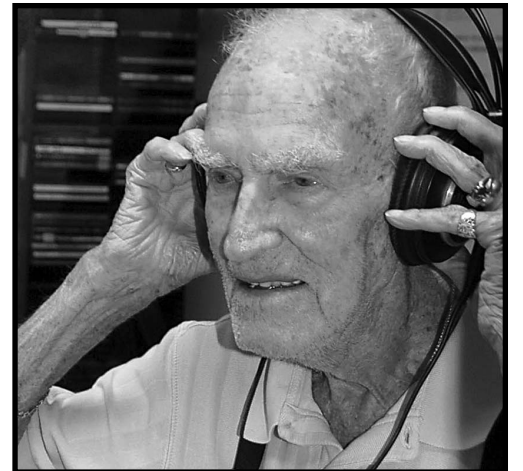
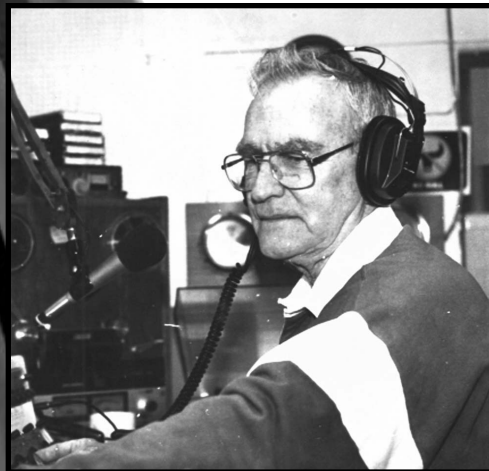
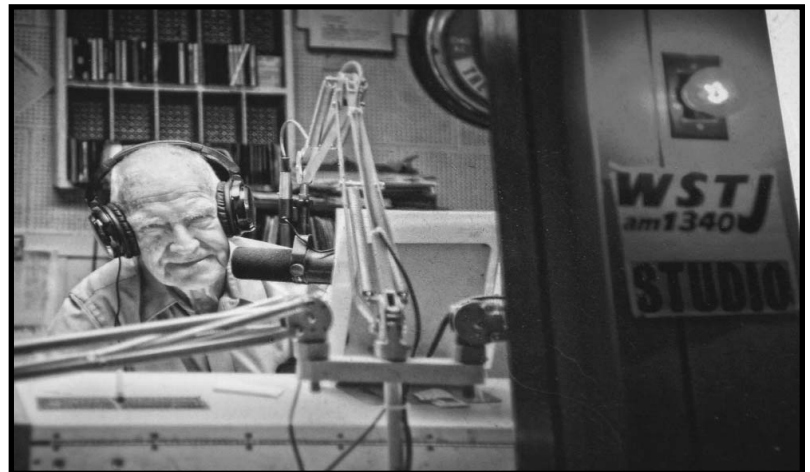
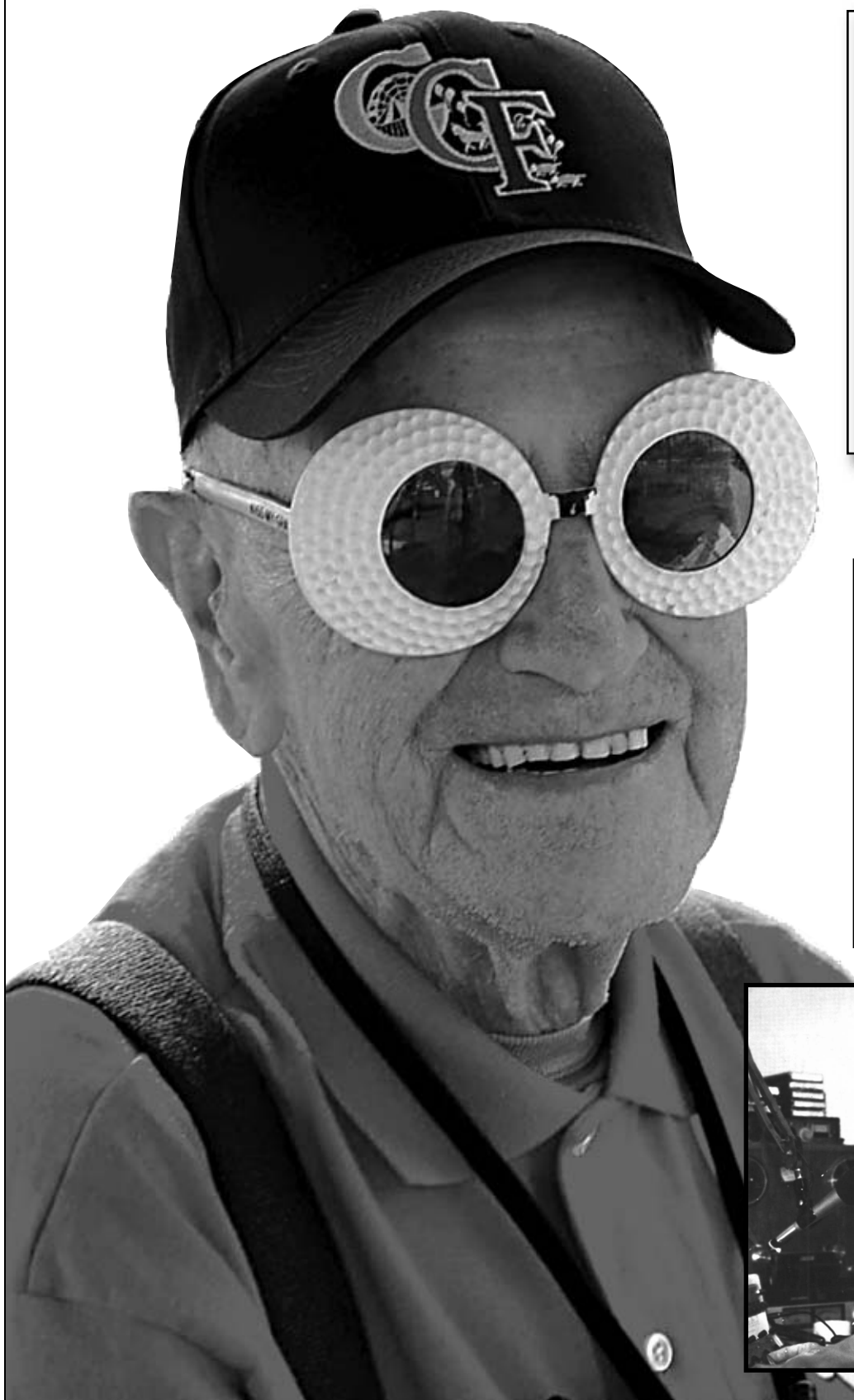


# Town of St. Johnsbury, Vermont

## ANNUAL TOWN REPORT 2016



*Note: This is your 2016 St. Johnsbury Annual Town Report. Please keep and take to the Meeting on Monday, March 6, 2017.*

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# TOWN OF ST. JOHNSBURY VERMONT

51 DEPOT SQUARE, SUITES 1 & 3  
ST. JOHNSBURY, VERMONT 05819

TOWN MANAGER: CHAD WHITEHEAD

TELEPHONE: 802-748-3926

EMAIL: [cwhitehead@stjvt.com](mailto:cwhitehead@stjvt.com)

TOWN CLERK/TOWN TREASURER: STACY JEWELL

TELEPHONE: 802-748-4331

EMAIL: [townclerk@stjvt.com](mailto:townclerk@stjvt.com)

VISIT OUR WEBSITE:

[www.stjvt.com](http://www.stjvt.com)

For information, including municipal ordinances, Town Charter, Town Report, Town Plan, agendas, minutes, Zoning Bylaws and other necessary information....

Everything you will need to be a part of the  
St. Johnsbury Community.

EMERGENCY and COMMUNITY INFORMATION:

St. Johnsbury Residents and Businesses  
Free Registration for Direct Email or Text Messages  
[www.nixle.com](http://www.nixle.com)

Enter: St. Johnsbury, Vermont

ELECTED TOWN OFFICES		
Moderator	David Reynolds	2017
Selectboard	Jeffrey Moore, Chairman	2017
	Timothy Angell, Vice Chairman	2017
	Thomas Moore	2017
	Jamie Murphy	2018
	Kevin Oddy	2019
School Directors	Becky Baldauf, Chair	2018
	Christopher L. Wenger, Vice Chair	2018
	Tony Greenwood, Vice Chair	2017
	Deane Rankin	2019
	Thomas Huntington	2017
School District Treasurer	Jo-Ann Reed	2017
Town Clerk & Treasurer	Stacy Jewell	2017
First Constable	Stephan Bunnell	2017
Town Agent	Edward R. Zuccaro, Esq.	2017
Town Grand Juror	Gerald "Gary" Reis	2017
Town Grand Juror	Kyle Sipples	2017
Agent to Convey Real Estate	Lawrence R. Donna	2017
JUSTICES OF THE PEACE		
Jerry Aldredge	Pierre H Berube	Mark Bickford
Anne Cosgrove	Stephanie Churchill	Paige Crosby
Conrad Doyon	Albert Dunn	Durward Ellis
Kevin Oddy	Gary Reis	Lisa Rivers
Milton Rivers	Sarah Willhoit	
APPOINTED POSITIONS		
Town Manager	Chad Whitehead	
Assistant Town Manager	Joe Kasperzak	
Finance Officer	Lesley Russ	
HR Director	Holly English	
Fire Chief	Troy Ruggles	
Police Chief	Clement Houde	
Director of Public Works	Hugh Wescott	
Assessor	Linda Perkins	
Assistant Town Clerk & Treasurer	Diane Perkins	
Assistant Town Clerk & Treasurer	Maureen Webster	
Assistant Town Clerk & Treasurer	Kelly Willey	
Zoning Administrator	Maurine Hennings	
Fire Warden	Troy Ruggles	
Homeland Security	Troy Ruggles	
Deputy Health Officer	Troy Ruggles	
Code Enforcement Officer	Robert Holmes	
Superintendent of Schools	Dr. Margaret Ranny Bledsoe	
Assistant Principal, Lower School:	Jenna O'Farrell	
Assistant Principal, Upper School:	Michael Redmon	
Director of Student Support Services	Kara Lufkin	
Business Manager	Debra Simmons	
Director of Technology:	Abby Thomas	
Town Planning Commission	Susan Cherry, Chairman	
	Ben Copans, Vice Chair	
	Ed Behr	
	Jim Brown	
	Amy Davis	
Development Review Board	Willie Nickerson	
	Richard Lyon, Chairman	
	Ken Hammer	
	Ray Labounty	
	Chad Robillard	
Board Of Assessment:	Dennis Smith	
	Chad Whitehead	
	Martin Cherry	
	Paul Laramie	
Design Advisory Committee	Robert Swartz	
	Pat Cahoon, Chairman	
	Mary Hughes	
	Shara McCaffrey	

	Bob Swartz	
	Diane Cummings	
	Ashley Moriarty	
Industrial Park Board:	Jim Impey	2018
	Jeffrey Moore	2017
Energy Coordinators:	Jim Wuertele	
Beautification Committee:	Gina Glidden, Chairperson	
	Clara Fisher	
	Jim Brown	
	Bette Kennedy	
Tax Stabilization Committee:	Jim Impey	
	Edwin Magnus	
	Alex Clouatre	
St. Johnsbury Development Fund:	Peter Crosby	
	Jamie Murphy	
	Jeffrey Moore	
Downtown Improvement District:	Scott Beck	
	Jim Heath	
	Carol Novick	
	Deborah Schein	
	Amy South	
CALEX EMS Board Of Directors:	Timothy Angell	
Recycling Committee:	Tara Robinson-Holt, Chairperson	
	Jon Fitch	
	Lauren Jarvi	
	Williem Vermeulen	
	Staci Smith	
NVDA Board:	Lawrence R. Donna	
Labor Negotiations:	Kevin Oddy	
	Jamie Murphy	
Water/Sewer Grievance:	Timothy Angell	
	Tom Moore	

TOWN CLERK’S OFFICE HOLIDAYS 2017

January 2-Monday	.....New Year’s Day Observed
January 16 (3rd Monday in January)	.....Martin Luther King Day
February 20 (3rd Monday in February)	.....Presidents Day
April 14 (Friday prior to Easter Holiday)	.....Administrative Leave Day
May 29 (Last Monday in May)	.....Memorial Day
July 04-Tuesday	.....Independence Day
August 16- Wednesday	.....Battle of Bennington Day
September 1-Friday	.....Administrative Leave Day
September 4 (1st Monday in September)	.....Labor Day
October 9 (2nd Monday in October)	.....Columbus Day
November 10-Friday	.....Veterans Day
November 23 (4th Thursday in November)	.....Thanksgiving
November 24-Friday	.....Administrative Leave Day
December 25-Monday	.....Christmas Day
*Town Clerk’s Office will be closed to the Public the day after any Election.	
**Town Meeting March 7, Office Closed March 8.	

IMPORTANT DATES FOR 2017

- March 6:** Town Meeting Informational meeting, 7:30 PM at the St. Johnsbury Town School.
- March 7:** Town Meeting, Australian ballot, 10:00 AM to 7:00 PM at the St. Johnsbury Town School.
- March 28:** Final installment of 2016 taxes due.
- April 1:** Last Day to license dogs without a late fee.
- October 27:** First installment of 2017 taxes due.

TIMES OF IMPORTANT MEETINGS

Selectboard meetings are held on the second and fourth Mondays of the month at 6:00 PM in the Pomerleau building. The Development Review Board monthly meeting is held on the fourth Thursday of the month at 7:00 PM in the Pomerleau building. The Planning Commission monthly meeting is held on the third Tuesday of the month at 7:00 PM in the Pomerleau building.

NOTES OF INTEREST FROM THE TOWN CLERK’S OFFICE

**Vital Statistics:** 205 Births, 150 Deaths, 52 Civil Marriages

**Land Records:** There were 4204 pages recorded in 2016 which filled 12 compressed books, we have back scanned images to January 2007.

**Dogs:** In 2016 we licensed 774 dogs.

**Motor Vehicles:** In 2016 we registered for renewal 213 vehicles

**Elections:** : In 2016 we had the following elections: March 1, 4841 registered, 1659 voted at polls, 275 voted absentee; May 10, Water & Sewer Bond Vote, 4860 registered, 211 voted at polls, 38 voted absentee; August 9 Primary, 4912 registered, 792 voted at polls, 211 voted absentee; November 8 General , 5066 registered, 2179 voted at polls, 866 voted absentee.

Last year, Secretary of State Jim Condos announced the launch of VT’s new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

- By using the My Voter Page, a registered voter can:
- Check registration status;
  - View information on upcoming elections;
  - Access voter specific elections information, including directions to a polling place and polling hours;
  - View a sample ballot;
  - Request and track an absentee ballot;
  - and much more.

We encourage voters to log into their My Voter Page to learn more. Registered Voters can log in at: <http://mvp.sec.state.vt.us> Online registration can be found at: <http://olvr.sec.state.vt.us>

DO YOU NIXLE?

www.nixle.com is a website where you can sign up to get emergency notifications for the town of St. Johnsbury – like water breaks, highways closed, or any other emergency/community information that could affect you and your family.

Just go to www.nixle.com, enter in St. Johnsbury, Vermont (spelled out just the way this is) and click on “Sign Up”. After you enter the required information to sign up, you will receive messages in the future via email or cell phone (or both, depending upon what you enter). It’s simple to do, and many people in the area are already signed up and receive this valuable information.

TOWN MANAGER REPORT

I would like to thank the St Johnsbury Staff for another great year here in the Town of St Johnsbury. Railroad Street Enhancement Project is now substantially complete. As Hugh Wescott has mentioned below, the success of this project is largely due to the efforts of the Department of Public Works as well as the staff within the Town Manager’s office to place all hands on deck and provide me with the time necessary to manage the project in house.

During 2016 the Town faced some challenging topics including the potential closing or repurposing of the Caledonia County Work Camp. I know the Select Board worked tirelessly, both here in St. Johnsbury and in Montpelier, to make sure that our residents’ concerns were addressed before any draft agreement was considered. The Town also engaged in an open discussion of expanding police services to the entire Town. In my review of history of the Town of St Johnsbury, this topic appears to be a rite of passage for all long term Town Managers in St Johnsbury, and I am glad to get this out of the way early in my career.

Thanks to an open working relationships from our Department Heads and Finance Officer, Lesley Russ, we closed out the 18 month budget from 2015-2016, operationally within 4.2% of the budget. We will continue to improve upon the processes and procedures developed in past months to manage Town funds in a responsible manner moving forward.

Assistant Town Manager Joe Kasprzak and I continue to develop a great working relationship with the Select Board, and continue to nurture an open and transparent working relationship with the management team. We all look forward to working with this management team for years to come. The Town also welcomes Code Compliance Officer Bob Holmes to our staff, and we look forward to working with Bob in the development of this program.

As I mentioned last year, keeping up with needed infrastructure investment remains in the forefront of our minds. Balancing the costs of improvements with user affordability means we need to be proactive in the pursuit of the best available funding and grant programs. Improvement projects at the Water Treatment Facility and Wastewater Treatment Facility continue to progress through the design and approval process and will proceed into construction as soon a favorable funding is secured.

The department heads, Town Managers office and the Select Board continued to work together very well to develop the proposed budget for 2017/2018 which is being presented to the voters of the Town at this year’s Town Meeting. Thanks to efforts by all involved in the development of the previous 2016/2017 budget, this proposed budget maintains appropriate reserve funds for equipment replacement, and maintains the level of service currently provided by the Town.

Our office doors are open, and I always look forward to hearing the opinions of residents and business owners of the Town.

Thank you,

Chad L. Whitehead, PE

Town Manager

**2016 ECONOMIC AND COMMUNITY DEVELOPMENT UPDATE**

The Town continues to make economic and community development a priority for 2017. Many individuals and stakeholders have volunteered numerous hours attending committee meetings, doing research, and developing and implementing tactics to meet economic and community objectives. Below is a brief outline of some of the great work that has occurred during 2016.

- Housing – In June of 2016 St. Johnsbury was awarded a VCDP grant to perform a Housing Assessment study. The information from this study will be used to develop housing revitalization strategies tactics.
- Riverfront Development – On December 1, 2015, the Town of St. Johnsbury was the recipient of a planning grant to identify ways to connect St. Johnsbury’s Downtown District with its riverfront. The work outlined in this grant supports the development of educational, cultural, and recreational programming along the riverfront. This study continued through 2016 with final findings expected early in 2017.
- Tax Stabilization – On December 12th, 2016 three projects were approved for Tax Stabilization which included: Triplenet, LLC’s St. Johnsbury Subaru project; Loschiavo Holdings, LLC’s Chrysler, Dodge, Jeep, Ram project; and Shippee Land Holdings, LLC’s Shippee Family Eyecare project. These projects will create 50+ high paying jobs in St.

Cyan Magenta Yellow

Johnsbury. All three projects will be completed in 2017.

• Industrial Park –In 2016 Composites BHS joined the list of businesses in the St. Johnsbury/Lyndon Industrial Park. Composites BHS is a Quebec company that develops and manufactures components for OEM’s since 1997; they expect to employ up to 75 people in St. Johnsbury.

Joe Kasprzak, Assistant Town Manager

ST. JOHNSBURY CODE COMPLIANCE OFFICER

I am pleased to join St. Johnsbury's municipal staff as the new Code Compliance Officer.

As everyone is aware, the health and safety of our residents is paramount. Over the years, the community has codified rules and regulations to ensure standards that residents can adhere to, work with, and be assured of. It is important that we all strive for clear common sense standards. We are working on maintaining an apartment registry of rental dwelling units, inspecting rental housing units, and enforcing minimum housing standards. We are also working on maintaining a registry of vacant buildings, inspecting these buildings on a regular basis, and enforcing vacant building standards. Compliance is a necessary factor in achieving the community's goals of a safe environment for everyone.

It is my hope that, by all of us working together, we can enjoy a positive outcome for the community at large and the businesses that support it. Feel free to contact me with questions and concerns.

Robert Holmes

PLANNING AND ZONING REPORT FOR 2016

Land Use, Subdivision, or Site Development Zoning Applications Processed by calendar year

	2013	2014	2015	2016
Inquiries by Phone / Mail / Email	156	193	310	470
Applications for Zoning Permit		90	101	105
Permitted	80	83	88	92
Withdrawn	2	1	4	6
Denied		1		1
Exempt	3	5	9	6
Referred to DRB Hearing			18	39
Appeals filed			2	
Application & DRB Fees Collected			\$3960	\$4320
Certificate of Compliance Issued		5	11	17



Zoning Bylaw Complaints received and status by calendar year

	2013	2014	2015	2016
IZoning Complaints Received	4	7	22	4
No violation found	1	1	5	
Violation Warned	3		15	3
Appeals Filed				2
Complaint Status				
Pending Action by Owner			2	1
Closed with Ongoing Monitoring		4	3	1
Closed	3	2	10	1
Pending action by ZA				1

Permits for Events, Street Vendors and Buskers are now processed and tracked through the Planning and Zoning Office with review for appropriate considerations by the Fire, Police and Public Works departments.

	2015	2016
Total Permits Issued	13	14
Permit Fee waived	12	12
Fees Received	\$150	\$160
Street Vendors	2	1
Events	11	12
Busker	0	1

ST. JOHNSBURY POLICE DEPARTMENT  
TOWN REPORT – 2016

Personnel:

Chief Clement J. Houde, Captain D. Jason Gray, Sergeants: Sgt. Mark Bickford, Sgt. Lester Cleary III, Sgt. Kevin Barone, Patrol Officers: Sr. Ofc. George Johnson, Sr. Ofc. Aaron Rivard, Sr. Ofc. Adrian Hahr, Ofc. Joshua Molleur, Ofc. Chad Grant, Ofc. Michael Fuller, SIU Detective Det. Daniele Kostruba

Part Time Officers: Ofc. Jim Warren, Ofc. Steven Hartwell, Ofc. Sophie Patenaude

Over this last year, we have had few personnel changes. Ofc. Michael Fuller was hired on as a full time law enforcement officer in 2015 and he completed his training to receive his full time certification in May of 2016. Ofc. Steven Hartwell who was previously a full time officer, took a full time job outside of law enforcement and continues to work for us on a part time basis. The man hours lost from his job change are being picked up by the existing part time officers. Ofc. Kevin Barone was promoted to the rank of sergeant after successfully completing testing and oral boards. He has been a good fit for this position and the officers he supervises.

All officers of the St. Johnsbury Police Department have continued to exceed their minimum training requirements to maintain their law enforcement certification and to stay current with new techniques and programs as well as new legislative mandates placed on law enforcement officers. We have continued to maintain specialized certifications for certain officers to maximize the efficiency of this department and to be able to provide the highest level of service to the citizens of our community.

The department ended its K9 program at the end of 2016 after a lengthy discussion and review of how resources could be best utilized in our continuing efforts to combat drug problems which are affecting communities throughout the country. We miss having Bodie around the office. He was not only an asset when investigating and combating crime but he was also a big part of our continued efforts of community policing. We have made many connections with kids and adults thanks to Bodie.

In June of 2016 this department strategized a plan to change the approach we were taking with the opiate crisis that plagues the nation. With the cooperation of the Select Board and the Town Manager, this department reassigned resources to specifically target drug dealers in our area. To date, 27 arrests have been made for drug dealing related crimes and these offenders are currently in the court process. We are seeing some positive results and are working to turn the tide in our community and will continue to concentrate on these efforts moving forward.

In 2016 officers responded to 5,499 calls for service. Beyond responding to these calls, officers conducted 2,970 motor vehicle stops, provided foot patrols in the residential and business areas, conducted hours of proactive patrols and spent many hours preparing casework, investigating crimes and testifying in these court cases.

In closing, I would like to acknowledge and thank the employees of the St. Johnsbury Police Department for their hard work and dedication to the community we serve. I appreciate the support and direction of our Town Manager, his office staff and the Select Board members. I see every day the hard work and efforts of all town employees and volunteers to bring St. Johnsbury to its potential. I am excited in seeing the direction that St. Johnsbury is going and 2017 promises to be even better.

Respectfully Submitted,  
  
Chief Clement J. Houde, St. Johnsbury Police

Annual Summary of Incident Types  
Year Ending December 31, 2016

INCIDENT	INCIDENT TOTALS
Accident .....	149
Agency Assist .....	522
Alarm Response .....	191
Alcohol Offense .....	4
Animal Complaint .....	157
Assault .....	55
Bad Check .....	7
Burglary .....	27
Child Abuse .....	6
Citizen Assist .....	316
Citizen Dispute .....	176
Contempt of Court .....	58
Death Investigation .....	9
Disorderly Conduct .....	9
Driving Under Suspension .....	23
Drugs .....	55
DUI .....	18
E911 Hangup .....	25
Escort .....	13
Family/Domestic Problem .....	12
Foot Patrol .....	606
Fraud .....	33
Intoxication .....	16
Juvenile Complaint .....	43
Lockout .....	188
Lost/Missing Person .....	16
Medical/Mental Health .....	48
Motor Vehicle Complaint .....	82
Mountain View Apt Security .....	183
Noise Disturbance .....	147
Parking Problem .....	41
Phone Problem .....	14
Property Watch .....	602
Public Speaking .....	45

Restraining Order Violation .....	14
Service of Court Paperwork .....	104
Sex Offender Registry Check .....	122
Sex Offense .....	29
Suspicious Person/Circumstance .....	451
Theft .....	159
Threatening/Stalking .....	77
Training .....	70
Unlawful Trespass .....	42
Unsecure Premise .....	32
Vandalism .....	49
VIN Verification .....	122
Wanted Person .....	36
Welfare Check .....	120
Other .....	176
<b>Total Incidents.....</b>	<b>5499</b>
Motor Vehicle Violations Tickets & Warnings.....	2970

FIRE DEPARTMENT 2016

Personnel

Troy Ruggles, Chief of Department

Career Staff

Milton Rivers, Asst. Chief; Bradley Reed, Captain; Kevin Montminy, Captain; Mike Pelow, Troy Darby, Aaron Martin, Phillip Hawthorne, Andrew Ruggles - Proby and Ryan Pelow -Proby.

Our career staff has once again undergone changes in 2016. Mark Harpin retired after 27 years of service to the department, we wish him well in his new ventures. Benjamin Albury only with the department a few months, left to pursue other career goals. With those two vacancies we were allowed to move Andrew Ruggles and Ryan Pelow up from our Call Division to fill the openings. We will continue to see changes in our personnel roster over the coming years.

Call Staff

Ryan Aremburg, Robert Briggs, Eric Cruger, Jason Emery, Amy Goodrich, Brenden Greaves, Kevin Mitchell, Matt Robinson, Ruben Serrano, Jon Sylvia, & Tony Whitehill

Lifetime Member: Albert Dunn      Honorary Member: Dave Eliassen

Our Call staff numbers remain low as it remains difficult to recruit people for this type of dangerous yet rewarding position. We currently have fourteen open positions available for dedicated individuals who are available for this very important part of our department, supplementing the on duty personnel. We would like to thank our local businesses who allow our call staff members to leave work to respond to calls. This is crucial for your department to operate safely and effectively.

Fire Apparatus:

Apparatus	Type	Year purchased	Year to replace
Engine 1	Pumper	2001	2021
Rescue 2	Rescue/Pumper	2006	2026
Engine 3	Pumper	1993	2014
Tower 4	Tower/Ladder	2013	2043

The fleet is split up between two buildings which does create some issues for overseeing the

trucks and our operational readiness. As noted above Engine 3 is overdue for replacement. Within the current capital replacement plan we will order a replacement for this engine in 2017. Keeping on schedule with our replacement allows for a safe, modernized and reliable fleet which our firefighters and community deserve. There are so many things in the emergency incident we cannot control, providing our firefighters with up to date, properly operating equipment is crucial for a successful outcome and more importantly keeping the firefighters safe.

2016 INCIDENT ACTIVITY-SUMMARY

Type of Activity	Number of Incidents
Fire Incidents .....	375
Citizens Assist/Service Calls .....	109
Agency Assist .....	31
Haz-Mat & CO Incidents.....	46
Auto Accidents .....	79
Rescue Calls .....	187
Medical Aids.....	439
Assist with Fire Alarm, testing & restoring .....	58
Inspections .....	194
Conduct Fire Drills .....	31
Banner/Flags & Assist .....	15
Assist with Hazard & Safety Planning .....	17
Building Pre-Plans.....	48
Parade Details .....	6
Dry Hydrant Details .....	10
Public Relation Details .....	42
Total all Categories.....	1687
Training classes done by members.....	210
Smoke Detectors installed/provided.....	10
Carbon Monoxide Detectors installed/provided.....	12
Burn Permits Issued.....	438

I would like to thank the Town Manager, municipal agencies and the Board of Selectmen for their continued support.

Respectfully Submitted,

Troy D. Ruggles, Chief Engineer

DEPARTMENT OF PUBLIC WORKS  
TOWN REPORT – 2016

The St Johnsbury Department of Public Works carried out our regular routine maintenance of Class I, II and III roads including ice and snow removal, culvert and catch basin cleaning, repair of storm sewers and ditches, roadside mowing, brush cutting, grading, patching and pavement maintenance. In addition to the day to day operations of road maintenance the Department also completed another Better Back Roads project. This included drainage improvements along the steeper portions of Lawrence Hill Road. We anticipate this project will save us many hours of rebuilding washouts on an annual basis and also help reduce sediment loading in nearby streams.

The department has developed an equipment maintenance and replacement plan and employees of the Department of Public Works have stepped up to help develop this plan. Although we suffered some break downs in equipment at the beginning of the winter, we would like to thank the members of the Select Board for recognizing the need for replacing equipment and investing highway surplus funds in the future of our fleet.

After 16 years in planning, the Railroad Street Streetscape project is finally complete and the Downtown area has never looked better. Thanks to the efforts by Public Works, we were able to temporarily reassign some of our labor forces to help the Town bring this project to completion. Not only did Pubic Works assign a full time employee to the project to oversee day to

day construction, we also completed necessary water improvements along the project area. I want to thank the contractor Capitol Earthmoving Inc. for their efforts to go above and beyond the call of duty to work with the businesses and residents of St Johnsbury during construction.

The Town continued to maintain water service to more than 3500 connections and operate the Water Treatment Facility located in Waterford Vermont. In 2015/2016 the Town has responded to noticeably fewer water breaks than in previous years, and we have been able to isolate shut down areas more effectively, showing that our recent investments in the water system is paying off

The Screw Pump replacement project is now complete at the Wastewater Treatment Facility, and planning efforts for the Phase II improvements are nearly complete with hopes to bid the project in the upcoming months. Recent changes in State Legislation is requiring additional monitoring and reporting of our Combined Sewer Overflows and we will be busy this next year updating this program.

The Town operated its first organized yard debris disposal day out at our Oak Street pit and residents were able to drop off brush, lawn clippings and leaves. This event was successful and we intend to continue this each spring and fall moving forward to allow residents to dispose of this material free of charge.

Sincerely,

Hugh Wescott

Director of Public Works

ST. JOHNSBURY DISPATCH 2016 TOWN REPORT

The dispatchers of St. Johnsbury Emergency Dispatch answered 11,277 calls for service in the year 2016, an increase of 1.8% over 2015. Included in these calls are the St. Johnsbury Police Department, eleven regional fire departments, three ambulance services, and five first responder services.

The six full-time dispatchers of St. Johnsbury Emergency Dispatch have a combined experience of over 70 years. Together, they operate 24 hours a day, 7 days a week, out of the St. Johnsbury Public Safety building on Main Street. In addition to dispatching emergency services for Caledonia and southern Essex counties, dispatchers also handle after-hours phone calls for town services, including the Department of Public Works.

St. Johnsbury Emergency Dispatch also is the regional agency that holds arrest warrants and restraining orders for Caledonia and Essex counties, as well as the after-hours answering point for the Vermont Department of Corrections for nationwide law enforcement inquiries regarding escapees and probation absconders.

The Dispatch Department monitors local fire and burglary alarms, processes paperwork for the police department, and sends notifications through Nixle about water outages, road closures, and other town events. (For more information, visit [www.nixle.com](http://www.nixle.com).)

The six full-time dispatchers are: Director Mark Gilleland, Adam Colburn, Karen Montgomery, Lisa Young, Felicia Mallett, and Anthony Skelton.

ST. JOHNSBURY  
DEPARTMENT OF ASSESSMENT  
TOWN REPORT 2016

The Assessor’s office is open to the public from 9:00 a.m. until 2:00 p.m., Monday through Friday. The goal of the St. Johnsbury Assessor’s Office is to provide the people and businesses of St. Johnsbury with an accurate valuation of their property.

The Department of Assessment processed 224+/- property transfers and the Listers reviewed 72 properties in the 2016 Grievance Hearings. Reductions in the grand list from grievance hearings was offset by new construction and buildings resulting in a negative adjustment of the Grant List by \$44,251.

Department of Assessment  
Linda I. Perkins, Assessor

Board of Assessment  
Martin Cherry, Chair



Description	Date	Governing Statute(s)
Assessment Date	April 1	§3651
Latest Abstract of Individual Lists can be Lodged	June 24	§§4111(a), 4341
Latest Change of Appraisal Notices Can be Sent	June 24	§§4111(a), 4341
Latest Date to Commence Grievances	July 9	§§§4111(c), 4221, 4341
Latest Date to File Grievances	July 9	§§4111(g), 4341
Grievance Hearings End	July 22	§§4221, 4341
Result of Grievances Mailed	July 29	§§4224, 4341
Latest Date Grand List Can be Lodged	August 14	§§4151, 4341
Deadline for Filing Appeal to BCA	14 days from date of mailing grievance result	§§4224, 4404(a)
BCA Hearings Begin	14 days after appeal deadline to BCA	§4404(b)

A word about deadlines

Taxpayer deadlines. The law contemplates "the grievance meeting" to be a one-day affair, 32 V.S.A §4111(g), while recognizing that grievances often spill over into additional days. The statutes therefore provide that a grievance meeting continues until all grievances are heard 32 V.S.A §§4121-22. The continuance of the grievance meeting, however, does not change the deadline by which grievances must be lodged. Taxpayers who wish to grieve must get a written notice of an appeal to the Department of Assessment on or before the grievance date stated in the change of appraisal notice. Any grievance notice received after that date- even if received while the lister's are hearing grievances due to continuances - does not meet the requirement of being filed "at or prior to the time fixed for hearing appeals." 32 V.S.A §4222, is untimely and should not be heard.

Please feel free to visit our website or contact my office with any questions you may have.

Contact Information

Send Mail to: Linda Perkins, Town Assessor, 51 Depot Sq., St. Johnsbury, VT 05819

Email to: [assessor@stjvt.com](mailto:assessor@stjvt.com) • Website: [www.stjvt.com](http://www.stjvt.com) • Phone: 802.748.4272

DEAN SHATNEY, SHERIFF - CALEDONIA COUNTY

1126 MAIN STREET SUITE 2, ST. JOHNSBURY, VT 05819

802-748-6666 FAX 802-748-1684

E-MAIL: [dean.shatney@vermont.gov](mailto:dean.shatney@vermont.gov) • [www.caledoniasheriff.com](http://www.caledoniasheriff.com)

ANNUAL REPORT 2016

We completed another audit for our office this past year and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years as we know the times are tough and we want people to feel that they can still afford our services. We continue to add vehicles to our fleet, replacing cars that have served us well. We have thirteen marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. We have a large enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We have an ATV, two golf carts, and two snowmobiles that we use for our snowmobile patrols. With project (ROAD), Responsible Operators Against Distractions, we want to continue to educate operators about phone use and texting while driving. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are tak-

ing a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has eighteen Law Enforcement Officers to start the new year. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, in the county, but are unable to do that right now. I'm looking into a different location for the department's office because of the high rent the state wants to charge the county for our current location.

If anyone has questions or concerns, please call me at the office. My door is always open. I look forward to serving this county as the Sheriff. We have continued with our great relationship with Northeast Vermont Regional Hospital and are helping them make certain that their patients and staff feel safe while in the hospital. We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible, and we will again answer snowmobile related complaints.

Please check out our website listed at the top of this page, or our facebook page. Thank You.

Sincerely,  
Sheriff Dean Shatney

CALEDONIA ESSEX AREA AMBULANCE SERVICE INC.

2016 TOWN REPORT ST. JOHNSBURY

2016 CALEX RESPONSES 1,848

2016 was a very busy year providing Emergency Services in our region. CALEX continues to provide the highest quality of pre hospital care to all the towns we serve providing 911 coverage at the Paramedic level 24/7/365. Serving 12 towns in Vermont & New Hampshire – Saint Johnsbury, Waterford, Barnet, Concord, Kirby, Victory, Danville, Peacham, Walden and in New Hampshire – Littleton, Sugar Hill, Easton.

Our volume is up in Saint Johnsbury responses up from 1,685 last year to 1,848 responses this year. Our average response time to the scene for our entire service area in our VT operation is seven minutes. Overall for our agency we both VT & NH we responded to 3,667 up from 3,625 responses over last year. CALEX provided 782 inter-facility transports throughout the year. Over 350 transfers were long distance which requires additional staffing hours to maintain adequate 911 coverage while the transferring crew is on the road. Average time for transfer to our tertiary care centers such as DHMC and UVMHC is 3-4 hours round trip. Many days we do several long distance transfers.

As we move into 2017, we have requested an appropriation increase to help us maintain the high level of services we provide to each of our communities. We have aging fleet and equipment that is in need over replacement over the next several years. All but one of our six ambulances has over 100,000 miles on it. This increase allows us to establish a capital reserve for purchasing our aging fleet as well as maintain the adequate staffing levels to meet the increasing demands for sick and ill patients requiring transport. Unfortunately, due to the lack of insurance reimbursements, self-pay, along with high percentages of non-transports that are non-billable this creates increased costs of providing services. This year we have had no choice but to hire additional full-time staffing to fill scheduling hours to maintain the operational needs of the agency. Our per diem staffing is limited with flexibility and availability along with folks transitioning to full-time employment, so this has created scheduling holes that we had no choice but to fill with full-time hiring. This accounts for a large amount of added increase salary and benefits within our budget. With our rising volume of both 911 and inter-facility transfers, CALEX has developed rapidly into the transition of a full-time based service. Each year we have increases volumes for service both 911 and inter-facility transports. If we do not staff accordingly, then there will be lost revenue from these transports because we won't have the adequate staff to do them.

As we look around to other similar towns across the state, CALEX even with our proposed increase is far below what other towns are paying and some of these services do not provide the level of care we do. These per capita rates range from \$19.00 per capita to as high as \$60.00 per capita. CALEX is a non-profit agency and we closely monitor and adjust our budget to keep from having to ask for increased funding from towns, unfortunately due to the lack of the Medicare & Medicaid reimbursements, these being our top two insurance providers don't cover the actual expenses of providing services. Our cost of readiness is high as we also provide many services that we respond to from someone calling 911 that we don't get paid for such as medical assist, lift assist, motor vehicle accidents, and other situations. CALEX only



can bill insurances for actual transports.

CALEX St. Johnsbury continues to serve as the area’s American Heart Association CPR and First Aid Public Training Center. Classes are offered monthly to the public, they can also be arranged to be held privately, and are also held for large and small businesses throughout the Kingdom. Of course, having seen first-hand the positive difference immediate CPR and First Aid can make to patient outcomes, we urge everyone, from teens to seniors to take part in these classes. Imagine the joy in knowing you made the difference in saving a life, easing fears, and/or discomfort. Those who have been able to make the difference in even the life of a stranger will tell you how wonderful the experience truly is. Visit us at [www.calexambulance.org](http://www.calexambulance.org) to sign up today! We have also begun annual EMT/AEMT/Paramedic refresher training programs for area folks who need to maintain their requirements for recertification.

As we end 2016, I look forward to another successful year of providing the very best of pre hospital care to our communities. We are fortunate to have such a dedicated and experienced team providing care for when it is needed to anyone who may need our service in the communities we serve. We hope you will continue to support us and approve our funding requests so we can continue providing the very best Emergency Medical Care to the region.

In closing, I would like to thank all of our staff, their families, and the CALEX Board of Directors and our dedicated dispatchers for their continued support and dedication to the Agency’s mission.

Respectfully Submitted,

Michael J. Wright, NREMT-P

Chief Executive Officer

CALEDONIA HOME HEALTH & HOSPICE

VISIT STATISTICS FOR 2016 TOWN APPROPRIATIONS

Caledonia Home Health Care & Hospice (CHHC) is Northern Counties Health Care’s (NCHC) certified Medicare and Medicaid comprehensive Home Care and Hospice division.

Caledonia Home Health Care & Hospice has proudly served the residents of Caledonia and Southern Essex counties since 1968. Our mission is to enhance the quality of life of individuals and families by providing compassionate, accessible and affordable patient-centered health services to our community.

In the last year, Caledonia Home Health and Hospice was honored to provide 18,590 visits to the town residents of St. Johnsbury, VT. Our staff visited 529 homes of community members living in the St. Johnsbury area.

While working with residents, we provided physical, occupational, and speech therapies. We provided skilled nursing, medical social work, personal care attendants, and even home makers. We work together with primary care physicians so that care is specific and structured to treatment goals.

20156Town Appropriation Visit Statistics St. Johnsbury, VT

- Home Care (Therapy, Nursing, MSW) = 6,669 visits
- Maternal Child Health = 884 visits
- Hospice (Nursing, Therapy, Personal Care, Respite) = 2,285 visits
- Long Term Care (Case Management, Personal Care, Respite) = 8,752 visits

Total Visits in St. Johnsbury, VT = 18,590 visits

Testimonials

*“In the past 11 years of my care giving, home health has been my support at all times. They are the best! I could not have done it without them... I’m glad to have them on my side. They are a great team. We need more like them.”*

*“My Physical Therapist and Nurse were methodical, practical, and explained things to me in terms I could understand. They were friendly, courteous, good listeners, and punctual as well as professional.”*

*“The staff is very kind and caring. They make you feel good by the way they treat you as a*

*friend and not a patient. They are on time and call 1st to let you us know they are coming. Very knowledgeable in all areas of healthcare. Thank you!”*

*“People from home health care agency were kind, communicative, thoughtful, and patient. Nothing but good thoughts for those people.”*

REPORT OF THE ST. JOHNSBURY BAND 2016

The St. Johnsbury Band had an active season in 2016 with the regular summer concert series at the band stand in Courthouse Park sponsored by the Town of St. Johnsbury. We are requesting the same appropriation for 2017. The concert season consists of 10 summer concerts (weather permitting) with the first one of the season being at St. Johnsbury Health and Rehab, with the balance being on the bandstand in Courthouse Park. 2016 saw both a growth in the audience attending the summer concerts and members playing in the band.

Just before the start of the 2016 concert season, the State of Vermont made significant improvements to the bandstand lighting with improved light fixtures and repainted the bandstand’s ceiling with a white gloss paint to make reading the music a lot easier in our evening concerts. (For a picture of the band playing under the new lights, go to [www.stjohnsburyband.org](http://www.stjohnsburyband.org).) The Band also performed for St. Johnsbury’s Memorial Day Observance where guest vocalist Janet Edmondson performed ‘America the Beautiful.’ The band performed in the Festival of Bands concert with the bands from St. Johnsbury School and St. Johnsbury Academy. Over the summer several students participated in the band.

The summer concert season opened up at the bandstand June 20th with Town Clerk Stacy Jewell and St. Johnsbury Chamber of Commerce Tara Holt being “Celebrity Scoopers” for a free ice cream social.

Each summer concert featured a different program with a free ice cream social and we wish to thank our ice cream social sponsors: Armstrong Better Hearing and All About Flowers, the Caledonian Record, Community National Bank (2), New England List Services, NVRH, Passumpsic Savings Bank (2) plus an anonymous sponsor. We hope to offer free ice cream socials at each concert again in 2017.

The Band performed two benefit concerts; one to support the St. Johnsbury Academy’s Melissa Jenkins Scholarship Fund and another on Veterans Day to support the St. Johnsbury History and Heritage Center. The band had paid performances out of town for the 4th of July and the Lyndonville Stars & Stripes Parade. All the band members and officers volunteer their time and talents and an honorarium is paid to the Musical Director Gary Aubin and the Assistant Musical Director Kirsten Harter.

At the annual meeting November 28, 2016 the following individuals were elected: Gary Aubin; Musical Director, Kirsten Harter; Assistant Musical Director and Treasurer, Dianne Wyllie; Secretary, Jim McGregor; Music Librarian, David Askren; Web Manager, David Hare, Manager; Debi Smith, Assistant Manager; and Davina Whitehill was elected to the Board of Directors. Stacy Jewell was made an honorary member of the band. John Goodrich volunteered to lead a committee looking into a permanent display of the Band Memorabilia at the St. Johnsbury History and Heritage Center. Jim McGregor is looking into grants so the Band might participate in the Eastern States Exposition (the “Big E”) on Vermont Day and others.



Considerable work was done with the Music Library by Jim McGregor and David Askren getting it available to search on on-line. This resulted in two inquires to duplicate out of print music and permission was granted to reproduce them by the current copyright holders. One piece of music was for a college concert band in Spain, and the other was for a high school band in Florida.

Please consider playing with the band in our 2017 season. Membership is open to all musicians with music reading skills and a concert band style instrument. (Instruction and some “loaner” instruments may be available; please inquire.) We rehearse at the Caledonia Court House Monday evenings; please see the calendar on our website for concert times, locations and details.

Donations for our New Music Fund are accepted at each summer concert and throughout the year. The St. Johnsbury Band is a non-profit 501c3 tax exempt organization and donations are tax deductible.

Visit us at [www.stjohnsburyband.org](http://www.stjohnsburyband.org) where you will find our current band calendar, news, history and more. E-mail [manager@stjohnsburyband.org](mailto:manager@stjohnsburyband.org) and Like us on Facebook for updates. We look forward to providing the residents of St. Johnsbury another summer of concerts from the bandstand

David Hare, Manager  
St. Johnsbury Band  
PO Box 243, St. Johnsbury VT 05819

ST. JOHNSBURY KIWANIS CLUB  
KIWANIS POOL  
REPORT TO ST. JOHNSBURY FOR 2016

This year proved to be a very productive year for the St. Johnsbury Kiwanis Club Pool. Thanks to the many companies and citizens in the St. Johnsbury Area, the Kiwanis Club raised enough money to replace the forty year old filter system in the Pool. The new filter system worked very well and saved the Club money on chemicals.

The Club House and the outer buildings at the Pool were painted by the St. Johnsbury Work Camp.

The pool remains open and free to the public due to raising funds through many fund raising efforts by the Kiwanis Club. The Town of St. Johnsbury also appropriates money each year to help the Club with the operating expenses of the pool.

More than 600 swimmers were given free swimming lessons at the pool this year. The pool also sponsors a swim team, parent and infant class along with senior swim and family swim times at the pool.

All our life guards are Red Cross Certified . All life guards are from the St. Johnsbury area. The club also uses local people for any repairs needed at the pool. It takes a lot of effort for the Kiwanis Club to raise the \$40,000 to keep the pool free to the public. Again we would like to thank the Town of St. Johnsbury for their continued effort to support the Pool.

Denise Stuart Pool Chairman

NEKYS TOWN REPORT SUMMARY – 2016  
2016 NEKYS SERVED 1302 IN ST. JOHNSBURY

NEKYS has been offering vital supportive services for youth and families since 1975  
In 2016 NEKYS served 3107 individuals throughout Caledonia and Essex Counties

NEKYS Family Programs Provide:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Supportive counseling for youth and families, case management, support for youth and families within their schools, and family mediation.
- Outdoor adventure opportunities that include kayaking, canoeing, hiking, swimming, and mountain

climbing. The group works on learning coping skills and self-care strategies.

- Adult mentors once a week in the school for at-risk students in the 1st-8th grade. Adult mentors establish supportive relationships that result in improved academic performance and positive life choices.
- Summer Central Scholarship program offering scholarships for children to attend summer activities they otherwise could not afford.

NEKYS Youth Programs Include:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Support to local young people ages 15-22 that are homeless or at risk of homelessness; have current or past involvement with foster care; are pregnant and/or parenting; experiencing mental health issues; struggling with substance abuse; have current or past involvement with the criminal justice system.
- Programs that utilize a positive youth development, trauma-informed approach that is tailored to meet the needs of young people. Encouragement for each young person is to identify their strengths and achieve goals related to housing, education, employment, and life skills.
- Access to short-term and long-term housing support that addresses the complex needs of young adults who are 18-22 years old. Young adults receive support which include in-home case management, rental assistance, landlord mediation, job skill development, and educational advancement support..

NEKYS Restorative Justice Programs Include:

- A voluntary and confidential alternative to court proceedings for individuals ages 10 through adult.
- Programs based on restorative justice practices that give the person who violates the law the opportunity to identify and repair the harm done to the victim, the community, and themselves.
- Opportunity for the individual who completes the requirements of the program to have his or her case closed in the legal system.
- Help for individuals to regain their driver’s license while they pay off their fines and fees.
- Support for 16 to 21 year old youth who are referred to the program after receiving a notice to report from a police officer for possession and/or consumption of alcohol or marijuana.
- Assistance for youth ages 10 through 22 who have been adjudicated in Family Court, are on probation and require additional support by the Department for Children and Families.
- Pretrial Services – a new program involving risk assessment and needs screening.
- Balanced and Restorative Justice (BARJ) – works with adjudicated youth to reduce/eliminate repeat offenses; works with at-risk youth using prevention techniques to keep them out of the juvenile justice system; truancy work with school systems.

Northeast Kingdom Youth Services is a private, non-profit agency governed by a community-based, volunteer Board of Directors. We rely on grants, contracts, and appropriations from the towns we serve to continue our mission. Thank you for supporting families in our community. Please call our office at 748-8732 if you have any questions or concerns.

CATAMOUNT ARTS 2016

The residents and voters of St. Johnsbury played a very important role in the success of Catamount Arts during 2016. Through the support at Town Meeting and by attending many of the films and performances offered throughout the year, the citizens of St. Johnsbury helped to keep the Arts vital and available to all of the residents of the Northeast Kingdom.

In the past year, Catamount has invited and encouraged the residents of St. Johnsbury to participate in many of its community offerings, including the Community Film Series, Independent Lens, the free Children’s Summer Film Festival and gallery exhibits and receptions. These free events were funded in large measure through appropriations from communities in our area. Catamount has also made its space available for use by organizations in St. Johnsbury and other communities and is fulfilling its promise of becoming a cultural and artistic meeting place for all residents of the area.

During 2016, Catamount Arts was able to present more than 200 films and 100 live performances, in large measure due to the generosity of the voters of St. Johnsbury. Your appropriations helped to underwrite the costs of these presentations as well as helping Catamount pay for such general operating expenses as heating and electricity.

As part of our mission to promote lifelong community engagement in the arts, Catamount Arts offers a wide range of classes, workshops and camps for people of all ages. Learning opportunities at Catamount range from conga drumming, Claymation, and bookbinding, to tango, French and filmmaking. Catamount Arts partners with local elementary, middle and high schools to provide in-school and out-of-school creative learning activities. We also partner with local Head Start programs to provide arts integration activities and professional development for teachers. In addition, more than 4,500 students and teachers enjoy shows by professional performers in our School-Time Performance series.

Catamount is also very proud of the fact that a sizable portion of its almost 1000 members are residents of St. Johnsbury. These members form the core of Catamount’s patrons, and serve as cultural and artistic ambassadors to their own community.

With the continuing growth of its many cultural offerings and Arts Education program, Catamount and its patrons also directly and indirectly contribute more than \$1,500,000 each year to the local economy while also securing a meeting space for local Masons for generations to come.

**NORTHEAST KINGDOM HUMAN SERVICES, INC. (NKHS)**  
**ANNUAL FISCAL YEAR SUMMARY: JULY 1, 2015 THROUGH JUNE 30, 2016**

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

In our 2016 fiscal year, our Emergency Services Team provided 24 hour, 7 days a week (24/7) crisis intervention care to 353 individuals. Our client satisfaction survey showed 67% of respondents felt they received the crisis help they needed to make a difference in their lives. When unexpected tragic events occurred, our Specialty Team responded to support individuals and families in schools and communities with how to deal with sudden grief and loss. We thank the Town of St. Johnsbury voters for your \$7983.00 appropriation support last year toward our emergency/crisis services to residents in need in the NEK.

NKHS served 741 individuals last year from the Town of St. Johnsbury out of a total of 3472 individuals who utilized our programs in your community, homes, schools, our offices, and through emergency services. We could not do this without our 500 dedicated employees, 89 of these from the Town of St. Johnsbury. As a 501(c)(3) private not-for-profit organization, our volunteer Board of Directors and Program Standing Committees provided oversight to support the agency’s belief that human services should be cost effective, available to all no matter their age or ability to pay, and responsive to the needs of our local communities.

Please visit our website at [www.nkhs.org](http://www.nkhs.org) for more information about our agency and services. NKHS bases our appropriation request on \$1.05 per person in your community according to the 2010 census, the same amount as last year. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

D. W. Bouchard  
Executive Director

Nancy Warner  
President, Board of Directors

**KINGDOM ANIMAL SHELTER, INC. - 2016**

Kingdom Animal Shelter, Inc., is an all-volunteer, no-kill, non-profit 501(c)(3) organization incorporated in 2003. We are a proud member of the Vermont Humane Federation, The New England Federation of Humane Societies, the HSUS (Humane Society of the United States), Best Friends, and the ASPCA.

The purpose of the Kingdom Animal Shelter is to facilitate the placement of stray and unwanted animals and pets in desirable homes; to establish and maintain an animal shelter and associated procedures that promote health, care and handling; and to prevent overpopulation and the prevention of cruelty to animals. The animals in our care, our guests, are never euthanized merely because we lack space or because the animal’s stay with us has exceeded a predefined amount of time.

We provide many services to the area, including accepting stray and unwanted cats to our shelter, rescues from abusive and hoarding situations, and trap/neuter/release (TNR) of feral and

barn cats, a serious and ongoing problem in the communities we serve. We have successfully placed close to 700 cats in forever homes since opening in our present location in 2009, an average of about 100 per year. We also work with area schools to raise awareness of the importance of spay/neuter programs and the responsibilities of pet ownership.

During their stay the cats are lovingly cared for, played with and socialized by our many volunteers. Any medical needs are tended to promptly and the cats are provided with vaccinations. They are spayed or neutered, if they have not already been. We welcome cats of a wide variety of ages, colors, and personality types.

Respectfully Submitted,  
  
Kingdom Animal Shelter Board of Directors

**UMBRELLA REPORT OF 2016 ACTIVITY FOR SAINT JOHNSBURY**  
**TOWN APPROPRIATION REQUEST: \$9500**

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

*The Advocacy Program* is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. In 2016 we:

- supported 683 individuals with direct advocacy
- housed 16 adults and 16 children in our shelter for a total of 2,021 bed-nights, and
- reached 285+ adults and 1,100 youth with our prevention programming.

*Kingdom Child Care Connection* is the community-based child care resource and referral center for Caledonia and Southern Essex counties. In 2016 we:

- helped 108 families find high-quality child care at no-cost, and
- connected over 564 families with the State of Vermont’s Child Care Financial Assistance Program.

In addition to our work with families, we also interacted directly with the region’s 92 child care providers, offering over 272 hours of professional development opportunities to make sure the people responsible for taking care of our communities’ youngest citizens have the tools and resources they need to do their best.

*The Family Room* is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. Last year we helped 110 children develop safe, healthy relationships with their non-residential parent. Additional services such as parenting education, counseling and mediation can also be arranged in order to help families address their unique goals and needs.

*Cornucopia* is our newest program geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. This past year, Cornucopia trained 10 women in culinary arts while providing 33,000 nutritionally-balanced meals to homebound, Newport-area seniors and 2,000 meals at its weekly community meal site.

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. At least 344 Saint Johnsbury households and 22 child care providers were served directly by Umbrella in 2016, and the community as a whole benefited from prevention and outreach programs at schools as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Saint Johnsbury’s support.

Respectfully submitted,  
  
Renee A.K. Swain, Executive Director

**NORTHEAST KINGDOM COUNCIL ON AGING 2016**

The Northeast Kingdom Council on Aging is a private, 501 (c) (3) non-profit corporation

whose mission is to support residents 60-plus, caregivers, and adults living with disabilities maintain an active, nutritionally balanced and financially secure lifestyle as they grow older. Our staff works closely with seniors to design a personal care plan that will best to meet their individual needs. Our range of options includes Medicare/Medicaid health insurance counseling, food-and-fuel assistance, in-home services, wellness programs, falls-prevention training, and volunteer opportunities. There is no charge for our programs and services.

During the past year your support allowed us to provide assistance to 605 residents of St. Johnsbury, as well as more than 6,000 seniors from across the Northeast Kingdom, and to implement a broad variety of important programs for older adults and their families. These programs include Meals-on-Wheels, supportive services to help seniors continue to live at home, health insurance counseling, transportation for medical and other appointments, legal services and help for family caregivers.

Thank you for your support over the years and for your help in letting people know about the services we provide. Please give your careful consideration to our request this year, and let us know if we can be of assistance to you or someone you know.

Sincerely,  
  
Meg Burmeister, Executive Director

**2016 AMERICAN RED CROSS REPORT, ST. JOHNSBURY, VT**

New Hampshire and Vermont Region

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week and 365 days a year. A local Red Cross volunteer is often the first "neighbor on the scene" after a disaster strikes offering a hot cup of coffee, a warm blanket and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood and other disasters as well as instruction in health, safety and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

2016 was especially busy across our region and the Red Cross provided vital services to our community.

- Responded to 256 disasters/emergencies in our region, supporting 502 families and 1218 individuals. We responded to 2 incidents and served 5 individuals in Saint Johnsbury and 41 families in Caledonia County as a whole.
- Collected 95,154 pints of blood and blood products from 52,370 people at over 2900 drives. 25 of these drives were in Saint Johnsbury and collected 1,109 pints of life-saving blood.
- Empowered more than 1,200 trained volunteers to assist their neighbors during times of need, 21 of these volunteers call Caledonia County home.
- Trained 32,724 people in our various health and safety courses, including 426 in Saint Johnsbury specifically.
- Installed almost 1829 free smoke detectors in homes and worked with families to create fire-evacuation plans, 107 of which were installed in Caledonia County.
- We connected 628 military members with their families and loved ones with the help of our Service to the Armed Forces department, including 9 Caledonia County residents who are currently serving.
- We are proud to have an efficiency rating of 91%, meaning .91 cents of every dollar goes directly to support the programs and services provided by the American Red Cross.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Toward that end, we are asking each community for a donation to support our work. We would greatly appreciate your support in the amount of \$250 for the next year. Your partnership will help ensure that the American Red Cross has the resources to support communities throughout Vermont and New Hampshire when they need it most.

If you or someone you know experiences a fire, flood or other disaster and needs assistance, please call (802) 660-9130 option 1, anytime 24/7.

Sincerely,  
  
Emily Poirier, Executive Coordinator



**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

77 Barre Street  
P.O. Box 947  
Montpelier, VT 05601  
802/223-2352  
[www.sullivanpowers.com](http://www.sullivanpowers.com)

Fred Duplessis, CPA  
Richard J. Brigham, CPA  
Chad A. Hewitt, CPA  
Wendy C. Gilwee, CPA  
VT Lic. #92-000180

January 4, 2017

Board of Selectmen  
Town of St. Johnsbury, Vermont  
51 Depot Square  
St. Johnsbury, VT 05819

We have audited the financial statements of the Town of St. Johnsbury, Vermont as of and for the eighteen (18) months ended June 30, 2016 and have issued our report thereon dated September 30, 2016.

The financial statements and our report thereon are available for public inspection at the Town Office, (or on the Town's website @[www.stjvt.com](http://www.stjvt.com)).

TOWN OF ST. JOHNSBURY, VERMONT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2016

	General Fund	Highway Fund	Special Services Fund	Non-Major Governmental Funds	Total Governmental Funds
ASSETS					
Cash	\$4,789,868	\$0	\$0	\$5,786	\$4,795,654
Receivables	329,523	0	9,065	12,710	351,298
Due from Other Funds	0	1,488,620	264,351	26,762	1,779,733
Prepaid Expenses	2,917	0	0	0	2,917
Total Assets	\$5,122,308	\$1,488,620	\$273,416	\$45,258	\$6,929,602
LIABILITIES					
Accounts Payable	\$17,697	\$11,248	\$6,223	\$425	\$35,593
Accrued Payroll and Benefits Payable	51,718	22,368	23,430	0	97,516
Tax Sale Overpayments	52,864	0	0	0	52,864
Due to Other Funds	3,863,681	0	0	0	3,863,681
Total Liabilities	3,985,960	33,616	29,653	425	4,049,654
DEFERRED INFLOWS OF RESOURCES					
Prepaid Property Taxes	13,875	0	0	0	13,875
Unavailable Property Taxes, Penalties and Interest	180,000	0	0	0	180,000
Unavailable Grants	0	0	0	10,822	10,822
Total Deferred Inflows of Resources	193,875	0	0	10,822	204,697
FUND BALANCES					
Nonspendable	2,917	0	0	5,161	8,078
Restricted	0	1,455,004	243,763	28,850	1,727,617
Assigned	505,080	0	0	0	505,080
Unassigned	434,476	0	0	0	434,476
Total Fund Balances	942,473	1,455,004	243,763	34,011	2,675,251
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$5,122,308	\$1,488,620	\$273,416	\$45,258	

Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:	
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.	27,701,303
Other Assets are not Available to Pay for Current-Period Expenditures, and, Therefore, are Deferred in the Funds.	
190,822	
Long-term and Accrued Liabilities, Including Bonds Payable and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore are not Reported in the Funds.	(10,745,406)
Deferred Outflows of Resources relating to the Town's Defined Benefit Plan and it's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.	243,855
Deferred Inflows of Resources Related to the Town's Pension Plan are applicable to Future Periods and, therefore, are not Reported in the Funds.	(701,950)
Net Position of Governmental Activities	\$ 19,363,875

Cyan  
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Yellow

TOWN OF ST. JOHNSBURY, VERMONT

STATEMENT OF NET POSITION

JUNE 30, 2016

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash	\$4,795,654	\$110,236	\$4,905,890
Receivables	351,298	737,557	1,088,855
Internal Balances	(2,083,948)	2,083,948	0
Prepaid Expenses	2,917	0	2,917
Capital Assets:			
Land	269,255	185,592	454,847
Construction in Progress	417,879	315,975	733,854
Other Capital Assets, (Net of Accumulated Depreciation)	27,014,169	18,707,184	45,721,353
Total Assets	30,767,224	22,140,492	52,907,716
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Outflows of Resources Related to the Town's Participation in VMERS	243,855	0	243,855
Total Deferred Outflows of Resources	243,855	0	243,855
LIABILITIES			
Accounts Payable	35,593	37,977	73,570
Accrued Payroll and Benefits Payable	97,516	2,839	100,355
Accrued Interest Payable	8,531	24,155	32,686
Tax Sale Overpayments	52,864	0	52,864
Noncurrent Liabilities:			
Due Within One Year	633,887	591,225	1,225,112
Due in More than One Year	10,102,988	10,290,663	20,393,651
Total Liabilities	10,931,379	10,946,859	21,878,238
DEFERRED INFLOWS OF RESOURCES			
Prepaid Property Taxes	13,875	0	13,875
Prepaid/Overpayment of Utility Bills	0	2,618	2,618
Deferred Inflows of Resources Related to the Town's Pension Plan	701,950	32,922	734,872
Total Deferred Inflows of Resources	715,825	35,540	751,365
NET POSITION			
Net Investment in Capital Assets	19,705,659	8,428,803	28,134,462
Restricted For:			
Public Safety	243,763	0	243,763
Public Works	1,455,004	0	1,455,004
Other	44,833	0	44,833
Unrestricted	(2,085,384)	2,729,290	643,906
Total Net Position	\$19,363,875	\$11,158,093	\$30,521,968



**TOWN OF ST. JOHNSBURY, VERMONT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE 18 MONTHS ENDED JUNE 30, 2016**

	General Fund	Highway Fund	Special Services Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues:					
Property Taxes	\$3,450,383	\$2,992,865	\$1,607,942	\$0	\$8,051,190
Penalties and Interest on Delinquent Taxes	83,383	0	0	0	83,383
Intergovernmental	197,615	912,768	106,156	222,854	1,439,393
Charges for Services	587,396	283,842	79,784	0	951,022
Permits, Licenses and Fees	139,295	0	0	0	139,295
Fines and Forfeits	14,892	0	17,652	0	32,544
Investment Income	27,788	0	0	8	27,796
Donations	0	0	346	0	346
Other	2,715	6,778	2,340	0	11,833
Total Revenues	4,503,467	4,196,253	1,814,220	222,862	10,736,802
Expenditures:					
General Government	1,643,342	0	0	12,223	1,655,565
Public Safety	2,068,700	0	1,566,897	0	3,635,597
Public Works	0	2,351,194	0	0	2,351,194
Culture and Recreation	10,175	0	0	0	10,175
Community Development	119,026	0	0	0	119,026
Sanitation	45,242	0	0	0	45,242
Capital Outlay:					
General Government	12,129	0	0	0	12,129
Public Safety	99,228	0	30,729	0	129,957
Public Works	0	1,121,283	0	344,668	1,465,951
Debt Service:					
Principal	222,606	228,033	12,835	211,209	674,683
Interest	65,015	97,723	0	15,211	177,949
Total Expenditures	4,285,463	3,798,233	1,610,461	583,311	10,277,468
Excess/(Deficiency) of Revenues Over Expenditures	218,004	398,020	203,759	(360,449)	459,334
Other Financing Sources/(Uses):					
Proceeds from Sale of Equipment	0	0	1,200	0	1,200
Proceeds from Long-Term Debt	0	786,739	0	0	786,739
Transfers In	255,000	0	63,000	395,078	713,078
Transfers Out	(304,748)	(153,330)	(255,000)	0	(713,078)
Total Other Financing Sources/(Uses)	(49,748)	633,409	(190,800)	395,078	787,939
Net Change in Fund Balances	168,256	1,031,429	12,959	34,629	1,247,273
Fund Balances/(Deficit) - January 1, 2015	774,217	423,575	230,804	(618)	1,427,978
Fund Balances - June 30, 2016	\$942,473	\$1,455,004	\$243,763	\$34,011	\$2,675,251

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**TOWN OF ST. JOHNSBURY, VERMONT**  
**STATEMENT OF ACTIVITIES**  
**FOR THE EIGHTEEN (18) MONTHS ENDED JUNE 30, 2016**

	Program Revenues				Net (Expense) Revenue and Changes in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities
Functions/Programs:						
Primary Government:						
Governmental Activities:						
General Government	\$1,824,356	\$246,349	\$68,673	\$0	\$(1,509,334)	\$0
Public Safety	4,960,171	438,217	72,030	36,431	(4,413,493)	0
Public Works	3,833,599	7,864	337,072	1,059,686	(2,428,977)	0
Culture and Recreation	36,419	0	0	0	(36,419)	0
Community Development	119,026	0	0	0	(119,026)	0
Sanitation	45,242	0	0	0	(45,242)	0
Interest on Long-term Debt	179,202	0	0	0	(179,202)	0
Total Governmental Activities	10,998,015	692,430	477,775	1,096,117	(8,731,693)	0
Business-Type Activities:						
Water	1,947,032	1,939,588	0	186,700	0	179,256
Sewer	2,343,589	2,176,229	0	174,872	0	7,512
Total Business-type Activities	4,290,621	4,115,817	0	361,572	0	186,768
Total Primary Government	\$15,288,636	\$4,808,247	\$477,775	\$1,457,689	(8,731,693)	186,768
General Revenues:						
Property Taxes					7,957,387	0
Penalties and Interest on Delinquent Taxes					83,383	0
General State Grants					189,177	0
Unrestricted Investment Earnings					27,796	135
Other Revenues					11,033	1,159
Total General Revenues					8,268,776	1,294
Change in Net Position					(462,917)	188,062
Net Position - January 1, 2015, As Restated					19,826,792	10,970,031
Net Position - June 30, 2016					\$19,363,875	\$11,158,093

**TOWN OF ST. JOHNSBURY, VERMONT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS**  
**PENSION TRUST FUND**  
**JUNE 30, 2016**

	2015	2014
Total Pension Liability:		
Normal Cost	\$115,139	\$168,300
Interest	766,804	862,671
Difference Between Expected and Actual Experience	154,539	0
Benefit Payments, Including Refunds of Member Contributions	(554,653)	(542,551)
Net Change in Total Pension Liability	481,829	488,420

Total Pension Liability, January 1	10,800,376	10,311,956
Total Pension Liability, December 31	11,282,205	10,800,376
Plan Fiduciary Net Position:		
Contributions - Employer	307,593	171,300
Contributions - Members	35,703	20,023
Net Investment Income	64,102	606,957
Benefit Payments, Including Refunds of Member Contributions	(554,653)	(542,551)
Administrative Expenses	(97,821)	(110,411)
Net Change in Fiduciary Net Position	(245,076)	145,318
Plan Fiduciary Net Position, January 1	9,362,798	9,217,480
Plan Fiduciary Net Position, December 31	9,117,722	9,362,798
Net Pension Liability, December 31	\$2,164,483	\$1,437,578
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	80.82%	86.69%
Covered Employee Payroll	\$1,474,283	\$1,525,618
Net Pension Liability as a Percentage of Covered Employee Payroll	146.82%	94.23%

Notes to Schedules

- Benefit Changes: None
- Changes of Assumptions:

The actuarial cost method was changed from the frozen initial liability cost method to the entry age normal cost method.

