

# Hinesburg, Vermont Annual Report

July 1, 2021 – June 30, 2022

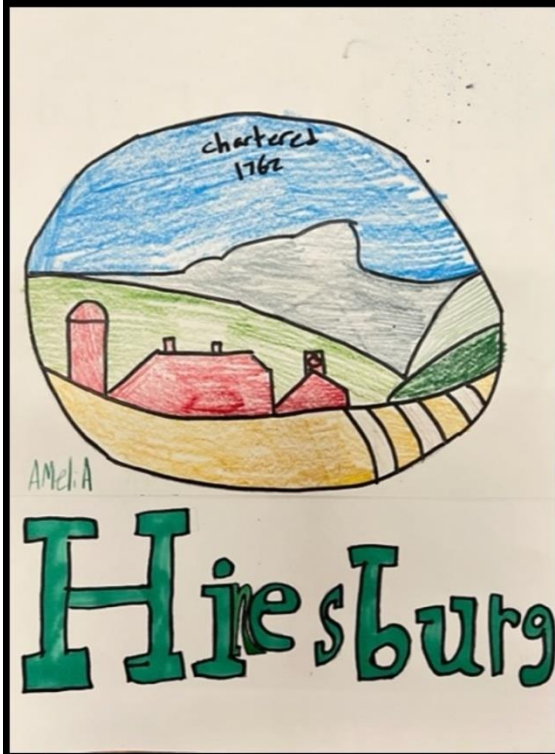


**Informational Meeting**  
**Monday, March 6, 2023 7:00 pm (via Zoom or In Person)**

**Australian Ballot Vote**  
**By Tuesday, March 7, 2023 7:00 pm**

**\*Ballots will not be mailed automatically. Request an early ballot at  
[mvp.vermont.gov](https://mvp.vermont.gov) or call 802-482-2281 ext. 1,  
or email [mross@hinesburg.org](mailto:mross@hinesburg.org) or [hroberts@hinesburg.org](mailto:hroberts@hinesburg.org)**

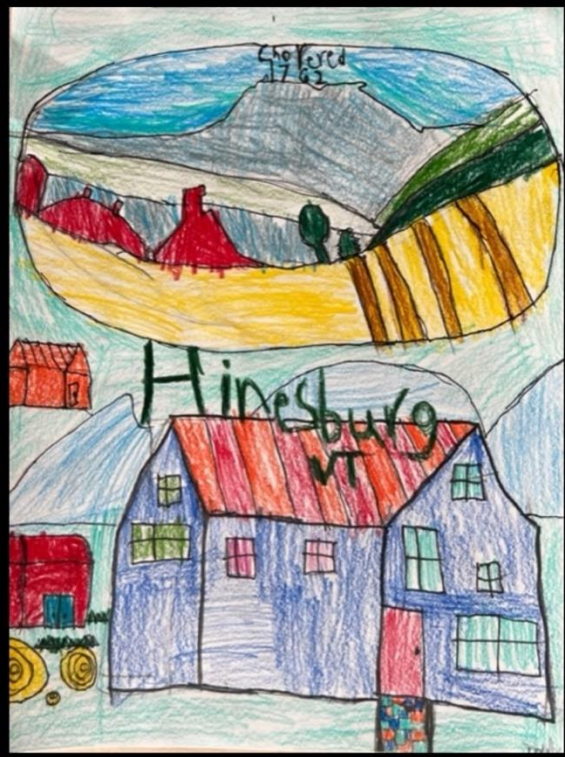
Amelia Parrott, 5<sup>th</sup> grade



Althea Richardson, 5<sup>th</sup> grade



Emma Payea, 6<sup>th</sup> grade



Teddy Cluver, 5<sup>th</sup> grade

## TABLE OF CONTENTS

<b><u>General Information</u></b>	<b><u>Page</u></b>	<b><u>Reports, Continued</u></b>	<b><u>Page</u></b>
Town Staff/Volunteers	2-3	Energy Committee	57
Elected Officials	4	Health Officer	58
2023 Town Meeting Warning	5-7	Highway Department	59
List of Officers for Election	8	Hinesburg Community Police Department	60-61
Town Manager Report	9-10	Hinesburg Community Resource Center	62-63
FY 2024 Proposed Budget Overview	11-16	Hinesburg Fire & First Response	64
Minutes of 2022 Town Meeting	40-43	Hinesburg Land Trust	65
		Hinesburg Senior Meal Site	66
		Lake Iroquois Association	67-69
		Lake Iroquois Recreation District	70
		Lewis Creek Association	71-72
		Planning Commission	73-74
		Recreation Department/Commission	75-77
		Richmond Rescue	78-79
		Town Clerk & Treasurer	80
		Town Forest Committee	81-82
		Town Planner	83-84
		Trails Committee	85
		Water Department and Buildings & Facilities	86
		Zoning Administrator	87
<b><u>Budget and Financials</u></b>			
Proposed FY24 Operating Budget – Expenses	17-24		
Proposed FY24 Operating Budget – Revenue	25-27		
FY24 Capital Budget Expenditure Summary	28		
Carpenter-Carse Library Budget	29		
Hinesburg Community Resource Center Budget	30		
Balance Sheet – Government Funds	31-35		
Long Term Liabilities	36-38		
<b><u>Tax Information</u></b>			
Delinquent Tax Information	39		
<b><u>Reports</u></b>		<b><u>School Reports</u></b>	
Selectboard	44-46	Cover Sheet – Notices of Availability	88
Affordable Housing Committee	47	CVSD Superintendent's Report	89
Agency Request Review Committee	48	CVSD Board of Educator's Report	90
Assessor's Office	49	Warning for Annual Meeting	91-92
Carpenter-Carse Library	50-51	Budget Implications	93
Cemetery Commission	52	Proposed Budget Information	94
Conservation Commission	53-54	Peck Estate Fund Report	95
Development Review Board	55		
Economic Development Committee	56		

### WAYS TO REQUEST AN EARLY BALLOT:

**Visit My Voter Page at [mvp.vermont.gov](http://mvp.vermont.gov)**

**E-mail [mross@hinesburg.org](mailto:mross@hinesburg.org) or [hroberts@hinesburg.org](mailto:hroberts@hinesburg.org)**

**Call the town clerk's office at 482-2281 ext. 1**

**Pick up a ballot at the clerk's office Monday-Friday 8 a.m. to 4 p.m.**

**Early in-person voting at the clerk's office**

*The 5<sup>th</sup> and 6<sup>th</sup> grade students looked at pictures of historic buildings in Hinesburg. We did a guided drawing study on how to draw buildings with three dimension and a single view of one side. They chose which historic Hinesburg building they wanted to draw then decided to keep their picture in black and white with pencil, black sharpie or color using colored pencil or watercolors.*

*Cover art by Hailey Fregeau, 6<sup>th</sup> grade*

Appointed Officials  
(P=Paid Staff; V=Volunteer)

**Affordable Housing Committee (V)**

Carl Bohlen, Chairperson  
Rocky Martin  
Dale Wernoff  
Emily Raymond  
Marybeth Bowman  
Beth Whitlock  
David Nagel  
Xander Paterson

**Agency Request Review Committee (V)**

Maureen Barnard  
Kathy Newton  
Roberta Soll  
Michelle Stidsen

**Animal Control Officer (P)**

Nick Sutley

**Assessor (P)**

Lisa Truchon (NEMRC)

**Assistant Town Clerk (P)**

Heather Roberts

**Board of Civil Authority (V)**

Justices of the Peace Selectboard

**CCRPC (V)**

Andrea Morgante, Alternate  
Michael Bissonette

**Green Mountain Transit (V)**

Phil Pouech  
Richard Watts, Alternate

**Community Resource Center (P)**

Alex Koncewicz

**CSWD Representative (V)**

Doug Taff

**Conservation Commission (V)**

Kate Kelly, Chairperson  
Meg Handler  
Bob Hyams

Darcie Mumley  
Liz Doran  
Kathy Beyer  
Tobiah Schulman

**Constable (V)**

Anthony Cambridge

**Development Review Board (V)**

Dennis Place, Chairperson  
Richard Jordan  
Ted Bloomhardt  
John Lyman  
Brendan Martin  
Jonathan Slason  
Michael Webb  
Jeff Daugherty, Alternate

**Development Review Coordinator (P)**

Mitch Cypes

**E-9-1-1 Coordinator (P)**

Mitch Cypes

**Economic Development Committee (V)**

Steve Gladstone  
Melissa Levy

**Energy Committee (V)**

Chuck Reiss, Chair  
Josh Leckey  
Michael Webb

**Fire Chief & Emergency Manager (P)**

Nicholas Baker

**Forest Fire Warden (P)**

Ed Waite

**Health Officer (P)**

Phillip Stolz

**Highway Department (P)**

Michael Anthony, Road Foreman  
Dominic Musumeci



**Lake Iroquois Recreation District Rep (V)**

Jeff Davis

**Planning Commission (V)**

Denver Wilson, Chairperson

John Kiedasch

Barbara Forauer

James Donegan

Marie Gardner

Lenore Budd

Nina Friscia

Dan Baldwin

Nicholas Chlumecky

Alison Lesure

**Planning & Zoning Director (P)**

Alex Weinhausen

**Police Department (P)**

Anthony Cambridge, Chief (FT)

Brett Flansburg, Sergeant (FT)

Frank Bryan (FT)

Jeremy Hulshof (FT)

Ben Hollwedel (PT)

William Wager (PT)

Dan Silver (PT)

Andrew Thomas (PT)

**Recreation Commission (V)**

Frank Twarog, Chairperson

Tom Giroux

Henry Moreno

Rodney Putnam

Michael Webb

Liam Powers

**Recreation Coordinator (P)**

Jennifer McCuin

**Sidewalk Maintainer (P)**

Ryan Gladstone

**Assistant Town Administrator & Road Commissioner (P)**

Joy Dubin Grossman

**Town Manager**

Todd Odit

**Town Forest Committee**

Pat Mainer, Chairperson

Brent Francis

Chris Haviland

Aaron Miller

Jonathan Trefry

Thomas Marrinson

Stevie Spenser

Kelsey Barklund

Thomas Broido

**Town Report Coordinator (P)**

Ann Thomas

**Town Service Officer (P)**

Shannon Wheeler

**Trails Committee (V)**

Ray Mainer, Chairperson

Oren Guttman

Charles "Chic" McArthur

Peter Modley

Colin Hunt

Bret Golann

James Mangrum

Brian Bock

**Tree Warden (V)**

Paul Wieczorek

**Village Steering Committee (V) (inactive)**

**Water & Wastewater (P)**

John Alexander, Assistant Chief Operator

Matthew Gray

**Zoning Administrator (P)**

James Jarvis

## Elected Officials

### Clerk & Treasurer

Melissa B. Ross                      3 years    2023

### Cemetery Trustees

Mary Jo Brace                      3 years    2024

Tom Giroux                        3 years    2025

Glenn Place                        3 years    2023

### Justice of the Peace

Sandra Anderson                  2 years    2024

Sheila Dodd                       2 years    2024

Kitty Frazier                       2 years    2024

Lynn Gardner                      2 years    2024

Marie Gardner                    2 years    2024

Tom Giroux                        2 years    2024

Katherine Levasseur              2 years    2024

Bill Lippert                        2 years    2024

Vicki Matthews                    2 years    2024

Enrique Peredo                    2 years    2024

Melissa Ross                       2 years    2024

Sarah Toscano                    2 years    2024

### Library Trustee

Katherine Kjelleren, Chair       3 years    2023

Emily Alger                        3 years    2024

Brian Dunlop                      3 years    2025

Marianna Holzer                  3 years    2025

Paul Lamberson                  3 years    2023

Jim Jarvis                         3 years    2025

Susan McClure                    3 years    2024

Catherine Moller                  3 years    2023

Heather Roberts                  3 years    2024

### Town Moderator

Frank Twarog                      1 year    2023

### Peck Estate Trustees

Gill Coates                        3 years    2023

Heather Roberts                  3 years    2025

Frank Twarog                      3 years    2024

### Representative to the VT Legislature

Phil Pouech                        2 years    2024

### Selectboard

Phil Pouech                        2 years    2024

Maggie Gordon                    3 years    2024

Michael Loner                    3 years    2025

Merrily Lovell, Chair              3 years    2023

Dennis Place                       2 years    2023

### Champlain Valley School District, Director

Colleen MacKinnon                3 years    2023

Keith Roberts                      3 years    2025



**TOWN MEETING WARNING**  
**Informational Meeting March 6, 2023**  
**Annual Meeting March 7, 2023**  
**Town of Hinesburg, Vermont**

**Informational Meeting March 6, 2023 In-person and via Remote Access**

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet in-person and remotely in said Town of Hinesburg, on Monday March 6, 2023 at 7:00 P.M. at the Champlain Valley Union District High School, at 369 CVU Road, Hinesburg, VT 05461, for an informational meeting on the articles to be voted upon by Australian Ballot on Tuesday March 7, 2023. Join Zoom Meeting

**Meeting ID:** 858 6891 0612

<https://us06web.zoom.us/j/85868910612?pwd=dnViRWFTST0Q1U25qeVFGRDdoT2Uzd09>

**Passcode:** 396282

This Informational Meeting will be held in-person and remotely. Available options to watch or join the meeting:

- Attend in-person in the auditorium at Champlain Valley Union High School.
- Join the meeting via Zoom using the log-in information above.
- View remotely by streaming on the Media Factory
- For the purpose of recording minutes, you will be asked to provide your first and last name.
- **HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You can register by going to [olvr.vermont.gov](http://olvr.vermont.gov) to register on-line, by going to the town clerk's office and filling out a paper registration form, or on election day at the polls.
- **HOW TO REQUEST AN EARLY BALLOT:** You can request an early ballot by visiting [mvp.vermont.gov](http://mvp.vermont.gov) and signing in to your voter page. You or a family member may also request a ballot by phone, in person or via email at [mross@hinesburg.org](mailto:mross@hinesburg.org) or [hroberts@hinesburg.org](mailto:hroberts@hinesburg.org).

**ARTICLE I:** To hear the reports of the officers of the Town of Hinesburg.

**ARTICLE II:** Any other business thought proper.

**Annual Meeting Tuesday, March 7, 2023 via Australian Ballot**

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Town Hall at 10632 Vermont Route 116 in Hinesburg, on Tuesday, March 7, 2023 to transact the following business by Australian ballot. Said voting by Australian ballot will begin with the polls opening at 7:00 A.M. and closing at 7:00 P.M.

**ARTICLE III:** To elect the necessary Town and School District officers by Australian ballot:

- Selectboard member for a term of 3 years
- Selectboard member for a term of 2 years
- Selectboard member for the last year of a 2-year unfulfilled term
- Town Clerk for a term of 3 years

- Town Treasurer for a term of 3 years
- Town Moderator for a term of 1 year
- Cemetery Trustee for a term of 3 years
- Library Trustee for a term of 3 years
- Peck Estate Trustee for a term of 3 years
- Champlain Valley School District Director for a term of 3 years

**ARTICLE IV:** Shall the Town approve a General Government budget of \$1,779,587 with the sum of \$1,273,513 raised through taxes?

**ARTICLE V:** Shall the Town approve a Highway Department budget of \$720,583 with the sum of \$542,083 raised through taxes?

**ARTICLE VI:** Shall the Town approve the Hinesburg Community Police Department budget of \$808,074 with the sum of \$770,574 raised through taxes?

**ARTICLE VII:** Shall the Town approve the Hinesburg Fire Department budget of \$623,548 with the sum of \$555,548 raised through taxes?

**ARTICLE VIII:** Shall the Town approve the Carpenter-Carse Library allocation of \$244,000 with the sum of \$244,000 raised through taxes?

**ARTICLE IX:** Shall the Town approve Capital Transfers of \$582,867 with the sum of \$482,867 raised through taxes?

**ARTICLE X:** Shall the Town appropriate the sum of \$40,050 with the sum of \$40,050 raised through taxes, to be distributed as specifically designated below?

Steps to End Domestic Violence	\$2,350
UVM Home Care & Hospice (VNA)	\$7,250
Committee on Temporary Shelter	\$1,000
Age Well (CVAA)	\$4,000
VT Family Network	\$1,000
Vermont Center for Independent Living	\$200
Hinesburg Meal Site	\$650
Prevent Child Abuse Vermont	\$500
Hinesburg Community Resource Center	\$23,100

(If voters approve Articles 4 through 10, total expenditures of \$4,798,709 will be required, with the estimated amount of \$3,908,635 to come from property tax revenue.)

**ARTICLE XI:** Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2024, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 15, 2023 and to be collected by the Town Treasurer? Any and all payments received in the Town Treasurer's Office later than midnight on November 15, 2023 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.

**ARTICLE XII:** Shall the voters authorize the purchase of a Pumper/Tanker for the Fire Department in an amount not to exceed \$850,000 to be financed over a period not to exceed ten (10) years?



**ARTICLE XIII:** Shall the town provide notice of the availability of the annual report by posting notice on the town website and in three public places in town at least 30 days before the annual meeting instead of mailing or otherwise distributing the report to the voters of the town pursuant to 24 V.S.A. § 1682(a)?

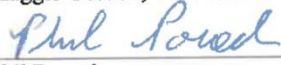
**ARTICLE XIV:** Shall the voters authorize the Selectboard to appoint a town treasurer as provided in 17 V.S.A. § 2651f?

**ARTICLE XV:** Shall the voters authorize the Selectboard to appoint a town clerk as provided in 17 V.S.A. § 2651e?


Signed and dated this 25<sup>th</sup> day of January 2023, and as attested to by:

  
Merrily Lovell, Chair

  
Maggie Gordon, Vice-Chair

  
Phil Pouech

  
Attest: Melissa Ross, Town Clerk

  
Dennis Place

  
Michael Loner

**ANNUAL TOWN AND SCHOOL DISTRICT MEETING  
LIST OF OFFICERS FOR ELECTION  
HINESBURG, VERMONT  
March 7, 2023**

**FOR SELECTBOARD**

**(3-year term) Vote for not more than 1**

**Merrily Lovell**

**FOR SELECTBOARD**

**(2-year term) Vote for not more than 1**

**Dennis Place**

**FOR SELECTBOARD**

**(1 year remaining of a 2-year term) Vote for not more than 1**

**Paul Lamberson**

**FOR TOWN CLERK**

**(3-year term) Vote for not more than 1**

**Heather J. Roberts**

**FOR TOWN TREASURER**

**(3-year term) Vote for not more than 1**

**Heather J. Roberts**

**TOWN MODERATOR**

**(1-year term) Vote for not more than 1**

**Frank Twarog**

**CEMETERY TRUSTEE**

**(3-year term) Vote for not more than 1**

**Glenn A. Place**

**LIBRARY TRUSTEE**

**(3-year term) Vote for not more than 3**

**Katherine Kjelleren**

**Paul Lamberson**

**Catherine Moller**

**Kathleen Rivard**

**PECK ESTATE TRUSTEE**

**(3-year term) Vote for not more than 1**

**CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTOR**

**(3-year term) Vote for not more than 1**

**Cassandra Townshend**

## **Town Manager Report**

Looking back at this time last year, I am amazed at how well the community and town staff responded to some significant and controversial changes from what was planned. While we all may not share the same view, it is important that we listen to each other and have civil and respectful discourse. It is important to remember that our words have meaning and they can be impactful.

From a service perspective, the most significant unexpected change was police coverage. As a result of the failure of the original police budget, Hinesburg went from 6 full-time officers providing 24/7 coverage to 3 full-time officers covering 9:00 am – 9:00 pm Monday – Friday in very short order. Ultimately, the voters approved a slightly revised budget and the Selectboard promised to embark on the development of a public safety strategic plan to help guide future decisions on staffing and coverage. As of early January 2023, the police department has 4 Full-time employees covering Monday – Saturday and the Selectboard approved hiring a consultant to develop the public safety strategic plan.

In my report last year, I mentioned the anticipated start of the town's ambulance service in the summer of 2022 as well as the conversion of the volunteer chief position to a regular part-time employee and hiring of two full-time fire/first response employees. Just a couple of months later, it was very apparent to Chief Baker and me that the town did not have the human resources necessary to consistently staff an ambulance 24/7. As a result, we came to the very hard decision to recommend that the Selectboard cancel the ambulance service and instead contract with another organization for ambulance transport.

This decision was cheered by some and jeered by others. As a result of that feedback and dialogue, it was recommended that the Selectboard widen the scope of the public safety strategic planning process to include fire, first response and ambulance services. In the meantime, the town continues its contract with Richmond Rescue. The proposed budget represents the second year of that contract which is a \$0 increase.

Picking up on the thread of combining efforts, what began as a study to evaluate renovating or replacing the fire station was expanded to include the town hall due to the roof issues. Combining both buildings into one study saved the town money and will allow the Selectboard and the voters to make a decision on both buildings knowing the needs of each rather than making a decision on one in a vacuum. The study evaluates a new fire station in its existing location or in a new location; and renovating the existing town hall and staying mostly within the existing four walls or adding on to the town hall to create new office and meeting space as well as community space. Public meetings on these plans will occur this winter.

In other areas, things have progressed more or less as planned. Regarding justice, equity and inclusion work, staff received another training on a Welcoming and Inclusive Workplace; an informal workgroup was formed which recommended the Selectboard adopt a Statement on Inclusion, which they did. And in February, the work group presented the Selectboard with a

charter to establish a formal town equity committee. In addition, Hinesburg is a member of the Statewide I.D.E.A.L (Inclusion, Diversity, Equity, Action and Leadership) program which brings select communities together to learn about ways to make our own more welcoming. Moreover, the Town is participating in the Vermont League of Cities and Town's EPIC program which has similar goals but is a limited duration.

The Selectboard's decision to modify the Richmond Road/North Road/Texas Hill Road intersection into a 4-way stop was implemented in the late fall of 2022 and appears to be going well. At some point in the future the Selectboard will need to decide whether or not to make this change permanent. On a somewhat related note, the town applied for a grant for the first phase of the Richmond Road path but was not successful. The town will continue to search for funding for this important pedestrian connection.

Since the discovery last fall that the town landfill had not been properly closed, staff have worked diligently to secure official closure approval. Part of that approval required removing a significant amount of woody vegetation and adding a significant amount of earth material over portions of the landfill where there was exposed garbage. Unfortunately, during the writing of this report, an additional well that serves two residences was found to have PFAS levels slightly above state limits. As a result, the town will need to install and maintain treatments systems at both homes.

Looking forward to future years, the challenge is going to be right-sizing the town's response to the significant amount of residential development that is likely to occur. We do not want to be too far behind on services nor do we want to be too far ahead. Ideally, any growth in personnel and/or services will align with growth in the grandlist to mitigate against any adverse tax impacts. Realistically, it is unlikely that the two will occur in lock step. As a result, future budgets are likely to have periods of expansion and periods of minor change.

Lastly, I would like to congratulate Town Clerk and Treasurer, Melissa "Missy" Ross, on her retirement at the end of her term. Missy has been an employee of the Town since 1998 and has made numerous valuable contributions during her time. Personally, I want to thank Missy for her cooperation and assistance in helping me land on my feet in Hinesburg.

### **Finances**

The Town ended FY22 in a financially sound position. Revenues and other financing sources were \$92,076 under budget and expenditures were \$55,044 under budget resulting in a change of total fund balance of (\$37,032). The unassigned general fund balance increased by \$33,624 from \$926,468 to \$960,092. This is \$79,122 better than the expected deficit of \$45,498. Taking into account the FY23 budgeted deficit of \$276,000 and the FY24 budgeted deficit of \$150,000, the unassigned fund balance could be \$534,092 by the end of FY24, which is equal to 12.6% of the town's operating budget. This is within the practice established last year to keep the unassigned fund balance in the 10% - 15% of operating budget range.



## FY24 Budget Overview

### Revenue

The FY24 budget story is more about revenue than it is about expenses. There are a variety of non-tax revenues that were in the FY23 budget that are not available for the FY24 budget. In total, there is a loss of \$289,000 in non-tax revenue sources. This results in a higher increase in the amount raised in taxes than the increase in expenses. For example, the draft budget is a 0.25% or \$11,496 increase in expenses but a 5.0% or \$185,235 increase in the amount raised in taxes. Depending on grand list growth however, it is estimated that this would result in a tax rate increase of \$0.0213 (3.6%), or \$21.30 per \$100,000 of assessed value. On a home assessed at \$400,000, that would equal a \$85.20 increase.

Most of the lost non-tax revenue comes from a \$126,000 reduction in the use of fund balance; removal of \$100,000 in ambulance revenue since we are not operating an ambulance and removal of \$50,000 for the COPS grant.

The cost of the capital budget is partially offset by the use of the anticipated fund balance. In FY23, that amounted to \$201,000 but for FY24 that is reduced to \$100,000. In addition, \$125,000 of unspent paving funds from FY23 will be applied to the anticipated \$250,000 paving expense in FY24. When the new Engine #3 replacement arrives, \$200,000 of accumulated funds will be used as a down payment to decrease borrowing costs. Overall, compared to FY23, the proposed FY24 Capital Budget will raise \$42,911 less in new taxes.

Revenue from St. George for fire and first response services has increased due to a new formula for assessment. St. George will be charged a percentage of the budget based on their percentage of the previous years' call volume. For ambulance service, Richmond Rescue will bill Hinesburg for St. George and in turn, we will be reimbursed by St. George.

Planned expenditures for the Town Forest Committee are reflected in the budget and those expenditures are covered 100% by logging revenue and the Town Forest Stewardship Fund. So those are new line items under revenue

	Tax by Assessed Value			
	\$200,000	\$300,000	\$400,000	\$500,000
General Government	\$392	\$588	\$785	\$981
Highway	\$167	\$251	\$334	\$418
Police	\$237	\$356	\$475	\$594
Fire/Rescue/EMS	\$171	\$257	\$342	\$428
Library	\$75	\$113	\$150	\$188
Capital Transfers	\$149	\$223	\$298	\$372
Appropriations	\$13	\$19	\$26	\$31
<b>Total Town Tax</b>	<b>\$1,204</b>	<b>\$1,807</b>	<b>\$2,410</b>	<b>\$3,012</b>

<b>Estimated Tax Increase</b>	
<b>Assessed Value</b>	<b>FY24</b>
<b>\$200,000</b>	<b>\$42.60</b>
<b>\$250,000</b>	<b>\$53.25</b>
<b>\$300,000</b>	<b>\$63.90</b>
<b>\$350,000</b>	<b>\$74.55</b>
<b>\$400,000</b>	<b>\$85.20</b>
<b>\$450,000</b>	<b>\$95.88</b>
<b>\$500,000</b>	<b>\$106.50</b>
<b>\$550,000</b>	<b>\$117.15</b>
<b>\$600,000</b>	<b>\$127.80</b>

### **Expenses**

#### **Salaries and Benefits**

Wage increases are 5% in acknowledgement of the significant inflation over the last 18 months. Retirement expenses for Police and Fire are higher than other departments because the Selectboard approved offering Police and Fire employees a better retirement plan that is not available to other employees that raises the town's contribution from 6.75% of wages to 11.6%.

Health insurance premiums for the first six months of FY24 are known and a 10% increase is estimated for the last 6 months of FY24. Actual health insurance expenses in each department vary depending on changing employees or changing employee needs.

<b>Budgeted Full-Time Equivalents</b>					
	FY20	FY21	FY22	FY23	FY24
Town Manager	2	2	2	2	2
Town Clerk	2	2	2	2	2.25
Recreation	0.75	0.75	0.75	0.75	0.75
Planning & Zoning	2.9	2.9	2.9	2.9	2.5
Highway	4	4	4	4	3
Police Department	6.625	6.625	7.625	6.425	6
Buildings & Facilities	0.3	0.3	0.3	0.3	0.5
Fire Department	0	1	2	2.6	2.6
<b>Total</b>	18.575	19.575	21.575	20.975	19.6

## **Selectboard**

No significant changes. A slight increase for advertisements on Line 7 to cover employment ads.

