

# Vermont Board of Funeral Service

National Life Building North FL2  
Montpelier, VT 05620-3402

## Unapproved Minutes

May 5, 2009 at 9:00 a.m.

Members Present: Paul Guare, Chair, John Coffin, L yndon Mann, Peter Beck  
Staff Present: Judith Griffen administrative assistant

1. The meeting was called to order at 9:26 AM by Chairman Paul Guare  
2. John Coffin made the motion to approve the minutes of the meeting of March 9, 2009. Mr. Mann seconded. Ercel Harvey and Peter Beck abstained. Minutes were approved.

3. Status of Cases: Ms. Griffen was not aware of any new cases. The Board would like to have Amy Carls on, Gregg Meyers and Rita Knapp at the next board meeting to discuss the cases and the process for complaints.

4. There were no Concluded Reports.

6. There were no applications.

7. Discussion items consisted of the following:

Pre-paid arrangements was discussed again and due to the fact that this seems to be a reasonable length of time to complete the research, it has been decided that there will be a subcommittee to come up with some preliminary topic proposals for review by the Board.

Chris Winters was not available for discussion on the OPR Bill but did send notice that everything seemed to be on track and there were no problems at this time. The OPR bill is available online for review.

The funeral budget was reviewed and discussed briefly but Paul Guare would like to have Paul Daley or Chris Winters come in to discuss the budget further at the next meeting.

10. Adjournment: The meeting adjourned at 10:52 a.m.

11. Next Scheduled Meeting: June 9, 2009