

Vermont Board of Real Estate Appraisers
Vermont College Campus at Schulmaier Hall
32 College Street,
Montpelier, VT 05602

December 12, 2012 at 9:00 a.m.

Minutes

Members Present: Ami Milne-Allen, Steve Rocheleau, George Sargeant, Robert Wernecke and Heidi Hayward Urish

Members absent: Linda Retchin **Staff Present:** Colin Benjamin, Peter Comart, Carla Preston and Judith Griffen

1. 9:00 a.m. Called to order.

2. Approved November 7, 2012 minutes with date correction

3. Case Manager Report

Carla reported that there are 19 open cases at this time, 4 approved for closing, 4 are ready for I-Team meetings, 5 are under investigation, 2 are pending hearings and 4 are pending charges.

2011-842 – closing report – approved

2011-692 – closing report – approved

Removal of Conditions – Sandi Murphy – 2009-208 – approved

4. Applications for review:

Nicholas Guyer – Certified General – tabled need more information, logs need to be resubmitted and the board would like to see two more reports.

5. Discussion Items:

- a. Final review of the USPAP Checklist was discussed and approved.
- b. Experience form for Trainees was discussed and approved.
- c. Statute Changes were discussed and Colin will submit them with the OPR bill.
- d. Paperless licensure was discussed by Chris Winters and the Board members. The Board was in agreement with the paperless licensure proposal.

6. Education courses for review

Appraisal Institute

Online The Discounted Cash Flow Model 5/CE – AQB approved – **expires 5-14-15**

15 Hour National USPAP Course (2012-2013) for 14/CE & 15/QE – AQB approved – **expires 12-30-13**

7 Hour National USPAP Course (2012-2013) for 7/CE – AQB approved – **expires 12-31-13**

Business Practice and Ethics for 4/CE – **Denied**

Complex Litigation & Appraisal Case Studies for 7/CE – approved – **expires 12-12-14**

Residential & Commercial Valuation of Solar for 15/CE – approved – **expires 12-12-14**

Online Basic Appraisal Procedures for 28/CE and 30/QE – AQB approved – **expires 11-17-15**

McKissock

Disciplinary Cases – What NOT to do for 7/CE – AQB approved – **expires 7-10-15**

Analysis in Action for 7/CE – AQB approved – **expires 7-11-15**

Land & Site Valuation for 5/CE – AQB approved - **expires 9-13-15**

Massachusetts Board of Real Estate Appraisers

Financial Institutions Guide to Commercial Appraisal for 7/CE – **Denied**

Appraising Historic Properties for approved – **expires 12-12-14**

Advanced Residential Applications & Case Studies for 14/CE and 15/QE – AQB approved – **expires 12-1-15**

American Society of Farm Managers and Rural Appraisers

Advanced Rural Case Studies (A400) for 36/CE – approved – **expires 12-12-14**

7. FYI:

Appraisal Subcommittee Annual Report 2011

Appraisal Foundation October 2012 edition of the Real Property Appraiser Qualifications Criteria

8 Adjourned at 1:56 p.m.

9. Next Meeting: February 6, 2013 at 9:00 a.m., Vermont College Campus at Schulmaier Hall, 32 College Street, Montpelier, VT 05602