### **Town Manager – Total Increase of \$2,176 or 1.05%**

Wages are increasing 5% and cover the Town Manager and Assistant Town Manager. Insurances, retirement, and FICA have been adjusted to reflect the 80/20 and 85/15 split with the Water and Sewer fund. Previously the budget reflected 100% of those expenses even though they were shared with the Water and Sewer budget.

Employees Budgeted – Full-time Town Manager and Assistant Town Manager

### **Elections & Clerk/Treasurer – Total Decrease of \$606**

The Town Clerk is retiring as of Town Meeting and the Accounting Assistant will retire at the end of the fiscal year. As a result, there will be changes in this office. What those changes are depends on the election. If the voters approve appointing the position rather than electing the position, it will be recommended that the Selectboard appoint the current Assistant Town Clerk/Treasurer as the Town Clerk. In that instance, there will be a vacancy in the Assistant Town Clerk/Treasurer position. If the voters do not approve of appointing the Town Clerk, then that position will depend on the election and that may or may not have an impact on the Assistant Town Clerk/Treasurer position.

The Town Treasurer position is dependent upon the results of the election as well. Should the voters approve appointing the position, the combined Clerk/Treasurer position will likely continue as will the Accounting Assistant position. If the voters do not approve of appointing the position, then the position will be decided by the election and the Accounting Assistant position would continue.

Employees Budgeted – Full-time Clerk/Treasurer and Assistant Clerk/Treasurer and 10 hr/wk Accounting Assistant

### **Planning and Zoning – Total Decrease of \$7,201 or 2.8%**

This budget was reduced to reduce the overall budget and is based on eliminating the 16 hour a week administrative assistant position unless similar savings can be achieved another way.

Employees Budgeted - Full-time Planning and Zoning Director and Development Review Coordinator, and 20 hr/wk Zoning Administrator

## **Assessor**

No changes

### **Buildings and Facilities – Total Increase of \$37,733 or 38%**

Most significant change in this budget is the switch from a Director of Buildings and Facilities to a Public Works Director. The Director of Buildings and Facilities was split 70%/30% between the Water and Sewer budget and General Fund Budget. The Director of Public Works is split 50%/50% because of the added responsibility of overseeing the highway department.

There are smaller increases for professional services, utilities, stormwater and solar maintenance based on previous expenses.

Employees Budgeted - Full-time Public Works Director with 50% allocated to general fund budget and 50% allocated to water and wastewater budget.

### **Police Department – Total Increase of \$7,583 or 0.9%**

The 16 hour a week administrative assistant position was eliminated to help offset the increases in wages and retirement. Insurances are down due to personnel changes. Retirement has increased as a result of the change in the retirement plan that increased the Town's contribution by 4.85% to 11.6% of wages.

Employees Budgeted - Full-time Chief and 4 Full-time Officers. Forty hours-week budgeted for per diem shifts with no associated benefits.

### **Fire & Rescue – Total Increase of \$68,301 or 16%**

Call staff pay shows a \$65,000 increase but it is actually a \$25,000 increase because the Call Employee line in the EMS budget was combined with this line. The \$25,000 increase is to provide additional funds for incentivizing call staff to respond to calls and cover shifts that are not covered by the fulltime employees. The retirement increase is due to cost of the new retirement plan that was also offered to police employees. Other minor adjustments are included in the budget.

Employees Budgeted - Regular Part-time Chief at 24 hrs/wk and Two Full-time EMS/Firerfighter positions.

### **EMS – Total Decrease of \$11,060 or 8%**

This budget now covers the cost of the ambulance contract with Richmond Rescue and supplies for first response and ambulance dispatch expense. The town has a three-year contract with Richmond Rescue that limits annual increases to 3%. The price for FY24 is unchanged from FY23.



### **Highway – Total decrease of \$8,150 or 1.1%**

Considering the budget pressures this year and the fact that it has been many years since the department had a 4<sup>th</sup> full-time employee, the Selectboard chose not to budget wages and benefits for the 4<sup>th</sup> position, however the position is still authorized as 4 full-time employees are needed. The reduction in wages and benefits for the 4<sup>th</sup> person offset the increases for line striping, winter sand, equipment rentals and other small increases in the budget. If the 4<sup>th</sup> position is filled in the next year, the corresponding wages and benefits will be added back to the FY25 budget.

Employees Budgeted - One Full-time Road Foreman and Two Full-time laborers. One Full-time laborer position is authorized but not budgeted.

### **Town Hall Technology is an increase of \$3,150 or 5.4%**

Website operations and maintenance is a net decrease of \$1,500 as the town will just be paying for annual maintenance starting in FY24. Computer software is a one-year increase of \$1,400 to update Planning and Zoning's GIS/Mapping software.

### **Landfill Closure is an increase of \$10,000 or 25%**

This increase reflects the anticipated cost for the annual water sampling and testing and landfill inspection. Staff plans to put the next round of sampling (April 2023 and October 2023) out to bid.

### **Recreation is an increase of \$21,869 or 18%**

The most significant increase is the 4<sup>th</sup> of July event. Inflation and a shortage of workers has driven the cost of Fireworks to \$12,000. Pre-Covid, the fireworks display was \$5,000. The Recreation Committee is planning fundraising activities to help offset the cost.

Employees Budgeted - Full-time Recreation Director at 30 hrs/wk.

### **Town Forest Committee**

The Town Forest Committee is in the budget for the first time with a total budget of \$24,880. All of those expenses though are offset with non-tax revenue from logging as well as the town forest stewardship fund.

### **Debt Service is down \$3,849 or 1.2%**

Decrease is a result of decreasing interest payments on bonds.

## **Unemployment, Property & Liability and Workers Comp insurances are down \$11,000 or 8%**

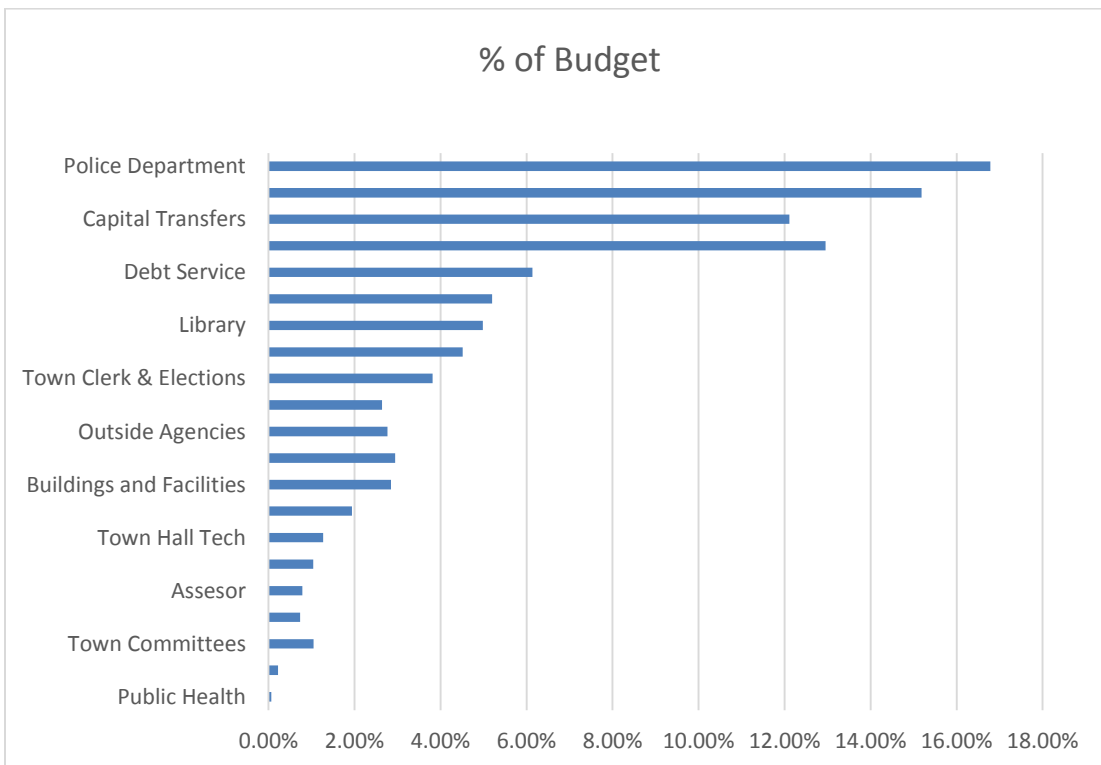
Actual premiums for the first 6 months of FY24 are lower than was budgeted for FY23. Including a projected increase, it is expected the total cost for FY24 will be less than was budgeted for FY23.

## **Agency Funding is down \$150 or 1%**

According to the Agency Review Committee, there were eight requests. All were the same as the current fiscal year except for UVM Home Care and Hospice which asked for a \$250 increase. Red Cross did not submit a request.

## **Capital Transfers is a decrease of \$143,911 or 18%**

While total capital budget spending is an increase over FY23, the amount of the budget supported by new tax revenue is down \$42,911. Including the use of \$100,000 of unassigned fund balance, total capital transfers are down \$143,911. In addition to new tax revenue and fund balance, the capital budget is supported by the use of \$325,000 of existing capital funds. Of that amount, \$200,000 is to be used as a down payment for the Engine #3 replacement and \$125,000 is unspent FY23 paving funds that will be used for paving in FY24.



**FY24 General Fund Budget**

	<b><u>Item</u></b>	<b><u>FY22 Budget</u></b>	<b><u>FY22 Actual</u></b>	<b><u>FY23 Budget</u></b>	<b><u>FY24 Proposed Budget</u></b>	<b><u>FY23 to FY24 Change</u></b>
	<b><u>Expenditures</u></b>					
1	<b><u>Selectboard</u></b>					
2	Wages	\$8,100	\$8,100	\$8,100	\$8,100	\$0
3	FICA	\$844	\$799	\$849	\$849	\$0
4	Secretary Pay	\$2,083	\$1,941	\$2,500	\$2,500	\$0
5	Town Report Coord.	\$850	\$410	\$500	\$500	\$0
6	Office Supplies	\$750	\$575	\$750	\$750	\$0
7	Ads, Notices	\$1,750	\$7,442	\$3,000	\$3,000	\$0
8	VLCT Dues and Meetings	\$6,555	\$7,623	\$7,036	\$7,296	\$260
9	Prof. Services	\$10,000	\$13,406	\$10,000	\$10,000	\$0
10	Professional Audit	\$23,750	\$25,500	\$23,750	\$25,000	\$1,250
11	Town Report	\$2,750	\$2,479	\$2,500	\$2,500	\$0
12	Selectboard Misc	\$3,000	\$3,896	\$3,000	\$3,000	\$0
13	Attorney Fees	\$30,000	\$39,306	\$30,000	\$30,000	\$0
14	<b>TOTAL</b>	<b>\$90,432</b>	<b>\$111,477</b>	<b>\$91,985</b>	<b>\$93,495</b>	<b>\$1,510</b>
15						
16	<b><u>Town Manager</u></b>					
17	Wages	\$135,412	\$161,303	\$156,041	\$164,348	\$8,307
18	FICA	\$10,359	\$12,319	\$11,937	\$10,304	-\$1,633
19	Insurances	\$36,084	\$18,192	\$19,869	\$18,332	-\$1,537
20	Retirement	\$10,083	\$10,081	\$9,753	\$9,092	-\$661
21	Office Supplies	\$500	\$179	\$500	\$200	-\$300
22	Prof. Development	\$2,500	\$9,428	\$4,000	\$3,000	-\$1,000
23	Professional Services	\$0	\$0	\$5,000	\$4,000	-\$1,000
24	<b>TOTAL</b>	<b>\$194,938</b>	<b>\$211,502</b>	<b>\$207,100</b>	<b>\$209,277</b>	<b>\$2,177</b>
25						
26	<b><u>Elections</u></b>					
27	Election Salaries	\$500	\$645	\$2,000	\$2,000	\$0
28	FICA	\$38	\$49	\$153	\$153	\$0
29	Supplies	\$500	\$74	\$500	\$500	\$0
30	Professional SVC	\$2,000	\$1,616	\$2,500	\$2,500	\$0
31	Printing	\$0	\$0	\$0	\$0	\$0
32	<b>TOTAL</b>	<b>\$3,038</b>	<b>\$2,384</b>	<b>\$5,153</b>	<b>\$5,153</b>	<b>\$0</b>
33						
34	<b><u>Clerk/Treasurer</u></b>					
35	Wages	\$97,582	\$97,649	\$100,487	\$113,169	\$12,682
36	Accounting Assistant	\$15,000	\$15,208	\$20,000	\$0	-\$20,000
37	FICA	\$8,613	\$7,470	\$9,217	\$8,657	-\$560
38	Insurances	\$36,222	\$35,505	\$37,195	\$43,672	\$6,477
39	Retirement	\$7,317	\$6,618	\$6,280	\$6,375	\$95
40	Office Supplies	\$2,500	\$2,473	\$2,500	\$2,500	\$0
41	Dues, Meet, Sub	\$0	\$0	\$0	\$0	\$0
42	Ads & Notices	\$500	\$0	\$100	\$100	\$0
43	Land Record Supp	\$2,750	\$2,476	\$2,500	\$2,500	\$0
44	Travel	\$500	\$248	\$100	\$300	\$200
45	Professional Devel	\$500	\$85	\$500	\$1,000	\$500
46	Records Restoration	\$0	\$3,881	\$0	\$0	\$0

	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed Budget</u>	<u>FY23 to FY24 Change</u>
47	Misc.	\$200	\$36	\$200	\$200	\$0
48	<b>TOTAL</b>	<b>\$171,684</b>	<b>\$171,649</b>	<b>\$179,079</b>	<b>\$178,474</b>	<b>-\$605</b>
49						
50	<b>Planning &amp; Zoning</b>					
51	Salary/Wages	\$174,442	\$160,921	\$178,885	\$170,319	-\$8,566
52	FICA	\$13,345	\$12,311	\$13,685	\$13,029	-\$656
53	Insurances	\$43,070	\$29,116	\$33,003	\$35,644	\$2,641
54	Retirement	\$9,187	\$10,174	\$9,465	\$9,551	\$86
55	Supplies	\$500	\$501	\$500	\$500	\$0
56	Ads, Notifications	\$1,500	\$936	\$1,500	\$1,500	\$0
57	Professional Development	\$2,000	\$1,337	\$2,000	\$2,000	\$0
58	Professional Services	\$0	\$0	\$3,000	\$3,000	\$0
59	Mileage	\$800	\$851	\$800	\$800	\$0
60	Printing	\$200	\$30	\$200	\$200	\$0
61	CCRPC	\$6,833	\$6,883	\$6,978	\$7,270	\$292
62	GBIC Dues	\$600	\$600	\$600	\$600	\$0
63	Special Projects	\$2,000	\$7,616	\$7,000	\$6,000	-\$1,000
64	<b>TOTAL</b>	<b>\$254,477</b>	<b>\$231,276</b>	<b>\$257,616</b>	<b>\$250,413</b>	<b>-\$7,203</b>
65						
66	<b>Assessor</b>					
67	Supplies	\$250	\$119	\$250	\$250	\$0
68	Ads & Notices	\$0	\$0	\$0	\$0	\$0
69	Professional Development	\$0	\$295	\$0	\$0	\$0
70	Prof SVC Tax Maps	\$2,500	\$0	\$2,500	\$2,500	\$0
71	Professional Service	\$35,000	\$31,421	\$35,000	\$35,000	\$0
72	<b>TOTAL</b>	<b>\$37,750</b>	<b>\$31,835</b>	<b>\$37,750</b>	<b>\$37,750</b>	<b>\$0</b>
73						
74	<b>Buildings &amp; Facilities</b>					
75	Salary/Wages	\$27,053	\$25,625	\$27,099	\$44,235	\$17,136
76	FICA	\$2,070	\$1,960	\$2,073	\$3,384	\$1,311
77	Insurances	\$8,274	\$0	\$7,617	\$16,429	\$8,812
78	Retirement	\$1,421	\$0	\$1,464	\$2,738	\$1,274
79	Supplies	\$1,300	\$1,434	\$1,100	\$1,500	\$400
80	Bldg Fixtures	\$1,000	\$436	\$800	\$1,000	\$200
81	Professional Service	\$26,000	\$30,945	\$26,000	\$28,000	\$2,000
82	Building R&M	\$6,000	\$19,783	\$6,000	\$6,000	\$0
83	Green Up Day	\$350	\$353	\$350	\$350	\$0
84	Sidewalks	\$0	\$0	\$0	\$0	\$0
85	Bldg Utilities	\$7,600	\$10,178	\$7,600	\$10,000	\$2,400
86	Vehicle Fuel	\$3,000	\$3,282	\$3,000	\$3,500	\$500
87	Equipment R&M	\$7,000	\$7,223	\$7,000	\$7,000	\$0
88	Stormwater	\$0	\$1,699	\$0	\$2,000	\$2,000
89	Streetlights	\$5,000	\$5,702	\$5,500	\$6,000	\$500
90	Solar O&M	\$3,400	\$6,952	\$3,800	\$5,000	\$1,200
91	<b>TOTAL</b>	<b>\$99,468</b>	<b>\$115,572</b>	<b>\$99,403</b>	<b>\$137,136</b>	<b>\$37,733</b>
92						
93	<b>Community Police</b>					
94	Police Salaries	\$470,621	\$431,362	\$460,393	\$459,911	-\$482
95	FICA	\$36,003	\$32,999	\$35,220	\$35,183	-\$37
96	Insurances	\$128,382	\$115,506	\$129,513	\$114,064	-\$15,449
97	Retirement	\$29,301	\$24,308	\$26,517	\$47,016	\$20,499



	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed Budget</u>	<u>FY23 to FY24 Change</u>
98	Supplies	\$4,000	\$2,899	\$4,000	\$4,000	\$0
99	Police Equipment	\$9,500	\$9,596	\$10,500	\$10,500	\$0
100	Evidence Collection	\$250	\$0	\$250	\$150	-\$100
101	Public Relations	\$900	\$433	\$1,100	\$1,100	\$0
102	Howard Center	\$7,365	\$7,365	\$8,000	\$8,000	\$0
103	Uniforms	\$4,500	\$5,674	\$4,500	\$5,000	\$500
104	Postage	\$300	\$90	\$300	\$150	-\$150
105	Prof. Services	\$2,000	\$454	\$1,500	\$1,500	\$0
106	Dispatch Services	\$45,000	\$33,750	\$45,000	\$45,000	\$0
107	Computer/Copier	\$3,500	\$2,712	\$3,500	\$3,500	\$0
108	CAD	\$4,500	\$247	\$4,000	\$4,000	\$0
109	Vehicle Repair/Maint	\$8,000	\$11,376	\$8,000	\$8,000	\$0
110	Mileage	\$750	\$0	\$750	\$500	-\$250
111	Telephone	\$3,800	\$5,094	\$4,700	\$4,500	-\$200
112	MDT Maint	\$3,360	\$4,003	\$5,400	\$5,000	-\$400
113	Vehicle Fuel	\$10,000	\$11,919	\$14,000	\$14,000	\$0
114	Professional Development	\$4,500	\$3,060	\$4,500	\$5,000	\$500
115	Station - Prof Service	\$9,680	\$6,854	\$9,500	\$9,500	\$0
116	Station - R&M	\$2,500	\$4,420	\$3,000	\$4,500	\$1,500
117	Station - Utilities	\$7,000	\$9,376	\$7,000	\$9,000	\$2,000
118	CUSI	\$8,479	\$0	\$6,848	\$7,000	\$152
119	Dog Control	\$462	\$534	\$2,500	\$2,000	-\$500
120	Grant Work	\$0	\$4,460	\$0	\$0	\$0
121	<b>TOTAL</b>	<b>\$804,653</b>	<b>\$728,491</b>	<b>\$800,491</b>	<b>\$808,074</b>	<b>\$7,583</b>
122						
123	<b>Fire Warden</b>					
124	Fire Warden	\$350	\$0	\$350	\$350	\$0
125	<b>TOTAL</b>	<b>\$350</b>	<b>\$0</b>	<b>\$350</b>	<b>\$350</b>	<b>\$0</b>
126						
127	<b>Fire &amp; Rescue</b>					
128	Call Reimbursable	\$32,000	\$53,181	\$35,000	\$100,000	\$65,000
129	Chief Pay	\$12,000	\$12,000	\$0	\$0	\$0
130	FT/PT Salaries	\$50,000	\$0	\$154,337	\$161,707	\$7,370
131	FICA	\$7,191	\$4,986	\$11,806	\$12,371	\$565
132	Insurances	\$53,289	\$19,835	\$43,708	\$29,562	-\$14,146
133	Retirement	\$6,713	\$2,139	\$9,646	\$18,758	\$9,112
134	Hose & Fittings	\$1,000	\$3,387	\$6,000	\$7,500	\$1,500
135	EMS PPE	\$5,700	\$2,497	\$0	\$0	\$0
136	Fire Gear (Bunker Gear)	\$15,000	\$31,434	\$20,000	\$22,000	\$2,000
137	Fire Gear Maint.	\$1,000	\$503	\$0	\$2,500	\$2,500
138	Rescue Equipment	\$1,000	\$1,877	\$10,000	\$10,000	\$0
139	Res. Equip. Maint.	\$2,000	\$2,073	\$0	\$0	\$0
140	Fire Fighting Foam	\$1,900	\$0	\$1,200	\$1,000	-\$200
141	Fire Dispatch Service	\$5,650	\$5,087	\$5,800	\$6,500	\$700
142	Wellness and Fitness	\$0	\$0	\$3,000	\$3,000	\$0
143	Forestry Equipment	\$0	\$0	\$2,500	\$2,500	\$0
144	Comm. Equip & Maint	\$2,500	\$2,324	\$9,000	\$10,000	\$1,000
145	Dues and Subscriptions	\$0	\$0	\$3,500	\$3,500	\$0
146	Prevention Ed.	\$1,800	\$2,067	\$1,800	\$1,800	\$0
147	Medical Supplies	\$5,000	\$6,373	\$0	\$0	\$0
148	Oxygen Refill	\$0	\$122	\$0	\$0	\$0
149	Insurance	\$25,500	\$37,712	\$26,500	\$27,000	\$500

	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed Budget</u>	<u>FY23 to FY24 Change</u>
150	Information Technology	\$1,000	\$0	\$0	\$0	\$0
151	Office Supplies	\$500	\$833	\$2,100	\$2,100	\$0
152	Vehic. Maint.	\$24,000	\$47,793	\$28,000	\$22,000	-\$6,000
153	Station Repair	\$30,000	\$29,203	\$15,000	\$12,000	-\$3,000
154	Utilities	\$10,000	\$9,296	\$10,000	\$10,000	\$0
155	COVID-19 Expenses	\$0	\$0	\$0	\$0	\$0
156	Vehicle Fuel	\$3,500	\$5,898	\$3,600	\$5,000	\$1,400
157	Telephone	\$4,500	\$8,265	\$5,500	\$5,500	\$0
158	Prof. Development	\$15,000	\$13,727	\$18,000	\$18,000	\$0
159	Portable Defibrillator	\$1,900	\$1,716	\$0	\$0	\$0
160	<b>TOTAL</b>	<b>\$319,993</b>	<b>\$304,328</b>	<b>\$425,997</b>	<b>\$494,297</b>	<b>\$68,300</b>
161						
162	<b>EMS</b>					
163	Service Contract	\$0	\$36,000	\$0	\$66,000	\$66,000
164	Call Reimbursable	\$25,000	\$0	\$40,000	\$0	-\$40,000
165	EMS Responder	\$50,000	\$70,034	\$0	\$0	\$0
166	Payroll Taxes	\$5,738	\$5,358	\$3,060	\$0	-\$3,060
167	Protective Clothing Uniforms	\$3,000	\$3,970	\$4,200	\$4,500	\$300
168	Protective Outer Clothing	\$4,000	\$3,849	\$4,000	\$4,500	\$500
169	Rescue Equipment	\$5,000	\$6,127	\$0	\$0	\$0
170	Equipment & Maintenance	\$6,500	\$7,023	\$6,500	\$6,500	\$0
171	Dispatch Services	\$14,400	\$12,147	\$15,500	\$17,500	\$2,000
172	Comm. Equip & Maint	\$5,000	\$8,693	\$0	\$0	\$0
173	Medical Supplies	\$12,000	\$11,630	\$16,000	\$16,000	\$0
174	Oxygen Refill	\$1,500	\$0	\$2,000	\$1,000	-\$1,000
175	Information Technology	\$3,500	\$2,920	\$3,500	\$3,500	\$0
176	Portable Defibrillator	\$2,000	\$1,257	\$4,000	\$4,000	\$0
177	EMS Continuing Education	\$3,600	\$4,761	\$3,900	\$4,200	\$300
178	Employee Vaccinations	\$1,200	\$0	\$1,200	\$1,200	\$0
179	Patient Billing Service Fee	\$6,949	\$0	\$7,100	\$0	-\$7,100
180	Ambulance Agency Fee	\$2,887	\$0	\$3,100	\$0	-\$3,100
181	Intercept Fees Paid to Other se	\$6,250	\$0	\$6,300	\$0	-\$6,300
182	Insurance WC	\$8,500	\$0	\$8,500	\$0	-\$8,500
183	EMS Insurance -Apparatus	\$2,500	\$0	\$3,100	\$0	-\$3,100
184	Dues & Subscriptions	\$625	\$3,527	\$0	\$0	\$0
185	Apparatus Fuel	\$5,000	\$0	\$5,000	\$0	-\$5,000
186	Apparatus R & M	\$3,000	\$0	\$3,000	\$0	-\$3,000
187	<b>TOTAL</b>	<b>\$178,149</b>	<b>\$177,296</b>	<b>\$139,960</b>	<b>\$128,900</b>	<b>-\$11,060</b>
188						
189	<b>Highway Department</b>					
190	Highway Salaries	\$290,478	\$215,028	\$282,711	\$260,841	-\$21,870
191	FICA	\$22,222	\$16,450	\$21,627	\$19,954	-\$1,673
192	Insurances	\$55,891	\$21,253	\$62,375	\$32,931	-\$29,444
193	Retirement	\$17,106	\$13,439	\$17,670	\$17,607	-\$63
194	Supplies	\$2,500	\$2,108	\$2,500	\$2,500	\$0
195	Tools & Equipment	\$3,000	\$13,816	\$3,000	\$3,500	\$500
196	Ads Notices	\$0	\$190	\$0	\$0	\$0
197	Dues	\$300	\$0	\$300	\$300	\$0
198	CDL License	\$250	\$0	\$300	\$300	\$0
199	CDL Testing	\$0	\$0	\$0	\$0	\$0
200	Pro. Serv/Town Garage	\$14,000	\$20,540	\$14,000	\$14,000	\$0



	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed Budget</u>	<u>FY23 to FY24 Change</u>
201	Uniforms	\$5,000	\$2,354	\$5,000	\$5,000	\$0
202	<b>Total Gen HWY</b>	<b>\$410,747</b>	<b>\$305,178</b>	<b>\$409,483</b>	<b>\$356,933</b>	<b>-\$52,550</b>
203	Supplies & Equip	\$3,250	\$429	\$3,250	\$3,250	\$0
204	Dust Control	\$40,000	\$33,154	\$40,000	\$40,000	\$0
205	Blacktop	\$2,500	\$1,784	\$2,500	\$2,500	\$0
206	Striping	\$11,000	\$215	\$21,000	\$25,000	\$4,000
207	Guardrails	\$0	\$0	\$2,000	\$2,000	\$0
208	Reconstruction	\$5,000	\$0	\$0	\$0	\$0
209	Brush Cutting	\$10,000	\$465	\$10,000	\$10,000	\$0
210	Flood Control	\$0	\$0	\$0	\$0	\$0
211	Rental Equipment	\$3,000	\$4,880	\$3,000	\$5,400	\$2,400
212	Excavation Work	\$1,000	\$0	\$1,000	\$1,000	\$0
213	<b>Total Summer HWY</b>	<b>\$75,750</b>	<b>\$40,927</b>	<b>\$82,750</b>	<b>\$89,150</b>	<b>\$6,400</b>
214	Sign Supplies	\$1,000	\$1,165	\$2,000	\$2,000	\$0
215	Sign New	\$1,500	\$8,365	\$1,500	\$1,500	\$0
216	<b>Total Signs</b>	<b>\$2,500</b>	<b>\$9,530</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$0</b>
217	Supplies	\$1,000	\$120	\$1,000	\$1,000	\$0
218	Salt	\$68,000	\$66,810	\$73,000	\$75,000	\$2,000
219	Sand	\$18,000	\$14,766	\$18,000	\$45,000	\$27,000
220	<b>Total Winter</b>	<b>\$87,000</b>	<b>\$81,696</b>	<b>\$92,000</b>	<b>\$121,000</b>	<b>\$29,000</b>
221	Bldg Supplies	\$1,000	\$207	\$1,000	\$1,000	\$0
222	Bldg R&M	\$1,000	\$1,963	\$2,000	\$4,000	\$2,000
223	Bldg Utilities	\$22,000	\$24,678	\$22,000	\$22,000	\$0
224	Building Phone	\$3,000	\$2,625	\$3,000	\$3,000	\$0
225	<b>Total Building</b>	<b>\$27,000</b>	<b>\$29,473</b>	<b>\$28,000</b>	<b>\$30,000</b>	<b>\$2,000</b>
226	Vehicle Blades	\$16,000	\$16,425	\$16,000	\$18,000	\$2,000
227	Vehicle Supplies	\$7,000	\$0	\$7,000	\$7,000	\$0
228	Vehicle R&M	\$35,000	\$40,399	\$40,000	\$43,000	\$3,000
229	Vehicle Fuel	\$48,000	\$56,181	\$48,000	\$50,000	\$2,000
230	Radio Maintenance	\$2,000	\$187	\$2,000	\$2,000	\$0
231	Grants	\$0	\$0	\$0	\$0	\$0
232	<b>Total Vehicle</b>	<b>\$108,000</b>	<b>\$113,192</b>	<b>\$113,000</b>	<b>\$120,000</b>	<b>\$7,000</b>
233	<b>TOTAL HWY</b>	<b>\$710,997</b>	<b>\$579,996</b>	<b>\$728,733</b>	<b>\$720,583</b>	<b>-\$8,150</b>
234						
235	<b>Town Hall Technology</b>					
236	Computer Supplies	\$700	\$0	\$700	\$700	\$0
237	Copier Supplies	\$900	\$466	\$500	\$750	\$250
238	Computer Software	\$1,200	\$4,055	\$2,000	\$3,400	\$1,400
239	NEMRC Contract	\$5,000	\$5,756	\$6,000	\$6,500	\$500
240	NEMRC R&M	\$250	\$0	\$250	\$250	\$0
241	Computer Training	\$150	\$0	\$150	\$150	\$0
242	Computer R&M	\$5,000	\$5,693	\$15,000	\$15,000	\$0
243	Copier R&M	\$8,500	\$6,907	\$8,000	\$8,000	\$0
244	Website Maint.	\$5,300	\$5,613	\$2,000	\$3,500	\$1,500
245	Website Operations	\$2,250	\$0	\$2,500	\$0	-\$2,500
246	Computer Hardware	\$3,500	\$3,615	\$3,000	\$3,500	\$500
247	Digital Projector	\$1,200	\$639	\$0	\$0	\$0
248	Postage	\$8,000	\$8,934	\$8,000	\$9,500	\$1,500
249	Phone/Fax/Internet	\$6,500	\$7,207	\$10,000	\$10,000	\$0
250	<b>TOTAL</b>	<b>\$48,450</b>	<b>\$48,885</b>	<b>\$58,100</b>	<b>\$61,250</b>	<b>\$3,150</b>
251						

	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed Budget</u>	<u>FY23 to FY24 Change</u>
252	<b>Landfill Closure</b>					
253	Monitoring and Testing	\$0	\$76,177	\$30,000	\$35,000	\$5,000
254	POET Maintenance	\$0	\$0	\$5,000	\$10,000	\$5,000
255	Landfill Maintenance	\$1,500	\$21,000	\$5,000	\$5,000	\$0
256	<b>TOTAL</b>	<b><u>\$1,500</u></b>	<b><u>\$97,177</u></b>	<b><u>\$40,000</u></b>	<b><u>\$50,000</u></b>	<b><u>\$10,000</u></b>
257						
258	<b>Recreation</b>					
259	Salary/Wages	\$40,570	\$42,108	\$41,787	\$46,650	\$4,863
260	FICA	\$3,104	\$3,222	\$3,197	\$3,569	\$372
261	Insurances	\$773	\$7,286	\$6,000	\$6,434	\$434
262	Retirement	\$2,241	\$2,545	\$2,456	\$2,456	\$0
263	Supplies	\$300	\$184	\$300	\$300	\$0
264	Postage	\$1,200	\$762	\$1,200	\$1,200	\$0
265	Professional Development	\$600	\$478	\$600	\$600	\$0
266	Printing & Ads	\$3,000	\$1,937	\$3,000	\$3,000	\$0
267	Rec Facility Maint	\$11,500	\$17,219	\$17,500	\$20,000	\$2,500
268	Equipment Maint. & Fuel	\$500	\$0	\$500	\$200	-\$300
269	Youth Sports	\$3,250	\$9,081	\$6,000	\$9,000	\$3,000
270	Events & Perform	\$0	\$2,300	\$500	\$500	\$0
271	Artist Series	\$1,000	\$0	\$1,000	\$1,000	\$0
272	July 4th	\$3,000	\$12,523	\$6,000	\$16,000	\$10,000
273	Adult Programs	\$4,000	\$2,306	\$2,000	\$3,000	\$1,000
274	Youth Programs	\$24,000	\$28,717	\$24,000	\$24,000	\$0
275	Software	\$3,500	\$2,995	\$3,700	\$3,700	\$0
276	<b>TOTAL</b>	<b><u>\$102,538</u></b>	<b><u>\$133,663</u></b>	<b><u>\$119,740</u></b>	<b><u>\$141,609</u></b>	<b><u>\$21,869</u></b>
277						
278	<b>Conservation Commission</b>					
279	Ed. Materials	\$200	\$103	\$200	\$200	\$0
280	Supplies	\$0	\$0	\$0	\$1,980	\$1,980
281	Geprags Mowing	\$2,920	\$2,784	\$3,200	\$3,660	\$460
282	General Operations	\$200	\$0	\$200	\$200	\$0
283	Natural Resources Inventory	\$6,000	\$0	\$6,500	\$7,885	\$1,385
284	CVU Collaboration	\$0	\$541	\$0	\$0	\$0
285	<b>TOTAL</b>	<b><u>\$9,320</u></b>	<b><u>\$3,428</u></b>	<b><u>\$10,100</u></b>	<b><u>\$13,925</u></b>	<b><u>\$3,825</u></b>
286	<b>Conservation</b>					
287	Lewis Creek Assoc.	\$1,654	\$2,204	\$2,204	\$2,204	\$0
288	Land Preservation Transfer	\$2,500	\$0	\$5,000	\$7,500	\$2,500
289	Tree Planting and Care	\$0	\$0	\$4,100	\$1,000	-\$3,100
290	<b>TOTAL</b>	<b><u>\$4,154</u></b>	<b><u>\$2,204</u></b>	<b><u>\$11,304</u></b>	<b><u>\$10,704</u></b>	<b><u>-\$600</u></b>
291						
292	<b>Town Committees</b>					
293	Affordable Housing Comm	\$1,000	\$1,000	\$1,000	\$5,000	\$4,000
294	Economic Dev. Comm.	\$2,000	\$0	\$2,000	\$2,000	\$0
295	Energy Committee	\$1,600	\$0	\$2,300	\$3,000	\$700
296	Town Forest Comm.	\$0	\$2,680	\$0	\$24,880	\$24,880
297	Trails Committee	\$1,000	\$859	\$1,500	\$1,500	\$0
298	Village Steering Comm.	\$500	\$0	\$500	\$0	-\$500
299	<b>TOTAL</b>	<b><u>\$6,100</u></b>	<b><u>\$4,539</u></b>	<b><u>\$7,300</u></b>	<b><u>\$36,380</u></b>	<b><u>\$29,080</u></b>
300						
301	<b>Public Health</b>					



	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed Budget</u>	<u>FY23 to FY24 Change</u>
302	Heating Fuel Assist	\$500	\$0	\$500	\$0	-\$500
303	Public Health Misc	\$300	\$3,388	\$300	\$300	\$0
304	Town Health Officer	\$1,000	\$1,077	\$3,000	\$3,000	\$0
305	<b>TOTAL</b>	<b>\$1,800</b>	<b>\$4,465</b>	<b>\$3,800</b>	<b>\$3,300</b>	<b>-\$500</b>
306						
307	<u><b>Cemetery</b></u>					
308	Coordinator	\$600	\$600	\$600	\$600	\$0
309	Cemetery Contract	\$31,215	\$31,605	\$32,776	\$32,776	\$0
310	Cemetery R & M	\$2,000	\$3,392	\$2,000	\$2,000	\$0
311	<b>TOTAL</b>	<b>\$33,815</b>	<b>\$35,597</b>	<b>\$35,376</b>	<b>\$35,376</b>	<b>\$0</b>
312						
313	<u><b>Debt Service</b></u>					
314	Police Station	\$69,758	\$69,758	\$68,546	\$67,905	-\$641
315	Fire/Police/Lot 1	\$0	\$0	\$0	\$0	\$0
316	Trackers	\$36,563	\$36,563	\$35,864	\$35,120	-\$744
317	PW Garage	\$197,097	\$197,098	\$194,783	\$192,319	-\$2,464
318	<b>TOTAL</b>	<b>\$303,418</b>	<b>\$303,419</b>	<b>\$299,193</b>	<b>\$295,344</b>	<b>-\$3,849</b>
319						
320	<u><b>County Tax</b></u>					
321	County Tax	\$27,027	\$27,381	\$29,131	\$31,500	\$2,369
322	<b>TOTAL</b>	<b>\$27,027</b>	<b>\$27,381</b>	<b>\$29,131</b>	<b>\$31,500</b>	<b>\$2,369</b>
323						
324	<u><b>Unemployment Insurance</b></u>					
325	Unemployment	\$2,014	\$2,645	\$3,000	\$2,000	-\$1,000
326	<b>TOTAL</b>	<b>\$2,014</b>	<b>\$2,645</b>	<b>\$3,000</b>	<b>\$2,000</b>	<b>-\$1,000</b>
327						
328	<u><b>Insurance - PACIF</b></u>					
329	Property & Liability	\$83,500	\$62,027	\$80,000	\$70,000	-\$10,000
330	Workers Comp	\$62,677	\$40,366	\$55,000	\$55,000	\$0
331	<b>TOTAL</b>	<b>\$146,177</b>	<b>\$102,393</b>	<b>\$135,000</b>	<b>\$125,000</b>	<b>-\$10,000</b>
332						
333	<u><b>Agency Funding</b></u>					
334	Steps to End Dom. Violence	\$2,350	\$2,350	\$2,350	\$2,350	\$0
335	Comm. Res. Center	\$0	\$0	\$0	\$0	\$0
336	UVM Home Care & Hosp.	\$6,500	\$6,500	\$7,000	\$7,250	\$250
337	COTS	\$1,000	\$1,000	\$0	\$1,000	\$1,000
338	CVAA/Age Well	\$2,000	\$2,000	\$4,000	\$4,000	\$0
339	Chit Com Action/CVOEO	\$0	\$0	\$0	\$0	\$0
340	Hinesburg Rides	\$0	\$0	\$0	\$0	\$0
341	VT Family Network	\$1,000	\$1,000	\$1,000	\$1,000	\$0
342	Hope Works	\$0	\$0	\$0	\$0	\$0
343	VT Red Cross	\$400	\$400	\$400	\$0	-\$400
344	VCIL	\$200	\$200	\$200	\$200	\$0
345	Hinesburg Meal Site	\$650	\$650	\$650	\$650	\$0
346	Lund	\$0	\$0	\$1,500	\$0	-\$1,500
347	Prevent Child Abuse	\$500	\$500	\$500	\$500	\$0
348	<b>TOTAL</b>	<b>\$14,600</b>	<b>\$14,600</b>	<b>\$17,600</b>	<b>\$16,950</b>	<b>-\$650</b>
349						
350	<u><b>Library</b></u>					
351	Carpenter-Carse	\$229,996	\$229,998	\$235,000	\$244,000	\$9,000

	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Proposed Budget</u>	<u>FY23 to FY24 Change</u>
352	<b>TOTAL</b>	<b><u>\$229,996</u></b>	<b><u>\$229,998</u></b>	<b><u>\$235,000</u></b>	<b><u>\$244,000</u></b>	<b><u>\$9,000</u></b>
353						
354	HCRC	\$23,100	\$23,100	\$23,100	\$23,100	\$0
355	<b>TOTAL</b>	<b><u>\$23,100</u></b>	<b><u>\$23,100</u></b>	<b><u>\$23,100</u></b>	<b><u>\$23,100</u></b>	<b><u>\$0</u></b>
356						
357	<b>GMT Funding</b>					
358	Green Mountain Transit	\$46,770	\$46,748	\$48,576	\$51,003	\$2,427
359	<b>TOTAL</b>	<b><u>\$46,770</u></b>	<b><u>\$46,748</u></b>	<b><u>\$48,576</u></b>	<b><u>\$51,003</u></b>	<b><u>\$2,427</u></b>
360						
361	<b>Lake Iroquois</b>					
362	Lake Iroquois Association	\$7,500	\$7,500	\$7,500	\$7,500	\$0
363	Lake Iroq. Rec Dist.	\$3,000	\$3,000	\$3,000	\$3,000	\$0
364	<b>TOTAL</b>	<b><u>\$10,500</u></b>	<b><u>\$10,500</u></b>	<b><u>\$10,500</u></b>	<b><u>\$10,500</u></b>	<b><u>\$0</u></b>
365						
366	<b>OPERATING TOTAL</b>	<b><u>\$3,876,856</u></b>	<b><u>\$3,756,835</u></b>	<b><u>\$4,060,437</u></b>	<b><u>\$4,215,843</u></b>	<b><u>\$155,405</u></b>
367	<b>Capital Fund</b>					
368	<b>Capital Transfers</b>					
369	General Capital	\$0	\$0	\$10,000	\$10,000	\$0
370	Planning & Zoning	\$3,500	\$3,500	\$3,500	\$3,500	\$0
371	Buildings & Facilities	\$35,278	\$35,278	\$52,719	\$58,000	\$5,281
372	Police	\$40,000	\$40,000	\$64,000	\$80,000	\$16,000
373	Fire/Rescue/EMS	\$116,304	\$116,304	\$106,000	\$81,000	-\$25,000
374	Highway	\$349,402	\$349,402	\$461,559	\$316,367	-\$145,192
375	Technology	\$4,500	\$4,500	\$4,000	\$4,000	\$0
376	Recreation	\$5,000	\$5,000	\$20,000	\$20,000	\$0
377	Cemetery	\$5,000	\$5,000	\$5,000	\$10,000	\$5,000
378	<b>CAPITAL TOTAL</b>	<b><u>\$558,984</u></b>	<b><u>\$558,984</u></b>	<b><u>\$726,778</u></b>	<b><u>\$582,867</u></b>	<b><u>-\$143,911</u></b>
379						
397	<b>TOTAL EXPENSES</b>	<b><u>\$4,435,840</u></b>	<b><u>\$4,315,819</u></b>	<b><u>\$4,787,215</u></b>	<b><u>\$4,798,709</u></b>	<b><u>\$11,494</u></b>



## FY24 - General Fund Budget

	Item	FY22 Budget	FY22 Actual	FY23 Budget	FY24 Budget	\$ Change
	<b>Revenue</b>					
1	<b>Property Tax</b>					
2	General Fund Tax	\$3,610,027	\$3,628,016	\$3,197,622	\$3,425,768	\$228,146
3	Capital Fund Tax	\$0	\$0	\$525,778	\$482,867	-\$42,911
4	<b>TOTAL</b>	<b>\$3,610,027</b>	<b>\$3,628,016</b>	<b>\$3,723,400</b>	<b>\$3,908,635</b>	<b>\$185,235</b>
5						
6	VT Gas	\$0	\$3,000	\$3,000	\$3,000	\$0
7	Delinquent Tax Int.	\$22,000	\$24,215	\$19,000	\$22,000	\$3,000
8	<b>TOTAL</b>	<b>\$22,000</b>	<b>\$27,215</b>	<b>\$22,000</b>	<b>\$25,000</b>	<b>\$3,000</b>
9	<b>State Land Payments</b>					
10	PILOT	\$4,899	\$4,899	\$4,899	\$4,899	\$0
11	Current Use	\$51,500	\$58,409	\$55,000	\$58,000	\$3,000
12	Act 60 Reappraisal	\$17,000	\$0	\$17,000	\$0	-\$17,000
13	Act 60 Listing	\$2,000	\$2,049	\$2,000	\$2,000	\$0
14	Lister Education	\$0	\$30	\$0	\$0	\$0
15	<b>TOTAL</b>	<b>\$75,399</b>	<b>\$65,387</b>	<b>\$78,899</b>	<b>\$64,899</b>	<b>-\$14,000</b>
16	<b>Liquor Licenses</b>					
17	Licenses	\$1,000	\$1,365	\$1,295	\$1,295	\$0
18	<b>TOTAL</b>	<b>\$1,000</b>	<b>\$1,365</b>	<b>\$1,295</b>	<b>\$1,295</b>	<b>\$0</b>
19	<b>Dog Fees</b>					
20	Dog License Sales	\$3,500	\$1,751	\$3,500	\$2,000	-\$1,500
21	Dog Fines & Charges	\$0	\$0	\$0	\$0	\$0
22	<b>TOTAL</b>	<b>\$3,500</b>	<b>\$1,751</b>	<b>\$3,500</b>	<b>\$2,000</b>	<b>-\$1,500</b>
23	<b>Zoning</b>					
24	Building Permits	\$30,000	\$33,652	\$35,000	\$40,000	\$5,000
25	DRB Applications	\$10,000	\$8,820	\$12,000	\$15,000	\$3,000
26	Bianchi	\$3,000	\$3,450	\$3,000	\$3,000	\$0
27	<b>TOTAL</b>	<b>\$43,000</b>	<b>\$45,922</b>	<b>\$50,000</b>	<b>\$58,000</b>	<b>\$8,000</b>
28	<b>Marriage Licenses</b>					
29	Marriage / CU License	\$300	\$240	\$300	\$300	\$0
30	Marr/CU License State	\$0	-\$400	\$200	\$200	\$0
31	<b>TOTAL</b>	<b>\$300</b>	<b>-\$160</b>	<b>\$500</b>	<b>\$500</b>	<b>\$0</b>
32	<b>Highway Aid</b>					
33	State Highway Aid	\$138,000	\$159,920	\$140,500	\$158,500	\$18,000
34	Bond Proceeds	\$134,533	\$0	\$43,646	\$75,000	\$31,354
35	<b>TOTAL</b>	<b>\$272,533</b>	<b>\$159,920</b>	<b>\$184,146</b>	<b>\$233,500</b>	<b>\$49,354</b>
36	<b>Highway Grants</b>					
37	FEMA	\$0	\$6,631	\$0	\$0	\$0
38	Grants-in-Aid	\$0	\$39,540	\$15,000	\$20,000	\$5,000
39	TH Structures	\$0	\$0	\$0	\$0	\$0
40	TH Class 2	\$0	\$0	\$0	\$0	\$0
41	<b>TOTAL</b>	<b>\$0</b>	<b>\$46,171</b>	<b>\$15,000</b>	<b>\$20,000</b>	<b>\$5,000</b>
42	Solar Trackers	\$38,000	\$35,746	\$38,000	\$38,000	\$0
43	<b>TOTAL</b>	<b>\$38,000</b>	<b>\$35,746</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>\$0</b>



	<u>Item</u>	<u>FY22 Budget</u>	<u>FY22 Actual</u>	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>\$ Change</u>
42	<b><u>Recording Fees</u></b>					
43	Recording Fees	\$45,000	\$50,382	\$50,000	\$50,000	\$0
44	Rec. Restoration Fees	\$4,000	\$18,468	\$4,000	\$4,000	\$0
45	<b>TOTAL</b>	<b><u>\$49,000</u></b>	<b><u>\$68,850</u></b>	<b><u>\$54,000</u></b>	<b><u>\$54,000</u></b>	<b><u>\$0</u></b>
46	<b><u>Photocopy Income</u></b>					
47	Photocopy Income	\$4,500	\$5,642	\$4,500	\$4,500	\$0
48	<b>TOTAL</b>	<b><u>\$4,500</u></b>	<b><u>\$5,642</u></b>	<b><u>\$4,500</u></b>	<b><u>\$4,500</u></b>	<b><u>\$0</u></b>
49	<b><u>Misc. Clerk Fees</u></b>					
50	Misc. Clerks Fees	\$1,000	\$1,710	\$1,500	\$1,500	\$0
51	<b>TOTAL</b>	<b><u>\$1,000</u></b>	<b><u>\$1,710</u></b>	<b><u>\$1,500</u></b>	<b><u>\$1,500</u></b>	<b><u>\$0</u></b>
52	<b><u>Fire Department</u></b>					
53	St. George - Fire Aid	\$40,000	\$40,000	\$40,000	\$68,000	\$28,000
54	EMS Workforce Grant	\$0	\$0	\$0	\$0	\$0
55	COVID-19 Test/Vac	\$0	\$10,571	\$0	\$0	\$0
56	<b>TOTAL</b>	<b><u>\$40,000</u></b>	<b><u>\$50,571</u></b>	<b><u>\$40,000</u></b>	<b><u>\$68,000</u></b>	<b><u>\$28,000</u></b>
57	<b><u>PD Fines, Contracts, Enfc. Rev.</u></b>					
58	Accident Reports	\$1,000	\$1,175	\$1,000	\$1,000	\$0
59	Overweight Truck Fines	\$0	\$0	\$0	\$0	\$0
60	Judicial Fines	\$40,000	\$25,091	\$40,000	\$30,000	-\$10,000
61	Special Detail	\$1,500	\$2,404	\$1,500	\$1,500	\$0
62	St. George Traffic Control	\$3,000	\$0	\$3,000	\$0	-\$3,000
64	COPS Grant	\$0	\$35,105	\$50,000	\$0	-\$50,000
65	Misc.	\$0	\$5,884	\$0	\$0	\$0
66	<b>TOTAL</b>	<b><u>\$45,500</u></b>	<b><u>\$69,660</u></b>	<b><u>\$95,500</u></b>	<b><u>\$32,500</u></b>	<b><u>-\$63,000</u></b>
67	<b><u>Ambulance Transport Svc</u></b>					
68	Patient Billing Hinesburg	\$72,389	\$0	\$75,000	\$0	-\$75,000
69	St. George Contract	\$0	\$5,320	\$25,000	\$0	-\$25,000
70	<b>TOTAL</b>	<b><u>\$72,389</u></b>	<b><u>\$5,320</u></b>	<b><u>\$100,000</u></b>	<b><u>\$0</u></b>	<b><u>-\$100,000</u></b>
71	<b><u>Recreation</u></b>					
72	Fees & Registration	\$56,719	\$53,252	\$55,000	\$60,000	\$5,000
73	Other Rec Income	\$500	\$2,025	\$4,000	\$4,000	\$0
74	Rental Town Hall	\$475	\$0	\$475	\$0	-\$475
75	<b>TOTAL</b>	<b><u>\$57,694</u></b>	<b><u>\$55,277</u></b>	<b><u>\$59,475</u></b>	<b><u>\$64,000</u></b>	<b><u>\$4,525</u></b>
76	<b><u>Interest Income/Investment</u></b>					
77	Interest Investments	\$7,500	\$3,276	\$7,500	\$7,500	\$0
78	<b>TOTAL</b>	<b><u>\$7,500</u></b>	<b><u>\$3,276</u></b>	<b><u>\$7,500</u></b>	<b><u>\$7,500</u></b>	<b><u>\$0</u></b>
79	<b><u>Cemetery Reimburse</u></b>					
80	Cemetery Reimburse	\$2,000	\$9,643	\$2,000	\$2,000	\$0
81	<b>TOTAL</b>	<b><u>\$2,000</u></b>	<b><u>\$9,643</u></b>	<b><u>\$2,000</u></b>	<b><u>\$2,000</u></b>	<b><u>\$0</u></b>
82	<b><u>Police Grant</u></b>					
83	Police Grants	\$45,000	\$0	\$5,000	\$5,000	\$0
84	<b>TOTAL</b>	<b><u>\$45,000</u></b>	<b><u>\$0</u></b>	<b><u>\$5,000</u></b>	<b><u>\$5,000</u></b>	<b><u>\$0</u></b>
85	<b><u>Misc.Grants &amp; Income</u></b>					
86	Misc. Income	\$0	\$42,997	\$25,000	\$25,000	\$0
86	Town Forest Logging	\$0	\$0	\$0	\$10,000	\$10,000
87	Highway Permits	\$0	\$2,965	\$0	\$0	\$0
88	ARPA Funds	\$0	\$0	\$0	\$0	\$0
89	Design Grant	\$0	\$600	\$0	\$0	\$0
90	Town Forest Stewardship Fund	\$0	\$0	\$0	\$14,880	\$14,880

	Item	FY22 Budget	FY22 Actual	FY23 Budget	FY24 Budget	\$ Change
91	<b>TOTAL</b>	<b>\$0</b>	<b>\$46,562</b>	<b>\$25,000</b>	<b>\$49,880</b>	<b>\$24,880</b>
92	<b>Impact Fees</b>					
93	Police Impact Fees	\$0	\$7,314	\$0	\$8,000	\$8,000
94	Fire Impact Fees	\$0	\$0	\$0	\$0	\$0
95	<b>TOTAL</b>	<b>\$0</b>	<b>\$7,314</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>
96	<b>Applied Fund Balance</b>					<b>\$8,000</b>
97	Applied Fund Balance	\$45,498	\$0	\$276,000	\$150,000	-\$126,000
98	<b>TOTAL</b>	<b>\$45,498</b>	<b>\$0</b>	<b>\$276,000</b>	<b>\$150,000</b>	<b>-\$126,000</b>
99	<b>Total General Fund</b>	<b>\$4,435,840</b>	<b>\$4,335,156</b>	<b>\$4,787,215</b>	<b>\$4,798,709</b>	<b>\$11,494</b>

### Town of Hinesburg CIP - FY24 Expenditure Summary

See CIP Plan Detail and Narrative. Capital Reserves means the assignment of existing unallocated capital funds. Capital Transfer means funds raised through the FY23 Capital Tax Rate.

Project/Equipment	Department	Description	FY24 Capital Transfer	Use of Capital Reserves	Transfer from GF Fund Balance	Grant Funds	FY24 CIP
Paving	Highway	Richmond Road	\$125,000	\$125,000	\$0	\$0	\$250,000
Gravel Road Projects	Highway	Regular gravel road work	\$30,000	\$0	\$0	\$0	\$30,000
Culvert Replacement	Highway	Regular culvert work, + savings toward grant match	\$15,000	\$0	\$0	\$0	\$15,000
Bridge Repair/Replacement	Highway	Savings toward future bridge repairs	\$10,000	\$0	\$0	\$0	\$10,000
2020 Massey-Ferguson Tractor/Diamond Mower	Highway	Payment for replacement (annual through FY26)	\$23,365	\$0	\$0	\$0	\$23,365
2009 International Dump Truck	Highway	Savings towards future replacement	\$20,000	\$0	\$0	\$0	\$20,000
2014 Mack Replacement (Dump)	Highway	Saving for future replacement	\$40,000	\$0	\$0	\$0	\$40,000
John Deere Grader 2021	Highway	Annual Payment for replacement through FY24	\$30,502	\$0	\$0	\$0	\$30,502
One-ton Pickup (Ford F350 w/plow & crane)	Highway	Savings toward replacement	\$10,000	\$0	\$0	\$0	\$10,000
General Highway Capital	Highway	Savings toward future purchases	\$5,000	\$0	\$0	\$0	\$5,000
2018 Interceptor Replacement	Police	Estimated payment for 3 years	\$16,000	\$0	\$0	\$0	\$16,000
2021 Dodge Durango	Police	Payment for replacement (annual through FY24)	\$16,000	\$0	\$0	\$0	\$16,000
Mobile Technology	Police	Savings towards mobile technology replacement	\$0	\$0	\$0	\$0	\$16,000
Building Technology	Police	Savings towards future purchases	\$0	\$0	\$10,000	\$0	\$10,000
Police Facility - Upgrades	Police	Savings towards future projects	\$0	\$0	\$5,000	\$0	\$5,000
Building Mechanicals	Police	Savings towards future mechanical replacements	\$0	\$0	\$10,000	\$0	\$10,000
General Police Capital	Police	Savings towards future purchases	\$0	\$0	\$2,000	\$0	\$2,000
Engine 3 Replacement	Fire	Possible down payment	\$0	\$0	\$5,000	\$0	\$5,000
Engine 2 Replacement	Fire	Savings toward future purchase	\$50,000	\$200,000	\$0	\$0	\$200,000
Communications	Fire	Savings toward future equipment replacement	\$5,000	\$0	\$0	\$0	\$5,000
SCBA Units	Fire	Savings towards future replacement	\$0	\$0	\$3,000	\$0	\$3,000
Rescue Equipment	Fire	Savings towards future purchase	\$0	\$0	\$3,000	\$0	\$3,000
Building Repair/Renovation/Retrofits	Fire	Savings towards future projects	\$0	\$0	\$10,000	\$0	\$10,000
General Fire Capital	Fire	Savings toward future purchases	\$0	\$0	\$10,000	\$0	\$10,000
Sidewalk Construction	B&F	Reserves for future sidewalk projects, grant match	\$0	\$0	\$20,000	\$0	\$20,000
Tree Planting & Maintenance	B&F	Savings towards future tree planning and replacement	\$2,000	\$0	\$0	\$0	\$2,000
Town Hall Upgrades	B&F	Reserves for future upgrades to Town Hall	\$15,000	\$0	\$0	\$0	\$15,000
Lot 1	B&F	Savings towards improvements	\$0	\$0	\$5,000	\$0	\$5,000
Utilities Pick-up (GF share)	B&F	Payment for replacement (annual through FY23)	\$3,000	\$0	\$0	\$0	\$3,000
Sidewalk Plow	B&F	Savings towards replacement	\$0	\$0	\$5,000	\$0	\$5,000
General Buildings and Facilities Capital	B&F	Savings towards future projects	\$0	\$0	\$8,000	\$0	\$8,000
Bissonette Fields	Recreation	Savings towards future facilities	\$6,000	\$0	\$4,000	\$0	\$10,000
General Recreation Capital	Recreation	Savings towards future recreation improvements	\$10,000	\$0	\$0	\$0	\$10,000
Stormwater	Administrator	Savings towards planning, infrastructure	\$7,500	\$0	\$0	\$0	\$7,500
Zoning Regulations Overhaul	P&Z	Savings towards the cost of hiring a consultant	\$3,500	\$0	\$0	\$0	\$3,500
Website Upgrade	Technology	Savings/Payment for website upgrade	\$1,000	\$0	\$0	\$0	\$1,000
Server Replacement	Technology	Savings towards replacement	\$3,000	\$0	\$0	\$0	\$3,000
Cemetery	Cemetery	Reserves for cemetery maintenance/repairs	\$10,000	\$0	\$0	\$0	\$10,000
General Capital	General	Savings toward future capital improvements	\$10,000	\$0	\$0	\$0	\$10,000
<b>FY24 TOTAL</b>			<b>\$482,867</b>	<b>\$325,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$907,867</b>

		Actual	Approved	Proposed	\$ Change		
		FY2022	FY2023	FY2024	Proposed less	%	
					Approved	Change	
Cash Expenses							
1	5070 - Books & Materials - Adult	\$ 15,742	\$ 15,000	\$ 17,000	\$ 2,000	13.3%	
2	5071 - Books & Materials - Youth	\$ 8,291	\$ 7,800	\$ 8,808	\$ 1,008	12.9%	
3	5080 - Administrative	\$ 1,802	\$ 9,600	\$ 4,000	\$ (5,600)	-58.3%	
4	5085 - Computer Expenses	\$ 4,147	\$ 4,600	\$ 4,600	\$ -	0.0%	
5	5090 - VCF Investment Fees	\$ 4,362	\$ 3,300	\$ 4,400	\$ 1,100	33.3%	
6	5120 - Copier	\$ 1,615	\$ 400	\$ 1,084	\$ 684	171.0%	
7	5220 - Electricity	\$ 4,672	\$ 4,200	\$ 3,700	\$ (500)	-11.9%	
8	5221 - Employee Benefits	\$ 7,771	\$ 8,600	\$ 18,323	\$ 9,723	113.1%	
9	5225 - Fuel Oil (Nat. Gas)	\$ 3,689	\$ 2,400	\$ 3,500	\$ 1,100	45.8%	
10	5291 - Insurance	\$ 4,754	\$ 4,400	\$ 5,215	\$ 815	18.5%	
11	5320 - Legal & Accounting	\$ 1,750	\$ 1,800	\$ 1,800	\$ -	0.0%	
12	5325 - Mileage	\$ 231	\$ 450	\$ 450	\$ -	0.0%	
13	5400 - Library Supplies	\$ 4,009	\$ 4,500	\$ 4,500	\$ -	0.0%	
14	5425 - Furniture & Equipment	\$ 1,121	\$ 1,200	\$ 1,200	\$ -	0.0%	
15	5540 - Postage	\$ 1,725	\$ 1,800	\$ 1,900	\$ 100	5.6%	
16	5550 - Programs Adult	\$ 1,737	\$ 2,800	\$ 2,800	\$ -	0.0%	
17	5555 - Programs Youth	\$ 3,098	\$ 3,500	\$ 3,500	\$ -	0.0%	
18	5560 - Professional Development	\$ 90	\$ 2,000	\$ 2,000	\$ -	0.0%	
19	5570 - Repairs & Maintenance	\$ 10,643	\$ 13,000	\$ 13,000	\$ -	0.0%	
20	5860 - Taxes - Payroll	\$ 15,844	\$ 16,500	\$ 19,202	\$ 2,702	16.4%	
21	5900 - Telephone & Internet	\$ 2,140	\$ 2,500	\$ 2,200	\$ (300)	-12.0%	
22	5980 - Wages & Salaries	\$ 191,509	\$ 191,970	\$ 223,344	\$ 31,374	16.3%	
23	5985 - Water & Sewer	\$ 1,722	\$ 1,800	\$ 1,900	\$ 100	5.6%	
24	6560 - Payroll Expenses	\$ 4,881	\$ 1,700	\$ 1,900	\$ 200	11.8%	
25	Total Cash Expenses	\$ 297,345	\$ 305,820	\$ 350,326	\$ 44,506	14.6%	
26	Depreciation	\$ 14,659	\$ 14,522	\$ 14,522	\$ -	0.0%	
27	Cash Expenses plus Depreciation	\$ 312,004	\$ 320,342	\$ 364,848	\$ 44,506	13.9%	

<b>Hinesburg Community Resource Center Budget</b>			
	<b>FY 2022 ACTUAL</b>	<b>FY 2023 APPROVED</b>	<b>FY 2024 PROPOSED</b>
<b>INCOME</b>			
Grants	9,295	8,000	22,000
Town Funding-Hinesburg	23,100	23,100	23,100
Town Funding-Huntington, Monkton, St.	2,000	2,000	2,000
Twice is Nice	8,000	12,000	15,000
Ind. & Business Contributions	91,725	60,200	60,200
Capitol Funds		26,000	10,000
<b>TOTAL INCOME</b>	<b>134,120</b>	<b>131,300</b>	<b>132,300</b>
<b>EXPENSES</b>	<b>FY 2022 ACTUAL</b>	<b>FY 2023 APPROVED</b>	<b>FY 2024 Agency Request</b>
Food Shelf/Food Insecurity Programs	42,134	42,750	
Emergency Fund	9,796	10,000	
Friends of Families		1,000	
Payroll	20,553	26,150	
Accounting/Professional fees	6,811	5,000	
OfficeSupplies/Postage/IT	3,121	3,500	
Building Costs			
Utilities	4,777	5,700	
Maintenance	3,096	28,000	
Insurance	4,098	4,200	
Snow/trash Removal	2,760	3,000	
Capital Improve. Funds	26,000		
Conferences/Staff Development	15	600	
Misc.	2,683	1,400	
<b>TOTAL EXPENSES</b>	<b>125,844</b>	<b>131,300</b>	<b>23,100</b>

**TOWN OF HINESBURG, VERMONT**  
**Statement of Net Position**  
**June 30, 2022**

	Primary Government		
	Governmental Activities	Business-type Activities	Total
<b>Assets</b>			
Current assets:			
Cash and cash equivalents	\$ 2,606,104	\$ 1,010,759	\$ 3,616,863
Cash - restricted	585,488	-	585,488
Investments - restricted	54,020	-	54,020
Accounts receivable	8,693	354,410	363,103
Due from other governments	202,791	-	202,791
Delinquent taxes, net	83,861	-	83,861
Delinquent tax interest	20,673	-	20,673
Note receivable	1,516,702	-	1,516,702
Prepaid expenses	1,929	-	1,929
Due from other funds	60,633	-	60,633
Total current assets	5,140,894	1,365,169	6,506,063
Non-current assets:			
Capital assets, net of accumulated depreciation	14,045,515	7,725,095	21,770,610
Right to use lease assets, net accumulated amortization	10,625	-	10,625
Total assets	19,197,034	9,090,264	28,287,298
<b>Deferred outflows of resources</b>			
VMERS - pensions	222,294	59,091	281,385
<b>Total assets and deferred outflows of resources</b>	<b>\$ 19,419,328</b>	<b>\$ 9,149,355</b>	<b>\$ 28,568,683</b>
<b>Liabilities</b>			
Current liabilities:			
Accounts payable	\$ 135,819	\$ 86,131	\$ 221,950
Accrued liabilities	30,258	37,677	67,935
Due to general fund	-	60,633	60,633
Bonds and notes payable, current portion	357,314	166,213	523,527
Lease liability, current portion	5,198	-	5,198
Total current liabilities	528,589	350,654	879,243
Long term liabilities:			
Bonds and notes payable, less current portion	5,075,985	4,270,916	9,346,901
Lease liability, less current portion	5,427	-	5,427
Compensated absences	133,661	21,871	155,532
Net pension liability - proportionate share	400,737	106,525	507,262
Total long-term liabilities	5,615,810	4,399,312	10,015,122
Total liabilities	6,144,399	4,749,966	10,894,365
<b>Deferred inflows of resources</b>			
Unearned grant revenue	754,940	-	754,940
Taxes collected in advance	32,976	-	32,976
VMERS - pension	239,655	63,706	303,361
Total deferred inflows of resources	1,027,571	63,706	1,091,277
<b>Net Position</b>			
Net investment in capital assets	8,612,216	3,287,966	11,900,182
Restricted	815,466	-	815,466
Unrestricted	2,819,676	1,047,717	3,867,393
Total net position	12,247,358	4,335,683	16,583,041
<b>Total liabilities, deferred inflows of resources, and net position</b>	<b>\$ 19,419,328</b>	<b>\$ 9,149,355</b>	<b>\$ 28,568,683</b>

The accompanying notes are an integral part of the financial statements.



**TOWN OF HINESBURG, VERMONT**  
**Balance Sheet - Governmental Funds**  
**June 30, 2022**

	Major Funds				Nonmajor	Total
	General	Capital	VCDP	ARPA	Special	Governmental
	Fund	Projects	Fund	Fund	Revenue	Funds
	Fund	Fund	Fund	Fund	Funds	Funds
<b>Assets</b>						
Cash and cash equivalents	\$ 2,606,104	\$ -	\$ -	\$ -	\$ -	\$ 2,606,104
Cash - restricted	1,564	182,501	164,813	-	236,610	585,488
Investments - restricted	-	-	-	-	54,020	54,020
Accounts receivable	8,693	-	-	-	-	8,693
Due from other governments	202,791	-	-	-	-	202,791
Delinquent taxes, net	83,861	-	-	-	-	83,861
Delinquent tax interest	20,673	-	-	-	-	20,673
Note receivable	292,032	-	1,224,670	-	-	1,516,702
Prepaid expenses	1,929	-	-	-	-	1,929
Due from other funds	60,633	625,697	-	676,403	-	1,362,733
<b>Total assets</b>	<b>\$ 3,278,280</b>	<b>\$ 808,198</b>	<b>\$ 1,389,483</b>	<b>\$ 676,403</b>	<b>\$ 290,630</b>	<b>\$ 6,442,994</b>
<b>Liabilities</b>						
Accounts payable	\$ 129,548	\$ 5,055	\$ 210	\$ -	\$ 1,006	\$ 135,819
Accrued liabilities	6,258	-	-	-	-	6,258
Due to other funds	1,287,280	-	-	-	14,820	1,302,100
<b>Total liabilities</b>	<b>1,423,086</b>	<b>5,055</b>	<b>210</b>	<b>-</b>	<b>15,826</b>	<b>1,444,177</b>
<b>Deferred inflows of resources</b>						
Unavailable revenue - taxes	94,906	-	-	-	-	94,906
Unavailable revenue						
- community development	292,032	-	1,224,670	-	-	1,516,702
Unearned grant revenue	78,537	-	-	676,403	-	754,940
Taxes collected in advance	32,976	-	-	-	-	32,976
<b>Total deferred inflows of resources</b>	<b>498,451</b>	<b>-</b>	<b>1,224,670</b>	<b>676,403</b>	<b>-</b>	<b>2,399,524</b>
<b>Fund Balance</b>						
Nonspendable	1,929	-	-	-	-	1,929
Restricted	197,880	178,179	164,603	-	274,804	815,466
Assigned	196,842	624,964	-	-	-	821,806
Unassigned	960,092	-	-	-	-	960,092
<b>Total fund balance</b>	<b>1,356,743</b>	<b>803,143</b>	<b>164,603</b>	<b>-</b>	<b>274,804</b>	<b>2,599,293</b>
<b>Total liabilities, deferred inflows of resources, and fund balance</b>	<b>\$ 3,278,280</b>	<b>\$ 808,198</b>	<b>\$ 1,389,483</b>	<b>\$ 676,403</b>	<b>\$ 290,630</b>	<b>\$ 6,442,994</b>

The accompanying notes are an integral part of the financial statements.



**TOWN OF HINESBURG, VERMONT**  
**Statement of Revenues, Expenditures,**  
**And Changes in Fund Balance - Governmental Funds**  
**Year Ended June 30, 2022**

	Major Funds				Nonmajor	Total
	General	Capital	VCDP	ARPA	Special	Governmental
	Fund	Projects	Fund	Fund	Revenue	Funds
		Fund			Funds	
<b>Revenues</b>						
Property taxes	\$ 3,601,177	\$ -	\$ -	\$ -	\$ -	\$ 3,601,177
Penalties and interest	17,148	-	-	-	-	17,148
Licenses and permits	50,568	-	-	-	-	50,568
Impact fees	-	-	-	-	48,040	48,040
Intergovernmental	377,486	106,984	-	-	-	484,470
Charges for services	180,974	47,658	-	-	-	228,632
Fines and forfeits	25,091	-	-	-	-	25,091
Investment income	3,276	-	4,494	-	(3,712)	4,058
Miscellaneous	88,394	116,738	13,379	-	8,625	227,136
<b>Total revenues</b>	<b>4,344,114</b>	<b>271,380</b>	<b>17,873</b>	<b>-</b>	<b>52,953</b>	<b>4,686,320</b>
<b>Expenditures</b>						
General government	1,242,874	10,765	-	-	-	1,253,639
Public safety	1,080,713	19,969	-	-	7,314	1,107,996
Highway and streets	554,252	347,361	-	-	-	901,613
Culture and recreation	137,912	29,086	1,458	-	-	168,456
Health and cemetery	137,239	-	-	-	10,233	147,472
County tax	27,381	-	-	-	-	27,381
Agency request	317,444	-	-	-	-	317,444
Debt service:						
Principal	191,054	167,064	-	-	-	358,118
Interest	133,293	9,835	-	-	-	143,128
<b>Total expenditures</b>	<b>3,822,162</b>	<b>584,080</b>	<b>1,458</b>	<b>-</b>	<b>17,547</b>	<b>4,425,247</b>
Excess/(deficiency) of revenues over/(under) expenditures	521,952	(312,700)	16,415	-	35,406	261,073
<b>Other financing sources (uses)</b>						
Transfers in	-	558,984	-	-	-	558,984
Transfers (out)	(558,984)	-	-	-	-	(558,984)
<b>Total other financing sources (uses)</b>	<b>(558,984)</b>	<b>558,984</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Change in fund balance	(37,032)	246,284	16,415	-	35,406	261,073
<b>Fund balance - beginning of year</b>	<b>1,393,775</b>	<b>556,859</b>	<b>148,188</b>	<b>-</b>	<b>239,398</b>	<b>2,338,220</b>
<b>Fund balance - end of year</b>	<b>\$ 1,356,743</b>	<b>\$ 803,143</b>	<b>\$ 164,603</b>	<b>-</b>	<b>\$ 274,804</b>	<b>\$ 2,599,293</b>

The accompanying notes are an integral part of the financial statements.

**TOWN OF HINESBURG, VERMONT**  
**Statement of Cash Flows**  
**Proprietary Fund**  
**June 30, 2022**

	<b>Water and Sewer Fund</b>
<b>Cash flows provided by (used in) operating activities:</b>	
Cash received from customers	\$ 1,204,083
Cash payments to suppliers for goods and services	(384,767)
Cash payments to employees for services and benefits	(380,648)
<b>Net cash (used in) operating activities</b>	<u>438,668</u>
<b>Cash flows (used in) noncapital financing activities:</b>	
(Increase) in interfund loans receivable	<u>(23,087)</u>
<b>Cash flows (used in) capital and related financing activities:</b>	
Acquisition of capital assets	(2,574,507)
Interest paid on bonds and notes	(7,969)
Proceeds from loans	2,519,403
Retirement of bonds and notes	(163,976)
<b>Net cash flows (used in) capital and related financing activities</b>	<u>(227,049)</u>
<b>Cash flows provided by investing activities:</b>	
Investment income	<u>13,424</u>
Net decrease in cash and cash equivalents	201,956
<b>Cash and cash equivalents - beginning of year</b>	<u>808,803</u>
<b>Cash and cash equivalents - end of year</b>	<u>\$ 1,010,759</u>
<b>Reconciliation of income from operations to net cash from operating activities:</b>	
Income from operations	\$ 182,769
Adjustments to reconcile income from operations to net cash flow from operating activities	
Depreciation	176,910
(Increase) in accounts receivable	(28,472)
Decrease in prepaid expenses	10,762
Increase in accounts payable	70,312
Decrease in deferred outflows of resources	18,798
(Decrease) in net pension liability	(72,864)
Increase in deferred inflows of resources	61,517
increase in accrued liabilities	2,458
Increase in compensated absences	16,478
<b>Net cash (used in) operating activities</b>	<u>\$ 438,668</u>

The accompanying notes are an integral part of the financial statements.

**TOWN OF HINESBURG, VERMONT**  
**Statements of Fiduciary Net Position - Fiduciary Funds**  
**June 30, 2022**

	<b>Private Purpose Trust Peck Estate</b>
<b>Assets</b>	
Cash	\$ 6,232
Investments	<u>945,871</u>
<b>Total assets</b>	<b>\$ <u>952,103</u></b>
<b>Net position</b>	
Held in trust for others	<u>1,134,247</u>
Total net position	<u>1,134,247</u>
<b>Total liabilities and net position</b>	<b>\$ <u>1,134,247</u></b>

**TOWN OF HINESBURG, VERMONT**  
**Statement of Changes in Fiduciary Net Position - Fiduciary Funds**  
**Year Ended June 30, 2022**

	<b>Private Purpose Trust Peck Estate</b>
<b>Additions</b>	
Interest and dividends	\$ -
Unrealized investment gain	<u>-</u>
Total additions	<u>-</u>
<b>Deductions</b>	
Administrative expenses	-
General support	<u>-</u>
Total deductions	<u>-</u>
Excess of revenues over expenditures	-
<b>Net position - beginning of year</b>	<u>1,134,247</u>
<b>Net position - end of year</b>	<b>\$ <u>1,134,247</u></b>

The accompanying notes are an integral part of the financial statements.

# TOWN OF HINESBURG, VERMONT

## Notes to the Financial Statements

### Note 11. Indebtedness (continued)

	Beginning Balance	Additions	Reductions	Ending Balance
Business-type activities:				
Bond and notes payable	\$ 2,081,701	\$ 2,519,403	\$ 163,975	\$ 4,437,129
Other liabilities:				
Compensated absences	5,393	16,478	-	21,871
Net pension liability	179,389	-	72,864	106,525
Total	<u>\$ 2,266,483</u>	<u>\$ 2,535,881</u>	<u>\$ 236,839</u>	<u>\$ 4,565,525</u>

Long-term liabilities outstanding were comprised of the following at June 30, 2022:

#### Governmental activities:

Note Payable – Northfield Saving Bank, interest at 2.85%, maturing July 2022, payments of \$15,000 plus interest due annually. 15,000

Note Payable – National Bank of Middlebury, interest at 2.22%, maturing August 2022, payment of \$28,695 plus interest due annually. 28,695

Note Payable – National Bank of Middlebury, interest at 2.22%, maturing August 2022, payments of \$13,353 plus interest due annually. 13,352

Note Payable – National Bank of Middlebury, interest at 2.22%, maturing August 2022, payment of 26,758 plus interest due annually. 26,758

Note Payable – National Bank of Middlebury, interest at 2.22%, maturing August 2022, payments of \$2,659 plus interest due annually. 2,658

Note Payable – Clean Water State Revolving Loan, 2.00% interest, maturing December 2033, payments of \$27,614 including interest due annually. 292,032

Note Payable – Deere Credit, 2.00% interest, maturing December 2025, payments of \$30,502 including interest due annually. 113,965

Note Payable – Community Bank, 2.00% interest, maturing July 2025, payments of \$22,042 plus interest due annually. 88,168

Note Payable – National Bank of Middlebury, 1.84% interest, maturing June 2024, payments of \$30,000 plus interest due annually. 60,000

Note Payable – Vermont Community Development Program, 0.00% interest, maturing July 2045, no payments due until it is repaid from Kelley Field. 470,000

Note Payable – Vermont Community Development Program, 0.00% interest, maturing November 2047, no payments due until it is repaid from Green Street. 675,000

## TOWN OF HINESBURG, VERMONT

### Notes to the Financial Statements

#### Note 11. Indebtedness (continued)

Bond payable – Vermont Municipal Bond Bank, interest from 0.444% - 4.954%, maturing November 2043, payments of \$35,173 plus interest due annually.	773,813
Bond payable – Vermont Municipal Bond Bank, interest from 1.78% - 3.87%, maturing November 2047, payments of \$103,343 plus interest due annually.	2,686,722
Bond payable– Vermont Municipal Bond Bank, interest from 1.78% - 3.87%, maturing November 2027, payments of \$31,200 plus interest due annually.	187,136
Total bonds and notes payable	5,433,299
Less: current portion	(357,314)
Long-term portion	\$ 5,075,985
Lease liability – SymQuest, 0.00% interest, maturing in November 2022, payments of \$2,425.	\$ 1,011
Lease liability – SymQuest, 0.00% interest, maturing in February 2023, payments of \$1,830.	1,220
Lease liability – SymQuest, 0.00% interest, maturing in April 2024, payments of \$1,431.	2,504
Lease liability – SymQuest, 0.00% interest, maturing in April 2026, payments of \$1,536.	5,890
Total lease liabilities	10,625
Less: current portion	(5,198)
Long-term portion	\$ 5,427
<u>Business-type activities:</u>	
Note Payable – National Bank of Middlebury, interest at 2.22%, maturing August 2022, payments of \$8,862 plus interest due annually.	6,204
Bond Payable – Vermont Municipal Bond Bank, interest between 4.00% and 6.20%, maturing December 1, 2026, principal payments of \$70,000 due on December 1, interest due June 1 and December 1.	350,000
Bond Payable – Vermont Revolving Loan Fund, interest at 1.00%, admin fee at 2.00%, maturing July 2037, annual payments of \$79,502 including interest beginning June, 2018, total available \$1,500,000.	998,633

# TOWN OF HINESBURG, VERMONT

## Notes to the Financial Statements

### Note 11. Indebtedness (continued)

Bond Payable – Vermont Municipal Bond Bank, \$125,111 at 0.00% interest, with a 2.00% admin fee, maturing July 1, 2031, annual payments of \$1,833 including interest. A principal payment of \$95,134 was made in January, 2010 utilizing Federal ARRA funds.	16,468
Bond Payable – Vermont Municipal Bond Bank, \$776,608 at 0.00% interest with a 2.00% admin. fee, maturing July 1, 2031, annual payments of \$47,495 including interest. This loan totaled \$1,553,216 and 50% was forgiven at the completion of the project through an ARRA loan subsidy.	426,626
VT EPA Revolving Loan Fund, \$80,400 at 0.00% interest, maturing November 2027 with first payment due November 2023 and annual payments of \$8,040.	183,639
VT EPA Revolving Loan Fund, \$42,000 at 0.00% interest, maturing November 2027 with first payment due November 2023 and annual payments of \$8,040.	42,000
VT EPA Revolving Loan Fund, \$458,200 at 0.00% interest, maturing October 2040 with first payment due October 2026 and annual payments of \$23,880 .	174,010
VT EPA Revolving Loan Fund, \$2,575,200 at 0.00% interest, maturing December 2052 with first payment due December 2023 and annual payments of \$34,170 .	2,239,549
Total bonds and notes payable	4,437,129
Less: current portion	(166,212)
Long-term portion	\$ 4,270,917

The following is a summary of maturing debt service requirements:

	Governmental Activities			Business-type Activities		
	Principal	Interest and admin. fee	Total	Principal	Interest and admin. fee	Total
2023	\$ 362,511	\$ 143,424	\$ 505,935	\$ 166,213	\$ 34,425	\$ 200,638
2024	274,655	134,703	409,358	1,754,975	28,632	1,783,607
2025	244,809	125,410	370,219	207,231	45,007	252,238
2026	245,813	118,913	364,726	333,530	38,253	371,783
2027	193,277	111,828	305,105	256,033	31,435	287,468
2028-2032	848,773	467,650	1,316,423	843,031	106,719	949,750
2033-2037	746,147	330,646	1,076,793	587,861	44,019	631,880
2038-2042	1,367,532	203,509	1,571,041	248,036	2,316	250,352
2043- 2047	1,057,011	49,133	1,106,144	40,219	-	40,219
2048	103,396	1,999	105,395	-	-	-
	<u>\$ 5,443,924</u>	<u>\$ 1,687,215</u>	<u>\$ 7,131,139</u>	<u>4,437,129</u>	<u>330,806</u>	<u>4,767,935</u>

Interest paid on long-term debt for the year ended June 30, 2022 was \$146,756 and \$21,478 for government activities and business-types activities, respectfully.

