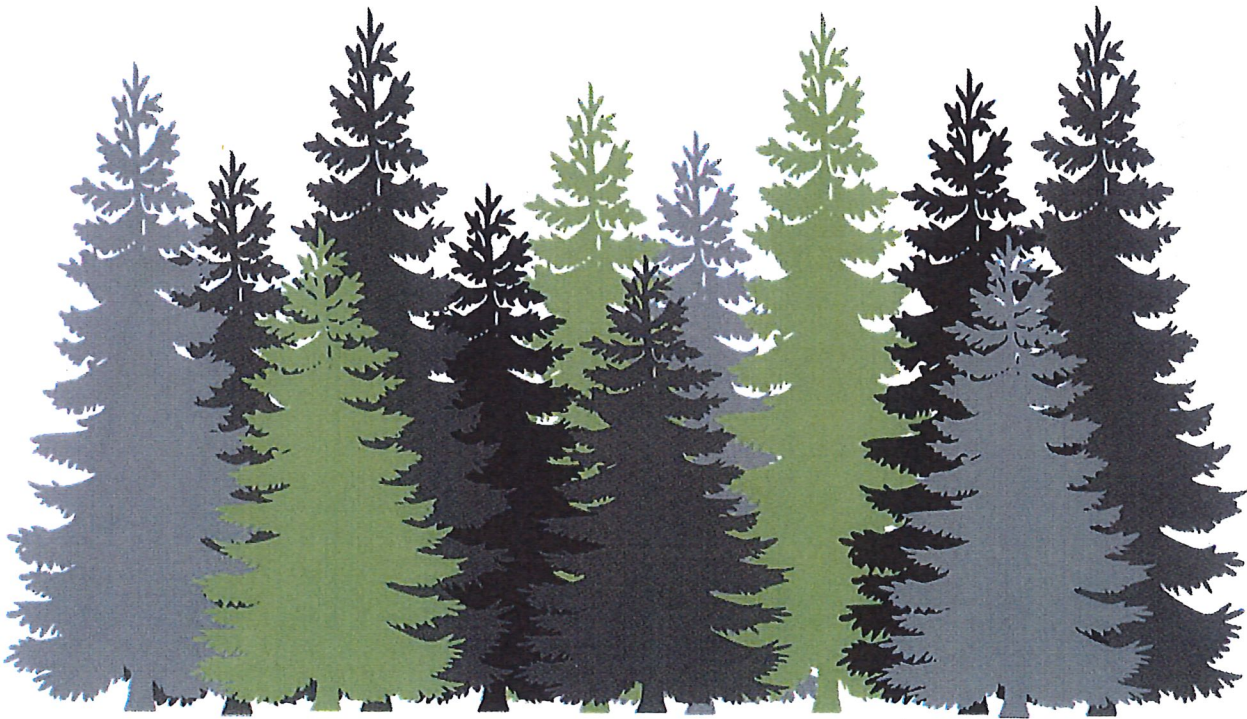
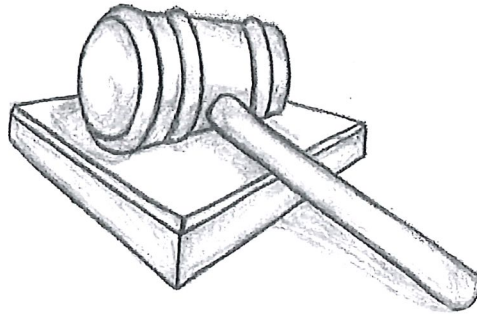


Town of Sheffield, Vermont 2019 Town Report





Dedication

The 2019 Sheffield, Vermont Town Report is dedicated to

Charles Gilman

For his more than forty years of public service to the Town of Sheffield. He has held the offices of Selectman and Sexton having never run opposed! He was also ready to “referee weights of contested loads of coal” until the Vermont law changed in 2017.

Thank you, Charlie. The town appreciates all you have done to support Sheffield. See you at Town Meeting!

TOWN OF SHEFFIELD 2020 ANNUAL REPORT

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Town Officers

Office	Length of Term	Elected at Town Meeting	Term Expires
Moderator	1 Year	Patrick Ham	2020
Town Clerk	3 Years	William St. Peter	2020
Treasurer	3 Years	William St. Peter	2020
Selectboard	3 Years	Walter Smith	2020
		Max Aldrich	2021
		Charles Gilman	2022
Road Commissioners		Selectboard	In effect until changed by voters
Listers	3 Years	Rebecca Wilder	2020
		Edward Jewell	2021
		William St. Peter	2022
Auditors	3 Years	Meghan Sweeney	2020
		Edward Richardson	2021
		Erika Lavallee	2022
Constable	1 Year	Edward Jewell	2020
Town Agent	1 Year	William St. Peter	2020
Agent to Convey Real Estate	1 Year	Selectboard	2020
Trustee of Public Funds	1 Year	Selectboard	2020
Sexton	1 Year	Charles Gilman	2020
Planning Commission	3 Years	Sally Wood-Simons, Ann McLean, Linda Lyman	2020
		Rodney Dwyer, Barbara Bristol, Chad McLean (resigned)	2021
		Al Robertson, Keith Ballek, Jessica Brinkerhoff	2022

Office	Officers
Board of Civil Authority	Selectboard Justices of the Peace

Office	Length of Term	Elected in General Election	Term Expires
Justices of the Peace	2 Years	Gay Ellis	2020
		Leslie Ham	2020
		Barbara Bristol	2020
		Dorothy Scofield	2020
		Sally Wood-Simons	2020
Kingdom East School District- School Board Representative	2 years	Brian (Bif) Mahoney	2021

Office	Appointed by Selectboard or other Town Officers
Assistant Town Clerk	Wendy Scofield
Assistant Treasurer	Wendy Scofield
Assistant Clerk/ Assistant Treasurer	Kathy Newland, as needed Candace Dane, as needed
Cemetery Commissioners	Selectboard
Deputy Registrars	Stephen Robertson (Guibord/Sayles Funeral Home) Rodney Sayles
Dog Warden and Pound Keeper	Candace Dane
Emergency Management Director	Marc Brown
E911 Coordinator	William St. Peter
Forest Fire Warden	Marc Brown
Health Officer	Select Board Chairperson
Lyndon Rescue, Inc.	Robert Blodgett
NEK Waste Management District	Preston Smith
Tax Collector	William St. Peter
Tree Warden	Edward Jewell

The Select Board did not fill the offices listed below per 24 VSA 871

Fence Viewers
Grand Juror
Inspector of Wood
Town Service Officer
Weigher of Coal

Vermont Legislators			
Representative	Vicki Strong	13676 Creek Rd, Irasburg, VT 05845	754-2790 vstrong@leg.state.vt.us
Representative	Sam Young	PO Box 10, W Glover, VT 05875	321-0365 syoung@leg.state.vt.us
Senator	Joe Benning	291 Happy Hill Rd, Lyndonville, VT 05851	626-3600 jbenning@leg.state.vt.us
Senator	Jane Kitchel	PO Box 82, Danville, VT 05828	684-3482 janek45@hotmail.com

United States Legislators			
Representative	Peter Welch	128 Lakeside Avenue, Suite 235 Burlington, VT 05401	888-605-7270 welch@welch.house.gov
Senator	Patrick Leahy	Courthouse Plaza, 199 Main Street Burlington, VT 05401	800-642-3193 leahy@leahy.senate.gov
Senator	Bernie Sanders	357 Western Avenue, Suite 1B St. Johnsbury, VT 05819	748-9269 sanders@sanders.senate.gov

Town of Sheffield, VT
Chartered 1793
Report of the Select Board

The last decade finished with several positive events in Sheffield.

After a long history of cracks, potholes, frost heaves, flat tires and wheel damage, Route 122 was finally refurbished and repaved. Many thanks to all of our legislators for their efforts to make the project happen.

With approval of the voters at Town Meeting, we purchased the land on Dane Road across from the Public Works Garage and Town Office. The site will now be available to meet future town requirements.

Work has begun on the addition to the recycling building at the Transfer Station. Work should be completed by spring.

Congratulations to Al Robertson for being named Vermont's Tree Farmer of the year.

The Board would like to thank everyone for their continued support.

Respectfully submitted,

Walter Smith

Chairperson

Sheffield Select Board

Town of Sheffield, VT
Chartered 1793
Report of the Road Foreman

The winter of 2018/2019 was one that I will remember for a long time. I believe we, in Sheffield had snow on the ground from Halloween until sometime in May. Dennis and I thought it would never end. This winter, however, has so far been quite mild with a lot of icing, creating a huge demand on our sand pile.

This construction season we will be continuing our work on Sheffield's hydrologically connected segments of roadway, pursuant to Act 46 rules. I also have other applications for funding in and expect approval.

Act 46 has experienced some growing pains since its inception. The formula for the "Local General Permit" has been changed to a per-capita formula, which reduced the cost to Sheffield and is also good for three years, not just one year.

We are beginning our search for a bucket loader. The one we have is twenty-eight (28) years old. It has been a very dependable machine to this point. I think now we are pushing our luck! The decision was made to wait one more year before bringing it to a vote, mostly because in 2021 we will be making a final payment on the old truck and the grader. The purchase can then be made without increasing the budget.

I would like to thank you all for your support in helping us create a very dependable fleet of equipment considering the extraordinary cost increases in the last ten (10) years. It's something we all can be proud of!

I will be happy to answer any questions you might have.

Respectfully submitted,
Max Aldrich
Road Foreman
Sheffield, VT

Planning Commission Report

2019 Town Report

As we reported last year, the Planning Commission has continued to explore solutions to the existence of very dated flood plain mapping, and the associated problems landowners along Millers Run experience with homeowners insurance and bank mortgages.

In 2019, with the assistance of the Northeastern Vermont Development Association's Geographical Information Systems' specialist, the properties identified by the Vermont Department of Environmental Conservation as potentially flood prone, and those having received a FEMA Letter of Map Amendment (LOMA) acknowledging that the structure on the property is above the 100 year flood plain, were plotted on a map of Sheffield. With the properties plotted, and a quick visual tour of the properties along Miller Run, we observed some characteristics of the flood prone properties that changed our thinking about the basic nature of the problem:

- Many of the properties DEC indicated were potentially flood-prone were next to or at the same elevation as existing LOMA structures
- Some of the DEC identified properties near existing LOMA properties were actually higher than the LOMA properties
- Many of the LOMA's were very close together

At the same time, knowing that the state had completed the detailed mapping of the entire state as a part of the Lake Champlain cleanup (LiDAR elevational mapping) we contacted the Vermont Center for Geographical Information and learned that the state now had very detailed elevational mapping overlays of Sheffield- down to better than 1 foot intervals- and that LiDAR overlays of Millers Run were available to anyone on their website. These overlays, along with a similar FEMA overlay of the floodplain allow, depending on the information available, an engineer or surveyor, or even the landowner, to determine whether the structure along the river is within the 100 year floodplain. Unfortunately the FEMA overlay doesn't exist yet as the 1975 floodplain mapping hasn't been updated. But we still thought that if a surveyor had the LiDAR information, and the working papers done by past engineers/surveyors for the existing LOMA's, then new LOMA's could be done on nearby properties with that available information. More unfortunately, discussions with a FEMA map specialist revealed that the working papers associated with past LOMA's were considered by FEMA to be privacy protected and not available to the public or even local officials.

While all of this sounds like a return to no progress on the problem there is some good news that came about in the fall. Because of the flooding experiences in the Passumpsic River Valley- which includes Millers Run- FEMA at long last is beginning the effort to review and update the entire floodplain mapping in that watershed. When finished this effort will result in

the development and completion of the FEMA floodplain map overlay for Millers Run that will allow the homeowner to personally submit (no need for an engineer or surveyor) information for a LOMA, at no cost. All of this won't happen overnight and the assumption is that the FEMA work will take some time, but it has started!

We queried Mr. Scott Olson of FEMA for a timeline of what we can expect on the Passumpsic River Valley study he provided the following information:

This is a long term project. The "Discovery" phase that we kicked off with the meeting in October is scheduled to be complete in July 2020. At that time there will be a report outlining which rivers or streams will be studied in detail in the Passumpsic Watershed. Surveying on the detailed study reaches should begin about the same time (July 2020) and be completed by the end of December 2020. Hydrologic and Hydraulic analysis should be done between late fall 2020 and midsummer 2021. Mapping will follow, but agreements beyond the hydraulic analyses have not been signed or scheduled. However, with our other projects, the mapping takes a little over a year. After that, draft work maps will be presented to town officials to review.

The Planning Commission has already completed and submitted the first questionnaire requested by Mr. Olson and we intend to stay very involved in the process in hopes of seeing some early progress. Please feel free to contact us if you would like more information or explanations!

Finally, we haven't given up on the National Flood Insurance program (NFIP). We have put further action and recommendations to the town on hold while we see how the Passumpsic River Valley project unfolds. If this turns out to be another disappointment we will resume work on the NFIP and other actions designed to solve the insurance and mortgage problems some of our homeowners along Millers Run have experienced.

Respectfully submitted,

Sheffield Planning Commission

Town of Sheffield, VT

Chartered 1793

Report of the Town Clerk and Treasurer

The year 2019 brought significant changes to the Town Clerk and Treasurer's Office.

In April, the Select Board appointed the Treasurer as collector of delinquent taxes. My office is working with property owners to make reasonable plans to pay their delinquent taxes. The penalties, which are based on the amount of tax owed, now go into the General fund.

Another change was Act 46 which went into effect on July 1, 2019, enhances the security of birth and death records. Only family members, legal guardians and some court appointed parties or legal representatives may apply for a certified copy of a birth or death certificate. For this reason, I chose not to include the births, deaths and marriages in this report. Act 46 has provisions for the security of these records in the town vault. A lockable cabinet was purchased to comply with the law.

Also on July 1, 2019, new recording fees and office procedures for researchers were put into place.

There are changes in the 202 budget that I would like to bring to your attention:

- There are three organizations requesting an appropriation that did not last year. Two organizations have requested an increase in funds requested. A history of these appropriations is included in your Town Report.
- As part of the law on land record fees, a separate fund is needed to be set up for a portion of the per page recording fee. This money goes to fund record preservation activities. You will now see records preservation under Allocations and removed from Office Operations.
- Health insurance premiums went up along with adding a family member per Sheffield Town policy.
- The Municipal Building had some unexpected repairs in 2019. The Highway Department overhead doors needed to be repaired. The brick work in the foyer to the clerk's office required new bricks and pointing repair. These two repairs are in the Municipal Building Maintenance line of the budget.
- The Town Hall improvements line requests \$5,000.00 from the voters. The downstairs floor is deteriorating. The money is designated for a new floor.
- The town appropriation for the Transfer Station increased to account for the monies not received from the metal box recycling and to cover costs from the addition.

Our Town website is maintained by George and Judy Hajduczek. Thank you, George and Judy, for your fine work on this great site.

Thank you for your continued support of this office and the Town of Sheffield.

Respectfully submitted,

William St. Peter

Town Clerk and Treasurer

**2019 General Actual, 2019 Budget and 2020 Proposed Budget
Expenditures**

Expenditures	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Advertising			
Honorariums	110.00		
Advertising - Other	187.00	500.00	500.00
Total Advertising	<u>297.00</u>	<u>500.00</u>	<u>500.00</u>
Animal Control			
Animal Control Officer	422.78	250.00	400.00
Dog ID Tags	91.93	100.00	100.00
Total Animal Control	<u>514.71</u>	<u>350.00</u>	<u>500.00</u>
Appropriations			
American Red Cross	250.00	250.00	250.00
Caledonia Home Health & Hospice	1,100.00	1,100.00	1,100.00
Cobleigh Public Library	650.00	650.00	700.00
Community Restorative Justice Center			250.00
Darling Inn Senior Meal Site	250.00	250.00	400.00
Fairbanks Museum	703.00	703.00	703.00
Green Up Vermont	50.00	50.00	50.00
H.O.P.E.	500.00	500.00	500.00
Lyndonville Youth Baseball & Softball			250.00
NEK Council on Aging	330.00	330.00	330.00
NEK Human Services	738.00	738.00	738.00
NEK Learning Services	100.00	100.00	100.00
NEK Youth Services	300.00	300.00	300.00
North Woods Stewardship Center			250.00
Rural Community Transportation	1,000.00	1,000.00	1,000.00
Umbrella	500.00	500.00	500.00
VT Ctr for Independent Living	55.00	55.00	55.00
VT Rural Fire Task Force	100.00	100.00	100.00
VIS - Powers Park	1,000.00	1,000.00	1,000.00
Total Appropriations	<u>7,626.00</u>	<u>7,626.00</u>	<u>8,576.00</u>
Allocations			
Records Archival, Preservation and Digitalization			3,000.00
Cemetery Assoc.	5,000.00	5,000.00	5,000.00
Listers	3,000.00	3,000.00	3,000.00
Lyndon Rescue Assessment	30,726.80	30,856.74	30,726.81
Sheffield Food Pantry	0.00	360.00	0.00
Sheffield-Wheelock FD - Ops	18,000.00	18,000.00	18,000.00
SWVFD Truck Fund	9,700.00	9,700.00	9,700.00
Total Allocations	<u>66,426.80</u>	<u>66,916.74</u>	<u>69,426.81</u>

**2019 General Actual, 2019 Budget and 2020 Proposed Budget
Expenditures**

	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Contract Services			
Law Enforcement	3,069.00	5,100.00	5,100.00
Legal Services	0.00	200.00	1,000.00
Payroll Software Services	665.68	750.00	750.00
Web-based Parcel Mapping	1,750.00	1,250.00	1,400.00
Total Contract Services	<u>5,484.68</u>	<u>7,300.00</u>	<u>8,250.00</u>
Dues			
Northeastern VT Develop. Assoc	527.00	527.00	527.00
VT League of Cities & Towns	1,864.00	1,864.00	1,939.00
Total Dues	<u>2,391.00</u>	<u>2,391.00</u>	<u>2,466.00</u>
Insurance			
Workers' Compensation Ins.	2,402.00	2,402.00	1,714.00
Health Ins.	10,744.01	12,443.00	25,700.00
Officers' Bond	270.00	300.00	300.00
Property & Casualty Ins.	10,575.00	10,575.00	13,848.00
Total Insurance	<u>23,991.01</u>	<u>25,720.00</u>	<u>41,562.00</u>
Municipal Building			
Municipal Building Maintenance	4,589.46	1,100.00	1,200.00
MB Grounds Maint.	633.17	400.00	650.00
MB Equip Repair & Maintenance	941.40	600.00	900.00
MB Electric	1,320.19	1,700.00	1,700.00
MB Heating Fuel	5,967.05	6,000.00	6,000.00
MB Janitorial Services	279.00	500.00	300.00
Total Municipal Building	<u>13,730.27</u>	<u>10,300.00</u>	<u>10,750.00</u>
Municipal Land Purchase	16,714.02	18,000.00	
Museum Building Roof	6,700.00	6,700.00	
Office Equipment	0.00	300.00	500.00
Office-Furnishings			
O. F.-Furniture	139.97	200.00	200.00
O. F.-Vault Fixtures	381.99		
Total Office-Furnishings	<u>521.96</u>	<u>200.00</u>	<u>200.00</u>
Office-Operations			
Alarm Monitoring Service	538.00	600.00	600.00
Computer Maintenance	0.00	150.00	150.00
Copier Maintenance Contract	526.41	500.00	550.00
Internet	1,279.88	1,260.00	1,350.00
Postage, Mailing Service	1,545.05	1,500.00	1,500.00

**2019 General Actual, 2019 Budget and 2020 Proposed Budget
Expenditures**

	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Records Digitization Project	78.00	3,000.00	Remaining Transferred to Archival Fund
Records Preservation & Archival	1,444.75	900.00	
Software & Updates	370.95	500.00	500.00
Supplies	1,367.51	1,500.00	1,500.00
Telephone	1,932.57	2,000.00	2,000.00
Training & Seminars	250.00	200.00	200.00
Total Office-Operations	9,333.12	12,110.00	8,350.00
Planning Commission			
PC Advertising	0.00	120.00	120.00
PC Community Activities			1,500.00
PC Postage	0.00	50.00	50.00
PC Supplies	0.00	50.00	50.00
Total Planning Commission	0.00	220.00	1,720.00
Taxes - Caledonia County	6,539.00	6,539.00	6,818.00
Town Hall Improvements	150.00	6,700.00	5,000.00
Town Hall-Operations			
TH Cleaning, Maint. & Repairs	1,536.28	3,500.00	1,500.00
TH Inspections	450.00	600.00	500.00
TH Electric	851.38	1,200.00	1,200.00
TH Heating Fuel	2,501.14	4,000.00	3,500.00
TH Water	200.00	200.00	200.00
Total Town Hall-Operations	5,538.80	9,500.00	6,900.00
Transfer Station Operations	7,200.00	7,200.00	10,750.00
Village Street Lights	2,328.36	2,500.00	2,350.00
Waste Disposal Fees	159.10		
Stipends			
Ballot Clerk Stipends	115.50	150.00	150.00
BCA Stipends	40.00	100.00	250.00
Emergency Mgmt. Director Stipend	300.00	260.00	300.00
Moderator Stipend	60.00	45.00	60.00
Total Stipends	515.50	555.00	760.00

**2019 General Actual, 2019 Budget and 2020 Proposed Budget
Expenditures**

	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Payroll Expenses			
Officers Payroll			
Town Clerk Wages	18,958.21	18,500.00	19,950.00
Auditors Salaries	2,400.00	2,400.00	2,400.00
Select Board - Salaries	2,000.00	2,000.00	2,000.00
Total Officers Payroll	<u>23,358.21</u>	<u>22,900.00</u>	<u>24,350.00</u>
Payroll - Others			
Asst Town Clerk Wages	15,052.50	16,100.00	16,700.00
Transfer Station Wages	14,483.90	15,200.00	15,000.00
Total Payroll - Others	<u>29,536.40</u>	<u>31,300.00</u>	<u>31,700.00</u>
Town Portion of Payroll Taxes			
Social Security and Medicare	4,252.76	4,500.00	4,300.00
Unemployment Tax	258.00	250.00	275.00
Total Town Portion of Payroll Taxes	<u>4,510.76</u>	<u>4,750.00</u>	<u>4,575.00</u>
Total Payroll Expenses	<u>57,405.37</u>	<u>58,950.00</u>	<u>60,625.00</u>
Total Expenditures	<u>233,566.70</u>	<u>250,577.74</u>	<u>246,003.81</u>

2019 General Actual, 2019 Budget and 2020 Proposed Budget Revenues

	01-01-19 to 12- 31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Income			
Property Tax Receipts			
PILOT & CU Payments Received	10,703.80		
Prop. Taxes - 2019	884,025.43		
Prop. Taxes - 2018	36,576.50		
Prop. Taxes - 2017	5,204.79		
Prop. Taxes - 2016	702.53		
Delinquent Tax Interest	4,340.56		
Delinquent Tax Penalties	4,583.26		
Total Property Tax Receipts	<u>946,136.87</u>		
Plus - Vermont Wind Supplement			
Voted to Reduce Tax Rates	219,458.49		
Less - HW Taxes Transferred	178,195.00		
Less - Education Taxes Remitted	790,513.83		
Less - Delinq. Tax Collection Expenses			
Delinquent Tax Collector Salary	2,339.60		
DTC Legal Services	0.00		
DTC Postage	0.00		
Total Delinq. Tax Collection Expenses	<u>2,339.60</u>		
Net Property Tax Receipts	<u>194,546.93</u>		
Split Fees Collected			
Dog License Fees	1,446.00		
Marriage License Fees	360.00		
Total Split Fees Collected	<u>1,806.00</u>		
Less - Split Fees Remitted			
State Dog License Fees	685.00		
Marriage License Fees to State	400.00		
Total Split Fees Remitted	<u>1,085.00</u>		
Net Split Fees	<u>721.00</u>		

2019 General Actual, 2019 Budget and 2020 Proposed Budget Revenues

	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
General Fees			
Civil Fines	20.00		
Copying & Research Fees	1,147.25	1,000.00	1,000.00
Green Mountain Passports	4.00		
Recording Fees	6,480.00	5,500.00	6,000.00
No Hunting Zone Registration	40.00	35.00	40.00
Total General Fees	7,691.25	6,535.00	7,040.00
Interest Receipts			
Interest - Delinq Tax Collector	0.08		
Interest - Operating Reserve	1,027.38	500.00	800.00
Interest - General Chkg Acct	682.03	50.00	650.00
Total Interest Receipts	1,709.49	550.00	1,450.00
Other Receipts			
Town Hall Rentals	675.00	900.00	900.00
Food Pantry	240.00	1,080.00	
Refund from Unified School Dist	15,458.54		
Total Other Receipts	16,373.54	1,980.00	900.00
Total Income	221,042.21	9,065.00	9,390.00

Estimated
Receipts
to Reduce
Tax Rate

General Funds Summary
General Checking and Operating Reserve

	Jan - Dec	
General Checking Account	2,519.53	
Operating Reserve Account	265,615.91	
Total Funds Balance as of 12-31-2018		268,135.44
Less Accounts Payable as of 12-31-2018	<u>4,201.66</u>	
Available Funds as of 01-01-2019		263,933.78
Revenue 2019		<u>221,042.21</u>
Total Available Funds		484,975.99
Expenditures 2019	233,566.70	
Less Ending Accounts Payable 12-31-2019	<u>77.62</u>	
Cash Expenditures 2019		<u>233,489.08</u>
Ending Funds Balance 12-31-2019		<u><u>251,486.91</u></u>
General Checking	64,542.84	
Operating Reserve Account	<u>186,944.07</u>	
Total	<u><u>251,486.91</u></u>	

Town of Sheffield
2019 Highway Actual, 2019 Budget and 2020 Proposed Budget

	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Expenditures			
Highway Department			
HW Road Maintenance			
HW Road Maint. Special Projects	17,173.00		
HW Road Maint. Contracted Work	5,500.00	20,000.00	20,000.00
HW Road Maint. Equipment Rental	1,390.00	4,000.00	4,000.00
HW Road Maint. Fuel & Mileage	22,729.62	25,000.00	25,000.00
HW Road Maint. Materials			
Road Maint. - Culverts & Rails	1,677.88	3,800.00	3,800.00
Road Maint. - Dust Abatement	7,633.92	7,500.00	7,500.00
Road Maint. - Gravel, Stamat	41,484.50	32,500.00	32,500.00
Road Maint. - Salt	1,245.12	1,200.00	1,200.00
Road Maint. - Signs	966.79	700.00	700.00
Road Maint. - Winter Sand	11,039.00	12,500.00	12,500.00
Total HW Road Maint. Materials	64,047.21	58,200.00	58,200.00
Total HW Road Maintenance	110,839.83	107,200.00	107,200.00
HW Equipment Repair and Maint.			
HW Equip R&M Shop	6,942.89	4,000.00	4,000.00
HW Equip R&M 2015 Freightliner	9,491.15	4,000.00	4,000.00
HW Equip R&M 2018 Freightliner	2,681.90	4,000.00	4,000.00
HW Equip R&M Grader 2011	2,034.70	3,500.00	3,500.00
HW Equip R&M Loader	4,695.35	3,000.00	3,000.00
HW Equip R&M Trailer-Dust Abate	0.00	200.00	200.00
Total HW Equipment Repair and Maint.	25,845.99	18,700.00	18,700.00
HW Dept. Operations			
HW Training	150.00	200.00	200.00
HW Licenses and Permits	125.00	3,300.00	3,300.00
Total HW Dept. Operations	275.00	3,500.00	3,500.00
Total Highway Department	136,960.82	129,400.00	129,400.00
Insurance			
Workers' Compensation Ins.	7,973.00	7,973.00	6,823.00
Health Ins.	22,074.35	27,900.00	30,300.00
Property & Casualty Ins.	4,882.00	4,882.00	5,284.00
Total Insurance	34,929.35	40,755.00	42,407.00

Town of Sheffield
2019 Highway Actual, 2019 Budget and 2020 Proposed Budget

	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Payroll Expenses			
Highway Wages	81,962.57	77,800.00	79,000.00
Town Portion of Payroll Taxes			
Social Security and Medicare	6,270.14	6,000.00	6,050.00
Unemployment Tax	0.00	250.00	
Total Town Portion of Payroll Taxes	<u>6,270.14</u>	<u>6,250.00</u>	<u>6,050.00</u>
Total Payroll Expenses	<u>88,232.71</u>	<u>84,050.00</u>	<u>85,050.00</u>
Total Expense	260,122.88	254,205.00	256,857.00
Loan Payments			
Grader Loan Payment (including interest)	26,313.00	26,313.00	26,313.00
2015 Freightliner Truck Payment (including interest)	19,864.28	19,864.28	19,864.28
2018 Freightliner Truck Payment (including interest)	<u>34,525.60</u>	<u>34,525.60</u>	<u>34,525.60</u>
Total Loan Payments	80,702.88	80,702.88	80,702.88
Total Expenditures	- <u>340,825.76</u>	<u>334,907.88</u>	<u>337,559.88</u>

Town of Sheffield
2019 Highway Actual, 2019 Budget and 2020 Proposed Budget

	01-01-19 to 12-31-19 Actual	Approved 2019 Budget	Proposed 2020 Budget
Income			
Highway Receipts			
HW Tax Receipts	178,195.00	178,195.00	
HW State Aid - Class 2	33,698.95	32,000.00	32,000.00
HW State Aid - Class 3	31,139.44	32,000.00	32,000.00
HW State Aid - Special Projects	20,165.62		
HW Road Permits	205.00		
HW Use of Highway Equipment	350.00		
Total Highway Receipts	<u>263,754.01</u>	<u>242,195.00</u>	<u>64,000.00</u>
Interest Receipts			
Interest - Highway Chkg Account	<u>35.24</u>	<u>10.00</u>	<u>25.00</u>
Total Income	<u>263,789.25</u>	<u>242,205.00</u>	<u>64,025.00</u>
			Estimated Receipts to Reduce Tax Rate

Highway Checking Account Summary

	Jan - Dec
Highway Checking Account Balance as of 12-31-2018	23,592.49
Less Accounts Payable as of 12-31-2018	<u>939.37</u>
Available Funds as of 01-01-2019	22,653.12
Revenue 2019	263,754.01
Interest	35.24
Additional Funds Transferred to Highway Checking	<u>62,949.60</u>
Total Available Funds	349,391.97
Expenditures 2019	260,122.88
Less Ending Accounts Payable 12-31-2019	<u>-</u>
Cash Expenditures 2019	<u>260,122.88</u>
Ending Funds Balance 12-31-2019	<u><u>89,269.09</u></u>

Vermont Wind, LLC
Investment Reconciliation
January through December 2019

Fund Balance January 1, 2019	1,679,362.84
Income	
Vermont Wind LLC Fund Receipts	
Interest	6,283.16
Dividends	40,994.41
Vermont Wind, LLC Payments	520,000.00
2015 Truck Loan Payment Received	19,864.28
2018 Truck Loan Payment Received	34,525.60
	<hr/>
Total Vermont Wind LLC Fund Receipts	621,667.45
Disbursements	
Vermont Wind, LLC Disbursements	
Fund Mgmt. Fees	14,290.03
Vermont Wind, LLC Tax Payments	121,865.19
	<hr/>
2019 Supplement Voted to Reduce Tax Rate	219,458.49
	<hr/>
Total Vermont Wind, LLC Disbursements	355,613.71
Fund Net Increase in Value	159,677.03
 Fund Balance December 31, 2019	 2,105,093.61
 2015 Truck Loan Receivable (Principal)	 38,571.45
2018 Truck Loan Receivable (Principal)	100,560.00
 Total Fund Value December 31, 2019	 2,244,225.06

Vermont Wind LLC

Supplemental Payment Information and Tax Rate Comparison Chart

Information Used to Set 2019 General (Municipal) and Highway Tax Rates

Anticipated payments to be received in 2019	\$ 520,000.00
2018 property taxes assessed to Vermont Wind, LLC	\$ (81,083.02)
Supplemental payments for 2019	<u>\$ 438,916.98</u>

Percentage Voted at 2019 Town Meeting to be Used to Reduce Tax Rates 50 %

Amount Used to Reduce Tax Rates \$ 219,458.49

Please refer to the 2019 Tax Rate Calculations

Proposed Information for Determining the Amount to be Used to Reduce 2020 Municipal (General) and Highway Tax Rates

Anticipated payments to be received in 2020	\$ 520,000.00
2019 property taxes assessed to Vermont Wind, LLC	\$ (121,865.19)
Net Supplemental payments for 2020	\$ 398,134.81

Please refer to Article 6 of the Town Meeting Warning

Tax Rate Comparison							
Year	Education		Town			Total	Total
	Homestead	Non-Residential	General	Highway	Total	Homestead Tax Rate	Non-Residential Tax Rate
2010	1.6386	1.9497	0.4279	0.2816	0.7095	2.3481	2.6592
2011	1.6813	1.8994	0.4470	0.2964	0.7434	2.4247	2.6428
2012	1.2886	1.4032	0.0817	0.0365	0.1182	1.4068	1.5214
2013	1.2657	1.3750	0.1234	0.0753	0.1987	1.4644	1.5737
2014	1.4343	1.3905	0.0903	0.0866	0.1769	1.6112	1.5674
2015	1.6091	1.4629	0.1293	0.1044	0.2337	1.8428	1.6966
2016	1.6474	1.5048	0.0952	0.1017	0.1969	1.8443	1.7017
2017	1.6449	1.5168	0.0506	0.0390	0.0896	1.7345	1.6064
2018	1.5626	1.5613	0.0822	0.1031	0.1853	1.7479	1.7466
2019	1.5158	1.6083	0.1350	0.1435	0.2785	1.7943	1.8868

Town of Sheffield
Loan from Community National Bank
Payment Schedule

Grader Loan
Loan Amount 225,000.00
Interest Rate 2.95%
Current Balance 50,369.83
Loan Period 120 months

Loan History

Payment No.	Principal	Interest	Total Paid	Date Paid	Balance Due
1	19,402.93	6,910.27	26,313.20	10/19/2012	205,597.07
2	20,630.27	5,682.93	26,313.20	9/26/2013	184,966.80
3	20,752.04	5,561.16	26,313.20	10/3/2014	164,214.76
4	21,389.23	4,923.97	26,313.20	10/9/2015	142,825.53
5	21,892.06	4,421.14	26,313.20	10/26/2016	120,933.47
6	23,009.56	3,303.64	26,313.20	9/29/2017	97,923.91
7	23,432.36	2,880.84	26,313.20	8/28/2018	74,491.55
8	24,121.72	2,191.48	26,313.20	9/27/2019	50,369.83
9					
10					

TOWN OF SHEFFIELD						
Loan from Town of Sheffield Wind Farm Investment Account No. 16135900054 to Town of Sheffield						
Payment Schedule						
Loan Amount:						\$ 135,000.00
Interest:	3%/annum					4,049.99
Total Paid:						\$ 139,049.99
Term:	7 Years					
Purpose:	Purchase of 2014 truck					
Payment No.	Payment Date	Principal	Interest	Total Paid	Date Paid	Balance Due
	05-15-14					\$ 139,049.99
1	05-15-15	\$ 19,285.71	\$ 578.57	\$ 19,864.28	12-18-15	119,185.71
2	05-15-16	19,285.71	578.57	19,864.28	06-29-16	99,321.43
3	05-15-17	19,285.71	578.57	19,864.28	05-25-17	79,457.15
4	05-15-18	19,285.71	578.57	19,864.28	05-16-18	59,592.87
5	05-15-19	19,285.71	578.57	19,864.28	05-17-19	39,728.59
6	05-15-20	19,285.71	578.57	19,864.28		19,864.31
7	05-15-21	19,285.74	578.57	19,864.31		-
TOTALS		\$ 135,000.00	\$ 4,049.99	\$ 139,049.99		

TOWN OF SHEFFIELD						
Loan from Town of Sheffield Wind Farm Investment Account No. 16135900054 to Town of Sheffield						
Payment Schedule						
Loan Amount:						\$167,600.00
Interest:	3%/annum					5,028.00
Total Paid:						\$172,628.00
Term:	7 Years					
Purpose:	Purchase of 2018 black Freightliner truck					
Payment No.	Payment Date	Principal	Interest	Total Paid	Date Paid	Balance Due
	12-29-17					\$172,628.00
1	12-29-18	\$33,520.00	\$1,005.60	\$34,525.60	12-18-18	138,102.40
2	12-29-19	33,520.00	1,005.60	34,525.60	12-13-19	103,576.80
3	12-29-20	33,520.00	1,005.60	34,525.60		69,051.20
4	12-29-21	33,520.00	1,005.60	34,525.60		34,525.60
5	12-29-22	33,520.00	1,005.60	34,525.60		0.00
TOTALS		\$167,600.00	\$5,028.00	\$172,628.00		

2019 Tax Rate Calculations

Grand List Total \$ 1,008,571.70

Total Approved Vermont Wind, LLC
Supplement to be Applied \$ 219,458.49

General (Municipal)

Approved Municipal (General) Budget \$250,577.74
Approved Estimated Receipts \$ (9,065.00)

Total Approved to be Raised \$241,512.74 Would result in tax rate of: 0.2395

48 % of Approved Vermont Wind, LLC
Supplement to be Applied \$105,340.08

Amount to be Raised by Taxes \$136,172.66

General (Municipal) Tax Rate \$ 0.1350
(Amount to be Raised Divided by Grand List Total) Tax rate reduction of: 0.1044

Highway

Approved Highway Budget \$334,907.88
Approved Estimated Receipts \$ (64,010.00)
2018 Surplus to be Used \$ (12,000.00)

Total Approved to be Raised \$258,897.88 Would result in tax rate of: 0.2567

52 % of Approved Vermont Wind, LLC
Supplement to be Applied \$114,118.41

Amount to be Raised by Taxes \$144,779.47

Highway Tax Rate \$ 0.1435
(Amount to be Raised Divided by Grand List Total) Tax rate reduction of: 0.1131

Total Combined General and Highway Rates \$ 0.2785
Total tax rate reduction of: 0.2176

Education Tax Rates

Provided by the VT Dept. of Taxes

Homestead \$ 1.5158

Non-Residential \$ 1.6083

Total Combined Homestead Tax Rate \$ 1.7943

Total Combined Non-Residential Tax Rate \$ 1.8868

Statement of Delinquent Taxes
Pursuant to 32 VSA §§5162, 5263
December 31, 2019

Real Estate

Year	Delinquent Tax Total Due on 01-01-2019	Interest charged Tax Due Date to 12/31/ 2019 minus interest payments	Collections During 2019	Abatements	12/31/2019 Balance
2011	\$2,570.96	\$423.25		0	\$2,994.21
2012	\$1,458.55	\$1,342.24		0	\$2,800.79
2013	\$1,884.69	\$1,507.98		0	\$3,393.67
2014	\$2,017.24	\$1,391.75		0	\$3,408.99
2015	\$1,238.68	\$706.20		0	\$1,944.88
2016	\$4,135.75	\$842.34		0	\$4,978.09
2017	\$8,059.98		\$4,740.86	0	\$3,319.12
2018	\$41,060.55		\$30,878.13	0	\$10,182.42
Total	\$62,426.40	\$6,213.76	\$35,618.99	0	\$33,021.17

Received for		Amount		12/31/2019
Collection	11/15/2019	Interest Charged	Penalties	Balance
2019	\$75,201.18	\$752.04	\$6,016.10	\$56,910.51
		Total Balance	Outstanding	2011-2019
				\$89,931.68

Total Collections Remitted to Treasurer- \$60,677.81

By: William St. Peter
Collector of Delinquent Taxes

State of Vermont
County of Caledonia

Certified and sworn under oath before me, this 15th day of January 2020
Wendy Scofield, Notary Public. My commission expires January 31, 2021.

Wage, Salary and Stipend Report January to December 2019

Name	Job / Office	Base Pay Rate	Gross for Year	Health Insurance
Max Aldrich	Road Foreman	\$22.50 per Hour	42,815.64	20,733.27
	Select Board	\$1,000.00 Annual	1,000.00	-
Dennis Newland	Road Crew	\$19.50 per Hour	37,692.14	1,341.08
Chuck Dill	Road Crew	\$16.50 per Hour	684.75	-
Jacob Gilman	Road Crew	\$17.50 per Hour	770.00	
William St. Peter	Town Clerk & Treasurer	\$16.50 per Hour	18,958.51	10,744.01
Kathy Newland	Asst. Town Clerk & Treasurer	\$15.50 per Hour	713.00	-
Wendy Scofield	Asst. Town Clerk & Treasurer	\$13.00 per Hour	14,696.50	-
Jim Blackbird	Transfer Station	\$14.75 per Hour	7,028.39	-
Richard Thompson	Transfer Station	\$15.50 per Hour	7,455.51	-
Charles Gilman	Select Board	\$1,000.00 Annual	1,000.00	-
Erika Lavallee	Auditor	\$800.00 Annual	800.00	-
Meghan Sweeney	Auditor	\$800.00 Annual	800.00	-
Edward Richardson	Auditor	\$800.00 Annual	800.00	-
Edward Jewell	Lister	\$15.00 per Hour	375.00	-
Rebecca Wilder	Lister	\$15.00 per Hour	435.00	
Cheryl Chesley	Delinquent Tax Collector	8% Penalty	2,339.60	-
Suzanne Bartlett	Ballot Clerk	\$11.00 per Hour	38.50	-
Paula Clagg	Ballot Clerk	\$11.00 per Hour	38.50	-
Abigail Ham	Ballot Clerk	\$11.00 per Hour	38.50	-
Dorothy Scofield	Justice of the Peace	\$20.00 per Meeting	20.00	-
Sally Wood-Simons	Justice of the Peace	\$20.00 per Meeting	20.00	-
Patrick Ham	Moderator	\$60.00 per Meeting	60.00	-
Marc Brown	Emergency Services Director	\$300.00 Annual	300.00	-

Listers Financial Report

January through December 2019

Income	
Lister Receipts	
Lister Allocation from Town	3,000.00
Lister PVR Reappraisal	4,479.50
Lister PVR Equalization	527.00
	<hr/>
Total Lister Receipts	8,006.50
	<hr/>
Interest Receipts	21.57
	<hr/>
Total Receipts	8,028.07
 Expense	
Listers	
Listers Software Maint & Update	1,772.98
Lister Training	145.00
	<hr/>
Total Listers	1,917.98
 Office-Operations	
Postage, Mailing Service	0.00
	<hr/>
Total Office-Operations	0.00
 Payroll Expenses	
Listers Wages	1,185.00
 Town Portion of Payroll Taxes	
Social Security and Medicare	90.65
	<hr/>
Total Town Portion of Payroll Taxes	90.65
	<hr/>
Total Payroll Expenses	1,275.65
	<hr/>
Total Expense	3,193.63

Listers Checking Account Summary

	Jan - Dec	
Listers Checking Account Balance as of 12-31-2018	14,069.41	
Less Accounts Payable as of 12-31-2018	<u>-</u>	
Available Funds as of 01-01-2019	14,069.41	
Revenue 2019		8,006.50
Interest		<u>21.57</u>
Total Revenue		<u>8,028.07</u>
Total Available Funds		22,097.48
Expenditures 2019	3,193.63	
Less Ending Accounts Payable 12-31-2019	<u>191.28</u>	
Cash Expenditures 2019		<u>3,002.35</u>
Ending Funds Balance 12-31-2019		<u><u>19,095.13</u></u>

**SHEFFIELD CEMETERY ASSOCIATION
2019 Financial Statement**

Date	Description	Amount	Cash Balance
01-01-19	Balance on hand (checking account)		\$3,298.27
	Receipts		
12-31-19	2019 Town of Sheffield budget	\$5,000.00	
	Burial services	1,900.00	6,900.00
	Disbursements		
Baptist	Mowing, stone repairs and trimming	\$1,330.00	-1,330.00
Cass	Fence repair, mowing and trimming	1,100.83	-1,100.83
Dexter	Mowing and trimming	\$2,875.00	
	Burial services	1,850.00	
	Maintenance	21.53	
	Veterans' memorial	560.00	-5,306.53
Ingalls	Mowing	\$80.00	-80.00
Mosher	Equipment	\$200.00	
	Mowing	150.00	-350.00
UnionHse	Mowing	\$376.00	-376.00
Supplies	Fence posts and flag holders	\$228.95	-228.95
	Total Disbursements	\$8,772.31	
12-31-19	Balance on hand (checking account)		\$1,425.96

Town of Sheffield, Vermont
Chartered 1793

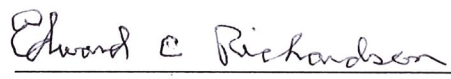
Statement of the Auditors
Town of Sheffield, VT

In accordance with the Vermont Statutes Annotated Title 24, Section 1681, we, the Auditors of the Town of Sheffield, Vermont have examined the preceding accounts and records of the Town of Sheffield, Vermont. To the best of our knowledge, the financial statements and reports of the Town of Sheffield contained therein show the financial activity position of the Town of Sheffield for the fiscal year ended December 31, 2019.


Auditors

 2/1/2020

Meghan Sweeney Date

 2/1/2020

Edward Richardson Date

 2/1/2020

Erika Lavalley Date

Sheffield Reports

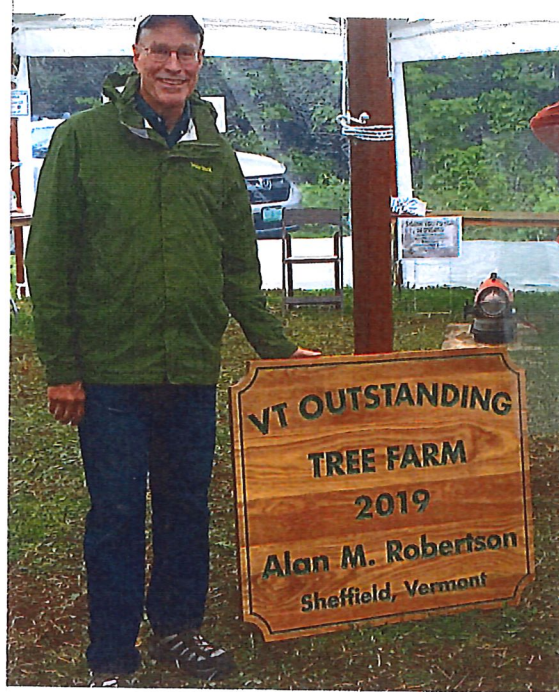
Sheffield-Wheelock Volunteer Fire Department	(Allocation Line Item)	31-33
Sheffield-Wheelock Transfer Station	(Allocation Line Item)	34-36
Keniston and Dane Educational Fund		37
Sheffield Field Day		38-39
Sheffield Historical Society, Inc.		40
Sheffield Town Hall Committee	(Budget Line Items)	41
Sheffield Animal Control Officer	(Animal Control Budget Line Items)	42

2019 Outstanding Tree Farmer of the Year

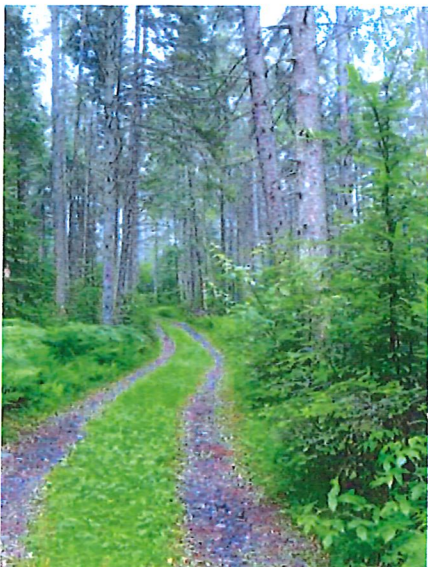
Alan Robertson, Sheffield, VT

Every year Vermont recognizes a Tree Farmer for his/her work in tree farm management.

Congratulations, Al.



Courtesy Photo
Al Robertson



Views of Pfalzerwald Tree Farm

Source: Vermont Woodlands Association Membership Newsletter



Sheffield – Wheelock Fire Department

P.O. Box 161 - Sheffield, VT. 05866

SheffieldWheelockFire@Gmail.com

(802)626-8862

To our supporters,

2019 was a great year for all of us at the Sheffield Wheelock Fire Department. We continue to see growth and improvement throughout our organization and it is all thanks to support from our communities as well as the hard work and dedication of all the members of the department. This year we were able to add 4 more names to our member roster. This in itself is as valuable and upgrade as any we can make and is a sure sign of the strength of the department. Some members sought continued education by attending regional schools as well as traveling to attend larger schools and bring back wisdom and experience from other areas and different instructors. We have begun creating a team of members to work on grant writing and plan to have a few members attend grant writing classes. In the long term, we plan to seek grants for larger scale equipment upgrades as well as facility improvements. In the short term, we were able to upgrade one of our pieces of apparatus this year. By early 2020 we will take delivery of a 1998 international 4800 4X4 Pumper from the Woodbury VT Fire Department. This truck carries 1000 gallons of water and has a 1000 gallon per minute, front mount pump and is as close in configuration to our original E-21 as we have been able to find. This truck will serve as a front line pumper for harder to get to areas and the primary water supply truck for the majority of calls. We are able to make this upgrade to our fleet utilizing the truck replacement fund already in place with no increase in cost to taxpayers and without incurring additional debt to the department. This again is a sure sign of the current health and strength of the department.

In recent years I have asked all of you to consider volunteering in any capacity possible and this year is no exception. There can be few more satisfying feelings than to be able to give back to your community and to help your neighbors. That continues to be our primary objective and we would love for you to be a part of it.

As always we can't thank you enough for your continued support and we will continue serve you as best we can. Here's to a great 2019 and I hope to see you all in 2020.

Sincerely,

Shane C. Lanpher
Chief / President

SHEFFIELD-WHEELOCK FIRE DEPARTMENT FOR 2019

===== Checking account beginning balance January 2nd 2019 = \$60,350.61

DEPOSITS:

Town of Sheffield Appropriations	\$18,000.00
Town of Sheffield Truck Replacement	\$9,700.00
Town of Wheelock Appropriations	\$18,000.00
Town of Wheelock Truck Replacement	\$9,700.00
Sheffield Field Day	\$2,000.00
Donations and Fundraising	\$758.21

TOTAL DEPOSITS = **\$58,158.21**

EXPENSES:

Workers Compensation	\$2,659.00
Dispatch	\$3,687.51
Insurance	\$4,605.00
Vehicle Maint. & Repairs	\$1,963.77
Equipment Repairs	\$1,066.42
Radio/Pager	\$981.90
Training	\$440.00
Personal Equipment	\$6,606.83
New Equipment	\$7,856.44
General	\$1,685.38
Capital Equipment	\$2,500.00
Truck Loan Payments	\$22,024.08
Other	-

TOTAL EXPENSES = **\$56,076.33**

===== Checking account ending balance as of January 6th 2020 = \$62,432.49

SHEFFIELD-WHEELOCK FIRE DEPARTMENT

2019 BUDGET COMPARISON

(budget tools are for both towns combined)

Description	2016 Budget Actual	2017 Budget Actual	2018 Budget Actual	2019 Budget Actual	2020 Proposed
Workers Comp.	1,600 1,508	1,600 1,349	1,600 1,236	1,600 2,659	1,600
Dispatch	4,000 2,545	4,000 3,155	4,000 3,627	4,250 3,688	4,250
Insurance	5,000 4,536	5,000 4,597	5,000 4,496	5,250 4,605	5,250
Veh. Maint. & Repairs	6,400 9,203	6,400 1,510	5,400 606	5,900 1,964	5,900
Equipment Repairs	2,000 2,060	2,000 1,716	2,000 76	2,250 1,066	2,250
Radio / Pager	2,000 3,488	2,000 809	2,000 1,355	2,250 982	2,250
Training	1,500 411	1,500 260	1,500 -	1,500 440	1,500
Personal Equipment	5,000 516	5,000 5,936	5,000 648	6,250 6,607	6,250
New Equipment	3,500 5,673	3,500 2,675	3,500 2,288	3,500 7,856	3,500
General	3,000 4,046	3,000 4,372	3,000 2,099	3,250 1,685	3,250
Capital Equipment Purchases / Other	0 0	0 15,229	0 27,300	0 2,500	
Total	33,986	41,608	43,731	34,052	
Grants, Donations, Fundraising	9,852	9,700	3,576	2,758	
Budget	34,000	34,000	34,000	36,000	36,000

We are requesting an appropriation of \$18,000 from each town for budgeted costs.

We are again requesting \$9,700.00 from both towns for our truck replacement fund.

**Sheffield / Wheelock
Transfer Station**

	<u>Jan - Dec 19 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>
Ordinary Income/Expense			
Income			
Town Appropriations-Operations			
Sheffield Appropriation	7,200.00	7,200.00	10,750.00
Wheelock Appropriation	7,200.00	7,200.00	10,750.00
Total Town Appropriations-Operations	<u>14,400.00</u>	<u>14,400.00</u>	<u>21,500.00</u>
Interest Income	13.26	10.00	10.00
Trash Bag Sales	34,079.00	32,000.00	33,000.00
Income from Recycled Metals	<u>1,703.35</u>	<u>2,800.00</u>	<u>0.00</u>
Total Income	<u>50,195.61</u>	<u>49,210.00</u>	<u>54,510.00</u>
Expense			
Hauling Fees			
Trash (Compactor) Hauling	5,425.00	5,000.00	6,000.00
Open-Top (Demolition) Hauling	3,505.00	4,000.00	4,000.00
Recycling Pickup Fees	1,450.00	1,450.00	2,000.00
Bulky Hauling	<u>899.22</u>	<u>1,250.00</u>	<u>1,300.00</u>
Total Hauling Fees	<u>11,279.22</u>	<u>11,700.00</u>	<u>13,300.00</u>
Disposal (Tipping) Fees			
Trash (Compactor) Disposal	17,803.32	16,000.00	18,000.00
Open Top (Demolition) Disposal	7,588.63	7,000.00	8,000.00
Compost Recycling Tote Fees	904.50	1,500.00	1,250.00
Bulky Disposal	<u>641.94</u>	<u>800.00</u>	<u>800.00</u>
Total Disposal (Tipping) Fees	<u>26,938.39</u>	<u>25,300.00</u>	<u>28,050.00</u>
NEKWMD Per Capita Fees	632.70	1,350.00	0.00
NEKWMD Surcharges	9,161.46	8,000.00	9,000.00
Operations			
Electric	1,304.57	1,200.00	1,500.00
Heating Fuel	1,885.11	1,000.00	2,000.00
Porta Toilet	0.00	100.00	100.00
Repairs and Maintenance	<u>225.95</u>	<u>500.00</u>	<u>500.00</u>
Total Operations	<u>3,415.63</u>	<u>2,800.00</u>	<u>4,100.00</u>
Total Expense	<u>51,427.40</u>	<u>49,150.00</u>	<u>54,450.00</u>
Net Ordinary Income	-1,231.79	60.00	60.00
Other Income/Expense			
Other Expense			
Transfer Station Addition	<u>8,041.49</u>		
Total Other Expense	<u>8,041.49</u>		
Net Other Income	<u>-8,041.49</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>-9,273.28</u></u>	<u><u>60.00</u></u>	<u><u>60.00</u></u>

Transfer Station Fund Summary

Jan - Dec 2019

Account Balance as of 12-31-2018	14,324.16
Less Accounts Payable as of 12-31-2018	<u>2,435.66</u>
Available Funds as of 01-01-2019	11,888.50
 Revenue 2019	 50,195.61
Plus 2018 Accounts Receivable Written Off in February 2019	<u>42.00</u>
Net 2019 Revenue	<u>50,237.61</u>
 Total Available Funds	 62,126.11
 Expenditures 2019	 59,468.89
Less Ending Accounts Payable 12-31-2019	<u>242.48</u>
Cash Expenditures 2019	59,226.41
 Ending Account Balance 12-31-2019	 <u><u>2,899.70</u></u>

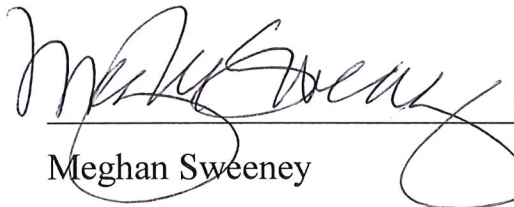
Sheffield/ Wheelock Transfer Station

Joint Statement of the Auditors

Town of Sheffield, VT

In accordance with the Vermont Statutes Annotated Title 24, Section 1681, we, the Auditors of the Town of Sheffield and Wheelock, Vermont have examined the preceding accounts and records of the Sheffield/ Wheelock Transfer Station. To the best of our knowledge, the financial statements and reports of the Sheffield/ Wheelock Transfer Station contained therein show the financial activity position of the Sheffield/ Wheelock Transfer Station for the fiscal year ended December 31, 2019, *with the exception of the unaudited budget line for trash bag sales at the Transfer Station.*

Auditors

 2/1/2020

Meghan Sweeney
Sheffield

Date

Kim Crady-Smith
Wheelock

Date

 2/1/2020

Edward Richardson
Sheffield

Date

Barbara Miller
Wheelock

Date

 2/1/2020

Erika Lavalley
Sheffield

Date

Tiffany Rice
Wheelock

Date

KENISTON AND DANE EDUCATIONAL FUND

The Keniston and Dane Educational Fund was established by Marion K. Dane and Harry A. Keniston to benefit qualified college students as well as qualified endeavors at Miller's Run School.

Annual Report Year 2019

	Basis	Market Value
Invested assets as of January 1, 2019	\$1,096,415.71	\$1,266,793.65
Invested assets as of December 31, 2019	1,139,036.59	1,343,144.22
Distributions to beneficiaries in 2019		\$58,440.80

The following **college students** received distributions from the Fund during 2018.

From Sheffield: Nicholas F. Aiken, Samuel L. Blodgett, Brandon W. Brunell, Kira M. Cogger, Abigail. J. Ham, Katherine H. Ham, Amelia J. Hill, Jamie L. Powers, Jada S. Rosemark, Chelsea A. M. Sanville, Emma E. Tucker and Bryana M. Williams. **From Wheelock:** Leonid A. Baryshev, Devon A. Boardman, Jamie E. DeKett, Madison R. Duranleau, Kameron E. Gallant, Rossen B. Goodwin, Kathleen J. Hunter, Robyn M. Jarvie, Rebekah J. Kadamus, Nicolas J. Lasseigne, Autumn D. Lee, Rebecca A. Lee, Alyssa K. Leonard, Felicity F. Norko, Terra R. Plocic, Rachael L. Savoie, Devon J. Switser, Bryanna S. Trottier and Angelina M. Zola

The eighth grade at **Miller's Run School** received matching funds during 2018.

**Sheffield Field Day
January - December 2019**

	<u>Jan - Dec 19</u>		
Ordinary Income/Expense		Field Day Checking Account Summary	
Income			
Bingo	134.65		
Dessert Auction	219.50		
Donations - Incoming			
Children's Activities	<u>20.00</u>	Jan - Dec	
Total Donations - Incoming	20.00	Field Day Checking Account Balance as of 12-31-2018	6,055.54
		Less Accounts Payable as of 12-31-2018	<u>-</u>
		Available Funds as of 01-01-2019	6,055.54
		Revenue 2019	<u>3,906.92</u>
		Total Available Funds	9,962.46
Food Sales			
BBQ	1,172.00	Expenditures 2019	4,579.87
Corn Roast	118.75	Donations to Other Organizations	2,000.00
Food Booth - School	941.68	Less Ending Accounts Payable 12-31-2019	<u>-</u>
Food Booth - Town Hall	<u>349.25</u>	Cash Expenditures 2019	<u>6,579.87</u>
Total Food Sales	2,581.68	Ending Funds Balance 12-31-2019	<u>3,382.59</u>
Horseshoes Tournament	140.00		
Interest Earned	5.09		
Raffles			
Cash Raffle	78.50		
Ticket Raffle	<u>627.50</u>		
Total Raffles	706.00		
Vendor Space Fees	<u>100.00</u>		
Total Income	<u>3,906.92</u>		
Expense			
Advertising	407.62		
BBQ	1,470.73		
Children's Activities	366.80		
Contracted Services	100.00		
Corn Roast	151.24		
Food Booth - School	468.17		
Food Booth - Town Hall	100.00		
Portable Toilets	662.50		
Propane	39.84		
Santa Gifts	12.59		
Security Patrol	282.00		
Sno-Cones	185.27		
Supplies	211.60		
Ticket Raffle Prizes & Supplies	91.51		
Trash Disposal	<u>30.00</u>		
Total Expense	<u>4,579.87</u>		
Net Ordinary Income	-672.95		
Other Income/Expense			
Other Expense			
Donations - Outgoing			
Donations to S / W Fire Dept	<u>2,000.00</u>		
Total Donations - Outgoing	<u>2,000.00</u>		
Total Other Expense	<u>2,000.00</u>		
Net Other Income	<u>-2,000.00</u>		
Net Income	<u><u>-2,672.95</u></u>		

**Fiddlers Contest
January - December 2019**

	<u>Jan - Dec 19</u>
Ordinary Income/Expense	
Income	
Fiddlers' Contest Donations	1,256.00
Fiddlers' Contest Interest	<u>2.78</u>
Total Income	1,258.78
Expense	
Fiddlers' Contest Prizes	<u>1,300.00</u>
Total Expense	<u>1,300.00</u>
Net Ordinary Income	<u>-41.22</u>
Net Income	<u><u>-41.22</u></u>

Fiddlers Contest Savings Account Summary

	Jan - Dec	
Fiddlers Contest Savings Account Balance as of 12-31-2018	2,764.63	
Revenue 2019		<u>1,258.78</u>
Total Available Funds		4,023.41
Expenditures 2019	1,300.00	<u> </u>
Ending Funds Balance 12-31-2019		<u>2,723.41</u>

SHEFFIELD HISTORICAL SOCIETY 2019 Annual Report

The Sheffield Historical Society is a 501(c) (3) not for Profit Corporation established in 1992. Current Board of nine directors: Francie – Vos, President; Gretchen Fadden, Vice President; Audrey Richardson, Secretary; Ed Richardson, Treasurer; Norma Williams, Curator, John Clark; Beverly Frost; Becky Martin; Betty Burt.

Our Mission statement reads:

The purpose of the society shall be charitable, historical and antiquarian work and research; the collection, acquisition, preservation and exhibition of books, manuscripts, pamphlets, genealogical information, works of art, and other articles of historical, cultural and antiquarian interest, the publication of books, periodicals, tracts and pamphlets devoted to or treating historical, antiquarian and genealogical subjects. Subjects considered for acquisition and research shall include but not limited to the material, agricultural, industrial, civil, political, literary, ecclesiastical, genealogical and military history of the community of Sheffield, Vermont.

As of December 31, 2018, the SHS checking account balance was \$704.25 and the savings balance of \$1121.90

The Sheffield Historical Society had a busy year. Each weekend from Memorial Day through Labor Day weekend, Sheffield Field day the historical building on the hill is open. Tours were also conducted by Curator Norma Williams by appointments. Contacting Norma W. or the Town Treasurer you can schedule these any time. Our guest book has about 40 names this past year with many more going through during the days of tours, and Field Day. A conservative estimate of 60 and a few more is probably accurate. Thanks to Brent Newland a memorial was setup in front of the building as a memorial to our veterans, take a close look and you will see the names of many of those printed on the plaque.

Respectfully submitted,
Ed Richardson Treasurer

Sheffield Town Hall Report 2019

The Town Hall again had a busy 2019 year. Each month on the first Wednesday the Food Shelf conducted their food distribution program serving now the town of Sheffield. The Town Hall was well used. This year there were 70 plus days and evening rentals (uses) as well as chairs and tables being rented out for special in events. The TH was also used on most Tuesday nights for a group of dancers who would enjoy having more join them for the evening.

The Annual Chicken Pie Supper was one of the highlights of the year on Thursday the 3rd week of October with 3 sittings, many compliments for the great job and tasty food prepared by the Church ladies aids. The annual Christmas Craft Fair was held November 2nd with a full house, most of who were return venders. A Ham Supper was also enjoyed November 8th. The Diligent Dames filled Christmas "Thinking of you" boxes for 18 persons. The Food Pantry also put together Christmas Boxes for many local families.

Christmas lights and the tree were put on the porch with the help of the many in decorating the tree, adding color to the town. All in attendance also enjoyed hot chocolate and cookies by several folks from the church. We also had quit a crew who went Christmas caroling. Thanks also to the lights at some homes around town giving a splash of color to the winter scene. We especially want to thank the Lacailles for their award winning light display at the south end of town.

Plans for 2020 are to give an upgrade to the basement floor as the tiles are deteriorating.

Thanks for all your help this year!

Ed Richardson

ANIMAL CONTROL OFFICER
Town of Sheffield
Candace Dane
802-535-7109

End of Year – 2019 – Report

2019 for the animals in the Town of Sheffield was relatively quiet. There were a few problems with humans not being able to properly care for their animals but the problems were happily resolved for the benefit of the animals.

It is that time of year again when I have to stress the importance of obtaining a rabies vaccination for your furry friends and to license them with the Town. Rabies vaccinations are for the benefit of every human and animal and a town license provides a greater likelihood your lost animal will be returned to you that much quicker. Please while you are at the Town Clerk's office provide them with your contact information, an up to date phone number works wonders in allowing me to call owners quickly.

On the subject of animal cruelty, if you see something, SAY SOMETHING. All animals are entitled to proper shelter, care, food and water. If you are in a bind and cannot keep your animals any longer, don't dump them or leave them tied to a tree, call me, I am happy to help. There are resources to resolve situations which are beneficial to you and the animal.

Just a thought, if you are interested in donating for the benefit of furry creatures who may not be as fortunate as your own, I strongly recommend you support Riverside Rescue in Gilman, VT 802-892-5300. They serve a large area, run an extremely clean and friendly shelter and are always happy to help the Animal Control Officer.

As always, I hope the year 2020 brings all good things to the animals and humans in the Town of Sheffield.

Sincerely,

Candace Dane
Animal Control

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Notice

Warning of Caledonia County Meetings

In compliance with H. 134 which was enacted by the 1998 session of the Vermont Legislature, a meeting of the voters and select persons is hereby called, for the purpose of presenting the proposed county budget for the ensuing 2021 fiscal year (July 1, 2020 –June 30, 2021).

All citizens interested in these matters will meet at the fourth floor conference room of the Caledonia County Courthouse at 1126 Main St. St. Johnsbury at noon, December 27, 2019, to discuss the county budget. A final hearing will be held at noon, January 31, 2020 at the same location.

PERSONNEL- \$135,960

OPERATIONS- \$9,000

PROFESSIONAL SERVICES- \$8,000

BUILDING EXPENSE- \$1,000

PROBATE- \$1,500

RESERVE FUND- \$1,000

TOTAL COUNTY COURT EXPENSE- \$155,460

SHERIFF'S DEPARTMENT- \$201,766

CALEDONIA COUNTY COURT EXPENSES- \$357,266

Past Years Budgets:

FY 2020: \$355,492 FY 2019: \$367,686

FY 2018: \$353,587 FY 2017: \$360,784

Dated at St. Johnsbury, Vermont this 13th day of December 2019.

John S. Hall, Assistant Judge

Merle L. Haskins, Assistant Judge

ID#	EQUALIZED GRAND LIST		FY 20/21 Tax	FY 19/20 Tax	FY 18/19 Tax
3033	Barnet	2,376,610	26618	26516	27885
3111	Burke	2,700,250	30243	29920	32023
3174	Danville	2,965,090	33209	32844	35641
3267	Groton	1,255,630	14063	13521	14276
3282	Hardwick	1,964,290	22000	21398	22966
3339	Kirby	550,180	6162	6132	7005
3369	Lyndon	3,689,060	41317	41889	46577
3423	Newark	890,440	9973	10091	10807
3468	Peacham	1,366,890	15309	14511	15137
3546	Ryegate	1,313,340	14709	14807	15347
3558	St. Johnsbury	5,170,210	57906	58371	62990
3579	Sheffield	608,780	6818	6539	7033
3612	Stannard	200,600	2247	2156	2442
3636	Sutton	937,370	10499	10367	10878
3678	Walden	895,060	10025	10245	11340
3699	Waterford	1,926,430	21576	22082	22746
3744	Wheelock	622,670	6974	7021	7523
		29,432,900	329,648	328,410	352,616

DEAN SHATNEY, SHERIFF
CALEDONIA COUNTY
970 Memorial Drive
ST. JOHNSBURY, VT 05819
802-748-6666 FAX 802-748-1684
E-MAIL: dean.shatney@vermont.gov
ANNUAL REPORT
For 2019

We completed another audit for our office in 2018 and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years and have a slight increase with construction and traffic. This increase is do to the fuel prices. We continue to add vehicles to our fleet, replacing cars that have served us well. We have thirteen marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. The radar cart is working well and in many towns. That purchase was with the use of Governors Highway Safety Grant funds. We have a large enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We have an ATV and two golf carts. With project (ROAD), Responsible Operators Against Distractions, we want to continue to educate operators about phone use and texting while driving. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are taking a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has 20 Law Enforcement Officers to start the new year, with hopes to send a couple new hires to the academy in March. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, but are unable to do that right now. Our new location is wonderful and working as it should. We've had a lot of visitors and people stopping by with question. We are more visible and easier to reach. Plus the savings on the tax payers went from \$52,000, down to \$30,000. In 12 years, that expense will go away and the county will own the building.

If anyone has questions or concerns, please call me or stop by the office. My door is always open. I look forward to serving this county as the Sheriff. We have continued with our great relationship with Northeast Vermont Regional Hospital and are helping them make certain that their patients and staff feel safe while in the hospital. We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible, and we will again answer snowmobile related complaints.

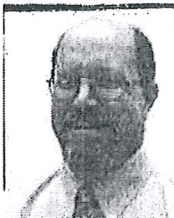
Please check out our facebook page. Thank You.

Sincerely,
Sheriff Dean Shatney



Miller's Run School

Patrick Ham, Principal



We began 2019 with a lot of SNOW, but that didn't stop our first Kingdom East Music Festival, featuring choral students from four schools preparing for a well attended, common concert. We are planning our second festival for Friday, March

13th, 2020!

In May, our middle school students hosted our Dragon Fire Festival, with music, a guest artist, and 8th grade community learning projects. As a piece of this multi-month program, our students did community project work focused on the Wheelock Store as a key part of our community.

In October, we hosted our first Family Fun Night, with math games, a book fair, and food for all. It was a great night of community participation with families going home with math games and books.

