

**Board of Professional Engineering  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT**

**Unapproved Minutes  
Thursday, September 1, 2016**

1. The meeting was called to order at 8:35 a.m.

Members present: William Atkinson, P.E., Chair; Brad Aldrich, P.E., Vice-Chair; Clause Bartenstein, P.E., Secretary; Raymond Forsell, P.E. and Scott Sabol, P.E. Absent: Bonnie Giuliani.

OPR Personnel present: Colin Benjamin, Director of OPR; Gabriel Gilman, Board Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Jeffrey Picoraro and Eric Hunt-Schroeder.

2. The Chair called for the approval of the minutes from the August 4<sup>th</sup> meeting. Mr. Aldrich made a motion, seconded by Mr. Sabol, to approve the minutes of the August 4, 2016 meeting as presented. Motion passed.

3. **Hearings/Stipulations:**

The Board held a preliminary denial hearing in the matter of Eric Hunt-Schroeder. Based on the information submitted Mr. Forsell made a motion, seconded by Mr. Bartenstein, to go into deliberative session at 9:48 a.m. and out at 10:06 a.m. Mr. Forsell made a motion seconded by Mr. Bartenstein to reverse the preliminary denial and grant Mr. Hunt-Schroeder approval to sit for the Principals and Practice Examination for Electrical Engineering. Motion passed unanimously.

4. **Complaints/Follow ups:**

2016-184 - The Board reviewed the report of concluded investigation. Mr. Aldrich, made a motion, seconded by Mr. Bartenstein, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 4-0. Mr. Forsell, Investigative Team member abstained from the hearing and vote.

2011-466 - The Board reviewed the report of concluded investigation. Mr. Bartenstein, made a motion, seconded by Mr. Sabol, to accept the Investigative Team's recommendation and concluded the case without formal prosecution. Motion passed 4-0. Mr. Atkinson, Investigative Team member abstained from the hearing and vote.

Ms. Preston made her Case Managers report, there are currently 14 pending cases.

5. Mr. Aldrich, made a motion, seconded by Mr. Forsell, to approve the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying Record indicating "Model Law Engineer." Motion passed unanimously.

Bassi, Ravinder S (Civil)  
Hart, Bret (Civil)

Bennett, Nicholas, R (Civil)  
Hilton, Jason, M (Civil)

**5. Applications by Endorsement – Continued:**

Pyke, Keri, L (Civil)	Weigand, Michael, K ( <b>Structural I not Civil</b> )
Wittlin, Jonathan, B (Civil)	Frost, Jay, D (Electrical)
Oelke, Nicholas, T (Electrical)	Gagnon, William, R (Mechanical)
Hastings, Kevin (Mechanical)	Levengood, Michael, B (Mechanical)
Quigley, Matthew, P (Structural II)	

- 6.** Mr. Aldrich, made a motion, seconded by Mr. Forsell, to approve the following application(s) to sit for the Principals and Practice exam. Motion passed unanimously.

Reed, Philip, J (Structural exam not Civil)

- 7.** Mr. Aldrich, made a motion, seconded by Mr. Forsell, to approve the following application(s) to sit for the Fundamentals of Engineering exam. Motion passed unanimously.

Sampson, Todd, E

**8. NCEES Correspondence:**

The Board members discussed their attendance at the NCEES annual meeting in Indianapolis, Indiana.

**9. Reports/Guests/ Legislative Updates:**

Jeffrey Picoraro attended the meeting to get clarification on his application via Examination. Mr. Picoraro brought additional information for the Board to review. Based on the information provided, Mr. Aldrich made a motion, seconded by Mr. Bartenstein, to go into deliberative session at 9:07 a.m. and out at 9:25 a.m. Motion passed unanimously. The Board determined that the work experience he described does not establish four years of progressive engineering experience. The Board preliminary denied Mr. Picoraro's application.

**10. Other Business Introduced by the Board:**

Director Benjamin discussed with the Board the revised process for appeals of preliminary denials related to unprofessional conduct.

**11. Public Comment:**

**12. Miscellaneous Correspondence:**

The wall certificates from the previous meetings were signed.

- 13.** There being no further business, the meeting adjourned at 12:02 p.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist