

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
UNAPPROVED MINUTES  
September 16, 2013**

1. The meeting was called to order at 9:01 a.m.

Board Members Present: Ruth Comeau, Chair; Jon Somes, Vice-Chair; Donna Hendee, Secretary; Randy Peace; and Judith Wernecke.

OPR Staff Present: Colin Benjamin, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Carla Preston, Case Manager; Terry Gray, Unit Administrator; Peter Comart, Unit Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Sally Davidson & Connie White.

2. The Chair called for approval of the Minutes of the August 19<sup>th</sup> meeting. Mr. Peace, made a motion, seconded by Mr. Somes, to approve the Minutes of the August 19, 2013 meeting as submitted. Motion passed unanimously.

3. **Case Manager's Report/Closing Reports/Follow-Up**

Ms. Preston made her Case Manager's report, there are currently 22 pending cases.

The Board reviewed the request for removal of conditions from Crystal Dubuque. Ms. Comeau made a motion, seconded by Ms. Wernecke, to remove the conditions from Ms. Dubuque's license. Motion passed 4-0.

4. **Hearings/Stipulations**

The Board held a Hearing in the matters of 2010-559 & 2010-432 (Buu Van Trinh & Angel Nails). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Wernecke, made a motion to go into deliberative session at 9:51 a.m. and out at 10:33 a.m. Motion passed 4-0. A written decision will be mailed. Ms. Comeau, Investigative team member abstained from the hearing and vote.

5. **Reports/Guests**

6. **Correspondence**

7. **Public Comment/ Other Business**

Ms. Comeau made a motion to add to the Board a nail-technician and an esthetician. Motion passed 3-1-1. Attorney Benjamin will add their request to the OPR Bill.

Election of Officers:

Mr. Somes made a motion, seconded by Mr. Peace, to keep the current slate of officers. Motion passed unanimously. The results of the election are as follows:

Ruth Comeau – Chair  
Jon Somes – Vice-Chair  
Donna Hendee – Secretary

The Inspectors asked for clarification on what needs to be submitted to the office for their inspection reports.

There being no other business, the meeting adjourned at 11:55 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist