$3,350.00 so we may continue to meet your ambulance needs.

Should you have any questions, please contact me. I thank you for the opportunity to report on *your* Lyndon Rescue.

Semper fidelis,


Stephen M Pitman IV, Director, 1stSgt USMC Ret, NREMT-B

A Non-Profit Ambulance Company serving the Northeastern Vermont communities of

Honorary
Board Members

Hon. Howard Dean
Hon. Philip Hoff
Hon. F. Ray Keyser
Hon. Madeline Kunin
Hon. Thomas Salmon

Contributions to
Green Up Vermont
are tax deductible
to the extent
allowable by law.



Information for your Annual Report:

"Green Up Vermont"
Green Up Day, May 1 2004

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501© (3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

LYNDONVILLE YOUTH BASEBALL/SOFTBALL

PO Box 1146

Lyndonville VT 05851-1146

Town of Kirby
346 Town Hall Road
Lyndonville, VT 05851

Dear Selectboard:

Soon baseball/softball season will be upon us again. Lyndonville Youth Baseball/Softball (LYBS) is run by an all-volunteer Board of Directors. This program entertains over four hundred area youths from ages six to eighteen, during the late spring and early summer months. In the 2003 season, we were able to maintain nine different leagues, over 35 teams, and played over 200 scheduled games plus play-offs and all-star games.

2003 brought new dug outs, fences and scoreboard to both the baseball and softball fields at Fisher Field. LYBS hosted the 11-12 Year Old Softball Districts at Fisher Field. We also celebrated 50 years of ball with a variety of activities and exhibits.

In 2003, LYBS had several All Star teams. Little League Softball, ages 11 & 12, won Districts, States and advanced to the Eastern Regional Tournament in Delaware. 14 & Under Babe Ruth Softball girls won States and advanced to the Regional tournament held in Barrington, NH. They advanced farther than any previous Babe Ruth Softball team of the same age. Sr. Babe Ruth Baseball won States and advanced to the Eastern Regional tournament held in Portsmouth, NH. 11 & 12 Little League Baseball were State runner-ups. What an experience to have our kids playing baseball/softball with the best in New England!

Thank you, to the many dedicated parents, families, and friends who are actively involved in our program. Without each and every one of you, we wouldn't have such a great program. As our teams travel throughout the state and New England, we continue to hear positive comments regarding our program. Dedication is needed to develop our children into strong, respectable citizens and to instill in them team play & good sportsmanship. With your help, we can continue to do this.

ITEM	INCOME	EXPENSES	ITEM	INCOME	EXPENSES
Charters & Insurance		(3,225.00)	Tag Day	3,364.74	(200.78)
Cookshack-Fisher Field	9,890.72	(10,831.79)	Field Maintenance/Improvements		(10,292.30)
Donations	1,900.00		Fisher Field Lease/LSC Maintenance		(1,250.00)
Equipment		(2,401.03)	Other	664.36	(740.86)
Fundraisers	920.00	(250.00)	Sign Ups	9,388.00	(161.26)
10 Week Tickets	1,430.00	(705.00)	Tournaments:	5,852.78	(9,383.42)
Coin Drop	1,037.97		Town Appropriations	2,200.00	
Marilyn's	2,553.00	(1,525.80)	Training		(449.70)
Pass The Hat Money	410.07		Umpires		(2,047.50)
Signs	1,000.00		Uniforms		(2,116.10)
Super Bowl Pool	500.00	(250.00)	Utilities		(921.58)
			Totals	41,111.64	(46,752.12)

To continue the success of this program, we would like to request an appropriation of \$100.00. In the past, your community has been very generous and Lyndonville Youth Baseball/Softball is very grateful, therefore, we would ask that you continue to support this worthwhile organization.

Thank You,

Michele M. Shufelt
Fundraising, LYBS

Northeast Kingdom Human Services, Inc.

2003 Annual Report Summary

Northeast Kingdom Human Services, Inc.



Mental Health Services

154 Duchess Avenue
P.O. Box 724
Newport, VT 05855-0724

Voice
802.334.6744

Fax
802.334.7455

www.nkhs.org

The Northeast Kingdom Human Services, Inc., is a private not-for-profit organization serving Essex, Caledonia and Orleans Counties. It is organized and directed by local citizens who believe that human services should be cost effective and responsive to the needs of our local communities.

The State of Vermont contracts with NKHS to provide a broad range of services to individuals with severe and persistent mental illness, children with severe emotional disturbance and their families, and individuals with developmental disabilities including mental retardation and autism. Services are also offered to individuals with alcohol and drug problems by the Tri-County Substance Abuse Program, a division of NKHS.

NKHS provides emergency and out-patient services to individuals with various, less severe social, emotional and psychological problems. To the extent that these services are subsidized by state and local dollars. NKHS provides the services on a sliding fee scale based on the person's ability to pay.

Our Annual Report details the services we provide, and is available free of charge by calling (802) 334-6744, or by writing to NKHS, PO Box 724, Newport, VT 05855.

Your appropriation is especially important to the delivery of our programs and services because it demonstrates community support and financial assistance. We greatly appreciate your interest and support.

FY 2003 SUMMARY OF SERVICES FOR THE TOWN OF KIRBY

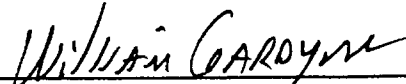
2000 Census* Count for your town: 456

Persons served: 13

Our request for support at \$1.05 per capita = \$479.00

Thank you for your support.


Kathleen C. Hemmens, MSW
Executive Director


William Gardyne
President, Board of Directors

* US Census Bureau



Affiliated with
the United Way



NORTHEAST KINGDOM LEARNING SERVICES, INC.

1 MAIN STREET, NEWPORT, VT 05855 • (802) 334-2839 / 334-3018 FAX
364 RAILROAD STREET, ST. JOHNSBURY, VT 05819-1688 • (802) 748-5624 / 751-8071 FAX
P.O. BOX 363, HARDWICK, VT 05843 • (802) 472-5974
BUSINESS OFFICE: 35 JR HIGH DRIVE, DERBY, VT 05829 • (802) 766-4757 / 766-2516 FAX

October 27, 2003

We are the Northeast Kingdom Adult Education and Literacy Program (formerly Adult Basic Education). We provide on-demand home and learning center educational services to Kirby residents as well as to almost anyone in Caledonia, Essex or Orleans counties over the age of sixteen who wants to improve basic education skills. The program has full service learning centers in Newport and St. Johnsbury, part-time centers in North Troy, Island Pond, Hardwick and Lyndonville and home tutors who travel everywhere in the three counties. As always, demand for adult basic education services remains very high. In 2003, we provided over 19,000 hours of direct instruction to 948 students. We are currently serving 213 adults who are working on a GED or high school diploma. Some of our other students are studying for the Commercial Driver's License or working to improve job readiness or job skills. Our Drop-Out Recovery program which allows adults to earn a competency based high school diploma at no additional cost to the high school continues to grow in popularity. We now have 7 people in the program and last year 3 earned their diploma. We also have seen an increase in G.E.D. testing.

Your support of the Northeast Kingdom Adult Education and Literacy program will be helpful to us during the coming year. Our town monies are vital. Town funds are used for many program purposes. They have helped us pay the rent for our learning centers and offer our students higher quality and more comprehensive instructional resources. Over the years, town funds have helped us purchase workbooks, instructional supplies, reference materials and instructional software. We hope you will continue your support of the Northeast Kingdom Adult Education and Literacy program.

We respectfully request an appropriation of \$100.00 for the coming year.

Thank you for your consideration.

Respectfully submitted,

William V. Crenshaw
Executive Director

NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION

Report to the Voters of Kirby

True to our mission, Northeastern Vermont Development Association (NVDA) worked hard during the past year to meet the economic development and planning needs of the region's municipalities and businesses. 2003 was our 53rd year of dedicated service to the people of the Northeast Kingdom.

