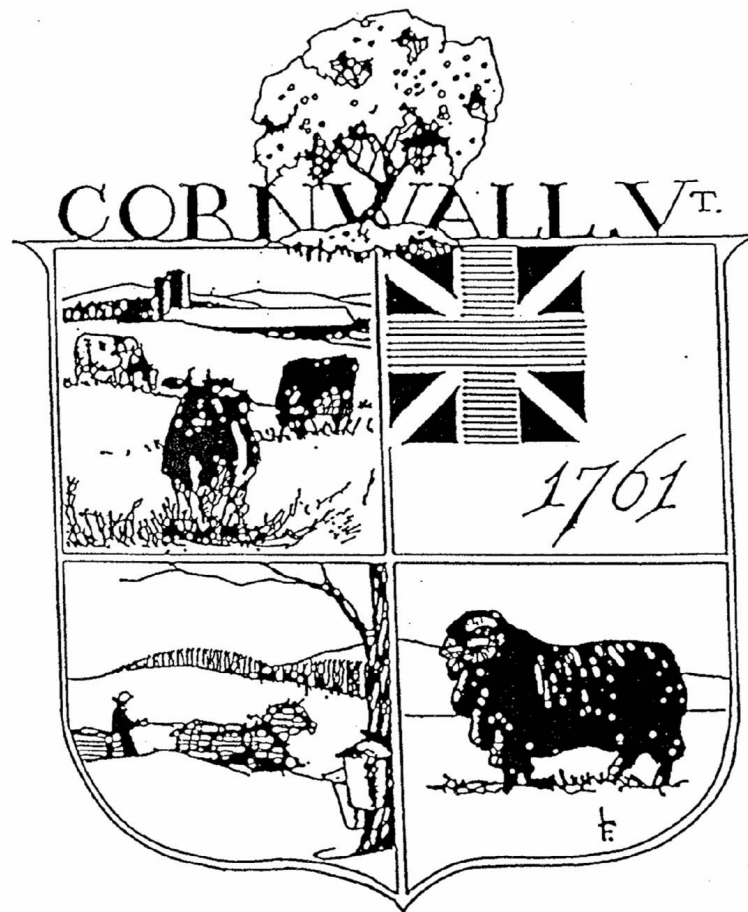


ONE HUNDRED THIRTY-EIGHTH  
ANNUAL REPORT  
TOWN OF  
**CORNWALL, VERMONT**



**For Year Ending December 31<sup>st</sup>, 2017**

*Town Reports will be available at the Town Clerk's Office, Cornwall School and the  
Cornwall Town Garage on February 24<sup>th</sup>, 2018*

*Town Reports will also be available at Town Meeting, Monday, March 5<sup>th</sup>, 2018*

# TOWN CALENDAR 2018

## MARCH

- 5 Town Meeting, 6:30 PM
- 6 Australian Ballot Vote 7 AM-7 PM
- 7 DRB Meeting 7 pm
- 6&19 Fire Dept.-Mtg. 7 pm/Trng. 6:30 pm
- 19 Selectboard Meeting 7 pm
- 21 Planning Commission Meeting 7 pm

## APRIL

*Spring Newsletter*

- 1 **DOG LICENSES DUE**
- 2&16 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 3&17 Selectboard Meeting 7 pm
- 4 DRB Meeting 7 pm
- 5 Recreation Committee Meeting 7 pm
- 18 Planning Commission Meeting 7 pm

## MAY

- 1 **PROPERTY TAXES DUE**
- 1&15 Selectboard Meeting 7 pm
- 2 DRB Meeting 7 pm
- 5 **GREEN UP DAY**
- 7&21 Fire Dept.-Mtg. 7 pm/Trng. 6:30 pm
- 16 Planning Commission Meeting 7 pm

## JUNE

- 4&18 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 5 Selectboard Meeting 7 pm
- 6 DRB Meeting 7 pm
- 20 Planning Commission Meeting 7 pm

## JULY

*Summer Newsletter*

- 2&16 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 3 Selectboard Meeting 7 pm
- ? 4 DRB Meeting 7 pm
- 18 Planning Commission Meeting 7 pm

## AUGUST

- 1 DRB Meeting 7 pm
- 2 Recreation Committee Meeting 7 pm
- 6&20 Fire Dept.-Mtg. 7 pm/Trng. 6:30 pm
- 7 Selectboard Meeting 7 pm
- 14 **State Primary Polls open 7 am – 7 pm**
- 15 Planning Commission Meeting 7 pm

## SEPTEMBER

### 1 TAX BILLS MAILED

- 3&17 Fire Dept.-Mtg. 7pm/Trng. 6:30 pm
- 4&18 Selectboard Meeting 7 pm
- 5 DRB Meeting 7 pm
- 19 Planning Commission Meeting 7 pm

## OCTOBER

*Fall Newsletter*

- 1&15 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 2&16 Selectboard Meeting 7 pm
- 3 DRB Meeting 7 pm
- 17 Planning Commission Meeting 7 pm

## NOVEMBER

### 1 PROPERTY TAXES DUE

- 5&19 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 6 **General Election Polls Open 7 am -7 pm**
- 7 DRB Meeting 7 pm
- 20 Selectboard Meeting 7 pm
- 21 Planning Commission Meeting 7 pm

## DECEMBER

- 3&17 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 4&18 Selectboard Meeting 7 pm
- 5 DRB Meeting 7 pm
- 6 Recreation Committee Meeting 7 pm
- 19 Planning Commission Meeting 7 pm

## JANUARY 2019

*Winter Newsletter*

- 2 DRB Meeting 7 pm
- 7&14 Fire Dept.- Mtg. 7 pm/Trng. 6:30 pm
- 8&22 Selectboard Meeting 7 pm
- 16 Planning Commission Meeting 7 pm
- 17 **TOWN WARNING PETITIONS DUE**
- 28 **NOMINATING PETITIONS DUE**

## FEBRUARY 2019

- 4&18 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 5&19 Selectboard Meeting 7 pm
- 6 DRB Meeting 7 pm
- 20 Planning Commission Meeting 7 pm

**SAME DAY VOTER REGISTRATION  
IS IN EFFECT FOR TOWN MEETING**

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**TOWN MEETING 2019: March 4<sup>th</sup>, 2019**  
**VOTING 2019: March 5<sup>th</sup>, 2019, 7 AM – 7 PM**

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# Annual Report

# Town of Cornwall

## **Same Day Voter Registration**

On January 1<sup>st</sup>, 2017, the new Same Day Voter Registration Law went into effect in Vermont. You may now register to vote at the polls on Town Meeting Day.

## **Absentee Ballot Voting**

**Request a ballot by 5:00 PM, Monday, March 5<sup>th</sup>, 2018**

## **Pre-Town Meeting Dinner**

**Monday, March 5<sup>th</sup>, 2018 from 5:00 – 6:15 PM**

At the Cornwall School

## **Town Meeting**

**Monday, March 5<sup>th</sup>, 2018 at 6:30 PM**

At the Cornwall School

## **Election Day**

**Tuesday, March 6<sup>th</sup>, 2018, at the Cornwall Town Hall**

Polls open from 7:00 AM – 7:00 PM

If you need a ride to the Town Meeting, please call Sue Johnson at 462-2775

## CORNWALL TOWN MEETING DINNER IS SERVED!



**What:** Please join us for our annual Town Meeting Dinner at Cornwall School. This yearly tradition is a fundraiser for the Friends of Cornwall School (FOCS) and initiatives that support the children attending Cornwall school. It is an opportunity to see the work students and teachers are doing in classrooms and around our school building. This wonderful community event allows neighbors and friends to sit together and share a meal.

**When:** Monday, March 5<sup>th</sup>, 2018. We will be serving dinner before the Town Meeting, from 5:00-6:15 PM. *To-go meals are available.*

**Where:** Cornwall School Multipurpose room

**Who:** All members of the community are welcome!

**Menu:** Warm comfort meal of roasted chicken dinner with delicious sides, baked breads, and cookies for dessert

**Price:** \$10 adults; \$5 children.

**Questions?** Please contact Dena Greenman ([dglucy1@gmail.com](mailto:dglucy1@gmail.com)) or Lilly Devlin ([lillydevlin@gmail.com](mailto:lillydevlin@gmail.com)) for more information.

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## **Town Report Dedication**

### **Kenneth “Tex” Manchester**

Ken “Tex” Manchester, always recognizable in his cowboy hat, grew up in Cornwall in a home on Route 30 just south of the town hall. Over the years Ken has always remained involved in town life.

Since joining the Fire Department in 1965, he’s been instrumental in keeping townspeople safe. In his current role as a captain in the department, he helps to keep the equipment in top condition, and ready to respond at any moment. When not driving a tanker truck or engine, he is often out helping to keep traffic flowing and people moving to their destinations during incidents and works hard to keep his fellow first responders safe. His in-depth knowledge of the town, its roads, and people, consistently helps to shave, sometimes lifesaving, minutes from response times.

As an intrepid member of the Cornwall Highway Department, he diligently gets up before dawn and stays up into the late of night plowing our roads. During the warmer months, he’s out mowing our road sides, helping to clear brush, and of course working to keep our town’s infrastructure in top shape. After 20 years on the Highway Department, he continues to look out for his fellow town residents day in and out, and goes the extra mile whenever needed. When something in the town needs to be done, Ken is always ready to lend an extra hand.

As a long-haul truck driver Ken has seen corners of this country most of us never will, always calling Cornwall home. He has run his own business in town selling bee keeping supplies and caring for hives producing local honey. Most recently in 2003, Ken became an auditor for the town, once again responding to the call to support his home town. With this additional role, he now not only helps to keep things moving on our roads, but also helps to make sure that our town’s operations and finances are managed in the best interest of all.

We owe Ken a debt of gratitude for all he has done, and will do, for the town and its people. Thank you, Ken!

### **In Memoriam**

#### **Walter N. Sears**

Walter Noel Sears died April 27<sup>th</sup>, 2017 at Porter Hospital in Middlebury. Walter was born in Middlebury and received his education in Middlebury schools and graduated from Middlebury High School, Class of 1948. In 1950, Walter began his United States Postal Service career. He was a street delivery postman for 22 years and a rural route carrier for 20 years, a good amount of that time spent delivering mail to Rural Route 2 in Cornwall. After 42 years of service, he retired in 1992.

Walter was a long time Cornwall resident and after his retirement from the Postal Service he did a few part time jobs, which included some road flagging for the Cornwall Highway Department.



## Town Meeting Warning

The legal voters of the Town of Cornwall are hereby warned and notified to meet at the Anna Stowell Sunderland Bingham Memorial School on Monday evening, March 5, 2018 to transact the following business. The Town Meeting will start at 6:30 PM.

ARTICLE 1: To elect all town officials as required by law. Voting for officials will be by Australian ballot. Polls will be open from 7:00 AM to 7:00 PM on Tuesday, March 6, 2018, at the Cornwall Town Hall. Officials to be elected are:

**5 years:** Cemetery Commissioner

**3 years:** Town Clerk; Town Treasurer; Two (2) Planning Commissioners; Selectboard; Lister; ACSD School Director; Auditor

**2 years:** Selectboard; Three (3) Library Trustees; Planning Commissioner (to fill an unexpired term)

**1 year:** Moderator; First Constable; Second Constable; Collector of Delinquent Taxes; Town Agent; Two (2) Grand Jurors; Planning Commissioner (to fill an unexpired term)

ARTICLE 2: To see what action the voters will take regarding the town's financial surplus or deficit.

ARTICLE 3: To see if the voters will approve a General Fund budget of \$473,329.

ARTICLE 4: To see if the voters will approve a Highway budget of \$404,975. State Aid is expected to be approximately \$65,000, leaving \$339,975 to be raised by taxes.

ARTICLE 5: To see if the voters will appropriate \$74,400 to be transferred to the Cornwall Volunteer Fire Department to pay its expenses from July 1, 2018 to June 30, 2019.

ARTICLE 5: To see if the voters will appropriate \$15,000 to be transferred to the Cornwall Volunteer Fire Department to pay for replacement of a portion of the roof and for painting of the Route 30 Fire Station.

ARTICLE 7: To see if the voters will appropriate \$4,000 to be transferred to the Cornwall Free Public Library to pay its expenses from July 1, 2018 to June 30, 2019.

ARTICLE 8: To see if the voters will appropriate the following amounts to be transferred to the listed organizations:

a.	Addison Central Teens, Inc.	\$ 2,500.00
b.	Addison County Home Health and Hospice, Inc.	1,440.00
c.	Addison County Parent/Child Center, Inc.	1,600.00

d.	Addison County Readers, Inc.	250.00
e.	Addison County Restorative Justice Services	350.00
f.	Addison County Riverwatch Collaborative	500.00
g.	Addison County Transit Resources, Inc.	1,315.00
h.	Age Well (formerly C V A A)	950.00
i.	Charter House Coalition	2,500.00
j.	Counseling Service of Addison County, Inc.	2,300.00
k.	Elderly Services, Inc.	800.00
l.	Green Up Vermont, Inc.	100.00
m.	Habitat for Humanity of Addison County	800.00
n.	Homeward Bound, Animal Welfare Center	500.00
o.	H O P E (Helping Overcome Poverty's Effects)	4,000.00
p.	Hospice Volunteer Services, Inc.	600.00
q.	John W. Graham Emergency Shelter Service, Inc.	1,925.00
r.	Mary Johnson Children's Center, Inc.	700.00
s.	Open Door Clinic/Community Health Services, Inc.	750.00
t.	Otter Creek Child Care Center	1,000.00
u.	The Retired & Senior Volunteer Program, Inc.	540.00
v.	Vermont Adult Learning, Inc.	500.00
w.	WomenSafe, Inc.	\$ <u>1,000.00</u>
TOTAL:		\$26,920.00

ARTICLE 9: To see if the voters will approve the billing date of September 1, 2018 for property taxes, payment of half that amount due November 1, 2018, and payment of the second half due May 1, 2019. Taxes are to be paid to the Cornwall Town Treasurer. Any taxes that are due, but unpaid after November 1, 2018, are considered late. Interest will be charged at the rate of one percent (1%) per month. Any taxes unpaid after May 1, 2019 will be considered delinquent. Interest will be charged on delinquent taxes at the rate of one percent (1%) per month, plus a collector's fee of eight percent (8%).

ARTICLE 10: To see if the voters will approve the following non-binding resolution and ask that the result is forwarded to the Vermont Legislature:  
WHEREAS all fossil fuels used in Vermont are imported from other states or other countries, resulting in a multi-billion dollar drain annually on the Vermont economy, while renewable energy increases local job opportunities and boosts the state's economy, and  
WHEREAS Climate change is one of the most urgent problems facing our state, nation and the world, and  
WHEREAS the State of Vermont has a goal to achieve 90% of its energy from renewable sources by 2050, yet is making insufficient progress toward achieving that goal,  
NOW, therefore, be it resolved that the Town urges the State of Vermont to:  
1. Firmly commit to developing renewable energy for all people in Vermont



2. Delay any new expansion of natural gas pipelines unless or until it is determined that it will not cause the State to exceed the goal of no more than 10% of the State's energy coming from fossil fuels by the year 2050, and
3. Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to the lowest income people, or rural communities.

ARTICLE 11: Any other business proper to come before this meeting.

#### CORNWALL SELECTBOARD:

Benjamin Marks, Chair  
Magna Dodge  
Brian Kemp  
John Roberts  
Benjamin Wood



New Historic Marker Dedicated to William Slade.

## Elected Town Officers 2017

Moderator:	Term Expires 2018	Cy Day Tall
Town Clerk:	Term Expires 2018	Susan Johnson
Town Treasurer:	Term Expires 2018	Susan Johnson
Selectboard, 3 years:	Term Expires 2018 Term Expires 2019 Term Expires 2020	John Roberts Magna Dodge Brian Kemp
Selectboard, 2 years:	Term Expires 2018 Term Expires 2019	Benjamin Marks Benjamin Wood
First Constable:	Term Expires 2018	Dennis Rheame
Second Constable:	Term Expires 2018	Luke Jerome
Delinquent Tax Collector:	Term Expires 2018	Rodney Cadoret
Listers:	Term Expires 2018 Term Expires 2019 Term Expires 2020	William Johnson Todd Kincaid Jordan Young
Town Agent:	Term Expires 2018	Susan Johnson
Grand Jurors:	Term Expires 2018 Term Expires 2018	Gregory Dennis (appointed) Vacant
Addison Central S. D.:	Term Expires 2018	Peter Conlon
Auditors:	Term Expires 2018 Term Expires 2019 Term Expires 2020	Kenneth Manchester, Jr. Katie A. Q. Gieges Shawn Fetterolf
Trustees of Public Funds:	Term Expires 2018 Term Expires 2019 Term Expires 2020	Vacant Maurice Laframboise Robert Gerlin
Cemetery Commission:	Term Expires 2018 Term Expires 2019 Term Expires 2020 Term Expires 2021 Term Expires 2022	“T” Tall Marc Ringey Bruce Payne Anne Collins Joan Bingham

### **Elected Town Officers 2017, *continued***

Library Trustees:	Term Expires 2018	Judy English
	Term Expires 2018	Juliet Gerlin
	Term Expires 2018	Susan Johnson
	Term Expires 2018	Laura Fetterolf (appointed)
	Term Expires 2019	Patty McCormick
	Term Expires 2019	Kristina Simmons
	Term Expires 2019	Joyce Stephens
Planning Commission:	Term Expires 2018	Andrea Landsberg (appointed)
	Term Expires 2018	Conor Stinson (appointed)
	Term Expires 2018	James McKenna
	Term Expires 2018	Jean Terwilliger
	Term Expires 2019	Holly Noordsy
	Term Expires 2019	Bobbie Carnwath
	Term Expires 2019	Jim Duclos
Justices of the Peace:	Term Expires 2019	Chuck Burdick (resigned)
	Term Expires 2019	Susan Burdick (resigned)
	Term Expires 2019	Judy English
	Term Expires 2019	Liam English
	Term Expires 2019	Susan Johnson
	Term Expires 2019	Gary Margolis
	Term Expires 2019	Judy Watts

### **Appointed Town Officers 2017**

Development Review Board (DRB):	Term Expires 2018	Gary Barnett
	Term Expires 2018	Magna Dodge
	Term Expires 2018	Joseph Severy
	Term Expires 2018	Annie Wilson
	Term Expires 2019	Barbara Greenwood
Alternates to DRB:	Term Expires 2018	Cheryl Cesario
	Term Expires 2018	Sharon Johnson
	Term Expires 2018	Randy Laframboise
Road Commissioner:	Term Expires 2018	Brian Kemp
Road Foreman:	Hired Employee	Michael Sunderland
Assistant Town Clerk-Treasurer:	Term Expires 2018	Joan Bingham

## **Appointed Town Officers 2017, *continued***

Zoning Administrator:	Term Expires 2018	Jim Duclos
Health Officer:	Term Expires 2020	Bill Johnson
Assistant Health Officer:	Term Expires 2018	Susan Johnson
Fence Viewers:	Term Expires 2018 Term Expires 2018 Term Expires 2018	Vacant Greg Dennis Michael Heinecken
AC Regional Planning Commission:	Delegates:  Alternates:	Jim Duclos Stan Grzyb
AC Solid Waste Mngt District Board:	Representative: Alternate:	William Kernan Andrea Landsberg
Cemetery Sextons:	Central: Evergreen: Fair: South:	Vacant Richard Bruso Bruce Payne Richard Bruso
Conservation Commission:		Bethany Barry Marc Cesario Mary Dodge Brian Howlett Rene Langis Marc Lapin Michael Sheriden
E9-1-1 Coordinator		Katie A. Q. Gieges
Emergency Management Coordinator:		Susan Johnson
Energy Coordinator:		Gary Barnett
Fire Warden:		Larry Clark
Assistant Fire Warden:		Thomas Frankovic Jr.
Green-Up Coordinator:		Sue Johnson
Inspector of Lumber:		Leo Gorton, Jr.
Tree Warden:		Stu Johnson
Weigher of Coal:		Jon Isham

## **Auditors' Report**

It is critical for the town's long-term financial integrity that we verify all accounts and opening balances as accurately as possible through professional audits, professional reviews and of course our own internal controls and reviews.

A full audit will be performed later this year as a part of our external audit schedule.

As has been practice, the Auditors will review the results of this formal audit and have elected to forego a more exhaustive internal review than in years past. We expect the external audit to go smoothly and will review any feedback with the relevant town parties and agents.

In general, we anticipate staying on a 3-year rotation of years with formal audits, professional reviews, and years with less formal local oversight. We believe these audits, while costing the town money, provide a long-term system of checks and balances to ensure that the financial health of the town of Cornwall is maintained. This external oversight of our town serves and protects everyone's interests, equally.

We encourage all townspeople to be involved in town issues. As we look towards new zoning requests, new land use next to the town hall, and changes in our local school board – to name but a few, citizen involvement is key. Regularly there are unfilled Town Officer positions which can, and should, be filled. At this time, we have 6 open positions within the Town of Cornwall - First Constable; 2 Grand Jurors; 2 Library Trustees; and Trustee of Public Funds. If you have some available time, we encourage you to look into the vacant roles and see if you may be able to help fill them. More information is available at the town hall.

As calendar year 2017 wraps up, and we move into 2018, Sue finds herself back in the now renovated Town Hall proper. This past year she nimbly managed the movement of the Town's records and materials back into the Town Hall, while continuing with her other ever-present duties.

As always, Sue faces challenges with a smile, and always finds a way to get and keep things moving. We, the auditors, once again offer our perennial thanks to her for her tireless work and efforts in keeping the Town of Cornwall running smoothly. Thank you, Sue!

Town Auditors –  
Shawn Fetterolf, Chair  
Kate Gieges  
Ken Manchester

## Selectboard Report

The past year has been an active one for your Select Board: myself, Brian Kemp, Magna Dodge, John Roberts and Ben Wood.

The past year has seen a comprehensive Town Hall renovation. The most visible changes to the building are changes to the Town Offices and meeting spaces, the installation of a lift for increased public access to the second floor, and a new standing seam roof in place of the aging slate one. Less visible, but equally important, have been structural reinforcements made to the building's roof support system, increased records storage space, and shoring up of the Town Hall foundations to ensure that the building will meet the needs of Cornwall residents in the coming years.

Many of you recall that a year ago the Select Board and other Town boards were holding their regular meetings at the Cornwall Route 30 Fire Station while the Town Hall was renovated. We wish to extend our thanks to the Cornwall Volunteer Fire Department for making their facilities available to the Select Board and other Cornwall Town bodies during the Town Hall renovations.

Regarding the Swamp Road Bridge, after the state installed a temporary bridge on Swamp Road we began the bridge replacement process with the Salisbury Select Board. We face the challenges of coordinating the bridge replacement efforts of two towns, each with its own budget and scheduling priorities. We most recently met with representatives of the Salisbury Select Board in November to discuss each town's expectations about the replacement process and to agree on preliminary steps to inform and engage the citizens of Cornwall and Salisbury in the decision-making process.

We have extended our temporary solar screening ordinance for an additional year while the Planning Commission works on a permanent version of the rule. Since we passed that ordinance, two solar projects in town have received Public Utility Commission approval demonstrating it is possible for local solar power to be proposed in a manner that balances the needs of the community and solar system owners.

Finally, we have three new Listers, Todd Kincaid, Jordan Young, and Bill Johnson, who have been working very hard to get up to speed on their responsibilities. They began their duties in the wake of Sue and Chuck Burdick's move to Middlebury last year and the end of Liam English's tenure as a Lister. I want to take a moment to recognize the efforts Sue and Liam put in as Listers. Sue and Chuck also served the Town as Justices of the Peace during their time here. I hope you will all join with me in recognizing Liam, Sue, and Chuck for their work on behalf of all of us and in wishing them the best of luck in the future.



Ken says goodbye to his 2006 plow truck!!!



## Selectboard's General Fund Budget

	2014-15	2014-15	2015-16	2015-16	2016-17	2016-17	2017-18	2017-18	2018-19
<b>Fixed Appropriations</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Spent to date</b>	<b>Proposed Budget</b>
Humane Society	\$550	\$550	\$550	\$550	\$550	\$550	\$550	\$0	\$550
County Tax	10,000	8,537	9,000	7,866	9,000	7,946	9,000	7,823	9,000
Regional Planning	1,387	1,386	1,415	1,415	1,450	1,450	1,500	1,462	1,505
Otter Creek									
Conservation	122	121	122	121	122	121	122	121	122
VT Trails &									
Greenways	30	35	35	0	0	0	0	0	0
MVAA/MREMS	0	0	2,963	2,965	3,000	2,963	2,963	0	2,963
VLCT	2,182	2,182	2,243	2,243	2,254	2,254	2,331	2,331	2,400
Capital Fund/									
Equipment	130,000	130,000	130,000	130,000	130,000	130,000	130,000	101,451	130,000
Capital Fund/									
Buildings	100,000	100,000	100,000	100,000	100,000	100,000	100,000	5,217	100,000
<b>Totals</b>	<b>244,271</b>	<b>242,812</b>	<b>246,328</b>	<b>245,160</b>	<b>246,376</b>	<b>245,284</b>	<b>246,466</b>	<b>118,406</b>	<b>246,540</b>
<b>Salaries</b>									
Auditors	600	600	600	600	600	600	600	0	600
Selectboard	3,400	3,100	3,400	2,200	3,400	3,300	3,400	0	3,400
Town Clerk/Treas.	40,790	40,790	41,810	41,810	42,855	42,855	43,926	21,963	45,024
Listers	7,000	2,917	7,000	3,885	7,000	5,367	10,000	0	10,000
Custodian	200	0	200	0	100	150	100	0	2,000
Asst. Town Clerk	3,500	3,315	3,500	3,430	3,500	3,499	3,600	3,650	5,000
Planning Comm.	1,400	1,000	1,400	1,400	1,400	1,200	1,400	0	1,400
Development Rev.	0	0	0	0	0	0	0	0	1,600
Town Secretary	2,000	2,312	1,800	2,794	3,000	2,836	3,500	815	3,500
<b>Totals</b>	<b>58,890</b>	<b>54,035</b>	<b>59,710</b>	<b>56,118</b>	<b>61,855</b>	<b>59,807</b>	<b>66,526</b>	<b>26,428</b>	<b>72,524</b>
<b>Meetings</b>									
Town Meeting	150	244	150	0	200	305	200	0	300
Elections	2,000	1,156	500	1,362	1,500	1,447	500	0	2,000
<b>Totals</b>	<b>2,150</b>	<b>1,402</b>	<b>650</b>	<b>1,362</b>	<b>1,700</b>	<b>1,752</b>	<b>700</b>	<b>0</b>	<b>2,300</b>
<b>Office Expense</b>									
Town Clerk	2,400	2,252	2,400	1,510	2,500	1,787	2,500	1,970	2,700
Town Treasurer	2,400	4,080	2,400	1,842	2,500	1,784	2,500	2,681	2,700
Selectboard	300	99	300	316	300	768	500	106	500
Tax Collector	100	48	100	49	100	96	100	49	100
Grand List									
Maintenance	6,000	1,374	6,000	1,117	6,000	5,852	6,000	1,227	6,000
Zoning Admin.	200	0	200	0	200	0	200	425	200
Planning Comm.	1,000	266	500	328	4,000	4,000	2,700	1,921	2,000
Conserve Comm.	0	0	0	0	0	0	200	0	200
DRB	200	145	200	112	1,000	215	1,000	132	1,000
Town Office	2,500	1,498	2,500	1,380	2,500	2,882	2,500	1,833	2,500
Copy/Print/Scan	3,200	3,233	3,500	3,541	3,000	3,030	3,000	1,545	3,200
Postage	2,000	1,571	2,000	1,758	2,000	1,801	2,000	1,014	2,000
Vote Tabulator	2,500	2,560	0	0	2,700	958	0	0	2,700
Emergency Mngt	1,000	1,782	1,000	421	1,000	0	1,000	0	1,000
<b>Totals</b>	<b>23,800</b>	<b>18,912</b>	<b>21,100</b>	<b>12,373</b>	<b>27,800</b>	<b>23,174</b>	<b>24,200</b>	<b>12,904</b>	<b>26,800</b>



## Selectboard's General Fund Budget, *continued*

General Expenses	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Spent to date	Proposed Budget
Town Reports	\$1,500	\$1,074	\$1,200	\$1,005	\$1,200	\$870	\$1,200	\$0	\$1,200
Town News letter	2,000	1,959	2,200	2,103	2,200	1,845	2,200	649	2,200
Social Security	5,000	4,391	5,000	4,865	5,000	7,853	5,000	2,482	6,000
Retirement	1,650	1,632	1,672	1,672	1,715	1,714	1,758	879	1,815
Health Promotion	100	0	100	0	100	0	100	0	100
Legal Services	50,000	17,693	50,000	13,269	15,000	5,537	12,500	2,033	10,000
Sheriff's Patrol	6,000	5,979	6,000	5,977	6,000	5,388	6,000	2,137	6,000
Dog Control	2,500	0	2,000	1,285	2,000	1,722	2,000	600	2,000
Miscellaneous	1,000	928	1,000	526	1,000	1,043	1,000	30	1,000
Records Restore/ Microfilm	1,500	1,426	0	0	3,800	3,800	2,850	2,875	6,400
Water Contamination	750	2,368	750	1,263	750	729	1,500	346	1,500
Lemon Fair Insect Control	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0	6,000
Financial Review/Audit	0	0	6,000	6,900	0	0	0	0	7,500
<b>Totals</b>	<b>78,000</b>	<b>43,451</b>	<b>81,922</b>	<b>44,866</b>	<b>44,765</b>	<b>36,500</b>	<b>42,108</b>	<b>12,031</b>	<b>51,715</b>
<b>Town Properties</b>									
Town Hall	18,000	13,820	18,000	5,724	18,000	17,293	15,000	5,454	15,000
Town Garage	20,000	8,459	20,000	6,054	18,000	9,141	15,000	3,113	15,000
<b>Totals</b>	<b>38,000</b>	<b>22,279</b>	<b>38,000</b>	<b>11,777</b>	<b>36,000</b>	<b>26,433</b>	<b>30,000</b>	<b>8,567</b>	<b>30,000</b>
<b>Parks &amp; Cemeteries</b>									
Cemeteries Maintenance	2,000	0	2,000	2,000	2,000	1,454	2,000	0	2,000
Cemeteries Mowing	5,000	2,225	2,500	1,500	2,500	1,500	2,500	2,100	2,500
Other Town Mowing	3,000	2,225	2,500	1,500	2,500	1,500	2,500	2,100	2,500
<b>Totals</b>	<b>10,000</b>	<b>4,450</b>	<b>7,000</b>	<b>5,000</b>	<b>7,000</b>	<b>4,454</b>	<b>7,000</b>	<b>4,200</b>	<b>7,000</b>
<b>Insurance</b>									
Town Officers & Property	22,000	22,750	22,000	23,378	25,000	20,723	25,000	22,012	25,000
Workers Comp.	400	313	400	407	450	442	450	514	450
Health	8,500	8,363	8,000	8,870	8,500	9,016	10,300	4,416	9,500
Unemployment	500	250	500	250	500	250	500	255	500
<b>Totals</b>	<b>31,400</b>	<b>31,676</b>	<b>30,900</b>	<b>32,905</b>	<b>34,450</b>	<b>30,431</b>	<b>36,250</b>	<b>27,197</b>	<b>35,450</b>
<b>Debt Service</b>									
Interest (Capital Items)	0	0	0	0	0	0	0	0	0
Interest (Tax Anticipation)	1,000	0	1,000	0	1,000	0	1,000	0	1,000
<b>Totals</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>
<b>GRAND TOTALS</b>	<b>\$487,511</b>	<b>\$419,016</b>	<b>\$486,610</b>	<b>\$409,562</b>	<b>\$460,946</b>	<b>\$427,834</b>	<b>\$454,250</b>	<b>\$209,733</b>	<b>\$473,329</b>

## **Town Clerk – Treasurer's Report**

Good Day to you all! As I sit here in the office contemplating all that happened in 2017, it brings with it many emotions. The beginning of the year was busy with end of year payroll duties, W-2's and such and making sure to meet all the deadlines for the many details of the Town Meeting season. Once that was completed, I headed to Enfield, CT. to stay with my daughter, Martha while she recuperated from what would be the first of two surgeries in the 2017 year. Joan Bingham covered during my absence and thus everything was in fine shape when I returned in the middle of February. I relied very heavily on my Auditors, Kate Gieges, Shawn Fetterolf and Ken Manchester in putting the Town Report together, since I was not in Cornwall during that crucial time. So I thank them all for their continued support and assistance. Both the Town Meeting and School Meeting were fairly uneventful. Town Meeting was our only election in 2017, which was a pleasant reprieve from the 2016 election season.

I should mention that from November 2016 to April of 2017, the Clerk, Asst. Clerk and Listers were doing our work inside a 10 X 50 trailer, which was somewhat challenging. All in all, it could have been worse, but it was certainly a wonderful transition into the new space in the town hall when it happened. I would like to thank Mike Sunderland & Ken Manchester for applying the skirting around the bottom of the trailer. What a difference that made as far as keeping the place warm. It was greatly appreciated. So on to the best news of the year, which was the completion of the renovation to the building and the opening of the office and new library space. What a pleasure it is to come to work and spend time in this wonderful building. We had an open house on October 7, 2017 from 12 – 3 PM, and approximately 50 people came and spent time in the building. It was an enjoyable afternoon.

One week after the open house, I headed to Walt Disney World to celebrate my 60<sup>th</sup> birthday. This was also a highlight for the year and I will never forget the two weeks away. Thanks goes out again to Joan Bingham for holding down the fort.

Martha's second surgery was on October 31, so I once again headed down to Connecticut to be with her for one week. Believe it or not, Stu went down to spend the second week with her. Amazing!! I want to thank Martha for covering the office during one of my trips to PA. Couldn't have done it without her!!!

As the year was winding down and Thanksgiving approached I learned that my father was declining rapidly with lung cancer, so once again I headed south and spent time with my mother and father. Joan, once again came to the rescue. I came home for a week and then things took a turn for the worse with my Dad, and I headed back down to Pennsylvania in order to be there for the end of his life. I want to thank everyone who helped during that very trying time, including everyone who sent cards, emails and stopped by to share their support. I can't tell you all how much that meant to me. It certainly helped with the grieving process. Thank you all so much.

So as 2017 came to an end, I was actually ready for a new year. The ups and downs of the 2017 year made it a most memorable year. Fortunately, the office of the Town Clerk and Town Treasurer kept on like clockwork and there were no major issues in either office during the year.

My annual reminders:

April 1, 2018 is the deadline for registering your dog(s). This is a State law, not a Cornwall request. The purpose of the law is to continue the reduction of cases of rabies. The law was put on the books all over the country back in the 1960's due to a rabies outbreak that was quite devastating. I always have the tags by January 1 of each year, so you can stop by or mail in your payment and a current rabies certificate for your dog(s) anytime between January 1 and April 1.

The fee this year is \$9.00 for a spayed or neutered dog, and \$11.00 for a dog that is not spayed or neutered. The fee increases by 50% after the April 1 deadline. I do keep the rabies certificates on file, so if you know your dog is up to date, I just need the fee and I will mail the license and tag to you.

Property Tax payments are due November 1 and May 1. I know this is a bit confusing because of the fiscal year issue. The tax rate is set in July or August of each year. The tax bills are sent out by the middle of September. The first installment is due November 1, this payment covers July 1 to December 31. The second installment is due May 1, this payment covers January 1 to June 30. This does cause a little bit of hassle when you are doing your income taxes, as you would need the last year's bill and the current year's bill to determine what you paid in any given calendar year. I am happy to send copies to you in whatever format you need.

We continue to use several ways of getting information out to Cornwall residents. The quarterly newsletter is sent to everyone on my mailing list, which is comprised primarily of property owners. Some renters are included, but if you would like to be added to the list, please let me know. We use the Cornwall Connection email messaging system, which works quite well for those with email addresses. We also put the same information on Front Porch Forum. The Cornwall website is another source of information. There are postings on the home page, as well as agendas, minutes and other committee, board, commission and town information within the site. Documents are also available for download. There are outside posting boards at the Town Hall and the Town Garage if you wish to look at upcoming events or other posted information.

I would like to express my thanks to all of the Cornwall town officials. It is a pleasure to work with such fine people. In particular, I would like to thank Joan Bingham; Kate Gieges, Shawn Fetterolf and Ken Manchester Jr (Auditors).; as well as Bill Johnson, Todd Kincaid and Jordan Young (Listers) for their dedication to the Town of Cornwall. I would also like to thank Mike Sunderland, Terry Stephens, Ken Manchester, Ben Wood and Ben Marks for helping with the move back into the building and for preparing my favorite trailer for removal. Lastly, thank you to all of the Cornwall townspeople to whom I dedicate my time and energy in hopes of providing quality service to you all. Your support is appreciated.

Respectfully Submitted,

Sue Johnson

## Births

<u>Name</u>	<u>Date</u>	<u>Place</u>
Olivia Elise Payne <i>James R. Payne &amp; Samantha Willard</i>	January 8 <sup>th</sup>	Middlebury
Emerie Quinn Clark <i>Brian &amp; Ashley (Martin) Clark</i>	January 18 <sup>th</sup>	Middlebury
Avalee Luella Barnes <i>Mark &amp; Jennifer (Lussier) Barnes</i>	April 12 <sup>th</sup>	Middlebury
Henry Robert Powers <i>Benjamin &amp; Erin (Tormondsen) Powers</i>	June 2 <sup>nd</sup>	Middlebury
Penelope Lou Powers <i>Adam &amp; Stephanie (Brown) Powers</i>	July 5 <sup>th</sup>	Middlebury
Evelyn Helen St. Louis <i>Justin St. Louis &amp; Linda January</i>	July 23 <sup>rd</sup>	Middlebury

## Deaths

<u>Name</u>	<u>Age</u>	<u>Residence</u>	<u>Date</u>	<u>Place</u>
Walter N. Sears	86	Cornwall	April 27 <sup>th</sup>	Middlebury
George E. Raymond Jr.	58	Cornwall	August 14 <sup>th</sup>	Middlebury
Phyllis L. Demong	97	Cornwall	September 1 <sup>st</sup>	Cornwall
William F. Kerwin	67	Cornwall	September 5 <sup>th</sup>	Cornwall
Doris C. Paquette	94	Cornwall	September 22 <sup>nd</sup>	Middlebury
Mary F. Del Piero	92	Cornwall	September 27 <sup>th</sup>	Middlebury

## Civil Marriages

<b><u>Spouses</u></b>	<b><u>Residence</u></b>	<b><u>Date</u></b>	<b><u>Place</u></b>
Hannah M. Corey Jesse D. New	Cornwall Cornwall	February 14 <sup>th</sup>	Cornwall
Mallory K. Steady Mathew A. Billings	Middlebury Cornwall	March 16 <sup>th</sup>	Middlebury
Shawn D. Woodhouse Lysania M. Thorpe	Cornwall Cornwall	May 28 <sup>th</sup>	Middlebury
Darcy A. Stone Peter T. Hubbard	Cornwall Cornwall	June 3 <sup>rd</sup>	Cornwall
Jill J. Oliver Lawrence M. Rose	California California	June 24 <sup>th</sup>	Middlebury
Samuel S. Johnson Annette G. Barth	Michigan Cornwall	July 1 <sup>st</sup>	Vershire
Shanel G. Balloo Isaiah J. Berg	Virginia Virginia	July 1 <sup>st</sup>	Middlebury
Rebecca L. Kilbreth John J. Gero, Sr.	Cornwall Cornwall	July 22 <sup>nd</sup>	Middlebury
Eve M. Endres Clint M. Whitney	Sudbury Sudbury	August 12 <sup>th</sup>	Middlebury

## **Information and Services Available from the Town Clerk's Office**

**Green Mountain Passports** - available to anyone who is a resident of Vermont and 62 years or older **OR** is totally disabled as a result of disease or injury suffered while serving in the armed forces **OR** is a resident of the Vermont Veterans' Home in Bennington. Passport holders are eligible for free admission to state parks, museums, and fully state-sponsored events, as well as reduced prices on goods and services from several Vermont private businesses. The fee is \$2.00.

**Copies of Birth, Death, or Marriage Records on File** - used for a variety of purposes. Certified copies are \$10.00, uncertified copies \$1.00.

**Dog Licenses** - due by April 1st every year. Current rabies certificate must be presented or be on file. See further information elsewhere in this report.

**Hunting & Fishing Licenses** - All types of licenses are available.

**Copies of Zoning and Sub-Division Regulations**

**Guide to Building or Modifying a Home in Cornwall**

**Applications for Zoning Permit, Sub-division of Property & Conditional Use/Variance**

**Mobile Home Registration Forms**

**Minutes of Meetings** – Selectboard, Planning Commission, Development Review Board, Conservation Commission, Lemon Fair Insect Control District

**Applications for Addition to the Voter Checklist**

**Applications for Absentee Ballots**

**Petitions and information about running for and holding town office**

**Warnings and Notices of upcoming meetings** – Selectboard, School Board, Planning Commission, Development Review Board, Conservation Commission, etc.

**Renewal of Motor Vehicle Registrations** – renewals only. Must present DMV renewal form. \$3.00 Town Clerk fee, separate from the DMV renewal fee.

**Cornwall Connection – Enrollment in Town News and Emergency Alert Email List** – for municipal and emergency information i.e.: road closures, emergency/disaster information, town notices, lost animals/found animals.

## Dog Licenses 2017

Dog licensing is an annual event. Dogs more than 6 months of age may be licensed any time after January 1<sup>st</sup> of a calendar year but must be licensed no later than April 1<sup>st</sup> of the same year in order to avoid an additional 50% fee assessment. If a dog reaches 6 months of age after April 1<sup>st</sup>, the owner has 30 days to apply for a license.

The fee to register a dog is \$9.00 for a spayed or neutered dog and \$11.00 for a dog that is **not** spayed or neutered. **A current rabies vaccination certificate must be presented or on file before a dog can be registered. Rabies vaccinations are good for three years for adult dogs and one year for puppies. The certificate will remain on file at the Town Clerk's office for the 3-year period.**

### Fees Received in Calendar Year 2017

Total Number of Dogs Licensed	285	\$2,616.00
Special Permit	1	<u>35.00</u>
		<b>2,651.00</b>

### Fees Paid in Calendar Year 2017

To State	1,385.00
To Town	<u>1,266.00</u>
	<b>\$2,651.00</b>



**Maisy**

## **Property Transfers 2017**

1. Philip & Patricia Buley to John Conor Stinson & Ellen Whelan-Wuest, house and 10.94 acres on Route 30
2. David & Magna Dodge to the David & Magna Dodge Revocable Trust, house and 10.12 acres on Sunset Orchard Road
3. Jeffrey & Hilary Olsen to Miles Peterle & Elizabeth Anderson, house and 13.40 acres on Route 30
4. Kevin & Carla Berno to the Berno Family Revocable Trust, Kevin & Carla Berno, Trustees, house and 5.30 acres on Swamp Road
5. Kevin & Carla Berno to the Berno Family Revocable Trust, Kevin & Carla Berno, Trustees, house and 1 acre on Route 30
6. Julie C. Hogan to James C. Hogan, house and 2.50 acres on Route 30
7. Christopher Noble to Christopher J. Noble Trust, Christopher Noble, Trustee, 74.30 acres on Route 74
8. Jeffrey & Lise Fifield to Daniel Fifield and Kathleen Gill, 5.09 acres on Robbins Road
9. Habitat for Humanity to Ian & Roxanne Ross, house and .37 acres on Carothers Lane
10. Susan & Charles Burdick to Benjamin & Erin Powers, house and 5.35 acres on Apple Tree Lane
11. John K. Delaney to Delaney House LLC, house and 1.30 acres on Cider Mill Road
12. Frederick Fritz to Kevin & Heidi Naughton, 32.92 acres of land on Route 125
13. Vanna Francia to Salvatore Francia, house and 5.40 acres on Route 30
14. Foote Farm Vermont LLC to Edward & Anna Burns III, Lot #18 in the Foote Farm Planned Unit Development
15. Foote Farm Vermont LLC to Edward & Anna Burns III, Lot #19 in the Foote Farm Planned Unit Development
16. Sunrise Orchards Inc. to Joseph & Kristen Brown, 56.90 acres on Robbins Road & Route 30
17. Randy & Mary Martin to Randy & Mary Martin, Trustees of the Randy & Mary Martin Joint Trust, house, barns and 329.40 acres on Route 74
18. Larry & Karen Bassett to Steven & Alyssa Spafford, house and 43.57 acres on Route 30
19. Benjamin & Dorcas Barth to Elizabeth Barker & Laurence Swanson, house and 38.56 acres on Parkhill Road
20. Randy & Hilary Meyerson to James & Shelley Payne, 10.34 acres on West Street
21. William Johnson Jr. to William & Sharon Johnson Jr., house and 52 acres on Sperry Road
22. William & Sharon Johnson Jr., to the Johnson Family 2017 Trust, house and 52 acres on Sperry Road
23. Van Horn & Michelle Vail to George Dorsey & Gale Burns, 8.21 acres on Cider Mill Road
24. Estate of Arthur Walker Bingham III to Beaver Brook Properties LLC, house, barns and 167.43 acres on North Bingham Street & Route 74
25. Bread Loaf View Farm Realty Trust VI to PH Ridge Road LLC, house, buildings and 139 acres on Ridge Road
26. Bread Loaf View Farm Realty Trust VI to PH Ridge Road LLC, house and 24.92 acres on Ridge Road
27. Estate of Arthur Walker Bingham III to Timothy Whitney Sr., 7.49 acres on Route 74
28. Sharon Klinck to John & Sharon Klinck, house and 5.50 acres on Route 30
29. West Street Properties LLC to Ann Rebecca Kinkead, 6.35 acres on West Street



### **Property Transfers 2017, *continued***

30. Berno Family Revocable Trust, Kevin & Carla Berno, Trustees, to Vaughn & Marie Berno, house and 1 acre on Route 30
31. Janet Welch & John Lafontaine to Richard & Sherry Rheame, house and ½ acre on Route 30
32. Michael & Allison Quinttus to Allison Quinttus, house and 3.50 acres on South Bingham Street
33. Estate of Arthur Walker Bingham III to Philip & Maureen Yauch, 5.10 acres on North Bingham Street
34. Estate of Arthur Walker Bingham III to Bethany Barry Menkart, 22.77 acres on Route 74, Evergreen Road and Clark Road
35. Colin Kriwox to Casimir Chlodnicki, store and 1.40 acres on Route 30
36. Gregg & Tammy Denton to Willa & Simon Abel, house and 1.90 acres on Park Lane
37. Anna Rebecca Kinkead to the Anna Rebecca Kinkead Living Trust, 6.35 acres on West Street
38. Bald Hill Builders, Inc. to Adam Federman & Sarah Trouslard, house and 1 acre on Galvin Road
39. Estate of Arthur Walker Bingham III to Evergreen Cemetery, .53 acres on Route 74
40. Frank & Linda Punderson to Coe, Whitney & Shirley Hargraves, house and 11.40 acres on Cider Mill Road
41. Casimir Chlodnicki to Kasia LLC, store and 1.40 acres on Route 30
42. Robert Eaton Jr. to Stephen & Eileen Nicholas, house and .90 acres on Route 30
43. Thomas & Elizabeth Karnes Keefe to the Thomas Keefe and Elizabeth Karnes Keefe JT Revocable Trust, Thomas & Elizabeth, Trustees, house and 1.30 acres on South Bingham Street
44. Steven & Nancy Edwards to the Edwards Family Trust, 16.63 acres on Route 125
45. Steven & Nancy Edwards to the Edwards Family Trust, house and 1.40 acres on James Road
46. Ilya Storm & Heidi Grasswick to Heidi Grasswick, house and 11.30 acres on Cedar Ridge Drive
47. Caryn Etherington to Steven & Barbara Kinkead, 21.93 acres on Delong Road
48. Stever Bartlett to Stever & Elizabeth Bartlett, house and 10 acres on Sunset Orchard Road
49. Peter & Louisa Neissa to the Sharon S. DeHaven Living Trust, house and 6.30 acres on North Bingham Street
50. Manfred Todd Kincaid & Jean Terwilliger to Joseph & Kristen Brown, house and 1.48 acres on Robbins Road
51. Jane Quale to Robert Alberts & Sarah Raunecker, house and 4.05 acres on Lemon Fair Road
52. William McQuillan Sr. to Andrew McWilliams & Emily Givens, house and 10.61 acres on Sperry Road
53. Charlotte Phillips to Lena Wasmus & Aaron Crystal, house and 2 acres on Snake Mountain Road
54. Benjamin & Sarah McConnell Wood to Benjamin & Sarah McConnell Wood, Trustees of the Wood Family Trust, house, buildings and 74 acres on Sperry Road
55. Peter Laframboise to Eric Raymond, 5.68 acres on Parkhill Road
56. Dung V.T. Cremer Revocable Trust to Bread Loaf Mountain Monastery, Inc., house and 2.60 acres on Route 30

## 2017-2018 Voted Budget

<b>GENERAL FUND</b>	<b>BUDGET</b>	<b>TAX RATE</b>
General Fund	\$454,249.00	
Cornwall Vol. Fire Dept.	66,900.00	
Cornwall Free Public Library	4,000.00	
Charitable Agencies	25,620.00	
Hold Harmless	(44,605.00)	
Fiscal Year 2015-2016 Surplus	(204,690.98)	
<b>TOTAL GENERAL FUND</b>	<b>301,473.02</b>	
		<b>0.1443</b>
<b>HIGHWAY</b>		
Highway	400,950.00	
State Aid	(60,000.00)	
<b>TOTAL HIGHWAY</b>	<b>340,950.00</b>	
		<b>0.1632</b>
<b>LOCAL AGREEMENT RATE</b>	<b>\$1,898.00</b>	
		<b>0.0009</b>
<b>TOTAL MUNICIPAL</b>	<b>\$644,321.02</b>	
		<b>0.3084</b>
<b>HOMESTEAD RATE</b>		<b>1.5814</b>
<b>NON-RESIDENTIAL RATE</b>		<b>1.5251</b>
<b>GRAND LIST 2014-2015</b>	<b>\$2,089,536.00</b>	

**Balance Sheet for General Fund**  
**Fiscal Year Ended June 30<sup>th</sup>, 2017**

**ASSETS**

Checking Account	\$796,786.28
Act 200 Funds	16,841.23
Conservation Fund	428.00
Grand List Maint. Fund	341.10
Public Funds CDs	81,941.75
Delinq. Tax Receivable	18,220.24
Grants Receivable	<u>6,048.00</u>
<b>TOTAL ASSETS</b>	<b>920,606.60</b>

**LIABILITIES**

Due To/Due From Other Accounts	215,272.71
Health Insurance Payable	0.00
Aetna Ins. Payable	0.00
Deferred Tax Revenue	18,220.24
State Withholding Tax Payable	0.00
Reserved for Lister Education	341.10
Act 200 Funds	16,841.23
Public Funds	<u>81,941.75</u>
<b>TOTAL LIABILITIES</b>	<b>332,617.03</b>

**FUND BALANCE**

Fund Balance, 6/30/2015	512,231.05
Prior Period Adjustment	0.00
<b>TOTAL PRIOR YEARS FUND BALANCE</b>	<b><u>512,231.05</u></b>

Fiscal Year Surplus (Deficit)	<u>\$204,690.9875,758.52</u>
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<b>TOTAL FUND BALANCE</b>	<b>\$587,989.57</b>
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**Statement of Maturities**  
**June 30<sup>th</sup>, 2017**  
**General Fund**  
**Tax Anticipation, Short-Term & Long-Term Debt**

As of June 30<sup>th</sup>, 2017, the Town of Cornwall General Fund had no short term or long term debt.

A Construction Note was initiated on June 20<sup>th</sup>, 2016. This is a line of credit for up to \$250,000 to be used for the renovation of the town hall in addition to the saved money from the Capital Fund. The loan payments will be paid out of the Capital Fund Account, not the General Fund. The payments will be \$50,000 per year until paid in full. See the Miscellaneous Accounts report for more detail.

**Statement of Maturities**  
**June 30<sup>th</sup>, 2017**  
**Highway Department**  
**Short-Term Debt**

As of June 30<sup>th</sup>, 2017, the Town of Cornwall Highway Department had no short-term debt.

**Statement of Long-Term Debt**  
**December 31<sup>st</sup>, 2017**  
**Highway Department**

2002 Komatsu Excavator (Joint purchase with the Town of Shoreham)

Purchased:	February 21 <sup>st</sup> , 2012	Amount Borrowed:	\$16,700.00
Amount Paid	June 1 <sup>st</sup> , 2013		<u>3,340.00</u>
Balance Due	June 30 <sup>th</sup> , 2013		13,360.00
Amount Paid	June 4 <sup>th</sup> , 2014		<u>3,340.00</u>
Balance Due	June 30 <sup>th</sup> , 2014		10,020.00
Amount Paid	June 3 <sup>rd</sup> , 2015		<u>3,340.00</u>
Balance Due	June 30 <sup>th</sup> , 2015		6,680.00
Amount Paid	May 18 <sup>th</sup> , 2016		<u>3,340.00</u>
Balance Due	June 30 <sup>th</sup> , 2016		3,340.00
Amount Paid	May 17 <sup>th</sup> , 2017		3,340.00
Balance Due	June 30 <sup>th</sup> , 2017		<b>\$0.00</b>

Annual payments of \$3,340.00 will be made through June of 2017. This interest free loan through the State of Vermont is now fully paid as of June 2017.

### Comparative Statement of Taxes

	FISCAL 2015/2016	FISCAL 2016/2017	FISCAL 2017/2018
General Fund	\$486,610	\$460,946	\$454,249
(Surplus)/Deficit	56,896	0.00	(204,690.98)
Hold Harmless	(42,329)	(51,208)	(44,605)
Fire Department	57,400	63,900	66,900
Library	4,000	4,000	4,000
Outside Agencies	22,256	22,929	25,620
Highway	400,250	403,050	400,950
Less State Aid	(60,000)	(60,000)	(60,000)
<b>Total GF, HW &amp; Special Articles</b>	<b>925,083</b>	<b>845,059</b>	<b>642,423</b>
High School/Middle School	1,553,029	1,169,050	1,478,561
Elementary School	1,147,891	1,507,346	1,146,725
<b>Total Estimated Education Spending</b>	<b>2,700,920</b>	<b>2,676,396</b>	<b>2,625,286</b>
Homestead Education Tax Rate	1.6337	1.6027	1.5814
Non-Residential Tax Rate	1.4067	1.4123	1.5251
Local Agreement Rate	0.0002	0.0007	0.0009
<b>Total Taxes to be Raised</b>	<b>\$3,626,003</b>	<b>\$3,521,455</b>	<b>\$3,267,709</b>
Grand List	\$198,626,434	\$204,979,000	\$208,953,600
<b>Total Tax Rate Homestead</b>	<b>2.0996</b>	<b>2.0150</b>	<b>1.8898</b>
<b>Total Tax Rate Non-Residential</b>	<b>1.8726</b>	<b>1.8225</b>	<b>1.8335</b>

## Miscellaneous Accounts

### ACT 200 FUNDS ACCOUNT

<b>Balance 6/30/2016</b>	<b>\$16,836.15</b>
Interest 7/1/2016-6/30/2017	5.08
<b>Balance 6/30/2017</b>	<b>16,841.23</b>
Interest 7/1/2017 – 12/31/2017	2.56
<b>Balance 12/31/2017</b>	<b>\$16,843.79</b>

### MUNICIPAL EQUIPMENT ACCOUNT

<b>Balance 6/30/2016</b>	<b>\$27,074.08</b>
Interest 7/1/2016 – 6/30/2017	7.87
Deposit Maintenance Fees	1,806.61
Expense Hydroseeder	(2,576.59)
<b>Balance 6/30/2017</b>	<b>26,311.97</b>
Interest 7/1/2017 – 12/31/2017	3.94
<b>Balance 12/31/2017</b>	<b>\$26,315.91</b>

### GRAND LIST MAINTENANCE ACCOUNT

<b>Balance 6/30/2016</b>	<b>\$409.98</b>
Interest 7/1/2016 – 6/30/2017	0.12
Service Charge	(69.00)
<b>Balance 6/30/2017</b>	<b>341.10</b>
Interest 7/1/2017 – 12/31/2017	0.06
Service Charge	(36.00)
<b>Balance 12/31/2017</b>	<b>\$305.16</b>

### CAPITAL FUNDS ACCOUNT

<b>Balance 06/30/2016</b>	<b>\$212,871.77</b>
<b>Balance 6/30/2017</b>	<b>209,773.13</b>
Income 07/13/2017 (Balance of Capital Equip. Fund)	202,068.92
Income 07/13/2017 (Balance of Capital Bldg. Fund)	88,132.50
Income 07/13/2017 (Proceeds from sale of 2006 truck)	40,000.00
Expenses from Equipment Fund (2018 Truck)	(64,050.00)
Expenses from Building Fund	(221,231.14)
<b>Balance 12/31/2017</b>	<b>\$257,792.05</b>

### Miscellaneous Accounts, *continued*

#### CONSERVATION COMMISSION ACCOUNT

<b>Balance 6/30/2016</b>	<b>\$26.00</b>
Income 7/11/2016 Balance from Grant	176.00
Expense 7/18/2016 Checks	(29.50)
Income 06/30/2017 Bob Cat/Green Up	255.50
<b>Balance 06/30/2017</b>	<b>428.00</b>
Interest 7/01/2017-12/31/2017	.06
<b>Balance 12/30/2017</b>	<b>\$428.06</b>

#### GRAND TOTALS MISCELLANEOUS ACCOUNTS

<u>6/30/2017</u>	<u>\$253,695.43</u>
<u>12/31/2017</u>	<u>\$301,684.97</u>

### Trustees of Public Funds Report

The principal balance plus income received in the Lemuel and Vera Peet fund as of December 31<sup>st</sup>, 2017 is \$68,689.76. The income earned by the principal of the Lemuel J. and Vera B. Peet trusts remains minimal due to the current low interest rates paid on bank certificates. The Trustees are strictly limited by state law as to the nature of investments they may make with public funds.

The Trustees awarded one grant last year in the amount of \$225 to the Conservation Commission for approximately one half of the cost of a public presentation on December 17<sup>th</sup>, 2017 at the Bingham Elementary School. The presentation consisted of a lecture plus slides on local wild canids, foxes and coyotes as well as their cousins, the wolves. The remainder of the cost was covered by private donations. The grantors of the trusts limited the use of trust income for conservation purposes in the Town of Cornwall.

Respectfully Submitted by the Trustees,  
Maurice Laframboise  
Robert Gerlin

## Highway Department Report

Hello Town Residents,

I guess it's that time of year again, so I will try to summarize some of the things we did.

We made it through winter with all the rain and fluctuating temperatures, which made me grade roads in February because of pothole issues. So, I'm hoping that is not the normal practice, but in the end, we did have some sand and salt left.

A couple other things got completed in between storms; one was rebuilding the wing on the 2009 plow truck; and the 2<sup>nd</sup> was replacing the top on the roadside mower.

The major project this year was working on our category D grant and replacing the 23 culverts under the asphalt on West St, Cider Mill Rd and James Rd. I did end up having to put over 200 hours in with the grader this year, so there is some touch up work to be completed in the spring to complete that grant.

I also have been working on our category A grant which is our State Mandated Municipal Roads General Permit Program and road Segment Inventory capital plan. This should be completed in the spring or early summer depending on snow melt.

So here is a list for some of what I have going on for 2018

- Complete Category D grant for culvert replacement
- Complete Category A grant for road segment inventory
- Complete Category B Grant for Delong Rd
- Apply for a paving grant for Cider Mill Rd and James Rd

Asphalt paving schedule in 2017, we paved:

- A portion of West St
- Lemon Fair Rd
- Apron on Ledgemont Ln
- Apron on Ridge Rd

Asphalt paving schedule in 2018

- Finish West St - Paving over culvert cuts
- Cider Mill Rd - Paving grant
- James Rd - Paving grant

I would like to thank the townspeople for your patience while construction work is performed on the town roads. I understand that it can be an inconvenience at times!

Thanks for your time,

Mike Sunderland  
Town Road Foreman





Here is the new 2018 Town of Cornwall Plow Truck. Heigh Ho Silver!!!

## Highway Budget '14 – '16

	2014/2015 Budget	2014/2015 Actual	2015/2016 Budget	2015/2016 Actual
<b>Materials</b>				
Salt	\$14,800.00	\$18,564.35	\$17,600.00	\$9,273.52
Sand	15,000.00	12,638.15	15,000.00	9,371.51
Gravel	40,000.00	40,025.06	40,000.00	46,908.60
Paving	100,000.00	97,317.45	100,000.00	100,000.00
Crack Sealing	3,600.00	3,600.00	3,600.00	0.00
Chloride	26,000.00	30,959.39	28,000.00	29,528.90
Culverts	7,500.00	7,566.38	7,500.00	13,015.28
Bridge Repair	0.00	0.00	0.00	0.00
Covered Bridge	500.00	0.00	500.00	0.00
Signs	600.00	139.15	600.00	810.16
<b>TOTALS</b>	<b>208,000.00</b>	<b>210,809.93</b>	<b>212,800.00</b>	<b>208,907.97</b>
<b>Equipment</b>				
Parts/Repairs	12,000.00	14,647.72	12,000.00	9,671.50
Equipment Rental	3,000.00	162.36	3,000.00	1,856.00
Pick Up Allowance	3,000.00	2,250.00	0.00	0.00
Fuel	24,000.00	17,837.04	26,000.00	10,160.73
Misc./Small Tools	600.00	649.00	600.00	0.00
Equipment Purchase	7,500.00	6,841.74	6,000.00	3,340.00
Vegetation Mgmt.	750.00	629.19	750.00	749.15
Lubricants/Fluids	1,500.00	825.00	1,800.00	625.00
Contracted Labor	1,000.00	0.00	1,000.00	0.00
Unplanned Maintenance	6,000.00	3,603.98	5,000.00	802.34
Miscellaneous	0.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>59,350.00</b>	<b>47,446.03</b>	<b>56,150.00</b>	<b>27,213.72</b>
<b>Administrative</b>				
Administrative	500.00	30.00	500.00	129.72
Personnel/Labor	95,000.00	97,627.32	98,000.00	95,723.72
Personnel/Soc. Sec.	7,500.00	7,640.81	8,000.00	7,323.23
Personnel/Workers Comp.	7,300.00	7,198.00	8,000.00	8,869.00
Personnel/Retirement	3,800.00	3,989.69	3,800.00	3,787.75
Personnel/Health	13,000.00	11,852.16	13,000.00	12,301.71
<b>TOTALS</b>	<b>127,100.00</b>	<b>128,337.98</b>	<b>131,300.00</b>	<b>128,135.13</b>
<b>Special Projects</b>				
Paving: S. Bingham, Parkhill & Wooster				122,634.61
<b>TOTAL EXPENSES</b>	<b>373,800.00</b>	<b>386,593.94</b>	<b>400,250.00</b>	<b>486,891.43</b>
<b>REVENUES</b>				
Class 2 Paving Grant				150,731.71
<b>TOTAL REVENUES</b>		<b>0.00</b>		<b>150,731.71</b>
<b>EXPENSES + REVENUES</b>	<b>\$373,800.00</b>	<b>386,593.94</b>	<b>\$400,250.00</b>	<b>\$336,159.72</b>

## Highway Budget '17 – '19

	2016/2017 Budget	2016/2017 Actual	2017/2018 Budget	2017/2018 Thru 12/31/2017	2018/2019 Proposed Budget
<b>Materials</b>					
Salt	\$16,000.00	\$12,867.00	\$16,000.00	\$5,146.00	\$16,000.00
Sand	15,000.00	5,696.00	15,000.00	14,116.00	15,000.00
Gravel	40,000.00	28,122.00	44,000.00	2,692.00	44,000.00
Paving	100,000.00	105,651.00	100,000.00	120,653.00	100,000.00
Crack Sealing	3,600.00	3,400.00	3,600.00	0.00	3,600.00
Chloride	32,000.00	25,826.00	32,000.00	25,139.00	32,000.00
Culverts	7,500.00	6,891.00	7,500.00	8,235.00	3,500.00
Bridge Repair	0.00	4,285.00	500.00	0.00	500.00
Covered Bridge	500.00	500.00	1,500.00	0.00	1,500.00
Signs	750.00	842.00	1,500.00	0.00	1,500.00
<b>TOTALS</b>	<b>215,350.00</b>	<b>194,080.00</b>	<b>221,600.00</b>	<b>175,981.00</b>	<b>217,600.00</b>
<b>Equipment</b>					
Parts/Repairs	12,000.00	15,043.00	14,000.00	13,925.00	14,000.00
Equipment Rental	3,000.00	208.00	0.00	485.00	0.00
Pick Up Allowance	0.00	0.00	0.00	0.00	0.00
Fuel	24,000.00	15,507.00	20,000.00	5,050.00	20,000.00
Misc/Small Tools	600.00	0.00	850.00	0.00	850.00
Equipment Purchase	6,000.00	6,337.00	6,000.00	2,825.00	6,000.00
Vegetation Mgmt.	800.00	621.00	800.00	0.00	800.00
Lubricants/Fluids	1,800.00	183.00	1,800.00	939.00	4,800.00
Contracted Labor	1,000.00	246.00	1,000.00	0.00	1,000.00
Unplanned Maintenance	5,000.00	5,194.00	5,000.00	0.00	5,000.00
Miscellaneous/Bucket	0.00	3,558.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>54,200.00</b>	<b>46,897.00</b>	<b>49,450.00</b>	<b>23,224.00</b>	<b>53,450.00</b>
<b>Administrative</b>					
Administrative	500.00	60.00	100.00	30.00	100.00
Personnel/Labor	100,000.00	103,664.00	95,000.00	56,773.00	100,000.00
Personnel/Soc. Sec.	8,000.00	5,237.00	8,000.00	4,121.00	7,700.00
Personnel/Wrkr Comp.	9,000.00	7,829.00	9,000.00	6,772.00	9,000.00
Personnel/Retirement	4,000.00	4,279.00	3,800.00	2,138.00	4,125.00
Personnel/Health	12,000.00	11,022.00	14,000.00	6,395.00	13,000.00
<b>TOTALS</b>	<b>133,500.00</b>	<b>132,091.00</b>	<b>129,900.00</b>	<b>76,229.00</b>	<b>133,925.00</b>
<b>Special Projects</b>					
Paving: S. Bingham, Parkhill, Wooster					
Hydroseeder Repair		5,153.00			
<b>TOTAL EXPENSES</b>	<b>403,050.00</b>	<b>378,221.00</b>	<b>400,950.00</b>	<b>275,434.00</b>	<b>404,975.00</b>
<b>REVENUES</b>					
Insurance Payment		2,500.00			
Miscellaneous		147.00			
Payments from other towns		4,496.00			
<b>TOTAL REVENUES</b>		<b>4,643.00</b>			
<b>EXPENSES + REVENUE</b>	<b>\$403,050.00</b>	<b>\$371,078.00</b>	<b>\$400,950.00</b>	<b>\$275,434.00</b>	<b>\$404,975.00</b>

### Collector of Delinquent Taxes Report

Property	\$11,919.48
Interest	1,552.27
Collector's Fee	<u>953.55</u>
Subtotal	14,425.30
Over Payments	221.04
<b>Total 1/1/17-6/30/17</b>	<b><u>\$14,646.34</u></b>
Property	\$8,245.98
Interest	569.51
Collector's Fee	<u>659.68</u>
Subtotal	9,475.17
Over Payments	1.24
<b>Total 7/1/17-12/31/17</b>	<b><u>\$9,476.41</u></b>
<b>GRAND TOTAL</b>	<b><u>\$24,122.75</u></b>

Rodney Cadoret, Collector of delinquent Taxes

### Delinquent Taxpayers at December 31<sup>st</sup>, 2017

Due to a Supreme Court ruling on privacy issues, the delinquent taxpayer report will now only list those who are delinquent and the grand total of delinquencies. This includes those that are late on their November 1<sup>st</sup>, 2016 payment.

Belanus, Steven  
Blaise, Brian & Johnson, Elsie  
Cannon, Stephen  
Dalley, Donna  
Devries, Justus  
Edson, Alfred & Nancy  
Foote, Hilton W  
Gardon, Vincent  
Jennings, Matthew  
Lyons, Margaret & Field, Douglas  
Murray, John  
Pomicter, Edward  
Quesnel, John & Abigail  
Rheaume, Betty  
Rheaume, Leo  
Trombley, Brian & Carrie  
**Total Delinquent: \$23,578.70**

## **Energy Coordinator's Report**

No direct Energy Coordinator monetary expenses were incurred in 2017.

On the energy front there are many interesting facets that continue to move Cornwall towards a more sustainable future. I continue to see more residential photovoltaic systems in all corners of our town and one small commercial photovoltaic system for Sunrise Orchards on Sperry Road. In addition, a wind turbine, donated by Cynthia Haynie has been installed at the elementary school which provides a great opportunity for children to learn about renewable energy.

The Town Hall remodel is complete, and it incorporated many measures such as increased insulation and air sealing that will save significant energy. A high efficiency heat pump was also installed that is a better (read: cheaper), means to heat than the oil system in all but the coldest times. An added bonus is that it is also capable of cooling the space. I'm sure all who spend time in the town hall during the hot spells we've been having appreciate that. That thought leads me to mention the wonderful new library space; if you haven't visited I suggest you do, perhaps on some hot day this summer. One other improvement is the new standing seam roof, this was installed with additional fastening clips so that it will be ready if and when the town decides to install a photovoltaic system. My opinion is that it would be a good idea - the roof faces due south with no shading and for a roof mounted system, sites just don't get any better.

On the legislative front, there were measures passed that allow towns to voluntarily go through a process that, if successfully completed, gives them a more significant say before the Public Service Board on where renewable energy projects can be installed. The Addison County Regional Planning Commission has been assisting three towns with their applications, one of which is Weybridge. They have allowed me to attend their meeting to get an idea of what the process entails. While it is not a simple process, I believe it would be to Cornwall's advantage to have greater say in where systems are sited. I will be taking a straw poll at Town Meeting to see what other residents think on this matter and ask if there are any who would be interested in helping with the work involved.

Finally, I am always willing to talk with residents about any and all things energy related, feel free to give me a call.

## **Forest Fire Warden Report**

This year had a wet summer season with much less permit action. Later in the summer, we had dryer weather, but we ended up with less burning and no problems. Total permits issued were 160.

This summer we appointed Tom Frankovic Jr. of 496 Route 30 to be the assistant Fire Warden. He can be reached at 462-3137 (home) or 989-4473 (cell).

Remember that buildings in a cloud of steam at this time of year are usually signs of a sugaring operation. Check before you call 9-1-1.

Larry Clark – Fire Warden

## **Cornwall Volunteer Fire Department**

The Cornwall Fire Department thanks the community for their continued attention to your fire prevention and home safety efforts. We appreciate everyone that changes the batteries in their smoke and carbon monoxide detectors on a semi-annual basis. This past year we had 87 calls. We are down just a little from the previous year of 91 calls. The department responded to six mutual aid calls to Middlebury this year. The breakdowns of the call list are at the bottom of the page. Our department trained a total of 643.5 hours this year.

Firefighters and Medical First Responders; are urgently needed. We need residents interested in the fire or medical service and all training is provided free of charge. If you have any questions and are interested, please contact any officer or member listed below. Two of our fire department members Lew Castle and Haley Stearns have recently become EMT'S. This brings are count of Emergency Medical Technicians to 7.

We continue to make progress in the installation of 911 signs albeit painfully slowly. Even a few minutes in locating your residence could save your property and more importantly someone's life. Please contact us for details or send a check to Cornwall Fire Department 1952 Route 30. The cost of the sign for materials is approximately \$60. (Not including the time/labor to install.) A donation for our time needed to install a sign is greatly appreciated. We ask that if any resident installs their own sign, please call Dig Safe at 1- 888-DIG- SAFE so that no fiber optic communication lines are severed. The department also asks that residents who have alarm systems that ring into an alarm company, to contact us to arrange for us to have access to the property. This will save time and minimize damage if emergency access is needed. Please contact Captain Ken Manchester (462-2136) for further information and to provide us with the appropriate information.

Our fleet is in good condition due to the great job of Ken Manchester. We are in the process of getting bids and designing our New Engine to replace our old 1982 Engine for the fiscal year of 2018 -19.

Once again, we thank Sue Johnson for her assistance in being the voice on the radio when the need arises during our calls.

We strive to keep our budget affordable each fiscal year. However, this year we are asking the voters for a little bit more to offset the cost of our turnout gear and to replace aging equipment. We are also asking for a separate line item to stain the building and replace half of the roof. The asphalt shingles are the original ones. They are in desperate need of replacement.

Respectfully submitted,  
Dennis Rheume, Chief

### **Breakdown of Calls for 2017 Calendar Year**

Medical	42
Auto Accidents	13
Carbon/Smoke detectors/Fire Alarms	11
Structure	3
Chimney	4
Brush Fires	2
Mutual Aid	6
Haz Mat	2
Flooding	2
Lightning	1
<u>Power line</u>	<u>1</u>
<b>Total</b>	<b>87</b>

Members: Chief Dennis Rheaume; Assistant Chiefs Dave Berno, Sean Stearns and Norm Grenier; Captains Ken Manchester, Raph Worrick and Lisa Northup; Lieutenant Lew Castle; Firefighters: Ed Peet, Steven Rheaume, Vaughn Berno, Chris Dayton, Dave Guertin, Peter Conlon, Luke Jerome, Tom Frankovic, Ben Marks, Josh Stearns, Angela McCluskey Conor Stinson, Al Thalen; Medical: Gail Isenberg, Rich Isenberg and Haley Stearns.

### **Cornwall Volunteer Fire Department Budget**

<b>Category Sub-category</b>	<b>7/1/16– 6/30/17 Budget</b>	<b>7/1/16– 6/30/17 Spent</b>	<b>7/1/17– 6/30/18 Budget</b>	<b>7/1/17– to Date Spent</b>	<b>7/1/18– 6/30/19 Proposed</b>
<b>Utilities</b>					
Heat	\$3,800	\$1,512.66	\$3,800	\$1,688.51	\$3,800
Electric	1,500	2,068.58	1,800	1,053.25	2,100
Telephone	1,500	2,432.38	1,800	1,622.72	2,800
<b>Insurance</b>					
Insurance Premiums	17,800	18,100.00	18,100	6,967.00	18,100
<b>Vehicles</b>					
Vehicle Fuel	2,000	1,160.84	2,000	494.16	2,000
Vehicle Maintenance	5,000	20,410.70	7,000	6,401.26	10,000
<b>Equipment</b>					
Communications Equipment	3,000	2,919.60	3,000	925.00	4,500
Medical	2,000	880.80	2,500	264.77	4,000
Personal Equipment	9,000	3,984.46	9,000	6,179.85	9,000
Fire Equipment	4,000	2,982.15	4,000	0.00	4,000
<b>Training</b>					
Medical	500	1,300.00	500	0.00	500
Fire Prevention	300	332.95	300	0.00	500
Fire Training	5,000	5,650.24	5,000	3,176.26	5,000
<b>Operations</b>					
Association Dues	1,000	462.00	800	588.00	800
Buildings & Grounds	4,500	4,269.09	4,500	2,159.77	4,500
Department Office Equipment	300	210.99	300	53.34	300
Dispatch Services	2,700	2,909.70	2,500	1,601.69	2,500
<b>Totals</b>	<b>63,900</b>	<b>71,587.14</b>	<b>66,900</b>	<b>33,175.58</b>	<b>74,400</b>
<b>Donations</b>		<b>2,161.00</b>			
<b>Grand Total with Income</b>	<b>\$63,900</b>	<b>\$69,426.14</b>	<b>\$66,900</b>	<b>\$33,175.58</b>	<b>\$74,400</b>

## **Conservation Commission Report**

The Conservation Commission provides information, advice and recommendations about Cornwall's natural resources to residents and to the town's governing boards and commissions. The Commission is an advocate for the preservation and protection of Cornwall's important natural features: forest communities, wildlife and wildlife habitat, wetlands, streams and riparian areas as well as agricultural, recreational and scenic resources.

The Commission began the year by sharing the results of the Cornwall Community Values Mapping (CVM) Project that had taken place several months before. This project, a joint venture with the Cornwall Planning Commission and Cornwall School, resulted in several maps that display what residents most value about Cornwall as a town. An oversize map that colorfully summarizes this information is now on display in the Town Hall and can also be viewed online. Thank you to the many residents who participated in the mapping experience.

The Commission also sponsored two information-filled wildlife slideshow/lectures by naturalist and expert tracker, Sue Morse. In April, Sue's topic was "Wild Yet Wonderfully Near: Bobcats in Cornwall and the Champlain Valley." In December, her presentation was entitled "Wild Cousins of Our Best Friends: Wolves, Coyotes, and Foxes." Both presentations drew standing room only crowds.

In August, the CC met with the Planning Commission to discuss their work on the town's new zoning bylaws. The CC shared its interest in having language in the new bylaws that protects Cornwall's significant natural features including the 13 sites identified in the 2015 Cornwall Ecological Inventory. These areas have significant natural features and provide wildlife habitat. The CC also requested greater delineation and protection of important wildlife travel corridors and of riparian areas important for water quality and flood abatement. Preserving these resources is critical for wildlife and biological diversity and will help keep our town the special and scenic place it is.

On a beautiful fall day in October, the Conservation Commission hosted a guided exploration in one of Cornwall's best remaining examples of Clayplain Forest. Led by CC's Marc Lapin, people came from throughout the region to join residents in learning about this rare natural community, once one of the most common types of forest in the Champlain Valley.



## Conservation Commission Report, *continued*



Looking forward to our activities this year, the Conservation Commission will continue in its support of the Develop Review Board process by providing an environmental evaluation for each development application submitted to the DRB. We will also partner with the Addison County River Watch Collaborative, helping during their sampling season. From April through September, monthly water samples will be collected at 13 locations along Beaver Brook and the Lemon Fair. Data from these stations will help document the current water quality, as well as track changes in phosphorus loadings that may result from new agricultural practices and individual conservation efforts in the Lemon Fair watershed. If you are interested in helping with the monthly sampling, please contact CC's Rene Langis. ([renelangis@gmail.com](mailto:renelangis@gmail.com))

This spring the CC is working with Monica Przyperhart from VT Fish & Wildlife's Community Wildlife Program to explore how other Vermont towns are promoting wildlife conservation. Our goal is to create a set of priorities around which we can focus our energy and guide future Commission efforts to maintain and hopefully improve habitat for wildlife living in our town.

Have you ever had the opportunity of visiting Cornwall Swamp? We invite you to button up warmly and join CC's Brian Howlett for a snowshoe/ski foray into the Swamp (tentatively scheduled for late February/early March), weather permitting. Winter is one of the best times to explore this place. It is our town's largest, wildest forest block and a major wildlife area, but the snow needs to be reasonably deep and the ice solid for this to occur safely. Brian is a frequent visitor there and he knows a good deal about its history. It is a great opportunity to look for evidence of wildlife. Keep an eye open for this event and/or let Brian know of your interest. ([drbrianhowlett@gmail.com](mailto:drbrianhowlett@gmail.com))

## **Listers' Report**

The main job of the Cornwall Town Listers is to maintain the value of the Town's Grand List – the listing of all real estate property in the town. The share of the Grand List represented by any individual property determines what portion of the town's tax obligation falls on the property's owner. That Grand List valuation is determined by collecting a large number of facts about a given property and the buildings on it, and applying valuation tables published by specialized services. Doing that for all the properties in the town and adding them up creates the Grand List.

Every year the State Department of Property Valuation and Review does a sales study comparing all the arms-length property sales in each town to the valuations derived from the valuation tables. The ratio between the property sales total and the valuations for those properties is the "Common Level of Appraisal" (CLA). Cornwall's CLA for 2017 was 100.59%. When the CLA falls below 80% or above 120%, the State requires that all the properties in the town be reappraised.

The State is also interested in the "Coefficient of Dispersion" (COD)\*. This is a measure of how consistent the difference is between property sales and valuations. Cornwall's COD is 18.87%. If the COD reaches 20%, the State requires that all of the properties in the town be reappraised.

We expect that our COD will continue to inch upwards. Your listers are therefore at the very beginning stages of exploring how and when a town-wide reappraisal might occur. We look forward to developing these plans over the coming year in cooperation with the Selectboard.

Your listers are also responsible for maintaining lists of State Current Use program enrollment, homestead declarations, house-site values, statutory and town-voted tax exemptions and many other details.

In the course of our work this year we have processed 52 property transfers from among Cornwall's 681 Parcels.

Your brand-new listers have attended numerous training courses with the State Department of Taxation. The task of "coming up to speed" on all of lister programs has been a large one, and we appreciate your understanding and support during this transition.

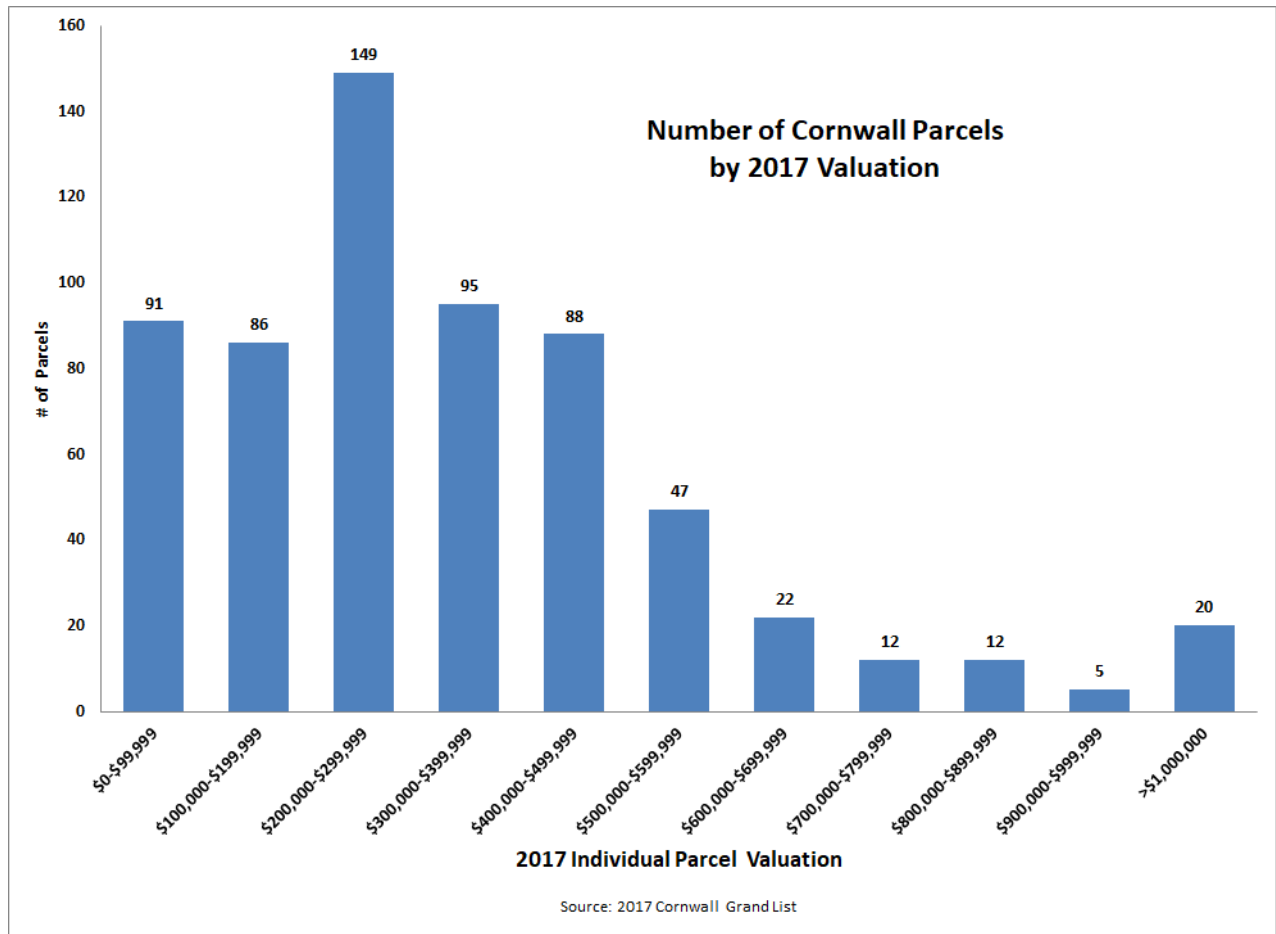
The work of the listers this year would not have been possible without the steady support and deep technical and historical knowledge of our outgoing lister, Sue Burdick. The listers and the Town of Cornwall owe her a debt of gratitude for her assistance this year, as well as for her many years of service. We are fortunate that she has not moved too far away.

Our work would have been much more difficult (if not impossible) were it not for Sue Johnson's comprehensive knowledge and supportive presence and assistance in the Town Office. It is a pleasure to work with Sue.

Your Listers continue to keep office hours at Town Hall every Tuesday from 8:30 to 10:30 AM, and we may be contacted by e-mail at [Cornwall.Listers@gmail.com](mailto:Cornwall.Listers@gmail.com), or by phone at 462-3386.

Respectfully submitted,  
Todd Kincaid, Jordan Young, Bill Johnson.

## Cornwall Lister's Report, *continued*



\*COD is described in more detail on the State's web site at <http://tax.vermont.gov/home/tax-learning-center/glossary#c>

## **Planning Commission Report**

The Cornwall Planning Commission had a very busy and productive 2017, most of which was a result of us applying for and being awarded a Municipal Planning Grant to help with the updating of our Zoning Bylaws and Subdivision Regulations. We hired LandWorks, a company based out of Middlebury, to be our consultant and assist with the Zoning Bylaws and Subdivision Regulations review and consolidation.

Early in the year, we examined our application fees and had several members attend a training session for Act 174 energy planning. One member joined the Weybridge Planning Commission working group sessions for additional Act 174 energy planning, in hope of being able to obtain information that could benefit Cornwall in its planning.

During our April meeting, we heard from Jens Hilke of Vermont Fish and Wildlife. Jens led the Community Values Mapping project that took place in October of 2016. He presented the findings from this project to the Planning Commission and also to representatives of LandWorks.

We began the early stage planning for a public park on the LaValley property adjacent to the Town Hall, while also created a master planning calendar with important dates for the upcoming years.

At the end of May, with the help of Landworks, we hosted a Public Meeting to hear from members of the community about different ideas/comments/concerns that they had with the current Zoning Bylaws and Subdivision Regulations. Forty citizens participated and there were some great conversations had.

Throughout the summer months we assisted the Select Board on planning issues related to transfer of the school property to the ACSU consolidated district and the rebuilding of the Swamp Road Covered Bridge. We worked with the Cornwall Conservation Committee, along with the Trails committee and neighbors, to aid in their application for grant money to explore the idea expanding recreational use at Douglas Pond. We met a representative from the Addison County Regional Planning Commission to discuss the status of our current Town Plan.

During the fall, we reviewed a proposal from the Cornwall Fire Department to construct a radio tower at the North Bingham Street Station. We reviewed the interim solar siting ordinance and made recommendations to the Select Board. We were presented to by the new property owner of the former Cornwall Store and listened to his ideas on how he will explore options to bring life back to the property.

Throughout the year, we continued to meet and work with LandWorks on updating our Zoning Bylaws and Subdivision Regulations. We met with members of the Development Review Board, the Cornwall Conservation Committee, and the Zoning Administrator to hear their input and ideas on what topics needed to be addressed in the updated documents.

We welcomed two new members, Conor Stinson and Andrea Landsberg, who filled vacant positions on the Planning Commission and will be important contributors moving forward! Lastly, we want to thank two of our members who will be leaving the board this year. Jean Terwilliger

has served on the board since 2009 and has been an important resource with her architectural background. Jamie McKenna has served since 2015 and has done much in his three-year term, serving part of the time as Co-Chair of the board and devoting many hours to the planning commission processes. Sincere thanks to both for their service to the Town of Cornwall. Respectfully Submitted, Holly Noordsy & Jamie McKenna, Co-Chairs

## **Development Review Board**

2017, the Development Review Board's (DRB) second year, was a busy one.

### **Business of the Board**

- *Rules of Procedure (RoP)* – The Board first wrote its *Rules of Procedure* in its initial year, 2016. The RoPs have been amended a few times since then, and further changes are pending to reflect more clearly defined roles for regular members and alternates, as well as updated procedural changes.
- In March, Robin Conway was hired to serve the DRB as secretary.
- Training – Both members and alternates attended a training in the winter by the Vermont League of Cities and Towns (VLCT) staff attorney Sarah Jarvis. The first half focused on the Open Meeting Law, followed by a presentation and discussion on how best to facilitate their meetings and hearings.

### **Members**

- 2017 began with seven DRB members: Gary Barnett, Matt Bonner, Bruce Byers, Barbara Greenwood, Barney Hodges, Joe Severy, and Annie Wilson.
- Barney Hodges left the Board in March, and the Board, later, lost its original co-chairs. In June, Bruce Byers announced his decision to retire from the Board in July, and in October Matt Bonner resigned.
- The Board subsequently elected Barbara Greenwood to serve as Chair, with Joe Severy to serve as Vice-Chair.
- The Selectboard changed the membership of the DRB from seven regular members, to five regular members and up to three alternates. By November, the Board reached its full complement of five regular members: Gary Barnett, Magna Dodge, Barbara Greenwood, Joe Severy, and Annie Wilson, with three alternates: Cheryl Cesario, Randy LaFramboise, and Shari Johnson.

### **Applications, Reviews, Hearings**—2017 brought 11 applications to the Board:

- two Subdivisions (5 Trillium Partners, Brown)
- one Subdivision amendment (West Street Properties LLC)
- one Conditional Use (Brown Airstrip)
- two Sketch Plan Reviews (Pyle, Markwell)
- one Site Plan Review (Breadloaf Mountain Monastery)
- four Waivers (Franklin, Brightman, Robarts, Berno)

The DRB appreciates the willingness of its members and its secretary to serve the interests of the Town of Cornwall and for all the help and insight they have offered throughout the year. Special thanks and appreciation are extended to Bruce Byers and Matt Bonner for setting the course and steering the group through its first year and a half. The Board looks forward to another interesting and busy year.

Robin Conway, DRB Secretary

## **Zoning Administrator's Report**

2017 was again a big year for new home starts with eight permits issued! In addition to that, two Single Family Dwellings (SFD) were converted to duplexes and one dwelling was razed yielding a net increase of nine new housing units.

The numbers of Zoning Permits issued were on par with recent years at twenty-two, and even though there was a slight increase in Certificates of Occupancy issued, there still is a problem with compliance. Please remember, permittees, that a Certificate of Occupancy is required for all Zoning Permits at or near the completion of your projects.

The number of Certificates of Zoning Compliance issued was considerably less this year. I assume that with rising interest rates fewer home owners are refinancing. There were perhaps more Certificates of Zoning Compliance due to home sales, as many of the aging population in Cornwall are moving to retirement communities in Middlebury and beyond.

### **Zoning Permits Issued**

03/29/17 Silver Maple Construction LLC., 172 Beaver Brook Rd., Single Family Dwelling  
04/11/17 Kaelin and Erkki Mackey, 1273 Route 125, Addition to Dwelling  
04/11/17 Churchill and Janet Franklin, 325 Ridge Rd., Restoration of Single Family Dwelling  
04/18/17 Erik Liljestrand, 1256 Sperry Rd., Single Family Dwelling  
05/01/17 Craig Burnham, 3809 Route 30, Storage Shed  
05/01/17 Ralph Teitscheid, 22 Slade Rd., Covered Stairway  
08/01/17 Vaughn Berno, 1239 Route 30, Addition for wood shop and storage  
06/06/17 Peter and Clara Funk, 657 North Bingham St., Addition to Single Family Dwelling  
06/07/17 Mark Gale, 655 Cider Mill Rd, Single Family Dwelling  
06/15/17 Richard Carroll and Mike Palmer, 2293 Route 125, Accessory Structure (gazebo)  
06/16/17 Churchill and Janet Franklin, 299 Ridge Rd., Addition to barn  
06/27/17 Ashar Nelson (VIA), 519 Robbins Rd., Single Family Dwelling  
06/27/17 Ashar Nelson (VIA), 519 Robbins Rd., Accessory Structure (barn)  
08/02/17 Casamir Chlodnicki, 812 Wooster Rd., Carport  
08/03/17 Structural Energy Corp., 339 Parkhill Rd., Addition to Dwelling  
07/25/17 Philip A. Yauch, +/- 201 North Bingham St., Single Family Dwelling  
08/08/17 Manfred T. Kincaid and Jean A. Terwilliger, 432 Robbins Rd., Single Family Dwelling  
08/22/17 Silver Maple Construction, 1718 West St., Single Family Dwelling and Studio  
08/29/17 Beaver Brook Properties, LLC, 18 North Bingham St., Change of Use (SFD to Duplex)  
08/31/17 Adam Brightman and Alisa Breau, 1740 Delong Rd., Addition to Dwelling  
09/01/17 David and Dawn Berno, 1031 Clark Rd., Garage and Breezeway  
12/07/17 Habitat for Humanity of Addison Co., Carothers Lane, Single Family Dwelling

### **Certificates of Zoning Compliance Issued**

03/15/17 John K. Delaney, 655 Cider Mill Rd.  
03/16/17 Charles and Susan Burdick, 56 Apple Tree Lane  
03/22/17 Habitat for Humanity of Addison Co., 118 Carothers Lane  
04/10/17 Benjamin and Lesley Deppman, 433 Foote Farm Rd.  
04/24/17 Larry and Karen Bassett, 4534 Route 30  
05/16/17 Jonathon and Kim Hescocock, 2217 Route 74

## **Zoning Administrator's Report, *continued***

05/18/17 Kirk and Lauren Ringey, 261 Hamblin Rd.  
05/31/17 Frederick M. Fritz, 1454 Ridge Rd.  
06/15/17 Foster Brothers Farm, James Rd.  
06/27/17 5 Trillium Partners, LLC, 1674 Route 74  
06/27/17 5 Trillium Partners, LLC, 1011 Route 125  
08/18/17 Frank and Linda Punderson, 1209 Cider Mill Rd.  
09/05/17 Robert Eaton, 1571 Route 30  
10/20/17 Peter and Louisa Neissa, 2011 North Bingham St.  
11/04/17 Jane Quale, 79 Lemon Fair Rd.  
11/13/17 Dung V. Cremer Trustee, 3958 Route 30  
11/14/17 William H. McQuillan Sr., 1683 Sperry Rd.  
11/30/17 Charlotte Phillips, 219 Snake Mountain Rd.  
12/08/17 William and Jane Mandigo, 144 Ledge Lane

### **Certificates of Occupancy Issued**

01/24/17 Patricia Ross, 1153 Cider Mill Rd.  
02/10/17 Andrew and Zara Daly, 1559 Delong Rd.  
03/16/17 Trustee of the Edwards Family Trust, 548 James Rd.  
03/24/17 William Emerson and Jane Ogden, 485 West St.  
03/25/17 John and Elizabeth Roberts, 2112 South Bingham St.  
04/20/17 Paul Garrow 145 Samson Rd.  
05/16/17 Jonathon and Kim Hescok, 2217 Route 74  
05/18/17 Kirk and Lauren Ringey, 261 Hamblin Rd.  
06/22/17 Town of Cornwall, 2629 Route 30  
08/29/17 Frank and Linda Punderson, 1209 Cider Mill Rd.  
11/27/17 Beaver Brook Properties, LLC, 18 North Bingham

### **Other Decisions**

01/26/17 Frederick Fritz, 1454 Ridge Rd., Denial of Boundary Line Adjustment  
02/24/17 Frederick Fritz, 1454 Ridge Rd., Boundary Line Adjustment  
04/22/17 Manfred T. Kincaid and Jean Terwilliger, 432 Robbins Rd., Boundary Line Adjustment  
06/29/17 Structural Energy Corp., 325 Ridge Rd., Amended Zoning Permit  
05/19/17 Vaughn Berno, 1239 Route 30. Denial of Zoning Permit  
06/08/17 Adam P. Brightman and Alisa E Breau, 1740 Delong Rd., Denial of Zoning Permit  
07/12/17 The Estate of Arthur Walker Bingham III, Boundary Line Adjustment  
08/08/17 Janet H., Katherine D, and Lindsey W. Franklin Trustees of Breadloaf View Farm Realty Trust III, 394 Cider Mill Rd., Boundary Line Adjustment  
08/08/17 Bret and Angela Weeks, 187 Parkhill Rd., Boundary Line Adjustment  
07/05/17 Structural Energy Corp., 339 Parkhill Rd., Denial of Zoning Permit  
09/01/17 Steven Belanus, 5322 Route 30, Denial of Zoning Permit

Respectfully submitted this fourteenth day of January, 2018 by  
James Duclos, Zoning Administrator

## Cornwall Emergency Management Network

- **2017 Activities** – Were few and far between. Sue Johnson is making an attempt to perform the basic functions of the Local Coordinator. Sue attended training on the role and responsibilities of the Coordinator. During the very cold temperatures in early January, the town did offer to open our Red Cross Shelter for anyone who might need a warm place to stay. We did not hear from anyone in need. We are reprinting the important information that Kate Gieges shared with the town last year in the town report. Please read it over and if you don't have a 9-1-1 sign that clearly marks your home, please consider getting that done ASAP. If you do have an interest in being a part of the Emergency Management Network in town, contact Sue to discuss the possibilities.

From Kate Gieges:

- **Notification/Alerts** – If you are not signed up on the Cornwall Connection email list, please get your email address to Sue. We use that list for Town events and news, as well as for emergency notifications. It's the easiest and quickest way to reach you, if we need to get critical information out. We also use Front Porch Forum, and Vermont 2-1-1 for incident updates.
- **E9-1-1 Addressing** – Each municipality has an Enhanced 9-1-1 Coordinator responsible for assigning address numbers to structures. When a new structure is permitted, or when a driveway is adjusted or moved, a new Location Address must be assigned and reported to the VT Enhanced 9-1-1 Board. They, in turn, update the emergency services (fire, rescue, ambulance, law enforcement) databases.

E9-1-1 numbers must be assigned at the same time that zoning/building and/or driveway permits are sought. The only authority for assigning a number is the Coordinator. Self-defined or assumed numbers are not acceptable; nor will they get into the E9-1-1 response databases.

When a new Cornwall number is assigned, an email is sent to the owner/the builder/applicant, as well as Cornwall Highway, Fire/First Response, Listers, Clerk; MREMS (Ambulance), USPS, OTT Communications, and Green Mountain Power.

- **E911 Signs** – For your personal and household safety, *please* have a green/white reflective 9-1-1 sign at your driveway. It needs to be mounted so it is visible from both directions of traffic, and tall enough and stable enough to withstand snow drifts.

If you live on a shared road, it is imperative that your driveway/access point be marked. Imagine a kitchen fire, and you hear the sirens coming... and going... to your neighbor's. Imagine your toddler choking, and you hear the ambulance stop at the cul-de-sac, and wait... while the driver radios for better directions. *Please mark your individual driveways.*

Cornwall did not opt to buy 911 signs when E9-1-1 was implemented. We depend on you to take responsibility for your safety and obtain these signs. Contact the Cornwall Volunteer Fire Department for information on having a sign installed.

Your interest and attention to safety and preparedness is appreciated.

Respectively submitted,  
Sue Johnson



## **Cornwall Free Public Library**

2017 was a banner year for the Cornwall Free Public Library. As part of the town hall renovation, the library was given a wonderful new space to set up our shelves and books in. The library is now housed in what was the former kitchen/cold storage for the town hall. We also have a space that was part of the former library space, which we have turned into an amazing children's area, complete with a couch, table and chairs, small rocking chair and colorful wall hangings that are so bright and cheery. The numbers of parents and children that are coming in to use the space has increased dramatically due to this fine upgrade. We also continue to have a very up to date collection of books and DVD's thanks mostly to Patty McCormick, who has taken on the responsibility of researching and ordering the books and media for the library. We love to hear that a book that is on the waiting list at Ilsley Library is readily available at Cornwall.

We truly appreciate the support we have received from our townspeople. We put out a request for donations to purchase the new book shelves for the library when we realized we were a bit short on funds for that purpose. You all came through amazingly and we very much appreciate it.

We once again received a generous donation from the Holmes Advised Fund in the amount of \$1,000. We are so thankful for this donation as it allows us to expand our collection well beyond what would normally be possible on our modest budget. We also thank Becky Dayton and Jenny Lyons from the Vermont Book Store for their donations to the library and for working with us to keep our collection current and exciting.

We did not manage to have any programs in 2017, but we are looking forward to several programs in 2018. Keep your eyes and ears open for news of what is to come. One of the ideas we are researching is establishing a Children's Story Hour at the library primarily for preschoolers and parents. There will be more information to come on all of our plans and projects.

We had an incredibly successful book sale this past November, bringing in more than \$1,000. We use all of that money for the purchase of new books, movies and audio books for the library. A special thank you goes out to Peter McCormick, Marge Drexler and Karen Sanborn, who are on hand each year to help set up the book sale and help take down as well. Once again, we appreciate the support we receive from the town each year and from our patrons. Thank you.

For the last two years the Cornwall Free Public Library has been the sponsoring organization for the local Odyssey of the Mind group, which does include some children from Cornwall. The group went to the National competition in Michigan last year. We are proud to help this group.

Respectfully submitted by your Library Trustees:

Judy English, Laura Fetterolf, Juliet Gerlin, Sue Johnson, Patty McCormick, Kristina Simmons, Joyce Stephens

# Cornwall Free Public Library Library Treasurer's Report

**Checking Balance, 01/01/2017      \$4,804.29**

**INCOME:**

Town Appropriation 2017	\$4,000.00
Book Sale	1,183.75
Direct Appeal Library Bookshelves	3,280.00
Holmes Family Donation	1,000.00
Miscellaneous Income	<u>35.00</u>
<b>Sub-Total Income:</b>	<b>14,303.04</b>
Less Expenses:	<u>(8,866.11)</u>

**Balance 12/31/2017      \$5,436.93**

**EXPENSES:**

Supplies/Advertising	\$2,305.54
Membership Dues	200.00
Books/Media	5,388.79
Phone Service/Public Wi-Fi	<u>971.78</u>
<b>Total Expenses:</b>	<b><u>\$8,866.11</u></b>

**Fund Balances 12-31-17**

Foote, Morse & Ringey Combined CD (NBM)	\$4,705.70
Interest earned 2017	<u>9.40</u>
<b>Total</b>	<b><u>4,715.10</u></b>
Drexler & Allison Combined CD (NBM)	2,287.68
Interest earned 2017	<u>4.60</u>
<b>Total</b>	<b><u>2,292.28</u></b>
<b>Grand Total CD's</b>	<b><u>\$7,007.38</u></b>

## **Capital Budget Committee Report**

This document lays out the Capital Budget and Planning Committee's Capital Budget proposal for the fiscal year beginning in July 2018 and the Capital Plan (Program) for the five fiscal years beginning in July 2019.

After accounting for the current year's expenditures and reviewing the five-year plan from the 2017 report, the committee is recommending that the Capital Equipment line on the General Fund Budget remain at \$130,000. As of January 22<sup>nd</sup>, 2018, the Capital Equipment Fund balance is \$324,519.95. A 2018 plow truck was purchased in the 2017-2018 FY at a cost of \$165,501. A roadside mower is still on hold for the present time. The Cornwall Fire Dept. will be purchasing a new Fire Engine in the next fiscal year. The cost is expected to be approximately \$450,000.

The committee is recommending that the Capital Building line on the General Fund Budget remain at \$100,000. As of January 22<sup>nd</sup>, 2018, the Capital Building Fund balance is \$54,360.73. The Town Hall renovation project was completed in April of 2017. The final total for the project was \$587,906.98. Several change orders were approved throughout the process bringing the total cost up to the final number. The committee is also looking at issues at the Town Garage. Funds are being set aside to design a septic system, which will hopefully be installed in the next Fiscal Year. Discussion also continues related to the replacement of the salt and sand buildings with a Hoop-framed structure in the 2020 Fiscal Year.

The Capital Committee will start to include the Fire Department's buildings in the capital budget going forward. This will hopefully avoid requests for larger sums of money at Town Meeting to repair or replace major items at the two fire stations.

Respectfully submitted,

Ben Wood, Jake Chapline, Mary Conlon, Denny Rheaume, Stu Johnson, Sue Johnson

## **Lemon Fair Insect Control District Report**

The Lemon Fair Insect Control District (“LFICD”) provides mosquito larval survey and treatment services in the Lemon Fair River valley for Bridport, Cornwall and Weybridge. Larvicide treatment is provided by hand or aurally following an analysis of conditions and in consultation with the Vermont Agency of Agriculture (“VAA”). Of note, we do not provide adult mosquito treatment but instead attempt to destroy larvae before they become adults. Additional information (including monthly meeting minutes) is available on our website (<http://www.lficd.org/>)

### 2017 Treatment

On June 25<sup>th</sup> and 26<sup>th</sup> we aurally treated 868 acres in Bridport, Cornwall and Weybridge. This was the first time since July 2013 that we have aurally treated reflecting four relatively dry years. In sharp contrast, we had 2.7 inches of rain between June 22<sup>nd</sup> and 24<sup>th</sup>. In addition, Otter Creek backed up into the Lemon Fair River in Weybridge. JBI Helicopter Services of Pembroke, NH conducted the larviciding.

We would like to thank Peter James and Harold Deering for allowing us to use their fields in Weybridge and Cornwall respectively for helicopter larvicide loading. We would also like to thank Judd Markowski for helping with larvicide loading and for the use of his truck to bring larvicide from our storage trailer at the Middlebury Airport to the helicopter loading sites.

On Thursday, July 6<sup>th</sup>, 2017 we conducted additional aerial larviciding on 250 acres in the Cornwall Swamp. Because we had relatively small acreage we treated in conjunction with the Brandon, Leicester, Salisbury, Goshen and Pittsford District (“BLSG”). Loading took place at the BLSG’s shed in Brandon. North Fork Helicopter Service of Cutchogue, Long Island conducted the larviciding.

### Other 2017 Events

In early April, we set up our outreach program (telephone and website) which generated 20 mosquito complaints during the season. We investigated all complaints both to alleviate local conditions (through larvicide hand treating, helping landowners identify problem areas, or advising homeowners on best practices) and to collect evidence of emerging problems.

In June we renewed our grant agreement with the Vermont Agency of Agriculture. We are very appreciative of both their financial support and expertise.

On July 22<sup>nd</sup>, the LFICD conducted its annual open house at our “Lab” which is used for mosquito species identification. The Lab is located behind the Weybridge Congregational Church. We had approximately 30 visitors.

In October, we began working with a Middlebury College student to determine whether Vermont’s LIDAR database can assist us in finding mosquito breeding pools. LIDAR (<https://en.wikipedia.org/wiki/Lidar>) uses aerial sourced laser pulses to map terrain detail at relatively high resolution. We should have the final report in early 2018.

## **Lemon Fair Insect Control District Report, *continued***

In 2017, we significantly increased our adult species trapping and identification which should help us identify the source of the mosquitoes and determine whether our larvicide treatment is having the desired effect and adjust our treatment protocol accordingly. Larval counts, adult trapping and the outreach program are our principal tools for determining treatment needs and effectiveness.

### 2018

A challenge for 2018 is finding a way to economically treat acreage which is less than our aerial larviciding service's 1,000-acre minimum but greater than 5 to 10 acres we can treat by hand. The BLSG have indicated that they would work with us to treat larger areas that do not lend itself to aerial treatment using their amphibious vehicle.

We are also considering treating known mosquito habitats before larval counts reach treatment thresholds. We look forward to working with the VAA on creating an effective protocol.

### Board and Staff

Bridport board members: Dinah Bain (Treasurer), Chuck Burkins (Vice Chair), Alissa Shethar.  
Cornwall board members: David Dodge (Chair), Chris Chapline (Secretary), Wendy Lynch.  
Wendy rejoined the LFICD Board in 2017...we are very glad to have her on the Board.  
Weybridge's representatives to the LFICD are Melissa Lourie and Gary Rodes.

Our 2017 field personnel were Craig Zondag (Coordinator), Meg Madden, Chhoki Sherpa, Suzanne Zelif and Kerry White. We thank all of them for their hard work.

Respectfully submitted,  
David Dodge, Chair

## **Vermont Department of Health Report for Addison County**

Your local health district office is in Middlebury at the address and phone number below. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, in 2017 the Health Department:

**Supported healthy communities:** The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes and lung disease that result in more than 50% of death in Addison County. The local office is working to get these sector partners to sign-on to 3-4-50 and make a commitment to take action that will help to reduce the chronic disease in our state.

**Provided WIC nutrition services and healthy foods to families:** We served 1,005 women and children in Addison County with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

**Worked to prevent and control the spread of disease:** In 2017 we responded to 11 cases of infectious disease in Addison County. In 2017, 16,751 doses of vaccine for vaccine-preventable diseases was distributed to healthcare providers in Addison County.

**Aided communities in addressing substance abuse and misuse:** Regional Prevention Partnerships statewide worked to increase state and community capacity to prevent underage and binge drinking and reduce prescription drug misuse and marijuana use. The United Way of Addison County is our local Regional Prevention Partner. United Way staff have been working with local law enforcement agencies to increase the number of prescription drug take back locations as well as other proactive efforts to address underage drinking and binge drinking.

Middlebury Office of Local Health  
156 So. Village Green, Suite 102  
Middlebury, VT 05753

Moira Cook, District Director  
888-253-8804 or 802-388-4644  
Email [AHS.VDHOLHMiddlebury@vermont.gov](mailto:AHS.VDHOLHMiddlebury@vermont.gov)

## **Vermont Department of Health – Vital Records**

### **The New Vital Records Law (Act 46) and What It Means for You**

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate.

**The changes go into effect on July 1<sup>st</sup>, 2018.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/assets/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

## Vermont Department of Taxes

In a review of income tax filings during 2017, we found about **65% of Vermont taxpayers qualified** to file their federal and state taxes for free through Vermont Free File, but **only about 2% of those eligible actually used Free File**. Once again, we are enlisting your help to distribute Vermont tax information to your community. We particularly want to get the word out about free tax help available to eligible Vermonters.

Free help is offered through several organizations. This year, we are emphasizing free tax services and assistance for eligible Vermonters through Vermont Free File, MyFreeTaxes, VITA/TCE, the AARP Foundation, and the IRS Agent Virtual Delivery Service.

As usual, we also are publicizing how to obtain paper forms. Requests for paper forms continue to decline as more taxpayers e-file their returns, but we recognize there is still a need for those who prefer to file using paper forms or who do not have access to a computer and the internet.

This year, we have two color posters and a bookmark with information about free tax help and how to get paper forms. If you received a packet of similar materials (along with a Vermont Income Tax Return Booklet) in the mail last year, expect to receive them again.

These resources are also available online on our website:

- Color poster: [Free Tax Help for Vermonters](#)
- Color poster: [4 Ways to Get Your Vermont Income Tax Forms](#)
- Bookmarks (2 sides): [Free Tax Help for Vermonters/4 Ways to Get Your Vermont Income Tax Forms](#)
- 2017 Income Tax Return Booklet—Coming soon at <http://tax.vermont.gov/tax-forms-and-publications/individuals>

Taxpayers may also find the following online through myVTax at [www.myvtax.vermont.gov](http://www.myvtax.vermont.gov):  
File a Homestead Declaration, File a Property Tax Adjustment Claim, File a Renter Rebate Claim, Generate a Landlord Certificate, Check the Status of Your Return





## ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

### 2017 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20-member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3<sup>d</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

### District Mission

To seek environmentally sound & cost-effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

**Telephone:** (802) 388-2333

**Fax:** (802) 388-0271

**Website:** [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)

**E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

**Transfer Station Hours:** M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

**Office Hours:** M-F, 8 AM–4 PM

**HazWaste Center Hours:** M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

### 2017 Highlights

**Act 148.** The District has devoted most of its resources in 2017 toward public outreach in preparation for expansion of food scrap collection in 2017. District staff spent months gathering data for the annual Implementation Report required by the State Materials Management Plan. The District also assisted haulers, member towns and businesses in implementing the new deadlines of Act 148. Facilities had to begin offering food scrap collection on 7/1/17. The deadline of 7/1/17 for commercial waste haulers to begin offering collection of food scraps was extended to 7/1/18. However, most of the haulers that offered drop-off services for trash in the District began offering the collection of food scraps on 7/1/17. Using a grant from the High Meadows Fund, the District was able to purchase educational materials, signage and totes for the new food scrap collection sites at town drop-offs. The District also provided 5-gallon food scrap buckets to those customers interested in participating in the program. The District began offering compost workshops to community members who wanted to learn about backyard composting. With a grant from the VT Agency of Natural Resources, the District provided compost bins and Green Cone solar digesters at a reduced price for workshop attendees. **Product Stewardship.** As a member of the VT Product Stewardship Council, the District has helped to lead efforts to adopt new extended producer responsibility (EPR) laws for mercury thermostats, electronic waste (E-Waste), fluorescent light bulbs, waste paint, and primary cell batteries, whereby manufacturers of those materials take over the costs of transporting and recycling their products once they are discarded. The District Transfer Station serves as a Collection Site for these programs. **Recycling.** As of September, the Transfer Station received 1,306 tons of single stream recyclables. All generators are required by District ordinance and State law to separate Mandated Recyclables from their waste. A list of Mandated Recyclables is posted on the District website. In 2017, 19-member municipalities had access to town or private recycling drop-off centers, and one – Goshen – provided a curbside program. A list of the drop-off centers can be found on the District website. **Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal

## **Addison County Solid Waste Management District Report, *continued***

Burning & Disposal Ordinance. As of 9/1/17, the Sheriff's office investigated 19 illegal burning/disposal complaints. The District served once again as County Coordinator for Green-Up Day, Vermont's annual litter clean-up event. The District subsidized the disposal of 15.99 tons of roadside trash, 8.8 tons of tires, 2 auto batteries, 2 fluorescent bulbs, 22 E-Waste items, 7 appliances, and various other hazardous items, for a total economic benefit to its member towns of \$3,023.

