

# Town of Hartland, Vermont

Fiscal Year July 1, 2017 to June 30, 2018



Hartland - Primary 4 Grades, 1949 - 1950

## **TOWN AND SCHOOL DISTRICT MEETINGS**

### **TOWN MEETING**

Tuesday, March 5, 2019 at 9:00am upstairs at Damon Hall

### **SCHOOL DISTRICT INFORMATIONAL MEETING**

Monday, February 25th, 2019 at 7:30pm upstairs at Damon Hall

### **AUSTRALIAN BALLOT POLLING HOURS**

Tuesday March 5th from 7:00am to 7:00pm downstairs at Damon Hall

### **DEADLINES**

Dates for paying the following without penalties, interest of fines:

Dog License: April 1, 2019

Property Taxes for 2019-2020 Fiscal Year:

1st Installment—September 13th, 2019

2nd Installment—February 14th, 2020

### **Hartland's Website:**

[www.hartland.govoffice.com](http://www.hartland.govoffice.com)

# **TOWN OF HARTLAND, VERMONT**

## **TOWN REPORT**

This report reviews the events of Fiscal Year 2018 (July 2017 through June 2018) and proposes budgets for Fiscal Year 2020 (July 2019 through June 2020).

We are currently in Fiscal Year 2019 (July 2018 through June 2019).

Chartered:	July 10, 1761
Settled:	1763
Area :	28,544 acres
Population:	1980 Census: 2,396
	1990 Census: 2,988
	2000 Census: 3,223
	2010 Census: 3,393

### **2018 Tax Rate:**

Town: 0.2879

Highway: 0.1762

Local: 0.0026

School Resident: 1.5540

School Non-Resident: 1.5088

Total Resident = \$2.0207    Total Non- Resident = \$1.9755

**Please bring this Town Report to Town Meeting on  
Tuesday March 5, 2019 at 9:00am to Damon Hall**



## TABLE OF CONTENTS

Town and School District Meeting Dates.....	Inside Front Cover
Town Officials .....	1
Town Ordinances.....	3

## MUNICIPAL DEPARTMENTS

### Administration

Hartland Selectboard Report .....	4
Town Manager's Report.....	6
2019-2020 Budget Comments .....	7
Summary General and Highway Fund Proposed Budget Expenditures .....	8
General and Highway Fund Proposed Budget Revenues .....	9
2019-2020 Proposed Budget .....	11
Analysis of Delinquent Taxes Receivable.....	22
Delinquent Real Estate Taxes as of January 11, 2019.....	23

### Finance

Finance Office Report .....	24
2018 Tax Rate.....	25
Comparative Balance Statement Fiscal Year 18 (2017-2018) .....	26
Statement of Fund Activity—Highway Fiscal Year 18 (2017-2018).....	27
Debt Schedule.....	27
Equipment Fund Fiscal Year 18 (2017-2018) .....	28
Schedule of Trust and Special Accounts Fiscal Year 18 (2017-2018).....	29
Trust and Special Accounts Balance Sheet Fiscal Year 18 (2017-2018) .....	33
Lister's Report .....	34
Reduction of Assessment on 2017 Grand List (Current Use Program) .....	36

### Legal

Town Clerk's Report .....	38
Voter Information .....	39
Abstract of Town Meeting Minutes March 6th, 2018.....	40
Vital Statistics.....	44
Dog & Liquor License Reports .....	46
Rabies Clinic Information .....	46
Information about Minutes of Public Meetings.....	47

### Public Works

Town Highway Winter Operations Plan .....	48
Rental of Town Facilities .....	49

### Culture & Recreation

Hartland Public Library Report .....	50
Hartland Recreation Department Report .....	52

### Public Safety

Constable Report .....	54
Hartland Volunteer Fire Department Report .....	55
Hartland Rescue Squad Report.....	57
Hartland Rescue Squad Budget .....	58
Animal Control Officer Report.....	59



## ASSESSMENTS

Vermont State Police.....	60
Vermont League of Cities & Towns .....	61
Two Rivers Ottaquechee Regional Planning Commission .....	62
Greater Upper Valley Solid Waste District.....	63
Connecticut River Joint Commission.....	63
Vermont Department of Health Report for Hartland .....	64
Windsor County Budget Report .....	65

## TOWN COMMISSIONS & COMMITTEES

Hartland Cemetery Advisory Committee.....	66
Hartland Planning Commission.....	66
Hartland Conservation Commission.....	67
Hartland Energy Committee.....	68

## COMMUNITY ORGANIZATIONS

("A" indicates an appropriation request has been made)

Aging In Hartland.....	69
Hartland Community Arts .....	70
Hartland Historical Society .....	71
Hartland Community Food Shelf (A).....	71
Hartland Garden Club.....	72
Hartland Green-Up Day .....	73
Hartland Hill Hoppers .....	74
Hartland Winter Trails.....	75

## APPROPRIATION REQUEST REPORTS

Appropriation Overview.....	76
Community Nurse Program.....	77
Connecticut River Transit (The Current) .....	77
Cover Home Repair.....	78
Green Mountain Economic Development Corporation.....	79
Green Mountain RSVP.....	80
Green-Up Vermont.....	80
Headreast .....	81
Health Care & Rehabilitative Services.....	81
Mount Ascutney Prevention Partnership.....	82
Senior Solutions (Council on Aging for Southeastern Vermont).....	82
Stagecoach Services .....	83
SEVCA (Southeastern Vermont Community Action) .....	84
The Family Place.....	84
The Vermont Center for Independent Living .....	85
Vermont 2-1-1 .....	86
Visiting Nurse & Hospice for VT and NH.....	87
Volunteers in Action.....	87
White River Council on Aging (Bugbee Senior Center).....	88
Windsor County Partners .....	88
Windsor Connection Resource Center .....	89
Women's Information Services.....	90
Woodstock Area Job Bank .....	90

## **HARTLAND SCHOOL DISTRICT REPORTS**

School Board Members .....	91
2017-2018 Employee Roster .....	92
Board of School Directors' Annual Report .....	94
Hartland School District Total Student Count .....	97
Principal's Annual Report .....	98
Hartland School District Statistics .....	100
Annual School District Meeting Minutes, February 26th and March 6th, 2018 .....	103

### **District Financials**

Comparative Budget Report FY 2019 .....	105
Hartland School District Capital Reserve Funds as of June 30, 2018 .....	115
Prior Years Comparative Data .....	116

## **WINDSOR SOUTHEAST SUPERVISORY UNION REPORTS**

Windsor Southeast Supervisory Union Superintendent Report .....	118
Curriculum Director's Report .....	119
Director, Student Support Services Annual Report .....	120

### **Supervisory Union Financials**

Comparative Budget Report—Revenue .....	121
Proposed Expenditures .....	122

## **THIS MEETING**

Sample Ballot .....	132
Robert's Rules of Order .....	133

## **USEFUL INFORMATION**

Emergency Numbers .....	Inside Back Cover
Municipal Meetings .....	Inside Back Cover
Town Office Hours .....	Inside Back Cover
Town Office Employees and Email Addresses .....	Inside Back Cover
Hartland Public Library Hours .....	Inside Back Cover
Hartland Historical Society Hours .....	Inside Back Cover
Contact Information of Local Interest .....	Outside Back Cover

## TOWN OFFICIALS

### Elected Officials

#### **Moderator – Town & School**

Patricia Richardson 2019

#### **Town Clerk**

Clyde A. Jenne 2021

#### **Town Treasurer**

Cheryl Perry (Appointed) 2019

#### **Selectpersons**

Gordon L. Richardson 2019

Phil Hobbie 2019

Matthew Peeler 2020

Martha McGlinn 2020

Mary T. O'Brien 2021

#### **School Directors**

Scott Richardson 2019

Bettina Read (Resigned)

Colleen Spence (Appointed) 2019

Nicole Buck 2020

Sarah Stewart Taylor 2020

Elizabeth Roy 2021

#### **Listers**

Stacey Bradley 2019

Craig Smith (Appointed) 2019

Doug Linnell 2021

#### **First Constable**

James Dow 2019

#### **Town Grand Juror**

Judith L. Howland 2019

#### **Town Agent**

Judith L. Howland 2019

#### **Library Trustees**

Julianne Harden 2019

Laura Bergstresser 2019

Sarah Stewart Taylor 2020

April Doherty 2020

Colleen Lannon 2021

### **District Representative**

John L Bartholomew 2021

Zachariah Ralph 2021

### **Justices of the Peace**

Steven C Adams

Barbara E Barbour

John L Bartholomew

Thomas W Campbell

Molly Delaney

William Donahue

Matt Dunne

Clyde A. Jenne

Thomas J. Kennedy

Patricia B. Richardson

Bettina Read

David Singer

*--Terms ending 2021*

### **Appointed Officials**

#### **Assistant Town Clerk**

Laura Bergstresser

#### **Assistant Town Treasurer**

Dennise Post

#### **Energy Committee**

Karl Kemnitzer

Robert Sangster

Bruce Merritt

Laurel Stevenson

#### **Road Commissioner**

Dave Ormiston

#### **Municipal 9-1-1 Contact**

Clyde A. Jenne

#### **Civil Defense Co-Ordinator**

Dave Ormiston

## TOWN OFFICIALS (Continued)

**Representative to the Council on  
Aging White River Junction**  
Tom Ripley

**Representative to the Council on  
Aging Southeastern VT**  
Vacant

**Recreation Committee**

Rendall Strawbridge	2019
Todd Gray	2019
Chris Scelza	2020
Meg Roylance	2020
Katie Kalata Rusch	2020
Seth Wyman	2020
Kelly Piselli	2020
Brett Simmons	2018

**Animal Control Officer**

Tammie Stammers	2019
-----------------	------

**Representatives to Two Rivers  
Ottawaquechee Regional Commission**  
Charles Jeffries  
Richard Waddell (alternate)

**Representative to Greater Upper Valley  
Solid Waste Management District**  
Robert H. Stacey  
Dave Ormiston

**Town Manager**  
Dave Ormiston

**Tax Collector**  
Martin Dole

**Delinquent Tax Collector**  
Dave Ormiston

**Connecticut River Joint Committee**  
Cordie Merritt  
Judy Howland

**Town Planning Commission**

Jeffrey Bell	2019
David Strousse	2019
Roger I. Shepard	2020
Daniel Jerman	2020
George Little	2020
Robert Bibby	2021
John L. Boeri	2021
Charles Jeffries	2021

**Conservation Committee**

Jennifer Waite	2019
Guy Crosby	2019
Zach Ralph	2019
Cordie Merritt	2020
John Dumas	2020
Dean Greenberg	2020
Chris Collier	2021
Knox Johnson	2021
Rob Anderegg	2021

**Tree Warden**

Greg Chase	2018
------------	------

**Assistant Tree Warden**

Scott Danyew	2018
--------------	------

**Service Officer**

Robert H. Stacey	2018
------------------	------

**Fence Viewers**

Vacant

**Surveyor of Wood and Lumber**

Vacant

**Special Officers Appointed by the State  
Health Officer**

Robert H. Stacey	2018
------------------	------

## TOWN ORDINANCES

The following is a list of Hartland's ordinances that are in effect as of 01-01-2019 and a brief explanation of each one. The complete ordinances can be read in the Town Clerk's office or at [www.hartland.govoffice.com](http://www.hartland.govoffice.com).

1. **DUMPING OF GARBAGE AND REFUSE:** No person shall dispose of garbage or refuse within the Town of Hartland at any place except the Town designated dump.
2. **TRAILER AND MOBILE HOME PARK ORDINANCE:** No person shall maintain or operate, within the limits of Hartland, any trailer or mobile home park unless such person shall first obtain from the licensing authority a license therefore.
3. **DOG ORDINANCE:** All dogs within the Town of Hartland shall be restrained from running at large. A dog shall be deemed to be restrained from running at large when it is kept upon the property of its owner or keeper, or is kept within an enclosure on the property of its owner or keeper, or is kept on a leash or is under the immediate control of its owner or keeper.
4. **TRAFFIC ORDINANCE:** To protect the safety and facilitate access of residents, users of the town highways, and emergency service providers, and (2) to maintain a safe traffic flow, the Selectboard adopts this traffic ordinance for the Town of Hartland, Vermont.
5. **ORDINANCE PROHIBITING THE MINING AND MILLING OF URANIUM AND THORIUM:** The mining and milling of fissionable source materials is prohibited within the borders of the Town of Hartland.
6. **HIGHWAY ORDINANCE AND CULVERT POLICY:** A permit is required prior to constructing a driveway. Culverts will not be installed in private driveways by Town Highway personnel or at Town expense. Culverts installed by private residents will be done under the supervision of the Selectmen or Town Manager.
7. **OPEN BURNING ORDINANCE:** Outdoor burning of any material other than untreated wood or yard wastes is prohibited within the Town of Hartland, in accordance with 10 VSA #2645. Permits for the burning of untreated wood or yard wastes are required and may be obtained from the Fire Warden.
8. **VENDOR'S ORDINANCE:** A permit is required for any person to sell to the public on Town property. Permits may be obtained from the Town Manager's office in advance of the date of sale.
9. **JUNK AND JUNK VEHICLES:** To protect the public health, safety and well-being, and to promote the responsible use of resources and protection of the environment, it shall be unlawful to place, discard, or abandon junk or three or more junk motor vehicles in a place where any such item is visible from the traveled way of a highway or town road.

### NOT AN ORDINANCE BUT STATE LAW:

Permits are required for any work done in the town's rights-of-way and are issued by the Selectboard [19 VSA 111 and 302(a)(21)]. Applicants must apply in writing for any construction, installation, or alteration of driveways, fences, buildings, ditches, culverts, pipes, or wires within the highway right-of-way. Unless otherwise recorded or surveyed, the public right-of-way is presumed to be three rods wide (49'6"), measured from the center line of the currently existing highway (1990 case law).

## 2018 SELECTBOARD REPORT

Is the town getting busier than ever, or are we slowing down more? The Board tries to be intentionally deliberative in its discussion process, and this can cause frustration with how long decisions take and how long our meetings run. We are cautious because we know that hasty decisions are more likely to be poor decisions.

The end of this year marks the completion of the first full calendar year with our new Town Manager. We feel David Ormiston is doing a really good job for Hartland. Reorganization of the town's financial operations is one of his major accomplishments. Town Treasurer Cheryl Perry, who holds an elected position, is now more of a part-time overseer, rather than carrying out the professional responsibilities Treasurers have had in the past. To make this work, we hired a Finance Administrator, Martin Dole, a trained and experienced bookkeeper. This change improves security and satisfies our auditors. We think it is working well.

This past summer the Selectboard and about 30 citizens met in the library for a special session to discuss town issues. It turned out to be a good opportunity to comment on and listen to a wide variety of concerns, priorities, and opportunities. Two pages of minutes from that meeting are available at the Clerk's office or on-line.

One accomplishment to report this year is the establishment of a cemetery committee. Besides our privately managed village cemetery, Hartland like all Vermont towns has many small burial lots scattered throughout town. It is the Town's responsibility to take care of them. The Town crew has tried hard to keep up with all the mowing and tree removal. Perimeter walls or fences always need attention, not to mention broken or toppled headstones that need expert repair.

A number of concerned citizens came forward earlier this year wanting to help, especially in their own neighborhood cemeteries. The Hartland Cemetery Committee now has a good number of members, and with a charge from the Town has accomplished a lot in its first season.

Once again we must report here on slow progress to reconfigure the Three Corners intersection. So what is the holdup? There are many components at play here—easements, the statue, final design details, state permits, financing, and now an 11th-hour serious request to bury the wires in the immediate intersection area. I will comment on two of these: financing, and overhead wires.

Our original plan, several years ago, was to borrow from our Town reserve fund, and pay that back interest-free over a five-year period. In hindsight, a better solution may be to bond the project over between 10 and 20 years. That would leave the \$450,000 to be borrowed or spent for other projects. Below is a to-do list of some Town projects that need attention. A few need to be addressed as soon as possible, but most can be scheduled over time.

Highways—Quechee Road; Gilson Road embankment; Brownsville Road paving; increased berm reduction; increased ditching including rock-lined ditches

Buildings—Rec Center: Steps, overhang, roof, new windows, drainage, driveway and parking lot paving — Damon Hall: Drainage, vault roof, repointing, chimneys, steps —Activity Center: Back door, windows, third coat of paint —Library: Children's room roof, siding, painting, HVAC replacement

One should not be discouraged by this list. Much work has been done over the years to maintain our buildings and roads. We will continue to work hard on these issues and to be creative in our solutions, as well as address how to best fund priorities.

The final point concerning the intersection is whether to spend the time and money to bury the wires in the center of the village. Such an approach would approximately double the cost of the project. About 30 people attended our November 19th meeting when the question was on the agenda. The apparent feeling at that meeting was in favor of burying the wires.

## 2018 Selectboard Report (Continued)

This is not a simple decision process. First we need an accurate estimate of cost. That means an engineering study and plan that will cost about \$10,000. The board has agreed to go ahead with such a study, but results are not expected to be known by the time of Town Meeting. A special information meeting and bond vote (day-long Australian balloting in accordance with state law) will thus need to be scheduled some time after that. If the vote is affirmative, we can move forward with the project. If the bond vote is negative, we will revert to the original plan approved by the 2014 vote, except likely with a different financing arrangement.

At the last several meetings in 2018, we reviewed the proposed 2019–2020 town budget. For a number of reasons that seem to be beyond our control, we are looking at a budget increase of about 4.5%. Please study the Town Manager's budget comments for a better understanding of this budget.

As always, we express our sincere gratitude to all the good folks in Hartland who work tirelessly to keep us moving throughout the year. Thank you to everyone.

Gordon Richardson, Chair for the Selectboard Phillip Hobbie; Martha McGlinn, Clerk; Mary O'Brien, Vice Chair; Matthew Peeler



## **TOWN MANAGER'S REPORT**

I've been in Hartland now for over a full year and am very much feeling a part of the community. At this point, it's hard to think that I'm still the "new" guy although following Bob Stacey, who was here close to 20 years, it may take several years before I can shake the "new" title.

Now that I've been here a bit and have had a chance to settle in and see things throughout the different seasons of the year, the importance of facing the needs of our capital assets is becoming increasingly apparent. Our maintenance needs have slowly caught up with us. A good portion of our roads and buildings will need some kind of long-term maintenance over the next 5-10 years.

This past year we did make strides to address these issues. We put a new roof on the main section of the Public Library and repainted the Activity Center on Brownsville Rd. We reconfigured the electrical system and reconstructed parts of the framing and sills to the front of the Activity Center as well. As for the roads, we invested approximately \$20,000 more than usual to apply additional ¾-inch hardpack material to the road surfaces. The Brownsville Rd., from Rt. 12 to before County Rd., was scheduled to be paved in the fall but was postponed and will instead take place this Spring.

An important component of our municipal budget is the capital improvement section, as it spells out what we are hoping to accomplish on this front each year. For Fiscal Year 2020, we are planning to replace the roof on the children's section of the library and the roof over the vault off the Town Clerk's Office in Damon Hall. We are also looking to address the front steps to the Recreation Center along with the roofing over those steps. Yes, those front steps. The front steps of the Recreation Center were originally scheduled for this year's budget (FY19) and has been on our radar for a couple of years, but the deteriorating paint on the Activity Center became the greater priority and was addressed instead. The windows in the back of the Recreation Center are also scheduled for replacement. These have deteriorated due to water damage.

The need to analyze our physical assets and to formulate a capital plan and budget is an important component to this process. To help move us forward, an engineer has completed building assessments for Damon Hall, the Recreation Center and the Foster Meadow Barn. Meanwhile, the Two Rivers Ottauquechee Regional Commission has completed an inventory of road conditions for both our dirt and paved roads. This Spring, the Regional Commission will also be completing an additional road inventory which will focus on the "ditching" and "runoff" conditions of our roads. This important planning information helps shape our managerial and budgetary decisions. We now need to expand on this knowledge, identify our priorities and the costs associated with these priorities and then plan for these costs in tomorrow's budgets. I have no doubt that our physical assets will continue to dominate our discussions into the future as we work to address the needed improvements to our buildings and roads.



## TOWN REPORT BUDGET COMMENTS

The Fiscal Year 2019-2020 budget presented by the Selectboard has a strong focus on the Highway Department. This year's Highway budget adds \$40,000 to the paving budget after budgeting almost the same amount (\$80,000) for the past thirteen years. We've been able to stretch things for some time but in order to improve our paved roads we need to pave greater distances than we have in the past. The Highway budget also has an increase of \$10,000 for additional ¾-inch hard pack material to help maintain our dirt roads. In addition, we've added \$10,000 to our winter sand budget so that we can add manufactured sand along with the natural material from our own pit. Manufactured sand is a coarser product which creates more traction than the natural sand alone. Moreover, the added stone mixed with the sand will help the underlying hard pack when the snow thaws and the dirt roads return.

Another important change to this year's Highway budget is the reappearance of the Buildings & Grounds position. For a couple of years now, the Town has operated without a position focused on the care of the buildings. In the absence of the Buildings and Grounds position, the Highway personnel have picked up these duties as they arise. However, it's become apparent that it is best to keep the road personnel focused on the roads without the interruption of the buildings. The renewed position adds about \$63,000 to the budget, including benefits.

In the General Fund, the primary difference over last year is the addition of \$34,500 for legal expenses. Unfortunately, as time has progressed, the town has seen an increase in legal challenges which has caused us to defend our local ordinances or property tax valuations. This Spring, we will be wrapping up our Town-wide reappraisal. We have absolute faith in our reappraisal process, but legal challenges can follow reassessments.

To offset these additional costs, the Town changed its insurance plan. We not only switched from BC/BS of Vermont to MVP but we also went from the Platinum Plan to the Gold Plan. The change in insurance saved the Town approximately \$55,000.

Overall, the Hartland Selectboard is presenting a 2019-2020 operating budget of \$2,884,516 for the General and Highway Fund combined. This is a budgetary increase of \$115,023 (4.15%) over the previous year. However, since the Selectboard utilized an amount of surplus highway funds in the prior year to lower last year's tax rate, the amount to be raised by taxes will increase over last year by \$187,146 or 9.4%.

# SUMMARY GENERAL & HIGHWAY FUND PROPOSED BUDGET EXPENDITURES

July 1, 2019 to June 30, 2020

	BUDGET FY - 2018	ACTUAL FY - 2018	BUDGET FY - 2019	PROPOSED BUDGET FY - 2020
<b>GENERAL FUND EXPENDITURES</b>				
Total Administration	333,600.00	340,861.00	297,127.00	329,885.00
Total Assessment	318,445.00	307,066.00	365,688.00	382,465.00
Total Constable	11,500.00	10,139.00	11,550.00	11,550.00
Total Animal Control Officer	1,650.00	2,759.00	1,900.00	2,350.00
Total Listers	100,050.00	65,972.00	101,768.00	97,685.00
Total Town Clerk	73,050.00	72,457.00	75,528.00	80,525.00
Total Finance	24,880.00	26,734.00	73,330.00	90,450.00
Total Planning Commission	2,120.00	-	2,020.00	1,900.00
Total Conservation Commission	2,000.00	2,000.00	2,000.00	2,500.00
Total Sumner Falls	300.00	480.00	300.00	450.00
Total Foster Meadow Library	10,900.00	24,028.00	16,950.00	18,400.00
Total Martin Memorial Bldg	2,200.00	2,629.00	2,350.00	2,300.00
Total North Hartland School	2,760.00	1,968.00	2,425.00	2,525.00
Total Foster Meadow/Barns	750.00	908.00	875.00	825.00
Total Recreation Center Program	269,150.00	255,598.00	290,202.00	270,268.00
Total Recreation Center	11,300.00	18,946.00	12,800.00	13,525.00
Total Activity Center	5,100.00	5,612.00	8,125.00	11,150.00
Total Town Garage	13,500.00	14,561.00	14,700.00	15,550.00
Total Damon Hall	9,300.00	9,896.00	14,000.00	12,800.00
Total Capital Improvements	30,000.00	37,573.00	60,000.00	60,000.00
Total Four Corners Park	-	48.00	-	-
Total Buildings & Grounds	47,450.00	46,474.00	40,184.00	32,900.00
Total Cemeteries	3,050.00	1,526.00	3,000.00	4,500.00
Total 21 Route 12	-	10,018.00	3,800.00	4,350.00
Total Appropriations	55,512.00	57,008.00	117,712.00	117,737.00
Total Hartland Public Library Program	158,365.00	158,230.00	161,318.00	172,572.00
Total Fire Department	62,250.00	299,613.00	-	-
Total Miscellaneous	11,518.00	8,843.00	85,337.00	13,000.00
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>1,560,700.00</b>	<b>1,781,947.00</b>	<b>1,764,989.00</b>	<b>1,752,162.00</b>

<b>HIGHWAY FUND EXPENDITURES</b>				
Total Highway - Admin	199,800.00	200,370.00	182,298.00	184,874.00
Total Summer Maintenance	377,000.00	411,067.00	272,450.00	321,175.00
Total Gravel Resurfacing	30,000.00	37,831.00	-	-
Total Paving & Resurfacing	80,000.00	5,929.00	80,000.00	120,000.00
Total Winter Maintenance	282,500.00	265,515.00	189,756.00	211,305.00
Total Town Bridges	-	384.00	-	-
Total Equipment	-	-	280,000.00	295,000.00
<b>TOTAL HIGHWAY EXPENDITURES</b>	<b>969,300.00</b>	<b>921,096.00</b>	<b>1,004,504.00</b>	<b>1,132,354.00</b>

<b>TOTAL GENERAL FUND &amp; HIGHWAY EXPENDITURES</b>	<b>2,530,000.00</b>	<b>2,703,043.00</b>	<b>2,769,493.00</b>	<b>2,884,516.00</b>
--	---------------------	---------------------	---------------------	---------------------

Total Town Budget	2,769,493.00	2,884,516.00
Less Anticipated Income	(316,175.00)	(321,175.00)
Highway Money	(158,000.00)	(157,591.00)
Highway Surplus	(89,627.00)	(45,000.00)
Hold Harmless	(212,000.00)	(180,000.00)
<b>Amount to be Raised by Taxes</b>	<b>1,993,691.00</b>	<b>2,180,745.00</b>
Windsor County Tax		31,000.00
<b>TOTAL</b>		<b>2,211,745.00</b>

# GENERAL & HIGHWAY FUND PROPOSED BUDGET REVENUES

July 1, 2019 to June 30, 2020

	BUDGET 2017-2018	ACTUAL 2017-2018	BUDGET 2018-2019	PROPOSED BUDGET 2019-2020
<b>GENERAL FUND REVENUE</b>				
Proposed Taxes General Fund	1,068,100.00	1,025,225.00	1,236,813.00	1,250,987.00
Estimated State of VT-Hold Harmless	200,000.00	177,385.00	212,000.00	180,000.00
Interest on Delinquent Taxes	40,000.00	29,934.00	40,000.00	30,000.00
8% Penalty	28,000.00	29,864.00	30,000.00	29,000.00
Interest on Investments	1,000.00	11,572.00	3,000.00	8,000.00
Collectors Costs	-	-	50.00	-
Dog Licences and Fees	3,500.00	2,703.00	3,000.00	3,000.00
Mobile Home Park Fees	50.00	-	25.00	-
1st and 3rd Class License	300.00	255.00	350.00	300.00
Damon Hall Rent	1,500.00	1,400.00	1,000.00	1,500.00
Activity Center Rent	8,400.00	8,800.00	8,400.00	10,200.00
Activity Center Electricity	-	2,475.00	-	2,400.00
North Hartland School Rent	-	-	-	-
Recreation Center - Rent	7,500.00	7,700.00	7,000.00	7,500.00
Rec Fees - Athletic Fall/Winter/Spring Prgms	10,000.00	8,462.00	9,000.00	8,000.00
Recreation Fees After School Program	45,000.00	51,001.00	45,000.00	48,000.00
Recreation Adventures Series	21,000.00	21,459.00	20,000.00	20,000.00
Recreation Camp Fees	21,000.00	35,719.00	25,000.00	31,000.00
Recreation Programs/Courses Fees	13,000.00	17,864.00	17,500.00	16,000.00
Recreation Special Event Fees	250.00	265.00	1,000.00	500.00
Recreation Sports Camps	-	390.00	500.00	500.00
Apparel Income	-	-	-	250.00
Athletic Director Reimbursement	17,400.00	17,400.00	19,700.00	21,000.00
Driveway Permit Fees	200.00	120.00	200.00	150.00
Copies/Fax	3,500.00	5,923.00	4,000.00	5,500.00
Weigh Permit	450.00	400.00	400.00	400.00
Railroad Reimbursement	3,500.00	4,179.00	4,000.00	4,175.00
Windsor County Tax	32,000.00	-	31,500.00	31,500.00
No Hartland Tax Dam Loss	500.00	4,003.00	500.00	3,000.00
Computer Lists	50.00	65.00	-	50.00
Local Fines	5,000.00	10,916.00	6,500.00	8,500.00
PILOT Payments	-	2,604.00	-	1,500.00
Recording/Vault Fees	23,000.00	23,110.00	24,000.00	24,000.00
Motor Vehicles Reg Fees	400.00	330.00	400.00	350.00
Record Preservation	1,000.00	2,511.00	-	500.00
Old Home Day Income	2,600.00	4,072.00	3,650.00	3,900.00
Community Activity Days	1,000.00	-	-	-
Mini Grant- Energy Comm.	-	-	-	-
Grants - Performance & Inter Library	-	-	-	-
Miscellaneous Income	1,500.00	780.00	500.00	500.00
Library	-	2,128.00	10,000.00	-
Fire Dept. Capital Reserve	-	100,000.00	-	-
	-	315,000.00	-	-
Hartland Volunteer Fire Department	-	8,505.00	-	-
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 1,560,700.00</b>	<b>\$ 1,934,519.00</b>	<b>1,764,989.00</b>	<b>1,752,162.00</b>

# GENERAL & HIGHWAY FUND PROPOSED BUDGET REVENUES (Continued)

July 1, 2019 to June 30, 2020

	BUDGET 2017-2018	ACTUAL 2017-2018	BUDGET 2018-2019	PROPOSED BUDGET 2019-2020
<b>HIGHWAY REVENUE</b>				
Hwy Grants in aid project	-	5,468.00	-	-
Tax Revenue-Summer Hwg	567,910.00	566,970.00	529,814.00	650,894.00
Summer Highway Misc.	-	-	-	-
Summer Highway Surplus	-	2,164.00	54,022.00	27,000.00
State of Vermont Summer Hwg	95,000.00	94,504.00	94,555.00	94,503.00
Tax Revenue -Winter Hwg	243,390.00	244,330.00	227,063.00	278,955.00
Winter Highway Surplus	-	-	36,015.00	18,000.00
State of Vermont Winter Hwg	63,000.00	63,003.00	63,036.00	63,002.00
Tax Revenue-Bridges	-	-	-	-
<b>TOTAL HIGHWAY FUND REVENUE</b>	<b>969,300.00</b>	<b>976,439.00</b>	<b>1,004,504.00</b>	<b>1,132,354.00</b>
<b>TOTAL GENERAL FUND &amp; HIGHWAY REVENUE</b>	<b>2,530,000.00</b>	<b>\$ 2,910,958.00</b>	<b>\$ 2,769,493.00</b>	<b>2,884,516.00</b>



**TOWN OF HARTLAND—GENERAL FUND  
2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>Budget</b>
				<b>FY - 2020</b>
<b>Administration</b>				
Regular Pay-Town Manager	81,000.00	73,000.00	81,000.00	83,187.00
Regular Pay-Secretary	-	-	-	-
Regular Pay-Admin Asst	41,000.00	32,051.00	-	-
Auditors	-	-	14,500.00	15,500.00
Selectmen	4,000.00	1,686.00	4,000.00	4,000.00
Fica Expense	21,000.00	19,617.00	20,416.00	23,698.00
Retirement	16,500.00	11,654.00	14,492.00	15,762.00
Workers Compensation	8,200.00	7,862.00	10,000.00	8,837.00
Health Insurance	85,000.00	62,637.00	59,047.00	50,100.00
Telephone	3,800.00	5,490.00	4,000.00	5,500.00
Office Supplies	1,000.00	1,307.00	2,000.00	1,500.00
Postage	2,000.00	1,075.00	2,400.00	2,000.00
Conferences	-	515.00	750.00	1,000.00
Mileage	200.00	242.00	250.00	500.00
Legal/Professional Service	7,000.00	58,419.00	15,500.00	50,000.00
Advertising	700.00	3,270.00	1,200.00	2,000.00
Subcontract	-	-	-	-
New Equipment	-	1,012.00	800.00	-
Equip Repairs & Maint	13,500.00	2,224.00	-	2,052.00
Printing	3,300.00	3,646.00	3,300.00	3,600.00
Computer Purchases	3,000.00	-	3,000.00	1,800.00
Fleet & Liability Insur	42,000.00	38,314.00	42,000.00	38,296.00
Ancient Roads	-	-	-	-
Energy Committee	200.00	-	100.00	2,145.00
IT Services	-	13,932.00	17,472.00	17,508.00
Miscellaneous Expense	-	2,247.00	500.00	500.00
Radio Repair & Maintenance	200.00	661.00	400.00	400.00
<b>Total Administration</b>	<b>333,600.00</b>	<b>340,861.00</b>	<b>297,127.00</b>	<b>329,885.00</b>

<b>Assessment</b>				
Vermont State Police	53,500.00	35,588.00	55,100.00	56,000.00
Grievance Adjustments	-	-	-	-
Abatements	-	5,268.00	-	-
County Tax	30,997.00	30,997.00	31,500.00	31,850.00
Tax Mapping	-	-	-	-
Ambulance Services	65,000.00	66,110.00	67,000.00	69,000.00
TRORC Plan	4,784.00	4,784.00	4,920.00	5,056.00
VLCT - Dues	4,848.00	4,848.00	5,000.00	5,100.00
Fire Truck Equipment	57,608.00	57,081.00	57,081.00	57,081.00
Fire Truck Tanker	-	-	29,014.00	28,928.00
GUV Solid Waste District	37,323.00	37,323.00	37,323.00	37,500.00
Fire Department Capital Res.	50,000.00	50,000.00	25,000.00	37,000.00

Assessments Continued on Next Page

**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>Budget</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>FY - 2020</b>
<b>Assessments (Continued)</b>				
Dispatch	14,385.00	15,067.00	14,800.00	16,000.00
21 Route 12	-	-	38,950.00	38,950.00
<b>Total Assessment</b>	<b>318,445.00</b>	<b>307,066.00</b>	<b>365,688.00</b>	<b>382,465.00</b>
<b>Constable</b>				
Regular Pay	7,200.00	6,320.00	7,200.00	7,200.00
Supplies	150.00	636.00	250.00	250.00
Training/Education	150.00	110.00	400.00	400.00
Mileage	4,000.00	3,073.00	3,700.00	3,700.00
<b>Total Constable</b>	<b>11,500.00</b>	<b>10,139.00</b>	<b>11,550.00</b>	<b>11,550.00</b>
<b>Animal Control Officer</b>				
Regular Pay	1,000.00	1,092.00	1,200.00	1,200.00
Supplies	50.00	311.00	100.00	100.00
Mileage	300.00	1,061.00	300.00	750.00
Stray Expenses	300.00	295.00	300.00	300.00
Miscellaneous	-	-	-	-
<b>Total Animal Control Officer</b>	<b>1,650.00</b>	<b>2,759.00</b>	<b>1,900.00</b>	<b>2,350.00</b>
<b>Listers</b>				
Regular Pay	86,000.00	49,073.00	85,540.00	85,540.00
Office Supplies	800.00	965.00	2,000.00	1,500.00
Postage	1,200.00	334.00	1,828.00	700.00
Conferences	1,000.00	651.00	1,500.00	1,000.00
Mileage	500.00	1,569.00	1,500.00	1,000.00
Advertising	500.00	193.00	500.00	200.00
Subcontract	-	-	-	-
New Equipment	1,000.00	-	750.00	-
Consulting Services	7,000.00	3,874.00	5,500.00	1,000.00
Software License	-	-	-	1,751.00
Tax Mapping	2,000.00	9,313.00	2,600.00	4,944.00
Miscellaneous Expense	50.00	-	50.00	50.00
<b>Total Listers</b>	<b>100,050.00</b>	<b>65,972.00</b>	<b>101,768.00</b>	<b>97,685.00</b>
<b>Town Clerk</b>				
Regular Pay	44,000.00	44,245.00	44,778.00	48,000.00
Part Time Pay	20,000.00	18,299.00	20,400.00	21,000.00
Office Supplies	1,500.00	1,366.00	1,500.00	1,500.00
Binders & Shelving	3,000.00	3,000.00	3,000.00	3,000.00
Election Expense	1,000.00	969.00	2,000.00	2,500.00
Postage	550.00	708.00	750.00	750.00
Continuing Education	1,500.00	1,954.00	1,500.00	2,000.00
Mileage	300.00	261.00	300.00	300.00
Advertising	250.00	511.00	300.00	500.00
New Equipment	500.00	287.00	250.00	300.00
Printing	-	-	-	-
Miscellaneous Expense	100.00	555.00	100.00	100.00
Misc. - Dog Tags	350.00	303.00	350.00	375.00
Dues	-	-	300.00	200.00
<b>Total Town Clerk</b>	<b>73,050.00</b>	<b>72,457.00</b>	<b>75,528.00</b>	<b>80,525.00</b>

**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed Budget</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>FY - 2020</b>
<b>Finance</b>				
Regular Pay-Treasurer	3,400.00	2,798.00	3,500.00	3,500.00
Regular Pay-Finance Admin	-	14,145.00	45,500.00	61,620.00
Finance Admin Part Time P	17,500.00	7,381.00	20,250.00	20,250.00
Office Supplies	1,000.00	1,933.00	1,500.00	2,000.00
Postage	1,500.00	281.00	1,500.00	2,000.00
Conferences	1,000.00	140.00	750.00	750.00
Mileage	300.00	36.00	300.00	300.00
Advertising	-	-	-	-
New Equipment	150.00	-	-	-
Miscellaneous Expense	30.00	20.00	30.00	30.00
<b>Total Finance</b>	<b>24,880.00</b>	<b>26,734.00</b>	<b>73,330.00</b>	<b>90,450.00</b>
<b>Planning Commission</b>				
Part time pay	720.00	-	720.00	500.00
Telephone	-	-	-	-
Supplies	100.00	-	100.00	-
Postage	300.00	-	150.00	-
Conferences	-	-	100.00	500.00
Mileage	-	-	-	100.00
Professional Services	500.00	-	500.00	800.00
Advertising	100.00	-	100.00	-
Printing	400.00	-	350.00	-
Suspense Act 200 Funds	-	-	-	-
<b>Total Planning Commission</b>	<b>2,120.00</b>	<b>-</b>	<b>2,020.00</b>	<b>1,900.00</b>
<b>Conservation Commission</b>				
Telephone	-	-	-	-
Supplies	500.00	500.00	500.00	500.00
Postage	-	-	-	-
Mileage	-	-	-	-
Advertising	-	70.00	-	-
Subcontract	1,500.00	1,430.00	1,500.00	1,500.00
Suspense Acct	-	-	-	-
Grants	-	-	-	500.00
<b>Total Conservation Commission</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>2,500.00</b>
<b>Sumner Falls</b>				
Labor	-	-	-	-
Supplies	-	80.00	-	-
Repairs/Maintenance	300.00	400.00	300.00	450.00
<b>Total Sumner Falls</b>	<b>300.00</b>	<b>480.00</b>	<b>300.00</b>	<b>450.00</b>

**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed Budget</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>FY - 2020</b>
<b>Foster Meadow Library Building</b>				
Electricity	5,600.00	5,266.00	6,750.00	6,200.00
Water	-	-	-	-
Supplies	800.00	-	700.00	700.00
Repairs/Maintenance	2,000.00	15,299.00	7,000.00	8,500.00
Fuel	2,500.00	3,463.00	2,500.00	3,000.00
Janitor Services	-	-	-	-
<b>Total Foster Meadow Library</b>	<b>10,900.00</b>	<b>24,028.00</b>	<b>16,950.00</b>	<b>\$ 18,400.00</b>
<b>Martin Memorial Building</b>				
Electricity	600.00	536.00	650.00	600.00
Supplies	-	-	-	-
Repairs	-	-	-	-
Fuel	1,600.00	2,093.00	1,700.00	1,700.00
<b>Total Martin Memorial Building</b>	<b>2,200.00</b>	<b>2,629.00</b>	<b>2,350.00</b>	<b>2,300.00</b>
<b>North Hartland School</b>				
Electricity	400.00	613.00	600.00	625.00
Water	260.00	260.00	325.00	300.00
Supplies	300.00	-	-	-
Repairs	-	-	500.00	500.00
Fuel	1,800.00	1,095.00	1,000.00	1,100.00
Rubbish Removal	-	-	-	-
<b>Total North Hartland School</b>	<b>2,760.00</b>	<b>1,968.00</b>	<b>2,425.00</b>	<b>2,525.00</b>
<b>Foster Meadow/Barns</b>				
Labor	-	-	-	-
Electricity	150.00	226.00	225.00	225.00
Supplies	100.00	-	150.00	100.00
Subcontract	-	-	-	-
Repairs	500.00	667.00	500.00	500.00
Foster Meadow Maintenance	-	15.00	-	-
<b>Total Foster Meadow/Barns</b>	<b>750.00</b>	<b>908.00</b>	<b>875.00</b>	<b>825.00</b>
<b>Recreation Center Program</b>				
Director	47,000.00	47,000.00	47,940.00	48,269.00
Assistant Rec Director	36,800.00	39,998.00	39,589.00	39,861.00
Fica Expense	11,000.00	9,723.00	11,161.00	10,905.00
Retirement	4,400.00	4,785.00	4,814.00	5,067.00
Health Insurance	49,000.00	55,045.00	55,629.00	41,650.00
Telephone	800.00	302.00	800.00	500.00
Office Supplies	400.00	306.00	500.00	500.00
Apparel Expense	200.00	412.00	-	200.00
Credit Card Charges	3,500.00	946.00	3,000.00	2,800.00
MY.REC	4,500.00	3,295.00	4,000.00	4,250.00
Postage	50.00	-	50.00	50.00
Conferences	500.00	640.00	500.00	750.00

Recreation Center Budget continues on next page...