As a school, we've had a number of fine arts



events—with 2 violin concerts, an 8th grade play, a spring concert, and recently our annual winter holiday concert. Our band program continues to grow with the recent addition of an oboe and the donation of a baby grand piano, through the generosity of our school neighbors, the Zimmerman family in memory of Veva Zimmerman. In the hallways, we have a constant art show on display—stop in to see! Academically, we've added a number of Fairbanks Museum events and trips to supplement our curriculum with visual and hands-on learning opportunities. Our 8th graders went to Washington, DC, in June. Our classrooms continue to implement the Teachers College Units of Study-- phonics grades K-2, reading in grades K-3, writing in grades K-8—the Bridges math program in grades K-5, and newly adopted, Open Up Resources, for math in grades 6-

8. All of these programs are research based and highly ranked resources.

Beyond academics, we use the Second Step curriculum to address growing up, getting along, and how to be a positive community. We also recognize a word of the month celebrated at our first Friday assemblies.

The Friends of MRS and the Principal Advisory Committee continue to meet monthly, on the third Monday, at 5 PM. This group has done fundraisers to support student activities, proposed school projects, and heard firsthand information from our Kingdom East Board representatives. Our minutes are posted on our school website, and always feel free to join us, once or regularly!

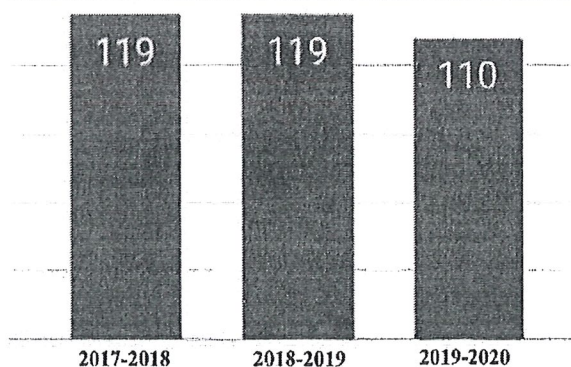
With our Facilities and Maintenance Fund, we have constructed a much-needed addition to the garage, streamlined our parking lot, and continued roof maintenance, as needed after last winter's tremendous snow fall. We are looking at other improvements including sidewalks and a wood-pellet boiler as a replacement for our aging oil system.

As a school committed to the whole child, we look forward to continued growth in academics, positive behavior, sustainable living, and culture at Miller's Run School!



Grades: PreK-8
Classroom Teachers : 8
Special Educators: 2
Support Staff: 10.23
Students PreK-8: 110

Enrollment Trends (As of 10/1/19)



Kingdom East School Board Report

Kingdom East School District Community,

In 2019, the Kingdom East School District reached an important milestone completing our first year of operation as one consolidated school district brought together to expand educational opportunities for students at an affordable cost to taxpayers. With approximately 1,215 K-8 students, 330 employees, seven schools, eight communities, and 363 square miles to serve, transitioning to a new school district has been both exciting and challenging. Fortunately, the aspiring and dedicated teachers, support staff, parents, administrators, and board members keep us moving forward and focused on high-quality educational offerings for our students.

To expand opportunities for students, Kelly Walsh joined the Kingdom East School District team in 2019 as the new athletic and activities director, enabling the district to now offer interscholastic sports opportunities. The popular and robust afterschool program continues to engage students. The negotiated teachers' contract includes added opportunities for teacher professional development. The district strategic plan was finalized in 2019 through the input of community members, employees, students, and board members to create a roadmap and guide as we move forward over the next five years.

Facility needs were brought to the forefront in 2019 with roofs, basements and septic systems that needed repair along with a failed bond vote in June. Marc Brown, the KESD Facility Manager, has been busy, and it is clear we have much more facility work to consider. In 2020, the Kingdom East School District will focus on working with the community to understand our facility needs and develop the best path forward. We invite you to engage in the process by participating in workshops, attending meetings, watching Facility Friday videos online, completing surveys, and asking questions to increase your understanding. The issues are complex and it will take the ideas of many to develop a course forward.

The proposed budget for the 2020 - 2021 school year focuses on aligning resources with the Kingdom East School District strategic plan. At the same time, the proposed budget utilizes consolidation efficiencies such as food service contracts, expanded bulk purchases, and implementation of the class size policy to shift resources and personnel while continuing or expanding opportunities in the areas of the afterschool program, athletics, technology and human resources. As our employees are the critical key to meeting student's needs, the 2020 budget includes resources to hire a human resource manager to oversee hiring, improve the workplace culture, and expand employee training. With an emphasis on cost-efficiencies, the proposed 2021 budget is less than the 2020 approved budget and education tax rate decreases in all eight district towns is anticipated again this year.

Every policy, decision and strategy start with our students, employees, and community in mind. As stated in our mission statement, *"In partnership with the community, staff, and students, the Kingdom East School District is committed to providing a collaborative and equitable environment of educational excellence through rigorous learning experiences that develop individual and diverse talents and abilities of all our students to prepare them for successful lives as contributing, responsible citizen."* On behalf of our entire team of board members, we thank you for your commitment to the Kingdom East School District, and we look forward to serving the needs of our students and community now and into the future.



Cynthia Stuart
School Board Chairperson



Kasey Talbot
School Board Vice Chair

Kingdom East School Superintendent Report



Dear Residents of Sheffield,

This is my fourth year serving as the Superintendent of Schools; I continue to feel blessed to work with such great communities. When I drive through the s turns on Route 122, and arrive at Miller's Run, children are smiling, faculty and staff are laughing, parents whom I see at pick up or drop off are supportive and optimistic; Miller's Run School is thriving.

This past week I visited the art classroom. In the art classroom, I observed elementary children bubbling with excitement as they dipped their brushes into the water colors and filled with vibrant colors on flowers. I observed engagement, questions and excitement. This type of learning is repeated in every classroom I visit, whenever I am at the school. Adorning the halls of the school are cardinals and nighttime paintings. The color and creativity throughout the building inspires me. I invite you to visit Millers Run School. The vibrant activities and classrooms are busy with learning. The Afterschool program is flourishing.

As we look toward the next few years, all the towns in the Kingdom East School District need to provide input and make decisions about facilities. Miller's Run School is working on insulating the roof, and replacing the oil heating system with a sustainable local wood pellet system. The building is in good shape, and will continue to need smaller updates. Other schools in the district: Burke, Concord and Lunenburg have needs as well. Our schools have served each community for many years. As we look toward the future, we need the community to provide input! There are a number of paths and the Board is working with both the school and community to consider options. Please reach out to the school and District, stay informed, and share your input.

Miller's Run School is part of the Kingdom East School District. Please take a moment to look through the Kingdom East Annual Report, available at the Town Clerk's office and Miller's Run School. Our District includes seven preK-8 school programs, covering eight towns (Burke, Concord, Lunenburg, Lyndon, Newark, Sheffield, Sutton, and Wheelock), and choice for high school. The Annual Report highlights our many programs, data about our schools and the budget for the 2020-21 School Year.

It is a considerable honor to serve as the Superintendent of Schools for Kingdom East School District. The citizens of our towns care deeply about public education and our children. This support is essential in continuing the strength of our schools and community. I look forward to continuing to work with Sheffield. Please do not hesitate to reach out to our office if you have any questions. Thank you for allowing me the opportunity to serve you!



Sincerely,

Jennifer Botzjorns
Superintendent of Schools

Emergency 911

802.626.1101



* We Still Make House Calls *
 2009 Vermont Ambulance Service of the Year
 114 Vail Drive, PO Box 401 Lyndonville, VT 05851

January 10, 2020

Dear Residents of Sheffield,

Our calls for service continue to increase. In 2018 we had 1,342 calls and we ended 2019 with 1,395 calls.

We continue to offer CPR and First Aid classes to the community. Anyone interested in becoming CPR or First Aid certified is encouraged to contact us. Most of the classes that we do are for groups out in the community but there is also an option to take the American Heart Association's course online and then do the skills practice with us. This is a great option for those of you that are busy and don't have time to take the full in person course!

Our Nationally Certified Child Passenger Safety Technicians continue to inspect child car seats by appointment. We can inspect a child's current seat and also have new seats available as needed. As in past years we also provided EMT coverage for special events and continued our ambulance billing services.

Our 2020 budget has been approved by the Board of Directors. The per capita amount is \$43.05, down from \$43.83 in 2019. The amount requested from your town is: \$30,133.47

Your representative on our Board of Directors is Bob Blodgett

On behalf of the crewmembers of Lyndon Rescue we thank you for your continued support of our organization and allowing us to serve the community.

Sincerely,

Jillian McLaughlin

Director of Operations



A Non-Profit Ambulance Company serving the communities of: Burke, East Haven, Granby, Kirby, Lyndon, Newark, Sheffield, Sutton, Victory and Wheelock

Lyndon Rescue Inc. 2020 Budget

Expense Summary

	FY 2019	FY 2020	Percent Change
Operations Expenses	\$622,851.86	\$566,739.81	-9.0%
Administration Expense	\$277,543.47	\$272,264.17	-1.9%
Facilities Expenses	\$18,632.96	\$20,876.00	12.0%
Vehicle Expenses	\$79,088.68	\$143,645.36	81.6%
Education and Community	\$5,866.48	\$8,700.00	48.3%
Administration - Billing Expense	\$40,693.78	\$36,149.82	-11.2%
Administration - Billing Facility Expense	\$1,135.56	\$1,135.56	0.0%
Total Expenses	\$1,045,812.79	\$1,049,510.72	0.4%

Per Capita - 2019
\$43.83
Per Capita - 2020
\$43.05

Income

	\$545,409.45	\$567,547.40	4.1%
Net Revenue	-\$500,403.34	-\$481,963.32	-3.7%
Town - Lyndon	\$260,586.00	\$250,968.75	-3.7%
Town - Burke	\$76,619.77	\$73,956.14	-3.5%
Town - Sheffield	\$30,726.81	\$30,133.47	-1.9%
Town - Wheelock	\$35,460.75	\$34,868.73	-1.7%
Town - Granby	\$306.83	\$301.33	-1.8%
Town - Kirby	\$10,651.37	\$10,546.71	-1.0%
Town - Sutton	\$44,972.47	\$43,478.29	-3.3%
Town - Newark	\$25,598.37	\$25,182.97	-1.6%
Town - East Haven	\$12,667.68	\$12,526.91	-1.1%

Lyndon Rescue Inc. 2020 Budget

CATEGORY	DESCRIPTION	INCOME		TOTALS	INCOME		TOTALS
INCOME	Lyndonville Division	Year: 2019		545,409.45	Year: 2020		567,547.40
Revenue from Transportation Services				\$ 498,063.00			\$ 520,000.00
Revenue from Collections	Patient Revenue	\$ 498,063.00			\$ 520,000.00		
Revenue from Billing Services		\$ 3,000.00		\$ 3,000.00	\$ 3,000.00		\$ 3,000.00
Revenue from Special Events	Northfield	\$ 13,500.00		\$ 13,500.00			\$ 14,500.00
	Fair	\$ 1,000.00		\$ 4,500.00		\$ 14,500.00	\$ 3,500.00
	Other Events	\$ 3,500.00			\$ 1,000.00		
Revenue from Fundraising					\$ 2,500.00		
	Donations/Pledges	\$ 5,000.00		\$ 15,000.00			\$ 15,000.00
	Charitable Events	\$ 7,500.00			\$ 5,000.00		
	Other	\$ 2,500.00			\$ 7,500.00		
Revenue from Educational Services					\$ 2,500.00		
	Community Training	\$ 10,000.00		\$ 10,000.00			\$ 10,000.00
Revenue from Employee Benefit Contributions		\$ 1,346.45		\$ 1,346.45	\$ 10,000.00		
					\$ 1,547.40		\$ 1,547.40

Lyndon Rescue Inc. 2020 Budget

CATEGORY	DESCRIPTION	Budget 2019		Budget 2020	
		COSTS	TOTALS	COSTS	TOTALS
OPERATIONS	Lyndonville Division		622,851.86		566,739.81
Salaries/Wages			391,098.60		365,569.92
	Daily Staff	312,194.68		259,200.00	
	Overtime	68000		56,160	
	Transfer Pay	3750		30576	
	On Call Hours	0.00		12,480.00	
	Holiday Pay	7,153.92		7,153.92	
Taxes			29,919.04		27,966.10
	Medicare	5,670.93		5,300.76	
	Social Security	24,248.11		22,665.34	
Benefits			54,333.22		45,230.30
	Healthcare	6,732.24		7,737.00	
	Vision	130.32		130.32	
	Dental	532.32		532.32	
	Flex Plan	7,800.00		7,800.00	
	Retirement	12,203.67		5,391.36	
	Earned Time Off	26,934.67		23,639.30	
Employee Health Screening			150.00		150.00
	Vaccines	150.00		150.00	
Uniforms		1,500.00	1,500.00	1,500.00	1,500.00
Training/Education			15,000.00		7,000.00
	Paramedic school Tuition Reimbursement	12,500.00		4,000.00	
	Continuing Education - Clinical	2,500.00		3,000.00	
	Reference Materials	0.00		0.00	
Clinical Supplies			19,300.00		20,500.00
	Disposable Supplies	13,500.00		16,000.00	
	Oxygen	5,800.00		4,500.00	
Equipment			20,244.00		20,244.00
	Batteries - Cot, Autopulse, Monitor, Everyday cardiac monitor payment	1,500.00		1,500.00	
	Misc Equipment	17,244		17,244	
Communications Fees		1500		1500	
			45,897.00		47,702.00
	St Johnsbury Fire Alarm	43,000.00		44,805.00	
	Edispatch Cellular Service	1,547.00		1,547.00	
	Equipment	750.00		750.00	
	Equipment Repair	600.00		600.00	
Technologies			500.00		300.00
	Tablets	500.00		300.00	
Special Events Expense			250.00		550.00
	Fair	250.00		250.00	
	Misc Special Events			300.00	
Major Equipment			17,160.00		4,000.00
	Stryker Service and payment	10,660.00		0.00	

Vermont Provider Tax	Equipment replacement/repair	6,500.00		4,000.00	
Paramedic Intercept Service		12,500.00	12,500.00	16,027.49	16,027.49
			15,000.00		10,000.00
	CALEX	15,000.00		10,000.00	
ADMINISTRATION					
Salaries/Wages	Lyndonville Division		277,543.47		272,264.17
			96,994.24		99,494.24
	Director	70,000.00		72,500.00	
	Assistant Director of Administration	26,994.24		26,994.24	
Taxes			7,420.06		7,611.31
	Medicare	1,406.42		1,442.67	
	Social Security	6,013.64		6,168.64	
Benefits			29,074.47		19,173.92
	Healthcare	6,732.24		0.00	
	Vision	130.32		0.00	
	Dental	532.32		0.00	
	Flex Plan	1,300.00		2,600.00	
	Retirement	2,837.83		2,984.83	
	Earned Time Off	17,541.76		13,589.10	
		0.00	0.00	0.00	0.00
Earned Time Debt Service		63,894.00	63,894.00	50,000.00	50,000.00
Workers Compensation		5,397.70	5,397.70	5,397.70	5,397.70
Unemployment		250.00	250.00	250.00	250.00
Uniforms			500.00		2,500.00
Training/Education					
	Continuing Education - Office	250.00		2,250.00	
	Continuing Education - Clinical	250.00		250.00	
Professional Memberships/Affiliations			1,045.00		1,045.00
	CLIA	250.00		250.00	
	American Ambulance Association	600.00		600.00	
	Vermont Ambulance Association	100.00		100.00	
	Chamber of Commerce	95.00		95.00	
Insurance			14,900.00		18,622.00
	Commercial	600.00		755.00	
	Liability	10,000.00		13,567.00	
	Vehicle	4,300.00		4,300.00	
Office Supplies/Expenses		3,700.00	3,700.00	3,000.00	3,000.00
Software/Technology			3,118.00		4,170.00
	When to Work	330.00		330.00	
	Microsoft	238.00		238.00	
	QuickBooks	50.00		50.00	
	Website				
	Copier Lease	500.00		552.00	
	Computer Replacement	1,500.00		2,500.00	
	Printer Replacement	500.00		500.00	
Professional Services			18,000.00		18,000.00
	Legal	1,500.00		1,500.00	
	Accounting	1,300.00		1,300.00	

	Bookkeeper	10,000.00		10,000.00	
	Payroll Service	5,200.00		5,200.00	
Marketing/Public Relations			250.00		1,500.00
	EMS Week	250.00		1,500.00	
Bank Fees			7,200.00		15,700.00
	Interest Expense	6,500.00		15,000.00	
	Misc Bank Fees	700.00		700.00	
Debt Service		25,000.00	25,000.00	25,000.00	25,000.00
Misc Expense		300.00	300.00	300.00	300.00
Postage		500.00	500.00	500.00	500.00
FACILITIES	Lyndonville Division		18,632.96		20,876.00
Facility Supplies			1,500.00		1,500.00
Rent	General House Items	1,500.00		1,500.00	
	NVU \$725 a month and Town of Lyndon \$300 per month	12,300.00	12,300.00	12,300.00	12,300.00
General Maintenance		800.00	800.00	800.00	800.00
Utilities			4,032.96		6,276.00
	Bundled cable, internet, phone	4,032.96		4,380.00	
	Cellular coverage- cell phones and tablets in ambulance			1,896.00	
VEHICLES			79,088.68		143,645.36
Fuel			13,900.00		11,900.00
	Diesel	10,000.00		9,000.00	
	Gas	3,900.00		2,900.00	
General Use			500.00		500.00
	Tools, wash, etc	250.00		250.00	
	General Maintenance	250.00		250.00	
96			0.00		77,156.68
	Down Payment	0.00		40,000.00	
	Maintenance	0.00		950.00	
	Tires	0.00		1,650.00	
	Payment	0.00		34,556.68	
95			38,656.68		38,656.68
	Repair	1,500.00		1,500.00	
	Maintenance	950.00		950.00	
	Tires	1,650.00		1,650.00	
	Payment	34,556.68		34,556.68	
	Replacement	0.00		0.00	
94			15,432.00		15,432.00
	Repair	4,000.00		4,000.00	
	Maintenance	1,140.00		1,140.00	
	Tires	1,100.00		1,100.00	
	Payment	9,192.00		9,192.00	
	Replacement	0.00		40,000.00	
EDUCATION AND COMMUNITY PROGRAMS			5,866.48		8,700.00
CPR Courses			4,666.48		7,500.00
	Equipment	2,000.00		1,000.00	

EMS Courses	Books	1,416.48		2,500.00	
	Cards	1,250.00		4,000.00	
Community Education	Other Training Equipment	1,000.00	1,000.00	1,000.00	1,000.00
	B-Con	100.00	200.00	100.00	200.00
ADMINISTRATION	Hand Free CPR	100.00		100.00	
	Salaries/Wages		40,693.78		36,149.82
Taxes	Billing Staff	25,181.00	25,181.00	20,758.40	20,758.40
	Social Security	1,561.22	1,926.35	1,287.02	1,588.02
Benefits	Medicare	365.12		301.00	
	Earned Time Off		1,142.43		387.40
Training/Education	Continuing Education - Office	1,200.00	1,500.00	1,200.00	1,500.00
	Reference Materials	300.00		300.00	
Travel	Mileage	150.00	150.00	150.00	150.00
	Lodging	0.00		0.00	
Office Supplies/Expenses	Paper	250.00	1,844.00	250.00	1,844.00
	Toner	550.00		550.00	
	Financial Forms	600.00		600.00	
	Labels	44.00		44.00	
Postage	Misc Supplies	250.00		250.00	
	Shredder	150.00		150.00	
Software/Technology		1,500.00	1,500.00	1,500.00	1,500.00
	Tritech EMS Billing Software	4,800.00	6,300.00	5,772.00	7,272.00
	Imagetrend Bridge	500.00		500.00	
	CDI	400.00		400.00	
Collections Expense	Computer Replacement	600.00		600.00	
	Credit Card Processing Fees	500.00	500.00	500.00	500.00
FACILITIES		650.00	650.00	650.00	650.00
	Utilities		1,135.56		1,135.56
	Phone	916.92	1135.56	916.92	1135.56
	Long Distance	74.64		74.64	
	Internet	0.00		0.00	
	800 Line	144.00		144.00	

Executive Committee Report

The NEKWMD finished 2019 by processing less recycling compared to 2018 – 2615 tons in 2019 compared to 2750 tons in 2018. Significant drops in mixed paper, cardboard, and glass were responsible for most of the decline. A few items, including compostable materials, batteries, and metal saw increases in tonnage. E-Waste, tires, and plastics tonnages were approximately the same as 2018. Recycling markets remained low throughout all of 2019.

The District ended 2019 with a deficit of \$16,116.38. The District ended 2018 with a deficit of \$41,069.02. Revenues in 2019 were 1% above projections. While budgeted expenses were 3% above projections. The catastrophic failure of our baler on September 24, 2018 was the largest reason for the deficit. Even though the baler was replaced in February of 2019, we incurred significant costs for the first quarter of 2019 that were directly associated with having limited or no processing capacity.

There were no additions or subtractions to the District membership in 2019. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2020 with a proposed budget of \$794,823 – a decrease of 3.6% compared to 2019. The decrease reflects the continued poor markets for recyclables. The surcharge rate of \$24.75 will remain unchanged for 2020. Our surcharge on trash remains below the State average of \$26.59. The NEKWMD will be raising hauling fees by \$10 for facilities and schools. The new rates for 2020 are \$45 for facilities and \$30 for schools.

