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## TOWN OF PITTSFIELD WARNING Town and School District Meeting

We hereby notify the legal voters of the Town of Pittsfield to meet at the Pittsfield Federated Church on Tuesday, **March 3, 2020 at 6pm** to transact the following business from the floor in accordance with Robert's Rules of Order:

**Article 1.** To elect a town moderator for the ensuing year.

**Article 2.** Pittsfield School District Warning will be acted upon at this time.

**Article 3.** To receive the reports of the town officers for the year 2019.

**Article 4.** To elect the following officers, as required by law, for the terms indicated and to fill any other office vacant:

	Terms (Years)	Vote by Ballot Mandatory VSA T.17§2646
a) Select Person	3	Yes
b) Lister	3	Yes
c) Lister	3	Yes
d) Auditor	3	Yes
e) Trustee of Public Funds	3	No
f) Trustee Roger Clark Memorial Library	3	No
g) Second Constable	2	No
h) Grand Juror	1	No
i) Town Agent	1	No
j) Cemetery Commissioner	3	No
k) Cemetery Commissioner	3	No
l) Collector of Delinquent Taxes	1	No
m) Town Clerk	3	No
n) Town Treasurer	3	No
o) Fire Chief	2	No

**Article 5.** Will the voters of Pittsfield authorize all current taxes be paid to the Treasurer unless otherwise noted?

**Article 6.** Will the voters of Pittsfield authorize the Treasurer to collect taxes on real property in two installments, on or before the third Thursday of August and the third Thursday of November, by physical delivery to the tax collector before 5 pm?

**Article 7.** Will the voters of Pittsfield authorize \$20,000.00 to be placed in the reserve fund for Highway Equipment?

**Article 8.** Will the voters of Pittsfield authorize \$4,000.00 to be placed in a reserve fund for SCBA Equipment?

**Article 9.** Will the voters of Pittsfield authorize \$2,500.00 to be placed in a reserve fund for a Fire Truck?

**Article 10.** Will the voters of Pittsfield authorize \$30,000.00 for Phase One of the Town Hall Repairs as recommended by the Town Hall Committee?

**Article 11.** Will the voters of Pittsfield approve the proposed budget to meet the expenses and liabilities of the town?

**Article 12.** Shall the voters of Pittsfield prohibit the town constables from exercising any law enforcement authority, in accordance with 24 V.S.A. § 1936(a) (1)?

**Article 13.** Will the voters of Pittsfield authorize the Select Board to buy and sell real estate?

**Article 14.** To discuss any other non-binding business which may properly come before the meeting?

Dated at Pittsfield, Vermont this 23<sup>rd</sup> day of January 2020.

Pittsfield Select Board,

S/Charles Piso, Chair

s/Matt Corron

s/Ann Kuendig

Received for record this 23<sup>rd</sup> day of January 2020 at 9:00 am.

Attest: s/Tricia L Fryer, Town Clerk

### Notice to Voters

*Any individuals needing special accommodations can contact the Town Clerk's Office at least two weeks prior to the Town Meeting. If you are not already a registered voter in the Town of Pittsfield, please register to vote if you are eighteen or over, are a U.S. citizen, and a resident of this town. Eligible residents can register to vote at the Town Office on any day prior to the election during regular business hours. Registration will also be available at the Pittsfield Federated Church on Town Meeting Day.*

## SELECT BOARD REPORT

2019 was a transitional year in terms of staff and a year of unexpected challenges with the April flooding. Once again, Pittsfield proved its resilience with strong and positive responses to every challenge.

The Board thanks the new Clerk/Treasurer Trish Fryer, Road Commissioner George Deblon, along with part-timers Martha Beyersdorf, Sarah Gallagher, and Connie Martin for their dedication and commitment to the Town. Together, they provide the foundation for the smooth and seamless operation of the Town.

The April 15 flooding brought substantial increases to the workload, especially for George and Trish. In true Pittsfield fashion, they more than rose to the challenge, putting in long days and staying on top of all the FEMA paperwork and requirements.

Because of the damage caused by the April 15 flooding, the Town took out a \$1-million note to enable the Town to re-open roads in a safe and responsible way for residents. We are happy to report that the cost of those repairs has fallen far short of that amount to date, and all but a small percentage of the cost will be reimbursed by FEMA. Also, as a result of the flooding, Pittsfield has initiated several mitigation projects at the Cemetery and at Parmenter Place through Natural Resources Conservation Service (NRCS) to help ensure the integrity of Town infrastructure. Additionally, the Town is currently working with FEMA on the buyout of a property on Lower Michigan Road. There still remains a great deal of work to do with FEMA regarding the flooding, but those involved can see the light at the end of the tunnel.

Other significant matters before the Board in 2019 included the successful transition of the Pittsfield Volunteer Fire & Rescue (PVFR) and the Roger Clark Memorial Library (RCML) budgets and finances to the office of the Town Treasurer. This work was accomplished with PVFR and RCML personnel working in concert with Trish and will result in overall greater fiscal transparency.

The Board enacted a new Conflict of Interest policy for all Town employees, elected officials and appointees alike, as well as policies to deal with any personnel complaints in a timely and efficient manner. The Town and its residents are entitled to the most streamlined, efficient, and transparent structure possible without compromising its integrity or accountability.

Along with the PVFR, we successfully executed the purchase and delivery of the new pumper tanker in early November.

The Citizens' Advisory Committee, formed to research options and make recommendations concerning the Town Hall building, put a lot of hours into their work and have presented a report and recommendation to the Board (see separate report) outlining a possible path forward for the Town Hall.

Bids have gone out for the road fix at the bottom of Upper Michigan Road and Route 100, with completion slated for early 2020. The replacement process for the Sand Shed is underway as well.

In the coming year, the Pittsfield Select Board looks forward to working closely with the Planning Commission as they begin the process of revising the Town Plan and having that Town Plan and the Town budget coincide with the long- and short-term goals for both. The overall goal is to continue to move forward with capital planning to provide for Pittsfield's future and its overall fiscal health.

As always, Select Board meetings are open to the public and we invite your questions and participation as we all continue to build a strong and fiscally prudent Town in service to its residents and property owners.

Respectfully submitted,

Charles Piso, Chair

Ann Kuendig

Matt Corron

## TOWN CLERK AND TREASURER REPORT

I would like to start by thanking the Pittsfield Town residents for electing me last March to the position of Town Clerk/Treasurer. It has been a very rewarding year and my hope is to continue to serve you for years to come. Barely a month after Town Meeting, the saying “you never know what tomorrow brings” rang true on the morning of April 15<sup>th</sup> when heavy rains caused flooding and damage to our Town. Thus began my adventure as Town Clerk/Treasurer/Emergency Operations Center (EOC) Director during a catastrophic event. I learned quickly that my days would get longer and my workload would grow, challenges I embraced, jumping in with both feet. Since then, I have been working side by side with Charles Piso, our Select Board Chair/Emergency Management Director and a FEMA team to insure that the Town is awarded as much funding as possible. I am happy to report that the process is moving along on schedule and everything is in place for the Town to receive the maximum award due.

It was also my privilege to participate in a state-wide CAT4 exercise where Pittsfield played a very important role. The event was in the planning stages for a year and allowed me to meet and work alongside individuals from our State Emergency Operation Center (SEOC) as well as individuals from Urban Search and Rescue (USAR) and many other agencies. As a new Clerk/EOC Director being able to train for an “Irene like” event and have contacts on these levels, is a true benefit to the town of Pittsfield and me.

Another highlight was the successful transition of the Pittsfield Volunteer Fire and Rescue (PVFR) and the Roger Clark Memorial Library (RCML) finances to the management of the Treasurer’s office. I have worked with both departments and with their help, we have made that transition a positive experience. I would like to thank Chief David Colton, Deputy Chief Greg Martin, Captain Caleb Hawley and Treasurer Del’Rae Merrill (PVFR) as well as Cynthia Bryant (RCML) for all their time and efforts. This has been a new experience for us all as we continue to grow and learn together.

As I sit here and reflect it seems impossible to believe that a year has gone by. I have learned so much and am grateful for the opportunity to serve this community.

Respectfully submitted,  
Tricia L Fryer



## **MINUTES OF THE ANNUAL TOWN MEETING**

### **Town of Pittsfield**

Tuesday, March 5, 2019 (summarized)  
(Complete Minutes on record at the Town Office)

Moderator George Deblon called the Pittsfield Annual Town Meeting to order at 10:05 a.m. Approximately 72 people were in attendance at the Pittsfield Federated Church. George led the attendees in the Pledge of Allegiance.

**Article 1. To elect a moderator for the ensuring year.** George Deblon elected.

**Article 2. Pittsfield School District Warning will be acted upon at this time.** The Town Meeting recessed at 10:08 and the School District warning was acted upon (see separate minutes). The Town Meeting reconvened at 10:19 and the articles warned by the Select Board were acted upon at this time.

**Article 3. To receive the reports of the town officers for the year of 2018.** Motion carried.

**Article 4. to elect the following officers for the terms indicated and to fill any other office vacant:**

- a. **Select Person for three years.** Matt Corron.
- b. **Lister for three years.** Martha Beyersdorf.
- c. **Auditor for three years.** Sue Wuerthele.  
**Auditor for one year.** Rebecca Steward.
- d. **Trustee of Public Funds.** Kelly Ziegler.
- e. **Trustee of Roger Clark Memorial Library for three years.** Elizabeth Warner.
- f. **Trustee of Roger Clark Memorial Library for three years.** Amanda Barrett.
- g. **First Constable for two years.** Tim Hunt.
- h. **Grand Juror for one year.** Sandy Begin.
- i. **Town Agent for one year.** Sarah Gray
- j. **Cemetery Commissioner for three years.** Connie Martin.
- k. **Collector of Delinquent Taxes for one year.** Janice Stumpf.
- l. **Town Clerk for one year.** Trish Fryer.
- m. **Town Treasurer for one year.** Trish Fryer.

**Article 5. Will the voters of Pittsfield authorize all current taxes to be paid to the Treasurer unless otherwise noted?** Motion carried.

**Article 6. Will the voters of Pittsfield authorize the Treasurer to collect taxes on real property in two installments, on or before the third Thursday of August and the third Thursday of November by physical delivery to the tax collector before 5 p.m.?** Motion carried.

**Article 7. Will the voters of Pittsfield authorize all of the town's constituent departments follow established uniform best practices for municipal accounting and budgeting as directed by the 2018 audit conducted by the firm of Jeffrey R. Bradley?** Motion carried.

**Article 8. Will the voters of Pittsfield authorize the formation of an exploratory committee to research any and all future options for the Pittsfield Town hall and have those options presented prior to the next Town meeting?** Motion carried.

**Article 9. Will the voters of Pittsfield authorize \$45,000 to be placed in the reserve fund for Highway Equipment?** Motion carried.

**Article 10. Will the voters of Pittsfield authorize \$15,000 to be placed in the reserve fund for the future repaving of the north end of Village Green?** Amended to authorize \$10,000. Motion carried.

**Article 11. Will the voters of Pittsfield authorize \$8,000 to be placed in a reserve fund for SCBA Equipment?** Motion carried.

**Article 12. Will the voters of Pittsfield authorize \$15,600 to be used for the salary of a town librarian?** Motion carried.

**Article 13. Will the voters of Pittsfield authorize \$15,000 to be placed in a reserve fund for Extrication Equipment?** Motion carried.

**Article 14. Will the voters of Pittsfield authorize \$5000 to be placed in a reserve fund for a Fire Truck?** Motion carried.

## **MINUTES OF THE ANNUAL TOWN MEETING, continued**

**Article 15. Will the voters of Pittsfield approve the proposed budget to meet the expenses and liabilities of the town?** Article passed.

**Article 16. Shall the voters of Pittsfield prohibit the town constable from exercising any law enforcement authority in accordance with 24 V.S.A. §1936(a)(1)?** Article passed.

**Article 17. Will the voters of Pittsfield authorize the Select Board to buy and sell real estate?** Motion carried.

**Article 18. To discuss any other non-binding business which may properly come before the meeting.** Discussion of petition to change time of Town Meeting to the evening, to be considered by the Select Board. Meeting adjourned at 12:41 p.m.

Recorded by: s/Tricia Fryer, Town Clerk

Approved by: s/Charles Piso, Pittsfield Select Board; s/George Deblon, Moderator

## **PITTSFIELD TOWN HALL CITIZENS' ADVISORY COMMITTEE REPORT**

As directed by Pittsfield voters at the 2019 Town Meeting, nine residents formed an exploratory committee that met every two to three weeks over the last year "to research any and all future options for the Pittsfield Town Hall." The Advisory Committee submitted its report and a recommendation for action to the Pittsfield Select Board at its December 17, 2019 meeting. What follows is background on why the Advisory Committee was formed and a recap of its work.

In August of 2018 at the Annual Picnic, a resident noted that the Town Hall chimney appeared to be pulling away from the building. Inspections by a mason and at least two contractors raised a concern that the problem might not be the chimney but may be structural issues with the building itself. The Select Board hired a structural engineering firm to investigate and they conducted two inspections in October and December of 2018. The report from Criterium Engineers (which has been posted on the town website since it was issued) noted potentially serious structural deficiencies with the roof trusses and rafters as well as the first-floor system. Based upon Criterium's recommendation that the floor system be reinforced before it is used for public assembly, the Select Board closed the building.

One of the first tasks of the Advisory Committee was to determine the extent of the building's problems. In addition to the questions about the integrity of its roof and floor systems, the basement was prone to flooding from the west and south foundations during heavy rain and snow storms. Although the attic deck, foundation walls and rim joist had been insulated with spray foam in 2016, several items in the Town-approved energy upgrade plan had not been implemented. Three walls are yet to be insulated and re-sided; the light fixtures and rewiring in the main room have not been replaced. In July of 2019, the chimney fell away from the building.

To summarize its present condition, Pittsfield Town Hall is a 189-year-old building that has been moved twice in its lifetime, with a floor that engineers say is questionable support for more than 25 people, a roof that is sagging in some sections, outdated first floor electrical fixtures and wiring, uninsulated walls, leaky and crumbling foundations, and decaying siding that needs to be replaced and painted. It costs the Town around \$5,000 a year to maintain the building including insurance, inspections and utilities.

The long and growing list of repairs and operational inefficiencies prompted the Advisory Committee to follow two tracks in its work. One, to determine a realistic cost of repairs, renovations and other options, including tearing it down, selling or building new; and two, to engage the community to find out from

## **PITTSFIELD TOWN HALL CITIZENS' ADVISORY COMMITTEE REPORT, continued**

residents and taxpayers if they really needed and wanted the building to justify fixing it and if so, for what purposes would it be utilized?

Committee members with engineering, contracting and building experience worked on identifying needed projects and associated costs. The Advisory Committee also contracted with the Preservation Trust of Vermont which partners with architects and engineers who offer the PTV low cost rates to conduct general and structural inspections of old buildings. The results of the inspections of Town Hall (which cost \$750) will help back up the dollar figures the Advisory Committee has come up with.

To engage the community, the Advisory Committee designed a ten-question survey that was first distributed online in July with a notice in property tax bills, followed by social media notices and a link posted on the Town website. The Advisory Committee also set up several distribution and collection points for paper copies of the survey around town and manned an information booth at the Town Bazaar in September, 2019. One hundred and ten residents and taxpayers submitted answers to survey questions.

In November 2019, The Advisory Committee hosted a public forum as another way to solicit and discuss ideas and opinions about what to do with Town Hall. The meeting was attended by 35 residents and taxpayers and produced several additional ideas for utilizing the building. Attendees also raised valid issues concerning insurance and Select Board policies, management, and marketing plans they felt needed to be addressed if reopening Town Hall was to be successful and people would use it. One overall concern was the cost of financing repairs and renovations given the Town's current level of debt.

Based on the results of the survey (which are posted in detail on the Town Website) and the public forum discussion, The Advisory Committee is recommending that the Select Board proceed with Phase One of a multi-year capital improvement plan to reopen the building as soon as possible at an estimated cost of \$40,000. Projects in Phase One include installing steel beams to strengthen the first-floor structure which would necessitate demolishing the ceiling and rewiring basement lighting fixtures, excavating around the south wall and waterproofing the foundation and re-grading the front to help prevent basement flooding.

Additionally, the Advisory Committee has identified phases of future work to maintain and renovate Town Hall and recommends the Select Board develop an implementation plan during 2020 that would include researching the use of alternate financing such as grants to pay for Town Hall maintenance and upgrades.

Respectfully,

The Pittsfield Town Hall Citizens' Advisory Committee

Ann Kuendig (Interim Chair), Ray Colton, Carl Oertel, David Larkin, Jeremy Rayner, Sarah Gallagher, Betty Warner, Glenn Reinauer, Keith Hopkins

## 2019 ELECTED TOWN OFFICIALS

### Auditors

(3-year terms)

Rebecca Steward	2020
Amanda Barrett	2021
Sue Wuerthele	2022

### Moderator

(1-year term)

George Deblon	2020
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### Cemetery Commissioners

(3-year terms)

George Deblon	2020
Mary Lee Stevens	2020
Chuck Colton	2021
Steve Martin	2021
Connie Martin	2022

### School Directors

(3-year terms)

Raymond Rice	2020
Kristin Sperber	2021
Peter Dublis	2022

### Constable, First

(2-year term)

Tim Hunt	2021
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### School District Treasurer

(3-year term)

Tricia Fryer	2020
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### Constable, Second

(2-year term)

Doug Mianulli	2020
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### Select Board

(3-year terms)

Charles Piso	2020
Ann Kuendig	2021
Matt Corron	2022

### Delinquent Tax Collector

(1-year term)

Janice Stumpf	2020
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### Town Agent

(1-year term)

Sarah Gray	2020
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### Fire Chief

(2-year term)

David Colton	2020
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### Town Clerk

(3-year term)

Tricia Fryer	2020
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### Grand Juror

(1-year term)

Sandy Begin	2020
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### Town Treasurer

(3-year term)

Tricia Fryer	2020
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### Justices of the Peace

(2-year terms commencing 2/1/2019)

George Deblon	2021
Arline Drugonis	2021
Sarah S. Gallagher	2021
A. J. Ruben	2021
Beth Stanton	2021

### Trustees of Public Funds

(3-year terms)

Henry Hotchkiss	2020
Sandy Begin	2021
Kelly Ziegler	2022

### Listers

(3-year terms)

Elizabeth Warner	2020
Herbert Kuendig	2021
Martha Beyersdorf (resigned)	2022

### Trustees of the Roger Clark Memorial Library

(3-year terms)

Erica Hurd	2020
Cynthia Bryant	2021
Coral Hawley	2022
Elizabeth Warner	2022
Amanda Barrett	2022



## 2019 APPOINTED TOWN OFFICIALS

### Appointed by the Select Board

#### Civil Defense

David Colton 2020  
Greg Martin 2020

#### Green Up Coordinators

Rebecca Steward Nov.2020  
Maggie Rice Nov.2020

#### Tree Warden

Jeremy Rayner 2020

#### Contracting Officer

Sarah Gray 2020

#### Local Emergency Planning Commission

Tricia Fryer 2020

#### Two Rivers Regional Planning Commission Representative

Herb Kuendig (resigned) 2020  
Sarah Gallagher (appt.) 2020

#### E911 Coordinator

Herb Kuendig (resigned) 2020  
Michelle Hunt 2020

#### Park Commissioner

Connie Martin 2020

#### Unemployment Compensation Coordinator

Tricia Fryer 2020

#### EC Fibernet Delegates

**Vacant** 2020  
Elizabeth Warner, Alt. 2020

#### Planning & Zoning Commission

Colleen Wilcox 2020  
Marsha Hopkins 2021  
Jennifer Howard 2021  
Charles Piso 2022  
Sarah Gallagher 2022

#### White River Valley Ambulance Representative

Martha Beyersdorf 2020

#### Emergency Management Co-Coordinators

Herb Kuendig (resigned) 2020  
**Vacant** 2020  
Charles Piso 2020

#### Road Commissioner

George Deblon 2020

#### Zoning Administrator

Matt Corron (interim) 2020

#### Energy Coordinator

Matt Corron 2020

#### TAC Representative

George Deblon 2020

#### Zoning Board of Adjustment

Don Bass 2020  
Herb Kuendig 2021  
Vacant 2021  
Robert Charlebois 2022  
David Larkin 2022

#### Town Forest Fire Warden

Ray Colton June 30, 2022

### Appointed by Town Clerk/Treasurer

#### Assistant School District Treasurer

Martha Beyersdorf (step-down) 2020  
Sarah Gallagher (interim appointment) 2020

#### Assistant Town Treasurer

Martha Beyersdorf (step-down) 2020  
Sarah Gallagher (interim appointment) 2020

#### Assistant Town Clerk

Martha Beyersdorf (step-down) 2020  
Sarah Gallagher (interim appointment) 2020

#### Deputy Registrars

Gary Clifford 2020  
Randy Garner 2020  
Lawrence Davignon 2020  
Connie Martin 2020

### Appointed by State Health Officer

#### Health Officer

Rebecca Steward September 30, 2021

## BOARD OF LISTERS

The Board of Lister's charge is to maintain and update the Grand List as well as provide information and process data as required by the Vermont State Tax Department. To do this we work with District Advisors and others from the Vermont State Tax Department and our own Town Clerk's office. We attend ongoing training to stay knowledgeable of any software and legal changes and to improve our performance for the town.