**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>Budget</b>
				<b>FY - 2020</b>
<b>Recreation Center Program</b>				
Transportation	1,000.00	-	2,000.00	-
Mileage	250.00	-	500.00	250.00
Advertising	400.00	375.00	400.00	400.00
Office Equipment	2,000.00	-	500.00	1,000.00
Miscellaneous	100.00	4.00	-	-
Memberships	250.00	520.00	250.00	500.00
After School-Payroll	35,000.00	22,188.00	35,220.00	29,160.00
After School Program	2,000.00	530.00	1,500.00	1,000.00
Summer/Vac Camp-Payroll	24,000.00	24,520.00	23,149.00	25,256.00
Summer/Vac Camp-Prgm	2,000.00	2,784.00	2,500.00	2,800.00
Sport Camps	-	(386.00)	-	400.00
Youth Programs	3,000.00	4,208.00	6,000.00	5,000.00
Adult Programs	7,500.00	7,709.00	7,500.00	8,000.00
Teen Adventure-Payroll	4,000.00	3,053.00	4,000.00	4,000.00
Teen Adventure-Program	12,000.00	14,302.00	16,000.00	16,000.00
Special Events	4,000.00	2,409.00	3,500.00	3,500.00
Youth Sports-Fall Soccer	2,500.00	1,763.00	3,000.00	2,500.00
Youth Sports-Basketball	4,000.00	3,148.00	4,000.00	4,000.00
Youth Sp-Baseball/Softbal	3,000.00	2,019.00	4,000.00	3,500.00
Equipment Reserve - Vans	4,000.00	4,000.00	4,315.00	4,500.00
Vans Maint & Repairs	-	-	2,085.00	2,000.00
Vans Fuels	-	-	1,600.00	1,500.00
<b>Total Recreation Center Program</b>	<b>269,150.00</b>	<b>255,598.00</b>	<b>290,202.00</b>	<b>270,268.00</b>

<b>Recreation Center</b>				
Electricity	2,000.00	1,836.00	2,500.00	2,500.00
Water	400.00	1,426.00	1,500.00	525.00
Supplies	1,000.00	958.00	1,000.00	1,000.00
New Equipment	500.00	811.00	500.00	500.00
Repairs/Maintenance	3,000.00	7,750.00	3,500.00	3,500.00
Fuel	4,400.00	6,165.00	3,800.00	5,500.00
<b>Total Recreation Center</b>	<b>11,300.00</b>	<b>18,946.00</b>	<b>12,800.00</b>	<b>13,525.00</b>

<b>Activity Center</b>				
Electricity	-	79.00	-	-
Water	600.00	1,406.00	-	525.00
Real Estate Taxes	2,900.00	2,818.00	3,000.00	3,000.00
Supplies	100.00	-	125.00	125.00
Repairs/Maintenance	1,500.00	1,309.00	5,000.00	7,500.00
Fuel	-	-	-	-
Maintenance	-	-	-	-
<b>Total Activity Center</b>	<b>5,100.00</b>	<b>5,612.00</b>	<b>8,125.00</b>	<b>11,150.00</b>

**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget FY - 2018</b>	<b>Actual FY - 2018</b>	<b>Budget FY - 2019</b>	<b>Proposed Budget FY - 2020</b>
<b>Town Garage</b>				
Electricity	2,000.00	2,113.00	2,000.00	2,100.00
Telephone	1,200.00	1,246.00	1,200.00	1,250.00
Supplies	5,000.00	3,585.00	5,000.00	5,000.00
Repairs/Maintenance	2,000.00	1,999.00	2,500.00	2,500.00
Fuel	2,300.00	3,827.00	2,500.00	3,200.00
Rubbish Removal	-	-	-	-
Maintenance	-	-	-	-
Tools	1,000.00	1,791.00	1,500.00	1,500.00
<b>Total Town Garage</b>	<b>13,500.00</b>	<b>14,561.00</b>	<b>14,700.00</b>	<b>15,550.00</b>
<b>Damon Hall</b>				
Electricity	3,000.00	2,356.00	3,700.00	3,500.00
Supplies	1,000.00	190.00	1,500.00	500.00
Repairs/Maintenance	1,000.00	984.00	4,500.00	4,500.00
Fuel	4,300.00	6,366.00	4,300.00	4,300.00
<b>Total Damon Hall</b>	<b>9,300.00</b>	<b>9,896.00</b>	<b>14,000.00</b>	<b>12,800.00</b>
<b>Capital Improvements</b>				
Three Corners Intersection	-	7,507.00	-	-
Damon Hall	30,000.00	1,000.00	-	7,500.00
Town Garage	-	-	-	-
Libraries	-	-	50,000.00	12,000.00
Recreation Center	-	5,320.00	10,000.00	27,000.00
Activity Center	-	-	-	5,000.00
N Hartland School	-	-	-	-
Foster Meadow Property	-	23,746.00	-	-
21 Rt 12 Property	-	-	-	-
Library HVAC Reserve Acct.	-	-	-	4,000.00
Buildings Reserve Acct.	-	-	-	4,500.00
<b>Total Capital Improvements</b>	<b>30,000.00</b>	<b>37,573.00</b>	<b>60,000.00</b>	<b>60,000.00</b>
<b>Four Corners Park</b>				
Supplies	-	48.00	-	-
<b>Total Four Corners Park</b>	<b>-</b>	<b>48.00</b>	<b>-</b>	<b>-</b>
<b>Buildings &amp; Grounds</b>				
Fica Expense	-	-	-	-
Retirement	-	-	-	-
Health Insurance	-	-	-	-
Uniforms	-	-	-	-
Supplies/Parts Janitorial	3,000.00	1,587.00	3,000.00	3,000.00
Mileage	-	-	-	-
Equipment/Tools	-	36.00	-	-

**Buildings & Grounds Budget Continues on Next Page...**

**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed Budget</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>FY - 2020</b>
<b>Buildings &amp; Grounds</b>				
Repairs/Maintenance	2,000.00	1,299.00	1,000.00	1,000.00
Janitorial Services	13,000.00	12,135.00	12,000.00	4,500.00
Grounds Upkeep	15,000.00	18,764.00	20,934.00	21,400.00
Rubbish removal	4,000.00	2,352.00	3,000.00	2,600.00
GMC 2000 - Equipment Use	10,000.00	10,000.00	-	-
Gas	150.00	301.00	100.00	300.00
Tools	300.00	-	150.00	100.00
<b>Total Buildings &amp; Grounds</b>	<b>47,450.00</b>	<b>46,474.00</b>	<b>40,184.00</b>	<b>32,900.00</b>
<b>Cemeteries</b>				
Labor	3,000.00	724.00	2,500.00	-
Supplies	50.00	796.00	500.00	1,000.00
Gas/Oil	-	6.00	-	-
Tree Cutting	-	-	-	3,500.00
<b>Total Cemeteries</b>	<b>3,050.00</b>	<b>1,526.00</b>	<b>3,000.00</b>	<b>4,500.00</b>
<b>21 Route 12</b>				
Electricity	-	321.00	250.00	325.00
Supplies	-	-	50.00	25.00
Repairs/Maintenance	-	4,185.00	2,500.00	2,500.00
Fuel	-	965.00	1,000.00	1,000.00
21 Rt 12 Property Taxes	-	4,175.00	-	-
Legal/Professional Service	-	372.00	-	500.00
<b>Total 21 Route 12</b>	<b>-</b>	<b>10,018.00</b>	<b>3,800.00</b>	<b>4,350.00</b>
<b>Appropriations</b>				
Volunteers in Action	900.00	900.00	900.00	900.00
Windsor County Partners	2,000.00	2,000.00	2,000.00	2,000.00
Headrest	1,710.00	1,710.00	1,710.00	1,710.00
The Family Place	200.00	200.00	200.00	200.00
Fire Dept	-	-	62,000.00	62,900.00
Rescue Squad	16,500.00	16,500.00	14,500.00	14,500.00
W River Council on Aging	1,000.00	1,000.00	1,000.00	1,000.00
VNA & Hospice of VT & NH	10,500.00	10,500.00	10,500.00	10,500.00
Mental Health SE VT	3,453.00	3,453.00	3,453.00	3,453.00
Martha Lussier Health Inf	-	-	-	-
VT Center Independent Liv	160.00	160.00	160.00	160.00
Grn Mtn Economic Develop	1,694.00	1,690.00	1,694.00	1,694.00
SEVCA	3,220.00	3,220.00	3,220.00	3,220.00
Reappraisal	-	-	-	-

Appropriations Continued on Next Page

**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>Budget</b>
	<b>FY - 2018</b>	<b>FY - 2018</b>	<b>FY - 2019</b>	<b>FY - 2020</b>
<b>Appropriations (Continued)</b>				
Green-Up Vermont	200.00	200.00	200.00	200.00
Connecticut River Transit	500.00	500.00	-	125.00
Gr Mt RSVP & Vol Ctr Win	500.00	500.00	200.00	200.00
Hartland Community Connections	4,000.00	4,000.00	4,000.00	-
Hartland Comm Food Shelf	500.00	500.00	500.00	500.00
Women's Information Service	500.00	500.00	500.00	500.00
MT Ascutney Prevention Partnership	2,000.00	2,000.00	2,000.00	2,000.00
Woodstock Area Job Bank	300.00	300.00	300.00	300.00
Community Nurse Program	5,175.00	5,175.00	5,175.00	5,175.00
COVER Home Repair	500.00	500.00	500.00	1,500.00
Stagecoach	-	1,500.00	1,500.00	1,500.00
Senior Solutions	-	-	1,500.00	1,500.00
Farmer's Market	-	-	-	2,000.00
<b>Total Appropriations</b>	<b>55,512.00</b>	<b>57,008.00</b>	<b>117,712.00</b>	<b>117,737.00</b>

<b>Hartland Public Library -Program</b>				
Director Regular Pay	42,133.00	41,349.00	43,254.00	45,755.00
Head of Circulation - Pay	18,525.00	20,086.00	27,448.00	28,197.00
Children's Librarian	15,350.00	16,973.00	16,612.00	23,998.00
Part Time Staffing	18,765.00	18,938.00	15,275.00	15,687.00
Fica	7,250.00	7,618.00	8,091.00	8,927.00
Retirement	2,107.00	3,122.00	3,889.00	5,632.00
Health Insurance	24,000.00	15,993.00	18,424.00	15,450.00
Telephone	1,285.00	1,557.00	1,775.00	1,775.00
Programs-Adults	600.00	1,076.00	700.00	600.00
Programs-Children/YA	200.00	252.00	400.00	400.00
Supplies/Parts Janitorial	-	84.00	-	-
Supplies - Office	1,500.00	1,495.00	1,600.00	1,700.00
Copier	1,000.00	1,630.00	1,000.00	1,000.00
Books & Process. - Adults	8,000.00	8,712.00	5,000.00	6,000.00
Books & Process.-Juvenile	5,200.00	5,181.00	5,200.00	5,200.00
Periodicals-w/o videos&CD	1,600.00	1,521.00	1,600.00	1,300.00
Books Rec-Adults tape/CD	1,750.00	1,758.00	1,900.00	1,900.00
Books-Rec-Juv-tape/CD	700.00	688.00	700.00	700.00
Videos/DVD/CD-ROM-Not Sys	550.00	709.00	550.00	500.00
Postage - Ill	1,250.00	1,649.00	1,200.00	1,250.00
Postage - Misc	150.00	136.00	150.00	150.00
Staff Development	2,250.00	2,165.00	2,000.00	2,000.00
Publicity	300.00	348.00	300.00	200.00
New Equipment	800.00	779.00	800.00	800.00
Technology Maint/Support	3,000.00	3,953.00	3,200.00	3,200.00

Hartland Public Library Programs Continued on Next Page

**TOWN OF HARTLAND—GENERAL FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Proposed Budget FY - 2020
<b>Hartland Public Library (Continued)</b>				
Memberships	100.00	130.00	250.00	250.00
Friends of Library	-	164.00	-	-
<b>Total Hartland Public Library Program</b>	<b>158,365.00</b>	<b>158,230.00</b>	<b>161,318.00</b>	<b>172,572.00</b>

<b>Fire Department</b>				
Payroll : Clerical	2,400.00	2,000.00	-	-
Uniforms	500.00	172.00	-	-
Turnout Gear	4,000.00	3,191.00	-	-
Electricity	2,800.00	2,627.00	-	-
Telephone/Internet	2,000.00	2,023.00	-	-
Radio/Communications	3,000.00	2,779.00	-	-
Office Supplies	250.00	112.00	-	-
Training/Fire School	1,000.00	75.00	-	-
Fire Prevention	800.00	1,295.00	-	-
New Equipment	6,300.00	5,752.00	-	-
Fire Extinguishers	250.00	454.00	-	-
Fire Truck Purchase	-	234,999.00	-	-
Building Upkeep/Repairs	6,300.00	12,809.00	-	-
Security	300.00	896.00	-	-
Insurance	9,500.00	7,144.00	-	-
Heating Oil	8,000.00	6,393.00	-	-
Miscellaneous	-	37.00	-	-
Mutal Aid Dues	1,300.00	1,754.00	-	-
Truck/Equipment Maintenan	8,000.00	9,692.00	-	-
Equipment Upkeep	-	2,072.00	-	-
SCBA	3,000.00	811.00	-	-
Fuel / Trucks	2,250.00	1,629.00	-	-
Gear Upkeep	-	645.00	-	-
Food for Responders	300.00	250.00	-	-
Funds due Town 14/15	-	(33.00)	-	-
<b>Total Fire Dept</b>	<b>62,250.00</b>	<b>299,613.00</b>	<b>-</b>	<b>-</b>

<b>Miscellaneous</b>				
Volunteer/Employee Recogn	1,518.00	1,100.00	1,300.00	2,000.00
Community Activities Days	-	335.00	-	-
Old Home Day Expenses	9,000.00	7,336.00	8,000.00	10,000.00
Junk/Vehicle Cleanup	1,000.00	72.00	1,000.00	1,000.00
Miscellaneous	-	-	75,037.00	-
<b>Total Miscellaneous</b>	<b>11,518.00</b>	<b>8,843.00</b>	<b>85,337.00</b>	<b>13,000.00</b>

<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>1,560,700.00</b>	<b>1,781,947.00</b>	<b>1,764,989.00</b>	<b>1,813,935.00</b>
--	---------------------	---------------------	---------------------	---------------------

**TOWN OF HARTLAND—HIGHWAY FUND**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>
	<b>FY - 2018</b>	<b>FY-2018</b>	<b>FY - 2019</b>	<b>Budget</b>
				<b>FY - 2020</b>
<b>SUMMER HIGHWAY</b>				
<b>Highway - Administration</b>				
Vacation Pay	14,000.00	11,540.00	-	-
Holiday Pay	9,800.00	8,750.00	-	-
Sick Pay	6,200.00	9,592.00	-	-
FICA	19,000.00	19,539.00	19,460.00	22,803.00
Retirement	13,000.00	14,019.00	13,991.00	17,140.00
Workers Comp	21,000.00	16,707.00	21,000.00	20,621.00
Health Insurance	87,000.00	92,198.00	95,347.00	93,370.00
Uniforms	6,500.00	6,681.00	6,000.00	7,000.00
North End Street Lights	1,200.00	4,188.00	1,200.00	4,300.00
South End Street Lights	3,200.00	1,840.00	6,000.00	3,200.00
Telephone	1,800.00	1,509.00	1,800.00	1,800.00
Continuing Education	100.00	30.00	500.00	500.00
Fleet & Liability Insurance	17,000.00	13,777.00	17,000.00	14,140.00
<b>Total Highway - Administration</b>	<b>199,800.00</b>	<b>200,370.00</b>	<b>182,298.00</b>	<b>184,873.00</b>
<b>Summer Maintenance</b>				
Labor C3	111,000.00	134,642.00	135,850.00	163,175.00
Rentals	1,000.00	312.00	1,000.00	500.00
Supplies	500.00	320.00	600.00	500.00
Subcontract	15,000.00	5,575.00	15,000.00	25,000.00
Tree removal	8,000.00	-	8,000.00	8,000.00
Crack Sealing	4,000.00	-	-	3,000.00
Liquid Dust Control	25,000.00	33,509.00	30,000.00	30,000.00
Culverts	4,000.00	11,600.00	5,000.00	5,000.00
Stone	4,000.00	13,759.00	5,000.00	5,000.00
Hot Mix	-	373.00	-	1,000.00
SpotHardPck-3/4 crushed s	30,000.00	31,490.00	65,000.00	75,000.00
Cold Patch	1,000.00	709.00	1,000.00	500.00
Signs	2,000.00	3,408.00	2,500.00	2,000.00
Equipment Use	135,000.00	135,000.00	-	-
Guard Rails	2,000.00	2,120.00	3,500.00	2,500.00
Repairs	12,500.00	12,500.00	-	-
Fuel	22,000.00	22,000.00	-	-
Hurricane Irene	-	-	-	-
July 3rd 2013 Storm	-	-	-	-
Densmore Hill Box Culvert	-	-	-	-
Freight	-	-	-	-
Municipal Storm Damage	-	3,750.00	-	-
Miscellaneous	-	-	-	-
<b>Total Summer Maintenance</b>	<b>377,000.00</b>	<b>411,067.00</b>	<b>272,450.00</b>	<b>321,175.00</b>

**TOWN OF HARTLAND—HIGHWAY FUND (Continued)**  
**2019-2020 PROPOSED BUDGET**

	<b>Budget FY - 2018</b>	<b>Actual FY-2018</b>	<b>Budget FY - 2019</b>	<b>Proposed Budget FY - 2020</b>
<b>Gravel Resurfacing</b>				
Crushed Gravel	-	1,142.00	-	-
Stone	-	1,770.00	-	-
Hard Pack	30,000.00	34,919.00	-	-
<b>Total Gravel Resurfacing</b>	<b>30,000.00</b>	<b>37,831.00</b>	<b>-</b>	<b>-</b>
<b>Paving &amp; Resurfacing</b>				
Subcontract	80,000.00	5,929.00	80,000.00	120,000.00
<b>Total Paving &amp; Resurfacing</b>	<b>80,000.00</b>	<b>5,929.00</b>	<b>80,000.00</b>	<b>120,000.00</b>
<b>TOTAL SUMMER HIGHWAY</b>	<b>686,800.00</b>	<b>655,197.00</b>	<b>534,748.00</b>	<b>626,048.00</b>
<b>Winter Highway</b>				
Labor C3	87,000.00	91,232.00	98,374.00	118,161.00
Overtime	-	-	20,157.00	16,744.00
Supplies	4,000.00	-	500.00	500.00
Subcontract	-	440.00	400.00	400.00
Sand	30,000.00	19,342.00	30,000.00	40,000.00
Calcuim Chloride	-	96.00	-	-
Stone	-	4,281.00	-	-
Cold Patch	-	156.00	325.00	500.00
Equipment Use	85,000.00	85,000.00	-	-
Bulk Rock Salt	42,000.00	30,468.00	40,000.00	35,000.00
Repairs	12,500.00	12,500.00	-	-
Fuel	22,000.00	22,000.00	-	-
<b>Total Winter Maintenance</b>	<b>282,500.00</b>	<b>265,515.00</b>	<b>189,756.00</b>	<b>211,305.00</b>
<b>Town Bridges</b>				
Supplies	-	384.00	-	-
<b>Total Town Bridges</b>	<b>-</b>	<b>384.00</b>	<b>-</b>	<b>-</b>
<b>Equipment</b>				
Supplies	-	-	5,500.00	14,200.00
Maintenance	-	-	36,300.00	38,875.00
Fuel	-	-	41,100.00	47,610.00
Tires & Tubes	-	-	10,000.00	7,750.00
Parts	-	-	4,800.00	6,250.00
Tools	-	-	500.00	-
Western Star Loan	-	-	38,065.00	36,639.00
Miscellaneous	-	-	50.00	-
Labor	-	-	-	-
Equipment Reserves	-	-	143,685.00	143,675.79
<b>Total Equipment</b>	<b>-</b>	<b>-</b>	<b>280,000.00</b>	<b>295,000.00</b>
<b>TOTAL HIGHWAY EXPENDITURES</b>				
<b>Total Summer + Winter + Bridges + Equipment</b>	<b>969,300.00</b>	<b>921,096.00</b>	<b>1,004,504.00</b>	<b>1,132,354.00</b>

**ANALYSIS OF DELINQUENT TAXES RECEIVABLE  
AS OF JUNE 30, 2018**

<b>Year Ended 06/30</b>	<b>Balance 7/1/2017</b>	<b>To Collector During 7/1/2017- 06/30/18</b>	<b>Collections 7/1/2017- 06/30/18</b>	<b>Adjustments Abatements 7/1/2017- 06/30/18</b>	<b>Balance 6/30/2018</b>
<b>2018</b>	-	450,597.32	328,540.13		118,382.50
<b>2017</b>	109,940.66	-	62,063.92	-	50,363.36
<b>2016</b>	36,100.04		17,340.23		18,956.02
<b>2015</b>	16,908.15		6,540.33		10,367.82
<b>2014</b>	3,731.69		1,291.59		2,440.10
<b>2013</b>	4,516.82		2,144.46		3,364.38
<b>2012</b>	2,372.32		-	-	2,372.32
<b>2011</b>	1,972.62			-	1,972.62
	\$ 175,542.46	\$ 450,597.32	\$ 417,920.66	-	\$ 208,219.12





**DELINQUENT REAL ESTATE TAXES  
AS OF January 11, 2019**

	TOTAL	2017/2018	2016/2017	2015/2016	2014/2015
ATWOOD, PAULA	1,541.63	1,541.63			
BARRY, JENNIFER	1,228.17	1,161.60	66.57		
BARRY, JENNIFER A	4,660.31	4,660.31			
BOWSER, LAWRENCE A	8,679.48	6,235.87	2,443.61		
CALL, DAVID & KATHERINE	6,655.88	6,655.88			
CHAMBERLIN, URSULA	703.62	334.22	369.40		
COLEY FREDERICK	3.03	3.03			
COMSTOCK, RUSSELL	98.49	98.49			
CURRIER, LISA	832.87	832.87			
DAVIS, RANDY & SHIRLEY	667.41			153.31	514.10
DECATO, LEANDER	182.74	182.74			
DOWNING, RUSS TODD	6,915.04	3,939.20	2,975.84		
FRENCH, LINDA	518.10	518.10			
HAMBLIN, PETER	4,205.07	1,434.84	2,770.23		
HERMAN, KEVIN	1,665.46	1,217.97	447.49		
HOLMES, GORDON	12,870.12	10,114.13	2,755.99		
HOWELL, PAUL P	3,103.59	3,103.59			
HUTT, SIERRA	2,014.14		2,014.14		
KELLEY, MELVIN SR & MARY	1,754.85	811.62	580.51	362.72	
LENINSKY, STEVEN	486.37	486.37			
LEONARD, ANTHONY	4,943.62	2,793.80	2,149.82		
MILO, FRANCES	3,008.52	1,017.85	1,356.91	633.76	
MITCHELL JOHN & LINDA	49.38	49.38			
REED, CATHRYN	1,244.74	1,244.74			
ROUNDS, THOMAS	1137.00	1137.00			
SEARS, JUDY & BRIAN	641.42	641.42			
TELEPHONE OPERATING CO OF VT	5,764.68	1213.92	1,377.80	1,511.09	1,661.87
THIBODEAU, JENNIFER	3,410.89	3,059.29	351.60		
THOMPSON, SHEILA & RAYMOND	507.88	507.88			
TOWNSEND, RALPH	4,050.99	4,050.99			
WHITCOMB, ALBERT J	4,437.69	4,437.69			
WHITCOMB, ANGIE	362.88	32.06	84.16	246.66	
WHITCOMB, SHAWN & JULIE	772.53	361.79	410.74		
ZUBA, JOHN SR & HELEN	1,254.90	1,254.90			
<b>TOTAL</b>	<b>90,373.49</b>	<b>65,135.17</b>	<b>20,154.81</b>	<b>2,907.54</b>	<b>2,175.97</b>

## FINANCE OFFICE REPORT

This past year brought some major changes to the Treasurer's office. In March, Martin Dole was hired as Finance Administrator. Martin comes to Damon Hall from Gateway Motors, where he worked for the past 26 years. He is in the office every day from 8am-4pm and may be contacted at 436-2464 or [finance@hartlandvt.org](mailto:finance@hartlandvt.org).

Allison Roth is now the Assistant Finance Administrator. Allison works in the office from 10am-2pm. She can be reached at 436-2464.

The Treasurer retains primary responsibility for signing checks, making deposits, and transferring funds and works closely with administrators in the Town and School District offices. She can be reached at [cheryl.perry@wsesu.net](mailto:cheryl.perry@wsesu.net).

Credit card payments may be made in person at Damon Hall or online at [www.GovTeller.com](http://www.GovTeller.com). Click on 'Make a Payment.' Choose a state and a location, then enter the required information. A 2.49% fee will be added to all online transactions.

For credit card payments made in the office, a fee of \$1.50 for amounts under \$50 or 2.5% for amount over \$50 will be added to charges made using Visa,

MasterCard, or Discover cards. A fee of \$1.50 plus 3.5% will be added to charges using American Express.


All tax payments that are hand delivered or postmarked by the second Friday of September for the first payment and the second Friday of February for the second payment will be accepted as timely. Payments using a credit card should be made by the previous Wednesday to allow two days for processing.

A Homestead Declaration and Property Tax Adjustment Form HS-122 must be filed every year with the State of Vermont Department of Taxes by April 15 to declare residency. Those eligible for a prebate must also complete Household Income Form HI-144.

Stickers and punch cards for Hartford Solid Waste and Recycle Center may be purchased in person during business hours or by mailing a check and a self-addressed, stamped envelope to P.O. Box 349. Stickers cost \$20.00 for the first car, \$14.00 for the second. Cards with 10 punches are \$43.00.

Revised 11/19/18

<https://secure.cpteller.com/govtellerlookup/>



**To make a payment, select the state from the drop-down menu below. Then choose the location and click 'Take Me to the Terminal'.**

**State:**  
Vermont ▼

**Location:**  
Hartland Treasurer's Office ▼

**Take Me to the Terminal**

This is the login page and the 'State' and 'Location' selections you must make in order to make online payments at GovTeller.com.

**TOWN OF HARTLAND, VERMONT****2018 TAX RATE**

Grand List for 2018

Taxable Real Estate - Municipal	\$	4,295,523.20
Taxable Real Estate - Education Homestead	\$	2,541,048.00
Taxable Real Estate and Cable - Education NonResidential	\$	1,777,128.76

Budget Figures for 2018 are as follows:

budget listed

(Amount to be raised by local taxes)

General Fund (Town)	\$	1,764,989.00
2018/2019 Anticipated Income	\$	(316,175.00)
2018 Hold Harmless Payment from State	\$	(212,000.00)
To be raised by taxes general fund	\$	1,236,814.00

Highway	\$	1,004,504.00
Less 2018/2019 Anticipated Income	\$	(247,627.00)
To be raised by taxes	\$	756,877.00

Total to be raised by taxes hwy&town	\$	1,993,691.00
--------------------------------------	----	--------------

School - Budget	\$	8,035,613.00
-----------------	----	--------------

**Town tax rate for 2018:**

	<b>Homestead</b>	<b>NonResidential</b>
Town	0.2879	0.2879
Highway	0.1762	0.1762
Local	0.0026	0.0026
School Resident	1.5540	
School Non-Residential		1.5088
Total	\$ 2.0207	\$ 1.9755

**TOWN OF HARTLAND**  
**COMPARATIVE BALANCE SHEET**  
**for the years ended June 30, 2017 and June 30, 2018**

	<b>30-Jun-17</b>	<b>30-Jun-18</b>	<b>VARIANCE</b>
<b>ASSETS</b>			
Cash - Mascoma Bank Credit Card	\$ 615.82	\$ 3,544.00	\$ 2,928.18
<u>Cash - Credit Card Acct Merchants</u>	<u>1,580.60</u>	<u>410.82</u>	<u>(1,169.78)</u>
Cash- General Fund Checking	203,358.28	125,629.70	(77,728.58)
Cash - Sweep Acct Mascoma	391,485.43	669,652.02	278,166.59
Prepaid Postage	-	24.61	24.61
Rec Center Petty Cash	100.00	100.00	-
Library Petty Cash	-	175.00	175.00
Activity Center Utilities Receivable	363.50	3,145.14	2,781.64
Suspense Accts Receivable	2,377.73	38.56	(2,339.17)
Interest Receivable	21,030.30	24,772.61	3,742.31
Penalty Receivable	9,262.81	11,515.51	2,252.70
Delinquent Taxes-Prior Year	65,601.64	89,836.62	24,234.98
Delinquent Taxes-Current Year	109,940.66	118,382.50	8,441.84
Prepaid Expenditures	<u>15,073.07</u>	<u>625.00</u>	<u>(14,448.07)</u>
<b>Total Assets</b>	<b><u>\$ 820,789.84</u></b>	<b><u>\$1,047,852.09</u></b>	<b><u>\$ 227,062.25</u></b>
<b>LIABILITIES AND FUND BALANCES</b>			
Accounts Payable	\$ 17,987.16	\$ 71,303.23	53,316.07
Dump Stickers - GUVSWMD	-	3,684.00	3,684.00
Dump Coupons - GUVSWMD	(2,973.00)	(4,166.00)	(1,193.00)
Fringe Benefits	3,620.36	39.98	(3,580.38)
Accrued Wages	18,871.19	14,181.23	(4,689.96)
Funds Due Trust Account	-	14,580.15	14,580.15
Deposit	-	10,000.00	10,000.00
Retirement W/H	-	421.34	421.34
3/4 Intersection Note	80,661.51	83,572.13	2,910.62
Town Clerk Fees - Payable to State	3,121.50	3,548.50	427.00
Prepaid taxes 2013/14;2014/15	30,364.27	46,653.10	16,288.83
Deferred Revenue	<u>176,275.92</u>	<u>216,019.03</u>	<u>39,743.11</u>
<b>Total Liabilities</b>	<b><u>\$ 327,928.91</u></b>	<b><u>\$ 459,836.69</u></b>	<b><u>\$ 131,907.78</u></b>
<b>RESTRICTED FUND BALANCES</b>			
Unappropriated General Fund	\$(349,933.33)	\$(202,477.81)	147,455.52
Winter Highway Fund	130,998.36	172,816.87	41,818.51
Equipment Fund	465,972.77	353,214.83	(112,757.94)
Summer Highway Fund	186,523.08	205,907.67	19,384.59
Town Bridges Fund	59,300.05	58,916.06	(383.99)
HVFD Fund	-	(362.22)	(362.22)
<b>Restricted Balances</b>	<b><u>\$ 492,860.93</u></b>	<b><u>\$ 588,015.40</u></b>	<b><u>\$ 95,154.47</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>			
	<b><u>\$ 820,789.84</u></b>	<b><u>\$1,047,852.09</u></b>	<b><u>\$ 227,062.25</u></b>

Note: Prior Year Audit Adjustments Fiscal Year 2017-2018

**STATEMENT OF HIGHWAY FUND ACTIVITY AS OF JUNE 30, 2018**

<b>SUMMER HIGHWAY</b>	
Beginning Balance 07/01/2017	\$ 186,523.08
Budget 2017-2018 - Tax Revenue	\$ 587,800.00
Budget 2017-2018 - State of Vermont	\$ 95,000.00
	<u>\$ 682,800.00</u>
<b>REVENUE</b>	
Tax Revenue	\$ 566,970.00
State of Vermont - Highway Funds	\$ 94,504.24
Grants in Aid Project	\$ 5,468.00
Summer Highway Miscellaneous	\$ 2,163.70
Total Summer Highway Revenue	<u>\$ 669,105.94</u>
Year-to-Date Expended	<u>\$ (655,199.61)</u>
Balance Summer Highway 06/30/2018	\$ 200,429.41

<b>WINTER HIGHWAY</b>	
Beginning Balance 07/01/2017	\$ 130,998.36
Budget 2017-2018 - Tax Revenue	\$ 227,500.00
Budget 2017-2018 - State of Vermont	\$ 63,000.00
	<u>\$ 290,500.00</u>
<b>REVENUE</b>	
Tax Revenue	\$ 244,330.00
State of Vermont - Highway Funds	\$ 63,002.83
Total Winter Highway Revenue	<u>\$ 307,332.83</u>
Year-to-Date Expended	<u>\$ (265,514.32)</u>
Balance Winter Highway 6/30/2018	\$ 172,816.87

<b>DEBT SCHEDULE</b>									
	2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>General Fund Debt</b>									
DEC Water Bond	1,807.00	1,807.00	1,808.00	-	-	-	-	-	-
Pumper Fire Truck	57,081.03	57,081.03	57,081.03	57,081.03	57,081.03	57,081.03	-	-	-
Tanker Fire Truck	-	28,928.27	28,928.27	28,928.27	28,928.27	28,928.27	-	-	-
21 Route 12 House		38,949.77	38,949.77	38,949.77	38,949.77	38,949.77	-	-	-
<b>Total General Fund Debt</b>	58,888.03	126,766.07	126,767.07	124,959.07	124,959.07	124,959.07	-	-	-
<b>Highway Fund Debt</b>									
2013 Freightliner	32,057.98	-	-	-	-	-	-	-	-
2015 Western Star (Equip. Fund)	38,064.00	38,065.00	38,064.00	38,065.00	-	-	-	-	-
<b>Total Highway Fund Debt</b>	70,121.98	38,065.00	38,064.00	38,065.00	-	-	-	-	-
<b>Total Hartland Debt</b>	129,010.01	164,831.07	164,831.07	163,024.07	124,959.07	124,959.07	-	-	-

## EQUIPMENT FUND FISCAL YEAR 18

Beginning Balance 07/01/2017		\$	465,972.77
REVENUE:			
Highway Billings Summer	\$	135,000.00	
Highway Billings Winter		85,000.00	
Billings - Highway Repairs		79,000.00	
Billings - Cemeteries		-	
Billings - Buildings & Grounds		-	
Billings - Recreation Department		4,000.00	
Miscellaneous Income		-	
TOTAL REVENUE		\$	303,000.00
EXPENDITURES - EQUIPMENT FUND			
Total Expenditures Truck 1	\$	-	
Total Expenditures Truck 2		34,217.70	
Total Expenditures Truck 3		47,323.35	
Total Expenditures Tractor		4,167.41	
Total Expenditures Truck 5		16,287.59	
Total Expenditures Truck 6		15,820.50	
Total Expenditures Grader		17,905.56	
Total Expenditures Loader		4,308.64	
Total Expenditures Truck 14		54,815.14	
Total Expenditures Truck 16		2,194.72	
Total Expenditures Chainsaw		64.97	
Total Expenditures Backhoe		3,573.31	
Total Expenditures Compactor		-	
Total Expenditures Trailer -Chloride		1,228.23	
Total Expenditures 2010 Chevy 3/4		2,511.85	
Leaf Collector # 17		911.30	
Holder		10,761.91	
John Deere Lawn Tractor		-	
Rec Van - 15 Seater		1,193.37	
Purchase Backhoe		107,330.00	
Rec Van - 10 Seater		704.78	
Other Expenses:			
Miscellaneous		4,333.06	
2018 Ford F-550		82,580.00	
Morback Chipper		607.42	
Diesel Inventory		2,865.13	
Freight		-	
		\$	415,705.94
Ending Balance 06/30/2018		\$	353,266.83

**TOWN OF HARTLAND**  
**SCHEDULE OF TRUST AND SPECIAL ACCOUNTS**  
**07/01/2017- 06/30/2018**

**TRUST ACCOUNTS**

**UNEMPLOYMENT FUND**

Beginning Balance 07/01/2017	\$ 4,462.07
Interest	43.49
Disbursements	<u>-</u>
Ending Balance 06/30/2018	\$ 4,505.56

**REAPPRAISAL FUND**

Beginning Balance 07/01/2017	\$ 182,031.00
Proceeds	13,608.50
Interest	1,738.78
Accounts Payable	<u>-</u>
Disbursements	<u>(52,388.28)</u>
Ending Balance 06/30/2018	\$ 144,990.00

**MERRITT FUND**

Beginning Balance 07/01/2017	\$ 116,827.96
Interest	633.60
Dividends	782.77
Proceeds	
Gain on Investment	2,862.36
Disbursements	<u>(7,555.69)</u>
Ending Balance 06/30/2018	\$ 113,551.00

**CAMPBELL FUND**

Beginning Balance 07/01/2017	\$ 51,787.34
Interest	71.05
Dividends	682.24
Gain on Investment	<u>-</u>
Disbursements	<u>1,500.00</u>
Ending Balance 06/30/2018	\$ 54,040.63

**CEMETERY FUND**

Beginning Balance 07/01/2017	\$ 11,291.54
Interest	72.02
Disbursements	<u>(4,180.00)</u>
Ending Balance 06/30/2018	\$ 7,183.56

**CONSERVATION TRUST FUND**

Beginning Balance 07/01/2017	\$ 13,615.88
Interest	133.52
Proceeds	257.72
Accounts Payable	
Disbursements	<u>-</u>
Ending Balance 06/30/2018	\$ 14,007.12

**PLANNING COMMISSION - ACT 200 FUNDS**

Beginning Balance 07/01/2017	\$ 1,808.52
Interest	17.62
Disbursements	<u>-</u>
Ending Balance 06/30/2018	\$ 1,826.14

**RESTRICTED HIGHWAYS FUNDS**

Beginning Balance 07/01/2017	\$ 86,784.57
Interest	942.33
Disbursements	<u>-</u>
Ending Balance 06/30/2018	\$ 87,726.90

## SCHEDULE OF TRUST AND SPECIAL ACCOUNTS *continued*

### CAPITAL RESERVE FUND

Beginning Balance 07/01/2017	\$ 460,990.34
Interest	3,943.73
Accountant	3,060.73
Proceeds	
Disbursements	(2,910.62)
Ending Balance 06/30/2018	\$ 465,084.18

### RESTRICTED RECORD PRESERVATION

Beginning Balance 07/01/2017	\$ 11,557.26
Interest	108.17
Proceeds from recording	192.89
Disbursements	(6,870.00)
Ending Balance 06/30/2018	\$ 4,988.32

### RESTRICTED LISTERS EDUCATION FUNDS

Beginning Balance 07/01/2017	\$ 1,953.15
Interest	19.22
Proceeds from State of Vermont	
Disbursements	-
Ending Balance 06/30/2018	\$ 1,972.37

### *SCHOOL SPECIAL ACCOUNTS*

### JUSTIN LAUNDRY SPORTS SCHOLARSHIP

Beginning Balance 07/01/2017	\$ 3,305.35
Donations	-
Interest	32.31
Disbursements	-
Ending Balance 06/30/2018	\$ 3,337.66

### ZOE RICHARDSON MEMORIAL FUND

Beginning Balance 07/01/2017	\$ 7,762.10
Donations	500.00
Interest	79.10
Disbursements	(100.00)
Ending Balance 06/30/2018	\$ 8,241.20

### *RECREATION DEPARTMENT SPECIAL ACCOUNTS*

### RECREATION CENTER BUILDING FUND

Beginning Balance 07/01/2017	\$ 5,899.12
Proceeds	
Interest	57.87
Disbursements	-
Ending Balance 06/30/2018	\$ 5,956.99

### RECREATION CENTER FUNDRAISING FUND

Beginning Balance 07/01/2017	\$ 2,221.86
Donations	500.00
Interest	24.49
Disbursements	-
Ending Balance 06/30/2018	\$ 2,746.35

### RECREATION CENTER SCHOLARSHIP FUND

Beginning Balance 07/01/2017	\$ 6,213.72
Doantions	6,229.00
Interest	44.48
Disbursements	(11,939.90)
Ending Balance 06/30/2018	\$ 547.30

### RECREATION CENTER SPECIAL PROJECTS

Beginning Balance 07/01/2017	\$ 1,996.06
Donations	3,000.00
Interest	48.89
Disbursements	-
Ending Balance 06/30/2018	\$ 5,044.95



# SCHEDULE OF TRUST AND SPECIAL ACCOUNTS continued

## JAMIE LAWRENCE MEMORIAL FUND

Beginning Balance	
07/01/2017	\$ 7,900.44
Donations	-
Interest	71.20
Disbursements	(710.00)
Ending Balance	
06/30/2018	\$ 7,261.64

## HARTLAND WINTER TRAILS

Beginning Balance 07/01/2017	\$ 1,184.95
Donations	6,875.00
Interest	18.90
Disbursements	(6,142.72)
Ending Balance 06/30/2018	\$ 1,936.13

## RAY SAPP MEMORIAL FUND

Beginning Balance	
07/01/2017	\$ 5,780.95
Proceeds	-
Interest	51.12
Donations	110.00
Disbursements	(600.00)
Ending Balance	
06/30/2018	\$ 5,342.07

## HARTLAND FIRE DEPT ACCOUNTS

### HARTLAND VOLUNTEER FIRE DEPT

Beginning Balance	
07/01/2017	\$ 30,850.09
Donations	9,382.80
Interest	292.50
Disbursements	(15,284.65)
Ending Balance	
06/30/2018	\$ 25,240.74

### TOWN -FIRE DEPT CAPITAL RESERVE

Beginning Balance 07/01/2017	\$ 151,139.00
Proceeds	50,000.00
Interest	879.78
Disbursements	(100,000.00)
Ending Balance 06/30/2018	\$ 102,018.78

## LIBRARY SPECIAL ACCOUNTS

### LIBRARY MEMORIAL FUND

Beginning Balance	
07/01/2017	\$ 1,028.01
Donations	2,445.00
Interest	20.49
Disbursements	(2,727.62)
Ending Balance	
06/30/2018	\$ 765.88

### LIBRARY RESERVE FUND

Beginning Balance 07/01/2017	\$ 15,752.80
Donations	-
Interest	151.04
Disbursements	(3,259.65)
Ending Balance 06/30/2018	\$ 12,644.19

### MASCOMA BANK PUBLICITY GRANT

Beginning Balance	
07/01/2017	\$ 59.80
Proceeds	
Interest	0.72
Disbursements	(0.20)
Ending Balance	
06/30/2018	\$ 60.32

### LIBRARY - FUNDRAISING APPEAL

Beginning Balance 07/01/2017	\$ 12,336.17
Donations	2,495.00
Transfer to Library Svc	(2,500.00)
Interest	106.91
Disbursements	(307.87)
Ending Balance 06/30/2018	\$ 12,130.21

## SCHEDULE OF TRUST AND SPECIAL ACCOUNTS continued

### FRIENDS OF THE LIBRARY

Beginning Balance 07/01/2017	\$ 2,911.61
Proceeds	-
Interest	10.08
Donations	390.00
Disbursements	<u>(2,817.21)</u>
Ending Balance 06/30/2018	\$ 494.48

### LIBRARY - OTTAUQUECHEE HEALTH FUND

Beginning Balance 07/01/2017	\$ 200.59
Proceeds	
Interest	1.92
Disbursements	<u>(202.51)</u>
Ending Balance 06/30/2018	\$ -

### LIBRARY - HEDWIG WINANS

Beginning Balance 07/01/2017	\$ -
Proceeds	6,028.49
Interest	53.75
Disbursements	<u>(1,290.40)</u>
Ending Balance 06/30/2018	\$ 4,791.84

### LIBRARY - THE CAROL TRACHTENBURG

Beginning Balance 07/01/2017	\$ 500.33
Proceeds	-
Interest	4.22
Disbursements	<u>(488.27)</u>
Ending Balance 06/30/2018	\$ 16.28

### LIBRARY - SERVICES FUND

Beginning Balance 07/01/2017	\$ 1,738.79
Proceeds	2,500.00
Interest	7.87
Accounts Payable -	-
Disbursements	<u>(3,867.90)</u>
Ending Balance 06/30/2018	\$ 378.76

### LIBRARY - GOOGLE VIDEOCONFERENCING

Beginning Balance 07/01/2017	\$ 1,052.70
Proceeds	
Interest	5.61
Disbursements	<u>(1,057.55)</u>
Ending Balance 06/30/2018	\$ 0.76

### LIBRARY - WORLD WAR I

Beginning Balance 07/01/2017	\$ 1,205.47
Proceeds	-
Interest	2.95
Disbursements	<u>(1,201.65)</u>
Ending Balance 06/30/2018	\$ 6.77



**TRUST AND SPECIAL ACCOUNTS  
BALANCE SHEET as of June 30th 2018**

<b>ASSETS</b>	
Mascoma Savings Bank	\$ 907,161.40
Merritt Fund – Eaton Vance	54,509.53
Campbell Fund -- Eaton Vance	47,509.14
Loan 3 Corners InterSection	83,572.13
Hartland Winter Trails – Savings Bond	50.00
<b>TOTAL ASSETS</b>	<b>1,092,802.20</b>

<b>FUND BALANCES</b>	
Reappraisal Fund	\$ 144,990.00
Unemployment Fund	4,505.56
Merritt Fund	113,551.00
Campbell Fund	54,040.63
Cemetery Fund	7,183.56
Conservation Trust Fund	14,007.12
Planning Commission Act 200 Funds	1,826.14
Capital Reserve Funds	465,084.18
Restricted Highway Funds	87,726.90
Restricted Listers Education Funds	1,972.13
Restricted Record Preservation	4,988.32
Justin Laundry Scholarship Fund	3,337.66
Zoe Richardson Memorial Fund	8,241.20
Ray Sapp Memorial Fund	5,342.07
Recreation Center Building Fund	5,956.99
Recreation Center Fundraising Fund	2,746.35
Recreation Center Scholarship Fund	547.30
Recreation Center Special Projects Fund	5,044.95
Jamie Lawrence Memorial Fund	7,261.64
Hartland Winter Trails	1,936.13
Library – Memorial Funds	765.88
Library – Reserve Fund	12,644.19
Friends of the Library Fund	494.48
Library – Mascoma Bank Publicity Grant	60.32
Library – Fundraising Account	12,130.21
Library Services Fund	378.76
Library – Hedwig Winans Fund	4,791.84
Library – The Carol Trachtenburg	16.28
Library—World War II	6.77
Town Fire Dept. – Capital Reserve	102,018.78
Hartland Volunteer Fire Department	25,240.74
Interfund Town of Hartland	(6,035.88)
<b>Total Fund Balances 06/30/2018</b>	<b>1,092,802.20</b>

## LISTERS 2019 TOWN REPORT

Dear Taxpayers,

We have had another busy year and there have been changes in the office. Lister David Courtney stepped down when his other commitments stepped up, and Craig Smith was appointed to fill in until the next election. Stacey Bradley was elected last year to fill out a partial term, and they would both appreciate your support in this year's election.

We'd like to thank Tom Cain and Clarissa Holmes of Vermont Appraisal Company for their efforts with the 2019 Reappraisal. Our last town-wide reappraisal was in 2001, so there have been a lot of changes to track and their upbeat attitude and expertise have been a great help.

We'd also like to thank you for your patience with scheduling and allowing us to look at your property. Our goal is to fairly assess all taxable property, and the interior condition of a house is a significant factor of its value.

Last fall, we launched the Online Tax Map and Property Record Card service, located at: <https://www.axisgis.com/Hartlandvt/>. The map shows property boundaries and includes multiple background options, measuring tools, and many other useful features. Highlight a parcel to see links to the property assessment information. We encourage you to explore this resource and help us make it better with your feedback.

Please visit our website or contact us for more details.

Thank You,  
The Hartland Listers  
PO Box 349 Hartland VT 05048  
Damon Hall Office Hours: 8 AM- NOON M, W, F  
email: [assessment@hartlandvt.org](mailto:assessment@hartlandvt.org)  
tel/fax 802-436-4292 website: <https://hartland.govoffice.com/>



Left, Hartland Listers Craig Smith, Doug Linnell, and Stacey Bradley.

Right, Tom Cain and Clarissa Holmes of Vermont Appraisal Company.



## LISTERS 2019 TOWN REPORT (Continued)

### The 2019 Reappraisal

A few years ago, the Town recognized that a reappraisal was in order and signed a contract with Vermont Appraisal Company in October 2016. Inspections started in July 2017 and will be wrapped up by April 1st of 2019. The new assessments will be made public when we lodge the Abstract Grand List in early June. You will receive an individual notice if your property value changed, and both old and new assessments will be available on the website to help you compare before and after values for any property in town.

### Residential Property Assessment Basics

**DISCLAIMER:** This is for general information purposes only. Any errors unintentional. Visit the state website for more information: <https://tax.vermont.gov/property-owners>

The value of a property is based on the principle of Highest and Best Use, which is defined as:

The reasonable probable and legal use of vacant land or an improved property that is physically possible, legally permissible, financially feasible and that results in the highest value.

Property value consists of the land value plus the contributing value of improvements to the land including water, sewer, dwellings, outbuildings, inground swimming pools, etc.

Land value is based on location, location, location, and the physical characteristics of the property such as access, drainage, shape, topography, proximity to utilities, and view. The first 2 acres of a parcel is considered a Building Lot and is the most expensive per acre. Land over 2 acres is considered 'Acreage Other' and is less expensive. Land is valued as a commodity; the more you own, the less per acre it costs.

Site Improvements typically include ponds, access to adequate clean water, and septic systems. In-ground pools, tennis courts, and significant landscaping are also site improvements.

Dwelling values reflect the square footage of living area, the type of construction, materials used, features, and overall quality and condition. Plumbing Fixtures (sinks, tubs, toilets, hot water heaters) and Rough Ins (dishwashers, clothes washing machine hookups) are counted. Outbuildings are valued by size and condition with contributing value in mind.

Towns periodically undergo a full town wide reappraisal. All taxable properties are inspected for quality and condition. To achieve Fair Market Value, assessments are tied to the market using arm's length sales from the past 5 years. An arm's length sale is a deal between independent, unrelated, and well-informed parties looking out for their individual interests. Transactions between family members or parent companies and subsidiaries are not arm's length sales.



The Online Tax Map with the Damon Hall parcel highlighted. Visit <https://www.axisgis.com/Hartlandvt/> to see more.



**HARTLAND 2018 GRAND LIST**  
**STATE OF VERMONT CURRENT USE REDUCTION**

NAME	ACRES	REDUCTION
20 GRAY ROAD LLC	118.5	\$351,800
ABRAHAM ROBERT E & DEBORAH J	28.4	\$203,500
ADAMS ANNE BALDWIN TRUSTEE	117.4	\$230,900
ALBERT BRUCE E & MARY M	29.15	\$102,600
AYERS & HAYES REALTY CO	53	\$79,500
BAILEY ANITA L.	35.43	\$149,900
BASHON BROOK LLC	157.98	\$95,900
BESTARD CHARLES E	44.65	\$191,700
BIBBY ROBERT R & DIANE F	208	\$412,100
BRITTON TIMBERLANDS LLC	25	\$91,700
BROCKLEHURST HARRY & KAREN	28.15	\$70,100
BROWN KENNETH T SR EXEMPT TRUST	165	\$293,400
BURNS MATTHEW	60.2	\$196,800
BUTTERFIELD TIMOTHY J & SHARON TRUSTEES	108.44	\$534,800
BUTTERS-FREUND LINDA	27.08	\$90,800
CHARNEY FAMILY TRUST	15.3	\$37,900
CHRISTENSEN JON	31.5	\$93,200
CLARK ROBERT T & JULIE A	86	\$300,800
COBB HILL COHOUSING INC	237.07	\$945,900
CONE WARREN M & MARJORIE N TRUSTEES	104.8	\$273,300
COOK LANTZ R & MARTHA E	83	\$200,900
CRANDALL DOUGLAS G	83	\$248,900
CROSBY GERRIT L TRUSTEE	89.75	\$371,100
DAVATZ SYLVIA	48	\$157,500
DAVIS ANDREW G TRUSTEE	105.1	\$126,700
DAVIS GAYLE CHRISTINE TRUST	201.5	\$807,000
DAVIS GAYLE TRUSTEE	27.6	\$86,400
DEMBINSKI ANNE W	29	\$143,200
DEMONT WARREN & SARA	36.4	\$146,300
DEVLIN EMILY S TRUST	80.18	\$195,400
DUMAS HARRIET L	98.3	\$263,600
DUMAS HARRIET L	39.24	\$143,500
DUNNE MATTHEW BAILEY	93	\$285,900
ETON DARWIN & LINDA M	59.75	\$290,300
FAREHAM NORTH LLC	37.5	\$246,200
FENTON CHARLES E	20	\$64,900
FERGUSON KELLY & SANFORD	75.22	\$377,100
FERNANDES DANIEL	50	\$116,100
FIELDS JAMIE M & THATCHER S	228.35	\$947,900
FOOTE ROBERT S & NANCY R TRUST	29.02	\$139,300
FORD MARY ANN GILLINGHAM REVOCABLE TRUST	46.7	\$57,400
FORTUNATO LUCILLE	31.66	\$152,000
FREUND JOHN P TRUSTEE	27.6	\$33,900
FRIZZELL PHILIP A JR & BARBARA B	21.9	\$91,300

NAME	ACRES	REDUCTION
GAMMILL CANDICE B.	39.1	\$206,300
GAMMILL KENNETH	30.1	\$148,000
GANSON JOHN P	201	\$526,400
GARDNER HARTLAND HOLDINGS LLC	63	\$492,400
GLADSTONE BROTHERS LLC	102.25	\$115,700
GODINE BERNICE B	115.46	\$433,200
GOODWILLIE STEPHEN M & JILL L	35.9	\$171,400
GOTTSEGEN DANIEL	93.29	\$367,300
GRAHAM JOHN & ELIZABETH FAMILY TRUST	136.83	\$550,800
GRAHAM JOHN AND ELIZABETH	59	\$189,900
GRAY NANCY J TODD L & KANDIDA	40.5	\$191,200
GREATER UPPER VALLEY SOLID WASTE	69.53	\$268,200
GREENFIELD GORDON K JR	116	\$243,980
GROSS ISABETH S SOLE INITIAL	48.4	\$205,300
GROTS MARTIN P & MARUTA	47.86	\$204,100
GUITE J. MICHEL	160.9	\$548,800
HALL JACK & NANCY	25.4	\$104,900
HAMILTON RARE BREEDS FOUNDATION INC	259.9	\$703,800
HAMMOND FAMILY FARM, INC.	141	\$281,300
HAMMOND FAMILY FARM, INC.	41	\$205,900
HAMPTON DANIEL & LORETTE- LIFE ESTATE	72.37	\$155,700
HAPPY BROOK LLC	262.9	\$170,800
HARRIMAN JEFFREY V & SARAH K T	108.1	\$142,300
HARRIS JOAN	35.74	\$156,900
HARTLAND PROPERTY LLC	52.11	\$162,400
HASTINGS MARK E GIFT TRUST 2012	74.5	\$490,200
HOWE PAUL G TRT & HOWE AVERY L	31.8	\$117,400
HOWLAND ROBERT E, PHILIP D & JUDITH	137.77	\$240,700
JOHANNENSEN RENEE	66.79	\$295,300
JOHNSON, KIRT	13	\$52,200
JOHNSTON ANN	43.44	\$156,700
KASCH ROGER E. & SANDRA B.	28.93	\$65,400
KEENAN JOAN V TRUSTEE	67.23	\$231,000
KENNETT RONALD F	64.4	\$249,400
KNUDSON CYNTHIA M	81.9	\$133,800
LAMB ANNA B LIFE ESTATE	200.4	\$332,500
LANG CHRISTOPHER W	25	\$63,400
LEONARD THOMAS B & CHARLENE	27.06	\$82,100
LEWIS DARWIN & KAREN	25	\$114,000
LIDDY GEORGE	26.21	\$66,100
LILAND JON & ASTRID	40.54	\$226,400
LITTLE, JOSEPH F & RUTH M	13.2	\$45,500

**HARTLAND 2018 GRAND LIST**  
**STATE OF VERMONT CURRENT USE REDUCTION (Continued)**

NAME	ACRES	REDUCTION
LOBRANO THOMAS S III & SHARYN L	110.16	\$462,700
MAKER THOMAS K	85	\$205,600
MAXHAM MAXWELL P TRUSTEE	228	\$460,300
MEACHAM KELLY H & EDWARD L	335.36	\$537,900
MERRITT HENRY L TRUST	90.7	\$327,200
MERWIN JASON	30	\$119,500
MITCHELL ELIZABETH & JAMES A	28.05	\$84,000
MOELLER KENNETH & SANDRA	41.5	\$111,800
MOLLMARK JAN E & INGRID V	33.8	\$121,700
MOTSCHMAN LESLIE E & SUSAN	25.07	\$107,000
MUSHLIN MILES H LIVING TRUST	75.8	\$243,500
NATURE CONSERVANCY THE	14.5	\$1,000
NORMAN DOUGLAS & CAROL	119.35	\$345,200
NOTHNAGLE SUZANNE L.	73	\$342,300
PARKER JONATHAN A	46	\$174,400
PEARCE FAMILY LIMITED PARTNERSHIP 11 L.P	129	\$669,400
PECK JEFFREY & BARBARA	116.83	\$329,300
PERRY PAMELA & CHERYL	29.7	\$103,400
PETERSON JENNIFER CROSS	130.1	\$270,500
PIEL SARAH H	11.4	\$35,800
PIPER MUNDY WILSON	265.11	\$422,700
POHL TIMOTHEUS	89.67	\$438,100
PORADA SUSAN LIVING TRUST	35	\$99,300
RADVANY ANNAMARIA	36.74	\$138,400
RANEY VALERIE S	52	\$185,800
RICHARDSON ANN W	70	\$241,900
RICHARDSON GORDON & PATRICIA	221.5	\$616,200
RICHARDSON GORDON & PATRICIA	96	\$274,000
RICHARDSON GORDON L & PATRICIA	74	\$198,300
RICHARDSON GORDON L & PATRICIA	47.1	\$184,100
RICHARDSON SCOTT H & AMY M	29.75	\$212,600
ROBINSON THEODORE H III & JOYCE C	61.27	\$200,400
ROGOWSKI WANDA L	86.9	\$196,100
ROJEK STEPHEN & BLANDINA	246.75	\$713,400
SARGENT RICHARD III & BONNIE	34.9	\$183,600
SCHANCK TAYLOR H & EMILY T	29.09	\$102,500
SCHONBERG JACKSON & CYNTHIA	27.5	\$116,100
SCHWEBEL STEPHEN M REV. TRUST	105.7	\$661,500
SHALLOW SAMUEL REV. TRUST	144.37	\$383,100
SHEPARD ELEANOR C TRUSTEE	65.25	\$176,900
SHERWOOD DEBRA	61	\$191,300
SHUTE ROBERT & ROBIN LIFE ESTATE	17.64	\$52,500
SINCERBEAUX ANNE T TRUST	298.72	\$834,800
SINCERBEAUX ANNE T	20	\$49,200

NAME	ACRES	REDUCTION
SINCERBEAUX FAMILY DENSMORE HILL TRUST	327	\$691,900
SINGH, PRITHAM -TRUSTEE	78.28	\$166,100
SMITH BENJAMIN	185.96	\$668,000
SONG, SOYOUN & MEGAN	87.28	\$420,200
SPENCER JANET	30.47	\$149,600
STARR PAMELA	30	\$105,000
STONY BOTTOM LLC	89.6	\$349,600
STRAWBRIDGE RENDALL R & JEAN H	57	\$118,400
STROFFOLINO BRIAN	29.5	\$88,300
STUDER VERNON	31.3	\$89,200
SUNNYMEDE FARM II LP	329.35	\$683,900
SUNNYMEDE FARM LP	234.32	\$580,100
SWASEY STEVEN P	45	\$33,200
TAYLOR EDWARD C TRUSTEE	11.4	\$9,400
TERIE ELLEN	28.6	\$156,600
THRANE VICTORIA K	51.2	\$392,500
ULLOM NANCY J LIVING TRUST UTA 09/03/13	28	\$199,800
UPTON GEORGE II	82.79	\$198,600
USHER FAMILY REAL ESTATE TRUST	25.1	\$26,000
VAN BEUREN MICHAEL	45.95	\$356,800
VERMONT MAPLE SOLAR, LLC	61.5	\$51,900
WADDELL RICHARD	31.99	\$94,200
WAITE WILLIAM M & JENNIFER L	60.6	\$98,100
WALSH ELLEN	122.36	\$262,500
WARREN DAVID B	26.76	\$102,800
WEINBERGER MICHAEL A & ETHEL R	129.6	\$451,400
WENDLING ROBERT JR & CLAIRE	130	\$223,400
WHITE DAVID H & DEBORAH BURROUGHS	127.34	\$473,400
WHITE ROGER & VIRGINIA	25.41	\$53,600
WHITE SARA C	167.2	\$335,500
WILDER, BRUCE & CATHERINE	48	\$134,000
WILKINS TIMOTHY A	128.4	\$820,600
WILLIAMS FIELDING L & KAY P	120.57	\$392,300
WOLFSON JEFFREY A	351.3	\$802,500
WOOD MARK	42.57	\$139,200
WOOSTER CHARLES P	112.6	\$111,900

Total Hartland acreage in Current Use program: 14,131.21

Total Real Value reduction: \$42,304,280

Total Grand List Reduction in 2018: \$423,043

Note: Taxpayers enrolled in the State of Vermont Current Use Program have their assessments reduced by the amounts listed.

## TOWN CLERK REPORT

### Office Staff:

As you can see I am still here.

Laura Bergstresser continues as Assistant Clerk and does an outstanding job.

### Elections:

In 2018, the Clerk's Office was kept busy with the elections in March, Town Meeting, August State Primary and the General Election in November. Turnout for the Primary and General was higher than normal with the General having a 60% turnout (1,629 ballots cast). Early/absentee ballots accounted for a large percentage of the votes cast, with 332 absentee ballots issued.

Elections work is time consuming, but it is work we are proud to do. Same-day voter registration, early/absentee requests through the day before the election, and growing rates of early voting have increased the workload leading up to and on the day of the election. We rely on volunteers to assist us in this process. If you would be interested in volunteering to help us with this vital work, please contact our office.

We would like to thank the many people who assisted us at the polls on the three election days this year. A special thank you to Bruce Locke for providing meals for the poll workers.

### Clerk's Office Revenue:

Revenue is generated in our office through deed and mortgage recordings, marriage licenses, copying fees, and motor vehicle renewal fees. These incomes support town operations without raising taxes.

FY 2018 Clerk's Office Income	
Recording	\$22,524.00
Record Preservation	\$2,481.00
Motor Vehicle Registration	\$312.00
Dog Registrations	\$2,726.00
Copies/Vault Time	\$4,760.21
Miscellaneous	\$782.00
Total	\$33,594.21

### Notary Services Update:

Last year, the state legislature enacted Act 160, the Uniform Law on Notarial Acts (26 V.S.A. Chapter 103). This new statute eliminates ex-officio notaries (notaries who act as a duty of their elected office). As a result, being a notary is no longer considered within the scope of a Town Clerk's official duties and the liability for notary services

will no longer be covered under the Town insurance policy. We would each have to purchase personal liability policies to continue to provide these services.

Lawsuits against notaries are not uncommon and can be very expensive. Policies, therefore, are expensive. It is a level of personal liability that we are not able to assume.

It is possible that the current legislature will create new legislation fixing this problem. Our local legislators are the ones to contact if you wish to see such legislation.

If such legislation is not created and passed, our office will have to stop offering notary services as of July 1, 2019. We are sorry for the inconvenience.

### Dog Licenses:

Vermont State Statute 20 VSA § 3581 requires that all dogs in town be registered, numbered, described, and licensed every year. It is the job of the Clerk's Office to comply with this statute.

We will be holding another clinic Wednesday March 20th from 6 to 7:30 PM at Damon Hall. Both dogs and cats must have rabies shots, but only dogs are required to be licensed. We know that no one would let their pet go un-vaccinated. Cats **MUST BE IN A CARRIER** at the rabies clinic!!

License fees are \$13.00 for intact dogs and \$9.00 for neutered. If you do not get your dog licensed before April 1st, 2019, a statutory 50% late fee will be added.

### What we have done in 2018:

- Deed recordings 3005 pages
- Property Transfer Tax Forms 120
- Marriage Licenses 31
- Dog Licenses 515
- Births recorded 2
- Deaths &/or Burials recorded 24
- DMV Renewals 104

### Other Services:

Copies and fax services are available for a fee.

Conversation, opinions, and information about Hartland history are, as always, free.

Thank you,

Clyde A Jenne, Clerk

Laura Bergstresser, Assistant Town Clerk



## VOTER REGISTRATION INFORMATION

All eligible persons may register to vote on any day up to and including the day of the election.

Registration is available during all normal business hours of the town or city clerk's office on days preceding the election and during polling hours on Election Day 17 VSA § 2144.

You may register to vote online at [www.olvr.sec.state.vt.us/](http://www.olvr.sec.state.vt.us/)

Once you are registered to vote, you do not need to re-register unless you move to a new town.

## EARLY AND ABSENTEE BALLOTS

All early voter absentee ballots must be returned to the town clerk's office before the close of the office on the day before the election, *or* to the polling place before 7 p.m. on the day of the election, in order to be counted.

**Absentee Ballots:** Any voter can request that the town clerk mail them an early voter absentee ballot. This ballot will arrive with a return envelope so that the ballot, once voted, can be returned to the clerk and safely stored to be counted on Election Day. The clerk must receive the ballot by the close of polls on Election Day in order for it to be counted. A ballot can be requested any time before an election. Clerks will mail absentee ballots as soon as they are available.

**Early Voting:** A voter may vote at the town clerk's office, in person, any time after the ballots are delivered to the clerk. Ballots will be delivered to the clerks no later than 45 days before a primary or general election or 20 days before a municipal election using an Australian ballot. A voter may vote in the clerk's office, during normal business hours, anytime after the ballots are delivered until the day before the election.

**Hand Delivered Ballots:** A voter may pick up a ballot at the town clerk's office at any time after the ballots are available. A voted absentee ballot can be hand delivered in a sealed envelope to the clerk on, or prior to, Election Day. The ballot can be returned to the clerk or delivered to the polling place by the voter or any person the voter authorizes to return the ballot for him or her. A person can only pick up his or her own ballot from the clerk's office.

**Vote at Home on Election Day:** If you are sick or have a disability, a ballot can be delivered to your home on Election Day. You may request an absentee ballot up until 5 p.m. on the day before the election. Two justices of the peace (of different parties when possible) will deliver a ballot to you, and then will bring the ballot back to the polling place so that it can be placed in the ballot box and counted.

## CURBSIDE VOTING

Election Officials are permitted "to carry a ballot to a handicapped or elderly person in order to permit that person to mark his ballot while in a motor vehicle adjacent to the polling place." V.S.A. Title 17§2505(b).

## MINUTES FOR HARTLAND TOWN MEETING MARCH 6, 2018

The legal voters of the Town of Hartland, Vermont met as duly Warned at Damon Hall on Tuesday, March 6, 2018 at 9:00 in the forenoon to act on the following articles:

Prior to the meeting Doug Linnell, Dan Morancy and Eric Kleber presented a song that had all the named roads in Hartland in it.

Moderator Patricia Richardson called the meeting to Order at 9:05 AM and the Salute to the Flag was given. She then introduced Cal Hale a first-time voter, who gave the Town Meeting invocation. She then reviewed the rules governing the conduct of the meeting. She then introduced the County Senators and State Representatives, Alice Nitka, Alison Clarkson, John Bartholomew and Paul Belaski. They spoke for an extended period about the bills now in the Legislature. Many questions were posed and answered.

Rob Anderegg on behalf of the Conservation Commission presented Theo and Andrea Ambros and Gary Trachier the Commission's annual Conservation Award for them behind the scenes work on the Hartland Winter Trails. All three expressed their gratitude for the honor.

**ARTICLE 1:** To elect, by Australian ballot, Town officers and Town School District officers for the ensuing year. The ballot box will be open at 7:00 a.m. and close at 7:00 p.m.

Moderator	1 Year	Patricia Richardson	494
Town Clerk	3 Years	Clyde A Jenne	499
Town Treasurer	3 Years	No Candidate	
Selectperson	3 Years	Mary O'Brien	456
Selectperson	2 Years	Martha McGlinn	469
Selectperson	1 Year Remaining	Randy Ashline	171
		Phil Hobbie (elected)	308
Lister	3 Years	Doug Linnell	460
Lister	1 Year Remaining	Stacey Bradley (write-in)	47
Town Agent	1 Year	Judith L Howland	480
Town Grand Juror	1 Year	Judith L Howland	481
Library Trustee	3 Years	Colleen Lannon (elected)	291
		Sarah Bruce	144

**ARTICLE 2:** Shall the Town vote to appropriate \$62,000.00 to support the Hartland Volunteer Fire Department, such funds to be raised by taxes?

Moved by Andrea Ambros and seconded by Bettina Read to adopt the article.

Fire Chief John Sanders gave an overview of the departments activities during the past year.

He spoke of the passing of one of the members, Fred Holroyd and that he is greatly missed.

Residential Knox boxes are available for a price and can be advantageous as in case of emergency the department won't have to break into your house.

David Wysocki asked if fireworks needed a permit. John replied that they do, and they only issue them if a licensed pyro-technician is lighting them.

There being no further discussion the article was voted in the affirmative.

**ARTICLE 3:** Shall the Town vote to appropriate \$14,500.00 to support the Hartland Rescue Squad, such funds to be raised by taxes?

Moved by Bill Donahue and seconded by Pat Rosson to adopt the article.

There being no discussion the article was voted in the affirmative.

**ARTICLE 4: Shall the Town vote to appropriate \$1,500 to support Senior Solutions, such funds to be raised by taxes?**

Moved by Pat Mushlin and seconded by Charles Fenton to adopt the article.

Mark Boutwell who works for Senior Solutions gave a brief explanation of the services that they provide to Hartland Seniors. They have been in existence since 1973 with offices in Hartford, Springfield and Brattleboro. Vermont and Maine have the highest per capita population of Seniors in the country. Windsor and Windham counties have the highest rate in the State of Vermont. They provide guidance with Medicare forms and insurance selection.

Rob Sangster asked why there wasn't any contact information in the town report. As this is a new request, there will be a report next year. Mark stated that there were handouts on the table in the entryway.

There being no further discussion the article was voted in the affirmative.

**ARTICLE 5: Shall the Town vote to appropriate \$39,712.00 to support social service agencies as follows, such funds to be raised by taxes?**

Community Nurse Program	5,175.00
Cover Home Repair	500.00
Green Mountain Economic Development	1,694.00
Green Mountain RSVP	200.00
Green Up Vermont	200.00
Hartland Community Connections	4,000.00
Hartland Community Food Shelf	500.00
Headrest	1,710.00
Health Care and Rehab Services of SE VT Inc.	3,453.00
Mt. Ascutney Prevention Partnership	2,000.00
SEVCA	3,220.00
Stagecoach	1,500.00
The Family Place	200.00
VT Center for Independent Living	160.00
Visiting Nurse and Hospice	10,500.00
Volunteers in Action	900.00
White River Council on Aging	1,000.00
Windsor County Partners	2,000.00
Women's Information Services	500.00
Woodstock Area Job Bank	300.00

Moved by Ralph Kurash and seconded by Robert Moyer to adopt the article.

Sheila Barbour asked why there was this grouping and one request was separate.

It is because the Senior Solutions is a new request. Jennifer Waite spoke as to the reports of the various service organizations being of good quality.

Sheila Barbour move d to amend the article to raise the donation to Cover to \$ 2000.00 dollars. Gretchen Ocasio seconded the amendment.

Jamison Dunne asked if Cover had asked for the \$ 500.00 or was that the Select Boards number. The amount is the same as they requested last year. Tom White mentioned that it is up to each organization to request an amount. Zachary Ralph works with Cover and they have done a lot of work in Hartland. Sarah Bruce noted that their report was in the Town Report and it explains what they do. If they needed more money, then they should have requested more. Jill Lloyd echoed Sarah's comments.

Chet Pasho called the question and his motion was seconded by Ralph Kurash. The motion to cease debate passed. The amendment failed on a voice vote. The original article was adopted as presented.

**ARTICLE 6: Shall the Town vote to sell the 21 Route 12 House (property adjacent on the west side of the Recreation Center) as is, without subdividing or altering the property?**

Moved by Bruce Renfro and seconded by Ralph Kurash to adopt the article.

Gordon Richardson explained that the property was originally purchased with the intent of more parking at the Recreation Center and widening the drive. Michael Heaney, who Chaired the RT 21 Committee gave a brief overview of the committee's findings and their recommendation to the Select Board. Michael thanked the Town Manager for his assistance and thanked the members of the public who attended the committee's meetings. They recommend that we sell the property as is and reversing the traffic flow will alleviate safety concerns. Pat Mushlin noted that there is a parking shortage at the Recreation Center. Matt Peeler stated that if we take part of the house lot for parking we would have to relocate the septic field to sell the house. It was mentioned that the Foster Meadow plan originally had nearly 100 parking spaces. It was suggested that the Recreation staff could park at the barn to alleviate the situation. Jennifer Waite stated that it would be too bad to take away open space to add parking.

Gordon Richardson moved to amend the article to take a 25 foot by 230 feet strip of land adjacent to the Recreation Center from the house lot for driveway improvements. Matt Peeler seconded the amendment. Bruce Renfro asked if this would impact the sale of the property. Gordon stated that there would be no noticeable impact. Michael Heaney stated that Tom Campbell that a larger parking lot would impact the sale value. Mary O'Brien said that the strip of land would allow for future improvements to the drive. David Courtney asked that if we voted to use reserve funds, why is there a mortgage. David Ormiston stated that the reserve funds were already committed to the intersection project. Several others spoke as to the need for an Act 250 permit and the true benefit to the town.

Tina Barney called the question and Ralph Kurash seconded the motion. There was a division of the house on the amendment. Ayes 44 Nays overwhelming number. The amendment was lost. The original article was passed as presented.

**ARTICLE 7: Shall the Town vote to appropriate \$ 2,769,492.00 of which \$ 1,993,492.00 shall be raised by taxes, for Highways and General Fund expenses and all other purposes for which the law requires appropriations or the Town may legally vote?**

Moved by Gordon Richardson and seconded by Bill Donahue to adopt the article.

Town Manager David Ormiston gave a power point presentation. He stated that employees are getting a 2% raise. The Library Board voted to use \$ 10,000.00 of their reserve fund towards the new Library roof. The Miscellaneous expense on \$ 75,037.00 is a shift of monies from the highway to general fund to cover a previous deficit. David Dukeshire moved to amend the article to change the \$ 73,330.00 for Finance to \$ 40,000.00 and pay the Treasurer \$ 40,000.00. Jamison Dunne seconded the motion David Dukeshire asked if we were pushing towards the manager running Finances with the shift from Treasurer to Finance officer. It was explained that before the Administrative Assistant and treasurer were combined and to facilitate more open government the duties are being separated. The new Auditing firm recommended the split of duties. Jamison Dunne pointed out that elected officials are answerable to the voters and appointed ones are answerable to the Board and manager. The Select board okays the expenditures and directs the Treasurer to write the checks to pay the bills.

Tom Kennedy called the question and John Sanders seconded he motion. The amendment was lost. The original article was passed as presented.

**ARTICLE 8: Shall the Town authorize the Selectboard to borrow money from a commercial lender for a term of no longer than five years for Town expenses in anticipation of taxes and to execute and deliver their note or notes or Select Board's Orders thereof?**

Moved by Chet Pasho and seconded by Bruce Renfro to adopt the article. There being no discussion the article was voted in the affirmative.