GASB No. 67 required supplementary information is not available for years prior to 2014. Data for future years will be added prospectively.

Short Term Debt					Bond Payable, U.S. Department of Agriculture, Westside Project, Principal and Interest Payments of \$102,832 in Total Payable on June 15 and December 15 Semi-Annually, Interest at 2.25%, Due December, 2041. This is the Governmental Activities Portion of the Bond.			
The Town had two Lines of Credit with Passumpsic Bank during the year. The terms and activity are as follows.								
	Beginning Balance	Additions	Deletions	Ending Balance				
Line of Credit, Passumpsic Bank, CSO Project Expenses, Interest 0.7%, \$1,000,000, Paid in Full on September 1, 2015, Matured December 1, 2015.	\$ 0	\$ 931,323	\$ 931,323	\$ 0	2,611,131	0	107,426	2,503,705
Line of Credit, Passumpsic Bank, Westside Project Expenses, Interest 0.7%, \$1,000,000, Paid in Full on July 30, 2015, Matured December 1, 2015.	\$ 0	\$ 332,180	\$ 332,180	\$ 0	182,136	0	124,474	57,662
Total Short-Term Debt	\$ 0	\$ 1,263,503	\$ 1,263,503	\$ 0				
Long-Term Liabilities					Bond Payable, State of Vermont Special Environmental Revolving Fund, CSO Project, Authorized to \$2,559,805 in Total but Eligible for \$150,000 Subsidy, Principal and Interest Payments of \$56,270 in Total Payable September 1 Annually Beginning September 1, 2016, Interest at -2.5%, Due September, 2055. The Town Recognized \$28,347 of the Subsidy during the Year.			
Governmental Activities:								
Bond Payable, Vermont Municipal Bond Bank, Welcome Center Improvements, Principal Payments \$70,000, Interest Rates Ranging from 1.984% to 4.664%, Due December, 2031.	\$1,190,000	\$ 0	\$ 70,000	\$1,120,000	\$752,041	\$193,057	\$ 10,687	\$934,411
Bond Payable, State of Vermont Special Environmental Revolving Fund, CSO Project, Authorized to \$5,066,958 in Total but Eligible for \$200,000 Subsidy, Principal Payments of \$243,348 in Total Payable September 1 Annually Beginning September 1, 2016, 0% Interest, Due September, 2035. The Town Recognized \$38,732 of the Subsidy during the Year. This is the Governmental Activities Portion of the Bond.	2,342,463	593,682	23,433	2,912,712	128,214	0	46,888	81,326
					Capital Lease Payable, Ferrara Fire Apparatus, Inc., Fire Truck, Principal and Interest Payments of \$113,210,			

Interest at 1.99%, Due January, 2018.	430,986	0	211,209	219,777	Subsidy during the Year. The Town will Recognize Grant Income Annually for the Amount of Forgiven Principal as a Result of Negative Interest. This is the Water Fund Portion of the Bond.				
						1,242,764	319,030	17,660	1,544,134
Capital Lease Payable, Argo Finance LLC, Tractor, Principal and Interest Payments of \$9,796 Payable on June 24 Annually, Interest at 4.7%, Due and Paid June, 2016. The Town jointly owns this Tractor with the Town of Danville. Danville Reimburses the Town One-Half of the Full Payment (\$4,898). Only Half of the Debt was Assumed by the Town.	9,146	0	9,146	0	Bond Payable, State of Vermont Special Environmental Revolving Fund, Water Planning Project, Authorized to \$55,300, Principal Payments of \$11,060 Payable on January 1 Annually Beginning January 1, 2020, 0% Interest, Due January, 2024.	\$ 0	\$ 50,034	\$ 0	\$ 50,034
Capital Lease Payable, Chadwick-BaRoss, Sidewalk Plow, Principal and Interest Payments of \$35,251, Interest at 2.79%, Due September, 2019.	\$ 162,412	\$ 0	\$ 30,720	\$ 131,692	Total Water Fund	6,172,284	369,064	247,689	6,293,659
Capital Lease Payable, Cisco Systems Capital Corporation, Computer Equipment, Principal and Interest Payments of \$2,141 Payable Monthly, Interest at 2.5%, Due July, 2017.	67,937	0	42,586	25,351	Sewer Fund: Bond Payable, Vermont Municipal Bond Bank, Sewer System Expansion, Principal Payments Ranging from \$160,000 to \$255,000 in Total, Interest Rates from 2% to 2.55%, Due December, 2024. This is the Sewer Fund Portion of the Bond.	1,097,600	0	124,950	972,650
Capital Lease Payable, Kansas State Bank, Grader, Principal and Interest Payments of \$34,469, Interest 2.26%, Due July, 2017.	98,904	0	32,234	66,670	Bond Payable, U.S. Department of Agriculture, Westside Project, Principal and Interest Payments of \$102,832 in Total Payable on June 15 and December 15 Semi-Annually, Interest at 2.25%, Due December, 2041. This is the Sewer Fund Portion of the Bond.	580,251	0	23,873	556,378
Total Governmental Activities	\$7,975,370	\$786,739	\$708,803	\$8,053,306	Capital Lease Payable, New England Municipal Equipment Company, Vacuum Truck, Principal and Interest Payments of \$27,927 Payable on January 15 and July 15 Semi-Annually, Interest at 1.99%, Due July, 2018. This is the Sewer Fund Portion of the Lease.	85,476	0	31,259	54,217
Business-type Activities: Water Fund:					Bond Payable, State of Vermont Special Environmental Revolving Fund, Westside South Project, Principal Payments of \$56,676, 0% Interest, Due August, 2028.	\$ 793,470	\$ 0	\$ 56,676	\$ 736,794
Bond Payable, Vermont Municipal Bond Bank, Water System Expansion, Principal Payments Ranging from \$160,000 to \$255,000 in Total Payable on December 1 Annually, Interest Rates Ranging from 2% to 2.55% Payable on June 1 and December 1, Due December, 2024. This is the Water Fund Portion of the Bond.	\$1,142,400	\$ 0	\$130,050	\$1,012,350	Bond Payable, U.S. Department of Agriculture, Sewer Construction, Interest 4.13%, Due March, 2037.	85,188	0	3,574	81,614
Bond Payable, U.S. Department of Agriculture, Westside Project, Principal and Interest Payments of \$102,832 in Total Payable on June 15 and December 15 Semi-Annually, Interest at 2.25%, Due December, 2041. This is the Water Fund Portion of the Bond.	953,271	0	39,219	914,052	Bond Payable, State of Vermont Special Environmental Revolving Fund, Sewer Planning Project, Authorized to \$368,860 but Eligible for \$106,144 Subsidy, Principal Payments of \$26,272 Payable on November 1 Annually Beginning November 1, 2019, 0% Interest, Due November, 2028. The Town Recognized \$56,680 of the Subsidy during the Year.	42,663	196,965	56,680	182,948
Bond Payable, U.S. Department of Agriculture, Phase II Water Construction, Principal and Interest Payments of \$15,384 Payable on June 21 and December 21 Semi-Annually, Interest at 2.5%, Due December, 2049.	\$ 714,694	\$ 0	\$ 19,593	\$ 695,101	Bond Payable, State of Vermont Special Environmental Revolving Fund, CSO Project, Authorized to \$5,066,958 in Total but Eligible for \$200,000 Subsidy, Principal Payments of \$243,348 in Total Payable September 1 Annually Beginning September 1, 2016, 0% Interest, Due September, 2035. The Town Recognized \$38,732 of the Subsidy during the Year. This is the Sewer Fund Portion of the Bond.	1,529,372	387,615	15,299	1,901,688
Bond Payable, U.S. Department of Agriculture, Phase I Water Construction, Principal and Interest Payments of \$11,149 Payable on May 2 and November 2 Semi-Annually, Interest at 4.25%, Due November, 2049.	403,965	0	7,847	396,118	Total Sewer Fund	4,214,020	584,580	312,311	4,486,289
Bond Payable, U.S. Department of Agriculture, Phase I Water Construction, Principal and Interest Payments of \$47,338 Payable on May 2 and November 2 Semi-Annually, Interest at 4.25%, Due November, 2049.	1,715,190	0	33,320	1,681,870	Total Business-type Activities	\$10,386,304	\$953,644	\$560,000	\$10,779,948
Bond Payable, State of Vermont Special Environmental Revolving Fund, CSO Project, Authorized to \$2,559,805 in Total but Eligible for \$150,000 Subsidy, Principal and Interest Payments of \$56,270 in Total Payable September 1 Annually Beginning September 1, 2016, Interest at -2.5%, Due September, 2055. The Town Recognized \$28,347 of the									

GENERAL FUND REVENUE  
FY 2018 BUDGET

GENERAL FUND EXPENDITURES  
FY 2018 BUDGET

Description	Schedule 3-B			Description	Schedule 3-C		
	7/16-6/17 Budget	7/16-6/17 Projected	7/17-6/18 Budget		7/16-6/17 Budget	7/16-6/17 Projected	7/17-6/18 Budget
Beverage Licenses	5,200	4,200	4,000	TOWN MANAGER'S OFFICE			
Vendor Permits	-	225	-	Regular Salaries	249,902	252,011	258,713
Dog Licenses	4,000	3,232	3,500	Social Security	19,118	18,633	19,792
Zoning Permits	1,500	1,460	5,000	Group Insurance	18,992	21,577	30,382
Housing Fees	10,000	3,000	10,000	HBA Expense	2,240	2,586	6,000
Solid Waste	-	-	7,000	Workman's Compensation	621	570	520
Transfer Station Reimbursements	800	1,531	1,500	Vmers	13,745	14,475	14,876
Overweight Permits	500	-	500	Unemployment Compensation	976	1,443	1,876
Dumpster Reimbursement St. J. Anthen.	600	840	900	Office Supplies	2,000	3,026	2,200
Property Taxes	2,119,151	2,119,151	2,098,223	Training	700	838	1,000
Delinquent Tax Penalties	30,000	27,274	30,000	Postage	200	92	200
VT Pilot Payments	65,000	86,838	80,000	Advertising	500	230	350
Hold Harmless VT Payments	28,000	38,347	35,000	Printing	2,500	2,200	2,200
Education Billing Fee Retained	-	15,000	15,000	New Equipment	2,000	140	-
State Parcel Payment	30,000	30,000	27,500	Gas, Oil, Mileage	1,000	552	1,000
Dispatch Services	178,060	172,184	211,909	Telephone	3,800	2,547	4,000
Fire Department Services	25,000	24,720	28,000	Contracted Services	4,000	1,959	2,500
Listers' Services	200	3,000	3,000	Repair & Maintenance Services	100	-	100
Town Clerk's Fees	60,000	58,297	63,000	Dues	500	518	350
Records Restoration	13,000	14,654	13,000		322,894	323,397	346,059
Sale of Equipment	-	-	-	TOWN CLERK'S OFFICE	7/16-6/17 Budget	7/16-6/17 Projected	7/17-6/18 Budget
Sale of Glebe Lease Land	200	100	-	Regular Salaries	110,489	112,466	81,286
Legal Fees Glebe Lease Land	-	700	-	Overtime Pay	2,500	896	900
Interest and Dividends	10,000	24,751	26,000	Social Security	8,644	8,581	6,287
Interest on Delinquent Taxes	35,000	29,522	30,000	Group Insurance	13,349	21,601	14,939
Armory Parking Lot Rental	400	-	450	HBA Expense	878	670	2,400
Electric Vehicle Charging station	-	41	-	Workman's Compensation	435	347	258
Miscellaneous Revenue	-	3,212	-	Retirement Contributions	5,013	5,057	3,771
Pomerleau Bldg. 2nd Floor Rent	47,295	47,295	48,714	Vmers	4,690	5,077	3,608
Pomerleau Bldg. 3rd Floor Rent	10,800	10,800	10,800	Unemployment Compensation	684	813	938
Pomerleau Bldg. 1st Floor Rent	-	-	-	Recording Supplies	1,000	1,002	1,000
VT Public Safety Grant	-	-	-	Training	1,000	1,001	500
Planning Grant Revenue	6,000	-	6,000	Office Supplies	2,500	2,497	2,500
Transfer to Town Manager	35,000	35,000	45,000	Postage	3,000	3,000	2,500
Transfer to Town Clerk	12,000	12,000	3,000	Advertising	100	375	100
Transfer to Treasurer	78,000	78,000	78,000	New Equipment	500	501	500
Transfer to Dispatch	170,000	170,000	170,000	Records Restoration	-	-	5,000
Trans. From Fire Dept. Reserve	-	-	-	Gas, Oil & Mileage	350	358	350
General Fund Revenue Total	2,975,706	3,015,374	3,054,996	Telephone	1,500	1,687	1,600
Special Appropriation Tax	359,850	359,850	399,564	Contracted Services	22,000	21,996	22,000
Total	3,335,556	3,375,224	3,454,560	Repair & Maintenance Services	600	600	500
				Dues	250	78	75
					179,482	188,603	151,012
				TOWN TREASURER'S OFFICE	7/16-6/17 Budget	7/16-6/17 Projected	7/17-6/18 Budget
				Regular Salaries	47,352	47,767	81,286
				Overtime Pay	800	646	900
				Social Security	3,684	3,632	6,287
				Group Insurance	5,721	4,916	14,939
				HBA Expense	376	439	2,400
				Workman's Compensation	187	222	258
				Retirement Contributions	2,149	2,167	3,771
				Vmers	2,010	2,176	3,608
				Unemployment Compensation	293	619	938
				Office Supplies	1,000	1,002	1,000
				Training	500	509	550
				Postage	2,100	2,100	3,000
				Advertising	-	100	400

New Equipment	250	250	500
Gas, Oil & Mileage	300	311	300
Contracted Services	3,500	3,491	2,500
Repair & Maintenance Services	200	200	200
Dues	100	78	75
	70,522	70,625	122,912

<b>BOARD OF CIVIL AUTHORITY</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Regular Salaries	4,000	2,632	1,000
Social Security	306	201	77
Office Supplies	150	172	100
Training	200	200	100
Postage	800	874	200
Advertising	100	-	100
Contracted Services	6,000	4,314	2,800
	11,556	8,393	4,377

<b>ASSESSOR'S OFFICE</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Regular Salaries	29,110	27,434	29,980
Social Security	2,227	2,064	2,293
Workman's Compensation	155	143	130
Vmers	1,601	1,457	1,724
Unemployment Compensation	244	353	469
Office Supplies	300	328	250
Training	600	490	2,250
Postage	300	73	250
Advertising	200	-	200
Printing	100	-	-
New Equipment	-	-	5,120
Gas, Oil & Mileage	450	178	525
Reappraisal	20,000	20,000	27,500
Telephone	350	252	350
Contracted Services	7,300	6,834	8,300
Repair & Maintenance Services	-	-	-
Dues	250	100	250
	63,187	59,706	79,591

<b>ECONOMIC DEVELOPMENT</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Postage	-	-	-
Advertising	1,500	1,380	1,000
Printing	1,500	1,500	1,000
Travel & Mileage	1,500	1,478	1,000
Contracted Services	-	-	-
Designated Downtown	12,500	12,500	12,500
NVDA Dues	3,500	3,500	3,500
Industrial Park Taxes	45,000	48,650	49,000
Economic Development Reserve	15,000	15,000	15,000
	80,500	84,008	83,000

<b>ZONING &amp; PLANNING COMMISSION</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Regular Salaries	38,563	33,851	45,000
Social Security	2,950	2,540	3,443
Group Insurance	-	-	12,838
HBA Expense	-	-	2,400
Workman's Compensation	155	144	130
VMERS	2,121	257	2,588
Unemployment Compensation	244	353	469
Office Supplies	302	306	300
Training	1,785	1,180	2,235
Postage	225	467	600
Advertising	2,336	2,029	3,000
Printing	84	-	150
New Equipment	1,600	2,295	-
Gas, Oil, Mileage	100	464	-

Telephone	-	602	636
Professional Services	2,250	1,665	4,295
Planning Grant Expense	6,000	-	6,000
	58,715	46,153	84,084

<b>PUBLIC SAFETY BUILDING</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Building Reserve	5,000	5,000	5,000
Heating Fuel	13,000	8,471	9,375
Public Utility Services	8,800	11,239	10,000
Waste Disposal Services	2,350	3,097	3,200
Contracted Services	11,700	14,284	13,800
Repair & Maintenance Supplies	8,000	6,202	10,000

	48,850	48,293	51,375
<b>COMMUNITY CENTER-ARMORY</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Contracted Services	10,000	20,250	-
Reserve Account	-	-	10,000
Repair & Maintenance	5,000	5,000	5,000
	15,000	25,250	15,000

<b>DOG CONTROL</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Contracted Services	2,000	1,545	1,000
Repair & Maintenance Services	-	-	-
	2,000	1,545	1,000

<b>BOARD OF SELECTMEN</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Salaries	6,400	6,400	6,400
Social Security	490	490	490
Training	250	100	100
Printing	-	-	-
	7,140	6,990	6,990

<b>DISPATCH CENTER</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Regular Salaries	263,843	255,477	267,208
Overtime Pay	12,400	14,108	16,000
Social Security	21,133	19,856	21,665
Group Insurance	52,790	56,654	57,614
HBA Expense	5,018	4,000	4,800
Workman's Compensation	1,087	1,000	910
Retirement Contributions	26,443	26,725	27,834
Vmers	10,065	8,725	9,390
Unemployment Compensation	1,708	2,533	3,283
Office Supplies	1,500	878	1,500
Training Supplies	400	400	200
Postage	100	60	100
New Equipment	18,660	19,012	5,000
Telephone	4,800	6,340	7,750
Contracted Services	10,689	10,586	10,629
Repair & Maintenance Services	10,000	7,813	6,000
Equipment Reserve	5,000	5,000	5,000
	445,636	439,167	444,883

<b>FIRE DEPARTMENT</b>	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>	<b>7/17-6/18 Budget</b>
Regular Salaries	501,046	475,162	529,940
Overtime Pay	47,500	79,733	50,160
Social Security	41,964	41,271	44,378
Group Insurance	100,993	96,804	109,877
HBA Expense	8,154	14,537	15,600
Workman's Compensation	79,058	73,915	68,773
Retirement Contributions	95,031	80,306	78,308
Vmers	-	10,054	9,114

Unemployment Compensation	3,281	4,144	4,887
Office Supplies	1,500	1,887	1,500
Training Supplies	7,500	7,560	6,500
Postage	300	43	300
New Equipment	50,000	50,211	48,000
Gas, Oil & Mileage	8,500	8,481	8,500
Uniforms	6,800	6,861	6,800
Telephone	1,800	2,851	2,400
Heating Fuel	3,500	2,833	1,800
Public Utility Services	1,000	592	650
Contracted Services	15,000	15,004	15,000
Repair & Maintenance Services	20,000	20,012	19,000
Motor Vehicle Supplies	2,000	2,000	2,000
Alarm System Supplies	5,000	5,024	5,000
Enhanced Call Dept.	4,500	4,510	3,500
Equipment Fund	40,000	40,000	20,000
Transf. to Capital Project Fund for firetruck	113,210	113,210	113,210
Donation Expense	-	-	-
Miscellaneous Charges	500	-	-
	1,158,137	1,157,005	1,165,197

<b>SOLID WASTE</b>	<b>7/16-6/17</b>	<b>7/16-6/17</b>	<b>7/17-6/18</b>
	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
New Equipment	-	10,042	-
Advertising & Printing	-	-	200
Waste Disposal Services	36,000	22,236	32,000
Contracted Services	8,500	4,310	5,000
	44,500	36,588	37,200

<b>POMERLEAU BUILDING</b>	<b>7/16-6/17</b>	<b>7/16-6/17</b>	<b>7/17-6/18</b>
	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
New Equipment	-	-	-
Pomerleau Building Reserve	7,000	7,000	10,000
Heating Fuel	15,000	11,651	12,000
Public Utility Services	16,186	16,910	14,800
Waste Disposal Services	1,954	2,536	2,100
Contracted Services	27,500	28,521	27,000
Bond Principal	70,000	70,000	70,000
Bond Interest	40,930	40,930	39,388
Repair and Maintenance. Supplies	8,000	3,602	7,000
Building Taxes	19,500	16,249	16,250
Welcome Center Expense	-	-	-
	206,070	197,399	198,538

<b>GENERAL FUND EXPENSE</b>	<b>7/16-6/17</b>	<b>7/16-6/17</b>	<b>7/17-6/18</b>
	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
Office Supplies	-	-	-
Public Utility Services	2,295	1,556	2,500
Internet expense	19,905	16,320	21,524
Web Site expense	7,155	6,042	7,000
IT Upgrades	16,696	35,320	1,338
Contracted Services	3,000	2,177	2,000
Audit	5,360	5,815	6,800
Legal Services	25,000	20,300	30,000
Legal Services-tax sale	-	774	-
Glebe lease land to school	-	50	-
Judgments & Losses	1,000	159	1,000
VLCT Dues	9,313	9,313	9,647
Community Justice Center	5,000	5,000	5,000
Prop & Liability Insurance	58,736	65,254	71,772
Health Insurance Account Expense	2,307	2,050	2,300
County Taxes	63,864	63,806	61,779
East St. Johnsbury park	-	-	-
Assessment Appeals	-	106	-
Interest on current loans	768	-	-
Deficit loan P&I	31,118	31,118	31,118
Transfer to Other Funds	-	-	-

Transfer to Recreation Fund	10,000	10,000	10,000
	261,517	275,160	263,778
<b>General Fund Totals</b>	<b>2,975,706</b>	<b>2,968,282</b>	<b>3,054,996</b>
American Red Cross	1,800	1,800	1,800
Area Agency on Aging for the NEK	7,200	7,200	7,200
Caledonia Home Health Care and Hopice	18,382	18,382	18,382
CALEX	76,030	76,030	110,244
Catamount Arts	5,000	5,000	5,000
Fairbanks Museum	63,000	63,000	63,000
Good Living Senior Center	12,000	12,000	12,000
Kingdom Animal Shelter	2,000	2,000	2,000
Northeast Kingdom Human Services	7,983	7,983	7,983
Northeast Kingdom Youth Services	5,500	5,500	5,500
RSVP	810	810	810
Rural Community Transportation,INC (RCT)	13,050	13,050	13,050
St. Johnsbury Athenaeum	115,000	115,000	115,000
St. Johnsbury Band	770	770	770
St. Johnsbury Kiwanis Club Pool	14,400	14,400	19,900
St.Johnsbury Nutritional Center	6,750	6,750	6,750
Umbrella	9,500	9,500	9,500
Vermont Assoc. for the Blind & Vis. Imp.	675	675	675
Special Appropriations Expense	359,850	359,850	399,564
<b>Total</b>	<b>3,335,556</b>	<b>3,328,132</b>	<b>3,454,560</b>