**Office Hours:** Office hours for the Board of Listers are Tuesdays from 2-4pm. Our phone number is 802-746-8170. We can also be reached via email at [pittsfieldvtlisters@gmail.com](mailto:pittsfieldvtlisters@gmail.com).

**Reappraisal:** We are undertaking a town-wide appraisal (the last town-wide appraisal was in 2008). This year we will continue the process by selecting an appraisal company and taking the first steps. Once started, this process will take two years and will affect Grand List values in April 2022 at the earliest. We expect actual property visits by the appraisal company to be in the second year of the process. The reappraisal process will include both residential and commercial properties.

**Property Maps:** Pittsfield has participated in the Statewide Mapping Project. Phase One, funded by the Vermont Department of Transportation (VTrans), was completed in 2018. In 2019 we selected NEMRC to update our map data into the statewide system and to produce new maps. They have begun the process and we will continue working with them to produce a new set of maps and update our data annually.

**2020 Property Inspections:** We typically do these in the spring in preparation for the annual Grand List. We continue with ongoing data collection on properties that have made changes or have new and ongoing construction. Additional requirements for inspection result from observations made on an annual drive around town in which we attempt to identify additions, deletions, or omissions from our existing data.

### **Reminders to property owners:**

- Homestead Exemption Form (HS-122) information is available on the Tax Department website: [tax.vermont.gov](http://tax.vermont.gov).
- If you feel that the assessment of your property is incorrect, please notify us in writing being sure to include your reasons(s), as well as contact information, so that we can contact you to discuss your concern and what steps can be taken to resolve the issue.

We welcome your questions and concerns and can be reached through the Town Clerk's Office at PO Box 556, Pittsfield, VT 05762, or 802-746-8170, or via email [pittsfieldvtlisters@gmail.com](mailto:pittsfieldvtlisters@gmail.com).

Respectfully submitted,  
Elizabeth G. Warner  
Herbert M. Kuendig

## **Health Officer**

This year the Health Officer received one complaint of snow falling off the roof blocking the heating vent of a rental property. The complaint was investigated and passed off to the Fire Marshall.

Remember to check the smoke detectors and carbon monoxide detectors in your homes and rental properties.

Respectfully submitted,  
Rebecca Steward

## **Pittsfield Planning & Zoning Commission**

At its April, 2019, meeting, the Commission said goodbye to Suana Rubin, long-time Commission member and our chair for many years. The Commission appreciates Suana's leadership during her tenure, and especially for her work on the Town Plan, approved in 2015. We welcome Select Person Charles Piso as a member (ex-officio).

In 2019, we investigated the possibility of getting a portable speed indicator from the Rutland County Sheriff to be placed on the north end of town. Between availability from the Sheriff's Department and road/bridge construction, it hasn't yet happened. We're hoping that Route 100 paving will happen in early 2020, after which we will make the arrangements. The road speed on Route 100 through the village is a safety concern, particularly with school buses coming and going from the Village Green, as well as pedestrian, bicycle and regular traffic in the village. In addition to warning drivers of the speed limit, the sign provides traffic information during the time we will have it (usually a week). If the sign proves to be effective in slowing traffic, we will investigate a permanent installation.

The Select Board has also asked that we look into grant possibilities for the purchase of a generator for the Town Office building. This work is currently ongoing.

While the next revision of our Town Plan is not due until 2023, because we only meet quarterly we are beginning to map out plans for that revision with Two Rivers Ottauquechee Regional Commission. We are very grateful for the expertise and support of the Regional Commission.

As always, our meetings are open to the public and your participation is encouraged. Unless otherwise posted, we meet on the second Tuesday of January, April, July, and October at 6:30 on the lower level of the Town Office building.

Sarah Gallagher, Marsha Hopkins, Jennifer Howard, Charles Piso, Colleen Wilcox

## **Zoning Administrator**

The Town of Pittsfield is part of the River Corridors Protection Program, and as such has adopted Flood Hazard area regulations.

Copies of these regulations are available for review at the Town Office. Please familiarize yourself with these regulations if you live near a brook, stream, or river to ensure you are not within a designated flood hazard area (DFHA) and subject to any regulations or restrictions.

To date this position of Zoning Administrator remains vacant and Select Board Member Matt Corron is filling in as needed.

Charles Piso

# DELINQUENT TAX LIST

As of December 31, 2019

	2019	2018	2017	2016	Previous	TOTAL
Berg, Christopher R	1,300.74	43.88				1,344.62
Bowen, Jack	574.26	693.40				1,267.66
Cacozza Franco & Susan	2,815.12					2,815.12
Caruso, Anthony	873.74					873.74
Cascade Corp	162.34					162.34
Federal Home Loan Mtg. Corp	1,795.91	3,407.12	3,154.36			8,357.39
Feeney, Sean & Toni	8.00					8.00
Fitzsimmons, Matthew	782.60					782.60
Hawk Mountain Owners	2.72					2.72
Lothrop, Wendy	415.13					415.13
Madr, Jason	593.04	568.16	2.43			1,163.63
O'Brien, Loribeth	1,142.58	1,094.68				2,237.26
Our World Owners	1.71					1.71
Our World Sewer	111.12					111.12
Salem, Dana	1,723.00	2,996.58				4,719.58
Simister, Christopher	1,245.38					1,245.38
Spinello, Diane M	3,087.38					3,087.38
Stauffer, Wayne R	2,283.19					2,283.19
Stevens, Reginald	239.18					239.18
Stiles, Paul C & Lori	25.38					25.38
Stipek, Robert S	1,591.55					1,591.55
Swanson Building Co		1,459.74				1,459.74
Swanson Building Co		532.18	492.70	13.88		1,038.76
Sweeney Paul E. & Craig L.	2,652.06					2,652.06
Taylor, James	622.68					622.68
Thomson, Ryan P.	152.30					152.30
Turner, Noel J	59.88					59.88
Van Meter Kelly & Lauren	9,063.62	80.40				9,144.02
Wiesen, Sloan C	1,051.66					1,051.66
Williams, Russell & Lois	2,186.34					2,186.34
Wisner, Nancy C	1,726.14					1,726.14
						0.00
BHH ASSOCIATES	41.50	39.76	36.82	37.42	780.80	936.30
TIFFANY, PATRICIA A	1,190.02	1,140.12	1,055.54	1,072.58	7,865.98	12,324.24
WATKINS, HARRY J ET AL	<u>824.32</u>	<u>789.76</u>	<u>731.16</u>	<u>742.96</u>	<u>9,544.05</u>	<u>12,632.25</u>
	\$40,344.59	\$12,845.78	\$5,473.01	\$1,866.84	\$18,190.83	\$78,721.05

## STATEMENT OF DELINQUENT TAXES

Delinquent December 31, 2018	\$74,302.39
Adjustments	1,142.16
Delinquent November 21, 2019	<u>86,453.54</u>
<b>Total Delinquent November 22, 2019</b>	<b>\$161,898.09</b>
Total Collected 2019	<u>(83,177.04)</u>
<b>Total Delinquent December 31, 2019</b>	<b>\$78,721.05</b>

## EXPLANATION OF THE 2019 GRAND LIST

	Listed Value	Grand List 1% of Total
Real Estate	\$102,056,100.00	\$1,020,561.00

Statement of Current Taxes	Tax Rate	X	Grand List =	Taxes Raised
Yr Ended December 31, 2019				
Municipal	0.5353		1,020,561.00	546,303.66
Homestead School	1.1708		374,832.00	438,853.34
Non-Resident School	1.4415		645,729.00	<u>930,818.44</u>
<b>Total Taxes Billed 7/17/19</b>				<b>1,916,129.24</b>

### 2019 Taxes Accounted For

Current Taxes Collected	1,681,205.72
Delinquent November 22, 2019	86,453.54
Homestead State Payments	153,605.60
2019 Late Filed Penalties Collected	(401.11)
Municipal Portion State Tax Adjustment	(7,290.00)
State Tax Adjustment Refunded to Owner(s)	4,757.48
2019 Late Filed Tax Difference	(1,824.22)
Town Penalty Payments from State	90.00
2018 tax collected (Littlehales & Third Branch)	(549.24)
Adjustment - Krenz 2018 credit applied to 2019 Tax	86.25
Misc Adjustment- Eliminate Small Credits	<u>(4.78)</u>
<b>Total 2019 Taxes Accounted For</b>	<b>\$1,916,129.24</b>

## CHANGES IN FUND BALANCE AND COMPARATIVE BALANCE SHEETS

### GENERAL FUND

#### Fund Balance December 31, 2019

Checking	\$27,406.02
Holding Account	\$603,628.78
Petty Cash	<u>\$105.50</u>
<b>Total Fund Balance</b>	<b>\$631,140.30</b>

<b>Beginning Balance January 1, 2019</b>	<b>\$603,626.88</b>
Revenue for 2019	\$2,390,209.27
Expenses for 2019	<u><del>-\$2,362,695.85</del></u>
<b>Ending Balance December 31, 2019</b>	<b>\$631,140.30</b>

Reserved-2nd install. FY2019 State	
Education Property Tax Liability	\$184,386.24
Unreserved	<u>\$446,754.06</u>
<b>Ending Balance December 31, 2019</b>	<b>\$631,140.30</b>

<b>Change in Fund Balance</b>	<b>\$27,513.42</b>
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### HIGHWAY FUND

#### Fund Balance December 31, 2019

ICS Savings	\$313,767.15
Checking	<u>\$6,300.27</u>
<b>Total Fund Balance</b>	<b>\$320,067.42</b>

<b>Beginning Balance January 1, 2019</b>	<b>\$270,711.69</b>
Revenue for 2019	\$248,936.90
Expenses for 2019	<u><del>-\$199,581.17</del></u>
<b>Ending Balance December 31, 2019</b>	<b>\$320,067.42</b>

<b>Change in Fund Balance</b>	<b>\$49,355.73</b>
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### CEMETERY FUND

#### Fund Balance December 31, 2019

ICS Savings	\$12,843.30
Checking	<u>\$473.67</u>
<b>Total Fund Balance</b>	<b>\$13,316.97</b>

<b>Beginning Balance January 1, 2019</b>	<b>\$15,802.91</b>
Revenue for 2019	\$2,142.49
Expenses for 2019	<u><del>-\$4,628.43</del></u>
<b>Ending Balance December 31, 2019</b>	<b>\$13,316.97</b>

<b>Change in Fund Balance</b>	<b>-\$2,485.94</b>
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**CHANGES IN FUND BALANCE  
AND COMPARATIVE BALANCE SHEETS,  
Continued**

<b>Roger Clark Memorial Library</b>	
<b>Fund Balance December 31, 2019</b>	
Checking	<u>\$2,439.19</u>
<b>Total Fund Balance</b>	<b><u>\$2,439.19</u></b>
<b>Beginning Balance January 1, 2019</b>	<b>\$0.00</b>
Revenue for 2019	\$20,305.00
Expenses for 2019	<u>-\$17,865.81</u>
<b>Ending Balance December 31, 2019</b>	<b><u>\$2,439.19</u></b>
<b>Change in Fund Balance</b>	<b><u>\$2,439.19</u></b>
<b>Pittsfield Volunteer Fire &amp; Rescue</b>	
<b>Fund Balance December 31, 2019</b>	
Checking	<u>\$11,340.06</u>
<b>Total Fund Balance</b>	<b><u>\$11,340.06</u></b>
<b>Beginning Balance January 1, 2019</b>	<b>\$0.00</b>
Revenue for 2019	\$18,850.00
Expenses for 2019	<u>-\$7,509.94</u>
<b>Ending Balance December 31, 2019</b>	<b><u>\$11,340.06</u></b>
<b>Change in Fund Balance</b>	<b><u>\$11,340.06</u></b>

## REVENUES AND RECEIPTS

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>GENERAL FUND</b>					
Current Taxes	1,471,567.98	1,640,435.92		1,681,205.72	
Current Tax Interest	544.54	867.77		892.29	
Delinquent Taxes	62,600.97	78,197.15		83,177.04	
Delinquent Tax Interest	4,570.48	2,982.90		3,031.33	
Dog Licenses	413.00	406.00	400.00	390.00	400.00
State Rabies Fee/Neuter Surchg	620.00	600.00		585.00	
Pet Dealer Permits	25.00	25.00		0.00	
Breeding/Special License	30.00	30.00		0.00	
Liquor Licenses	570.00	460.00	460.00	460.00	460.00
Town Clerk Fees	10,056.00	7,187.80	6,000.00	8,456.45	6,000.00
Interest - General Fund	3,129.87	6,462.87	5,500.00	7,574.93	5,500.00
Interest - Restricted Funds	596.55	2,320.40	2,455.00	2,278.82	1,835.00
Photo Copies	70.80	68.35	30.00	69.15	30.00
Marriage Licenses	600.00	500.00		400.00	
Municipal Planning Grant				0.00	
Miscellaneous	28,596.07	1,562.51		32.11	
Record Preservation	815.00	773.00		980.50	
State Reimbursement Prop Tax Billing		120.00			
Current Use Payment	9,767.00	9,615.00	9,500.00	11,417.00	11,417.00
Fax	19.00	2.00			
Overpayments	3,838.02	5,571.64		4,513.04	
Delinquent Tax Penalty	5,008.05	6,255.80		6,568.11	
Interfund Transfers				49,266.85	
ACH Payment error by VT	42,037.78	53,000.56		63,061.14	
Postage Reimbursement	30.03	13.40			
Town Hall Grant				500.00	250.00
Road Fines	109.00	250.50		106.50	
Donations-Fire Truck		48.12			
FEMA Buy-out Program	3,750.00				178,000.00
CDBG Buy-out Program	10,625.00				
CDBG Proposed Park Grant	31,499.50				
Efficiency VT Incentive - Dehumidifier	40.00				
PVFR monies toward truck note				13,191.05	
Late April Flood Note				281,641.63	
Fire Truck Note				160,089.00	
Reimbursement/Refund				10,321.61	
Undesignated Fund Balance			<u>65,000.00</u>		<u>46,000.00</u>
<b>TOTAL GENERAL FUND</b>	<b>\$1,691,529.64</b>	<b>\$1,817,756.69</b>	<b>\$89,345.00</b>	<b>\$2,390,209.27</b>	<b>\$249,892.00</b>



	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>HIGHWAY FUND</b>					
State Aid	22,475.95	22,440.19	22,399.00	22,602.20	23,176.00
Green Mountain National Forest	20,251.00	20,674.00	20,000.00	21,133.00	21,000.00
Interest	725.66	2,830.86	2,000.00	3,033.77	2,000.00
General Fund Tax Disbursement	129,928.00	125,588.00		190,204.00	
Miscellaneous-Insurance pmn't for theft	1,100.36			0.00	0.00
Better Back Roads Grant		4,946.47	16,020.00	0.00	16,020.00
Grants in Aid Pilot Project		5,300.00	6,100.00	6,100.00	6,710.00
Sand Shed Grant				0.00	39,450.00
Reimbursement from Sand Shed Fund				5,863.93	
PACIF Grant-Surveillance System	1,519.57			0.00	0.00
Undesignated Fund Balance			<u>20,000.00</u>	<u>0.00</u>	<u>70,000.00</u>
<b>TOTAL HIGHWAY FUND</b>	<b>\$176,000.54</b>	<b>\$181,779.52</b>	<b>\$86,519.00</b>	<b>\$248,936.90</b>	<b>\$178,356.00</b>
	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>CEMETERY FUND</b>					
General Fund Tax Disbursement	7,339.00	3,839.00		1,045.00	
Perpetual Care		454.64		0.00	0.00
Interest	20.64	160.87	150.00	427.62	150.00
Dividends	84.62		600.00	347.58	600.00
Sale of Lots	100.00		0.00	0.00	0.00
Interfund Transfers				322.29	
Undesignated Fund Balance			<u>5,000.00</u>		<u>3,000.00</u>
<b>TOTAL CEMETERY FUND</b>	<b>\$7,544.26</b>	<b>\$4,454.51</b>	<b>\$5,750.00</b>	<b>\$2,142.49</b>	<b>\$3,750.00</b>

## 2020 BUDGET

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>GENERAL FUND</b>					
<b>Taxes</b>					
FICA Social Security	4,520.96	4,955.46	4,823.00	5,199.89	5,932.00
FICA Medicare	1,055.77	1,158.87	1,128.00	1,216.05	1,387.00
Federal Excise Tax	4.52	4.78	5.00	4.90	5.00
Rutland County Tax	<u>6,892.69</u>	<u>7,345.68</u>	<u>7,513.00</u>	<u>7,337.78</u>	<u>8,214.00</u>
Subtotal	12,473.94	13,464.79	13,469.00	13,758.62	15,538.00
<b>Insurance and Bonds</b>					
VLCT Unemployment Trust	466.00	614.00	371.00	200.00	100.00
VLCT Insurance Package	<u>30,772.00</u>	<u>28,484.00</u>	<u>27,013.00</u>	<u>25,821.00</u>	<u>22,801.00</u>
Subtotal	31,238.00	29,098.00	27,384.00	26,021.00	22,901.00
<b>Dues and Contributions</b>					
VLCT	1,602.00	1,636.00	1,675.00	1,675.00	1,743.00
Two Rivers Regional Planning	770.00	792.00	814.00	814.00	835.00
Vt Clerk's & Treasurer's Assoc.	55.00	55.00	55.00	55.00	70.00
Quin Town Seniors	3,920.00	3,420.00	4,116.00	4,116.00	4,116.00
Visiting Nurse Alliance VT/NH	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Park House/Community Care	500.00	500.00	500.00	500.00	500.00
Rutland Cnty Women's Shelter	300.00	300.00	0.00	0.00	0.00
New Story Center	200.00	200.00	200.00	200.00	200.00
Central VT Council on Aging	600.00	600.00	600.00	600.00	600.00
VT Center For Independent Living	75.00	75.00	75.00	75.00	75.00
Green Up Vermont	50.00	50.00	50.00	50.00	50.00
VT Rural Fire Protectn Tsk Force	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>
Subtotal	10,390.00	9,946.00	10,403.00	10,403.00	10,507.00

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>GENERAL FUND, continued</b>					
<b>Refuse</b>					
SW Management/Program Fee	6,049.59	6,049.59	6,050.00	6,049.59	6,050.00
Refuse Removal	<u>26.00</u>	<u>288.00</u>	<u>400.00</u>	<u>347.00</u>	<u>400.00</u>
Subtotal	6,075.59	6,337.59	6,450.00	6,396.59	6,450.00
<b>Other Services</b>					
Legal	3,041.87	375.00	5,000.00	2,737.50	5,000.00
Ambulance	30,030.00	34,398.00	34,398.00	34,398.00	33,760.00
Printing	1,628.66	1,768.84	1,900.00	2,400.01	1,900.00
Advertising	463.75	677.27	1,500.00	729.48	1,000.00
Miscellaneous Services	50.00			0.00	0.00
Financial Audit		6,500.00		0.00	0.00
Rutland County Sheriff				<u>0.00</u>	0.00
Subtotal	35,214.28	43,719.11	42,798.00	40,264.99	41,660.00
<b>Maintenance and Repairs</b>					
Town Office Building	3,394.75	2,618.65	5,000.00	4,126.87	4,500.00
Town Hall	1,044.54	3,114.36	5,000.00	3,021.70	2,500.00
Band Stand			100.00	0.00	0.00
Sandshed			300.00	200.00	300.00
Garage	234.60	1,621.75	600.00	70.00	600.00
Snow Removal	877.00			0.00	0.00
Fire Alarm Yearly Inspection	<u>350.00</u>	<u>216.25</u>	<u>400.00</u>	<u>0.00</u>	<u>420.00</u>
Subtotal	5,900.89	7,571.01	11,400.00	7,418.57	8,320.00
<b>Utilities - Town Hall</b>					
Electricity	725.86	1,084.96	1,150.00	652.19	1,150.00
Fuel	<u>226.27</u>	<u>1,406.10</u>	<u>1,500.00</u>	<u>376.48</u>	<u>1,500.00</u>
Subtotal	952.13	2,491.06	2,650.00	1,028.67	2,650.00
<b>Utilities - Town Office Building</b>					
Electricity	1,976.51	2,165.93	2,200.00	2,142.61	2,200.00
Fuel	1,859.89	2,756.41	2,800.00	3,375.56	2,800.00
Phone/Internet	<u>1,862.99</u>	<u>1,431.35</u>	<u>1,600.00</u>	<u>1,468.80</u>	<u>1,600.00</u>
Subtotal	5,699.39	6,353.69	6,600.00	6,986.97	6,600.00
<b>Utilities - Highway Garage</b>					
Electricity	899.06	1,014.03	1,100.00	934.15	1,100.00
Phone/Internet	864.92	672.25	720.00	687.11	720.00
LP Gas	<u>861.88</u>	<u>1,149.50</u>	<u>1,200.00</u>	<u>1,416.37</u>	<u>1,200.00</u>
Subtotal	2,625.86	2,835.78	3,020.00	3,037.63	3,020.00
<b>Utilities - Street Lights</b>					
Electricity	<u>1,925.21</u>	<u>1,804.51</u>	<u>2,100.00</u>	<u>1,778.74</u>	<u>2,100.00</u>
Subtotal	1,925.21	1,804.51	2,100.00	1,778.74	2,100.00
<b>Parks and Grounds</b>					
Labor	2,160.94	1,842.05	2,500.00	1,800.12	2,500.00
Fuel	160.05	214.66	225.00	126.87	200.00
Portable Toilet	660.00	660.00	660.00	720.00	660.00
Equipment Maintenance	253.48	117.15	200.00	353.70	300.00
Trees and Bedding Plants	420.00	143.60	200.00	104.24	150.00
Supplies	29.99	87.94	100.00	325.23	100.00
Signs		538.64	1,000.00	0.00	100.00
Line Painting		43.00		0.00	0.00
Hired Equipment			150.00	0.00	150.00
New Equipment			<u>250.00</u>	<u>0.00</u>	<u>250.00</u>
Subtotal	3,684.46	3,647.04	5,285.00	3,430.16	4,410.00

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>General Fund continued</b>					
<b>Office Expense</b>					
Software		49.97		813.60	1,032.00
Copier Lease	1,306.80	1,151.40	1,600.00	1,151.40	1,200.00
NEMRC Support	307.47		317.00	316.69	1,084.00
Tech Support	1,125.00	1,290.92	1,512.00	1,146.71	1,608.00
Website Maintenance	35.34	155.34	160.00	39.34	160.00
Hardware				198.24	0.00
Office Supplies	2,703.48	1,363.59	2,500.00	2,391.02	2,500.00
Postage	<u>1,318.77</u>	<u>1,251.98</u>	<u>1,300.00</u>	<u>1,281.25</u>	<u>1,300.00</u>
Subtotal	6,796.86	5,263.20	7,389.00	7,338.25	8,884.00
<b>Planning Commission</b>					
Printing, Copies, Typing, Adv.			100.00	0.00	100.00
Misc./Assistance from Two Rivers			<u>150.00</u>	<u>0.00</u>	<u>150.00</u>
Subtotal	0.00	0.00	250.00	0.00	250.00
<b>Board of Listers</b>					
Postage	47.01	52.20	200.00	47.04	200.00
Supplies	138.47	74.49	500.00	173.22	500.00
Computer		213.98	1,415.00	1,079.99	500.00
Miscellaneous	75.00	180.00	100.00	100.00	100.00
NEMRC Support	307.46	0.00	317.00	316.70	1,084.00
License Fees	235.00	736.50	775.00	235.00	116.00
Mapping Annual Support					<u>1,000.00</u>
Subtotal	802.94	1,257.17	3,307.00	1,951.95	3,500.00
<b>Salaries</b>					
Auditors	2,067.50	2,167.51	2,400.00	2,106.50	1,500.00
Election Officials	90.00	477.75	200.00	75.46	1,000.00
Custodial-Shovel		150.00	1,500.00	525.00	1,500.00
Custodial	270.00	845.00	1,000.00	750.00	1,000.00
Fire Chief	915.00	915.00	915.00	915.00	915.00
Listers	5,431.32	6,608.17	5,500.00	4,556.52	5,500.00
Listers-Training			1,660.00	758.47	1,660.00
Select Board	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Health Officer	463.41	159.50	300.00	0.00	300.00
Selectboard Secretary	2,284.14	2,253.05	2,500.00	2,068.51	2,500.00
Transition and Training		4,770.60	2,390.00	1,924.24	1,728.00
Town Clerk	17,887.00	18,032.78	18,644.00	19,002.62	18,942.00
Town Treasurer	17,887.00	18,032.78	18,644.00	19,002.62	18,942.00
Emergency & Unusual Circumstances				392.19	
Asst. Town Clerk & Treasurer	13,926.91	13,769.11	15,136.00	14,660.45	14,976.00
Librarian				<u>3,896.25</u>	<u>15,850.00</u>
Subtotal	65,722.28	72,681.25	75,289.00	75,133.83	90,813.00
<b>Employee Benefits</b>					
Town Officer Education	1,085.00	1,160.00	1,200.00	1,190.00	1,200.00
Town Officer Mileage	825.30	1,100.23	1,100.00	1,527.31	1,100.00
VT Mun. Emp. Retirement Fund	1,967.57	2,179.39	2,125.00	2,184.87	2,226.00
Medical Insurance	8,306.28	8,271.12	8,599.00	8,598.48	9,415.00
Health Reimbursement Account	<u>1,250.00</u>	<u>3,500.00</u>	<u>1,750.00</u>	<u>1,899.27</u>	<u>1,750.00</u>
Subtotal	13,434.15	16,210.74	14,774.00	15,399.93	15,691.00
<b>Other</b>					
Service Charge				35.82	
Miscellaneous	<u>154.00</u>	<u>163.20</u>	<u>300.00</u>	<u>28.11</u>	<u>300.00</u>
Subtotal	154.00	163.20	300.00	63.93	300.00

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>General Fund, continued</b>					
<b>Budget Disbursements</b>					
Fire Department	18,850.00	18,850.00	18,850.00	18,850.00	18,850.00
Fire Truck Note			35,389.00	48,580.14	44,425.00
Fire Department SCBA			Article	8,000.00	Article
Fire Department Extrication Equip			Article	15,000.00	0.00
Fire Department Truck Fund			Article	5,000.00	Article
Library	940.00	2,840.00	4,705.00	4,705.00	4,800.00
Librarian Salary			Article	15,600.00	15,850.00
*Highway Fund	129,928.00	125,588.00		190,204.00	
*School Fund	951,147.00	978,551.00		865,359.00	
*Cemetery Fund	7,339.00	3,839.00		1,045.00	
Highway Equipment Fund	20,000.00	30,000.00	Article	45,000.00	Article
Parks & Grounds Equipment Fund	300.00	300.00	300.00	300.00	300.00
Sandshed Fund	30,000.00	44,000.00		0.00	0.00
Bond Debt Service Payment	44,647.48	43,770.71	47,199.00	47,891.90	38,202.00
Recreation Fund	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Recreation Area Upgrades		5,000.00	5,000.00		0.00
Town Hall Phase One					Article
Town Hall exterior Reserve	10,000.00			0.00	0.00
Village Green Paving Reserve	10,000.00	5,000.00	Article	10,000.00	0.00
Computer Equipment Fund	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
Subtotal	1,225,151.48	1,259,738.71	113,443.00	1,277,535.04	124,427.00
<b>*Funds Disbursed</b>					
Marriage Licenses	650.00	500.00		300.00	
State Rabies Fee/Neuter Surchrg	620.00	600.00		585.00	
Record Preservation	935.00	773.00		980.50	
Refund of Overpayments	3,955.76	4,916.30		4,757.48	
Property Tax Adjustment Refund	10,291.16	568.56		177.49	
Overpayment Dog License				2.00	
Interfund Transfers		53,000.66		49,147.58	
Correct VT deposit errors	42,037.78			0.00	
FEMA Buyout				0.00	248,000.00
Town Hall Grant					750.00
CDBG Buyout	42,500.00			0.00	
CDBG Public Facility Park Grant	29,429.50			0.00	
Donation Disbursement-Fire Truck		48.12		48.02	
Delinquent Tax Penalty	<u>5,008.05</u>	<u>5,404.40</u>		<u>6,987.94</u>	
Subtotal	135,427.25	65,811.04	0.00	62,986.01	248,750.00
<b>Capital Expense</b>					
Fire & Rescue Equip/Vehicles		<u>38,569.00</u>		160,089.00	
Late April 2019 Flood				<u>329,102.77</u>	
Subtotal		38,569.00		489,191.77	
<b>*State Education Fund</b>					
Statewide Prop. Tax Liability	<u>59,139.00</u>	<u>180,748.27</u>		<u>312,570.20</u>	
Subtotal	59,139.00	180,748.27	0.00	312,570.20	0.00
<b>Miscellaneous Expense</b>					
Subtotal		0.00	0.00	0.00	0.00
<b>TOTAL GENERAL FUND</b>	<b>\$1,622,807.71</b>	<b>\$1,767,711.16</b>	<b>\$346,311.00</b>	<b>\$2,362,695.85</b>	<b>\$616,771.00</b>
<b>**TOTAL GENERAL FUND</b>	<b>\$339,827.46</b>	<b>\$413,173.85</b>	<b>\$346,311.00</b>	<b>\$930,531.64</b>	<b>\$368,021.00</b>

\*\* This is the "Total General Fund" less the \*Highway, \*School and \*Cemetery Fund "Budget Disbursements", the \*Funds Disbursed category, and the \*State Education Fund-Statewide Property Tax Liability. This line allows for a more accurate comparison of the 2019 Budget, 2019 Actual and the 2020 Proposed.

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>HIGHWAY FUND</b>					
<b>Wages</b>					
Road Commissioner	51,786.82	53,866.42	54,176.00	57,167.60	55,921.00
Temporary Help	<u>903.04</u>	<u>1,357.27</u>	<u>2,200.00</u>	<u>1,824.70</u>	<u>2,200.00</u>
Subtotal	52,689.86	55,223.69	56,376.00	58,992.30	58,121.00
<b>Taxes</b>					
FICA Social Security	3,266.84	3,423.57	3,496.00	3,668.96	3,604.00
FICA Medicare	<u>763.89</u>	<u>800.65</u>	<u>818.00</u>	<u>858.09</u>	<u>843.00</u>
Subtotal	4,030.73	4,224.22	4,314.00	4,527.05	4,447.00
<b>Fuel</b>					
Gasoline	39.58	55.19	100.00	0.00	100.00
Diesel	6,339.20	7,981.12	10,000.00	8,583.56	10,000.00
Lubricants	<u>          </u>	<u>216.14</u>	<u>300.00</u>	<u>245.35</u>	<u>300.00</u>
Subtotal	6,378.78	8,252.45	10,400.00	8,828.91	10,400.00
<b>Hired Equipment</b>					
Rochester Road Maintenance	2,200.00	2,200.00	2,200.00	3,001.00	2,200.00
Backhoe	3,635.00	3,570.00	7,000.00	1,107.50	7,000.00
Roadside Mowing	2,200.00	3,000.00	3,000.00	2,400.00	3,000.00
Trucks	2,500.00	0.00	2,500.00	5,142.50	2,500.00
All Other	<u>520.00</u>	<u>1,500.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>
Subtotal	11,055.00	10,270.00	16,700.00	11,651.00	16,700.00
<b>Materials</b>					
Gravel	20,309.90	18,537.71	20,000.00	12,264.09	20,000.00
Sand	27,097.44	28,537.18	35,000.00	35,430.23	35,000.00
Salt		0.00	1,000.00	0.00	1,000.00
Chloride	5,760.00	3,535.00	7,000.00	2,968.20	7,000.00
Culverts	7,828.85	20,754.80	8,000.00	2,211.10	8,000.00
Guardrail/Signs	<u>33.98</u>	<u>299.87</u>	<u>1,000.00</u>	<u>466.25</u>	<u>1,000.00</u>
Subtotal	61,030.17	71,664.56	72,000.00	53,339.87	72,000.00
<b>Employee Benefits</b>					
Medical Insurance	8,306.28	8,271.12	8,599.00	8,598.48	9,414.00
Health Reimbursement Account	1,250.00	1,750.00	1,750.00	1,750.00	1,750.00
VT Mun. Emp. Retirement Fund	2,848.28	2,994.52	2,782.00	3,251.94	3,361.00
State&Fed Tax held from voided check				3.12	
Uniform Allowance	<u>504.94</u>	<u>401.46</u>	<u>500.00</u>	<u>424.94</u>	<u>500.00</u>
Subtotal	12,909.50	13,417.10	13,631.00	14,028.48	15,025.00
<b>Other</b>					
Maintenance Upper Michigan Rd			30,000.00	4,569.00	28,650.00
Garage Supplies	657.34	756.14	500.00	1,360.54	500.00
Employee Ed-MSHA annual refresher	75.00	75.00	75.00	75.00	75.00
MRGP-Annual Fee			1,750.00	1,750.00	1,750.00
Mileage				58.00	
Miscellaneous	<u>92.60</u>	<u>1,180.49</u>	<u>1,000.00</u>	<u>1,893.85</u>	<u>1,000.00</u>
Subtotal	824.94	2,011.63	33,325.00	9,706.39	31,975.00

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>Highway Fund, continued</b>					
<b>Repairs</b>					
International 4900	5,744.55	9,765.87	8,000.00	6,826.28	8,000.00
Ford F-550	3,584.56	3,639.38	4,500.00	2,105.14	4,500.00
Loader	2,002.08	2,481.91	2,500.00	2,007.58	2,500.00
Grader	1,171.20		4,500.00	1,594.17	4,500.00
Rake	834.75		100.00	0.00	100.00
Chainsaw		27.00	100.00	0.00	100.00
Chloride Spreader	17.50		400.00	0.00	400.00
Sander - International			750.00	94.24	750.00
Sander - Ford			750.00	0.00	750.00
Plow - International	30.60		450.00	0.00	450.00
Plow - Ford	506.02	105.09	450.00	0.00	450.00
Trimmer		11.99	100.00	0.00	100.00
Pressure Washer	284.01	299.82	200.00	67.00	200.00
Debris Blower				81.97	
Plow Wing - Ford	<u>687.06</u>	<u>958.93</u>	<u>450.00</u>	<u>290.19</u>	<u>450.00</u>
Subtotal	14,862.33	17,289.99	23,250.00	13,066.57	23,250.00
John Deere		19,576.67	19,577.00	19,576.67	19,577.00
Surveillance System	4,184.03			0.00	
Misc Equip - 2 chainsaws	1,151.90			0.00	
Sand Screen	4,500.00			0.00	
Fireproof cabinet for flammables		715.55		0.00	
VT Better Roads Grant		6,183.09	20,025.00		20,025.00
Aid Pilot Grant	5,300.00		7,625.00		8,388.00
Sand Shed Grant				<u>5,863.93</u>	<u>49,313.00</u>
Subtotal	15,135.93	26,475.31	47,227.00	25,440.60	97,303.00
<b>TOTAL HIGHWAY FUND</b>	<b>\$178,917.24</b>	<b>\$208,828.95</b>	<b>\$277,223.00</b>	<b>\$199,581.17</b>	<b>\$329,221.00</b>

	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Proposed
<b>CEMETERY FUND</b>					
FICA Social Security	246.77	190.62	279.00	214.44	248.00
FICA Medicare	57.70	44.57	66.00	50.18	58.00
Fuel	195.80	155.63	200.00	170.21	200.00
Equipment Maintenance	533.27	117.14	400.00	734.67	400.00
Flags	652.99	610.22	0.00	0.00	600.00
Hired Equipment			200.00	0.00	200.00
Wages	3,979.99	3,074.39	4,500.00	3,458.93	4,000.00
Stone Cleaning			350.00	0.00	350.00
Top Soil			300.00	0.00	300.00
Tree Removal			<u>500.00</u>	<u>0.00</u>	<u>500.00</u>
<b>CEMETERY FUND TOTAL</b>	<b>\$5,666.52</b>	<b>\$4,192.57</b>	<b>\$6,795.00</b>	<b>\$4,628.43</b>	<b>\$6,856.00</b>

## REVENUES AND RECEIPTS

	2019 Actual
<b>Pittsfield Volunteer Fire &amp; Rescue (PVFR)</b>	
<b>General Fund Budget Disbursement 2019</b>	<u>18,850.00</u>
Total Income PVFR September 1- December 31, 2019	18,850.00
<b>Business Expense- Business Registration Fee</b>	125.00
<b>Facilities and Equipment</b>	
Protective Clothing	2,025.01
Fire Hose (connector)	943.16
<b>Fuel</b>	
Diesel	185.75
Fuel	33.16
<b>Utilities</b>	
Electricity	311.30
Phone/Internet	583.04
Fuel	1,432.00
<b>Vehicle Maintenance</b>	
1990 International	1,099.34
2019 Kenworth Tanker	290.50
Chains	247.60
<b>Misc Fire Dept Supplies</b>	45.29
<b>Building Maintenance</b>	<u>188.68</u>
<b>Total Expense PVFR September 1-December 31, 2019</b>	7,509.83
<b>TOTAL PVFR FUND BALANCE 12/31/2019</b>	\$11,340.17
	2019 Actual
<b>Roger Clark Memorial Library (RCML)</b>	
<b>General Fund Budget Disbursement 2019</b>	<u>20,305.00</u>
Total Income RCML September 1- December 31, 2019	20,305.00
Interfund Transfer to GF (Librarian Salary transferred to RCML in error)	15,600.00
<b>Utilities</b>	
Phone and Internet	407.40
<b>Programs and Events</b>	
Presenters	290.00
Supplies	81.00
<b>Technical Services</b>	
KOHA DB Support	500.00
<b>Office Supplies</b>	251.70
<b>Misc Expense</b> (Frame rework of medals)	212.00
<b>Annual Dues/Subscriptions</b>	
Green Mountain Library Consortium (GMLC)	209.00
<b>Books</b>	<u>314.71</u>
<b>Total Expense RCML September 1-December 31, 2019</b>	17,865.81
<b>TOTAL FUND BALANCE 12/31/2019 RCML</b>	\$2,439.19

## BUDGET SUMMARY

	2017	2018	2019	2020
<b>Anticipated Expenses</b>				
General Fund	359,969.00	454,936.00	444,911.00	616,771.00
Highway Fund	181,843.00	209,088.00	277,223.00	329,221.00
Cemetery Fund	8,644.00	8,144.00	6,795.00	6,856.00
School Fund	<u>1,242,508.00</u>	<u>1,290,559.00</u>	<u>1,136,492.00</u>	<u>1,144,825.00</u>
<b>(Anticipated Expenses) Total</b>	1,792,964.00	1,962,727.00	1,865,421.00	2,097,673.00
<b>Anticipated Revenue</b>				
General Fund	37,850.00	86,500.00	89,345.00	249,892.00
Highway Fund	51,915.00	83,500.00	86,519.00	178,356.00
Cemetery Fund	1,305.00	4,305.00	5,750.00	3,750.00
School Fund	<u>1,242,508.00</u>	<u>1,290,559.00</u>	<u>1,136,492.00</u>	<u>1,144,825.00</u>
<b>(Anticipated Revenue) Total</b>	1,333,578.00	1,464,864.00	1,318,106.00	1,576,823.00
<b>Municipal Total To Be Raised By Taxes to Meet Budget</b>	\$ 459,386.00	\$ 497,863.00	\$ 547,315.00	\$ 520,850.00

## ANTICIPATED TAX RATE

	2017 Actual	2018 Actual	2019 Actual	2020 Estimated
<b>Grand List</b>	\$1,014,448.00	\$1,014,074.00	\$1,022,430.00	1,019,870.00
<b>Municipal</b>	0.45	0.4910	0.5353	0.5107
With Warned Item HW Equip #7	20,000.00			0.5303
With Warned Item FD SCBA #8	4,000.00			0.53
With Warned Item FD Truck #9	2,500.00			0.54
With Warned Item Town Hall Phase 1 #10	30,000.00			0.57
Total warned items	56,500.00			
<b>School</b>				
Homestead Education	1.0938	1.2655	1.1708	1.4415
Non-Residential Education	1.3034	1.4029	1.4415	1.654
<b>Resultant Tax Rate</b>				
Homestead	1.5438	1.7565	1.7061	*
Non-Residential	1.7534	1.8939	1.9768	*

\*The Resultant Tax Rate is unknown until the budget and articles have been approved.

## STATEMENT OF TOWN INDEBTEDNESS

As of December 31, 2019

### Long Term Debt

The Town of Pittsfield received a \$670,000.00 twenty-year General Obligation Bond dated July 1, 2010 through the Vermont Municipal Bond Bank with an interest rate of 2.973561%. Payments are due twice a year. An interest payment of \$6099.38 and a federal sequestration payment of \$321.48 was made for the April 16, 2019 payment. A principal payment of \$41,471.014 was made for the October 1, 2019 payment. A total of \$47,891.90 was paid in 2019. Bonds outstanding total \$355,000.00. The debt is scheduled to be fully retired in 2030.

### Short Term Debt

The Town of Pittsfield took a Promissory Note for \$1,000,000.00 dated May 21, 2019 through Mascoma Bank with an interest rate of 2.000% to cover expenses from the Late April 2019 Flood. The note comes due May 21, 2020. To date we have expended \$329,102.77.

The Town of Pittsfield took a Governmental Certificate Promissory Note for \$200,000 dated October 2, 2018 through Mascoma Bank with an interest rate of 3.600% to purchase a new Fire Truck. Payments are due once per year beginning October 2, 2019, with the last payment being due October 2, 2023. Two principal payments were made by the PVFR the first on September 24, 2019 for \$10,500.00 the second on December 17, 2019 for \$1,479.09. A principal payment of \$33,910.00 and interest payment of \$2,691.05 was made by the Town on September 24, 2019.



### ADDITIONAL ASSETS

	Bridge MMA	Civic Sign and Bench ICS Savings	Computer Fund ICS Savings	Contingency Fund ICS Savings
Beginning Balance January 1, 2019	\$1,099.59	\$2,238.92	\$5,227.12	\$60,201.76
Deposits	0.00	0.00	0.00	0.00
Interest	0.12	28.94	0.00	
Withdrawals	<u>0.00</u>	<u>0.00</u>	<u>(1,542.25)</u>	<u>(48,183.50)</u>
Ending Balance December 31, 2019	\$1,099.71	\$2,267.86	\$3,684.87	\$12,018.26

	Federal Tax Deposit Fund	Health Reimbursement Fund	Highway Equipment ICS Savings	Land Trust CD 662
Beginning Balance January 1, 2019	\$5,771.24	\$3,590.84	\$43,787.30	\$109,341.25
Deposits	27,041.59	3,500.00	45,000.00	0.00
Interest	0.00	0.00	778.14	615.97
Withdrawals	<u>(26,401.46)</u>	<u>(2,892.81)</u>	<u>(7,600.00)</u>	<u>0.00</u>
Ending Balance December 31, 2019	\$6,411.37	\$4,198.03	\$81,965.44	\$109,957.22

	Lister Education ICS Savings	Office Building ICS Savings	Parks & Grnds Equip ICS Savings	Paving Reserve ICS Savings
Beginning Balance January 1, 2019	\$917.41	\$8,012.40	\$3,417.76	\$15,165.27
Deposits	0.00	0.00	0.00	10,000.00
Interest	10.99	107.47	346.33	250.06
Withdrawals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Balance December 31, 2019	\$928.40	\$8,119.87	\$3,764.09	\$25,415.33

	PVFR Extrication Equipment Fund	PVFR Fire Truck Reserve Fund	PVFR SCBA Equipment Fund	Reappraisal ICS Savings
Beginning Balance January 1, 2019	\$0.00	\$0.00	\$0.00	\$51,646.60
Deposits	15,000.00	5,000.00	8,000.00	4,911.50
Interest	0.00	0.00	0.00	740.97
Withdrawals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Balance December 31, 2019	\$15,000.00	\$5,000.00	\$8,000.00	\$57,299.07

### ADDITIONAL ASSETS, continued

	<b>Record Preservation ICS Savings</b>	<b>Recreation ICS Savings</b>	<b>Robert S. Dumas</b>	<b>Sand Shed ICS Savings</b>
Beginning Balance January 1, 2019	\$8,792.00	\$13,985.49	\$669.66	\$105,216.19
Deposits	0.00	0.00	0.00	0.00
Interest	1,098.60	1,193.21	0.12	1,429.15
Withdrawals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(13,591.44)</u>
Ending Balance December 31, 2019	\$9,890.60	\$15,178.70	\$669.78	\$93,053.90

	<b>Town Hall Reserve ICS Savings</b>	<b>Wray Park Beautificatn MMA</b>
Beginning Balance January 1, 2019	\$10,143.76	\$110.16
Deposits	0.00	0.00
Interest	136.41	0.00
Withdrawals	<u>0.00</u>	<u>0.00</u>
Ending Balance December 31, 2019	\$10,280.17	\$110.16

### PETTY CASH REPORT Year Ended December 31, 2019

Cash on Hand January 1, 2019	\$61.06
Deposits	100.00
Disbursements	(55.56)
Cash on Hand December 31, 2019	\$105.50

## LICENSE REPORT

Year Ended December 31, 2019

### **Dog Licenses**

Females (Spayed)	on/before April 1st	28 @ \$9.00	\$ 252.00
Females (Spayed)	after October 1st	3 @ \$7.00	\$ 21.00
Males (Neutered)	on/before April 1st	32 @ \$9.00	\$ 288.00
Males (Neutered)	after October 1st	3 @ \$7.00	\$ 21.00
Females	on/before April 1st	1 @ \$13.00	\$ 13.00
Males	on/before April 1st	4 @ \$13.00	\$ 52.00
Late Females (Spayed)	after April 1st	17 @ \$11.00	\$ 187.00
Late Males (Neutered)	after April 1st	19 @ \$11.00	\$ 209.00
Late Females	after April 1st	5 @ \$17.00	\$ 85.00
Late Males	after April 1st	4 @ \$17.00	\$ 68.00
Late Males	after April 1st	1 @ \$11.00	\$ 11.00
Misc. overpayments		\$2.00	<u>\$2.00</u>

Total  
Collected    \$1,209.00

Credited to Clerk Fee Account - 117 @ \$2.00                      (234.00)

Credited to State Spay/Neuter/Rabies Program - 117 @ \$5.00                      (585.00)

Total  
Credited    \$(819.00)  
Balance     \$ 390.00

### **A Note About Dog Licenses**

Any dog that is more than six months old must be registered and licensed annually, on or before April 1st, by the Clerk of the Municipality in which the dog is kept. (20 VSA § 3581(a))

To obtain a license the dog's owner must pay a fee, present the Clerk with a current vaccination certificate, and in the case of a spayed female or neutered male dog, provide a certificate of sterilization from a licensed veterinarian. (20 VSA § 3581(b), (d))

## LICENSE REPORT, continued

### Liquor Licenses

<b>First Class</b>	3 @ \$115.00	\$ 345.00
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*Casa Bella Inn*

*Clear River Tavern*

*Vermont Farms*

*Catering*

<b>Second Class</b>	2 @ \$70.00	\$140.00
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*Clear River Inn*

*Swiss Farm Market,  
Inc.*

	Total	\$ 485.00
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Credited to Clerk Fee Account

(25.00)

	Balance	\$ 460.00
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### Marriage Licenses

8 issued @ \$60.00 (State Treasurer's Fee, Victim's Compensation Fund, Clerk Fee)		\$ 480.00
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Credited to Clerk Fee Account - 8 @ \$10.00		<u>(80.00)</u>
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	Balance	\$ 400.00
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## VITAL STATISTICS 2019

### Births

Iris Louise Corron  
Josephine Savino  
Hazel Mary Sullivan

Please note that we no longer receive notice of out of state births. If you'd like your child's birth listed in the Town Report, please provide us with the name.

### Marriages

Rebecca Jean Steward	John MacAulay
Devon Trapnell Farmer	Calan Berard Sowa
Alexandria Rachel Strauss	Vincent Andrew D'Aquila
Alana Danielle Baer	Derek William Martin
Suana Rubin	Abram Jacobs
Janna Katherine Wandzilak	John Luke Colucci
Laura Richmond Gray	Scott Robert Coriell
Alexandra Lee Carney	William Robert Nussdorfer
Kaylin Dora D'Ercole	Clay Garrett Walker

### Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changed the state laws that govern vital records – namely, birth and death certificates. The new law and rules enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes went into effect on July 1, 2019.**



## ECFiber (East Central Vermont Telecommunications District)

Pittsfield is a member of ECFiber, Vermont's first Communications Union District. ECFiber is owned by its 24 member municipalities, but under Vermont law the District's operations, capital expenditures, etc. cannot be subsidized from local taxes.

In December of 2019, the District completed a \$10 million offering of revenue bonds to cover 2019-2020 capital expenditures to complete design and pole preparation work for the remainder of the 23 active towns fiber-optic cable network in 2020.

As of December 31, 2019, ECFiber has completed over 1000 miles of active fiber-optic network in all or part of 22 member towns, serving more than 4100 customers. ECFiber added over 1000 new customers throughout its network in 2019, including over 1500 new subscriptions, of which 51 were added in Pittsfield.

Unserved areas continue to be our top priority. In 2019 we built out six towns border-to-border, chosen based on town-wide signups. These were Braintree, Brookfield, Granville, Hancock, Rochester, and Stockbridge. Next year's build includes remaining parts of Bethel, Chelsea, Norwich, Randolph, Reading, Sharon, Royalton, Tunbridge, Vershire, and Woodstock. The Governing Board is also beginning a process to evaluate adding towns to the system, as several neighboring towns have expressed an interest to join. Any new towns added would be constructed after 2021 when Hartford, the last of the original 23 active towns, is expected to be constructed. Pittsfield's build out was the first and was completed in 2017.

The roads to be built in 2020 are highlighted in red or blue on our "zoomable" map at <https://map.ecfiber.net>. All currently served areas are highlighted in green on the map.

ECFiber plans to continue to raise capital through the municipal bond market in 2020 and to complete the total 1400 miles of network covering all underserved locations in its 23 active towns by 2021.

Beginning in 2020, ECFiber is pleased to state it is **reducing** its cost for Basic service (25Mbps symmetrical up and download speeds) and increasing its speeds for Standard, Ultra and Wicked Fast service levels from 50Mbps to 100, 200Mbps to 300, and 700Mbps to 800 respectively. Again, all speeds are symmetrical – upload and download. While we had to increase our prices slightly for these services for the first time in 8 years, and for our phone service, the features and service quality are improved.

ECFiber offers reliable and the best available speeds for high-speed internet, along with voice over internet protocol (VOIP) phone services. Other features of ECFiber services are:

- Simple, stable pricing with no contracts, fine print, or data caps.
- Local and personable customer service. During business hours, phones are answered by an employee without an automated queue.
- Local ownership and control: Governing Board members appointed by their Select Boards advocate for their towns' concerns and meet monthly to set District policy.
- Community services. For example, ECFiber provides its highest level of service to over 25 community anchor institutions (including Pittsfield Town Offices, Roger Clark Memorial Library and Pittsfield Volunteer Fire Department) for its lowest monthly fee.

Respectfully submitted,  
Marion Abrams and Elizabeth Warner  
Pittsfield ECFiber Representatives

## ENHANCED 9-1-1

**Did you know that the Vermont Enhanced 9-1-1 Board** is one of the first to implement a next generation statewide 9-1-1 system that delivers 9-1-1 calls from the Public Switched Telephone Network (PSTN) to a Public Safety Answering Point (PSAP) using Voice Over Internet Protocol (VoIP) over its Emergency Services Network (ESINet)? Too much information? Probably, but if needed, your call will be initially routed to one of six answering points throughout the state based on the originating caller's location using this system.

If using a cell phone and not a landline, it might be useful to know that there are two technologies that can be used to determine a cell phone's location.

- **Global Positioning System (GPS)** – which requires a GPS circuit in the caller's phone. Note: this method can provide a high degree of accuracy, though it generally requires a clear view of the sky and may fail to work from inside a building or in valleys.
- **Triangulation (the Network Method)** – which requires that the call must reach three or more cell towers in order to determine the location of the caller. Note: this can be an issue in rural areas where cell service is spotty or unavailable.

### **Do you know how to “Be 9-1-1 Ready”?**

- **Know when to use 9-1-1.** To save a life, stop a crime, or report a fire.
- **Know your location.** Know the address you are at or be aware of your surroundings so you can describe them to the call-taker.
- **Know your phone.** Not all phones are capable of providing your location information. Landline phones do, but cell and VoIP phones may not.
- **Remain calm.** It is easier for the call-taker to gather your information and get you the right help you need.
- **Don't hang up.** Stay on the line until you are told that you can hang up. Also, if you dial 9-1-1 by mistake, don't hang up. You may get a call-back from 9-1-1 or someone may be sent to your home to check on your safety.

**Have you posted your house number in a visible location?** If not, please take the time to obtain numbers and make sure that the house number is placed in a spot that can be easily seen by emergency personnel. Here are some helpful guidelines:

- Mark your mailbox with your house number.
- If the structure is not visible and there is no mailbox, a sign or number post should be erected to display the number where it can be seen by responders.
- Numbers should be at least 3 inches high x 2.5 inches wide and be reflective.
- Shared driveways should be marked at the beginning of the driveway where it meets the main road and also where the driveway splits.
- In Vermont, it is also very important that the address number be placed high enough that it will not be obscured by snow during the winter.



2019 was a very productive and successful year for **Pittsfield Volunteer Fire and Rescue**. We continue to have a great group of volunteers on call to take care of problems when they arise. We are always looking for more volunteers to join our team and the future looks promising to add some new members to our department. All are welcome and encouraged to join!

We had some very big and exciting events happen at PVFR throughout 2019. On September 11, 2019 we took delivery of our new and long awaited pumper-tanker truck. The truck has performed very well and we are super excited to have it serving the Pittsfield community. On September 15, 2019 PVFR hosted a complimentary spaghetti dinner at the Clear River Inn and Tavern. We did this as a way to thank all residents and taxpayers for supporting the department in everything we do. Our entire fleet of fire trucks was on display for questions and answers and we had a demonstration of the new truck. Before the meal we all shared a special moment as resident and PVFR member Doug Mianulli blessed the new fire truck and recited the "fireman's prayer."

We had a couple notable calls in 2019. On September 28, 2019 at 12PM we received a call for a rollover on Liberty Hill Road. This was also the first call that the new truck responded to. The annual bazaar fundraiser sausage sale was in full swing and we were in the middle of the lunch rush at the sale. We left a skeleton crew cooking and all other members responded to the call. Keith Mills, a long-time resident of Pittsfield, was enjoying his lunch at the time the call came in and offered to man the grill. Resident and retired member Andy Hawley jumped in to help serve fries. Thank you, Keith and Andy!! The second note-worthy call was on the afternoon of December 1, 2019 when we responded to a structure fire on Old School House Road. With it being Thanksgiving weekend and the last day of rifle deer season, we found ourselves extremely short handed. We had four of us on the initial attack including retired member and resident Steve Martin, who happen to see the fire truck going by. Knowing we would be shorthanded, he responded and was a big help. Thanks, Steve!! Within 15 minutes we had it knocked down and under control. At this time more members and our mutual aid partners began to arrive. We managed to save the structure which had a lot of interior damage but was still salvageable. It's community support like we had on both of these calls that makes Pittsfield a great place to live and serve.

We have stepped up our mutual aid efforts with Stockbridge this year. Both departments are experiencing the same problem with limited volunteers, especially during the day when people are at work. PVFR now has Stockbridge set up as automatic mutual aid so they are toned as well when any call comes in where there is a known "fire." We have also had some members who are willing to help out more often join Stockbridge's department and a few members from Stockbridge have also joined Pittsfield. It has been great to work together to protect our communities. As always, Killington is there to help if we need them.