**ARTICLE 9: To transact any other business necessary and proper under this warning:**

Mary O'Brien stated that the Select Board are considering establishing a Cemetery Commission to handle the Town owned cemeteries and asked for volunteers. The road crew were congratulated on their fine work. Zachary Ralph spoke of the Energy Committee that meets the first Monday of the month at the Library. David Singer thanked the Recreation Department for taking children to Suicide Six for skiing. Jamison Dunne said that he and Cal Hale were doing a survey on Town meeting for the Political Science class at the University of Vermont. Several towns are being surveyed this year.

David Cooper moved to adjourn until 7 PM and Jamison Dunne seconded the motion. The meeting then adjourned at 12:30 PM.

Attendance at meeting 171  
Number on Voter Checklist 2600  
Voted at polls 534

Clyde A Jenne  
Town Clerk



**VITAL STATISTICS**  
**January 1, 2018 to December 31, 2018**

**MARRIAGES**

<b>PARTY A</b>	<b>PARTY B</b>	<b>DATE</b>
Abrahamsen, Samantha M	Ball, Daniel L	06/23/2018
Bailey, Stevie L	Dickinson, Kevin J	04/21/2018
Barter, Jennifer R	Hall, Jason M	09/22/2018
Burch, Chelsea E	Roy, Billy J	01/31/2018
Burns, Kelsey K	Barrows, Peter J	12/22/2018
Caraccia, Derek M	Potter, Melissa M	02/17/2018
Claverie, Stephanie M	Wimett, Rodney P JR	10/12/2018
Coolidge, Gary M JR	Spear, Barbara B	10/05/2018
Davis, Andrew G	Gelineau, Jennifer L	06/30/2018
Donovan, Kimberly C	Solomon, Michael J	08/18/2018
Guy, Amanda R	Towne, Robert A	08/16/2018
Howard, Levi J	Lopez, Laura E	09/08/2018
Hubbell, Chrystina J	Nicolette, Michael L	10/20/2018
Jennings, Emma E	Sauer, Michael L	06/23/2018
Keel, Alisha M	McGee, Ross	07/02/2018
Kennedy, Kyle W	Breen, Jonna E	04/20/2018
Lodge-Scharff, Savannah E	Demers, Alexander L	10/26/2018
MacMillan, Geradine M	Hale, Troy D	08/24/2018
Marks, Janessa E	Torrey, Jacob I	09/30/2018
Martin, Shelby K	Meyrowitz, Adam D L	10/06/2018
Morrill, Timothy R	Bonnell, Kristi R	02/14/2018
Patterson, Crystal L	Davis, James A	08/04/2018
Riviezzo, Melissa M	Herschel, Mark A	08/31/2018
Staples, Robynn C	Sawyer, Stuart J E	09/22/2018
Taylor, Michael F	Saia, Courtney L	09/29/2018
Thomas, Matthew E	Martell, Nikki A	11/24/2018
Viau, Erin K	Dinsmoor, Thomas J	09/02/2018
White, Evelyn L	Cummings, Ian S	03/31/2018
Williams, Wendy M	McEwen, Christopher S	07/21/2018
Wood, Charlotte E	Doyle, Patrick P	07/28/2018

**BIRTHS**

<b>NAME</b>	<b>DATE</b>	<b>FATHER</b>	<b>MOTHER</b>
Lamoureux, Lily Eve	12/06/2018	Lamoureux, Joshua M	Lamoureux, Rebecca O

**Omitted from previous Years**

<b>NAME</b>	<b>DATE</b>	<b>FATHER</b>	<b>MOTHER</b>
Boynton, Emma E	12/05/2015	Boynton, Joshua P	Boynton Stacy E
Boynton, Samuel J	01/16/2017	Boynton, Joshua P	Boynton Stacy E



**VITAL STATISTICS (Continued)**  
**January 1, 2018 to December 31, 2018**

**DEATHS**  
**January 1, 2018 – December 31, 2018**

NAME	DATE	AGE
Abernethy, Lee S	05/12/2018	82
Campbell, William E	02/01/2018	90
Colgan, Robert B	03/05/2018	86
Cummings, Dorothy I	04/16/2018	95
Ennis, Dana E	07/09/2018	68
Gadai, Jodi L	03/28/2018	48
Gillingham, Lois P	06/10/2018	86
Gokey, Evelyn E	12/18/2018	85
Guarino, Edward M	02/24/2018	71
Jeffries Jeanne F A	05/24/2018	82
Johnson, Brent A	03/16/2018	70
Kilfeather, Peter E	08/31/2018	87
Maxham, Maxwell P	02/11/2018	98
McNaughton, Laura C	06/28/2018	36
Prall, David A	03/05/2018	67
Richardson, Lecia M	09/05/2018	58
Valenti, David L	06/21/2018	48
Wadsworth, Evan P	01/30/2018	18
Watkins, Horace K	04/10/2018	85



## LICENSES

### REPORT OF DOG LICENSES ISSUED

July 1, 2017 to June 30, 2018

### REPORT OF LIQUOR LICENSES ISSUED

July 1, 2017 to June 30, 2018

538 Licenses Sold	\$ 5,416.00
Due State for Rabies Surcharge	\$ 538.00
Due State Neutering Fee	\$ 2,152.00
Due Town of Hartland	\$ 2,726.00
Paid Town Treasurer	\$ <u>5,416.00</u>

1 First Class @ 115.00	\$ 115.00
2 Second Class @ 70.00	\$ 140.00
Due Town of Hartland	\$ 255.00
Paid Town Treasurer	\$ <u>255.00</u>

### ABOUT DOG LICENSES

A person who owns or keeps a dog or wolf-hybrid more than six months old needs a license by April 1st each year. If the animal is not licensed by April 1, the fee goes up by 50%. A person who becomes the owner after April 1 of an unlicensed animal six months or older, or a person who keeps an animal which becomes six months old after April 1, must get a license within 30 days. A person registering a spayed female or neutered male dog or wolf-hybrid must show the Town Clerk a certificate signed by a licensed veterinarian showing that the animal has been sterilized. Those requesting an animal license must also deliver to the Town Clerk a signed licensed veterinarian's certificate that the animal has been vaccinated against rabies within 24 months.

After June 1, 2019 the Animal Control Officer may be instructed by the Board of Selectpersons to have destroyed any and all unlicensed dogs and wolf-hybrids.

20 VSA 3590.

**The fees for the 2019 licensing year prior to 4/1/19 are:**

Males & Females	\$13.00
Males & Females (Neutered)	\$9.00

<b>After April 1, 2019:</b> Males & Females	\$17.00
Males & Females (Neutered)	\$11.00

A RABIES CLINIC in Hartland will be held on  
Wednesday March 20, 2019 from 6 to 7:30 pm at Damon Hall.

You can register your dogs (as required by statute) at the same time.

Please enter through the kitchen (back) door.

Watch for flyers posted around Town.  
Cats must be brought to clinic in carriers.



## OPEN MEETING LAW REQUIREMENTS IN VERMONT

Vermont's Open Meeting Laws apply to all boards, councils and commissions of the state and its political subdivisions (i.e. municipalities), including committees and subcommittees of these bodies. 1 V.S.A. § 310(3). This means the open meeting law governs meetings of selectboards, planning commissions, boards of civil authority, recreation commissions, municipal public library trustees, auditors, listers, etc., as well as any committee created by one of these public bodies.

Public bodies are required to take minutes. Minutes must at least include the names of all members of the public body present at the meeting, and other active participants, and all motions, proposals, and resolutions made, and their dispositions, and the results of any votes taken. 1 V.S.A § 312 (b)(1). Minutes are public records, which must be available for public inspection and copying after five days from the date of the meeting. Minutes also must be posted no later than five days from the date of the meeting to a website, if one exists, that the public body maintains or has designated as the official website of the body. 1 V.S.A § 312 (b) (2). Minutes are the permanent record of the formal actions of the public body and play an important role in recording the history of municipal business. *From the Vermont Secretary of State's 'A Guide to Open Meetings.'*

In Hartland, the minutes of public bodies are made available to the public in several places.

### MINUTES OF LONG-STANDING PUBLIC BODIES

- **Town Meeting Minutes** are available at the Clerk's Office in Damon Hall. A limited number of recent minutes are available online.
- **Selectboard Meeting Minutes** are available at the Clerk's Office in Damon Hall. Minutes from meetings from 2012 on can be found online on our town website.
- **Hartland Public Library Trustees Minutes** are available at the Hartland Public Library. Minutes from June of 2014 on can be found on the Library's website.
- **Hartland School Board Minutes** prior to 2008 are available in the Clerk's Office at Damon Hall. Online minutes are posted at [www.wsesu.net/hes-board](http://www.wsesu.net/hes-board)
- The Hartland School District is a member of the **Windsor Southeast Supervisory Union, whose minutes are available online at [www.wsesu.net/wsesu-board](http://www.wsesu.net/wsesu-board).**
- **The minutes of the WSESU Act 46 Study Committee** can be found at [www.wsesu.net/act-46-study-committee](http://www.wsesu.net/act-46-study-committee).
- **Hartland Planning Commission Minutes** are available in the Clerk's Office in Damon Hall. Online minutes that are available can be found in the Planning Commission section of our town website.
- **Hartland Conservation Commission Minutes** are available in the Clerk's Office in Damon Hall. Online minutes that are available can be found in the Conservation Commission section of our town website.
- **Hartland Energy Committee Minutes** are available in the Clerk's Office in Damon Hall. Online minutes can be found in the Energy Committee section of our town website.
- **Hartland Cemetery Advisory Committee Minutes** are available in the Clerk's Office in Damon Hall. Online minutes can be found in the cemetery advisory committee of our town website.

### MINUTES OF SHORT-TERM PUBLIC BODIES:

- **Hartland Public Safety Committee** (circa 1990) can be found in the Clerk's Office.
- **Foster Meadow Committee** (circa 1994) can be found in the Clerk's Office.
- **Hartland Ancient Roads Committee** (circa 2008) can be found in the Clerk's Office or online under Community Organizations > Ancient Roads.
- **21 Route 12 House Committee** (circa 2017) can be found at the Clerk's Office. Minutes of the 21 Route 12 House Committee are also available online under Municipal Government > Selectboard.

## HARTLAND WINTER OPERATIONS PLAN

Plow routes are set up to open all major traffic routes and bus routes first. The roads will then be plowed in an order which is designed to be the most efficient and fastest route to effectively clear all roads.

Treatment of paved roads will commence once snow accumulates to +/-1 inch. Plowing of gravel roads will commence upon +/- 3 inches of accumulation or the end of the storm.

The Town of Hartland has five employees to perform winter maintenance on 75 miles of roads. Each of the five routes takes approximately five hours to completely plow once with no interruptions for emergency situations. Sanding routes take approximately three hours to complete once. Plow truck drivers shall not vary from their specific route except for emergency situations.

- The Town does not plow or sand Class 4 highways or private roads.
- Operations generally begin at 2:00 AM to have major routes and bus routes clear by 7:00 AM.
- Salt and/or a sand/salt mix will be applied to all paved roads as needed. Salt is not effective when the road temperature is below 20 degrees Fahrenheit.
- Sand will be applied to all gravel roads as needed.
- Generally, there will be no maintenance between the hours of 11:00 PM and 2:00 AM.

Neither the Town nor its drivers are responsible for any damage to any structure erected within the Town right-of-way. Examples include mailboxes, private signs and fences. It is the responsibility of the landowner to assure that the structure is located so that it will not be damaged during routine winter highway maintenance. Home owners that choose to have mailboxes within the right-of-way must satisfy post office regulations and are responsible to maintain their mailboxes in order to receive delivery.

Approved and accepted by the Hartland Board of Selectmen February 4, 2008.



Remember, when trees are on power lines or when power lines are down across the road, Green Mountain Power needs to take care of the lines before the Town or Road Crew can become involved. Also, assume anything touching a line is also energized. Never attempt to remove trees or limbs from a utility line.

If the line is blocking the road or in contact with a vehicle with people inside, call 911. Then call Green Mountain Power 888-835-4672. Anyone in the vehicle should remain there until help arrives as it is the safest place to be. If the car is on fire, the best way to exit the vehicle is to jump out and away from the vehicle, keeping feet together, and hop or shuffle away from the scene. Those outside the vehicle should stay at least 50 feet away.



## **RESERVING OR RENTING TOWN SPACES FOR EVENTS**

Damon Hall has an upstairs meeting room with stage and a downstairs common room that can be rented together or separately. Prices depend on the use and organization hosting the event. Call the Town Offices for rental information and availability (436-2444).

The Recreation Center has two large rooms and a kitchen indoors and access to sports fields, playground equipment, and Lulls Brook natural areas. Call the Recreation Center for rental information and availability (436-2790).

Hartland Public Library has two meeting rooms available for booking at our library. Attendance is limited to 50 individuals for the downstairs meeting room, and 8 for the upstairs meeting room. All programs must be open to the public and no attendance or entry fee may be charged. Our downstairs meeting room is also available for displays of exhibits and artwork. Please see <https://www.hartlandlibraryvt.org/meeting-rooms/> for more information or call (436-2473).



## HARTLAND PUBLIC LIBRARY

Tuesday 10-6 · Wednesday 11 -7 · Thursday 11 - 7 · Friday 10 - 6 · Saturday 9 - 2

### Mission Statement

The Hartland Public Library is a focal point of the community; a gathering place for people of all ages. The purpose of the library is to provide free access to materials, resources, and programs for the educational, recreational, and informational needs of the community.

This year, the library circulated over 25,000 items, and over 80 programs were offered to the community. There are 1,830 library cardholders, and we look forward to increasing that number in the upcoming year.



Your Hartland Library card isn't like your grandmother's library card. Along with the newest books, your library card enables you to download audiobooks and eBooks; explore online resources like Chilton's Auto Repair, Health and Wellness Resource Area, Kids Infobits, Small Business Resource Area and more; stream movies with Kanopy; explore genealogy with HeritageQuest; and take online classes in everything from landscaping to Excel spreadsheets. Check out all of these services at the new updated library website: <https://hartlandlibraryvt.org>



Above, Toni Vendetti—president of the Friends of the Hartland Library and filmmaker Craig Dudnick.

### Featured Programs in 2017-2018

- World War I - scholar panel presentation
- The Vietnam War - with Michael Heaney
- Annual Poetryfest co-sponsored with Hartland Community Arts
- Bees Besieged: A History of Beekeeping - a Vermont Humanities program
- Climate Change: What Can You Do About It?
- Vermont Reads Programming around the book Bread and Roses, Too by Katharine Paterson
- Weimar Germany and the Rise of the Third Reich, a Vermont Humanities program
- Stuffed Animal Sleepover
- Family Early Literacy Programs
- Storytime
- National Teen Lock-In
- Build a Better World Summer Reading
- Program - with yoga, hula hoop, and dance programs
- Programming for seniors - co-sponsored with Aging in Hartland - cribbage, Wii bowling, and
- First Thursday monthly presentations



## Thank You

Thank you to the Friends of the Hartland Public Library for all their hard work sorting, moving, and selling books at the annual Fourth of July book sale. The funds from the sale help support programming and special projects at the library.

Thank you to the library staff who are dedicated to serving the community and who continually aim to bring the best experience to everyone who enters the doors of the Hartland Library. You are amazing.

I would also like to thank our faithful library volunteers, some who have been volunteering for decades, the Library Board of Trustees, other town department personnel, and especially the community of Hartland for your continued support of your public library.

Nancy Tusinski, Library Director



Below, A children's yoga program.



Below, a creation constructed at one of the many LEGO creator programs hosted at the library.





## HARTLAND RECREATION DEPARTMENT

The mission of the Hartland Recreation Department is to enhance the quality of life of the community by providing a wide variety of meaningful and fulfilling leisure activities for all age groups. Programs aim to recognize each person as an individual with different needs, abilities and goals; and to encourage participation that educates, promotes sportsmanship, physical fitness, and citizenship in a strong recreation community.

The Hartland Recreation Department strives to provide activities through all four seasons. We offer special events for the whole family: Truck Extravaganza on the 3<sup>rd</sup> Saturday in May, Old Home Day July 4<sup>th</sup> celebration, Pumpkins in the Park on Halloween, and Ho Ho Hartland in December. In addition to our own special events, we help the Hartland Christmas Project with the Under the Tree 5 & 10K Road Race on the 3<sup>rd</sup> Saturday in August and work with our neighboring recreation departments helping with the Covered Bridges Half Marathon.

Joe Olmstead continues to do a great job as the Athletic Director for all of Hartland's sports teams. His knowledge of sports management and years of experience at the Windsor Rec Center have been a valuable resource. Joe puts in countless hours on the basketball court during the winter months.

Participation in our youth programs has been excellent. Hartland fields a variety of youth sports teams offering soccer, basketball, softball, baseball, cross country, and track to students in grades K-6. The after-school program hosts as many as 30 kids a day and our Kidz Klub summer camp - open to grades K-5 - averages 25 kids per day.

During the school year, we offer a variety of off-site programs. Swim classes through the Upper Valley Aquatic Center, Bowling at Maple Meyer Lanes in Claremont, Rock Climbing at the Green Mountain Climbing Center in Quechee, Skirunners at Suicide Six, and Artrunners in coordination with Artistree in Pomfret to. The Rec Center vans allow us to facilitate all of these off-site recreational opportunities around the Upper Valley.

The Rec Center would like to thank all the coaches, chaperones, and event planners who have made this year memorable and successful. Our special events, programs, and youth sports would not happen without the help the community and all of our volunteers. We are looking forward to this coming year and hope to evolve and innovate programs and recreational opportunities for the Hartland community.

Thank you,  
John C. Leonard, Recreation Director



HES students participating in the Recreation Center's Hartland Skirunners program at Suicide Six.



Pirate Man Dan at the Recreation Department's Wildcat Summer Camp.



Another fun and successful costume parade at our annual Pumpkins in the Park celebration.

Santa and crafts made our first-ever Ho-Ho Hartland event a big success.





**Town of Hartland Office of First Constable  
PO Box 239  
Hartland, VT, 05048-0239**

Phone (802) 698-8341

Email: hartlandconstable@gmail.com

Fax (802) 698-8349

**CONSTABLE REPORT**

It's been another busy year. I have taken many calls for illegal dumping and burning this year, it's not always easy to determine who the offender is. The public's help is always important, if you see something say something. I have also done numerous VIN verifications, noise complaints, traffic complaints, and civil standby's to name a few.

Hartland isn't exempt from crime, and this year certainly reminded us of this. Our community experienced a shooting in Three Corners, numerous thefts, animal cruelty, and several criminal motor vehicle cases. Help deter theft, lock your vehicles, don't leave high value items in plain view and lock your house doors.

Some of you have expressed concerns regarding the speed in which cars are traveling on our roads; if you have concerns about speed or any suspicious activities in your neighborhood please contact me. Speed and distracted driving are still a big problem in town; I am adjusting my work schedule so I can do more weekday patrolling to address these situations. I have also received many concerns about the speed of commercial vehicles; I will be addressing this as well and calling in DOT Enforcement when assistance is needed.

In closing, I want to remind everyone that I welcome your questions, feedback and concerns. I wish to thank again the local departments that give their assistance when needed, Windsor Police, and the Vermont State Police. I extend my thanks to the townspeople for their support and for the support of the Select Board.

Respectfully submitted,

James D. Dow Hartland Town Constable

**SEAT BELTS SAVE LIVES**





## HARTLAND VOLUNTEER FIRE DEPARTMENT REPORT

Remember – Smoke and CO Detectors Save Lives

Please, check the batteries in your smoke and CO detectors when the clocks change. If you see fire, get out, stay out, and dial 9-1-1. Have an escape plan and practice it.

Help Us Find You: Please keep the address of your home or business clearly marked and visible from the street. If you need a retro-reflective 911 sign, please contact the Hartland Town Manager.

The Hartland Volunteer Fire Department responded to 145 calls in 2018, down slightly from 153 calls in 2017.

In June of 2018, the following officers were elected. Please call them for burn permits or any non-emergency fire department questions:

Chief John Sanders	436-2222
Assistant Chief Scott Bowers	436-1099
Captain Doug Harrington	356-6147
Lieutenant Bill Barrows	436-2846
Lieutenant Zach Wood	603-762-0186
Fire Warden Mitch White	436-2691

The above contact information for the HVFD is also available on the town website at the Hartland Volunteer Fire Department tab on the left side of the page, or visit us on Facebook at: <https://www.facebook.com/HartlandFireDeptRescueSquad/>

We currently have 29 members on the Fire Department. We re-welcome John Dumas back into our ranks.

We remain a 100% volunteer department and are always looking for volunteers including firefighters, community outreach, and strategic planning personnel. Anyone interested should contact one of the officers or stop by the station on any Thursday night for an application.

In October, we had a very productive Fire Prevention Week educating over 225 children at the Hartland Elementary School, 4-Corners Daycare, and the Hartland Co-op Nursery School. We also hosted an open house to improve our Fire Prevention Outreach and recruit new members for both the Fire Department and Rescue Squad.

In the snowy month of November, we applied for a VT Forest Fire Equipment grant including a lightweight forestry pumping system and personal protection equipment. We also received our new 2000 gallon tanker truck which is now stationed at North Hartland.



I would like to thank all of the members and families of the department for the endless hours donated to keep the organization running smoothly. Also the generous training and service donations we received this year from many businesses in and around Hartland.

Respectfully Submitted,  
John K. Sanders, Chief HVFD

HVFD Calls in 2018 (145)  
Motor Vehicle Crashes  
Interstate-91 (40)  
In Town (20)  
Vehicle fires (6)  
Structure/Chimney fires  
Mutual Aid (12)  
In Town (6)  
Brush fires & Illegal Burns (12)  
Public/Medical Assist (11)  
Down Power Lines (5)  
False Alarms (29)  
Spill/Leak/Odor (4)

**\*\*\*Reminder: A burn permit is required year round by a fire officer or from the town office before any type of outside burning is allowed. Please report any illegal burning. One of our worst brush fire seasons is immediately following snowmelt.\*\*\***



Fire Chief John Sanders talks to students at Hartland Elementary School.

John Dumas watches as students try on equipment.



Tiffany Tucker watches as another department member familiarizes students with the way a firefighter appears in their equipment.

## **HARTLAND RESCUE SQUAD**

The Hartland Rescue Squad responded to 252 calls in the past year. That is a significant increase from 196 last year. Because of the dedicated members that we have, we are able to keep up with the rising demand.

Our mission continues to be to provide a rapid response to the scene, assess the need for additional resources, and provide the highest possible level of emergency care while awaiting ambulance arrival and transport. We continue to maintain agreements with Windsor Ambulance, Woodstock Ambulance, and the Hartford Fire Department, each serving a different part of our town.

The requirements of becoming and maintaining certifications as an EMT remains to be difficult. We lost a few members last year mostly due to busy lives. When life gets busy, the time to volunteer becomes more difficult. We still have many dedicated members, but could really use a few more. If you think that you may be interested in helping your neighbors and the people that travel through our community in a time of need, please reach out to myself or any Rescue or Fire Department member.

This past year we were able to purchase all new radios for every member on the Rescue Squad as well as new extrication suits. Our previous radios were about 7-10 years old. The technology for radios seems to change often, but we are able to keep up. Effective means of communication is required for us to be successful at what we do. Our previous extrication suits were about 19 years old and were ready to be cycled out.

I would like to personally thank all of the members of the Rescue Squad who unselfishly volunteer their time and knowledge in order to help their fellow community members. The amount of commitment and dedication exhibited by our members still astounds me.

We would like to thank anyone that donates to the Rescue Squad. We try hard to put your donations to good use!

Thank you,  
Alan Beebe, Director Hartland Rescue Squad

**HARTLAND RESCUE SQUAD  
ANNUAL BUDGET PROPOSAL**

**CASH BALANCE 7/1/17: \$31,260.98**

**INCOME**

DONATIONS	\$2,185.00
INTEREST	\$233.23
TOWN FUNDS	\$16,500.00
TOTAL INCOME	\$18,918.23
<b>Total Cash Available</b>	<b>\$50,179.21</b>

DISBURSEMENTS	2017-2018 ADOPTED	2017-2018 ACTUAL	2018-2019 PROPOSED	2019-2020 PROPOSED
TRAINING:	\$3,000.00	\$2,246.90	\$3,000.00	\$3,000.00
RADIOS & REPAIRS:	\$2,000.00	\$8,100.50	\$2,000.00	\$2,000.00
MEDICAL SUPPLIES:	\$3,000.00	\$4,253.50	\$3,000.00	\$3,000.00
PERSONAL PROTECTIVE EQUIP:	\$2,000.00	\$2,156.60	\$2,000.00	\$2,000.00
RESCUE VEHICLE:	\$1,000.00	\$272.90	\$1,000.00	\$1,000.00
MISC:	\$1,000.00	\$353.74	\$1,000.00	\$1,000.00
CAPITAL EXPENDITURE:	\$3,000.00	\$0.00	\$1,000.00	\$1,000.00
TOOLS & EQUIPMENT	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
HEP-B PREVENTION:	\$500.00	\$0.00	\$500.00	\$500.00
<b>TOTAL:</b>	<b>\$16,500.00</b>	<b>\$17,384.14</b>	<b>\$14,500.00</b>	<b>\$14,500.00</b>

BEGINNING CASH BALANCE, JULY 1, 2017:	\$31,260.98
RECEIPTS:	\$18,918.23
DISBURSMENTS:	\$17,384.14
ENDING CASH BALANCE, JUNE 30, 2018:	\$32,795.07

**CASH TO ACCOUNT FOR:**

CHECKING:	\$4,792.03
SAVINGS:	\$5,264.79
CAPITAL FUND:	\$22,738.25
TOTAL CASH:	\$32,795.07

## HARTLAND ANIMAL CONTROL

Are you having problems with a **domestic animal** in the Town of Hartland?

The Animal Control Officer for the Town of Hartland is **Cate Rowell**. She can be reached at (603) 252-1700 or [CCASTOR1017@yahoo.com](mailto:CCASTOR1017@yahoo.com).

The Animal Control Officer is only responsible for calls about **domestic animals and livestock**. Please do not call her about issues with wild animals such as bears, skunks, raccoons, or bats. It is not her responsibility to deal with wildlife issues.

If you are having a problem with **wild animals**, contact the Vermont State Game Warden. Contact information for the Game Wardens can be found at this link: <https://vtfishandwildlife.com/contact/contact-a-warden>.

If you experience a **black bear incident**, the Vermont Department of Fish & Wildlife has a report form. Black bear incidents include property damage; visits to bird feeders, compost bins, or garbage; bears on porches or decks; and damage to beehives or other crops. Please report these to the Vermont Department of Fish & Wildlife (not the Town Animal Control Officer). Vermont Fish and Wildlife Black Bear Incident Report Form can be found at: <https://anrweb.vt.gov/FWD/FW/WildlifeBearReport.aspx>.



# VERMONT STATE POLICE REPORT

## VERMONT STATE POLICE, ROYALTON

Memo

To: Dave Ormiston

From: Captain Roger Farmer

Date: 08/23/18

Re: Yearly Hartland Recap

For the contract term of July 1, 2017 to June 30, 2018 Vermont State Police-Royalton provided slightly over 527 contracted patrol hours in Hartland. During those hours 183 Vermont Civil Violation Complaints (tickets) were issued totaling approximately \$26,641 in fines as well as 291 written warnings. 62 calls for service were received resulting in 7 arrests during contracted hours alone. A total of 612 cases were investigated throughout the year which represents a slight decrease from the prior period. Investigation of all cases resulted in a total of 36 arrests. Attached please also find a report that outlines total calls for service by type to include both contract and non-contract hours.

Please also note that Lt. Barb Zonay has taken over as station commander in Royalton, moving forward, she will be your point of contact. I am now the B Troop Commander so please feel to reach out to me as well.

Respectfully,

Capt. Roger E. Farmer

Troop B Commander

Vermont State Police

### Total Calls For Service, By Type. Both Contract and Non-Contract Hours.

OFFENSE	#
Death Investigation—Undetermined	1
Suicide	2
Sex Offense, Other (Forcible)	1
Aggravated Assault	1
Assault Simple, Not aggravated	3
Burglary, B&E (Force)	2
Burglary, B&E (No Force)	1
Larceny From Building	1
Larceny All Other	1
Fraud	1
Fraud, CR Card, Teller Machine	1
Vandalism	3
Regulated Drugs, Possession of	3
Drugs—Civil	3
Child Offense	1
Domestic Abuse Order Violation	1
Drive/Operate Under Influence	16
Disturbing the Peace	1
Family Disturbance	5
Disorderly Conduct Other	1

OFFENSE	#
Condition of Release Violation	1
Phone Offenses	1
Kidnapping	2
Trespassing Violation	1
Arrest on Warrant—Police Check	3
Accident Injury DMV Report	10
Accident—Damage-DMV Report	19
Motor Vehicle Disturbances	109
Careless Negligent Motor Vehicle	3
DLS Criminal	2
Alarm	24
Ambulance or Medical Assist	7
Animal Problem	7
Agency Assist	40
Citizen Dispute	12
Citizen Assist	61
Directed Patrol	15
E911 Hangup	18
False Alarm	3
Fish & Game Offense	1

OFFENSE	#
Hitchhiking on Interstate	2
No Insurance	1
Interstate Highway Regulations	1
Juvenile Problem	9
Lost or Found Property	1
Motorist Assistance	21
Mental Health Assistance	1
Message Delivered	3
Missing Person	1
Not Classified	1
Noise Disturbance	1
No License	1
Suspicious Person/Circumstance	41
Public Speaking Engagement	4
Traffic Crash Non-Reportable	65
Traffic Hazard	30
Threatening	2
Unsecure Premises	10
Vehicle Serial # Inspection	8
Welfare Check	21
<b>TOTAL</b>	<b>612</b>

Incidents between 7/1/17 and 6/30/18

## VERMONT LEAGUE OF CITIES AND TOWNS 2018 OVERVIEW

### *Serving and Strengthening Vermont Local Government*

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2018 calendar year, VLCT News converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the "cloud," thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).

## **TWO RIVERS—OTTAQUECHEE REGIONAL COMMISSION**

### **2018 YEAR-END REPORT**

The Two Rivers-Ottawquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2018:

#### Technical Assistance

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

#### Creative Economy and Public Health

This year, TRORC received a USDA Rural Development Grant to support the Region's creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings, as well as informational and networking events. TRORC also worked on several public health projects, including health planning and food access.

#### Emergency Management and Preparedness

TRORC conducted a Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis, and response procedures. Our Local Emergency Planning Committee efforts with local emergency responders and town officials continue across the Region. TRORC has been preparing the final municipal Hazard Mitigation Plans in the TRO Region. Staff participated in developing municipal Local Emergency Management Plans.

#### Municipal Energy Plans

During this second year of energy plan funding, TRORC assisted five more towns on Enhanced Energy Plans to further the state energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. Towns meeting Energy Planning Standards receive a Determination of Energy Compliance and receive Substantial Deference on their input under the Section 248 review process for electricity generation facilities.

#### Transportation

TRORC is managing the Department of Environmental Conservation (DEC)'s Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. We have 29/32 municipalities participating with \$460,000 grant funding in the Region to construct projects including grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC continues to seek and obtain VTrans grants under many state grant programs.

Specifically in Hartland this past year, we conducted a road surface condition inventory, and prepared a VTrans Better Roads Grant application for a road erosion inventory. We also reported completion of Densmore Hill Road ditching for the DEC's Municipal Roads Grants in Aid program, and selected Webster Hill Road ditching for year two of that DEC's Municipal Roads Grants in Aid program.

We are committed to serving you, and welcome opportunities to assist you in the future.

Respectfully submitted, Peter G. Gregory, AICP, Executive Director

Jerry Fredrickson, Chairperson, Barnard



## **2018 ANNUAL REPORT**

### **GREATER UPPER VALLEY SOLID WASTE MANAGEMENT DISTRICT**

The GUVSWMD, established in 1992, comprises 10 Upper Valley towns. The District provides an integrated system for waste management for both solid waste and unregulated hazardous waste through recycling and reuse programs, food diversion and composting. GUV also provides special collection events for bulky and household hazardous waste, paint, electronics, tires, and fluorescent bulbs. In addition, the District offers technical assistance, outreach, and education programs to area residents, businesses, schools, and municipalities.

Direct services provided by GUV to Hartland and District residents in fiscal year 2018:

- Events were held in Norwich, Thetford, Sharon, Strafford, Vershire, Woodstock, and Hartford where we collected 15.6 tons of tires; 1.2 tons of scrap metal; 5.7 tons of electronics; 11.6 tons of “big” trash/ construction & demolition debris; and thousands of fluorescent bulbs and batteries.
- 409 GUV residents (36 from Hartland) participated in household hazardous waste events held in Norwich in September 2017, Vershire in October 2017, and Hartford in June 2018. 11.1 tons of hazardous material were collected, including 1,456 gallons of paint.
- GUV staff placed a 5-gallon bucket outside of Damon Hall for battery recycling. It has been filled and emptied several times. Please spread the word and help keep all batteries out of the landfill.
- GUV held a backyard composting workshop at the Hartland Library on May 17. Twenty-seven people attended from Hartland and neighboring towns. We sold 15 Soil Saver Composters and 10 Sure-Close food scrap pails.

In FY 2018, Bob Stacey and Dave Ormiston represented Hartland on the GUVSWMD Board of Supervisors. We thank them for their dedication and ongoing support of our work.

Tips to remember:

- The next household hazardous waste collection will be Saturday, June 1, 2019 at the Hartford Recycling Center. Stay tuned for other 2019 HHW dates and locations.
- Recycle paint, fluorescent bulbs, and all batteries (except vehicle) at the transfer station. Visit [www.paintcare.org](http://www.paintcare.org) or [www.call2recycle.org/vermont/](http://www.call2recycle.org/vermont/) for more info.
- Food scraps will be banned from residential trash as of July 1, 2020.

The District’s 2019 “What To Do With...” Guide and Collection Event Schedule will be available at Town Meeting, the Town Clerk’s office, or at [www.guvsmd.org](http://www.guvsmd.org). For information call Ham Gillett at 802-674-4474 or email [hgillett@swcrpc.org](mailto:hgillett@swcrpc.org).

---

### **CONNECTICUT RIVER JOINT COMMISSIONS**

#### **MOUNT ASCUTNEY ANNUAL REPORT—2018**

The Mount Ascutney Subcommittee of the Connecticut River Joint Commissions (CRJC) consists of appointed volunteers from the Vermont towns of Hartland, Windsor, Weathersfield, Springfield, and Rockingham, and the New Hampshire towns of Plainfield, Cornish, Claremont, and Charlestown.

The Subcommittee provides a local voice to help steward the resources on or affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. The Subcommittee is one of five that make up the Connecticut River Joint Commissions since 1989. Specific responsibilities include providing advice to NHDES, VTANR and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

The Subcommittee stayed updated on a number of issues including dam management and the FERC relicensing process and activities of the Black River Action Team. (continued...)

### CRJC—Continued...

The Subcommittee reviewed and commented on a series of permits from across the region and on a range of issues. The Subcommittee successfully organized the Annual Septic Smart Workshop and has been working on a targeted update of the Water Resources Chapter of the Connecticut River Water Resources Management Plan and. The Subcommittee hosted a presentation on Aquatic Invasive Species and Stream Restoration using woody debris. Finally, the members have distributed the CRJC Homeowner's Guide for Water Quality Protection and the CRJC Shoreline Buffer Fact Sheet to central town locations (e.g. Public Library or Town Office).

There are currently openings on the Subcommittee in several communities. There is no representation from Claremont, Charlestown and Windsor. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues and serving as a liaison to the Mt Ascutney Subcommittee, please contact our staff support Olivia Uyizeye at [ouyizeye@uvlsrpc.org](mailto:ouyizeye@uvlsrpc.org) to learn more.

---

## VERMONT DEPARTMENT OF HEALTH LOCAL REPORT

### HARTLAND, 2019

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in White River Junction at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP).
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support healthy families by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on Help Me Grow to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the Vermont Lead in School Drinking Water Testing Pilot Report which is helping Vermonters understand and address the risk of lead in school drinking water, and the Injury and Violence in Vermont report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov) Join us on [www.facebook.com/VDHWRJ/](https://www.facebook.com/VDHWRJ/) Follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)

**WINSOR COUNTY UPDATE**  
**Assistant Judges Jack Anderson & Ellen Terie**  
**FY 2019-2020 Budget**

Once again the Assistant Judges have worked to produce a budget that is responsible and prudent while mindful of the tax burden upon property owners. The budget calls for \$448,185.00 to be raised by taxes, an increase of \$8,327.00 (.0189%) over the current FY 18-19 budget. The new budget calls for \$566,841 in total spending, an increase of \$25,816 (.0477) over the current FY budget. It should be noted that for the first time ever, the County will not be responsible for commissioning Notaries Public. This function has been taken over by the Office of Professional Regulation within the Secretary of State's Office. This will result in a loss of revenue for Windsor County of approximately \$17,000 over the next four years.

Pursuant to Title 24 Section 134, the County Treasurer shall issue warrants on or before March 1 requiring the tax to be paid in two installments on or before July 5 and on or before November 5 (2017).

**Courthouse Renovation Board**

2019 marks the sixth year of the \$2 million bond repayment. The bond was issued for ten years at 2.83%. This year, the amount to be billed to the towns will be \$235,751 (\$200,000 principal; \$35,731 interest). This billing is NOT part of the county budget, but a separate assessment.

**Other News**

On July 17 a sprinkler head failed on the second floor at the County Building at 62 Pleasant Street over the Sheriff's front offices. It happened in the wee hours of the morning, but we were not aware of it until 6AM, after thousands of gallons had flooded the building. Ceilings and walls were soaked through, and floors and rugs had to be ripped up. For a short while, power was out. Ceiling lights were ruined, and the Sheriff's Department's phone network was destroyed. There was a lot of water to clean up on the second floor, first floor and basement.

Our Building Superintendent, Bruce Page, oversaw the recovery effort and took responsibility for a lot of the work. The Sheriff's office, where most of the damage occurred, stayed open through the ordeal. The rehabilitation offered the opportunity to update and refurbish as well, and within a few short weeks all was repaired and back to normal. Fortunately, the County's property and casualty insurance covered 100% of the cost.

Many thanks to Bruce for his yeoman service and to the following vendors: ServPro, Biking Electrical Services, D. Burke Paint and Drywall, Vermont Life Safety, Carpet Mill USA and Green Mountain Plumbing and Heating.

Thanks also to our County Clerk, Pepper Tepperman, who worked with our insurance adjustor, kept track of invoices and payments, and generally kept us organized throughout. We assistant Judges are fortunate to work with such dedicated staff and grateful for the opportunity to serve the people of Windsor County.

## **HARTLAND CEMETERY ADVISORY COMMITTEE**

The Selectboard established a Cemetery Committee in the spring of 2018 to help oversee the old cemeteries in town. The objective of the committee is to preserve the condition of the cemeteries. Trees, limbs, and stones from the stone walls can fall and break the already brittle headstones. The committee has inventoried the condition of all the cemeteries to prioritize projects that need to be done. Projects are carried out by volunteers.