Many of our projects were regional in nature and therefore benefited every single community in this region. A good example of this is the unmet transportation needs survey, which gauged the gap between the availability of and the need for transportation services in the Northeast Kingdom.

We also continued to provide essential technical services to town and city officials. This work included conducting transportation studies and traffic counts, including counts in the Town of Kirby; preparing, reviewing and commenting on municipal planning documents; certifying Municipal Plans; interpreting and explaining planning law to planning and zoning officials; and preparing GIS maps. In Kirby, we provided technical assistance with state planning statutes, and supported the town's effort to certify its transfer station. NVDA also continued to offer reliable and knowledgeable grant writing and grant administration services to a number of towns.

On the economic development front, the Charles E. Carter Business Resource Center in NVDA's St. Johnsbury-Lyndon Industrial Park was near completion at the end of the past year. The Business Resource Center provides warehousing and manufacturing space, as well as a technical & industrial training facility.

As in the past, in 2003 we continued to work closely with the Small Business Development Center to create and retain jobs throughout the Northeast Kingdom. To cite a few examples: We assisted Easton Hockey /EHM Production in Newport with a tax credit application, which will result in 60 jobs within a few years; we helped WT Solutions in St. Johnsbury to purchase industrial sewing equipment and to find a facility, thereby creating 50+ jobs; and we helped Chebe, a bread manufacturer in Orleans to locate a production facility. NVDA also continues to work with Ethan Allen on the company's long-term needs.

Companies that NVDA assisted in the recent past include MSA Gallet in Newport, which continues to grow and receive contracts for its high quality helmets from the US Army; and Bogner of America, also located in Newport, which has diversified from being solely a garment manufacturer to a warehouse and distribution center for some large clothing companies.

Four business loans were approved from our revolving loan funds in 2003. NVDA also added a technical assistance grant program in order to help small businesses with a variety of projects. We approved twelve grants for small businesses in eight communities, including one grant in Kirby. Projects included marketing plans, patent applications, Act 250 application assistance and an architectural design.

We look forward to continue serving you in 2004, and we appreciate your much needed support.

Sincerely,
Steve Patterson, Executive Director

NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT

P.O. BOX 1075 LYNDONVILLE, VERMONT 05851
(802) 626-3532 FAX (802) 626-3519 (800) 734-4602



January 15, 2004

Selectboard
Town of Kirby
346 Town Hall Rd
Lyndonville, VT 05851

RE: **NEKWMD Surcharge Rate for 2004**

Dear Selectboard:

The surcharge payment for the Town of Kirby for the beginning of 2004 will be \$19.58 per ton. This rate will be in effect for January through April of 2004. Since the NEKWMD will be debt free following the April 2004 payment, the Town of Kirby's surcharge rate will become \$21.00 per ton beginning with the May 2004 payment, which is due in June.

Please do not hesitate to contact me if you have any questions regarding this matter.

Most sincerely,


Paul A. Tomasi
Executive Director

NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT
PROPOSED BUDGET
2004

BUDGET ITEM	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
ADMINISTRATION EXPENSES			
Advertising	\$1,300.00	\$1,082.50	\$1,000.00
Audit -- Financial	\$2,200.00	\$3,200.00	\$2,200.00
Audit -- Waste Haulers	\$2,600.00	\$3,347.14	\$2,900.00
Bank Charges	\$700.00	\$950.57	\$900.00
Books & Subscriptions	\$200.00	\$209.00	\$200.00
Cleaning	\$200.00		\$200.00
Copier	\$1,600.00	\$1,493.25	\$1,600.00
Dues/Permits/Fees/Penalties	\$1,400.00	\$1,382.00	\$1,000.00
Heating Fuel	\$615.00	\$648.50	\$650.00
Insurance:			
Employment & Practices	\$770.00	\$669.00	\$700.00
Liability & Casualty	\$5,275.00	\$4,488.00	\$5,000.00
Public Officials	\$1,850.00	\$1,633.00	\$1,700.00
Legal Fees	\$1,000.00		\$1,000.00
Postage	\$1,700.00	\$2,274.77	\$2,500.00
Supplies:			
Office	\$1,500.00	\$2,137.29	\$2,000.00
Telephone - Office	\$3,300.00	\$3,172.08	\$3,000.00
Water/Sewer	\$850.00	\$983.90	\$950.00
TOTAL ADMINISTRATION	\$27,060.00	\$27,671.00	\$27,500.00
BUILDING EXPENSES			
Improvements	\$5,000.00	\$7,991.87	\$5,000.00
Electricity	\$6,300.00	\$6,110.86	\$6,500.00
Maintenance	\$1,000.00	\$956.78	\$1,500.00
Misc. Supplies	\$1,500.00	\$1,222.58	\$1,500.00
Trash Removal	\$1,200.00	\$1,175.13	\$1,200.00
TOTAL BUILDING	\$15,000.00	\$17,457.22	\$15,700.00
EQUIPMENT EXPENSES			
Replacement Fund	\$5,000.00	\$5,000.00	\$5,000.00
Purchases	\$1,000.00	\$1,597.89	\$1,000.00
Baler Repairs	\$2,500.00	\$588.21	\$3,000.00
Baler Supplies	\$3,600.00	\$3,314.75	\$3,600.00
Forklift Fuel	\$850.00	\$898.90	\$850.00
Forklift Repairs	\$3,000.00	\$4,122.81	\$3,500.00
Miscellaneous Equipment Repairs	\$2,000.00	\$2,167.35	\$2,000.00
Skidsteer Fuel	\$500.00	\$440.84	\$500.00
Skidsteer Repairs	\$2,500.00	\$4,851.89	\$1,000.00
Trucks			
GM--Gas	\$650.00	\$688.36	\$700.00
GM--Repairs	\$1,500.00	\$1,165.01	\$1,000.00
INTL.--Diesel	\$1,700.00	\$2,657.38	\$2,500.00
INTL.--Repairs	\$2,500.00	\$3,385.23	\$2,500.00
INTL.--CDL & Drug Testing	\$150.00	\$298.00	\$200.00
INTL.--Insurance	\$3,000.00	\$2,935.00	\$0.00
TOTAL EQUIPMENT	\$30,450.00	\$34,111.62	\$27,350.00
PERSONNEL EXPENSES			
Gross Wages	\$193,308.00	\$197,466.06	\$203,832.89
Overtime Wages--District Operations	\$500.00	\$0.00	\$250.00
Overtime Wages--Warehouse	\$4,000.00	\$2,045.34	\$3,500.00
Fica (Employer Match)	\$12,265.00	\$12,023.41	\$12,916.50

NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT
PROPOSED BUDGET
2004

BUDGET ITEM	2003 BUDGET	2003 ACTUAL	2004 PROPOSED
Medi (Employer Match)	\$2,870.00	\$2,811.88	\$3,020.78
State Unemployment Insurance	\$2,700.00	\$2,814.92	\$2,500.00
VMERS (Retirement)	\$7,913.00	\$7,347.99	\$8,333.22
Workman's Compensation Insurance	\$9,330.00	\$9,177.00	\$9,330.00
Health Insurance/Flex Spending	\$52,000.00	\$42,356.98	\$48,000.00
Mileage Reimbursement	\$2,500.00	\$3,527.40	\$3,500.00
Training	\$1,200.00	\$785.00	\$1,000.00
Travel	\$300.00		\$300.00
TOTAL PERSONNEL	\$288,886.00	\$280,355.98	\$296,483.39
PROGRAMS EXPENSES			
Advertising	\$3,500.00	\$5,495.29	\$4,500.00
Permits & Fees	\$100.00	\$357.00	\$300.00
Supplies & Postage	\$1,000.00	\$1,124.35	\$1,000.00
Composting	\$2,000.00	\$783.73	\$2,500.00
Composter/Bin	\$0.00	\$1,180.00	\$1,200.00
Education Outreach	\$5,000.00	\$5,243.07	\$6,000.00
Electronics Recycling	\$4,000.00	\$5,054.88	\$5,000.00
Hauler Rebates	\$10,000.00	\$18,852.47	\$15,000.00
Hazmat Disposal	\$17,500.00	\$19,714.83	\$19,000.00
Hazmat Operations	\$1,750.00	\$3,059.61	\$2,500.00
Special Collections	\$1,200.00	\$866.19	\$1,200.00
Tire Disposal	\$7,000.00	\$9,442.75	\$8,000.00
TOTAL PROGRAMS	\$53,050.00	\$71,174.17	\$66,200.00
SUB-TOTAL	\$414,446.00	\$430,769.99	\$433,233.39
DEBT REDUCTION PAYMENTS			
Interest	\$2,244.42	\$1,314.11	\$633.33
Principal	\$44,785.58	\$45,715.57	\$30,741.67
TOTAL DEBT REDUCTION	\$47,030.00	\$47,029.68	\$31,375.00
TOTAL NEK EXPENSES	\$461,476.00	\$477,799.67	\$464,608.39
NEKWMD REVENUES			
Grants--St of VT	\$17,326.00	\$28,057.53	\$16,000.00
Hauling--Recycling Pick-ups	\$35,000.00	\$39,521.86	\$36,300.00
Hazardous Waste (CEG Fees)	\$1,000.00	\$3,322.68	\$2,000.00
Interest Income	\$500.00	\$299.09	\$250.00
Miscellaneous Income	\$1,000.00	\$838.55	\$500.00
Processing Fees	\$24,000.00	\$24,825.24	\$24,000.00
Program Sales--Composter/Bins	\$0.00	\$1,310.00	\$0.00
Programs- Oil Filter Program	\$650.00	\$600.00	\$650.00
Sale of Recyclables	\$89,500.00	\$98,879.57	\$93,133.39
Electronics Recycling	\$3,000.00	\$3,618.61	\$3,000.00
Scrap Metal & Batteries & CFC Fees & Tires	\$10,000.00	\$13,093.00	\$10,000.00
Insurance Refund		\$1,902.00	
Surcharge--Waste Haulers	\$279,500.00	\$307,100.01	\$278,775.00
TOTAL NEK REVENUES	\$461,476.00	\$523,368.14	\$464,608.39



Northeast Kingdom **Youth** Services

24 Bagley Street, St. Johnsbury, VT 05819

Phone: (802) 748-8732 • Fax: (802) 748-2383

Email: nekys@kingcon.com

Kirby Town Report Summary

Northeast Kingdom Youth Services has offered vital supportive services for youth and families since 1975. Our staff is available to Kirby residents 24 hours a day, 365 days of the year.

In 2003:

Youth Services served over 3,422 people in Caledonia and Essex counties.

We served 10 in Kirby during 2003.

*NEKYS has provided essential support to 429 youth and families through the **Shelter and Parent Education Programs**. Through mediation, counseling, and parent and youth support groups, the Shelter Program gives families the tools they need to cultivate safe, nurturing homes. Families learn problem-solving skills and develop plans designed to keep future conflicts from reaching a crisis. The primary goal of the Parent Education Program is to improve family parenting, home management, and problem-solving skills in order to prevent children from being placed in custody. When one youth is diverted from entering state custody, the state of Vermont saves more than \$25,000. Staff is available 24 hours a day, 365 days a year.*

*The **Caledonia and Essex Court Diversion Programs** worked with 239 clients. The State's Attorney refers first-time criminal offenders, plus 50% of the juvenile delinquents in Caledonia County Family Court to Youth Services' Diversion Programs. The completion success rate of our clients is among the highest in the state: 91% overall: 94% for ages 10-17 and 87% for those 18+. Diversion clients worked, 1,452 hours of community service at senior housing sites, libraries, churches, etc. and donated \$325 to area charitable organizations. Offenders paid \$2,020 in restitution to crime victims, for a 100% victim compensation rate. Since it costs thousands of dollars to process one person through the court system, it is easy to see that the \$248 spent on one Diversion client is well worth the cost.*

*The **Transitional Living Programs** served over 400 youth and family members. Homeless and foster care youth, 15 to 21 years old, were given information, support and life-skills education to help them live productively on their own. Youth Services also strives to foster positive connections between these youth and their families.*

