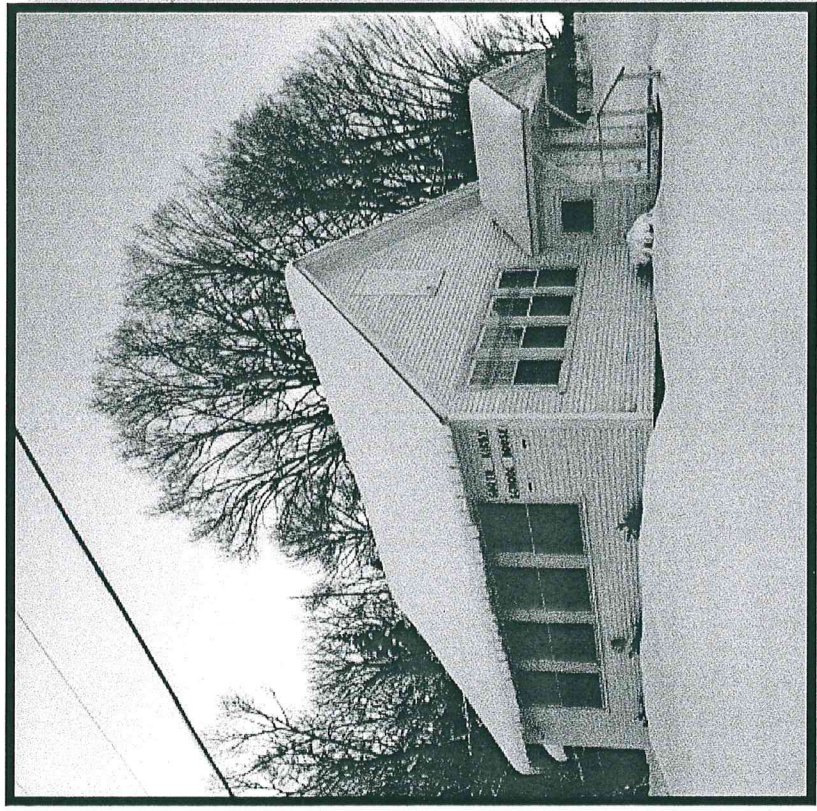


# ANNUAL REPORT

## TOWN OF

# KIRBY

## VERMONT



*Only schoolhouse still owned by the Town*

# 2018

For Year Ending December 31

BRING THIS COPY TO TOWN MEETING

Kirby's 228-year history has been largely determined by its geography. When chartered in 1790 – as an in-kind payment to Roswell Hopkins, who served as Secretary of State for the Republic of Vermont – “Hopkinsville”, unsettled, was just a surveyor's concept.

Little thought was apparently given to just how the settlement and economy of the new town would proceed. It was two years before the first pioneer settlers arrived in Kirby's diamond-shaped acreage. (The acreage increased to its present 15,353 acres with the addition of “Burke Tongue” in 1807, when the town was renamed Kirby.)

As the town grew over the years, the economic, social and cultural attractions came from adjacent and more favorably situated towns. North Kirby gravitated toward Burke and Lyndonville, South Kirby toward Concord and St. Johnsbury, and Mud Hollow toward St. Johnsbury. Those towns all had rivers, highways, railroads, factories, stores, and churches. Kirby had farms – 42 shipping milk in 1936, according to Ginny Wood, who as a teenager served meals at the McNally Creamery on Ridge Road (now Tim and Merle Thompson's home).

But beyond the farms, Kirby had only a small church (since 1936 the Town Hall), and seven (!) one-room schools. The schools disappeared one by one, until in 1978 the last one – Brookside – closed its doors. In 2018 Kirby held its final Town School District meeting, the town having become part of the new Northeast Kingdom Choice District.

Given this history, largely influenced by geography and commerce, Kirby has found it challenging to sustain a town civic and social life. We're proud of the Kirby Quilters' many contributions over the years, including the popular Kirby Quilt show, that finally outgrew the town and overextended its workers. We've enjoyed some impromptu town hall square dances, Kirby Days, and occasional volunteer barn raisings and town hall improvement days.

Happily, Kirby has its share of caring community-minded people, who are quick to respond when their neighbors need help. When Anne broke her leg November 29, and returned home after repairs and rehab ten days later, we deeply appreciated the food and flowers, the personal visits, and the encouraging phone calls from neighbors while she got back on her feet.

Two weeks later Flower Toomey suffered a devastating and life-threatening fall, outside their remote house on a frigid night, where she lay unconscious for two hours before husband Jim found her. The Toomeys too have received all sorts of help, services and food from caring neighbors in Kirby and beyond, and Flower is on the road to recovery.

Even in a small town spread out like ours, neighbors care for each other. Anne and I have been proud to be part of that Kirby tradition, and in this instance we became its beneficiaries. Thanks to all who are keeping that tradition alive.

- John McClaughry, Moderator

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## TOWN OFFICIALS

Moderator.....	John McClaughry.....	2019
Town Clerk .....	Wanda Grant.....	2019
Town Treasurer.....	Wanda Grant.....	2019
Selectboard .....	David Chase.....	2019
	Steven Baker.....	2020
	Keith Isham.....	2021
Road Commissioner.....	David Chase.....	2019
Auditors.....	Carol Jensen...(Resigned Oct. 16,2018).....	2019
	Margret Leslie...(Appointed Nov. 8 2018).....	2019
	Cheryl McMahon.....	2020
	Emily Hartsock.....	2021
First Constable.....	Edward DeMaio.....	2019
Second Constable.....	Steven Baker.....	2019
Tax Collector.....	Wanda Grant.....	2019
Town Grand Juror.....	Clarke Atwell.....	2019
Town Agent.....	Clarke Atwell.....	2019
Agent to Convey Town & School Real Estate....	Selectboard.....	2019
Trustee of Cemetery Funds.....	Wanda Grant.....	2019
Listers.....	Michael Wood.....	2019
	James Sawhill.....	2020
	Robert Van Vliet.....	2021
School Directors.....	Kimberly Butler.....	2019
	Miles Etter.....	2020
	Sharon Baker.....	2021
Sexton.....	Selectboard.....	2019
Planning Commission.....	Mary Etter.....	2019
	Erik Waring.....	2019
	Benjamin Mirkin.....	2019
	Edward Demaio.....	2020
	Martin Etter.....	2020
	Karen Moore.....	2021
	George Lacoss.....	2021
Justices of the Peace.....	Rebecca Hill-Larsen	
	Anne McClaughry	
	David Emery (Resigned Jan. 2 2019)	
	Karen Moore	
	Timothy Peters	
Board of Civil Authority.....	Selectboard, Justices of the Peace, & Town Clerk	

APPOINTED OFFICERS

Assistant Town Clerk & Treasurer .....	Marla Waring & Tracy Sherbrook
Notaries Public .....	Marla Waring & Tracy Sherbrook
Health Officer .....	Dr. Terry Larsen
Enviromental Officer .....	Dr. Lloyd Thompson
Town Fire Warden .....	James Wood (phone 802-535-5585)
Zoning Board of Adjustment .....	Mary Etter ..... 2019
	Benjamin Mirkin ..... 2019
	Erik Waring..... 2019
	Martin Etter..... 2020
	Edward Demaio ..... 2020
	Karen Moore ..... 2021
	George Lacoss..... 2021
Administrative Officer .....	Amanda Gochie
Road Foreman.....	John Ohina (cell phone 802-229-8496)

DATES TO REMEMBER

Town Meeting	First Tuesday of March
Dog Licenses	On or Before April 1
Town Listers	Start on April 1
Selectboard Meetings	First Monday of the month at 7 p.m.
School Board Meetings	Check Website
Planning Commission & Zoning	First Thursday of the month at 6 p.m.
Town Clerk's Office	Tuesdays & Thursdays - 8 a.m. to 3 p.m.
Northeast Kingdom Waste	
Management District Budget Vote	March 5, 2019 - 10 a.m. to 7 p.m. (Australian Ballot)
NEK Choice School District Budget Vote	March 5, 2019 - 10 a.m. to 7 p.m. (Australian Ballot)
Hazard Mitigation Meeting	Please Check Website For Dates

IMPORTANT FACTS

Town Chartered	October 1790
Area of Town	15,353.03 acres
Population of Town (493 - 2010 Census)	504 (estimate - October, 2018)
Town Website	kirbyvermont.org - check for Meeting Notices & Minutes
School Supervisory Union	Essex North Supervisory Union (Phone 802-266-3330)
Representative District	Essex-Caledonia 1
State Governor	Phil Scott
U.S. Representative	Peter Welch
State Representative	Connie Quimby
U.S. Senators	Patrick Leahy & Bernie Sanders
State Senators	Jane Kitchel & Joe Benning

POLLING PLACE: KIRBY TOWN HALL

POLLS WILL OPEN AT 10:00 A.M. AND CLOSE AT 7:00 P.M.

**WARNING**  
**NEK WASTE MANAGEMENT DISTRICT BUDGET VOTE**  
**MARCH 5, 2019**

The legal voters of the Northeast Kingdom Waste Management District are hereby notified and warned to vote, by Australian Ballot, at the polling place and between the hours specified by their municipality on Tuesday, March 5, 2019 to act on the following article.

**ARTICLE 1:** Shall the voters authorize the Northeast Kingdom Waste Management District to appropriate and expend a budget of \$825,073?

<i>[Signature]</i>	<i>Newark</i>	<i>Jay Lee</i>
<i>Emily D. Valley</i>	<i>Broton</i>	<i>Elizabeth O. Hubbard</i>
<i>Theresa D. Gump</i>		<i>Lita Keene</i>
<i>Kenneth Johnston</i>		<i>Myerelle</i>
<i>Karen Flanders</i>		<i>David Enders</i>
<i>Claude O. Phipps</i>		
<i>William D. L.</i>		
<i>Andrea Sweeney</i>		
<i>Mrs. D. Angé</i>		
<i>Edith F. [Signature]</i>		
<i>Sue Dague</i>		
<i>Michael S. Woods</i>		
<i>Jack Sweeney</i>		
<i>Steve A. Carlin</i>		
<i>Walter J. Mink</i>		
<i>Pauline Smith</i>		

## NEK CHOICE SCHOOL DISTRICT WARNING

The legal voters of NEK Choice School District are hereby duly notified and warned to meet at their respective individual voting locations below, to vote for Articles One (1) through Four (4) by Australian Ballot on Tuesday, March 5, 2019, with the polls open from 10:00 AM to 7:00 PM.

Town of Brunswick: Brunswick Community Office Building  
Town of Bloomfield: Bloomfield Town Hall  
Town of East Haven: East Haven Community Building  
Town of Granby: Granby Town Office  
Town of Guildhall: Guildhall Town Office  
Town of Kirby: Kirby Town Office  
Town of Lemington: Lemington Town House  
Town of Maidstone: Maidstone Town Office  
Town of Norton: Norton Town Office  
Town of Victory: Victory Town Office

**ARTICLE 1.** Shall the voters of NEK Choice School District authorize the Board of School Directors to borrow money in anticipation of revenue to pay tuition expenses? (Australian Ballot)

**ARTICLE 2.** Shall the voters of NEK Choice School District authorize the Board of School Directors to establish a reserve fund under its control for any budget surplus funds, to be used for the purpose of paying future tuition expenses? (Australian Ballot)

**ARTICLE 3.** Shall the voters of the NEK Choice School District approve the Board of Directors to expend \$5,340,056, which is the amount the School Board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$19,809 per equalized pupil. This projected spending per equalized pupil is 4.74% higher than for the current year. (Australian Ballot)

**ARTICLE 4.** To elect all School District Officers, as required by law. (Australian Ballot)

Given unto our hands this 17<sup>th</sup> day of January, 2019.

NEK Choice School District Board Chair

  
Miles Etter

**WARNING**  
**KIRBY TOWN DISTRICT MEETING**  
**TUESDAY, MARCH 5, 2019**

The inhabitants of the Town of Kirby, who are legal voters in the Town, are hereby notified and warned to meet at the Town House in said Kirby on Tuesday, March 5, 2019, at 11:00 am to act upon the following:

**ARTICLE**

1. To elect a Moderator for the year ensuing.
2. To elect a Town Clerk.
3. To consider the Town Report and hear the report of the Auditors.
4. To elect the following:
  - Town Treasurer
  - Selectboard Member (3 yrs.)
  - Auditor (3 yrs.)
  - First Constable
  - Second Constable
  - Delinquent Tax Collector
  - Town Agent
  - Agent to Convey Town Real Estate
  - Trustee of Cemetery Funds
  - Lister (3 yrs.)
  - Sexton
  - 3 Planning Commission Members (3 yr terms)
  - All other necessary Town Officers to fill any vacancies.
5. Shall the voters of the Town of Kirby authorize the Selectboard to apply to 2019 current expenses Town surplus monies from 2018?
6. To see if the voters will authorize the Selectboard to apply to 2019 current expenses all monies received from 2015, 2016, 2017 and 2018 delinquent taxes, interest, and collector's fees.
7. To see what sum the Town will vote to meet current expenses for the year ensuing, and shall the Town vote to authorize the Selectboard to set the rate necessary to raise said assessment based on the 2019 Grand List.
8. To see what method the Town will take to collect taxes, also setting date or dates when taxes are due, and rate of discount, if any.
9. Will the Town levy an interest charge on all delinquent taxes on real and personal property of one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof from the due date of taxes, as provided in 32 V.S.A., Section 5136?

10. Will the Town authorize its Selectboard to hire money in anticipation of taxes to meet current expenses, if necessary?
11. Shall the Town of Kirby vote the sum of \$493.00 to support the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Kirby residents?
12. Shall the Town of Kirby vote to raise, appropriate and expend the sum of \$518.00 for the support of Northeast Kingdom Human Services, Inc., a not-for-profit 501(c) (3), to support the provision of 24 hour, 7 days a week emergency/crisis services to residents of the Town.
13. Shall the Town of Kirby vote to appropriate the sum of \$250.00 to Northeast Kingdom Youth Services to be used to support their work with youth and families in our community?
14. Shall the voters of the Town of Kirby appropriate the sum of \$181.34 to Rural Community Transportation for services provided to residents living in the Town?
15. Shall the Town of Kirby vote to appropriate the sum of \$1,000.00 to the Village Improvement Society for the purpose of supporting the operation of the Powers Park Summer Program in 2019?
16. Shall the voters of Kirby vote to appropriate the sum of \$200.00 to the Lyndon Youth Baseball & Softball Organization?
17. Shall the Town vote to appropriate the sum of \$300.00 to assist the Northeast Kingdom Council on Aging in providing services to older Vermonters in the ensuing year?
18. Shall the Town of Kirby vote to appropriate \$500.00 to Caledonia Home Health Care and Hospice to be used in providing health care services?
19. Shall the Town of Kirby vote to raise, appropriate and expend the sum of \$350.00 for the support of Umbrella to provide services to the residents of the Town?
20. Shall the Town vote to appropriate a sum of \$250.00 in support of the NorthWoods Stewardship Center?
21. To transact any other business that may legally come before said meeting.

  
STEVEN BAKER

KIRBY SELECTBOARD

  
DAVID CHASE

  
KEITH ISHAM

Attest:   
Town Clerk

Dated: *January 21, 2018*

## TOWN, HIGHWAY AND CEMETERY BUDGETS

[illegible]

TOWN, HIGHWAY AND CEMETERY BUDGETS

	Proposed	Actual	Proposed	Notes
HIGHWAYS				
Deposit to Equipment Fund	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	
Diesel Fuel & Oil	\$ 18,000.00	\$ 19,559.14	\$ 20,000.00	
Fixed Charges-Highways (includes cell phone, retirement, & FICA)	\$ 8,000.00	\$ 7,749.96	\$ 8,000.00	
Garage Expenses(includes heating fuel,electric, & supplies)	\$ 7,650.00	\$ 4,204.44	\$ 7,500.00	
Insurances-Highways (Property-Garage, Workers Compensation, Auto, General Liability, Health)	\$ 18,500.00	\$ 19,812.90	\$ 23,000.00	
Vacation, Holiday, and Sick Pay	\$ 7,600.00	\$ 3,264.00	\$ 7,600.00	
Municipal Roads General Permit	\$ 2,500.00	\$ 1,140.00	\$ 1,500.00	
Miscellaneous-Highways (includes use of personal vehicle stipend, training, printing, etc.)	\$ 1,250.00	\$ 1,029.05	\$ 1,250.00	
Shop Supplies	\$ 2,500.00	\$ 3,309.52	\$ 3,000.00	
Road Supplies (includes chloride, traffic cones, signs,etc.)	\$ 10,000.00	\$ 9,699.36	\$ 10,000.00	
Grader Expenses (includes cutting edges & chains)	\$ 4,000.00	\$ 4,698.19	\$ 4,250.00	
Loader Expenses	\$ 1,000.00	\$ 1,204.18	\$ 1,250.00	
Truck Expense (includes cutting edges & chains)	\$ 13,000.00	\$ 16,790.15	\$ 15,000.00	
Truck Loan	\$ 8,000.00	\$ 7,957.83	\$ 8,000.00	
New Equipment-Roads	\$ 500.00		\$ 500.00	
Winter Maintenance*	\$ 55,000.00	\$ 50,513.69	\$ 55,000.00	
General Highway Maintenance/Resurfacing & Construction*	\$ 141,000.00	\$ 130,862.24	\$ 150,000.00	Includes \$10,000 for tree trimming
Class IV	\$ 1,000.00	\$ 2,809.50	\$ 1,000.00	
Ridge Road Pavement Project			\$ 225,000.00	Includes Better Road Grants & Class II Road Grant
Roads Improvement Fund	\$ 500.00	\$ 500.00	\$ 500.00	
Highway Department Improvement Fund	\$ 500.00	\$ 500.00	\$ 500.00	
Total Highway Budget	\$ 310,500.00	\$ 295,604.15	\$ 557,850.00	
CEMETERY				
Mowing	\$ 2,000.00	\$ 1,680.00	\$ 2,000.00	
Miscellaneous	\$ 2,700.00	\$ 2,700.00	\$ 1,500.00	Includes funds to repair North Kirby Fence
Total Cemetery Budget	\$ 4,700.00	\$ 4,380.00	\$ 3,500.00	
TOTAL TOWN,HIGHWAY & CEMETERY BUDGETS	\$ 458,675.00	\$ 421,628.06	\$ 691,550.00	

TOWN, HIGHWAY AND CEMETERY BUDGETS

	Proposed	Actual	Proposed
	2018	2018	2019
			Notes
<b>*LESS REVENUES</b>			
State Aide To Highways	\$ 47,000.00	\$ 47,297.02	\$ 47,000.00
Grants in Aid			\$ 7,000.00
Better Road Grant-Road Inventory	\$ 8,000.00		\$ 7,000.00
Better Road Grant-Ridge Road Ditching			\$ 20,000.00
Better Road Grant-Ridge Road Bank Stabilization			\$ 40,000.00
Class II Road Grant			\$ 109,429.36
Amount Received from Trash Stickers	\$ 10,000.00	\$ 10,446.65	\$ 10,000.00
Amount from Reappraisal Fund	\$ 16,800.00	\$ 16,800.00	\$ 16,000.00
Estimated Zoning Permits	\$ 500.00	\$ 550.00	\$ 500.00
State Hold Harmless Payment & PILOT Program	\$ 28,000.00	\$ 30,916.09	\$ 28,000.00
From Records Preservation Fund	\$ 500.00	\$ 95.00	\$ 200.00
Funds from Building Fund	\$ 5,000.00	\$ 5,000.00	
Funds from Highway Department Improvement Fund	\$ 2,800.00	\$ 1,096.00	
Surplus/Deficit (Highways)	\$ 16,040.35	\$ 16,040.35	\$ 6,215.89
Surplus (Town)	\$ 4,150.73	\$ 4,150.73	\$ 51,081.43
Interest from Cemetery Certificate of Deposit	\$ 10.00	\$ 22.62	\$ 15.00
From Surplus (Cemetery)	\$ 208.06	\$ 208.06	\$ 340.57
<b>Total Revenues</b>	<b>\$ 139,009.14</b>	<b>\$ 132,622.52</b>	<b>\$ 342,782.25</b>
Amount to be raised by taxes	\$ 319,665.86	\$ 320,950.71	\$ 348,767.75
Estimated Town, Highway, & Cemetery Tax Rates	\$ 0.5444	\$ 0.5393	\$ 0.5860*
Please note that this estimated tax rate is just for comparison to last year's rate. This rate will probably be considerably different due to the current townwide reappraisal that is underway.			

## SELECTBOARD REPORT 2018

The 2018 year was fairly normal. However, one big project that was completed was the foundation work on the Town Hall.

The recent winter months have been challenging for Road Foreman John China as he has had to continually deal with the sand freezing in the truck. Part of the garage was insulated last year and more insulating was done in January, 2019. Hopefully this will help alleviate this problem.

The Board also corrected a procedural mistake and moved the amount for Lyndon Rescue, Inc. from appropriations to the main budget. Please see our Lyndon Rescue, Inc. representative's report for an explanation.

One big project scheduled for 2019 is the repaving of the black top section of Ridge Road. Hopefully the Town will be awarded grants from the Better Road Program and the Agency of Transportation's Class 2 Roadway Program to help pay for project.

Respectfully,  
Steven Baker - Chair

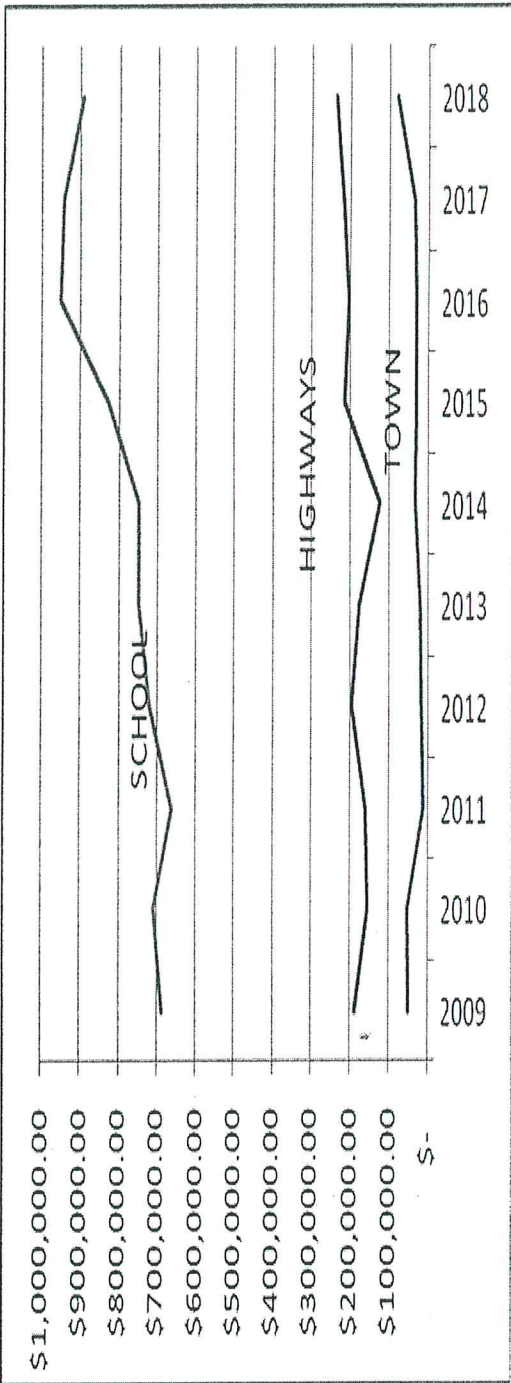
GRAND LIST FOR PAST FOUR YEARS

2015 Grand List Municipal School Homestead Non-Residential	\$576,476.36  \$351,992.00 \$224,680.36
2016 Grand List Municipal School Homestead Non-Residential	\$586,363.00  352,874.00 233,685.00
2017 Grand List Municipal School Homestead Non-Residential	\$587,206.00  347,813.00 239,589.00
2018 Grand List Municipal School Homestead Non-Residential	\$595,124.62  363,418.00 231,902.62

TAX RATE

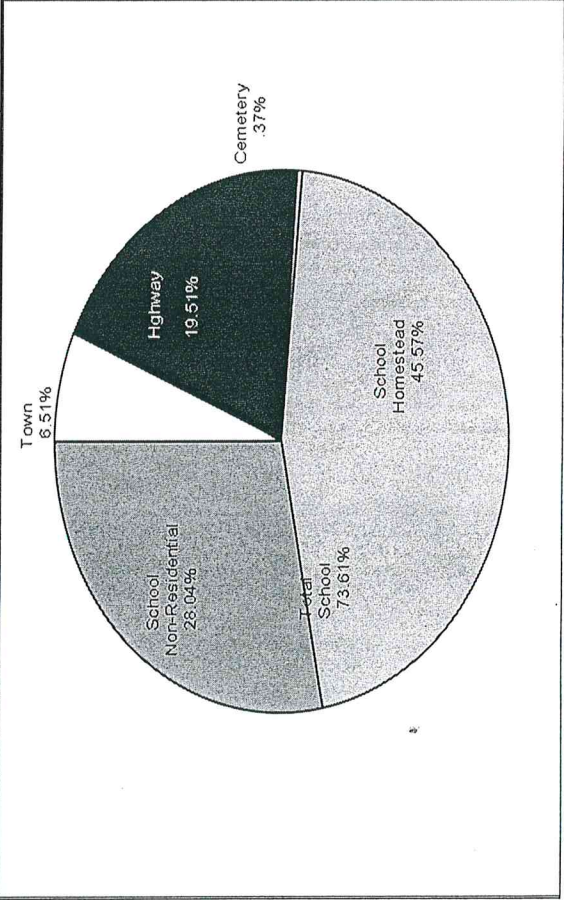
2015 Tax Rate Homestead (Residential) Non-Residential	\$1.8405 \$1.9017	2017 Tax Rate Homestead (Residential) Non-Residential	\$2.0510 \$2.0244
2016 Tax Rate Homestead (Residential) Non-Residential	\$2.0692 \$1.9658	2018 Tax Rate Homestead (Residential) Non-Residential	\$2.0638 \$2.0092

AMOUNT RAISED IN TAXES FOR PAST TEN YEARS



STATEMENT OF TAXES

Municipal Grand List Municipal Tax Rate	\$595,124.62 x .5393	
Total Municipal Taxes		\$320,950.71
Education Homestead Grand List Homestead (Residential) Tax Rate	\$363,418.00 x 1.5245	
Total Education Homestead Taxes		\$554,030.74
Education Non-Residential Grand List Non-Residential Tax Rate	\$231,902.62 x 1.4699	
Total Education Non-Residential Taxes		\$340,873.66
<b>Total Taxes</b>		<b>\$1,215,855.11</b>
Total to be Distributed:		
Town .....	\$ .1323	\$ 78,734.99
Highways .....	.3986	237,216.67
Local Veterans Exemption .	.0008	476.10
Cemetery .....	.0076	4,522.95
School (Homestead) .....	1.5245	\$554,030.74
(Non-Residential) .....	1.4699	340,873.66
		894,904.40
		<b>\$1,215,855.11</b>
Accounted for as follows:		
Prepaid Taxes		\$ 16,000.00
Collected by Treasurer		\$ 972,050.14
Prebates		\$ 166,908.02
Additional Taxes due to changes in Current Use		\$ 2,084.20
Delinquent Taxes to Collector		\$ 64,540.15
Minus Late Homestead Penalties		\$ - 795.55
Minus Overpayments of Taxes		\$ -4,572.96
Minus Overpayment Due Taxpayer		\$ -358.85
		<b>\$1,215,855.15</b>
(A difference of \$.04 due to rounding amounts on tax bills)		



## AUDITOR'S REPORT

We, the Auditors, have this day, January 22, 2019 completed an audit of the books of the various Town Officers and find all books accurate and correct.

*Emily Hartsock*

EMILY HARTSOCK

*Cheryl McMahon*

CHERYL MCMAHON

*Margaret Leslie*

MARGARET LESLIE

## FINANCIAL STATEMENT

(Expenses of the Town for the Past Five Years)

### YEAR ENDING DECEMBER 31, 2014

Town Expenses	
Town Disbursements	\$ 78,616.83
Highway Disbursements	341,856.23
Other Disbursements – See Town & Highway Disbursement 2014 Town Report, Page 27	647,164.62
School Expenses	
For School Year July 1, 2013 – June 30, 2014	1,426,811.05
For 1 <sup>st</sup> half School Year July 1, 2014 – December 31, 2014	645,113.09
For 2 <sup>nd</sup> half of School Year January 1, 2015 – June 30, 2015	716,934.88

### YEAR ENDING DECEMBER 31, 2015

Town Expenses	
Town Disbursements	\$ 71,289.77
Highway Disbursements	318,914.75
Other Disbursements – See Town & Highway Disbursement 2015 Town Report, Pages 28-29	744,722.80
School Expenses	
For School Year July 1, 2014 – June 30, 2015	1,362,047.97
For 1 <sup>st</sup> half School Year July 1, 2015 – December 31, 2015	651,121.59
For 2 <sup>nd</sup> half of School Year January 1, 2016 – June 30, 2016	640,955.97

**YEAR ENDING DECEMBER 31, 2016**

Town Expenses	
Town Disbursements	\$ 88,783.78
Highway Disbursements	263,912.11
Other Disbursements – See Town & Highway Disbursement 2016 Town Report, Pages 28-29	833,257.20
School Expenses	
For School Year July 1, 2015 – June 30, 2016	1,292,077.56
For 1 <sup>st</sup> half School Year July 1, 2016 – December 31, 2016	685,913.46
For 2 <sup>nd</sup> half of School Year January 1, 2017 – June 30, 2017	783,680.47

**YEAR ENDING DECEMBER 31, 2017**

Town Expenses	
Town Disbursements	\$ 108,060.84
Highway Disbursements	268,844.44
Other Disbursements – See Town & Highway Disbursement 2017 Town Report, Pages 28-29	995,039.98
School Expenses	
For School Year July 1, 2016 – June 30, 2017	1,465,070.47
For 1 <sup>st</sup> half School Year July 1, 2017 – December 31, 2017	894,327.47
For 2 <sup>nd</sup> half of School Year January 1, 2018 – June 30, 2018	679,027.35

**YEAR ENDING DECEMBER 31, 2018**

Town Expenses	
Town Disbursements	\$ 121,643.91
Highway Disbursements	295,604.15
Other Disbursements – See Town & Highway Disbursement 2018 Town Report, Pages	752,560.37

## CASH ASSETS

Town Department, Community National Bank Checkbook 1/1/2019	\$	225,423.47
Town Department, Passumpsic Savings Bank Checkbook 1/1/2019		787.94
Town Department, Cash on Hand 1/1/2019 (Change for Transfer Station)		82.86
Community National Bank, Certificate of Deposit - Equipment Fund		67,355.92
Union Bank, Certificate of Deposit – Equipment Fund		112,044.72
Community National Bank, Certificate of Deposit Records Preservation		9,249.15
Community National Bank, Certificate of Deposit- Reappraisal Fund		13,364.45
Community National Bank, Certificate of Deposit – Listers Training Fund		3,150.33
Union Bank, Certificate of Deposit – Building Fund		7,506.22
Union Bank, Certificate of Deposit—Highway Department Improvement Fund		11,290.70
Union Bank, Certificate of Deposit – Highway Improvement Fund		20,356.18
Unpaid Taxes		64,905.01
Estimated Amounts due from State Treasurer, Class II & III		47,000.00
Estimated Town Inventory		116,200.00
Estimated Road Equipment & Supplies		334,300.00
	\$	1,033,016.95

## LIABILITIES

Union Bank, Truck Loan (Principal \$30,212.51 and Interest \$462.37 as of December 31, 2018)	\$	30,674.88
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## NET WORTH

Net Worth 12/31/2017 (does not included School funds)	\$	988,844.83
Net Worth 12/31/2018 (does not included School funds)	\$	1,002,342.07
<b>Net Increase</b>	\$	13,497.24

2018 TREASURER'S REPORT

<i>Balance on Hand, January 1, 2018</i>			\$	203,778.92
<b>TAXES:</b>				
2018 Taxes (Includes \$5,540.47 Town Share of Prebates, \$795.55 Late Homestead Penalties, & Overpayments of \$4,572.96-see list on page 27)			\$	977,590.61
Kirby School District, Act 60 Administration Fees			\$	771.81
Wanda Grant, Tax Collector				
Delinquent 2015 Taxes		\$	1,278.22	
Interest-2015 Interest		\$	2,110.66	
Fees-2015 Taxes		\$	102.25	
Delinquent 2016 Taxes		\$	6,397.51	
Interest-2016 Taxes		\$	1,818.44	
Fees-2016 Taxes		\$	511.80	
Delinquent 2017 Taxes		\$	38,911.45	
Interest-2017 Taxes		\$	3,145.04	
Fees-2017 Taxes		\$	3,112.92	
Delinquent 2018 Taxes		\$	28,038.90	
Interest-2018 Taxes		\$	470.74	
Fees-2018 Taxes		\$	2,243.11	
		\$	88,141.04	
<i>Total Taxes, Interest &amp; Fees</i>			\$	1,066,503.46
<b>TOWN FUNDS RECEIVED FROM STATE:</b>				
State of Vermont, Act 60 (Homesteads)		\$	353.00	
State of Vermont, Act 60 (Reappraisal)		\$	3,000.50	
State of Vermont, Holdharmless Payment		\$	29,218.00	
State of Vermont, Pilot Program, Darling State Park		\$	1,698.09	
<i>Total Town Funds Received From State</i>			\$	34,269.59
<b>MISCELLANEOUS INCOME:</b>				
Copies		\$	544.07	
Clerk Fees		\$	4,559.00	
Community National Bank, NOW Interest		\$	127.36	
Passumpsic Savings Bank, NOW Interest		\$	0.40	
Dog Fees (includes \$3.00 overpayment-J Hayes)		\$	1,307.00	
Marriage Licenses		\$	140.00	
Records Preservation		\$	1,142.00	
Trash Stickers		\$	10,446.65	
Vault Fees		\$	53.50	
Unclaimed Property		\$	0.01	
W. Grant, Use of Hall for Prayer Group		\$	50.00	
Norma Stone-Overpayment of Dog License		\$	1.00	
Vermont Coalition of Municipalities-Return of Dues		\$	31.85	
G. Pinkava-Overpayment of Delinquent Taxes		\$	21.09	
Deposit of Petty Cash		\$	3.23	
Community National Bank, From Reappraisal Fund		\$	16,800.00	
From Town Building Fund		\$	5,000.00	
<i>Total Miscellaneous Income</i>			\$	40,227.16

2018 TREASURER'S REPORT

<b>ZONING PERMITS:</b>			
Justin Amidon		\$	25.00
Clarke Atwell & David Eyler		\$	25.00
Mark & Mariann Bertolini		\$	25.00
Heath & Tricia Bunnell		\$	25.00
Jan Ciemiecki		\$	25.00
Paul & Kim Downing		\$	50.00
Bernard & Karen Gingue		\$	25.00
Jeffrey & Deborah Hayes		\$	50.00
Michael Holden & Simone Lessac Chenen		\$	25.00
Lilias Ide		\$	25.00
J & K Kinston Properties, LLC		\$	25.00
Timothy, Thomas & Agnes Kurtz		\$	25.00
Shawn & Jennifer McGarvin		\$	25.00
Michael Minshull		\$	50.00
Troy & Heather Ranney		\$	25.00
David & Joanne Temple		\$	50.00
James Tunny		\$	25.00
Keith & Linda Wooster		\$	25.00
<b>Total Zoning Permits</b>			\$ 550.00
<b>HIGHWAY RELATED INCOME:</b>			
State of Vermont, State Aid to Highways - Class II		\$	16,433.35
State of Vermont, State Aid to Highways - Class III		\$	30,863.67
Union Bank, From Highway Department Improvement Fund		\$	1,096.00
<b>Overload Permits</b>			
Agri-Mark, Inc. dba Cabot Creamery	\$	10.00	
Amerigas Propane	\$	10.00	
Austin Construction, Inc.	\$	10.00	
BIT Enterprises	\$	10.00	
Bourne's Energy	\$	10.00	
Larry M. Brown	\$	10.00	
Calkins	\$	10.00	
Camp Precast Concrete Products, Inc.	\$	10.00	
Carroll Concrete Co. Inc.	\$	10.00	
Dwight & Laura Denton	\$	10.00	
Gil's Construction	\$	10.00	
Gingue Construction, Inc.	\$	10.00	
Gould Well Drilling, Inc.	\$	10.00	
JBL Logging & Excavating	\$	5.00	
J.P. Sicard, Inc.	\$	10.00	
Kelley-View Farm, Inc.	\$	10.00	
United National Foods, Inc.	\$	10.00	
Whitcomb Trucking, LLC	\$	5.00	
			\$ 170.00
<b>Total Highway Related Income</b>			\$ 48,563.02
<b>Total Receipts</b>			\$ 1,190,113.23
<b>TOTAL RECEIPTS &amp; BEGINNING BALANCE</b>			\$ 1,393,892.15

2018 TREASURER'S REPORT

DISBURSEMENTS			
Town Disbursements	\$		121,643.91
Highway Disbursements	\$		295,604.15
Other Disbursements	\$		752,560.37
<b>TOTAL DISBURSEMENTS</b>	<b>\$</b>		<b>1,169,808.43</b>
TOWN CASH UP			
Checkbook Balance January 1, 2018	\$		203,778.92
Cash Received	\$		1,190,113.23
Minus Total Disbursements	\$		1,393,892.15
<b>Ending Balance for December 31, 2018</b>	<b>\$</b>		<b>(1,169,808.43)</b>
Plus Accounts Payable	\$		224,083.72
	\$		2,127.69
<b>Checkbooks Balances December 31, 2018</b>			
<b>(Community National Bank \$225,423.47 &amp; Passumpsic Savings Bank \$787.94)</b>	<b>\$</b>		<b>226,211.41</b>
PETTY CASH			
Balance January 1, 2018		\$	3.23
Deposited to Checking Account		\$	(3.23)
Balance December 31, 2018		\$	-

## TOWN & HIGHWAY DISBURSEMENTS

TOWN DISBURSEMENTS					
Auditors					
Carol Jensen		\$	133.88		
Emily Hartsock			123.38		
Cheryl McMahon			149.63		
Margaret Leslie			57.76		
				\$	464.65
Listers					
James Sawhill, Lister		\$	3,915.00		
James Sawhill, Mileage			160.00		
Robert Van Vliet, Lister			3,645.00		
Robert Van Vliet, Mileage			250.00		
Apex Software, License Agreement			215.00		
Vermont Department of Taxes, CAMA Cost Tables License			501.50		
NEMRC, Registration for Seminar			135.00		
					8,821.50
Selectmen					
Steven Baker		\$	500.00		
David Chase			500.00		
Rebecca Hill-Larsen			83.33		
Keith Isham			416.67		
					1,500.00
Town Clerk & Treasurer					
Wanda Grant		\$	10,864.00		
Marla Waring, Assistant			5,401.00		
Marla Waring, Mileage			56.50		
UVM Estension, Town Officers Conference			170.00		
					16,491.50
Election Expenses					
Marla Waring, Ballot Clerk		\$	583.00		
Wanda Grant, Presiding Officer			633.50		
Margaret Leslie, Ballot Clerk			241.50		
Elizabeth Leslie, Ballot Clerk			103.25		
					1,561.25
Townwide Reappraisal					
NEMRC, Reappraisal Company		\$	16,800.00		
Postmaster, Stamps			105.00		
Marla Waring, Assistant			1,541.00		
Wanda Grant, Paper & Postcards			59.47		
					18,505.47
Website					
Nate Harvey, Linking Credit Card Services to Town Website		\$	40.20		
					40.20

Fixed Charges-Town				
Community National Bank (IRS)-Social Security (Town Share)		\$	2,276.06	
Community National Bank (IRS)-Medicare (Town Share)			532.32	
Green Mountain Power, South Kirby School			237.77	
County Treasurer, Caledonia County - Tax			7,005.00	
FairPoint			121.19	
Consolidated Communications			671.41	
Verizon Wireless, Internet Service			602.52	
Vermont League of Cities & Towns, Annual Dues			1,574.00	
Intuit Quickbooks, Payroll Service			355.10	
CALEX Ambulance Service, Contract			1,550.00	
Northeastern Vermont Development Association, Dues			500.00	
				15,425.37
Insurances-Town				
Hickok & Boardman, Bond		\$	435.00	
Denis, Ricker & Brown, General Liability			536.55	
Denis, Ricker & Brown, Law Enforcement Liability			804.00	
Denis, Ricker & Brown, Public Officials Liability			666.00	
Denis, Ricker & Brown, South Kirby Schoolhouse			479.41	
Denis, Ricker & Brown, Property-Town Hall & Office			779.98	
Denis, Ricker & Brown, Workers Compensation			511.14	
Vermont League of Cities & Towns, Unemployment Trust			110.00	
				4,322.08

Legal Expenses				
Langrock Sperry & Wool LLP, Lynhill Road		\$	400.00	
				400.00
Printing				
The Caledonian-Record				
Town Reports		\$	40.00	
Taxes Due			100.00	
Reclassifying Road Hearing			60.00	
Dog Licenses			80.00	
				280.00
Town Hall Expenses				
Fred's Energy, Propane for Heating		\$	1,214.81	
Lyndonville Electric			628.15	
M.R.M. Landscaping, Mowing Lawn			540.00	
Wanda Grant, Supplies			13.87	
Bickford Excavating, Foundation Repairs			18,500.00	
Lyle Gadapee, Baseboard Heater & Installation			313.47	
Lyndonville Hardware, Supplies			42.94	
Moe's Wood Floor Service, Refinishing Hall Floors			1,152.00	
				22,405.24

Records Preservation Expenses				
Marla Waring, Scanning Land Record Books		\$ 95.00		
			95.00	
Town Official Supplies				
Postmaster (includes mailing Town Reports)		\$ 1,271.14		
Staples Rebate, Used for Stamps		(84.00)		
Intuit Quickbooks, Checks		363.96		
Northeast Computer Systems, Ink for Printer		54.95		
Silver Mountain Graphics, Town Report Covers		327.95		
Kofile Presevation, Land Record Book & Paper		636.80		
Office Systems of Vermont, Toner for Copier		347.38		
Marla Waring, Supplies		150.90		
Wanda Grant, Supplies		237.29		
Vermont Department of Health, Engraved Paper		3.00		
Robert Van Vliet, Postage for Listers' Mailings		6.00		
James Sawhill, Ink for Printer		139.90		
IDS, Dog Tags & Books		118.02		
			3,573.29	
Town Miscellaneous				
Town of Concord Fire Department Equipment Fund, K. Whitbread-Co Detector Activation		\$ 100.00		
Town of Concord Fire Equipment Fund, M. Baxter-Oven Fire		100.00		
Town of Concord Fire Department Equipment Fund, J. Wood-CO Detector Activation		100.00		
Town of Concord Fire Equipment Fund, H. Blair-Lighting Strike on Lawn		100.00		
Office Systems of Vermont, Copier Repair		146.52		
Riverside Boarding & Grooming, Stray Dog		70.00		
James Sawhill, Computer Repairs		112.50		
Community Banker's Merchant Service, Credit Card Account-Service Charges		85.48		
M.R.M. Landscaping, Mowing South Kirby Schoolhouse Lawn		540.00		
			1,354.50	
Appropriations				
Northwoods Stewardship Center		\$ 250.00		
Fairbanks Museum & Planetarium		493.00		
Lyndon Rescue, Inc.		9,733.00		
Caledonia Home Health Care & Hospice		500.00		
Lyndon Youth Baseball/Softball		200.00		
Northeast Kingdom Council on Aging		300.00		
Northeast Kingdom Human Services, Inc.		518.00		
Village Improvement Society (Powers Park)		1,000.00		
Northeast Kingdom Youth Services		250.00		
Rural Community Transportation		181.34		
Umbrella, Inc.		350.00		
			13,775.34	

Planning Commission & Zoning Board			
Vermont Broadcast Associates, Meeting Notice	\$	76.00	
Mary Etter, Postage		119.10	
Marla Waring, Assistance with Town Plan		664.50	
Cayle Erik Waring, Zoning Administrator		87.75	
Wanda Grant, Supplies		13.40	
The Caledonian-Record, Notice for Hearings		<u>240.00</u>	
			1,200.75
Landfill			
Dwight Davis, Attendant	\$	2,001.00	
Marla Waring, Attendant		126.00	
Charles Hunt, Attendant		84.00	
John Ohina, Tash Pickup & Disposal		399.42	
Myers Container Services		7,549.23	
Northeast Kingdom Waste Management District, Surcharge		585.84	
Vermont Dept. of Taxes, Franchise Tax		127.28	
Calkins Portable Toilets, Emptying Portable Toilet		<u>55.00</u>	
			10,927.77

Building Fund			
Town of Kirby (Union Bank)	\$	<u>500.00</u>	
			<u>500.00</u>
<b>Total Town Disbursements</b>			<b>\$121,643.91</b>
<b>HIGHWAY DISBURSEMENTS</b>			
Diesel Fuel & Oil			
Dead River, Co., Diesel Fuel	\$	16,615.29	
John Ohina, Reimbursement for Fuel		24.00	
Ville Auto Supply		1,376.40	
KMJ Precision Fuels		1,197.85	
Nortrax, Inc.		255.00	
PowerPlan		<u>90.60</u>	
			\$ 19,559.14
Fixed Charges-Highways			
Community National Bank (IRS), Medicare	\$	767.29	
Community National Bank (IRS), Social Security		3,280.85	
John Ohina, Cell Phone		600.00	
ParaMed Plus, Inc., Alcohol & Drug Testing Program		215.00	
VMERS DB, Employer Share of Retirement Fund		<u>2,886.82</u>	
			7,749.96
Garage Expenses			
Bourne's Energy, Heating Oil	\$	2,056.88	
Lyndonville Electric		787.56	
John Ohina, Labor		480.00	
NEK Spray Foam		<u>880.00</u>	
			4,204.44

Grader Expenses			
Southworth-Milton		\$ 1,615.71	
NAPA Auto		756.07	
Wanda Grant, Mailing back parts		9.81	
Reed Supply Co.		900.00	
John China, Maintenance		1,188.00	
Ville Auto Supply		<u>228.60</u>	
			4,698.19
Insurances-Highways			
BCBSVT, Health Insurance for John China		\$ 9,057.98	
Hickok & Boardman, Workers Compensation		132.00	
Hickok & Boardman, Insurance for Rental Mower		342.00	
Denis, Ricker & Brown, Auto Insurance		2,917.00	
Denis, Ricker & Brown, General Liability		996.45	
Denis, Ricker & Brown, Property (Garage)		1,224.61	
Denis, Ricker & Brown, Workers Compensation		<u>5,142.86</u>	
			19,812.90

Loader Expenses			
John China, Maintenance		\$ 552.00	
Ville Auto Supply		311.05	
PowerPlan		<u>341.13</u>	
			1,204.18
Vacation, Holidays, & Sick Pay			
John China, Holidays		\$ 1,344.00	
John China, Vacation		<u>1,920.00</u>	
			3,264.00
Miscellaneous-Highways			
H.O.P. Sales & Service, Parts for Pressure Washer		\$ 58.55	
John China, Mileage		<u>970.50</u>	
			1,029.05
Shop Supplies			
Tools Plus Industries		\$ 243.59	
Airgas USA, Cylinder Lease & Supplies		420.15	
Ville Auto Supply		767.64	
Lyndonville Hardware		285.27	
John China, Reimbursement		31.72	
Tifco Industries		392.83	
Razorback Contractors Supply, Inc.		553.65	
1 South Main Supply, Air Impact Gun		250.00	
Dad's 4 By Tool & Supply		241.81	
Fastenal Company		82.22	
Wanda Grant, Mailing supplies back		16.66	
Wheeler Building Materials		<u>23.98</u>	
			3,309.52

Road Supplies			
The Gorman Group, Chloride	\$ 8,535.54		
Razorback Contractors Supply, Inc.-Signs	408.86		
Worksafe Traffic Co., Signs	352.21		
Tools Plus Industries, Road Cones	<u>402.75</u>		
		9,699.36	
Truck Expenses			
Lyndon Truck Center, Parts, Repairs & Tires	\$ 3,106.27		
Reed Supply	1,425.00		
Dads 4 By Tool & Supply	113.57		
Ville Auto Supply	493.35		
John Ohina, Maintenance	3,552.00		
Robert Van Vliet, Maintenance	45.00		
Northern Gas Transport	110.88		
R.R. Charlebois Inc, Parts	785.32		
R.R. Charlebois Inc, Extended Warranty	6,426.00		
Nortrax, Inc.	<u>732.76</u>		
		16,790.15	
Truck Loan			
Union Bank	\$ <u>7,957.83</u>		
		7,957.83	
Municipal Roads General Permit			
VTDEC-Watershed Management Division, Administration Fee	\$ 240.00		
State of Vermont, Permit	<u>900.00</u>		
		1,140.00	
Winter Highway Maintenance (for details see page 33)		50,513.69	
General Highway Maintenance/Resurfacing & Construction (for details see page 33-34)		130,862.24	
Class IV (for details see page 34)		2,809.50	
Roads Improvement Fund (Union Bank)		500.00	
Highway Department Improvement Fund (Union Bank)		500.00	
Equipment Fund (Union Bank)		<u>10,000.00</u>	
<b>Total Highway Disbursements</b>			<b>\$ 295,604.15</b>
<b>Total Town &amp; Highway Disbursements</b>			<b>\$ 417,248.06</b>

<b>OTHER DISBURSEMENTS</b>			
(Includes funds transferred to savings accounts, taxes transferred to School & Cemetery, overpayment of taxes, funds received and designed to be paid out, new truck purchase,etc.)			
To Savings Accounts			
Community National Bank			
Records Preservation Fund	\$ 1,831.00		
Reappraisal Funds	<u>3,000.50</u>		
		\$ 4,831.50	

[illegible]

TOWN DEFICIT/SURPLUS			
Town Related Income			
Surplus from 2017	\$	4,150.73	
Share of Taxes		78,734.99	
Act 60 School Administrative Fees		771.81	
Minus 2018 Delinquent Taxes		-64,540.15	
Amount Paid On Delinquent Taxes (includes principal, interest & fees)			
Holdharmless Payment		88,141.04	
Pilot Program Payment		29,218.00	
Act 60 Homestead Payment		1,698.09	
From Building Fund		353.00	
From Reappraisal Fund		5,000.00	
From Records Preservation Fund		16,800.00	
Share of Dog Licenses		95.00	
Trash Fees		499.00	
Zoning Permit Fees		10,446.65	
		550.00	
Miscellaneous Income (copies, NOW Interest, vault fees, current use fee & use of Town Hall)		807.18	
<b>Total Town Income</b>			\$172,725.34
<b>Minus Town Expenses</b>			\$121,643.91
<b>TOWN SURPLUS</b>			\$ 51,081.43

## DELINQUENT TAXES

<b>2015 Taxes</b>			
Chapin, David A.	Real Estate	\$	2,281.32
Emery, David F. & Barry Brooks	Real Estate		474.95
<b>Total 2015 Delinquent Taxes</b>		<b>\$</b>	<b>2,756.27</b>
<b>2016 Taxes</b>			
Chapin, David A.	Real Estate	\$	3,548.27
Emery, David F. & Barry Brooks	Real Estate		1,224.99
<b>Total 2016 Delinquent Taxes</b>		<b>\$</b>	<b>4,773.26</b>
<b>2017 Taxes</b>			
Bassett, Bonnie L.	Real Estate	\$	931.16
Bertolini-Libby, Alivia & Bradley Libby	Real Estate		9,145.41
Chapin, David A.	Real Estate		1,808.05
Emery, David F. & Barry Brooks	Real Estate		1,091.19
Kinsman, Michael & Cynthia	Real Estate		9.09
O'Brien, James	Real Estate		3,779.71
Wood, James H. & Jennifer H.	Real Estate		4,109.62
<b>Total 2017 Delinquent Taxes</b>		<b>\$</b>	<b>20,874.23</b>
<b>2018 Taxes</b>			
Bassett, Bonnie L.	Real Estate	\$	936.96
Bertolini-Libby, Alivia & Bradley Libby	Real Estate		9,202.49
Bond, Douglas	Real Estate		1,524.98
Bunnell, Heath	Real Estate		5,414.79
Bunnell, Heath	Real Estate		2,039.34
Camisa, Timothy & Michael Rooney	Real Estate		355.63
Chapin, David A.	Real Estate		2,035.58
Coons, Kara	Real Estate		2,422.90
E-A-K Trust	Real Estate		2,607.94
E-A-K Trust	Real Estate		1,545.37
Emery, David F. & Barry Brooks	Real Estate		1,221.77
Etters, Miles & Mary	Real Estate		334.30
Patoine, Donald & Erin (Barbara Faufaw)	Real Estate		576.27
Kinsman, Michael & Cynthia	Real Estate		120.55
Mancini, Pellegrino R. & Alice	Real Estate		600.75
O'Brien, James	Real Estate		4,643.26
Ranney, Richard	Real Estate		146.67
Ranney, Richard & Susan	Real Estate		618.83
Simpson, David & Elizabeth	Real Estate		10.22
Wood, James & Jennifer	Real Estate		142.65
<b>Total 2018 Delinquent Taxes</b>		<b>\$</b>	<b>36,501.25</b>
<b>Total 2015, 2016, 2017 &amp; 2018 Delinquent Taxes</b>			<b>\$ 64,905.01</b>

AMOUNT PAID ON DELINQUENT TAXES

	1/1/18 Balance Due	Amount Paid	1/1/19 Balance Due
2015	\$ 4,034.49	\$ 1,278.22	\$ 2,756.27
2016	11,170.77	6,397.51	4,773.26
2017	59,785.68	38,911.45	20,874.23
2018, November 2	64,540.15	28,038.90	36,501.25
	\$ 139,531.09	\$ 74,626.08	\$ 64,905.01

INVENTORY

Schoolhouse, South		\$ 10,000
Town House & Well		50,000
Town Garage		50,000
2 Safes		2,800
Chairs & Furniture		500
Filing Cabinets		400
2 Copiers		1,000
4 Computers		600
2 Printers & Scanner		400
Miscellaneous Items		500
<b>TOTAL INVENTORY</b>		<b>\$116,200</b>

ROAD EQUIPMENT AND SUPPLIES

Road Grader, Plow & Wing		\$ 30,000
Grader Chains		3,800
Loader & Plow		75,000
Loader Chains		4,000
Old Truck, Body, Plow & Wing		25,000
New Truck, Body & Wing		175,000
Truck Chains		1,500
Sand Screen-Grizzly		7,000
Liquid Chloride Tank		1,500
Shop Tools & Supplies		5,000
Fuel Tank		500
Pressure Washer		2,000
2 Generators		1,000
Miscellaneous Equipment & Supplies		3,000
<b>TOTAL ROAD EQUIPMENT &amp; SUPPLIES</b>		<b>\$334,300</b>

## CEMETERY REPORT

Balance on Hand January 1, 2018		\$	742.65
<b>Receipts</b>			
Community National Bank, Interest from Certificate of Deposit Account		\$	22.62
Kenneth & Marie Hayes, Sale of Lot			325.00
Town of Kirby, Share of Taxes			<u>4,522.95</u>
<i>Total Receipts</i>		\$	<u>4,870.57</u>
<b>Disbursements</b>			
M.R.M. Landscaping, Mowing – North Kirby Cemetery		\$	780.00
M.R.M. Landscaping, Mowing – South Kirby Cemetery			900.00
Anair Memorials, Cleaning & Repairing Stone in North Kirby Cemetery			2,000.00
Northeast Surveys, Survey of South Kirby Cemetery			<u>700.00</u>
<i>Total Disbursements</i>		\$	<u>4,380.00</u>

### CEMETERY CASH UP - DECEMBER 31, 2018

Balance on Hand January 1, 2018	\$	742.65
Total Receipts		<u>4,870.57</u>
Total Disbursements	\$	<u>5,613.22</u>
<b>Checkbook Balance, December 31, 2018</b>	\$	<u>1,233.22</u>

### TOWN OF KIRBY CEMETERY FUNDS

<b>Community National Bank, Regular Savings Account</b>			
Balance as of January 1, 2018		\$	317.79
2018 Interest Credited	\$	<u>.32</u>	
<b>Total Deposits</b>			<u>.32</u>
<b>Balance as of December 31, 2018</b>		\$	<u>318.11</u>

<b>Community National Bank, Certificate of Deposit</b>			
Balance as of January 1, 2018		\$	8,123.82
Deposits			
Interest earned 2018	\$	24.11	
<b>Total Deposits</b>			24.11
Withdrawals			
Withdrawal of Interest (deposited into Cemetery checking account)		22.62*	
<b>Total Withdrawals</b>			<u>-22.62</u>
<b>Balance as of December 31, 2018</b>		\$	<u>8,125.31</u>
*Includes \$1.00 interest from 2017. An additional \$ 2.49 (interest) will be withdrawn from Certificate of Deposit and deposited to Cemetery Checking when Certificate of Deposit matures.			

## ROAD REPORT 2018

The year 2018 went well. The Town continued its road maintenance, which included more ditching and road resurfacing.

In 2019 the Town is hoping to do the black top section of Ridge Road. This project includes pavement, culverts, ditching, guardrails and a large section of bank stabilization on the brook side of the road. The road will be closed during this project.

2019 will also include more road maintenance to meet the state requirements for the Municipal Road General Permit.

Please remember: Don't plow snow across the Town Roads.

For any concerns, you can reach me at 802-535-7011.

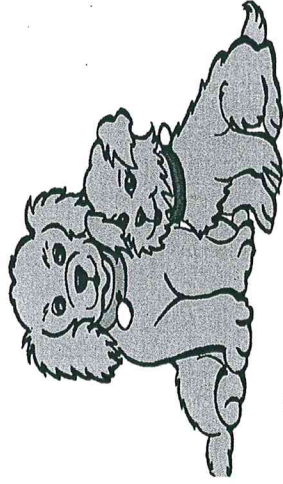
David Chase  
Road Commissioner

[illegible]

[illegible]

## ROAD SUMMARY REPORT

John Ohina (Regular Pay \$37,668 – Overtime Pay \$5,022)	\$	42,690.00
John Ohina, Use of Personal Equipment		675.00
Karl Sjolander, Labor		360.00
Lewis Smith, Labor		120.00
John Gould, Labor		480.00
Robert Van Vliet, Labor		30.00
Simpson Dirtworx		10,402.00
Calkins Rock Products, Inc.		19,139.18
Gingue Construction, Inc.		4,671.00
HS Supplies		4,770.92
Howard Fairfield		2,950.00
Dad's 4 By Tool & Supply		472.99
Lyndonville Hardware		336.99
Ruggles Engineering Services, Inc.		900.00
JBL Logging		26,973.17
Pike Industries		16,206.68
Caledonia County NRCD		8,000.00
Town of Lyndon		6,720.00
Town Truck		20,212.50
Town Grader		14,425.00
Town Loader		3,650.00
<b>TOTAL Winter Maintenance, General</b>		
<b>Maintenance/Resurfacing &amp; Construction &amp; Class IV</b>	\$	184,185.43
<i>All Other Road Expenses</i>		111,418.72
<b>TOTAL ALL HIGHWAY EXPENSES</b>	\$	295,604.15
<b>ROAD RELATED INCOME</b>		
<i>Surplus from 2017</i>	\$	16,040.35
<i>Share of Taxes</i>		237,216.67
<i>From Highway Improvement Fund</i>		1,096.00
<i>State of Vermont, State Aid to Highways</i>		47,297.02
<i>Overload Permits</i>		170.00
<b>TOTAL ALL HIGHWAY INCOME</b>	\$	301,820.04
<b>HIGHWAY SURPLUS</b>	\$	6,215.89



DOG REVENUE 2018

#	Type License	Cost Per	Total
10	Males/Females	\$13.00	\$130.00
55	Spayed Females/Neutered Males	\$9.00	\$495.00
2	Special Licenses (10 dogs for breeding)	\$35.00	\$70.00
6	(and # of dogs over 10 dog limit)	\$3.00	\$18.00
9	Late Males/Females	\$17.00	\$153.00
35	Late Spayed Females/Neutered Males	\$11.00	\$385.00
4	1/2 Year	\$7.00	\$28.00
1	Pet Dealer Permit	\$25.00	\$25.00
			\$1,304.00
115	Town Treasurer's Fee	-\$2.00	-\$230.00
115	State Treasurer's Fee	-\$5.00	-\$575.00
	Town Received		\$499.00

Abby, Ahsoka, Annie, Argus, Arthur, Baxter, Bear, Bella, Bella, Betsy, Betty, Big Ella, Blackie, Blue, Bohdi, Brandy, Brook, Buddy, Buddy, Bullet, Brynn, Charlie, CIDNEY, Comira, Conner, Copper, Curry, Daisy, Daizy, Deagan, Diamond, Diesel, Elijah, Elka, Ellie, Emee, Emma, Fergie, Finley, Finn, Finnbar, Fusion, Gabriel, Gansett, Ginger, Gizmo, Goose, Gus, Harper, Holly, Holmes, Hope, Ivy, Jake, Jane, Jasmine, Jasper, Kaya, Kenia, Knut, Lassie, Leo, Leo, Lila, Little Ella, Lucy, Luke, Mac, Mac, Maggie, Match, Matilda, Max, May, Mick, Micki, Misty, Molly, Molly, Monty, Moose, Murphy, Nesta, Niko, Norah, Oliver, Ollie, Otis, Otto, Parker, Patches, Pemi, Penny, Pepper, Peter, Piper, Poulsen, Ranger, Rebel, Riot, Ruthy, Salem, Saluda, Sam, Sam, Savannah, Scotlyn, Shade, Shania, Shasta, Sherlock "Lucky", Sherman, Siena, Sissey, Sissy, Smitty, Sparky, Sparky, Sugar, Switch, Terra, Tilly, Tinkerbell, Tommy, Trigger, Trigger, Tucker, Willow, Xena, Zeus, Zim

## SAVINGS ACCOUNTS

### REAPPRAISAL FUND (ACT 60)

CERTIFICATE OF DEPOSIT - Community National Bank-1

Balance as of January 1, 2018		\$	15,182.15
Deposits			
Interest Earned 2018	\$	22.79	
2018 State Payment		3,000.50	
Total Deposits			3,023.29
Withdrawals			
Withdrawal to help pay for reappraisal		4,840.99	
Total Withdrawals			-4,840.99
Balance as of December 31, 2018		\$	13,364.45
CERTIFICATE OF DEPOSIT - Community National Bank-2			
Balance as of January 1, 2018		\$	11,927.47
Deposits			
Interest Earned 2018	\$	31.54	
Total Deposits			31.54
Withdrawals			
Withdrawal to help pay for reappraisal		11,959.01	
Total Withdrawals			-11,959.01
Balance as of December 31, 2018		\$	0.00
<b>TOTAL REAPPRAISAL FUNDS</b>		<b>\$</b>	<b>13,364.45</b>

### TOWN EQUIPMENT FUND

CERTIFICATE OF DEPOSIT - Community National Bank

Balance as of January 1, 2018		\$	66,894.04
Deposits			
Interest Earned 2018	\$	461.88	
Total Deposits			461.88
Balance as of December 31, 2018		\$	67,355.92

CERTIFICATE OF DEPOSIT - Union Bank

Balance as of January 1, 2018		\$	63,647.49
Deposits			
Interest Earned 2018	\$	109.73	
Budgeted Amount		10,000.00	
From Highways		38,287.50	
Total Deposits			48,397.23
Balance as of December 31, 2018		\$	112,044.72
<b>TOTAL EQUIPMENT FUNDS</b>		<b>\$</b>	<b>179,40.64</b>

### TOWN RECORDS PRESERVATION FUND

CERTIFICATE OF DEPOSIT - Community National Bank

Balance as of January 1, 2018		\$	7,395.05
Deposits*			
Interest Earned 2018	\$	23.10	
2016 & 2017 Received		938.00	
2018 Received		893.00	
Total Deposits			1,854.10
Balance as of December 31, 2018		\$	9,249.15
*An additional \$154.00 (2018 - received \$1,142.00 minus \$893.00 deposited and \$95.00 spent) will be deposited in Certificate of Deposit Account when account matures.			

**LISTERS TRAINING FUNDS**

**CERTIFICATE OF DEPOSIT - Community National Bank**

Balance as of January 1, 2018		\$	3,140.36
Deposits			
Interest Earned 2018	\$	9.97	
Total Deposits			9.97
Balance as of December 31, 2018		\$	3,150.33

**TOWN BUILDING FUND**

**CERTIFICATE OF DEPOSIT – Union Bank**

Balance as of January 1, 2018		\$	11,970.26
Deposits			
Interest Earned 2018	\$	35.96	
Budgeted Amount		500.00	
Total Deposits			535.96
Withdrawals			
For Town Hall Foundation		5,000.00	
Total Withdrawals			-5,000.00
Balance as of December 31, 2018		\$	7,506.22

**HIGHWAY DEPARTMENT IMPROVEMENT FUND**

**CERTIFICATE OF DEPOSIT – Union Bank**

Balance as of January 1, 2018		\$	11,851.09
Deposits			
Interest Earned 2018	\$	35.61	
Budgeted Amount		500.00	
Total Deposits			535.61
Withdrawals			
For Insulating Part of Garage		1,096.00	
Total Withdrawals			-1,096.00
Balance as of December 31, 2018		\$	11,290.70

**ROAD IMPROVEMENT FUND**

**CERTIFICATE OF DEPOSIT – Union Bank**

Balance as of January 1, 2018		\$	19,796.71
Deposits			
Interest Earned 2018	\$	59.47	
Budgeted Amount		500.00	
Total Deposits			559.47
Balance as of December 31, 2018		\$	20,356.18

The "Kirby Town School District Budgetary Comparison Schedule- General Fund" statement is from the Gene A. Besaw & Associates, P.C., Certified Public Accountants & Consultants, Auditor's Report. They are for the year ended June 30, 2018 and do not reflect any receipts or disbursements from July 1, 2018 to December 31, 2018.

**KIRBY TOWN SCHOOL DISTRICT  
BUDGETARY COMPARSION SCHEDULE  
GENERAL FUND**

**Year Ended June 30, 2018**

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues</b>			
Property taxes	\$ 1,363,963	\$ 781,920	\$ (582,043)
Intergovernmental	17,780	566,257	548,477
Interest income	500	384	(116)
<b>Total revenues</b>	<u>1,382,243</u>	<u>1,348,561</u>	<u>(33,682)</u>
<b>Expenditures</b>			
Direct Services:			
Regular programs	763,532	874,533	(111,001)
Special educational programs	30,777	21,938	8,839
General administration	72,522	70,685	1,837
Business administration	605	605	-
Secondary education	631,807	591,110	40,697
Debt service	-	216	(216)
<b>Total expenditures</b>	<u>1,499,243</u>	<u>1,559,087</u>	<u>(59,844)</u>
<b>Excess of expenditures over revenues</b>	<u>(117,000)</u>	<u>(210,526)</u>	<u>(93,526)</u>
<b>Other Financing Sources</b>			
Transfer from Reserve Fund	117,000	180,310	63,310
<b>Excess of expenditures over revenues and other financing sources</b>	-	(30,216)	(30,216)
<b>Fund Balance, Beginning of Year</b>	<u>(33,412)</u>	<u>(33,412)</u>	<u>-</u>
<b>Fund Balance, End of Year</b>	<u>\$ (33,412)</u>	<u>\$ (63,628)</u>	<u>\$ (30,216)</u>

The "Kirby Town School District Statement of Revenues, Expenditures, And Changes in Fund Balance-General Fund" statements are from the Gene A. Besaw & Associates, P.C., Certified Public Accountants & Consultants, Auditor's Report. They are for the year ended June 30,2018 and do not reflect any receipts or disbursements from July 1,2018 to December 31, 2018.

**KIRBY TOWN SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCE - BUDGET AND ACTUAL**

**GENERAL FUND**

Year Ended June 30, 2018

Page (1 of 3)

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues</b>			
Real estate taxes	\$ 1,363,963	\$ 781,920	\$ (582,043)
Special programs			
Education spending grant	-	580,504	580,504
Mainstream block grant	5,551	-	(5,551)
Early essential education	906	-	(906)
Special education intensive	11,323	-	(11,323)
Special education - prior year	-	(14,247)	(14,247)
Interest income	500	384	(116)
<b>Total revenue</b>	<b>1,382,243</b>	<b>1,348,561</b>	<b>(33,682)</b>
<b>Expenditures</b>			
Elementary Education			
Unspecified			
Workers compensation	-	(12)	12
<b>Tuition</b>			
Tuition - Pre-K	12,475	33,051	(20,576)
Tuition - kindergarten	11,912	-	11,912
Tuition - public	207,583	188,691	18,892
Tuition - private	531,562	652,803	(121,241)
<b>Total elementary tuition</b>	<b>763,532</b>	<b>874,545</b>	<b>(111,013)</b>
Special Education			
Purchased services	-	1,651	(1,651)
Assessment - SU	30,777	20,287	10,490
<b>Total speech education</b>	<b>30,777</b>	<b>21,938</b>	<b>8,839</b>
<b>School Board</b>			
Salaries	1,000	1,000	-
FICA	77	77	-
Audit assessment- SU	4,775	4,775	-
Legal services	1,000	-	1,000
Insurance	2,817	2,460	357
Advertising	150	70	80
Office supplies	150	-	150
Dues and fees	250	-	250
<b>Total school board</b>	<b>10,219</b>	<b>8,382</b>	<b>1,837</b>
Office of Superintendent *			
Assessment- SU	62,303	62,303	-

**KIRBY TOWN SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCE - BUDGET AND ACTUAL**

**GENERAL FUND**

Year Ended June 30, 2018

Page (2 of 3)

	Budget	(Balance) Actual	Variance Favorable (Unfavorable)
Elementary Education (continued)			
Treasury Services			
Salary	562	562	-
FICA	43	43	-
<b>Total treasury services</b>	<b>605</b>	<b>605</b>	<b>-</b>
<b>Total elementary education</b>	<b>867,436</b>	<b>967,761</b>	<b>(100,325)</b>
Secondary Education			
Tuition			
Tuition - public	146,262	34,796	111,466
Tuition - private	467,545	548,114	(80,569)
<b>Total secondary tuition</b>	<b>613,807</b>	<b>582,910</b>	<b>30,897</b>
Medical Services			
Professional services	18,000	8,200	9,800
<b>Total secondary education</b>	<b>631,807</b>	<b>591,110</b>	<b>40,697</b>
Debt Services			
Short term interest	-	216	(216)
<b>Total expenditures</b>	<b>1,499,243</b>	<b>1,559,087</b>	<b>(59,844)</b>
<b>Excess of expenditures over revenues</b>	<b>(117,000)</b>	<b>(210,526)</b>	<b>(93,526)</b>
Other Financing Sources			
Transfer from Reserve Fund	117,000	180,310	63,310
<b>Excess of expenditures over revenues and other financing sources</b>	<b>-</b>	<b>(30,216)</b>	<b>(30,216)</b>
Fund Balance, Beginning of Year	(33,412)	(33,412)	-
<b>Fund Balance, End of Year</b>	<b>\$ (33,412)</b>	<b>\$ (63,628)</b>	<b>\$ (30,216)</b>

\*There was no page 3 found in the Gene A. Besaw & Associates, P.C., Certified Public Accountants & Consultants, Auditor's Report.

# REPORT OF SCHOOL DEPARTMENT

## TREASURER'S REPORT

Wanda Grant, Treasurer July 1, 2017 – December 31, 2018  
(To End of Kirby School District)

### RECEIPTS

Beginning Balance July 1, 2017	\$	8,352.88
<b>INCOME</b>		
Passumpsic Savings Bank, NOW Interest	\$	369.50
State of Vermont		
Act 60 Block Grant Funds		580,503.90
Mainstream Block Grant (returned to State)		(11,104.18)
Intensive Reimbursement (returned to State)		(3,143.00)
Town of Kirby, Taxes		<u>781,920.10</u>
<b>TOTAL INCOME</b>		1,348,546.32
<b>Transfers from Other Accounts</b>		
Passumpsic Savings Bank, Reserve Account		153,390.01
Passumpsic Savings Bank, From Line of Credit FY 2018		760,000.00
Passumpsic Savings Bank, Line of Credit – Transferred & Paid by NEK Choice School District (Includes amount of \$68,204.02 to pay off FY 2018 Line of Credit & \$1,795.98 overpayment returned to Kirby Town School District)		70,000.00
<b>TOTAL TRANSFERS</b>		<u>983,390.01</u>
<b>TOTAL INCOME</b>		<b>2,331,936.33</b>
<b>Total Income, Transfers &amp; Beginning Balance</b>	\$	<b>2,340,289.21</b>

### DISBURSEMENTS

<b>EXPENSES</b>		
<b>ADMINISTRATION</b>		
Essex-Caledonia Supervisory Union		
Superintendent's Office Assessment	\$	62,303.00
Liability Insurance		2,460.00
Audit Assessment		4,775.00
The Caledonian-Record, Notice		70.00
Passumpsic Savings Bank, Interest paid on Line of Credit		3,215.66
School Board Members Salaries		
Miles Etter		400.00
Sharon Baker		300.00
Kimberly Butler		300.00
IRS-Social Security for School Board Members		62.00
IRS-Medicare for School Board Members		14.50
Wanda Grant, Bookkeeper		562.00
IRS-Social Security for Bookkeeper		34.84
IRS-Medicare for Bookkeeper		<u>8.15</u>
	\$	74,505.15

<b>HEALTH SERVICES</b>			
Vermont Association for the Blind & Visually Impaired	\$	8,200.00	
			8,200.00
<b>SPECIAL EDUCATION</b>			
Essex-Caledonia Supervisory Union, Special Education Assessment	\$	20,286.17	
			20,286.17
<b>TUITION</b>			
Preschool			
ABC & LOL Preschool	\$	2,224.60	
Concord School District		4,724.00	
Kids of the Kingdom Preschool		3,495.80	
Riverside School		11,440.80	
Waterford School District		16,757.40	
			38,642.60
Kindergarten:			
Burke Town School District	\$	14,747.00	
Concord School District		13,500.00	
Riverside Day School		70,834.72	
St. Johnsbury School District		10,025.00	
			109,106.72
Elementary Grades 1-6:			
Burke Town School District	\$	34,242.60	
Concord School District		13,500.00	
Lyndon Town School District		26,745.08	
Riverside Day School		458,979.68	
St. Johnsbury School District		20,050.00	
Thaddeus Stevens School		118,060.14	
Waterford School District		62,500.00	
			734,077.50
Junior High Grades 7-8:			
Lyndon Town School District	\$	14,747.00	
Riverside Day School		135,738.20	
St. Johnsbury School District		20,050.00	
Thaddeus Stevens School		45,390.00	
			215,925.20
Senior High Grades 9-12:			
Burke Mountain Academy	\$	7,803.60	
Lyndon Institute		107,082.42	
Lyndon Institute, 504 Program		700.00	
St. Johnsbury Academy		253,275.00	
St. Johnsbury Academy, Guided Studies		2,100.00	
			370,961.02

Adjustment for Previous Years		
Waterford School District FY 2017	\$ 1,650.46	
		1,650.46
<b>TOTAL SCHOOL EXPENSES</b>		<b>\$ 1,573,354.82</b>
<b>TRANSFERS</b>		
Passumpsic Savings Bank, Paid FY 2018 Line of Credit	\$ 760,000.00	
NEK Choice School District, To Close Kirby School District Account	6,934.39	
<b>TOTAL TRANSFERS</b>		<b>\$ 766,934.39</b>
<b>TOTAL SCHOOL EXPENSES &amp; TRANSFERS</b>		<b>\$ 2,340,289.21</b>

Total Regular Tuitions were \$1,488,999.21 (does not include Previous Years)

SCHOOL CASH UP

July 1, 2017 – December 31, 2018

<b>Cash Up Including Line of Credits</b>		
Beginning Balance as of July 1, 2017	\$	8,352.88
Receipts (includes Transfers from other Accounts)		2,331,936.33
	\$	2,340,289.21
Disbursements		(2,340,289.21)
<b>Beginning Balance &amp; Checkbook Balance as of January 1, 2019</b>	<b>\$</b>	<b>0.00</b>
<b>Cash Up Without Line of Credits</b>		
Receipts	\$	1,348,546.32
Disbursements		1,573,354.82
	\$	(224,808.50)
Beginning Balance as of July 1, 2017		8,352.88
Transferred from Reserve Account		153,390.01
<b>Deficit Transferred to NEK Choice School District</b>	<b>\$</b>	<b>63,065.61</b>

Please note that the above report covers July 1, 2017 to December 31, 2018 (close of Kirby Town School District). The audited report conducted by Gene A. Besaw & Associates, Inc. only covers from July 1, 2017 to June 30, 2018. Transactions after June 30, 2018 were:

Receipts:

Passumpsic Savings Bank, NOW Interest

Passumpsic Savings Bank, Overpayment of Loan

(included as part of new line of credit for \$70,000)

Essex-Caledonia Supervisory Union, Refund of Special Education Funds

Disbursements :

Payment of 1<sup>st</sup> line of credit with new line of credit (Passumpsic Savings Bank for \$70,000)

NEK Choice School District (to close Kirby Town School District account)

\$

7.29

\$

1,795.98

\$

2,796.58

\$

68,204.02

\$

6,934.39

44

## EXPENSES OF SCHOOL FOR PAST FIVE YEARS

School Year July 1, 2014 – June 30, 2015*		
July 1, 2014 – December 31, 2014	\$ 645,113.09	
January 1, 2015 – June 30, 2015	<u>716,934.88</u>	
		\$ 1,362,047.97
School Year July 1, 2015 – June 30, 2016*		
July 1, 2015 – December 31, 2015	\$ 651,121.59	
January 1, 2016 – June 30, 2016	<u>640,955.97</u>	
		\$ 1,292,077.56
School Year July 1, 2016 – June 30, 2017*		
July 1, 2016 – December 31, 2017	\$ 685,913.46	
January 1, 2017 – June 30, 2017	<u>779,157.01</u>	
		\$ 1,465,070.47
School Year July 1, 2017 – June 30, 2018*		
July 1, 2017 – December 31, 2017	\$ 894,327.47	
January 1, 2018 – December 31, 2018	<u>679,027.35</u>	
		\$ 1,573,354.82
*Amounts show actual expenditures and do not include transfers between accounts.		

## SCHOOL RESERVE SAVING ACCOUNT

Passumpsic Savings Bank

Balance as July 1, 2017		\$ 153,359.84
Deposits		
Interest Earned July 1, 2017 – December 31, 2018	\$ 30.17	
Total Deposits		30.17
Withdrawals		
To NOW Account	\$ 153,390.01	
Total Withdrawals		<u>(153,390.01)</u>
Balance as of December 31, 2018		\$ 0.00

## LINES OF CREDIT

Passumpsic Savings Bank-1

Balance as of July 1, 2017		\$ 0
Amounts Withdrawn from July 1, 2017 to December 31, 2018	\$ 760,000.00	
Interest accrued	3,215.66	
Amount paid back by Kirby Town School District	(695,011.64)	
Amount paid back by NEK Choice School District (Line of Credit of \$70,000.00 - \$1,795.98 overpayment paid to Kirby Town School District)		
Total of Line of Credit as of December 31, 2018	(68,204.02)	\$ 0.00

Passumpsic Savings Bank-2

Balance as of July 1, 2018		\$ 70,000.00
Line of Credit transferred to NEK Choice School District and to be paid by NEK Choice School District		

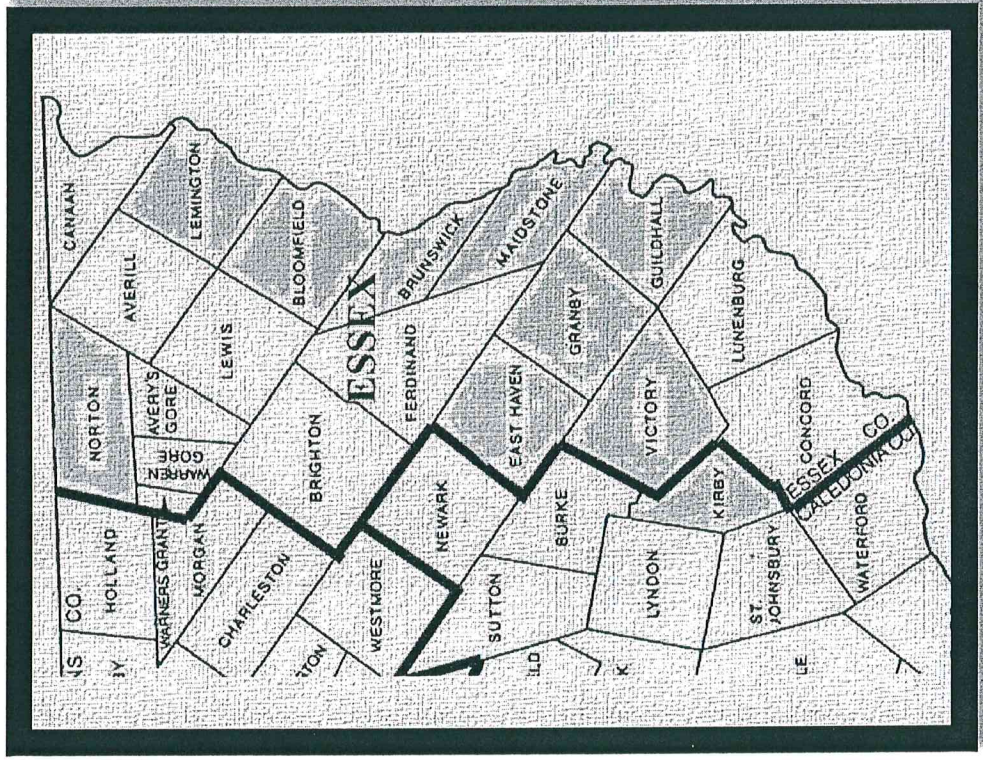


2018

ANNUAL REPORTS

OF THE

NEK CHOICE SCHOOL DISTRICT



## NEK Choice Unified School District Annual Report

NEK Choice began its first year of operation July 1st, 2018. The commitment of this district is to allow our parents/guardians to choose the school that best meets the needs for their children's education. The ability to stabilize the taxes for towns within the district is aided by this unification through tax incentives and a larger student population to offset dramatic increases in small town numbers. This mission has presented numerous challenges - changes, improvements, and much learning.

A new Essex North Supervisory Union Superintendent, Karen Conroy, has worked hard with her new staff, new equipment and systems, new and revised policies, to manage our new NEK Choice School District. Much information about students' residency, school billings and more from previous years was acquired. Communicating with and educating residents and schools about our legal entity, its policies, and procedures presented a large task for a new staff. Through this process, a better understanding was gained of all that is involved with tuitioning 300 children to more than 20 schools. This year has already seen improving efficiency and effectiveness that will continue and result in a better system.

Our website: [www.ensuvt.org/NEK/](http://www.ensuvt.org/NEK/), will hopefully improve communication and accessibility for our district and the children we serve. We also printed a Parent/Guardian Resource Guide this past year, with information about schools our children attend and may attend, and information for what tuitioning your children to school entails.

We have had many people serve our towns for multiple years to help bring our broader school community to operation today. They have worked hard and committed much time to maintain and improve educational opportunities for our children. I would like to thank you citizens for trusting and supporting them and I would like to thank our members for their commitment and dedication. One of our original Board Members will step aside this year and I would like to especially thank Steve Thibault for his work these past three years. We invite you to come share your thoughts and concerns at our Annual Meeting in Guildhall, Vt at the Guild Hall, February 25th 5:30 PM, the week before Town Meeting. Please visit the website or call the Superintendent's office for more information.

Respectfully,



Miles Etter NEK Choice Board Chairman

Essex North Supervisory Union welcomes the addition of the newly unified school district NEK Choice to our supervisory union. The mission of NEK Choice is “to *acknowledge each student’s individuality and provide school choice to help ensure the most rewarding and successful educational experience and environment.*” It has been a pleasure speaking with and listening to our new families, learning how so many of our students are engaging in opportunities based on their individual interests. We have students enrolling in early college programs, career and technical education (CTE) programs, and military prep schools. NEK Choice students are competing internationally, they are flying planes, and preparing to become local fire and emergency services personnel. The saying from Lupita Nyong’o, “no matter where you’re from, your dreams are valid” is applicable to our small rural communities. It is truly inspiring to be a part of serving the educational aspirations of our youth.

We have developed relationships with 30 different schools, not only to track tuition costs, but to assist with the student services and/or to provide related guidance for new parents/guardians on Universal Pre-K. Along with developing relationships with schools, we have been working directly with every parent/guardian for the 300 plus students we serve in verifying their residency and approving vouchers for their school of choice. Under our new school district policies, families are required to provide three forms of supporting documentation to prove residency. This has been a daunting task, but extremely important to ensure we are paying for the education of children who live in our communities. Some areas of NEK Choice have never been required to provide residency information, so we appreciate the patience of these families in the collection of this information.

Along with the addition of NEK Choice, the Unorganized Township of Ferdinand has been reassigned to our supervisory union from North Country Supervisory Union, which includes the responsibility of providing services for school-aged children residing in this area. The reassignment was requested by the governance of the Unified Towns and Gores of Essex County and approved by the State Board of Education on June 27, 2018. This reassignment will help to support a more efficient use of state resources by locating all six of the Unified Towns and Gores within the same supervisory union.

With student equity and opportunity in mind, we have also been looking at expanding our only operating school district in the supervisory union, Canaan Schools, to explore the future of education in the communities of Canaan, Vermont and the New Hampshire communities of Clarksville, Colebrook, Columbia, Pittsburg and Stewartstown. A 21-member committee, which includes board representation from the NEK Choice School District, has been working diligently to understand the distances children are travelling, the facilities where they are attending, and the offerings that we are providing from our local schools.

Based on our findings, we believe that with the consolidation of buildings and resources, we could provide the 680 students in our geographic area more opportunities at the same costs to the taxpayers, if not less. The proposal from the committee’s research supports the regionalization of students in grades 9 through twelve at Canaan Schools. It will also expand the educational offerings of the Canaan Career Center, that currently provides career and technical education for Region 1 students in New Hampshire, along with the Canaan and area NEK Choice students of Vermont.

We have successfully been trialing the waters of collaboration for the past year with our high school students, allowing them to participate in courses being offered at any of the area high schools based on their schedule need or interests. We plan to approach the Canaan Community at the annual town meeting for their continued support to study and develop a regional plan to increase educational offerings for area students at a reasonable cost to all the community taxpayers involved.

Please check out the new development on our website at <http://ensuvt.org>, while still under construction, there is additional information related to the topics in this letter available. Contact me directly at any time with questions or concerns pertaining to the educational needs of your children.

Sincerely,

A handwritten signature in dark ink, appearing to read "Karen E. Conroy", written in a cursive style.

Karen E. Conroy - Superintendent of Schools

NEK Choice School District  
2019-2020 Budget

		Approved 1/17/2019		
SUPERINTENDENT'S OFFICE		Approved Budget (FY19)	Proposed Budget (FY20)	Increase/ Decrease
Supervisory Union Assessment		\$175,299	\$198,782	\$23,483
Total Superintendent's Office:		\$175,299	\$198,782	\$23,483
SCHOOL BOARD				
Board Members Salary		\$6,600	\$9,798	\$3,198
NEK Choice Clerk		\$50	\$50	\$0
NEK Choice Moderator		\$50	\$50	\$0
Payroll Taxes		\$513	\$757	\$245
Audit Services		\$45,000	\$8,000	-\$37,000
Legal Services		\$2,000	\$2,000	\$0
Errors & Omissions/Liability Ins.		\$8,000	\$0	-\$8,000
Advertising		\$1,700	\$1,700	\$0
Dues & Fees-VSBA Data/Dues/New Member Trainings		\$3,323	\$3,323	\$0
Travel		\$550	\$1,381	\$831
Supplies		\$200	\$200	\$0
Total School Board:		\$67,986	\$27,259	(\$40,726)
TREASURER				
Treasurer Salary		\$513	\$528	\$15
Payroll Taxes		\$39	\$41	\$2
General Supplies		\$100	\$100	\$0
Total Treasurer:		\$652	\$669	\$17
REGULAR EDUCATION: PreK Tuition				
Tuition-Location TBD PreK \$3356 is Pre-K Rate FY 20 (15)		\$186,219	\$50,340	(\$135,879)
Total PreK Tuition:		\$186,219	\$50,340	(\$135,879)
REGULAR EDUCATION: Elementary Tuition				
Tuition-Location TBD New Kindergarteners (12)		\$217,079	\$204,000	(\$13,079)
Tuition-Burke Town K-6 (11)		\$154,844	\$173,250	\$18,407
Tuition-Canaan K-6 (11)		\$256,000	\$181,500	(\$74,500)
Tuition-Clonlara K-6 (3)		\$31,731	\$42,982	\$11,251
Tuition-Colebrook Elementary K-6 (6)		\$64,996	\$115,224	\$50,228
Tuition-Concord K-6 (4)		\$56,700	\$63,000	\$6,300
Tuition-Groveton Elementary K-6 (3)		\$30,186	\$49,944	\$19,758
Tuition-Lancaster Elementary K-6 (8)		\$167,180	\$146,237	(\$20,943)
Tuition-Lunenberg Elementary (2)		\$15,225	\$31,500	\$16,275
Tuition-Lyndon Town K-6 (8)		\$92,906	\$126,000	\$33,094
Tuition-Newark K-6 (11)		\$61,937	\$173,250	\$111,313
Tuition-St. Johnsbury K-6 (4)		\$21,053	\$46,267	\$25,215
Tuition-Stark Village School K-6 (1)		\$15,093	\$16,648	\$1,555
Tuition-Stratford K-6 (6)		\$111,286	\$97,188	(\$14,098)
Tuition-Sunnybrook Montessori K-6 (1)		\$0	\$3,765	\$3,765
Tuition-Sutton School K-6 (1)		\$0	\$15,750	\$15,750
Tuition-Thaddeus Stevens K-6 (11)		\$212,562	\$157,600	(\$54,962)
Tuition-Riverside K-6 (43)		\$524,320	\$616,074	\$91,754
Tuition-Waterford K-6 (6)		\$78,750	\$122,010	\$43,260
Total Elementary Tuition:		\$2,111,847	\$2,382,189	\$270,342

NEK Choice School District

2019-2020 Budget

REGULAR EDUCATION: Secondary Tuition	Approved Budget (FY19)	Proposed Budget (FY20)	Increase/Decrease
Tuition-Burke Town 7-8 (2)	\$30,969	\$31,500	\$531
Tuition-Canaan 7-8 (1)	\$108,000	\$18,000	(\$90,000)
Tuition-Colebrook Elementary 7-8 (1)	\$16,249	\$19,204	\$2,955
Tuition-Concord School 7-8 (1)	\$0	\$15,750	\$15,750
Tuition-Groveton Middle 7-8 (4)	\$30,186	\$66,592	\$36,406
Tuition-Lancaster Elementary 7-8 (6)	\$133,744	\$109,678	(\$24,066)
Tuition-Lunenburg and Gilman Schools 7-8 (1)	\$0	\$15,750	\$15,750
Tuition-Lyndon Town School 7-8 (4)	\$46,453	\$63,000	\$16,547
Tuition-Millers Run 7-8 (1)	\$15,484	\$0	(\$15,484)
Tuition-Newark 7-8 (1)	\$61,937	\$15,750	(\$46,187)
Tuition-Riverside 7-8 (17)	\$349,503	\$273,471	(\$76,032)
Tuition-St. Johnsbury 7-8 (2)	\$42,105	\$23,134	(\$18,971)
Tuition-Stratford Public 7-8 (0)	\$31,796	\$0	(\$31,796)
Tuition-Thaddeus Stevens School 7-8 (8)	\$158,865	\$128,692	(\$30,173)
Tuition-Waterford 7-8 (2)	\$13,125	\$34,860	\$21,735
Tuition-Burke Mountain Academy 9-12 (1)	\$0	\$16,087	\$16,087
Tuition-Canaan 9-12 (14)	\$162,000	\$252,000	\$90,000
Tuition-Clonlara 9-12 (1)	\$31,731	\$16,087	(\$15,644)
Tuition-Colebrook Academy 9-12 (4)	\$118,500	\$103,904	(\$14,596)
Tuition-East Burke 9-12 (2)	\$31,773	\$32,173	\$400
Tuition-Groveton High 9-12 (7)	\$175,500	\$110,467	(\$65,033)
Tuition-Holderness School 9-12 (1)	\$0	\$16,087	\$16,087
Tuition-Lyndon Institute 9-12 (32)	\$303,361	\$585,312	\$281,951
Tuition-New Mexico Military Institute 9-12 (1)	\$0	\$16,087	\$16,087
Tuition-St. Johnsbury Academy 9-12 (16)	\$354,585	\$289,968	(\$64,617)
Tuition-White Mountain Regional 9-12 (11.5)	\$182,446	\$227,706	\$45,260
Extra Cost-St. Johnsbury Academy 9-12 Guided Studies (4)	\$17,640	\$36,057	\$18,417
Total Secondary Tuition:			
Total Regular Education Tuition:	\$2,415,952	\$2,517,314	\$101,362
Total Regular Education Tuition:	\$4,714,018	\$4,949,843	\$235,825
REGULAR EDUCATION: Services			
Contracted Services PreK & 504 Services	\$119,164	\$0	-\$119,164
Total Regular Education Services:	\$119,164	\$0	-\$119,164
SPECIAL EDUCATION SERVICES			
Special Education-Excess Costs	\$346,680	\$163,502	-\$183,178
Total Special Education Services:	\$346,680	\$163,502	-\$183,178

Grand Total of NEK Choice School District Expenditures:	\$5,423,799	\$5,340,056	(\$83,743)
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Revenue Statement NEK Choice School District	Estimated Revenue (FY19)	Estimated Revenue (FY20)	Increase/Decrease
Prior Year Carry Over	\$0	\$0	\$0
Education Fund	\$5,423,799	\$5,327,168	(\$96,631)
ENSU (Net Transportation Aid minus Contracted Services)	\$0	\$12,388	\$12,388
Interest	\$0	\$500	\$500
Total Revenue	\$5,423,799	\$5,340,056	(\$83,743)

District: **Northeast Kingdom Choice USD**  
County: **Essex**

	U065		Property dollar equivalent yield		Homestead tax rate per \$10,666 of equalized pupil	
	Essex North		10.666		1.00	
Expenditures						
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	FY2017	FY2018	FY2019	FY2020	Income dollar equivalent yield per 2.0% of household income
2.	plus	-	-	\$5,423,799	\$5,340,056	1.
3.	Sum of separately warned articles passed at union district meeting	-	-	-	-	2.
4.	plus	-	-	\$5,423,799	\$5,340,056	3.
5.	plus	-	-	-	-	4.
6.	plus	-	-	-	\$5,340,056	5.
7.	minus	-	-	\$5,423,799	-	6.
8.	minus	-	-	-	-	7.
9.	minus	-	-	-	-	8.
Total Union Budget						
9.	S.U. assessment (included in union budget) - informational data	-	-	-	-	
10.	Prior year deficit reduction (if included in union expenditure budget) - informational data	-	-	-	-	
11.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	-	-	-	\$12,888	9.
12.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	-	-	-	\$12,888	10.
Total offsetting union revenues						
11.	Education Spending	-	-	\$5,423,799	\$5,327,168	11.
12.	Northeast Kingdom Choice USD equalized pupils	-	-	286.79	268.92	12.

13.	minus	Less net eligible construction costs (or P&I) per equalized pupil	-	-	\$19,809.49	13.
14.	minus	Less share of SpEd costs in excess of \$50,000 for an individual (per equip)	-	-	\$72.92	14.
15.	minus	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equip)	-	-	-	15.
16.	minus	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equip)	-	-	-	16.
17.	minus	Estimated costs of new students after census period (per equip)	-	-	-	17.
18.	minus	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equip)	-	-	-	18.
19.	minus	Less planning costs for merger of small schools (per equip)	-	-	-	19.
20.	minus	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equip)	-	-	-	20.
21.	minus	System on or after July 1, 2015 (per equip)	-	-	-	21.

22.	plus	Excess spending threshold	-	-	-	22.
23.	plus	Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	23.
24.	plus	Per pupil figure used for calculating District Equalized Tax Rate	-	-	\$19,809.49	24.
25.	plus	Union spending adjustment (minimum of 100%)	-	-	185.726%	25.

26.	plus	Anticipated equalized union homestead tax rate to be prorated	-	-	\$1,8573	26.
		[\$19,809.49 ÷ (\$10,666 / \$1.00)]	-	-	-	
		Less ACT 153 6 cents Second Year of Operation Incentive	-	-	\$1,7973	

Prorated homestead union tax rates for members of Northeast Kingdom Choice USD

	FY2019	Equalized Rate FY2020	CLA FY2020	Tax Rate FY2020	FY20 F
T021 Bloomfield	1.4157	1.6196	106.11%	1.5263	100.00%
T035 Brunswick	1.2110	1.2163	95.43%	1.2745	100.00%
T064 East Haven	1.6341	1.7973	102.85%	1.7475	100.00%
T083 Granby	1.0265	1.1025	100.80%	1.0938	100.00%
T088 Guildhall	0.8698	1.1025	109.66%	1.0054	100.00%
T108 Kirby	1.5245	1.7206	110.62%	1.5554	100.00%
T111 Lemington	1.4226	1.5263	100.98%	1.5115	100.00%
T118 Maidstone	0.9383	1.1025	104.44%	1.0566	100.00%
T144 Norton	1.8777	1.7973	94.18%	1.9084	100.00%
T216 Victory	1.9836	1.9743	103.97%	1.8989	100.00%

27.	plus	Anticipated income cap percent to be prorated from Northeast Kingdom Choice USD	-	-	3.02%	27.
		[((\$19,809.49 ÷ \$13,104) × 2.00%)]	-	-	-	

Prorated union income cap percentage for members of Northeast Kingdom Choice USD

	FY2017	FY2018	FY2019	FY2020	FY20 F
T021 Bloomfield	-	-	2.55%	2.64%	2.64%
T035 Brunswick	-	-	2.00%	2.00%	2.00%
T064 East Haven	-	-	2.88%	2.93%	2.93%
T083 Granby	-	-	2.00%	2.00%	2.00%
T088 Guildhall	-	-	2.00%	2.00%	2.00%
T108 Kirby	-	-	2.71%	2.80%	2.80%
T111 Lemington	-	-	2.47%	2.48%	2.48%
T118 Maidstone	-	-	2.00%	2.00%	2.00%
T144 Norton	-	-	2.92%	2.93%	2.93%
T216 Victory	-	-	3.52%	3.21%	3.21%

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1,000 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

**Essex North Supervisory Union**  
**2019 - 2020 Budget**

Approved 1/5/2019					
Expenditures SUPERINTENDENT'S OFFICE	Approved Budget (FY19)	Proposed Budget (FY20)	Increase (Decrease)	NEK Choice	Canaan
<b>GENERAL COSTS</b>					
<b>SUPERINTENDENTS OFFICE:</b>					
Superintendent Salary	\$96,820	\$100,693	\$3,873	\$50,347	\$50,347
Treasurer Salary	\$1,522	\$1,568	\$46	\$784	\$784
Business Admin Salary	\$51,500	\$53,560	\$2,060	\$26,780	\$26,780
Admin Asst/AP/Residency Clerk Salary	\$34,320	\$31,200	(\$3,120)	\$15,600	\$15,600
PR HR Benefits Coordinator Salary	\$0	\$35,880	\$35,880	\$17,940	\$17,940
Group Ins-Health/Dental/Life/STD/LTD	\$43,229	\$54,374	\$11,145	\$27,187	\$27,187
HRA	\$12,900	\$15,000	\$2,100	\$7,500	\$7,500
HRA-Admin Fees	\$125	\$164	\$39	\$82	\$82
VMERS-Retirement Plan for BA/Admin Asst/PR HR Coord	\$0	\$4,976	\$4,976	\$2,488	\$2,488
VT Teacher Health Assessment-New Hires (KC)	\$1,253	\$1,308	\$55	\$654	\$654
FICA	\$15,895	\$17,052	\$1,157	\$8,526	\$8,526
Payroll Ins-WC/Unemp	\$1,923	\$2,680	\$757	\$1,340	\$1,340
Prof/OLT Liab. Ins-Errors & Omissions/Liability Ins.	\$5,000	\$5,000	\$0	\$2,500	\$2,500
Advertising	\$1,700	\$2,800	\$1,100	\$1,400	\$1,400
Audit Services	\$11,000	\$11,000	\$0	\$5,500	\$5,500
Computer Equipment-Computer for Admin Asst	\$500	\$500	\$0	\$250	\$250
Contracted Services-Erate Consultant/Shred/Imaging	\$11,200	\$5,845	(\$5,355)	\$2,923	\$2,923
Dues & Fees-Registrations/Memberships	\$6,000	\$7,000	\$1,000	\$3,500	\$3,500
General Supplies	\$3,000	\$3,000	\$0	\$1,500	\$1,500
Heat	\$3,500	\$3,750	\$250	\$1,875	\$1,875
Legal Services	\$3,000	\$3,000	\$0	\$1,500	\$1,500
Postage	\$1,500	\$1,500	\$0	\$750	\$750
Repairs/Maintenance-Copier Contract, Misc Repairs	\$2,500	\$1,162	(\$1,339)	\$581	\$581
Software-WebHost/Financial Software/Add User	\$23,411	\$22,231	(\$1,180)	\$11,116	\$11,116
Telephone/Internet	\$7,800	\$8,220	\$420	\$4,110	\$4,110
Travel Expenses	\$7,000	\$7,000	\$0	\$3,500	\$3,500
Tuition Reimbursement	\$4,000	\$2,000	(\$2,000)	\$1,000	\$1,000
Will be Billed as SUPERVISORY Assessment	\$350,598	\$402,463	\$51,865	\$201,232	\$201,233
<b>Budget Totals (Supervisory Union)</b>	<b>\$350,598</b>	<b>\$402,463</b>	<b>\$51,865</b>	<b>\$201,232</b>	<b>\$201,233</b>
Revenue Statement SUPERINTENDENT'S OFFICE	Revised 2018-2019	Estimated 2019-2020	Increase (Decrease)	NEK Choice	Canaan
Prior Year Carry-Over (FY 18 \$14070)	\$0	\$0	\$0	\$0	\$0
Indirect Costs	\$0	\$0	\$0	\$0	\$0
Erate Reimb	\$0	\$4,200	\$4,200	\$2,100	\$2,100
Misc. Income	\$0	\$700	\$700	\$350	\$350
SU Assessments	\$350,598	\$397,563	\$46,965	\$198,782	\$198,783
<b>Total Revenue Superintendent's Office</b>	<b>\$350,598</b>	<b>\$402,463</b>	<b>\$51,865</b>	<b>\$201,232</b>	<b>\$201,233</b>

Expenditures SPECIAL EDUCATION / SERVICES	Approved Budget (FY19)	Proposed Budget (FY20)	Increase (Decrease)	NEK Choice	Canaan
<b>Special Services (Special Ed)</b>					
Salaries-Director of Student Support (.90 FTE)	\$61,297	\$63,136	\$1,839	\$18,309	\$44,827
Salaries-Administrative Assistant (.65 FTE)	\$30,888	\$22,984	(\$7,904)	\$6,665	\$16,319
Para Educators-Canaan Schools Staff Only	\$290,191	\$104,378	(\$185,813)	\$15,309	\$89,069
Special Ed Teachers	\$164,277	\$158,339	(\$5,938)	\$6,555	\$151,784
Substitutes	\$6,300	\$6,600	\$300	\$514	\$6,086
FICA	\$42,301	\$27,191	(\$15,110)	\$3,650	\$23,541
Payroll Insurance-Worker's Compensation/Unemployment	\$12,372	\$7,237	(\$5,135)	\$814	\$6,423
Group Ins-Health/Dental/Life/LTD/STD/HRA/HRA Admin	\$216,117	\$129,984	(\$86,133)	\$20,839	\$109,145
VMERS- Retirement Plan Admin Assistant (.65 FTE)	\$0	\$984	\$984	\$285	\$699
Pre-K Coordinator (.28 FTE) Salary & Benefits- IDEA	\$0	\$17,553	\$17,553	\$0	\$17,553
PE Teacher (.50 FTE) Salary & Benefits -IDEA	\$0	\$24,535	\$24,535	\$0	\$24,535
Mentor Stipends-SF/LH/New Teacher	\$0	\$3,230	\$3,230	\$312	\$2,917
Summer School-Teacher/Paras-Salaries & Benefits	\$0	\$9,096	\$9,096	\$0	\$9,096
Advertising	\$1,000	\$1,000	\$0	\$500	\$500
Contracted Services-PT/OT/Speech/Visions/Deaf	\$513,392	\$511,857	(\$1,535)	\$199,283	\$312,574
Dues & Registrations	\$1,500	\$3,000	\$1,500	\$870	\$2,130
Equipment Maintenance	\$1,000	\$1,000	\$0	\$250	\$750
Equipment-Laptops/Desks/Special Equipment	\$10,000	\$7,000	(\$3,000)	\$1,000	\$6,000
General Supplies-Special Ed	\$7,500	\$7,500	\$0	\$1,500	\$6,000
Instructional Support Services-Professional Development	\$8,000	\$8,000	\$0	\$2,320	\$5,680
Postage	\$800	\$800	\$0	\$232	\$568
Telephone	\$3,500	\$3,500	\$0	\$1,015	\$2,485
Transportation-Turning Points/New School	\$23,100	\$23,778	\$678	\$0	\$23,778
Travel-Director /NEK Case Manager	\$6,500	\$9,300	\$2,800	\$6,975	\$2,325
Tuition-Out of District Placements/LI Excess Costs	\$268,950	\$366,379	\$97,429	\$121,227	\$245,153
VSTRS-Federal Charge for Grants	\$0	\$5,400	\$5,400	\$0	\$5,400
VT Teacher Health Assessment-New Teacher /JL/CF/SF	\$0	\$3,636	\$3,636	\$379	\$3,257
<b>Will be billed as Special Education Assessment</b>	<b>\$1,668,984</b>	<b>\$1,527,397</b>	<b>(\$141,588)</b>	<b>\$408,804</b>	<b>\$1,118,593</b>
<b>Above will be reimbursed at approx 56%</b>					
<b>Budget Totals (Special Education)</b>	<b>\$1,668,984</b>	<b>\$1,527,397</b>	<b>(\$141,588)</b>	<b>\$408,804</b>	<b>\$1,118,593</b>
<b>Budget Sub-Totals (Superintendent/Special Education)</b>	<b>\$2,019,582</b>	<b>\$1,929,860</b>	<b>(\$89,722)</b>	<b>\$610,036</b>	<b>\$1,319,825</b>

Revenue Statement SPECIAL ED SERVICES	Approved /Revised 2018-2019	Estimated 2019-2020	Increase (Decrease)	NEK Choice	Canaan
Pre-School (moved to Canaan)	\$49,005	\$0	(\$49,005)		
Mainstream Block Grant	\$191,225	\$201,890	\$10,665	\$37,209	\$164,681
IDEA-Canaan	\$109,087	\$124,608	\$15,521		\$124,608
Special Ed Reimb by State-56% after Block Grant & IDEA	\$696,186	\$672,503	(\$23,683)	\$208,093	\$464,410
Special Ed Extraordinary Reimb Canaan-over \$60K	\$0	\$102,592	\$102,592		\$102,592
Special Ed Assessments	\$643,424	\$0	(\$643,424)		
Special Ed Excess Costs	\$147,509	\$425,803	\$278,294	\$163,502	\$262,301
<b>Total Revenue/Special Ed</b>	<b>\$1,836,436</b>	<b>\$1,527,397</b>	<b>(\$309,039)</b>	<b>\$408,804</b>	<b>\$1,118,593</b>

Expenditures OTHER SERVICES (Non-Reimbursable)	Approved Budget (FY19)	Proposed Budget (FY20)	Increase (Decrease)	NEK Choice	Canaan
Salaries-Director/Admin Asst for 504 Services (.10)	\$10,243	\$10,551	\$308	\$5,064	\$5,487
FICA/Health/HRA/Dental/Life/Dis/Long/Short/WC	\$5,363	\$3,548	(\$1,815)	\$1,703	\$1,845
Pre-K Salary(Budget moved to Canaan)	\$26,262	\$0	(\$26,262)	\$0	\$0
Pre-K Subs	\$600	\$0	(\$600)	\$0	\$0
Pre-K FICA/Health/HRA/Dental/Life/Dis/LTD/STD/WC	\$18,546	\$0	(\$18,546)	\$0	\$0
Pre-K General Supplies/Books	\$766	\$0	(\$766)	\$0	\$0
CFP Grant Costs	\$161,936	\$229,161	\$67,225	\$0	\$229,161
Medicaid Clerk (Admin Asst) .25 FTE-Salary/Benefits IEP	\$0	\$10,064	\$10,064	\$4,826	\$5,238
VMERS- Retirement Plan Admin Asst (.35 FTE)	\$0	\$511	\$511	\$70	\$441
New CM Teacher (.43 FTE)-Salary & Benefits	\$0	\$28,873	\$28,873	\$13,859	\$15,014
Para Educators-Non Sped Salaries & PR Taxes	\$0	\$6,259	\$6,259	\$0	\$6,259
Contracted Services-504 Only BMH,LI,Deaf,PT,OT,SLP,Blind	\$83,720	\$38,304	(\$45,416)	\$14,459	\$23,845
EEE Equipment/Supplies	\$2,000	\$1,000	(\$1,000)	\$0	\$1,000
EEE Contracted Services (SLP/OT/PT)	\$34,308	\$29,260	(\$5,048)	\$0	\$29,260
EEE-Para Benefits	\$0	\$15,462	\$15,462	\$0	\$15,462
EEE-Para Salaries	\$0	\$28,740	\$28,740	\$0	\$28,740
Equipment-504 Students	\$9,200	\$1,800	(\$7,400)	\$1,550	\$250
General Supplies-504 Students	\$1,000	\$1,000	\$0	\$0	\$1,000
Transportation-Owned Bus Salary, Benefits, Gas, Repairs, Fees (moved from CSD)	\$0	\$19,880	\$19,880	\$0	\$19,880
Transportation-Purchased Services (moved from CSD)	\$0	\$191,000	\$191,000	\$0	\$191,000
Transportation-Athletic/Field/Music (moved from CSD)	\$0	\$50,818	\$50,818	\$0	\$50,818
Tuition Reimbursement-Para Educators	\$2,000	\$2,000	\$0	\$500	\$1,500
VT Teacher Retire Health Assess (TA)	\$2,506	\$1,308	(\$1,198)	\$0	\$1,308
<b>Will be billed as invoiced for the above services:</b>	<b>\$358,450</b>	<b>\$669,538</b>	<b>\$311,089</b>	<b>\$42,031</b>	<b>\$627,507</b>

<b>Grand Total Other Services:</b>	<b>\$358,450</b>	<b>\$669,538</b>	<b>\$311,089</b>	<b>\$42,031</b>	<b>\$627,507</b>
<b>Budget Sub-Totals (Superintendent, Special Ed &amp; Other):</b>	<b>\$2,378,032</b>	<b>\$2,599,398</b>	<b>\$221,366</b>	<b>\$652,067</b>	<b>\$1,947,332</b>

Revenue Statement Non-Other Services	Approved /Revised 2018-2019	Estimated 2019-2020	Increase (Decrease)	NEK Choice	Canaan
EEE Grant	\$29,062	\$27,930	(\$1,132)	\$0	\$27,930
IEP Medicaid Grant	\$0	\$53,262	\$53,262	\$21,010	\$32,252
CFP Grant (Math Int/BMH-Canaan/Curr/Academic Counselor)	\$161,936	\$229,161	\$67,225	\$0	\$229,161
Transportation Aid Revenue from State	\$0	\$100,082	\$100,082	\$33,409	\$66,673
Contracted Services-PD to ENSU	\$0	\$259,104	\$259,104	(\$12,388)	\$271,491
<b>Total Revenue Other Services:</b>	<b>\$190,998</b>	<b>\$669,538</b>	<b>\$478,540</b>	<b>\$42,031</b>	<b>\$627,507</b>

<b>Grand Total of All Expenditures:</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>Increase</b>	<b>NEK</b>	<b>Canaan</b>
	<b>\$2,378,032</b>	<b>\$2,599,398</b>	<b>\$221,366</b>	<b>\$652,067</b>	<b>\$1,947,332</b>

ESSEX NORTH SUPERVISORY UNION PUPIL COUNT 2018-2019				
Town	Pre-K	Grades K-6	Grades 7-12	Total
Bloomfield	13	13	26	26
Brunswick	3	6	9	9
Canaan	55	65	132	132
East Haven	32	23	60	60
Ferdinand	1	1	1	1
Granby	2	6	8	8
Guildhall	9	14	24	24
Kirby	62	49	124	124
Lemington	10	5	16	16
Maidstone	9	7	16	16
Norton	4	9	13	13
Victory	3	3	6	6

**REPORTING OF FEDERAL GRANT PROGRAMS**  
**Essex North Supervisory Union**  
**2018-2019**

FEDERAL GRANT PROGRAM	ALLOCATION	PROGRAM DESCRIPTION
VT Perkins – Basic Grant	\$7,242	Supporting Canaan Career Center Programs
NH Perkins – Basic Grant	\$23,380	Supporting Canaan Career Center Programs
Title II-A	\$103,758	Supporting Effective Instruction, Student Support Programs, and Contracted Instructional Services
Title I-A	\$229,619	Improving the Academic Achievement – School-Wide Program
Title IV Part A	\$36,784	Providing Students with a Well-Rounded Education, Supporting Safe & Healthy Students & Supporting the Effective Use of Technology
IDEA-B	\$139,548	Funding Special Education & Related Services to Children with Disabilities
IDEA-B Pre-School	\$1,727	Supporting Preschool Children Eligible for Special Education Services
IEP Medicaid	\$37,727	Providing Services to Improve Student Performance
EPSDT Medicaid	\$3,000	Promoting School Wellness, Healthy snacks, & Physical Activity
<b>TOTAL GRANT ALLOCATIONS:</b>	<b>\$582,785</b>	

# GENE A. BESAW & ASSOCIATES, P.C.

Certified Public Accountants & Consultants

401 East Main Street • Newport, VT 05855  
802-334-5093 • 800-300-5093 • FAX 802-334-6427

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Kirby Town School District  
Kirby, Vermont

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Kirby Town School District, Kirby, Vermont, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Kirby Town School District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards" issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain a reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Kirby Town School District as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### **Required Supplementary Information**

The management's discussion and analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the financial statements has been omitted. Such missing information, although not a part of the financial statements, is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in the appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### **Other Information**

The individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the individual fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with "Government Auditing Standards," we have also issued our report dated October 5, 2018, on our consideration of Kirby Town School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "Governmental Auditing Standards" in considering the Kirby Town School District's internal control over financial reporting and compliance.

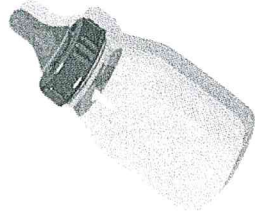
*Len A. Desautels & Associates, P.C.*

Newport, Vermont

October 5, 2018

92-0000568

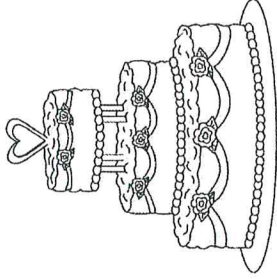
# VITAL STATISTICS



## BIRTHS

Tobiaz Ray Heath  
Parents: Brianna Lee Santiago  
Anthony Ray Heath

Thumperlee Robert Russell Marcy Jr.  
Parents: Jennifer Gail Ball  
Thumperlee Robert Russell Marcy Sr.



## MARRIAGES

Kaitlyn Marie Poulin  
Tony Marcus Palmieri

Lisa Christine Moll  
Ryan Charles Rogler



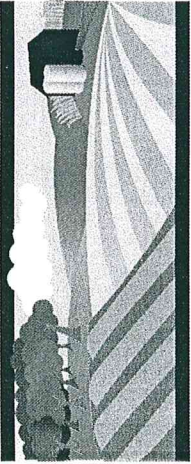
## DEATHS

William Sheldon Brown  
69 Years

Leroy Allen Wellman, Jr.  
57 Years

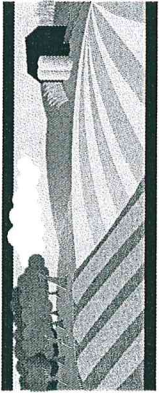
Lena Joyce Young  
73 Years

\* For births outside of Vermont - please let the Town Clerk's Office know



# 2018 Property Transfers

Seller		Buyer	Description
816 Route 2 LLC - Lyndonville, VT		Minshull, Michael R & Felicia L - Kirby, VT	House & 3.2 Acres
Broome, Bruce A - Concord, VT		Broome, Scott L - Concord, VT	House & 63.8 Acres
Bunnell, Heath & Tricia - Kirby, VT		Boles, William D. & Suzanne M. - St. Johnsbury, VT	House & 6.4 Acres
Bunnell, Heath & Tricia - Kirby, VT		Boles, William D. & Suzanne M. - St. Johnsbury, VT	10 Acres
Burrington, Douglas & Cynthia - Lyndon, VT		The Burrington Family Revocable Trust - Lyndon VT	House & 40 Acres
Burrington, Douglas & Cynthia - Lyndon, VT		The Burrington Family Revocable Trust - Lyndon VT	House & 41 Acres
Chase, Ronald F. & Carol E. - Kirby, VT		Chase, David J. & Danielle Skinner - Kirby VT	10.10 Acres
Coutu, Patricia - St. Johnsbury, VT		Coutu, Patricia - St. Johnsbury, VT	36 Acres
Coutu, Leo H. - Kirby, VT		Coutu, Leo H. - Kirby, VT	
Daly, Michael & Gretchen - Troy, ME		Bristol, Lucas & Moghari, Molly - Lyndon, VT	
Depot Family Trust - Kirby, VT		Perreault Adam & Alexandra - East Burke, VT	4 Acres
Estate Of Robert P. Lawrence - St. Johnsbury Center, VT		Newell Evan C. & Reyes, Arcelie - Newark, VT	House & 10.17
FauFaw, Barbara E. - Kirby, VT		Patoine, Donald & Erin - Kirby, VT	House & 1.2 Acres
Gabault, Steven P. & Paula A. - Kirby, VT		Bunnell, Heath W. & Tricia A. - Kirby, VT	House & 16 Acres
Gorham, Allan & Bonnie - Kirby, VT		Adams, Barrett & Kim - Kirby, VT	House & 10.33 Acres
Grimes, Richard C - Marshfield, MA		Giese Family Trust Dated 2/8/2006 - Barnet, VT	House & 16.47 Acres
Harlow, William & Kelly Park City, UT		Wiedemann, Karl & Samantha - Dawsonville, GA	House & 13.7 Acres
Harvey, Carl R. - Kirby, VT		Revocable Living Trust Harvey Carl - Kirby, VT	House & 15.5 Acres



## 2018 Property Transfers

Hubbard, Ford Edsel & Nancy S. - East Burke, VT	Hubbard Elizabeth O - Sutton, VT Patricia Hubbard - Linthicum Heights, MD Michelle Hubbard-Barton - Sutton, VT	7.8 Acres
Wheeler, Tad & Sherry - Sherman, CT Leibold, John & Mary - Newtown, CT Pitcher, Michael & Elizabeth - New Milford, CT	Roosa, Nicholas & Deste - Greenfield, MA	Seasonal House & 11 Acres
Leitead, Casey L & Anna-Lisa - Kirby, VT	Balcom, Ian & Madeline D - Lyndonville, VT	House & 10 acres
Levison, James B & Deborah Laybourn Pender - Los Altos, CA	Levison, James B & Deborah Laybourn Pender - Los Altos, CA	50 Acres
Lizer, Kari S. Trustee - Sherman Oaks, CA	Levison, James B. - Los Altos, CA	50 Acres
Nazro Aurielle J. - Manchester, NH	Holder, Michael & Simone Lessac-Chenen - Lyndonville, VT	Seasonal Dwelling & 25 Acres
Occaso, Carla - Berlin, VT	Occaso, Raymond L - Kirby, VT	Mobile Home, House & 2.25 Acres
Poach, Kimball P. - St. Johnsbury, VT	Bourque, Judith M. - Kirby, VT	House & 5-7 Acres
Poulin family Revocable Trust - Kirby, VT	Kirby Golf Course Inc. - Kirby, VT	Easement Rights
Poulin Pristow, TR Lucie - Kirby, VT	Bunnell, Heath W - Kirby, VT	House & 3.5 Acres
Rus-tique Brick, Inc - Kirby, VT	Bunnell, Heath W - Kirby, VT	Barn & 25.3 Acres
Sulser, Sebastien & Debra - Chestnut Hill, MA	Coughlin, Crosby J & Deirdre L. - Burke, VT	House & 5 Acres

## KIRBY TOWN CLERK'S REPORT

It has been another busy year. Besides doing our regular work in 2018 we also had the Primary and General elections, helped the Planning Commission with their Town Plan, filled out and submitted several grants for road projects, and helped the appraisers when we could.

My assistant, Marla Waring, took on a lot of the extra projects. She completed several exhibits for the Planning Commission, filed and submitted two grants for the Ridge Road Paving Project, and she has been a valued help to the appraisers that the Town has hired. She has also been an invaluable help to me. She has always been willing to tackle any work that she has been asked to do. Thank you, Marla.

There have been many others in Town that have been willing to help out too – John Ohina, Steve Baker, David Chase, Keith Isham, Margaret Leslie, and Dwight Davis- just to name a few. I know there were others and I want to thank all of you.

We have lost several of our valued Town residents in 2018 – William Brown (who will lead the Pledge of Allegiance this year?), Lena Young (I will miss your visits), and Leroy Wellman (I will miss your visit to license your dog).

If you have not checked out our website - kirbyvermont.org – please do. There is a lot of information on it – announcements, agendas and minutes of meetings, zoning regulations and application form, dog control ordinance, town plan, hazard mitigation plan, NEK Choice School information and other valuable information. You can also pay your dog license fees, zoning permit application fee, and property taxes on line by going to our website and following the instructions there. Please be advised that there is a processing fee for this service.

I just want to mention the reappraisal that is currently underway. The appraisers that have been working on it – James DeShone and Doug Lay – have been very polite and have been very respectful of landowners' privacy and rights. At the present they have only been gathering data and no values have been set. From the discussions that I have had with them, they seem to be very knowledgeable. Please do not get anxious or upset about the reappraisal until all the values have been set and then, please take an honest look at them to see if they are fair. You will have time to appeal your value if it seems too high. You will be able to appeal first to the Listers (and appraisers), then to the Board of Civil Authority, and then to the State appraiser or superior court.

As in the past, I would like to remind everyone that office hours are Tuesdays and Thursdays from 8:00 a.m. to 3:00 p.m. You may also call me to make an appointment to meet when it would be more convenient for you. You can reach me at 626-9386 (office) or 626-3646 (home).

Respectfully submitted,  
Wanda L. Grant  
Town Clerk and Treasurer

TOWN OF KIRBY  
Founded 1790  
346 Town Hall Road  
Lyndonville, VT 05851  
802-626-9386

March, 2019

To all residents and property owners from Listers, Town of Kirby:

We have completed assessment of 2 new homes as of April, 2018, 11 approved permits for property improvements and additions, and 23 property tax transfers. Dealing with new a Current Use initiative extended the listing season from July to January.

Kirby has 167 registered homesteads, 378 parcels, 350 of which are taxable.

Homestead Declarations (HS 122) - Vermont has decided that these filings must be done every year. Please file your HS 122 regardless of Federal or State tax preparation, including routine tax extension. If you file by mail, please realize that the State often does not have all that information processed by the time we must submit the Grand List. Listers can make your homestead declaration for you or you can do it online at - <https://secure.vermont.gov/hd/index>.

Kirby's CLA is 110.62%. Our COD is 12.28%. Both CLA and COD scores have been declining. Perfect scores (CLA = 100% and COD = 0%) are practically impossible and, given the small number of annual property sales in Kirby, the State is stretched to characterize these values.

Please feel free to meet with us if you have any concerns about your properties.

Jim Sawhill

Bob Van Vliet

Mike Wood

## 2019 Planning Commission/Zoning Board Report

After updating and passing updated zoning bylaws, the Planning Commission/Zoning Board is currently working on the 5-year town plan, has worked with John Deleo to update all mapping and make it available to the public online, and have held special meetings to discuss some of the related issues.

Our meetings are held the first Thursday of each month at 6 pm. We will continue to hold meetings on the new Town Plan throughout the coming spring and encouraging you to attend these meetings and contribute to our town plan.

Ben Mirkin  
Mary Etter  
Ted DeMaio  
Martin Etter  
Karen Moore

## Kirby Fire Warden Report 2018

It was a relatively quite year with just 23 permits issued. Please remember to obtain a permit whenever you wish to burn during bare ground conditions. Also, know your surroundings, and be sure any significant burns are not in proximity to buildings, yours or your neighbors. Windy days should be avoided especially if smoke or ash has the potential to make it onto your neighbors property. Remember that only clean wood may be burned. Absolutely no paper, cardboard, painted wood, treated wood, or other construction debris. To obtain a permit call or text 802-535-5585, or 802-279-6326.

Be sure to thank and support the fire departments that cover our town. East Burke Fire Department, Lyndonville Fire Department, St. Johnsbury Fire Department, and Concord Fire Department. In most cases these firefighters serve completely on a volunteer basis.

Respectfully Submitted

James Wood  
Kirby Fire Warden.

## 2018 Highlights for Lyndon Rescue, Inc

In 2018, Lyndon Rescue, Inc. retired two old ambulances that were no longer usable and purchased a very much needed new ambulance. Many university alumni are responding to an on-going fund-raising effort to pay back the loan for the ambulance early. The new ambulance is housed temporarily at the Lyndon fire station for 2019, as it is too large for the current Lyndon Rescue quarters at Northern Vermont University in Lyndonville.

Also, at the end of the year, a new director of operations, Jillian McLaughlin, was hired. She is a longtime employee and most recently held the position of assistant director of Lyndon Rescue. Please see her report that follows for a more detailed look at Lyndon Rescue.

In December 2018, to correct a procedural mistake, the Kirby Select Board moved Lyndon Rescue, Inc. from the Appropriations portion of the town budget to the main town budget section. Kirby is a member town of Lyndon Rescue, Inc. Based on Lyndon Rescue's by-laws, the town of Kirby participates and votes on all matters that come before Lyndon Rescue's board of directors, including its budget, through our town's representative, who works with our select board.

Upcoming challenges for Lyndon Rescue, Inc. include finding another home for the new ambulance for 2020 and finding a long-term solution for a facility that the ambulance organization is outgrowing.

Respectively submitted,

Margaret Leslie, Kirby Town Representative to Lyndon Rescue, Inc.

## Kirby Quilters-2018

Another busy year has come and gone and the Kirby Quilters managed get together in person or via “Sue’s Porch Pick Ups and Drop Offs” enough to complete several baby quilts and a couple of wedding quilts for members who tied the knot in 2018.

Ellen Wilder and Helen Sherburne helped with High Teas in the Heritage Lounge at the Caledonia County Fair. Our “Out of the Kirby Woods” raffle quilt was displayed at the fair and won a blue ribbon in the “special” category in Floral Hall. We thought it was special, and so did Brian Tracy, from South Portland, Maine. Brian was standing by at the East Burke Clubhouse when his name was called as the lucky winner of this beautiful quilt. To say he was thrilled would be an understatement!

The Kirby Quilters always get together one afternoon in December near Christmas and put together baskets of holiday cheer for neighbors who might need a boost or a thanks for all they do. This year, we had several little ones attend, children and grandchildren of members. It is so special for us to see the generations continuing to join us in these traditions.

Tracy Sherbrook put together a Kirby Community Page on Facebook. It is a great place to post events or share pictures or memories of the community. If you haven’t seen it, be sure to check it out!

If you would like to get involved with the Kirby Quilters or you know someone who might need a basket of cheer, please email Sue Willey at [daw1030@aol.com](mailto:daw1030@aol.com).





**GREEN UP VERMONT**

P.O. Box 1191

Montpelier, Vermont 05601-1191  
(802)229-4586, or 1-800-974-3259  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)

Green Up Coordinator:

Tracy Sherbrook

[team.sherbrook@gmail.com](mailto:team.sherbrook@gmail.com)

**Town report information for Green Up Day, May 5, 2018**

**(This is available for download at [www.greenupvermont.org](http://www.greenupvermont.org) by clicking on the “About” page and scrolling down)**

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

**Save the date:** Always the first Saturday in May, Green Up Day is May 4, 2019. A Vermont tradition since 1970!

## TOWN OF KIRBY, VERMONT DOG CONTROL ORDINANCE

The Board of the Selectmen of the Town of Kirby hereby establish the following ordinance regarding the Control of Dogs and Wolf-hybrids, for the health, safety, and welfare of the citizens of, and visitors to, the Town of Kirby in accordance with 24 V.S.A. 2291 (10,15), 20 V.S.A. 3549, and 24 V.S.A. 1971, et seq.

### Section 1: Definitions:

1. "Dog" shall mean dogs, wolf-hybrids, or any animal of the canine species.
2. "Excessive noise" shall mean noise created by a dog that interferes with neighbors' enjoyment of their property, or that continues for more than 15 minutes duration between the hours of 9:00 PM and 6:00 AM.
3. "Running at large" shall mean any activity of a dog when such dog is (i) off premises of the owner and (ii) not under control of the owner or some other person designated by the owner.
4. "Owner" shall mean any person who owns or who has actual or constructive possession of a dog.
5. "Pound keeper" shall mean a person or persons appointed by the selectmen to enforce this dog control ordinance and to hold or destroy stray and other dogs as required by this ordinance.
6. "Vicious act" shall mean any action by an unrestrained dog, not within an enclosure, which causes any person to reasonably fear a bodily injury by threatening to immediately attack or by attacking any person, other than persons who are entering upon the premises of the owner.

### Section 2: Vaccinations and Licensing

7. Owners of dogs in the Town of Kirby shall cause their dogs to be inoculated against rabies by a licensed veterinarian in accordance with title 20 of Vermont Statutes Annotated, sections 3581, 3581a and any other applicable state laws.
8. Owners of dogs in the Town of Kirby shall cause their dogs to be licensed by the Town and shall attach the license to the animal's collar in accordance with title 20 of Vermont Statutes Annotated, sections 3581 and 3582.
9. The Selectmen may ask the Town clerk to notify owners who fail to license their dogs by April 1, by certified mail, by telephone or by hand delivery that they have two weeks to license their dog or they will be fined.
10. The Selectmen may, at any time, issue a warrant for the pound keeper, constable or police officer to seize, impound and destroy dogs that have not been licensed according to state law and this ordinance. The owner shall pay the Town's costs of seizing the dog, keeping it and/or humanely destroying it.
11. Owners shall keep any unvaccinated dogs over 6 months of age confined in a secure location (i.e. indoors or in a completely enclosed cage) until vaccinated and licensed.
12. The Pound Keeper may impound and have vaccinated any unlicensed dogs 6 months old or older that he or she reasonably suspects are not properly vaccinated for rabies, and may require the owner to pay a \$20 impounding fee and the costs of vaccination, care and keeping the dog prior to releasing the dog, subject to the requirements of Section 7, below.

### Section 3: Disturbances and Nuisances

13. Owners of dogs in the Town of Kirby shall not allow their dogs to make excessive noise or to create a public nuisance, including but not limited to:
  - A. Damaging personal property, other than the owner's.
  - B. Scattering garbage on property other than the owner's.
  - C. Harassing any person, including pedestrians, bicyclists or other passersby.
  - D. Obstructing traffic.
14. An owner or keeper shall not permit a female dog in heat to be outside a building or secured enclosure.
15. Persons who are injured by disturbances or nuisances created by dogs, shall notify the selectboard by written complaint. The complaint shall describe the incident, date, identity of the owner, description of the dog and shall list any injuries the person suffered.
16. Penalties for violations of these provisions are as follows:
  - A. First offense - written warning by the pound keeper or constable.
  - B. Second offense within a year of the first - a penalty of not more than \$50.
  - C. Third offense within a year of the first - a penalty of not more than \$100 and selectboard shall, upon notice and hearing, determine whether the dog should be removed from its owner and disposed of in a humane way, either by giving it to an animal shelter or a new owner or by destroying the animal. The owner shall pay the Town's costs of impounding or humanely destroying it.
17. The Pound Keeper may impose a fine or impound a dog where the dog has created a public nuisance in his or her presence, or which the owner admits to the pound keeper the dog created.

### Section 4: Vicious Dogs:

18. Owners shall not allow their dogs to commit vicious acts or destroy or damage property or domestic animals or fowl not belonging to the owner.
19. Any person may kill or capture any dog acting viciously or to prevent the dog from injuring domestic animals or fowl, pursuant to 20 V.S.A. section 3545. If a person captures a dog, he or she shall give the dog to the pound keeper as soon as possible. The dog will be impounded and the injured party may notify the selectboard in writing of the incident.
20. Any person who has been bitten, such that they required medical attention, may notify the selectboard by written complaint. The complaint shall include a description of the incident, date, identity of the owner, the dog, any injuries the person suffered and the medical attention required. Upon receiving a written complaint the Selectboard shall within 7 days conduct an investigation, and thereafter impose fines and dispose of the dog in accordance with 20 V.S.A. sections 3546 and 3550.
21. The Pound Keeper may impound a dog for committing a vicious act or for committing property destruction in the Pound Keeper's presence, or which the owner admits the dog committed.

Section 5: Running at Large

22. The pound keeper shall immediately impound any dog found running at large and if the owner is known, shall notify the owner of the impoundment by certified mail. If the owner cannot be determined, the pound keeper shall post a notice providing a description of said dog, the date and location where the dog was found, the telephone number and address of the pound keeper, and that the owner should reclaim their dog within 7 days, in the Kirby Town Clerk's office and in two public locations in town. If a local newspaper and/or radio station advertises lost animals, they shall be provided with a copy of the notice and other information they require to advertise the animal.
23. Any dog impounded under the provisions of this ordinance, shall be released only upon the payment of an impounding fee of twenty dollars (\$20.00), a boarding fee of \$7.00 per day payable to the impoundment officer, together with any and all previous dog fines the owner owes to the Town of Kirby. If the impounded dog is unlicensed, it shall be licensed before it is released. No dog shall be released from impoundment until all applicable fees and fines are paid in full.
24. Any dog not reclaimed by its owner within 7 days after receipt of certified letter is returned to the Town, or after posting of public notice, shall be disposed of by the pound keeper in a humane way, either by giving it to a family, a humane society or by humanely destroying it.
25. Owners who notify the Town they want to reclaim their dog within 10 days after the animal is first impounded, shall be entitled to reclaim their animal, if living, from the family or humane society in as is condition, after paying the Town the required amounts, and after reimbursing the family or humane society their out of pocket costs for care and keeping the animal.
26. The Town shall not be liable to any owner or any person in any way for its actions relative to this ordinance or State Law, including for changes in the condition of any animal, whether dead or alive, spayed or neutered, or any other change in the animal's condition while in the care of the Town or of any family or humane society.
27. The Pound Keeper may require the owner to pay the impounding and boarding fees, or to offer proof that the same have been paid (i.e. to the Town Clerk), prior to releasing the dog from impoundment.

Section 6: Action of Selectboard

28. The selectboard or an officer appointed pursuant to 20 V.S.A. section 3550 by the commissioner of Agriculture may fine owners who violate any of the above provisions a civil penalty of up to \$500 per violation in accordance with the provisions of 20 V.S.A. section 3550. Provided, however, that where a specific penalty is provided for a particular violation of this ordinance, the selectboard or officer shall not impose a higher fine or a penalty that is inconsistent with the specific penalty.
29. Any action by the selectboard may be appealed to the Caledonia Superior Court by providing a written notice of appeal specifying i) a description of what action is being appealed from (i.e. impoundment or a fine); ii) the date impoundment commenced, or fine was imposed; iii) a brief statement why the impoundment or fine should not be continued or imposed ("Notice of Appeal"), to the Town clerk and by filing a complaint in the Caledonia Superior Court within 30 days from the selectboard issuing a written decision or providing notice of its intended action.

Section 7: Action by the Pound Keeper:

30. An owner may appeal fines or impoundment by the Pound Keeper to the selectboard by, within 7 days of commencement of impoundment or the fine being imposed, providing to the Kirby Town Clerk, a Notice of Appeal.
31. Except for dogs running at large who are unclaimed within the allowed period, the Pound Keeper may not dispose of a dog by killing it, until authorized to do so by the selectboard.

Section 8: Civil Ordinance:

This is a civil and not a criminal ordinance. Liability for violating provisions of this ordinance shall be limited to those provided in the ordinance.

Section 9: Severability:

If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

Section 10: Effective Date:

This ordinance shall become effective (60) days after it adoption by the Kirby Selectboard. If a petition is filed under 24 V.S.A. section 1973, that statute shall govern the taking effect of this ordinance.

Section 11: Notice:

This ordinance shall be entered into the minutes of the town records and shall be posted in at least five conspicuous places in town. A concise summary accompanied by information as to where the full text may be examined, the right of voters to petition for a vote, and the name, address and telephone number of a person who is available to answer questions about the ordinance shall be published in The Caledonian Record within fourteen days of its adoption.

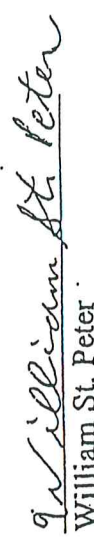
This ordinance shall become effective sixty days after its adoption unless a petition signed by five percent of the qualified voters in the Town of Kirby asking for a vote on the question of disapproving the ordinance is filed with the Town Clerk or Selectboard within forty-four days after the adoption of the ordinance. If such a petition is filed, the Selectboard shall call a special meeting to vote on that question and the ordinance shall become effective at the end of that meeting unless a majority of those voting on the question disapproves the ordinance or sixty days after its adoption.

SELECTMEN, TOWN OF KIRBY

  
Kenneth D. Hayes, Sr.

  
Reginald P. Lussier

Dated: October 2, 2002

  
William St. Peter



State of Vermont  
Department of Health  
St. Johnsbury District Office  
107 Eastern Avenue Suite #7  
St. Johnsbury, VT 04819

[phone] 802 748-5151  
[fax] 802 751-3229  
[HealthVermont.gov](http://HealthVermont.gov)

## Vermont Department of Health Local Report

### Kirby, 2018

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office located in St. Johnsbury and available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP).
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support healthy families by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide trainings on Help Me Grow to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)



Join us on Facebook at [www.facebook.com/vdhstjohnsbury/](https://www.facebook.com/vdhstjohnsbury/)

### The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>



## U.S. Department of Veterans Affairs

White River Junction VA Medical Center  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi  
Acting Medical Center Director

DEAN SHATNEY, SHERIFF  
CALEDONIA COUNTY  
970 Memorial Drive  
ST. JOHNSBURY, VT 05819  
802-748-6666 FAX 802-748-1684  
E-MAIL: [dean.shatney@vermont.gov](mailto:dean.shatney@vermont.gov)

**ANNUAL REPORT**

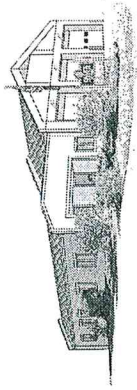
For 2018

We completed another audit for our office this past year and it resulted in no findings or problems of any kind. The state of the Caledonia County Sheriff's Department is very good. We have kept our rates for service the same for the past few years and have a slight increase with construction and traffic. This increase is due to the fuel prices. We continue to add vehicles to our fleet, replacing cars that have served us well. We have thirteen marked cars, a 2014 van for prisoner transports, one unmarked car being used for civil process service. The radar cart is working well and in many towns. That purchase was with the use of Governors Highway Safety Grant funds. We have a large enclosed trailer that we use as an office at the fair and other security details. This trailer may be utilized as a command post at a mass casualty incident as well. We have an ATV, two golf carts, and two snowmobiles that we use for our snowmobile patrols. With project (ROAD), Responsible Operators Against Distractions, we want to continue to educate operators about phone use and texting while driving. We continue to do town patrols and we feel that the towns that we patrol are a safer place to live & drive in because of our presence. The patrols are community based. Which means each town is different, so the patrols may be different. We are taking a proactive response instead of a reactive response. This effort has helped with both fighting crime and communications with the towns. The Sheriff's Department has 25 Law Enforcement Officers to start the new year and 2 new deputies will go to the academy in March. We have become more active with local schools to ensure the safety of students and staff. We have been involved with drills and evacuation plans and will continue to assist as needed. We continue to look at 24 hour dispatching for the county, but are unable to do that right now. Our new location is wonderful and working as it should. We've had a lot of visitors and people stopping by with question. We are more visible and easier to reach. Plus the savings on the tax payers went from \$50,000, down to \$27,000. In 12 years, that expense will go away and the county will own the building.

If anyone has questions or concerns, please call me or stop by the office. My door is always open. I look forward to serving this county as the Sheriff. We have continued with our great relationship with Northeast Vermont Regional Hospital and are helping them make certain that their patients and staff feel safe while in the hospital. We will again do snowmobile patrols throughout the county. Doing our best to keep the trails as safe as possible, and we will again answer snowmobile related complaints.

Please check out our facebook page. Thank You.

Sincerely,  
Sheriff Dean Shatney



Compassionate professionals delivering the highest quality emergency medicine, specialty care, and training to our providers and communities.

2018 was yet again a very busy year providing Emergency Services in our region. CALEX continues to provide the highest quality of pre hospital care to all the towns we serve providing 911 coverage at the Paramedic level 24/7/365. Serving 9 towns – Saint Johnsbury, Waterford, Barnet, Concord, Kirby, Victory, Danville, Walden and Peacham.

Our volumes continue to rise overall for our system. We had one response in Kirby last year and zero responses this year. Our average response time to the scene for our entire service area is little over seven minutes. Overall our agency responded to 3,262 requests for service. CALEX provided 715 inter-facility transports throughout the year, in VT and an additional 333 in NH for a total of 1,167 inter-facility transports. These transports are a critical point of our service, reducing any delays of getting our patients to definitive care whether it be trauma services, cardiac care or other specialty services at a higher level care facility such as DHMC or UVMHC. Our overall fleet mileage for 2018 was 131,930, averaging of 361 miles per day. We are in the process of replacing our 2009 Chevy C4500 Ambulance is has over 189,000 miles on it. We will be remounting this Osage box onto a new 2019 C5500 chassis and it is scheduled to be completed mid-March. We maintain a fleet of 5 Ambulances and one Paramedic intercept vehicle.

We wish to thank all our town for their ongoing support as we have moved away from special appropriations to contracts for service based on a 3 year contract. CALEX continues to provide a high quality, low cost solution for our communities. We feel moving forward these contracts allow for better budgeting for not only our service, but it is helpful for all our communities to plan as well knowing the cost over a 3 year period.

CALEX was proud to be recognized by the American Heart Association for the second consecutive year for Mission Lifeline, Bronze Plus which shows our most up to date evidence based treatment guidelines to improve patient care and outcomes of those effected by cardiac disease and sudden cardiac arrest. Our EMS crews had several truly life-saving events in 2018, which again shows our level of dedication and commitment to training and excellence in Emergency Medical Services.

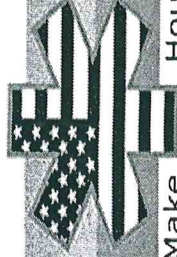
CALEX St. Johnsbury continues to serve as the area's American Heart Association CPR and First Aid Public Training Center. Classes are offered monthly to the public, they can also be arranged to be held privately, and are also held for large and small businesses throughout the Kingdom. For more information you can visit us at [www.calexambulance.org](http://www.calexambulance.org). You can also sign up today to take a course and learn CPR / 1<sup>st</sup> aid.

As we end 2018, I look forward to another successful year of providing the very best of pre hospital care to our communities. We are fortunate to have such a dedicated and experienced team providing care for when it is needed to anyone who may need our service in the communities we serve. We hope you will continue to support us and approve our funding requests so we can continue providing the very best Emergency Medical Care to the region.

In closing, I would like to thank all of our staff, their families, and the CALEX Board of Directors and our dedicated dispatchers for their continued support and dedication to the Agency's mission.

Respectfully Submitted,

Michael J. Wright, NRP  
Chief Executive Officer

**Lyndon****Rescue**

\* We Still Make House Calls \*  
2009 Vermont Ambulance Service of the Year  
114 Vail Drive, PO Box 401 Lyndonville, VT 05851

January 4, 2019

To the Citizens We Serve:

This year was once again a year of change for Lyndon Rescue. We retired two ambulances from our fleet and purchased a new ambulance. The new ambulance has increased safety features not present in any of our previous trucks. Among them are a 5 point harness system to secure the crewmembers in the back of the ambulance during transport and a performance load stretcher that allows for more secure loading in to the ambulance. Through donations and fundraising we were able to put \$11,300 towards the cost of the new ambulance and will continue our efforts in 2019. We are grateful to the Town of Lyndon and the Lyndonville Fire Department for working with us to house the new ambulance.

We have new leadership in the organization. Our Director of Operations moved on to another full time job opportunity in August but continues to work as a per diem paramedic. We appreciate all of his hard work last year evaluating the organization and budget so that we are in a much better place financially going in to the new year.

We continue to offer CPR and First Aid classes to the community and in 2018 have had over 300 people take classes with us. Our Nationally Certified Child Passenger Safety Technicians continue to inspect child car seats by appointment. One of our CPS Technicians participated in an additional Special Needs training this year to be an increased resource for car seat information for children of all needs.

As in past years we also provided EMT coverage for special events and continued our ambulance billing services.

After 10 years of operating out of a second station in Island Pond we discontinued the operation in August this year. We welcome the employees that have decided to continue to work with us at our Lyndonville station.

Calls for service from Lyndonville station were up this year by 134. In 2017 we had 1,208 calls and in 2018 we had 1,342.

On behalf of the crewmembers of Lyndon Rescue we thank you for your continued support of our organization and allowing us to serve the community.

Sincerely,

Jillian McLaughlin, AEMT, CAC, I/C

Director of Operations

A Non-Profit Ambulance Company serving the communities of: Burke, East Haven, Granby, Kirby,  
Lyndon, Newark, Sheffield, Sutton, Victory and Wheelock

## Caledonia Home Health & Hospice Visit Statistics for 2019 Town Appropriations

Caledonia Home Health Care & Hospice (CHHC) is Northern Counties Health Care's (NCHC) certified Medicare and Medicaid comprehensive Home Care and Hospice division.

Caledonia Home Health Care & Hospice has proudly served the residents of Caledonia and Southern Essex counties since 1968. Our mission is to enhance the quality of life of individuals and families by providing compassionate, accessible and affordable patient-centered health services to our community.

In the last year, Caledonia Home Health and Hospice was honored to provide 618 visits to the town residents of Kirby, VT. Our staff visited 3 homes of a community member living in the Kirby area.

While working with residents, we provided physical, occupational, and speech therapies. We provided skilled nursing, medical social work, personal care attendants, and even home makers. We work together with primary care physicians so that care is specific and structured to treatment goals.

### 2019 Town Appropriation Visit Statistics Kirby, VT

- Home Care (Therapy, Nursing, MSW) = **95 visits**
- Hospice (Nursing, Therapy, Personal Care, Respite) = **40 visits**
- Long Term Care (Case Management, Personal Care, Respite) = **483 visits**

**Total Visits in Kirby, VT = 618 visits**

### Testimonials

*"In the past 11 years of my care giving, home health has been my support at all times. They are the best! I could not have done it without them... I'm glad to have them on my side. They are a great team. We need more like them."*

*"My Physical Therapist and Nurse were methodical, practical, and explained things to me in terms I could understand. They were friendly, courteous, good listeners, and punctual as well as professional."*

*"The staff is very kind and caring. They make you feel good by the way they treat you as a friend and not a patient. They are on time and call 1st to let you us know they are coming. Very knowledgeable in all areas of healthcare. Thank you!"*

*"People from home health care agency were kind, communicative, thoughtful, and patient. Nothing but good thoughts for those people."*

181 Crawford Road - Derby  
PO Box 724 Newport VT 05855  
Phone 802-334-6744 Fax 802-334-7455  
Toll free 800-696-4979

2225 Portland Street  
PO Box 368 St. Johnsbury VT 05819  
Phone 802-748-3181 Fax 802-748-0704  
Toll free 800-649-0118

[www.nkhs.org](http://www.nkhs.org)



NORTHEAST  
KINGDOM  
**HUMAN**  
SERVICES

Serving the NEK  
since 1960

## The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

We at Northeast Kingdom Human Services (NKHS) thank you and your town voters for supporting our agency services in the past! We are asking for your appropriation support again to be added to the 2019 Town Meeting Warning.

Article: Shall the **Town of Kirby** vote to raise, appropriate and expend the sum of **\$518.00 to Northeast Kingdom Human Services, Inc.**, a not for profit 501(c)(3), to support the provision of 24 hour, 7 days a week emergency/crisis services to residents of the **Town of Kirby**.

We calculate our appropriations request by \$1.05 per person from your town's 2010 census, or the same amount as last year to help support our Emergency Crisis Services program. Our dedicated emergency crisis on-call employees provide 24 hours a day, 7 days a week support for anyone calling for themselves or someone they love who is in a mental health crisis. These services are not fully funded through any other funding streams, so your support is very important.

NKHS is a Designated Agency contracting with the State of Vermont serving the mandated service areas providing responsive and efficient community-based, consumer-sensitive, recovery-based mental health, addiction, and intellectual/developmental services to residents of all ages in the Northeast Kingdom. NKHS has a dedicated staff over 500, **2 from the Town of Kirby**, who provide compassionate and, often life-saving services, to several thousand individuals and families in the Northeast Kingdom. Between July 1, 2017 and June 30, 2018 we served 3,376 individuals, of whom, **6 resided in your town**.

As a not for profit agency, our dedicated volunteer Board of Directors provides oversight for the leadership team and the organization. If you need more information, please contact Ruth Marquette, Administrative Assistant, at 334-6744, ext. 2325, or visit our website at [www.nkhs.org](http://www.nkhs.org). Thank you for your support and recognition of our value to the Northeast Kingdom.

*We're all about being human.*



March 2019

For over 39 years, the Northeast Kingdom Council on Aging has been a valued and trusted resource for older Vermonters to age in place. Our mission is to deliver the person-centered support necessary for our older Vermonters to sustain their independence and live well in their communities.

Our valuable services include a Senior Helpline, Medicare counseling and Bootcamp, specially-trained staff who help people develop long-range planning as they age, exercise and mobility programs, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as assistance in applying for fuel, food, and pharmacy programs.

Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by over 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, wellness program leaders, and home-based caregivers.

Our service area extends across the entire Northeast Kingdom. During this past year 11 residents of Kirby used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving and programs such as 3SquaresVt, Medicaid and Medicare, fuel assistance, transportation, and many other topics. Our website [www.nekcouncil.org](http://www.nekcouncil.org) provides information on many of our programs and services.

We sincerely thank the residents of Kirby for your continued support to make a difference in the lives of your residents who are often the most vulnerable. As a private non-profit, we are able to remain independent and put the focus on our clients who need unbiased assistance.

If you have a friend or family member who may benefit from our services, please contact us. We're just a phone call away at the Senior Helpline: 800-642-5119.

In gratitude,

Meg Burmeister  
Executive Director

[www.nekcouncil.org](http://www.nekcouncil.org)

The mission of the Northeast Kingdom Council on Aging is to "*Help People Age with Independence and Dignity.*" Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.

481 Summer St., Suite 101 • St. Johnsbury, VT 05819 • Phone (802) 748-5182 • Fax (802) 748-6622

# Rural Community Transportation, Inc.

1677 Industrial Parkway  
Lyndonville, VT 05851  
Phone: 802-748-8170, Fax 751-8349

Town of Kirby  
Kirby Town Office  
346 Town Hill Rd.  
Lyndonville, VT 05851

November 10, 2018

Re: Town Appropriation

Ladies and Gentlemen:

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2019 for an appropriation in the amount of \$181.34. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments.

In FY 18 RCT provided 4 Kirby residents with 279 trips, travelling 8,156 miles at a cost of \$13,704.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

*Mary Grant*

Mary Grant  
Executive Director

*NEKYS has been offering vital supportive services for youth and families since 1975  
In 2018 NEKYS served 3259 individuals throughout Caledonia and Essex Counties*

NEKYS Family Programs Provide:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Supportive counseling for youth and families, case management, support for youth and families within their schools, and family mediation.
- Outdoor adventure opportunities that include kayaking, canoeing, hiking, swimming, and mountain climbing. The group works on learning coping skills and self-care strategies.
- Adult mentors once a week in the school for at-risk students in the 1<sup>st</sup>-8<sup>th</sup> grade. Adult mentors establish supportive relationships that result in improved academic performance and positive life choices.
- Summer Central Scholarship program offering scholarships for children to attend summer activities they otherwise could not afford.

NEKYS Youth Program Include:

- Staff is available 24 hours/7days a week to support youth, families, and individuals.
- Support to local young people ages 15-22 that are homeless or at risk of homelessness; have current or past involvement with foster care; are pregnant and/or parenting; experiencing mental health issues; struggling with substance abuse; have current or past involvement with the criminal justice system.
- Programs that utilize a positive youth development, trauma-informed approach that is tailored to meet the needs of young people. Encouragement for each young person is to identify their strengths and achieve goals related to housing, education, employment, and life skills.
- Access to short-term and long-term housing support that addresses the complex needs of young adults who are 18-22 years old. Young adults receive support which include in-home case management, rental assistance, landlord mediation, job-skill development, and educational advancement support.

NEKYS Restorative Justice Programs Include:

- A voluntary and confidential alternative to court proceedings for individuals ages 10 through adult.
- Programs based on restorative justice practices that give the person who violates the law the opportunity to identify and repair the harm done to the victim, the community, and themselves.
- Opportunity for the individual who completes the requirements of the program to have his or her case closed in the legal system.
- Help for individuals to regain their driver's license while they pay off their fines and fees.
- Support for 16 to 21 year old youth who are referred to the program after receiving a notice to report from a police officer for possession and/or consumption of alcohol or marijuana.
- Assistance for youth ages 10 through 22 who have been adjudicated in Family Court, are on probation and require additional support by the Department for Children and Families.
- Pretrial Services – a new program involving risk assessment and needs screening.
- Balanced and Restorative Justice (BARJ) – works with adjudicated youth to reduce/eliminate repeat offenses; works with at-risk youth using prevention techniques to keep them out of the juvenile justice system; truancy work with school systems.

Northeast Kingdom Youth Services is a private, non-profit agency governed by a community-based, volunteer Board of Directors. We rely on grants, contracts, and appropriations from the towns we serve to continue our mission. Thank you for supporting families in our community. Please call our office at 748-8732 if you have any questions or concerns.

# Powers Park

December 2018

Town of Kirby  
1192 VT-122  
Lyndonville, VT 05851

Via email: [townclerk.kirbyvermont@gmail.com](mailto:townclerk.kirbyvermont@gmail.com)

Dear Town of Kirby,

As President of the Powers Park Board, I wish to request our annual \$1,000.00 appropriations from the Town of Kirby during its Annual Meeting in March of 2019. The funding requested will go directly towards our operating expense for the Summer of 2019.

I am attaching a brief summary of our program from this past summer.

We greatly value our partnership with the Town and look forward to a successful year ahead! Please let me know if you have any questions. On behalf of the Board, thank you for your consideration of my request.

Sincerely,

*Donna*

Donna Smith  
President, Village Improvement Society

Enclosure

Village Improvement Society/Powers Park  
2018 Report

[powersparkvt@gmail.com](mailto:powersparkvt@gmail.com) | [www.powersparkvt.org](http://www.powersparkvt.org)



Lyndon Youth Baseball/Softball  
PO Box 1146  
Lyndonville, VT 05851-1146

December 1, 2018

Town of Kirby  
346 Town Hall Rd  
Lyndonville, VT 05851

Dear Select Board:

Lyndon Youth Baseball/Softball (LYBS) is a non-profit organization serving over 420 children ages 5 to 16 every spring and summer. **Last we year, had 12 children from Kirby joining us.** We have a strong 52 year history embedded into the fabric of our community, making us the largest local youth sports program. A typical season includes Babe Ruth teams, Little League Majors teams, Minor League teams, Coach Pitch teams, and Tee Ball teams. In addition to our regular season, we also host and attend district, state and regional tournaments in all of our major divisions. Our program operates in vast majority by the work of more than 150 selfless individuals who volunteer countless hours. We give thanks to the many devoted parents, families and friends who are actively involved in our program. Without each and every volunteer, we wouldn't be able to operate this great program.

In recent years, the price of operation and maintenance has continued to rise. Mowing expenses, equipment costs, and tournament and charter fees are all examples of escalating expenses. In addition, the cost of properly maintaining the playing fields is enormous. In 2018, due to the help of appropriations from your town, Lyndon Youth Baseball Softball was able to redo our softball field, which included putting in proper drainage, site prep/dirt work and the delivery and installation of field mix soil. Due to field conditions of the Little League baseball field, the same is now required there. Base paths and the pitcher's mound were redone in 2018, with a goal of completing necessary improvements in the end of our 2019 season. Estimates received will total over \$12,000.00.

To help alleviate expenditures and offset the cost to families and townsfolk, LYBS continued fundraising efforts in 2018. Tag day participation helped raise money for our program, as well as a coin drop held in Lyndonville. LYBS received a grant to assist in purchasing new bats and equipment and local businesses were solicited as well. The concessions stand remained a 100% volunteer run operation and profit all was able to be used in the LYBS league. Appropriations sent from your town were able to assist in the maintenance and upkeep of Fisher Field. We have always prided ourselves on the ability to bring the game to players and families at an affordable cost. To continue to do so, **we would greatly appreciate your support in the amount \$200 for the 2019 season.** Kirby has always shown generous support of our program for which we are endlessly grateful and appreciative. Attached you will find our profit and loss statement. Thank you for your careful consideration.

Respectfully submitted,

Jennifer Mitchell  
LYBS President

# NORTHWOODS STEWARDSHIP CENTER

*Connecting people and place through science, education and action*

I am writing to express our sincere thanks for your past support and to respectfully request that the Town of Kirby renew its support for North Woods Stewardship Center through an annual appropriation of \$250 at Town Meeting.

North Woods offers widespread conservation and educational services throughout the region and is supported through the generosity of private individuals, local communities, charitable grants, and fee-for-service contracts. We provide reduced-cost educational programs (including camps, After School Programs, and natural science activities); summer Conservation Corps jobs for local youth; and a variety of practical workshops for adults throughout the year.

In 2018, North Woods continued its active role in Northeast Kingdom communities—engaging youth, managing natural resources, and investing in the region’s resource-based economy. We worked on nearby water quality improvement projects in Burke and Lyndon, improving surface waters in the Passumpsic River Watershed through the installation of stormwater best management practices. Our education staff provides afterschool programming in local schools and, through a partnership with Burke Mountain, now offers camp programs in East Burke, with scholarships available to local children. North Woods also worked with the Connecticut River Conservancy on riverbank restoration at the East Burke Dam removal site by planting over 2,500 plants and building two sets of stone steps to access the East Passumpsic River at a popular summer swimming spot. We continue to work with the Northeast Kingdom Backcountry Coalition to provide accessible backcountry ski trails.

This summer, our North Woods Conservation Corps crewmembers worked on numerous projects in Essex County and the Passumpsic River Valley, completing over 5,000 hours of conservation service and training. These youth gain hands-on work experience, environmental education, career training, and a hard-earned paycheck while completing valuable stewardship work.

North Woods Stewardship Center is a local organization and we invite all Kirby residents to visit North Woods to enjoy a ski, paddle, or nature hike or to join us for one of our youth camps or landowner education programs. Support from the Town of Kirby is critical to the success of these programs and we appreciate your support!

Thank you. I am happy to respond to any questions or comments.

Sincerely,



Meg Carter

Conservation Science Specialist & Watershed Crew Coordinator  
North Woods Stewardship Center

PO Box 220 / 154 Leadership Drive, East Charleston, VT 05833 802-723-6551  
[www.northwoodscenter.org](http://www.northwoodscenter.org)



The Fairbanks Museum and Planetarium respectfully requests that the following special appropriation article appear on the 2019 warning for Kirby Town Meeting:

**"Shall the Town vote the sum of \$493 to support the operation of the Fairbanks Museum and Planetarium during the ensuing year, in exchange for free unlimited general admission to the Museum for all Kirby residents?"**

The Fairbanks Museum invites Kirby residents to take full advantage of their unlimited free general admission to the Museum to explore the nature, beauty, and wonders of our world. Last year, 112 Kirby residents visited the Museum. Your municipal appropriation provides essential support for the care of the Museum's historic building and the maintenance and exhibition of the most extraordinary educational collections in northern New England. These are among our region's most prized assets. Each year the Museum offers new opportunities for exploration and discovery, so do come for a visit!

In 2018, visitors marveled in the wonders of our live native butterfly house, and we set the world record for the largest astronomy lesson! In 2019, the Museum will install a lift to make the planetarium accessible to all, host the grand opening of our new on-site STEM lab for local middle and high schoolers, bring in hands-on summer exhibits on building and engineering, and sponsor an exciting lineup of public events, including a Lunar Landing celebration! The Museum also is fully engaged in community economic, educational, and cultural development initiatives and contributes significantly to the attraction of visitors to our region.

The Board of Trustees, staff, and volunteers of the Museum are tremendously grateful for the support, encouragement, and collaborative planning that have marked the Northeast Kingdom's relationship with the Museum. We hope that the Museum, in turn, delivers services, programs, and a commitment to community development that benefit your town's residents and visitors, and contribute to a remarkable quality of life.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Adam Kane".

Adam Kane, Executive Director

1302 Main Street • St. Johnsbury VT • 05819-2224  
tel 802-748-2372 • fax 802-748-1893 • [www.fairbanksmuseum.org](http://www.fairbanksmuseum.org)



Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that make for strong women, supported families and safe homes. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

**The Advocacy Program** is an essential safety net for people affected by intimate partner violence and sexual abuse. The Advocacy Program meets the needs of victims in crisis while also offering preventive programming to local schools and youth groups with a focus on gender respect, consent and healthy relationships. In 2018, 706 individuals received direct advocacy, 24 adults and 23 children were sheltered for a total of 2,443 bed-nights, and 366 adults and 2,015 youth were reached at 124 prevention programming events.

**Kingdom Child Care Connection (KCCC)** is a community-based child care resource and referral center for Caledonia and southern Essex counties. KCCC is responsible for helping families find and pay for high-quality childcare services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. In 2018, 520 families were connected with the Child Care Financial Assistance Program.

**The Family Room** is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. In 2018, the Family Room helped 75 children develop safe, healthy relationships with their non-residential parent. Additional services such as therapeutic visitation, parenting education and mediation can also be arranged in order to help families address their unique goals and needs.

**Cornucopia** is a culinary arts job-training program for women with barriers to employment. This 14-week program introduces women to the culinary arts through the preparation and packaging of Meals-on-Wheels for Newport area seniors. After completing the program women are assisted with securing employment with local businesses that fit their individual strengths and interests enabling them to achieve economic self-sufficiency. In 2018, Cornucopia empowered 10 women through hands-on culinary and hospitality training and produced over 30,615 meals nutritionally-balanced meals to homebound, Newport-area seniors and 3,100 meals at its weekly community meal site.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 2 households in Kirby were served by Umbrella in 2018 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Kirby's support.

Respectfully,

Amanda Cochrane  
Executive Director

Umbrella Inc. was incorporated in 1981 as a 501(c)(3) non-profit corporation whose mission is  
nurturing communities of strong women, supported families and safe homes.  
1216 Railroad Street, Suite C, St Johnsbury, VT 05819 | Phone (802) 748-1992 | Fax (802) 748-1405  
EIN: 03-0268884



## Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD)  
14 Crab Apple Ridge, Randolph, VT 05060  
(802) 828-4582 | [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com) | [www.vacd.org](http://www.vacd.org)

November 15, 2018

Re: Request for Town Appropriation, Vermont Rural Fire Protection Program

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the 20+ years of the program, nearly 1100 grants totaling \$2.5 million have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made a number of adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$4,000 to \$5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. In 2019, we will accept application for "drafting site" facilities.

The annual expense of the Rural Fire Protection Program in FY 2018 was \$211,600, of which \$111,864 was paid in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly \$10,000 in town appropriations from almost 100 towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Enclosed please find a summary report for the Rural Water Supply Grant Program, as well as an invoice and W-9 from VACD in case it is required. Please feel free to contact me, Troy Dare, or Jill Arace, Executive Director of VACD, with any questions you may have. Our contact information is provided below. If you would like to receive this appropriation request by mail instead of by email, please contact Troy Dare.

Thank you for your consideration.

Sincerely,

*Thomas Maskey*



To the Voters of Kirby:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the region's advocate for stronger communities and vibrant local economies. We are a combined regional planning and economic development organization in Vermont, serving the largest and most rural region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are essential as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

2018 has been a busy year. Local governance has become increasingly complex. NVDA continues to expand our service offerings as needed and now include, but are not limited to:

- Land use planning— town plans, zoning bylaws, ordinances;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and grant administration;
- Direct business support and referral services to employers in our region;
- Energy planning to give towns heightened standing in the permitting of renewable energy projects;
- Water quality planning and implementation to help communities meet new statutory requirements;
- Emergency planning assistance for disaster and flood hazard plans;
- Brownfield assessments and planning for redevelopment projects;
- Economic development planning to grow and strengthen local businesses;
- Maintaining a federal Foreign Trade Zone designation to assist companies that import for their operations;
- Providing training opportunities and on-call technical assistance for local officials.

How have we assisted Kirby? In 2018, NVDA staff provided technical assistance for Town Highway stormwater mitigation through Grants in Aid funding; Business support.

NVDA's municipal dues are based on a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

Once again, we thank you for your continued support. Your community has a voice! We look forward to working with you in the coming year.

Sincerely,  
David Snedeker  
Executive Director

## Executive Committee Report

The NEKWMD finished 2018 by processing slightly less recycling compared to 2017 – approximately 2750 tons in 2018 compared to approximately 2975 tons in 2017. Significant drops in organics and cardboard were responsible for most of the decline. A few items, including mixed paper, batteries, and tires saw increases in tonnage, while most other items saw tonnages that were flat or lower than last year. Recycling markets remained steady throughout most of 2018 and were generally average or slightly lower than average.

The District ended 2018 with a deficit of \$41,069.02. The District ended 2017 with a surplus of \$55,755.82. Revenues in 2018 were 11% above projections. While budgeted expenses were 16.3% above projections. The catastrophic failure of our baler on September 24, 2018 was the largest reason for the deficit. Not only did we have to pay to ship materials off-site, we lost revenue from the sale of those materials. We anticipate having a new baler by the end of February, 2019.

There were no additions or subtractions to the District membership in 2018. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3<sup>rd</sup> in the state behind only Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2019 with a proposed budget of \$825,073 – an increase of 8.5% compared to 2018. The vast majority of the increase is due to the addition of a \$41,000 baler payment over the next 5 years. The surcharge rate of \$24.25 will increase by \$0.50 for 2019. Our surcharge on trash remains below the State average of \$26.59.

The NEKWMD was staffed by nine full-time and four part-time employees in 2018. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy. The member Towns are also represented through their ability to vote on the NEKWMD budget at their Town Meeting in March.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The nearly 50,000 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

***NEKWMD Executive Committee***

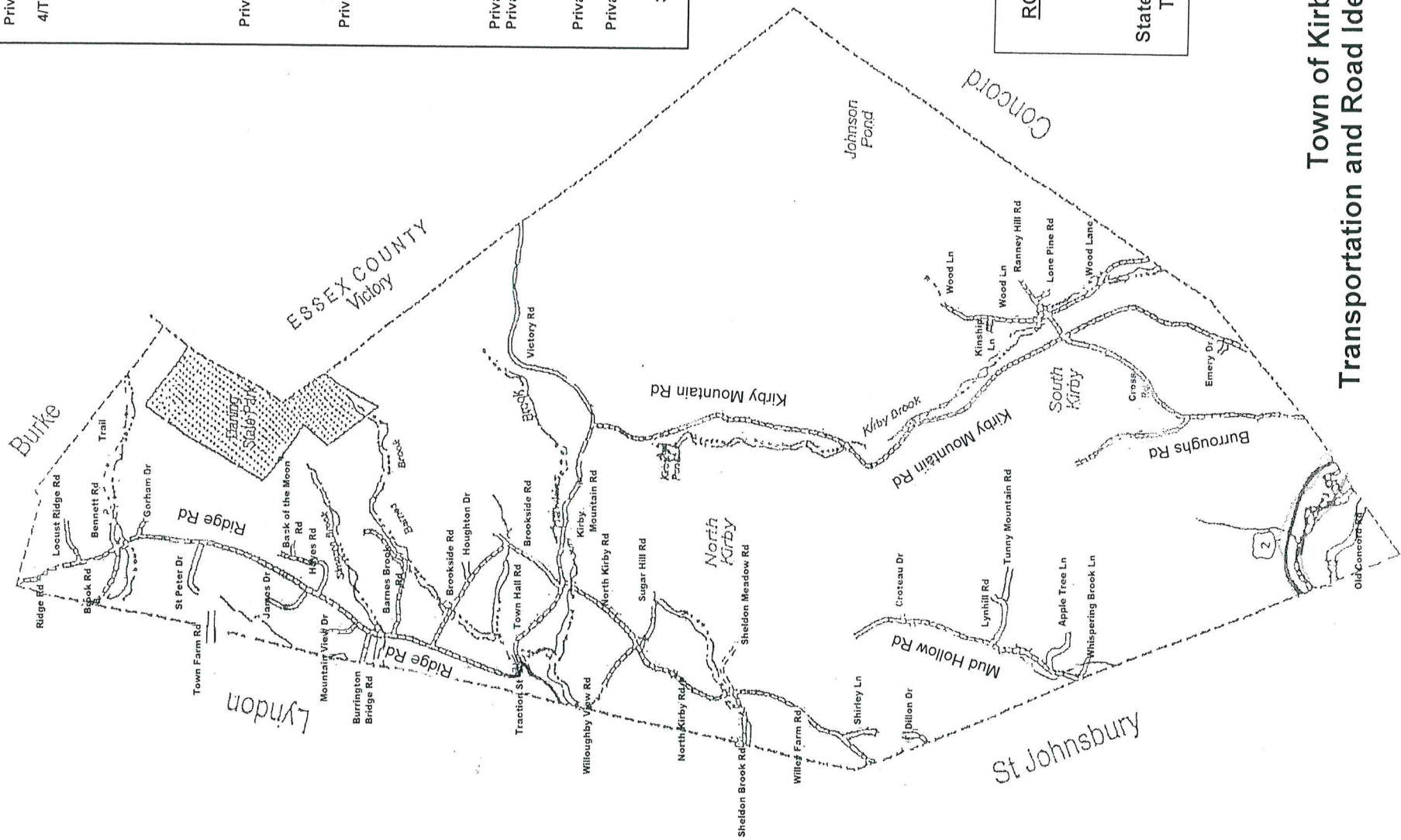
2019 PROPOSED BUDGET

BUDGET ITEM	2018 BUDGET	2018 ACTUAL as of 12/31/18	2019 PROPOSED BUDGET
ADMINISTRATION EXPENSES			
Advertising	\$400.00	\$576.25	\$400.00
Audit -- Financial	\$7,595.00	\$7,595.00	\$7,595.00
Audit -- Waste Haulers	\$2,500.00	\$500.00	\$2,000.00
Bank Charges	\$0.00	\$35.00	\$0.00
Books & Subscriptions	\$100.00	\$0.00	\$100.00
Cleaning	\$1,600.00	\$1,880.00	\$1,920.00
Copier	\$2,000.00	\$1,947.43	\$2,000.00
Dues/Permits/Fees/Penalties	\$5,000.00	\$5,985.58	\$5,000.00
Heating Fuel	\$1,500.00	\$1,798.10	\$1,500.00
Interest Expense	\$0.00	\$0.00	\$0.00
Liability & Casualty & Emp. Prac.	\$16,000.00	\$12,134.00	\$15,000.00
Planning	\$1,000.00	\$0.00	\$1,000.00
Legal Fees	\$2,000.00	\$1,312.50	\$1,500.00
Postage	\$3,000.00	\$2,634.67	\$2,000.00
Office Supplies	\$3,600.00	\$13,897.22	\$3,600.00
Telephone - Office	\$3,200.00	\$3,190.17	\$3,000.00
Water/Sewer	\$1,100.00	\$967.68	\$1,100.00
TOTAL ADMINISTRATION	\$50,595.00	\$54,453.60	\$47,715.00
Gross Wages	\$379,193.00	\$377,731.57	\$394,610.00
Overtime Wages-- Warehouse	\$5,000.00	\$6,401.25	\$5,000.00
Fica (Employer Match)	\$23,820.00	\$23,847.39	\$24,466.00
Medi (Employer Match)	\$5,571.00	\$5,577.19	\$5,722.00
State Unemployment Insurance	\$13,500.00	\$3,451.29	\$5,000.00
VMERS (Retirement)	\$19,990.00	\$20,201.46	\$21,010.00
Workman's Compensation Insurance	\$34,000.00	\$58,466.00	\$55,000.00
Mileage - Employee	\$7,000.00	\$7,867.01	\$7,000.00
Mileage- Supervisor's	\$5,000.00	\$1,603.85	\$4,000.00
Supervisor Secretary Payments	\$500.00	\$500.00	\$500.00
Personnel Equipment	\$1,000.00	\$160.49	\$500.00
Training	\$1,500.00	\$866.31	\$1,500.00
Travel	\$100.00	\$49.43	\$100.00
TOTAL PERSONNEL	\$496,174.00	\$506,723.24	\$524,408.00
BUILDING EXPENSES			
Improvements	\$1,000.00	\$8,450.00	\$1,000.00
Electricity	\$9,800.00	\$7,864.08	\$9,000.00
Maintenance	\$1,000.00	\$1,277.01	\$1,000.00
Misc. Supplies	\$1,000.00	\$43,801.25	\$1,000.00
Trash Removal	\$3,000.00	\$3,069.86	\$3,000.00
TOTAL BUILDING	\$15,800.00	\$64,462.20	\$15,000.00

2019 PROPOSED BUDGET

BUDGET ITEM	2018 BUDGET	2018 ACTUAL as of 9/30/2018	2019 PROPOSED BUDGET
<b>EQUIPMENT EXPENSES</b>			
Purchases	\$500.00	\$80.00	\$500.00
Baler Loan Payment	\$0.00	\$0.00	\$40,000.00
Baler Repairs	\$6,000.00	\$4,720.52	\$1,000.00
Baler Supplies	\$6,000.00	\$7,857.35	\$8,000.00
Forklift Fuel	\$2,200.00	\$1,874.75	\$2,200.00
Forklift Repairs	\$4,000.00	\$5,325.71	\$4,000.00
Misc. Equipment Repairs	\$2,000.00	\$1,112.89	\$1,500.00
Skidsteer Fuel	\$500.00	\$0.00	\$500.00
Skidsteer Repairs	\$3,000.00	\$4,489.49	\$5,000.00
Warehouse Supplies	\$1,500.00	\$1,577.11	\$2,000.00
Trucks--Diesel	\$18,000.00	\$17,088.78	\$21,000.00
Trucks--Repairs	\$10,000.00	\$13,497.01	\$12,000.00
<b>TOTAL EQUIPMENT</b>	<b>\$53,700.00</b>	<b>\$57,623.61</b>	<b>\$97,700.00</b>
<b>PROGRAMS EXPENSES</b>			
Advertising	\$1,000.00	\$950.85	\$1,000.00
Permits & Fees	\$450.00	\$333.60	\$450.00
Composting	\$22,000.00	\$14,466.00	\$20,000.00
Composter/Bin	\$3,000.00	\$8,852.83	\$3,000.00
Dues & Subscription	\$0.00	\$0.00	\$0.00
Education Outreach	\$15,000.00	\$8,109.66	\$10,000.00
Hazmat Disposal	\$24,000.00	\$19,463.98	\$24,000.00
Hazmat Supplies	\$4,000.00	\$2,991.54	\$3,000.00
Sale of Recyclables-Processing	\$30,000.00	\$20,337.24	\$25,000.00
Special Collections	\$300.00	\$27.99	\$300.00
Supplies	\$500.00	\$464.31	\$500.00
Tire Disposal	\$9,000.00	\$8,269.20	\$9,000.00
<b>TOTAL PROGRAMS</b>	<b>\$109,250.00</b>	<b>\$84,267.20</b>	<b>\$96,250.00</b>
<b>SUB-TOTAL</b>	<b>\$725,519.00</b>	<b>\$569,355.01</b>	<b>\$781,073.00</b>
<b>DEBT REDUCTION PAYMENTS</b>			
Interest			
Principal			
<b>TOTAL DEBT REDUCTION</b>			
<b>CAPITAL FUND</b>			
Capital Improvement Fund	\$35,000.00	\$21,060.00	\$44,000.00
<b>TOTAL CAPITAL FUND</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$44,000.00</b>
<b>TOTAL NEK EXPENSES</b>	<b>\$760,519.00</b>	<b>\$590,415.01</b>	<b>\$825,073.00</b>
Grants--St of VT	\$59,000.00	\$74,520.34	\$59,000.00
Hauling--Recycling Pick-ups	\$35,000.00	\$27,360.00	\$41,000.00
Haz Mat/Paint Care (CEG Fees)	\$3,200.00	\$4,698.20	\$3,500.00
Interest Income	\$25.00	\$7.58	\$25.00
Miscellaneous Income	\$500.00	\$298.13	\$500.00
Program Sales--Composter/Bins	\$500.00	\$4,314.82	\$1,000.00
Programs- Oil Filter Program	\$150.00	\$75.00	\$150.00
Sale of Recyclables	\$179,394.00	\$88,242.42	\$130,000.00
Compost Income	\$13,000.00	\$14,318.69	\$18,000.00
Electronics Income	\$22,000.00	\$15,353.96	\$15,000.00
Scrap Metal Income	\$10,000.00	\$23,977.05	\$25,000.00
Battery Income	\$3,750.00	\$5,266.75	\$8,000.00
Tire Income	\$9,000.00	\$7,802.90	\$12,000.00
Per Capita Assessment	\$0.00	\$0.00	\$41,500.00
Surcharge--Waste Haulers	\$425,000.00	\$345,806.67	\$470,398.00
<b>TOTAL NEK REVENUES</b>	<b>\$760,519.00</b>	<b>\$612,042.51</b>	<b>\$825,073.00</b>

CLASS	ROAD NAMES
3-4	Apple Tree Ln (18)
Private	Back of the Moon Rd
3	Barnes Brook Rd (6)
4/Trail	Bennett Rd (3)
3	Brook Rd (2)
3	Brookside Rd (7)
3	Burrington Bridge Rd (5)
3	Burroughs Rd (23, 24)
3	Cross Rd (24)
3	Croteau Dr (16)
3	Dillon Dr (14)
3	Emery Dr (34)
3	Gorham Dr (32)
3	Hayes Rd (31)
3	Houghton Dr (33)
Private	James Dr
3	Kinship Ln (27)
3	Kirby Mtn Rd (25, 29)
3	Locust Ridge Rd (28)
3	Lone Pine Rd (22)
3-4	Lynhill Rd (17)
Private	Mountain View Dr
3	Mud Hollow Rd (15)
3	North Kirby Rd (10)
4	Old Concord Rd (26)
3	Ranney Hill Rd (21)
2	Ridge Rd (State Aid 1)
3	Sheldon Brook Rd (12)
4	Sheldon Meadow Ln (13)
4	Shirley Ln (14)
Private	St. Peter Dr
Private	Sugar Hill Rd
4	Town Farm Rd (4)
3	Town Hall Rd (29)
3(4)	Traction St (30)
Private	Tunny Mountain Rd
4	Victory Rd (9)
Private	Whispering Brook Ln
3	Willey Farm Rd (10)
3	Willoughby View Rd (11)
3-4	Wood Ln (19, 20, 29)



ROAD MILEAGE	
Class 2:	4.010
Class 3:	20.180
Class 4:	4.310
Trail:	0.750
State Highway:	0.967
Total Miles:	30.217

## Town of Kirby Transportation and Road Identification Map