In closing, I would like to say that Pittsfield Volunteer Fire and Rescue is here for you and we thrive on helping people in distress; whether it is a fire, car accident, medical emergency, or a natural disaster, we are happy to be at your service. We are overwhelmed by the support of the community and we can't thank you enough. Please have a safe and happy 2020.

Thank you!  
Chief David Colton



## PITTSFIELD VOLUNTEER FIRE & RESCUE

	2019 Budget	2019 Actuals 1/1 - 9/1	2020 Budget
<b>Fire House Expenses</b>			
Heating	\$2,200.00	\$20.27	\$2,200.00
Electricity	\$900.00	\$631.32	\$1,000.00
Telephone	\$1,400.00	\$1,026.02	\$1,800.00
Maintenance	\$2,000.00	\$1,319.48	\$2,000.00
Supplies	\$250.00	\$391.70	\$500.00
Subtotal	\$6,750.00	\$3,388.79	\$7,500.00
<b>Department Expenses</b>			
RCMA Dues	\$1,400.00	\$1,200.00	\$1,400.00
Communications	\$1,000.00	\$1,303.81	\$1,000.00
Equipment	\$7,200.00	\$2,058.99	\$7,200.00
Training/Certificates	\$500.00	\$298.20	\$500.00
Subtotal	\$10,100.00	\$4,861.00	\$10,100.00
<b>Vehicle Expense</b>	\$2,000.00	\$1,848.73	\$2,000.00
<b>Total</b>	<b>\$18,850.00</b>	<b>\$10,098.52</b>	<b>\$19,600.00</b>
<b>New Truck Payment going to General Fund</b>	<b>\$40,000.00</b>		

## Pittsfield Women's Alliance

The Pittsfield Women's Alliance held another successful bazaar in 2019. Again we were blessed with a beautiful day. Thank you to all who made it successful.

We donated money to Quin Town Senior Center, The Holiday Project and Meals on Wheels.

The Woman's Alliance also decorated the town gazebo with a tree and lights. We made homemade cookies and goodies for baskets that we delivered around town to our Seniors.

Thanks to all and have a wonderful New Year.

Respectfully,  
Deborah Picarello



First and foremost, the Board of Trustees would like to extend their heartfelt thanks to all the registered voters in attendance at town meeting for their votes supporting our request to add a town librarian.

This position has allowed the library to reach more community members by offering more days and hours of operation and enhanced programming, which is truly fulfilling our mission: ***To be a multigenerational community center fostering traditional, cultural, creative, and technical literacy.***

We started accepting applications for the librarian in early summer. The hiring process was taken very seriously by our hiring committee made up of Amanda Barrett, Betty Warner and Erica Hurd. Approximately 16 resumes were reviewed and the first interviews began in July with an offer being made at the end of August. On September 23rd, we welcomed Maya Newroot of Rochester, VT, to our team (see Maya's report on the following page)

Having Maya in place has allowed the library schedule to be more consistent and accommodating to working patrons by offering hours later in the day and on Saturdays. Instead of the library POSSIBLY being open Tuesday and Thursday afternoons for five hours a week (if volunteers were available), **the library IS open Mondays and Saturdays 9-1 pm along with Tuesdays and Thursdays 12-6 pm, totalling 20 hours per week. Stop by to get your library card!**

During this time, Maya has been diligently learning about our collection as she painstakingly sorts, organizes, updates, stickers, cleans, and reshelves the thousands of books, hundreds of DVDs and audio book collections. This process is necessary to aid us in the very involved process of incorporating our new KOHA catalog system. This new system will allow continued growth of library services including interlibrary lending and courier services. When complete, this will allow patrons more access to current and relevant titles shared by other larger libraries.

We are always adding newly purchased or donated books and videos to our collection. Any outdated titles will be sold at our book sale at the Bazaar on the last Saturday of September. Visit our ongoing book sale in the library foyer.

Visit our website, [www.pittsfieldlibrary.com](http://www.pittsfieldlibrary.com), to view our computerized catalogue, check out upcoming events, download audio books through *Listen Up Vermont!*, register for a *Universal Class*, or sign up to receive our newsletter for most current goings on. **Don't forget to like and follow us on Facebook.**

**Events and programs we hosted this past year include, but are not limited to:**

- Wander On Words with Colleen Wilcox (2 sessions)
- Monthly Artists Way (8 sessions)
- Vt Humanities (3 events)
- Adult chair yoga
- Mother's Day Program
- Father's Day - Show Dad Some Sugar (Gliders)
- Six-week summer reading program for children
- Annual book sale at the Pittsfield Bazaar + book bag and shirt fundraiser
- Bi-monthly adult book club - became monthly in October
- Halloween children's book giveaway
- Gingerbread house decorating
- Partnered with the Pittsfield Women's Alliance to add a puzzle to Park House holiday baskets

**Capital Improvements made to our space include:**

- Donation of printer from Town Clerk
- Completion of Roger's Wall

Additionally, we always welcome new and current volunteers to do simple tasks like organizing bookshelves or assisting Maya with programs. We welcome your time, talent, ideas, and patronage. Please contact us at [pittsfieldvtlibrary@gmail.com](mailto:pittsfieldvtlibrary@gmail.com).

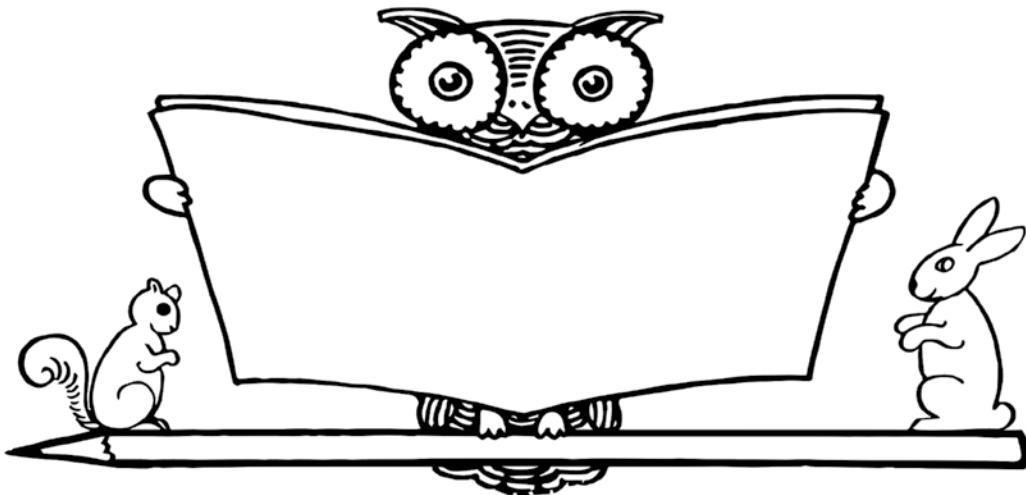
Respectfully,

Board of Trustees

Elizabeth Warner ('19) Erica Hurd ('20) Amanda Barrett ('21) Cynthia Bryant ('21) Coral Hawley ('22)

## ROGER CLARK MEMORIAL LIBRARY

<b>Expenses</b>	<b>2019 Budget</b>	<b>2019 Actuals 1/1 - 9/1</b>	<b>2020 Budget</b>
Supplies (Office/Cleaning)	\$550.00	\$441.61	\$300.00
Programs/Events	\$900.00	\$472.79	\$1,200.00
Social Media (Advertising)	\$100.00	\$82.00	\$100.00
Dues & Subscriptions	\$100.00	start in 2020	\$170.00
Software Updates	\$30.00	\$0.00	item removed
Telephone	\$250.00	\$160.00	\$250.00
Internet	\$1,000.00	\$654.50	\$1,000.00
Books/DVDs/CDs/etc.	\$600.00	\$45.74	\$600.00
Technical Services	\$75.00	\$0.00	\$100.00
Interlibrary Loan Courier	\$0.00	start in 2020	\$1,000.00
Periodicals	\$0.00	start in 2020	\$50.00
Program Supplies	\$0.00	\$0.00	item removed
Software Services	\$0.00	\$0.00	item removed
KOHA DB Support	\$500.00	\$0.00	\$500.00
GMLC	\$300.00	\$0.00	\$210.00
Domain	\$0.00	\$15.17	\$20.00
Capital Expenditures	<u>\$300.00</u>	<u>\$0.00</u>	<u>\$300.00</u>
<b>Total</b>	<b>\$4,705.00</b>	<b>\$1,871.81</b>	<b>\$5,800.00</b>



## **Roger Clark Memorial Library Librarian's Report**

What a wonderful job I have! I am so grateful and happy to be Roger Clark Memorial Library's first librarian. This is a beautiful community space and I have thoroughly enjoyed my first few months here. In this time, I've gotten to know the collection, the Board of Trustees, and the patrons. There is much to do to maintain and create a welcoming space for all here and I am very pleased to be doing it.

Since I began here on September 23rd, I have completed many projects intended to enhance our library. These projects include:

- Organizing the collection, with a view to keeping it relevant and interesting
- Becoming familiar with the new computerized cataloguing system, KOHA
- Beginning the lengthy process of adding books and patrons to the computer system. This must be done manually, book by book and patron by patron.
- Adding books and audiobooks to the collection
- Sorting books for the Library's Book Sale at the annual Town Bazaar
- Creating seasonal displays of books for all ages
- Meeting with Jeannette Bair of Rochester Public Library for advice and information
- Tidying up, organizing, and cleaning out work spaces in the library
- Expanding the ongoing book sale as a fundraiser for the library
- Creating displays for our two library fundraisers, canvas tote bags and Pittsfield T-shirts
- Becoming familiar with daily procedures and policies for smooth operation of the library
- Organizing and advertising programs occurring at the library

There are many, many more projects that are ongoing or coming soon. Entering all of our books, audiobooks and DVDs into our new cataloguing system; ordering books to fill in gaps in the collection; and ongoing weeding and organizing of the collection are my main goals for the foreseeable future.

In addition to working with the collection, I have been expanding the library's presence in the community. I have made our Facebook page very active and have added announcements of events to Front Porch Forum, the Randolph Herald, and the Mountain Times as well. I have created an Events Easel in the stairway leading up to the library so that patrons may easily find information about the programs being offered. I have created and hung flyers and work to keep the library's website up-to-date.

I recently sent out a request to the community for the creation of groups that can meet here at the library. We will be offering Yoga here in January as well as a series of classes on the job search process. In addition, I have assisted with programs presented by a local author about Modern Witchcraft and Magic, a presentation by a Vermont author, Jerry Johnson, our annual Halloween book give-away, the monthly book club, our annual Gingerbread House decorating party, and a holiday visit from the Stockbridge pre-K children.

Much thanks to the wonderful Board of Trustees and Erica Hurd for their continued support and encouragement.

Respectfully,  
Maya Newroot  
Librarian

**TRUSTEES OF PUBLIC FUNDS**  
**2019 Financial Statement**

<b>PEOPLE'S UNITED BANK ACCOUNT – CHECKING (Cemetery)</b>		
<b>Beginning Balance – January 1, 2019</b>		<b>\$ 348.95</b>
Receipts:		
Interest from People's United Bank	\$ 0.22	
Dividends from George Putnam Balanced Fund-A (Mutual Fund)	\$ 781.99	
Expenses:		
Town of Pittsfield Cemetery Fund	\$ 347.58	
<b>Ending Balance – December 31, 2019</b>		<b>\$ 783.58</b>

<b>GEORGE PUTNAM BALANCED FUND-A MUTUAL FUND (Cemetery)</b>		
<b>Fund Share Value as of January 1, 2019</b>		<b>\$26,075.71</b>
Share Price = \$17.84		
Share Balance = 1,461.643		
November 26, 2019 – Long Term Capital Gain (\$1,043.61, \$20.36 share, 51.258 shares)		
November 26, 2019 – Short Term Capital Gain (\$124.24, \$20.36 share, 6.102 shares)		
<b>Fund Share Value as of December 31, 2019</b>		<b>\$31,534.50</b>
Share Price = \$20.76		
Share Balance = 1,519.003		

<b>VANGUARD TOTAL STOCK MARKET INDEX ADMIRAL CL FUND (Cemetery)</b>		
<b>Fund Share Value as of January 1, 2019</b>		<b>\$12,531.43</b>
Share Price = \$62.09		
Share Balance = 201.827		
<b>Fund Share Value as of December 31, 2019</b>		<b>\$16,083.59</b>
Share Price = \$79.69		
Share Balance = 201.827		

<b>VANGUARD MONEY MARKET ACCOUNT (Cemetery)</b>		
<b>Beginning Balance – January 1, 2019</b>		<b>\$ 256.80</b>
Receipts:		
Dividends from Vanguard	\$ 283.78	
Interest from Vanguard Money Market	\$ 2.51	
Expenses:		
Town of Pittsfield Cemetery Fund	\$ 256.80	
<b>Ending Balance – December 31, 2019</b>		<b>\$ 286.29</b>

<b>BAR HARBOR BANK &amp; TRUST ACCOUNT – CHECKING (Jean Colver Sofield Scholarship)</b>		
<b>Beginning Balance – January 1, 2019</b>		<b>\$ 733.59</b>
Receipts:		
Dividends – Putnam Equity Income Fund-A	\$ 916.21	
Expenses:		
2018 Scholarship Award	\$ 785.08	
<b>Ending Balance – December 31, 2019</b>		<b>\$ 864.72</b>

**TRUSTEES OF PUBLIC FUNDS**  
**2019 Financial Statement, continued**

**PUTNAM EQUITY INCOME FUND-A    MUTUAL FUND (Jean Colver Sofield Scholarship)**

**Fund Share Value as of January 1, 2019** **\$44,356.35**

Share Price = \$21.16

Share Balance = 2,096.236

December 26, 2019 – Long Term Capital Gain (\$1,356.26, \$26.52 shares, 51.141 shares)

**Fund Share Value as of December 31, 2019** **\$56,819.60**

Share Price = \$26.46

Share Balance = 2,147.377

Respectfully submitted,  
Henry Hotchkiss



## **BETHEL/ROYALTON SOLID WASTE PROGRAM FISCAL YEAR ENDING JUNE 30, 2019**

The towns of Bethel and Royalton jointly own a 22 acre parcel of land on Waterman Rd in Royalton which has been improved to provide facilities for aggregation and shipment of municipal solid waste, recyclables, and a variety of hazardous waste materials. The site also contains the now-closed landfill which served area towns from 1970 to 1993. By contractual agreement, other member towns also use the waste management program, these towns being Barnard, Stockbridge, Pittsfield, Rochester, Hancock and Granville.

Administration of the program has historically been managed by staff of the town of Bethel under the direction and oversight of the Bethel and Royalton Select Boards. In August 2013, a new Inter-local contract was approved and endorsed by the Bethel and Royalton Select Boards. This new agreement for administration of the solid waste program shifts management accountability and oversight from Bethel to the White River Alliance Board and the Alliance Manager.

In May 2016, the Vermont Department of Environmental Conservation approved the programs new "Solid Waste Implementation Plan" (SWIP) for purposes of managing solid waste and recyclables in accordance with the objectives of current local/state/national priorities. The SWIP has been formally adopted by the Select Boards of all 8 member towns. The new SWIP which begins July 1, 2020 is currently being developed and when approved will run through June 2025.

Our facility operates under a license (or "Certification") which is renewed every 10 years. An application to renew was submitted to the Vermont Solid Waste Management Division in February 2014, and approval was issued May 7, 2014. The certification is valid until March 31, 2024. The former Bethel/Royalton landfill is also "operated" under a certification, which was renewed for an additional 5 year term to end November 9, 2021. This certification provides for adequate monitoring of any residual effects stemming from the landfill use.

From July 1, 2018 to June 30, 2019 a total of 4,859.21 tons of solid waste was collected at the transfer station "tipping floor." This material was loaded into trailers for shipment to an in state lined landfill. Materials received for recycling totaled 910.53 tons. These materials were directed to various facilities for processing. Various special wastes are regularly collected in addition to the usual recyclables. These include paint, fluorescent bulbs, used motor oil, antifreeze, lead acid batteries and electronic waste. All fees vary depending on the material involved and the current expenses to the program for handling the materials.

Collection events for **Household Hazardous Wastes** were held in July and August 2019 at the Bethel Royalton Transfer Station and in June and October 2019 at the Rochester Town Hall Parking lot. A total of 190 families participated in the 4 events. These events provided a means for citizens of the member towns to safely dispose of materials, particularly those not normally taken at the facility such as pesticides, various cleaning compounds, acids, bases, contaminated fluids etc. The events are open to all member towns at no cost for up to 10 pounds or 10 gallons of material. Small quantities of materials generated by businesses are also acceptable at collection events, but a fee corresponding to program costs is assessed on business participants and an appointment must be made in advance. There will be two events in 2020, one at the Bethel Royalton Transfer Station in May and one in Rochester in August. This will allow access for those towns not located near the transfer station. The public is encouraged to inquire at the facility for exact dates and schedule.

We consider the solid waste program to be comprehensive in the services provided to the public and the program staff is well trained to provide advice or assistance.

**This facility is open to the public on Tuesdays, Thursdays and Fridays from 7:00 am to 3:00 pm and Saturdays from 7:00 am to 1:00 pm. It is closed on Sundays, Mondays and Wednesdays. Information may be obtained during the open hours by calling 802-763-2232.**



Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting older Vermonters to live with dignity and choice. For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- **CVCOA Help Line** - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- **Information & Assistance** staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- **Case Managers** work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- **Nutrition Services** oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- **State Health Insurance Program (SHIP)** provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.
- **Family Caregiver Support** promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 7 Pittsfield residents. Case Manager Kathryn Schenkman is designated to work directly with the seniors in Pittsfield. Central Vermont Council on Aging devoted a total of 46 hours of service to Pittsfield seniors.

All of us at CVCOA extend our gratitude to the residents of Pittsfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.







The Child First Advocacy Center (CFAC) serves as a central agency through which reports of suspected child abuse can be channeled for investigation and victim recovery. CFAC was established in 1995 and became a fully Accredited Member of the *National Children's Alliance (NCA)* in 2004. We share with NCA the passion to minimize the traumatic effect of child abuse upon the children and families of our community. CFAC is a non-profit organization serving Rutland County to assist family's in the discovery, intervention, treatment, and prevention of child sexual abuse, severe physical abuse and children affected by violence. We provide a safe, comfortable environment for the forensic quality and child appropriate interviews, training for professionals and collateral referral services for victims and their non-offending family members. Our agency serves families of all socio-economic levels and is committed to providing quality services regardless of the ability to pay.

In calendar year 2019, The Child First Advocacy Center served 219 clients and family members in Rutland County. We were able to provide wrap around services and support to at least **four Pittsfield families** as they began their recovery from the effects of trauma. In addition, we continue to provide community awareness and education at no cost in an effort to provide adults with the ability to recognize, react and respond appropriately to child sexual abuse. We also work to increase each school district's ability to complete the legislatively mandated ACT 1 initiative also known as Child Sexual Abuse Awareness training for educators, community members and students grades K-12.

Sincerely,  
Wendy Loomis, Executive Director  
802-747-0200 or [wendy@childfirstadvocacycenter.org](mailto:wendy@childfirstadvocacycenter.org)



## Community Care Network Rutland Mental Health Services

In the year 2019, 28 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as the Town of Pittsfield assures that quality services are available for their families, friends and neighbors. Services provided to town residents include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services
- Developmental Disability Services

During fiscal year 2019, Rutland Mental Health Services provided 154 hours of services to 4 Pittsfield residents. We value our partnership with the Town of Pittsfield in providing these much needed services and thank you for your continued support.