SPECIAL SERVICE FUND REVENUE

FY 2018 BUDGET

	Schedule 3-D		
<b>Description</b>	<b>7/16-6/17</b>	<b>7/16-6/17</b>	<b>7/17-6/18</b>
	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
District Court Fines	18,000	9,683	14,500
Report Revenue	2,700	3,035	1,750
Property Taxes	1,105,733	1,105,733	1,111,979
VT Pilot Payments	14,000	17,250	16,000
Hold Harmless VT Payments	260	272	250
Police Dept Services	6,500	4,240	8,800
Fingerprinting Services	18,500	23,975	19,000
Mountain View Security	27,300	23,500	27,300
SIU Revenue	30,000	30,000	30,000
Gov. Hghwy. Sfty Grant-EQ	5,000	7,156	5,000
Gov. Hghwy. Sfty Grant-SAL	18,000	4,129	20,000
Police Dept Donations	-	104	-
Sale of Police Equipment	-	3,120	-
K9 Donations	-	1,000	-
Miscellaneous Revenue	-	-	-
Transfer from Parking Meter Fund	40,000	40,000	42,000
Transfer from Special Services Fund	40,000	40,000	40,000
<b>Special Services Fund Total</b>	<b>1,325,993</b>	<b>1,313,197</b>	<b>1,336,579</b>

SPECIAL SERVICE FUND EXPENDITURES

FY 2018 BUDGET

	Schedule 3-E		
<b>Description</b>	<b>7/16-6/17</b>	<b>7/16-6/17</b>	<b>7/17-6/18</b>
	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
<b>POLICE DEPT</b>			
Regular Salaries	656,963	632,675	669,643
Overtime Pay	50,000	50,134	68,000
Social Security	54,083	51,007	56,430
Group Insurance	105,578	87,992	99,133



HBA Expense	8,780	6,291	4,032
Workman's Compensation	44,262	42,490	40,720
Retirement Contributions	33,776	34,134	35,618
Vmers	26,964	32,001	34,748
Unemployment Compensation	5,180	5,888	6,430
Office Supplies	2,300	4,038	3,500
Training	3,000	2,450	-
Postage	400	576	540
Printing	900	779	900
New Equipment	7,800	9,257	3,600
Gas, Oil & Mileage	18,000	14,585	19,000
Uniforms	6,360	6,233	4,000
Uniform Cleaning	150	-	150
Telephone	4,500	2,477	3,500
Heating Fuel	4,000	5,119	3,000
Public Utility Services	2,500	3,746	4,000
Waste Disposal Services	900	1,026	900
Contracted Services	9,500	331	2,000
Ammunition	2,200	2,172	2,200
Repairs to Equipment	2,000	1,600	2,000
Dues	400	410	400
Repairs to Cruisers	9,500	9,599	11,000
Investigation Supplies	700	1,277	2,000
Gov Highway Safety Grant	5,000	7,156	5,000
K-9 Unit Expenditures	-	121	-
Equipment Fund Reserves	10,000	10,000	10,000

	1,075,696	1,025,564	1,092,444
	7/16-6/17	7/16-6/17	7/17-6/18
<b>PARKS &amp; TREES</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
Repair & Maintenance Services	2,667	2,667	1,500
	2,667	2,667	1,500

	7/16-6/17	7/16-6/17	7/17-6/18
<b>BEAUTIFICATION COMMITTEE</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
Operating Supplies	1,700	1,732	4,000
Salaries	-	2,000	2,000
Social Security	-	153	153
Contracted Services	5,000	3,087	-
Repair & Maintenance Services	2,000	1,730	1,500
	8,700	8,702	7,653

	7/16-6/17	7/16-6/17	7/17-6/18
<b>SPECIAL SERVICE FUND EXPENSE</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
Audit	5,360	5,815	6,800
Health Insurance Account Expense	1,000	916	1,000
Property & Liability Insurance	48,520	48,902	49,285
Internet Expense	5,200	4,383	7,184
IT Upgrades	8,850	8,478	713
Contracted Services	-	1,395	-
Transfer to Dispatch Services	170,000	170,000	170,000
	238,930	239,889	234,982

<b>Special Service Fund Total</b>	<b>1,325,993</b>	<b>1,276,822</b>	<b>1,336,579</b>
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HIGHWAY FUND REVENUE

FY 2018 BUDGET

	7/16-6/17	7/16-6/17	Schedule 3-F 7/17-6/18
<b>Description</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
State Aid Class I Highways	55,000	53,166	53,000
State Aid Class II Highways	46,000	45,976	46,000
State Aid Class III Highways	125,000	125,090	125,000

State Aid Lane Mileage	251	247	250
Property Taxes	2,038,594	2,038,594	2,089,234
VT Pilot Payment	40,000	50,380	48,000
Hold Harmless VT Payment	21,000	24,333	22,000
Sale of Material & Supply	1,000	-	-
Transfers from Water	136,919	136,919	136,919
Transfers from Sewer	47,066	47,066	47,066
Transfers from DPW Reserves	308,000	308,000	118,340
Better Back Roads Grant	10,000	20,000	20,000
Spec Prog. Grant Revenue	-	-	-
PACIF Equip. Grant	5,000	-	-
Efficiency VT Grant	-	-	-
	2,833,830	2,849,771	2,705,809

HIGHWAY FUND EXPENDITURES

FY 2018 BUDGET

	7/16-6/17	7/16-6/17	Schedule 3-G 7/17-6/18
<b>Description</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
<b>HIGHWAY GARAGE &amp; EQUIPMENT</b>			
Regular Salaries	47,011	47,518	49,090
Overtime Pay	4,100	4,198	4,100
Social Security	3,910	3,707	4,534
Group Insurance	15,828	16,012	17,270
HBA Expense	2,240	5,275	2,400
Workman's Compensation	3,945	3,650	3,354
Retirement Contributions	9,291	9,390	9,943
Unemployment Compensation	309	346	394
Office Supplies	1,200	1,285	1,200
Training	5,000	4,971	2,500
New Equipment	14,000	14,018	4,000
New Tools	4,000	5,475	5,000
Gas & Oil for Equipment	130,000	85,367	80,000
Uniforms	5,200	4,941	5,000
Telephone	3,600	2,812	3,200
Heating Fuel	15,000	12,845	8,850
Public Utility Services	9,500	8,798	8,500
Waste Disposal Services	4,000	5,159	4,250
Contracted Services	6,300	5,835	1,500
Repairs to Equipment	35,000	46,450	40,000
Maintenance Supplies	46,000	45,919	46,000
Outside Repairs	15,000	23,398	25,000
Repairs to Garage	10,000	10,065	10,000
Equipment Fund	25,000	25,000	25,000
VLCT Pacif Grant	5,000	-	-
	420,434	392,434	361,085

	7/16-6/17	7/16-6/17	7/17-6/18
<b>SUMMER MAINTENANCE</b>	<b>Budget</b>	<b>Projected</b>	<b>Budget</b>
Regular Salaries	307,227	302,572	316,474
Overtime Pay	16,000	16,099	14,000
Social Security	24,727	23,857	25,281
Group Insurance	88,806	72,080	75,422
HBA Expense	14,000	6,850	12,000
Workman's Compensation	27,617	25,548	23,481
Retirement Contributions	42,613	43,067	41,902
Vmers	5,956	6,413	6,218
Unemployment Compensation	2,005	2,412	2,761
Contracted Services	65,000	58,201	25,000
Reserves for projects	-	-	60,000
Stormwater Permit Fee ANR	-	-	2,400

Materials & Supplies	123,207	123,158	130,000
Maintenance (Paving)	25,000	25,311	25,000
	742,158	705,568	759,939
	7/16-6/17	7/16-6/17	7/17-6/18
WINTER MAINTENANCE	Budget	Projected	Budget
Regular Salaries	307,227	331,032	316,474
Overtime Pay	65,000	56,562	52,200
Social Security	28,475	27,817	28,204
Group Insurance	88,806	68,542	75,422
HBA Expense	14,000	4,408	12,000
Workman's Compensation	27,618	25,549	23,481
Retirement Contributions	42,613	43,066	41,902
Vmers	5,956	6,549	6,218
Unemployment Compensation	2,005	2,412	2,760
Contracted Services	2,000	1,935	1,250
Materials & Supplies	175,000	168,190	170,000
	758,700	736,062	729,911
	7/16-6/17	7/16-6/17	7/17-6/18
STREET SAFETY & TRAFFIC	Budget	Projected	Budget
Public Utility Services	95,000	91,184	92,000
Downtown LED Lighting	-	-	-
Railroad St. Parking L	771	771	771
Contracted Services	-	-	8,500
Repair & Maintenance Services	5,500	7,875	2,000
Materials & Supplies	10,000	7,721	9,000
Reserve for Sign Replacement	10,000	10,000	-
	121,271	117,551	112,271
	7/16-6/17	7/16-6/17	7/17-6/18
HIGHWAY FUND EXPENSE	Budget	Projected	Budget
Postage	-	-	-
Advertising	300	621	400
Audit	5,360	5,214	6,800
Audit Reserve	-	-	-
Contracted Services	-	-	-
Legal Services	1,000	-	500
Health Insurance Account Expense	1,833	1,641	1,900
Judgments & Losses	-	-	-
Engineering Services	-	-	2,000
State stormwater operating fee	-	1,998	1,700
Sidewalk Reserve Fund	20,000	20,000	20,000
Construction Fund	30,000	30,000	30,000
Property & Liability Insurance	28,309	31,336	33,781
Industrial Park taxes	-	46,810	47,000
Mower expense	9,796	-	-
S. Main St. Bridge - transfer to cap proj fund	60,750	60,750	60,750
Interest on Current Loans	-	-	-
Interest - Westside USDA 93/15	55,921	55,921	54,255
Principal - Westside USDA 93/15	73,647	73,647	75,313
CSO payment	-	-	168,439
Vac-con expense	33,513	33,513	33,513
Grader expense	34,469	34,469	34,469
Sidewalk plow	35,251	35,251	35,251
New Truck	90,000	85,998	96,000
Local Share - Railroad St. Enhancement	220,000	208,166	-
Local Share - RR & S. Main bike access	-	-	38,340
Local Share - Depot Square	88,000	88,000	-
Internet expense	2,015	1,776	2,102
Website expense	-	-	-
IT upgrades	1,103	1,080	90

Misc. Charges	-	-	-
	791,267	816,191	742,603
Highway Fund Total	2,833,830	2,767,806	2,705,809

PARKING METER FUND

REVENUES AND EXPENDITURES

FY 2018 BUDGET

	7/16-6/17	7/16-6/17	Schedule 4-B 7/17-6/18
Description	Budget	Projected	Budget
PARKING METER REVENUES			
Parking Tickets	12,000	6,015	7,500
Parking Meter Coin	32,750	24,153	31,600
Parking Permit Fees Lot M	8,500	9,018	10,000
Parking Permit Deposit	-	-	-
Parking Permit Fees Pearl	13,000	14,236	15,000
Impound Fees	250	150	150
Parking Revenue Total	66,500	53,572	64,250
PARKING METER EXPENSES			
Office Supplies	-	15	-
Postage	600	568	350
Printing	600	1,487	300
New Equipment	-	-	-
Contracted Services	3,500	3,500	3,500
Repair & Maint Supplies	800	-	350
Operating Supplies	800	800	750
Clerk's Office Expense	14,000	14,000	3,000
Town Manager's Expense	-	-	10,000
Police Dept Expense	42,000	42,000	42,000
Equipment Fund	4,200	4,200	4,000
Misc. Charges	-	-	-
Parking Expenses Total	66,500	66,570	64,250

RECREATION FUND

REVENUES AND EXPENDITURES

FY 2018 BUDGET

	7/16-6/17	7/16-6/17	Schedule 4-C 7/17-6/18
Description	Budget	Projected	Budget
RECREATION REVENUE			
Transfer from General Fund	10,000	10,000	10,000
Recreation Revenue Total	10,000	10,000	10,000
	7/16-6/17	7/16-6/17	7/17-6/18
	Budget	Projected	Budget
RECREATION EXPENSE			
Unemployment Compensation	-	-	-
Professional Services	10,000	10,000	10,000
Rec Ctr Rep & Maint Supp	-	-	-
Skateboard Park Lease	-	175	-
Recreation Expense Total	10,000	10,175	10,000

CAPITAL PROJECT (GRANT) FUND REVENUES AND EXPENDITURES FISCAL YEAR ENDING JUNE 30		
Description	Actuals 06/30/16	Schedule 5-B Projected 06/30/17
<b>GRANT REVENUES</b>		
Transfer from Highway Fund	150,130	389,943
Transfer from General Fund	241,748	123,000
Vtrans TH Class 2 Road Grant	3,200	-
Vtrans S Main St. Bridge	8,657	5,000
Depot Square Park	16,460	-
FEMA Grant Fire revenue	-	156,285
Riverfront Master Plan	-	6,925
RF1-153 WWTF	-	25,000
Railroad St. Enhancement grant	-	415,567
Vtrans Bike Path Scoping Study	23,439	-
Haz. Waste Grant Revenue	8,736	5,553
Vtrans Concord St. Bridge grant	165,562	0
Western Ave Stormwater	-	107,226
Goss Hollow Bridge	-	30,000
Moose River Construction	-	20,000
Water Treatment Plant Design Phase	-	43,000
2013 Memorial Dr. FEMA grant	-	114,000
2013 Memorial Dr. CDBG grant	-	38,027
<b>Grant Revenues Total</b>	<b>617,932</b>	<b>1,479,526</b>
	<b>Actuals 06/30/16</b>	<b>Projected 06/30/17</b>
<b>GRANT EXPENSES</b>		
Railroad St. Enhancement	6,008	620,538
Vtrans Bike Path Scoping Study	26,043	-
Depot Square Park	20,740	88,000
2013 Memorial Dr FEMA buyout	425	152,027
Vtrans S Main St. Bridge	41,030	20,000
Fire Truck Principal	211,209	106,654
Fire Truck Interest	15,211	6,556
Haz. Waste Grant Exp.	24,064	15,000
Vtrans Concord St. Bridge grant	238,580	-
FEMA Fire equipment	-	156,285
Riverfront Master Plan	-	6,925
RF1-153 WWTF	-	75,000
Goss Hollow Bridge	-	40,000
Western Ave Stormwater	-	107,226
Moose River Construction	-	20,000
Water Treatment Plant Design Phase	-	87,000
RR/S. Main Bike Path Final Design	-	15,500
<b>Grant Expenses Total</b>	<b>583,310</b>	<b>1,516,711</b>
<b>WATER FUND WATER REVENUES PROJECTED AT JUNE 30, 2017</b>		
Description	7/16-6/17 Budget	Schedule 7-A 7/16-6/17 Projected
<b>WATER REVENUES</b>		
Water Metered Service	1,321,467	1,315,000
Water Dept Services	5,000	1,575
Workers' Comp. Reimbursement	-	-
Westside State & Federal	-	-
Sale of Materials & Supplies	-	-
Interest & Dividends	60	62
Interest Penalties	2,500	2,402
Misc. Revenue	-	-
<b>Water Revenue Total</b>	<b>1,329,027</b>	<b>1,319,039</b>

WATER FUND EXPENSES JUNE 30, 2017 PROJECTED		
Description	7/16-6/17 Budget	Schedule 7-B 7/16-6/17 Projected
<b>WATER ADMINISTRATION</b>		
Professional Services	-	-
Property Taxes	48,550	36,771
Manager's Office Expense	17,500	17,500
Clerk's Office Expense	39,000	39,000
<b>Water Administration Total</b>	<b>105,050</b>	<b>93,271</b>
	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>
<b>WATER DISTRIBUTION</b>		
Transfer to Highway Fund	136,919	136,919
Office Supplies	300	301
Postage	2,000	2,072
Advertising	900	180
New Equipment	17,000	17,000
Small Tools	7,500	6,107
Gas, Oil & Mileage	1,500	1,512
Uniforms	150	150
Telephone	1,100	855
Heating Fuel	1,000	1,500
Public Utility Services	48,500	44,277
Contracted Service Water Mains	65,000	58,599
Water Contracted Services	20,000	11,085
Repairs & Maint Water Meters	35,000	38,047
Water Repair & Maint.	42,000	39,409
Water Operating Supplies	10,000	7,783
Misc. Charges	-	-
<b>Water Distribution Total</b>	<b>388,869</b>	<b>365,796</b>
	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>
<b>WATER/FILTER PLANT</b>		
Regular Salaries	56,352	58,155
Overtime Pay	20,946	15,017
Social Security	5,913	5,385
Group Insurance	11,118	11,290
HBA Expense	2,240	2,202
Workers Compensation	3,732	3,740
Retirement Contributions	11,086	11,204
Unemployment Compensation	345	427
Office Supplies	100	90
Training	200	200
Postage	25	27
Advertising	-	-
Printing	-	-
New Equipment	10,000	6,841
Small Tools	15,000	16,075
Filter repairs	20,000	-
Uniforms	150	-
Telephone	2,600	2,417
Heating Fuel	6,000	5,934
Public Utility Services	34,000	32,290
Waste Disposal Services	630	597
Contracted Services	12,000	18,654
Water Backup	27,918	25,540
Repair & Maint. Supplies	3,000	1,435
Material & Supplies	80,000	86,250
<b>Water/Filter Plant Total</b>	<b>323,355</b>	<b>303,770</b>
	<b>7/16-6/17 Budget</b>	<b>7/16-6/17 Projected</b>
<b>WATER FUND</b>		
Audit	5,360	5,360
Audit Reserve	-	-
Legal Services	500	-
Contracted Services	1,000	-
VT Operations Fee	14,300	12,044
VT Dam Fee	1,000	1,000
Capital Asset Management Plan	-	20,750
Prop & Liability Expense	9,557	9,318

STAT Reserve	117,180	117,180
Interest on Current Loans	-	-
Interest Westside 93/15	20,416	20,416
Interest USDA 91/07	71,266	71,266
Interest USDA 91/09	16,785	16,785
Interest USDA 91/12	17,295	17,295
Interest VT Municipal Bond	37,761	37,761
Interest Westside N. LOC	-	-
Principal Westside 93/15	26,887	26,887
Principal USDA 91/07	23,410	23,410
Principal USDA 91/09	5,513	5,513
Principal USDA 91/12	13,473	13,473
Principal VT Municipal Bond	130,050	130,050
Misc. Charges	-	-
<b>Water Fund Total</b>	<b>511,753</b>	<b>528,508</b>
<b>Water Expenses Total</b>	<b>1,329,027</b>	<b>1,291,345</b>

SEWER FUND  
SEWER REVENUES  
PROJECTED AT JUNE 30, 2017

	<b>7/16-6/17</b>	<b>Schedule 8-A</b>
<b>SEWER REVENUES</b>	<b>Budget</b>	<b>7/16-6/17</b>
Sewage Disposal Charges Metered	1,517,924	<b>Projected</b>
Westside State & Federal	-	
Miscellaneous Revenue	-	
Interest & Dividends	-	27
Interest Penalties	5,500	6,158
<b>Sewer Revenue Total</b>	<b>1,523,424</b>	<b>1,501,185</b>

SEWER FUND EXPENSES  
JUNE 30, 2017 PROJECTED

	<b>7/16-6/17</b>	<b>Schedule 8-B</b>
<b>Description</b>	<b>Budget</b>	<b>7/16-6/17</b>
<b>SEWER ADMINISTRATION</b>		<b>Projected</b>
Professional Services	-	-
Property Taxes	-	-
Manager's Office Expense	17,500	17,500
Clerk's Office Expense	39,000	39,000
<b>Sewer Administration Total</b>	<b>56,500</b>	<b>56,500</b>

	<b>7/16-6/17</b>	<b>7/16-6/17</b>
<b>SEWER COLLECTION</b>	<b>Budget</b>	<b>Projected</b>
Transfer to Highway Fund	47,066	47,066
Office Supplies	300	291
Postage	2,000	2,064
Advertising	150	-
Printing	-	-
New Equipment	-	2,896
Small Tools	2,500	1,750
Gas, oil and mileage	1,500	600
Public Utility Services	16,500	16,489
Contracted Service-Sewer Main	-	-
Sewer Contracted Services	28,000	23,690
Sewer Repair & Maint.	3,000	2,500
Repair & Maint Sewer Parts	10,000	10,016
Vac-con Truck Principal	21,364	21,364
Vac-con Truck Interest	978	978
Sewer Operating Supplies	500	-
<b>Sewer Collection Total</b>	<b>133,858</b>	<b>129,704</b>

	<b>7/16-6/17</b>	<b>7/16-6/17</b>
<b>SEWER PLANT</b>	<b>Budget</b>	<b>Projected</b>
New Equipment	8,000	8,405
Small Tools	13,000	15,923

Public Utility Services	90,000	63,563
Waste Disposal Services	14,000	12,781
Contracted Services	577,687	580,041
CSO Monitoring Expense	20,000	19,985
Operations Fee	5,800	5,800
RBC Frames	32,000	32,000
RBC Bearings	1,000	1,000
Repair, Maint. & Supplies	11,000	11,000
Engineering Services	-	-
Operating Supplies	-	-
Misc. Charges	-	-
<b>Sewer Plant Total</b>	<b>772,487</b>	<b>750,498</b>

	<b>7/16-6/17</b>	<b>7/16-6/17</b>
<b>SEWER FUND</b>	<b>Budget</b>	<b>Projected</b>
Audit	5,360	5,360
Audit Reserve	-	-
Contracted Services	46,500	2,760
Legal Services	500	-
STAT Reserve	172,391	172,391
Judgment & Losses	500	-
Engineering Services	1,000	1,000
Prop. & Liability Insurance	24,072	23,879
Depreciation Expense	-	-
Interest on Current Loans	-	-
Interest RD Screw Pumps	23,969	-
Interest Westside 93/15	12,427	12,427
Interest USDA 92/05	3,340	3,340
Interest VT Municipal Bond	36,281	36,281
Principal Westside 93/15	16,366	16,366
Principal USDA 92/05	2,508	2,508
Principal RF1016	56,676	56,676
Principal VT Municipal Bond	124,950	124,950
Principal RD Screw Pumps	33,739	-
<b>Sewer Fund Total</b>	<b>560,579</b>	<b>457,938</b>

<b>Sewer Expenses Total</b>	<b>1,523,424</b>	<b>1,394,640</b>
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STATEMENT OF TAXES RAISED  
YEAR ENDING JUNE 30, 2017