## **TOWN OF HINESBURG DELINQUENT TAX POLICY**

1. Tax payments are due annually on November 15<sup>th</sup>. Taxes are considered delinquent the day following the tax due date. Interest will be added at a rate of 1% per month or portion thereof for the first 3 months and 1 1/2 % per month or portion thereof thereafter, on the unpaid principal. When partial payments are received, interest must be credited first, and the remainder applied to the principal.
2. Each month a notice will be sent to each delinquent taxpayer, which will reflect additional charges (interest) as well as payments. Interest will roll on the 15<sup>th</sup> of the month, meaning that payments should be received prior to the 15<sup>th</sup> in order to avoid the additional interest charges.
3. Mortgage and lien holders will be notified of delinquent taxes within 60 days after the first notice of delinquency has been sent.
4. Payment arrangements, which fully pay the taxes by July 1, are suggested. A signed contract may be required. Failure to make arrangements or to abide by them will require the Collector to begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees:
  - a. The Collector will notify the taxpayer of the Tax Sale decision, the date by which full payment must be received, and the costs to expect once the Sale process has begun.
  - b. The collector will notify all mortgage and lien holders.
  - c. Once the deadline date has expired, and full payment has not been received, the Collector will proceed with the Tax Sale according to the procedures specified in 32 V.S.A. Section 5252.
  - d. Cost of preparing and conducting the sale, including legal fees up to a maximum of 15 % of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

### **Delinquent Taxes as of January 21, 2023**

<u>Year</u>	<u>Outstanding</u>	<u># of Delinquencies</u>
2004-2016	\$ 2,747.44	2
2017	\$ 45.17	1
2018	\$ 425.84	3
2019	\$ 3,990.75	10
2020	\$ 13,644.32	13
2021	\$ 40,953.72	28
2022	\$ 172,939.70	97



# INFORMATIONAL MEETING FEBRUARY 28, 2022

**ARTICLE III: Shall the Town approve a General Government budget of \$1,678,706 with the sum of \$1,211,891 raised through taxes?** The discussion started with Richard Watts wondering how the town had transitioned from a town meeting where discussion happened in person, and people had the opportunity to offer amendments to the budget, to a town that “had ended town meeting” and would vote by ballot from here forward. He quoted from a Seven Days article suggesting that someone should sue the town for having the vote to change to Australian ballot by Australian ballot rather than an in-person meeting to make that decision. Chairperson Merrily Lovell said that the Selectboard had been very worried about the emergence of the Omicron variant and the fact that the Legislature had not voted to continue the rules that were in place for the 2021 town meeting by November despite them having a special legislative session. The Selectboard therefore felt compelled to have a vote in order to protect the citizens of Hinesburg from having to participate in an in-person meeting in March. Someone at the meeting asked if it was still possible for a suit to be brought and someone else asked the Selectboard to investigate how to reverse this change. Attorney Roger Kohn sent a chat saying he would not recommend a lawsuit. The discussion then moved on to the Article at hand. Having no further questions, Moderator Twarog moved on to Article IV.

**ARTICLE V: Shall the Town approve the Hinesburg Community Police Department budget of \$815,483 with the sum of \$714,983 raised through taxes?** As always, the police budget generated a lot of discussion. Sam Hemingway asked about why we needed a sixth officer. Merrily Lovell said that they wanted to provide adequate staffing to have 2 people on duty at all times for officer safety. Someone

asked why our costs are higher than most towns our size and Lovell responded that Richmond's are higher than ours per capita and she said she appreciates the work they do. Selectboard member Phil Pouech said that we should continue to have a community discussion around what we want the police department to look like in the future. Mary Crane asked a question about the night shift and whether we needed two officers on for that. Pouech said they don't get many calls at night.

Someone asked about whether there was data available regarding the number and types of calls the police respond to. Pouech said that there isn't much data available. Chief Cambridge said that what you see in the newspaper is picked out of the total calls often for entertainment purposes. He also stated that on-going cases are not included until they are resolved. Enrique Peredo suggested that we hire a mental health counselor or social worker instead of the 6<sup>th</sup> officer. Selectboard member Maggie Gordon said that we do contract with Howard Mental Health. Mike Loner said it had been discussed but no progress in that regard had been made but that it still warrants further discussion.

Will Patten made a comment about the militarization of police departments around the country and noted that our officers are covered in tons of gear all the time and that might be intimidating to people. He also said that the police shouldn't allow the paper to dictate what they print in the call log.

Jennifer Decker mentioned that the history of policing in this country was to help slave owners recapture fugitives and to keep exploited workers under control. She pointed out that the safety of the community is about the people, not the number of police and that the budget is actually for 7 FTEs, not 6. Many people said that the police showing up doesn't help to de-escalate a situation and that the budget is too high. Another community member asked for a definition of what constitutes community policing and how did we make the decision to have this? Phil Pouech said it was started under Chief Morrell and that it really means they respond to any issues that people might be having including locking keys in the car, for example. Paul Lamberson said he has witnessed our officers functioning very well as social workers. Richard Watts said he had posted his survey of other community's police departments online. Dawn Francis then asked if the Selectboard had considered sharing police services with another community such as Richmond, for example? Or perhaps having other communities pay us for coverage? Carl Bohlen feels we need a community discussion about what level of policing we want but that we definitely need good data in order to have that discussion. He feels the town needs to reevaluate the staffing levels and wonders why we need more people. Merrily said that the population has increased so the Board felt we therefore need more staffing.

**ARTICLE VI: Shall the Town approve the Hinesburg Fire Department budget of \$426,347 with the sum of \$386,347 raised through taxes?** Paul Lamberson asked a question about Capital funds given that he remembers the town buying a \$700,000 fire truck without voter approval. Todd Odit said that the Board policy is that anything over \$400,000 needs to be put forth for a vote. He also noted that you can't borrow for more than 5 years without voter approval.

Someone then asked about the ARPA funds and what the process might be for deciding what to do with them. Odit said that the Selectboard will discuss how they will be spent and that the public will have input into the process. Will Patten asked if the fire department is now fully integrated as a town department. Phil Pouech and Nick Baker, Fire Chief, answered in the affirmative. Carl Bohlen asked about what the salaries are for and Baker responded that there are 2 fulltime EMTs who are covering

the daytime shifts and that there will be a halftime fire chief position beginning on July 1, 2022. Impact fees will be spent on a study to review the future needs of the fire station. Andrea Morgante suggested that the town continue to be frugal and not assume we need a new fire truck every 3-5 years. Pouech reiterated that he wants a robust community discussion about the ARPA funds.

**Article VII: Shall the Town approve the Hinesburg Fire Department Ambulance service budget of \$139,960 with the sum of \$39,960 raised through taxes?** The question was posed as to why this is a separate budget from the Fire Department. Phil Pouech said that the Selectboard wanted to know the true cost of the ambulance service had we decided to move forward with it. Since so many of the costs are actually shared, it is likely that the 2 budgets will be combined for future fiscal years. Bill Lippert asked why the Board had changed their thinking on the ambulance and asked them to walk us through their reasoning. Chief Baker said that the State would not license the ambulance as there is not enough staffing. Todd Odit said we didn't want to end up with an ambulance we can't use sitting in the station and there was still time to cancel the order. Phil Pouech made the point that it is not how fast the ambulance arrives but rather the first responders that are the lifesavers. He noted that our response time for the ambulance is quicker now than it has been for the last 40 years since switching to Richmond rather than St. Mike's. Selectboard member Mike Loner made the point that the officers of the department agreed that it is not the right time to pursue an ambulance service. Sam Hemingway and others agreed with this decision and are in favor of regionalization moving forward. Chief Baker said that using Richmond Rescue for our ambulance service does in fact represent regionalization. Jamie Carroll commended the fire department for this tough decision and said that we need to look at public safety holistically. Jennifer Decker wondered why there hadn't been more recruitment efforts. Chief Baker said again that we have been unable to recruit people fast enough and that it takes two years at a minimum to train someone so they are ready to answer calls.

**ARTICLE VIII: Shall the Town approve the Carpenter-Carse Library allocation of \$235,000 with the sum of \$235,000 raised through taxes?** Selectboard Chair Merrily Lovell listed all of the wonderful things that the library provides and noted that the staff had done an excellent job being adaptive during Covid. She gave them lots of kudos. Carpenter Carse board member Paul Lamberson listed off a litany of programs that the library provides to the community.

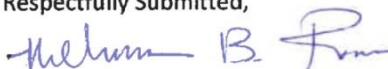
**ARTICLE IX: Shall the Town approve Capital Transfers of \$726,778 with the sum of \$525,778 raised through taxes?** Moderator Twarog opened this article for discussion. There being none initially, Town Manager Todd Odit chimed in to explain the item. He said that part of the strategy is to take some of the unassigned fund balance to dedicate to maintaining infrastructure. He said that having a separate dedicated capital tax rate in the future might be a good idea. Paul Lamberson said he is on board with that. Anything exceeding \$400,000 would still be a separate article requiring voter approval. Odit said it would help to even out the impact of Capital spending projects.

**ARTICLE X: Shall the Town appropriate the sum of \$51,200 with the sum of \$51,200 raised through taxes, to be distributed as specifically designated below?**

Hinesburg Community Resource Center \$23,100

UVM Home Care & Hospice (VNA) \$7,000

Agency on Aging (CVAA) \$4,000

120 VT Family Network \$1,000  
121 American Red Cross \$400  
122 Hinesburg Senior Meal Site \$650  
123 Vermont Center for Independent Living \$200  
124 Steps to End Domestic Violence \$2,350  
125 Prevent Child Abuse Vermont \$500  
126 Lund Center \$1,500  
127 Lake Iroquois Association \$7,500  
128 Lake Iroquois Recreation District \$3,000  
129 (If voters approved Articles 3 through 10 as presented, total expenditures of \$4,802,207 will be  
130 required, with the estimated amount of \$3,738,392 to come from property tax revenue.)  
131 An audience member asked what does the Lake Iroquois Association spend its dollars on? Mike Loner  
132 said that the Board had stipulated that the funds could not be spent on chemicals for milfoil mitigation.  
133 The funds will instead be spent on education at the fishing access about cleaning boats and other  
134 invasives, as well as shoreline protections and improvements. Enrique Peredo said that the Agencies  
135 had been an easy place to amend the budget when meeting in person. He wondered if each agency  
136 could be its own yes or no vote. Andrea Morgante said that citizens can always bring their requests to  
137 the committee ahead of time for inclusion.  
138 ***ARTICLE XI: Shall voters authorize the payment of real and personal property taxes for the fiscal year***  
139 ***ending June 30, 2023, payable in full to the Town of Hinesburg in one (1) installment, with the due***  
140 ***date being November 15, 2022 and to be collected by the Town Treasurer? Any and all payments***  
141 ***received in the Town Treasurer's Office later than midnight on November 15, 2022 will be considered***  
142 ***delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction***  
143 ***thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.***  
144 **There was no discussion on this article.** There was no discussion on this article.  
145 Just before a motion to adjourn was made, the zoom Selectboard informational meeting was cut off  
146 inadvertently at 10 p.m. It was not resumed.  
147 Respectfully Submitted,  
148   
149 Melissa Ross, Town Clerk and Treasurer  
150



### Selectboard Report

Looking back over the past year, much was accomplished. Covid restrictions no longer dominated our actions, and many projects from previous years were able to continue in the usual way. We had another successful Green-Up Day, and on July 4 we enjoyed a fun parade (judged by the Selectboard this year) and spectacular fireworks. Projects begun last year continued to be worked on. The wastewater treatment plant completed the tile drainage phase, and building is expected to start in the coming year. The Richmond Road sidewalk study, unfortunately, did not receive the grant we applied for, but the four-way stop at Richmond Road and Texas Hill Road has been implemented and appears to be improving safety. The acquisition of the Carse property to add 291 acres to our Town Forest was completed with much enthusiasm and fundraising success. The Landfill challenges have continued to need attention and remediation.

Some significant challenges arose during the year. The Selectboard strove to address these challenges with attention, transparency, and honesty. A big challenge was the Police budget, which was voted down at Town Meeting. The Selectboard held several public meetings, brainstormed with our Town Manager about ways to reduce the police budget, and eventually was able to propose a budget that passed. During this process, the Selectboard heard many questions from town residents, and, from discussions and explorations, residents learned more about our police department. The Selectboard reached out to the town of Richmond, and had several meetings with officials there to explore sharing police services. We also began looking for a consulting firm to do a public safety study for the town, which would include Fire and Rescue services as well as Police. Once we had chosen a consulting firm, we put the Richmond meetings on hold until we have the results of the survey. More about the ambulance issue and the Public Safety Survey can be found in the Town Manager's report.

The Selectboard made many efforts to reach out to residents, to hear their views, and to improve community life in our village. The consulting firm for the Public Safety Survey was specifically chosen because it specializes in reaching out and listening to all residents, especially those who are not often heard. We were also pleased to approve a Statement of Inclusion, which is now on our website, to support the formation of a formal town equity committee, to become a member of the Statewide IDEAL group, and to participate in the EPIC program. Further descriptions of these groups are in the Town Manager's report. The Black Lives Matter flag was flown again from February until Juneteenth. We look forward to our Town Hall again being a gathering place for residents. While the Town Hall needs major renovations due to the roof leak that was discovered last year and the need for more office space, we plan that the iconic look of our 1901 Town Hall will be preserved and the gathering space for public town events will be open again. We looked at plans to expand our Fire Station, a project that has been talked about and needed for years, at the same time that we explored plans to make a public park, the Town Common, on Lot 1 behind the Police Station. The Selectboard approved the deed to allow the Vestry Community Center group to take ownership and proceed with renovating the old Vestry as a new community space.

## HINESBURG VERMONT ANNUAL REPORT

The conserved land in town was expanded by the acquisition of the 291-acre Carse parcel and also by the preservation of the 177-acre Ballard Farm. The addition of this conserved acreage adds important agricultural and forest land to the previously conserved land extending north to the Hinesburg town line.

The town made significant progress in terms of solar energy. The solar panels we approved last year for the Town Garage and the Police Station produced 66,000 KWh/yr of solar energy and have avoided 28.8 metric tons of CO<sub>2</sub> emissions annually. The Selectboard approved joining a Group Net Metering project with Norwich Solar, and also approved various documents so that Acorn Solar can install solar panels on our landfill.

Looking at the quality of life in Hinesburg, the Selectboard approved revised regulations for the Planning Commission on Home Occupation Contractor Yards and Vehicle Repair Service shops. They also approved the new Village Design Standard Zoning Regulations the Planning Commission developed.

The Selectboard has been pleased to support affordable housing with the Kelly's Field 2 project by approving grants and other solutions to enable their work to move forward. This expansion of Kelly's Field with 24 new elderly housing units is planned to begin in the coming year.

The Selectboard explored various ways to reach out to residents. We received many responses from both the online Budget survey and the survey on spending the ARPA funds. With the Covid public restrictions lifting, we planned the first 'Meet and Greet' at the Police Station in September. We planned that this would be the first of many such gatherings, meeting about once a month at different locations. However, with the budget process well underway, we decided instead to have a 'Budget Week' where Selectboard members would be present at Town Hall for specific hours on designated days during the last week in October and the beginning of November. We then publicized open meetings where the Selectboard heard about the budgets from the Town committees, commissions, boards and departments.

Further budget meetings culminated in a Public Hearing on the budget on January 4, 2023. Building and revising the FY24 budget was a multi-phased process. The initial budget proposed by Departments, Committees and outside agencies resulted in an increase in expenses of 12.2% over FY23. The Town Manager then made some necessary modifications to that budget resulting in a 2.9% increase over FY23. Lastly the Selectboard made additional cuts resulting in a 0.25% increase over FY23. The process was thoughtful, collaborative and challenging.

The Selectboard has worked together effectively over the past year. We agreed to the Selectboard Operating Guidelines that we had used the previous year, and added a new document, the Selectboard Code of Ethics. We have enjoyed working together and have respectfully listened to our five different viewpoints and the helpful input and guidance from our Town Manager and Assistant Town Manager. Each of the Selectboard members has willingly stepped forward to do additional work for specific problems. We have appreciated the many valuable contributions of Phil Pouech, and congratulate him on his 'graduation' to Montpelier as our State Representative.

## HINESBURG VERMONT ANNUAL REPORT

The success of our town this past year is due, as it has been in the past, to the collaborative work of many individuals. In addition to our Town Manager and Assistant Town Manager working closely with the Selectboard, the many dedicated employees in the Town Hall, the Highway Garage, the Water and Wastewater Department, the Police and Fire Stations have been essential to the smooth working of our town both in mellow and in challenging times. We are also blessed in Hinesburg with the many volunteers who fill our committees, commissions, and boards with endless hours of detailed work. In the past year, the Selectboard appointed or re-appointed twenty-five members to these groups.

In the coming years, the Selectboard will continue to serve the residents of Hinesburg. As the town grows and perhaps unforeseen challenges arise, we hope and expect that, together with all our residents and dedicated employees, we can continue to ensure that Hinesburg is a place where we all feel welcome, where there is access to our beautiful outdoor environment for all, where the services people expect and need are available and affordable, and where we all can appreciate and value the very quality of life we have, together, been able to establish and maintain.

Merrily Lovell, Chair



## HINESBURG VERMONT ANNUAL REPORT

### Affordable Housing Committee

The Hinesburg Affordable Housing Committee (HAHC) was formed by the Selectboard in August 2006 with the charge to “gather, generate and prioritize ideas and plans which will help to increase the availability of affordable housing in the Town”. The committee makes recommendations to the Planning Commission, Development Review Board, and Selectboard based on its findings. Meetings, which are open to the public, are usually held monthly in the Town Hall and are accessible via Zoom (the link will be on the agenda). Meeting agendas (with actual times and dates) and minutes are posted on the Town website.

Below are highlights of our work as it relates to the Town Plan action items of our committee (see Chapter 10 of the Town Plan for a full description of each action item).

Regarding action items 2.1.1, 2.1.4, and 2.2.1, the committee continued to support:

- ❖ 30 units of affordable housing in both phases of Haystack Crossing. There will be 20 units in phase 1 (ten of which will be senior housing) and ten units in phase 2.
- ❖ nine units of affordable housing in both phases of Hinesburg Center. The number of units in each phase is being reviewed by the Development Review Board.
- ❖ 24 additional units of affordable senior housing in Kelley’s Field 2.
- ❖ (See the “Large Project Information” page on the town website for data on these projects.)

Regarding action item 2.1.2, the committee:

- ❖ advocated before the Planning Commission to revise the inclusionary zoning section of the town Zoning Regulations to apply to the total density of a project including any bonuses, not to the base density as currently written. This will increase the number of affordable units that are provided.

Regarding action items 2.1.3 and 2.1.6, the committee:

- ❖ presented a community forum on Accessory Apartments, also known as Accessory Dwelling Units (ADUs). An ADU is a one-bedroom or two-bedroom apartment that is subordinate to the principal unit. It can be located within an existing structure or can be an entirely separate building on the same lot as the main residence. The recording of the forum is available to view on the HAHC page on the town website. NOTE: The HAHC 2021 video discussing and explaining ADUs is also on the HAHC website page.

We sincerely thank George Bedard, who stepped off the committee this year, for serving on the committee for the past 13 years. We welcomed new members Xander Patterson, Beth Whitlock, and Dave Nagel to the committee. In addition, the Selectboard increased our committee size from seven members to its original nine members due to increased interest and the need for affordable housing. We have one opening on our committee. If interested, please contact Joy Dubin Grossman at Town Hall or feel free to attend one of our meetings.

Committee members: Carl Bohlen (Chair), Dale Wernhoff (Secretary), Beth Whitlock, Emily Raymond, Mary Beth Bowman, Dave Nagel, Rocky Martin, and Xander Patterson

## HINESBURG VERMONT ANNUAL REPORT

### Agency Request Review Committee

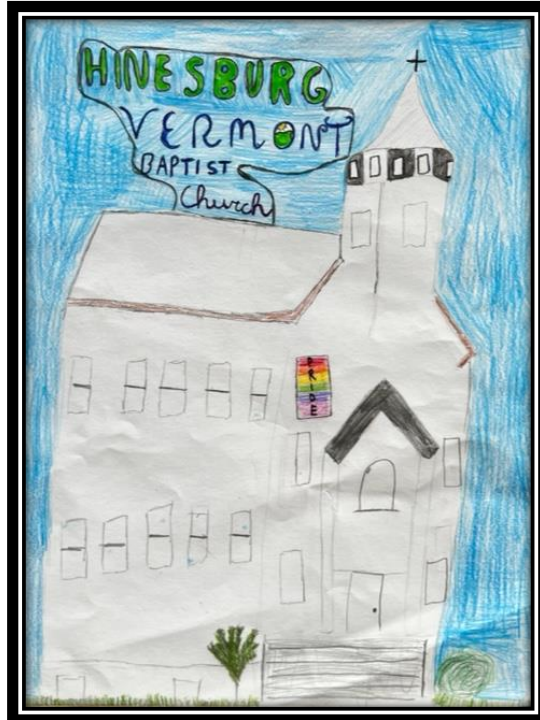
The mission of the Hinesburg Agency Request Review Committee is to review and evaluate funding requests and make funding recommendations to the Selectboard during the annual budgeting process.

Each year, the Town of Hinesburg receives numerous requests for funding from agencies that provide programs for prevention, intervention, advocacy, and direct services to the residents of our community. The intent of the Agency Request Review Committee is to ensure that our taxpayer dollars will benefit the greatest number of residents possible, with priority given to agencies that provide food, shelter, health and emergency services, and with additional consideration given to Hinesburg-based agencies.

The reports received from agencies, and their annual requests, indicate that while we are achieving our goal of assisting community members who are in need, that need is still with us and likely to increase.

Current Committee members are Kathleen Newton (Co-Chair), Roberta Soll (Co-Chair), Maureen Barnard (Co-Secretary), Michelle Stidsen (Co-Secretary).

- Kathleen Newton (Co-Chair)



*Lucy Lesure, 5<sup>th</sup> grade*

## HINESBURG VERMONT ANNUAL REPORT

### Assessor's Office

Hinesburg Equalization results from Vermont Dept of Taxes, as of December 23, 2021 were:

(3 Year Combined/Equalized Average)

CLA (common level of assessment) 87.87%

COD (coefficient of Dispersion) 11.54

2019 CLA 97.76 COD 8.71

2020 CLA 93.90 COD 10.74

2021 CLA 87.87 COD 11.54

The states calculated CLA is a 3 year equalized average.

The COD increase is indicating a loss of valuation equity over different property types. This change is expected over time, but needs to be monitored.

**We will receive the new CLA for 2022 at the end of December 2022.**

The real estate market continues to be very active, as it has been for the last few years. The actual sales ratio for Improved Residential properties starting April 1, 2021 thru present is 70% on average. The actual sales ratio for residential properties in 2021 was 76.05. The market continues to be very active, and recent sales are showing a still increasing market in Hinesburg.

Statistical requirements of fair and equitable assessment are monitored by Property Valuation and Review; a CLA of less than .85 or greater than 1.15 would require a town-wide reappraisal. Given the current market conditions, the equalized CLA for 2022 will be below 85, which is the required statutory measure for a town-wide reappraisal.

**The Town of Hinesburg has contracted with New England Municipal Resource Center (NEMRC) for a town-wide reappraisal. The town-wide reappraisal is a 2 year process that will be completed for the 2025 Grand List. The town-wide reappraisal will be starting with data collection and visits to individual properties in late summer 2023.**

The Assessors' office accounts for all property value changes (new construction, subdivision, boundary line adjustment, additions and improvements). There were 141 change notices sent out for the 2022 Grand List, which is fairly average for most years, as well as 4 official grievances with none going to the Board of Civil Authority.

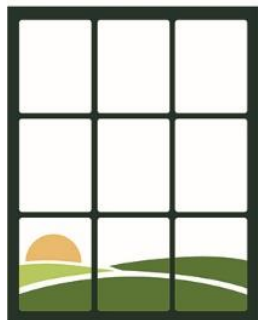
It has been a pleasure working with the residents and staff in Hinesburg. If you have any questions or concerns regarding Assessment Values or procedures, please contact the Assessor's Office phone (802) 482-2281 extension 228 or email [assessor@hinesburg.org](mailto:assessor@hinesburg.org)

Respectfully,  
Lisa Truchon, VMPA  
Assessor, NEMRC  
Town of Hinesburg

## HINESBURG VERMONT ANNUAL REPORT

### Carpenter-Carse Library

CARPENTER-CARSE  
LIBRARY



»»» HINESBURG, VT «««

*Carpenter-Carse Library contributes to the thriving community of Hinesburg by being a vital center for gathering, learning, communication and enjoyment.*

*As your community library, we aim to remove barriers to information, share resources and technology, and to build and sustain community connections.*

**2022 has been a lively year at the library. Here are some numbers to highlight:**

**15,716** library visitors this year. We've answered over **2,162** reference questions this year.

**4,098** WiFi sessions and **1,002** public computer sessions executed at the library this year. Patrons use our internet to apply for jobs, print paperwork, file taxes, and stay in touch with family and friends.

**766** items get checked out of the library each week.

**6,694** checkouts of digital audiobooks and ebooks from overdrive this year.

**2,082** checkouts of audiobooks, movies & shows from hoopla!

**183** Hinesburg residents got library cards in 2022.

**88** 425w solar panels were installed on the library roof by Green Mountain Solar to help the library reduce our carbon footprint. Our new solar panels have produced **39.3 MWh** of power, the equivalent of saving **710** trees.

**6** weeks of exciting, free Summer Reading Programs were offered with "Oceans of Possibility" as this year's theme. Activities included visits from birds & snakes from VINS, ocean-inspired dance lessons, an exploration of Shelburne Pond with a naturalist educator, learning about Penguin Journeys with local author Angela Burke Kunkel and exploring songs of the sea along with ocean landscape making.

**97** Youth Programs with **1,470** participants including weekly story times, pajama story times, crafternoons featuring youth programming, chess clubs, LEGO clubs, family-friendly movies, and discussions for parents and caregivers on building confidence and boundary setting skills with young people and a family pie crust workshop.

**120** Adult Programs with **975** participants including trivia nights, movie nights, Songfarmer gatherings, book discussion groups, circle singing, a visit from Abenaki artisan Carol McGranahan, a celebration of Earth Day, and a pie social to celebrate **25** years of library service at our Ballards Corner location.

We continue to communicate with our patrons in a variety of ways, including a monthly e-newsletter, as well as regular updates to our website and calendar of events. We share library resources by providing accurate and clear information in the newspaper, on our social media pages, and on our website.

## HINESBURG VERMONT ANNUAL REPORT

### Aligning with the town plan:

As we look forward to our new fiscal year (starting July 2023), we continue to focus our efforts on town plan action items, not only those specific to the library (6.10: including promotion and marketing of library services, encouraging access to digital services, and continuing to provide no-cost programming for children) but also to 8.2 *support alternative renewable energy sources* (to date, our new solar panels have produced 39.3 MWh of power) and 6.9 *promote healthy living and active participation in the community* with our bike lending program. Our new bicycle repair station, donated by the Hinesburg-Charlotte-Shelburne Rotary and dedicated to longtime resident Stephen “Spike” Haskew Clayton, is an active tool in encouraging healthy transportation alternatives.

