

126<sup>rd</sup> Annual Report of

# Chittenden, Vermont

For Fiscal Year End  
June 30, 2019



Financial Reports - July 1, 2018 to June 30, 2019 and  
Proposed Budgets - July 1, 2020 to June 30, 2021



## TOWN OF CHITTENDEN

Chittenden Town Office	Open Monday through Thursday, 9:00 AM to 4:00 PM
Transfer Station Hours	Friday, 4:00 PM to 6:00 PM Saturday, 8:00 AM to 3:00 PM
PROPERTY TAXES	First Installment by September 1, 2020 Second Installment by February 1, 2021.
Chittenden Select Board	2nd and 4th Monday of the month, 6:15 PM at the Chittenden Municipal Office.
Chittenden Planning Commission	1st Monday of the Month, 5:30 PM at the Chittenden Municipal Office.
Barstow Unified Union School Board	3rd Monday of the Month 7:00 PM at Barstow School.
Chittenden Public Library Board	2nd Wednesday of the month, 6:00 PM at the Library.
Chittenden Fire Department	2nd Tuesday of the Month 7:30 PM at Chittenden Fire House.
Chittenden First Response	1st Monday of the Month 7:00 PM at Chittenden Fire House.
Chittenden Historical Society	2nd Tuesday of the Month (March thru November) Open Tuesday afternoons or by appointment.
Chittenden Senior Citizens Group	Every Monday ~ Lunch Reservation ~ Marilyn 773-6308 12 Noon at Chittenden Town Hall.
Chittenden Recreation Program	Meetings posted Town Website and Town Offices
Dog Registration	All dogs 6 months of age and over by April 1, 2020. Owners must provide rabies vaccination certificate.

## ON THE COVER

*The new pumper fire truck, photo courtesy of Dave Moakley*

*The Chittenden Volunteer Fire Department received its new 2019 E-One 1250 gallon per minute pumper in December after waiting almost a year for it to be built. This pumper engine replaces a 40-year-old 750 gallon per minute pumper that had reached the end of its service life.*

## Dog Licenses

All dogs six months or older must be licensed every year at the Town Clerk's office. Current dog licenses expire on April 1, 2020. Dogs must have a current rabies certificate on file with the Town Clerk in order to be licensed. Late fees of \$10.00 will apply for all dog licenses issues after April 1, 2020. Per State Law, owners of dogs not licensed by May 30, 2020 may face additional fines or possible loss of the dog.

## Town Phone Numbers

<b>Fire Department &amp; First Response</b>	<b>911</b>
<b>State Police Emergency</b>	<b>911</b>
State Police Non-Emergency	773-9101
Town Office	483-6647
Town Facsimile	483-2504
Town E-Mail Address	chittendenvt@comcast.net
Town Website	www.chittendenvt.org
Town Auditors	townreport05737@gmail.com
Town Garage - Elmer Wheeler, Jr.	483-6151 or 236-0702
Public Library	773-3531
Barstow School	773-3763 or 773-6926
Forest Fire Warden - Dan Brown	483-2564, 353-8049
Deputy Fire Warden - Alexandra Gillingham	353-2528
Animal Control, Town of Pittsford Police Department	483-6400 ext. 19, leave message

# DEDICATION

## Maple Lane Farm circa 1943

One of Chittenden's oldest farms, Maple Lane Farm dates back to the end of the 1700's or early 1800's. It has been in the Sargent family since Fletcher and Grace Sargent bought the farm from Belle Parker in 1943, shortly before the Flood of 1947.



Fletcher and Grace moved from Rutland with their five children and added two more before the turn of the decade.

Although an operating farm for over 150 years, the farm was not able to make the transition from milk cans to bulk tank in the 1950's. At its peak, the Sargents were milking twenty cows by hand.

The sign over the farmhouse door says "Town Office," which it was when the Sargents purchased the farm.

Although just a short distance off from Mountain Top Road, on Maple Lane, it's hard to see much of the farm. In its day, however, nearly everyone visited the Town Office during the course of the year.



After returning from the gold rush, Nelson Parker, a skilled carpenter, put cedar shakes on the roofs and added porches and fine finish work to the house. In the early 1900's, his son Charlie (Belle's husband) put slate over the wood shingles.



Dave and Judy purchased the farm from Grace in 1977 when she moved into the other house on Maple Lane.

They are pictured here, around 1960, on top of Mt. Carmel when the fire tower was still in operation.

Over the years Dave and Judy were very involved in Chittenden life, with Dave serving on the Select Board and Judy on the School Board. For a few years, Judy was editor and publisher of the *Slab City Messenger*, a monthly Chittenden newspaper.

In 2009, Judy's flower gardens were featured as the "Garden Award Winner" in a six-page spread in *Country Gardens Magazine*. Judy passed away on December 27, 2018 and is buried in the Horton Cemetery, just before Maple Lane.

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**Warning**  
**Town of Chittenden Annual Town Meeting**  
**March 3, 2020**

The legal voters of the Town of Chittenden are hereby warned to meet at the Barstow School Community Room on Monday March 2, 2020 at 7:00 p.m. to transact the following business not involving voting by Australian ballot:

- 1) To hear the Town Officers' reports and take action thereon.

At the close of business, the meeting shall be recessed until Tuesday March 3, 2020 at 10:00 a.m. at the Chittenden Town Office, 260 Chittenden Road, to vote by Australian ballot on the following matters, namely:

- 2) To choose the following Town Officers:

Moderator – 1 year	Lister – 3 years
Select Person – 3 years	Cemetery Commissioner – 3 years
Select Person – 2 years	Auditor – 3 years
Select Person – 2 years remaining of a 3-year term	Trustee of Public Funds – 1 year
Delinquent Tax Collector – 1 year	1 <sup>st</sup> Constable – 1 year
Road Commissioner – 1 year	Town Agent – 1 year

- 3) Shall the Town vote a tax period for the period July 1, 2020 to June 30, 2021 (Fiscal Year 2021) with said tax to be paid in two equal installments on September 1, 2020 and February 1, 2021?

- 4) To see if the Town will adopt the proposed General Fund Expenditure Budget of four hundred fifty one thousand two hundred thirty two dollars (\$451,232.00), less anticipated revenues of two hundred sixteen thousand twenty dollars (\$216,020.00), leaving a portion thereof in the amount of two hundred thirty five thousand two hundred twelve dollars (\$235,212.00) to be raised by taxes for the 2020-2021 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.

- 5) To see if the Town will adopt the proposed Highway Budget of seven hundred seventy three thousand nine hundred twenty four dollars (\$773,924.00), less anticipated revenues of one hundred sixty nine thousand four hundred sixty eight dollars (\$169,468.00), leaving a portion thereof in the amount of six hundred four thousand four hundred fifty six dollars (\$604,456.00) to be raised by taxes for the 2020-2021 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.

- 6) To see if the Town will appropriate the sum of twelve thousand dollars (\$12,000.00) to defray the cemetery expenses of the Town for the 2020-2021 Fiscal Year to be raised by taxes?

- 7) Shall the Town vote to appropriate the sum of seventy-three thousand dollars (\$73,000.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes?

- 8) Shall the Town vote to appropriate the sum of eighteen thousand dollars (\$18,000.00) for the Chittenden Public Library with said funds to be raised by taxes?

- 9) Shall the Town vote to appropriate the sum of three thousand dollars (\$3,000.00) for the Barstow

Youth Club with said funds to be raised by taxes?

10) The following organizations have petitioned for funds to be raised from taxes when voted in the affirmative:

- a) \$600.00 Retired and Senior Volunteer Program & The Volunteer Center
- b) \$1,680.00 Rutland Area Visiting Nurse Association and Hospice
- c) \$1,273.00 Rutland Mental Health Services
- d) \$600.00 Southwestern Vermont Council on Aging
- e) \$5,000.00 Boys & Girls Club
- f) \$2,500.00 Wonderfeet Kids' Museum
- g) \$300.00 Advocacy Resources Community

11) Shall the voters authorize the expenditure for purchase of approximately 2.6 acres of meadowland across from the Grange Hall in an amount not to exceed twenty thousand dollars (\$20,000.00) each year for four years for an amount total not to exceed eighty thousand dollars (\$80,000.00)?

12) Shall the voters authorize the expenditure for purchase of two traffic calming devices to be placed in front of Barstow Memorial School for an amount of three thousand five hundred dollars (\$3,500.00) each for two years for a total amount not to exceed seven thousand dollars (\$7,000.00)?

13) Shall the voters of the Town of Chittenden authorize the Select Board to appoint a road commissioner?

14) Shall the undersigned voters of the Town of Chittenden support the following resolution?

The Town of Chittenden hereby declares itself to be a Second Amendment and Article Sixteen, Constitutional Gun Owner township as defined herein:

The town hereby recognizes the inalienable rights of all persons within its boundaries to keep and bear arms as described by both Article Sixteen of the Vermont Constitution and the Second Amendment of the Constitution of the United States of America, including but not limited to:

The lawful use of firearms in defense of life, liberty and property and in defense of the State, from all enemies, foreign and domestic; the safe and responsible use of firearms for hunting and utilitarian purposes; and the safe and responsible use of firearms for sporting purposes including Olympic sports.

Polls will be open Tuesday March 3, 2020 from 10:00 a.m. to 7:00 p.m.

Dated this 29<sup>th</sup> day of January, 2020,

CHITTENDEN SELECT BOARD:

Gary Congdon – 2020

Gina Ottoboni – 2021

Preston Rich – 2020

Andrew Quint – 2020

Kathleen Pratt – 2021

## **Minutes of Chittenden Town Meeting**

### **March 4, 2019**

Moderator Bob Baird opened the meeting at 7:03 PM. Select Board members present were Kim Kinville (Chair), Gary Congdon, Kathie Pratt, and Preston Rich.

Bob Baird first took time to remember Bob Bearor, who passed away on February 21, 2019. Bob Bearor served as Selectman for 45 years, the longest serving Select Board member in Chittenden and maybe in the state. He asked for a moment of silence in Bob's memory.

Next, Gary Congdon updated the audience on the condition of Selectman Wendell (Stub) Smith who suffered a stroke on January 27<sup>th</sup> and is recovering in Burlington. Stub's wife Shelley sent word that Stub is very thankful for the cards and is getting stronger every day.

Pat Harrison brought a large card for everyone to sign. Kim Kinville has started a Stub Smith Recovery Fund to help with expenses for his family. She introduced the collection jar which will be at the bake sale tomorrow and thereafter at the Wooden Barrel.

Article 1: To hear the Town Officers' report and take action thereon.

Bob Baird thanked the Auditors for his pleasant surprise in the dedication of the Town Report this year.

Kim Kinville offered a correction on pages 41 and 43 of the Town Report. "Park" should be eliminated from "Royal Baird Memorial Park," leaving the line item as "Royal Baird Memorial."

On Page 59, Kathleen Pratt noted that Transfer Station stickers expire on March 31, 2019, not 2018, and the new stickers expire in 2020, not 2019.

Cliff Bassett asked if a single 13-gallon bag was \$1.25, why were 10 bags \$12.00? Kim Kinville said the bags would be \$12.50.

Kathy Hall made the motion, seconded by Dave Moakley, to accept the Town Report as corrected above. The motion was approved unanimously.

Article 2: To choose all necessary Town Officers.

Gina Ottoboni introduced herself as running unopposed for Select Board and would appreciate the town's vote. She would like to continue the Select Board's work with efficiency, transparency, accessibility and moving things forward.

Article 3: To set billing dates for taxes. There was no discussion.

Article 4: General Fund Budget.

Kim Kinville said that the Select Board took a hard look at the budget and cut where they could for tax savings. This year the Select Board provided better health insurance for employees, and they had to switch some things around to accommodate that.

Article #5: Highway Budget

Pat Harrison asked why were the numbers different from last year's highway budget. Selectman Preston Rich reviewed of the Capital Improvement Plan (CIP) supplement which shows planned income from State grants and some reserve funds being used to support the highway expenses. He noted that the amount of the budget to be raised by taxes is only a slight increase over that of last year.

Kim Kinville added that the CIP was created from the highway budget surplus of last year. All of the surplus will not be spent at once. Needs were identified and the funds allocated judiciously. This year saw the first bond

vote to fund replacement of the Wildcat Bridge #22.

Kellie Becker noted the paving budget was up and asked where the paving will take place. Kim Kinville directed her to page 34 of the Town Report. Highlighted items show where the CIP has been plugged into the budget, so the numbers appear increased. Paving will occur along a portion of Chittenden Road through the intersection by the monument and on Holden Road where a culvert will be replaced. Kim noted that shim coating and overlay paving breaks up quickly. Reclaiming the pavement costs more but brings the roads up to standards.

Rod Munroe commented that the broken-up pavement slows traffic speed down.

#### Article 6 -- Cemetery Budget

Kim Kinville said that the increased cost reflects the higher standard of maintenance of the cemeteries this year.

#### Article 7 -- Chittenden Volunteer Fire Department and First Response.

Fire Chief Gary Rowe spoke about the six air-pacs and six sets of gear that were replaced. The gear costs \$2,500 per man. This year the old pumper truck with 750-gallon capacity and a 750 gpm pump that leaks will be replaced with a new engine truck with a 1,000-gallon capacity and 1.250 gpm pump. Going forward, a reserve fund has been created to purchase new digital radios to replace the analog ones in use as the State changes over from analog to digital.

Jeff Spaulding commented that the Fire Department once supplied financial statements in the Town Report and that it would be good to do that again.

#### Article 8 -- Chittenden Public Library.

Karen Webster spoke for Sarah Quint, Chair of the Library, and Erin Bodin, the Librarian, who were both absent because of illness, and asked for support for the Library. Preston Rich commented that this is the fourth year that the Library has not asked for an increase in taxes. Pat Harrison encouraged attendance at the Burger and Brew fundraiser by the Friends of the Library that will occur on April 3 at 5:30pm at Mountain Top Inn.

#### Article 9 - The Barstow Youth Club.

Karen Webster said the increased request for support was to cover the new expense of liability insurance the Club was required to purchase this year.

Lisa Purcell expressed appreciation for the many volunteers that help run town activities.

Rachael Valcour echoed the sentiment, thanking those that showed up to help find her son when he became lost in the woods.

#### Article 10 -- Requests by petition.

Mary Lou Bolt put together a report detailing what services the petitioning groups have done for the town, taken from the materials the groups submitted.

Two representatives of the petitioners were present and spoke first:

e) Nate Bufard represented the Boys and Girls Club, who are asking for \$5,000 to serve members aged 5 - 12 at Barstow Memorial School on Monday through Friday from 2:45 to 6:36 pm. They meet in the cafeteria where a snack is provided along with tutor-based homework help. Dinner is at 5:00. There are 40 members enrolled with 18 - 24 members participating on any given day. The program is a safety net for working parents. Some members qualify for a subsidy. Otherwise the charge is \$10 per day per child. ‘

Brad White asked if Mendon is part of the Club. Mendon is also part of the Club and the same request for funds is on the Mendon ballot.

Meredith Voutas asked if the Club was licensed, and they are.

f) Keri Franzoni, representative of Wonderfeet said the organization’s mission is to foster curiosity and exploration and to build healthy families in a safe place. They partner is local agencies and provide programs to

local schools. Visits numbered 1,500 during their free hours and over 18,000 visited last year.

Jacob Powsner asked the participation number for the previous year, and the reply was 15,000.

Pat Harrison asked what was the benefit to Chittenden for its \$2,500 contribution. There was no apparent direct benefit other than support of the institution.

Answering requests from Jeff Spaulding and Gina Ottoboni, visitors are not tracked by towns, so that data is unavailable currently.

Kathy Hall said that Wonderfeet should be considered a lively part of Downtown Rutland and to think of it as a regional gift, as well.

Mary Lou Bolt continued with her report:

a) Retired and Senior Volunteer Program and The Volunteer Center for \$550 provides free Bonebuilders in Chittenden, including free instruction and weights. On the flip side, 17 individuals volunteer for RSVP.

b) Rutland Area Visiting Nurse Association and Hospice for \$1,680 provided 1,611 visits to 34 individuals. It is a non-profit serving the above individuals at the rate insurance pays.

c) Rutland Mental Health Services for \$1,273 has served 36 local residents in 4,503 visits for substance abuse, counseling, developmental issues.

d) Southwestern Vermont Council on Aging for \$600 for Chittenden provided 2001 meals on wheels and Senior meals on a weekly basis and case management for 13 residents.

g) Advocacy Resources Community for \$300 provides support for developmental disability. There was no indication of the number served, but the support is good for the community.

#### Article 11: Chittenden Public Safety Reserve Fund.

Kim Kinville modeled this fund after the Mendon Emergency Fund after speaking with Phil Douglas, Emergency Management Director there. Fines collected by the patrols will come back to the community. Should Chittenden elect a constable in the future, the town equipment is very out of date. Since July 1, \$4,175 has come into the Town, and there is more of the year left to accumulate more.

Jeanne Higgins said that the Auditors last year went through a process to simplify reserve funds. Why create another one? Kim Kinville replied that in two years, the fund may total as much as \$16,000.

Jeanne said that could be put into the budget. Tracking funds over the years is not always easy.

Kathie Pratt said that should be in the records.

Kellie Becker asked about patrols: when do patrols occur? Kim Kinville said that in previous years, it seemed that the Sheriffs came at times when it was convenient for them. Kim met with the Pittsford Police Department and Select Board and they agreed to cover Chittenden patrols. Kim sends them a draft schedule that varies times and days. Although a part-time department, Pittsford has been very accommodating. If anyone knows of a trouble area, please let her know.

Brad White asked where the public safety funds went previously. Funds went into the General Fund.

Pittsford considers cars going 45 mph by the school to be unacceptable. That said, it is not their mission to write tickets/

Meredith Voutas asked since Kim is stepping down from the Select Board, who will be a liaison to the Pittsford Police Department? Kim has been appointed as a safety liaison by the Select Board. Jacob Powsner asked about numbers of break-ins. Kathie Pratt asked about patrols on Sunday afternoons on Dam Road to catch drivers under the influence.