	<b>12/31/2016</b>
<b>AMENDED GRAND LIST</b>	<b>\$552,578,762</b>

Listed value of taxable real property	
Grand List(1% of taxable property)	\$5,525,788
<b>TAXES VOTED</b>	
General Fund Budget	\$2,975,706
Special appropriations	\$359,850
Total General Fund	- \$3,335,556
Highway Fund Budget	\$2,833,830
School tax(Nonresd and Homestead)	\$16,681,857
Special service tax	\$1,325,993
<b>Total taxes voted</b>	<b>\$24,177,236</b>

<b>TAXES ASSESSED</b>			
	Grand List	Tax Rate	Amount
General tax	\$5,525,787	0.3834	\$2,118,587
Special appropriations	\$5,525,787	0.0651	\$359,729
Highway tax	\$5,525,787	0.3689	\$2,038,463
Local Agreement	\$5,525,787	0.0017	\$9,394
School tax Non-residential	\$3,075,011	1.4465	\$4,448,003
School tax Homestead	\$2,437,683	1.2182	\$2,969,585
Special service tax	\$2,476,568	0.4464	\$1,105,540

HS 131 Penalty		\$2,102
Total taxes billed		\$13,049,301
<b>TAXES ACCOUNTED FOR:</b>		
Received by Treasurer	\$8,164,498	
Delinquent taxes charged to Collector	\$150,751	
Total taxes accounted for		\$8,315,249

TOWN OF ST. JOHNSBURY

TAX RATES COMPARED TO PREVIOUS YEARS

	1/1/11-12/31-11	1/1/12-12/31/12	1/1/13-12/31/13	1/1/14-12/31/14	1/1/15-6/30/16	7/1/16 -6/30/17
	2011	2012	2013	2014	2015	2016
GENERAL FUND	0.3244	0.3354	0.3321	0.3271	0.5323	0.3834
SPECIAL APPROPRIATIONS				0.0647	0.0648	0.0651
HIGHWAY FUND	0.3009	0.3118	0.3004	0.3362	0.5393	0.3689
LOCAL AGREEMENT TAX	0.0013	0.0014	0.0014	0.0014	0.0013	0.0017
SPECIAL SERVICE DIST. FUND	0.3981	0.3994	0.4119	0.4027	0.6426	0.4464
SCHOOL FUND Nonresidential	1.1371	1.3561	1.3473	1.4019	1.4131	1.4465
Homestead	1.3141	1.1459	1.1098	1.1781	1.1718	1.2182

Delinquent Tax Summary Report

December 31, 2016

Tax Year	Payment	Interest	Penalty	Total	
2013	\$744.51	\$104.30	\$-	\$848.81	
2014	\$4,029.46	\$775.30	\$162.32	\$4,967.08	
2015	\$108,355.08	\$10,198.55	\$7,563.57	\$126,117.20	
2016	\$150,750.79	\$4,235.00		\$155,036.59	1st Installment
Totals	\$263,879.84	\$15,313.15	\$7,725.89	\$286,969.68	

Delinquent Taxes as of December 31, 2016

2015 ALDRICH ANGELA L ET AL	2015 DONNA BRIAN J	2015 LAFOND TIMOTHY THOMAS	2015 POGINY ANDREA L
2015 ALEXANDER BRADLEY	2015 DOYLE THOMAS J & JANIS H	2015 LECLAIR JASON & DEBRA	2015 RAINVILLE JENNIFER M & SCOTT R
2014 AUDETTE J ROBERT TRUST	2015 DUMONT AMBER	2015 LIGHTBEAR PHILIP	2015 RCJ ENTERPRISES LLC
2015 AUSTIN DELMER & GRACE	2015 FERRY SHANON	2015 MACIVER ANN	2015 RIST IRMA
2015 AUSTIN DELMER & GRACE	2015 FLEURIE JANINET THERSA	2015 MAY RICHARD	2015 ROY CHADWICK & KRISTINA
2015 AUSTIN DONALD	2015 GALLAGHER JOHN	2015 MCELROY CHRIS ALLEN JR	2015 SHONIA IRENE M & TIMOTHY H - LE
2015 BABCOCK BARBARA E - LE	2015 GREENE JAMES	2013 MCGINNIS F ELAINE	2015 SHONIA TIMOTHY H
2015 BERRY DAVID & RICHARD JR	2015 HEDSTROM PAUL D	2014 MCGINNIS F ELAINE	2015 SLEURS-BLODGETT
2015 BILLINGS-GREGORY LISA A	2015 JENKINS CHRISTINE D	2015 MELVILLE AARON R & MICHELLE D	2015 ST JOHNSBURY LODGE #1779
2015 BRILL CLAYTON M JR	2015 JENKINS PHIL ANN L	2015 MUMFORD LORRAINE	2015 STEMPLE ROBERT B
2015 BROWN MICHAEL PAUL & DEBRA J	2015 JENKINS RICHARD A & PHIL ANN	2014 MYRICK DENNIS H & ROSALEEN A	2015 STEVENS STEVEN S
2015 CALLANAN CAROL A	2015 KENDALL HAZEL L & JAMES S	2015 MYRICK DENNIS H & ROSALEEN A	2015 TJB PROPERTIES LLC
2014 CHAPMAN DIANA	2015 KENDALL HAZEL L TRUST	2015 NEWMAN CHRISTOPHER P	2014 VICTORIAN AT 109 ELM LLC
2015 CHAPMAN DIANA	2015 KENDALL JAMES S	2014 NORKO JOE & MICHELLE	2015 VICTORIAN AT 109 ELM LLC
2015 CLARK STEPHANIE	2015 KENDALL JAMES S	2015 NORKO JOE & MICHELLE	2015 WALLEK HEATHER
2015 COTE JOSEPHINE	2015 KENDALL JAMES S	2015 NORKO JOSEPH A & MICHELLE A	2015 YOUNG JAMES L & MEREDYTH J
2015 D S & C ENTERPRISES LLC	2015 KENDALL JERE S	2015 NORTHEAST MANUFACTURING	2015 YOUNG JAMES L & MEREDYTH J
2015 DAVIS PHILIP R	2015 KENDALL JERE S	ASSOCIATES	2015 YOUNG ROBERT SR & GLORIA
2015 DONAGHY KELLY ELIZABETH	2015 KINSELLA COLEEN	2015 PARRISH KARENA	

St. Johnsbury School District FY 2017-2018 Calendar – FINAL DRAFT

JULY 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	23/31	25	26	27	28	29

04 Independence Day

Summer School  
June 26-June 30  
July 10-Aug 4

JANUARY 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1-2 No School  
15 No School  
19 End Quarter II  
29 In-Service with Paras

S=19 T=20

AUGUST 2017						
S	M	T	W	Th	F	S
29	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

18,21 New Teachers  
22-23 In-Service with Paras  
24 Teacher Workday  
24 Meet and Greet  
25 Teacher In-Service  
28 First Day of School 1-8

S=4 T=8

FEBRUARY 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

16 Early Release  
26-28 Winter Break

S=17 T=17

SEPTEMBER 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

01 No School  
04 Labor Day  
05 First Day of School PK-K

S=19 T=19

MARCH 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1-2 Winter Break  
05 No School  
06 Town Meeting Day  
16 Early Release  
30 End Quarter 3

S=18 T=18

OCTOBER 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5 Open House  
9 No School  
10 In-service with Paras  
20 Early Release  
27 End Quarter I

S=20 T=21

APRIL 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

12 Early Release  
13 Parent Conferences  
16-20 April Vacation

S=15 T=16

NOVEMBER 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

10 Parent Conferences  
22-24 Thanksgiving Holiday

S=18 T=19

MAY 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

11 Teacher In-service  
25 Early Release  
28 Memorial Day

S=21 T=22

DECEMBER 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

01 Early Release  
22 Early Release (hol.)  
25-31 Winter Holiday  
25 Christmas

S=16 T=16

JUNE 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 Spring Frolic  
4 Step-Up Day  
8 Last Day PK/K  
8 Spring Frolic Rain Date  
11 Graduation (Tentative)  
12 Last Day of School  
13 Teacher Work Day  
14-20 Contingency Days

S=8 T=9

175 Student Days - 185 Teacher Days Plus 2 Evenings

No School Teacher/Para In-service (6 days/4 days) Early Release(6)  
First/Last School Day Teacher Work Days (2) Parent Conferences (2) Contingency Days(5) End of Quarter

# St. Johnsbury School District Report to Town-March 2017

We have changed the format of our report this year to reflect best practices on school budget reports in Vermont. In addition to summarizing the budget, we have also provided an analysis of our proposal and additional background about the school, which we hope will be helpful to voters. Residents who would like a copy of our complete budget can obtain it at the following locations: St. Johnsbury School or School District, Town Offices and St. Johnsbury Athenaeum. You can also call [802-745-2789](tel:802-745-2789) to request that a copy be mailed to you. The budget can also be found online via the school website: ([www.stjsd.org](http://www.stjsd.org)).

## ST. JOHNSBURY SCHOOL DISTRICT REPORT REPORT OF THE CHAIR OF SCHOOL BOARD DIRECTORS

Each new year brings change. New students, new staff, and new board members. Last year we received three new board members. We are a group of people with one common goal; to provide the children of our community the best education possible while remaining fiscally sound to the community members. The board has been working diligently to improve our relationship with both members of the school community as well as the town community. We have established goals for both the board and the district and use committees to help achieve these goals. We, the board, would like to thank all members of our committees and sub-committees as without them most of the board's work could not be accomplished.



Since the establishment of the new board we have been searching for an appropriate and fair evaluative tool to use for the evaluation of our Superintendent. After much work, the Board developed such a tool and has completed an evaluation of the Superintendent. The evaluation was based from the time the new board was established and forward. The tool proved to be both thoughtful and fair and we learned many things even though the evaluation period was limited to such a short time. We are also working on a process to evaluate board efficacy. These evaluation tools help us to know where we are successful and where improvements need to be made.

This time last year the school had formed a new administrative team. The two principals, Jenna O'Farrell and Michael Redmon, and Kara Lufkin, Director of Student Support Services, have proven to be a great asset to the school in their roles. They along with the Superintendent, Margaret "Ranny" Bledsoe, have the school on a forward moving path. Smart and frugal use of the grant monies awarded last year has enhanced the District's educational opportunities for our children and teachers alike. The Catamount Community Hours After School (CatCH) program is just one of the successful programs now provided. "The vision behind the creation of the CatCH Afterschool Program is to engage students and their families in meaningful, appropriate and healthy activities that will increase their connection to school and peers, their sense of agency and proficiency, and their awareness of the opportunities that exist in college and careers."

This summer we welcomed new Business Manager Debra Simmons. Her fluid transition to the District has allowed the management and oversight of the District's finances to continue without a hitch. We have contracted with the firm of Mudgett Jennett & Krogh-Wisner of Montpelier to provide our auditing services. They were very pleased to report that this year's audit went smoothly. We, the board, would like to congratulate Debra and her staff for a successful report.

We, the board, are very proud and honored to serve our community. Thank you all for your support and another successful year.

Respectfully,  
Becky A. Baldauf, Chair

## ST. JOHNSBURY SCHOOL DISTRICT REPORT SUPERINTENDENT OF SCHOOLS

This has been an eventful year at the St. Johnsbury School District. We have a new team in the Business Office: Debra Simmons serves as Business Manager, Lisa Blodgett has taken over as our Accounts Payable Clerk, and Donna Stetson is our new Human Resources Manager. There is intensive work required to initiate a new team into the many details of our District procedures, but it is also an opportunity for us to revise and improve our activities. We have been fortunate to have George Cornier working with us this



year as Debra's mentor; with his assistance, we are updating our approach to budgeting and financial management. Evidence of our success in this work is the fact that our audit this year by the firm of Mudgett, Jennett and Krogh-Wisner resulted in no findings, a great testament to our new team.

At the St. Johnsbury School, we are organizing for school improvement with strategic, multi-year planning through our work on Conscious Discipline and the planning on Curriculum and Instruction that is being led by our School Improvement Team (SILT). It is exciting to participate in the deep conversations that are taking place between teachers as we strive to develop the strongest possible approach to teaching and learning. I applaud the commitment and hard work of our administrators and teachers through each step of this process.

The work of schools is a work of hope and a commitment to our future as a community, as a nation and as a world. I am reminded of this each day, as I watch our beautiful students steadily developing the skills they will need to be successful, with the care and support of all of our staff. It takes a village to accomplish this work. I am grateful for the support and guidance of our School Board, our staff and parents and the many people in our community who step in to help in so many ways.

Thank you for your support!  
Dr. Margaret Ranny Bledsoe

## ST. JOHNSBURY SCHOOL DISTRICT REPORT DIRECTOR OF STUDENT SUPPORT SERVICES

The position of Director of Student Support Services has many facets, which include overseeing programs for English Language Learners, Migrant Education, Section 504, Special Education ages 3 to 22, and serving as the District's Homeless Liaison. I am also involved in the Leadership Team, School Improvement Leadership Team, Local Interagency Team, and am the Chair of the Northeast Regional Administrators Standards Board. In my second year in this position, I continue to be proud to serve the community of St. Johnsbury.



We have had a few new faces join us this year in the special education department: Patricia Norsworthy, previously a classroom teacher, serves students in 5th grade, Jeffrey Pettee serves students in 6th-8th grade, and Tarah Powers joins our team of Speech-Language Pathologists working mostly with PK/K students.

The numbers of students in preschool through twelfth grade accessing services are as follows:

- 228 students accessing Special Education Services (which may include services from a special educator, speech-language pathologist, occupational therapist, physical therapist, and/or a paraeducator)
- 72 students accessing accommodations under Section 504
- less than 10 students accessing English Language Learner Services
- less than 20 students who are Homeless
- less than 10 students who access Migrant Education

I have enjoyed working as part of the St. Johnsbury School District to help ensure that all students are receiving high quality education. If I can ever do anything to assist you with your child's education, please do not hesitate to call 745-2749.

Respectfully,  
Kara L. Lufkin, M.Ed



ST. JOHNSBURY SCHOOL DISTRICT REPORT  
ST JOHNSBURY SCHOOL CO-PRINCIPALS

In our second year as co-principals of the St. Johnsbury School, we are excited and proud of the work that we are doing to support the vision of our school: every St. Johnsbury School student will follow their unique path to become a respectful, caring, lifelong learner who positively contributes to the global community. Our work this year is becoming more focussed on our five School Goals. In particular, strengthening our climate and curriculum and instruction are our top priorities. Here is a summary of our work in both areas:

**School Climate:** We strongly believe social-emotional learning is closely related to significant academic growth. Therefore, our school community began a school-wide journey in learning Conscious Discipline. As an entire PreK-8 staff, we have been reading the text Conscious Discipline by Dr. Becky Bailey. We are having powerful discussions about brain research and using thoughtful reflection of our own experiences to shape our approaches to build strong relationships with our students. We are developing and implementing strategies that assist students with self-regulation and emotional management. Throughout this work, we are finding that it is important to view discipline as an opportunity to teach rather than a disruption to the learning environment. Empathetic children have stronger collaboration skills and become innovative problem solvers.

**Curriculum and Instruction:** Our School Improvement Leadership Team (SILT) is leading the implementation of the goal we developed last year - to develop a clearly articulated instructional blueprint that defines learning outcomes (what students need to know and be able to do), assessments aligned to the outcomes, and best instructional practices to ensure outcomes are met. Grade level teams are working to design coherent and vertically aligned units of study that are highly engaging and meet state standards and prepare students for higher levels of education.

In an effort to improve instructional practices school-wide, we began to implement an instructional coaching model at our school. With support and guidance from the Vermont Agency of Education, instructional coaches are working closely with their peers to strengthen instructional practices in the classroom. Our four coaches are experienced veterans of our school, and are training with the Vermont Reads Institute on best practices and strategies that will improve student learning in the area of literacy.

The St. Johnsbury School is a school full of excitement and energy. This exuberance exceeds our walls. We are proud to have a community school that brings together students from every neighborhood in town. Students have the opportunity to get to know classmates with diverse and rich backgrounds. We recognize and celebrate our differences at school. Students grow and learn together every day. Our success lies in our committed and highly qualified staff, and the support from our families and community friends. Our school community thrives with the involvement of parents and grandparents who volunteer daily, the community partners who serve as student mentors, and the extended family members who attend many school events. We are proud to be leaders of such a dynamic and essential part of our St. Johnsbury community!

Respectfully,

Jenna O’Farrell                      Michael Redmon  
Principal, PreK- Grade 3    Principal, Grades 4 -8



THE ST. JOHNSBURY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS

<b>Becky Baldauf, Chair</b>	<b>bbaldauf@stjsd.org</b>
<b>Tony Greenwood, Vice Chair</b>	<b>tgreenwood@stjsd.org</b>
<b>Chris Wenger, Clerk</b>	<b>cwenger@stjsd.org</b>
<b>Tom Huntington</b>	<b>thuntington@stjsd.org</b>
<b>Deane Rankin</b>	<b>drankin@stjsd.org</b>

Please contact us with any questions about our School District!

The St. Johnsbury School Goals 2016-2017

1. Accelerate social/emotional competence and early literacy/ numeracy so that children reach proficiency by Grade Four.
2. Support teachers in strengthening professional practice so that students attain developmentally appropriate social-emotional and academic proficiency, with a particular focus on Tier I instruction.
3. Promote a positive school climate with a growth mindset that is culturally responsive and fosters constructive communication at all levels.
4. Transition to a distributive leadership model to support school improvement initiatives and facilitate school change.
5. Engage families in positive and supportive relationships to strengthen student engagement.

SCHOOL BOARD GOALS FOR THE SUPERINTENDENT 2016-2017
<b>Curriculum:</b> Develop a cohesive curriculum by the end of the 2016-2017 school year. All teachers at grade levels should have the same objectives to achieve or exceed by the end of each year.
<b>Vertical Teaming:</b> Meet with heads of each department at StJA to share curriculum and discuss: a)what are we doing well; b)what do we need to improve on; c)where should our children academically be when they finish 8th grade to succeed at StJA.
<b>Interventions:</b> Develop a comprehensive enrichment program for students who are exceeding grade level and supports for students who require additional help to meet grade level standards.
<b>Climate:</b> Support the development of a positive staff and student climate at the St. Johnsbury School.
<b>Assessment:</b> Establish clear measures of progress using assessment and other data for the Board to review at least twice a year. Establish longitudinal data collection on each cohort.
<b>Family and Community Engagement:</b> Develop and then implement a clear plan to increase family and community engagement that includes: volunteering, increased communication between parents and teachers and improved use of media.
<b>PreK and Early Childhood:</b> Through external grants and collaboration with other organizations and initiatives, promote early and effective supports that insure that our children are ready for school.
<b>Supervision and Evaluation:</b> Monitor the new Business Manager as she comes up to speed; establish regular reports from her and from her mentor Effectively supervise and evaluate all direct reports Develop clear and measurable goals for direct reports Offer an evaluation timeline and review with Board, including for the superintendent evaluation
<b>Teachers Contract:</b> Conduct effective negotiations; initiate negotiations as soon as possible with regard to VEHI
<b>Budget:</b> Develop and pass FY 2018 school budget

THE ST. JOHNSBURY SCHOOL DISTRICT STAFF

**SCHOOL DISTRICT OFFICE**  
Bledsoe, Ranny Superintendent  
Simmons Debra, Business Manager  
Lufkin, Kara, Director of Student Support  
Stetson, Donna, Human Resources  
Blodgett, Lisa, Payroll Clerk  
Reed, JoAnn, Administrative Asst.  
Fox, Michelle, Early Ed Coordinator  
Jackson, Stevi, Early Ed Program

**SCHOOL CENTRAL OFFICE STAFF**  
O’Farrell, Jenna Lower School Principal  
Redmon, Mike, Upper School Principal  
Hartwell, Linda, School Secretary  
Kimball, Lori, Receptionist  
Morey, Diane School Secretary  
Willey, Sarah, After-School Coordinator  
Thomas, Abby, Technology Director  
Campbell Patrick, Facilities Director  
Pillsbury, Misty, Technology Assistant

**HEALTHY SCHOOLS TEAM**  
Aguirre, Dawn, Counselor PreK  
Domingues, Melissa, Interventionist 4-8  
Driscoll, Louisa, School Nurse  
Ely, Joy, Interventionist K-3  
Hale, Dan, Interventionist 4-8  
Iverson, Sharon, School Nurse  
O’Farrell, Brian, Counselor 6-8  
Rowe, Stephanie, School Nurse  
Saunders, Amy, Occupational Therapist  
Silva, Amanda, Counselor 3-5  
Ward, Jacqueline, Counselor K-2  
Zeek, Sam, Interventionist K-3

**TEACHERS**  
Aldridge, Sarah, ELA, Grades 6-8  
Applebee, Jennifer, Special Ed, Grade 6  
Bailey, Christine, Kindergarten  
Barysheva, Tanya, PreKindergarten  
Benoit, Lynn, Special Ed, Grades 6-8  
Brown, April, Teacher, Grade 5  
Bryant, Kaitlyn, Music  
Clearwater, Allison, Science, Grades 7-8  
Clouatre, Linda, Grade 1 Interventionist  
Colby Curtis, Physical Education,  
Cornelius, Kim, Special Ed, Grade 1  
Darden, James, Math, Grades 6-8  
Dugre, Caitlin, Physical Education  
Dupuis, Jillian, Kindergarten  
Edwards, Lizbeth, K Interventionist  
Eidel, Barbara, Art  
Emerson, Lisa, Grade 1  
Farina, Laura, ELA/SS, Grades 7-8  
Fitzgerald, Sharon, Instructional Coach  
Fitzgerald, William, Physical Education  
Foster, Katie, Special Ed Grade 3  
Gadapee, Karen, Grade 2  
Hallett, Jennifer, Special Ed, EEE  
Hamel, James, Music  
Herrin, Kathleen, Speech/Language  
Hornblas, Amy, Health  
Howard, Jenna, Grade 4  
Hurlburt, Brian, Grade 4  
Ingram, Kristine, Grade 6  
Iwansowitch-Ross, Speech/Language  
Izzo, Christopher, Grade 2  
Jette, Allison, Grade 2

Jewell, Evan, Art  
Kozlowski, Colleen, Speech/Language  
Ladd-Carter, Elizabeth, Special Ed, G 6-8  
Lakus, Hope, Grade 1  
Litzinger, Vicki, Librarian  
MacKinnon, Donna, Science, Grades 7-8  
Maire, Kathy, Grade 3  
Matte, Eric, Math Grades 7-8  
McLean, Matthew, Math Grades 7-8  
Merrill, Kathy, Instructional Coach  
Monohan, Jess, Grade 4  
Morris, Jon, Technical Education  
Mulligan, Heather, Grade 6  
Nelson, Jen, PreKindergarten  
Norsworthy, Patricia, Special Ed Grade 5  
Paulsen, Jean, Kindergarten  
Pettee, Jeffrey, Special Ed, Grades 6-8  
Phelps, Nathan, Grade 5  
Powers, Nancy, Grade 3  
Powers, Tarah, Speech/Language  
Redmon, Shannon, Grade 3  
Reid, Veena, Grade 1  
Roberts, Lindsay, Grades 4-8  
Robinson, Jamie, Kindergarten  
Ross, Emily, Grade 3  
Ross, Jeremy, Instructional Coach  
Rossinoff, Madge, Special Ed, EEE  
Skrabely, Heather, Science, Grades 6-8  
Smith, Lauren, Grade 1  
Smith, Deborah, Grade 5  
Smith, Laura, PreKindergarten  
Smith, Wendy, ELA, Grades 7-8  
Snedeker, Johanna, ELL  
Stevens, Nichole, Special Education, HS  
Stimpson, Karen, Kindergarten  
Suddaby-Parker, Lynne Special Education  
Taylor, Jennifer, Grade 2  
Van Nostrand, Karole, Grade 5  
White, Neil, Grade 4  
Whitehill, Ashley, Physical Education  
Wurzburg, Otto, Grade 6

**PARAEDUCATORS**  
Achilles, Joe  
Beadle, Margaret  
Bennett, Dawn  
Bergeron, Irene  
Brennan, Jolene  
Brown, Linda  
Champney, Viola  
Davis, Samantha  
Favreau, Heather  
Gochee, Brenda  
Gonyaw, Ellen  
Goodhue, Donna  
Grasso, Debra  
Hadjdarevic, Adila  
Hale, Carol  
Hamilton, MaryAnn  
Haro, Patricia  
Ilsley, Melanie  
Koonz, Danielle  
LaCoss, Judy  
Lawson, Joanne  
Mallett, Linda  
McDuffee, Holly  
McKinney, Roberta  
Murtorff, Michael  
Nolan, Mary Beth  
Paquette, Donna  
Paquin, Helen  
Persons, Melody  
Piadade, Amanda  
Piper, Elizabeth  
Redmond, Marie  
Reed, Marta  
Rupp, Nancy  
Simpson, Tracy  
Simpson, Dellani  
Stone, Hillary  
Veilleux, Amber  
Vincent, Brandy  
Giambrone Vanessa  
Giunta, Dorothy  
Hacking, Christine  
LeClair, Debra  
Valentine, Carey  
Zabek, Charlene  
Chamberlain,Phyllis

The St. Johnsbury School Class of 2016

Brittney M. Ailes  
Alyssa Alger  
Ezekiel J. Anair  
Caleb Anderson  
Renée L. Audette  
Lane Reeves Baldauf  
Dominique L. Bandy  
Anthony Barnett  
Kaylin Benjamin  
Christopher D. Benton  
Xavier Bon Bibee  
Katie Blassingame  
Olivia Simone Brimmer  
Dane William Buckingham  
Ariel Cassidy  
Hanna Cassidy  
Ava Louise Clark  
Melanie Amber Coons  
Koltyn Devyn Cote  
Lucas Michael Cote  
Cooper T. Crown  
Jack Henry Cushman  
Leo Desrochers  
Ramone T. D. DiMartino  
Devon Drown  
Rylee A. Drown  
Charles Fisher  
Kieran David Fletcher  
Gabby Flory  
Juliaunna Garey  
Sidney Giambrone  
Willow Hartwell  
Sophia M. Hendrick  
Alexander Hooker  
Daegan Roy Ignjatovic  
Emmett Marshall Ilsley-Greene  
Grace Louise Ilsley-Greene

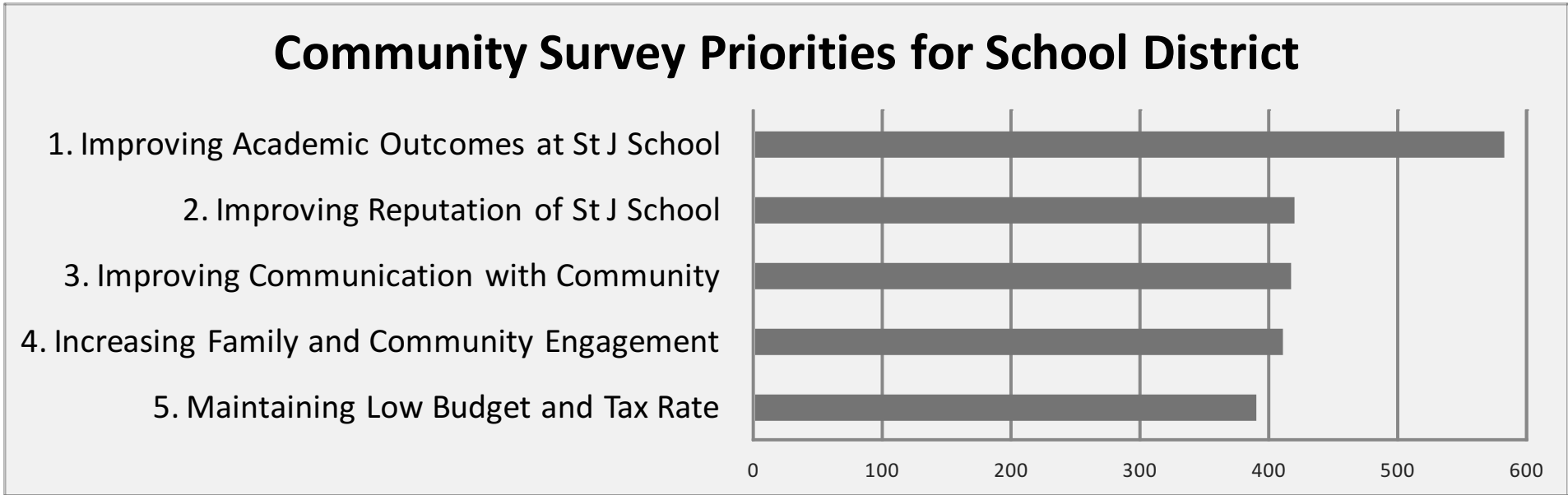
Maxwell Burgess Jones  
Darius Garrett Kapoukranidis  
Kiana Dawn Keene  
Aaron Daniel Langmaid  
Dean Allen Limlaw  
Kelsey Rebecca Locke  
Tony Locke  
Makayla Lyon  
Allison M. Maher  
Danierys S.M. Hernandez  
Rylee-Mae Hope Mason  
Raain Harmonie Miles  
Colby D. Miller  
Tristan Eliah Miller  
Matthew Liam Monaghan  
Moriah Mooney  
Alysia K. Moses  
Bryce Austin Nadeau  
Reanne M. Pierce  
Emily Rice  
Makyla Eve Rich  
Abigail Sayer Richwien  
Jasmine Roy  
Jericho Lake Rutledge  
Jeremy Sabens  
Nathan Scott Sandvil  
Shane Bradlee Sandvil  
Pema Kanchi Sherpa  
Sydney Jaye Strohm  
Dylan M. Sullivan  
Samuel Raymond Sylvain  
Jacklyne Therriault  
Sparta Cullen Thurber  
Rudolph Wilson III  
Elijah R. Winters

ST. JOHNSBURY SCHOOL TEACHERS  
YEARS OF SERVICE AND EDUCATIONAL TRAINING

Years of Service	BA	BA +15	BA +30	BA +45 MA	BA+60 MA+15	MA +30	CAS
0-5	10	2	1	9	2		
6-10	4		1	7	3		
11-15	1	2	1	4	2	2	2
16-20	1	3		4	4	2	
21-25				1	1	3	1
+26				3	1	3	1
Total	16	7	3	28	13	10	4

## The St. Johnsbury School District Proposed 2017-2018 Budget

In the summer of 2016, the Board distributed a survey concerning the priorities our community set on their work leading the St. Johnsbury School District. The survey was posted on the website, shared at Board meetings, and distributed to parents of students PreK-12. Residents were asked to rank the following five priorities. The results of this survey are shown below. This feedback has strengthened the Board’s conviction that improving outcomes at the St. Johnsbury School should be the central focus of their leadership. This principle has guided the decisions that have been made in the drawing up of our FY 2018 School Budget.



### TABLE OF CONTENTS FOR BUDGET PRESENTATION

1. Our budget presentation will begin with a summary of the revenues anticipated for our District next year and a summary of our proposed expenditures by primary function. On the following page, we will present a summary of expenditures in each function category.

2. This will be followed by some graphic illustrations of our expected budget expenditure and a presentation of our primary areas of budget increase. We will then present some information about budget trends and our tax rates.

3. Our final two pages include information about our tax rates and the official tax rate worksheet for our proposed budget.

Please call the St. Johnsbury School District at 802-745-2789 if you wish more information or would like a copy of the complete line-item budget.

REVENUE SUMMARY				
	FY 16 Budget	Audited FY16	FY 17 Budget	Proposed FY 18 Budget
Local Revenue	91,790	72,697	64,795	64,795
Previous Year Fund Bal	-	-	90,063	0
State Revenues	13,939,254	13,958,464	14,196,795	15,244,738
Special Education				
Mainstream Block Grant	389,157	389,157	396,527	432,131
Intensive Reimbursement	1,434,471	1,654,131	1,859,538	1,809,194
Extraordinary Reimbursement	37,321	30,155	74,139	107,168
State Placed	39,205			
Grants	1,854,441	2,247,031	2,816,301	2,161,447
TOTAL	17,785,639	\$18,351,635	\$19,498,158	\$19,819,473

EXPENDITURE SUMMARY				
	FY 16 Budget	Audited FY16	FY 17 Budget	Proposed FY 18
Direct Instruction	4,064,115	3,957,725	3,996,400	4,129,972
Special Education	3,353,533	3,753,012	4,123,805	4,396,414
Student Activity	37,612	35,749	43,300	55,072
High School Tuition	5,303,848	5,291,017	5,486,850	5,858,050
Total Instruction	\$12,759,108	\$13,037,503	\$13,650,355	\$14,439,507
Guidance	218,567	211,810	217,921	233,631
Health	106,074	114,911	106,672	92,844
Library	108,151	108,898	120,444	118,634
Technology	292,529	272,039	275,919	298,454
Prof. Dev.	78,250	72,330	73,250	65,000
School Board	13,224	12,294	12,524	12,524
Fiscal Services	250,989	253,583	265,566	213,551
Office of Principal	369,991	377,334	394,342	503,157
Superintendent	181,049	186,730	163,427	175,738
Plant Operations	778,657	708,547	708,071	777,102
Transportation	383,544	336,137	348,642	383,010
Central Services	190,088	200,876	202,515	202,665
Total Support Services	2,971,113	2,855,489	2,889,293	3,076,310
Debt Obligation	200,977	179,560	142,209	142,209
Total Local Budget	\$15,91,198	\$16,072,552	\$16,681,857	\$17,658,026
Grants	1,854,441	2,247,031	2,816,301	2,161,447
Grand Total	\$17,785,639	\$18,319,583	\$19,498,158	\$19,819,473

SCHOOL DISTRICT PROPOSED FY 2018 BUDGET EXPENDITURE BY FUNCTION CATEGORY

	FY 16 Budget	Audited FY16	FY 17 Budget	Proposed FY 18 Budget
DIRECT INSTRUCTION & STUDENT SUPPORT SERVICES				
Salaries	3,487,147	3,413,865	3,405,349	3,578,304
Benefits	1,241,374	1,175,124	1,258,311	1,298,018
Supplies	231,275	176,964	177,172	216,228
Contracts	1,349,532	1,252,947	1,288,863	1,392,621
PK Tuition	240,000	193,870	216,440	219,000
TOTAL	\$6,549,328	\$6,212,770	\$6,346,135	\$6,704,171
SPECIAL EDUCATION				
Salaries	1,285,052	1,331,173	1,542,848	1,469,994
Benefits	471,960	537,403	596,410	571,343
Supplies	23,825	12,904	26,225	24,635
Contracts	184,368	365,096	348,617	596,516
Tuition	1,321,750	1,410,917	1,591,357	1,638,008
Transportation	71,578	95,807	118,348	95,918
TOTAL	\$3,358,533	\$3,753,207	\$4,123,805	\$4,396,414
STUDENT ACTIVITIES				
Salaries	28,115	29,740	33,037	34,363
Benefits	2,247	1,810	2,513	2,959
Contracts	1,250	628	1,250	1,250
Supplies	6,000	3,571	6,500	6,500
Theatre	-	-	-	10,000
TOTAL	\$37,612	\$35,749	\$43,300	\$55,072
HIGH SCHOOL REGULAR EDUCATION TUITION				
Contracts		19,460	-	-
Tuition Public HS	98,797	123,149	73,874	75,000
Tuition Private HS	5,205,051	5,148,408	5,412,976	5,783,050
TOTAL	\$5,303,848	\$5,291,017	\$5,486,850	\$5,858,050

	FY 16 Budget	Audited FY16	FY 17 Budget	Proposed FY 18 Budget
GUIDANCE				
Salaries	156,724	155,456	158,113	161,275
Benefits	60,418	55,306	58,383	70,869
Supplies	750	874	1,250	1,312
Dues, Fees	175	174	175	175
TOTAL	\$218,567	\$211,810	\$217,921	\$233,631
HEALTH SERVICES				
Salaries	93,480	98,611	95,134	82,301
Benefits	9,194	12,573	9,338	8,343
Supplies	3,200	3,727	2,200	2,200
TOTAL	\$106,074	\$114,911	\$106,672	\$92,844
LIBRARY				
Salaries	69,501	69,212	72,807	74,262
Benefits	23,400	26,369	32,387	32,296
Supplies	-	11,834	15,250	12,076
Contracts	15,250	1,483	-	-
TOTAL	\$108,151	\$108,898	\$120,444	\$118,634
TECHNOLOGY SERVICES				
Salaries	84,422	85,518	87,377	89,128
Benefits	27,557	27,706	29,349	29,004
Contracts	56,000	64,040	83,096	83,096
Supplies	30,800	24,927	27,106	29,674
Prof Dev	11,400	-	2,400	2,400
Equipment	82,350	69,848	46,591	65,151
TOTAL	\$292,529	\$272,039	\$275,919	\$298,454
PROFESSIONAL DEVELOPMENT				
Courses/Workshps	\$78,250	\$72,330	\$73,250	\$65,000

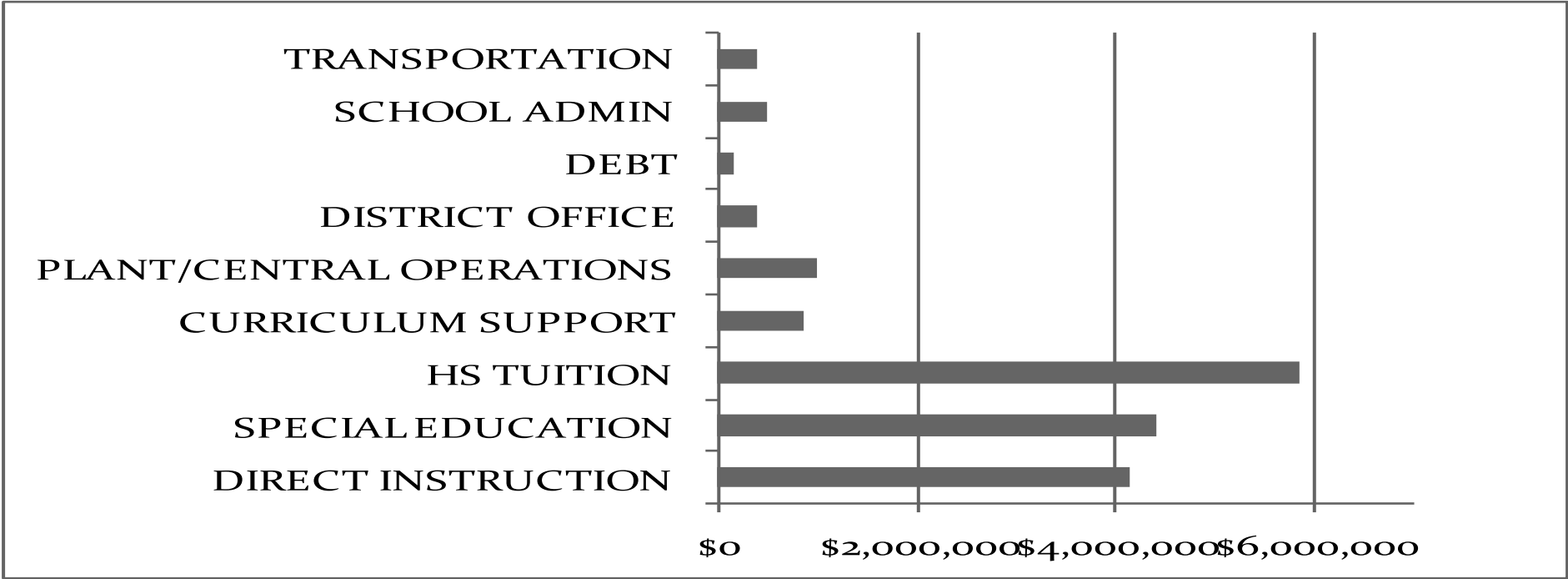
SCHOOL DISTRICT PROPOSED FY 2018 BUDGET EXPENDITURE BY FUNCTION CATEGORY

	FY 16 Budget	Audited FY16	FY 17 Budget	Proposed FY 18 Budget
SCHOOL BOARD				
Salaries	7,500	7,500	7,500	7,500
Benefits	574	574	574	574
Supplies	650	711	650	650
Dues, Fees	4,500	3,509	3,800	3,800
TOTAL	\$13,224	\$12,294	\$12,524	\$12,524
SUPERINTENDENT’S OFFICE				
Salaries	134,877	136,819	117,089	128,924
Benefits	40,172	40,001	38,238	35,849
Supplies	2,000	1,930	4,000	3,000
Contracts	-	3,665	-	3,665
Dues, Fees	4,000	4,315	4,100	4,300
TOTAL	\$181,049	\$186,730	\$163,427	\$175,738
SCHOOL ADMINISTRATION				
Salaries	241,233	256,585	260,751	352,519
Benefits	117,258	112,886	122,091	139,137
Supplies	9,500	6,614	9,500	9,500
Dues, Fees	2,000	1,249	2,000	2,000
TOTAL	\$369,991	\$377,334	\$394,342	\$503,157
FISCAL SERVICES				
Salaries	160,469	164,346	170,824	163,287
Benefits	80,120	80,696	85,942	41,964
Supplies	3,000	1,811	1,600	1,600
Contracts	7,000	6,545	7,000	6,500
Dues, Fees	400	185	200	200
TOTAL	\$250,989	\$253,583	\$265,566	\$213,551

	FY 16 Budget	Audited FY16	FY 17 Budget	Proposed FY 18 Budget
PLANT OPERATIONS				
Salaries	60,822	60,076	62,839	72,151
Benefits	27,735	27,434	29,472	26,551
Repairs	20,500	36,134	25,500	30,500
Contracts	328,700	300,663	299,800	330,700
Supplies	25,000	24,281	25,000	26,000
Utilities	232,900	190,848	195,460	216,200
Furniture/Fixtures	23,000	5,929	10,000	10,000
Building Projects	60,000	63,182	60,000	65,000
TOTAL	\$778,657	\$708,547	\$708,071	\$777,102
TRANSPORTATION				
Bus Monitors	19,894	19,894	-	-
Bus Services	337,025	304,306	333,632	368,000
Field Trips	13,625	11,937	14,010	14,010
Fuel Surcharge	13,000	-	1,000	1,000
TOTAL	\$383,544	\$336,137	\$348,642	\$383,010
CENTRAL SERVICES				
Legal & Auditing	28,250	43,123	27,850	28,000
Copier	52,000	63,479	52,000	52,000
Liability Ins.	40,000	37,715	55,670	55,670
Telephone	28,588	20,871	30,545	30,545
Postage	15,000	13,713	15,000	15,000
Advertising	6,000	6,424	5,000	5,000
Travel	2,500	2,493	2,500	2,500
Supplies	17,750	13,058	13,950	13,950
TOTAL	\$190,088	\$200,876	\$202,515	\$202,665
DEBT				
Interest	87,085	65,565	62,209	62,209
Lease	33,892	39,995	-	-
Principal/Bond	80,000	80,000	80,000	80,000
TOTAL	\$200,977	\$179,560	\$142,209	\$142,209

BREAKDOWN OF PROPOSED FY 2018 BUDGET

The graph below shows the amount of our budget that is allocated to different cost centers. The major expenditure drivers of our budget are high school tuitions, special education and direct instruction in our PreK-8 system. Because we are a choice town, our high school costs are fixed by the tuition set by our area high schools; special education costs are also fixed by the legal requirements involved with serving our students with disabilities. Our curriculum costs include supplies, professional development for teachers and course reimbursement. Our District office costs include the Superintendent's office, the School Board, and the Business Office.

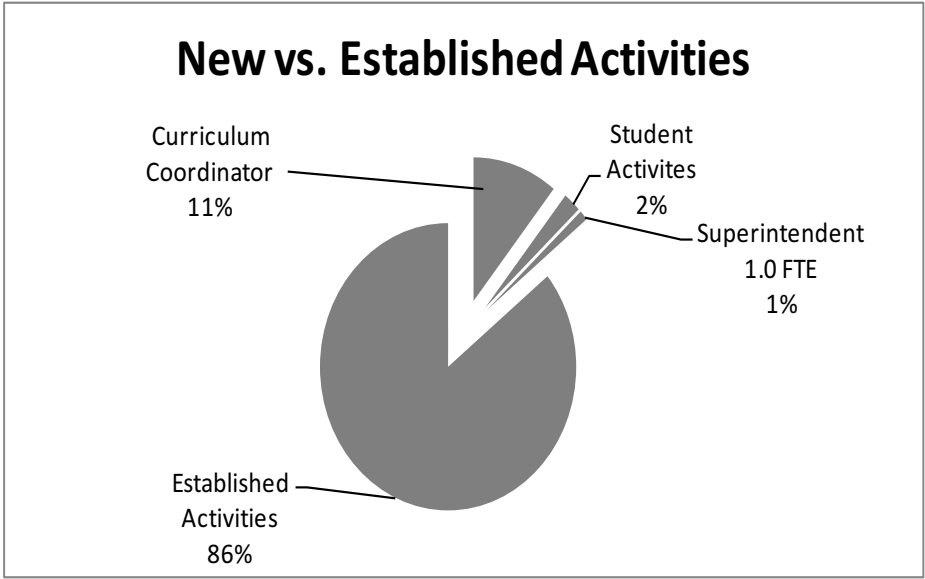
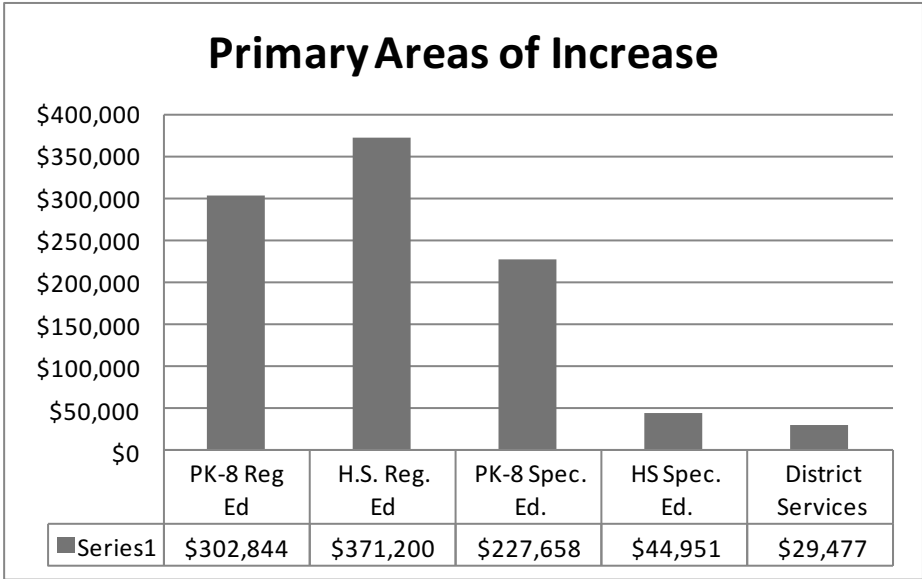


The primary areas of increase in our budget are shown in the graph below. Increases in PreK-8 education are primarily due to contractual obligations, transportation and the proposed addition of a curriculum coordinator position. High school increases are due to increases in tuition and an additional number of students projected to be enrolled in high school next year. Our special education costs are driven by the increased number of high need students who have entered our District. The increase in District services is primarily due to our decision to return the Superintendent to a full-time position, as it has been through St. Johnsbury's history with the exception of the last few years.