### Thank you!

From residents who donate their spare vegetables for us to share with the community to the discussions of what you’ve read and loved lately, it is a joy to share this space with all of you. We appreciate the support and funding the library receives from our community, and we are always eager to hear from our community about ways to share our resources & expand our influences. Encouraging lifelong learning is central to our mission, and we enjoy being a space and place where questions are asked and answers are found.

Beth Royer, Library Director





## HINESBURG VERMONT ANNUAL REPORT

### Cemetery Commission

The Hinesburg Cemetery Commission has three elected members. The Commissioners oversee the Town's nine cemeteries, of which three are active - Village, Barker/Rhode Island Corners and Bissonette.

Our main responsibilities are laying out and selling lots, maintaining records, maintenance, establishing policies for the operation of the cemeteries, planning for future needs, and conservation of our cemeteries. We feel fortunate to be able to keep them maintained in remembrance of our founding families, past residents, and our ancestors who settled here before us.

This past year, 11 sites were sold and 16 burials took place. We had the honor of burying WWII veteran Alwin Hathaway, who had been missing in action since 1944, in the Village Cemetery alongside his parents.

In August of 2023, with the help of the Vermont Old Cemetery Association, we are planning a morning of repairing, up-righting and cleaning stones. The more volunteers the better, and additional information will follow in the spring. We are looking to improve the road and the fountain at the Village Cemetery as well as removing dead tree/branches at several of the cemeteries

To purchase lots, make burial arrangements, or for headstone placements, contact Mary Jo Brace at 802-310-0727.

Cemetery Commission Members: Glenn Place, Tom Giroux and Mary Jo Brace



# HINESBURG VERMONT ANNUAL REPORT

## Conservation Commission

Because of ongoing Covid-19 concerns, our meetings have continued to be carried out over Zoom, rather than in person.

Geprags Park: As in past years, the Hinesburg Conservation Commission (HCC) focused efforts on continuing to support its multi-year plan for the park. This year, the highlight has been observing and encouraging new beaver activity which has transformed the western side of the park. Thanks to our rodent assistants, extensive wetland restoration work has taken place at no cost to the Conservation Commission. The HCC, in conjunction with the Vermont Master Naturalist Program, also participated in the creation and management of a new demonstration pollinator garden near the parking area at the park. One member of the HCC participated in the Master Naturalist program and helped to create the pollinator garden to bring her recently acquired knowledge out into the wider community. The HCC also removed buckthorn from the northwest portion of the park, and began planning for some parsnip control efforts.

Natural Resource Inventory and Mapping: The HCC has continued its work this year with Native Geographic, a small ecological consulting firm which worked with the HCC to create a comprehensive Natural Resources Inventory and Map for Hinesburg. The inventory map makes our local natural resource information readily accessible to Hinesburg's town government, institutions, and citizens. Continued work on this important resource falls under the 2017 Hinesburg Town Plan, Action item 3.5.1 - Conduct natural resource and wildlife habitat inventories for public use and for use by the DRB in the development review process.

Native Geographic has already completed the following:

1. Assessed the natural resource data needs of the town,
2. Brought together various sources of data to address those needs,
3. Developed an efficient, effective interface for accessing all the data.

This year, the Commission began pursuing additional phases of the project which involve volunteer public participation to complete on-the-ground field surveys. Jesse Mohr of Native Geographic completed wildlife crossing surveys in the winter, and HCC members and town volunteers collected data on amphibian road crossing areas in the spring. Jesse Mohr also performed forest block surveys in the summer and fall. This ongoing mapping project will continue to provide landowners, town officials, and committees/boards with valuable information to help guide development and help protect Hinesburg's most important natural resources.

Parsnip Control: The HCC purchased two "parsnip predators" for use in Geprags Park by members of the HCC and others throughout town. The parsnip predators, and videos on how to use them, are available to borrow at the Carpenter-Carse Library.

RR1 Zoning Regulations: The HCC coordinated with the Planning Commission to weigh in on proposed changes to the RR1 zoning regulations.



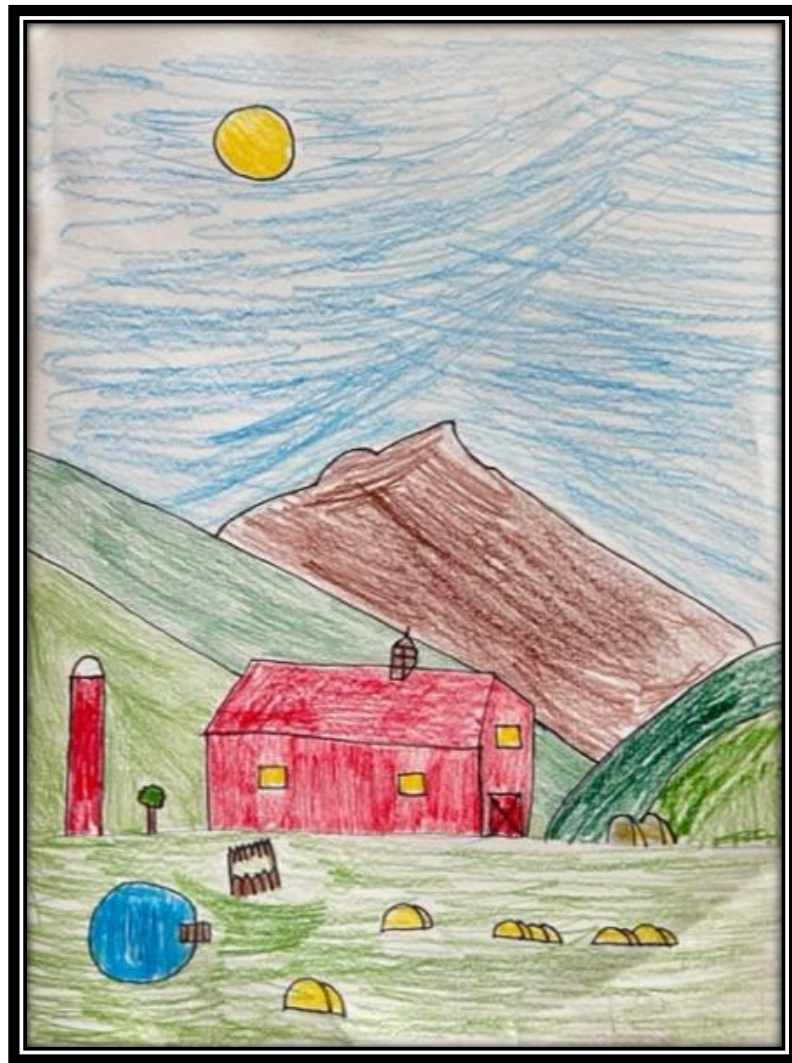
## HINESBURG VERMONT ANNUAL REPORT

Development Proposals: The HCC continued to review and weigh in on development proposals throughout town.

Thank you again to everyone on the Hinesburg Conservation Commission.

The HCC meets the 2nd Tuesday of every month at 7:00 pm, “normally” on the 3rd floor of the Town Hall, but currently still on Zoom.

Respectfully submitted, Meg Handler



*Ella Gignoux, 5<sup>th</sup> grade*

## HINESBURG VERMONT ANNUAL REPORT

### Development Review Board (DRB)

#### **2022 Overview & Applications**

46 applications to the DRB were submitted for review, which is more than the 30 to 40 applications that are typically submitted annually. These applications included 12 Conditional Use, 4 Site Plans, 9 Subdivisions Sketches, 3 Subdivision Preliminary, 6 Subdivision Final Plats, 8 Subdivision Revisions, 3 Development on a Private Right-of-Way, and 1 Sign request. The breakdown by zoning district for the 2022 hearings are 14 Agricultural, 13 Rural Residential 1, 5 Rural Residential 2, 8 Village, 2 Village Northwest, 1 Residential 1, 2 in the Industrial 1, and 1 in the Shoreland.

#### **2022 Points of Interest**

- Of the 46 applications reviewed, five were withdrawn. As of December 7, 2022 no applications were denied and five of these applications are still pending a determination.
- 74 new lots were created and 75 new dwellings units were approved.
- Haystack Crossing received a final plat subdivision approval creating 70 new lots and 47 residential units. This approval has set up the opportunity with site plan approvals for 50 new congregate residential units, 79 other residential units in multi-family and/or multi use buildings, and over 27,000sf of commercial/office/light industrial space.
- Kelley's Field final plat subdivision and site plan approvals to permit 24 additional affordable housing units.
- Hinesburg Center II/David Lyman Revocable Trust final plat, conditional use for development in a floodplain and stream setback areas, and site plan application for several multi-family unit applications, which are still being heard as of December 7, 2022. These applications would create 73 new residential dwelling units and 14,500sf of commercial/office/light industrial space.
- We honored Greg Waples for his 22-year of service on the DRB (founding member) and before the DRB formation on the Zoning Board of Adjustment. Greg retired from the DRB on June 21, 2022.

#### **Volunteer Board and Staff**

I would like to thank the existing members; it is your hard work and dedication that allows the DRB to function efficiently: Richard Jordan, Jon Slason, Ted Bloomhardt, John Lyman, Branden Martin, and Michael Webb. We would like to welcome alternate Jeff Dougherty. Thank you to Amy Coonradt for taking minutes this year. I would also like to thank Mitchel Cypes for his hard work getting staff reports completed.

My goal as Chairperson is to make each of our applicants feel heard and respected during our meetings and to ease them through the process as they meet our regulations along the way.

Dennis Place, DRB Chairperson

## HINESBURG VERMONT ANNUAL REPORT

### Economic Development Committee

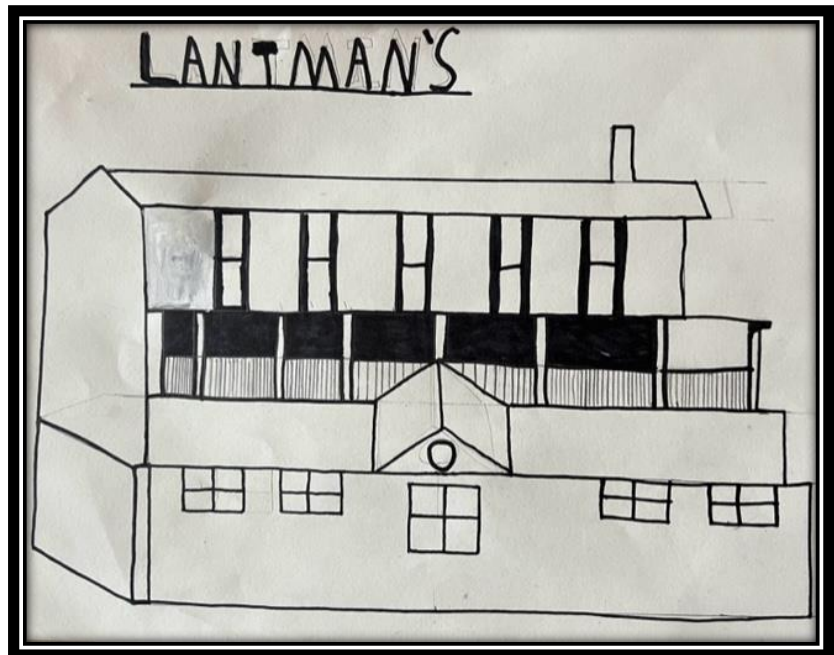
The Economic Development Committee (EDC) is responsible for managing the revolving loan fund (RLF) and also for considering ways to create economic development in Hinesburg. 2022 was a tough year, in that we lost two members of our committee, making it impossible to have a meeting quorum.

From 2016-2022, the revolving loan fund was used exclusively for economic development, including loans for business development/growth and grants to local businesses as part of COVID relief efforts. In 2022, the Town decided to amend the RLF guidelines so that a specified portion of the fund could also be used to provide grants to affordable housing projects. The funds shall be split as of 11/2/2022, with \$100,000 dedicated for affordable housing projects, and the balance for economic development projects.

Lucky for us, Will Patten recently joined the committee, so we hope to begin reaching out to Hinesburg businesses to gain an understanding of what's going well for them, what remains a challenge, and how the EDC can support them moving forward.

In the coming year, we will continue to focus on our mission of supporting Hinesburg businesses. We have almost \$75,000 available in our Revolving Loan Fund to loan to Hinesburg businesses. We also look forward to considering businesses who might be interested in filling commercial spaces in new developments. As a reminder, all information regarding our progress and meetings can be found at <http://www.hinesburg.org/hedc/>.

Stephen Gladstone  
Melissa Levy, Chair  
Will Patten



*Charles Wallace, 6<sup>th</sup> grade*

## HINESBURG VERMONT ANNUAL REPORT

### Energy Committee

In 2022, the town Energy Committee continued its efforts on several fronts. After the Selectboard adopted the proposed changes to the energy section of the town plan that the Energy Committee had helped rewrite, we have been working with the Planning Commission to make changes in the town regulations to reflect the town's intention to shift to renewable energy. The Planning Commission is presently discussing these regulation changes. Input from Hinesburg residents would be welcome and helpful

The community solar PV array that will be located on the site of the old Hinesburg landfill has been moving forward. Acorn Renewable Energy Co-op is presently looking for residents in the Vermont Electric Coop utility area to participate. For information, please contact the Energy Committee at [hinesburgenergy@gmail.com](mailto:hinesburgenergy@gmail.com) or Mary Mester at Acorn Renewable Energy at [802-385-1911](tel:802-385-1911).

Our Zoom meetings, which continue to be held on alternating Wednesday and Thursday nights, will explain how you can buy panels in order to participate in this community solar project.

We continue our energy assessment process of the town's municipal buildings, starting with Town Hall, and will be submitting a report to the Selectboard on how Town Hall can get to net zero energy in accordance with Town Plan Goal 8.4.1 - *Maximize the energy efficiency of town-owned buildings and vehicles.*

The Energy Committee is planning several public informational meetings to inform Hinesburg residents about the solar PV opportunities available to them, as well as current federal and state rebates, incentives, and credits that are available for getting homes to net zero energy.

Another goal of the energy committee is to find ways to shift our mode of transportation from gas-powered to electric vehicles. With that in mind, we have presented to the Selectboard, for the second time, a proposal for an electric charging station to be installed behind Town Hall. We will continue our effort to get this accepted by the Selectboard and have it installed this year.

As always, we welcome town residents to our monthly meetings which are held on the 4<sup>th</sup> Thursday of the month at 7pm at Town Hall. We encourage anyone who has interest in our town's energy future to join us. Our committee also has two vacancies, and we are looking for folks who might like to join our committee and help us with this important work as we help guide our town to a more sustainable energy future.

Respectfully Submitted for the Hinesburg Energy Committee by Chuck Reiss



## HINESBURG VERMONT ANNUAL REPORT

### Health Officer

Welcome from the town health officer desk. As many of you know, this is my last year being a town health officer. While I've enjoyed my time doing it, I find that stepping away and focusing on other things is what I need to do

This has been a less busy year than the previous two years. I think that with Covid-19 in our rearview mirror people are a little less apprehensive about things.

This year I had what I would assume is a typical type of year as a health officer. There were a few animal bites from different provider's offices. I also dealt with a couple of septic issues with neighbors in different areas. Once again, one of the bigger parts of the job was working with landlords and tenants to remedy disputes about rental housing. That includes having to do a housing inspection for the tenant and the landlord and ensuring that compliance was done with the violations that were found, if any. At the end of the summer this year we also saw an increase in calls for cyanobacteria blooms, which, in most cases, were unfounded at the time someone went and checked on them.

I am hopeful a new town health officer is appointed for the position and they can step in and continue to help the great town of Hinesburg with all of its town health office needs.

Phil Stolz



## HINESBURG VERMONT ANNUAL REPORT

### Highway Department

The Highway Department has had another busy year. Even so, with only two us to maintain 56 miles of roads, we managed to get work completed. Spring mud season was one of the worst we have ever seen, especially the tops of the hill roads. We were able to get some help from The Town of Huntington road crew who sent two trucks over and helped haul stone and gravel for three days. A BIG THANK YOU to Huntington.

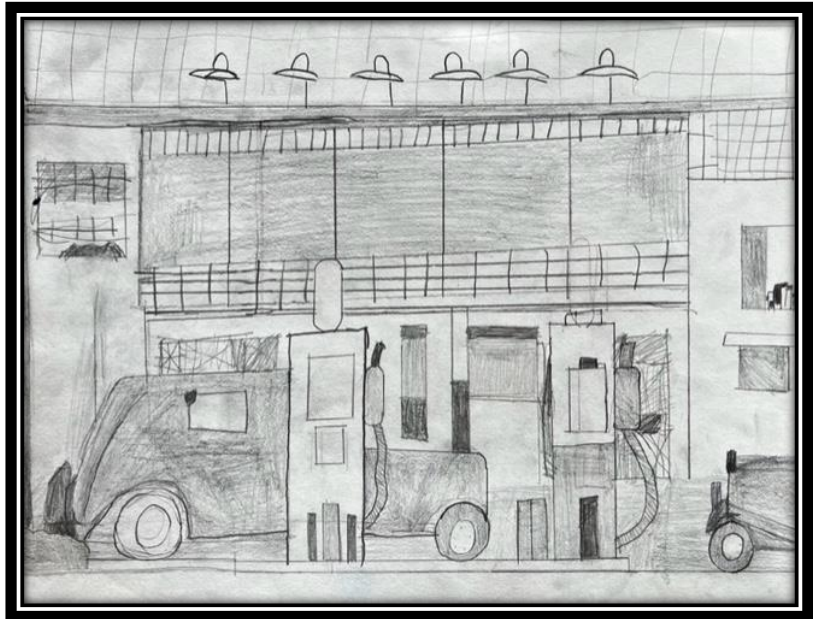
Once we had the roads back to normal, Dominic and I worked on the back of Lincoln Hill and managed to ditch, rip-rap, and change culverts on a  $\frac{3}{4}$  mile stretch of road (ditching both sides = 1  $\frac{1}{2}$  miles). We did again get one truck from Huntington to help haul fill for two days. Once all the work was completed, we submitted the paperwork for a Grant-in-Aid and recovered the material cost. Also, after the completion of this project and the mapping was updated, it brought the Town of Hinesburg to 80% compliance with the General Roads Permit.

Next year we will continue these ditching projects, one being on Baldwin Road on the hills near Lewis Creek. This will be another Grant-in-Aid Project.

This year we have determined that we have come to the end of our gravel pit. The material that is left has too much silt and fines in it to make good road gravel or winter sand. We will have to purchase these materials in the future. The Town has owned this pit for 75 +/- years and has been very fortunate to have had the ability to use it to maintain its roads.

Like every year, we will continue to serve the residents of Hinesburg by making our roads safe for all to enjoy.

Thank you,  
Michael Anthony  
Road Foreman



*Gage Golston, 5<sup>th</sup> grade*

## HINESBURG VERMONT ANNUAL REPORT

### Hinesburg Community Police Department

As many likely know, the last few years for law enforcement have been difficult. Many police departments across Vermont have seen cuts to staffing and have been unable to fill positions. It has also been a difficult year for our department. With our budget initially failing, and our loss of full-time officers to other departments for better pay and job security, we were forced to limit our hours to balance both officer safety and town coverage.

Since the budget overwhelmingly passed the second time, we have been fully committed to rebuilding our department. We have already extended our hours back to providing coverage from 7am to 11pm and, as of January, are now providing Saturday coverage again. Due to the cutback in hours and low enough mileage, we were able to extend keeping one of our police cruisers for an extra year.

Our department has hired some new officers. Among them are Sgt. Brett Flansburg for a full-time position. Brett is a former Vermont State Trooper. His experience and likability have been a great fit for our department; he is also community-police oriented, which fits perfectly with the community policing model we are proud to provide. We also have two new part-time officers who are still in training: Officer Andrew Thomas and Officer Graham Jones. We are planning on Officer Thomas moving from our part-time position to a full-time one once his training is complete. We also have a former part-time officer returning: Officer Bob Worley. One of our current part-time officers will be out on medical leave, and Officer Worley will help fill in some of that gap.

In the process of rebuilding the department, the State Police have been filling in our scheduling gaps. Since we entered into that agreement, I have needed to screen the calls from dispatch before they go to the State Police. My phone has been on 24/7 for the better part of a year, and even with that, the State Police came to a recent Selectboard meeting and made it very clear that the services they can give us are extremely limited and cannot continue long term. I will continue fielding calls until our department returns to full capacity and we can cover our full schedule again.

Like many, we are very aware of the opioid crisis plaguing just about every state and we are not exempt from that. We now have a medication take back receptacle in our lobby that is available to the public 24/7 and is closely monitored. Disposing of old medications this way helps us keep prescription medicine from getting into the hands of someone it wasn't intended for. It also helps to keep our wildlife and waterways safe.

In an ongoing effort to provide transparency to the people we serve, we have continued and even increased our presence on social media. Since I became Chief, it has been my goal to utilize social media in an effort to connect more with the town we serve. One of the things most mentioned to me is that people have noticed our effort. It appears that social media has given people a better understanding of who we are and what we do, and they appreciate our transparency in providing that information. Social media has also helped us connect with the younger generation, along with continuing our Easter Bunny parade and testing out our new Grinch saga. We took every advantage of chasing the Grinch around town to build better relationships with local businesses; local kids, and many adults, it turns out, were excited to follow our social media. Our officers have been



## HINESBURG VERMONT ANNUAL REPORT

approached by numerous kids to talk about the Grinch, so we consider it a success. We have been inundated with messages, comments, and positive feedback from it. I'm also extremely proud of our officers, as the majority of the time they came in early or stayed late to create the posts. We will continue to look for new ways to connect with the town residents we serve while providing the very best safety coverage for the town of Hinesburg.

We have completed quite a bit of training in addition to our continued CPR certification, including domestic violence, use of force, and training that is not mandatory but is important as we find new avenues to train in diversity, equity and inclusion. We also continue to work with the Howard Center and with restorative justice as a means to rehabilitate and not just punish.

I am thankful to the community for the outpouring of support we have received this year and I'm confident we can return to a fully staffed and functioning police department.

Chief Cambridge



### Hinesburg Community Resource Center



The Hinesburg Community Resource Center (HCRC) is a volunteer driven non-profit organization of neighbors helping neighbors. We have served the Hinesburg Community since 1986. Program updates are for our fiscal year (July 1, 2021 to June 30, 2022). Our programming includes the Hinesburg Food Shelf, Friends of Families, the Emergency Assistance Fund and Medical Equipment Lending.

Our volunteer-run Hinesburg Food Shelf, located at 51 Ballards Corner Road, served 127 families over 776 visits. We are open twice per week, and families may visit once per month to stock up on groceries and an extra time per month to pick up more fresh produce. We also offered a full Thanksgiving meal to over 70 households and vacation meal bags to kids during school breaks. Through our membership with the VT Foodbank, partnerships with local farms and businesses, and generous community donations, we are proud to be able to provide pantry staples, local fresh produce, dairy, meat, personal care products, diapers, pet food, and more. We look forward to bringing clients back inside for indoor shopping in the new year while also maintaining the option for pre-packed boxes brought to your vehicle.

The HCRC Emergency Assistance Fund is available to individuals who are struggling to pay for necessary expenses. Oftentimes, someone is out of work because of an injury or an unexpected car repair or medical bill caused them to fall behind, and our fund allows us to step in and help. This year, the fund helped 19 families (59 individuals) pay for basic needs including utility bills, heating fuel, car payments and repairs, and more. We're already seeing an increase in requests due to rising utility costs, especially fuel. As we field these requests, we are also able to educate these community members on other resources that may be available to them.

Friends of Families (FoF) was excited to finally bring back in-person programming including weekly playgroups, summer story times, and the annual Welcome Baby Picnic! Weekly playgroups at the United Church of Hinesburg are for ages birth to five with a caregiver and include open play, songs, and story time. It's been wonderful seeing old and new families and we hope to launch additional programming in the new year. FoF also hosted two free kids clothing and book swaps that were made possible through many community donations and volunteers. The community also helped us host a school supply drive and provide quarantine activity kits to young kids.

HCRC's Medical Equipment Lending Program is stocked with crutches, wheelchairs, walkers, and more, all donated from the community and available to borrow. Medical equipment can be expensive and burdensome, so we are happy to be able to provide a free, simple solution for the community.

HCRC received financial and in-kind support this year from businesses and individuals, the Towns of Hinesburg, Huntington, Monkton and St. George, farms, faith groups, organizations, social clubs, and private foundations. All profits from our Twice is Nice thrift store also fund our programs. We could not provide these programs without all of these incredible contributions and our amazing

## HINESBURG VERMONT ANNUAL REPORT

volunteers. We are so grateful to have this support as we work towards our vision of a community where people are connected and are not in need.

Shannon Wheeler, Executive Director





## HINESBURG VERMONT ANNUAL REPORT

### Hinesburg Fire & First Response

The Hinesburg Fire Department experienced our busiest year on record in 2022. From January 1<sup>st</sup> to December 31<sup>st</sup>, 2022, the Department has responded to 535 calls for service, an increase of 16.3% over 2021. Our on-call and full-time members worked tirelessly to improve themselves throughout the year, logging a total 1774 hours of training combined.

We said goodbye to two long standing members of the Hinesburg Fire Department this year, Deputy Chief David Estey and Lieutenant John Lyman, serving 41 and 19 years respectively. Their presence is greatly missed; however, we are still fortunate to see them on a regular basis. This year also saw many new members join our ranks in both Fire and EMS disciplines, with these new members diligently training and attending classes to become vital members of our emergency services.

This year, with your support, we ordered a replacement Engine 3, a mini pumper for those hard-to-access locations in town and replacement portable and mobile radios. Both purchases will greatly improve our ability to provide effective service to the town. Moving forward, we are focusing our efforts on keeping up to date with our Capital Improvement Plan; replacing Engine 2, a 2001 International chassis fire truck, and looking towards replacing our 50-year-old fire station with a new building, with the proposal to be presented to the town in the first half of 2023.

Thank you to our community, Selectboard and Town Manager for your continued support as our members work to provide the best possible Fire and EMS service to our town. We are always looking for new on-call members interested in either being a firefighter or EMS provider, and we encourage anyone and everyone to stop by the fire station and ask questions.

Respectfully,  
Nicholas Baker, Fire Chief



## HINESBURG VERMONT ANNUAL REPORT

### Hinesburg Land Trust

HLT, with generous support from individual citizens and Town of Hinesburg funds, helped conserve the 177-acre Ballard Farm at the northern gateway to Hinesburg. The farm sits on the west side of Route 116, two miles north of the village, and offers stunning views extending to the Adirondacks. The farm is also contiguous with portions of Geprags Park and with conserved land to the north, expanding our local network of connected landscapes. HLT's collaboration with the Ballard Family and Vermont Land Trust highlights the group's 34-year commitment to conserving Hinesburg's farmland, forests, wetlands, and riparian areas. This community conservation effort keeps productive agricultural soils, woodlands and wetlands, and vital connectivity for wildlife intact, while supporting farming opportunities and working towards Hinesburg's rural character.

Hinesburg citizens have consistently voiced their desire, through town planning and regulatory processes, to maintain ecologically, aesthetically, and economically important natural features and systems. HLT's mission – "to ensure thriving, connected human and natural communities through land conservation" – supports Hinesburg's Town Plan goals and guides HLT's approach as we work with landowners, conservation partners, and the Town. To date, HLT has helped conserve over 4,200 acres, which provide Hinesburg residents and visitors access to land for recreational activities such as hiking, birding, skiing, hunting, fishing, and winter sports; protect vital natural communities, wildlife habitat; and ensure continued agriculture and forestry opportunities. HLT looks forward to continued collaboration with town officials, organizations, and residents to ensure that conservation remains a tool for shaping our landscape and ensuring a thriving, connected Hinesburg.

Hinesburg Land Trust Board: Carol Jenkins, John Kiedaisch, Alison Lesure, Meg Handler, Aaron Miller, Andrea Morgante, Paul Wiczorek



Rory Volger, 5<sup>th</sup> grade



## HINESBURG VERMONT ANNUAL REPORT

### Hinesburg Senior Meal Site

The Hinesburg Community Meals commenced in January of 2022 after a long hiatus as a result of Covid. Seniors from Hinesburg, and surrounding communities, gathered again on the second Friday of the month at the United Church of Hinesburg's Parish House for a delicious buffet style meal and friendly conversation.

There's a \$5.00 donation appreciated, but not required. There's always plenty of food and all are welcome!

Call Judy Clark if you are interested in attending or helping (802) 453-2121



# HINESBURG VERMONT ANNUAL REPORT

## Lake Iroquois Association



**Lake Iroquois  
Association**

PO Box 569, Hinesburg, VT 05461

*Research, education, and action for a healthy lake*

Sticking to the same trend of recent years, Lay Monitoring data continues to show a nutrient level decline in Lake Iroquois. The Vermont Department of Environmental Conservation's Lake Scorecard for 2022 again shows a highly significant decrease in phosphorus levels: ([https://anrweb.vt.gov/DEC/IWIS/ReportViewer3.aspx?Report=LakeScoreCard\\_CurrentTrendsAndStatus&ViewParms=True](https://anrweb.vt.gov/DEC/IWIS/ReportViewer3.aspx?Report=LakeScoreCard_CurrentTrendsAndStatus&ViewParms=True)). In recent years, Lake Iroquois moved from classification as a eutrophic water body (one with excessive nutrient levels) to one that is mesotrophic (having a moderate level of nutrients). The lake will always possess natural nutrient levels required for a healthy lake and sustainment of aquatic life. However, to the extent practicable, our goal is to reduce human-influenced sources of nutrient inputs. Detailed data and information on how the data is collected can be found on the Vermont Department of Environmental Conservation's Lake Scorecard at: <https://www.lakeiroquois.org/water/lake-data-maps>.

### **Aquatic Invasive Species Mitigation**

Following a busy 2021, 2022 was a relatively quiet year for the Lake Iroquois Association (LIA). An aquatic plant survey the first week of June found no Eurasian milfoil at any of the surveyed points. A few small areas of growth were observed at the southern end of the lake and were hand pulled by one of our new Board members who joined us in July. We know milfoil will always be a threat to the health of Lake Iroquois, however our integrated efforts tirelessly seek to monitor, survey, and address this aquatic invasive species. For more information on our Aquatic Invasive Species control efforts, please go to our webpage: <https://www.lakeiroquois.org/invasives/milfoil-control-efforts/what-a-difference>.

### **Aquatic Invasive Species Prevention**

We continued our Greeter Program and boat wash station, which operates from Memorial Day to Labor Day. These programs are viewed by the Vermont Department of Environmental Conservation (VT DEC) as a model for other greeter programs in the state. At present, only two aquatic invasive species occupy Lake Iroquois; by comparison, Lake Champlain has a total of 51. This reality places Lake Iroquois and other water bodies under constant threat of additional invasive species introduction and highlights the importance of these efforts.

The Greeter Program is designed to educate recreational watercraft users on the importance of aquatic invasive species prevention and management efforts. The boat wash station permits fresh water washdown of watercraft and aids in preventing invasives from entering or leaving the lake. The greeters also provide information to lake users on safety and best practices to protect water quality while using the lake. The number of boats inspected in 2022 (2,474) exceeded the number inspected in 2021 (1,481) by approximately 40%, and is almost triple the number inspected in

## HINESBURG VERMONT ANNUAL REPORT

2019 (912). The breakdown of total water craft inspected is as follows: Kayaks (818); Motor Boats (415); Paddle Boards (449); Canoes (116); Row boats (11); Sail boats (5).

The Lake Iroquois Association deeply appreciates the funding and support provided by an Aquatic Nuisance Control grant from the Vermont Department of Environmental Conservation, the Towns of Williston, Hinesburg, and Richmond, our membership dues, and the generous donations of LIA members. Without this support, the viability of our programs would diminish.

### **Sampling and Monitoring**

#### *Aquatic Plant Survey*

Mr. Larry Eichler, formerly with The Darrin Freshwater Institute completed two aquatic plant surveys. The first survey was completed in early June, the second in September. These aquatic plant surveys are designed to monitor presence and absence of native and nonnative aquatic plant species. This and other plant survey reports may be reviewed at <https://www.lakeiroquois.org/about/annual-reports>.

#### *Lake tributary water quality monitoring*

After a down year for the LaRosa Partnership Program (LPP) in 2020 due to the COVID-19 pandemic, 2021 and 2022 saw a return to grant-funded support for tributary sampling. With support and input from the VT DEC regional Basin Planner, the Lake Iroquois Association was able to sample 10 tributaries best representing inputs to Lake Iroquois between the months of April-August. Sweeping changes to the LaRosa Partnership Program in 2020 and limited funding, combined with an increase in participants, continues to force reductions in sampling and sampling parameters for all LPP watershed participants.

### **Conservation**

LIA continued its participation in the Loon Restoration Project managed by Erick Hansen of the Vermont Center for Ecostudies. We are pleased to report it was another successful hatch for the pair of loons on Lake Iroquois. A current LIA Board member set up and maintained a nesting platform to support successful nesting activity. A lake resident records loon activity reported by residents and visitors to the lake. To date, Lake Iroquois has supported multiple years of successful breeding pairs of loons.

### **Miscellaneous Highlights**

#### *Watershed Action Plan*

A collaborative partnership with the Winooski Natural Resources Conservation District and the Lewis Creek Association led to the successful awarding of a Lake Champlain Basin Program Watershed Action Plan grant in 2021. The purpose of the grant is to assess the watershed, identify areas requiring restoration, and develop project sheets prescribing corrections actions. In 2022, engineering firm SLR was chosen to conduct this work. A Quality Assurance Project Plan (QAPP) is in development and project work began.

## HINESBURG VERMONT ANNUAL REPORT

### Beebe Lane Stormwater Improvement Grant

The Lake Iroquois Association partnered with the Lake Iroquois Recreation District (LIRD) to apply for and receive a matching grant from Watersheds United Vermont (WUV) for implementation of stormwater improvements on Beebe Lane above the northern edge of Lake Iroquois. The Lake Iroquois Association also applied for Congressional Directed Spending funds through Senator Bernie Sanders' office. Their office selected the project as one of several sent forward to Congress for consideration and inclusion in project funding for the next fiscal year. We hope to hear of a successful award sometime in 2022.

### Lake Wise Award Program

This VT DEC-sponsored program encourages landowner improvement of shoreline buffers. We are excited to announce that nine additional shoreline properties achieved VT DEC's Lake Wise Award designation in 2022 for a total of 15 property owners across the lake. Of 93 total shoreline properties, including the Lake Iroquois Recreation District, Lake Iroquois has reached the 15% threshold to achieve Lake Wise Gold status. We eagerly anticipate official feedback from the Vermont Department of Environmental Conservation Lake Wise program manager.

### Ice-Out Challenge

The Lake Iroquois Association held its second annual Ice-Out contest in 2022. The organization plans to conduct the Ice-Out Challenge for a third consecutive year, with tickets on sale immediately after Thanksgiving through March 1, 2022. More information on historic ice out dates and the contest may be found on the website at <https://www.lakeiroquois.org/news/ice-out-challenge>.





## HINESBURG VERMONT ANNUAL REPORT

### Lake Iroquois Recreation District

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also hosts birthday parties and other individual and group functions. Costs for septic maintenance and summer staff represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis, and results are within State limits for beach facilities.

The LIRD continues to work on implementing the design for Beebe Lane improvements by applying for grants as they become available. The treatment done to help eradicate Milfoil has contributed to a much cleaner swimming area this past season. The LIRD also received the 2022 Lake Wise Award from the Vermont Department of Environmental Conservation identifying the District as a lake-friendly property.

The beach is a beautiful and affordable local recreation area. We will open for the 2023 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Jack Linn – Richmond

Jeff Davis, – Hinesburg, Chair

Harry Bowen – St George

Sarah Francisco – Williston, Treasurer





## HINESBURG VERMONT ANNUAL REPORT

### Lewis Creek Association 2022 Program Highlights



Lewis Creek Association was busy with new projects this past year (see projects on a map at [bit.ly/LCA-Projects-2022](https://bit.ly/LCA-Projects-2022)). Many reliable and talented volunteers and town and state staff helped to grow our community service programs, especially nature conservation activities and our water quality education and improvement program “Ahead of the Storm” (AOTS). Our area of work is the middle Lake Champlain Valley including the Lewis Creek, LaPlatte River, Patrick Brook, Thorp/Kimball/Holmes Brooks, and McCabe’s Brook watersheds. We focus on the health of Lake Champlain and its basin feeder streams, which send the bulk (~80%) of phosphorus pollution to the lake when streams are experiencing their more frequent high flow events. LCA’s AOTS program helps towns and landowners design more resilient stormwater fixes and habitat enhancements that consider the emerging impacts from our climate crisis.

This year, your contributions and support helped provide matching funds to secure resources from grantors (Lake Champlain Basin Program and the Vermont Agency of Natural Resources/Department of Environmental Conservation), including seven new grants awarded this year. With this support, we have been able to afford the projects highlighted below. Our partner network continues to grow, and includes town, state and regional groups. To visit a board meeting or assist with special projects and board activities, please contact us. Visit our growing library at [lewis creek.org](https://lewis creek.org), and follow our daily activities on Facebook.

#### **Program Highlights (\$100,000 annual budget)**

##### Restoration and Conservation

- Coordinated a boat launch steward program at Bristol Pond & Monkton Pond
- Thorp / Kimball invasive European Frogbit and other invasive plant control – year 14 (Charlotte)
- LaPlatte Natural Area European Frogbit and other invasive plant control – year 11 (Shelburne)
- Helped receive funding for bridge abutment removal, Hollow Brook (Starksboro)
- AOTS. Received funding for, and contracted with construction firm to restore a wetland behind the United Church of Hinesburg in 2023
- AOTS. Completed final documentation of new AOTS sites at Charlotte Library & Last Resort Farm
- AOTS. Received funding for designing stormwater improvements in residential area (Hinesburg)
- Planted trees and shrubs on 3.4 acres along Lewis Creek (Ferrisburgh)
- Received grant and completed engineering design work - stormwater at Cota Ballfields (Starksboro)
- Began participating in a joint grant to create a watershed action plan for the Lake Iroquois-Patrick Brook watershed (Hinesburg)

## HINESBURG VERMONT ANNUAL REPORT

### Planning and Data Collection

- Developed water quality sampling plan in cooperation with VT DEC and ACRWC, and monitored 16 sites 9 times over the spring and summer with the help of 26 volunteers (Charlotte, Ferrisburgh, Hinesburg, Shelburne, Starksboro)
- Continued grant to prioritize, and create three concept designs for, McCabe's Brook water quality improvement projects (Shelburne & Charlotte)
- Created storymap showing water quality sampling results (available at [bit.ly/LCA-WQ-2021](https://bit.ly/LCA-WQ-2021))

### Education and Outreach

- Presented three webinars on water quality (Charlotte, Ferrisburgh, & Hinesburg)
- AOTS. Began creating a manual that will help landowners determine how to improve stormwater management on their property, and will hold workshops to explain why it is important
- Received training to educate students about watersheds, visited schools (Hinesburg)
- Participated in water quality planning meetings including State Tactical Basin Plan update meetings, CCRPC Clean Water Advisory Committee meetings, Basin Water Quality Council meetings

### *LCA BOARD OF DIRECTORS AND STAFF*

*Abel Fillion – Shelburne; Louis duPont & Chris Runcie - Starksboro; Callie Douglass - Ferrisburgh; Peter Erb & Andrea Morgante - Hinesburg; Myra Handy - Charlotte; Glynda McKinnon - Vergennes; Stevie Spencer - Administration; Kate Kelly - Program Manager*

## Planning Commission

In 2022, the Planning Commission (PC) focused its efforts on several Town Plan action items calling for revisions and updates to Hinesburg's land use regulations.

### **1. Home Occupation Contractor Yards – Town Plan action item 4.3.5**

The PC wrapped up its work on zoning revisions to make it easier to review/approve new contractor yards. Public hearings were held early in 2022, and the revisions became effective in May after Selectboard adoption. Contractor yards are a special type of home business used for storage of heavy equipment and construction materials for use in off-site construction. Think landscaping, excavating, and construction businesses. These businesses are extremely important to Hinesburg's rural economy. They also have the potential to pose issues for neighbors and the environment due to the heavy equipment and materials involved.

### **2. Energy & Climate Action – Town Plan action items 8.3.1, 8.4.5, 8.5.2.**

The PC researched the State's residential and commercial building energy standards (RBES and CBES), and considered raising the bar for new construction. After discussion and input from the Affordable Housing Committee and the Energy Committee, the Commission decided to stick with the State's base energy codes. These State codes are updated every three years on a pathway to requiring net-zero energy usage in new construction by 2030. Adopting the higher "stretch code" would increase the initial purchase price for new homes. Although there would be greater affordability in the long term, we were unable to find a way to address increased upfront costs in an equitable manner for lower income home buyers. Given equity implications, recently ballooning housing prices, and a housing supply shortage, the PC decided not to pursue the stretch code. Instead, a simple update of the regulations was proposed to refer to the State energy codes and strengthen our requirements for subdivision and home design to take advantage of solar gain. A public hearing was held in October and the proposal is being revised based on feedback; delivery to the Selectboard is expected by the end of 2022.

### **3. Rural Residential 1 Zoning District – Town Plan action item 3.4.1**

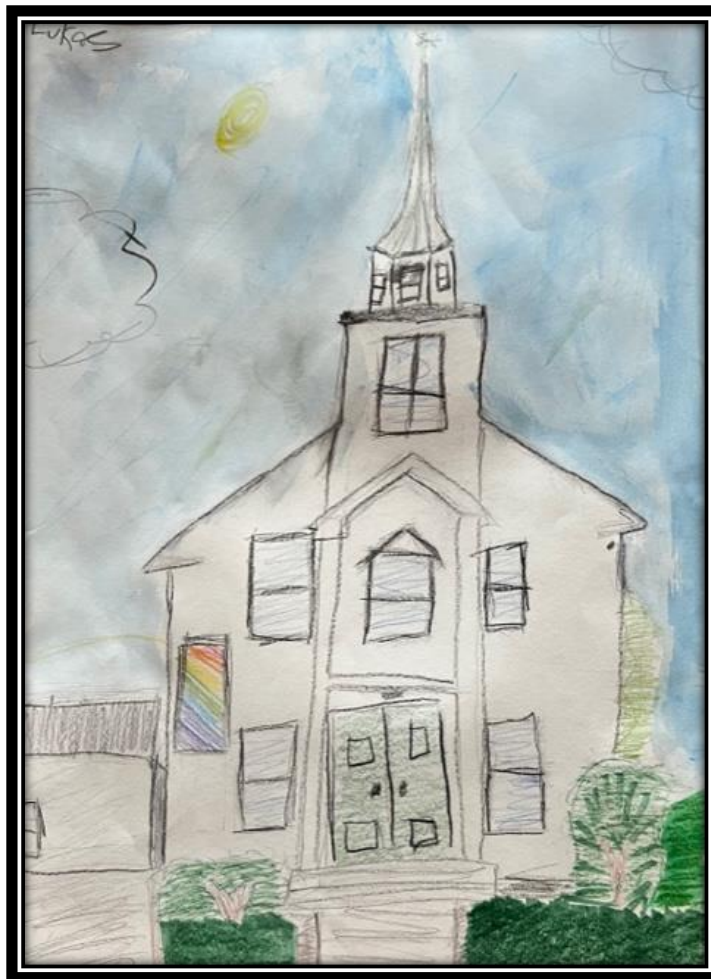
The RR1 district is that center slice of Hinesburg, bounded by Route 116 on the west and Richmond Road and North Road on the east, excluding the village growth area. The district includes very densely settled areas along the Richmond Road. It also includes lightly settled areas constrained by steep slopes and sensitive natural resources – e.g., Mt. Pritchard area (near St. George border) and Lavigne Hill Road area. Current zoning takes a one-size-fits-all approach for the district. The PC is discussing separating similar areas into new zoning districts with development allowances more consistent with sensitive resources and existing development patterns. We started 2022 by reaching out to landowners and the community at-large to hear what their vision was for their property and for this part of town. In June and July, we collaborated with landowners on site visits to their property to get a better understanding of the landscape. Discussions continued through 2022, including helpful feedback and participation by residents and the Conservation Commission. We anticipate bringing a proposal forward in 2023.

## HINESBURG VERMONT ANNUAL REPORT

Many thanks to the nine volunteer members of the Planning Commission! They include Denver Wilson, Marie Gardner, John Kiedaisch, Barbara Forauer, James Donegan, Lenore Budd, Dan Baldwin, Nicholas Chlumecky, and Alison Lesure. Appreciation also to Rolf Kielman (eight years of service) and Nina Friscia (one year of service) who left the PC in 2022. Amy Coonradt continues to assist us as Recording Secretary, with incredibly accurate and thorough meeting minutes. Alex Weinhausen, Planning & Zoning Director, helps facilitate and keep us focused.

Here's to a well-planned town!

Denver Wilson, PC Chairperson



*Lukas Maceyka, 6<sup>th</sup> grade*

## HINESBURG VERMONT ANNUAL REPORT

### Recreation Department

2022 has been a challenging, dynamic, and fulfilling sort of year in Recreation. How many times have we joked that it takes more money, creativity, and energy to bring even the baseline level of programs and services to our community?! A lot. T-shirts where certain colors are on backorder so you select what's available; field paint, soccer balls, nets; trying to get dugouts complete; July 4<sup>th</sup> expenses that have doubled for familiar reasons, such as allocation and staffing; and so on. You get the picture. Despite the challenges, we move forward, make the best of the situation, make serving people our priority, and enjoy the moments. Here are a few of our moments in Recreation this year:

- Youth basketball started out the year with masks and plenty of cancellations, but our kids completed a season full of connection and camaraderie.
- The rink behind the Police Station was in operation once again this winter thanks to Rocky Martin, Tom Giroux, and the McCuin crew.
- The March-April driver education program continued in a virtual format with in-person driving because the main room at Town Hall was closed due to a leaking roof.
- Our spring sports season brought youth lacrosse teams K-8. There were CVU athletes coaching the youngest players, and we hosted practices and games on our two beautiful fields at the Bissonette Recreation Area. Iroquois Soccer Club utilized Millie's Field, and B.R.A.'s baseball field continued to host Shelburne Little League teams for practices and games.
- We celebrated the performances of Sammy Angstman's and Evan Allen's piano students with a recital at the United Church in mid-May.
- Andrea Haulenbeek hosted her annual piano recital at her beautifully restored barn in mid-May. As it turns out, this was her final concert and performance, as she retired from teaching piano with HRD after 17 wonderful years. What a cherished gift her students' have received and what a treasure she is to our community.
- The summer recreation track & field program returned to the newly restored track at CVU this summer. This Charlotte, Hinesburg, and Williston program boasted 94 participants, which we joked was "a return to our pre-Covid numbers". There were casual meets with Essex, South Burlington, and MMU as well as a return to the State Meet at St. Johnsbury.
- Recreation Commission member Mike Webb continued to host free weekly pick-up youth soccer sessions all summer.
- HRD hosted four summer driver education courses. All courses continued to be virtual with in-person driving.
- July 4<sup>th</sup> boasted a Hinesburg Hoedown theme this year, along with our annual parade, post parade fun, and fireworks. We also continued the Hilly Hobble Foot Race tradition the night before the 4<sup>th</sup> thanks to the Eddy Family.
- The Recreation Commission hosted the annual Concerts in the Park series with Rodney Putnam, About Time, Rebecca Padula & Friends, Shellhouse, and the Hinesburg Community Band, thanks to WCVT and Wahl LLC.



## HINESBURG VERMONT ANNUAL REPORT

- Recreation Commission member Liam Powers completed the first set of bleachers for the baseball field. They are beautifully constructed and there are more coming!
- HRD's youth soccer season returned with record attendance: 150 kids playing versus 75 in 2021. Besides a fun-filled season on gorgeous fields – yes, they are the best around - we hosted an end-of-the-season tournament mid-October inviting Charlotte & Williston for a round robin format. With gorgeous peak foliage, warm temperatures, a tiki shack food truck serving tacos and Hawaiian shaved ice with reggae music playing, it was a pretty awesome scene. Thanks to David Eddy, Chris McCuin, Hoyt McCuin, and Owen McCuin for refereeing the games.
- The Hinesburg Children's Choir program returned after two and half years thanks to co-directors Jenny Cianciola and Andrea Haulenbeek. A concert recital was held at the United Church on Wed. 11/30.
- HRD teamed up to support CVU Student Council's First Annual Turkey Trot on Sat. 11/19. Proceeds benefit the Hinesburg Food Shelf.
- Pick-up basketball for men and women continues throughout the school year, thanks to coordinator Mike Webb.
- Adult pick-up volleyball also continues year-round at CVU thanks to Sue Richardson.
- Currently, the Recreation Commission is working on hosting a Calcutta at the Hinesburgh Public House early in 2023 to raise funds for the significantly increased cost for July 4<sup>th</sup> fireworks.
- Monthly Recreation Commission meetings operate via Zoom on the second Tuesday of each month. Current members are: Tom Giroux, Henry Moreno, Liam Powers, Rodney Putnam, Frank Twarog (Chair), and Mike Webb. At this time, there are two openings.

We appreciate all the volunteers, energy, and commitment from our community. Despite the obstacles, we move forward and savor our moments of movement, well-being, and connection.

Jennifer McCuin  
Recreation Coordinator

## HINESBURG VERMONT ANNUAL REPORT



## HINESBURG VERMONT ANNUAL REPORT

### Richmond Rescue

In 2022 we celebrated the 40th anniversary of Andy Squires as a volunteer of Richmond Rescue. Andy began volunteering before many of our members were even born. His dedication to our organization and to the people we serve has been extraordinary. We look forward to celebrating his 45th anniversary in 2027.

The year began with many COVID vaccine clinics and presented another unique opportunity to partner with the State of Vermont. We were able to cross train some of our AEMTs and paramedics to work as phlebotomists in a state run blood bank held at UVM to address a critical shortage of donated blood. By the end of the pilot program, we had obtained 225 pints of blood which was all used at local hospitals. As of the end of 2022, we had administered 17,800 COVID vaccines and more continue to happen each month.

This was our first full year of covering the Towns of Hinesburg and St. George. The additional call volume has allowed our members to use their training more often and maintain their proficiency. The additional service area added 342 calls and 195 transports to our previous call volume.

We were excited to get back to providing our usual array of community outreach activities. We held our 5th bike helmet giveaway and distributed more than 125 bike helmets to children. We also taught CPR and first aid to 195 people. Having citizens trained in CPR leads to much better outcomes in cardiac arrest.

The Camels Hump Backcountry Rescue Team provided their services for a number of challenging calls. The most notable response was for a male hiker in his sixties suffering from chest pain, high on the Long Trail on Camels Hump. Our team responded with a number of other teams and provided ambulance level care in the backcountry. He was safely carried out of the woods to a waiting ambulance and received care for a heart attack at UVM. Thanks to a generous donation from the patient, we were able to purchase a portable 12-lead EKG machine for use in the backcountry. We're excited to continue to increase our capabilities.

Statistics from 2022:

Total requests for service: 1190

Calls for service in Hinesburg: 302

Average ambulance response time in Hinesburg: 18 minutes

Number of active volunteers in 2022: 45

Total volunteer hours: 23,480

Address signs made in 2022: 84

Total address signs made since start of program: 1030

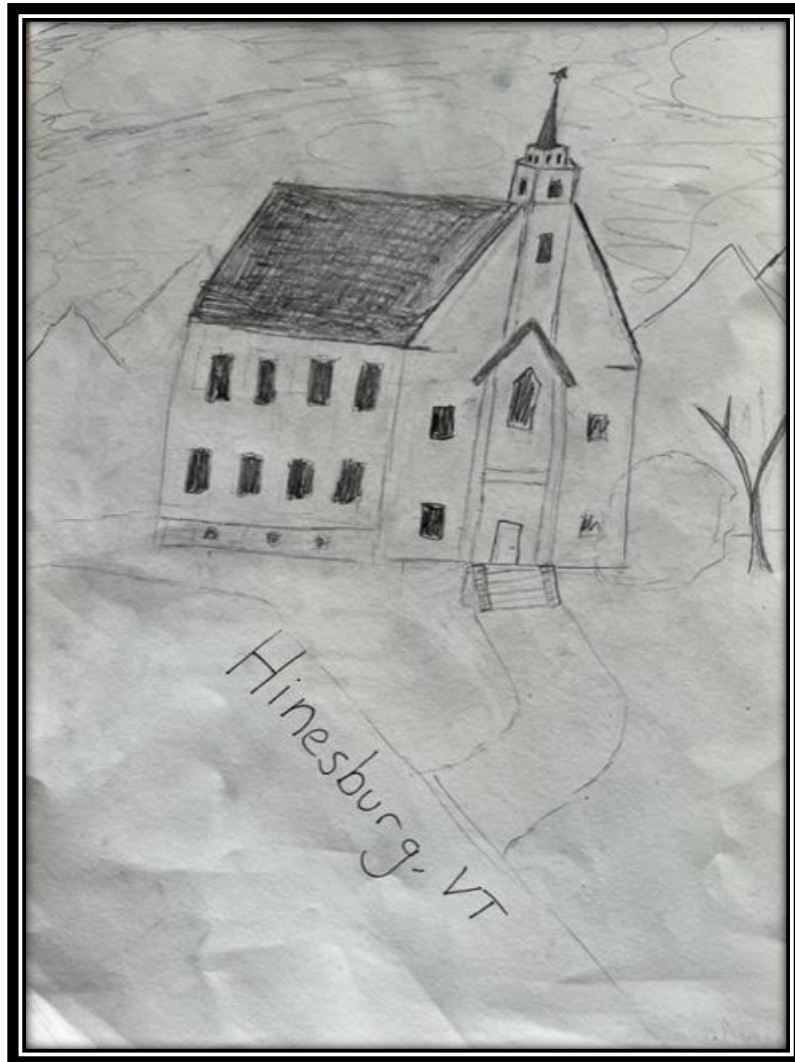
2023 will be a year of planned vehicle purchases. We are remounting the box from our 2014 ambulance onto a new 2023 Ford F550 chassis. By remounting the box, we are able to save about 30% over the price of a new ambulance. We are also purchasing an SUV response vehicle to enhance our capabilities. Due to the long lead-time for vehicles, these purchases have been in the planning phase for years.

## HINESBURG VERMONT ANNUAL REPORT

Beyond responding to 911 calls, we are proud to offer a number of other public health services. We continue to offer affordable E911 address signage, courses, and bystander trainings through our CPR training center and car seat fitting. As a public health organization, we consider these initiatives central to our mission.

We are grateful for the privilege of serving our communities and look forward to the coming year.

Sincerely,  
The Board of Directors and Members of Richmond Rescue



*Maddy Reed, 5<sup>th</sup> grade*

## HINESBURG VERMONT ANNUAL REPORT

### **Town Clerk & Treasurer**

We had a very busy year in the town clerk's office. General Election cycles create a lot of work for us, but it was wonderful to see a robust turnout for voting at Town Meeting, the Primary Election in August, and the General Election in November. Democracy appears to be alive and well in Vermont!

