

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
National Life Building, North, Floor 2, Montpelier, VT 05620-3402
UNAPPROVED MINUTES
Meeting of August 1, 2011

1. The meeting was called to order at 10:08 AM.

Members present: Edward Wolfstein, Chairman; Frank M. Guillot, Vice-Chair, Arnold Aho, Secretary; Jennifer R. Arbuckle, member; Janet Stackpole, member; Ingrid Nichols, member and Heidi Passalacqua, public member

OPR Personnel: Aprille Morrison, Administrative Assistant; Terry Gray, Unit Administrator; Lauren Hibbert, Prosecuting Attorney and Colin Benjamin, Board Attorney

2. The Chair called for approval of the Minutes of the June 6, 2011 meeting. Mr. Guillot made a motion, seconded by Ms. Arbuckle, to approve the Minutes of the May 2, 2011 meeting with an amendment. The question was called and the motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is four (4), three are under investigation and one is pending hearing.

4. **Hearings**

A. 2010-715 – Stipulation and consent order for Edward Forrest. The Board reviewed the stipulation and consent order presented by Lauren Hibbert, Prosecuting Attorney, in the matter of Edward Forrest. Mr. Guillot was the Investigative Team member and so recused himself. Ms. Nichols made a motion to accept the order as submitted, seconded by Ms. Passalacqua. Chairman Wolfstein requested the Board go into deliberative session, which lasted from 10:16 to 10:35. Upon coming out of deliberative session the Board voted on the motion made, the motion passed unanimously. Mr. Guillot made a motion to send copies of the stipulation and consent order as well as advertisements to the other State Boards, seconded by Ms. Arbuckle. The motion passed unanimously. Ms. Grey will send the documentation to the other states.

5. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax/and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

Alan Beniot

David Mentzer

Glenn Harmon

The following candidates were approved to sit for the Architect Registration Examination (ARE).

August Hayes

Alexander Matthews

6. **Other Business Introduced:**

- A. The Board reviewed the additional information that was supplied by Aprille for the continuing education audit.
- B. The Board would like to hold a public discussion regarding the change of the Vermont Laws and Rules regarding the education requirements for Architecture degrees. A tentative date has been scheduled for September 26, 2011. Chairman Wolfstein will draft a memo to send out to licensees and organizations to invite them to join the discussion.

7. The next meeting of the Board is scheduled for Monday, October 3, 2011 at 10:00 AM.

8. Chairman Wolfstein made a motion to adjourn the meeting, seconded by Ms. Stackpole. The motion passed unanimously. The meeting adjourned at 11:38 am.

Respectfully submitted,

Aprille Morrison
Administrative Assistant
Office of Professional Regulation