The proposed curriculum coordinator is an essential position for developing a strong instructional program and for meeting the goals of the school and those that have been set by the Board. Duties will include:

- Developing & Evaluating a Coherent PreK-8 Curriculum
- Assuring Alignment of Curriculum with Area High Schools
- Developing & Implementing Dynamic Professional Development
- Overseeing & Analyzing Local and State Assessment Requirements

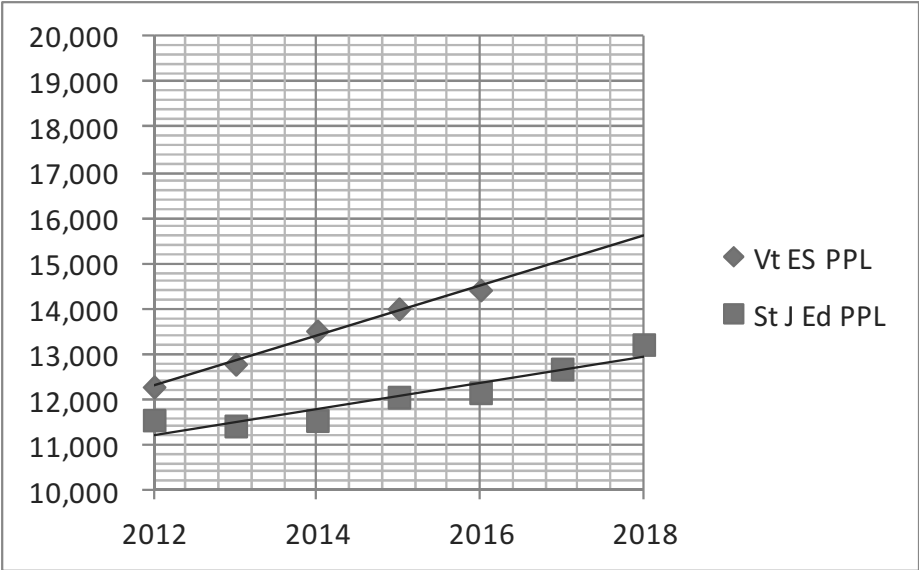
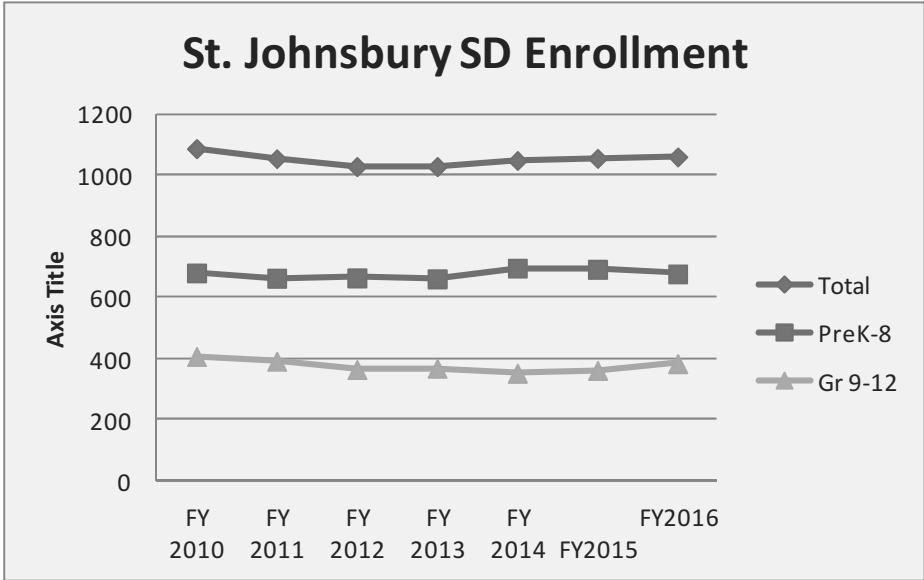
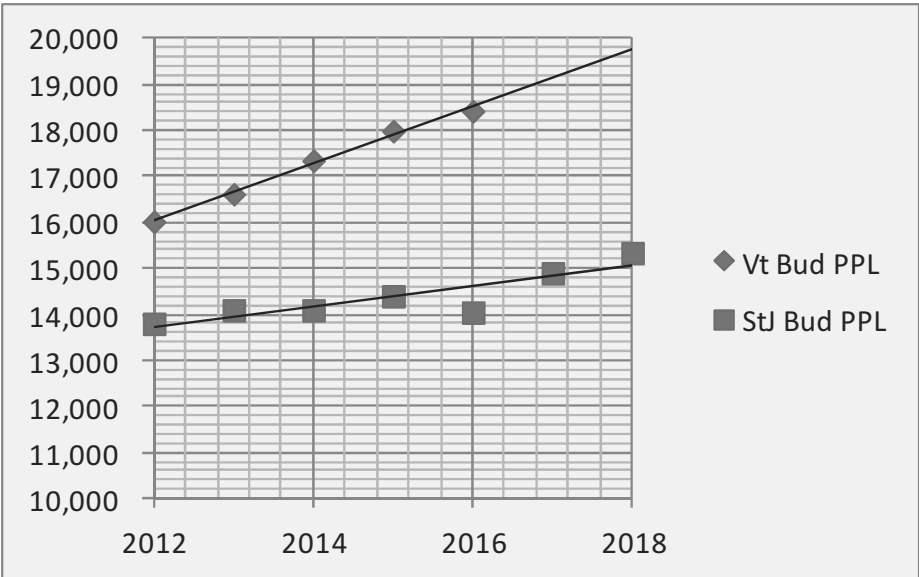
As can be seen from the graph below, a small part of the budget increase is due to this position and other new activities; the primary cause of the budget increase is to fund existing programs.





DEMOGRAPHIC AND BUDGET TRENDS OVER TIME

St. Johnsbury is a unique District in our state in many ways. One example is that we have not seen a significant population decline over time. Our numbers over the last five years have been relatively stable, and our class sizes are not decreasing. This is in direct contrast to our state as a whole, which has seen a dramatic decline in student population, affecting many Vermont schools. A second example is our low per-pupil budget and our low rate of budget growth we have seen over the past few years. The top graph on the right shows the per pupil budget in the Vermont compared with our per-pupil budget. The graph below it shows the average growth of per-pupil education spending in the state as compared to our growth. “Education spending” is the money we require from the State to fund our budget once we have subtracted off our revenue. Both of these graphs demonstrate that our spending is not only growing at a lesser than average rate in Vermont, it is growing at a rate that is comparable to or below cost of living.



Left: This year’s new teachers: Mr. Darden, Ms. Bryant, Ms. Powers, Ms. Farina and Ms. Aldridge. Right: Students write in their Nature journals.

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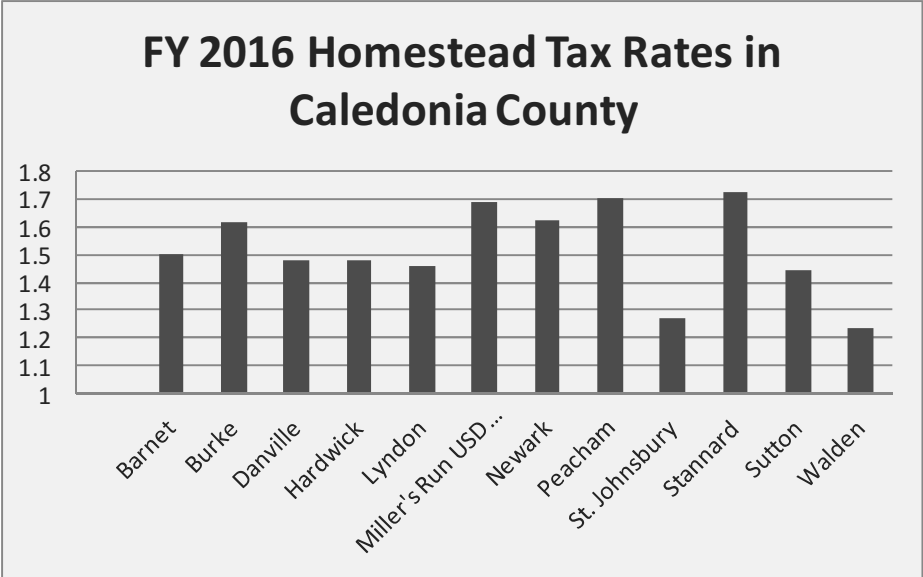
EFFECT OF THE PROPOSED BUDGET ON THE ST. JOHNSBURY TAX RATE

When analyzing the effect of our proposed budget on the taxes paid by our residents, it is important to remember the following:

- Only 64 percent of households in our community are homesteaded.
- Of these homesteaded households, 66 percent of them receive tax credits and pay a property tax based on income (“income sensitivity”). These homeowners will experience a reduced tax rate this year; their taxes are projected to go down by \$8 per \$10,000 of income
- For the 34% of homeowners who for whom income sensitivity does not apply, their homestead tax rate will go up by 2.4 cents.
- The non residential education tax rate is not affected by the school budget.

Proposed	FY 2017	Est. FY 2018	Difference
Homestead Tax Rate (pre CLA)	\$2.2928	\$1.3167	\$0.00239
CLA	1.0612%	1.0790%	0.0178%
Actual Home- stead Tax Rate	\$1.2182	\$1.2203	\$0.00204
Income Cap Percent	2.31%	2.23%	-0.08%

Our homestead tax rate may increase by 2.4 cents; this is a \$24 increase on a \$100,000 home. Because of this year’s Common Level of Appraisal (CLA), homeowners will experience a further reduction on their tax rate, resulting in a net \$2 tax increase on a \$100,000 home.



We are proud to be one of the most frugal school districts in our state. Next to Walden, we have the lowest homestead tax rate in our entire region. St. Johnsbury School District also has the lowest tax rate of all large (1,000 students or greater) school districts in the entire state of Vermont.



St. Johnsbury School Students in the Harvest Parade



Grade 6 Students on the AMC trip this fall

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PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES ONLY

District: <b>St. Johnsbury</b>		<b>T179</b>		Property dollar equivalent yield	Homestead tax rate per \$10,076 of spending per equalized pupil	
County: <b>Caledonia</b>		<b>St. Johnsbury</b>		<b>10,076</b>	<b>1.00</b>	
				<b>11,875</b>	Income dollar equivalent yield per 2.0% of household income	
<b>Expenditures</b>		<b>FY2015</b>	<b>FY2016</b>	<b>FY2017</b>	<b>FY2018</b>	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 14 expenditures)	\$15,614,023	\$15,931,198	\$19,498,158	\$19,819,473	1.
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending(Manchester & West Windsor only)	-	-	-	-	3.
4.	<b>Locally adopted or warned budget</b>	<b>\$15,614,023</b>	<b>\$15,931,198</b>	<b>\$19,498,158</b>	<b>\$19,819,473</b>	4.
5.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-		5.
6.	<i>plus</i> Prior year deficit repayment of deficit	-	-	-		6.
7.	<b>Total Budget</b>	<b>\$15,614,023</b>	<b>\$15,931,198</b>	<b>\$19,498,158</b>	<b>\$19,819,473</b>	7.
8.	S.U. assessment (included in local budget) - informational data	-	-	-		8.
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.
<b>Revenues</b>						
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$2,539,582	\$2,142,958	\$5,460,990	\$4,738,083	10.
11.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	-	-	-		11.
12.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues(Manchester & West Windsor only)	-	-	-		12.
13.	<b>Offsetting revenues</b>	<b>\$2,539,582</b>	<b>\$2,142,958</b>	<b>\$5,460,990</b>	<b>\$4,738,083</b>	13.
14.	<b>Education Spending</b>	<b>\$13,074,441</b>	<b>\$13,788,240</b>	<b>\$14,037,168</b>	<b>\$15,081,390</b>	14.
15.	Equalized Pupils	1,083.89	1,133.75	1,119.29	1,136.79	15.
<b>Education Spending per Equalized Pupil</b>		<b>\$12,062.52</b>	<b>\$12,161.62</b>	<b>\$12,541.14</b>	<b>\$13,266.65</b>	16.
17.	<i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil	\$627.95	\$124.35	\$91.32		17.
18.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	-	\$0.21	\$7.38		18.
19.	<i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-		19.
20.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-		20.
21.	<i>minus</i> Estimated costs of new students after census period (per eqpup)	-	-	-		21.
22.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-		22.
23.	<i>minus</i> Less planning costs for merger of small schools (per eqpup)	-	-	-		23.
24.	<i>minus</i> Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	NA	-	-		24.
25.	Excess spending threshold	threshold = \$16,166 \$16,166.00	threshold = \$17,103 \$17,103.00	Allowable growth \$12,555.23	threshold = \$17,386 \$17,386.00	25.
26.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	26.
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$12,063	\$12,162	\$12,541	<b>\$13,266.65</b>	27.
28.	District spending adjustment (minimum of 100%)	129.914% based on \$9,285	128.572% based on \$9,285	129.277% based on yield \$9,701	131.666% based on yield \$10,076	28.
<b>Prorating the local tax rate</b>						
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$13,266.65 ÷ (\$10,076.00 / \$1.000)]	\$1.2732 based on \$0.98	\$1.2729 based on \$0.99	\$1.2928 based on \$1.00	<b>\$1.3167</b> based on \$1.00	29.
30.	Percent of St. Johnsbury equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%	30.
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.32)	\$1.2732	\$1.2729	\$1.2928	<b>\$1.3167</b>	31.
32.	<b>Common Level of Appraisal (CLA)</b>	108.07%	108.63%	106.12%	107.90%	32.
33.	Portion of actual district homestead rate to be assessed by town (\$1.3167 / 107.90%)	\$1.1781 based on \$0.98	\$1.1718 based on \$0.99	\$1.2182 based on \$1.00	<b>\$1.2203</b> based on \$1.00	33.
If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.						
34.	Anticipated income cap percent (to be prorated by line 30) [((\$13,266.65 ÷ \$11,875) x 2.00%]	2.34% based on 1.80%	2.31% based on 1.80%	2.31% based on 2.00%	<b>2.23%</b> based on 2.00%	34.
35.	Portion of district income cap percent applied by State (100.00% x 2.23%)	2.34% based on 1.80%	2.31% based on 1.80%	2.31% based on 2.00%	<b>2.23%</b> based on 0.00%	35.
36.		-	-	-	-	36.
37.		-	-	-	-	37.
- Following current statute, the Tax Commissioner recommended a property yield of \$10,076 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,875 for a base income percent of 2.0% and a non-residential tax rate of \$1.550. New and updated data will likely change the proposed property and the income yields and perhaps the non-residential rate.. - Final figures will be set by the Legislature during the legislative session and approved by the Governor. - The base income percentage cap is 2.0%.						

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**WARNING**  
**ANNUAL ST. JOHNSBURY TOWN AND**  
**TOWN SCHOOL DISTRICT MEETING**  
**March 6 and March 7, 2017**

The voters of the Town and Town School District of St. Johnsbury, Vermont are hereby notified and warned to meet on March 6, 2017 at the St. Johnsbury School Auditorium, 257 Western Avenue, and March 7, 2017 at the St. Johnsbury School, 257 Western Avenue, in the Town of St Johnsbury, as follows:

**ON MONDAY MARCH 6, 2017 AT 7:30 PM**

To meet only to discuss the following articles to be voted on March 7, 2017 by Australian ballot from 10AM to 7PM.

**ON TUESDAY, MARCH 7, 2017**  
**BETWEEN THE HOURS OF 10 A.M. AND 7 P.M.**  
**TO VOTE ON THE FOLLOWING**  
**TOWN AND TOWN SCHOOL DISTRICT MEETING ARTICLES**  
**BY AUSTRALIAN BALLOT\***

To elect the following Town and Town School District Officers as required by Law: Town Moderator for one year, School District Moderator for one year, School District Treasurer for one year, Selectperson for three years, Two Selectpersons for one year, First Constable for one year, One School Director for three years, One School Director for Two years, Two Town Grand Jurors for one year, One Town Agent one year, One Cemetery Commissioner for one year, One Cemetery Commissioner for a two year term, One Cemetery Commissioner for a three year term.

**TOWN SCHOOL DISTRICT MEETING**  
**TO VOTE ON THE FOLLOWING ARTICLES**

**ARTICLE 01.** Shall the voters of the Town of St. Johnsbury School District approve the school board to expend \$17,658,026 in general funds, \$2,161,447 in grant funds, for a total of \$19,819,473, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$13,266.65 per equalized pupil. This projected spending per equalized pupil is 5.79% higher than spending for the current year.

**ARTICLE 02.** Shall the Town School District Vote to hereafter collect its Town School District taxes by the Town Treasurer?

**ARTICLE 03.** Shall the voters of the Town of St. Johnsbury School District authorize the school board to fund a capital improvement reserve fund 100% from surplus funds, if any, at June 30, 2018?

**FOR THE TOWN MEETING**  
**TO VOTE ON THE FOLLOWING ARTICLES**

**ARTICLE 04.** Shall the voters of the Town of St. Johnsbury authorize a General Fund Budget of \$3,054,996 of which, an amount not to exceed \$2,098,223 is to be raised by local property taxes for July 1, 2017 to June 30, 2018?

**ARTICLE 05.** Shall the voters of the Town of St. Johnsbury authorize a Highway Fund Budget of \$2,705,809 of which, an amount not to exceed \$2,089,234 to be raised by local property taxes for July 1, 2017 to June 30, 2018?

**ARTICLE 06.** Shall the voters residing within former Village of St. Johnsbury, as it was bounded December 31, 1965, authorize a Special Service Fund budget to pay current expenses and indebtedness incurred in continuing functions in that area which are not common to the Town of St. Johnsbury in an amount of \$1,336,579 of which, an amount not to exceed \$1,111,979 is to be assessed by the Selectboard on the Grand List of said former village for July 1, 2017 to June 30, 2018?

**ARTICLE 07.** Shall the Town vote to hereafter collect its general, highway and special service taxes by its treasurer?

**ARTICLE 08.** Shall the Town voters authorize the expenditure of \$5,500 for the Northeast Kingdom Youth Services to be raised by local property taxes for 2017?

**ARTICLE 09.** Shall the Town voters authorize the expenditure of \$12,000 for the Good Living Senior Center to be raised by local property taxes for 2017?

**ARTICLE 10.** Shall the Town voters authorize the expenditure of \$115,000 for the St. Johnsbury Athenaeum to be raised by local property taxes for 2017?

**ARTICLE 11.** Shall the Town voters authorize the expenditure of \$770 for the St Johnsbury Town Band to be raised by local property taxes for 2017?

**ARTICLE 12.** Shall the Town voters authorize the expenditure of \$18,382.00 for Caledonia Home Health Care and Hospice to be raised by local property taxes for 2017?

**ARTICLE 13.** Shall the Town voters authorize the expenditure of \$110,244 for Caledonia Essex Area Ambulance Service, Inc. to be raised by local property taxes for 2017?

**ARTICLE 14.** Shall the Town voters authorize the expenditure of \$63,000 for the Fairbanks Museum and Planetarium to be raised by local property taxes for 2017?

**ARTICLE 15.** Shall the Town voters authorize the expenditure of \$19,900 for the St Johnsbury Kiwanis Club Pool to be raised by local property taxes for 2017?

**ARTICLE 16.** Shall the Town voters authorize the expenditure of \$7,200 for the NEK Council on Aging (FKA: Area Agency on Aging) for Northeastern Vermont to be raised by local property taxes for 2017?

**ARTICLE 17.** Shall the Town voters authorize the expenditure of \$6,750 for the St. Johnsbury Nutritional Center, Inc. Meals-On-Wheels to be raised by local property taxes for 2017?

**ARTICLE 18.** Shall the Town voters authorize the expenditure of \$810 for the Retired and Senior Volunteer Program (RSVP) to be raised by local property taxes for 2017?

**ARTICLE 19.** Shall the Town voters authorize the expenditure of \$675 for the Vermont Association for the Blind and Visually Impaired (VABVI) to be raised by local property taxes for 2017?

**ARTICLE 20.** Shall the Town voters authorize the expenditure of \$13,050 for the Rural Community Transportation (RCT) to be raised by local property taxes for 2017?

**ARTICLE 21.** Shall the Town voters authorize the expenditure of \$1,800 for the Northern Vermont Chapter of the American Red Cross to be raised by local property taxes for 2017?

**ARTICLE 22.** . Shall the Town voters authorize the expenditure of \$5,000 for Catamount Arts to be raised by local property taxes for 2017?

**ARTICLE 23.** Shall the Town voters authorize the expenditure of \$9,500 for Umbrella, Inc. to be raised by local property taxes for 2017?

**ARTICLE 24.** Shall the Town voters authorize the expenditure of \$7,983 for Northeast Kingdom Human Services to be raised by local property taxes for 2017?

**ARTICLE 25.** Shall the Town voters authorize the expenditure of \$2,000 for Kingdom Animal Shelter to be raised by local property taxes for 2017?

**PUBLIC ACCOMMODATION NOTICE**

REASONABLE ACCOMMODATIONS MAY BE PROVIDED UPON REQUEST TO ENSURE THAT THE MEETING IS ACCESSIBLE TO ALL INDIVIDUALS REGARDLESS OF DISABILITY. REQUESTS SHOULD BE ADDRESSED TO STACY JEWELL, TOWN CLERK, 51 DEPOT SQUARE, ST JOHNSBURY, VERMONT 05819 TELEPHONE (802) 748-4331.

DATED at St Johnsbury, Vermont this 31st day of January 2017.

Selectboard of the Town of	School Directors of
St. Johnsbury, Vermont	St. Johnsbury School District
Jeffrey Moore, Chair	Becky Baldauf, Chair
Timothy Angell, Vice Chair	Christopher Wenger, Vice Chair
Kevin Oddy	Tony Greenwood
Tom Moore	Deane Rankin
Jamie Murphy	Thomas Huntington

Attest: Stacy Jewell, St Johnsbury Town Clerk