The Town underwent the redistricting process based on the updated census figures following the 2020 Census. Our population increased much more dramatically than had been the case in the prior census period where Hinesburg grew by only 50 people. This time around, the increase was 302, perhaps as a result of an influx into Vermont due to changes brought about by the Covid pandemic. The result of this change was that a larger portion of Hinesburg was placed into a Legislative District with Charlotte as our population exceeded the maximum deviation from the ideal district size that is allowable under the rules governing the redistricting process. It is always challenging going through this process, and despite our efforts to convince the committee in charge of creating the new districts, we were unable to keep Hinesburg intact as a single member seat. This new configuration will be in place until the next census is completed sometime after 2030.

Here are some statistics of note for the last fiscal year. We had 50 births of which 26 were boys and 24 were girls. This is an increase in births from FY21 when we had 40 births, and from last year with 48, so this may add to the school population in 5 years which would be a good thing for Hinesburg given the school funding formula currently in place. Additionally, there were 24 deaths and 25 marriages. We recorded 4515 pages in the land records, but still have adequate space remaining for the next few years. Given a possible town hall renovation project, it is possible that a new vault might become a reality during that time frame.

After almost 3 years of serving the public either outside under our summer awning or on the back porch through our euphemistically dubbed "creemee window", we officially reopened the clerk's office to the public in the early fall of 2022. It has been so nice to see the citizens of Hinesburg face to face again and to be able to continue our service indoors! Thanks to all for your patience and understanding while we navigated these challenging times.

This will be my last submission for a town report in Hinesburg. I have decided not to run for reelection, and will instead pursue other interests and activities. It has truly been an honor and a privilege to serve as town clerk and treasurer for the last twenty-one and a half years. I am grateful for the trust that the citizens of Hinesburg have placed in me by electing me to seven terms. There have been many changes to the Town and the role of the Clerk during my lengthy tenure. I do plan to stay involved in our community going forward, and will continue to see many of you out and about in Hinesburg.

Missy Ross



## HINESBURG VERMONT ANNUAL REPORT

### Town Forest Committee

The Town Forest Committee continues to provide stewardship and management for both the 1125-acre Hinesburg Town Forest (HTF) and the 301-acre LaPlatte Headwaters Town Forest (LHTF) for the benefit of current and future generations. This report will highlight some of the committee's efforts in 2022.

#### **Hinesburg Town Forest Addition and Conservation Project**

This year the biggest news in terms of our Town's two Town Forests was the success of the Hinesburg Town Forest Addition and Conservation Project. With generous support from the Vermont Land Trust, the Vermont Housing and Conservation Board, Lawson's Finest Liquids, and many generous individuals and families, 291 acres were added to the Hinesburg Town Forest, the entire 1125 acres of the Hinesburg were conserved and a Stewardship Fund established.

#### **Beaver Activity in the Carse Addition**

Almost immediately after the closing, beavers began flooding the Back Door trail which connects access from Lincoln Hill Road to the rest of the Town Forest. The Stewardship Fund provided for building bridges over the flooded area, preserving trail access while allowing the beavers to do their important ecosystem work.

#### **New Updated HTF Management Plan**

As of this writing, the Town Forest Committee has written, held two public hearings on, approved, and submitted to VLT for approval an updated Management Plan for the HTF. Approval by the Selectboard is the final step.

#### **Forest Management in the HTF**

Logging continues in the HTF in the winter of 2022-23 when the ground is frozen. The affected area is near the Hayden Hill East trail access. For safety's sake, it is important that people respect trail closures and not block the logging access road through the Hayden Hill East parking lot. Numerous activities are planned to help the community learn more about forest management and will be announced on Front Porch Forum. If the weather cooperates, this is the last winter of forest management activity prescribed by the 2012 HTF Management Plan's Inventory and Assessment Addendum.

The goals of the project are:

- Implement modern, responsible forest management that creates a healthier, more diverse, and more resilient forest with better wildlife habitat.
- Generate local, renewable resources.
- Demonstrate modern, responsible forest management in an open, transparent, and inclusive way

#### **Treatment of Invasive Species in the LHTF**

Proceeds from previous logging projects in the HTF were used to treat buckthorn, honeysuckle, yellow iris, and Japanese barberry in the LaPlatte

Headwaters Town Forest. More work remains to be done. The long-term plan for restoring the floodplain forest relies on the trees that have been

planted on the floodplain maturing to shade out the invasive species, but until then we need to control the invasive species to allow for natural regeneration and the success of the trees that have been planted. The Nature Conservancy continues to monitor the trees it planted over the last several years. For various reasons beyond anyone's control, the projects conducted by US Fish and Wildlife, and VT Fish and Wildlife didn't see any action this year.

### **Successful Bat Colony in the LHTF Area of Hinesburg**

As Alyssa Bennett, VT Fish and Wildlife conservation biologist, (aka, The Bat Lady) said, "Conservation works!" Back in the first decade of the 21<sup>st</sup> century, the Hinesburg community supported the acquisition and

conservation of the LaPlatte Headwaters Town Forest in a part of Hinesburg that has an ideal range of fields and woods, with lots of big standing dead trees that have peeling bark and are tall enough to get plenty of sunlight — exactly the kind of trees that Indiana bats like to roost in. In 2008, Indiana bats were discovered in that part of town and the town got federal funding to manage and preserve land for bats. Monitoring by VT Fish and Wildlife this summer discovered that the Indiana bats are doing very well! This population is the farthest north and east that maternal colonies of Indiana bats have ever been found. It's a Hinesburg success story about endangered bats, a new scientific discovery by Vermont Fish & Wildlife biologists, a decade-old Eagle Scout project, and how land conservation and forest management can help wildlife species survive and flourish.

### **Deer Hunting Trail Closures**

Based on feedback received from different user groups about the entire forest being closed for short periods during the deer hunting season, the Committee chose to change the approach and close a smaller section of each forest for a continuous period. The Committee hopes this change will better serve all user groups by preserving some access to the town forests while still encouraging hunting in other areas. Reducing deer density will reduce over-browsing, which negatively impacts early successional growth and understory regeneration in the forests.

Feedback from users of both Town Forests is always appreciated!

Pat Mainer

## HINESBURG VERMONT ANNUAL REPORT

### Town Planner

2022 planning and development projects of note:

**Richmond Road, North Road, Texas Hill Road Intersection** – Phase one of a 2020 scoping study was implemented in November with the installation of barriers to block a curve in Richmond Road, redirecting traffic to a four-way intersection. Intended to reduce speeds and improve safety by eliminating awkward merge/yield areas.

**Route 116, Charlotte Road, Lantman's Market exit intersection** – With the help of a State grant, the sidewalk and crosswalk around the Lantman's exit is being adjusted to improve sight distances and pedestrian safety. When complete, this will allow for changes to the phasing of the traffic light to increase efficiency and decrease wait time.

**Village Crosswalks (phase 1)** – With the help of the Chittenden County Regional Planning Commission, a transportation consultant is creating plans to support the installation of rectangular rapid flashing beacons (RRFB) in two locations: the existing Route 116 crosswalk near the United Church and the existing Route 116 crosswalk near the Hinesburg Community School. The study will also propose improvements to the Route 116, Buck Hill Road West intersection to reduce speeds and help create a sense of arrival in the Village.

**Village South Sidewalk** – Necessary easements were finally negotiated and obtained from landowners along the path of a planned Route 116 sidewalk from the Hinesburg Community School east and south to the Buck Hill Road West intersection (through the new Meadow Mist development). We anticipate construction in 2023!

**Town Common Conceptual Design** – With the help of a landscape architect and public feedback, we crafted a conceptual design for the creation of a Town Common in the green space behind the police station and fire station. We hope to begin site work in 2023 to improve grading and drainage and to prepare the site for potential improvements – e.g., pavilion, shade trees, etc.

**Zoning Regulation and Subdivision Regulation Revisions** – Two significant regulation revisions were adopted by the Selectboard in 2022: 1) home occupation contractor yards and 2) village design standards. See the Planning Commission report for information on the contractor yard zoning changes. Updating the village design standards was a top priority Town Plan action item (3.3.1). This revision tuned up existing architectural and site-level design standards for new development. The goal was to be clearer about important design elements so that developers better understand what the community is looking for, and so community members have more confidence in what gets developed.

**Kelley's Field 2 Senior Housing** – The owners of the Kelley's Field property received DRB approval to add a large, new building with 24 more perpetually affordable apartments for seniors. This project should be in construction in 2023! Consistent with top priority Town Plan action items 2.1.2 & 2.1.4, the Town has supported this project in several ways: garnering a State

## HINESBURG VERMONT ANNUAL REPORT

designation (Neighborhood Development Area) to reduce permitting and fees; writing letters of support for

project funding; applying for and being awarded \$300,000 in pass-through State grant funds (VT Community Development Program); awarding the project a \$50,000 grant from the Town's Revolving Loan Fund.

**Haystack Crossing Project** – Phase one of the largest development in Hinesburg history received its final DRB subdivision approval. This project in the Village Northwest District was approved for 176 dwelling units, including 50 senior housing units and a variety of housing types, sizes, and locations. Site plan review/approval is still needed for several larger buildings. The Applicant is currently working on getting State permits, and hopes to begin construction by summer 2023.

**Town Forest Expansion & Ballard Farm Conservation** – The Town Forest on Hayden Hill Road was formally conserved and expanded by nearly 300 acres to the south – now with Lincoln Hill Road connectivity. The Hinesburg Land Trust also helped coordinate the conservation of 177 acres on the Ballard Farm on Route 116. This adds to several other conserved farm properties along the west side of Route 116 (Garvey Farm, Jurgen/Guillemette Farm, Geprags Park), helping to preserve an important slice of Hinesburg's agricultural heritage and ensuring that the land will remain available, and more affordable, to future generations of farmers.

Alex Weinhagen, Town Planner



Aiylah McGuire, 5<sup>th</sup> grade

## HINESBURG VERMONT ANNUAL REPORT

### Trails Committee

The mission of the Hinesburg Trails Committee is to create an interconnected network of sidewalks, pedestrian trails, and unpaved roads throughout the town via the HART system. In collaboration with the Town Forest Committee, the Conservation Commission, the Hinesburg Land Trust, the Fellowship of the Wheel, and many individual volunteers, the Trails Committee helps maintain over 30 miles of public trails. Most of these are on public land, but crucial links cross the property of nearly two dozen private landowners who have generously given permission for a public trail on their land.

In 2022, the Committee's main focus was maintaining and improving the Russell Trail network. The Russell Trails were established by the generosity of the Russell Family with an easement to Vermont Land Trust; they are managed by the Town of Hinesburg through its Trails Committee. The Committee's goal is to make this beautiful, in-town resource available for enjoyment year-round. Highlights include the completion of a raised 200' "turnpike" along the notoriously wet, southern portion of the meadow, the addition of an 85' section of puncheon along another wet portion north of the meadow, installing a 40' section of puncheon on the Buck Hill spur, and with the help of volunteers on Trails Day, adding needed upgrades including water bars, puncheon, and stepping stones. Most of the major problem areas have now been addressed. The Committee will continue upgrades, repairs and maintenance as needed going forward.

In addition, the Committee, with the help and coordination of the Town of Hinesburg, installed signs at the various trail heads to remind people to control their dogs and remove their waste.

Goals for 2023 include focusing on LHTF to make all the trails usable year-round and overseeing the creation of new trails in Hinesburg's many planned new developments.

Stepping down after over 10 years of service was Jane Sheldon. Our new members this year are Brian Bock and James Mangrum. Our committee roster: Ray Mainer, Chair, Chic McArthur, Vice Chair, Brian Bock, Bret Golan, Oren Guttmann, Colin Hunt, James Mangrum, and Peter Modley.





## HINESBURG VERMONT ANNUAL REPORT

### **Water Department and Buildings & Facilities**

In 2022, the Water Department lost two senior employees: both Erik and Bart left to pursue positions in other towns. Matt Gray was hired in September and is currently enrolled in the apprenticeship program for both water and wastewater.

The department made many upgrades in 2022. We acquired a VenTrac for our rough cut mowing and for our sidewalk winter maintenance machine. At the water plant, all the membranes were changed inside the nanofiltration vessels. This is required every five years, and we managed to go six years. Laramie Water Resources rebuilt the pressure reducing valves and added an isolation valve at the Cemetery Pump Station. This allows us to have a high flow/low flow of water by using the 4-inch pressure reducing valve for low flow and the 6-inch valve for high flow. They also rebuilt the valves at the CVU pressure reducing vault. This was a much needed project. And lastly, the access road to Lyman Meadows water facility was rebuilt to allow for safe access to the facility for maintenance and repair.

We had zero lost time accidents for the year and completed many hours of ongoing training as required to keep our certification up to date.

The wastewater upgrade is moving along. Todd and I have had meetings with the engineers and are hoping for a 2023 start on construction. Thank you, Todd, for all the help you have provided on this project.

We have started the process for our service line inventory for drinking water. This is required by the State of Vermont, and you will be getting more information on this project as it gets more involved. Thank you, Jo, for all the assistance you have given to this project.

We would like to thank our part time help for all they do for us: Ryan Gladstone for taking care of the sidewalks last winter when we had the ToolCat and Cody Alexander for working this summer mowing, painting, and pressure washing.

As always we strive to do our best, and a Thank You to our customers for all your continuing support and understanding.

Respectfully,  
John Alexander, Assistant Chief Operator

# HINESBURG VERMONT ANNUAL REPORT

## Zoning Administrator

### Zoning Permits by Year from 2013 to 2022

Permit Type	2022 *	2021	2020	2019	2018	2017	2016	2015	2014	2013
Dwellings - New	15	18	22	8	15	8	7	22	8	9
Dwellings – Replacement	0	6	2	3	8	1	5	3	6	5
Accessory Apartments	1	3	2	1	0	4	2	3	2	3
Accessory Structures	27	37	26	27	25	28	17	26	14	16
Additions	10	26	34	38	34	23	33	34	32	30
Home Occupations	3	1	1	2	1	3	0	0	3	3
Comm/Ind/Municipal	2	3	7	7	5	2	2	1	2	3
Other Permits	57	22	8	6	22	13	14	16	8	16
Denied/ Withdrawn	1	1	3	3	3	5	0	2	1	1
Total Permit Actions	78	116	105	95	105	82	80	107	76	86
Agricultural Exempt	2	2	2	2	3	1	4	0	2	1
Total Dwelling Units**	16	21	24	9	15	12	9	44	9	15
Zoning Compliance Statement Requests (Bianchi Requests)	56	56	50	72	59	59	58	51	50	43

\* 2022 calendar year total as of December 5, 2022;

Total Dwelling Units includes both permits for new homes and permits for accessory apartments

Total permit actions in 2022 reflected a slowing of the economy. Permits of all types declined by 33%.

Despite this, the Meadow Mist project began its final 6-unit building, and is expected to receive a Certificate of Occupancy before year's end.

2021 had been a busy year for zoning permits, with a particularly large number of permits for new homes and accessory structures. The Meadow Mist project on the south side of the village completed their 7-unit third building, and issuance of a permit for a 4-unit fourth building. The latter was completed in early 2022.

The Planning & Zoning Department staff is available to assist with questions and help you with the permitting process. The Hinesburg Zoning regulations and additional information are available on the Town website: [www.hinesburg.org](http://www.hinesburg.org).

James Jarvis, Zoning Administrator

## **2022 Annual Report Champlain Valley School District**



The Champlain Valley School District's Annual Report including the proposed Annual Budget and Annual Report Card is available on the CVSD website at: <https://www.cvsdvt.org/Page/602>

This online material includes information that is no longer in the local annual Town Report.

All households were mailed an informational booklet from the school district in place of the report.

# CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT



Charlotte • Hinesburg • Shelburne • St. George • Williston • CVU



Dear CVSD Families and Community Members,

Thank you for your consistent support for the Champlain Valley students and staff. I have enjoyed connecting with many stakeholders at farmer's markets, fine arts and athletic events, in the schools, and out and about in the community. We often discuss the great things our students and campuses are doing and what we can do better. All this feedback is valuable guidance on our educational journey.

Over the last year, we began the process to develop a strategic plan to guide our work for the next five years. We last engaged in this level of introspection as a district over a decade ago while we were a supervisory union composed of five different school districts. CVSD's new strategic plan will illuminate our priorities of academic growth and belonging. Moreover, our core work of teaching and learning will play a central role, supported by the many operational components needed to run a successful district. After updating our mission and creating our vision, we will also develop measurable outcomes based on the instructional and operational goals that are created. I appreciate the commitment, collaboration, and time that many community members have devoted thus far to developing our plan.

The results of our equity audit last year help to inform the strategic plan and to provide guidance at all schools. The equity audit is our attempt to understand better which systems and practices CVSD has in place to support diversity, equity, and inclusion for our students, staff, and families. The equity audit recommendations include improving our access to and the use of data; the hiring, retaining, and development of staff; and connecting to and with our communities. The key recommendation to create a shared vision and definitions for diversity, equity, and inclusion will inform both our progress toward the other equity audit recommendations and our strategic plan. , This year, with help from each of our campuses and further input from our parent groups, arriving at that shared vision and definitions are well within reach.

Thank you to all of our CVSD faculty, staff, and administrators for the work they do every day. Our focus on growth and belonging is not only the responsibility of the teacher or school; it is the responsibility of the system itself. This budget, proposed here in this document and on the Town Meeting Day ballots, is a reflection of that responsibility. With the services and resources this budget supports, I am confident that our students will continue to light the way for the Champlain Valley, Vermont, and the world.

Thank you so much for supporting our students, our faculty, staff, and our district.

*Rene*

Rene Sanchez, Superintendent  
Champlain Valley School District



## CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT



Dear CVSD Community,

A few months ago, just before the start of the 2022-23 school year, I had the honor of welcoming our district's incredible faculty at the CVSD Convocation. As part of my remarks, I invited the educators gathered that day to close their eyes and imagine without boundaries. Specifically, I asked them to envision learning spaces that encourage and nourish radical self-love (a concept described by author Sonya Renee Taylor in her book, "The Body is Not an Apology").

Similarly, I'd like to invite you to close your eyes and imagine without boundaries.

What do you see when you hear the word, "community"? What does that word mean to you? What does a community look, sound, and feel like? How do people interact with one another?

Take a breath, close your eyes, and see your community...

Whatever you saw, thought, felt, or imagined is simultaneously unique and universal. Your idea of community is yours alone and it belongs to all of us. Because we are all – every one of us – a single person and a part of the whole.

It is with this mindset that we've approached the development of the district's strategic plan (which, at the time of this writing, is still a work in progress). This was possible only because our community responded when we asked folks to help us chart the district's course for the next five years. People from within our schools and those who work elsewhere but care about our kids showed up and shared their ideas, their questions, their opinions, and their hearts. Our board is so grateful to all of you.

Of course, the involvement doesn't stop just because we've written our strategic plan. Achieving the plan's goals relies on a continuous partnership with all of you.

So, go back to your vision of a community. How do schools fit into that vision? How can we all come together to support our students as we foster both academic growth and a resonant feeling of belonging? Importantly, where do you see yourself in that vision?

There are lots of wonderful ways you can become more closely connected with CVSD schools. From working in a school to mentoring to becoming a Four Winds volunteer, there's an opportunity that matches your interest and availability. Visit our website ([cvsdvt.org](http://cvsdvt.org)) or reach out to the school in your community to learn more.

Together we can build the beautiful community of your vision and educate our kids in the fullest sense of the word – focused on their future and rooted in love.

Sincerely,

*Angela*

Angela Arsenault  
Chair, CVSD Board of Directors



# CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

## **WARNING CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING MARCH 6, 2023 AND MARCH 7, 2023**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 160 in the Town of Hinesburg at five o'clock in the evening (5:00pm) on March 6, 2023, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 7, 2023.

- ARTICLE I: To elect a moderator, clerk and treasurer.
- ARTICLE II: To hear and act upon the reports of the school district officers.
- ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?
- ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?
- ARTICLE V: To establish the date of the Champlain Valley School District Annual Meeting of Monday, March 4, 2024 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.
- ARTICLE VI: To transact any other business proper to come before the meeting.

## **BALLOT QUESTIONS**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 7, 2023, at seven o'clock in the forenoon (7:00am), at which time the polls will open, and seven o'clock in the afternoon (7:00pm), at which time the polls will close, to vote by Australian ballot on the following articles of business:

- ARTICLE VII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Ninety-Six Million, One Hundred Nineteen Thousand, Eight Hundred Four Dollars (\$96,119,804) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2023? It is estimated that the proposed budget, if approved, will result in education spending of Twenty Thousand, Ninety-Four Dollars (\$20,094) per equalized pupil. This projected spending per equalized pupil is 8.4% higher than spending for the current year.
- ARTICLE VIII: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign Six Hundred Thousand Dollars (\$600,000) of the school district's current fund balance as revenue for the 2023-2024 operating budget, and assign the remaining balance, One Million, Three Hundred Seventy-Seven Thousand, Four Hundred Fourteen Dollars (\$1,377,414) as revenue for future budgets?
- ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by the issuance of notes not in excess of Three Hundred, Ninety-Five Thousand Dollars (\$395,000) for the purpose of purchasing three (3) school buses?

## CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT

### POLLING PLACES

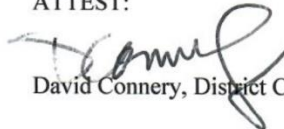
Charlotte	Charlotte Town Hall
Hinesburg	Hinesburg Town Hall
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Armory
St. George	St. George Town Hall

Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 17, 2023. Received for record and recorded in the records of the Champlain Valley School District on January 17, 2023.

ATTEST:

  
David Connery, District Clerk

  
Angela M. Arsenault, Chairperson

## FY24 BUDGET IMPLICATIONS

### Homestead Tax Rate

The forecasted state-wide homestead yield is estimated at \$15,479 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.30 (per \$100 of property value) for the CVSD towns. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

### EQUALIZED TAX RATE

FY23	FY24
\$1.39	\$1.30

### CLA AND ACTUAL HOMESTEAD TAX RATE WITH CLA APPLIED

COMMON LEVEL OF APPRAISAL: The estimated pre-CLA tax rate is down 9.3¢ from last year. The gross tax rate impact will vary by town.

Adjusted Equalized Tax Rate \$1.31	Common Level of Appraisal	Estimated Homestead Rate w/CLA Applied	% Change from Last Year	\$ Change from previous year per \$100,000
Charlotte	82%	\$1.58	+5%	+\$79
Hinesburg	78.2%	\$1.66	+5%	+\$78
Shelburne	77.2%	\$1.68	+6%	+\$101
St. George	77.1%	\$1.68	-1%	-\$20
Williston	77.7%	\$1.67	+2%	+\$37

### COST PER EQUALIZED PUPIL

FY23 Cost per Equalized Pupil	FY24 Cost per Equalized Pupil	Percent Change
\$18,454	\$20,094	8.4%

### Property Tax Relief

You may be eligible for an education property tax reduction that will be applied to your tax bill if your household income is less than \$138,250. To apply for tax relief contact the Vermont Department of Taxes at [www.tax.vermont.gov](http://www.tax.vermont.gov) or 802-828-2505.

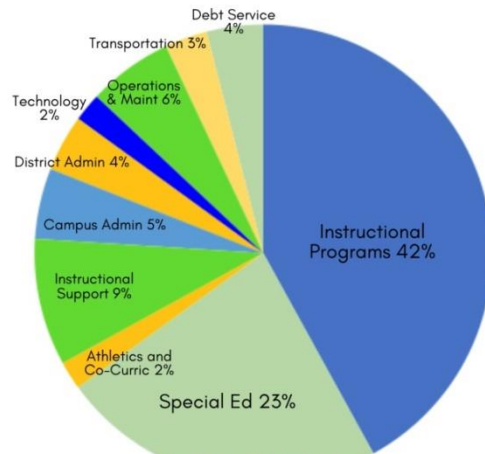
# CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL REPORT



## FY24 PROPOSED BUDGET

<b>FY23 Budget</b>	<b>\$89,397,762</b>
<b>FY24 Budget</b>	<b>\$96,119,804</b>
<b>Percent Increase</b>	<b>7.5 %</b>

<b>2022- 2023 Budget</b>	<b>\$89,397,762</b>
Salaries	\$2,044,280
Health insurance	\$972,850
Other Benefits	\$413,441
Supplies, Materials, energy	\$609,712
Debt Service	\$61,985
Special Ed	\$2,619,774
<b>2023 - 2024 Budget</b>	<b>\$96,119,804</b>



**2023-2024 ALLOCATIONS**

### CVSD BOARD BUDGET GOALS

- Support the implementation of the CVSD Mission
- Meet or Exceed Education Quality Standards
- Implement Key Initiatives
- Implement and continue to improve the budget process, including a focus on community input
- ... at a cost the community will support.



The CVSD mission is to develop citizens who

#### LEARN

actively and collaboratively

#### THINK

creatively and critically

#### LIVE

responsibly and respectfully

#### CONTRIBUTE

positively to their community

#### PURSUE EXCELLENCE

Please visit the district's Budget Page on our website for more information and our Annual Report.  
<https://www.cvsvt.org/budget>

## HINESBURG TOWN SCHOOL DISTRICT ANNUAL REPORT

### APPROVED – DECEMBER 5, 2022

#### PECK ESTATE FUND REPORT

JULY 1, 2021 – JUNE 30, 2022

#### FUND BALANCE - 7/1/21:

Cash and Money Market Funds – Schwab	\$ 8,266.09
Investments - Schwab	<u>1,125,981.41</u>

TOTAL FUND BALANCE - 7/1/21: \$ 1,134,247.50

#### SCHWAB INTEREST AND DIVIDENDS:

Dividends, Gains, and Distributions	17,680.75
Corporate Bond and Other Interest	<u>11,702.16</u>

TOTAL INTEREST AND DIVIDENDS: 29,382.91

#### INVESTMENT REALIZED AND UNREALIZED GAINS (LOSSES):

(156,622.68)

#### EXPENDITURES:

Fund Distribution to Hinesburg School	51,000.00
Investment Advisor Fees (Hanson & Doremus)	<u>3,905.00</u>

TOTAL EXPENDITURES: (54,905.00)

#### FUND BALANCE - 6/30/22:

Cash and Money Market Funds - Schwab	6,231.68
Investments - Schwab	<u>945,871.05</u>

TOTAL FUND BALANCE - 6/30/22: \$ 952,102.73

#### PECK ESTATE TRUSTEES

Gill Coates  
Frank Twarog  
Heather Roberts

Term Expires 2023  
Term Expires 2024  
Term Expires 2025

Submitted by Gill B. Coates, Clerk, Peck Estate Trustees







**Town of Hinesburg,  
10632 Route 116, Hinesburg, VT 05461  
[www.hinesburg.org](http://www.hinesburg.org)**

Town Chartered June 24, 1762

2020 Census Population 4,698

Total Acreage 25,250

Registered Voters 4250

Grand List \$6,409,580.00

Tax Rate - \$2.1658 (residential)  
\$2.2504 (non-residential)

Elevation Range 300' at Lewis Creek  
1700' at Town Forest near Hayden Hill

**Town of Hinesburg  
10632 VT Route 116  
Hinesburg, Vermont 05461**

**Presorted Standard  
US Postage PAID  
Hinesburg, Vermont  
Permit No. 12**

**\*\*ECRWSS\*\* Carrier  
Route Presort Postal  
Patron**

**Town of Hinesburg, Vermont  
Champlain Valley School District  
Annual Reports**

***Please bring this Report with you to all meetings!***