The NEKWMD was staffed by nine full-time and two part-time employees in 2019. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 57,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

NEKWMD Executive Committee

2020 PROPOSED BUDGET

	A	B	C	D
1	BUDGET ITEM	2019 BUDGET	2019 ACTUAL as of 12/31/2019	2020 PROPOSED BUDGET
2	ADMINISTRATION EXPENSES			
3	Advertising	\$400.00	\$263.75	\$200.00
4	Audit -- Financial	\$7,595.00	\$8,595.00	\$7,595.00
5	Audit -- Waste Haulers	\$2,000.00	\$1,135.00	\$600.00
6	Bank Charges	\$0.00	\$0.00	\$50.00
7	Books & Subscriptions	\$100.00	\$0.00	\$100.00
8	Cleaning	\$1,920.00	\$1,760.00	\$1,920.00
9	Copier	\$2,000.00	\$1,551.83	\$1,500.00
10	Dues/Permits/Fees/Penalties	\$5,000.00	\$6,976.12	\$4,600.00
11	Heating Fuel	\$1,500.00	\$918.36	\$1,500.00
12	Interest Expense	\$0.00	\$0.00	\$0.00
13	Liability & Casualty Ins.	\$15,000.00	\$13,816.00	\$13,000.00
14	Planning	\$1,000.00	\$0.00	\$0.00
15	Legal Fees	\$1,500.00	\$2,895.00	\$0.00
16	Postage	\$2,000.00	\$2,124.45	\$2,000.00
17	Office Supplies	\$3,600.00	\$3,925.44	\$3,600.00
18	Telephone - Office	\$3,000.00	\$2,949.88	\$3,000.00
19	Water/Sewer	\$1,100.00	\$932.72	\$1,100.00
20	TOTAL ADMINISTRATION	\$47,715.00	\$47,843.55	\$40,765.00
21	Gross Wages	\$394,610.00	\$378,076.79	\$387,800.00
22	OT Wages--Warehouse	\$5,000.00	\$4,856.87	\$5,000.00
23	Fica (Employer Match)	\$24,466.00	\$23,772.93	\$24,000.00
24	Medi (Employer Match)	\$5,722.00	\$5,559.94	\$5,625.00
25	Unemployment Insurance	\$5,000.00	\$1,613.48	\$2,212.00
26	VMERS (Retirement)	\$21,010.00	\$20,635.87	\$21,000.00
27	Workman's Comp. Insurance	\$55,000.00	\$57,000.00	\$55,000.00
28	Mileage - Employee	\$7,000.00	\$8,454.13	\$7,000.00
29	Mileage- Supervisor's	\$4,000.00	\$2,275.37	\$3,200.00
30	Supervisor Secretary Payments	\$500.00	\$500.00	\$500.00
31	Personnel Equipment	\$500.00	\$406.26	\$250.00
32	Training	\$1,500.00	\$774.72	\$500.00
33	Travel	\$100.00	\$75.14	\$50.00
34	TOTAL PERSONNEL	\$524,408.00	\$504,001.50	\$512,137.00
35				
36	Loss of Use-Baler	\$0.00	\$16,542.76	\$0.00
37	TOTAL LOSS OF USE	\$0.00	\$16,542.76	\$0.00
38				
39	BUILDING EXPENSES			
40	Improvements	\$1,000.00	\$2,462.59	\$500.00
41	Electricity	\$9,000.00	\$5,357.24	\$7,300.00
42	Maintenance	\$1,000.00	\$2,341.31	\$500.00
43	Misc. Supplies	\$1,000.00	\$0.00	\$1,000.00
44	Trash Removal	\$3,000.00	\$3,085.16	\$3,000.00
45	TOTAL BUILDING	\$15,000.00	\$13,246.30	\$12,300.00

2020 PROPOSED BUDGET

	A	B	C	D
	BUDGET ITEM	2019 BUDGET	2019 ACTUAL as of 12/31/2019	2020 PROPOSED BUDGET
46				
47	EQUIPMENT EXPENSES			
48	Purchases	\$500.00	\$498.25	\$0.00
49	Baler Loan Payment	\$40,000.00	\$64,000.00	\$40,537.00
50	Baler Repairs	\$1,000.00	\$0.00	\$1,944.00
51	Baler Supplies	\$8,000.00	\$6,323.68	\$8,000.00
52	Forklift Fuel	\$2,200.00	\$2,193.24	\$2,500.00
53	Forklift Repairs	\$4,000.00	\$992.72	\$3,000.00
54	Misc. Equipment Repairs	\$1,500.00	\$0.00	\$1,500.00
55	Skidsteer Fuel	\$500.00	\$0.00	\$0.00
56	Skidsteer Repairs	\$5,000.00	\$2,319.38	\$4,000.00
57	Warehouse Supplies	\$2,000.00	\$3,150.31	\$2,000.00
58	Trucks--Diesel	\$21,000.00	\$21,753.75	\$22,000.00
59	Trucks--Repairs	\$12,000.00	\$22,094.89	\$12,000.00
60	TOTAL EQUIPMENT	\$97,700.00	\$123,326.22	\$97,481.00
61	PROGRAMS EXPENSES			
62	Advertising	\$1,000.00	\$306.25	\$500.00
63	Permits & Fees	\$450.00	\$235.00	\$500.00
64	Composting	\$20,000.00	\$19,426.50	\$20,000.00
65	Composter/Bin	\$3,000.00	\$2,263.68	\$1,500.00
66	Dues & Subscription	\$0.00	\$0.00	\$0.00
67	Education Outreach	\$10,000.00	\$10,762.53	\$11,000.00
68	Hazmat Disposal	\$24,000.00	\$33,307.06	\$23,000.00
69	Hazmat Supplies	\$3,000.00	\$3,849.72	\$3,000.00
70	Sale of Recyclables-Processing	\$25,000.00	\$32,172.59	\$22,000.00
71	Special Collections	\$300.00	\$0.00	\$40.00
72	Supplies	\$500.00	\$1,589.05	\$600.00
73	Tire Disposal	\$9,000.00	\$14,506.50	\$14,000.00
74	TOTAL PROGRAMS	\$96,250.00	\$118,418.88	\$96,140.00
75	SUB-TOTAL	\$781,073.00	\$823,379.21	\$758,823.00
76				
77	Capital Improvement Fund	\$44,000.00	\$28,060.00	\$36,000.00
78	TOTAL CAPITAL FUND	\$44,000.00	\$28,060.00	\$36,000.00
79				
80	TOTAL NEK EXPENSES	\$825,073.00	\$851,439.21	\$794,823.00
81				
82	Grants--St of VT & USDA	\$59,000.00	\$150,002.52	\$82,000.00
83	Hauling--Recycling Pick-ups	\$41,000.00	\$43,240.00	\$48,000.00
84	Haz Mat/Paint Care	\$3,500.00	\$6,333.65	\$5,400.00
85	Interest Income	\$25.00	\$10.61	\$10.00
86	Miscellaneous Income	\$500.00	\$1,703.79	\$1,200.00
87	Program Sales--Composter/Bins	\$1,000.00	\$1,152.00	\$1,600.00
88	Programs- Oil Filter Program	\$150.00	\$75.00	\$150.00
89	Sale of Recyclables	\$130,000.00	\$61,254.75	\$88,000.00
90	Compost Income	\$18,000.00	\$20,624.33	\$19,225.00
91	Electronics Income	\$15,000.00	\$25,670.27	\$21,200.00
92	Scrap Metal Income	\$25,000.00	\$13,283.90	\$18,000.00
93	Battery Income	\$8,000.00	\$5,520.75	\$6,500.00
94	Tire Income	\$12,000.00	\$14,257.40	\$16,000.00
95	Per Capita Assessment	\$41,500.00	\$42,834.60	\$42,538.00
96	Surcharge--Waste Haulers	\$470,398.00	\$449,359.26	\$445,000.00
97	TOTAL NEK REVENUES	\$825,073.00	\$835,322.83	\$794,823.00

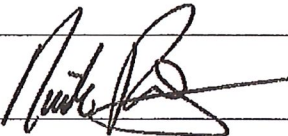
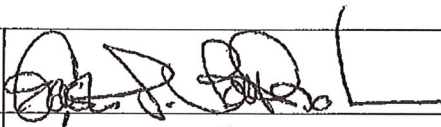
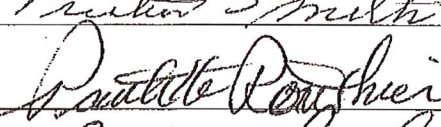
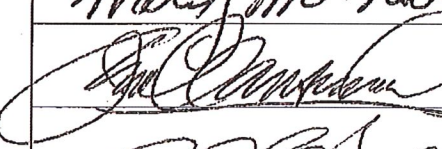
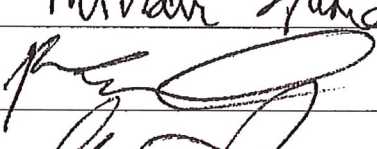
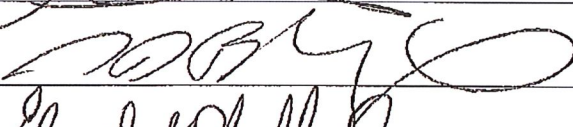
WARNING

NEK WASTE MANAGEMENT DISTRICT BUDGET VOTE

MARCH 3, 2020


The legal voters of the Northeast Kingdom Waste Management District are hereby notified and warned to vote, by Australian Ballot, at the polling place and between the hours specified by their municipality on Tuesday, March 3, 2020 to act on the following article.

ARTICLE 1: Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$794,823?

	
Preston Smith	David Jones
	Rebecca Hill-Larson
Gene a Perkins	Ben Rull
Wally McNeil	Marian Spinks
	
	Otis McKinstry
Timothy P. Vail	Don Dagerre
Jack Sumner	Ken Batchelder
Robert Sandberg	Kenneth R. Hunter
Alvin R. Stodola	
Claude W. Phipps	
James Cole	
Yves Dangle	

Sheffield & Wheelock Recycling and Waste Disposal Guide

Rte. 122 Wheelock. Wednesdays, 8:00am – 5:00pm & Saturdays, 8:00am - 5:00pm

<div> <div>↓</div> <div>SORT ITEMS</div> <div>↓</div> </div>	
<p><u>MIXED PAPER</u></p> <p>Newspapers, catalogs, telephone books, glossy inserts, paperback books, colored & white paper, wrapping paper and junk mail. Any color or type of paper except:</p> <p><i>NO brown Kraft bags, boxboard, coffee cups, ice cream cartons, or metallic wrapping paper.</i></p>	<p><u>CORRUGATED CARDBOARD, BOXBOARD, & BROWN KRAFT BAGS</u></p> <p>All Cardboard and Boxboard food packaging. Remove excess tape. Staples are OK.</p> <p><i>NO wax-coated cardboard, cardboard soiled with food waste, coffee cups, ice cream cartons, or Styrofoam.</i></p> <p>*BOXES MUST BE FLATTENED*</p>
<p><u>TIN CANS</u></p> <p>Labels are OK. Flattening not required. Separate from aluminum cans. Tin is magnetic.</p> <p>*MUST BE RINSED*</p>	<p><u>ALUMINUM CANS, FOIL AND FOOD TRAYS</u></p> <p>Labels OK. Flattening not required.</p> <p><i>Snack bags and candy wrappers are trash.</i></p> <p>*MUST BE RINSED*</p>
<p><u>GLASS BOTTLES & JARS</u></p> <p>*Rinse, Remove Lids (recycle with tin)*</p> <p><i>NO porcelain, Pyrex, windows, crystal, light bulbs, lids, metal or wood.</i></p>	<p><u>PLASTIC BAGS</u></p> <p>Any plastic bag or packaging labelled #2, #4, or #5. Any color accepted. Includes bubble wrap.</p>
<p><u>PLASTIC CONTAINERS #1 – #4 & #5 Food Containers</u></p> <p><u>Max size 2 Gallons / NO BLACK PLASTIC / *MUST BE RINSED*</u></p> <p>Includes food containers, cleaner containers. #5 accepted <i>if it's a food container.</i></p> <p><i>DISPOSE OF THESE PLASTIC ITEMS IN THE TRASH: Any black plastic, Screw-top caps, automotive fluid bottles, pesticide bottles, vinyl siding, toys, CD cases, VHS tapes, Styrofoam, syringes, or medical devices.</i></p>	
<div>  <p>NO...</p> <p><u>DIRTY OR UNRINSED ITEMS</u></p> <p><u>Black Plastic containers</u></p> <p><u>Plastic Containers larger than 2 Gallons</u></p> </div>	

ADDITIONAL ACCEPTED MATERIALS:

FOOD SCRAPS: All food scraps, including meat, bones, dairy. Remove PLU stickers. No plastics, metals, paper.

HOUSEHOLD TRASH and BULKY ITEMS: Trash accepted at transfer station, bags purchased at Town Clerk's are required for disposal. Bags cost \$1.00 or \$2.00 depending on size, larger items subject to other fees. Residents can also contract with private haulers for curbside collection, find our Licensed Hauler List at <http://www.nekwmd.org/pdf/haulerlist.pdf>

SPECIAL WASTES: Aerosols, Rechargeable batteries, Alkaline batteries, Hard cover Books, Scrap Metal.

CLOTHING AND TEXTILES: Drop and Swaps are held annually, call for more information.

HOUSEHOLD HAZARDOUS WASTE: BY APPOINTMENT ONLY, Monday – Friday, May to October in Lyndonville, and special events throughout the District June – September. Call for details.

IF YOU HAVE ANY QUESTIONS – CONTACT THE NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT AT (802) 626-3532 or (800) 734-4602. www.nekwmd.org, e-mail outreach@nekwmd.org



Updated 1/2020

List of Items NOT ACCEPTED for Recycling
Please put the following items in your trash unless otherwise stated

Unacceptable Plastics Include:

Any **black** plastic containers
Screw-top Caps
Motor oil, gas containers
Pesticide containers
Styrofoam of any kind
Planting pots and trays
Plastic furniture
Plastic Toys
Coffee Makers
Coat hangers
Vinyl Siding
Maple Tubing
CDs, DVDs, VHS, and cases
Water line pipes and plastic tubing of any size
Hard, rigid plastic (if it shatters, it's not accepted)

Unacceptable Plastic Bags and Films

Any films with food residue

Unacceptable Aluminum

Chip Bags, Snack Wrappers, Pop tart Wrappers
Aluminum Flashing (recycle with scrap metal)
Coffee Bags

Unacceptable Tin

Recycle these with Scrap Metal

Frying Pans
Large Pieces of Metal
Nails, Screws, Fasteners
Any tin that is a non-food container

Unacceptable Cardboard

Pringles containers
Milk and Juice Cartons of any kind
Ice cream and waxy or plastic frozen food boxes
Cardboard with metallic interior
Single-use coffee cups
Soiled Cardboard
Waxy Cardboard

Unacceptable Paper

Kraft brown paper bags (recycle with cardboard)
White or Brown Boxboard (recycle with cardboard)
Shiny, glossy, or metallic papers
Paper plates, cups, bowls
Single-use cups
Napkins, paper towels, tissue paper

Unacceptable Glass

Crystal
Incandescent light bulbs
Automotive lights
Pyrex
Porcelain

Unacceptable Food Scraps

PLU Stickers (sticks on fruits, vegetables)
“Biodegradable” cutlery, bowls, plates, utensils
Food utensils
Plates, bowls, cups
Plastic bags
Styrofoam
Keurig cups

Request for 2020 Town Dues

Greetings:

The Northeastern Vermont Development Association (NVDA) is now making its annual Request for Town Dues. In past years, we have used the term “appropriations” rather than “dues”, but “dues” more accurately reflects the Town’s status as a member community of NVDA, which your Town has been since 1950. We greatly appreciate your continued support.

Town of Sheffield

Amount Requested: \$527.00

Possible funding methods**:

1. As a line item in the operating budget
2. As an article on the warning

Example:

“Shall the town vote to appropriate a sum of money not to exceed \$527.00 to the Northeastern Vermont Development Association, for planning, development, promoting and publicizing the resources of Caledonia, Essex and Orleans counties with other towns in the three counties?”

**Many of NVDA’s member Towns are also members of the Vermont League of Cities & Towns (VLCT) and have those dues included as a line item in the Town budget, rather than as an article in the Town report. Please consider including the Town’s membership with NVDA as a line item as well.



To the Voters of Sheffield:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are a combined regional planning and economic development organization serving the communities in the largest geographic region of the state – the beautiful Northeast Kingdom.

Annually, we request dues from our member communities. These funds are vital as they allow our team of professionals to provide direct assistance to the 50+ municipalities and scores of businesses in our region.

Local governance is increasingly complex and NVDA has steadily expanded our service offerings to help communities navigate new rules. Our services include, but are not limited to:

- Land use planning at the local and regional level – including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration for community and regional projects;
- Direct business support, referral services, and loans to employers in our region;
- Energy planning and water quality planning and implementation to help communities meet new and evolving statutory requirements;
- Local emergency planning and assistance during weather related events. NVDA has also provided assistance with flood hazard management;
- Economic development planning to grow and strengthen businesses in our communities;
- Municipal education and training opportunities for local officials;
- Keeping communities aware of new opportunities through our e-newsletter and social media. Contact us at tgonyaw@nvda.net to receive our e-newsletter and like us on Facebook.

How is this relevant to Sheffield? Staff provided a set of maps to examine flood and river corridor impacts. NVDA also worked with the town on a Grants in Aid project. This helps the town to set best management practices to reduce stormwater related erosion of the town's roads.

NVDA's municipal dues remain at a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

Sincerely,
David Snedeker
Executive Director

Appropriations History

Appropriations History- Town Meeting 2020

Name of Organization	Requested 2018	Actual 2018	Requested 2019	Actual 2019	Requested 2020
American Red Cross	250	250	250	250	250
Caledonia Home Health	1,100	1,100	1,100	1,100	1,100
Cobleigh Library	600	600	650	650	700
Community Restorative Justice Center	500	0	0	0	250
Darling Inn Sr Meal Site	250	250	250	250	400
Fairbanks Museum	703	703	703	703	703
Green-Up Vermont	50	50	50	50	50
H.O.P.E.	500	500	500	500	500
Lyndonville Youth Baseball/ Softball	250	250	0	0	250
NEK Council on Aging	330	330	330	330	330
NEK Human Services	738	738	738	738	738
NEK Learning Services	100	100	100	100	100
NEK Youth Services	300	300	300	300	300
North Woods Stewardship Ctr	0	0	0	0	250
RCT	1,000	1,000	1,000	1,000	1,000
Umbrella	500	500	500	500	500
VT Ctr for Independent Living	55	55	55	55	55
VT Rural Fire Protection Task Force	100	100	100	100	100
Village Improvement Society/ Powers Park	1,000	1,000	1,000	1,000	1,000
Totals	8,326	7,826	7,626	7,626	8,576

Petitions for organizations requesting money for the first time and organizations requesting an increase in funds are on file at the Town Clerk's Office and will be available at Town Meeting.



American Red Cross
New Hampshire and
Vermont Region

August 19, 2019

Town of Sheffield
Attn: Selectboard
PO Box 165
Sheffield, VT 05886

RECEIVED SEP 04 2019

Dear Friends,

Our mission at the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,000 individuals.
- We installed more than 4,000 and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained almost 24,000 people in first aid, CPR, and water safety skills.
- We collected 76,150 units of blood at over 2,500 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In our region, over 250 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Sheffield. **This year, we respectfully request an appropriation of \$250.00.** These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

For more information about the work we've been doing in your area, please refer to the attached Impact Sheet for Caledonia County.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request and your generous history of supporting this essential work.

Sincerely,

Rachel Zellem
Regional Development Specialist

New Hampshire Headquarters • 2 Maitland Street, Concord, NH 03301
Vermont Headquarters • 32 N Prospect Street, Burlington, VT 05401
1-800-464-6692

www.redcross.org/nhvt



American Red Cross
New Hampshire and
Vermont Region

Caledonia County Service Delivery

July 1, 2018 - June 30, 2019

Disaster Response

In the past year, the American Red Cross has responded to **5 disaster incidents**, assisting **13 residents** of **Caledonia County**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

<u>Town/City</u>	<u>Disasters</u>	<u>Individuals</u>
Hardwick	1	2
Ryegate	2	6
Saint Johnsbury	2	5

Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout **Caledonia County** to educate residents on fire, safety and preparedness. We installed **10 free smoke alarms** in homes and helped families develop emergency evacuation plans.

Service to the Armed Forces

We proudly assisted **15 of Caledonia County's Service Members, veterans and their families** by providing emergency communications and other services, including counseling and financial assistance.

Blood Drives

During the last fiscal year, **Caledonia County** hosted **32 Blood Drives** with the American Red Cross, collecting an impressive total of **1,101 pints** of lifesaving blood.

Training Services

Last year, **Caledonia** hosted **66 courses**, where **1,052 residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

Volunteer Services

Caledonia County is home to **13 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.





Caledonia Home Health Care & Hospice

A division of Northern Counties Health Care, Inc.

161 Sherman Drive, P.O. Box 388, St. Johnsbury, Vermont 05819

Phone: 802-748-8116 • Fax: 802-748-4628 • Web: www.nchcvt.org

November 25, 2019

Town Clerk
PO Box 165
Sheffield, VT 05866

Dear Town Clerk and Selectman,

As in previous years, Caledonia Home Health Care would like to place an Article on your Town Warning to read as follows:

"Shall the Town of Sheffield vote to appropriate \$1,100.00 to Caledonia Home Health Care and Hospice to be used in providing health care service."

Caledonia Home Health & Hospice Visit Statistics for 2020 Town Appropriations

Caledonia Home Health Care & Hospice (CHHC) is Northern Counties Health Care's (NCHC) certified Medicare and Medicaid comprehensive Home Care and Hospice division.

Caledonia Home Health Care & Hospice has proudly served the residents of Caledonia and Southern Essex counties since 1968. Our mission is to enhance the quality of life of individuals and families by providing compassionate, accessible and affordable patient-centered health services to our community.

In the last year, Caledonia Home Health and Hospice was honored to provide 1,417 visits to the town residents of Sheffield, VT. Our staff visited 27 homes of community members living in the Sheffield area.

While working with residents, we provided physical, occupational, and speech therapies. We provided skilled nursing, medical social work, personal care attendants, and even home makers. We work together with primary care physicians so that care is specific and structured to treatment goals.

2020 Town Appropriation Visit Statistics Sheffield, VT

- Home Care (Therapy, Nursing, MSW) **474 visits**
- Hospice (Nursing, Therapy, Personal Care, Respite) = **17 visits**
- Maternal Child Health= **30 visits**
- Long Term Care (Case Management, Personal Care, Respite) = **896 visits**

Total Visits in Sheffield, VT = 1,417 visits

Please advise if you would like me or a local member of our Board of Directors to attend the Selectman's meeting at which our warning article will be considered. If we do not hear otherwise we will assume that the above article will appear on the Warning for the March 2020 Town Meeting.

Sincerely,

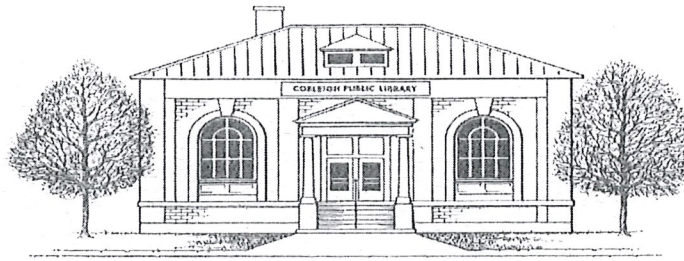
Laurie A. Bellizzi

Laurie Bellizzi

Assistant Director of Operations

Laurieb@nchcvt.org

Caledonia Home Health Care and Hospice



RECEIVED DEC 18 2019

Cobleigh Public Library, 14 Depot St., P. O. Box 147, Lyndonville, VT 05851
www.cobleighlibrary.org/ * (802) 626-5475 * info@cobleighlibrary.org

December 16, 2019

Town of Sheffield
Selectboard

Dear Voters of Sheffield,

The Cobleigh Public Library Trustees are requesting a contribution of \$700.00 from the Town of Sheffield to help the library to continue to provide programs and services for all area towns. Thank you for your approval of the request last year. As we have been in the past, we are committed to serving individuals and families with high quality library services. Although located in Lyndon, the Cobleigh has long served as the library for the residents of the towns in our area, and we are happy to continue to provide free library services and regular and special programs for the adults and children in our community.

Free service to the public includes:

- Listen Up Vermont – downloadable audio books from the Internet at home.
- Universal Class – over 500 online, continuing education courses (non-credit).
- Loan of books, magazines, recorded books, CD's & DVD's for children and adults
- Story hours for infant/toddlers and pre-school age children and parents
- Special author and storyteller performances plus Family Place parent programs.
- Lectures, concerts, book discussions.
- Free internet access, beginning computer classes for adults— free wireless, even when we're closed.
- After school homework center, reading partners for help with reading as requested
- Adult Education tutoring.
- Outreach library services and programs
- Interlibrary loan service – if we don't have it, we can usually get it elsewhere.
- Summer reading programs to encourage children to read all year long.
- VOL – Vermont Online Library, home Internet access to many resources with library card
- Free one on one technology help for one hour by appointment.
- The library provides Science, Technology, Engineering and Math (STEM) programs.
- LearningExpress – skill building, occupational licensing tests, career exploration and more (NEW).

The Cobleigh is also used, at no cost, for meetings of about 28 groups and organizations from all area towns (Bridge Club, Burklyn Arts, Cribbage, Hockey, Girl and Boy Scouts, Kingdom Dulcimer Ensemble, and 4-H, etc). Thank you for your consideration. We hope we have served Sheffield residents well, and if there are things we can do better, please let us know. You can reach Jeanne Laughton at jeannelaughton@gmail.com or 626-9447.