The employees of the Green Mountain National Forest (GMNF) depend heavily on support from many municipalities, volunteers, partners and contractors. The Forest would like to take this time to thank you and your community for the support and interest that you have shown in helping with the management of the approximately 400,000 acre GMNF. Receiving several million outdoor recreation enthusiast visits annually, these visitors seek enjoyment in a natural setting while providing critical benefit to the local economies. The GMNF is truly one of Vermont's treasures and the largest contiguous public land area in the state. Forest staff work hard to achieve quality public land management under a sustainable multiple-use management concept to meet the diverse needs of the people -- people in your town as well as all of the visitors who come to Vermont every year.

Here is a brief summary of what happened in your National Forest throughout the past year:

### **Recreation Programs**

The following accomplishments highlight 2019 Recreation and Trail Program successes in acknowledgement of the outstanding collaborative effort exhibited between Forest Service employees, partner organizations, volunteers, State and local government representatives, and local businesses. The Forest Service relies on a community of collaboration and wishes to thank all of our partners, such as: Vermont Association of Snow Travelers (VAST), Vermont All-terrain Vehicle Sportsman's Association (VASA), Vermont Forests, Parks and Recreation, Vermont Youth Conservation Corps (VYCC), Rochester / Randolph Area Sports Trail Alliance (RASTA), Vermont Mountain Bike Association (VMBA), Green Mountain Club (GMC), Appalachian Trail Conservancy, Town of Killington and the Killington Mountain Bike Club, Vermont Huts Association, Addison County Bike Club, Catamount Trail Association (CTA), Counseling Service of Addison County, Middlebury High School Diversified Occupations Program, Moosalamoo Association (MA), Blueberry Hill Outdoor Center (BHOC) Vermont Trail Trotters (VTT), Vermont Horse Council, and many more – including our dedicated campground hosts. With the help of the many hard-working volunteers and organizations we are able to provide a quality recreation experience in alignment with a strong environmental stewardship ethic. Forest Service staff partnered with BHOC, CTA, GMC, MA, VAST, RASTA, VYCC, VMBA, and local contractors to repair trails and replace / upgrade 17 trail bridges in Barnard, Chittenden, Goshen, Killington, Mendon, Middlebury, Pittsfield, Ripton, Rochester, Stockbridge, and Warren.

### **Botany Program**

Botanical inventory for rare plants and non-native invasive plants was completed as part of the Telephone Gap Integrated Resource Project. All or part of ten roads (26.5 miles, invasive plants only) and approximately 622 acres in the towns of Chittenden, Goshen, Mendon, and Pittsfield were inventoried. As a result of these inventories and some monitoring trips, 16 new populations of rare plants were found of the following species: hairy woodmint (*Blephilia hirsuta*), hay sedge (*Carex argyrantha*), marsh willow-herb (*Epilobium palustre*), meadow horsetail (*Equisetum pratense*), butternut (*Juglans cinerea*), Huron orchid (*Platanthera huronensis*) and roundleaf and large roundleaf orchids (*Platanthera orbiculata* and *P. macrophylla*). In support of the Upper White River Cooperative Weed Management Association, of which the GMNF is a founding member, staff, with the help of Vermont Youth Conservation Corps, hand-pulled about an acre of wild chervil on the Spikehorn Trail in Pittsfield and some small infestations of wild chervil in Mayo Meadow, a short distance outside of the CWMA boundary.

### **Forest Vegetation Management**

Staff sold two timber sales as part of the Robinson Integrated Resource Project. This project will include restoration activities and timber harvest on nearly 10,000 acres in Rochester, Hancock, Goshen, Pittsfield and Chittenden. Staff also collected forest inventory data and conducted landscape assessment in support of vegetation management for the Telephone Gap project in Chittenden and Pittsfield.

## **Green Mountain National Forest, continued**

### **Fisheries Improvement**

Forest staff monitored fish populations throughout the GMNF in 2019. This monitoring is part of a long term data collection effort to understand the impact of fish populations on the forest. Additional sites were sampled to support the Vermont Department of Environmental Conservation. Streams in the following towns were sampled during the 2019 field season: Rochester, Lincoln, Chittenden, Pittsfield, Pittsford, Hancock, Ripton, Granville, Landgrove, Weston, Peru, Pawlet, West Pawlet, Woodford, Searsburg, Sunderland, and Dorset.

### **Wildlife Habitat Improvement**

Wildlife habitat was improved and maintained through the creation and maintenance of early successional habitat important to many species. Approximately 200 acres of permanent upland openings were maintained by prescribed fire, mowing, or mastication in the towns of East Dorset, Goshen, Granville, Hancock, Hartford, Lincoln, Manchester, Mount Holly, Mount Tabor, Pittsfield, Pomfret, Ripton, Rochester, Warren, Stockbridge, Salisbury, South Wardsboro, Stratton, Woodford, and Winhall. In addition, apple trees, which provide high-value wildlife food, were



“released” by cutting competing vegetation in old orchards in Rochester, Dorset, Pittsfield, Mount Holly, Mount Tabor, Peru, Readsboro, Somerset, Stratton, Weston, and Winhall. In partnership with Forest Service State & Private Forestry, pollinator habitat was assessed in permanent upland openings located in Granville, Hancock, Pittsfield, Rochester, Danby, Mount Tabor, Winhall, Mount Holly, Wallingford, and South Wardsboro. Our objective was to understand the distribution of milkweed in forest openings and milkweed’s response to management activities and treatments within and near the Forest.

Again, thank you for your support of your National Forest. Together, we will continue to maintain and improve this valuable treasure for generations to come. Our offices are open Monday through Friday from 8:00 AM until 4:30 PM. You can also visit us and learn more about the GMNF at our website online: <https://www.fs.usda.gov/gmfl>.

John A. Sinclair, Forest Supervisor  
802-747-6700



Green Up Day marked its 49th Anniversary, with 22,000+ volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit [www.greenupvermont.org](http://www.greenupvermont.org).

Support from cities and towns continues to be an essential part of our operating budget, enabling us to cover fourteen percent of our annual operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people. Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Keep up-to-date with Green Up Vermont by joining our newsletter, liking us on Facebook (@greenupvermont), following us on Instagram (greenupvermont), and by visiting our website.

**Join us:** Green Up Day, May 2, 2020 and help Celebrate our 50th Anniversary.

**GREEN UP VERMONT**  
P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802) 229-4586  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)  
[www.greenupvermont.org](http://www.greenupvermont.org)





2019 has been quite a productive year for NeighborWorks of Western Vermont.

## OF WESTERN VERMONT

In our service area of Addison, Bennington, and Rutland counties:

- **190 Low-cost, Comprehensive HEAT Squad Energy Audits** were completed on buildings
- **62 Home Energy Improvement Projects** were completed and homeowners received a rebate check from Efficiency Vermont
- **27 Energy Loans** totaling \$417,047 were issued to help homeowners make energy improvements
- **64 Down Payment Assistance Loans** totaling \$1,713,862 were made to help homebuyers make it over the 20% down payment barrier
- **15 Rehab Loans**, a total of \$258,212, were made to homeowners to make health and safety upgrades to their homes
- **238** homebuyers attended our Homebuyer Education Course
- **11** households were assisted in finding their dream home with our RealtyWorks services

Svea Howard

Communications and Outreach Coordinator

110 Marble Street, West Rutland, VT 05777

(802) 797-8606

showard@nwwvt.org





For 40 years NewStory Center has been the single agency in Rutland County supporting survivors of domestic and sexual violence by working to end the cycle of violence through support, education, prevention, and collaboration.

During FY19, NewStory Center served 816 women, men, and children through direct services such as emergency shelter, medical advocacy, legal advocacy, case management, clinical services, and the 24/7 crisis hotline. Additionally, we provide training and technical assistance to our community partners, including local law enforcement, to ensure a more effective community response to domestic and sexual violence.

The Board and staff of NewStory Center thank the voters of Pittsfield for their support of our agency. Thanks to you, we are able to continue to provide comprehensive services for survivors of domestic violence and sexual assault from your town.

**NewStory Center, Inc.**  
**P.O. Box 313, Rutland, VT 05702 • [www.nscvt.org](http://www.nscvt.org)**  
**Crisis: (802) 775-3232 • Office: (802) 775-6788 • Fax: (802) 747-0470**



This year has been a busy one at Park House. As you know, we are a non-profit organization that provides affordable housing for our senior community members as well as other qualifying adults.

Since 1991 we are proud to say that Park House has been called home by more than 150 people. Our Brown Bag Lunches began again in March 2019 and have been very popular with the residents and community members. These are mostly musical interludes with local musicians (and some discussions) and are open to the public from 12-1 on the third Tuesday of each month. Bring your lunch and join us-we provide dessert and cold drinks.

We are working on some grant applications that will allow us to replace some of the older windows if we are lucky enough to receive them. Keep your fingers crossed!

One sad fact that we must share is that there will no longer be a phone directory. We have been blessed to have all the volunteer hours put into this project by Nancy Woolley and Priscilla Baker over the past years. The directory will be missed, but in this era of cell phones, it's extremely difficult to pull together all the information needed. Thank you, Nancy and Priscilla!

Sincerely,  
Joanne McDonnell  
Executive Director





## QUIN-TOWN CENTER FOR SENIOR CITIZENS

Quin-Town Center for Senior Citizens is based in Hancock and since 1972 has given the senior citizens in our valley a place to go for onsite meals on Monday, Wednesday, and Friday at noon. We also provide nutritionally balanced meals delivered to homebound members through our Meals on Wheels program. But the much-appreciated reimbursement we receive from the Central Vermont Council on Aging just isn't enough to meet our needs.

We have supplied over 5,300 meals this past year to seniors at the Center and through our Meals on Wheels program. Our doors are open to meet our seniors' needs. We create a warm and inviting atmosphere for our seniors to socialize, we serve local foods as much as possible, and we provide nutrition information and education. Our Meals on Wheels program not only provides healthy meals to seniors but also provides us with an opportunity to perform a wellness check for our senior neighbors. If our Meals on Wheels clients are not home or don't answer the door when we attempt to deliver their meals, we follow up with them later in the day and/or call their emergency contact so they can check in as well.

Each contributing town and its citizens become participants in the successful operation of our program, which provides quality meals and social enrichment for our aging neighbors and relatives within our five communities.

We continue to supplement our funds with a very successful annual appeal each fall and have increased our search for grants and other fundraising events.

Sincerely,

Board of Directors

Natalie Clook, President

Kent Butterfield, Vice President & Treasurer

Members: Annette West, Bev Allen, Marjorie Foley, Michael Perkowski, Linda Reed

Staff: Jody Troumbley, Executive Director; Brigitte Smith, Cook; Lynda Settlers, Assistant Cook; Marjorie Foley, Dishwasher

PO Box 113 - 1097 Route 100 - Hancock, VT 05748 - (802) 767-3763 - [quintownsnrctr@myfairpoint.net](mailto:quintownsnrctr@myfairpoint.net)





Thank you for your past support of community transportation services. **In the past year, Stagecoach's Dial-A-Ride and Bus Systems provided 112,571 rides** either by volunteer drivers or on wheelchair accessible vehicles. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment, and access critical healthcare services.

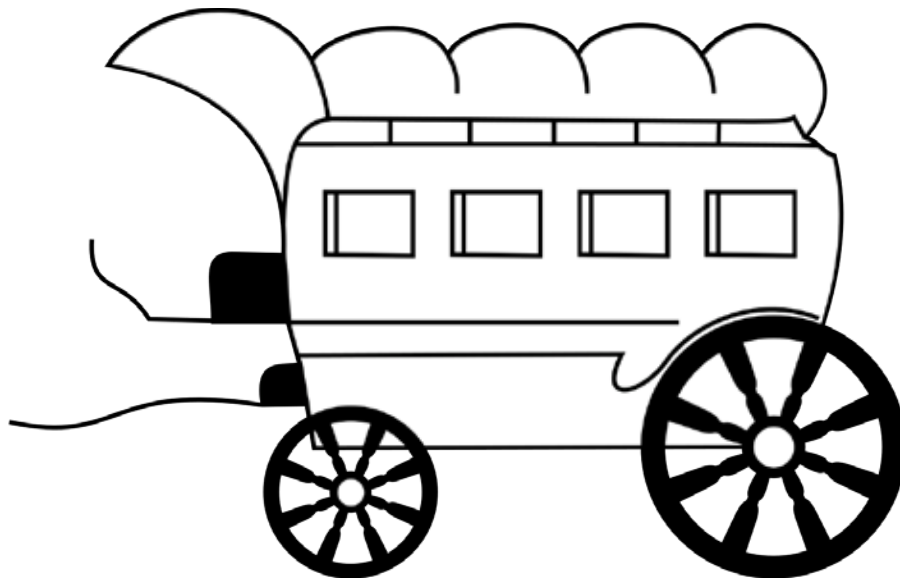
**Dial-A-Ride System** – Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Pittsfield, Dial-A-Ride offers direct access from home to medical treatments, social services, pharmacies, and food shopping.**

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. **Pittsfield residents can access bus services** to employment and shopping centers in Montpelier, Randolph, White River Junction, and the Hanover-Lebanon NH area.

**Volunteer Driver Program** – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services and are the foundation of our Dial-A-Ride Program. ***Volunteer Drivers connect friends, support independence and promote healthy living.***

**If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.**

**Information--** Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.







The Two Rivers-Ottawaquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our members, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life.

The following are highlights from 2019:

#### **Technical Assistance on Planning Issues**

Our staff provided technical services to local, state and federal levels of government and to the region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

#### **Water Quality**

TRORC staff was involved in the development of the White River Tactical Basin Plan as well as assisting with public hearings to gain input from community members. TRORC also completed several water quality grant projects with our town and non-profit partners that focused on stormwater master planning, scoping green stormwater infrastructure projects, and promoting watershed resiliency.

#### **Creative Economy and Public Health**

This year, TRORC obtained federal grant funding to support the region's creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings as well as informational and networking events. TRORC continued to serve as the Zone Agent for the Vermont Art Council's Creative Network, and is on the Council's statewide steering committee. TRORC also worked on public health projects, including incorporating health-related goals and policies into town plans.

#### **Emergency Management and Preparedness**

TRORC conducted a statewide Hazardous Materials Flow Study to inform and update local emergency response plans. Our Local Emergency Planning Committee efforts with local emergency responders, organizations, and town officials continued meeting the needs of our first responders. TRORC assisted several communities with updating their Local Hazard Mitigation Plans.

#### **Energy**

TRORC assisted six towns on Enhanced Energy Plans to save money for communities and further the state energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. TRORC has begun working to support town Energy Committees on energy efficiency outreach and education with funding from Efficiency Vermont.

#### **Transportation**

TRORC is managing the Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Funding provides for projects including grass and stone-lined ditches, up sizing and replacement of culverts, and stabilizing catch basin outlets.

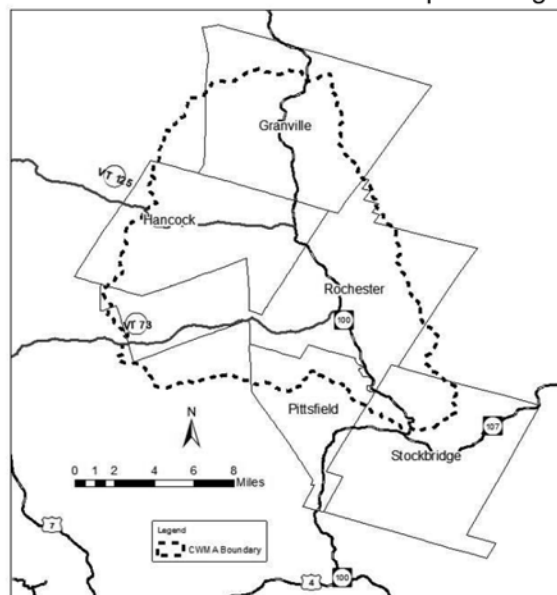
Specifically in Pittsfield this past year, TRORC helped complete the Local Emergency Management Plan, secured a grant to replace the town's salt shed, and coordinated the buyout of flood-affected properties. As part of the Grants in Aid program, ditching and culvert improvements on Hawk Mountain Road and Tweed River Road were completed.

*We are committed to serving you, and welcome opportunities to assist you in the future.*

Respectfully submitted,  
Peter G. Gregory, AICP, Executive Director  
Jerry Fredrickson, Chairperson, Barnard

## Upper White River Cooperative Weed Management Association

In 2019 the Upper White River Cooperative Weed Management Association conducted non-native invasive plant surveys, outreach and control projects along town roads and trails located in the Upper White River watershed. See the map showing the project area boundary, below:



CWMA partners include the **Green Mountain National Forest, US Fish & Wildlife Service, Vermont Department of Forests, Parks, and Recreation, Town of Rochester, and White River Partnership.**

The members are working together to raise awareness about and manage non-native invasive plants.

Non-native invasive plants are plants that are not originally from this area that have exhibited invasive tendencies, spreading rapidly and taking away habitat that native plants need to thrive. They have the potential to negatively impact land and water resources, recreational opportunities, biodiversity, wildlife, and property values. However, the community at large can play a hand in controlling invasives on their own properties and community roads through early detection and rapid response activities.

### 2019 Summary:

**CWMA Coordination:** For the first time since 2011, no coordinator was hired because we were unable to secure grant funding; in previous years, this position has always been paid for by grants.

**Monitoring and Control:** Approximately an acre of wild chervil was hand-pulled on the Spikehorn Trail, and some small infestations of wild chervil were controlled in Mayo Meadow, a short distance outside of the CWMA boundary. No new inventory was completed. While the infestations controlled represent only a fraction of known infestations, and many more are unmapped, they were chosen because they are either in strategic locations, or are relatively more feasible to control than others, or are part of an ongoing effort in those locations.

**Education and Outreach:** In June, staff provided wild chervil management direction to landowners, towns, and road crews via Front Porch Forum.

Interested landowners are encouraged to take action to control non-native invasive plants on their own properties, or to get involved with the Cooperative Weed Management Association. To get involved locally, contact MaryBeth Deller at the Green Mountain National Forest at [mdeller@fs.fed.us](mailto:mdeller@fs.fed.us) or 802-767-4261 ext 5524. To learn more about invasives in Vermont, visit the Vermont Invasives website: <http://vtinvasives.org>



Vermont 2-1-1 is an Information and Referral program of the United Ways of Vermont. By **dialing 2-1-1 or by texting your zip code to 898211**, you will receive up-to-date information and referrals on health and human services for your area and region (text between 8:00am-8:00pm, Monday-Friday).

- One call or text gives you access to resources across your community.
- 2-1-1 is a private and confidential call or text; most often the name of the caller is not even taken. Language translation services are also available.
- 2-1-1 maintains the integrity of the 9-1-1 system, saving that resource for life and death emergencies.
- There is 24-hour availability every day of the year by phone or by clicking on [vermont211.org](http://vermont211.org).
- In times of disaster, Vermont 2-1-1 plays a critical role in bringing information to the people affected by the events and relaying the needs of callers back to government officials and first responders.
- Vermont 2-1-1 collects town, county and statewide data, feeding it back to communities to help make systemic change. Monthly reports showing the needs of your county are available on our website.