New flags were placed on military graves by committee members in recognition of Memorial Day during the month of May. Many of the old flags were placed on incorrect graves. Volunteers were able to locate all of the veterans in the Center Cemetery from old documents that were in the Historical Society. Proper identification is needed in all the cemeteries. The committee will work with the American Legion in 2019 to put permanent markers on the burial sites so they can be properly flagged as veterans.

The summer task for the committee was to clean up a large brush pile within the Gill Cemetery on Hartland Hill. Again, thanks to volunteers, the goal was accomplished. The graves of two children were discovered beneath the brush pile. Fall brought the project of straightening the gate at Densmore Hill Cemetery. A few volunteers came together and excavated soil by hand next to the very large stone gatepost and set it plumb. Future projects will be to visit all the cemeteries to lift broken monuments off the ground, remove dead trees and any trees growing into gravestones, reset stone walls, and a tombstone repair workshop.

The committee still needs volunteers to continue its work. If you are at all interested in helping there are many ways to do so.

Dan Morancy, Cemetery Committee Clerk.



---

## **HARTLAND PLANNING COMMISSION**

Hartland Planning Commission (HPC) meets on the first Wednesday of the month. Last year the HPC extensively updated the Hartland Town Plan for 2017. The next scheduled Town Plan review required by state law will need to be completed by 2025. At its ongoing meetings, HPC reviews Act 250 applications that are filed by Hartland property owners and monitors commercial activities within the town. The public is always invited and encouraged to attend HPC meetings.



## HARTLAND CONSERVATION COMMISSION, 2018

The Hartland Conservation Commission (HCC) works to protect and preserve Hartland's natural and cultural resources. Our efforts are focused in three areas: Public and Protected Lands and Watersheds, Education and Outreach, and Public Policy, as described below.

The Commission meets on the second Wednesday of each month (except July and August) at 7 pm in Damon Hall. We invite anyone who is interested to attend.

### Public and Protected Lands and Watersheds

- Produced the "Guide to Hartland Public Parks and Natural Areas". It highlights nine areas in town and is available on line and in a printed version.
- Expanded water testing along Lull's Brook and the Connecticut River to 7 sites and 5 dates during the summer.
- Notified residents via the Town web site and the list serve when E. coli levels exceeded the State determined safe level of contamination.
- Contributed \$9,000 from the Conservation Trust Fund toward the completion of an easement on 35 acres of the Howe Farm.
- Worked with Hartland Elementary School to obtain a grant for the survey for a handicap accessible trail into the 17-Acre Wood. Contacted Timber and Stone to get on their schedule to develop this plan.
- Participated in the Connecticut River Source-to-Sea clean-up in September.

### Education and Outreach

- Hosted a Community Breakfast to introduce our Guide to Public Parks and to increase awareness of the imminent arrival of the Emerald Ash Borer (EAB).
- Sponsored a Conservation Commission booth at Old Home Day to increase knowledge of the potential damage associated with EAB and suggest preventative measures.
- Co-sponsored Green-Up Day. Returning over 1,000 deposit fee containers and putting the funds into the Conservation Trust Fund (CTF).
- Received a donation from the UU Church into the CTF.
- Presented the annual Hartland Conservation Award at Town Meeting to Andrea and Theo Ambros and Gary Trachier for their efforts toward developing and maintaining Winter Trails.

- Obtained a grant to inform stream abutters of their rights and responsibilities to maintain safe water, and a grant to plant vegetation along Lull's Brook near the fire station. (Continued on next page...)

### Public Policy

- Joined the Vermont Association of Conservation Commissions.
- Assisted with the relocation of a legal trail between Best Rd. in Hartland and Kings Highway in West Windsor.
- Began inventorying ash trees along roads in Hartland to understand the potential impact of Emerald Ash Borer.

Commission members (term ending): Chair Rob Anderegg (2022), Chris Collier (2022), Guy Crosby (2019), John Dumas (2020), Dean Greenberg (2020), Knox Johnson (2022), Cordie Merritt (2020), Zach Ralph (2019), and Jennifer Waite (2019).



Guy Crosby inspects an ash tree as part of the Conservation Commission's effort to develop a Town response plan to the emerald ash borer.

## HARTLAND ENERGY COMMITTEE

This was a year of change for the energy committee, with 5 new members: Ariel Arwen, Paige Heverly (now resigned), Andrew McLaughlin, Zach Ralph, and Laurel Stevenson (chair). Combined with standing members Karl Kemnitzer, Bruce Merritt, and Rob Sangster there are now 7 members on the committee. We have also received significant help from Rob Anderegg, Jeff Bell, Carol Stedman (who has held 2 Climate Change presentations), Rebecca Gordon, Craig Smith, and Catherine Morrison.

We've done a planning matrix, made a library of documents, and written this Mission Statement:

*"The Hartland Energy Committee assists residents, businesses, town personnel, and the selectboard in understanding and implementing sound economic and environmental energy decisions. We are guided by the Vermont Comprehensive Energy Plan goals of a 15% reduction of energy consumption by 2025 followed by more than one third reduction by 2050, and renewable energy goals of 25% by 2025 (with 10% renewable transportation, 30% renewable buildings, and 67% renewable electric power), 40% by 2035, and 90% by 2050, as we move towards a 100% clean, equitable, and sustainable energy future that meets the needs of the present without compromising the ability of future generations to meet their needs. We will provide education programs to inform people of energy choices, support regional energy initiatives by partnering with other town energy committees and organizations, facilitate town energy planning, and connect people to resources as Hartland changes to clean electricity, heating, and transportation."*

Our energy use and the environment are deeply connected, and the UN IPCC report released this October set a deadline of 12 years to drastically reduce our GHG emissions by 45%, and then reduce them to zero by 2050, or face serious to catastrophic environmental, population, and financial damage caused by the global temperature increasing more than 1.5 degrees Celsius. This means increasing the efficiency of the equipment we use, weatherization, changing our equipment to run on electrical power instead of burning fossil fuels, and converting the grid to renewable sources of energy.

Last year's Weatherization campaign successfully doubled the homes weatherized, and we have launched a new Button Up campaign this fall and held a heat pump workshop. This program includes a free home walk through and estimate from contractors. We've also completed an energy audit on the library, and have asked that the flue air leaks it revealed be sealed up, along with making plans for sealing up the air leakage through the insulation. We've also collected oil and electricity records for town buildings and are working to enter them into the EPA Portfolio Manager program for a better analysis aimed at finding the most effective projects to work on.

Looking forward we are discussing Community Solar to make renewable energy more available, and Enhanced Town Energy Planning (VT Act 174). The grid is also moving towards distributed generation, and we are talking about how microgrids based on neighborhood solar arrays and batteries could improve town resiliency after severe storms. Transportation is Vermont's leading source of emissions, and we are advocating for better walking and bicycling infrastructure, as well as trying to locate and help install a Level 2 Electric Vehicle charging station (EVSE) in the center of town.

Thank you to fellow listserv committee members April Doherty, Andi Lutter, and Chris Mayer, who keep our town listserv running. Questions have been asked about political posts, but the problem here is that it is far too easy to write a destructive comment on a listserv. If you are serious about making a change, please consider forming an action group and then announcing your meetings on the listserv.

Submitted by Karl Kemnitzer, [kkemvt@gmail.com](mailto:kkemvt@gmail.com)  
Hartland Energy Committee

## AGING IN HARTLAND (AiH) 2018 ANNUAL TOWN REPORT

Aging in Hartland has completed its 7th full year of caring for seniors in Hartland. Through its support of recreational activities, senior meals, meals on wheels, home maintenance projects, educational programs, transportation, and in-home visits and counseling, AiH has supported more than one hundred seniors in their endeavors to remain in their own homes and maintain safe, healthy lives here in Hartland.

Recreational activities include Bone Builders, Line Dancing, Cribbage and other games along with Wii bowling. In addition AiH has sponsored outings to such places as New London Playhouse and the Rockwell Museum as well as visits to local organizations such as Thompson and Bugbee Senior Centers and the Upper Valley Aquatic Center (free Friday mornings).

part of our regular educational forums. These were held at and jointly sponsored by the Hartland Library.



*Whit Mowry, Elaine Hart, Jack Heavisides, Joan Fariel, and Derek Levin play cribbage at the Hartland Library; one of the many activities sponsored by Aging in Hartland.*



*Hylene Devoyd, Lois Kreger, Nada Pierce, and instructor Jamie Orr at a line dancing class.*

We answered about 54 unique individual requests for help throughout the year. Many of these requests required multiple and/or continuing visits and many hours of service. Various home repair projects were undertaken either by AiH volunteers on their own or in conjunction with Cover Home Repair and private tradespeople. Examples of projects include installation of bath equipment, repair of windows and floors, elimination of unsanitary living conditions, replacement of appliances including washers and refrigerators, repair of faucets and toilets, supply of new bedding, installation of room heaters, repair of frozen pipes, installation of ramps and repair of boilers and well systems.

Our volunteers delivered slightly less than 6,000 noon meals to seniors in their homes this year. A congregate monthly senior meal was held on the second Tuesday of each month at the recreation center along with a blood pressure and foot clinic. We provided between 5-10 rides per month for medical and dental appointments and various other errands. We had speakers on a variety of subjects germane to seniors as

AiH is in its fourth year of the Hartland Community Nurse project. During this year our inaugural nurse retired after two and a half years. We were fortunate to hire a new nurse from Hartland with excellent experience and knowledge of our community. The RN services have been well-received and used. Our nurse has spent 100 hours of one-on-one service to homebound seniors. She has worked with a number of Hartland residents to achieve greater comfort and quality of life and to avert the crises that so often come to elders. Our nurse has referred clients to resources concerning their health care and related life-management issues. AiH has found funds and services to provide dental care that may have actually been life-saving. The nurse has helped with diabetes management, referred clients to Meals on Wheels and the daily contact it brings. Also our Hartland nurse participates in Hartland Food Shelf gatherings twice each month to offer a blood pressure clinic, informal education, open forum discussions and one-on one health counsel.

Through volunteer efforts by many Hartland residents, AiH has kept to a minimum the cost of providing needed services to Hartland's elder community.

For information about Aging in Hartland (AiH) activities or the Community Nurse, to volunteer or to make a donation, please contact us:

Aging in Hartland, PO Box 349, Hartland 05048

Email: [aginginhartland@gmail.com](mailto:aginginhartland@gmail.com)

Website: [aginginhartland.org](http://aginginhartland.org)

Messages picked up daily at 674-4118



## **HARTLAND COMMUNITY ARTS, INC.**

After last year's soul-searching regarding the purpose and vitality of HCA, we have a renewed commitment to keep the organization going strong for the future. To that end, we have identified maintenance and improvement of the Damon Hall lighting system as one of our top priorities. Whether it's a theatrical event or a music concert, the illumination from the overhead lights of Damon Hall alone isn't sufficient. With normal wear and tear on equipment, plus the fact that lighting technology is rapidly changing, we must upgrade. All the lighting equipment at Damon hall was purchased by HCA, and that will be the case for the future improvements. We are currently preparing to submit an application for a grant through Vermont Arts Council for the fiscal year 2019.

This grant requires us to raise matching funds toward the project. And we have already been raising money through two concerts we sponsored in the Fall of 2018(Kendra Comstock recital; Blue).

We also fundraise to maintain our scholarship funds (i.e., selling strawberry shortcake during Old Home Day). During the past year we have supported Hartland Elementary School's Drama Club vocal coaching as well as their trip to New York City. Additionally, HCA gave a scholarship to a Hartland student towards tuition at the Upper Valley Music Center.

The Holiday Shows in December exemplify the purpose of the HCA in the community. If you have attended one of them, we hope you agree that arts provide us with entertainment and inspiration; above all, arts bring people together.

Respectfully submitted,

Hartland Community Arts Board of Directors:

Chiho Kaneko, President; Rebecca Wood, Vice President; Prudence Merton, Secretary;  
Peter Mendes, Treasurer; Julie Abernethy, Christine Hauck, John Lehet



## HARTLAND HISTORICAL SOCIETY

I would like to encourage you to visit the Society building at 16 Route 12 on Monday afternoons.

Our winter program hosted Stephen Taylor of Meriden New Hampshire who gave a very interesting talk on sheep farming in the Connecticut River valley. This was held at the Library and the room was full to overflowing for the talk.

At the Societies Annual Meeting in May we again hosted Stephen Taylor for a talk on Town poor farms. His very informational talk opened our eyes to what he described as "a dark page in New England history".

The Society published a book written by Suzanne Nothnagle titled, "The Summer of Hartland History." A charming tale of a brother and sister spending the summer in Hartland with their grandparents. The book is available at the Society and Town Clerk for \$ 12.99 with all proceeds benefiting the Society.

Suzanne received the "Award of Excellence" from the Vermont Historical Society for her book.

The building was open on the Fourth of July and an enthusiastic number of visitors toured the exhibits this year. We also had our refreshment stand which many people appreciated.

We have received several acquisitions this year including a pram from the Bowers family. One might suppose that Hartland's oldest citizen James Bowers may have ridden in it.

We also accepted several historic quilts made by Pearl Crowell.

Les Motschman does an excellent job of editing our newsletter and did a tribute to the Hartland men and women who served in World War 1.

Our building is open on Mondays from 1 to 4 PM for research and viewing of the collection. Carol Mowry, Pip Parker, Rosemary Morancy, Julie Hazen and Suzanne Nothnagle are the very dedicated group of members who man the building and are more than happy to answer your questions and aid you in your research.

Memberships are only \$ 5.00 per person and \$ 10.00 for a family membership.

If you have old photographs or papers that relate to Hartland, we would be more than happy and grateful to have them to add to our archives. We do have a policy that donated items become the property of the society.

For more information call (802) 436-1703.

---

## THE HARTLAND FOOD SHELF

The Hartland Food Shelf is now ten years old. We still meet every Friday morning from 8:00 until 10:00 at the First Universalist Society of Hartland Four Corners and partner with the First Congregational Church of Hartland to serve as many of the folks in Hartland and surrounding towns as possible.

We are solely supported by private donations of cash and/or food stuffs plus a \$500.00 stipend from the Town of Hartland. Our produce is donated by the Hanover Co-op food store and is distributed by Willing Hands. The cash donations we receive are used to purchase those items that are not donated. We also purchase gift cards for patrons to use at surrounding grocery stores. We started serving breakfast last year as well. In the first 11 months of 2018, we served 275 breakfasts.

We have a new program we started in the spring at the

Hartland Elementary School. We furnish bags of reasonably healthy snacks which get sent home with a number of students of Friday afternoons during the school year.

We served approximately 600 households again this year and are sending snack bags home with kids in 21 families.

We can never thank enough all those folks who support the food shelf whether by donating food, money or their time. Your generosity is greatly appreciated. We could not continue without you. We especially thank Bud Voghell, Judy Howland, David Day and Maria Rogers for all they do.

Sincerely,  
Carmen Summarsell  
Carol Perry  
Dick Brousseau

## HARTLAND GARDEN CLUB

The Hartland Garden Club's mission is to help Beautify our town and to provide Educational Talks, Workshops and Events that cover a diverse range of topics pertaining to gardening and nature. We sponsor public lectures in the winter months on garden-related topics, and we are responsible for town beautification through plantings at Damon Hall, the statue, the library, the Rec Center, and the town sign on Route 5 north from Windsor. Volunteers install and maintain these plantings by watering and weeding during the summer, for which we offer our sincere appreciation! This past year we donated \$250 to local organizations and conducted a successful Memorial Day Plant Sale.

### The 2019 Educational Speakers are:

- **Sunday, February 3rd - 3:00 p.m.** at the Hartland Public Library. Chiho Kaneko will present **A Hartland Garden and Foodways — Influenced by Friends, Books, and Techniques from the Old World and Japan.**
- **Sunday, March 10th - 3:00 p.m.** at Damon Hall. **Growing Fruit with Nature in Mind** - Looking to grow more food? Build Soil? Promote pollinators? Join Nicko Rubin of East Hill Tree Farm as he discusses strategies for growing healthy productive fruit trees and berry plants in

an ecological context. From soil treatment to variety selection and maintenance. Discussion will focus on a handful of recommended species including, pears, blueberries, black raspberries, black currants, and chestnuts. Plenty of time will be given for questions and answers.

- **Sunday, April 7th - 4:00 p.m.** at Damon Hall. **The Lovely Phlox Paniculata** - with Rachel Kane of Perennial Pleasures Nursery and Tearoom in East Hardwick, VT. Rachel will speak about the many rewards of growing these beautiful native plants, and how to keep them happy and healthy!

*\*Our annual **Memorial Day Plant Sale** will be Saturday, May 25th at Damon Hall!\**

**All are welcome at Garden Club talks and we are kindly supported by your donations!**

*Thank you!*

Hartland Garden Club New members are welcome at any time and we are always looking for suggestions, ideas for talks/workshops and Volunteers!

Respectfully submitted, Brent and Sarah White, et al.  
Please contact us at [HartlandGardenClub@gmail.com](mailto:HartlandGardenClub@gmail.com)





## HARTLAND GREEN UP DAY 2018

I am delighted to share that Green Up Day 2018, May 6, was a huge success! We collected 1.03 tons of trash along with 1.45 tons of tires. There was zero metal collected that was recorded. That's a first! Here is the most amazing stat: we had a total of **208 volunteers** which includes 56 from the Hartland Elementary School. That is the highest number I've recorded in the past 12 years. We are certainly headed in the right direction with regard to the number of people demonstrating their care of our local environment. It is particularly heartwarming to see our young people getting involved. **Thank you Hartland!**



Hartland Wellness Center Green-Up Day Crew.

We changed it up a bit this year with regard to our "thank you food" offering for our volunteers. Many thanks to our Fire Chief, John Sanders, for allowing us to use the fire station to set up our "thank you spread". We offered hot coffee and muffins, doughnuts, etc. along with simple sandwiches to go in a bag. A **big thank you** to our senior volunteers (Jean Day & Carmen Summarsell) who cheerfully served 48 Green Up workers. The food was offered between 9:30-11:30. Due to the success, we will plan to do the same next year.



Roger White and trash collected from Shute Road.

As we have done for the past few years, thanks to the **Hartland Conservation Commission (HCC)**, we offer two types of bags for collection: the green ones are provided by Green Up Vermont for trash and the clear ones are provided by the HCC for recyclables. HCC collected and returned almost \$100 in deposit containers through the efforts of all volunteers. This was deposited in the Conservation Trust Fund to support HCC activities. That is just one additional way that Hartland works to cut down on trash that goes into our landfills. Additionally, the **Hartland Conservation Commission** recognizes students that contribute drawings or writing about our local environment with certificates and books donated to the school. Once again, we are so fortunate for such thoughtfulness that crosses the generations.



Ginny White and Jean Day preparing lunch for volunteers.

Green Up Day is always the first Saturday in May. We will have sign up sheets ahead of time in the town clerk's office. There will be a sign up opportunity online and of course you can sign up for a road to green up at the fire house in Hartland 3 Corners beginning 8:00 AM.

We look forward to seeing you next May come rain or shine!

Respectfully Submitted,  
Ginny White, Green Up Coordinator  
Dean Greenberg, Green Up Co-Coordinator

## HARTLAND HILL HOPPERS

Many thanks from all of us snowmobilers to all of our generous Landowners who allow us permission to maintain a trail on your property! Landowners, along with the Volunteers make it possible for us to have the great trails that we have! The Volunteers are a very dedicated group of individual that donate many hours of their time throughout the year to support snowmobiling! We ask that you respect the Landowners - stay on marked trails and be courteous to your fellow riders!

Snowmobiling supports local businesses as well as them supporting us! Snowmobiling generates millions of dollars in the State of Vermont each year. In order to ride on the VAST trail system, each snowmobile is required to have a valid TMA, which include Club & County fees. Liability insurance for each snowmobile is mandatory. VAST has over 6,000 miles of trails of which 45 miles are right here in Hartland. Special "Thanks" to Mike's Store & Collectibles for selling memberships for us!

This year Vermont will have a FREE weekend. FEB. 1, 2 & 3. No TMA REQUIRED! All you need is a valid registration in any state or province & liability insurance on your sled. (Safety Course also required if born after July 1, 1983). What a great way to check out our awesome trails!

We rely on Facebook and emails for club events. By far, the best means of communication from the club is emailing. If you'd like to receive e-mails, please e-mail me at rryarice@gmail.com.

Our meetings are held at the Hartland Recreation Center on the third Sunday of each month from October through April at 7:00 PM. For the past many, many years, we ended our season in April with our Landowner's "Thank You" Dinner. This year however, the club has discussed hosting a summer BBQ for our Landowner's instead.

Look for us at Hartland's Old Home Day on the 4th of July were we will be, as we always are with our famous sausages with the works, our tasty fresh squeezed lemonade and the bright and colorful Sno Cones! Fundraisers are necessary to help out with the clubs expenses, including payments on our brand new Tucker, building bridges and overall trail maintenance! Donations of any size are accepted at any time and are very much appreciated! If you wish to make a donation to the club, checks can be made out to the Hartland Hill Hoppers, Inc. and mailed to PO Box 105, Hartland, VT 05048.

Again, "thanks so much" to all of our Landowner's & Volunteer's and anyone else that has helped out in any way - we couldn't do it without you! Remember, we are VAST & it's what we make it! Happy Trails!

Best Regards,  
Yvonne Rice  
President

Hartland Hill Hopper Club Officers are:

President: Yvonne Rice  
Vice-President: Mark Walker  
Treasurer: Roy Coley  
Membership/  
Chairperson: Chris Alibozek  
Secretary: Scott Brown  
Trail Masters: Ronnie Rice, Alan Dunklee,  
Jerome Castellini

## HARTLAND WINTER TRAILS

Hartland Winter Trails was started in 1973 by Hartland resident Henry Merritt. The trails now total more than 25 kilometers of varied and sometimes challenging terrain for xc skiers and snowshoers to enjoy during the winter months. These trails are free to the public, though donations of time or money are needed to keep the trails open and maintained.

To keep these trails open and available to everyone we need your help! It has come down to just a few of us doing 95% of the work. There are many volunteer opportunities for any age or ability. Baking for the TTT, driving a trail groomer, or working on trails are just a few items we could use help with.

Thank you very much to the town of Hartland for plowing the parking area across from the fire station and Lull Brook Landscaping for plowing the parking area on Merritt hill road. I would especially like to thank the landowners whose property the trail crosses for allowing access to anyone and everyone to enjoy outdoor winter recreation.

Maps, trail conditions, and upcoming events are located on our website and on our Facebook page.

<http://www.hartlandwintertrails.org>

Andrea Ambros, volunteer director of Hartland Winter Trails

[aambros@vermontel.net](mailto:aambros@vermontel.net)

Monetary donations may be sent to: Hartland Winter Trails P.O. Box 128





# APPROPRIATION REQUEST REPORTS

Every year, Hartland voters appropriate funds to support a variety of local social service organizations. The organizations are described on the following pages. The table below is a quick reference to the services each organization provides, in case you or someone you know is in need of assistance.

IF YOU NEED HELP WITH....	Contact	Page
One-on-one nursing care for homebound seniors	Hartland Community Nurse Program	77
Assistance with weatherization and home repair for low-income residents.	Cover Home Repair	78
Parenting support, strengthening families, high-quality early childhood experiences.	The Family Place	84
Food for your family	Hartland Food Shelf	71
Substance use disorders or mental health issues including suicidal ideation	Headreast	81
Families dealing with mental illness, developmental disabilities, or substance use disorders	Health Care & Rehabilitation Services	81
Support for caregivers and for aging in place	Senior Solutions	82
A ride from your home to medical, social, and rehabilitation programs	Stagecoach Services	83
Coping with and reducing the hardships of poverty	SEVCA (Southeastern VT Community Action)	84
Transportation services for people who are elderly or have disabilities	The Current	77
Supporting new, growing, or relocating existing business	Green Mountain Economic Development Corporation	79
Finding a Vermont social service organization to help you	Vermont 211	86
Assistance for people with disabilities to live independent lives.	Vermont Center For Independent Living	85
Low and no-cost home health & hospice services for all ages.	Visiting Nurse and Hospice	87
Meals on Wheels & services for elderly and disabled residents.	Volunteers In Action	87
Services for people 60 and over and their families.	White River Council on Aging	88
Finding or becoming a youth mentor	Windsor County Partners	88
Crisis intervention services for victims of domestic or sexual violence.	WISE	90
Finding or listing local jobs	Woodstock Area Job Bank	90
IF YOU WANT TO...	Contact	Page
Contribute to your community through volunteering	Green Mountain RSVP	80
Help clean up Vermont Roads	Green Up Vermont	80
Inspire and promote healthy environments for youth	Mt Ascutney Prevention Partnership	82
Find established public transit routes in our region.	The Current	77



## COMMUNITY NURSE PROGRAM

AiH is in its fourth year of the Hartland Community Nurse project. During this year our inaugural nurse retired after two and a half years. We were fortunate to hire a new nurse from Hartland with excellent experience and knowledge of our community. The RN services have been well-received and used. Our nurse has spent 100 hours of one-on-one service to homebound seniors. She has worked with a number of Hartland residents to achieve greater comfort and quality of life and to avert the crises that so often come to elders. Our nurse has referred clients to resources concerning their health care and related life-management issues. AiH has found funds and services to provide dental care that may have actually been life-saving. The nurse has helped with diabetes management, referred clients to Meals on Wheels and the daily contact it brings. Also our Hartland nurse participates in Hartland Food Shelf gatherings twice each month to offer a blood pressure clinic, informal education, open forum discussions and one-on-one health counsel.

Through volunteer efforts by many Hartland residents, AiH has kept to a minimum the cost of providing needed services to Hartland's elder community. For information about the Community Nurse, to volunteer or to make a donation, please contact us:

Aging in Hartland, PO Box 349, Hartland 05048

Email: [aginginhartland@gmail.com](mailto:aginginhartland@gmail.com)

Website: [aginginhartland.org](http://aginginhartland.org)

Messages picked up daily at 674-4118

---

## THE CURRENT: CONNETICUT RIVER TRANSIT

The Current is the region's public transit provider of fixed route and elderly and disabled services provided by vans and volunteers. Our mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for 30 Windham and southern Windsor County towns. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners

The Current's total operating expenses last year were \$2,505,430. We provided 157,464 bus, van, taxi, and volunteer rides. Our buses and vans traveled 638,836 miles over 31,255 hours. Every dollar is critical to our ability to continue to provide service – especially local dollars from towns which allow us to provide the match to draw down federal and state funds.

Hartland's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. Hartland's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

We are requesting a \$125 contribution from the Town of Hartland this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The Current may improve service in your community.

Thank you!

Sincerely, Rebecca Gagnon, General Manager

706 Rockingham Road, Rockingham VT 05101 (802) 460-7433, x 201 [rgagnon@crtransit.org](mailto:rgagnon@crtransit.org)  
[www.crtransit.org](http://www.crtransit.org)

## COVER HOME REPAIR, INC.

On behalf of COVER Home Repair, its Board of Directors and the Hartland residents we serve, we respectfully request an appropriation in the amount of \$1,500 to help support COVER Home Repair's mission to provide assistance in the form of urgently needed home repair and weatherization services to the residents of Hartland.

In 2017, COVER Home Repair completed seven (7) urgent home repair projects in Hartland at an expense of \$4,464.00. COVER's building and materials budget funded these expenses. Repairs ranged from floor repairs to ADA bathroom modifications. Since 2014, COVER has completed 17 home repair projects in Hartland at a cost of \$38,766 in material cost alone. COVER projects help homeowners stay in their homes longer. In so doing, COVER helps strengthen the Hartland community, maintain tax rolls, and foster hope for all community stakeholders.

COVER's mission is to utilize these projects to restore hope and build community among members who are struggling to afford these repairs and who may feel isolated in the community. COVER organizes volunteers to perform the work under the supervision of COVER's professional work leaders. While all homeowners are asked to contribute what they can toward the material cost, most can only afford a few hundred dollars.

To demonstrate the value of the contribution the Town of Hartland has made in the past, attached are photos of Hartland residents with whom we have partnered to provide assistance.

Daniel P. Emanuele, Board Chair, COVER Home Repair



COVER Home Repair, Inc.

The ReCover Store

Bill Neukomm, Executive Director

802-296-7241x102 (office) · 617-834--7753 (cell)

bill@coverhomerepair.org · www.coverhomerepair.org

## **GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORPORATION**

### **Annual Report FY2018**

7/1/17 to 6/30/18

Green Mountain Economic Development Corporation (GMEDC) is actively supporting new, growing and relocating businesses that are wrestling with retention, expansion and other critical issues. We team with the Departments of Economic Development (DED), Labor and Education, the Vermont Workforce Development Council, 3 Regional Technical Centers (RTCs) and other partners to help businesses advance their performance levels through training with state and federally funded programs. This is a top priority and we devote a large portion of our time and attention to it.

During the past 7 years, GMEDC has purchased 2 commercial facilities for tenants. We currently have a 30,000sf Build to Suit facility under construction in Randolph for a rapidly growing manufacturer made possible by a \$1M Community Development Block Grant (CDBG) from DED and HUD. VEDA provided a mortgage loan for the balance. Combined our tenants employ over 250 people.

Working with DED, we provide customized and confidential assistance to out-of-state companies interested in relocating to Vermont and companies hoping to stay here. Businesses receive individualized attention on matters regarding site location, financing, training programs, the Vermont Economic Growth Initiative (VEGI) tax incentives and a variety of other important issues including permitting, availability of housing and Federal grants.

GMEDC helps business and organizations secure financing from Vermont Economic Development Authority (VEDA) and other entities including USDA – Rural Development. We also manage Revolving Loan Funds for business support and disaster recovery. These provide gap financing not available elsewhere, especially following emergencies.

We facilitate forums for career and technical education, manufacturing, forestry and other key sectors. We rely on resources provided by DED that are available through grants to non-profits, municipalities and community groups. Our Small Business Development Center (VtSBDC) is staffed with a Business Advisor who is an expert in helping start-ups and established companies alike.

GMEDC works collaboratively with Two Rivers Ottaquechee Regional Commission (TRORC- same district) to encourage appropriate land use, settlement and transportation patterns to stimulate healthy and vibrant communities, as desired by our 30 member towns. Recent assignments have included providing guidance, support and grant assistance to redevelop vacant public buildings, start a community store and purchase real property.

Brownfield Redevelopment of contaminated sites has become an important part of our services. We assist prospective purchasers with professional guidance and support required to return contaminated sites to productive use. We are willing to consider taking title as an interim owner and leverage our expertise with state and federal funding. This increases employment and improved Grand Lists.

We continued our work with our CEDS District (Combined Economic Development District) with our partners, TRORC, Springfield Regional Development Corporation (SRDC) and Southern Windsor County Regional Planning Commission to pursue regional initiatives. Our current mission is in support of strengthening and promoting the Creative Economy in collaboration with our neighbors in NH and the VT Council of the Arts.

## GREEN MOUNTAIN RSVP

### Hartland Annual Town Report FY 2018

Green Mountain RSVP, a program of the Corporation for National and Community Service- Senior Corps, is nationwide for people age 55 and older who want to contribute to their communities through volunteering. Volunteers donate their skills and knowledge, and provide meaningful services to programs and nonprofit organizations in the area.

We have an established Bone Builders class in Damon Hall. All five volunteers have been trained and are certified leaders. Average class size is 15 men and women and meet twice per week. Class members have been vocal about their physicians saying that this class has improved their health and socialization. Green Mountain RSVP volunteers generously donated over 265 hours in Hartland and 12578 hours in Windsor County.

Please contact Corey Mitchell in our Windsor office at (802) 674-1742 or speak to me in Bennington at (802) 772-7875 if you have questions.

Thank-you for your continued support.

Cathy Aliberti, Green Mountain RSVP Director



Bone Builders participants (clockwise from upper left) Judy Howland, Cordie Merritt, Nada Pierce, Hylene Devoyd, and Betty Mearthur. Bone Builders takes place Monday and Wednesday mornings at Damon Hall.

---

## GREEN UP VERMONT

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

**Save the date:** Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!

P.O. Box 1191; Montpelier, Vermont 05601-1191 · (802)229-4586, or 1-800-974-3259

[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) · [www.greenupvermont.org](http://www.greenupvermont.org)



## HEADREST

### Day and Night

*To assist those who have or are affected by a substance use disorder, experiencing a crisis, or needing support by providing effective programs and treatment regardless of ability to pay.*

Headrest has been serving the community through crisis intervention since 1971. As such, the Headrest Crisis Hotline has become a vital part of the community. Through its use, we serve a spectrum of individuals struggling with substance use and mental health issues along with those afflicted by suicidal ideation. For some, we are the last line of defense, endeavoring to initiate the much needed aid an individual needs in their most vulnerable time.

Headrest has been supported by the town of Hartland, VT as a means to help us continue our commitment to the community. Headrest would like to formally request aid for fiscal year 2019-2020 in the amount of \$1,710.00, level funding from previous years. This funding will allow Headrest to continue operating our 24 hour, 7 day/week crisis hotline for anyone in need of support. Last fiscal year, Headrest received a total of 8,936 calls, 5,912 of which were directly related to suicidal ideation, substance use issues, or mental health issues.

If you would like more information about the programs offered at Headrest or are interested in taking a tour, please feel free to contact my direct extension. Headrest is grateful for the support of the community and to be able to work with such concerned and empathetic citizens such as those in the town of Hartland.

Thank you,

Respectfully, Cameron Ford, Executive Director, (603) 448-4872 x102



## HEALTH CARE & REHABILITATION SERVICES

### *Narrative Report for FY18 for Town of Hartland*

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY18, HCRS provided 2,711 hours of services to 64 residents of the Town of Hartland. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Hartland.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at (802) 886-4500.

## MT ASCUTNEY PREVENTION PARTNERSHIP (MAPP)

MAPP is a community-based public health coalition. Our mission is to inspire community action that promotes health and positive environments for youth. Our work results in a healthy culture that limits the adverse effects of alcohol, tobacco, and other drugs. [www.facebook.com/mappvt.org](http://www.facebook.com/mappvt.org)

Activities from the past fiscal year include: MAPP staff member is a part of Hartland Elementary School Wellness Team. Presented Vermont's 3/4/50 campaign to grades 3-5 during "health week". Grant prevention funds were used to purchase the Michigan Model health curriculum for Hartland Elementary school, currently being used this school year. We worked with Hartland Town Manager, Recreation Director, and School Principal to organize and facilitate a community discussion around how to respond to the needs of the community. Follow up meeting scheduled for December 2018. We worked with Hartland Librarian and Children's Librarian to present information on Adverse Childhood Experience's and ways to build developmental assets in youth. (Children's Librarian was supported by MAPP in previous years to become an Asset Development Trainer.) Annually we coordinate Drug Take Back Day with Sheriff Chamberlain, 1,233 pounds of medications were collected across Windsor County in 2018 a 10% increase over 2017 collection. We continually recognize both Mike's and BJ's markets as partners that make store improvements that are shown to decrease underage use of "adult only" substances. Lastly, we are a Ascutney Mountain Promise Community partner, bringing resources to Hartland families that enhance kindergarten readiness and family engagement around reading aloud and playing with children.

---

## SENIOR SOLUTIONS (COUNCIL ON AGING FOR SOUTHEASTERN VERMONT)

Senior Solutions-- Council on Aging for Southeastern Vermont – has served the residents of Hartland and the Southeastern Vermont region since 1973. Our main office is located at 38 Pleasant Street in lower level of the Nolin-Murray Center building. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Many of our services are available regardless of income or assets. However, we target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

The population of older adults is increasing, as are many costs associated with providing services. Vermont is the second oldest state in the country (median age) and within Vermont the highest concentration of elders is in Windsor and Windham counties. Unfortunately, our state and federal funding has been largely stagnant for many years. This means that financial support from the towns we serve is critical.

We continually seek funding from new sources to enable us to do more for people. This past year these included grants from the Christopher Reeve Foundation to serve people with paralysis, from Efficiency Vermont to conduct home energy visits and help older adults save money on their electric bills and from the Holt Ames Fund to increase our outreach to vulnerable elders. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. We also seek donations from the public and have established a planned giving program through the Vermont Community Foundation.

We strive to develop new programs to meet evolving interests and needs. This past year we trained instructors in Tai Chi for falls prevention and started a new program, aquatics for people with arthritis. We provide financial support to volunteers interested in starting new evidence-based wellness programs.

This is a summary of services provided to Hartland residents in the last year (9-1-17 through 8-30-18).

**Information and Assistance:** 104 Calls and Office Visits. Our toll-free Senior HelpLine (1-800-642-5119) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan for the future, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also described at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 25 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, "boot camps" for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan. (Continued...)

## SENIOR SOLUTIONS (Continued)

**In-Home Social Services:** We provided 9 elder residents with in-home case management or other home based services for 98.75 hours to enable them to remain living safely in their homes. Often minimal services can prevent premature institutionalization. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder's personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

**Nutrition services and programs:** 30 Hartland seniors received 4,426 meals at home and many received congregate meals from Stoughton House through Hartland Meals on Wheels. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs, and provides food safety and quality monitoring and oversight. Unfortunately these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases. We have 1 elder for this grant.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements are made for non-Medicaid seniors who require medical transportation.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible "Special Help Fund" that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people of Hartland.  
Submitted by Carol Stamatakis, Executive Director.

---

## STAGECOACH SERVICES

Thank you for your support of community transportation services. **In the past year, Stagecoach's Dial-A-Ride System directly provided 3,805 door-to-door rides for Hartland residents** either by volunteer drivers or on wheelchair accessible vehicles. Stagecoach's Bus, Dial-a-Ride, and Partners Systems provided a total of **112,899** rides. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

**Dial-A-Ride System** –Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Hartland, Dial-A-Ride offers direct access from home to medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment.**

**Volunteer Driver Program** – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. ***Volunteer Drivers connect friends, support independence and promote healthy living.***

**If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.**

**Information**-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.



## SOUTHEASTERN VERMONT COMMUNITY ACTION

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services/Crisis Intervention, (fuel & utility, housing and food assistance), Homelessness Prevention, Micro-Business Development, SaVermont (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, and Thrift Stores.

In the community of Hartland we have provided the following services during FY2018:

- **Weatherization:** 5 homes (9 people) were weatherized at a cost of \$32,229
- **Emergency Heating System Replacement:** 2 homes (2 people) received heating system repairs or replacements at a cost of \$3,567
- **Emergency Home Repair:** 2 homes (3 people) received services to address health and safety risks, repair structural problems, and reduce energy waste, valued at \$16,060
- **Ready-for Work:** 1 participant (3 in household) received job readiness education and support valued at \$227
- **Tax Preparation:** 3 households (4 people) received tax credits, refunds and other benefits totaling \$13,173
- **VT Health Connect Navigation:** 1 household (1 person) received assistance to enroll or make changes in the Vermont Health Exchange, valued at \$332
- **Family Services:** 23 households (44 people) received 101 services valued at \$1,223 (including crisis intervention/resolution, financial counseling, nutrition education; forms assistance, referral to and assistance with accessing needed services)
- **Fuel & Utility Assistance:** 29 households (57 people) received 48 assists valued at \$24,735
- **Housing Assistance:** 2 households (9 people) received 2 assists valued at \$3,130
- **Thrift Store Vouchers:** 7 households (15 people) received goods and services valued at \$307

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service. We thank the residents of Hartland for their ongoing support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800)464-9951 or (802)722-4575 [sevca@sevca.org](mailto:sevca@sevca.org) [www.sevca.org](http://www.sevca.org)

---

## THE FAMILY PLACE

As one of 15 Parent Child Centers in Vermont, The Family Place operates a variety of programs designed to promote strong, resilient families and nurturing, high quality early experiences for children.

The Family Place staff includes early childhood educators, child development specialists, a nurse, a licensed clinical mental health counselor, home visitors and case managers. We offer meaningful, timely support in families' homes, at our center, or in other settings where families are comfortable.

Families come through our doors for many different reasons. Sometimes, it's to make connections with other families through playgroups or events. Often, it's for assistance finding or paying for child care. Sometimes, it's because someone recognizes that a child is behind in meeting developmental milestones or has special medical needs. Other parents engage with us for support in meeting education or employment goals, or to enhance their parenting skills.

The Family Place partners with families to identify all the potential areas for support and connect them with the resources that are most appropriate for their circumstances and goals. We partner with local agencies and providers, working together to create a more effective fabric of support for families. (Continued...)

## **THE FAMILY PLACE (Continued)**

**The Family Place served more than 70 children (and their families) from Hartland last year, through both on-site and home-based services.**

We could not do this vital work without the support of the Hartland community and our community partners. We have seen the challenges facing families become increasingly complex. We are keenly aware of the importance of the early childhood years and the challenges to healthy outcomes for the children in our community, including the growing epidemic of opioid dependence. The Family Place provides a family-friendly campus and experienced staff to welcome and assist adults and children alike.

We invite you to review the work and outcomes highlighted in our 2017-2018 Annual Report, which can be found on our website.

For more information, please view our website at [www.FamilyPlaceVT.org](http://www.FamilyPlaceVT.org) or call 649-3268.

Thank you for your support!

Nancy Bloomfield, Executive Director

---

## **THE VERMONT CENTER FOR INDEPENDENT LIVING TOWN OF HARTLAND SUMMARY REPORT**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'18 (10/2017-9/2018) show VCIL responded to over **3,700** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315** individuals to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **149** households with information on technical assistance and/or alternative funding for modifications; **83** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **33** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, **3** residents of Hartland received services from the following programs:

- Home Access Program (HAP)
- Meals on Wheels (MOW) (over \$500.00 spent on meals for residents)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at [www.vcil.org](http://www.vcil.org).

## VERMONT 2-1-1

Vermont 2-1-1 is an Information and Referral program of the United Ways of Vermont. By dialing 2-1-1 or texting your zip code to 898211, you will receive up-to-date information and referrals on health and human services for your area and region. (Text between 8:00am-8:00pm, Monday-Friday.)

Our 2-1-1 system in Vermont is at the fingertips of every resident and every phone. 2-1-1 is cost-effective, high quality, personal, flexible and community-based.

Can't find what you need? You can always reach one of our trained professionals by phone or by text. Vermont 2-1-1 is here to offer help and to offer hope.

- One call or text gives you access to resources across your community. 2-1-1 is efficient, fast and easy to use.
- No more wrong numbers; no more wasted time trying to find the right resource(s).
- 2-1-1 is a private and confidential call or text; most often the name of the caller is not even taken. Language translation services are also available.
- 2-1-1 maintains the integrity of the 9-1-1 system; saving that vital community resource for life and death emergencies.
- 24-hour availability every day of the year by phone or by clicking on [vermont211.org](http://vermont211.org)
- 2-1-1 is an easy way to find or give help in your community.

In times of disaster, Vermont 2-1-1 plays a critical role in bringing information to the people most affected by the events and relaying the needs of callers back to the government officials and the first responders.

### **What are the needs in your community?**

Vermont 2-1-1 collects town, county and statewide data and feeds it back to communities to help make systemic change. Monthly reports showing the needs of your county are available on our website. Residents of Hartland and North Hartland made 82 contacts to Vermont 2-1-1 from July 1, 2017-June 30, 2018 for a range of needs, resulting in 87 referrals. The top five were as follows:

- Housing and Shelter, including Homeless Intakes, as well as rent payment assistance, home rehab loans and weatherization programs, housing search assistance and housing counseling
- Public Assistance Programs, including 3SquaresVT applications and appeals as well as general relief.
- Basic Needs, including utility assistance, transportation assistance, and food..
- Information Services, which includes specialized information and referral services, most of which were for Senior Solutions
- Legal Assistance Modalities and Legal Services, which included individual advocacy (VT's congressmen), legal counseling, and other forms of legal information and aid.

The remainder were referrals regarding temporary financial assistance, health supportive services including Medicaid information and counseling, tax organizations and services, consumer regulation, community groups and administrative offices, money management, social insurance and other benefit programs, mental health care, disaster services, and substance use disorders.

Want to subscribe to our monthly newsletter?

Our e-newsletter shares monthly statistics on the needs of Vermonters, highlights resources and keeps you up-to-date on new initiatives. To see or subscribe to our newsletter, go to: <http://www.vermont211.org/news/monthly-newsletter>

### **Vermont 2-1-1 Partners with Help Me Grow**

Vermont 2-1-1 participates in the Vermont Department of Health's statewide Help Me Grow initiative. Help Me Grow provides a centralized telephone access point, via Vermont 2-1-1, for parents, caregivers, and providers to get information and referrals for local services for children birth through age eight. Help Me Grow Child Development Specialists answer questions about children's behavior and development and help identify children who are at risk for delays, so that services can begin as early as possible. Help Me Grow Child Development Specialists are available from 9:00am – 6:00pm Monday-Friday by dialing 2-1-1, x6.

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
***Home Health, Hospice and Skilled Pediatric Services in Hartland, VT***

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 1,967 homecare visits to 94 Hartland residents. This included approximately \$73,602 in unreimbursed care to Hartland residents.

**Home Health Care:** 1,257 home visits to 81 residents with short-term medical or physical needs.

**Long-Term Care:** 28 home visits to 2 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.

**Hospice Services:** 589 home visits to 6 residents who were in the final stages of their lives.

**Skilled Pediatric Care:** 93 home visits to 5 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Hartland's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,

*Hilary Davis, Director Community Relations and Development (1-888-300-8853)*

---

**VOLUNTEERS IN ACTION**

Volunteers in Action is in its 21<sup>th</sup> year of serving the elderly and disabled in Hartland. We are very pleased to assist Hartland's Aging in Place in helping its elders and disabled to stay in their homes with good health and dignity. In the past year, sixteen volunteers drove their neighbors to medical appointments, dentists, food shelves, shopping, hairdressers, and to get their taxes done for a total of 3075 miles. Not only do they take the neighbor where they need to be, but the relationship that evolves helps the volunteer to notice other needs. These needs are relayed back to the Aging in Place group and/or Volunteers in Action .

Along with Senior Solutions and Historic Homes, ViA offers Meals on Wheels to twenty elders five days a week in Hartland. Since the route takes at least 2 hours, we are pleased to have dedicated Hartland drivers. We also offer a Community Meal once a month at the Recreation Center for a small donation of \$3. Along with a delicious meal, there is a nurse who takes blood pressure readings and offers foot care. An average of twenty-eight elders and their guests attend each month.

Hartland sets a high standard in helping its neighbors and sets an example for other towns to follow. If anyone would like to volunteer, donate, or need assistance please call 674-5971 or drop by upstairs in the Windsor House in Windsor.

Martha Zoerheide, Director

**BUGBEE SENIOR CENTER  
WHITE RIVER COUNCIL ON AGING**

The White River Council on Aging, commonly known as the Bugbee Senior Center, is a not for profit agency which provides services for people aged sixty and older, along with their families. Our center is located in White River Junction Vermont, in the T.D. Bugbee Building. As the community focal point for services to older folks in our towns, we provide a range of services that include nutrition programs, recreation, education and social service programs as well as transportation and fitness activities. In addition to serving residents of Hartland, we serve citizens from Norwich, Hartford and Thetford.

During our Fiscal Year 2018, a number of Hartland residents participated in our various enrichment and educational programs here at the center. Hartland residents are regular center visitors, and twenty-five folks have been to the center for our daily meal. Four different Hartland citizens have used our various social services, and thirty participated in various educational and enrichment programs. Our newsletter is sent to 97 residents and 7 residents are volunteers here.

If any resident has questions or would like more information about the center's programs or activities, I encourage them to call me at 295-9068. Or you can visit our center during our normal operating hours of 8:00-4:00 weekdays. During the last year, Hartland resident Judy Winam ended her term on our board of directors. She has been replaced by North Hartland resident Rosalie Salerno.

I wish to thank the citizens of Hartland for their prior support of our center, and to thank you in advance for your continued support.

Respectfully submitted,  
Leonard K. Brown, Executive Director

---

**WINDSOR COUNTY PARTNERS  
For July 1, 2017 - June 30, 2018**

Windsor County Partners is in its 5<sup>th</sup> decade of building healthier communities through youth mentoring. Our community-based PALS (Partner Always Lend Support) program extends across the county. Mentored youth learn life skills, provide community service and participate in cultural and athletic activities. In our surveys, 100% of the young people in our PALS program report that having a mentor has made a difference in their life.

WCP creates partnerships where mentors are matched with a child. Matches are made up with children up to age 12. Since matches are renewed annually, mentored children range in age from 7 – 18. These mentoring partnerships meet for 2 hours per week for at least a year, with many partnerships continuing on for years.

In FY 2018, WCP served and supported 24 community-based mentorships, with children from 10 local towns. Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 19 Windsor County public schools. Our surveys demonstrate the positive affects of mentoring. Mentors (94%) report that their mentee is gaining social skills. Mentee parents (94%) said that they would recommend mentoring to others and mentees (89%) reported feeling hopeful about the future.

WCP has invested in three part-time regional outreach coordinators who will better serve the towns in their region, increase the number of mentors recruited and the number of mentor matches. We welcome Samantha Cronin, who is the regional coordinator for Hartland.

Financial support from Windsor County helps ensure the well-being of children and their families. For more information on our mentorships, find us on Facebook, visit our website [www.windsorcountypartners.org](http://www.windsorcountypartners.org) or contact us at [ProgramsWC@outlook.com](mailto:ProgramsWC@outlook.com) 802-674-5101. WCP thanks the voters of Hartland for their support for the children of Windsor County.

Robert Coates, Executive Director

## WINDSOR CONNECTION RESOURCE CENTER

It has been a privilege to provide care for the residents of Hartland over the last year at the Windsor Connection Resource Center. The number of people served in 2018 increased by 383. Thank you for the opportunity to work in partnership to improve the health and wellbeing of our community.

CATEGORY	FY 2018	Provider Service Log	
<b>Center Contacts</b>		Child Care	16
Phone Calls	1764	Fuel/Electric/Shelter/Crisis Fuel	70
Walk-ins	588	Disabilities	34
Provider Contacts		Domestic Violence/Assault	9
Providers On-site	701	Education - Adult	188
Number of Clients	2668	Education – Ages 5-18	43
New Clients	287	Employment	6
Repeat Clients	2381	Dept. of Children/Family	27
<b>Center Service Log</b>		Economic Services (ReachUp, health care, food stamps)	202
Application for Economic Services	127	Housing	14
Community Enrichment	2	Mental Health	776
Computer/Email Use	312	Tax Assistance	78
PATCH Meeting	157	Other	131
Professional Social Contact	100	Community Health Outreach	146
Transportation	18	Summer Lunch Program >18 yo	479
Use of Center Phone/FAX/Copier	578	VNH	130
Volunteer/Donation	116	Promise community	3
Tourist/Welcome Center	252	Acupuncture	198
Giving Room	655	<b>TOTAL CLIENTS</b>	<b>2668</b>
Other	67		

Town of Residence	FY 2018	Age	
Vermont		Birth (0-6 years)	171
Windsor	1634	Child (7-12 years)	409
Brownsville/West Windsor	118	Teen (13-17 years)	127
Hartland	146	Adults (18-64)	1671
Reading	23		
Weathersfield	84		
Other	633		
Unknown	29		
New Hampshire			
Cornish	10		
Plainfield	5		
Other	1		



## WOMEN'S INFORMATION SERVICES

### 2018 WISE Overview

#### Mission Statement:

WISE leads the Upper Valley to end gender-based violence through survivor-centered advocacy, prevention, education and mobilization for social change.

For almost 50 years, WISE has been the sole provider of crisis advocacy and support for victims of domestic violence, sexual violence, and stalking within 21 communities of the Upper Valley of New Hampshire and Vermont, including Hartland. WISE is a non-profit organization dedicated to supporting people and communities impacted by violence. WISE offers a confidential and free 24-hour crisis line, emergency shelter and transitional housing, legal aid, safety planning and in-person advocacy at hospitals, police stations, court houses and other social service agencies. WISE trains medical, legal and law

enforcement professionals on how to effectively respond to the complex needs of victims. Underlying all support is a commitment to survivor-centered advocacy - acknowledging that survivors can make the best decisions for themselves when given information, resources and support. Research shows that the provision of advocacy greatly reduces the likelihood of re-victimization for people who have experienced domestic and sexual violence. The primary goals for the Crisis and Advocacy Program are to ensure the safety of victims of domestic and sexual violence, provide support as survivors seek to regain control over their lives, and collaborate with others in the community to provide an effective, helpful response to victims. WISE offers many opportunities for survivors to gather and support each other: trauma-informed yoga, writing and sobriety meetings are a few examples. This year, WISE provided support to 1,260 victims of gender-based violence, 67.4% of whom contacted WISE for the first time. The high percentage reflects an intentional strategy to increase outreach efforts.

---

## THE WOODSTOCK AREA JOB BANK

*"Bringing together people who need work with people who need workers."*

Since 1974 the Woodstock Area Job Bank has helped people in our community by matching those looking for work with those having jobs to be done.

Today the jobs listed vary from full-time professional to hourly household work – and everything in between. This valuable referral service has always been offered free of charge.

#### What's happening at the Job Bank?

- We provide individuals in our community with valuable work experience, exposure to new work environments, and opportunities to sharpen their skills.
- We provide businesses and families the opportunity to connect with workers in our community and even serve as mentors on the job.
- We support volunteers! We're continuing our effort to promote volunteer opportunities in the area.
- We maintain an interactive website that allows employers to post jobs directly online AND the ability for job-seekers to register their skills online.
- We're collaborating with area nonprofits to better serve our community by developing and maintaining a "Bit Time" List of workers available for small and one time jobs.

#### How are we doing?

- Our requests for workers continue to grow each year. There are over 500 active job seekers on our list. In 2018 employers posted 621 jobs.
- The Job Bank serves job-seekers, volunteer-seekers and employers throughout the greater Woodstock area.

#### How are we funded?

This year our funding request to the Town of Hartland remains level with last year.

While we do receive some funding from area towns - Woodstock, Hartland, Bridgewater, Barnard, Pomfret and Reading - our budget is limited. These funds will help toward operating expenses as we continue offering in-person, online, and telephone resources and strive to expand service hours.

*The Woodstock Area Job Bank is a 501 c-3 organization*

*We thank the voters of Hartland for supporting this worthy organization!*

Staff: Beth Crowe, Director

Location: Woodstock Town Hall 2nd Floor 31 The Green Woodstock, VT 05091  
802-457-3835

Hours: Monday, Tuesday & Thursday 8:30-12:30  
[www.woodstockjobbank.org](http://www.woodstockjobbank.org)  
[info@woodstockjobbank.org](mailto:info@woodstockjobbank.org)

# HARTLAND ELEMENTARY SCHOOL

**Annual Reports**  
**Annual Financial Reports**  
**The Proposed Budget**

**2018-2019 School Year**  
**2018-2019 School Year**  
**2019-2020 School Year**

## **Presented by the Hartland School Board**

Nicole Buck, Chair  
P.O. Box 377  
Hartland, Vermont 05048

Nicole.buck@wsesu.net

Scott Richardson  
87 Hartland Hill Road  
Woodstock, Vermont 050091

Srichardson@wsesu.net

Beth Roy  
244 Brothers Road  
Hartland, Vermont 05048

beth.roy@wsesu.net

Colleen Spence  
116 Webster Road  
Hartland, Vermont 05048

colleen.spence@wsesu.net

Sarah Stewart-Taylor  
314 Clay Hill Road  
Hartland, Vermont 05048

sarah.stewart.taylor@wsesu.net

## **Administrators**

Christine Bourne

Christine.bourne@wsesu.net

Brittany Preston

Brittany.preston@wsesu.net



## 2017-2018 EMPLOYEE ROSTER

Name	Position (Gray background indicates WSESU Employee)
Aebi, Zana	Special Education Teacher, Grades 3-5
Agett, Devyn	PE, Health
Anderson, Eve	Math Interventionist
Bailey, Cara	Para Educator
Barrett, Rae	Para Educator
Bartlett, Robert	World Language
Bernstein, Jamie	Music
Brooks, Annah	Grade 1/2
Brown, Susan	Para Educator
Carle, Karen	Special Education Teacher, Grades K-2
Carpenter, Angie	PE Teacher, Health Teacher
Christie-Maples, Deb	Nurse/Health
Colby, Sarah	Science, Grades 6/7/8
Corrow, Doreen	Para Educator
Cramer, Shannon	Grade 1/2
Curtis, Laurie	Para Educator
Deturk, Anne	Grade 5
Driscoll, Jennifer	Grade 4
Duffy, Jane	Occupational Therapy
Duranceau, Jennifer	Academic Interventionist
Eastman, Leah	Art
Gray, Patti	Grade 2
Hatch, Donna	Special Education Teacher, Grades 6-8
Hearne, Karyn	Occupational Therapy
Heidelmeier, Lauren	Para Educator
Howe, Michael	Maintenance Director
Hull, Amanda	Grade K
Johnston, Linda	Administrative Assistant
Joslin, Deb	Lunch Program
Kamb, Amy	Academic Interventionist
Keating, Molly	Para Educator
Lafreniere, Albert	Maintenance
Lamb, David	Technology
Lemieux, Tricia	Speech
Marden, Alisha	Social Emotional Interventionist
McAree, Larissa	Grades 6, 7, 8, ELA & H
McClure, Betsy	Grade 4 Homeroom
McDermott, Alyssa	Guidance

Meacham, Kelly	Para Educator
Meyer, Jeanine	World Language
Morse, Eugene	Guidance
O'Connor, Heidi	Administrative Assistant
Paquette, Aurora	Para Educator
Paquette, Emily	Lunch Program
Picknell, Darrell	Maintenance
Pogue, Halleck	Grades 6, 7, 8, Math
Pogue, Heather	Grade 3
Rasco, Mary	Para Educator
Sammel, John	Maintenance
Schwartz, Judi	Para Educator
Skehan, Tina	Grade 3 Homeroom
Skilling, Lauren	Grade K
Summarsell, Michelle	Grade 5 Homeroom
Sykes, Aleigha	Para Educator
Sykes Sherry	Maintenance
Symancyk, Theresa	Literacy (.4)
Welch, Wanda	Para Educator
Westenfeld, Melanie	Para Educator
Wilson, Michael	Para Educator
Wolfe, Nicholas	Grades 6, 7, 8, Social Studies
Wood, Lydia	Social Emotional Interventionist
Wood, Rebecca	Para Educator
Wood, Suzanne	Music
Zito, Kieran	Home School Coordinator



**BOARD OF SCHOOL DIRECTORS**

**Annual Report**

**The Board:** Hartland's five-member school board underwent significant changes in the last year. Sarah Stewart Taylor and Beth Roy were elected in March after Dan Emanuel and Eric Kleber chose not to seek reelection. In addition, Bettina Read, our former Chair, resigned this summer after many years of dedicated service. The Board appointed Colleen Spence to fill Bettina's position. Sarah, Beth, and Colleen all have children at Hartland Elementary and have been welcome voices in our deliberations. We would like to thank Dan for 4 years, Eric for 3 years, and especially Bettina for 6 years of service to our community.

This fall we have been experimenting with a new meeting format called a "carousel meeting." All the individual boards in our supervisory union, or SU, have been meeting at the same time in the same location to cover their district business, followed by an SU board meeting. This is in recognition of the fact that much of the district board's work occurs at the SU level and that SU coordination is important. We expect to continue this meeting format into the New Year. We are trying to balance the efficiency of the carousel meetings with making sure that our Hartland citizens find it convenient to attend and participate in school board meetings. Therefore, we may alternate meetings in Hartland with meetings in other locations.

**Act 46 (School Consolidation) Conclusion:** After three years of study, the Final Statewide Act 46 Plan was released on November 30<sup>th</sup> 2018. Hartland's proposal to remain an independent district within our supervisory union was accepted by the State Board of Education. Therefore, there will be no change in our governance structure or in high school choice, board representation, or local budgeting. While there is no governance change in Hartland as a result of Act 46, the efforts of the study committee have strengthened collaboration within the Windsor Southeast Supervisory Union by finding additional ways to work together and pool resources. The Board would like to thank Act 46 committee members Bettina Read, Sarah Stewart Taylor, Stacey Bradley, Laura Bergstresser, and the late Joe Silver for their efforts over the past three years.

**Building Updates:** At the last town meeting, voters approved a budget to bring sinks into ADA compliance, replace broken valves, and to renovate the library. These projects were successfully completed this summer. The Library now contains a makerspace, collaboration stations, several study/reading nooks and new stadium seating for reading to a group. We won a solar tracker through Go Vermont and All Earth Renewables for our participation in Walk to School. Building upgrades that were completed this summer represent the end of the last 5-year plan developed by the former Building Committee. This year the Board will be forming a new Building Committee to develop a plan going forward. If you are interested in serving on this committee, please contact me at [Nicole.buck@wsesu.net](mailto:Nicole.buck@wsesu.net).

**Demographic Updates:** Hartland has seen a significant increase in Special Education students. In 2014 there were 46 students with Individual Education Plans and in 2018 there are 80, a 74% increase in 5 years. Similarly the SU has seen a 60% increase in Special Education students. Part of the cause of this trend is improved identification of struggling students by teachers and the recognition that interventions early in a student's career can have a greater impact. Therefore at this point, we are identifying students at younger ages, but have not yet realized the savings of providing them with early interventions. These early interventions are leading to fewer costly out-of-district placements.

Hartland has also seen significant demographic shifts in the past 10 years. Our free and reduced lunch population has increased from 24% in 2008 to 42% in 2017. Additionally, the school now has an increasing population of students entering school with experience of trauma, ranging from abuse and neglect to parental separation or removal. These life-changing traumas impact the child's ability to learn and often have negative impacts on the child's behavior. Both of these demographic changes require additional resources as shown below in behavioral supports and guidance counsellors to adequately meet children's academic needs. Despite these challenges, our behavioral supports are working. In the current fiscal year (FY 19), we successfully reduced from three social emotional interventionists to two and are currently observing a reduction in disruptive behavioral occurrences.



**BOARD OF SCHOOL DIRECTORS ANNUAL REPORT (Continued)**

**Education Quality Standards:** The mission of the Board is to meet the State's Education Quality Standards (EQS) and national best practices. The table below describes how Hartland meets the EQS. Based on discussions with the Principal and Superintendent, Hartland's programming is the right size for our class sizes and student composition. Reductions in programming would impact our ability to meet Vermont's EQS and the requirement that "Each school shall maintain a safe, orderly, civil, flexible and positive learning environment..." (State Board Rules 2000 section 2122.1).

VT Education Quality Standards	Hartland Weekly Programming FY 2020
<b>Staff Requirements</b>	
K-3 < 20 students/teacher	K-3 minimum = 13(K), max = 19 (3rd)
4-8 < 25 students/teacher	Average 4-8 = 20.8
All core teachers < 100 students total	For core 6-8 teachers (96 students each)
<b>Curriculum Requirements</b>	
K-8 PE twice/week	2 PE teachers also teach health
~300 students must have full-time Library Media Specialist	1 Library media specialist also teaching Maker Space
<b>Required Curriculum Outside Core Literacy, Math, Science</b>	
Global Citizenship (including world language and cultural studies)	2 Spanish teachers K-5 (177 students) & 6-8 (96 students)
Artistic Expression (visual, media, and performing arts)	1.4 Music Teachers teaching instruments, choral, music theory, and drama (273 students) 1 Art teacher (273 students)
<b>Tiered Systems of Support</b>	
Behavioral Supports	1 Assistant Principal, 2 Social Emotional Interventionists
Guidance minimum 1 school counselor per 300 students	2 Guidance Counselors also teaching Social Emotional Learning and individual counseling

**Budgeting:** After a decrease last year, the budget this year is up significantly with no significant programming changes at the Elementary School. There are two primary drivers of the increase, an 18.6% (\$250,313) increase in the SU assessment primarily driven by an increase in special education costs and tuitioning 12 additional high school students with an estimated increased cost of \$255,526. These two increases are outside of the control of the Hartland Board.

In previous year, Boards have looked to cut K-8 programming when costs outside the Board's control have had the potential to cause a significant tax increase. However, in recent years, the Board has instead looked at programming to right-size the school based on our mission to meet State's EQS and our local mission of Whole Child, Whole School, Whole Community. The Board believes this approach is fairer to both our students and our taxpayers. Based on this approach we have held teacher staffing constant, but reduced ancillary staff by 4 full-time equivalents since 2016. As described in the above discussion of EQS, the Board, Principal and Superintendent believe further cuts to programming impact our ability to meet the Vermont Education Quality Standards.

The special education budget is developed based on the specific individual needs of each student in the SU program as outlined in their individual education plans. This SU special education cost is then assessed back to the districts on an equalized pupil basis. Therefore the increase in special education budget is shared across the SU. Due to increases in the special education population, Hartland's share of the special education budget

**BOARD OF SCHOOL DIRECTORS ANNUAL REPORT (Continued)**

is estimated to be \$177,968 over last year. As you know, the federal government has never reimbursed districts for special education costs at the levels which were promised in the Americans with Disabilities Act. The state is a bit better, reimbursing 50% of these expenses. But most of the costs of providing necessary mental health and behavioral supports falls upon districts. Every school district in the state is struggling with this reality. Despite these realities, the Hartland board believes we must provide these services in order to help all of our students be successful, that it is an equity issue, and that school is the best and most efficient place to provide these services. The State of Vermont recognizes the inefficiencies of the reimbursement model and passed Act 173 in 2018 as a way to reduce special education costs and improve access to services.

In budgeting high school tuition for Hartland in FY20 we experienced an increase of 13 students of which five students are due to an incoming 8th grade class of 38, and a FY19 graduating 12th grade class of 33 ( $38 - 33 = 5$ ). Additionally in FY19 we budgeted for 143 students and currently have 151 students in high school. This years increase of 8 is attributable to families with high school students moving into Hartland after the FY19 budget was finalized. In FY20 we expect this trend to continue and have budgeted for a total of 156 students. Finally, we have budgeted a 2% increase for all tuition rates for FY20. Without a significant increase in families moving to Hartland our high school population is expected to decrease in the next two budget cycles.

Fiscal Year	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
HS Students	139	151	156	145	130

Other modest increases include an estimated contractual wage increase, benefit increase due to the increased costs of health insurance, transportation, and miscellaneous items. We anticipate a decrease in heating and electric costs thanks to the solar tracker we won last year. The SU Board decided this year to move technology equipment into the SU budget thereby resulting in an increase in the technology portion of the SU budget mostly offset by decrease in Hartland's technology budget. This change will allow for greater buying power and for the sharing of resources across the SU.

After 4 years of contracting a food service program and based on the responses to a community-wide school nutrition survey conducted last year, Hartland and Weathersfield are teaming up to move to a self-operated School Nutrition Program. A shared Child Nutrition Specialist will be hired to oversee the meal planning, preparation, education, and regulatory aspects of the two cafeterias. The Board supports this shift because of the many problems in dealing with our contractor and most importantly that the school cafeteria should not just be a place to feed kids, but should be the largest classroom in the school where students learn healthy habits for life and are led by example. This shift will also simplify the purchase of foods grown in our communities and will strengthen our Farm to School program. The increased cost of this program is budgeted at \$38,305 but if the program is successful and more students and faculty take advantage of school meals, the cost to taxpayers will decrease.

The total budget for FY 18 is \$8,645,398 and is up 7.2% from last year. Hartland was able to carry a \$204,471 surplus from FY 2018. All of this surplus will be applied to the current budget. While in year's past, surplus accounts have been put to other uses, we felt that it was important to return all of these surplus funds to the taxpayers. When all of our numbers went into the very complicated state formula to calculate property taxes, Hartland's homestead tax rate will increase by 11.34 cents. This comes to a \$113 increase for every \$100,000 of value for a homestead (not adjusted for income sensitivity). We never like to increase property taxes and we recognize that this is a significant increase. The increasing costs of educating our at-risk school population and a temporary increase in the number of high school students have made it unavoidable. Unfortunately, the state's education funding formula punishes districts for these kinds of temporary increases in number of students. We ask voters to consider the temporary high school tuition increase in their vote this year and anticipate a reduction in the FY 2021 budget.

**BOARD OF SCHOOL DIRECTORS ANNUAL REPORT (Continued)**

**It Takes a Village:** Principal Christine Bourne, Athletic Director John Leonard, and Town Manager Dave Ormiston, along with School Board and Select Board Members, participated in two forums this fall. The first forum highlighted issues impacting families in Hartland, particularly families with HES students, ranging from family trauma and food insecurity to over-worked and over-stressed caretakers. The second forum brainstormed potential solutions to help our fellow Hartlanders of all ages. One thought that sticks with me from this forum is that we heard a lot about research showing that the more positive interactions or “touches” a child has with different adults, the more successful that child will be. This is a simple thing that we all can do. Try to get to know the young families in your micro-community and let those kids know you see them and support them. These kids represent the future of Hartland.

We thank the taxpayers for their support in the past and we hope you continue to do so. We recognize that this is a very difficult budget year to say the least, but hope you support our efforts to create provide a high quality education at a sustainable cost under very difficult circumstances. We encourage you to visit the school to see all the wonderful things going on, or at the very least visit the website (<http://www.wsesu.net/hes-home>). We will post the budget presentation there if you’re unable to attend the annual meeting.

Sincerely,

Nicole Buck  
School Board Chair

Hartland School District Total Student Count 11/21/19		
<u>Grades</u>	<u>Count</u>	<u>Percent of Total</u>
K-5	187	43%
6-8	100	23%
9-12	<u>151</u>	<u>34%</u>
<u>Total</u>	438	100%
From FY19 1st Qtr bills		



## PRINCIPAL'S ANNUAL REPORT

Dear Community Members:

It is with great pleasure that I write my second report for the town of Hartland! I continue to feel honored to be part of such a caring and supportive community.

We began the 2018-19 school year with the theme of TEAM -

T - trust

E - empathy and engagement

A - accountability and acceptance

M - motivation

Both staff and students have worked diligently to live by this theme each day. We highlight these core concepts at student assemblies and at staff meetings. As a whole school community, we have noticed that it is often more efficient, productive, and inspiring to work in teams. We believe that we are stronger together than we are apart.

Our commitments to academic excellence and meeting the needs of the whole child continue to guide our decisions. Last spring we crafted our Hartland Elementary School Continuous Improvement Plan based on these commitments. The main goal in our Continuous Improvement Plan is to improve student engagement. We want our students to have voice and choice around what and how they are learning. We also want them to learn how to advocate for changes they feel are important in our school.

Some of the things that we have implemented to increase student engagement include:

- We established a 3rd - 5th grade Wildcat Council. Students in these grades were elected by their peers. They meet twice a month to help plan student assemblies and to discuss improvements that we can make in our school.
- Students in grades K-8 are regularly engaged in goal setting and reflecting on their learning. Students are reporting out on their goals during student led conferences. Student led conferences offer an authentic experience for our students to present evidence on how they are meeting their learning goals.
- We are offering 'Electives' for our middle school students. Each trimester students can sign up for two electives. We currently offer electives on topics related to health, physical fitness, art, social emotional learning, writing, volunteering, and world languages. We are hoping to expand this program to incorporate more hands-on opportunities for our students.
- Our middle school teachers are piloting an 'Integrated Studies' period. Teachers co-plan and co-teach integrated units during this time. The goal is to use this time to provide project based learning opportunities to our 6th - 8th graders. Ultimately, we would like our students to be planning their own projects based on their interests and passions.
- Our new Library Media Specialist is using our newly renovated library to implement a STEAM Program. During this program, students are involved in planning, designing and creating. They are also learning how to problem solve and work together collaboratively.
- The 17-Acre Wood Committee is working to grow our place based education program. The committee applied for and received a grant from the Wellborn Ecology Fund. The grant money will be used to fund the cost of a site plan for a universally accessible trail to the 17-Acre Wood. The committee is made up of teachers, administrators, Conservation Committee members, and parents. The goal of the committee is to provide a place for natural and environmental learning experiences open to all in the Hartland Elementary community.

Our whole school, whole child, whole community lifelong learning opportunities included:

- We had our third whole school Walk to School Day this fall, and our Walk on Wednesday Club continues to walk to school each Wednesday morning.
- Safety Day happened in October. Our local firefighters spent the day at our school teaching students about safety.

- We continued to offer Breakfast After the Bell to our students each morning to ensure that all our students start the day with a nutritious meal. We also continue to offer healthy snacks for our students each day through the 'Fresh Fruits and Veggies' program.
- Our production team put on a sold out performance of The Wizard of Oz. Our cast, crew and team included 45 Hartland students and 10 HES alumni. In early June, we followed up the performance by taking 60 students, production team members, former students and parent volunteers to see Wicked on Broadway in NYC.
- Winter Activities ran for six Tuesday afternoons during January and February. These activities provide students with enriching learning opportunities. This year we are excited to add skating to our offerings.
- Students in grades K-4 took part in our Four Winds Science Program. This program is facilitated by volunteers in our community who spend time in classrooms teaching science content through active games and hands-on activities. It is an amazing program and we feel fortunate to be able to provide it to our young students.
- Our Farm to School Program continues to thrive. Last year we were able to move our school gardens and middle school students planned and built an irrigation system for the gardens. Students in all grades have opportunities to connect with local farms and learn about agricultural science.
- With the assistance of community volunteers, the Recreation Department, and our staff, we were able to offer students activities in the following areas: Homework Club, Drumming Groups, CrossFit, Math Club, Theater, Climbing Club, Literacy Lunches, and Winter Activities.

Our MTSS and PBIS teams have continued to grow this year. The MTSS (Multi-Tiered System of Supports) teams meet regularly to ensure that we are systematically documenting the performance of our students and implementing additional services to meet the needs of all of our learners. Some of these supports include Lodge Plans that are created with our students by our social emotional interventionists. We also offer individual or small group instruction with academic interventionists. These plans can also include accommodations and modified instructional methods that are used in the classroom. We have partnered with HCRS (Health Care & Rehabilitation Services of Vermont) to provide wrap-around supports for student and their families. This year we have contracted with We R Hope, an organization that provides one on one coaching for students struggling with anxiety and anxiety related issues.

Our PBIS (Positive Behavioral Interventions and Supports) team has focused on continuing to provide education and resources for staff that help to explicitly teach expected behaviors. They have also worked on creating ways to engage our middle school students. Middle schoolers have been invited to meetings and have been involved in planning celebrations and brainstorming reward ideas. This is helping to build buy-in and engagement in our program.

If you have been in the building recently, you may have noticed a few changes. We spent time this summer brightening up the entryway with a fresh coat of paint, along with updating our "Student of the Month" wall. We are working hard to make our school a warm and welcoming place for all. Our library renovation was completed in mid-September. It is a beautiful space! It has become a 'hub' where all students are engaged in 21st century learning activities. We are so thankful to the Hartland community for supporting the vision for our new library!

The students and the staff at HES are thankful for the MANY volunteers, community businesses, and parent groups that help make our school an enjoyable place to learn and grow. Some of our volunteers include: Four Winds, Farm to School, regular readers at Literacy Lunches, a dedicated and compassionate school board, and Parent/Teacher/Student/Friend (PTSF) members.

We are especially grateful for the students that we teach and the families that support the work that we do. Our endeavor to teach the whole child is made possible by the support that you provide. Thank you!