Sincerely,

Jeanne Laughton, Jan Wade, Hilary Adams, Lorrie Mawhinney and Jessica Simpson
Cobleigh Public Library Trustees

Mission Statement: The Cobleigh Public Library is an inviting community center, which provides programs, services, books and materials, public space, and information to all residents in the Lyndon area. The library connects people of all ages with opportunities to explore personal growth and develop a life-long love of reading.

Susan A. Cherry, Executive Director
Neil Favreau, RJ Program Director
Susan Russell, Reentry Coordinator
Tune Faulkner, RJ Panel Coordinator
Stephanie Rowe, Victim Outreach Liaison
Sharon Walker, Reception



**THE COMMUNITY
RESTORATIVE
JUSTICE CENTER**

Programs: *Community Development; Neighborhoods
*Mediation; Circles
*School Training and Support
*Free Legal Clinic/Information and Referral
*Restorative Justice Panels
*Restorative Reentry and CoSA
*Victim Outreach and service connection

December 23, 2019

RECEIVED DEC 27 2019

Wendy Scofield, Asst. Town Clerk
PO Box 165
Sheffield, VT 05866

Dear Ms. Scofield:

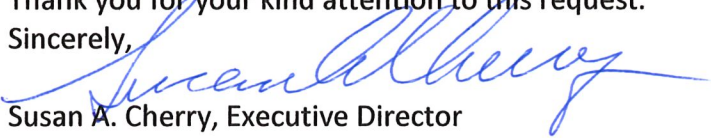
The Community Restorative Justice Center respectfully requests that the following special appropriation article appear on the 2020 warning for the Sheffield Town Meeting:

Shall the Town vote the sum of \$250 to support the operation of The Community Restorative Justice Center during the ensuing year? The CRJC believes in preventing and resolving conflict in the community using victim and community needs as guiding information in repairing harm and restoring right relations. We work with schools, neighborhoods, and the criminal justice system to respond to community needs as it relates to justice being served. In this process, we use community members to work with their neighbors to resolve conflict and repair harm.

The Community Restorative Justice Center holds restorative justice panel meetings for cases referred directly from law enforcement as well as cases referred from the Department of Corrections. Cases that go through the CRJC have a 27% reduction in recidivism. In the past 12 months, the CRJC heard 3 restorative justice cases involving Sheffield residents and 3 free Legal Clinic cases. We also support restorative practices at schools in the area. Appropriations from the Town of Sheffield would also give technical support to neighborhood associations as requested. The CRJC mission states that we are *committed to providing a safe environment for neighbors and parties to resolve conflict in our communities, to restore relationships, and to take responsibility to repair harms caused. We promote the principles of victim-informed restorative justice that transforms practices in workplace, school, institution, and living spaces throughout Caledonia and southern Essex counties.*

Thank you for your kind attention to this request.

Sincerely,


Susan A. Cherry, Executive Director
The Community Restorative Justice Center, Inc.

Att: Petitions

RECEIVED DEC 09 2019

DARLING INN SENIOR MEAL
SITE
76 DEPOT STREET
LYNDONVILLE, VT 05851
802-626-8700
darlingsmeals@myfairpoint.net

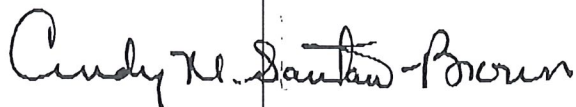
December 09, 2019

Town of Sheffield:

The Darling Inn Senior Meal Site provides complete, well balanced meals to senior citizens and disabled patrons who come to our dining room. We also serve those who are homebound. We provide this service five days a week on a donation basis that does not cover our expenses.

The number of meals served each month has averaged 2800, and we continue to experience increased food costs. Accordingly we respectfully request an appropriation of \$400.00 from the town of Sheffield, as we serve approximately 1500 meals to Sheffield residents on a yearly basis. This number does not include clients who come in to the Dining Room on a daily basis from Sheffield.

Respectfully submitted,



Cindy M. Santaw-Brown
Manager





December 4, 2019

William St. Peter, Town Clerk
Town of Sheffield
37 Dane Rd.
Sheffield VT 05866

RECEIVED DEC 06 2019

Dear Mr. St. Peter:

The Fairbanks Museum and Planetarium respectfully requests that the following special appropriation article appear on the 2020 warning for Sheffield Town Meeting:

"Shall the Town vote the sum of \$703 to support the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Sheffield residents?"

The Fairbanks Museum invites Sheffield residents to take full advantage of their unlimited free general admission to the Museum to explore the nature, beauty, and wonders of our world. Last year, 47 Sheffield residents visited the Museum. Your municipal appropriation provides essential support for the care of the Museum's historic building and the maintenance and exhibition of the most extraordinary educational collections in northern New England. These are among our region's most prized assets. Each year the Museum offers new opportunities for exploration and discovery, so do come for a visit!

In 2019, we installed a lift to bring guests to our Lyman Spitzer Jr. Planetarium, fulfilling a promise to make this unique resource available to everyone. Astronomy was on our minds as we celebrated the 50th anniversary of the Apollo 11 Lunar Landing. We also established a new STEM Lab with state-of-the-art equipment for middle- and high-schoolers to conduct advanced scientific research! Interest in this hands-on STEM Lab has been tremendous, adding a new dimension to our robust partnership with schools. Support from communities means our year-round calendar of events, programs and exhibits has something for all ages. With community support, the Museum is fully engaged in community economic, educational, and cultural development initiatives and contributes significantly to the attraction of visitors to our region.

The Board of Trustees, staff, and volunteers of the Museum are tremendously grateful for the support, encouragement, and collaborative planning that keep our programs relevant and vital. We aim to ensure the Museum delivers services, programs, and a commitment to community development that benefit your town's residents and visitors, and contribute to a remarkable quality of life.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Adam Kane".

Adam Kane, Executive Director



Vermont Green Up Inc.
PO Box 1191
Montpelier, VT 05601-1191
(802) 229-4586
greenup@greenupvermont.org

Town of Sheffield
P.O. Box 165
Sheffield, VT 05866

Dear Town:

10/14/2019

Thank you for your past appropriation for Green Up Vermont, your help is crucial to sustain our mission of cleaning up our roadways and waterways. Your contribution is greatly appreciated! As Green Up rolls into our 50th year, we are again asking for your continued support for 2020.

For your convenience, below is an invoice in the amount you appropriated last year. Please note that many towns allocate money through their Road Line budget each year. The amount requested is based on town population:

- 0- 1,000: \$50
- 1001 - 2000: \$100
- 2001 - 3000: \$150
- 3001 - 4,000: \$200
- 4,001 up: \$300

Green Up Vermont is a private, non-profit organization whose mission is to promote and organize a statewide clean-up day, always the first Saturday in May, and to raise public awareness for a litter free environment. Quick litter stats from 2019: 43 tons of litter and over 2,100 tires were collected. This data is from only about half of our participating towns that filed post-Green Up reports. We will be striving to obtain better statistics for 2020.

Mark your calendar for Green Up Day 2020, May 2nd and help us celebrate 50 years of keeping Vermont green! Please do not hesitate to contact me should you have any questions or comments. As the new Executive Director, I look forward to working with you. Thank you!

Kate Alberghini
Executive Director
Green Up Vermont
802-229-4586 | greenup@greenupvermont.org

Invoice #: 813

Terms: Due on receipt

Description	Amount
2020 Green Up Day Town Giving	50.00

Vermont Green Up Inc. is a 501(c)(3) organization



136 Church Street
PO Box 403
Lyndon Center, VT 05850
(802) 626- 3228

October 2019

RECEIVED NOV 25 2019

Dear Town of Sheffield,

H.O.P.E. is a private, non-profit agency, whose mission is to provide basic services to people in our community in a respectful and compassionate manner. We do this by helping families and individuals with life's basic needs. We provide clothing, food, household goods and so much more. H.O.P.E. strives to create a community that responds in a caring and supportive way to individual and family needs so our community, and its' members, can grow and thrive.

In 2018, we provided the following services to community members:

- 2,227 Backpacks filled with food and other necessities to children in 8 different schools
- 1,504 Families and Individuals served at our emergency food shelf
- 735 Children who received a clothing voucher
- 206 Adults Clothing Vouchers given
- 47 Emergency housewares packages
- 375 Free books given
- 199 Free stuffed animals given
- 27 Homeless Individuals served

In 2018, H.O.P.E served approximately 13 residents (youth and adults) from **Sheffield:**

- 256 Backpack Program bags
- 10 Children's Clothing Vouchers
- 4 Adult Clothing Vouchers
- 25 Emergency Food Bags
- 1 Household Packages

H.O.P.E. is a vital organization to the Northeast Kingdom. The services and support that H.O.P.E. provides would not be possible without the backing from our local towns. We would like to respectfully request an appropriation from the Town of Sheffield for \$500.00 to help H.O.P.E. continue to provide these basic needs to our local families in need.

Thank you for your consideration.

Jodi Wheeler,
H.O.P.E. Executive Director

hopevermont.com
Hope.in.nek@gmail.com



Lyndon Youth Baseball/Softball
PO Box 1146
Lyndonville, VT 05851-1146

December 24, 2019

Town of Sheffield
PO Box 165
Sheffield VT 05866-0165

Dear Select Board:

Lyndon Youth Baseball/Softball (LYBS) is a non-profit organization serving over 400 children ages 5 to 16 every spring and summer. **Last we year, had 17 children from Sheffield joining us.** We have a strong history embedded into the fabric of our community, making us the largest local youth sports program. A typical season includes Babe Ruth teams, Little League Majors teams, Minor League teams, Coach Pitch teams, and Tee Ball teams. In addition to our regular season, we also host and attend district, state and regional tournaments in all of our major divisions (2019 included a trip for our Babe Ruth Softball team to Florida for the World Series). Our program operates in vast majority by the work of more than 150 selfless individuals who volunteer countless hours. We give thanks to the many devoted parents, families and friends who are actively involved in our program. Without each and every volunteer, we wouldn't be able to operate this great program.

In 2019, due to the help of appropriations from your town, Lyndon Youth Baseball Softball was able to complete the infield redo on the Little League Baseball Field. Our plan is to complete this project (outfield) in the Spring of 2020 prior to the season starting, which is where appropriations would be directed if granted this year.

To help alleviate expenditures and offset the cost to families and townsfolk, LYBS continued fundraising efforts in 2019. Apparel Orders were a new fundraiser held as well as a prize calendar that each child worked to sell and earn money to put toward our league. Tag day participation helped raise money for our program, as well as a coin drop held in Lyndonville. The concessions stand remained a 100% volunteer run operation and profit all was able to be used in the LYBS league. We have always prided ourselves on the ability to bring the game to players and families at an affordable cost. To continue to do so, **we would greatly appreciate your support in the amount \$250 for the 2020 season.** Sheffield has always shown generous support of our program for which we are endlessly grateful and appreciative. Attached you will find our profit and loss statement. Thank you for your careful consideration.

Respectfully submitted,


Jennifer Mitchell
LYBS President

LYNDON YOUTH BASEBALL& SOFTBALL

PROFIT AND LOSS

October 2018 - September 2019

	TOTAL
Income	
DONATIONS	
APPROPRIATIONS	5,000.00
COIN DROP	1,975.62
TAG DAY	3,965.92
Total DONATIONS	10,941.54
FF COOKSHACK	30,239.69
FUNDRAISING	
Calendar Raffle	5,480.00
SIGNS	5,100.00
SUPER BOWL	1,000.00
SWEATSHIRTS	5,163.50
Total FUNDRAISING	16,743.50
SIGN UPS	18,923.38
Softball World Series 2019	30,480.75
Total Income	\$107,328.86
GROSS PROFIT	\$107,328.86
Expenses	
CHARTER/INS	
INSURANCE	1,757.49
LEAGUE DUES	4,206.75
Total CHARTER/INS	5,964.24
CONCESSIONS	8,208.22
FF COOK SHACK	
SQUARE FEES	146.49
Total FF COOK SHACK	146.49
Total CONCESSIONS	8,354.71
Contract Services	
Accounting Fees	160.00
Legal Fees	230.00
Total Contract Services	390.00
EQUIPMENT	712.25
FIELD AND FACILITIES	
Equip Rental and Maintenance	1,131.28
MAINTENANCE	5,023.46
MATERIALS	3,930.53
Total FIELD AND FACILITIES	10,085.27
FIELD LEASE	
FISHER FIELD	750.00
Total FIELD LEASE	750.00
FUNDRAISING-E	45.00
CALENDAR RAFFLE	24.00

	TOTAL
DECALS	66.00
SIGNS-E	1,676.16
SUPER BOWL	500.00
SWEATSHIRTS	4,032.00
Total FUNDRAISING-E	6,343.16
Operations	25.50
Books, Subscriptions, Reference	160.00
Postage, Mailing Service	142.00
Printing and Copying	99.80
Supplies	98.45
Total Operations	525.75
Other Types of Expenses	7.60
Advertising Expenses	471.50
Total Other Types of Expenses	479.10
SIGN UPS-E	200.00
REFUND FOR SIGN UPS	45.00
RETURNED CHECKS	60.00
Total SIGN UPS-E	305.00
SOFTBALL WORLD SERIES 2019 CELEBRATION	900.00
Softball World Series 2019 Reimbursement	18,891.19
TOURNAMENT-E	
BASEBALL	440.00
TOURNAMENT-FEES	325.00
Total TOURNAMENT-E	765.00
UMPIRES	2,381.99
Uncategorized Expense	340.00
UNIFORMS	12,604.00
UTILITIES	
ELECTRIC	541.64
TELEPHONE	116.59
WATER	138.16
Total UTILITIES	796.39
Total Expenses	\$70,588.05
NET OPERATING INCOME	\$36,740.81
NET INCOME	\$36,740.81



December 4, 2019

Dear Selectboard,

On behalf of the Northeast Kingdom Council on Aging, we are writing to ask for an appropriation from the town of Sheffield to support our work with elder and disabled Vermonters living in your community. Your support is vitally important as we continue to face challenges due to shifts in healthcare funding and the increasing aging population in our state.

The Council on Aging serves as the central resource for older Vermonters to gain services and assistance in their communities. In FY 2019 the Council provided assistance to **over 4,300 residents of the Northeast Kingdom** and with our Home Delivered Meals program, **delivered 132,284 meals**. We also offer a Helpline, Medicare counseling and Bootcamps, exercise and mobility programs, specially-trained staff who help people develop long-range planning as they age, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as support to apply for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitians. Working with RCT and Legal Aid, we provide for the complex challenges people face while living in a rural community. Our work is supplemented by 367 volunteers who serve as Home Delivered Meals drivers, wellness program leaders, and home-based caregivers.

As a private, 501c (3) non-profit corporation, we have been serving older Vermonters for over 40 years and our mission is to deliver the person-centered support necessary for them to sustain their independence and live well in their communities. This year, we are requesting the amount of \$330.00 from the residents of the town of Sheffield. We have enclosed a brief letter in support of this request for inclusion in your town report.

Suggested wording for the warning article for town meeting follows: *"Shall the town vote to appropriate the sum of \$330.00 to assist the Northeast Kingdom Council on Aging in providing services to elder and disabled Vermonters in the ensuing year."*

Please feel free to contact me should you have questions or need additional information.

In gratitude,

Meg Burmeister
Executive Director

The mission of the Northeast Kingdom Council on Aging is to *"Help People Age with Independence and Dignity."* Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.

181 Crawford Road - Derby
PO Box 724 Newport VT 05855
Phone 802-334-6744 Fax 802-334-7455
Toll free 800-696-4979

2225 Portland Street
PO Box 368 St. Johnsbury VT 05819
Phone 802-748-3181 Fax 802-748-0704
Toll free 800-649-0118

www.nkhs.org

December 20, 2019

Town of Sheffield
P. O. BOX 165
SHEFFIELD, VT 05866

RE: 2020 Town Meeting Appropriation Request

Dear Select Board, Town Clerk, and Town Voters:

Your financial support to Northeast Kingdom Human Services, goes directly to care for your community members in need of mental health, substance use, and intellectual disabilities services.

Northeast Kingdom Human Services is dedicated to improving lives. Every day, we work tirelessly with individuals and families in your community to provide exemplary care, develop new programs, and improve access to services for all those in need. While we are surrounded by multiple challenges, we strive to help individuals, of all ages, live their most fulfilling lives as best as they can, regardless of their individual circumstances. It has been our mission since August 20, 1960, to enrich communities and enhance the ability of individuals and families to improve their lives.

Being in good mental health is paramount to every human being, therefore, as private, non-profit Designated Agency, Northeast Kingdom Human Services has a responsibility for ensuring an availability and delivery of comprehensive range of services to any individual, regardless of his or her ability to pay. In 2018, Northeast Kingdom Human Services provided \$247,881 in free or uncompensated care to those in financial need in Caledonia, Essex, and Orleans counties. These individuals reached out to us for support and we were there for them, each and every step of the way.

This year, Northeast Kingdom Human Services is asking the Town of Sheffield for financial support in the amount of \$738 (\$1.05 per town resident) to be included on the March 2020 Town Meeting Warning. The current appropriation amount has not changed since 2011. In 2011, 43 Town of Sheffield community members received services from Northeast Kingdom Human Services, compared to 44 in the past year.

Article: Shall the **Town of Sheffield** vote to raise, appropriate and expend the sum of **\$738** for the support of **Northeast Kingdom Human Services, Inc.**, a not for profit 501(c)(3), to provide needed services to residents who cannot otherwise afford care.



Serving the NEK
since 1960

RECEIVED DEC 20 2019

We're all about being human.

On behalf of NKHS and all the individuals and families we serve, we wish to thank you in advance for your consideration of our request and for bringing it to the town voters on Town Meeting Day 2020. Thank you for your ongoing support in this important endeavor. The NKHS annual summary report is attached for your community.

Sincerely,

The Board of Directors and Leadership Team
Northeast Kingdom Human Services, Inc.

Contact:
Ruth Marquette
Grant Writer/Funding Program Specialist
181 Crawford Road -
P. O. Box 724
Derby office: 802-334-6744 ext. 2140
Newport, VT 05855
RMarquette@nkhs.net

Northeast Kingdom Human Services, Inc.
STATEMENT OF ACTIVITIES - Pre Audit
For the Period Ending June 30, 2019
Year-to-Date

	Total Agency		
	Actual	Budget	Favorable (Unfavorable)
REVENUES:			
Client Fees, net	36,074,173	36,035,860	38,313
State grants -	0	0	
Grant-in-Aid	998,732	943,954	54,778
Agency of Human Services contract	538,490	811,808	(273,318)
Other state contracts/grants	664,367	829,575	(165,208)
Local revenue	80,438	86,275	(5,837)
Other revenue	184,492	21,609	162,883
TOTAL REVENUES	38,540,691	38,729,081	(188,390)
EXPENSES:			
Salaries	16,329,036	15,713,106	(615,930)
Fringe benefits	5,204,325	5,874,828	670,503
Other personnel costs	12,510,760	12,755,407	244,647
Program expenses	678,748	633,349	(45,399)
Operating expenses	911,160	1,190,210	279,050
Client/Staff transportation	1,193,014	1,170,265	(22,749)
Building expenses	962,429	1,012,559	50,130
Allocation of indirect costs-	0	0	
Administration	0	0	0
Maintenance	0	0	0
TOTAL EXPENSES	37,789,470	38,349,724	560,254
EXCESS (DEFICIT) FROM OPERATIONS	751,221	379,357	371,864
NON OPERATING REVENUES:			
Gain (loss) on sale of assets	0	0	0
EXCESS (DEFICIT) OF REVENUES OVER EXPENSES	751,221	379,357	371,864

NORTHEAST KINGDOM HUMAN SERVICES, INC. – NKHS (Requesting \$738 in 2020)

181 Crawford Road – Derby, P. O. Box 724, Newport, VT 05855 ♦ 802-334-6744 or 800-696-4979
2225 Portland Street, P. O. Box 368, St. Johnsbury, VT 05819 ♦ 802-748-3181 or 800-649-0118
www.nkhs.org

Thank you, **Town of Sheffield** voters, for your appropriation support last year. Annual appropriations are a vital funding source to support the provision of needed services for residents who cannot otherwise afford care.

Summary data for the past year:

Total number of individuals of all ages in our service area that utilized mental health crisis intervention, mental health, addiction, behavioral health, and/or intellectual/developmental disabilities support services in the past year:	3,855
Total number of individuals of all ages in the Northeast Kingdom that were supported by the Emergency Services Team 24 hours a day 7 days a week last year:	413
Number of individuals from the Town of Sheffield who accessed supportive care at Northeast Kingdom Human Services, Inc.:	44
Employees provided community consultation, education, and outreach in community meetings, events, and trainings in Northeast Kingdom Human Services offices, area schools, and businesses; training examples include suicide prevention and awareness, trauma informed care, and parenting.	193 hours
This agency is proud of the dedicated professional employees who support community members in Caledonia, Essex, and Orleans counties in the Derby or St. Johnsbury offices, the satellite office in Hardwick, in homes, and in schools throughout the communities in the Northeast Kingdom.	500 total, 8 from the Town of Sheffield
Free and/or uncollectable services provided for Town of Sheffield individuals.	51,826.51

Good mental health is important for everyone. As a Designated Agency serving the Vermont's system of care, Northeast Kingdom Human Services, Inc. has a responsibility for assuring that a comprehensive range of services are available regardless of an individual's ability to pay. A sliding fee scale is available for those in financial need. Last year, the agency provided \$247,880.52 in free and/or uncollectable services for supports provided to individuals in our service area. Northeast Kingdom Human Services is asking the Town of Sheffield voters to again consider helping neighbors, family members, and friends receive the supports they need to live a happy and fulfilling life and be an active and contributing member in your community through this 2020 appropriation request of \$738. This amount is calculated on \$1.05 per person according to the 2010 Census or the amount voted last year.

Thank you so much for your support!

Respectfully submitted,
Tomasz Jankowski, DPT, MHA, MBA
President and CEO

www.nkhs.org



Northeast Kingdom Learning Services, Inc.

55 Seymour Lane, Suite 11

Newport, VT 05855

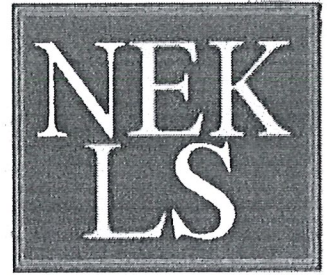
1-844-GO NEKLS(466-3557) / toll free

(802) 334-6532 / phone

(802) 334-6555 / fax

info@neklsvt.org

www.NEKLSVT.org



January 1, 2020

Town of Sheffield

PO Box 165

Sheffield, VT 05866

Northeast Kingdom Learning Services, Inc. (NEKLS) has served the residents of Orleans, Essex, and Caledonia counties since the late 1960s. Beginning in one location in Newport NEKLS has evolved to providing our free services in five Community Learning Centers and with various off-site and in-home educational programs. The residents of these counties that have accessed NEKLS services have worked towards receiving a high school diploma or GED, gained job skills, prepared for college courses, received family and child support services such as Early Intervention and much more. NEKLS also continues to provide prevention programming aimed at reducing underage alcohol and tobacco use, in addition to continuing support for a Big Brothers Big Sisters of Vermont program to in Orleans and Northern Essex counties.

State and federal budget challenges continue to impact funding of community nonprofits such as NEKLS. Town appropriations are vital in keeping services free for the hundreds of community members we work with each year, helping to make their goals a reality. Funding helps to maintain high quality services as they are and to introduce new instructional options as well. NEKLS is requesting a town appropriation of \$100 to help support programs that are accessible to the residents of Sheffield.

In 2019, NEKLS added to its programming Ready, Set, Grow Childcare located in the old Teddy Bear Factory on Farrant Street in Newport. The Childcare opened in September and is already exploring the expansion into school age care beginning in the Summer of 2020.

Enclosed is our NEKLS appropriations flyer to include in your town report; it is a detailed summary of our services for taxpayers' information.

We hope you will continue to support NEKLS as we look forward to another year of being an important partner in your community. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Faust".

Michelle Faust

Executive Director

Enclosure: NEKLS Appropriations Infographic

Our mission is to inspire and empower learners, birth and beyond.



Northeast Kingdom Learning Services, Inc. began with one woman, Eva Warner,

teaching area residents to read at their kitchen table. It is so much more today!

Thank you for your continued support of our services,

Your support makes a difference in the lives of your neighbors, friends and families!

Adult Education and Literacy Programs (AEL)

In addition to HSCP and GED services, our Teachers provide math, reading, writing, job skill development, computer literacy and support to students who are transitioning to college or work.

230 **8932**
*Students served Hours served
In 2019*

Community Learning Centers

Offer groups and individual computer training. In addition to computer classes and average of

80

Community members per month access email, apply for jobs online, search the web and more at any one of our

5

Community Learning Centers

Children's Integrated Services (CIS)

Vermont's comprehensive approach to provide child development and family support services.

526

of referrals to CIS in the tri-county region In 2019

High School Completion Program (HSCP)

Collaborates with local high schools to provide a path to a high school diploma for anyone age 16 or older

59

*High School diplomas where awarded, in partnership with area High Schools
In 2019*

General Education Development Program (GED)

Leads to a high school diploma equivalency

18

*Number of GED's awarded
In 2019*

K-12 Tutorial Program

Provides one on one and group instruction to K-12 students at any number of locations including area libraries and Town Halls

32

Number of K-12 students in the tri-county region in 2019.

English Speaking Other Languages (ESOL)

NEKLS teaches English as a second or other language to students from around the world who have settled in the NEK.

9

Number of students served in 2019 coming from Brazil, China, Nepal and more

Administrative Offices

(802) 334-6532

Canaan Learning Center

(802) 266-3933

Island Pond Learning Center

(802) 723-4261

Newport Learning Center

(802) 334-2839

St Johnsbury Learning Center

(802) 748-5624

"Like" us on Facebook @ NEKLSVT

www.neklsvt.org

Please contact us at

1-844-GO NEKLS (466-3557) if you or someone you know has need for our services or at info@neklsvt.org.

Prevention Services

Offers education to the community around Prevention, Intervention, Treatment and Recovery in alignment with the (PITR) Collaborative.

500

Estimated number of individuals who've received Mental Health and Prevention trainings in the NEK in 2019

NEW in 2019!

Ready, Set, Grow Childcare opened up in September Offering infant, toddler and preschool care. Look for a possible expansion of school age summer care in 2020

***NEKYS has been offering vital supportive services for youth and families since 1975
In 2019 NEKYS served 454 individuals throughout Caledonia and Essex Counties***

NEKYS Family Programs Provide:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Supportive counseling for youth and families, case management, support for youth and families within their schools, and family mediation.
- Outdoor adventure opportunities that include kayaking, canoeing, hiking, swimming, and mountain climbing. The group works on learning coping skills and self-care strategies.
- Adult mentors once a week in the school for at-risk students in the 1st-8th grade. Adult mentors establish supportive relationships that result in improved academic performance and positive life choices.
- Summer Central Scholarship program offering scholarships for children to attend summer activities they otherwise could not afford.

NEKYS Youth Program Include:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Support to local young people ages 15-22 that are homeless or at risk of homelessness; have current or past involvement with foster care; are pregnant and/or parenting; experiencing mental health issues; struggling with substance abuse; have current or past involvement with the criminal justice system.
- Programs that utilize a positive youth development, trauma-informed approach that is tailored to meet the needs of young people. Encouragement for each young person is to identify their strengths and achieve goals related to housing, education, employment, and life skills.
- Access to short-term and long-term housing support that addresses the complex needs of young adults who are 18-22 years old. Young adults receive support which include in-home case management, rental assistance, landlord mediation, job skill development, and educational advancement support.

NEKYS Restorative Justice Programs Include:

- A voluntary and confidential alternative to court proceedings for individuals ages 10 through adult.
- Programs based on restorative justice practices that give the person who violates the law the opportunity to identify and repair the harm done to the victim, the community, and themselves.
- Opportunity for the individual who completes the requirements of the program to have his or her case closed in the legal system.
- Help for individuals to regain their driver's license while they pay off their fines and fees.
- Support for 16 to 21 year old youth who are referred to the program after receiving a notice to report from a police officer for possession and/or consumption of alcohol or marijuana.
- Assistance for youth ages 10 through 22 who have been adjudicated in Family Court, are on probation and require additional support by the Department for Children and Families.
- Pretrial Services – a new program involving risk assessment and needs screening.
- Balanced and Restorative Justice (BARJ) – works with adjudicated youth to reduce/eliminate repeat offenses; works with at-risk youth using prevention techniques to keep them out of the juvenile justice system; truancy work with school systems.

Northeast Kingdom Youth Services is a private, non-profit agency governed by a community-based, volunteer Board of Directors. We rely on grants, contracts, and appropriations from the towns we serve to continue our mission. Thank you for supporting families in our community. Please call our office at 748-8732 if you have any questions or concerns.

NORTHWOODS STEWARDSHIP CENTER

Connecting people and place through science, education and action

December 18, 2019

Town of Sheffield
PO Box 165
Sheffield, VT 05866

Dear Members of the Sheffield Selectboard,

I am writing to respectfully request that the Town of Sheffield consider supporting the NorthWoods Stewardship Center through an annual appropriation of \$250 at Town Meeting.

NorthWoods offers widespread conservation and educational services throughout the region and is supported through the generosity of private individuals, local communities, charitable grants, and fee-for-service contracts. We provide reduced-cost educational programs (including camps, After School, and natural science activities); summer Conservation Corps jobs for local youth; and a variety of practical workshops for adults throughout the year. NorthWoods also features a 1500-acre forest property that is open to the public and managed for timber production, recreation, wildlife habitat, and landowner forestry trainings.

NorthWoods facilitates after school programming throughout the school year at Miller's Run School. We also hosted Miller's Run at NorthWoods, to cultivate team-building and communication for the junior high students. In 2019, NorthWoods collaborated with the Velocity program, which provided free outdoor recreation opportunities to a participating group of male students. NorthWoods also hosted a learning station at the STEM fair, held at Miller's Run, engaging students in wildlife education and exploration.

NorthWoods' Forest Stewardship staff worked with landowners in Sheffield to harvest storm-damaged trees and plant tree seedlings in their place. Two ski trail bridges were repaired at our Charleston campus using lumber that was harvested in Sheffield and milled by Martin Sawmilling & Poultry Processing. NorthWoods assisted with forest tours led by Al Robertson at his woodlot in Sheffield, during an event where Al was recognized as the 2019 Vermont Tree Farmer of the Year.

NorthWoods Stewardship Center is a local organization and we invite all Sheffield residents to visit NorthWoods to enjoy a ski, paddle, or nature hike or to join us for one of our youth camps or landowner education programs. Support from the Town of Sheffield is critical to the success of these programs and we appreciate your support!

Thank you. I am happy to respond to any questions or comments.

Sincerely,



Maria Young
NorthWoods Stewardship Center



Rural Community Transportation, Inc.

1677 Industrial Parkway • Lyndonville, Vermont 05851

Phone: (802)748-8170 • Fax: (802)748-5275 • <http://riderct.org>

"COMMUNITY IS OUR MIDDLE NAME"

RECEIVED DEC 06 2019

Town of Sheffield
Sheffield Town Office
PO Box 165
Sheffield, VT 05866

November 26, 2019

Re: Request for town appropriation

Dear Sheffield Select Board,

Rural Community Transportation, Inc. (RCT) respectfully requests that the following special appropriation article appear on the 2020 warning for Town Meeting:


Article: Shall the **Town of Sheffield** vote to raise, appropriate and expend the sum of **\$1,000.00** for the support of **Rural Community Transportation, Inc.** to provide services to residents of the **Town of Sheffield**.

RCT is a nonprofit 501(c)(3) corporation which provides public transportation services throughout Caledonia, Orleans, Essex and Lamoille Counties. In Fiscal Year 2019, RCT provided 1,398 trips to 28 residents of the Sheffield, travelling 41,8760 miles at a total cost of \$23,226.00.

RCT operates with federal and state funding; however, our funding sources typically require 20% - 50% local match dollars. All town appropriations received are used to provide the required local match.

We hope you will be able to assist with this request and look forward to our continued service to the residents of Sheffield.

Sincerely,


Nick D'Agostino
Executive Director



RECEIVED DEC 16 2019

Activity Report for Sheffield
Fiscal Year 2019 * July 2017 – June 2018
Town Appropriation Request: \$500

Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that make for strong women, supported families and safe homes. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

The Advocacy Program is an essential safety net for people affected by intimate partner violence and sexual abuse. The Advocacy Program meets the needs of victims in crisis while also offering preventive programming to local schools and youth groups with a focus on gender respect, consent and healthy relationships. In 2019, 569 individuals received direct advocacy, 27 adults and 26 children were sheltered for a total of 2,654 bed-nights, and 330 adults and 3,207 youth were reached at 150 prevention programming events.

Kingdom Child Care Connection (KCCC) is a community-based child care resource and referral center for Caledonia and southern Essex counties. KCCC is responsible for helping families find and pay for high-quality childcare services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. In 2019, 759 families were connected with the Child Care Financial Assistance Program.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. In 2019, the Family Room helped 101 children develop safe, healthy relationships with their non-residential parent. Additional services such as therapeutic visitation, parenting education and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is a culinary arts job-training program for women with barriers to employment. This 14-week program introduces women to the culinary arts through the preparation and packaging of Meals-on-Wheels for Newport area seniors. After completing the program women are assisted with securing employment with local businesses that fit their individual strengths and interests enabling them to achieve economic self-sufficiency. In 2019, Cornucopia empowered 12 women through hands-on culinary and hospitality training and produced over 30,615 meals nutritionally-balanced meals to homebound, Newport-area seniors and 2380 meals at its weekly community meal site.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 23 households in Sheffield were served by Umbrella in 2018 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Sheffield's support.

Respectfully,

Amanda Cochrane
Executive Director

**THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF SHEFFIELD
SUMMARY REPORT**

Request Amount: \$55.00

For 40 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'19 VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **250** individuals to help increase their independent living skills and **6** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **163** households with information on technical assistance and/or alternative funding for modifications; **122** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **86** individuals with information on assistive technology; **46** of these individuals received funding to obtain adaptive equipment. **499** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **40** people and provided **31** peers with adaptive telecommunications equipment.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '19, **4** residents of **Sheffield** received services from the following programs:

- Home Access Program (HAP), **\$2,800.00** spent on modifications, •Meals on Wheels (MOW) **\$78.00** spent on meals for residents, •Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at [**www.vcil.org**](http://www.vcil.org).

The mission of the Vermont Center for Independent Living is to empower Vermonters with disabilities, Deaf Vermonters, and others to tear down the physical, communication, and attitudinal barriers that keep us from realizing our full human potential.

Together, we will build communities to:

- Achieve our human and civil rights and equal access to services and opportunities.
- Have available ongoing resources and options for independent living.
- Realize our power to control and direct our own lives. We join together to celebrate our diversity and the common goal for the full inclusion of all persons in the life of our communities.

Linda Meleady, Development Coordinator, 802-224-1819, lindam@vcil.org



Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD)
170 Lower Sumner Hill Road, Sumner, ME 04292
(802) 828-4582 | dryhydrantguy@yahoo.com | www.vacd.org

December 15, 2019

Re: **Request for Town Appropriation, Vermont Rural Fire Protection Program**

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **22+ years** of the program, over **1100 grants** totaling **\$2.6 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made a number of adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, upgrades of existing RFP systems, and drafting site development are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2019 was \$154,325, of which \$63,450 was paid in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore,

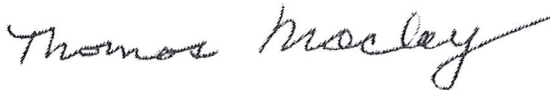
we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

215 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Enclosed please find a summary report for the Rural Water Supply Grant Program, as well as an invoice, W-9 and tax form 990 from VACD in case they are required. Please feel free to contact me, Troy Dare, or Jill Arace, Executive Director of VACD, with any questions you may have. Our contact information is provided below. If you would like to receive this appropriation request by mail instead of by email, please contact Troy Dare.

Thank you for your consideration.

Sincerely,



Tom Maclay, Chair

Rural Fire Protection Task Force
(802) 426-3265 | 83creameryst@fairpoint.net

Troy Dare, Program Manager & contact person Town Appropriation business
Vermont Rural Fire Protection Program
(802) 828-4582 | dryhydrantguy@yahoo.com

Jill Arace, Executive Director
Vermont Association of Conservation Districts (VACD)
(802) 496-5162 | jill.arace@vacd.org

Rural Fire Protection Task Force Members:

Tom Maclay, Chair, Marshfield VFD
Bill Sanborn, Vice-Chair, Town of Maidstone
Tyler Hermanson, VT Enhanced 9-1-1
Haley Pero, Senator Bernie Sanders' Office
Mike Greenia, Vermont Division of Fire Safety
Christine Kaiser, Stowe VT
Lars Lund, VT Forest Parks & Recreation

Powers Park

December 2019

Town of Sheffield
37 Dane Road
Sheffield, VT 05866

Via email: townclerk@sheffieldvt.org

Dear Town of Sheffield,

As President of the Powers Park Board, I wish to request our annual \$1,000.00 appropriations from the Town of Sheffield during its Annual Meeting in March of 2020. The funding requested will go directly towards our operating expense for the Summer of 2020.

I am attaching a brief summary of our program from this past summer.

We greatly value our partnership with the Town and look forward to a successful year ahead! Please let me know if you have any questions. On behalf of the Board, thank you for your consideration of my request.

Sincerely,

Sarah

Sarah Lafferty
President, Village Improvement Society

Enclosure

Powers Park

Village Improvement Society/Powers Park

2019 Report

powersparkvt@gmail.com | www.powersparkvt.org

In 1915, Powers Park was a place for annual summer meetings. Washington Irving Powers' vision then included the purchase of a 25-acre grove from the Boston and Maine Railroad. Over time, it evolved to have a pond for swimming; we are now on our third swimming pool since 1936. The location of the current Powers Park now encompasses an in-ground swimming pool, bathrooms, playground, basketball court, tennis courts, nature trails, and picnic area. In partnership with Kingdom Trails, we also added a bike track and the Rotary Club has continued its sponsorship of Powers Park with annual clean up and maintenance of the Pavilion.

Today, we continue the vision of Mr. Powers and his children and annually serve approximately 400 children from Lyndon and its surrounding towns as well as employ approximately 20 local youth as lifeguards, recreational instructors, and aides. As a community area, we have had many groups and businesses use the pool and picnic area for events such as birthday celebrations, graduations, and family reunions.

The Summer of 2019 was a big success! We continue to provide instruction to deliver high quality Red Cross swim instruction and daily testing. Our pool manager held daily staff meetings and lesson-planning sessions to make sure that every instructor was prepared to run an engaging and physical lesson, no matter the swim level. We continued with our successful afternoon sports program and our Arts and Crafts program had another crafty year with the help of a generous Burklyn Arts grant. Our Upward Bound volunteers helped with sports and also running the snack bar. Our tennis instructors benefited greatly from a USTA 10 and Under Instructional Workshop that taught them how to plan lessons and gave them new ideas for fun tennis games and activities. We continued to be a Vermont Agency of Education and Hunger Free Vermont lunch site with over 180 children a day getting their lunch at the park. The Bookmobile came 2 times a week.

This past summer, we were able to offer a new learning opportunity for youth, *Junior Lifeguarding*, where participants learned the basics of lifeguarding - it was a HUGE success! We again sponsored a Swim Team and hosted our Annual Swim Meet at the pool. Our goal is to continue both of these activities for next summer.

We had approximately three hundred and sixty children enrolled in our swimming and tennis programs this past summer from 12 area towns. Our rates will again be \$95 per participant next year. Sliding scales for families of three or more will continue to be offered.

With some of the funds from appropriations, we purchased new instructional tools for the swim classes, repainted and re-caulked the pool, purchased new uniforms for staff and added more equipment to our afternoon sports program. A large portion of our appropriations goes directly to operating expenses.

On behalf of the Board at Powers Park, we again would like to thank the taxpayers and the area businesses for their continued support. We take great pride in our summer program and are excited for the summer of 2020!

NEK Community Broadband
A Communications Union District

The towns of the Northeast Kingdom have a chance to benefit from funding available through the State of Vermont and the federal government to develop broadband infrastructure that would offer high speed internet (at least 100 mbps up and down) to every residential and business address in the region. A CUD is municipal entity, made up of 2 or more towns, with the specific purpose of bringing high-speed internet access, commonly called “broadband” to every e911 address in the NEK. As stated in Title 30 V.S.A. Chapter 082 § 3053(d), membership in the CUD poses no financial risk to the Town of Sheffield or individual taxpayers within the Town of Sheffield. All towns that approve this ballot measure will become members of the CUD and each member town must appoint a representative to the CUD governing board.

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WARNING — VERMONT PRESIDENTIAL PRIMARY — MARCH 3, 2020

A statewide Presidential Primary will be held on TUESDAY, MARCH 3, 2020 to vote for candidates for the following offices:

PRESIDENT OF THE UNITED STATES

The polls will open at 9:00 a.m. and will close at 7:00 p.m. The polling place(s) is/are located at:

Sheffield Town Hall
3210 VT Route 122, Sheffield

Town (or City) Clerk

VERMONT NOTICE TO VOTERS AND VERMONT VOTER RIGHTS

EARLY or ABSENTEE BALLOTS: You can request early/absentee ballots at any time during the election year. The latest a ballot can be requested

in Sheffield is March 02, 2020 at 3:00PM
(Town) (date and time office closes prior to election)

You or a family member can request early ballots in person, in writing, by telephone, or on your My Voter Page at mvp.sec.state.vt.us. An authorized person can request ballots for you in person or in writing.

CHECKLIST: posted at town clerk's office by Sunday, February 2, 2020. If your name is not on it, then you must register to vote.

SAMPLE BALLOTS POSTED: Wednesday, February 12, 2020.

REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. Please register early by visiting the town clerk's office or going online to olvr.sec.state.vt.us.

Methods of voting early/absentee in the 45 days before the election (ballots available by January 17, 2020):

1. Vote in the town clerk's office prior to the election.
2. Voter may take the ballots out of the clerk's office and return in the same manner as if the ballots were received by mail.
3. Have ballot mailed to you and return it to clerk's office before Election Day or to the polling place before 7 p.m. on Election Day.
4. If you are in the military, live overseas, or are ill or disabled you may receive your ballot electronically and utilize our accessible online ballot marking tool, but you must print your ballot and return it by mail.
5. If you are ill or disabled, you may ask the town clerk, on or before the deadline to request an absentee ballot, to have two justices of the peace bring a ballot to you at your home on any day preceding the day of the election (once ballots are prepared) or the day of election.

Identification Required for First Time Registrants by Mail: If you are registering individually for the first time by mail or online, you must provide a copy of identification along with your registration: current valid photo I.D., or a utility bill, bank statement, government check, paycheck, or other government document showing your name and current address. If you do not provide I.D. or other documentation with your registration and do not have it when you come to the polls, you will be offered a provisional ballot.

CASTING A PROVISIONAL BALLOT: If you accept the offer to vote a provisional ballot, you must complete a sworn affidavit on the provisional ballot envelope swearing that you are qualified to vote in Vermont and in the polling place where you are, and that you submitted an application to register to vote before the deadline. You will be given a card explaining how you can find out if your ballot was counted one week after the election by calling the Vermont Secretary of State's Office at 1-800-439-8683.

If your name was dropped from the checklist in error or has not been added even though you submitted an application: Explain the situation to your town clerk or presiding officer and ask that your name be added to the checklist. The town clerk or presiding officer will investigate the situation and then either have you complete a registration form and then add your name to the checklist or explain why you cannot be added.

If the town clerk or presiding officer and BCA members present cannot determine that you are entitled to be added to the checklist on Election Day, you may appeal to a superior court judge, who will give you a decision on Election Day OR you may vote a provisional ballot.

Any voter who wants assistance for any reason may bring the person of their choice into the voting booth to help or may ask for assistance from two election officials.

Voters who cannot get from the car into the polling place may have a ballot brought to a car outside the polls by two election officials.

Any U. S. citizen and resident of a Vermont town or city who submitted an application to register to vote on or before election day is entitled to vote regardless of race or physical ability.

THE LAW PROHIBITS THE FOLLOWING--DO NOT:

- Vote more than once per election, either in the same town or in different towns.
- Mislead the board of civil authority about your own or another person's eligibility to vote.
- Socialize in a manner that will disturb other voters.
- Offer a bribe, threaten, or intimidate a person to vote for a candidate.
- Hinder or interfere with the progress of a voter going into or out of a polling place. Vermont law provides that a person cannot campaign within a polling place but does NOT specify any number of feet that campaigners need to be away from the polls outside. The presiding officer will set reasonable rules for where campaigners can stand.

The Election Officials at the polling place are here to serve you.

If you have any questions, or need assistance while voting, ask your town clerk or any election official for help.

If you do not understand something, or you believe a mistake has been made that has not been corrected, or you have a question that cannot be answered to your satisfaction at the polling place:

Call the Elections Division, Office of the Secretary of State
1-800-439-VOTE (439-8683)
(Accessible by TDD)

If you believe that any of your voting rights have been violated, you may call the Elections Division at 800-439-8683 or (802) 828-2363. You may also file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633-1101.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office, the County State's Attorney or the Vermont Attorney General.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

VOTING PROCESS--INSTRUCTIONS FOR VOTERS

- Go to the entrance checklist table, give your name, and if asked, your street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- If you want to use the accessible voting system tell the entrance checklist official at this time. An election official will take you to the accessible ballot marking device, enter a security code, and then leave you to mark and print your ballot privately. More details about our new accessible ballot marking device are available on our website at <http://www.sec.state.vt.us>. Click on Elections>Voters>Accessibility.
- You must ask for a major party ballot (Democratic or Republican). This is required by Vermont law for the Presidential Primary. (17 V.S.A. §2704.)
- Take the ballot from the election official and enter a voting booth. Once inside the voting booth, mark your ballot for each race.
- To vote for a candidate, fill in the oval to the right of the name of the candidate. Do not vote for more candidates than the "Vote for not more than #" for each office. If you vote for more than the "Vote for not more than #," your vote will not count for that race.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" line on the ballot and either write in the name or paste on a sticker, then fill in the oval.
- If you make a mistake or change your mind, DO NOT try to erase. Return your ballot and ASK an election official for a new ballot. If you make a mistake again, you may ask for another ballot. Each voter may have up to 3 ballots.
- To cast your voted ballot: either insert your voted ballot into the tabulator machine, or in a hand count town, insert it into the ballot box.
- Go to the exit checklist table, if any, and state your name. Wait until your name is repeated and checked off by the official.
- Leave the voting area immediately by passing outside the guardrail. All voters who are in line at the polling place at 7p.m. will be permitted to vote. No voter can enter the polling place to vote after 7p.m.