*The **Living Room**, a day shelter, serves an average of 13 youth a day. The Living Room is open 12:30-4:30 p.m., Monday through Friday. It is a safe, comfortable learning environment for 15 to 20 year-olds who are homeless, at risk of being homeless, or just lonely and isolated. The Living Room offers youth a place to eat, rest, shower, do laundry, socialize in a substance-free environment, and use of a computer for homework and resume writing. They can talk to caring, non-judgmental adults, access resources to help stabilize their lives and learn critical life skills necessary to become productive citizens.*

*The **JUMP Youth Mentoring Program** is successfully matching at-risk 6th, 7th and 8th grade students with adult mentors once a week in the students' school. Activities support students with homework, career and college preparation and provide them with an opportunity to learn and experience new cultural and social activities.*

Youth Services also offers weekly dinners, outreach to schools and communities, as well as alternative opportunities for youth to be successful.

YOUTH SERVICES WORK WOULD NOT BE POSSIBLE WITHOUT YOUR SUPPORT!

NEKYS works with Youth and Families to develop positive life skills through prevention programs and support services.

Vermont Coalition of Municipalities

Annual Report – 2003

The organized effort to substantially reform Act 60 and reduce the reliance on the property tax to fund education is not over. Despite the recent enactment of Act 60 reform, we believe the promise of lower education property taxes will be short term.

We contend that in July of 2004, when this new law goes into effect, the property taxes will be a good deal higher than estimated and will continue to rise rapidly over the next two years. When the rising tax impact is felt, the pressure to reform the statewide property tax system will greatly increase.

In a letter to all legislators in May of 2003, we stated the following reasons for our opposition to the changes in the reform legislation because it still retained many of the onerous features that were a part of Act 60 such as:

- **Over-dependence on the property tax to fund education;**
- **Reliance on a flawed property valuation and equalization system;**
- **Rapidly rising property values, which under the Common Level of Appraisal (CLA) system, increase tax rates;**
- **A system based on tax rate instead of tax burden;**
- **Lack of cost controls over rising education costs; and**
- **Tax policy inhibiting economic development and job creation.**

As noted above, there continue to be serious problems with the state system of financing education. **The Coalition intends to continue to be an organized force fighting for property tax relief. In the coming year we also intend to monitor closely the studies on cost containment and grand list issues established by the law.**

We will also work through the legislature and the administration to correct the inequities in the education equalization system and the problems caused in the way property values are determined.

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

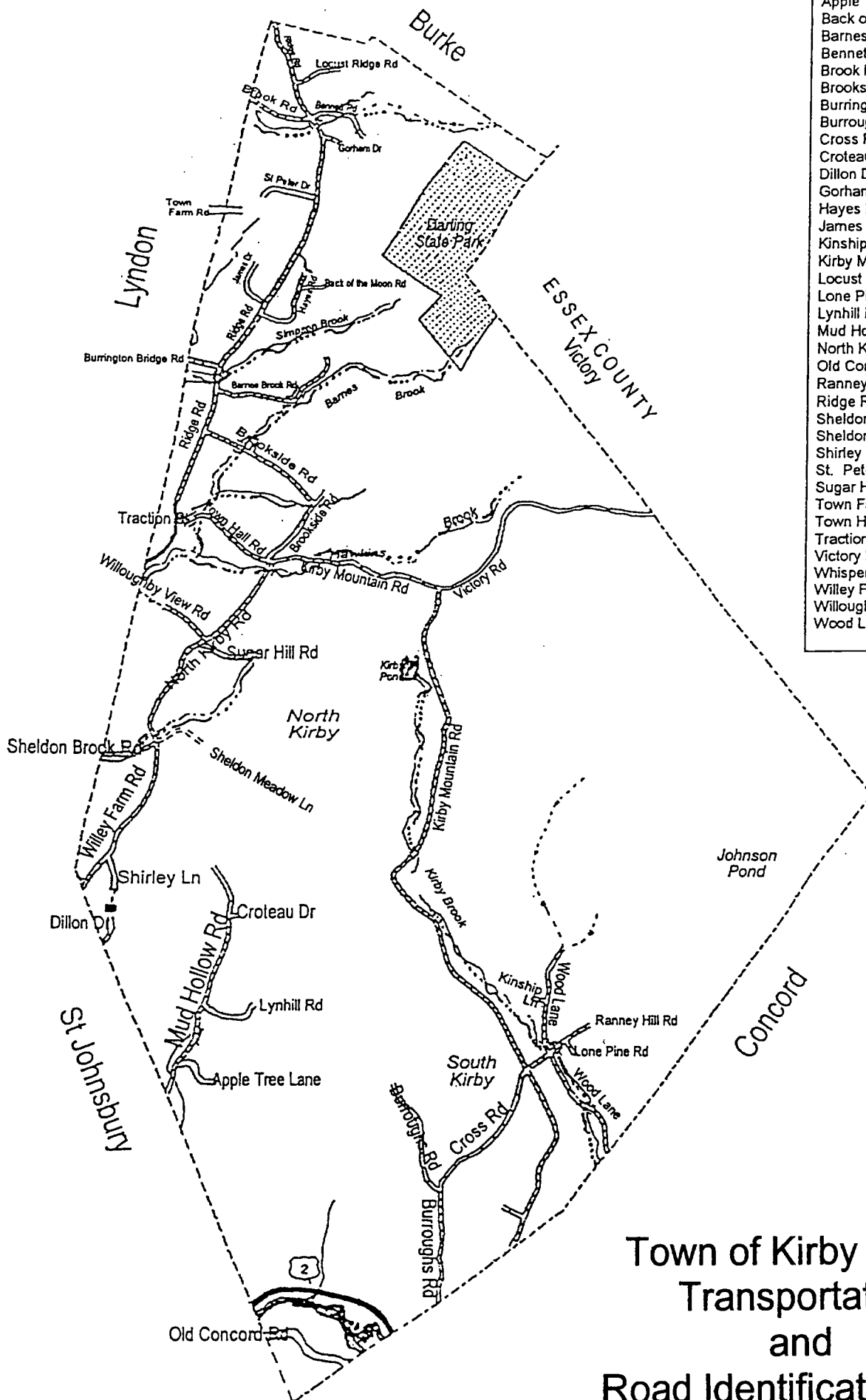
In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its website at www.vlct.org.

ROAD NAMES	CLASS
Apple Tree Ln (18)	3-4
Back of the Moon Rd	Private
Barnes Brook Rd (6)	3
Bennett Rd (3)	4
Brook Rd (2)	3
Brookside Rd (7)	3
Burrington Bridge Rd (5)	3
Burroughs Rd (23, 24)	3
Cross Rd (24)	3
Croteau Dr (16)	3
Dillon Dr (14)	3
Gorham Dr	Private
Hayes Rd (31)	3
James Dr	Private
Kinship Ln (27)	3
Kirby Mtn Rd (25, 29)	3
Locust Ridge Rd (28)	3
Lone Pine Rd (22)	3
Lynhill Rd (17)	3-4
Mud Hollow Rd (15)	3
North Kirby Rd (10)	3
Old Concord Rd (26)	4
Ranney Hill Rd (21)	3
Ridge Rd (State Aid 1)	2
Sheldon Brook Rd (12)	3
Sheldon Meadow Ln (13)	4
Shirley Ln (14)	4
St. Peter Dr	Private
Sugar Hill Rd	Private
Town Farm Rd (4)	4
Town Hall Rd (29)	3
Traction St (30)	3
Victory Rd (9)	4
Whispering Brook Ln	Private
Willey Farm Rd (10)	3
Willoughby View Rd (11)	3
Wood Ln (19, 20, 29)	3-4



Road Mileage	
Class 2:	4.01
Class 3:	20.08
Class 4:	7.18
State Highway:	.967
Total Miles:	32.237

Town of Kirby - 2003 Transportation and Road Identification Map