Sincerely,  
Christine Bourne



**HARTLAND SCHOOL DISTRICT STATISTICS****Expenditures by Education Level**

<b><u>Level</u></b>	<b><u>2015-2016</u></b>	<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>	<b><u>2018-2019</u></b>	<b><u>2019-2020</u></b>	<b><u>% of Budget</u></b>
<b>District Wide: K-12</b>	3,969,839	4,514,268	3,682,914	3,715,376	3,948,881	46%
<b>Primary Education: K-8</b>	1,985,338	1,664,781	1,822,499	1,712,686	1,839,640	21%
<b>High School :9-12</b>	<u>2,705,681</u>	<u>2,625,469</u>	<u>2,661,140</u>	<u>2,607,551</u>	<u>2,856,877</u>	<u>33%</u>
<b>Totals</b>	8,660,858	8,804,518	8,166,553	8,035,613	8,645,398	100%

**Expenditures by Budget Category**

<b><u>Category</u></b>	<b><u>2015-2016</u></b>	<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>	<b><u>2018-2019</u></b>	<b><u>2019-2020</u></b>	<b><u>% of Budget</u></b>
<b>Wages</b>	2,387,644	2,123,253	2,306,017	2,322,017	2,363,382	27.34%
<b>Benefits</b>	1,009,789	940,845	1,010,814	958,688	1,015,874	11.75%
<b>Contracted Services</b>	48,467	149,840	182,922	147,681	150,411	1.74%
<b>Assessments</b>	1,829,818	2,375,741	1,353,760	1,354,153	1,604,466	18.56%
<b>Maintenance</b>	82,750	84,350	104,000	82,150	94,750	1.10%
<b>Transportation</b>	212,119	198,746	211,190	218,686	236,048	2.73%
<b>Tuition</b>	2,705,681	2,588,869	2,620,540	2,583,551	2,839,077	32.84%
<b>Supplies Books/Materials</b>	222,054	187,263	174,000	193,350	184,713	2.14%
<b>Capital Equipment</b>	57,000	56,700	49,200	48,000	10,000	0.12%
<b>Other</b>	<u>105,536</u>	<u>98,911</u>	<u>154,110</u>	<u>157,337</u>	<u>146,677</u>	<u>1.70%</u>
<b>Totals</b>	8,660,858	8,804,518	8,166,553	8,065,613	8,645,398	100%

**Education Funding Formula Statistics**

<b><u>Statistic</u></b>	<b><u>2015-2016</u></b>	<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>	<b><u>2018-2019</u></b>	<b><u>2019-2020</u></b>	<b><u>% Change</u></b>
<b>Projected Tax Rate</b>	1.602	1.520	1.542	1.554	1.667	7.30%
<b>Total Budget</b>	8,660,858	8,804,518	8,166,553	8,035,613	8,645,398	7.59%
<b>Common Level of Appraisal (CLA)</b>	107.99%	105.37%	105.06%	104.72%	101.62%	-2.96%
<b>Equalized Pupil</b>	453.14	486.03	468.52	479.05	462.28	-3.50%

**Hartland School District Statistics (Continued)**

<b><u>FY20 Assessment Comparisons</u></b>							
<b><u>Assessment Type</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>\$ Diff</u></b>	<b><u>% Diff</u></b>
<b>Tech</b>	123,323	152,701	186,690	185,280	255,136	69,856	37.70%
<b>Business</b>	205,073	219,154	270,172	265,338	275,501	10,163	3.83%
<b>Special Ed</b>	1,428,558	1,834,964	709,001	717,785	895,753	177,968	24.79%
<b>Early Childhood</b>	72,864	168,922	187,897	185,750	178,076	(7,674)	-4.13%
<b>Totals</b>	1,829,818	2,375,760	1,353,760	1,354,153	1,604,466	250,313	18.48%

<b><u>Level</u></b>	<b><u>2015-2016</u></b>	<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>	<b><u>2018-2019</u></b>	<b><u>2019-2020</u></b>
<b>District Wide: K-12</b>	3,944,318	4,514,268	3,682,914	3,715,376	3,948,881
<b>Special Ed</b>	(1,311,997)	(1,834,964)	(709,001)	(717,785)	(895,753)
<b>Primary Education: K-8</b>	1,969,706	1,664,781	1,822,499	1,712,686	1,839,640
<b>High School :9-12</b>	2,459,623	2,625,469	2,661,140	2,607,551	2,856,877
<b>Totals</b>	7,061,650	6,969,554	7,457,552	7,317,828	7,749,645

<b><u>Hartland Elementary School Enrollment</u></b>					
<b><u>Grade</u></b>	<b><u>FY16 YE</u></b>	<b><u>FY17 YE</u></b>	<b><u>FY18 YE</u></b>	<b><u>FY19 YE</u></b>	<b><u>FY20 Est.</u></b>
<b>Kindergarten</b>	33	35	18	29	<b>25</b>
<b>First</b>	30	33	39	15	29
<b>Second</b>	36	32	33	37	15
<b>Third</b>	34	31	35	34	37
<b>Fourth</b>	28	34	33	37	34
<b>Fifth</b>	45	31	34	35	37
<b>Sixth</b>	26	45	27	35	35
<b>Seventh</b>	41	29	44	26	35
<b>Eighth</b>	36	40	28	39	26
<b>Totals</b>	<b>309</b>	<b>310</b>	<b>291</b>	<b>287</b>	<b>273</b>

## Hartland School District Statistics (Continued)

School	2019 Tuition Estimate			2020 Tuition Estimate		
	# of Students	Est, Tuition	Total Tuition	# of Students	Est. Tuition	Total Tuition
Hartford	55	17,544	964,920	72	17,200	1,242,528
Hartford Tech	11.41	5,977	68,198	11.41	6,741	76,915
River Bend Tech	0.11	4,683	515	0.11	5,100	561
Windsor	13	16,682	216,866	12	17,000	195,500
Woodstock	6	16,810	100,860	8	17,850	142,800
Springfield				5	17,014	85,070
Thetford	14	19,001	251,713	11	19,571	215,281
Hanover	37	19,661	727,457	32	20,358	651,456
Kimball Union	4	15,433	61,732	2	15,930	31,860
Hyde School				1	15,930	15,930
Sharon	5	15,433	77,165	5	15,930	79,650
Stratton Mtn	1	15,433	15,433			
<b>Total</b>	<b>147</b>		<b>2,484,859</b>	<b>159</b>		<b>2,737,551</b>
			<b>2,484,859</b>			<b>2,737,551</b>
			<b>98,692</b>			<b>101,526</b>
			<b>2,583,551</b>			<b>2,839,077</b>

Type	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Tech FTE	21.78	18.22	15.32	13.84	12.57	11.32	10.82	10.59	11.52	??
Budgeted Students	175	182	167	152	142	161	143	141	143	156
Tuition Budget	2,060,646	2,349,376	2,188,820	2,233,480	2,099,905	2,533,798	2,432,137	2,466,188	2,416,146	2,660,075
Tuition Actual	2,090,096	1,883,861	2,030,876	1,962,440	2,191,432	2,305,255	2,306,652	2,456,219	<b>2,369,133</b>	??

Estimated

Per pupil Budget	11,775	12,909	13,107	14,694	14,788	15,738	17,008	17,491	16,896	17,052
Per pupil Actual	11,943	10,351	12,161	12,911	15,433	14,318	16,130	17,484	16,567	



**HARTLAND SCHOOL DISTRICT MEETING MINUTES**

**February 26, 2018 and March 6, 2018**

The meeting was called to order by Moderator Patricia Richardson at 7:30 PM.  
The Salute to the Flag was given and the Moderator reviewed the meeting ground rules.

**ARTICLE 1:** To elect by Australian Ballot the Town School District officers for the ensuing year.

Moderator	Patricia Richardson	480
School Director 3 years	Elizabeth Roy	443
School Director 2 years	Sarah Stewart Taylor	471

**ARTICLE 2:** To act on the reports of the School District officers for the past year.

Moved by Bruce Renfro and seconded by Doug Linnell to accept the article.  
There being no discussion the article passed.

**ARTICLE 3:** To see if the School District will vote to pay taxes to the Town Treasurer, such taxes to be collected on the same schedule voted at Town Meeting.

Moved by Rob Sangster and seconded by Martha McGlinn to accept the article.  
There being no discussion the article passed.

**ARTICLE 4:** To see if the School District will vote to authorize the Board of School Directors to borrow money from the Capital Reserve Fund or a commercial lender in anticipation of taxes to meet the requirements of the School District for the ensuing year and to authorize the execution and delivery of notes or orders to the School District.

Moved by Laura Bergstresser and seconded by Bruce Renfro to accept the article.  
There being no discussion the article passed.

**ARTICLE 5:** Shall the voters of the Hartland School District approve, by Australian ballot, the school board to expend \$8,035,613 which is the amount the school board has determined to be necessary the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,631.75 per equalized pupil. This projected spending per equalized pupil is 1.06% higher than the spending for the current year. (For discussion only, vote by ballot on March 6, 2018)

School Board Chair Bettina Read introduced the members of the Board and district Superintendent David Baker.

Bettina gave an overview of the proposed budget.

She introduced School Principal Christine Bourne who answered several questions.

Board member Nicole Buck talked about Hartland's teacher to student ratio and how it fluctuates due to any one class having more or fewer students.

Insurance costs are down for the ensuing year.

Jeanine Meyer explained that there will be K – 8 World Language will start next year.

**ARTICLE 6:** Shall the voters of the Town of Hartland authorize the Hartland Board of School Directors to withdraw up to \$187,000 from the Capital Reserve Fund to do the following: \$100,000 for the renovation of the Library; \$75,000 to replace all water valves; \$12,000 to replace all the counter tops and sinks in classrooms (ADA compliant).

The Board gave an extensive explanation of the Library expansion to include the computer classes. The water valves are needed so that whole wings of the school don't need to be shut down for a leak in one room and the counters have to be lowered to be ADA compliant. (For discussion only, vote by ballot on March 6, 2018)

**ARTICLE 7:** To transact any other business which may properly come before the meeting.

Gordon Richardson asked about returning to a floor vote for the school budget. David Baker said a petition could be circulated to add this to a Warning.

The Act 46 committee is still active.

Moved by Sarah Bruce and seconded by Sarah Taylor to adjourn until 7 AM March 6, 2018. Voted in the affirmative.

<b>ARTICLE 5</b>	For	357
	Against	155
<b>ARTICLE 6</b>	For	351
	Against	164

Clyde A Jenne  
Town Clerk





## Hartland Elementary School District Annual Report

<b>Hartland General Fund</b>				
<b>Comparative Budget Report</b>				
<b>General Fund (00)</b>				
<b>REVENUE</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
Assessment Subsidy	54,299	54,299	0	0
Prior YE General Fund Bal	295,354	298,380.26	(18,106)	204,471
Health Curr Grant	0	0.00	0	0
PY Tuition	0	86,652.81	0	0
Interest Income	800	2,623.92	900	900
Miscellaneous	0	642.99	0	0
General State Support	7,642,379	7,589,513.00	7,868,748	8,253,122
VocTech Tuition State	88,342	88,342.00	98,692	101,526
State Support Tech Ed	0	10,118.00	0	0
State Aid -Transportation	85,379	85,695.00	85,379	85,379
State VoTech Trans Grant	0	6,026.30	0	0
<b>Total Revenue</b>	<b>8,166,553</b>	<b>8,222,293.28</b>	<b>8,035,613</b>	<b>8,645,398</b>
<b>EXPENDITURES</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
REGULAR INSTRUCTION				
Wages - Regular	68,851	64,737.26	52,148	54,854
Wages - Aides	120,675	146,690.56	104,150	131,573
Wages - Support Services	123,383	78,940.33	93,295	63,958
Wages - Substitutes	3,000	24,938.15	3,000	3,000
Stipend	0	3,050.00	0	0
Unused Sick Leave	14,000	340.00	14,000	0
Health Insurance	143,672	92,508.08	49,013	62,278
HRA Claims	0	13,454.68	162,500	24,200
Dental Insurance	5,008	4,998.95	3,898	3,961
Social Security	25,238	23,264.56	20,394	19,384
Life Insurance	594	390.75	360	360
VSTRS Contribution	5,000	5,012.00	5,000	5,000
Disability Insurance	688	557.39	468	456
Retirement	13,463	12,618.78	10,859	11,243
Workers Comp	2,127	1,766.60	1,697	1,604
Unemployment Insurance	2,484	2,289.60	1,005	1,005
Professional Development	47,475	36,233.74	47,475	47,476
Prof Development	3,100	858.01	0	0
Professional Devel - Supp	2,200	2,013.02	5,000	5,000
Contracted Services BI	38,000	895.00	0	0
Travel	0	4,235.21	4,000	6,000
Supplies	13,000	15,310.24	15,000	16,000
Supplies - Support	3,000	2,316.25	0	0
<b>Total Regular Ed</b>	<b>634,958</b>	<b>537,419.16</b>	<b>593,262</b>	<b>457,352</b>

## Hartland Elementary School District Annual Report

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>ART</b>				
Wages	0	0.00	52,148	54,854
Health Ins	0	0.00	15,320	17,128
HRA Claims	0	0.00	0	4,200
Dental Ins	0	0.00	332	580
Social Security	0	0.00	3,989	4,196
Life Ins	0	0.00	45	45
Disability Ins	0	0.00	96	96
Retirement	0	0.00	1,043	1,097
Workman's Comp	0	0.00	354	347
Unemployment	0	0.00	120	120
Artist in Residence	0	0.00	0	2,000
Supplies	9,200	6,674.21	3,000	3,000
Total Art	9,200	6,674.21	76,447	87,663
<b>PHYSICAL EDUCATION</b>				
Wages	72,722	68,868.32	56,253	52,050
Health Ins	8,793	7,056.75	0	6,183
HRA Claims	0	1,298.01	0	2,100
Dental Ins	470	468.14	0	325
Social Security	5,563	5,177.82	4,303	3,982
Life Ins	108	63.00	45	45
Disability Ins	160	132.72	96	96
Retirement	1,454	1,070.92	1,125	1,041
Workman's Comp	494	332.40	382	330
Unemployment	437	381.60	120	120
Supplies	2,500	2,939.65	2,500	2,500
Grant Supplies	0	0.00	0	0
Total Physical Education	92,701	87,789.33	64,824	68,772
<b>MUSIC</b>				
Wages	54,720	55,273.95	87,767	91,924
Stipend	0	0.00	9,300	0
Health Ins	8,343	6,533.56	5,531	6,183
HRA Claims	0	0.00	0	2,100
Dental Ins	332	332.16	332	325
Social Security	4,186	4,093.27	7,426	7,032
Life Ins	54	0.00	90	90
Disability Ins	120	0.00	156	156
Retirement	0	200.00	1,021	1,071
Workman's Comp	372	332.40	597	582
Unemployment	218	254.40	240	240
Repairs & Maint	0	391.43	200	0
MUSIC Continues on Next Page...				

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>MUSIC (Continued)</b>				
Supplies	250	741.84	250	1,350
Textbooks	200	0.00	250	0
Audio Visual	150	0.00	150	0
Capital Equipment	1,000	500.00	1,000	0
Total Music	69,945	68,653.01	114,310	111,053
<b>THEATER</b>				
Supplies	2,000	1,899.64	2,000	2,000
Total Theater	2,000	1,899.64	2,000	2,000
<b>CO-CURRICULAR</b>				
Co Curricular	13,100	10,450.00	5,000	23,900
Social Security	1,002	615.91	383	1,828
Retirement	0	82.50	0	0
Workers Comp	0	0.00	0	108
Supplies	0	0.00	1,000	1,000
Total Co-Curricular	14,102	11,148.41	6,383	26,836
<b>HEALTH SERVICES</b>				
Wages - Regular	73,997	75,216.01	78,464	81,828
Wages - Substitutes	0	5,197.50	0	0
CSHT Stipend	0	1,550.00	0	0
Health Insurance	16,399	7,720.30	0	0
Dental Insurance	602	596.42	602	580
Social Security	5,661	6,753.65	6,002	6,260
Life Insurance	54	45.00	45	45
Disability Insurance	163	95.04	96	96
Retirement	1,480	2,649.05	1,569	1,637
Workers Comp	503	332.40	533	518
Unemployment Insurance	218	254.40	120	120
Contracted Services	14,000	12,152.50	14,000	7,020
Supplies	1,000	2,147.80	1,500	1,500
Total Health Services	114,077	114,710.07	102,931	99,604
<b>IMPROVEMENT OF INSTRUCTION</b>				
Wages	138,142	141,363.51	117,334	124,805
Stipends	0	1,637.57	0	0
Health Ins	21,984	17,568.04	15,320	17,128
HRA Claims	0	6,728.28	0	4,200
Dental Ins	2,352	2,332.18	2,352	2,274
Social Security	10,568	10,708.17	8,976	9,548
Life Ins	162	90.00	90	90
Disability Ins	304	190.08	192	192
Retirement	1,668	2,841.49	2,347	2,496

IMPROVEMENT OF INSTRUCTION Continues on Next Page...

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>IMPROVEMENT OF INSTRUCTION (Continued)</b>				
Worker's Comp	939	830.96	798	790
Unemployment	655	636.00	240	240
Contracted Services	2,000	1,938.29	2,000	4,500
Supplies	500	478.14	500	0
Total Improvement of Instruction	179,274	187,342.71	150,149	166,263
<b>MEDIA SERVICES</b>				
Wages—Regular	25,743	26,098.04	50,780	61,124
Health Insurance	0	0.00	10,387	17,128
HRA Claims	0	0.00	0	4,200
Dental Insurance	0	0.00	602	1,137
Social Security	1,969	1,996.52	3,885	4,676
Life Insurance	54	0.00	45	45
Disability Insurance	57	0.00	96	96
Retirement	0	0.00	1,016	1,222
Workers Comp	175	332.40	345	387
Unemployment Insurance	218	254.40	120	120
Repairs & Maint	0	0.00	250	0
Supplies	1,000	806.87	2,500	7,750
Library Books	5,000	4,949.74	4,000	0
Periodicals	600	603.31	600	0
AV Materials	175	0.00	150	0
Software	800	819.00	500	0
Total Media Services	35,791	35,860.28	75,276	97,885
<b>COMPUTER TECHNOLOGY</b>				
Technology Assessment	186,690	185,580.62	185,280	255,136
Capital Equipment	37,200	35,474.29	40,300	0
Dues & Fees	6,295	5,278.43	6,415	0
Total Computer Technology	230,185	226,333.34	231,995	255,136
<b>BOARD OF EDUCATION</b>				
Wages - Board	2,500	2,500.00	2,500	2,500
Wages - Treasurer	3,250	3,249.96	3,250	3,250
Wages - Board Secretary	1,000	390.00	1,000	1,000
Social Security	516	469.71	516	516
Contracted Services	0	420.90	0	0
Prop & Liability Insuran	21,000	21,000.00	19,000	17,500
Advertising	5,000	3,136.61	1,500	3,000
Supplies	0	215.55	250	250
Periodicals	150	110.00	200	200
Dues & Fees	500	626.00	750	1,200
Miscellaneous	2,000	2,517.47	2,500	250
Food Program Transfer	9,000	30,338.92	34,222	72,527
Board Approved Transfer	44,750	6,421.66	0	0
Total Board of Education	89,666	71,396.78	65,688	102,193

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>LEGAL SERVICES</b>				
Legal Services	1,500	380.00	1,500	1,500
Negotiation Services	0	1,367.36	0	0
Grievance/Arbitration	2,000	274.50	0	0
Total Legal Services	3,500	2,021.86	1,500	1,500
<b>WSESU CENTRAL OFFICE</b>				
WSESU Central Office Asse	270,172	279,392.46	265,338	275,501
Total Central Office	270,172	279,392.46	265,338	275,501
<b>OFFICE OF THE PRINCIPAL</b>				
Wages - Regular	197,589	153,000.00	159,000	162,975
Wages - Clerical	46,569	84,244.56	86,350	81,414
Health Insurance	46,725	59,566.70	51,490	57,566
HRA Claims	0	12,674.10	0	17,500
Dental Insurance	3,136	3,726.51	3,785	3,663
Social Security	18,678	17,463.48	18,769	18,696
Life Insurance	413	847.68	857	857
Disability Insurance	537	427.76	483	483
Retirement	4,916	4,481.63	4,749	4,681
Workers Comp	1,660	1,163.32	1,668	1,547
Unemployment Insurance	1,310	1,272.00	480	480
PD Principal	0	2,773.60	2,500	2,500
PD - Assistant Principal	0	506.50	2,500	2,500
Contracted Services	0	4,400.00	4,500	4,500
Mentoring	0	1,315.20	0	0
Copier	0	18,131.07	15,000	5,000
Voice Communications	6,200	9,782.77	7,200	10,000
Postage	1,700	1,145.57	1,000	1,500
Printing & Binding	400	0.00	0	0
Travel - Principal	400	2,090.18	1,000	2,000
Travel -Asst Principal	700	809.18	1,000	1,000
Supplies	1,300	1,593.14	2,400	5,100
Capital Equipment	1,000	870.13	1,700	0
Dues & Fees	3,150	4,650.85	7,000	7,000
Miscellaneous	2,000	2,004.58	500	500
Total Office of the Principal	338,383	388,940.51	373,931	391,462
<b>SPECIAL EDUCATION (SPED)</b>				
Special Education Assess	709,001	747,665.37	717,785	895,753
Total SPED	709,001	747,665.37	717,785	895,753
<b>EARLY CHILDHOOD (ECP)</b>				
Early Childhood Assess	187,897	160,819.25	185,750	178,076
Total ECP	187,897	160,819.25	185,750	178,076



<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>BUILDING &amp; GROUNDS</b>				
Wages - Regular	114,678	117,504.19	117,674	119,358
Health Insurance	46,725	36,436.80	29,401	32,870
HRA Claims	0	5,406.00	0	12,500
Dental Insurance	1,899	1,888.93	2,005	1,941
Social Security	8,773	8,540.83	9,002	9,131
Life Insurance	162	126.00	135	135
Disability Insurance	241	210.96	216	216
Retirement	5,392	5,753.98	5,633	6,000
Workers Comp	5,938	4,663.60	6,093	5,694
Unemployment Insurance	792	763.20	435	435
Contracted Services	87,722	105,058.61	106,827	114,481
Water Testing	2,000	776.63	800	780
Rubbish & Recycling	8,000	7,894.88	8,200	7,750
Septic Tank Pumping	5,000	3,324.98	5,000	2,800
Snow Removal	2,000	3,775.00	2,500	4,000
Mowing & Sweeping	0	1,077.17	0	0
Repairs & Maint - Inside	68,000	70,368.22	25,000	54,000
Repair & Maint - Grounds	20,000	7,035.26	15,000	0
Construction	0	0.00	10,000	20,000
Voice Communications	750	0.00	0	0
Travel	1,000	384.45	500	0
Supplies	17,000	11,397.55	23,000	10,000
Electricity	40,000	35,179.33	45,000	38,000
Heating Oil/gas	41,500	45,374.08	48,000	47,643
Gasoline	700	621.29	500	650
Capital Equipment	10,000	10,799.46	5,000	0
Furniture & Fixtures	0	0.00	0	10,000
Dues & Fees	1,000	0.00	0	0
<b>Total Building &amp; Grounds</b>	<b>489,272</b>	<b>484,361.40</b>	<b>465,921</b>	<b>498,384</b>
<b>PUPIL TRANSPORTATION</b>				
Homeless Transportation	0	1,843.92	1,500	1,500
Van Repairs and Maintenanc	1,000	1,351.13	1,000	1,200
Cont Serv - Pupil Trans.	194,490	194,488.00	201,686	209,148
Transportation - Field Tr	3,700	2,456.60	0	5,900
Van Gasoline	600	1,050.56	700	700
<b>Total Pupil Transportation</b>	<b>199,790</b>	<b>201,190.21</b>	<b>204,886</b>	<b>218,448</b>
<b>CO-CURRICULAR TRANSPORTATION</b>				
VoTech Transportation	0	6,026.30	2,000	0
Academic Trips	8,000	4,392.18	10,000	10,000
Athletic Trips	5,000	3,402.35	5,000	5,000
<b>Total Co-Curricular Trans.</b>	<b>13,000</b>	<b>13,820.83</b>	<b>17,000</b>	<b>15,000</b>
<b>TOTAL DISTRICT WIDE</b>	<b>3,682,914</b>	<b>3,627,438.83</b>	<b>3,715,376</b>	<b>3,948,881</b>

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>ELEMENTARY</b>				
<b>REGULAR EDUCATION</b>				
Wages Regular	724,541	737,677.28	745,702	787,333
Summer Wages	0	1,732.08	0	0
Wages - Substitutes	21,000	21,965.00	21,000	19,500
Unused Sick Leave	0	50.00	0	0
Health Insurance	220,634	183,920.40	160,511	185,041
HRA Claims	0	20,233.76	0	45,282
Dental Insurance	11,158	11,768.59	12,272	12,136
Social Security	57,034	55,239.08	58,653	61,723
Life Insurance	756	683.25	585	1,046
VSTRS Contribution	0	0.00	0	5,000
Disability Insurance	1,594	1,302.33	1,200	1,317
Retirement	9,648	14,314.75	12,652	13,293
Workers Comp	5,068	3,988.60	5,212	5,124
Unemployment Insurance	3,276	3,177.00	1,680	3,153
Contracted Srvs/Mentoring	19,000	0.00	5,744	6,000
Travel	500	0.00	0	0
504 Excess Cost	10,000	7,865.00	10,000	7,200
Supplies	0	155.00	1,000	1,000
Total Regular Education	1,084,209	1,064,072.12	1,036,211	1,154,148
<b>ENGLISH</b>				
Supplies	550	1,181.88	2,500	3,400
Textbooks	4,400	5,509.41	2,050	2,050
Total English	4,950	6,691.29	4,550	5,450
<b>HEALTH EDUCATION</b>				
Supplies	0	322.72	1,000	1,200
Total Health Ed	0	322.72	1,000	1,200
<b>MATHEMATICS</b>				
Supplies	2,650	3,045.37	2,600	2,900
Textbooks	625	345.51	1,000	1,000
Total Mathematics	3,275	3,390.88	3,600	3,900
<b>SCIENCE</b>				
Cont Serv - ELF	1,650	1,660.00	1,750	1,750
Supplies	3,000	3,016.42	3,000	4,900
Textbooks	0	0.00	0	1,200
Total Science	4,650	4,676.42	4,750	7,850

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>SOCIAL STUDIES</b>				
Supplies	1,200	974.66	1,400	1,400
Total Social Studies	1,200	974.66	1,400	1,400
<b>READING INSTRUCTION</b>				
Supplies	3,250	2,581.44	3,250	3,310
Textbooks	4,000	1,806.74	4,000	4,000
Total Reading Instruction	7,250	4,388.18	7,250	7,310
<b>ENGLISH AS A SECOND LANGUAGE (ESL)</b>				
World Language Supplies	0	0.00	0	750
ESL Supplies	0	22.38	0	0
Textbooks	0	0.00	0	200
Total ESL	0	22.38	0	950
<b>GUIDANCE</b>				
Wages	56,921	57,556.10	60,357	46,441
Health Insurance	21,984	17,568.04	15,320	6,183
HRA Claims	0	0.00	0	2,100
Dental Insurance	1,176	1,166.86	1,176	325
Social Security	4,354	4,197.74	4,617	3,553
Life Insurance	54	45.00	45	45
Disability Insurance	125	95.04	96	84
Workers Comp	387	332.40	410	294
Unemployment Insurance	218	254.40	120	120
Supplies	1,500	1,520.48	1,500	1,500
Total Guidance	86,719	82,736.06	83,641	60,645
<b>PHYSICAL THERAPY</b>				
Physical Therapy	2,500	0.00	2,500	2,500
Total Physical Therapy	2,500	0.00	2,500	2,500
<b>TOTAL ELEMENTARY</b>	<b>1,194,753</b>	<b>1,167,274.71</b>	<b>1,144,902</b>	<b>1,245,353</b>
<b>MIDDLE SCHOOL</b>				
<b>REGULAR EDUCATION</b>				
Wages - Regular	324,993	290,908.64	291,259	278,562
Wages - Substitutes	8,000	15,660.00	8,000	9,500
Health Insurance	108,889	85,738.70	77,794	80,631
HRA Claims	0	5,069.72	0	21,000
Dental Insurance	3,992	5,549.66	5,777	5,431
Social Security	25,474	22,249.77	22,893	22,037
Life Insurance	432	234.00	270	393
MIDDLE SCHOOL Continues on Next Page...				

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>MIDDLE SCHOOL (Continued)</b>				
VSTRS Contribution	0	0.00	0	5,000
Disability Insurance	715	477.00	516	519
Retirement	2,064	3,429.58	2,904	3,053
Workers Comp	2,209	1,495.72	1,980	1,830
Unemployment Insurance	1,966	1,905.00	840	1,259
504 Excess Cost	1,000	4,051.68	0	5,000
Supplies - Advisories	600	665.45	0	1,000
<b>Total Regular Education</b>	<b>480,334</b>	<b>437,434.92</b>	<b>412,233</b>	<b>435,215</b>
<b>ENGLISH</b>				
Supplies	0	449.22	1,000	1,000
Textbooks	600	450.85	1,000	1,000
<b>Total English</b>	<b>600</b>	<b>900.07</b>	<b>2,000</b>	<b>2,000</b>
<b>WORLD LANGUAGE</b>				
Field Trip	0	0.00	900	0
Supplies	250	288.00	600	600
<b>Total World Language</b>	<b>250</b>	<b>288.00</b>	<b>1,500</b>	<b>600</b>
<b>HEALTH EDUCATION</b>				
Supplies	700	59.98	700	900
<b>Total Health Education</b>	<b>700</b>	<b>59.98</b>	<b>700</b>	<b>900</b>
<b>MATHEMATICS</b>				
Supplies	0	175.00	1,900	2,260
<b>Total Mathematics</b>	<b>0</b>	<b>175.00</b>	<b>1,900</b>	<b>2,260</b>
<b>SCIENCE</b>				
Supplies	1,500	0.00	2,000	2,000
Textbooks	0	257.74	0	0
<b>Total Science</b>	<b>1,500</b>	<b>257.74</b>	<b>2,000</b>	<b>2,000</b>
<b>SOCIAL STUDIES</b>				
Field Trip	5,000	5,561.00	5,000	0
Supplies	850	390.32	1,000	1,000
<b>Total Social Studies</b>	<b>5,850</b>	<b>5,951.32</b>	<b>6,000</b>	<b>1,000</b>
<b>TECHNICAL EDUCATION</b>				
Supplies	1,200	136.54	1,200	1,200
<b>Total Education</b>	<b>1,200</b>	<b>136.54</b>	<b>1,200</b>	<b>1,200</b>

<b>HES Comparative Budget Report General Fund EXPENDITURES (Continued)</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY 19 Budget</u>	<u>FY20 Budget</u>
<b>CO-CURRICULAR ATHLETICS</b>				
Stipend - Athletic Direct	17,400	17,400.00	19,500	21,000
Wages - Coaches	9,800	7,400.00	9,800	9,800
Social Security	750	527.85	750	750
Workers Comp	67	67.00	67	62
Unemployment Insurance	268	254.40	147	147
Contracted Services	3,550	3,880.00	6,560	3,880
Supplies	6,500	4,396.95	6,500	6,500
Tournament Fees	165	225.00	200	200
<b>Total Co-Curricular Athletics</b>	<b>38,500</b>	<b>34,151.20</b>	<b>43,524</b>	<b>42,339</b>
<b>GUIDANCE</b>				
Wages	69,443	70,505.04	73,636	76,879
Health Insurance	21,984	17,568.04	15,320	17,128
HRA Claims	0	7,896.80	0	4,200
Dental Insurance	1,176	1,166.86	1,176	1,137
Social Security	5,312	5,136.23	5,633	5,881
Life Insurance	54	45.00	45	45
Disability Insurance	153	95.04	96	96
Workers Comp	472	332.40	501	487
Unemployment Insurance	218	254.40	120	120
Supplies	0	800.00	200	800
<b>Total Guidance</b>	<b>98,812</b>	<b>103,799.81</b>	<b>96,727</b>	<b>106,773</b>
<b>TOTAL MIDDLE SCHOOL</b>	<b>627,746</b>	<b>583,154.58</b>	<b>567,784</b>	<b>594,287</b>
<b>HIGH SCHOOL</b>				
<b>REGULAR EDUCATION</b>				
VT LEA Tuition	1,438,820	1,527,912.68	1,534,359	1,881,179
Public/Private Non VT	876,688	755,746.98	789,189	699,246
VT Private Tuition	150,680	181,560.00	92,598	79,650
Excess Cost 504 Plan	0	2,000.00	9,000	11,800
<b>Total Regular Education</b>	<b>2,466,188</b>	<b>2,467,219.66</b>	<b>2,425,146</b>	<b>2,671,875</b>
<b>VOCATIONAL EDUCATION</b>				
HS Voc Tuition	66,010	65,310.96	68,713	77,476
Voc Tuition - State	88,342	88,342.00	98,692	101,526
<b>Total Vocational Education</b>	<b>154,352</b>	<b>153,652.96</b>	<b>167,405</b>	<b>179,002</b>
<b>CO-CURRICULAR TRANSPORTATION</b>				
Vo Tech Transportation	0	0.00	0	6,000
<b>Total Co-Curricular Trans.</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>6,000</b>



**HES Comparative Budget Report General Fund EXPENDITURES (Continued)**

Description	FY18 Budget	FY18 Actual	FY 19 Budget	FY20 Budget
PRIOR YEAR TUITION				
Tuition Undercharge	40,600	0.00	15,000	0
Tuition Undercharge	0	975.03	0	0
Total Prior Year Tuition	40,600	975.03	15,000	0
<i>TOTAL HIGH SCHOOL</i>	<i>2,661,140</i>	<i>2,621,847.65</i>	<i>2,607,551</i>	<i>2,856,877</i>
<b>Total Expenditures</b>	<b>8,166,553</b>	<b>7,999,715.77</b>	<b>8,035,613</b>	<b>8,645,398</b>

In accordance with VSA Title 15, #563, an audit of the 2017-2018 accounts of the Hartland School District was conducted by RHR Smith & Co., CPA, PC, of Buxton, Maine. A copy of the complete audit is available for review at Treasurer's Office, Hartland, Vermont and at the Office of the Windsor Southeast Supervisory Union, 105 Main Street, Windsor, VT.

**HARTLAND SCHOOL DISTRICT  
CAPITAL RESERVE FUNDS AS OF  
JUNE 30, 2018  
\$506,025.12**



# Hartland Elementary School District Annual Report

## PRIOR YEAR'S COMPARATIVE DATA

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES  
ONLY

District: <b>Hartland</b> County: <b>Windsor</b>		<b>T094</b> Windsor Southeast		Property dollar equivalent yield <b>10,666</b>	Homestead tax rate per \$10,666 of spending per equalized pupil <b>1.00</b>
				<b>13,104</b>	Income dollar equivalent yield per 2.0% of household income
<b>Expenditures</b>		<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$8,804,518	\$8,166,553	\$8,053,719	\$8,645,398
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	Locally adopted or warned budget	\$8,804,518	\$8,166,553	\$8,053,719	\$8,645,398
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit repayment of deficit	-	-	-	-
7.	<b>Total Budget</b>	<b>\$8,804,518</b>	<b>\$8,166,553</b>	<b>\$8,053,719</b>	<b>\$8,645,398</b>
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
<b>Revenues</b>					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,255,560	\$435,832	\$86,279	\$290,750
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13.	<b>Offsetting revenues</b>	<b>\$1,255,560</b>	<b>\$435,832</b>	<b>\$86,279</b>	<b>\$290,750</b>
14.	<b>Education Spending</b>	<b>\$7,548,958</b>	<b>\$7,730,721</b>	<b>\$7,967,440</b>	<b>\$8,354,648</b>
15.	<b>Equalized Pupils</b>	<b>486.03</b>	<b>469.76</b>	<b>479.05</b>	<b>462</b>
16.	<b>Education Spending per Equalized Pupil</b>	<b>\$15,531.88</b>	<b>\$16,456.75</b>	<b>\$16,631.75</b>	<b>\$18,072.70</b>
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	\$31.46	\$46.40	\$56.13	\$58
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	\$83.52	-	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-
21.	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-
23.	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	\$12.34	\$10.64	\$10.44	\$11
25.	plus Excess spending threshold	\$16,685.92	\$17,386.00	\$17,816.00	\$18,311.00
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
27.	plus Per pupil figure used for calculating District Equalized Tax Rate	\$15,532	\$16,457	\$16,632	\$18,072.70
28.	District spending adjustment (minimum of 100%)	160.106%	161.976%	162.737%	169.442%
<b>Prorating the local tax rate</b>					
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$18,072.70 ÷ (\$10,666 ÷ \$1.00)]	\$1.6011	\$1.6198	\$1.6274	\$1.6944
30.	Percent of Hartland equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.69)	\$1.6011	\$1.6198	\$1.6274	\$1.6944
32.	<b>Common Level of Appraisal (CLA)</b>	105.37%	105.06%	104.72%	101.62%
33.	Portion of actual district homestead rate to be assessed by town (\$1.6944 ÷ 101.62%)	\$1.5195	\$1.5418	\$1.5540	\$1.6674
34.	Anticipated income cap percent (to be prorated by line 30) [(\$18,072.70 ÷ \$13,104) x 2.00%]	2.86%	2.75%	2.69%	2.76%
35.	Portion of district income cap percent applied by State (100.00% x 2.76%)	2.86%	2.75%	2.69%	2.76%
36.	#N/A	-	-	-	-
37.	#N/A	-	-	-	-

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

**WINDSOR SOUTHEAST SUPERVISORY UNION**

Hartland • Weathersfield • West Windsor • Windsor School Districts

105 Main Street, Suite 200 • Windsor, Vermont 05089

(802) 674-2144 • fax (802) 674-6357

---



## WINDSOR SOUTHEAST SUPERVISORY UNION SUPERINTENDENT REPORT

March 2019

Dear Communities of Windsor, West Windsor, Weathersfield and Hartland:

It continues to be a professional pleasure to work for all four communities as we try to build the best educational system within our taxpayers' ability to pay. This is always a challenge. The challenge is much more bearable because of the quality of our staff, the expertise of our administrative team, the support of our school boards, and the continued generosity of our communities.

This year has been particularly productive. After a long and arduous two plus years, the Act 46 706B Committee was able to make a final recommendation. That recommendation led to a successful merger vote between the towns of Windsor and West Windsor. I am happy to report that these two towns will be operating as a single district during the next school year. As I write this report, the newly formed district has renamed itself the Mount Ascutney School District (MASD). So from this point on we will be referring to that name. The transitional board is developing a joint budget and establishing a vision for our work together. It is very exciting.

The 706B Committee also encouraged Hartland and Weathersfield to submit an Alternative Plan to the State Board for approval. That plan was submitted in November and approved by the State Board in December. It essentially allows Hartland and Weathersfield to continue as independent districts with school choice, but strongly supports and encourages continued partnership with the other districts in the supervisory union. So, simply put, the hard work of the committee members paid off and each of our towns were successful in achieving their objectives. As you may see and hear on the news, this was not the case for many towns in our state. Congratulations for the hard work and persistence!

That said, the work before us is not easy. One of the biggest challenges facing our schools is meeting the needs of our most at-risk student population. Through the able work of our special education department, our principals, our professional and paraprofessional staff, we are making progress. But that progress comes at a cost. You will see on the budget pages of this Annual Report that our special education assessment is up considerably. This is due to a significant increase in the number of special education students that we serve. It is also a reflection of our desire to keep our most vulnerable students in the school buildings. That requires additional staff and expertise. It is a commitment that we have made to our students and our boards have been supportive. This service cost, coupled with increases in negotiated salaries and benefits, represents the lion's share of the budget increases you will vote on this year. We look forward to describing the budgets in more detail at our informational meetings.

If you ever have any comments or questions do not hesitate to contact me by phone (802-674-2144) or by email (dbaker@wsesu.net). Please read all of the reports in this annual report. They include valuable information about this year's budget as well.

Again, thank you for the opportunity to serve these communities. The last seven years as your superintendent have been the most rewarding in my professional career. This is a great place to educate children and your support has been humbling. I look forward to the future.

Sincerely,

David W. Baker

Dr. David W. Baker

Superintendent of Schools



## CURRICULUM DIRECTOR'S REPORT

Dear Members of the Windsor Southeast Supervisory Union,

My first eighteen months as Director of Curriculum and Instruction have been very informative. In addition to curriculum oversight and staff professional development, my position requires that I manage Windsor Southeast Supervisory Union's Consolidated Federal Programs Grants. These are federal dollars that require specific management and accountability practices. We utilize our funds to pay for supports and programs that we would not be able to provide our communities from local budgets. We allocate a bulk of our federal funds to two programs: instructional academic support and instructional coaching for professional staff.

Title I funds provide students in each of our buildings additional academic support both in and outside the classroom. Windsor School has a full-time elementary literacy interventionist while Hartland Elementary School and Weathersfield School each have a full-time math interventionist. This year we have also been able to appropriate additional funds for a part-time math/literacy intervention teacher at Albert Bridge School and a part-time math interventionist for Windsor School. We are very grateful for this direct support to student learning.

Title IIA funds are for the purposes of professional development. This grant supports half of my position as well as two supervisory union-wide instructional coaches. Instructional coaching has been proven to promote significant gains in teacher instructional practice as well as improved student learning. Until this year, our coaches were serving in building-based programs at Windsor and Hartland. In order to provide more equal access to instructional coaching, the positions were moved to the central office and are now able to support instruction in all four buildings. While the coaches have specific expertise in math instruction and literacy instruction, they offer instructional support to any teacher in the supervisory union who wants it. The coaching process involves actively reflecting on teaching practice with the coach by looking at student performance outcomes and comparing that to the teacher's intended outcomes. This year is a year to grow the program as the coaches develop relationships with staff in all four buildings. I would like to give a special thank you to Regina Davis and Beth Ziegler who have taken on this work. It is a challenging job and they are both 100% dedicated to making WSESU the best it can be.

At WSESU, we are dedicated to the work of developing a fair, equitable, and engaging proficiency-based learning system as defined by the Vermont Education Quality Standards. The staff have identified instructional priorities in the form of power standards in each of the content areas. Last summer we added a Learning Management System component to our PowerSchool Suite called Unified Classroom. The transition has not been easy, but staff, students, and families have been patient and have persevered to learn it the best they can. While we are still working on how we show what students have learned and can do, we will continue to develop our skill with working in these platforms to better communicate with students and families about student learning. I wish to thank our technology team, under the guidance of Chief Information Officer, Larry Dougher, for their hard work in supporting this transition.