Town of Sheffield

Chartered 1793
37 Dane Road, PO Box 165
Sheffield, VT 05866-0165

Town of Sheffield, Vermont Office of Delinquent Tax Collector Policy for Collection of Delinquent Taxes-2019

The purpose of this policy is to establish clear guidelines so that all delinquent taxpayers are treated fairly and know what to expect regarding the Town of Sheffield delinquent tax processes.

1. As soon as the notice to begin collection of delinquent taxes from the collector of current taxes has been received by the delinquent tax collector, and each month afterwards, the collector of delinquent taxes will send a notice to each delinquent tax payer indicating the amount of taxes, penalty fee and interest owed.
2. All delinquent tax payers must contact the tax collector no later than twenty (20) days from receipt of this letter.
3. Only payment arrangements that will pay the bill in full before the due date of next year's bill will be accepted.
4. Mortgage holders and lien holders will be notified of the delinquent taxes thirty (30) days after the first notice has been sent out, and again prior to tax sale.
5. Partial payment will be applied first to the interest portion of the amount due (one percent [1%] per month or part of a month for the first 90 days and one and one half percent [1 ½ %] thereafter) and the remainder will be divided proportionally between the principal amount of the tax and the eight percent (8%) penalty fee.
6. If no satisfactory payment arrangements have been made within twenty (20) days, or if the arrangements agreed to have not been met, the delinquent tax collector will begin the following actions to sell as much of the property as is necessary to pay the tax, plus costs and fees.
 - a. The delinquent tax collector will notify the taxpayer of the tax sale decision, the date by which full payment must be received, and the cost to expect once the sale process begins.
 - b. The collector will notify all mortgage holders and lien holders of the delinquent tax and the decision to hold a tax sale.

Phone (802) 626-8862 Fax (802) 626-0424

Office Hours: Mondays and Fridays 9 am to 3 pm; Wednesdays 9 am to 6 pm

- c. Once the deadline date has expired and full payment has not been received, the collector will proceed with the tax sale according to the procedures specified in 32V.S.A. § 5252.
- d. Costs of preparing and conducting the tax sale, including fees up to fifteen percent (15%) of the amount of the delinquent tax, will be charged to the delinquent tax payer.

7. Each taxpayer has a right to apply for abatement of property tax based on any of the grounds listed in 24 V.S.A. § 1535 by sending a written request to the Sheffield Town Clerk.

8. If no one purchases the property at tax sale, or if, in the judgement of the delinquent tax collector, proceeding with the tax sale is inadvisable, the delinquent tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.

9. If a property is being sold for taxes, the owner may request in writing, not less than 24 hours prior to the tax sale, that a portion of the property be sold. Such request must clearly identify the portion of the property to be sold and must be accompanied by a certificate from the Vermont District Environmental Commission and the Town Listers that the portion identified may be subdivided and meets minimum lot size requirements. The request must also be accompanied by a land survey map done by a licensed surveyor. In the event that the portion identified by the taxpayer cannot be sold for the tax and costs, then the entire property may be sold to pay such tax and costs.

Signed,

William St. Peter
Delinquent Tax Collector

Date

Reviewed and approved by the Sheffield Select Board- 12/06/2019

Information from the Clerk's Office

Dogs and Cats

Sheffield dogs are due to be licensed by April 1, 2020 and must have a current rabies certificate. Please bring a copy of your dog's current rabies vaccination certificate with you when licensing your dog. License fees on or before April 1 are \$9.00 for spayed or neutered dogs and \$13.00 for unaltered dogs. These fees go up after April 1 except for new adoptions. Dogs may be licensed anytime during regular office hours.

Sheffield will host a rabies vaccination clinic at the Sheffield Fire Station on Saturday March 21, 2020 from 10:00 to 11:00 AM. Licensing will be available the same day from 10:00 until 11:30 AM in the Clerk's office next to the fire station. Other vaccines will be available at additional cost. Cats can also be vaccinated at this clinic.

Transfer Station

Even with the implementation of the "Pay per Throw" system for trash waste, a windshield permit sticker is needed to use the Sheffield/ Wheelock transfer station in Wheelock. Permit stickers are available free of charge to property owners in Sheffield and Wheelock and may be obtained from your Town Clerk's office.

The Transfer Station has a self-sort recycling facility. Please note that black plastic cannot be recycled. The Transfer Station also offers metal recycling.

Bulky days are scheduled for April, July and October. (See Dates to Remember for specific days.) Large items, such as upholstered furniture and mattresses will be accepted at the Transfer Station only on these days.

Town Clerk Office Hours

Monday and Friday- 9:00 am to 3:00 pm

Wednesday- 9:00 AM to 6:00 PM.

Partial list of services:

Notary Public	Voter registration and polling
Sale of trash bags	Forms for driveway access permits
Accept payments for taxes	Form for posting land
Certified/ uncertified copies of public information	Copies/ Faxing
Grand List (also available at Town Meeting)	
Marriage License	
Sales of cemetery plots (Wm Dexter Cemetery)	

Dates to Remember

Event	Date	Location	Time
Annual Town Meeting	March 3, 2020	Sheffield Town Hall	9:00 a.m.
Dog/wolf hybrid licensing	Due before April 1. Late fee applies after April 1	Town Clerk's office	Office hours
Vaccination Clinic for Cats and Dogs	Saturday, March 21, 2020	Sheffield Fire Station	10:00 to 11:00 AM
Special Licensing Hours for Dogs	Saturday, March 21, 2020	Town Clerk's office	10:00 to 11:30 AM
Keniston and Dane Education Fund Application Deadlines	July 1 (fall semester) and December 15 (spring semester)	Town Clerk's office	Office hours
Listing of properties for taxes	April 1	Town Clerk's office	Contact listers at (802) 626-8862
Planning Commission Meetings	3rd Wednesday, quarterly (January, April, July, October)	Town Clerk's office	6:00 p.m.
Selectboard Meetings	1st Wednesday of each month	Town Clerk's office	6:00 p.m.
Sheffield Cemetery Association Meeting	April, date to be announced	Town Clerk's office	TBA
Sheffield Field Day	Labor Day	Sheffield Village	Parade at 10:00 a.m.
Sheffield Historical Society Annual Meeting	To be determined	Town House Museum	11:30 a.m. Lunch follows
Town Clerk's/Treasurer's Office Hours	Monday and Friday Wednesday	Town Clerk's office	9:00 a.m. - 3:00 p.m. 9:00a.m. - 6:00 p.m.
Transfer Station Bulky Days	Wednesdays and Saturdays April 8 and April 11, July 8 and July 11, October 7 and October 10	Wheelock Village	8:00 a.m. - 5:00 p.m.
Walk in the Woods	Saturday, August 29, 2020	1619 Berry Hill Road	11:00 a.m. Refreshments follow

Town of Sheffield, Vermont
2019 Annual Town Meeting
Sheffield Town Hall
March 5, 2019, 9:00 AM

Not approved until signed

Forty- four (44) legal voters of Sheffield, assembled at the Sheffield Town Hall for the 2019 Sheffield Town Meeting. Patrick Ham called the meeting to order at 9:00 AM. The people in attendance stood and spoke the Pledge of Allegiance. Following the Pledge, the sixth grade violin students from Miller's Run School performed to great applause. Patrick thanked the group for a fine performance.

The preamble of the 2019 warning was read with the following business being transacted.

Article 1. To elect a moderator for the ensuing year.

The gavel was turned over to William St. Peter as Town Clerk to proceed with the election of a Town Moderator for the ensuing year. Brian Mahoney nominated Patrick Ham for Moderator, seconded by Al Robertson. Hearing no further nominations, Ed Richardson made the motion that nominations cease and one ballot be cast for Patrick Ham by the Clerk. Patrick Ham was elected Moderator.

Article 2. To authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. §2651d(a).

William St. Peter made the motion to accept the article as written, seconded by Walter Smith. John Simons noted that the delinquent tax collector has moved out of town. Walter Smith clarified that the suggestion has been made to the Select Board that the delinquent tax collector duties be brought into the Town Clerk's office. John Simons questioned the effect of the added burden to the Town Clerk and Treasurer. Leslie Newland noted that the Select Board should not have that much power, the voters should retain the power of voting in officers. Ed Richardson called the question. Question called by voice vote. Vote on the original article passed by hand vote, 19 yes and 17 voted no. A recount was called. Recount on Article 2 was 21 yes and 17 no by hand vote.

Article 3. To compensate the Delinquent Tax Collector with a salary instead of any statutory fees allowed under 32 V.S.A. §16754.

William St. Peter made the motion to pass over Article 3. Seconded by Brian Mahoney. Article passed over on voice vote.

Article 4. To elect other town officers necessary to fill any vacancies, including the following:

a. Selectman for a term of three (3) years.

Walter Smith nominated Charles Gilman for selectman, seconded by Pat Nelson. Hearing no further nominations, William St. Peter made the motion to have the clerk cast one ballot for Charles Gilman, seconded by Walter Smith. Passed by voice vote. Charles Gilman was elected Selectman for a term of three years.

c. Lister for a term of three (3) years.

Edward Jewell nominated William St. Peter for Lister, seconded by Al Robertson. Hearing no further nominations, Max Aldrich made the motion to have the clerk cast one ballot for William St. Peter, seconded by Walter Smith. Passed by voice vote, William St. Peter was elected Lister for a term of three years.

d. Auditor for a term of three (3) years.

Sally Wood-Simons nominated David Eliassen for auditor, seconded by Al Robertson. Max Aldrich nominated Erika Lavallee, seconded by Suzanne Bartlett. Noting that David Eliassen is moving from town, Sally Wood-Simon withdrew her nomination. Withdrawal seconded by Al Robertson. Hearing no further nominations, Audrey Richardson made the motion to have the clerk cast one ballot for Erika Lavallee, seconded by Dennis Newland. Passed by voice vote, Erika Lavallee was elected Auditor for a term of three years.

e. Constable for the ensuing year.

Brian Mahoney nominated Edward Jewell as constable for the ensuing year, seconded by Al Robertson. With no further nominations, Edward Jewell was elected by voice vote.

f. Delinquent Tax collector for the ensuing year.

Based on the vote on Article 2, Brian Mahoney made the motion to pass over Article 3, seconded by Rosemary Kinerson. The article was passed over by voice vote.

g. Grand juror for the ensuing year.

William St. Peter nominated Harman Clark for grand juror, seconded by Beverly Frost. With no further nominations, Harman Clark was elected by voice vote.

h. Town agent for the ensuing year.

Brian Mahoney nominated William St. Peter as Town Agent, seconded by Erika Lavallee. With no further nominations, William St. Peter was elected by voice vote.

i. Agent to convey real estate for the ensuing year.

Brian Mahoney nominated the Select Board as the agent to convey real estate, seconded by Rosemary Kinerson. With no further nominations, the Select Board was elected by voice vote.

j. Trustee of public funds for the ensuing year.

Edward Jewell nominated the Select Board as the Trustee of Public Funds, seconded by Brian Mahoney. With no further nominations, the Select Board was elected by voice vote.

k. Sexton for the ensuing year.

Sally Wood-Simon nominated Charles Gilman as Sexton, seconded by Walter Smith. With no further nominations, the Charles Gilman was elected by voice vote.

l. Three (3) Planning Commissioners for a term of three (3) years.

Al Robertson was nominated by Keith Ballek for Planning Commission, seconded by Brian Mahoney. With no further nominations for this seat, Al Robertson was elected by voice vote.

Keith Ballek was nominated by Al Robertson for the second seat on the Planning Commission, seconded by Brian Mahoney. With no further nominations for this seat, Keith Ballek was elected by voice vote.

Jessica Brinkerhoff was nominated by Anne McLean for the third seat on the Planning Commission, seconded by Keith Ballek. With no further nominations for this seat, Jessica Brinkerhoff was elected by voice vote.

Article 5. To see if the Town will accept the reports of the Town officers.

Al Robertson made the motion to accept the reports of the Town Officers, seconded by Brian Mahoney. John Simons asked why the salaries of only two select board members were listed. Walter Smith responded that he was a volunteer by choice and not receiving a salary.

John Simons also asked why the two loans for the two trucks were not amortized as the loan for the grader was. The grader loan is from a bank whereas the truck loans were made against the Wind Farm money. It was the choice of the administrator to show flat rate interest over the life of the truck loans. John Simons noted that the ballot clerks receive \$10.00 per hour, which is lower than minimum wage. Field Day showed a loss this year. Starting balance was not shown on this year's report.

John Simons asked about the money that the Wind Farm account lost last year. The response was that the loss was not due to fees, but to market fluctuations. John Simons responded that the money should not be invested in volatile stocks. Al Robertson said that the investments are handled through a bank and not an investment firm, which would be more risky. Investments should be looked at over the long term.

John Simons suggested that the Wind Farm money be invested in the community in roads, dry hydrants, bike trails, for example. The money is currently used in the community to reduce the tax rate and loan money for equipment. John Simons thought that the investment strategy should be reassessed. Audrey Richardson asked about the Field Day money that was turned over last April. William St. Peter said he would include beginning and ending balances in future reports. Inclusion of Field Day expenses in the Town Report is a courtesy, as the fund is not Town money.

Leslie Newland called the question, seconded by Edward Richardson. Question called by voice vote.

Article 5 passed by voice vote.

By agreement of the voters, discussion turned to the Lyndon Rescue with the arrival of Jillian McLoughlin, director of Lyndon Rescue. The increase in the Lyndon Rescue request is mostly due to purchase of a new ambulance and for rent to store the new ambulance at the Lyndon Fire Station.

Sam Young, Sheffield representative addressed the meeting. He told the assembly that the legislature is working well with the Scott administration. He discussed the elimination of the land gains tax.

Voters brought to his attention the poor condition of Route 122, and their thoughts on higher education, Act 46, Broadband and electric cars.

Article 6. To see if the Town will appropriate the sum of \$7,626.00 to help support the following organizations:

a. American Red Cross	250.00
b. Caledonia Home Health Care and Hospice	1,100.00
c. Cobleigh Public Library	650.00
d. Darling Inn Senior Meal Site	250.00
e. Fairbanks Museum and Planetarium	703.00
f. Green-Up Vermont	50.00
g. H.O.P.E.	500.00
h. NEK Council on Aging	330.00
i. Northeast Kingdom Human Services	738.00
j. Northeast Kingdom Learning Services	100.00
k. Northeast Kingdom Youth Services	300.00
l. Rural Community Transportation	1,000.00
m. Umbrella	500.00
n. Vermont Center for Independent Living	55.00
o. VT Rural Fire Protection Task Force	100.00
p. Village Improvement Society/Powers Park	1000.00

Edward Richardson made the motion to accept Article 6, seconded by Brian Mahoney. Article passed by voice vote.

Article 7. Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$825,073.00? (Australian ballot)

Max Aldrich made the motion to pass over Article 7, seconded by Walter Smith. Article 7 was passed over by voice vote.

Article 8. a. Shall the Town apply a portion of the supplemental payments received in 2019 from Vermont Wind, LLC, as calculated in the Vermont Wind, LLC Supplemental Payment Information page included in this Report, to pay the Town's general and highway expenses thereby reducing the property tax rate for taxpayers of the Town?

Al Robertson made the motion to accept Article 8 (a) as written, seconded by Edward Richardson. Article 8.a. passed by voice vote.

b. If the vote on Article 8.a. is affirmative, what shall the amount of such portion be, with the remainder being deposited into the Vermont Wind, LLC Fund, which was established at the 2012 Town Meeting?

Al Robertson made the motion to use fifty percent (50%) of the noted funds to reduce tax and fifty percent (50%) to be put into the investment fund, seconded by Walter Smith. John Simons asked to end discussion, seconded by Walter Smith. Passed by voice vote. Article 8.b. passed by voice vote.

Article 9. To see if the Town will vote to approve the purchase of a parcel of land containing 1.7 acres on Dane Road, in the Town of Sheffield, for a cost not to exceed \$18,000 (eighteen thousand dollars)?

Al Robertson made the motion to accept Article 9, seconded by Linda Lyman. Suzanne Bartlett asked about possible uses for the property. The land could be used to build a community center, emergency shelter, or expand the Fire Department and Town Garage. Leslie Newland called the question, seconded by Erika Lavallee. Question was called. Article 9 passed by hand vote.

Article 10. To see if the Town will authorize the Select Board to apply any surplus accumulated during the year 2018 in the general checking account to defray Town general expenses during 2019.

William St. Peter made the motion to accept Article 10 as written, seconded by Ed Richardson. Article 10 passed by voice vote.

Article 11. To see if the Town will authorize the Select Board to apply any surplus accumulated during the year 2018 in the highway checking account to defray Town highway expenses during 2019.

Brian Mahoney made the motion to accept Article 11 as written, seconded by Rosemary Kinerson. Article 11 passed by voice vote.

Article 12. To see if the Town will approve the proposed general (\$231,577.74) and highway (\$334,907.88) budgets in the combined amount of \$566,485.62 for General use and maintenance of Town Highways.

Walter Smith made the motion to approve the general budget (231,577.74 + 18,000.00 for land purchase and 1,000.00 for an increase in the Sheffield Wheelock Fire Department

allocation) and highway budget (334,907.88) in the combined amount of \$585,485.62, seconded by Erika Lavallee. Amended Article 12 passed by voice vote.

Article 13. To see if the Town will have real and personal property taxes paid to the Treasurer and set the due date of Friday, November 1, 2019.

William St. Peter made the motion to accept Article 13 as written, seconded by Edward Jewell. Article 13 passed by voice vote.

Article 14. To transact any other business that may properly come before this meeting.

John Simons asked if certain offices could be reserved for the Town Clerk instead of elected. Lister needs to be elected by statute. William will research other offices that he, as Clerk has been elected to. Bingo will be held March 16 at 6:30 PM.

Max Aldrich asked why the Miller's Run budget was not published in the Town Report. With the creation of Kingdom East, there are no budgets for individual schools.

Lynda Lyman talked about a clothes swap possibly happening in April.

Annual Walk in the Woods is scheduled for August 24, 2019

RCT has new bus routes. Brochures were left with the clerk.

Suzanne Bartlett made the motion to end discussion, seconded by Walter Smith. Article 14 passed by voice vote.

Article 15. To adjourn.

Edward Richardson made the motion to adjourn this year's Town Meeting. Seconded by Audrey Richardson. Article 15 passed by voice vote. The Sheffield Town Meeting adjourned at 11:24AM.

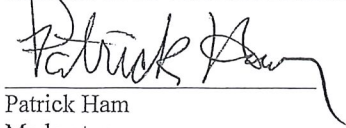
Dated at Sheffield, Caledonia County, Vermont this 5th day of March, 2019

Respectfully Submitted,



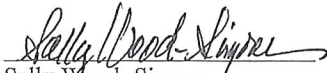
Wendy Scofield

Assistant Town Clerk and Assistant Treasurer



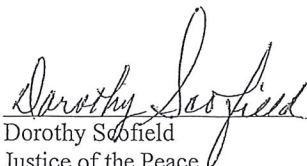
Patrick Ham

Moderator



Sally Wood-Simons

Justice of the Peace



Dorothy Scofield

Justice of the Peace



Town of Sheffield
Chartered 1793
37 Dane Road, PO Box 165
Sheffield, VT 05866-0165

Warning for the 2020 Annual Meeting

Town of Sheffield, Vermont
March 3, 2020

Notice to Voters:

Residents of Sheffield, who are not already on the voter checklist, may register to vote up to and including the date of the vote, March 3, 2020, no later than 7:00 PM at the Town Clerk's Office or the polling place.

The legal voters of the Town of Sheffield, Caledonia County, Vermont are hereby warned and notified to meet at the Town Hall in Sheffield on Tuesday, March 3, 2020 at 9 o'clock in the forenoon to transact the following business:

Article 1 To elect a moderator for the ensuing year.

Article 2 To elect other town officers necessary to fill any vacancies, including the following:

- a. Selectman for a term of three (3) years by paper ballot
- b. Town Clerk and Treasurer (3 years)
- c. Lister for a term of three (3) years by paper ballot
- d. Auditor for a term of three (3) years by paper ballot
- e. Constable for the ensuing year.
- f. Town agent for the ensuing year.
- g. Agent to convey real estate for the ensuing year.
- h. Trustee of public funds for the ensuing year.
- i. Sexton for the ensuing year.
- j. Two (2) Planning Commissioners for a term of three (3) years.

Article 3 To see if the Town will accept the reports of the Town officers.

Article 4 To see if the Town will appropriate the sum of \$8,576.00 to help support the following organizations:

American Red Cross	250.00
Caledonia Home Health and Hospice	1,100.00
Cobleigh Library	700.00
Community Restorative Justice Center	250.00

Darling Inn Senior Meal Site	400.00
Fairbanks Museum	703.00
Green-Up Vermont	50.00
H.O.P.E.	500.00
Lyndonville Youth Baseball and Softball	250.00
NEK Council on Aging	330.00
NEK Human Services	738.00
NEK Learning Services	100.00
NEK Youth Services	300.00
North Woods Stewardship Center	250.00
RCT (Rural Community Transportation	1,000.00
Umbrella	500.00
VT Center for Independent Living	55.00
VT Rural Fire Protection Task Force	100.00
Village Improvement Society/ Powers Park	1,000.00

Article 5 Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$794,823.00? (Australian ballot)

Article 6 a. Shall the Town apply a portion of the supplemental payments received in 2020 from Vermont Wind, LLC, as calculated in the Vermont Wind, LLC Supplemental Payment Information page included in this Report, to pay the Town's general and highway expenses thereby reducing the property tax rate for taxpayers of the Town?
b. If the vote on Article 6 is affirmative, what shall the amount of such portion be, with the remainder being deposited into the Vermont Wind, LLC Fund, which was established at the 2012 Town Meeting?

Article 7 To see if the Town will authorize the Select Board to apply any surplus accumulated during the year 2019 in the general checking account to defray Town general expenses during 2020.

Article 8 To see if the Town will authorize the Select Board to apply any surplus accumulated during the year 2019 in the highway checking account to defray Town highway expenses during 2020.

Article 9 To see if the Town will approve the proposed general and highway budgets in the combined amount of \$583,563.69 for General use and maintenance of Town Highways.

Article 10 To see if the Town will have real and personal property taxes paid to the Treasurer and set the due date of Friday, November 6, 2020.

Article 11 To see if the Town shall enter into a communications union district (CUD) to be known as NEK Community Broadband, under the provisions of 30 V.S.A. §82.

Article 12 To transact any other business that may properly come before this meeting.

Article 13 To adjourn.

Dated at Sheffield, Caledonia County, Vermont this 18th day of January, 2020

Attest:

Sheffield Board of Selectmen

William St. Peter
William St. Peter
Town Clerk and Treasurer

Walter Smith
Walter Smith, Chairperson

Max Aldrich
Max Aldrich

Charles Gilman
Charles Gilman

In Memory



In 2019, Sheffield lost Audrey Hearne, a former select board member.

Audrey served on the Board for nine years. She put the people of Sheffield first when making her decisions on the Board. She is truly missed.

We remember Harman Clark, Jr., who passed away in 2019. He served as Grand Juror for the Town for a number of years. He was an avid photographer who photo-documented the gravestones in Sheffield's seven cemeteries. The Town is grateful for his work for Sheffield.

TOWN OF SHEFFIELD

37 Dane Road
Post Office Box 165
Sheffield, VT 05866
802-626-8862

Email contacts:

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townclerk@sheffieldvt.org

Assistant Town Clerk:

assttownclerk@sheffieldvt.org

Selectboard:

selectboard@sheffieldvt.org

Listers:

listers@sheffieldvt.org

Planning Commission:

planning@sheffieldvt.org

Website:

www.sheffieldvt.org

Please bring this report to the Sheffield Town Meeting
Tuesday, March 3, 2020 at the Town Hall, 9:00 AM