### **2018 Budget**

The District adopted a 2018 Annual Budget of \$2,992,908, a 0.12% increase over the 2017 Annual Budget. The Transfer Station tip fees will remain at \$123/ton for MSW and C&D. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils approved by ANR for use as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2018.** For a copy of the full 2017 Annual Report, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

## Information from the Vermont Veterinary Medical Association

### VACCINATE TO ELIMINATE RABIES

#### WHAT IS RABIES?



Rabies is a viral infection passed from animals to other animals or humans, usually through a bite. The virus affects the brain, and is nearly always fatal (causes death). Here's how we control rabies in animals and reduce transmission to people.

#### 1. VACCINATE DOGS



Rabies shots protect dogs and people. Because dog vaccination is common in the United States, people don't get rabies from dogs like they do in countries where dogs are not vaccinated.

#### 2. VACCINATE CATS



In the last 25 years, most of the rabid domestic animals in the US have been cats. Cats are almost 5 times as likely as dogs to get rabies - but you can prevent this by vaccinating them.

#### 3. VACCINATE WILDLIFE



Many Vermont wildlife are vaccinated with an edible vaccine through a bait drop. Do not touch or feed wildlife.

#### 4. PREVENTION IN PEOPLE



If you are bitten or scratched by an animal or find a bat in a room where you were sleeping, wash any wound thoroughly. Call your doctor and the health department. 1-800-4-RABIES. You may need to get post-exposure prophylaxis (PEP), a series of shots that keep the virus from making people sick.




### ONE HEALTH VERMONT

VERMONT VETERINARY MEDICAL ASSOCIATION


For more information:  
www.vtvets.org 802-878-6888

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## Information About Vermont's VSNIP Program

"Love is in the Air"

He searched for her for days, intent in his mission despite the dangers he faced. At any moment he could be hit by a passing car, as he traveled at night blending into the darkness. He knew he had competition. Her scent drifted in the air and he, as did other males, would follow her with no regard for safety. If their paths crossed, there would be a battle, not ending well for either. But they were looking for the same creature.

On the other end of town, she reluctantly went home after wandering the neighborhood for hours that night, crying. It was still winter. Usually she preferred to be curled up by the fire, but this year was different. She felt drawn to wander at dark, seeking something undefined.

Her family regretted allowing her outside, but they were besides themselves with anxiety listening to her moaning. Their sweet Kathleen, nicknamed 'Kit' seemed to have transformed overnight. She had moments resembling the sweet, loving, playful 'Kit' they had known since birth, but now she was a teenager. New emotions confused her.

Outside he caught her scent and called out. Creeping through fields he came close to her home. Finally, he saw her inside - his new love! She seemed to be crawling, singing a mournful song. She turned and saw him at the window watching, he wanted in.

To her family at first her behavior was unusual, somewhat comical for one so young, but after a while, it became disturbing. It was up to them to 'fix' this situation before it was too late.

In the morning their veterinarian was called to schedule an appointment to spay Kit, who was only four months old. They learned that her heat would always continue, and the chance of mammary cancer increased as she got older if left unspayed. The same applied to female dogs.

They made an appointment for her admirer, too, as he had taken up residence near their home. Just one male will impregnate dozens of cats, resulting in hundreds of kittens. The likelihood of developing testicle cancer increased if he wasn't neutered, and that also applied for dogs. The cats soon became best friends.

For low income Vermonters, the solution may be the VT Spay Neuter Incentive Program, "VSNIP". Participating veterinarian offices throughout Vermont are the heroes of this wonderful program!

For applications send a S.A.S.E. to VSNIP, PO Box 104, Bridgewater, VT 05034, or download and print: [VSNIP.VT.GOV](http://VSNIP.VT.GOV) or [VVSAHS.org](http://VVSAHS.org). Cost per cat/dog is \$27.00, including a rabies vaccination and one distemper series. The balance is paid through a designated fund, collected by a nominal fee of \$4.00 added to the registration of dogs. REGISTER and tag by April 1st! The ability to identify your dog in event of loss, and to be sure that animals (and people) are protected from rabies is critical.

Sue Skaskiw, 802- 672-5302

Director, VT Volunteer Services for Animals H.S./ Administrator, VSNIP

## **Vermont 2-1-1**

VERMONT 2-1-1 is a free, 3-digit number to dial for information about community, health, and human services in your community, state or region. With 2-1-1, a trained knowledgeable call specialist will problem-solve and refer the caller to applicable government programs, community-based organizations, support groups, health agencies, and other resources in a locality as close to the caller as possible.

### **DIALING 2-1-1...**

- Is a free, confidential, local call from anywhere in Vermont, 24/7
- Will provide accurate, updated information about available resources
- Utilizes a statewide database
- Provides live translation services for over 170 languages
- Provides access to information for callers with special needs
- Has capability to transfer emergency calls to 9-1-1 or specialized hotlines
- Will provide call-back follow-up if needed and requested

## **Charitable and Service Organization Information — 2017**

**Booklets containing all of the information provided by the various agencies will be available at the Cornwall Town Hall and at Town Meeting. The information provided here is merely a synopsis.**

### **Addison Central Teens & Friends, Inc. (ACT)**

Addison Central Teens (ACT) is a local organization made up of teens, adults, and community members interested in teen culture, activities, and events. We offer a teen center to hang out with friends after school, and much more. We have pool and Ping-Pong tables, video games, computers with internet access, and comfy chairs and couches. We are located at 77 Mary Hogan Drive in Middlebury next to the Courthouse. ACT hosts a variety of activities and events, including summer camps, community service projects, wellness and exercise programs, arts and music classes, field trips, mentoring, and tutoring. Perhaps the most important and influential experiences the teens have is in leadership and team work. At ACT the teens created and direct much of the activities and programming and are pivotal in the running of the center. Thus, ACT not only provides teens with a safe place to be, and alternatives to less constructive recreation; it also enables teens to grow, develop tolerance for other views, and build the habits and skills that lead to engaged citizens.

ACT is requesting \$2,500.00, an increase of \$500.00.

### **Addison County Home Health and Hospice**

Addison County Home Health & Hospice is a community focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home – where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care – including those who do not have the financial means to pay for their care. To ensure the future of these vital programs, we turn to our community for support.

Cornwall's support of ACHHH will help provide critical funding for charitable home health and hospice care services in Addison County. It makes it possible for our expert team of nurses, clinical specialists, therapists, social workers, home health aides, and personal care attendants to provide quality compassionate care to **ALL** of our patients and their families.

Thank you for your continued support. And remember, help is just a call away; if you or a family member need support at home, please call (802)388-7259 or toll-free (800)639-1521. Or learn more by visiting [www.achhh.org](http://www.achhh.org).

Addison County Home Health and Hospice is requesting \$1440.00, no change from last year.

### **Addison County Parent/Child Center**

Since 1980, the Parent/Child Center has been committed to providing services to support all families in our community in getting off to a healthy start. While the PCC is probably best known for our work with adolescent families and young children, services are intended for any family who wants or needs them.

The PCC helps families assess their children's physical and cognitive development and provides support services, if needed. We also offer consultation and support to families and child care providers around young children's social, emotional and behavioral development. Playgroups are offered around the county to promote social interactions – for children and parents. All families with newborns are offered Welcome Baby bags and visits to introduce them to available services. Follow up supports are available for those who request it.

Learning Together, our intensive in-house training program builds parenting and job readiness skills and serves as an alternative education site for Addison County high schools. The program focuses on young parents and other teens at risk of parenting too young. To complement our programs the Center also provides high-quality childcare to infants and toddlers. The Center has renovated a nine-resident boarding house in Middlebury which is the cornerstone of a "First Time Renters" program for youth to learn and practice the skills necessary to be successful tenants in our community.

All of these services are free for anyone and can be accessed by calling the Center at 388-3171.

The A. C. Parent/Child Center is requesting funding in the amount of \$1600.00, no change from last year.

### **Addison County Readers, Inc.**

Addison County Readers, Inc is a not-for-profit Vermont corporation formed in 2007 to support literacy in Addison County through activities such as distributing books, providing educational opportunities, and raising literacy awareness. ACR has affiliated with Dolly Parton's Imagination Library to provide a free gift of a book each month mailed to the homes of all registered children in Addison County. All children below 5 years of age in Addison County are eligible to register with the Imagination Library program.

Since inception, the group has delivered ~112,000 free books to children of Addison County. On average, it costs ACR \$30 per child per year for 12 books. As of December 1, 2017, there are 1140 county children registered. In Cornwall, approximately 38 children were served in 2017 and more than 390 free books have been delivered to them during that calendar year. The program is promoted by providing registration brochures to day care providers, Head Start programs, state agencies, pediatricians, libraries, GED sites, home day care sites and playgroups as well as via the website: [addisoncountyreaders.org](http://addisoncountyreaders.org). For the past seven years ACR has provided every baby born at Porter Birthing Center with a free board book and an invitation to register for the Imagination Library. The goal is to reach the children most in need. Undeliverable books are returned to ACR and are then shared freely with WomenSafe, John Graham Shelter, Vermont DCF, county Head Starts, Parent Child Centers, Mary Johnson Children's Center, libraries etc.

Financial support comes from donations, grants, civic organizations and local towns; committed funding is from Rotary Club of Middlebury, Friends of Ilsley Library, United Way of Addison County and the Walter CERF Fund. United Way of Addison County provides accounting support; logistical support is provided by Ilsley Library. New volunteers are welcome as are personal donations.

Addison County Readers, Inc. is requesting funding in the amount of \$250.00, no change from last year.

### **Addison County Restorative Justice Services, Inc.**

ACRJS provides community restorative justice responses focusing on the "balanced approach" in meeting the needs of the victim, the community and the offender. The goal is to help the offender develop empathy and accept responsibility while providing compensation of loss for the victims, and compensation of resources for the community. Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to yet another person.

We have expanded our programs beyond Court Diversion and the Youth Substance Abuse Safety Program to include the Driving With License Suspended Program, Safe Driving Program for Adults and Youth (classes are held separately), Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, and Pretrial monitoring for those community members who have committed a crime and have a mental illness or substance abuse problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as a positive, proactive member and to not create any more victims, essentially decrease crime in the county.

5 individuals from Cornwall were helped by ACRJS in 2017.

Addison County Restorative Justice Services, Inc. requests \$350.00, no change from last year.

### **Addison County River Watch Collaborative – ACRWC**

*The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. The rivers we collect samples from are: Middlebury River, Otter Creek, New Haven River, Little Otter Creek, Lemon Fair, and Lewis Creek. About 30 volunteers take water samples at about 30 stations around the county during spring and summer months. Our water quality measurements include: bacteria (E.coli), phosphorus, nitrogen, and turbidity.*

In 2017 the voters of the Town of Cornwall appropriated \$500 to contribute to the funding of Addison County River Watch. Nine other towns in the county currently contribute similar amounts. Last year we continued our relationship with the Vermont Department of Environmental Conservation's laboratory in Burlington where technicians process and analyze our samples free of charge. ACRWC's annual cash budget is approximately \$12,000, which covers volunteer coordination, administration, outreach and technical services. Aside from towns, funding also comes from The Vermont Agency of Natural Resources, the Lake Champlain Basin Program, and private donors. Donated non-cash services (such as volunteer hours and lab services) are valued at about \$45,000.

During the 2017 sampling season, our trained volunteer water monitors collected samples from two rivers that flow through Cornwall: Otter Creek and the Lemon Fair River. We monitored one site on the Lemon Fair within Cornwall, where Route 125 crosses over the river. We are in discussions with the Cornwall Conservation Commission regarding sampling stations during the 2018-2019 seasons, when the Lemon Fair becomes one of our "focus watersheds" where we intensify monitoring efforts in order to probe into specific questions about water quality in certain reaches of the Lemon Fair and its tributaries.

Addison County River Watch Collaborative is requesting funding in the amount of \$500.00. No change from last year.

### **Addison County Transit Resources – ACTR**

Dial-A-Ride System – Focuses on specialized populations including elders, person with disabilities and low-income families/individuals who are unable to access the bus system. In Cornwall, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment. 853 free door-to-door trips for Cornwall residents were provided in 2017.

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. Cornwall residents coming into Middlebury have access to an extensive bus system. The bus system can take them around town, connect them to the Snow Bowl, Bristol or Vergennes or link them to Burlington and /or Rutland and points in between.

In FY17, ACTR provided 174,989 Shuttle Bus and Dial-a Ride trips. All of ACTR's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. The state and federal grants that fund these critical transportation services require that ACTR raise up to 20% of the cost of the programs through "local match" dollars. ACTR requests approximately 5% of the 20% from towns.

ACTR is requesting \$1,315.00; no change from last year.

### **Age Well (formerly Champlain Valley Agency on Aging)**

For more than 40 years, Age Well (formerly CVAA) has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be. Thanks to past support from the Town of Cornwall, we have been able to offer care & service coordination, Meals on Wheels; community meals; wellness programs; social activities; transportation services; expertise on Medicare, insurance, and long and short-term care options; and a helpline to Cornwall residents. Last year, Age Well served 29 people from Cornwall. There were 31 calls to the Helpline, 1,446 Meals on Wheels delivered, 275 congregate meals served, and 104.75 hours of care and service coordination.



Vermont is ranked as the second oldest state in the country and the population of seniors is only expected to grow. Older adults living in rural areas have less access to health care, including specialized health care, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes. Age Well provides the services and support to ensure that is a possibility.

Age Well is requesting funding in the amount of \$950.00, no change from last year.

### **Charter House Coalition**

The Charter House Coalition is dedicated to providing housing and food to those in need. We collaborate with other service providers in the area with the objectives of eradicating homelessness, providing safe and stable housing for families, and ensuring that everyone in the community has enough to eat. Services include a winter emergency shelter, weekly Community Suppers, free lunches, and Saturday Breakfasts for all community members.

The Charter House Coalition also brings people together. Our volunteers hail from a range of religious, academic, and professional backgrounds, and our programs give them the opportunity to join together under a common cause.

The Charter House Coalition is requesting funding in the amount of \$2,500, no change from last year.

### **Counseling Service of Addison County, Inc.**

The Counseling Service of Addison County provides mental health and developmental disability services to people living in Addison County. Our skilled and dedicated staff members help individuals and families deal with the challenges they face. The Counseling Service is “people helping people” as they try to resolve life’s conflicts; learn job skills; succeed in school; handle stress; contend with serious mental illness; find a caring home; fight drug abuse; build strong families; and face aging gracefully. Our Emergency Team is available 24 hours a day, seven days a week (388-7641). We serve people of all ages in Addison County who need our services, regardless of their ability to pay.

CSAC provided 13,713 hours of service to residents of Cornwall in 2017.

CSAC is requesting funding in the amount of \$2,300.00, no change from last year.

### **Elderly Services, Inc.**

Elderly Services is committed to providing the best care possible. That means supporting families in caring for their elderly relatives, catering to each individual’s needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. We want to invite residents of Cornwall to stop by to see our home, find out about volunteer opportunities and see if our services can benefit you or your family.

In the past year, 221 elders from Addison County and nearby towns were served at Project Independence Adult Day Center, 9 of whom were residents of Cornwall. Cornwall residents received a total of 3,421 hours of care, 989 hot meals, and approximately 1,460 van rides. These hours of care cost the agency \$55,076 for direct services to Cornwall residents. In addition, many Cornwall seniors were students at our ESI College Lifelong Learning Center, Cornwall residents volunteered for us, many family caregivers received respite and peace of mind, and 4 residents of Cornwall are on our staff.

In 2017, we wound up a quiet \$1 million capital campaign, *Innovations in Eldercare*, to raise money for building improvements and upkeep, including the building of a van shed to house our fleet of handicapped accessible vans, an initiative to fund our next generation of nursing and social work staff, and a fund to strengthen our endowment.

Elderly Services is requesting funding in the amount of \$800.00, no change from last year.

### **Green Up Vermont—Green Up Day, May 6<sup>th</sup>, 2017**

Green Up Day marked its 47<sup>th</sup> Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency!** Seventy-five percent of Green Up Vermont’s budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride so our children grow up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster and writing contests for grades K-12. Please visit [www.greenupvermont.org](http://www.greenupvermont.org) to learn more.

Financial support from cities and towns continues to be an essential part of our operating budget. It enables us to cover about 16 percent of the budget. Funds help pay for supplies, including over 50,000 Green Up trash bags, and promotion, education and services of two part-time employees.

**Mark your calendars for the next Green Up Day, May 5<sup>th</sup>, 2018, the first Saturday in May.**

Green-Up Vermont is requesting funding in the amount of \$100.00, no change from last year.

### **Habitat for Humanity**

Habitat for Humanity of Addison County is requesting funding from the Town of Cornwall for the first time in 2018. Habitat for Humanity of Addison County was founded in 1999 to help address housing needs in the county. Finding affordable housing in Addison County is extremely difficult, and home ownership is a virtual impossibility for many hard-working dependable families.

The Addison County chapter is led by an all-volunteer board, and a work force comprised of volunteers from around the county. All houses are designed to be super-energy efficient, which greatly enhances affordability for the homeowner. Family members contribute up to 400 hours of sweat equity toward their future home by working side by side with volunteers.

Habitat for Humanity of Addison County has built three homes in Cornwall and a fourth house is currently underway. The annual support of the Town of Cornwall would assist in our efforts to provide affordable housing in Addison County.

Habitat for Humanity of Addison County is requesting \$800.00. This is their first year requesting funds.

### **Homeward Bound, Addison County's Humane Society**

The mission of Homeward Bound, Addison County's Humane Society, is to educate the community and improve the lives of animals, alleviate their suffering, and elevate their status in society. We safeguard, rescue, shelter, heal, adopt and advocate for animals in need, while inspiring community action and compassion on their behalf.

We serve an average of 825 animals per year. Our annual budget to operate the animal shelter and provide these programs is \$495,000. With a staff of 13, we rely heavily on volunteers to enhance the lives of the animals while they are here and to help us have wide-spread impact in the community; on average we have 80 active volunteers annually.

Through November 15<sup>th</sup>, 2017, Cornwall's numbers were 0 stray intakes, 9 owner surrenders, 0 returned to owner and 16 adoptions to town residents 5 Feral cats were spayed/neutered and given rabies vaccinations before being returned to their Cornwall caregivers.

For information about Homeward Bound, please call 802-388-1100 or visit [www.HomewardBoundAnimals.org](http://www.HomewardBoundAnimals.org).

The Shelter is requesting \$500.00, no change from last year.

### **Helping Overcome Poverty's Effects (HOPE)**

HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing and heating fuel, medical items, job-related needs and more, and we work to assist people in accessing information and developing new in order to become more empowered and have healthier and more stable lives.

During the twelve-month period ended September 30<sup>th</sup> 2017, HOPE provided assistance to 39 Cornwall Residents. Many of these households were served multiple times with large amounts of funds.

HOPE respectfully requests \$4,000.00 to help defray costs, no change from last year.

### **Hospice Volunteer Services**

Hospice Volunteer Services (HVS) is a non-profit agency providing free hospice programs and bereavement support services to town residents since 1983. Our primary commitment is to provide the support of trained hospice volunteers to people with terminal illnesses and their families. Hospice Volunteer Services, a separate but collaborating organization, from Addison County Home Health and Hospice; we provide the federally mandated volunteer component of the certified hospice program in Addison County. We provide services to families free of charge. We do not bill patients, families, their insurance carriers or receive federal dollars. We rely on some funding from the United Way of Addison County and raise a considerable percentage of our budget through our own fundraising efforts. The people of Addison County sustain us by their generous gifts to our annual appeal, memorial donations, and support of our fundraising. We are optimistic that important sources of financial support can be maintained, which will continue to enable our modest reliance on town funding.

To put a perspective on our funding request from your town, it costs \$500 for the training, placement and support of one hospice volunteer. Our current volunteer roster carries the names of 189 remarkable and dedicated people providing comfort to 334 terminally ill patients. It costs \$200 for one person to attend a bereavement group. Fifty-three people came to us for bereavement groups and another 75 for individual support last year. It costs \$100 for the training resources and support for one Wellspring singer. Singers dedicated 4,396 miles crisscrossing the county and spent 572 hours with patients, families and caregivers.

Hospice Volunteer Services is requesting funding in the amount of \$600.00, no change from last year.

### **John W. Graham Emergency Shelter Services, Inc.**

This year the John Graham Shelter located on Main Street in Vergennes marks 37 years of service to Addison County's homeless families and individuals.

Last year the John W. Graham Shelter provided more than 16,000 bed nights of food, shelter, services and hope to 300 people, many of whom were children; provided rapid rehousing to families at our own buildings in Vergennes, Middlebury and Bristol and at many scattered sites; helped dozens of families find permanent housing and employment; provided counseling, case management and support services that help people take the next step in their lives.

Who are Vermont's homeless? It used to be a single man, out of work and down on his luck, struggling to overcome alcohol or drug addictions. But today the face of homelessness is a beautiful young woman, striving to balance a job while caring for her young children. In Vermont, the number of homeless school-aged children increased making families with children one of the fastest growing segments of the homeless population. We see each day at the John Graham Shelter how homeless children are more likely to be sick, hungry, exposed to violence and at risk of school failure. The John Graham Shelter provided housing to more than 100 families with children this year.

Now, in these difficult financial times, your ongoing support is needed more than ever!

The John Graham Emergency Shelter is requesting funding in the amount of \$1,925.00, no change from last year.

### **Mary Johnson Children's Center**

With approximately 42% of the 64 children attending the center receiving state subsidized childcare, the Center provides a safe and stable environment for children experiencing the challenges of living in financially stressed homes. Mary Johnson Children's Center operates early childhood programs at both its Water Street location, at the Middlebury Cooperative Nursery School in East Middlebury and at the Orwell Early Education Program at the Orwell Village School. The Center's school age programs operate in seven county elementary schools. They operate from the end of the school day until 5:30 P.M. during the academic year, as well as full days during school vacation weeks. Additionally, three of the programs operate for eight weeks each summer. The Center administers five county-wide state supported programs that serve families throughout the county: Referral Services, Subsidy Services, Resource Services, Protective Service/Family Support, and Child & Adult Care Food Program.

Mary Johnson Children's Center served 18 Cornwall children and 1 family child care home in 2017.

MJCC is requesting funding in the amount of \$700.00, no change from last year.

## **Open Door Clinic**

The Open Door Clinic provides access to quality healthcare services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

A few facts about the Open Door Clinic: In 2017, we provided 1,353 medical visits, 371 of whom were new patients. This represents a 19% increase in medical visits as compared to this time last year! Additionally, we have held over 32 dental clinics, and our hygienist and volunteer dentists have seen 93 patients over 517 procedures! We have served 27 Cornwall residents through 56 medical visits, 31 dental visits, and 10 consults and case management services.

As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of 128 volunteers to care for our patients. Our highly skilled and certified Navigator helped more than 251 individuals learn about insurance plans and to enroll in Vermont Health Connect in 2017. Our outreach program has grown very significantly over the past nine years, including free flu clinics.

The Open Door Clinic is requesting funding in the amount of \$750.00, no change from last year.

## **Otter Creek Natural Resources Conservation District – OCNRCD**

The OCNRCD contracts the Conservation Reserve Enhancement Program, holds public and sector meetings for the Otter Creek Watershed Plan, holds a Natural Resource Workshop for horse owners and sponsors a Tree Seedling Sale and maintains a listing of local contractors. The District also holds Conservation Field Days for an average 300 Addison County 5<sup>th</sup> and 6<sup>th</sup> graders, supports scholarships for up to 5 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days and the Addison County Tour and Annual District Meeting. The District supports a technical staff of three employees who work in Land Treatment Planning, drinking water risk assessment and testing, nonpoint source reduction and watershed planning. OCNRCD will be hosting three Skidder Bridges for forest owners to use as stream crossings during logging operations. Our contractors list was updated this year and is available in our Middlebury office. The Long-Range Plan addresses continuing to support all existing programs, expanding them where feasible and supporting the capacity needed to do that.

In 2018, the District will be looking to continue to support rain garden installation. Rain gardens will recharge groundwater and reduce storm water surges in streams and rivers following storm events. They are planted with a variety of flowering shrubs, bulbs, and perennials. Visit them in the spring, note how this method of landscaping differs from the traditional and read the informational sign. This landscaping has measurable water quality benefits. See the Rain Garden at Marbleworks, and St. Stephen's Church on the Green in Middlebury installed in 2006 with renovations begun in 2013; the Robbins' residence installed in 2008, and 8 installed in 2009 in Middlebury, Bristol, Ripton and Starksboro. Cornwall and Bridport Schools have installed rain gardens with the support of OCNRCD and United Ways Days of Caring.

Annually 250 Addison County students participate in this conservation education event

8 Cornwall residents purchased fruit and shade tree seedlings from the Annual District Tree Sale. 2 wells were sampled for Cornwall residents in 2016.

The Otter Creek District created a scholarship to remember Middlebury resident and District Pond Consultant, Robert C. Collins. This scholarship is awarded to high school students continuing their education in agriculture or conservation of the working landscape.

Envirothon is an opportunity for high school students to test their knowledge of conservation issues and compete in Vermont and nationally. This year a team from Addison County participated in this event.

Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury.

Cornwall appropriates \$121.11 to the Otter Creek Natural Resources Conservation District each year. (*General Fund Budget: Appropriations*)

### **Otter Creek Child Center – OCCC**

At Otter Creek Child Center our mission is to provide high quality, affordable, early care and education. OCCC was founded in 1984 and provides a home-like setting for children 6 weeks through six years old. Otter Creek is a National Association for the Education of Young Children accredited program that offers a play-based emergent curriculum nurturing the emotional, intellectual, social and physical development of children within a safe, warm, healthy environment staffed by loving professionals and supported by a collaborative community of family and friends.

Ultimately, we want all families in Addison County to have safe and reliable early care and education for their children. Providing a safe and stable children's center allows parents to be employed and contribute to the economic and social community in ways that are impossible if they are at home. In addition to parents contributing to the workforce, their children enjoy long-term benefits from negotiating peer groups early on in structured, safe, and enriching environments.

Our philosophy is: that each child is an individual who deserves to be treated with love and respect at all times; that feeling loved, cared about and safe is the most important aspects of good development; that children will let us know what they need to learn; that discipline is an attitude, not just a variety of techniques one uses with children; that family is the foundation of a child's wellbeing. 9 residents of Cornwall were served in 2017.

The Otter Creek Child Center is requesting funding in the amount of \$1000.00, no change from last year.

### **Retired Senior Volunteer Program – RSVP**

#### ***How Cornwall Residents Benefit from RSVP's Services:***

In FY17, 19 Cornwall residents volunteered 2000 hours at non-profit agencies and schools through RSVP. Residents took advantage of RSVP's free income tax return preparation services, and our free osteoporosis prevention classes. The Green Mountain Foster Grandparent Program provided classroom support to Bingham Elementary School, and Days of Caring mobilized volunteers to complete needed projects at the school. These programs strengthen our communities, and allow residents to stay healthy, engaged, and financially stable.

In addition, any Cornwall resident who has received assistance from a local service organization has benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals at meal sites where our members volunteer, or residents who received free transportation services from volunteers who drive for Meals on Wheels and ACTR. In total, RSVP members volunteered 68,000 hours to 120 local social service agencies, schools, libraries, town offices and other non-profits in our community. These volunteer contributions equaled \$1.6 million dollars in donated labor to our community. Our goal this year is to have a greater impact by increasing our visibility, building our volunteer base and expanding our programs to further meet the needs of non-profit organizations and community members. The monies we are requesting this year will be used to help defray the costs of providing volunteer placements, support, insurance, transportation, and recognition.

On behalf of our volunteers and non-profit partners, we would like to thank the residents of Cornwall for their support of RSVP.

Retired Senior Volunteer Program is requesting funding in the amount of \$540.00, no change from last year.

### **Vermont Adult Learning – VAL**

Vermont Adult Learning offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

VAL also offers WorkKeys certification, a nationally recognized career readiness certificate based on "real world" skills that employers look for in employees. In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

In fiscal year 2017, Vermont Adult Learning provided service to 2 Cornwall residents. We are grateful to the townspeople of Cornwall for supporting the services we provide.

Vermont Adult Learning is requesting funding in the amount of \$500.00, no change from last year.

### **WomenSafe**

WomenSafe has been dedicated to providing services to victims and survivors of domestic and sexual violence and their children since 1980. Our 24-hour hotline is staffed by trained volunteers and staff who offer crisis advocacy, safety planning, information, referrals, emotional support, social service advocacy and safe housing for victims and their children. WomenSafe staff responded to 468 women, children and men who reached out for services, over 4,142 meetings and phone calls, 433 supervised visits and monitored exchanges.

WomenSafe's Transitional Housing Program, funded through the Department of Justice's Violence Against Women Act has helped more than 40 families find and maintain secure, stable housing. WomenSafe services provided at least 3 Cornwall adults and children services through our hotline, advocacy programs and in-person meetings. WomenSafe staff also trained 99 students and adults through 6 Cornwall Elementary presentations. Other notable 2017 facts: The Training & Education Program reached 1,477 adults and youth through 171 presentations that covered a variety of topics including child sexual abuse prevention, healthy relationships, & flirting vs. sexual harassment: 75 community volunteers contributed more than 9,382 hours of their time to help us further our mission by providing such services as: staffing the 24-hour hotline, in-person office support, court accompaniment and administrative support

Our advocacy services are free and confidential. 24-hour Hotline: 388-4205 or 800-388-4205. The Supervised Visitation Program @ WomenSafe: 388-6783.

WomenSafe is requesting funding in the amount of \$1000.00, no change from last year.

## **Town Meeting Minutes – Monday, March 6, 2017**

The legal voters of the Town of Cornwall met at the Anna Stowell Sunderland Bingham Memorial School on Monday evening, March 6, 2017 at 6:30 P.M. with approximately 130 people in attendance and transacted the following business:

Prior to the meeting being called to order, Peter Conlon, our new State Representative was present at the meeting to speak briefly on the current Legislative Session. The item that Peter focused on was the Governor's proposed budget, which calls for capping school spending and shifting some other spending to the education fund. Gov. Scott's budget would result in a \$50 million dollar budget gap. Peter also spent a few minutes talking about other bills that are being worked on, including one that would legalize Marijuana. Peter also mentioned that if Vermont loses any of its Federal dollars, it would be highly problematic for the state. He answered a few questions from the voters.

The meeting was called to order at 6:40 PM by Moderator, Cy Tall. Cy indicated that the meeting would be run using Robert's Rules of Order. She also indicated that non-registered voters were welcome to attend the meeting but could not speak at the meeting.

*ARTICLE 1: To elect all town officials as required by law. Voting for officials will be by Australian ballot. Polls will be open from 7:00 AM to 7:00 PM on Tuesday, March 7, 2017, at the ~~Cornwall Town Hall~~ Cornwall School. Officials to be elected are:*

***5 years:** Cemetery Commissioner*

***3 years:** Three (3) Planning Commissioners; Selectboard; Lister; School Director; Auditor; Trustee of Public Funds; Union High School Director*

***2 years:** Selectboard; School Director; Four (4) Library Trustees; Planning Commissioner (to fill an unexpired term); Lister (to fill an unexpired term)*

***1 year:** Moderator; First Constable; Second Constable; Collector of Delinquent Taxes; Town Agent; Two (2) Grand Jurors; Lister (to fill an unexpired term)*

No action was taken on this article as voting will take place on Tuesday, March 7, 2017 from 7:00 AM to 7:00 PM at the Cornwall Elementary School.

*ARTICLE 2: To see what action the voters will take regarding the town's financial surplus or deficit.*

Sue Johnson indicated that the balance sheet for the most recently ended Fiscal Year is on Page 25 of the Town Report. The town's surplus for the FY ending June 30, 2016 is \$204,690.98. Sue Johnson moved to use the surplus of \$204,690.98 to lower the tax rate for the 2017 – 2018 tax year. The motion was seconded. There was no discussion. The motion carried on voice vote.

*ARTICLE 3: To see if the voters will approve a General Fund budget of \$454,249.*

Sue Johnson moved to approve a General Fund Budget of \$454,249. The motion was seconded. There was no discussion. The motion carried on voice vote.

*ARTICLE 4: To see if the voters will approve a Highway budget of \$400,950. State Aid is expected to be approximately \$60,000, leaving \$340,950 to be raised by taxes.*

“T” Tall moved to approve a Highway Budget of \$400,950 with state aid expected to be \$60,000, leaving \$340,950 to be raised by taxes. The motion was seconded. There was no discussion. The motion carried on voice vote.

*ARTICLE 5: To see if the voters will appropriate \$66,900 to be transferred to the Cornwall Volunteer Fire Department to pay its expenses from July 1, 2017 to June 30, 2018.*

Luke Jerome moved to approve the Cornwall Volunteer Fire Department budget of \$66,900 for the 2017 – 2018 Fiscal Year. The motion was seconded. There was no discussion. The motion carried on voice vote.

*ARTICLE 6: To see if the voters will appropriate \$4,000 to be transferred to the Cornwall Free Public Library to pay its expenses from July 1, 2017 to June 30, 2018.*

It was moved and seconded to appropriate \$4,000 to the Cornwall Free Public Library to pay its expenses for the 2017 – 2018 Fiscal Year. There was no discussion. The motion carried on voice vote.

*ARTICLE 7: To see if the voters will exempt from property taxation the Mary Baker Allen Chapter DAR House for a period of five (5) years as permitted by Vermont Statute, Title 32; Section 3840. (The town’s mound system is located on the DAR property).*

Bob Gerlin/”T” Tall moved/seconded to exempt the Mary Baker Allen DAR Chapter House from property taxation for a period of five (5) years as permitted by Vermont Statute, Title 32; Section 3840.

Anna Benvenuto asked what the value of the property was and what the property taxes would be. The answer was not available at the meeting. Additional research after the meeting indicates that the value of the building and land is \$112,000 and the taxes this year would be \$2257.

Donna Brewer asked why the town votes on this question. The statute noted above provides that a charitable or fraternal organization that owns real estate may be exempted from taxation for a period of five (5) years if the town so votes. The voters must approve this exemption every five (5) years.

There being no further discussion, the motion carried on voice vote.

*ARTICLE 8: To see if the voters will approve the elimination of the position of elected Road Commissioner, and change the position to an appointed Road Commissioner.*



The article was moved and seconded to see if the voters would approve the elimination of the position of elected Road Commissioner and change the position to an appointed Road Commissioner.

Ben Marks explained that the main reason for making this change was so the Selectboard could appoint someone to the position who does not necessarily live in town. Other towns in Addison County have done this same procedure. The appointed Road Commissioner would most likely be someone who lives in town but does not do the road maintenance and plowing. They would either not be paid or they would be paid a nominal amount. The Selectboard would continue to be the board that would hire a Road Foreman when that need arises in the future. The appointed Road Commissioner would be advisory only.

There being no further discussion, the motion carried on voice vote.

*ARTICLE 9: To see if the voters will appropriate the following amounts to be transferred to the listed organizations:*

a.	Addison Central Teens, Inc.	\$2,000.00
b.	Addison County Home Health and Hospice, Inc.	1,440.00
c.	Addison County Parent/Child Center, Inc.	1,600.00
d.	Addison County Readers, Inc.	250.00
e.	Addison County Restorative Justice Services	350.00
f.	Addison County River Watch Collaborative	500.00
g.	Addison County Transit Resources, Inc.	1,315.00
h.	Age Well (formerly C V A A)	950.00
i.	Charter House Coalition	2,500.00
j.	Counseling Service of Addison County, Inc.	2,300.00
k.	Elderly Services, Inc.	800.00
l.	Green-Up Vermont, Inc.	100.00
m.	Homeward Bound, Animal Welfare Center	500.00
n.	H O P E (Helping Overcome Poverty's Effects)	4,000.00
o.	Hospice Volunteer Services, Inc.	600.00
p.	John W. Graham Emergency Shelter Service, Inc.	1,925.00
q.	Mary Johnson Children's Center, Inc.	700.00
r.	Open Door Clinic/Community Health Services, Inc.	750.00
s.	Otter Creek Child Care Center	1,000.00
t.	The Retired & Senior Volunteer Program, Inc.	540.00
u.	Vermont Adult Learning, Inc.	500.00
v.	WomenSafe, Inc.	<u>1,000.00</u>
	<b>TOTAL:</b>	<b>\$25,620.00</b>

The article related to funding 22 local charitable organizations was moved and seconded. There was no discussion related to the article. The motion carried on voice vote.

*ARTICLE 10: To see if the voters will approve the billing date of September 1, 2017 for property taxes, payment of half that amount due November 1, 2017, and payment of the second half due May 1, 2018. Taxes are to be paid to the Cornwall Town Treasurer. Any taxes that are due, but unpaid after November 1, 2017, are*

*considered late. Interest will be charged at the rate of one percent (1%) per month. Any taxes unpaid after May 1, 2018 will be considered delinquent. Interest will be charged on delinquent taxes at the rate of one percent (1%) per month, plus a collector's fee of eight percent (8%).*

The article related to the billing date and due dates for property taxes was moved and seconded. There was no discussion. The motion carried on voice vote.

*ARTICLE 11: Any other business proper to come before this meeting.*

Cy Tall opened up the meeting to any other business deemed proper. She reminded the voters that no binding vote could be taken, and no money could be spent.

Mary Dodge, the Co-Chair of the Conservation Commission indicated that there are several events happening this spring. Tuesday, March 14, there will be a meeting at Bethany Barry Menkart's home on West Street to have a preliminary discussion of trails in Cornwall. In late March/early April the commission is co-sponsoring some training related to mapping. This is a free workshop involving an online mapping tool. On April 20, 2017, Sue Morse, a wildlife tracker, will be doing a presentation on Bobcats in Cornwall and the Champlain Valley. Ms. Morse has an amazing amount of tracking experience and indicates that Cornwall, Weybridge and Shoreham have some of the best habitat in the state. A sheet of the dates, time and locations of these events was available at the meeting.

Marc Cesario indicated that the maps have come back from the Community Values Workshop.

Rene Langis talked briefly about the River Watch Collaborative and offered 2016 annual reports with information about the data collected.

"T" Tall asked a quiz question: Have you heard of William Slade? A few folks in the room had heard of him. "T" explained that the Homestead of William Slade is about ½ mile south on Route 30. He was a Vermont Governor, served 12 years in the Vermont House of Representatives, and he was a Vermont Supreme Court Justice. The Vermont Dept. of Historic Preservation would like to install a Historic Marker in his honor. "T" suggested that there is not a good pull off at the actual homestead, so suggested putting the marker at the Town Hall parking lot.

Al Thalen, Silas Taylor, school playground committee members and Jen Kravitz, school Principal spoke about the campaign to update the playground area and equipment. Much of the playground equipment is very old and unsafe. The committee hopes to raise \$75,000 in private donations. The playground maintenance is not part of the school budget, so any repair or upgrade must be done with private funding. This project has been in the works for 3 years now. The goals include free imaginative multi age play. The 6<sup>th</sup> graders put together a loose parts playground during this school year. The committee is working with Yestermorrow to create and build a new play structure. Al Thalen is creating a snake structure. Since the campaign started in December, the group has raised \$11,000. They will be sending out information in the near future.

David Dodge introduced himself as the Chair of the Lemon Fair Insect Control Board. He invited any questions. He reported that Lew Castle had retired from the board and Wendy Lynch had filled his spot. This is Wendy's second time on the LFICD board. David indicated that they have not treated with Larvicide for 3 years.

Kate Gieges gave acknowledgement to Stu Johnson, our long serving Road Commissioner and introduced the voters to the new Road Foreman, Mike Sunderland.

Sue Johnson spoke briefly about the Town Hall Renovation. The building is beautiful inside and mostly outside (it will need a paint job reasonably soon) and will serve the community very well for years to come. An open house is planned for May.

Raph Worrick asked the Selectboard what was happening in regard to the replacement of the Swamp Road Covered Bridge that burned last September 2016. Ben Marks indicated that the first steps in the process were to remove what remained of the old structure and then restore traffic on Swamp Road across Otter Creek to Salisbury. A temporary bridge rented from the State of Vermont has been installed and the road is back open to traffic. The next step is determining the cost of a new structure and to decide what type of structure will be built. The Selectboards of Cornwall & Salisbury have not had an official meeting at this point to start that discussion. The Selectboards did hire Dubois & King to give information on the cost associated with building a covered bridge vs. a concrete bridge. The cost estimate for a covered bridge similar to what was there is \$2,000,000. The cost for a utilitarian concrete bridge would be \$1,400,000. There is also the possibility of a covered concrete bridge. The two towns will start the multi-phase process in the coming year. One of the issues that needs to be addressed is that the insurance coverage for each town is significantly different, Cornwall having coverage of \$860,000 and Salisbury having coverage of \$200,000. The expectation is that there will be a committee formed to move forward and that there will be multiple public meetings held during the process. The State of Vermont paid for the major rehabilitation to the Covered Bridge back in 2008, but they have indicated that they are not interested in or able to help with the rebuild this time. Both Selectboards and Town Treasurers have been working very closely with our insurance company VLCT PACIF.

Ben Marks took a few moments to deliver the traditional state of the town remarks:

First on the list was to take a few moments to recognize Stu Johnson for his 23 years of service to the Town of Cornwall. He expressed gratitude for the high-quality work that Stu has provided to the town over the years. Stu received a standing ovation in recognition of his service.

The Cornwall Selectboard took on the responsibility of creating a Development Review Board (DRB) in 2016. They were fortunate to have a number of well qualified townspeople come forward for appointment to the board. The Planning Commission had asked the Selectboard to look in to this possibility as they were overwhelmed with the work of hearing sub-division requests, etc. and doing the administrative parts (town plan, zoning regulation update, etc.) of their role as the planning commission.

Mike Sunderland was hired as the town's Road Foreman. The Selectboard thanked him for his work for the town to date.

Sue Johnson was thanked for her work on the budgets each year attempting to keep them level funded or reduced when possible.

Sue Burdick & Liam English will be leaving their posts as town Listers this spring. Originally it was thought that the town would need to hire an outside appraiser to do the work of the Listers, but a request in the newsletter brought several folks forward who were interested in running for the position of Lister and so will be elected to two of three open positions. Thank you to Jordan Young and Todd Kincaid for their interest.

The capital building fund is working well with the Town Hall renovation nearing completion and this next year bringing evaluation and possible replacement of the salt and sand sheds at the Town Garage property.

There being no further business to discuss, it was moved and seconded to adjourn the 2017 Annual Town Meeting at 7:45 PM. The motion carried on voice vote.

Respectfully submitted,

Susan Johnson, Town Clerk

**WARNING  
ADDISON CENTRAL SCHOOL DISTRICT**

**SPECIAL MEETING  
MARCH 6, 2018**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham and Weybridge**


The legal voters of the Addison Central School District are hereby warned to meet at the following polling places on March 6, 2018 to vote by Australian Ballot on the following article(s) of business:

<u>District</u>	<u>Location</u>	<u>Polling Hours</u>
Bridport	Bridport Community/Masonic Hall	7:00 AM-7:00 PM
Cornwall	Cornwall Town Hall	7:00 AM-7:00 PM
Middlebury	Middlebury Town Office (77 Main St)	7:00 AM-7:00 PM
Ripton	Ripton Community House	7:00 AM-7:00 PM
Salisbury	Salisbury Town Office	8:00 AM-7:00 PM
Shoreham	Shoreham Town Office	7:00 AM-7:00 PM
Weybridge	Weybridge Town Clerk's Office	7:00 AM-7:00 PM

- ARTICLE 1:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to expend \$36,762,479 which is the amount the ACSD school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,907.29 per equalized pupil.
- ARTICLE 2:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to appropriate \$823,673 of the FY 2017 Unassigned Fund Balance (estimated at \$1,523,673) to the ACSD Capital Reserve Fund?
- ARTICLE 3:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to authorize disbursement from an Education Reserve Fund for the Addison Central School District, and appropriate \$500,000 of the FY 2017 Unassigned Fund Balance (estimated at \$1,523,673) to said Fund?
- ARTICLE 4:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to create and authorize disbursement from a Health Care Reserve Fund for the Addison Central School District, and appropriate \$200,000 of the FY 2017 Unassigned Fund Balance (estimated at \$1,523,673) to said Fund?
- ARTICLE 5:** To elect four (4) school directors from the nominees to serve on the Addison Central School District Board for the following terms:  
Two (2) who are residents of Middlebury for a three-year term.  
One (1) who is a resident of Cornwall for a three-year term.  
One (1) who is a resident of Shoreham for a three year term.

Ballots shall be commingled and counted at Middlebury Union High School by representatives of the Boards of Civil Authority of the member town school districts under the supervision of the District Clerk of Addison Central School District.

  
Linda J. Barrett, Clerk  
Addison Central School District

  
Peter Conlon, Chair  
Addison Central School District

## **PRINCIPAL'S REPORT**

We have many wonderful traditions at Cornwall School, from a Harvest Fest and kindergarten buddies to delicious meals, close collaboration across grades, and an active Friends of Cornwall School. As we continued these traditions, we made sure to focus on educating the whole child.

The curricular work at Cornwall School has been focused on understanding and implementing the Primary Years Programme (PYP). We have learned together about the structure of the programme and its various components. Inspired by the International Baccalaureate (IB) Learner Profile, teachers integrate aspects daily. We also notice when students exemplify learner profile attributes with “caught you” cards. Further, teachers continue to work collaboratively across the building and district to design transdisciplinary units of inquiry that consider academic and social-emotional learning for their students.

Beyond the IB pedagogy and curriculum, we have also been working to support the whole child and child development through fostering an inclusive climate, staff learning, and stronger support systems. We focus on growth and learning from mistakes as well as building the type of community that we want to be a part of. The faculty has been working to better understand and support students who have experienced trauma. Based on this learning, we are refining our school-wide systems and classroom practices to include mindfulness, self-care, and restorative justice. As we work through developing new PYP transdisciplinary units, these ideas are being embedded in the units, so they continue to be a part of the work we do in our classrooms and across the school.

One area that unifies all aspects of what we do to support students is our work around Farm to School, which at Cornwall School is focused on the curriculum, cafeteria, and community. We have grown Farm to School into more of our curriculum, particularly the PYP transdisciplinary units. Students care for our 4 chickens and are preparing for a beehive in the spring. These animals and our garden provide students a new way to study farms, life cycle, natural selection, pollination, soil, geology, history, and weather. We have continued our procurement of local foods and increased student meal participation through taste tests and integration of Harvest of the Month in meals. We have strengthened community partnerships, particularly with Middlebury College. This relationship meant that the 3rd and 4th grades spent 6 days at the Middlebury College Knoll (organic farm) and in their geology classrooms studying the importance of place in the context of literacy, math, science, history, technology, and art. This work has had a tremendously positive effect on students' physical, emotional, and intellectual well-being and growth.

Our playground revitalization is another area of focus this past year that supported the whole child. We installed a new play structure, sandbox, basketball court, and earthworks project as well as planted over 20 trees. These components were designed to fit the needs of the students by creating more places to play creatively and actively. While this project was focused on the physical needs of our school, it has resulted in an increase in appropriate playground behavior and more active play for all students. Thus, while on its face an infrastructure project, it also supported our whole child approach. We are so grateful to all of the community members who donated money and time to the playground and who believe, as we do, in the importance of educating the whole child.

Sincerely,  
Jen Kravitz, Principal

**CORNWALL ELEMENTARY SCHOOL  
FY19 Function Code Budget**

<b>Account</b>	<b>Description</b>	<b>Actual FY 16- 17</b>	<b>Budget FY 17-18</b>	<b>Proposed FY 18-19</b>	<b>% Difference</b>
1100	Classroom Instruction	\$695,181.25	\$713,387.10	\$645,722.26	-9.50%
1190	Shared Personnel	\$47,833.40	\$51,311.36	\$0.00	-100%
1199	SPED-Reg Ed Portion			\$59,702.25	100%
1200	Special Education	\$206,675.00	\$0.00	\$0.00	0%
2100	Support Services	\$532.50	\$1,600.00	\$1,600.00	0%
2120	Guidance	\$32,210.39	\$45,728.00	\$41,538.23	-9.16%
2130	Health	\$14,624.25	\$14,432.00	\$15,748.22	9.12%
2220	Media	\$68,894.98	\$58,515.00	\$54,571.50	-6.74%
2310	Board of Education	\$18,052.93	\$0.00	\$0.00	0%
2320	ACSU Assessment	\$75,603.11	\$0.00	\$0.00	0%
2410	Principal's Office	\$149,434.12	\$149,380.94	\$155,570.26	4.14%
2600	Operations & Maintenance	\$96,217.11	\$34,008.96	\$34,803.20	2.34%
2711	Transportation	\$44,949.80	\$0.00	\$0.00	0%
2720	Transportation-Field Trips	\$2,450.57	\$2,000.00	\$2,000.00	0%
5310	Food Service	\$27,107.24	\$9,000.00	\$9,000.00	0%
<b>Grand Total:</b>		<b>\$1,479,766.65</b>	<b>\$1,079,363.36</b>	<b>\$1,020,255.92</b>	<b>-5.48%</b>

1100: Reduce 1.53 teaching positions based on projected enrollment. Add .25 World Language position.  
1199: Regular education costs of special educators and special education para-educators  
2410: Staff turnover and benefit changes

**CORNWALL SCHOOL DISTRICT**  
**2016-17 FUND BALANCE**

**GENERAL FUND REVENUE**

Education Spending from Town & State	1,262,900.00	
State Aid - Small Schools Grant	87,260.00	
State Aid - Transportation	20,913.00	
Interest Income	183.98	
Special Education - Block & Intensive	113,053.00	
Special Education - Extraordinary	6,551.10	
Miscellaneous	34.20	
<b>Total Revenue</b>		<b>\$1,490,895.28</b>

**GENERAL FUND EXPENDITURES**

Regular Programs	740,707.55	
Special Education	206,675.00	
Support Services	532.50	
Guidance	32,210.39	
Health Service	14,624.25	
Media Services	68,894.98	
Board of Education	18,052.93	
ACSU Assessments	75,603.11	
Principal's Office	149,434.12	
Operations & Maintenance	96,356.21	
Transportation	47,400.37	
Food Service Subsidy	27,107.24	
<b>Total Expenditures</b>		<b>(\$1,477,598.65)</b>

Excess Revenue over Expenditures	13,296.63
Beginning Fund Balance July 1, 2016	53,743.38
Ending Fund Balance June 30, 2017	<b><u>\$67,040.01</u></b>

The Fund Balance is Reserved as follows:

ACSD Capital Reserve Fund	\$13,010.00
Future Year Tax Reduction	\$21,408.00

<b>Net Unreserved General Fund Balance - June 30, 2017</b>	<b>\$32,622.01</b>
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**CORNWALL SCHOOL DISTRICT**  
**2016-17 FUND BALANCE (continued)**

<b><u>TRUST FUND</u></b>	<b><u>Beg. Balance</u></b>	<b><u>Revenues</u></b>	<b><u>Expenditures</u></b>	<b><u>End. Balance</u></b>
Donald Murchie	\$ 531.62	\$ 0.12		\$ 531.74
<b><u>ENTERPRISE FUND</u></b>	<b><u>Beg. Balance</u></b>	<b><u>Revenues</u></b>	<b><u>Expenditures</u></b>	<b><u>End. Balance</u></b>
Food Service	\$ (13,532.92)	\$ 60,086.65	\$ (46,553.73)	\$ -
<b><u>CAPITAL PROJECT FUND</u></b>	<b><u>Beg. Balance</u></b>	<b><u>Revenues</u></b>	<b><u>Expenditures</u></b>	<b><u>End. Balance</u></b>
Capital Improvements	\$ -	\$ 62,792.04	\$ (62,792.04)	\$ -
<b><u>SPECIAL REVENUE FUND</u></b>	<b><u>Beg. Balance</u></b>	<b><u>Revenues</u></b>	<b><u>Expenditures</u></b>	<b><u>End. Balance</u></b>
Education Reserve *	32,592.04		-32,592.04	0.00
Gilligan Fund	16,208.42	13,553.00	-11,721.23	18,040.19
FY10 FB Board Encumbrance	-150.00	150.00		0.00
VCF Small & Inspiring Grant		1,500.00		1,500.00
JP Morgan/Wilson Foundation	1,522.67		-1,011.17	511.50
VCF History of Agriculture Award	869.82	500.00	0.00	1,369.82
NE Grassroots Environmental Fund	1,118.57			1,118.57
ACSU Essential Early Education		12,834.00	-12,834.00	0.00
E-Rate for Technology	7,559.00	6,652.68		14,211.68
VT Energy Education Program (VEEP)		811.00	-811.00	0.00
Engineering in Elementary		850.00	-553.77	296.23
Otter Creek Audubon	300.00	329.87	-253.76	376.11
ACSU Act 230 K-6 FAST		115.00	-115.00	0.00
ACSU- BEST Act 230 Subgrant		250.00	-250.00	0.00
Playground Fund	2,638.91	20,935.00	-265.55	23,308.36
Totals	\$62,659.43	\$88,680.55	-\$90,607.52	\$60,732.46

\* Requires voter authorization to spend funds

**AUDIT**

Title 16 V.S.A. Section 323 requires the supervisory union to employ public accountants to audit the financial statements of its member school districts annually. Cornwall's FY 2017 records were audited in October of 2017 and the audit report will be available at the office of the Superintendent or on the Addison Central School District website.

# Cornwall Town School District Combined Balance Sheet 6/30/2017

Cornwall Town School District Combined Balance Sheet 6/30/17							
	General Fund	Special Revenue Fund	Capital Project Fund	Debt Service Fund	Enterprise Fund	Trust Fund	Totals
<b>ASSETS</b>							
<i>Current Assets</i>							
Cash	\$125,964.50					\$531.74	\$126,496.24
Accounts Receivable	\$1,511.00	\$0.00			\$330.20		\$1,841.20
Inventory					\$1,143.91		\$1,143.91
Prepaid Expense	\$2,318.00						\$2,318.00
<i>Current Assets Total</i>	<u>\$129,793.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,474.11</u>	<u>\$531.74</u>	<u>\$129,481.35</u>
<b>TOTAL ASSETS</b>	<u>\$129,793.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,474.11</u>	<u>\$531.74</u>	<u>\$131,799.35</u>
<b>LIABILITIES AND FUND BALANCES</b>							
<b>LIABILITIES</b>							
<i>Current Liabilities</i>							
Due To Other Funds	\$58,396.20	(\$60,733.36)			\$37.27	\$0.00	(\$2,299.89)
Accounts Payable	\$0.00	\$0.00					\$0.00
Encumbrance Payable	(\$234.54)						
Payroll Deductions	\$2,317.86						
Accrued Wages/Social Security	\$2,273.97						\$2,273.97
Credits Due Students					\$1,106.99		
Credits Due Adults					329.85		
<i>Current Liabilities Total</i>	<u>\$62,753.49</u>	<u>(\$60,733.36)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,474.11</u>	<u>\$0.00</u>	<u>(\$25.92)</u>
<b>TOTAL LIABILITIES</b>	<u>\$62,753.49</u>	<u>(\$60,733.36)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,474.11</u>	<u>\$0.00</u>	<u>\$3,494.24</u>
<b>FUND EQUITY</b>							
<i>Fund Balances</i>							
Unassigned Fund Balance	(\$16,858.09)		\$0.00				(\$16,858.09)
Education Reserve		\$32,592.04					\$32,592.04
Capital Reserve			(\$30,200.00)				(\$30,200.00)
Reserved Fund Balance	\$70,451.47	\$30,218.29	\$30,200.00	\$0.00	(\$13,532.92)	\$531.62	\$117,868.46
Retained Earnings					\$0.00		\$0.00
Restricted for Encumbrance	150						\$150.00
<i>Total Fund Equity</i>	<u>\$53,743.38</u>	<u>\$62,810.33</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$13,532.92)</u>	<u>\$531.62</u>	<u>\$103,552.41</u>
<i>Net of Revenue/Expenditures</i>	<u>\$13,296.63</u>	<u>(\$2,076.97)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$13,532.92</u>	<u>\$0.12</u>	<u>(\$8,260.22)</u>
<i>Total Fund Equity</i>	<u>\$67,040.01</u>	<u>\$60,733.36</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$531.74</u>	<u>\$95,292.19</u>
<b>TOTAL LIAB &amp; FUND EQUITY</b>	<u>\$129,793.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,474.11</u>	<u>\$531.74</u>	<u>\$131,799.35</u>

## **ADDISON CENTRAL SCHOOL DISTRICT REPORT OF THE SUPERINTENDENT**

**Bridport, Cornwall, Middlebury ID#4, Ripton, Salisbury, Shoreham, Weybridge, and Union District #3**

The development of the FY19 budget represents significant work in building a strong fiscal foundation for the Addison Central School District. Our district was founded two years ago, with eight school districts and their individual budgets merging into one, unified organization. The FY18 budget maintained relative status quo in all of our schools to provide an effective transition, while the FY19 budget has been developed to support a more cohesive, unified direction for ACSD.

The fiscal environment this year has been challenging, as ACSD faces continued enrollment decline, estimated to be over 100 students in the next four years. In addition, we are facing an era of uncertainty in state and federal funding for education. These challenges require us to be as efficient as we can, to base our funding centrally and directly on the work of the ACSD Strategic Plan and our commitment to become an International Baccalaureate World District, and to analyze how we can best leverage resources across our district to improve student success.

We continue to work on the systems objectives of our Strategic Plan to be more efficient with our use of resources. The FY19 budget began our use of ratios as a metric to determine, as a starting point, how we are funding all of our schools. Funding with a lens of equity as a unified school district is critical to being sure that we are allocating resources to the greatest advantage of our students. Ratios do not tell the entire story for each of our schools, but they do allow us to begin to look out beyond a year-to-year planning cycle to build towards greater strength as an educational community.

We are grateful to our entire community for your support in all of our schools. As a community, we realize that we won't move forward and provide the best for our students without everyone in ACSD working together, celebrating our strengths and addressing our challenges to focus singly on making sure that every student under our care is successful. This budget represents a vision that moves us, as a community, towards greater student leadership and engagement to prepare them for life in a rapidly changing global world.

We look forward to continuing to be strong fiscal agents while providing the best educational experiences to our students.

Sincerely,  
Peter Burrows  
ACSD Superintendent

## ADDISON CENTRAL SCHOOL DISTRICT

### Year to Year Budget Summary

		<b>FY19</b>	<b>%</b>
<b>Expenditures</b>	<b>FY18</b>	<b>Proposed</b>	<b>Change</b>
Student Instruction	\$22,683,636	\$22,167,807	-2.27%
Special Education	\$5,719,997	\$5,828,171	1.89%
Universal Pre-K	\$454,454	\$490,050	7.83%
Hannaford Career Center	\$1,234,119	\$1,161,058	-5.92%
Transportation	\$786,317	\$861,328	9.54%
Facilities	\$1,688,479	\$1,548,737	-8.28%
Technology	\$1,048,821	\$990,462	-5.56%
District Office Administration	\$1,113,845	\$1,111,043	-0.25%
Professional Development	\$399,500	\$307,260	-23.09%
Curriculum		\$266,855	
Board of Education	\$495,767	\$490,734	-1.02%
Debt Service	\$348,442	\$342,191	-1.79%
State aid	\$16,294	\$14,500	-11.01%
Federal aid (CFP)	\$654,363	\$632,787	-3.30%
Other aid (Medicaid, EPSDT)	\$259,553	\$204,696	-21.14%
Special Fund Expenditures	\$41,100	\$34,800	-15.33%
Contingency	<u>\$310,000</u>	<u>\$310,000</u>	<u>0%</u>
	\$37,254,686	\$36,762,479	-1.32%
Special Article - Health Care Reserve Fund		\$200,000	
Special Article - Education Reserve Fund		\$500,000	
Special Article - Capital Reserve Fund	\$481,721	\$823,673	
<b>Total Expenditures</b>	<b>\$37,736,407</b>	<b>\$38,286,152</b>	<b>1.46%</b>
<b>Revenues</b>			
Local (Tuition, Midd College grant)	\$892,960	\$765,868	-14.23%
State (Special Ed, Transportation, EEE)	\$3,593,970	\$3,859,049	7.34%
Federal (CFP, IDEA)	\$1,165,364	\$1,168,856	0.30%
Other (Medicaid, EPSDT, Special Funds)	\$380,589	\$291,484	-23.41%
State Health Care Clawback		<u>(\$166,000)</u>	
	<u>0</u>		
	\$6,034,163	\$5,918,840	-1.91%
Prior Year Fund Balance	\$1,273,441	\$1,523,673	19.65%
<b>Total Revenues</b>	<b>\$7,307,604</b>	<b>\$7,442,513</b>	<b>1.85%</b>

**ADDISON CENTRAL SCHOOL DISTRICT**  
**BUDGET SUMMARY, *continued***

<b>Total Local Education Spending</b>	<b>\$30,428,802</b>	<b>\$30,843,640</b>	<b>1.36%</b>
<b>Equalized Pupils</b>	<b>1,767.52</b>	<b>1,824.28</b>	
<b>Education Spending/Equalized Pupil</b>		<b>\$16,907.29</b>	<b>-1.79%</b>
	<b>\$17,215.53</b>		
<b>State Spending Threshold</b>	<b>\$17,386.00</b>	<b>\$17,816.00</b>	
<b>Eligible Deductions</b>	<b>\$208.14</b>	<b>\$182.24</b>	
<b>Equalized Pupil Threshold</b>	<b>\$17,007.39</b>	<b>\$16,725.05</b>	

The complete budget is available on the ACSD Website:

<http://www.acsdvt.org/domain/30> (*Departments/Finance*) or call 802-382-1274 to request a copy.

## ADDISON CENTRAL SCHOOL DISTRICT FY19 Tax Calculation

Our Total Local Education Spending amount of \$30,843,640 is the first and only figure used in calculating our tax rate that we have control over. The other components in the formula are supplied by the Tax Department or Agency of Education.

*\*\*All figures are subject to changes by the State Legislature\*\**

Projected Property Yield:	\$ 9,842
Projected Income Yield:	\$11,862
Projected Non-residential rate:	\$1.629
Projected Spending Threshold:	\$17,816
Equalized pupils:	1,824.28

### **ACSD Tax Rate Calculation**

Local Education Spending	\$30,843,640
Divided by Equalized Pupils	$\div 1,824.28$
Education Spending / Equalized Pupil	\$16,907.29

Education Spending/Equalized Pupil	\$16,907.29
Divided by the Property Tax Yield	$\div \$ 9,842.00$
Equalized District tax rate	\$1.7179

Equalized District tax rate	\$1.7179
Less the consolidation incentive	- \$0.08* <small>*incentive decreases \$.02 each year*</small>
Estimated District tax rate	\$1.6379 <i>(pre CLA adjustment)</i>
	<b>4.35 cent increase over last year</b>

The estimated District tax rate is divided by each Town's Common Level of Appraisal (CLA) as set by the VT Department of Taxes to determine each Town's estimated tax rate.

<b><u>Town</u></b>	<b><u>ACSD Tax Rate</u></b>	<b><u>CLA (FY19)</u></b>	<b><u>Estimated Town Tax Rate</u></b>
Bridport	\$1.6379	98.30%	\$1.6662
Cornwall	\$1.6379	100.59%	\$1.6283
Middlebury	\$1.6379	84.74%	\$1.9328
Ripton	\$1.6379	89.20%	\$1.8362
Salisbury	\$1.6379	96.90%	\$1.6903
Shoreham	\$1.6379	101.97%	\$1.6062
Weybridge	\$1.6379	98.21%	\$1.6677

**WARNING  
ADDISON CENTRAL SCHOOL DISTRICT**

**ANNUAL MEETING  
FEBRUARY 27, 2018**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham and Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 27, 2018 at 7:00 PM, to transact the following business:

**ARTICLE 1:** To elect the following officers: a) A Moderator b) A Treasurer c) A Clerk

**ARTICLE 2:** To hear and act upon the reports of the school district officers.

**ARTICLE 3:** To see if the voters of the Addison Central School District will vote to authorize its Board of Directors, under 16 VSA 562 (9), to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year.

**ARTICLE 4:** To do any other business proper to come before said meeting.

**PUBLIC INFORMATION HEARING  
FEBRUARY 27, 2018**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham and Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 27, 2018 at 7:00 PM, for a Public Information meeting to discuss Australian Ballot articles warned for vote on Tuesday, March 6, 2018.

Hearing will take place immediately following adjournment of the Annual Meeting of said Addison Central School District.

Linda J. Barrett, Clerk  
Addison Central School District

Peter Conlon, Chair  
Addison Central School District

**The 2018 Addison Central School District Annual Report will be available in the following manner: <http://www.acsdvt.org/domain/30> (*Departments/Finance*) or call 802-382-1274 to request a copy.**

# ANNUAL TOWN SCHOOL DISTRICT MEETING MINUTES

**March 6, 2017**

The legal voters of the Cornwall Town School District met at the Anna Stowell Sunderland Bingham Memorial School on Monday evening, March 6, 2017 following the annual Town Meeting at 7:51 PM with approximately 100 people in attendance and transacted the following business:

Prior to the meeting being called to order, Sarah Kemp, Chair of the School Board gave a few comments:

Sarah indicated that the Cornwall School was the recipient of a \$10,000 Farm to School grant. The 3<sup>rd</sup> graders went to the State House in Montpelier to receive the award from Governor Scott.

At last year's school district meeting the voters approved moving funds into the Capital Projects Fund to be used for deferred maintenance items, Sarah listed many of the maintenance projects that have been completed since last year's meeting which include: upgrade to the bathroom on the K -1 side of the building, new sidewalks, acquisition of picnic tables, motion sensors, painting, grills on air filters and more.

This meeting will be the last annual meeting that the current school board will preside over. Sarah reminded everyone that the Friends of Cornwall School (FOCS) parent group meets the first Tuesday of each month at 8 AM. The Addison Central Supervisory District Board will take over the business of the district as of July 1, 2017.

Sarah announced that Jen Kravitz, the school Principal has indicated that volunteers for various projects are needed throughout the year. Please contact Jen if you have interest in volunteering your time at the school.

Lastly, Sarah gave recognition to Cindy Peet for her 45 years of service to the Cornwall School as a School Board Member. Sarah acknowledged Cindy's impact on the school over those years with her calm and steady approach to the running of the school which has been greatly appreciated. The School Board has donated \$4,000 to the Playground Structures Project in Cindy Peet's name. Cindy received a standing ovation in recognition of her long service to the Cornwall School District.

***ARTICLE 1: To elect a Moderator for a term of one year.***

Sarah Kemp called for nominations for School District Moderator for one year. Cy Tall was nominated for Moderator and there was a second to that nomination. There being no further



nominations, they were closed. Cy Tall was elected as School District Moderator for one year by voice vote.

**ARTICLE 2:** *Shall the voters of the Town School District approve the Town School District Meeting Minutes of February 29, 2016?*

It was moved and seconded to approve the minutes of the February 29, 2016 School District Meeting as printed. There was no discussion. The motion carried on voice vote.

**ARTICLE 3:** *Shall the voters of the Town School District accept the reports of the Town School District officers?*

It was moved and seconded to accept the reports of the Town School District Officers. There was no discussion. The motion carried on voice vote.

**ARTICLE 4:** *To transact any other business proper to come before said meeting. Upon completion of the transaction of the aforesaid business, or upon adjournment of the aforesaid meeting for any other purpose, said meeting shall be reconvened on Tuesday, March 7, 2017 at the ~~Cornwall Town Hall~~ CORNWALL ELEMENTARY SCHOOL for the purpose of voting on the following business of the Town School District by Australian ballot. **Polls will be Open 7:00 AM to 7:00 PM.***

**ARTICLE 5:** *To elect two School Directors for the Town School District for a term of ten months (March – December 2017)*

**ARTICLE 6:** *To elect one School Director for Union District No. 3 for a term of ten months (March – December 2017)*

Cy Tall opened the meeting to other business:

Todd Kincaid asked what the enrollment forecast was for the next few years. Jen Kravitz indicated that they are expecting 10 new students for next year which is up from last year's number. They are expecting 10 new students for the following 3 years, 7 students the year after that and 14 students for the year 2022.

Steven Rheaume asked if there was any update on the consolidation of the small schools. Sarah Kemp indicated that all schools are status quo at this point with no expectation of consolidation in the near future.

There being no further business it was moved and seconded to adjourn the Cornwall School District meeting at 8:00 PM. The motion carried on voice vote.

Respectfully Submitted,

Susan Johnson, Town Clerk