**Residents of Rutland County** made **2,305 contacts by phone or text** to Vermont 2-1-1 between December 1, 2018 and November 30, 2019, none of which came from Pittsfield during that time period. However, there were **444 website inquiries** identified as being from Rutland County, **including an inquiry from Pittsfield**.

The top areas of inquiry were:

- **Basic Needs:** housing/shelter, utilities, food, and material goods including during adverse and extreme weather conditions.
- **Information Services:** community groups, government offices, community planning, and public works.
- **Income Support and Employment:** public assistance programs, temporary financial assistance, and social insurance programs
- **Health Care:** health supportive services, inpatient/outpatient facilities and specialized treatment/prevention

#### **Vermont 2-1-1 Partners with Help Me Grow**

Vermont 2-1-1 participates in the Vermont Department of Health's statewide Help Me Grow initiative. Help Me Grow provides a centralized telephone access point, via Vermont 2-1-1, for parents, caregivers, and providers to get information and referrals for local services for children birth through age eight. Help Me Grow Child Development Specialists answer questions about children's behavior and development and help identify children who are at risk for delays, so that services can begin as early as possible. Help Me Grow Child Development Specialists are available from 8:00am – 5:00pm Monday-Friday by dialing 2-1-1, x6.

**To see our newsletter, go to:** [www.vermont211.org/news/monthly-newsletter](http://www.vermont211.org/news/monthly-newsletter)



For the past 40 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY19 (10/2018-9/2019) show VCIL responded to over **3,600** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability.

VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **250** individuals to help increase their independent living skills and **6** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **163** households with information on technical assistance and/or alternative funding for modifications; **122** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **86** individuals with information on assistive technology; **46** of these individuals received funding to obtain adaptive equipment. **499** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **40** people and provided **31** peers with adaptive telecommunications enabling low-income deaf, deaf-blind, hard of hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors (PACs) and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '19, **one** resident of **Pittsfield** received services from the VCIL.

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
**1-800-639-1522**, or visit our web site at **[www.vcil.org](http://www.vcil.org)**.



Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Rutland (see address and phone number below). We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters.

In 2019 we worked in partnership with local organizations and health care providers to::

- **Supported health in the community:** The Rutland Regional Medical Center was awarded \$57,000 from the Tobacco Program to support prevention work with youth and adults, including education around e-cigarettes and vaping. With funding from the Tobacco Program, the Rutland District Office is collaborating with Rutland Women's Health to support women quitting tobacco use during their pregnancy by offering gift card incentives.
- **Provided WIC food and nutrition education to families:** The supplemental nutrition program for women, infants, and children (WIC) served 1,333 participants in Rutland County. WIC provides wholesome food, nutrition education, breastfeeding support and community referrals.
- **Ensured emergency preparedness:** Worked with volunteers and local partners, including schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency. We prepare for public health emergencies by training volunteers, exercising plans, and coordinating with local, regional, and statewide partners.
- **Worked to prevent and control the spread of disease:** Investigated over 300 infectious disease cases in our region including, but not limited to, tickborne, food and waterborne, and vaccine preventable diseases. Collaborated with primary care practices to increase the number of children and adolescents up to date with immunizations and delivered \$1,339,474 of vaccine to Rutland County providers. Organized and implemented multiple Hepatitis A immunization clinics, focused on high risk populations, as a strategy for outbreak prevention.
- **Student health and youth empowerment:** According to the 2017 Vermont Youth Risk Behavior Survey, 57% of high school students (grades 9-12) in Rutland County agree or strongly agree that they believe they matter to people in their community. In 2019, we collaborated with schools and providers to help improve student health and youth empowerment by working with the Mentor Connector on the Vermont Youth Project. The Vermont Youth Project (VYP) is a community-driven collaborative designed to embrace positive youth development in the Rutland City School District and Slate Valley Unified School District.
- **Substance misuse and abuse:** Regional substance abuse prevention consultants worked with community groups, schools, human service agencies, hospitals, and law enforcement. Partners for Prevention works on substance use prevention around alcohol, marijuana and prescription drugs and building capacity for prevention efforts in Rutland County.

Vermont Department of Health, Rutland District Office  
88 Merchants Row, Suite 300, Rutland, Vermont  
Phone: 1-802-786-5811 | Toll-free 1-800-253-8802  
<https://healthvermont.gov/local>  
<https://www.facebook.com/vdhrutland/>



The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

#### **Member Benefits**

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

**Legal, consulting, and education services**, including prompt responses to member inquiries. In 2019, VLCT continued to provide members with timely legal and technical assistance, including answering more than 4,000 legal questions and publishing legal compliance guidance, templates and research reports, many of which are available to our members on our website.

**Training programs on topics of specific concern to officials** who carry out the duties required by statute or are directed by town meeting mandates. The League provided training on various topics related to municipal law and governance to more than 1,000 members this past year.

**Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, reducing carbon emissions, and ensuring water quality. Members are also represented at the federal level primarily through our partner, the National League of Cities, as well as directly with Vermont's Congressional delegation.

**Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits Trust (VERB) provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs provide coverage and products that members need and ask for help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.

**Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).





The Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program, helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **22+ years** of the program, over **1100 grants** totaling **\$2.6 million** have been provided to Vermont towns for installation of new rural fire protection systems as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made a number of adjustments to the Rural Fire Protection Grant Program in recent years. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New Rural Fire Protection systems, along with repair, replacement, relocation, upgrades of existing RFP systems, and drafting site development, are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. In 2019, we will accept application for "drafting site" facilities.

The annual expense of the Rural Fire Protection Program in FY 2019 was \$154,325, of which \$63,450 was paid in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Since last year's appropriation request, we have received nearly **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

**215** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Sincerely,

Tom Maclay, Chair

Rural Fire Protection Task Force  
(VACD)

(802) 426-3265 | 83creameryst@fairpoint.net

Jill Arace, Executive Director

VT Association of Conservation Districts

(802) 496-5162 | jill.arace@vacd.org

Troy Dare, Program Manager & contact person Town Appropriation business  
Vermont Rural Fire Protection Program  
(802) 828-4582 | dryhydrantguy@yahoo.com



## U.S. Department of Veterans Affairs

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment areas of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic, which is a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans so please do not hesitate to contact us if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363, extension 5118. A single form (VA form 10-10EZ) and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully,  
Becky Rhoads, Au.D.  
Associate Medical Center Director  
White River Junction VA Medical Center  
215 North Main Street  
White River Junction, VT 05009  
866-867-8387 (Toll Free)







Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2018 and June 30, 2019 VNH made 223 homecare visits to 11 Pittsfield residents. This included approximately \$7,084 in unreimbursed care to Pittsfield residents.

- **Home Health Care:** 207 home visits to 9 residents with short-term medical or physical needs.
- **Hospice Services:** 16 home visits to 2 residents who were in the final stages of their lives.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, and flu shots.

Pittsfield's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,  
Hilary Davis  
Director Community Relations and Development  
(1-888-300-8853)





# **WHITE RIVER VALLEY**

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## **AMBULANCE, INC**

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Thank you, neighbors, for your continued support of White River Valley Ambulance. We are a non-profit, emergency medical service and ambulance transport agency serving the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester and Stockbridge. We depend on billing income and the municipal contributions from your communities to provide quality emergency ambulance response in our region.

White River Valley Ambulance is designated as a Vermont Critical Care Paramedic service, the highest licensure level the state issues. This allows us to operate with an advanced skill set, which improves the outcome of our patients in our rural communities. White River Valley Ambulance maintains two Paramedic level staffed ambulances 24/7, 365 days a year. From January 1, 2019 through November 30, 2019 White River Valley Ambulance responded to 1,342 emergency calls and transfers.

Over the past year we have held an EMT and an AEMT class to help increase the number of qualified responders in our communities with First Response squads and WRVA. We hosted school field trips throughout the year to show and explain how Emergency Medical Services operate. We have held numerous CPR and First Aid courses throughout the past year as well.

### **WHAT WE DO MAY INTEREST YOU**

- We are a professional ambulance service with 10 full-time employees and multiple part-time staff.
- We staff two Paramedic level ambulance crews 24/7, 365 days a year.
- We provide primary 911 ambulance service to 10 communities, covering an area over 500 square miles in size.
- We respond to more than 1,200 calls for help every year.
- We transport patients from Gifford Medical Center to other healthcare facilities each year, often providing Critical Care level transport services. We also provide Advanced Life Support transfer to other hospitals throughout the state.
- We are a regional American Heart Association Training Center, providing CPR and First Aid courses to community members across central Vermont.

In 2020, we will continue to push the boundaries of what is possible in rural, pre-hospital medicine by incorporating continuous quality improvement and excellence in education. We will continue to accept more transfers from other medical facilities throughout the state. This will maintain our call volume and help control the per capita rate, which will be \$60.00. This is a decrease from \$63.00 in 2019.

Let us enter 2020 by expressing how thankful we are for the numerous first responders, and fire departments who volunteer their time to help a neighbor in need. Your dedication and commitment to serve makes a difference in the lives of those who call for help. For that, we can never thank you enough.

**3190 Pleasant St., Bethel, VT 05032 802-234-6800 [www.wvra.org](http://www.wvra.org)**

## PITTSFIELD SCHOOL DISTRICT WARNING

The citizens of Pittsfield who are legal voters in the Pittsfield Town School District are hereby warned and notified to meet at the Pittsfield Federated Church on Tuesday March 3, 2020 at 6pm, to transact business:

- Article 1.** To elect a Moderator for the year ensuing.
- Article 2.** To hear and act upon the Auditor's report.
- Article 3.** To see if the Pittsfield School District will vote to pay taxes in the same manner as the Town.
- Article 4.** To hear reports of the School Directors.
- Article 5.** Shall the voters of the Pittsfield School District approve a total budget in the amount of \$1,144,825 for the 2020-21 school year? It is estimated that this proposed budget will result in education spending of \$17,185 per equalized pupil. This projected spending is 0.7% higher than spending for the current year.
- Article 6.** To elect a School Director for a three year term.
- Article 7.** To do any other proper and necessary business.

Dated at Pittsfield, Vermont this 22th day of January 2020.

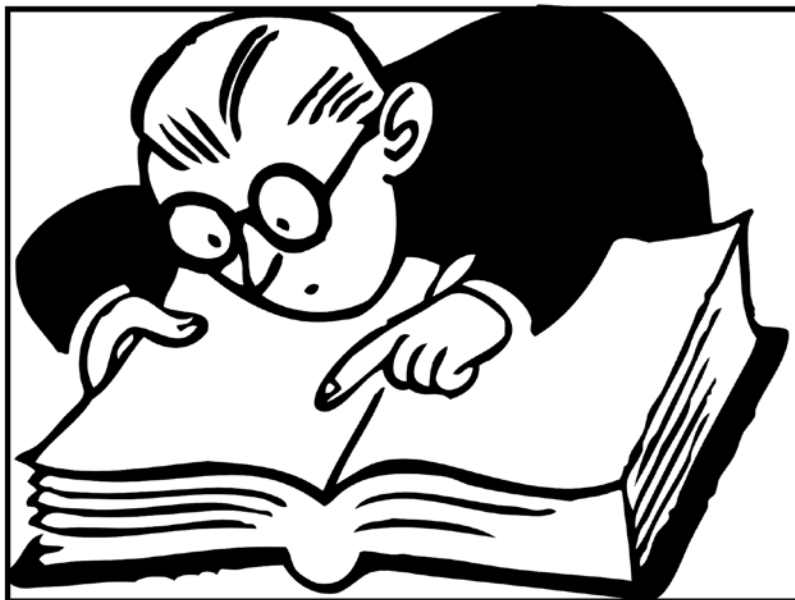
Pittsfield School Board,

s/Ray Rice 2020  
s/Kris Sperber 2021  
s/Peter Dubos 2022

Received for record this 23<sup>rd</sup> day of January, 2020 at 9:15am.  
Attest: s/Tricia Fryer, Town Clerk

### Notice to voters

*Any individuals needing special accommodations can contact the Town Clerk's Office at least two weeks prior to the Town Meeting. If you are not already a registered voter in the Town of Pittsfield, please register to vote if you are eighteen or over, are a US citizen, and a resident of this town. Eligible residents can register to vote at the Town Office on any day prior to the election during regular business hours. Registration will also be available at the Town Hall on Town Meeting Day.*



## **PITTSFIELD SCHOOL BOARD DIRECTORS' REPORT**

Since last March, the Pittsfield School Board (PSB) met regularly, with some appropriately noticed exceptions, on the second Wednesday of each month at 7 p.m. in or around the basement of the Town Office building. Agendas and minutes of meetings were also produced and posted as required by law. The PSB wishes to thank Trish Fryer, Sarah Gallagher, and Martha Beyersdorf for the invaluable and excellent work they do to make the School Board function and help assure a great education for our children. Thank you Trish, Sarah, and Martha!

Board members continued their core functions of producing a budget for your vote, paying the bills of the School District in a timely fashion after reasonable scrutiny to assure that Pittsfield pays only our fair share, attending and participating on our Supervisory Union Board and with Windsor Modified Unified Union District (WMUUD) Board meetings (Thank you, Ray Rice!), and awarding the Jean Colver Sofield Award. In 2019 the award, granted to a Pittsfield student who is college bound and has demonstrated a commitment to community service, was won by Peter Borden. Congratulations Peter!

As always, given our status as a district/town that does not operate a school but retains choice to pay tuition at the schools our children attend, Pittsfield's school budget is based on the number of children attending school, which school they attend, and costs of additional supports our children may require. This upcoming school year we expect to have 54 pre-K–12 students. This year the PSB continued the process by which parents of students provided documentation of their legal address to the schools their children attended and the school board paid tuition based on that documentation. Thank you to those parents who completed the documentation.

Paying for 10 hours pre-K tuition per week for children who chose to attend became mandatory in 2018. This year, the board debated funding full-time pre-K tuition. We feel full-time preschool is in the best interest of the students, parents, and the school district and have included funds in the 2021 budget.

For FY2021 the board proposes a total budget of \$1,144,825. Our average per-pupil expenditure is \$17,185. This results in a homestead tax rate of \$1.4599. This is an increase compared to FY2020, but please recall that last year we used surplus money. We have a surplus again this year, just not quite as much.

The PSB wishes to thank the Town for the opportunity to serve and we look forward to another challenging year assuring our students get a great education with efficient, responsible fiscal oversight.

Respectfully submitted,

Kris Sperber	Ray Rice	Peter DuBois
Pittsfield School Board		

## 2019 PITTSFIELD SCHOOL DISTRICT ANNUAL MEETING MINUTES

Tuesday, March 5, 2019 (summarized)  
(Complete Minutes on record at the Town Office)

**Article 1. To elect a Moderator for the ensuring year.** George Deblon.

**Article 2. To hear and act upon the Auditors' report.** Motion carried.

**Article 3. To see if the Pittsfield School District will vote to pay taxes in the same manner as the Town.** Motion carried.

**Article 4. To hear reports of the School Directors.** Accepted and approved.

**Article 5. Shall the voters of the Pittsfield School District approve a total budget in the amount of \$1,136,492 for the 2019-2020 school year?** Motion carried.

**Article 6. To elect a School Director for a three-year term.** Peter Dubois.

**Article 7. To do any other proper and necessary business.** Motion to thank A.J. Ruben for his many years of service as a school director carried unanimously.

Motion to adjourn and reconvene as Town Meeting passed at 10:26.

Recorded by: s/Ray Rice

Approved by: s/A. J. Ruben, s/Kristin Sperber

Received for the record this 16<sup>th</sup> day of May, 2019 at 9:00 a.m.

Attest: s/Martha L. Beyersdorf, Assistant Clerk



**SCHOOL DISTRICT TREASURER'S REPORT**  
**STATEMENT OF RECEIPTS AND EXPENSES**  
**Fiscal Year Ended June 30, 2019**

<b>Receipts</b>	
Town of Pittsfield General Fund (taxes)	978,551.00
Interest Income	9,721.81
Prior Year Income	<u>31.00</u>
<b>Receipts Total</b>	<b>\$988,303.81</b>
<b>Expenses</b>	
Special Education Assessment	17,631.51
Special Education Excess Cost	75,651.53
SU Assessment	30,000.00
Tax Expense - FICA SS & Medicare	98.53
School Board Salaries	1,050.00
Treasurer Salary	200.04
Insurance Assessment-Liability	2,460.00
FY18 Audit	1,200.00
Prior Year Expense	<u>56,460.00</u>
<b>Expenses Subtotal</b>	<b>\$184,751.61</b>
<b>Tuition Pre-K</b>	
Stockbridge Pre-K	<u>9,801.00</u>
<b>Tuition Pre-K Subtotal</b>	<b>\$9,801.00</b>
<b>Elementary Tuition</b>	
Killington	277,542.86
Bethel	16,000.00
Stockbridge	<u>31,000.00</u>
<b>Elementary Tuition Subtotal</b>	<b>\$324,542.86</b>
<b>Secondary Tuition</b>	
Woodstock	358,800.00
Sharon Academy	46,854.00
Randolph Union High School	17,121.00
Killington Mountain School	95,939.00
Holderness	15,130.00
Patricia A Hannaford Regional Technical School District	716.64
Randolph Tech. Career Center	<u>1,072.02</u>
<b>Secondary Tuition Subtotal</b>	<b>\$535,632.66</b>
<b>Vocational Tuition</b>	
Hartford School District	<u>\$3,944.82</u>
<b>Vocational Tuition Subtotal</b>	<b>\$3,944.82</b>
<b>Expenses Total</b>	<b>\$1,058,672.95</b>

**SCHOOL DISTRICT TREASURER'S REPORT  
STATEMENT OF RECEIPTS AND EXPENSES  
Fiscal Year Ended June 30, 2019, continued**

**STATEMENT OF CHANGES IN FUND BALANCE  
Fiscal Year Ended June 30, 2019**

<b>Assets</b>	
Checking - Mascoma	15.91
Holding Account - Mascoma	<u>301,540.86</u>
Total Assets June 30, 2019	<b>\$301,556.77</b>
<b>Fund Balance, June 30, 2019</b>	
Actual Fund Balance June 30, 2018	\$371,925.91
Revenue for FY 2018-2019	988,303.81
Expenses for FY 2018-2019	<u>(1,058,672.95)</u>
Ending Balance, June 30, 2019	<b>\$301,556.77</b>
Increase in Fund Balance	<b><u>(\$70,369.14)</u></b>

**STATEMENT OF SCHOOL INDEBTEDNESS  
As of June 30, 2019**

**None**

District: <b>Pittsfield</b> SU: <b>Windsor Central</b>		T153 Rutland County		Property dollar equivalent yield	Homestead tax rate per \$10,883 of spending per equalized pupil
				10,883	1.00
				13,396	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2018	FY2019	FY2020	FY2021
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,242,508	\$1,290,559	\$1,136,492	\$1,144,825
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	<b>Locally adopted or warned budget</b>	\$1,242,508	\$1,290,559	\$1,136,492	\$1,144,825
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit repayment of deficit	-	-	-	-
7.	<b>Total Budget</b>	\$1,242,508	\$1,290,559	\$1,136,492	\$1,144,825
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$283,019	\$304,325	\$265,052	\$158,600
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	NA
13.	<b>Offsetting revenues</b>	\$283,019	\$304,325	\$265,052	\$158,600
14.	<b>Education Spending</b>	\$959,489	\$986,234	\$871,440	\$986,225
15.	<b>Equalized Pupils</b>	73.31	67.71	63.21	57.39
16.	<b>Education Spending per Equalized Pupil</b>	\$13,088.11	\$14,565.56	\$13,786.43	\$17,184.61
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per egup)	-	-	-	-
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per egup)	-	-	-	-
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per egup)	-	-	-	-
21.	minus Estimated costs of new students after census period (per egup)	-	-	-	-
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per egup)	Exempt	Exempt	Exempt	EXEMPT
23.	minus Less planning costs for merger of small schools (per egup)	-	-	-	-
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per egup)	-	-	-	-
25.	Excess spending threshold	threshold = \$17,386	threshold = \$17,816	threshold = \$18,311	threshold = \$18,756
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	\$17,386.00	\$17,816.00	\$18,311.00	\$18,756.00
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$13,088	\$14,566	\$13,786	\$17,184.61
28.	District spending adjustment (minimum of 100%)	128.820%	142.520%	129.474%	157.903%
<b>Prorating the local tax rate</b>					
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) (\$17,184.61 ÷ (\$10,883 ÷ \$1.00))	\$1,2862	\$1,4252	\$1,2947	\$1,5790
30.	Percent of Pittsfield equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.58)	\$1,2862	\$1,4252	\$1,2947	\$1,5790
32.	<b>Common Level of Appraisal (CLA)</b>	117.77%	112.62%	110.58%	108.16%
33.	Portion of actual district homestead rate to be assessed by town (\$1,5790 / 108.16%)	\$1,0938	\$1,2655	\$1,1708	\$1,4599
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.					
34.	Anticipated income cap percent (to be prorated by line 30) [(\$17,184.61 ÷ \$13,396) x 2.00%]	2.18%	2.35%	2.11%	2.57%
35.	Portion of district income cap percent applied by State (100.00% x 2.57%)	2.18%	2.35%	2.11%	2.57%
36.	#N/A	-	-	-	-
37.	#N/A	-	-	-	-

- Following current statute, the Tax Commissioner recommended a property yield of \$10,883 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,396 for a base income percent of 2.0% and a non-residential tax rate of \$1.654. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.

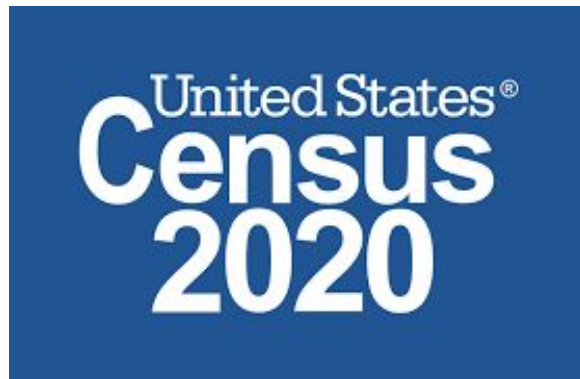
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.



## 2020 U.S. Census

Every ten years, the U.S. Constitution requires an enumeration of all persons in the United States, commonly referred to as The Census. For the next ten years, the numbers produced in this effort will help determine how more than \$675 billion will be distributed to states and localities annually through more than 65 federal programs. These programs include special education funding, school lunch programs, meals on wheels, fuel assistance, Medicare, housing rehabilitation, community economic development and revitalization block grants, early childhood education, cooperative extension offices, and more. This year, you will have the option of responding online, on the telephone, or with a traditional, short-form written response. Look for your invitation to respond in the mail or at your door. It is critical that *everyone* participate and that all household members be included. The 2020 Decennial Census begins in March. Make sure that *your* community counts!



**ALLIANCE SOLID WASTE MANAGEMENT FACILITY**  
122 WATERMAN ROAD, ROYALTON, VT 05068 802-763-2232

**HOURS OF OPERATION:**

Tuesday – Thursday – Friday	7am – 3pm
Saturday	7am – 1pm
Sunday – Monday – Wednesday	CLOSED

**PRICES**

Bulk Waste	\$160/ton	\$20.00 Minimum
Per Bag	\$8.00 – 45 gallon	\$5.00 – 30 gallon \$3.00 – 15 gallon

SCALE FEE \$20.00

Grass, leaves, brush	\$5.00 cubic yard 3'x3'x3' 2" maximum diameter
Mattresses	\$12.00
Couch/Sofa	\$15.00
Rugs & Large Chairs	\$10.00 each
Appliances (w/Freon)	\$15.00 each
Scrap Metals	\$ 5.00 cubic yard
Batteries	\$ 1.00 each
Waste Oil	\$ 1.25/quart \$5.00/gallon
Antifreeze	\$ 1.25/quart \$5.00/gallon
Fluorescent Bulbs	\$ .00/No Charge no more than 10 allowed
Tires	\$ 5.00 Car/Pickup NO Rims
	\$ 7.00 Car/Pickup WITH Rims
	\$10.00 Large Truck
	\$25.00 Heavy Equipment NO Rims
MP3 Player	\$ 5.00
Microwaves – Fax Machines – VCR	\$10.00
Phones – Chargers	\$ 5.00
Stereos – Game Consoles	\$10.00

	Covered Entities**	All Others
Large TV – CRT	Free	\$20.00
Regular TV – CRT	Free	\$10.00
Towers – Monitors – Printers	Free	\$10.00
Associated Computer Apparatus	Free	\$ 5.00

\*\*Covered Entities are Vermont Households, Vermont Charities, Vermont Businesses w/up to 10 Employees.

**LEGAL HOLIDAYS OBSERVED 2020**

New Year's Day	January 1, 2020 – closed Wednesday, January 1, 2020
Martin Luther King, Jr. Day	January 20, 2020 – closed Monday, January 20, 2020
President's Day	February 17, 2020 - closed Monday, February 17, 2020
Memorial Day	May 25, 2020 – closed Saturday, May 23, 2020
Independence Day	July 4, 2020 – closed Saturday, July 4, 2020
Labor Day	September 7, 2020 – closed Saturday, September 5, 2020
Columbus Day	October 12, 2020 – closed Monday, October 12, 2020
Veteran's Day	November 11, 2020 – closed Wednesday, November 11, 2020
Thanksgiving Day	November 26, 2020 – closed Thursday, November 26, 2020
Christmas Day	December 25, 2020 – closed Friday, December 25, 2020

## BETHEL/ROYALTON SOLID WASTE

### FOOD SCRAP COMPOSTING

#### ACCEPTED MATERIAL:

- Meat and Bones
- Fruit and Vegetables
- Milk, Cheese, Dairy
- Condiments and Dressings
- Coffee Grounds
- Shells and Fish
- Spices
- Oils and Fats

#### NOT ACCEPTED MATERIAL:

- Bags (even if labeled "Compostable")
- Paper Products
- Milk Cartons
- Dishware/Silverware
- Ketchup, Mustard, Mayonnaise, or Relish Packets
- Packaging/Recyclables
- Florist Flowers
- Fruit Stickers (please remove these stickers)

### CONTACTS FOR FURTHER ASSISTANCE

Department	Phone Number
Vermont Environmental Assistance Office	1-800-974-9559
Email - <a href="mailto:Vermont.gov/environmental-assistance">Vermont.gov/environmental-assistance</a>	
Efficiency Vermont	1-888-921-5990
VT. Agency of Natural Resources	1-802-272-4529
<b>Hazardous Waste:</b>	
Safety Kleen	1-802-479-1200
Clean Harbors Environmental	1-860-583-8917
Enpro Services	1-802-923-1970
Heritage Environmental Services	1-518-452-7301

## Universal Recycling Food Scrap Ban Guidance

### Background

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On July 1, 2020, Vermont state law bans disposal of food scraps in the trash or landfills.

*Food scraps include pre- and post-consumer food waste that is derived from processing or discarding of food and that is able to be used through one of the following options: food donation for people in need, animal feed, composting, or anaerobic digestion.*

On July 1, 2020, trash haulers must offer food scrap collection services to non-residential customers and apartments with 4 units or more, unless another hauler is willing to provide that service.

**Why?** Keeping food scraps out of the trash saves landfill space and reduces greenhouse gas emissions. Reducing food waste saves resources. Food donation has nearly tripled since the law was passed.

#### What will enforcement look like for the food waste ban?

The Vermont Agency of Natural Resources (ANR) prioritizes outreach and compliance efforts on the largest producers of food waste and on complaints we receive. ANR has enforcement authority under 10 V.S.A. Section 8003(a) for solid waste laws and all of Vermont's 11 landfill disposal bans, which includes the food waste ban. ANR has consistently prioritized education and outreach on the food waste ban and has worked to ensure options exist for food scrap collection and drop-off. ANR has supported grant funding for low-cost/subsidized residential composting bins as a way to encourage cost savings through home composting. ANR does not sort through residential trash bags looking for recyclables or food scraps.

### Residents

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Residents are separating their food scraps into buckets or bins and either using local food waste drop-offs (like transfer stations) or curbside food scrap haulers, or composting at home.




Vermont state law allows residents who compost at home to dispose of meat and bones in the trash even after July 1, 2020.

Residents are NOT required to compost at home and can choose to bring food scraps to drop-off facilities or use curbside food scrap haulers. Residents can ask their trash hauler if they provide food scrap collection. Residents can find drop-off facilities and food scrap haulers at [VTrecycles.com](http://VTrecycles.com) or by contacting their local solid waste management entity at [802recycles.com](http://802recycles.com).

To learn how to prevent food waste and manage your food scraps, visit [VTrecycles.com](http://VTrecycles.com).

January 2020

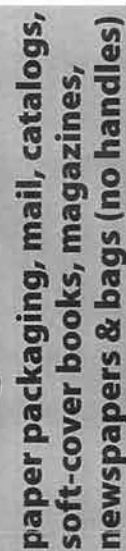
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Material		YES 	NO 	Preparation	Updated 02/14
Glass	Glass bottles & jars	Food and beverage containers only.	No light bulbs, dishes, Pyrex, drinking glasses, window panes, or ceramics.	<b>Rinse clean.</b> Remove all lids. Labels OK. Recycle plastic lids over 2" in diameter in blue bin; discard smaller plastic lids. Neck rings OK. Recycle metal lids as scrap metal at Drop-Off Centers.	
Metal	Aerosol cans	Cans must be completely empty. <b>Non-hazardous product cans only.</b>	<b>Empty containers only.</b> No cans from paint, cleansers, automotive sprays, or other hazardous fluids.	<b>Empty.</b> Do not puncture. Separate caps from container. Recycle plastic caps over 2" in blue bin. Discard smaller caps.	
	Aluminum Metal cans	Cans, foil, and pie plates. Food and beverage cans only.	<b>No</b> stuck-on food or grease. <b>No</b> oil filters, propane tanks, batteries, bottle caps, or scrap metal (recycle these at Drop-Off Centers).	<b>Rinse clean.</b> Labels OK. <b>Rinse clean.</b> Labels OK. Lids OK placed inside cans for safety.	
Plastic	Rigid plastic packaging & containers labeled through  NOTE: Not everything with a number on it is recyclable! Not everything without a number isn't recyclable!	<b>Minimum 2" on any 2 dimensions.</b> <b>Maximum 2' on any one dimension.</b> Bottles, jugs & trays for foods, beverages, beauty, and cleaning products, detergents; dairy tubs (yogurt, sour cream, etc.); 5-gallon pails, take-out containers, flower pots and trays.	<b>No filmy or pliable plastic</b> (grocery bags, bubble wrap, etc.). <b>No Styrofoam</b> (e.g. cups, take-out containers; packaging blocks, peanuts). No laundry baskets, housewares, office products, etc. No containers for hazardous products (motor oil, pesticides, etc.). No electronics housing. No biodegradable plastics (PLA).	<b>Rinse clean.</b> Labels OK. <b>IMPORTANT: Remove paper inserts for recycling. Caps &amp; lids under 2" recycled only if attached to container.</b> Remove handles from pails and recycle as scrap metal at Drop-Off Centers.	
	Boxboard	Shoe & clothing boxes, 6- & 12-pack soda & beer carriers, paper egg cartons, dry-food boxes (pasta, rice, cereal, grains, etc.), tissue boxes, paper towel and toilet paper cores, etc. Boxes with a wavy center layer.	<b>No</b> laundry detergent boxes; refrigerated- or frozen-food boxes; drink boxes; aseptic packaging; or milk, juice, or other beverage cartons. No paper plates or cups. <b>No</b> oil-, paint-, or chemical-stained; wet; unclean; or wax-coated cardboard. No strapping or string. No plastic, filmy, or foam packing materials.	<b>Empty and flatten.</b> Remove and discard plastic liners. Recycle metal pour spouts as scrap metal at Drop-Off Centers.	
Paper (NOTE: Must be clean & dry.)	Corrugated cardboard			<b>Empty and flatten.</b> Up to one cubic yard of up to 4-ft. sections accepted at Drop-Off Centers (2-ft. sections for curbside pickup). Staples, tape, and labels OK.	
	Envelopes & opened mail	White, manilla, colored, gummed, and window envelopes.	<b>No</b> Tyvek or plastic envelopes. No mailers padded with bubble wrap.	Remove nonpaper enclosures (e.g., CDs, plastic cards, etc.) and strings. Labels OK.	
	Magazines, catalogs, & soft-cover books	Glue- or staple-bound publications, paperback books, phone books, etc.	<b>No</b> plastic wrapping, non-paper inserts, spiral or 3-ring notebooks, or plastic covers.	Must be clean and dry. Phone books OK.	
	Newspaper	All sections and inserts.	<b>None</b> that are soaking wet or contaminated with food, paint, oil, pet waste, etc. No plastic bags.	Must be clean and dry. Remove from plastic bags. Do not tie with string.	
	Paper bags	All colors.	<b>No</b> plastic-coated or -lined bags. No animal food or kitty-litter bags.	Must be clean and dry. Remove twine and plastic handles.	
	Shredded paper	Confidential documents.	<b>No</b> shredded plastic or pressure-sensitive paper.	Place in clear plastic bag and tie bag shut.	
	White & colored paper	Printed, letterhead, copier paper, glossy flyers & brochures, file folders, kraft paper, manilla folders, index cards, construction paper, non-metallic wrapping paper, tissue paper & cards.	<b>No</b> pressure-sensitive duplication forms. No foil paper. No paper towels, facial tissue, napkins, paper plates, or cups. No stickers or sticker backing material.	Must be clean and dry. Remove plastic tabs, paper clips & metal hanging-file strips. Staples OK.	



**Some items are NOT  
recyclable in your blue bin!**

NO propane or gas cylinders • NO dishes  
NO wet or soiled paper • NO pill bottles  
NO biodegradable plastics (PLA)  
NO wood-pellet or feed bags  
NO items less than 2" on any 2 dimensions



**NO**  
filmy plastic  
(bags, wrap, tarp)

**NO**  
hazardous product  
containers

**NO**  
beverage  
cartons & bo



## TOWN COMPENDIUM

### Useful Information

#### Town of Pittsfield

[www.pittsfieldvt.com](http://www.pittsfieldvt.com)  
Phone/Fax: 802-746-8170  
40 Village Green - P.O. Box 556  
Pittsfield, VT 05762-0556  
[townofpittsfieldvt@gmail.com](mailto:townofpittsfieldvt@gmail.com)

Current and archived Select Board minutes are available on the website as well as other information. Please email the Town Clerk with information or events appropriate for the town website.

Hours: Tues, Wed, & Thurs 9 a.m. – 5 p.m.

#### Roger Clark Memorial Library

[www.pittsfieldlibrary.com](http://www.pittsfieldlibrary.com)  
Phone: 802-746-4067  
40 Village Green, Pittsfield, VT 05762  
[pittsfieldvtlibrary@gmail.com](mailto:pittsfieldvtlibrary@gmail.com)  
Hours: Monday & Saturday, 9 a.m. – 1 p.m.  
Tuesday & Thursday 12 – 6 p.m.

#### Pittsfield Women's Alliance

A long-standing civic organization contributing to the community quietly in many important ways, including the gathering and distribution of holiday baskets for the less mobile members of our community.  
Contact: Deb Picarello, 746-8331.

#### Voter Checklist

The Town's current checklist has 394 registered voters. To be added to the checklist, contact the Town Clerk or visit the Vermont Secretary of State's website ([www.sec.state.vt.us/elections/voters/registration](http://www.sec.state.vt.us/elections/voters/registration)).

#### Dog Licenses

Dogs must be licensed by April 1 each year. A late fee is charged after April 1. Rabies shots must be kept up to date and the certificate filed with the Town Clerk.

#### Property Taxes

Tax bills are mailed on July 15 with installments due on the third Thursday of August and November each year.  
***Payments must be in the Town Office before 5:00 p.m. or the closing of the office on the date that they are due. Postmarks are not accepted as timely payment.***

#### Refuse and Recycling

Property owners and residents are responsible for refuse removal/recycling and may contract with a hauler of their choice or take their refuse and recycling to the Bethel/Royalton Transfer Station.

#### Bethel-Royalton Transfer Station

<http://royaltonvt.com/about-royalton/transfer-station/>  
Phone: 802-763-2232  
122 Waterman Road, South Royalton  
Tuesday, Thursday, Friday 7:00 a.m. - 3:00 p.m.  
Saturday 7:00 a.m. – 1:00 p.m.

#### Quintown Senior Center

<http://hancockvt.us/quintown/>  
Phone: 802-767-3763  
1097 Vermont Route 100, Hancock, VT 05478  
[quintownctrnsr@myfairpoint.net](mailto:quintownctrnsr@myfairpoint.net)  
Pittsfield residents are eligible for the various services the Quintown Center provides: meals at the center, home-delivered meals, transportation, and advocate services.

#### Flood Plain Management

To promote proper flood plain management and also to be accepted into the National Flood Insurance Program, the Town of Pittsfield adopted Flood Hazard Area Regulations on February 4, 2014. Contact the Zoning Administrator before building or working within a flood plain area.

#### Regular Meetings

##### Select Board

6:00 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month in the Town Office, unless otherwise posted.

##### Planning Commission

6:30 p.m. on the 2<sup>nd</sup> Tuesday of January, April, July, and October at the Town Office, unless otherwise posted.

#### School Board

7:00 p.m. on the 2<sup>nd</sup> Wednesday of each month at the Town Office Building.

#### Library Trustees

3:00 p.m. on the 2<sup>nd</sup> Tuesday of each month at the Roger Clark Memorial Library.

#### Historical Society

6:00 p.m. on the 3<sup>rd</sup> Monday of each month (Apr – Oct) in the Town Hall. Contact Susie Martin, 746-8098.

#### Pittsfield Volunteer Fire & Rescue

7:30 p.m. Business meeting on the 2<sup>nd</sup> Tuesday of each month at the Fire House.  
6:00 p.m. Work meeting on the 4<sup>th</sup> Tuesday of each month at the Fire House.

#### Annual Events

Town Meeting & Potluck Luncheon (March)  
Memorial Day Parade (May)  
Annual Bazaar on the Green (September)  
Trick or Treating in the Village (October)

#### VT Alert

VT-ALERT is used by state and local responders to notify the public of emergency situations, including evacuation information; chemical spills; shelter-in-place alerts; severe weather advisories; boil water advisories, and roadway interruptions. Residents can tailor the alerts to specific locations, types of alerts and on which devices they will be notified. Register here: <https://vem.vermont.gov/vtalert>