#### Article 12: Advisory Vote on Permit Tracking Ordinance.

Planning Commissioner Dave Moakley said the town should have records of building activity and where on a property that components (buildings, septic field, etc.) are located. The Town does not want to limit what is

being built but wants to see that State regulations are followed. A submitted plan can save a homeowner from future problems such as providing driveway access for emergency vehicles, location of a culvert if necessary, finding the location of a septic field for a future owner. Really, the proposed permit is more of a Listers' notification. Also, it will let the homeowner know about required State compliance regulations and permits. There will be sign-offs by the Road Commissioner, the CVFD, the Flood Hazard Officer and the Health Officer. Kim Kinville added that the Town cannot vote to pass an ordinance. The Select Board has that prerogative. This vote is gauge community feeling. Dave Moakley added that the Ordinance voted in the 1960s in force because the statutes to support it are no longer relevant.

Chip Ogg asked if there is an ordinance, will it require a building inspector. How would you enforce an ordinance? Dave Moakley answered that the only enforcement would be on well and septic. There are no building codes in Chittenden.

Dave Sargent offered that it sounds like the first step towards zoning.

Debbie Singiser asked about additions to an existing building. Dave said a permit would be necessary if the footprint is changed.

Kellie Becker said that the permit will help the agencies in town to do their job: the CVFD, the Health Officer, the Emergency Management, the Listers, etc. It is hard to comply with no information.

#### Article 13: Petition for Progressive Initiatives.

Rod Munroe thanked the signers of the petition. Chittenden is one of 11 communities to place this on their ballots this year. The item was on ballots in 39 towns last year. The article is non-binding but it is to let State committees know the Town sentiment towards these issues. The initial push is to get off fossil fuel.

The gas pipeline was discussed.

Dave Ingerman asked what entity initiated the petitions. Rod answered that it was 350 Vermont, a non-profit formed as a reaction to the Middlebury pipeline project. Dave Ingerman asked about the funding. Rod replied it was through donations. Dave Ingerman commented that economic development is critical to the Rutland area. Specialty foods is one avenue that needs natural gas. To eliminate the gas would be limiting growth. Both sides of the issues need to be considered.

Brad White said that part b) was too aggressive to be reality considering economics. It is open-ending with no opposing views. Rod Munroe said the petition serves to set goals.

Gina Ottoboni said the points are not meant to be followed exactly, but the sentiments would protect Vermont and preserve its way of life.

Moderator Bob Baird gave his appreciation to the Select Board for their help in relocating the Royal Baird Memorial, with special thanks to Kim Kinville, Stub Smith and Dave Sargent.

The meeting was recessed at 8:20pm until polls open on Tuesday at the Chittenden Municipal Offices at 10:00 AM until 7:00 PM.

Jim Harrison, Vermont State Representative for Chittenden, spoke of activities in the Legislature and answered questions until 8:40 PM.

Respectfully submitted,  
Karen Webster, Select Board Assistant

Roberta Janoski, Town Clerk  
Kim Kinville, Select Board Chair  
Bob Baird, Moderator

**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
CHITTENDEN, VERMONT  
MARCH 5, 2019**

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p align="center"><b>FOR MODERATOR</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input checked="" type="radio"/></p> <p>ROBERT BAIRD <u>211</u> <input checked="" type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR ROAD COMMISSIONER</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input checked="" type="radio"/></p> <p>ELMER WHEELER JR. <u>222</u> <input checked="" type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR GRAND JUROR</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center"><b>FOR SELECTMAN</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 2 years <input checked="" type="radio"/></p> <p>GINA OTTOBONI <u>154</u> <input checked="" type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR LISTER</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 3 years <input checked="" type="radio"/></p> <p>ED ELLIOTT <u>223</u> <input checked="" type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR TRUSTEE OF PUBLIC FUNDS</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center"><b>FOR SELECTMAN</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 3 years <input checked="" type="radio"/></p> <p>WENDELL SMITH JR. <u>200</u> <input checked="" type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR CEMETERY COMMISSIONER</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 3 years <input checked="" type="radio"/></p> <p>ROBERT CASE <u>219</u> <input checked="" type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR 1ST CONSTABLE</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center"><b>FOR DELINQUENT TAX COLLECTOR</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input checked="" type="radio"/></p> <p>ROBERTA JANOSKI <u>220</u> <input checked="" type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR TOWN AGENT</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FOR 2ND CONSTABLE</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
	<p align="center"><b>FOR AUDITOR</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 3 years <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>TOWN AGENT</b></p> <p align="center">(Vote for not more than ONE)</p> <p>for 1 year <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>

**ARTICLES**

Article 3  
 Shall the Town vote a tax for the period July 1, 2019 to June 30, 2020 (Fiscal Year 2020) with said tax to be paid in two equal installments on September 1, 2019 and February 1, 2020? YES 192  
 NO 22

Article 4  
 To see if the Town will adopt the proposed General Fund Expenditure Budget of four hundred thirty two thousand six hundred sixty seven dollars (\$432,667.00), less anticipated revenues of two hundred thirty six thousand four hundred seventy nine dollars (\$236,479.00), leaving a portion thereof in the amount of one hundred ninety six thousand one hundred eighty eight dollars (196,188.00) to be raised by taxes for the 2019-2020 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes. YES 190  
 NO 22

**VOTE BOTH SIDES OF BALLOT**

**ARTICLES CONTINUED**

Article 5  
 To see if the Town will adopt the proposed Highway Budget of one million one hundred forty three thousand seven hundred eighty seven dollars (1,143,787.00), less anticipated revenues of five hundred ninety five thousand two hundred ninety eight dollars (\$595,298.00), leaving a portion thereof in the amount of five hundred forty eight thousand four hundred eighty nine dollars (\$548,489.00) to be raised by taxes for the 2019-2020 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.

YES 203  
 NO 24

Article 6  
 To see if the Town will appropriate the sum of twelve thousand dollars (\$12,000.00) to defray the cemetery expenses of the Town for the 2019-2020 Fiscal Year to be raised by taxes?

YES 198  
 NO 25

Article 7  
 Shall the Town vote to appropriate the sum of seventy four thousand eight hundred dollars (\$74,800.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes?

YES 207  
 NO 20

Article 8  
 Shall the Town vote to appropriate the sum of seventeen thousand dollars (\$17,000.00) for the Chittenden Public Library with said funds to be raised from taxes?

YES 183  
 NO 40

Article 9  
 Shall the Town vote to appropriate the sum of three thousand dollars (\$3,000.00) for the Barstow Youth Club with the said funds to be raised by taxes?

YES 182  
 NO 38

Article 10  
 The following Organizations have petitioned for funds, which will be added to the General Fund amount to be raised from taxes, when voted in the affirmative:

- |  |                  |
|--|------------------|
| a) \$ 550.00 Retired and Senior Volunteer Program & The Volunteer Center | a) YES 201 NO 22 |
| b) \$1,680.00 Rutland Area Visiting Nurse Association and Hospice        | b) YES 205 NO 21 |
| c) \$1,273.00 Rutland Mental Health Services                             | c) YES 186 NO 37 |
| d) \$ 600.00 Southwestern Vermont Council on Aging                       | d) YES 194 NO 29 |
| e) \$5,000.00 Boys & Girls Club  | e) YES 165 NO 55 |
| f) \$2,500.00 Wonderfeet Kids' Museum                                    | f) YES 134 NO 85 |
| g) \$ 300.00 Advocacy Resources Community                                | g) YES 163 NO 55 |

Article 11  
 Shall the voters establish a reserve fund to be called Chittenden Public Safety Reserve Fund for the purpose of supporting public safety concerns in the future, in accordance with 24 VSA § 2804, and fund it with the annual revenue collected from fines generated by law enforcement patrols?

YES 171  
 NO 55

Article 12  
 This article is advisory in whether the Town adopt a permit tracking ordinance to ensure that before any construction project begins all requisite permits and administrative approvals required by local, state and federal governments are obtained for the purpose of public health, safety and welfare?

YES 141  
 NO 81

Article 13  
 Shall the undersigned voters of the Town of Chittenden urge the State of Vermont to:

- Halt any new or expanded fossil fuel infrastructure, i.e. transmission pipelines, electrical generation plants and/or industrial storage facilities.
- Commit to 100% renewable energy by 2030 for all people in Vermont, with firm interim deadlines, and
- Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to marginalized groups or rural communities.
- Protecting townlands from fossil fuel infrastructures, denying easement or agreements for any pipeline crossing townlands.
- Enlisting state support to install rooftop solar on town and school buildings.

YES 122  
 NO 101

Should this article pass, a letter shall be sent from the Town of Chittenden to our State Representative and Senators, Speaker of the Vermont House, the President Pro Tempore of the Vermont Senate, and the Governor, including count of voters supporting and opposed to this article.

**VOTE BOTH SIDES OF BALLOT**

# **REPORTS OF TOWN OFFICERS**

## **Select Board Report for 2018 - 2019**

The Select Board, as in years past, remains committed to serving the residents of Chittenden as they continue to adapt to the ever-changing demands of town management.

Last Spring we were saddened to lose two individuals who long served as Select Board members: Wendell (Stub) Smith, Jr. passed away in April while still in office after 20 years, and in February, Bob Bearor, who retired in 2018 after serving for 45 years on the Select Board. We are thankful for their dedicated service to the town.

On a happier note, we welcome to the Chittenden Select Board Gina Ottoboni, who was elected in March 2019, and Andrew Quint, who was appointed to fill Stub Smith's term until March 2020. Both Gina and Andrew have contributed valuable experience and knowledge to conduct town business. Also, the Select Board thanks Kim Kinville for her service during FY18 and FY19 and her enthusiastic leadership as Select Board Chair in FY19.

The Select Board thanks Jan Sotirakis for her dedication, grant writing expertise, and road project oversight. New higher standards are increasingly expensive, and Jan's help with finding funding is invaluable. With her guidance, the replacement of Bridge #22 on Wildcat Road has been completed except for landscaping to be done in the Spring. A large culvert on Holden Road was replaced to engineering specifications. Hydrologically connected segments are being managed according to schedule, and road damage from the April 15<sup>th</sup> storm is being addressed in concert with FEMA.

New welcome signs are now at both the south and north entrances to town.

Reclassifications of three Class IV roads to legal trails were finalized in July 2018. These changes were made to avoid costly upgrades/repairs to meet the intent of Act 64. A second round of reclassifications of an additional seven roads was begun in June and concluded in September.

The Board continues to review and update town policies. All policies are posted on the town website: [chittendenvt.org](http://chittendenvt.org). The Board has also set up a Town Facebook Page for ease of communication.

Town property improvements include replacing all the first floor and attic windows of Town Hall. A new gas furnace was installed at the Chittenden Historical Society building to replace the original oil-fired furnace, and the old buried oil tank was removed. The town garage got new entry doors and the leaky roof was addressed. The final stage of renovation of the Grange Hall is nearing completion.

A new Ford plow truck arrived in March 2019 to replace the Dodge truck. This is a smaller

truck for tighter places, and the Dodge truck is being kept as a spare. Plans were made to replace the full-sized International plow truck. After a bidding process, the town is expecting delivery of a new Western Star plow truck by March 2020.

The Select Board meets the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at the Town Municipal Offices commencing at 6:15pm. Agendas are posted at the Town Office, the Wooden Barrel Store, Town Hall, the North Chittenden bulletin board, and on our town website ([www.chittendenvt.org](http://www.chittendenvt.org)). Please join us – we are always interested in hearing your comments, questions or concerns.

Respectfully Submitted,

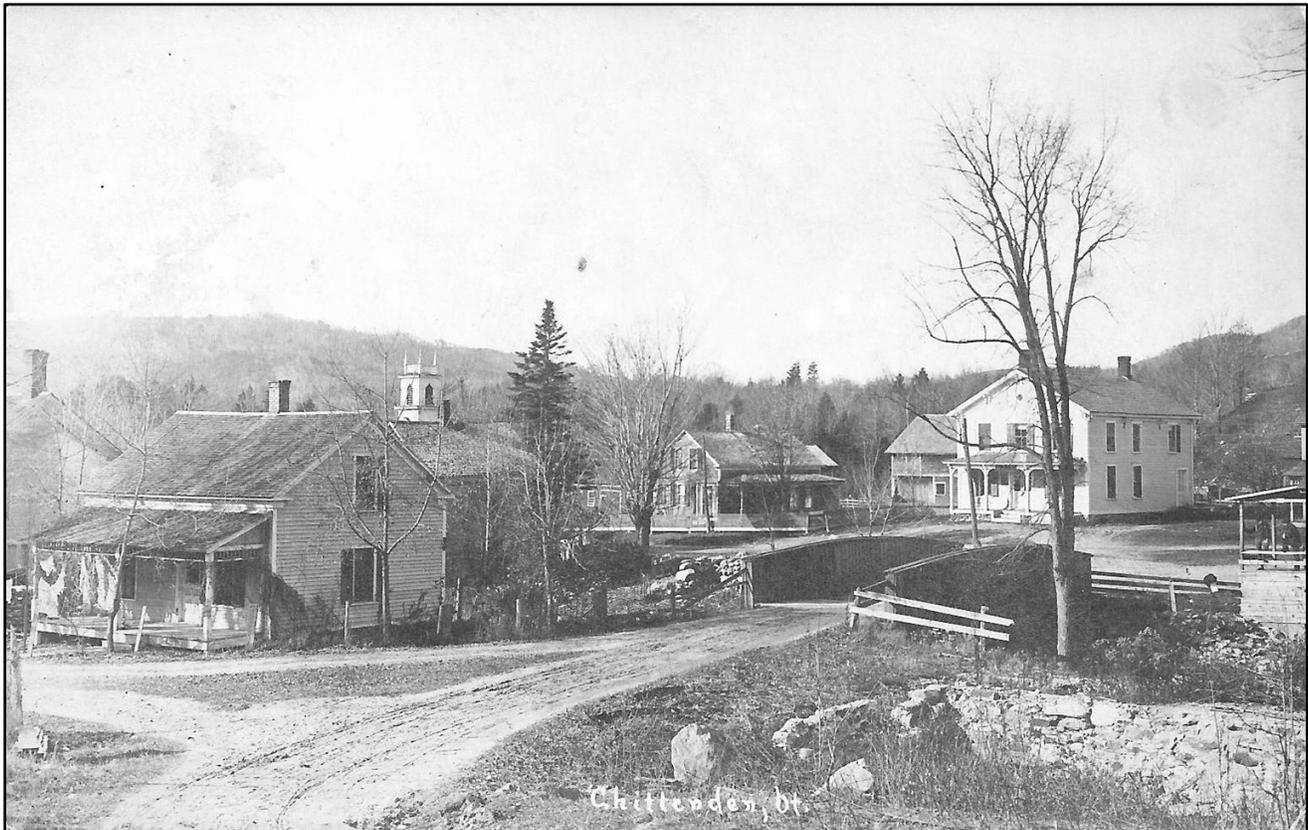
Gary Congdon, Chair

Kathleen Pratt

Preston Rich

Gina Ottobomi

Andrew Quint



*Village of South Chittenden before 1910 with Wooden Bridge before Civil War Monument  
CHS photo from family of Newt Wetmore*

## **Report of the Town Clerk and Treasurer**

In some ways this year has flown by. We have had the steady stream of happy couples coming in for marriage licenses, dog owners bringing in their new pups to meet us and people buying punch cards for the transfer station and of course paying their taxes!

This current year we no longer offer the 4% discount on property taxes and that has been received well by most taxpayers. It has been quite a challenge for some mortgage companies who make tax payments for property owners and when the mortgage companies have trouble that means Sarah and I have trouble! Hopefully next year the discount will just be a memory and all of the payments we receive will be correct.

We are now using the NEMRC cash receipts module for accepting payments into the Town. We had a couple of hiccups along the way that turned out to be programing issues and once those were fixed we are getting more comfortable with the module. It has certainly made proving up our deposits much easier and having the computer at the counter makes accepting payments from people quicker.

With the primary/town meeting and general elections coming soon I would like everyone to reach out to your family and friends and encourage them to register to vote. It is so easy to do! You can register at the town office or you can go to the Vermont Secretary of State website and register online. If you wait until election day to register it is recommended that you do it at the town office. For those of you who think you will be unable to vote at the polls on election day please know that we offer early voting in the Town Clerk office or you can request an absentee ballot. The last day you could request an early or absentee ballot would be the close of business the day before the election. Absentee ballots need to be back by the time the polls close on election day for your vote to count so please make sure you request it early enough to account for mail times.

There are changes to the law regarding vital records. You can now go into any Town Clerk office in the state to apply for certified copies of birth or death certificates. You can also order them from the state by mail or you can order them online. No matter what method you choose you will be required to fill out an application and provide valid identification. You must also meet the relationship requirements they list on the application. With identity theft being such a problem the state has put this in place to make your information more secure.

The past year has been challenging for many of us that work for the Town. We lost two Select Board members and friends, Robert Bearor and Wendell "Stub" Smith. Road Commissioner Elmer Wheeler lost his wife Donna, my assistant Sarah Cochrane lost her husband Don, and I lost my mom Mary Senecal. In the midst of all of this sadness you couldn't help but notice how the people of Chittenden really stepped up and helped give aid and comfort when and where it was needed. As Sarah said the other day, it makes you proud to live in Chittenden!

Respectfully,  
Roberta Janoski

## Road Commissioner

It was an extra-long Winter and a very wet Spring, keeping the Highway Department very busy.

Flooding caused a lot of damage to Wildcat, Mountain Top and Mountain Spring Roads, with expensive fixes. The roads had to be rebuilt in places, stone lining some ditches on both roads, fixing road edges and culverts. Some driveways washed out as well.

Two major culverts were replaced, on Holden Road below Barnard and on Wildcat Road.

Work on the hydrologically connected segments included stone lining ditches on Beebe Hill and replacing two culverts in those segments. This work was funded by grants with a match from the Town.

New pavement was laid on Holden, Chittenden and part of Dam Road.

In between these special projects, the Highway Department tended to brush, tree cutting and weeds, grading roads, ditching, and filling pot holes.

Equipment upgrades include trading in the 2013 International Dump Truck. A new Western Star is on the way. The Town also purchased a Ford 550 with an all angle plow and internal dump sander.

We get ready for Winter early, ordering tire chains, plow blades and shoes and stock up on sand and salt, servicing the trucks and installing new tires.

I would like to give a very special thank you for all the love and help while I was out with my hip and helping my wife while she was battling cancer, a battle she lost at the end of November.

I also would like to thank Jan Sotirakis for all the help with writing grants and helping me through all that was going on throughout the year and Bob Case for taking care of the computer.

Elmer Wheeler  
Road Commissioner



*April 15: Culvert #162 Mtn Top Rd above Inn*



*Repaired Culvert #162, photos by Emergency*

## **Cemetery Commission**

The Cemetery Fund consists of a general operating account, a savings account for perpetual care of plots, and a small savings bond. In FY 2019 besides the normal maintenance of the cemeteries, one plot was sold in the Baird Cemetery.

We would like to thank GFC Property Services for doing an excellent job of maintaining all of our cemeteries this past year.

This past summer we were told by one of our neighbors at the Horton Cemetery of a head stone that was completely hidden by a bush. He said it was the head stone of a war veteran and he believed it to be one of the prettier stones in the cemetery. From his directions we easily located the head stone and it was almost totally hidden by a large bush. Because the bush was in blossom and also pretty it was trimmed to open up the head stone and not totally removed. After a cleaning the head stone of **Mont M. Johnson** was once again visible and indeed a very pretty stone. Thank you, Mr. Carmel.



*Enlisted 28 Aug 1861, mustered as Pvt. in Co. H 5th Vermont Infantry 16 Sep 1861, wounded and POW at Savage's Station 29 Jun 1862, paroled, re-enlisted 15 Dec 1863, mustered out 29 Jun 1864.*

Cemetery Commissioners: Robert Case (2022)  
David Sargent (2021)  
Edward Elliot (2020)

## **Town of Chittenden Cemetery Commission Operating Budget Request FY 2020-2021**

Mowing (based on 18 mowings per year)	\$11,500
VT Cemetery Association Annual Cost	175
Memorial Day Flag Replacement	175
Head Stone Maintenance	<u>150</u>
<b>Total Budget Request</b>	<b><u>\$12,000</u></b>

For FY21 the Cemetery Commission is requesting to fund their budget at the FY20 amount.

## **Chittenden Planning Commission**

This past season has been very active for the Planning Commission. In the fall of '18, the Commission applied for a Municipal Planning Grant to facilitate the Village Center Designation process and hire an engineer to provide designs and upgrades to the Town Hall building. While we did not receive the grant, important discussion was had on how to approach these two topics in future projects. This grant was again applied for in the fall of '19 in order to create a capital improvement plan for the Town's buildings and assets. Unfortunately, this too was not approved. Hopefully, 2020 will have better results on this front.

During the spring of '19, Kellie Becker led the effort to amend the Town Plan to include Village Center Designation. Additionally, she succeeded in leading the Town through the process of creating two village centers in South and North Chittenden. It's the commission's hope that these designations will help spur economic growth opportunities in the coming years. Thank you to Kellie and to everyone who participated in this endeavor.

Additionally, a draft of the Permit Tracking Ordinance was sent off to the Select Board for them to begin their adoption process. The goal of this ordinance is to serve as a checklist for residents to make sure they have all the required state and local signoffs and to notify our Listers that something has been built and where it is located. This ordinance would in no way restrict the ability of a resident or landowner to build what they wish on their property.

The Planning Commission has had a number of membership changes. Dave Moakley and Jan Sotirakis announced their resignation in September of '19. Their contributions to the commission will be sorely missed. The Commission is also happy to welcome Rod Monroe as its newest member. His experience will no doubt improve the Town.

It should also be noted that the Planning Commission has asked for level funding this coming fiscal cycle.

In September '19, the Select Board decided to suspend Planning Commission activities for 6 months following the turbulence of member changes. Planning Commission activities should take place again in the beginning of April. Anyone interested in becoming a member should contact the Select Board.

Preston Rich, Select Board Liaison to the Planning Commission

## Emergency Management

This past year your Emergency Management Team has continued to meet monthly to address emergency planning needs for the Town of Chittenden. The team consists of Bob Case, Emergency Management Coordinator; Elmer Wheeler Jr., Road Commissioner; Bernie McGee; Karen Webster, 911 Coordinator; and Justin Lindholm, who has assisted us with several projects. This year Don Adams, CVFD Assistant Chief stepped down and was replaced by Ed Elliott to represent CVFD. This is an active team of volunteers who stand ready to be called out to help our town when needed.

We also are fortunate to have a strong Emergency Shelter Volunteer Team, led by Mary Lou Bolt and assisted by her husband Tim Bouchie. Volunteers consist of Brad and Gail White, Bob and Marilyn Case, Luvia Webster, Lucille Blow, Kathy Hall, Bernie McGee, Glenda Senecal, Nancy Boynton and Phil Douglas and Larry Gold from Mendon. This team would be the ones to open and operate our shelter at Barstow School. If you are interested in helping out in this area, please contact Mary Lou as additional team members are always appreciated.

Chittenden, Pittsford, Rutland Town and Rutland City emergency management officials and Green Mountain Power are nearing completion of our emergency evacuation plan should a breach or imminent failure occur at Chittenden Reservoir. While the likelihood of this occurring is very low, we must have a plan because this is a high hazard dam. We will identify those homes in the flood inundation area and give you the evacuation route to safety. We also will have a response plan for first responders (fire, rescue and law enforcement) to provide emergency services. In addition, we are moving forward in the installation plan for three additional sirens with placement planned in East Pittsford, Chittenden Road just south of the town office, and on Dam Road.

Since April, we have worked MANY hours documenting road and culvert damage from the April 14-15<sup>th</sup> heavy rains. This work required taking before and after repair photos and actually measuring out the damage dimensions. We have met with FEMA officials multiple times on a total of 17 roads which sustained damage. Mountain Top Road sustained the most damage, all the result of storm water runoff. Final FEMA reimbursement numbers are still pending. We are pushing for the maximum amount possible to rebuild these damaged areas to meet current standards, not just a return to pre-existing condition.

In the coming year we will be working with the Rutland Regional Planning Commission to write a new five-year Hazard Mitigation Plan and with FEMA as the designated Special Flood Hazard Areas are being updated using newer technology than when last done in 2008. Those homes in the current Zone A may change and others may be added. This is a FEMA five-year plan and there will be opportunity for public comment.

Chittenden's Emergency Management Team usually meets on the third Wednesday of the month, from 1PM-3PM. Agendas and minutes are available on the town website and posted in the designated public sites. Should you have any questions or wish to discuss an emergency management issue, please contact Jan at 775-9633 or by email at [jsotirakis@aol](mailto:jsotirakis@aol) or Bob at 773-6308 or by email at [rcase48263@aol.com](mailto:rcase48263@aol.com).

Respectfully submitted for the Town of Chittenden Emergency Management Team,  
Jan Sotirakis, Director      Bob Case, Coordinator      Kim Kinville, Public Information Officer

**Town of Chittenden Emergency Management  
Budget Request FY21**

<b>Operating Budget</b>	<b>FY20</b>	<b>FY21</b>
Equipment	\$1,000	\$1,000
Shelter Team	500	500
Meetings, volunteer training, supplies		
Matched by Town of Mendon		
Office Supplies	300	300
Training, Workshops, Mileage	500	750
Hazard Mitigation Plan Implementation	1,000	1,000
Recording Secretary	<u>900</u>	<u>900</u>
<b>Total Operating Budget</b>	<b><u>\$4,200</u></b>	<b><u>\$4,450</u></b>
<b>Emergency Management Reserve Fund</b>		
Grant Matching Funds	\$2,500	\$2,500
-balance as of 6/30/20, \$7500		
Hazard Mitigation Plan Revision due 2020	\$1,000	\$1,000
-balance as of 6/30/20, \$4000		
Barstow School Generator Replacement Fund	<u>\$ 500</u>	<u>\$ 500</u>
-balance as of 6/30/20, \$1000		
Matched by Town of Mendon		
<b>Total Reserve Fund Budget</b>	<b><u>\$3,500</u></b>	<b><u>\$3,500</u></b>
<b>Total Budget Request</b>	<b><u>\$8,200</u></b>	<b><u>\$8,450</u></b>

**Enhanced 9-1-1**

Fiscal year 2019 again saw little activity. New addresses were provided for one camp and one new single-family home. When constructing a new residence or other building which requires a locatable address, please contact the office for a new physical address.

Be sure your address is updated with your phone service. Emergency 911 dispatchers use the phone address to guide emergency responders to your home. Avoid confusion over your address, which may result in delayed response to an emergency situation.

Light-reflective green and white 9-1-1 house numbers are supplied by the Town of Chittenden free of charge to the owners of new property addresses. Please contact the Town Clerk's office if you do not have yours. Please post these clearly on homes and businesses so that they are visible to responders, even at night, and responders can find you in the event of an emergency.

If you have any questions or concerns regarding 9-1-1, please call the 9-1-1 Coordinator (Karen Webster) through the Town Clerk's office at 483-6647 or at 483-6471.

## **Health Officer Report**

The Town has enjoyed a small increase in building construction this past year including both new home construction as well as additions, remodeling and repairs.

There has also been a considerable increase in water and waste water disposal systems including both new, upgrades and repairs.

Water testing in the town's larger waterways as well as Chittenden Reservoir and Lefferts Pond has continued on as it has for the past several years, and everyone is pleased after receiving the laboratory reports stating that the Town waters continue to maintain excellent quality. The Town also test the public water supply and the recreational water, and both are of good quality. This year we discovered a state map indicating the reservoir may have mercury in it. This was based on a test of fish tissue showing positive for mercury many years ago. They never tested the water and did very little follow on the fish. After finding out this information it was decided to test the water and we again were very pleased when the laboratory reported NO mercury found in the water. In further research, it was considered that it could happen in the process of stocking fish that come from other areas and could have been in the fish when stocked.

Dog bites continue to be somewhat of a problem and would like to stress to keep your dog and other pets up to date on all shots and exercise good discipline at all times.

I would like to thank the town office for their help they provide to me as well as all others both private and public for their help, cooperation and respect.

Respectfully submitted,  
Bernie McGee  
Town of Chittenden Health Officer

## **Chittenden Board of Listers**

The total listed value of real estate in Chittenden for the purposes of taxation in 2018-2019 property tax year is \$176,690,446 compared with \$176,409,546 for the 2016-2017 property year.

Again, this year the State is requiring property owners to fill out a homestead form. This form can be filed with your 2019 State Income Tax form. You can also file on line using the State web site. It is important that you file a homestead form each year with the State of Vermont. If you file an extension for your 2019 Income Tax it is important that you fill out and file a homestead form in April. This will lead to fewer revised tax bills sent out by the Town Clerk.

We have no set office hours, but appointments for meeting with Listers can be made by calling the Town Offices

We would also ask that if you have made changes to your property (either adding or eliminating a structure) that you contact us at the Listers' office, this will allow us to update your property card.

We would like to thank property owners, contractors and others with whom we have worked for their cooperation and assistance in helping us fulfill the Lister's responsibilities.

Board of Listers: Millie Kimball, Chairman                      Bobbi Ballou                      Ed Elliott

## Chittenden Recreation Committee

The mission statement of the Chittenden Recreation Committee is to provide comprehensive, quality and safe recreational programs, facilities and services to our community. The committee appreciates all the continued support and participation received from the community.

The Recreation Committee continues to provide adult basketball at Barstow School. Zumba is offered at the Grange Hall. Volleyball is looking for an adult contact person who has an interest in organizing an evening to play. There was some interest in Pickleball but nothing has happened on that front. We are open to other suggestions as well.

Summer camps were canceled due to insurance issues

Our biggest accomplishment this year was completion of the East Creek Trails loop on the 29 acres just north of Barstow Memorial School. The new trails were completed under the direction of Van Purcell, whose daughter Nora was instrumental in developing the initial trails along East Creek. The original grant was written in 2008 and the pavilion and first leg of the trail were built in 2009. The recent work extends the trails that were created in 2009. In the second phase of the project, a staircase and a bridge were built by the Vermont Youth Conservation Corps, who spent 10 days camping and doing hard work out in the woods across from the Town Office. A second leg of trail with hundreds of feet of puncheon allows new points of access to the East Creek trail system which also serves to connect parts of town. The trails can be accessed from Barstow School property, the Church of the Wildwood parking lot and the Municipal Office parking lot. A trail map is posted on the town Website.

The new trails were funded under a Vermont Department of Forest, Parks and Recreation grant with a 20 percent match required. With support from the community and more than 300 hours of volunteer time, volunteers carried, raked and dug, trails were groomed, and puncheon was set over wet spots so that the match was met with volunteer labor and no cost to the town. Van Purcell exclaimed, "What a great community! Thanks Barstow students, Girl Scouts, Boy Scouts, George Casey, the Church of the Wildwood, and Everyone who pitched in!! If you haven't yet walked this, you should! It is a beautiful walk."

The Chittenden Recreation Committee forms the umbrella under which members of the Chittenden Public Library and the Chittenden Historical Society have put together Chittenden Day, a community-wide opportunity for celebration in August, just before the start of the school year. Evening fireworks have been funded to a large degree by the Fireworks Dinner provided in March. This year plans are to scale back the day's activities, but the community dinner is still on for March 7!

Since 2017 the Barstow Youth Group (BYC) has come under the Chittenden Recreation Committee umbrella. The BYC provides youth sports for preschoolers to sixth graders, including referees, uniforms, equipment and league registration fees. The Towns of Chittenden and Mendon support funding for the BYC. In Mendon, the BYC request falls within the Mendon Recreation Committee budget. In Chittenden the request has traditionally been by separate ballot vote.

We look forward to another year of activities, and we encourage volunteers to join us.

Members of the Chittenden Recreation Committee:

Tom Cook, Chair  
Joshua Brennan

Van Purcell  
Aria Brisette

Jamie Gallagher  
Karen Webster

## Barstow Youth Club 2019 Annual Report

This report covers the following sports seasons for children in grades PreK-6: 2018-19 basketball, 2019 indoor soccer, 2019 baseball, 2019 fall soccer and 2019 flag football seasons. The following were the grade level sport and number of participants who participated:



Pre-K to 2 basketball: 13  
3/4 & 5/6 boys & girls basketball: 38  
3/4 & 5/6 boys & girls indoor soccer: 45  
Baseball: 69  
Pre-K to 2 fall soccer: 33  
3/4 & 5/6 flag football: 19  
3/4 & 5/6 boys & girls fall soccer: 55

BYC has continued to maintain its leadership structure, while remaining a strictly volunteer organization. We are a 501(c)3 tax exempt organization capable of offering tax write-offs for charitable donations. Our leadership team includes a director, secretary, treasurer, communications, and marketing chairs. Our organization is active on social media and sends out seasonal newsletters which are available in digital and paper format.

BYC is an organization aimed at providing the children of Chittenden and Mendon with athletic opportunities that include baseball/softball, soccer, basketball and flag football. We offer free programs for children in grades Pre-K to 2; 3/4 grade programs are \$40; and 5/6 programs are \$50. We offer free registration for those families in need. Chittenden and Mendon contributed \$3,000 each, to our program this past year.

BYC has recently been required to purchase separate insurance to use the Barstow School facilities. A requirement of our policy is that all volunteer coaches be fingerprinted and background checked by the State of Vermont. Collectively, this has increased our costs to approximately \$1,200 per year, which also includes our fees to pay the State to access these records.

Our executive board meets four times per year (August, November, March, June) to discuss upcoming seasonal issues, as well as any needs that need to be addressed. These meetings take place at the Mendon town office.

Donations and charitable giving make our program a success. This past Chittenden Day, we rented a bounce house, but on the day of delivery, the company reneged and we were not able to make it available. We had solicited a donation from Omya in order to do so. We also offered a 50/50 raffle and door prizes which were donated by Sugar and Spice restaurant, Mendon Mini Golf and Snack Bar, Dick's Sporting Goods, Blue Ridge Outfitters, Johnny Boys Pancake House, Mendon Apple Orchard, and an anonymous donation of Yeti tumblers.

Executive board members include:

Jamie Gallagher, director (jamiergall@me.com);  
Chris Blanchard, secretary (cblanchard@fgmvt.com);  
Vicki Napolitano, treasurer (vhoelzer2@yahoo.com);  
Jesse Bridge, communications (mendonbridge23@gmail.com);  
Lacey Ramage, marketing (lacey\_mate@yahoo.com);  
at-large members: Chris Gandin, Art Treanor, Paul Murphy and Chad Galiano.

Respectfully Submitted.

## Projected 2020 BYC Budget

Sports Season	Item	Estimated Cost
Fall	Equipment	\$1,250
	Uniforms	1,100
	League Reg. Fees	1,100
Winter	Referees	1,080
	Scoreboard Operator	150
	Equipment	950
	Uniform Replacement	1,000
Spring	Referees	750
	Equipment	1,500
	League Reg. Fees	1,720
	Field Maintenance	1,000
Other	Insurance	1,793
	Fingerprinting fees	180
	Banking fees	<u>150</u>
<b>Projected Total Expenses</b>		<b><u>\$13,723</u></b>

### Projected Income for 2020:

<b>Projected Collected Funds</b>	
Winter	\$ 2,000
Spring	2,500
Fall	<u>2,500</u>
<b>Total Funds Collected</b>	<b>7,000</b>
Mendon Contribution	3,000
Chittenden Contribution	<u>3,000</u>
<b>Total Projected Income</b>	<b><u>\$13,000</u></b>

## Historic Buildings Preservation Committee

When the Historic Buildings Preservation Committee (HBPC) was organized in the year 2000 as a joint venture between the Chittenden Historical Society with and under the direction of the Chittenden Select Board, members anticipated the committee would serve to restore several older town buildings, namely the Grange Hall and Town Hall. Although early energy was directed towards Town Hall through consultations with restoration experts and pumping the sand from the basement area, the main focus shifted towards renovation of the Grange Hall. Beginning with well and septic work accomplished in 2006, work continued in stages. In 2020, with the renovations at the Grange Hall nearly complete (lacking only the front porch and handicap ramp and parking lot lighting which were never included in the \$90,000 proposal), the North Chittenden Grange Hall will no longer draw from this account. Town Hall will be next to undergo renovation.

In 2019, no funds were taken from the HBPC Reserve Fund. Instead, funds set aside by town vote in March 2017 for \$90,000 to be split into two years of \$45,000 each. were used first. The HBPC funds were tapped after June 30, 2019, in FY2020 and will be fully expended in FY2020. In fact, much of the work was done in FY20 because construction was delayed to fit into contractors' schedules.

Work at the Grange Hall has included finishing the upper level of the addition to the main building for installation of flooring, hanging doors, painting, plumbing, light fixtures, bathroom amenities, a pull-down stair to the attic for access to the HVAC, installation of the furnace with wiring, tubing, and controls.

In the main hall, finishing details followed much discussion and consideration in efforts to preserve original details. Corner posts were boxed in. The 1834 original wainscoting was added to the walls with new wood added where necessary and taking care to finish new and old to match. Shadows of original pews are still visible, and examples of the original hand finishing were preserved.

Stairs to the balcony were completed, and flooring was added in the balcony. Trim was added to the stairs and the balcony area. Old lead paint on the balcony was stripped and repainted so the building is now lead free.

Floors in the main hall were reworked to eliminate pieced-in areas, using the old wood flooring from the entrance to fill in for a match. New flooring was placed in the entrance and the closets. All wood floors are being refinished.

Interior lighting is complete with sconces, a chandelier and additional ceiling lighting. This affords control of lighting levels to suit any anticipated use.

Over the 20 years of this project, people came and people went. Original members Dave Sargent and Bob Muzzy deserve our thanks for their valuable input in seeing this project through. Karen Webster joined them in 2006 and Bernie McGee in 2007.

The members of the HBPC wish to thank citizens of this town for their generous support and enthusiasm expressed towards this project. Please take advantage of opportunities to use this historic town resource. Rent is very reasonable.

Respectfully submitted by Karen Webster

# **TOWN OF CHITTENDEN FINANCIAL STATEMENTS AND REPORTS**

## **Auditors' Report**

The Chittenden Auditors have examined the accounts and records of the Town of Chittenden for the fiscal year ending on June 30, 2019. In accordance with the Statutes and with guidance from the Vermont League of Cities and Towns, the Auditors conclude that the figures presented with these reports and budgets accurately reflect the transactions of town for the fiscal year July 1, 2018 to June 30, 2019.

The Barstow Unified Union School District will provide its own Annual District Report.

Last year, the Select Board hired an outside auditor, Jeffrey R. Bradley CPA, P.C. to conduct a professional audit for the years ending June 2017 and 2018. That audit was concluded in December 2018 and included an unqualified opinion. The full report is posted to the Town's website. It is the Board's plan to perform an outside audit every three years.

It is the Auditors' recommendation that work continue with procedures manuals and guidelines for efficient processing of town's business. We believe that documented procedures and guidelines will facilitate day-to-day operations and safeguard the Town's future.

We would like to recognize the outstanding service that our Town Clerk and Assistant Clerk provide to the Town. Their records are neat, and well organized as evidenced by the results of the professional audit.

Finally, we would like to thank the Town Clerk and Treasurer, her assistant, the Select Board, town officers and employees, town organizations, and the people of Chittenden for their support during the past year. The timely submissions for this report made our job a pleasure.

Respectfully submitted,  
Jean Higgins, Chris Condon, and Jeff Spaulding

## Statement of Taxes Raised 2018-2019

### Grand List

Municipal	\$170,936,500.00 x 1%	\$1,709,365.00
Education	\$171,469,546.00 x 1%	\$1,714,695.46
Total Municipal Grand list		\$1,709,365.00
Total Education Grand list		\$1,714,695.46

### Taxes Assessed & Billed

#### Town Tax:

General	\$1,709,365.00 x 0.2910	\$ 497,420.86
Highway	\$1,709,365.00 x 0.2974	\$ 508,365.24
Veteran's Exemption	\$1,709,365.00 x 0.0006	\$ 1,025.57

#### School Tax:

Non-Residential	\$ 697,003.46 x 1.5811	\$1,102,032.22
Homestead	\$1,017,692.00 x 1.4180	\$1,443,087.24

**Total Taxes Assessed** \$3,551,931.13

#### Taxes Accounted for Collections

Real & Personal	\$3,392,622.18
Discount	\$ 94,695.37
To Delinquent Tax Collector	\$ 64,613.58

**Total Taxes Accounted For** \$3,551,931.13

## Delinquent Tax Report January 22, 2020

Tax Years	Bal. 7/01/18	To Tax Coll.	State App.	Collections	Bal. 6/30/19	Collections	Bal. 01/22/20
2011-2017	\$69,872.32		\$(514.46)	\$34,349.48	\$35,008.38	\$19,554.24	\$15,454.14
2018		\$178,916.53		\$114,302.95	\$64,613.58	\$26,869.65	\$37,743.93
<b>Totals</b>	<b>\$69,872.32</b>	<b>\$178,916.53</b>		<b>\$148,652.43</b>	<b>\$99,621.96</b>	<b>\$46,423.89</b>	<b>\$53,198.07</b>

Name	Duprey, Jake	Mead, Elizabeth	Panagini, Mark
Asma, Tom	Farwell, Lynn	Morrell, John & Leora	Philo, Virginia
Bennett, Suzanne	Greeno, William	Niering, Jacob	Piazza, Anthony
Buckley, Christopher	Lennon, III, William	Norman & Whittemore	Robbins, Ronald
Carr, Stephen (Troy)	McGowan, Elaine	Nunn, Rosco	Wheeler, Lyle
Connors, Leo	McPhee, Rita	Owner Unknown	
Covell, John			

## General Fund Comparative Budget Report

<u>Account</u>	<u>Budget</u> <u>FY - 2019</u>	<u>Actual</u> <u>FY-2019</u>	<u>Budget</u> <u>FY - 2020</u>	<u>Budget</u> <u>FY - 2021</u>
<b>100-6-01 TAX REVENUE</b>				
100-6-01-00-003.000 Current Property Taxes	\$348,494	\$437,906	\$196,188	\$235,212
100-6-01-00-003.005 Discount on Taxes		(94,695)	0	0
100-6-01-00-003.020 Delinquent Taxes		34,349	0	0
100-6-01-00-003.025 Interest on Del Taxes		5,003	14,597	14,597
100-6-01-00-003.030 Interest on Current Taxes		4,585	990	990
100-6-01-00-003.035 Delinquent Tax Penalties		11,810	0	0
 Total Efficiency Vermont Grants		 156		
 <b>100-6-02 REV FROM OTHER GOVERNMENTS</b>				
100-6-02-00-003.035 Current Use	20,566	23,037	20,566	20,977
100-6-02-00-003.040 PILOT	537	763	763	875
100-6-02-00-003.045 PILT National Forest	78,110	81,512	78,110	79,672
100-6-02-00-003.050 Fish Hatchery Rev. Sharin	150	148	288	294
Total From Other Governments	<u>99,363</u>	<u>105,460</u>	<u>99,727</u>	<u>101,818</u>
 <b>100-6-03 LICENSES</b>				
100-6-03-00-003.055 Dog Licenses	1,000	1,016	900	1,000
100-6-03-00-003.060 Beverage Licenses	300	185	200	200
100-6-03-00-003.065 Marriage Licenses	1,000	1,140	1,100	1,100
Total Licenses	<u>2,300</u>	<u>2,341</u>	<u>2,200</u>	<u>2,300</u>
 <b>100-6-04 FEES &amp; FINES</b>				
100-6-04-10-004.010 Transfer Station Stickers	0	2,426	1,515	1,515
100-6-04-10-004.015 Recycling Income	0	1,234	2,000	500
100-6-04-10-004.020 Transfer Station Punch Ca	25,000	24,856	27,000	27,000
100-6-04-10-005.015 Copies & Fees	0	2,490	2,500	2,500
100-6-04-10-005.020 Recording Fees	9,000	10,146	9,500	10,000
100-6-04-15-005.005 Fines	1,500	6,002	3,500	3,500
100-6-04-15-005.010 Town Hall Rent	750	800	750	800
Total Fees & Fines	<u>36,250</u>	<u>47,953</u>	<u>46,765</u>	<u>45,815</u>
 <b>100-6-09 OTHER REVENUE</b>				
100-6-09-99-003.120 Interest Income	0	1,974	200	500
100-6-09-99-999.005 Miscellaneous	500	3,580	500	0
Total Other Revenues	<u>500</u>	<u>5,555</u>	<u>700</u>	<u>500</u>
 <b>100-6-10-99-999.999 Surplus (Deficit)</b>				
100-6-10-99-999.999 Surplus (Deficit)	0	0	70,000	50,000
100-6-45-00-480.000 Fireworks funds	0	2,877	1,500	0
Total Revenues	<u>486,907</u>	<u>563,299</u>	<u>432,667</u>	<u>451,232</u>

## General Fund Comparative Budget Report

<u>Account</u>	<u>Budget</u> <u>FY - 2019</u>	<u>Actual</u> <u>FY-2019</u>	<u>Budget</u> <u>FY - 2020</u>	<u>Budget</u> <u>FY - 2021</u>
100-7-10 GENERAL GOVERNMENT				
100-7-10-00 ADMINISTRATION				
100-7-10-00-110.000 Selectboard Salaries	5,700	5,700	5,700	5,700
100-7-10-00-110.005 Selectmen's Secretary	3,000	0	0	0
100-7-10-00-110.010 Selectboard Assistant	15,000	4,610	15,000	10,000
100-7-10-00-110.020 Election Workers	750	1,070	750	765
100-7-10-00-220.000 FICA/MEDI Expense	9,000	9,911	9,000	9,180
100-7-10-00-221.000 Town Insurance	45,000	40,385	45,000	45,000
100-7-10-00-320.000 Legal Fees	12,000	18,407	12,000	15,000
100-7-10-00-320.005 Professional Fees	15,000	0	10,000	9,000
100-7-10-00-320.010 Advertising	1,500	1,122	1,500	1,500
100-7-10-00-550.000 Town Reports	3,000	1,480	2,500	2,500
100-7-10-00-600.000 Election Expenses	1,250	2,970	1,250	2,500
100-7-10-00-610.000 Town Officers Expense	1,000	717	1,000	1,000
100-7-10-00-610.005 Postage	2,500	2,294	2,500	2,500
100-7-10-00-705.000 Signs	600	516	500	500
100-7-10-00-800.000 County Tax	15,000	13,618	15,000	15,000
100-7-10-00-850.000 Grant Matching Funds	15,000		10,000	10,000
Total General Government	<u>145,300</u>	<u>102,800</u>	<u>131,700</u>	<u>130,145</u>
100-7-10-05 TOWN CLERK				
100-7-10-05-110.000 Town Clerk's Salary	33,500	33,500	34,170	34,853
100-7-10-05-110.005 Assistant Town Clerk	18,000	18,604	18,360	18,727
100-7-10-05-210.000 TC Health Insurance	5,000	4,616	6,610	7,430
100-7-10-05-228.000 Retirement	1,382	1,382	1,410	1,438
Total Town Clerk	<u>57,882</u>	<u>58,102</u>	<u>60,550</u>	<u>62,448</u>
100-7-10-10 TREASURER				
100-7-10-10-110.000 Treasurer's Salary	17,000	17,000	17,340	17,687
100-7-10-10-228.000 Retirement	702	701	716	730
Total Treasurer	<u>17,702</u>	<u>17,701</u>	<u>18,056</u>	<u>18,417</u>
100-7-10-15 LISTERS				
100-7-10-15-110.000 Listers Salaries	7,000	2,157	7,000	5,000
100-7-10-15-320.035 Parcel Mapping Update Exp	1,750	1,750	2,000	2,000
Total Listers	<u>8,750</u>	<u>3,907</u>	<u>9,000</u>	<u>7,000</u>
100-7-10-20 AUDITORS				
100-7-10-20-110.000 Auditors Salaries	2,200	1,502	2,200	2,244
Total Auditors	<u>2,200</u>	<u>1,502</u>	<u>2,200</u>	<u>2,244</u>

## General Fund Comparative Budget Report

<u>Account</u>	<u>Budget</u> <u>FY - 2019</u>	<u>Actual</u> <u>FY-2019</u>	<u>Budget</u> <u>FY - 2020</u>	<u>Budget</u> <u>FY - 2021</u>
<b>100-7-10-25 TOWN BUILDINGS</b>				
100-7-10-25-110.000 Janitor's Salary	4,000	2,395	3,500	4,000
100-7-10-25-228.000 Prop. Main. Tech. Retirem	0	86	165	0
100-7-10-25-420.000 Grange Hall Renovations	45,000	45,000	0	0
100-7-10-25-430.020 Town Property Maint	40,000	43,920	40,000	40,000
100-7-10-25-430.021 Sirens				10,000
100-7-10-25-430.025 Generator Maintenance	2,000	1,298	2,564	2,000
100-7-10-25-430.026 Generator Propane	250	0	250	300
100-7-10-25-455.005 Town Hall Heat	3,000	3,202	3,000	3,500
100-7-10-25-455.010 Grange Heat	2,500	3,161	2,500	3,000
100-7-10-25-455.015 Historical Soc Bldg Heat	1,500	527	1,000	1,200
Total Town Buildings	<u>98,250</u>	<u>99,589</u>	<u>52,979</u>	<u>64,000</u>
<b>100-7-10-30 TOWN OFFICE</b>				
100-7-10-30-320.025 Comp Software & Training	8,000	3,802	7,098	10,598
100-7-10-30-455.005 Town Office Heat	5,000	2,650	5,000	5,100
100-7-10-30-610.005 Office Supplies & Equipme	3,250	2,683	3,250	3,250
100-7-10-30-610.010 Copier Supplies & Maint	4,000	4,045	4,000	4,000
100-7-10-30-622.005 Electricity	14,000	12,601	15,000	17,100
100-7-10-30-622.010 Telephone & Internet	6,000	5,817	6,500	7,110
Total Town Office	<u>40,250</u>	<u>31,600</u>	<u>40,848</u>	<u>47,158</u>
<b>100-7-10-35 PLANNING COMMISSION</b>				
100-7-10-35-110.000 Clerk/Recording Secretary	2,000	1,010	1,200	1,200
100-7-10-35-550.000 Documents & Publications	250	0	250	250
100-7-10-35-610.000 P. C. Office Supplies	600	319	100	100
100-7-10-35-610.001 PC Meetings & Supplies	250	0	250	250
100-7-10-35-610.006 Chit Chat Expenses	1,500	1,031	2,100	2,100
100-7-10-35-610.007 RRPC Dues	925	975	975	975
100-7-10-35-610.008 PC Professional Services	5,000	0	3,000	3,000
100-7-10-35-610.009 PC Training	500	0	250	250
100-7-10-35-610.010 Town Plan Implementation	2,000	363	1,000	1,000
Total Planning Commission	<u>13,025</u>	<u>3,698</u>	<u>9,125</u>	<u>9,125</u>
<b>100-7-10-40 DUES</b>				
100-7-10-40-800.005 VLCT Dues	2,466	2,530	2,500	2,500
100-7-10-40-800.025 RRAS Dues	5,032	5,032	5,032	5,032
100-7-10-40-800.030 Pittsford Food Shelf	1,000	1,000	1,000	1,000
Total Dues	<u>8,498</u>	<u>8,562</u>	<u>8,532</u>	<u>8,532</u>
<b>100-7-10-45 FEES</b>				
100-7-10-45-110.000 Delinquent Tax Coll Fees	0	11,810	0	0
100-7-10-45-228.000 Del Tax Coll Retirement	500	487	510	520
Total Fees	<u>500</u>	<u>12,298</u>	<u>510</u>	<u>520</u>

## General Fund Comparative Budget Report

<u>Account</u>	<u>Budget</u> <u>FY - 2019</u>	<u>Actual</u> <u>FY-2019</u>	<u>Budget</u> <u>FY - 2020</u>	<u>Budget</u> <u>FY - 2021</u>
100-7-20-10 PUBLIC SAFETY				
100-7-20-10-110.000 Safety Officer	100	0	0	0
100-7-20-10-110.005 Constable Salaries	150	0	0	0
100-7-20-10-320.050 Patrol Services Contract	16,500	15,274	20,000	20,000
100-7-20-10-320.060 Animal Control	0	0	1,000	1,000
100-7-20-10-500 EMERGENCY MANAGEMENT				
100-7-20-10-500.001 EM Equipment	1,000	912	1,000	1,000
100-7-20-10-500.002 EM Shelter team expenses	500	495	500	500
100-7-20-10-500.003 EM Office Supplies	300	327	300	300
100-7-20-10-500.004 EM Training	500	449	500	750
100-7-20-10-500.005 EM Recording Secretary	900	750	1,000	900
100-7-20-10-500.006 EM HM Plan Implementation	1,000	1,087	900	1,000
Total Emergency Management	<u>4,200</u>	<u>4,020</u>	<u>4,200</u>	<u>4,450</u>
Total Public Safety and Emergency Management	<u>20,950</u>	<u>19,294</u>	<u>25,200</u>	<u>25,450</u>
100-7-30-15 TRANSFER STATION				
100-7-30-15-110.000 Attendants Salaries	15,000	13,839	15,300	15,606
100-7-30-15-228.000 Retirement	300	264	306	312
100-7-30-15-320.060 Hazardous Waste	1,500	1,081	1,500	1,000
100-7-30-15-421.000 General Hauling	20,000	17,349	22,000	22,000
100-7-30-15-421.005 Recycling Expenses	5,000	8,983	6,200	12,000
100-7-30-15-430.005 Maintenance	1,000	130	1,200	1,200
100-7-30-15-430.007 Punch Card Expenses		203	1,000	1,000
100-7-30-15-800.005 Solid Waste SWAC Fees	5,500	5,662	5,661	5,774
100-7-30-15-999.005 Miscellaneous	500	1,666	0	0
Total Transfer Station	<u>48,800</u>	<u>49,176</u>	<u>53,167</u>	<u>58,892</u>
100-7-35-15 LAWN CARE				
100-7-35-15-475.005 Mowing & Lawn Care	4,500	4,368	5,500	6,000
100-7-35-15-475.010 Green Up Vermont	100	100	100	100
Total Lawn Care	<u>4,600</u>	<u>4,468</u>	<u>5,600</u>	<u>6,100</u>
100-7-40-20-610.055 Animal Control	1,000	0	0	0
100-7-45-00-480.000 Recreation Expenses	3,000	4,514	1,500	1,500

## General Fund Comparative Budget Report

<u>Account</u>	<u>Budget</u> <u>FY - 2019</u>	<u>Actual</u> <u>FY-2019</u>	<u>Budget</u> <u>FY - 2020</u>	<u>Budget</u> <u>FY - 2021</u>
100-7-50 Appropriations				
100-7-50-00-801.000 SW VT Council on Aging	0	600	0	0
100-7-50-00-801.005 ARC	0		0	0
100-7-50-00-801.010 Barstow Youth Club	0	2,500	0	0
100-7-50-00-801.011 Boys & Girls Club	0	5,000	0	0
100-7-50-00-801.015 Rutland Mental Health Ser	0	1,273	0	0
100-7-50-00-801.020 RAVNA and Hospice	0	1,680	0	0
100-7-50-00-801.025 Chittenden Public Library	0	17,000	0	0
100-7-50-00-801.035 Chittenden Vol Fire Dept	0	73,085	0	0
100-7-50-00-801.040 Cemeteries	0	6,000	0	0
100-7-50-00-801.045 Wonderfeet Kids Museum	0	2,500	0	0
100-7-50-00-801.065 RSVP	0	550	0	0
Total Appropriations	<u>0</u>	<u>110,188</u>	<u>0</u>	<u>0</u>
100-7-85-10-999.000 East Creek Trail Expenses	0	4,964	0	0
100-7-90 Transfer to Reserve Funds				
100-7-90-00-300.001 Emergency Management Fund	3,500	3,500	4,000	4,000
100-7-90-00-300.002 Planning Commission Fund	4,200	4,200	4,200	4,200
100-7-90-00-300.003 Professional Audit Fund	0	0	500	500
100-7-90-00-300.004 Barstow Generator Fund	500	500	500	500
Total Transfer to Reserve Funds	<u>8,200</u>	<u>8,200</u>	<u>9,200</u>	<u>9,200</u>
100-7-99 MISCELLANEOUS				
100-7-99-00-897.000 Water Testing	6,000	5,720	4,500	500
100-7-99-00-999.005 Miscellaneous	2,000	1,309	0	0
Total Miscellaneous	<u>8,000</u>	<u>7,029</u>	<u>4,500</u>	<u>500</u>
Total Expenditures	<u>486,907</u>	<u>547,590</u>	<u>432,667</u>	<u>451,232</u>
Excess of Revenues over Expenditures	<u>\$0</u>	<u>\$15,710</u>	<u>\$0</u>	<u>\$0</u>

## Highway Fund Comparative Budget Report

<u>Account</u>	<u>Budget</u> <u>FY - 2019</u>	<u>Actual</u> <u>FY-2019</u>	<u>Budget</u> <u>FY - 2020</u>	<u>Budget</u> <u>FY - 2021</u>
200-6-01-00-003.000 Town Appropriation	\$ 508,371	\$ 508,371	\$ 548,489	\$ 604,456
200-6-01-00-003.040 State Aid Highway	73,029	73,035	73,035	74,496
200-6-01-00-003.050 Interest - Highway	0	1,171	208	212
200-6-01-00-003.060 Fema Grants Highway	0	0	0	14,760
200-6-01-00-005.035 Grants in Aid Pilot Project	0	12,000	0	0
200-6-01-00-005.040 Wildcat Bridge #22	0	0	175,000	0
200-6-01-00-005.045 Holden Rd. BR0442	0	0	60,000	0
200-6-01-00-006.005 2018 PACIF EQUIP. GRANT	0	1,537	0	0
200-6-09-99-998.010 Transfers in from other funds	0	0	137,055	60,000
200-6-09-99-999.005 Miscellaneous Highway	0	235	0	0
200-6-10-99-999.999 Surplus (Deficit)	181,524	0	150,000	20,000
Total Revenues	<u>762,924</u>	<u>596,348</u>	<u>1,143,787</u>	<u>773,924</u>
200-7-30-00 SALARIES & BENEFITS				
200-7-30-00-110.005 Commissioners Salary	54,000	58,552	55,080	56,182
200-7-30-00-110.010 Road Crew	0	0	42,000	42,840
200-7-30-00-110.015 Labor	65,000	56,412	24,300	24,786
200-7-30-00-110.020 Highway Administrator	0	0	0	10,000
200-7-30-00-210.000 Health Insurance	10,000	4,616	30,792	31,408
200-7-30-00-220.000 FICA/MEDI Expense	9,100	7,557	9,464	12,245
200-7-30-00-228.000 Retirement	4,900	4,418	5,096	6,404
Total Salaries & Benefits	<u>143,000</u>	<u>131,556</u>	<u>166,732</u>	<u>183,864</u>
200-7-30-10-320.005 Outside Contractors	45,000	36,020	45,000	45,000
200-7-30-10-320.010 Rental Equipment	3,000	0	3,000	3,500
200-7-30-15 GARAGE				
200-7-30-15-430.010 Garage Maintenance	1,500	1,184	2,000	2,000
200-7-30-15-455.005 Heat	7,000	7,604	7,000	8,000
200-7-30-15-610.015 Small Tools	1,000	1,070	1,000	1,000
200-7-30-15-622.005 Electricity	3,100	4,104	4,000	4,200
200-7-30-15-622.010 Telephone & Internet	3,700	2,647	4,000	4,000
200-7-30-15-622.020 Portable Toilet	1,500	1,200	1,500	1,500
200-7-30-15-622.025 Garage Office Supplies	500	602	500	600
200-7-30-15-626.005 Gasoline	100	20	100	100
200-7-30-15-626.010 Diesel Fuel	13,000	29,491	18,000	25,000
200-7-30-15-626.015 Propane	500	234	0	0
200-7-30-15-626.016 Propane, O2, Acetyline	0	0	600	600
200-7-30-15-626.020 Oxygen	250	194	0	0
200-7-30-15-627.005 Eye Wash Station Supplies	150	0	200	200
200-7-30-15-627.010 Health & Safety / VOSHA	3,000	0	1,500	1,000
200-7-30-15-627.015 Safety Gear / Safety Clot	1,000	1,068	1,100	1,200
Total Garage	<u>36,300</u>	<u>49,418</u>	<u>41,500</u>	<u>49,400</u>

## Highway Fund Comparative Budget Report

<u>Account</u>	<u>Budget</u> <u>FY - 2019</u>	<u>Actual</u> <u>FY-2019</u>	<u>Budget</u> <u>FY - 2020</u>	<u>Budget</u> <u>FY - 2021</u>
<b>200-7-30-20 ROAD MAINTENANCE</b>				
200-7-30-20-450.000 Paving	85,000	2,200	137,000	95,000
200-7-30-20-450.005 Cold Patch	1,000	575	1,000	1,000
200-7-30-20-610.005 Gravel	15,000	16,841	15,000	17,000
200-7-30-20-610.010 Chloride	3,500	2,757	3,500	3,700
200-7-30-20-610.015 SALT	45,000	76,030	46,800	55,000
200-7-30-20-610.020 Winter Sand	30,000	22,565	30,000	31,000
200-7-30-20-740.000 Culverts	10,000	4,141	10,000	10,000
200-7-30-20-800.000 Muni. Rds. Gen. Permit Fee	2,600	1,750	1,750	0
<b>Total Road Maintenance</b>	<u>192,100</u>	<u>126,860</u>	<u>245,050</u>	<u>212,700</u>
<b>200-7-35 EQUIPMENT</b>				
200-7-35-70-457.005 Road Commissioner Truck	100	265	100	100
200-7-35-71-457.005 Grader Expense	2,000	4,572	2,000	3,000
200-7-35-72-457.005 Loader Repairs	2,000	2,450	2,000	2,500
200-7-35-73-457.005 Truck Repairs 2019 Ford	0	940	500	1,100
200-7-35-74-457.005 Truck Repairs Western Star	3,900	6,132	4,000	5,000
200-7-35-75-457.005 Truck Repairs 2013 Intl.	3,900	5,787	4,000	0
200-7-35-76-457.005 Truck Repairs 2012 Dodge	3,900	4,255	4,000	4,000
200-7-35-76-457.010 Truck Repairs 2019 WS	0	0	0	1,000
200-7-35-77-457.005 Plow & Sander Repairs	3,500	4,655	3,500	5,000
200-7-35-78-457.005 Chipper Repairs	400	462	500	600
200-7-35-79-457.005 Back Hoe Repairs	500	5,124	1,000	2,500
200-7-35-80-457.005 Tractor Repairs	500	466	1,500	1,500
200-7-35-81-457.005 Chain Saw/Weeder/Brush	500	252	500	500
200-7-35-82-457.005 Stone Rake Repairs	300	0	150	150
200-7-35-83-457.005 Forklift Repairs	500	27	500	500
200-7-35-84-457.005 Mower Repairs	500	363	500	500
200-7-35-85-457.005 Equipment Maintenance	1,200	2,049	1,200	2,000
200-7-35-86-457.005 Generator Maintenance Contract	750	384	0	0
200-7-35-87-457.005 Signs	1,500	910	1,500	1,500
200-7-35-88-457.005 Inventories & Engineering	0	0	14,500	14,500
200-7-35-99-999.005 Misc Expense	1,050	1,489	0	0
200-7-35-99-999.999 Capital Improvement Plan	181,524	0	44,500	0
<b>Total Equipment</b>	<u>208,524</u>	<u>40,583</u>	<u>86,450</u>	<u>45,950</u>
<b>200-7-40 Transfers to Reserve Fund</b>				
200-7-40-00-801.005 Bridge/Culvert Replacemen	40,000	40,000	40,000	50,000
200-7-40-00-801.010 Equipment Fund	65,000	65,000	65,000	70,000
<b>Total Fund Transfers</b>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>	<u>120,000</u>
<b>200-7-45 GRANT MATCHING FUNDS</b>				
200-7-45-00-801.015 Grant Matching Funds	30,000	0	30,000	30,000
<b>Total Grant Matching Funds</b>	<u>30,000</u>	<u>0</u>	<u>30,000</u>	<u>30,000</u>

## Highway Fund Comparative Budget Report

<u>Account</u>	<u>Budget FY - 2019</u>	<u>Actual FY-2019</u>	<u>Budget FY - 2020</u>	<u>Budget FY - 2021</u>
200-7-50-10-320.005 Outside contractors	0	12,220	0	0
200-7-50-10-325.005 Material expenses	0	2,824	0	0
200-7-50-11-999.000 Mtn Top/Mtn. Spring Exp.	0	0	0	40,000
Total Mountain Spring Expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,000</u>
200-7-50-12 Mtn Top Rd near pkg. lot				
200-7-50-12-999.000 Mtn Top near lot exp.	0	0	0	25,000
Total Mountain Top Near Parking Lot	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,000</u>
Total Mountain Top Project Expenses	<u>0</u>	<u>15,044</u>	<u>0</u>	<u>65,000</u>
200-7-60-30-999.000 Wildcat Bridge #22 Exp.	0	11,850	284,180	0
200-7-60-31-999.000 BR0442 Holden Rd. Expense	0	25,191	136,875	0
200-7-60-35-999.000 MRGP Fees	0	0	0	1,750
200-7-60-35-999.005 Grants-in-Aid 18/19 FY	0	1,054	0	0
Total MRGP Grants	<u>0</u>	<u>1,054</u>	<u>0</u>	<u>1,750</u>
Total Projects with Grants	<u>0</u>	<u>38,095</u>	<u>421,055</u>	<u>1,750</u>
200-7-90 Debt Payments				15,000
200-7-90-00-005.010 Bond Interest Payment	0	0	0	1,760
Total Debt Payments	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,760</u>
Total Expenditures	<u>762,924</u>	<u>542,576</u>	<u>1,143,787</u>	<u>773,924</u>
Excess of Revenues over Expenditures	<u>\$ -</u>	<u>\$ 53,772</u>	<u>\$ -</u>	<u>\$ -</u>



*High Water under New Bridge #22 over East Creek on Wildcat Road, photo by Kim Kinville*

**Town of Chittenden**  
**Fund Balance Narratives**  
**For the Fiscal Year Ending June 30, 2019**

**Oversight:** The Select Board has oversight of all funds, except for the Cemetery Fund. The Cemetery Fund is overseen by a publicly elected board of commissioners.

**Cemetery Fund:** This fund has a general operating account, a savings account for perpetual care plots and a small savings bond. For FY 2019, the only activity was maintenance of the cemeteries. There were no sales of plots.

**Highway Fund:** This is the operating account for highway maintenance. It has two reserve accounts: one for equipment replacement and the other for bridge and culvert replacement. In FY 2018, the Town used grant monies to prepare a Capital Plan for determining the year and cost to replace equipment and culverts.

**Equipment Reserve Fund:** This fund was established to receive annual funding from the Highway Fund budget for replacement of the equipment listed on page 43. In FY 2019, the Town purchased a truck and snow plow for \$90,081.00. There were no purchases of equipment in FY 2018.

**Bridge & Culvert Reserve Fund:** This fund was established to receive annual funding from the Highway Fund budget for replacement of the 284 culverts and 9 bridges in the Town. There were no disbursements from the fund in FY 2019. One culvert was replaced in FY 2018.

**General Fund:** This fund has the operating account for the Town.

**Town of Chittenden Reserve Fund:** This fund was established in FY 2017 primarily with the remaining funds from the sale of timber on three of the Town's timber lots. There was no activity in the fund in FY 2019 except for interest income and to clear the small remaining balance in the old generator fund.

**Emergency Management Reserve and Barstow Generator Replacement Reserve Funds:** The operating expenses for emergency management are included in the Town's General Fund. The Emergency Management Reserve Fund was established to set aside funds to cover the Town's share of any grant that requires a voter match (\$5,017 at June 30, 2019) and to cover the cost to rewrite the Town's Hazard Mitigation Plan, due in 2020 (\$3,000 at June 30, 2019). The Generator fund was originally established to construct the emergency generators at Barstow and the Town office. Those projects are now complete. Going forward, starting in FY 2019, the fund will receive annual payments from the General Fund for repairs to and replacement of the Barstow generator (currently amounting to \$500). An equal fund is maintained by the Town of Mendon. There were no disbursements from either fund in FY 2019.

**Chittenden Planning Commission Reserve Fund:** The operating expenses of the Planning

Commission are included in the Town's General Fund. The Planning Commission Fund was established to set aside funds to cover the Town's share of any grant that requires a voter match (\$9,033 at June 30, 2019) and to cover the cost to rewrite the Town's Plan (\$4,000 at June 30, 2019). There were no disbursements from the fund in FY 2019.

**Historic Building Preservation Reserve Fund:** This fund was established to cover the cost of repairs and renovations to the Town's buildings. There were no disbursements from the fund in FY 2019.

**Vermont Community Development Fund:** The balance in this fund represents the remaining balance from a project completed several years ago, which was funded, in part, by a State of Vermont grant. There were no disbursements from the fund in FY 2019.

**Reappraisal Fund:** Revenues for this fund come from the State of Vermont, to be used to maintain the Town's grand list and reappraisal expenses. Disbursements in FY 2019 totaled \$2,345.

**Records Preservation Fund:** Revenues for this fund come from the Town's \$1 share of recording fees. The funds can be used to maintain the Town's physical books and records. Plans are to use the funds to migrate to an electronic platform. There were no disbursements from the fund in FY 2019.

**Listers' Education Fund:** This was funded with funds from the State of Vermont to be used for lister training expenses. There were no disbursements from the fund in FY 2019.

**Professional Audit Fund:** This fund was established to cover the cost of the triennial professional audit of the Town's financial statements. The next audit will be for the FY 2020 and 2021 fiscal years. A FY 2019 disbursement of \$10,500 was for the FY 2017 and 2018 audit.

**War Memorial Fund:** This fund was established to erect a new war memorial. It has been primarily funded with donations. There were no disbursements from the fund in FY 2019.

**Royal Baird Memorial Park Fund:** This fund was established to construct and maintain the Royal Baird Memorial. It has been funded solely with donations. There were no disbursements from the fund in FY 2019.

**School & Church Lot Fund:** This fund was established in 1997 from the sale of the so-called school and gospel lots to Central Vermont Public Service Corporation (subsequently acquired by Green Mountain Power). The principal cannot be used. Annual interest is distributed, by formula, primarily to Barstow with small amounts going to operating churches in the Town.

Note: All funds share a common bank account, with sub-accounts for each fund. A minimum balance is non-interest bearing, with the remainder earning interest. Interest income is apportioned monthly to each fund in proportion to the fund's cash balance.

**Town of Chittenden**  
**Combining Statement of Fund Balance Changes - All Funds**  
**June 30, 2019**

	<b>Highway Fund</b>	<b>Equipment Reserve</b>	<b>Bridge &amp; Culvert Reserve</b>	<b>Cemetery Fund</b>
Beginning Fund Balance	\$ 182,758	\$ 242,401	\$ 54,733	\$ 60,202
Tax Collections:				
General & Highway Funds	508,371			
Voter Appropriations				
From Other Funds		65,000	40,000	
Other Revenues	87,977	536	164	6,619
Total Receipts	<u>596,348</u>	<u>65,536</u>	<u>40,164</u>	<u>6,619</u>
Voter Appropriations				
To Other Funds	(105,000)			
Other Expenditures	(437,576)	(92,393)	0	(9,616)
Total Disbursements	<u>(542,576)</u>	<u>(92,393)</u>	<u>0</u>	<u>(9,616)</u>
Ending Fund Balance	<u>\$ 236,530</u>	<u>\$ 215,544</u>	<u>\$ 94,897</u>	<u>\$ 57,205</u>

	<b>General Fund</b>	<b>Town of Chittenden Reserve</b>	<b>Emergency Management Reserve</b>	<b>Barstow Generator Replacement Reserve</b>	<b>Chittenden Planning Commission Reserve</b>
Beginning Fund Balance	\$ 92,572	\$ 131,747	\$ 4,503	\$ (136)	\$ 8,807
Tax Collections:					
General & Highway Funds	267,442				
Voter Appropriations	110,118				
From Other Funds			3,500	500	4,200
Other Revenues	185,740	376	14	136	26
Total Receipts	<u>563,299</u>	<u>376</u>	<u>3,514</u>	<u>636</u>	<u>4,226</u>
Voter Appropriations	(110,118)				
To Other Funds	(8,200)				
Other Expenditures	(429,272)	(136)			
Total Disbursements	<u>(547,590)</u>	<u>(136)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 108,282</u>	<u>\$ 131,987</u>	<u>\$ 8,017</u>	<u>\$ 500</u>	<u>\$ -13,032</u>

	<b>Historic Building Preservation Reserve</b>	<b>Vermont Community Development Reserve</b>	<b>Reappraisal Fund</b>	<b>Records Preservation Reserve</b>	<b>Lister's Education Fund</b>
Beginning Fund Balance	\$ 7,793	\$ 14,531	\$ 44,367	\$ 15,366	\$ 1,323
Tax Collections:					
General & Highway Funds					
Voter Appropriations					
From Other Funds		0			
Other Revenues	22	41	6,524	1,144	4
Total Receipts	<u>22</u>	<u>41</u>	<u>6,524</u>	<u>1,144</u>	<u>4</u>
Voter Appropriations					
To Other Funds					
Other Expenditures			(2,345)	0	
Total Disbursements	<u>0</u>	<u>0</u>	<u>(2,345)</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 7,815</u>	<u>\$ 14,571</u>	<u>\$ 48,546</u>	<u>\$ 16,510</u>	<u>\$ 1,327</u>

**Town of Chittenden**  
**Combining Statement of Fund Balance Changes - All Funds, Continued**  
**June 30, 2019**

	<b>Professional Audit Fund</b>	<b>War Memorial Fund</b>	<b>Royal Baird Memorial Park</b>	<b>School- Church Lot</b>
Beginning Fund Balance	\$ 18,017	\$ 8,194	\$ 5,327	\$ 57,024
Tax Collections:				
General & Highway Funds				
Voter Appropriations				
From Other Funds	0			
Other Revenues	31	223	416	160
Total Receipts	<u>31</u>	<u>223</u>	<u>416</u>	<u>160</u>
Voter Appropriations				
To Other Funds				
Other Expenditures	(10,250)		0	(127)
Total Disbursements	<u>(10,250)</u>	<u>0</u>	<u>0</u>	<u>(127)</u>
Ending Fund Balance	<u>\$ 7,799</u>	<u>\$ 8,417</u>	<u>\$ 5,743</u>	<u>\$ 57,057</u>
	<b><u>Subtotal</u></b>		<b><u>Adjustments</u></b> <sup>(1)</sup>	<b><u>Total</u></b>
Beginning Fund Balance	\$ 949,531		\$ 13,304	\$ 962,835
Tax Collections:				
General & Highway Funds	775,813		(13,232)	762,581
Voter Appropriations	110,118			110,118
From Other Funds	113,200		(113,200)	0
Other Revenues	290,150			290,150
Total Receipts	<u>1,289,281</u>		<u>(126,432)</u>	<u>1,162,849</u>
Voter Appropriations	(110,118)			
To Other Funds	(113,200)		113,200	0
Other Expenditures	(981,713)			(981,713)
Total Disbursements	<u>(1,205,031)</u>		<u>113,200</u>	<u>(1,091,831)</u>
Ending Fund Balance	<u>\$ 1,033,781</u>		<u>\$ 72</u>	<u>\$ 1,033,853</u>

(1) Adjustments:

To recognize as income delinquent taxes received in July and August	13,304
Change in deferred tax receivable	(13,232)
To eliminate inter-fund accounts	113,200

**Town of Chittenden  
Combining Balance Sheet - All Funds  
June 30, 2019**

	<b>Highway Fund</b>	<b>Equipment Reserve</b>	<b>Bridge &amp; Culvert Reserve</b>	<b>Cemetery Fund</b>
Cash	\$ 236,530	\$ 215,544	\$ 94,897	\$ 57,205
Property Taxes Receivable				
Due From Other Funds				
<b>Total Assets</b>	<u>\$ 236,530</u>	<u>\$ 215,544</u>	<u>\$ 94,897</u>	<u>\$ 57,205</u>

Other Liabilities				
Due to Other Funds				
<u>Fund Balance:</u>				
Restricted	\$ 236,530	\$ 215,544	\$ 94,897	\$ 57,205
Unassigned				
<b>Total Fund Balance</b>	<u>236,530</u>	<u>215,544</u>	<u>94,897</u>	<u>57,205</u>
<b>Total Liabilities &amp; Fund Balance</b>	<u>\$ 236,530</u>	<u>\$ 215,544</u>	<u>\$ 94,897</u>	<u>\$ 57,205</u>

	<b>General Fund</b>	<b>Town of Chittenden Reserve</b>	<b>Emergency Management Reserve</b>	<b>Barstow Generator Replacement Reserve</b>	<b>Chittenden Planning Commission Reserve</b>
Cash	\$ 145,702	\$ 131,987	\$ 8,017	\$ 500	\$ 13,033
Property Taxes Receivable					
Due From Other Funds					
<b>Total Assets</b>	<u>\$ 145,702</u>	<u>\$ 131,987</u>	<u>\$ 8,017</u>	<u>\$ 500</u>	<u>\$ 13,033</u>

Other Liabilities	\$ 37,420				
Due to Other Funds					
<u>Fund Balance:</u>					
Restricted	0	\$ 131,987	\$ 8,017	500	\$ 13,033
Unassigned	108,282				
<b>Total Fund Balance</b>	<u>108,282</u>	<u>131,987</u>	<u>8,017</u>	<u>500</u>	<u>13,033</u>
<b>Total Liabilities &amp; Fund Balance</b>	<u>\$ 145,702</u>	<u>\$ 131,987</u>	<u>\$ 8,017</u>	<u>\$ 500</u>	<u>\$ 13,033</u>

	<b>Historic Building Preservation Reserve</b>	<b>Vermont Community Development Reserve</b>	<b>Reappraisal Fund</b>	<b>Records Preservation Reserve</b>	<b>Lister's Education Fund</b>
Cash	\$ 7,815	\$ 14,571	\$ 48,547	\$ 16,510	\$ 1,327
Property Taxes Receivable					
Due From Other Funds					
<b>Total Assets</b>	<u>\$ 7,815</u>	<u>\$ 14,571</u>	<u>\$ 48,547</u>	<u>\$ 16,510</u>	<u>\$ 1,327</u>

Other Liabilities					
Due to Other Funds					
<u>Fund Balances:</u>					
Restricted	\$ 7,815	\$ 14,571	\$ 48,547	\$ 16,510	\$ 1,327
Unassigned					
<b>Total Fund Balance</b>	<u>7,815</u>	<u>14,571</u>	<u>48,547</u>	<u>16,510</u>	<u>1,327</u>
<b>Total Liabilities &amp; Fund Balance</b>	<u>\$ 7,815</u>	<u>\$ 14,571</u>	<u>\$ 48,547</u>	<u>\$ 16,510</u>	<u>\$ 1,327</u>

**Town of Chittenden**  
**Combining Balance Sheet - All Funds, Continued**  
**June 30, 2019**

	<b>Professional Audit Fund</b>	<b>War Memorial Fund</b>	<b>Royal Baird Memorial Park</b>	<b>School- Church Lot</b>
Cash	\$ 7,799	\$ 8,417	\$ 5,743	\$ 57,057
Property Taxes Receivable				
Due From Other Funds				
<b>Total Assets</b>	<u>\$ 7,799</u>	<u>\$ 8,417</u>	<u>\$ 5,743</u>	<u>\$ 57,057</u>
<b>Other Liabilities</b>				
Due to Other Funds				
<u>Fund Balance:</u>				
Restricted	\$ 7,799	\$ 8,417	\$ 5,743	\$ 57,057
Unassigned				
<b>Total Fund Balance</b>	<u>7,799</u>	<u>8,417</u>	<u>5,743</u>	<u>57,057</u>
<b>Total Liabilities &amp; Fund Balance</b>	<u>\$ 7,799</u>	<u>\$ 8,417</u>	<u>\$ 5,743</u>	<u>\$ 57,057</u>

	<b>Subtotal</b>	<b>Adjustments <sup>(1)</sup></b>	<b>Total</b>
Cash	\$ 1,071,201		\$ 1,071,201
Property Taxes Receivable	0	99,622	99,622
Due From Other Funds	0		0
<b>Total Assets</b>	<u>1,071,201</u>	<u>99,622</u>	<u>1,170,823</u>
<b>Other Liabilities</b>	\$ 37,420		\$ 37,420
Due to Other Funds	0		0
Deferred Tax Receivable		99,550	99,550
<u>Fund Balance:</u>			
Restricted	925,499		925,499
Unassigned	108,282	72	108,354
<b>Total Fund Balance</b>	<u>1,033,781</u>	<u>72</u>	<u>1,033,853</u>
<b>Total Liabilities &amp; Fund Balance</b>	<u>\$ 1,071,201</u>	<u>\$ 99,622</u>	<u>\$ 1,170,823</u>

(1) Adjustments:

To recognize receivable for delinquent taxes due to the Town at June 30	99,622
To recognize receivable for delinquent taxes due to the Town at August 31	99,550
To recognize as income delinquent taxes received in July and August	72

### Cash Drawers

Cash Drawer #1 has been in place since 2000.

Cash Drawer #2 was opened August 13, 2013.

Each drawer has \$100.00 that is used for the sole purpose of making change.

### Statement of Indebtedness

As of June 30, 2019, the Town of Chittenden had no outstanding debt. On July 31, 2019, the Town closed on a \$150,000 bond from the Vermont Municipal Bond Bank, approved by the voters at a special election in July 2018. The bond is payable in 10 equal installments of \$15,000 from November 1, 2020 to November 1, 2029. The interest rate starts at 1.35% for the first year, increasing each year to 2.698% for the last year. Proceeds of the bond were used on the Wildcat Bridge Project.

## OTHER TOWN REPORTS

### Transfer Station Report

#### Revenues

Transfer Station Stickers	\$ 2,426.00
Transfer Station Punch Cards	24,855.50
Recycling	<u>1,233.66</u>
<b>Total Revenue</b>	<b>\$28,515.16</b>

#### Expenses

Labor	\$13,838.50
Retirement	263.87
Hauling	17,349.03
Recycling	8,982.75
Maintenance	129.89
Hazardous Waste	1,080.54
SWAC Dues	5,662.34
Punch Card Expenses	202.50
Misc.	<u>1,666.22</u>
<b>Total Expense</b>	<b>\$49,175.64</b>

**Total Operating Costs** **\$20,660.48**

### Dog Report

Fiscal Year Ending June 30, 2019

Neutered	82	x \$ 9.00	\$ 738.00
Spayed	85	x \$ 9.00	765.00
Male	7	x \$ 13.00	91.00
Female	<u>4</u>	x \$ 13.00	<u>52.00</u>
<b>Total Licenses</b>	<b>178</b>		<b>\$ 1,646.00</b>

Late Fees Collected	\$ 260.00
<b>Total All Fees</b>	<b>\$ 1,906.00</b>
State Fees	<u>(\$ 890.00)</u>
<b>Fees Retained by Town</b>	<b><u>\$1,016.00</u></b>

In accordance to Vermont State Statute 20 section 3581, all dogs 6 months and older must be registered by the 1<sup>st</sup> of April with the town clerk in which a Vermont resident resides. A current rabies certificate must be on file in order to register a dog.

A late fee of \$10.00 will be assessed on any dog, previously licensed, that is not licensed by April 1<sup>st</sup> of the current year. Additional fees and/or penalties may be assessed after May 30<sup>th</sup> of the current year.

## Inventory of Town's Fixed Assets/Properties:

### Properties:

- Michigan Brook woodlot, 115 acres
- Lead Mine woodlot, 202 acres
- Mount Carmel woodlot, 110 acres
- North Chittenden Grange Hall on 1.9 acres
- South Chittenden Town Hall and Historical Society Office on .88 acres
- Town Garage (Silver-McPhee Building), recycling buildings, & transfer station complex on 3.6 acres
- Rutland Grammar School woodlot, 138 acres
- Town lot on Dugway, .4 acres
- Hotel lot at corner Mt. Top Rd & Holden, 0.16 acres
- North. Chittenden gravel pit, Stoney Hill, 3.3 acres
- Baird Cemetery, Chittenden Rd., 2.2 acres
- Horton Cemetery, Mt. Top Rd., 2.2 acres
- Wetmore Cemetery, West Rd., .69 acres
- Bump Cemetery, Middle Rd., 0.3 acres
- Chittenden Municipal Office on 4.86 acres
- School #6 property, 0.09 acres
- East Creek property, 29 acres

### Town Garage Equipment:

- 2003 Hyster Fork Lift HSSXM
- 2011 John Deere 524k Loader
- 2016 Holland Tractor
- 2019 Ford 550 with Plow
- 2015 Western Star Dump, Plow & Wing
- 2013 International Truck WorkStar Plow & Wing (traded but kept until new one delivered approximately April 2020)
- 2012 Dodge 5500 Dump, Plow & Sander
- 1984 1206 Cat Grader
- 1998 JCB Backhoe / Loader
- Laptop and printer

### Town Garage:

- Chipper
- 3 Chain saws
- Power broom
- Air compressor
- Welder
- 20 Ton hydraulic jack
- Pressure washer
- Roadside mower
- 1 Sweeper
- 2 Weed eaters
- Upgraded pole saw
- Leaf blower
- Culvert thawing equipment
- Barricades, signs, cones & barrels
- Miscellaneous tools & safety equipment

### Constable:

- Two programmable mobile radios
- UHF radio and antenna
- MPH mobile moving radar unit
- Two portable blue lights (one single strobe)
- 38-caliber Smith & Wesson pistol
- One set of handcuffs
- Two badges marked First Constable
- Three badges marked Second Constable
- Two Kevlar vests
- One uniform

### Generators

- Barstow School
- Town Garage
- Town Offices

## OTHER REPORTS

### RUTLAND NORTHEAST SUPERVISORY UNION

#### Superintendent's Annual Report

December 2019

Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury, & Whiting:

I am pleased to write this report to capture RNESU, OVUU and BUU activities for 2019. As we are in the 4th year of our Act 46 merger, it is great to see the efficiencies we have been able to create as we work to achieve the vision and mission of educating every child in our eight towns. I will highlight a few of these activities in this report.

- **Safety:** RNESU districts received a total grant of \$176,575 to upgrade our entrance access systems across all schools in the SU. As of the fall of 2019, we now have a key card access system, which will allow tighter control of who accesses the buildings while still allowing for recreational and town partnerships. In addition, Otter Valley UHS has improved its lobby bathrooms for ADA access, Neshobe has repaired the front steps of the Forest Dale building, and Lothrop has reconfigured its entrance to the front office to limit access to the full building.
- **Climate Survey:** the RNESU 2019 Climate Survey is the second one completed by students, staff and families, updating information received in 2017. The survey data showed all three groups are satisfied with the school system, with 69% of parents reporting that they are either very satisfied or satisfied with the schools, 87% of staff strongly agreeing or agreeing that the District is a good place to work and 73% of students always or usually believe that what they are learning in school will help them to be successful in life. The areas of growth identified for continued focus include: bullying and discipline, academic rigor and perceptions, parent engagement, adult/student relationships, and school pride.
- **After School** programs in OVUU were reviewed with an eye on equity. As of fall 2019, the programs at Lothrop, Otter Creek Academy and Neshobe had common days, hours and licenses and we are working towards common fees.
- We hired a new **Transportation Coordinator**, Richard Vigue, this year to replace Becky Congdon, who had served RNESU for many years. Richard comes with experience in a school system in Maine and is quickly fitting in to the community needs.
- The **PreKindergarten / Private Child Care Partnership** at Whiting Elementary School has been successful and has a wait list, causing the Boards to wish to emulate the partnership in the south end of the SU. We are still seeking private childcare partners to make this happen.
- Otter Valley UU and RNESU boards joined the Barstow UU board in the use of **policy governance**, with a primary focus on connecting with the community and engaging residents on a deeper level.

- OVUU Board received recommendations from an 18-month community/ board Task Force and is working through those recommendations on the sustainability and future of the district this school year.
- The **Vision and Mission** of the SU was revisited by all three boards in the fall of 2019, resulting in an updated vision for each district, to be rolled out in early 2020.
- OVUHS hosted one student from China for 2018-19 and one in 2019-2020 under a partnership with Vermont International Academy, with the goal of increasing students hosted in the future.

Read the school reports to hear what our students are doing and how the schools are celebrating their learning.

I am honored to continue to serve as the RNESU superintendent in my 5th year in the district and look forward to more connections with our schools and communities.

Respectfully,  
**Jeanne Collins, Superintendent**  
RNESU



**BARSTOW MEMORIAL SCHOOL BOARD OF DIRECTORS'**  
**Letter to the Towns of Chittenden and Mendon**  
**January 2020**

Dear Neighbors,

The Barstow Unified Union (BUU) Board of Directors is pleased to report that this past year Barstow once again provided the PK-8 students in our towns a well-rounded and academically rigorous education as they continued their academic journeys towards high school. Through a side-by-side partnership with the Otter Valley Unified Union School District, the BUU District leveraged shared resources and expertise to guarantee that its students had the means to thrive. None of this would have been possible without the unwavering support of the Chittenden and Mendon communities. For that, we thank you.

*The Barstow Unified Union School District exists so that all enrolled students are empowered with the knowledge, skills, and attributes needed to be successful and contributing citizens of a global society by way of the resources invested by the communities.*

This past year, the BUU Board spent much time surveying, researching, discussing, debating, reflecting, and revising this policy statement. It represents the goal that the district has set for itself. It is ambitious yet achievable. The Board is confident in the Superintendent and her staff, who as a team are making continual progress towards it. As a board, we commit to doing our part in monitoring the policy's implementation and reporting on results. Thank you to all community members who helped us in a variety of ways to revise and improve this policy.

Community engagement was the BUU Board's top priority last year. We endeavored to create a number of spaces for two-way communication: Parent/Teacher conferences, Chittenden Day, an online and paper survey, and the Let's Talk app. We believe it is important to not only share with our communities the good work our school does, but to also solicit your feedback and input---especially on the results you wish to see. *Confident, prepared, well-rounded, proud and respectful* were most commonly cited by community members as desired characteristics of a Barstow graduate.

To address the need to increase Barstow's student enrollment to meet the rising cost of public education, the Board, with invaluable assistance from Meredith Voutas, created a professionally printed brochure about the school and its unique attributes. We know our school to be one of the best in the state of Vermont and we want anyone considering moving to our area to know this as well. Therefore, beginning this spring, the school's brochure will be disseminated to all real estate agencies in our area to be shared with homebuyers. We believe this public/private partnership will bring more families with children into our two towns.

To become more adept at our work, the BUU Board members continued to learn about Policy Governance®, the results-oriented governance model we adopted three years ago. We are seeing impressive returns on this investment, as the Board has a significantly more streamlined and efficient governance system, which allows us to focus on our three core roles: policy development, policy

monitoring, and engaging with our communities. The BUU Board is now regarded as a leader in Policy Governance® in the State. The Chair and Superintendent have been invited to present to and train other school district boards and Superintendents on this internationally renowned governance model.

We would be remiss in closing without first recognizing a retiring staff member, Debbie Parry. We thank Mrs. Parry for her 30 years of service to Barstow Memorial School as a Behavioral Interventionist. Thank you, Mrs. Parry. You will be missed.

Sincerely,

Pam Fuller   Chris Gandin   Brenda Vicars Hummel   Jessica Quesnel   Deborah Singiser

## **RUTLAND NORTHEAST SUPERVISORY UNION**

### **Annual Board Report**

#### **January 2020**

Greetings and Happy New Year! The Rutland Northeast Supervisory Union (RNEU) Board has been hard at work with several items during the year. The biggest change for us this year was moving to Policy Governance. The Barstow Unified Union and the Otter Valley Unified Union Boards already use this form of governance so it makes sense that Rutland Northeast Supervisory Union would as well. It will allow us to be future focused and proactive on the future of our Districts instead of being reactive to legislative or economic pressures. The other important work of our board was creating the budget for Special Education, Technology, Central Office, and Transportation. This year due to forces outside of our control, we have prepared a budget that reflects a 7.8% increase in spending. This is largely due to the 12.9% increase in the cost of health insurance coverage. We have made no significant changes in staffing or programming.

I would like to take this time to thank you for your continued support of our Supervisory Union and most of all our kids. If you should have any questions, please don't hesitate to contact a board member or use the Let's Talk button on any school website.

Respectfully Submitted,

**Laurie Bertrand**

RNEU Board Chair

## Chittenden Public Library

The Chittenden Public Library has had another very busy year and the Board of Trustees would like to thank everyone in town for their continued support. Thank you to our library director, Erin Bodin and our library assistant, Theresa Czachor for their dedication and enthusiasm. We are lucky to have such terrific staff members! The Board would also like to thank the Friends of the Chittenden Public Library for everything they have done to support the library this year. Their annual Burger and Brew at Mountain Top and Silent Auction at Chittenden Day raise valuable funds for the library.

The summer began with our Summer Reading Program called Libraries Rock! We had 33 children sign up and they spent the summer reading to complete their personalized challenges. Many thanks to the Wooden Barrel for donating popsicles as prizes. The library held nine story hours that included honoring Dr. Seuss on his birthday and celebrating the Chinese New Year. We hosted our annual Book and Bake Sale in July and gave out free books and ice cream as a co-sponsor of Chittenden Day in August. The library thanks the teen volunteers who helped at all of these events.

The library held a variety of programs and activities for our local residents including the following:

- Wildlife Rocks! presented by the Southern Vermont Natural History Museum
- Yvonne Daley's presentation of her book "Going Up the Country"
- Jason Smiley's talk about the Eddy Brothers of Chittenden
- The library's first Chittenden University with presentations by six local residents
- Adult yoga with Cristy Murphy
- Senior games days
- A three-month Artist Workshop facilitated by Erin Bodin
- A performance by the Rutland High School Chamber Singers

This year, with generous donations from the Friends of the Chittenden Public Library, we were able to purchase four new wooden rolling carts for books, new lighting over the reading chairs and a new desk chair. The library also invested in a book pre-processing system that delivers books ready to be put right onto the shelves.

During the year the Board said goodbye to our treasurer, Preston Rich. He was instrumental in starting the Friends group, Chittenden University and streamlining our financial procedures. Many thanks, Preston! Taking his place as treasurer is Sarah Gallagher who is a wonderful asset to the library. We also said goodbye to Rose Senk who relocated to the West Coast. Taking her place is Brenda Vicars Hummel who stepped right into the role of secretary. We are delighted to have these two new members on board.

The library provides access to a wide variety of reading materials, laptops, Kindles, DVDs, audio books and free Wi-Fi. We offer inter-library loan service and have access to Listen Up! Vermont for free e-books. The library staff can assist with technology questions and we have a color copier and printer for patrons to use. We have several passes (Vermont State Parks, Wonderfeet, etc.) that can be loaned out for a week. We also have adult and children's snowshoes available for one-week loans.

For more information on what the Chittenden Public Library offers please visit our website at [chittendenpubliclibrary.com](http://chittendenpubliclibrary.com), like us on Facebook, call us at 773-3531 or email us at [chittendenpl@gmail.com](mailto:chittendenpl@gmail.com).

**The Chittenden Public Library Board of Trustees:**

Sarah Quint (2021), President	Patty Bick (2020)
Colleen Niering (2020), Vice President	Heather Page (2021)
Sarah Gallagher (2021), Treasurer	Melissa Slenker (2020)
Brenda Vicars Hummel (2019), Secretary	

**Regular Hours:**

Monday – Thursday 3:00 – 7:00 pm  
 Saturday 9:00 am – 1:00 pm

**Barstow break and summer hours:**

Monday – Thursday 2:00 – 6:00 pm  
 Saturday 9:00 am – 1:00 pm

The library board meets on the second Wednesday of the month at 5:00 pm. In July and August our meetings are at 4:00 pm. The public is always welcome to attend.

Income	2018-2019	2020-2021
	Actual	Budget
TOWN GRANT	\$ 17,000	\$ 18,000
ANNUAL APPEAL	\$ 2,400	\$ 4,500
DONATIONS	\$ 765	\$ 500
BOOK/BAKE SALES	\$ 391	\$ 750
STATE GRANT	\$ 200	\$ 200
INTEREST	\$ 397	\$ 300
FRIENDS MISC		\$ 1,000
Friends Programs	-	\$ 1,500

<b>Total</b>	<b>\$ 21,152</b>	<b>\$ 26,750</b>
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Expense	2018-2019	2020-2021
	Actual	Budget
Salaries	\$ 12,095	\$ 17,500
U.S. Tax	\$ 2,241	\$ 3,300
VT.DEPT LABOR	\$ 108	\$ 155
VT TAXES	\$ 193	\$ 280
Work Comp Insurance	\$ 26	\$ 260
Liability Insurance	\$ 81	\$ 807
Telephone	\$ 465	\$ 493
Inter-Library Loan	\$ 155	\$ 180
Collection Development	\$ 2,026	\$ 1,600
Office Supplies	\$ 1,152	\$ 300
Annual Appeal	\$ -	\$ 275
Programs	\$ 2,501	\$ 100
(Friends Programs)		\$ 1,200
Professional Development	\$ 214	\$ 300

<b>Total</b>	<b>\$ 21,254</b>	<b>\$ 26,750</b>
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# **Chittenden Volunteer Fire Department, Inc.**

## **Annual Report 2019**

Your Chittenden Fire Department responded to over 26 calls in 2019. Chittenden First Response was called over 70 times. We train every Tuesday night. During the course of the year we test all dry hydrants in town, conduct controlled burns of fields for residents, and clean culverts for the Town Highway Department as part of our training activities. We also receive instruction in first aid, CPR and AED use, Hazardous Materials Operations, proper use of Self-Contained Breathing Apparatus (SCBA) and other equipment used on fire grounds. We provide search and rescue and fire suppression services for the over 19,000 acres of Green Mountain National Forest in Chittenden's boundaries. We also provide rescue services on Chittenden Reservoir. We also respond to Mutual Aid calls to Pittsford, Proctor, Brandon, Mendon, Pittsfield, Killington, Rutland Town, and other towns in the area, as they do when Chittenden needs assistance.

The department received a 2019 E-One 1250 gallon per minute pumper in December. We ordered this in 2018. This pumper engine replaces a 1978 750 gallon per minute pumper that had reached the end of its service life. During the year we also acquired numerous pieces of equipment necessary to our operation.

Our next major purchase will be in 2028, when we plan to replace our 1998 Tanker. We are currently, as we did with our new engine, putting aside money for this purchase. Other major expenses we are planning for are phased replacement of SCBA, Turn Out Gear and replacement of our entire radio communication equipment. This is required because the State of Vermont dispatch system is switching from an analog platform to a digital one. and our current radios will not work on the new platform.

Chittenden Fire and First Response are always looking for new members. We meet Tuesday nights during the year at 7 PM at 266 Chittenden Road. We provide free training for new members. This year we are planning on having a class for First Responders at our Fire House. Details on that are being formulated now, and we need 10 residents who wish to perform very important work for their fellow residents of town. Anyone over 16 years old is encouraged to apply.

## Chittenden Volunteer Fire Dept., Inc. Proposed Budget 2020

	2019(estimated)	2019 (actual)	2020
Utilities	\$ 6,500	\$ 6,726	\$ 6,500
Insurance	12,000	10,965	12,000
Training	500	300	500
Fuel	900	600	500
Dispatch	2,000	1,200	1,200
New Equip	5,000	1,727	7,500
E-4 Payment	23,000	22,215	22,215
Maintenance	4,500	2,240	3,000
Supplies	4,000	3,050	4,000
Chit Day	600	809	0
Radio Fund	4,000	4,000	4,000
Tanker Fund	12,000	12,000	12,000
Capital Fund	5,000	5,000	5,000
<b>Total</b>	<b>\$80,000</b>	<b>\$70.832</b>	<b>\$78,415</b>

The Chittenden Volunteer Fire Department, Inc. is requesting the sum of \$73,000 from the town for 2020 [Town FY2021]. We expect the difference between our budget and our request to be made up by our fundraising and donations.



*The new E-One 1250-gallon Pumper, photo by Dave Moakley*

## Fire Warden Report



In 2019, Forest Fire Warden Dan Brown and Deputy Warden Ali Gillingham issued a total of 27 Open Burning Permits, down from 38 last year. The State of Vermont reports a total of 15 Wildland fires this year, also down significantly from 59 last year, resulting in 22.03 acres burned. In 2019, all of the fires were caused by people: campfires (1), burning brush (5), equipment use (5), children (1), miscellaneous (3).

Please let me remind everyone that any open burning requires a State of Vermont Open Burning Permit. Some of the materials you are not allowed to burn are household garbage and trash including tires, painted and treated lumber, and laminates such as plywood and particle board. We discourage burning at night and no active fire is to be left unattended at any time. Please plan ahead and be sure to have ample assistance, rakes, shovels and water to control the fire at all times. And if a fire does threaten to get out of control, it's better to call 911 early than too late.

Any concerns about air quality and open burning may be directed to the Fire Wardens or to Vermont Air Pollution Control Division at (802) 241-3840.

Thanks to everyone for their past and future cooperation.

Respectfully submitted,

Dan Brown, Forest Fire Warden (802) 483-2564, (802) 353-8049c

Ali Gillingham, Deputy Fire Warden (802) 353-2528c



*Elliott Farm in North Chittenden. photo from family of Newt Wetmore*

## Chittenden Historical Society

The Chittenden Historical Society's activities for the year began in March with a bake sale on Town Meeting Day. We thank all of those who baked for us or bought from us. This is our major fund-raiser.

In May we were treated to a picture and slide presentation by Joseph and Elaine Meyers of their trip by rail in the Canadian Rockies. At the end of May, the society held a Memorial Day observance at Memorial Park. Chittenden's Girl Scout Troop 30332 presented the flag ceremony beside the Honor Role this year instead of hidden behind it. Steve Welch and Chris Baker moved the flag pole with permission from the Select Board.

In April and June, we took care of business concerns, and in June we planned for July's Ice Cream Social. Our annual Muzzy Davenport Award was given to Paige Harned whose presentation on local Civil War veteran Edwin Horton emphasized by the adversities he suffered during the Civil War to later successes through a variety of town offices in Chittenden, the Vermont Legislature, and as a Rutland County Judge.

In August our Chittenden Day booth was devoted to Chittenden's district schools, especially the School #5 building, which is now the Town Hall building.

We moved our annual potluck supper at the Grange Hall this year from October to September and hosted the Vermont Humanities Council Speaker Christine Hadsel, who gave the interesting slide presentation "Vermont's Historic Theater Curtains." When Christine began her restoration of Vermont theater curtains project, Chittenden's curtain was among the first to undergo restoration. It is the only theater curtain found so far in New England that depicts the Civil War.

In October Dennis Devereux of Belmont, Vermont, past president of the Crown Point Road Association, gave a presentation on the marking of locations for markers along the historic road.

The November meeting was held at the Society this year and the following officers for the coming year were elected:

President -- Steve Welch

Vice-President -- Joseph Meyers

Secretary -- Karen Webster

Treasurer -- Bob Webster

Board of Directors: Reggi Dubin and Dave Sargent (two-year terms) as well as Bob Muzzy and George Butts, whose two-year terms expire next year.

If you are not a member and would like to join us, please look for us on Town Meeting Day at the bake sale and/or join us for our first meeting of the year on Tuesday, March 10, at 7:00 PM in the Chittenden Historical Society building next to Town Hall. Our meetings are open to everyone. We meet the second Tuesday of the month, March through November. During the same months we are also open from 2:00 to 4:00 PM, or by appointment throughout the year. For more information, contact Steve Welch at 483-2323 or Karen Webster at 483-6471.

Thank you.

## Chittenden Senior Citizens

Greetings from the Chittenden Senior Citizens. Approximately 25 of us continue to meet at the old Town Hall on Mondays. We meet to socialize around 11:00 – 11:15 AM, followed by a luncheon at noon. If you are interested in joining us, please call Marilyn Case at 773-6308 by Wednesday evening to reserve your meal. Please bring your own plate and utensils. The cost is still \$3.50 for age 60+ and \$5.00 for anyone younger.

As always it has been a busy year. We would like to thank Chittenden Public Library for hosting Game Day during the cold winter months. Participants enjoyed doing puzzles, playing old and new games, winning prizes, and eating pizza, snacks, and homemade cookies. We visited a couple local restaurants for lunch and dinner, had our annual BBQ at the town hall, and Christmas Party at Mountain Top Inn. In addition, we visited a couple other local senior centers. We joined the Pittsford Seniors on a cruise on Lake Champlain, which also included a trip to Vermont Teddy Bear and Dakin Mills.

This year, in addition to donating to organizations we always support, we donated to the Pittsford Food Shelf and purchased a spotlight for the current War Memorial. We want to thank the residents of Chittenden for their donation of bottles and cans at the Transfer Station. This helps us continue to support other local groups and organizations. Thank you to Pastor David Smith and the Chittenden Youth Group for donating Christmas wreaths to the Seniors. It is greatly appreciated.

We would like to thank Gene Sargent for his many years of leadership of the Senior Group, and we recently recognized him with a party, gifts, cake, and a plaque. Marilyn Case, Glenda Senecal, Ginny Erickson, and Luvia Webster have agreed to take over the leadership and may be contacted for further information.

Submitted by Luvia Webster



*Gene Sargent leading Pledge of Allegiance 2019 Memorial Day Observance*

## Chittenden Public Safety Summary

The Town of Pittsford Police Department continues to conduct our contract patrol services. Pittsford Police has been amiable to accommodating the town's requests for dates and times of patrols and monthly input on any issues are concerns is a fluid process.

Patrols are varied throughout the month in an effort to have coverage on different days and times. Below is a summary of their patrol efforts:

### Incident Summary (December 2018 – November 2019)

Call Type	Number of Incidents
Alarm	1
Animal Complaint	2
Assist - Agency	3
Assist – Other	1
Assist – Public	2
Domestic	1
Eluding Police	1
Juvenile Problem	2
Motor Vehicle Accident	3
Suspicious	3
Traffic	66
VIN Verification	1
911 Hang-up	1

An emphasis on stop sign violations at the Powerhouse/Beebe Hill, Powerhouse/Holden/Ager Roads intersections has continued to be an ongoing problem. Please ensure that you come to a complete stop and respect the neighbors in these areas.

The Town of Pittsford also loaned their speed cart which was placed in the school zone at Barstow School in November. This device generated lots of positive feedback from those residents that live along this stretch of Chittendne Road. The hope is to utilize this again in the spring of 2020 as a friendly reminder to drivers to obey the school zone's 25 mph speed limit.

Please don't hesitate to contact a member of the Select Board or the Town Office with any law enforcement concerns. As a reminder, any police services a resident may need shall be reported through 911 for emergencies or the Vermont State Police non-emergency number (802-773-9101). Pittsford Police will respond only when scheduled to be in town and will not answer calls outside those times. Calls specific to reporting an animal control complaint should be initiated by calling 802-483-6500, extension 19 and leave a message.

## Pittsford Food Shelf - Town Report 2019

This year the Pittsford Food Shelf handed out 47,469.76 pounds of food from the Vermont Food Bank along with 15,611.25 lbs. of donated items and 3,712 lbs. of produce (all from the Vermont Food Bank). We also purchased over 10,195.36 lbs. of co-op food. These figures do not include all the food/produce received locally through donations, food drives, etc., which come close to equaling what was received from the Vermont Food Bank. In other words, over 100,000 lbs. of food was distributed in 2019.

We have been very blessed to do one major fundraiser per year: a letter sent out to all residents in Pittsford, Proctor, Florence and Chittenden. This fundraiser is accomplished every year March 1 thru April 30, with additional donations throughout the year.

There are no paid positions. There are 28 regular volunteers who work at the Food Shelf or hand out Commodities the first Wednesday of each month, on a regular basis. Students from Otter Valley Union High School also participate the first Wednesday each month at Commodities, handing out food.

This year we are working with the school nurses and local libraries to provide snacks for the kids. According to the school nurses and the Libraries, this is making a big difference for our kids.

Special thanks to all who donated food, money, calendars, veggies, and time. Special thanks to the following business, who have been a real blessing: Keith's Country Store, Kamuda's Market, ACE Hardware in Rutland, Williams Farm on Route 7 in Rutland, Pittsford Town Office, Lothrop PTO, Dale Lein (who volunteered to paint the outside of the Food Shelf), and Paneras for weekly donations of breads and sweets.

Food Shelf volunteers pick up food each Tuesday from the Vermont Food Bank. The Food Shelf is located next to Keith's Country Store and is open Mondays 9-11 AM and Thursdays 4-6 PM. To use the Food Shelf, all you need is to be a resident of Pittsford, Proctor, Florence or Chittenden and show a current utility bill. We stop taking clients 15 minutes prior to closing each day so that the shelves can restocked and ready for the next group of shoppers, and that the volunteers can get out on time.

Commodities pick up, located at St Alphonus Parish Hall, is the first Wednesday of each month. This is an income-based, drive-through process. Volunteers arrive at 8:15 AM, and clients pick up their food between 9:30 and 10:30 AM. If clients miss picking up their items at St Alphonus, they can pick up their commodities any time the food shelf is open.

If you have any questions about the Food Shelf or Commodities, feel free to give Robin a call at 558-5768 or 483-2967. Again, thank you for helping us help our neighbors in need.

### PITTSFORD FOOD SHELF INCOME AND EXPENSES 1/1/2019 - 12/28/2019

INCOME:		EXPENSES		
<u>Category</u>	<u>Total</u>	<u>Category</u>	<u>Total</u>	<u>Percent</u>
Donations	\$31,653.71	Administrative Expenses	\$ 3,280.46	11%
Interest	18.94	Groceries	16,678.53	57%
<b>Total Income</b>	<b><u>\$31,672.65</u></b>	Insurance	589.00	2%
		Rent	<u>8,600.00</u>	30%
		<b>Total Expenses</b>	<b><u>\$29,147.99</u></b>	
		<b>Overall Total</b>	<b><u>\$ 2,524.66</u></b>	

## Reports of Social Service & Other Organizations

Annual reports are provided by the following organizations and are available in the town Clerk's Office. To access services or for comprehensive information, please contact organizations directly.

### **Advocacy Resources Community**

128 Merchants Row, Suite 401 Rutland, VT 05701-5915 (802)775-1370 Fax 775-4544

### **Regional Ambulance Service (RAS)**

275 Stratton Rd., Rutland, Vt. 05701 (802) 773-1746

### **Rutland Regional Planning Commission (RRPC)**

The Opera House, PO Box 965, 67 Merchants Row, Rutland, VT 05702 (802)775-0871

### **Rutland Mental Health Services (RMH)**

78 South Main St., Rutland, VT (802) 775-2381; [mail@rmhscn.org](mailto:mail@rmhscn.org)

### **Solid Waste Alliance Communities (SWAC)**

[www.rutlandcountyswac.org](http://www.rutlandcountyswac.org); [info@rutlandcountyswac.org](mailto:info@rutlandcountyswac.org)

### **Green Up Vermont**

PO Box 1191, 14 Baldwin St., #16, Montpelier, VT 05602; (802) 229-4586

[www.greemupvermont.org](http://www.greemupvermont.org)

### **Rutland County Humane Society (RCHS)**

765 Stevens Road, Pittsford, VT 05763 (802) 483-6700; [adoptions@rchsvt.org](mailto:adoptions@rchsvt.org); [www.rchsvt.org](http://www.rchsvt.org)

### **Southwestern Vermont Council on Aging**

143 Maple St., Rutland, VT 05701; Senior HelpLine staff (802) 786-5991 or 1-800-642-5119

### **RSVP & the Volunteer Center**

6 Court St. Rutland, VT 05701 PH: 802-775-8220 or 1-800-253-0191 [rsvprutland@aol.com](mailto:rsvprutland@aol.com)

### **Rutland Area Visiting Nurse Association & Hospice (RAVNAH)**

7 Albert Cree Drive P.O. Box 787, Rutland, VT 05702 PH: (802) 775-0568; [www.ravnah.org](http://www.ravnah.org)

### **Green Mountain National Forest**

231 North Main St., Rutland, VT 05701

(802) 747-6700 [http://www.fs.fed.us/r9/forests/greenmountain/htm/greenmountain/g\\_home.htm](http://www.fs.fed.us/r9/forests/greenmountain/htm/greenmountain/g_home.htm)

### **Rutland West Neighborhood Housing**

d/b/a NeighborWorks® of Western Vermont

110 Marble St., West Rutland, VT 05777

(802) 438-2303 [nwwvt@nwwvt.org](mailto:nwwvt@nwwvt.org)

### **Boys & Girls Club of Rutland County**

75-77 Merchants Row, P.O. Box 636, Rutland, VT 05702

(802) 747-4944 [www.rutlandbgclub.org](http://www.rutlandbgclub.org) meets at Barstow M-F 2:45 - 6:30 pm

# TOWN OF CHITTENDEN VITAL STATISTICS 2019

## Births

Hayden Christopher Nolan, son to Cassidy Nolan	February 24, 2019
Luciano Michael Bradley, son to Emma Decubellis & Royce Bradley	April 18, 2019
Melody Sarah Rich, daughter to Preston & Sarah Rich	May 9, 2019
Silas Donovan Roberts, son to Suzanne Gifford & Anthony Roberts	July 12, 2019

## Marriages

The Town of Chittenden issued 62 marriage licenses this year. Between copy fees and license fees, we earned \$1,380.00. Congratulations to the following:

Alyssa Ryan & Michael Reynolds	May 25, 2019
Sarah Vanderhoof & Jake Ward	July 18, 2019
Bianna Steel & Jared Kinsler	August 3, 2019
Brooke Whalen & Janine Small	September 7, 2019
Marissa Bizon & Christopher Reed	October 25, 2019

## Deaths

Robert E. Bearor	February 21, 2019
Wendell H. Smith, Jr.	April 3, 2019
Mary E. Senecal	May 14, 2019
Robert G. Palko	July 17, 2019
Barbara A. Barbush	August 28, 2019
Donna Wheeler	November 28, 2019

# GENERAL TOWN INFORMATION

## Recycling and Hazardous Waste

The Transfer Station recycles newspapers, magazines, heavy cardboard, boxwood, glass, tin and steel cans, plastics, and aluminum. They also accept returnable bottles and donate the proceeds to the senior citizens.

Vermont Universal Recycling Law (Act 148) July 1, 2015. This can be reviewed at the Town Office or online at [www.rutlandcountyswac.org](http://www.rutlandcountyswac.org).

The next household hazardous waste collection is scheduled for Saturday, May 16, 2020, from 8:30 to 12:30 at the Rutland Town Transfer Station in Northwood Park. For more information on what you may bring, call or visit the Town Office. Or, visit [www.rutlandcountyswac.org](http://www.rutlandcountyswac.org).

Battery Collection Process: Rechargeable and Non-Rechargeable batteries of all types up to 4 pounds. Auto Battery Exempt, most service stations will accept. The Town will receive \$0.25 per pound for the batteries, shipped free to Call 2 Recycle (subject to change).

## Transfer Station Stickers / Punch Cards

Article V of the Chittenden Transfer Station Ordinance, as amended in 2001, requires the annual issuance of numbered Transfer Station Stickers to legal residents of Chittenden and/or other owners of dwellings in the town.

The current blue transfer station stickers will expire on March 31, 2020. The new stickers will be effective when acquired, through March 31, 2021. Stickers may be obtained at the Town Office, at a charge of \$7.00. Town records will be kept of the number assigned to each residence, name and address of resident, date the sticker is issued, and record of vehicle registration to which the sticker will be affixed. The sticker shall be affixed to a window on the driver's side of the registered vehicle.

The State is mandating what is called a payment system "Pay as you Throw". Payment will be by a punch card system: one bag per punch, ten punches per card. Punch cards are available for sale at the Town Office and The Wooden Barrel. The dumping fees by Chittenden are as follows:

**\$12.00 per card for ten 13-gallon bags**                      **\$25.00 per card for ten 33-gallon bags.**

Fee structure is subject to review and change at the discretion of the Select Board. For more information about the new law, go to [www.ANR.State.VT.US/dec/wastediv/solid/Act148.htm](http://www.ANR.State.VT.US/dec/wastediv/solid/Act148.htm) or [www.rutlandcountyswac.org](http://www.rutlandcountyswac.org). For general questions, call the Town Office.

All recyclables, except cardboard, will go into the same dumpster at the Transfer Station. It's an all-in-one, no-sort system. Recyclables can no longer go into the landfill with the trash.

Mandatory composting begins on July 1, 2020. The Chittenden Transfer Station provides a bin for composted materials. If you are composting at home, the Transfer Station will accept bones in your regular trash. For more information, go to

<https://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Universal-Recycling/Compost-With-Confidence-VT.pdf> and/or

<https://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Universal-Recycling/The-Dirt-on-Compost.pdf>.

Thank you for recycling,  
The Chittenden Selectboard

**2020 HOUSEHOLD HAZARDOUS WASTE (HHW)  
COLLECTION EVENTS**

**SOLID WASTE ALLIANCE COMMUNITIES (SWAC)**



**SATURDAY, MAY 16, 2020**

8:30 a.m. – 12:30 p.m. – RUTLAND TOWN Transfer Station, 218 Northwood Park, off Post Road Extension, Rutland

**SATURDAY, OCTOBER 10, 2020**

8:30 a.m. - 12:30 p.m. – FAIR HAVEN Transfer Station, 175 Fair Haven Avenue (off West Street), Fair Haven

**2020 HW Contractor - ENPRO Services of Vermont, Inc. a US Ecology owned company. THE SERVICE IS FREE TO:** Residents of the SWAC Towns **ONLY** - Benson, Chittenden, Fair Haven, Middletown Springs, Pawlet, Rutland Town, Shrewsbury, Sudbury, Tinmouth, and West Haven. As a resident of SWAC, you may attend ANY of the events listed above. **PROOF OF RESIDENCY MAY BE REQUIRED.**

**BETWEEN EVENTS:** Residents of these communities may purchase a non-district permit to utilize the Rutland County Solid Waste District Gleason Road transfer station and hazardous waste depot. The permit allows access to the Gleason Road facility and allows for drop off of HHW at no charge, trash disposal at current rates, and access to recycling drop-offs. Permit purchase is available at the scalehouse or HW depot at the transfer station or at the RCSWD offices, located at 1 Smith Road, Rutland, Monday - Friday (7:00 a.m. - 3:00 p.m). Weekend permits sales are not available at either location. Telephone 802-775-7209 for additional information and current rates.

**WHAT TO BRING:**

Any substance with labels that say CAUSTIC, TOXIC, CORROSIVE, POISON, FLAMMABLE, DANGER, WARNING, CAUTION, USE IN AN OPEN ENVIRONMENT. **Examples** include: antifreeze, turpentine, stains, varnishes, carburetor cleaner, creosote, drain cleaner, oven cleaner, fertilizer, paint strippers, thinners, solvents, gas treatments, old gasoline (cannot be contaminated), engine degreaser, floor, metal, and furnisher polishes, latex and oil based paint, pool chemicals, and pesticides, herbicides, and fungicides, and batteries (single use or rechargeable - see note below).

**WHAT NOT TO BRING:**

**ELECTRONICS:** Permanent electronics collection locations are available throughout the County to serve Vermont residents. Call toll free at 855-632-9253 or visit <http://www.anr.state.vt.us/dec/e-waste/> to find a collection facility near you. Large businesses should contact the RCSWD at (802-775-7209) to discuss recycling and disposal options.

**SMOKE DETECTORS AND CARBON MONOXIDE DETECTORS** - Intact carbon monoxide detectors and household smoke detectors can be disposed of as trash.

**NOTE: LARGE BATTERIES** - Most service stations will accept used automobile batteries. Interstate Battery located on 71 River Street, Rutland, also accepts large batteries (automotive batteries or other large batteries).

**FLUORESCENT BULBS** - Residents of Vermont may at no charge to them dispose of mercury-containing lamps at collection site throughout the state. Residents may take any number of compact fluorescent mercury-containing lamps (cfls) or 10 or fewer mercury-containing lamps that are not compact fluorescent lamps at one time. To find collection locations near you, visit:  
<http://www.lamprecycle.org/state-local-laws/vermont/>

**TIRES** are also accepted at the Gleason Road transfer station for a nominal fee.

#### **BUSINESS WASTE:**

Small business (conditionally exempt generators) which may include town offices, schools, and town garages can dispose of their wastes at the RCSWD Gleason Road Hazardous Waste Depot. A permit is required to access the facility. Contact RCSWD directly at 802-775-7209 to purchase a permit, receive an estimate of disposal costs, and to schedule an appointment to drop off wastes. Payment for disposal will be required at the time of drop-off.

#### **ADDITIONAL INFORMATION**

**CONTAINERS** – Any product brought to the household hazardous waste events (including used motor oil) must be left in the container they are transported in. Materials will not be poured off into larger containers at the events.

**USED WASTE OIL WILL NOT BE ACCEPTED BY THE HW HAULER. However, waste oil WILL be accepted at BOTH the Fair Haven and Rutland town transfer station used oil collection areas during the event. TRANSFER STATION ATTENDANTS will be happy to take your used waste oil.**

**Used waste oil** is also accepted at many locations throughout the area for **FREE**. Visit <http://rutlandcountyswac.org/wp-content/uploads/2017/07/Free-Used-Oil-Collection-Locations-Rutland-County-2017.pdf> for locations near you.

To help lower the disposal costs for your community, only purchase the amount of a product you need and consider giving any leftover product (such as paint) to a neighbor, friend, or charitable organization. Please keep products in their original containers. Do not mix products!

For additional information, please call Pam at 802-342-5701.

## Terms of Office for March 2020

<b>Office by Election</b>	<b>Term*</b>	<b>Dates</b>	<b>Current Office Holder</b>
Moderator	<b>1 year</b>	<b>2019-2020</b>	Robert Baird
Select Board	<b>3 year</b>	<b>2017-2020</b>	Gary Congdon
	<b>3 year**</b>	<b>2019-2022</b> (2 yr. remaining)	Andrew Quint
	3 year	2018-2021	Kathleen Pratt
	<b>2 year</b>	<b>2018-2020</b>	Preston Rich
	2 year	2019-2021	Gina Ottoboni
Road Commissioner	<b>1 year</b>	<b>2019-2020</b>	Elmer Wheeler Jr.
Town Clerk	3 year	2018-2021	Roberta Janoski
Town Treasurer	3 year	2018-2021	Roberta Janoski
Delinquent Tax Collector	<b>1 year</b>	<b>2019-2020</b>	Roberta Janoski
First Constable	<b>1 year</b>	<b>2019-2020</b>	Vacant
Second Constable	<b>1 year</b>	<b>2019-2020</b>	Vacant
Lister	<b>3 year</b>	<b>2017-2020</b>	Roberta Ballou
	3 year	2018-2021	Millie Kimball
	3 year	2019-2022	Ed Elliott
	3 year	2018-2021	Jean Higgins
Auditors	<b>3 year**</b>	<b>2019-2022</b> (2 yr. Remaining)	Chris Condon
	<b>3 year</b>	<b>2017-2020</b>	Jeff Spaulding
	<b>1 year</b>	<b>2019-2020</b>	Vacant
Town Agent	<b>1 year</b>	<b>2019-2020</b>	Vacant
Cemetery Commissioners	<b>3 year</b>	<b>2018-2020</b>	Edward Elliott
	3 year	2018-2021	David Sargent
	3 year	2019-2022	Bob Case
Trustee of Public Funds	<b>1 year</b>	<b>2019-2020</b>	Vacant
Justice of the Peace	2 year	2/1/2019-1/31/2021	Robert Baird
	2 year	2/1/2019-1/31/2021	Alison H. Briggs
	2 year	2/1/2019-1/31/2021	Charles "Chip" Ogg
	2 year	2/1/2019-1/31/2021	Jeff Spaulding
	2 year	2/1/2019-1/31/2021	Linda A. Reis
	2 year	2/1/2019-1/31/2021	Dave Sargent
	2 year	2/1/2019-1/31/2021	Bradford White

\* Terms in bold are up for election this year.

\*\* Appointed for one year to fill vacancy

<b>Office by Appointment</b>	<b>Term</b>	<b>``Dates</b>	<b>Current Office Holder</b>
State Forest Fire Warden	5 year	7/1/2016-6/30/2021	Dan Brown
Deputy Forest Fire Warden	5 year	7/1/2016-6/30/2021	Alexandra Gillingham
Tree Warden	1 year	2019-2020	Reggi Dubin
SWAC Representative	1 year	4/15/2019-4/15/2020	Elmer Wheeler Jr.
Alternate	1 year	4/15/2019-4/15/2020	Clifford Bassett
Regional Ambulance Representative	3 year	2017-2020	Becky Congdon
Emergency Management Director	1 year	2019-2020	Jan Sotirakis
Emergency Management Coordinator	1 year	2019-2020	Bob Case
Planning Commission Members	3 year	2019-2022	Rod Munroe
	3 year	2018-2021	Abigail Elliott
	3 year	2019-2022	Vacant
	3 year	2018-2021	Bernard McGee
	3 year	2018-2021	Vacant
	3 year	2017-2020	Kellie Becker
	3 year	2019-2022	David MacKenzie
RRPC Regular Commissioner	1 year	7/1/2019-6/30/2020	Preston Rich
Alternate Commissioner	1 year	7/1/2019-6/30/2020	Kim Kinville
Town Health Officer	3 year	9/1/2019-8/31/2022	Bernard McGee
RR Transportation Council (Regular)	1 year	7/1/2019-6/30/2020	Preston Rich
Alternate Representative	1 year 7	/1/2019-6/30/2020	Kim Kinville



*Enjoying the East Creek Trails*

## Ordinances and Policies in Town Clerk's Office

### Ordinances

Animal Control Ordinance	1978 with updates to 2008
Transfer Station Ordinance	2015
Road Standards Ordinance	1973 with update in 1984
Motor Vehicle Ordinance	1983 Amended 12/12/1983 with stop sign update 1996
Water & Septic Ordinance	2008 – no signatures but mentioned in minutes 2007-2008
On Site Sewage Disposal Ordinance	1988
Street Naming & Numbering Ordinance	1996
Trailer Park Ordinance	1967 – town vote
Permit Tracking Ordinance	December 23, 2019

### *Filed as inactive:*

Citing Ordinance	No Dates – no signatures
Firearms, BB Guns, Similar Weapons	1975 – Rough Draft of Proposed only (Tabled by Select Board 8/25/1975)

### Miscellaneous Town Policies

*(Policies are dated if form so indicates)*

Kennel Permit (Vt. Statute)  
Highway Solicitations (Vt. Agency of Transportation)  
Chittenden Transfer Management Plan  
Chittenden Town Cemeteries By-Laws (July 1968)  
Town of Chittenden Alcohol & Drug Policy (March 1994)  
Town of Chittenden Delinquent Tax Collections Policy –2013 update (Town Report)  
Town of Chittenden Bad Check Policy (Select Board minutes)  
Temporary Construction Easement  
Application for Underground /Encroachment/Right of Way  
Overweight Truck Permit Policy (August 1998)  
Enhanced 9-1-1- Maintenance Responsibilities (State of Vermont 9/22/1998)  
State Information on Food Preparation Events (April 1994)  
State Information on Shows & Concessions (State June 18, 1987)  
Permission Agreement for Use of the Town Hall (Adopted 7/13/1998)  
Snowmobile Policies (1975 through 2010)  
Purchasing Policy (June 11, 2018)  
Town of Chittenden Employee Pay Policy (November 12, 2018)  
Town of Chittenden Employee Sick Leave (January 1, 2018)  
Town Road and Bridge Standards (August 12, 2019)

Town of Chittenden  
Auditors  
Post Office Box 89  
Chittenden, VT 05737

PRESORTED STANDARD  
U.S. POSTAGE PAID  
CHITTENDEN, VT 05737  
PERMIT NO.2

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*Please bring this report to  
Town Informational Meeting  
March 3, 2020*