In the past year, I have learned that it is a lengthy process to make the kinds of philosophical shifts that require teachers to step aside and let students lead their learning. We are seeing more and more of this as we continue to develop best practices in teaching and learning to meet the needs of all learners. We could not do that without your continued support for your local schools and the supervisory union.

Respectfully submitted,

Angie Ladeau

Director of Curriculum & Instruction



**DIRECTOR OF SPECIAL EDUCATION ANNUAL REPORT  
2018-2019**

This year's annual update regarding special education services is an opportunity to provide some information and data about the significant increase in the number of students with Individual Education Programs (IEPs) who are residents of the Windsor Southeast Supervisory Union. This is a statewide trend concerning many special education directors.

Since 2014-15, the number of IEPs has increased from 173 to 265 for our Pre-K through 12th grade students. This is a 53.18% increase. During that time period, our IEPs for pre-school special education services held steady with 21 in 2014 and 22 as of December 2018. Therefore, our K-12 increases (152 to 243) are primarily new referrals for students already enrolled, followed by Vermont families moving to the WSESU, as well as families moving from out of state to Hartland, West Windsor, Weathersfield and Windsor. Currently, there are 22 referrals pending for K-12 students and 6 evaluations in process for our pre-school students. The distribution of IEPs and referrals are generally proportional to the populations of each of our towns.

To meet the demands for evaluations, our full-time school psychologist is working non-stop interviewing parents and teachers, testing and observing students, writing reports and presenting results to teams. When necessary, we contract with outside evaluators to help with the volume.

To serve our students we have tried to maintain the same core staff of professional and para-professional staff, as well as contracted staff. Since 2014, we have added 10 paraprofessionals (we now have 40), a special education school-to-home coordinator (for social work services), and 2.9 special educators (we now employ 14), across the supervisory union. The school psychology, speech-language and occupational therapy staff is essentially the same.

It is a Federal mandate that we provide special education services to our students in the least restrictive environment as close to home as possible. Currently, we have 14 behavioral interventionists providing significant supports in our schools to ensure that mandate. Twelve of our BIs are contracted with local mental health agencies. We also have 34 students attending alternative special education programs, primarily within our geographic region. Twenty-five of those students are in grades 9-12. We have part-time retired special educators on staff to case manage those student programs, in addition to the special education programs of students in WSESU who have school choice.

Recently, to address increased administrative demands and supervision of staff, the supervisory union board approved an assistant director of special education position. Our new assistant director is Erica Rogstad, an experienced special educator, already working in WSESU. Part of her role is to supervise our pre-school special education programs so this cost is partially off-set by our pre-school special education grant funds, as it was with the former pre-school administrative position held by Jan Crow.

It is critical that we do not breach confidentiality of our students, so it is important that the information shared with the public does not reveal identifiable information regarding students. However, I can disclose that, of the thirteen qualifying disabilities for special education, specific learning disabilities are the leading reasons for evaluations and IEPs in WSESU. As part of the WSESU administrative team, I can assure you that we are working together to increase the academic targeted supports and interventions to assist our struggling students. Additionally, many of our teachers and support staff are engaged in ongoing professional development to support our students with social-emotional challenges. It is clearly our goal to meet the educational needs of as many of our students as possible within our community schools. It is a mandate we believe in and strive for.

In closing, I want our communities to know that I remain available to respond to your questions about special education. This update does not offer the specifics of the eligibility criteria for special education services or what IEP development and implementation entails. I can easily be reached through the WSESU's central office (802-674-2144 ext. \*103) or via email at [kwoolsey@wsesu.net](mailto:kwoolsey@wsesu.net).

Respectfully Submitted,  
Karen Woolsey, Director of Student Support

**Windsor Southeast Supervisory Union**  
**FY20 Budget—FUND BUDGET**

<b>REVENUES</b>			
<b>Local Revenues</b>	<b>Funds</b>	<b>Projected Revenue</b>	<b>Fund Total</b>
Technology Assessments	Fund # 00	773,099.00	773,099.00
Central Services Assessments	Fund # 00	834,807.00	834,807.00
Special Services Assessments	Fund # 00	2,714,259.00	2,714,259.00
Early Childhood Assessments	Fund # 04	539,597.00	539,597.00
Early Essential Ed Grants	Fund # 04	113,901.00	113,901.00
<i>total local revenues</i>			4,975,663.00
<b>State and Federal Revenues</b>			
IDEIA - B Preschool	Fund # 87	10,242.00	10,242.00
IDEIA - B	Fund # 88	407,187.00	407,187.00
Consolidated Federal Grant	Funds # 21-27	449,944.00	449,944.00
<i>total state &amp; federal revenues</i>			867,373.00
<b>TOTAL REVENUES</b>			<b>5,843,036.00</b>
<b>EXPENSES</b>			
Technology	Fund # 00	773,099.00	773,099.00
Central Services	Fund # 00	834,807.00	834,807.00
Special Services	Funds # 00 & 88	3,121,446.00	3,121,446.00
Early Childhood Program	Funds # 04, 87, 88	663,740.00	663,740.00
Consolidated Federal Grant	Funds # 21-27	449,944.00	449,944.00
<b>TOTAL EXPENDITURES</b>			<b>5,843,036.00</b>

*\*FY20 Consolidated Federal Grant is an estimates, actual award will be presented in @April 2019.*

Windsor Southeast Supervisory Union Annual Report

<b>Windsor Southeast S.U. General Ledger</b>				
<b>Comparative Budget Report</b>				
<b>General Fund (00)</b>				
<b>REVENUE</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
Prior Year Credit	0	4,968.57	0	0
Interest	0	1,452.62	0	0
Computer Tech Services	0	0.00	0	39,000
Assess - Weathersfield	181,994	188,205.10	179,199	191,606
Assess - Windsor	275,542	284,945.72	271,101	0
Assess - West Windsor	76,194	78,794.35	80,028	0
Mount Ascutney School District	0	0.00	0	367,701
Assess - Hartland	270,172	279,392.46	265,338	275,501
SPED Assess - Weathersfield	477,598	621,149.24	484,764	622,979
SPED Assess - Windsor	723,093	940,432.38	733,105	0
SPED Assess - West Windsor	199,952	260,102.00	216,491	0
Mount Ascutney School District	0	0.00	0	1,195,528
SPED Assess - Hartland	709,001	922,104.87	717,785	895,753
Technology Assess - Wfld	125,758	125,010.70	125,131	177,442
Technology Assess - WSD	190,401	189,269.57	189,234	0
Technology Assess - ABS	52,650	52,337.13	55,882	0
Mount Ascutney School District	0	0.00	0	340,521
Technology Assess - Hrtld	186,690	185,580.62	185,280	255,136
Excess Cost SPED	20,000	0.00	25,865	25,000
Refund - Prior Year Expenditure	0	441.70	0	0
Miscellaneous	0	5,079.88	0	0
Audit Assessment	0	0.00	0	0
Bryne Foundation	0	7,500.00	0	0
SPED Mainstream	538,754	538,754.00	539,083	542,336
SPED Reimbursement	2,084,617	1,883,807.00	2,205,028	2,621,570
SPED Extraordinary	688,601	590,092.44	668,230	792,451
State VOE Ed Trans Grant	0	25,292.41	0	0
Health Promotion Grant	0	1,000.00	0	0
<b>Total Revenue</b>	<b>6,801,016</b>	<b>7,185,712.76</b>	<b>6,941,544</b>	<b>8,342,522</b>

## Windsor Southeast Supervisory Union Annual Report

<b>WSESU General Ledger Comparative Budget Report General Fund (00) - Continued</b>				
<b>EXPENDITURES</b>				
<i>CENTRAL OFFICE</i>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
Wages	35,000	35,029.09	35,875	36,772
Health Ins	0	0.00	0	0
Dental Ins	580	576.66	580	569
Social Security	2,678	2,689.15	2,744	2,813
Life Ins	207	134.59	207	207
Disability Ins	86	66.48	86	86
Workman's Comp	223	223.00	273	233
Unemployment	154	82.60	85	85
Professional Development	1,072	1,782.50	2,325	2,500
Copier	0	2,986.55	0	0
Voice Communication	0	727.93	600	750
Travel	0	1,272.96	900	1,300
Supplies	0	81.90	100	150
Capital Equipment	0	0.00	250	0
Dues and Fees	0	1,104.00	660	1,200
Total Curriculum	40,000	46,757.41	44,685	46,665
TECHNOLOGY				
Wages - Tech Director	79,000	79,805.04	84,593	86,708
Wages - Tech Support	194,183	195,065.28	204,907	206,398
Health Insurance	70,271	54,306.40	46,557	52,051
HRA Claims	0	11,845.67	17,500	17,500
Dental Insurance	3,964	3,244.80	4,185	3,021
Social Security	20,872	20,348.00	22,147	22,423
Life Ins.	338	456.00	338	338
Disability	600	522.36	637	645
Retirement	11,748	11,900.64	12,508	13,399
Workman Comp	1,741	1,741.00	2,205	1,856
Unemployment	768	495.60	424	424
Professional Development	5,974	4,610.00	5,276	5,276
Repairs and Maintenance	12,000	7,580.33	10,000	10,000
Voice Communications	2,500	3,049.30	2,500	3,000
Internet	99,450	100,290.50	78,600	78,600
Travel	1,000	37.45	1,000	1,000
Supplies	12,096	8,770.69	10,000	10,000
Software	0	9,286.78	0	0
Capital Equipment	0	38,707.17	5,000	177,725
Software	38,994	135.00	47,150	82,735
Total Technology	555,499	552,198.01	555,527	773,099

## Windsor Southeast Supervisory Union Annual Report

**WSESU General Ledger Comparative Budget Report General Fund (00) - Continued**

<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
<b>BOARD OF EDUCATION</b>				
Wages - Treasurer	300	0.00	300	300
Wages - Secretary	840	600.00	840	840
Social Security	87	44.24	87	87
Advertising	0	1,076.40	0	0
Supplies & Expenses	0	7,605.79	0	0
Dues & Fees	8,000	36.00	250	10,500
Criminal Record Checks	0	140.00	0	150
Total Board of Education	9,227	9,502.43	1,477	11,877
<b>LEGAL SERVICES</b>				
Legal Services	15,000	6,741.25	3,500	5,000
Negotiations - Support	0	12.50	0	0
Negotiations - Teachers	0	1,537.25	0	0
Total Legal Services	15,000	8,291.00	3,500	5,000
<b>AUDIT SERVICES</b>				
Audit Services	31,800	32,000.30	35,000	35,000
Total Audit Services	31,800	32,000.30	35,000	35,000
<b>BUSINESS OFFICE</b>				
Wages - Business Manager	99,000	99,000.00	99,000	101,475
Business Office Staff	143,757	145,442.92	146,358	216,589
Unused Sick / Vacation	2,800	8,431.50	2,800	0
Overtime	0	2,878.67	0	3,000
Health Insurance	56,320	48,443.53	44,721	61,610
HRA Claims	0	11,615.06	17,500	22,500
Dental Insurance	2,291	1,913.53	3,140	2,835
Social Security	18,020	19,139.60	18,526	24,700
Life Insurance	649	742.69	649	717
Disability Insurance	482	496.87	496	668
Retirement	15,879	16,955.97	16,555	19,572
Workers Compensation	1,488	1,488.00	1,825	1,988
Unemployment Insurance	740	495.60	465	550
Prof Devel - Business Mgr	2,000	0.00	2,000	2,500
Prof Devel - Bus. Staff	250	0.00	1,000	1,000
Contracted Srvs- NEMRC	2,000	1,712.64	0	0
Contracted Service - Tyler	0	33,237.60	0	0
Contracted Srvs Payroll	25,000	14,468.75	15,000	0
Repair & Maintenance	500	414.00	500	500
Copier	3,000	5,241.23	2,500	2,000
Voice Communications	1,000	2,121.77	1,500	2,300
Postage	5,000	5,118.53	6,750	5,500
Printing	2,100	1,319.77	2,000	2,000
Travel	800	1,720.64	1,200	1,500

Business Office Continues on Next Page...



## Windsor Southeast Supervisory Union Annual Report

<b>WSESU General Ledger Comparative Budget Report General Fund (00) - Continued</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
<b>Business Office Continued...</b>				
Supplies	5,000	4,129.31	5,100	4,500
Capital Equip	0	814.66	0	1,000
Dues & Fees	175	300.00	200	300
Total Business Office	388,251	427,642.84	389,785	479,304
<b>SUPERINTENDENT'S OFFICE</b>				
Wages - Superintendent	128,125	127,999.92	130,000	133,250
Wages - Secretary	45,519	45,553.48	46,656	23,959
Health Insurance	38,006	30,367.75	25,707	22,934
HRA Claims	0	7,074.31	10,000	7,500
Dental Insurance	1,693	1,189.97	1,723	856
Social Security	13,284	13,291.05	13,514	12,027
Life Insurance	893	878.08	893	893
Disability Insurance	340	329.76	343	293
Retirement	6,817	2,334.62	6,941	5,892
Workers Comp	1,108	1,108.00	1,346	995
Unemployment Ins	307	165.20	170	170
Professional Development	6,000	11,900.28	5,000	5,000
Contracted Services	1,500	4,841.62	1,500	1,500
Copier	1,362	2,986.56	1,500	0
Voice Communication	300	600.00	0	600
Advertising	1,100	2,695.25	1,000	3,000
Travel	2,650	3,317.11	2,500	3,200
Supplies	2,250	4,009.03	2,500	4,000
Dues & Fees	6,544	6,178.69	8,000	6,500
Criminal Record Checks	1,500	257.75	1,000	750
Total Superintendent	259,298	267,078.43	260,293	233,319
<b>OPERATION/MAINTENANCE</b>				
Cleaning Service	6,396	7,101.01	6,524	8,482
Leasehold Improvements	1,000	1,000.00	2,000	1,500
Rent	38,580	38,580.00	39,352	38,580
Liability/Property Insura	7,400	7,400.00	6,200	7,400
Supplies	300	12.26	200	200
Electricity	6,650	6,414.72	6,650	6,480
Total Operations & Maint.	60,326	60,507.99	60,926	62,642
<b>TECH TRANSPORTATION</b>				
Fund Transfer - Windsor	0	23,400.00	0	0
Fund Transfer - Hartland	0	1,892.41	0	0
Total Paws	0	25,292.41	0	0
Total Central Office	1,359,401	1,429,270.82	1,351,193	1,646,906

## Windsor Southeast Supervisory Union Annual Report

<b>WSESU General Ledger Comparative Budget Report General Fund (00) - Continued</b>				
<i>SPECIAL EDUCATION</i>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
Wages	742,518	740,456.67	855,943	882,951
Wages - Paras	668,334	651,234.88	734,512	836,046
Summer Wages	15,000	7,752.74	25,000	25,000
Substitute	24,559	88,856.71	25,000	25,000
Stipend/Mentoring	0	11,125.00	7,000	7,000
Difficulty of Duty	3,000	875.00	4,500	4,500
Unused Sick Day/Vacation	0	510.00	0	0
Health Insurance	505,493	383,464.33	357,670	414,949
HRA Claims	0	56,706.11	144,100	149,635
Dental Ins	18,687	18,526.38	20,444	21,648
Social Security	111,748	108,757.52	127,866	137,700
Life Ins	3,308	2,085.48	3,308	3,646
VSTRS Contribution	0	6,265.00	0	0
Disability Ins	3,147	2,557.27	3,499	3,782
Retirement	27,520	26,916.23	28,524	35,628
Workman's Comp	9,353	9,362.17	12,585	11,272
Unemployment	7,749	4,614.52	4,447	4,902
Professional Development	0	3,049.07	17,000	0
Contracted Svcs	0	116,501.54	169,060	794,820
HCRS- BI	222,000	318,955.96	304,000	
Tuition	1,430,463	1,602,542.68	969,199	1,213,159
Travel	5,000	1,071.64	0	5,000
Excess Cost	276,650	280,129.23	237,087	346,097
Supplies	5,000	7,000.08	10,000	10,000
Equipment	5,000	3,627.03	5,000	10,000
Total Regular Instruction	4,084,529	4,452,943.24	4,065,744	4,942,735
VOTECH TUITION				
Excess Cost	10,000	18,840.24	8,650	10,000
Total Tech	10,000	18,840.24	8,650	10,000
PSYCHOLOGICAL SERVICES				
Wages	144,827	132,264.89	198,436	108,881
Wages - BI	26,778	40,390.17	28,156	95,443
Health Insurance	46,336	33,315.46	35,506	29,692
HRA Claims	0	75.06	14,200	12,100
Dental Insurance	1,909	1,708.80	2,835	2,317
Social Security	12,251	12,663.87	17,334	15,631
Life Insurance	169	117.56	338	405
Disability Insurance	202	239.76	499	450
Retirement	3,213	5,503.81	6,077	7,057
Worker Compensation	1,013	1,013.00	1,726	1,293
Psychological Services Continues on Next Page...				

## Windsor Southeast Supervisory Union Annual Report

**WSESU General Ledger Comparative Budget Report General Fund (00) - Continued**

<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
Psychological Services (Continued)				
Unemployment Insurance	596	330.40	424	474
Professional Development	1,500	164.50	3,000	3,000
Contracted Services	0	42,529.54	19,797	151,186
HRCS - Clinician	0	0.00	42,100	0
Clinical Supervision	0	0.00	10,000	0
Travel	0	0.00	3,000	1,500
Supplies	0	1,724.20	3,000	1,000
Total Psychological Svcs.	238,794	272,041.02	386,428	430,429
SPEECH & LANGUAGE				
Wages - SLPA	122,702	122,671.33	123,883	144,719
Summer Wages	0	13,036.91	0	0
Health Insurance	51,716	21,702.64	26,381	15,743
HRA Claims	0	0.00	10,000	7,500
Dental Ins	2,387	648.84	947	618
Social Security	9,387	10,133.97	9,477	11,071
Life Ins	270	126.00	270	270
Disability Ins	270	187.08	273	318
Retirement	4,908	5,521.82	5,279	4,660
Workman's Comp	783	783.00	944	916
Unemployment	614	413.00	339	339
Professional Development	2,000	1,430.00	2,000	2,000
Contracted Services	112,566	99,340.00	120,000	125,846
Travel	500	230.74	1,000	1,000
Supplies	1,000	1,090.18	2,000	2,000
Capital Equipment	1,000	0.00	0	0
Total Speech & Language	310,103	277,315.51	302,793	317,000
DEAF & HEARING				
Contracted Services	5,000	2,702.50	2,800	3,000
Total Deaf & Hearing	5,000	2,702.50	2,800	3,000
OCCUPATIONAL THERAPIST				
Wages	61,574	61,358.41	62,770	62,860
Wages - COTA	26,447	17,370.57	17,273	18,011
Summer Wages	0	232.26	0	0
Health Insurance	30,318	11,333.30	9,036	9,871
HRA Claims	0	476.04	4,350	4,250
Dental Insurance	763	503.27	489	469
Social Security	6,121	5,766.94	5,499	5,465
Life Insurance	126	81.00	126	125
Disability Ins	176	121.34	158	157
Retirement	1,058	2,706.85	2,511	2,672
Workmans Comp	511	511.00	548	512

Occupational Therapist Continues on Next Page...

## Windsor Southeast Supervisory Union Annual Report

<b>WSESU General Ledger Comparative Budget Report General Fund (00) - Continued</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
Occupational Therapist (Continued)				
Unemployment	287	174.20	159	157
Professional Development	0	560.43	1,000	1,000
Contracted Services	5,999	0.00	0	0
Travel	1,000	545.86	1,000	1,000
Supplies	1,000	622.72	2,000	1,952
Total Occupational Therapy	135,380	102,364.19	106,919	108,501
PHYSICAL THERAPY				
Contracted Services	46,000	24,747.50	31,000	25,000
Total Physical Therapy	46,000	24,747.50	31,000	25,000
VISION				
Contracted Services	17,250	18,153.19	14,060	18,000
Total Vision	17,250	18,153.19	14,060	18,000
INSTRUCTIONAL				
Professional Development	10,000	12,988.22	10,000	23,000
Total Instructional	10,000	12,988.22	10,000	23,000
SPED ADMINISTRATION				
Wages- SPED Adim	174,250	99,499.92	172,000	164,410
Wages- SPED LEA	35,260	20,125.00	35,000	53,813
Wages SPED Admin Staff	43,957	44,310.48	45,858	47,581
Health Insurance	45,322	24,686.16	36,170	37,013
HRA Claims	0	3,390.66	12,500	11,500
Dental Insurance	1,992	1,433.71	2,578	2,310
Social Security	18,716	12,295.86	18,005	17,360
Life Insurance	568	399.30	568	554
Disability	439	273.12	435	390
Retirement	1,758	2,449.89	1,834	2,022
Workers Comp	1,505	1,301.76	1,793	1,683
Unemployment	614	495.60	339	322
Professional Development	5,000	575.00	5,000	6,000
Contracted Services	0	11,800.00	0	36,995
Copier	2,900	3,787.85	2,900	4,000
Voice Communication	1,550	660.00	1,550	1,500
Postage	200	54.18	200	200
Advertising	550	364.53	400	550
Travel	5,000	2,933.28	5,000	6,000
Supplies	1,000	1,079.62	3,050	1,500
Capital Equipment	2,000	0.00	0	0
Dues & Fees	1,000	463.94	1,000	1,000
Total SPED Administration	343,581	232,379.86	346,180	396,703

# Windsor Southeast Supervisory Union Annual Report

## WSESU General Ledger Comparative Budget Report General Fund (00) - Continued

<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
Transportation	240,978	341,966.47	315,777	421,248
Total Transportation	240,978	341,966.47	315,777	421,248
<i>Total Special Ed</i>	<i>5,441,615</i>	<i>5,756,441.94</i>	<i>5,590,351</i>	<i>6,695,616</i>
<b>Total Expenditures</b>	<b>6,801,016</b>	<b>7,185,712.76</b>	<b>6,941,544</b>	<b>8,342,522</b>

In accordance with VSA Title 15, #563, an audit of the 2017-2018 accounts of the Windsor Southeast

Supervisory Union (WSESU) was conducted by RHR Smith & Co., CPA, PC, of Buxton, Maine. A copy

of the complete audit is available for review at the WSESU office, 105 Main Street, Windsor, VT



## Windsor Southeast Supervisory Union Annual Report

Windsor Southeast S.U. General Ledger				
Comparative Budget Report				
Early Childhood Fund (04)				
REVENUE				
Description	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget
ECP Assessment Wthrsfld	126,572	108,331.86	125,449	123,849
ECP Assessment Windsor	191,632	164,016.07	189,715	0
ECP Assessment W. Wndsr	52,991	45,354.54	56,024	0
ECP Assessment Mt. Ascutney	0	0.00	0	237,672
ECP Assessment Hartland	187,897	160,819.25	185,750	178,076
Five Star Levels Award	0	1,250.00	0	0
Early Learning Challenge	5,000	3,275.46	0	0
ECP Medicaid IEP	0	8,196.19	0	0
<b>Total Revenue</b>	<b>564,092</b>	<b>491,243.37</b>	<b>556,938</b>	<b>539,597</b>
EXPENDITURES				
Description	FY18 Budget	FY18 Actual	FY19 Budget	FY20 Budget
ECP REGULAR EDUCATION				
Wages	45,992	46,245.10	50,137	51,390
Wages - Para	18,383	18,561.84	19,363	20,402
Substitute	2,500	80.00	2,500	2,500
Health Insurance	21,734	17,568.04	8,871	17,770
HRA Claims	0	0.00	4,200	4,200
Dental Ins.	2,088	1,160.16	2,204	1,080
Social Security	5,116	4,666.45	5,508	5,683
Life Insurance	135	45.00	135	135
Disability Ins.	142	87.84	153	158
Retirement	735	742.55	775	867
Workmens Comp	425	187.00	544	470
Unemployment	322	247.80	184	184
Professional Development	3,834	0.00	3,834	3,834
Contracted Srvs-TS Gold	300	251.85	300	300
Tuition	382,200	338,318.90	340,176	340,176
Travel	350	33.60	350	350
Supplies	0	548.48	2,500	2,500
Supplies - STARS	1,500	919.08	0	0
Supplies	0	0.00	0	2,000
<b>Total Regular Education</b>	<b>485,756</b>	<b>429,663.69</b>	<b>441,734</b>	<b>453,999</b>
EARLY LEARNING CHALLENGE				
Stipend	200	200.00	0	0
Professional Development	1,100	720.00	0	0
Travel	800	543.17	0	0
Supplies	2,900	1,812.29	0	0
<b>Total Early Learning</b>	<b>5,000</b>	<b>3,275.46</b>	<b>0</b>	<b>0</b>

## Windsor Southeast Supervisory Union Annual Report

**WSESU General Ledger Comparative Budget Report Early Childhood Fund (04) - Continued**

<b>EXPENDITURES</b>				
<u>Description</u>	<u>FY18 Budget</u>	<u>FY18 Actual</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>
<b>ECP ADMINISTRATION</b>				
Wages	38,711	38,711.04	79,358	51,000
Admin Asst	9,455	4,402.06	8,799	0
Health Ins	11,242	6,498.73	8,551	17,128
HRA Claims	0	735.16	5,000	5,000
Dental Ins	296	299.82	592	580
Social Security	3,685	3,236.09	6,744	3,902
Life Ins	237	144.68	406	339
Disability Ins	91	73.56	160	141
Retirement	378	0.00	352	0
Worker's Comp	184	184.00	672	323
Unemployment	307	165.20	170	85
Professional Development	2,500	735.70	2,500	2,500
Voice Communications	0	0.00	1,300	1,300
Travel	500	611.90	300	300
Dues & Fees	300	250.00	300	300
<b>Total ECP Administration</b>	<b>67,886</b>	<b>56,047.94</b>	<b>115,204</b>	<b>82,898</b>
<b>OPERATIONS &amp; MAINTENANCE</b>				
Repairs & Maintenance	3,000	0.00	0	0
Voice Communications	1,200	1,086.31	0	1,200
Supplies	250	0.00	0	0
Capital Equipment	1,000	1,169.97	0	1,500
<b>Total Operations &amp; Maint</b>	<b>5,450</b>	<b>2,256.28</b>	<b>0</b>	<b>2,700</b>
<b>Total Expenditures</b>	<b>564,092</b>	<b>491,243.37</b>	<b>556,938</b>	<b>539,597</b>

# SAMPLE BALLOT

## OFFICIAL BALLOT TOWN OF HARTLAND AND TOWN OF HARTLAND SCHOOL DISTRICT MARCH 5, 2019

### INSTRUCTIONS TO VOTERS

Use BLACK PEN to fill in the oval.  
To vote for a person whose name is printed on the ballot, fill in the oval to the right of the name of that person.  
To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval to the right of the write-in line.  
Do not vote for more candidates than the "VOTE FOR NOT MORE THAN #" for an office.  
If you make a mistake, tear or deface the ballot, return it to an election official and obtain another ballot. DO NOT ERASE.

#### FOR MODERATOR (TOWN)

1 YEAR VOTE FOR NOT  
MORE THAN ONE  
  
(Write-in) ☐

#### FOR TREASURER

2 YEARS REMAINING VOTE FOR NOT  
MORE THAN ONE  
CHERYL A PERRY ☐  
  
(Write-in) ☐

#### FOR SELECTPERSON

3 YEARS VOTE FOR NOT  
MORE THAN ONE  
GORDON RICHARDSON ☐  
  
(Write-in) ☐

#### FOR SELECTPERSON

2 YEARS VOTE FOR NOT  
MORE THAN ONE  
PHIL HOBBIE ☐  
JOHN T SAMMEL ☐  
  
(Write-in) ☐

#### FOR LISTER

3 YEARS VOTE FOR NOT  
MORE THAN ONE  
STACEY M BRADLEY ☐  
  
(Write-in) ☐

#### FOR LISTER

1 YEAR REMAINING VOTE FOR NOT  
MORE THAN ONE  
CRAIG SMITH ☐  
  
(Write-in) ☐

#### TOWN CONSTABLE

2 YEARS VOTE FOR NOT  
MORE THAN ONE  
JAMES D DOW ☐  
  
(Write-in) ☐

#### FOR TOWN AGENT

1 YEAR VOTE FOR NOT  
MORE THAN ONE  
JUDITH L HOWLAND ☐  
  
(Write-in) ☐

#### FOR TOWN GRAND JUROR

1 YEAR VOTE FOR NOT  
MORE THAN ONE  
JUDITH L HOWLAND ☐  
  
(Write-in) ☐

#### FOR LIBRARY TRUSTEE

3 YEARS VOTE FOR NOT  
MORE THAN TWO  
LAURA S BERGSTRESSER ☐  
BECKA WARREN ☐  
  
(Write-in) ☐  
(Write-in) ☐

#### FOR MODERATOR (SCHOOL)

1 YEAR VOTE FOR NOT  
MORE THAN ONE  
  
(Write-in) ☐

#### FOR SCHOOL DIRECTOR

3 YEARS VOTE FOR NOT  
MORE THAN ONE  
SCOTT H RICHARDSON ☐  
  
(Write-in) ☐

#### FOR SCHOOL DIRECTOR

2 YEARS VOTE FOR NOT  
MORE THAN ONE  
COLLEEN SPENCE ☐  
  
(Write-in) ☐

### ARTICLE

Article 5: Shall the voters of the Hartland School District approve, by Australian Ballot, the school board to expend \$ 8,645,398, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$ 18,072.70 per equalized pupil. This projected spending per equalized pupil is 8.66% higher than the spending for the current year.

YES ☐  
NO ☐

## ROBERT'S RULES OF ORDER

The Board of Civil Authority recommends to the voters of the Town of Hartland that the following rules be adhered to in expediting the meetings and maintaining proper decorum. Most of these suggestions are either from Robert's Rules of Order or from Vermont State Statutes.

- Moderator - A municipal meeting shall be called to order by the moderator or—in his or her absence—by a selectman who shall preside until a moderator pro tempore is chosen. *V.S.A. Title 17 - § 2657*
- Members of the Board of Civil Authority will be appointed to serve as tellers and to count ballots or votes upon division of the house. The moderator will announce the results of all voice votes. The moderator shall appoint members of the Board of Civil Authority as may be required to tally votes.
- The moderator shall appoint one or more sergeant-at-arms to preserve order and to protect the various entrances or exits to and from the hall. *Robert's Rules of Order*
- All parliamentary procedures and rulings shall be governed by Robert's Rules of Order, current edition, except in elections using the Australian ballot system, or where State Law prevails. *V.S.A. Title 17 - § 2658*
- Voting in all matters shall be by voice, by division of the voters or by paper ballot. A division shall be had at the discretion of the moderator or upon demand of one (1) voter. A vote by paper ballot shall be had upon demand of seven (7) or more voters. A moderator may decide at any time to use any form of voting, paper included, without requiring a vote or showing of any kind by the voters.
- Voters who have spoken once on a question shall not again be entitled to the floor to the exclusion of another who has not yet spoken, without leave of the voters.
- In a debate, each member has the right to speak twice on the same question on the same day, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice on a particular question on the same day has exhausted his right to debate that question for that day.
- Without permission of the assembly, no one can speak longer than permitted by the rules of the body - or in a non- legislative assembly that has no rules of its own relating to the length of speeches, longer than ten (10) minutes. *Robert's Rules of Order*
- To gain the floor, each speaker shall rise and address the chair, and then, speaking into the microphone provided, give his or her name.
- A motion must be made, seconded and stated by the chair before it is open to debate. If he or she desires, the maker of the motion has the privilege to speak first.
- A warned article, once voted on, can only be reconsidered at the same meeting if done before the next article is considered. *V.S.A. Title 17—§ 2661.*
- Motions may be amended, and the amendments amended once, with voting to proceed from the last proposal of amendment in reverse order to their proposal.
- Debate may be cut off by a motion and 2/3 vote.
- Some motions to accomplish certain things are:

A Motion for the Previous Question is a motion to close or cut off debate. It must have a second, cannot be amended, and is non-debatable. It requires a 2/3 vote;

A Motion to Pass Over is considered an Objection to the Consideration of the Question if made before the main motion is moved, or as a Motion to Postpone Indefinitely, if made after the main motion is made;

Objection to Consideration does not need a second, cannot be amended, is undebatable, and requires 2/3 vote;

Motion to Postpone Indefinitely requires a second, can be debated, cannot be amended, and requires a majority vote;

A Motion to Adjourn must be seconded, is not debatable, and cannot be amended. It requires a majority vote. An amendment must be germane to the Article;

A Motion to Adjourn before the Articles on the Warning have been considered would be out of order.

## EMERGENCY NUMBERS

Ambulance	911
Fire	911
Emergency	911
State Police	457-1416

## MUNICIPAL MEETINGS

<b>Board of Selectmen</b>	First and third Mondays at 5:30 p.m. (If meeting falls on a holiday, the next night).	Damon Hall
<b>School District Directors</b>	Second and Fourth Mondays at 5:00 p.m.	Hartland Elementary School
<b>Planning Commission</b>	First Wednesday at 7:00 p.m.	Recreation Center
<b>Conservation Commission</b>	Second Wednesday at 7:15 p.m.	Damon Hall
<b>Library Trustees</b>	Last Tuesday of each month at 1:00 p.m.	Hartland Public Library
<b>Annual Town Meeting</b>	First Tuesday in March	Damon Hall
<b>Annual School Meeting</b>	Monday of the week prior to town meeting, 7:30 p.m. and First Tuesday in March	Damon Hall

## TOWN OFFICE HOURS

Monday through Friday 8:00 a.m. to 4:00 p.m.

<b>Town Manager</b>	802-436-2119	Email: <a href="mailto:dormiston@hartlandvt.org">dormiston@hartlandvt.org</a>
<b>Town Clerk</b>	802-436-2444	Email: <a href="mailto:Cjenne@hartlandvt.org">Cjenne@hartlandvt.org</a> Email: <a href="mailto:Lbergstresser@hartlandvt.org">Lbergstresser@hartlandvt.org</a>
<b>Town Treasurer</b>	802-436-2464	Email:
<b>Town Listers</b>	802-436-4292	Email: <a href="mailto:assessment@hartlandvt.org">assessment@hartlandvt.org</a>
<b>Recreation</b>	802-436-2790	Email: <a href="mailto:jleonard@hartlandvt.org">jleonard@hartlandvt.org</a> Email: <a href="mailto:jolmstead@hartlandvt.org">jolmstead@hartlandvt.org</a>

## HARTLAND PUBLIC LIBRARY HOURS

Tuesday and Friday 10:00 a.m. to 6:00 p.m.

Wednesday and Thursday 11:00 a.m. to 7:00 p.m.

Saturday 9:00 a.m. to 2:00 p.m.

## HARTLAND HISTORICAL SOCIETY HOURS

Phone: 802-436-1703

Call for hours



## USEFUL HARTLAND-AREA CONTACT INFORMATION

Organization	Phone Number	Website/Email
The Town of Hartland		<a href="http://www.hartlandvt.gov">www.hartlandvt.gov</a>
Town Manager	436-2119	<a href="mailto:dormiston@hartlandvt.org">dormiston@hartlandvt.org</a>
Finance Office	436-2464	<a href="mailto:finance@hartlandvt.org">finance@hartlandvt.org</a>
Clerk's Office	436-2444	<a href="mailto:cjenne@hartlandvt.org">cjenne@hartlandvt.org</a>
Listers' Office	436-4292	<a href="mailto:assessment@hartlandvt.org">assessment@hartlandvt.org</a>
Hartland Public Library	436-2473	<a href="http://www.hartlandlibraryvt.org">www.hartlandlibraryvt.org</a>
Hartland Recreation Center	436-2790	<a href="mailto:jleonard@hartlandvt.org">jleonard@hartlandvt.org</a>
Burning Permits Weekends/Holidays	See list page —	
<b>FOR ALL EMERGENCIES</b>	<b>Call 911</b>	<b>FOR ALL EMERGENCIES</b>
VT State Police Royalton Barracks	802-234-9933	<a href="https://vsp.vermont.gov/stations/royalton">https://vsp.vermont.gov/stations/royalton</a>
Hartland Constable James Dow	802-698-8341 (cell) 802-698-8349 (fax)	<a href="mailto:hartlandconstable@gmail.com">hartlandconstable@gmail.com</a>
Animal Control Officer Cate Rowell	603-252-1700	<a href="mailto:ccastor1017@yahoo.com">ccastor1017@yahoo.com</a>
Hartland Elementary School	436-2255	<a href="http://www.wsesu.net/hes-home/">http://www.wsesu.net/hes-home/</a>
Windsor SE Supervisory Union	674-2144	<a href="http://www.wsesu.net">www.wsesu.net</a>
Windsor Co. Civil/Probate Court (Woodstock)	457-2121	<a href="mailto:JUD.WindsorUnit@vermont.gov">JUD.WindsorUnit@vermont.gov</a>
Windsor Co. Family/Criminal Court (WRJ)	295-8865	<a href="mailto:JUD.WindsorUnit@vermont.gov">JUD.WindsorUnit@vermont.gov</a>
Green Mountain Power Outage Center	888-835-4672	<a href="http://www.greenmountainpower.com">www.greenmountainpower.com</a>
DMV White River Junction	828-2050	<a href="http://www.dmv.vermont.gov">www.dmv.vermont.gov</a>
DMV Springfield	802-885-5273	<a href="http://www.dmv.vermont.gov">www.dmv.vermont.gov</a>
VTrans Contact Line	802-828-2675	<a href="https://vtrans.vermont.gov/contact-us">https://vtrans.vermont.gov/contact-us</a>
How do I subscribe to the Hartland Listserve?	<a href="http://hartlandvt.info/">http://hartlandvt.info/</a>	<a href="mailto:mail-owner@hartlandvt.info">mail-owner@hartlandvt.info</a>
Greater Upper Valley Solid Waste District	674-4474	<a href="http://www.guvswd.org">www.guvswd.org</a>
North Hartland Lake Recreation Area	802-295-2855	
North Hartland Water District	603-667-7737 (G.Albright) 802-295-8573 (Meechams)	
US Post Office—Three Corners (05048)	436-2655	05049 Also currently served here
US Post Office—North Hartland (05052)	296-3741	
CATV (for videos of public meetings)	295-6688	<a href="http://catv8.org/">http://catv8.org/</a>
The Vermont Standard (paper of record)	457-1313	<a href="http://www.thevermontstandard.com">www.thevermontstandard.com</a>
The Valley News (paper of record)	603-298-8711	<a href="https://www.vnews.com/">https://www.vnews.com/</a>
First Congregational Church (Brick Church)	436-2224	<a href="http://www.hartlandcongregationalchurch.org">www.hartlandcongregationalchurch.org</a>
First Universalist Church (Four Corners)	436-2592	<a href="http://www.hartlanduu.com">www.hartlanduu.com</a>
N. Hartland Community Church	296-2418	
Steve's Bait Shop (Fishing/Hunting Licenses)	802-296-7331	
United Ways of Vermont (social service connections)	211	<a href="http://www.vermont211.org/home">http://www.vermont211.org/home</a>